



AGENDA
CHARTER TOWNSHIP OF MERIDIAN
PARK COMMISSION
October 10, 2017



Work Session – Ottawa Hills Park, 4980 Hillcrest Dr., Okemos; at 5:45pm (in case of inclement weather, meeting will move to the Central Fire Station, 5000 N. Okemos Road, Okemos)

1. Neighborhood Input Session – Ottawa Hills Park
2. Comments
3. Adjournment

Regular Meeting – Meridian Service Center, 2700 Gaylord C. Smith Court, Haslett, at 7pm

1. Call Meeting to Order
2. Approval of Agenda
3. Public Comment
4. Closed Session
 - a. Purpose of Property Consideration
5. Approval of Minutes (blue)
 - a. September 12, 2017 Work Session Minutes
 - b. September 12, 2017 Regular Meeting Minutes
6. Communications (tan)
7. New Business (pink)
 - a. Closed Session Action
 - b. Ottawa Hills Park
 - c. Sponsorship - Towner Road Park
8. Director's Report (green)
9. Discussion Items (lilac)
 - a. Joint Meeting Agenda
10. Final comments
11. Announcements
 - a. Next Park Commission Meeting: Tuesday, November 14, 2017
 - b. Joint Meeting with Land Preservation Advisory Board, Thursday, October 26, 6:15 pm; Meridian Service Center, 2700 Gaylord C. Smith Court, Haslett
 - c. Farmers' Market, Wed. and Sat. till October 28, 8 am-2 pm; Central Park
 - d. Harris Nature Center Stewardship Morning; Sunday, October 14; 9-11 am
 - e. 2nd Annual Fire Prevention Open House; Sat., Oct. 14, 10am-1pm; Central Fire Station
 - f. Harris Nature Center Halloween Adventures, Saturday, October 21; 10 am – 5 pm
12. Public Comment
13. Adjournment

Individuals with disabilities requiring auxiliary aids or services should contact the Meridian Township Park Commission by contacting: Director LuAnn Maisner, 5151 Marsh Road, Okemos, MI 48864 or 517.853.4600 - Ten Day Notice is required.

Park Commission Meeting
October 10, 2017

5. MINUTES

- a. September 12, 2017 Work Session Minutes
- b. September 12, 2017 Regular Meeting Minutes

CHARTER TOWNSHIP OF MERIDIAN
PARK COMMISSION WORK SESSION MINUTES
TUESDAY, SEPTEMBER 12, 2017

PRESENT: Commissioners McDonald, Lick, Schaetzl, (6:46 pm) Stephens, Wisinski

EXCUSED: None

STAFF: Parks and Recreation Director LuAnn Maisner

1. Call Meeting to Order

Chair McDonald called the work session to order at 6:06

2. Approval of Agenda

Add 7. CIP Grant Projects

COMMISSIONER LICK MOVED, COMMISSIONER WISINSKI SECONDED, TO APPROVE THE WORK SESSION AGENDA AS AMENDED. Voice vote. Motion passed.

3. Public Comment

None

4. Joint Meeting with Land Preservation Proposed Agenda

Thursday, October 26, at 6:15 pm, Service Center. Chair McDonald and Chair Mayes will meet to finalize agenda. Potential topics include:
Lake Lansing Marsh, Spengler Marsh, fish habitat improvement, dock, Potter Property, joint projects similar to Mary Helmbrecht Pollinator Garden

5. Ottawa Hills Park - Neighborhood meeting Date

The Commissioners discussed meeting with the neighbors in Ottawa Hills Park during their next regularly scheduled meeting on Tuesday, October 10 at 5:30 at Ottawa Hills Park. Director Maisner will mail residents there inviting them to attend to provide input into the future of the park.

6. Park Tours

With all the activity taking place throughout the park system, the Commissioners expressed an interest in touring many of the project areas as well as others that are under consideration for future activity. Director Maisner will send a list of sites along with dates and times for the Commissioners to choose from.

7. CIP Grant Projects

Director Maisner shared a list of project budgeted for in 2018 as well as commitments for 2019. Also included was the 2018-2023 CIP. The Commissioners were asked to review the projects to determine which ones may be candidates for grant requests in 2018. This topic will be discussed and on for action at the November Meeting. Commissioner Wisinski shared that computers are available to research new grant sources for consideration.

8. Comments

Commissioner Stephens suggested adding a few tetherball poles in our parks.

8. Adjournment

Hearing no objections, Chair McDonald adjourned the work session at 7:05 pm.

CHARTER TOWNSHIP OF MERIDIAN
PARK COMMISSION REGULAR MEETING MINUTES
TUESDAY, SEPTEMBER 12, 2017

PRESENT: Commissioners McDonald, Lick, Schaetzl, Stephens, Wisinski

EXCUSED: None

STAFF: Parks and Recreation Director LuAnn Maisner

1. Call Meeting to Order

Chair McDonald called the regular meeting to order at 7:11 pm.

2. Approval of Agenda

Move the Eagle Scout Presentation and Action to the beginning of the meeting under Presentations.

COMMISSIONER STEPHENS MOVED, COMMISSIONER LICK SECONDED, TO APPROVE THE AGENDA AS AMENDED. Voice vote. Motion passed.

3. Public Comment

None

4. Presentations

a. Eagle Scout Final Report – Kaden Bartlett (Harris Nature Center Fence Project)

Eagle Scout Candidate presented his final report on his project which consisted of building a split rail fence around the Nature Exploration Area at the Harris Nature Center. He was able to raise the \$900 cost for supplies for the project. The project consisted of installing 220' of fence utilizing 20 volunteers for 8 hours.

MOTION BY COMMISSIONER LICK SUPPORTED BY COMMISSIONER SCHAETZL TO FORMALLY THANK KADEN BARTLETT AND HIS FAMILY FOR THE CONTRIBUTION OF THE NEW SPLIT RAIL FENCE AT THE HARRIS NATURE CENTER. Unanimous support

Director Maisner will send a formal thank you Letter to Kaden extending our appreciation.

5. Commissioner Reports and Comments

Commissioner Stephens reported on his recent stay at Algonquin Park where he was involved in building a ½ court tennis court years ago and it was still in excellent condition. He also stated that the tetherball poles were very popular and suggested that we add a couple to our parks. Commissioner Wisinski reported that she and her children visited the Sander Farm Preserved Natural Area and really enjoyed it.

6. Approval of Minutes

- a. July 25, 2017 Work Session Minutes
- b. July 25, 2017 Regular Meeting Minutes

COMMISSIONER WISINSKI MOVED, COMMISSIONER SCHAETZL SECONDED, TO APPROVE THE JULY 25, 2017 WORK SESSION AND JULY 25, 2017 REGULAR MEETING AS WRITTEN. Voice vote. Motion passed.

7. Communications

A. Items to/from the Public

None

B. Commission Information

1. Harris Nature Center Foundation Meeting Minutes – June 12, 2017
2. Harris Nature Center Foundation Meeting Minutes – July 10, 2017

C. Staff Inquiries/Response

1. From: HNC Coordinator Rich; To: Director Maisner; RE: Boulder Garden at Harris Nature Center

COMMISSIONER STEPHENS MOVED, COMMISSIONER LICK SECONDED, TO ACCEPT AND PLACE THE ITEMS OF COMMUNICATION ON FILE. Voice vote. Motion passed.

8. Director's Report

a. Project Updates

- **Consumers Energy Tree Grant** - \$2,500 grant - \$500 local match = \$3,000 for 25 trees in Towner Road Park along the loop path. Awards will be announced later this month.
- **Ingham County Parks and Trails Millage Application** for Boardwalk along the east side of Okemos Road between Gaylord Smith Ct and Central Park Drive. Awards will be announced in March
- **Deer management** - begins October 1 - December 31 on 29 properties in the Township utilizing resident volunteer hunters. To date, 9 deer have been identified with Chronic Wasting Disease in our area. Over 2,000 have been tested in the three county area.

- **Bike Share** – I attended a meeting with representatives from East Lansing, Lansing, MSU, and CATA with a mission to create a Bike Share program in our area.
 - **HNC Foundation**- Created an Endowment Fund with Our Foundation (formally the Capital Region Community Foundation). They started the fund with approximately \$17,000.
 - **Interpretive signage in the Village** – still amending draft signs. Funded by the Haslett-Okemos Rotary Club
 - **Mobile Tool Shed** – Funded by Our Foundation \$6,500. Pauline Pasch, Senior Program Officer will be here to see it on Thursday at 2pm at the Service Center. Please come if you can for a photo opportunity.
 - **Towner Road Park** moving along very well. – Photos from latest progress meeting. The restroom building has arrived and is being constructed. The boardwalk along the pathway is complete and paving of the pathway, parking lot and Pickleball courts are planned for next week. The drain tile and irrigation are scheduled to occur next week followed by placement of topsoil. Anyone interested in a site visit please let me know.
 - The new **Pickleball** courts at Hillbrook Park are a huge hit and are being used quite a bit with our clinics and regular groups who are gathering there to play.
 - The **Disco Fish** will be installed in Wonch Park next week followed by the **mural** in Hillbrook the following week.
 - **Trailhead and directional signage** at Ted Black Woods – installation begins next Tuesday Kati Adams is leading this project.
 - Our **summer maintenance** staff has all left as well as our park ranger and one of our recreation interns.
 - **North Meridian Road Park Pavilion** – photo. Concrete this year, pavilion structure this winter
 - **Dog Park** – Working on design. May need to wait to incorporate Central Meridian Regional Trail Connector Project and also amend/add parking in Central Park South before opening.
 - **Farmers' Market Relocation Project** - I have revised the proposal to CBL Properties for the Farmers Market Relocation Project and will be forwarding that to them for consideration next week. They are very interested in partnering on this project. We now have to figure out the finances.
9. New Business
- a. Eagle Scout Final Report – Kaden Bartlett (Harris Nature Center Fence Project)
- This item was moved to Presentations
10. Other Business
- None
11. Discussion Items
- a. Friend of the Park Ceremony – December 12

The Commissioners discussed options for celebrating volunteers from 2017. Staff is going to work on creating a video made up of interviews and photos to recognize the

work accomplished in our parks. The event will take place during the December 12 regular meeting.

b. Park of the Month

The Commissioners discussed ways to better promote the parks and the various experiences that are available. Commissioner Lick volunteered to take the lead on the project of creating videos of her and her children, family and friends using the park.

c. Wish List – Review

Director Maisner explained that a few years ago, the staff and the Park Commission created a list of projects and items that would be available for volunteer support and Eagle Scout Projects that was named the “Wish List”. The list provided has recently been updated and Commissioners were asked to review it and provide comments at the next meeting.

d. Ribbon Cutting for Wonch Park Disco Fish and Hillbrook Park Celebrate Meridian Community Mural – No Action was taken

12. Final Comments

None

13. Announcements

a. Park Commission Meetings:

- Tuesday, October 10, 2017 next scheduled meeting

b. Farmers’ Market, Wednesdays and Saturdays: July – October, 8 am-2 pm; Central Park

c. 175th Activities and Events (www.meridiancelebrates175.com):

- Village of Hamilton Guided Walking Tour; Sunday, September 17, 2:30-4:30 pm; leaving from Okemos Community Church
- Old Okemos/Riverside Cemetery Guided Tour; Sunday, October 29, 2:30-3:30 pm; 2451 Small Acres Ln, Okemos
- Poor Farm Cemetery Guided Tour; Sunday, October 29, 2017; 3:30-4:30 pm; 3860 Dobie Road, Okemos

d. Harris Nature Center Stewardship Morning; Saturday, September 16 and Sunday, October 14; 9-11 am

e. Meridian Arts and Crafts Market, Sunday, September 24, 11 am – 4 pm, Central Park Pavilion

f. 2nd Annual Fire Prevention Open House; Saturday, October 14, 10am-1pm; Central Fire Station

g. Harris Nature Center Halloween Adventures, Saturday, October 21; 10 am – 5 pm

14. Public Comment

None

15. Closed Session

None

16. Adjournment

Hearing no objection, Chair McDonald adjourned the meeting at 8:45 pm.

Park Commission Meeting

October 10, 2017

6. COMMUNICATIONS

A. Items to/from the Public

None

B. Commission Information

1. News & Notes – A Compendium of Noteworthy Items – Township Focus – October 2017 – Township top list of ‘best places to live’ in Michigan
2. Plant it Pink Garden dedication – Monday, October 16; 10:15 am; Meridian Historical Village
3. Milton L Scales Birthday Fundraiser for “Meridian Cares” Emergency Needs Fund Thursday, October 19; 5:30-8 pm; Henry’s Place
4. Halloween Adventures – Saturday, October 21; 10 am – 5 pm; Harris Nature Center
5. Meridian Spooktacular Adventures – Saturday, October 28; Halloween in the Village, HOMTV’s Studio Fun House, Police Department Open House; 10 am – 2 pm; and Farmers Market 8 am – 2 pm
6. Township Board and Commissions 3rd Annual Appreciation Night – Thursday, November 2; 6-7 pm; Henry’s Place
7. Meridian Cares Benefit Night – Friday, November 3; 4-10 pm; Old Chicago Pizza and Taproom

C. Staff Inquiries/Response

None

news & notes

a compendium of noteworthy items

SIMPLY THE BEST

Townships top list of 'best places to live' in Michigan

Ever wondered the best place to live in Michigan? It comes as no surprise that townships top that list.



Photo courtesy of Meridian Charter Township

Four townships were among the top 10 places to live in Michigan, according to neighborhood analyzing website Niche's 2017 list. **Meridian Charter Township** (Ingham Co.) took top honors as the No. 1 place to live in Michigan. **Bloomfield Charter Township** (Oakland Co.) came in fourth, while **Pittsfield Charter Township** (Washtenaw Co.) was ninth and **Lodi Township** (Washtenaw Co.) was 10th.

Each community was chosen based on an in-depth assessment of U.S. Census data and expert insights. Everything from school quality and crime rates to housing trends and access to amenities was considered, with certain livability aspects being given more weight.

Known for its top-notch schools, Meridian Charter Township, which includes the communities of Okemos and Haslett, is touted by Niche as having a "wonderful small-town feel with big-town amenities." The township received A+ grades for public schools, housing and being good for families, as well as an A- for nightlife and diversity.

Supervisor **Ron Styka** was especially proud of the recognition. "Meridian Charter Township is special, given our prime location near Michigan State University, nationally recognized public schools, unparalleled park/trail system and our deep commitment to the environment," he said. "It's no wonder why in 2014, Meridian was the fourth fastest-growing community in Michigan. From Lake Lansing to the Harris Nature Center, we have it all in Meridian."

Residents were equally enthusiastic in their reviews of the community. On the Niche website, many pointed to the township's thriving parks and trails, as well as the land preserves and recreation programs that help residents feel connected to their township. "I love everything about Okemos!" one resident said. "I grew up here and hope to raise my family here as well."

Another resident commented, "With its close proximity to Michigan State University, there are so many opportunities to engage in the diverse culture of the area."

EXPLORE THE SHORE

Township taking part in the 'blue economy'

The August *Township Focus* cover story explored water trails, and how communities around the state are creating and benefiting from this recreational and tourism opportunity. One West Michigan township provides yet another example of working to be part of the state's "blue economy."

With a conviction that access to water is the essential ingredient for the economic well-being and quality of life of the community, **Onekama Township** (Manistee Co.) is continuing its momentum with a \$75,900 grant from the Michigan Natural

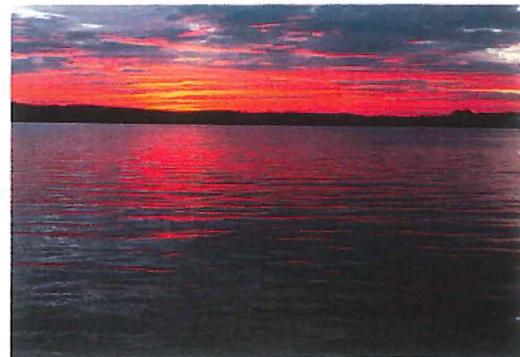


Photo by Katy Silberger

Resources Land Trust Fund. The grant will be used to develop a universally accessible kayak and canoe launch and related amenities on Portage Lake at an access site owned by the Michigan Department of Natural Resources. The Portage Lake Association and Portage Lake Watershed Forever are providing additional funding.

"Onekama Township is proud to be a leader in providing access for people of all ages, needs and abilities to enjoy and learn about our water resources," said Supervisor **David Meister**.

The project also includes paved Americans with Disabilities Act parking sites and a walkway that connects the parking area with the kayak/canoe launch and restrooms. The launch will be installed either this fall or next spring.

Meister said the launch will provide access to Portage Lake's outstanding fishery resource—including walleye and a variety of warm, cool and cold-water fish—as well as Lake Michigan. With calm waters, kayakers or canoers can make their way north to a similar launch site on Arcadia Lake or south to Explore the Shores sites on Lake Michigan and Manistee Lake in **Manistee Township** (Manistee Co.) near the mouth of Bar Lake and the City of Manistee, the Village of Eastlake and **Stronach Township** (Manistee Co.).

"Access to water is a priority of the plans and strategies involving the township" said Onekama Township Planning Commissioner **Al Taylor**, appointed by the township to help coordinate the project. "From our tourism economy to our schools and our seasonal and year-round residents, helping all populations access, share and enjoy our watershed, including Lake Michigan, is part of the big-picture plan for community vitality and bringing more families to our community."



Please Join Us
for the
**Dedication of the
Meridian Garden Club's**

Plant it Pink Garden

FOR BREAST CANCER AWARENESS

October 16, 2017

10:15 a.m.

Meridian Historical Village

(In case of rain, the dedication will take place in the Meridian Township Administration Building)





**Milton L. Scales Birthday Fundraiser for
“Meridian Cares” Emergency Needs Fund**

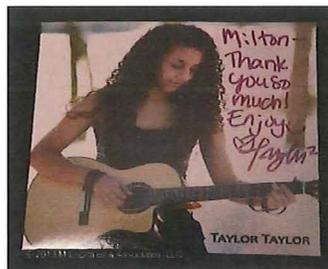
Please join us in celebrating Milt’s birthday (at his annual fundraiser) by supporting the “Meridian Cares” Emergency Needs Fund. With over 5,000 Meridian residents living under the poverty level (including nearly 3,000 living under 50% of the poverty level) we must prepare now for the coming winter. Meridian Cares, Milton Cares, and we know You Care Too!

L.A. bound local singer, songwriter and musical sensation **TAYLOR TAYLOR** will provide entertainment. **Henry’s Place** will provide tasty appetizers and hors d’oeuvres. A cash bar will also be available.

*** \$25 check to: Meridian Township “Meridian Cares” is requested***

Thurs. October 19th
5:30 PM – 8:00 PM
HENRY’S PLACE

TAYLOR TAYLOR Performs
Assorted appetizers, Cash Bar
4926 Marsh Rd. Okemos



If unable to attend and still wish to donate please send checks written to: Meridian Township “Meridian Cares” to Milton L. Scales 1534 Downing St. Haslett, MI 48840

Meridian Cares, Milton Cares, and We Know You Care Too!
MILTON L. SCALES “MOVING MERIDIAN FORWARD
1534 Downing Street Haslett, MI 48840

Halloween Adventures

Harris Nature Center Saturday October 21

10 am - 5 pm

\$8/child



Halloween Fun House

Friendly Forest

Pumpkin Decorating

Crafts and Games

Treats and Beverages

Stories around the Campfire

Marshmallow Roasting

Hayrides through the Woods

Pumpkin Piñata: 10:30am,

11:30am, 1pm, 2pm,

3:30pm



Harris Nature Center
3998 Van Atta Road
517.349.3866
hnc@meridian.mi.us



MERIDIAN SPOOKTACULAR ADVENTURES

SATURDAY, OCTOBER 28



MAKE THE ROUNDS WITH YOUR CHILDREN AND EXPERIENCE **FREE** HALLOWEEN FUN IN VARIOUS MERIDIAN TOWNSHIP FACILITIES.

IT IS A GREAT WAY TO SHOW OFF YOUR COSTUMES!

Halloween in the Village

Time: 10 am – 2 pm
Location: Meridian Historical Village
 5171 Marsh Road, Okemos

In conjunction with this Township event, the Historical Village buildings will be open for walk through tours (donations appreciated). Stop by the Brick General Store Building for little goodies for your gobblers.



HOMTV's Studio Fun House

Time: 10 am – 2 pm
Location: Municipal Building
 5151 Marsh Road, Okemos

HOMTV is proud to present the Studio Funhouse tour. Children and their parents will experience the illusion of television and the magic behind the scenes. Pick up a treat after walking through the maze of 'distorted' video monitors!



Meridian Farmers' Market

Time: 8 am – 2 pm
Location: 5151 Marsh Road, Okemos

The Market's last day of the fall season is Saturday, October 29. The Market will be offering many wonderful and delicious goodies for your trick or treaters, no matter the age, especially for those last minute pumpkin purchases.



Police Department Open House

Time: 10 am - 1 pm
Location: Public Safety Building
 5151 Marsh Road, Okemos

Visit with McGruff the Crime Dog, sit in a patrol car, activate the siren, register for prizes and gobble up Halloween treats. Cider and donuts will be available to all visitors.



For More Information:
WWW.MERIDIAN.MI.US

Share your spooktacular day with us on social:

#halloweenmeridian



JOIN US FOR OUR TOWNSHIP BOARD AND COMMISSION 3RD ANNUAL APPRECIATION NIGHT



Thursday, November 2, 2017 6:00pm-7:00pm

Henry's Place, 4929 Marsh Rd. Okemos
Light Appetizers, Refreshments, and Cash Bar

Please RSVP to Michelle Prinz by October 26, 2017 at
prinz@meridian.mi.us

MERIDIAN TOWNSHIP
5151 Marsh Rd. Okemos, MI 48864
517.853.4258





Eat, drink &
Karaoke!

Benefit Night

Friday, November 3, 2017

4:00 - 10:00 pm

Old Chicago - 1938 W. Grand River, Okemos

**Purchase a wristband for \$5 and enjoy
a fun evening of Karaoke, great food, drink
specials, giveaways and more!**

20% of all food and drink purchases benefit Meridian Cares
Emergency Needs Fund



*Wristbands available in advance at the Township Treasurers Office.
Wristbands will also be available at the door.

\$3 Craft Beers, Cocktails and House Wines

*with purchase of wristband

MERIDIAN
Cares

For more information, contact
Darla Jackson, Human Services Specialist
jackson@meridian.mi.us or call 517.853.4204



Park Commission Meeting
October 10, 2017

8. DIRECTOR'S REPORT



To: Park Commission

From: _____
Jane Greenway, Senior Parks and Land Management Coordinator

Date: September 22, 2017

Re: Grant Updates for Park Commission

Grants are essential to park development as they allow us to stretch our limited park millage funds. The majority of our development grants are provided through the Michigan Natural Resources Trust Fund (MNRTF) and the National Park Service's Land and Water Conservation Fund (LWCF) program. We also regularly apply for smaller grants through other programs. In recent years the Township has been very successful in receiving grants for park development projects.

Listed below is an update on the recent grant projects:

- Total project amount estimate =\$6,500
- We purchased the trailer and have already utilized it with numerous volunteer groups

2017 GRANT APPLICATIONS

- 1. Consumers Energy "Right Tree, Right Place"** – Grant received in September 2017
 - Grant (\$2,500)
 - This grant will provide partial funding for 25 shade trees that will be planted along the paved pathway at Towner Road Park in spring 2018
- 2. Performance Stage for "Marketplace on the Green"** (Capital Region Community Foundation Grant) – Grant received in August 2017
 - Total project amount estimate =\$75,000. Grant = \$75,000
 - **This project will be engineered and constructed in 2018**
- 3. PROPOSED GRANT - Harris Nature Center Waterless Restroom (LWCF)**
 - Total project amount estimate= \$300,000. Grant = \$150,000 (50%) with a local match of \$150,000 (50%).
 - Received preliminary score (300/430) on September 21 and resubmitted supplemental information on September 26. I believe that we have the ability to increase our score by 10 points to a total 310/430. The supplemental information included: providing

Marketplace on the Green - CBL Properties



additional correspondence relative to universal access; recycled materials in the building construction.

- Grants will be awarded in December, 2017

3. PROPOSED GRANT - Harris Nature Center Accessible Pavilion/Outdoor Classroom (MNRTF)

- Total project amount estimate= \$300,000. Grant = \$150,000 (50%) with a local match of \$150,000 (50%).
- Received preliminary score on September 21 and resubmitted supplemental information on September 26. Received preliminary score (215/520) on September 21 and resubmitted supplemental information on September 26. I believe that we have the ability to increase our score to 375/520. The supplemental information included: providing additional correspondence relative to utilizing environmentally friendly building materials and justification that the proposed project is a natural resource based recreation opportunity.
- Grants will be awarded in December, 2017

2016 GRANTS

1. Central Meridian Regional Trail Connector (MNRTF)

- Total project amount estimate= \$395,000. Grant = \$272,500 (69%) with local match of \$122,500 (31%)
- This project will be engineered in 2018 with an anticipated construction in 2019

2. Gateway Footbridge and Restroom Building (LWCF)

- Total project amount estimate= \$300,000. Grant= \$150,000 (50%) with a local match of \$150,000 (50%)
- This project will be engineered in 2018 with an anticipated construction in 2019

3. Trail Surface and Footbridge Improvements and Repair (Ingham County Parks and Trails Millage)

- Total project amount estimate = \$600,000
- This project will be engineered and constructed in 2018

4. Consumers Energy "Right Tree, Right Place"

- Grant (\$1,000) -
- We planted the trees but are worried that the spring flooding killed them. We plan to replace the trees in a different location and with a different species.

5. Tool Trailer for Volunteer Projects (Capital Region Community Foundation Grant)



2015 GRANTS

1. North Meridian Road Park Pavilion (MNRTF)

- Total project amount estimate= \$100,000. Grant = \$50,000 (50%) with local match of \$50,000 (50%)
- We are in the process of purchasing a pavilion and hope to have the footings poured in 2017 with final construction taking place in spring 2018



“Marketplace on the Green” Proposal

CBL Properties/Meridian Township

September 14, 2017

Vibrant and re-imagined Public Gathering Space – The new “Marketplace on the Green” will provide not only a new location for the Meridian Township Farmers’ Market, it is our plan to make this a new social and economic hub in our community. This will be accomplished by scheduling different markets in the new shelter Monday through Saturday including Arts and Crafts Market, Antique Market, Street Fair for entrepreneurs to sell their goods and services, and a Flea Market. Food trucks and live music will be featured most days from 11am-1pm to attract a diverse lunch crowd. The new “Marketplace on the Green” with its connection to the Meridian Mall as well as the 200+acre Central Park, will bring new life to the area. The space will be designed to allow for public and private functions, concerts and other performances.

Vision:

This new facility and programmed activities are intended to increase visitor-ship to the core commercial area of our community while providing a unique venue for economic and social connectivity. Engaging our residents as well as attracting visitors to our community and the Mall is a benefit for all businesses in our area. A local store-owner once shared that he loves farmers’ market days as his store traffic doubles.

Development Proposal: (see attached plan)

- Long-term lease of Outlots #1-3 to Meridian Township for \$1/year for 30+ years
- Use of parking lot for vendors and visitors to the “Marketplace on the Green” area.
- Meridian Township will design and build the following amenities in this space:
 - Pavilion to accommodate vendors with 60+ booth spaces
 - Restroom/office building
 - Playground
 - Music stage
 - Picnic area/ sidewalks/landscaping
 - Pavilion to host ice rink activities during the winter months
- No net loss of parking spaces
- Final pavilion design is still under consideration while researching the best/most appropriate design for the lowest cost.

Proposed Development Budget:

Proposed Revenue:

Meridian Economic Development Corporation (Engineering) (confirmed)	\$ 10,000
Haslett and Okemos Kiwanis Clubs (Pavilion) (confirmed)	\$100,000
Haslett/Okemos Rotary Club (playground)	\$ 10,000
Consumers Energy Foundation (Music Stage) (confirmed)	\$ 25,000
Capital Region Community Foundation (Restroom/office)(confirmed)	\$ 75,000
Meridian Township	\$320,000
CBL Properties (Pavilion)	<u>\$300,000</u>

TOTAL REVENUE \$840,000

Proposed Expenses:

Professional Services	\$ 10,000	
Pavilion	\$500,000	
Accessible Playground	\$ 60,000	
Performance Stage	\$ 25,000	
Picnic area and landscaping	\$ 35,000	
Sidewalk/plaza	\$ 60,000	
Restroom/Office Building	<u>\$150,000</u>	
TOTAL EXPENSE		\$840,000 =====

Programming Proposal:

- Meridian Township staff will organize, promote and manage programs that may include:
 - Saturday and Wednesday Farmers' Market (May-October)
 - Antique Market
 - Arts and Crafts Market
 - Street Fair Market for Entrepreneurs
 - Flea Market/Garage Sale
 - Music and food trucks Monday – Saturday from 11am-1pm
 - Occasional evening programs/activities
 - Mall stores – clearance extravaganza events, sidewalk sales, special promotions. etc.
 - Pavilion Rentals for private gatherings

SAMPLE OPERATING BUDGET

Proposed Operating Revenue

Farmers' Market	\$30,000
Arts and Crafts Market	\$7,000
Antiques Market	\$7,000

Street Fair Market	\$7,000	
Flea Market	\$7,000	
Food Trucks	\$2,000	
Rentals	\$1,000	
Donations and sponsorships	<u>\$2,000</u>	\$63,000

Proposed Expenses:

Market Manager/Event Coordinator	\$27,000	
Advertising and Marketing	\$10,000	
Utilities	\$ 3,000	
Maintenance and Upkeep	\$10,000	
Music	<u>\$10,000</u>	\$60,000

Net Revenue		\$ 3,000
		=====

Split of Net Proceeds - 50% CBL - 50% Meridian Township

Proposed Timetable

Fall 2018	Confirm partners and funding; execute lease agreement
Summer 2018	Prepare engineering specifications and bid documents Construct restroom/office building
Spring 2019	Construct "Marketplace on the Green" project Organize and program activities for summer/fall 2019
Summer 2019	Ribbon Cutting and Market Open for Business!

Next Steps:

- Written commitment of agreement
- Determine details for maintenance and management
- Outline roles, responsibilities and expectations
- Secure all funding sources
- Develop engineering and bidding specifications
- Construct facilities
- Grand Opening!

I look forward to speaking with you at your earliest convenience regarding this proposal. Please contact me if you have any questions or require additional information. Thank you for your consideration. I may be reached at 517-853-4604 or Maisner@meridian.mi.us.



PROPOSAL

“Marketplace on the Green” at
Meridian Mall

August 29, 2017

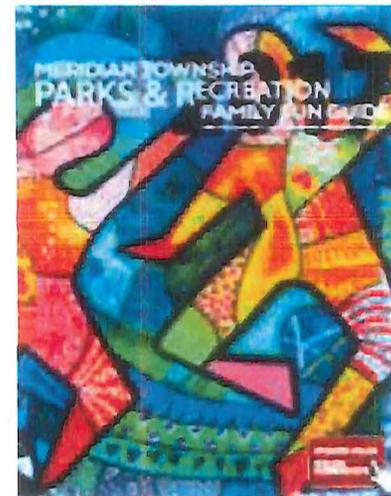


A "PRIME Community"



PRIME PARKS AND RECREATION SERVICES

- **911-acres of parks**
- **Year around recreation and special events**
- **Harris Nature Center**
- **Meridian Historical Village**
- **Meridian Senior Center**
- **78 miles of Bicycle -Pedestrian Pathway**
- **20 miles of park trails**
- **2 - Cemeteries**
- **Snell-Towar Recreation Center**
- **800 -acres of Land Preserves**
- **And...**



...a VIBRANT Farmers' Market!



Farmers' Market Facts

- **Established in 1974 with 4 vendors**
- **A 2007 Rapid Market Assessment on September 8 revealed:**
 - 2,400 visitors: 40% from Okemos/Haslett; 31% East Lansing; 30% Lansing and other
 - Spent on average \$20
 - 27 vendors
- **2017 – 45 vendors**
 - Community surveys in 2010 and 2016 – Farmers' Market relocation rated in top 5 supported projects
 - 80% of respondents indicated they visit the Farmers' Market
 - People **LOVE** our market!
 - Outgrown the space
 - Celebrating 43 years – proven track record

FARMERS' MARKET RELOCATION PROJECT

1. Important reasons for relocating the Market:

• Parking

- Share existing resources
- Easy ingress/egress
- Ample parking opportunities

• Accessibility

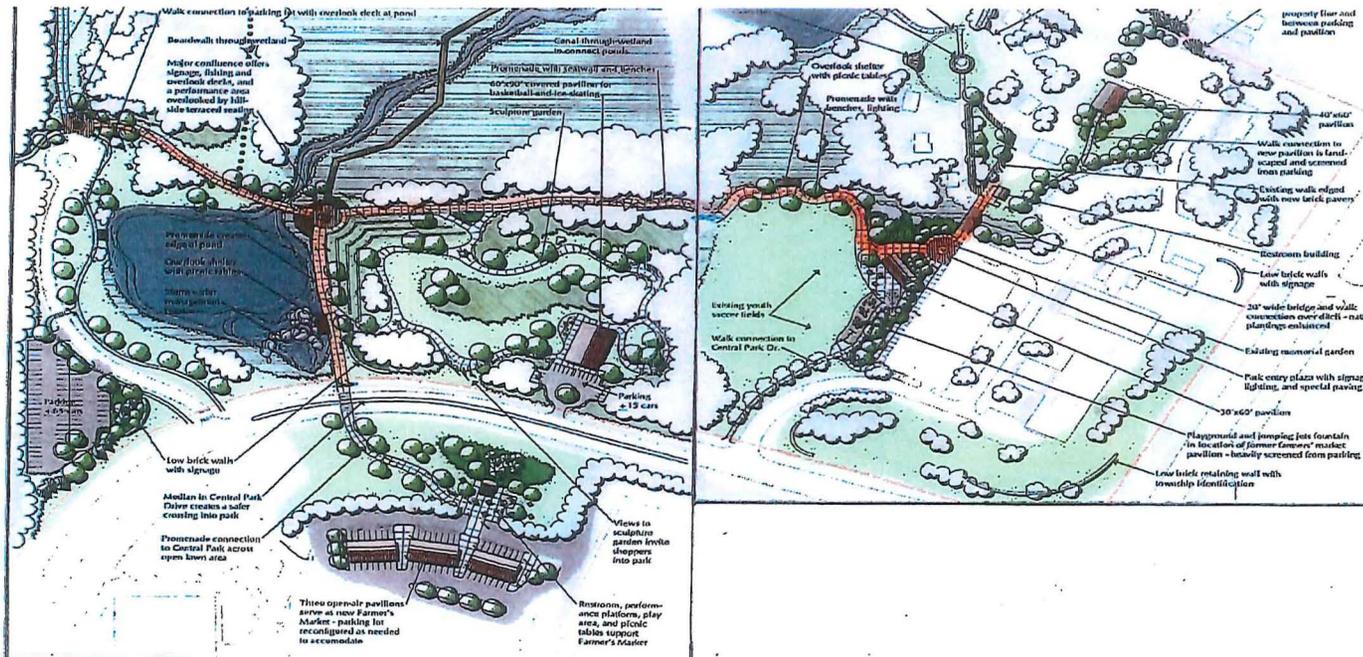
- Wider isles – walkers, strollers
- Social gathering space

2. Reasons for seeking a partnership with CBL Properties/Meridian Mall?

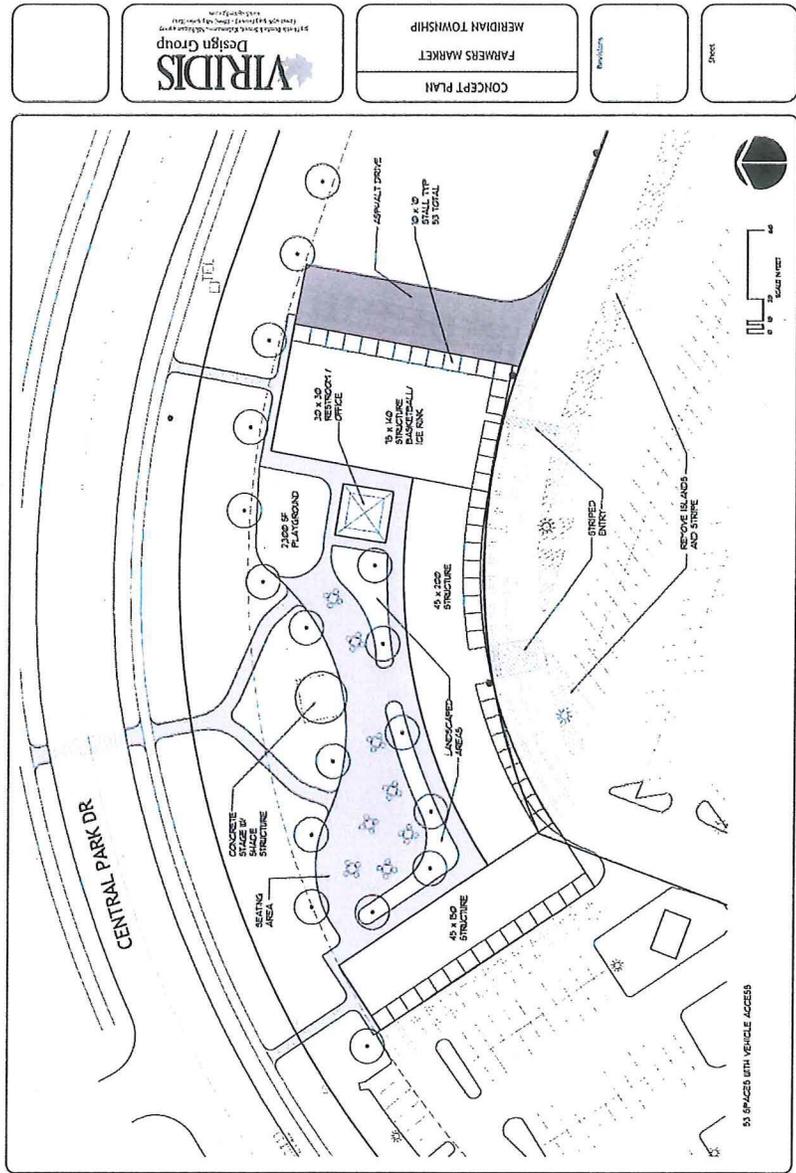
- Meridian Mall is the core of our commercial district in the Township and we care about its (your) continued success
- To bring additional activity and promotion to the Meridian Mall through advertising and activities.
- The proposed space has historically been under-utilized for Mall operations but has outstanding potential for recreation and community benefit (such as Farmers' Market, other markets, and events).
- Location – Central focus of our community.

SOUTHERN PORTION OF CENTRAL PARK MASTER PLAN

Approved grant-funded projects include: Gateway Footbridge and Restroom in Historical Village
Central Meridian Regional Trail Connector Project



Proposed Site Plan for "Marketplace on the Green"



<p>VIRIDIS Design Group 2715 Rockledge Road, Rockledge, FL 32955 Phone: 321-953-1234</p>	<p>CONCEPT PLAN</p>	<p>REVISIONS</p>	<p>SHEET</p>
	<p>FARMERS MARKET</p>	<p>MERIDIAN TOWNSHIP</p>	



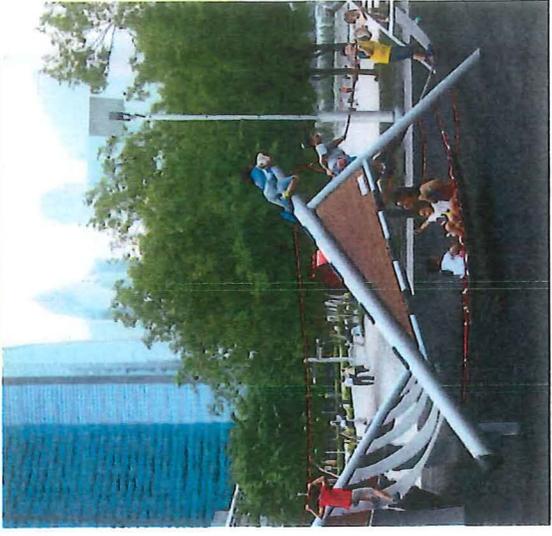
FARMERS MARKET

MERIDIAN TOWNSHIP, MICHIGAN
SEPTEMBER 2017





Farmers Market



ECONOMIC AND SOCIAL CENTER

- Initially focused on providing better facilities and accessibility for the Farmers' Market, the concept has grown into a larger vision for economic growth.
- Central Park Drive and the Meridian Mall serve as the core gathering space for our large community-wide special events.
- The proposed "Marketplace" location is located in an under-utilized space
- Once developed, other opportunities include street market, flea/antique markets, lunchtime food trucks, music on performance stage, picnic table charging stations, WiFi... all to create greater use and exposure.

Marketplace on the Green



FARMERS MARKET
MERIDIAN TOWNSHIP, MICHIGAN
SEPTEMBER 2017



Through

- detailed planning
- joint investment
- open communication
- clear documented expectations

Together, we can create an economic and socially vibrant space that will benefit you and our community!

FRANK WALSH, MERIDIAN TOWNSHIP MANAGER
DAVE LEDEBUHR, MERIDIAN ECONOMIC DEVELOPMENT CORPORATION BOARD
LUANN MAISNER, DIRECTOR OF PARKS AND RECREATION
MARK KIESELBACH, DIRECTOR OF COMMUNITY PLANNING AND DEVELOPMENT
CHRIS BUCK, ACTING DIRECTOR OF ECONOMIC DEVELOPMENT

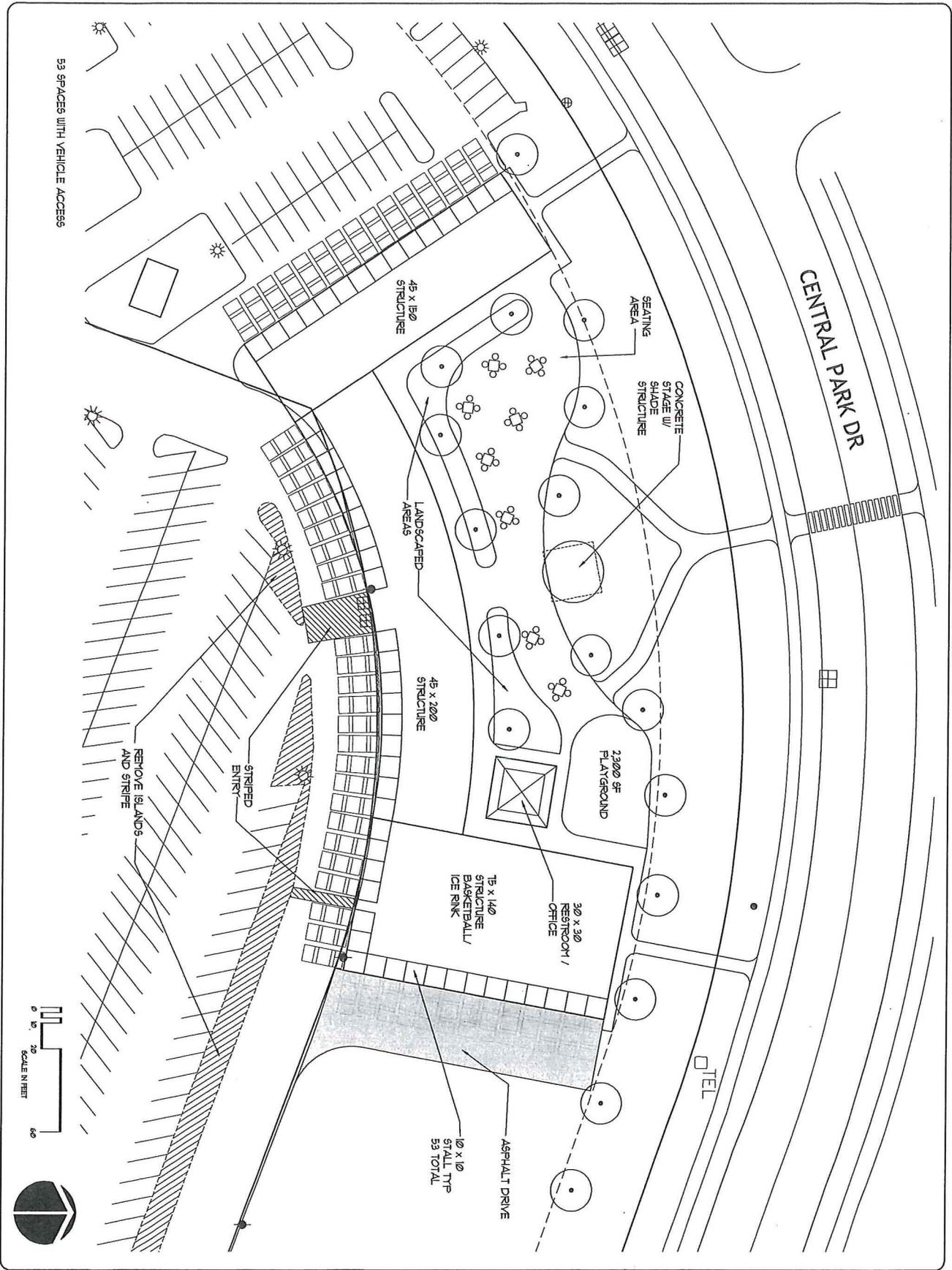
THANK YOU!



FARMERS MARKET

MERIDIAN TOWNSHIP, MICHIGAN
SEPTEMBER 2017





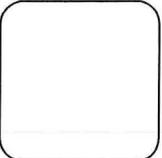
Sheet

Revisions

CONCEPT PLAN
 FARMERS MARKET
 MERIDIAN TOWNSHIP

VIRIDIS
 Design Group

313 North Burdick Street, Kalamazoo, Michigan 49007
 (269) 978-5143 (voice) - (866) 683-5060 (fax)
 viridis@viridg.com



Park Commission Meeting
October 10, 2017

9. DISCUSSION ITEMS

- a. Joint Meeting Agenda



JOINT MEETING AGENDA
CHARTER TOWNSHIP OF MERIDIAN
PARK COMMISSION
LAND PRESERVATION ADVISORY BOARD

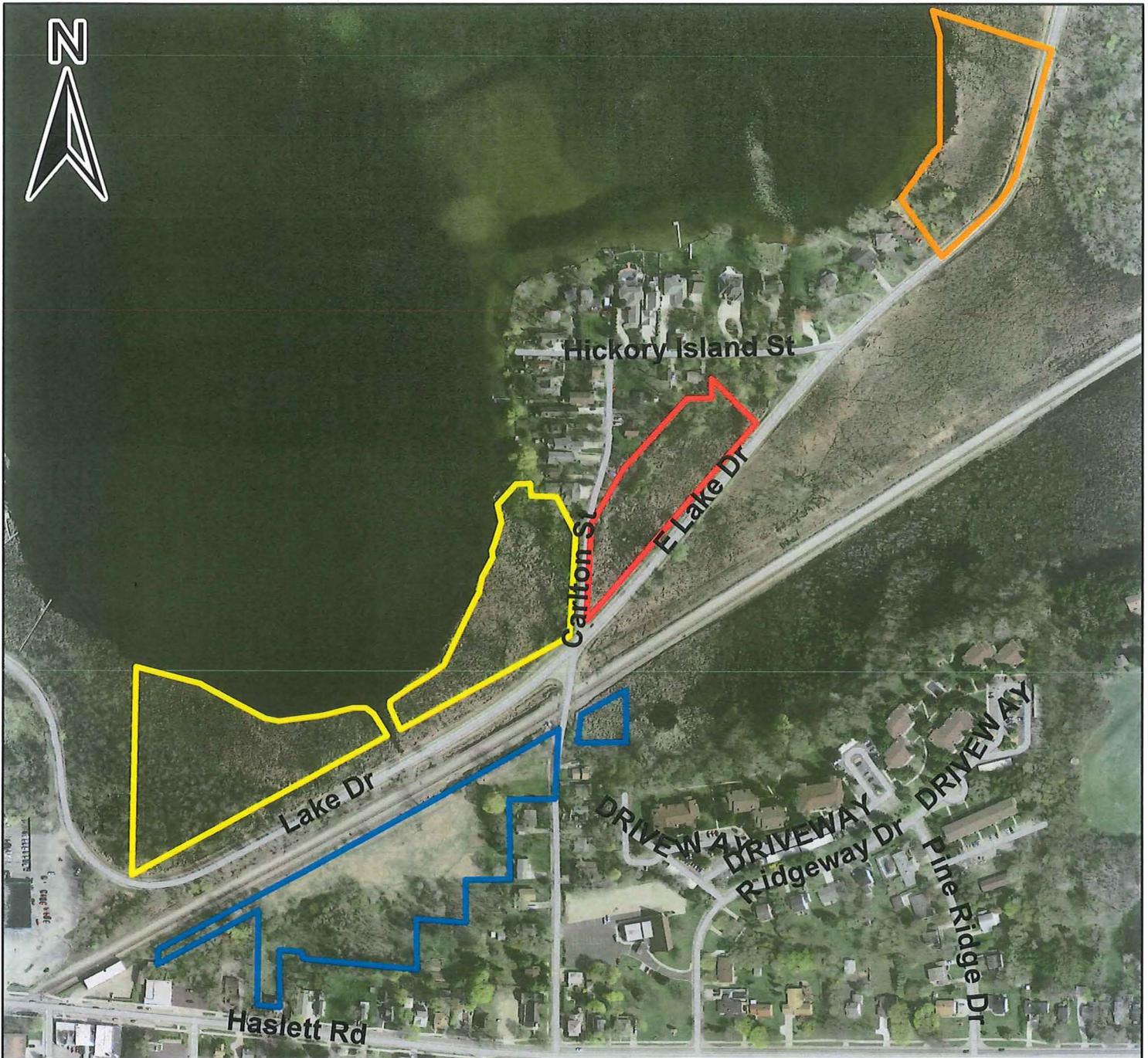
October 26, 2017



Meridian Service Center – 6:15 pm

1. Call meeting to order
2. Introductions
3. Approval of agenda
4. Public comment
5. Opening comments by both chairs
6. Discussion items
7. Friend of the Park Volunteer Recognition - collaboration
8. Collaboration and cooperation ideas
 - a. Potential joint projects
 - i. Potter – Lake Lansing Marsh-Spengler Marsh
9. Stewardship activities
 - a. Hemlock woolly adelgid
10. Expanded Survey and Study
 - a. MSU Engagement
 - i. Emerald Ash Borer
 - ii. Deer Movement Patterns
 - iii. Environmental Sustainability
 - iv. Class Presentations and Engagement
 - v. Project Fish Projects
 - vi. Place Based Learning Opportunities
 - b. Survey Opportunities (MSU, MNFI) and others
 - i. Vernal Pool Mapping and Study
11. Closed Session
 - a. Property Consideration
12. Public Comment
13. Adjournment

Township Properties South of Lake Lansing



Legend

-  Tank Land Preserve (2.5 acres)
-  Lake Lansing Marsh (8.9 acres)
-  Spengler Marsh (3.3 acres)
-  Lake Lansing South/Potter (5.5 acres)
-  Roads