



Charter Township of Meridian  
Downtown Development Authority (DDA)  
Central Fire Station, 5151 Marsh Road, Okemos, MI 48864  
Monday, January 6, 2025 – Minutes

**Members**

**Present:** Bill Cawood, Renee Korrey, Angela Wright, Tom Stanko, Don Romain and Ron Sdao (arrived 7:34am)

**Members**

**Absent:** Supervisor Hendrickson and Peter Campbell

**Staff**

**Present:** Neighborhoods & Economic Development Director Amber Clark and Executive Assistant Michelle Prinz

**Others**

**Present:** None

1. CALL MEETING TO ORDER

Chair Stanko called the meeting to order and read the mission statement at 7:32 am.

2. APPROVAL OF THE AGENDA

Member Korrey asked that an item be added to the agenda under Old Business-Condition of Property Owned by Village of Okemos.

**MOTION BY MEMBER KORREY TO APPROVE THE AMENDED AGENDA. SUPPORTED BY MEMBER CAWOOD. MOTION APPROVED 5-0.**

3. APPROVAL MEETING MINUTES OF NOVEMBER 4, 2024

**MOTION BY MEMBER CAWOOD TO APPROVE THE MINUTES. SUPPORTED BY MEMBER KORREY. MOTION APPROVED 6-0.**

4. COMMUNICATIONS

None.

5. PUBLIC REMARKS

None.

6. FINANCIAL REPORT

A. Monthly Financial Report

Director Clark shared the November finance statement. The October summer tax capture revenue was \$78,333 plus the DDA CD leaves a total revenue of \$210,461. The finances were placed on file.

Discussion regarding considering moving some of the cash balance (\$50,000) to an additional laddered 30 day CD.

**MOTION BY MEMBER KORREY TO MOVE \$50,000 OF THE DDA CASH ON HAND TO A NEW 30 DAY CD THAT LADDERS ON THE EXISTING CD. SUPPORTED BY MEMBER ROMAIN. MOTION APPROVED 6-0.**

7. AUTHORIZATION OF PAYMENTS

- A. Consumers Energy Bill December 2024
- B. Consumers Energy Bill November 2024

**MOTION BY MEMBER CAWOOD TO APPROVE THE PAYMENT OF \$104.87 FOR THE NOVEMBER 2024 AND \$126.33 FOR THE DECEMBER 2024 CONSUMERS ENERGY BILLS. SUPPORTED BY MEMBER SDAO. MOTION APPROVED 6-0.**

8. OLD BUSINESS

- A. Downtown Development Authority Logo Update

Reviewed and discussed the updated four draft logos. There was consensus that the DDA preferred logo A.

- B. Condition of Property Owned by Village of Okemos

Member Korrey mentioned concerns of residents who live by the two homes that the Village of Okemos developers acquired last year. The homes have been abandoned, there have been broken pipes, flooding into the neighbors' homes and animals living in the homes. She just wanted to share the information and Director Clark suggested that the residents contact code enforcement for assistance.

9. NEW BUSINESS

- A. Match on Main 2025 Participation

Director Clark stated that the grant program will open on 1/20 this year. The State of Michigan will reimburse a business up to \$25,000 with a 10% (\$2,500) required match from the DDA. The application is available on our Township website and Douglas J expressed interest in applying for the grant again this year. Director Clark will work on press regarding the grant availability with the Communications Department.

- B. 2025 Officer Election

Discussion on DDA Officers for 2025. Chair Stanko announced he would prefer to step down from the Chair position. Member Romain expressed willingness to serve as Chair and Member Wright and Member Campbell were recommended to stay in their current roles for 2025.

**MOTION BY MEMBER STANKO TO APPROVE THE 2025 DDA OFFICERS OF DON ROMAIN CHAIR, ANGELA WRIGHT VICE-CHAIR AND PETER CAMPBELL SECRETARY. SUPPORTED BY MEMBER KORREY. MOTION APPROVED 6-0.**

10. OPEN DISCUSSION/BOARD COMMENTS

Discussion to add an item to next month's agenda-DDA Property Ownership.

## A. Development Project List

Director Clark shared the following updates:

- ACE Hardware at Jolly and Okemos is open
- Old hydroponic building on Okemos Road has made some exterior improvements
- Local Epicurean is open
- I Heart Mac & Cheese to open in the Hannah Plaza
- Schuler's is moving to a new larger location in the Mall with a larger Café
- Delta Dental is doing a \$2 million interior remodel
- Chippewa School renovation is ongoing
- Haslett development is coming along
- Old Bank of America demolition on Grand River Avenue to proceeding slowly

### 11. PUBLIC REMARKS

None.

### 12. NEXT MEETING DATE

- a. February 3, 2025, 7:30am-Township Municipal Building, Town Hall Room, 5151 Marsh Road.

### 13. ADJOURNMENT

The meeting was adjourned at 8:21 am without objection.