

CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD SPECIAL WORK SESSION MINUTES - **APPROVED** -
5151 Marsh Road, Okemos, MI 48864-1198
349-1200, Town Hall Room
TUESDAY, JULY 10, 2001, **5:30 P.M. — 7:00 P.M.**

PRESENT: Supervisor McGillicuddy, Clerk Helmbrecht, Treasurer Hunting, Trustees Brixie, Stier, Woiwode
ABSENT: Trustee Such
STAFF: Township Manager Gerald Richards, Director of Community Planning & Development Mark Kieselbach, EMS/Fire Chief Fred Cowper, Attorney Mike Woodworth

1. CALL WORK SESSION TO ORDER

Supervisor McGillicuddy called the Work Session to order at 5:32 p.m.

2. POSSIBLE CLOSED SESSION

Trustee Brixie moved that the Township Board go into closed session for the purpose of discussing strategy related to collective bargaining agreements. Seconded by Trustee Woiwode.

ROLL CALL VOTE: YEAS: Trustees Brixie, Stier, Woiwode, Supervisor McGillicuddy, Clerk Helmbrecht, Treasurer Hunting
NAYS: None
Motion carried 6-0.

Supervisor McGillicuddy recessed the work session at 5:33 p.m.

The Board adjourned to the Upstairs Conference Room for a closed session.

Supervisor McGillicuddy reconvened the work session at 6:25 p.m.

3. COMMITTEE OF THE WHOLE

A. Zoning Amendment #98150 (Planning Commission), Section 82-11 Commercial, Retail and Business Districts C1, C2 and C3

Supervisor McGillicuddy opened discussion on the ordinance.

Director Kieselbach presented an overview of the staff memorandum to the Board.

Board Members discussed the following items:

- Concerns expressed in communication WS3A-2 (Pierson) regarding notice and the possible carryover of restrictions from C-1 & C-2 to the C-3 district
- Desirability of size limitations on different uses
- Concerns related to recently approved projects becoming non-conforming
- Table detailing non-conforming uses under new zoning designations does not denote current non-conformities.
- Ordinance changes can not accommodate all existing situations
- Inability to reconstruct non-conforming structures damaged greater than fifty-percent (50%)
- Zoning Board of Appeals can not give a variance to square footage requirements as this would be considered a use variance
- Available protections for non-conforming businesses to add to ordinance including expansion and SUP options
- Limiting breadth of protections to avoid ordinance compliance loopholes
- Ability to add new standards for particular SUP's

The Board concurred to carry discussion over to the July 24, 2001 Work Session. The Board requested additional information to include a map of current and proposed zoning designations and

a listing of current conforming uses.

4. QUESTIONS FOR ATTORNEY

Trustee Brixie suggested holding a closed session during the July 24, 2001 meeting to discuss potential litigation from Board action during the Regular Meeting.

5. PUBLIC REMARKS

Supervisor McGillicuddy opened public remarks.

Joan Guy, 1083 Woodside Drive, Haslett, discussed original considerations of the Planning Commission in the development of three (3) commercial districts.

William Cleary, 1896 Danbury East, Okemos, requested answers as to a Township Resident's rights and protections from costs and/or damages resulting from civil litigation.

Supervisor McGillicuddy closed public remarks.

6. ADJOURNMENT

Supervisor McGillicuddy adjourned the Work Session at 7:04 p.m.

SUSAN MCGILLICUDDY
TOWNSHIP SUPERVISOR

MARY M. G. HELMBRECHT
TOWNSHIP CLERK

Paul J. Cassidy, Secretary

CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD REGULAR MEETING - **APPROVED** -
5151 Marsh Road, Okemos, MI 48864-1198
349-1200, Town Hall Room
TUESDAY, JULY 10, 2001, **7:00 P.M.**

PRESENT: Supervisor McGillicuddy, Clerk Helmbrecht, Treasurer Hunting, Trustees Brixie, Stier, Woiwode
ABSENT: Trustee Such
STAFF: Township Manager Gerald Richards, Director of Community Planning & Development Mark Kieselbach, Chief Engineer Younes Ishraidi, Police Chief Gary Gibbons, EMS/Fire Chief Fred Cowper, Water Distribution Maintenance Supervisor Archie Virtue, Utility/Billing Supervisor Pat Hilliard, Attorney Mike Woodworth

1. CALL MEETING TO ORDER

Supervisor McGillicuddy called the meeting to order at 7:18 p.m.

2. PLEDGE OF ALLEGIANCE

Supervisor McGillicuddy led the pledge of allegiance

3. ROLL CALL

Supervisor McGillicuddy called the roll of the Board.

4. PUBLIC REMARKS*

Supervisor McGillicuddy opened Public Remarks.

Charles Louis Willems, 1387 Hickory Island, Haslett, stated a need for Board review of policies and procedures in correcting addresses in the 9-1-1 system.

Supervisor McGillicuddy asked Chief Cowper to bring the Board up to date on the status of Mr. Willems address in the 9-1-1 system.

Chief Cowper stated the address change was submitted 14 days ago to the 9-1-1 center in Colorado, which typically takes 30 days to complete. He stated Inspector Hornberger is conducting follow-up to ensure the address change occurs.

Supervisor McGillicuddy closed Public Remarks.

5. REPORTS/BOARD COMMENT

A. CATA Update - Pat Munshaw

Pat Munshaw updated the Board on the success of the Redi-Ride service.

Board Members discussed the demographics of the users of the Redi-Ride service.

Debbie Alexander, Director, Strategic Management, CATA, addressed the Board's questions.

Supervisor McGillicuddy reported Tom Woiwode, Chair of the Land Preservation Advisory Board, was unexpectedly delayed and would not be able to provide his report at this time. She opened the floor for any other Board Reports or Comments.

Trustee Woiwode reported the Briarwood/Van Atta Task Force completed its walking tour of possible routes to study the viability of their use for a pedestrian/bicycle pathway.

Clerk Helmbrecht offered a public reminder of the upcoming August 7th Special County Election for two (2) ballot proposals. She reported applications for absentee ballots are available in the Clerk's Office.

Supervisor McGillicuddy reported on the events for the 4th Annual Golf Fest on July 21st & 22nd.

Clerk Helmbrecht stated her disappointed in the Supervisor's call for a public hearing for the removal of an appointed official. Stressing the Supervisor's legal authority to do so, she stated disappointment that this had been done with no public Board discussion. She voiced further concern that this was either unilateral action by the Supervisor without Board discussion or with individual discussion with Board Members outside of a public Board meeting.

Treasurer Hunting reported on the collection of delinquent personal property taxes totaling \$94,000 for multi-year delinquencies and \$188,000 for all delinquencies to date. He commended the taxpayers for their cooperation in this effort.

B. Land Preservation Advisory Board - Tom Woiwode

Tom Woiwode, Chair, Land Preservation Advisory Board reported the following:

- His intent to provide regular reports to the Board
- The proposed draft Land Preservation Ordinance is currently available to the public
- The Land Preservation Advisory Board has scheduled a Public Input Session on July 30th for input on the draft ordinance
- Written comments may be submitted to the Clerk's Office regarding proposed ordinance
- Land Preservation Advisory Board Members are being contacted by interested citizens regarding potential properties
- Other Townships have expressed an interest in Meridian Township's Land Preservation millage as a possible model for their own

6. APPROVAL OF AGENDA — OR CHANGES

Trustee Brixie moved to approve the agenda amended as follows: Add Item #11.D. (Cell Tower Lease Proposal - HLH Towers LLC), Move Item #7.L. (Removal of Summer Tax Administration Fees) to 10.E. Seconded by Clerk Helmbrecht.

VOICE VOTE: Motion carried 6-0.

7. CONSENT AGENDA

Trustee Brixie moved to adopt the Consent Agenda as amended. Seconded by Clerk Helmbrecht.

Board Members discussed the specific amendments proposed in Zoning Amendment #01060 (Township Board).

ROLL CALL VOTE: YEAS: Trustees Brixie, Stier, Woiwode, Supervisor McGillicuddy, Clerk Helmbrecht, Treasurer Hunting

NAYS: None

Motion carried 6-0.

Therefore, the above actions were taken with the votes as follow:

A. Communications

(1). Appreciation & Commendation (AC)

AC-1 Dan C. Wertz, Superintendent, Okemos Public Schools; RE: Appreciation for Clerk Helmbrecht's Running of Annual School Election

(2). Application for Public Service (***)

EC-7, LPAB-7 Michael Premo, 5180 Madison Ave #C-7, Okemos; RE: Application for Service on Environmental Commission or Land Preservation Advisory Board

OTH-3 Patrick D. Cannon, 1769 Pine Creek Circle, Haslett; RE: Application for Service as Township Representative on the Capital Area Transportation Authority and Rail Council

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OTH-4 Janet S. Shields, 4520 Oak Pointe Court, Okemos; RE: Application for Service on Library Task Force

(3). Board Deliberation (BD)

WS3A-1 Fred Buehler, 1448 W. Grand River Ave, Okemos; RE: Ordinance No. 2000-17 (ZA #98150)

WS3A-2 David E. Pierson, McClelland & Anderson, L.L.P., 1305 South Washington Avenue, Suite 102, Lansing; RE: Ordinance No. 2000-17 (ZA #98150)

(4). Board Information (BI)

BI-1 Bloomfield Township Fertilizer Regulations Brochure

BI-2 David Arnosti, 5890 Blythefield Drive, East Lansing; RE: Recycling

BI-3 Patricia A. Whitener, 1562 Forest Hills Drive, Okemos; RE: Development in Meridian Township

BI-4 Gene F. Turnwald, Attorney at Law, 4986 Powell Road, Okemos; RE: Widening of Grand River Avenue from Hamilton to Cornell Road

BI-5 Jack Down, 2510 Haslett Road, East Lansing; RE: Sidewalk at 2510 Haslett Road

BI-6 Benjamin O. Schwendener, Jr., 4084 Van Atta Road, Okemos; RE: Response to Lansing State Journal June 26, 2001 Wal-Mart Editorial

BI-7 Lansing Board of Water & Light July 2001 Energy Advisor

BI-8 Denise Carbonell, 4199 Hulett Road, Okemos; RE: Hulett Road Public Road Improvements Special Assessment Billing

BI-9 Michigan Townships Association Legislative Fax June 15, 2001 Edition

BI-10 Michigan Townships Association Legislative Fax June 22, 2001 Edition

BI-11 Michigan Townships Association Legislative Fax June 29, 2001 Edition

BI-12 Therese Hercher, 1908 Danbury East, Okemos; RE: Trustee Woiwode's Lansing State Journal Viewpoint

BI-13 Charles T. Kuntzleman, Chair & S. Mark Terman, Executive Director, Governor's Council Physical Fitness Health and Sports; RE: Award of Level 4 Promoting Active Communities Award to Meridian Charter Township

BI-14 Patrick E. Lindemann, Ingham County Drain Commissioner; RE: "The Ghosts of the Red Cedar River"

BI-15 Jon W. Coleman, Executive Director, Tri-County Regional Planning Commission; RE: Town Forums

BI-16 Eleanor V. Luecke, President, L.I.N.C.; RE: Commission Review #01013 (Public Improvement Program)

(5). Freedom of Information (FOI) [On file in Clerk's Office]

FOI-2001-23 Charles Louis Willems, 1387 Hickory Island, Haslett; RE: Change of Address for 1387 Hickory Island and FOI-2001-22 (Hart)

FOI-2001-24 Scott R. Knapp, Dickinson Wright, PLLC, 215 S. Washington Sq., Ste 200, Lansing; RE: SUP #99151 (Eyde)

FOI-2001-25 William J. Cleary, 1896 Danbury East, Okemos; RE: Incorporation of Meridian Township as a City

FOI-2001-26 Carmen M. Kleckler, Richard Connor Riley & Associates, LLC, 30150 Telegraph Rd, Ste 420, Bingham Farms, MI; RE: SUP #01011 (Richard Connor Riley/AT&T)

FOI-2001-27 Frank Webster, 3845 Roxbury Ave, Okemos; RE: Cost of Litigation for Eyde & Wal-Mart v Meridian Township

FOI-2001-28 Gary Bissell, 3210 Lake Lansing Road, East Lansing; RE: PAL Line Data for All Real Property & GIS Layers for Zoning, Wetlands, Floodplain, & Soils

(6). On File in Clerk's Office (OF)

- OF-1 Mark Miller, 5743 Ridge Way #3, Haslett, RE: Petition Submitted June 19, 2001 requesting Safety Improvements to the Grand River Avenue - Van Atta Road Intersection
- OF-2 Ingham Intermediate School District 2001 Tax Rate Request, Form L-4029, 2001 Summary of Summer Debt Levy, and 2001 Summary of Summer Sinking Fund Levy for Summer Tax Collections for Haslett Public Schools
- OF-3 Ingham Intermediate School District 2001 Tax Rate Request, Form L-4029, Estimated 2001 Summer Tax Levy Summary for the Ingham Intermediate School District
- OF-4 Ingham Intermediate School District 2001 Tax Rate Request, Form L-4029 and the 2001 Summary of Summer Debt Levy Summary for Summer Tax Collections for Williamston Community Schools
- OF-5 Okemos Public Schools Board of Education June 26, 2001 Meeting Agenda and May 21, 2001 Minutes
- OF-6 Board of Water & Light June 26, 2001 Board Commissions Meeting Agenda
- OF-7 Ingham County Board of Commissioners June 26, 2001 Meeting Agenda and Packet
- OF-8 Bill Stone, Chief, Permit Consolidation Unit, Land & Water Management Division, M.D.E.Q.; RE: New Application Form for Permits to Construct in the Land/Water Interface
- OF-9 Okemos Public Schools Forms L-4029
- OF-10 Lansing Board of Water & Light June 26, 2001 Board of Commissioners' Meeting Minutes
- OF-11 Patrick E. Lindemann, Ingham County Drain Commissioner; RE: Notice of Meeting to Hear Objections to Apportionments of Cost for the Remy Chandler Intercounty Drain
- OF-12 State of Michigan, Department of Consumer & Industry Services Liquor Control Commission, Local Approval Notice for Applicant Dennis Ku Request ID #129032
- OF-13 State of Michigan, Department of Consumer & Industry Services Liquor Control Commission, Local Approval Notice for Applicant Watershed Group LLC Request ID #127667
- OF-14 Planning Commission Resolution Amending the 2001 Meeting Schedule

(7). Staff Communication (SC)

- SC-1 Press Release RE: Nature Camp for Families at the Harris Nature Center
- SC-2 Press Release RE: Touch the Earth with Nature, Nokomis and the Pioneers Day Camp
- SC-3 Press Release RE: Explorer Day Camp for Children at the Harris Nature Center
- SC-4 Press Release RE: Amazing Animals Day Camp at the Harris Nature Center
- SC-5 Press Release RE: Bug Buddies Day Camp at the Harris Nature Center
- SC-6 Press Release RE: Hanging with Bats Day Camp at the Harris Nature Center
- SC-7 Press Release RE: Harris Nature Center Volunteer Barbecue
- SC-8 Current List of Licensed Vendors & Non-licensed Persons or Nonprofit Organizations Engaged in Soliciting or Canvassing
- SC-9 Current List of Vacant or Expired Appointments
- SC-10 Correspondence to Larry Merrill, Executive Director, Michigan Townships Association; RE: Importance of State Shared Revenues to Meridian Township

Trustee Brixie moved that the communications be received and placed on file, and any communications not already assigned for disposition be referred to the Township Manager or Supervisor for follow-up. Seconded by Clerk Helmbrecht.

CHARTER TOWNSHIP OF MERIDIAN, REGULAR MEETING, JULY 10, 2001 *APPROVED*

ROLL CALL VOTE: YEAS: Trustees Brixie, Stier, Woiwode, Supervisor McGillicuddy,
Clerk Helmbrecht, Treasurer Hunting
NAYS: None
Motion carried 6-0.

B. Minutes

- (1) June 19, 2001 Work Session
- (2) June 19, 2001 Regular Meeting

Trustee Brixie moved to approve and ratify the minutes of the June 19, 2001 Work Session and Regular Meeting as submitted/amended. Seconded by Clerk Helmbrecht.

ROLL CALL VOTE: YEAS: Trustees Brixie, Stier, Woiwode, Supervisor McGillicuddy,
Clerk Helmbrecht, Treasurer Hunting
NAYS: None
Motion carried 6-0.

C. Appointment to Groundwater Management Board

Trustee Brixie moved to appoint Township Supervisor Susan McGillicuddy as the Township Board's delegate to the Groundwater Management Board, with Director of Community Planning & Development Mark Kieselbach continuing as the alternate. Seconded by Clerk Helmbrecht.

ROLL CALL VOTE: YEAS: Trustees Brixie, Stier, Woiwode, Supervisor McGillicuddy,
Clerk Helmbrecht, Treasurer Hunting
NAYS: None
Motion carried 6-0.

D. Reschedule November 6th Board Meetings

Trustee Brixie moved to amend the Township Board Meeting Schedule by moving the regularly scheduled Tuesday, November 6, 2001 Board Meetings to Thursday, November 8, 2001 to be held at the same times and place. Seconded by Clerk Helmbrecht.

ROLL CALL VOTE: YEAS: Trustees Brixie, Stier, Woiwode, Supervisor McGillicuddy,
Clerk Helmbrecht, Treasurer Hunting
NAYS: None
Motion carried 6-0.

E. Bills

Trustee Brixie moved that the Township Board approve the Manager's Bills as follows:

General Fund/Special Revenue	\$ 555,337.88
Public Works	\$ 146,736.97
Proctor Drain Debt	
<u>Ing Cty Drain Comm-CK 1013</u>	<u>\$ 160,499.00</u>
<u>Total Checks</u>	<u>\$ 862,573.85</u>
<u>Credit Card Transactions</u>	<u>\$ 22,631.73</u>
<u>Total Purchases</u>	<u>\$ 885,205.58</u>

Seconded by Clerk Helmbrecht.

ROLL CALL VOTE: YEAS: Trustees Brixie, Stier, Woiwode, Supervisor McGillicuddy,
Clerk Helmbrecht, Treasurer Hunting
NAYS: None
Motion carried 6-0.

[Bill list in Official Minute Book]

F. Second Quarter Budget Amendments

Trustee Brixie moved that the 2001 Amended Budget as reflected on Page 2 of the memorandum to the Township Board from the Finance Director dated July 10, 2001 be approved. Seconded by Clerk Helmbrecht.

ROLL CALL VOTE: YEAS: Trustees Brixie, Stier, Woiwode, Supervisor McGillicuddy,
Clerk Helmbrecht, Treasurer Hunting
NAYS: None
Motion carried 6-0.

G. Employment Agreement

Trustee Brixie moved that the employment agreement with Raymond O. Severy be approved and that the Township Clerk and Supervisor be authorized to sign the agreement. Seconded by Clerk Helmbrecht.

ROLL CALL VOTE: YEAS: Trustees Brixie, Stier, Woiwode, Supervisor McGillicuddy,
Clerk Helmbrecht, Treasurer Hunting
NAYS: None
Motion carried 6-0.

H. Amendments to Collective Bargaining Agreement - AFSCME Professional Non-Supervisory

Trustee Brixie moved that the Township Board approves the amendments as specified in the attached tentative agreement to the AFSCME Professional Non-Supervisory Union Collective Bargaining Agreement for 2001-2002 2004 and authorize the Supervisor and Clerk to sign the same. Seconded by Clerk Helmbrecht.

ROLL CALL VOTE: YEAS: Trustees Brixie, Stier, Woiwode, Supervisor McGillicuddy,
Clerk Helmbrecht, Treasurer Hunting
NAYS: None
Motion carried 6-0.

I. Amendments to Collective Bargaining Agreement - Police Officers Labor Council (POLC)

Trustee Brixie moved that the Township Board approves the amendments as specified in the attached tentative agreement to the POLC Collective Bargaining Agreement for 2001-2002 and authorize the Supervisor and Clerk to sign the same. Seconded by Clerk Helmbrecht.

ROLL CALL VOTE: YEAS: Trustees Brixie, Stier, Woiwode, Supervisor McGillicuddy,
Clerk Helmbrecht, Treasurer Hunting
NAYS: None
Motion carried 6-0.

J. Adoption of Reciprocal Retirement Act - Municipal Employee Retirement System (MERS)

Trustee Brixie moved that the Township Board approve the Resolution for Adopting Act No. 88 (Reciprocal Retirement Act) and authorize the Clerk to sign the same. Seconded by Clerk Helmbrecht.

ROLL CALL VOTE: YEAS: Trustees Brixie, Stier, Woiwode, Supervisor McGillicuddy,
Clerk Helmbrecht, Treasurer Hunting
NAYS: None
Motion carried 6-0.

K. Police Equipment Block Grant Funds

Trustee Brixie moved to approve the expenditure of \$15,386 in LLEBG funds along with \$1,710 from the Police Department operating funds for the purchase of four (4) in-car mobile video

cameras from Kustom Signals as provided in the State of Michigan Purchasing Contract. Seconded by Clerk Helmbrecht.

ROLL CALL VOTE: YEAS: Trustees Brixie, Stier, Woiwode, Supervisor McGillicuddy,
Clerk Helmbrecht, Treasurer Hunting
NAYS: None
Motion carried 6-0.

- M. Zoning Amendment #01060 (Township Board), amendment for buildings greater than 25,000 square feet in size

Trustee Brixie moved that the Township Board hereby Introduces for Publication and Subsequent Adoption Ordinance No. _____, entitled “Ordinance Amending the Code of Meridian Township, Michigan, by Amending Section 82-11.3, Section 82-11.4, and Section 82-11.5 of the C-1, C-2 and C-3 Commercial Zoning Districts.” Seconded by Clerk Helmbrecht.

ROLL CALL VOTE: YEAS: Trustees Brixie, Stier, Woiwode, Supervisor McGillicuddy,
Clerk Helmbrecht, Treasurer Hunting
NAYS: None
Motion carried 6-0.

[Signed and Sealed Resolution in Official Minute Book]

- N. 2001 Water Main Contract #1 - Bid Award

Trustee Brixie moved to authorize the Township Supervisor and Clerk to sign a contract, in a form approved by the Township Attorney, with Mauldon Construction of Mason, MI for the award of the 2001 Water Main Contract No. 1, in the amount of \$268,958.00. Seconded by Clerk Helmbrecht.

ROLL CALL VOTE: YEAS: Trustees Brixie, Stier, Woiwode, Supervisor McGillicuddy,
Clerk Helmbrecht, Treasurer Hunting
NAYS: None
Motion carried 6-0.

- O. Adoption of the Michigan Building Code

(1) Michigan Building Code

Trustee Brixie moved that the Township Board hereby Introduces for Publication and Subsequent Adoption Ordinance No. _____, entitled “Ordinance Amending the Code of the Charter Township of Meridian, Michigan, by Amending Chapter 91.” Seconded by Clerk Helmbrecht.

ROLL CALL VOTE: YEAS: Trustees Brixie, Stier, Woiwode, Supervisor McGillicuddy,
Clerk Helmbrecht, Treasurer Hunting
NAYS: None
Motion carried 6-0.

[Signed and Sealed Resolution in Official Minute Book]

(2) Michigan Residential Code

Trustee Brixie moved that the Township Board hereby Introduces for Publication and Subsequent Adoption Ordinance No. _____, entitled “Ordinance Amending the Code of the Charter Township of Meridian, Michigan, by Amending Chapter 99.” Seconded by Clerk Helmbrecht.

ROLL CALL VOTE: YEAS: Trustees Brixie, Stier, Woiwode, Supervisor McGillicuddy,
Clerk Helmbrecht, Treasurer Hunting
NAYS: None
Motion carried 6-0.

[Signed and Sealed Resolution in Official Minute Book]

- P. Rezoning #01030 (Planning Commission), request to rezone properties located at the northwest and northeast corners of the Haslett Road-Okemos Road Intersection from NS (Neighborhood Service) to PO (Professional Office) - Final Adoption

**Trustee Brixie moved that the Township Board hereby Finally Adopts Ordinance No. 2001-03, entitled “Ordinance Amending the Zoning District Map Meridian Township Pursuant to Rezoning Petition #01030 from NS (Neighborhood Service) to PO (Professional Office).”
Seconded by Clerk Helmbrecht.**

ROLL CALL VOTE: YEAS: Trustees Brixie, Stier, Woiwode, Supervisor McGillicuddy,
Clerk Helmbrecht, Treasurer Hunting
NAYS: None
Motion carried 6-0.

[Signed and Sealed Resolution in Official Minute Book]

- Q. Zoning Amendment #01070 (Township Board), amendment for Township Board approval for buildings greater than 25,000 square feet

Trustee Brixie moved to transmit the revised language amending Sections 86-9 and 83.1.12 to the Planning Commission to review and ensure it meets the Planning Commission’s Intent. Seconded by Clerk Helmbrecht.

ROLL CALL VOTE: YEAS: Trustees Brixie, Stier, Woiwode, Supervisor McGillicuddy,
Clerk Helmbrecht, Treasurer Hunting
NAYS: None
Motion carried 6-0.

- R. Mt. Hope Pathway Culvert Extension

Trustee Brixie moved to approve the Ingham County Road Commission (ICRC) proposal of \$16,000 to extend the culvert at the Herron Creek crossing of Mt. Hope Road for the construction of the Mt. Hope pathway, and authorize the Township Supervisor and Clerk to sign an agreement with the ICRC for the amount of \$16,000. The culvert will be paid from the Pedestrian/Bicycle Pathway Millage Account. Seconded by Clerk Helmbrecht.

ROLL CALL VOTE: YEAS: Trustees Brixie, Stier, Woiwode, Supervisor McGillicuddy,
Clerk Helmbrecht, Treasurer Hunting
NAYS: None
Motion carried 6-0.

- S. Northport Streetlighting District - Reschedule Hearing

Trustee Brixie moved to amend Northport of Meridian Condominiums Streetlighting District Resolution No. 1 to reschedule the July 10, 2001 public hearing to August 21, 2001. Seconded by Clerk Helmbrecht.

ROLL CALL VOTE: YEAS: Trustees Brixie, Stier, Woiwode, Supervisor McGillicuddy,
Clerk Helmbrecht, Treasurer Hunting
NAYS: None
Motion carried 6-0.

[Signed and Sealed Resolution in Official Minute Book]

8. QUESTIONS FOR THE ATTORNEY (None)

9. HEARINGS (CANARY)

A. Policy Governance/Proposed Board Policy Manual

Supervisor McGillicuddy opened the public hearing at 7:49 p.m.

William J. Cleary, 1896 Danbury East, Okemos, made the following points:

- Policy 4.2 “Accountability of the Township Manager” is a positive statement
- Policy 3.8 “Board Committee Principles”
 - He would like added to the end of each of the three (3) statements: “with the approval of the Board.”
 - A statement should be included that committees be informed and knowledgeable of the Open Meetings Act
 - Applicants for appointment to public bodies should be interviewed during open meetings
- The Draft Manual does not include a statement regarding the insurance coverage of the Board
- He was unaware of the drafting of this document
- There was a lack of public involvement in the drafting of this document

Richard Harrington, 820 Piper Road, Haslett stated the Draft Policy Manual does not address how to resolve conflicts arising between different Global Ends under policy 1.0.

John Veenstra, 320 Piper Road, Haslett, stated the following concerns about the Policy Manual:

- The goals are expressed too vaguely to guide staff
- There is no discussion of the incorporation of the Urban Service Boundary into the Code of Ordinances
- There is no discussion of increasing the thickness of pavement in new subdivisions
- Policy 1.1.4 should include specific goals:
 - The Township should recycle in its operations
 - The Township should use recycled products at every opportunity
 - The Township needs a conveniently located 24-hour recycling drop-off site
 - The Township needs to make recycling easy for residents
- Positive statements would be clearer than the double-negative format
- The Policy Manual provides a basis for firing the Manager based on vaguely defined parameters (i.e. between Policies 2.8.5 & 2.8.6)

Supervisor McGillicuddy opened Board Member discussion.

Trustee Woiwode stated appreciation for members of the public who have taken an interest in the Policy Manual and attended the public meetings and/or read the draft document. She stated concerns expressed by members of the public regarding the layout and language of the document are similar to those raised by Board Members originally. She stated it may be useful to provide additional public forums including a session with Sue Stratton to address questions from the public.

Trustee Brixie addressed concerns related to vagueness and the absence of references to state statutes and Township ordinances. She stated the policy manual neither replaces state law nor Township ordinance, but does not repeat either. She stated the Policy Governance Model provides a framework for how Board Members work with each other, the Township Manager and Township Staff. She stated the vagueness is by design to provide as broad a framework as possible. She stated the Policy Governance Model involves a process of an annual review of a selected policy to flush out the specifics. She stated this process is intended to move from a primarily reactive to a primarily proactive approach.

Manager Richards stated the Policy Governance Model empowers staff and clarifies the roles of the Board and Township staff. He stated the policy manual provides a framework to evaluate success in meeting specific goals, and as such incorporates a level of accountability into Township operations. He

stated the policy model is primarily a process orientation to focus the efforts of the Board toward the desired ends.

Supervisor McGillicuddy closed the public hearing at 8:10 p.m.

B. 2001 Order to Construct Sidewalk (Shoals)

Chief Engineer Ishraidi introduced the 2001 Order to Construct Sidewalk.

Supervisor McGillicuddy opened the public hearing at 8:12 p.m.

Pam Harb, 3973 Shoals Drive, Okemos spoke in support of the order to construct for the following reasons:

- The process to get the sidewalks constructed has taken long enough
- The lack of adequate sidewalks is a public safety issue as area residents are walking in the streets with one death resulting last year

Supervisor McGillicuddy asked Chief Engineer Ishraidi to discuss when this project would be completed if approved.

Chief Engineer Ishraidi stated the hearing would be continued at the July 24 Regular Meeting, with Resolution #3 to follow. He stated if Resolution #3 is adopted, the Engineering Department could proceed with selecting a contractor. He reminded the Board that under the Code of Ordinances, property owners within the district are permitted sixty (60) days to perform the work themselves. He stated sixty (60) days would bring the actual date of construction to the middle of September if done by the Township.

Ms. Harb stated a concern that the work may not be completed this year if the weather turns cold.

Chief Engineer Ishraidi stated the cutoff date for concrete work is the first to mid October, which provides a three-(3) week window to perform the work.

Trustee Stier asked if there is any way for the homeowner to waive the sixty (60) days if there is no intent to perform the work.

Chief Engineer Ishraidi stated he would need to check with the attorney as to the legality of such a waiver.

Supervisor McGillicuddy postponed continuation of the public hearing at 8:15 p.m. until July 24, 2001 at 7:00 p.m.

C. 2001 Order to Maintain Sidewalk

Chief Engineer Ishraidi introduced the 2001 Order to Maintain Sidewalk. He pointed out under an order to maintain sidewalk, a homeowner has twenty (20) days to perform the work unless extended by the Board through an amended Resolution #3.

Treasurer Hunting asked if the mailing list for property owners could be updated to remove the names of deceased individuals.

Chief Engineer Ishraidi stated he could work with Treasurer Hunting in correcting the list.

Clerk Helmbrecht reported the receipt of communications from the following persons objecting to their special assessments to be included in the communications with the next packet:

- Roger A. Hayes, 2514 Dustin Road, Okemos (See July 24, 2001 Board Communications)
- Judy A. Green, 5838 Montebello; RE: Protestation of Special Assessment (See July 24, 2001 Board Communications)

Trustee Woiwode asked Chief Engineer Ishraidi to clarify the boundaries for the order to maintain.

Chief Engineer Ishraidi clarified the boundaries for the order to maintain.

Manager Richards pointed out the assessment role indicates how much sidewalk would be replaced.

Treasurer Hunting asked what would be the generally accepted life span of a sidewalk.

Chief Engineer Ishraidi stated the standard is fifty (50) years if properly constructed.

Treasurer Hunting stated the sidewalks in the Heartwood subdivision were constructed around twelve (12) years ago. He stated the Township should consider removing from consideration the contractor that poured the sidewalks for this subdivision, and any other contractor demonstrating such low quality of work.

Chief Engineer Ishraidi stated this could be done, provided there is some process to determine the identity of the company performing the work.

Treasurer Hunting stated the Township should have some record of the work and encouraged this be checked. He stated the extent of the problem in the Heartwood Subdivision demonstrates a problem with the original sidewalk construction.

Trustee Woiwode asked if there are any provisions for spreading out the costs for those property owners billed for performance of the repairs by the Township.

Chief Engineer Ishraidi stated property owner have the option to pay in full or over the period of five (5) years with a five-percent (5%) interest charge.

Supervisor McGillicuddy opened the public hearing at 8:23 p.m.

Carol Miller, 1794 Sherbrook Way, Haslett, read from a prepared statement in opposition to the order to repair.

[Prepared statement in Official Minute Book]

Pat Tabbert, 1793 Sherbrook Way, Haslett, spoke in opposition to the order to repair for the following reasons:

- The notice was not mailed to her mailing address disallowing proper time to consider the assessment
- The initial amount and the assessment of interest charges for extended payment is not appropriate
- The entire section of sidewalk along Montebello was poorly constructed
- Two (2) sections identified for repair were replaced ten (10) years ago by Able Concrete
- She does not understand the selection process for slabs to be replaced; as damaged sections were not included, while good sections were marked for replacement
- The costs of sidewalk repairs in a subdivision should be shared by the entire subdivision rather than a particular property owner to recognize the shared benefit.

William Word, 5935 Montebello, Haslett, spoke in opposition to the order to repair sidewalk as damaged sections of sidewalk were not marked, while good sections were marked for replacement

Supervisor McGillicuddy asked Chief Engineer Ishraidi to have the sidewalks reevaluated in front of the properties for the above speakers for this public hearing. She asked for confirmation that the twenty-(20) day window for the property owner to perform the work would begin July 24th if Resolution #3 is adopted at that meeting.

Chief Engineer Ishraidi stated the twenty-(20) day window would begin on the date of adoption of Resolution #3.

Supervisor McGillicuddy postponed continuation of the public hearing at 8:46 p.m. until July 24, 2001 at 7:00 p.m.

10. ACTION ITEMS

A. Appeal of SUP #01011 (Richard Connor Riley/AT&T)

Director Kieselbach introduced the appeal of the Planning Commission's decision regarding the appellants' request to construct a wireless communication tower and accessory equipment shelter at 4970 Powell Road, Okemos.

Clerk Helmbrecht moved to schedule a hearing on the appeal of the Planning Commission's decision on Special Use Permit #01011 for the regular Township Board meeting on July 24, 2001. The hearing will address the appeal filed by Richard Connor Riley & Associates on behalf of AT&T Wireless Services. Seconded by Trustee Woiwode.

ROLL CALL VOTE: YEAS: Trustees Brixie, Stier, Woiwode, Supervisor McGillicuddy,
Clerk Helmbrecht, Treasurer Hunting

NAYS: None

Motion carried 6-0.

B. Rezoning #01020 (Planning Commission)

Director Kieselbach introduced the request to rezone Lots 183-192 of the Oak Grove Park Subdivision located on the southwest corner of the Lake Lansing and Marsh Roads intersection from CS (Community Service) to NS (Neighborhood Service).

Board Members discussed notification of the property owner for the rezoning.

Clerk Helmbrecht moved adoption of the approving resolution such that the Township Board hereby Introduces for Publication and Subsequent Adoption Ordinance No. _____, entitled "Ordinance Amending the Zoning District Map of Meridian Township Pursuant to Rezoning Petition #01020 from CS (Community Service) to NS (Neighborhood Service)." Seconded by Trustee Brixie.

Board Members discussed the lack of input from the property owner during consideration of the rezoning.

ROLL CALL VOTE: YEAS: Trustees Brixie, Stier, Woiwode, Supervisor McGillicuddy,
Clerk Helmbrecht, Treasurer Hunting

NAYS: None

Motion carried 6-0.

[Signed and Sealed Resolution in Official Minute Book]

C. Lake Lansing Road Sanitary Sewer Special Assessment District #46 - Resolution 1 & 2

Clerk Helmbrecht moved to approve Lake Lansing Road Sanitary Sewer Special Assessment District #46 Resolution #1 and Resolution #2 tentatively declaring the Township Board's intention to construct 380 L.F. of 8" sanitary sewer along and within the south side of Lake Lansing Road, between 2315 and 2292 Lake Lansing Road; and to defray a portion of the cost by special

assessment, tentatively designates the district; and sets up a public hearing for August 9, 2001. Seconded by Trustee Brixie.

Board Members discussed the following items:

- Petition process initiating the special assessment district
- Moving of public hearing to the August 21 meeting.
- Impact of this Special Assessment District (#46) on the previous District #45

Trustee Brixie as seconder of the motion, offered an amendment to set the public hearing for August 21, 2001. Amendment accepted by maker of the motion

ROLL CALL VOTE: YEAS: Trustees Brixie, Stier, Woiwode, Supervisor McGillicuddy,
Clerk Helmbrecht, Treasurer Hunting

NAYS: None

Motion carried 6-0.

[Signed and Sealed Resolutions in Official Minute Book]

D. Proposed School Tax Agreement

Treasurer Hunting moved that the proposed school tax agreement be approved for future school tax summer collections. Seconded by Trustee Woiwode.

Treasurer Hunting introduced the proposed standardized agreement. He read into the record the proposed agreement with the addition of a signature line for the Township Clerk.

ROLL CALL VOTE: YEAS: Trustees Brixie, Stier, Woiwode, Supervisor McGillicuddy,
Clerk Helmbrecht, Treasurer Hunting

NAYS: None

Motion carried 6-0.

E. Removal of Summer Tax Collection Administration Fees

Treasurer Hunting moved to adopt the removal of the \$1 per parcel summer tax collection fee charged to School Districts. Seconded by Clerk Helmbrecht.

Trustee Brixie offered an amendment such that the fee would be eliminated beginning with the collection of 2001 taxes.

Amendment accepted by maker and seconder.

Treasurer Hunting summarized his proposal to remove the collection of the per parcel fee.

ROLL CALL VOTE: YEAS: Trustees Brixie, Stier, Woiwode, Supervisor McGillicuddy,
Clerk Helmbrecht, Treasurer Hunting

NAYS: None

Motion carried 6-0.

11. NEW BUSINESS (Discussion Items)

Supervisor McGillicuddy opened public comment.

John Veenstra, 320 Piper Road, Haslett, spoke in support of a Central Township Library with the continuation of a Haslett branch. He spoke in support of a larger library than is currently incorporated in the Public Improvements Program (PIP).

Richard Harrington, 820 Piper Road, Haslett, spoke in support of constructing a Township library using an interesting architectural design.

A. Naming of the Township Libraries

Manager Richards introduced a proposed sign design and CADL representatives present.

Supervisor McGillicuddy summarized the reasons for the proposed name changes.

Board Members discussed the following items:

- Maintaining “Okemos” and “Haslett” in branch names recognizing neighborhood identification
- North and South are too generic
- Lack of need to include the word “Branch” on the sign
- Involvement of residents in naming of library
- Would the name actually need to be on the sign
- Parallel issue to naming of consolidated school district
- Need to think of Township as a whole rather than component parts
- Posting of proposed names and sign design at the Libraries for public input
- Consolidation of naming suggestions before presentation to the Board

B. Water/Sewer Rate Study

Vic Cooperwasser, P.E., Tetra Tech MPS, summarized the impact of the “Bolt Decision” on the establishment of public utility fees; and the proposed rate structure based on “readiness to serve”, commodity and billing costs. (Continuation of Discussion from June 19, 2001 Work Session Item #3A)

The Board discussed the following issues related to water and wastewater rates:

- Proposed rates for non-users connected to the system.
- Consideration of a rate structure based solely on commodity consumption
- Allocation of funds supporting operations of the Engineering Department
- Calculation of rates based on meter size
- Allocation of charges as fixed costs or variable costs
- Assessment of connection charges
- Commodity provider charges
- Viability and calculation of two-tier commodity charge
- Township Attorney and MTA evaluation of proposed rate structure
- Need for public information campaign for any new rate structure
- Flexibility in instituting full rate structure
- Water and Sewer Fund annual deficit

The consensus of the Board was to refer the proposed rate structure to the Township Attorney and the MTA to invite comment and solutions to the promotion of conservation. Mr. Cooperwasser was asked to provide the expanded tables comparing the current and proposed rates.

C. NPDES Phase 2 - Final Draft Presentation (See following 11.D.)

D. Cell Tower Lease Proposal - HLH Towers LLC

Pamela Stuckman, Project Coordinator, HLH Towers LLC, presented a proposal to lease space on the Meridian Township Municipal Complex property for the location of a stealth design wireless communications tower.

Board Members discussed the following items:

- Role of HLH Towers LLC
- Landscaping around proposed tower
- Noise level associated with air conditioning
- Preference for aesthetics of stealth design
- Income source for Township
- Tower as an area landmark
- Height of proposed tower
- Process for approval/review of proposal

- Considerations used in site selection
- Proposal minimizes Cell Towers in area

The Board suspended the 10:30 p.m. rule by unanimous consent to conclude the final discussion item.

- NPDES Phase 2 - Final Draft Presentation (Agenda Item #11C)
Chief Engineer Ishraidi introduced the Final Draft of the NPDES Phase 2 Report.

Board Members discussed the following items:

- The need for a definition of a “voluntary permit”
- The amount and expenditure of the Township’s share of the permitting costs
- Availability of the raw data for the report

12. PUBLIC COMMENT

Supervisor McGillicuddy opened public comment.

Eldon Clark, 2415 Sapphire Lane, East Lansing, spoke in support of aesthetic improvements to the Township. He spoke in support of the Policy Governance Model and its use in Township Government. He commended the Police and Fire Chiefs in the performance of their respective departments. He spoke in support of reviewing the Comprehensive Development Plan for compliance with the draft Policy Manual.

John Veenstra, 320 Piper Road, Haslett, discussed the upcoming deliberations of the establishment of park fees at Lake Lansing Park South by the Ingham County Park Board, and urged the Board to express their opposition to the proposed fees.

Supervisor McGillicuddy closed public comment.

13. FINAL BOARD MEMBER COMMENT

Clerk Helmbrecht moved to authorize the Township Supervisor and Manager send a letter to the Ingham County Board of Commissioners and the Ingham County Parks Board communicating the Township Board’s opposition to the parking fees under consideration at Lake Lansing park south. Seconded by Trustee Woiwode.

Board Members discussed the meeting schedule of the Park Board.

The motion was adopted without objection.

Treasurer Hunting stated his appreciation to Eldon Clark for his interest in the development of the Policy Manual. He discussed the many opportunities for public comment in the current format of the Board agenda.

14. ADJOURNMENT

Supervisor McGillicuddy adjourned the meeting at 11:02 p.m.

SUSAN McGILlicuddy
TOWNSHIP SUPERVISOR

MARY M. G. HELMBRECHT
TOWNSHIP CLERK

Paul J. Cassidy, Secretary