



## AGENDA

CHARTER TOWNSHIP OF  
MERIDIAN  
TOWNSHIP BOARD  
REGULAR MEETING  
February 17, 2015  
6:00 P.M.



1. CALL MEETING TO ORDER<sup>+</sup>
2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS
3. ROLL CALL
4. SPECIAL PRESENTATION
  - A. Cynthia Stump, Area Manager Local Government and Luba Sitar, Customer Relations Manager for ITC Holdings – Awarding of a Tree Grant
5. PUBLIC REMARKS\*
6. TOWNSHIP MANAGER REPORT
7. BOARD COMMENTS & REPORTS
8. APPROVAL OF AGENDA
9. CONSENT AGENDA (SALMON)
  - A. Communications
  - B. Minutes – February 3, 2015 Regular Meeting
  - C. Bills
  - D. Approval of Polling Location Change
  - E. Perry Road, Special Assessment District No. 42 – **Resolution #4** (Set Public Hearing Date for March 17, 2015)
10. QUESTIONS FOR THE ATTORNEY
11. HEARINGS (CANARY)
12. ACTION ITEMS (PINK)

\*\*Public Comment

  - A. 2014 Order to Maintain Sidewalks, Special Assessment District No. 15 – **Resolution #5**
  - B. Transfer of Comcast Control
  - C. Renewal of Open Space Easement/Lease Agreement – 4275 Dobie Road
  - D. Township Legal Services – Request for Proposals
13. BOARD DISCUSSION ITEMS (ORCHID)

\*\*Public Comment

  - A. Possible Zoning Amendment to the Planned Residential Development (PRD) Overlay District
  - B. Okemos Pointe Mixed Use Planned Unit Development Concept Plan
14. PUBLIC REMARKS\*
15. FINAL BOARD MEMBER COMMENT
16. POSSIBLE CLOSED SESSION
17. ADJOURNMENT

\*PUBLIC REMARKS (Any topic - 3 minutes per person)

\*\*PUBLIC COMMENT (Agenda item specific - 3 minutes per person)

*Individuals with disabilities requiring auxiliary aids or services should contact the Meridian Township Board by writing or calling the following: Township Manager Frank L. Walsh, 5151 Marsh Road, Okemos, MI 48864-1198. (517-853-4258) — Ten days notice required.*

*Meridian Charter Township: 5151 Marsh Road, Okemos, MI 48864-1198, (517) 853-4000 Township Hall Room; [www.meridian.mi.us](http://www.meridian.mi.us)*

<sup>+</sup> Appointment of President Pro Tem and/or Temporary Clerk if necessary

*Meridian Township exists to create a sustainable community through the most effective use of available resources that achieve the highest quality of life.*

TOWNSHIP BOARD REGULAR MEETING COMMUNICATIONS, FEBRUARY 17, 2015

- (1) Commission Linkage (CL)  
John Scherbarth, Environmental Commission; RE: Notice of resignation effective August 1, 2015
  
- (2) On File in the Clerk's Office (OF)  
Material handed out at the February 3, 2015 Board Meeting  
Neil Bowlby, 6020 Beechwood Drive, Okemos; RE: Proposed Consumers Energy Solar Farm  
Leslie Kuhn, 6162 Oakpark Trail, Haslett; RE: Support to Deny the Appeal of Special Use Permit #14111-2049 Grand River Avenue  
Planning Commissioner Patricia Herring Jackson, 2512 Capeside Drive, Okemos; RE: Synopsis of rationale for Planning Commission denial of Special Use Permit #14111  
Gil White, 6005 Lake Drive, Haslett; RE: Notice of resignation from the Economic Development Corporation

**CLERK'S OFFICE  
BOARD COMMUNICATIONS  
FEBRUARY 17, 2015**

**Commission Linkage (CL)**

## Sandy Otto

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**From:** Rick Brown  
**Sent:** Wednesday, January 07, 2015 3:06 PM  
**To:** Mark Kieselbach; Brett Dreyfus; Sandy Otto; Joan Horvath  
**Subject:** FW: Meridian Environmental Commission

FYI regarding an upcoming vacancy on the Environmental Commission that will occur later this year (as of August 1, 2015).

Rick

*Rick Brown, AICP, CBSP*  
Associate Planner  
Charter Township of Meridian  
5151 Marsh Road  
Okemos, Michigan 48864  
517-853-4568  
brown@meridian.mi.us

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**From:** Scherbarth, John (AG) [mailto:ScherbarthJ@michigan.gov]  
**Sent:** Wednesday, January 07, 2015 2:21 PM  
**To:** Rick Brown  
**Cc:** jackson@chemistry.msu.edu  
**Subject:** Meridian Environmental Commission

It has been a pleasure to serve Meridian Charter Township as a Commissioner with the Environmental Commission for several years.

However, I plan to move out of state sometime in late August or early September of this year and will not be able to serve after moving.

I would very much like to remain on the Commission through July of this year and resign effective August 1, 2015.

John C. Scherbarth  
Environment, Natural Resources, and Agriculture Division  
Michigan Department of Attorney General  
P.O. Box 30755  
Lansing, MI 48909

Telephone: 517-373-7540  
Fax: 517-241-3473

FEB 17 2015

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FEB 17 2015

**PROPOSED BOARD MINUTES**

**PROPOSED MOTION:**

**Move to approve and ratify the minutes of the February 3, 2015 Regular Meeting as submitted.**

**ALTERNATE MOTION:**

**Move to approve and ratify the minutes of the February 3, 2015 Regular Meeting with the following amendment(s): [insert amendments].**

**FEBRUARY 17, 2015  
REGULAR MEETING**

CHARTER TOWNSHIP OF MERIDIAN  
TOWNSHIP BOARD REGULAR MEETING - **DRAFT** -  
5151 Marsh Road, Okemos, MI 48864-1198  
853-4000, Town Hall Room  
TUESDAY, FEBRUARY 3, 2015 **6:00 P.M.**

PRESENT: Supervisor LeGoff, Clerk Dreyfus, Treasurer Brixie, Trustees Scales, Styka, Veenstra,  
Wilson  
ABSENT: None  
STAFF: Township Manager Frank Walsh, Director of Community Planning & Development  
Mark Kieselbach, Fire Chief Fred Cowper, Chief Engineer Younes Ishraidi

1. CALL MEETING TO ORDER

Supervisor LeGoff called the meeting to order at 6:00 P.M.

2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS

Supervisor LeGoff led the Pledge of Allegiance.

3. ROLL CALL

The secretary called the roll of the Board.

4. SPECIAL PRESENTATION

A. Fire Chief Fred Cowper – Appreciation to CEO/Executive Director Sandy Draggoo from CATA and Pastor Rick Stacy from Meridian Christian Church

Fire Chief Cowper expressed appreciation to CATA CEO/Executive Director Sandy Draggoo for providing a bus for firefighters to warm themselves when they fought several structure fires during recent cold weather. He presented an award to Ms. Draggoo for CATA's service to Meridian's firefighters.

Fire Chief Cowper presented an award to Pastor Rick Stacy who, as the Fire Department's Chaplain, attended the eight (8) fire structure fires within the last five (5) weeks and some police calls to help manage the fire scenes and counsel affected individuals.

5. PUBLIC REMARKS

Supervisor LeGoff opened Public Remarks.

Leonard Provencher, 5824 Buena Parkway, Haslett, addressed the Parks and Recreation Program Guide relative to a lack of information concerning the sparse number of Senior Programs. He suggested a shuttle service be provided from the Senior Center to the Farmers' Market year round.

Neil Bowlby, 6020 Beechwood Drive, Haslett, offered statistics on the production of solar power through a solar array.

Supervisor LeGoff closed Public Remarks.

6. TOWNSHIP MANAGER REPORT

Township Manager Walsh offered the following:

- Removal of Agenda Item #13C: Wayne Beyea, MSU School of Planning, Design & Construction-Sustainability Assessment
- Pedestrian Pathway Bridge on Okemos Road is moving along
- Improvements (chairs, carpet, information technology) to the Town Hall Room will commence this week
- Four finalists for the Assistant Township Manager/Director of Public Works & Engineering position will be interviewed by a panel of Michigan Managers tomorrow & final interviews for the top candidates will be conducted February 9<sup>th</sup>

- Meeting with DTN Management regarding Carriage Hills Shopping Center property this week

#### 7. BOARD COMMENTS & REPORTS

Treasurer Brixie reminded taxpayers that winter tax payments are due by February 17, 2015 by 5:00 P.M.

Trustee Wilson commented on a previous Board discussion about including nondiscrimination language relative to lesbian, gay, bisexual and transgender (LGBT) verbiage in Meridian Township shared services contracts. She noted the Fire Services Agreement passed at the last meeting may be one of those contracts and inquired about other contracts and agreements to see if they meet the intent of the ordinance. She discussed the importance of energy conservation and discussed turning off lights in Township rooms as one way of reducing energy consumption.

Trustee Scales offered one possible solution to energy conservation by having motion detector switches installed in Township buildings. He reported his attendance at the January 21<sup>st</sup> Ingham County Road Department (ICRD) meeting where the rotating schedule for clearing subdivisions in Meridian Township was discussed. Trustee Scales expressed appreciation to the ICRD and Meridian Township staffs for their efficient handling of the recent snow emergency. He reported there was also discussion at that meeting on non-motorized pathway ideas, where he learned Congestion Mitigation Air Quality (CMAQ) Improvement funds are available with two (2) criteria: (1) The pathway idea should be on the Township's Master Plan and (2) The pathway idea should be on Tri-County's Regional Master Plan.

Trustee Scales noted Tim Morgan is the new County Parks Director and he is planning to update the county parks non-motorized paths in an effort to sync them to various township Pathway Master Plans, with possible assistance from CMAQ and Transportation Alienation Program (TAP) Funds. He addressed the \$1.2 billion road funding process which will be placed on the May 5<sup>th</sup> ballot, stating the numbers "do not add up" and the money will not be allocated to the roads until fiscal year 2018. Trustee Scales indicated the money collected for fiscal year 2016 will be used to pay off debts. He added the bill also contains a requirement that over \$1 million of contracted work will require warranties. Trustee Scales suggested that, if the Board desires, the Director of the ICRD can make a presentation on the proposed road funding. He indicated the state is preserving what should be rebuilt. Trustee Scales noted if the Township pays 51% or more on a project, we have the choice to compel the ICRD to contract out the services.

Trustee Styka mentioned several family winter sports activities will take place during the month of February. He indicated the Meridian Senior Center is an important focus of providing service to seniors, although not part of the Township's government structure. Trustee Styka reported the Cable Communications Commission has been discussing and struggling with the Comcast Transfer of Control and Board action is needed by the February 27<sup>th</sup> deadline. He stated Niche has recognized that Okemos is the second best school district in the state, while Bridge Magazine has recently awarded Okemos for its 12<sup>th</sup> place ranking statewide.

Clerk Dreyfus responded to earlier public comment by sharing that seniors can utilize Redi-Ride to obtain transportation to and from the Farmers' Market. He noted the use of motion detection light switches can be added to Township facilities as new construction is underway; i.e., new central fire station. Clerk Dreyfus reported his attendance at a workshop on Freedom of Information Act (FOIA) changes, adding that although the changes will be extensive, Meridian is ahead of the curve and are in compliance with most of those changes. He stated it will be necessary for Meridian Township to formalize its FOIA procedures and summaries. Clerk Dreyfus noted his attendance at a presentation hosted by the Bureau of Elections, where it announced it is in the process of updating and revising the Qualified Voter File (QVF). He reported new voting equipment has been recommended by the state and offered comments on the May 7<sup>th</sup> ballot proposal.

Supervisor LeGoff announced five (5) board members attended the Michigan Townships Association (MTA) Conference held last week in Grand Rapids.

Trustee Veenstra stated the most equitable way to pay for roads is through a tax on fuel and putting an end to the lesser tax on diesel fuel. He agreed that all non-discrimination criteria should be included in Township contracts and agreements. Trustee Veenstra suggested the Township's energy conservation measure should include parking lot lights. He offered his opinion on the letter from Richard Harrington in the Board packet relative to forfeiture proceedings.

Trustee Scales noted the letter from the Meridian Township Prosecutor, Cullen Harkness, shows a flow of the process, adding that new information which comes into play during the course of the process changes the direction of that process.

8. APPROVAL OF AGENDA

**Trustee Styka moved to approve the agenda as amended. Seconded by Milton Scales.**

VOICE VOTE: Motion carried unanimously.

9. CONSENT AGENDA

Supervisor LeGoff reviewed the consent agenda.

**Treasurer Brixie moved to adopt the Consent Agenda. Seconded by Trustee Scales.**

ROLL CALLVOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,  
Treasurer Brixie, Clerk Dreyfus  
NAYS: None  
Motion carried unanimously.

A. Communications

(1) Board Information (BI)

BI-1 Anna Strong, Senior Civil Engineering Student at Michigan State University; RE: Haslett Village Square Senior Redevelopment Project

BI-2 Judy Kindel, 2915 Margate Lane, East Lansing; RWE: Support for Meridian Township preparing to become a solar ready community

BI-3 Comcast Business, 600 Galleria Parkway, Atlanta GA; RE: Monthly price increase effective March 1, 2015 for Business Class Internet Starter services

BI-4 Richard Harrington, 820 Piper Road, Haslett; RE: Meridian Township's application of the Forfeiture Act

(2) Regional Linkage (RL)

RL-1 Nathan Triplett, Mayor, City of East Lansing, 410 Abbot Road, East Lansing; RE: Invitation for Lansing Township to become a member of the Greater Lansing Taxi Authority (GLTA)

(3) Staff Communications (SC)

SC-1 Director Kieselbach; RE: ITC Holdings Tree Grant Award to Meridian Township

**Treasurer Brixie moved that the communications be received and placed on file, and any communications not already assigned for disposition be referred to the Township Manager or Supervisor for follow-up. Seconded by Trustee Scales.**

ROLL CALLVOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,  
Treasurer Brixie, Clerk Dreyfus  
NAYS: None  
Motion carried unanimously.

B. Minutes

**Treasurer Brixie moved to approve and ratify the minutes of the January 20, 2015 Regular Meeting. Seconded by Trustee Scales.**

ROLL CALLVOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,  
Treasurer Brixie, Clerk Dreyfus  
NAYS: None  
Motion carried unanimously.

C. Bills

**Treasurer Brixie moved that the Township Board approve the Manager’s Bills as follows:**

|                          |                      |
|--------------------------|----------------------|
| Common Cash              | \$264,619.69         |
| Public Works             | \$ 96,724.07         |
| Total Checks             | \$361,343.76         |
| Credit Card Transactions | \$ 12,303.06         |
| Total Purchases          | <u>\$373,646.82</u>  |
| ACH Payments             | <u>\$ 423,370.22</u> |

**Seconded by Trustee Scales.**

ROLL CALLVOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,  
Treasurer Brixie, Clerk Dreyfus  
NAYS: None  
Motion carried unanimously.

(Bill list in Official Minute Book)

10. QUESTIONS FOR THE ATTORNEY (None)

11. HEARINGS

A. 2014 Order to Maintain Sidewalks, Special Assessment District No. 15

Supervisor LeGoff opened the public hearing at 6:45 P.M.

Chief Engineer Ishraidi summarized the 2014 Order to Maintain Sidewalks for Special Assessment District No. 15.

Marvin Matson, 3665 Autumnwood Lane, Okemos, believed the sidewalk repair for the Hiawatha Lakes Association’s common area contiguous to his parcel should be shared between the association and himself.

Mr. Ishraidi indicated there are situations where the property line “straddles” two lots and staff will look into the aforementioned assessment.

Supervisor LeGoff closed the public hearing at 6:50 P.M.

B. Appeal of Special Use Permit #14111 – 2049 Grand River (Former Northwest Tire Site)

Supervisor LeGoff opened the public hearing at 6:50 P.M.

Director Kieselbach summarized the appeal of the denial of SUP #14111 as outlined in staff memorandum dated January 29, 2015.

Matthew Hagerty, Myers & Myers PLLC, 915 W. Michigan Avenue, Howell, attorney for the applicant, stated his client made adjustments on the site plan for this redevelopment project to preserve the mature trees on the property as expressed during Planning Commission deliberation. He offered rationale as counter arguments to the five (5) criteria used by the Planning Commission to deny the special use permit request.

James North, President, Jimmy John's Enterprises, LLC, 2212 Fox Drive, Champaign, IL offered background information on the four (4) existing stores in the Lansing/East Lansing area. He spoke to use of a drive-through window as Jimmy John's new business model. Mr. North indicated this fifth store allows the applicant to increase the number of trainees and the resulting business those trainees would bring to the area through their extended stay. He believed this new store would allow for a younger employee base from the high schools and college. Mr. North noted several fast food restaurants in the immediate area along Grand River Avenue have drive-through windows.

Leslie Kuhn, 6162 Oakpark Trail, Haslett, voiced objection to the proposed plan as it would destroy the last few heritage trees along Grand River Avenue. She spoke to the additional traffic and the turbulence it would add to an already congested area.

John Scott-Craig, Chair of the Planning Commission, 5244 Wardcliff Drive, East Lansing, spoke to the outline prepared by Vice-Chair Jackson summarizing the issues considered when the Planning Commission discussed and ultimately denied the special use permit (SUP) request.

Supervisor LeGoff closed the public hearing at 7:21 P.M.

12. ACTION ITEMS

Supervisor LeGoff opened and closed Public Remarks.

A. Appointments to the Board of Review

**Clerk Dreyfus moved that Bertice Ellis and Sonya Pentecost be appointed to the Board of Review as regular members and that Martha Bashore be appointed to the Board of Review as an alternate member, all with terms ending December 31, 2016. Seconded by Treasurer Brixie.**

ROLL CALLVOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,  
Treasurer Brixie, Clerk Dreyfus  
NAYS: None  
Motion carried unanimously.

B. Metro Fire Investigation Team Agreement

**Treasurer Brixie moved to approve the Metro Fire Investigation Team Agreement with the Township's 1/6<sup>th</sup> annual share coming from the General Fund and authorize the Township Manager to sign the agreement. Seconded by Trustee Scales.**

Board and staff discussion:

- Board concern with language in the agreement presented last year
- Other members of the Metro team were unwilling to change verbiage last year
- Delhi and Delta Townships do not have their own police department and must store their findings from a fire investigation into Lansing's locker
- Lansing has a procedure for placing evidence into its locker
- Lansing has the ability to store explosives in its locker
- Township has used the fire investigation team extensively over the last several weeks to address multiple structure fires

ROLL CALLVOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,  
Treasurer Brixie, Clerk Dreyfus  
NAYS: None

Motion carried unanimously.

- C. Resolution Commemorating Black History Month  
**Trustee Scales [and read into record] NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY, MICHIGAN, that Meridian Township commemorates Black History Month to pay tribute to the generations of African Americans who struggled with adversity and to celebrate the accomplishments, contributions, and history of African Americans. Seconded by Trustee Styka.**

ROLL CALLVOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,  
 Treasurer Brixie, Clerk Dreyfus  
 NAYS: None  
 Motion carried unanimously.

13. BOARD DISCUSSION ITEMS

Supervisor LeGoff opened Public Remarks.

Matthew Hagerty, Myers & Myers PLLC, 915 W. Michigan Avenue, Howell, spoke to the variances necessitated by responding to the concerns expressed by the Planning staff and Planning Commission.

John Gardner, Senior Manager of External Affairs, Comcast, 1401 E. Miller Road, Lansing, addressed upcoming changes in cable services as a result of the Comcast/Time Warner merger.

Supervisor LeGoff closed Public Remarks.

- A. 2014 Order to Maintain Sidewalks, Special Assessment District No. 15  
 Chief Engineer Ishraidi highlighted the process which will be used to address concern expressed earlier by a member of the public.

Board and staff discussion:

- Staff person will revisit the site in question to ascertain the exact property line and apprise the homeowner of our findings
- Process used by the Township to verify repairs performed by the homeowner
- Board member inquiry if the two assessments over \$700 are due to large lot frontage
- Rationale for why some lots have larger repair costs than others

**The consensus of the Board was to place this item on for action at its February 17, 2015 Board meeting.**

- B. Appeal of Special Use Permit #14111 – 2049 Grand River (Former Northwest Tire Site)

Board and staff discussion:

- Site is part of the area to be serviced by the proposed bus rapid transit system (BRT) with a eastern terminal either in front of Meijers or Meridian Mall
- BRT and Grand River Corridor studies were reviewed during staff review of this proposal
- Grand River Corridor Overlay was taken into account when considering this property
- Consideration of a second access to close curb cuts on this section of Grand River Avenue
- Second ingress/egress on the back of the property in the event traffic is congested on Grand River Avenue
- Second business is making the building too large
- Without the request for the drive-through window, neither the Board or the Planning Commission would have had the project come before them
- Pervious material used in designated impervious surfaces would reduce the pervious/impervious ratio

- Side setbacks are not as critical as this area is all commercial
- Possibility of a right-turn only lane out of the property onto Grand River Avenue
- Possibility of reducing the number of parking spaces since the project contains a drive-through window
- Township ordinances make Meridian a green community
- Master Plan was created to maintain the rural character of the community
- Proposal is not consistent with Township ordinances due to the large number of variances needed from the Zoning Board of Appeals (ZBA)
- Proposed project does not fit on the parcel
- Charettes produced a majority of participants wanting a canopy tree lined street on Grand River
- Drive-through window will service bicyclists

**The consensus of the Board was to place this item on for action at its February 17, 2015 Board meeting.**

[Trustee Wilson left the room at 8:22 P.M.]

C. Transfer of Comcast Control

Director Guthrie summarized the transfer of Comcast Control as outlined in staff memorandum dated January 28, 2015.

Joseph VanEaton, Best, Best & Krieger, 2000 Pennsylvania NW, Suite 5300, Washington, DC, legal counsel for Meridian Township, explained the proposed transfer and outlined options available for action by the Township.

Board and staff discussion:

- Some conditions of approval include:
- Acceptance of terms of the existing franchise
- Transfer will not drive up rates

[Trustee Wilson reentered the room at 8:25 P.M.]

Continued Board and staff discussion:

- Cable Communications Commission made a recommendation today to approve the transfer with conditions related to the transfer only
- Franchise renewal process is a separate issue
- Board member belief it is prudent to follow the advice of our attorney
- Negotiation strategy should not be aired on television
- Outcome is to receive reliable service at reasonable rates

**The consensus of the Board was to place this item on for action at its February 17, 2015 Board meeting.**

D. Sale of Former Central Fire Station/MARC Property

Township Manager Walsh summarized the process for selling the former Central Fire Station/MARC Property as outlined in staff memorandum dated January 27, 2015.

Board and staff discussion:

- Level of involvement by the Township in a project on the site
- Board can decide beforehand what type of projects it would allow on the parcel
- Board member preference not to proscribe the types of allowed development
- Board member preference not to partner in the development of the property
- Township ordinances, rules and regulations prevent "people" from being creative in their development projects
- Township ordinances need to be looked at and revised, if necessary

- Preference to set the height of the building as a condition of sale since there are nearby residential properties

**It was the consensus of the Board to direct the Township Manager to move forward with the process.**

- E. Greater Lansing Taxi Authority (GLTA) – City of East Lansing  
 Township Manager Walsh summarized the issue of Meridian Township joining the cities of Lansing and East Lansing in membership to the Greater Lansing Taxi Authority (GLTA) as outlined in staff memorandum dated January 27, 2015.

Board and staff discussion:

- No state regulations for taxis/taxi drivers
- Regulations contained in the proposal need explanation
- Appendices were not included in the Board packet
- Preference to have Mayor Triplett address the Board as to why Meridian Township should be involved in the authority

**It was the consensus of the Board to invite the Mayor of East Lansing, or his representative, to attend a future Board meeting to discuss this issue.**

14. PUBLIC REMARKS

Supervisor LeGoff opened Public Remarks.

Michael Ashton, Comcast attorney, 124 W. Allegan Street, Lansing, addressed state law (PA 480 of 2006) regarding Comcast’s transfer of control.

Leslie Brogan, 2162 Kent Street, Okemos, Comcast Senior Director of Government Affairs, spoke to the effects of PA 480 of 2006. She spoke to her perception that Meridian Township is imposing conditions and obligations on Comcast not attributed to its competition. Ms. Brogan noted Comcast voluntarily carries no fee PEG channels while providing courtesy services to Meridian’s schools, libraries and Police and Fire Departments.

Brian Seipel, 4144 Spinnaker Lane, Okemos, member of the Cable Communications Commission, spoke to the need to keep the issues of transfer and renewal separate.

Supervisor LeGoff closed Public Remarks.

15. FINAL BOARD MEMBER COMMENT

Trustee Wilson requested a consensus from the Board on boilerplate nondiscrimination language written into contracts and agreements and a possible energy conservation policy for Township buildings and properties.

Treasurer Brixie voiced her preference for the Township Manager to make a recommendation to the Board of the nondiscrimination verbiage. She also expressed support for additional motion detectors to be installed inside the Municipal Building. Treasurer Brixie pointed to the new art work in the Township Hall and lobby, expressing appreciation to Trustee Wilson for showcasing the talent in Meridian’s high schools.

Clerk Dreyfus congratulated Meridian Township for receiving an award at the January 22<sup>nd</sup> Sustainability Symposium for producing a video and its sustainability activities within the region.

16. POSSIBLE CLOSED SESSION (None)

17. ADJOURNMENT

Supervisor LeGoff adjourned the meeting at 9:25 P.M.

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ELIZABETH LEGOFF  
TOWNSHIP SUPERVISOR

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BRETT DREYFUS  
TOWNSHIP CLERK

Sandra K. Otto, Secretary

9.C

**Charter Township of Meridian  
Board Meeting  
02/17/15**

*GGOM*

**MOVED THAT THE TOWNSHIP BOARD APPROVE THE MANAGER'S  
BILLS AS FOLLOWS:**

**COMMON CASH** \$ 407,966.61

**PUBLIC WORKS** 220,386.43

**TOTAL CHECKS:** \$ 628,353.04

**CREDIT CARD TRANSACTIONS** 9,533.07

**TOTAL PURCHASES:** \$ 637,886.11

**ACH PAYMENTS** \$ 581,890.31

02/12/2015 02:38 PM  
User: CHAR  
DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN  
EXP CHECK RUN DATES 02/17/2015 - 02/17/2015  
JOURNALIZED OPEN AND PAID  
BANK CODE: GF - CHECK TYPE: PAPER CHECK  
COMMON CASH

| Vendor Name                      | Description                              | Amount   | Check # |
|----------------------------------|--|----------|---------|
| 1. 55TH DISTRICT COURT           |  |          |         |
|                                  | SMALL CLAIMS COURT FILING FEE            | 15.00    | 87862   |
| 2. ADP INC.                      |  |          |         |
|                                  | 1/23 PAYROLL PROCESSING FEE              | 1,674.51 |         |
| 3. AIRGAS GREAT LAKES            |  |          |         |
|                                  | MEDICAL OXYGEN                           | 97.07    |         |
|                                  | MEDICAL OXYGEN                           | 423.73   |         |
|                                  | TOTAL                                    | 520.80   |         |
| 4. ALLGRAPHICS CORP              |  |          |         |
|                                  | BASKETBALL JERSEYS                       | 91.20    |         |
| 5. ALLIED INC                    |  |          |         |
|                                  | HANKISON AIR DRYER REPAIR                | 137.70   |         |
| 6. AMERICAN PLANNING ASSOCIATION |  |          |         |
|                                  | ANNUAL DUES-BROWN                        | 440.00   |         |
| 7. ASAP PRINTING                 |  |          |         |
|                                  | RETURN ADDRESS LABELS                    | 221.65   |         |
| 8. AT & T                        |  |          |         |
|                                  | JAN SERVICE                              | 74.32    |         |
| 9. AT&T                          |  |          |         |
|                                  | FEB SERVICE                              | 3,684.11 | 87852   |
|                                  | FEB SERVICE                              | 68.01    | 87863   |
|                                  | FEB SERVICE                              | 110.57   | 87863   |
|                                  | FEB SERVICE                              | 99.35    | 87863   |
|                                  | FEB SERVICE                              | 2,250.49 | 87863   |
|                                  | FEB SERVICE                              | 2,406.49 | 87863   |
|                                  | TOTAL                                    | 8,619.02 |         |
| 10. AUTO VALUE OF EAST LANSING   |  |          |         |
|                                  | REPAIR PARTS - DEC                       | 530.84   |         |
|                                  | REPAIR PARTS -JAN                        | 1,638.53 |         |
|                                  | TOTAL                                    | 2,169.37 |         |
| 11. BECKS PROPANE                |  |          |         |
|                                  | PROPANE-HNC                              | 509.50   | 87864   |
| 12. BRUNETTE EXTERIORS INC       |  |          |         |
|                                  | REFUND-OVERP'MTOF PERMIT FEE-5703 PAIGE  | 15.00    |         |
| 13. BS&A SOFTWARE                |  |          |         |
|                                  | ANNUAL SOFTWARE MAINT/SUPPORT            | 6,344.00 |         |
| 14. CATHERINE ADAMS              |  |          |         |
|                                  | JAN MILEAGE REIMB                        | 63.84    |         |
| 15. CBI INC                      |  |          |         |
|                                  | JAN COPIER MAINT-HNC                     | 18.56    |         |
| 16. CHASE EQUIPMENT FINANCE INC  |  |          |         |
|                                  | INTEREST P'MT-MARC BUILDING/OKEMOS RD    | 4,176.80 |         |
| 17. CINDY MAHRTENS               |  |          |         |
|                                  | REFUND-FIRE REVIEW FEE/4738 CENTRAL PARK | 50.00    |         |
| 18. CINTAS CORPORATION #725      |  |          |         |
|                                  | MECHANICS UNIFORMS                       | 20.08    |         |
| 19. CITY PULSE                   |  |          |         |
|                                  | TWP ADS/NOTICES                          | 155.82   |         |
| 20. COMCAST CABLE                |  |          |         |
|                                  | FEB SERVICE                              | 164.60   | 87854   |
| 21. COMPLETE BATTERY SOURCE      |  |          |         |
|                                  | BATTERIES                                | 57.99    |         |

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INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN  
EXP CHECK RUN DATES 02/17/2015 - 02/17/2015  
JOURNALIZED OPEN AND PAID  
BANK CODE: GF - CHECK TYPE: PAPER CHECK  
COMMON CASH

| Vendor Name                          | Description  | Amount    | Check # |
|--------------------------------------|--|-----------|---------|
| 22. CONSUMERS ENERGY                 | TWP UTILITIES-HNC                                  | 515.36    | 87856   |
|                                      | TWP UTILITIES                                      | 3,816.91  | 87857   |
|                                      | CRC FUNDS-PAST DUE UTILITIES                       | 749.12    | 87865   |
|                                      | CRC FUNDS-PAST DUE UTILITIES                       | 590.00    | 87866   |
|                                      | CRC FUNDS-PAST DUE UTILITIES                       | 347.37    | 87867   |
|                                      | CRC FUNDS-PAST DUE UTILITIES                       | 650.00    | 87868   |
|                                      | CRC FUNDS-PAST DUE UTILITIES                       | 111.72    | 87869   |
|                                      | JAN STREET LIGHTS                                  | 27,793.21 |         |
|                                      | TOTAL  | 34,573.69 |         |
| 23. COTY KENNETH                     | REIMB-INTERN TRAINING MATERIALS                    | 53.63     |         |
| 24. CULLIGAN WATER CONDITIONING      | WATER SOFTNER SALT-HNC                             | 17.00     |         |
| 25. DBI                              | OFFICE SUPPLIES                                    | 124.58    |         |
|                                      | RECEIPT BOOKS                                      | 46.15     |         |
|                                      | OFFICE SUPPLIES                                    | 37.55     |         |
|                                      | TOTAL  | 208.28    |         |
| 26. DIETZ JANITORIAL SERVICE INC     | CUSTODIAL SERVICES - FEB                           | 2,611.90  |         |
|                                      | CUSTODIAL SERVICES/HNC-FEB                         | 686.00    |         |
|                                      | TOTAL  | 3,297.90  |         |
| 27. DOUGLASS SAFETY SYSTEMS LLC      | FIRE HOSE NOZZLE                                   | 841.35    |         |
| 28. EASTBROOK HOMES INC              | PERFORMANCE GUARANTEE REFUND-2198 CIDER MILL       | 250.00    |         |
| 29. EATON COUNTY PARKS               | INSTRUCTOR'S FEE-CROSS COUNTY SKI AND SNOW SHOE    | 570.00    |         |
| 30. FAHEY SCHULTZ BURZYCH RHODES PLC | LEGAL FEES-LABOR MATTERS                           | 255.00    |         |
| 31. FIRST COMMUNICATIONS             | FEB SERVICE  | 786.78    |         |
| 32. FIRSTDUE FIRE SUPPLY             | FIRE GEAR/EQUIPMENT                                | 389.86    |         |
| 33. IRON MOUNTAIN                    | RECORD SHREDDING SERVICE                           | 94.00     |         |
| 34. J & M WELL DRILLING              | REPAIR AND CHLORINATE WELL LOCATED AT HARRIS CENTE | 725.00    |         |
| 35. JACKSON-HIRSH                    | LAMINATING SUPPLIES                                | 107.21    |         |
| 36. JAMIE WISE                       | REPLACEMENT- LOST PAYROLL CHECKS                   | 133.92    |         |
| 37. JEFFORY BROUGHTON                | POLICE RADIO REPAIR                                | 68.50     |         |
|                                      | RADIO MAINTENANCE                                  | 1,163.00  |         |
|                                      | RADIO MAINTENANCE-FIRE DEPT                        | 574.85    |         |
|                                      | TOTAL  | 1,806.35  |         |
| 38. JON STICKLEN&MARGARET DESCHAMPS  | REFUND-OVERP'MT OF RENTAL FEE/2566 MT HOPE         | 10.00     |         |
| 39. JOSHUA ROSENBERG                 | REPLACEMENT-LOST PAYROLL CHECK                     | 220.89    |         |
| 40. K & B HEATING & COOLING          | FEE REFUND-CANCELLED PERMIT/2358 PINE HOLLOW       | 140.00    |         |
| 41. KATHRYN HOYT                     | REPLACEMENT-LOST PAYROLL CHECK                     | 188.14    |         |
| 42. KCI                              | PERSONAL PROPERTY STATEMENTS                       | 1,047.50  | 87855   |
| 43. KIT RICH                         | JAN MILEAGE REIMB                                  | 89.60     |         |

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| Vendor Name                            | Description                               | Amount   | Check # |
|--|---|----------|---------|
| 44. LANSING UNIFORM COMPANY            | POLICE UNIFORM PURCHASE - SHOES AND BOOTS | 209.00   |         |
|  | POLICE DEPT UNIFORMS                      | 336.85   |         |
|  | TOTAL                                     | 545.85   |         |
| 45. LAWRENCE BOBB                      | REIMB-WORK CLOTHING                       | 90.25    | 87853   |
| 46. LISKEY'S PROFESSIONAL WHEEL        | REPACE SWAY BAR/ALIGNMENT-UNIT#036        | 328.45   |         |
| 47. MEADOWBROOK INSURANCE GROUP        | ANNUAL PREMIUM-UNDERGRD STORAGE TANKS     | 4,308.88 |         |
| 48. MEDICAL MANAGEMENT SYSTEMS OF      | AMBULANCE BILLING FEE                     | 6,989.35 |         |
| 49. MERIDIAN DRY CLEANERS              | JAN UNIFORM CLEANING-FIRE DEPT            | 345.00   |         |
| 50. MERIDIAN TOWNSHIP                  | TO TRANSFER FUNDS TO FLEX SPENDING BANK   | 1,322.35 | 87860   |
| 51. MERIDIAN TOWNSHIP RETAINAGE        | RETAINAGE-TOEBE                           | 5,415.00 |         |
| 52. MICHIGAN ECONOMIC DEVELOPERS ASSOC | 2015 DUES-KIESELBACH                      | 270.00   |         |
| 53. MICHIGAN STATE UNIVERSITY          | 2015 SKY CALENDAR-HNC                     | 12.00    |         |
| 54. MICHIGAN.COM                       | TWP ADS/NOTICES-JAN                       | 335.77   |         |
|  | FARM MRKT ADS                             | 147.00   |         |
|  | EMPLOYMENT ADS                            | 1,638.36 |         |
|  | TOTAL                                     | 2,121.13 |         |
| 55. MILLER ICE SCULPTURES              | ICE SCULPTURE INSTRUCTOR'S FEE-HNC        | 200.00   |         |
| 56. MILTON SCALES                      | REIMB-MILEAGE/EXPENSES-MTA CONF           | 122.90   |         |
| 57. MOORE MEDICAL LLC                  | EMS OPERATING SUPPLIES                    | 250.00   |         |
|  | BATTERIES-FIRE DEPT                       | 126.48   |         |
|  | TOTAL                                     | 376.48   |         |
| 58. MUZZALL GRAPHICS                   | BUSINESS CARDS-PLANNING                   | 79.84    |         |
|  | BUSINESS CARDS-BRIXIE                     | 44.49    |         |
|  | TOTAL                                     | 124.33   |         |
| 59. NORTH GRAND RIVER COOPERATIVE      | AMBULANCE LINEN/JAN SERVICE               | 570.95   |         |
| 60. OFFICEMAX                          | OFFICE SUPPLIES                           | 7.06     |         |
| 61. POSTMASTER                         | POSTAGE/UTILITY BILLING-PERMIT #127       | 5,000.00 |         |
| 62. PRINTING SYSTEMS INC               | ACCTS PAYABLE CHECKS                      | 322.51   |         |
|  | AV BALLOT ENVELOPES                       | 689.43   |         |
|  | TOTAL                                     | 1,011.94 |         |
| 63. RECLAIMED BY DESIGN                | OPERATE TWP RECYCLE & TRANSFER CTR-FEB    | 2,000.00 |         |
| 64. RESERVE ACCOUNT                    | TWP POSTAGE                               | 2,500.00 |         |
| 65. ROSS PRODUCTION TECHNOLOGY         | EZNEWS ANNUAL SOFTWARE MAINT              | 1,343.00 |         |
| 66. SOUTHEASTERN EQUIPMENT CO          | MAINT PARTS                               | 195.50   |         |

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COMMON CASH

| Vendor Name                      | Description                             | Amount     | Check # |
|----------------------------------|---|------------|---------|
| 67. SPARROW OCCUPATIONAL         | EMPLOYEE PHYSICALS                      | 1,287.50   |         |
| 68. SPARTAN CHASSIS INC          | 6 MONTH SERVICE PER AGREEMENT TRUCK 504 | 4,032.62   |         |
| 69. SPRINT                       | JAN CELLULAR PHONE SERVICE-POLICE DEPT  | 96.42      |         |
| 70. SUPREME SANITATION           | PORTABLE TOILET RENTAL - HNC            | 80.00      |         |
| 71. TDS                          | JAN SERVICE                             | 1,442.36   | 87861   |
| 72. THE BANK OF NEW YORK MELLON  | BOND P'MT/FIRE STN LOAN#MERIDIANTW13    | 240,996.25 |         |
| 73. THE POLACK CORPORATION       | STAPLES FOR COPIERS                     | 62.19      |         |
|                                  | STAPLE REFILLS FOR COPIER               | 106.64     |         |
|                                  | TOTAL                                   | 168.83     |         |
| 74. TOEBE CONSTRUCTION LLC       | OKEMOS ROAD PATHWAY BRIDGE              | 48,735.00  |         |
| 75. UNEMPLOYMENT ISURANCE AGENCY | REIMB-2014 UNEMPLOYMENT BENEFITS PAID   | 57.81      | 87859   |
| 76. VISION COLLISION HASLETT     | BODY REPAIRS 070-100                    | 4,063.03   |         |
| 77. WEST SHORE FIRE              | SCBA PARTS                              | 18.61      |         |
|                                  | THERMAL IMAGER BATTERY                  | 175.45     |         |
|                                  | RECHARGEABLE NIMH BATTERY               | 176.45     |         |
|                                  | TOTAL                                   | 370.51     |         |
| 78. ZOLL MEDICAL CORP            | HEART MONITOR SUPPLIES                  | 90.00      |         |
| TOTAL - ALL VENDORS              |   | 407,966.61 |         |

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INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN  
EXP CHECK RUN DATES 02/17/2015 - 02/17/2015  
JOURNALIZED OPEN AND PAID  
BANK CODE: PW - CHECK TYPE: PAPER CHECK  
PUBLIC WORKS

| Vendor Name                        | Description                                       | Amount          | Check # |
|------------------------------------|---|-----------------|---------|
| 1. CONSUMERS ENERGY                | TWP UTILITIES                                     | 485.93          | 25725   |
|                                    | TWP UTILITIES                                     | 123.16          | 25726   |
|                                    | TOTAL   | <u>609.09</u>   |         |
| 2. EAST LANSING MERIDIAN WATER     | TWP SHARE OF OPERATING COSTS-FEB                  | 213,575.08      |         |
| 3. JEFFREY & LORI JACKSON          | REFUND-OVERP'MT OF W/S BILL                       | 87.94           |         |
| 4. JERALYN MORAN                   | REFUND-OVERP'MT ON FINAL W/S BILL                 | 43.25           |         |
| 5. MICHAEL HUGGLER                 | REFUND OF CREDIT ON W/S ACCOUNT                   | 200.00          |         |
| 6. MICHIGAN METER TECHNOLOGY GROUP | HOST SOFTWARE <50,000 SERVICES - 3 YR MAINT 2015, | 2,300.00        |         |
|                                    | 1 1/2" ECODER GALLON WATER METERS                 | 1,347.00        |         |
|                                    | 1 1/2" ECODER GALLON WATER METERS                 | 923.25          |         |
|                                    | TOTAL   | <u>4,570.25</u> |         |
| 7. MIDWEST GAS INSTRUMENT SERVICE  | SENSOR CARTRIDGE/BATTERIES                        | 313.51          |         |
| 8. TDS                             | JAN SERVICE                                       | 171.62          | 25727   |
| 9. USA BLUE BOOK                   | WATER TRACER KIT                                  | 815.69          |         |
| TOTAL - ALL VENDORS                |   | 220,386.43      |         |

## Transaction Review

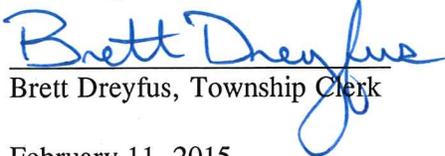
| #  | Transaction Date | Vendor Name               | Settlement A | Cardholder Na  |
|----|------------------|---------------------------|--------------|----------------|
| 1  | 01/28/2015       | 244 AUTO VALUE EAST LANSI | 78.95        | DAN PALACIOS   |
| 2  | 02/09/2015       | ADVANCE AUTO PARTS #8999  | 126.40       | KEN PUNG       |
| 3  | 01/31/2015       | AMAZON MKTPLACE PMTS      | 65.44        | TODD FRANK     |
| 4  | 02/01/2015       | AMAZON MKTPLACE PMTS      | 58.72        | TODD FRANK     |
| 5  | 02/10/2015       | AMAZON MKTPLACE PMTS      | 36.74        | CHRISTOPHER D  |
| 6  | 01/30/2015       | AMWAY GRAND PLAZA HOTE    | 57.00        | JULIE BRIKIE   |
| 7  | 01/30/2015       | AMWAY GRAND PLAZA HOTE    | 122.30       | BRETT DRYFUS   |
| 8  | 02/06/2015       | AMWAY GRAND PLAZA HOTE    | 786.68       | DAVID D HALL   |
| 9  | 01/28/2015       | AMWAY GRAND PLZ HTL F     | 36.74        | JULIE BRIKIE   |
| 10 | 01/28/2015       | AMWAY GRAND PLZ HTL F     | 27.83        | JULIE BRIKIE   |
| 11 | 01/28/2015       | AMWAY GRAND PLZ HTL F     | 12.00        | JULIE BRIKIE   |
| 12 | 01/30/2015       | BARRETT'S STORE FOR MEN   | 49.00        | KEITH HEWITT   |
| 13 | 01/30/2015       | BARRETT'S STORE FOR MEN   | 50.00        | KEITH HEWITT   |
| 14 | 01/30/2015       | BARRETT'S STORE FOR MEN   | 116.97       | KEITH HEWITT   |
| 15 | 02/04/2015       | BEST ONE TIRE OF LANSING  | 137.99       | KEITH HEWITT   |
| 16 | 01/27/2015       | BFT, L.P.                 | 222.99       | DENNIS ANTONE  |
| 17 | 02/05/2015       | BFT, L.P.                 | 178.39       | DENNIS ANTONE  |
| 18 | 01/29/2015       | COMCAST OF LANSING        | 86.65        | DEBORAH GUTHR  |
| 19 | 02/05/2015       | COMCAST OF LANSING        | 72.90        | DEBORAH GUTHR  |
| 20 | 02/05/2015       | COMCAST OF LANSING        | 18.89        | DEBORAH GUTHR  |
| 21 | 01/27/2015       | COMPLETE HITCH            | 180.00       | TODD FRANK     |
| 22 | 02/06/2015       | CORAL GABLES OF EAST LANS | 269.37       | FRANK L WALSH  |
| 23 | 02/07/2015       | CTC CONSTANTCONTACT.COM   | 60.00        | DEBORAH GUTHR  |
| 24 | 02/10/2015       | D & G EQUIPMENT           | 12.64        | ROBERT MACKEN  |
| 25 | 02/10/2015       | DICK'S CLOTHING&SPORTING  | 55.63        | GREG GROTHOUS  |
| 26 | 02/11/2015       | DMI DELL K-12/GOVT        | 160.99       | STEPHEN GEBES  |
| 27 | 02/11/2015       | DMI DELL K-12/GOVT        | 752.90       | STEPHEN GEBES  |
| 28 | 01/28/2015       | DUNGAREES LLC             | 69.99        | TOM OXENDER    |
| 29 | 02/01/2015       | DUNKIN #302192 Q35        | 59.32        | WILLIAM PRIES  |
| 30 | 01/29/2015       | FAMILY FARMHOME 8         | 12.59        | GUY FERRIER    |
| 31 | 01/29/2015       | FBI NATIONAL ACADEMY ASSO | 85.00        | GREGORY FRENG  |
| 32 | 02/07/2015       | FEDEX 780175149608        | 14.02        | TAVIS MILLERO  |
| 33 | 02/02/2015       | FIREAWARDS.COM            | 68.95        | WILLIAM PRIES  |
| 34 | 01/27/2015       | FOUNDERS BREWING C        | 13.75        | BRETT DRYFUS   |
| 35 | 02/06/2015       | FULTON ELECTRONIC SUPP    | 3.50         | TODD FRANK     |
| 36 | 01/30/2015       | GFS MKTPLC #1901          | 19.96        | CATHERINE ADA  |
| 37 | 02/07/2015       | GFS MKTPLC #1901          | 17.49        | MICHAEL DEVLII |
| 38 | 01/27/2015       | GIH GLOBALINDUSTRIALEQ    | 145.93       | CHRISTOPHER D  |
| 39 | 02/06/2015       | GIH GLOBALINDUSTRIALEQ    | 19.00        | CHRISTOPHER D  |
| 40 | 01/27/2015       | HARBOR FREIGHT TOOLS 157  | 39.99        | ROBERT MACKEN  |
| 41 | 01/27/2015       | HASLETT TRUE VALUE HDW    | 23.98        | DAVID LESTER   |
| 42 | 01/27/2015       | HASLETT TRUE VALUE HDW    | 3.98         | CHRISTOPHER D  |
| 43 | 01/27/2015       | HASLETT TRUE VALUE HDW    | 13.07        | TODD FRANK     |
| 44 | 01/30/2015       | HASLETT TRUE VALUE HDW    | 71.94        | DAVID LESTER   |
| 45 | 02/09/2015       | HASLETT TRUE VALUE HDW    | 18.98        | DAN PALACIOS   |
| 46 | 01/29/2015       | HYATT PLACE DETROIT NOVI  | 267.18       | FRANK L WALSH  |
| 47 | 01/30/2015       | HYATT PLACE DETROIT NOVI  | -14.64       | FRANK L WALSH  |
| 48 | 02/09/2015       | INT MICRO SOURCE INC      | 118.86       | STEPHEN GEBES  |
| 49 | 01/28/2015       | INT'L CODE COUNCIL INC    | 39.25        | JOHN HECKAMAN  |
| 50 | 02/06/2015       | JOHNNY MAC S SPORTING GOO | 21.75        | GREG GROTHOUS  |
| 51 | 02/09/2015       | KROGER #793               | 7.98         | ROBIN FAUST    |
| 52 | 02/10/2015       | LANSING COMMUNITY COLL    | 137.50       | WILLIAM PRIES  |
| 53 | 02/06/2015       | LEOS SPIRITS AND GRUB     | 35.24        | FRANK L WALSH  |
| 54 | 02/05/2015       | LEXISNEXIS RISK MGT       | 50.00        | GREGORY FRENG  |
| 55 | 02/01/2015       | MARCOS PIZZA - 1235       | 58.34        | CATHERINE ADA  |
| 56 | 02/04/2015       | MCALISTERS DELI Q81       | 268.99       | CAROL HASSE    |

|                       |            |                           |         |               |
|-----------------------|------------|---------------------------|---------|---------------|
| 57                    | 01/27/2015 | MEIJER INC #025 Q01       | 24.45   | KATHERINE RIC |
| 58                    | 01/29/2015 | MEIJER INC #025 Q01       | 6.62    | MICHAEL DEVL  |
| 59                    | 01/30/2015 | MEIJER INC #025 Q01       | 29.85   | CATHERINE ADA |
| 60                    | 02/09/2015 | MI ASSOC OF BROADCASTERS  | 342.00  | PENNEY STEPHE |
| 61                    | 01/19/2015 | MICHIGAN ASSOCIATION OF P | 170.00  | CAROL L MORGA |
| 62                    | 01/19/2015 | MICHIGAN ASSOCIATION OF P | -85.00  | CAROL L MORGA |
| 63                    | 02/04/2015 | MICHIGAN ASSOCIATION OF P | 85.00   | MARTHA WYATT  |
| 64                    | 02/05/2015 | MICHIGAN ASSOCIATION OF P | 95.00   | CAROL L MORGA |
| 65                    | 01/30/2015 | NATL ASSOC FOR INTERPRET  | 340.00  | KATHERINE RIC |
| 66                    | 01/30/2015 | NATL ASSOC FOR INTERPRET  | 265.00  | CATHERINE ADA |
| 67                    | 02/04/2015 | NOTARY LAW ASSOCIATION    | 18.50   | JOAN HORVATH  |
| 68                    | 01/30/2015 | OFFICE MAX                | 45.42   | WILLIAM PRIES |
| 69                    | 02/06/2015 | OFFICEMAX CT IN#068772    | 80.94   | CAROL HASSE   |
| 70                    | 01/28/2015 | OFFICEMAX/OFFICEDEPOT #61 | 57.98   | ROBIN FAUST   |
| 71                    | 02/04/2015 | OFFICEMAX/OFFICEDEPOT #61 | 13.49   | CHRISTOPHER D |
| 72                    | 02/05/2015 | OFFICEMAX/OFFICEDEPOT #61 | 79.69   | CHRISTOPHER D |
| 73                    | 02/08/2015 | OFFICEMAX/OFFICEDEPOT #61 | 23.00   | LUANN MAISNER |
| 74                    | 02/09/2015 | OFFICEMAX/OFFICEDEPOT #61 | 55.98   | CHRISTOPHER D |
| 75                    | 02/05/2015 | OFFICESUPPLY.COM          | -103.90 | MICHAEL DEVL  |
| 76                    | 01/27/2015 | OKEMOS HARDWARE INC       | 3.98    | TOM OXENDER   |
| 77                    | 01/29/2015 | OKEMOS HARDWARE INC       | 5.07    | TODD FRANK    |
| 78                    | 01/30/2015 | OKEMOS HARDWARE INC       | 20.54   | JIM ANDERSON  |
| 79                    | 01/30/2015 | OKEMOS HARDWARE INC       | 25.83   | WILLIAM PRIES |
| 80                    | 02/10/2015 | OKEMOS HARDWARE INC       | 1.59    | ROBERT MACKEN |
| 81                    | 02/09/2015 | PAAM                      | 35.00   | SCOTT DAWSON  |
| 82                    | 02/05/2015 | PANERA BREAD #715         | 13.99   | ROBIN FAUST   |
| 83                    | 02/09/2015 | PANERA BREAD #715         | 30.07   | ROBIN FAUST   |
| 84                    | 01/28/2015 | PAUL CONWAY SHIELDS       | 66.48   | WILLIAM PRIES |
| 85                    | 02/04/2015 | PAYPAL SMEMSIC            | 50.00   | WILLIAM PRIES |
| 86                    | 01/30/2015 | PETSMART INC 724          | 8.50    | CATHERINE ADA |
| 87                    | 02/10/2015 | PRINT MAKERS SVC INC      | 456.50  | DENISE K GREE |
| 88                    | 02/05/2015 | RADIOSHACK COR00163139    | 0.60    | TODD FRANK    |
| 89                    | 01/30/2015 | SE EQUIPMENTHOLT          | 195.50  | KEN PUNG      |
| 90                    | 02/01/2015 | SHORELINE INN             | 89.24   | WILLIAM PRIES |
| 91                    | 01/27/2015 | SOLDAN'S FEEDS & PET S    | 56.27   | CATHERINE ADA |
| 92                    | 01/30/2015 | SOLDAN'S FEEDS & PET S    | 6.28    | CATHERINE ADA |
| 93                    | 02/03/2015 | SOLDAN'S FEEDS & PET S    | 8.94    | KATHERINE RIC |
| 94                    | 02/06/2015 | SOLDAN'S FEEDS & PET S    | 24.12   | CATHERINE ADA |
| 95                    | 02/09/2015 | SQ MONKEYWISE MARKETING   | 189.00  | DEBORAH GUTHR |
| 96                    | 01/27/2015 | STATE DMB SURPLUS         | 65.00   | ROBERT MACKEN |
| 97                    | 02/02/2015 | T AND D CONEY GRILL       | 89.22   | DENNIS ANTON  |
| 98                    | 02/01/2015 | TARGET 00003657           | 6.34    | MARK A VROMAN |
| 99                    | 02/03/2015 | TARGET 00003657           | -6.34   | MARK A VROMAN |
| 100                   | 02/03/2015 | TARGET 00003657           | 5.98    | MARK A VROMAN |
| 101                   | 01/28/2015 | THE HOME DEPOT 2723       | 169.95  | BRANDIE R YAT |
| 102                   | 01/29/2015 | THE HOME DEPOT 2723       | 17.73   | PETER VASILIO |
| 103                   | 01/29/2015 | THE HOME DEPOT 2723       | 17.34   | DAN PALACIOS  |
| 104                   | 01/29/2015 | THE HOME DEPOT 2723       | 62.75   | ROBERT MACKEN |
| 105                   | 01/29/2015 | THE HOME DEPOT 2723       | 22.94   | RONALD HOFFMA |
| 106                   | 02/03/2015 | THE HOME DEPOT 2723       | 59.92   | RONALD HOFFMA |
| 107                   | 01/29/2015 | TROPHYKITS                | 15.25   | GREG GROTHOUS |
| 108                   | 01/30/2015 | TURKEY RUN INN            | 180.58  | CATHERINE ADA |
| 109                   | 01/27/2015 | USA BLUE BOOK             | 251.46  | JOE VANDOMMEL |
| 110                   | 01/30/2015 | USPS 25423008430854210    | 31.45   | CAROL L MORGA |
| 111                   | 01/29/2015 | USPS 25698008630809271    | 19.15   | CAROL L MORGA |
| 112                   | 02/05/2015 | WAL-MART #2866            | 91.84   | KEITH HEWITT  |
| 113                   | 02/03/2015 | WENDY'S #0010             | 13.46   | DEBORAH GUTHR |
| 114                   | 01/29/2015 | ZS BAR & RESTAURANT       | 61.53   | JULIE BRIXIE  |
| Net Transaction Total |            |                           | 9533.07 |               |

ACH Transactions  
January 29, 2015 - February 11, 2015

| <u>Date</u> | <u>Payee</u>       | <u>Amount</u>        | <u>Purpose</u>     |
|-------------|--------------------|----------------------|--------------------|
| 1/30/2015   | MERS               | \$ 183,790.95        | Jan P'mt           |
| 2/2/2015    | PNC Bank           | 29.95                | Bank Fee           |
| 2/5/2015    | ADP                | 354,568.65           | 2/6 Payroll        |
| 2/6/2015    | ICMA               | 43,500.76            | Payroll Deductions |
|             | Total ACH Payments | <u>\$ 581,890.31</u> |                    |

**MEMORANDUM**

TO: Township Board  
FROM:   
Brett Dreyfus, Township Clerk  
DATE: February 11, 2015  
RE: Approval to Change Polling Location

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The polling location for Precinct #11, which has been at University Baptist Church, 4608 S. Hagadorn Rd., East Lansing, needs to be moved to another location to provide better accommodations for Meridian Township voters and the Election Inspectors who monitor the polling site.

Meridian Christian Church, 2600 Bennett Rd., Okemos, will be better suited as the Precinct #11 polling location due to the spaciousness and other excellent accommodations.

**MOVED TO ADOPT THE RESOLUTION "CHANGE LOCATION OF PRECINCT #11  
POLLING PLACE IN MERIDIAN TOWNSHIP"**



## MEMORANDUM

**TO:** Township Board

**FROM:**   
Raymond O. Severy, P.E., Director  
Public Works & Engineering

**DATE:** February 12, 2015

**RE:** **Perry Road Special Assessment District No. 42 – Resolution #4  
Set Public Hearing for March 17, 2015**

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The Township Board approved the Perry Road Public Road Improvements Special Assessment District No. 42 August 19, 2014, which approved the improvements to grade, gravel and pave Perry Road; defray the cost of the shoulders from the Pathway Millage Fund, defray \$2,500 of the road cost from the Lake Lansing Watershed Advisory committee contribution, and defray the remaining cost by special assessment.

This project has been completed and the assessments have been calculated for each impacted parcel. The assessment for each property varies with the length of frontage along Perry Road.

The attached Perry Road Special Assessment District No. 42 – Resolution #4 files the proposed final special assessment roll with the Township Clerk and sets the date for a public hearing on Tuesday, March 17, 2015.

**Proposed Motion:**

**“Move to approve the Perry Road Special Assessment District No. 42 – Resolution #4, which files the proposed final special assessment roll with the Township Clerk and sets the date for a public hearing on March 17, 2015”**

Attachment

**PERRY ROAD PUBLIC ROAD IMPROVEMENTS  
SPECIAL ASSESSMENT DISTRICT #42**

**RESOLUTION NO. 4**

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, Michigan 48864-1198 on Tuesday, February 17, 2015, at 6:00 p.m.

**PRESENT:** \_\_\_\_\_

\_\_\_\_\_

**ABSENT :** \_\_\_\_\_

The following resolution was offered by \_\_\_\_\_  
and supported by \_\_\_\_\_.

**WHEREAS**, by resolution adopted August 19, 2014, the Township Board of the Charter Township of Meridian, approved the construction of certain public road improvements on Perry Road, from East Lake Drive to the north Township line, by grading, graveling, and paving in the more particularly hereinafter described Perry Road Public Road Improvements Special Assessment District No. 42, and assess the cost thereof to the property deemed benefited by said improvements, all in accordance with Act 188, Public Acts of Michigan, 1954, as amended; and

**WHEREAS**, the Supervisor has prepared and reported to the Township Board a special assessment roll assessing the cost of said improvements to the property benefited thereby with the proper certificate attached thereto.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. Said special assessment roll shall be filed with the Office of the Township Clerk and shall be available for public examination during regular working hours on regular working days.
2. The Township Board shall meet at 6:00 p.m. on Tuesday, March 17, 2015, at the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, Michigan, in the Charter Township of Meridian, for the purpose of reviewing and hearing objections to the special assessment roll.

3. The Township Clerk shall cause notice of such hearing and the filing of the assessment roll to be published twice in a newspaper of general circulation in the Township, prior to the date of the hearing. The first publication shall be at least ten (10) days before the hearing pursuant to Act 188, Public Acts of 1954. The Clerk shall also cause notice of such hearing to be mailed by first class mail to all property owners in the special assessment district shown on the current assessment rolls of the Township, at least ten (10) full days before the date of said hearing. Said notice as published and mailed shall be in substantially the following form: (SEE ATTACHED)
4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

**ADOPTED:**

**YEAS:** \_\_\_\_\_  
\_\_\_\_\_

**NAYS:** \_\_\_\_\_

Resolution declared adopted.

**STATE OF MICHIGAN)**

) **ss.**

**COUNTY OF INGHAM)**

I, the undersigned, the duly qualified and acting Clerk of the Charter Township of Meridian, Ingham County, Michigan, **DO HEREBY CERTIFY** that the foregoing is a true and complete copy of proceedings taken by the Township Board at a regular meeting held on Tuesday, February 17, 2015.

\_\_\_\_\_  
Brett Dreyfus, Township Clerk

**PERRY ROAD PUBLIC ROAD IMPROVEMENTS  
SPECIAL ASSESSMENT DISTRICT NO. 42  
ASSESSMENT ROLL**

| Parcel Number, Address<br>& Legal Description  | Property Owner<br>& Address   | Frontage | Proposed<br>Assessment |
|--|---|----------|------------------------|
| <b>3302-02-02-101-001</b><br>6496 Perry Rd<br>M 2-7 COM. AT NW COR. OF SEC- E 17 1/2 RDS-S 85 FT-W 17 1/2 RDS-N TO BEG.<br>SEC. 2, T4N R1W.  | Steve & Susan Greskowiak<br>6496 Perry Rd, Haslett, MI 48840            | 85 LF    | \$1,977.46             |
| <b>3302-02-02-101-002</b><br>6490 Perry Rd<br>M2-8 COM. IN W SEC. LINE 85 FT. S OF NW COR. OF SEC-S 80 FT-E 17 1/2 RDS- N<br>80 FT-W TO BEG., SEC. 2, T4N R1W.   | Linda Lou Underhill<br>6490 Perry Rd, Haslett, MI 48840                 | 80 LF    | \$1,861.14             |
| <b>3302-02-02-101-005</b><br>M 2-6 N 40 A. OF NW FRL 1/4 EXC. COM. AT NW COR. OF SEC-E 17 1/2 RDS-S 10<br>RDS-W 17 1/2 RDS-N 10 RDS. TO BEG., AND ALSO EXC. E. 1220 FT. THEREOF<br>SEC. 2, T4N R1W   | Ingham County Public Works<br>P.O. Box 220, Mason, MI 48854             | 432 LF   | \$10,050.14            |
| <b>3302-02-03-226-019</b><br>6437 W. Lake Drive<br>MP 2553 LOT 4 O. M. RANDALL SUBDIVISION.  | William J & Stephen W. Wessels<br>6437 W. Lake Drive, Haslett, MI 48840 | 185 LF   | \$ 2,093.78            |
| <b>3302-02-03-226-026</b><br>6485 Perry Rd<br>MP 2550 MP 2551 MP 2552 LOT 1, O. M. RANDALL SUBDIVISION SEC 3 T4NR1W  | Kenneth A. Holmberg<br>9080 Blossom Lane, Eaton Rapids, MI 48827        | 45 LF    | \$ 1,046.89            |
| <b>3302-02-03-226-027</b><br>6477 Perry Rd<br>LOT 2 O.M. RANDALL SUB SEC. 3 T4NR1W   | Kenneth A. Holmberg<br>9080 Blossom Lane, Eaton Rapids, MI 48827        | 45 LF    | \$1,046.89             |
| <b>3302-02-03-226-028</b><br>6469 Perry Rd<br>MP 2550 MP 2551 MP 2552 LOT 3, O. M. RANDALL SUBDIVISION SEC 3 T4NR1W  | Kenneth A. Holmberg<br>9080 Blossom Lane, Eaton Rapids, MI 48827        | 45 LF    | \$1,046.89             |
| <b>3302-02-03-226-031</b><br>6499 Perry Rd<br>BEG AT THE NE COR SEC 3 - S 0 DEG 19' 37" W, ON E SEC LN 88.86 FT - N 89 DEG 14' 12"<br>W, 362 FT, - N 0 DEG 39' 14" E, 86.10 FT TO N SEC LN - S 89 DEG 40' 23" E, ON N SEC LN<br>361.50 FT TO THE POB SEC 3 T4N R1W .73 ACRES +/-                       | Amanda L & Andrew C. Marsh<br>2023 Devonshire Avenue, Lansing, MI 48910 | 88 LF    | \$2,047.25             |
| <b>3302-02-03-226-032</b><br>6495 Perry Rd<br>COM AT THE NE COR SEC 3 - S 0 DEG 19' 37 " W, ON E SEC LN 88.86 FT TO THE POB - S 0<br>DEG 19' 37" W, ON E SEC LN 80 FT - N 89 DEG 14' 12" W, 362.46 FT - N 0 DEG 39' 14" E, 80<br>FT - S 89 DEG 14' 12" E, 362 FT TO THE POB, SEC 3 T4N R1W, .67 A+/-   | Jeffrey D & Amy E Satterla<br>6495 Perry Road, Haslett, MI 48840        | 90 LF    | \$2,093.78             |
| <b>3302-02-03-226-033</b><br>6491 Perry Rd<br>COM AT THE NE COR SEC 3 - S 0 DEG 19' 37 " W, ON E SEC LN 168.86 FT TO THE POB - S<br>0 DEG 19' 37" W, ON SEC LN 80 FT - N 89 DEG 14' 12" W, 362.91 FT - N 0 DEG 39' 14" E, 80<br>FT - S 89 DEG 14' 12" E, 362.46 FT TO THE POB, SEC 3 T4N R1W, .67 A+/- | John & Bethany A Morton<br>6491 Perry Road, Haslett, MI 48840           | 90 LF    | \$2,093.78             |
| Totals   |   | 1185 LF  | \$25,358.00            |

**PERRY ROAD PUBLIC ROAD IMPROVEMENTS  
SPECIAL ASSESSMENT DISTRICT NO. 42**

**CERTIFICATE OF SUPERVISOR**

STATE OF MICHIGAN)  
                  ) ss.  
COUNTY OF INGHAM )

I, \_\_\_\_\_, Supervisor of the Charter Township of Meridian, Ingham County, Michigan, hereby certify that the attached Perry Road Public Road Improvements Special Assessment District No. 42 Special Assessment Roll was made by me pursuant to the resolution of the Township Board of said Charter Township of Meridian heretofore adopted on August 19, 2014, and that in making such assessment roll, to the best of my judgment, I conformed in all respects to the directions contained in such resolution and in the Statutes of the State of Michigan.

\_\_\_\_\_  
Elizabeth A LeGoff  
Supervisor

DATED:

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Notary Public, Ingham County, MI  
My Commission expires: \_\_\_\_\_

**MERIDIAN TOWNSHIP RESIDENTS**  
**NOTICE OF REVIEW OF SPECIAL ASSESSMENT ROLL**  
for  
**PERRY ROAD PUBLIC ROAD IMPROVEMENTS**  
**SPECIAL ASSESSMENT DISTRICT NO. 42**

By Charter Township of Meridian  
Ingham County, Michigan

**TO THE RECORD OWNERS OF, OR PARTIES IN INTEREST IN, THE FOLLOWING PROPERTY CONSTITUTING THE PROPOSED SPECIAL ASSESSMENT DISTRICT:**

**(SEE ATTACHED PROPERTY DESCRIPTIONS)**

and excluding road right of way and other lands deemed not benefited and excluding all streets and other land deemed not benefited.

**PLEASE TAKE NOTICE** that a special assessment roll has been prepared and is on file in the Office of the Township Clerk for public examination. Said special assessment roll has been prepared for the purpose of assessing the cost of the following described road improvements to the property benefited therefrom: construction of certain public road improvements on Jolly Oak Road from Jolly Road north and east to west of Okemos Road, by installation of storm drains, grading, graveling, and paving.

**TAKE FURTHER NOTICE** that the Township Board will meet on **Tuesday, March 17, 2015, at 6:00 p.m.**, at the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, MI 48864-1198, (517) 853-4000, for the purpose of reviewing said special assessment roll and hearing any objections thereto.

Appearance and protest at the hearing in the special assessment proceedings is required in order to appeal the amount of the special assessment to the State Tax Tribunal. An owner or party in interest or his or her agent may appear in person at the hearing to protest the special assessment, or shall be permitted to file his or her appearance or protest by letter received by the Township Clerk at or before the close of the public hearing, and if such a letter is filed, then the personal appearance of the person protesting is not required.

The owner or any person having an interest in the real property who protests in person or in writing at this hearing as set forth above may file a written appeal of the special assessment with the State Tax Tribunal within 30 days after the confirmation of the special assessment roll.

Your special assessment is proposed to be \$\_\_\_\_\_.

**DATED:** \_\_\_\_\_

\_\_\_\_\_  
Brett Dreyfus, Township Clerk  
CHARTER TOWNSHIP OF MERIDIAN

**PERRY ROAD PUBLIC ROAD IMPROVEMENTS  
SPECIAL ASSESSMENT DISTRICT NO. 42**

**LEGAL DESCRIPTION**

- 3302-02-02-101-001**                      **6496 Perry Rd**  
M 2-7 COM. AT NW COR. OF SEC- E 17 1/2 RDS-S 85 FT-W 17 1/2 RDS-N TO BEG. SEC. 2,  
T4N R1W.
- 3302-02-02-101-002**                      **6490 Perry Rd**  
M2-8 COM. IN W SEC. LINE 85 FT. S OF NW COR. OF SEC-S 80 FT-E 17 1/2 RDS- N 80 FT-W  
TO BEG., SEC. 2, T4N R1W.
- 3302-02-02-101-005**  
M 2-6 N 40 A. OF NW FRL 1/4 EXC. COM. AT NW COR. OF SEC-E 17 1/2 RDS-S 10 RDS-W  
17 1/2 RDS-N 10 RDS. TO BEG., AND ALSO EXC. E. 1220 FT. THEREOF SEC. 2, T4N R1W
- 3302-02-03-226-019**                      **6437 W. Lake Drive**  
MP 2553 LOT 4 O. M. RANDALL SUBDIVISION.
- 3302-02-03-226-026**                      **6485 Perry Rd**  
MP 2550 MP 2551 MP 2552 LOT 1, O. M. RANDALL SUBDIVISION SEC 3 T4NR1W
- 3302-02-03-226-027**                      **6477 Perry Rd**  
LOT 2 O.M. RANDALL SUB SEC. 3 T4NR1W
- 3302-02-03-226-028**                      **6469 Perry Rd**  
MP 2550 MP 2551 MP 2552 LOT 3, O. M. RANDALL SUBDIVISION SEC 3 T4NR1W
- 3302-02-03-226-031**                      **6499 Perry Rd**  
BEG AT THE NE COR SEC 3 - S 0 DEG 19' 37" W, ON E SEC LN 88.86 FT - N 89 DEG 14' 12"  
W, 362 FT, - N 0 DEG 39' 14" E, 86.10 FT TO N SEC LN - S 89 DEG 40' 23" E, ON N SEC LN  
361.50 FT TO THE POB SEC 3 T4N R1W .73 ACRES +/-
- 3302-02-03-226-032**                      **6495 Perry Rd**  
COM AT THE NE COR SEC 3 - S 0 DEG 19' 37 " W, ON E SEC LN 88.86 FT TO THE POB - S 0  
DEG 19' 37" W, ON E SEC LN 80 FT - N 89 DEG 14' 12" W, 362.46 FT - N 0 DEG 39' 14" E, 80  
FT - S 89 DEG 14' 12" E, 362 FT TO THE POB, SEC 3 T4N R1W, .67 A+/-
- 3302-02-03-226-033**                      **6491 Perry Rd**  
COM AT THE NE COR SEC 3 - S 0 DEG 19' 37 " W, ON E SEC LN 168.86 FT TO THE POB - S  
0 DEG 19' 37" W, ON SEC LN 80 FT - N 89 DEG 14' 12" W, 362.91 FT - N 0 DEG 39' 14" E, 80  
FT - S 89 DEG 14' 12" E, 362.46 FT TO THE POB, SEC 3 T4N R1W, .67 A+/-

**MEMORANDUM**

**TO:** Meridian Charter Township Board

**FROM:**   
Raymond O. Severy, P.E., Director  
Public Works & Engineering

**DATE:** February 11, 2015

**RE:** **2014 Order to Maintain Sidewalk  
Special Assessment District No. 15 - Resolution No. 5**

---

Resolution No. 5 for the 2014 Order to Maintain Sidewalk Special Assessment District No. 15 is attached for your approval. Resolution No. 5 approves the special assessment roll and orders the amount to be paid and collected. The public hearing was held on February 3, 2015. The homeowner of 3665 Autumnwood spoke to contest his proposed assessment; he stated that the repaired section was actually on the adjacent property. Subsequently, engineering staff re-inspected the repair location and confirmed that the repaired sidewalk belongs to the subject property. The homeowner was contacted and was informed of this determination. There are no changes to the assessment roll.

The total final assessment is \$13,853.08. The benefit for each property varies with the amount of sidewalk that was repaired. The individual assessments range from \$21.56 to \$747.50. Attached is a copy of the final assessment roll showing each assessment. The assessments include a 15% engineering cost.

**Proposed Motion:**

**“Move to approve the 2014 Order to Maintain Sidewalk Special Assessment District No. 15 - Resolution No. 5, which approves the special assessment roll; designates the project as “2014 Order to Maintain Sidewalk Special Assessment District No. 15”, the assessment roll as the “2014 Order to Maintain Sidewalk Special Assessment District No. 15 Special Assessment Roll”, and the district as the “2014 Order to Maintain Sidewalk Special Assessment District No. 15”; adopts the amount of \$13,853.08 as the final amount for the assessment roll; and orders and directs the assessment roll to be paid and collected.”**

Attachment

**2014 ORDER TO MAINTAIN SIDEWALK  
SPECIAL ASSESSMENT DISTRICT NO. 15**

**RESOLUTION NO. 5**

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held in the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, Michigan 48864-1198, (517) 853-4000, on Tuesday, February 17, 2015, at 6:00 p.m.

**PRESENT:** \_\_\_\_\_

\_\_\_\_\_

**ABSENT:** \_\_\_\_\_

The following resolution was offered by \_\_\_\_\_  
and supported by \_\_\_\_\_.

**WHEREAS**, pursuant to due notice to all record owners or parties in interest in, this Board did meet on February 3, 2015, at 6:00 p.m. at the Meridian Township Municipal Building, in the Township of Meridian for the purpose of reviewing the special assessment roll and hearing any objections thereto for the 2014 Order to Maintain Sidewalk Special Assessment District No. 15, and

**WHEREAS**, at the time and place designated for said meeting, the meeting was duly called to order and the Supervisor announced the opening of the hearing for objections to the special assessment roll prepared by the Township Supervisor and on file with the Township Clerk, said roll assessing the cost of the 2014 Order to Maintain Sidewalk Special Assessment District No. 15 against benefiting properties; and

**WHEREAS**, the Township Board desires to confirm the special assessment roll;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Board of the Charter Township of Meridian, Ingham County, Michigan, as follows:

1. The Township Board does hereby determine that said special assessments are in proportion to the benefits to be derived from said project.
2. The Township Board does hereby designate the special assessment project as "2014 Order to Maintain Sidewalk Special Assessment District No. 15".
3. Said special assessment roll shall be designated as "2014 Order to Maintain Sidewalk Special Assessment District No. 15 Special Assessment Roll" and the district against which it is assessed shall be designated "2014 Order to Maintain Sidewalk Special Assessment District No. 15". The 2014 Order to Maintain Sidewalk Special Assessment District No. 15 Special Assessment Roll in the final amount of thirteen thousand eight hundred fifty three and 08/100 dollars (\$13,953.08), as prepared and reported to the





2014 Order to Maintain Sidewalk - SAD #15  
Final Assessment Roll

| Parcel # | Subdivision            | Lot No.           | Repair Address    | Primary Name                                      | Mailing Address         |         |       | Homeowner Cost |          |
|----------|------------------------|-------------------|-------------------|---|-------------------------|---------|-------|----------------|----------|
|          |                        |                   |                   |   | Street Address          | City    | State |                | Zip      |
| 1        | HIAWATHA LAKES NO. 5   | 52 +              | 3665 AUTUMNWOOD   | MATSON TRUST, MARY LOUISE                         | 3665 AUTUMNWOOD         | OKEMOS  | MI    | 48864          | \$146.63 |
| 2        | HIAWATHA LAKES NO. 5   | 44                | 3692 AUTUMNWOOD   | NAPOLES II, JULIUS & LA WAYNE                     | 3692 AUTUMNWOOD         | OKEMOS  | MI    | 48864          | \$195.50 |
| 3        | HIAWATHA LAKES NO. 5   | 42                | 3712 AUTUMNWOOD   | PAWSAT, DAVID E & CLARA M REGAL                   | 3712 AUTUMNWOOD         | OKEMOS  | MI    | 48864          | \$218.50 |
| 4        | SUNDANCE ESTATES       | 12                | 4200 AZTEC        | SHIH, CHUNG-CHIN & MEI-YUN WU                     | 4200 AZTEC WAY          | OKEMOS  | MI    | 48864          | \$146.63 |
| 5        | SUNDANCE ESTATES NO. 3 | 38                | 4263 AZTEC        | TOLES-CONNER, PHYLLIS & MICHAEL E CONNER          | 4263 AZTEC WAY          | OKEMOS  | MI    | 48864          | \$71.88  |
| 6        | SUNDANCE ESTATES NO. 4 | 51                | 4321 AZTEC        | OKWEROGU, ALPHONSUS & FIDELIA                     | 4321 AZTEC WAY          | OKEMOS  | MI    | 48864          | \$244.38 |
| 7        | N/A                    | N/A               | 3615 BEECH TREE   | FATTEH, MEHBOOB M                                 | 3615 BEECH TREE LANE    | OKEMOS  | MI    | 48864          | \$287.50 |
| 8        | SPRING LAKE NO. 4      | 78                | 3621 BEECH TREE   | GRIFFIS, STANLEY E & JANET E                      | 3621 BEECH TREE LANE    | OKEMOS  | MI    | 48864          | \$244.38 |
| 9        | SPRING LAKE NO. 4      | 68                | 3650 BEECH TREE   | CUISON, REUBEN V & JEANJIKO D                     | 3650 BEECH TREE         | OKEMOS  | MI    | 48864          | \$219.94 |
| 10       | SPRING LAKE NO. 4      | 75                | 3651 BEECH TREE   | ELIA-JACUSIEL, GABRIEL E & GISELLE CLAUX-CABIESES | 3651 BEECH TREE LANE    | OKEMOS  | MI    | 48864          | \$218.50 |
| 11       | SPRING LAKE NO. 5      | 108               | 1923 BIRCH BLUFF  | OKA, EVELYN R; TRUSTEE                            | 1923 BIRCH BLUFF DR     | OKEMOS  | MI    | 48864          | \$71.88  |
| 12       | SPRING LAKE NO. 5      | 102               | 1952 BIRCH BLUFF  | SCHAEFER, B PATRICK & GWEN                        | 1952 BIRCH BLUFF DR     | OKEMOS  | MI    | 48864          | \$273.13 |
| 13       | HIAWATHA LAKES NO. 3   | 31                | 2015 BIRCH BLUFF  | GUPTA, DAVE S                                     | 2015 BIRCH BLUFF DR     | OKEMOS  | MI    | 48864          | \$244.38 |
| 14       | HIAWATHA LAKES NO. 3   | PT 28             | 2020 BIRCH BLUFF  | DESAUTEL, STEVEN R & KELLY Q                      | 2020 BIRCH BLUFF DR     | OKEMOS  | MI    | 48864          | \$93.44  |
| 15       | THE SHOALS NO. 6       | 338               | 4091 BREAKWATER   | WIEDEMER, DAVID H & CYNTHIA D SWIACKI-DAVIS       | 4091 BREAKWATER         | OKEMOS  | MI    | 48864          | \$109.97 |
| 16       | THE SHOALS NO. 6       | 361               | 4094 BREAKWATER   | YAN, XIAOMAN                                      | 4094 BREAKWATER         | OKEMOS  | MI    | 48864          | \$79.06  |
| 17       | THE SHOALS NO. 6       | 339               | 4097 BREAKWATER   | THEUER, JEFFREY S & SALLY S SPROAT                | 4097 BREAKWATER         | OKEMOS  | MI    | 48864          | \$109.97 |
| 18       | THE SHOALS NO. 6       | 359               | 4102 BREAKWATER   | CLARK, JOSEPH M & CAROLYN E                       | 4102 BREAKWATER DR      | OKEMOS  | MI    | 48864          | \$71.88  |
| 19       | THE SHOALS NO. 6       | 351               | 4149 BREAKWATER   | BALDWIN, JACK A & JUANITA N; TRUSTEES             | 4149 BREAKWATER DR      | OKEMOS  | MI    | 48864          | \$71.88  |
| 20       | SPRING LAKE NO. 8      | 161               | 3570 BREEZY POINT | MARTINEZ-HACKERT, ERIK & MONIQUE FLOER            | 3570 BREEZY POINT DR    | OKEMOS  | MI    | 48864          | \$71.88  |
| 21       | SPRING LAKE NO. 8      | 169               | 3603 BREEZY POINT | BAGRATUNI, SUREN & YOONSOOK SHIM                  | 3603 BREEZY POINT DR    | OKEMOS  | MI    | 48864          | \$71.88  |
| 22       | SPRING LAKE NO. 8      | 167               | 3621 BREEZY POINT | HODNEY, DONALD C & PAULETTE W                     | 3621 BREEZY POINT DRIVE | OKEMOS  | MI    | 48864          | \$146.63 |
| 23       | SUNDANCE ESTATES       | 3                 | 2525 CAPESE       | SULLIVAN, LONDON & WU, HUIJING                    | 2525 CAPESE DR          | OKEMOS  | MI    | 48864          | \$317.69 |
| 24       | SUNDANCE ESTATES       | 9                 | 2532 CAPESE       | WARE, PHILLIP L & LORRAINE M                      | 2532 CAPESE DR          | OKEMOS  | MI    | 48864          | \$71.88  |
| 25       | SUNDANCE ESTATES       | 8                 | 2542 CAPESE       | SAUNDERS, KEVIN W & MARY E SCOTT                  | 2542 CAPESE DR          | OKEMOS  | MI    | 48864          | \$21.56  |
| 26       | SUNDANCE ESTATES       | 5                 | 2545 CAPESE       | STAUB, FRANK K & MELISSA L                        | 2545 CAPESE             | OKEMOS  | MI    | 48864          | \$268.81 |
| 27       | SPRING LAKE NO. 8      | 157               | 3590 CHIPPENDALE  | TIKARIA, ANURAG & RICHA                           | 3590 CHIPPENDALE        | OKEMOS  | MI    | 48864          | \$43.13  |
| 28       | SPRING LAKE NO. 2      | 43                | 3788 CHIPPENDALE  | CRANDELL, CHAD A & DAVIN M                        | 3788 CHIPPENDALE CIRCLE | OKEMOS  | MI    | 48864          | \$71.88  |
| 29       | SPRING LAKE NO. 6      | 114               | 1832 ELK LANE     | PHELPS, THOMAS C & JANICE L BUKOVAC               | 1832 ELK LANE DR        | OKEMOS  | MI    | 48864          | \$57.50  |
| 30       | SPRING LAKE NO. 7      | FAIRHILLS COMMONS | 0 FAIRHILLS       | SPRING LAKE HOMEOWNERS ASSOC; %SPARTAN SERVICES   | 1049 PIERPOINT, STE 2   | LANSING | MI    | 48913          | \$244.38 |
| 31       | SPRING LAKE NO. 5      | 81                | 3604 FAIRHILLS    | GALLAGHER, MICHAEL J & ANNA                       | 3604 FAIRHILLS DR       | OKEMOS  | MI    | 48864          | \$81.94  |
| 32       | SPRING LAKE NO. 7      | 138               | 3691 FAIRHILLS    | BECK, BRIAN J & KIMBERLY A                        | 3691 FAIRHILLS DR       | OKEMOS  | MI    | 48864          | \$747.50 |

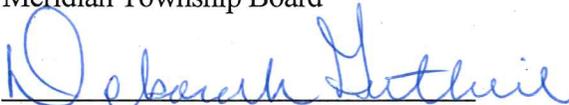
2014 Order to Maintain Sidewalk - SAD #15  
Final Assessment Roll

| Parcel # | Subdivision                      | Lot No.   | Repair Address     | Primary Name                                     | Mailing Address        |          |           | Homeowner Cost |
|----------|----------------------------------|---|--------------------|--|------------------------|----------|-----------|----------------|
|          |                                  |   |                    |  | Street Address         | City     | State Zip |                |
| 33       | THE SHOALS NO. 3                 | 220   | 1239 HARBOR CUT    | BOGGS, GEORGIA                                   | 1239 HARBOR CUT        | OKEMOS   | MI 48864  | \$244.38       |
| 34       | THE SHOALS                       | 56  | 1257 HARBOR CUT    | CAMERON, DONALD J & ESTHER                       | 1257 HARBOR CUT        | OKEMOS   | MI 48864  | \$57.50        |
| 35       | THE SHOALS                       | 65  | 1268 HARBOR CUT    | WIERSBA, GREGORY M & JOAN ANN                    | 1268 HARBOR CUT        | OKEMOS   | MI 48864  | \$156.40       |
| 36       | THE SHOALS                       | 64  | 1274 HARBOR CUT    | VIETS, VICKI J                                   | 1274 HARBOR CUT        | OKEMOS   | MI 48864  | \$193.20       |
| 37       | THE SHOALS                       | 58  | 1275 HARBOR CUT    | MC ALLISTER, LEE & TRESSA                        | 1275 HARBOR CUT        | OKEMOS   | MI 48864  | \$175.95       |
| 38       | CORNELL WOODS #1                 | 11  | 4411 HICKORYWOOD   | OWOZARZAK, RICK M                                | 4411 HICKORYWOOD       | OKEMOS   | MI 48864  | \$79.06        |
| 39       | THE SHOALS NO. 4                 | 244   | 1199 LEEWARD       | CHUNG, SUNG S                                    | 1199 LEEWARD DR        | OKEMOS   | MI 48864  | \$71.88        |
| 40       | THE SHOALS                       | 45  | 1269 LEEWARD       | SINGH, HARPREET K                                | 1269 LEEWARD DR        | OKEMOS   | MI 48864  | \$488.75       |
| 41       | THE SHOALS                       | 40  | 1315 LEEWARD       | HAKIM, MARK J & LINDA A                          | 1315 LEEWARD DR        | OKEMOS   | MI 48864  | \$244.38       |
| 42       | TRAILS AT LAKE LANSING SUB NO. 3 | 91  | 6022 OAKPARK TRAIL | KUEFFNER, CRAIG M & LAURA C                      | 6022 OAKPARK TRAIL     | HASLETT  | MI 48840  | \$195.50       |
| 43       | HIAWATHA LAKES NO. 4             | 36  | 3708 POWDERHORN    | DEAN, JOHN & MAINES, GLENDA K                    | 3708 POWDERHORN DR     | OKEMOS   | MI 48864  | \$71.88        |
| 44       | HIDDEN VALLEY NO. 4              | 65 & PT 64                                      | 1740 SASHABAW      | HUG, PATRICK J & JULLIANE P                      | 1740 SASHABAW DR       | OKEMOS   | MI 48864  | \$195.50       |
| 45       | HIDDEN VALLEY NO. 4              | 68  | 1755 SASHABAW      | ZACKS, JAMES L & ROSE T                          | 1755 SASHABAW DR       | OKEMOS   | MI 48864  | \$316.25       |
| 46       | HIDDEN VALLEY NO. 4              | 71  | 1771 SASHABAW      | UMMERPILLAI, HARSHAKUMAR & CHITRAPRABHA CHANDRAN | 1771 SASHABAW DR       | OKEMOS   | MI 48864  | \$122.19       |
| 47       | HIDDEN VALLEY NO. 4              | 72  | 1779 SASHABAW      | GARDINER, JOSEPH C & JOSEPHINE D TRUSTEES        | 1779 SASHABAW DR       | OKEMOS   | MI 48864  | \$386.56       |
| 48       | HIDDEN VALLEY NO. 4              | 58  | 1784 SASHABAW      | SHAO, JIANYI JIM & XIAOKUI MICHELLE YOU          | 1784 SASHABAW DR       | OKEMOS   | MI 48864  | \$244.38       |
| 49       | THE SHOALS NO. 2                 | 150   | 4002 SHOALS        | FLEMING, MARK A & STEPHANIE I                    | 4002 SHOALS DR         | OKEMOS   | MI 48864  | \$635.38       |
| 50       | THE SHOALS                       | 24  | 4148 SHOALS        | DUKE, JULIE                                      | 300 N ROYAL OAKS #701  | FRANKLIN | TN 37067  | \$244.38       |
| 51       | THE SHOALS                       | 25  | 4154 SHOALS        | GREGORY, SHAROLYN K & SHAWN J RILEY (TRUSTEES)   | 4154 SHOALS DR         | OKEMOS   | MI 48864  | \$244.38       |
| 52       | THE SHOALS                       | 80  | 4224 SHOALS        | DE GROFF, BRETT MICHAEL & MARISA M               | 4224 SHOALS DR         | OKEMOS   | MI 48864  | \$215.63       |
| 53       | SUNDANCE ESTATES NO. 3           | 45  | 2531 SOLAR WAY     | CHERMAK, STEVEN M                                | 2531 SOLAR WAY         | OKEMOS   | MI 48864  | \$733.13       |
| 54       | SUNDANCE ESTATES NO. 3           | PT 35   | 2534 SOLAR WAY     | GILLULY, JOHN B & KAREN T                        | 2534 SOLAR WAY         | OKEMOS   | MI 48864  | \$316.25       |
| 55       | TURTLE CREEK COMMONS             | Bel Spring Lk, Lot 21 & Spring Lk No. 3, Lot 54 | 0 SPRING LAKE      | SPRING LAKE HOMEOWNERS ASSOC, %SPARTAN SERVICES  | P O BOX 25125          | LANSING  | MI 48909  | \$268.81       |
| 56       | SPRING LAKE                      | PT 28   | 1762 SPRING LAKE   | ZULAKIS, GEORGE & LAURA L BAIRD                  | 1762 SPRING LAKE DR    | OKEMOS   | MI 48864  | \$253.00       |
| 57       | SPRING LAKE                      | 21  | 1804 SPRING LAKE   | WHYBREW, ROBERT R & CARIN H                      | 1804 SPRING LAKE DR    | OKEMOS   | MI 48864  | \$146.63       |
| 58       | THE SHOALS NO. 2                 | 114   | 1266 STARBOARD     | YAN, HONGGAO & YUE LI                            | 1266 STARBOARD DR      | OKEMOS   | MI 48864  | \$537.63       |
| 59       | HIAWATHA LAKES NO. 2             | 20  | 3081 SUMMERSGATE   | SUMBAL, GHULAM R & ABIDA                         | 3081 SUMMERSGATE LANE  | OKEMOS   | MI 48864  | \$244.38       |
| 60       | SUNDANCE ESTATES NO. 2           | 21  | 2520 SUNDANCE      | SHIH, CHUNG-MINJ & A-MEI SHIH                    | 2520 SUNDANCE LANE     | OKEMOS   | MI 48864  | \$87.98        |
| 61       | SUNDANCE ESTATES NO. 3           | 47  | 2560 SUNDANCE      | BAILEY, MARK R & AMY H                           | 2560 SUNDANCE LANE     | OKEMOS   | MI 48864  | \$71.88        |
| 62       | SUNDANCE ESTATES NO. 3           | 46  | 2566 SUNDANCE      | GONZALEZ, LUIS A & VILMA E PEREZ                 | 2566 SUNDANCE LANE     | OKEMOS   | MI 48864  | \$244.38       |
| 63       | SPRING LAKE                      | 24  | 3773 VICEROY       | LIU, DAHSIN & JAN QIANYU WU                      | 3773 VICEROY DR        | OKEMOS   | MI 48864  | \$146.63       |
| 64       | SPRING LAKE                      | 8   | 3780 VICEROY       | LOWE, YVONNE C                                   | 3780 VICEROY           | OKEMOS   | MI 48864  | \$64.69        |
| 65       | SPRING LAKE                      | 4   | 3800 VICEROY       | IANNI, ROBERT & LYNDIA J                         | 3800 VICEROY DRIVE     | OKEMOS   | MI 48864  | \$244.38       |
| 66       | SPRING LAKE                      | 3   | 3806 VICEROY       | BEZ, DR JOEL L & LESLIE A                        | 3806 VICEROY DRIVE     | OKEMOS   | MI 48864  | \$268.81       |
| 67       | CONSUMERS ENERGY R.O.W.          | N/A   | 0 VICEROY          | CONSUMERS ENERGY CO - EP10 - PROPERTY TAX        | ONE ENERGY PLAZA       | JACKSON  | MI 49201  | \$71.88        |
| 68       | TRAILS AT LAKE LANSING SUB NO. 3 | 110   | 1059 WILD GINGER   | MAYERS, HENRY L & BONNEY B                       | 1059 WILD GINGER TRAIL | HASLETT  | MI 48840  | \$57.50        |
| 69       | TRAILS AT LAKE LANSING SUB NO. 3 | 109   | 1067 WILD GINGER   | HUBBARD, BRANDON C & SARAH J                     | 1067 WILD GINGER TRAIL | HASLETT  | MI 48840  | \$195.50       |
|          |                                  |   |                    |  |                        |          |           | \$13,853.08    |

# MEMORANDUM

# 12. B

**TO:** Meridian Township Board

**FROM:**   
Deborah Guthrie, Communications Director

**DATE:** February 13, 2015

**RE:** Comcast Transfer of Control Application

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At the February 3, 2015 Special Cable Communication Commission Meeting, the Cable Commission unanimously passed the following motion; “approve with conditions relating to the transfer only and excluding conditions relating to the franchise renewal.” The commission also noted that due to the importance of the pending July franchise renewal, negotiating that issue, based upon a spate set of terms from the transfer terms, also made sense.

Based on that recommendation and a summary report from staff, that same evening, the Board of Trustees directed staff and legal counsel to negotiate conditions for the Comcast transfer and negotiate conditions for a franchise renewal. Comcast was provided Meridian’s proposed conditions on January 30, 2015. Since that time, staff sent a written response and renewed proposal to Comcast discussing terms for a conditional transfer approval and terms for a franchise agreement renewal, as well as seeking their written response to Meridian’s proposal. The proposed terms for the transfer and the renewal were clearly separated. Attachment A

At 2:30 PM on Thursday, February 12, 2015, we received Comcast’s written response from their corporate counsel in Philadelphia, copying corporate counsel for Charter and GreatLand. Attachment B

As of the time of this memo being submitted, we have not had time to review the written response in detail to determine whether it provides an adequate ground for approval. We will be setting up meetings with Comcast promptly to discuss further.

Depending upon the outcome of these discussions, the Township Board will likely have several options, including denial without prejudice or approval of the transfer with conditions.

We anticipate discussing the status of these negotiations and Township options in closed session on the 17<sup>th</sup> with legal counsel, on the basis of their correspondence on this issue.

**cc:** Cable Communications Commission  
Joseph VanEaton, Attorney; Mike Watza, Esq.

# CHARTER TOWNSHIP OF MERIDIAN

Elizabeth Ann LeGoff  
Brett Dreyfus  
Julie Brixie  
Frank L. Walsh

Supervisor  
Clerk  
Treasurer  
Manager



Milton L. Scales  
Ronald J. Styka  
John Veenstra  
Angela Wilson

Trustee  
Trustee  
Trustee  
Trustee

Attachment A

February 6, 2015

Mr. John Gardner  
Sr. Manager, External Affairs  
Comcast, Heartland Region  
1401 E. Miller Rd.  
Lansing, MI 48911

Dear Mr. Gardner,

Pursuant to the direction of the Meridian Board of Trustees on Tuesday February 3, 2015, as well as being mindful of the recommendation and discussion of the Cable Commission that same evening, Meridian Township offers the terms listed below and specifically related to the transfer as well as those specific to a franchise agreement renewal, all of which were provided to you originally on Friday January 30, 2015.

We should note that the terms for a franchise renewal have been discussed at Cable Commission meetings, with Comcast present, since the commission received a franchise renewal notification letter from Comcast dated September 12, 2012.

We look forward to your indication in writing of those terms and conditions which follow, that you would like to start discussing, as well as an offer of the soonest time to meet to discuss both sets of current issues in order to conserve Township resources as directed by the Meridian Board of Trustees. We are confident that if all involved keep open minds with a view to resolving our mutual concerns, we can reach a mutually beneficial conclusion to the last year or more of discussion.

We use the term GreatLand to refer to both the parent and the Franchisee. We recognize that there may be some sections where the two may need to be separated.

## Transfer Conditions:

1. We would acknowledge that there is a dispute as to whether the terms and conditions of the Meridian Township franchise have been modified pursuant to PA 480. However, notwithstanding that dispute, and as permitted by PA 480 Section 13, GreatLand would agree to comply with all the terms and conditions of the Meridian Township franchise for so long as it continues to operate under that franchise, and will comply with the same and with

5151 MARSH ROAD, OKEMOS, MICHIGAN 48864-1198 517.853.4000

[www.meridian.mi.us](http://www.meridian.mi.us)



2. Chapter 70 of the Township Code of Ordinances. The Proposed Transaction will have no effect on these obligations with the following exceptions:
  - (a) In lieu of providing additional PEG connections pursuant to Section 12, 14, and 15 and in lieu of making access production facilities available as required by Section 15, Franchisee would continue to provide the free services and equipment to school and public buildings that it is providing now, and continue to provide all the free upstream transmission that it is providing now, and continue to provide any service that it is providing now that it believes is voluntary.
  - (b) We would agree that this agreement involves settlements of disputes and that none of the requirements of the franchise, or of any other agreement between franchisee and the Franchisor or any other entity may be treated as a franchise fee, or may be offset in any manner against fees owed to the Franchisor.
3. If we do not address renewal conditions, we would agree that approval of the transfer creates no expectation of renewal, nor does it imply that the Township will accept a Uniform Agreement if one is proffered. The Township would reserve all rights it may have to reject a Uniform Agreement.
4. We would waive any claim for liquidated damages for failure to produce information in connection with the transfer for a sum of \$15,000. Comcast would agree that under the FCC's Section 621 order reconsideration, we may use PEG fees for operating support per Michigan law for now. They would notify us if they believe that our ability to use the fees for operating support has changed.
5. We would agree that this agreement involves settlements of disputes and that none of the requirements of the franchise, or of any other agreement between franchisee and the Franchisor or any other entity may be treated as a franchise fee, or may be offset in any manner against fees owed to the Franchisor.
6. For purposes of the franchise fee calculation, we'd agree that revenues of service providers under the Charter Services Agreement and Transition Services Agreement would not be double-counted but revenues otherwise derived from the operation of the cable system would be included in franchise fees.
7. GreatLand warrants that Charter has the equipment in place to measure compliance with the customer service standards in the franchise (and under federal law). It warrants that Charter has agreed to provide the information required by the franchise, or as may be required pursuant to the Franchisor's authority under the franchise and federal law with respect to customer service standards. GreatLand warrants that it will have access to, and that Charter is required to maintain records so that it can produce to GreatLand all documents and reports that are required or may be required under the franchise, and so that franchise fees can be audited.
8. GreatLand warrants that, based on its projections, it will not be required, in order to recover costs associated with the Proposed Transaction or to maintain its desired operating margins and profits, it is not required to raise cable service or to reduce services.
9. GreatLand will not contend that it is entitled to any relief from franchise obligations (under the Cable Act's commercially impracticable standard or otherwise) based on the failure of any financial assumptions to materialize.

10. GreatLand assumes all liabilities under the franchise, known and unknown, and under any other agreement with the Franchisor. This would include, for example, the duty to indemnify for act or omissions occurring under the franchise before its extension. The Franchisor is not endorsing any Comcast practice or procedure, or finding that Comcast is in compliance with the franchise.
11. The Franchisor's approval of the Transfer Application is not making any findings with respect to GreatLand's financial, technical and legal qualifications. Approval is made without prejudice to, or waiver of, its and/or the Franchisor's right to fully investigate and consider during any future franchise renewal process: (i) Franchisee's financial, technical, and legal qualifications; (ii) Franchisee's compliance with the Franchise Documents, except as set forth in the Franchise Settlement Agreement; and (iii) any other lawful, relevant considerations. Franchisor is specifically not finding that Franchisee is financially, technically and legally able to perform as promised, and is relying on GreatLand's representation and warranties that it is capable of performing consistent with the requirements of this agreement, and the guarantees attached hereto.
12. GreatLand shall provide an executed written certification in the form attached hereto within thirty (30) days after consummation of the Proposed Transaction, guaranteeing the full performance of the Franchisee. GreatLand shall provide the Franchisor with written notification that the Proposed Transaction closed within ten (10) days after the closing.
13. GreatLand will comply with any and all conditions or requirements applicable to GreatLand set forth in all approvals granted by federal agencies with respect to the Proposed Transaction and Transfer Application (including any conditions with respect to programming agreements).
14. The Proposed Transaction shall not permit GreatLand and Franchisee to take any position or exercise any right with respect to the Franchise Documents that could not have been exercised prior to the Proposed Transaction.
15. GreatLand warrants that its employees and subcontractors, but not Charter employees will be managing and providing technical services to customers (including but not limited to installation, replacement of facilities and equipment, responding to service outages, staffing local offices, receiving service complaints).
16. If any written or oral representation made to Franchisor in the Transfer Application proceeding by (i) Comcast of Michigan, Inc., (ii) Comcast or (iii) GreatLand, (iv) any subsidiary or representative of the foregoing prove to be materially incomplete, untrue or inaccurate in any material respect, it shall be deemed a material breach of the Franchise Documents and applicable law, and subject to the remedies contained in the Franchise Documents and applicable law, including, specifically, termination of the Franchise. This includes specifically the representation that the EBIDTA calculation specified in the application and as reduced in subsequent SEC filing, would in fact be equivalent to the actual EBIDTA of GreatLand at transfer.
17. Approval of the transfer shall not be construed to grant or imply the Franchisor's consent to any other transfer or assignment of the Franchises or any other transaction that may require the Franchisor's consent under the Franchise Ordinances or applicable law, whether such transaction was or was not contemplated in the application. The Franchisor reserves all its rights with regard to any such transactions. Approval of the transfer shall not be valid, and shall be

deemed timely denied, if the transactions close on terms materially different than as represented to the Franchisor.

18. Within ten days of the transaction's closing, GreatLand will provide (a) a copy of the final Charter Services Agreement and the Comcast Transition Agreement.

### Modified Franchise Renewal Terms:

Comcast stated at the Township Board meeting that PA 480 is law and that Comcast will be abiding by PA 480. Meridian Township is exercising its right according to PA 480 Section 13 which states;

This act does not prohibit a local unit of government and a video service provider from entering into a voluntary franchise agreement that includes terms and conditions different than those required under this act, including, but not limited to, a reduction in the franchise fee in return for the video service provider making available to the franchising entity services, equipment, capabilities, or other valuable consideration. This section does not apply unless for each provider servicing the franchise entity it is technically feasible and commercially practicable to comply with similar terms and conditions in the franchise agreement and it is offered to the other provider.

1. We would agree to a modified uniform agreement. We would insert PEG requirements consistent with the items below, and refer to the Township's Cable Ordinance, but to the extent we can without harming the Township, we would accept the uniform agreement provisions. The modified agreement would be for a period of 10 years from the scheduled expiration date July 31, 2021 – at that point we would have whatever rights we have under the law, and Comcast and its successors would have whatever rights they have.
2. In addition to providing the channels in SD it now provides, Comcast would simulcast the government channel HOMTV in HD by January 1, 2016, if we request it, and it would simulcast the two local educational school channels; Haslett Vision 22 and The Okemos Channel by January 1, 2017, again if we request it. We would agree that before making a request, we would certify that the programmer is able to produce at least 5 hours of HD programming per week, and has at least 100 hours of HD programming in archives. We would agree to give the company 120 days from a request to activate a channel. We expect the signals to function, from a viewer's standpoint, in a manner equivalent to local broadcast signals – they should be recordable in the same way, be as accessible and function in the same way.
3. Comcast would agree to continue to provide free drops and service/equipment to the public schools, libraries, and township buildings they currently provide including free digital converter boxes during the duration of the contract with the following modification: Comcast would provide a free drop and service/equipment at the new central fire station emergency command center upon completion of the project. There would be no charge or offset for these items from franchise or PEG fees.
4. Comcast would provide and maintain all connections now in existence, plus the new central fire station connection at no charge and with no offset to franchise or PEG fees. The company will set up the connection from the fire station so that it can provide playback on the Meridian government access channel. Meridian Township shall bear the cost of the fire station equipment required to perform this function.

5. We would agree to a 3.36% PEG fee and 5% franchise fee in the modified uniform agreement as set forth by PA 480 for the length of the agreed upon modified uniform agreement. This is lower than the fee paid by AT&T.
6. Comcast would agree to list PEG channels and individual programs on the program guide systems used in the Meridian franchise area – if a third party is responsible for the guide system, the Township would pay the company for the listings.

We will appreciate receiving a proposed response as directed by the Township Board to negotiate the transfer and the franchise agreement at the same time and to present in front of the Township Board at their February 17, 2015 Official Township Board meeting.

Sincerely,



Deborah Guthrie  
Communications Director, PIO  
Meridian Township

Cc: Joe VanEaton  
Mike Watza  
Leslie Brogan  
Mike Ashton

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION CONDITIONALLY GRANTING THE CONSENT  
TO THE TRANSFER OF CONTROL OF THE CABLE TELEVISION FRANCHISEE  
AND CABLE TELEVISION SYSTEM FROM  
COMCAST CORPORATION TO GREATLAND CONNECTIONS, INC.**

**WHEREAS**, the Charter Township of Meridian, Michigan, is a Michigan Charter Township; and

**WHEREAS**, the Township granted Comcast of Michigan III, Inc., (“Franchisee”) a cable franchise effective on July 31, 2005 (the “Franchise”) pursuant to its Cable Ordinance, Chapter 70, Article II (collectively, the “Franchise Documents”) pursuant to which Franchisee has operated a cable television system (the “Cable System”) in the Township; and

**WHEREAS**, Section 70-57 of the Cable Ordinance requires the Township’s prior consent to a transfer of the Franchise; and

**WHEREAS**, on January 1, 2007, Michigan Public Act 480 of 2006 (“PA 480”) went into effect purporting to impose state regulation on certain aspects of cable franchising in the State, including modifying certain existing cable franchise obligations and providing parameters for cable franchising going forward; and

**WHEREAS**, Franchisee contends that PA 480 preempts certain requirements of the Franchise Documents that exceed those provided under a Uniform Franchise, including the requirement that the Township consent to a transfer of control; and

**WHEREAS**, the Township maintains that certain aspects of PA 480 conflict with federal law and Township Ordinances and are therefore preempted and unenforceable; and

**WHEREAS**, Franchisee is an indirect, wholly-owned subsidiary of Comcast Corporation (“Comcast”); and

**WHEREAS**, Comcast, as the ultimate parent corporation of Franchisee, has agreed to divest and transfer control of the Franchisee, following its conversion to a limited liability company, to Midwest Cable, Inc., in a process described in a Transfer Application filed with the Township (the “Proposed Transaction”); and

**WHEREAS**, immediately following the closing of the Proposed Transaction, Midwest Cable, Inc., will be renamed GreatLand Connections, Inc., and, for the purposes of this Resolution, the transfer applicant will be referred to as “GreatLand” throughout; and

**WHEREAS**, in reliance upon the representations made by and on behalf of Franchisee, Comcast, and GreatLand, to the Township, the Township is willing to grant consent to the Proposed Transaction.

**NOW, THEREFORE, BE IT RESOLVED BY THE CHARTER TOWNSHIP OF MERIDIAN AS FOLLOWS:**

Section 1. The Township's consent to and approval of the Proposed Transaction is hereby GRANTED in accordance with the Franchise Documents, subject to the following conditions:

- 1.1 This Resolution shall not be deemed to waive the Township's arguments as to the enforceability of the Franchise Documents or the inapplicability and invalidity of PA 480. The Township provides no expectation that the Franchise will be renewed, that the Township will accept a Uniform Franchise under PA 480, or that the Township will not reject a Uniform Franchise if submitted. The Franchisee's and GreatLand's acceptance of this Resolution shall not be deemed to waive their arguments as to the enforceability of the Franchise Documents in light of PA 480 including that no consent to the Proposed Transaction was required, nor their right to seek enforcement of PA 480 including the grant of a Uniform Franchise if one is submitted to the Township.
- 1.2 GreatLand has warranted that nothing about the Transition Services Agreement with Comcast or the Charter Services Agreement, including the 4.25% fee thereunder, or the relationships created by those agreements, shall be used to reduce the franchise fees otherwise due for cable services provided in the Township, such that franchise fees cannot be evaded by virtue of those agreements.
- 1.3 GreatLand has assured that it will cause to be made available adequate financial resources to allow Franchisee to meet its obligations under the Franchise Documents, PA 480, and any future franchise agreement, including without limitation, customer service standards in the franchise and under federal law, PEG funding, and all other lawful financial obligations.
- 1.4 The Township's approval of the Transfer Applications is made without prejudice to, or waiver of, the Township's right to fully investigate and consider: (i) Franchisee's financial, technical, and legal qualifications; (ii) Franchisee's compliance with the Franchise; and (iii) any other relevant considerations, as may be permitted by applicable law.
- 1.5 The Township waives none of its rights with respect to the Franchisee's compliance with the terms, conditions, requirements and obligations set forth in the Franchise Documents and in applicable law. The Township's approval of the Transfer Application shall in no way be deemed a representation by the Township that the Franchisee is in compliance with all of its obligations under the Franchise Documents and applicable law. Neither the Franchisee nor Greatland waive any defenses they may have to any alleged non-compliance.
- 1.6 GreatLand has represented that, after the Proposed Transaction, Franchisee will be able to comply with all the terms and conditions of the Franchise Documents, PA 480, and any

future franchise agreement, including provisions requiring production of documents, maintenance of records and system monitoring.

- 1.7 GreatLand has represented that subscriber rates and charges in the Township will not increase or services be reduced as a result of the costs of the Proposed Transaction. GreatLand's current projections do not require it to increase cable rates, or decrease cable services, in order to perform its obligations under the Franchise and PA 480, other than those changes made in the ordinary course of business.
- 1.8 GreatLand shall provide an executed written certification in the form attached hereto within thirty (30) days after consummation of the Proposed Transaction, guarantying the full performance of the Franchisee. GreatLand shall provide the Township with written notification that the Proposed Transaction closed within fifteen (15) days after the closing.
- 1.9 After the Proposed Transaction is consummated, GreatLand and Franchisee will continue to be responsible for all past acts and omissions under the Franchise Documents, PA 480, and applicable law to the same extent and in the same manner as before the Proposed Transaction.
- 1.10 All state and federal approvals and authorizations required to complete the Transactions must be received.

Section 2. If any of the conditions or requirements specified in this Resolution are not satisfied, such failure shall be deemed a breach of the Franchise Documents and applicable law, and subject to remedies contained in the Franchise Documents, PA 480, and applicable law.

Section 3. This Resolution shall not be construed to grant or imply the Township's consent to any other transfer or assignment of the Franchise or any other transaction that may require the Township's consent under the Franchise or applicable law. The Township reserves all its rights with regard to any such transactions.

Section 4. The transfer of control of the Franchisee from Comcast to GreatLand shall not take effect until the consummation of the Proposed Transaction.

**Attachment 1**  
**Form of Guaranty of Performance**

**GUARANTY OF PERFORMANCE**

GreatLand Connections, Inc., as the ultimate parent entity of Comcast of Michigan III, LLC, the Franchisee, upon closing of the proposed transaction, certifies that it has sufficient financial resources and will at all times make available all necessary financial resources to ensure that the Franchisee has the capability to operate and maintain the System in accordance with the Franchise Documents, PA 480, and applicable laws, regulations codes and standards, and to fully comply at all times with the Franchise Documents and applicable laws, regulations, codes and standards, and guarantees such performance. GreatLand Connections, Inc., agrees that any failure to adhere to this guaranty shall be deemed a violation of the Franchise held by the Franchisee.

EXECUTED as of \_\_\_\_\_.

**GreatLand Connections, Inc.**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address:

**ACCEPTANCE OF  
CHARTER TOWNSHIP OF MERIDIAN'S  
RESOLUTION NO. \_\_\_\_\_**

Comcast of Michigan III, Inc. ("Franchisee") and GreatLand Connections, Inc. ("GreatLand") hereby confirm their acceptance of Resolution No. \_\_\_\_\_ of the Charter Township of Meridian, Michigan, approving the transfer of control of Franchisee from Comcast Corporation to GreatLand. Nothing about this acceptance shall be deemed to waive any argument the companies may have in regards to Michigan Public Act 480 of 2006 ("PA 480"), the Franchise Documents, and any future transfer.

**Comcast of Michigan III, Inc.**

\_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**GreatLand Connections, Inc.**

\_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**MEMORANDUM**

**TO:** Township Board

**FROM:**   
LuAnn Maisner, CPRP  
Director of Parks and Recreation

**DATE:** February 11, 2015

**RE:** Sander Lease and Open Space – Renewal

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In February 1995, Meridian Township entered into a ten-year Open Space Development Rights Easement and Lease Agreement with Dr. Maureen Sander for 31.9 acres located adjacent to Dr. Sander's home at 4275 Dobie Road, Okemos. The agreement and lease were renewed again in 2005.

For the past 20 years, this agreement with Dr. Sander has allowed public access for passive recreation purposes. Also, Tacoma Hills resident, Larry Hennessey monitors, repairs and replaces (when necessary), the bluebird boxes placed in various locations along the existing nature trail. Dr. Sander has conveyed her desire to continue with this arrangement for another ten years.

At their February 10, 2015 regular meeting, the Park Commission voted unanimously to recommend approval of renewing the Open Space Development Rights Easement and Lease Agreement with Dr. Sander through February 5, 2025.

The following motion is offered for Board consideration:

**MOVE TO APPROVE EXTENSION OF THE EXISTING OPEN SPACE DEVELOPMENT RIGHTS EASEMENT AND LEASE AGREEMENT WITH DR. MAUREEN SANDER FOR 31.9 ACRES OF NATURAL AREA THROUGH FEBRUARY 5, 2025 FOR PARCEL #33-02-02-27-177-007 AND TO AUTHORIZE THE SUPERVISOR AND CLERK TO SIGN ON BEHALF OF THE TOWNSHIP.**

## LEASE

This Lease is entered into between Dr. Carla Maureen Sander, a single woman, who resides at 4275 Dobie Road, Okemos, Michigan 48864 ("Dr. Sander") and the Charter Township of Meridian, with offices located at 5151 Marsh Road, Okemos, Michigan 48864 ("The Township").

In consideration of the mutual covenants herein contained, and in consideration of One Dollar (\$1), the receipt of which is hereby acknowledged, Dr. Sander and the Township agree as follows:

1. Leased Premises. Dr. Sander leases to the Township, on the terms and subject to the conditions herein contained, certain premises situated in the Township of Meridian, Ingham County, Michigan, which are legally described in Exhibit A, attached hereto.

2. Term. The term of this Lease shall commence on the date it is executed by the Township, and shall continue in effect for as long as a certain Open Space Development Rights Easement, executed by the Township on the same date, remains in effect, including any renewals or extensions thereof, described in Exhibit B.

3. Rent. As rent, the Township shall pay Dr. Sander One Dollar (\$1.00) per year that this Lease remains in effect. Dr. Sander hereby acknowledges receipt of said rent payments.

4. Use of the Premises.

(a) The premises shall be used by the Township as a preserved natural area.

(b) Non-vehicular access and entry to the premises by members of the general public shall be permitted, provided that such access or entry will not jeopardize the condition of the land. Such access shall be subject to the same restrictions as those placed on Township park land according to Chapter 54, Parks and Recreation, in the Meridian Township Code of Ordinances, as amended, see Exhibit C.

(d) The Township may use a portion of the premises as a tree farm and for the growing and raising of trees designed to be transplanted to other Township properties, which trees shall remain the sole property of the Township and may be removed by the Township at any time during the

4. Use of the Premises (continued) term of this Lease or any extensions hereof. The specific location or locations of such tree farming on the premises shall be subject to approval by Dr. Sander, in the manner provided in Section 4(e) of this Lease. Upon removal of said trees, the Township shall restore the premises as close to its natural or original state as possible.

(e) The Township may make or allow such other uses of the premises as are not inconsistent with its use as a nature preserve, upon approval granted by Dr. Sander, which approval shall not be unreasonably withheld. Such additional uses may include, without limitation by way of enumeration, the erection of a sign or signs identifying the nature area for use by the public, and such other uses that are consistent with the use of the premises as a nature area. Notice of all such proposed additional uses shall be provided by the Township in writing to Dr. Sander. Dr. Sander shall be deemed to have approved such proposed additional uses unless she provides the Township written notice of disapproval within 30 days of the Township's written notice.

5. Indemnification and Insurance. Dr. Sander shall not be liable for any damage or injury occurring on or about the premises to any person or to any personal property, except in the case of Dr. Sander's failure to perform, or negligent performance of, a duty imposed by law. The Township hereby agrees to protect, indemnify and hold Dr. Sander harmless from and against any and all loss, costs, expense, damage or liability arising out of any accident or other occurrence on the premises or any part thereof, causing injury to any person or property, no matter how caused, except in the case of Dr. Sander's failure to perform or negligent performance of a duty imposed by law. The Township shall procure general property and liability insurance protecting against all such losses, costs, expenses, damages or liabilities arising out of any accident or other occurrence on the premises.

6. Possession. The Township shall have possession of the premises on the date of the commencement of the term of this Lease, and continuing throughout the term of this Lease and assume all maintenance practices necessary to reasonably ensure the safety of all users.

7. Police Protection. The Township shall use its best efforts to provide police protection to the premises, when necessary to help prevent members of the public from using the premises contrary to the terms of this Lease.

8. Taxes. Dr. Sander shall remain responsible for payment of all ad valorem property taxes and special assessments pertaining to the premises, except such ad valorem taxes and special assessment as are exempt under the Open Space Development Rights Easement. Such ad valorem property taxes shall be based on an assessed value of the premises equivalent to the residual rights, after the value of the development rights has been removed.

9. Rights of First Refusal. For additional consideration in the amount of One Dollar (\$1.00), the receipt of which is hereby acknowledged, Dr. Sander agrees that she will not sell, convey or assign any interest in the subject premises to any party, on any terms, and at any price, until she first offers in writing to convey the premises to the Township on the same terms and at the same price, and until the Township, within 30 days after written notice of said offer is made, fails to accept the offer. This right of first refusal shall remain in effect during the entire term of this Lease and any renewals hereof.

10. Rights of Condemnation. Meridian Township shall forfeit all rights of condemnation of the premises for the extent of the Lease.

11. Binding Effect. The Lease shall bind the parties and their successors, assigns, vendees, heirs, administrators, executors and personal representatives.

12. Lease Alterations/Modification. Amendments to the lease can be made at any time during the tenure of the Lease by mutual consent of both parties. Any such alterations, addenda or modifications shall be made in writing and shall be attached to the Lease and considered an integral part of the lease.

13. Merger. This lease, together with the Open Space Development Rights Easement, constitutes the entire agreement between the parties and supersedes all prior agreements.

14. Severability. If any section of this agreement should be held invalid by operation of law, or by any tribunal or court of competent jurisdiction, or if compliance with or enforcement of any sections should be restrained by such tribunal or court pending a final determination as to its validity, the remainder of this agreement shall not be affected.

15. Copies of Lease. Copies of said Lease shall be kept on file, in Meridian Township, with the following Departments: Administration, Township Clerk, Police, Assessing, Parks and Recreation, Supervisor and any other department deemed necessary by either Dr. Sander or Meridian Township.

16. Notices. Any notice which either party may, or is required, to give hereunder may be served personally or sent by first-class mail, postage prepaid, as follows:

- (a) To the Township: 5151 Marsh Road  
Okemos, MI 48864
- (b) To Dr. Sander: 4275 Dobie Road  
Okemos, MI 48864
- (c) In the alternative, at such other places as may be designated in writing by the

parties from time to time.

17. Exhibits. The following exhibits shall be considered inherent parts of this Lease:

- Exhibit A: Legal Description of the Premises.
- Exhibit B: Open Space Development Rights Easement.
- Exhibit C: Chapter 54, Parks and Recreation, Meridian Township Code of Ordinances.
- Exhibit D: Public Act 116 of 1974, as amended

WITNESSES:

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Dr. Carla Maureen Sander



## OPEN SPACE DEVELOPMENT RIGHTS EASEMENT

This Open Space Development Rights Easement is entered into between Dr. Carla Maureen Sander, a single woman, residing at 4275 Dobie Road, Okemos, Michigan 48864 ("Dr. Sander") and the Charter Township of Meridian, with offices at 5151 Marsh Road, Okemos, Michigan 48864 ("Township").

In consideration of the mutual covenants herein contained, and in further consideration of One Dollar (\$1), the receipt of which is hereby acknowledged, Dr. Sander and the Township agree as follows:

1. Subject Premises. The subject premises to which this Open Space Development Rights Easement pertains are situated in the Township of Meridian, Ingham County, Michigan and are legally described in Exhibit A, attached hereto.

2. Statutory Authority. This Open Space Development Rights Easement is entered into pursuant to Section 7 of the Farmland and Open Space Preservation Act, Act 116 of the Public Acts of 1974, as amended, and shall at all times be subject to the provision of that Act.

3. Term. The term of this Open Space Development Rights Easement shall commence on the date that it is executed by the Township, and shall continue in effect for a period of ten (10) years from that date. This Open Space Development Rights Easement may be relinquished or renewed as provided in Section 14 of the Farmland and Open Space Preservation Act.

4. Nature of the Easement. Pursuant to this Open Space Development Rights Easement, Dr. Sander hereby transfers all development rights in the subject premises to the Township during the terms of this Easement and any extensions or renewals hereof.

5. Use of the Subject Premises. The following restrictions and agreements shall apply to the use of the subject premises during the term of this Open Space Development Rights Easement and any extensions hereof:

- (a) No structure shall be built on the land without the approval of the Township.
- (b) No improvement to the land shall be made without the approval of the Township.

5. Use of the Subject Premises (continued)

(c) No interest in the land shall be sold, except as stipulated in section 9 or the Lease.

(d) Non-vehicular access and entry to the subject premises by members of the general public shall be permitted, provided that such access and entry will not jeopardize the conditions of the land. Such access shall be subject to the same restrictions as those placed on Township park land according to Chapter 54, Parks and Recreation, as published in the Meridian Township Code of Ordinances, as amended, see Exhibit C.

6. Tax Exemption. The development rights held by the Township as expressed in this Open space Development Rights Easement shall be exempt from ad valorem taxation.

7. Exhibits. The following exhibits shall be considered inherent parts of this Easement:

Exhibit A: Legal Description of Premises

Exhibit B: Lease

Exhibit C: Chapter 54, Parks and Recreation, Meridian Township Code of Ordinances

Exhibit D: Public Act 116 of 1974, as amended

8. Merger. This Open Space Development Rights Easement, together with the Lease (Exhibit E) constitutes the entire agreement between the parties and supersedes all prior agreements.

9. Severability. If any section of this agreement should be held invalid by operation of law, or by any tribunal or court of competent jurisdiction, or if compliance with or enforcement of any sections should be restrained by such tribunal or court pending a final determination as to its validity, the remainder of this agreement shall not be affected.





MERIDIAN TOWNSHIP, MICHIGAN



**MEMORANDUM**

**TO:** Township Board

**FROM:** David Hall  
David Hall, Chief of Police

**DATE:** February 13, 2015

**RE:** **Township Legal Services – Request for Proposals**

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At the conclusion of Tuesday's Township Board meeting, The Hubbard Law Firm will no longer be representing Meridian Township for legal counsel services. Manager Walsh is seeking direction from the Board to move forward and obtain request for proposals for legal services.

The Manager suggests that the Township Board name three Board members to a committee to interview firms in March. Manager Walsh would serve as staff to the committee to develop questions, schedule interviews, and manage other details during the process.

The following motion is offered for Board approval:

**MOTION TO DIRECT THE TOWNSHIP MANAGER TO SEEK REQUEST FOR PROPOSALS FOR LEGAL SERVICES.**

**MEMORANDUM**

**TO:** Township Board

**FROM:**   
Mark Kieselbach  
Director of Community Planning and Development

**DATE:** February 12, 2015

**RE:** Possible Zoning Amendment to the Planned Residential Development (PRD) Overlay District

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The zoning ordinance has two optional overlay districts that can be used for development, the Planned Unit Development (PUD) or the Planned Residential development (PRD). One of the differences between the two is the PUD can be either a subdivision plat or a site condominium but the PRD can only be a subdivision plat. Attorney David Pierson approached staff regarding a proposed amendment to the PRD ordinance that would keep the approval process the same but allow a property owner to record either a subdivision plat or a site condominium.

The PRD ordinance was adopted in 1994 and was intended to create alternative subdivision designs that better accommodated public water and sewer, allowed clustering of houses, preserved natural areas and provided open space. Only platted subdivisions authorized in accordance with the state's Land Division Act and the township's Land Division ordinance are allowed in the PRD overlay.

Site condominiums are similar in appearance to platted subdivisions. Some examples of site condominium developments in the township include Cider Mill Place on the west side of Okemos Road, north of Haslett Road; Cameron Oaks on the east side of Okemos Road, north of the Canadian National Railroad; Champion Woods on the west side of Hulett Road, north of Bennett Road; and Okemos Preserve on the east side of Hulett Road, south of Bennett Road. These projects were reviewed and approved using the PUD ordinance.

At this time there is no proposed language for the amendment, but with the consensus of the Board staff would begin working with Mr. Pierson to develop the language. The Board could refer this matter to the Planning Commission to review the language and possibly initiate a zoning amendment, or the Board could decide on the language for the amendment prior to sending it to the Planning Commission.

**Attachments**

1. Current PRD ordinance

*Meridian Charter Township, MI  
Wednesday, February 11, 2015*

## Chapter 86. ZONING

### ARTICLE IV. District Regulations

#### DIVISION 2. Residential Districts

#### § 86-378. PRD District: Planned Residential Development Overlay District.

[Code 1974, § 86-11]

(a) Purpose.

- (1) The purpose of the PRD district is to preserve natural features and open space by allowing flexibility and alternative design standards for single-family residential developments. While lot dimensions and yard requirements may be reduced from that required in the underlying zoning district, the overall number of dwelling units in the development shall not exceed the number of dwelling units that could have been developed under conventional subdivision development.
- (2) This district is intended to promote single-family development that minimizes development impacts on important natural features and the more economic provision of infrastructure. Minimum requirements and performance standards are set forth to ensure the objectives of this district are achieved.
- (3) This section applies to the PRD district.

(b) Applicability; districts for which these regulations apply. The planned residential development overlay district (PRD) may be applied as an alternative to conventional zoning regulations in the RR, RRA, RAAA, RAA, and RA single-family residential zoning districts. All requirements and standards of the underlying zoning district or the district being requested with a concurrent rezoning application shall also apply, unless varied by the specific provisions of this section.

(c) Definitions.

**DEVELOPMENT PARCEL**

The tract, site, parcel of land, or property in its entirety that is the subject of an application for a planned residential development overlay district.

**IMPORTANT NATURAL FEATURES**

The naturally occurring characteristics of the land, including, but not limited to, wetlands, woodlands, floodways, floodplains, water bodies or waterways, identified groundwater recharge areas, slopes greater than 12%, ravines, and habitats of threatened or endangered species.

**OPEN SPACE**

An area of land within the PRD development parcel essentially unimproved, except for recreational facilities, which is conveyed or dedicated to an entity approved by the Township Board and set aside for the enjoyment of the residents of the development, their guests, and/or the general public.

**PRELIMINARY LOT LAYOUT**

A map or plan showing the location of streets, location of lots, lot dimensions and sizes, and drainage scheme.

- (d) General provisions and standards. The following are general provisions and standards that apply to all PRD developments:
- (1) Minimum development parcel: five acres.
  - (2) Permitted uses. All uses permitted by right in the underlying district, if approved as part of the PRD application, except the following:
    - Private commercial kennels
    - Public educational institutions
  - (3) Special uses. All special uses permitted in the underlying district, if approved as part of the PRD application, except the following:
    - Airports
    - Cemeteries
    - Golf driving ranges or miniature golf courses
    - Greenhouses and nurseries selling retail on the premises
    - Institutions for human care
    - Livestock auction yards
    - Nonpublic, private, or quasipublic educational and social institutions
    - Religious institutions
    - Sand or gravel pits
    - Veterinary hospitals, clinics, or commercial kennels.
  - (4) Method of determining number of dwelling units for the development parcel. The maximum number of dwelling units that may be permitted on any development parcel shall be derived in the following manner:
    - a. The applicant shall prepare a preliminary lot layout, containing information required by the Department of Community Planning and Development, in conformance with the underlying zoning district in which the development parcel is located or the district being requested with a concurrent rezoning application, and in conformance with the comprehensive development plan, the subdivision regulations, and the Township's Code of Ordinances, without variances. The preliminary lot layout may show roads crossing regulated wetlands at the narrowest points. The purpose for this requirement is to determine the number of lots that could be located on the development parcel using conventional development standards within the underlying zoning district or the requested zoning district. The Department of Community Planning and Development shall determine the maximum number of dwelling units within 15 days of submittal of a preliminary lot layout meeting the submittal requirements of the department. A fee set forth in the adopted schedule of fees shall accompany the submittal.
    - b. For purposes of determining the maximum number of dwelling units, the Department of Community Planning and Development shall assume public sanitary sewer in reviewing the preliminary lot layout, if the applicant intends to request sanitary sewer service as part of the PRD application. This does not obligate the Township to provide sanitary

sewer service to the property and the number of lots shown in the preliminary lot layout shall be adjusted as necessary if on-site septic systems are to be utilized.

- c. Once the preliminary lot layout is found by the Department of Community Planning and Development to be in conformance with the governing regulations, the total number of lots intended for residential units shall become the maximum number of dwelling units permitted on the development parcel under the PRD overlay zoning district.
- (5) Open space preservation:
- a. A minimum of 20% of the development parcel shall remain as open space.
  - b. The following areas shall not be counted toward the minimum open space requirements:
    - 1. Residential lots.
    - 2. Public or private rights-of-way.
    - 3. Driveways and parking areas.
    - 4. Buffer areas required by this section, unless contiguous and integrated with other preserved open space.
    - 5. Floodways, floodplains, wetlands, or other water bodies or waterways.
    - 6. Public or private easements.
  - c. The required amount of open space shall be preserved in perpetuity. The preserved open space shall be deeded to the development's homeowners' association, a land conservancy, the public or otherwise protected in a manner acceptable to the Township. The form of all preservation instruments shall be approved by the Township Attorney. The preserved open space shall be shown and appropriately labeled on the plat approved by the Township and recorded with the county register of deeds.
  - d. A maximum of 50% of preserved open space may be used for the provision of active recreational amenities for the development's residents or public use, if designed to limit adverse impacts on important natural features preserved in conformance with the purposes of this district. Any recreational facility plan shall be approved as part of the PRD application.
- (e) Design standards. The following standards are intended to ensure that the development is designed to preserve important natural features and open space.
- (1) Buffering adjacent residential development. When the proposed PRD is adjacent to land zoned with minimum lot sizes greater than the average lot size approved for the PRD, a fifty-foot buffer area shall be provided between the two parcels.
  - (2) Applicable district regulations. All requirements of the corresponding zoning district in the table below shall apply within the applicable underlying zoning district:

| <b>Underlying Zoning<br/>(square feet)</b> | <b>Applicable Regulations<br/>(square feet)</b> |
|--|---|
| RR—40,000                                  | RAAA—20,000                                     |
| RRA—30,000                                 | RAA—13,500                                      |
| RAAA—20,000                                | RA—10,000                                       |
| RAA—13,500                                 | RB—8,000  |
| RA—10,000                                  | RB—8,000  |

- (3) Preservation of natural features; configuration of open space.
  - a. Disturbance of important natural features, as defined herein, shall be avoided.
  - b. To the greatest extent possible, natural features and open spaces preserved shall remain contiguous to promote wildlife habitat.
  - c. To the greatest extent possible, natural features and open spaces preserved shall also be contiguous with those open spaces that occur on adjacent land.
  - d. To the greatest extent possible, scenic vistas from arterial streets shall be preserved and subdivision design shall incorporate buffering of lots closest to any arterial street.
- (f) Application for PRD overlay zoning; submission of sketch plan. Any person wishing to obtain PRD overlay zoning shall submit an application and fee to rezone the development parcel PRD overlay. The application shall be submitted and reviewed in accordance with Article II, Division 2 of this chapter. In addition to these requirements, a sketch plan shall be prepared in the following manner and 18 copies submitted with the application:
  - (1) The total number of dwelling units shall not exceed the number determined in subsection (d)(4) of this section.
  - (2) Existing conditions and characteristics of the development parcel and those lands within 500 feet of the site shall be shown on the plan. Conditions and characteristics include, but are not limited to, wetlands, woodlands, lakes, streams, rivers, drainageways, ponds, slopes, ravines, floodplains, and agricultural fields.
  - (3) General layout and size of streets, blocks, and lots shall be shown on the plan.
  - (4) The location and size of areas designated for open spaces and recreation areas in conformance with subsection (e)(3) of this section shall be shown on the plan.
- (g) Review of sketch plan by Planning Commission and Township Board. The Planning Commission and Township Board shall review and approve, conditionally approve, or deny the sketch plan concurrently with the application to rezone the development parcel to PRD overlay. The sketch plan shall conform to the general provisions and standards in subsection (d) of this section and design standards in subsection (e) of this section.
- (h) Submission of preliminary plat; review procedure. Once the application for PRD overlay zoning and the sketch plan have been approved by the Township Board, the applicant shall prepare a preliminary plat in general conformance with the approved sketch plan, subdivision regulations, and the requirements in this section. The preliminary plat shall be reviewed in accordance with the subdivision regulations.
- (i) Submission of final plat; review procedure. Once the preliminary plat has been approved or approved with conditions, the applicant shall prepare and submit a final plat in accordance with the standards and requirements set forth in the subdivision regulations. The final plat shall be reviewed in accordance with the subdivision regulations.

**State law reference:** Planned unit development, MCL 125.286c, 125.286d.

**MEMORANDUM****TO:** Township Board**FROM:**   
Mark Kieselbach  
Director of Community Planning and Development  
Peter Menser  
Associate Planner**DATE:** February 11, 2015**RE:** MUPUD Concept Plan – Okemos Town Center

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Applicant WestPac Campus Communities submitted a concept plan for a mixed use multiple family housing development on property located northwest of Jolly Oak Rd. WestPac proposes to develop the property as a mixed use planned unit development (MUPUD). The overall project site is approximately 40 acres in size and consists of multiple parcels.

The Township Board and Planning Commission reviewed and discussed the concept plan at their January 20, 2015 (Township Board) and January 26, 2015 (Planning Commission) meetings. Since the concept plan presentation the applicant has hosted several site visits to the project area. The applicant would like an additional opportunity to explain the project and receive feedback. Another similar presentation will take place at the February 23, 2015 Planning Commission meeting.

Please bring the previously disseminated project concept plans with you to the meeting, if you do not have your copy and would like another set please contact staff.