

CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD & PARK COMMISSION
JOINT WORK SESSION MINUTES - **APPROVED** -
5151 Marsh Road, Okemos, MI 48864-1198
349-1200, Town Hall Room
TUESDAY, MAY 15, 2001, **5:30 P.M. — 7:00 P.M.**

TOWNSHIP BOARD

PRESENT: Supervisor McGillicuddy, Treasurer Hunting, Trustees Brixie, Stier, Such

ABSENT: Clerk Helmbrecht, Trustee Woiwode

PARK COMMISSION

PRESENT: Chair Bohr, Commissioners Baugh, Black, Dersch, Holman

ABSENT: None

STAFF: Township Manager Gerald Richards, Director of Community Planning & Development
Mark Kieselbach, Director of Parks & Recreation LuAnn Maisner, Attorney Mike
Woodworth

1. CALL WORK SESSION TO ORDER

Supervisor McGillicuddy called the Township Board Work Session to order at 5:35 p.m.

Chair Bohr called the Park Commission Work Session to order at 5:35 p.m.

2. PUBLIC REMARKS (None)

3. COMMITTEE OF THE WHOLE (BLUE)

A. Park Commission Discussion

Supervisor McGillicuddy and Chair Bohr opened discussion on the following items:

- (1) Board/Commission – How best to work together
- (2) Property Acquisition, Development & Maintenance
- (3) Friends of the Park Program
- (4) Lake Lansing Road/Newton Road Property
- (5) 2002 Proposed Projects/PIP
- (6) Other (None)

4. ADJOURNMENT - PARK COMMISSION WORK SESSION

5. QUESTIONS FOR THE ATTORNEY

A. Possible Closed Session

Treasurer Hunting moved to go into closed session to consult with our attorney regarding pending litigation and settlement strategy, which if discussed in open session would have a detrimental financial effect on the litigation or settlement position of the Township and to discuss a confidential written legal opinion from the Township Attorney. Seconded by Trustee Brixie.

ROLL CALL VOTE: YEAS: Trustees Brixie, Stier, Such, Supervisor McGillicuddy,
Treasurer Hunting

NAYS: None

Motion carried 5-0.

Supervisor McGillicuddy recessed the Work Session at 6:18 p.m.

The Board adjourned to the Administrative Conference Room for a closed session.

Trustee Such moved to adjourn the closed session and go into open session. Seconded by Trustee Stier.

VOICE VOTE: Motion carried 5-0.

Supervisor McGillicuddy reconvened the Work Session at 7:08 p.m.

6. ADJOURNMENT - TOWNSHIP BOARD WORK SESSION

Supervisor McGillicuddy adjourned the Work Session at 7:08 p.m.

SUSAN MCGILLICUDDY
TOWNSHIP SUPERVISOR

MARY M. G. HELMBRECHT
TOWNSHIP CLERK

Paul J. Cassidy, Secretary

CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD REGULAR MEETING - **APPROVED** -
5151 Marsh Road, Okemos, MI 48864-1198
349-1200, Town Hall Room
TUESDAY, MAY 15, 2001, **7:00 P.M.**

PRESENT: Supervisor McGillicuddy, Treasurer Hunting, Trustees Brixie, Stier, Such
ABSENT: Clerk Helmbrecht, Trustee Woiwode
STAFF: Township Manager Gerald Richards, Director of Community Planning & Development
Mark Kieselbach, Police Chief Gary Gibbons, EMS/Fire Chief Fred Cowper, Assistant
Director of Public Works - Maintenance Jon Stoppels, EMS Coordinator Greg Hammond

1. CALL MEETING TO ORDER

Supervisor McGillicuddy called the meeting to order at 7:08 p.m.

2. PLEDGE OF ALLEGIANCE

Supervisor McGillicuddy led the pledge of allegiance.

3. ROLL CALL

Supervisor McGillicuddy called the roll of the Board.

Trustee Such noted for the record that Clerk Helmbrecht was on vacation in Greece, and Trustee Woiwode was ill.

4. PUBLIC REMARKS*

Supervisor McGillicuddy opened Public Remarks.

William T. White, 2142 1/2 Hamilton Road, Okemos, stated his interest in serving the community, and asked the Board to address issues related to multiple use structures and on-street parking in the Code of Ordinances.

Supervisor McGillicuddy closed Public Remarks.

5. REPORTS/BOARD COMMENT

Trustee Brixie announced the next meeting of the Van Atta Task Force would be held at the Harris Nature Center on June 2, 2001 at 9:30 a.m. She reported the Task Force has begun a preliminary study of an unpaved pathway along Van Atta Road.

Trustee Brixie moved to direct the Township Attorney to act consistently with the discussion in closed session on May 1, 2001 and May 15, 2001. Seconded by Trustee Such.

ROLL CALL VOTE: YEAS: Trustees Brixie, Stier, Such, Supervisor McGillicuddy, Treasurer
Hunting
NAYS: None
Motion carried 5-0.

Trustee Stier reported on a favorable article in the Michigan Township News discussing Meridian Township's Land Preservation program.

Trustee Such reported the next meeting of the Library Task Force would be held on May 23, 2001 at 5:30 p.m. He reported the Task Force has established a September 1, 2001 deadline to report to the Board. He discussed resident concerns related to the temporary Okemos Library.

Treasurer Hunting reported on the success of the effort to collect delinquent personal property taxes. He thanked his staff for their work and the taxpayers for their cooperation.

6. APPROVAL OF AGENDA — OR CHANGES

Trustee Such moved to approve the agenda as submitted. Seconded by Trustee Brixie.

VOICE VOTE: Motion carried 5-0.

7. CONSENT AGENDA

Supervisor McGillicuddy reviewed the items included in the consent agenda.

Supervisor McGillicuddy invited EMS Coordinator Greg Hammond to explain the EMS Week activities.

EMS Coordinator Hammond discussed the purpose of and activities associated with EMS Week.

Manager Richards noted the 2001 Sidewalk Order to Maintain Resolutions listed under the Consent Agenda were not ready for action.

Trustee Such moved to adopt the Consent Agenda amended by removing Item #7G (2001 Sidewalk Order to Maintain Resolution #1 & 2). Seconded by Treasurer Hunting.

Treasurer Hunting corrected the reference to BI-1 in the Board Communications list and noted the incompleteness of the April 24, 2001 Minutes of the Joint Meeting with the Ingham County Road Commission.

The motion was amended without objection to remove item #7B(1) (April 24, 2001 Special Joint Meeting) from the Consent Agenda.

ADOPTION OF CONSENT AGENDA

ROLL CALL VOTE: YEAS: Trustees Brixie, Stier, Such, Supervisor McGillicuddy, Treasurer
Hunting

NAYS: None

Motion carried 5-0.

Therefore, the above actions were taken with the votes as follow:

A. Communications

(1). Appreciation & Commendation (AC)

AC-1 Appreciation to the Fire Department

(2). Application for Public Service (***)

BOR-1; CCC-2, OTH-2, CRC-1, EC-6, EDC-2, PC-4, ZBA-1 William T. White, 2142 1/2
Hamilton Road, Okemos; RE: Board of Review, Cable Communications
Commission, C.A.T.A. & Rail Council, Community Resources Commission,
Economic Development Corp., Environmental Commission, Planning Commission,
Zoning Board of Appeals

(3). Board Information (BI)

BI-1 Charley Lawler, 1792 Yosemite Drive, Okemos; RE: Site Plan Review - Farmer
Jack, Grand River & Northwind

BI-2 Tom & Lora Pence, 4836 Kenmore Drive, Okemos; RE: Support Closing of
Hamilton Road

BI-3 Robert McCall, 2628 Rockwood Drive, East Lansing; RE: Opposition to Granting of
Variances for Farmer Jack's Store

BI-4 Michigan Townships Association Legislative Fax, April 27, 2001 Edition

BI-5 Michigan Townships Association Legislative Fax, May 4, 2001 Edition

BI-6 Michigan Townships Association; RE: Notice of Consideration of HB 4022

BI-7 WFMK; RE: Children's Miracle Network Fundraiser

(4). Freedom of Information (FOI) [On file in Clerk's Office]

- FOI-2001-15 Julie A. Hartner, Project Manager, Soil & Materials Engineers, Inc., 2663 Eaton Rapids Road Rd, Lansing; RE: Documents Related to Environmental Violations at 4425 Heritage Drive
- FOI-2001-16 Kirsten Buys, Lansing State Journal; RE: Demographics and Salaries of Top Paid 100 Township Employees
- FOI-2001-17 David E. Pierson, McClelland & Anderson, L.L.P., 1305 South Washington Avenue, Suite 102, Lansing; RE: Special Use Permit & Site Plan Review Files for the Property South of Grand River Ave. Across from Park Lake Road
- FOI-2001-18 Jim DeVries, Business Agent, POAM, 27056 Joy Road, Redford, MI; RE: 2000 Financial Audit & Actuarial Valuation Covering Meridian POAM

(5). On File in Clerk's Office (OF)

- OF-1 Sally C. McFarlane-Parrott, Business Analyst, DTE Energy Marketing Inc., 101 N. Main St, Suite 300, Ann Arbor, MI; RE: Termination of Any Franchise Agreements Granted or Requested for DTE
- OF-2 Ingham County Road Commission; RE: Invitation to Meet the Candidates for the Managing Director Position
- OF-3 Okemos Public Schools Board of Education May 7, 2001 Meeting Agenda and April 9, 2001 Minutes
- OF-4 Ingham County Board of Commissioners May 8, 2001 Regular Meeting Packet
- OF-5 Mike Bryanton, Ingham County Clerk; RE: 9-1-1 Service Plan Amendment (Wireless Service)
- OF-6 Lansing Board of Water & Light Board of Commissioners April 24, 2001 Meeting Minutes
- OF-7 David A. Hamilton, Surface Water Quality Division, M.D.E.Q.; RE: Notice of Obligations under State Law Regarding Your Sanitary Sewer System
- OF-8 M.D.E.Q.; RE: Public Notice of Application by North American Equities for Permit for Development of Residential Development Commonly Known as "Governors Collection"
- OF-9 East Lansing-Meridian Water & Sewer Authority March 15, 2001 Draft Minutes

(6). Staff Communication (SC)

- SC-1 List of Currently Open Appointments
- SC-2 Troy Langer, Associate Planner; RE: Zoning Ordinance Section 83-1.11(C-10)
- SC-3 Mark Kieselbach, Director of Community Planning & Development; RE: Zoning Amendment #01070 (Township Board)

Trustee Such moved that the communications be received and placed on file, and any communications not already assigned for disposition be referred to the Township Manager or Supervisor for follow-up. Seconded by Treasurer Hunting.

ROLL CALL VOTE: YEAS: Trustees Brixie, Stier, Such, Supervisor McGillicuddy,
Treasurer Hunting
NAYS: None
Motion carried 5-0.

B. Minutes

- (1) April 24, 2001 Special Joint Meeting (Removed from the Consent Agenda)
- (2) May 1, 2001 Work Session
- (3) May 1, 2001 Regular Meeting

Trustee Such moved to approve and ratify the minutes of the May 1, 2001 Work Session

and Regular Meeting as submitted. Seconded by Treasurer Hunting.

ROLL CALL VOTE: YEAS: Trustees Brixie, Stier, Such, Supervisor McGillicuddy,
Treasurer Hunting
NAYS: None
Motion carried 5-0.

C. Bills

Trustee Such moved that the Township Board approve the Manager's Bills as follows:

General Fund/Special Revenue	\$ 344,647.65
Public Works	\$ 190,889.29
<u>Total Checks</u>	<u>\$ 535,536.94</u>
<u>Credit Card Transactions</u>	<u>\$ 16,171.12</u>
Total Purchases	<u>\$ 551,708.06</u>

Seconded by Treasurer Hunting.

ROLL CALL VOTE: YEAS: Trustees Brixie, Stier, Such, Supervisor McGillicuddy,
Treasurer Hunting
NAYS: None
Motion carried 5-0.

[Bill list for 5/15/01 in Official Minute Book]

D. Assessing Stipulation - MC Sporting Goods

Trustee Such moved that the Township Supervisor or Assessor be authorized to sign a Tax Tribunal stipulation with M. C. Sporting Goods, on the following personal property

<u>YEAR</u>	<u>DOCKET NO.</u>	<u>ADDRESS OF PROPERTY</u>
1996	0240801	Meridian Mall #902
1997	0240801	Meridian Mall #902
<u>Current Assessment</u>	1996 <u>\$ 57,400</u>	<u>Current Taxable</u> 1996 <u>\$57,400</u>
	1997 <u>\$ 56,100</u>	1997 <u>\$56,100</u>
<u>Proposed Assessment</u>	1996 <u>\$ 51,660</u>	<u>Proposed Taxable</u> 1996 <u>\$ 51,660</u>
	1997 <u>\$ 50,490</u>	1997 <u>\$ 50,490</u>

**** RATIONALE: This Stipulation is recommended to correct the 1996 and 1997 Assessed and Taxable Values. After extensive research, it has been determined that our Assessment exceeds fifty-percent (50%) of the property's True Cash Value, therefore the proposed values are recommended.**

Seconded by Treasurer Hunting.

ROLL CALL VOTE: YEAS: Trustees Brixie, Stier, Such, Supervisor McGillicuddy,
Treasurer Hunting
NAYS: None
Motion carried 5-0.

E. Gaming License Request - TC3 Safety Roundup

Trustee Such moved approval of a request from the Towar Community Concerns Committee of Meridian Township, Ingham County asking that they be recognized as a non-profit organization operating in the community for purposes of obtaining a gaming license or

registration and be considered for approval and further that the Township Clerk be authorized to execute the Resolution from the State of Michigan. Seconded by Treasurer Hunting.

ROLL CALL VOTE: YEAS: Trustees Brixie, Stier, Such, Supervisor McGillicuddy,
Treasurer Hunting
NAYS: None
Motion carried 5-0.

- F. Gaming License Request - MI Coalition Against Domestic & Sexual Violence
Trustee Such moved approval of a request from the Michigan Coalition Against Domestic and Sexual Violence of Meridian Township, Ingham County, asking that they be recognized as a non-profit organization operating in the community for purposes of obtaining a gaming license or registration and be considered for approval and further that the Township Clerk be authorized to execute the resolution from the State of Michigan. Seconded by Treasurer Hunting.

ROLL CALL VOTE: YEAS: Trustees Brixie, Stier, Such, Supervisor McGillicuddy,
Treasurer Hunting
NAYS: None
Motion carried 5-0.

- G. 2001 Sidewalk Order to Maintain Resolution #1 & 2 (Removed from the Consent Agenda)

- I. EMS Week Proclamation
Trustee Such moved that the Township Board hereby declares the week of May 20-26, 2001 as "Emergency Medical Services Week" and further that the Township Supervisor and Township Clerk be authorized to sign a Proclamation of "Emergency Medical Services Week." Seconded by Treasurer Hunting.

ROLL CALL VOTE: YEAS: Trustees Brixie, Stier, Such, Supervisor McGillicuddy,
Treasurer Hunting
NAYS: None
Motion carried 5-0.

- J. Bank Resolutions

Trustee Such moved to adopt a resolution entitled "Authority to Open Account" for the following institutions as of May 15, 2001: 1) Muskegon Commerce Bank; 2) Byron Center State Bank; 3) Keystone Community Bank; 4) Michigan CLASS Program. Seconded by Treasurer Hunting.

ROLL CALL VOTE: YEAS: Trustees Brixie, Stier, Such, Supervisor McGillicuddy,
Treasurer Hunting
NAYS: None
Motion carried 5-0.

- K. Reschedule August 7 Board Meeting

Trustee Such moved to amend the Township Board Meeting Schedule by moving the regularly scheduled Tuesday, August 7, 2001 Board Meetings to Thursday, August 9, 2001 to be held at the same times and place. Seconded by Treasurer Hunting.

ROLL CALL VOTE: YEAS: Trustees Brixie, Stier, Such, Supervisor McGillicuddy,
Treasurer Hunting
NAYS: None
Motion carried 5-0.

- L. Director of Engineering & Public Works Employment Agreement

Trustee Such moved that the Township Manager be authorized to sign an employment agreement on behalf of the Township for the position of Director of Engineering & Public

Works with terms and conditions as outlined in the communication to the Township Board Dated May 15, 2001. Seconded by Treasurer Hunting.

ROLL CALL VOTE: YEAS: Trustees Brixie, Stier, Such, Supervisor McGillicuddy,
Treasurer Hunting
NAYS: None
Motion carried 5-0.

8. HEARINGS (None)

9. ACTION ITEMS

Supervisor McGillicuddy opened public comment.

Mark Clouse, 4660 S. Hagadorn, East Lansing, representing the Eyde Company, spoke in support of SUP #99151 (Eyde)

Supervisor McGillicuddy closed public comment.

- B. SUP #99151 (Eyde), request for a one-year time extension of the Special Use Permit for work in the floodplain/ground water recharge area for the Times Square Drive development located east of Marsh Road and north of Central Park Drive

Treasurer Hunting moved that the Township Board hereby grants the appeal and denies any “extension” of Special Use Permit #99151. The Board concludes that Special Use Permit #99151 was improperly issued, invalid and not subject to extension. The Board further concludes that the public road, street or drive which is a subject of Special Use Permit #99151 cannot be authorized or constructed before the requirements of 1931 PA 265 are fully satisfied. Seconded by Trustee Brixie.

Board Members highlighted particular reasons for adopting the motion as stated in the proposed resolution.

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ROLL CALL VOTE: YEAS: Trustees Brixie, Stier, Such, Supervisor McGillicuddy,
Treasurer Hunting
NAYS: None
Motion carried 5-0.

[Signed and Sealed Resolution in Official Minute Book]

- Support for Pending Legislation

Trustee Brixie moved to direct the Township Manager to write two (2) letters of support for the annexation package HB 4720-25 and the Township’s Input on Speed Limits HB 4022. Seconded by Treasurer Hunting.

Board Members discussed the following items:

- Who would be the recipient of these letters
- Letter should specifically state support for the legislation “as introduced”

The consensus of the Board was that the Manager should draft the letters based on Board discussion and forward them to the Township’s State Representatives and appropriate House Committee Members with a copy sent to the MTA.

VOICE VOTE: Motion carried 5-0.

10. NEW BUSINESS (Discussion Items)

Supervisor McGillicuddy opened public comment.

Royston Spillett, Administrative Assistant, Alpine Holdings, 5225 E. Pickard Road, Mt. Pleasant; spoke in support of Rezoning #01050 (Alpine Holdings).

Supervisor McGillicuddy closed public comment.

A. Policy Governance

Supervisor McGillicuddy introduced the Policy Governance Model by reading a summary of the purpose and function of these policies

Board members discussed ways to disseminate the proposed policy as follows:

- Publication on Township website
- Posting at public libraries
- Mailing to neighborhood associations
- Providing public copies at the Township Clerk's Office

B. Township Department Vehicles

Supervisor McGillicuddy introduced the item for discussion.

Manager Richards summarized the information provided in the packet.

Board Members discussed the following items:

- Need for assurances/determination of optimal number of vehicles
- Consideration of alternative fuel vehicles
- Township vehicles driven home

C. Rezoning #01030 (Planning Commission)

Director Kieselbach introduced the request to rezone properties located at the northwest and northeast corners of the Haslett Road-Okemos Road intersection from NS (Neighborhood Service Commercial) to PO (Professional Office).

Board Members discussed the following items:

- Presence of municipal well
- Non-conforming single-family residence and potential development
- Impact of potential abandonment of North Fire Station on timing of rezoning
- Concern about advance of PO (Professional Office) zoning into neighboring residential districts
- Rezoning of parcel with non-conforming home to residential zoning district

D. Rezoning #01050 (Alpine)

Director Kieselbach introduced the request to rezone approximately 2.5 acres located east of Okemos Road and north of Jolly Road in Section 33 from CS (Community Service) to PO (Professional Office).

Board Members discussed the following items:

- Access from site to public rights-of-way
- Encouragement of cooperation amongst neighboring property owners to enhance the safety of public access

E. Volunteers in Policing Program Proposal

Chief Gibbons introduced the proposal.

Board Members discussed the following items:

- Potential hazards to volunteers
- Involvement of Township residents in community service
- Volunteer identification and uniforms
- Volunteers as force multipliers

11. PUBLIC COMMENT

Supervisor McGillicuddy opened public comment.

Joan Guy, 1083 Woodside Drive, Haslett, stated her concern that Planning Commission Work Sessions and Subcommittee meetings are not being televised.

Supervisor McGillicuddy closed public comment.

12. FINAL BOARD MEMBER COMMENT

Trustee Such commented on the professionalism and high level of skill of Township EMS personnel.

Supervisor McGillicuddy reported on the receipt of an application from the North American Equities for the Governor's Collection to the MDEQ to work in the floodplain adjacent to Herron Creek Drain. She reported she had submitted a letter to the MDEQ requesting a public hearing on this application.

13 ADJOURNMENT

Supervisor McGillicuddy adjourned the meeting at 9:02 p.m.

SUSAN MCGILLICUDDY
TOWNSHIP SUPERVISOR

MARY M. G. HELMBRECHT
TOWNSHIP CLERK

Paul J. Cassidy, Secretary