



Charter Township of Meridian
Downtown Development Authority (DDA)
Central Fire Station, 5151 Marsh Road, Okemos, MI 48864
Monday, November 4, 2024 – Minutes

Members

Present: Bill Cawood, Renee Korrey, Angela Wright, Tom Stanko, and Peter Campbell

Members

Absent: Supervisor Hendrickson, Don Romain and Ron Sdao

Staff

Present: Neighborhoods & Economic Development Director Amber Clark, Township Treasurer Phil Deschaine and Executive Assistant Michelle Prinz

Others

Present: None

1. CALL MEETING TO ORDER

Chair Stanko called the meeting to order and read the mission statement at 7:31 am.

2. APPROVAL OF THE AGENDA

**MOTION BY MEMBER KORREY TO APPROVE THE AGENDA. SUPPORTED BY MEMBER CAWOOD.
MOTION APPROVED 5-0.**

3. APPROVAL MEETING MINUTES OF SEPTEMBER 9, 2024

**MOTION BY MEMBER KORREY TO APPROVE THE MINUTES. SUPPORTED BY MEMBER CAMPBELL.
MOTION APPROVED 5-0.**

4. PUBLIC REMARKS

None.

5. FINANCIAL REPORT

A. Monthly Financial Report

Director Clark shared the Independent Bank August finance statement. The finances were placed on file.

Discussion regarding reviewing the DDA Budget at the next meeting and considering moving some of the \$60,000 cash balance to the CD. Director Clark will follow up with Interim Manager Schmitt for bank signature update.

6. AUTHORIZATION OF PAYMENTS

A. Consumers Energy Bill October 2024

MOTION BY MEMBER CAWOOD TO APPROVE THE PAYMENT OF \$96.00 FOR THE SEPTEMBER 2024 AND \$104.48 FOR THE OCTOBER 2024 CONSUMERS ENERGY BILLS. SUPPORTED BY MEMBER KORREY. MOTION APPROVED 5-0.

7. NEW BUSINESS

A. 2025 DDA Calendar Meeting Dates

Director Clark shared a proposed meeting schedule for 2025.

MOTION BY MEMBER CAMPBELL TO APPROVE THE 2025 MEETING SCHEDULE FOR THE DOWNTOWN DEVELOPMENT AUTHORITY OF MERIDIAN TOWNSHIP AS PROPOSED. SUPPORTED BY MEMBER KORREY. MOTION APPROVED 5-0.

8. OLD BUSINESS

A. Evergreen Veterinary Clinic FIP Grant Reimbursement Request

Director Clark stated the approved exterior façade improvements at Evergreen Veterinary Clinic located at 4737 Marsh Road are complete. They have submitted their invoices for the concrete, landscaping and signage work.

MOTION BY MEMBER KORREY TO APPROVE THE ATTACHED FAÇADE IMPROVEMENT GRANT REIMBURSEMENT FOR ELIGIBLE ACTIVITIES CONDUCTED AT EVERGREEN VETERINARIAN CLINIC FOR A FULL REIMBURSEMENT OF THE PROJECT, NOT TO EXCEED \$15,285.89. SUPPORTED BY MEMBER CAMPBELL. MOTION APPROVED 5-0.

B. Annual DDA Training Discussion

Member Wright and Chair Stanko reviewed the article they were assigned entitled New Life for Downtowns as Innovation Districts. There was discussion around the following question: How can we reimagine and recreate what our downtown looks like? Discussion included working with our neighbors at MSU, DDA owning property, collaborations, developing a tech hub and including some parcels for industrial zoning, and development of the Senior Center downtown.

9. REPORTS

A. Clock Installation Update for Requested Use of DDA Electrical at 2160 Hamilton Road

Director Clark stated that the clock installation was in the right of way and the road department will not approve the project. She referred Mr. Turnwald to the Façade Improvement Program and let him know the project would need to take place on his property rather than in the right of way.

B. Development Project Updates

Director Clark mentioned the old Hydroponics building has sold. Meijer is working on some potential updates to their gas station.

10. OPEN DISCUSSION/BOARD COMMENTS

None.

11. PUBLIC REMARKS

Treasurer Deschaine stated that Amy Cell Talent has brought forward 11 finalists for the Township Manager position and the Board will interview the final 4 candidates on Tuesday, December 3rd.

12. NEXT MEETING DATE

a. December 2, 2024, 7:30am-Township Municipal Building, Town Hall Room, 5151 Marsh Road.

13. ADJOURNMENT

The meeting was adjourned at 8:26 am without objection.