

CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD REGULAR MEETING - **APPROVED** -
5151 Marsh Road, Okemos, MI 48864-1198
853-4000, Town Hall Room
TUESDAY, NOVEMBER 17, 2009 **6:00 P.M.**

PRESENT: Supervisor McGillicuddy, Clerk Helmbrecht, Treasurer Brixie, Trustees Dreyfus,
LeGoff, Ochberg, Veenstra (6:02 P.M.)
ABSENT: None
STAFF: Township Manager Gerald Richards, Director of Community Planning & Development
Mark Kieselbach, Director of Engineering & Public Works Ray Severy, Assistant
Manager/ Human Resources Director Paul Brake

1. CALL MEETING TO ORDER

Supervisor McGillicuddy called the meeting to order at 6:00 P.M.

2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS

Supervisor McGillicuddy led the Pledge of Allegiance.

3. ROLL CALL

The secretary called the roll of the Board.

4. PUBLIC REMARKS

Supervisor McGillicuddy opened Public Remarks.

Ann Alchin, 2227 Hamilton Road, Okemos, expressed appreciation for the lone Board member's vote against the Okemos Road Enhancement Project. She also spoke against Board action reducing the hours of the Township's recycling center.

Vance Kincaid, 4530 Nakoma Drive, Okemos, spoke in support of the old Meridian High School building as the alternate location for the Haslett Library. He spoke to the necessity of several specific safeguards being put in place for utilization of a dog park in Legg Park.

Supervisor McGillicuddy closed Public Remarks.

5. REPORTS/BOARD COMMENT/NEW WORRIES

A. Board Policy 3.10 Community Linkage – Annual end-of-year reports by the Zoning Board of Appeals, Planning Commission, Environmental Commission, Land Preservation Advisory Board, Park Commission, Meridian Economic Development Corporation, and the Downtown Development Authority

Jim Hershiser, Chair, Zoning Board of Appeals noted the following:

- Growing challenge of variance requests on redevelopment properties due to small lot sizes coupled with updated ordinance requirements

David Reicosky, Vice-Chair, Planning Commission listed 2009 Planning Commission activities as follows:

- Two new Planning Commissioners appointed in 2009
- Planning Commission activity lower than in previous years due to economic constraints
- Largest project was the Capstone student housing complex, phase one of a MUPUD
- Selection of a subcommittee to create a redevelopment planned unit development ordinance
 - Subcommittee solicited input from the Zoning Board of Appeals
 - Subcommittee will present initial document to the Board in the near future to ascertain if the Planning Commission has captured its strategic direction prior to be seeking comments from both residents and commercial businesses
 - Proposed ordinance will go through the proper process

- Redevelopment planned unit development will be utilized for projects in the Grand River corridor
- Proposed ordinance will mitigate harmony between surrounding residential and commercial properties
 - Phase two will address the impact on the Township's commercial redevelopment process if a light rail system is put in place

Ned Jackson, Chair, Environmental Commission noted the following:

- Appreciation to staff for being proactive in informing Commission as to what other cities are doing to address environmental issues
- Functions of the Environmental Commission:
 - Special use and wetland use permitting processes
 - Raise public awareness of environmental issues through Environmental Stewardship Awards, Meridian Green Theme presentation series for public education and Environmental Commission member public service presentations
 - Keep abreast of environmental topics (i.e., opportunities to improve biking and walking paths, energy efficiency)
- Pressure to have a special meeting so reports are from the entire Commission or submit reports due to time constraints without the benefit of input from the entire Commission

Michael Thomas, at-large member, Land Preservation Advisory Board noted the following:

- First community supported program of its type in Michigan which is expressly funded through a special millage for the acquisition and permanent preservation of ecologically important open space and natural features
- Five (5) major responsibilities:
 - Carry out and review the Land Preservation Ordinance and Rules and Procedures
 - Work with the Environmental Commission on review of potential properties for acquisition
 - Make recommendations to the Township Board on acquisition and management of properties
 - Coordinate land management activities with the Parks and Recreation Department
 - Develop and conduct community education on the Land Preservation Program
- Over 500 acres in the program over nine (9) years
- Acquisition in areas where habitat is disappearing in mid-Michigan
- Properties have functioning ecosystems which include rare plants and animals
- In 2009, approximately 170 additional acres were screened
- Current negotiations with owners of parcels totaling approximately 260 acres
- Land acquisition funds will be expended by the end of 2010
- Land preservation funds used to maintain acquired properties
- 2009 accomplishments:
 - Collaborated with and provided funding to the statewide Stewardship Network on the formation of the Mid-Michigan Cluster focused on invasive species control and natural land restoration
 - Co-sponsored and assisted the Parks and Recreation Department with several wildflower walks
 - Garlic mustard pull on several Meridian parks and preserves
 - Completion of the second growing season under the conservation plan for the Davis-Foster Preserve
 - Continued cooperation with the Ingham County Parks Department and the Township's Engineering Department on the co-location of the directionally bored sewer line and proposed route of the Ingham County path from Campus Hill Apartments to Okemos Road

Teri Banas, Chair, Park Commission noted the following Park Commission activities:

- Voters elected two (2) new Park Commissioners
- Engage the community through Park Commission outreach
 - Adopt-a-Park volunteers
 - Revamped Appreciation Night
 - Partnership with long time benefactors (e.g., Okemos Kiwanis Club)

- New partnership with the Mid Michigan Mountain Bike Association to build a skills area for mountain biking in Eastgate Park
- Support of the Harris Nature Center Foundation
- Creation of the Friends of the Dog Park Advisory Board
- Donation of spruce trees by Planning Commissioner Reicosky which have been planted in Eastgate and Hartick Parks
- Participation in the Friends of the Historic Village celebration to commemorate the opening of the Village Chapel
- Encourage the Okemos Public School Board to retain Wardcliff Elementary athletic fields
- Several projects completed through partnership with the Eagle Scouts

Marsha Madle, Meridian Economic Development Corporation, noted completion of several 2009 goals:

- Facilitate better communication between the business community, the Township Board and staff
 - Held four (4) business/government roundtable discussions
 - Creation by Township staff of a user friendly brochure on sign ordinances
 - Township staff participation in customer service training
 - Creation of a business advisory committee
- Adoption of a new EDC business logo
- Development of a program to enhance empty storefronts
 - Placement of a welcome banner with the EDC logo to be placed in windows of vacant storefronts
- Compilation of a welcome packet for new businesses
- Placement of a full page ad in the 2010 Greater Lansing Visitors Guide
- Continued support of the Meridian Asset Resource Center (MARC)
 - MARC goals:
 - Collaboration with the YMCA and 4H to hold a Youth Entrepreneur Campaign in August through a grant received from Prima Civitas
 - Increase exposure through events and development of a comprehensive website to be launched soon
 - Increase exposure at the 2010 MABA Expo
 - Continue with the Youth Entrepreneur Inventors Fair
 - Sponsorship of “MARC’s Place” for entrepreneurs of all ages
 - Presentation of two Annual Entrepreneur Awards
 - Meridian Heritage Award presented to Playmakers
 - Emerging Entrepreneur Award presented to Gellocakes

Renee Korrey, Downtown Development Authority, noted the following three goals identified for 2009:

- Making downtown a more walkable community
 - Integrated development plan for infrastructure improvements through submission of grant applications
 - Sidewalks, streetlights, bus stops, parking, etc.
 - Creation of a integrated development plan poster
 - Celebrate downtown Okemos Art Walk
- Reestablishing the hometown feel of Okemos
 - Okemos Art Walk
 - Pig roast
 - Pumpkins and Pottery
- Increasing revenue for local business entrepreneurs
 - Positive revenue streams generated through infrastructure improvements
 - Marketing initiatives and financial investment
 - Welcome sign in the gateway to Okemos
 - Partners in the full page ad in the Greater Lansing Visitors Guide
 - Aesthetic beautification initiatives

Supervisor McGillicuddy reported LEAP launched its campaign, entitled Greater Lansing Next. She also attended the regional media center meeting, CATA's Rapid Transport Advisory Committee and announced Community Partners in Health's final walk of the season will take place December 6th at the Central Park Pavilion beginning at 2:00 P.M. She added the 2010 kick-off will take place in January, walking at noon in the mall on Tuesday and Thursday at 7:30 a.m. and walking various parks in the Township.

Trustee LeGoff spoke to the asset the FRIB (Facility for Rare Isotope Beams) project at Michigan State University will bring to Meridian Township upon its completion. She requested the Township attorney or staff review East Lansing's Residential Rental Restriction Overlay District Ordinance for feasibility in Meridian Township.

Manager Richards added staff is currently looking at a residential rental restriction ordinance and will provide a recommendation in the near future.

Treasurer Brixie noted her participation in the Lansing Regional Chamber of Commerce's new intergovernmental relations meeting with East Lansing and other nearby governmental entities and business owners. She requested consideration of membership in the Chamber of Commerce as it is the body conducting most of the marketing connected with the FRIB and felt Meridian Township would benefit from information about the Township being included in the materials distributed.

Manager Richards met with staff regarding the Township Attorney services agreement. The plan includes a set retainer amount for an attorney at the Township 16 hours per week 50 weeks of the year. He noted additional hours were anticipated at a reduced hourly rate for a total goal of 1000 hours of legal services per year. This agreement would meet the budget approved by the Board for this service. Manager Richards stated it is the plan to incorporate the attorney's attendance at Township Board and Planning Commission meetings on an as needed basis as part of the total hours. Manager Richards indicated the contract will be on the December 1st meeting agenda.

Manager Richards explained the water alert situation which transpired on November 11, 2009. He indicated a post incident review meeting will be held to ensure an improved notification process is in place for the future.

Trustee Ochberg announced she has updated the Meridian Area Business Directory and a copy can be obtained from Manager Richards' office. She indicated she will continue to update the directory on a monthly basis.

Trustee Veenstra inquired of Manager Richards why the elevated water tank south of Kinawa Drive did not maintain pressure.

Township Manager Richards responded it is part of the system pressurized by elevated water storage north of Kinawa Drive, where the water comes from the East Lansing-Meridian Water Sewer Authority.

Trustee Veenstra would like to explore the possibility of the water from the Board of Water and Light being pressurized by the East Lansing-Meridian Water Sewer Authority system.

Trustee Dreyfus stated he registered for the Michigan Municipal League's webinar entitled "Time Banks", a system which promotes community activism and interaction among neighbors through a system where time given to an endeavor (e.g., yard work) is banked in an account and can be drawn upon for services from other participating members. He noted the Village of Lathrup, Michigan has received national recognition for this program. Trustee Dreyfus indicated he will investigate this concept for applicability in Meridian Township.

6. APPROVAL OF AGENDA

Treasurer Brixie moved to approve the agenda amended as follows:

- **Reletter Agenda Item #11A to #11C**
- **Reletter Agenda Item #11B to #11D**
- **Reletter Agenda Item #11C to #11B**
- **Reletter Agenda Item #11D to #11A**

- **Add Agenda Item #7H: 2010 Board Meeting Schedule**

Seconded by Trustee Ochberg.

Trustee Veenstra moved to amend the agenda as follows:

- **Under Agenda Item #7H, Move the Policy Governance Review Meeting from Saturday, January 9, 2010 at 9:00 A.M. to Tuesday, January 12, 2010 at 6:00 P.M.**

Seconded by Trustee Dreyfus.

Board members discussed the following:

- Public habit of viewing Board meetings on Tuesday evenings
- Board meeting can be televised on a Saturday morning as well as Tuesday evening
- Policy Governance Meeting meant to be held in a relaxed environment for Board members to be productive in discussing its own policies
- To be held directly after other Board and Commission input at the Intergovernmental Meeting to discuss possible adjustment of policies to ensure all Township leadership is heading in the same direction
- Previous public comment in appreciation of the more relaxed atmosphere on Saturday morning
- Belief that Policy Governance presentation is a waste of time

Clerk Helmbrecht called the question to close debate.

ROLL CALL VOTE: YEAS: Trustee Ochberg, Supervisor McGillicuddy, Clerk Helmbrecht, Treasurer Brixie
NAYS: Trustees Veenstra, Dreyfus, LeGoff
Motion failed 4-3.

Continued Board discussion:

- Two-thirds (2/3) majority vote required to close debate

ROLL CALL VOTE ON THE AMENDMENT: YEAS: Trustee Veenstra
NAYS: Trustees Dreyfus, LeGoff, Ochberg, Veenstra, Supervisor McGillicuddy, Clerk Helmbrecht, Treasurer Brixie
Motion failed 1-6.

ROLL CALL VOTE ON THE AGENDA AS AMENDED: YEAS: Trustees Dreyfus, LeGoff, Ochberg, Veenstra, Supervisor McGillicuddy, Clerk Helmbrecht, Treasurer Brixie
NAYS: None
Motion carried unanimously.

7. CONSENT AGENDA

Supervisor McGillicuddy reviewed the consent agenda.

Treasurer Brixie moved to adopt the Consent Agenda. Seconded by Trustee Ochberg.

Trustee Veenstra moved to amend the consent agenda as follows:

- **Move Agenda Item #7H to Agenda Item #10A**

Seconded by Trustee Dreyfus.

VOICE VOTE: Motion carried 4-3.

ROLL CALL VOTE ON THE MAIN MOTION: YEAS: Trustees Dreyfus, LeGoff, Ochberg, Veenstra, Supervisor McGillicuddy, Clerk Helmbrecht, Treasurer Brixie
NAYS: None
Motion carried unanimously.

The adopted Consent Agenda items are as follows:

A. Communications

(1). Board Information (BI)

- BI-1 Gary Howitt, 1652 Boulevard Drive, Okemos; RE: Opposition to closing the Central Fire Station
- BI-2 Patricia Killam, 2411 Burcham Drive, East Lansing; RE: Opposition to the Okemos Road Enhancement Project
- BI-3 Michael Leon, 4890 Chipping Camden Lane, Okemos; RE: Newman/Buttercup Drainage Issue
- BI-4 Molly Wingrove, 2649 Melville Drive, East Lansing; RE: Proposal to strengthen the Wardcliff School neighborhood
- BI-5 Dennis Nelson, 5603 Franklin Street, Haslett; RE: Paving of Marsh Road

(2). Regional Linkage (RL)

- RL-1 Patrick E. Lindemann, Ingham County Drain Commissioner, 707 Buhl Avenue, Mason; RE: Notification of Municipalities regarding Nemoka Drain Drainage District petition

Treasurer Brixie moved that the communications be received and placed on file, and any communications not already assigned for disposition be referred to the Township Manager or Supervisor for follow-up. Seconded by Trustee Ochberg.

ROLL CALL VOTE: YEAS: Trustees Dreyfus, LeGoff, Ochberg, Veenstra, Supervisor McGillicuddy, Clerk Helmbrecht, Treasurer Brixie
NAYS: None
Motion carried unanimously.

B. Minutes

Treasurer Brixie moved to approve and ratify the minutes of the November 5, 2009 Regular Meeting as submitted/amended. Seconded by Trustee Ochberg.

ROLL CALL VOTE: YEAS: Trustees Dreyfus, LeGoff, Ochberg, Veenstra, Supervisor McGillicuddy, Clerk Helmbrecht, Treasurer Brixie
NAYS: None
Motion carried unanimously.

C. Bills

Treasurer Brixie moved that the Township Board approve the Manager's Bills as follows:

Common Cash	\$ 331,447.27
Public Works	\$ 405,961.00
Flexible Spending Acct.	
- Check #1017 (Meritain)	360.00
Retainage Account	
- Check #1015 (H & C) \$ 13,647.41	
- Check #1016 (Raica Exc.) \$ 3,329.05	\$ 16,976.46
Total Checks	\$ 754,744.73
Credit Card Transactions	\$ 9,858.09
Total Purchases	<u>\$ 764,602.82</u>
ACH Payments	<u>\$ 336,803.46</u>

Seconded by Trustee Ochberg.

ROLL CALL VOTE: YEAS: Trustees Dreyfus, LeGoff, Ochberg, Veenstra, Supervisor McGillicuddy, Clerk Helmbrecht, Treasurer Brixie
NAYS: None

Motion carried unanimously.

[Bill list in Official Minute Book]

D. Assessing Stipulations

Treasurer Brixie moved that the Township Assessor be authorized to sign a stipulation with Jeffrey and Sally Williams on the following property:

<u>YEAR</u>	<u>DOCKET NO.</u>	<u>ADDRESS OF PROPERTY</u>		
2008	0357306	2008 Belwood, Okemos, MI		48864
2009				
<u>Assessment</u>			2008	AV/TV \$270,000/270,000
			2008	\$235,600/235,600
<u>Proposed Assessment</u>			2008	AV/TV \$245,100/245,100
			2009	\$212,100/212,100

Seconded by Trustee Ochberg.

ROLL CALL VOTE: YEAS: Trustees Dreyfus, LeGoff, Ochberg, Veenstra, Supervisor McGillicuddy, Clerk Helmbrecht, Treasurer Brixie
 NAYS: None
 Motion carried unanimously.

Treasurer Brixie moved that the Township Assessor be authorized to sign a stipulation with E & W Investments LLC, on the following property:

<u>YEAR</u>	<u>DOCKET NO.</u>	<u>ADDRESS OF PROPERTY</u>		
2009	0368378	2188 Jolly Road		
<u>Assessment</u>			2009	AV/TV \$2,312,000/\$2,264,676
<u>Proposed Assessment</u>			2009	AV/TV \$2,000,000/\$2,000,000

Seconded by Trustee Ochberg.

ROLL CALL VOTE: YEAS: Trustees Dreyfus, LeGoff, Ochberg, Veenstra, Supervisor McGillicuddy, Clerk Helmbrecht, Treasurer Brixie
 NAYS: None
 Motion carried unanimously.

E. Gaming License, Haslett Soccer Club

Treasurer Brixie moved approval of a request from Haslett Soccer Club of Meridian Township, Ingham County, asking that they be recognized as a non-profit organization operating in the community for purposes of obtaining a gaming license or registration and, further, that the Township Clerk be authorized to execute the resolution from the State of Michigan. Seconded by Trustee Ochberg.

ROLL CALL VOTE: YEAS: Trustees Dreyfus, LeGoff, Ochberg, Veenstra, Supervisor McGillicuddy, Clerk Helmbrecht, Treasurer Brixie
 NAYS: None

Motion carried unanimously.

F. Resolution to Add Financial Institution

**Treasurer Brixie moved to adopt a resolution entitled “Authority to Open an Account” at:
The Private Bank
Group of Wells Fargo Advisors**

Seconded by Trustee Ochberg.

ROLL CALL VOTE: YEAS: Trustees Dreyfus, LeGoff, Ochberg, Veenstra, Supervisor
McGillicuddy, Clerk Helmbrecht, Treasurer Brixie
NAYS: None
Motion carried unanimously.

G. Disposal of Surplus Vehicle

**Treasurer Brixie moved to approve the sale of the following surplus Township vehicle at
public auction, internet auction, or by sealed bid:**

2003 Ford Explorer 1FMZU72K63UC16463

Seconded by Trustee Ochberg.

ROLL CALL VOTE: YEAS: Trustees Dreyfus, LeGoff, Ochberg, Veenstra, Supervisor
McGillicuddy, Clerk Helmbrecht, Treasurer Brixie
NAYS: None
Motion carried unanimously.

8. QUESTIONS FOR THE ATTORNEY (None)

9. HEARINGS (None)

10. ACTION ITEMS/ENDS

A. 2010 Board Meeting Schedule

Treasurer Brixie moved to adopt the 2010 Township board Meeting Schedule Resolution as follows:

Tuesday, January 5, 2010	6:00 P.M. Regular Joint Meeting Planning Commission, Zoning Board of Appeals, and Park Commission
Saturday, January 9, 2010	9:00 A.M. Policy Governance Review
Tuesday, January 19, 2010	6:00 P.M. Regular Meeting
Tuesday, February 2, 2010	6:00 P.M. Regular Meeting
Tuesday, February 16, 2010	6:00 P.M. Regular Meeting
Tuesday, March 2, 2010	6:00 P.M. Regular Meeting
Tuesday, March 16, 2010	6:00 P.M. Regular Meeting
Tuesday, April 6, 2010	6:00 P.M. Regular Meeting
Tuesday, April 20, 2010	6:00 P.M. Regular Meeting
Thursday, May 6, 2010	6:00 P.M. Regular Meeting
Tuesday, May 18, 2010	6:00 P.M. Regular Meeting
Tuesday, June 1, 2010	6:00 P.M. Regular Meeting
Tuesday, June 15, 2010	6:00 P.M. Regular Meeting
Tuesday, July 6, 2010	6:00 P.M. Regular Meeting
Tuesday, July 20, 2010	6:00 P.M. Regular Meeting
Thursday, August 5, 2010	6:00 P.M. Regular Town Hall Meeting
Tuesday, August 17, 2010	6:00 P.M. Regular Meeting
Tuesday, September 7, 2010	6:00 P.M. Regular Meeting
Tuesday, September 14, 2010	6:00 P.M. Regular Meeting (Budget Deliberations)
Tuesday, September 21, 2010	6:00 P.M. Regular Meeting

Tuesday, September 28, 2010 6:00 P.M. Regular Meeting (Budget Deliberations if needed)
Tuesday, October 5, 2010 6:00 P.M. Regular Meeting (Proposed Budget Hearing)
Tuesday, October 19, 2010 6:00 P.M. Regular Meeting
Thursday, November 4, 2010 6:00 P.M. Regular Joint Meeting with School Districts and Local Governments
Tuesday, November 16, 2010 6:00 P.M. Regular Meeting
Tuesday, December 7, 2010 6:00 P.M. Regular Meeting
Tuesday, December 14, 2010 6:00 P.M. Regular Meeting

Seconded by Supervisor McGillicuddy.

Trustee Veenstra moved to amend the 2010 Board Meeting Schedule as follows:

- **Move the Policy Governance Review Meeting from Saturday, January 9, 2010 at 9:00 A.M. to Tuesday, January 12, 2010 at 6:00 P.M.**

Seconded by Trustee LeGoff.

Board members discussed the following:

- Concern over expenditure for presentation at the Policy Governance Meeting
- Belief that a Saturday date is not a good time to have a meeting
- Support for an informal format

ROLL CALL VOTE YEAS: Trustees LeGoff, Veenstra
ON THE NAYS: Trustee Dreyfus, Ochberg, Clerk Helmbrecht, Treasurer
AMENDMENT: Brixie, Supervisor McGillicuddy
Motion failed 2-5.

ROLL CALL VOTE YEAS: Trustees Dreyfus, LeGoff, Ochberg, Clerk Helmbrecht,
ON THE MAIN Treasurer Brixie, Supervisor McGillicuddy
MOTION: NAYS: Trustee Veenstra
Motion carried 6-1.

11. DISCUSSION ITEMS/ENDS

Supervisor McGillicuddy opened public comment.

Tim McCarthy, 6076 Columbia, Haslett, President, Lake Lansing Property Owners Association, commended the Board for its consideration of a phosphorus fertilizer ordinance. He expressed disappointment at the lack of civility of certain Board members during meetings and hoped the Board will address this issue at the Policy Governance Review Meeting on January 9, 2010.

Robert Hollenshead, 6068 Columbia Street, Haslett, spoke in favor of an ordinance banning phosphorus fertilizer.

Supervisor McGillicuddy closed public comment.

- A. Alternate Location for the Capital Area District Library, Haslett Branch
Township Manager Richards offered background on the alternate Haslett Branch Library as outlined in staff memorandum dated November 13, 2009.

Steve Smith, Principal Architect and Emily Naismith, Designer, TMP Architecture, 1191 West Square Lake Road, Bloomfield Hills, gave a brief overview of the proposed plan.

Board members, architect, CADL representative Lance Werner and staff discussed the following:

- Architect concept of how to best use the space
- Maximize as much of the load bearing corridor walls as possible
- Use of the computer space as a link between the adult and youth sections
- Use of the existing circulation desk in the proposed circulation room
- Emergency exit behind the existing lobby

- Total project cost v. reuse existing furniture cost
- Explanation of “allowance” as a range
- Building currently used in three (3) parts
- School district currently using other parts of the building for separate programs
- Change in drawing using existing furniture which would be relocated from the existing branch
- CADL would supply additional furniture currently in storage
- Two restrooms considered a major renovation in order to meet ADA standards
- Option to use handicap accessible restrooms behind the existing lobby
- Existing lobby is a public lobby and outside of the controlled area of the library
- Possible use of handicap accessible male and female staff restrooms by the public to save renovation expenses
- Project design provides flexibility for a small, medium and large price tag.
- Source of funds currently available would come from the General Fund fund balance
- Option of a millage to fund library renovations
- Possible contingency sale of the current Haslett library
- Possible fundraising to partner with the Township for library renovations
- Possible exploration of philanthropy
- Staff research on legal issues of an in-kind contribution of labor
- One wing currently used for School Board IT offices
- Placement of signage to designate the library from both directions
- Majority of parking is on the east side adjacent to the existing lobby
- Parking must meet Township requirements
- Location within walking distance of Haslett schools

It was the consensus of the Board to move forward with the proposed concept pending staff exploration of funding and financing options for the project.

B. Phosphorous Fertilizer Ordinance

Director Kieselbach summarized the proposed ordinance as outlined in staff memorandum dated November 12, 2009.

Board members and staff discussed the following:

- State house bill banning phosphorous fertilizer statewide currently in committee
- Another state house bill regulates the sale of phosphorous fertilizer
- State law would allow local ordinances already in place to be grandfathered
- Three of four commercial applicators who work in the Township do not currently use phosphorous fertilizer in their applications due to cost
- Concern with homeowner application of phosphorous fertilizer
- No Michigan communities ban the sale of phosphorous fertilizer
- Majority of communities’ enforcement is done on a complaint basis
- High degree of standards and enforcement would require significant staff time
- Suggestion to have the Environmental Commission take this issue to the public as a comprehensive Township wide educational program
- Enforcement on a complaint basis would be handled through a soil testing service
- Goal would be better achieved through intensive education than through enforcement of an ordinance
- Phosphorous as the limiting nutrient for the weed growth
- Special assessment money spent to limit weed growth in Lake Lansing
- Ordinance should be applied Township wide
- No need for applicators to be registered or licensed
- Question if detergents contain phosphorous
- Date specific prohibition on fertilizer application
- Include prohibition of application near water bodies (e.g., wetlands)
- Concern that ban may backfire in terms of education and compliance
- Suggestion to send the issue to the Environmental Commission to obtain recommendations
- Environmental Commission experience with the effectiveness of education programs

The consensus of the Board was to have staff send the phosphorous fertilizer draft ordinance to the Environmental Commission for input and recommendations.

- C. Zoning Amendment #09040 (Township Board), an amendment to permit extensions of Special Use Permits and Site Plan Reviews
Director Kieselbach summarized the proposed zoning amendment as outlined in staff memorandum dated November 12, 2009.

Board members and staff discussed the following:

- Planning Commission approval of this zoning amendment
- Problem with commencement of projects within 24 months
- Approvals required from other governmental entities
- Concern with fast tracking SUP extensions
- Commercial financing is very difficult to obtain in the current economic conditions
- Time limits can be changed back if economic conditions improve
- Suggestion of sunset legislation for a one or two year period
- Concern that sunset legislation would be cumbersome for staff
- Suggestion for staff to bring this issue back for Board review in two (2) years
- Concern with associated costs for developers if 24 month time period is not met and reapplication is necessary
- Need for consistency in Board direction
- State enabling act for conditional zoning has a time frame
- Township Board has the ability to place a time limit within its conditions for approval
- Consideration of changed conditions within the process
- Current economic conditions are special conditions
- Consideration of SUPs as special
- Goal of the Township to be more friendly to encourage business in the Township

It was the consensus of the Board to place this item on for action at the December 1, 2009 Board meeting.

- D. Essential Wetland Determination (Eyde) located on the South side of Hannah Boulevard
Director Kieselbach summarized the essential wetland determination as outlined in staff memorandum dated November 13, 2009.

Board members and staff discussed the following:

- Lack of Board support for this determination allows the developer to fill in this wetland without mitigation for this wetland
- Developer agreement to determination of this wetland as essential
- Board request to have the applicant move the mitigation site from its original location
- Consolidation of all mitigation on the site

It was the consensus of the Board to place this item on for action at the December 1, 2009 Board meeting.

- E. Amendments to the Mixed Use Planned Unit Development Ordinance

Board members and staff discussed the following:

- Line 34 – Definition of amenity too broad and can be interpreted to mean anything
- Amenities specifically described later in the ordinance
- Difference between improvement v. substantial improvement
- Need for definition of unit in relation to parking and traffic within a development as a health, safety and welfare issue
- Preference for definition of housing type instead of unit
- Concern that a dwelling unit could have an unlimited number of bedrooms
- Need for definition of density
- Concern with discrimination through bedroom limitation based on the type of people who will live in them

- Desire for the Board to allow compact development through the MUPUD
- Appreciation for the ability to have a combination of the number of bedrooms within a building
- Loopholes in the MUPUD ordinance
- Units and bedrooms can be clearly defined to apply only to the MUPUD ordinance
- Need to exclude wetlands and other “restricted” areas within the density calculation
- Need for definition of open space
- Need for a definition of complete streets
- PUDs as an excellent tool to encourage redevelopment
- Planning Commission approval of MUPUD projects prior to coming to the Board
- Density as a good component only if offset by open space
- Consideration of driver v. non-driver unit
- Concern with definition of redevelopment
- Consideration of Capstone project showed specifics within the Township’s MUPUD ordinance which needed correction

[Clerk Helmbrecht left the room at 10:18 P.M.]

- Request for staff to research other Township’s definition of units to aid in the Board’s deliberation

The consensus of the Board was to continue discussion of the proposed ordinance at the December 1, 2009 Board Meeting.

12. PUBLIC REMARKS

Supervisor McGillicuddy opened Public Remarks.

William White, 2142-1/2 Hamilton Road, Okemos, spoke to his view of the definition of redevelopment. He spoke to the Board micromanaging the use of the MUPUD ordinance and suggested removal of some restrictions. Mr. White expressed appreciation for the 2009 Board goal of economic prosperity.

13. POSSIBLE CLOSED SESSION

Trustee Ochberg moved that the Township Board go into closed session to discuss the personnel evaluation of the Township Manager pursuant to MSA 4.1800(18)a. Seconded by Treasurer Brixie.

Board members discussed the following:

- Opinion of one Board member it is too late to begin discussion on this issue

ROLL CALL VOTE: YEAS: Trustees Dreyfus, LeGoff, Ochberg, Supervisor McGillicuddy,
Treasurer Brixie
NAYS: Trustee Veenstra
Motion carried 5-1.

Supervisor McGillicuddy recessed the meeting at 10:25 P.M.

The Board adjourned to the Administrative Conference Room for a closed session.

Treasurer Brixie moved to return to open session. Seconded by Trustee Ochberg.

ROLL CALL VOTE: YEAS: Trustees Dreyfus, LeGoff, Ochberg, Veenstra, Supervisor McGillicuddy, Treasurer Brixie
NAYS: None
Motion carried 6-0.

Supervisor McGillicuddy reconvened the meeting at 10:50 P.M.

Trustee Ochberg moved that the Township Board go forward as discussed in closed session. Seconded by Treasurer Brixie.

ROLL CALL VOTE: YEAS: Trustees Dreyfus, LeGoff, Ochberg, Veenstra, Supervisor McGillicuddy,
Treasurer Brixie
NAYS: None
Motion carried 6-0.

15. ADJOURNMENT

Supervisor McGillicuddy adjourned the meeting at 10:50 P.M.

SUSAN MCGILLICUDDY
TOWNSHIP SUPERVISOR

MARY M. G. HELMBRECHT, CMC
TOWNSHIP CLERK

Sandra K. Otto, Secretary