



AGENDA
CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD – REGULAR MEETING
September 7, 2021 6:00 PM

1. CALL MEETING TO ORDER
 2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS
 3. ROLL CALL
 4. PRESENTATION
 - A. 2022 Township Budget

 5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS
 6. TOWNSHIP MANAGER REPORT
 7. BOARD MEMBER REPORTS OF ACTIVITIES AND ANNOUNCEMENTS
 8. APPROVAL OF AGENDA
 9. CONSENT AGENDA
 - A. Communications
 - B. Minutes
 - (1) August 17, 2021 Regular Board Meeting
 - (2) August 26, 2021 Special Board Meeting
 - C. Bills
 - D. Disposal of Surplus Equipment
 - E. Assistance to Firefighters Grant Program

 10. QUESTIONS FOR THE ATTORNEY
 11. HEARINGS (CANARY)
 - A. 2022 Township Budget

 12. ACTION ITEMS (PINK)
 - A. Zoning Board of Appeals Appointment
 - B. Acceptance of American Rescue Plan Funding
 - C. Silverstone Development- Streetlight SAD #427, Resolution #1 & #2
 - D. 2021 Sidewalk Order to Maintain SAD #18, Resolution #1 & #2
 - E. Resolution of Support for Voter Registration Month

 13. BOARD DISCUSSION ITEMS (ORCHID)
 - A. 2022 Township Budget
 - B. SmartZone Local Development Finance Authority

 14. COMMENTS FROM THE PUBLIC
 15. OTHER MATTERS AND BOARD MEMBER COMMENTS
 16. CLOSED SESSION-Motion to go into closed session to discuss a written confidential legal opinion from the township attorney concerning the Georgetown Sewer Payback District

 17. ADJOURNMENT
-

All comments limited to 3 minutes, unless prior approval for additional time for good cause is obtained from the Supervisor.
Appointment of Supervisor Pro Tem and/ or Temporary Clerk if necessary.

Individuals with disabilities requiring auxiliary aids or services should contact the Meridian Township Board by contacting:
Township Manager Frank L. Walsh, 5151 Marsh Road, Okemos, MI 48864 or 517.853.4258 - Ten Day Notice is Required.
Meeting Location: 5151 Marsh Road, Okemos, MI 48864 Township Hall

Providing a safe and welcoming, sustainable, prime community.





**CONSENT AGENDA
BOARD COMMUNICATIONS
September 7, 2021**

10. VIII, 2021

Meridian Township Board of Trustees



Dear Board,

I like to think of the posting on my property as an invitation to speak out on the topic of urban ecology.

Just as the pandemic brought on new mandates and behavior, so too the climate concerns us all on a community level. New rules apply.

When you look at the Township Hall on its green corner what do you see; a neatly machine-maintained property.

The new climate rule is that no property in Meridian Twp may use electric or fuel machines to manage property with the exception of agriculture, and field of play.

Adapt. Properties are to be maintained by hand work only. You may discover lawns give way to pathways.

This rule applies to all residential property
Only twice yearly haying allowed.

As the men folk dismount their mowers, they are oblivious to the near daily washing of clothes in every home by womenfolk. Wonder! Where are the clothes being dried!

By gas & electric machines! These must go immediately. At a policy level; No machine clothes dryers allowed in Meridian Twp with the exception of medical and nursing homes.

Do I recall correctly that some neighborhoods prohibit clotheslines? No sub entity within Meridian Twp may disallow or delimit the drying of clothes on a line.

All new residential units must provide clothes drying balconies or courtyards. Rain or shine.

Richard Harrington
820 Piper Rd
Haslett, MI 48840

Adapt and live
long & happily,
R

From: [Tim Schmitt](#)
To: [Deborah Guthrie](#)
Subject: FW: Resignation from ZBA
Date: Tuesday, August 17, 2021 2:17:08 PM

-----Original Message-----

From: Donald Kulhanek <donald.kulhanek@yahoo.com>
Sent: Monday, August 16, 2021 9:49 AM
To: Tim Schmitt <schmitt@meridian.mi.us>
Cc: Keith Chapman <chapman@meridian.mi.us>
Subject: Resignation from ZBA

Mr. Schmitt:

It's with regret I have to resign my position as a member of the Zoning Board of Appeals. It's been a privilege to work with the members of the Board, as well as the staff that supports them. It's been a challenging few years and everyone has worked hard to make sure development continues in this unpredictable environment.

This resignation is effective immediately due to a change in personal circumstances. Sorry for not being able to give more notice.

If necessary to effectuate this resignation, please forward this on to the Clerk. Thank you.

Don Kulhanek



FOR IMMEDIATE RELEASE
August 16, 2021

CONTACT: LeRoy Harvey, Environmental Programs Coordinator
517.853.4466 | harvey@meridian.mi.us

Regional Electronics Recycling Day Announced

Local Organizations & Businesses Partner to Reduce, Reuse and Recycle

Meridian Township, MI – The Regional Electronics Recycling Day is a great way for all residents in the Capital Area to take care of unwanted items from their attics, garages, basements or storage units. The event will be held at Chippewa Middle School (4000 Okemos Road) on Saturday, September 18 from 9:00 am to 2:00 pm.

Safely recycle a variety of unwanted items such as:

- TVs*
- Monitors*
- Computers
- Printers
- Cords
- Cables
- Phones
- VCRs
- Stereo Equipment & More

*A \$20 donation is requested for each television or monitor, payable at the event or in advance by visiting www.meridian.mi.us/recycle.

The event is generously supported by the Regional Recycling Coordinating Committee; Delta Dental; Michigan Department of Environment, Great Lakes and Energy; Granger Waste Services and Meridian Township.

For additional information about the event, contact LeRoy Harvey, Environmental Programs Coordinator at harvey@meridian.mi.us or 517.853.4466

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The community of Meridian Township is in close proximity to the Michigan State Capitol and Michigan State University. The Township serves the community through exceptional services, beneficial amenities and an outstanding quality of life. It is a welcoming community that celebrates quality education, recreation and lifestyles.



From: [Meridian Township, MI](#)
To: [Deborah Guthrie](#)
Subject: Regional Electronics Recycling Day
Date: Wednesday, August 18, 2021 9:01:21 AM

Regional Electronics Recycling Day

Date: 09/18/2021
Location: Chippewa Middle School
[4000 Okemos Rd.](#)
[Okemos, Michigan 48864](#)

On Saturday, September 18 from 9:00 am to 2:00 pm at the Chippewa Middle School (4000 Okemos Road, Okemos) all residents in the Capital Area can safely recycle their unwanted electronics.

Accepted Items:

TVs, computers, monitors, printers, cords, cables, phones, VCRs, stereo equipment, typewriters and more!

TVs & Monitors: \$20 donation each (cash or check payable to Meridian Township)

Non-Accepted Items:

Batteries, smoke detectors, lighting, plastic vacuum cleaners, coffee makers, toasters, air conditioners and other large household appliances.

Visit midmichrecycles.org for where to recycle these items.

To volunteer at the event, email recycle@meridian.mi.us or phone 517.853.4466.

Thank you to our event sponsors:

- **Regional Recycling Coordinating Committee**
- **Delta Dental**
- **Michigan Department of Environment, Great Lakes and Energy (EGLE)**
- **Granger**

From: [Fischer, Diane](#)
To: [Board](#)
Subject: Vote
Date: Wednesday, August 25, 2021 6:52:54 PM

I understand you will be voting on allowing marijuana stores at the Okemos exit. As a concerned citizen, I encourage you to vote against it. Before it is voted on, our residents need to consider the access to our schools, the ready access to other communities and impact on property values.

Thank you, Diane Fischer
3710 W. Hiawatha

Sent from my iPhone

From: [Robert Pangman](#)
To: [Board](#)
Subject: Marihuana Proposal
Date: Wednesday, August 25, 2021 4:09:23 PM

I encourage the board to include the marihuana ballot proposal on the ballot this fall.
Please do not rescind your action.

Thank you,
Robert Pangman
1785 Mirabeau Dr.
Okemos, MI 48864
517-349-4173

From: [Lynne Page](#)
To: [Phil Deschaine](#)
Cc: [Board](#)
Subject: Proposed date for the Recreational Marihuana Election
Date: Wednesday, August 25, 2021 9:46:22 AM

Hello Trustee Deschaine,

The sole item in the Board packet for the special meeting of August 26 is a letter from Ingham County Clerk Barb Byrum referencing a “ruling” from Judge Kevin Elsenheimer of the 13th Circuit Court.

I contacted the Clerk of Court for Grand Traverse County. If the County Clerk is referencing the case of North Point Farms v. Whitewater Township (21-35830 AW), the only orders issued by Judge Elsenheimer are as follows:

1. Temporary Restraining Order
2. Order to Show Cause

The plaintiff (North Point Farms) has filed a complaint, and the defendant (Whitewater Township) has filed an answer. Has the Board’s attorney reviewed these documents?

I hope that the Board will not use the County Clerk’s vague letter as the sole basis for making a determination regarding this ballot proposal. The voters have spoken through this petition initiative, and should not be denied their rights in this matter.

Sincerely,
Lynne Page
3912 Raleigh Drive
Okemos, Mi 48864

From: [Molly Wingrove](#)
To: [Board](#)
Subject: Marihuana Ballot Petition
Date: Thursday, August 26, 2021 1:38:02 PM

Mr. Styka and members of the Meridian Township Board of Trustees:

I am writing to express my deep concern at the thought that my board of trustees is considering rescinding the resolution to place the marihuana ballot petition on the November 2 regular election.

Meridian Township citizens lawfully gathered the recommended number of signatures and it MUST be placed on the ballot. We should not be denied our right to decide on this issue.

Respectfully,

Molly Wingrove

3877 Crooked Creek Rd.

Okemos, MI 48864

From: [Ethel Anthony](#)
To: [Board](#)
Subject: The Township Board is holding a special Zoom meeting on Thursday, August 26 @ 5:30 PM.
Date: Wednesday, August 25, 2021 10:59:09 AM

I spent a great deal of time and effort getting petitions signed for the "Recreational Marihuana Election" issue to be placed on the ballot in November. Now I am finding out that there is an issue. As a voter in Meridian Township I am quite distressed at this development. First, we were told the "wording" was not correct...now it is something else! We want this issue placed on the ballot. The citizens of Meridian Township deserve to have a vote on this issue. Besides. If people need their fix...they can go to Lansing!

Ethel Anthony
2343 Sapphire Lane
East Lansing, Mi 48823

From: [Natalie Willmarth](#)
To: [Board](#)
Subject: Ballot Proposal
Date: Thursday, August 26, 2021 4:55:27 PM

Dear Board,

As 43 year Meridian Township residents and taxpayers, we are writing to strongly encourage you to LISTEN TO THE VOICE OF THE PEOPLE in this township regarding the ballot proposal on your agenda for this evening's meeting.

This township is known for its lovely and safe neighborhoods and its upstanding residents. We want to keep it that way! Your rules were followed in the gathering of signatures for this ballot proposal and the legal standing of the citizens who signed it must be secure. This proposal absolutely must be put on the November ballot. You CANNOT disagree with the placement of the proposal now that the signatures have been gathered. You CANNOT wield power inappropriately because you believe you can. The voters of this township will not be fooled. They have spoken and you were elected to LISTEN. Put your politics and fundraising schemes on the backburner. Your duty is to the residents in this township.

Sincerely,

Ron and Natalie Willmarth

From: [Dean Parrott](#)
To: [Board](#)
Subject: Ballot initiative
Date: Friday, August 27, 2021 7:19:48 AM

I can't believe that you are trying to pull this off of the ballot!!! I cry foul and wonder who's lining who's pockets!!! Let the voters decide!!!

Dean McFarlane-Parrott, MD

From: [Dean Parrott](#)
To: [Board](#)
Subject: Ballot initiative
Date: Friday, August 27, 2021 7:21:41 AM

I can't believe that you are still trying to pull this off of the ballot!!! Let the voters decide!!!!
Who's lining who's pockets!!! I'm paying attention to the vote.

Dean McFarlane-Parrott, MD

From: [Scott Hendrickson](#)
To: [Board](#)
Cc: [Tim Schmitt](#)
Subject: Okemos Square Sign Petition
Date: Sunday, August 29, 2021 9:17:32 PM
Attachments: [Okemos Square Sign Petition.pdf](#)

Good Evening,

Please find attached a cover letter and petitions requesting that the Meridian Township Board assist with the funding and replacement of a neighborhood monument sign at the intersection of Sower and Okemos road to eliminate the current sign, which is culturally insensitive to Indigenous people.

Should you have any questions, please feel free to contact me and I will be happy to assist!

Sincerely,

Scott Hendrickson
4206 Graystone Dr.
Okemos, MI 48864

August 27, 2021

Meridian Township Board
5151 Marsh Road
Okemos, MI 48864

Supervisor Styka and Members of the Township Board,

I am writing today to request action by the Township Board to assist in making our Township an even more welcoming place than it is today.

Attached to this letter are petitions signed by a number of residents in the Okemos Square neighborhood, requesting that the neighborhood entry sign located at the intersection of Sower and Okemos Road be replaced, due to the culturally insensitive imagery depicted on the sign.

The sign depicts a faceless head with a Native American headdress and an arrow across the bottom. The images on the sign are reductive to Indigenous culture, evoking stereotypical imagery. With the recent changes being made by the Okemos School District to the high school's branding, the appetite to remove culturally insensitive imagery is clearly present in our community.

I do not deny that we are a community who should be proud of our namesake, Chief Okemos, and that we should celebrate the rich cultural history that is present in our Township. However, to reduce that cultural history to a few stereotypical images is improper, and the residents of this neighborhood would like to see the sign replaced.

Ordinarily, this request would be directed to a neighborhood or homeowners association, but our neighborhood does not have an active association. As such, in speaking with Director Schmitt, I was directed to gather petition signatures from my neighbors to show our interest.

The Township is already planning on updating signage throughout the Township for the Welcome signs at various locations. I would humbly request that the Township include the sign at Sower and Okemos Road in the next round of updates, at the earliest availability.

Should you have any questions, I would be happy to speak to this request at a time that is agreeable to the Board.

Sincerely,



Scott Hendrickson
4206 Graystone Dr.
Okemos, MI 48864

Okemos Square Sign Petition

We, the undersigned, request that the Charter Township of Meridian, in absence of a Homeowners Association, assist our neighborhood through the funding and execution of a replacement neighborhood sign at the intersection of Sower Road and Okemos Road which depicts an indigenous figure in a culturally stereotypical fashion. We further believe that this imagery may be considered insensitive and offensive, has no place in our township, and should not be the public face of our neighborhood.

First Name	Last Name	Street Address	City	Zip Code	Signature
Stephanie	Hendrickson	4206 Graystone	Okemos	48864	Stephanie Hendrickson
Lori	Pourzan	2380 Sower Blvd	Okemos	48864	Lori Pourzan
Bill	ANDREWS	2400 SOWER BLVD	OKEMOS	48864	Bill Andrews
Angela	Nadinanti	2404 SOWER BLVD	OKEMOS	48864	Angela N
JOHN	BRUNK	2408 SOWER BL	OKEMOS	48864	John Brunk
JUSTIN	BRUNCE	2429 SOWER	OKEMOS	48864	Justin Brunce
SUSIE	PENTECOST	2417 SOWER	OKEMOS	48864	Susie Pentecost
Folynne	Judge	2401 Graystone Dr	Okemos	48864	Folynne Judge
Edna	O'Neil	2389 Graystone	Okemos	48864	Edna O'Neil
Dave	Cheong	2383 Graystone Dr	Okemos	48864	Dave Cheong

Okemos Square Sign Petition

We, the undersigned, request that the Charter Township of Meridian, in absence of a Homeowners Association, assist our neighborhood through the funding and execution of a replacement neighborhood sign at the intersection of Sower Road and Okemos Road which depicts an indigenous figure in a culturally stereotypical fashion. We further believe that this imagery may be considered insensitive and offensive, has no place in our township, and should not be the public face of our neighborhood.

First Name	Last Name	Street Address	City	Zip Code	Signature
Scott	Hendrickson	4206 Graystone Dr.	Okemos	48864	<i>Scott Hendrickson</i>
Scott	HOTSELL	4220 GRAYSTONE	OKEMOS	48864	<i>Scott Hotsett</i>
Scott	DeLaney	4236 Graystone Dr.	Okemos	48864	<i>Scott DeLaney</i>
Rochelle	Price	5236 GRAYSTONE DR.	OKEMOS	48864	<i>Rochelle Price</i>
MARY	L Stumpf	4700 GRAYSTONE	okemos	48864	<i>Mary L Stumpf</i>
LISA	Eggert	4267 Graystone	Okemos	48864	<i>Lisa M Eggert</i>
Toni	Foster	4250 Hidden Meadows Ct	Okemos	48864	<i>Toni Foster</i>
DEMSE	VANETTEN	4242 Hidden Meadows Ct	Okemos	48864	<i>Demse Vanetten</i>
Dan	Storey	2354 Sower Blvd.	Okemos	48864	<i>Dan Storey</i>
Jeff	Quirante	2375 Sower Blvd	Okemos	48864	<i>Jeff Quirante</i>



From: [Barb Byrum](#)
To: [Jennifer Shuster](#); [Swope, Chris](#); [Deborah Guthrie](#)
Subject: Notice: Apportionment Listening Sessions in Your Area
Date: Thursday, September 2, 2021 9:41:35 AM
Attachments: [Lansing and Lansing Township Meeting Info 09.09.2021.png](#)
[Meridian and East Lansing Meeting Info 09.08.2021.png](#)

Good Morning,

Attached, please find graphics for two upcoming Ingham County Apportionment Commission Meetings in your district.

Please be advised, that the Ingham County Apportionment Commission recordings, minutes, future meetings and other helpful information are all available at:

https://clerk.ingham.org/departments_and_officials/county_clerk/ingham_county_apportionment_commission.php

Should you have any questions or concerns, please feel free to contact me.

Sincerely,

Barb Byrum, JD, CERA

Ingham County Clerk

Pronouns: she/her/hers

clerk.ingham.org

517-676-7215

To check your voter registration status, request an absent voter ballot or to track your ballot, please visit

www.michigan.gov/vote

PUBLIC NOTICE OF MEETING

INGHAM COUNTY APPORTIONMENT COMMISSION

September 8, 2021

4:00 p.m.

Meridian Township Hall
5151 Marsh Rd.
Township Board Room
Okemos, Michigan

PUBLIC PARTICIPATION OFFERED VIA ZOOM AT:

<https://ingham.zoom.us/j/89032067056>

Please note that meetings may be cancelled or rescheduled due to lack of business.

Ingham County
Apportionment Commission

**Meridian Township
&
East Lansing
Listening Session**

Wednesday, September 8
4:00 p.m.

Meridian Township Hall
Township Board Room
5151 Marsh Rd.
Okemos, MI 48864



Remote Participation Available:
ingham.zoom.us/j/89032067056



INGHAM COUNTY CLERK
BARB BYRUM

(517) 676-7201
clerk@ingham.org
P.O. Box 179, Mason, MI 48854



**CONSENT AGENDA
PROPOSED BOARD MINUTES
September 7, 2021**

PROPOSED MOTION:

- (1) Move to approve and ratify the minutes of the Regular Meeting of August 17, 2021, as submitted.**
- (2) Move to approve and ratify the minutes of the Virtual Special Meeting of August 26, 2021, as submitted.**

ALTERNATE MOTION:

- (1) Move to approve and ratify the minutes of the Regular Meeting of August 17, 2021 with the following amendment(s):**
- (2) Move to approve and ratify the minutes of the Virtual Special Meeting of August 26, 2021 with the following amendment(s):
[insert amendments]**

CHARTER TOWNSHIP OF MERIDIAN
REGULAR MEETING TOWNSHIP BOARD 2021 **-DRAFT-**
5151 Marsh Road, Okemos MI 48864-1198
853-4000, Township Hall Room
TUESDAY, August 17, 2021 **6:00 pm**

PRESENT: Supervisor Styka (Virtually Meridian Township), Clerk Guthrie, Treasurer Deschaine, Trustees Jackson, Opsommer, Wisinski (Virtually Meridian Township), Sundland

ABSENT: None

STAFF: Township Manager Walsh, Fire Chief Hamel, Community Planning and Development Director Schmitt, Human Resources Director Tithof, Chief of Police Plaga

1. CALL MEETING TO ORDER

Supervisor Styka called the meeting to order at 6:00 pm.

2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS

Supervisor Styka led the Pledge of Allegiance.

3. ROLLCALL

Clerk Guthrie called the roll of the Board.

Supervisor Styka joined the meeting virtually due to health issues.

Trustee Wisinski joined the meeting virtually due to health issues.

4. PRESENTATION

A. 2021 Township Semi-Annual Report

Township Manager Walsh presented the Township Semi-Annual Report. The report included information on solar power installation, grant money for Meridian's recycling center, and electric cars. The Diversity Equity Inclusion plan is going forward under Human Resources Director Tithof. The Pine Village project is moving forward and he provided an update on the current status of the Village of Okemos. The road project is going forward with 18 miles of road being worked on. A survey on broadband is going out in September. Phase one and two of the Master Pathway Project will be completed in 2022. Old township signage is being replaced. The new website will be rolled out in October. Pension ARC for next year is 2.3 Million dollars. 5.2 Million is being recommended to contribute to pension plans in next year's budget. Budget review is in three weeks. Focus of budget is roads, public safety, Information Technology, redevelopment fund, and pension and legacy costs. Census reports show 11% growth in Meridian Township. The citizen survey will be back in 2 weeks. The Master Plan will be reviewed in 2022.

Manager Walsh discussed points of his report with members of the board.

During Discussion Supervisor Styka disconnected from the Zoom call.

Clerk Guthrie Moved to have Trustee Opsommer serve as supervisor pro tem until Supervisor Styka returns. Seconded by Trustee Jackson.

VOICE VOTE: YEAS: Clerk Guthrie, Treasurer Deschaine, Trustees Jackson, Opsommer, Wisinski, Sundland

NAYS: None

Motion carried: 6-0

Supervisor Styka Returned.

5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS

Supervisor Styka opened public remarks at 6:28 pm

Lauri Lechler Dobie Road spoke about her property becoming a Bed and Breakfast.

Supervisor Styka closed public remarks at 6:32 pm

6. TOWNSHIP MANAGER REPORT-NONE

7. BOARD MEMBER REPORTS OF ACTIVITIES AND ANNOUNCEMENTS

Treasurer Deschaine

- Attended August 5th attended economic development meeting
- Attended DEI training
- August 18th is the CATA board of directors meeting
- August 19th is the Brownfield redevelopment meeting
- Daniels drain meeting is 26th of August
- Spoke about Treasurer's Quarterly report
- Taxes are due September 14th

Clerk Guthrie

- August 16th attended Garden Club Award Ceremony
- Attended DEI training
- Attended De-escalation Training through Meridian Police Department
- Attending Communication Commission Meeting Wednesday August 25th
- CRC cancelled August and September Meeting
- Working with School Superintendents to finalize polling locations
- Spoke with Director Clark to get an understanding of SmartZone

Trustee Wisinski

- Attended DEI training
- Attended Groundwater Management Board Meeting on August 11th

- Meridian Chief Engineer Younes was elected secretary treasurer of Groundwater Management Board
- Attended Environmental Commission meeting August 11th
- Resolution to honor Rose Vadnais former Environmental Commission Vice Chair
- Election Commission meeting on August 26th

8. APPROVAL OF AGENDA

Trustee Opsommer moved to approve the agenda as presented. Seconded by Treasurer Deschaine.

VOICE VOTE: YEAS: Supervisor Styka, Clerk Guthrie, Treasurer Deschaine, Trustees Jackson, Supervisor Pro Tem Opsommer, Wisinski, Sundland

NAYS: None

Motion carried: 7-0

9. CONSENT AGENDA

Supervisor Styka reviewed the Consent Agenda.

Treasurer Deschaine moved to approve the Consent Agenda as presented. Seconded by Trustee Jackson.

ROLL CALL VOTE: YEAS: Treasurer Deschaine, Trustees Jackson, Opsommer, Sundland, Wisinski, Supervisor Styka, Clerk Guthrie

NAYS: None

Motion carried: 7-0

A. Communications

Treasurer Deschaine moved that the communications not already assigned for disposition be referred to the Township Manager or Supervisor for follow-up. Seconded by Trustee Jackson.

ROLL CALL VOTE: YEAS: Treasurer Deschaine, Trustees Jackson, Opsommer, Sundland, Wisinski, Supervisor Styka, Clerk Guthrie

NAYS: None

Motion carried: 7-0

B. Minutes

Treasurer Deschaine moved to approve and ratify the minutes of August 3, 2021 and August 9, 2021 as presented. Seconded by Trustee Jackson.

ROLL CALL VOTE: YEAS: Treasurer Deschaine, Trustees Jackson, Opsommer, Sundland, Wisinski, Supervisor Styka, Clerk Guthrie

NAYS: None

Motion carried: 7-0

C. Bills

Treasurer Deschaine moved to approve that the Township Board approve the Manager's Bills as follows: Seconded by Trustee Jackson.

ROLL CALL VOTE: YEAS: Treasurer Deschaine, Trustees Jackson, Opsommer, Sundland, Wisinski, Supervisor Styka, Clerk Guthrie

NAYS: None

Motion carried: 7-0

D. Set the Date for the 2022 Budget Hearing-September 7, 2021

Treasurer Deschaine Moved that a public hearing be held at 6:00 PM on September 7, 2021 for the purpose of taking comments regarding the 2022 Charter Township of Meridian's recommended budget. Seconded by Trustee Jackson.

ROLL CALL VOTE: YEAS: Treasurer Deschaine, Trustees Jackson, Opsommer, Sundland, Wisinski, Supervisor Styka, Clerk Guthrie

NAYS: None

Motion carried: 7-0

E. Request to Purchase MERS Generic Credited Service

Treasurer Deschaine moved to approve the request from fire Lieutenant Paul Cullimore to purchase additional credited service as provided by the municipal Employees, Retirements System plan document. Lieutenant Cullimore is requesting to purchase one year's worth of service. Seconded by Trustee Jackson.

ROLL CALL VOTE: YEAS: Treasurer Deschaine, Trustees Jackson, Opsommer, Sundland, Wisinski, Supervisor Styka, Clerk Guthrie

NAYS: None

Motion carried: 7-0

F. Quarterly Treasurer's Report-Phil Deschaine

Treasurer Deschaine moved to approve the Meridian Township Treasurer Quarterly Board Report as presented. Seconded by Trustee Jackson.

ROLL CALL VOTE: YEAS: Treasurer Deschaine, Trustees Jackson, Opsommer, Sundland, Wisinski, Supervisor Styka, Clerk Guthrie

NAYS: None

Motion carried: 7-0

10. QUESTIONS FOR THE ATTORNEY – NONE

11. HEARINGS - NONE

12. ACTION ITEMS

A. Rezoning #21050 (M & J Management), rezone an approximately 5 acre parcel located at 1999 Saginaw Highway, from C-2 (Commercial) to I (Industrial)-**Final Adoption**

Trustee Jackson moved to adopt the resolution approving for final adoption Rezoning #21050, an ordinance to rezone approximately five acres of land at 1999 Saginaw Highway from C-2, Commercial, to I, Industrial, for the following reasons:

The proposed rezoning to I, Industrial, is consistent with the land uses called for on the site in the 2017 Master Plan for Land Use adopted by the Township.

Seconded by Trustee Opsommer.

ROLL CALL VOTE: YEAS: Trustees Jackson, Opsommer, Sundland, Wisinski, Supervisor Styka, Clerk Guthrie, Treasurer Deschaine

NAYS: None

Motion carried: 7-0

B. Rezoning #21030 (New China of Michigan), a request to rezone a 0.42 acre parcel at 5114 Jo Don Drive from RC, Multiple Family Residential (maximum 14 dwelling units per acre) to RCC, Multiple Family Residential (maximum 34 dwelling units per acre)-Final Adoption

Treasurer Deschaine Moved to adopt the resolution approving for final adoption Rezoning #21030, an ordinance to rezone approximately an 0.42-acre parcel located at 5114 Jo Don Drive from RC, Multiple Family-maximum 14 dwelling units per acre, to RCC, Multiple Family-maximum 34 dwelling units per acre, with a condition. Seconded by Trustee Jackson.

Director Schmitt gave an outline of Rezoning #21030.

ROLL CALL VOTE: YEAS: Trustees Opsommer, Jackson, Sundland, Wisinski, Supervisor Styka, Clerk Guthrie, Treasurer Deschaine

NAYS: None

Motion carried: 7-0

C. Environmental Commission Appointment

Trustee Wisinski moved to approve the appointment of Valeria Lafferty to the Environmental Commission for a term ending 12/31/2022. Seconded by Trustee Jackson.

ROLL CALL VOTE: YEAS: Trustees Sundland, Wisinski, Supervisor Styka, Clerk Guthrie, Treasurer Deschaine Trustees Jackson, Opsommer

NAYS: None

Motion carried: 7-0

13. BOARD DISCUSSION ITEMS

A. Joint Township Board & Planning Commission Meeting Summary

Director Schmitt gave a summary of the joint meeting of the Township Board and Planning Commission.

Director Schmitt further discussed the joint meeting with the board.

B. MUPUD Ordinance Update

Director Schmitt outlined the MUPUD Ordinance Update.

Director Schmitt discussed the MUPUD Ordinance Update with the board.

Director Schmitt discussed the idea of an amenities scoring system with the board.

Director Schmitt discussed the idea of different zoned MUPUDs with the board.

Trustee Opsommer asked if township staff had spoken to the mall about their involvement in the MUPUD Ordinance update. Director Schmitt replied that he had not but that he would check with staff to see if they had and get back to him.

Trustee Opsommer and Director Schmitt discussed the amount of trips required before a traffic study would be required.

14. COMMENTS FROM THE PUBLIC

Supervisor Styka Opened Public Remarks at 7:41 pm.

NONE

Supervisor Styka Closed Public Remarks at 7:41 pm.

15. OTHER MATTERS AND BOARD MEMBER COMMENTS

Trustee Wisinski reported that she was in attendance virtually due to COVID exposure.

Trustee Jackson stated she had misspoke on the Rezoning on Saginaw Highway. She stated earlier the Planning Commission recommended approval of rezoning. She believes the Planning Commission did not have a recommendation. Director Schmitt clarified that it was rezoning of Jo Don Drive that the Planning Commission had no recommendation on.

Trustee Opsommer noted that Chair Hendrickson of the Planning Commission referenced zoning requests for the Lake Lansing overlay district. The current setbacks are causing residents to request variances for construction that other nearby residents could do without variance. Director Schmitt stated that staff is already working on this issue.

Clerk Guthrie noted that she went to Music at the Marketplace. She commended Fire Chief Hamel for the outdoor warning siren coverage.

Supervisor Styka spoke about Temporary rentals and Bed and Breakfasts and mentioned asking staff about this kind of facility.

Trustee Jackson encouraged residents to return the Citizens Survey.

16. ADJOURNMENT

Treasurer Deschaine moved to adjourn. Seconded by Trustee Jackson.

VOICE/HAND VOTE: Motion carried 7-0

Supervisor Styka adjourned the meeting at 7:49 pm.

RONALD J. STYKA,
TOWNSHIP SUPERVISOR

DEBORAH GUTHRIE
TOWNSHIP CLERK

CHARTER TOWNSHIP OF MERIDIAN
VIRTUAL SPECIAL MEETING TOWNSHIP BOARD 2021 **-DRAFT-**
5151 Marsh Road, Okemos MI 48864-1198
853-4000, Zoom Meeting
THURSDAY, August 26, 2021 **5:30 pm**

PRESENT: Supervisor Styka, Clerk Guthrie, Treasurer Deschaine, Trustees Opsommer,
Wisinski, Sundland, Jackson(Arrived 5:40 PM)

ABSENT:

STAFF: Township Manager Walsh, IT Director Gebes

1. CALL MEETING TO ORDER

Supervisor Styka called the meeting to order at 5:35 pm.

2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS

Supervisor Styka led the Pledge of Allegiance.

3. ROLLCALL

Clerk Guthrie called the roll of the Board.

Supervisor Styka, Clerk Guthrie, Treasurer Deschaine, Trustee Sundland and Trustee Wisinski are attending the meeting virtually on Zoom in Meridian Township.

Trustee Opsommer is attending virtually from the City of Lansing.

4. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS

Supervisor Styka opened public remarks at 5:36 pm

Gerry Richards, 3986 E Sunwind Dr., Okemos, spoke in support of holding the election in November 2nd, 2021 or August 2nd, 2022.

Lynn Page, 3912 Raleigh Dr., Okemos, spoke in support of holding the election in November 2nd, or the next scheduled regular election.

Joan Wierzba, 1268 Harbor Cut, Okemos, spoke in support of holding the election.

Supervisor Styka closed public remarks at 5:42 pm

5. APPROVAL OF AGENDA

Treasurer Deschaine moved to approve the agenda as presented. Seconded by Trustee Wisinski.

ROLL CALL VOTE: YEAS: Supervisor Styka, Treasurer Deschaine, Clerk Guthrie, Trustees Wisinski, Sundland, Opsommer

NAYS: None

Motion carried: 6-0

6. BOARD ACTION ITEMS

A. Proposed Date For The Recreational Marihuana Election

Supervisor Styka explained that Michigan Law prohibits voting to opt out of recreational marihuana during a special election, and asked Attorney Matthew Kuschel to explain further.

Matthew Kuschel, Township Attorney, further explained that a 13th Circuit Court Judge ruled against holding a similar election in Grand Traverse County, due to the ballot initiative appearing during a Special Election. The ruling also found the ballot initiative would appear on ballots at the next scheduled Regular Election. Kuschel went on to explain the issue was not with the validity of the petition, only the date of the election.

Trustee Jackson arrived in the zoom call, but due to poor connection was not able to vote or speak.

Trustee Sundland moved to rescind the resolution putting the ballot language prohibiting adult use marijuana establishments on the November 2nd, 2021 election and moved to direct the Clerk to place that ballot language on the next regular election. Seconded by Trustee Wisinski.

ROLL CALL VOTE: YEAS: Treasurer Deschaine, Trustees Wisinski, Opsommer, Sundland, Clerk Guthrie, Supervisor Styka

NAYS: None

Motion carried: 6-0

7. COMMENTS FROM THE PUBLIC

Supervisor Styka Opened Public Remarks at 5:53 pm.

Lynn Page, 3912 Raleigh Dr., Okemos, thanked the Township for recognizing the validity of the petition and asked the Township Board to include documents that support the decision made today in the next board meeting packet for the public to see.

Manager Walsh explained the single document uploaded to the board packet is the only physical item the board had and that communication on this issue before the meeting was verbal.

Supervisor Styka Closed Public Remarks at 5:56 pm.

8. OTHER MATTERS AND BOARD MEMBER COMMENTS

Treasurer Deschaine thanked citizens who wrote the board on this issue.

Supervisor Styka clarified that since no other language would be on the November ballot it would be considered a special election which is what makes holding the election in November invalid.

Manager Walsh thanked Clerk Guthrie for her work on this election, and the board for making themselves available on short notice to handle this situation.

9. ADJOURNMENT

Trustee Wisinski moved to adjourn. Seconded by Treasurer Deschaine.

VOICE/HAND VOTE: Motion carried 6-0

Supervisor Styka adjourned the meeting at 6:00 pm.

RONALD J. STYKA,
TOWNSHIP SUPERVISOR

DEBORAH GUTHRIE
TOWNSHIP CLERK



To: Board Members
From: Miriam Mattison, Finance Director
Date: September 2, 2021
Re: Board Bills

Charter Township of Meridian
Board Meeting
9/7/2021

MOVED THAT THE TOWNSHIP BOARD APPROVE THE MANAGER'S
BILLS AS FOLLOWS:

COMMON CASH	\$	986,200.31
PUBLIC WORKS	\$	41,310.96
TRUST & AGENCY	\$	2,712.21

TOTAL CHECKS: \$ 1,030,223.48

CREDIT CARD TRANSACTIONS

08/12/2021 to 09/01/2021

\$ 14,155.38

TOTAL PURCHASES: \$ 1,044,378.86

ACH PAYMENTS

\$ 1,296,316.48

Vendor Name	Description	Amount	Check #
1. ABBOTT HAYES POOLS LLC	CANCELED PERMIT 80% REFUND - SKYLINE DR	648.00	
2. ABSOLUTE ENVIRONMENTAL SOLUTIONS	2021 SOLAR PROJECT - ROOF MOUNTED 100KW AC SYSTEM	146,976.00	
3. ACCOUNTEMP	TEMPORARY UB/BOOKKEEPING STAFF	1,393.20	
4. ADVANCED REDEVELOPMENT SOLUTIONS	2ND REIMB BRA REDEVELOPMENT FUND FOR VILLAGE OF OK	3,420.00	
5. AIRGAS GREAT LAKES	MEDICAL OXYGEN - ORDER #1102480165	98.76	
	MEDICAL OXYGEN CYL RENTAL	568.01	
	MEDICAL OXYGEN	83.03	
	TOTAL	749.80	
6. APPLE BLOSSOM KOMBUCHA	FARMERS MARKET	12.00	
7. ARTISTIC BRONZE INC	JOHN GRETTEBERGER MEMORIAL PLAQUE HISTORICAL VILL	1,700.00	
8. ASHLEY WINSTEAD	STC MI MASTERS PROGRAM REIMB - A. WINSTEAD	1,000.00	
9. AT & T	LEGACY TELEPHONE NUMBERS - 517.349.1200	33.53	
10. AT & T	ACCT #831-000-8214 218 SWITCHED ETHERNET DATA SERV	1,067.42	105632
	ACCT #171-802-7578 001	17.40	
	TOTAL	1,084.82	
11. AT & T	JULY 2 TO AUG 1, 2021 - DS-1 TO FIRE#92	543.33	
	ACCT #517 R01-5602 016 2 - JULY 2 TO AUG 1, 2021	598.26	
	TOTAL	1,141.59	
12. AT & T MOBILITY	AUG 5 TO SEPT 4, 2021 - DISPATCH NON-EMERGENCY - 5	76.47	105633
13. AUTOMATED BUSINESS EQUIPMENT	REPAIRS TO POSTAGE MACHINE	567.00	
14. AVI SYSTEMS INC	EDITSHARE VIDEO MAINTENANCE 8/10/2021-8/10/2022	9,431.00	
15. AYERS BASEMENT SYSTEMS	BLDG PERMIT OVRPMT	15.00	
16. BARYAMES CLEANERS	07/16/21 TO 08/16/21 POLICE UNIFORM CLEANING	717.80	
	DRY CLEANING - M HAMEL	18.60	
	TOTAL	736.40	
17. BRIANNA BELLENGER	FARMERS MARKET VENDOR	31.00	
18. CDW	MOTORCYCLE MOUNTS AND DOCKS FOR GETAC A140 G2 TABL	68.16	
	DOCKS FOR GETAC A140 G2 TABLET	1,144.72	
	POCKETJET 7 PRINTER FOR POLICE VEHICLES	544.50	
	MOTORCYCLE MOUNTS AND DOCKS FOR GETAC A140 G2 TABL	206.31	
	CRADLEPOINT IBR900 MODEMS & ANTENNAS FOR POLICE MO	1,888.12	
	CRADLEPOINT IBR900 MODEMS & ANTENNAS FOR POLICE MO	565.56	
	TOTAL	4,417.37	
19. COMCAST	SEPT 1, 2021 TO SEPT 30, 2021 SERVICES THB INET	447.40	
	AUG 29 2021 TO SEPT 28 2021 - HNC SERVICE	213.58	105631
	AUG 29, 2021 TO SEPT 28, 2021 SERVICES	24.03	
	AUG 16, 2021 TO SEPT 15, 2021 - FIRE 91	163.35	
	AUG 20 2021 TO SEPT 19 2021 - FD 'FREE' DROP	8.01	105631
	AUG 19 2021 TO SEPT 18 2021 - SCADA INET	148.35	105631
	TOTAL	1,004.72	
20. CONSUMERS ENERGY	2021 ANNUAL LICENSE FEE HULETT PATHWY (S OF OK PRE	634.12	

Vendor Name	Description	Amount	Check #
21. CRAIG KOENIGSKNECHT	FARMERS MARKET VENDOR	55.00	
22. CRYSTAL FLASH	FLEET FUEL ORDER #4119716	11,546.45	
	FLEET FUEL ORDER #4119717	3,447.54	
	TOTAL	14,993.99	
23. CUMMINS INC	GENERATOR FULL PM - PUBLIC SERVICE BLDG	416.14	
	GENERATOR FULL PM - S. FIRE STATION 93	270.45	
	TOTAL	686.59	
24. DANE PORTER ART LLC	50% LEAP ART GRANT FOR MARKETPLACE	7,500.00	105630
25. DAWN MITCHENSON	FARMERS MARKET VENDOR	21.00	
26. DBI	CLIP BINDER - OFFICE SUPPLIES	4.14	
	STAPLES/FOLDERS OFFICE SUPPLIES	13.98	
	TOTAL	18.12	
27. DIANA TENNES	FARM MARKET VENDOR	184.00	
28. DOMINION VOTING SYSTEMS, INC	REPAIR PARTS FOR BROKEN TABULATOR	381.26	
29. DONALD DOVE	SUMMER CONCERT SERIES SEA CRUISERS [DONALD DOVE] 0	700.00	105627
30. FAHEY SCHULTZ BURZYCH RHODES PLC	PROF SERVICES THROUGH JULY 31, 2021	17.50	
	PROFESSIONAL SERVICES THRU JULY 31, 2021	657.50	
	PROFESSIONAL SERVICES THRU JULY 31, 2021	76.00	
	PROFESSIONAL SERVICES THRU JULY 31, 2021	392.50	
	PROFESSIONAL SERVICES THRU JULY 31, 2021	342.50	
	PROFESSIONAL SERVICES THRU JULY 31, 2021	360.00	
	PROFESSIONAL SERVICES THRU JULY 31, 2021	22.50	
	PROFESSIONAL SERVICES THRU JULY 31, 2021	2,803.50	
	PROFESSIONAL SERVICES THRU JULY 31, 2021	317.50	
	PROFESSIONAL SERVICES THRU JULY 31, 2021	19.00	
	PROFESSIONAL SERVICES THRU JULY 31, 2021	643.00	
	PROFESSIONAL SERVICES THRU JULY 31, 2021	323.00	
	PROFESSIONAL SERVICES THRU JULY 31, 2021	420.00	
	PROFESSIONAL SERVICES THRU JULY 31, 2021	45.00	
	PROFESSIONAL SERVICES THRU JULY 31, 2021	247.50	
	PROFESSIONAL SERVICES THRU JULY 31, 2021	1,567.50	
	PROFESSIONAL SERVICES THRU JULY 31, 2021	180.00	
	PROFESSIONAL SERVICES THRU JULY 31, 2021	697.50	
	PROFESSIONAL SERVICES THRU JULY 31, 2021	67.50	
	PROFESSIONAL SERVICES THRU JULY 31, 2021	795.00	
	PROFESSIONAL SERVICES THRU JULY 31, 2021	3,921.13	
	PROFESSIONAL SERVICES THRU JULY 31, 2021	119.00	
	PROFESSIONAL SERVICES THRU JULY 31, 2021	142.80	
	PROFESSIONAL SERVICES THRU JULY 31, 2021	780.10	
	PROFESSIONAL SERVICES THRU JULY 31, 2021	120.58	
	PROFESSIONAL SERVICES THRU JULY 31, 2021	499.79	
	PROFESSIONAL SERVICES THRU JULY 31, 2021	166.60	
	TOTAL	15,744.50	
31. FD HAYES ELECTRIC	POLICE STATION ENTRY WAY LIGHTS REPAIR	502.85	
	REWORK ELECTRICAL FOR DRINKING FOUNTAINS 1ST/2ND F	511.55	
	TOTAL	1,014.40	
32. FIRSTDUE FIRE SUPPLY	FIRE NOZZLES, INTAKE VALVE, GLOVES, MOUNTS	2,151.43	

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Vendor Name	Description	Amount	Check #
33. FISHBECK, THOMPSON, CARR & HUBER	SERVICES RENDERED THROUGH 5.14.21, INVOICE 401076	1,406.60	
	FOR SERVICES RENDERED THUR 7.9.21 WDV 21-05	2,389.50	
	SERVICES RENDERED THRU 7.9.21 FOR WDV 21-06	1,769.50	
	TOTAL	5,565.60	
34. FORESIGHT GROUP	WATER BILLS AND POSTAGE 08/16/2021	535.03	
	WINDOW ENVELOPES FOR WATER BILLS	480.67	
	NAME PLATES BOARD & COMMISSION MEMBERS	206.50	
	TOTAL	1,222.20	
35. GABRIEL, ROEDER, SMITH & COMP	OPEB ACTUARIAL VALUATION FOR 2020	12,500.00	
36. GALLAGHER BENEFIT SERVICES, INC	AUGUST 2021 MONTHLY HEALTHCARE CONSULTING FEE	2,723.53	
37. GRAMPAS PASTYS LLC	FARM MARKET VENDOR	49.00	
38. GRAND TRAVERSE SAUCE COMPANY	FARMERS MAREKT VENDOR	15.00	
39. GRANGER	ACCT #1106100 RUBBISH DISPOSAL SERVICES	114.33	
	ACCT #1106200 RUBBISH DISPOSAL SERVICES	131.32	
	ACCT #1106300 RUBBISH DISPOSAL SERVICES	74.26	
	ACCT #2509750 RUBBISH DISPOSAL SERVICES	87.00	
	5151 MARSH RD - JULY 2021 RECYCLING SERVICES	86.96	
	TOTAL	493.87	
40. HASLETT-OKEMOS ROTARY	JAN - SEPT 2021 MEMBERSHIP DUES - M. HAMEL	425.00	
	JAN TO SEPT 2021 MEMBERSHIP DUES - P DESCHAINED	425.00	
	TOTAL	850.00	
41. HAWORTH INC	ORDER #201195543 TRUSTEE OFFICE FURNITURE	1,489.34	
42. HICKORY KNOLL FARMS	FARMERS MARKET VENDOR	71.00	
43. INGHAM COUNTY TREASURER	DOG LICENSE RENEWAL	15.00	
44. JACOB FARLEY	FARMERS MARKET VENDOR	34.00	
45. JANET'S LLC	FARMERS MARKET VENDOR	13.00	
46. JEAN S. FIERKE	FARMERS MARKET VENDOR	8.00	
47. JIMMERSON ROOFING	HAVERSHAM BLDG PERMIT FEE DUPLICATE APPLICATION	75.00	
48. JULIE PETRICK	FARMERS MARKET VENDOR	141.00	
49. KAREN MALMSTEN	REFUND PAVILION RESERVATION LESS \$10 SERVICE CHARG	150.00	
50. KAYLA CRIM	REIMB FOR PARAMEDIC CLASS TEXTBOOK	654.70	
51. KIM BIERSEN	FARMERS MARKET VENDOR	32.00	
52. LAFOUNTAINS ALL NATURAL BEEF	FARMERS MARKET VENDOR	263.00	
53. LANSING UNIFORM COMPANY	UNIFORMS STOCK & T. MILLEROV	804.70	
	UNIFORM ITEMS - B HAVILAND	523.55	
	TOTAL	1,328.25	
54. LAWSON PRINTERS	BUSINESS CARDS - R. KELLY	65.00	
55. LEAK PETROLEUM EQUIPMENT INC	BI ANNUAL FUEL ISLAND PUMPS FILTER CHANGE	377.98	
56. LEAP INC	LARGE MUNICIPALITY 2021 MEMBERSHIP	15,000.00	

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Vendor Name	Description	Amount	Check #
57. LEAVITT & STARCK EXCAVATING, INC	MSU TO LAKE LANSING PATHWAY PHASE IIB CONSTRUCTION	6,916.19	
	MSU TO LAKE LANSING PATHWAY PHASE IIB CONSTRUCTION	20,757.63	
	TOTAL	27,673.82	
58. LEROY HARVEY	2021 MI SUSTAINABILITY CONFERENCE	35.00	
59. LOGICALIS	JULY 2021 IT SERVICES HELP DESK	3,345.00	
	AUG 2021 IT SERVICES HELP DESK	3,345.00	
	TOTAL	6,690.00	
60. LOPEZ CONCRETE CONSTRUCTION	SHAW STREET CONNECTOR- MSU TO LAKE LANSING PATHWAY	57,161.25	
	SHAW STREET CONNECTOR- MSU TO LAKE LANSING PATHWAY	79,358.60	
	TOTAL	136,519.85	
61. MADISON NATIONAL LIFE INS CO	SEPT 2021 TOWNSHIP SPONSORED TERM LIFE & LTD INSUR	2,301.87	
62. MANNIK AND SMITH	PROF SERVICES THRU JULY 30, 2021 LOCAL ROAD PROG E	45,245.90	
	PROF SERVICES THRU JULY 30, 2021 RENDERINGS & DESI	877.25	
	TOTAL	46,123.15	
63. MARCUS LESLIE	FARMERS MARKET VENDOR	37.00	
64. MAX R	20 PARKS TRASH CANS WITH LIDS	11,399.50	
65. MCKESSON MEDICAL-SURGICAL GOC SOL	ORDER #38415676 AMBULANCE SUPPLIES/EQUIPMENT	56.43	
	ORDER #38415676 AMBULANCE SUPPLIES/EQUIPMENT	67.27	
	ORDER #38415676 AMBULANCE SUPPLIES/EQUIPMENT	66.24	
	ORDER #38687386 AMBULANCE SUPPLIES/EQUIP	1,075.84	
	ORDER #38687386 AMBULANCE SUPPLIES/EQUIPMENT	119.11	
	ORDER #38687386 AMBULANCE SUPPLIES/EQUIPMENT	141.80	
	TOTAL	1,526.69	
66. MERIDIAN TOWNSHIP	TRANSFER FOR FLEX CHECKING FOR 8/27/2021 PAYROLL	370.23	
67. MERIDIAN TOWNSHIP RETAINAGE	SHAW STREET CONNECTOR- MSU TO LAKE LANSING PATHWAY	6,351.25	
	MSU TO LAKE LANSING PATHWAY PHASE IIB CONSTRUCTION	768.47	
	SHAW STREET CONNECTOR- MSU TO LAKE LANSING PATHWAY	4,841.75	
	MSU TO LAKE LANSING PATHWAY PHASE IIB CONSTRUCTION	2,306.40	
	TOTAL	14,267.87	
68. MERRILL FORD	UNIT #116 FLEET REPAIRS AND PARTS	18.87	
	UNIT #5 LAMP ASSEMBLY	166.97	
	TOTAL	185.84	
69. MI GREAT LAKES FISH COMPANY	FARMERS MARKET VENDOR	249.00	
70. MICH MUNICIPAL TREASURERS ASSN	2021 MMTA FALL HYBRID CONFERENCE	359.00	
71. MICHIGAN ECONOMIC DEVELOPERS ASSOC	BASIC MEDA (BASIC ED COURSE) - A.CLARK	510.00	
72. MICHIGAN MUNICIPAL LEAGUE	POLICY #5000880-21 QUARTERLY PAYMENT	30,613.76	105629
73. MICHIGAN NOTARY SERVICE	SEAL AND RECORD LEDGER FOR ROBIN FAUST	50.85	
74. MICHIGAN PAVING	2021 LOCAL ROAD PROGRAM - REHAB AND RESURFACING	323,516.61	
	2021 LOCAL ROAD PROGRAM - REHAB AND RESURFACING	17,027.19	
	TOTAL	340,543.80	

Vendor Name	Description	Amount	Check #
75. MICHIGAN PLUMBING	PLUMBING PERMIT REFUND OVRPMT	125.00	
76. MIDWEST POWER EQUIPMENT	LAND STEWARDSHIP COORDINATOR SUPPLIES	962.91	
77. MIDWEST TREE SERVICE	TREE REMOVAL PATHWAY BAYONNE/RABY RD IN HASLETT	2,200.00	
78. MUNETRIX LLC	LEVEL 3 MUNICIPAL LICENSE - TRANSPARENCY EDITION	4,663.00	
79. MYCOPHILES GARDEN LLC	FARM MARKET VENDOR	41.00	
80. OVERHEAD DOOR OF LANSING	ORDER #35071 OVERHEAD DOOR REPAIRS	295.00	
	ORDER #35072 OVERHEAD DOOR REPAIRS	299.47	
	TOTAL	594.47	
81. PATRICIA STEVENSON	FARM MRKT VENDOR	169.00	
82. PEOPLEFACTS LLC	AUGUST 2021 EMPLOYEE PRE-EMPLOYMENT CREDIT CHECKS	16.67	
83. PITNEY BOWES	SEPT 2021 LEASE FOR POSTAGE MACHINE	943.65	
84. PLM LAKE & LAND MANAGEMENT	LAKE LANSING WATERSHED HARVESTING & HERBICIDE	3,033.25	
85. PRINTING SYSTEMS INC	VOTER ID AND QVF MASTER CARDS	54.99	
86. PROGRESSIVE AE	SERVICES THRU JULY 30, 2021 LAKE LANSING WATERSHED	1,396.25	
	SERVICES THRU AUG 27, 2021 LAKE LANSING WATERSHED	1,367.50	
	TOTAL	2,763.75	
87. QUALITY TIRE INC	STOCK FLEET TIRES	1,236.00	
	FLEET TIRES STOCK	592.28	
	UNIT 125 REPAIR PARTS	425.21	
	TOTAL	2,253.49	
88. RECLAIMED BY DESIGN	SEPT 2021 MONTHLY OPERATION OF RECYCLING CENTER	2,000.00	
89. RESERVE ACCOUNT	POSTAGE FOR TWP POSTAGE METER - AUG 2021	8,000.00	
90. RICHARD G VONTERSCH	SOLAR PANEL LANDSCAPING MUNICIPAL BUILDING	240.00	
91. ROBIN FAUST	MILEAGE REIMB - MAY TO AUGUST 2021	56.06	
92. SHAWN DIEMER	FARM MARKET VENDOR	1,540.00	
93. SPARROW OCCUPATIONAL	AUGUST 20, 2021 PRE-EMPLOYMENT & FITNESS FOR DUTY	273.50	
94. SPARTAN DISTRIBUTORS	ORDER #10892273 TORO MOWER REPAIR PARTS	471.53	
95. STATE OF MICHIGAN	R. FISHER PEST MANAGEMENT AQUATICS CERTIFICATION	75.00	105628
	DNR DEER MGMT DEER TAGS FOR FALL 2021	1,000.00	105634
	TOTAL	1,075.00	
96. STRYKER SALES LLC	LUCAS CPR DEVICES	4,651.20	
97. SUE MCMASTER	FARM MARKET VENDOR	142.00	
98. SUPREME SANITATION	AUGUST 2021 PORTABLE TOILETS - NANCY MOORE PARK	90.00	
	AUGUST 2021 PORTABLE TOILETS - HILLBROOK PARK	90.00	
	AUGUST 2021 PORTAJOHNS - EASTGATE PARK	90.00	
	AUGUST 2021 PORTAJOHNS - NEWTON STREET PARK	90.00	
	TOTAL	360.00	
99. SWAGIT PRODUCTIONS, LLC	JULY 2021 VIDEO STREAMING SERVICE HOMTV	2,613.75	

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Vendor Name	Description	Amount	Check #
100 TAMMARA MCCOLLUM	FARMERS MARKET VENDOR	37.00	
101 TAREK CHAWICH	FARMERS MARKET VENDOR	18.00	
102 TASC	10/01/2021 TO 12/31/2021 COBRA ADMINISTRATION FEE	328.50	
103 TEAM FINANCIAL GROUP	COPER LEASE AUGUST 2021	1,471.50	
104 TELE-RAD, INC	2X GETAC 140 TABLET FOR POLICE MOTORCYCLES AND EQ	8,927.70	
105 THE BANK OF NEW YORK MELLON	LOAN #MERIDIANTW13 - 2013 UTGO BONDS	21,231.25	
106 THE CHEESE PEOPLE OF GRAND RAPIDS	FARM MARKET VENDOR	172.00	
107 THE HARKNESS LAW FIRM PLLC	AUGUST 2021 LEGAL FEES-UTC	6,667.18	
108 THE MERIDIAN COMPANY	MECHANICAL PERMITM CONTRACTOR OVRPMT	10.00	
109 UNCLE CALVINS SWEET POTATO PIES	FARM MARKET VENDOR	63.00	
110 VARIPRO BENEFIT ADMINISTRATORS	MONTHLY FLEX ADMINISTRATION SEPT 2021	153.50	
111 VERIZON WIRELESS	JULY 24, 2021 TO AUG 23, 2021 ACCT #686304174-0001	3,331.14	
112 VILLAGE OF OKEMOS LLC	2ND REIMB BRA REDEVELOPEMTN FUND VILLAGE OF OKEMOS	16,907.96	
113 WEST SHORE FIRE INC	GUAGE RETAINING STRAPS	85.44	
	SCBA PACK PARTS, MASKS, VOICE AMPS REPAIRS	670.00	
	AIR TESTS/REBUILD KIT/AIR SAMPLE	311.46	
	SCBA PACK PARTS, MASKS, VOICE AMPS REPAIRS	50.34	
	SCBA RE-CERTIFICATION	2,776.50	
	SCBA FILL STATION MAINTENANCE/AIR SAMPLES	641.60	
	TOTAL	4,535.34	
114 WILLOW GARDEN	FARMERS MARKET VENDOR	194.00	
115 WILSON FARM FRESH MEATS	FARMERS MARKET VENDOR	296.00	
116 ZACHARY LEMASTER	AUGUST 2021 MILEAGE REIMBURSEMENT	37.41	
117 ZOLL MEDICAL CORP	ORDER #2535913 - AED'S FOR PARKS	1,458.60	
TOTAL - ALL VENDORS		986,200.31	

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Vendor Name	Description	Amount	Check #
1. CUMMINS INC	GENERATOR FULL PM - EMBER OAKS LS	373.77	
	GENERATOR FULL PM - SIERRA RIDGE LS	262.52	
	GENERATOR FULL PM - TOWAR GARDENS LS	262.52	
	TOTAL	898.81	
2. FERGUSON WATERWORKS #3386	ORDER #54748 PARTS FOR CUSTOMER INSTALLATION	1,760.67	
	WATER UTILITY - METER REGISTERS	6,698.87	
	ORDER #55117 PARTS FOR CUSTOMER INSTALLATION	4,930.20	
	TOTAL	13,389.74	
3. GALLAGHER BENEFIT SERVICES, INC	AUGUST 2021 MONTHLY HEALTHCARE CONSULTING FEE	526.47	
4. HALLE PROPERTIES LLC	REIMB ENG FEE INSP DEP 2105 UNIVERSITY PARK DR	1,910.20	
5. K & H CONCRETE CUTTING INC	WATER MAIN REPAIR - PARK LAKE ROAD CUT	400.00	
6. MADISON NATIONAL LIFE INS CO	SEPT 2021 TOWNSHIP SPONSORED TERM LIFE & LTD INSUR	283.11	
7. MICHIGAN MUNICIPAL LEAGUE	POLICY #5000880-21 QUARTERLY PAYMENT	3,671.24	28753
8. MILESTONE CONSTRUCTION	REIMB SESC DEP FROM 4900 DAWN AVENUE	1,507.25	
9. NANCY MOONEY	RETURN \$ FOR MOVING FIRE HYDRANT CANCELLED JOB AT	2,000.00	
10. OFFICE TEAM	TEMP HELP - S. SYMONDS WEEK ENDING 8/27/21	836.34	
11. SEILER INSTRUMENT & MFG CO INC	TRIMBLE GPS UNITS FOR ENGINEERING AND WATER/SEWER	12,344.47	
	TRIMBLE GPS UNITS FOR ENGINEERING AND WATER/SEWER	115.76	
	PRECISION LASER LEVEL FOR SURVEYING	986.00	
	TOTAL	13,446.23	
12. SHERMAN MCDONALD	RETURN OF PERF GUARANTEE SLEEPY HOLLOW LANE	2,000.00	28754
13. VERIZON WIRELESS	JULY 24 TO AUG 23, 2021 ACCT #686304174-00001	441.57	
TOTAL - ALL VENDORS		41,310.96	

09/02/2021 11:12 AM

User: GRAHAM

DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN

EXP CHECK RUN DATES 09/07/2021 - 09/07/2021

BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID

BANK CODE: TA

Vendor Name	Description	Amount	Check #
1. MANINDER & SAVITA DESWAL	OVRPMT SUMMER PROP TAXES - ASHBROOK DR	14.88	13130
2. MERIDIAN TOWNSHIP BROWNFIELD	S/W 2020 DPP BROWNFIELD PAYOUT	106.68	13131
3. TODD DOWRICK	JBOR PRE ADJUSTMENT	2,590.65	13132
TOTAL - ALL VENDORS		2,712.21	

Credit Card Report 8/12/2021-9/1/2021

Posting Date	Merchant Name	Amount	Name
2021/08/12	THE HOME DEPOT #2723	\$43.96	LAWRENCE BOBB
2021/08/12	244 AUTO VALUE EAST LANSI	\$138.90	ROBERT STACY
2021/08/12	THE HOME DEPOT #2723	\$16.68	TYLER KENNEL
2021/08/12	MITA, INC.	\$75.00	NYAL NUNN
2021/08/12	OPTICSPLANET, INC.	\$172.80	KYLE ROYSTON
2021/08/12	THE HOME DEPOT #2723	\$27.13	KYLE ROYSTON
2021/08/12	THE HOME DEPOT #2723	\$29.21	KYLE FOGG
2021/08/12	LISKEY'S AUTO & TRUCK SER	\$75.00	TODD FRANK
2021/08/12	AMZN MKTP US*2D00913M1	\$37.96	MICHELLE PRINZ
2021/08/13	THE HOME DEPOT #2723	\$25.60	LAWRENCE BOBB
2021/08/13	EASYKEYSCOM INC	\$17.74	KYLE ROYSTON
2021/08/13	PAS*PASSPT LANSING PR	\$1.05	BART CRANE
2021/08/13	AMZN MKTP US*2D3457420	\$111.46	ALLISON GOODMAN
2021/08/13	TARGET 00003657	\$19.98	WILLIAM PRIESE
2021/08/13	DOLLAR TREE	\$15.00	WILLIAM PRIESE
2021/08/16	THE HOME DEPOT 2723	\$274.99	LAWRENCE BOBB
2021/08/16	THE HOME DEPOT #2723	\$59.94	LAWRENCE BOBB
2021/08/16	MEIJER # 025	\$17.91	KYLE ROYSTON
2021/08/16	THE HOME DEPOT 2723	\$393.03	SAMANTHA DIEHL
2021/08/16	MEIJER # 025	\$26.93	ALLISON GOODMAN
2021/08/16	THE HOME DEPOT #2723	\$48.91	EMMA CAMPBELL
2021/08/16	AMZN MKTP US*2D4DV0P41	\$189.95	KRISTI SCHAEING
2021/08/16	VERIZON WRLS M4886-01	\$643.03	DARLA JACKSON
2021/08/16	NEWSPAPER SERVICES 2	\$120.00	MICHELLE PRINZ
2021/08/16	AMAZON.COM*2P1RK2Y62 AMZN	\$54.84	MICHELLE PRINZ
2021/08/16	THE HOME DEPOT #2723	\$191.92	WILLIAM PRIESE
2021/08/16	THE HOME DEPOT #2723	\$47.92	WILLIAM PRIESE
2021/08/16	AMAZON.COM*2P6VL0YV2	\$188.99	CATHERINE ADAMS
2021/08/16	USPS PO 2569800864	\$7.00	PHIL DESCHAI
2021/08/17	PAYPAL *POLICE RECO	\$149.00	ANDREW MCCREADY
2021/08/17	COVERT SCOUTING	\$32.99	ED BESONEN
2021/08/17	VAN ATTAS GREENHOUSE &	\$17.98	BRIDGET CANNON
2021/08/17	GRAINGER	\$154.51	ROBERT MACKENZIE
2021/08/17	MIDWEST POWER EQUIPMENT	\$29.99	KEITH HEWITT
2021/08/17	MIDWEST POWER EQUIPMENT	\$60.00	KEITH HEWITT
2021/08/17	TRACTOR-SUPPLY-CO #0638	\$53.98	WILLIAM PRIESE
2021/08/18	OFFICEMAX/OFFICEDEPT#3379	\$44.48	KYLE FOGG
2021/08/18	DOMINO'S 1206	\$76.61	SAMANTHA DIEHL
2021/08/18	AMZN MKTP US*2D4GD3801	\$32.04	ALLISON GOODMAN
2021/08/18	MCKESSON MEDICAL SURGICAL	\$425.83	KRISTI SCHAEING
2021/08/18	STATE OF MI EMS	\$25.00	WILLIAM PRIESE
2021/08/19	CERTIFIED TRAINING INSTIT	\$59.00	TYLER KENNEL
2021/08/19	AUTOZONE 4377	\$19.99	RUDY GONZALES
2021/08/19	ETSY.COM - BENSOT	(\$4.51)	EMMA CAMPBELL
2021/08/19	ETSY.COM - BENSOT	\$79.49	EMMA CAMPBELL
2021/08/19	SQ *CHUCKIE D'S BBQ 2	\$10.80	MIKE ELLIS
2021/08/19	HEARST NEWSPAPERSMIDWEST	\$9.95	MICHELLE PRINZ
2021/08/19	FREEP.COM	\$1.00	MICHELLE PRINZ
2021/08/19	LANSINGSTATE JOURNAL	\$1.00	MICHELLE PRINZ
2021/08/20	HONEY BKD HAM&CAFE-O	\$77.22	DEBBIE BUDZYNSKI
2021/08/20	THE HOME DEPOT #2723	\$13.99	RUDY GONZALES
2021/08/20	THE HOME DEPOT #2723	\$21.92	EMMA CAMPBELL

2021/08/20	AMZN MKTP US*2D81V3EN2	\$78.99	KRISTI SCHAEADING
2021/08/20	HUTSON INC	\$40.84	TODD FRANK
2021/08/20	IN *KODIAK EMERGENCY EQUI	\$362.46	TODD FRANK
2021/08/20	ZOOM.US 888-799-9666	\$514.85	STEPHEN GEBES
2021/08/20	LANSING COMMUNITY COLL	\$20.00	WILLIAM PRIESE
2021/08/23	OFFICEMAX/OFFICEDEPT#3379	\$20.29	ROBERT STACY
2021/08/23	JETS PIZZA - MI-053 - MOT	\$63.83	MICHAEL HAMEL
2021/08/23	OFFICEMAX/OFFICEDEPT#3379	\$41.99	KYLE FOGG
2021/08/23	THE HOME DEPOT #2723	\$17.94	KYLE FOGG
2021/08/23	THE HOME DEPOT #2723	\$7.96	EMMA CAMPBELL
2021/08/23	KROGER #888	\$16.06	MIKE ELLIS
2021/08/23	MICHIGAN NOTARY SERVICE	\$53.48	ROBIN FAUST
2021/08/23	D &K TRUCK CO.	\$154.60	TODD FRANK
2021/08/23	LANSINGSTATE JOURNAL	\$9.99	MICHELLE PRINZ
2021/08/23	OFFICEMAX/OFFICEDEPT#3379	\$49.99	PHIL DESCHAINE
2021/08/24	COMPLETE BATTERY SOURCE	\$16.96	ROBERT STACY
2021/08/24	HAMMOND FARMSLANDSCAPE SU	\$157.50	ROBERT STACY
2021/08/24	AMZN MKTP US*257IG7CD1	\$54.98	KRISTI SCHAEADING
2021/08/24	AMZN MKTP US*2D50Q2IX0	\$40.77	KRISTEN COLE
2021/08/25	ETSY.COM - RARESUCCULENTS	\$56.88	ED BESONEN
2021/08/25	SOLDAN S PET SUPPLIES	\$10.74	ALLISON GOODMAN
2021/08/25	SHROYER AUTO PARTS AND SH	\$350.00	TODD FRANK
2021/08/25	AMZN MKTP US*2D2QH5YC0	\$398.89	STEPHEN GEBES
2021/08/25	MICHIGAN WATER ENVIORNMEN	\$77.00	ROBERT MACKENZIE
2021/08/25	USA BLUE BOOK	\$226.31	ROBERT MACKENZIE
2021/08/25	ADOBE ACROPRO SUBS	\$15.89	DENISE GREEN
2021/08/25	THE HOME DEPOT #2723	\$15.68	WILLIAM PRIESE
2021/08/25	THE HOME DEPOT #2723	\$7.35	WILLIAM PRIESE
2021/08/26	THE HOME DEPOT #2723	\$120.81	ROBERT STACY
2021/08/26	THE HOME DEPOT #2723	\$21.69	KYLE FOGG
2021/08/26	MI NURSERY & LANDSCAPE	\$60.00	MIKE ELLIS
2021/08/26	LUCKY'S STEAKHOUSE - OKEM	\$48.81	FRANK L WALSH
2021/08/26	HASLETT TRUE VALUE HARDW	\$9.95	ROBIN FAUST
2021/08/26	WEST MICHIGAN INTERNATION	\$92.94	TODD FRANK
2021/08/26	THE HOME DEPOT #2723	\$34.88	RICHARD GRILLO
2021/08/26	AMERICAN PUBLIC POWER AS	\$119.96	DEREK PERRY
2021/08/26	ADOBE ACROPRO SUBS	\$14.99	DEREK PERRY
2021/08/26	CATHEY COMPANY	\$50.28	KEITH HEWITT
2021/08/26	AMZ*WSJBARRON'S	\$4.00	MICHELLE PRINZ
2021/08/26	AMZN MKTP US*2D4UT02H2	\$99.50	MICHELLE PRINZ
2021/08/26	IMS ALLIANCE	\$127.50	WILLIAM PRIESE
2021/08/26	WPSG, INC.	\$2,255.84	WILLIAM PRIESE
2021/08/26	STATE OF MI EMS	\$25.00	WILLIAM PRIESE
2021/08/26	AMZN MKTP US*259U01L90	\$8.09	PHIL DESCHAINE
2021/08/27	USPS PO 2569800864	\$7.70	BRIDGET CANNON
2021/08/27	MUNIWEB	\$60.00	RICHARD GRILLO
2021/08/27	MUNIWEB	\$25.00	RICHARD GRILLO
2021/08/27	WESCO - # 3255	\$205.12	KEITH HEWITT
2021/08/27	PHOENIX SAFETY OUTFITTERS	\$171.86	WILLIAM PRIESE
2021/08/30	THE HOME DEPOT #2723	\$11.94	ROBERT STACY
2021/08/30	PETSMART # 0724	\$16.99	ALLISON GOODMAN
2021/08/30	MEIJER # 253	\$101.97	ALLISON GOODMAN
2021/08/30	4IMPRINT	\$331.25	ANDREA SMILEY
2021/08/30	KIMBALL MIDWEST PAYEEZY	\$64.87	TODD FRANK

2021/08/30	ELECTRICAL TERMINAL SERVI	\$222.33	TODD FRANK
2021/08/30	INDUSTRIAL STORM WATER	\$96.90	YOUNES ISHRAIDI
2021/08/30	GRAINGER	\$578.16	ROBERT MACKENZIE
2021/08/30	OFFICEMAX/OFFICEDEPT#3379	\$19.99	TAVIS MILLEROV
2021/08/30	IAAI	\$100.00	TAVIS MILLEROV
2021/08/30	PAYPAL *MFIS	\$395.00	TAVIS MILLEROV
2021/08/30	MEIJER # 025	\$47.96	KEITH HEWITT
2021/08/30	AMZN MKTP US*257OW61S0	\$42.15	MICHELLE PRINZ
2021/08/30	WPSG, INC.	(\$10.24)	WILLIAM PRIESE
2021/08/30	FEDEX 283056516626	\$41.64	WILLIAM PRIESE
2021/08/30	FEDEX 283056574099	\$51.23	WILLIAM PRIESE
2021/08/30	PAYPAL *ANCA	\$200.00	CATHERINE ADAMS
2021/08/30	NATIONAL ASSOC FOR INTER	\$75.00	CATHERINE ADAMS
2021/08/30	THE HOME DEPOT #2723	\$69.06	CATHERINE ADAMS
2021/08/30	AMZN MKTP US*250TL5P10	\$15.89	PHIL DESCHAIINE
2021/08/31	PAS*PASSPT LANSING PR	\$0.75	BART CRANE
2021/08/31	WILDTYPE DESIGN NATIVE P	\$67.19	EMMA CAMPBELL
2021/08/31	ID CARDS INSTANTCARD	\$50.00	CAROL HASSE
2021/08/31	HAMMOND FARMSLANDSCAPE SU	\$2.00	DAN PALACIOS
2021/08/31	AMZN MKTP US*2D22N7YF2	\$169.99	MICHELLE PRINZ
2021/08/31	SQ *T SHIRT GOODS, LLC	\$250.00	WILLIAM PRIESE
2021/08/31	AMZN MKTP US*258YS2VD1	\$62.99	CATHERINE ADAMS
2021/09/01	PAS*PASSPT LANSING PR	\$2.55	BART CRANE
2021/09/01	SOLDAN S PET SUPPLIES	\$8.95	ALLISON GOODMAN
2021/09/01	OPENTIMECLOCK	\$25.00	KRISTEN COLE
2021/09/01	THE HOME DEPOT #2723	\$22.97	DAN PALACIOS
2021/09/01	AMZN MKTP US*257BX8BG1	\$100.70	MICHELLE PRINZ
2021/09/01	TARGET 00003657	\$8.97	WILLIAM PRIESE

\$14,155.38

ACH Transactions

Date	Payee	Amount	Purpose
8/12/2021	Invoice Cloud	\$ 3,649.61	Utility Transaction Fees
8/13/2021	Nationwide	\$ 4,821.14	Payroll Deductions 08/13/2021
8/13/2021	ICMA	\$ 40,034.18	Payroll Deductions 08/13/2021
8/13/2021	IRS	\$ 95,736.10	Payroll Taxes 08/13/2021
8/13/2021	Various Financial Institutions	\$ 269,221.82	Direct Deposit 08/13/2021
8/13/2021	State of MI	\$ 14,349.03	MI Bus Tax
8/17/2021	ELAN	\$ 31,973.19	Credit Card Payment
8/17/2021	Consumers Energy	\$ 3,623.29	Utilities
8/18/2021	Blue Care Network	\$ 25,749.97	Employee Health Insurance
8/25/2021	Blue Care Network	\$ 24,231.80	Employee Health Insurance
8/27/2021	Nationwide	\$ 4,794.53	Payroll Deductions 08/27/2021
8/27/2021	MERS	\$ 287,773.19	Employee Retirement
8/27/2021	Alerus	\$ 119.85	Payroll Deductions 08/27/2021
8/27/2021	ICMA	\$ 36,163.44	Payroll Deductions 08/27/2021
8/27/2021	IRS	\$ 95,278.30	Payroll Taxes 08/27/2021
8/27/2021	State of MI	\$ 14,231.48	MI Bus Tax
8/27/2021	Various Financial Institutions	\$ 265,158.44	Direct Deposit 08/27/2021
9/1/2021	Blue Care Network	\$ 79,407.12	Employee Health Insurance
Total ACH Payments		\$ 1,296,316.48	



9. D

To: Board Members
From: Stephen Gebes, IT Director and Brandie Yates, Communications Manager
Date: September 3, 2021
Re: Disposal of Surplus Equipment

The attached lists of IT and Communications equipment are obsolete and we request authorization to sell them at public auction, internet auction, direct sale to another municipality, or by sealed bid. In the event that the equipment cannot be sold due to its depreciated value or working order, it will be disposed of properly at the upcoming Regional Electronics Recycling Day on Saturday, September 18, 2021.

A motion is prepared for Board consideration:

MOVE TO AUTHORIZE THE DISPOSAL OF THE ATTACHED IT AND COMMUNICATIONS EQUIPMENT.

Attachments:

1. IT Surplus Computers
2. HOMTV Surplus Equipment

IT Computers for Disposal

8/31/2021

Quantity	Make	Model	Type
1	Dell	Precision T5500	Desktop
8	Dell	Optiplex 7010	Desktop
1	Dell	Latitude E6530	Laptop
3	Dell	Optiplex 9010	Desktop
2	Dell	Optiplex 9020	Desktop
4	Dell	Optiplex 7020	Desktop
6	Dell	Optiplex 790	Desktop
1	Dell	Optiplex 7010 SFF	Desktop
1	Dell	GX270	Desktop
8	Motion	CFT-003	Tablet
1	Dell	Inspiron 4000	Laptop
2	Dell	Latitude D800	Laptop
1	Asus	X83V	Laptop
1	Dell	Inspiron 5000	Laptop
1	Gateway	Solo 2500	Laptop
3	HP	EliteBook 6930p	Laptop
1	Dell	Latitude Cpi	Laptop
2	Panasonic	CF-18	Laptop
2	Dell	Optiplex 745	Desktop
1	Dell	GX260	Desktop

HOMTV Surplus Equipment August 16, 2021

Name	Model Number	Serial Number	Quantity	Description	Disposal Method
Broadcast Pix Granite Server	X16-96096	70045-587-588-221	1	Video Server	Recycle
Broadcast Pix Granite 5000 & 5000+ Servers	X18-82127	00180-966-783-544	2	Video Server	Sell or Recycle
Broadcast Pix Video Switch Board	NA	NA	1	Video Switcher	Sell or Recycle
BluRay DVD Player	SR-HD1500US	106V0029	1	DVD Player	Recycle
MicroNet Drives	NA	G639757	1	Drives	Recycle
Panasonic Boxed TV	NA	NA	1	TV Monitor	Recycle
HP LaserJet Printer	NA	NA	1	Printer	Recycle
MiniView Pro	GCS1108	A1D-046A5-0107	1	KVM Switch	Recycle
Dell PowerEdge Server	09Y405	00085-121-495-311	1	Windows Server	Recycle
Granicus Encoder	NA	2.51776E+11	1	Encoder	Recycle
Samsung Computer Monitor	NA	NA	1	Monitor	Recycle
TVU Server Box	TX3200V3	KF321BYJKD239	1	Field Server	Recycle
TVU Backpack and Accessories	NA	NA	1	Field Switcher	Recycle
Panasonic Video Camera	AG-HPX500P	B8TS00009	1	Video Camera	Sell or Recycle
Q Logic	NA	1109H00535	1	FibreJet	Sell or Recycle
EZ News Server	HM1FVR1	077FRW	1	Scripwriting Software	Recycle
Samsung Computer Monitor	S20A350B	ZBC5H9NB900147H	1	Monitor	Recycle
Dell Computer Monitor	1905FP	OT6116-71618-51I-ACPF	1	Monitor	Recycle
AOC Monitor	NA	NWSK6JA000162	1	TV Monitor	Recycle
Mac Pro Tower (Intern Room)			1	Computer	Recycle
Mac All-In-One (Intern Room)	NA	W8904ADY250	1	Computer	Recycle
Mac Pro Tower (Intern Room)	A1289	H0141025EUG	1	Computer	Recycle
Mac All-In-One (Control Room)	NA	W87492XRZCT	1	Computer	Recycle
Mac Pro Tower (Noise Room)	NA	H0141041EUG	1	Computer	Recycle
Rorke Data	ESDS S16S-J2000	TW3S000A1110000014	1	Sever	Sell
Rorke Data	ESDS S16F	TW3B000A1128000012	1	Server	Sell
Tascam CD	NA	NA	1	CD Player	Recycle
RDL Box	NA	NA	1	CD Player	Recycle
Marshall Monitors (2 CR, 1 NR)	NA	NA	3	Monitor	Recycle
Videotek	NA	NA	1	DVD Player	Recycle
Panasonic TV Monitor (Control Room)	NA	NA	1	Monitor	Recycle
Tascam (NR)	NA	NA	1	DVD Player	Recycle
Funai DVD Player (CR)	NA	NA	1	DVD Player	Recycle
Betamax DVD Player (CR)	NA	NA	1	DVD Player	Recycle
HP Laptop	NA	NA	1	Laptop	Recycle



To: Board Members
From: Michael Hamel, Fire Chief
Date: September 2, 2021
Re: Assistance to Firefighters Grant Program

The Fire Department is proposing that Meridian Township participate in the Department of Homeland Security's 2020 Assistance to Firefighters Grant Program. This grant would allow us funding to purchase safety equipment for the protection of our residents and visitors. The proposal is to enhance firefighter safety and increase the ability of the Department to provide safe and effective response utilizing extrication equipment to free trapped occupants from their vehicles during an accident. The equipment requested includes:

- Air Lifting Bags (4 units) + Control Unit
- Battery Operated Hurst eDraulic Water Tight Rams (6 units)
- ANSI Reflective Traffic Vests

The total cost of this grant request is \$49,737.40. Meridian Township's share would be \$4,521.58, which would come out of the Fire Department General Fund.

MOVE TO AUTHORIZE THE FIRE DEPARTMENT TO APPLY FOR AND ACCEPT AN ASSISTANCE TO FIREFIGHTERS GRANT THROUGH THE DEPARTMENT OF HOMELAND SECURITY IN THE AMOUNT OF \$49,737.40 WITH THE TOWNSHIP'S SHARE OF \$4,521.58 COMING OUT OF THE FIRE DEPARTMENT GENERAL FUND.



11. A & 13. A

To: Township Board

From: Frank L. Walsh, Township Manager

Date: September 3, 2021

Re: 2022 Recommended Budget Public Hearing and Discussion

On Friday, August 27, 2021, the Recommended 2022 Budget was provided to the Township Board members.

The overarching goals of the 2022 Budget mirror the 2021 Action Plan adopted by the Board in January 2021. The 2022 Budget focuses on fulfilling our promises that we made to our residents in 2017 and 2019. We are focused on overhauling our IT infrastructure, further investment in our PICAs, public safety, local roads, and reducing our pension/legacy costs.

Finance Director Miriam Mattison and I look forward to presenting the budget to you on Tuesday, September 7th. In the meantime, please do not hesitate to contact me if should you have any questions.

Attachment:

1. 2022 Recommended Township Budget



2022

Budget

Charter Township of Meridian



Meridian Township

5151 Marsh Road
Okemos, MI 48864
517.853.4000

meridian.mi.us

RECOMMENDED
BUDGET
FOR THE
FISCAL YEAR ENDING DECEMBER 31, 2022

Presented

To

Meridian Township Board

Ronald J. Styka, Supervisor
Deborah Guthrie, Clerk
Phil Deschaine, Treasurer
Courtney Wisinski, Trustee
Patricia Herring Jackson, Trustee
Dan Opsommer, Trustee
Kathy Ann Sundland, Trustee

By

Frank L. Walsh
Township Manager

Miriam Mattison
Finance Director

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Meridian Township
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Okemos, MI 48864

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Township Board:

Ronald J. Styka
Township Supervisor

Deborah Guthrie
Township Clerk

Phil Deschaine
Township Treasurer

Courtney Wisinski
Township Trustee

Patricia Herring Jackson
Township Trustee

Dan Opsommer
Township Trustee

Kathy Ann Sundland
Township Trustee

Frank L. Walsh
Township Manager

08/27/2021

Dear Supervisor Styka and Board Members:

Finance Director Miriam Mattison and I are pleased to present you with the recommended \$57,424,133 Meridian Township Operating Budget for 2022. We plan to present you with a complete overview of the budget at your September 7th Board meeting. Please do not hesitate to contact me should you have any questions leading up to the presentation. Completing the annual budget, and monitoring expenses throughout the year, are the most critical tasks assigned to my administration.

INTRODUCTION

It is imperative that the annual Budget reflect the goals and objectives set forth by the governing body in December 2020. The 2022 Budget should mirror the vision of the elected officials. The Board's 2021 Action Plan ignites the call to bring redevelopment to the Village of Okemos and Downtown Haslett, expand our solar and sustainability footprint, improve our entry signs, expand our diversity efforts, update the Township website design and functionality, develop a plan for affordable Township broadband, implement a strategic plan for Census 2020 count, continue our commitment with pension and legacy costs, ensure we are accountable with the overhaul of our local roads, and continue to make progress on the MSU to Lake Lansing Pathway. Our team has taken great effort to match our budget recommendations with the Board's vision. Given the ongoing pandemic, we also approached spending through a very conservative set of eyes.

It is important to note that the Draft 2022 Budget does not include the anticipated \$4.5 million in American Rescue Plan (ARP) funding. Following the budget adoption, it is my intention to ask the Board to begin deliberations on ARP funding.

CHALLENGES AND OBSTACLES

The 2022 budget is hindered by four major expense adjustments. In 2022, we expect our significant allocations to be:

- An increase in our drain assessments. (\$350,000)
- An increase in our annual MERS payment. In 2021, our total pension payment was approximately \$4,700,000. In 2022, we expect our payment to increase to \$5,200,000. (\$500,000)
- Our IT infrastructure has reached a point of needing a complete overhaul. (\$500,000)
- We face serious challenges to redevelop our PICAs. The recommendation is to increase our Meridian Redevelopment Fund. (\$2,000,000)

GENERAL FUND

The General Fund is the mechanism to pay for core essential services such as police, fire, tax collection, assessing, elections, cemeteries and parks and recreation. In 2013, the

Township Board adopted an informal policy to maintain an end of year general fund balance of \$5,250,000. Over the past nine years, we have exceeded this goal. In Michigan, the average municipal rainy day fund is approximately 22% of the annual general fund expenses. If the 2022 General Fund Budget is approved on September 21st, our rainy day fund will be 36% of annual expenses. Again, we are taking a very conservative approach with the pandemic challenges on the horizon. Without the generous support of our taxpayers, we would not be in such a strong financial position. When reviewing our budget, we need to remain cognizant of our daunting \$28,000,000 pension liability.

The 2022 General Fund revenue is \$24,251,610. We expect our 2022 expenses to be \$26,740,969. Hence, we project expenses to bypass revenues by \$2,489,359. It is important to note, we are not proposing a budget with a structural deficit. If you eliminate the one-time expenses for a new Okemos Library roof and gutters (\$95,000), Public Safety building generator (\$110,000), LED office light conversions (\$75,000), retention payments (\$160,000), IT infrastructure overhaul (\$500,000) and Meridian Redevelopment Fund (\$2,000,000) the General Fund would have a positive net balance of \$450,641. The sum of the one-time expenses is \$2,940,000.

Although our 2022 Draft General Fund Budget is not balanced, we are not in a structural deficit position. In fact, we are healthy. If the 2022 General Fund Budget is approved, as presented, our December 31, 2022 fund balance is expected to be \$8,699,497.

MERS PENSION DEBT

The 2022 Draft Budget maintains our promise to voters in terms of earmarking an additional Municipal Employees' Retirement System (MERS) annual payment of \$1,500,000. In fact, our recommendation is to supplement our Annual Required Contribution (ARC) to MERS with a contribution of \$5,217,456. According to MERS, our ARC, based on 7.35 rate of return, is \$3,259,356. Our 2022 recommended contribution is \$1,958,100 beyond the required payment. This information is available to you on Page 2 of the 2020 Meridian Township Annual Actuarial Valuation Report. Since 2017, with the additional payment to MERS, our funding level has increased from 56% to 64%. We continue to assume a 5.35 rate of return.

Our current unfunded MERS pension liability is as follows:
Fire Department \$15,293,566 (accounting for surplus fund)
Police Department \$9,945,788 (accounting for surplus fund)
Department of Public Works \$1,527,821
Administrative Professionals \$1,199,334

It is important to note that the pension modifications instituted over the past four years has yielded a positive result. Both the fire department and administrative professionals newly formed pension plans are more than 100% funded. The key to our future is to commit funding to MERS based on a 5.35% smoothed rate of return. I would not heed the advice of future leadership if they suggest incorporating the MERS 7.35% rate of return and allocate the additional \$458,100 on projects.

LOCAL ROADS



The second year of the 10-year voter-approved program is well underway. The goal of the program is to raise the average current surface condition rating of the local road system to a “good” condition by the end of the decade long program. You may recall that at the start of the program in 2019, our Pavement Surface Evaluation and Rating (PASER) was a 4.48. At the end of 2021, our PASER is projected to be at 5.37.

Currently, the 8.87 miles of resurfacing and reconstruction is about 50% complete and the 9.11 miles of preservation crack and cape sealing work will commence this fall. By the end of 2021, we will have resurfaced over 19 miles of our poorest condition roads and started the critical process of preserving over 25 miles of the local roads in the Township.

Funding for the 2022 local road budget is provided by three main sources: the 2019 road bond proceeds (\$3,500,000), a transfer from the general fund (\$280,000), and a contribution from Ingham County (\$172,500). The budget recommends that \$3.5 million once again be focused exclusively on road rehabilitation and resurfacing and that the general fund contribution and County match be used for engineering, inspection and preservation work.

With this projected funding level, we once again expect to rehabilitate, resurface and preserve approximately 20 miles of local roads. Upon completion of the roadwork in 2022, we expect our PASER rating to move from 5.37 to 5.64. With the goal of a rating of 8 at the end of 10-years, we are well positioned to make strong strides again with our annual local road program.

MOTOR POOL



The Motor Pool Fund is an internal service fund used to account for the purchases and maintenance of the Township fleet. It is a critical fund, as many of the Police, Fire, and DPW services we provide to our residents require the use of specialized vehicles and equipment. The Motor Pool is funded by rent charges from the various Township Departments based on future replacement costs, repairs and fuel usage.

In the 2022 recommended budget, we are recommending a payment of \$250,000 towards public safety equipment beyond the standard motor pool rents. This will continue our promise to the taxpayers regarding setting aside dedicated funding towards police and fire equipment from the 2017 voter approved police and fire millage.

As part of the Motor Pool budget, we are recommending the purchase of the following vehicles and equipment:

Fire:	1-Ambulance	\$220,000
	1-Command SUV	\$54,000
Police:	3- Patrol vehicles and equipment	\$138,000
	1- Detective SUV	\$27,000
	1- Administrative SUV	\$33,000

Public Works:	1- Trailer (Bldg. & Grounds)	\$15,000
	2- Zero turn mowers (Cemetery)	\$25,000
	1- Utility truck (Sewer)	\$50,000
Parks & Recreation:	1- Pickup truck	\$70,000
	1- ToolCat	\$70,000
Total New Purchases:		\$750,346

At the end of 2022, we anticipate that we will have a fund balance of \$843,604 in the Motor Pool Fund for emergency and future capital outlay and operations.

CHANGING PROPERTY VALUES

According to Township Assessor Ashley Winstead, Meridian Township expects to see a 2.25% increase in 2021 taxable values. The Township’s 2021 tax base stands at \$1,914,507,053. The number of tax appeals facing the Township has dropped dramatically over the past several years. At this time, we have 16 open appeals. In 2013-14, we had 47 open appeals.



Millage Renewals

Below is the proposed Millage and Taxable Value Summary for 2021.

MILLAGE & TAXABLE VALUE SUMMARY

<u>PURPOSE</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Charter Operating	4.1741	4.1670	4.1670	4.1578	4.1578
Local Roads(2012)	0.2484	0.2479	0.0000	0.0000	0.0000
EMS/Fire(2004)	0.6364	0.6353	0.6353	0.6339	0.6339
Police(2004)	0.6041	0.6030	0.6030	0.6016	0.6016
Community Services(2012)	0.1490	0.1487	0.1487	0.1483	0.1483
Pedestrian/Bicycle Pathways (2016)	0.3322	0.3316	0.3316	0.3308	0.3308

CATARedi-Ride (2009)	0.1987	0.1983	0.0000	0.1978	0.1978
LandPreservation (2010)	0.3279	0.3273	0.3273	0.1000	0.1000
Parks(2004)	0.0000	0.0000	0.0000	0.0000	0.0000
Police and Fire (2017)	1.4830	1.4804	1.4804	1.4771	1.4771
Parks(2014)	<u>0.6624</u>	<u>0.6612</u>	<u>0.6612</u>	<u>0.6597</u>	<u>0.6597</u>
SUB-TOTAL OPERATING	8.8162	8.8007	8.3545	8.3070	8.3070
Fire Station Building Debt (2012)	0.2000	0.2000	0.2000	0.2000	0.2000
Street Improvement Debt (2019)	0.0000	0.0000	1.9429	1.9429	1.9429
TOTAL ALLMILLAGES	9.0162	9.0007	10.4974	10.4499	10.4499
Taxable Value (000)	\$1,688,081	\$1,760,492	\$1,819,244	\$1,872,353	\$1,914,507
	2.93%	4.29%	3.34%	2.92%	2.25%

COMMUNITY PLANNING & DEVELOPMENT

Next year will mark five years since the Township’s Master Plan for Land Use was adopted. In the intervening years, new construction has started in the Copper Creek and Silverstone single-family neighborhoods, along with continued residential construction elsewhere in the community. The Elevation project is over halfway complete, the Haslett Marathon reconstruction has started, and the Village of Okemos and Pine Village redevelopment projects are moving closer to construction. The Township has made steady progress on the implementation of the goals and objectives from the Master Plan, but the overall development environment in Mid-Michigan, the State, and the Country has changed dramatically in that time. The Township has fewer and fewer greenfield development sites and is seeing more interest and activity in redeveloping existing sites, a transition which will only intensify as the number of greenfield sites continues to drop and the national retail landscape shifts away from what we’ve done for the last thirty years. Staff is recommending that we kick off a Master Plan update in 2022, with an expected end date in 2023. The plan will be an update to the existing plan, allowing us to create new goals and objectives where needed, incorporate the new Census data for the Township, and review what has changed in the past five years and how that affects the Township’s future.

ECONOMIC DEVELOPMENT

Major Development Projects

Pine Village

Developers have completed work to assist the small businesses at 1673 Haslett Road find a new location either permanent or temporary in Meridian Township. Demolition is the first step for vertical construction for this project and could not begin until occupants found new locations. This building will sit more toward Haslett road and provided a 3 story mixed residential community for those age 55+. The first floor will include common open space, walk in retail options and connection to the Interurban trail. The approved Brownfield Plan will assist to ensure development timelines are met, with plans to have the project started by fall of 2021. This is major redevelopment will inspire the commercial corridor we wish to see on Haslett and Marsh Road.



Village of Okemos

This development project is in the final stages of producing numbers in effort to gain public support. Major redevelopment of this site has stalled with previous developers due to the aging infrastructure, site contamination and proximity to Okemos Road. In June 2021, the developers requested a second amendment to the approved MUPUD to allow for buildings on Admore Avenue first and phased development of the buildings on Okemos Road. Our Community Development Director allowed for partial approval of the second amendment to allow for surface parking. Buildings on Okemos Road are a requirement of the development. Currently the developer must submit projected numbers for public support of the project. The Township Board is the final approving body of public support for development in the DDA.

Joes on Jolly

2360 Jolly Road will be the restaurant and fitness training facility near Jolly Oak. This development is a part of the residential approved MUPUD for the Elevation project. As Elevation begins their Phase 3 development, the restaurant and training facility will be an added benefit for the area. Setbacks in the timeline occurred due to approval from the drain office. Currently, the project has an approved timeline for a 2022 opening!



Buddy's Pizza

This is a long awaited development in Meridian Township. Much excitement has grown since a Buddy's Pizza opened in Lansing. Meridian Township residents eagerly await the opening of this historic restaurant. The project required additional retaining ponds on the site to contain water properly, this caused a minor delay in the development early 2021. The demolition of the old Burger King got many excited about the project as it moves to completion. We expect a great opening of the facility late 2021 or early 2022.

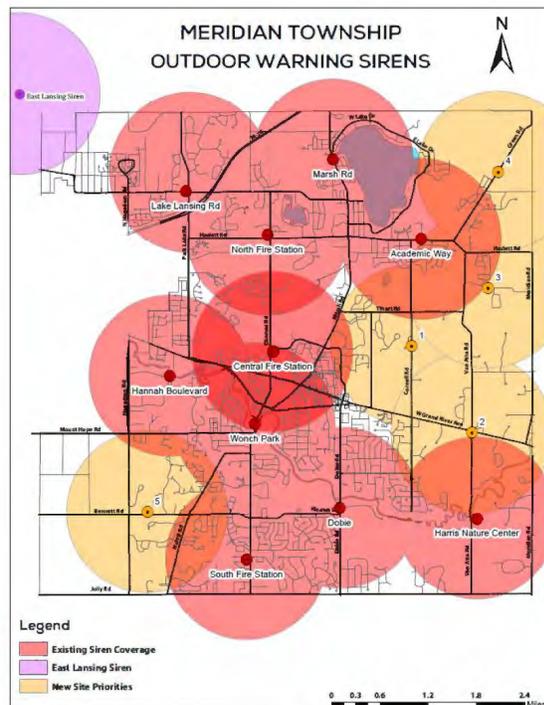
Business Retention Program

Efforts to reinvigorate our business retention program began in May with public meetings scheduled with local business owners to address individual business needs. An overall plan and strategy will be created and implemented by summer. This includes providing our businesses more opportunity to engage with the Township and promote their business at the Meridian Economic Development Corporation (EDC) monthly meetings. The Economic Development Department also holds frequent development talks to continue to engage the public in the next steps of projects in Meridian.

FIRE DEPARTMENT



Our 2022 Fire Department recommended budget includes continuing the MIOSHA-mandated replacement of equipment. This includes structural firefighting gear, Self-Contained Breathing Apparatus (SCBA) cylinders, cot for our ambulances, and overhaul of our SCBA cylinder filling station.



In 2022, we will continue our multi-year project with the purchase of our 11th outdoor warning siren. This project ensures Township-wide protection for residents during severe weather emergencies. The new siren will be located on Cornell Road between Tihart and West Grand River.

Our annual planning continually evaluates our fleet for safety and longevity. In 2022, we will be purchasing an ambulance and command vehicle. These vehicles are instrumental in protecting our Township 24/7/365.



With the shortage of paramedics in Michigan, in 2022 we will continue recruiting efforts based on our new hiring model of sponsoring EMTs to Paramedic school and individuals to the Fire Academy. This is an opportunity to train, hire, and retain individuals who have a promising career with the Meridian Township Fire Department.

One of our priorities over the next few years is to increase staffing to the same level we operated at 11-12 years ago. Since 2009, our population has increased approximately 16% and we have experienced a 22% increase in call volume and an 11% decrease in suppression staff, going from 36 to 32 firefighters. In 2022, we will be adding one firefighter, increasing the number of firefighters in suppression to 33. As we move forward over the next couple years, we would like to continue discussions on adding an additional three firefighters to return our suppression staffing to 36. The additional staffing would support the increase in call volume giving us the ability to get closer to meeting National Fire Protection Association (NFPA) response times, and it would allow the engine to be staffed full-time.

INFORMATION TECHNOLOGY

Changes in the 2022 technology budget center on a single theme: Overhaul of the Township's technology infrastructure. This will start with network switch replacements at all sites. This will allow the Township to leverage newer technology for the interconnecting circuits between our facilities. Additionally, there will be a focus on cleanup of older technologies spread throughout our network. In some cases, updated & replaced systems remain active for various reasons. A renewed focus on removing these redundant systems will decrease system complexity, increase overall system reliability, and improve the system security posture. Thirdly, we will be migrating more of our resources to the cloud, increasing our use of Amazon Web Services, Azure, and considering other similar services as we move forward. From a network hardware perspective, a secondary Storage Area Network will be replaced as part of our business continuity plan. Finally, routine services such as end-user support, resource protection, maintenance and backup services will of course continue to remain central to daily activities of the IT staff.

PUBLIC WORKS

The Department of Public Works provides many critical services to the public that they rely on every day. In addition to providing public Water and Sewer to our residents, the Department also manages the Engineering, Environmental Services, Storm Water, Geographic Information Systems (GIS), Local Roads, Motor Pool, Cemetery, and the Buildings and Grounds functions of the Township.

To fund all those operations, they utilize the general fund and several dedicated budgets including the Water and Sewer Enterprise Funds (Public Works). These separate and unique budgets provide for specific accounting for the revenues and expenditures of the distinct utilities.

In the Water Fund, the primary revenue source is the sale of water to our roughly 13,000 customer accounts. Expenses for the fund include Administration, which includes a contribution to the General Fund, Engineering, Water Supply or the purchase of treated and softened water from the East Lansing Meridian Water Authority (ELMWSA) and the Lansing Board of Water and Light (LBWL), Water Maintenance and Capital Outlay. Water improvement projects recommended for 2022 include improvements and maintenance to the north elevated storage tank (\$200,000), the replacement of a section of the Grand River water main (\$600,000) and modifications to the Hulett Grounds Storage Tank flow control and the Dobie Road booster stations (\$300,000) for a total capital budget of \$1,100,000 for the Water Fund.

The Sewer Fund is very similar, in that the primary revenue source is the charge of service to collect, transport and treat the sanitary waste generated by our customers each day. Expenses for the fund include Administration, which also includes a contribution to the General Fund, Engineering, Sewage Treatment or the cost to purchase treatment services from the City of East Lansing Water Reclamation and Reuse Facility (ELWRRF), Sewer Maintenance and Capital Outlay. Proposed capital improvements include the lining and repair to various sewer mains in the Lake Lansing/ northeast area at \$500,000, and the installation of a new flow meter for the Towar Garden area at \$200,000 for a total capital budget of \$700,000.

Utility rates for 2022 are being recommended for an increase to adequately fund the operations and necessary capital improvements of the Water and Sewer Utilities. As noted previously, this includes the purchase of safe potable drinking water and the safe and environmentally correct treatment of wastewater, the recommended capital outlay for both funds, necessary ongoing and future improvements at the City of East Lansing WRRF, and critical improvement at the ELMWSA water treatment plant. With the ongoing threat of chemical pollutants in the environment that can harm our drinking water, and increasing regulatory requirements, it is critical we plan and properly fund improvements to both of our treatment facilities for the health and safety of our residents.

To fund all these necessary functions, the water commodity charge is recommended to increase from \$4.96 to \$5.06 per 1,000 gallons and the sewer commodity charge is recommended to increase from \$6.31 to \$6.44 per 1,000 gallons. Unlike most communities in the State of Michigan, we do not charge a ready-to-serve fee on top of the usage rate. The \$5.00 billing charge is recommended to remain the same as the 2021 rate of \$5.00 per utility bill. The average homeowner, with a usage of 12,500 gallons per quarter, will realize an increase from \$145.88 to \$148.75. This equates to an increase of \$0.96 per month for the average user of both public water and sewer in the Township.

CAPITAL IMPROVEMENTS



In addition to the significant appropriation of \$500,000 for Information Technology upgrades, we are also recommending \$305,000 for improvements to our facilities. Projects identified for funding include the replacement of the Public Safety Building backup generator (\$110,000), Maintenance to the Service Center skylights (\$10,000), Office light conversions from incandescent/fluorescent to LED at the Okemos Library and Municipal Building (\$75,000), Roof and rain gutter replacements at the Okemos Library Building (\$95,000) and renovations to the Municipal Building first floor breakroom and mailroom (\$15,000).

POLICE DEPARTMENT

During 2021, the Police Department added four new officers and said farewell to Assistant Chief Bach who retired. We also had two other officers leave the Department for other opportunities. Staffing still remains a priority for Department.

The 2022 budget includes funding to sponsor one candidate to the Mid-Michigan Police Academy. This will assist in meeting our goal of full staffing of 41 officers while increasing the diversity of the employees working in the Police Department. The Department currently has 36 sworn officers. The Department consists of 25% female officers; this is double the national average.



Traffic safety is consistently a top community concern. This year's budget includes funding for a hand held radar unit that will allow officers to conduct speed enforcement more effectively on neighborhood streets. The Department has fixed radar units in all of the marked patrol vehicles. Officers in cars as well as on motorcycles will utilize the hand held unit offers more flexibility.

The Department is also preparing for an on-site inspection for re-accreditation. Every three years accredited agencies are inspected by assessors to ensure compliance with the over 100 standards set by the Michigan Law Enforcement Accreditation Commission (MLEAC). Our agency will go through an assessment in December of 2022.

The Police Department continues to provide police services to Williamstown Township. The contract expires at the end of 2022. We will be in discussion with Williamstown Township about providing continued police services under an update contractual agreement. The Department insures that the contractual services provided do not have any financial impact on Meridian Township.

PARKS AND RECREATION

The Parks and Recreation Department remains focused on delivering well-maintained park facilities, inclusive and dynamic recreation programming for all ages and abilities, opportunities for community engagement, and a high quality farmers market as we move into 2022. Thanks to the efforts of many, our park system has experienced growth and needed improvements in recent years to meet the needs of our growing community.

The central area of our community experienced the most development with the addition of a new restroom in the Historical Village, a paved trail through Central Park, a large dog park and new fishing dock in Central Park South, and of course, the opening of Marketplace on the Green! The new artificial ice rink will fill the east wing of Marketplace in November for loads of family fun all winter! The Harris Nature Center also received new amenities including a year-around restroom for trail users and a new pavilion for use as an outdoor classroom as well as rentals for family get-togethers.



In 2022, we will complete the update of the Five-Year Parks and Recreation Master Plan, (required by the DNR for grant eligibility); add a multi-generational playground/fitness area at Towner Road Park, and install two natural floating islands in the Central Park South pond to purify and improve water quality for wildlife habitat and fishing. The Community Services Millage is also up for renewal in 2022, which supports the Meridian Senior Center, Recreation, and Human Services.

The key to the popularity of our parks, preserves and facilities lies mainly with our park maintenance team. Our residents and visitors are attracted to areas that look and feel safe and are well cared after. The condition of our parks, pavilions, restrooms, trails and pathways speaks to the prime quality of our community.

Resident engagement is also key to our purpose through sports programs, special events, Meridian Senior Center activities, Harris Nature Center programs, deer management, and the Meridian Conservation Corp. As we quickly approach 2022, the Parks and Recreation team stands ready to face the challenge with passion, enthusiasm, and outstanding customer service!

COMMUNICATIONS AND HOMTV



The Communications Department continues to provide the core communication services for the Township including emergency/crisis communications, website and social media management, marketing and branding, HOMTV programming and live production of municipal meetings.

With the launch of a redesigned Township website expected in fall 2021, the 2022 budget includes funding for additional ADA compliance features to expand inclusion and usability for all website users. Monies have also been allocated to continue Township branding efforts as well as the addition of new social media archiving software.

The Communications Department strives to maintain a cycle of upgrading and replacing HOMTV Field, Editing and Control Room Equipment. The 2022 budget recommends equipment replacement purchases based on the new 5-Year Equipment Replacement Plan. Those purchases include a small camera system,

editing computer, photography camera kit replacement, video playback system replacement for the CAMTV channel as well as the continuation of reconfiguring the HOMTV Server Room.

SUMMARY

Before I summarize the 2022 Budget, I want to thank Finance Director Mattison, Deputy Manager Perry and the entire TEAM for their contributions in creating the DRAFT 2022 Budget. The Township Board allows for a seamless and well-thought-out budget process by adopting annual goals and objectives. It's our responsibility to align the annual spending plan with the Board's vision.

Based on the Board's vision, our 2022 Budget focuses on:

- Improving Local Roads
- Sustainability & the Environment
- Public Safety
- Diversity, Equity and Inclusion
- Maintaining a Welcoming Parks System, Pathways and Open Space
- Community Ambience
- Infrastructure
- Redevelopment of the PICA's
- Reducing Long Term Legacy Costs
- "Keeping our Promises"

It's also important to note that the 2022 Draft Budget maintains promises made to voters over the past four years. In 2017, we made a 10 year commitment to:

- 41 sworn Police Officers
- Commitment to maintain 32 Paramedic/Firefighters
- Commitment to an additional \$1,500,000 contribution to MERS for police and fire pension

In 2019, we made a 10 year commitment to:

- Allocate \$3,500,000 annually to Local Roads
- Maintain our annual \$250,000 General Fund contribution to Local Roads
- Improve an annual minimum of 14.6 miles of Local Roads

In every case, we have met or exceeded our promise. Simply put, we've kept our word.

The highlights of 2022 Budget include the following recommended appropriations:

- **Local Roads Program (\$4,100,000)**
- **IT Infrastructure Overhaul (\$500,000)**
- **Purchase New Ambulance (\$220,000)**
- **Replace Okemos Library Roof and Gutters (\$95,000)**
- **Replace Public Safety Emergency Generator (\$110,000)**
- **MERS Annual Pension Contribution (\$5,217,456)**
- **Diversity, Equity and Inclusion Training (\$30,000)**
- **Allocation to the Meridian Redevelopment Fund (\$2,000,000)**
- **One Additional Firefighter/Paramedic (\$90,000)**
- **Purchase Emergency Warning Siren (\$25,000)**

- **Replace Fire Command Vehicle (\$54,000)**
- **Purchase Pickup Truck and ToolCat for Parks Department (\$140,000)**
- **Purchase Trailer, Two Mowers, and one Truck for Public Works (\$90,000)**
- **Purchase Three Patrol Vehicles, One Detective SUV and Police Chief's Vehicle (\$198,000)**
- **Prepare for 2022 Master Plan (\$40,000)**
- **Adjudication Machine for Clerk's Office (\$60,000)**
- **Allocate Payment for Daniel's Drain (\$350,000-based on 50% assessment to affected residents)**
- **Establish IT Support Help Desk (\$36,000)**
- **Allocation to Community Gardens (\$5,000)**
- **Allocation to Meals on Wheels (\$5,000)**
- **Allocation to Meridian Community Band (\$1,700)**
- **Allocation to Lake Lansing Clean Up (\$10,000)**
- **Purchase CAMTV Equipment (\$20,000)**
- **Funding for Prime Meridian Magazine (\$15,000)**
- **Allocation to Kiwanis Flags (\$1,000)**
- **Allocation to LEAP, MML, MTA, Chamber, Tri-County and Convention/Visitors Bureau (\$57,300)**
- **New Chairs for Police Conference Room (\$5,000)**
- **Establishing Police Educational Reimbursement Program (\$5,000)**
- **Purchase Hand-Held Radar Device (\$1,700)**
- **Replacement of Two Tasers (\$5,500)**
- **Replacement of Fitness Room Treadmill (\$7,000)**
- **One-Time Retention Payments (\$160,000)**

In summary, the proposed 2022 Budget highlights the Board's vision to:

- **Pay down our legacy debt at an accelerated pace**
- **Continue to enhance our PASER rating by investing in our local roads**

- **Focus on our aging infrastructure**
- **Expand our efforts in diversity, equity and inclusion**
- **Further our deep commitment to public safety**
- **Ensure environmental sustainability remains in the forefront of all budgeting decisions**
- **Remain committed to providing an unparalleled park system in combination with our vast open space and pathways**
- **Significantly increase our commitment to developing our PICA's through the Meridian Redevelopment Fund (MRF)**

Thank you for your time, energy and passion in serving the residents of Meridian Township. We look forward to your input and guidance on September 7th.

Please let me know if you have any questions.

Sincerely,



Frank L. Walsh
Township Manager

2022 Budget Resolution

At a meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at 5151 Marsh Road, Okemos, Michigan 48864-1198, on the 21st day of September 2021, at 6:00 pm local time.

PRESENT: _____

ABSENT: _____

The following budget resolution was offered by _____ and supported by _____.

WHEREAS, the Township Clerk and Board received the proposed 2022 Township Budgets on August 27, 2021, submitted in conformance with 1947 PA 359 Sections 42.24 and 42.25; and

WHEREAS, the Township Board conducted a public hearing and deliberated over the 2022 Township Budgets on September 7, 2021; and

WHEREAS, this resolution serves as the general appropriations act for the Township;

WHEREAS, this resolution authorizes the Summary of Fees for 2022 as presented in the budget document for all Township Department and Funds, including utility commodity charges;

NOW THEREFORE, BE IT RESOLVED THAT THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY, MICHIGAN hereby adopts the 2022 Budget shown below and on the attached Summaries of Special Revenue Funds, Debt Service Funds, Capital Projects Funds, Public Works Funds, Internal Service Fund and DDA. These budgets are supported by the budget document, and subject to all Township policies regarding the expenditure of funds and technical or typographical corrections to the narrative.

2022 REVENUE SUMMARY

	GENERAL FUND	SPECIAL REVENUE FUNDS*	DEBT SERVICE FUNDS*	CAPITAL PROJECTS FUNDS*	PUBLIC WORKS FUNDS	INTERNAL SERVICE FUND	DDA
REVENUES							
Taxes	\$14,425,000	\$2,609,350	\$4,081,600	\$0	\$0	\$0	\$6,500
Licenses & Permits	856,450	0	0	0	0	0	0
Intergovernmental	4,345,500	3,516,500	0	0	0	0	0
Charges For Services	4,210,000	107,500	0	0	13,781,850	1,151,320	0
Interest	100,000	276,270	3,500	40,000	10,000	5,000	0
Special Assessments	0	0	0	210,000	0	0	0
Other	314,660	39,900	0	0	37,300	5,000	0
SUBTOTAL	24,251,610	6,549,520	4,085,100	250,000	13,829,150	1,161,320	6,500
OTHER FINANCING SOURCES							
Operating Transfers In	0	280,000	0	0	0	250,000	0
TOTAL REVENUES	\$24,251,610	\$6,829,520	\$4,085,100	\$250,000	\$13,829,150	\$1,411,320	\$6,500

2022 EXPENDITURE SUMMARY

	GENERAL FUND	SPECIAL REVENUE FUNDS*	DEBT SERVICE FUNDS*	CAPITAL PROJECTS FUNDS*	PUBLIC WORKS FUNDS	INTERNAL SERVICE FUND	DDA
EXPENDITURES							
Legislative	\$92,210	\$0	\$0	\$0		\$0	\$0
General Government	7,150,570	0	0	0		0	3,000
Public Safety	14,727,085	12,000	0	0		714,065	0
Public Works	0	701,250	0	0	11,094,455	0	0
Health & Welfare	66,385	160,900	0	0		0	0
Community Economic & Development	2,000,000	0	0	0	0	0	0
Recreation & Culture	1,246,919	1,489,519	0	0		0	0
Capital Outlay	927,800	8,091,000	0	100,000	1,025,000	1,719,000	0
Debt Service	0	0	3,879,365	0	1,250,000	0	0
SUBTOTAL	26,210,969	10,454,669	3,879,365	100,000	13,369,455	2,433,065	3,000
OTHER FINANCING USES							
Operating Transfers Out	530,000	0	0	0	0	0	0
TOTAL EXPENDITURES	\$26,740,969	\$10,454,669	\$3,879,365	\$100,000	\$13,369,455	\$2,433,065	\$3,000

* See attached Summary of Special Revenue Funds, Debt Service Funds, and Capital Projects Funds

BE IT FURTHER RESOLVED that the following millage is ordered to be levied on December 1, 2021, for the purpose of funding the 2022 Township budget with the monies raised to be paid into the appropriate funds:

<u>PURPOSE</u>	<u>2022</u>
CHARTER OPERATING	4.1578
VOTED OPERATING	
CATA Redi-Ride Service (2019)	0.1978
Community Services (2012)	0.1483
Fire (2020)	0.6339
Land Preservation (2020)	0.1000
Parks & Recreation (2014)	0.6597
Pedestrian/Bicycle Pathways (2004)	0.3308
Police (2020)	0.6016
Police & Fire Protection (2017)	<u>1.4771</u>
TOTAL VOTED OPERATING	<u>4.1492</u>
SUB-TOTAL ALL OPERATING	<u>8.3070</u>
VOTED DEBT SERVICE	
Fire Station Building Debt (2012)	0.2000
Local Roads (2019)	1.9429
TOTAL ALL MILLAGES	<u><u>10.4499</u></u>

ADOPTED: YEAS: _____
 NAYS: _____

STATE OF MICHIGAN)
) ss
 COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk for the Charter Township of Meridian, Ingham County, Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted at the Township Board meeting held on the 21st day of September, 2021.

 Deborah Guthrie
 Township Clerk

2022 BUDGET

SUMMARY OF SPECIAL REVENUE FUNDS

	SPECIAL REVENUE FUNDS	Local Roads Fund	Pedestrian/Bicycle Pathway	CATA Ride Millage	Land Preservation Millage	Land Preservation Reserve	Park Millage	Senior Center Millage	Park Restricted/Designated	Fire Restricted/Designated	Library Fund Restricted	Police Restricted/Designated	Cable Television	Community Needs	Law Enforcement Grants
REVENUES															
Taxes	\$2,609,350	\$0	\$628,100	\$376,550	\$190,400	\$0	\$1,256,250	\$158,050	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Intergovernmental	3,516,500	172,500	3,337,000	0	0	0	0	0	0	0	0	7,000	0	0	0
Charges For Services	107,500	0	0	0	0	0	54,500	0	53,000	0	0	0	0	0	0
Interest	276,270	50,000	2,000	100	8,000	40,000	175,000	500	300	0	20	100	100	100	50
Special Assessments	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other	39,900	0	0	0	0	0	0	0	24,000	0	0	5,000	0	10,900	0
SUBTOTAL	6,549,520	222,500	3,967,100	376,650	198,400	40,000	1,485,750	158,550	77,300	0	20	12,100	100	11,000	50
OTHER FINANCING SOURCES															
Operating Transfers In	280,000	280,000	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL REVENUES	\$6,829,520	\$502,500	\$3,967,100	\$376,650	\$198,400	\$40,000	\$1,485,750	\$158,550	\$77,300	\$0	\$20	\$12,100	\$100	\$11,000	\$50
EXPENDITURES															
Public Safety	12,000	0	0	0	0	0	0	0	0	0	0	12,000	0	0	0
Public Works	701,250	450,000	251,250	0	0	0	0	0	0	0	0	0	0	0	0
Health & Welfare	160,900	0	0	0	0	0	0	110,000	0	0	0	0	0	50,900	0
Recreation & Culture	1,489,519	0	0	380,000	171,375	0	837,764	0	100,380	0	0	0	0	0	0
Capital Outlay	8,091,000	3,500,000	3,945,000	0	0	0	638,000	8,000	0	0	0	0	0	0	0
Debt Service	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
SUBTOTAL	10,454,669	3,950,000	4,196,250	380,000	171,375	0	1,475,764	118,000	100,380	0	0	12,000	0	50,900	0
OTHER FINANCING USES															
Operating Transfers Out	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL EXPENDITURES	\$10,454,669	\$3,950,000	\$4,196,250	\$380,000	\$171,375	\$0	\$1,475,764	\$118,000	\$100,380	\$0	\$0	\$12,000	\$0	\$50,900	\$0
	\$ (3,625,149)	\$ (3,447,500)	\$ (229,150)	\$ (3,350)	\$ 27,025	\$ 40,000	\$ 9,986	\$ 40,550	\$ (23,080)	\$ -	\$ 20	\$ 100	\$ 100	\$ (39,900)	\$ 50

SUMMARY OF DEBT SERVICE FUNDS

	DEBT SERVICE FUNDS	Fire Station Debt Service	Road Construction Debt
REVENUES			
Taxes	\$4,081,600	\$380,600	\$3,701,000
Interest	\$3,500	\$500	\$3,000
EXPENDITURES			
Debt Service	\$3,879,365	\$275,115	\$3,604,250

SUMMARY OF CAPITAL PROJECTS FUNDS

	CAPITAL PROJECTS FUNDS	TIRF
REVENUES		
Interest	\$40,000	\$40,000
Special Assessments	210,000	210,000
TOTAL REVENUES	\$250,000	\$250,000
EXPENDITURES		
Capital Outlay	\$100,000	\$100,000

Budget Process Policy
Charter Township of Meridian

Legal Requirements

**State of Michigan
Charter Township Act
Act 359 of 1947**

Section 42.24. On or before 150 days prior to the commencement of the fiscal year, each township officer shall submit to the supervisor, or to the township superintendent if such officer has been appointed, an itemized estimate of the anticipated expenditures of the township for the next fiscal year for the township activities under his or her charge. The supervisor, or township superintendent, as the case may be, shall prepare a complete itemized budget proposal for the next fiscal year and shall submit it to the township board not later than 120 days prior to the commencement of the fiscal year.

Section 42.25. The budget proposal shall present a complete financial plan for the ensuing fiscal year, which shall commence on January 1 of each year and end on the following December 31, or in the alternative shall commence on April 1 of each year and end on the following March 31. In no event shall any fiscal year of a township be extended beyond 12 months. It shall include at least all of the following information:

- (a) Detailed estimates of all proposed expenditures for each function and office of the township, showing the expenditures for corresponding items for the current and last preceding fiscal years, with reasons for increases and decreases recommended, as compared with appropriations for the current year.
- (b) Statements of the bonded and other indebtedness of the township, showing the debt redemption and interest requirements, the debt authorized and unissued, and the condition of sinking funds, if any.
- (c) Detailed estimates of all anticipated income of the township from sources other than taxes and borrowing, with a comparative statement of the amounts received by the township from each of the same or similar sources for the last preceding and current fiscal years.
- (d) A statement of the estimated balance or deficit, as the case may be, from the end of the current fiscal year.
- (e) An estimate of the amount of money to be raised by taxation and from delinquent taxes and the amount to be raised from bond issues which, together with income from other sources, will be necessary to meet the proposed expenditures.
- (f) Such other supporting schedules as the township board considers necessary.

Section 42.26. A public hearing on the budget shall be held before its final adoption, at such time and place as the township board shall direct, and notice of such public hearing shall be published at least 1 week in advance by the township clerk. A copy of the proposed budget shall be on file and available to the public for inspection during office hours at the office of the township clerk for a period of not less than 1 week prior to such public hearing.

Section 42.27.

- (1) Except as otherwise provided by this subsection, prior to the commencement of the fiscal year, the township board shall, by resolution, adopt the budget for the next fiscal

year, make an appropriation of the money needed for township purposes, and provide for a levy of taxes upon real and personal property. If a township operates on a calendar year budget cycle, a public hearing on the proposed budget shall be held not later than December 15 and adopted not later than December 31, in the year proceeding the calendar year covered by the budget.

- (2) The levy allowed under subsection (1) shall not exceed 1/10 of 1% of the assessed valuation of all real and personal property subject to taxation within the limits of a village located within the township and 1/2 of 1% of the assessed valuation of all real and personal property subject to taxation in the balance of the township. The electors of a charter township may increase the tax levy limitation not to exceed a total of 1% of the assessed valuation of all real and personal property in the township for a period not to exceed 20 years at 1 time.
- (3) If a township has 1 or more villages that maintain either or both a fire department or a police department, the expense of a township fire department or police department shall be appropriated separately from the other expenses of the township and a tax levy for these expenses shall not spread upon the township assessment roll against the property, either real or personal, located in these villages.
- (4) The adoption of the resolution under this section is the final authority for the township supervisor to spread any approved levies upon the tax roll for the current year and to include the amount of each levy in his or her warrant to the township treasurer. The township treasurer shall collect and return the warrant as provided under the general property tax act, 1893 PA 206, MCL 211.1 to 211.157.
- (5) Within 60 days after the incorporation of a township as a charter township under this act, the township board shall, by resolution, adopt an interim budget until the commencement of the next fiscal year and make an appropriation from the funds and asset of the township available for these purposes.

Section 42.28. No money shall be drawn from the treasury of the township nor shall any obligation for the expenditure of money be incurred, except pursuant to the budget appropriation, or pursuant to any supplemental appropriation which may be made from surplus received. The township board may transfer any unencumbered appropriation balance, or any portion thereof, from 1 fund or agency to another. The balance in any appropriation, which has not been encumbered, at the end of the fiscal year shall revert to the general fund and be reappropriated during the next fiscal year.

2022 Budget Timeline
Meridian Township

July 16	ALL Budgets Due to Finance Director
July 26-Aug 6	Management Review of Requests and Individual Discussions
August 9	Directors Discussion
August 17	Board Meeting-Notice for Budget Public Hearing
August 27	Recommended Budget Distributed to Board
September 7	Board Meeting – Budget Deliberations and Public Hearing
September 21	Board Meeting -Final Adoption of Budget
September 28	Special Board Meeting (if needed)-Final Adoption of Budget
Quarterly	Review and Approve Budget Amendments

MERIDIAN TOWNSHIP SUMMARY OF FEES - 2022

<u>Department</u>	<u>Fee Description</u>	2021 Rate	Proposed 2022 Rate
Administration	Initial Liquor License Application Fee	\$250	\$250
	Telecommunications Rights-of-Way Permit Application Fee	\$500	\$500
	Copies - for all Departments unless otherwise noted	\$1.00 1st page & \$0.25 each add'l page, per document	\$1.00 1st page & \$0.25 each add'l page, per document
	Outdoor Assembly License	\$300.00	\$300.00
Communications/HOMTV	Video Copies		
	Flat rate per order	\$15	\$15
	Per hour running time on order, or any increment thereof	\$10	\$10
	HOMTV supplied DVD to copy	\$6	\$6
	Shipping and Handling Charge	\$6	\$6
	Audio Copies		
	Flat rate per copy	\$10	\$10
	Per hour running time on order, or any increment thereof	\$10	\$10
	HOMTV supplied DVD to copy	\$4	\$4
	Shipping and Handling Charge	\$6	\$6
Clerk's Office	Annual Subscriptions	Separately Board approved	Separately Board approved
	FOIA Requests	Cost	Cost
	Code of Ordinance Books/Recodified	\$70 + \$7.50 shipping	\$70 + \$7.50 shipping
	Code of Ordinance CD's	Priced when available	Priced when available
	Zoning Ordinance Book/Recodified	\$40 + \$7.50 shipping	\$40 + \$7.50 shipping
	Precinct Maps - large	bw=\$10; color=\$15	bw=\$10; color=\$15
	Voter Registration Information	Cost	Cost
	Publications for Resale (at cost)		
	Plat Books	\$35	\$35
	Michigan Vehicle Code-1996	\$12	\$12
Community Development Building Division	Rental Housing Fee Schedule		
	Initial Registration Fee	\$800	\$800
	Annual Renewal Fee	\$100	\$100
	Inspection Fees (Rental)		
	One and Two Family - Inspected annually	\$120	\$150
	Building or complex of three or more units	\$120 + \$3 per bedroom	\$150 + \$3 per bedroom
	Missed Appointment Fee	\$60	\$60
	Safety Complaint Inspection Fee	\$60	\$60
	Re-inspection Fee		
	One and Two Family - Inspected annually	\$60	\$60
	Building or complex of three or more units	\$60 + \$3 per bedroom	\$60 + \$3 per bedroom
	Vacant or Abandoned Building		
	Initial Registration	\$175	\$175
	Annual Renewal	\$100	\$100
	Inspection or Re-Inspection	\$75	\$75
	Building Permits		
	Plan Review	N/A	25% of permit fee for projects; plan review applied to building permit fee when project moves forward. Fire plan review fees to be paid at same time.
New Construction, additions, structural alterations, remodeling and swimming pools			
Expenditures up to and including \$5,000	\$75	\$100	

MERIDIAN TOWNSHIP SUMMARY OF FEES - 2022

<u>Department</u>	<u>Fee Description</u>	2021 Rate	Proposed 2022 Rate
	Each \$1,000 or fraction thereof above \$5,000	\$10	\$10
	Reinspection Fee	\$75	\$75
	Construction Valuation - One and Two Family Dwellings*		
	Living areas	\$122.46/sq. ft.	\$122.46/sq. ft.
	Basement area - unfinished	\$22.45/sq. ft.	\$22.45/sq. ft.
	Basement area - finished	\$50.53/sq. ft.	\$50.53/sq. ft.
	Garage area	\$48.30/sq. ft.	\$48.30/sq. ft.
	Free Standing Signs & Wall Signs:		
	Wall signs up to 100 sq. feet	\$125	\$150
	--- - each sq. foot or fraction thereof over 100 sq. ft.	\$1	\$1
	Free standing signs up to 25 sq. ft.	\$125	\$150
	--- - each sq. foot or fraction thereof over 25 sq. ft.	\$1	\$1
	Temporary Grand Opening Signs	\$75	\$75
	Swimming Pools		
	Single family home pools	Based on valuation of improvement	Based on valuation of improvement
	All other pools	Based on valuation of improvement	Based on valuation of improvement
	Moving Buildings		
	Buildings up to 500 sq. ft.	\$100	\$100
	Buildings over 500 sq. ft.	\$200	\$200
	Parking Lots New or Expanded	\$75	\$75
	Demolition of Buildings		
	Dwellings, garages, sheds, swimming pools	\$100	\$100
	Warehouses, factories, stores & office buildings	\$150	\$150
	Residing of Buildings		
	Single family homes and garages	\$75	\$100
	All other structures	\$100	\$100
	Reroofing of Buildings		
	Single family homes and garages	\$75	\$100
	All other structures	\$100	\$150
	Work started before permit is issued	Double permit fee	Double permit fee
	Extra Inspection/Reinspection	\$75	\$75
	Temporary or Seasonal Sales	\$75	\$75
	Tent Inspection	\$75	\$75
	New Business Inspection	\$75	\$75
	Mechanical/Electrical/Plumbing (MEP)	\$50 base fee + per fixture fees + inspection fees	\$50 base fee + per fixture fees + inspection fees
	Tall Grass Violation	\$75 (residential) \$125 (non-residential)+ cost of mowing	\$75 (residential) \$125 (non-residential)+ cost of mowing
	Building Board of Appeals	\$75	\$75
Community Development	Rezoning		
Planning Division	3 acres or less	\$700	\$750
	More than 3 acres	\$700 + \$40/acre	\$750 + \$50/acre
	Zoning Text Amendment		
	Request by property owner	\$500	\$500
	Special Use Permit		

MERIDIAN TOWNSHIP SUMMARY OF FEES - 2022

Department	Fee Description	2021 Rate	Proposed 2022 Rate
	3 acres or less	\$500	\$500
	More than 3 acres	\$500 + \$40/acre	\$750 + \$50/acre
	Minor, Major Amendments and Extensions	1/2 original fee	1/2 original fee
	Site Plan Review		
	Multiple family housing		
	Initial application	\$900 + \$10/dwelling unit	\$900 + \$10/dwelling unit
	Modification to site plan prior to approval (hearing required)	\$900 + \$10/dwelling unit	\$900 + \$10/dwelling unit
	Modification to approved site plan (hearing required)	\$900 + \$10/dwelling unit	\$900 + \$10/dwelling unit
	Modification to approved (no hearing required)	\$500 + \$5/dwelling unit	\$500 + \$5/dwelling unit
	PUD, MUPUD, CPUD		
	Initial application	\$900 + \$10/dwelling unit	\$900 + \$10/dwelling unit
	Modification to approved site plan	\$500 + \$5/dwelling unit	\$500 + \$5/dwelling unit
	Office, Commercial, Industrial, Institutional, etc.		
	Initial application	\$500 + \$20/acre	\$500 + \$20/acre
	Modification to site plan prior to approval (hearing required)	\$500 + \$20/acre	\$500 + \$20/acre
	Modification to approved site plan (hearing required)	\$500 + \$20/acre	\$500 + \$20/acre
	Modification to approved (no hearing required)	\$300 + \$10/acre	\$300 + \$10/acre
	Review of new use in existing structure	\$300 + \$10/acre	\$300 + \$10/acre
	Preliminary Review (credited toward final review)		
	Site Plan	\$100	\$100
	Planned Residential Development	\$100	\$100
	PUD, MUPUD	\$100	\$100
	Medical Marihuana		
	Initial Application	\$5,000	\$5,000
	Annual/Renewal Application	\$5,000	\$5,000
	Brownfield		
	Application Fee	Total Project \$0-\$5 million=\$3,000	Total Project \$0-\$5 million=\$3,000
		\$5 million-\$10 million=\$4,000	\$5 million-\$10 million=\$4,000
		\$10 million and over=\$5,000	\$10 million and over=\$5,000
	Planned Unit Development (PUD) Mixed Use PUD Commercial PUD		
	Initial application	\$500 + \$5/dwelling unit	\$500 + \$5/dwelling unit
	Major amendment to approved PUD, MUPUD and CPUD	\$500 + \$5/dwelling unit	\$500 + \$5/dwelling unit
	Minor amendment to approved PUD, MUPUD and CPUD	\$250 + \$2.50/dwelling unit	\$250 + \$2.50/dwelling unit
	Land Division Review		
	Prepreliminary Plat	\$100	\$100
	Tentative Preliminary Plat	\$600 + \$10 per lot	\$600 + \$10 per lot
	Final Preliminary Plat	\$300 + \$5 per lot	\$300 + \$5 per lot
	Final Plat	\$500 + \$5 per lot	\$500 + \$5 per lot
	Plat Extension	\$200	\$200
	Land Division	\$200 + \$50 per new lot or parcel	\$200 + \$50 per new lot or parcel
	All Other Commission Review	\$300	\$500
	Zoning - Letter of Compliance	\$100	\$100
	Land Clearing Permit	\$100	\$100
	Variances		
	Single family	\$250	\$250

MERIDIAN TOWNSHIP SUMMARY OF FEES - 2022

Department	Fee Description	2021 Rate	Proposed 2022 Rate
	Multiple family	\$350	\$350
	Office, commercial, industrial	\$450	\$450
	Sign variances	\$300	\$300
	Appeal of Township Officials decision	\$200	\$200
	Ordinance interpretation	\$450	\$450
	Applicants request to postpone or table	1/2 of application fee	1/2 of application fee
	Mobile Food Vending		
	30 Consecutive Days- Minimum	\$60	\$60
	120 Consecutive Days-Maximum	\$240	\$240
	Wetland Fees		
	Application Fee-Verification	\$250	\$250
	Application Fee-Delineation	\$250	\$250
	Application Fee-Wetland Use Permit	\$500	\$500
	Amendments to a Wetland use Permit	\$500	\$500
	Annual Review of Mitigation Area	\$250	\$250
	Acreage Fee-Verification	\$1,500-\$3,500 + \$500 per 20 acres over 100	\$1,500-\$3,500 + \$500 per 20 acres over 100
	Acreage Fee-Delineation	\$2,250-\$4,500 + \$500 per 20 acres over 100	\$2,250-\$4,500 + \$500 per 20 acres over 100
	Acreage Fee-Wetland Use Permit	\$3,250-\$7,000 + \$1,000 per 20 acres over 100	\$3,250-\$7,000 + \$1,000 per 20 acres over 100
Engineering	Engineering Review - Review of Plans		
	Water main, sanitary sewer, paving, grading, sidewalk & pathway construction	1.5% of construction cost minus \$250 deposit	1.5% of construction cost minus \$250 deposit
	After second review in unapprovable condition	reviewer(s) hourly wage x 2.5	reviewer(s) hourly wage x 2.5
	Additional fee for unaddressed items in third review	reviewer(s) hourly wage x 2.5	reviewer(s) hourly wage x 2.5
	Performance Guarantees	Varies by project, subject to Ord. 86-283	Varies by project, subject to Ord. 86-283
	Public Inspection		
	Water main, sanitary sewer, paving, grading, sidewalk & pathway construction	Actual cost (internal costs computed @ 2.5 x wages) Includes new service line permit fee	Actual cost (internal costs computed @ 2.5 x wages) Includes new service line permit fee
	Recording of Easements	Actual cost (County Clerk Fees)	Actual cost (County Clerk Fees)
	Administrative Charge		
	Construction commencement prior to site plan approval	engineering review fee	engineering review fee
	Blueprints		
	Small Township maps	\$5	\$5
	Large Township maps	\$10	\$10
	Small Section maps (1"=400')	\$5	\$5
	Large Section maps (1"=200')	\$10	\$10
	As-Builts	\$1.50	\$1.50
	Aerial photography	\$15	\$15
	Aerial superimposed property lines	\$20	\$20
	Permits		
	Sidewalk repair/construction permit	\$45 (Repairs < 50 SF-no charge)	\$45 (Repairs < 50 SF-no charge)
	Water service line repair permit	\$65	\$65
	Sewer service line repair permit	\$45	\$45
	Soil Erosion and Sedimentation SESC Permit		
	Residential		
	Six Month Permit	\$180	\$180

MERIDIAN TOWNSHIP SUMMARY OF FEES - 2022

<u>Department</u>	<u>Fee Description</u>	2021 Rate	Proposed 2022 Rate
	Twelve Month Permit	\$240	\$240
	Permit Renewal	\$90	\$90
	Minor Disturbance Permit	\$40	\$40
	Transfer	\$25	\$25
	Commercial-Industrial		
	First Acre	\$420	\$420
	Additional Acre	\$42	\$42
	Minor Disturbance Permit	\$250	\$250
	Transfer	\$90	\$90
	Inspection Fees Based on Acres	\$500-\$2,500	\$500-\$2,500
	Violation of Notice	\$250	\$250
	Cease and Desist Follow-Up Inspection	\$250	\$250
Fire/EMS	Copies		
	Reports	\$25.06 Initial; \$1.25 per page for 1st 20 pages; \$0.63 per page from 21 to 50 pages; \$0.25 per page from 51 and over pages	\$25.06 Initial; \$1.25 per page for 1st 20 pages; \$0.63 per page from 21 to 50 pages; \$0.25 per page from 51 and over pages
	Pictures	Processing cost + \$5	Processing cost + \$5
	Disc of Pictures	\$25	\$25
	Ambulance Fees		
	ALS Emergency	\$800	\$800
	ALS II Emergency (monitoring/drugs, etc)	\$800	\$800
	ALS Non-Emergency	\$800	\$800
	BLS Emergency	\$800	\$800
	BLS Non-Emergency	\$800	\$800
	Mileage (per loaded mile)	\$13.00	\$13.75
	Response and Treatment-No Transport	N/A	\$500.00
	Down Wires and Gas Leak Standby	\$200	\$200
	Fire Lane Parking Violation	\$25	\$25
	False Fire Alarm (2 per calendar year no charge)	\$0	\$0
	3rd False Alarm	\$25	\$25
	4th or More False Alarm	\$100	\$100
	Emergency Response Cost Recovery		
	Engine	\$250	\$250
	Ladder	\$250	\$250
	Ambulance	\$125	\$125
	Command Vehicle	\$125	\$125
	Plan Review/Final Inspection:		
		\$100	\$100
	Expenditures \$100,000 plus	\$200	\$200
	Additional Fees		
	w/fire alarm system	\$100	\$100
	w/hood suppression system	\$100	\$100
	w/fire suppression system	\$200	\$200
	Homeowners Insurance Claims for Fire Suppression	Amount allowed by Insurance Co.	Amount allowed by Insurance Co.
	Hazmat and Homeland Security Responses	Reimbursement of cost (personel and equipment)	Reimbursement of cost (personel and equipment)

MERIDIAN TOWNSHIP SUMMARY OF FEES - 2022

<u>Department</u>	<u>Fee Description</u>	2021 Rate	Proposed 2022 Rate
Parks & Recreation	Usage Fees		
	Pavilions	\$80/4 hrs.res; \$160/4 hrs.non-res	\$80/4 hrs.res; \$160/4 hrs.non-res
	Field Usage	\$15/hr res; \$30/hr non-res	\$15/hr res; \$30/hr non-res
	Field Preparation	\$40 res; \$60 non-res	\$40 res; \$60 non-res
	Harris Nature Center Room/Building	\$100/hr; \$50/hr. Non-Profit	\$100/hr; \$50/hr. Non-Profit
	Marketplace on the Green East Wing	TBD	TBD
	Marketplace on the Green West Wing	TBD	TBD
	Marketplace on the Green Event Fee	TBD	TBD
	Cemetery Rates		
	Burial space - 1 adult	\$900 resident; \$1200 non-res	\$900 resident; \$1200 non-res
	Burial space - 1 infant	\$400 resident; \$600 non-res	\$400 resident; \$600 non-res
	Services		
	Grave opening (adult)-Mon-Fri., 8:00 am-3:30 pm	Flat Fee= \$750	Flat Fee= \$750
	Grave opening (adult)-Mon-Fri., after 3:30 pm	Flat Fee = \$900	Flat Fee = \$900
	Saturdays and holidays	Flat Fee = \$1,000	Flat Fee = \$1,000
	Grave opening (infant)-Mon-Fri., 8:00 am-3:30 pm	Flat Fee = \$400	Flat Fee = \$400
	Grave opening (infant)-Mon-Fri., after 3:30 pm	Flat Fee = \$550	Flat Fee = \$550
	Saturdays and holidays	Flat Fee= \$650	Flat Fee= \$650
	Grave opening (cremations)-Mon-Fri., 8:00 am-3:30 pm	Flat Fee = \$300	Flat Fee = \$300
	Grave opening (cremations)-Mon-Fri., after 3:30 pm	Flat Fee= \$450	Flat Fee= \$450
	Saturdays and holidays	Flat Fee = \$550	Flat Fee = \$550
	Body removal (adult); re-interment	\$1500 + \$300 if Dec - Mar	\$1500 + \$300 if Dec - Mar
	Body removal (infant); re-interment	\$1500 + \$300 if Dec - Mar	\$1500 + \$300 if Dec - Mar
Police	Reports		
	Crash Reports	Charged per the FOIA Act	Charged per the FOIA Act
	Criminal and investigative reports - up to five pages each additional page	Charged per the FOIA Act	Charged per the FOIA Act
	Precious metal/gem license	\$50	\$50
	Vendor Fees	\$500 deposit, \$20/wk, \$60/mo	\$500 deposit, \$20/wk, \$60/mo
	Diversion Program Participation	\$400	\$400
	Fingerprinting	\$5 per card	\$5 per card
	Fingerprint VIP	\$30	\$30
	Finger Prints-Court Ordered	\$16	\$16
	Snapshot of "Logged" incident	Charged per the FOIA Act	Charged per the FOIA Act
	Private Property Accident Reports (PPPD Accidents)	\$0	\$0
	Copy of Vehicle Code	\$0	\$0
	Background Checks	\$5	\$5
	Court Order-Preliminary Breath Test (PBT)	\$5	\$5
	Notary fee-pistol purchase permits	\$5	\$5
	False Alarm Fees	\$25 for 2nd & 3rd occurrence, \$100 for subsequent occurrences	\$25 for 2nd & 3rd occurrence, \$100 for subsequent occurrences
	False Alarm Late Fees	\$25 (30, 60 & 90 day intervals)	\$25 (30, 60 & 90 day intervals)
	Impound Lot Storage Fees	\$10.00 per day	\$10.00 per day
	Body Worn Camera/Fleet Video	Charged per the FOIA Act	Charged per the FOIA Act
Public Works	Utility Rates		
	Billing Charge (sewer only customers are charged 1/2 of this fee)	\$5.00	\$5.00

MERIDIAN TOWNSHIP SUMMARY OF FEES - 2022

Department	Fee Description	2021 Rate	Proposed 2022 Rate
	Water	\$4.96 per 1000 gallons	\$5.06 per 1000 gallons
	Sewer	\$6.31 per 1000 gallons	\$6.44 per 1000 gallons
	Sewer only (Sewer rate x 12,000 gal usage estimate.)	\$75.69 per quarter	\$77.28 per quarter
	Sewer only, with metered well water	\$6.31 per 1000 gallons	\$6.44 per 1000 gallons
	Penalty on past due utility bills	5% of current billing cycle charges	5% of current billing cycle charges
	Capital Charge-Water	Varies (based on location & extension agreements)	Varies (based on location & extension agreements)
	Capital Charge - Sewer	Varies (based on location & extension agreements)	Varies (based on location & extension agreements)
	Connection Charge - Water	\$1,945.00 minimum (based on meter size)	\$1,984.00 minimum (based on meter size)
	Connection Charge - Sewer	\$3,035.00 minimum (based on meter size)	\$3,096.00 minimum (based on meter size)
	Temporary Water Service Charge	\$2,000	\$2,000
	Temporary Sewer Service Charge	\$3,000	\$3,000
	Swimming Pool Fill	\$45 per hour plus water usage	\$45 per hour plus water usage
	Service Center Bulk Water Fill	\$15 per load (under 2,500 gallons)	\$15 per load (under 2,500 gallons)
	Construction (hydrant) Meter	\$75 plus water usage, \$1,300 Deposit	\$75 plus water usage, \$1,300 Deposit
	Regular Meter Charge (5/8 x 3/4 to 2" compound) Non-Pit	\$428-\$2,035 (based on size, type & location)	\$437-\$2,076 (based on size, type & location)
	Meters in Pit (5/8" x 3/4" to 2" compound) Non-Pit	\$1,125-\$3,287 (based on size, type & location)	\$1,155-\$3,353 (based on size, type & location)
	Curb Stop	\$1,462-\$2,868 (based on service size and width of right-of-way)	\$1,492-\$2,926 (based on service size and width of right-of-way)
	Water Turn-on Charge	\$30 (\$20 surcharge for after hrs turn-on)	\$30 (\$20 surcharge for after hrs turn-on)
	Missed Appointment charge	\$35	\$35
	Water meter testing at customer request	\$60 (waived if meter found defective)	\$60 (waived if meter found defective)
	Repairs	Time and Material	Time and Material
	Utility Construction Permit	\$55 if structure required	\$55 if structure required
	Sidewalk Obstruction Violation	\$25 + cost of abatement	\$25 + cost of abatement
Treasurer's Office	Tax Collection Admin Fee	1% of tax bill	1% of tax bill
	Failure to notify assessing office of property transfer required under MCL 211.27a(10)	Penalty levied under MCL 211.27b(1)(c) or (d) waived	Penalty levied under MCL 211.27b(1)(c) or (d) waived
	Interest charge/penalty for late tax payments	1% per month	1% per month
	Duplicate tax bill fee	\$5.00	\$5.00
	Non-Sufficient funds fee	\$20.00	\$20.00
	Enhanced Access to Public Records:		
	Summer Tax Roll	\$150.00	\$150.00
	Winter Tax Roll	\$150.00	\$150.00
	Annual Assessment Roll	\$300.00	\$300.00

NOTE: Valuation of all construction shall be based on "Building Valuation Data" published in Building Safety Journal by the International Conference of Building Officials, automatically adjusted on an annual basis when the revised list is published and reviewed by the Township Board.

Bold items indicate a change in 2022.

2022-2027 CIP

Year	Department	Project Name	Cost	Funding Source
2022	Public Works & Engineering	MSU to Lake Lansing Pathway Phase 1	\$3,175,000	Pathway Millage, Ingham County Millage, MDOT
2022	Public Works & Engineering	MSU to Lake Lansing Pathway Phase 2	\$700,000	Pathway Millage Ingham County Millage
2022	Public Works & Engineering	Grand River - Mohawk to Montrose- Water Main Replacement	\$550,000	Water Fund
2022	Public Works & Engineering	County Park North Lift Station Replacement	\$700,000	Sewer Fund
2022	Public Works & Engineering	Misc. local street rehab	\$3,500,000	Road Millage, County match, general fund
2022	Public Works & Engineering	Meridian East Lansing North Trail Connector	\$500,000	Pathway Millage, Ingham County Trail Millage
2022	Parks and Recreation	Towner Road Park Playground	\$400,000	MNRTF/Park Millage
2022	Parks and Recreation	New Park Signs and Site Furnishings	\$50,000	Park Millage
2022	Parks and Recreation	Shade Structure at Towner	\$20,000	Park Millage
2022	Parks and Recreation	Floating Islands Purification System	\$18,000	Park Millage
2022	Parks and Recreation	Parking Lot Repaving/Expansion (Central Park South, N. Meridian Rd. Park, HNC, Marshall)	\$200,000	Park Millage
2022 TOTAL:			\$9,813,000	
2023	Public Works & Engineering	Replace 16" water main valves	\$560,000	Water Fund
2023	Public Works & Engineering	Misc. sanitary sewer rehab - Towar area, Carlton, Tacoma	\$425,000	Sewer Fund
2023	Public Works & Engineering	Onsite back up generator-Grand River/Dobie	\$55,000	Sewer Fund
2023	Public Works & Engineering	Replace water main in strip mall west of Marsh/ north of Haslett	\$155,000	Water Fund
2023	Public Works & Engineering	MSU to Lake Lansing Pathway Phase 3	\$2,000,000	Pathway Millage, Ingham County Trail Millage, State Grants
2023	Public Works & Engineering	Misc local street rehab	\$3,500,000	Road Millage, County match, general fund
2023	Parks and Recreation	Central Park Pavilion Renovation and Landscaping	\$150,000	Park Millage
2023	Parks and Recreation	New Park Signs	\$20,000	Park Millage, Federal/State Grants
2023	Parks and Recreation	Marshall Park Playground Replacement	\$150,000	Park Millage, Federal/State Grants
2023 TOTAL:			\$7,015,000	
2024	Public Works & Engineering	Kinawa Water Main Replacement	\$530,000	Water Fund
2024	Public Works & Engineering	Lift station Rehab: Generator & panel - Cornel Woods LS	\$120,000	Sewer Fund
2024	Public Works & Engineering	Misc. sanitary sewer rehab - Northeast interceptor, Indian Lakes, Riverwood, Small Acres FM (for Central LS)	\$350,000	Sewer Fund
2024	Public Works & Engineering	Misc local street rehab	\$3,500,000	Road Millage, County match, general fund
2024	Public Works & Engineering	Service Center Expansion Design and Engineering	\$80,000	General fund
2024	Public Works & Engineering	Pedestrian/Bicycle Pathway Construction and Maintenance	\$350,000	Pathway Millage, Ingham County Trail Millage
2024	Parks and Recreation	Ottawa Hills Playground Replacement	\$75,000	Park Millage, Grants
2024	Parks and Recreation	New Park Signs	\$20,000	Park Millage
2024 TOTAL:			\$5,025,000	
2025	Public Works & Engineering	Service Center Expansion Construction	\$1,200,000	General Fund
2025	Public Works & Engineering	Replace 16" water main valves	\$280,000	Water Fund

2022-2027 CIP

Year	Department	Project Name	Cost	Funding Source
2025	Public Works & Engineering	South Water Tower Exterior Maintenance	\$175,000	Water Fund
2025	Public Works & Engineering	Misc. sanitary sewer rehab	\$400,000	Sewer Fund
2025	Public Works & Engineering	Onsite back up generator- Woodhill Lift Station	\$55,000	Sewer Fund
2025	Public Works & Engineering	Miscl local street rehab	\$3,500,000	Road Millage, County match, general fund
2025	Public Works & Engineering	Pedestrian/Bicycle Pathway Construction and Maintenance	\$350,000	Pathway Millage
2025	Parks and Recreation	Nancy Moore Park Playground	\$350,000	Park Millage, Grants
2025	Parks and Recreation	Nancy Moore Park Pavilion	\$300,000	Park Millage, Grants
2025	Parks and Recreation	Nancy Moore Park Loop Trail	\$90,000	Park Millage, Grants
2025 TOTAL:			\$6,700,000	
2026	Public Works & Engineering	Okemos Road- Tamarack to Shawnee Water Main Replacement	\$1,460,000	Water Fund
2026	Public Works & Engineering	Forest Hills Lift Station Replacement	\$700,000	Sewer Fund
2026	Public Works & Engineering	Miscl local street rehab	\$3,500,000	Road Millage, County match, general fund
2026	Public Works & Engineering	Pedestrian/Bicycle Pathway Construction and Maintenance	\$350,000	Pathway Millage
2026	Parks and Recreation	Hillbrook Park Restroom Building	\$250,000	Park Millage, Federal/State Grants
2026	Parks and Recreation	Wonch Park Improvements - restroom, streambank, launch, WiFi	\$500,000	Park Millage, Federal/State Grants
2026	Parks and Recreation	Snell-Towar Recreation Center Improvements	\$185,000	Park Millage, Federal/State Grants
2026 TOTAL:			\$6,945,000	
2027	Public Works & Engineering	Onsite back up generator- LS to be determined	\$55,000	Sewer Fund
2027	Public Works & Engineering	Misc. local street rehab	\$3,500,000	Road Millage, County match, general fund
2027	Public Works & Engineering	Replace large water main valves (12" & 16")	\$280,000	Water Fund
2027	Parks and Recreation	Central Park Improvements - Splashpad	\$500,000	Park Millage, Federal/State Grants
2027	Parks and Recreation	Meridian Riverfront Park Trail Improvements	\$1,000,000	Park/Pathway Millage, Federal/State Grants
2027 TOTAL:			\$5,335,000	

GENERAL FUND
FINANCIAL SUMMARY
2022

Summary of 2022 Operating Activity:

Estimated Revenues & Financing Sources:

Taxes	\$14,425,000	59.48%
Licenses & Permits	856,450	3.53%
Intergovernmental	4,345,500	17.92%
Charges For Services	4,210,000	17.36%
Interest	100,000	0.41%
Other Revenues	<u>314,660</u>	1.30%

Total Estimated Revenues & Financing Sources	<u>\$24,251,610</u>
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Estimated Expenditures & Financing Uses:

Legislative	92,210	0.34%
General Government	7,150,570	26.74%
Public Safety	14,727,085	55.07%
Public Works	0	0.00%
Health & Welfare	66,385	0.25%
Community Economic & Development	2,000,000	7.48%
Recreation & Culture	1,246,919	4.66%
Other	<u>1,457,800</u>	5.45%

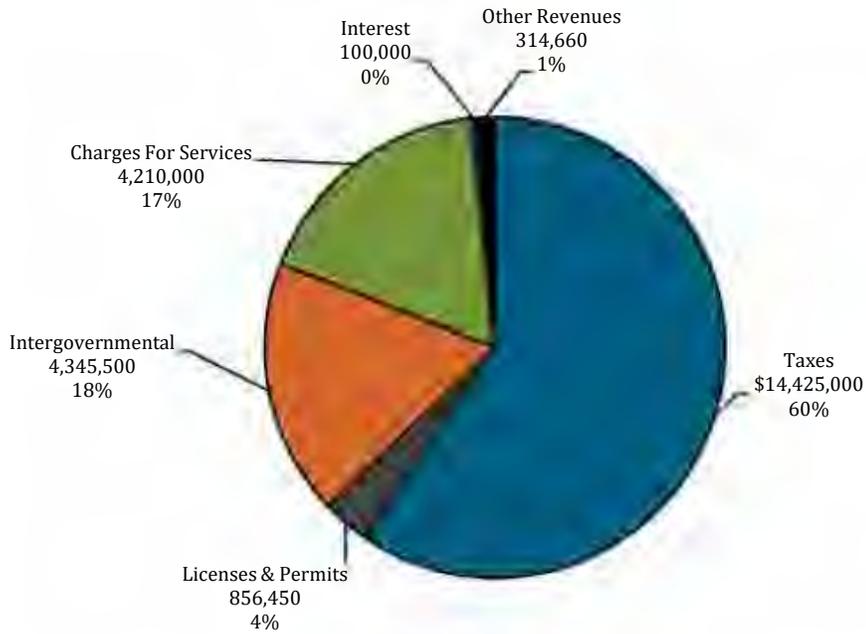
Total Estimated Expenditures & Financing Uses	<u>26,740,969</u>
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Anticipated Surplus (Deficit) for 2022	<u><u>(\$2,489,359)</u></u>
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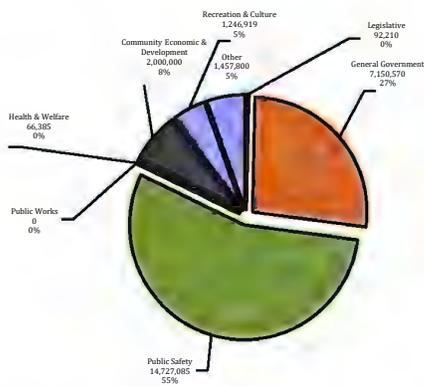
Statement of Fund Balance

Fund Balance as of December 31, 2020 (per audited financial statements)	\$10,205,761
Anticipated Surplus (Deficit) for 2021	983,097
Estimated Available Fund Balance as of December 31, 2021	<u>11,188,858</u>
Anticipated Surplus (Deficit) for 2022	<u>(2,489,359)</u>
Estimated Available Fund Balance as of December 31, 2022	<u><u>\$8,699,499</u></u>
Fund Balance/Average Monthly Expenditures	<u><u>4.39</u></u>

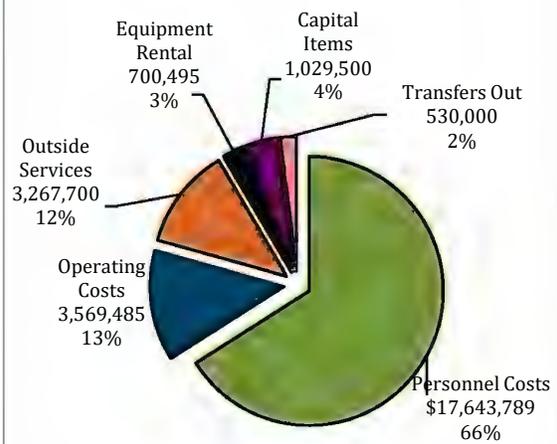
2022 General Fund Revenues



2022 General Fund Expenditures by Function (000)



2022 General Fund Expenditures by Classification (000)



**GENERAL FUND
DETAILED REVENUE SUMMARY BY SOURCE**

ACTIVITY	2020 Actual	2021 Original Budget	2021 Projected Total	2022 BUDGET	% of Total	% Chg v. 2021 Budget
TAXES						
Current Tax Collections	\$7,560,107	\$7,743,000	\$7,758,000	\$7,915,000	32.64%	2.22%
Payment in Lieu of Taxes	6,927	7,000	7,100	7,100	0.03%	1.43%
Police Millage 1998	1,093,630	1,120,000	1,122,000	1,145,700	4.72%	2.29%
Fire Millage 1998	1,152,214	1,180,000	1,182,000	1,207,000	4.98%	2.29%
Police/Fire Millage 2018	2,678,999	2,750,000	2,749,000	2,813,000	11.60%	2.29%
Trailer Park Collections	267	200	200	200	0.00%	0.00%
Community Services Millage 2002	118,619	121,500	121,500	124,000	0.51%	2.06%
Delinquent Tax Collection	10,933	13,000	23,500	13,000	0.05%	0.00%
Tax Administration Fee	1,044,800	990,000	1,160,000	1,200,000	4.95%	21.21%
TOTAL TAXES	<u>13,666,496</u>	<u>13,924,700</u>	<u>14,123,300</u>	<u>14,425,000</u>	59.49%	3.59%
LICENSES & PERMITS						
Building Permits	474,352	500,000	600,000	600,000	2.46%	20.00%
Other Permits	272,077	261,250	256,980	256,450	1.06%	-1.84%
TOTAL LICENSES & PERMITS	<u>746,429</u>	<u>761,250</u>	<u>856,980</u>	<u>856,450</u>	3.52%	12.51%
INTERGOVERNMENTAL						
Federal Revenue	105,359	0	922,272	0	0.00%	n/a
State Revenue Sharing	3,640,102	3,000,000	3,700,000	3,700,000	15.26%	23.33%
Liquor Tax Refund	30,262	25,000	25,000	25,000	0.10%	0.00%
METRO Act Fees	23,664	20,000	31,150	20,000	0.08%	0.00%
Local Revenue Sharing Agreements	410,435	415,000	459,450	500,000	2.06%	20.48%
Other	108,716	65,800	100,500	100,500	0.41%	52.74%
TOTAL INTERGOVERNMENTAL	<u>4,318,538</u>	<u>3,525,800</u>	<u>5,238,372</u>	<u>4,345,500</u>	17.93%	23.25%
CHARGES FOR SERVICES						
Administration - Public Works Services	1,050,000	1,050,000	1,050,000	1,050,000	4.33%	0.00%
Administration - Cable T.V.	571,944	625,000	620,000	620,000	2.56%	-0.80%
Administration - Pedestrian Bikepath		40,000	0	0	0.00%	-100.00%
Cemetery Revenue	67,400	35,000	41,000	35,000	0.14%	0.00%
Planning Department	28,190	30,000	30,000	30,000	0.12%	0.00%
Street Lights	373,778	373,500	383,500	383,500	1.58%	2.68%
Ambulance Fees	1,181,342	1,350,000	1,350,000	1,350,000	5.57%	0.00%
Police Services-Williamstown Twp.	245,667	240,000	240,000	240,000	0.99%	0.00%
Reimbursement - Fire & Police	51,958	4,000	23,000	13,000	0.05%	225.00%
Reimbursement - Crossing Guard	9,971	5,000	5,100	5,000	0.02%	0.00%
Reimbursement - Elections	62,569	0	0	0	0.00%	n/a
Reimbursement - School Security	4,995	2,000	250	2,000	0.01%	0.00%
Reimbursement - Insurance	6,065					
Recreation Program Rev	35,118	139,000	138,460	142,500	0.59%	2.52%
Franchise Fees - BWL	162,328	172,000	160,000	160,000	0.66%	-6.98%
Code Inspection & Registration Fees	202,835	175,000	179,000	179,000	0.74%	2.29%
TOTAL CHARGES FOR SERVICES	<u>4,054,160</u>	<u>4,240,500</u>	<u>4,220,310</u>	<u>4,210,000</u>	17.35%	-0.72%
INTEREST						
Interest Income - General Fund	260,672	103,735	100,000	100,000	0.41%	-3.60%
TOTAL INTEREST	<u>260,672</u>	<u>103,735</u>	<u>100,000</u>	<u>100,000</u>	0.41%	-3.60%
OTHER REVENUES						
Reimbursement	69,492	31,500	31,000	205,000	0.85%	550.79%
Donations	1,500	1,500	2,000	1,500	0.01%	0.00%
Rentals	6,960	6,960	6,960	6,960	0.03%	0.00%
Miscellaneous	31,832	6,100	23,200	18,700	0.08%	206.56%
Court Restitution	12,064	15,000	10,000	10,000	0.04%	-33.33%
Vehicle & Surplus Property Sales	958	0	0	0	0.00%	n/a
Fines & Tickets	71,185	72,500	72,500	72,500	0.30%	0.00%
Gain on sale of fixed assets	0	0	0	0	0.00%	n/a
TOTAL OTHER REVENUE	<u>193,991</u>	<u>133,560</u>	<u>145,660</u>	<u>314,660</u>	1.30%	135.59%
TOTAL REVENUES	<u>23,240,286</u>	<u>22,689,545</u>	<u>24,684,622</u>	<u>24,251,610</u>	100.00%	6.88%

REVENUE NARRATIVE

Current Tax Collections: Based on the projected adjusted taxable value of approximately \$1,809,000,000.

Police Millage 2020: This millage funds existing police officer positions. The millage was approved in 2004 for a sixteen-year period.

Fire Millage 2020: This millage funds existing firefighter/paramedic positions. The millage was approved in 2020 for a sixteen-year period.

Police & Fire Protection Millage 2017: This is a millage to fund existing Police and Firefighter/paramedic positions along with unfunded pension debt for both departments. The millage was approved in 2017 for a ten-year period.

Community Services Millage 2012: This is a millage to fund Senior Citizen, Recreation, and Human Services programs throughout the Township. The 10 year 0.10 millage was passed on the November 2002 ballot. This millage was renewed and an additional .05 mil for seniors was passed in 2012 through 2021.

Tax Administration Fee: The Township collects a 1% administration fee on all taxes collected.

Charges for Services: Revenues from services provided by the Township are based on the fee schedule included with the recommended budget.

Building Permits: Based on the value of construction.

Other Permits: Includes permits for electrical, mechanical, and plumbing. Fees are shared with City of East Lansing, who is performing the inspections.

State Revenue Sharing: Revenue received from the State of Michigan based on sales and income tax collections and disbursed by population.

Administration: Payments made from the Public Works Fund and Pathway Fund to the General Fund for administrative services, building maintenance, etc.

Planning Department: Fees received for the review, processing, and filing of special use permits, rezonings, variances, platting, etc.

Streetlights: Received from property owners to pay for the installation, annual maintenance, and electric costs for their streetlights. Monthly payments for the streetlights are paid from the Administrative Services Activity in the General Fund.

Ambulance Fees: Fees charged per transport for ambulance services. Revenue based on a flat charges plus mileage per run and a fee for non-medical calls in excess of one per month per patient.

Franchise Fees-BWL: The Township receives a 5% franchise fee from the Lansing Board of Water & Light for electric revenues received from Meridian Township customers.

Code Inspection/Registration Fees: Fees received from annual rental registrations of all rental properties and rental inspections performed every three years for apartment complexes and annually for single family and duplex apartments.

Interest: Revenue received from monies invested and loaned to other funds.

Fines & Tickets: Parking tickets, fines, uniform traffic code violations, and false alarm fees.

**GENERAL FUND
DEPARTMENT EXPENDITURE SUMMARY**

Expenditures by Function

FUNCTION	2020 Actual	2021 Original Budget	2021 Projected Total	2022 BUDGET	% of Total	% Chg v. 21 Budget
LEGISLATIVE						
Township Board	\$73,101	\$85,550	\$88,400	\$92,210	0.34%	7.78%
TOTAL LEGISLATIVE	73,101	85,550	88,400	92,210	0.34%	7.78%
GENERAL GOVERNMENT						
Administrative Services	2,277,701	1,793,700	1,970,705	1,951,200	7.30%	8.78%
Clerk - Elections	248,661	82,025	124,150	219,710	0.82%	167.86%
Accounting & Budgeting	506,128	519,770	516,950	492,300	1.84%	-5.29%
Assessing	323,944	383,320	379,750	407,180	1.52%	6.22%
Clerk - Administration	289,143	299,330	296,970	337,480	1.26%	12.75%
Township Manager/Personnel	635,687	712,180	695,960	708,180	2.65%	-0.56%
Information Technology	598,184	628,680	759,130	780,650	2.92%	24.17%
Treasurer	262,942	277,420	312,400	309,480	1.16%	11.56%
Watershed Management	413,144	694,500	608,300	965,000	3.61%	38.95%
Building Maintenance	401,164	492,030	422,255	468,780	1.75%	-4.73%
Grounds Maintenance	191,825	224,220	212,020	262,870	0.98%	17.24%
Cemetery	49,308	73,045	62,620	85,935	0.32%	17.65%
Recycling Center	103,449	101,280	103,230	104,505	0.39%	3.18%
Associations/Authorities	54,355	56,550	56,910	57,300	0.21%	1.33%
TOTAL GENERAL GOVERNMENT	6,355,635	6,338,050	6,521,350	7,150,570	26.74%	12.82%
PUBLIC SAFETY						
Police	5,771,839	6,368,475	6,210,375	6,517,325	24.37%	2.34%
EMS/Fire	5,901,418	6,628,990	6,477,190	7,059,630	26.40%	6.50%
Community Planning & Dev - Building	548,880	561,118	532,770	584,420	2.19%	4.15%
Community Planning & Dev - Planning	500,009	555,805	520,305	565,710	2.12%	1.78%
TOTAL PUBLIC SAFETY	12,722,146	14,114,388	13,740,640	14,727,085	55.07%	4.34%
PUBLIC WORKS						
Streets & Highways	20,223	0	0	0	0.00%	#DIV/0!
TOTAL CHARGES FOR SERVICES	20,223	0	0	0	0.00%	#DIV/0!
HEALTH & WELFARE						
Human Services	60,889	65,565	64,445	66,385	0.25%	1.25%
TOTAL HEALTH & WELFARE	60,889	65,565	64,445	66,385	0.25%	1.25%
COMMUNITY AND ECONOMIC DEVELOPMENT						
Meridian Revevelopment	130,000	700,000	526,700	2,000,000	7.48%	n/a
TOTAL COMMUNITY AND ECON. DEV.	130,000	700,000	526,700	2,000,000		
RECREATION & CULTURAL						
Park Commission	3,082	5,845	5,845	6,260	0.02%	7.10%
Park & Recreation Administration	121,323	225,120	217,545	211,376	0.79%	-6.11%
Recreation	151,532	206,680	198,590	220,155	0.82%	6.52%
Parks Maintenance	304,958	351,947	352,247	397,368	1.49%	12.91%
Park Development	450,000	0	2,000	0	0.00%	n/a
Communications	303,777	355,575	365,493	389,060	1.45%	9.42%
Community Activities	21,500	21,700	22,700	22,700	0.08%	4.61%
TOTAL RECREATION & CULTURAL	1,356,172	1,166,867	1,164,420	1,246,919	4.66%	6.86%
OTHER						
Capital Outlay	2,210,774	657,000	1,065,570	927,800	3.47%	41.22%
Operating Transfers Out	600,000	530,000	530,000	530,000	1.98%	0.00%
TOTAL OTHER	2,810,774	1,187,000	1,595,570	1,457,800	5.45%	22.81%
TOTAL EXPENDITURES	\$23,528,940	\$23,657,420	\$23,701,525	\$26,740,969	100.00%	13.03%

Expenditures by Account Classification

ACCOUNT CLASSIFICATION	2020 Actual	2021 Original Budget	2021 Projected Total	2022 BUDGET	% of Total	% Chg v. 20 Budget
Personnel Costs	\$15,693,348	\$16,745,255	\$16,426,927	\$17,643,789	65.98%	5.37%
Operating Costs	2,540,874	3,166,980	3,114,693	3,569,485	13.35%	12.71%
Outside Services	1,195,267	1,772,600	1,776,750	3,267,700	12.22%	84.35%
Equipment Rental	787,120	700,485	700,485	700,495	2.62%	0.00%
Capital Items	2,712,331	742,100	1,152,670	1,029,500	3.85%	38.73%
Transfers Out	600,000	530,000	530,000	530,000	1.98%	0.00%
TOTAL EXPENDITURES	\$23,528,940	\$23,657,420	\$23,701,525	\$26,740,969	100.00%	13.03%

EXPENDITURE NARRATIVE

Expenditure Classifications

Expenditures have been classified into one of six classifications as follows:

Personnel Costs: Includes all compensation costs for employees including full-time, part-time, permanent, and temporary. Compensation includes wages, benefits, and payroll taxes. (GL #'s 701.000–725.000)

Operating Costs: Includes all expenditures associated with operating the department including supplies, conferences/dues, travel, equipment maintenance, etc.

Outside Services: Costs for services provided to or on behalf of the Township. Includes consulting services, legal fees, contractual services, etc. (GL #'s 820.000–829.000)

Equipment Rental: Primarily amount paid to Motor Pool for use of Township vehicles and equipment to cover costs including depreciation, gas, maintenance, and overhead for each department. Also includes cost of renting large equipment from outside sources for temporary use by Township. (GL #'s 942.000–950.000)

Capital Items: Includes construction/improvements, office furniture and equipment, machinery and equipment, land, buildings, park development, etc. Such items require specific approval for purchase. Items of \$5,000 or more will be capitalized and depreciated as part of year-end closing process. (GL Acct #'s 972.000-981.000)

Transfers out: Represents inter-fund transfers.

Personnel Costs

The following assumptions were made in developing the 2022 Personnel Costs:

- Salary changes include a 2% Cost of Living increase and step increases included in labor contracts.
- Health insurance costs are estimated to increase by 12%. This increase is due to the rising cost of Health Care nationwide.
- Normal defined benefit pension costs were estimated to increase 9.64%.

Capital Expenditures

Expenditures of \$5,000 or more are consolidated and moved to the Capital Outlay Department rather than included in each separate department. Items less than \$5,000 continue to be reflected in each department. These items will not be capitalized under GASB 34 requirements.

GENERAL FUND

DEPARTMENT:
Township Board

FUNCTION:
Legislative

Activity Description:

The Township Board consists of seven members who serve as the legislative and policy-making body of Township government. Two of its members, the Clerk and Treasurer, are also full-time Officers, whose duties are set forth by statute. The Supervisor is the chief elected official of the Board and chairs its meetings.

BUDGET SUMMARY					
<u>Account Classification</u>	<u>2020 Actual</u>	<u>2021 Original Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>	
Personnel Costs	\$69,581	\$71,050	\$ 73,900	\$77,710	
Operating Costs	3,520	12,500	\$ 12,500	\$12,500	
Outside Services	0	2,000	\$ 2,000	\$2,000	
Capital Items	\$ -	\$ -	\$ -	\$0	
TOTAL	<u>\$73,101</u>	<u>\$85,550</u>	<u>\$88,400</u>	<u>\$92,210</u>	

Personnel Costs: Compensation for all Board members is determined by the Elected Official Compensation Commission.

Operating Costs: Includes Communications \$2,000, Conferences \$7,000, Operating Supplies of \$1,000, Mileage of \$500, and Employee Recognition \$2,000.

Outside Services: Education programs, training, media relations services, and Board initiatives.

Capital Items: None planned for 2022.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Supervisor	1.0	1.0	1.0
Trustees	4.0	4.0	4.0
	5.0	5.0	5.0
Clerk - See Clerk Activity			
Treasurer - See Treasurer Activity			

GENERAL FUND

DEPARTMENT:
Administrative Services

FUNCTION:
General Government

Activity Description:

This activity represents general administrative expenses that have not been allocated by department or activity, including insurance, utilities, legal expenses, retiree health care, advertising, general equipment maintenance, and office supplies.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2020 Actual</u>	<u>2021 Original Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>
Personnel Costs	\$669,872	\$371,600	\$371,605	\$411,300
Operating Costs	1,179,578	1,094,100	1,184,300	1,135,100
Outside Services	428,251	328,000	414,800	404,800
Capital Items	0	0	0	0
	<u>\$2,277,701</u>	<u>\$1,793,700</u>	<u>\$1,970,705</u>	<u>\$1,951,200</u>

Personnel Costs: Represents the Township’s 50% share of police/fire retiree health care coverage and the actuarially-determined contribution necessary to fund the current and unfunded liability for these post retirement benefits; and reimbursements to the State for unemployment compensation paid to employees who terminate employment with the Township and are not employed elsewhere.

Operating Costs: Include cost of insurance, postage, ambulance billing, printers/copiers, operating supplies, computer network lease and utilities.

Outside Services: Include all legal fees and advertising for the Township.

Capital Items: None for 2022.

PERSONNEL SUMMARY
(Not Applicable)

GENERAL FUND

DEPARTMENT:
Clerk-Elections

FUNCTION:
General Government

Activity Description:

The Elections Division of the Office of the Township Clerk is responsible for all voter registration and election activities. The Department performs voter registration activities through the State Qualified Voter File, as well as on-site and off-site voter registration initiatives. The Department administers federal, state, county, and local elections. Election consolidation legislation has eliminated elections held exclusively for schools, and while Meridian Township continues to administer elections for the Okemos, Haslett, and part of the East Lansing School Districts, federal, state, county, or local election issues may also appear on those ballots.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2020 Actual</u>	<u>2021 Original Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>
Personnel Costs	\$186,878	\$54,525	\$83,725	\$130,110
Operating Costs	56,085	25,500	33,425	84,600
Outside Services	5,698	2,000	7,000	5,000
Capital Items	0	0	0	0
	<u>\$248,661</u>	<u>\$82,025</u>	<u>\$124,150</u>	<u>\$219,710</u>

Personnel Costs: Includes the cost for workers at the anticipated elections.

Operating Costs: Includes election supplies and postage.

Outside Services: Includes cost for election facilities and moving/hauling of election equipment.

Capital Items: Office equipment

<p>PERSONNEL SUMMARY</p> <p>(See summary for Clerk's Office)</p>

GENERAL FUND

DEPARTMENT:
Accounting/Budgeting

FUNCTION:
General Government

Activity Description:

The Department of Accounting & Budgeting is responsible for the accounting functions of the Township. This department performs accounts payable, pension, and purchasing functions; utility billing functions; financial reporting functions; budget development, execution, and monitoring; as well as oversight of external audit and review of internal procedures and controls.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2020 Actual</u>	<u>2021 Original Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>
Personnel Costs	\$443,653	\$445,970	\$439,250	\$410,500
Operating Costs	29,626	38,300	35,300	37,300
Outside Services	32,663	35,500	42,400	44,000
Capital Items	186	0	0	500
	<u>\$506,128</u>	<u>\$519,770</u>	<u>\$516,950</u>	<u>\$492,300</u>

Personnel Costs: Reduction of Bookkeeper position (.25) into the Treasurer department.

Operating Costs: Includes operating costs for utility billing. These costs are recovered in the administrative fee charged to the Public Works Funds.

Outside Services: Represents the General Fund cost of the annual financial audit.

Capital Items: Office Equipment

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Director of Finance	1.0	1.0	1.0
Purchasing Coordinator	1.0	0.0	0.0
Accountant	0.4	1.000	1.0
Bookkeeper	3.25	2.750	2.500
	<u>5.63</u>	<u>4.750</u>	<u>4.500</u>

GENERAL FUND

DEPARTMENT:
Assessing

FUNCTION:
General Government

Activity Description:

The Assessing Department is responsible for determining the value of all taxable real and personal property in the Township. This department assists the Board of Review in its deliberations, and it defends the Township in cases before the Michigan Tax Tribunal, the Michigan Court of Appeals, and the Michigan Supreme Court.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2020 Actual</u>	<u>2021 Original Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>
Personnel Costs	\$246,861	\$270,670	\$302,080	\$370,430
Operating Costs	3,877	6,650	7,670	8,250
Outside Services	73,206	106,000	69,500	28,500
Capital Items	0	0	500	0
	<u>\$323,944</u>	<u>\$383,320</u>	<u>\$379,750</u>	<u>\$407,180</u>

Personnel Costs: An Assessor position has been added for the 2022 budget.

Operating Costs: Includes costs for supplies, conferences, and training.

Outside Services: Costs associated with sharing a Level 4 Assessor with the City of East Lansing (ended in 2021), outside appraisals, and expert witnesses.

Capital Items: None for 2022.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Assessor			1.0
Appraiser II	2.0	2.0	2.0
Assessing Clerk	1.0	1.0	1.0
	<u>3.0</u>	<u>3.0</u>	<u>4.0</u>
Intern	2.0	2.0	2.0

GENERAL FUND

DEPARTMENT:
Clerk-Administration

FUNCTION:
General Government

Activity Description:

An elected full-time Township Clerk heads the administrative division of the Township Clerk's Office, with responsibilities largely set by state statute. These responsibilities include: Custodian of certain Township records, Township Board and Zoning Board of Appeals minute preparation; annual codification of ordinances; legal notices; oversight of Township cemeteries; and a multitude of other administrative and clerical responsibilities. The Township Clerk's Office also maintains the Township mailroom operations.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2020 Actual</u>	<u>2021 Original Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>
Personnel Costs	\$278,567	\$281,030	\$278,670	\$319,880
Operating Costs	3,259	5,800	5,800	5,600
Outside Services	7,105	12,000	12,000	12,000
Capital Items	212	500	500	0
	<u>\$289,143</u>	<u>\$299,330</u>	<u>\$296,970</u>	<u>\$337,480</u>

Personnel Costs: No change in staffing levels in 2021.

Operating Costs: Includes costs for supplies, conferences, and training.

Outside Services: Includes record shredding and cost to amend and maintain codified ordinance books.

Capital Items: Miscellaneous office equipment.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Township Clerk	1.0	1.0	1.0
Assistant to the Clerk	1.0	1.0	1.0
Administrative Assistant II	1.0	1.0	1.0
Records Technician II	1.0	1.0	1.0
	<u>4.0</u>	<u>4.0</u>	<u>4.0</u>
Temporary Election Help	4.0	4.0	4.0

GENERAL FUND

DEPARTMENT:
Administration/Human Resources

FUNCTION:
General Government

Activity Description:

The Human Resources Director is responsible for the following: employee recruitment and hiring, payroll, employee relations, legal compliance, benefits administration, labor relations, and collective bargaining. In addition, the Human Resources Director manages loss prevention programs, workers' compensation insurance claims, and coordinating employee wellness programs.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2020 Actual</u>	<u>2021 Original Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>
Personnel Costs	\$568,302	\$570,430	\$565,760	\$571,430
Operating Costs	46,685	90,000	90,000	90,000
Outside Services	16,200	30,000	18,450	25,000
Equipment Rental (Motor Pool)	4,500	21,750	21,750	21,750
Capital Items	0	0	0	0
	<u>\$635,687</u>	<u>\$712,180</u>	<u>\$695,960</u>	<u>\$708,180</u>

Personnel Costs: Removed the HR Assistant.

Operating Costs: Includes hiring costs, all employee physicals including, annual physicals, pre-employment physicals, and DOT physicals, employee wellness program, and professional conferences and training.

Outside Services: Includes CARES (Employee Assistance Program), actuarial, and legal expenses.

Capital Items: None planned for 2022.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Township Manager	1.0	1.0	1.0
Human Resources Director	1.0	1.0	1.0
Human Resources Specialist	1.0	1.0	1.0
Human Resources Assistant	0.0	0.5	0.0
Accountant	0.125	0.000	0.0
Executive Assistant	1.0	1.0	1.0
	<u>4.125</u>	<u>4.500</u>	<u>4.0</u>

GENERAL FUND

DEPARTMENT:
Information Technology

FUNCTION:
General Government

Activity Description:

Provides support services for all technology infrastructures employed by the Township. The operation also supplies end-user departments and users with proven technology that enhances their ability to function and perform their duties to further promote the enhancements of Board Goals and Objectives. Primary attention is given to operations and overall reliability to the end users.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2020 Actual</u>	<u>2021 Original Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>
Personnel Costs	\$305,341	\$316,630	\$322,080	\$326,150
Operating Costs	263,549	265,050	265,050	301,500
Outside Services	29,294	47,000	172,000	153,000
Capital Items	0	0	0	0
	<u>\$598,184</u>	<u>\$628,680</u>	<u>\$759,130</u>	<u>\$780,650</u>

Personnel Costs: Removal of Assistant Director position and added systems Administrator positions back.

Operating Costs: Includes computer supplies for all users, hardware and software licenses, hardware maintenance, and employee computer training.

Outside Services: Includes GIS services and wiring (\$4,000), electronic recycling services (\$5,000), Help Desk (\$42,000), and Network Engineering (\$32,000).

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Director of Information Technology	1.0	1.0	1.0
Assistant Director of IT	1.0	1.0	0.0
GIS Specialist	0.4	0.4	0.4
Systems Administrator II	0.0	0.0	0.0
Systems Administrator I	0.0	0.0	2.0
	<u>2.4</u>	<u>2.4</u>	<u>3.4</u>
Intern, part-time	1.0	0.0	0.0

GENERAL FUND

DEPARTMENT:
Treasurer

FUNCTION:
General Government

Activity Description:

The elected full-time Treasurer is required by State Statute to receive and take charge of all monies collected by the Township. This office pays and accounts for all monies according to state law and Township Board requirements.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2020 Actual</u>	<u>2021 Original Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>
Personnel Costs	\$245,775	\$254,820	\$290,100	\$286,680
Operating Costs	16,885	22,100	21,800	22,300
Outside Services	0	0	0	0
Capital Items	282	500	500	500
	<u>\$262,942</u>	<u>\$277,420</u>	<u>\$312,400</u>	<u>\$309,480</u>

Personnel Costs: Bookkeeper charged 100% to Treasures office.

Operating Costs: Include the cost of printing and postage for tax bills and also professional conferences.

Outside Services: Include legal fees.

Capital Items: Small equipment as needed.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Treasurer	1.0	1.0	1.0
Assistant to the Treasurer	1.0	1.0	1.0
Bookkeeper	0.75	0.75	1.00
	<u>2.75</u>	<u>2.75</u>	<u>3.00</u>

GENERAL FUND

DEPARTMENT:
Watershed Management

FUNCTION:
General Government

Activity Description:

This activity was established in 2007 to account for the increasing costs of stormwater project assessments from the County Drain Commissioner and regional planning and implementation of federally mandated clean water regulations.

BUDGET SUMMARY					
<u>Account Classification</u>	<u>2020</u>	<u>Actual</u>	<u>2021 Original Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>
Operating Costs		\$406,538	\$654,500	\$568,300	\$925,000
Outside Services		6,606	40,000	40,000	40,000
		<u>\$413,144</u>	<u>\$694,500</u>	<u>\$608,300</u>	<u>\$965,000</u>

Operating Costs: Includes charges from Ingham County Drain Commissioner for Drains at Large (\$190,000) chapter 20 Drains (\$350,000), and Special Project Drains (\$485,000).

Outside Services: Regional Committee and State of Michigan fees for Phase II Stormwater activities.

PERSONNEL SUMMARY	
(Not Applicable)	

GENERAL FUND

DEPARTMENT:
Public Works
Building Maintenance

FUNCTION:
Gen Government

Activity Description:

The office of Building Maintenance oversees the operation and maintenance of all municipal buildings. Maintenance personnel provide repair services and preventive maintenance. The Township owns and maintains over 9 separate buildings/structures.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2020 Actual</u>	<u>2021 Original Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>
Personnel Costs	\$95,040	\$102,520	\$99,845	\$105,120
Operating Costs	39,106	114,550	45,450	53,700
Outside Services	252,592	255,000	257,000	290,000
Equipment Rental	14,250	14,960	14,960	14,960
Capital Items	176	5,000	5,000	5,000
	<u>\$401,164</u>	<u>\$492,030</u>	<u>\$422,255</u>	<u>\$468,780</u>

Personnel Costs: No staffing changes.

Operating Costs: Includes materials and supplies for maintaining the buildings.

Outside Services: Includes the maintenance for the HVAC system, emergency generator maintenance, tree service, electrician services, and maintenance & custodial service. Also includes \$18,000 for Haslett Library building maintenance in accordance with the lease.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: Replacement equipment and tools.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Public Works Superintendent	0.15	0.00	0.00
Lead Worker	1.0	1.0	1.0
	<u>1.15</u>	<u>1.00</u>	<u>1.00</u>

GENERAL FUND

DEPARTMENT:
Public Works
Grounds Maintenance

FUNCTION:
General Government

Activity Description:

This activity is responsible for the maintenance of all public grounds (excluding parks) and parking lots including mowing, trimming, and snow removal. Work is directed by the Public Works Superintendent, reporting to the Director of Public Works and Engineering.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2020 Actual</u>	<u>2021 Original Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>
Personnel Costs	\$90,757	\$104,380	\$93,930	\$103,530
Operating Costs	\$11,782	33,200	31,450	67,700
Outside Services	\$19,741	25,000	25,000	30,000
Equipment Rental	\$68,500	60,140	60,140	60,140
Capital Items	\$1,045	1,500	1,500	1,500
	<u>\$191,825</u>	<u>\$224,220</u>	<u>\$212,020</u>	<u>\$262,870</u>

Personnel Costs: No change in staffing levels in 2022.

Operating Costs: Includes materials and supplies for maintaining grounds.

Outside Services: Includes contract for tree maintenance, mosquito control, and sweeping.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: Replacement equipment and a salt/ice melt.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Public Works Superintendent	0.15	0.00	0.00
Utility Worker	1.0	1.0	1.0
	1.15	1.00	1.00
Seasonal Workers	2.0	2.0	2.0

GENERAL FUND

DEPARTMENT:
Public Works
Cemetery

FUNCTION:
General Government

Activity Description:

This activity maintains Glendale and Riverside Cemeteries, including lawn mowing, trimming, snow removal, lot sales, and interments. The record keeping is done in conjunction with the Clerk's Office. This activity is under the supervision of the Public Works Superintendent, reporting to the Director of Public Works and Engineering.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2020 Actual</u>	<u>2021 Original Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>
Personnel Costs	\$34,134	\$43,785	\$33,360	\$45,175
Operating Costs	2,774	5,000	5,000	5,500
Outside Services	0	0	0	10,000
Equipment Rental	12,400	24,260	24,260	24,260
Capital Items	0	0	0	1,000
	<u>\$49,308</u>	<u>\$73,045</u>	<u>\$62,620</u>	<u>\$85,935</u>

Personnel Costs: Includes a portion of the Public Works Superintendent's cost to oversee operations. Cost of maintenance of the grounds is included in grounds maintenance activity.

Operating Costs: Materials and supplies for maintaining the cemeteries.

Outside Services: Includes cost of tree maintenance when needed.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: Small equipment

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Public Works Superintendent	0.15	0.25	0.25
Seasonal Workers	2.0	2.0	2.0

GENERAL FUND

DEPARTMENT:
Public Works and Eng -
Recycling Center

FUNCTION:
 General Government

Activity Description:

This activity maintains the Township's Solid Waste Transfer Station and Recycling Center. This activity is under the supervision of the Director of Public Works & Engineering. The transfer station activities were contracted in 2012.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2020 Actual</u>	<u>2021 Original Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>
Personnel Costs	\$55,071	\$55,180	\$57,130	\$58,405
Operating Costs	23,628	22,100	22,100	22,100
Outside Services	24,750	24,000	24,000	24,000
Capital Items	0	0	0	0
	<u>\$103,449</u>	<u>\$101,280</u>	<u>\$103,230</u>	<u>\$104,505</u>

Personnel Costs: No change in staffing levels in 2022.

Operating Costs: Materials and supplies for maintaining the Recycling Center.

Outside Services: Contract with outside management company.

Capital Items: None planned for 2022.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Recycling Coordinator	0.8	0.8	0.8
	0.8	0.8	0.8

GENERAL FUND

DEPARTMENT:
Associations and Authorities

FUNCTION:
General Government

Activity Description:

This activity allocates payments and membership dues made by the Township to maintain an active role within the Mid-Michigan region.

BUDGET SUMMARY					
<u>Account Classification</u>	<u>2020 Actual</u>	<u>2021 Original Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>	
Convention/Visitors Bureau	\$3,650	\$3,700	\$3,700	\$3,700	
Tri-County Reg. Plng. Comm.	20,185	22,000	22,000	22,000	
Chamber of Commerce	28		340	400	
Michigan Townships Assoc.	6,937	7,100	7,120	7,200	
LEAP Inc.	15,000	15,000	15,000	15,000	
Michigan Municipal League	8,555	8,750	8,750	9,000	
	<u>\$54,355</u>	<u>\$56,550</u>	<u>\$56,910</u>	<u>\$57,300</u>	

PERSONNEL SUMMARY	
(Not Applicable)	

GENERAL FUND

DEPARTMENT:
Police

FUNCTION:
Public Safety

Activity Description:

The Meridian Township Police Department is committed to establishing and maintaining partnerships in the community; and with understanding, cooperation and equality, strive to enhance the quality of life and protect the rights of the community. This activity is partially funded by a special millage. Began providing road patrol service (80 hours per week) to Williamstown Township in 2011.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2020 Actual</u>	<u>2021 Original Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>
Personnel Costs	\$5,335,911	\$5,954,050	\$5,818,350	\$6,092,550
Operating Costs	95,035	167,200	145,000	169,950
Outside Services	12,551	21,600	21,400	21,000
Equipment Rental	301,470	208,625	208,625	208,625
Capital Items	26,872	17,000	17,000	25,200
	<u>\$5,771,839</u>	<u>\$6,368,475</u>	<u>\$6,210,375</u>	<u>\$6,517,325</u>

Personnel Costs: Includes wages and benefits for 41 sworn officers, 5 civilians, and 15 part-time cadets and crossing guards.

Operating Costs: Includes supplies, uniforms, equipment, and training for the department.

Outside Services: Includes services such as 911 legacy costs, towing charges for abandoned vehicles, and printing services.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: Replacement police equipment, fitness equipment and conference room chairs.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Chief of Police	1.0	1.0	1.0
Assistant Chief of Police	0.0	1.0	1.0
Captain	0.0	0.0	0.0
Lieutenant	2.0	1.0	1.0
Sergeant	7.0	7.0	7.0
Officer	31.0	31.0	31.0
Property Records Technician	0.0	0.0	0.0
Records Supervisor	1.0	1.0	1.0
Administrative Assistant II	1.0	1.0	1.0
Records Technician II	2.5	2.5	3
	<u>45.5</u>	<u>45.5</u>	<u>46</u>
Cadets/Crossing Guards, PT	9.0/6.0	9.0/6.0	9.0/6.0

GENERAL FUND

DEPARTMENT:
EMS/Fire

FUNCTION:
Public Safety

Activity Description:

The purpose of the Meridian Township EMS/Fire Department is mitigation of all emergencies, both man-made and natural. This includes fire prevention, fire suppression, emergency medical care, special rescue, and public education to residents, businesses, and visitors in the community. This activity is partially funded by a special millage.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2020 Actual</u>	<u>2021 Original Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>
Personnel Costs	\$5,390,640	\$6,049,410	\$5,872,810	\$6,488,250
Operating Costs	178,916	221,260	246,560	216,060
Outside Services	20,833	30,000	30,000	32,000
Equipment Rental	280,000	282,820	282,820	282,820
Capital Items	31,029	45,500	45,000	40,500
	<u>\$5,901,418</u>	<u>\$6,628,990</u>	<u>\$6,477,190</u>	<u>\$7,059,630</u>

Personnel Costs: Includes wages and benefits for 37 full-time positions and up to 10 part-time positions.

Operating Costs: Includes supplies and special equipment for the fire stations, administration office, ambulance supplies, training, conferences, physicals, equipment maintenance, etc.

Outside Services: Various maintenance contracts.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: Alert siren (\$30,000) and equipment (\$10,000) .

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
EMS/Fire Chief	1.0	1.0	1.0
Inspector-Fire	1.0	1.0	1.0
Training/EMS Chief	1.0	1.0	1.0
Battalion Chief	2.0	2.0	2.0
Captain	3.0	3.0	3.0
Lieutenant	7.0	7.0	7.0
Paramedic/Firefighter	20.0	20.0	21.0
Administrative Assistant II	1.0	1.0	1.0
	<u>36.0</u>	<u>36.0</u>	<u>37.0</u>
Part-time Firefighters	10.0	10.0	10.0

GENERAL FUND

DEPARTMENT:
Community Planning and Development -
Building Division

FUNCTION:
Public Safety

Activity Description:

The Building Division is responsible for reviewing building plans, issuing permits, conducting building inspections, code enforcement activities, and administering the rental housing program.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2020 Actual</u>	<u>2021 Original Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>
Personnel Costs	\$505,223	\$532,363	\$503,865	\$555,265
Operating Costs	4,057	5,600	5,750	6,000
Outside Services	0	0	0	0
Equipment Rental	39,600	23,155	23,155	23,155
Capital Items	0	0	0	0
	<u>\$548,880</u>	<u>\$561,118</u>	<u>\$532,770</u>	<u>\$584,420</u>

Personnel Costs: No change in staffing levels in 2022.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: None planned for 2022.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Director	0.25	0.25	0.25
Chief Building Inspector	1.0	1.0	1.0
Senior Building Inspector	1.0	0.0	0.0
Building Inspector	1.0	2.0	2.0
Rental Housing Inspector (2@.625)	1.25	1.25	1.25
Code Enforcement Officer	1.0	1.0	1.0
Administrative Assistant I	1.0	1.0	1.0
	<u>6.5</u>	<u>6.5</u>	<u>6.5</u>
Intern, part-time	0.5	0.5	0.5

GENERAL FUND

DEPARTMENT:
Community Planning and Development -
Planning Division

FUNCTION:
 Public Safety

Activity Description:

The Planning Division provides staff support to the Planning Commission, Zoning Board of Appeals, and Environmental Commission which administers the Township Land development regulations and develops planning solutions to improve the quality of life in the community and economic development activities including the Okemos DDA.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2020 Actual</u>	<u>2021 Original Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>
Personnel Costs	\$480,528	\$519,320	\$485,200	\$507,775
Operating Costs	5,975	11,850	10,470	13,300
Outside Services	5,606	20,000	20,000	40,000
Equipment Rental	7,900	4,635	4,635	4,635
Capital Items	0	0	0	0
TOTAL	<u>\$500,009</u>	<u>\$555,805</u>	<u>\$520,305</u>	<u>\$565,710</u>

Personnel Costs: Includes payment for Planning Commission and ZBA meetings.

Outside Services: Cost of consultants for wetland, floodplain, forestry, and traffic issues.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: None planned for 2022.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Director	0.75	0.75	0.75
Economic Development Director	1.0	1.0	1.0
Principal Planner	0.0	1.0	1.0
Senior Planner	1.0	0.0	0.0
Assistant Planner	2.0	1.0	1.0
Administrative Assistant II	1.0	1.0	1.0
	<u>5.75</u>	<u>4.75</u>	<u>4.75</u>
Intern, part-time	0.5	0.5	0.5

GENERAL FUND

DEPARTMENT:
**Public Works and Engineering -
 Streets and Highways**

FUNCTION:
 Public Works

Activity Description:

This activity is used to account for activity related to streets that are being paid for with General Fund monies under the supervision of the Director of Public Works & Engineering. Revenue and Expenditures for local road maintenance and the Township matching funds for County roads is recorded in the Local Roads Fund.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2020 Actual</u>	<u>2021 Original Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>
Personnel Costs	\$0	\$0	\$0	\$0
Operating Costs	\$0	\$0	\$0	\$0
Outside Services	\$20,223	\$0	\$0	\$0
Capital Items	\$0	\$0	\$0	\$0
TOTAL	<u><u>\$20,223</u></u>	<u><u>\$0</u></u>	<u><u>\$0</u></u>	<u><u>\$0</u></u>

Personnel Costs: No project Engineer position for 2022.

Outside Services: PASER study and construction testing.

Capital Items: None planned for 2022.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Project Engineer	0.0	0.0	0.0

GENERAL FUND

DEPARTMENT:
Administration -
Human Services

FUNCTION:
Health and Welfare

Activity Description:

The Human Services Program functions to ensure that the human infrastructure within the community remains strong and vital. To that end, the program strives to develop, coordinate, and promote local resources so that each Township resident may live within an acceptable standard. Beginning in 2003, this activity is funded through a portion of a special millage. The millage was renewed in 2012 for 10 years through 2021 at .15 mills.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2020 Actual</u>	<u>2021 Original Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>
Personnel Costs	\$60,889	\$65,565	\$64,445	\$66,385
Operating Costs	0	0	0	0
Outside Services	0	0	0	0
Capital Items	0	0	0	0
	<u>\$60,889</u>	<u>\$65,565</u>	<u>\$64,445</u>	<u>\$66,385</u>

Personnel Costs: Includes per meeting compensation for the Community Resources Commission members and one full-time staff person who works a reduced schedule.

Capital Items: None planned for 2022.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Human Services Specialist	0.8	0.8	0.8

Activity Description:

The EDC will manage this account with all recommendations being approved by the Township Board. Further details will be determined by the Staff and Township Board.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2020 Actual</u>	<u>2021 Original Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>
Personnel Costs	\$0	\$0	\$0	\$0
Operating Costs	0	0	0	0
Outside Services	130,000	700,000	526,700	2,000,000
Capital Items	0	0	0	0
	<u>\$130,000</u>	<u>\$700,000</u>	<u>\$526,700</u>	<u>\$2,000,000</u>

Outside Services: Cost associated with redevelopment of core areas.

PERSONNEL SUMMARY
(Not Applicable)

GENERAL FUND

DEPARTMENT:
Parks and Recreation -
Park Commission

FUNCTION:
Recreation and Culture

Activity Description:

The Township Park Commission is an elected body of five members created under MSA 5.2445(11) to acquire and manage parks and recreation facilities on behalf of the Township.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2020 Actual</u>	<u>2021 Original Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>
Personnel Costs	\$1,944	\$3,645	\$3,645	\$4,060
Operating Costs	1,138	2,200	2,200	2,200
	<u>\$3,082</u>	<u>\$5,845</u>	<u>\$5,845</u>	<u>\$6,260</u>

Personnel Costs: Includes per meeting compensation for Park Commission members.

Operating Costs: Includes professional conferences for Commission members.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Park Commissioner	5.0	5.0	5.0

GENERAL FUND

DEPARTMENT:
Parks and Recreation -
Administration

FUNCTION:
Recreation and Culture

Activity Description:

The Department of Parks and Recreation is responsible for the overall operation of Meridian Township's 904 acres of parkland, community recreation programs, special events and festivals, the Harris Nature Center, Snell Towar Recreation Center, the Farmers' Market, the Artisan's Market, the Meridian Senior Center, Parks and Grounds Maintenance, Cemeteries, and nearly 800 acres of Land Preservation properties. This department also serves as the liaison to Friends of Historic Meridian and Nokomis Native American Cultural Center. Beginning in 2015, the General Fund supports administration and maintenance of parks in existence prior to 1984. The Park Millage will support administration and maintenance of all parks acquired from 1984 to present, and development costs for all parks.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2020 Actual</u>	<u>2021 Original Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>
Personnel Costs	\$98,378	\$120,120	\$112,495	\$121,776
Operating Costs	22,945	105,000	105,050	84,600
Outside Services	0	0	0	0
Equipment Rental	0	0	0	0
Capital Items	0	0	0	5,000
	<u>\$121,323</u>	<u>\$225,120</u>	<u>\$217,545</u>	<u>\$211,376</u>

Personnel Costs: Includes 50% of Parks & Recreation Director and 50% of Administrative Assistant II time, communications support, 1 intern, and seasonal help.

Operating Costs: For community promotion and brochures.

Outside Services: None planned for 2022.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: Security Cameras (\$5,000).

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Director of Parks and Recreation	0.5	0.5	0.5
Administrative Assistant II	0.5	0.5	0.5
	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>
Intern/Seasonal	2.0	2.0	2.0

GENERAL FUND

DEPARTMENT:
Parks and Recreation-
Recreation

FUNCTION:
Recreation and Culture

Activity Description:

The Recreation Division focuses on developing positive relationships with individuals, families, service groups, volunteers, and local businesses through the provision of parks and recreation services. The recreation division is funded with participant fees and a portion of a special millage which was renewed in 2012 for 10 years through 2021 at .15 mills. The Recreation Division also contractually administers youth sports programs for the City of Williamston.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2020 Actual</u>	<u>2021 Original Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>
Personnel Costs	\$115,337	\$102,330	\$93,640	\$106,005
Operating Costs	36,195	104,350	104,950	114,150
Capital Items	0	0	0	0
	<u>\$151,532</u>	<u>\$206,680</u>	<u>\$198,590</u>	<u>\$220,155</u>

Personnel Costs: Includes one full-time Recreation Specialist and temporary/seasonal help.

Operating Costs: Materials and supplies required for the recreation programs.

Capital Items: None planned for 2022.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Park/Rec Specialist	2.0	2.0	1.0
Park Ranger-Summer	0.5	0.5	0.5
Interns	2.5	1.5	1.5
	<u>3.0</u>	<u>2.0</u>	<u>2.0</u>

* Tentative - Staffing dependent on grant/donations revenue received.

GENERAL FUND

DEPARTMENT:
Parks and Recreation -
Park Maintenance

FUNCTION:
Recreation and Culture

Activity Description:

This activity is responsible for the maintenance of approximately 406 acres of General Fund (pre-millage) parklands. This activity is under the direct supervision of the Facilities Superintendent, reporting to the Director of Parks and Recreation.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2020 Actual</u>	<u>2021 Original Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>
Personnel Costs	\$192,238	\$226,432	\$226,132	\$237,343
Operating Costs	23,344	43,875	44,475	73,475
Outside Services	24,897	19,000	19,000	23,900
Equipment Rental	58,500	60,140	60,140	60,150
Capital Items	5,979	2,500	2,500	2,500
	<u>\$304,958</u>	<u>\$351,947</u>	<u>\$352,247</u>	<u>\$397,368</u>

Personnel Costs: Includes .20 Facilities Superintendent's time, 2.5 Utility Workers, and 2 Seasonal Workers.

Operating Costs: Includes small hand and power tools, sand, gravel, dirt, fertilizer, and seed.

Outside Services: Fertilizing and weed control for playing fields and tree removal service.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: Replace equipment.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Utility Worker	1.5	2.5	2.5
Facilities Superintendent	0.15	0.20	0.20
	1.65	2.70	2.70
Part-time Seasonal Worker	2.0	1.0	2.0

Activity Description:

The Park Development account is for capital projects related to our parks that are being paid for with our General Fund monies. This activity is under the direct supervision of the Facilities Superintendent, reporting to the Director of Parks and Recreation.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2020 Actual</u>	<u>2021 Original Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>
Capital Items	450,000	0	2,000	0
	<u>\$450,000</u>	<u>\$0</u>	<u>\$2,000</u>	<u>\$0</u>

Capital Items: None budgeted for 2022.

PERSONNEL SUMMARY
(Not Applicable)

GENERAL FUND

DEPARTMENT:
Administration -
Community Activities

FUNCTION:
Recreation and Culture

Activity Description:

Funds activities in Meridian Township that provide a benefit to the community-at-large.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2020 Actual</u>	<u>2021 Original Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>
Community Promotion	5,800	6,000	6,000	6,000
Meals on Wheels	4,000	4,000	5,000	5,000
Community Band	1,700	1,700	1,700	1,700
Lake Lansing Watershed Mgt	10,000	10,000	10,000	10,000
	<u>\$21,500</u>	<u>\$21,700</u>	<u>\$22,700</u>	<u>\$22,700</u>

Community Promotion: Flags over Meridian (\$1,000) and Community Gardens (\$5,000).

Meals on Wheels: Costs to operate the program to provide services to Township residents.

Community Band: Contribution to the Community Band.

Lake Lansing Watershed Management: Represents the Township's portion of the cost to monitor and maintain the quality of Lake Lansing for recreational purposes.

PERSONNEL SUMMARY
(Not Applicable)

Narrative: The Communications Department is responsible for coordinating a strategic and comprehensive message to inform the public of the Township’s goals, plans, activities and events through various multimedia platforms including web, digital and print. The Department provides timely and accurate information, promotes community events and programs to the residents, neighboring communities and visitors to Meridian Township. The Department is responsible for managing public and media relations, the Township’s website, social media, internal and external communication services, graphic design, Township publications and video production of programs, and official Township meetings on HOMTV.

EXPENDITURE SUMMARY				
<u>Account Classification</u>	<u>2020 Actual</u>	<u>2021 Original Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>
Personnel Costs	\$222,428	\$229,430	\$234,910	\$247,960
Operating Costs	10,522	38,045	42,483	38,600
Outside Services	69,759	75,500	75,500	82,500
Capital Items	<u>1,068</u>	<u>12,600</u>	<u>12,600</u>	<u>20,000</u>
	<u>\$303,777</u>	<u>\$355,575</u>	<u>\$365,493</u>	<u>\$389,060</u>

Personnel Costs: No change in staffing levels in 2022.

Capital Items: Video production replacement equipment.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Communications Manager	1.0	1.0	1.0
Marketing & Public Relations Specialist	1.0	1.0	1.0
Multimedia Productions & Operations Specialist	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>
	3.0	3.0	3.0
Interns and Freelancers	40	0	25

GENERAL FUND

DEPARTMENT:
Capital Outlay

FUNCTION:
Other

Activity Description:

This activity identifies major building projects and capital items financed by the General Fund.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2020 Actual</u>	<u>2021 Original Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>
Outside Services	\$15,292		\$3,570	
Capital Items	\$2,195,482	\$657,000	\$1,062,000	\$927,800
	<u>\$2,210,774</u>	<u>\$657,000</u>	<u>\$1,065,570</u>	<u>\$927,800</u>

Outside Services: None budgeted for 2022.

Capital Items: Includes all General Fund capital acquisitions of \$5,000 or greater.

2021 BUDGET

Information Services	Network upgrades	107,000
	Server upgrades	35,000
	Mobile Data Units	30,000
	Total Information Services	<u>\$172,000</u>

Construction/Improvements	Building LED light conversions	75,000
	Drinking fountain upgrades - All buildings	30,000
	Replace Municipal building exterior doors	40,000
	Nokomis learning center roof replacement	30,000
	Environmental Project	10,000
	Solar Prjject	300,000
	Total Construction/Improvements	<u>\$485,000</u>

2021 TOTAL CAPITAL OUTLAY BUDGETED \$657,000

2022 BUDGET

Information Services	New Computer Workstations	7,800
	Hardware	68,000
	Network upgrades	500,000
	Server upgrades	27,500
	Mobile Data Units	19,000
	Total Information Services	<u>\$622,300</u>

Construction/Improvements	Public Safety Building - Generator Replacement	110,000
	Service Center - Entry window repair	10,000
	LED Conversion - Township bildings, Okemos Library	75,000
	Okemos Library - Roof repair/Gutters	95,000
	Treasurer/Clerk Breakroom renovation	15,000
	Total Construction/Improvements	<u>\$305,000</u>

2022 TOTAL CAPITAL OUTLAY BUDGETED \$927,300

PERSONNEL SUMMARY
(Not Applicable)

GENERAL FUND

DEPARTMENT:
Operating Transfers Out

FUNCTION:
Other

Activity Description:

These are transfers from the General Fund to other funds for debt payments and purchases.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2020 Actual</u>	<u>2021 Original Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>
Transfer Out	\$100,000	\$0	\$0	\$0
Transfer Out to MP - Police/Fire	250,000	250,000	250,000	250,000
Transfer Out/Local Roads	250,000	280,000	280,000	280,000
	<u>\$600,000</u>	<u>\$530,000</u>	<u>\$530,000</u>	<u>\$530,000</u>

Transfers Out: None planned for 2022.

Transfer Out to MP - Police/Fire: The 2022 projections include \$250,000 to the Motor Pool for future purchases of vehicles and equipment for the Police and Fire departments.

Transfer Out/Local Roads: The 2022 projections include \$280,000 to the local roads.

PERSONNEL SUMMARY	
(Not Applicable)	

SUMMARY OF SPECIAL REVENUE FUNDS

REVENUE SUMMARY				
FUND	2020 Actual	2021 Original Budget	2021 Projected Total	2022 Budget
Local Roads	\$383,711	\$512,500	\$515,165	\$502,500
CATA Redi-Ride Millage	2,312	368,100	368,400	376,650
Senior Center Millage	152,806	156,550	155,510	158,550
Pedestrian/Bicycle Pathways	895,646	3,322,450	1,368,250	3,967,100
Land Preservation Millage	621,129	206,100	199,420	198,400
Land Preservation Reserve	217,345	40,000	50,000	40,000
Park Millage	1,429,241	1,283,250	1,830,200	1,485,750
Park Restricted/Designated	69,918	93,000	64,690	77,300
Fire Restricted/Designated	74	30	300	0
Library Restricted	64	50	20	20
Police Restricted/Designated	14,700	17,300	15,345	12,100
Law Enforcement Grant Funds	361	200	100	50
Cable Television	1,024	100	200	100
Community Needs	105,220	10,250	17,450	11,000
TOTAL ADOPTED REVENUES	\$3,893,551	\$6,009,880	\$4,585,050	\$6,829,520

FUND BALANCE USAGE:

Local Roads Fund	\$4,252,933	\$3,117,500	\$3,434,835	\$3,447,500
CATA Redi-Ride Millage	7,688	0	0	3,350
Senior Center Millage	0	0	0	0
Pedestrian/Bicycle Pathways	0	504,075	0	229,150
Land Preservation Millage	0	0	0	0
Land Preservation Reserve	0	0	0	0
Park Millage	1,635,891	0	0	0
Park Restricted/Designated	0	0	15,410	23,080
Fire Restricted/Designated	0	0	0	0
Library Restricted	0	0	0	0
Police Restricted/Designated	19,194	0	0	0
Law enforcement Grant Funds	0	0	0	0
Cable Television	74,736	0	5,700	0
Community Needs Fund	0	0	33,750	39,900
	5,990,442	3,621,575	3,489,695	3,742,980

EXPENDITURE SUMMARY				
FUND	2020 Actual	2021 Original Budget	2021 Projected Total	2022 Budget
Local Roads	\$4,636,645	\$3,950,000	\$3,950,000	\$3,950,000
CATA Redi-Ride Millage	10,000	368,000	368,000	380,000
Senior Center Millage	96,874	155,000	110,000	118,000
Pedestrian/Bicycle Pathways	501,342	3,826,525	726,450	4,196,250
Land Preservation Millage	101,667	201,595	164,039	171,375
Land Preservation Reserve	464	0	175	0
Park Millage:				
Parks & Recreation Administration	151,830	180,960	169,657	192,255
Harris Nature Center	133,965	168,955	177,454	179,784
Parks Maintenance	316,941	414,400	418,215	465,725
Park Development	2,481,172	135,000	503,400	638,000
Total Park Millage	3,083,908	899,315	1,268,726	1,475,764
Park Restricted/Designated	51,137	92,600	80,100	100,380
Fire Restricted/Designated	0	0	0	0
Library Restricted	0	0	0	0
Police Restricted/Designated	33,893	17,000	12,000	12,000
Police Grant Funds	0	0	0	0
Cable Television	75,762	0	5,900	0
Community Needs	22,186	10,200	51,200	50,900
TOTAL EXPENDITURES	\$8,613,878	\$9,520,235	\$6,736,590	\$10,454,669

LOCAL ROADS FUND

Narrative: This fund manages the preservation and maintenance of the Township's local road system and is funded by a special millage passed in August 2019 for 10 years. This millage allows the Township to issue 3 separate bonds to upgrade the roads. The Director of Public Works & Engineering oversees this fund.

REVENUE SUMMARY				
<u>Account Classification</u>	<u>2020 Actual</u>	<u>2021 Original Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>
Property Taxes	\$2,868	\$0	\$2,665	\$0
Interest	130,843	60,000	60,000	50,000
Bond Proceeds	0	0	0	0
Other Intergovernmental revenue	0	172,500	172,500	172,500
Operating Transfer In	250,000	280,000	280,000	280,000
	<u>\$383,711</u>	<u>\$512,500</u>	<u>\$515,165</u>	<u>\$502,500</u>

STATEMENT OF UNASSIGNED FUND BALANCE	
Fund Balance as of December 31, 2020 (per audit)	\$7,572,942
Anticipated Operating Surplus (Deficit) for 2021	<u>(3,434,835)</u>
Estimated Available Fund Balance as of December 31, 2021	4,138,107
Anticipated Operating Surplus (Deficit) for 2022	<u>(3,447,500)</u>
Estimated Available Fund Balance as of December 31, 2022	<u>\$690,607</u>

EXPENDITURE SUMMARY				
<u>Account Classification</u>	<u>2020 Actual</u>	<u>2021 Original Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>
Professional Services	281,764	450,000	450,000	450,000
Capital Items	4,354,881	3,500,000	3,500,000	3,500,000
	<u>\$4,636,645</u>	<u>\$3,950,000</u>	<u>\$3,950,000</u>	<u>\$3,950,000</u>

Capital Items: Local road construction/improvements and sidewalk ramps required by American Disabilities Act.

PERSONNEL SUMMARY	
(Not Applicable)	

PEDESTRIAN/BICYCLE PATHWAY MILLAGE FUND

Narrative: This fund manages the design, construction and maintenance of the Township's millage-supported pedestrian/bicycle pathway system. This millage was renewed and increased to .3333 effective 2017 through 2028. The Director of Public Works & Engineering oversees this fund.

REVENUE SUMMARY

<u>Account Classification</u>	<u>2020 Actual</u>	<u>2021 Original Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>
Tax Collections	\$601,681	\$601,150	\$617,450	\$628,100
Reimbursements/Other	286,000	2,713,300	748,800	3,337,000
Interest	7,965	8,000	2,000	2,000
Operating Transfer In	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	<u><u>\$895,646</u></u>	<u><u>\$3,322,450</u></u>	<u><u>\$1,368,250</u></u>	<u><u>\$3,967,100</u></u>

STATEMENT OF RESTRICTED FUND BALANCE

	<u>Nonspendable</u>	<u>Restricted</u>
Fund Balance as of December 31, 2020 (per audit)	\$0	\$1,496,081
Anticipated Operating Surplus (Deficit) for 2021	<u> </u>	<u>641,800</u>
Estimated Available Fund Balance as of December 31, 2021	0	2,137,881
Anticipated Operating Surplus (Deficit) for 2022	<u> </u>	<u>(229,150)</u>
Estimated Available Fund Balance as of December 31, 2022	<u><u>\$0</u></u>	<u><u>\$1,908,731</u></u>

PEDESTRIAN/BICYCLE PATHWAY MILLAGE FUND

EXPENDITURE SUMMARY				
<u>Account Classification</u>	<u>2020 Actual</u>	<u>2021 Original Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>
Personnel Costs	\$55,807	\$65,075	\$75,775	\$80,575
Operating Costs	45,118	42,775	47,000	47,000
Outside Services	7,124	40,000	40,000	60,000
Equipment Rental	95,000	63,675	63,675	63,675
Capital Items	<u>298,293</u>	<u>3,615,000</u>	<u>500,000</u>	<u>3,945,000</u>
	<u>\$501,342</u>	<u>\$3,826,525</u>	<u>\$726,450</u>	<u>\$4,196,250</u>

Personnel Costs: No seasonal workers for 2022.

Operating Costs: Includes administrative cost paid to General Fund for engineering work (\$40,000).

Outside Services: Mowing, tree trimming and snow removal as needed (\$40,000)

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: Pathway construction/improvements. MSU to Lake Lansing Phase 1 and 2B, Pathway repairs, and Park Lake retaining wall replacement.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Sr. Park Naturalist		0.15	0.15
Utility Worker	0.50	1.00	1.00
Seasonal Utility Aide	0.00	0.00	0.00

CATA REDI-RIDE MILLAGE FUND

Narrative: In 1999, voters approved a 0.2 millage for increased public transportation including a redi-ride service. The levy was renewed in November 2009 for 10 years and renewed again in 2019 for 10 years. All funds collected are transferred to the Capital Area Transportation Authority.

REVENUE SUMMARY

Account Classification	2020 Actual	2021 Original Budget	2021 Projected Total	2022 Budget
Millage Collections	\$2,220	\$368,000	\$368,300	\$376,550
Interest	\$92	\$100	\$100	\$100
	<u>\$2,312</u>	<u>\$368,100</u>	<u>\$368,400</u>	<u>\$376,650</u>

STATEMENT OF RESTRICTED FUND BALANCE

Fund Balance as of December 31, 2020 (per audit)	\$9,693
Anticipated Operating Surplus (Deficit) for 2021	400
Estimated Available Fund Balance as of December 31, 2021	10,093
Anticipated Operating Surplus (Deficit) for 2022	(3,350)
Estimated Available Fund Balance as of December 31, 2022	\$6,743

EXPENDITURE SUMMARY

Account Classification	2020 Actual	2021 Original Budget	2021 Projected Total	2022 Budget
Redi-Ride Services	\$10,000	\$368,000	\$368,000	\$380,000
	<u>\$10,000</u>	<u>\$368,000</u>	<u>\$368,000</u>	<u>\$380,000</u>

PERSONNEL SUMMARY

(Not Applicable)

SENIOR CENTER MILLAGE FUND

Narrative: This activity is operated in partnership with Okemos Public Schools and provides activities for older adults throughout the community. The Center is located at Chippewa Middle School with operations funded through a portion of the Community Services Millage. The staff are employed by Okemos Schools, but report to the Director of Parks and Recreation.

REVENUE SUMMARY				
<u>Account Classification</u>	<u>2020 Actual</u>	<u>2021 Original Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>
Taxes	\$151,014	\$154,550	\$154,910	\$158,050
Interest	1,792	2,000	600	500
	<u>\$152,806</u>	<u>\$156,550</u>	<u>\$155,510</u>	<u>\$158,550</u>

STATEMENT OF RESTRICTED FUND BALANCE	
Fund Balance as of December 31, 2020 (per audit)	\$297,204
Anticipated Operating Surplus (Deficit) for 2021	<u>45,510</u>
Estimated Available Fund Balance as of December 31, 2021	342,714
Anticipated Operating Surplus (Deficit) for 2022	<u>40,550</u>
Estimated Available Fund Balance as of December 31, 2022	<u>\$383,264</u>

EXPENDITURE SUMMARY				
<u>Account Classification</u>	<u>2020 Actual</u>	<u>2021 Original Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>
Personnel Costs	\$323	\$0	\$0	\$0
Operating Costs	0	0	0	0
Outside Services	96,310	150,000	105,000	110,000
Capital Items	241	5,000	5,000	8,000
	<u>\$96,874</u>	<u>\$155,000</u>	<u>\$110,000</u>	<u>\$118,000</u>

Personnel Costs: Township staff assistance as needed.

Outside Services: Contractual staffing costs.

Capital Items: Tables, chairs, and lighting improvements.

PERSONNEL SUMMARY	
(Not Applicable)	

LAND PRESERVATION MILLAGE FUND

Narrative: In November 2000, voters approved a ten-year, 0.75 millage for the purpose of purchasing land and land easements for conservation purposes. 25% of the millage collected is reserved and invested, with interest earned used for the purpose of maintaining the properties. Recommendations for purchase are brought forward by the Land Preservation Advisory Board. A reduced renewal (.33 mills) was approved in November 2010 for maintenance, stewardship, and acquisition. In November of 2020, the voters approved a millage reduction of .10 mills. The activity is managed by the Parks and Recreation Department.

REVENUE SUMMARY					
<u>Account Classification</u>	<u>2020</u>	<u>Actual</u>	<u>2021 Original Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>
Land Preservation Millage Collections		\$595,781	\$186,100	\$190,420	\$190,400
State Grant Revenue		0	\$0	\$0	\$0
Investment Income (Loss)		25,348	20,000	9,000	8,000
		<u>\$621,129</u>	<u>\$206,100</u>	<u>\$199,420</u>	<u>\$198,400</u>

STATEMENT OF RESTRICTED FUND BALANCE	
Fund Balance as of December 31, 2020 (per audit)	\$3,852,826
Anticipated Operating Surplus (Deficit) for 2021	<u>35,381</u>
Estimated Available Fund Balance as of December 31, 2021	3,888,207
Anticipated Operating Surplus (Deficit) for 2022	<u>27,025</u>
Estimated Available Fund Balance as of December 31, 2022	<u>\$3,915,232</u>

EXPENDITURE SUMMARY					
<u>Account Classification</u>	<u>2020</u>	<u>Actual</u>	<u>2021 Original Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>
Personnel Costs		88,997	95,295	97,045	104,275
Operating Costs		4,605	61,300	41,994	42,100
Outside Services		6,022	45,000	25,000	25,000
Equipment Rental		0	0	0	0
Land Acquisitions, Operations & Maintenance		2,043	0	0	0
		<u>\$101,667</u>	<u>\$201,595</u>	<u>\$164,039</u>	<u>\$171,375</u>

Personnel Costs: No Change in staffing levels in 2022.

Operating Costs: Includes signs, maintenance supplies, grounds maintenance.

Outside Services: Legal fees relating to land acquisition, stewardship plan and controlled burns.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Sr. Parks & Land Management Coordinator	0.5	0.5	0.5
Park and Land Management Coordinator	0.0	0.5	0.5
Park Naturalist	0.8	0.8	0.8

LAND PRESERVATION RESERVE FUND

Narrative: In November 2000, voters approved a ten-year 0.75 millage for the purpose of purchasing land and land easements for conservation purposes. 25% of the millage collected has been set aside in an endowment fund and invested for future management activities of the properties.

REVENUE SUMMARY					
<u>Account Classification</u>	<u>2020</u>	<u>Actual</u>	<u>2021 Original Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>
Grant Revenue		\$0	\$0	\$0	\$0
Investment Income (Loss)		217,345	40,000	50,000	40,000
Other Revenue		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
		<u>\$217,345</u>	<u>\$40,000</u>	<u>\$50,000</u>	<u>\$40,000</u>

STATEMENT OF FUND BALANCE		
	<u>Nonspendable</u>	<u>Restricted</u>
Fund Balance as of December 31, 2020(per audit)		\$3,380,720
Anticipated Operating Surplus (Deficit) for 2021	<u>0</u>	<u>49,825</u>
Estimated Available Fund Balance as of December 31, 2021	0	3,430,545
Anticipated Operating Surplus (Deficit) for 2022	<u>0</u>	<u>40,000</u>
Estimated Available Fund Balance as of December 31, 2022	<u>\$0</u>	<u>\$3,470,545</u>

EXPENDITURE SUMMARY					
<u>Account Classification</u>	<u>2020</u>	<u>Actual</u>	<u>2021 Original Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>
Operating Costs		464	0	175	0
		<u>\$464</u>	<u>\$0</u>	<u>\$175</u>	<u>\$0</u>

PERSONNEL SUMMARY	
(Not Applicable)	

PARK MILLAGE FUND

Narrative: This activity is funded by a .667 mill levy that was authorized for twelve years beginning in 2015. The Director of Parks and Recreation oversees this fund with guidance from the Park Commission.

REVENUE SUMMARY					
<u>Account Classification</u>	<u>2020</u>	<u>Actual</u>	<u>2021 Original</u> <u>Budget</u>	<u>2021</u> <u>Projected</u> <u>Total</u>	<u>2022 Budget</u>
Park Millage	\$1,198,851		\$1,228,250	\$1,229,900	\$1,256,250
Harris Center		5,122	30,000	30,000	30,000
Investment Income		10,680	10,000	1,500	1,500
Rentals and other		47,634	15,000	35,500	23,000
Grant Revenue		116,954	0	533,300	175,000
Operating Transfer In		50,000	0	0	0
	<u>\$1,429,241</u>		<u>\$1,283,250</u>	<u>\$1,830,200</u>	<u>\$1,485,750</u>

STATEMENT OF FUND BALANCE		
	<u>Nonspendable</u>	<u>Restricted</u>
Fund Balance as of December 31, 2020 (per audit)	\$0	-\$133,995
Anticipated Operating Surplus (Deficit) for 2021	<u>0</u>	<u>561,474</u>
Estimated Available Fund Balance as of December 31, 2021	0	427,479
Anticipated Operating Surplus (Deficit) for 2022	<u>0</u>	<u>9,986</u>
Estimated Available Fund Balance as of December 31, 2022	<u>\$0</u>	<u>\$437,465</u>

PARK MILLAGE FUND

DEPARTMENT:
Parks and Recreation -
Administration

FUNCTION:
Recreation and Culture

Activity Description:

This division oversees expenditures of the Park Millage budget for park maintenance, development and acquisition, Harris Nature Center operations, and selected programs of the Park Commission.

EXPENDITURE SUMMARY				
<u>Account Classification</u>	2020 Actual	2021 Original Budget	2021 Projected Total	2022 Budget
Personnel Costs	\$150,765	\$176,610	\$164,440	\$174,105
Operating Costs	1,065	4,350	5,217	8,150
Outside Services	0	0	0	10,000
Equipment Rental	0	0	0	0
Capital Items	0	0	0	0
	<u>\$151,830</u>	<u>\$180,960</u>	<u>\$169,657</u>	<u>\$192,255</u>

Personnel Costs: No Change in staffing levels in 2022.

Outside Services: Consulting fees.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: None planned for 2022.

PERSONNEL SUMMARY			
<u>Position/Title</u>	2020	2021	2022
Director of Parks & Recreation	0.5	0.5	0.5
Sr. Park & Land Mgt. Coordinator	0.5	0.5	0.5
Park Naturalist	0.2	0.2	0.2
Administrative Assistant II	0.5	0.5	0.5
	<u>1.7</u>	<u>1.7</u>	<u>1.7</u>

PARK MILLAGE FUND

DEPARTMENT:
Parks and Recreation -
Harris Nature Center

FUNCTION:
Recreation and Culture

Activity Description:

This activity offers environmental activities, outdoor recreation opportunities and special events focusing on protecting, promoting and interpreting our environment. The Nature Center is open to the public 40 hours per week plus special outreach programs, events, and building rentals. The Director of Parks & Recreation oversees this activity.

EXPENDITURE SUMMARY				
<u>Account Classification</u>	2020 <u>Actual</u>	2021 Original <u>Budget</u>	2021 <u>Projected Total</u>	<u>2022 Budget</u>
Personnel Costs	\$108,382	\$136,955	\$145,454	\$146,284
Operating Costs	20,816	23,000	23,000	24,500
Outside Services	4,767	9,000	9,000	9,000
Capital Items	0	0	0	0
	<u>\$133,965</u>	<u>\$168,955</u>	<u>\$177,454</u>	<u>\$179,784</u>

Personnel Costs: No Change in staffing levels in 2022.

Operating Costs: Materials and supplies for the Nature Center.

Outside Services: Maintenance contracts.

Capital Items: None planned for 2022.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Sr. Park Naturalist	1.0	0.0	0.0
Park Naturalist	1.0	2.0	2.0
	2.0	2.0	2.0
Interns - part time	6.0	6.0	6.0

PARK MILLAGE FUND

DEPARTMENT:
Parks and Recreation -
Park Maintenance

FUNCTION:
Recreation and Culture

Activity Description:

This activity is responsible for maintenance of approximately 500 acres of Park Millage park land. This division is under the supervision of the Facilities Superintendent, reporting directly to the Director of Parks & Recreation.

EXPENDITURE SUMMARY				
<u>Account Classification</u>	<u>2020 Actual</u>	<u>2021 Original Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>
Personnel Costs	\$206,158	\$242,775	\$241,767	\$258,450
Operating Costs	31,731	51,950	56,773	78,600
Outside Services	14,606	42,000	42,000	51,000
Equipment Rental	58,500	75,175	75,175	75,175
Capital Items	5,946	2,500	2,500	2,500
	<u>\$316,941</u>	<u>\$414,400</u>	<u>\$418,215</u>	<u>\$465,725</u>

Personnel Costs: No change in staffing for 2022

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: Equipment purchases and drain assessment.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Facilities Superintendent	0.15	0.15	0.15
Utility Worker	3.0	3.0	3.0
	<u>3.15</u>	<u>3.15</u>	<u>3.15</u>
Seasonal Worker	0.0	0.0	0.0

PARK MILLAGE FUND

DEPARTMENT:
Parks and Recreation -
Park Development

FUNCTION:
Recreation and Culture

Activity Description:

This activity funds renovation and development of all Township parks.

EXPENDITURE SUMMARY				
<u>Account Classification</u>	<u>2020 Actual</u>	<u>2021Original Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>
Capital Items	<u>2,481,172</u>	<u>135,000</u>	<u>503,400</u>	<u>638,000</u>
	<u><u>\$2,481,172</u></u>	<u><u>\$135,000</u></u>	<u><u>\$503,400</u></u>	<u><u>\$638,000</u></u>

Capital Items: Playground at Towner Park, Parking lot paving at N. Meridian and Central Park South, Tables-
 Trash cans and Park Signs, Floating Purifying Island at Central Park South, and Shade structure at Towner.

PERSONNEL SUMMARY
(See Park Millage Parks Administration activity)

PARK RESTRICTED/DESIGNATED FUND

Narrative: These funds are designed for special purposes for Meridian Township park activities. The Director of Parks & Recreation oversees these funds.

REVENUE SUMMARY					
<u>Account Classification</u>	<u>2020</u>	<u>Actual</u>	<u>2021 Original Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>
Grant Revenue		\$2,000	\$0	\$3,000	
Interest		\$631	\$1,000	\$300	\$300
Market Revenue		44,825	42,000	53,000	53,000
Donations/Park Revenue		22,462	50,000	8,390	24,000
		<u>\$69,918</u>	<u>\$93,000</u>	<u>\$64,690</u>	<u>\$77,300</u>

Market Revenues: Farmers' Market administered by the Department of Parks & Recreation with the daily operations overseen by the Market Manager. Revenues are generated through stall rental fees from vendors.

STATEMENT OF RESTRICTED FUND BALANCE	
Fund Balance as of December 31, 2021 (per audit)	\$143,234
Anticipated Operating Surplus (Deficit) for 2021	<u>(15,410)</u>
Estimated Available Fund Balance as of December 31, 2021	127,824
Anticipated Operating Surplus (Deficit) for 2022	<u>(23,080)</u>
Estimated Available Fund Balance as of December 31, 2022	<u>\$104,744</u>

EXPENDITURE SUMMARY					
<u>Account Classification</u>	<u>2020</u>	<u>Actual</u>	<u>2021 Original Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>
Recreation Grant Expense		\$0	\$0		
Market Expense		42,709	39,100	39,100	39,380
Recreation Expense		2,550	3,500	1,000	1,000
Celebrate Downtown Expense		-1,778	50,000	30,000	50,000
Park Development		7,656	0	10,000	10,000
Transfer Out		0	0	0	0
		<u>\$51,137</u>	<u>\$92,600</u>	<u>\$80,100</u>	<u>\$100,380</u>

Market Expense: Market Manager stipend, advertising expenses and relocation expense.

Recreation Expense: Recreation programs.

Park Development: Park and Field Improvements.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Recreation Staff-Summer*	2.0	2.0	2.0

* Tentative - Staffing dependent on grant/donations revenue received.

FIRE RESTRICTED/DESIGNATED FUND

Narrative: The Fire Chief oversees this fund. It is used to account for restricted gifts and grants. No budgeted activity for 2022.

REVENUE SUMMARY					
<u>Account Classification</u>	<u>2020</u>	<u>Actual</u>	<u>2021 Original Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>
Grant Revenue		\$0	\$0	\$0	\$0
Interest		17	30	0	0
Donations		57	0	300	0
Operating Transfers In		0	0	0	0
		<u>\$74</u>	<u>\$30</u>	<u>\$300</u>	<u>\$0</u>

Donations: Funds donated by individuals and other organizations for specified purposes.

STATEMENT OF RESTRICTED FUND BALANCE	
Fund Balance as of December 31, 2020 (per audit)	\$5,084
Anticipated Operating Surplus (Deficit) for 2021	<u>300</u>
Estimated Available Fund Balance as of December 31, 2021	5,384
Anticipated Operating Surplus (Deficit) for 2022	<u>0</u>
Estimated Available Fund Balance as of December 31, 2022	<u><u>\$5,384</u></u>

EXPENDITURE SUMMARY					
<u>Account Classification</u>	<u>2020</u>	<u>Actual</u>	<u>2021 Original Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>
Miscellaneous		\$0	\$0	\$0	\$0
Capital Items		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

Capital Items: None planned for 2022.

PERSONNEL SUMMARY	
(Not Applicable)	

LIBRARY RESTRICTED FUND

Narrative: This fund is used to account for donations for improvements to the local libraries. No budgeted activity for 2022.

REVENUE SUMMARY				
<u>Account Classification</u>	<u>2020 Actual</u>	<u>2021 Original Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>
Interest	64	50	20	20
	<u>\$64</u>	<u>\$50</u>	<u>\$20</u>	<u>\$20</u>

STATEMENT OF RESTRICTED FUND BALANCE	
Fund Balance as of December 31, 2020 (per audit)	\$13,536
Anticipated Operating Surplus (Deficit) for 2021	<u>20</u>
Estimated Available Fund Balance as of December 31, 2021	13,556
Anticipated Operating Surplus (Deficit) for 2022	<u>20</u>
Estimated Available Fund Balance as of December 31, 2022	<u>\$13,576</u>

EXPENDITURE SUMMARY				
<u>Account Classification</u>	<u>2020 Actual</u>	<u>2021 Original Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>
Capital Items	0	0	0	0
	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

Capital Items: None planned for 2022.

PERSONNEL SUMMARY	
(Not Applicable)	

POLICE RESTRICTED/DESIGNATED FUND

Narrative: The Police Chief oversees this fund. It is used to account for restricted gifts and grants.

REVENUE SUMMARY				
Account Classification	2020 Actual	2021 Original Budget	2021 Projected Total	2022 Budget
Grant Revenue	\$6,506	\$5,000	\$8,195	\$5,000
Interest	441	300	150	100
Forfeiture Revenue	15	5,000	0	0
Donations	2,882	0	0	0
Training Fund PA 302	4,856	7,000	7,000	7,000
	\$14,700	\$17,300	\$15,345	\$12,100

Grant Revenue: Grant revenue to cover 50% of the cost of bullet proof vests.

Forfeiture Revenue: Money from the confiscation or sale of forfeited property and cash.

Donations: Funds donated by individuals or organizations for specified purposes.

Training Fund PA 302: Funds from the State of Michigan based on the State funding formula.

STATEMENT OF RESTRICTED FUND BALANCE	
Fund Balance as of December 31, 2020 (per audit)	\$70,280
Anticipated Operating Surplus (Deficit) for 2021	3,345
Estimated Available Fund Balance as of December 31, 2021	73,625
Anticipated Operating Surplus (Deficit) for 2022	100
Estimated Available Fund Balance as of December 31, 2022	\$73,725

EXPENDITURE SUMMARY				
Account Classification	2020 Actual	2021 Original Budget	2021 Projected Total	2022 Budget
Operating Supplies - Forfeiture	\$0	\$5,000		
Operating Supplies - Victims Rights	0	0		
Operating costs	10,519	5,000	5,000	5,000
Training Fund PA 302	6,484	7,000	7,000	7,000
Children's Christmas Party	2,598	0	0	0
Capital Items	14,292	0	0	0
	\$33,893	\$17,000	\$12,000	\$12,000

Operating Supplies - Forfeiture: Supplies to enhance law enforcement services.

Operating Costs: Includes the 50% of the cost of replacement bullet proof vests.

Training Fund PA 302: Restricted funds for law enforcement training.

Children's Christmas Party: This has been moved from the Township

Capital Items: None for 2022

PERSONNEL SUMMARY
(Not Applicable)

LAW ENFORCEMENT GRANTS FUND

Narrative: This fund accounts for federal and state grants received for law enforcement programs. The Police Chief oversees this fund. The Office of Highway Safety Planning funds programs that reimburse salaries and benefits associated with the Michigan Safe Community Grant.

REVENUE SUMMARY					
<u>Account Classification</u>	<u>2020</u>	<u>Actual</u>	<u>2021 Original Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>
Interest		\$361	\$200	\$100	\$50
Grants		0	0		
		<u>\$361</u>	<u>\$200</u>	<u>\$100</u>	<u>\$50</u>

STATEMENT OF RESTRICTED FUND BALANCE	
Fund Balance as of December 31, 2020 (per audit)	\$76,406
Anticipated Operating Surplus (Deficit) for 2021	<u>100</u>
Estimated Available Fund Balance as of December 31, 2021	76,506
Anticipated Operating Surplus (Deficit) for 2022	<u>50</u>
Estimated Available Fund Balance as of December 31, 2022	<u>\$76,556</u>

EXPENDITURE SUMMARY					
<u>Account Classification</u>	<u>2020</u>	<u>Actual</u>	<u>2021 Original Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>
Grant expenditures		\$0	\$0	\$0	\$0
Capital Items		0	0	0	0
		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

PERSONNEL SUMMARY	
(Not Applicable)	

CABLE TV FUND

Narrative: This fund previously supported the operations of the Communications Department and was primarily generated from Franchise Fees and PEG Fees derived from cable service providers according to Public Act 480. The Communications Department serves at the Local Franchise Authority for nine Public, Educational and Governmental (PEG) Channels in Meridian Township which includes the operations and production of HOMTV (Government Access Channel) and CAMTV (Public Access Channel).

REVENUE SUMMARY				
Account Classification	2020 Actual	2021 Original Budget	2021 Projected Total	2022 Budget
Interest	1,024	100	200	100
Operating Transfers In	0	0		
	<u>\$1,024</u>	<u>\$100</u>	<u>\$200</u>	<u>\$100</u>

Franchise Fees - Cable TV: Moved to General Fund

PEG Fees: Moved to General Fund

STATEMENT OF FUND BALANCE		
	<u>Nonspendable</u>	<u>Restricted</u>
Fund Balance as of December 31, 2020 (per audit)	\$0	\$221,731
Anticipated Operating Surplus (Deficit) for 2021	<u>0</u>	<u>(5,700)</u>
Estimated Available Fund Balance as of December 31, 2021	0	216,031
Anticipated Operating Surplus (Deficit) for 2022	<u>0</u>	<u>100</u>
Estimated Available Fund Balance as of December 31, 2022	<u>\$0</u>	<u>\$216,131</u>

CABLE TV FUND

EXPENDITURE SUMMARY				
<u>Account Classification</u>	<u>2020 Actual</u>	<u>2021 Original Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>
Personnel Costs	\$75,762	\$0	\$0	\$0
Operating Costs	0	0	0	0
Outside Services	0	0	0	0
Capital Items	0	0	5,900	0
	<u>\$75,762</u>	<u>\$0</u>	<u>\$5,900</u>	<u>\$0</u>

PERSONNEL SUMMARY
(Not Applicable)

COMMUNITY NEEDS FUND

Narrative: The Community Resources Commission functions to promote a better community for all residents through its focus on existing or potential human concerns. Funds are donated for distribution to needy Township residents through the Community Resources Commission, who oversees the fund with the Human Services Specialist.

REVENUE SUMMARY				
<u>Account Classification</u>	<u>2020 Actual</u>	<u>2021 Original Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>
Donations	\$54,097	\$10,000	\$16,450	\$10,000
Redi-Ride	\$984	\$200	\$900	\$900
Interest	\$139	\$50	\$100	\$100
Transfer In	50,000	0	0	0
	<u>\$105,220</u>	<u>\$10,250</u>	<u>\$17,450</u>	<u>\$11,000</u>

STATEMENT OF RESTRICTED FUND BALANCE	
Fund Balance as of December 31, 2020 (per audit)	\$106,922
Anticipated Operating Surplus (Deficit) for 2021	<u>(33,750)</u>
Estimated Available Fund Balance as of December 31, 2021	73,172
Anticipated Operating Surplus (Deficit) for 2022	<u>(39,900)</u>
Estimated Available Fund Balance as of December 31, 2022	<u>\$33,272</u>

EXPENDITURE SUMMARY				
<u>Account Classification</u>	<u>2020 Actual</u>	<u>2021 Original Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>
Emergency Fund	\$19,981	\$10,000	\$50,000	\$50,000
Redi-Ride	\$1,200	\$200	\$1,200	\$900
Operating Supplies	0	0	0	0
Special Events	1,005	0	0	0
	<u>\$22,186</u>	<u>\$10,200</u>	<u>\$51,200</u>	<u>\$50,900</u>

PERSONNEL SUMMARY	
(Not Applicable)	

FIRE STATION DEBT RETIREMENT FUND

Narrative: In November 2012, voters approved the issuance of \$3,500,000 in general obligation unlimited tax bonds for the purpose of erecting, furnishing, and equipping a new central fire station on a site located at the southeast corner of Okemos Road and Central Park Drive. The bonds are payable in a period not to exceed fifteen (15) years from the date of issue. The estimated average millage rate to retire the bonds is 0.2 mill (\$0.20 per \$1,000 of taxable value). The bonds have been issued, and the Township has received the proceeds from the bonds. Millage collections began in 2014.

REVENUE SUMMARY					
<u>Account Classification</u>	<u>2020</u>	<u>Actual</u>	<u>2021 Original</u> <u>Budget</u>	<u>2021</u> <u>Projected</u> <u>Total</u>	<u>2022 Budget</u>
Millage Collections		\$363,480	\$372,100	\$373,800	\$380,600
Interest		<u>1,922</u>	<u>1,000</u>	<u>800</u>	<u>500</u>
		<u>\$365,402</u>	<u>\$373,100</u>	<u>\$374,600</u>	<u>\$381,100</u>

STATEMENT OF ASSIGNED FUND BALANCE	
Fund Balance (Deficit) as of December 31, 2020 (per audit)	\$382,778
Anticipated Operating Surplus (Deficit) for 2021	<u>100,010</u>
Estimated Available Fund Balance as of December 31, 2021	482,788
Anticipated Operating Surplus (Deficit) for 2022	<u>105,985</u>
Estimated Available Fund Balance as of December 31, 2022	<u>\$588,773</u>

EXPENDITURE SUMMARY					
<u>Account Classification</u>	<u>2020</u>	<u>Actual</u>	<u>2021 Original</u> <u>Budget</u>	<u>2021</u> <u>Projected</u> <u>Total</u>	<u>2022 Budget</u>
Debt Service - Principal		\$225,000	\$230,000	\$230,000	\$235,000
Debt Service - Interest		<u>48,405</u>	<u>44,590</u>	<u>44,590</u>	<u>40,115</u>
		<u>\$273,405</u>	<u>\$274,590</u>	<u>\$274,590</u>	<u>\$275,115</u>

PERSONNEL SUMMARY	
(Not Applicable)	

TOWNSHIP IMPROVEMENT REVOLVING FUND

Narrative: This fund is used to account for public improvement projects paid in advance and reimbursed through special assessments.

REVENUE SUMMARY				
<u>Account Classification</u>	2020 Actual	2021 Original Budget	2021 Projected Total	2022 Budget
Interest	\$11,126	\$9,000	\$8,000	\$5,000
Interest - Special Assessments	12,135	10,500	35,000	35,000
Special Assessments	150,352	140,000	220,000	210,000
Miscellaneous	1,504	0	0	0
	<u>\$175,117</u>	<u>\$159,500</u>	<u>\$263,000</u>	<u>\$250,000</u>

STATEMENT OF ASSIGNED FUND BALANCE	
Fund Balance as of December 31, 2020 (per audit)	\$1,032,592
Anticipated Operating Surplus (Deficit) for 2021	<u>(65,500)</u>
Estimated Available Fund Balance as of December 31, 2021	967,092
Anticipated Operating Surplus (Deficit) for 2022	<u>150,000</u>
Estimated Available Fund Balance as of December 31, 2022	<u>\$1,117,092</u>

EXPENDITURE SUMMARY				
<u>Account Classification</u>	2020 Actual	2021 Original Budget	2021 Projected Total	2022 Budget
Construction/Improvements	\$145,828	\$65,000	\$303,500	\$100,000
	<u>\$145,828</u>	<u>\$65,000</u>	<u>\$303,500</u>	<u>\$100,000</u>

Construction/Improvements: Lake Lansing Watershed and sidewalk repair

PERSONNEL SUMMARY	
(Not Applicable)	

Road Construction Debt

Narrative: In August 2019, voters approved the issuance of \$35,000,000 in general obligation unlimited tax bonds for the purpose of repairing the local roads. The bonds will be issued in 3 separate issuances over the next 10 years. The estimated average millage rate to retire the bonds is 0.19429 mill (\$0.19429 per \$1,000 of taxable value).

REVENUE SUMMARY					
<u>Account Classification</u>	<u>2020</u>	<u>Actual</u>	<u>2021 Original Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>
Millage Collections	\$3,517,020		\$3,619,000	\$3,632,220	\$3,701,000
Interest		15,707	15,000	5,000	3,000
	<u>\$3,532,727</u>		<u>\$3,634,000</u>	<u>\$9,000</u>	<u>\$3,704,000</u>

STATEMENT OF ASSIGNED FUND BALANCE	
Fund Balance (Deficit) as of December 31, 2020 (per audit)	\$7,572,942
Anticipated Operating Surplus (Deficit) for 2021	<u>(3,558,500)</u>
Estimated Available Fund Balance as of December 31, 2021	4,014,442
Anticipated Operating Surplus (Deficit) for 2022	<u>99,750</u>
Estimated Available Fund Balance as of December 31, 2022	<u>\$4,114,192</u>

EXPENDITURE SUMMARY					
<u>Account Classification</u>	<u>2020</u>	<u>Actual</u>	<u>2021 Original Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>
Debt Service - Principal	\$3,050,000		\$3,165,000	\$3,165,000	\$3,360,000
Debt Service - Interest		481,000	402,500	402,500	244,250
	<u>\$3,531,000</u>		<u>\$3,567,500</u>	<u>\$3,567,500</u>	<u>\$3,604,250</u>

PERSONNEL SUMMARY	
(Not Applicable)	

PUBLIC WORKS AND ENGINEERING FUNDS COMBINED STATEMENT

REVENUE SUMMARY				
<u>ACTIVITY</u>	<u>2020 Actual</u>	<u>2021 Original Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>
REVENUES				
CHARGES FOR SERVICES				
Water Fund	\$6,149,903	\$6,395,000	\$6,369,000	\$6,645,000
Sewer Fund	<u>6,333,609</u>	<u>7,374,850</u>	<u>7,342,225</u>	<u>7,408,350</u>
Total Charges for Services	12,483,512	13,769,850	13,711,225	14,053,350
OTHER REVENUES				
Water Fund	333,043	50,300	143,100	50,000
Sewer Fund	<u>-112,438</u>	<u>9,000</u>	<u>6,000</u>	<u>6,000</u>
Total Other Revenues	220,605	59,300	149,100	56,000
OTHER FINANCING SOURCES				
Water Fund	727,942	0	0	0
Sewer Fund	<u>572,545</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Other Financing Sources	<u>1,300,487</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL REVENUES	<u><u>\$14,004,604</u></u>	<u><u>\$13,829,150</u></u>	<u><u>\$13,860,325</u></u>	<u><u>\$14,109,350</u></u>

EXPENSE SUMMARY				
<u>ACTIVITY</u>	<u>2020 Actual</u>	<u>2021 Original Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>
Water Fund	\$6,166,575	\$6,432,025	\$6,140,660	\$7,228,595
Sewer Fund	<u>5,654,574</u>	<u>6,937,430</u>	<u>6,656,187</u>	<u>7,630,885</u>
TOTAL EXPENSES	<u><u>\$11,821,149</u></u>	<u><u>\$13,369,455</u></u>	<u><u>\$12,796,847</u></u>	<u><u>\$14,859,480</u></u>

WATER FUND Summary

REVENUE SUMMARY				
ACTIVITY	2020 Actual	2021 Original Budget	2021 Projected Total	2022 Budget
CHARGES FOR SERVICES				
Water Sales	\$5,686,617	\$5,952,000	\$5,952,000	\$6,225,000
Billing Charges	139,360	138,000	125,000	125,000
Water Penalties	21,752	30,000	30,000	30,000
Customer Installation	54,951	70,000	75,000	75,000
Water Benefits	28,317	20,000	20,000	20,000
Connection Fees	100,646	120,000	120,000	120,000
Engineering & Inspection Fees	118,260	65,000	47,000	50,000
Total Charges for Services	<u>6,149,903</u>	<u>6,395,000</u>	<u>6,369,000</u>	<u>6,645,000</u>
OTHER REVENUES				
Rental Income	28,268	28,100	28,100	30,000
Interest	15,218	5,000	100,000	5,000
Miscellaneous	289,557	17,200	15,000	15,000
Total Other Revenues	<u>333,043</u>	<u>50,300</u>	<u>143,100</u>	<u>50,000</u>
OTHER FINANCING SOURCES				
Transfers In	0	0	0	0
Capital Contributions	727,942	0	0	0
Total Other Financing Sources	<u>727,942</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL REVENUES	<u>\$7,210,888</u>	<u>\$6,445,300</u>	<u>\$6,512,100</u>	<u>\$6,695,000</u>

Water Sales: Water sales revenue is based on 2022 rates of \$5.06/1000 gal, compared to \$4.96 in 2021. The estimate is conservative in relation to new customers and weather factors.

Billing Charges: Represents 50% of the cost of reading meters and processing utility bills. The 2022 charge of \$5.00 per bill stays the same as 2021.

EXPENSE SUMMARY				
ACTIVITY	2020 Actual	2021 Original Budget	2021 Projected Total	2022 Budget
Administration	\$1,451,991	\$722,180	\$720,200	\$721,250
Engineering	259,832	285,020	269,895	283,715
Water Supply	3,281,127	3,400,000	3,400,000	3,405,000
Water Distribution Maintenance	1,130,522	1,554,825	1,470,565	1,616,630
Pension	29,804	0	0	0
Capital Outlay	13,299	470,000	280,000	1,202,000
TOTAL EXPENSES	<u>\$6,166,575</u>	<u>\$6,432,025</u>	<u>\$6,140,660</u>	<u>\$7,228,595</u>

WATER FUND

DEPARTMENT:
Public Works and Engineering -
Administration

FUNCTION:
Public Works

Activity Description:

Personnel are responsible for coordinating all activities of the Department of Public Works & Engineering to ensure that goals and objectives of the Township Board are carried out. Administrative expenses are split between the Water Fund and the Sewer Fund.

BUDGET SUMMARY					
<u>Account Classification</u>	<u>2020 Actual</u>	<u>2021 Original Budget</u>	<u>2021 Projected Total</u>	<u>2022</u>	<u>Budget</u>
Personnel Costs	\$114,722	\$119,080	\$119,080		\$120,150
Operating Costs	41,603	62,100	60,120		60,100
Outside Services	16,107	16,000	16,000		16,000
Equipment Rental	0	0			
Administrative	525,000	525,000	525,000		525,000
Depreciation	754,559	0			
Capital Items	0	0			
TOTAL	<u><u>\$1,451,991</u></u>	<u><u>\$722,180</u></u>	<u><u>\$720,200</u></u>		<u><u>\$721,250</u></u>

Personnel Costs: No change in staffing

Outside Services: Share of audit costs.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Administrative: Amount paid to General Fund for Administrative expenses.

Depreciation: Year-end adjustment performed at audit time to record non-cash items. All capital assets are depreciated over their useful lives rather than expensed at time of purchase.

Capital Items: None planned for 2022

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Asst. Twp. Mgr. & Dir of P.W.	0.5	0.5	0.5
Administrative Assistant II	0.5	0.5	0.5
Total	1.0	1.0	1.0

WATER FUND

DEPARTMENT:
Public Works and Engineering -
Engineering

FUNCTION:
Public Works

Activity Description:

The office of Engineering is responsible for coordinating all engineering activities regarding sewer, water, sidewalk, pathway, street lights, and road paving systems. Department personnel review all public and private developments for conformance to current standards and practices. Costs for this activity are split equally between the Water and Sewer Funds.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2020</u>	<u>2021</u>	<u>2021</u>	<u>2022</u>
	<u>Actual</u>	<u>Original</u>	<u>Projected</u>	<u>Budget</u>
		<u>Budget</u>	<u>Total</u>	
Personnel Costs	\$243,751	\$265,585	\$249,960	\$263,780
Operating Costs	1,301	4,100	4,600	4,600
Outside Services	30	0	0	0
Equipment Rental	14,750	15,335	15,335	15,335
Capital Items	0	0		
	<u>\$259,832</u>	<u>\$285,020</u>	<u>\$269,895</u>	<u>\$283,715</u>

Personnel Costs: No staffing changes fro 2022

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: None planned for 2022

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Chief Engineer	0.5	0.5	0.5
Sr. Project Engineer	0.5	0.5	0.5
DPW Records Manager	0.5	0.5	0.5
GIS Specialist	0.3	0.3	0.3
Engineering Tech	1.0	1.0	1.0
Administrative Assistant I	0.5	0.0	0.0
	<u>3.3</u>	<u>2.8</u>	<u>2.8</u>
Engineering Aide	0.0	0.0	0.0
Intern	0.50	0.50	0.50

WATER FUND

DEPARTMENT:
Public Works and Engineering -
Water Supply

CLASSIFICATION:
Public Works

Activity Description:

Meridian Township purchases treated water from the Board of Water and Light as well as the East Lansing-Meridian Water and Sewer Authority (which operates the treatment plant and well fields as a separate corporation). The Director of Public Works & Engineering is a member of the Authority Board.

BUDGET SUMMARY					
<u>Account Classification</u>	<u>2020</u>	<u>Actual</u>	<u>2021 Original Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>
Operating Costs		\$0	\$0	\$0	\$0
Outside Services		3,281,127	3,400,000	3,400,000	3,405,000
		<u>\$3,281,127</u>	<u>\$3,400,000</u>	<u>\$3,400,000</u>	<u>\$3,405,000</u>

Outside Services: Cost of water from East Lansing Water Sewer Authority and Lansing Board of Water & Light.

PERSONNEL SUMMARY
(Not Applicable)

WATER FUND

DEPARTMENT:
Public Works -
Water Maintenance

CLASSIFICATION:
Public Works

Activity Description:

The Water Distribution Maintenance activity oversees the maintenance of the Township's water system which includes two 0.5 million gallon water towers, a booster station, over 165 miles of water mains, 1,900 fire hydrants, and 13,700 meters and services. Maintenance personnel are responsible for emergency repairs to the water system and coordinate with other public safety offices during times of need. This activity is under the supervision of the Director of Public Works & Engineering.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2020 Actual</u>	<u>2021 Original Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>
Personnel Costs	\$648,416	\$793,855	\$700,445	\$806,510
Operating Costs	102,506	173,350	172,500	172,500
Outside Services	122,939	100,000	100,000	125,000
Equipment Rental	178,900	162,620	162,620	162,620
Customer Install-Water Meters	68,825	300,000	325,000	325,000
Capital Items	8,936	25,000	10,000	25,000
	<u>\$1,130,522</u>	<u>\$1,554,825</u>	<u>\$1,470,565</u>	<u>\$1,616,630</u>

Personnel Costs: No staffing changes in 2022.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance and depreciation for the vehicle(s) assigned to this activity.

Capital Items: Safety equipment and tools

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Public Works Manager			0.25
Lead Worker	1.0	1.0	1.0
Utility Worker	7.0	7.0	8.0
	<u>8.0</u>	<u>8.0</u>	<u>9.25</u>
Seasonal Staff	0.0	1.0	2.0

WATER FUND

DEPARTMENT:
Public Works and Engineering -
Capital Outlay

FUNCTION:
Public Works

Activity Description:

These are major projects and special equipment used for the Water Fund.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2020 Actual</u>	<u>2021 Original Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>
Capital Items	13,299	470,000	280,000	1,202,000
	<u>\$13,299</u>	<u>\$470,000</u>	<u>\$280,000</u>	<u>\$1,202,000</u>

Capital Items: North Water Tower improvements (\$200,000), Grand River water main replacement (\$600,000), Hulett Flow control and Dobie Road Booster modifications (\$300,000), and Water Plant renovations.

PERSONNEL SUMMARY
(Not Applicable)

SEWER FUND Summary

REVENUE SUMMARY				
ACTIVITY	2020 Actual	2021 Original Budget	2021 Projected Total	20202 Budget
CHARGES FOR SERVICES				
Sewer Charges	\$5,896,448	\$7,040,000	\$7,040,000	\$7,111,500
Lift Station Fees	6,829	6,850	6,850	6,850
Billing Charges	139,425	138,000	130,000	125,000
Penalties	22,203	20,000	20,000	20,000
Sewer Benefits	7,580	10,000	8,000	8,000
Sewer Licenses/Inspections	81,476	35,000	15,375	15,000
Connection Fees	141,711	100,000	100,000	100,000
Charges for Services	37,937	25,000	22,000	22,000
Total Charges for Services	<u>6,333,609</u>	<u>7,374,850</u>	<u>7,342,225</u>	<u>7,408,350</u>
OTHER REVENUES				
Grant Revenue	0	0	0	0
Interest	7,728	5,000	5,000	5,000
Reimbursements	0	0	0	0
Miscellaneous	-120,166	4,000	1,000	1,000
Total Other Revenues	<u>-112,438</u>	<u>9,000</u>	<u>6,000</u>	<u>6,000</u>
OTHER FINANCING SOURCES				
Transfers In	0	0	0	0
Capital Contributions	572,545	0	0	0
Total Other Financing Sources	<u>572,545</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL REVENUES	<u><u>\$6,793,716</u></u>	<u><u>\$7,383,850</u></u>	<u><u>\$7,348,225</u></u>	<u><u>\$7,414,350</u></u>

Sewer Charges: Sewer charges revenue is based on 2022 rates of \$6.44 per 1000 gallons of metered water, increased from \$6.31 per 1000 gallons in 2021. The estimate is conservative in relation to new customers and weather factors.

Billing Charges: Represents 50% of the cost of reading meters and processing utility bills. The 2022 charge of \$5.00 per bill stays the same as 2021.

EXPENSE SUMMARY				
ACTIVITY	2020 Actual	2021 Original Budget	2021 Projected Total	20202 Budget
Administration	\$1,184,621	\$682,860	\$696,210	\$676,650
Engineering	263,883	313,775	319,625	305,735
Sewage Treatment	2,310,561	3,200,000	3,000,000	3,000,000
Sewer System Maintenance	1,334,292	935,795	907,140	1,048,500
Capital Outlay	44,213	555,000	140,000	700,000
Pension	7,538	0	0	0
Fixed Obligations	509,466	1,250,000	1,593,212	1,900,000
TOTAL EXPENSES	<u><u>\$5,654,574</u></u>	<u><u>\$6,937,430</u></u>	<u><u>\$6,656,187</u></u>	<u><u>\$7,630,885</u></u>

SEWER FUND

DEPARTMENT:
Public Works and Engineering -
Administration

FUNCTION:
Public Works

Activity Description:

Personnel are responsible for coordinating all activities of the Department of Public Works & Engineering to ensure that goals and objectives of the Township Board are carried out. Administrative expenses are split between the Water Fund and the Sewer Fund.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2020 Actual</u>	<u>2021 Original Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>
Personnel Costs	\$124,097	\$118,860	\$132,160	\$127,650
Operating Costs	12,572	16,000	16,050	1,000
Outside Services	18,602	23,000	23,000	23,000
Equipment Rental	0	0	0	0
Administrative	525,000	525,000	525,000	525,000
Depreciation	504,350	0	0	0
Capital Items	0	0	0	0
TOTAL	<u>\$1,184,621</u>	<u>\$682,860</u>	<u>\$696,210</u>	<u>\$676,650</u>

Personnel Costs: No change in staffing

Outside Services: Share of audit costs.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Administrative: Amount paid to General Fund for administrative expenses.

Depreciation: Year-end adjustment performed at audit time to record non-cash items. All capital assets are depreciated over their useful lives, rather than expensed at time of purchase.

Capital Items: None planned for 2022.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Asst. Twp. Mgr. & Dir of P.W.	0.5	0.5	0.5
Administrative Assistant II	0.5	0.5	0.5
	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>

SEWER FUND

DEPARTMENT
Public Works Engineering -
Engineering

FUNCTION:
Public Works

Activity Description:

The office of Engineering is responsible for coordinating all engineering activities regarding sewer, water, sidewalk, pathway, street lights, and road paving systems. Department personnel review all public and private development for conformance to current standards and practices. Costs for this activity are split equally between the Water and Sewer Funds.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2020</u> Actual	<u>2021</u> Original Budget	<u>2021</u> Projected Total	<u>2022</u> Budget
Personnel Costs	\$245,969	\$259,440	\$280,790	\$266,900
Operating Costs	908	4,000	3,500	3,500
Outside Services	2,256	35,000	20,000	20,000
Equipment Rental	14,750	15,335	15,335	15,335
Capital Items	0	0	0	0
	<u>\$263,883</u>	<u>\$313,775</u>	<u>\$319,625</u>	<u>\$305,735</u>

Personnel Costs: No staffing changes for 2022.

Outside Services: Engineering consulting, as needed.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: None planned for 2022.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Chief Engineer	0.5	0.5	0.5
Sr. Project Engineer	0.5	0.5	0.5
DPW Records Manager	0.5	0.5	0.5
GIS Specialist	0.3	0.3	0.6
Engineering Tech	1.0	1.0	1.0
Administrative Assistant I	0.5	0.0	0.0
	<u>3.3</u>	<u>2.8</u>	<u>3.1</u>
Intern	0.50	0.50	0.50

SEWER FUND

DEPARTMENT:
Public Works and Engineering -
Sewage Treatment

CLASSIFICATION:
 Public Works

Activity Description:

Meridian Township purchases sewage treatment services from the City of East Lansing, owner and operator of the treatment plant, paid on a monthly basis.

BUDGET SUMMARY					
<u>Account Classification</u>	<u>2020</u>	<u>Actual</u>	<u>2021 Original</u> <u>Budget</u>	<u>2021</u> <u>Projected</u> <u>Total</u>	<u>2022</u> <u>Budget</u>
Contractual Services	\$2,310,561		\$3,200,000	\$3,000,000	\$3,000,000
	<u>\$2,310,561</u>		<u>\$3,200,000</u>	<u>\$3,000,000</u>	<u>\$3,000,000</u>

Contractual Services: Estimated expenses by the East Lansing Waste Water Treatment Plant.

PERSONNEL SUMMARY	
(Not Applicable)	

SEWER FUND

DEPARTMENT:
Public Works -
Sewer Maintenance

CLASSIFICATION:
Public Works

Activity Description:

The Sewer System Maintenance activity operates and maintains the Township's sewer system which includes: 28 lift stations, over 150 miles of sanitary sewer, manhole and Township-owned storm sewers/catch basins and detention basins. Maintenance personnel are responsible for emergency repairs to the sewer system and coordinate with other public safety offices during times of need.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2020 Actual</u>	<u>2021 Original Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>
Personnel Costs	\$320,684	\$373,800	\$359,145	\$410,505
Operating Costs	209,978	347,300	347,300	422,300
Outside Services	34,916	70,000	72,000	72,000
Equipment Rental	101,300	118,695	118,695	118,695
Depreciation	666,652	0	0	0
Capital Items	762	26,000	10,000	25,000
	<u>\$1,334,292</u>	<u>\$935,795</u>	<u>\$907,140</u>	<u>\$1,048,500</u>

Personnel Costs: No change in staffing levels in 2022.

Operating Costs: Includes Utilities, operating supplies and costs for lift station repairs.

Outside Services: Root cleaning project, concrete/asphalt repairs, annual lift station cleaning, and generator maintenance.

Equipment Rental: Amount paid to the Motor Pool to cover the cost of fuel, maintenance, and depreciation for the vehicle(s) assigned to this activity.

Capital Items: Safety equipment and tools.

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Lead Worker	1.0	1.0	1.0
Utility Worker	4.0	4.0	3.0
	<u>5.0</u>	<u>5.0</u>	<u>4.0</u>

SEWER FUND

DEPARTMENT:
Public Works and Engineering -
Capital Outlay

CLASSIFICATION:
Public Works

Activity Description:

These are major projects and special equipment used for the Sewer Fund.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2020 Actual</u>	<u>2021 Original Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>
Contractual Services	\$0	\$0	\$0	\$0
Contractual Services-Fed Grant	0	0	0	0
Sanitary Sewer Construction	0	0	0	0
Capital Items	44,213	555,000	140,000	700,000
	<u>\$44,213</u>	<u>\$555,000</u>	<u>\$140,000</u>	<u>\$700,000</u>

Contractual Services: None planned for 2022.

Sanitary Sewer Construction: None planned for 2022.

Capital Items: County Park North sewer rehabilitaion (\$500,000) and Towar garden meter project (\$200,000).

PERSONNEL SUMMARY
(Not Applicable)

SEWER FUND

DEPARTMENT:
Public Works and Engineering -
Fixed Obligations

CLASSIFICATION:
Public Works

Activity Description:

This section lists those debt obligations that are included in water and sewage usage rates. The cash flow for payments is budgeted; however, the payment is actually a reduction of the debt rather than an expense and is reflected as such during the audit process.

BUDGET SUMMARY				
<u>Account Classification</u>	<u>2020 Actual</u>	<u>2021 Original Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>
Wastewater Optimization	\$509,466	\$1,250,000	\$1,593,212	\$1,900,000
	<u>\$509,466</u>	<u>\$1,250,000</u>	<u>\$1,593,212</u>	<u>\$1,900,000</u>

Wastewater optimization: Township share of improvements to the East Lansing Plant.

PERSONNEL SUMMARY
(Not Applicable)

MOTOR POOL

Narrative: The Motor Pool is responsible for all routine maintenance, emergency repairs, and purchase of new and replacement vehicles and major pieces of equipment in the Township's fleet. The Motor Pool vehicle and equipment fleet contains over 130 vehicles and major pieces of equipment with a cost over \$5.0 million. Maintenance personnel also oversee the record keeping and specifications of all vehicles and equipment. The Motor Pool Fund is managed directly by the Public Works Superintendent under the direction of the Director of Public Works & Engineering.

REVENUE SUMMARY					
<u>Account Classification</u>	<u>2020</u>	<u>Actual</u>	<u>2021 Original Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>
Interest		\$6,646	\$5,000	\$3,000	\$3,000
Rentals		1,500,320	1,401,320	1,401,330	1,401,330
Reimbursements		0	0	0	0
Gain (Loss) on Vehicle Sales		5,490	5,000	38,000	10,000
Transfer In		0	0	0	0
		<u>\$1,512,456</u>	<u>\$1,411,320</u>	<u>\$1,442,330</u>	<u>\$1,414,330</u>

Rentals: Represents the charges to other Departments for use of Township vehicles and equipment. The charge is based on depreciation, gas usage, and maintenance of specific vehicles used by each department.

Reimbursements: None for 2022

Vehicle Sales: Sales from vehicles being rotated out and sold.

STATEMENT OF RETAINED EARNINGS		
	Invested in Capital Assets	Unrestricted
Fund Equity as of December 31, 2020 (per audit)	\$1,831,586	\$1,748,531
Anticipated Operating Surplus (Deficit) for 2021		<u>(1,022,865)</u>
Estimated Available Fund Equity as of December 31, 2021	1,831,586	725,666
Anticipated Operating Surplus (Deficit) for 2022		<u>24,680</u>
Estimated Available Fund Equity as of December 31, 2022	<u>\$1,831,586</u>	<u>\$750,346</u>

MOTOR POOL

EXPENDITURE SUMMARY					
<u>Account Classification</u>	<u>2020</u>	<u>Actual</u>	<u>2021 Original Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>
Personnel Costs	\$193,288		\$207,665	\$208,545	\$214,050
Operating Costs		294,780	396,400	361,650	403,600
Outside Services		89,298	110,000	105,000	105,000
Depreciation		434,517	0		
Capital Items		9,080	1,719,000	1,790,000	667,000
TOTAL		\$1,020,963	\$2,433,065	\$2,465,195	\$1,389,650

Personnel Costs: No change in staffing levels in 2022.

Operating Costs: Includes repair parts, tools, gasoline, vehicle insurance, and equipment maintenance.

Outside Services: Includes outside vendors for firetruck and other vehicle repairs, towing, and vehicle alignment services.

Depreciation: Year-end adjustment performed during the audit to record non-cash items. All capital assets are depreciated over their useful lives rather than expensed at time of purchase.

Capital Items: Represents the cash outlay requirements for new capital items. These items are budgeted as expenditures, then capitalized at year-end. Includes the following vehicles: 3 Police Interceptors (\$138,000), Police Detective SUV (\$27,000), Police SUV (\$33,000), Ambulance (\$220,000), Fire Admin SUV (\$54,000), Pathway Toolcat (\$70,000), Grounds Trailer (\$15,000), 2 Mowers for Cemetery(\$25,000), Parks 1/2 ton truck (\$25,000), and 1 Ton truck for Sewer (\$50,00).

PERSONNEL SUMMARY			
<u>Position/Title</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Facilities Superintendent	0.25	0.25	0.25
Lead Mechanic	1.0	1.0	1.0
Mechanic	1.0	1.0	1.0
	2.25	2.25	2.25

DOWNTOWN DEVELOPMENT AUTHORITY

Narrative: The Meridian Township Downtown Development Authority (DDA) has a separate legal identity but operates in conformity with many of the Township's policies and procedures. The DDA is reported in the Township's financial statements as a discretely presented component unit. The DDA was organized pursuant to Township Ordinance No. 2005-12 and Act 197 of the Public Acts of 1975, as amended. This DDA's mission is as follows: to beautify and revitalize downtown Okemos as a very desirable place to shop, live and do business. It is a commitment to promoting an improved quality of life by creating a friendly, walkable community embracing natural aesthetics of the river and parks. A Board of Directors, appointed by the Township Board, governs the DDA.

REVENUE SUMMARY				
<u>Account Classification</u>	<u>2020 Actual</u>	<u>2021 Adopted Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>
Property Taxes	\$11,597	\$6,500	\$16,900	\$6,500
Intergovernmental Revenue	\$0	\$0	\$0	\$0
Grant Revenue	0	0		
Investment Income	5	0		
DDA Special Event	0	0		
Miscellaneous	0	0		
	<u>\$11,602</u>	<u>\$6,500</u>	<u>\$16,900</u>	<u>\$6,500</u>

Property Tax: The DDA's tax increment revenue is generated when the current taxable valuation of all real and personal properties within the Development Area exceeds the initial value of the 2005 base year.

Intergovernmental Revenue: Refund from the State of Michigan to offset the loss in tax revenue from the personal property tax exemption.

Grant Revenue: No anticipated request in 2022.

DDA Special Event: None planned for 2022.

STATEMENT OF FUND BALANCE	
Fund Balance Deficit as of December 31, 2020 (per audit)	(\$83,407)
Anticipated Operating Surplus (Deficit) for 2021	<u>13,900</u>
Estimated Available Fund Balance as of December 31, 2021	(69,507)
Anticipated Operating Surplus (Deficit) for 2022	<u>3,500</u>
Estimated Available Fund Balance as of December 31, 2022	<u>(\$66,007)</u>

EXPENDITURE SUMMARY				
<u>Account Classification</u>	<u>2020 Actual</u>	<u>2021 Adopted Budget</u>	<u>2021 Projected Total</u>	<u>2022 Budget</u>
Operating Costs	1,374	3,000	3,000	3,000
Outside Services	740	0	0	0
Special Events	0	0	0	0
Debt Service	3,735	3,735	0	0
	<u>\$5,849</u>	<u>\$6,735</u>	<u>\$3,000</u>	<u>\$3,000</u>

Operating Costs: Includes expenses such as streetlight electricity and water for flowers.

Outside Services: Includes continued streetscape projects, such as hanging flower baskets, weeding, snow removal, and other related activities.

Special Events: None planned for 2022.

Debt Service: Principal and interest payments on the loan from the General Fund for the LED Streetlight improvement project. The Township Board approved to forgive this loan in 2021.

Glossary of Terms

Accrual	The accrual basis of accounting is used for the proprietary fund types and non-expendable trust funds. Under the accrual method, revenues are recognized in the accounting period in which they are earned while expenses are recognized when the related liability is incurred.
Appropriation	A legal authorization granted by the Township Board to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in dollar amount and as to the time frame in which it may be expended.
Approved Budget	The approved budget represents the original appropriation for the fiscal year plus any supplemental appropriations, inter-unit budget adjustments or reappropriation of prior year encumbrances as authorized by the Township Board.
Budget	A plan for the accomplishment of programs related to objectives and goals within a definite time period. It includes an estimate of resources required, and an estimate of resources available to finance such a plan.
Carry-over Funds	Carry-over funds are the result of the unspent appropriations in the prior year, new growth, the expansion of the tax base beyond what was projected and increased revenues over estimated amounts. They are brought forward from the preceding fiscal year to become part of the "beginning fund balance".
Debt Service Fund	A fund established to account for the accumulation of resources for, and the payment of general long-term debt, principal and interest.
Department	Is a separate functional and accounting entity within a certain fund type.
Encumbrance	Commitments related to unperformed (executory) contracts for goods or services.
Expenditures	Decreases in assets or net financial resources. Expenditures include current operating expenses that require the current or future use of net current assets, debt service or capital outlays.
Fiscal Year	The 12-month period to which the annual operating budget applies (January 1 to December 31).
Fund	A fiscal and accounting entity with a self-balancing set of accounts which is segregated for the purpose of carrying or specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.
Mills	Refers to amount per \$1,000 of SEV in real estate taxes. For example 70 mills applied to an SEV of \$100,000 would yield \$7,000.
Revenue	Revenue is an increase in financial resources.
SEV	State Equalized Value equal to 50 percent of the assessed value.
Taxable Value	The SEV reduced to the limitations required by the Headley Amendment to property tax laws and to which millage rate is applied to yield real property tax revenue.
TIRF	Township Improvement Revolving Fund. This is a state authorized fund used to finance public improvements such as utility projects, township construction programs, public safety purchases and other capital outlays. The Township Board may order transfers from this fund to the General Fund or Capital Projects Fund for those purposes.

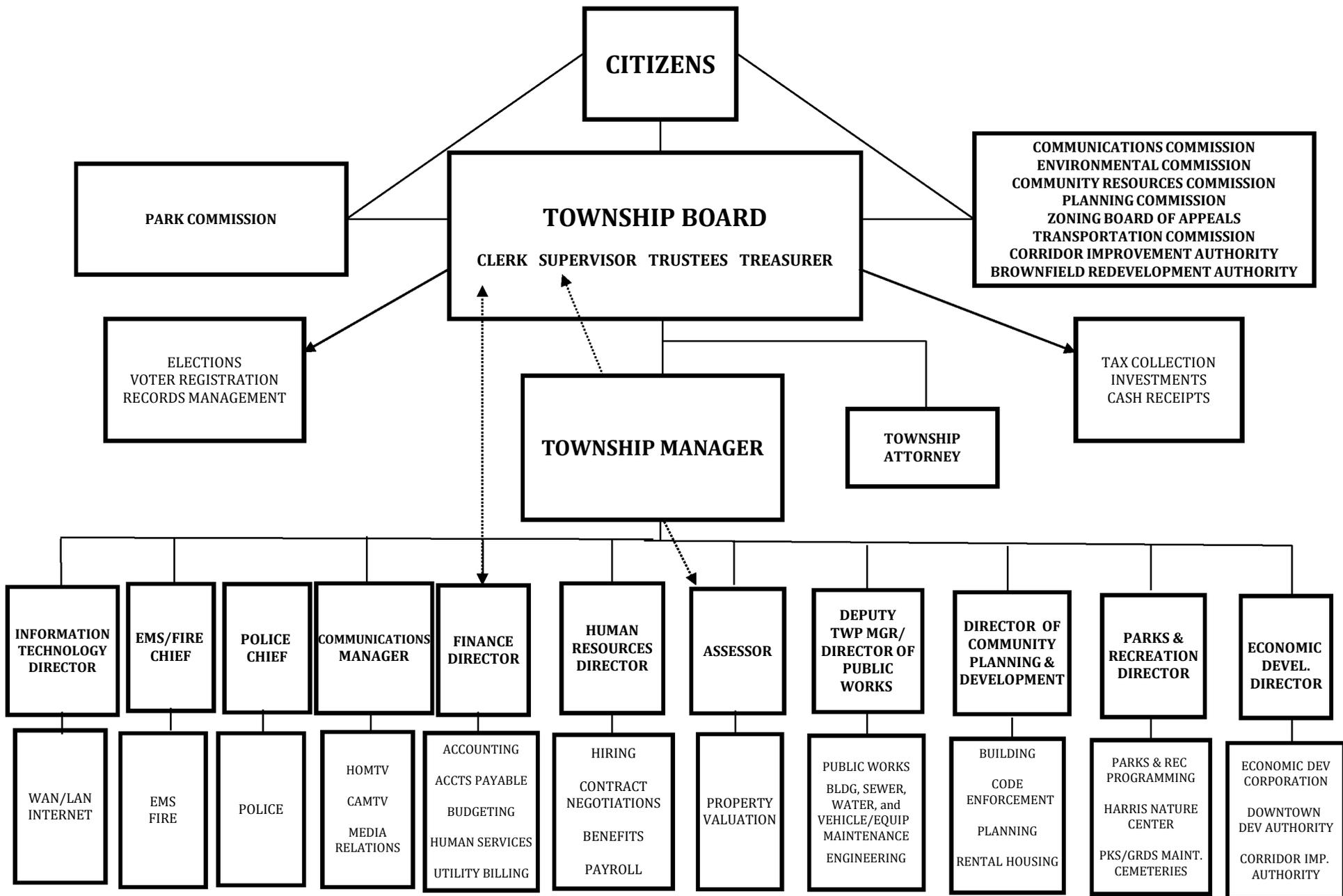
CHARTER TOWNSHIP OF MERIDIAN

AREA and LOCATION

The Charter Township of Meridian encompasses approximately 32 square miles and is located in the south-central area of lower Michigan. Meridian Township is largely residential, part of the Lansing Metropolitan Area, east of the State Capital, and immediately adjacent to East Lansing - home of Michigan State University. The Township was originally organized in 1842 and became a charter township on December 14, 1959.

FORM of GOVERNMENT

The Charter Township of Meridian was established pursuant to Act 359, Public Acts of Michigan, 1947, as amended. The Township is governed by a Township Board that is composed of a part-time Supervisor, full-time Clerk and Treasurer, and four Trustees serving four-year terms. The chief administrative officer is the Township Manager who is appointed by the Township Board and serves at its pleasure. The Board is vested with all legislative powers, except those otherwise provided by law.



Dotted Lines – Denotes Relationship defined by State Statute

INVESTMENT GOALS

Purpose

It is the policy of Meridian Township to invest its funds in a manner which will ensure the preservation of principal and provide the highest investment return with the maximum security while meeting the daily cash flow needs of the township and complying with all state statutes governing the investment of public funds.

Objectives

The primary objectives of the Township's investment activities in priority order shall be:

Safety – Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio.

Diversification – The investments will be diversified by security type and institution in order to reduce overall portfolio risk while obtaining market average rates of return.

Liquidity – The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated.

Return of Investment – The investment portfolio shall be designed with the objective of obtaining a reasonable rate of return throughout the budgetary and economic cycles, while taking into account the investment risk constraints and the cash flow characteristics of the portfolio.

STAFFING PLAN

	2021	2022	
	<u>BUDGET</u>	<u>BUDGET</u>	<u>Chg</u>
GENERAL FUND			
<u>TOWNSHIP BOARD</u>			
Supervisor	1	1	
Trustee	4	4	
TOTAL	<u>5</u>	<u>5</u>	
 <u>ACCOUNTING AND BUDGETING</u>			
Director of Finance	1	1	
Accountant	1	1	
Bookkeeper	2.5	2.5	
TOTAL	<u>4.5</u>	<u>4.5</u>	
 <u>ASSESSING</u>			
Appraiser II	2	2	
Assessing Clerk	1	1	
TOTAL	<u>3</u>	<u>3</u>	
Intern (part time)	2	2	
 <u>CLERK'S OFFICE</u>			
Clerk	1	1	
Assistant to the Clerk	1	1	
Administrative Assistant II	1	1	
Records Technician II	1	1	
TOTAL	<u>4</u>	<u>4</u>	
Temporary Election Help	4	4	
 <u>ADMINISTRATION/HUMAN RESOURCES</u>			
Township Manager	1	1	
Executive Assistant	0.5	1	0.50
Human Resources Director	1	1	
Human Resources Administrator	1	1	
Human Resources Assistant	0.5	0	(0.50)
Security/Information Officer	0	1	1.00
TOTAL	4	5	
 <u>INFORMATION TECHNOLOGY</u>			
Director of Information Technology	1	1	
Assistant Director of Information Technology	1	0	(1.00)
IT Technician	0	1	1.00
IT Technician	0	1	1.00
GIS Specialist	0.4	0.4	
TOTAL	<u>2.4</u>	<u>3.4</u>	
 <u>TREASURER'S OFFICE</u>			
Treasurer	1	1	
Assistant to the Treasurer	1	1	
Bookkeeper	0.75	1	0.25
TOTAL	<u>2.75</u>	<u>3</u>	
 <u>BUILDING MAINTENANCE</u>			

	2021	2022	Chg
	BUDGET	BUDGET	
DPW Superintendent	0	0	
Lead Worker	1	1	
TOTAL	1.00	1.00	
<u>GROUNDS MAINTENANCE</u>			
DPW Superintendent	0.00	0.00	
Utility Worker	1.0	1.0	
TOTAL	1.00	1.00	
Seasonal workers	2.0	2.0	
<u>CEMETERY</u>			
DPW Superintendent	0.25	0.25	
Seasonal workers	2	2	
<u>RECYCLING CENTER</u>			
Environmental Programs Coordinator	0.8	0.8	
<u>POLICE DEPARTMENT</u>			
Chief of Police	1	1	
Assistant Chief of Police	1	0	(1.00)
Captain	0	1	1.00
Lieutenant	1	1	
Sergeant	7	7	
Officer	31	31	
Records Supervisor	1	1	
Administrative Assistant II	1	1	
Records Technician II	2	2.5	0.50
TOTAL	45	45.5	
Cadets (part-time)	9	9	
Crossing Guards (part time)	6	6	
<u>EMS/FIRE DEPARTMENT</u>			
EMS/Fire Chief	1	1	
Inspector - Fire	1	0	(1.00)
Fire Marshall	0	1	1.00
Training/EMS Chief	1	1	
Battalion Chief	2	2	
Captain	3	3	
Lieutenant	7	7	
Paramedic/Firefighter	20	20	
Administrative Assistant II	1	1	
TOTAL	36	36	
Part-Time Firefighters	5	5	
<u>COMMUNITY PLANNING & DEVELOPMENT</u>			
Community Planning & Development Director	1	1	
Dir. of Neighborhoods & Economic Development	1	1	
Chief Building Inspector	1	1	
Senior Building Inspector	0	1	1.00
Building Inspector	2	1	(1.00)

	2021	2022	Chg
	BUDGET	BUDGET	
Rental Housing Inspector (2 @ .625)	1.25	1.25	
Sr. Code Enforcement Officer	1	0	(1.00)
Code Enforcement Officer	0	1	1.00
Principal Planner	1	1	
Assistant Planner	1	1	
Administrative Assistant II	1	1	
Administrative Assistant I	1	1	
TOTAL	11.25	11.25	
Intern/Seasonal (part time)	2	2	
<u>CABLE TV</u>			
Communications Manager	1	1	
Marketing & Public Relations Specialist	1	1	
Multimedia Specialist	1	1	
TOTAL	3	3	
Freelance Journalists	0.25	0.25	
Unpaid Interns	5	5	
<u>HUMAN SERVICES</u>			
Human Services Specialist	0.8	0.8	
<u>PARKS & RECREATION ADMINISTRATION</u>			
Director of Parks & Recreation	0.50	0.50	
Administrative Assistant II	0.50	0.50	
TOTAL	1	1	
Intern/Seasonal	2	2	
<u>RECREATION</u>			
Parks/Recreation Specialist	1	1	
Seasonal Workers	2	2	
<u>PARKS MAINTENANCE</u>			
Superintendent - Parks & Land	0.20	0.20	
Lead Worker	0.50	0.50	
Utility Worker	2	2	
TOTAL	2.70	2.70	
Seasonal Workers	1	1	
TOTAL - GENERAL FUND - Regular	130.20	132.95	
TOTAL - GENERAL FUND - Temporary	42.25	41.50	

SPECIAL REVENUE FUNDS

PEDESTRIAN/BICYCLE PATHWAY MILLAGE

Parks & Land Superintendent	0.15	0.15	
Lead Worker	0.50	0.5	
TOTAL	0.65	0.65	

PARK MILLAGE

Director of Parks & Recreation	0.50	0.50	
Administrative Assistant II	0.50	0.50	
Parks & Land Superintendent	0.60	0.60	
Park Naturalist	2.20	1	(1.20)

	2021	2022	Chg
	BUDGET	BUDGET	
Sr. Park & Land Mgt Coordinator	0.50	0.50	
Land Stewardship Coordinator	0.00	0.20	0.20
Utility Worker	3	3	
TOTAL	7.30	6.30	
HNC/Part Time/Irregular Staff	6	6	

LAND PRESERVATION MILLAGE FUND

Parks & Land Superintendent	0.05	0.05	
Sr. Park and Land Mgt Coordinator	0.50	0.50	
Land Stewardship Coordinator	0.80	0.80	
TOTAL	1.35	1.35	

TOTAL SPECIAL REVENUE FUND - Regular	9.30	8.30
TOTAL SPECIAL REVENUE FUND - Temporary	6.0	6.0

PUBLIC WORKS - ADMINISTRATION

Deputy Twp. Manager/Director of Public Works	1	1	
Administrative Assistant II	1	1	
TOTAL	2	2	

ENGINEERING

Chief Engineer	1	1	
Sr. Project Engineer	1	1	
DPW Records Manager	1	1	
GIS Specialist	0.6	0.6	
Engineering Technician	2	2	
TOTAL	5.6	5.6	
Interns	1	1	

WATER DISTRIBUTION MAINTENANCE

DPW Superintendent	0.25	0.25	
Lead Worker	1	1	
Utility Worker	7	7	
TOTAL	8.25	8.25	

SEWER SYSTEM MAINTENANCE

DPW Superintendent	0.25	0.25	
Lead Worker	1	1	
Utility Worker	3	3	
TOTAL	4.25	4.25	

TOTAL PUBLIC WORKS FUND - Regular	20.10	20.10
TOTAL PUBLIC WORKS FUND - Temporary	1	1

MOTOR POOL

DPW Superintendent	0.25	0.25	
Lead Mechanic	1	1	
Mechanic	1	1	
TOTAL	2.25	2.25	

TOTAL INTERNAL SERVICES FUND - Regular	2.25	2.25
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	2021	2022	<u>Chg</u>
	BUDGET	BUDGET	
GRAND TOTAL - ALL FUNDS - Regular	161.85	163.60	
GRAND TOTAL- ALL FUNDS - Temporary	49.25	48.50	

CAPITAL OUTLAY/IMPROVEMENT SUMMARY

2022

BUDGET

DEPARTMENT	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ITEM DESCRIPTION	BUDGET AMOUNT
GENERAL FUND:				
Accounting	980.000	Office Equipment & Furniture	Replacement equipment	500
Treasurer	980.000	Office Equipment & Furniture	Replacement equipment	500
Building Maintenance	979.000	Machinery & Equipment	Replacement equipment	5,000
Grounds Maintenance	979.000	Machinery & Equipment	Replacement equipment and Salt spreader	1,500
Cemetery	980.000	Office Equipment & Furniture	Replacement equipment	1,000
Police	979.000	Machinery & Equipment	Replacement police equipment (\$6,500), Handheld Radar (\$1,700), Fitness Equipment (\$7,000), Thermal Imager (\$5,000), and Conference room chairs (\$5,000). Alert siren (\$30,000), Replacement equipment (\$10,000),and office equipment (\$500).	25,200
Fire	979.000	Machinery & Equipment	Replacement equipment	500
Park Administration	975.000	Park Development	Security Cameras (\$5,000)	5,000
Park Maintenance	979.000	Machinery & Equipment	Replacement equipment and tool cat attachments	2,500
Communications	980.010	Video Production Equipment	P2 Small Camera system (\$6,000), MAC Editing computer replacement (\$3,400), and Wireless Microphone (\$1,600), and CAMTV ultranexus - HD replacement (\$9,000).	20,000
Capital Outlay	974.000	Construction/Improvements	Building LED Lights conversions (\$75,000), Public Safety Generator (\$110,000), Service Center window repair (\$10,000), Okemos Library Roof (\$95,000), and Treasurer/Clerk Breakroom renovations (\$15,000).	305,000
	980.015	New Computer Workstations	New Computer Workstations	7,800
	980.020	Hardware	Workstation replacement (\$38,000) and Network switches (\$30,000). San device replacements (\$96,000), Link upgrades to Service Center (\$20,000), and Contracted Help (\$385,000)	68,000
	980.040	Network Upgrades	P2000 Replacement	500,000
	980.050	Server Upgrades	Incar computer replacement (\$12,000) and Mobile Data Services (\$7,500).	27,500
	980.070	Mobile Data Units		19,500
TOTAL-GENERAL FUND				\$1,029,500
SPECIAL REVENUE FUNDS:				
Local Roads Fund	974.000	Construction/Improvements	Local Street Maintenance	\$3,500,000
Pathway Millage	974.000	Construction/Improvements	Pathway construction	\$3,945,000
Senior Center Millage	980.000	Office Equipment & Furniture	Tables, Chairs, and Lighting Improvements	\$8,000
Park Millage - Park Dev				
Park Maintenance	979.000	Machinery & Equipment	Replacement equipment	2,500
Park Development	974.000	Construction/Improvements	Playground at Towner Park (\$350,000), Parking lot paving at N. Meridian and Central Park South (\$200,000), Tables- Trash cans and Park Signs(\$50,000), Floating Purifying Island at Central Park South (\$18,000), and Shade structure at Towner (\$20,000).	638,000
				\$640,500
Park Restricted/Designate	975.000	Park Development	Replacement equipment	\$10,000
TOTAL-SPECIAL REVENUE FUNDS				\$8,093,500

CAPITAL OUTLAY/IMPROVEMENT SUMMARY

2022

BUDGET

DEPARTMENT	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ITEM DESCRIPTION	BUDGET AMOUNT
CONSTRUCTION FUND:				
TIRF	972.020	Lake Lansing Watershed	Lake Lansing management	50,000
	974.000	Construction/Improvements	Sidewalk maintenance	50,000
				100,000
TOTAL-CONSTRUCTION FUND				\$100,000
PUBLIC WORKS FUNDS:				
System Maintenance	979.000	Machinery & Equipment	Replacement equipment	25,000
Capital Outlay	974.000	Construction-Sewer	Country Park North	500,000
	974.000	Construction-Sewer	Tower Garden Meter Project	200,000
	974.000	Construction-Water	North Water Tower Improvements	200,000
	974.000	Construction-Water	Grand River Ave Water Main Replacement	600,000
	974.000	Construction-Water	Water Plant Revovations	102,000
	974.000	Construction-Water	Hulett Flow Control and dobie Road Booster Modifications	300,000
				1,902,000
TOTAL-PUBLIC WORKS FUNDS				\$1,927,000
Motor Pool				
	979.000	Machinery and Equipment	Vehicle access control	10000
			3 Police Interceptors (\$138,000), Police Detective SUV (\$27,000), Police SUV (\$33,000), Ambulance (\$220,000), Fire Admin SUV (\$54,000), Pathway Toolcat (\$70,000), Grounds Trailer (\$15,000), 2 Mowers for Cemetery(\$25,000), Parks 1/2 ton truck (\$25,000), and 1 Ton truck for Sewer (\$50,00).	
	981.000	Vehicles		667,000
Total Motor Pool				\$667,000
TOTAL - ALL FUNDS				\$11,817,000

Department	ID	Year	Manufacturer	Description	Purchase Cost
Administration	677	2020	Ford	Pool Auto	\$ 24,040.00
Administration	676	2020	Ford	Pool Auto	\$ 24,040.00
Administration	658	2019	Ford	Assessing auto	\$ 21,899.00
Building Maintenance	71	2013	Ford	Pickup Truck	\$ 24,661.00
Building Maintenance	612	2017	Ford	Facility maintenance van	\$ 25,782.00
Building Maintenance	664	2019	Toro	Batwing Mower	\$ 62,000.00
Building Maintenance	649	2003	Johnston	Street Sweeper	\$ 19,000.00
Building Maintenance	81	2022	Trailer	Trailer	\$ 7,500.00
Cemetery	96	2012	Exmark	Zero Turn Mower	\$ 7,478.00
Cemetery	98	2022	Exmark	Zero Turn Mower	\$ 12,500.00
Cemetery	95	2002	Cushman	Utility Vehicle	\$ 12,700.00
Cemetery	99	2022	Exmark	Zero Turn Mower	\$ 12,500.00
Cemetery	94	1995	JCB	Backhoe	\$ 45,000.00
Cemetery	97	2012	Exmark	Zero Turn Mower	\$ 7,478.00
Community Planning & Development	118	2014	Ford	Building Inspector	\$ 26,935.00
Community Planning & Development	117	2014	Ford	Building Inspector	\$ 26,935.00
Community Planning & Development	660	2019	Ford	Building Inspector	\$ 21,899.00
Community Planning & Development	129	2018	Ford	Rental Inspectin (Frank)	\$ 27,885.00
Community Planning & Development	124	2016	Ford	Code Enforcement (Joe Wade)	\$ 26,661.00
Community Planning & Development	125	2016	Ford	Rental Inspection (Kevin)	\$ 26,661.00
Engineering	45	2013	Ford	Field Inspection	\$ 26,893.00
Engineering	50	2013	Ford	Field Inspection	\$ 26,893.00
Engineering	653	2018	Ford	Field Inspection	\$ 36,000.00
Engineering	127	2017	Ford	Field Inspection Engineer	\$ 36,000.00
Engineering	121	2015	Ford	Field Inspection (Black)	\$ 36,000.00
Fire Department	122	2022	Ford	Chief Interceptor	\$ 33,000.00
Fire Department	132	2022	Ford	Battalion Chief Expedition	\$ 54,000.00
Fire Department	133	2022	Chevrolet	911 Ambulance was Medic 92	\$ 220,000.00
Fire Department	134	2015	Chevrolet	Ambulance Medic 93	\$ 179,555.00
Fire Department	135	2017	Chevrolet	Ambulance Medic 91	\$ 177,390.00
Fire Department	137	1999	Pierce	Ladder Truck 93	\$ 500,000.00
Fire Department	138	1999	Pierce	Engine 93	\$ 165,000.00
Fire Department	139		Viper	Rescue Boat Trailer	\$ -
Fire Department	140	2008	Spartan	Engine 92	\$ 373,700.00
Fire Department	141	2010	Ford	Training/EMS Admin Vehicle	\$ 17,606.00
Fire Department	142	2011	Cargo King Manufacturing		\$ 2,642.50
Fire Department	144	2009	Chevrolet	M931/Rescue Vehicle	\$ 146,000.00
Fire Department	145	2003	Ford	Squad 91 Truck	\$ 23,296.00
Fire Department	149	2003	Mobile Concepts	Fire Safety Trailer	\$ -
Fire Department	150	2016	Spartan	Engine 91	\$ 425,000.00
Fire Department	663	2018	Chevrolet	Ambulance Medic 92	\$ 179,540.00
Parks	15	1992	Wells Cargo	Special Events Trailer	\$ 3,000.00
Parks	152	2008	Ford		\$ 13,720.00
Parks	48	2008	GMC	Gardner	\$ 16,197.00
Parks	52	2008	GMC	Pickup Truck with plow	\$ 19,857.00
Parks	55	2016	Bobcat	Tool Cat	\$ 59,139.00
Parks	60	2006	Chevrolet		\$ 10,000.00
Parks	61	2005	Dodge	3500	\$ 28,628.78
Parks	62	2017	Cargo Express		\$ 5,000.00
Parks	63	1999	Ford	Flat Bed Dump Truck	\$ 27,448.00
Parks	64	2008	Ford	Standard Cab	\$ 25,261.00
Parks	66	2012	Ford	4 Door	\$ 25,592.00
Parks	67	2005	Ferris	Zero Turn Mower	\$ 13,624.00
Parks	68	2008	Western		\$ 4,275.00
Parks	70	2013	Toro	Batwing Mower	\$ 52,000.00
Parks	72	2016	John Deer	Batwing Mower	\$ 48,000.00
Parks	73	2013	Western		\$ 6,000.00
Parks	74	2006	Bobcat	Rotary Brush Cutter	\$ 4,823.00
Parks	75	2006	Bobcat	Angel Power Broom	\$ 4,597.00

Parks	76	2018	Ford	Land Preservation Pickup Truck	\$ 26,000.00
Parks	77	2007	Felling		\$ 8,000.00
Parks	79	2007	Toro	Batwing mower	\$ 44,850.00
Parks	80	2009	John Deer	Zero Turn Mower	\$ 16,800.00
Parks	82	2022	Trailer		\$ 7,500.00
Parks	84	2002	Load		\$ 1,200.00
Parks	85	2004	Felling		\$ 8,000.00
Parks	87	2007	Dodge	1 ton dually pickup truck	\$ 30,413.30
Parks	89	1989	Eager	Chipper	\$ 10,000.00
Parks	90	2008	John Deer	Zero Turn Mower	\$ 14,219.00
Parks	91	2013	John Deer		\$ 12,644.68
Parks	92	2013	John Deer		\$ 12,644.68
Parks	93	1994	John Deer	Tractor	\$ 20,000.00
Parks	102	2012	Ford	Car	\$ 13,180.00
Parks	105	2010	Ford	Park/Land Pres Supervisor	\$ 17,606.00
Parks	610	2018	Mean Green	Electric Mower	\$ 18,000.00
Parks	635	2017	Chubbs	Tri-axle dump	\$ 9,500.00
Parks	659	2018	Dodge	Dump Truck	\$ 41,117.00
Parks		2022	Ford	F150	\$ 25,000.00
Parks	689	2021	Toro	Batwing Mower	\$ 65,773.40

Pathway Maintenance	686	2021	Bobcat	Tool Cat	\$ 59,401.00
Pathway Maintenance	53	2012		Multi-purpose utility plow	\$ 103,600.00
Pathway Maintenance	54	2012		Snow blower for MB Utility #53	\$ 9,500.00
Pathway Maintenance	56	2006	Bobcat	Tool Cat	\$ 40,300.00
Pathway Maintenance	57	2002	Toro	Groundsmaster Tractor with Blow	\$ 20,000.00
Pathway Maintenance	58	2022	Tool Cat	Multi-purpose Utility Plow	\$ 70,000.00

Police Department	106	2009	Harley Davidson	Motorcycle Patrol M9	\$ 13,300.00
Police Department	49	2010	Ford	DB Gold	\$ 17,367.00
Police Department	107	2009	Harley Davidson	Motorcycle Patrol M10	\$ 13,300.00
Police Department	108		Trailer	Enclosed trailer	\$ 2,000.00
Police Department	116	2022	Ford	Interceptor-Chief	\$ 33,000.00
Police Department	119	2015	Ford	Parking Enforcement	\$ 36,000.00
Police Department	120	2022	Ford	Patrol 108 (K9)	\$ 48,000.00
Police Department	128	2022	Ford	Interceptor-Road Patrol	\$ 45,000.00
Police Department	130	2018	Ford	DB	\$ 27,885.00
Police Department	131	2016	RU2	Speed Radar Trailer	\$ 5,000.00
Police Department	661	2019	Ford	DB Black Escape	\$ 21,899.00
Police Department	666	2019	Ford	DB Gray	\$ 28,882.00
Police Department	667	2020	Ford	Patrol 120	\$ 33,154.00
Police Department	668	2020	Ford	Patrol 123 (Black)	\$ 33,154.00
Police Department	670	2020	Ford	Patrol 121	\$ 33,154.00
Police Department	671	2022	Ford	Supervisor Unit	\$ 45,000.00
Police Department	678	2020	Ford		\$ 32,709.00
Police Department	679	2020	Ford		\$ 32,709.00
Police Department	680	2020	Ford		\$ 32,709.00
Police Department	683	2021	Ford		\$ 32,709.00
Police Department	684	2021	Ford		\$ 32,709.00
Police Department	685	2021	Ford		\$ 32,709.00

Sewer Maintenance	28	2013	Ford	Pickup Truck (Extended cab)	\$ 23,811.00
Sewer Maintenance		2021		Vactor Truck (complete unit)	\$ 446,659.26
Sewer Maintenance	31	2016	Ford	Sewer Camera Truck	\$ 202,606.37
Sewer Maintenance	37	1990	Onan 80	Green Portable Generator	\$ 10,000.00
Sewer Maintenance	38	2011	Ford	Pickup Truck (Crew cab)	\$ 27,085.00
Sewer Maintenance	39	2022	Ford	1 Ton Truck	\$ 50,000.00
Parks	609	2018	Mean Green	Electric Mower	\$ 18,000.00
Sewer Maintenance	41	1999	Spectrum	Gray Portable Generator	\$ 10,000.00
Sewer Maintenance	42	2003	Hallmark	Confined Space Trailer	\$ 2,729.00
Sewer Maintenance	674	2020	Ford	Pickup Truck (Crew cab)	\$ 30,583.00

Vehicle Maintenance	151	2013	Ford		\$ 17,509.00
Vehicle Maintenance	126	2017	Ford	Interceptor	\$ 36,000.00

Water Maintenance	104	2008	Ford	F 150	\$ 12,247.00
Water Maintenance	30	2013	Navistar	Vactor Truck (complete unit)	\$ 390,000.00

Water Maintenance	3	2000		Homemade 1 Axle	
Water Maintenance	4	2017	Wacker	Light Tower	\$ 9,000.00
Water Maintenance	5	2017	Ford	Pickup Truck (Standard cab)	\$ 26,000.00
Water Maintenance	6	2017	Caterpillar	Backhoe	\$ 96,000.00
Water Maintenance	7	2018	Ford	Stake and Locate Vehicle	\$ 28,000.00
Water Maintenance	8	2012	Ford	Service Truck	\$ 25,203.00
Water Maintenance	11	2002	Wacker	Compactor	\$ 7,000.00
Water Maintenance	13	2012	Ford	Pickup Truck	\$ 25,614.00
Water Maintenance	14	2005	Eager	Tandem Dually Trailer	\$ 13,952.00
Water Maintenance	16		Kobota	Service Trailer Generator	\$ 1,000.00
Water Maintenance	18	2007	Case	Backhoe (Yard)	\$ 65,000.00
Water Maintenance	19	1996		Traffic Arrow Board	\$ 5,000.00
Water Maintenance	20	1994		Traffic Arrow Board	\$ -
Water Maintenance	21	2007	Mitsubishi	Fork Lift	\$ 24,878.70
Water Maintenance	23	2011	Ford	Pickup Truck (4 door)	\$ 31,218.00
Water Maintenance	24	2002	Ford	Dump Truck (5 yard)	\$ 50,877.00
Water Maintenance	27		Miller	Studi-saw, concrete saw	\$ 12,000.00
Water Maintenance	34		RGC	Hydraulic Power Unit	\$ 6,000.00
Water Maintenance	40	1998		Traffic Control- Sign Trailer	\$ 1,000.00
Water Maintenance	652	2018	Sullair	Portable Air Compressor	\$ 19,590.00
Water Maintenance	672	2003	South West	Air Trailer	\$ 8,000.00
Water Maintenance	675	2020	Ford	Pickup Truck (Extended Cab)	\$ 30,583.00
Water Maintenance	690	2021	Western Star	10 Yard Dump	\$ 140,957.00

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 PROJECTED ACTIVITY	2022 REQUESTED BUDGET
Dept 000.000					
101-000.000-402.000	CURRENT PROPERTY TAXES	7,560,107	7,743,000	7,758,000	7,915,000
101-000.000-402.100	Payment in Lieu of Taxes	6,927	7,000	7,100	7,100
101-000.000-404.030	POLICE MILLAGE 98/04	1,093,630	1,120,000	1,122,000	1,145,700
101-000.000-405.050	FIRE MILLAGE - 98/04	1,152,214	1,180,000	1,182,000	1,207,000
101-000.000-405.080	POLICE/FIRE MILLAGE - 18	2,678,999	2,750,000	2,749,000	2,813,000
101-000.000-406.000	TRAILER PARK COLLECTIONS	267	200	200	200
101-000.000-409.000	Community Services Millage	118,619	121,500	121,500	124,000
101-000.000-412.000	DELINQUENT PROPERTY TAXES	3,724	5,000	9,500	5,000
101-000.000-428.000	STREET LIGHTS	373,778	373,500	383,500	383,500
101-000.000-445.000	TAX PENALTIES	7,209	8,000	14,000	8,000
101-000.000-447.000	TAX ADMINISTRATION FEE	1,044,800	990,000	1,160,000	1,200,000
101-000.000-451.000	BUILDING PERMITS	474,352	500,000	600,000	600,000
101-000.000-451.100	MECHANICAL PERMITS	87,969	80,000	90,000	90,000
101-000.000-451.200	ELECTRICAL PERMITS	75,440	75,000	75,000	75,000
101-000.000-451.300	PLUMBING PERMITS	55,488	60,000	60,000	60,000
101-000.000-451.400	MEP REGISTRATION FEES	30	1,000		
101-000.000-452.000	WETLAND PERMITS	1,750		1,500	1,000
101-000.000-453.000	Other Permits	25,920	25,000	25,000	25,000
101-000.000-453.500	MOBILE FOOD VENDOR PERMITS	480	250	480	450
101-000.000-455.000	MEDICAL MARIHUANA FEES	25,000	20,000	5,000	5,000
101-000.000-506.100	GRANT REVENUE - FEDERAL			6,300	
101-000.000-528.000	OTHER FEDERAL GRANTS	105,359		915,972	
101-000.000-574.000	STATE REVENUE SHARING	3,640,102	3,000,000	3,700,000	3,700,000
101-000.000-575.000	LIQUOR TAX REFUND	30,262	25,000	25,000	25,000
101-000.000-576.000	OTHER INTRGOVTL REVENUE	107,379	65,000	100,000	100,000
101-000.000-576.200	METRO Act Fees	23,664	20,000	31,150	20,000
101-000.000-576.500	Local Revenue Sharing Agreements	410,435	415,000	459,450	500,000
101-000.000-604.000	FRANCHISE FEES - CABLE TV	466,192	500,000	500,000	500,000
101-000.000-604.500	CABLE PEG FEES	105,752	125,000	120,000	120,000
101-000.000-605.000	FIRE INSPECTION CHARGES	8,765	10,000	10,000	10,000
101-000.000-607.000	SOR FEES	340	500	500	500
101-000.000-609.000	ANNUAL RENTAL INSPECTION FEES	74,853	75,000	75,000	75,000
101-000.000-609.010	RENTAL HOUSG REINSPECTION FEES	7,227	5,000	5,000	5,000
101-000.000-609.015	RENTAL REGISTRATION	27,200	20,000	25,000	25,000
101-000.000-609.016	Rental Registration Renewal	79,400	60,000	60,000	60,000
101-000.000-609.017	VACANT/ABANDONED REGISTRATION	1,985	2,000	1,000	1,000
101-000.000-610.000	VENDOR FEES	240	500	200	200
101-000.000-612.000	BROWNFIELD APPLICATION FEE	3,405	3,000	3,000	3,000
101-000.000-624.000	PLANNING DEPARTMENT	28,190	30,000	30,000	30,000
101-000.000-625.000	PUBLIC WORKS SERVICES	1,050,000	1,050,000	1,050,000	1,050,000
101-000.000-625.500	PEDESTRIAN BIKEPATH ADMINITRATIVE		40,000		
101-000.000-627.000	CEMETERY REVENUE	30,050	20,000	20,000	20,000
101-000.000-628.000	COPIES	1,502	500	1,000	1,000
101-000.000-628.010	POLICE DESK REVENUE	782	100	1,000	500
101-000.000-628.020	FOIA REQUESTS - COPIES	3,983	2,000	3,500	3,000
101-000.000-628.500	ELECTRONIC COPIES	2,250	1,000	2,000	2,000
101-000.000-629.000	FRANCHISE FEES - BWL	162,328	172,000	160,000	160,000
101-000.000-638.500	RECREATION PROGRAM REV	8,093	10,000	10,000	10,000
101-000.000-638.501	Sporties for Shorties	2,630	10,000	11,700	12,000
101-000.000-638.502	Sand Volleyball		3,500	2,500	2,500
101-000.000-638.503	Adult Softball		10,000	3,050	3,000
101-000.000-638.505	Special Events	180	3,000	1,000	1,000
101-000.000-638.506	ADULT SPORTS		2,000	3,000	3,000
101-000.000-638.510	RECREATION - BASEBALL	6,155	4,500	17,950	18,000
101-000.000-638.601	Oaks Soccer	2,605	40,000	40,000	40,000
101-000.000-638.602	Oaks Football	2,850	8,000	8,000	8,000
101-000.000-638.603	Oaks Misc	400			
101-000.000-638.700	Contract Programs	3,160	8,000		3,000

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 PROJECTED ACTIVITY	2022 REQUESTED BUDGET
101-000.000-638.801	HYRA Basketball	3,110	10,000	10,000	10,000
101-000.000-638.802	HYRA T-BALL	1,485	2,000	2,740	3,000
101-000.000-638.803	HYRA Flag Football		4,500	4,500	4,500
101-000.000-638.804	HYRA Soccer	1,170	10,000	9,520	10,000
101-000.000-638.900	OBSC Revenue	1,080		1,000	1,000
101-000.000-638.950	WILLIAMSTON REC REVENUE	2,200	13,500	13,500	13,500
101-000.000-643.000	CEMETERY LOT SALES	37,350	15,000	21,000	15,000
101-000.000-647.010	SURPLUS PROPERTY	958			
101-000.000-650.000	RECYCLING REVENUE	18,512		10,000	10,000
101-000.000-650.500	SPONSOR REVENUE	1,500	1,500	1,500	1,500
101-000.000-656.000	PARKING TICKETS	2,890	5,000	5,000	5,000
101-000.000-657.000	ORDINANCE FINES	2,430	3,000	3,000	3,000
101-000.000-657.010	FINES-UTC ENFORCEMENT	54,585	50,000	50,000	50,000
101-000.000-657.020	FINES-RETAIL FRAUD ORDINANCE	6,800	10,000	10,000	10,000
101-000.000-657.030	POLICE SERVICES-WILLIAMSTOWN TWP	245,667	240,000	240,000	240,000
101-000.000-658.000	FALSE ALARM FEES	4,140	4,000	4,000	4,000
101-000.000-660.000	COURT RESTITUTION	12,064	15,000	10,000	10,000
101-000.000-660.500	TCPS REVENUE SHARING	1,337	800	500	500
101-000.000-665.000	INTEREST	199,003	100,000	100,000	100,000
101-000.000-665.060	INTEREST - LOAN REPAYMENTS	3,735	3,735		
101-000.000-665.100	Gain/Loss on Investment	32,538			
101-000.000-665.200	Unrealized invest gain/loss	25,396			
101-000.000-666.020	DIVIDEND - PROPERTY AND LIABILITY INS.	14,395	1,500		
101-000.000-667.200	Rent-School Street	6,960	6,960	6,960	6,960
101-000.000-671.000	MISCELLANEOUS	4,563	2,000	5,500	2,000
101-000.000-675.150	DONATIONS			500	
101-000.000-676.000	REIMBURSEMENTS	54,597	30,000	31,000	205,000
101-000.000-676.010	REIMBURSEMENTS-LEGAL FEES	500			
101-000.000-676.020	REIMBURSEMENTS-POLICE	4,622	3,000	3,000	12,000
101-000.000-676.030	REIMBURSEMENTS-FIRE	47,336	1,000	20,000	1,000
101-000.000-676.040	REIMBURSEMENTS-INSURANCE	6,065			
101-000.000-677.000	AMBULANCE FEE COLLECTIONS	1,181,342	1,350,000	1,350,000	1,350,000
101-000.000-678.000	REIMBURSEMENTS-CROSSING GUARDS	9,971	5,000	5,100	5,000
101-000.000-679.000	REIMBURSEMENTS-ELECTIONS	62,569			
101-000.000-680.000	REIMBURSEMENTS-SCHOOL SECURITY	4,995	2,000	250	2,000
NET OF REVENUES/APPROPRIATIONS - 000.000 -		23,240,286	22,689,545	24,684,622	24,251,610

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 PROJECTED ACTIVITY	2022 REQUESTED BUDGET
Dept 100.101 - TOWNSHIP BOARD					
101-100.101-701.000	SALARIES	64,552	65,850	68,500	72,050
101-100.101-714.000	FICA	4,938	5,050	5,250	5,510
101-100.101-718.000	WORKERS COMPENSATION	91	150	150	150
101-100.101-728.000	OPERATING SUPPLIES	64	1,000	1,000	1,000
101-100.101-821.000	PROFESSIONAL SERVICES		2,000	2,000	2,000
101-100.101-822.010	EMPLOYEE RECOGNITION	151	2,000	2,000	2,000
101-100.101-825.000	PROFESSIONAL CONFERENCES/DUES	3,305	7,000	7,000	7,000
101-100.101-851.000	COMMUNICATIONS		2,000	2,000	2,000
101-100.101-870.000	MILEAGE		500	500	500
NET OF REVENUES/APPROPRIATIONS - 100.101 - TOWNSHIP BOARD		(73,101)	(85,550)	(88,400)	(92,210)
Dept 170.173 - ADMINISTRATIVE SERVICES					
101-170.173-701.000	SALARIES				160,000
101-170.173-708.000	PCOR FEDERAL FEE	815	850	855	950
101-170.173-714.000	FICA	1,611	1,750	1,750	1,750
101-170.173-715.000	HEALTH INSURANCE	7,379	15,000	15,000	15,000
101-170.173-715.100	RETIREE HEALTH INS - OPEB	447,018	207,000	207,000	210,000
101-170.173-717.000	PENSION	212,325	146,000	146,000	22,600
101-170.173-724.000	UNEMPLOYMENT COMPENSATION	724	1,000	1,000	1,000
101-170.173-728.000	OPERATING SUPPLIES	15,945	20,000	20,000	20,000
101-170.173-728.400	OPERATING SUPPLIES-COVID-19	114,532		77,200	
101-170.173-730.000	POSTAGE	47,152	35,000	35,000	40,000
101-170.173-806.000	CLAIM REIMBURSEMENT	29,151		18,000	20,000
101-170.173-808.000	LEGAL FEES	236,717	175,000	250,000	250,000
101-170.173-808.100	LEGAL FEES - UTC	80,432	85,000	85,000	85,000
101-170.173-808.200	LEGAL FEES - LABOR RELATIONS	105,851	50,000	50,000	50,000
101-170.173-810.000	ADVERTISING	858	10,000	10,000	10,000
101-170.173-812.000	INSURANCE	110,348	120,000	120,000	120,000
101-170.173-820.000	CONTRACTUAL SERVICES	3,890	8,000	18,000	8,000
101-170.173-821.000	PROFESSIONAL SERVICES	503		1,800	1,800
101-170.173-826.000	COMPUTER SERVICES/SUPPLIES	286			
101-170.173-826.010	COMPUTER NETWORK LEASE	50			
101-170.173-836.000	AMBULANCE BILLING	77,475	85,000	80,000	85,000
101-170.173-920.000	UTILITIES-ELECTRIC/GAS/WATER	208,131	230,000	230,000	240,000
101-170.173-921.000	UTILITIES-TELEPHONE & DATA SERVICES	152,895	160,000	160,000	165,000
101-170.173-921.500	UTILITIES-CELL PHONE REIMB	21,572	24,000	24,000	25,000
101-170.173-922.000	UTILITIES-STREET LIGHTS	371,412	385,000	385,000	385,000
101-170.173-936.000	EQUIPMENT MAINTENANCE	30,643	35,000	35,000	35,000
101-170.173-955.000	MISCELLANEOUS	(40)			
101-170.173-965.000	Property Taxes	26	100	100	100
NET OF REVENUES/APPROPRIATIONS - 170.173 - ADMINISTRATIVE SERV		(2,277,701)	(1,793,700)	(1,970,705)	(1,951,200)

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 PROJECTED ACTIVITY	2022 REQUESTED BUDGET
Dept 170.191 - ELECTIONS					
101-170.191-701.080	SALARIES - TEMPORARY	45,361	20,000	30,000	20,000
101-170.191-701.120	SALARIES-MAY ELECTION			19,200	
101-170.191-701.130	SALARIES-AUGUST PRIMARY	20,450			40,000
101-170.191-701.140	SALARIES-NOVEMBER ELECTION	30,455	25,000	25,000	50,000
101-170.191-701.150	SALARIES-PRESIDENTIAL PRIMARY	48,869			
101-170.191-706.000	OVERTIME	31,963	5,000	5,000	8,000
101-170.191-714.000	FICA	7,382	3,825	3,825	10,600
101-170.191-717.000	PENSION	2,375	600	600	1,350
101-170.191-717.500	VantageCare	23	100	100	160
101-170.191-728.000	OPERATING SUPPLIES	3,403	4,000	4,000	4,000
101-170.191-728.001	SUPPLIES - MAY ELECTION			11,950	
101-170.191-728.002	Supplies-Aug Election	7,055			
101-170.191-728.003	Supplies-Nov Election	5,767	5,000	5,000	10,000
101-170.191-728.004	Supplies-Pres Elec	9,191			
101-170.191-730.001	Postage- May Election			1,800	
101-170.191-730.002	Postage-Aug Election	3,852			5,000
101-170.191-730.003	Postage-Nov Elec	3,008	10,000	4,000	5,000
101-170.191-730.004	Postage Pres Elec	1,360			
101-170.191-733.000	ELEC COSTS-COUNTY	20,802			
101-170.191-820.000	CONTRACTUAL SERVICES	5,698	2,000	7,000	5,000
101-170.191-825.000	PROFESSIONAL CONFERENCES/DUES	1,448	1,000		
101-170.191-826.000	COMPUTER SERVICES/SUPPLIES		5,000	6,150	60,000
101-170.191-870.000	MILEAGE	76		25	100
101-170.191-936.000	EQUIPMENT MAINTENANCE	123	500	500	500
NET OF REVENUES/APPROPRIATIONS - 170.191 - ELECTIONS		(248,661)	(82,025)	(124,150)	(219,710)
Dept 170.201 - ACCOUNTING					
101-170.201-701.000	SALARIES	306,828	305,000	300,000	277,000
101-170.201-706.000	OVERTIME	76		50	
101-170.201-709.000	ICMA CONTRIBUTION	500	500	500	500
101-170.201-710.000	LONGEVITY	1,280	1,360	400	400
101-170.201-714.000	FICA	23,350	23,500	23,000	21,250
101-170.201-715.000	HEALTH INSURANCE	68,604	61,100	61,100	62,200
101-170.201-716.000	LIFE/DISABILITY INSURANCE	1,064	1,550	1,550	1,550
101-170.201-717.000	PENSION	35,770	46,500	46,500	42,500
101-170.201-717.500	VantageCare	5,554	5,150	5,150	5,100
101-170.201-718.000	WORKERS COMPENSATION	627	1,310	1,000	
101-170.201-728.000	OPERATING SUPPLIES	10,641	12,000	10,000	11,000
101-170.201-730.000	POSTAGE	17,264	21,000	20,000	20,000
101-170.201-807.000	AUDIT	28,000	30,000	36,900	38,000
101-170.201-821.000	PROFESSIONAL SERVICES	4,663	5,500	5,500	6,000
101-170.201-825.000	PROFESSIONAL CONFERENCES/DUES	1,518	5,000	5,000	6,000
101-170.201-870.000	MILEAGE		100	100	100
101-170.201-936.000	EQUIPMENT MAINTENANCE	203	200	200	200
101-170.201-980.000	OFFICE EQUIPMENT & FURNITURE	186			500
NET OF REVENUES/APPROPRIATIONS - 170.201 - ACCOUNTING		(506,128)	(519,770)	(516,950)	(492,300)

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 PROJECTED ACTIVITY	2022 REQUESTED BUDGET
Dept 170.209 - ASSESSING					
101-170.209-701.000	SALARIES	164,732	167,750	205,000	250,000
101-170.209-701.080	SALARIES - TEMPORARY		6,600		7,800
101-170.209-704.000	BOARD OF REVIEW	2,157	3,245	3,245	3,245
101-170.209-709.000	ICMA CONTRIBUTION	500	500	750	750
101-170.209-710.000	LONGEVITY	640	640	1,600	1,600
101-170.209-714.000	FICA	12,015	13,700	13,700	13,850
101-170.209-715.000	HEALTH INSURANCE	41,937	51,000	51,000	63,100
101-170.209-716.000	LIFE/DISABILITY INSURANCE	692	985	985	985
101-170.209-717.000	PENSION	20,222	21,800	21,800	24,800
101-170.209-717.500	VantageCare	3,277	3,300	3,300	3,300
101-170.209-718.000	WORKERS COMPENSATION	689	1,150	700	1,000
101-170.209-728.000	OPERATING SUPPLIES	2,247	4,000	4,000	4,000
101-170.209-819.000	TRAINING	1,050	1,850	2,850	2,975
101-170.209-820.000	CONTRACTUAL SERVICES	70,706	77,500	41,000	
101-170.209-821.000	PROFESSIONAL SERVICES	2,500	28,500	28,500	28,500
101-170.209-825.000	PROFESSIONAL CONFERENCES/DUES	580	600	620	975
101-170.209-870.000	MILEAGE		200	200	300
101-170.209-980.000	OFFICE EQUIPMENT & FURNITURE			500	
NET OF REVENUES/APPROPRIATIONS - 170.209 - ASSESSING		(323,944)	(383,320)	(379,750)	(407,180)
Dept 170.215 - CLERK					
101-170.215-701.000	SALARIES	197,132	211,300	206,000	214,000
101-170.215-706.000	OVERTIME	5,430	1,000	1,000	1,000
101-170.215-709.000	ICMA CONTRIBUTION	500	500	500	500
101-170.215-710.000	LONGEVITY			1,600	1,600
101-170.215-714.000	FICA	15,606	16,240	16,000	16,600
101-170.215-715.000	HEALTH INSURANCE	30,078	21,200	16,600	39,500
101-170.215-715.010	FLEXIBLE BENEFIT	4,125	4,500	4,500	4,500
101-170.215-716.000	LIFE/DISABILITY INSURANCE	887	1,250	1,250	1,250
101-170.215-717.000	PENSION	20,468	20,000	26,500	36,000
101-170.215-717.500	VantageCare	3,845	4,120	4,120	4,200
101-170.215-718.000	WORKERS COMPENSATION	496	920	600	730
101-170.215-728.000	OPERATING SUPPLIES	1,691	1,000	1,000	1,000
101-170.215-750.000	PUBLICATIONS		500	500	500
101-170.215-820.000	CONTRACTUAL SERVICES	7,105	12,000	12,000	12,000
101-170.215-825.000	PROFESSIONAL CONFERENCES/DUES	998	3,000	3,000	3,000
101-170.215-826.000	COMPUTER SERVICES/SUPPLIES	570	1,000	1,000	1,000
101-170.215-870.000	MILEAGE		300	300	100
101-170.215-980.000	OFFICE EQUIPMENT & FURNITURE	212	500	500	
NET OF REVENUES/APPROPRIATIONS - 170.215 - CLERK		(289,143)	(299,330)	(296,970)	(337,480)

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 PROJECTED ACTIVITY	2022 REQUESTED BUDGET
Dept 170.226 - ADMIN & HUMAN RESOURCES					
101-170.226-701.000	SALARIES	416,470	409,000	403,200	405,000
101-170.226-701.080	SALARIES - TEMPORARY	6,348			
101-170.226-706.000	OVERTIME	737			
101-170.226-709.000	ICMA CONTRIBUTION	2,700	2,800	2,780	2,850
101-170.226-710.000	LONGEVITY	1,292	1,280	1,280	1,280
101-170.226-714.000	FICA	32,365	31,300	31,700	31,500
101-170.226-715.000	HEALTH INSURANCE	39,367	60,000	61,000	60,000
101-170.226-715.010	FLEXIBLE BENEFIT	7,500	4,500	4,500	4,500
101-170.226-716.000	LIFE/DISABILITY INSURANCE	3,188	3,100	3,100	3,500
101-170.226-717.000	PENSION	41,548	40,400	40,400	44,100
101-170.226-717.500	VantageCare	6,976	6,750	7,200	7,500
101-170.226-718.000	WORKERS COMPENSATION	840	1,600	1,000	1,600
101-170.226-723.000	AUTO ALLOWANCE	8,971	9,700	9,600	9,600
101-170.226-728.000	OPERATING SUPPLIES	86	1,000	1,000	1,000
101-170.226-809.000	ACTUARIAL SERVICES	12,400	25,000	13,450	20,000
101-170.226-814.000	MEETING EXPENSE	142	2,000	2,000	2,000
101-170.226-819.000	TRAINING		30,000	30,000	30,000
101-170.226-820.000	CONTRACTUAL SERVICES	3,800	5,000	5,000	5,000
101-170.226-822.000	PERSONNEL/LABOR RELATIONS	156			
101-170.226-822.010	EMPLOYEE RECOGNITION	39	5,000	5,000	5,000
101-170.226-822.020	INTERVIEW/HIRING EXPENSES	3,192	4,000	4,000	4,000
101-170.226-825.000	PROFESSIONAL CONFERENCES/DUES	3,867	7,000	7,000	7,000
101-170.226-835.000	PHYSICALS	17,002	26,000	26,000	26,000
101-170.226-835.010	EMPLOYEE WELLNESS PROGRAM	22,132	15,000	15,000	15,000
101-170.226-870.000	MILEAGE	69			
101-170.226-942.000	EQUIPMENT RENTAL	4,500	21,750	21,750	21,750
NET OF REVENUES/APPROPRIATIONS - 170.226 - ADMIN & HUMAN RES		(635,687)	(712,180)	(695,960)	(708,180)
Dept 170.230 - INFORMATION TECHNOLOGY					
101-170.230-701.000	SALARIES	226,973	229,000	235,000	241,000
101-170.230-709.000	ICMA CONTRIBUTION	600	600	850	850
101-170.230-710.000	LONGEVITY	1,280	1,280	1,280	2,700
101-170.230-714.000	FICA	17,524	17,650	18,700	18,700
101-170.230-715.000	HEALTH INSURANCE	30,558	37,000	30,000	26,000
101-170.230-715.010	FLEXIBLE BENEFIT	2,925	1,800	6,300	6,300
101-170.230-716.000	LIFE/DISABILITY INSURANCE	949	1,350	1,350	1,400
101-170.230-717.000	PENSION	19,982	22,450	23,500	23,500
101-170.230-717.500	VantageCare	3,996	4,500	4,500	4,700
101-170.230-718.000	WORKERS COMPENSATION	554	1,000	600	1,000
101-170.230-728.000	OPERATING SUPPLIES		800	800	500
101-170.230-819.000	TRAINING		7,500		
101-170.230-820.000	CONTRACTUAL SERVICES	29,294	47,000	172,000	121,000
101-170.230-821.000	PROFESSIONAL SERVICES				32,000
101-170.230-825.000	PROFESSIONAL CONFERENCES/DUES		2,500	2,500	33,000
101-170.230-826.000	COMPUTER SERVICES/SUPPLIES	16,662	15,500	15,500	12,500
101-170.230-826.010	Existing Software License Agreements	225,169	215,000	230,000	244,000
101-170.230-826.020	Existing Hardware Licenses	7,825	16,250	16,250	11,500
101-170.230-826.030	DATA SERVICES	13,893	7,500		
NET OF REVENUES/APPROPRIATIONS - 170.230 - INFORMATION TECHN		(598,184)	(628,680)	(759,130)	(780,650)

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 PROJECTED ACTIVITY	2022 REQUESTED BUDGET
Dept 170.253 - TREASURER					
101-170.253-701.000	SALARIES	162,905	164,500	182,500	174,000
101-170.253-701.080	SALARIES - TEMPORARY	4,745		10,000	5,000
101-170.253-702.000	SICK LEAVE INCENTIVE PAY	214			
101-170.253-706.000	OVERTIME	3,149	1,500	6,000	1,500
101-170.253-709.000	ICMA CONTRIBUTION	500	500	500	500
101-170.253-710.000	LONGEVITY	1,280	1,520	1,800	1,280
101-170.253-714.000	FICA	13,009	12,750	14,700	13,400
101-170.253-715.000	HEALTH INSURANCE	32,819	43,750	40,000	51,600
101-170.253-716.000	LIFE/DISABILITY INSURANCE	735	1,000	1,000	1,000
101-170.253-717.000	PENSION	22,837	25,500	30,000	34,500
101-170.253-717.500	VantageCare	3,260	3,250	3,250	3,300
101-170.253-718.000	WORKERS COMPENSATION	322	550	350	600
101-170.253-728.000	OPERATING SUPPLIES	654	200	200	200
101-170.253-730.000	POSTAGE	10,582	11,000	11,000	11,500
101-170.253-825.000	PROFESSIONAL CONFERENCES/DUES	(743)	3,500	3,500	3,500
101-170.253-870.000	MILEAGE	147	500	200	200
101-170.253-900.000	PRINTING/PUBLISHING	5,857	6,500	6,500	6,500
101-170.253-955.000	MISCELLANEOUS	388	400	400	400
101-170.253-980.000	OFFICE EQUIPMENT & FURNITURE	282	500	500	500
NET OF REVENUES/APPROPRIATIONS - 170.253 - TREASURER		(262,942)	(277,420)	(312,400)	(309,480)
Dept 170.260 - WATERSHED MANAGEMENT					
101-170.260-820.000	CONTRACTUAL SERVICES	6,606	40,000	40,000	40,000
101-170.260-842.000	DRAINS AT LARGE	102,270	103,000	90,000	90,000
101-170.260-842.500	CHAPTER 20 DRAINS		50,000		350,000
101-170.260-843.500	SPECIAL PROJECT DRAINS - PRINCIPAL	240,408	380,500	396,450	400,000
101-170.260-843.501	SPECIAL PROJECT DRAINS - INTEREST	63,860	121,000	81,850	85,000
NET OF REVENUES/APPROPRIATIONS - 170.260 - WATERSHED MANAGE		(413,144)	(694,500)	(608,300)	(965,000)
Dept 170.268 - BUILDING MAINTENANCE					
101-170.268-701.000	SALARIES	54,396	56,000	55,500	56,200
101-170.268-706.000	OVERTIME	2,885	5,000	5,000	5,000
101-170.268-709.000	ICMA CONTRIBUTION	250	250	250	250
101-170.268-710.000	LONGEVITY	320	320	320	320
101-170.268-714.000	FICA	4,977	4,750	4,750	5,100
101-170.268-715.000	HEALTH INSURANCE	17,146	17,000	15,000	17,000
101-170.268-715.010	FLEXIBLE BENEFIT	4,500	4,500	4,500	4,500
101-170.268-716.000	LIFE/DISABILITY INSURANCE	281	325	325	350
101-170.268-717.000	PENSION	7,782	10,600	11,500	12,500
101-170.268-717.500	VantageCare	1,150	1,100	1,100	1,100
101-170.268-718.000	WORKERS COMPENSATION	1,353	2,675	1,600	2,800
101-170.268-727.000	LICENSES	3,173	1,200	1,200	1,200
101-170.268-728.000	OPERATING SUPPLIES	10,826	21,000	18,000	20,000
101-170.268-761.000	CLOTHING ALLOWANCE	161	750	750	1,000
101-170.268-819.000	TRAINING	(256)	1,500	1,500	1,500
101-170.268-820.000	CONTRACTUAL SERVICES	243,027	243,000	245,000	275,000
101-170.268-825.000	PROFESSIONAL CONFERENCES/DUES	58			
101-170.268-827.000	RADIO MAINTENANCE	67	100		
101-170.268-828.000	SOLID WASTE CONTAINER SERVICES	9,565	12,000	12,000	15,000
101-170.268-930.000	BUILDING REPAIRS	7,173	45,000	12,000	15,000
101-170.268-937.000	BUILDING MAINTENANCE	17,904	45,000	12,000	15,000
101-170.268-942.000	EQUIPMENT RENTAL	14,250	14,960	14,960	14,960
101-170.268-979.000	MACHINERY AND EQUIPMENT	176	5,000	5,000	5,000
NET OF REVENUES/APPROPRIATIONS - 170.268 - BUILDING MAINTENAN		(401,164)	(492,030)	(422,255)	(468,780)

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 PROJECTED ACTIVITY	2022 REQUESTED BUDGET
Dept 170.269 - Grounds Maintenance					
101-170.269-701.000	SALARIES	47,721	48,500	48,600	49,500
101-170.269-701.080	SALARIES - TEMPORARY	6,495	12,000	5,000	12,000
101-170.269-706.000	OVERTIME	3,319	7,000	5,000	7,000
101-170.269-709.000	ICMA CONTRIBUTION	250	250	250	250
101-170.269-710.000	LONGEVITY	1,280	1,280	1,280	1,280
101-170.269-714.000	FICA	4,587	5,350	5,350	5,650
101-170.269-715.000	HEALTH INSURANCE	17,460	16,000	15,000	12,000
101-170.269-716.000	LIFE/DISABILITY INSURANCE	281	300	300	300
101-170.269-717.000	PENSION	7,115	10,700	11,000	12,400
101-170.269-717.500	VantageCare	995	950	950	1,000
101-170.269-718.000	WORKERS COMPENSATION	1,254	2,050	1,200	2,150
101-170.269-727.000	LICENSES	2,014	1,200	1,200	1,200
101-170.269-728.000	OPERATING SUPPLIES	3,763	11,000	10,000	11,000
101-170.269-760.000	UNIFORMS	402			
101-170.269-761.000	CLOTHING ALLOWANCE	321	750	750	1,000
101-170.269-819.000	TRAINING	214	1,500	1,500	1,500
101-170.269-820.000	CONTRACTUAL SERVICES	19,741	25,000	25,000	30,000
101-170.269-827.000	RADIO MAINTENANCE	10	100		
101-170.269-934.000	GROUND MAINTENANCE	4,923	18,000	18,000	53,000
101-170.269-936.000	EQUIPMENT MAINTENANCE	135	650		
101-170.269-942.000	EQUIPMENT RENTAL	68,500	60,140	60,140	60,140
101-170.269-979.000	MACHINERY AND EQUIPMENT	1,045	1,500	1,500	1,500
NET OF REVENUES/APPROPRIATIONS - 170.269 - Grounds Maintenance		(191,825)	(224,220)	(212,020)	(262,870)
Dept 170.276 - CEMETERY					
101-170.276-701.000	SALARIES	19,034	19,200	19,800	20,500
101-170.276-701.080	SALARIES - TEMPORARY	5,388	12,000		12,000
101-170.276-706.000	OVERTIME	2,248	2,000	4,000	2,000
101-170.276-709.000	ICMA CONTRIBUTION	63	65	65	65
101-170.276-710.000	LONGEVITY	240	240	240	240
101-170.276-714.000	FICA	2,047	2,600	2,100	2,700
101-170.276-715.000	HEALTH INSURANCE	2,074	4,000	3,700	4,000
101-170.276-716.000	LIFE/DISABILITY INSURANCE	48	115	115	120
101-170.276-717.000	PENSION	2,351	2,600	2,600	2,600
101-170.276-717.500	VantageCare	379	415	415	450
101-170.276-718.000	WORKERS COMPENSATION	262	550	325	500
101-170.276-728.000	OPERATING SUPPLIES	2,194	3,000	3,000	3,000
101-170.276-760.000	UNIFORMS		100		
101-170.276-820.000	CONTRACTUAL SERVICES				10,000
101-170.276-880.000	COMMUNITY PROMOTION		1,000	1,000	1,000
101-170.276-920.000	UTILITIES-ELECTRIC/GAS/WATER	580	400	1,000	1,000
101-170.276-930.000	BUILDING REPAIRS		500		500
101-170.276-942.000	EQUIPMENT RENTAL	12,400	24,260	24,260	24,260
101-170.276-980.000	OFFICE EQUIPMENT & FURNITURE				1,000
NET OF REVENUES/APPROPRIATIONS - 170.276 - CEMETERY		(49,308)	(73,045)	(62,620)	(85,935)

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 PROJECTED ACTIVITY	2022 REQUESTED BUDGET
Dept 170.277 - RECYCLING CENTER					
101-170.277-701.000	SALARIES	35,317	35,350	37,000	37,500
101-170.277-706.000	OVERTIME	62	150		
101-170.277-710.000	LONGEVITY	640	640	650	960
101-170.277-714.000	FICA	2,729	2,760	3,000	3,000
101-170.277-715.000	HEALTH INSURANCE	11,817	11,600	11,600	12,000
101-170.277-716.000	LIFE/DISABILITY INSURANCE	148	210	210	220
101-170.277-717.000	PENSION	3,502	3,500	3,700	3,700
101-170.277-717.500	VantageCare	700	700	700	750
101-170.277-718.000	WORKERS COMPENSATION	156	270	270	275
101-170.277-728.000	OPERATING SUPPLIES	42	100	100	100
101-170.277-820.000	CONTRACTUAL SERVICES	24,750	24,000	24,000	24,000
101-170.277-880.000	COMMUNITY PROMOTION	200	2,000	2,000	2,000
101-170.277-888.500	RECYCLING-SPECIAL PROJECTS	23,386	10,000	10,000	10,000
101-170.277-934.000	GROUNDS MAINTENANCE		10,000	10,000	10,000
NET OF REVENUES/APPROPRIATIONS - 170.277 - RECYCLING CENTER		(103,449)	(101,280)	(103,230)	(104,505)

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 PROJECTED ACTIVITY	2022 REQUESTED BUDGET
Dept 300.301 - POLICE					
101-300.301-701.000	SALARIES	2,314,262	2,422,000	2,400,000	2,500,000
101-300.301-701.040	SALARIES-RECORD DIVISION	164,991	170,000	162,000	181,500
101-300.301-701.050	SALARIES-CROSSING GUARDS	10,164	29,000	25,000	29,000
101-300.301-701.170	SALARIES-CADETS	80,843	90,000	95,000	95,000
101-300.301-702.000	SICK LEAVE INCENTIVE PAY	6,892	12,300	14,100	28,000
101-300.301-702.010	HOLIDAY PAYOUT	74,137	85,000	80,000	110,000
101-300.301-706.000	OVERTIME	68,333	80,000	80,000	80,000
101-300.301-706.010	OVERTIME-COURT HEARINGS	8,464	10,000	10,000	10,000
101-300.301-706.030	OVERTIME-RECORDS DIVISION		1,000	1,000	1,000
101-300.301-706.040	OVERTIME-SCHOOL SECURITY	9,812	12,000	12,000	12,000
101-300.301-706.050	OVERTIME-CANINE UNIT	1,818	4,200	4,200	4,200
101-300.301-706.060	OVERTIME-TRAINING	15,864	17,000	17,000	17,000
101-300.301-706.070	OVERTIME-HOLIDAY	19,431	36,000	36,000	36,000
101-300.301-706.300	OVERTIME-GRANT	103			
101-300.301-709.000	ICMA CONTRIBUTION	250	250	250	250
101-300.301-710.000	LONGEVITY	26,206	26,300	26,300	23,000
101-300.301-714.000	FICA	218,491	240,000	230,000	240,000
101-300.301-715.000	HEALTH INSURANCE	381,252	500,000	440,000	450,000
101-300.301-715.010	FLEXIBLE BENEFIT	57,375	58,500	58,500	58,500
101-300.301-716.000	LIFE/DISABILITY INSURANCE	11,783	15,300	15,000	15,100
101-300.301-717.000	PENSION	1,808,442	2,042,500	2,042,500	2,075,000
101-300.301-717.500	VantageCare	4,596	14,500	14,500	42,000
101-300.301-718.000	WORKERS COMPENSATION	45,002	76,200	45,000	73,000
101-300.301-720.000	PHYSICAL FITNESS AWARDS	7,400	12,000	10,000	12,000
101-300.301-727.000	LICENSES	14,650	20,000	15,000	15,000
101-300.301-728.000	OPERATING SUPPLIES	9,744	12,000	12,000	12,000
101-300.301-728.020	OPERATING SUPPLIES-BREATHALYZE		500	500	650
101-300.301-728.040	OPERATING SUPPLIES-CANINE UNIT	1,261	1,500	1,500	1,500
101-300.301-728.050	OPERATING SUPPLIES-CRIME PREV.	2,380	3,000	3,000	3,000
101-300.301-728.070	OPERATING SUPPLIES-DARE PROG.	2,965	3,000	3,000	3,000
101-300.301-728.300	Operating Costs - Spec Resp Team		2,500	2,500	2,500
101-300.301-739.000	AMMUNITION	3,875	16,000	16,000	24,000
101-300.301-750.000	PUBLICATIONS		500	500	1,200
101-300.301-760.000	UNIFORMS	15,489	25,000	25,000	25,000
101-300.301-761.000	CLOTHING ALLOWANCE	3,161	3,500	3,500	3,500
101-300.301-762.000	UNIFORM CLEANING	6,925	12,500	8,000	12,500
101-300.301-764.000	SHOES AND BOOTS	2,501	4,500	3,000	4,500
101-300.301-811.000	ACCREDITATION STUDY		1,200	1,000	1,000
101-300.301-820.035	TOWING SERVICES	2,306	2,500	2,500	2,500
101-300.301-820.040	911 OPERATION	9,000	15,000	15,000	15,000
101-300.301-820.060	PRINTING CONTRACT	1,060	2,500	2,500	2,500
101-300.301-820.065	Record Shredding and Storage	185	400	400	
101-300.301-825.000	PROFESSIONAL CONFERENCES/DUES	3,431	5,500	5,500	5,500
101-300.301-826.000	COMPUTER SERVICES/SUPPLIES	4,736	9,100	5,000	5,000
101-300.301-827.000	RADIO MAINTENANCE	8,268	15,000	9,000	9,000
101-300.301-831.000	TRAINING	13,817	28,000	28,000	28,000
101-300.301-831.500	TRAINING-REIMBURSABLE				5,000
101-300.301-851.000	COMMUNICATIONS	403	500	500	500
101-300.301-870.000	MILEAGE	17	1,200	500	1,200
101-300.301-936.000	EQUIPMENT MAINTENANCE	1,352	3,000	3,000	7,000
101-300.301-942.000	EQUIPMENT RENTAL	301,470	208,625	208,625	208,625
101-300.301-956.060	BICYCLE PATROL FUND*	60	400		400
101-300.301-979.000	MACHINERY AND EQUIPMENT	26,872	17,000	17,000	25,200
NET OF REVENUES/APPROPRIATIONS - 300.301 - POLICE		(5,771,839)	(6,368,475)	(6,210,375)	(6,517,325)

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 PROJECTED ACTIVITY	2022 REQUESTED BUDGET
Dept 300.336 - FIRE DEPARTMENT					
101-300.336-701.000	SALARIES	2,229,854	2,404,100	2,350,000	2,700,000
101-300.336-701.060	SALARIES-PART TIME FIREFIGHTRS	10,921	25,000	25,000	25,000
101-300.336-701.070	SALARIES-ACTING PAY	30,258	25,000	25,000	25,000
101-300.336-702.000	SICK LEAVE INCENTIVE PAY	3,606	18,000	20,000	34,200
101-300.336-702.010	HOLIDAY PAYOUT	84,459	100,000	90,000	98,100
101-300.336-706.000	OVERTIME	106,512	85,000	85,000	85,000
101-300.336-706.060	OVERTIME-TRAINING	5,050	15,000	10,000	15,000
101-300.336-706.070	OVERTIME-HOLIDAY	6,119	12,000	10,000	12,000
101-300.336-709.000	ICMA CONTRIBUTION	250	250	250	250
101-300.336-710.000	LONGEVITY	27,585	26,560	26,560	26,300
101-300.336-714.000	FICA	195,705	215,000	215,000	218,000
101-300.336-715.000	HEALTH INSURANCE	436,565	485,000	430,000	478,000
101-300.336-715.010	FLEXIBLE BENEFIT	44,598	45,000	45,000	50,000
101-300.336-716.000	LIFE/DISABILITY INSURANCE	10,119	14,500	14,500	14,600
101-300.336-717.000	PENSION	2,081,987	2,429,900	2,400,000	2,520,000
101-300.336-717.500	VantageCare	16,726	11,800	26,000	30,200
101-300.336-718.000	WORKERS COMPENSATION	58,321	100,000	60,000	114,000
101-300.336-720.000	PHYSICAL FITNESS AWARDS	15,500	17,500	15,500	17,000
101-300.336-721.000	FOOD ALLOWANCE	22,776	19,800	25,000	25,600
101-300.336-723.000	AUTO ALLOWANCE	3,729			
101-300.336-726.000	SPECIAL EQUIPMENT	30,678	34,200	60,000	25,500
101-300.336-728.000	OPERATING SUPPLIES	8,687	12,500	12,500	12,500
101-300.336-728.090	OPERATING SUPPLIES-AMBULANCE	82,817	80,000	80,000	80,000
101-300.336-732.000	HAZMAT	9,993	9,000	9,000	9,000
101-300.336-750.000	PUBLICATIONS	125	1,200	1,200	1,200
101-300.336-760.000	UNIFORMS	10,466	13,000	13,000	13,000
101-300.336-762.000	UNIFORM CLEANING	379	3,000	3,000	2,000
101-300.336-764.000	SHOES AND BOOTS	1,302	6,500	6,000	6,000
101-300.336-820.000	CONTRACTUAL SERVICES	20,833	30,000	30,000	32,000
101-300.336-823.000	EMERGENCY MEDICAL TRAINING	4,714	7,000	7,000	7,000
101-300.336-825.000	PROFESSIONAL CONFERENCES/DUES	1,543	2,500	2,500	2,500
101-300.336-827.000	RADIO MAINTENANCE	11,143	13,860	13,860	13,860
101-300.336-831.000	TRAINING	10,163	18,000	18,000	23,000
101-300.336-880.000	COMMUNITY PROMOTION	1,986	5,000	5,000	5,000
101-300.336-936.000	EQUIPMENT MAINTENANCE	4,920	15,500	15,500	15,500
101-300.336-942.000	EQUIPMENT RENTAL	280,000	282,820	282,820	282,820
101-300.336-979.000	MACHINERY AND EQUIPMENT	31,029	45,000	45,000	40,000
101-300.336-980.000	OFFICE EQUIPMENT & FURNITURE		500		500
NET OF REVENUES/APPROPRIATIONS - 300.336 - FIRE DEPARTMENT		(5,901,418)	(6,628,990)	(6,477,190)	(7,059,630)

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 PROJECTED ACTIVITY	2022 REQUESTED BUDGET
Dept 300.371 - DEV. - BUILDING DIVISION					
101-300.371-701.000	SALARIES	392,061	400,000	375,000	422,000
101-300.371-701.080	SALARIES - TEMPORARY		6,000	6,000	6,000
101-300.371-702.000	SICK LEAVE INCENTIVE PAY	298		825	840
101-300.371-706.000	OVERTIME	246		200	
101-300.371-709.000	ICMA CONTRIBUTION	1,063	1,063	1,065	1,100
101-300.371-710.000	LONGEVITY	2,834	3,850	4,300	2,900
101-300.371-714.000	FICA	30,796	31,450	31,450	33,200
101-300.371-715.000	HEALTH INSURANCE	33,348	41,000	36,000	38,000
101-300.371-715.010	FLEXIBLE BENEFIT	9,000	9,000	10,125	10,125
101-300.371-716.000	LIFE/DISABILITY INSURANCE	1,347	1,900	1,900	1,900
101-300.371-717.000	PENSION	26,326	29,000	29,000	30,000
101-300.371-717.500	VantageCare	6,215	6,300	6,300	6,300
101-300.371-718.000	WORKERS COMPENSATION	1,689	2,800	1,700	2,900
101-300.371-728.000	OPERATING SUPPLIES	1,211	1,000	1,250	1,250
101-300.371-750.000	PUBLICATIONS		1,000	1,000	1,000
101-300.371-825.000	PROFESSIONAL CONFERENCES/DUES	1,940	3,000	3,000	3,000
101-300.371-827.000	RADIO MAINTENANCE	906	500	500	750
101-300.371-870.000	MILEAGE		100		
101-300.371-942.000	EQUIPMENT RENTAL	39,600	23,155	23,155	23,155
NET OF REVENUES/APPROPRIATIONS - 300.371 - DEV. - BUILDING DIVIS		(548,880)	(561,118)	(532,770)	(584,420)
Dept 300.400 - DEV. - PLANNING/ADMIN.					
101-300.400-701.000	SALARIES	359,034	354,000	335,000	345,000
101-300.400-701.080	SALARIES - TEMPORARY	734	6,000	6,000	6,000
101-300.400-701.090	SALARIES-APPOINTED OFFICIALS	5,220	10,000	10,000	10,000
101-300.400-706.000	OVERTIME	1,197	6,000	3,000	6,000
101-300.400-709.000	ICMA CONTRIBUTION	1,187	2,400	1,900	1,900
101-300.400-710.000	LONGEVITY	1,920	1,920	1,300	
101-300.400-714.000	FICA	27,612	29,100	23,900	28,100
101-300.400-715.000	HEALTH INSURANCE	49,370	68,500	65,000	65,000
101-300.400-715.010	FLEXIBLE BENEFIT	1,875		2,100	3,375
101-300.400-716.000	LIFE/DISABILITY INSURANCE	1,702	2,100	2,000	2,100
101-300.400-717.000	PENSION	22,237	29,500	26,500	31,000
101-300.400-717.500	VantageCare	6,571	7,000	7,000	6,800
101-300.400-718.000	WORKERS COMPENSATION	1,869	2,800	1,500	2,500
101-300.400-728.000	OPERATING SUPPLIES	47	1,250	1,250	2,500
101-300.400-750.000	PUBLICATIONS	547	1,000	1,000	1,000
101-300.400-821.000	PROFESSIONAL SERVICES	5,606	20,000	20,000	40,000
101-300.400-825.000	PROFESSIONAL CONFERENCES/DUES	3,468	6,000	6,000	7,500
101-300.400-827.000	RADIO MAINTENANCE	1,784	1,600	1,920	2,000
101-300.400-870.000	MILEAGE	129	2,000	300	300
101-300.400-942.000	EQUIPMENT RENTAL	7,900	4,635	4,635	4,635
NET OF REVENUES/APPROPRIATIONS - 300.400 - DEV. - PLANNING/ADM		(500,009)	(555,805)	(520,305)	(565,710)
Dept 440.446 - STREET & HIGHWAYS					
101-440.446-821.000	PROFESSIONAL SERVICES	20,223			
NET OF REVENUES/APPROPRIATIONS - 440.446 - STREET & HIGHWAYS		(20,223)			

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 PROJECTED ACTIVITY	2022 REQUESTED BUDGET
Dept 600.749 - HUMAN SERVICES					
101-600.749-701.000	SALARIES	42,533	42,800	43,800	44,525
101-600.749-701.090	SALARIES-APPOINTED OFFICIALS	705	1,200	1,200	1,200
101-600.749-710.000	LONGEVITY	320	320	640	640
101-600.749-714.000	FICA	3,441	3,275	3,750	3,550
101-600.749-715.000	HEALTH INSURANCE	3,929	8,000	5,000	6,000
101-600.749-715.010	FLEXIBLE BENEFIT	4,500	4,500	4,500	4,500
101-600.749-716.000	LIFE/DISABILITY INSURANCE	181	245	245	260
101-600.749-717.000	PENSION	4,223	4,100	4,300	4,500
101-600.749-717.500	VantageCare	845	810	810	900
101-600.749-718.000	WORKERS COMPENSATION	212	315	200	310
NET OF REVENUES/APPROPRIATIONS - 600.749 - HUMAN SERVICES		(60,889)	(65,565)	(64,445)	(66,385)
Dept 728.500 - MERIDIAN REDEVELOPMENT					
101-728.500-821.000	PROFESSIONAL SERVICES	130,000	700,000	40,000	2,000,000
101-728.500-880.000	COMMUNITY PROMOTION			486,700	
NET OF REVENUES/APPROPRIATIONS - 728.500 - MERIDIAN REDEVELOP		(130,000)	(700,000)	(526,700)	(2,000,000)
Dept 750.752 - PARK COMMISSION					
101-750.752-701.090	SALARIES-APPOINTED OFFICIALS	1,800	3,375	3,375	3,750
101-750.752-714.000	FICA	138	260	260	300
101-750.752-718.000	WORKERS COMPENSATION	6	10	10	10
101-750.752-728.000	OPERATING SUPPLIES		600	600	600
101-750.752-825.000	PROFESSIONAL CONFERENCES/DUES	1,138	1,600	1,600	1,600
NET OF REVENUES/APPROPRIATIONS - 750.752 - PARK COMMISSION		(3,082)	(5,845)	(5,845)	(6,260)
Dept 750.753 - PARKS AND RECREATION ADMIN.					
101-750.753-701.000	SALARIES	68,860	76,500	70,000	76,300
101-750.753-701.080	SALARIES - TEMPORARY	1,119	10,980	10,980	12,936
101-750.753-706.000	OVERTIME	89	300	5,000	5,000
101-750.753-709.000	ICMA CONTRIBUTION	125	125	125	275
101-750.753-710.000	LONGEVITY	1,280	1,280	640	640
101-750.753-714.000	FICA	5,459	6,900	6,300	7,300
101-750.753-715.000	HEALTH INSURANCE	9,254	8,500	8,500	10,100
101-750.753-715.010	FLEXIBLE BENEFIT	2,250	2,250	600	
101-750.753-716.000	LIFE/DISABILITY INSURANCE	332	450	450	450
101-750.753-717.000	PENSION	7,812	10,500	8,000	6,400
101-750.753-717.500	VantageCare	1,351	1,500	1,400	1,500
101-750.753-718.000	WORKERS COMPENSATION	447	835	500	875
101-750.753-728.000	OPERATING SUPPLIES	2,462	3,500	3,500	4,000
101-750.753-825.000	PROFESSIONAL CONFERENCES/DUES	360	600	600	1,550
101-750.753-870.000	MILEAGE			50	50
101-750.753-880.000	COMMUNITY PROMOTION	2,811	25,900	25,900	29,000
101-750.753-882.500	Recreation Program Expenses	17,312	75,000	75,000	50,000
101-750.753-975.000	PARK DEVELOPMENT				5,000
NET OF REVENUES/APPROPRIATIONS - 750.753 - PARKS AND RECREATIC		(121,323)	(225,120)	(217,545)	(211,376)

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 PROJECTED ACTIVITY	2022 REQUESTED BUDGET
Dept 750.754 - Recreation					
101-750.754-701.000	SALARIES	83,418	57,800	57,700	59,200
101-750.754-701.080	SALARIES - TEMPORARY	3,457	14,400	8,000	16,000
101-750.754-702.000	SICK LEAVE INCENTIVE PAY	117			
101-750.754-706.000	OVERTIME	663	5,000	5,000	5,000
101-750.754-709.000	ICMA CONTRIBUTION	500	250	250	250
101-750.754-710.000	LONGEVITY	1,280	1,280	1,280	1,280
101-750.754-714.000	FICA	6,533	6,050	5,500	6,400
101-750.754-715.000	HEALTH INSURANCE	7,825	7,600	6,500	7,600
101-750.754-716.000	LIFE/DISABILITY INSURANCE	475	350	350	350
101-750.754-717.000	PENSION	7,497	6,200	5,800	6,400
101-750.754-717.500	VantageCare	1,499	1,150	1,160	1,200
101-750.754-718.000	WORKERS COMPENSATION	2,073	2,250	2,100	2,325
101-750.754-825.000	PROFESSIONAL CONFERENCES/DUES	556	800	1,300	2,000
101-750.754-870.000	MILEAGE	105	50	50	50
101-750.754-882.500	Recreation Program Expenses	13,470	12,000	12,000	15,000
101-750.754-882.501	Sporties for Shorties	124	1,000	1,000	2,000
101-750.754-882.507	ADULT SPORTS	447	3,000	3,000	3,000
101-750.754-882.601	Oaks Soccer	3,820	13,000	13,000	13,000
101-750.754-882.602	Oaks Football	1,410	2,500	2,600	2,700
101-750.754-882.801	HYRA Basketball	7,762	8,000	8,000	8,400
101-750.754-882.802	HYRA Baseball/Softball		1,100	1,100	2,000
101-750.754-882.803	HYRA Flag Football	1,410	1,500	1,500	1,500
101-750.754-882.804	HYRA Soccer	3,405	2,400	2,400	2,500
101-750.754-882.805	HYRA - Misc.		11,000	11,000	14,000
101-750.754-882.910	YOUTH BASEBALL/SOFTBALL	467	21,000	21,000	21,000
101-750.754-882.950	WILLIAMSTON REC EXPENDITURES	91	7,000	7,000	7,000
101-750.754-955.000	MISCELLANEOUS	3,128	20,000	20,000	20,000
NET OF REVENUES/APPROPRIATIONS - 750.754 - Recreation		(151,532)	(206,680)	(198,590)	(220,155)
Dept 750.758 - Park Maintenance					
101-750.758-701.000	SALARIES	119,465	126,000	130,000	135,000
101-750.758-701.080	SALARIES - TEMPORARY	11,583	14,400	14,400	16,800
101-750.758-706.000	OVERTIME	3,665	4,000	4,000	6,000
101-750.758-709.000	ICMA CONTRIBUTION	675	675	675	675
101-750.758-710.000	LONGEVITY	832	832	832	
101-750.758-714.000	FICA	11,199	11,300	12,000	12,368
101-750.758-715.000	HEALTH INSURANCE	23,212	39,000	39,000	39,000
101-750.758-715.010	FLEXIBLE BENEFIT	900	900	900	900
101-750.758-716.000	LIFE/DISABILITY INSURANCE	313	725	725	800
101-750.758-717.000	PENSION	9,850	15,000	12,000	12,000
101-750.758-717.500	VantageCare	2,474	2,400	2,400	2,600
101-750.758-718.000	WORKERS COMPENSATION	1,341	4,000	2,000	4,000
101-750.758-723.000	AUTO ALLOWANCE	6,729	7,200	7,200	7,200
101-750.758-727.000	LICENSES	4,462	2,400	3,000	3,000
101-750.758-728.000	OPERATING SUPPLIES	13,883	27,000	27,000	50,000
101-750.758-760.000	UNIFORMS	602	650	650	650
101-750.758-761.000	CLOTHING ALLOWANCE	321	1,875	1,875	1,875
101-750.758-820.000	CONTRACTUAL SERVICES	24,897	19,000	19,000	20,000
101-750.758-825.000	PROFESSIONAL CONFERENCES/DUES	106	500	500	500
101-750.758-827.000	RADIO MAINTENANCE	864	700	700	700
101-750.758-828.000	SOLID WASTE CONTAINER SERVICES				3,900
101-750.758-870.000	MILEAGE	141			
101-750.758-934.000	GROUNDS MAINTENANCE	2,793	10,000	10,000	16,000
101-750.758-936.000	EQUIPMENT MAINTENANCE	172	750	750	750
101-750.758-942.000	EQUIPMENT RENTAL	58,500	60,140	60,140	60,150
101-750.758-979.000	MACHINERY AND EQUIPMENT	5,979	2,500	2,500	2,500
NET OF REVENUES/APPROPRIATIONS - 750.758 - Park Maintenance		(304,958)	(351,947)	(352,247)	(397,368)

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 PROJECTED ACTIVITY	2022 REQUESTED BUDGET
Dept 750.759 - Park Development					
101-750.759-974.000	CONSTRUCTION/IMPROVEMENTS	450,000		2,000	
NET OF REVENUES/APPROPRIATIONS - 750.759 - Park Development		(450,000)		(2,000)	
Dept 750.775 - COMMUNITY ACTIVITIES					
101-750.775-880.000	COMMUNITY PROMOTION	5,800	6,000	6,000	6,000
101-750.775-883.000	MEALS ON WHEELS	4,000	4,000	5,000	5,000
101-750.775-886.000	COMMUNITY BAND	1,700	1,700	1,700	1,700
101-750.775-889.000	LAKE LANSING CLEAN UP	10,000	10,000	10,000	10,000
NET OF REVENUES/APPROPRIATIONS - 750.775 - COMMUNITY ACTIVITIES		(21,500)	(21,700)	(22,700)	(22,700)
Dept 750.806 - CABLE TV					
101-750.806-701.000	SALARIES	162,191	165,600	172,100	180,000
101-750.806-701.080	SALARIES - TEMPORARY	9,313	3,000	3,000	6,000
101-750.806-706.000	OVERTIME	584	2,000	2,000	2,000
101-750.806-709.000	ICMA CONTRIBUTION	750	750	750	750
101-750.806-710.000	LONGEVITY	960	960	960	960
101-750.806-714.000	FICA	13,822	13,200	13,500	14,200
101-750.806-715.000	HEALTH INSURANCE	6,786	11,500	11,500	11,700
101-750.806-715.010	FLEXIBLE BENEFIT	9,000	9,000	9,000	9,000
101-750.806-716.000	LIFE/DISABILITY INSURANCE	62	1,000	1,000	1,050
101-750.806-717.000	PENSION	15,800	18,300	17,300	18,000
101-750.806-717.500	VantageCare	3,160	3,300	3,300	3,500
101-750.806-718.000	WORKERS COMPENSATION		820	500	800
101-750.806-728.000	OPERATING SUPPLIES	150	500	500	500
101-750.806-750.000	PUBLICATIONS		20,900	25,338	15,000
101-750.806-820.000	CONTRACTUAL SERVICES	69,759	75,500	75,500	82,500
101-750.806-825.000	PROFESSIONAL CONFERENCES/DUES	6,375	10,445	10,445	13,400
101-750.806-870.000	MILEAGE	20	100	100	100
101-750.806-880.000	COMMUNITY PROMOTION	927	2,100	2,100	3,600
101-750.806-890.000	Special Events	2,255	3,000	3,000	5,000
101-750.806-936.000	EQUIPMENT MAINTENANCE	120	500	500	500
101-750.806-955.000	MISCELLANEOUS	675	500	500	500
101-750.806-980.010	VIDEO PRODUCTION EQUIPMENT	1,068	12,600	12,600	20,000
NET OF REVENUES/APPROPRIATIONS - 750.806 - CABLE TV		(303,777)	(355,575)	(365,493)	(389,060)
Dept 850.882 - ASSOCIATIONS AND AUTHORITIES					
101-850.882-825.010	CONVENTION/VISITORS BUREAU	3,650	3,700	3,700	3,700
101-850.882-825.020	TRI-COUNTY REGIONAL PLANNING	20,185	22,000	22,000	22,000
101-850.882-825.040	CHAMBER OF COMMERCE	28		340	400
101-850.882-825.060	MICHIGAN TOWNSHIPS ASSOCIATION	6,937	7,100	7,120	7,200
101-850.882-825.080	MICHIGAN MUNICIPAL LEAGUE	8,555	8,750	8,750	9,000
101-850.882-825.095	LEAP INC	15,000	15,000	15,000	15,000
NET OF REVENUES/APPROPRIATIONS - 850.882 - ASSOCIATIONS AND AUTHORITIES		(54,355)	(56,550)	(56,910)	(57,300)
Dept 900.901 - CAPITAL OUTLAY					
101-900.901-821.000	PROFESSIONAL SERVICES	15,292		3,570	
101-900.901-974.000	CONSTRUCTION/IMPROVEMENTS	2,159,635	485,000	855,000	305,000
101-900.901-980.015	New Computer Workstations				7,800
101-900.901-980.020	HARDWARE			35,000	68,000
101-900.901-980.040	Network Upgrades	28,419	107,000	107,000	500,000
101-900.901-980.050	Server Upgrades		35,000	35,000	27,500
101-900.901-980.070	Mobile Data Units	7,428	30,000	30,000	19,500
NET OF REVENUES/APPROPRIATIONS - 900.901 - CAPITAL OUTLAY		(2,210,774)	(657,000)	(1,065,570)	(927,800)

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 PROJECTED ACTIVITY	2022 REQUESTED BUDGET
Dept 965.966 - OPERATING TRANSFERS OUT					
101-965.966-999.000	TRANSFERS OUT	100,000			
101-965.966-999.008	TRANSFER-OUT TO LOCAL ROADS FUND	250,000	280,000	280,000	280,000
101-965.966-999.009	TRANSFER OUT TO MP FOR POLICE & FIRE	250,000	250,000	250,000	250,000
NET OF REVENUES/APPROPRIATIONS - 965.966 - OPERATING TRANSFER		(600,000)	(530,000)	(530,000)	(530,000)
ESTIMATED REVENUES - FUND 101					
		23,240,286	22,689,545	24,684,622	24,251,610
APPROPRIATIONS - FUND 101					
		23,528,940	23,657,420	23,701,525	26,740,969
NET OF REVENUES/APPROPRIATIONS - FUND 101		(288,654)	(967,875)	983,097	(2,489,359)
BEGINNING FUND BALANCE					
		10,494,418	10,205,759	10,205,759	11,188,856
ENDING FUND BALANCE					
		10,205,764	9,237,884	11,188,856	8,699,497

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 PROJECTED ACTIVITY	2022 REQUESTED BUDGET
Fund 203 - LOCAL ROADS					
Dept 000.000					
203-000.000-402.000	CURRENT PROPERTY TAXES	2,847		2,560	
203-000.000-412.000	DELINQUENT PROPERTY TAXES	21		105	
203-000.000-576.000	OTHER INTRGOVTL REVENUE		172,500	172,500	172,500
203-000.000-665.000	INTEREST	123,447	60,000	60,000	50,000
203-000.000-665.100	Gain/Loss on Investment	(18,624)			
203-000.000-665.200	Unrealized invest gain/loss	26,020			
203-000.000-699.000	OPERATING TRANSFER IN	250,000	280,000	280,000	280,000
203-000.000-821.000	PROFESSIONAL SERVICES	281,764	450,000	450,000	450,000
203-000.000-974.000	CONSTRUCTION/IMPROVEMENTS	4,354,881	3,500,000	3,500,000	3,500,000
NET OF REVENUES/APPROPRIATIONS - 000.000 -		(4,252,934)	(3,437,500)	(3,434,835)	(3,447,500)
ESTIMATED REVENUES - FUND 203		383,711	512,500	515,165	502,500
APPROPRIATIONS - FUND 203		4,636,645	3,950,000	3,950,000	3,950,000
NET OF REVENUES/APPROPRIATIONS - FUND 203		(4,252,934)	(3,437,500)	(3,434,835)	(3,447,500)
BEGINNING FUND BALANCE		11,825,876	7,572,942	7,572,942	4,138,107
ENDING FUND BALANCE		7,572,942	4,135,442	4,138,107	690,607

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 PROJECTED ACTIVITY	2022 REQUESTED BUDGET
Fund 204 - PEDESTRIAN BIKEPATH MILLAGE					
Dept 000.000					
204-000.000-403.000	BIKE PATH COLLECTIONS	601,504	601,000	617,000	628,000
204-000.000-412.000	DELINQUENT PROPERTY TAXES	177	150	450	100
204-000.000-576.000	OTHER INTRGOVTL REVENUE	250,000	2,713,300	748,800	3,337,000
204-000.000-611.000	PYMENT IN LIEU OF CONSTRUCTION	36,000			
204-000.000-665.000	INTEREST	7,965	8,000	2,000	2,000
NET OF REVENUES/APPROPRIATIONS - 000.000 -		895,646	3,322,450	1,368,250	3,967,100
Dept 440.450 - PEDESTRIAN BIKEPATH					
204-440.450-701.000	SALARIES	38,159	25,000	39,100	40,000
204-440.450-701.080	SALARIES - TEMPORARY		12,000	8,000	12,000
204-440.450-706.000	OVERTIME	1,248	1,500	3,000	2,000
204-440.450-709.000	ICMA CONTRIBUTION	163	165	165	165
204-440.450-710.000	LONGEVITY	784	785	785	785
204-440.450-714.000	FICA	3,145	4,900	4,200	4,400
204-440.450-715.000	HEALTH INSURANCE	3,453	10,500	10,500	10,500
204-440.450-715.010	FLEXIBLE BENEFIT	675	675	675	675
204-440.450-716.000	LIFE/DISABILITY INSURANCE	110	300	300	300
204-440.450-717.000	PENSION	6,894	6,400	6,900	7,300
204-440.450-717.500	VantageCare	778	950	950	800
204-440.450-718.000	WORKERS COMPENSATION	398	1,900	1,200	1,650
204-440.450-727.000	LICENSES	4,448	1,275	5,000	5,000
204-440.450-728.000	OPERATING SUPPLIES	670	1,500	1,500	1,500
204-440.450-761.000	CLOTHING ALLOWANCE			500	500
204-440.450-820.000	CONTRACTUAL SERVICES	7,124	40,000	40,000	60,000
204-440.450-950.000	Vehicle Charges	95,000	63,675	63,675	63,675
204-440.450-957.000	ADMINISTRATIVE	40,000	40,000	40,000	40,000
204-440.450-974.000	CONSTRUCTION/IMPROVEMENTS	298,293	3,615,000	500,000	3,945,000
NET OF REVENUES/APPROPRIATIONS - 440.450 - PEDESTRIAN BIKEPATH		(501,342)	(3,826,525)	(726,450)	(4,196,250)
ESTIMATED REVENUES - FUND 204		895,646	3,322,450	1,368,250	3,967,100
APPROPRIATIONS - FUND 204		501,342	3,826,525	726,450	4,196,250
NET OF REVENUES/APPROPRIATIONS - FUND 204		394,304	(504,075)	641,800	(229,150)
BEGINNING FUND BALANCE		1,101,777	1,496,081	1,496,081	2,137,881
ENDING FUND BALANCE		1,496,081	992,006	2,137,881	1,908,731

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 PROJECTED ACTIVITY	2022 REQUESTED BUDGET
Fund 205 - CATA Millage					
Dept 000.000					
205-000.000-407.000	CATA MILLAGE	2,203	368,000	368,100	376,500
205-000.000-412.000	DELINQUENT PROPERTY TAXES	17		200	50
205-000.000-665.000	INTEREST	92	100	100	100
205-000.000-813.000	CATA Services	10,000	368,000	368,000	380,000
NET OF REVENUES/APPROPRIATIONS - 000.000 -		(7,688)	100	400	(3,350)
ESTIMATED REVENUES - FUND 205		2,312	368,100	368,400	376,650
APPROPRIATIONS - FUND 205		10,000	368,000	368,000	380,000
NET OF REVENUES/APPROPRIATIONS - FUND 205		(7,688)	100	400	(3,350)
BEGINNING FUND BALANCE		17,381	9,692	9,692	10,092
ENDING FUND BALANCE		9,693	9,792	10,092	6,742

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 PROJECTED ACTIVITY	2022 REQUESTED BUDGET
Fund 207 - SENIOR CENTER MILLAGE					
Dept 000.000					
207-000.000-409.000	Community Services Millage	150,970	154,500	154,800	158,000
207-000.000-412.000	DELINQUENT PROPERTY TAXES	44	50	110	50
207-000.000-665.000	INTEREST	1,792	2,000	600	500
207-000.000-701.000	SALARIES	300			
207-000.000-714.000	FICA	23			
207-000.000-820.000	CONTRACTUAL SERVICES	96,310	150,000	105,000	110,000
207-000.000-980.000	OFFICE EQUIPMENT & FURNITURE	241	5,000	5,000	8,000
NET OF REVENUES/APPROPRIATIONS - 000.000 -		55,932	1,550	45,510	40,550
ESTIMATED REVENUES - FUND 207		152,806	156,550	155,510	158,550
APPROPRIATIONS - FUND 207		96,874	155,000	110,000	118,000
NET OF REVENUES/APPROPRIATIONS - FUND 207		55,932	1,550	45,510	40,550
BEGINNING FUND BALANCE		241,271	297,204	297,204	342,714
ENDING FUND BALANCE		297,203	298,754	342,714	383,264

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 PROJECTED ACTIVITY	2022 REQUESTED BUDGET
Fund 208 - PARK MILLAGE					
Dept 000.000					
208-000.000-405.030	PARK MILLAGE	1,198,497	1,228,000	1,229,000	1,256,000
208-000.000-412.000	DELINQUENT PROPERTY TAXES	354	250	900	250
208-000.000-566.020	CTL PK N PHASE 2 GRANT REVENUE	116,954		170,800	
208-000.000-566.030	HARRIS CENTER GRANT REVENUE			100,000	
208-000.000-566.090	Recreation Program Grant	(40,000)			
208-000.000-576.000	OTHER INTRGOVTL REVENUE			262,500	175,000
208-000.000-665.000	INTEREST	10,680	10,000	1,500	1,500
208-000.000-667.000	RENTALS	4,620	12,000	15,000	15,000
208-000.000-667.020	HARRIS CENTER	5,122	30,000	30,000	30,000
208-000.000-667.060	DOG PARKS	7,914	3,000	8,000	8,000
208-000.000-670.400	TRANSFER IN FROM OTHER FUNDS	50,000			
208-000.000-675.150	DONATIONS	75,100		12,500	
NET OF REVENUES/APPROPRIATIONS - 000.000 -		1,429,241	1,283,250	1,830,200	1,485,750
Dept 750.753 - PARKS AND RECREATION ADMIN.					
208-750.753-701.000	SALARIES	107,259	116,000	110,000	117,000
208-750.753-701.080	SALARIES - TEMPORARY		9,840	9,840	12,935
208-750.753-706.000	OVERTIME	92	400	400	400
208-750.753-709.000	ICMA CONTRIBUTION	300	300	300	300
208-750.753-710.000	LONGEVITY	1,600	1,760	1,120	1,120
208-750.753-714.000	FICA	8,393	9,780	9,780	10,100
208-750.753-715.000	HEALTH INSURANCE	13,216	15,200	15,200	14,200
208-750.753-715.010	FLEXIBLE BENEFIT	4,500	4,500	2,820	2,250
208-750.753-716.000	LIFE/DISABILITY INSURANCE	475	680	680	700
208-750.753-717.000	PENSION	11,661	13,600	10,500	10,500
208-750.753-717.500	VantageCare	2,122	2,300	2,300	2,300
208-750.753-718.000	WORKERS COMPENSATION	1,147	2,250	1,500	2,300
208-750.753-728.000	OPERATING SUPPLIES	65	1,200	1,200	1,200
208-750.753-821.000	PROFESSIONAL SERVICES				10,000
208-750.753-825.000	PROFESSIONAL CONFERENCES/DUES	908	850	850	1,750
208-750.753-870.000	MILEAGE	92	300	300	300
208-750.753-880.000	COMMUNITY PROMOTION		2,000	2,000	4,000
208-750.753-965.000	Property Taxes			867	900
NET OF REVENUES/APPROPRIATIONS - 750.753 - PARKS AND RECREATIC		(151,830)	(180,960)	(169,657)	(192,255)
Dept 750.756 - Harris Nature Center					
208-750.756-701.000	SALARIES	70,996	71,000	74,000	75,500
208-750.756-701.080	SALARIES - TEMPORARY	3,443	23,000	23,000	25,000
208-750.756-706.000	OVERTIME	733	1,000	5,000	2,000
208-750.756-709.000	ICMA CONTRIBUTION	350	350	350	350
208-750.756-710.000	LONGEVITY	384	385	384	384
208-750.756-714.000	FICA	5,822	7,300	9,400	8,000
208-750.756-715.000	HEALTH INSURANCE	14,015	21,500	21,500	21,800
208-750.756-715.010	FLEXIBLE BENEFIT	1,800	1,800	1,800	1,800
208-750.756-716.000	LIFE/DISABILITY INSURANCE	482	420	420	450
208-750.756-717.000	PENSION	7,021	7,200	7,200	7,800
208-750.756-717.500	VantageCare	1,404	1,400	1,400	1,500
208-750.756-718.000	WORKERS COMPENSATION	1,932	1,600	1,000	1,700
208-750.756-728.000	OPERATING SUPPLIES	11,444	13,000	13,000	14,000
208-750.756-820.000	CONTRACTUAL SERVICES	4,767	9,000	9,000	9,000
208-750.756-825.000	PROFESSIONAL CONFERENCES/DUES	651	1,000	1,000	2,000
208-750.756-870.000	MILEAGE	26	500	500	500
208-750.756-920.000	UTILITIES-ELECTRIC/GAS/WATER	6,962	8,000	8,000	8,000
208-750.756-934.000	GROUND MAINTENANCE	444	500	500	
208-750.756-955.000	MISCELLANEOUS	1,289			
NET OF REVENUES/APPROPRIATIONS - 750.756 - Harris Nature Center		(133,965)	(168,955)	(177,454)	(179,784)

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 PROJECTED ACTIVITY	2022 REQUESTED BUDGET
Dept 750.758 - Park Maintenance					
208-750.758-701.000	SALARIES	136,310	139,000	145,500	150,000
208-750.758-701.080	SALARIES - TEMPORARY		7,200	7,200	8,400
208-750.758-706.000	OVERTIME	1,091	6,000	6,000	6,000
208-750.758-709.000	ICMA CONTRIBUTION	800	800	800	800
208-750.758-710.000	LONGEVITY	192	200	192	850
208-750.758-714.000	FICA	10,940	12,100	12,100	13,200
208-750.758-715.000	HEALTH INSURANCE	45,361	63,000	57,000	63,000
208-750.758-715.010	FLEXIBLE BENEFIT	900	900	900	900
208-750.758-716.000	LIFE/DISABILITY INSURANCE	598	850	850	900
208-750.758-717.000	PENSION	5,094	6,000	6,000	7,000
208-750.758-717.500	VantageCare	2,828	2,725	2,725	3,000
208-750.758-718.000	WORKERS COMPENSATION	2,044	4,000	2,500	4,400
208-750.758-727.000	LICENSES	5,306	4,750	3,600	4,750
208-750.758-728.000	OPERATING SUPPLIES	14,183	30,000	30,000	50,000
208-750.758-760.000	UNIFORMS	743			
208-750.758-761.000	CLOTHING ALLOWANCE	482	1,000	2,250	2,250
208-750.758-819.000	TRAINING	1,177	1,000	1,000	1,000
208-750.758-820.000	CONTRACTUAL SERVICES	14,606	40,000	40,000	49,000
208-750.758-820.020	SEWER CLEANING-SANITARY		2,000	2,000	2,000
208-750.758-827.000	RADIO MAINTENANCE	73	100	1,323	1,000
208-750.758-920.000	UTILITIES-ELECTRIC/GAS/WATER	4,271	500	4,000	4,000
208-750.758-934.000	GROUNDS MAINTENANCE	3,248	10,000	10,000	10,000
208-750.758-936.000	EQUIPMENT MAINTENANCE		600	600	600
208-750.758-950.000	Vehicle Charges	58,500	75,175	75,175	75,175
208-750.758-956.095	DOG PARK EXPENSE	2,248	4,000	4,000	5,000
208-750.758-974.000	CONSTRUCTION/IMPROVEMENTS	3,819			
208-750.758-979.000	MACHINERY AND EQUIPMENT	2,127	2,500	2,500	2,500
NET OF REVENUES/APPROPRIATIONS - 750.758 - Park Maintenance		(316,941)	(414,400)	(418,215)	(465,725)
Dept 750.759 - Park Development					
208-750.759-974.000	CONSTRUCTION/IMPROVEMENTS	2,481,172	135,000	503,400	638,000
NET OF REVENUES/APPROPRIATIONS - 750.759 - Park Development		(2,481,172)	(135,000)	(503,400)	(638,000)
ESTIMATED REVENUES - FUND 208		1,429,241	1,283,250	1,830,200	1,485,750
APPROPRIATIONS - FUND 208		3,083,908	899,315	1,268,726	1,475,764
NET OF REVENUES/APPROPRIATIONS - FUND 208		(1,654,667)	383,935	561,474	9,986
BEGINNING FUND BALANCE		1,520,672	(133,996)	(133,996)	427,478
ENDING FUND BALANCE		(133,995)	249,939	427,478	437,464

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 PROJECTED ACTIVITY	2022 REQUESTED BUDGET
Fund 209 - Land Preservation Millage					
Dept 000.000					
209-000.000-408.000	Land Preservation Millage	595,606	186,000	190,100	190,300
209-000.000-412.000	DELINQUENT PROPERTY TAXES	175	100	320	100
209-000.000-665.000	INTEREST	22,219	20,000	9,000	8,000
209-000.000-665.100	Gain/Loss on Investment	1,731			
209-000.000-665.200	Unrealized invest gain/loss	1,398			
209-000.000-701.000	SALARIES	65,838	68,000	69,800	70,500
209-000.000-706.000	OVERTIME	65	500	500	500
209-000.000-709.000	ICMA CONTRIBUTION	338	340	340	340
209-000.000-710.000	LONGEVITY	368	530	530	530
209-000.000-714.000	FICA	5,128	5,300	5,700	6,810
209-000.000-715.000	HEALTH INSURANCE	6,342	9,200	8,500	13,600
209-000.000-715.010	FLEXIBLE BENEFIT	2,475	2,475	2,475	2,475
209-000.000-716.000	LIFE/DISABILITY INSURANCE	282	400	400	420
209-000.000-717.000	PENSION	6,544	6,700	7,000	7,200
209-000.000-717.500	VantageCare	1,309	1,350	1,400	1,400
209-000.000-718.000	WORKERS COMPENSATION	308	500	400	500
209-000.000-728.000	OPERATING SUPPLIES	1,186	10,000	10,000	10,000
209-000.000-808.000	LEGAL FEES	4,922	5,000	5,000	5,000
209-000.000-821.000	PROFESSIONAL SERVICES	1,100	40,000	20,000	20,000
209-000.000-825.000	PROFESSIONAL CONFERENCES/DUES	415	1,000	1,000	1,000
209-000.000-870.000	MILEAGE		300	300	300
209-000.000-934.000	GROUNDS MAINTENANCE	3,004	50,000	30,000	30,000
209-000.000-965.000	Property Taxes			694	800
209-000.000-971.000	LAND ACQUISTION	2,043			
NET OF REVENUES/APPROPRIATIONS - 000.000 -		519,462	4,505	35,381	27,025
ESTIMATED REVENUES - FUND 209		621,129	206,100	199,420	198,400
APPROPRIATIONS - FUND 209		101,667	201,595	164,039	171,375
NET OF REVENUES/APPROPRIATIONS - FUND 209		519,462	4,505	35,381	27,025
BEGINNING FUND BALANCE		3,333,364	3,852,827	3,852,827	3,888,208
ENDING FUND BALANCE		3,852,826	3,857,332	3,888,208	3,915,233

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 PROJECTED ACTIVITY	2022 REQUESTED BUDGET
Fund 210 - Land Preservation Reserve Fund					
Dept 000.000					
210-000.000-665.000	INTEREST	63,096	40,000	50,000	40,000
210-000.000-665.100	Gain/Loss on Investment	9,532			
210-000.000-665.200	Unrealized invest gain/loss	144,717			
210-000.000-934.000	GROUNDS MAINTENANCE	464		175	
NET OF REVENUES/APPROPRIATIONS - 000.000 -		216,881	40,000	49,825	40,000
ESTIMATED REVENUES - FUND 210		217,345	40,000	50,000	40,000
APPROPRIATIONS - FUND 210		464		175	
NET OF REVENUES/APPROPRIATIONS - FUND 210		216,881	40,000	49,825	40,000
BEGINNING FUND BALANCE		3,163,839	3,380,719	3,380,719	3,430,544
ENDING FUND BALANCE		3,380,720	3,420,719	3,430,544	3,470,544

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 PROJECTED ACTIVITY	2022 REQUESTED BUDGET
Fund 211 - PARK RESTRICTED/DESIGNATED					
Dept 000.000					
211-000.000-506.000	GRANT REVENUE - LOCAL	2,000		3,000	
211-000.000-650.500	SPONSOR REVENUE		50,000		10,000
211-000.000-665.000	INTEREST	631	1,000	300	300
211-000.000-667.030	FARM MARKET	15,540	18,000	18,000	18,000
211-000.000-667.035	MARKET VENDOR REV	29,285	24,000	35,000	35,000
211-000.000-675.100	DONATIONS-HNC	9,378		4,000	4,000
211-000.000-675.150	DONATIONS	12,947		4,390	10,000
211-000.000-675.170	DONATIONS-SCHOLARSHIPS	137			
211-000.000-701.010	SALARY - FARM MARKET	12,066	13,000	13,000	13,260
211-000.000-714.000	FICA	923	1,000	1,000	1,020
211-000.000-718.000	WORKERS COMPENSATION	65	100	100	100
211-000.000-882.100	RECREATION SCHOLARSHIPS		500		
211-000.000-886.600	HNC EXPENDITURES	2,550	3,000	1,000	1,000
211-000.000-892.000	CELEBRATE DOWNTOWN - SPONSORED EXF	(1,778)	50,000	30,000	50,000
211-000.000-956.080	FARM MARKET	29,655	25,000	25,000	25,000
211-000.000-975.000	PARK DEVELOPMENT	7,656		10,000	10,000
NET OF REVENUES/APPROPRIATIONS - 000.000 -		18,781	400	(15,410)	(23,080)
ESTIMATED REVENUES - FUND 211		69,918	93,000	64,690	77,300
APPROPRIATIONS - FUND 211		51,137	92,600	80,100	100,380
NET OF REVENUES/APPROPRIATIONS - FUND 211		18,781	400	(15,410)	(23,080)
BEGINNING FUND BALANCE		124,453	143,233	143,233	127,823
ENDING FUND BALANCE		143,234	143,633	127,823	104,743

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 PROJECTED ACTIVITY	2022 REQUESTED BUDGET
Fund 214 - FIRE RESTRICTED/DESIGNATED					
Dept 000.000					
214-000.000-665.000	INTEREST	17	30		
214-000.000-675.035	DONATIONS RESTRIC. FF COMMUNITY OUT	57		300	
NET OF REVENUES/APPROPRIATIONS - 000.000 -		74	30	300	
ESTIMATED REVENUES - FUND 214		74	30	300	
APPROPRIATIONS - FUND 214					
NET OF REVENUES/APPROPRIATIONS - FUND 214		74	30	300	
BEGINNING FUND BALANCE		5,010	5,084	5,084	5,384
ENDING FUND BALANCE		5,084	5,114	5,384	5,384

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 PROJECTED ACTIVITY	2022 REQUESTED BUDGET
Fund 215 - LIBRARY FUND - RESTRICTED					
Dept 000.000					
215-000.000-665.000	INTEREST	64	50	20	20
NET OF REVENUES/APPROPRIATIONS - 000.000 -		64	50	20	20
ESTIMATED REVENUES - FUND 215					
APPROPRIATIONS - FUND 215		64	50	20	20
NET OF REVENUES/APPROPRIATIONS - FUND 215		64	50	20	20
BEGINNING FUND BALANCE		13,472	13,536	13,536	13,556
ENDING FUND BALANCE		13,536	13,586	13,556	13,576

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 PROJECTED ACTIVITY	2022 REQUESTED BUDGET
Fund 218 - POLICE RESTRICTED/DESIGNATED					
Dept 000.000					
218-000.000-506.100	GRANT REVENUE - FEDERAL	6,506	5,000	8,195	5,000
218-000.000-659.000	FORFEITURE REVENUE-75%	15	5,000		
218-000.000-665.000	INTEREST	441	300	150	100
218-000.000-675.040	DONATIONS - POLICE DESIGNATED	1,550			
218-000.000-675.045	DONATIONS RESTRICTED KIDS XMAS PARTY	1,332			
218-000.000-675.050	POLICE TRAINING PA 302	4,856	7,000	7,000	7,000
218-000.000-728.081	OPERATING SUPPLIES-FORFEITURE NARCOTICS		5,000		
218-000.000-760.000	UNIFORMS	10,519	5,000	5,000	5,000
218-000.000-880.030	KIDS XMAS PARTY	2,598			
218-000.000-956.040	POLICE TRAINING FUND PA 302	6,484	7,000	7,000	7,000
218-000.000-979.081	MACHINERY AND EQUIPMENT NARCOTICS	14,292			
NET OF REVENUES/APPROPRIATIONS - 000.000 -		(19,193)	300	3,345	100
ESTIMATED REVENUES - FUND 218		14,700	17,300	15,345	12,100
APPROPRIATIONS - FUND 218		33,893	17,000	12,000	12,000
NET OF REVENUES/APPROPRIATIONS - FUND 218		(19,193)	300	3,345	100
BEGINNING FUND BALANCE		89,473	70,280	70,280	73,625
ENDING FUND BALANCE		70,280	70,580	73,625	73,725

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 PROJECTED ACTIVITY	2022 REQUESTED BUDGET
Fund 230 - CABLE TV					
Dept 000.000					
230-000.000-665.000	INTEREST	1,024	100	200	100
NET OF REVENUES/APPROPRIATIONS - 000.000 -		1,024	100	200	100
Dept 750.806 - CABLE TV					
230-750.806-701.000	SALARIES	48,650			
230-750.806-701.080	SALARIES - TEMPORARY	142			
230-750.806-714.000	FICA	3,732			
230-750.806-715.000	HEALTH INSURANCE	16,108			
230-750.806-716.000	LIFE/DISABILITY INSURANCE	1,094			
230-750.806-717.000	PENSION	4,865			
230-750.806-717.500	VantageCare	25			
230-750.806-718.000	WORKERS COMPENSATION	1,146			
230-750.806-980.010	VIDEO PRODUCTION EQUIPMENT			5,900	
NET OF REVENUES/APPROPRIATIONS - 750.806 - CABLE TV		(75,762)		(5,900)	
ESTIMATED REVENUES - FUND 230		1,024	100	200	100
APPROPRIATIONS - FUND 230		75,762		5,900	
NET OF REVENUES/APPROPRIATIONS - FUND 230		(74,738)	100	(5,700)	100
BEGINNING FUND BALANCE		296,469	221,731	221,731	216,031
ENDING FUND BALANCE		221,731	221,831	216,031	216,131

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 PROJECTED ACTIVITY	2022 REQUESTED BUDGET
Fund 246 - TIRF					
Dept 000.000					
246-000.000-576.100	State Grant Revenue	1,500			
246-000.000-665.000	INTEREST	11,126	9,000	8,000	5,000
246-000.000-665.040	INTEREST - SPECIAL ASSESSMENTS	12,135	10,500	35,000	35,000
246-000.000-672.000	SPECIAL ASSESSMENTS	150,352	140,000	220,000	210,000
246-000.000-955.000	MISCELLANEOUS	(3)			
246-000.000-972.020	LAKE LANSING WATERSHED	64,434	15,000	48,500	50,000
246-000.000-974.000	CONSTRUCTION/IMPROVEMENTS	81,395	50,000	280,000	50,000
NET OF REVENUES/APPROPRIATIONS - 000.000 -		29,287	94,500	(65,500)	150,000
ESTIMATED REVENUES - FUND 246		175,113	159,500	263,000	250,000
APPROPRIATIONS - FUND 246		145,826	65,000	328,500	100,000
NET OF REVENUES/APPROPRIATIONS - FUND 246		29,287	94,500	(65,500)	150,000
BEGINNING FUND BALANCE		1,003,305	1,032,592	1,032,592	967,092
ENDING FUND BALANCE		1,032,592	1,127,092	967,092	1,117,092

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 PROJECTED ACTIVITY	2022 REQUESTED BUDGET
Fund 250 - COMMUNITY NEEDS FUND					
Dept 000.000					
250-000.000-665.000	INTEREST	139	50	100	100
250-000.000-675.060	DONATIONS - HRC EMER SERVICES	52,222	10,000	10,000	10,000
250-000.000-675.065	DONATIONS - REDI-RIDE	984	200	900	900
250-000.000-675.076	DONATIONS-HOLIDAY BASKETS	1,875			
250-000.000-675.077	DONATIONS -DESCHAIINE MEMORIAL FUND			6,450	
250-000.000-699.000	OPERATING TRANSFER IN	50,000			
250-000.000-956.070	EMERGENCY FUND	19,981	10,000	50,000	50,000
250-000.000-956.073	HOLIDAY BASKETS	1,005			
250-000.000-956.075	REDI-RIDE	1,200	200	1,200	900
NET OF REVENUES/APPROPRIATIONS - 000.000 -		83,034	50	(33,750)	(39,900)
ESTIMATED REVENUES - FUND 250		105,220	10,250	17,450	11,000
APPROPRIATIONS - FUND 250		22,186	10,200	51,200	50,900
NET OF REVENUES/APPROPRIATIONS - FUND 250		83,034	50	(33,750)	(39,900)
BEGINNING FUND BALANCE		23,888	106,923	106,923	73,173
ENDING FUND BALANCE		106,922	106,973	73,173	33,273

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 PROJECTED ACTIVITY	2022 REQUESTED BUDGET
Fund 275 - REVOLVING ENERGY FUND					
Dept 000.000					
275-000.000-665.000	INTEREST	267		75	
275-000.000-685.000	ENERGY SAVINGS PAYMENTS	3,000			
275-000.000-820.000	CONTRACTUAL SERVICES			2,865	
NET OF REVENUES/APPROPRIATIONS - 000.000 -		3,267		(2,790)	
ESTIMATED REVENUES - FUND 275		3,267		75	
APPROPRIATIONS - FUND 275				2,865	
NET OF REVENUES/APPROPRIATIONS - FUND 275		3,267		(2,790)	
BEGINNING FUND BALANCE		56,106	59,373	59,373	56,583
ENDING FUND BALANCE		59,373	59,373	56,583	56,583

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 PROJECTED ACTIVITY	2022 REQUESTED BUDGET
Fund 277 - LAW ENFORCEMENT GRANTS					
Dept 000.000					
277-000.000-665.000	INTEREST	361	200	100	50
NET OF REVENUES/APPROPRIATIONS - 000.000 -		361	200	100	50
ESTIMATED REVENUES - FUND 277		361	200	100	50
APPROPRIATIONS - FUND 277					
NET OF REVENUES/APPROPRIATIONS - FUND 277		361	200	100	50
BEGINNING FUND BALANCE		76,045	76,405	76,405	76,505
ENDING FUND BALANCE		76,406	76,605	76,505	76,555

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 PROJECTED ACTIVITY	2022 REQUESTED BUDGET
Fund 310 - ROADS DEBT RETIREMENT FUND					
Dept 000.000					
310-000.000-405.090	ROAD DEBT MILLAGE COLLECTION	3,516,098	3,618,000	3,630,000	3,700,000
310-000.000-412.000	DELINQUENT PROPERTY TAXES	922	1,000	2,000	1,000
310-000.000-665.000	INTEREST	15,707	15,000	5,000	3,000
310-000.000-993.000	PRINCIPAL EXPENSE	3,050,000	3,165,000	3,165,000	3,360,000
310-000.000-995.000	DEBT SERVICE-INTEREST	481,000	402,500	402,500	244,250
NET OF REVENUES/APPROPRIATIONS - 000.000 -		1,727	66,500	69,500	99,750
ESTIMATED REVENUES - FUND 310		3,532,727	3,634,000	3,637,000	3,704,000
APPROPRIATIONS - FUND 310		3,531,000	3,567,500	3,567,500	3,604,250
NET OF REVENUES/APPROPRIATIONS - FUND 310		1,727	66,500	69,500	99,750
BEGINNING FUND BALANCE		882,435	884,162	884,162	953,662
ENDING FUND BALANCE		884,162	950,662	953,662	1,053,412

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 PROJECTED ACTIVITY	2022 REQUESTED BUDGET
Fund 370 - FIRE STATION DEBT SERVICE					
Dept 000.000					
370-000.000-405.070	FIRE STATION MILLAGE COLLECTION	363,372	372,000	373,500	380,500
370-000.000-412.000	DELINQUENT PROPERTY TAXES	110	100	300	100
370-000.000-665.000	INTEREST	1,922	1,000	800	500
370-000.000-993.000	PRINCIPAL EXPENSE	225,000	230,000	230,000	235,000
370-000.000-995.000	DEBT SERVICE-INTEREST	48,405	44,590	44,590	40,115
NET OF REVENUES/APPROPRIATIONS - 000.000 -		91,999	98,510	100,010	105,985
ESTIMATED REVENUES - FUND 370		365,404	373,100	374,600	381,100
APPROPRIATIONS - FUND 370		273,405	274,590	274,590	275,115
NET OF REVENUES/APPROPRIATIONS - FUND 370		91,999	98,510	100,010	105,985
BEGINNING FUND BALANCE		290,780	382,778	382,778	482,788
ENDING FUND BALANCE		382,779	481,288	482,788	588,773

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 PROJECTED ACTIVITY	2022 REQUESTED BUDGET
Fund 590 - SEWER FUND					
Dept 000.000					
590-000.000-600.000	Capital Contributions	572,545			
590-000.000-625.000	PUBLIC WORKS SERVICES	20,000	20,000	20,000	20,000
590-000.000-630.110	BILLING CHARGES-SEWER	139,425	138,000	130,000	125,000
590-000.000-631.000	SEWER CHARGES	5,896,448	7,040,000	7,040,000	7,111,500
590-000.000-631.010	LIFT STATION FEES	6,829	6,850	6,850	6,850
590-000.000-632.000	WATER AND SEWER PENALTIES	22,203	20,000	20,000	20,000
590-000.000-634.010	SEWER BENEFITS	7,580	10,000	8,000	8,000
590-000.000-635.000	SEWER INSPECTIONS	5,550	5,000	5,000	5,000
590-000.000-636.000	SEWER LICENSES	100		375	
590-000.000-640.000	CONNECTION FEES	141,711	100,000	100,000	100,000
590-000.000-641.000	ENGINEERING FEES	17,937	5,000	2,000	2,000
590-000.000-641.010	Inspection Charges	75,826	30,000	10,000	10,000
590-000.000-665.000	INTEREST	7,728	5,000	5,000	5,000
590-000.000-671.000	MISCELLANEOUS	1,420	4,000	1,000	1,000
590-000.000-693.000	GAIN ON SALE OF FIXED ASSETS	(121,586)			
590-000.000-717.600	PENSION EXPENSE - GASB 68	7,538			
NET OF REVENUES/APPROPRIATIONS - 000.000 -		6,786,178	7,383,850	7,348,225	7,414,350
Dept 440.441 - WATER/SEWER ADMINISTRATION					
590-440.441-701.000	SALARIES	84,570	78,800	92,500	84,000
590-440.441-706.000	OVERTIME	355			
590-440.441-709.000	ICMA CONTRIBUTION	250	250	250	250
590-440.441-710.000	LONGEVITY	800	800	800	800
590-440.441-714.000	FICA	6,793	6,300	7,400	6,900
590-440.441-715.000	HEALTH INSURANCE	14,592	14,300	14,300	15,000
590-440.441-716.000	LIFE/DISABILITY INSURANCE	333	470	470	500
590-440.441-717.000	PENSION	9,902	11,000	9,500	13,200
590-440.441-717.500	VantageCare	1,562	1,600	1,600	1,650
590-440.441-718.000	WORKERS COMPENSATION	454	540	540	550
590-440.441-723.000	AUTO ALLOWANCE	4,486	4,800	4,800	4,800
590-440.441-807.000	AUDIT	7,000	8,000	8,000	8,000
590-440.441-819.000	TRAINING			50	
590-440.441-820.000	CONTRACTUAL SERVICES	11,602	15,000	15,000	15,000
590-440.441-825.000	PROFESSIONAL CONFERENCES/DUES	456	1,000	1,000	1,000
590-440.441-955.000	MISCELLANEOUS	12,116	15,000	15,000	
590-440.441-957.000	ADMINISTRATIVE	525,000	525,000	525,000	525,000
590-440.441-968.000	DEPRECIATION	504,350			
NET OF REVENUES/APPROPRIATIONS - 440.441 - WATER/SEWER ADMIN		(1,184,621)	(682,860)	(696,210)	(676,650)

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 PROJECTED ACTIVITY	2022 REQUESTED BUDGET
Dept 440.447 - ENGINEERING					
590-440.447-701.000	SALARIES	179,540	185,000	208,000	192,000
590-440.447-702.000	SICK LEAVE INCENTIVE PAY			900	1,000
590-440.447-706.000	OVERTIME	1,238	1,250	1,250	1,250
590-440.447-709.000	ICMA CONTRIBUTION	450	450	700	1,540
590-440.447-710.000	LONGEVITY	1,600	1,600	1,600	1,760
590-440.447-714.000	FICA	13,985	14,500	14,500	14,900
590-440.447-715.000	HEALTH INSURANCE	23,460	31,000	24,000	25,000
590-440.447-715.010	FLEXIBLE BENEFIT	3,600	3,600	7,800	5,850
590-440.447-716.000	LIFE/DISABILITY INSURANCE	568	700	700	700
590-440.447-717.000	PENSION	17,256	16,500	16,500	18,000
590-440.447-717.500	VantageCare	3,450	3,500	3,500	3,600
590-440.447-718.000	WORKERS COMPENSATION	822	1,340	1,340	1,300
590-440.447-727.000	LICENSES		2,000	2,000	2,000
590-440.447-728.000	OPERATING SUPPLIES	236	500	500	500
590-440.447-764.000	SHOES AND BOOTS	88			
590-440.447-819.000	TRAINING	200	1,000	500	500
590-440.447-821.000	PROFESSIONAL SERVICES	2,256	35,000	20,000	20,000
590-440.447-825.000	PROFESSIONAL CONFERENCES/DUES	384	500	500	500
590-440.447-950.000	Vehicle Charges	14,750	15,335	15,335	15,335
NET OF REVENUES/APPROPRIATIONS - 440.447 - ENGINEERING		(263,883)	(313,775)	(319,625)	(305,735)
Dept 440.527 - SEWAGE TREATMENT					
590-440.527-820.000	CONTRACTUAL SERVICES	2,310,561	3,200,000	3,000,000	3,000,000
NET OF REVENUES/APPROPRIATIONS - 440.527 - SEWAGE TREATMENT		(2,310,561)	(3,200,000)	(3,000,000)	(3,000,000)
Dept 440.538 - SEWER MAINTENANCE					
590-440.538-701.000	SALARIES	199,499	205,750	207,000	250,000
590-440.538-701.080	SALARIES - TEMPORARY		5,000		5,000
590-440.538-706.000	OVERTIME	8,681	10,000	10,000	10,000
590-440.538-709.000	ICMA CONTRIBUTION	1,063	1,065	1,065	1,100
590-440.538-710.000	LONGEVITY	925	1,600	880	880
590-440.538-714.000	FICA	15,871	17,550	17,500	21,650
590-440.538-715.000	HEALTH INSURANCE	63,417	88,000	80,000	74,000
590-440.538-715.010	FLEXIBLE BENEFIT	375		4,500	4,500
590-440.538-716.000	LIFE/DISABILITY INSURANCE	957	1,185	1,200	1,475
590-440.538-717.000	PENSION	23,342	35,650	30,000	33,000
590-440.538-717.500	VantageCare	3,901	4,000	4,000	4,900
590-440.538-718.000	WORKERS COMPENSATION	2,653	4,000	3,000	4,000
590-440.538-727.000	LICENSES	8,542	35,000	35,000	35,000
590-440.538-728.000	OPERATING SUPPLIES	9,306	8,000	8,000	8,000
590-440.538-760.000	UNIFORMS	951	1,500	1,500	1,500
590-440.538-761.000	CLOTHING ALLOWANCE	705	3,000	3,000	3,000
590-440.538-806.000	CLAIM REIMBURSEMENT	2,747	2,000	2,000	2,000
590-440.538-819.000	TRAINING	17,053	16,000	16,000	16,000
590-440.538-820.000	CONTRACTUAL SERVICES	34,916	68,000	70,000	70,000
590-440.538-820.020	SEWER CLEANING-SANITARY		1,000	1,000	1,000
590-440.538-820.030	SEWER CLEANING-STORM		1,000	1,000	1,000
590-440.538-825.000	PROFESSIONAL CONFERENCES/DUES	50	1,200	1,200	1,200
590-440.538-827.000	RADIO MAINTENANCE	1,482	7,400	7,400	7,400
590-440.538-920.000	UTILITIES-ELECTRIC/GAS/WATER	88,041	95,000	95,000	95,000
590-440.538-921.000	UTILITIES-TELEPHONE & DATA SERVICES		1,200	1,200	1,200
590-440.538-931.000	LIFT STATION REPAIRS	58,302	120,000	120,000	120,000
590-440.538-932.000	SEWER LINE REPAIRS	22,228	50,000	50,000	50,000
590-440.538-936.000	EQUIPMENT MAINTENANCE	571	7,000	7,000	7,000
590-440.538-950.000	Vehicle Charges	101,300	118,695	118,695	118,695
590-440.538-957.000	ADMINISTRATIVE				75,000
590-440.538-968.000	DEPRECIATION	666,652			
590-440.538-979.000	MACHINERY AND EQUIPMENT	762	26,000	10,000	25,000
NET OF REVENUES/APPROPRIATIONS - 440.538 - SEWER MAINTENANCE		(1,334,292)	(935,795)	(907,140)	(1,048,500)

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 PROJECTED ACTIVITY	2022 REQUESTED BUDGET
Dept 900.901 - CAPITAL OUTLAY					
590-900.901-974.000	CONSTRUCTION/IMPROVEMENTS	44,213	555,000	140,000	700,000
NET OF REVENUES/APPROPRIATIONS - 900.901 - CAPITAL OUTLAY		(44,213)	(555,000)	(140,000)	(700,000)
Dept 905.906 - DEBT SERVICE					
590-905.906-992.070	Wastewater Optimization		850,000	1,193,212	
590-905.906-995.000	DEBT SERVICE-INTEREST	509,466	400,000	400,000	1,900,000
NET OF REVENUES/APPROPRIATIONS - 905.906 - DEBT SERVICE		(509,466)	(1,250,000)	(1,593,212)	(1,900,000)
ESTIMATED REVENUES - FUND 590		6,793,716	7,383,850	7,348,225	7,414,350
APPROPRIATIONS - FUND 590		5,654,574	6,937,430	6,656,187	7,630,885
NET OF REVENUES/APPROPRIATIONS - FUND 590		1,139,142	446,420	692,038	(216,535)
BEGINNING FUND BALANCE		25,350,721	26,489,865	26,489,865	27,181,903
ENDING FUND BALANCE		26,489,863	26,936,285	27,181,903	26,965,368

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 PROJECTED ACTIVITY	2022 REQUESTED BUDGET
Fund 591 - WATER FUND					
Dept 000.000					
591-000.000-600.000	Capital Contributions	727,942			
591-000.000-625.000	PUBLIC WORKS SERVICES	20,000	20,000	20,000	20,000
591-000.000-630.000	WATER SALES	5,686,617	5,952,000	5,952,000	6,225,000
591-000.000-630.100	BILLING CHARGES	139,360	138,000	125,000	125,000
591-000.000-632.000	WATER AND SEWER PENALTIES	21,752	30,000	30,000	30,000
591-000.000-633.000	CUSTOMER INSTALLATION	54,951	70,000	75,000	75,000
591-000.000-634.000	WATER BENEFITS	28,317	20,000	20,000	20,000
591-000.000-635.100	Water Inspection	4,404	5,000	5,000	5,000
591-000.000-640.000	CONNECTION FEES	100,646	120,000	120,000	120,000
591-000.000-641.000	ENGINEERING FEES	18,030	10,000	2,000	5,000
591-000.000-641.010	Inspection Charges	75,826	30,000	20,000	20,000
591-000.000-665.000	INTEREST	15,218	5,000	100,000	5,000
591-000.000-667.100	RENTAL INCOME-ANTENNAS	28,268	28,100	28,100	30,000
591-000.000-671.000	MISCELLANEOUS	7,241	5,000	10,000	10,000
591-000.000-671.001	MISC-POOL FILL	516	200		
591-000.000-671.002	Misc-Construction meters	6,989	12,000	5,000	5,000
591-000.000-692.000	GAIN FROM JOINT VENTURE	424,106			
591-000.000-693.000	GAIN ON SALE OF FIXED ASSETS	(149,295)			
591-000.000-717.600	PENSION EXPENSE - GASB 68	29,804			
NET OF REVENUES/APPROPRIATIONS - 000.000 -		7,181,084	6,445,300	6,512,100	6,695,000
Dept 440.441 - WATER/SEWER ADMINISTRATION					
591-440.441-701.000	SALARIES	78,132	79,000	79,000	80,000
591-440.441-706.000	OVERTIME	355			
591-440.441-709.000	ICMA CONTRIBUTION	250	250	250	250
591-440.441-710.000	LONGEVITY	800	800	800	800
591-440.441-714.000	FICA	6,302	6,300	6,300	6,300
591-440.441-715.000	HEALTH INSURANCE	11,762	14,000	14,000	14,000
591-440.441-716.000	LIFE/DISABILITY INSURANCE	333	470	470	500
591-440.441-717.000	PENSION	9,902	11,100	11,100	11,100
591-440.441-717.500	VantageCare	1,562	1,560	1,560	1,600
591-440.441-718.000	WORKERS COMPENSATION	838	800	800	800
591-440.441-723.000	AUTO ALLOWANCE	4,486	4,800	4,800	4,800
591-440.441-728.000	OPERATING SUPPLIES	131	100	120	100
591-440.441-807.000	AUDIT	7,000	8,000	8,000	8,000
591-440.441-820.000	CONTRACTUAL SERVICES	9,107	8,000	8,000	8,000
591-440.441-825.000	PROFESSIONAL CONFERENCES/DUES	27,839	37,000	40,000	40,000
591-440.441-955.000	MISCELLANEOUS	13,633	25,000	20,000	20,000
591-440.441-957.000	ADMINISTRATIVE	525,000	525,000	525,000	525,000
591-440.441-968.000	DEPRECIATION	754,559			
NET OF REVENUES/APPROPRIATIONS - 440.441 - WATER/SEWER ADMIN		(1,451,991)	(722,180)	(720,200)	(721,250)

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 PROJECTED ACTIVITY	2022 REQUESTED BUDGET
Dept 440.447 - ENGINEERING					
591-440.447-701.000	SALARIES	176,764	189,000	180,000	190,000
591-440.447-702.000	SICK LEAVE INCENTIVE PAY	310	1,385	810	830
591-440.447-706.000	OVERTIME	1,237	1,250	1,250	1,300
591-440.447-709.000	ICMA CONTRIBUTION	950	1,000	1,000	1,540
591-440.447-710.000	LONGEVITY	1,600	1,600	1,600	1,760
591-440.447-714.000	FICA	13,832	14,500	14,500	14,900
591-440.447-715.000	HEALTH INSURANCE	23,433	30,700	25,000	25,000
591-440.447-715.010	FLEXIBLE BENEFIT	3,600	3,600	3,600	5,850
591-440.447-716.000	LIFE/DISABILITY INSURANCE	531	700	700	700
591-440.447-717.000	PENSION	17,256	17,000	17,000	18,000
591-440.447-717.500	VantageCare	3,450	3,500	3,500	2,600
591-440.447-718.000	WORKERS COMPENSATION	788	1,350	1,000	1,300
591-440.447-727.000	LICENSES		2,000	2,000	2,000
591-440.447-728.000	OPERATING SUPPLIES	261	1,000	1,500	1,500
591-440.447-764.000	SHOES AND BOOTS	88			
591-440.447-819.000	TRAINING	510	500	500	500
591-440.447-821.000	PROFESSIONAL SERVICES	30			
591-440.447-825.000	PROFESSIONAL CONFERENCES/DUES	442	600	600	600
591-440.447-950.000	Vehicle Charges	14,750	15,335	15,335	15,335
NET OF REVENUES/APPROPRIATIONS - 440.447 - ENGINEERING		(259,832)	(285,020)	(269,895)	(283,715)
Dept 440.528 - WATER SUPPLY					
591-440.528-820.000	CONTRACTUAL SERVICES	3,281,127	3,400,000	3,400,000	3,405,000
NET OF REVENUES/APPROPRIATIONS - 440.528 - WATER SUPPLY		(3,281,127)	(3,400,000)	(3,400,000)	(3,405,000)
Dept 440.537 - WATER MAINTENANCE					
591-440.537-701.000	SALARIES	410,872	460,200	370,000	458,000
591-440.537-701.080	SALARIES - TEMPORARY		5,000	5,000	5,000
591-440.537-706.000	OVERTIME	19,540	24,000	24,000	24,000
591-440.537-709.000	ICMA CONTRIBUTION	2,063	2,315	2,065	2,400
591-440.537-710.000	LONGEVITY	4,697	5,680	5,680	5,360
591-440.537-714.000	FICA	33,362	38,750	38,750	41,000
591-440.537-715.000	HEALTH INSURANCE	105,041	140,500	140,500	146,000
591-440.537-716.000	LIFE/DISABILITY INSURANCE	1,591	2,650	2,650	2,750
591-440.537-717.000	PENSION	55,074	88,000	88,000	95,000
591-440.537-717.500	VantageCare	8,446	8,800	8,800	9,000
591-440.537-718.000	WORKERS COMPENSATION	7,730	17,960	15,000	18,000
591-440.537-727.000	LICENSES	19,095	50,000	50,000	50,000
591-440.537-728.000	OPERATING SUPPLIES	66,972	95,000	95,000	95,000
591-440.537-760.000	UNIFORMS	1,417			
591-440.537-761.000	CLOTHING ALLOWANCE	1,286	6,750	6,000	6,000
591-440.537-806.000	CLAIM REIMBURSEMENT	823	100		
591-440.537-819.000	TRAINING	3,041	5,000	5,000	5,000
591-440.537-820.000	CONTRACTUAL SERVICES	122,939	100,000	100,000	125,000
591-440.537-825.000	PROFESSIONAL CONFERENCES/DUES	498	2,500	2,500	2,500
591-440.537-827.000	RADIO MAINTENANCE	4,015	4,000	4,000	4,000
591-440.537-920.000	UTILITIES-ELECTRIC/GAS/WATER	4,801	7,000	7,000	7,000
591-440.537-921.000	UTILITIES-TELEPHONE & DATA SERVICES		1,000	1,000	1,000
591-440.537-936.000	EQUIPMENT MAINTENANCE	558	2,000	2,000	2,000
591-440.537-950.000	Vehicle Charges	178,900	162,620	162,620	162,620
591-440.537-972.000	CUSTOMER INSTALLATION - WATER	68,825	300,000	325,000	325,000
591-440.537-979.000	MACHINERY AND EQUIPMENT	8,936	25,000	10,000	25,000
NET OF REVENUES/APPROPRIATIONS - 440.537 - WATER MAINTENANCE		(1,130,522)	(1,554,825)	(1,470,565)	(1,616,630)

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 PROJECTED ACTIVITY	2022 REQUESTED BUDGET
Dept 900.901 - CAPITAL OUTLAY					
591-900.901-974.000	CONSTRUCTION/IMPROVEMENTS	13,299	470,000	280,000	1,100,000
NET OF REVENUES/APPROPRIATIONS - 900.901 - CAPITAL OUTLAY		(13,299)	(470,000)	(280,000)	(1,100,000)
Dept 905.906 - DEBT SERVICE					
591-905.906-992.110	WATER PLANT RENOVATION				102,000
NET OF REVENUES/APPROPRIATIONS - 905.906 - DEBT SERVICE					(102,000)
ESTIMATED REVENUES - FUND 591		7,210,888	6,445,300	6,512,100	6,695,000
APPROPRIATIONS - FUND 591		6,166,575	6,432,025	6,140,660	7,228,595
NET OF REVENUES/APPROPRIATIONS - FUND 591		1,044,313	13,275	371,440	(533,595)
BEGINNING FUND BALANCE		29,540,578	30,125,939	30,125,939	30,497,379
FUND BALANCE ADJUSTMENTS		(458,954)			
ENDING FUND BALANCE		30,125,937	30,139,214	30,497,379	29,963,784

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 PROJECTED ACTIVITY	2022 REQUESTED BUDGET
Fund 661 - MOTOR POOL					
Dept 000.000					
661-000.000-665.000	INTEREST	6,646	5,000	3,000	3,000
661-000.000-667.000	RENTALS	1,250,320	1,151,320	1,151,330	1,151,330
661-000.000-667.500	RENTALS - PUBLIC SAFETY VEHICLES	250,000	250,000	250,000	250,000
661-000.000-673.000	VEHICLE SALES		5,000	38,000	10,000
661-000.000-693.000	GAIN/LOSS ON SALE OF FIXED ASSETS	5,490			
661-000.000-701.000	SALARIES	135,004	135,500	136,300	138,800
661-000.000-706.000	OVERTIME	1,102	3,000	3,000	2,500
661-000.000-709.000	ICMA CONTRIBUTION	563	565	565	600
661-000.000-710.000	LONGEVITY	560	880	880	880
661-000.000-714.000	FICA	10,787	11,050	11,050	11,600
661-000.000-715.000	HEALTH INSURANCE	18,413	21,500	21,500	21,800
661-000.000-715.010	FLEXIBLE BENEFIT	4,500	4,500	4,500	4,500
661-000.000-716.000	LIFE/DISABILITY INSURANCE	576	800	800	820
661-000.000-717.000	PENSION	16,858	23,100	24,800	26,800
661-000.000-717.500	VantageCare	2,754	2,650	2,650	2,750
661-000.000-717.600	PENSION EXPENSE - GASB 68	(85,670)			
661-000.000-718.000	WORKERS COMPENSATION	2,171	4,120	2,500	3,000
661-000.000-727.000	LICENSES	4,555	21,400	5,000	5,000
661-000.000-728.100	OPERATING SUPPLIES-VEH/EQUIP			50	
661-000.000-728.101	Vehicle Repair parts	70,210	85,000	75,000	75,000
661-000.000-728.102	Vehicle Accessories	4,188	10,000	10,000	10,000
661-000.000-728.103	Veh Supplies-outside services	66,269	85,000	75,000	75,000
661-000.000-728.104	Tires/Tire Services	24,596	25,000	25,000	35,000
661-000.000-728.105	Batteries/Electrical	4,012	4,000	4,000	4,000
661-000.000-728.106	Tools	949	2,000	2,000	2,000
661-000.000-728.107	Fasteners	298	1,200	3,000	3,000
661-000.000-728.108	Solvents	846	1,200	1,200	1,200
661-000.000-728.110	OPERATING SUPPLIES-CUSTODIAL	8	100		
661-000.000-760.000	UNIFORMS	2,428	2,400	2,400	2,400
661-000.000-761.000	CLOTHING ALLOWANCE	321	1,500	1,500	1,500
661-000.000-812.000	INSURANCE	75,905	76,000	70,000	75,000
661-000.000-819.000	TRAINING	250	5,000	1,000	3,000
661-000.000-820.000	CONTRACTUAL SERVICES	23,029	25,000	30,000	30,000
661-000.000-825.000	PROFESSIONAL CONFERENCES/DUES	173			
661-000.000-826.000	COMPUTER SERVICES/SUPPLIES		3,000	3,000	3,000
661-000.000-827.000	RADIO MAINTENANCE	117	100		
661-000.000-865.000	GASOLINE	98,434	150,000	150,000	175,000
661-000.000-936.000	EQUIPMENT MAINTENANCE	7,490	8,500	8,500	8,500
661-000.000-968.000	DEPRECIATION	434,517			
661-000.000-979.000	MACHINERY AND EQUIPMENT	9,080	10,000	10,000	10,000
661-000.000-981.000	VEHICLES		1,709,000	1,780,000	657,000
NET OF REVENUES/APPROPRIATIONS - 000.000 -		577,163	(1,021,745)	(1,022,865)	24,680
ESTIMATED REVENUES - FUND 661		1,512,456	1,411,320	1,442,330	1,414,330
APPROPRIATIONS - FUND 661		935,293	2,433,065	2,465,195	1,389,650
NET OF REVENUES/APPROPRIATIONS - FUND 661		577,163	(1,021,745)	(1,022,865)	24,680
BEGINNING FUND BALANCE		3,002,954	3,580,118	3,580,118	2,557,253
ENDING FUND BALANCE		3,580,117	2,558,373	2,557,253	2,581,933

GL NUMBER	DESCRIPTION	2020 ACTIVITY	2021 ORIGINAL BUDGET	2021 PROJECTED ACTIVITY	2022 REQUESTED BUDGET
Fund 900 - DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 000.000					
900-000.000-402.000	CURRENT PROPERTY TAXES	11,597	6,500	16,900	6,500
900-000.000-665.000	INTEREST	5			
900-000.000-728.000	OPERATING SUPPLIES	1,374	3,000	3,000	3,000
900-000.000-820.000	CONTRACTUAL SERVICES	(740)			
900-000.000-995.000	DEBT SERVICE-INTEREST	3,735	3,735		
NET OF REVENUES/APPROPRIATIONS - 000.000 -		7,233	(235)	13,900	3,500
ESTIMATED REVENUES - FUND 900		11,602	6,500	16,900	6,500
APPROPRIATIONS - FUND 900		4,369	6,735	3,000	3,000
NET OF REVENUES/APPROPRIATIONS - FUND 900		7,233	(235)	13,900	3,500
BEGINNING FUND BALANCE		(90,640)	(83,407)	(83,407)	(69,507)
ENDING FUND BALANCE		(83,407)	(83,642)	(69,507)	(66,007)



To: Board Members
From: Ronald J. Styka, Township Supervisor
Date: September 3, 2021
Re: ZBA Appointment

Under the statutes, the Supervisor appoints, subject to the Board's approval, the members of the Zoning Board of Appeals (ZBA). Member Kulhanek has resigned from his full-time role on the ZBA leaving a vacancy on the Board. Brian Shorkey is currently serving the ZBA as an alternate member and is interested in becoming a full time member.

The following motion has been prepared for Board consideration:

MOVE TO APPROVE THE APPOINTMENT MADE BY SUPERVISOR STYKA OF BRIAN SHORKEY TO THE ZONING BOARD OF APPEALS FOR A TERM ENDING 12/31/2022.

Attachment:

1. Public Service Application

Submitter DB ID 9169
IP Address 2600:1702:3ec0:1fb0:412c:b6ba:913d:582b
Submission Recorded On 12/20/2019 2:32 PM
Time to Take the Survey 8 minutes, 44 secs.

Page 1



Public Service Application Form

I am interested in service on one or more of the following public bodies as checked below:

***Special conditions restrict eligibility for appointment**

1.

Downtown Development Authority*

Economic Development Corporation

Planning Commission

Zoning Board of Appeals

2. **Occupation:**

Land Planner/Realtor

3. **Indicate areas not included above which may warrant special attention or study that are of interest to you:**

Nothing else, I would be happy to serve on any of the boards that I checked.

4. **Describe education, experience or training which will assist you if appointed:**

I have been a land planner for 20 years and am a member of the American Institute of Certified Planners (AICP). I am also an experienced Realtor and in the process of reactivating my licence, which should be complete before the first of the year.

Prior to 2008, I spent time on the City of Howell's ZBA and Planning Commission, as well as the Main Street Design Committee. I have a M.S. in Geography from Eastern Michigan University as well.

5. **Contact Information:**

Name: Brian Shorkey **Occupation:** Not answered
Place of Employment: Not answered **Home Address:** 4580 Sandown Court
Phone (days): 269-615-1020 **Phone (evenings):** 269-615-1020
Date: 12/20/2019 **Email:** ravenorlock@gmail.com

6. **Attach Resume**

Resume is attached [Resume - Current.docx](#)

7. **Attach Cover Letter**

Brian J. Shorkey, AICP
4580 Sandown Court
Okemos, MI 48664
(269) 615-1020
ravenorlock@gmail.com

PROFILE

I am a land planner with almost 20 years of experience. I have several years of knowledge about personnel management, zoning enforcement, future land use planning, real estate, capital improvement planning, non-motorized planning, site plan review, transportation planning, public speaking, and GIS.

WORK HISTORY

Planning Director and Zoning Administrator – Bath Charter Township
Bath, Michigan **September 2016 – December 2019**

- Supervised the Planning Division
- Staffed the Planning Commission, DDA, and Zoning Board of Appeals
- Interpreted and enforced the Bath Charter Township Zoning Ordinance
- Project manager for land use plans, 5-year CIP, and zoning ordinance updates
- GIS professional
- Member of the Capital Area Regional Transportation Study's Technical Committee and the Clinton County Economic Alliance

LSL Planning, a SAFEbuilt Company – Project Planner II
Grand Rapids, Michigan **March 2015 – December 2015**

- Ongoing land planning services for municipal and private clients
- Administered City of Denver's Form Based Code
- Assisted proposals in response to RFPs

Director of Planning Services – Boone County Planning Commission
Burlington, Kentucky **January 2012 – April 2014**

- Supervised and managed the day-to-day activities of the Planning Division
- Economic planning consultant for the Union Economic Development Committee
- Project manager for land use plans
- Successful transportation grant author
- Member of the OKI Regional Council of Government's Intermodal Coordinating Committee

Senior Planner – Georgetown-Scott County Planning Commission
Georgetown, Kentucky **September 2008 – January 2012**

- Supervised and managed the day-to-day activities of the Planning Section
- Code Enforcement Officer responsible for interpretation and enforcement of the Georgetown – Scott County Zoning Ordinance
- Project manager for land use plans and zoning updates
- Staffed the Georgetown-Scott County Planning Commission and the Boards of Adjustments for Georgetown and Scott County
- Member of the Bluegrass Area Development District's Regional Planning Council

Transportation Planner – Washtenaw County Road Commission

Ann Arbor, Michigan

July 2005 – December 2007

- Project manager for 5-year CIP yearly updates
- Manager for the WCRC's Phase II Stormwater permit
- GIS professional
- Forecasted future road conditions and maintenance spending to the WCRC
- Member of the Southeast Michigan Council of Governments' Transportation Advisory Council

Analytics Analyst – MapInfo

Ann Arbor, Michigan

December 2003 – June 2005

- Project Manager for Home Depot retail analyses for projects ranging from approximately \$20 million to \$50 million in predicted sales
- Project Manager for several projects for food service clients, including Yum! Brands, Wendy's, and Subway
- Conducted field research and on-site analysis for Home Depot projects in twelve states
- Analyzed data regarding customer trends in the restaurant industry

Planner II – Livingston County Department of Planning

Howell, Michigan

February 2000 – December 2003

- Contracted Consultant for the Village of Pinckney and Putnam Township
- Managed county-level reviews of township rezonings and Master Plan updates
- GIS professional
- Member of the Southeast Michigan Council of Governments' Data Advisory Council and the Livingston County Human Services Collaborative Board

CERTIFICATIONS AND SKILLS

- Real Estate License, State of Michigan (2016)
- Michigan Zoning Administrator Certification (2020)
- Real Estate License (Former), State of Kentucky (2014)
- Dale Carnegie Public Speaking and Human Relations Graduate (2007)
- American Institute of Certified Planners (AICP) (2005)
- FEMA PDS Emergency Management Certification (2003)
- Michigan State Police Professional Emergency Manager (Former) (2003)

EDUCATION

- Master of Science – Geography Eastern Michigan University (2002)
- Bachelor of Science – Physical Geography University of Michigan – Flint (1997)
 - Minor in German

December 20, 2019

Delta Township
5151 Marsh Road
Okemos, MI 48864

Re: Potential Board Appointments

I have spoken to Meridian Township employees and looked up the Meridian Township website and discovered that there are vacancies on several boards, including the Planning Commission. I am interested in being appointed to any of the boards that I checked off on your application webpage.

I am very excited about this opportunity. If you have any questions or concerns, please do not hesitate to contact me at (269) 615-1020. Other contact information can be found on my attached resume and I look forward to speaking to you soon.

Sincerely,

A handwritten signature in cursive script, appearing to read "Brian J. Shorkey".

Brian J. Shorkey, AICP



12. B

To: Board Members
From: Frank L. Walsh, Township Manager
Date: September 3, 2021
Re: Resolution to Accept American Rescue Plan Act (ARPA) Funding

On March 11, 2021, the President of the United States signed into law the American Rescue Plan Act (ARPA) to provide continued relief from the impact of the Covid-19 pandemic. The Charter Township of Meridian is expected to receive \$4,521,263 in funding. The funding will be received in two payments, approximately one half within 60 days of the plan passage, and the remaining funding approximately 12 months later.

A motion is prepared for Board consideration:

MOVE TO APPROVE THE RESOLUTION TO ACCEPT AMERICAN RESCUE PLAN ACT (ARPA) FUNDING.

Attachment:

1. Resolution To Accept American Rescue Plan Act (ARPA) Funding

RESOLUTION TO ACCEPT AMERICAN RESCUE PLAN ACT (ARPA) FUNDING

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held on the 7th day of September, 2021, at 6:00 p.m. local time.

PRESENT: _____

ABSENT: _____

WHEREAS, on March 11, 2021 the President of the United States signed into law the American Rescue Plan Act (ARPA) to provide continued relief from the impact of the Covid-19 pandemic; and

WHEREAS, approximately \$350 billion of The ARPA funding was allotted to assist state, local, tribal, and territory governments in responding to the coronavirus pandemic; and

WHEREAS, Sections 602(b) and 603(b) of the Social Security Act as added by section 9901 of the American Rescue Plan Act, Pub. L No. 117-2 (March 11, 2021) authorized the Department of the Treasury to make payments to certain recipients from the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund, and

WHEREAS, such funds are to be use in accordance with the guidelines of the plan summarized below:

Timing – First Tranche Amount: To the extent practicable, with respect to each Non-Entitlement Units (NEU) for which an amount is allocated, the State of Michigan Treasury shall pay from such allocation the First Tranche Amount for such city, State, or county no later than 60 days after the enactment of this section. Second Tranche Amount: the Treasury shall pay to each NEU for which an amount is allowed, not earlier than 12 months after the date on which the First Tranche Amount is paid to the NEU.

Use of Funds – the NEU shall only use the funds provided under a payment made under this section to cover cost incurred by the NEU by December 31, 2024

- (a) to respond to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19) or its negative economic impacts including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
- (b) to respond to works performing essential work during the COVID-19 public health emergency by providing premium pay to eligible works of the metropolitan city that are performing such essential work, or by providing grants to eligible employers that have eligible works who perform essential work;
- (c) for the provision of government services to the extent of the reduction in revenue of such metropolitan city due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year of the metropolitan city; or
- (d) to make necessary investment in water, sewer, or broadband infrastructure.

WHEREAS, the Charter Township of Meridian is expected to receive \$4,521,263 in funding; such funding to be received in two tranches, approximately one half within 60 days of the plan passage, and the remaining funding approximately 12 months later, and

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY, MICHIGAN, does hereby accept the allocation of funds in the amount of \$4,521,263 from the Federal Government through the American Rescue Plan Act; and such funds will be placed in a special revenue fund for the sole purpose of tracking all approved transactional activities.

RESOLVED, that the Charter Township of Meridian will adhere to the existing, additional, and amended guidelines as set forth by the federal government in the allocation or distribution of said funds, the welfare of the Township and its Citizens requiring it.

ADOPTED:

YEAS: _____

NAYS: _____

Resolution declared

STATE OF MICHIGAN)

)SS:

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting clerk of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Township Board on the 7th day of September 2021.

Deborah Guthrie
Meridian Township Clerk



12.C.

To: Township Board Members

**From: Derek N. Perry, Deputy Township Manager
Director of Public Works & Engineering**

Younes Ishraidi, Chief Engineer

Date: September 7, 2021

**Re: Silverstone Estates Public Streetlighting Improvement
Special Assessment District #427 - Resolution #1 & #2**

A request was received from the property owners of Silverstone Estates for installation and maintenance of streetlights in Silverstone Estates. The proposed plan is for seven (7) LED streetlights, Traditional fixtures with cut-off, and black standard poles, to be installed and maintained along Silverstone Way. (See attached map)

Resolution #1 orders plans to be prepared showing the improvement, the location, and the estimate of cost. Resolution #2 files the plans and cost estimate with the Clerks Office and declares the Township Board's intention to make the improvements and tentatively designates a special assessment district and sets a public hearing on Tuesday, September 21, 2021, for hearing objections to the improvement, cost estimate, and assessment district.

The proposed first year cost for streetlighting in Silverstone Estates is \$1,524.24 (\$69.29/lot) and the cost annually thereafter will be \$ 687.12 (\$31.24/lot) (subject to adjustment). The developer of Silverstone Estates paid for the streetlight installation and fixtures totaling \$4,291.00.

Proposed Motion:

"Move to approve the Silverstone Estates Public Streetlighting Improvement Special Assessment District #427- Resolution #1, ordering plans to be prepared showing the streetlighting improvement, location, and estimate of cost; and Resolution #2, filing the plans showing the improvement, location and estimate of cost with the Clerk's Office, tentatively declaring intention to install and maintain 7 LED traditional w/cut-off streetlights and defray the cost of operation and maintenance by special assessment against the 22 benefiting lots, and setting a public hearing for September 21, 2021."

Attachments

**SILVERSTONE ESTATES PUBLIC STREETLIGHTING IMPROVEMENT
SPECIAL ASSESSMENT DISTRICT NO. 427**

RESOLUTION NO. 1

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, held at the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, MI 48864-1198, Phone (517) 853-4000, on Tuesday, September 7, 2021 at 6:00 p.m.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____
and supported by _____.

WHEREAS, the Township Board of the Charter Township of Meridian, Ingham County, Michigan, acting on a request from property owners of Silverstone Estates and on its own initiative, pursuant to Act 188, Public Acts of Michigan, 1954, as amended, deems it advisable and necessary for the public health, safety, and welfare of the Township and its inhabitants to install, operate and maintain streetlights in Silverstone Estates to service the proposed special assessment district area described as:

Lots 2 through Lot 23 (inclusive), Silverstone Estates

WHEREAS, the public streetlighting improvement consists of installing seven (7) LED streetlights, Traditional fixtures with cut-off, and black standard poles along Silverstone Way.

WHEREAS, the Township Board desires to proceed with this public streetlighting improvement;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY, MICHIGAN, AS FOLLOWS:

1. The Township's Director of Public Works & Engineering is hereby ordered to prepare plans showing the improvements, the location thereof and estimates of the cost thereof, pursuant to the project as previously set forth in this resolution.

YEAS: _____

NAYS: _____

STATE OF MICHIGAN)
) ss.
COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Charter Township of Meridian, Ingham County, Michigan, **DO HEREBY CERTIFY** that the foregoing is a true and complete copy of proceedings taken by the Township Board at a regular meeting held on Tuesday, September 7, 2021.

Deborah Guthrie, Township Clerk

**SILVERSTONE ESTATES PUBLIC STREETLIGHTING IMPROVEMENT
SPECIAL ASSESSMENT DISTRICT NO. 427**

RESOLUTION NO. 2

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, held at the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, MI 48864-1198, Phone (517) 853-4000, on Tuesday, September 7, 2021, at 6:00 p.m.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____
and supported by _____.

WHEREAS, the Township Board of the Charter Township of Meridian deems it advisable and necessary for the public health, safety, and welfare of the Township and its inhabitants to install, operate and maintain the following described public streetlighting improvements:

Install, operate and maintain seven (7) LED streetlights, Traditional fixtures with cut-off and black standard poles along Silverstone Way;

and to defray the cost thereof by special assessment against the properties specially benefitted thereby.

WHEREAS, the Township Board has caused to be prepared by the Township's Director of Public Works & Engineering, plans showing the improvement and location thereof and an estimate of the cost thereof; in accordance with a resolution of the Township Board pursuant to Act 188, Public Acts of Michigan, 1954, as amended; and

WHEREAS, the same has been received by the Township Board; and

WHEREAS, the Township Board desires to proceed further with the improvements;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY, MICHIGAN, AS FOLLOWS:

1. The plans showing the improvement and location thereof and an estimate of the cost thereof be filed with the Township Clerk and be available for public examination.
2. The Township Board tentatively declares its intention to make the following public streetlighting improvements: Install, operate and maintain seven (7) LED streetlights, Traditional fixtures with cut-off, and black standard poles along Silverstone Way.
3. There is hereby tentatively designated a special assessment district against which the cost of said improvement is to be assessed, consisting of the lots and parcels of land described as:

Lots 2 through 23 (inclusive), Silverstone Estates

4. The Township Board shall meet in the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, MI on Tuesday, September 21, 2021 at 6:00 p.m. at which time and place the Township Board will hear objections to the improvement and to the special assessment district therefore. All objections must be filed in writing.
5. The Township Clerk is hereby ordered to cause notice of such hearing and the fact that the Township Board is proceeding on its own initiative to be published twice prior to said hearing in a newspaper of general circulation in the Township, the first publication to be at least ten (10) days before the time of the hearing, and pursuant to Act 188, Public Acts of Michigan, 1954, as amended, shall cause said notice to be mailed by first class mail to all record owners of, or parties in interest in, property in the special assessment district, at the addresses shown on the current tax records of the Township, at least ten (10) full days before the date of said hearing.
6. Said notice shall be in substantially the following form: (See Attached)
7. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

ADOPTED:

YEAS: _____

NAYS: _____

Resolution declared adopted.

STATE OF MICHIGAN)

) ss.

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Charter Township of Meridian, Ingham County, **DO HEREBY CERTIFY** that the foregoing is a true and complete copy of proceedings taken by the Township Board at a regular meeting held on Tuesday, September 7, 2021.

Deborah Guthrie, Township Clerk

**SILVERSTONE ESTATES PUBLIC STREETLIGHTING IMPROVEMENT
SPECIAL ASSESSMENT DISTRICT NO. 427**

NOTICE OF HEARING

TO THE RECORD OWNERS OF, OR PARTIES IN INTEREST IN, THE FOLLOWING PROPERTY CONSTITUTING THE PROPOSED SPECIAL ASSESSMENT DISTRICT:

Lots 2 through 23 (inclusive), Silverstone Estates

PLEASE TAKE NOTICE that the Township Board of the Charter Township of Meridian, acting on a request from property owners of Silverstone Estates and on its own initiative, pursuant to Act 188, Public Acts of Michigan, 1954, as amended, has determined to make the following described public streetlighting improvement:

Install, operate, and maintain seven (7) LED streetlights, Traditional fixtures with cut-off and black standard poles along Silverstone Way;

and to defray the cost thereof by special assessment against the properties specially benefitted thereby.

Plans and estimates have been prepared and are on file with the Township Clerk for public examination.

TAKE FURTHER NOTICE that the Township Board will meet Tuesday, September 21, 2021, at 6:00 p.m. at the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, Michigan 48864-1198, for the purpose of hearing objections to the improvement and the special assessment district therefore. The Township Board is also interested in hearing those that favor the proposed project.

Appearance and protest at the hearing in the special assessment proceedings is required in order to appeal the amount of the special assessment to the state tax tribunal. Your personal appearance at the hearing is not required, but you or your agent may appear in person at the hearing and protest the special assessment. To make an appearance and protest, you must file your written objections by letter or other writing with the Township Clerk before the close of this hearing. The owner or any person having an interest in the real property may file a written appeal of the special assessment with the state tax tribunal with 30 days after the confirmation of the special assessment roll if that person appeared and protested the special assessment at this hearing.

The Township Board may proceed with the improvement and special assessment district unless written objections from more than 20% of the property owners are filed with the Township Board at or before the hearing.

"FOR PURPOSES OF THIS HEARING, THE AMOUNT TO BE ASSESSED AGAINST YOUR PROPERTY IS ESTIMATED TO BE:

First Year Cost:	\$ 69.29/Lot
Annually Thereafter:	\$ 31.24/Lot

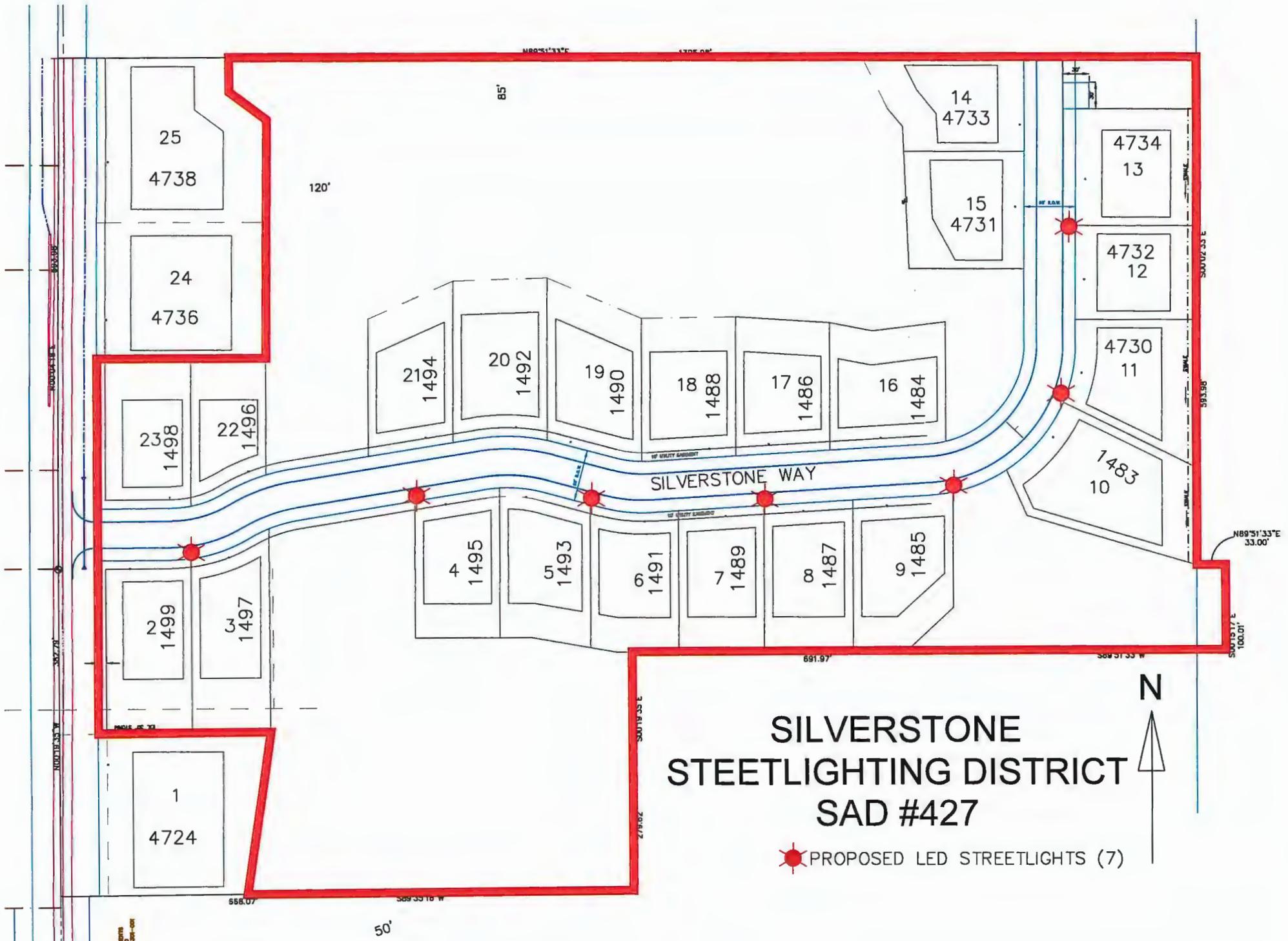
Dated: _____

Deborah Guthrie, Township Clerk
CHARTER TOWNSHIP OF MERIDIAN

ASSESSMENT ROLL

Lot 2 through 23 (inclusive), Silverstone Estates
Owner: Powell Road Holding LLC
Owner Address: 1650 Kendale Blvd, Ste. 200
East Lansing, MI 48823

Lot 2	3302-02-23-302-002	1499 Silverstone Way
Lot 3	3302-02-23-302-003	1497 Silverstone Way
Lot 4	3302-02-23-152-001	1495 Silverstone Way
Lot 5	3302-02-23-152-002	1493 Silverstone Way
Lot 6	3302-02-23-152-003	1491 Silverstone Way
Lot 7	3302-02-23-152-004	1489 Silverstone Way
Lot 8	3302-02-23-152-005	1487 Silverstone Way
Lot 9	3302-02-23-152-006	1485 Silverstone Way
Lot 10	3302-02-23-152-007	1483 Silverstone Way
Lot 11	3302-02-23-152-008	4730 Silverstone Way
Lot 12	3302-02-23-152-009	4732 Silverstone Way
Lot 13	3302-02-23-152-010	4734 Silverstone Way
Lot 14	3302-02-23-151-002	4733 Silverstone Way
Lot 15	3302-02-23-151-003	4731 Silverstone Way
Lot 16	3302-02-23-151-004	1484 Silverstone Way
Lot 17	3302-02-23-151-005	1486 Silverstone Way
Lot 18	3302-02-23-151-006	1488 Silverstone Way
Lot 19	3302-02-23-151-007	1490 Silverstone Way
Lot 20	3302-02-23-151-008	1492 Silverstone Way
Lot 21	3302-02-23-151-009	1494 Silverstone Way
Lot 22	3302-02-23-151-010	1496 Silverstone Way
Lot 23	3302-02-23-151-011	1498 Silverstone Way



SILVERSTONE STEETLIGHTING DISTRICT SAD #427

 PROPOSED LED STREETLIGHTS (7)





12.D.

To: Board Members

From: Derek N. Perry, Assistant Township Manager
Director of Public Works & Engineering
Younes Ishraidi, Chief Engineer

Date: September 7, 2021

Re: 2021 Order to Maintain Sidewalk
Special Assessment District #19 - Resolution #1 & #2

Since 1999, the Township has developed a proactive approach to minimize residential sidewalk hazards and potential liability to the township by adopting a sidewalk replacement program.

In accordance with Township ordinance Section 58-32b, and Section 58-32d, the Township Board may order the repair of defective sidewalks. If the property owner fails to repair the sidewalk within 20 days after written notification, the township may repair or replace the sidewalk and bill the cost of construction to the property owner.

As part of the ongoing sidewalk replacement program for this year, engineering staff has designed locations in Sections 8, 32, 33, 34, & 35 to continue the sidewalk replacement program. The proposed project areas include the following subdivisions: Briarwood; Briarwood #3, #4, #5; East Meadows Condominiums; Heritage Hills, Heritage Hills #2, #3, #4; Ember Oaks; Sunwind Estates; and Sanctuary.

Also, attached is the brochure that is sent to the residents, explaining the Order to Maintain Sidewalk Program and the assessment process.

The following motion is recommended when approved for Action:

Proposed Motion:

"Move to approve 2021 Order to Maintain Sidewalk Special Assessment District #19 Resolutions #1 and #2, which tentatively approves the improvements and the cost estimates of proposed improvements and sets the date for a public hearing on September 21, 2021."

Attachments

**2021 ORDER TO MAINTAIN SIDEWALK
SPECIAL ASSESSMENT DISTRICT NO. 19
RESOLUTION NO. 1**

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held in the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, Michigan 48864-1198, (517) 853-4000 on Tuesday, September 7, 2021, at 6:00 p.m.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____
and supported by _____.

WHEREAS, Township personnel have performed field inspections of public sidewalk and have identified and marked sections of defective sidewalk in the following areas:

(SEE ATTACHED LEGAL DESCRIPTION) and,

WHEREAS, the Township Board acting on its own initiative as permitted by Act 188, Public Acts of Michigan, 1954, as amended, tentatively declares its intention to make the following public improvement: Repair and maintain sidewalk in portions of the aforementioned areas; and,

WHEREAS, Township Ordinance Section 58-32b places the duty to maintain the sidewalk in a good and usable condition with the adjacent property owner; and,

WHEREAS, Township Ordinance Section 58-32d states whenever the Township Board deems it a necessary public improvement to require the maintenance of a sidewalk, the Township Board may, after a public hearing, order the maintenance of a sidewalk and establish an assessment district of the benefited property. The adjacent property owner will be allowed 20 days to perform the work, and if not completed, the Township shall proceed with the work and assess the cost in accordance with the assessment district; and,

WHEREAS, the Township Board desires to proceed with this public sidewalk improvement.

NOW, THEREFORE, BE IT RESOLVED the Township Engineer is hereby ordered to prepare a list of the improvement locations and estimates of the cost thereof, pursuant to the project as previously set forth in this resolution.

ADOPTED: YEAS: _____

NAYS: _____

Resolution declared adopted.

STATE OF MICHIGAN)

) ss.

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Charter Township of Meridian, Ingham County, Michigan, **DO HEREBY CERTIFY** that the foregoing is a true and complete copy of proceedings taken by the Township Board at a regular meeting held on Tuesday, September 7, 2021.

Deborah Guthrie, Township Clerk
Charter Township of Meridian

**2021 ORDER TO MAINTAIN SIDEWALK
SPECIAL ASSESSMENT DISTRICT #19**

RESOLUTION NO. 2

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, Michigan 48864-1198, (517) 853-4000, on Tuesday, September 7, 2021, at 6:00 p.m.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____.

WHEREAS, the Township Board of the Charter Township of Meridian acting on its own initiative, as permitted by Act 188, Public Acts of Michigan, 1954, as amended, deems it advisable and necessary for the public health, safety, and welfare of the Township and its inhabitants to make the following described public sidewalk improvements: Repair and Maintain Sidewalk, in the following areas:

(SEE ATTACHED LEGAL DESCRIPTION)

and to defray the cost thereof by special assessment against the properties specially benefited thereby in accordance with Township Ordinance 58-32d; and,

WHEREAS, the Township Board has caused to be prepared by the Township Engineer, a list of the improvement locations and an estimate of the cost thereof; and,

WHEREAS, the same has been received by the Township Board; and,

WHEREAS, the Township Board desires to proceed further with the improvements.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY, MICHIGAN, THAT:

1. The list of the improvement locations and an estimate of the cost thereof be filed with the Township Clerk and be available for public examination.
2. The Township Board tentatively declares its intention to make the public sidewalk improvements previously listed in this resolution.
3. There is hereby tentatively designated a special assessment district against which the cost of said improvement is to be assessed, consisting of the lots and parcels of land described as:

(SEE PROPOSED ATTACHED ASSESSMENT ROLL)

**2021 ORDER TO MAINTAIN SIDEWALK
SPECIAL ASSESSMENT DISTRICT #19**

NOTICE OF PUBLIC HEARING

**TO THE RECORD OWNERS OF, OR PARTIES IN INTEREST IN, THE FOLLOWING PROPERTY
CONSTITUTING THE PROPOSED SPECIAL ASSESSMENT DISTRICT:**

(SEE ATTACHED LEGAL DESCRIPTIONS)

Township Ordinance Section 58-32 places the duty to maintain the sidewalk in a good and usable condition with the adjacent property owner; and also states the Township Board may order the maintenance of the sidewalk and establish an assessment district of the benefited properties. The adjacent property owner will be allowed 20 days, from date of notification, to perform the work, and if not completed, the Township shall proceed with the work and assess the cost in accordance with the assessment district.

PLEASE TAKE NOTICE that the Township Board of the Charter Township of Meridian, acting on its own initiative as permitted by Act 188, Public Acts of Michigan, 1954, as amended, has determined for the public health, safety, and welfare of the Township and its inhabitants to make the following described public sidewalk improvements: repair and maintain sidewalk in the aforementioned proposed special assessment district and to defray the cost thereof by special assessment against the properties specially benefited thereby.

Plans and estimates have been prepared and are on file with the Township Clerk for public examination.

TAKE FURTHER NOTICE that the Township Board will meet Tuesday, September 21, 2021, at 6:00 p.m. at the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, MI 48864-1198, for the purpose of hearing objections, written or oral, to the proposed improvement, special assessment, and the special assessment district therefore. The Township Board is also interested in hearing those that favor the proposed project.

Appearance and protest at the hearing in the special assessment proceedings is required in order to appeal the amount of the special assessment to the state tax tribunal. Your personal appearance at the hearing is not required, but you or your agent may appear in person at the hearing and protest the special assessment. To make an appearance and protest, you must file your written objections by letter or other writing with the Township Clerk before the close of this hearing. The owner or any person having an interest in the real property may file a written appeal of the special assessment with the state tax tribunal with 30 days after the confirmation of the special assessment roll if that person appeared and protested the special assessment at this hearing.

“FOR PURPOSES OF THIS HEARING, THE AMOUNT TO BE ASSESSED AGAINST YOUR PROPERTY IS ESTIMATED TO BE _____.”

Dated: _____

Deborah Guthrie, Township Clerk
Charter Township of Meridian



DEPARTMENT OF PUBLIC WORKS

5151 MARSH ROAD

OKEMOS, MI 48864

517.853.4440

DPW@MERIDIAN.MI.US

DEPARTMENT OF PUBLIC WORKS

ORDER-TO-MAINTAIN SIDEWALK PROGRAM

Why has my sidewalk been chosen for replacement or leveling?

Township inspectors found certain sections of the sidewalk abutting your property need to be replaced to make the sidewalk safer. This inspection is part of a yearly program created to replace defective sidewalk. Sidewalk maintenance is important because it may save a pedestrian from injury and you from an expensive lawsuit.

Why is replacement necessary?

Removal and replacement is necessary to provide reasonably safe and accessible sidewalks.

How can I replace the sidewalk?

You have three options:

1. Take no action and allow the Township's contractor to replace the sidewalk as part of the sidewalk maintenance program.
2. Hire your own contractor.
3. Perform the work yourself.

If you elect to hire a contractor or do the work yourself, you must obtain a permit from the Department of Public Works. Application for a permit is free of charge for both contractors and homeowners. All work must be completed in accordance with the standards and specifications of Meridian Township. Copies of the standards and specifications are available from the Department of Public Works. An inspection is required when forms are ready and at pour.

If you do nothing, the Township's contractor will be in your area and will replace the sidewalk at your expense, and you will be billed as explained in this brochure. You do not have to obtain a permit if the work is done by the Township's contractor.

Can I make temporary repairs instead of replacement or leveling?

No, filling vertical or horizontal gaps or displacements by placing mortar or asphalt is not considered a permanent repair.

How much will replacing the defective sidewalk cost?

Your exact cost will be determined **after** completion of the work; however your estimated cost is indicated on the enclosed "Notice of Public Hearing", and is on file with the Township Clerk. You may contact the Department of Public Works for a detailed breakdown of your costs and the location of the sidewalk to be replaced or leveled.

You are responsible for 100% of the sidewalk across your frontage. If you own a residential corner lot, the Township will pay for 40% of the cost of the sidewalk replacement or leveling along the street to which the house is not addressed. The Township will pay 100% for ramp replacement at the street intersection.



DEPARTMENT OF PUBLIC WORKS

5151 MARSH ROAD

OKEMOS, MI 48864

517.853.4440

DPW@MERIDIAN.MI.US

How will I be billed?

You will receive a bill, called a special assessment, in **June 2022, with a due date of July 1, 2022**. The assessment may be paid in full with one payment (in 2022), or over 5 years at 5% interest per year. Please do not make any payments until after you receive this bill.

The Township sidewalk contractor will complete the work over the Summer/Fall of 2021. Once the sidewalk repairs have been completed, a Township inspector will measure the exact dimensions of the replacement sidewalk. Your special assessment will be based on these measurements.

(Please note you will receive a second Township Board "Notice of Hearing" in early 2022 after the contractor has completed all of the sidewalk replacements. It will state the exact cost of your sidewalk repairs. The purpose of the second hearing is for the public to comment on the proposed assessments.)

What about damage caused by trees or utility structures?

Where tree roots have displaced the sidewalk they will be removed prior to new sidewalk installation. A healthy tree should survive this process.

Property owners are responsible for replacement of all sidewalk damaged by tree roots whether the tree is on public or private land. The Township will pay for 100% of the cost for sidewalk directly damaged by Township manhole covers or water valves.

Will the contractor restore my lawn after the work?

Usually only a few inches of grass adjacent to the replaced sidewalk is uprooted. This strip will be filled with topsoil, seeded, and mulched after the concrete forms are removed.

How do I protect my sprinkler system?

If you have a sprinkler system or private underground wires (i.e. invisible fence) they must be marked prior to construction. Contact the person that installed your lines for a detailed layout.

May I have private work done by the Township's contractor?

You may have additional work (driveways, approaches, patios, etc.) performed under a private agreement between you and the Township contractor. You also must be sure that you are not paying the Township contractor directly for work to be done under their contract with the Township.

The Township will not become involved in disputes between you and the contractor for private work. You and the contractor must negotiate the price, timing, restoration, and payment terms for all private work.

What about tree branches and other vegetation that obstruct the sidewalk?

The property owner is responsible for removal of all obstructions; including vegetation such as tree limbs, branches, shrubs, and bushes and other objects; that interfere with the safe use of the sidewalk. The area to be kept clear is one (1) foot from the edges of the sidewalk and eight (8) feet above the sidewalk.

If I still have questions, whom should I contact?

Department of Public Works at (517) 853-4440 or DPW@MERIDIAN.MI.US.





To: Board Members
From: Deborah Guthrie, Township Clerk
Date: September 3, 2021
Re: September is National Voter Registration Month

The need for public information and education on voter registration is extremely critical as Americans prepare to vote and registering to vote, empowers eligible citizens to exercise their right to vote on Election Day.

The National Association of Secretaries of State (NASS) established September as National Voter Registration Month in 2002 as a nonpartisan means of encouraging voter participation and increasing awareness about state requirements and declared September 28, 2021 as National Voter Registration Day.

Michigan Secretary of State Jocelyn Benson celebrated the start of National Voter Registration Month on September 1, 2021, encouraging eligible Michigan citizens to register in September.

While Meridian Township is not holding an election in November, we would like to encourage the residents to register early before the next Election Day in 2022. Residents can register to vote at the Clerk's Office located at 5151 Marsh Rd., Okemos between the hours of 8 am – 5 pm Monday through Friday. Residents who need to update their voter information can email the Meridian Township Clerk's Office at clerk@meridian.mi.us or call the Clerk's Office at 517.853.4300.

The following motion is prepared for Board's consideration:

Move to approve the Resolution Recognizing September 2021 As National Voter Registration Month in Meridian Township

Attachment:

1. September is National Voter Registration Month Resolution

RESOLUTION TO APPROVE

SEPTEMBER IS NATIONAL VOTER
REGISTRATION MONTH IN MERIDIAN TOWNSHIP

RESOLUTION

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held in the Meridian Municipal Building, 5151 Marsh Road, Okemos, MI 48864, 517.853.4000, on Tuesday, September 7, 2021 at 6:00 pm.

PRESENT:

ABSENT:

The following resolution was offered by _____ and supported by _____

WHEREAS, the National Association of Secretaries of State (NASS) established September as National Voter Registration Month in 2002 as a nonpartisan means of encouraging voter participation and increasing awareness about state requirements and declared September 28, 2021 as National Voter Registration Day; and

WHEREAS, Secretary of State Jocelyn Benson celebrated the start of National Voter Registration Month on September 1, 2021, encouraging eligible Michigan citizens to register in September; and

WHEREAS, in a press release Secretary Benson stated: "Our democracy is at its best when everyone has a seat at the table. Michiganders now have more options than ever before to simply and safely register and cast their ballots. National Voter Registration Month is the perfect time to take the first step in exercising your constitutional right by registering to vote and learning more about how to participate in our elections"; and

WHEREAS, in Michigan, a resident can:

- Register online at Michigan.gov/Vote or by mail at least 15 days prior to an election day
- A resident must register in person to vote in the 14 days leading up to an election day
- A resident can register to vote in person up to 8 p.m. on Election Day at their city or township clerk's office; and

WHEREAS, to be eligible to register to vote, the voter must be:

- A Michigan resident and a resident of Meridian Township or their city or township for at least 30 days (when the resident votes)
- A United States citizen
- At least 18 years of age (when the resident votes)
- Not currently serving a sentence in jail or prison; and

WHEREAS, residents must provide proof of eligibility and residency to register if registering to vote in the 14 days prior to an election and including Election Day. Documents submitted as proof of residency must include the voter's name and current address. Digital copies of documents are accepted. Such documents can include:

- Michigan driver's license or state ID
- Current utility bill
- Bank statement
- Paycheck or government check
- other government documents; and



To: Board Members
From: Amber Clark, Neighborhoods & Economic Development Director
Date: September 7, 2021
Re: SmartZone Local Development Finance Authority

A request before the Township board is to declare intent to the *Lansing Regional SmartZone* a Local Development Finance Authority (LDFA), to include the proposed Meridian Township parcels within this Tax Authority for the next five years. In order to meet approval deadlines, the board could request staff to indicate the intent to include the proposed parcels with communication to the LDFA body. This would allow for the LDFA board to move forward with the creation of TIF plan and Interlocal agreements. At the September 21st Township Board meeting, the board could authorize the Resolution of Intent which documents the intent of Meridian Township to set a date for public hearing on the adoption of a proposed resolution to join the LDFA.

The purpose of this authority is to connect higher education and community with good high tech jobs. That happens through innovation, commercialization, and entrepreneurship. The LDFA focuses in assisting entrepreneurs with their startups, growing innovation from Lansing Community College and Michigan State University. Their priority focus is on businesses that involve technology and research. A recent local success of the “SmartZone” is High Caliber Karting, which began in the Technology Innovation Center (TIC) in the City of East Lansing and now has a home in the Meridian Mall. Previous memos document the history of the LDFA for reference.

Township Benefits

A benefit of Meridian Township joining the regional SmartZone is direct access to innovative programs, businesses and graduates of Lansing Community College and Michigan State University. This aligns opportunities for regional vision and growth across the municipalities. Working in collaboration with Lansing and East Lansing, the ability to build a regional corridor is more likely to exist with the sharing of regional resources to build on current innovation of region. Extensions for SmartZone’s occur every five years for additional parcel inclusion for added rewards for attracting key development. The goal of the SmartZone is to create high tech jobs within a core region for maximum return on investment. With federal funding programs pushing the envelope on medical technology, financial technology and Environmental technology based innovations, this is a great opportunity for our local businesses to gain further assistance for expansion through federal funding.

Tax Capture

The proposed location does include parcels within the Corridor Improvement Authority boundaries. Currently the Corridor Improvement Authority does not have an active Tax Increment Plan. Should the board create a plan the LDFA would continue to capture the State, Local and Intermediate school taxes on real and personal property only up to 50%. To make the School funds whole, annually State of Michigan approves reallocation of those captured taxes from the general fund to keep those school funds whole. This proposed SmartZone extension would include a 90% local capture and 10% shared rising fund with an intergovernmental agreement between municipalities. The current proposed split would provide communal fund assistance to support development activities for all eligible properties.



Township Board Options:

The request before the Township board is to show of intent to include the proposed Meridian Township parcels within the LDFA for the next five years. The board would request staff to indicate the intent to include the proposed below parcels with communication to the LDFA body. At the September 21st Township Board meeting, the board will authorize the *Resolution of Intent* which documents the intent of Meridian Township to set a date for public hearing for discussion on the adoption of a proposed resolution to join the LDFA.

Examples of TIF success: Ann Arbor Spark SmartZone LDFA
Grand Rapids SmartZone LDFA

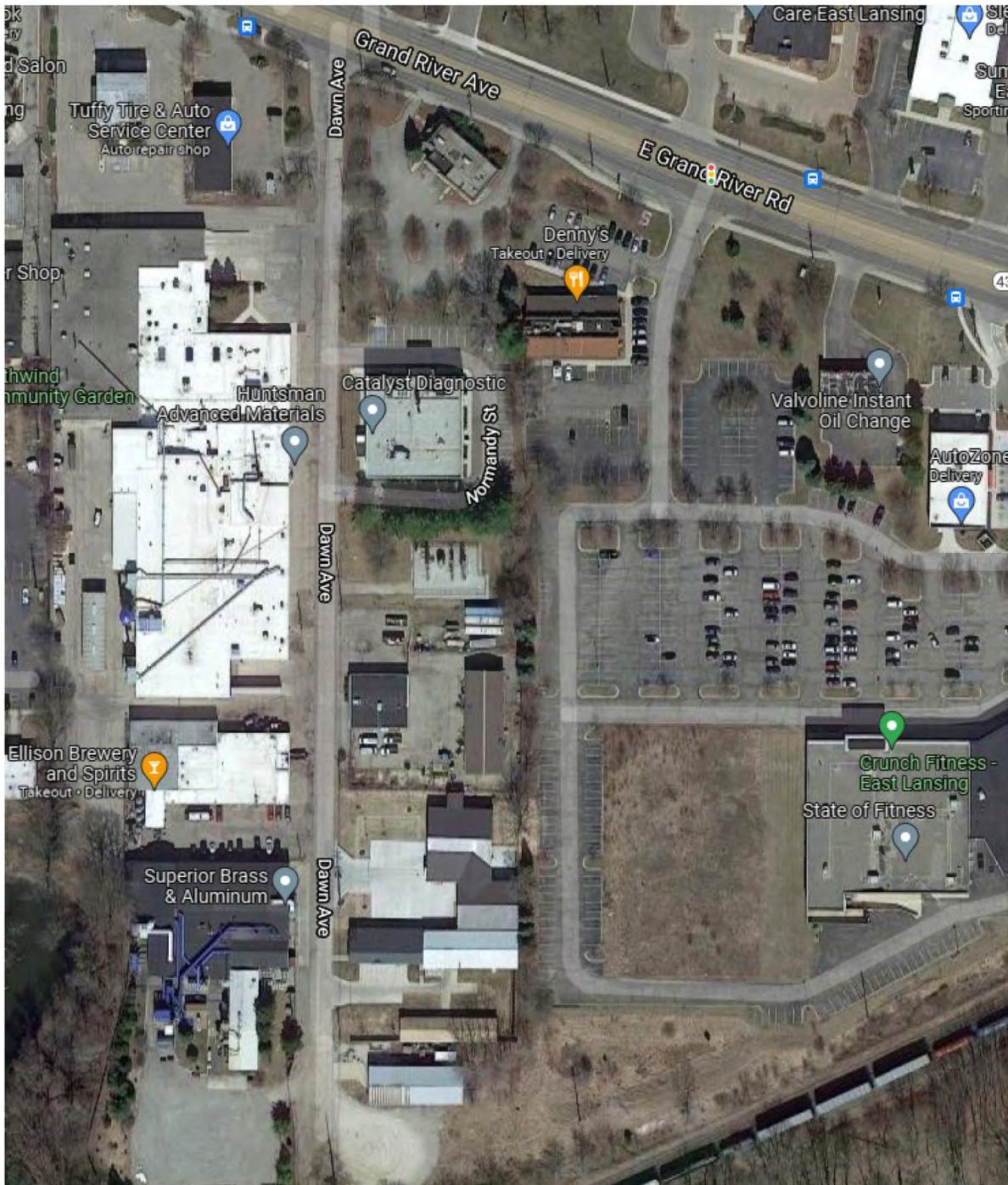
Attachments:

Proposed Area
LDFA Adoption Schedule
Wacker Inc. - Pittsfield Township Planning Commission
Resolution of Intent

Proposed Area

- Dawn Ave- Grand River Ave
- Proposing all parcels on Dawn Avenue:

Currently the largest operators on Dawn Ave are Ellison Brewery, Consumers Energy, Superior Brass & Aluminum, Huntsman Advanced Materials and MSU Van Camp Incubator. Van Camp has seen tremendous success in the past few years with wet lab occupancy at 100%. Current office space in Van Camp is 50% a higher occupancy rate for office space during COVID. The decision to include the 10 parcels on Dawn Ave relate to the industrial zoned parcels, the typical business make up in the area and potential for development. Investments to these properties have started to see a small uptick in value, with one building making vast improvements to increase the taxable value to over six figures.



- Towner Avenue- Saginaw Street 1-69
- Proposing 7 Parcels on Towner Avenue

The local businesses that are established in this portion of our community are mostly contractor based businesses like Meridian Company. When speaking with developers and property owners on Towner Road, there is a desire to make improvements that allow for more innovation at their business. Knowing of the potential in redevelopment, we propose adding the parcels on Towner road, zoned industrial to the SmartZone.



September 2021

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3	4
5	6	7 EL City Council Meridian Twp. Board	8	9	10	11
12	13 Lansing City Council	14 EL City Council (discussion only)	15	16	17	18
19	20 Lansing City Council (budget priorities) • Resolution of Intent • Set TIF hearing date	21 EL City Council Meridian Twp. Board • Resolution of Intent • Set TIF hearing date	22 • Notices mailed by 9/28 • Public hearing notice(s) published by 9/28	23	24	25
26	27	28 Ingham County BOC	29 • 20-day notice minimum	30		

October 2021

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4	5 EL City Council Meridian Twp. Board	6	7	8	9
10	11 Lansing City Council	12 EL City Council (discussion only) Ingham County BOC	13	14	15	16
17	18	19 EL City Council Meridian Twp. Board • Public hearings and approvals	20	21	22	23
24	25 Lansing City Council • Public hearings and approvals	26 Ingham County BOC • Approve resolution	27	28	29	30
31						

November 2021

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3	4 Meridian Twp. Board	5	6
7	8 Lansing City Council	9 EL City Council Ingham County BOC	10	11	12	13
14	15	16 EL City Council (discussion only) Meridian Twp. Board	17	18	19	20
21	22	23 EL City Council Ingham County BOC	24	25	26	27
28	29 Lansing City Council	30				

December 2021

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3	4
5	6	7 Meridian Twp. Board	8	9	10	11
12	13 Lansing City Council	14 EL City Council (discussion only) Meridian Twp. Board Ingham County BOC	15	16	17	18
19	20	21 EL City Council	22	23	24	25
26	27	28	29	30	31	



April 15, 2019

Pittsfield Planning Commission, c/o Utilities and Municipal Services
6201 W. Michigan Avenue
Ann Arbor, MI 48108

Dear Planning Commission,

Ann Arbor SPARK strongly supports Wacker's new North American Headquarters and Research and Development Innovation Center in Pittsfield Township.

Wacker's proposed building site is located within the Avis Farms South Business Park and is adjacent to the Thomson Reuters' facility along the State Street Corridor. This new facility would make Wacker one of the largest private employers in Pittsfield and would serve as an important R&D headquarter anchor. Pittsfield Township is home to dozens of R&D and development centers that make it one of the leading communities in Michigan for research, a testament to our region's commitment to higher education. Pittsfield Township is home to over 7,300 office, R&D and knowledge-based jobs, and we have actively worked with Wacker over the past several months to welcome them to our community.

Prior to Wacker's purchase of this site, the site had been vacant for more than a decade. The proposed regional headquarters building will bring over 300 new high paying jobs to Pittsfield and over \$60 million will be invested in the facility and surrounding area. Our analysis indicates that this project will generate millions of dollars of tax impact for the Township, County and school district, in addition to generating and supporting additional new jobs as a result of the location of this project in Pittsfield Township.

We appreciate the significant work that the Township Staff, Planning Commission and company have made to ensure that this project fits within the character of our community. We hope this project can win your support through this process.

Please feel free to contact me if you have any additional questions or want to discuss this important project.

Sincerely,

Paul Krutko FM HLM
President and Chief Executive Officer
Ann Arbor SPARK

board of directors
David Parsigian (Chair)
Honigman Miller Schwartz and Cohn LLP
David Ruud (Vice Chair)
DTE Energy
David Snodgrass (Treasurer)
Lake Trust Credit Union
Dr. Rose Bellanca (Secretary)
Washtenaw Community College
Cynthia Wilbanks (Past Chair)
University of Michigan
Ric DeVore
PNC
Scott Griffith
Griffith Realty
Charles Gulash
Toyota Motor North America
Paul Krutko
Ann Arbor SPARK
Bhushan Kulkarni
GDI Infotech, Inc.
Trevor Lauer
DTE Electric at DTE Energy
Jonathan S. Newpol
IBM Watson Health
Ken Nisbet
University of Michigan
Mark Schissel
University of Michigan
Richard B. Sheridan
Menlo Innovations LLC
James M. Smith, Ph.D.
Eastern Michigan University
Chris Taylor
City of Ann Arbor

executive committee
David Parsigian (Chair)
Honigman Miller Schwartz and Cohn LLP
David Ruud (Vice Chair)
DTE Energy
David Snodgrass (Treasurer)
Lake Trust Credit Union
Dr. Rose Bellanca (Secretary)
Washtenaw Community College
Cynthia Wilbanks (Past Chair)
University of Michigan
Rob Casalou
Trinity Health Michigan
Greg Dill
Washtenaw County
Tiffany Ford
University of Michigan Credit Union
Leigh R. Greden
Eastern Michigan University
Mandy Grewal, Ph.D.
Pittsfield Charter Township
Jeff Hauptman
Oxford Companies
Alan P. Jesiel, CFP®
PNC Wealth Management
Brian Kelly
ZCorp Technology, Inc.
Paul Krutko
Ann Arbor SPARK
Andy LaBarre
Washtenaw County Commissioner
Howard Lazarus
City of Ann Arbor
Lon Lowen
Arbor Networks
Timothy G. Marshall
Bank of Ann Arbor
Joanne Rau
Fifth Third Bank
Paul Roney
Domino's Farms
Ann Marie Sastry
Amesite
Kelly Sexton
U-M Office of Tech Transfer
Matt Sharp
MLive Media Group
Christine Sing
Rehmann
Brenda Stumbo
Ypsilanti Township
Robert Young
Toyota Technical Center

Wacker - Impact Report

Investment and Job Growth by Wacker in Pittsfield Township



Prepared By: Ann Arbor Spark

Purpose & Limitations

This report presents the results of an economic and fiscal analysis undertaken by Ann Arbor Spark using Impact Dashboard, a customized web application developed by Impact DataSource, LLC.

Impact Dashboard utilizes estimates, assumptions, and other information developed by Impact DataSource from its independent research effort detailed in a custom user guide prepared for Ann Arbor Spark.

This report, generated by the Impact Dashboard application, has been prepared by Ann Arbor Spark to assist economic development stakeholders in making an evaluation of the economic and fiscal impact of business activity in the community. This report does not purport to contain all of the information that may be needed to conclude such an evaluation. This report is based on a variety of assumptions and contains forward-looking statements concerning the results of operations of the subject firm. Ann Arbor Spark made reasonable efforts to ensure that the project-specific data entered into Impact Dashboard reflects realistic estimates of future activity. Estimates of future activity involve known and unknown risks and uncertainties that could cause actual results, performance, or events to differ materially from those expressed or implied in this report.

Ann Arbor Spark and Impact DataSource make no representation or warranty as to the accuracy or completeness of the information contained herein, and expressly disclaim any and all liability based on or relating to any information contained in, or errors or omissions from, this information or based on or relating to the use of this information.

Introduction

This report presents the results of an economic impact analysis performed using Impact Dashboard, a model developed by Impact DataSource. The report estimates the impact that a potential project will have on the local economy and estimates the costs and benefits for local taxing districts over a 12-year period.

Description of the Project

165,000 square foot building. This scenario assumes an IFT is provided on the real property and that the personal property is subject to property tax reform of 2012.

Economic Impact Overview

The table below summarizes the economic impact of the project over the first 12 years in terms of job creation, salaries paid to workers, and taxable sales.

SUMMARY OF ECONOMIC IMPACT OVER 12 YEARS IN WASHTENAW COUNTY			
IMPACT	DIRECT	SPIN-OFF	TOTAL
Permanent jobs created	300.0	469.6	769.6
Salaries or wages paid to workers	\$345.67m	\$214.42m	\$560.08m
Totals may not sum due to rounding			

The Project may result in new residents moving to the community and potentially new residential properties being constructed as summarized below.

SUMMARY OF POPULATION IMPACT OVER 12 YEARS IN WASHTENAW COUNTY			
IMPACT	DIRECT	SPIN-OFF	TOTAL
Workers who will move to Washtenaw County	60.0	77.5	137.5
New residents in Washtenaw County	156.0	201.4	357.4
New residential properties constructed in Washtenaw County	9.0	11.6	20.6
New students to attend local school district	30.0	38.7	68.7
Totals may not sum due to rounding			

The new taxable property to be supported by the Project over the next 12 years is summarized in the following table.

SUMMARY OF TAXABLE PROPERTY OVER THE FIRST 12 YEARS IN WASHTENAW COUNTY

YR.	NEW RESIDENTIAL PROPERTY	LAND	BUILDINGS...	FF&E	NON-RESIDENTIAL PROPERTY	TOTAL PROPERTY
1	\$374,798	\$417,150	\$17,500,000	\$0	\$17,917,150	\$18,291,948
2	\$764,587	\$425,493	\$17,850,000	\$7,500,000	\$25,775,493	\$26,540,080
3	\$1,169,819	\$434,003	\$18,207,000	\$11,750,000	\$30,391,003	\$31,560,822
4	\$1,590,954	\$442,683	\$18,571,140	\$10,500,000	\$29,513,823	\$31,104,776
5	\$2,028,466	\$451,537	\$18,942,563	\$9,250,000	\$28,644,099	\$30,672,565
6	\$2,482,842	\$460,567	\$19,321,414	\$8,000,000	\$27,781,981	\$30,264,823
7	\$2,532,499	\$469,779	\$19,707,842	\$6,750,000	\$26,927,621	\$29,460,120
8	\$2,583,149	\$479,174	\$20,101,999	\$5,500,000	\$26,081,173	\$28,664,322
9	\$2,634,812	\$488,758	\$20,504,039	\$4,250,000	\$25,242,797	\$27,877,609
10	\$2,687,508	\$498,533	\$20,914,120	\$3,000,000	\$24,412,653	\$27,100,161
11	\$2,741,258	\$508,504	\$21,332,402	\$2,500,000	\$24,340,906	\$27,082,164
12	\$2,796,083	\$518,674	\$21,759,050	\$2,500,000	\$24,777,724	\$27,573,807

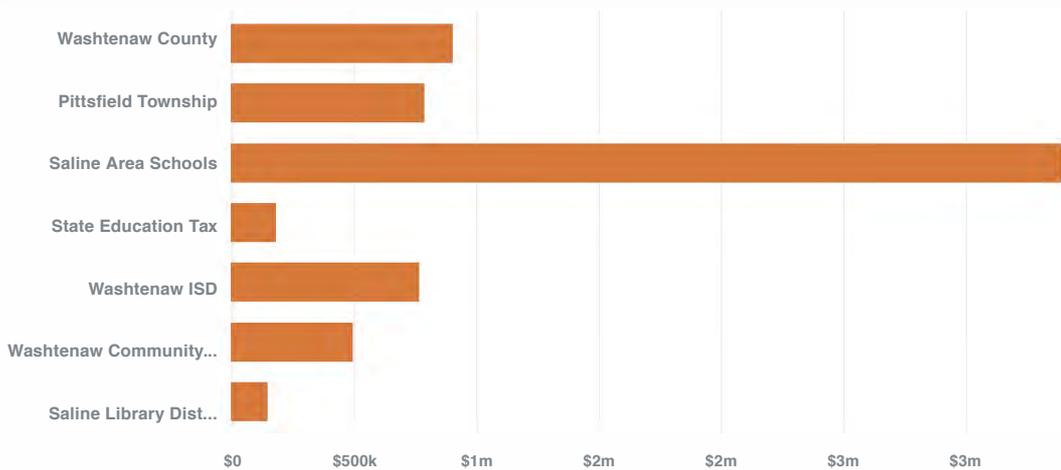
Fiscal Impact Overview

The Project will generate additional benefits and costs, a summary of which is provided below. The source of specific benefits and costs are provided in greater detail for each taxing district on subsequent pages.

FISCAL NET BENEFITS OVER THE NEXT 12 YEARS				
	BENEFITS	COSTS	NET BENEFITS	PRESENT VALUE*
Washtenaw County	\$1,350,367	(\$447,022)	\$903,345	\$658,683
Pittsfield Township	\$1,804,072	(\$1,016,199)	\$787,873	\$574,829
Saline Area Schools	\$3,967,292	(\$570,291)	\$3,397,001	\$2,476,709
State Education Tax	\$179,890	\$0	\$179,890	\$125,720
Washtenaw ISD	\$764,907	\$0	\$764,907	\$554,461
Washtenaw Community College	\$495,495	\$0	\$495,495	\$358,807
Saline Library District	\$146,334	\$0	\$146,334	\$106,760
Total	\$8,708,356	(\$2,033,512)	\$6,674,844	\$4,855,968

*The Present Value of Net Benefits expresses the future stream of net benefits received over several years as a single value in today's dollars. Today's dollar and a dollar to be received at differing times in the future are not comparable because of the time value of money. The time value of money is the interest rate or each taxing entity's discount rate. This analysis uses a discount rate of 5.0% to make the dollars comparable.

Net Benefits Over the Next 12 Years



Public Support Overview

A summary of the total Public Support under consideration for the Project is shown below.

	PROPERTY TAX INCENTIVE	TOTAL
Washtenaw County	\$1,350,923	\$1,350,923
Pittsfield Township	\$1,191,963	\$1,191,963
Saline Area Schools	\$5,070,230	\$5,070,230
State Education Tax	\$1,837,269	\$1,837,269
Washtenaw ISD	\$1,013,041	\$1,013,041
Washtenaw Community College	\$641,694	\$641,694
Saline Library District	\$221,188	\$221,188

RESOLUTION OF INTENT

Lansing Regional SmartZone Local
Development Finance Authority

RESOLUTION

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the _____ day of _____ 2021, at 6:00 p.m., Local Time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____.

WHEREAS, the Meridian Township Board of Trustees at their _____, 2021 meeting approved a motion to adopt a resolution of intent to create and establish the Lansing Regional SmartZone Local Development Finance Authority on Dawn Ave and Towner Road in Meridian Township and begin the public notice process; and

WHEREAS, the Tax Increment Financing Act 57 (Public Act 57 of 2018) requires the governing body, by resolution, to set a date for a public hearing, and designate the boundary of the proposed "SmartZone" development area; and

WHEREAS, the Township Board has determined the proposed development area as depicted on the attached maps (Exhibit A) and associated legal description (Exhibit B) meets the criteria set forth by MCL 57 of 2018 ; and

WHEREAS, for the purposes of complying with State Act 57 of 2018 the Township Board designates as the proposed development area the real property as depicted on the attached map (Exhibit A) and associated legal descriptions (Exhibit B) as the Local Development Finance Authority "SmartZone" in Meridian Township.

WHEREAS, a public hearing to discuss establishing a Local Development Finance Authority in Meridian Township and the associated parcels, must be held to meet the required noticing provisions/of State Act 57 of 2018; and

