

CHARTER TOWNSHIP OF MERIDIAN  
TOWNSHIP BOARD REGULAR MEETING - **APPROVED** -  
5151 Marsh Road, Okemos, MI 48864-1198  
349-1200, Town Hall Room  
TUESDAY, OCTOBER 1, 2002, **6:00 P.M.**

PRESENT: Supervisor McGillicuddy, Clerk Helmbrecht, Treasurer Hunting, Trustees Brixie, Stier, Such  
ABSENT: Trustee Woiwode  
STAFF: Township Manager Gerald Richards, Director of Community Planning & Development Mark Kieselbach, Director of Engineering & Public Works Ray Severy, Police Chief Gary Gibbons, EMS/Fire Chief Fred Cowper, Personnel Director/Assistant Manager Paul Brake, Director of Finance Diana Hasse, Director of Parks & Recreation LuAnn Maisner, Personnel Specialist Julie Hanson, Parks & Recreation Specialist Mike Devlin, Park Naturalist Kit Rich, Parks & Recreation Department Secretary Robin Faust

1. CALL MEETING TO ORDER

Supervisor McGillicuddy called the meeting to order at 6:03 P.M.

2. PLEDGE OF ALLEGIANCE

Chief Gibbons introduced new Police Officer Andrew Tobias.

Police Officer Tobias led the Pledge of Allegiance.

3. ROLL CALL

Supervisor McGillicuddy called the roll of the Board.

4. PUBLIC REMARKS

Supervisor McGillicuddy opened Public Remarks.

David Caszatt, President, TC3, 6318 Porter Ave., East Lansing, spoke in support of the Township Recreation Program and millage proposal.

Pam Duren, 4008 Shoals Drive, Okemos, spoke in support of the Township Recreation Program and millage proposal.

Tom Page, 6178 Columbia Street, Haslett, spoke in support of the Lake Lansing Watershed Management Special Assessment District.

Charles Louis Willems, 1387 Hickory Island, Haslett, spoke in opposition to the Lake Lansing Watershed Management Special Assessment District.

Bruce Little, 5015 Meridian Road, Williamston, spoke in opposition to the Township millage proposal. He spoke in opposition to General Fund expenditures for subdivision road maintenance.

Tobias Timm, President, H.Y.R.A., 16757 Thorngate Road, East Lansing, spoke in support of the Township Recreation Program and millage proposal.

Megin Turner, 1546 Picadilly Drive, Haslett, spoke in support of the Township Recreation Program and millage proposal.

Kristine Kuhnert, 800 Beech Street, East Lansing, spoke in support of the Township Recreation Program and millage proposal.

Laura & Kathy Donahue, 2221 Burcham Drive, spoke in support of the Township Recreation Program and millage proposal.

A. Introduction of New Police Officer - Andrew Tobias (See Agenda Item #2 (Pledge of Allegiance))

B. Parks & Recreation  
Director Maisner highlighted the activities of the recreation division of the Parks and Recreation Department.

C. Other (See Above)

Supervisor McGillicuddy closed Public Remarks.

5. REPORTS/BOARD COMMENT/NEW WORRIES

Treasurer Hunting reported on the current Township Board's record in approving single-family residential developments and rezonings.

Clerk Helmbrecht reported the November absentee ballots are now available and would be mailed Friday.

6. APPROVAL OF AGENDA — OR CHANGES

**Trustee Such moved to approve the agenda as amended by deleting Agenda Item #7E(1) (Approval of Fee Schedule). Seconded by Trustee Brixie.**

VOICE VOTE: Motion carried 6-0.

7. CONSENT AGENDA

Supervisor McGillicuddy reviewed the consent agenda.

**Trustee Such moved to adopt the Consent Agenda. Seconded by Trustee Brixie.**

ROLL CALL VOTE: YEAS: Trustees Brixie, Stier, Such, Supervisor McGillicuddy,  
Clerk Helmbrecht, Treasurer Hunting

NAYS: None  
Motion carried 6-0.

The adopted Consent Agenda items are as follow:

A. Communications

(1). Board Information (BI)

BI-1 Larry Sawdy, Haslett, RE: Planning Commissioner Education

(2). Staff Communication/Referral (SC)

SC-1 Michigan Townships Association Legislative Fax, September 13, 2002 Edition

SC-2 Michigan Townships Association Legislative Fax, September 20, 2002 Edition

SC-3 Fred & Mary Ann Stehr, 4428 Elmwood Drive, Okemos; RE: Appreciation to Water & Sewer Repair Crew

SC-4 Ingham County Board of Commissioners September 17, 2002 Meeting Agenda

**Trustee Such moved that the communications be received and placed on file, and any communications not already assigned for disposition be referred to the Township Manager or Supervisor for follow-up. Seconded by Trustee Brixie.**

ROLL CALL VOTE: YEAS: Trustees Brixie, Stier, Such, Supervisor McGillicuddy,  
Clerk Helmbrecht, Treasurer Hunting

NAYS: None  
Motion carried 6-0.

B. Minutes

(1) September 3, 2002 Regular Meeting

(2) September 17, 2002 Regular Meeting

(3) September 24, 2002 Budget Deliberations

**Trustee Such moved to approve and ratify the minutes of the [September 3 & 17, 2002 Regular Meeting](#) and [September 24, 2002 Budget Deliberations](#) as [submitted](#). Seconded by Trustee Brixie.**

ROLL CALL VOTE: YEAS: Trustees Brixie, Stier, Such, Supervisor McGillicuddy,  
Clerk Helmbrecht, Treasurer Hunting  
NAYS: None  
Motion carried 6-0.

C. Bills

**Trustee Such moved that the Township Board approve the Manager's Bills as follows:**

General Fund/Special Revenue	\$ 393,075.03
Public Works	\$1,015,697.69
Total Checks	\$1,408,772.72
Credit Card Transactions	\$ 10,021.88
Total Purchases	<u>\$1,418,794.60</u>

**Seconded by Trustee Brixie.**

ROLL CALL VOTE: YEAS: Trustees Brixie, Stier, Such, Supervisor McGillicuddy,  
Clerk Helmbrecht, Treasurer Hunting  
NAYS: None  
Motion carried 6-0.

[Bill list in Official Minute Book]

D. Third Quarter Budget Amendments

**Trustee Such Moved that the 2002 Amended Budget as reflected on Page 2 of the memorandum to the Township Board from the Finance Director, dated October 1, 2002 be approved. Seconded by Trustee Brixie.**

ROLL CALL VOTE: YEAS: Trustees Brixie, Stier, Such, Supervisor McGillicuddy,  
Clerk Helmbrecht, Treasurer Hunting  
NAYS: None  
Motion carried 6-0.

E. 2003 Rates & Fees - Approval of Utility Rates

**Trustee Such moved to approve the Resolution to Revise Water & Sewer Rates and Charges. Seconded by Trustee Brixie.**

ROLL CALL VOTE: YEAS: Trustees Brixie, Stier, Such, Supervisor McGillicuddy,  
Clerk Helmbrecht, Treasurer Hunting  
NAYS: None  
Motion carried 6-0.

F. Assessing Stipulation - Arc IceSports

**Trustee Such moved that the Township Assessor or Township Attorney be authorized to sign a stipulation with ARC IceSports East Lansing, Inc. on the proposed stipulation values for Parcel Number 33-02-02-20-176-006:**

2001 Assessed Value:	\$1,900,000 (-425,000)
2001 Taxable Value:	\$1,900,000 (-425,000)
2002 Assessed Value:	\$1,900,000 (-425,000)
2002 Taxable Value:	\$1,900,000 (-425,000)

**Seconded by Trustee Brixie.**

ROLL CALL VOTE: YEAS: Trustees Brixie, Stier, Such, Supervisor McGillicuddy,  
Clerk Helmbrecht, Treasurer Hunting  
NAYS: None  
Motion carried 6-0.

- G. Lake Lansing Watershed Special Assessment District (2003-2007) - **Resolution #5**  
**Trustee Such moved to approve Lake Lansing Watershed Management Special Assessment District (2003-2007) Resolution #5. Seconded by Trustee Brixie.**

ROLL CALL VOTE: YEAS: Trustees Brixie, Stier, Such, Supervisor McGillicuddy,  
Clerk Helmbrecht, Treasurer Hunting  
NAYS: None  
Motion carried 6-0.

8. QUESTIONS FOR THE ATTORNEY (None)

9. HEARINGS

A. Proposed 2003 Budget

Supervisor McGillicuddy opened the public hearing at 6:37 P.M.

Eleanor V. Luecke, President, L.I.N.C. read from a prepared statement with comments on the Proposed 2003 Budget. [Prepared statement filed in Official Minute Book]

John Ruh, 1808 Birchwood, Okemos, commented on the Proposed 2003 Budget as follows:

- Wasted funds to spot pave before fully repaving Manitou Avenue
- The need for a maintenance plan before expending funds.

He submitted copies of two (2) letters sent requesting information related to roadwork on Manitou Drive. [Letters filed in Official Minute Book]

Supervisor McGillicuddy closed the public hearing at 6:42 P.M.

B. Proposed Lighting Ordinance

Supervisor McGillicuddy opened the public hearing at 6:42 P.M.

Director Kieselbach introduced the proposed Lighting Ordinance.

Supervisor McGillicuddy closed the public hearing at 6:43 P.M.

10. ACTION ITEMS/ENDS

Supervisor McGillicuddy opened and closed public comment.

- A. Zoning Amendment #02070 (Township Board), amendment to allow PUD in the RAAA and RRA zoning districts - **Introduction**

**Trustee Brixie moved [and read the resolution into the record] THEREFORE, BE IT RESOLVED, BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN, the Township Board hereby Introduces for Publication and Subsequent Adoption Ordinance No. \_-\_, entitled “Ordinance Amending the Code of the Charter Township of Meridian, Michigan, by Amending Section 86-2.3G.1 and Section 86-2.3G.3.” Seconded by Clerk Helmbrecht.**

Board members discussed the following:

- Addressing the oversight in the original ordinance
- Increasing the diversity of options available to land owners and developers
- Removal of the legal ambiguity of current PUD Ordinance
- Reducing the number of reviews/time for approval

ROLL CALL VOTE: YEAS: Trustees Brixie, Stier, Such, Supervisor McGillicuddy,  
Clerk Helmbrecht, Treasurer Hunting  
NAYS: None  
Motion carried 6-0.

11. DISCUSSION ITEMS/ENDS

Supervisor McGillicuddy opened public comment.

Joan Guy, 1083 Woodside Drive, Haslett, commented on options for funding of subdivision road paving.

Supervisor McGillicuddy closed public comment.

A. Proposed 2003 Budget

Manager Richards discussed the process and principles of balanced budgeting and the proposed 2003 budget.

Board Members discussed the following:

- Paving of Manitou Drive
- Improving communication between the Township and Ingham County Road Commission
- Maintenance program for recent years
- Statutory funding implications for road maintenance
- Annual funding required for a regular maintenance schedule
- Relationship of road maintenance to the PIP program
- Upgraded standards for road construction
- Road maintenance schedule catch-up
- Cost impact of delayed road maintenance
- Kinawa Drive condition
- Equity issues associated with special assessment districts

B. Proposed Lighting Ordinance

Board Members discussed the following:

- Clarification of ordinance purpose statement

C. Resolution Authorizing Funding for the Looking Glass River Watershed Management Plan  
Director Severy introduced the proposed funding for the Looking Glass River Watershed Management Plan.

Board Members discussed the following:

- Potential impacts on the Towar area drainage districts
- General Fund expenditures for subsequent plan implementation

D. Establish Water Benefit District - Potter & Raby Roads

Director Severy introduced the water benefit districts.

Board Members discussed the following:

- Adjustment for Raby Road cost to reflect 2002 dollars
- Water benefit district maximum cost
- Township initiated improvement vs. special assessment district
- Requirements for mandatory connections
- Capping of abandoned wells
- Importance of loop closures in water system

E. Zoning Categories

Director Kieselbach introduced options to create mixed-use zoning.

Board Members discussed the following:

- Value of mixed-use zoning in older areas of the Township
- Consideration in light of PO (Professional Office) rezoning requests
- Provision for neighborhood services in the PUD Ordinance
- Concerns for the creation of zoning loopholes
- Creation of a mixed-use overlay district

- Necessity for review of parking standards in mixed-use zoning
- Potential impact of office use in residential areas
- Limitation of commercial uses to C-1 (Commercial, Retail and Business) uses
- Consideration of residential uses above retail businesses
- Limitation to two- (2) story structures
- Provision of mass transit to mixed-use areas

12. POSSIBLE CLOSED SESSION

**Trustee Brixie moved that the Township Board go into a closed session to discuss the personnel evaluation of the Township Manager as requested by the Township Manager under MCL4.1800(18)(A). Seconded by Trustee Stier.**

ROLL CALL VOTE: YEAS: Trustees Brixie, Stier, Such, Supervisor McGillicuddy,  
Clerk Helmbrecht, Treasurer Hunting  
NAYS: None  
Motion carried 6-0.

Supervisor McGillicuddy recessed the meeting at 7:52 P.M.

The Board adjourned to the Administrative Conference Room for a closed session.

**Treasurer Hunting moved to return to open session. Seconded by Clerk Helmbrecht.**

ROLL CALL VOTE: YEAS: Trustees Brixie, Stier, Such, Supervisor McGillicuddy,  
Clerk Helmbrecht, Treasurer Hunting  
NAYS: None  
Motion carried 6-0.

Supervisor McGillicuddy reconvened the meeting at 8:42 P.M.

- Authorization to Extend the Township Manager's Contract:  
**Treasurer Hunting moved to authorize the Township Clerk and Supervisor to proceed as directed in closed session. Seconded by Trustee Brixie.**

ROLL CALL VOTE: YEAS: Trustees Brixie, Stier, Such, Supervisor McGillicuddy,  
Clerk Helmbrecht, Treasurer Hunting  
NAYS: None  
Motion carried 6-0.

13. ADJOURNMENT

Supervisor McGillicuddy adjourned the meeting at 8:43 P.M.

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SUSAN McGILLICUDDY  
TOWNSHIP SUPERVISOR

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MARY M. G. HELMBRECHT  
TOWNSHIP CLERK

Paul J. Cassidy, Secretary