

CHARTER TOWNSHIP OF MERIDIAN  
TOWNSHIP BOARD WORK SESSION MINUTES - **APPROVED** -  
5151 Marsh Road, Okemos, MI 48864-1198  
349-1200, Town Hall Room  
TUESDAY, APRIL 4, 2000, **6:00 P.M. — 7:00 P.M.**

PRESENT: Supervisor McCullough, Treasurer Klunzinger, Trustees McGillicuddy,  
Milliman, Such  
ABSENT: Clerk Helmbrecht, Trustee Squiers  
STAFF: Township Manager Gerald Richards, Director of Community Planning & Development  
Mark Kieselbach, Director of Engineering & Public Works Roger Buell, Director of  
Finance Dianne Hasse, Computer Specialist Steve Gebes, Cable TV Coordinator Matt  
Schuster, Police Chief Gary Gibbons, Attorney Rick Hillman

1. CALL WORK SESSION TO ORDER

Supervisor McCullough called the Work Session to order at 6:05p.m.

2. QUESTIONS FOR ATTORNEY

Attorney Hillman was requested to research if an environmental impact study was required before the County Parks Department could proceed with installing a fence around the perimeter of Lake Lansing North and Lake Lansing South parks.

3. DISCUSSION ON 7:00 AGENDA ITEM TOPICS

The following 7:00 p.m. agenda items were discussed:

First Quarter Budget Amendments  
Library Millage Fund  
Enhanced Access Policy  
Consent Agenda

4. LAKE LANSING PROPERTY OWNERS ASSOCIATION ADVISORY COMMITTEE

President of the Lake Lansing Property Owners Association, Tom Page, provided the Board with an update with the Committees progress in alleviating both current problems in the Lake which primarily are aquatic plants, studying the Lake for potential long-term problems and in making recommendations for possible future actions.

5. HOM-TV ROAD PROJECT INFORMATION UPDATE

HOM-TV Cable Coordinator Matt Shuster provided the Board with an update on HOM-TV's effort to provide the public with information about the road construction projects in the area.

4. OTHER BUSINESS

Police Chief Gibbons provided an update on the assistance Meridian Township Police provided to East Lansing in response to the celebrations following the MSU Basketball championship win the previous evening. Manager Richards also noted the Township Fire Department also made available equipment and staff in the case of any fire or EMS emergencies.

Manager Richards passed out information received from the Ingham County Board of Commissioners just prior to the meeting regarding an opening on the Capital Area District Library Board for a Township representative.

Manager Richards also provided background on agenda item #17.A.(3)2. (Authorization to fill Personnel Office Vacancy).

5. PUBLIC REMARKS

Supervisor McCullough opened Public Remarks.

Satnam Singh Bhugra, 2163 White Owl, Okemos; RE: Disputing assessment on his property.

Supervisor McCullough closed Public Remarks.

6. ADJOURNMENT

Supervisor McCullough adjourned the Work Session at 7:12p.m.

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BILL Mc CULLOUGH  
TOWNSHIP SUPERVISOR

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MARY M. G. HELMBRECHT  
TOWNSHIP CLERK

Janis L. Haskell, Acting Secretary

CHARTER TOWNSHIP OF MERIDIAN  
TOWNSHIP BOARD REGULAR MEETING - **APPROVED** -  
5151 Marsh Road, Okemos, MI 48864-1198  
349-1200, Town Hall Room  
TUESDAY, APRIL 4, 2000, **7:00 P.M.**

PRESENT: Supervisor McCullough, Clerk Helmbrecht, Treasurer Klunzinger, Trustees  
McGillicuddy, Milliman, Such  
ABSENT: Trustee Squiers  
STAFF: Township Manager Gerald Richards, Director of Community Planning & Development  
Mark Kieselbach, Director of Engineering & Public Works Roger Buell, EMS/Fire Chief  
Fred Cowper, Personnel Director/Assistant Manager Paul Brake, Computer Specialist  
Steve Gebes, Attorney Rick Hillman

1. CALL MEETING TO ORDER

Supervisor McCullough called the meeting to order at **7:28p.m.**

2. APPROVAL OF AGENDA — OR CHANGES

**Treasurer Klunzinger MOVED to approve the Agenda as submitted and Consent Agenda to include items: #3. A., B. (Corrections, Approval & Ratification of Minutes, March 21, 2000 Work Session and Regular Meeting); #4. (Communications); #15.A.1 (Zoning Amendment #99160/Planning Commission); #16.A. (Bills); #16.B. (Assessing Stipulations); #16.C. (1<sup>st</sup> Quarter Budget Amendments); #16.E (Outdoor Gathering Permit-VFW Home for Children); #16.F. (Road Closure Permit, Nokomis Drum Run); #16.G. (Water Main Construction Contracts); #16.H. (Enhanced Access Policy); #17. A.(3) I. (Appointment of Paramedic/Fire Fighter); #17.A.(6)1. (Amend Fire Lane #55 Resolution-South Wild Blossom Court).**

Motion **SECONDED** by **Clerk Helmbrecht**.

Voice vote: Motion **PASSED** unanimously.

3. CORRECTION, APPROVAL & RATIFICATION OF MINUTES (See Consent Agenda)

- A. March 21, 2000, Work Session
- B. March 21, 2000, Regular Meeting

4. COMMUNICATIONS (See Consent Agenda)

- A. Applications (APP)
  - APP-1 Roszelia Cookie Gant, 3882 Dobie Road, #108, Okemos; RE: Human Resources Commission
- B. Board Deliberation (BD)
  - BD-1 Sandy Draggoo, Capital Area Transportation Authority; RE: Send letters to Representatives Stabenow and Camp regarding funds for CATA
- C. Board Information (BI)
  - BI-1 2000 Township Board “Post Script” Interview Schedule
  - BI-2 Ingham County Chapter MTA, 2000 dues notice for Mary Helmbrecht
  - BI-3 Michigan Townships Association “Capitol Currents”, March, 2000 issue
  - BI-4 Lansing Regional Chamber of Commerce Political Action Committee; RE: contribution request
  - BI-5 Robert D’Alcorn, Managing Director, Ingham County Road Commission; RE: Rezoning #99-130 – LandEquities
  - BI-6 Michigan Townships Association “Legislative Fax” for week ending March 17, 2000
  - BI-7 Dick Draper, K Realty, 2105 University Park Drive, Okemos; RE: Appreciation for professional attention given to recent problem

CHARTER TOWNSHIP OF MERIDIAN, REGULAR MEETING, APRIL 4, 2000 \*APPROVED\*

- BI-8 Judy Schwary, Tower Community Concerns Committee; RE: Invite Board to May 17<sup>th</sup> meeting of Committee
- BI-9 Concerned Citizens for Township Government; RE: Opposition to actions of the Michigan Municipal League
- BI-10 Jim Allen, Nutrition Director, Tri-County Office on Aging; RE: Consideration of future financial support from Meridian Township
- BI-11 Ingham County Road Commission; RE: Notice of Public Hearing regarding VanDyck abandonment
- BI-12 Michigan Townships Association "Legislative Fax" for week ending March 24, 2000
- BI-13 Robert L. Kuehne, President, Capital Area Rail Council; RE: Resolution to Governor Engler regarding state funding/continuation of Amtrak service to area
- BI-14 Bob Wilson, 4456 Oakwood, Okemos; RE: Pledge of Allegiance at every meetings
- BI-15 Michigan Townships Association "Strategies for Preventing Annexation" seminar flyer
- BI-16 Michigan Townships Association "Double Feature" workshop flyer
- BI-17 Ingham County Road Commission News Advisory, March 31, 2000; RE: Hamilton-Marsh intersection to close Monday as roundabout construction begins
- BI-18 Kay Dunn, Police Records Supervisor, Meridian Township; RE: Current list of licensed vendors and non-licensed persons or nonprofit organizations engaged in soliciting or canvassing
- BI-19 State of Michigan Public Service Commission; RE: Notice of Hearing, Wolverine Pipe Line Company
- BI-20 Michigan Townships Association; RE: Meeting for Township Officials interested in running for state office
- BI-21 Sally Swiss, 2347 Coyote Creek Drive, Okemos; RE: Forsberg property and Coyote Creek property
- BI-22 Phyllis Rutledge, 5971 Buttonwood, Haslett; RE: Speed limit on Grand River from Marsh Road to Cornell Road

D. Freedom of Information Act Requests (FOI)

- FOI-00-06 S.S. Bhugra, 2163 White Owl, Okemos; RE: Board of Review applicants/guidelines for selecting Board of Review members
- FOI-00-07 Jared Roberts, Loomis, Ewert, Parsley, Davis & Gooting, 232 S. Capitol, Suite 100, Lansing; RE: Planning Commission and Township Board Meeting minutes pertaining to Newman Equities, Rezoning #98220
- FOI-00-08 Gilbert M. White, 6005 East Lake Drive, Haslett; RE: CD-ROM of Meridian Township Parcel Map
- FOI-00-09 Jared Roberts, Loomis, Ewert, Parsley, Davis & Gooting, 232 S. Capitol, Suite 100, Lansing; RE: Site plan for Wal-Mart and Toys R Us and related approval letters

E. On File in Clerk's Office (OF)

- OF-1 Okemos Board of Education Minutes of February 7, 2000 Meeting
- OF-2 Okemos Board of Education Meeting Agenda for March 20, 2000 Meeting
- OF-3 Ingham County Board of Commissioners Agenda for March 28, 2000 Meeting
- OF-4 Burnham & Flower Group News, Winter 2000

5. QUESTIONS OF ATTORNEY (None)

6. PUBLIC REMARKS

Supervisor McCullough opened Public Remarks.

Alice Leininger, 2325 Coyote Creek Drive, Okemos; RE: opposes Coyote Creek Drive rezoning.

Dorothy Beilstein, 2332 Taos Trail, Okemos; RE: opposes Coyote Creek Drive rezoning.

Susan B. St. Laurent, 4168 Mariner Lane, Okemos; RE: BI-10; Board consideration of contribution to Tri-County Office on Aging for Meals on Wheels program.

Jim Allen, Nutrition Director, Tri-County Office on Aging, Board consideration of support for requested contribution to Tri-County Office on Aging for Meals on Wheels program.

Dennis Forsberg, T.A. Forsberg, Inc., RE: supports rezoning of Coyote Creek.  
Supervisor McCullough closed Public Remarks.

7. CONSENT AGENDA

**Treasurer Klunzinger MOVED to adopt the Consent Agenda to include items: #3. A., B. (Corrections, Approval & Ratification of Minutes, March 21, 2000 Work Session and Regular Meeting); #4. (Communications); #15.A.1 (Zoning Amendment #99160/Planning Commission); #16.A. (Bills); #16.B. (Assessing Stipulations); #16.C. (1<sup>st</sup> Quarter Budget Amendments); #16.E (Outdoor Gathering Permit-VFW Home for Children); #16.F. (Road Closure Permit, Nokomis Drum Run); #16.G. (Water Main Construction Contracts); #16.H. (Enhanced Access Policy); #17. A.(3) I. (Appointment of Paramedic/Fire Fighter); #17.A.(6)1. (Amend Fire Lane #55 Resolution-South Wild Blossom Court).**

Motion **SECONDED** by **Trustee Such**.

Roll call vote: Yeas: Supervisor McCullough, Clerk Helmbrecht, Treasurer Klunzinger,  
Trustees McGillicuddy, Milliman, Such  
Nays: None  
Motion carried 6-0

Therefore, the above actions were taken with the votes as follow:

A. CORRECTION, APPROVAL & RATIFICATION OF MINUTES (Agenda Item #)  
**Treasurer Klunzinger MOVED to approve the minutes of the March 21, 2000 Work Session and Regular Meeting.**

Motion **SECONDED** by **Trustee Such**.

Roll call vote: Yeas: Supervisor McCullough, Clerk Helmbrecht, Treasurer Klunzinger,  
Trustees McGillicuddy, Milliman, Such  
Nays: None  
Motion carried 6-0

B. COMMUNICATIONS

**Treasurer Klunzinger MOVED that the communications be received and placed on file, and any communications not already assigned for disposition be referred to the Township Manager or Supervisor for follow-up.**

Motion **SECONDED** by **Trustee Such**.

Roll call vote: Yeas: Supervisor McCullough, Clerk Helmbrecht, Treasurer Klunzinger,  
Trustees McGillicuddy, Milliman, Such  
Nays: None  
Motion carried 6-0

B. ZONING AMENDMENT #99160 (PLANNING COMMISSION), AMENDMENT TO ALLOW INSTITUTIONS FOR HUMAN CARE BY SPECIAL USE PERMIT IN THE RRA (SINGLE FAMILY-SUBURBAN ESTATE) AND RAAA (SINGLE FAMILY-LOW DENSITY) DISTRICTS - FINAL ADOPTION

**Treasurer Klunzinger MOVED that the Township Board finally adopts Ordinance No. 2000-03, entitled "Ordinance Amending the Code of the Charter Township of Meridian**

**and that the Township Clerk publish the Ordinance in the form in which it is finally adopted at least once prior to the next regular meeting of the Township Board.**

Motion **SECONDED** by **Trustee Such**.

Roll call vote: Yeas: Supervisor McCullough, Clerk Helmbrecht, Treasurer Klunzinger,  
Trustees McGillicuddy, Milliman, Such  
Nays: None  
Motion carried 6-0

D. MANAGER'S BILLS:

**Treasurer Klunzinger MOVED that the Township Board approve the Manager's Bills as follows:**

General Fund/Special Revenue	\$392,062.42
Public Works	\$ 35,833.27
Total	<u>\$427,895.69</u>

Motion **SECONDED** by **Trustee Such**.

Roll call vote: Yeas: Supervisor McCullough, Clerk Helmbrecht, Treasurer Klunzinger,  
Trustees McGillicuddy, Milliman, Such  
Nays: None  
Motion carried 6-0

[Bill list for 4/4/00 in Official Minute Book]

E. ASSESSING STIPULATIONS

**Treasurer Klunzinger MOVED that the Township Assessor be authorized to sign a Tax Tribunal stipulation with K&C Enterprises, LLC., on the following commercial property:**

<u>Year</u>	<u>Docket #</u>	<u>Address of Property</u>
1995/1996/ 1997/1998		4636 Okemos Road
<u>Assessment/Taxable</u>	1995	\$183,900/183,900
	1996	\$183,900/183,900
	1997	\$193,500/189,049
	1998	\$195,100/194,153
<u>Proposed Asmt/Taxable</u>	1995	\$183,900/178,300
	1996	\$183,900/178,300
	1997	\$193,500/183,900
	1998	\$195,100/\$189,049

Rationale: This Stipulation is recommended to correct the 1995 through 1998 Taxable Values. After extensive research, it has been determined that our Taxable Value was erroneously uncapped due to a 1994 transfer of ownership. Therefore the Proposed Assessment is recommended.

Motion **SECONDED** by **Trustee Such**.

Roll call vote: Yeas: Supervisor McCullough, Clerk Helmbrecht, Treasurer Klunzinger,  
Trustees McGillicuddy, Milliman, Such  
Nays: None  
Motion carried 6-0

**Treasurer Klunzinger MOVED that the Township Assessor be authorized to sign a Tax Tribunal stipulation with LTG Haslett LLC, on the following commercial property:**

<u>Year</u>	<u>Docket #</u>	<u>Address of Property</u>	
<u>PROPERTY NO.</u>	<u>YEAR</u>	<u>DOCKET NO.</u>	<u>PROPERTY ADDRESS</u>
3302-10-401-003	1998	260832	1673 Haslett Rd.
3302-10-401-005	1998	260832	1655 Haslett Rd.
3302-10-401-006	1998	260832	1621 Haslett Rd.

Assessment/Taxable

3302-10-401-003	1998	\$707,200/707,200
3302-10-401-005	1998	\$1,757,500/1,757,500
3302-10-401-006	1998	\$170,700/170,700

Proposed Asmt/Taxable 1995 \$183,900/178,300

3302-10-401-003	1998	\$681,300/681,300
3302-10-401-005	1998	\$1,477,100/1,477,100
3302-10-401-006	1998	\$166,600/166,600

Rationale: This Stipulation is recommended to correct the 1999 Assessed and Taxable Values. After extensive research, it has been determined that our Assessment exceeds 50 percent of the property's True Cash Value. Therefore the Proposed Assessment is recommended.

Motion **SECONDED** by **Trustee Such**.

Roll call vote: Yeas: Supervisor McCullough, Clerk Helmbrecht, Treasurer Klunzinger, Trustees McGillicuddy, Milliman, Such  
 Nays: None  
 Motion carried 6-0

F. 1<sup>ST</sup> QUARTER BUDGET AMENDMENTS

Treasurer Klunzinger MOVED that the Amended 2000 Budget as reflected on pages 2 and 3 of the memorandum to the Township Board from the Finance Director, dated March 31, 2000, be approved.

Motion **SECONDED** by **Trustee Such**.

Roll call vote: Yeas: Supervisor McCullough, Clerk Helmbrecht, Treasurer Klunzinger, Trustees McGillicuddy, Milliman, Such  
 Nays: None  
 Motion carried 6-0

G. OUTDOOR GATHERING PERMIT, VFW NATIONAL HOME FOR CHILDREN

**Treasurer Klunzinger MOVED that the Township Board approve the Outdoor Assembly License for VFW National Home for Children's Carnival rides and games on May 26 to May 29, 2000.**

Motion **SECONDED** by **Trustee Such**.

Roll call vote: Yeas: Supervisor McCullough, Clerk Helmbrecht, Treasurer Klunzinger,  
Trustees McGillicuddy, Milliman, Such  
Nays: None  
Motion carried 6-0

H. ROAD CLOSURE PERMIT, NOKOMIS DRUM RUN

**Treasurer Klunzinger MOVED that:**

**Whereas, Section 247.323 of the Michigan Road Laws provides that highways may be temporarily closed on a request of an official authorized by the governing body of a city, village or township; and**

**Whereas, the Nokomis Learning Center has requested the intersection of Central Park Drive and Marsh Road be temporarily closed on April 30, 2000 from 8:30am until 10:30am.**

**Therefore, the Township Manager's Office be authorized to request the Ingham County Road Commission to temporarily close Central Park Drive and Marsh Road on April 30, 2000 from 8:30am until 10:30am for the Nokomis Learning Center's 9<sup>th</sup> Annual 5K Drum Run/Walk.**

Motion **SECONDED** by **Trustee Such**.

Roll call vote: Yeas: Supervisor McCullough, Clerk Helmbrecht, Treasurer Klunzinger,  
Trustees McGillicuddy, Milliman, Such  
Nays: None  
Motion carried 6-0

I. WATER MAIN CONSTRUCTION CONTRACTS

**Treasurer Klunzinger MOVED to authorize the Township Supervisor and Clerk to sign a contract, in a form approved by the Township Attorney, with Bacon Contracting and Building from Williamston, Michigan for the award of the 2000 Water Main Contract No. 1, in the amount of \$68,980.**

Motion **SECONDED** by **Trustee Such**.

Roll call vote: Yeas: Supervisor McCullough, Clerk Helmbrecht, Treasurer Klunzinger,  
Trustees McGillicuddy, Milliman, Such  
Nays: None  
Motion carried 6-0

J. ENHANCED ACCESS POLICY

**Treasurer Klunzinger MOVED that the Resolution to Adopt Enhanced Access Policy as drafted by the Township Attorney be approved.**

Motion **SECONDED** by **Trustee Such**.

Roll call vote: Yeas: Supervisor McCullough, Clerk Helmbrecht, Treasurer Klunzinger,  
Trustees McGillicuddy, Milliman, Such  
Nays: None  
Motion carried 6-0

[Resolution on file in the Clerk's Office]

K. APPOINTMENT OF PARAMEDIC/FIRE FIGHTER

**Treasurer Klunzinger MOVED the appointment ratification of Al Diaz to the position of Paramedic/Fire Fighter contingent upon successful completion of those items stipulated in the conditional offer of employment.**

Motion **SECONDED** by **Trustee Such**.

Roll call vote: Yeas: Supervisor McCullough, Clerk Helmbrecht, Treasurer Klunzinger, Trustees McGillicuddy, Milliman, Such  
Nays: None  
Motion carried 6-0

L. AMEND FIRE LANE #55 RESOLUTION – SOUTH WILD BLOSSOM COURT  
**MOVED to amend Fire Lane #55 (Wild Blossom Court).**

Motion **SECONDED** by **Name**.

Roll call vote: Yeas: Supervisor McCullough, Clerk Helmbrecht, Treasurer Klunzinger, Trustees McGillicuddy, Milliman, Such  
Nays: None  
Motion carried 6-0

8. BOARD MEMBER COMMENTS (None)

9. SUPERVISOR'S REPORT

Supervisor McCullough reported that he recently attended a meeting of the Greater Lansing Urban Policy Forum, which is made up of MSU President Peter McPherson, Lansing Mayor David Hollister, East Lansing Mayor Mark Meadows and representatives of area townships. The group meets quarterly to talk about regional issues and concerns.

Supervisor McCullough also reported that he attended an Air Service Task Force meeting regarding the response to the announcement that American Eagle is leaving the Lansing Airport.

In addition, McCullough announced he had begun interviewing candidates for the open position on the Township's Planning Commission

10. CLERK'S REPORT

Clerk Helmbrecht announced that Wednesday, March 23, 40 employees were recognized for 5, 10 and 15+ year incremental anniversaries, equaling a total of 585 years of service to the Township.

Clerk Helmbrecht also reported that census forms are not being returned as hoped, and she urges residents to complete and return the form. Responses to the census determines the amount of federal funds the Township receives. Forms are available in the Clerk's Office.

11. TREASURER'S REPORT

At the end of 2000 1<sup>st</sup> quarter, during which time the Federal Reserve Board raised the basic rate a quarter point twice, the economy is doing well, and the Township is limited in its scope of investments to instruments which are heavily dependent on the prime rate, the Township's interest rate is good and investments are continuing to produce a better rate of return for the Township. He anticipates by year end the Township will exceed interest income budget projections.

Treasurer Klunzinger also noted that in response to Supervisor McCullough's information request regarding the millage the Township pays into the county and the rate of return on that millage, he explained that County Commissioner Wally Juall shared a report, issued in 1998 entitled, "Who Pays What in Ingham County." In the report, it is noted that Meridian Township is listed as second on the list for Townships who pay in more than they get back (ratio of money based on population. In another section of the report, based on the 1996 Ingham County budget, Meridian paid in \$4.8 million more than was received in services (revenue minus expenditures). No other municipality came close to that figure. These figures indicate that Meridian Township is the largest net dollar contributor to the County budget, based on what it gets back.

12. TOWNSHIP BOARD

A. Appointments

1. Building Board of Appeals and the Housing Advisory & Appeals Board, Fire Board of Appeals, Building Hearing Officer

**Clerk Helmbrecht MOVED to appoint Chuck Wallin, Peter Potterpin and John LaFever to the Building Board of Appeals, Housing Advisory & Appeals Board, Fire Board of Appeals and the Building Board Officer for terms ending 2003.**

Motion **SECONDED** by **Treasurer Klunzinger**.

Voice vote: Motion **PASSED** unanimously.

2. Other (None)

13. SPECIAL HEARINGS/APPEALS (None)

14. UNFINISHED BUSINESS (None)

15. DEPARTMENT OF COMMUNITY PLANNING & DEVELOPMENT

A. Unfinished Business

1. Zoning Amendment #99160 (Planning Commission), amendment to allow institutions for human care by special use permit in the RRA (Single Family-Suburban Estate) and RAAA (Single Family-Low Density) Districts - FINAL ADOPTION (See Consent Agenda)
2. Rezoning #97090 (Bird), request to rezone approximately 21 acres located north of Piper Road and east of Van Atta Road from RR (Rural Residential) to RAAA (Single Family-Low Density) and RAA (Single Family-Low Density) – SET PUBLIC HEARING

**Trustee Milliman MOVED the Township Board schedule a public hearing for Rezoning #97090 (Bird), request to rezone approximately 21 acres north of Piper Road and east of Van Atta Road from RR (Rural Residential) to RAAA (Single Family-Low Density) and RAA (Single Family-Low Density) for its regular meeting on May 2, 2000 to hear all persons interested and involved in the request.**

Motion **SECONDED** by **Trustee Such**.

Discussion included:

- Request for hearing came unanimously from a motion from the Planning and Development Committee
- Developer also requested the hearing
- Developer and residents in the area have already begun discussions, but both desire a public hearing
- Replays to the repaving Piper Road issue

Voice vote: Motion **PASSED** unanimously.

B. New Business

1. Rezoning #99090 (Planning Commission), request to rezone south 33' Coyote Creek Drive right-of-way from RD (Multiple Family-Low Density) to PO (Professional Office).

**Trustee Milliman MOVED that the Township Board deny Rezoning Petition #99090 from RD (Multiple Family-Low Density) to PO (Professional Office).**

Motion **SECONDED** by **Trustee McGillicuddy**.

Discussion included:

- The Planning and Development Committee recommended the rezoning be denied
- Would like to see a more formalized plan
- A great deal of discussion took place at the Planning and Development Meeting

- Impact on set-back requirements
- Rezoning of the PO to the south contained a 50' set-back requirement because of residential consideration, but has no relation to this motion
- Concern that this would not change construction plans on either side of this property
- Planning Commission recommended approval of rezoning of this strip by a vote of 5-2 to make zoning in the area consistent

Roll call vote: Yeas: Clerk Helmbrecht, Trustees McGillicuddy,  
Milliman, Such  
Nays: Supervisor McCullough, Treasurer Klunzinger  
Motion carried 4-2

2. Rezoning #00-97200 (Forsberg), modification to a condition of the requiring a 50' setback  
**Trustee Milliman MOVED that the Township Board deny Rezoning #00-97200, to modify the condition to remove the fifty (50) foot setback for the area south of Coyote Creek Drive between Okemos Road and the centerline of Sonoma Vista Drive.**

Motion **SECONDED** by **Trustee McGillicuddy**.

Discussion included:

- Planning Commission held a public hearing and recommended to deny the request
- Planning and Development Committee recommendation was to deny the request
- In light of previous action in denying rezoning of property to the north, 50' is now required

Roll call vote: Yeas: Supervisor McCullough, Clerk Helmbrecht, Treasurer Klunzinger,  
Trustees McGillicuddy, Milliman, Such  
Nays: None  
Motion carried 6-0

16. MANAGER'S REPORT, INVOICES & BILLS

- A. Bills (See Consent Agenda)
- B. Assessing Stipulations (See Consent Agenda)
- C. 1<sup>st</sup> Quarter Budget Amendments (See Consent Agenda)
- D. Electric Utility Franchise Agreements

**Treasurer Klunzinger MOVED that the Township Manager be authorized to negotiate and finalize an Electric Utility Franchise Agreement in a form approved by the Township Attorney with Nordic Electric, LLC, and DTE Energy, and that the Township Supervisor and Clerk be authorized to sign the documents on behalf of the Township.**

Motion **SECONDED** by **Trustee Such**.

Discussion included:

- Township Attorney working with several communities who already have similar agreements
- Purpose is to use existing infrastructure
- Clarification of responsibility of who maintains lines
- Required by state statutes to have a process, would not be in compliance with state law if form is not approved

Voice vote: Motion **PASSED** unanimously.

- E. Outdoor Gathering Permit, VFW National Home for Children (See Consent Agenda)
- F. Road Closure Permit, Nokomis Drum Run (See Consent Agenda)
- G. Water Main Construction Contracts (See Consent Agenda)
- H. Enhanced Access Policy (See Consent Agenda)

Manager Richards also provided a brief report on the joint meeting of the Board and the East Lansing City Council. Issues discussed included Grand River corridor design process, cable TV refranchising, tying in the pathway/bicycle system, method for joint notification of projects, and

updates were provided on the Aquatic Center and Hannah Community Center projects.

17. BOARD MEMBER, BOARD COMMITTEE AND LIAISON REPORTS

A. Standing Committee Reports

(1) Physical Operations & Activities

**Trustee McGillicuddy MOVED to recommend to the Ingham County Board of Commissioners that Dr. Louis Romano, a long-time resident and an expert in library science, be appointed to replace Nancy Austin Schwartz as Meridian Township Representative on the Capital Area District Library Board.**

Motion **SECONDED** by **Treasurer Klunzinger**.

Discussion included:

- Dr. Romano is a member of the Okemos Friends Group
- He is a library science professor and very knowledgeable about libraries
- He would be an excellent advocate for the Township and the Board
- A wonderful asset for the community

Voice vote: Motion **PASSED** unanimously.

(2) Financial Planning and Budgeting

Next meeting scheduled for April 13<sup>th</sup>.

(3) Personnel

1. Appointment of Paramedic/Fire Fighter (See Consent Agenda)

2. Authorization to fill Personnel Office Vacancy

**Treasurer Klunzinger MOVED to refer back to the Personnel Committee the motion to authorize the Township Manager to fill the vacant Administrative Assistant (Administration/Personnel) position to make sure that the job title is consistent with the job description.**

Motion **SECONDED** by **Trustee Such**.

Voice vote: Motion **PASSED** unanimously.

**Trustee Milliman MOVED that the Township Manager be authorized to hire an additional student intern to assist the Computer Specialist and that the additional expense be added to the Personnel and Administration Activities as part of the second quarter budget amendments.**

Motion **SECONDED** by **Trustee Such**.

Discussion included:

- Need to bring Township up to speed with computer capabilities and communications
- Have been a one person staff
- An intern added has resulted in getting a lot of projects off the ground
- Still a lot of projects that need to be done
- Steve Gebes, Computer Specialist, has had growing responsibilities

Roll call vote: Yeas: Supervisor McCullough, Clerk Helmbrecht, Treasurer Klunzinger, Trustees McGillicuddy, Milliman, Such

Nays: None

Motion carried 6-0

(4) Planning and Development (None)

(5) Infrastructure

Next meeting scheduled for April 6 at 5:15pm.

(6) Public Safety

- A. Amend Fire Lane #55 Resolution - Wild Blossom Court (See Consent Agenda)
- B. Tentative meeting scheduled for April 17 at 5:15pm

(7) Recreation

- A. Park Facilities Reservation Policy and Fees

**Trustee Milliman MOVED that the Township Board approve the attached Park Facility Reservation Policy and Fee Schedule for 2000 as recommended unanimously by both the Recreation Committee and Park Commission, which will supersede any previous policy in conflict with these documents.**

Motion **SECONDED** by **Trustee Such**.

Discussion included:

- Policy and fee schedule differentiates between residents and non-residents
- Money for fees be earmarked for a Park Reservation Maintenance Fund; to be controlled by Township Board as part of the budget process
- Recommended unanimously by the Park Board
- Parks will be free, facilities will have fees for exclusive use
- Clarification on use of facilities, past numbers
- Clarification on how facilities will be posted as reserved

**Treasurer McGillicuddy MOVED to send the motion back to the Recreation Committee.**

Motion failed due to lack of support.

Voice vote: Motion **PASSED** unanimously.

[Policy on file in the Clerk's Office.]

Supervisor McCullough announced Michael P. Devlin has been hired as Parks and Recreation Specialist and will begin work on April 10<sup>th</sup>.

B. Special Committees

Meridian Volunteer Council meets April 5 in the Township Hall.

Land Preservation Task Force has met twice so far and have another meeting scheduled for April 19<sup>th</sup> at 1:00pm.

Request from Tri-County Office of the Aging will be brought to the Community Resources Commission.

C. Liaison Representative Reports

18. OTHER REPORTS (None)

19. NEW BUSINESS (None)

20. PUBLIC REMARKS

Dennis Forsberg, T.A. Forsberg, Inc.; RE: Coyote Creek rezoning/consistency in zoning in area.

Wayne McLellen, 1459 Cheboygan Road, Okemos; RE: Board of Review process

Charles Willems, 1387 Hickory Island, Haslett; RE: appreciates quick response to several issues he took to Township; encouraged to hear comments about need to follow laws in decision-making

20. FINAL BOARD MEMBER COMMENTS

Trustee Such thanked Joe Alvarado, a mechanic in the vehicle maintenance division, who helped the police recently with a language problem. Officers Sgt. Steve Schromp and Officers Scott Stratten

and Lana Howell, called on Joe to help them communicate with the people involved in the incident. Such commended the police department on their “heads up” thinking and Joe on his willingness to cooperate.

Treasurer Klunzinger also noted that the newly appointed Paramedic/Fire Fighter, Al Diaz, is bilingual, which will prove beneficial to the Township when certain incidents require an interpreter.

Clerk Helmbrecht announced that the Capital Area District Library at their last meeting implemented a policy that opens the door for limiting Internet access to children in libraries. Parents may now complete a form at each library requesting internet access be denied to their child.

22. ADJOURNMENT

Supervisor McCullough adjourned the meeting at 9:12pm.

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BILL Mc CULLOUGH  
TOWNSHIP SUPERVISOR

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MARY M. G. HELMBRECHT  
TOWNSHIP CLERK

Janis L. Haskell, Acting Secretary