

CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD SPECIAL MEETING - **APPROVED** -
5151 Marsh Road, Okemos, MI 48864-1198
349-1200, Town Hall Room
SATURDAY, JANUARY 24, 2004, **8:00 A.M.**

PRESENT: Supervisor McGillicuddy, Clerk Helmbrecht, Treasurer Hunting, Trustees Brixie, Stier, Such
ABSENT: Trustee Woiwode
STAFF: Township Manger Gerald Richards

1. CALL MEETING TO ORDER

Supervisor McGillicuddy called the meeting to order at 8:15 A.M.

2. DISCUSSION OF BOARD POLICY AND GOVERNANCE MODEL

Manager Richards provided Board Members his notes on possible areas within the Governance Policy Manual which may need to be addressed. Board members and the Manger reviewed the entire manual with changes, additions or deletions as follows:

Page 5 Section 1.3: 3. Added – Encourage re-use of existing commercial and office buildings.

Page 5 Section 1.4 Rearrange and add: 1. Move - Minimized loss of cultural or historical sites of significance to 1.a.
Replace 1. with: Encouraged cultural opportunities.

Page 6 Section 1.5 Eliminate: 6. Diverse agricultural products

Page 15 Section 3.4: 2.a. Reword to read: Consultations with selected groups of owners, or other methods of gaining owners' input will be arranged.

Page 21 Section 4.4 Rearrange “Monthly Schedule for Monitoring Reports” as attached.

3. PUBLIC COMMENT

Lynn Ochberg, 4383 Maumee Drive, Okemos, spoke regarding the relationship between the Planning Commission and the Township Board; Planning Commission procedural questions; requested she be provided a video copy of Township Board Meetings and that same be available to other commissions if requested. Ms. Ochberg also thanked the Board for doing what she believed to be a “fantastic job”.

Joan Guy, 1083 Woodside, Haslett, spoke concerning Zoning Board of Appeals variance issues and suggested improved Board and commission relationships through a board liaison program.

4. ADJOURNMENT

Supervisor McGillicuddy adjourned the meeting at 12:00 P.M.

SUSAN MCGILLICUDDY
TOWNSHIP SUPERVISOR

MARY M. G. HELMBRECHT
TOWNSHIP CLERK

Sandra K. Otto, Secretary

MONTHLY SCHEDULE FOR MONITORING REPORTS

<u>Due Date</u>	<u>Policy Number</u>	<u>Type of Report</u>
January	2.4, 2.5	Internal, Quarterly
February	1.0 – 1.5	Internal, Semi-Annually
March	2.1	Internal, Annually
April	2.4, 2.5	Internal, Quarterly External, Annually
May		
June	2.2 2.4, 2.5	Internal, Annually <i>External, Annually</i>
July	2.4, 2.5	Internal, Quarterly
August	1.0 – 1.5 2.3 2.6	Internal, Semi-Annually Internal, Quarterly External, Bi-Annually <i>Discretion of Board</i> External, Annually <i>Discretion of Board</i> <i>Internal, Annually</i>
September	<i>No Reports</i>	
October	2.4, 2.5 2.5	Internal, Annually External, Annually
November	2.7, 2.8	Internal, Annually
December	<i>No Reports</i>	

