

CHARTER TOWNSHIP OF MERIDIAN
BROWNFIELD REDEVELOPMENT AUTHORITY
REGULAR MEETING MINUTES

APPROVED

February 20, 2020
5151 Marsh Road, Okemos, MI 48864-1198
517-853-4560, Town Hall Room, 8:00 A.M.

PRESENT: Township Manager Frank Walsh, Vice-Chair Jeff Theuer, Jade Sims, Ned Jackson, Dave Premoe
ABSENT: John Matuszak, Joyce Van Coevering
STAFF: Treasurer Phil Deschaine, Director of Community Planning and Development Mark Kieselbach, Principal Planner Peter Menser
OTHER: Township Attorney Matt Kuschel

1. **Call meeting to order**

Vice-Chair Theuer called the regular meeting to order at 8:00 a.m.

2. **Approval of Agenda**

Director Sims moved to approve the agenda as written.

Supported by Director Jackson.

VOICE VOTE: Motion carried unanimously.

3. **Approval of Minutes**

Director Jackson moved to approve the meeting minutes of December 19, 2019 as written with the exception of the typo on page 2.

Supported by Director Sims.

VOICE VOTE: Motion carried unanimously.

4. **Public Remarks** – None

5. **New Business**

A. Introduction of new BRA member

Principal Planner Menser introduced Dave Premoe to the group as the new Planning Commission appointee to the BRA. Dave has been serving on the Planning Commission for two years. He is a long-time Okemos resident and has experience as a construction manager.

B. Election of Officers

The nominating committee of Manager Walsh, Director Sims, and Director Van Coevering submitted their proposed slate of officers which included Jeff Theuer as Chair and Ned Jackson as Vice-Chair.

Director Theuer moved to accept the nominations and approve the election of officers.

Supported by Manager Walsh.

VOICE VOTE: Motion carried unanimously.

6. **Old Business**

A. 2360 Jolly Road brownfield plan reimbursement agreement

Township Attorney Matt Kuschel provided a summary of the reimbursement agreement. The BRA Board discussed keeping the tax appeal language in the reimbursement agreement for future projects but agreed to remove it from the current document.

Manager Walsh moved to approve the reimbursement agreement.

Supported by Director Sims.

VOICE VOTE: Motion carried unanimously.

B. New bank account resolution

Treasurer Deschaine explained the effort to establish a new bank account for the BRA. He noted two reps from the BRA are needed to be on the account and suggested the Chair and Vice-Chair. The BRA Board agreed the Chair, Vice-Chair, Manager Walsh, and Treasurer Deschaine could all be on the account.

8. **Public Remarks**

Manager Walsh provided an update on projects and initiatives underway in the Township which included the following: Township has hired of Ken Lane as the new Economic Development Director, the Meridian Police earned state accreditation, construction has begun on the Marketplace on the Green, a Board retreat to discuss goals for the year has been scheduled, local road projects are scheduled for the summer, Anna's House restaurant will locate within the former Pizza Hut property on Gran River Avenue, a new Menard's is proposed at the former drive-in movie theater site on Saginaw Highway, a new police K-9 unit has been hired, a solar project is being considered by MSU for property in the Township on Hagadorn Road, the US Census is underway, and there were issues related to absentee ballot voting in the Township.

Principal Planner Menser announced the forthcoming submittal of a brownfield plan for the Marathon gas station in Haslett.

Treasurer Deschaine noted BRA reports due to the State for filing purposes would be completed by Mary Ann Groop in his office.

Treasurer Deschaine also announced an issue with the Elevation brownfield plan, stating an amendment to the plan is not necessary but that administrative adjustments may be required. The Treasurer's Office will be working with the Township Attorney to resolve and it will be on the BRA's next agenda for further explanation.

9. **Adjournment**

The meeting was adjourned at 8:48 a.m.

Respectfully Submitted,
Peter Menser, Principal Planner