

CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD WORK SESSION MINUTES - **APPROVED** -
5151 Marsh Road, Okemos, MI 48864-1198
349-1200, Town Hall Room
WEDNESDAY, JULY 5, 2000, **6:00 P.M. — 7:00 P.M.**

PRESENT: Supervisor McCullough, Clerk Helmbrecht, Treasurer Klunzinger, Trustees
McGillicuddy, Milliman and Such
ABSENT: Trustee Squiers
STAFF: Township Manager Gerald Richards, Director of Community Planning & Development
Mark Kieselbach, Director of Engineering & Public Works Roger Buell, Police Captain
Dave Hall, Assistant Fire Chief Dale Monnier, Computer Specialist Stephen Gebes and
Attorney Brian Goodenough

1. CALL WORK SESSION TO ORDER

Supervisor McCullough called the Work Session to order at **6:00 p.m.**

2. QUESTIONS FOR ATTORNEY (None)

3. DISCUSSION ON 7:00 AGENDA ITEM TOPICS

The following 7:00 p.m. agenda items were discussed:

- Consent Agenda
- Remove Item #15A(2) (Zoning Amendment #00080)
- Water Service Break Policy
- 2000 Order to Maintain Sidewalk Repair Contract

A. Ingham County Solid Waste Management Plan Update

Manager Richards introduced Jim Wilson, Chief of Special Programs, Ingham County
Environmental Health Department.

Jim Wilson outlined the status and major components of the Ingham County Solid Waste
Management Plan.

Board Members discussed the plan.

4. OTHER BUSINESS

A. Land Preservation Task Force Report

Clerk Helmbrecht introduced the Land Preservation Task Force Final Report.

Carla Clos, Land Preservation Task Force Member thanked the Board and commented on the effort
to preserve open space.

Gil White, Land Preservation Task Force Member discussed the approach to produce cooperation
between public and private sectors in preserving open space.

Board Members discussed the report.

Supervisor McCullough thanked the individual members of the Land Preservation Task Force and the
Director of Community Planning & Development.

5. PUBLIC REMARKS

Supervisor McCullough asked the members of the public to hold their comments until the regular
meeting as the Work Session was running late.

6. POSSIBLE CLOSED SESSION - Possible Purchase of Real Estate

**Treasurer Klunzinger moved to go into closed session to discuss the purchase or lease of real
property up to the time an option to purchase or lease that real property is obtained. Seconded
by Trustee Such.**

ROLL CALL VOTE: YEAS: Trustees McGillicuddy, Milliman, Such, Supervisor McCullough,
Clerk Helmbrecht, Treasurer Klunzinger
NAYS: None
Motion carried 6-0.

Supervisor McCullough recessed the meeting at 7:07 p.m.

The Board adjourned to the Administrative Conference Room for a Closed Session.

Supervisor McCullough reconvened the Work Session at 7:39

7. ADJOURNMENT

Supervisor McCullough adjourned the Work Session at 7:39 p.m.

BILL McCULLOUGH
TOWNSHIP SUPERVISOR

MARY M. G. HELMBRECHT
TOWNSHIP CLERK

Paul J. Cassidy, Secretary

CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD REGULAR MEETING - **APPROVED** -
5151 Marsh Road, Okemos, MI 48864-1198
349-1200, Town Hall Room
TUESDAY, JULY 5, 2000, **7:00 P.M.**

PRESENT: Supervisor McCullough, Clerk Helmbrecht, Treasurer Klunzinger, Trustees
McGillicuddy, Milliman, and Such
ABSENT: Trustee Squiers
STAFF: Township Manager Gerald Richards, Director of Community Planning & Development
Mark Kieselbach, Director of Engineering & Public Works Roger Buell, Police Captain
Dave Hall, Assistant Fire Chief Dale Monnier and Computer Specialist Stephen Gebes

1. CALL MEETING TO ORDER

Supervisor McCullough called the meeting to order at 7:39 p.m.

- A. Pledge of Allegiance
Supervisor McCullough led the Pledge of Allegiance.
- B. Introduction of Promoted Fire Fighters
Assistant Fire Chief Monnier introduced newly promoted Battalion Chief Charley Richards and
Lieutenant Tom Carrow.

2. APPROVAL OF AGENDA — OR CHANGES

Treasurer Klunzinger moved to approve the agenda as amended by deleting Item #15.A.(2) (Zoning Amendment #00080) and consent agenda to include items #3. (CORRECTION, APPROVAL & RATIFICATION OF MINUTES), 4. (COMMUNICATIONS), 15B(2) (Street Tree Ordinance Hearing Date), 16A (Bills), 16B. (Second Quarter Budget Amendments), 16C. (Ingham County Solid Waste Management Plan Update), 16D. (HOM-TV Operating Policy Amendment), 17A(5)i. (Water Service Break Policy), 17A(5)ii. (Baker Street Paving Public Hearing- Resolution #4), 17A(5)iii. (2000 Order to Maintain Sidewalk Repair Contract - Bid Award), 17A(6)i. (Local Law Enforcement Block Grant Funds), 17A(6)ii. (Traffic Enforcement Grant). Seconded by Trustee Such.

VOICE VOTE: Motion carried 6-0.

3. CORRECTION, APPROVAL & RATIFICATION OF MINUTES (See Consent Agenda)

- A. June 20, 2000 Work Session
- B. June 20, 2000 Regular Meeting

4. COMMUNICATIONS (See Consent Agenda)

- A. Appreciation & Commendation (AC)
 - AC-1 Okemos High School Parent Group, Post Prom Committee 2000; RE: Thanks to Lt. Couling, and Officers Jason Dec and Dena Boes
- B. Board Information (BI)
 - BI-1 Candace Wilson, Dood & Wilson; RE: Delinquency of Payment of Bacon Contracting & Building Related to 1998 Pathway Contract #1 - Hulett/Okemos
 - BI-2 Current List of Licensed Vendors and Non-Licensed Persons or Nonprofit Organizations Engaged in Soliciting or Canvassing
 - BI-3 Michigan Townships Association Legislative Fax, June 16, 2000 edition
 - BI-4 Ingham County Road Commission News Advisory of Dobie-Kinawa Intersection Improvements
 - BI-5 Ingham County Road Commission News Advisory of Opening of Hamilton-Marsh Roundabout
 - BI-6 ELMWSA; RE: Chloramine Information

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- BI-7 ELMWSA; RE: Notification for Disinfectant Change
- BI-8 Charles Louis Willems, 1387 Hickory Island, Haslett; RE: Disclosure of Public Documents
- BI-9 Current List of Licensed Vendors and Non-Licensed Persons or Nonprofit Organizations Engaged in Soliciting or Canvassing
- BI-10 Jack F. & Noreen C. Williams, 2843 Buglers Way, East Lansing; RE: Wolverine Pipeline

C. Freedom of Information (FOI) [On file in Clerk's Office]

- FOI-2000-22 Michael D. Gresens, 1194 Academic Way, Haslett; RE: Sale of 1190 Academic Way
- FOI-2000-23 Dave Wearsch; RE: Beneicke & Krue LTD Partnership Properties Code Enforcement Complaints
- FOI-2000-24 Kevin J. Roragen, Loomis, Ewert Et Al; RE: Rezoning #00010 (Planning Commission)

D. On File in Clerk's Office (OF)

- OF-1 Lansing Community College Form L-4029
- OF-2 Ingham Intermediate Summer 2000 Tax Levy
- OF-3 State of Michigan Tax Tribunal Motion to Amend Pleadings to Include 2000 Assessment Appeal for Kin Properties Inc.
- OF-4 State of Michigan D.E.Q. Public Notice of Application for Permit from David Ledebuhr to Construct an 80' long dike with 270 cubic yards of fill to create a pond approximately 2 acres in size
- OF-5 State of Michigan D.E.Q. Public Notice of Application for Permit from David Ledebuhr to Construct a 125' x 31' dike with 270 cubic yards of fill to create an impoundment with a surface area of approximately 8 acres
- OF-6 Ingham County Board of Commissioners June 27, 2000 Regular Meeting Packet
- OF-7 Ingham County Road Commission 1999 Annual Report

E. News Release (NR)

- NR-1 Celebrate Independence in Meridian Township
- NR-2 Nature Day Camp at the Harris Nature Center
- NR-3 Harris Nature Center Volunteer Barbecue
- NR-4 Insect Safari at the Harris Nature Center
- NR-5 Meridian Township Infrastructure Committee Special Informational Meeting

5. QUESTIONS OF ATTORNEY (None)

6. PUBLIC REMARKS

Supervisor McCullough opened Public Remarks.

Bob Homan, 2176 Hamilton Road, Okemos, made himself available for questions regarding Rezoning #97090 (Bird).

Supervisor McCullough closed Public Remarks.

7. CONSENT AGENDA

Treasurer Klunzinger moved to adopt the Consent Agenda to include items: #3. (CORRECTION, APPROVAL & RATIFICATION OF MINUTES), 4. (COMMUNICATIONS), 15B(2) (Street Tree Ordinance Hearing Date), 16A (Bills), 16B. (Second Quarter Budget Amendments), 16C. (Ingham County Solid Waste Management Plan Update), 16D. (HOM-TV Operating Policy Amendment), 17A(5)i. (Water Service Break Policy), 17A(5)ii. (Baker Street Paving Public Hearing- Resolution #4), 17A(5)iii. (2000 Order to Maintain Sidewalk Repair Contract - Bid Award), 17A(6)i. (Local Law Enforcement Block Grant Funds), 17A(6)ii. (Traffic

Enforcement Grant). Seconded by Trustee Such.

Roll call vote: Yeas: Supervisor McCullough, Clerk Helmbrecht, Treasurer Klunzinger,
Trustees McGillicuddy, Milliman, Such
Nays: None
Motion carried 6-0

Therefore, the above actions were taken with the votes as follow:

A. CORRECTION, APPROVAL & RATIFICATION OF MINUTES (Agenda Item #3):
Treasurer Klunzinger moved to approve and ratify the minutes of the June 20, 2000 Work Session and Regular Meeting as submitted. Seconded by Trustee Such.

Roll call vote: Yeas: Supervisor McCullough, Clerk Helmbrecht, Treasurer Klunzinger,
Trustees McGillicuddy, Milliman, Such
Nays: None
Motion carried 6-0

B. COMMUNICATIONS (Agenda Item #4):
Treasurer Klunzinger moved that the communications be received and placed on file, and any communications not already assigned for disposition be referred to the Township Manager or Supervisor for follow-up. Seconded by Trustee Such.

Roll call vote: Yeas: Supervisor McCullough, Clerk Helmbrecht, Treasurer Klunzinger,
Trustees McGillicuddy, Milliman, Such
Nays: None
Motion carried 6-0

C. Proposed Street Tree Ordinance - Set Public Hearing Date (Item #15B(2)):
Treasurer Klunzinger moved to schedule a public hearing on the proposed Street Tree Ordinance for the Regular Township Board Meeting on July 18, 2000. Seconded by Trustee Such.

Roll call vote: Yeas: Supervisor McCullough, Clerk Helmbrecht, Treasurer Klunzinger,
Trustees McGillicuddy, Milliman, Such
Nays: None
Motion carried 6-0

D. MANAGER'S BILLS (Agenda Item #16A):
Treasurer Klunzinger moved that the Township Board approve the Manager's Bills as follows:

General Fund/Special Revenue	\$303,641.49
Public Works	\$182,401.75
Total	<u>\$486,043.24</u>

Seconded by Trustee Such.

Roll call vote: Yeas: Supervisor McCullough, Clerk Helmbrecht, Treasurer Klunzinger,
Trustees McGillicuddy, Milliman, Such
Nays: None
Motion carried 6-0

[Bill list for 7/5/00 in Official Minute Book]

E. Second Quarter Budget Amendments (Item #16B):

Treasurer Klunzinger moved that the Amended 2000 Budget as reflected on pages 2 and 3 of the memorandum to the Township Board from the Finance Director, dated June 30, 2000 be approved. Seconded by Trustee Such.

Roll call vote: Yeas: Supervisor McCullough, Clerk Helmbrecht, Treasurer Klunzinger,
Trustees McGillicuddy, Milliman, Such
Nays: None
Motion carried 6-0

[Staff Memorandum dated June 30, 2000 in Official Minute Book]

F. Ingham County Solid Waste Management Plan Update (Item #16C):

Treasurer Klunzinger moved to adopt a resolution approving the Solid Waste Management Plan as adopted by the Ingham County Board of Commissioners on April 25, 2000. Seconded by Trustee Such.

Roll call vote: Yeas: Supervisor McCullough, Clerk Helmbrecht, Treasurer Klunzinger,
Trustees McGillicuddy, Milliman, Such
Nays: None
Motion carried 6-0

[Signed and Sealed Resolution in Official Minute Book]

G. HOM-TV Operating Policy Amendment (Item #16D):

Treasurer Klunzinger moved to amend the HOM-TV Operating Policies to add Section Six, Item III, B: "HOM-TV will only make copies of programs which have aired on the channel. Seconded by Trustee Such.

Roll call vote: Yeas: Supervisor McCullough, Clerk Helmbrecht, Treasurer Klunzinger,
Trustees McGillicuddy, Milliman, Such
Nays: None
Motion carried 6-0

H. Water Service Break Policy (Item #17A(5)i):

Treasurer Klunzinger moved that the Township Board adopt the attached policy to reimburse property owners up to \$250.00 in the event of a water service break that was installed by the Township. Seconded by Trustee Such.

Roll call vote: Yeas: Supervisor McCullough, Clerk Helmbrecht, Treasurer Klunzinger,
Trustees McGillicuddy, Milliman, Such
Nays: None
Motion carried 6-0

I. Baker Street Paving Public Hearing- Resolution #4 (Item #17A(5)ii):

Treasurer Klunzinger moved to approve the Baker Street Public Road Improvements Special Assessment District #31 Resolution #4, which files the proposed final special assessment roll with the Township Clerk and sets the date for a public hearing on August 1, 2000. Seconded by Trustee Such.

Roll call vote: Yeas: Supervisor McCullough, Clerk Helmbrecht, Treasurer Klunzinger,
Trustees McGillicuddy, Milliman, Such
Nays: None
Motion carried 6-0

[Signed and Sealed Resolution in Official Minute Book]

- J. 2000 Order to Maintain Sidewalk Repair Contract - Bid Award (Item #17A(5)iii):
Treasurer Klunzinger moved to authorize the Township Supervisor and Clerk to sign a contract, in a form approved by the Township Attorney with Able Concrete, Inc. of Lansing, MI for the award of the 2000 Order to Maintain Sidewalk Repair Contract #1 in the amount of \$123,971.00. Seconded by Trustee Such.

Roll call vote: Yeas: Supervisor McCullough, Clerk Helmbrecht, Treasurer Klunzinger,
Trustees McGillicuddy, Milliman, Such
Nays: None
Motion carried 6-0

- K. Local Law Enforcement Block Grant Funds (Item #17A(6)i):
Treasurer Klunzinger moved to authorize the Police Department to participate in the Office of Highway Safety Planning overtime reimbursement grants for the fiscal year 2001 (October 2000 – September 2001). Seconded by Trustee Such.

Roll call vote: Yeas: Supervisor McCullough, Clerk Helmbrecht, Treasurer Klunzinger,
Trustees McGillicuddy, Milliman, Such
Nays: None
Motion carried 6-0

- L. Traffic Enforcement Grant (Item #17A(6)ii):
Treasurer Klunzinger moved to approve expenditure of Local Law Enforcement Block Grant Funds for the purchase of a laser and accident mapping equipment and software, two (2) in-car video cameras and a moving radar unit. Seconded by Trustee Such.

Roll call vote: Yeas: Supervisor McCullough, Clerk Helmbrecht, Treasurer Klunzinger,
Trustees McGillicuddy, Milliman, Such
Nays: None
Motion carried 6-0

8. BOARD MEMBER COMMENTS

Trustee McGillicuddy expressed her favorable first impressions of the Marsh-Hamilton Road roundabout.

Treasurer Klunzinger discussed the directional signs on the Marsh-Hamilton Road roundabout.

Supervisor McCullough discussed the Ingham County Road Commission's plan for directional signs at the Marsh-Hamilton Road roundabout.

Trustee Such congratulated those involved with the Township's Independence Day Celebration.

Treasurer Klunzinger reported the success of the "Shakespeare in the Park" program at Nancy Moore Park.

9. SUPERVISOR'S REPORT

Supervisor McCullough offered condolences to the family of the late Bobby Wood.

10. CLERK'S REPORT

Clerk Helmbrecht reported the deadline to register to vote in the August 8th State Primary is July 10th. She reported the Clerk's Office would be open until 8:00 p.m. to register voters on July 10th.

Clerk Helmbrecht reported absentee ballots would be mailed July 7th & 10th.

Clerk Helmbrecht stated her appreciation for the American Flag Balloon anonymously attached to her car during the Independence Day events.

11. TREASURER'S REPORT

Treasurer Klunzinger reported his office collected special assessment payments during limited office hours Saturday, July 1st. He reported he office is receiving summer tax payments.

12. TOWNSHIP BOARD (None)

13. SPECIAL HEARINGS/APPEALS (None)

14. UNFINISHED BUSINESS (None)

15. DEPARTMENT OF COMMUNITY PLANNING & DEVELOPMENT

A. Unfinished Business

(1) Rezoning #97090 (Bird) – Final Adoption

Director Kieselbach introduced the request to rezone approximately 21 acres located north of Piper Road and east of Van Atta Road from RR (Rural Residential) to RAAA (Single Family-Low Density) and RAA (Single Family-Low Density).

Trustee Milliman moved that the Township Board hereby Finally Adopts Ordinance No. 2000-07, entitled “Ordinance Amending the Zoning District Map of Meridian Township Pursuant to Rezoning Petition #97090 from RR (Rural Residential) to RAA (Single Family-Low Density) and RAAA. Seconded by Trustee Such.

ROLL CALL VOTE: YEAS: Trustees Milliman, Such, Supervisor McCullough, Clerk Helmbrecht, Treasurer Klunzinger
NAYS: Trustee McGillicuddy
Motion carried 5-1.

[Signed and Sealed Resolution in Official Minute Book]

Treasurer Klunzinger moved to instruct the Township Manager and Attorney to proceed in accordance with the discussion in the closed session. Seconded by Clerk Helmbrecht.

ROLL CALL VOTE: YEAS: Trustees McGillicuddy, Milliman, Such, Supervisor McCullough, Clerk Helmbrecht, Treasurer Klunzinger
NAYS: None
Motion carried 6-0.

B. New Business

(1) Final Plat #94022 (White)

Director Kieselbach introduced the final plat for Wildflower Estates #3, located south of Raby Road, Haslett.

Trustee Milliman moved that the Township Board hereby approves the final plat of Wildflower Estates No. 3. Seconded by Treasurer Klunzinger

ROLL CALL VOTE: YEAS: Trustees McGillicuddy, Milliman, Such, Supervisor McCullough, Clerk Helmbrecht, Treasurer Klunzinger
NAYS: None
Motion carried 6-0.

[Signed and Sealed Resolution in Official Minute Book]

(2) Proposed Street Tree Ordinance - Set Public Hearing Date (See Consent Agenda)

16. MANAGER'S REPORT, INVOICES & BILLS

A. Bills (See Consent Agenda)

B. Second Quarter Budget Amendments (See Consent Agenda)

- C. Ingham County Solid Waste Management Plan Update (See Consent Agenda)
- D. HOM-TV Operating Policy Amendment (See Consent Agenda)

Manager Richards updated the Board on traffic improvement projects in the Township.

Manager Richards clarified the action of the Board regarding the Wolverine pipeline. He assured the Board and Public that the Wetland Ordinances would be followed.

Board Members discussed the Public Service Commission's recommendations.

17. BOARD MEMBER, BOARD COMMITTEE AND LIAISON REPORTS

A. Standing Committee Reports

(1) Physical Operations & Activities (No Report)

(2) Financial Planning and Budgeting

Treasurer Klunzinger reported the next meeting July 13th.

(3) Personnel (No Report)

(4) Planning and Development

Trustee Milliman reported the next meeting would be scheduled during the last two (2) weeks of July.

(5) Infrastructure

i. Water Service Break Policy (See Consent Agenda)

ii. Baker Street Paving Public Hearing- Resolution #4 (See Consent Agenda)

iii. 2000 Order to Maintain Sidewalk Repair Contract - Bid Award (See Consent Agenda)

Trustee Such reported the next meeting would be July 20th at 5:15 p.m.

Trustee Such thanked those who helped with the Pipeline Informational Meeting.

Supervisor McCullough commended the Infrastructure Committee Members for holding this informational meeting.

(6) Public Safety

i. Local Law Enforcement Block Grant Funds (See Consent Agenda)

ii. Traffic Enforcement Grant (See Consent Agenda)

Clerk Helmbrecht reported the next meeting would be on July 24th at 5:15 p.m.

(7) Recreation

Trustee Milliman reported on the success of the Independence Day events. He announced upcoming community recreation events.

B. Special Committees

Treasurer Klunzinger commented on a problem with league ball games on ball fields that have not been scheduled.

C. Liaison Representative Reports

Trustee Such reported on a meeting of I-69 Corridor officials which he attended. The group agreed to meet quarterly to discuss planning issues and to invite Lansing Township. They also recommended a monthly meeting of local government planning staff.

Treasurer Klunzinger reported on the Community Resources Commission Golf Fest Scheduled for July 22nd & 23rd to benefit the Community Needs Fund. He asked Community Resources Commissioner Jerry Gilles to provide more details. Commissioner Gilles discussed the details for participation in the Golf Fest.

Land Preservation Motion #1

Clerk Helmbrecht moved that the Township Board request the Planning Commission to review and recommend changes to the Township's Planned Unit Development (PUD) Ordinance and Planned Residential Development (PRD) Ordinance as well as other areas of the Zoning Ordinances that would provide greater flexibility and incentive for the permanent preservation of open green space and environmentally sensitive natural features as outlined in "Attachment C". Seconded by Trustee Such.

VOICE VOTE: Motion carried 6-0.

Land Preservation Motion #2

Clerk Helmbrecht moved that the Township Board request the Environmental Commission to refine the property selection criteria as set forth by the Land Preservation Task Force in "Attachment B" and to have the final criteria by August 15, 2000 so it is available for educational purposes during a land preservation millage campaign. Seconded by Trustee Such.

VOICE VOTE: Motion carried 6-0.

Land Preservation Motion #3

Clerk Helmbrecht moved that the Township Board request the Environmental Commission to update the 1997 Open Space Map. Seconded by Trustee Such.

VOICE VOTE: Motion carried 6-0.

Land Preservation Natural Features Inventory and GIS Mapping System Resolution:

Clerk Helmbrecht moved that the Township Board hereby instructs the Chair of the Land Preservation Task Force and the Director of Community Planning and Development to determine the best method to complete the Township's natural features inventory and to review the status and capabilities of the Township's current Geographic Information System and any possible improvements to that system and report their recommendations to the Township Board by August 10, 2000. Seconded by Trustee Such.

VOICE VOTE: Motion carried 6-0.

[Signed and Sealed Resolution in Official Minute Book]

18. OTHER REPORTS (None)

19. NEW BUSINESS (None)

20. PUBLIC REMARKS

Supervisor McCullough opened Public Remarks

Satnam Singh Bhugra, 2163 White Owl Way, Okemos, spoke to object to the assessment of his home.

Supervisor McCullough closed public remarks.

21. FINAL BOARD MEMBER COMMENTS

Supervisor McCullough asked Manager Richards to send a letter informing Mr. Bhugra of the steps he can take to appeal his assessment.

22. ADJOURNMENT

Supervisor McCullough adjourned the meeting at 8:28 p.m.

BILL McCULLOUGH
TOWNSHIP SUPERVISOR

MARY M. G. HELMBRECHT
TOWNSHIP CLERK

Paul J. Cassidy, Secretary