

**APPROVED**

**CHARTER TOWNSHIP OF MERIDIAN  
PLANNING COMMISSION  
REGULAR MEETING MINUTES**

**January 27, 2020  
5151 Marsh Road, Okemos, MI 48864-1198  
517-853-4560, Town Hall Room, 7:00 P.M.**

**PRESENT: Commissioners Lane, Hendrickson, Trezise, Richards, Shrewsbury, Clark,  
Cordill, and McConnell  
ABSENT: Commissioner Premoe  
STAFF: Director of Community Planning & Development Mark Kieselbach, Economic  
Development Director Chris Buck, and Principal Planner Peter Menser**

**1. Call meeting to order**

Chair Lane called the regular meeting to order at 7:01 P.M.

**2. Public Remarks – None**

**3. Approval of Agenda**

Chair Lane requested to add item 8D, Introduction to 2020 Planning Commission Goals, under Other Business.

Commissioner Richards moved to approve the amended agenda.

Seconded by Commissioner Shrewsbury.

VOICE VOTE: Motion approved unanimously.

**4. Approval of Minutes**

**A. January 13, 2020 Regular Meeting**

Commissioner Cordill moved to approve the minutes as written.

Seconded by Commissioner Hendrickson.

VOICE VOTE: Motion approved unanimously.

**5. Communications**

Chair Lane noted the communication listed in the meeting packet.

**6. Public Hearings - None**

**7. Unfinished Business**

**A. Special Use Permit #19151 (Haslett Gallery, Inc.), establish commercial medical marihuana provisioning center at 2119 Haslett Road.**

Principal Planner Menser provided an overview of the request for a commercial medical marihuana provisioning center and said he was available to answer questions.

Chair Lane noted representatives from the Haslett Gallery, Inc. were available also to answer questions.

Planning Commission Discussion:

- Any future concerns regarding the use would be addressed through ordinance provisions and enforcement actions.
- Concern that the Special Use Permit review criteria numbers (4) and (5) aren't being met with regards to the potential impact to existing neighboring uses and the economic welfare of those businesses.

ROLL CALL VOTE:

YEAS: Commissioners Clark, Shrewsbury, Hendrickson, McConnell, Trezise and Chair Lane.

NAYS: Commissioners Richards and Cordill

MOTION CARRIES: 6-2

## **8. Other Business**

### **A. March 9, 2020 Planning Commission meeting**

Principal Planner Menser reviewed the revised 2020 Planning Commission meeting calendar and asked for a motion for its adoption.

Commissioner Cordill moved to approve the amended 2020 Meeting Calendar  
Supported by Commissioner Trezise.

ROLL CALL VOTE:

YEAS: Commissioners Richards, Clark, Shrewsbury, Hendrickson, Cordill, McConnell, Trezise and Chair Lane.

NAYS: None

MOTION CARRIES: 8-0

### **B. ZBA representative and commission liaison assignments**

Chair Lane volunteered to serve as the Planning Commission representative on the Zoning Board of Appeals for 2020.

Commissioner Shrewsbury made a motion to appoint Chair Lane to serve as the Planning Commission Representative on the Zoning Board of Appeals for 2020.  
Supported by Commissioner Clark.

ROLL CALL VOTE:

YEAS: Commissioners Richards, Clark, Shrewsbury, Hendrickson, Cordill, McConnell, Trezise and Chair Lane.

NAYS: None

MOTION CARRIES: 8-0

The Planning Commission will continue to have representatives/liaisons serve in the following rolls:

- Commissioner Trezise- Liaison for Downtown Development Authority
- Commissioner Premoe- Liaison for Environmental Commission
- Commissioner Richards- Liaison for Transportation Commission
- Commissioner Hendrickson- Liaison for Corridor Improvement Authority

Chair Lane volunteered to fill the vacant seat as the liaison for the Economic Development Corporation.

Principal Planner Menser said he with the Township Manager regarding the request for a Township Board member liaison to attend Planning Commission meetings and said he will draft a letter for Chair Lane to sign regarding the request.

C. Form based code initiative

Principal Planner Menser updated the draft form based code ordinance noting text changes in red.

Principal Planner Menser announced the opportunity for the Planning Commission to present the Form Base Code initiative to the Township Board at its February 18, 2020 meeting.

Additional items to be worked on for the Form Based Code Initiative involve the knee wall provision, eliminating the special use permit for drive-thru, tweaks to the narrative, adding the applicability table, and adding diagrams to illustrate regulations.

Commissioner McConnell suggested requesting 'micro mobility' planned spaces when site plans are submitted for review.

D. 2020 Goals

Principal Planner Menser provided hard copies of the Township Board Goals, the 2020 Planning Commission Work Plan, and the 2019 Planning Commission Goals for reference and discussion for each Commissioner at their place on the dais. The commissioners were asked to think about 2020 goals and plan to discuss and finalize at the February 10, 2020 meeting.

**9. Reports and Announcements**

A. Township Board updates.

Principal Planner Menser provided a summary of the January 21, 2020 Township Board meeting and provided a preview of what is on the agenda for the February 4, 2020 Township Board meeting.

Chair Lane welcomed the new Planning Commissioner, Bill McConnell, to the group.

Principal Planner Menser reminded everyone the Annual Meeting of the Boards and Commissions would be January 28, 2020 starting at 6 p.m. to discuss the 2019 accomplishments and 2020 goals. -

**10. Project Updates**

- A. New Applications - None
- B. Site Plans Received - None
- C. Site Plans Approved - None

**11. Public Remarks - None**

**12. Adjournment**

Commissioner Shrewsbury moved to adjourn the meeting.

Supported by Commissioner Cordill.

VOICE VOTE: Motion carried unanimously.

Chair Lane adjourned the regular meeting at 7:40 p.m.

Respectfully Submitted,

Debbie Budzynski, Recording Secretary