



AGENDA

CHARTER TOWNSHIP OF
MERIDIAN
TOWNSHIP BOARD
REGULAR MEETING
April 7, 2015
6:00 P.M.



1. CALL MEETING TO ORDER[†]
2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS
3. ROLL CALL
4. SPECIAL PRESENTATIONS
 - A. Dave Hall, Chief of Police – Introduction of New Police Officers
 - B. Jane Greenway, Parks & Land Management Coordinator – Deer Management Update
 - C. Bill Conklin, Director of Ingham County Road Department – May 5 Ballot Proposal
5. PUBLIC REMARKS*
6. TOWNSHIP MANAGER REPORT
7. BOARD COMMENTS & REPORTS
 - A. Treasurer's Quarterly Report
8. APPROVAL OF AGENDA
9. CONSENT AGENDA (SALMON)
 - A. Communications
 - B. Minutes – March 17, 2015 Regular Meeting
 - C. Bills
 - D. Outdoor Gathering Permit Approval – Celebrate Downtown Okemos
 - E. Reappointments to the East Lansing-Meridian Water & Sewer Authority
 - F. Ratification of Police Officer Appointment
10. QUESTIONS FOR THE ATTORNEY
11. HEARINGS (CANARY)
12. ACTION ITEMS (PINK)

**Public Comment

 - A. Perry Road, Special Assessment District No. 42 – **Resolution #5**
 - B. Towner Road Property Sale
13. BOARD DISCUSSION ITEMS (ORCHID)

**Public Comment

 - A. Lake Lansing Road Improvements
 - B. Prosecution Services Contract
 - C. Proposed Vendor Ordinance Amendments
 - D. Township Owned Properties
 - E. Smith Drain Study
14. PUBLIC REMARKS*
15. FINAL BOARD MEMBER COMMENT
16. ADJOURNMENT
17. POSTSCRIPT – MILTON SCALES

***PUBLIC REMARKS (Any topic - 3 minutes per person)**

****PUBLIC COMMENT (Agenda item specific - 3 minutes per person)**

*Individuals with disabilities requiring auxiliary aids or services should contact the Meridian Township Board by writing or calling the following:
Township Manager Frank L. Walsh, 5151 Marsh Road, Okemos, MI 48864-1198 (517-853-4258) – Ten Day Notice Required.*

Meridian Charter Township: 5151 Marsh Road, Okemos, MI 48864-1198, (517) 853-4000 Township Hall Room; www.meridian.mi.us

[†] Appointment of President Pro Tem and/or Temporary Clerk if necessary

Meridian Township exists to create a sustainable community through the most effective use of available resources that achieve the highest quality of life.

TOWNSHIP BOARD REGULAR MEETING COMMUNICATIONS, APRIL 7, 2015

(1) Board Information (BI)

- BI-1 Samantha VanBrunt, Property Manager, Lakeview Apartments, 5984 Bois Ile Drive, #1B, Haslett; RE: Road condition on Bois Ile Drive
- BI-2 Holly Triestram and Robert Dorner, 4303 Tacoma Boulevard, Okemos; RE: Request for an exemption from a special use permit fee
- BI-3 Holly Triestram, 4303 Tacoma Boulevard, Okemos; RE: Request for waiver from a special use permit filing fee
- BI-4 Mark Cunningham, 2376 Graystone Drive, Okemos; RE: Soliciting Problem in Okemos Square

(2) On File in the Clerk's Office (OF)

Material received at the March 17, 2015 Board Meeting

Mike Duda, Superintendent of Haslett Public Schools, 5593 Franklin, Haslett; RE: Providing affordable housing opportunities for young families with children

MERIDIAN TOWNSHIP

TO: Meridian Township Board

FROM: Jane Greenway
Jane Greenway, Parks and Land
Management Coordinator

DATE: March 31, 2015

RE: **2014/2015 Deer Management Program - Year Four Summary**

February 28, 2015 concluded the fourth year of Meridian Township's deer management program. In 2014, the program was expanded in an attempt to make a larger impact on the local deer population. In addition, the Township applied for and received special permission to conduct an out-of-season archery harvest in January and February of 2015. These expansion efforts resulted in a total of **159 deer harvested** during the 2014/2015 management program.

The number of reported deer/car collisions is also going down. There were 137 reported deer collisions in 2014, which is a decrease of 43 collisions from 2013.

I will be in attendance at the April 7, 2015 Township Board meeting to answer any questions regarding future deer management efforts.



MERIDIAN TOWNSHIP DEER MANAGEMENT PROGRAM SUMMARY

2014 REGULAR ARCHERY SEASON (OCT – DEC) & 2015 SPECIAL HARVEST (JAN – FEB)

TABLE OF CONTENTS

- A. Background**
- B. Public Education and Notification**
- C. Harvest Locations**
- D. Deer Harvest Calendar**
- E. Hunter Selection and Qualification**
- F. Permits**
- G. Hunt Procedure**
- H. Deer Processing and Donation to Hungry**
- I. Managed Harvest Feedback from Hunters**
- J. Overall Summary of Deer Harvested**
- K. Recommendations for 2014 Regular Season Harvest**

- APPENDIX A: DEER/VEHICLE COLLISION MAPS**
- APPENDIX B: 2014 HUNTER SURVEY RESULTS**
- APPENDIX C: 2014 DEER MANAGEMENT AREAS**
- APPENDIX D: DEER INVOLVED COLLISION DATA**

A. Background

Meridian Township has documented hundreds of complaints related to deer overpopulation. The complaints include: reports of deer/vehicle collisions, damage to personal property in the form of landscaping, and concern for public health. In response, the Meridian Township Board, recognizing that controlled hunting in township-owned natural areas may help control the overpopulation of white tailed deer, authorized staff to develop a Deer Management Plan (DMP) that outlines the necessity for deer management in the form of a managed harvest.

2011 Regular Archery Season (October 1, 2011 – January 1, 2012)

- Staff developed a Deer Management Plan that outlined measures for conducting the first managed deer harvest on **seven** township-owned properties
- Approximately **25 hunters** participated in the pilot deer management program
- **43 deer taken** from township-owned properties and private properties directly adjacent to township-owned land

2012 Extended Season (January 1, 2012 – February 28, 2012)

- Meridian Township applied for and received special approval from the Michigan Department of Natural Resources for an extended harvest on **seven** properties
- **10 hunters** participated
- **2 deer** were taken

2012 (October 1, 2012 – January 1, 2013)

- The program was expanded to include **18** township-owned properties.
- Approximately **50 hunters** participated
- **90 deer** were taken from township-owned properties and private properties directly adjacent to township-owned land

2013 (October 1, 2013 – January 1, 2014)

- The program was increased to include **20** township-owned properties. Original plans included the Foster Crouse Land Preserve, but the property was removed from the program following neighborhood complaints prior to the start of the season
- **60 hunters** participated
- **127 deer** were taken from township- owned properties and private properties adjacent to township-owned land

2014 (October 1, 2014 – January 1, 2014)

- The program was increased to include 19 township-owned properties and 2 county properties
- 73 hunters participated
- 150 deer were taken from township and county-owned properties and private properties adjacent to township and county-owned land

2015 Extended Season (January 1, 2015 – February 28, 2015)

- Meridian Township applied for and received special approval from the Michigan Department of Natural Resources for an extended harvest on **19** properties
- **30 hunters** participated
- **9 deer** were taken

B. Public Education and Notification

Survey:

In 2011, 891 residents completed an online survey regarding options for deer management. The overwhelming majority of responses supported a managed deer harvest. The results of the survey were posted on the township website.

Direct complaints to Township:

Over recent years, the township has received numerous phone calls, letters, and emails from residents encouraging the township to conduct a managed hunt. There were very few residents who opposed the managed harvest.

News Media:

Press releases were mailed to local news stations and newspapers notifying the community of the hunt. Township staff and hunters participated in many radio, television, and newspaper interviews on the subject.

Township Media:

Updated deer management information was regularly posted on the Township website, www.meridian.mi.us. In addition, regular postings were made on Facebook and Twitter. Information was also included in the Meridian Monitor, which is mailed to over 20,000 households twice per year. The topic was also discussed at several Township Board and Park Commission meetings, which are televised on a daily basis.

Signs:

Signs were posted along the perimeter of the township properties involved in the managed harvest.

Letters:

Letters were mailed to homeowners of private property adjacent to the managed hunt areas, notifying them of the harvest. Letters were also mailed to homeowners with properties of five acres or more, encouraging them to hunt or allow hunting on their property.

C. Harvest Locations

19 township properties were included in the 2014 deer management program. These properties totaled 1697.6 acres and consisted of five parks, twelve land preserves, two township-owned properties that are not designated as a park or a land preserve, one Ingham County Park and one Ingham County Farm property.

Location/Name	Designation	Size
1. Northwest "Towar Woods"	Land Preserve	125 acres
2. Northridge "Whitehills"	Land Preserve	25 acres
3. Forest Grove "M-78 White"	Land Preserve	25 acres
4. Meridian Transfer Station	Township	50.6 acres
5. Meridian Central Wetland "Winter/Dunhams/Boroughs"	Land Preserve	25 acres
6. Hubbel	Land Preserve	58 acres
7. Central Meridian Uplands	Land Preserve	60 acres
8. Central Park	Park	237 acres
9. Tihart/Cornell Wetland	Land Preserve	21 acres
10. Davis/Foster	Land Preserve	109 acres

11. Central Park Drive/Okemos Road (SE Corner)	Township	28.5 acres
12. Ted Black Woods	Park	74 acres
13. Southwest Meridian Uplands	Land Preserve	60 acres
14. Sower Woods	Land Preserve	18 acres
15. Red Cedar Natural Area	Park	56 acres
16. Meridian Riverfront	Park	204.5 acres
17. Red Cedar River East	Land Preserve	25 acres
18. Towner Road Park	Park	22 acres
19. Lake Lansing Park - North	County	360 acres
20. Red Cedar Glen	Land Preserve	14 acres
21. Ingham County Farm	County	100 acres

TOTAL= 1697.6 ACRES

D. Deer Harvest Calendar

The 2014 program was not able to take advantage of the Early Antlerless Firearm as it was not offered in our Deer Management Unit. Hunting was allowed during the regular archery season, October 1st through November 14th and from December 1st through January 1st. As well as through the firearm season November 15th through November 30th. Hunting was allowed seven days per week, from dawn to dusk.

E. Hunter Selection and Qualification

The harvest was performed by qualified, competent, and experienced hunters who were familiar with the managed hunt areas. There were a total of 73 township-approved hunters. Hunters were required to be Meridian Township residents who were at least 18 years of age and were required to pass a background check. Priority was given to hunters who lived adjacent to the deer harvest areas, but hunters were chosen on a first-come-first-served basis. Volunteers were required to sign a release of liability form and agree to follow the rules of the deer management program. They were also asked to indicate their days available to hunt. This was used as a planning tool when staff assigned each hunter to a property.

Volunteers were required to attend an Archery Workshop session at Michigan State University's Demmer Center. The workshop included a session on hunter safety, a proficiency test, and an equipment check. The township paid \$35 per attendee. Volunteers who attended the session in previous years were not required to re-take the session.

F. Permits

The managed hunt operated under a Department of Natural Resources - Deer Management Assistance Permit. The permits were provided to hunters by the

township. The township purchased a total of 170 permits, at a cost of \$10 each. The hunters were required to purchase their own antlered deer licenses.

In addition, the township was permitted to distribute the antlerless deer permits to hunters on private properties adjacent to those within the deer management program. Three residents took advantage of this opportunity.

G. Hunt Procedure

The Township assigned each hunter to one or more properties. The number of assigned hunters was dependent upon the size of the property and also the terrain (i.e. some properties are mostly wetland and could only accommodate one hunter). Large properties were able to accommodate a larger number of hunters. The hunters were required to hunt from tree stands or blinds and were required to report their hunting locations to township staff. Hunters were encouraged to coordinate blind/stand locations with other hunters assigned to the property. Generally there were only one or two hunters on a property on any given date.

Hunters were provided with information packets that included the rules and regulations, aerial photos of hunting areas that included GPS coordinates of all NO-HUNT safety zones, a sign to display in their vehicle while hunting, information on the location of the processor, release of liability forms, applicant background investigation waiver, and deer management assistant permit rules.

The daily procedure required hunters to contact parks department staff either by phone, email, or a closed Facebook group, in addition to daily communication each hunter was required to display an orange vehicle pass in their window while hunting, and report the deer harvested to township staff.

In 2014, hunters were required to harvest and donate one antlerless deer prior to harvesting either an antlered or antlerless deer for personal consumption. Hunters were required to use their own personal tag to harvest an antlered deer. The 3rd deer and every deer thereafter were required to be donated. Antlered deer could be harvested and donated, however, the rack or head mount could be kept and the meat donated.

H. Deer Processing and Donation to Hungry

The Michigan Sportsmen Against Hunger program facilitated the donation process with Merindorf Meats in Mason, MI. The hunters or a volunteer transported the deer to the processor. The venison was processed and then donated to a local food bank. Ultimately, **1,650 pounds** of venison was donated to the Mid-Michigan Food Bank. It is estimated that one pound of venison equals five meals; therefore, **8,250 meals** were donated through the deer management program.

I. Managed Harvest Feedback from Hunters

A survey was posted online, requesting feedback from hunters related to the deer management program. The survey requested data on the location of the harvest and asked if there were any suggestions to improve future management programs. The most common comment received was an appreciation for being able to participate in the harvest. Additional comments may be found in the survey in Appendix B.

J. Overall Summary of Deer Harvested

There were a total of **150 deer** harvested on township property, or on private, adjacent properties. Not all deer taken were brought to the processor for a variety of reasons:

- Hunters were allowed to keep their second deer
- Deer taken on private adjacent properties were not required to be donated
- Deer that were tracked and found late during warm weather were not suitable for donation

Breakdown of deer harvested:

- 2014 Regular Season: **150 total deer** (133 antlerless deer and 17 antlered deer)
- 2015 Extended Season: **9 deer total** (9 antlerless deer and 0 antlered deer)

Deer Harvested Per Management Area:

	<u>Antlerless</u>	<u>Antlered</u>
1. Northwest Land Preserve	10	2
2. Northridge Land Preserve	0	0
3. Forest Grove Land Preserve	3	0
4. Meridian Transfer Station	5	0
5. Meridian Central Wetland Preserve	2	1
6. Hubbell Land Preserve	8	0
7. Central Meridian Uplands Land Preserve	2	0
8. Central Park	19	2
9. Tihart/Cornell Wetlands Land Preserve	2	0
10. Davis/Foster Land Preserve	11	1
11. Red Cedar Glen Land Preserve	2	1
12. Central Park Drive (general township property)	3	1
13. Ted Black Woods Park	4	2
14. Southwest Meridian Uplands Land Preserve	7	0
15. Sower Woods Land Preserve	2	0
16. Red Cedar Natural Area Park	8	0
17. Meridian Riverfront Park	8	1
18. Red Cedar River East Land Preserve	2	0
19. Towner Road Park	1	0
20. Lake Lansing Park North	13	2

21. Ingham County Farm	10	2
22. Private property	20	2

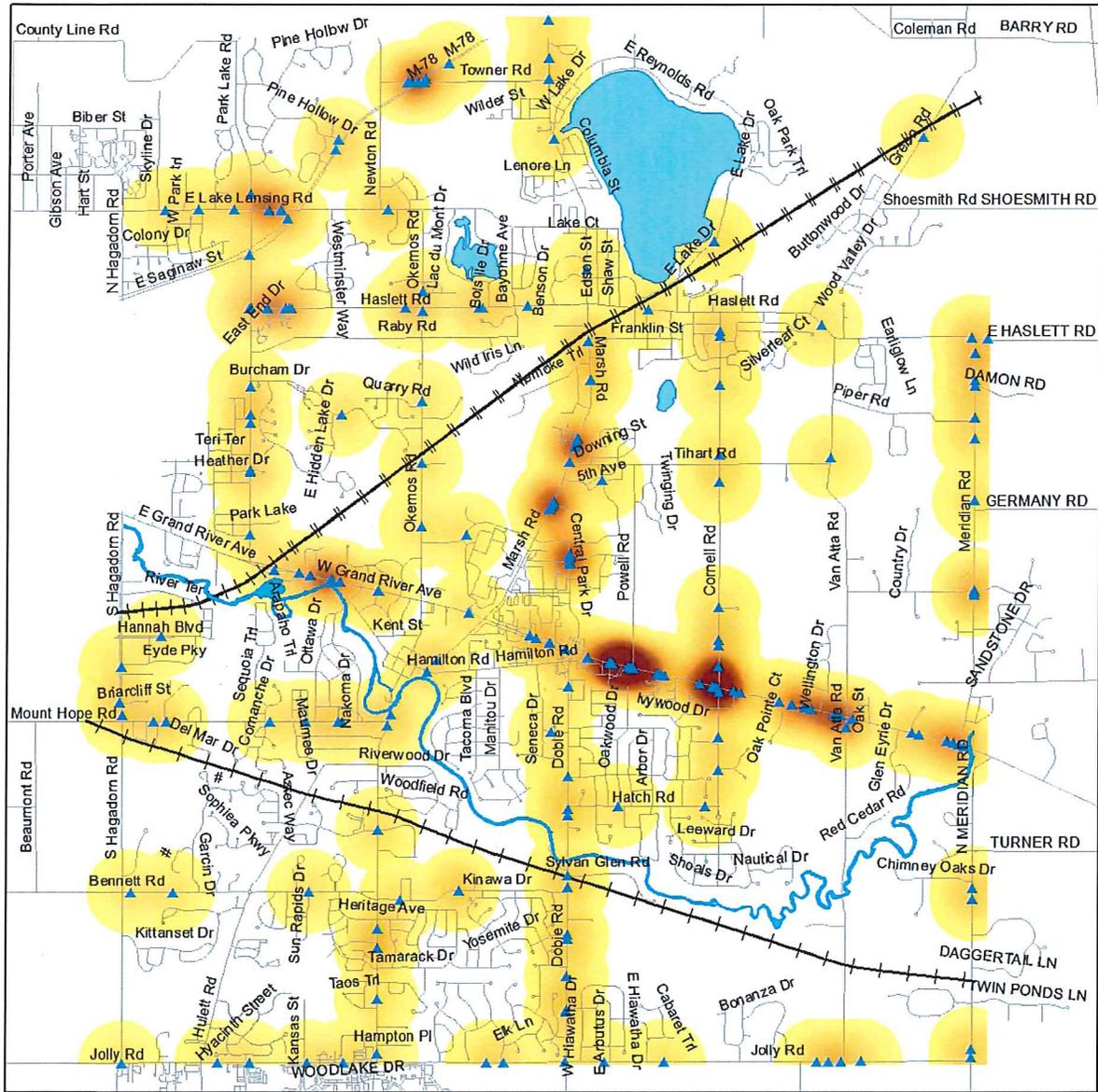
Deer Harvested per Property Designation:

1. Park	45
2. Land Preserve	56
3. "Other" non-park or preserve township	9
4. Private	22
5. County	27
TOTAL =	159

K. Recommendations for 2015 Regular Season Harvest

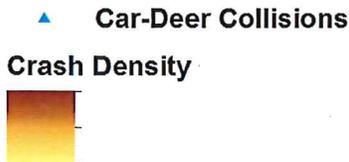
1. Do not expand the program to include any additional properties. (It is well established as is.)
2. Utilize the majority of the past hunters for the 2015 harvest.
3. Continue to organize volunteers for posting signs and transporting deer to processor.
4. Continue to work with communications department to improve press releases and township website postings informing the public of managed hunt.
5. Continue to monitor and document data taken from deer exclosures to document browsed areas vs. non-browsed areas.
6. Continue to take advantage of alternative hunts that are available on public lands.
7. Continue to educate residents on the importance of not feeding deer.
8. Consider putting in place antler restrictions to limit antlered harvested deer to having at least 3 points on one side.

Appendix A: 2013 Car/Deer Collision density map.



2013

180 Collisions





2015

137 Collisions

(This data was taken from the MSP "Traffic Crash Reporting System – Crash Statistics Report Selection Criteria.")

Appendix B: 2014 Hunter Survey Results. 26/73 hunters responded to the survey request as of January 27, 2015.

2014 Meridian Township Deer Management - Hunter Survey

1. Please enter your contact information:

Answer Options	Response Percent	Response Count
Name:	100.0%	26
	<i>answered question</i>	26
	<i>skipped question</i>	0

Number	Response Date	Name:	Categories
1	Jan 27, 2015 5:40 PM	Layne Cameron	
2	Jan 27, 2015 5:38 PM	Larry Harb	
3	Jan 27, 2015 5:37 PM	Matt Delong	
4	Jan 27, 2015 5:36 PM	Nick Hallenbeck	
5	Jan 27, 2015 5:36 PM	Matt Prinz	
6	Jan 27, 2015 5:35 PM	Charlie Otlewski	
7	Jan 27, 2015 5:33 PM	Chad Huock	
8	Jan 27, 2015 5:32 PM	Zach Archibald	
9	Jan 27, 2015 5:31 PM	Matt Foreman	
10	Jan 22, 2015 10:12 PM	Scott Goldammer	
11	Jan 19, 2015 9:03 PM	Christopher Wilcox	
12	Jan 17, 2015 4:36 PM	Scott Vercruysse	

	PM	
	Jan 16,	
	2015	
13	11:15 PM	Justin Cook
	Jan 15,	
	2015 4:41	
14	PM	Marv Johansen
	Jan 15,	
	2015 8:55	
15	AM	Jeff speer
	Jan 15,	
	2015 2:31	
16	AM	Zach Archibald
	Jan 14,	
	2015	
17	10:07 PM	Robert Alexander
	Jan 14,	
	2015 9:37	
18	PM	Tom Cannon
	Jan 14,	
	2015 7:37	
19	PM	Max Miller
	Jan 14,	
	2015 7:07	
20	PM	Lee Colony
	Jan 14,	
	2015 7:04	
21	PM	kim emery
	Jan 14,	
	2015 6:21	
22	PM	sk56busch@gmail.com
	Jan 14,	
	2015 6:21	
23	PM	Brian Watts
	Jan 14,	
	2015 5:56	
24	PM	Robert Fortino
	Jan 14,	
	2015 5:49	
25	PM	Nick Jugan
	Jan 14,	
	2015 5:46	
26	PM	Thomas Porter

2. Which property were you assigned to hunt?

Answer Options	Response Percent	Response Count
1 - Northwest Land Preserve	11.5%	3
2 - Northridge Land Preserve	0.0%	0
3 - Forest Grove Land Preserve	0.0%	0
4 - Meridian Transfer Station Property	0.0%	0
5 - Meridian Central Wetland Land Preserve	0.0%	0
6 - Hubbel Land Preserve	3.8%	1
7 - Central Meridian Uplands Land Preserve	3.8%	1
8 - Central Park	19.2%	5
9 - Tihart/Cornell Wetland Land Preserve	3.8%	1
10 - Davis/Foster Land Preserve	7.7%	2
11 - Red Cedar Glen Land Preserve	3.8%	1
12 - Central Park Drive/Okemos Road (SE Corner)	0.0%	0
13 - Ted Black Woods Park	7.7%	2
14 - Southwest Meridian Uplands Land Preserve	3.8%	1
15 - Sower Woods Land Preserve	0.0%	0
16 - Red Cedar Natural Area Park	7.7%	2
17 - Meridian Riverfront Park (Legg, Eastgate, Harris Nature Center)	7.7%	2
18 - Red Cedar River East Land Preserve	3.8%	1
19 - Towner Road Park	3.8%	1
20 - Lake Lansing Park North	15.4%	4
21 - Ingham County Farm	7.7%	2
22 - Adjacent	0.0%	0

Private Lands		
	<i>answered question</i>	26
	<i>skipped question</i>	0

3. Did you encounter any problems with the property that you were assigned? (For example, tampering with your bait pile or tree stand, unauthorized hunters). If your answer is yes, please elaborate.

Answer Options	Response Percent	Response Count
Yes	7.7%	2
No	96.2%	25
Comments		3
	<i>answered question</i>	26
	<i>skipped question</i>	0

#	Response Date	Comments	Categories
1	Jan 27, 2015 5:37 PM	Unleashed dogs	
2	Jan 27, 2015 5:35 PM	Dogs and dog walkers standing on bait pile	
3	Jan 14, 2015 9:37 PM	I also hunted late season at Riverfront as in past years. No problems there either	

4. Do you feel that the appropriate number of hunters were assigned to the property that you were hunting?

Answer Options	Response Percent	Response Count
Too Many	7.7%	2
Adequate	96.2%	25
Too Few	0.0%	0
	<i>answered question</i>	26
	<i>skipped question</i>	0

5. Would you be in favor of an antler restriction that would require harvested antlered deer to have at least 3 points to one side?

Answer Options	Response Percent	Response Count
Yes	46.2%	12
No	53.8%	14
	<i>answered question</i>	26
	<i>skipped question</i>	0

6. Were you satisfied with the Archery Workshop that was offered at the Michigan State University Demmer Center? (If you were required to attend this year.)

Answer Options	Response Percent	Response Count
Yes	57.7%	15
No	0.0%	0
N/A	42.3%	11
Comments		0
<i>answered question</i>		26
<i>skipped question</i>		0

7. Do you have any suggestions to improve future deer harvests?

Answer Options	Response Count
	13
<i>answered question</i>	13
<i>skipped question</i>	13

Number	Response Date	Response Text	Categories
1	Jan 27, 2015 5:38 PM	Help with the cost of hunting	
2	Jan 27, 2015 5:37 PM	Earlier approval for better stand locations and scouting	
3	Jan 27, 2015 5:35 PM	At some point the buck population will be significant making them travel further looking for does thus increasing issues with cars and trucks	
4	Jan 19, 2015 9:03 PM	NO	
5	Jan 16, 2015 11:15 PM	Antler restrictions would be a great improvement!!	
6	Jan 15, 2015 2:31 AM	Let us keep more deer	
7	Jan 14, 2015 9:37 PM	I would be in favor of upping the requirements before hunters can tag an antlered deer.	
8	Jan 14, 2015 7:04 PM	have jeff spear stop shooting them before they cross the river	
9	Jan 14, 2015 6:21 PM	Allow all deer to be taken. Bucks and doe.	
10	Jan 14, 2015 6:21 PM	Wouldn't change a thing. I appreciate the opportunity to participate in the program.	

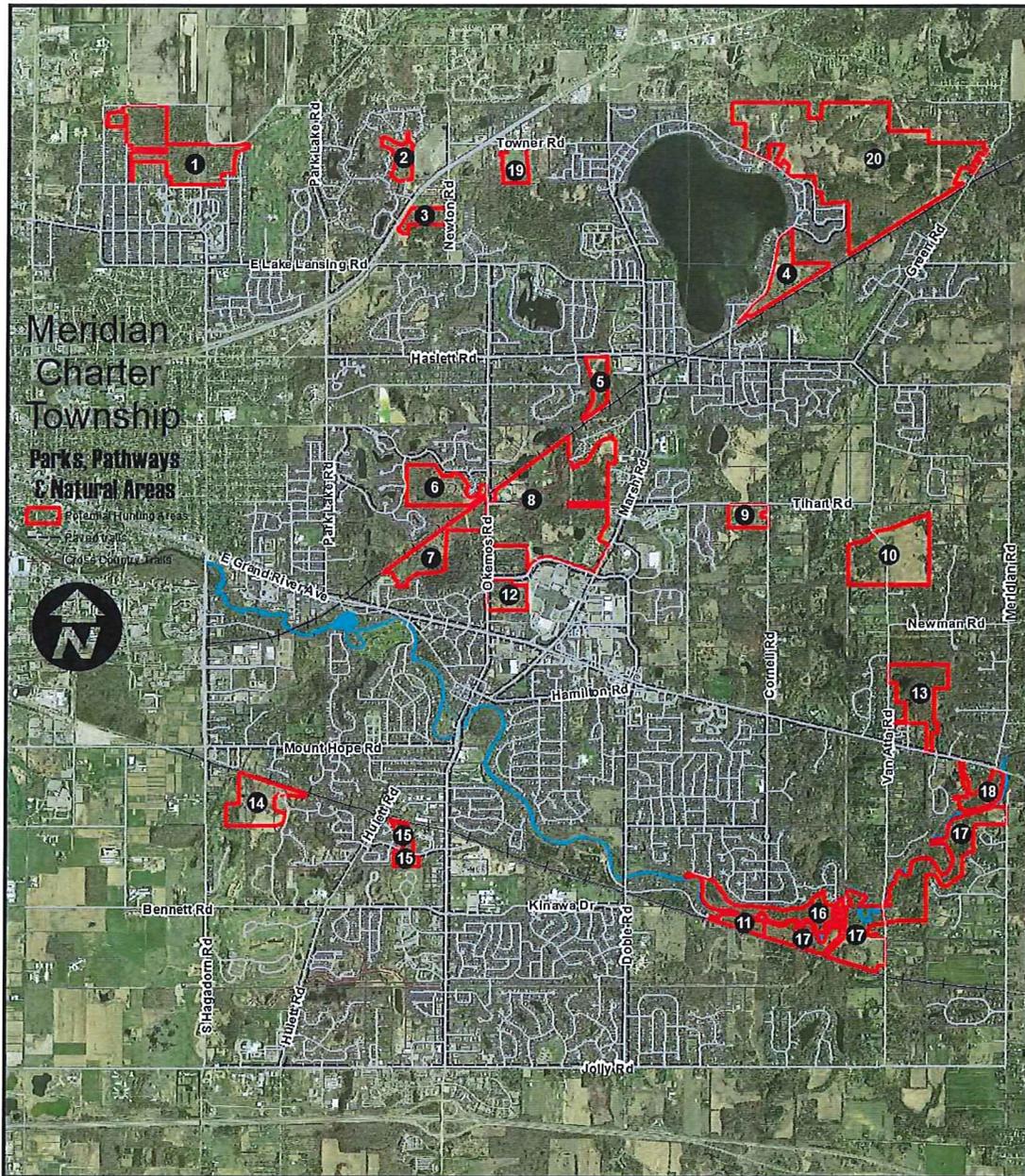
- 11 Jan 14, 2015 5:56 PM Maybe have a larger area for each hunter.
- 12 Jan 14, 2015 5:49 PM If possible, get the hunting assignments out a little sooner so hunters can have more time to scout. Other than that it's a great program and I'm happy to be apart of it.
- 13 Jan 14, 2015 5:46 PM After the hunting season got well underway, deer became more nocturnal or seen further away from established stands. Please re-consider offering limited muzzle loader or small, strait-walled center fire (i.e. pistol rounds) in applicable MI-DNR seasons for harvests at slightly longer ranges.

8. The program offered different options for reporting participation and deer taken this year; email, text or the Facebook group. Do you think this change made reporting more efficient?

Answer Options	Response Percent	Response Count
Yes	100.0%	26
No	0.0%	0
Comments		8
<i>answered question</i>		26
<i>skipped question</i>		0

Number	Response Date	Comments	Categories
1	Jan 27, 2015 5:40 PM	This was the best improvement. It created a network, a community, and a data source.	
2	Jan 27, 2015 5:37 PM	Text and email were great	
3	Jan 27, 2015 5:36 PM	Easier to remember	
4	Jan 27, 2015 5:31 PM	I really liked the Facebook, wish more of the hunters used it.	
5	Jan 22, 2015 10:12 PM	This was much more user friendly. The FB page was great and I chose to use to the text option to report hunting times.	
6	Jan 14, 2015 7:04 PM	much better way of doing it	
7	Jan 14, 2015 6:21 PM	Communication has been excellent this year on all levels especially the new options text / Facebook.	
8	Jan 14, 2015 5:46 PM	I especially liked the Facebook option as I was able to see who else was active on Foster/Davis. Since we knew where our stands were located, we could adjust our hunting to not impede other hunters.	

Appendix C: 2014 Deer Management Areas



Area Name	Acreage	Area Name	Acreage
1 Northwest Land Preserve	125	11 Red Cedar Glen Preserve	14
2 Northridge Land Preserve	25	12 Central Park Drive/Okemos Road (SE Corner)	28.5
3 Forest Grove Land Preserve	25	13 Ted black Woods Park	74
4 Meridian Transfer Station Property	50.6	14 Southwest Meridian Uplands Land Preserve	60
5 Meridian Central Wetland Land Preserve	25	15 Sower Woods Land Preserve	18
6 Hubbel Land Preserve	58	16 Red Cedar Natural Area	56
7 Central Meridian Uplands Land Preserve	60	17 Meridian Riverfort Park	204.5
8 Central Park	237	18 Red Cedar River East Land Preserve	25
9 Tihari/Cornell Wetland Land Preserve	21	19 Towner Road Park	22
10 Davis/Foster Land Preserve	109	20 Lake Lansing Park North	360

Meridian Township
2014 Proposed
Deer Management Areas



Meridian Township Deer Management - Summary

2014 Regular Season (Oct – Dec) & 2015 Special Season (Jan – Feb)



	TOTAL	ANTLERLESS	ANTLERED
1 - Northwest Land Preserve	12	10	2
2 - Northridge Land Preserve	0		
3 - Forest Grove Land Preserve	3	3	
4 - Meridian Transfer Station	5	5	
5 - Meridian Central Wetland Preserve	3	2	1
6 - Hubbell Land Preserve	8	8	
7 - Central Meridian Uplands Land Preserve	2	2	
8 - Central Park	21	19	2
9 - Tihart/Cornell Wetland Land Preserve	2	2	
10 - Davis/Foster Land Preserve	12	11	1
11 - Red Cedar Glen Land Preserve	3	2	1
12 - Central Park Drive/Okemos Rd	4	3	1
13 - Ted Black Woods	6	4	2
14 - Southwest Meridian Uplands Land Preserve	7	7	
15 - Sower Woods Land Preserve	2	2	
16 - Red Cedar Natural Area	8	8	
17 - Meridian Riverfront Park	8	7	1
18 - Red Cedar River East Land Preserve	2	2	
19 - Towner Road Park	1	1	
20 - Lake Lansing Park North (Ingham County)	15	13	2
21 - Ingham County Farm (Ingham County)	12	10	2
TOWNSHIP & COUNTY PROPERTY TOTAL	128	113	15
ADJACENT PRIVATE LAND TOTAL	22	20	2
TOTAL	159	142	17

	Total Hunters	Properties Hunted	Deer Harvested	Reported Deer-Car Collisions
2011	25	7	43	152
2012	50	18	90	153
2013	60	20	127	180
2014/ 2015	73/30	21/19	150/9 = 159	137

1,650 pounds of venison donated through Michigan Sportsmen Against Hunger, which is the equivalent of 8,250 meals.

7-A

TOWNSHIP BOARD MEETING

REPORTS

April 02, 2015

TREASURER'S REPORT

Collections

Distributions

Investments

**DELINQUENT PERSONAL PROPERTY TAX COLLECTION TOTALS FOR 2010,
2011, 2012, 2013 & 2014 TAX YEARS**

COLLECTED IN 2015 (TO 04-01-15)	\$	10,804.81
COLLECTED IN 2014	\$	60,963.64
TOTAL REMAINING COLLECTIBLE	\$	109,525.30

TOTAL 2014 TAX YEAR COLLECTIONS

\$ 82,273,284.74

2014 TAX YEAR DISTRIBUTION TOTALS

STATE EDUCATION TAX	\$	9,158,235.48
HASLETT SCHOOLS	\$	4,964,530.70
OKEMOS SCHOOLS	\$	13,894,158.42
WILLIAMSTON SCHOOLS	\$	343,712.34
EAST LANSING SCHOOLS	\$	2,122,884.00
INGHAM INTERMEDIATE SCHOOL DISTRICT	\$	9,170,086.88
INGHAM COUNTY	\$	16,277,899.76
CATA	\$	4,543,041.61
CADL	\$	2,356,929.93
LCC	\$	5,752,204.00
MERIDIAN TOWNSHIP OPERATING	\$	6,342,402.98
MERIDIAN SPECIAL MILLAGES	\$	5,494,035.78
MERIDIAN TOWNSHIP ADMIN	\$	802,969.63
MERIDIAN TOWNSHIP DDA OF OKEMOS	\$	15,782.19
INGHAM CO LANDBANK-BROWNFIELD DOUGLAS J	\$	3,050.38
TOTAL DISTRIBUTION:	\$	81,241,924.08

CURRENT FIXED MATURITY INVESTMENTS

Maturity	Fund	Investment	Principal	Purc Date	Int. Rate	Certificate
06/25/15	general fund	Flagstar CDARS	500,373.87	06/26/14	0.3494%	1016776307
01/22/16	general fund	Mercantile	241,422.59	12/22/14	0.5400%	31700
10/01/27	general fund	DDA Loan	199,500.00	08/05/10	3.00%	
12/20/27	general fund	Federal Home Loan (MBS)	125,000.00	12/31/12	2.90%	313381JA4
12/27/27	general fund	Federal Home Loan (MBS)	125,000.00	12/31/12	2.25%	313381FM2
			<u>1,191,296.46</u>			
03/12/15	land pres	Mason State Bank	504,400.06	03/12/14	0.50%	1-3599
06/27/19	land pres	Bank of Holland (MBS)	150,000.00	07/12/12	1.35%	062649XV5
12/20/27	land pres	Federal Home Loan (MBS)	100,000.00	12/31/12	2.90%	313381JA4
			<u>754,400.06</u>			
05/23/23	land pres res	Fed Home Loan (MBS)	330,000.00	05/07/13	1.75%	3133832Q3
06/20/24	land pres res	Wells Fargo (MBS)	75,000.00	06/20/12	2.00%	94986TKM8
12/27/27	land pres res	Fed Home Loan (MBS)	225,000.00	12/31/12	2.25%	313381FM2
02/15/28	land pres res	Fed Home Loan (MBS)	245,000.00	01/26/15	3.00%	3133823E1
			<u>875,000.00</u>			
06/17/15	twp imp rev	Mason State Bank	254,356.39	09/17/14	0.30%	1-3596
			<u>254,356.39</u>			

Total Fixed Investments \$ 3,075,052.91

CURRENT NON-FIXED INVESTMENTS

2/28/2015

PURCH. DATE	FUND ACCOUNT NUMBER	INVESTMENT	PRINCIPAL	CURRENT RATE	INVESTMENT TYPE
8/1/2002	GF RMB-005463	MBS	\$ -	0.00%	money market
5/12/2008	GF 0289-0001	MBIA Class	\$ 613,385.44	0.10%	money market
5/20/2009	GF 367213-06	MSU Fed. CU	\$ 5.00	0.00%	savings
5/28/2009	GF 367213-26	MSU Fed. CU	\$ 2,228,845.08	0.25%	money market
11/24/2014	GF 7167596266	Fifth Third Bank	\$ 100.00	0.00%	checking
11/24/2014	GF 7167596274	Fifth Third Bank	\$ 1,002,626.50	1.00%	savings
Total			\$ 3,844,962.02		
8/1/2002	LP RMB-007923	MBS	\$ 171.99	0.00%	money market
4/16/2003	LP 349977489	Flagstar	\$ 101,523.75	0.35%	liquid savings
5/20/09	LP 367213-20	MSU Fed. CU	\$ 493.00	0.00%	money market
9/13/2013	LP 1153251051	Huntington	\$ 502,186.69	0.30%	money market
Total			\$ 604,375.43		
8/1/2002	LP-R RMB-008103	MBS	\$ 3,675.00	0.00%	money market
1/16/2009	LP-R 7602000113	Horizon	\$ 949,125.03	0.30%	money market
5/20/2009	LP-R 367213-21	MSU Fed. CU	\$ 672,334.01	0.25%	money market
11/27/09	LP-R 5478-7813	Wells Fargo	\$ -	0.00%	money market
Total			\$ 1,625,134.04		
8/1/2002	PM RMB-008145	MBS	\$ -	0.00%	money market
9/30/2008	PM 0289-0007	MBIA CLASS	\$ -	0.00%	money market
3/27/2014	PM 112832292	Flagstar	\$ 402,314.33	0.50%	liquid savings
Total			\$ 402,314.33		
8/1/2002	SF RMB-007907	MBS	\$ -	0.00%	money market
1/8/2009	SF 340342006	Flagstar	\$ 5.48	0.00%	public funds savings
6/23/2010	SF 7602000278	Horizon	\$ 10.00	0.00%	money market
Total			\$ 15.48		
12/1/2009	PA RMB-027657	MBS	\$ -	0.00%	money market
11/27/09	PA 5765-6311	Wells Fargo	\$ -	0.00%	money market
Total			\$ -		
4/18/2013	FC 7602000100	Horizon	\$ 3,067,931.06	0.30%	money market
Total			\$ 3,067,931.06		
2/8/2013	TA 0289-0003	MBIA Class	\$ -	0.00%	money market
Total			\$ -		
8/1/2002	WF RMB-007915	MBS	\$ -	0.00%	money market
5/22/2009	WF 0289-0005	MBIA Class	\$ 56.74	0.00%	money market
11/29/10	WF 367213-23	MSU Fed. CU	\$ 2,835.25	0.20%	money market
09/13/13	WF 1153251064	Huntington	\$ 502,186.69	0.30%	money market
Total			\$ 505,078.68		

Total Non-Fixed Investments \$ 10,049,811.04

Total Fixed and Non-Fixed Investments \$ 13,124,863.95

FIXED MATURITY INVESTMENT TRANSACTIONS FOR FEBRUARY 2015

NON-FIXED INVESTMENT TRANSACTIONS FOR FEBRUARY 2015

2/4/2015	LAND PRESERVATION RESERVE		
	Ach'd funds from MBS money market to PNC checking	\$	4,792.50
2/4/2015	LAND PRESERVATION		
	Ach'd funds from MBS money market to PNC checking	\$	171.99

Bank	Amount Fixed	Amount Non-Fixed	Total Investment
Horizon	\$ -	\$ 4,017,066.09	\$ 4,017,066.09
Flagstar	\$ 500,373.87	\$ 503,843.56	\$ 1,004,217.43
MBS	\$ 1,375,000.00	\$ 3,846.99	\$ 1,378,846.99
MBIA Class	\$ -	\$ 613,442.18	\$ 613,442.18
Mason State Bank	\$ 758,756.45	\$ -	\$ 758,756.45
MSU Federal CU	\$ -	\$ 2,904,512.34	\$ 2,904,512.34
Wells Fargo	\$ -	\$ -	\$ -
Mercantile	\$ 241,422.59	\$ -	\$ 241,422.59
Huntington	\$ -	\$ 1,004,373.38	\$ 1,004,373.38
Fifth Third Bank	\$ -	\$ 1,002,726.50	\$ 1,002,726.50
DDA Loan	\$ 199,500.00	\$ -	\$ 199,500.00
Totals	\$ 3,075,052.91	\$ 10,049,811.04	\$ 13,124,863.95
% of total investment	23.42921741	76.57078259	100

Each investment institution has received and signed the Meridian Charter Township Investment Policy and Agreement to Comply.

The signed agreement specifies that they are adhering to Public Act 20.

**CLERK'S OFFICE
BOARD COMMUNICATIONS
APRIL 7, 2015**

Board Information (BI)

Sandy Otto

From: Lakeview Apartments <lakeview48840@gmail.com>
Sent: Tuesday, March 17, 2015 4:36 PM
To: Board
Subject: Concern about road conditions on Bois Ile Drive
Attachments: Bois Ile Road Conditions (3).jpg; Bois Ile Road Conditions (2).jpg; Bois Ile Road Conditions.jpg

Meridian Township Board

5151 Marsh Rd.

Okemos, MI 48864

March 17, 2015

To whom it may concern,

My name is Samantha, and I am the property manager at Lakeview Apartments in Haslett. I am writing on the behalf of the community as they have voiced their concern over the deteriorating road conditions on Bois Ile Drive.

I have attached pictures of Bois Ile Drive at the intersection of Lake Lansing Road. The terrible winters over the past few years have really done a number on the road and the patches are no longer helping as they, too, have deteriorated.

I am asking that you please consider fixing this issue for us as soon as possible so there is no further damage to our residents' vehicles. If you are not the right person to be contacting, would you please forward this on to the correct department?

Feel free to contact me if you have any questions.

APR 07 2015

BI-1

Thank you for your time,

APR 07 2015

Samantha VanBrunt

Property Manager

Lakeview Apartments

5984 Bois Ile Dr. #1B

Haslett, MI 48840

(517) 339-3303/ lakeview48840@gmail.com

www.lakeviewapartmentshaslett.com

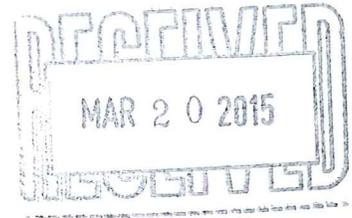






NOW
LEASING
LAKESIDE LIVING
517-339-3303

LAKEVIEW
APARTMENT
339-3303



To Whom It May Concern:

We are submitting a request to build a 128 square foot deck on the second floor of our home at 4303 Tacoma Blvd, Okemos, Michigan. We are aware that our home is in the flood plain and that we must submit an application in order to build our deck. The deck would be positioned next to another deck that also runs along the back of our home. A brick patio covers the entire area (and then some) below where the proposed deck would be built. Two posts would be put in to support the deck which is the only building material that would be added to the flood plain (unless a third post would be required by the contractor). We are requesting an exemption to the Special Use Permit fee. We understand that this fee is used to publish the proposed building addition, and that members of the community would weigh in on our proposed project, but we feel that this project is very minor, and does not add or take away from any of our neighbors view. In addition, we would be willing to go door to door and gather signatures to support our project if necessary. We understand that Meridian Township believes in preserving and protecting land and that is one of the reasons that we moved from East Lansing to Okemos. We are very environmental and we do not feel that these supportive posts to a second story deck would compromise the river in any way.

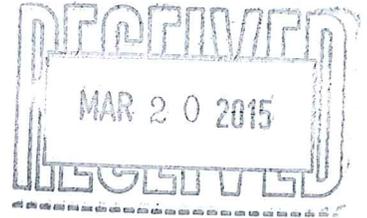
Thank you for your time and consideration in this matter.

Holly Triestram
Robert Dorner
4303 Tacoma Blvd
Okemos, Mi 48864
(517) 347-6952

APR 07 2015

BI-2

APR 07 2015



April 14, 2015

Dear Township Board Members,

I am humbly requesting a waiver for the filing fee for the Special Use Permit necessary to build a 10 by 16 foot deck off of the second story of our home at 4303 Tacoma Blvd. The cost of the fee is one fifth of the project total. I had understood that part of that fee was to publish locally so that neighbors within a certain area opposing the project could protest. I had gone to all of the neighbors and asked them if they did not object to the project if they would sign off. I sent this document to Meridian Township believing at the time that that would suffice as a letter to avoid the fee.

I am including the a copy of the original letter that asked for an exemption of the Special Use Permit fee.

Thank you for your time and attention in this matter.

Holly Triestram

A handwritten signature in cursive script that reads "Holly Triestram".

4303 Tacoma Blvd
Okemos, Mi 48864

APR 07 2015

BI-3

APR 07 2015

Sandy Otto

From: Mark Cunningham <cunghm@hotmail.com>
Sent: Monday, March 23, 2015 10:16 PM
To: Board
Subject: Soliciting Problem in Okemos Square

Dear Board Members:

About 8:30 Monday 3/23, our doorbell rang. A young man in a reflective vest with "Weed Man" on it was on our porch. He had a clipboard. I opened the door and he proceeded to offer me a "free estimate" (for lawn treatment...). When I said, "no thank you", he continued with the sales pitch, implying there was no commitment to giving our name, etc.... The young man was polite enough and desisted when I said, more clearly, "No, thank you." Frankly, when sales people are on your front porch at night, this is pushing it...

I took a walk around the neighborhood a few minutes later. I noticed a white van parked with the engine running and saw two young men in similar "Weed Man" reflective vests, obviously going door to door. I spoke briefly with a police officer who drove by soon after and she explained that this business had a permit to solicit until 9:00 P.M.

My complaint is that, in general, it is too late in the day to be bothered by salespeople, in any season, both in terms of a reasonable expectation of privacy and in terms of security concerns. (Anyone can put on a reflective vest and come knocking on one's door...). I am concerned about my family's security; there are occasions when I am working late at MSU and am not home.

This is the second time I have seen the "Weed Man" crew in action. Some time last fall, I saw a white van let off two young people with similar reflective vests (conferring what some might think is a veneer of legitimacy). I was working in my garage with the door open and when one approached me, I made it clear that I was NOT interested.

If Meridian township permits this kind of soliciting until 9:00, I would suggest that this is simply too late in the day and the township ordinance needs to be changed. If the permit is specific to the business in question, I suggest that their permit be reviewed. For my part, I intend to post a "no soliciting" sign as a response to this incident. This is regrettable because on occasion kids from the high school or the neighborhood will promote various causes or events and I have no problem with that.

I appreciate your consideration in this matter,

Sincerely,

Mark Cunningham
2376 Graystone Drive
Okemos 48864

APR 07 2015

BI-4

APR 07 2015

PROPOSED BOARD MINUTES

PROPOSED MOTION:

Move to approve and ratify the minutes of the March 17, 2015 Regular Meeting as submitted.

ALTERNATE MOTION:

Move to approve and ratify the minutes of the March 17, 2015 Regular Meeting with the following amendment(s): [insert amendments].

**MARCH 17, 2015
REGULAR MEETING**

CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD REGULAR MEETING - DRAFT -
5151 Marsh Road, Okemos, MI 48864-1198
853-4000, Town Hall Room
TUESDAY, MARCH 17, 2015 5:00 P.M.

PRESENT: Supervisor LeGoff, Clerk Dreyfus, Treasurer Brixie, Trustees Scales, Styka, Veenstra, Wilson

ABSENT: None

STAFF: Township Manager Frank Walsh, Assistant Township Manager/Director of Public Works Derek Perry, Director of Public Works and Engineering Ray Severy, Director of Community Planning & Development Mark Kieselbach, Fire Chief Fred Cowper, Director of Parks & Recreation LuAnn Maisner, Director of Human Resources Joyce Marx

1. CALL MEETING TO ORDER

Supervisor LeGoff called the meeting to order at 5:00 P.M.

2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS

Supervisor LeGoff led the Pledge of Allegiance.

3. ROLL CALL

The secretary called the roll of the Board.

4. CLOSED SESSION

A. Litigation

Trustee Scales moved to go into closed session to consult with the Township's attorney regarding trial or settlement strategy in connection with specific pending litigation because an open meeting would have a detrimental financial effect on the litigating or settlement position of the Township. Seconded by Trustee Styka.

Board discussion:

- Board member preference for the Board to be briefed on the lawsuit in open session for the benefit of the public

ROLL CALL VOTE: YEAS: Trustees Scales, Styka, Wilson, Supervisor LeGoff, Treasurer Brixie, Clerk Dreyfus

NAYS: Trustee Veenstra

Motion carried 6-1.

The Board adjourned to the Upstairs Conference Room for a closed session.

Trustee Scales moved to return to open session. Seconded by Trustee Styka.

VOICE VOTE: Motion carried unanimously.

Supervisor LeGoff reconvened the meeting at 6:05 P.M.

Trustee Scales moved to authorize our attorney to move forward as recommended in closed session. Seconded by Trustee Styka.

ROLL CALL VOTE YEAS: Trustees Scales, Styka, Veenstra, Supervisor LeGoff, Treasurer Brixie, Clerk Dreyfus, Trustee Wilson

NAYS: None

Motion carried unanimously.

5. JOINT MEETING WITH LOCAL GOVERNMENTS AND SCHOOL DISTRICTS

Supervisor LeGoff opened the Joint Meeting and the following guests introduced themselves:

Capital Area Transportation Authority
Debbie Alexander, Assistant Executive Director

City of East Lansing
Marie Wicks, City Clerk

City of Williamston
Alan Dolley, City Manager

Delta Township
Dennis Fedewa, Trustee

East Lansing Public Schools
Nell Kuhnmuensch, East Lansing Board of Education President

Ingham County Board of Commissioners
Deb Nolan, District 12 Commissioner

Ingham County Road Department
William Conklin, Managing Director

Okemos Public Schools
Dr. Catherine Ash, Superintendent

Williamston Township
Mickey Martin, Supervisor

Board members and guests discussed the following:

- Regional inconsistency in the Ingham County Road Department's (ICRD) approach to planting of trees in the rights of way
- Need for a regional approach at the county level relative to its standards for planting trees in the rights of way along the Grand River Corridor to promote non-motorized transportation
- Delta Township's number one priority is to enhance its East Saginaw corridor
- Preference for continuity among the corridor to avoid clear demarcation between municipalities
- Ingham County Service Committee discussed trees in the rights of way, but the request by Meridian Township for a variance was subsequently withdrawn
- Ingham County must balance desires of the municipalities with functionality of the road system for orderly and safe movement of traffic
- Street trees and street furniture which convey a message to the driver to slow down are more typically found in central business districts than on higher speed multi-lane thoroughfares (e.g., Marsh Road)
- Street trees exist on road types such as Newman Road
- Concern by Okemos Public Schools for pedestrian safety and security on Kinawa Drive near Kinawa and Chippewa Middle Schools
- Meridian Township Police as a resource for safety in Okemos school buildings
- Appreciation for snow removal on streets, sidewalks and pathways for Okemos school children
- Delta Township search for a Township Manager who focuses on regionalism
- Delta Township expansion of its current trail system for connectivity
- Engagement with other municipalities for strategic planning in a coordinated fashion
- Importance of holding a joint meeting to foster regionalism
- Appreciation for the contract between the City of Williamston and Meridian Township's Parks and Recreation for Williamston's recreation services
- Recreation services contract also benefits the surrounding townships of Williamston as it serves the entire school district

- Williamston sold its 1500 Building (which previously housed the DPW and police departments) to an individual turning the building into a microbrew pub and restaurant
- Williamston Police Department relocated to a new building downtown next to City Hall
- Appreciation for road resurfacing in Williamstown Township
- Williamstown Township appreciation for the joint police service agreement with Meridian Township
- Suggestion for a Joint Planning Committee of Williamstown and Meridian Townships
- Ingham County working on three (3) main regional issues: bus rapid transit (BRT), Michigan Avenue “look” to make the area a showpiece, trails and connectivity
- Offer by Ingham County Commissioners representing Meridian Township to work with the Township to draft an ordinance or resolution regarding street trees: County Commissioner Banas sits on the County Services Committee
- State work group report released on March 15th regarding local control of urban farming
- Work group preference for the creation of an urban farm act
- Multi-modal station under construction with occupancy expected in early July, 2015
 - Reduction in parking to complete site work and demolition of existing building followed by construction of a parking facility for approximately 120 parking spaces
 - Taxi cab holding area to be built near the inner city bus boarding area
- Delta Redi-Ride modeled after Meridian’s urban based Redi-Ride Program
- BRT project:
 - Traffic analysis (8 models of the roadway) expected to be brought before the Steering and Technical Committees by the end of the month
 - Alignment decision by the Board of Directors between Bogue Street and 127 (double lane running along the south side curb buffered by a median or one westbound lane center running and one eastbound lane south side curb running)
 - Remainder of the BRT would be center running with a few exceptions
 - Draft environmental documents will be submitted in mid-May to the Federal Transit Administration (FTA) who will share with the Federal Highway Administration (FHA) and Michigan Department of Transportation (MDOT)
 - Public hearings expected to be held in Fall of 2015
 - Expectation to have an environmental clearance decision by year end
 - Snow removal for the dedicated lanes has not yet been discussed
- Working with neighboring communities to maintain continuity along Michigan Avenue/Grand River Corridor
- Request from the Superintendent of Haslett Public Schools for the Township to continue to provide affordable housing to young families
- TA Forsberg to present the proposed Okemos Pointe project to the Okemos Board of Education at its April 13th Meeting
- Example of regionalism through hosting of elections when there is “overlap” in school districts
- Urban Services Management Area (USMA) as a tool for managing growth in a region
- Many jurisdictions represented at this meeting have adopted a USMA

6. PRESENTATION

- A. City Clerk Marie Wicks, City of East Lansing – Greater Lansing Taxi Authority (GLTA)
 Clerk Wicks offered history on the need for taxi cab regulation which led to creation of the Greater Lansing Taxi Authority (GLTA).

Board and presenter discussion:

- Safety issues over the taxi stands and obstruction of traffic
- Independent taxi drivers fight with one another over fares
- City of East Lansing, by resolution, declared a moratorium on additional taxi cab companies and individual companies adding vehicles
- Uber has added its presence to the competition in an already oversaturated taxi cab market
- Large use of taxis by college students has led to an underserved market in the greater Lansing area (hotels, etc.)
- Focus of the GLTA is to provide service to lesser served communities within the greater Lansing area

- GLTA has been adopted by both Lansing and East Lansing City Councils through articles of incorporation and municipal cooperation agreement
- Tickets have been written with regularity to individuals driving a licensed taxi cab without a permit
- Driver permitting requires a background check and drug screening
- GLTA currently working with Michigan State University (MSU) to come under its umbrella
- Driver can drop off a fare at any regional destination
- Pickup point is the licensing body
- Lansing and East Lansing are the only members of the GLTA at the present time
- Meetings regarding the GLTA have been held with Delta, Delhi, Lansing and Meridian Townships as well as a meeting scheduled with MSU
- Lansing Airport currently performs its own licensing of taxi drivers
- Airport Authority and the Lansing Visitors and Convention Bureau are ex-officio members of the GLTA
- Airport Authority charges approximately \$500 per month for companies to pick up riders
- GLTA currently not dealing with Uber
- Rationale for GLTA to employ a three-cab requirement is to provide round the clock service and service a wider area in the region
- Currently there are many one car companies
- One-car companies would have the option to combine with other companies to meet the three-cab requirement
- Some cab companies are looking to expand their fleet, but the moratorium does not allow for it
- Uber cab drivers would register with GLTA but be licensed through Uber
- Uber is considered a transportation network company
- Definition of a taxi cab
- Taxi cab v. ride sharing network
- Penalty for Uber non-compliance is being ticketed for operating as a cab without a cab permit and all types of traffic violations

[Supervisor LeGoff recessed the meeting at 7:24 P.M.]

[Supervisor LeGoff reconvened the meeting at 7:38 P.M.]

7. PUBLIC REMARKS

Supervisor LeGoff opened and closed Public Remarks.

8. BOARD COMMENTS & REPORT

Trustee Scales reported his attendance at a presentation on forfeiture given by Cullen Harkness and held at the State Bar on March 6th. On that same day, he reported attending the Okemos High School Band Spaghetti Dinner Fundraiser. Trustee Scales attended the Haslett Boys Basketball Regional Finals last evening.

Trustee Styka reported his attendance at both the Okemos and Haslett School Board meetings on March 9th. He attended the media conference sponsored by HOMTV on March 12th, focusing on the branding and broadband sessions of the conference. Trustee Styka indicated he attended a meeting on March 13th regarding the crosswalk signal device on Kinawa Drive for Chippewa Middle School. He announced the Okemos Hockey Team made state semifinals. Trustee Styka reported this week is Fine Arts Week at Okemos Schools which culminates in the annual Collage Concert on Saturday.

Clerk Dreyfus reported his attendance at the March 6th workshop sponsored by the Michigan State University Center for Economic Development titled "Cultivating a Civil Society in an Era of Incivility." He also attended the March 5th Meridian Economic Development Corporation (EDC) meeting where discussions were held on locations for expansion of the Farmers Market, the Chinese New Year Celebration and administrative oversight of the Meridian Area Resource Center (MARC) transfer from the Meridian Area Business Association (MABA) to the EDC.

Trustee Veenstra addressed a communication in the packet regarding the stagnant number of students at MSU, while voicing concern with plans for a total of over 1,000 new beds for students in various apartment complexes. He spoke in support of community broadband. Trustee Veenstra believed the Board should have a greater voice in the BRT since it will traverse through Meridian Township. He noted his attendance at the March 11th Transportation Review Committee of Tri-County Regional Planning Commission (TCRPC) where discussion focused on whether to allow Delhi Township to transfer approximately \$1 million of Congestion Mitigation Air Quality (CMAQ) grant money to construction of a pathway.

Trustee Wilson announced the groundbreaking of the new central fire station on March 31st at 11:00 A.M.

9. APPROVAL OF AGENDA

Trustee Scales moved to approve the agenda as submitted. Seconded by Trustee Veenstra.

VOICE VOTE: Motion carried unanimously.

10. CONSENT AGENDA

Supervisor LeGoff reviewed the consent agenda.

Trustee Veenstra moved to adopt the Consent Agenda. Seconded by Treasurer Brixie.

ROLL CALL VOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,
Treasurer Brixie, Clerk Dreyfus
NAYS: None
Motion carried unanimously.

A. Communications

Trustee Veenstra moved that the communications be received and placed on file, and any communications not already assigned for disposition be referred to the Township Manager or Supervisor for follow-up. Seconded by Treasurer Brixie.

ROLL CALL VOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,
Treasurer Brixie, Clerk Dreyfus
NAYS: None
Motion carried unanimously.

B. Minutes

Trustee Veenstra moved to approve and ratify the minutes of the Regular Meeting. Seconded by Treasurer Brixie.

ROLL CALL VOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,
Treasurer Brixie, Clerk Dreyfus
NAYS: None
Motion carried unanimously.

C. Bills

Trustee Veenstra moved that the Township Board approve the Manager's Bills as follows:

Common Cash	\$ 222,790.67
Public Works	\$ 238,744.17
Total Checks	\$ 461,534.84
Credit Card Transactions	\$ 10,171.71
Total Purchases	<u>\$ 471,706.55</u>
ACH Payments	<u>\$ 622,368.03</u>

Seconded by Treasurer Brixie.

ROLL CALL VOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,
Treasurer Brixie, Clerk Dreyfus
NAYS: None
Motion carried unanimously.

(Bill list in Official Minute Book)

- D. Fire Department Promotion – Full-Time Firefighter
Trustee Veenstra moved to authorize the Fire Chief to promote part-time Firefighter Rebeckajo Lewis to a full-time firefighter position effective March 27, 2015. Seconded by Treasurer Brixie.

ROLL CALL VOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,
Treasurer Brixie, Clerk Dreyfus
NAYS: None
Motion carried unanimously.

- E. 2015 Order to Maintain Sidewalks, Special Assessment District No. 16 – **Resolutions #1 & #2**
(Set Public Hearing Date for April 21, 2015)
Trustee Veenstra moved to approve 2015 Order to Maintain Sidewalk Special Assessment District #16 – Resolutions #1 and #2, which tentatively approves the improvements and the cost estimates of proposed improvements and sets the date for a public hearing on April 21, 2015. Seconded by

ROLL CALL VOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,
Treasurer Brixie, Clerk Dreyfus
NAYS: None
Motion carried unanimously.

11. QUESTIONS FOR THE ATTORNEY (None)

12. HEARINGS

- A. Perry Road, Special Assessment District No. 42

Supervisor LeGoff opened the public hearing at 7:54 P.M.

Director Severy summarized the special assessment district as outlined in staff memorandum dated March 12, 2015.

Board discussion:

- Cost is determined by access to Perry Road

Supervisor LeGoff closed the public hearing at 7:56 P.M.

13. ACTION ITEMS

Supervisor LeGoff opened Public Remarks.

Matt Haggerty, Meyers & Meyers, 915 N. Michigan Avenue, Howell, outlined changes made to the revised site plans for the appeal of SUP #14111 dated February 16, 2015.

Supervisor LeGoff closed Public Remarks.

- A. Appeal of Special Use Permit #14111 – 2049 Grand River (Former Northwest Tire Site)
Treasurer Brixie moved [and read into the record] NOW THEREFORE BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby upholds the appeal and approves Special Use Permit #14111 (MF Okemos, LLC), to construct an approximate 5,900 square foot multi-tenant retail building with one drive-

through lane, subject to the following conditions:

1. Approval is based on application materials submitted by MF Okemos, LLC; site plan prepared by Westwood Professional Services, Inc., dated February 16, 2015 and building elevations prepared by Harriss Associates, LLC, dated October 17, 2014, subject to revisions as required.
2. Trees designated to be preserved as shown on the site plan shall be properly protected prior to the commencement of any demolition, grading, or construction activities. Any and all plant material that dies from moving, relocation or as a result of construction activities shall be replaced with a similar type and size of plant species, subject to the approval of the Director of Community Planning and Development.
3. A secondary means of egress shall be provided on the subject site so as to address circulation concerns of the Township Fire Department.
4. The final site plan, landscape plan, building elevations, building materials and colors, shall be subject to the approval of the Director of Community Planning and Development. Brick, stone or masonry products should cover no less than 60 percent of each building facade.
5. The applicant shall secure all applicable variances from the Zoning Board of Appeals.
6. The trash dumpster shall be enclosed on four sides; the enclosure (3 sides) shall be constructed with masonry products to match the building.
7. All mechanical, heating, ventilation, air conditioning, generators, and similar systems shall be screened from view by an opaque structure or landscape material selected to complement the building. Such screening is subject to approval by the Director of Community Planning and Development.
8. Site and building lighting shall comply with Article VII in Chapter 38 of the Code of Ordinances and shall be subject to the approval of the Director of Community Planning and Development. LED lighting shall be used where feasible.
9. Final utility, grading, and storm drainage plans for the site shall be subject to the approval of the Director of Public Works and Engineering and shall be completed in accordance with the Township Engineering Design and Construction Standards.
10. The applicant shall obtain all necessary permits, licenses, and approvals from the Michigan Department of Transportation, Ingham County Drain Commissioner, and the Township. Copies of all permits, licenses, and approval letters shall be submitted to the Department of Community Planning and Development.
11. Copies of the site plan information and construction plans for the project that exist in an AutoCAD compatible format shall be provided to the Township Engineering staff.

12. Any future modifications to the drive-through lane shall require a modification to Special Use Permit #14111.

Seconded by Trustee Wilson.

Board discussion:

- Appreciation to the appellant for addressing the concerns of the Board and Planning Commission in the revised site plan
- Appreciation that the applicant's changes have taken into account what is transpiring with neighbors surrounding the site
- Appreciation for the connection with the property to the west
- 36" oak tree is located at the south end of the sidewalk which brings pedestrians into the site

Treasurer Brixie offered the following amendment:

- **Add Condition #13: The sidewalk leading into the site shall be relocated in such a manner as to preserve the 36" oak tree immediately east of the driveway into the property, resulting in the preservation of five (5) of the mature trees on the front of the site.**

Seconded by Trustee Wilson.

Board discussion:

- Studies show trees or tall buildings close to the road calm traffic
- Mature trees take care of pollutants of vehicles
- Tree preservation modification may eliminate one parking space
- Parking agreement with Meijer would allow for off-site employee parking and the Township's ordinance would reduce the required number of parking spaces
- Tree roots have caused the existing asphalt to buckle

ROLL CALL VOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,
 Treasurer Brixie, Clerk Dreyfus
 NAYS: None
 Motion carried unanimously.

Continued Board and appellant discussion:

- Possible use of pervious material around the tree to provide better drainage
- Board member suggestion for possible use of pervious material for parking spaces along Grand River

Trustee Veenstra offered the following amendment:

- **Amend condition #8 by deleting the words "where feasible"**

The motion died for lack of a second.

Continued Board, staff and appellant discussion:

- Board member concern with the Township's process used for an appeal
- Ordinance allows for the Township Board to have the powers of the Planning Commission relative to this appeal
- Addition of a green roof on the building would provide more greenspace on this parcel
- Applicant's intent to cut only one (1) mature tree
- Board member desire for the mature tree to be replaced at a one (1) to three (3) ratio
- Variance needed to save the tree and have one (1) less parking space
- Variance needed for the side and rear setbacks
- If the special use permit is referred back to the Planning Commission, they would make a recommendation to the Board for a final decision
- Concern over the additional length of time necessary for the project to work its way through the process if it was referred back to the Planning Commission
- Reminder that what is before the Board is only the appeal of the SUP for the drive-through

- Appreciation for the appellant's willingness to make changes to the project in response to Planning Commission and Board comments during the SUP process for the drive-through
- Continued concern for the left turn onto Grand River Avenue
- Board member suggestion to add a condition for a right turn only onto Grand River Avenue

Trustee Veenstra offered the following amendment:

- **Add condition #14 to read: The driveway exit onto Grand River Avenue shall be right-turn only during those hours when the traffic volume on Grand River is high enough so that it makes left turns hazardous.**

The motion died for lack of a second.

Continued Board, staff and appellant discussion:

- ICRD could provide information on the feasibility of a right-turn only during the site plan review process
- Michigan Department of Transportation (MDOT) reviewed the traffic study and did not express a concern with left turn movement onto Grand River
- The Township's traffic consultant did not express concern with left turn movement onto Grand River
- Shared parking agreement with Meijer will allow for three (3) ingress/egress points
- Review of the five (5) key points used by the Planning Commission for denial of the SUP request
- Belief that the variance requests have been reduced from six (6) to two (2)
- Board member reminder applicants should expect predictability and consistency in the Township's policies and procedures
- Board member belief the Board's vote today should be to overturn a decision of the Planning Commission, but is not because the project has been changed

ROLL CALL VOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,
Treasurer Brixie, Clerk Dreyfus
NAYS: None
Motion carried unanimously.

- B. Harris Nature Center Pavilion Project – DNR Grant Submission Request
Director Maisner summarized the grant submission request as outlined in staff memorandum dated March 12, 2015.

Trustee Wilson moved to approve the resolution to submit a grant application to the Michigan Department of Natural Resources for the Michigan Natural Resources Trust Fund Program for a universally accessible pavilion facility and access sidewalks in Meridian Riverfront Park/Harris Nature Center with an estimated total project cost of \$100,000, with a 50% local match of \$50,000 from the Township's Park Millage Fund. Seconded by Trustee Veenstra.

Board discussion:

- Park Commission has already vetted the project

VOICE VOTE: Motion carried unanimously.

- C. North Meridian Road Park Pavilion Project – DNR Grant Submission Request
Director Maisner summarized the grant submission request as outlined in staff memorandum dated March 12, 2015.

Treasurer Brixie moved to approve the resolution to submit a grant application to the Michigan Department of Natural Resources for the Michigan Natural Resources Trust Fund Program for construction of a universally accessible pavilion facility with access sidewalks in North Meridian Road Park for an estimated project cost of \$100,000 with a 50% local match of \$50,000 from the Township's Park Millage Fund. Seconded by Trustee Styka.

VOICE VOTE: Motion carried unanimously.

- D. Hillbrook Park Tennis Court Renovation Project – DNR Grant Submission Request
 Director Maisner summarized the grant submission request as outlined in staff memorandum dated March 12, 2015.

Treasurer Brixie moved to approve the resolution to submit a grant application to the Michigan Department of Natural Resources for the Federal Land and Water Conservation Fund for tennis court renovations and ADA access improvements in Hillbrook Park with an estimated project cost of \$100,000, with a 50% local match of \$50,000 from the Township’s Park Millage Fund. Seconded by Trustee Scales.

Board discussion:

- Explanation for \$15,000 proposed expenditure for fencing

VOICE VOTE: Motion carried unanimously.

- E. Sale of Former Central Fire Station/MARC Property – Real Estate Agent
Trustee Scales moved to authorize the Township Manager to sign on behalf of the Township a Commercial Real Estate Services Agreement with Musselman Realty, Inc. for the marketing and sale of the Central Fire Station, 2150 Clinton Street and the MARC at 4675 Okemos Road. Seconded by Treasurer Brixie.

Board discussion:

- Concern with the low appraisal

VOICE VOTE: Motion carried unanimously.

14. BOARD DISCUSSION ITEMS

Supervisor LeGoff opened and closed Public Remarks.

- A. Perry Road, Special Assessment District (SAD) No. 42

Board discussion:

- Next step is to bring Resolution #5 to the Board at the next meeting to finalize the project and approve the final assessment roll
- Resident who signed the petition with the caveat that his assessment be limited to \$2,000 is satisfied with the assessment he received
- No affected property owner contacted the Township after notification letters were sent

It was the consensus of the Board to place the Perry Road SAD on for action at the next Board meeting.

- B. Findings of the Local Officials Compensation Commission (LOCC)
 Director Marx summarized the findings of the Local Officials Compensation Commission (LOCC) as outlined in staff memorandum dated March 3, 2015.

Board and staff discussion:

- One percent (1%) increase in 2015 will be effective April 1, 2015
- One percent (1%) increase in 2016 will be effective January 1, 2016
- Park Commission should have a substantial increase in 2017
- Trustee cut in pay of \$1,000 several years ago should be restored in 2017
- LOCC discussion of salary comparison with other municipalities failed to consider other compensation offered by those municipalities

- C. Towner Road Property Sale

Manager Walsh summarized the history and circumstances surrounding the Towner Road property as outlined in staff memorandum dated March 13, 2015.

Board and staff discussion:

- Full right and use of the property will be transferred to the Parks Commission through Board resolution
- Properties which the Township owns have been subject to the same property value decline as other parcels throughout the county, state and nation
- Township has come “full circle” with this property, as it was originally acquired because the Park Commission was short on funds to purchase the entire parcel
- Need for the Township to hold parties contractually accountable when Township owned land is either rented or sold on land contract
- Cost of building demolition would come from the sale of the property paid for with park millage money
- Township will transfer money from one fund to another and avoid paying a real estate agent fee
- Request for a full accounting of any Township owned property on land contract or which has a rental agreement

The consensus of the Board was to place this item on for action at the April 7th Board meeting.

15. PUBLIC REMARKS

Supervisor LeGoff opened and closed Public Remarks.

16. FINAL BOARD MEMBER COMMENT (None)

17. ADJOURNMENT

Supervisor LeGoff adjourned the meeting at 9:30 P.M.

ELIZABETH LEGOFF
TOWNSHIP SUPERVISOR

BRETT DREYFUS
TOWNSHIP CLERK

Sandra K. Otto, Secretary

Charter Township of Meridian
Board Meeting
4/7/2015

660M

MOVED THAT THE TOWNSHIP BOARD APPROVE THE MANAGER'S
BILLS AS FOLLOWS:

COMMON CASH	\$ 319,977.15
PUBLIC WORKS	<u>275,258.85</u>
TOTAL CHECKS:	\$ 595,236.00
CREDIT CARD TRANSACTIONS	\$ 12,477.06
TOTAL PURCHASES:	<u><u>\$ 607,713.06</u></u>
ACH PAYMENTS	<u><u>567,636.03</u></u>

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 COMMON CASH

Vendor Name	Description	Amount	Check #
1. 29TH CIRCUIT COURT	CASH BOND	975.00	89216
2. A-1 MECHANICAL	REFUND-OVERPAYMENT OF PERMIT FEE	140.00	
3. ADP INC.	3/6 PAYROLL PROCESSING FEE	1,710.91	
	3/20 PAYROLL PROCESSING FEE	1,747.30	
	TOTAL	<u>3,458.21</u>	
4. ADVANCE AUTO PARTS	MARCH AUTO PARTS	547.12	
5. AFLAC	PAYROLL WITHHOLDING	2,276.20	89217
6. AFSCME COUNCIL 25	PAYROLL WITHHOLDING-DUES	1,693.00	89218
7. AIRGAS GREAT LAKES	MEDICAL OXYGEN	64.70	
	MEDICAL OXYGEN	73.63	
	MEDICAL OXYGEN	415.50	
	TOTAL	<u>553.83</u>	
8. AIS	REPLACE LINK TRACK ROD BACKHOE	515.26	
9. ALLIED INC	COMPRESSED AIR DRYER FOR GARAGE	3,777.62	
10. ARGUS-HAZCO	HYDO STAT TESTING SCBA BOTTLES	266.00	
	HYDO STAT TESTING SCBA BOTTLES	19.00	
	HYDO STAT TESTING SCBA BOTTLES	304.00	
	TOTAL	<u>589.00</u>	
11. ASAP PRINTING	FORMS AND PAMPHLET PRINTING	632.56	
12. ASCAP	ASCAP ANNUAL LICENSE FEE	336.25	
13. ASHPAUGH & SCULCO CPA'S, PLC	REVIEW OF FRANCHISE FEE PAYMENTS OF COMCAST	1,500.00	
14. ASLA	ANNUAL DUES ASLA - WYATT	440.00	
15. AT & T	MARCH SERVICE	74.32	89209
	MARCH SERVICE	39.49	
	TOTAL	<u>113.81</u>	
16. AT&T	MARCH SERVICE	2,250.49	89210
17. AT&T MOBILITY	FEB SERVICE	52.02	89219
18. AUTO VALUE OF EAST LANSING	REPAIR PARTS - FEB	737.35	89211
19. AVALON TECHNOLOGIES INC	EQUALLOGIC PS4100E - 36TB	15,980.00	
20. AVENET LLC	EXTENDED 2 GB OF STORAGE	250.00	
21. BANNASCH WELDING INC	MT TRACKLESS PLOW REPAIR	681.00	
22. BARYAMES CLEANERS	UNIFORM CLEANING EXPENSE	530.80	
23. BEAVER RESEARCH CO	WEED KILLER	217.38	
24. BECKS PROPANE	PROPANE GAS CEMETARY	499.75	
25. BEST BEST & KRIEGER	LEGAL FEES-HOM-TV	810.00	
26. BILL PRIESE	REIMB TOLL ROAD FEES OUT OF TOWN TRAINING	35.15	

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Vendor Name	Description	Amount	Check #
27. BILL'S WRECKER & RADIATOR SERVICE	TOWING SERVICE	60.00	
	TOWING	60.00	
	TOTAL	120.00	
28. BLUE CROSS BLUE SHIELD OF MICHIGAN	APRIL PREMIUM-MEDICAL	101,490.38	89221
	APRIL PREMIUM-VISION	2,774.76	89220
	TOTAL	104,265.14	
29. BODWIN & STOVER, P.C.	MARCH UTS - LEGAL FEES	6,682.51	
	FORFEITURE SERVICES MARCH	50.00	
	TOTAL	6,732.51	
30. BRIGGS MECHANICAL	REFUND- OVERPAYMENT PERMIT	90.00	
31. BRYAN LEROY	MILEAGE REIMBURSEMENT	72.45	
32. BSN SPORTS	FOUL POLE GROUND SLEEVES	443.98	
33. CAPITOL CITY LODGE NO. 141	PAYROLL WITHHOLDING-DUES	537.98	89230
34. CATHERINE ADAMS	FEB-MARCH 2015 MILEAGE REIMBURSEMENT	76.48	
35. CATHY E GROCE	REIMB-REG FEE/USPAP CLASS	149.95	
36. CHRISTI KRAUS	PAYROLL WITHHOLDING-DEC MEMORIAL FUND	30.00	89228
37. CINTAS CORPORATION #725	MECHANICS UNIFORMS	20.08	
	MECHANICS UNIFORMS	20.08	
	MECHANICS UNIFORMS 2015	20.08	
	TOTAL	60.24	
38. CITY PULSE	TWP NOTICES	74.20	
	PUBLIC NOTICES	89.04	
	PUBLIC NOTICES	44.52	
	PUBLIC NOTICES	178.08	
	PUBLIC NOTICES	81.62	
	TOTAL	467.46	
39. CLINTON COUNTY CLERK	NOTARY FILING FEE-SNYDER	10.00	
40. COCM	CODE OFFICIAL CONFERENCE-BOLEK	150.00	
41. COLE HANSBARGER	REFUND-OVERP'MT OF PERMIT FEE-6191 PARK LAKE	20.00	
42. COMCAST CABLE	APRIL HIGH SPEED INTERNET	129.52	
	APRIL SERVICE MUN BLDG	164.60	
	TOTAL	294.12	

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Vendor Name	Description	Amount	Check #
43. CONSUMERS ENERGY	MARCH UTILITIES	80.75	89212
	MARCH UTILITIES	286.51	89213
	MARCH UTILITIES	24.12	89225
	MARCH UTILITIES	18,610.58	89223
	MARCH UTILITIES	22.61	89224
	MARCH UTILITIES	389.93	89226
	MARCH UTILITIES	231.04	89227
	MARCH UTILITIES	167.04	89222
	TOTAL	19,812.58	
44. CORE TECHNOLOGY CORP	ANNUAL SOFTWARE SUPPORT	2,101.00	
45. CORECOMM INTERNET SERVICES	DNS HOSTING - SEMI ANNUAL PAYMENT	18.00	
46. COURTESY FORD	FORD REPAIR PARTS - FEB	1,841.41	89214
47. CUMMINS BRIDGEWAY LLC	ANNUAL GENERATOR MAINT - SERVICE CTR	711.63	
	ANNUAL GENERATOR MAINTENANCE AND LOAD BANK FOR FAC	711.63	
	ANNUAL GENERATOR MAINTENANCE AND LOAD BANK FOR NOR	579.25	
	ANNUAL GENERATOR MAINTENANCE AND LOAD BANK FOR PUB	679.63	
	ANNUAL GENERATOR MAINTENANCE AND LOAD BANK FOR SOU	579.25	
	TOTAL	3,261.39	
48. D&G EQUIPMENT INC	JOHN DEER MOWER REPAIR PARTS	488.56	
49. DARRYL WALKER	ELECTRICAL PERMIT FEE REFUND-4212 SHOALS	130.40	
50. DBI	FINGER MOISTENER	5.29	
	OFFICE SUPPLIES - STAPLER, BATTERIES	11.21	
	OFFICE SUPPLIES/BINDER	18.99	
	OFFICE SUPPLIES	14.97	
	OFFICE SUPPLIES	27.68	
	TOTAL	78.14	
51. DELTA DENTAL	MARCH DELTA DENTAL PREMIUM	12,986.51	
52. DETROIT SALT CO	BULK ROAD SALT	2,944.34	
53. EATON COUNTY	NOTARY FILING FEE-BIERLY	10.00	
54. FEDEX	SHIPPING CHARGES	110.11	
55. GOODYEAR COMMERCIAL TIRE	PATROL CAR TIRES	1,420.80	
56. GRANGER	MARCH-MAYSERVICE-HNC	138.60	89215
57. GRANICUS INC	APRIL SERVICE ON-LINE VIDEO HOSTING	725.00	
	APRIL SERVICE-PHONE/TABLET HOSTING	325.00	
	TOTAL	1,050.00	
58. HASLETT COMMUNITY EDUCATION	GYM RENTAL HYRA BASKETBALL	4,390.00	
59. HASLETT-OKEMOS ROTARY CLUB	ROTARY 2ND Q - WALSH	125.00	
60. HASSELBRING CLARK CO	1ST QUARTER COPY CHARGES	117.43	
61. HAYES GREEN BEACH HOSPITAL	AHA CPR/FIRST AID CARDS	149.00	
62. HCC PUBLIC RISK CLAIM SERVICE, INC	DEDUCTIBLE LEGAL CASE	10,000.00	

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Vendor Name	Description	Amount	Check #
63. HENDERSON GLASS	REAR WINDOW-POLICE CAR	516.19	
	WIDSHIELD - VEHICLE #417	167.04	
	TOTAL	683.23	
64. INGHAM COUNTY CLERK	NOTARY FILING FEE-BACH	10.00	
65. INGHAM COUNTY REGISTER OF DEEDS	REGISTER EASEMENT AND LEASE	232.00	
66. JACK D & CLOE E PALMER	REFUND - OVERPAYMENT OF RENTAL RENEWAL FEE	100.00	
67. JACK DOHENY COMPANIES INC	EQUIP MAINT PARTS	192.69	
68. JEFFORY BROUGHTON	RADIO REPAIRS	142.00	
	RADIO REPAIRS	727.50	
	TOTAL	869.50	
69. JOHNSON,ROBERTS & ASSOCIATES	PHQ REPORTS	62.50	
	PHQ REPORTS	33.00	
	PHQ REPORTS	32.00	
	PHQ REPORT	74.00	
	PHQ REPORTS	50.00	
	PHQ REPORTS	17.00	
	TOTAL	268.50	
70. KATHY HOAG	REFUND - DROPPED BASKETBALL	65.00	
71. KENT COUNTY TREASURER/DPW	RECORD DISPOSAL FEE	56.03	
72. KIM CAPONE	REFUND BASKETBALL FEES	45.00	
73. KIMBALL MIDWEST	MOTORPOOL SUPPLIES-FASTNERS	121.40	
74. L.E.O.R.T.C.	STREET SURVIVAL TRAINING BACH & SQUIRES	370.00	
75. LANSING FIRE DEPARTMENT	14 ACLS AND HCP CARDS	49.00	
76. LANSING SANITARY SUPPLY INC	STATE CONTRACT CUSTODIAL SUPPLIES	514.68	
	CLEANING SUPPLIES/EQUIPMENT	83.66	
	TOTAL	598.34	
77. LANSING UNIFORM COMPANY	POLICE UNIFORM PURCHASE - SHOES AND BOOTS	149.95	
	POLICE UNIFORM PURCHASE - SHOES AND BOOTS	269.00	
	STANDARD POLICE UNIFORM PURCHASE	210.00	
	STANDARD POLICE UNIFORM PURCHASE	210.00	
	POLICE UNIFORM PURCHASE	50.00	
	POLICE UNIFORM PURCHASE	62.95	
	STANDARD POLICE UNIFORM PURCHASE	57.75	
	STANDARD POLICE UNIFORM PURCHASE	100.00	
	TOTAL	1,109.65	
78. MARK SANDERS CONSTRUCTION INC	REIMB CANCELLED BLDG PERMIT	610.00	
79. MAURER-FOSTER	NOTARY BOND FEE-BACH	68.50	
	NOTARY BOND FEE-SNYDER	68.50	
	NOTARY BOND FEE-BIERLY	68.50	
	TOTAL	205.50	

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Vendor Name	Description	Amount	Check #
80. MBSC			
	REGISTER 3 TEAMS IN PONY LEAGUE	555.00	
81. MED ALLIANCE GROUP INC			
	EMS SUPPLIES CPAP/RESQPOD/ITCLAMP	1,000.05	
82. MEGAN SLIVA			
	FITNESS INSTRUCTOR FEES	96.00	
	FITNESS INSTRUCTOR FEES	144.00	
	TOTAL	240.00	
83. MERIDIAN POAM OF MICHIGAN			
	PAYROLL WITHHOLDING-LODGE FEES	216.00	89236
84. MERIDIAN PROFESSIONAL FIREFIGHTERS			
	PAYROLL WITHHOLDING-DUES	1,960.00	89229
85. MERIDIAN TOWNSHIP			
	TRANSFER FUNDS TO FLEX BENEFIT BANK	1,322.35	89233
86. MERIDIAN TOWNSHIP PETTY CASH			
	PETTY CASH REIMBURSEMENT	313.09	
87. MERIDIAN TWP POLICE SUPERVISORY			
	PAYROLL WITHHOLDIND-LODGE FEES	45.00	89231
88. MICHIGAN AMATEUR SOFTBALL			
	ADULT SOFTBALL ORDER	1,184.00	
89. MICHIGAN ASSESSORS ASSOCIATION			
	CONTINUING EDUCATION - GROCE	60.00	
90. MICHIGAN.COM			
	WINTER FARM MARKET ADS - FEBRUARY	147.00	
91. MICRO SOURCE INC			
	REPLACEMENT TONER CARTRIDGES	49.00	
92. MIKE DEVLIN			
	REIMBURSE PURCHASE STORAGE TOTES/TARGET	66.43	
93. MOLLY HUNSBERGER			
	FITNESS INSTRUCTOR FES	144.00	
94. MOORE MEDICAL LLC			
	EMS OPERATING SUPPLIES	1,211.30	
95. MUZZALL GRAPHICS			
	BUSINESS CARDS - PRESTONISE	44.49	
96. NOKOMIS LEARNING CENTER			
	APRIL P'MT/PARKING LOT LIGHT EXPENSE	70.09	
97. NORTH GRAND RIVER COOPERATIVE			
	AMBULANCE LINEN	574.75	
98. OFFICEMAX			
	OFFICE SUPPLIES	106.46	
	RECYCLED MULTI USE WHITE COPY PAPER	1,639.31	
	TOTAL	1,745.77	
99. PATRICK RYAN			
	REFUND-OVERP'MT OF PERMIT FEE-4470 MAUMEE	2.90	
100 PETER CAMPBELL			
	REFUND OVERPAYMENT OF RENTAL FEE	100.00	
101 PIONEER			
	STARLINER FIELD MARKING PAINT	3,355.00	
102 PITNEY BOWES			
	POSTAGE METER RENTAL	822.00	
103 POLICE OFFICERS ASSOC OF MICHIGAN			
	PAYROLL WITHHOLDING-DUES	1,466.10	89235
104 PORTER LEE CORP			
	ANNUAL SOFTWARE SUPPORT PORTER LEE	1,260.00	
105 POSTMASTER			
	POSTAGE FOR BUSINESS REPLY MAIL	250.00	
106 PRINTING SYSTEMS INC			
	ELECTION SUPPLIES	36.10	
	PRINTING OF VOTER REGISTRATION FORMS	119.40	
	TOTAL	155.50	

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Vendor Name	Description	Amount	Check #
107 PROFESSIONAL BENEFITS SERVICES INC	APRIL PREMIUM	9,209.80	89234
	FLEX BENEFIT ADMIN FEE-APRIL	126.00	
	TOTAL	9,335.80	
108 PRO-TECH MECHANICAL SERVICES	RAPAIR HVAC COMMUNICATION PANEL	105.00	
109 PRO-TECH MECHANICAL SERVICES	BOILER REPAIR	539.59	
110 RECLAIMED BY DESIGN	OPERATE TOWNSHIP RECYCLE & TRANSFER CENTER JAN-DEC	2,000.00	
111 SANDERSON FITNESS REPAIR SERVICE	PREVENTATIVE MAINT CARDIO EQUP	85.00	
112 SIGNATURE FORD INC.	FORD UTILITY POLICE INTERCEPTOR	27,257.00	
	FORD UTILITY POLICE INTERCEPTORS	27,805.00	
	TOTAL	55,062.00	
113 SOLDAN'S FEED & PET SUPPLIES	CANINE SUPPLIES FOR TWO DOGS	32.99	
	CANINE SUPPLIES FOR TWO DOGS	59.98	
	TOTAL	92.97	
114 SPARTAN DISTRIBUTORS	TORO REPAIR PARTS 2015	69.44	
115 SPRINT	CELLULAR PHONE SERVICE	96.42	
116 STANDARD ELECTRIC CO	BLDG MAINT SUPPLIES	138.90	
	ELECTRICAL SUPPLIES	192.92	
	ELECTRICAL SUPPLIES	192.92	
	TOTAL	524.74	
117 STATE OF MICHIGAN	NOTARY FILING FEE-BACH	10.00	
	NOTARY FILING FEE-SNYDER	10.00	
	NOTARY FILING FEE - BIERLY	10.00	
	TOTAL	30.00	
118 SUPREME SANITATION	PORTABLE TOILET RENTAL	85.00	
119 TAVIS J MILLEROV	REIMB TOLL ROAD FEES OUT OF TOWN TRAINING	56.00	
120 TDS	FEB/MARCH SERIVCE TDS	231.37	
121 THE LINCOLN NAT'L LIFE INS CO	APRIL PREMIUM	2,968.84	89232
122 THE POLACK CORPORATION	FEBRUARY COPIER USAGE CHARGES	385.52	
123 THE SHIRTSMITH	VOLUNTEER AND PARTICIPATION T SHIRTS FOR HASLETT P	1,076.25	
124 U.S. BANK EQUIPMENT FINANCE	APRIL MAIN CONTRACT - 7 COPIERS	954.00	
125 UNUM LIFE INSURANCE CO OF AMERICA	PAYROLL WITHHOLDING- LIFE INS	548.22	89237
126 UNUM LIFE INSURANCE CO OF AMERICA	PAYROLL WITHHOLDING-ACCIDENT/ILLNESS INS	220.21	89238
127 UNWIRED REVOLUTION	ANNUAL SOFTWARE LICENSE	3,368.75	
128 VERNON RICHTER	REFUND-DROPPED BASEBALL	105.00	
129 WEST SHORE FIRE	SCBA REPLACEMENT NOSE CUP FOR MASK	53.74	
130 WILLIAMSTON SCHOOLS	CUSTODIAL SERVICES FOR BASKETBALL PROGRAM	1,545.00	

04/01/2015 11:05 AM
User: gomolka
DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
EXP CHECK RUN DATES 04/07/2015 - 04/07/2015
JOURNALIZED OPEN AND PAID
BANK CODE: GF - CHECK TYPE: PAPER CHECK
COMMON CASH

Vendor Name	Description	Amount	Check #
131 WOODMAN PLUMBING CO INC	REFUND-OVERPAYMENT OF PERMIT FEE	40.00	
132 WOOD'S OKEMOS MARATHON	TOWING JAN-JUN 2015	914.00	
133 ZOLL MEDICAL CORP	HEART MONITOR SUPPLIES	510.00	
	HEART MONITOR SUPPLIES	207.00	
	HEART MONITOR SUPPLIES	180.00	
	HEART MONITOR SUPPLIES	356.25	
	TOTAL	1,253.25	
TOTAL - ALL VENDORS		319,977.15	

04/01/2015 10:32 AM
 User: gomolka
 DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
 EXP CHECK RUN DATES 04/07/2015 - 04/07/2015
 JOURNALIZED OPEN AND PAID
 BANK CODE: PW - CHECK TYPE: PAPER CHECK
 PUBLIC WORKS

Vendor Name	Description	Amount	Check #
1. ALLEN EDWIN HOME BUILDERS			
	REFUND - CANCELLED PERMIT	220.00	
2. BLUE CROSS BLUE SHIELD OF MICHIGAN			
	APRIL PREMIUM-VISION	356.27	25770
	APRIL PREMIUM-MEDICAL	16,059.30	25771
	TOTAL	16,415.57	
3. CARL SCHLEGEL INC			
	SAND-WATER DEPT	3,181.17	
4. CHAMPION WOODS, LLC			
	APRIL PAYMENT - CHAMPION WOODS LIABILITY	4,100.00	
5. CITY OF EAST LANSING			
	APRIL PRINCIPAL AND INTEREST PAYMENT SEWER DEBT	150,820.17	
6. CONSUMERS ENERGY			
	MARCH UTILITIES	14.02	25772
	MARCH UTILITIES	797.50	25768
	MARCH UTILITIES	5,584.46	25773
	MARCH UTILITIES	93.54	25775
	MARCH UTILITIES	174.27	25776
	MARCH UTILITIES	631.42	25774
	MARCH UTILITIES	262.92	25769
	TOTAL	7,558.13	
7. CUMMINS BRIDGEWAY LLC			
	ANNUAL LIFT STATION GENERATOR MAINTENANCE	679.63	
	ANNUAL LIFT STATION GENERATOR MAINTENANCE	689.63	
	ANNUAL LIFT STATION GENERATOR MAINTENANCE	572.25	
	ANNUAL LIFT STATION GENERATOR MAINTENANCE	572.25	
	TOTAL	2,513.76	
8. DBI			
	OFFICE SUPPLIES	114.25	
	OFFICE SUPPLIES	40.74	
	TOTAL	154.99	
9. DELTA DENTAL			
	APRIL PREMIUM DELTA DENTAL	1,500.85	
10. FISHBECK, THOMPSON, CARR & HUBER			
	WETLAND CONSULTING FEES	79,809.30	
11. JOHNSON & ANDERSON INC			
	UPDATE & ENHANCE TOWNSHIP'S GIS INFORMATION PER YO	5,154.50	
	SCADA RF NETWORK PROPAGATION STUDY, REPORT, & RECO	440.00	
	TOTAL	5,594.50	
12. LINDA STEWART			
	REFUND OVERPAYMENT ON FINAL WATER BILL	14.93	
13. MERIDIAN TOWNSHIP PETTY CASH			
	PETTY CASH REIMBURSEMENT	2.51	
14. MICHIGAN METER TECHNOLOGY GROUP			
	1" ECODER METERS & 5/8" ECODER REGISTERS	2,493.45	
15. MUZZALL GRAPHICS			
	BUSINESS CARDS - DEREK PERRY	44.49	
16. OFFICEMAX			
	OPERATING/OFFICE SUPPLIES FOR ASST TWP MGR/PW DIRE	252.70	
17. SOWER BLVD CONDO ASSN			
	REIMB-OVERPAYMENT ON FINAL WATER BILL	50.00	
18. STANDARD ELECTRIC CO			
	ELECTRICAL SUPPLIES	104.40	
19. TDS			
	FEB/MARCH SERVICE	23.29	
20. THE LINCOLN NAT'L LIFE INS CO			
	APRIL PREMIUM	404.64	25777
TOTAL - ALL VENDORS		275,258.85	

Credit Card Purchases posted between 03/12/2015 to 03/31/2015

<u>#</u>	<u>Tran Date</u>	<u>Vendor Name</u>	<u>Settlement Amount</u>	<u>Cardholder Name</u>
1	03/18/2015	#1238 MT PLEASANT	16.83	BRETT DRYFUS
2	03/24/2015	ADVANCE AUTO PARTS #8999	24.13	TODD FRANK
3	03/10/2015	AIS CONSTRUCTION EQUIP	105.15	KYLE WILKINS
4	03/18/2015	AMAZON MKTPLACE PMTS	27.98	CHRISTOPHER DOMEYER
5	03/18/2015	AMAZON MKTPLACE PMTS	37.44	CHRISTOPHER DOMEYER
6	03/19/2015	AMAZON MKTPLACE PMTS	14.10	CHRISTOPHER DOMEYER
7	03/23/2015	AMAZON MKTPLACE PMTS	19.20	CHRISTOPHER DOMEYER
8	03/25/2015	AMAZON MKTPLACE PMTS	20.63	DEBORAH GUTHRIE
9	03/18/2015	AMAZON.COM	25.50	CATHERINE ADAMS
10	03/22/2015	AMAZON.COM	58.00	CATHERINE ADAMS
11	03/26/2015	AMAZON.COM	192.24	DEBORAH GUTHRIE
12	03/31/2015	AMAZON.COM	49.30	CHRISTOPHER DOMEYER
13	03/12/2015	ASAP PRINTING	185.52	KATHERINE RICH
14	03/19/2015	B&H PHOTO, 800-606-6969	507.90	STEPHEN GEBES
15	03/30/2015	BAKE N CAKES	152.00	DEBORAH GUTHRIE
16	03/11/2015	BANNASCH WELDING	390.02	KYLE WILKINS
17	03/26/2015	BIGGBY COFFEE #121	40.26	CHRISTOPHER DOMEYER
18	03/26/2015	BRD PRINTING	129.82	DEBORAH GUTHRIE
19	03/18/2015	BUDGET2269200009066	97.19	DENNIS ANTONE
20	03/13/2015	BUILDERS HARDWARE	180.43	PETER VASILION
21	03/27/2015	CATHEY CO	30.34	KYLE WILKINS
22	03/24/2015	CDW GOVERNMENT	357.23	STEPHEN GEBES
23	03/17/2015	CMP DISTRIBUTORS INC	125.00	ANDREW MCCREADY
24	03/17/2015	COLT'S MANUFACTURING	450.00	SCOTT DAWSON
25	03/24/2015	COMCAST OF LANSING	9.44	KRISTI A SCHAEADING
26	03/26/2015	COMCAST OF LANSING	67.65	DEBORAH GUTHRIE
27	03/12/2015	COMPLETE BATTERY SOURCE	50.83	PETER VASILION
28	03/18/2015	COMPLETE BATTERY SOURCE	16.96	TOM OXENDER
29	03/26/2015	CRACKER BARREL #517 OKEMO	21.24	FRANK L WALSH
30	03/11/2015	CULVER'S OF OKEMOS	38.00	SCOTT DAWSON
31	03/13/2015	DBI BUSINESS INTERIORS	29.31	DENISE K GREEN
32	03/11/2015	DEQ OP TRAIN AND CERT	225.00	DENISE K GREEN
33	03/19/2015	DISCOUNT ONE HOUR SIGNS I	10.00	WILLIAM PRIESE
34	03/17/2015	DOMINO'S 1201	16.94	BRETT DRYFUS
35	03/30/2015	DUSTY'S WINE BAR	29.95	FRANK L WALSH
36	03/27/2015	FEDEXOFFICE 00004069	9.99	CAROL HASSE
37	03/19/2015	FIRST DUE FIRE SUPPLY CO	125.00	WILLIAM PRIESE
38	03/19/2015	FIRST DUE FIRE SUPPLY CO	187.45	WILLIAM PRIESE
39	03/19/2015	FIRST DUE FIRE SUPPLY CO	189.95	WILLIAM PRIESE
40	03/25/2015	GFS STORE #1901	49.71	KRISTI A SCHAEADING
41	03/25/2015	GHB - OKEMOS	17.89	SCOTT DAWSON
42	03/20/2015	GRAFF FINANCIAL LLC #10	36.04	TODD FRANK
43	03/18/2015	HASLETT TRUE VALUE HDW	59.90	DAN PALACIOS
44	03/24/2015	HASLETT TRUE VALUE HDW	111.96	JIM ANDERSON
45	03/16/2015	HOBBY LOBBY #360	11.96	CATHERINE ADAMS
46	03/13/2015	INST CONT LEGAL EDU	395.00	JOYCE MARX
47	03/26/2015	IRON MOUNTAIN	235.00	STEPHEN GEBES
48	03/25/2015	JACK DOHENY COMPANIES NOR	120.00	JIM ANDERSON
49	03/20/2015	JETS PIZZA OF HASLETT	66.00	WILLIAM PRIESE
50	03/12/2015	LEOS SPIRITS AND GRUB	47.09	MARTHA TOWNSEND
51	03/23/2015	LOVES COUNTRY 00003236	19.88	CATHERINE ADAMS
52	03/25/2015	MARK'S LOCK SHOP INC	186.00	DAN PALACIOS
53	03/19/2015	MATS	400.00	CAROL HASSE

Credit Card Purchases posted between 03/12/2015 to 03/31/2015

<u>#</u>	<u>Tran Date</u>	<u>Vendor Name</u>	<u>Settlement Amount</u>	<u>Cardholder Name</u>
54	03/27/2015	MEDIAFIRECHARGECOM	49.99	DEBORAH GUTHRIE
55	03/10/2015	MEIJER INC #025 Q01	1.79	STEPHEN GEBES
56	03/11/2015	MEIJER INC #025 Q01	3.58	SCOTT DAWSON
57	03/16/2015	MEIJER INC #025 Q01	16.70	CATHERINE ADAMS
58	03/18/2015	MEIJER INC #025 Q01	43.45	SCOTT DAWSON
59	03/27/2015	MEIJER INC #025 Q01	56.77	KEITH HEWITT
60	03/26/2015	MEIJER INC #025 Q01	3.38	CHRISTOPHER DOMEYER
61	03/20/2015	MICHIGAN MUNICIPLE LEAGUE	100.00	CAROL HASSE
62	03/27/2015	MICHIGAN MUNICIPLE LEAGUE	110.00	CAROL HASSE
63	03/24/2015	MICHIGAN RURAL WATER A	490.00	JOE VANDOMMELEN
64	03/13/2015	MID MICHIGAN EMERGENCY E	136.00	TODD FRANK
65	03/24/2015	MIDWEST POWER EQUIPMEN	146.95	GREG GROTHOUS
66	03/19/2015	NEIL ENTERPRISES, INC.	81.18	CATHERINE ADAMS
67	03/19/2015	NIGHTGEAR	53.83	WILLIAM RICHARDSON
68	03/18/2015	OC PIZZA 7071	95.00	GREG GROTHOUS
69	03/28/2015	OFFICE MAX	32.80	DEBORAH GUTHRIE
70	03/13/2015	OFFICEMAX CT IN#219738	11.93	CAROL HASSE
71	03/10/2015	OFFICEMAX/OFFICEDEPOT #61	221.98	BRANDIE R YATES
72	03/13/2015	OFFICEMAX/OFFICEDEPOT #61	31.26	KATHERINE RICH
73	03/18/2015	OFFICEMAX/OFFICEDEPOT #61	70.94	CHRISTOPHER DOMEYER
74	03/17/2015	OKEMOS HARDWARE INC	28.62	DAVID LESTER
75	03/19/2015	OKEMOS HARDWARE INC	2.04	DENNIS ANTONE
76	03/19/2015	OKEMOS HARDWARE INC	4.72	WILLIAM PRIESE
77	03/25/2015	OKEMOS HARDWARE INC	15.83	KYLE WILKINS
78	03/26/2015	OKEMOS HARDWARE INC	4.07	PETER MENSER
79	03/27/2015	OKEMOS HARDWARE INC	4.07	PETER MENSER
80	03/20/2015	PAAM	100.00	GREGORY FRENGER
81	03/12/2015	PARKING EP/PS	10.00	BRANDIE R YATES
82	03/13/2015	PARKING EP/PS	10.00	BRANDIE R YATES
83	03/17/2015	PAYPAL MABA	125.00	KEN PLAGA
84	03/27/2015	PETSMART INC 724	16.00	KATHERINE RICH
85	03/13/2015	PRINT MAKERS SVC INC	61.41	DENISE K GREEN
86	03/19/2015	QUALITY DAIRY 31120025	20.74	WILLIAM PRIESE
87	03/17/2015	QUALITY TIRE	108.55	KEN PUNG
88	03/18/2015	QUALITY TIRE	246.86	KEN PUNG
89	03/18/2015	QUALITY TIRE	246.86	TODD FRANK
90	03/13/2015	RADISSON HOTELS #33	16.25	DEBORAH GUTHRIE
91	03/24/2015	RITE AID STORE 4765	25.00	TODD FRANK
92	03/10/2015	SOLDAN'S FEEDS & PET S	16.93	CATHERINE ADAMS
93	03/13/2015	SOLDAN'S FEEDS & PET S	15.54	CATHERINE ADAMS
94	03/17/2015	SOLDAN'S FEEDS & PET S	18.71	CATHERINE ADAMS
95	03/25/2015	SPEEDWAY 08029 111	28.45	CATHERINE ADAMS
96	03/19/2015	SPEEDWAY 08789 LAN	13.06	KEITH HEWITT
97	03/19/2015	SPEEDWAY 08789 LAN	-13.06	KEITH HEWITT
98	03/27/2015	SQ SOUTHEASTERN MICHIGAN	-80.00	WILLIAM PRIESE
99	03/27/2015	SQ SOUTHEASTERN MICHIGAN	80.00	WILLIAM PRIESE
100	03/27/2015	STAMP-RITE INC	575.00	CAROL HASSE
101	03/17/2015	TARGET 00003657	31.96	CAROL HASSE
102	03/19/2015	TARGET 00003657	114.16	WILLIAM PRIESE
103	03/20/2015	THE COMFORT INN	398.33	BRETT DRYFUS
104	03/10/2015	THE HOME DEPOT 2723	104.70	ROBERT MACKENZIE
105	03/11/2015	THE HOME DEPOT 2723	109.68	DENNIS ANTONE
106	03/12/2015	THE HOME DEPOT 2723	71.24	DAVID LESTER
107	03/13/2015	THE HOME DEPOT 2723	72.71	DAVID LESTER

Credit Card Purchases posted between 03/12/2015 to 03/31/2015

<u>#</u>	<u>Tran Date</u>	<u>Vendor Name</u>	<u>Settlement Amount</u>	<u>Cardholder Name</u>
108	03/12/2015	THE HOME DEPOT 2723	59.94	KYLE WILKINS
109	03/16/2015	THE HOME DEPOT 2723	27.70	CHRISTOPHER DOMEYER
110	03/17/2015	THE HOME DEPOT 2723	469.09	PETER VASILION
111	03/18/2015	THE HOME DEPOT 2723	15.81	DAN PALACIOS
112	03/18/2015	THE HOME DEPOT 2723	104.70	KEITH HEWITT
113	03/18/2015	THE HOME DEPOT 2723	104.70	KEITH HEWITT
114	03/19/2015	THE HOME DEPOT 2723	7.30	PETER VASILION
115	03/20/2015	THE HOME DEPOT 2723	5.98	PETER VASILION
116	03/23/2015	THE HOME DEPOT 2723	37.86	ROBERT MACKENZIE
117	03/24/2015	THE HOME DEPOT 2723	71.00	PETER VASILION
118	03/26/2015	THE HOME DEPOT 2723	43.95	PETER VASILION
119	03/27/2015	THE HOME DEPOT 2723	19.97	PETER VASILION
120	03/19/2015	THE STATE NEWS, INC	146.00	JOYCE MARX
121	03/25/2015	TURKEY RUN INN	12.04	CATHERINE ADAMS
122	03/20/2015	USA BLUE BOOK	221.94	JOE VANDOMMELEN
123	03/12/2015	WAL-MART #2866	58.56	DAVID LESTER
124	03/17/2015	WAL-MART #2866	108.00	PETER VASILION
125	03/28/2015	WAL-MART #2866	10.24	JOAN HORVATH
126	03/30/2015	WAL-MART #2866	9.96	CHRISTOPHER DOMEYER
127	03/21/2015	WEB NETWORKSOLUTIONS	6.99	DEBORAH GUTHRIE
128	03/25/2015	WENDY'S #0559	6.93	CATHERINE ADAMS
129	03/27/2015	WW GRAINGER	80.95	DAVID LESTER
130	03/27/2015	WW GRAINGER	139.44	DAVID LESTER
131	03/27/2015	WW GRAINGER	101.15	WILLIAM PRIESE
132	03/19/2015	WWW.NEWEGG.COM	82.99	STEPHEN GEBES
133	03/24/2015	ZORO TOOLS INC	142.56	CHRISTOPHER DOMEYER
Net Transaction total			12,477.06	

ACH Transactions
March 12, 2015 - March 31, 2015

<u>Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Purpose</u>
3/30/2015	MERS	\$ 166,545.41	March P'mt
3/19/2015	MCT-PW	117.25	Water/Sewer Bills
3/18/2015	MCT-PW	481.00	Water/Sewer Bills
3/18/2015	ADP	363,584.65	3/20 Payroll
3/20/2015	ICMA	36,907.72	Payroll Deductions
	Total ACH Payments	<u>\$ 567,636.03</u>	

MEMORANDUM

TO: Township Board

FROM: 
Frank L. Walsh, Township Manager

DATE: April 2, 2015

RE: **Outdoor Gathering Permit Approval – Celebrate Downtown Okemos**

The Meridian Township Parks and Recreation Department is the applicant for the Outdoor Gathering Permit Application for the Downtown Development Authority sponsored event called Celebrate Downtown Okemos. Celebrate Downtown Okemos is a community-wide event and will feature live music, arts and crafts fair, beer and wine tent, 5K race, games and activities, valet bike parking, and participation from local downtown businesses.

Township Ordinance requires the regulation, licensing, and control of gatherings which draws upon the health, sanitation, fire, police, transportation, utility, and other public services normally provided by the Township. The ordinance enumerates specific public safety standards that must be set. Therefore, the application was forwarded to the Fire, Police, and Community Planning & Development Departments and the Ingham County Health Department for inspection and review.

The following motion is proposed for Board consideration:

**MOVE TO APPROVE THE OUTDOOR ASSEMBLY LICENSE FOR THE
MERIDIAN TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY'S
CELEBRATE DOWNTOWN OKEMOS EVENT TO BE HELD ON JUNE 13, 2015.**

Attachments:

1. Application for Outdoor Assembly License
2. Map
3. License for Outdoor Assembly

Charter Township of Meridian

Application for Outdoor Assembly License

I. Description of Applicant

Name: Meridian Township/Meridian Township DDA

Age: n/a

Residence Address: 5151 Marsh Road, Okemos, MI 48864

Mailing Address: 2100 Gaylord C. Smith Court, Haslett, MI 48840

If Applicant is a partnership or association, provide the above information for all partners, officers and directors, or other sponsors. If Applicant is a corporation, file its Articles of Incorporation, together with the names and address of all officers, directors, and shareholders having a financial interest greater than Five Hundred (\$500.00) dollars therein. Attach separate sheets containing such information.

II. The purpose and character of the proposed assembly is as follows:

Celebrate Downtown Okemos Event – a community-wide event sponsored by Meridian Township Downtown Development Authority and organized by Meridian Township Parks and Recreation Department. The event will consist of live music, arts and crafts fair, beer and wine tent, food, 5K Race, games and activities, valet bike parking and participation from local downtown businesses.

III. The proposed assembly is to be conducted at (address):

Downtown Okemos Business District with the majority of the event held in the parking lot area behind the businesses facing Hamilton and Okemos Roads in Okemos (northeast corner of Okemos and Hamilton Roads).

The legal description of the premises is:

Downtown Okemos area business district. A majority of activity will take place in the parking lot located on the northeast corner of Okemos and Hamilton Roads behind the businesses. Property owner/manager, Brian Hicks, has given permission for use of his property for this activity; Jim Sinadinas, from the adjacent parcel, has given his approval as well.

A road closure permit has been submitted for Methodist/Moore Streets from Okemos Road to Hamilton from 7 am – 11 pm.; for temporary road and lane closures on Hamilton Road and in the Indian Hills neighborhood for the 5K race.

If the premises are not owned by Applicant, attach an affidavit from the owner indicating his consent to use the site for the proposed assembly.

IV. The dates and hours during which the proposed assembly is to be conducted are as follows:

Saturday, June 13, 2015, from 10 am to 11 pm

V. Applicant estimates that the maximum number of persons expected at the assembly for each day it is conducted is:

5,000 throughout the day

VI. Applicant hereby agrees to observe and obey the minimum requirements contained in Chapter 65 of the Township Code of Ordinances, except that applicant requests that the Township Board grant a waiver of the following provisions:

Section 65-9 Provision c: waive application fee

The reasons in support of the requested waiver are as follows:

This is a community-wide celebration and is not a revenue generating event for the applicant.

VII. Attach a detailed explanation, including drawings and diagrams where applicable, of Applicant's plans to provide for the following:

1. Police and fire protection

We are requesting the Meridian Township Police and Fire Departments to be present during the entire event. We are also asking the Police Department to assist with enforcing road closure for the 5K race which begins at 9:15 am and provide general security support during the event.

2. Food and water supply and facilities

Local businesses are remaining open and offering food and drink specials. Other food vendors will have their off-site food licenses and following the rules and regulations from the Ingham County Health Department.

3. Health and sanitation facilities

Local businesses will be open to assist event visitors. There will also be porta-johns on the event location, in one of the parking areas, with hand washing stations.

4. Medical facilities and services, including emergency vehicles and equipment

The Fire Department will be on-site with paramedics and rescue vehicles during the event if there are any necessary medical emergencies. Police Officers will also be in the area to assist.

5. Vehicle access and parking facilities

Parking is available at the Okemos Community Church, open parking areas at downtown businesses, and Meijer. Valet Bike parking will be provided on-site and designated handicap parking will be at Wood's Marathon.

6. Camping and trailer facilities

N/A

7. Illumination facilities

The event area parking lot and adjacent church has lights and portable lighting is being rented for event area.

8. Communication facilities

Event organizers will have cell phones with direct contact to police and fire personnel if necessary.

9. Noise control and abatement

Noise from the event should be far enough away from residential areas so as to have minimal impact. The band will be facing north toward the Okemos Community Church which will help minimize the noise. Children's performances with music will begin at 10 am and the bands are playing from 2-11 pm. Notification/invitations to the event are being mailed to all addresses within a ½ mile radius of the downtown area.

10. Facilities for clean-up and waste disposal

Clean up will be conducted by Meridian Township Park and Grounds Maintenance personnel and event organizers immediately following the event. Township personnel will distribute additional trash receptacles in the event area and dumpsters are available in the event parking lot as well. Shupan Recycling is providing recycling containers on-site for plastic, aluminum, and glass refuse generated from the event.

11. Insurance and bonding arrangement

Provided by Meridian Township.

In addition, attach a detailed map or maps of the overall site of the proposed assembly.

Date: March 19, 2015



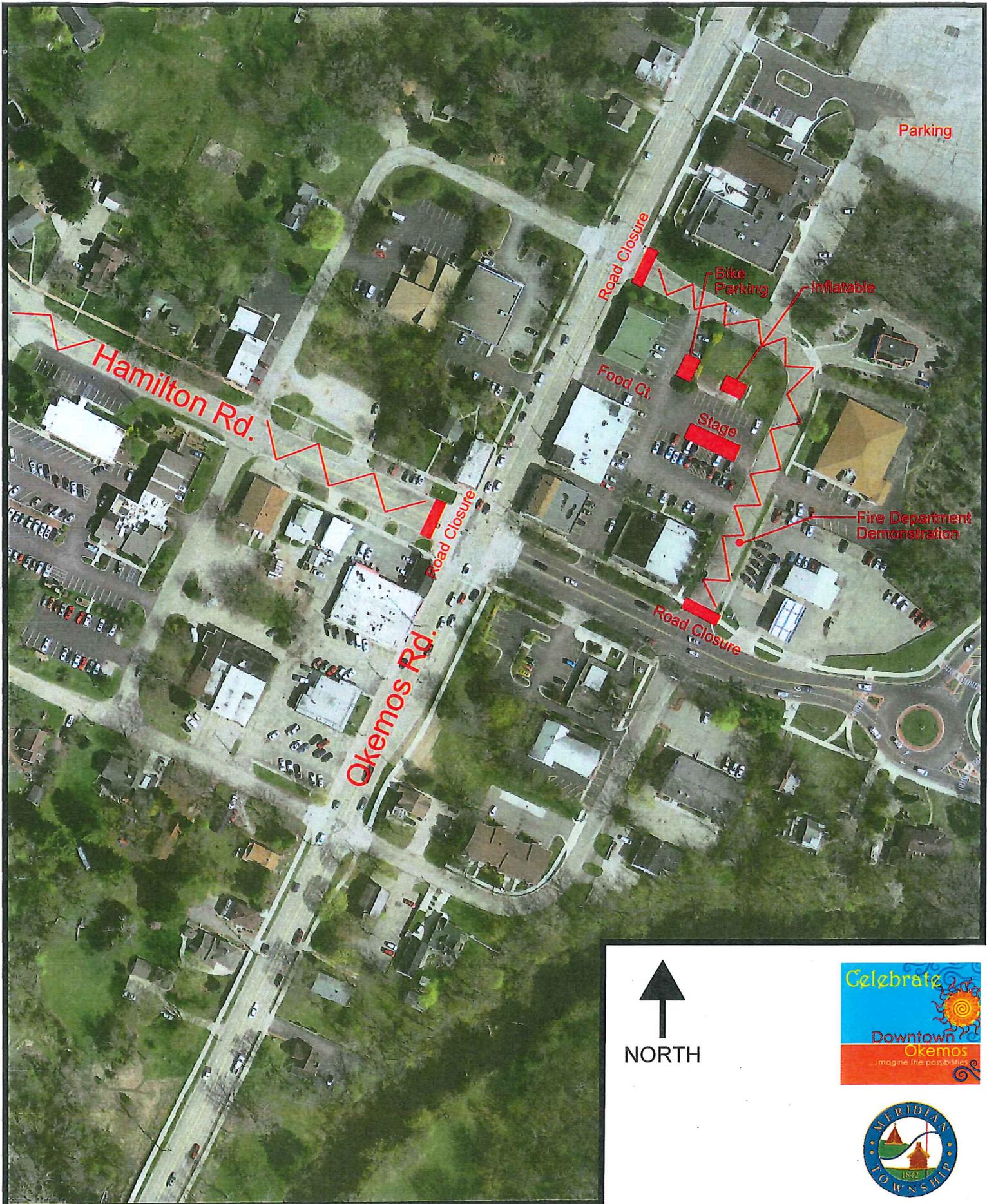
Director of Parks and Recreation

Received by Township Clerk's Office:

By: Brett Dwyer

Date: 3-23-15

Please submit five (5) copies of this application and its attachments. Copies shall be forwarded to the Township Manager, Chief of Police, Fire Chief, Community Planning & Development Director, and the Ingham County Health Department for review, investigation and findings and recommendations, within twenty (20) days of the date this application is filed.



Celebrate Downtown Okemos - Outdoor Gathering Permit
Saturday, June 13, 2015 (10 am - 11 pm)

CHARTER TOWNSHIP OF MERIDIAN LICENSE FOR OUTDOOR ASSEMBLY

The Township Board of the Charter of Meridian hereby grants Licensee, Meridian Charter Township Downtown Development Authority (DDA) of Okemos, whose address is 5151 Marsh Road, Okemos, MI 48864-1198, a license to conduct an outdoor assembly on the 13th day of June 2015 between the hours of 7:00 a.m. and 11:00 p.m. upon the premises located at Methodist and Moore Streets, Okemos, MI 48864-1198. The purpose and character of the outdoor assembly shall be limited to: Celebrate Downtown Okemos - an event and celebration sponsored by the Okemos DDA. The event will also feature children's activities, 5K race, food, arts and crafts fair, beer and wine tent, and live entertainment between the hours of 10:00 a.m. and 11:00 p.m. The number of persons to attend is estimated at 5,000.

Licensee shall observe the minimum requirements contained in Chapter 38, Article V of the Charter Township of Meridian Code of Ordinances, except that the Township Board grants Licensee a waiver of the following provisions:

In addition to the foregoing, Licensee shall observe the following additional conditions: None.

This License shall be non-transferable.

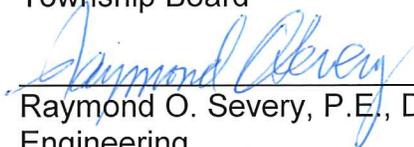
This License shall be posted in a conspicuous place upon the premises of the assembly.

The foregoing License was approved by the Township Board of the Charter Township of Meridian on the 7th day of April 2015.

Brett Dreyfus, Township Clerk

MEMORANDUM

TO: Township Board

FROM: 
Raymond O. Severy, P.E., Director
Engineering

DATE: March 31, 2015

RE: **Re-Appointments to East Lansing Meridian Water & Sewer Authority**

Meridian Township has two Township citizen representatives, Bradley Brogren and Thomas Peet, on the East Lansing Meridian Water and Sewer Authority board. They both have served the Township well for over ten years, and both wish to continue. Appointments to the East Lansing Meridian Water & Sewer Authority are for three years, however I neglected to have the Board re-appoint them in 2012 and 2013 respectively. I recommend they be re-appointed to the Authority board as detailed below.

Bradley Brogren was appointed to the East Lansing Meridian Water & Sewer Authority with terms expiring on June 30, 2006, 2009, and 2012. Mr. Brogren has continued to represent Meridian Township on the Authority since June 30, 2012, and wishes to continue his appointment. I recommend he be re-appointed for two 3-year terms, July 1, 2012, to June 30, 2015, and July 1, 2015, to June 30, 2018.

Thomas Peet was appointed to the East Lansing Meridian Water & Sewer Authority with terms expiring on June 30, 2007, 2010, and 2013. Mr. Peet has continued to represent Meridian Township on the Authority since June 30, 2013, and wishes to continue his appointment. I recommend he be re-appointed for a 3-year term, July 1, 2013, to June 30, 2016

Motion:

"Move that the Township Board approve the reappointment of Bradley Brogren to the East Lansing Meridian Water & Sewer Authority for two 3-year terms, the first expiring June 30, 2015, and the second expiring June 30, 2018; and approve the reappointment of Thomas Peet to the East Lansing Meridian Water & Sewer Authority for a 3-year term expiring June 30, 2016."

MEMORANDUM

TO: Township Board

FROM: Joyce A. Marx
Joyce A. Marx, Human Resources Director

DATE: April 2, 2015

RE: **Ratification of Police Officer Appointment**

The Township has presented a conditional offer of employment to a qualified police officer candidate. The prospective hiring brings the staffing level of the police department to thirty-six (36) sworn personnel. The 2015 budget includes thirty-nine sworn positions.

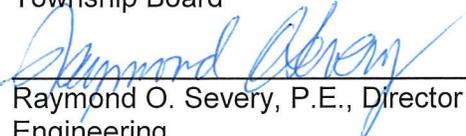
Brian Dow comes to us from the Shiawassee County Sheriff's Office. He began his five years with Shiawassee as a court security deputy and ended his time as a road patrol deputy. Other previous experience includes working with the Fowlerville Police Department and the Michigan State University Police Department. Mr. Dow obtained a Bachelor's Degree in Criminal Justice from Michigan State University and completed the Mid-Michigan Police Academy in May 2009.

A motion is prepared for Board consideration:

MOVE TO RATIFY THE APPOINTMENT OF BRIAN DOW TO THE POSITION OF POLICE OFFICER CONTINGENT UPON SUCCESSFUL COMPLETION OF THOSE ITEMS STIPULATED IN THE CONDITIONAL OFFER OF EMPLOYMENT.

MEMORANDUM

TO: Township Board

FROM: 
Raymond O. Severy, P.E., Director
Engineering

DATE: March 31, 2015

RE: **Perry Road Public Road Improvements Special Assessment
District No. 42 – Resolution #5**

The Township Board approved the Perry Road Public Road Improvements Special Assessment District No. 42 August 19, 2014, which approved the improvements to grade, gravel and pave Perry Road; defray the cost of the shoulders from the Pathway Millage Fund, defray \$2,500 of the road cost from the Lake Lansing Watershed Advisory committee contribution, and defray the remaining cost by special assessment.

Resolution No. 5 for the Perry Road Public Road Improvements Special Assessment District No. 42 is attached for your approval. Resolution No. 5 approves the special assessment roll and orders the amount to be paid and collected. The public hearing was held on March 17, 2015, at which no residents spoke.

The total final assessment is \$25,358.00. The individual residential assessments range from \$1,046.89 to \$2,093.78. The assessment to Ingham County is \$10,050.14. Attached is a copy of the final assessment roll showing each assessment.

Proposed Motion:

“Move to approve the Perry Road Public Road Improvements Special Assessment District No. 42 - Resolution No. 5, which approves the special assessment roll; designates the project as “Perry Road Public Road Improvements Special Assessment District No. 42”, the assessment roll as the “Perry Road Public Road Improvements Special Assessment District No. 42 Special Assessment Roll”, and the district as the “Perry Road Public Road Improvements Special Assessment District No. 42”; adopts the amount of \$25,358.00 as the final amount for the assessment roll; and orders and directs the assessment roll to be paid and collected.”

Attachment

**PERRY ROAD PUBLIC ROAD IMPROVEMENTS
SPECIAL ASSESSMENT DISTRICT NO. 42**

RESOLUTION NO. 5

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held in the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, Michigan 48864-1198, (517) 853-4000, on Tuesday, April 7, 2015, at 6:00 p.m.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____
and supported by _____.

WHEREAS, pursuant to due notice to all record owners or parties in interest in, this Board did meet on March 17, 2015, at 6:00 p.m. at the Meridian Township Municipal Building, in the Township of Meridian for the purpose of reviewing the special assessment roll and hearing any objections thereto for the Perry Road Public Road Improvements Special Assessment District No. 42, and

WHEREAS, at the time and place designated for said meeting, the meeting was duly called to order and the Supervisor announced the opening of the hearing for objections to the special assessment roll prepared by the Township Supervisor and on file with the Township Clerk, said roll assessing the cost of the Perry Road Public Road Improvements Special Assessment District No. 42 against benefiting properties; and

WHEREAS, the Township Board desires to confirm the special assessment roll.

NOW, THEREFORE, BE IT RESOLVED by the Township Board of the Charter Township of Meridian, Ingham County, Michigan, as follows:

1. The Township Board does hereby determine that said special assessments are in proportion to the benefits to be derived from said project.
2. The Township Board does hereby designate the special assessment project as "Perry Road Public Road Improvements Special Assessment District No. 42".
3. Said special assessment roll shall be designated as "Perry Road Public Road Improvements Special Assessment District No. 42 Special Assessment Roll" and the district against which it is assessed shall be designated "Perry Road Public Road Improvements Special Assessment District No. 42". The Perry Road Public Road Improvements Special Assessment District No. 42 Special Assessment Roll in the final amount of twenty five thousand three hundred fifty eight dollars (\$25,358.00), as prepared and reported to the Township Board by the Supervisor, a copy of which is attached hereto, is hereby adopted and confirmed, and the Township Clerk is hereby directed to endorse thereon this date of confirmation.

**Perry Road Public Road Improvements
Special Assessment District No. 42
Resolution No. 5
Page 2**

4. That the special assessment roll shall be divided into five annual installments, the first such installment to be due on July 1, 2015, and the following installments to be due on July 1 of the four succeeding years thereafter. Said special assessments may be paid in full on or before July 1, 2015, without interest; thereafter, said installments of the special assessment roll shall bear interest at the rate of 5.0% per annum, commencing on July 1, 2015 payable annually on the due date of each installment after the first installment. If any installment is not paid when due then the same shall be deemed delinquent and there shall be collected thereon in addition to the interest above provided, a penalty at the rate of 1% for each month or fraction thereof that the same remains unpaid before being reported for reassessment upon the Township roll.
5. Any of the unpaid balance due on the special assessment roll may be paid in full at any time, together with interest due to said payment date.
6. The assessments made in said special assessment roll are hereby ordered and directed to be collected. The Township Clerk shall deliver said special assessment roll to the Township Treasurer with the proper warrant attached, commanding the Treasurer to collect the assessments therein in accordance with the direction of the Township Board with respect thereto, and the Treasurer is authorized and directed to collect the amounts assessed as they become due pursuant to the terms of this resolution and the provisions of the applicable statutes of the State of Michigan.

YEAS: _____

NAYS: _____

Resolution declared adopted.

STATE OF MICHIGAN)

)ss.

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Charter Township of Meridian, Ingham County, **DO HEREBY CERTIFY** that the foregoing is a true and complete copy of the proceedings taken by the Township Board at a regular meeting held on Tuesday, April 7, 2015.

Brett Dreyfus, Township Clerk

WARRANT

STATE OF MICHIGAN)

)ss.

COUNTY OF INGHAM)

TO THE TOWNSHIP TREASURER
CHARTER TOWNSHIP OF MERIDIAN,
INGHAM COUNTY, MICHIGAN

Attached hereto is the Perry Road Public Road Improvements Special Assessment District No. 42 Special Assessment Roll, and you are hereby commanded in accordance with Act No. 188 of the Michigan Public Acts of 1954, as amended, and in accordance with the directions of the Township Board in respect thereto, to collect the assessments in said roll, and on the first day of September following the date when any such assessments or any part thereof have become due to submit to the Township Board a sworn statement setting forth the names of the persons delinquent, if known, a description of the parcels of lands upon which there are delinquent assessments, and the amount of such delinquency including accrued interest and penalties computed to September 1 of such year.

Brett Dreyfus, Township Clerk

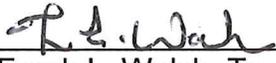
DATED: _____

**PERRY ROAD PUBLIC ROAD IMPROVEMENTS
SPECIAL ASSESSMENT DISTRICT NO. 42
ASSESSMENT ROLL**

Parcel Number, Address & Legal Description	Property Owner & Address	Frontage	Proposed Assessment
3302-02-02-101-001 6496 Perry Rd M 2-7 COM. AT NW COR. OF SEC- E 17 1/2 RDS-S 85 FT-W 17 1/2 RDS-N TO BEG. SEC. 2, T4N R1W.	Steve & Susan Greskowiak 6496 Perry Rd, Haslett, MI 48840	85 LF	\$1,977.46
3302-02-02-101-002 6490 Perry Rd M2-8 COM. IN W SEC. LINE 85 FT. S OF NW COR. OF SEC-S 80 FT-E 17 1/2 RDS- N 80 FT-W TO BEG., SEC. 2, T4N R1W.	Linda Lou Underhill 6490 Perry Rd, Haslett, MI 48840	80 LF	\$1,861.14
3302-02-02-101-005 M 2-6 N 40 A. OF NW FRL 1/4 EXC. COM. AT NW COR. OF SEC-E 17 1/2 RDS-S 10 RDS-W 17 1/2 RDS-N 10 RDS. TO BEG., AND ALSO EXC. E. 1220 FT. THEREOF SEC. 2, T4N R1W	Ingham County Public Works P.O. Box 220, Mason, MI 48854	432 LF	\$10,050.14
3302-02-03-226-019 6437 W. Lake Drive MP 2553 LOT 4 O. M. RANDALL SUBDIVISION.	William J & Stephen W. Wessels 6437 W. Lake Drive, Haslett, MI 48840	185 LF	\$ 2,093.78
3302-02-03-226-026 6485 Perry Rd MP 2550 MP 2551 MP 2552 LOT 1, O. M. RANDALL SUBDIVISION SEC 3 T4NR1W	Kenneth A. Holmberg 9080 Blossom Lane, Eaton Rapids, MI 48827	45 LF	\$ 1,046.89
3302-02-03-226-027 6477 Perry Rd LOT 2 O.M. RANDALL SUB SEC. 3 T4NR1W	Kenneth A. Holmberg 9080 Blossom Lane, Eaton Rapids, MI 48827	45 LF	\$1,046.89
3302-02-03-226-028 6469 Perry Rd MP 2550 MP 2551 MP 2552 LOT 3, O. M. RANDALL SUBDIVISION SEC 3 T4NR1W	Kenneth A. Holmberg 9080 Blossom Lane, Eaton Rapids, MI 48827	45 LF	\$1,046.89
3302-02-03-226-031 6499 Perry Rd BEG AT THE NE COR SEC 3 - S 0 DEG 19' 37" W, ON E SEC LN 88.86 FT - N 89 DEG 14' 12" W, 362 FT, - N 0 DEG 39' 14" E, 86.10 FT TO N SEC LN - S 89 DEG 40' 23" E, ON N SEC LN 361.50 FT TO THE POB SEC 3 T4N R1W .73 ACRES +/-	Amanda L & Andrew C. Marsh 6499 Perry Road, Haslett, MI 48840	88 LF	\$2,047.25
3302-02-03-226-032 6495 Perry Rd COM AT THE NE COR SEC 3 - S 0 DEG 19' 37 " W, ON E SEC LN 88.86 FT TO THE POB - S 0 DEG 19' 37" W, ON E SEC LN 80 FT - N 89 DEG 14' 12" W, 362.46 FT - N 0 DEG 39' 14" E, 80 FT - S 89 DEG 14' 12" E, 362 FT TO THE POB, SEC 3 T4N R1W, .67 A+/-	Jeffrey D & Amy E Satterla 6495 Perry Road, Haslett, MI 48840	90 LF	\$2,093.78
3302-02-03-226-033 6491 Perry Rd COM AT THE NE COR SEC 3 - S 0 DEG 19' 37 " W, ON E SEC LN 168.86 FT TO THE POB - S 0 DEG 19' 37" W, ON SEC LN 80 FT - N 89 DEG 14' 12" W, 362.91 FT - N 0 DEG 39' 14" E, 80 FT - S 89 DEG 14' 12" E, 362.46 FT TO THE POB, SEC 3 T4N R1W, .67 A+/-	John & Bethany A Morton 6491 Perry Road, Haslett, MI 48840	90 LF	\$2,093.78
Totals		1185 LF	\$25,358.00

MEMORANDUM

TO: Township Board

FROM: 
Frank L. Walsh, Township Manager

DATE: April 2, 2015

RE: **Towner Road Property Sale**

During the March 17, 2015 Township Board meeting, the Board discussed the transfer of the Towner Road property from Meridian Township to the Meridian Township Park Commission. This simple transfer of 2083 Towner Road is detailed in the attached resolution. If approved, the 1.58 acre site would be designated park property for a sum of \$75,000. The Township is responsible for the removal of the buildings on the property.

Martha Bashore, the local real estate agent retained to sell the property, has informed me she is not seeking any reimbursement for her work leading up to the offer from the Park Commission. We certainly appreciate Ms. Bashore's civic mind in relinquishing her role as our agent.

If the Township Board elects not to enter into this agreement with the Park Commission, Ms. Bashore will immediately list the property for us. The following motion is offered for approval:

MOVE TO APPROVE THE RESOLUTION TRANSFERRING \$75,000 FROM THE PARK MILLAGE FUND, AS APPROVED BY THE PARK COMMISSION, TO THE GENERAL FUND FOR THE PURPOSE OF 2083 TOWNER ROAD, PARCEL NUMBER 03-02-04-276-009, BEING USED AS PARK PROPERTY.

Attachment:
Resolution Approving Sale of Towner Road Property

RESOLUTION

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, 5151 Marsh Road, Okemos, in said Township on the 7th day of April 2015, at 6:00 p.m., Local Time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____.

WHEREAS, in 2007, Meridian Charter Township approved the sale of 2083 Towner Road, Haslett, parcel # 03-02-04-276-009, by land contract to Patrick A. Donlon who, by quit claim deed dated August 18, 2014, quit claimed his interest in the Towner Road property to Meridian Charter Township; and

WHEREAS, the Towner Road property consists of a single family residence and other structures on a 1.58 acre parcel; and

WHEREAS, the Towner Road property has been vacant since 2014, is in need of extensive repairs, and has an estimated value of \$65,000; and

WHEREAS, the Meridian Township Park Commission desires to use the Towner Road property in conjunction with adjacent park property to develop a destination recreation facility which will include athletic fields, play structures, pavilions, restrooms, and accessible paved pathways; and

WHEREAS, the Park Commission voted unanimously to transfer \$75,000 from the Park Millage Fund to the General Fund in exchange for the designation of the Towner Road property as park property, with the stipulation that the General Fund pay for the removal of the buildings on the Towner Road property as part of the transaction; and

WHEREAS, the Meridian Charter Township Board discussed this topic at its March 17, 2015 regular meeting.

NOW THEREFORE BE IT RESOLVED THAT PARCEL NUMBER 03-02-04-276-009 OWNED BY THE CHARTER TOWNSHIP OF MERIDIAN SHALL BE DESIGNATED AS PARK PROPERTY IN EXCHANGE FOR THE TRANSFER OF \$75,000 FROM THE PARK MILLAGE FUND TO THE GENERAL FUND AND THAT THE GENERAL FUND SHALL PAY FOR THE REMOVAL OF THE BUILDINGS LOCATED ON THE PROPERTY.

ADOPTED: YEAS: _____

NAYS: _____

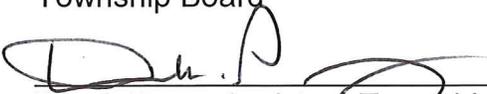
STATE OF MICHIGAN)
) ss
COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Charter Township of Meridian, Ingham County, Michigan, do hereby certify that the foregoing is a true and a complete copy of a resolution adopted at a regular meeting of the Township Board of the Charter Township of Meridian on the 7th day of April 2015.

Brett Dreyfus
Township Clerk

MEMORANDUM

TO: Township Board

FROM: 
Derek Perry, Assistant Township Manager/
Director of Public Works

DATE: April 1, 2015

RE: **Lake Lansing Road Improvements**

Lake Lansing Road is scheduled for reconstruction from Saginaw Highway to Lac du Mont this year. The completed roadway will be one lane in each direction with a center turn lane and a bicycle lane on each side of the roadway. Addition of the center turn lane will reduce the number of accidents along this section of Lake Lansing Road, and the addition of bicycle lanes will increase safety for bicyclists.

To achieve the desired results, much of this section of Lake Lansing Road must be widened from the existing two lanes. Most of the widening will be done on both sides of the existing roadway, except east of Okemos Road where the widening is mostly on the south side to avoid impacting the wetlands to the north. Because of the widening, there will be loss of trees.

Township staff met with County Road Department staff, two County Commissioners, and two Township Board members Wednesday morning, April 1, to discuss the project and how to minimize the impact on existing trees. Road Department staff will review the project and work to save as many trees as possible within the Federal Highway Administration (FHWA) road safety guidelines. Because the project is federally funded, the FHWA guidelines must be used in project design.

Bill Conklin and I will be at the meeting to answer your questions.



INGHAM COUNTY ROAD DEPARTMENT
AUSTIN E. CAVANAUGH ADMINISTRATION BUILDING
301 Bush Street, P.O. Box 38, Mason, MI 48854-0038

William M. Conklin, P.E
Managing Director

June 02, 2014

Mr./Mrs _
_ Lake Lansing Road
Haslett, Michigan 48823

RE: Lake Lansing Road Reconstruction, E. Saginaw Hwy (BR-69) to Lac Du Mont Drive
Temporary Driveway/Grading Permit Request
Parcel # _

Dear Mr./Ms _:

The Ingham County Road Department (ICRD) is preparing plans for reconstruction of Lake Lansing Road between E. Saginaw Hwy (BR-69) and Lac Du Mont Drive (east of Okemos Road) for 2015 construction. The proposed project will consist of grinding up the existing asphalt, constructing a wider road grade, repaving with hot mix asphalt, and striping for center left turn lane and paved shoulders, along with storm sewer and American's with Disabilities Act (ADA) compliant sidewalk ramp upgrades.

The widening and reconstruction of Lake Lansing Road will result in re-grading the roadside ditches and slopes, as well as private driveways, sometimes including sidewalk crossing the driveway. Driveway approaches within the construction limits will be reconstructed to match the reconstructed roadway at the proposed paved shoulder or curb and gutter. The Road Department is proposing to reconstruct driveways in-kind, but we will need to grade beyond the existing road right-of-way to provide a desirable driveway slope from the new road edge to match into the existing drive.

Some areas will require grading of the front slope, from proposed shoulder to match existing ground, beyond the existing road right-of-way. Other areas may need additional space for ditch slopes. The purpose for this grading is to provide flatter slopes that will be safer as well as easier to mow and maintain.

Whether for only driveway construction or for grading the front slopes or ditches along your property frontage, the Road Department needs your permission to perform any work beyond the existing road right-of-way (typically either 33 ft or 50 ft from center of the road). The attached grading permit is requesting the temporary permission for the Department's contractor to perform this work. The grading permit form will explain the type of grading that is requested, either driveway construction or grading. After construction is completed, the temporary grading permit expires.

Any items within the road right of way including trees, landscaping, fences, irrigation systems, etc., are likely within the construction limits and subject to removal. The Road department requests that residents relocate all such appurtenances before construction begins. The Road Department will relocate standard mailboxes/posts, and driveway culverts, but we are not responsible for replacement or salvage of non-standard items or any other customized features if they are within the existing road right-of-way. The Department will work with you to coordinate relocation or replacement of items that are within grading permit limits outside the road right-of-way.

Lake Lansing Rd.

- 2 -

June 2, 2014

The Road Department can construct the proposed road within the road right-of-way, but we believe it is in our mutual interest to execute the enclosed grading permit to provide for a safer and more aesthetic streetscape, including driveway approaches and maintainable roadside lawns. We ask that you sign the permit and return it in the enclosed envelope at your earliest convenience.

If you have any questions about the permit or the project in general, you are welcome to attend the public information meeting (see attached notice). If you cannot attend the meeting, feel free to contact one of our project staff directly.

Thank you in advance for your cooperation in making the Lake Lansing Road construction a successful project!

Regards,

INGHAM COUNTY ROAD DEPARTMENT

Daniel J. Troia, P.E.
Project Engineer
(517) 676-9722 ext. 319
dtroia@ingham.org

Marc A. Trotter, P.E.
Assistant Engineer
(517) 676-9722 ext. 344
mtrotter@ingham.org

Robert H. Peterson, P.E.
County Highway Engineer
(517) 676-9722 ext. 336
rpeterson@ingham.org



INGHAM COUNTY ROAD DEPARTMENT
AUSTIN E. CAVANAUGH ADMINISTRATION BUILDING
301 Bush Street, P.O. Box 38, Mason, MI 48854-0038

William M. Conklin, P.E.
Managing Director

March 30, 2015

LAKE LANSING ROAD – E. Saginaw Hwy (I-69 BR) to Lac Du Mont Drive
2015 CONSTRUCTION PROJECT NOTICE

The Ingham County Road Department (ICRD) is pleased to announce that work to reconstruct Lake Lansing Road between E. Saginaw Hwy (I-69 BR) and Lac Du Mont Drive (east of Okemos Road) is scheduled to start very soon. **Tree removals and clearing are scheduled to start April 8, 2015, with sewer and road construction work anticipated to start early to mid-June.** The proposed project will consist of grinding up the existing asphalt, constructing a wider road grade, repaving with hot mix asphalt, and striping for center left turn lane and paved shoulders, along with storm sewer, intermittent curb and gutter, and American's with Disabilities Act (ADA) compliant sidewalk ramp upgrades. The project is being funded by federal aid transportation and ICRD matching funds. The contract has been awarded to Michigan Paving and Materials, Inc, Spartan Asphalt Division of Lansing for a low bid of \$1.46 million. The project is scheduled for open to traffic by Labor Day with project completion by late September.

Thank you in advance for your patience and cooperation with the impending construction. Residents should anticipate inconvenience during construction, but Road Department staff and the Contractor will work hard to minimize and mitigate inconveniences whenever possible. There will be ICRD staff on site during construction activities to answer questions and resolve public concerns as they arise. Here is some additional project information and Road Department project staff contact information:

1) Tree Removals. Trees along your Lake Lansing Road property frontage may need to be removed to accommodate the proposed construction or to meet roadside design safety requirements. If tree removal is required from your property frontage, you will receive a tree agreement form included with this notice. Everyone has the right to felled wood from their property. **If you want to keep the wood, simply check the box on the form and return it to the Road Department no later than April 8, 2015.** The Contractor will stockpile the wood on your property, outside the road right-of-way and construction grading limits. The Contractor will cut trees into "transportable lengths," typically about 8 - 10 ft long (but could be longer). Replacement trees will not be offered by the Road Department for trees removed from the statutory road right-of-way.

2) Detour. Lake Lansing Road will be closed to through-traffic during project construction, starting early to mid-June. Note that through-traffic are vehicles with both an origin and destination outside the project limits that pass through the work zone. Local traffic has either origin or destination within the project limits, such as residents, businesses, churches, etc on Lake Lansing Road and in adjoining subdivisions. Detour signing will be placed to direct through-traffic around the construction, via Haslett Road. Local traffic to and from properties within the work zone will be maintained to the greatest extent possible, but please note that access to property and subdivisions will be limited to only one direction during certain construction activities such as drainage pipe construction across the road. Residents and patrons that need to access Lake Lansing Road properties should anticipate that the accessible direction to their destination will change as the work progresses.

3) Driveways. If your residence or business is within the project limits, your driveway approach will be inaccessible during certain construction operations including curb and gutter, sidewalk, and driveway approach construction. Temporary ramps will be placed to minimize inconvenience, but when concrete is placed, you should anticipate that access will be limited for several days. The contractor will be directed to give ample advanced notice to coordinate access restrictions with residents, and to arrange temporary access or parking to minimize inconvenience to you.

Telephone: (517) 676-9722 1-800-968-9733 Fax: (517) 676-2085 TDD: (517) 676-7798
E-Mail: roads@ingham.org Web Site: <http://www.ingham.org>
An Equal Opportunity Employer

4) Mailboxes and Right-of-Way Encroachments. If your residence/business on Lake Lansing Road contains private appurtenances such as landscaping, culvert headwalls, ornamental mailboxes, irrigation systems, signs, fencing, posts, etc. within the road right-of-way, it is likely that they will be in the way of construction. To avoid damage and/or removal of these items by the contractor, the Road department requests that residents relocate all such appurtenances before construction begins.

The Postmaster and your mail carrier will determine how U.S. Mail will be delivered during construction. If required, the Contractor will locate temporary mailboxes as directed by the Postmaster. The Postmaster typically advises residents of temporary delivery changes via postcard.

The Road Department will reinstall standard mailboxes/posts after road work is complete. We are not responsible for replacement or salvage of non-standard items or any other customized landscape features or decorative items if they are within the existing road right-of-way.

5) Questions. If you would like more information about the proposed construction, including details about how your property may be affected, please call or email us at one of the numbers below.

Road Department Contact Information for the Lake Lansing Road Project:

Daniel J. Troia, P.E.
Project Engineer
(517) 676-9722 ext. 319
dtroia@ingham.org

Steven B. Lemorie
Senior Engineering Technician
(517) 676-9722 ext. 318
slemorie@ingham.org

Robert H. Peterson, P.E.
County Highway Engineer
(517) 676-9722 ext. 336
rpeterson@ingham.org

MEMORANDUM

TO: Township Board

FROM: David Hall
David Hall, Chief of Police

DATE: April 1, 2015

RE: **Prospective Prosecutorial Services Contract**

Bodwin & Associates, PC and the Harkness Law Firm, PLLC have expressed interest in providing prosecutorial and related services to the Township. Each have presented proposed contracts. Both law firms would provide prosecutorial support for Chapter 50: Offenses and Miscellaneous Provisions, Chapter 74: Traffic and Vehicles, diversion for minors in possession and retail fraud III, forfeiture and other services.

Attached you will find the proposed contracts for Board review and discussion.

- The Bodwin firm offers a contract which includes all currently provided services. The Bodwin firm proposes extending the contract for two years with no increase in the annual cost (\$80,000).
- The Harkness firm offers a two-year contract that includes currently provided services, again at no additional annual cost (\$80,000). The Harkness firm rolls the cost of forfeiture support into the contract at no additional cost. They also include appeals in Circuit Court and litigation in the Court of Appeals, Supreme Court and federal courts for cases and/or services in the agreement.

Attached: Meridian Retainer Agreement Bodwin & Associates, PC
Meridian Retainer Agreement Harkness Law Firm, PLLC

**SUCCESSOR RETAINER AGREEMENT FOR
PROSECUTION OF UNIFORM TRAFFIC CODE
AND OTHER SPECIFIED ORDINANCES**

And

**SUCCESSOR RETAINER AGREEMENT FOR PROSECUTION OF CHARTER
TOWNSHIP OF MERIDIAN'S RETAIL FRAUD DIVERSION PROGRAM**

And

**SUCCESSOR RETAINER AGREEMENT FOR PROSECUTION OF CHARTER
TOWNSHIP OF MERIDIAN'S MINOR IN POSSESSION DIVERSION PROGRAM**

And

**SUCCESSOR AGREEMENT REGARDING FORFEITURE OF PROPERTY SEIZED
PURSUANT TO THE MICHIGAN CONTROLLED SUBSTANCES ACT AND PUBLIC
ACT 236 OF 1961 (OMNIBUS FORFEITURE)**

The Charter Township of Meridian, Ingham County, State of Michigan ("the Township") with offices located at 5151 Marsh Road, Okemos, Michigan 48864-1198, and Bodwin & Associates, P. C. ("the Contractor"), with offices at 2970 East Lake Lansing Road, East Lansing, Michigan 48823, agree as follows:

A. UTC Prosecution

1. The Township agrees to retain the contractor to represent the Township as an attorney to prosecute certain violations of the Township Code of Ordinances as specified below.

2. SCOPE OF SERVICES:

- a. Prosecute traffic violations of Township Code Chapter 74 and the Uniform Traffic Code and the Michigan Vehicle Code as adopted by the Township in addition to any new offenses which may be eligible for prosecution in the event that the Township adopts the entire Michigan Criminal Code.
- b. Prosecute violations of Township Code Chapter 50.
- c. Assist the Township Police Department with preparation of appearance and complaint tickets.
- d. Review modifications to the Uniform Traffic Code and Michigan Vehicle Code and assist the Township with revisions to Chapter 74 and Chapter 50 of the Township Code.
- e. Submit monthly detailed reports to the Township Police Department summarizing the disposition of all cases and identifying the total monthly hours spent in prosecution and related services.

- f. Work with District Court Judges to assure efficient court scheduling of Township cases to contain costs.
- g. Provide advice to the Police Chief on methods for improving the cost efficiency of enforcing and prosecuting violations of Township Code Chapter 74, Township Code Chapter 50, and the Uniform Traffic Code and Michigan Vehicle Code as adopted by the Township.
- h. Evaluate cost recovery opportunities authorized by State statute for violations of Township Code Chapter 74, Township Code Chapter 50, and the Uniform Traffic Code and Michigan Vehicle Code as adopted by the Township.
- i. Represent the Township in appeals to the Circuit Court for violations of Township Code Chapter 74, Township Code Chapter 50, and the Uniform Traffic Code and Michigan Vehicle Code as adopted by the Township.
- j. Review police reports and advise Township Police Department regarding probable cause determinations and preparation of summons and complaints where neither an appearance ticket nor warrant is issued.

3. ADDITIONAL SERVICES TO BE PROVIDED:

For the hourly fee specified at paragraph 4(B) below, the Contractor shall provide additional services incidental to the above as shall be requested by the Township and agreed to by the Contractor. Such services may include but shall not be limited to, the following:

- a. Legal research as requested by the Township and not included under subparagraph 2(a) above.
- b. Ordinance and policy drafting as requested by the Township.
- c. Appeals by the Township to the Circuit Court as requested by the Chief of Police.
- d. All litigation in the Court of Appeals, Supreme Court or federal courts.

4. The Contractor shall be compensated by the Township as follows:

- a. A retainer shall be paid monthly for services rendered pursuant to paragraph 2, above using the following schedule.

Beginning May 1, 2015 \$65,000.00 per year, \$\$5,417.67 per month

- b. A fee of One hundred fifty and No/100 Dollars per hour (\$150.00/hour) shall be paid within thirty (30) days following submission of an itemized statement by the Contractor, for services rendered under paragraph 3, above.

- c. The Contractor shall bill in detail for and be reimbursed at cost for all out-of-pocket expenses incurred in pursuit of Township business including filing fees, witness fees, service of process and computerized legal research charges.
 - d. This Contract is open to renegotiation by the Contractor if the number of prosecutable offenses is increased by the Township.
5. The Contractor shall exercise full authority under MCL 41.187 to prosecute violations of the Township ordinances as set forth above, to countersign the certificates of jurors and witnesses, to authorize Complaints and Warrants for Arrest, and to perform such duties as are necessarily incidental to the prosecution of ordinance violations.
6. In the event of a conflict of interest, the Contractor may refuse to accept the representation of the Township on any particular matter and in that event shall immediately advise the Township and request the Township appoint another attorney to prosecute such matters.

B. Diversion Programs

1. The parties to this Agreement further agree that the Contractor shall be compensated by the Township as follows:
- A. A retainer of \$15,000.00 per year, \$1,250.00 per month shall be paid for retail fraud diversion services rendered pursuant to paragraph 3 of the original Retail Fraud Retainer Agreement which is hereby incorporated by reference.
 - B. The Contractor shall also provide minor in possession diversion services rendered pursuant to paragraph 3 of the Minor in Possession Retainer Agreement which is hereby incorporated by reference. The administration of the Minor in Possession Diversion Program will be rendered by the Contractor at no additional charge.
 - C. The Contractor shall also provide diversion services for such other diversion offenses as the Township shall, from time to time, authorize.
2. All of the other provisions contained within the Retainer Agreement for Prosecution of Charter Township of Meridian's Retail Fraud Third Ordinance dated February 12, 2009, to the extent that the same are not inconsistent with what is stated herein, are hereby repeated and incorporated by reference as though fully stated herein.

C. Forfeiture of Seized Property Program

1. The Township further agrees to retain the Contractor to represent the Township as an attorney to forfeit property seized by the Meridian Township Police Department as a result of violations of the Michigan Controlled Substances Act and Public Act 236 of 1961 (Omnibus Forfeiture).

2. Scope of Services:

- a. Review police reports regarding incidents where property subject to forfeiture has been seized.
- b. Prepare and issue the summons and complaints for the commencement of a judicial forfeiture action when necessary.
- c. Review and authorize, in conjunction with the Meridian Township Police Department, the seizure of property subject to seizure under the Michigan Controlled Substances Act and Omnibus Forfeiture Statute.
- d. Review and authorize, in conjunction with the Meridian Township Police Department, settlement agreements and releases of liability for seized property.
- e. In conjunction with the Meridian Township Police Department, conduct negotiations for settlement with property claimants;
- f. Send out all necessary correspondence/notification to the Claimants, Police Department, prosecuting officials, lien holders, and other parties with an interest in the seized property.
- g. Appear and represent the Township in any judicial forfeiture action arising out of property seized pursuant to the Michigan Controlled Substances Act and Omnibus Forfeiture Statute.
- h. Legal research as requested by the Township.
- i. Appeals of court decisions by the Township to the appropriate appellate court as requested by the Chief of Police.
- j. All litigation in the Circuit Court, Court of Appeals, Supreme Court or federal courts.

3. The Contractor shall be compensated by the Township as follows:

- a. The Contractor shall receive twenty (20%) percent, of the net proceeds of any property, including, but not limited to: real property, personal property, automobiles, and United States Currency, successfully forfeited to Meridian Township by means of judicial forfeiture, or actual costs incurred, whichever is less.
- b. The Contractor shall receive five (5%) percent of the net proceeds of any property, including, but not limited to: real property, personal property, automobiles, and United States Currency, received by Meridian Township by means of settlement agreement and/or release arising from property seized for forfeiture, or actual costs incurred, whichever is less.
- c. The Contractor shall bill in detail for and be reimbursed at cost for all out-of-pocket expenses incurred in pursuit of Township business. The Contractor shall be reimbursed for any expenses including filing fees, witness fees, motion fees and service of process charges incurred in pursuit of Township business.
- d. Net proceeds shall be defined as the total sum forfeited in each case to the Township, less Contractor's out of pocket expenses, and as otherwise provided by law.

D. General Provisions

1. The Township shall provide for document and record storage.
2. The Township shall provide personnel and procedures for response to document requests by defendants and defense attorneys.
3. The Township shall provide all necessary reports and documents to the Contractor in a timely manner.
4. All case files, including letters, notes, pleadings, briefs, memoranda and other documents prepared by the Contractor and filed in particular cases, and all reports required to be prepared under this agreement shall become and shall remain Township property. Any and all articles, software programs, forms, procedures, systems, trade secrets or other forms of intellectual property created or assembled by the Contractor that do not pertain directly and exclusively to particular case files or to reports required to be prepared under this agreement shall remain the sole and exclusive property of the Contractor.
5. It is expressly understood and agreed that the Contractor is retained by the Township as an independent contractor for the performance of the services required by this agreement. The Contractor shall in no way deemed to be and shall not hold himself out as an employee of the Township and shall not be entitled to any benefits of the employees and officials of the Township, such as, but not limited to, health, accident, and life insurance, paid sick or vacation leave, and pension. The Contractor shall be responsible for payment of all applicable taxes including income and FICA and FUTA to the proper federal, state and local governments, at no additional cost to the Township.
6. The Contractor shall not assign, subcontract or otherwise transfer his duties and/or obligations under this agreement, except to persons in his employ approved by the Township.
7. In the event that the Contractor uses employees, he shall be solely responsible for their supervision as well as for their acts, omissions or negligence. The Contractor shall be solely responsible for payment of all compensation due to his employees for services rendered under this agreement and for payment of all applicable taxes including, but not limited to, income, FICA and FUTA taxes, to the proper federal, state and local governments, at no additional cost to the Township.
8. The Contractor shall not discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, marital status or a handicap that is unrelated to the individual's ability to perform the duties of the particular job or position. A breach of this covenant shall be regarded as a material breach of this agreement. MCL 37.1209/MCL 37.2209.

9. The attorney shall comply with the Michigan Workers' Disability Compensation Act (WDC Act). If the Contractor acquires employees or he, himself, becomes an employee of a partnership or corporation within the meaning of the WDC Act, he shall provide the Township with either proof that he has acquired Workers' Compensation Insurance as required by the WDC Act, or that an exclusion form has been properly filed with the Bureau of Workers' Disability Compensation.

10. The Contractor shall maintain professional liability (malpractice) insurance in the amount of One Million Dollars (\$1,000,000.00) per claim and One Million Dollars (\$1,000,000.00) aggregate. In the event that the Contractor utilizes employees to perform services under this agreement, the Contractor shall ensure that such employees are covered by professional liability insurance in the amount specified.

11. The Contractor shall provide the Township Manager and Clerk with a certificate of insurance confirming the acquisition of the professional (malpractice) liability insurance required by the above section. The certificate of insurance shall contain a provision stating that the coverage afforded under the policy will not be changed or cancelled until at least thirty (30) days prior written notice has been provided directly to the Township by the carrier.

12. The Contractor shall provide the Township with such reasonable reports, records, and other information relating to the services performed under this agreement as the Township may require from time to time and/or to conduct its review or to verify that the services have been properly performed. Contractor shall attend such meetings and answer such questions as the Township Board or Township Supervisor or Township Manager or Township Police Chief may reasonably require regarding the services performed, without additional compensation.

13. No failure or delay on the part of either of the parties of this agreement in exercising any right, power or privilege hereunder shall operate as a waiver thereof, nor shall a single or partial exercise of any right, power or privilege preclude any other or further exercise of any other right, power or privilege.

14. Modifications, amendments or waivers of any provision of this agreement may be made only by the written mutual consent of the parties hereto.

15. This agreement contains all the terms and conditions agreed upon by the parties hereto and no other agreements, oral or otherwise, regarding the subject matter of this agreement or any part thereof shall have any validity or bind either of the parties hereto.

16. If any provision of this agreement is held to be invalid it shall be considered to be deleted and the remainder of this agreement shall not be affected thereby. Where the deletion of the invalid provision would result in the illegality and/or unenforceability of this agreement, this agreement shall be considered to have terminated as of the date in which the provision was declared invalid.

17. The term of this agreement shall be from May 1, 2015, through April 30, 2017, unless renewed by mutual written agreement of the parties as set forth at paragraph 19 or terminated according to its terms.

18. This agreement may be terminated by either party during its term upon thirty (30) days prior written notice.

19. The Township and the Contractor may, by mutual agreement, exercise an option to extend this agreement for two (2) additional years from May 1, 2017, to April 30, 2019. All terms and conditions shall remain in effect through the period of such renewal unless modified in writing by the parties.

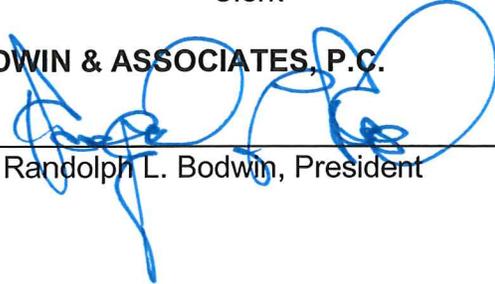
Thus, the parties have caused this agreement to be signed by their duly authorized agents this ____ day of _____, 2015.

**CHARTER TOWNSHIP OF MERIDIAN,
COUNTY OF INGHAM, STATE OF MICHIGAN**

By _____
Township Supervisor

By _____
Clerk

BODWIN & ASSOCIATES, P.C.

By  _____
Randolph L. Bodwin, President

FACTS ABOUT BODWIN & ASSOCIATES, P.C.

1. The Bodwin & Associates, P.C. has had its offices in Meridian Township and has served Meridian Township residents continuously since 1986 (starting first in the Northwind Office Park and then moving to its current building).
2. The building in which Bodwin & Associates, P.C. presently conducts its practice is located at 2970 E. Lake Lansing Rd. (Meridian Township), East Lansing, and is owned by Randolph L. Bodwin, attorney licensed in Michigan since 1983 and licensed in Illinois since 2010. Mr. Bodwin has paid Meridian Township property taxes on the building since approximately 2005, usually in excess of \$8400/year.
3. The law firm has had the contract for prosecution services with Meridian Township since 2005. Bodwin & Associates, P.C. has not received, nor has it requested, an increase in the monthly retainer paid by the Township in at least 5 years. An increase is not being requested in the proposed contract for May 1, 2015 – April 30, 2017.
4. Over the years, Bodwin & Associates, P.C. has developed a system for handling, recording, reviewing and calendaring all Township files to assure that there is proper intake and seamless follow-up. (See Exhibit A). Bodwin & Associates, P.C. maintains approximately 10 years of closed Township files in storage as well as on the computer hard drive. Additionally, by handling the Diversion Program, Bodwin & Associates, P.C. must remain in

contact with many diversioners for months to assure that they properly complete their diversion sentence. (See Exhibit B).

5. Bodwin & Associates, P.C. has sufficient staff (attorneys and support) to handle all Meridian Township cases in the event that the lead prosecutor is ill, on vacation, or otherwise unavailable as follows: Lead Prosecutor William Kim (who replaces Cullen Harkness due to Mr. Harkness' resignation effective April 24, 2015), who has been employed as a City of Lansing Assistant City Attorney and has prosecuted many misdemeanor cases and handled other city attorney work for the City of Lansing with high marks from the Lansing Police Chief; Attorney Lauren Elster, who recently joined the firm and has significant prosecution/courtroom experience; Attorney Theresa Bodwin (who also attended and graduated from Haslett High School), who has served as the Meridian Township Diversion Coordinator since 2011, has been attending Township pretrials and sentencings, and recently graduated cum laude from the Michigan State University College of Law and was sworn in to the practice of law in Michigan in November, 2014; Attorney Randolph L. Bodwin, who oversees the general operation of the law firm, has practiced law since 1983 and has extensive litigation experience in all courts; and our paralegal, who is dedicated to staying on top of Meridian Township files as described in Exhibit A.
6. Statistics regarding income generated to the Township by Bodwin & Associates for the past 3 years are as follows:
 - a. 2012: Fines collected via 55th District Court = \$100,287. Total Diversion Program collections (Retail Fraud and Minor in Possession) = \$21,890.

- b. 2013: Fines collected via 55th District Court = \$88,144. Total Diversion Program Collections (Retail Fraud and Minor in Possession) = \$32,898.
- c. 2014: Fines collected via 55th District Court = currently unknown due to statewide litigation over collection of fines and costs, however, anticipated to be at about the same level as 2013 based on the # of Defendants who were processed. Total Diversion Program Collections (Retail Fraud and Minor in Possession) = \$30,702.00.
- d. 2014: Forfeiture of property seized pursuant to Michigan Controlled Substances Act (newly added responsibility in 2014) = \$5,750.

Bodwin & Associates, P.C. values its close relationship with Meridian Township and is committed to continuing to serve Meridian Township with professionalism, diligence and consistency in the future. Bodwin & Associates, P.C., has the staff, the track record, and the support to continue to carry out its responsibilities to the full satisfaction of Meridian Township. Bodwin & Associates, P.C. is a team, not a single individual, which is dedicated to providing the best service with the greatest results at a consistently stable cost.

EXHIBIT A

Paralegal Responsibilities

Meridian Docket

At the beginning of the week, look up the docket schedule through the Ingham County 55th District Court website. This information is transferred onto a Word document with all files we are covering. New files are created to correspond with these defendants, and notices are placed in the files as they arrive in the mail. Appearances from defense attorneys are also placed with the corresponding files.

Every Tuesday, look over the calendar to determine which files we have in the office and which files need to be requested from the Township records department. The request list is compiled and emailed to the appropriate people at the Township offices. The request is usually completed by Thursday afternoon and dropped off at our office by the court services officer Kelly Blask. Upon receipt, determine which clients have representation. These are set aside. Determine if the defense attorney has submitted his/her appearance to our office. If an appearance has been filed, then discovery is scanned into the computer and emailed for their use.

The complete docket is then placed into its scheduled order and given to the prosecutor. He reviews the files, determines plea agreements, and handles calls from defense attorneys.

After court on Monday, the prosecutor returns with the files from the morning. Enter the closed files into a monthly list and re-file the folders which are still open. If needed, send out victim's rights notifications and requests for restitution to the crime victims. At the end of every month, the closed file list is reviewed for accuracy and mailed to the Chief of Police, and Officer Kelly Blask. The closed files are then boxed and placed into storage.

Meridian Diversion

The prosecutor advises when a Defendant is eligible for our diversion program. A new file is made for the Defendant. Letters are drafted and sent to Meridian Police, the Defendant, and the Victim (in a retail fraud) informing them of the individual's consideration for the program. The individual is placed onto the calendar, and the Diversion Coordinator is informed of upcoming meetings.

Theresa A. Bodwin
Attorney at Law

EXHIBIT B

Meridian Township Diversion Coordinator (3.5 years)

Meridian Township Diversion Coordinator Duties and Statistics

- Manage all aspects of the Meridian Township Diversion Program from September 2011 to present (3.5 years)
- Worked as the Meridian Township Diversion Coordinator and Law Clerk at Bodwin & Associates, P.C. from September 2011 to December 2014 (over 3 years)
- Work as the Meridian Township Diversion Coordinator and Attorney at Bodwin & Associates from December 2014 to present
- Meet with all Minor in Possession (MIP) and Retail Fraud perpetrators
- Have weekly meetings with MIP and Retail Fraud probationers
- Collect and organize statistics for the Meridian Township Diversion Program
- Keep track of over 75 Diversion cases per year for 3.5 years
- Keep track of money orders and checks for Meridian Township
- Collect money for Meridian Township
- Make recommendations on how to improve the Meridian Township Diversion Program
- Write most letters for the Diversion Program
- Correspond with all probationers including phone calls, emails, meetings, faxes, and paperwork
- Recommend a probationer for completion or termination (request LEIN checks and warrants)
- Confirm completion of community service (with various agencies)
- Confirm completion of restitution and civil demands (with various victims)
- Developed relationships with loss prevention managers
- Developed relationships with probationers, parents (of probationers), and attorneys
- Complete countless early weekend MIP calls for Preliminary Breath Tests.
- Manage a file for at least 6 months and take the file from the preliminary meeting, to acceptance into the program, to termination or completion.
- Initiated a payment program that brought in more money to Meridian Township.
- Update forms for meetings.
- Wrote and created all forms for the new MIP Program.
- Assist in developing the new MIP Diversion Program.
- Drafted all letters for the new MIP Diversion Program.
- Send warning letters to all probationers.
- Answered all questions in regards to the Diversion Programs that probationers have.
- Take phone calls from probationers and victims (loss prevention)
- Ensure that probationers pay all probation fees
- Close files when probationers complete the program
- Rehabilitate countless probationers
- Work with substance abuse and mental health agencies

RETAINER AGREEMENT FOR PROSECUTION OF UNIFORM TRAFFIC CODE,
MOTOR VEHICLE CODE, AND OTHER SPECIFIED ORDINANCES,
ADMINISTRATION OF RETAIL FRAUD AND MINOR IN POSSESSION DIVERSION
PROGRAMS, FORFEITURE OF PROPERTY SEIZED PURSUANT TO THE
MICHIGAN CONTROLLED SUBSTANCES ACT AND PUBLIC ACT 236 OF 1961
(OMNIBUS FORFEITURE)

The Charter Township of Meridian, Ingham County, State of Michigan ("the Township") with offices located at 5151 Marsh Road, Okemos, Michigan 48864-1198, and The Harkness Law Firm, PLLC ("the Contractor"), with offices at 4121 Okemos Rd., Suite 17, Okemos, MI 48864, agree as follows:

1. The Township agrees to retain the contractor to represent the Township as an attorney to prosecute certain violations of the Township Code of Ordinances as specified below.
2. The Township further agrees to retain the contractor to represent the Township as an attorney to oversee and administer the diversion program which has been instituted for offenders who commit the crime of Retail Fraud Third, have no prior criminal record, and otherwise meet the requirements of the diversion program.
3. The Township further agrees to retain the contractor to represent the Township as an attorney to oversee and administer the diversion program which has been instituted for offenders who commit the crime of Minor in Possession, have no prior criminal record, and otherwise meet the requirements of the diversion program.
4. The Township agrees to retain the Contractor to represent the Township as an attorney to forfeit property seized by the Meridian Township Police Department as a result of violations of the Michigan Controlled Substances Act, Public Act 236 of 1961 (Omnibus Forfeiture), and any other applicable forfeiture statute as authorized by the Township.
5. The Township agrees to retain the Contractor to represent the Township as an attorney to oversee and administer any later adopted and authorized diversion program for offenders who violate applicable local ordinances.
6. SCOPE OF SERVICES:
 - a. Prosecute traffic violations of Township Code Chapter 74 and the Uniform Traffic Code and the Michigan Vehicle Code as adopted by the Township.
 - b. Prosecute violations of Township Code Chapter 50.

- c. Assist the Township Police Department with preparation of appearance and complaint tickets.
- d. Review modifications to the Uniform Traffic Code and Michigan Vehicle Code and assist the Township with revisions to Chapter 74 and Chapter 50 of the Township Code.
- e. Submit monthly detailed reports to the Township Police Department summarizing the disposition of all cases and identifying the total monthly hours spent in prosecution and related services.
- f. Work with District Court Judges to assure efficient court scheduling of Township cases to contain costs.
- g. Provide advice to the Police Chief on methods for improving the cost efficiency of enforcing and prosecuting violations of Township Code Chapter 74, Township Code Chapter 50, and the Uniform Traffic Code and Michigan Vehicle Code as adopted by the Township.
- h. Evaluate cost recovery opportunities authorized by State statute for violations of Township Code Chapter 74, Township Code Chapter 50, and the Uniform Traffic Code and Michigan Vehicle Code as adopted by the Township.
- i. Represent the Township in appeals to the Circuit Court for violations of Township Code Chapter 74, Township Code Chapter 50, and the Uniform Traffic Code and Michigan Vehicle Code as adopted by the Township.
- j. Review police reports and advise Township Police Department regarding probable cause determinations and preparation of summons and complaints where neither an appearance ticket nor warrant is issued.
- k. Review police reports regarding retail fraud third violations to determine eligibility for the Meridian Township Diversion Program, which has been instituted for the crime of Retail Fraud Third violations.
- l. Prepare and issue the summons and complaints for the charge of Retail Fraud Third wherein the Defendant does not qualify for diversion or fail to successfully complete it.
- m. Meet with the Retail Fraud Third Defendants who are eligible for diversion, go over the necessary agreements and requirements of the program, and monitor the file to make sure the Defendant successfully completes the requirements of the program, including having paid the necessary fees to the Township.

- n. Send out all necessary correspondence/notification to the Defendants, Police Department, and Victim regarding the defendants' participation in the Retail Fraud Diversion Program.
- o. Review police reports regarding Minor in Possession violations to determine eligibility for the Meridian Township Diversion Program, which has been instituted for the crime of Minor in Possession violations.
- p. Prepare and issue the summons and complaints for the charge of Minor in Possession wherein the Defendant does not qualify for diversion or fail to successfully complete it.
- q. Meet with the Minor in Possession Defendants who are eligible for diversion, go over the necessary agreements and requirements of the program, and monitor the file to make sure the Defendant successfully completes the requirements of the program, including having paid the necessary fees to the Township.
- r. Send out all necessary correspondence/notification to the Defendants, Police Department, and Victim regarding the defendants' participation in the Minor in Possession Diversion Program.
- s. Review police reports regarding incidents where property subject to forfeiture has been seized.
- t. Prepare and issue the summons and complaints for the commencement of a judicial forfeiture action when necessary.
- u. Review and authorize, in conjunction with the Meridian Township Police Department, the seizure of property subject to seizure under the Michigan Controlled Substances Act and Omnibus Forfeiture Statute.
- v. Review and authorize, in conjunction with the Meridian Township Police Department, settlement agreements and releases of liability for seized property.
- w. In conjunction with the Meridian Township Police Department, conduct negotiations for settlement with property claimants;
- x. Send out all necessary correspondence/notification to the Claimants, Police Department, prosecuting officials, lien holders, and other parties with an interest in the seized property.
- y. Appear and represent the Township in any judicial forfeiture action arising out of property seized pursuant to the Michigan Controlled Substances Act and Omnibus Forfeiture Statute.
- z. Appeals by the Township to the Circuit Court as requested by the Chief of Police for cases and/or services described in paragraph 5 of this agreement.

aa. All litigation in the Court of Appeals, Supreme Court or federal courts for cases and/or services described in paragraph 6 of this Agreement.

bb. Legal research as requested by the Township and not included under paragraph 6 above.

cc. Ordinance and policy drafting as requested by the Township.

dd. Review police reports regarding ordinance violations to determine eligibility for later adopted diversion programs. Meet with the Defendants who are eligible for later adopted diversion programs, go over the necessary agreements and requirements of the program, and monitor the file to make sure the Defendant successfully completes the requirements of the program, including having paid the necessary fees to the Township.

7. The Contractor shall be compensated by the Township as follows:

a. A retainer of six thousand six hundred sixty-six and 66/100 Dollars per month (\$6,666.66/month) shall be paid monthly for services rendered pursuant to paragraphs 1, 2, 3, 4 and 5 above.

b. The Contractor shall bill in detail for and be reimbursed at cost for all out-of-pocket expenses incurred in pursuit of Township business including filing fees, postage, witness fees, service of process and computerized legal research charges.

8. The Contractor shall exercise full authority under MCL 41.187 to prosecute violations of the Township ordinances as set forth above, to countersign the certificates of jurors and witnesses, to authorize Complaints and Warrants for Arrest, and to perform such duties as are necessarily incidental to the prosecution of ordinance violations.

9. In the event of a conflict of interest, the Contractor may refuse to accept the representation of the Township on any particular matter and in that event shall immediately advise the Township and request the Township appoint another attorney to prosecute such matters.

10. The Township shall provide for document and record storage.

11. The Township shall provide personnel and procedures for response to document requests by defendants and defense attorneys.

12. The Township shall provide all necessary reports and documents to the Contractor in a timely manner.

13. All case files, including letters, notes, pleadings, briefs, memoranda and other documents prepared by the Contractor and filed in particular cases, and all reports required to be prepared under this agreement shall become and shall remain Township property. Any and all articles, software programs, forms, procedures, systems, trade secrets or other forms of intellectual property created or assembled by the Contractor that do not pertain directly and exclusively to particular case files or to reports required to be prepared under this agreement shall remain the sole and exclusive property of the Contractor.

14. It is expressly understood and agreed that the Contractor is retained by the Township as an independent contractor for the performance of the services required by this agreement. The Contractor shall in no way be deemed to be and shall not hold himself out as an employee of the Township and shall not be entitled to any benefits of the employees and officials of the Township, such as, but not limited to, health, accident, and life insurance, paid sick or vacation leave, and pension. The Contractor shall be responsible for payment of all applicable taxes including income and FICA and FUTA to the proper federal, state and local governments, at no additional cost to the Township.

15. The Contractor shall not assign, subcontract or otherwise transfer his duties and/or obligations under this agreement, except to persons in his employ approved by the Township.

16. In the event that the Contractor uses employees, he shall be solely responsible for their supervision as well as for their acts, omissions or negligence. The Contractor shall be solely responsible for payment of all compensation due to his employees for services rendered under this agreement and for payment of all applicable taxes including, but not limited to, income, FICA and FUTA taxes, to the proper federal, state and local governments, at no additional cost to the Township.

17. The Contractor shall not discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, marital status or a handicap that is unrelated to the individual's ability to perform the duties of the particular job or position. A breach of this covenant shall be regarded as a material breach of this agreement. MCL 37.1209/MCL 37.2209.

18. The attorney shall comply with the Michigan Workers' Disability Compensation Act (WDC Act). If the Contractor acquires employees or he, himself, becomes an employee of a partnership or corporation within the meaning of the WDC Act, he shall provide the Township with either proof that he has acquired Workers' Compensation Insurance as required by the WDC Act, or that an exclusion form has been properly filed with the Bureau of Workers' Disability Compensation.

19. The Contractor shall maintain professional liability (malpractice) insurance in the amount of One Million Dollars (\$1,000,000.00) per claim and One Million Dollars (\$1,000,000.00) aggregate. In the event that the Contractor utilizes employees to perform services under this agreement, the Contractor shall ensure that such employees are covered by professional liability insurance in the amount specified.
20. The Contractor shall provide the Township Manager and Clerk with a certificate of insurance confirming the acquisition of the professional (malpractice) liability insurance required by the above section. The certificate of insurance shall contain a provision stating that the coverage afforded under the policy will not be changed or cancelled until at least thirty (30) days prior written notice has been provided directly to the Township by the carrier.
21. The Township may conduct an evaluation of the services performed by the Contractor. The Contractor shall provide the Township with such reasonable reports, records, and other information relating to the services performed under this agreement as the Township may require from time to time and/or to conduct its review or to verify that the services have been properly performed. Contractor shall attend such meetings and answer such questions as the Township Board or Township Supervisor or Township Manager or Township Police Chief may reasonably require regarding the services performed, without additional compensation.
22. No failure or delay on the part of either of the parties of this agreement in exercising any right, power or privilege hereunder shall operate as a waiver thereof, nor shall a single or partial exercise of any right, power or privilege preclude any other or further exercise of any other right, power or privilege.
23. Modifications, amendments or waivers of any provision of this agreement may be made only by the written mutual consent of the parties hereto.
24. This agreement contains all the terms and conditions agreed upon by the parties hereto and no other agreements, oral or otherwise, regarding the subject matter of this agreement or any part thereof shall have any validity or bind either of the parties hereto.
25. If any provision of this agreement is held to be invalid it shall be considered to be deleted and the remainder of this agreement shall not be affected thereby. Where the deletion of the invalid provision would result in the illegality and/or unenforceability of this agreement, this agreement shall be considered to have terminated as of the date in which the provision was declared invalid.
26. The term of this agreement shall be from May 1, 2015, through April 30, 2017, unless renewed by mutual written agreement of the parties as set forth in paragraph 28 or terminated according to its terms.

27. This agreement may be terminated by either party during its term upon thirty (30) days prior written notice.

28. The Township and the Contractor may, by mutual agreement, exercise an option to extend this agreement for two (2) additional years from May 1, 2017, to April 30, 2019. All terms and conditions shall remain in effect through the period of such renewal unless modified in writing by the parties.

Thus, the parties have caused this agreement to be signed by their duly authorized agents this ____ day of _____, 2015.

CHARTER TOWNSHIP OF MERIDIAN,
COUNTY OF INGHAM, STATE OF MICHIGAN

By _____
Elizabeth LeGoff, Township Supervisor

By _____
Brett Dreyfus, Clerk

The Harkness Law Firm, PLLC

By _____
Cullen C. Harkness, Managing Member

MEMORANDUM

TO: Township Board

FROM: David Hall
David Hall, Chief of Police

DATE: April 1, 2015

RE: Proposed Vendor Ordinance Amendments

Township staff have recently received complaints from residents regarding vendors visiting their residences after dark, as late as 9:00 p.m. or after, to solicit goods and or services. Staff met to discuss a course of action to amend the vendor ordinance to limit evening hour vending. In addition, the entire ordinance was reviewed to give the board update suggestions. The proposed ordinance amendments are included for Board discussion.

Attached: Vendor Ordinance with Edits, Chapter 38

Chapter 38. Licenses, Permits, and Miscellaneous Regulations

ARTICLE IV Vendors

DIVISION 1 Generally

§ 38-121. Conduct defined as vending. [Code 1974, § 64-1]

For the purposes of this chapter, the following conduct shall be defined to be vending and persons engaged in such conduct shall be deemed to be vendors:

- (1) The act of offering merchandise **goods and services** for sale from a fixed place not within a building or from a fixed place in a temporary structure or shelter, not including merchants offering merchandise for sale upon commercial premises permanently occupied by them.
- (2) The act of offering merchandise **goods and services** for immediate sale, or for sale by sample, description, or otherwise for delivery at a future time, by going from door to door, or passing from house to house, or going from person to person, not including the act of offering merchandise for wholesale to retailers or for resale to manufacturers for use in their processes; also not including regular route delivery persons delivering products.

Cross reference: Definitions generally, § 1-2.

§ 38-122. Cessation upon request by police officer. [Code 1974, § 64-3(9)]

No vendor shall continue to engage in vending on any street, alley, or public place in the Township after being requested by a police officer to refrain therefrom because of congested traffic conditions.

§ 38-123. Noise prohibited. [Code 1974, § 64-3(10)]

No vendor shall shout or call his/**her** wares in a loud, boisterous, or indecent manner, nor to the disturbance of persons dwelling nearby, nor shall any vendor use any bell, public address system, or other noise-making device to call attention to his/**her** wares or to his/**her** presence for the purpose of conducting the business or acts for which a license was granted under this article.

§ 38-124. Location and time limitations. [Code 1974, § 64-3(11)(a)]

When any vendor engages in the conduct of vending using a handcart, pushcart, wagon, motor vehicle, railroad car, or other vehicle conveyance, or from a fixed place in a temporary structure or shelter, or from a fixed place not within a building, such vendor shall not occupy any site, or any other location within 1,000 feet of that site, for a period in excess of 14 days, either continuously or intermittently, during the period of a valid license. **Vending may only occur between 9 a.m. – 8 p.m., from April 1 – October 31 and 9 a.m. – 6 p.m., November 1 – March 31.**

§ 38-125. Setback requirements. [Code 1974, § 64-3(11)(b)]

When any vendor engages in ~~the conduct of~~ vending using a handcart, pushcart, wagon, motor vehicle, railroad car, or other vehicle conveyance, or from a fixed place in a temporary structure or shelter, or from a fixed place not within a building, such vendor shall locate and conduct all vending in accordance with the particular setback requirement of the Master Plan for Major Streets and Highways.

§ 38-126. Signage. [Code 1974, § 64-3(11)(c)]

When any vendor engages in ~~the conduct of~~ vending using a handcart, pushcart, wagon, motor vehicle, railroad car, or other vehicle conveyance, or from a fixed place in a temporary structure or shelter, or from a fixed place not within a building, such vendor shall use no more than one sign, which shall not be larger than 25 square feet in surface display area per side. For purposes of this section, the term "sign" shall be defined as in § 86-2, and the surface display area shall be computed as provided in § 86-684.

§ 38-127. through § 38-150. (Reserved)

DIVISION 2
License

§ 38-151. Required; exception. [Code 1974, § 64-2]

- (a) It shall be unlawful for any person or organization, either as principal, agent, or representative, to engage in ~~the conduct of~~ vending, as herein defined, within the Township without having first obtained a license therefor in the manner provided herein, except as set forth in this section.
- (b) The provisions of subsection (a) of this section do not apply to:
 - (1) Any person under the age of 18 years.
 - (2) Any person selling products on his/**her** property that were grown upon lands leased or owned by him.
 - (3) Any person selling products at the Township farmer's market.
 - (4) Any person engaging in vending upon commercial premises, provided:
 - a. That such person shall have written permission to do so from the owner or operator of such premises **maintained with the Police Department**; and
 - b. That the owner or operator of such premises shall in writing acknowledge legal responsibility and liability for the acts of such person upon such premises, and the consequences thereof **maintained with the Police Department**; and
 - c. That the owner or operator of such premises shall be required to obtain a license under this ordinance, except that no bond shall be required.

- (5) Any person vending as the duly authorized representative or agent of any church, charitable, educational, or fraternal organization or of any political group seeking funds or membership or of any nonprofit organization duly authorized under the laws of the state; but the church, charitable, educational, or fraternal organization, or the political group, or the nonprofit organization shall be required to make a license application for purposes of information only.
- (6) Any person vending as the authorized agent or representative of a principal which is licensed under this article; provided, that:
 - a. The principal shall issue each such agent or representative an identification card, which the agent or representative shall produce upon request; and
 - b. The principal shall file with the Township Treasurer a cash bond in an amount equal to \$500 for each ~~organization~~ **agent or representative** vending within the Township, in lieu of the bond required by § 38-155; and
 - c. The principal shall maintain with an ~~identified person within the Township~~ **Police Department** a current roster of all individuals authorized by the principal as its agents or representatives within the Township, which roster shall be produced upon request.
- (7) Any owner or operator of a retail business establishment conducting an off-premises sale on commercial property of another. Such off-premises sales shall be limited to two per year for each owner or operator of such a retail business establishment.

§ 38-152. Application. [Code 1974, § 64-3(1)]

Any person required to obtain a license under the provisions of this article shall file an application therewith and on a form provided by the Township Police Department. The applicant shall state under oath or affirmation such facts as may be required for or applicable to the granting of such license and shall be subject to and shall comply with the provisions of §§ 38-37, 38-39, 38-40, and 38-41.

§ 38-153. Power of attorney requirement. [Code 1974, § 64-3(2)]

If the applicant is acting as an agent or representative of a principal, the principal shall also file with the Township Clerk a power of attorney appointing the Township Clerk or any successor thereof as an agent of the applicant and principal upon whom service of process may be made in any suit filed against the applicant or principal.

§ 38-154. Approval by Chief Building Inspector, Fire Marshal, and Health Department. [Code 1974, § 64-3(3)]

Any site and/or structure used for vending shall be subject to approval of the Chief Building Inspector and the Fire Marshal before a license is issued. Persons applying for a license for the vending of food products shall furnish the Police Department with a written document from the county Health Department that the food products are safe for human consumption

§ 38-155. Bond; issuance. [Code 1974, §§ 64-3(4), (6), 64-4]

- (a) The applicant shall deposit with the Township Treasurer a cash bond in the amount of \$500 and pay a license fee in the appropriate amount as set forth in § 38-156 below, whereupon the Police Department shall issue a license to the applicant upon finding that the provisions of this article have been complied with. Deposits made with the Township Treasurer as required by this subsection shall be subject to claims in all cases where a suit has been brought against the applicant and garnishment proceedings brought against the deposit. At the discretion of the Chief Building Inspector, deposits may also be used to pay for cleaning up debris left by the vendor on any premises used for vending. Any deposits in the hands of the Township Treasurer shall be returned to the applicant within six months after the expiration of the license or the date of the settlement of all pending claims, whichever date shall be later.
- (b) If the Police Department refuses to issue a license as provided herein, the applicant may appeal to the Township Board upon giving notice thereof in writing to the Township Clerk within 10 days of such refusal.

§ 38-156. Fee. [Code 1974, § 64-3(7)]

Each person and/or company subject to the provisions of this article shall pay the fee established by resolution prior to obtaining a license under this article.

§ 38-157. Term. [Code 1974, § 64-3(5)]

Such license shall be valid for not more than 120 days from its date of issuance.

§ 38-158. License and identification tag. [Code 1974, § 64-3(8)]

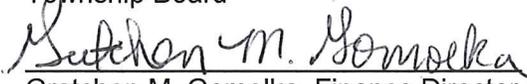
The Police Department shall issue to each licensed vendor a license and an identification tag. The license and identification tag shall bear the words "Licensed Vendor," the period for which the license is issued, and the number of the license, all in letters and figures which are plainly discernable. The license shall be prominently displayed on the structure or vehicle used by the licensee. The identification tag shall be worn constantly by the licensee on the front of his/her hat or outer garment in such a way as to be conspicuous during such time as such licensee is engaged in vending.

§ 38-159. Revocation; appeal. [Code 1974, § 64-3(12)]

The Police Department may revoke a license for a vendor's violation of this article or any other applicable ordinance of the Township or law of the state. The vendor may appeal such revocation to the Township Board upon giving notice thereof in writing to the Township Clerk within 10 days of such revocation.

§ 38-160. through § 38-185. (Reserved)

MEMORANDUM

TO: Township Board
FROM: 
Gretchen M. Gomolka, Finance Director
DATE: April 1, 2015
RE: Township Owned Properties

During your March 17 Board Meeting Trustee Scales requested an overview of all Township owned properties that are currently receiving income, such as land contract payments or monthly rent. The request came out of the Board's discussion on the possible sale of the Towner Road property. Our team has reviewed our holdings, and the only property that we currently derive income from is the monthly rental of a home located on School Street in Haslett, near the former library. In reviewing our financial records the annual rental income for the last 5 years is as follows:

2010	\$6,405
2011	\$6,960
2012	\$6,960
2013	\$6,960
2014	\$6,960

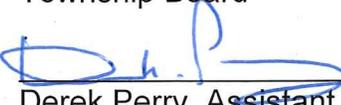
The current tenant signed a 12 month lease on January 14, 2010 for \$580 per month in rent. The tenant paid a prorated amount for the month of January.

This lease has been renewed annually as month to month with no increases in rent. All monthly rent payments have been paid timely.

Please feel free to call me if you have any questions about the attached information. My direct-dial phone number is 853-4104.

MEMORANDUM

TO: Township Board

FROM: 
Derek Perry, Assistant Township Manager/
Director of Public Works

DATE: April 1, 2015

RE: **Smith Drain Study**

The Smith Drain is a county drain that originates in Alaiedon Township south of I-96 and runs north, approximately 1,500 feet west of Okemos Road, to north of Bennett Road, then northeasterly across Okemos Road to the Red Cedar River. (See attached aerial map)

Because of current and proposed development north of Jolly Road, the Ingham County Drain Commission has requested a study of the Smith Drain be completed to determine whether improvements to the drain are necessary. One of the concerns is whether the pond north of Water Lily Way on Forsberg's property has adequate capacity to provide detention for all current and proposed development in the area.

Any work done on a drain that exceeds routine maintenance must be initiated by a petition to the Ingham County Drain Commissioner requesting the work be done. The Drain Commissioner has requested Meridian Township submit the appropriate petition requesting the consolidation of six drainage districts to be known as the Smith Consolidated Drain District, and requesting improvements to the Smith Consolidated Drain. The Township would be subject to assessment to pay a percentage of the costs of the consolidated drain at large.

The Drain Commissioner has also requested Meridian Township advance \$35,000 to the Drainage Districts for a study to be undertaken by the Drain Commissioner. The Township would receive a credit against future assessments to the Township or could be paid from assessments against lands in the drainage district.

Attached for your review is a draft resolution authorizing the petition for consolidation of six drains and improvements to the drains, the petition, and the draft agreement for advance of money for a study of the drain.

Attachment



— SMITH DRAIN

MERIDIAN CHARTER TOWNSHIP

**RESOLUTION TO FILE COUNTY DRAIN PETITION
PURSUANT TO CHAPTERS 8 AND 19 OF THE MICHIGAN DRAIN CODE OF 1956,
AS AMENDED**

At a Regular Meeting of the Township Board of Trustees, of the Charter Township of Meridian, Ingham County, Michigan, held at the 5151 Marsh Road, Okemos, Michigan on _____, the _____ day of _____, 2015, at _____ p.m.

PRESENT: _____

ABSENT: _____

The following Resolution was offered by Trustee _____.

WHEREAS, Meridian Charter Township recognizes that it is necessary for the public health, convenience and welfare to consolidate the following Drainage Districts, all located and established within Alaiedon Township, Meridian Charter Township and the City of Lansing:

- Smith Drain Drainage District
(located in Sections 27-29 and 32-34 of Meridian Charter Township, Sections 3-5 and 8-10 of Alaiedon Township, Sections 3-4 of the City of Lansing)
- Sunwind Branch of the Smith Drain Drainage District (located in Sections 28-29 and 32-33 of Meridian Charter Township)
- Jolly-Okemos Drain Drainage District (located in Section 33 of Meridian Charter Township)
- Smith, Jolly Oak Branch Drain Drainage District
(located in Section 33 of Meridian Charter Township)
- Hiawatha Lakes Branch 7 of the Smith Drain Drainage District
(located in Section 33 of Meridian Charter Township)
- Turtle Crossing Drain Drainage District
(located in Sections 32 -33 of Meridian Charter Township)

The consolidated drainage district is to be known as the Smith Consolidated Drain Drainage District.

WHEREAS, Meridian Township believes that the established drains need maintaining and improving and such drains and drainage districts need consolidating for efficiency and cost savings. Consolidation of the Drainage Districts, and maintenance, improvement and consolidation of the Drains are conducive to the public health, convenience and welfare; and

WHEREAS, lands to be benefited by the maintenance, improvement and consolidation are located within Alaiedon Township, Meridian Charter Township and the City of Lansing; and

WHEREAS, Meridian Charter Township recognizes that it will be subject to assessment to pay for a percentage of the costs of the consolidated Drain at large.

NOW, THEREFORE BE IT RESOLVED THAT, pursuant to Chapters 8 and 19 of Public Act 40 of 1956, as amended, a petition for the consolidation of the Smith Drain Drainage District; Sunwind Branch of the Smith Drain Drainage District; Jolly-Okemos Drain Drainage District; Smith, Jolly Oak Branch Drain Drainage District; Hiawatha Lakes Branch 7 of the Smith Drain Drainage District; and Turtle Crossing Drain Drainage District is authorized to be executed by Meridian Charter Township, and that the Supervisor and Clerk are authorized to sign all documents necessary to effectuate the intent of this petition. The consolidated drainage district shall be known as the Smith Consolidated Drain Drainage District.

BE IT FURTHER RESOLVED THAT, pursuant to Chapters 8 and 19 of Public Act 40 of 1956, as amended, a petition for the cleaning out, relocating, widening, deepening, straightening, tiling, extending, providing structures, adding lands not within the existing drainage districts, adding branches and relief drains, relocating along a highway, adding structures and mechanical devices that will properly purify or improve the flow, adding pumping equipment necessary to assist or relieve the flow and for the consolidation of the Smith Drain; Sunwind Branch of the Smith Drain; Jolly- Okemos Drain; Smith, Jolly Oak Branch Drain; Hiawatha Lakes Branch 7 of the Smith Drain; and Turtle Crossing Drain, is also authorized to be executed by Meridian Charter Township; and that the Supervisor and Clerk are authorized to sign all documents necessary to effectuate the intent of this petition. The consolidated drain shall be known as the Smith Consolidated Drain.

BE IT FURTHER RESOLVED that the Clerk shall forward a copy of this Resolution to the Ingham County Drain Commissioner and file the petition for the consolidation of the Drainage Districts and for the maintenance, improvement and consolidation of the Drains, as permitted under Public Act 40 of 1956, as amended.

AYES: _____

NAYS: _____

ABSENT: _____

The foregoing Resolution declared adopted on the date written above.

Brett Dreyfus, Township Clerk

**PETITION
FOR THE CONSOLIDATION OF DRAINAGE DISTRICTS
AND FOR CLEANING OUT, RELOCATING, WIDENING, DEEPENING,
STRAIGHTENING, TILING, EXTENDING, PROVIDING STRUCTURES,
ADDING LANDS NOT WITHIN THE EXISTING DRAINAGE DISTRICTS,
ADDING BRANCHES AND RELIEF DRAINS, RELOCATING ALONG A HIGHWAY,
ADDING STRUCTURES AND MECHANICAL DEVICES THAT WILL PROPERLY
PURIFY OR IMPROVE THE FLOW, ADDING PUMPING EQUIPMENT NECESSARY
TO ASSIST OR RELIEVE THE FLOW AND FOR THE CONSOLIDATION OF DRAINS
PURSUANT TO CHAPTERS 8 AND 19 OF THE MICHIGAN DRAIN CODE OF 1956, AS
AMENDED**

To the Ingham County Drain Commissioner:

The undersigned petitioner, Meridian Charter Township, located within Ingham County, Michigan, hereby petitions pursuant to Chapters 8 and 19 of the Michigan Drain Code of 1956, as amended, for the consolidation of the following Drainage Districts, all located within Alaiedon Township, Ingham County, Michigan, Meridian Charter Township, Ingham County, Michigan and the City of Lansing, Ingham County Michigan:

- Smith Drain Drainage District
(located in Sections 27-29 and 32-34 of Meridian Charter Township, Sections 3-5 and 8-10 of Alaiedon Township, Sections 3-4 of the City of Lansing)
- Sunwind Branch of the Smith Drain Drainage District (located in Sections 28-29 and 32-33 of Meridian Charter Township)
- Jolly-Okemos Drain Drainage District (located in Section 33 of Meridian Charter Township)
- Smith, Jolly Oak Branch Drain Drainage District
(located in Section 33 of Meridian Charter Township)
- Hiawatha Lakes Branch 7 of the Smith Drain Drainage District
(located in Section 33 of Meridian Charter Township)
- Turtle Crossing Drain Drainage District
(located in Sections 32 -33 of Meridian Charter Township)

The consolidated drainage district is to be known as the Smith Consolidated Drain Drainage District.

Meridian Charter Township also petitions for the cleaning out, relocating, widening, deepening, straightening, tiling, extending, providing structures, adding lands not within the existing drainage districts, adding branches and relief drains, relocating along a highway, adding structures and mechanical devices that will properly purify or improve the flow, adding pumping equipment necessary to assist or relieve the flow and for the consolidation of the following drains, all located and established

within Alaieton Township, Ingham County, Michigan, Meridian Charter Township, Ingham County, Michigan and the City of Lansing, Ingham County Michigan:

- Smith Drain
- Sunwind Branch of the Smith Drain
- Jolly-Okemos Drain
- Smith, Jolly Oak Branch Drain
- Hiawatha Lakes Branch 7 of the Smith Drain
- Turtle Crossing Drain

The consolidated drain is to be known as the Smith Consolidated Drain.

The petitioner is a municipality that will be liable to assessments at large for at least a percentage of the total amount to be assessed for the cost of the proposed consolidated Drain. This petition has been authorized by Meridian Charter Township's governing body. A copy of the Resolution of Meridian Charter Township is attached hereto.

Your petitioner further shows that the established drains need maintaining and improving and such drains and drainage districts need consolidating for efficiency and cost savings. Consolidation of the Drainage Districts, and maintenance, improvement and consolidation of the Drains are conducive to the public health, convenience and welfare.

MERIDIAN CHARTER TOWNSHIP

As authorized by its governing body

Elizabeth LeGoff, Township Supervisor

On: _____, 2015

Brett Dreyfus, Township Clerk

**AGREEMENT FOR ADVANCE OF MONEY FOR DRAIN WORK PURSUANT TO
SECTION 434 OF ACT NO. 40 OF THE PUBLIC ACTS OF 1956, AS AMENDED**

THIS AGREEMENT, made and entered this _____ day of _____ 2015, by and between Patrick E. Lindemann, Ingham County Drain Commissioner, whose address is 707 Buhl Avenue, Mason, Michigan, 48854, (“Drain Commissioner”) on behalf of the **Smith Drain Drainage District; Sunwind Branch of the Smith Drain Drainage District; Jolly-Okemos Drain Drainage District; Smith, Jolly Oak Branch Drain Drainage District; Smith, Hiawatha Lakes Branch 7 Drain Drainage District; and Turtle Crossing Drain Drainage District** (“Drainage Districts”), and Meridian Charter Township (“Township”) whose address is the 5151 Marsh Road, Okemos, Michigan, 48864.

WHEREAS; the Drainage Districts are established public body corporates in the County of Ingham and State of Michigan pursuant to Act 40 of the Public Acts of 1956 of the State of Michigan, as amended (“Drain Code”) under the exclusive jurisdiction of the Drain Commissioner; and

WHEREAS, the Township is a Michigan Municipal Corporation, organized pursuant to Michigan Public Act 359 of the Public Acts of 1947, as amended, MCL 42.1 et seq., as a Charter Township; and

WHEREAS, the Parties to this Agreement have agreed to undertake a hydrologic and hydraulic study of the Drainage Districts (the “Study”) in order to ensure that there is no detriment or diminution of the drainage service in the Drainage Districts; and

WHEREAS, Section 434 of the Drain Code provides that a drainage district may accept the advance of work, material, or money from a public or private corporation, partnership, association, individual, or the federal government or any agency of the federal government for the payment of, or in connection with the construction of, any part of a drain project or for financing a feasibility, practicability, environmental assessment, or impact study of a drain project which may include the payment for easement or land acquisition or engineering and legal fees, or an engineering, environment impact, or assessment study; and

WHEREAS, Section 434 of the Drain Code provides that the repayment or reimbursement of the money may be evidenced by contract and may be payable out of drain assessments against the public corporation at large or against lands in the drainage district, or out of the proceeds of drain orders, notes, or bonds issued by the drainage district pursuant to this act or out of any other available funds.

NOW, THEREFORE, in consideration of the promises and covenants of each, the parties hereto agree as follows:

1. Pursuant to Section 434 of the Drain Code, the Township agrees to advance money to the Drainage Districts without interest for a Study, to be undertaken by the Drain Commissioner, in an amount not to exceed thirty-five thousand dollars (\$35,000.00).

2. The Drain Commissioner and the Drainage Districts agree to include the cost of the Study in the computation of costs that are deemed necessary and to provide a credit to the Township in an amount equal to the amount paid for the Study and to apply the credit towards the Township's at-large assessment for such projects that are deemed necessary. In the event that the Drain Commissioner does not receive a petition for the consolidation, maintenance and improvement of the Drainage Districts and Drains, then the cost of the Study will be reimbursed from first monies available from the Smith Drain Drainage District Stormwater Asset Management (SAW) Grant, as allowed by the Grant.
3. The Drain Commissioner and the Drainage Districts agree to provide the Township with invoices of the costs related to the Study which will be paid to the Drain Commissioner within 30 days of receipt by the Township.
4. This Agreement contains the entire agreement of the parties. No modification of this Agreement shall be valid or binding unless such modification is in writing, dated and signed by both parties.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by the duly authorized officers as of the day and year first above written.

**SMITH DRAIN DRAINAGE DISTRICT; SUNWIND
BRANCH OF THE SMITH DRAIN DRAINAGE
DISTRICT; JOLLY-OKEMOS DRAIN DRAINAGE
DISTRICT; SMITH, JOLLY OAK BRANCH DRAIN
DRAINAGE DISTRICT; SMITH, HIA WATHA LAKES
BRANCH 7 DRAIN DRAINAGE DISTRICT; and
TURTLE CROSSING DRAIN DRAINAGE DISTRICT**

By: _____

Patrick E. Lindemann
Ingham County Drain Commissioner

STATE OF MICHIGAN)
)ss.
COUNTY OF INGHAM)

On this _____ day of _____, 2015, before me, a Notary Public in and for said County, personally appeared Patrick E. Lindemann on behalf of the Drainage Districts who acknowledged the foregoing instrument to be his free act and deed.

_____, Notary Public
State of Michigan, County of Ingham
My commission expires: _____
Acting in the County of: Ingham

MERIDIAN CHARTER TOWNSHIP

Elizabeth LeGoff, Township Supervisor

Brett Dreyfus, Township Clerk

STATE OF MICHIGAN)
)ss.
COUNTY OF INGHAM)

On this _____ day of _____, 2015, before me, a Notary Public in said County, personally appeared Elizabeth LeGoff, Township Supervisor and Brett Dreyfus, Township Clerk of Meridian Charter Township who acknowledged the foregoing instrument to be their free act and deed.

Notary Public
State of Michigan, County of Ingham
My Commission expires:

Acting in the County of:

DRAFTED BY, RETURN TO:
Ingham County Drain Commissioner
707 Buhl Avenue
Mason, MI 48854