

CHARTER TOWNSHIP OF MERIDIAN
REGULAR MEETING TOWNSHIP BOARD 2022 **-APPROVED-**
5151 Marsh Road, Okemos MI 48864-1198
853-4000, Township Hall Room
TUESDAY, May 3rd, 2022 **6:00 pm**

PRESENT: Supervisor Jackson, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski (6:06 pm)

ABSENT: Clerk Guthrie

STAFF: Assistant Township Manager and Director of Public Works Opsommer, Chief of Police Plaga, Community Planning and Development Director Schmitt, IT Director Gebes, Clerk's Assistant Zachary Lemaster, Multimedia Staff Samantha Diehl

1. CALL MEETING TO ORDER

Supervisor Jackson called the meeting to order at 6:00 pm.

2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS

Supervisor Jackson led the Pledge of Allegiance.

3. ROLLCALL

Clerk's Assistant Lemaster called the roll of the Board.

Clerk Guthrie and Trustee Wisinski are absent, all others present.

Trustee Wisinski arrived at 6:06 pm.

4. PRESENTATION

A. Capital Area District Library Annual Report

Tom Warren and Betsy Hall gave a presentation on the Capital Area District Library Annual Report.

5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS

Supervisor Jackson opened public remarks at 6:13 pm

Nicholas Zerilli 1555 W. Pond Dr., Apt. 31, Okemos, MI spoke in opposition of the Daniels Drain Assessment.

Katharine Scheck 1570 W. Pond Dr., Apt. 22, Okemos, MI, spoke in opposition of the Daniels Drain Assessment.

Charles Barbieri 313 S. Washington St., Lansing, MI spoke in opposition of the Daniels Drain Assessment.

Celeste Bennett 1563 W. Pond Dr., Apt. 16, Okemos, MI spoke in opposition of the Daniels Drain Assessment.

Christa Schek 1570 W. Pond Dr., Apt. 22, Okemos MI, spoke in opposition of the Daniels Drain Assessment.

Kelsey Simasko 1555 W. Pond Dr., Apt. 31, Okemos MI, spoke in opposition of the Daniels Drain Assessment.

Harlow Loch 1445 E. Pond Dr., Apt. 13, Okemos MI, spoke in opposition of the Daniels Drain Assessment.

Supervisor Jackson closed public remarks at 6:35 pm.

6. TOWNSHIP MANAGER REPORT

Manager Walsh reported on May 17th the Brightline proposal is coming forward as well as a discussion on ARP funding for local roads and IT. The annual audit should be on track for June 7th, the new Finance Director starts on the 16th. The Community Science Project will be on the 17th and contract negotiations with the bargaining groups will begin next week. There will be discussion on the Haslett Village Square project funding on the 17th. On Sunday he attended a donation event held by the Haslett Beautification Association with Trustee Wilson and tomorrow he will be meeting with MSU. The Economic Development Corporation will meet Thursday. Yesterday he and Supervisor Jackson celebrated Administrative Professionals Day with the administrative professionals group. There will be a Police Ceremony Monday at 3:30 pm. to swear in new officers Akers and Acker.

7. BOARD MEMBER REPORTS OF ACTIVITIES AND ANNOUNCEMENTS

Treasurer Deschaine

- As of Friday became a Certified Michigan Municipal Treasurer

8. APPROVAL OF AGENDA

Trustee Hendrickson moved to approve the agenda as presented. Seconded by Trustee Wisinski.

VOICE VOTE: YEAS: Supervisor Jackson, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 6-0

9. CONSENT AGENDA

Supervisor Jackson reviewed the Consent Agenda.

Trustee Wilson moved to approve the Consent Agenda with an amendment to the minutes Seconded by Treasurer Deschaine.

ROLL CALL VOTE: YEAS: Supervisor Jackson, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 6-0

A. Communications

Trustee Wilson moved that the communications not already assigned for disposition be referred to the Township Manager or Supervisor for follow-up. Seconded by Treasurer Deschaine.

ROLL CALL VOTE: YEAS: Supervisor Jackson, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 6-0

B. Approval of Minutes – April 26, 2022 Regular Meeting

Trustee Wilson moved to approve and ratify the minutes of April 26th, 2022 Regular Meeting as amended. Seconded by Treasurer Deschaine.

Trustee Wilson noted a correction on page twelve of the April 26th Regular Meeting Minutes as follows: “Trustee Wilson stated under this Ordinance a family of two unrelated parties are not permitted to reside together.” Should read “Trustee Wilson stated under this Ordinance a family or two unrelated parties are permitted to reside together.”

ROLL CALL VOTE: YEAS: Supervisor Jackson, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 6-0

C. Bills

Trustee Wilson moved to approve that the Township Board approve the Manager’s Bills as follows: Seconded by Treasurer Deschaine.

Common Cash	\$	108,157.71
Public Works	\$	2,264.52
Trust & Agency	\$	<u>1,371.22</u>
Total Checks	\$	111,793.45

Credit Card Transactions	\$ 6,250.54
04/28/2022 to 05/11/2022	
Total Purchases	<u>\$ 118,043.99</u>
ACH Payments	<u>\$ 774,060.94</u>

ROLL CALL VOTE: YEAS: Supervisor Jackson, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 6-0

10. QUESTIONS FOR THE ATTORNEY – NONE

11. HEARINGS

A. 2021 Order to Maintain Sidewalks Special Assessment District #19 – Resolution #5

Supervisor Jackson opened the Public Hearing at 6:40 pm.

Assistant Manager Opsommer outlined 2021 Order to Maintain Sidewalks Special Assessment District #19 – Resolution #5 for public hearing.

There was no public comment during this hearing.

Supervisor Jackson closed the Public Hearing at 6:42 pm.

12. ACTION ITEMS

A. Rezoning 21-060 – 2260 Jolly Oak Drive – PO to C-2 – **Final Adoption**

Director Schmitt outlined Rezoning 21-060 – 2260 Jolly Oak Drive – PO to C-2 for Final Adoption.

Trustee Sundland moved to adopt the resolution approving for final adoption Rezoning #21060, an ordinance to rezone the approximately one-acre parcel located at 2260 Jolly Oak Drive from PO, Professional and Office, to C-2, Commercial. Seconded by Trustee Wilson.

Trustee Sundland spoke in support of this item.

Trustee Wilson spoke in support of this item.

Trustee Hendrickson spoke in support of this item.

Treasurer Deschaine spoke in support of this item.

Supervisor Jackson stated the Planning Commission is in unanimous consent on this item.

ROLL CALL VOTE: YEAS: Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski, Supervisor Jackson

NAYS: None

Motion carried: 6-0

B. Daniels Drain Public Improvement SAD #21-Resolution #5

Assistant Manager Opsommer outlined Daniels Drain Public Improvement SAD #21-Resolution #5 and explained how the township came to the current assessment role with a short presentation.

Treasurer Deschaine moved to approve Daniels Drain Public Drain Improvement Special Assessment District NO. 21 Resolution NO. 5, which adopts the Special Assessment District, defraying the cost thereof by Special Assessment against the properties specifically benefited thereby, adopts the Special Assessment District final cost in the amount of \$2,619,307.09, adopts the township's 50 percent contribution in the amount of \$2,619,307.09, and adopts the Final Assessment Roll for the Daniels Drain Public Drain Improvement Special Assessment District NO. 21. Seconded by Trustee Hendrickson.

Trustee Hendrickson asked if the township has met its legal obligation in communicating assessment and public hearing information to residents.

Assistant Manager Opsommer stated it has. He further stated the requirement is to hold two Public Hearings and give legal notice 10 days prior to each. The Public Hearings were held on November 14th, 2021 and April 12th, 2022. Additional notice was given prior to a Public Hearing held on September 26th, 2015.

Treasurer Deschaine addressed comments on the assessment being tied to lack of public use on private pathways, and stated the higher assessment is due to feedback at Public Hearings. He stated this drain was petitioned five years ago and approved by the board in 2016 when the Drain Commissioner cited a much lower cost, but no action was taken for five and half years leading to the much higher cost seen today.

ROLL CALL VOTE: YEAS: Trustees Wilson, Hendrickson, Sundland, Wisinski, Supervisor Jackson, Treasurer Deschaine

NAYS: None

Motion carried: 6-0

C. Ordinance 2022-02 – Zoning Board Of Appeals Standards for Review – **Final Adoption**

Director Schmitt outlined Ordinance 2022-02 – Zoning Board Of Appeals Standards for Review for Final Adoption

Trustee Wisinski moved to adopt the resolution approving for final adoption Zoning Amendment 2022-02 to amend Section 86-221 of the Charter Township of Meridian Zoning Code, an ordinance to update the Zoning Board of Appeals standards of review. Seconded by Trustee Wilson.

Trustee Wisinski spoke in support of this item.

Trustee Wilson concurred with Trustee Wisinski.

Treasurer Deschaine spoke in support of this item.

Supervisor Jackson spoke in support of this item.

ROLL CALL VOTE: YEAS: Trustees Sundland, Wilson, Wisinski, Supervisor Jackson, Treasurer Deschaine, Trustee Hendrickson

NAYS: None

Motion carried: 6-0

D. Ordinance 2022-03 – Lake Lansing Residential Overlay, Front Yard Lot Coverage – Final Adoption

Director Schmitt outlined Ordinance 2022-03 – Lake Lansing Residential Overlay, Front Yard Lot Coverage for Final Adoption

Trustee Wilson moved to adopt the resolution approving for final adoption Zoning Amendment 2022-03 to amend Section 86-442 of the Charter Township of Meridian Zoning Code, an ordinance to update the front yard lot coverage standards in the Lake Lansing Residential Overlay District. Seconded by Trustee Wisinski.

Trustee Wilson spoke in support of this item.

Trustee Wisinski spoke in support of this item.

ROLL CALL VOTE: YEAS: Trustees Wisinski, Wilson, Supervisor Jackson, Treasurer Deschaine, Trustees Hendrickson, Sundland

NAYS: None

Motion carried: 6-0

E. Ordinance 2022-04 – Lake Lansing Residential Overlay, Front Yard Setbacks – Final Adoption

Director Schmitt outlined Ordinance 2022-04 – Lake Lansing Residential Overlay, Front Yard Setbacks for final adoption.

Trustee Hendrickson moved to adopt the resolution approving for final adoption Zoning Amendment 2022-04 to amend Section 86-442 of the Charter Township of Meridian Zoning Code, an ordinance to update the front yard setback standards in the Lake Lansing Residential Overlay District. Seconded by Treasurer Deschaine.

Trustee Hendrickson spoke in support of this item.

ROLL CALL VOTE: YEAS: Supervisor Jackson, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 6-0

F. Ordinance 2022-05 – Nonresidential Fence Height – **Introduction**

Director Schmitt outlined Ordinance 2022-05 – Nonresidential Fence Height for Introduction.

Trustee Wilson moved to adopt the resolution approving for introduction Zoning Amendment 2022-05 to amend Section 86-506 of the Charter Township of Meridian Zoning Code, an ordinance to update the maximum height of fences, walls, and screens in non-residential zoning districts. Seconded by Trustee Wisinski.

Trustee Wilson spoke in support of this item.

Trustee Wisinski spoke in support of this item.

ROLL CALL VOTE: YEAS: Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski, Supervisor Jackson

NAYS: None

Motion carried: 6-0

G. Ordinance 2022-06 – Deck/Porch Encroachments Into Yards – **Introduction**

Director Schmitt outlined Ordinance 2022-06 – Deck/Porch Encroachments Into Yards for Introduction.

Treasurer Deschaine moved to adopt the resolution approving for introduction Zoning Amendment 2022-06 to amend Section 86-564 of the Charter Township of Meridian Zoning Code, an ordinance to update the permitted yard encroachments in residential zoning districts. Seconded by Trustee Hendrickson.

Treasurer Deschaine spoke in support of this item.

ROLL CALL VOTE: YEAS: Trustees Hendrickson, Sundland, Wilson, Wisinski, Supervisor Jackson, Treasurer Deschaine

NAYS: None

Motion carried: 6-0

H. Ordinance 2022-07 – RRR District Deletion – **Introduction**

Director Schmitt outlined Ordinance 2022-07 – RRR District Deletion for introduction.

Trustee Wilson moved to adopt the resolution approving for introduction Zoning Amendment 2022-07 to amend the Zoning Ordinance of the Charter Township of Meridian at multiple sections to delete the RRR, One-Family Rural Residential Low Density District from the Zoning Ordinance. Seconded by Trustee Wisinski.

Trustee Wilson spoke in support of this item.

Trustee Wisinski spoke in support of this item.

Treasurer Deschaine spoke in support of this item.

Supervisor Jackson asked if this supports Form Based Code.

Director Schmitt replied it does not.

ROLL CALL VOTE: YEAS: Trustees Sundland, Wilson, Wisinski, Supervisor Jackson, Treasurer Deschaine, Trustee Hendrickson

NAYS: None

Motion carried: 6-0

I. 2021 Order to Maintain Sidewalks Special Assessment District #19 - Resolution #5

Assistant Manager Opsommer outlined 2021 Order to Maintain Sidewalks Special Assessment District #19 - Resolution #5 for action.

Trustee Hendrickson moved to approve the 2021 Order to Maintain Sidewalk Special Assessment District #19 Resolution #5, which adopts the Special Assessment Roll; designates the project as “2021 Order to Maintain Sidewalk Special Assessment District #19”; adopts the Assessment Roll as the “2021 Order to Maintain Sidewalk Special Assessment District NO. 19 Special Assessment Roll”; adopts the district as the “2021 Order to Maintain Sidewalk Special Assessment District #19”; adopts the amount of \$35,106.87 as the final amount for the Assessment Roll; and orders and directs the Assessment Roll to be paid and collected. Seconded by Trustee Wisinski.

Trustee Hendrickson asked if work was done back in 2021 and if notice was provided before work began to give residents the chance to maintain their own sidewalks.

Assistant Manager Opsommer replied that is correct.

Trustee Hendrickson asked how many districts exist in the township.

Assistant Manager Opsommer replied there are 36 districts, with work done on three to four a year.

Treasurer Deschaine asked if residents are charged when a sidewalk is patched before work is done.

Opsommer replied no.

ROLL CALL VOTE: YEAS: Trustees Wilson, Wisinski, Supervisor Jackson, Treasurer Deschaine, Trustees Hendrickson, Sundland

NAYS: None

Motion carried: 6-0

13. BOARD DISCUSSION ITEMS

Treasurer Deschaine noted the board has not had its 2022 retreat and will offer possible dates for the event in the future.

Supervisor Jackson noted the Boards and Commissions Joint Meeting has not happened yet this year and needs to be scheduled.

14. COMMENTS FROM THE PUBLIC

Supervisor Jackson Opened Public Remarks at 7:53 pm.

NONE

Supervisor Jackson Closed Public Remarks at 7:53 pm.

15. OTHER MATTERS AND BOARD MEMBER COMMENTS

Manager Walsh stated the May 17th meeting will bring forward the Brightline IT project, a discussion on ARP funding for roads and IT, the Community Sign Project, and a Community Redevelopment Act.

16. ADJOURNMENT

Trustee Wilson moved to adjourn. Seconded by Trustee Wisinski.

VOICE/HAND VOTE: Motion carried 6-0

Supervisor Jackson adjourned the meeting at 7:54 pm.

PATRICIA H. JACKSON,
TOWNSHIP SUPERVISOR

DEBORAH GUTHRIE
TOWNSHIP CLERK