

CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD WORK SESSION MINUTES - **APPROVED** -
5151 Marsh Road, Okemos, MI 48864-1198
349-1200, Town Hall Room
TUESDAY, JANUARY 5, 1999, **6:00 P.M. — 7:00 P.M.**

PRESENT: Supervisor Little, Clerk Helmbrecht, Treasurer Klunzinger, Trustees McCullough, Squiers, Such

ABSENT: Trustee McGillicuddy

STAFF: Township Manager Gerald Richards, Director of Community Planning & Development Mark Kieselbach, Director of Engineering & Public Works Roger Buell, Police Chief Gary Gibbons, EMS/Fire Chief Fred Cowper, Personnel Director/Assistant Manager Paul Brake, Attorney Brian Goodenough

1. CALL WORK SESSION TO ORDER

Supervisor Little called the Work Session to order at 6:02 p.m.

2. QUESTIONS FOR ATTORNEY (See Work Session Agenda Item #3)

3. DISCUSSION ON 7:00 AGENDA ITEM TOPICS

The following 7:00 p.m. agenda items were discussed:

- * Closed Session
- * Consent Agenda: Agenda Items #3, 4, 12.C, 15.A.((1)& (2)), 16.(A., B., D. & F.)
- * Facsimile stamp resolution

Facsimile Stamp:

Clerk Helmbrecht asked Attorney Goodenough if he has any concerns with the resolution. Attorney Goodenough stated he is concerned about the language that releases the bank of any responsibility if the stamp is used inappropriately. Attorney Goodenough stated it is the obligation of the individual to secure the stamp, but in the event the stamp became available and used inappropriately the bank would be absolved of any responsibility. Attorney Goodenough stated by this resolution the bank could state their agreement to accept these stamps under the premiss that should there be inappropriate use of the stamp, the individual would be responsible for any forged documents. Attorney Goodenough stated under the scenario of a forged check submitted to the bank and cashed, absent such a resolution, the bank would have responsibility for cashing a forged document and not the Township. Attorney Goodenough stated the Bank would pursue its normal remedies available to it. Attorney Goodenough stated he suspects no financial institution is going to accept a facsimile stamp signature absent such a resolution. He stated he believes this is really a policy issue for the Board to consider.

Supervisor Little asked Attorney Goodenough to look at this resolution and recommended removing the item from the agenda.

A. Environmental Commission Configuration

Board Members discussed the configuration of the Environmental Commission.

The consensus of the Board is to maintain the current number of Environmental Commissioners and to look at changes to the rules and procedures for selection of projects for review.

Supervisor Little asked Manager Richards and Director Kieselbach to look at possible changes to the Environmental Commission's Rules and Procedures for the next Board meeting.

4. OTHER BUSINESS

Supervisor Little introduced his candidates for the Planning Commission.

Toni Ringlein introduced herself to the Board and answered their questions.

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James Bonfiglio, Atherton Way, Okemos, introduced himself to the Board and answered their questions.

5. PUBLIC REMARKS

Supervisor Little opened Public Remarks.

- * Joan Guy, 1083 Woodside Drive, Haslett, spoke in opposition to the suggestion that the Planning Commission review projects for referral to the Environmental Commission. She stated the Planning Commission is careful not to speak about a project before the public hearing, and this step would involve the Planning Commission well before the public hearing. She stated for the Planning Commission to make an appropriate decision they must be oriented to the site, involving more staff time and an additional burden on the Planning Commission. She stated the Planning Commission trusts staff to make these referrals.
- * Charles Willems, 1387 Hickory Island Dr, Haslett, requested that the Board reply to his letters concerning his address. He stated the fence in the alley is a public concern and should be removed.
- * Mr. James Driscoll, Owner, Paul Revere Tavern, spoke concerning the Township's requirement to move the sidewalk closer to his building. He summarized the steps he has taken to remodel his establishment. He stated the sidewalk is the final hurdle that may cause the termination of the project. He stated he must have an answer from the Board no later than the next Board Meeting.

Trustee Squiers asked Director Buell to address Mr. Driscoll's issue.

Director Buell stated there has been correspondence with Mr. Driscoll since July 1998 concerning the relocation of this sidewalk. He stated not all the pertinent information was accurately detailed on Mr. Driscoll's Engineer's plans.

Manager Richards stated the sidewalk slopes to the roadway, and recent court rulings have increased the Township's liability for sidewalks and pathways within the road right-of-way. He stated the main concern is for the safety of users of the pedestrian\bicycle pathways. He stated there have not been major problems at this location, but the increased liability exposure must be considered in the design.

Supervisor Little stated the Z.B.A. looked at this site over two (2) meetings, in which Mr. Driscoll made several concessions to the Township. He stated the situation with the sidewalk should have been addressed during consideration of the variance request.

Trustee Such stated he could look at this situation during the Infrastructure Committee on January 11th and send a recommendation to the Board for consideration at the next meeting.

Supervisor Little referred the issue to the Infrastructure Committee.

Supervisor Little closed Public Remarks.

TRUSTEE SQUIERS MOVED THAT THE TOWNSHIP BOARD GO INTO CLOSED SESSION FOR CONSIDERATION OF A WRITTEN LEGAL OPINION WITHIN THE ATTORNEY-CLIENT PRIVILEGE PURSUANT TO MSA 4.1800(18)8(H), AND FOR A STRATEGY SESSION CONNECTED WITH THE NEGOTIATION OF A COLLECTIVE BARGAINING AGREEMENT PURSUANT TO MSA 4.1800(18)8(C). SECONDED BY TREASURER KLUNZINGER.

ROLL CALL VOTE: YEAS: Trustees McCullough, Squiers, Such, Supervisor Little, Clerk Helmbrecht, Treasurer Klunzinger

NAYS: None

Motion carried 6-0.

Supervisor Little recessed the Work Session to go into closed session at 6:38 p.m.

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The Board adjourned to the Administrative Conference Room for a Closed Session.

Supervisor Little reconvened the Work Session at 7:31 p.m.

6. ADJOURNMENT

Supervisor Little adjourned the Work Session at 7:31 P.M.

BRUCE A. LITTLE
TOWNSHIP SUPERVISOR

MARY M. G. HELMBRECHT
TOWNSHIP CLERK

Paul J. Cassidy, Secretary

CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD REGULAR MEETING - **APPROVED** -
5151 Marsh Road, Okemos, MI 48864-1198
349-1200, Town Hall Room
TUESDAY, JANUARY 5, 1999, **7:00 P.M.**

PRESENT: Supervisor Little, Clerk Helmbrecht, Treasurer Klunzinger, Trustees McCullough,
McGillicuddy, Squiers, Such

ABSENT: None

STAFF: Township Manager Gerald Richards, Director of Community Planning & Development Mark
Kieselbach, Director of Engineering & Public Works Roger Buell, Police Chief Gary
Gibbons, EMS/Fire Chief Fred Cowper, Personnel Director/Assistant Manager Paul Brake

1. CALL MEETING TO ORDER

Supervisor Little called the meeting to order at 7:32 p.m.

2. APPROVAL OF AGENDA — OR CHANGES

TRUSTEE SUCH MOVED TO APPROVE THE AGENDA AS AMENDED WITH THE DELETION
OF ITEM 10.A.; AND CONSENT AGENDA TO INCLUDE ITEMS #3, 4, 12.C., 15.A.((1)&(2)),
16.(A., B., D. &F.). SECONDED BY TREASURER KLUNZINGER.

VOICE VOTE: Motion carried unanimously.

3. CORRECTION, APPROVAL & RATIFICATION OF MINUTES (See Consent Agenda)

- A. November 5, 1998 Regular Meeting (Approved & Corrected) (pages 13-14)
- B. December 1, 1998, Work Session
- C. December 1, 1998, Regular Meeting

4. COMMUNICATIONS (See Consent Agenda)

- A. Application for Public Service (***)
 - CCC-1; EC-1; OTH-1A; PC-1 Kevin Duff, 2960 Jolly Road, Okemos; RE: Cable
Communications Commission; Environmental Commission; East
Lansing-Meridian Water & Sewer Authority; Planning
Commission
 - OTH-2A Marilyn Britten, 1874 Birchwood Drive, Okemos; RE: E.O.C.C.
 - PC-2 James Bonfiglio, 1916 Atherton Way, Okemos; RE: Planning Commission
 - EDC-1 Keith Terry, 1616 Boulevard Drive, Okemos; RE: Economic Development Corp
- B. Board Deliberation (BD)
 - BD-1 Thomas L. Minter, 2161 Arundel Place, Okemos; RE: Resignation from C.A.T.A. Board of
Directors
- C. Board Information (BI)
 - BI-1 Harry Q. Wasson, 1622 Wenonah Drive, Okemos; RE: Township Library
 - BI-2 Winifred Motherwell, 1153 Haslett Road, Haslett; RE: Community Center Plan
 - BI-3 Lansing Regional Chamber of Commerce, Execufax, December 21, 1998, edition
 - BI-4 Ingham County Board of Commissioners January 4, 1999 Meeting Packet
 - BI-5 Michigan Municipal League, Educational Programs January thru March 1999
 - BI-6 Michigan Municipal League, Legislative Bulletin, December 18, 1998, edition
 - BI-7 Michigan Municipal League, Environmental IMPACT, December 21, 1998, edition
 - BI-8 Michigan Township Association, Legislative Fax, December 18, 1998, edition
 - BI-9 Michigan Township Association, Capitol Currents, December, 1998, edition
 - BI-10 State of Michigan, Liquor Control Commission; RE: Denial of Request for License to Rite
Aid of Michigan
 - BI-11 M.S.U. School of Music; RE: M.S.U. Symphony Orchestra and Wind Symphony Free
Concert
 - BI-12 M.S.U. School of Music; RE: M.S.U. Faculty Artist Recital

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BI-13 T.L.C. Lansing Laser Center; RE: Grand Opening

C. Freedom of Information (FOI) [On file in Clerk's Office]
FOI-1998-48 Kathleen F. LaForgia, Honigman Miller Schwartz and Cohn; RE: Meridian Towne
Centre Certificates of Occupancy

D. On File in Clerk's Office (OF)
OF-1 1999 Zoning Board of Appeals Meeting Schedule
OF-2 Progressive AE Lake Lansing Annual Progress Report

5. QUESTIONS OF ATTORNEY (None)

6. PUBLIC REMARKS (None)

7. CONSENT AGENDA

TRUSTEE SQUIERS MOVED TO ADOPT THE CONSENT AGENDA TO INCLUDE ITEMS #
CONSENT AGENDA TO INCLUDE ITEMS #3, 4, 12.C., 15.A.((1)&(2)), 16.(A., B., D. &F.) .
SECONDED BY TRUSTEE MCCULLOUGH.

ROLL CALL VOTE: YEAS: Trustees McCullough, McGillicuddy, Squiers, Such, Supervisor Little,
Clerk Helmbrecht, Treasurer Klunzinger
NAYS: None
Motion carried 7-0.

Therefore, the above actions were taken with the votes as follow:

A. MINUTES (Agenda Item #3):

TRUSTEE SQUIERS MOVED TO APPROVE AND RATIFY THE MINUTES OF NOVEMBER
5, 1998 REGULAR MEETING (APPROVED & CORRECTED); DECEMBER 1, 1998, WORK
SESSION; DECEMBER 1, 1998, REGULAR MEETING. SECONDED BY TRUSTEE
MCCULLOUGH.

ROLL CALL VOTE: YEAS: Trustees McCullough, McGillicuddy, Squiers, Such, Supervisor
Little, Clerk Helmbrecht, Treasurer Klunzinger
NAYS: None
Motion carried 7-0.

B. COMMUNICATIONS (Agenda Item #4):

TRUSTEE SQUIERS MOVED THAT THE COMMUNICATIONS BE RECEIVED AND
PLACED ON FILE, AND ANY COMMUNICATIONS NOT ALREADY ASSIGNED FOR
DISPOSITION BE REFERRED TO THE TOWNSHIP MANAGER OR SUPERVISOR FOR
FOLLOW-UP OR FURTHER DISPOSITION. SECONDED BY TRUSTEE MCCULLOUGH.

ROLL CALL VOTE: YEAS: Trustees McCullough, McGillicuddy, Squiers, Such, Supervisor
Little, Clerk Helmbrecht, Treasurer Klunzinger
NAYS: None
Motion carried 7-0.

C. ACCEPTANCE OF RESIGNATION FROM C.A.T.A. BOARD OF DIRECTORS (Agenda Item
#12.C.):

TRUSTEE SQUIERS MOVED THAT THE BOARD ACCEPT THE RESIGNATION OF
THOMAS L. MINTER FROM THE CAPITAL AREA TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS. SECONDED BY TRUSTEE MCCULLOUGH.

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ROLL CALL VOTE: YEAS: Trustees McCullough, McGillicuddy, Squiers, Such, Supervisor Little, Clerk Helmbrecht, Treasurer Klunzinger
NAYS: None
Motion carried 7-0.

D. ZONING AMENDMENT #97080 (PLANNING COMMISSION) (Agenda Item #15.A.(1)):

TRUSTEE SQUIERS MOVED TO ADOPT THE FOLLOWING RESOLUTION:

RESOLUTION

WHEREAS, the Planning Commission initiated a zoning amendment to the Code of Ordinances to regulate wireless communication facilities in conjunction with the 1996 Telecommunications Act; and

WHEREAS, the Planning Commission held public hearings on the proposed zoning amendment on March 10, 1997 and June 15, 1998, and recommended approval of the amendment on July 13, 1998; and

WHEREAS, the Planning and Development Committee of the Township Board at its meeting on September 10, 1998, recommended approval of the zoning amendment; and

WHEREAS, the Township Board at its meeting on September 15, 1998, referred the proposed amendment to staff to consider additional changes; and

WHEREAS, the staff's proposed changes to the amendment to the Township Board's Planning and Development Committee on October 12, 1998; and

WHEREAS, the Township Board at its meeting on October 20, 1998, referred the proposed changes to the Planning Commission for consideration; and

WHEREAS, the Planning Commission reviewed the proposed changes and recommended additional changes at its meeting on November 9, 1998; and

WHEREAS, the Planning and Development Committee reviewed the Planning Commission's recommendation at its meeting on December 8, 1998; and had no objection; and

WHEREAS, the Township Board has carefully reviewed staff, Planning Commission and the Planning and Development Committee material forwarded under cover memorandums dated September 11, 1998 and December 8, 1998; and

WHEREAS, the proposed ordinance will provide standards and regulations pertaining to the location, construction, design and maintenance of wireless communication facilities within the Charter Township of Meridian; and

WHEREAS, the proposed ordinance will minimize adverse effects of wireless communication facilities through careful design, siting and screening; and

WHEREAS, the proposed ordinance is in compliance with the 1996 Telecommunication Act; and

WHEREAS, Zoning Amendment #97080 (Planning Commission) was introduced for publication and subsequent adoption by the Township Board on December 15, 1998.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER

CHARTER TOWNSHIP OF MERIDIAN, REGULAR MEETING, JANUARY 5, 1999 APPROVED

TOWNSHIP OF MERIDIAN that the Township hereby **finally adopts** Ordinance No. 1999-01, entitled "Ordinance Amending the Code of the Charter Township of Meridian, Michigan, by Amending Sections 82-1.7, 87-5.6d, Chapter 89 and adding Section 82-20 thereof."

BE IT FURTHER RESOLVED that the Township Clerk of the Charter Township of Meridian is directed to publish the Ordinance in the form in which it is finally adopted at least once prior to the next regular meeting of the Township Board.

ORDINANCE NO. 1999-01

**ORDINANCE AMENDING THE CODE OF THE
CHARTER TOWNSHIP OF MERIDIAN, MICHIGAN
BY AMENDING SECTIONS 82-1.7, 87-5.6d, CHAPTER 89
AND ADDING SECTION 82-20**

THE CHARTER TOWNSHIP OF MERIDIAN ORDAINS:

Section 1. Amendment of Section 82-1.7, Section 82-1.7 entitled Exemptions from Regulations, of the Code of the Charter Township of Meridian, Michigan, is hereby amended to read as follows:

82-1.7 Exemptions from Regulations: Except as provided for elsewhere in these Ordinances, the erection, construction, alteration, or maintenance by public utilities or municipal departments or commissions of underground, surface, or overhead gas, steam, electrical, fuel, or water systems for the purposes of transmission, distribution, collection, communication, supply or disposal; including poles, high voltage transmission lines and towers in connection with such lines, wires, mains, drains, sewers, pipes, conduits, cables, meters, distributions transformers, fire alarm boxes, police call boxes, traffic signals, hydrants, structures less than fifty (50) square feet in area, and other similar equipment, accessories, and appurtenances shall be permitted in all districts and are excluded from all provisions of this ordinance. This exemption shall not apply to utility installations in natural vegetation strips as set forth in Section 84-1.11, to structures greater than fifty (50) square feet in area, that are regulated under Section 87-5.6d, or to wireless communication facilities subject to the requirements of Section 82-20 of this Ordinance.

Section 2. Adding Section 82-20, Section 82-20 entitled Wireless Communication Facilities Overlay District, of the Code of the Charter Township of Meridian, Michigan, is hereby added and reads as follows:

Section 82-20 Wireless Communication Facilities Overlay District

82-20.1 Purpose: The purpose of this overlay district is to:

- A. Provide standards and regulations pertaining to the location, construction, design, and maintenance of wireless communication facilities within the Charter Township of Meridian;
- B. Minimize adverse effects of wireless communication facilities through careful design, siting, and screening;
- C. Avoid potential damage to adjacent properties from wireless communication tower structural failure through proper engineering and careful siting of structures; and
- D. Maximize the use of any new or existing wireless communication facility or other suitable structure, to reduce the number of facilities necessary.

82-20.2 Applicability:

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- A. The regulations and standards of this overlay district shall apply to any wireless communication facility permitted by right or by special use permit in Sections 82-20.2 and 82-20.3, and which is utilized to send or receive communications, including but not limited to cellular towers, paging towers, radio and television broadcasting transmission towers, microwave towers, wireless communication towers and antenna, satellite antenna towers, digital communication towers, whip antenna, panel antenna, dish antenna, mounted antenna, personal communication services (PCS), or other similar wireless communication towers, antenna, and facilities.
- B. Freestanding wireless communication facilities shall include those with or without guy wires.
- C. Police, fire, and emergency communications, citizen radio, short wave, ham and amateur radio, or personal television receiving antennas are exempt from this section.
- D. In no case, shall any wireless communication tower or related facility covered by this Section 82-20, be permitted within the following:
 - Required natural vegetation strip per Section 84-1.11;
 - a floodway;
 - within a Heritage Neighborhood;
 - on the site of a State or National Register of Historic Places listed or eligible property or structure;
 - Native American burial sites;
 - or within three-hundred (300) feet of a designated Natural Beauty Road.

82-20.3 Uses Permitted by Right, subject to Site Plan Review:

- A. Wireless communication facilities which incorporate stealth design.
- B. Co-location at an existing wireless communication facility (freestanding, stealth, or mounted) provided all accessory buildings are architecturally compatible with the surrounding neighborhood.
- C. Roof mounted antenna:
 - 1. Not exceeding twenty (20) feet in height above the average height of the roof line, located on non-residential buildings at least two (2) stories in height.
 - 2. Not exceeding ten (10) feet in height above the average height of the roof line, located on non-residential buildings at least four (4) stories in height.
- D. Mounted antenna (not located on a roof), which have a total height of three (3) feet or less. With the exception of one (1) whip antenna, mounted antenna shall not be permitted on business signs without a Special Use Permit.
- E. Co-location of a wireless communication antenna on a public water tower, athletic field light standard, electrical utility transmission tower or distribution pole, or on an existing tower or pole within the right-of-way or easement of an electrical utility corridor. Where freestanding wireless communication facilities are permitted to locate by an electric utility within an electrical utility easement, the wireless communication tower shall meet the minimum setback requirements of Section 82-20.5C2.

82-20.4 Uses Permitted by Special Use Permit: Any proposed wireless communications facility not described under uses permitted by right.

82-20.5 Standards Applying to All Wireless Communication Facilities

A. General Requirements:

1. The applicant must demonstrate to the Township by means of architect's/engineer's report that the proposed wireless communication facility is no more than the minimum height necessary. This report shall be certified and sealed and shall at a minimum include details on tower or facility design; geography and topography constraints; expected usage/cell range; potential interference sources; co-location needs; structural design and safety; and siting need and requirements.
2. All applicants for a wireless communication facility shall disclose any potential impact on the environment in an Environmental Assessment, for the following categories:

Wetlands
Floodplains (includes Floodway and Floodway Fringe)
Wildlife preserves and corridors
Endangered species
Historical site
Native American religious site
Groundwater recharge areas
Woodlands

3. At freestanding wireless communication facilities, a minimum of two (2) off-street parking spaces shall be provided on the site. An additional off-street parking space for each two (2) employees shall be provided at facilities which require on-site personnel.
4. All freestanding wireless communication facilities located in a residential zoning district, shall be located on a separate parcel of land which meets the lot area and width requirements of the residential zoning district where it is located or the minimum setbacks of Section 82-20.5C2, whichever is greater.
5. All wiring connecting a freestanding wireless communication facility and accessory mechanical buildings shall be placed underground or fully enclosed.
6. All applicants proposing a wireless communication facility are recommended to schedule a pre-site selection conference with the Department of Community Planning & Development.
7. The applicant shall provide Meridian Township with copies of all Federal Communications Commission (FCC) and other regulatory approvals.
8. Accessory mechanical building(s) associated with a wireless communication facility shall be designed in a manner which is architecturally compatible with the surrounding neighborhood.

B. Co-Location:

1. In order to maximize the efficiency of the provision of wireless communication services, while also minimizing the impact of such facilities on the Charter Township of Meridian, co-locating (the provision of more than one (1) facility at a single location and on a single tower) shall be encouraged by the Township. All applicants for wireless communication facilities shall be required to provide information regarding the feasibility of co-location at proposed or existing sites. Furthermore, all applicants shall be required to provide a notarized letter of intent to lease excess space on the facility to the Township and commit itself to:
 - a. Respond to any requests for information from another potential shared use applicant;
 - b. Negotiate in good faith and allow for leased shared use if an applicant demonstrates that it is technically feasible; and

- c. Make no more than a reasonable charge for a shared use lease.
2. Should co-location be proposed at a wireless communication facility, accessory mechanical buildings shall either be situated directly adjacent to or abutting each other and separated by a firewall, shall be placed underground, or shall be designed in a manner which limits the number and size of the building(s) on the site. On-site constraints, such as existing topographical and other natural features may be considered when reviewing a proposed co-location design. Accessory mechanical buildings shall be designed to be consistent in design, style, and exterior appearance. Review and approval of accessory mechanical building(s) at a co-location site shall be made by the Director of Community Planning and Development.

C. Site Development Requirements:

1. **Height:** Unless otherwise provided for in this Section, the antenna and towers associated with wireless communication facilities shall be exempt from the maximum height requirements of the zoning district where they are located.
2. **Setbacks:** Freestanding wireless communication facilities shall be subject to the following minimum setback requirements:
 - a. Freestanding wireless communications facilities employing guy anchors shall be sited so that the guy anchors for the structure meet the minimum setback requirements of the zoning district where they are located and do not cross into another zoning district.
 - b. Towers associated with freestanding wireless communications facilities shall be setback from all property lines a distance equal to the height of the tower or the minimum setback required by the zoning district, whichever is greater.
 - c. Mounted wireless communication facilities shall meet the required setbacks for the structure upon which they are located and shall be situated to provide for maximum safety on the site.

3. Safety and Security Requirements:

- a. The applicant shall, in conjunction with the application, submit a statement that is certified and sealed by a licensed architect or engineer indicating that the proposed wireless communication facility is in compliance with all Federal Communications Commission (FCC) regulations and all building and code requirements.
- b. All wireless communication facilities shall be fitted with anti-climbing devices.
- c. Proof of adequate insurance coverage, sufficient to cover any potential damages done by or to the facility, shall be provided.
- d. Security fencing, compatible with the Township's fence regulations of Section 84-2.6 shall be installed completely around freestanding facilities, any accessory utility structures and guy anchors. Access shall be provided only by a locked gate. Security fencing shall not be required for mounted facilities.
- e. For tower facilities, a statement verifying that the tower, including any and all attachments, shall comply with all building code and Electronics Industry Association (EIA) (222-E) requirements and shall be certified and sealed by a licensed architect or engineer and furnished with the application.
- f. The facility shall not block areas which will hamper fire-fighting or emergency equipment

or maintenance of other utilities.

- g. All wireless communication facilities shall receive regular and routine care and maintenance.

4. Landscaping and Visual Impact Requirements:

- a. Landscaping consisting of native species approved by the Township shall be provided in sufficient quantity around the perimeter of the required security fencing, as well as adjacent to any buildings and anchors. Site access entrances shall also be landscaped with native materials. This information shall be presented on a landscape plan.
- b. When located on an otherwise undeveloped site, the existing natural vegetation of the property shall be maintained to the greatest extent possible. The applicants shall provide information on a landscape plan regarding existing vegetation which is proposed to be removed and methods for replacement. In no case shall an entire site be graded and/or cleared for installation of a wireless communication tower.
- c. Whether a freestanding or mounted telecommunications facility is proposed, the applicants shall demonstrate how the accessory building's design will limit adverse visual impacts to neighboring property owners. Appropriate landscaping shall also be provided.
- d. Lighting at the facility and accessory structures shall be designed so not to adversely affect adjacent property owners and shall be in compliance with FAA Standards.
- e. The Charter Township of Meridian encourages (but does not require) that wireless communication facilities incorporate stealth design. Should a non-stealth (conventional) design be employed, efforts shall be made by the applicant to minimize the impact of the wireless communication facility on the surrounding neighborhood.
- f. When freestanding, conventional, wireless communications facilities, which are two-hundred (200) feet or less in height are proposed, a monopole design utilizing light sky-blue, sky-mist gray, or a similar unobtrusive color shall be required, unless otherwise directed by the FAA.

82-20.6 Abandonment:

- A. Wireless communication facilities which have been abandoned or are unused or disconnected from the network for a period of six (6) months, shall be immediately removed from the site at the cost of the facility applicant, or their successor(s).
- B. Upon removal from the site of a tower, the foundation shall also be removed to a depth of at least six (6) feet in residentially zoned districts. In all other zoning districts, the foundation shall be removed to a depth of at least three (3) feet. Additionally, the fencing and accessory structure(s) shall be demolished and removed from the site at the cost of the facility applicant, or their successor(s).
- C. The applicants shall post a continuously-enforced bond, or other instrument of financial guarantee, with the Township to assure removal of the wireless communication facility.

Section 3. Amendment of Section 87-5.6.d, Section 87-5.6 entitled For Public Buildings and Public Service Installations, of the Code of the Charter Township of Meridian, Michigan, is hereby amended to read as follows:

- d. For Public Buildings and Public Service Installations, greater than 50 square feet in area, including publicly-owned and operated buildings, public utility buildings and structures,

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telephone exchange buildings, transformer stations and substations, and gas regulator stations:

Section 4. Amendment of Chapter 89, Chapter 89 entitled Definitions, of the Code of the Charter Township of Meridian, Michigan, is hereby amended to add definitions and related graphics as follows:

ANTENNA, DISH: Also known as microwave dishes, these antenna emit microwaves that provide the link between the central computer switching system and the appropriate transmitting or receiving antenna (see attached graphic).

ANTENNA, PANEL: An antenna or array of antennas designed to concentrate signals (radio waves) in specific directions. These antenna are typically flat, rectangular devices (see attached graphic). These are also known as sector or directional antennas.

ANTENNA, WHIP: Whip antenna are shaped cylindrically and have diameters of less than 6 inches and height of up to 20 feet (see attached graphic). Also known as stick, omni-directional, or pipe antenna, emit signals (radio waves) in a 360 degree horizontal plane and a compressed vertical plane.

CO-LOCATION: Locating wireless communications equipment from more than one provider at a single facility.

CONVENTIONAL WIRELESS FACILITY DESIGN: A wireless communication facility which employs traditional structural designs, such as metal lattice or monopole towers.

FLOODWAY: Please refer to Section 82-16 for a definition of "floodway."

FLOODWAY FRINGE: Please refer to Section 82-16 for a definition of "floodway fringe."

SAFE FALL ZONE: A distance from the base of the wireless communication facility, measured in all directions, where an unoccupied area shall be maintained, except for accessory structures related to the facility, in case of structural damage to the facility, falling debris, or catastrophic failure.

STEALTH WIRELESS FACILITY DESIGN: A wireless communication facility which is not recognizable as a conventional facility (e.g. a metal lattice or monopole), but instead is disguised or concealed in such a fashion as to conform to its surroundings. Examples of stealth wireless facility design include, but are not limited to towers which resemble trees, flag poles, light poles, is concealed in a church steeple, or is architecturally integrated into the building design.

TOWER, GUYED: A freestanding structure, which can also utilize lattice or monopole designs, that incorporates guy wires for support. Guyed towers are used for supporting communications equipment and/or for broadcasting purposes generally at greater heights than non-guyed towers.

TOWER, LATTICE: A freestanding structure composed generally of three or four steel leg supports used to support communications equipment (see attached graphic).

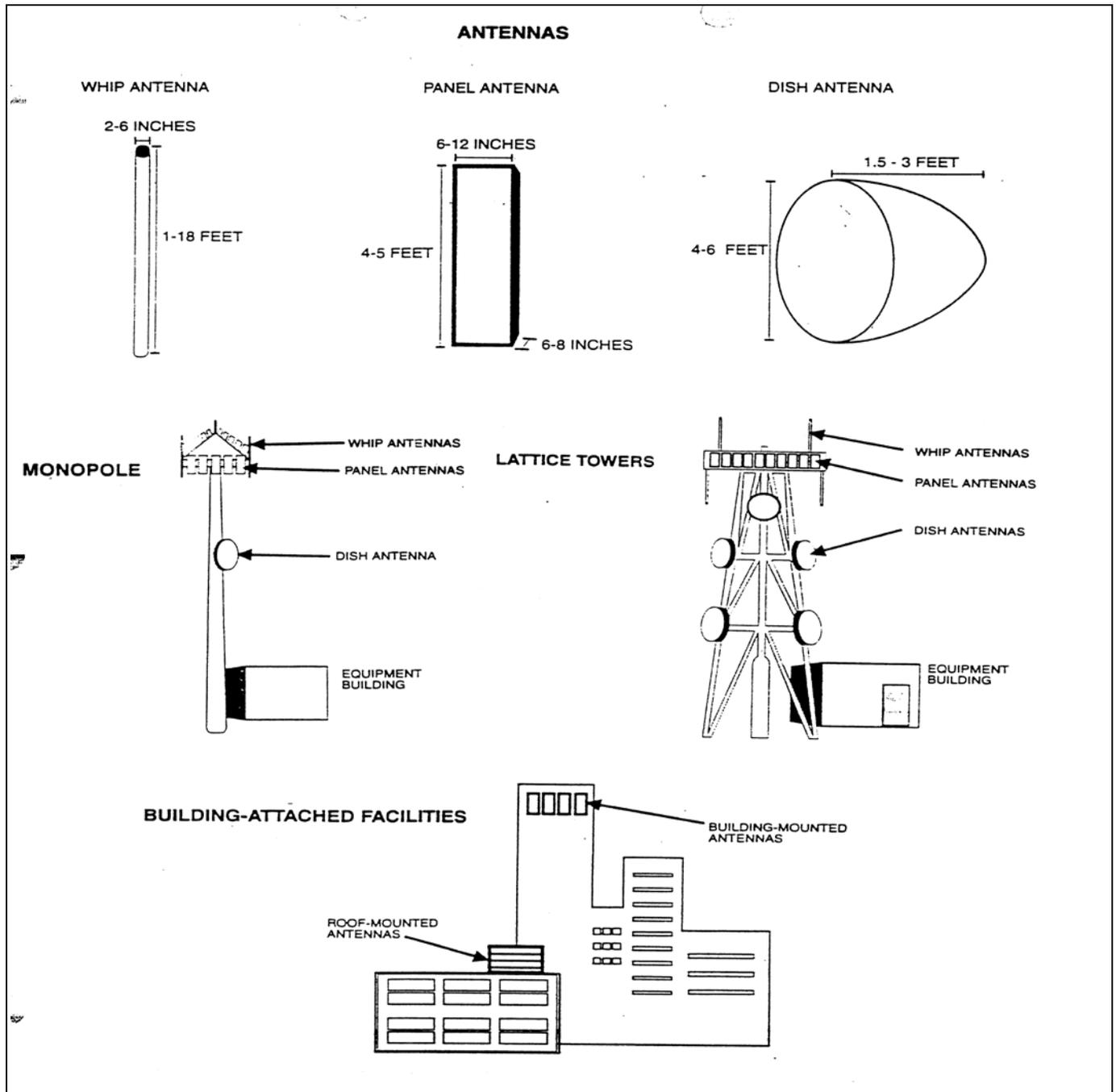
TOWER, MONOPOLE: A freestanding structure composed of a single spire used to support communications equipment (see attached graphic).

WETLANDS: Please refer to Chapter 105 for a definition of "wetlands."

WIRELESS COMMUNICATION FACILITY: A broad range of freestanding and mounted telecommunication structures, including antennas, towers, satellite antennas, and related accessory equipment structures or similar structures, designed or erected to enable people to utilize devices to

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communicate independent of location. This includes, but is not limited to facilities related to cellular, microwave, paging, mobile radio, satellite antenna, digital, analog, and broadcast technologies.



Section 4. Validity and Severability. Should any portion of this Ordinance be found invalid for any reason, such holding shall not be construed as affecting the validity of the remaining portions of this Ordinance.

Section 5. Repealer Clause. Any ordinance or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 6. Savings Clause. This Ordinance does not affect rights and duties matured, penalties

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that were incurred, and proceedings that were begun, before its effective date.

Section 7. Effective Date. This Ordinance shall be effective seven (7) days after its publication, or upon such later date as may be required under 1996 Public Act 297 after filing of a notice of intent to file a petition for a referendum.

SECONDED BY TRUSTEE MCCULLOUGH.

ROLL CALL VOTE: YEAS: Trustees McCullough, McGillicuddy, Squiers, Such, Supervisor Little, Clerk Helmbrecht, Treasurer Klunzinger

NAYS: None
Motion carried 7-0.

E. ZONING AMENDMENT #98160 (PLANNING COMMISSION) (Agenda Item #15.A.(2)):

TRUSTEE SQUIERS MOVED TO ADOPT THE FOLLOWING RESOLUTION:

RESOLUTION

WHEREAS, the Planning Commission initiated a zoning amendment to the commercial and industrial parking standards; and

WHEREAS, the Planning Commission held a public hearing on the proposed zoning amendment on October 26, 1998, and recommended approval of the amendment at its meeting on November 9, 1998; and

WHEREAS, the Township Board has carefully reviewed the staff and Planning Commission material forwarded under cover memorandum dated December 10, 1998; and

WHEREAS, the proposed amendment will minimize the adverse effects of excessive parking on commercial centers, shopping malls, and other retail sites; and

WHEREAS, the proposed amendment promotes the public interest by reducing impervious surface; and

WHEREAS, the proposed amendment will assist in condensing the existing parking standards by eliminating excessive retail use categories; and

WHEREAS, Zoning Amendment #98160 (Planning Commission) was introduced for publication and subsequent adoption by the Township Board on December 15, 1998.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN that the Township Board hereby **FINALLY ADOPTS** Ordinance No. 1999-02, entitled "Ordinance Amending the Code of the Charter Township of Meridian, Michigan, by Amending Section 86-1.10 and Chapter 89.

BE IT RESOLVED that the Township Clerk of the Charter Township of Meridian is directed to publish the Ordinance in the form in which it is finally adopted at least once prior to the next regular meeting of the Township Board.

ORDINANCES NO. 1999-02

**ORDINANCE AMENDING THE CODE OF THE
CHARTER TOWNSHIP OF MERIDIAN, MICHIGAN**

BY AMENDING SECTION 86-1.10 AND CHAPTER 89

THE CHARTER TOWNSHIP OF MERIDIAN ORDAINS:

Section 1. Amendment of Section 86-1.10. Section 86-1.10 entitled Schedule of Requirements for Parking Space, of the Code of the Charter Township of Meridian, Michigan, is hereby amendment to read as follows:

BUSINESS AND COMMERCIAL

Commercial Centers and
Shopping Malls

For centers having a Gross Floor Area (GFA) less than 25,000 sq.ft.: Five (5) spaces per 1,000 sq.ft. [minimum] to five and one-half (5.5) spaces per 1,000 sq.ft. [maximum].

For centers having a Gross Leasable Area (GLA) equal to or greater than 25,000 sq.ft. but less than 400,000 sq.ft.: Four (4) spaces per 1,000 sq.ft. [minimum] to four and one-half (4.5) spaces per 1,000 sq.ft. [maximum] but not less than 125 spaces.

For centers having a Gross Leasable Area (GLA) equal to or greater than 400,000 sq.ft. but less than 600,000 sq.ft.: Four (4) spaces per 1,000 sq.ft. [minimum] to five (5) spaces per 1,000 sq.ft. [maximum].

For centers having a Gross Leasable Area (GLA) equal to or greater than 600,000 sq.ft.: Five (5) spaces per 1,000 sq.ft. [minimum and maximum].

All Other Retail Businesses

For businesses with a Gross Floor Area (GFA) less than 25,000 sq.ft.: Five (5) spaces per 1,000 square feet [minimum] to five and one-half (5.5) spaces per 1,000 square feet [maximum]

For businesses with a Gross Floor Area (GFA) equal to or greater than 25,000 sq.ft.: Four (4) spaces per 1,000 square feet [minimum] to four and one-half (4.5) spaces per 1,000 square feet [maximum].

INDUSTRIAL

Contractor's Establishments One (1) for each one thousand (1,000) sq. ft. of Gross Floor Area (GFA), but no less than five (5).

Section 2. Amendment of Chapter 89. Chapter 89, entitled Definitions of the Code of the Charter Township of Meridian, Michigan, is hereby amended to add definitions as follows:

Gross Leasable Area (GLA): The total floor area for which the tenant pays rent and that is designed for the tenant's occupancy and exclusive use. GLA does not include public or common areas, such as utility rooms, stairwells, malls.

Gross Floor Area (GFA): The sum of the gross horizontal areas of the several floors of a building from the exterior face of exterior walls, or from the centerline of a wall separating two buildings, but

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excluding any space where the floor-to-ceiling height is less than six feet.

Section 3. Validity and Severability. Should any portion of this Ordinance be found invalid for any reason, such holding shall not be construed as affecting the validity of the remaining portions of this Ordinance.

Section 4. Repealer Clause. Any ordinance or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 5. Savings Clause. This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

Section 6. Effective Date. This Ordinance shall be effective seven (7) days after its publication, or upon such later date as may be required under 1996 Public Act 297 after filing of a notice of intent to file a petition for a referendum.

SECONDED BY TRUSTEE MCCULLOUGH.

ROLL CALL VOTE: YEAS: Trustees McCullough, McGillicuddy, Squiers, Such, Supervisor
Little, Clerk Helmbrecht, Treasurer Klunzinger
NAYS: None
Motion carried 7-0.

F. MANAGER'S BILLS (Agenda Item #16.A.):

TRUSTEE SQUIERS MOVED THAT THE TOWNSHIP BOARD APPROVE THE
MANAGER'S BILLS AS FOLLOWS:

General Fund/Special Revenue	\$195,547.03
Public Works	\$ 14,433.83
<hr/>	
Total	<u>\$209,980.86</u>

SECONDED BY TRUSTEE MCCULLOUGH.

ROLL CALL VOTE: YEAS: Trustees McCullough, McGillicuddy, Squiers, Such, Supervisor
Little, Clerk Helmbrecht, Treasurer Klunzinger
NAYS: None
Motion carried 7-0.

[Bill list for 01/05/99 in Official Minute Book]

G. BEGINNING OF YEAR BUDGET AMENDMENTS (Agenda Item #16.B.):

TRUSTEE SQUIERS MOVED THAT THE 1999 BUDGET BE AMENDED BY THE
AMOUNTS PRESENTED ON PAGE 2 IN THE MEMORANDUM TO THE TOWNSHIP
BOARD FROM THE FINANCE DIRECTOR, DATED DECEMBER 30, 1998. SECONDED BY
TRUSTEE MCCULLOUGH.

ROLL CALL VOTE: YEAS: Trustees McCullough, McGillicuddy, Squiers, Such, Supervisor

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Little, Clerk Helmbrecht, Treasurer Klunzinger
NAYS: None
Motion carried 7-0.

[December 30, 1998 Memorandum in Official Minute Book]

H. BANNER PERMIT APPLICATION, OKEMOS LIBRARY SALE (Agenda Item #16.D.):

TRUSTEE SQUIERS MOVED TO ADOPT THE FOLLOWING RESOLUTION:

WHEREAS, Meridian Township has requested that Friends of the Okemos Library be allowed to hang a banner across Hamilton Road near the intersection of Hamilton and Ardmore from February 6, 1999 through February 27, 1999 to announce the Okemos Library Art Sale. The banner will not obstruct traffic signals and/or signs and will be eighteen feet (18') above the centerline of the road.

THEREFORE, I MOVE THE FOLLOWING: The Township Manager's Office is authorized to request the Ingham County Road Commission to allow Friends of the Okemos Library to hang a banner over Hamilton Road, near the intersection on Hamilton and Ardmore from February 6, 1999 to February 27, 1999.

SECONDED BY TRUSTEE MCCULLOUGH.

ROLL CALL VOTE: YEAS: Trustees McCullough, McGillicuddy, Squiers, Such, Supervisor Little, Clerk Helmbrecht, Treasurer Klunzinger
NAYS: None
Motion carried 7-0.

I. TOWAR AREA SANITARY SEWER REHAB PROJECT BID AWARD (Agenda Item #16.F.):

TRUSTEE SQUIERS MOVED TO AUTHORIZE THE TOWNSHIP SUPERVISOR AND CLERK TO SIGN A CONTRACT, IN A FORM APPROVED BY THE TOWNSHIP ATTORNEY, WITH LIQUI-FORCE SERVICES (USA) INC. OF ROMULUS, MI FOR THE AWARD OF THE TOWAR AREA SANITARY SEWER REHABILITATION PROJECT, IN THE AMOUNT OF \$418,524.00. SECONDED BY TRUSTEE MCCULLOUGH.

ROLL CALL VOTE: YEAS: Trustees McCullough, McGillicuddy, Squiers, Such, Supervisor Little, Clerk Helmbrecht, Treasurer Klunzinger
NAYS: None
Motion carried 7-0.

8. BOARD MEMBER COMMENTS

- * Treasurer Klunzinger commented on the divergent views of the revenue sharing agreement in the Board communications from the M.T.A. and the M.M.L. He stated the Township is paying over \$6,000 per year to belong to an organization working to keep revenue sharing funds from governments like ours.
- * Supervisor Little stated the Township is really getting robbed considering the \$80,000 insurance bill paid to the M.M.L.
- * Trustee McCullough stated he and his son spent some time on the new sledding hill at North Meridian Road Park. He encouraged residents to use the new sledding hill.

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9. SUPERVISOR'S REPORT (See Agenda Item #12.B.)

10. CLERK'S REPORT (None)

11. TREASURER'S REPORT

A. Community Center Project Update

Treasurer Klunzinger stated in the interest of time and technical problems from the weather that he would delay the update on the Community Center project. He summarized the items submitted in the last packet including a letter from Professor Ming Li concerning tax problems at 2080 Shagbark Lane, Okemos, and the latest information from U.S. Audiotex.

Treasurer Klunzinger reported 200 residents paid their property taxes December 31st during abbreviated office hours. He reported he would again hold special hours to collect property taxes on Sunday, February 14th, which is the deadline for payment of winter property taxes.

12. TOWNSHIP BOARD

A. New Paramedic/Fire Fighter Introduction

Supervisor Little asked Chief Cowper to introduce the Township's new firefighters.

Chief Cowper introduced Mark Wellhausen and Will Richardson.

The Board welcomed the new firefighters.

C. Acceptance of Resignation from C.A.T.A. Board of Directors (See Consent Agenda)

B. Appointments to Boards and Commissions

* Planning Commission:

Supervisor Little appointed Toni Ringlein to fill the expired term of Cecelia Kramer on the Planning Commission.

TREASURER KLUNZINGER MOVED TO AFFIRM THE SUPERVISOR'S APPOINTMENT OF TONI M. RINGLEIN TO THE PLANNING COMMISSION TO FILL THE EXPIRED TERM OF CECELIA KRAMER FOR A THREE (3) YEAR TERM TO EXPIRE DECEMBER 31, 2001. SECONDED TRUSTEE SUCH.

VOICE VOTE: Motion carried unanimously.

Supervisor Little appointed James Bonfiglio to fill the unexpired term of James Phillipich to the Planning Commission.

TREASURER KLUNZINGER MOVED TO AFFIRM THE SUPERVISOR'S APPOINTMENT OF JAMES BONFIGLIO TO THE PLANNING COMMISSION TO FILL THE UNEXPIRED TERM OF JAMES PHILLIPICH TO EXPIRE DECEMBER 31, 2000. SECONDED BY TRUSTEE SUCH.

Trustee McGillicuddy stated the Board needed to appoint more women to the Planning Commission and Zoning Board of Appeals. She stated the Planning Commission needed to be balanced and representative of the community.

Supervisor Little stated Toni Ringlein and James Bonfiglio are fairly representative of the Township.

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VOICE VOTE: Motion carried 6-1 (McGillicuddy).

Supervisor Little appointed James Brazier to fill the expired term of Joan Guy on the Planning Commission.

THERE WAS NO MOTION TO RATIFY THIS APPOINTMENT.

* ELECTED OFFICIALS COMPENSATION COMMITTEE:

Supervisor Little appointed Marilyn Britten to the vacant position on the Elected Officials Compensation Commission.

TREASURER KLUNZINGER MOVED TO APPROVE THE SUPERVISOR'S APPOINTMENT OF MARILYN BRITTEN TO THE ELECTED OFFICIALS COMPENSATION COMMISSION TO FILL THE VACANT TERM TO EXPIRE DECEMBER 31, 2002. SECONDED BY CLERK HELMBRECHT.

ROLL CALL VOTE: YEAS: Supervisor Little, Clerk Helmbrecht, Treasurer Klunzinger
NAYS: Trustees McCullough, McGillicuddy, Squiers, Such
Motion failed 3-4.

* Environmental Commission:

TRUSTEE MCGILLICUDDY MOVED TO REAPPOINT J. JAMES KIELBASO TO THE ENVIRONMENTAL COMMISSION FOR A THREE (3) YEAR TERM TO EXPIRE DECEMBER 31, 2001. SECONDED BY CLERK HELMBRECHT.

VOICE VOTE: Motion carried unanimously.

TRUSTEE MCGILLICUDDY MOVED TO REAPPOINT ECKHART DERSCH TO THE ENVIRONMENTAL COMMISSION FOR A THREE (3) YEAR TERM TO EXPIRE DECEMBER 31, 2001. SECONDED BY CLERK HELMBRECHT

Supervisor Little stated he believes Park Commissioner Dersch is likely too busy as the chair of the Park Commission.

Treasurer Klunzinger stated there are common interests between both bodies and it is good to have a Park Commissioner willing to serve on both.

Trustee Squiers stated a preference to provide the opportunity to someone else in the community rather than have one (1) person serve on two (2) bodies.

ROLL CALL VOTE: YEAS: Trustee McGillicuddy, Clerk Helmbrecht, Treasurer Klunzinger
NAYS: Trustees McCullough, Squiers, Such, Supervisor Little
Motion failed 3-4.

TRUSTEE MCGILLICUDDY MOVED TO APPOINT JAMES HARDING TO THE ENVIRONMENTAL COMMISSION TO THE EXPIRED TERM OF ~~ECKHART DERSCH~~ DENNIS SWANSON FOR A THREE (3) YEAR TERM TO EXPIRE DECEMBER 31, 2001. SECONDED BY CLERK HELMBRECHT.

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VOICE VOTE: Motion carried 6-1 (Klunzinger).

TRUSTEE MCGILLICUDDY MOVED TO APPOINT STEPHEN STIER TO THE ENVIRONMENTAL COMMISSION TO THE UNEXPIRED TERM OF LOIS DEBACKER TO EXPIRE DECEMBER 31, 1999. SECONDED BY CLERK HELMBRECHT.

Supervisor Little recommended postponing further appointments to this commission until the remaining candidates can be more fully considered.

Treasurer Klunzinger commented that the only people considered for the Environmental Commission so far had been men.

* East Lansing-Meridian Water & Sewer Authority

TREASURER KLUNZINGER MOVED TO REAPPOINT THOMAS PEET TO THE EAST LANSING-MERIDIAN WATER & SEWER AUTHORITY TO A THREE (3) YEAR TERM TO EXPIRE JUNE 30, 2001. SECONDED BY CLERK HELMBRECHT.

VOICE VOTE: Motion carried unanimously.

* Capital Area Transportation Authority:

TRUSTEE SQUIERS NOMINATED TREASURER KLUNZINGER TO THE CAPITAL AREA TRANSPORTATION AUTHORITY BOARD OF DIRECTORS TO FILL THE UNEXPIRED TERM OF THOMAS L. MINTER TO EXPIRE SEPTEMBER 30, 2001. SECONDED BY CLERK HELMBRECHT.

Supervisor Little stated one (1) of the two (2) positions on the C.A.T.A. Board has historically been held by a Township Board Member.

VOICE VOTE: Motion carried unanimously.

* Pension Trustees:

Supervisor Little postponed appointments to receive applications.

* Towar Community Education Center Advisory Board:

Manager Richards questioned the status of the Township's involvement in this center.

* TRUSTEE SQUIERS MOVED TO INSTRUCT THE TOWNSHIP MANAGER TO PROCEED IN ACCORDANCE WITH DISCUSSIONS IN THE CLOSED SESSION. SECONDED TRUSTEE SUCH.

ROLL CALL VOTE: YEAS: Trustees McCullough, McGillicuddy, Squiers, Such, Clerk Helmbrecht, Treasurer Klunzinger

NAYS: Supervisor Little

Motion carried 6-1.

13. SPECIAL HEARINGS/APPEALS

14. UNFINISHED BUSINESS

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15. DEPARTMENT OF COMMUNITY PLANNING & DEVELOPMENT

A. Unfinished Business

- (1) Zoning Amendment #97080 (Planning Commission), proposed amendment to the Code of Ordinances for wireless communication facilities - Final Adoption (See Consent Agenda)
- (2) Zoning Amendment #98160 (Planning Commission), proposed amendment to the Code of Ordinances for commercial and industrial parking standards - Final Adoption (See Consent Agenda)

B. New Business

16. MANAGER'S REPORT, INVOICES & BILLS

A. Bills (See Consent Agenda)

B. Beginning of Year Budget Amendment (See Consent Agenda)

C. Water Storage Tank Project Update

Manager Richards reported on the status of the Dobie Road Water Storage Tank and Booster Station Improvement project. He discussed a request from the East Lansing-Meridian Water & Sewer Authority to postpone the Township's project until other options can be studied related to the Board of Water and Light's plan to run a water line from Jolly Road east to service the Jackson National project. He reported the design work for the Township's project has been completed and is ready for the next step of taking proposals. He stated the engineering firm has been directed to postpone taking proposals until after completing the study of the B.W.L. plan. He stated postponement of the project would have no impact on water availability as neither project could be completed before the hot weather months of this year.

Trustee Squiers stated this is a topic for consideration in the Infrastructure Committee. He stated he has a problem in depending on a separate entity for water service considering the risks involved with its political stability or desire to provide good service.

Trustee Such stated the Infrastructure Committee would review the situation.

D. Banner Permit Application, Okemos Library Sale (See Consent Agenda)

E. Level IV Assessor Confirmation

TRUSTEE SUCH MOVED THAT THE TOWNSHIP BOARD CONFIRM THAT THE SUPERVISOR HAS SERVED AS THE LEVEL IV ASSESSOR IN DECEMBER 1998 AND HAS PERFORMED THE DUTIES REQUIRED OF THE POSITION. MONTHLY CONFIRMATION IS A REQUIREMENT ESTABLISHED BY THE ELECTED OFFICIALS COMPENSATION COMMISSION PRIOR TO PAYMENT OF COMPENSATION FOR THE ADDITIONAL DUTIES OF LEVEL IV ASSESSOR. SECONDED BY TREASURER KLUNZINGER.

SUPERVISOR LITTLE ASKED TO ABSTAIN FROM THIS VOTE.

TREASURER KLUNZINGER MOVED TO ALLOW THE SUPERVISOR TO ABSTAIN ON THE CONFIRMATION VOTE. SECONDED BY CLERK HELMBRECHT.

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TO PERMIT THE SUPERVISOR TO ABSTAIN

ROLL CALL VOTE: YEAS: Trustees McCullough, McGillicuddy, Squiers, Such, Supervisor Little, Clerk Helmbrecht, Treasurer Klunzinger

NAYS: None

Motion carried 7-0.

Trustee Squiers asked what days the Supervisor is working.

Supervisor Little stated he works Fridays, Monday mornings and sometimes Wednesdays.

CONFIRMATION OF LEVEL IV

ROLL CALL VOTE: YEAS: Trustees McCullough, McGillicuddy, Squiers, Such, Clerk Helmbrecht, Treasurer Klunzinger

NAYS: None

Motion carried 6-0.

F. Towar Area Sanitary Sewer Rehab Project Bid Award (See Consent Agenda)

* 1999 Assessment Roll Certification

Trustee McCullough referred to Michigan Department of Treasury Property Tax Division, Review of Assessment Records and Procedures Uncertified Local Unit, page 4, No. 15, Item a)iii; asked for confirmation that the State is asking that Meridian Township have a properly certified Assessor hired, or on contract, by February 1, 1999, or the State may take jurisdiction of the Township's 1999 Assessment Rolls.

Manager Richards stated this is a standard form, and only those items marked are applicable and that item is not marked.

Supervisor Little stated the State is putting a February 1st deadline on the Township despite the item not being marked.

Trustee McCullough asked Manager Richards for an update on the Assessor situation.

Manager Richards stated one Assessor candidate was interviewed, with a second candidate to be interviewed this coming Friday. He stated two (2) options from previous Board action are still being considered: 1) hire an Assessor or 2) contract an assessor. He stated he would know more following the second interview.

Trustee McCullough stated he wants to resolve this question by Feb 1st to demonstrate good faith to fulfill the State's requirement.

Treasurer Klunzinger stated this is the same situation as two (2) years ago. He stated for several months the Supervisor performed the duties free of charge, and later for a minimal stipend. He asked if the Supervisor could certify the assessment rolls.

Supervisor Little stated it looks like he will be forced to certify the roll. He stated he would be paid \$3,000 to certify the roll, whereas the Township contracted to certify the rolls in 1990 for \$26,000. Supervisor Little stated he is willing to look at a proposal to take over the roll of the Township Assessor. He proposed a three- (3) day workweek in exchange for dropping his largest Township. He stated such a proposal would require action of the Elected Officials Compensation Committee.

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17. BOARD MEMBER, BOARD COMMITTEE AND LIAISON REPORTS

A. Standing Committee Reports

(1) Physical Operations & Activities

Trustee McGillicuddy reported the Library Needs Assessment will be conducted by Andres Dahlgren. She stated Mr. Dahlgren would be holding a meeting January 25th ~~and 26th~~ in the Nelson Room at 7:00 p.m. to meet with residents to gather information and begin the process. She invited residents and Board Members to attend.

Trustee McGillicuddy announced the Meridian Volunteer Council would meet Wednesday, January 6th at noon in the Town Hall Room.

Trustee McGillicuddy reported the Physical Operations Committee needs a short meeting to address the liquor license request from Libby's Lite-R-Side Cafe, Inc. She suggested Monday, January 18, 1998 at 5:45 p.m.

(2) Financial Planning and Budgeting (See Item #18)

(3) Personnel

(4) Planning and Development

Trustee McCullough reported the Planning and Development Committee is scheduled to meet Friday, January 8th at 8:30 a.m. in the Administrative Conference Room.

(5) Infrastructure

(6) Public Safety

Clerk Helmbrecht scheduled a Public Safety Committee meeting on Monday January 11th at noon for Chief Gibbons to make a presentation.

(7) Recreation

B. Special Committees

C. Liaison Representative Reports

18. OTHER REPORTS

* Treasurer Klunzinger reported the Lansing State Journal published an article on the Meridian 2000 Report. He reported the Financial Planning & Budgeting Committee would be examining the Meridian 2000 Report to identify concrete proposals for short-term projects and develop a cost estimate. He stated these projects could then be referred to and considered by the Board.

* Supervisor Little stated the next Board Meeting coincides with the Planning Commission and recommended yielding television coverage to the Planning Commission, and relocate to the Service Center. He urged Manager Richards to delay any controversial items until the February meeting.

19. NEW BUSINESS

20. PUBLIC REMARKS

* Joan Guy, 1083 Woodside, Haslett, urged the Board to look at "gender composition" on Boards and Commissions. She stated if the Board reduces the number of women from three (3) to two (2) on the Planning Commission, they are removing a significant representation of a substantial number of residents. She stated a belief that women bring a different perspective to planning and land use issues. She stated the issues paramount to women included: neighborhoods, quality of life, environment, and children. She recounted the representation of women on the Z.B.A., Planning Commission and

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Township Board.

- * Wayne McLellen, 1459 Cheboygan Road, Okemos, stated the enabling legislation states appointments to the various boards should be based on their exposure to the community and various needs of the community; and not directly related to "gender". He stated it is too narrow to discuss appointments based on business or residential perspective. He stated it is better to discuss the needs of the community, with a well-rounded board as the primary criteria. He stated a hope for a productive year for the Township Board, and the resolution of some issues remaining from 1998. He stated he sees a reluctance of the Board to pursue possible felonies against the Township.

21. FINAL BOARD MEMBER COMMENTS

- * Trustee Such stated a letter from the Park Commission addresses a five- (5) year recreation plan. He asked that staff and the Park Commission involve the Recreation Committee in the development of this plan.

22. POSSIBLE CLOSED SESSION (Held in Work Session)

23. ADJOURNMENT

Supervisor Little adjourned the meeting at 8:27 p.m.

BRUCE A. LITTLE
TOWNSHIP SUPERVISOR

MARY M. G. HELMBRECHT
TOWNSHIP CLERK

Paul J. Cassidy, Secretary