



**AGENDA**  
CHARTER TOWNSHIP OF MERIDIAN  
TOWNSHIP BOARD – REGULAR MEETING  
November 8, 2018 6:00 pm

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1. CALL MEETING TO ORDER
  2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS
  3. ROLL CALL
  4. PRESENTATION
    - A. Okemos High School Boys Tennis Team State Champions
  
  5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS\*
  6. TOWNSHIP MANAGER REPORT
  7. BOARD MEMBER REPORTS AND ANNOUNCEMENTS
  8. APPROVAL OF AGENDA
  9. CONSENT AGENDA
    - A. Communications
    - B. Minutes-October 16, 2018 Regular Meeting
    - C. Bills
    - D. Ratification of New Police Officer Appointment
    - E. 2019 Board Meeting Schedule Resolution
    - F. Additions to the Tax Roll
  
  10. QUESTIONS FOR THE ATTORNEY
  11. HEARINGS (CANARY)
  12. ACTION ITEMS (PINK)
    - A. Rezoning #18090 (M & J Management)-**Final Adoption**
    - B. Rezoning #18100 (HOS Management)-**Final Adoption**
    - C. Rezoning #18110 (Buckley)-**Final Adoption**
    - D. Williamstown Township Police Agreement
    - E. CBL Property Transfer
    - F. ZBA Appointment
    - G. ~~Resolution in Opposition of SB 927~~
    - H. Township Treasurer Position
  
  13. BOARD DISCUSSION ITEMS (ORCHID)
    - A. Medical Marihuana
    - B. Transportation Commission
    - C. Harkness Law Firm Contract
    - D. Rezoning of Township Transferred Property
    - E. Sierra Ridge 2 & 3 Public Streetlighting Improvement SAD No. 426
  
  14. COMMENTS FROM THE PUBLIC
  15. OTHER MATTERS AND BOARD MEMBER COMMENTS
  16. ADJOURNMENT
  17. POSTSCRIPT-PATRICIA HERRING JACKSON
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All comments limited to 3 minutes, unless prior approval for additional time for good cause is obtained from the Supervisor.  
Appointment of Supervisor Pro Tem and/ or Temporary Clerk if necessary.

Individuals with disabilities requiring auxiliary aids or services should contact the Meridian Township Board by contacting:  
Township Manager Frank L. Walsh, 5151 Marsh Road, Okemos, MI 48864 or 517.853.4258 - Ten Day Notice is Required.  
Meeting Location: 5151 Marsh Road, Okemos, MI 48864 Township Hall

**CLERK'S OFFICE BOARD  
COMMUNICATIONS  
November 8, 2018**

**BOARD INFORMATION  
(BI)**

## Riley Millard

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**From:** Brett Dreyfus  
**Sent:** Wednesday, October 24, 2018 12:49 PM  
**To:** Riley Millard  
**Subject:** FW: HOMTV  
**Attachments:** Safari - Oct 24, 2018 at 1214 PM.pdf

**From:** Luke Bowman [mailto:lucas.g.bowman@gmail.com]  
**Sent:** Wednesday, October 24, 2018 12:30 PM  
**To:** Township Board  
**Cc:** Frank Walsh  
**Subject:** HOMTV

Good afternoon Board of Trustees,

There is nothing permanent but change. The cable TV market is a great example. AT&T, Comcast, Charter and many other TV providers are reporting subscriber losses over the past several years. The way people watch TV is changing. The attached PDF article highlights recent subscriber losses.

Is the HOMTV budget and services provided changing as the TV industry changes? How many households in the township have access to HOMTV? Are the services HOMTV provides a duplicate service to the local news and TV stations? Could the township meetings be streamed on YouTube, Facebook, Twitter, etc. instead of over the air?

Customers are cutting the cord and switching to streaming services such as Hulu, Netflix, Amazon Prime Video, etc. The channel continues to loose market share in the township.

As the industry changes I encourage you to look at the changing the TV/Communications department. How could the revenue from tv service provideers be better spent on township residents? How many more miles of roads could be paved, maintained and/or otherwise improved? How many Public Safety Officers could be hired? How many fire trucks and ambulances could be purchased?

I look forward to your response on how the TV/Communications department can be optimized.

## Riley Millard

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**From:** M.W. Casby <casbymw@yahoo.com>  
**Sent:** Thursday, November 01, 2018 10:47 PM  
**To:** Board  
**Subject:** Copper Creek PUD proposal

My name is Michael W. Casby. My wife - Betty – and I, are long-time residents of: 5624 Creekwood Lane, Haslett, MI 48840. With this correspondence we would like to submit the following comments regarding the Copper Creek Planned Unit Development east of Creekwood Lane, north of Haslett Road.

The woodland/wetland/nature area running just east of the entire length Creekwood Lane must be preserved. It is a habitat for numerous protected migratory. This area also serves an important drainage function. New home owners to its east will, no doubt, want this area to remain as well, as it will act as a natural sight and sound buffer and nature preserve. It is replete with numerous mature trees.

Any additional traffic must be prohibited from Creekwood Lane/Wood Knoll Drive. It is a narrow street, and heavily parked on; many times making two-way traffic impossible.

Entrance to any new subdivision in this area should be off of Haslett Road, and not via Creekwood Lane/Wood Knoll Drive. Creekwood Lane is a long-established, no-outlet/dead-end, cul-de-sac that needs protection from any ingress/egress to the property to its east. Any increase in traffic would add considerable health, safety, and quality-of-life concerns. Furthermore, the Haslett Road/Creekwood Lane intersection has previously been deemed unsafe and unsuitable for any additional traffic by Township Board, with support from the Michigan Supreme Court. It does not meet Ingham County or MDOT required sight-line distance.

We call your attention to the following information regarding a Michigan Supreme Court decision regarding an earlier request to develop this plat which was denied by the Township Board. It is every bit as relevant and valid today - if not more so. Altman v. Meridian (<https://www.courtlistener.com/opinion/2191796/altman-v-meridian-twp/>).

The following quotes, taken from the final decision, relate to the property access via Creekwood Lane and Wood Knoll Drive. The ultimate finding was that any such ingress/egress along this route is neither safe nor “suitable” And the entire request for development of the plat was denied, with that action being upheld by the Michigan Supreme Court.

A. “The Meridian Township Planning Commission conducted a public hearing on the plat on June 20, 1988, and heard evidence that increased traffic from the proposed development would aggravate an already dangerous traffic condition at the intersection of Creekwood Lane and Haslett Road...

The Meridian Township Board of Trustees, the final local authority with regard to plat approval, considered the proposed plat at its regular meeting of September 20, 1988, and disapproved it by a vote of five to one. At

meetings on October 3 and November 22, 1988, the board amended the minutes of its September 20 meeting to specify the reasons for its disapproval of the plat and the key condition of approval, which were adopted by a vote of five to two, as follows:

(1) Such a design is not consistent with Section 101-4.12(a) of the subdivision regulations, which states that streets shall be so arranged so as to discourage their use by through traffic. [This plan encourages through traffic.]

(2) The alignment of Wood Knoll Drive provides sole access onto Creekwood [Lane], which requires egress onto Haslett Road at a point where there is less than 750 [300] feet of sight distance — in violation of Section VII.B.1 of the County Road Commission Plat Procedures. It would be practical for the proprietor to provide access to Haslett Road farther to the east, where there is 750 feet of sight distance.

The issue is whether the legislature authorized a township to decide whether such a residential street provides "suitable" access. In this Court's view the legislature did grant that authority, and the township may withhold permission to develop the plat until suitable access is provided.

Section 182(4)(a) of the SCA states:

The governing body shall ... [r]eject a plat which is isolated from or which isolates other lands from existing public streets, unless suitable access is provided. In sum, we conclude that...the township board was entitled to conclude that Creekwood Lane would not provide suitable access to the subdivision in light of all the circumstances, in particular the safety concerns regarding the Creekwood-Haslett intersection discussed more fully in part II(C). Therefore, § 182(4)(a) supports the township board's disapproval of the proposed plat...the township board has imposed in this case, essentially, that the developer locate the main access road[s] to his subdivision at a safe distance from the sight obstruction (the s-curve) on Haslett Road...The required access road[s]...would primarily benefit the developer's own property and would further his overall development plans. As discussed in part II(B), the township board has ample statutory authority to require that the developer provide for safe and suitable access to his own proposed subdivision...

While the required access road[s] would extend beyond the boundaries of the initial plat submitted by the developer, it would traverse the developer's own property across the overall planned subdivision, which the developer himself has already slated for eventual platting and development.

In sum, nothing more has been asked of the developer in this case than that he develop his own property in a manner consistent with governing statutes, local regulations, and legitimate safety concerns. The duty to provide suitable access in accordance with such statutes and regulations rests with the developer..."

B. "Equally untenable is the suggestion that the township's prior consent to the construction of the existing Wood Knoll Drive stub street adjoining Creekwood Lane constituted some sort of irrevocable advance consent to the development of any new subdivisions seeking to use that stub street for access. The township was not under any legal requirement, "at the time the Creekwood subdivision was developed," to give advance notice of what hypothetical future subdivisions adjoining Creekwood Lane it might approve or disapprove, and on what grounds."

There needs to be at least one more Haslett Rd access point for the proposed subdivision. This should be the easterly 'future' road the developer intends to build. Build it now for the betterment of the development, citizens, and developer. There is likely the need for the northern stub road access point - now, not later - as well.

It's been remarked that Haslett needs more houses. Not in this manner. Safety must be first.

Furthermore, this proposal looks nothing like other Haslett subdivisions, with extremely small lots, small setbacks, narrow roads, high density.

The increased traffic on Haslett road would lead to an unsafe and unsuitable situation - especially with the traffic from Bird Farm, and the unsafe blind S-curve intersection of: Creekwood-VanAtta-Green Roads. We are very concerned about the significant increase in traffic this will bring to a very dangerous section of Haslett Road. There is a blind S-Curve, low sight distance, increasing speed, and no turn lanes.

One subdivision should not be used as a roadway for through traffic to another subdivision. If a subdivision cannot provide total, direct, safe and suitable access, then it should be modified - or denied.

There is no need for encroachment upon the Creekwood Lane/Wood Ride ge subdivision, by any means. The citizens do not want it. The developer has other safe alternatives.

We believe that the needs, requests of the citizens should be upheld. These are simple, necessary requests that will support positive health, safety, and quality of life. We believe that they are very reasonable, non-obstructive, and should take precedence over rebuttals of a developer.

Please vote to deny this subdivision as proposed - as the Board has done in the past.

Cordially,  
Michael W. and Betty Casby  
5624 Creekwood Lane  
Haslett, MI 48840  
MWC  
sntbmysmrtphn

## Riley Millard

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**From:** Brett Dreyfus  
**Sent:** Monday, November 05, 2018 12:00 PM  
**To:** Riley Millard  
**Subject:** FW: At its Nov. 5, 2018 meeting the Township Planning Commission plans to go against regs & citizens.

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**From:** M.W. Casby [mailto:casbymw@yahoo.com]  
**Sent:** Monday, November 05, 2018 10:13 AM  
**To:** Board  
**Subject:** At its Nov. 5, 2018 meeting the Township Planning Commission plans to go against regs & citizens.

At its Nov. 5, 2018 meeting the Township Planning Commission plans to go against citizens, previous Board action, Township ordinance, County, and State road regulations, and approve a plat for Copper Creek development - - east of Creekwood Lane/north of Haslett Road, Haslett.

It has been long determined by the Ingham County Road Commission, and the Meridian Township Board, (with decision validation from the Michigan Supreme Court), that the Creekwood Lane/Haslett Road intersection is neither safe nor suitable as an access for any additional traffic flow, because of its below minimum sightline distance. This fact alone makes a Wood Knoll Drive/Copper Creek connection wholly inappropriate, as it would feed into the afore mentioned troubled Creekwood Lane/Haslett Road intersection.

As for the Wood Knoll Drive stub facts. It is clear that it was laid out prior to when the traffic safety concerns became apparent. When those concerns became known the stub basically became viewed as not usable. It was further noted that the stub's prior existence did not guarantee any future use, let alone unsafe use. It has had that status for 30 years. People purchased homes on Creekwood with that understanding. Not with the understanding that it might be opened one day.

(cf. Quoting from the relevant Michigan Supreme Court materials: "Equally untenable is the suggestion that the [T]ownship's prior consent to the construction of the existing Wood Knoll Drive stub street adjoining Creekwood Lane constituted some sort of irrevocable advance consent to the development of any new subdivisions seeking to use that stub street for access. The township was not under any legal requirement, at the time the Creekwood subdivision was developed, to give advance notice of what hypothetical future subdivisions adjoining Creekwood Lane it might approve or disapprove, and on what grounds.")

In addition, Township regulations contend that a subdivision's roads shall be arranged so as not to have a negative influence by encouraging through traffic, as this plan does. As previously determined by the Township Board, a Wood Knoll Drive connection violates this regulation, by encouraging, demanding through traffic.

This whole approach has been determined in the past to be unsafe, unsuitable and in violation of County and Township rules/regulations. It has become more dangerous.

(cf. From the Supreme Court materials: "The Meridian Township Board of Trustees, considered the proposed plat at its regular meeting of September 20, 1988, and disapproved it by a vote of five to one. At meetings on October 3 and November 22, 1988, the board amended the minutes of its September 20 meeting to specify the reasons for its disapproval of the plat:

(1) Such a design is not consistent with subdivision regulations, which states that streets shall be so arranged so as to discourage their use by through traffic.

(2) The alignment of Wood Knoll Drive provides sole access onto Creekwood [Lane], which requires egress onto Haslett Road at a point where there is less than 750 [300] feet of sight distance — in violation ... of the County Road Commission Plat Procedures. [And in violation of MDOT regulations.]

One subdivision should not be used as a roadway for through traffic to another. If a subdivision cannot provide total, direct, safe, and suitable access, then it should be modified - or denied. Furthermore, who's to pay for repair of Creekwood - especially with the potential of significant over use? Not the interloping through traffic - the residents of Creekwood!

The Planning Commission's own calls for another direct, safe Haslett Rd. access have been repeatedly ignored.

There is no need for the negative, unsafe encroachment upon the Creekwood Lane/Wood Ridge subdivision - by any means. The citizens are strongly opposed to the unsafe traffic plan. The Township Board must intervene and deny the plan as proposed. There are safe alternatives.

Michael & Betty Casby  
5624 Creekwood Lane  
Haslett, Mi 48840

MWC  
sntbymysmrtphn

## Riley Millard

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**From:** Brett Dreyfus  
**Sent:** Monday, November 05, 2018 12:00 PM  
**To:** Riley Millard  
**Subject:** FW: Medical Marijuana ordinance discussion

**From:** Meridian Township, MI [mailto:meridian-mi@enotify.visioninternet.com]  
**Sent:** Monday, November 05, 2018 11:58 AM  
**To:** Board  
**Subject:** Medical Marijuana ordinance discussion

Message submitted from the <Meridian Township, MI> website.

**Site Visitor Name:** Gerald Griffin  
**Site Visitor Email:** ggriffinpac@gmail.com

I am contacting you on behalf of my client, Pincanna, a wholly Michigan owned medical marijuana company based in Farmington Hills. We are interested in locating a provisioning center in Meridian Township and have been monitoring your discussions over the last several months. I would like to share some observations and hopefully have you consider further dialogue on a few issues before finalizing your ordinance.

We would hope that you consider allowing the 6 provisioning centers to locate throughout the overlay districts as opposed to only 1 in each proposed zone. Allowing these businesses to locate more "organically" would mitigate bidding wars for a single location that will drive up lease rates that will only get passed on to the customer. It will also incentivize eligible sites to terminate existing leases with established businesses with the prospect of doubling or tripling rental income from motivated applicants. Any concern about clustering of retail facilities would be unfounded due to your proposed buffers and limited available properties.

Also, we would ask that you consider the boundaries in proposed overlay districts 3 and 4 include both sides of the street, at least as far as Grand River is concerned. This is your major commercial corridor and the character of development is similar on both sides of the street. In fact, proposed zone 3 covers the south side of Grand River, while zone 4 establishes the north side, so clearly the distinction isn't being made, for example, that only north of Grand River within the township is eligible.

Thank you for your considerations on these issues. We look forward to continuing discussions with you as you move forward.

Best regards,  
Gerald M Griffin  
President  
GMG Public Affairs Consulting, LLC

## Riley Millard

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**From:** M.W. Casby <casbymw@yahoo.com>  
**Sent:** Tuesday, November 06, 2018 2:21 PM  
**To:** roads@ingham.org  
**Cc:** Board  
**Subject:** Planned Meridian Township subdivision dangerous road ingress/egress

My name is Michael W. Casby. My wife - Betty – and I, are long-time residents of: 5624 Creekwood Lane, Haslett, MI 48840. With this correspondence we would like to call your attention to, and express concerns regarding road/traffic safety issues of Mayberry Copper Creek PUD, east of Creekwood Lane, north of Haslett Road in Meridian Township. We apologize for the length of this email, but you must be apprised, informed, and involved. Thank you in advance.

As per the proposed development, traffic must be prohibited from a Haslett Road/Creekwood Lane intersection access. Entrance to any new subdivision in this area (minimum of two required) should be east of this intersection off of Haslett Road (as shown in the attached pic), and not via Creekwood Lane.

The Haslett Road/Creekwood Lane intersection has previously been deemed unsafe and unsuitable for any additional traffic by the Meridian Township Board, as regards Ingham County Road Regulations, with support from the Michigan Supreme Court. It does not meet required sight-line distance. Measured sight distance is less than 250 ft., while the Ingham County Road Commission Regulations indicate a minimum distance of 490 ft. is required. This fact alone makes a Wood Knoll Drive/Copper Creek PUD connection wholly inappropriate, as it would feed into the afore mentioned troubled Creekwood Lane/Haslett Road intersection. The Meridian Township Planning Commission has repeatedly refused to accept these facts; therefore the request for your involvement.

{We call your attention to the following information regarding a Michigan Supreme Court decision regarding an earlier request to develop this plat which was denied by the Township Board. It is every bit as valid today. (Altman vs. Meridian (<https://www.courtlistener.com/opinion/2191796/altman-v-meridian-twp/>)). In particular, the following quotes, taken from the final decision, relate to the property access via Wood Knoll Drive/Creekwood Lane/Haslett Rd. The ultimate finding was that any such ingress/egress along this route is neither safe nor “suitable.”

A. “The Meridian Township Board of Trustees, ... considered the proposed plat at there September 20, 1988, meeting and disapproved it by a vote of five to one. At meetings on October 3 and November 22, 1988, the board amended the minutes of its September 20 meeting to specify the reasons for its disapproval ... as follows:  
(1) Such a design is not consistent with the subdivision regulations, which states that streets shall be so arranged so as to discourage their use by through traffic.  
(2) The alignment of Wood Knoll Drive provides sole access onto Creekwood [Lane], which requires egress onto Haslett Road at a point where there is less than 750 [sic] [490] feet of sight distance — in violation of the County Road Commission Plat Procedures. It would be practical for the proprietor to provide access to Haslett Road farther to the east, where there is 750 feet of sight.

In sum, we conclude that...the township board was entitled to conclude that Creekwood Lane would not provide suitable access to the subdivision in light of all the circumstances, in particular the safety concerns regarding the Creekwood-Haslett intersection. Therefore, ... the township board has imposed in this case, essentially, that the developer locate the main access road[s] to his subdivision at a safe distance from the sight obstruction (the s-curve) on Haslett Road...The required access road[s]...would primarily benefit the developer's own property and

would further his overall development plans. As discussed in part II(B), the township board has ample statutory authority to require that the developer provide for safe and suitable access to his own proposed subdivision... While the required access road[s] would extend beyond the boundaries of the initial plat submitted by the developer, it would traverse the developer's own property across the overall planned subdivision, which the developer himself has already slated for eventual platting and development.

In sum, nothing more has been asked of the developer in this case than that he develop his own property in a manner consistent with governing statutes, local regulations, and legitimate safety concerns. The duty to provide suitable access in accordance with such statutes and regulations rests with the developer.”

B. “Equally untenable is the suggestion that the township's prior consent to the construction of the existing Wood Knoll Drive stub street adjoining Creekwood Lane constituted some sort of irrevocable advance consent to the development of any new subdivisions seeking to use that stub street for access. The township was not under any legal requirement, ‘at the time the Creekwood subdivision was developed,’ to give advance notice of what hypothetical future subdivisions adjoining Creekwood Lane it might approve or disapprove, and on what grounds.”}

We also are very concerned about the significant increase in traffic this will bring to a very dangerous section of Haslett Road. The increased traffic on Haslett road itself would lead to an unsafe and unsuitable situation - especially with the traffic from Strawberry Farm, and the unsafe blind S-curve intersections of: Creekwood-VanAtta-Green Roads.

Furthermore, one subdivision should not be used as a roadway for through traffic to another subdivision. Residents of that section will be assessed repairs - not the through traffic interlopers.

Please provide input as to the dangerous, unsafe, unsuitable nature of this proposed development ingress/egress as regards the Haslett/Creekwood intersection.

Cordially,  
Michael W. and Betty Casby  
5624 Creekwood Lane  
Haslett, MI 48840

MWC  
sntbmysmrtphn



# GREEN BUDDHA

CORPORATE OFFICES - 1100 W MAPLE AVE, TROY, MI 48084 - OFFICE: (248) 647-9999 - FAX: (248) 647-9987

NOVEMBER 6<sup>TH</sup>, 2018

MERIDIAN CHARTER TOWNSHIP  
C/O TOWNSHIP BOARD  
5151 MARSH ROAD  
OKEMOS, MICHIGAN 48864

Honorable Board of Meridian Township,

I write in regard to your current discussion on the municipal ordinance as it relates to commercial medical marihuana facilities. We strongly encourage the township board to consider implementing a vigorous merit based selection system as part of their application selection process. A merit based selection system is something we not only see in other Michigan municipalities such as Hazel Park, Lansing, Niles, Warren, Lenox Township, Center Line etc., but it is also something we see in municipalities in other states with well established marihuana legislation such as Pennsylvania, North Dakota, Ohio, Colorado and California (see attached for sample ordinances).

Furthermore, it is an absolute injustice to the patients living in this community if you do not take advantage of the legislative intent of the law which is to allow municipalities to fully regulate their own market safely and efficiently. You have the power to vet out applicants based off of a particular criterion, thus **you are able to select the best operators, with the best plans who will provide the best medicine to your constituents.**

Additionally, requiring all applicants to show they have received a State of Michigan's PreQualification Approval from the Medical Marihuana Licensing Board will ensure applicants have been through the LARA's own vigorous vetting process. The State of Michigan vet applicants based on their financial background, business wherewithal, criminal background, litigation history, and more. This is a great tool for the township to use when scoring the merit of an applicant. Moreover, while concerns in regard to litigation with the implementation of a merit based selection system are understandable, they are not warranted. The flip side of protecting the City from potential litigation is exposing the patients in your community—who are also your constituents—to poor or faulty operators running low-grade facilities without any real concern pertaining to the well being of the patients or even the quality of the medicine being dispensed.

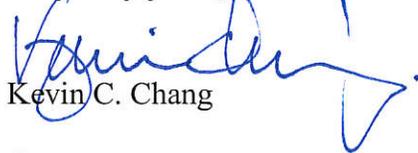
CORPORATE OFFICES - 1100 W MAPLE AVE, TROY, MI 48084 - OFFICE: (248) 647-9999 - FAX: (248) 647-9987

We are strongly opposed to a lottery selection process. By implementing a lottery system to select medical marihuana provisioning center licensees you are essentially telling the patients of this community that you do not care what kind of operator gets selected so long as you are protected from potential litigation. You are allowing random chance to dictate the ethical business praxes, quality, character and morale of the entity that will operate within your jurisdiction when it is not necessary to go down the route of rolling the dice. This implies that you are prioritizing avoiding possible litigation over the health of your patients and ultimately your constituents.

Furthermore, a lottery is an unfair process because it's solely about the luck of the draw. With a merit based system, every entity at least gets the chance to prove why they would be the best licensee to operate within your jurisdiction and that they have acquired as well as sustained the wherewithal to run a successful and ethical business. It's clear that a merit based system will deliver the best applicants. There's no way that you will automatically pull the five most qualified operators out of the lottery hat.

The patients of this community deserve to have first class medical marihuana facilities ran by operators who have demonstrated themselves in a multitude of ways to be the best able and who prioritize their health. A merit based selection system is the way to deliver this.

Very truly yours,



Kevin C. Chang

GREEN BUDDHA  
CORPORATE OFFICES  
1100 W MAPLE ROAD  
TROY MICHIGAN 48084  
(248) 635-9622

# GREEN BUDDHA

Merit based selection scoring systems from multiple states:

- Flint, Michigan
- Lansing, Michigan
- Lapeer, Michigan
- Buena Vista Township, Michigan
- Pennsylvania
- North Dakota
- Ohio
- Grover Beach, California
- Merced, California

<b>MEDICAL MARIHUANA FACILITY APPLICATION SCORING RUBRIC</b>		
<p>PURSUANT TO 50-183, (C. 4), ANY MMFLA USE THAT CONTAINS A MAXIMUM NUMBER OF LICENSES ISSUED WILL BE PROCESSED THROUGH A MERIT BASED REVIEW SCORING SYSTEM. A CITY STAFFED SELECTION COMMITTEE WILL RELY ON A WEIGHTED SCORING RUBRIC TO EVALUATE EACH APPLICATION BLINDLY. THE TOTAL POSSIBLE NUMBER OF POINTS FOR AN INDIVIDUAL APPLICATION IS 77. ONCE SCORED, THE APPLICATIONS WILL BE RANKED FROM HIGHEST, TO LOWEST.</p>		
<p><b>Note to Applicants:</b> All licensees will be required to be in full compliance with the requirements for license set forth in the Medical Marihuana Opt-In Ordinance, 50-183, prior to issuance of license.</p>		
<p><b>Instructions :</b> Each of the below-listed criteria will be reviewed separately, independent of any other, related criteria. <b>EXAMPLE:</b> Applicant with 7 years' business experience will receive Yes -1 for "More than 2 years' experience" and Yes -2 for "More than 6 years' experience."</p>		
Application Unique ID #: _____		
Scorer: _____		
<b>Section 1 - Qualifications of the Applicant</b>		
	<b>Yes</b>	<b>No</b>
Applicant demonstrates a history of operating a business or businesses - More than 2 years' experience.	Yes - 1	No - 0
Applicant demonstrates a history of operating a business or businesses - More than 6 years' experience.	Yes - 2	No - 0
Applicant demonstrates experience with owning, operating and/or managing business with secure inventory tracking and control (min. one year)	Yes - 2	No - 0
Applicant demonstrates experience with owning, operating and/or managing business in highly regulated industry (min. one year). 'Highly regulated' means subject to regulation by LARA, or a similar regulatory agency (federal or another state).	Yes - 2	No - 0
Applicant demonstrates experience owning, operating and/or managing retail operations (min. one year)	Yes - 1	No - 0
Applicant is a City of Flint resident; or if the Applicant is a corporate entity or partnership, 25-50% of the owners or partners must be City of Flint residents.	Yes - 1	No - 0
Applicant is a City of Flint resident; or if the Applicant is a corporate entity or partnership, 51% or greater of the owners or partners must be City of Flint residents.	Yes - 1	No - 0
<b>Section 1 Total Possible Points: 10</b>		
<b>Section 2 - Ability to Operate</b>		
<b>Section 2a - Business Plan</b>		
	<b>Yes</b>	<b>No</b>
Applicant presents a detailed description of estimated capital of at least \$300,000	Yes - 1	No - 0
Applicant presents a detailed description of estimated capital of at least \$500,000	Yes - 1	No - 0

Applicant presents a detailed description of estimated capital of at least \$900,000	Yes - 1	No - 0
Applicant's business plan includes proposed daily operations schedules	Yes - 1	No - 0
Applicant presents a proposed staffing plan, complete with descriptions of duties, proposed wages and employee qualifications/hiring criteria	Yes - 3	No - 0
Applicant presents a documented employee policy book and code of ethics to ensure honesty and integrity of employees	Yes - 1	No - 0
Applicant presents a sworn attestation that the Applicant has not been subject to any civil monetary judgments entered against it in the last seven years, <i>excluding</i> family law matters or estate disputes.	Yes - 1	No - 0
Applicant presents a sworn attestation that the Applicant has not filed bankruptcy within the last seven years	Yes - 1	No - 0
<b>Section 2b - Security Plan</b>	<b>Yes</b>	<b>No</b>
Applicant presents a plan to deter and prevent unauthorized entrance to the facility	Yes - 2	No - 0
Applicant presents a plan to deter and prevent theft and diversion	Yes - 2	No - 0
Applicant presents a plan for 24/7 video surveillance, both inside and outside the facility, with CATT-EYE compliant equipment and tie-in to the CATT-EYE program	Yes - 2	No - 0
Applicant presents a plan for secure storage of medical marijuana and proceeds	Yes - 2	No - 0
Applicant's security plan includes a commitment to 24/7, in-person security on premises for the sole purpose of providing security	Yes - 2	No - 0
Applicant presents a detailed plan for recordkeeping and inventory management	Yes - 2	No - 0
Applicant has provided copies of material safety data sheets for hazardous materials and a plan for their storage and disposal (or a sworn attestation that no hazardous materials will be on the premises at any time)	Yes - 1	No - 0
Applicant presents a plan that includes a security system in place to alert owner and police to possible tampering with the facility or its contents, compliant with the City of Flint False Alarm Ordinance	Yes - 2	No - 0
<b>Section 2c - Timeline to Open</b>		
Facility will be open and operating 9 months after full licensure	Yes - 1	No - 0
Facility will be open and operating 6 months after full licensure	Yes - 1	No - 0
Facility will be open and operating 3 months after full licensure	Yes - 1	No - 0
<b>Section 2 Total Possible Points: 28</b>		
<b>Section 3 - Economic Impact</b>		
<b>Section 3a - Job Creation &amp; Staffing Plan</b>	<b>Yes</b>	<b>No</b>
Applicant proposes to create at least 3 full-time jobs (or 6 part-time jobs, or combination thereof)	Yes - 1	No - 0
Applicant proposes to create at least 6 full-time jobs (or 12 part-time jobs, or combination thereof)	Yes - 2	No - 0
Applicant proposes to create at least 9 full-time jobs (or 18 part-time jobs, or combination thereof)	Yes - 3	No - 0

Applicant proposes a living wage (at least 200% of the Federal Poverty Level for a family of two, at its hourly basis) to all employees	Yes - 2	No - 0
<b>Section 3b - Co-location</b>	<b>Yes</b>	<b>No</b>
Applicant proposes co-locating at least two medical marijuana facility license types	Yes - 1	No - 0
Applicant proposes co-locating at three medical marijuana facility license types	Yes - 2	No - 0
<b>Section 3c - Employee Development</b>	<b>Yes</b>	<b>No</b>
Applicant has employee development plan for training of employees such as education benefits or on-the-job certification(s)	Yes - 2	No - 0
Applicant offers a benefits package in addition to wages or salary	Yes - 1	No - 0
Applicant commits to hiring at least 50% of staff from City of Flint residents	Yes - 1	No - 0
Applicant commits to hiring at least 75% of staff from City of Flint residents	Yes - 2	No - 0
Applicant submits a plan to train and hire the chronically unemployed	Yes - 1	No - 0
<b>Section 3 Total Possible Points: 18</b>		
<b>Section 4 - Building Design and Neighborhood Impact</b>		
<b>Section 4a - Improvements on Building</b>	<b>Yes</b>	<b>No</b>
Applicant's plan details economic benefit to the City by way of improvements to real property	Yes - 1	No - 0
Applicant proposes to use currently-existing building or structure	Yes - 1	No - 0
Applicant commits to physical improvements to interior of currently-existing building or structure	Yes - 1	No - 0
Applicant commits to physical improvements to exterior of currently-existing building or structure	Yes - 1	No - 0
Applicant submits maintenance plan that provides for upkeep of property, including exterior and the right-of-way	Yes - 1	No - 0
Applicant commits to integration of environmental components of building (new build or existing), such as landscaping, screening/buffering, LED site lighting, solar panels, swales, and/or other green infrastructure elements	Yes - 1	No - 0
<b>Section 4b - Surrounding Neighborhood Impact</b>	<b>Yes</b>	<b>No</b>
Applicant makes commitment to specific neighborhood improvements through elimination of blight on site or adjacent property	Yes - 2	No - 0
Applicant makes tangible, specific commitment to volunteer work with local neighborhood group(s)	Yes - 2	No - 0
Applicant proposes other initiative for the improvement of the physical environment of the surrounding or nearby neighborhoods	Yes - 1	No - 0
<b>Section 4 Total Possible Points: 11</b>		
<b>Section 5 - Applicant in Good Standing</b>	<b>Yes</b>	<b>No</b>
Applicant has no open zoning violations; or open or prior building safety violations in the City of Flint	Yes - 2	No - 0
Applicant has no past due bills or tax liens for with the City of Flint or Genesee County	Yes - 1	No - 0
Applicant has no outstanding utility bills with the City of Flint	Yes - 1	No - 0
Applicant has an active water account with the City of Flint	Yes - 1	No - 0
<b>Section 5 Total Possible Points: 5</b>		

	Yes	No
<b>Section 6 - Status of State of Michigan Licensure</b>		
Applicant has demonstrated proof of pending or completed application with State of Michigan	Yes - 1	No - 0
Applicant has received license pre-approval from the State of Michigan	Yes - 4	No - 0
<b>Section 6 Total Possible Points: 5</b>		
<b>Section 1 - Qualifications of Applicant - Total Possible Points: 10</b>		
<b>Section 2 - Ability to Operate - Total Possible Points: 28</b>		
<b>Section 3 - Economic Impact - Total Possible Points: 18</b>		
<b>Section 4 - Building Design and Neighborhood Impact - Total Possible Points: 11</b>		
<b>Section 5 - Applicant Good Standing - Total Possible Points: 5</b>		
<b>Section 6 - State of Michigan Licensure - Total Possible Points: 5</b>		
<b>Total Points Earned: (Total Possible Points: 77)</b>		
<b>FIRST TIEBREAKER: Whether the applicant is a City of Flint resident</b>		
<b>SECOND TIEBREAKER: The date and timestamp of submission, awarded to the applicant who submitted first.</b>		

## City of Lansing

Medical Marijuana Provisioning Centers Scoring Criteria		
	Criteria	Maximum Points
<b>Business Plan &amp; Job Creation</b>		
Ownership structure	Content and Sufficiency of Information; Professionalism of submitted documentation including clear labeling of required items	5
Organizational chart		
Worker Training Program		
Short term and long term goals and objectives		
Community outreach & education		
Marketing, advertising, promotion	Minimization of exposure to minors	4
Tangible capital investment in the City of Lansing	Economic benefit to the City of the business plan, real property ownership, grower and/or processor facilities in the City	15
Job creation	Overall number of jobs created within the City of Lansing (highest), Lansing region, and Michigan (lowest)	5
Financial Structure and Financing	Net worth/capitalization sufficient for business plan as evidenced by notarized CPA attestation, financial institution statements, or the equivalent.	3
Plans to integrate grower facility with other establishments		2
Charitable plans and strategies	Commitment to fiscal and/or volunteer work	4
Job creation	Number of jobs at the provisioning center	5
	Amount and type of compensation	2
	Percent of employees earning over \$15 per hour	3
	Projected annual budget and revenue	2
<b>Total - Business Plan/Job Creation</b>	<b>Incomplete plan will get zero points</b>	<b>50</b>

Medical Marijuana Provisioning Centers Scoring Criteria		
	Criteria	Maximum Points
<b>Financial Stability &amp; Experience</b>		
Sufficient Financial Resources	Financial forms including debt, bankruptcy, insolvency, tax compliance tax returns and CPA attested, active bank/financial statements.	5
Business Experience	History of success in operating business or businesses, years of operation, relevant business experience, other commercial licenses, medical certifications and/or licenses	5
<b>Total - Financial Stability &amp; Experience</b>		<b>10</b>

Medical Marijuana Provisioning Centers Scoring Criteria		
	Criteria	Maximum Points
<b>Land Use</b>		
Impact on neighborhood	Buffering between residential zoned areas and establishment	5
Traffic pattern(s)	Increased traffic on side streets will be scored lower	5
Resident safety	Entrance and exit on main streets, adequate parking not on residential streets, Quality of Security Plan	10
<b>Total - Land Use</b>		<b>20</b>

Medical Marijuana Provisioning Centers Scoring Criteria		
	Criteria	Maximum Points
<b>Outreach</b>		
Planned outreach	Plan to meet with neighborhood organizations, business association, crime watch, and other neighborhood organizations to provide contact information for questions, concerns, etc.	1
Improvements made or proposed to building		3
Plan to minimize/eliminate traffic		1
Plan to minimize/eliminate noise		2
Plan to minimize/eliminate odor		3
<b>Total - Outreach</b>		<b>10</b>

Medical Marijuana Provisioning Centers Scoring Criteria		
	Criteria	Maximum Points
<b>Applicant/Stakeholder History</b>		
Applicant/stakeholders record of acts detrimental to security, safety, morals, good order, general welfare	Lansing Police D complaints/incidents	4
	Demonstration of regulatory compliance	4
	Business litigation history	2
<b>Total - Applicant/Stakeholder History</b>	<b>Will get zero points if found to have violated 2016 Ordinance #1202 Moratorium.</b>	<b>10</b>
<p>If information found in the application or review is determined to make the applicant ineligible for approval by the State of Michigan, then the application would be removed from consideration.</p>		

<b>Medical Marihuana Provisioning Centers Scoring Criteria</b>			
<b>Description</b>	<b>Criteria</b>	<b>Maximum Points</b>	<b>Earned Points</b>
<b>Business Ownership</b>			
Ownership Structure	Content and Sufficiency of information; Professionalism of submitted documentation including clear labeling of required items.	1	
Organizational Chart Provided		1	
Ownership Interests	At least 1 owner is an honorably discharged military veteran	1	
	At least 1 owner has an advanced medical degree	1	
Detailed Business Plan	Plan must be detailed with at least 3 year valid pro forma included	1	
<b>Total – Business Ownership</b>		<b>5</b>	

<b>Medical Marihuana Provisioning Centers Scoring Criteria</b>			
<b>Description</b>	<b>Criteria</b>	<b>Maximum Points</b>	<b>Earned Points</b>
<b>Financial Stability</b>			
Applicant has disclosed and documented sources and total amount of capitalization to operate and maintain provisioning center of:	At least \$300,000	1	
	At least \$500,000	1	
	At least \$1,000,000	1	
Sufficient Financial Resources	CPA attested financial statements attached	1	
	Applicant, or any owners of Applicant haven't filed for bankruptcy in the last seven (7) years	1	
	Applicant, or any owners of Applicant have not had IRS liens placed upon any financial accounts or property	1	
Tax Return History	Applicant has filed both personal and corporate income tax returns for the past five (5) years	1	
<b>Total – Financial Stability</b>		<b>7</b>	

<b>Medical Marihuana Provisioning Centers Scoring Criteria</b>			
<b>Description</b>	<b>Criteria</b>	<b>Maximum Points</b>	<b>Earned Points</b>
<b>Business Experience</b>			
Documented Business History	Nature and type of prior business, years of operation, etc	1	
Current Business Ownership Documentation	Description of current business ownership,	1	
Business Diversification	Applicant holds other commercial licenses	1	
Medical Certifications	Applicant holds and maintains documented medical certifications or licenses	1	
Compliance History	Applicant has not had a permit or license revoked (including for medical marihuana) by any state or municipality	1	
	Applicant has not engaged in a medical marihuana provisioning center or dispensary in any Michigan municipality prior to December 15, 2017.	1	
	Documented history or regulatory compliance at federal, state, and local levels	1	
	No history of federal, state, or local complaints/incidents	1	
Business Litigation	Applicant has not been involved and is currently not involved in any business litigation	1	
<b>Total – Business Experience</b>		<b>9</b>	

<b>Medical Marihuana Provisioning Centers Scoring Criteria</b>			
<b>Description</b>	<b>Criteria</b>	<b>Maximum Points</b>	<b>Earned Points</b>
<b>Business Operations</b>			
Job Creation	Applicant plans to create three (3) or more full-time jobs	1	
Applicant Describes a Staffing Plan to:	Employ one (1) or more city residents	1	
	Employ the chronically underemployed	1	
	Ensure safe dispensing, adequate security, theft prevention, and maintenance of confidential information	1	
	Provide training and educational opportunities for employees including best practices for patient confidentiality, tracking, fraud etc.	1	
	Requires employees to take cannabis training courses	1	
	Provides equipment, standards, and procedures for safe operation of its facilities and engages employees on best practices	1	
Employee Compensation	Applicant proposes to pay a living wage (at least 200% of the Federal Poverty Level for a family of two (2))	1	
	Applicant describes employing three (3) or more employees at more than \$15/hour	1	
	Applicant describes a plan to offer employee benefits in addition to wages or salary	1	
	Applicant describes a plan to provide employer paid health insurance	1	
Employee Integrity	Applicant has a documented code of ethics and plan to ensure honesty and integrity of employees	1	
<b>Total – Business Operations</b>		<b>12</b>	

<b>Medical Marihuana Provisioning Centers Scoring Criteria</b>			
<b>Description</b>	<b>Criteria</b>	<b>Maximum Points</b>	<b>Earned Points</b>
<b>Facility Improvements, Maintenance, Use and Security</b>			
Structure/Facility	Applicant plans to authentically renovate or rehabilitate a historic structure	1	
	Applicant plans to renovate or rehabilitate vacant structure	1	
	Applicant plans to construct a new structure or facility	1	
Capital Improvement	Applicant proposes facility capital improvement in excess of \$100,000	1	
	Applicant proposes facility capital improvement in excess of \$500,000	1	
Parking	Facility exceeds (The City of Lapeer's) minimum disabled parking requirements by 100%	1	
Building	Applicant has provided rendering and/or blueprints or plans of facility as proposed to be used	1	
Maintenance Plan	Applicant provides plan to inspect to ensure interior and exterior integrity and maintenance	1	
	Applicant provides plan to keep exterior free of trash, graffiti, loiterers, etc.	1	
Traffic	Applicant describes expected daily number of Patients and proposed volume of vehicular traffic	1	
Facility Plan Provides for:	Separated lobby to identify patients and ensure non-patients may not access marihuana dispensary area	1	
	Secure storage of medical marihuana	1	
	Preventing visibility of medical marihuana from facility exterior or common public are within a building or structure	1	
	Back-up power generation	1	
Insurance Plan	Applicant demonstrates access and ability to insure facility,	1	

	contents, employees, and patients, through property, business, general liability, and auto and worker's compensation insurances and demonstrates willingness to name City as additional insured		
Waste Management	Applicant describes a plan for disposal of waste product	1	
	Applicant describes "green" business practices and energy conservation techniques	1	
Security Plan	Applicant provided a detailed security plan	1	
	Applicant provided copies of material safety data sheets for hazardous compounds	1	
	Applicant has 24/7 video monitoring of the interior and exterior of the facility	1	
	Applicant has employed a security guard during business hours	1	
	If no security guard, then applicant has a security system in place to alert owner and police to possible tampering with the facility or its contents	1	
Facility will be equipped with:	Facility entry and exit	1	
	Glass breakage	1	
	Panic buttons	1	
	Motion sensors	1	
<b>Total - Facility Improvements, Maintenance, Use and Security</b>		<b>26</b>	

<b>Medical Marihuana Provisioning Centers Scoring Criteria</b>			
<b>Description</b>	<b>Criteria</b>	<b>Maximum Points</b>	<b>Earned Points</b>
<b>Community Outreach and Relations</b>			
Applicant has Demonstrated and Described:	A plan to meet with neighborhood organizations, business association, crime watch and other neighborhood organizations to provide contact information for questions, concerns, issues, etc.	1	
	A plan to provide on-going public information program to inform City residents of cannabis issues and proper/safe/legal use of cannabis products	1	
	A community commitment program and volunteerism plan	1	
	Past acts of volunteerism and community involvement	1	
Applicant has identified:	A specific owner and/or employee to serve as a liaison with the City	1	
	A specific owner and/or employee to serve as a liaison with the surrounding community	1	
<b>Total – Community Outreach and Relations</b>		<b>6</b>	

<b>Criteria</b>	<b>Maximum Points Available</b>	<b>Earned Points</b>
<b>Business Ownership</b>	<b>5</b>	
<b>Financial Stability</b>	<b>7</b>	
<b>Business Experience</b>	<b>9</b>	
<b>Business Operations</b>	<b>12</b>	
<b>Facility Improvements, Maintenance, Use and Security</b>	<b>26</b>	
<b>Community Outreach and Relations</b>	<b>6</b>	
<b>FINAL TOTAL:</b>	<b>65</b>	

# Draft Medical Marijuana Scoring Criteria

Medical Marijuana Facilities Scoring Criteria			
Description	Criteria	Maximum Points	Earned Points
<b>I. Business Ownership</b>			
Ownership Structure	Content and Sufficiency of information; Professionalism of submitted documentation including clear labeling of required items.	1	
Organizational Chart Provided		1	
Ownership Interests	At least 1 owner is an honorably discharged military veteran.	1	
	At least 1 owner has an advanced medical degree.	1	
Detailed Business Plan	Plan must be detailed with at least 3 year valid pro forma included.	1	
Owner-Occupied Building	At least 1 owner owns the building where the medical marijuana facility is located	1	
<b>Total - Business Ownership</b>		<b>6</b>	

Medical Marijuana Facilities Scoring Criteria			
Description	Criteria	Maximum Points	Earned Points
<b>II. Financial Stability</b>			
Applicant has disclosed and documented sources and total amount of capitalization to operate and maintain facility of:	At least \$300,000	1	
	At least \$500,000	1	
	At least \$1,000,000	1	
Sufficient Financial Resources	CPA attested financial statements attached	1	
	Applicant, or any owners of Applicant haven't filed for bankruptcy in the last seven (7) years	1	
	Applicant, or any owners of Applicant have not had IRS liens placed upon any financial accounts or property	1	
Tax Return History	Applicant has filed both personal and corporate income tax returns for the past five (5) years	1	
<b>Total - Financial Stability</b>		<b>7</b>	

<b>Medical Marijuana Facilities Scoring Criteria</b>			
<b>Description</b>	<b>Criteria</b>	<b>Maximum Points</b>	<b>Earned Points</b>
<b>III. Business Experience</b>			
Documented Business History	Nature and type of prior business, years of operation, etc	1	
Current Business Ownership Documentation	Description of current business ownership,	1	
Business Diversification	Applicant holds other commercial licenses	1	
Medical Certifications	Applicant holds and maintains documented medical certifications or licenses	1	
Compliance History	Applicant has not had a permit or license revoked (including for medical Marijuana) by any state or municipality	1	
	Applicant has not engaged in an unapproved medical Marijuana provisioning center or dispensary in any Michigan municipality	1	
	Documented history or regulatory compliance at federal, state, and local levels	1	
	No history of federal, state, or local complaints/incidents	1	
Business Litigation	Applicant has not been involved and is currently not involved in any business litigation	1	
<b>Total - Business Experience</b>		<b>9</b>	

Medical Marijuana Facilities Scoring Criteria			
Description	Criteria	Maximum Points	Earned Points
<b>IV. Business Operations</b>			
Job Creation	Applicant plans to create three (3) or more full-time jobs	1	
Applicant Describes a Staffing Plan to:	Employ one (1) or more Saginaw County residents	1	
	Employ one (1) or more Township residents	1	
	Employ the chronically underemployed	1	
	Ensure safe dispensing, adequate security, theft prevention, and maintenance of confidential information	1	
	Provide training and educational opportunities for employees including best practices for patient confidentiality, tracking, fraud etc.	1	
	Requires employees to take cannabis training courses	1	
	Provides equipment, standards, and procedures for safe operation of its facilities and engages employees on best practices	1	
Employee Compensation	Applicant proposes to pay a living wage (at least 200% of the Federal Poverty Level for a family of two (2))	1	
	Applicant describes employing three (3) or more employees at more than \$15/hour	1	
	Applicant describes a plan to offer employee benefits in addition to wages or salary	1	
	Applicant describes a plan to provide employer paid health insurance	1	
Employee Integrity	Applicant has a documented code of ethics and plan to ensure honesty and integrity of employees	1	
<b>Total - Business Operations</b>		<b>13</b>	

Medical Marijuana Facilities Scoring Criteria			
Description	Criteria	Maximum Points	Earned Points
<b>V. Facility Improvements, Maintenance, Use and Security</b>			
Capital Improvement	Applicant proposes facility capital improvement in excess of \$100,000	1	
	Applicant proposes facility capital improvement in excess of \$500,000	1	
Building	Applicant has provided rendering and/or blueprints or plans of facility as proposed to be used	1	
Maintenance Plan	Applicant provides plan to inspect to ensure interior and exterior integrity and maintenance	1	
	Applicant provides plan to keep exterior free of trash, graffiti, loiterers, etc.	1	
Traffic	Applicant describes expected daily number of Patients and proposed volume of vehicular traffic	1	
Facility Plan Provides for:	Separated lobby to identify patients and ensure non-patients may not access Marijuana dispensary area	1	
	Secure storage of medical Marijuana	1	
	Preventing visibility of medical Marijuana from facility exterior or common public are within a building or structure	1	
	Back-up power generation	1	
Insurance Plan	Applicant demonstrates access and ability to insure facility.	1	

	contents, employees, and patients, through property, business, general liability, and auto and worker's compensation insurances and demonstrates willingness to name Township as additional insured		
Waste Management	Applicant describes a plan for disposal of waste product	1	
	Applicant describes "green" business practices and energy conservation techniques	1	
Security Plan	Applicant provided a detailed security plan	1	
	Applicant provided copies of material safety data sheets for hazardous compounds	1	
	Applicant has 24/7 video monitoring of the interior and exterior of the facility	1	
	Applicant has employed a security guard during business hours	1	
	If no security guard, then applicant has a security system in place to alert owner and police to possible tampering with the facility or its contents	1	
Facility will be equipped with the following alarms:	Facility entry and exit	1	
	Glass breakage	1	
	Panic buttons	1	
	Motion sensors	1	
<b>Total - Facility Improvements, Maintenance, Use and Security</b>		<b>22</b>	

<b>Medical Marijuana Facilities Scoring Criteria</b>			
<b>Description</b>	<b>Criteria</b>	<b>Maximum Points</b>	<b>Earned Points</b>
<b>VI. Community Outreach</b>			
Applicant has Demonstrated and Described:	A plan to meet with neighborhood organizations, business association, crime watch and other neighborhood organizations to provide contact information for questions, concerns, issues, etc.	1	
	A plan to provide on-going public information program to inform Township residents of cannabis issues and proper/safe/legal use of cannabis products	1	
	A community commitment program and volunteerism plan	1	
	Past acts of volunteerism and community involvement	1	
Applicant has identified:	A specific owner and/or employee to serve as a liaison with the Township	1	
	A specific owner and/or employee to serve as a liaison with the surrounding community	1	
<b>Total - Community Outreach and Relations</b>		<b>6</b>	

<b>Medical Marijuana Facilities Scoring Criteria</b>			
<b>Description</b>	<b>Criteria</b>	<b>Maximum Points</b>	<b>Earned Points</b>
<b>VII. Compliance with Master Plan Objectives</b>			
Promote General Business in the Township	Redevelop vacant commercial building	1	
Improve quality of aging infrastructure	Utilize Low Impact Development Practices for stormwater management ( rain gardens, bioswales)	1	
	Use 25% permeable pavement for parking surface	1	
	Use 50% permeable pavement for parking surface	1	
	Use 100% permeable pavement for parking surface	1	

	Utilize solar energy for onsite energy usage	1	
Parks and Recreation	Donate at least \$30,000 to the Buena Vista Parks Improvement Fund	1	
Open Space Preservation	Provide 10% additional greenbelt landscaping	1	
	Provide 25% additional greenbelt landscaping	1	
	Provide 50% additional greenbelt landscaping	1	
Develop Town Center District	More than 1,000 feet from the Town Center Zoning District	1	
Public Safety	At least 500 feet from another medical marijuana facility	1	
	At least 1,000 feet from another medical marijuana facility	1	
	At least 1,500 feet from another medical marijuana facility	1	
Complete Streets	Provide a sidewalk/ pathway along frontage of facility	1	
	Provide at least 500 feet of pathway	1	
	Provide at least 1,000 feet of pathway	1	
	Provide at least 1,500 feet of pathway	1	
<b>Total - Master Plan</b>		<b>17</b>	

### Summary Results

Criteria	Maximum Points Available	Earned Points
Business Ownership	6	
Financial Stability	7	
Business Experience	9	
Business Operations	13	
Facility Improvements, Maintenance, Use and Security	22	
Community Outreach and Relations	6	
Compliance with Master Plan	18	
<b>FINAL TOTAL:</b>	<b>81</b>	

## Pennsylvania Department of Health

### SCORING RUBRIC

A selection committee will rely on a weighted scoring method to evaluate each application. Each section of the application is assigned a maximum number of points, as shown in the tables below. The total possible number of points for a grower/processor application or a dispensary application is 1,000.

Grower/Processor Application Scoring	Pass/ Fail	Points per section	Subtotal
<b>PART A – Applicant Identification and Facility Information</b>			
1 – Applicant Name, Address and Contact Information	✓		
2 – Facility Information	✓		
<b>PART B – Diversity Plan</b>			
3 – Diversity Plan			100
<b>PART C – Applicant Background Information</b>			
4 – Principals, Financial Backers, Operators and Employees	✓		
5 – Moral Affirmation	✓		
6 – Compliance with Applicable Laws and Regulations	✓		
7 – Civil and Administrative Action	✓		
<b>PART D – Plan of Operation</b>			
8 – Operational Timetable			
9 – Employee Qualifications, Description of Duties and Training			
10 – Security and Surveillance			
11 – Transportation of Medical Marijuana			
12 – Storage of Medical Marijuana			
13 – Packaging and Labeling of Medical Marijuana			
14 – Inventory Management			
15 – Management and Disposal of Medical Marijuana Waste			
16 – Diversion Prevention			
17 – Growing Practice			
18 – Nutrient and Additive Practices			
19 – Processing and Extraction			
20 – Sanitation and Safety			
21 – Quality Control and Testing for Potential Contamination			
22 – Recordkeeping			
Subtotal			550
<b>PART E – Applicant Organization, Ownership, Capital and Tax Status</b>			
23 – Organizational Structure	✓		
24 – Business History and Capacity to Operate			
25 – Current Officers	✓		
26 – Ownership	✓		
27 – Capital Requirements			
Subtotal			150
<b>PART F – Community Impact</b>			
28 – Community Impact			100
<b>ATTACHMENTS:</b>			
Attachment A: Signature Page	✓		
Attachment B: Organizational Documents	✓		
Attachment C: Property Title, Lease, or Option to Acquire Property Location	✓		
Attachment D: Site and Facility Plan			
Attachment E: Personal Identification			
Attachment F: Affidavit of Business History	✓		
Attachment G: Affidavit of Criminal Offense	✓		
Attachment H: Tax Clearance Certificates	✓		
Attachment I: Affidavit of Capital Sufficiency	✓		
Attachment J: Sample Medical Marijuana Product Label	✓		
Attachment K: Release Authorization	✓		
Attachment L – Applicant Priorities for Multiple Applications	n/a	n/a	
Subtotal			100
<b>TOTAL POSSIBLE POINTS</b>			<b>1,000</b>

Dispensary Application Scoring	Pass/ Fail	Points per section	Subtotal
<b>PART A – Applicant Identification and Dispensary Information</b>			
1 – Applicant Name, Address and Contact Information	✓		
2 – Dispensary Information	✓		
<b>PART B - Diversity Plan</b>			
3 – Diversity Plan		100	100
<b>PART C - Applicant Background Information</b>			
4 – Principals, Financial Backers, Operators and Employees	✓		
5 – Moral Affirmation	✓		
6 – Compliance with Applicable Laws and Regulations	✓		
7 – Civil and Administrative Action	✓		
<b>PART D – Plan of Operation</b>			
8 – Operational Timetable		100	
9 – Employee Qualifications, Description of Duties and Training		50	
10 – Security and Surveillance		100	
11 – Transportation of Medical Marijuana		25	
12 – Storage of Medical Marijuana		30	
13 – Labeling of Medical Marijuana Products		25	
14 – Inventory Management		50	
15 – Diversion Prevention		50	
16 – Sanitation and Safety		50	
17 – Recordkeeping		50	
Subtotal			550
<b>PART E – Applicant Organization, Ownership, Capital and Tax Status</b>			
18 – Organizational Structure	✓		
19 – Business History and Capacity to Operate		75	
20 – Current Officers	✓		
21 – Ownership	✓		
22 – Capital Requirements		75	
Subtotal			150
<b>PART F – Community Impact</b>			
23 – Community Impact		100	100
<b>ATTACHMENTS:</b>			
Attachment A: Signature Page	✓		
Attachment B: Organizational Documents	✓		
Attachment C: Property Title, Lease, or Option to Acquire Property Location	✓		
Attachment D: Site and Facility Plan		50	
Attachment E: Personal Identification		50	
Attachment F: Affidavit of Business History	✓		
Attachment G: Affidavit of Criminal Offense	✓		
Attachment H: Tax Clearance Certificates	✓		
Attachment I: Affidavit of Capital Sufficiency	✓		
Attachment J: Sample Medical Marijuana Product Label	✓		
Attachment K: Release Authorization	✓		
Attachment L: Applicant Priorities for Multiple Applications	n/a	n/a	
Subtotal			100
<b>TOTAL POSSIBLE POINTS</b>			<b>1,000</b>

## North Dakota Department of Health

Disqualifications: The Department may disqualify any applicant who:

- Fails to submit a complete application.
- Fails to pay the application fee prior to the deadline.
- Submits incomplete, false, inaccurate, unresponsive, or misleading information.

The Department's decision to disqualify an applicant is final.

Scoring of Applications: Only complete applications will be eligible for review and scoring by the Department. The application review panel established by the Department will only begin reviewing and scoring applications after the close of the open application period. The review panel will receive a copy of each complete application from the Division of Accounting. **All personal and identifying information in an application will be redacted by the Division of Accounting** prior to the review panel receiving, reviewing, and scoring the applications.

Each panel member will review and score every complete application. The cumulative total of all the scores assigned to an application by each panel member is the final score. The final score will determine which applicants are eligible for registration. The Department reserves the right to select fewer than two applicants to be eligible for registration.

### Scored Elements for Manufacturing Facility Applications:

Category	Points Possible
Suitability of Facility	3
Character and Experience	10
Operations and Services Plan	15
Recordkeeping	3
Safety, Security, and Preventing Diversion	8
Affordability	5
Packaging and Labeling	4
Testing of Marijuana and Usable Marijuana	4
Plan for Producing	25
Plan for Processing	15
Types of Usable Marijuana to Transfer to a Dispensary	5
Transportation	3
<b>TOTAL</b>	<b>100</b>

## Ohio Cultivator Scoring Criteria

The Ohio Department of Commerce conducted a comprehensive, fair, and impartial evaluation of all applications. The review and scoring of Section 2 in the cultivator application evaluated five plans. (See below)

1. **Business Plan:** Seek information on the applicant's experience in any type of business environment; establish the business model for the proposed cultivation environment; and demonstrate the ability to operate the proposed facility.
2. **Operations Plan:** Seek information from the applicant in the following areas: experience in agriculture/cultivation; proposed cultivation methods and techniques; product timelines and production schedule; marijuana cultivation area layout and environment; proposed strains of marijuana to be cultivated; and standard operation procedures and staffing models.
3. **Quality Assurance Plan:** Establish a plan for packaging and labeling; propose the use of approved pesticides, fertilizers and/or other product control factors; submit inventory control plan; establish disposal and destruction procedures for medical marijuana waste and non-marijuana waste; prepare for the handling of adverse events and recall procedures; and develop a plan for recordkeeping regulatory compliance.
4. **Security Plan:** Establish the methods that will be used for security across the proposed facility and during operations, including surveillance technology, security measures around the physical structure; plot plan and map of the entire facility that includes points of ingress and egress and other restricted access areas; emergency notification procedures; and transportation guidelines and policies.
5. **Financial Plan:** Establish the applicant's ability to meet the financial responsibility requirements.

TABLE A

Category	Minimum Score (Step 1)	Maximum Score (Step 1)	Conversion Factor	Final Weighted Score
Business Plan	6	10	1.46	14.6
Operations Plan	18	30	2.36	70.8
Quality Assurance Plan	18	30	1.64	49.2
Security Plan	12	20	2.00	40.0
Financial Plan	6	10	2.54	25.4
<b>Total Possible Points</b>		<b>100</b>		<b>200</b>

The scores were calculated using a two-step process. In the first step, a maximum score of 100 points was possible. An applicant must have achieved a minimum score of 60 points and must also have achieved the minimum score (Reference Table A) for each plan (Business, Operations, Quality Assurance, Security and Financial) to be considered a qualified applicant. Applicants failing to meet the minimum score requirements were disqualified.

If the applicant scored at least 60 points and met the minimums required for each plan, they moved on to the second step of the scoring process. In this second step, the Department of Commerce applied a conversion factor to the score from step 1 to arrive at the final weighted score. The maximum possible final weighted score was 200 points.

## Ohio Dispensary Scoring Criteria

### B. Review Process

Applicants meeting the criteria described in Section VIII.A. of these instructions will be scored by an evaluation team. After evaluation is complete, all Viable Applicants will be ranked and awarded provisional licenses by district based on highest score.

A single owner may be awarded no more than five provisional licenses. No more than sixty-six percent of available licenses in a dispensary district will be awarded to a single Applicant. If a sufficient number of applications are submitted by economically disadvantaged groups, as described in [section 3796.10 of the Revised Code](#), the Board of Pharmacy will award not less than fifteen percent of the dispensary licenses it issues to such groups.

There is no limit to the number of applications that may be submitted by any Applicant. By submitting more than five applications, an Applicant acknowledges that the Board, at its discretion, may award the Applicant's provisional licenses in any of the dispensary districts in which it applied should the Applicant submit more than five Viable Applications. In determining where to award an Applicant's licenses, the Board will consider geography and patient access to ensure maximum dispensary coverage across the state.

### C. Evaluation Criteria

All application question responses—except for those marked as "Information Only"—will be evaluated. Evaluated questions will consist of both pass / fail questions as well as scorable questions. Pass / fail questions are those for which information needs to be submitted to achieve the mandatory requirements as articulated in statute and rule. These include responses that are Yes / No check boxes and other short form answers. Failure to answer such questions, may lead to the application being deemed abandoned. Furthermore, failure to check "Yes" to questions starting "By checking 'Yes,' you attest the Applicant," may lead to an application being considered non-responsive.

The table below shows the application questions that will be scored.

Section of the Application	Section Reference	Sub-Section of the Application	Question Reference
Business Plan	C-2	Site and Facility Plan	C-2.1
	C-3	Business Startup Plan	C-3.1
			C-3.2
	C-4	Descriptions of Duties and Roles	C-4.1
	C-5	Capital Requirements	C-5.5
	C-6	Business History and Experience	C-6.9
Operations Plan	D-2	Security and Surveillance	D-2.2
	D-3	Receiving of Product	D-3.3
	D-4	Storage of Product	D-4.4
	D-5	Dispensing of Product	D-5.5
	D-6	Inventory Management of Product	D-6.8
			D-6.9
	D-7	Diversion Prevention of Product	D-7.1
	D-8	Sanitation and Safety	D-8.1
	D-9	Recordkeeping	D-9.2
	D-10	Other	D-10.1
D-10.2			
D-10.3			

Section of the Application	Section Reference	Sub-Section of the Application	Question Reference
Patient Care Plan	E-1	Staff Education and Training	E-1.1
			E-1.2
	E-2	Patient Care and Education	E-2.1
			E-2.2
	E-3	Patient Care Facilities	E-3.1

For scorable questions, a large text box, with a character limit will be provided in the online application form for the Applicant to complete, or the Applicant will be directed to provide an attachment. Scorable question responses will be evaluated using a standard 0-10 scoring framework as illustrated in the table below along with the evaluation criteria used to assign each score.

Score	Description
10	Applicant response substantially exceeds all requirements as stated in the question and associated statutes and rules; very strong supporting evidence with relevant examples where applicable; demonstrated approach shows additional value clearly linked to delivering desired MMCP outcomes.
8	Applicant response meets all requirements and in some areas exceeds requirements as stated in the question and associated statutes and rules; strong supporting evidence with examples where applicable; demonstrated approach shows some additional value that support desired MMCP outcomes.
6	Applicant response meets all requirements as stated in the question and associated statutes and rules; supported by evidence and examples relevant to the response. Limited additional value demonstrated.
4	Applicant response meets most, but not all requirements as stated in the question and associated statutes and rules; supported by some limited evidence or examples that may be somewhat applicable to the response; no additional value demonstrated.
2	Applicant response meets a limited number of requirements as stated in the question and associated statutes and rules; very limited evidence or examples to support statements, or with limited relevance.
0	Applicant response does not meet requirements as stated in the question and associated statutes and rules; no evidence or examples to support statements.

Each scorable question has an equal weighting in the evaluation of the application. For informational purposes, the number of scorable questions in each section of the application and the relative weighting of each application section is summarized in the table below:

Application Section	Scorable Questions	Weighting Percentages
Demographic	0	N/A
Compliance	0	N/A
Business Plan	6	26%
Operations Plan	12	52%
Patient Care Plan	5	22%

## City of Grover Beach, CA

- **May 15, 2017:** The City Council held a public hearing to conduct the second reading of a proposed **land use ordinance** to allow the establishment and operation of commercial medical cannabis uses in the Industrial (I), Coastal Industrial (CI), and Coastal Industrial Commercial (CIC) Zones and a **regulatory ordinance** establishing regulations on the operations of commercial medical cannabis uses. The public hearing also included consideration of a Local Coastal Plan Amendment.
  - **Action:** The City Council adopted the **land use ordinance** to allow the establishment and operation of commercial medical cannabis uses in the Industrial (I), Coastal Industrial (CI), and Coastal Industrial Commercial (CIC) Zones with three minor revisions:
    - Reduced the number of dispensaries from four to two.
    - Reduced the hours of operations for dispensaries from 9:00 a.m. to 9:00 p.m. to 9:00 a.m. to 7:00 p.m.
    - Established a minimum 100 foot setback for all commercial medical cannabis uses from the CR2 Zone on Atlantic City Avenue to the Coastal Industrial Commercial (CIC) Zone as measured from property boundary to property boundary.
  - **Action:** The City Council adopted the **regulatory ordinance** establishing regulations on the operations of commercial medical cannabis uses.
  - **Action:** The City Council adopted a resolution authorizing staff to submit a local Coastal Program (LCP) Amendment for the portion of the proposed area located within the Coastal Zone.

**Effective Date:** The land use and regulatory ordinances shall become effective on June 14, 2017, except for the area in the Coastal Industrial and Coastal Industrial Commercial Zones. These areas are within the Coastal Zone and require approval of a Local Coastal Program (LCP) Amendment by the Coastal Commission prior to the land use ordinance taking effect, which could take approximately three months. During this time, applications may be submitted to the City, but no Use Permit applications could be scheduled for a hearing until the LCP Amendment is approved by the Coastal Commission.

The City Council also provided direction to staff regarding implementation of the Commercial Medical Cannabis Ordinances. The Council indicated that the first day the City will accept Use Permit and Commercial Cannabis Permit applications for commercial medical cannabis uses is June 14, 2017, except for dispensary applications. At the June 5, 2017 Council meeting, the City Council will consider establishing a pre-application process for dispensary applications (see summary of the four phase selection process in the May 15, 2017 staff report). **Application forms and Application checklists were posted on the City website in early June.**

- **June 5, 2017:** The City Council reviewed and considered a pre-application process for dispensary applications, operating requirements for extraction, manufacturing, cultivation, and testing labs, and other implementation actions related to the Commercial Medical Cannabis Ordinances.
- **September 7, 2017:** The City Council received an assessment of the submitted commercial medical cannabis dispensary pre-applications and determined seven pre-applications should be considered for the eligibility ranking list, pending completion of background reviews. Additionally, the Council provided direction to schedule a special meeting on September 25, 2017 to further review the seven eligible pre-applications and establish a final eligibility ranking list that identifies the top two applicants.
- **September 25, 2017:** The City Council considered additional factors for establishing a ranking list of eligible dispensary applicants and established a final eligibility list that identified the top four pre-applications among the seven that were eligible.
- **October 16, 2017:** The City Council provided policy direction that affirmed the placement of one applicant as one of the top two applicants while authorizing the three other applicants to submit Use Permit applications. The Council also provided direction for staff to draft an amendment to the cannabis land use ordinance for Council consideration of allowing up to four dispensaries and several amendments to the cannabis regulatory ordinance.
- **December 4, 2017:** The City Council introduced and conducted first reading of two separate Ordinances to increase the number of allowable commercial medical cannabis retailers and/or microbusinesses with a retailer use (previously referred to as "dispensaries") from two (2) to up to four (4) allowable permits, revise certain definitions, and make changes consistent with newly established state law. The Ordinances are scheduled for second reading and adoption on January 8, 2018. Additionally, the Council reviewed the eligibility ranking list and provided direction for staff to proceed with processing the top two ranked applications. Once the Ordinance allowing up to four permits becomes effective, the third and fourth ranked applications will be authorized to proceed through the process for a Use Permit.
- **January 22, 2018:** the City Council approved Development Applications and Commercial Medical Cannabis Permits for The Monarch at 239 South 3rd Street and Natural Healing Center at 990 Huston Street in Grover Beach.



**Merit Based Selection Criteria for Commercial Cannabis Business Permits  
(Limited Number of Permits Available)**

<u>Description of Criteria:</u>	<u>Points Awarded</u>	<u>Points Possible</u>
<b>Section 1: Prioritize Medicinal Cannabis Access</b>		
a) Proposal for combined medicinal/adult use dispensary		4
b) Proposal for medicinal only dispensary		3
c) Proposal for non-medicinal/adult use dispensary only		0
d) Proposal includes Delivery Services		2
<b>Section 1: Sub-Total of Points Possible</b>		<b>6</b>
<b>Section 2: Geographical Preference/Neighborhood Relations</b>		
a) Proposed locations is within 1,200 feet of local public transportation		1
b) Proposal includes a process and schedule for at least two public outreach meetings per year that meet City approval		2
c) Business plan includes a schedule for communication and receiving feedback from all entities within 300 feet of the business at least two times a year		2
d) Proposal includes the appointment of an employee as a designated liaison with the neighborhood		1
e) Designated liaison employee is a City resident		1
<b>Section 2: Sub-Total of Points Possible</b>		<b>7</b>
<b>Section 3: Facility Plan</b>		
a) Business is formally associated with a non-retail cannabis or non-cannabis-related business in the City of Merced		2
b) Proposal includes daily inspection to ensure maintenance of the interior and exterior of the facility (i.e. free of trash, graffiti, etc.)		2
c) Location exceeds City parking requirements by 10% or more		1
d) Business is open more than five days a week at least 6 hours per day		1
e) Location exceeds minimum disabled parking requirements by 100% or more		1
f) Location is within an existing building or facility with an ability to be open for business within 6 months of approval of the CCBP by the City		1
<b>Section 3: Sub-Total of Points Possible</b>		<b>8</b>



**Merit Based Selection Criteria for Commercial Cannabis Business Permits  
(Limited Number of Permits Available)**

<u>Description of Criteria:</u>	<u>Points Awarded</u>	<u>Points Possible</u>
<b>Section 4: Standards and Procedures for the Safe Operation of Facilities:</b>		
a) Proposal includes documented employee safety training program		1
b) Proposal includes documented employee cannabis educational training program		1
c) Business Plan includes enhanced security measures, including at least three of the following: panic buttons, dye packets, bulletproof window film (with break strength of 400 lbs. per inch or better), a UL-approved safe with a fire rating that is 2-hour 1700 degrees F or better with a complex locking device; motion sensing lighting; or other enhanced security measures acceptable to the City. (0 to 4 points to be awarded at the discretion of the City Selection Committee.)		0 to 4
d) Proposal includes climate controlled environment		1
e) Proposal includes plan for disposal of all solid waste based on best practices of the State		1
f) Proposal includes a comprehensive documented process for 24-hour minimum response time to cannabis product recall notifications		2
g) Proposal includes more than one on-site security guard during business hours		2
h) Proposal includes plans and procedures for how all cannabis products on the premises or held by the applicant have met the testing requirements as defined by the State		1
i) Proposal includes a separate lobby area where identification is checked to ensure that only qualified individuals gain access to separate, locked areas where cannabis products are displayed		2
j) Proposal includes electronic storage of required records of sales, delivery manifests, patient information (if medicinal and required by State), inventory, etc., which can be provided to City personnel upon request		2
k) Proposal includes participation in web-based public safety application or equivalent that provides law enforcement with confirmation of local and state licenses		1
l) Proposal includes any proposed "green" business practices relating to energy and climate, water conservation, and materials/waste storage		1
m) Proposal includes secured loading/unloading area for deliveries		1
<b>Section 4: Sub-Total of Points Possible</b>		<b>20</b>



**Merit Based Selection Criteria for Commercial Cannabis Business Permits  
(Limited Number of Permits Available)**

<u>Description of Criteria:</u>	<u>Points Awarded</u>	<u>Points Possible</u>
<b>Section 5: Prior Experience in Business Ownership and Management</b>		
a) Combined prior experience of proposed owners is more than 3 years of verified successful management of any non-cannabis legal retail facility		2
b) Combined prior experience of proposed owners is more than 1 year and up to 3 years with a verified Mutual Benefit Non-Profit Corporation for cannabis in compliance with California law and with proof of payment of taxes		2
c) Combined prior experience of proposed owners is more than 3 years and up with a verified Mutual Benefit Non-Profit Corporation for cannabis in compliance with California law and with proof of payment of taxes		3
d) Above prior experience was obtained within the City or County of Merced		3
e) Above prior experience was obtained within 100 miles of the City of Merced		1
<b>Section 5: Sub-Total of Points Possible</b>		<b>11</b>
<b>Section 6: Qualifications of Principals/Business Plan</b>		
a) At least one owner is a military veteran with an honorable discharge		1
b) At least one owner is a full-time resident of the County of Merced		1
c) At least one owner is a full-time resident of the City of Merced		2
d) Does the business qualify as a Disadvantaged Business Enterprise (DBE) as defined by the U.S. Department of Transportation?		1
e) Does the business have documented proof of access to at least \$150,000 in capital (or enough capital to pay all startup costs plus at least 3 months of operating costs)?		3
f) Does the business have documented proof of access to at least \$300,000 in capital (or enough capital to pay all startup costs plus at least 6 months of operating costs)?		3
g) Business Plan contain a valid pro forma for at least 3 years of operation		2
h) Business has documented agreements with cannabis distributors to supply products to their business		2
<b>Section 6: Sub-Total of Points Possible</b>		<b>15</b>



**Merit Based Selection Criteria for Commercial Cannabis Business Permits  
(Limited Number of Permits Available)**

<u>Description of Criteria:</u>	<u>Points Awarded</u>	<u>Points Possible</u>
<b>Section 7: Employee &amp; Public Relations</b>		
a) The business promotes local hiring or provides incentives for City/County of Merced residents to work with the business		2
b) The business provides employee health benefits for all employees		2
c) The business employs more than 5 people full-time, not counting the owners or security personnel		2
d) Proposal includes an ongoing public information program to inform City residents of cannabis issues and proper/safe/legal use of cannabis products		2
<b>Section 7: Sub-Total of Points Possible</b>		<b>8</b>
<b>Section 8: Community Benefits</b>		
a) Proposal includes benefits to the community, such as defined monetary contributions to local community organizations, or donating time to local community organizations, or any other proposed community benefit acceptable to the City. (0 to 5 points to be awarded at the discretion of the City Selection Committee.)		0 to 5
<b>Section 8: Sub-Total of Points Possible</b>		<b>5</b>
<b>Section 9: Discretion of the City Selection Committee</b>		
a) 0 to 20 additional points may be awarded to a proposal for outstanding features, measures, or programs (above and beyond the minimum requirements) proposed in the Commercial Cannabis Business Permit Application at the discretion of the City Selection Committee.		0 to 20
<b>Section 9: Sub-Total of Points Possible</b>		<b>20</b>
<b>TOTAL POINTS POSSIBLE</b>		<b>100</b>



**Merit Based Selection Criteria for Commercial Cannabis Business Permits  
(Limited Number of Permits Available)**

**DISCLAIMER:**

Although the City welcomes the applicant to suggest how many points they believe should be awarded in the "Points Awarded" column above, please note that the FINAL determination of how many points are awarded is at the sole discretion of the City's Selection Committee, made up of the City Manager, Police Chief, and the Director of Development Services or their designees. Final scores of the Committee members will be combined and divided by three for an average score. In the event of any tied scores, a random drawing will be used to break the tie.

**PLEASE NOTE THAT FAILURE OF THE PROPOSED OWNERS (ANYONE WITH OWNERSHIP INTEREST) TO SUCCESSFULLY PASS THE DETAILED PHASE 2 BACKGROUND CHECK TO THE SATISFACTION OF THE POLICE CHIEF WILL RESULT IN AUTOMATIC DISQUALIFICATION OF THE APPLICATION FROM FURTHER CONSIDERATION.**

**APPLICANT CERTIFICATION (REQUIRED)**

Under penalty of perjury, I hereby declare that I have read and understood the criteria above and I have provided information relative to how my cannabis business addresses that criteria in the application or attached to this document. I declare that this information is completely true and accurate. I understand that a misrepresentation of fact is cause for rejection of this application, denial of the license, or revocation of a license issued.

Signed \_\_\_\_\_ Date \_\_\_\_\_

## Riley Millard

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**From:** M.W. Casby <casbymw@yahoo.com>  
**Sent:** Thursday, November 08, 2018 7:46 AM  
**To:** Board  
**Subject:** I would like to apprise you of the following troubling situation regarding...

I would like to apprise you of the following troubling situation regarding the Planning Commission's Nov. 5, 2018 decision on the Mayberry Copper Creek PUD proposal. The Commission's decision to recommend it has no basis in fact. It went against known facts, citizens' rights, Township Board actions, present legal status, and County road regulations, in approving this PUD proposal. It has a known dangerous, unsafe, unsuitable traffic plan. A key factual issue that was violated by their decision is the requirement for two SAFE access roads - not just two access roads. The Creekwood Lane access has a long, known legal and functional precedent of being dangerous, unsafe, unsuitable. Such has been long determined by factual evidence assessed by the Board.

A Wood Knoll Drive/Copper Creek connection is wholly inappropriate, as it would feed right into the dangerous Creekwood Lane/Haslett Road intersection where sight-line distance is under 250 ft. County Road Regulations require a minimum of 490 ft. Any road access should be east of this intersection - off of Haslett Road.

Township regulations contend that subdivision roads shall be arranged so as not to have a negative impact by encouraging through traffic, as this plan does. As previously determined by the Township Board, a Creekwood Lane connection violates this regulation, by demanding through traffic. Such a connection will turn Creekwood into a crumbling driveway. Which Creekwood residents will be appraised for - not through traffic users.

This is a dangerous encroachment upon Creekwood. Citizens are wholly opposed to it. The Board must intervene and deny the plan and demand safety. There are safe alternatives.

Thank you,  
Michael W. & Elizabeth Casby  
5624 Creekwood Lane  
Haslett, MI 48840

MWC  
sntbymysmrtphn

## Riley Millard

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**From:** Bowlby, Neil <bowlby@msu.edu>  
**Sent:** Thursday, November 08, 2018 7:12 AM  
**To:** Board  
**Subject:** Item 12 G. on Township Board agenda for 11/8/18 meeting

**Importance:** High

Dear Township Board,

I see an Action Item on the agenda for tonight's meeting (12 G: Resolution in Opposition of SB 927) for which there is no information in the board packet. In fact, in a search of all board packets for 2018, I see no reference to "SB 927". I think it is inappropriate to take action on an item for which there has been no public disclosure as to the specifics of the resolution itself, let alone the fact that there has been no discussion of the subject at a public meeting of the board.

Neil Bowlby

## Riley Millard

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**From:** Donna Rose <wild-rose@sbcglobal.net>  
**Sent:** Wednesday, November 07, 2018 7:57 PM  
**To:** Board  
**Cc:** Frank Walsh; Derek Perry; hudson.kc@live.com  
**Subject:** (For Meeting) New Treasurer

Greetings,

Now that Township Treasurer Julie Brixie will be moving on to the State House of Representatives, you will be in the position of appointing someone new to this position. There are many talented people in our community who have the skills and training necessary to do this job properly. As a resident I would like to see a search for this person conducted in such a way that anyone concerned and qualified has a chance to apply. I do not feel it should be rushed as any qualified person should not have to shadow the Treasurer in order to learn the ropes! A qualified person will be able to pick up quickly when Treasurer Brixie leaves. While we, as residents, have entrusted you all with many decisions, I don't want this to be just another political appointment. That is not in the best interest of our entire community. I also believe we need someone fresh in this position. We need an individual for this position who can easily work well with everyone. Please, make this the type of process which is fair and equitable. We really need a person with good experience and training who can protect our money wisely. As a tax payer I just don't want the same old thing again!

Sincerely,  
Donna Rose  
6207 Cobblers Dr.  
East Lansing, MI 48823

## Riley Millard

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**From:** M.W. Casby <casbymw@yahoo.com>  
**Sent:** Wednesday, November 07, 2018 11:06 AM  
**To:** Peter Menser; Board  
**Subject:** With this communication I am appealing the Planning Commission's Nov...

(Peter, ignore previous email on this. It contained a date typo. Thanks)

With this communication I am appealing the Planning Commission's Nov. 5, 2018 decision regarding the Copper Creek PUD proposal. The Township Planning Commission decision has no basis in fact. It went against known facts, citizens rights, Township Board action and present status, and County road regulations, in approving Mayberry Copper Creek development - east of Creekwood Lane/north of Haslett Road, Haslett - with a known dangerous, unsafe, unsuitable traffic plan. A key factual issue that was violated by their decision is the requirement for two safe access roads - not just two access roads. The Creekwood Lane access had a long, known legal precedents of being dangerous, unsafe, unsuitable.

It has been long determined by the Township Board that the Creekwood Lane/Haslett intersection is dangerous, unsafe, unsuitable for traffic flow, because of its low sightline distance. A Wood Knoll Drive/Copper Creek connection is wholly inappropriate, as it would feed right into the dangerous Creekwood Lane/Haslett Road intersection. Sight is under 250 ft. County Road Regulations require a minimum of 490 ft. Road access in this area should be east of this intersection, off of Haslett Road.

Township regulations contend that a subdivision roads shall be arranged to not have a negative impact by encouraging through traffic, as this plan does. As previously determined by the Township Board, a Creekwood Lane connection violates this regulation, by demanding through traffic.

This is dangerous encroachment upon Creekwood. Citizens are opposed to it. The Board must intervene and deny the plan and demand safety. There are safe alternatives.

Michael W. & Elizabeth Casby  
5624 Creekwood Lane  
Haslett, MI 48840

MWC  
sntbymysmrtphn

## Riley Millard

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**From:** Donna Rose <wild-rose@sbcglobal.net>  
**Sent:** Thursday, November 08, 2018 12:36 AM  
**To:** Board  
**Subject:** My Worst Voting Experience Ever

Greetings,

I am writing you because I feel you should know how difficult it was for me to vote a secret ballot as a person who is blind on Nov. 6 because of very poor decisions by our State. My voting experience was awful this time. It was worse than ever before. I am totally blind and arrived at presinct 18 at the polls at about 11:35AM via Meridian Redi Ride. My return ride pickup was scheduled for 12:45PM back to my home so I could get ready for work to leave at 2:40PM. I checked in with my ID and went to use the newer accessible voting machine which is made by a company called Dominion. It is a very difficult machine to use. Although it talks, the voice is very difficult to distinguish and the choices indicated require a lot of extra button pushes to make it go through the ballot properly. It took me 41 minutes to vote. When we went to print my ballot so I could place it in the tabulator the ballot did not print and jammed in the printer and would not reprint. It seemed to be just a printer problem, so I felt if we could solve that my ballot entered into the computer would still print. It was now 12:30PM. The poll officer called the deputy clerk Bob. I called CATA because I would not be available to take my ride at 12:45PM. They told me to call back when I was ready and they would see if anything was available to get me home.

I was offered the opportunity to vote with a Republican and Democrat who could read me the ballot and mark it per my request. But, as usual, I told them I have the right to vote a secret ballot and that was why these machines were purchased, and I wasn't going back to the days when I couldn't do a secret ballot before 2006. No one wants others to know or see how they vote. By 1:15PM he had still not arrived. The poll officer called him again and they said he was on his way. At 1:30PM I called County Clerk's Barb Byrom's office to lodge a formal complaint regarding the Dominion machine, as well as my Township Clerk's office. Finally at about 1:45PM Bob arrived. He removed the little voter card from the machine and my ballot was lost. He rebooted the computer and told me I would have to vote again. The Dominion machine is very difficult to use. They said they would get me home if I wanted to try and vote again. I was under pressure because I needed to be home by my 2:40PM time to be picked up by CATA to go to work. But I re-voted. I finished my ballot about 2:15PM and this time it printed. Our Township Clerk, Bret, came over to our presinct to see what was going on and he helped me get to the tabulator. At first it wouldn't record it, but on the second try it did. I was interviewed by a WLNS reporter who said she got a call on my behalf. It was likely a friend who is blind. Brett was interviewed as well. He drove me home, which I really appreciated. I got home just in time to get my 2:40PM ride with CATA Spectran to work. It took me 2 hours and 50 minutes to vote my secret ballot. I am dedicated to voting a secret ballot like all citizens should expect. However, the voting machine chosen by our County Clerk and approved by the Michigan Bureau of Elections is sub-standard. I can't think of many people who would have had to vote their ballot twice, or stay at the polling place after checking in for over two hours trying to vote a secret ballot.

Across Michigan people who are blind are having similar issues with the Dominion Voting machines. It was the State who allowed a company to sell them a crappy cheap product. The company made a machine as cheap as possible, and sold to people who didn't know any better despite the early testing of three voting machines by people with disabilities for Michigan, including this one, where people who are blind said no to the Dominion prior to it being purchased. We were completely ignored. Our township clerk had absolutely nothing to do with this extremely dreadful decision by our State. There is another accessible voting machine called the ESS. In counties where that model was purchased people who are blind are having no issues with voting. Unfortunately 90% of counties purchased the brand made by Dominion.

After many meetings and attempts to work these issues out with Dominion, and the Michigan Bureau of Elections, shortly I will be filing a civil rights complaint against Dominion, Michigan, and Ingham County to try and mediate either

software and hardware fixes to the Dominion model or a better purchase for accessible voting equipment, but it will likely take years to reach a conclusion. If it does ever get to a judge, s/he will say I could have voted with help from the democrat and the republican and that would have been reasonable. They will look at my blindness more than my right to vote a secret ballot as a citizen because judges have very little experience with the blind citizenry. Voting secretly is the most important right an American can exercise. That includes voters who are blind as well! Where is the justice in this matter for the 200,000 citizens in our State who are blind?

Sincerely,  
Donna Rose  
6207 Cobblers Dr.  
East Lansing, MI 48823

<b>PROPOSED BOARD MINUTES</b>
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**PROPOSED MOTION:**

**Move to approve and ratify the minutes of the Regular Meeting of October 16, 2018 as submitted.**

**ALTERNATE MOTION:**

**Move to approve and ratify the minutes of the October 16, 2018 Regular Meeting with the following amendment(s):  
[insert amendments]**

CHARTER TOWNSHIP OF MERIDIAN  
TOWNSHIP BOARD REGULAR MEETING **-DRAFT-**  
5151 Marsh Road, Okemos MI 48864-1198  
853-4000, Township Hall Room  
TUESDAY, OCTOBER 16, 2018 **6:00 pm.**

PRESENT: Supervisor Styka, Clerk Dreyfus, Treasurer Brixie, Trustees Deschaine, Jackson, Opsommer, Sundland

ABSENT:

STAFF: Township Manager Walsh, Director of Public Works Perry, Police Chief Plaga, Information Technology Director Gebes, Principal Planner Menser, Community Planning Director Kieselbach, Human Resources Director Marx, Economic Development Director Buck, Finance Director Mattison, Parks and Recreation Director Maisner, Recycling Coordinator Harvey

1. CALL MEETING TO ORDER

Supervisor Styka called the meeting to order at 6:03 pm.

2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS

Supervisor Styka led the Pledge of Allegiance.

3. ROLL CALL

The Recording Secretary called the roll of the Board.

4. PRESENTATIONS

A. Green Communities Award

Tom Fraiser, Michigan Township Association, presented the Michigan Green Communities Silver Award to Meridian Township.

B. 3<sup>rd</sup> Quarter Report

Township Manager Frank Walsh presented the 3<sup>rd</sup> Quarter Report

Board discussion: Criminal Sexual Assault program, Railroad Quiet Zone Initiative

5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS

Supervisor Styka opened public remarks at 6:24 pm.

David Hopkinson, 1736 East Roseland Ave., East Lansing; spoke in support of General Election Proposal 2.

Renee Korrey, 4633 Okemos Rd., Okemos; spoke on a Board Communication she had submitted pertaining medical marihuana, she wants her property on Okemos Rd next to Walgreens included in Medical Marijuana Overlay District to allow for a Provisioning Center.

Andrew Abood, 246 E. Saginaw Rd., East Lansing; spoke on a Board Communication he had submitted pertaining to medical marihuana.

David Pierson, 1305 S. Washington Rd., Lansing; spoke in support of Rezoning #18090 – M&J Management (12A) and Rezoning #18100 – HOS Management (12B).

Supervisor Styka closed public remarks at 6:32 pm.

#### 6. TOWNSHIP MANAGER REPORT

Township Manager Frank Walsh reported: Deer Management Program meeting, Robin's Way rezoning meeting, Farmer's Market ground-breaking delay, Volunteer Appreciation annual event

#### 7. BOARD MEMBER REPORTS AND ANNOUNCEMENTS

Trustee Sundland reported:

- Attended Communications Commission meeting, discussed Farmers Market communication with vendors, she opposed Senate Bill 637 but Senate passed it anyway, gives more power to telecommunications companies

Trustee Deschaine reported:

- Attended Economic Development Commission (EDC) meeting, EDC provided \$50,000 to Farmers Market, monthly Meridian Mall status update
- Transportation Comm meeting Oct. 18. Roads recommendation to Board, CATA update
- Fall 2018 Local Government Update from Michigan Dept. of Treasury.

Trustee Jackson reported:

- Attended LEAP Board Meeting, nonstop flights Lansing – DC are continuing

Treasurer Brixie reported:

- Attended Meridian Leadership Breakfast (with Supervisor, Clerk, Trustees Sundland Deschaine, Jackson), presentation by MSU Athletic Director Bill Beekman, is happy with what's happening with MSU Athletic Dept.
- Attended EDC meeting, PTMG (Bavarian Motors) bankruptcy case resolved.

Trustee Opsommer reported:

- CATA Board of Directors meetings in future will be at CATA Headquarters.
- CATA will review Meridian Downtown Development Authority (DDA) tax increment financing proposal.

Clerk Dreyfus provided an election report:

- 6,500 AV ballots sent out, 1,800 have been returned.
- AV ballot instruction misprint recognized and corrected, new proofreading procedures in place.
- Info on General Election held on Nov. 6

- Clerk’s office will be open on Sat. Nov. 3 from 8am – 2pm
- High-speed tabulator and training received, technical problems resolved.
- Regular Precinct Tabulators processing ballots slowly, 15 seconds per ballot, video sent to State Bureau of Elections & Ingham County Clerk.
- Election inspector recruitment initiatives provided influx of applicants, worked with AARP, Meridian Senior Center, 30 new hires, diverse group
- Inspector training will be precinct-based, plus Chairperson-focused workshops.

Supervisor Styka reported:

- Chippewa Middle school artwork in Township Hall Room.
- Community Resources Commission fundraiser at Old Chicago on Oct. 19.
- Attended DDA Meeting, Tax Increment Financing discussion.
- Attended Neighborhood Watch Meeting with Chief Plaga, Township is relatively peaceful
- Met with East Lansing City Council, with Trustees Sundland and Opsommer on shared Abbot Road property, discussion tabled for now.

8. APPROVAL OF AGENDA

**Clerk Dreyfus moved to approve the Agenda. Seconded by Trustee Deschaine.**

VOICE VOTE:            Motion carried            7-0

9. CONSENT AGENDA

Supervisor Styka reviewed the consent agenda.

**Treasurer Brixie moved to adopt the Consent Agenda. Seconded by Clerk Dreyfus.**

ROLL CALL VOTE:    YEAS: Trustees Deschaine, Jackson, Sundland, Opsommer, Treasurer Brixie, Clerk Dreyfus, Supervisor Styka

NAYS:  
Motion carried            7-0

A. Communications

**Treasurer Brixie moved that the communications be received and placed on file and any communications not already assigned for disposition be referred to the Township Manager or Supervisor for follow-up. Seconded by Clerk Dreyfus.**

ROLL CALL VOTE:    YEAS: Trustees Deschaine, Jackson, Sundland, Opsommer, Treasurer Brixie, Clerk Dreyfus, Supervisor Styka

NAYS:  
Motion carried            7-0

B. Minutes – October 2, 2018 Regular Meeting

**Treasurer Brixie moved to approve and ratify the minutes of the Regular Meeting of October 2, 2018 as submitted. Seconded by Clerk Dreyfus.**

ROLL CALL VOTE: YEAS: Trustees Deschaine, Jackson, Sundland, Opsommer, Treasurer Brixie, Clerk Dreyfus, Supervisor Styka

NAYS:  
Motion carried 7-0

C. Bills

**Treasurer Brixie moved to approve that the Township Board approve the Manager’s Bills as follows, seconded by Clerk Dreyfus:**

<b>Common Cash</b>		\$	<b>314,338.65</b>
<b>Public Works</b>		\$	<b>343,689.85</b>
<b>Trust &amp; Agency</b>		\$	<b>339,970.30</b>
	<b>Total Checks</b>	\$	<b>997,998.80</b>
<b>Credit Card Transactions</b>		\$	<b>16,089.97</b>
Sept. 27 <sup>th</sup> to Oct 10 <sup>th</sup>			
	<b>Total Purchases</b>	\$	<b><u>1,014,088.77</u></b>
<b>ACH Payments</b>		\$	<b><u>694,805.46</u></b>

ROLL CALL VOTE: YEAS: Trustees Deschaine, Jackson, Sundland, Opsommer, Treasurer Brixie, Clerk Dreyfus, Supervisor Styka

NAYS:  
Motion carried 7-0

D. Citizen Survey Questions

**Treasurer Brixie moved to approve the 2018 Meridian Township Citizen Survey as attached, and authorize the Township Manager to proceed with the project. Seconded by Clerk Dreyfus.**

ROLL CALL VOTE: YEAS: Trustees Deschaine, Jackson, Sundland, Opsommer, Treasurer Brixie, Clerk Dreyfus, Supervisor Styka

NAYS:  
Motion carried 7-0

E. Charitable Gaming License – Central Elementary Parent Teacher Organization

**Treasurer Brixie moved the approval of a request from the Central Elementary PTO of Meridian Township, Ingham County, asking that they be recognized as a non-profit organization operating in the community for the purposes of obtaining a gaming license for approval, and further that the Township Clerk be authorized to execute the resolution from the State of Michigan. Seconded by Clerk Dreyfus.**

ROLL CALL VOTE: YEAS: Trustees Deschaine, Jackson, Sundland, Opsommer, Treasurer Brixie, Clerk Dreyfus, Supervisor Styka

NAYS:  
Motion carried 7-0

F. Charitable Gaming License – Okemos High School Choir Boosters

**Treasurer Brixie moved the approval of a request from the Okemos High School Choir Boosters of Meridian Township, Ingham County, asking that they be recognized as a non-profit organization operating in the community for the purposes of obtaining a gaming license for approval, and further that the Township Clerk be authorized to execute the resolution from the State of Michigan. Seconded by Clerk Dreyfus.**

ROLL CALL VOTE: YEAS: Trustees Deschaine, Jackson, Sundland, Opsommer, Treasurer Brixie, Clerk Dreyfus, Supervisor Styka

NAYS:  
Motion carried 7-0

10. QUESTIONS FOR THE ATTORNEY - NONE

11. HEARINGS - NONE

12. ACTION ITEMS

A. Rezoning #18090 (M & J Management) – **Introduction**

**Trustee Deschaine moved to adopt the resolution to introduce Rezoning Petition #18090 for publication and subsequent adoption. Seconded by Trustee Jackson.**

Board discussion: Current use in area favors commercial, Industrial/Commercial mixed zoning possibility

ROLL CALL VOTE: YEAS: Clerk Dreyfus, Trustees Jackson, Sundland, Opsommer, Deschaine, Supervisor Styka, Treasurer Brixie

NAYS:  
Motion carried 7-0

B. Rezoning #18100 (HOS Management) – **Introduction**

**Trustee Deschaine moved to adopt the resolution to introduce Rezoning Petition #18100 for publication and subsequent adoption. Seconded by Trustee Opsommer.**

Board discussion: State trend of Industrial zoning being more valuable due to Medical Marijuana grow operations restricted to Industrial zoned parcels

ROLL CALL VOTE: YEAS: Supervisor Styka, Treasurer Brixie, Trustees Sundland, Opsommer, Jackson, Deschaine, Clerk Dreyfus

NAYS:  
Motion carried 7-0

C. Rezoning #18110 (Buckley) – **Introduction**

**Treasurer Brixie moved to adopt the resolution to introduce Rezoning Petition #18110 for publication and subsequent adoption. Seconded by Trustee Jackson.**

Board discussion: Positive investment for walk-able areas, Zoning Board of Appeals approved variance, fee waiver, applicant initiated rezoning fee should be upheld

ROLL CALL VOTE: YEAS: Treasurer Brixie, Supervisor Styka, Clerk Dreyfus, Trustees Jackson, Deschaine, Opsommer, Sundland

NAYS:  
Motion carried 7-0

**Treasurer Brixie moved to refund the rezoning fee paid by the Buckley Family. Seconded by Trustee Deschaine.**

Board discussion: Owners unaware of commercial zoning, Township should have initiated rezoning, refund is inappropriate, demonstration of favoritism and cronyism with refunds, hurdles of past rezoning, current ownership of parcels, possibility of total rezoning of area, future legal issue with charging rezoning fees given this refund precedent.

ROLL CALL VOTE: YEAS: Trustees Deschaine, Sundland, Opsommer, Supervisor Styka, Treasurer Brixie

NAYS: Clerk Dreyfus, Trustee Jackson  
Motion carried 5-2

D. Marsh Pointe PILOT Amendment/Property Donation

**Treasurer Brixie moved to authorize and direct the Township Manager to sign the Real Estate Donation Agreement to accept approximately 9 acres of land adjacent to Hillbrook Park. Seconded by Trustee Jackson.**

Board discussion: Document clarification.

ROLL CALL VOTE: YEAS: Trustees Jackson, Sundland, Deschaine, Opsommer, Treasurer Brixie, Clerk Dreyfus, Supervisor Styka

NAYS:  
Motion carried 7-0

**Trustee Deschaine moved to approve the Resolution to add approximately one acre of land referred to as the Remainder Parcel to the tax exempt status of the Marsh Pointe Apartments as per the existing PILOT. Seconded by Trustee Jackson.**

Board discussion: Contingent upon receipt of land donation.

ROLL CALL VOTE: YEAS: Supervisor Styka, Treasurer Brixie, Clerk Dreyfus,  
Trustees Sundland, Jackson, Opsommer, Deschaine

NAYS:  
Motion carried 7-0

E. 3<sup>rd</sup> Quarter Budget Amendments

**Trustee Jackson moved to approve the Beginning-of-Year 2018 Budget Amendments with a decrease in budgeted fund balance for the general fund in the amount of \$134,100 which projects a use of fund balance of \$1,311,412. Based on preliminary 2017 results, the projected fund balance at December 31, 2018 will be \$5,545,821. Seconded Clerk Dreyfus.**

Board discussion: Legal fees are increasing, actuarial reports and pension costs, postage expenses, Land Preservation legal costs, cell tower revenue decrease, legal fee discussion, request for detailed Township attorney invoices.

ROLL CALL VOTE: YEAS: Trustees Sundland, Opsommer, Jackson, Deschaine,  
Supervisor Styka, Clerk Dreyfus, Treasurer Brixie

NAYS:  
Motion carried 7-0

F. Appointments to Boards and Commissions

**Trustee Deschaine moved to approve the appointment made by Supervisor Styka of Monique Fieldfoster to the Zoning Board of Appeals for a 3 year term ending 12/31/2020. Seconded by Treasurer Brixie.**

VOICE VOTE: Motion carried 7-0

**Treasurer Brixie moved to appoint Trustee Jackson to the Tri-County Regional Planning Commission. Seconded by Trustee Deschaine.**

VOICE VOTE: Motion carried 7-0

**Trustee Jackson moved to appoint Trustee Deschaine to the Zoning Board of Appeals. Seconded by Treasurer Brixie.**

VOICE VOTE: Motion carried 7-0

**Trustee Deschaine moved to appoint Trustee Sundland to the Economic Development Corporation. Seconded by Treasurer Brixie.**

VOICE VOTE: Motion carried 7-0

**Trustee Jackson moved to appoint Peter Campbell to the Downtown Development Authority for a 4 year term ending 12/31/2021. Seconded by Trustee Opsommer.**

VOICE VOTE: Motion carried 7-0

G. Downtown Development Authority Tax Increment Financing Public Noticing

**Trustee Opsommer moved to adopt the resolution setting a public hearing on the amended Downtown Development Authority (DDA) Development and Tax Increment Financing (TIF) plans. Seconded by Trustee Jackson.**

Board discussion: Public Hearing needed now to keep proposed development timeline, transparency concerns with consulting firm (Advanced Redevelopment) working on DDA Tax Financing Plan also working with large developer proposing to redevelop DDA, concern about using taxpayer funds for “gap funding” which funds business operations, worry about favoritism and cronyism, DDA is in old neighborhood that is highly walkable, some of the area’s parcel sizes and shapes affects development, trends of failed developments and increased vacancies, area needs redevelopment, development safeguards, current infrastructure needs, draft to be included in public hearing, conversations with other taxing jurisdictions, possible site contamination, varied support of TIF plans.

ROLL CALL VOTE: YEAS: Trustees Opsommer, Deschaine, Jackson, Sundland, Supervisor Styka

NAYS: Clerk Dreyfus

(Treasurer Brixie absent for roll call vote)

Motion carried 5-1

**Supervisor Styka moved to take a recess at 8:07 pm.**

**Supervisor Styka moved to return from recess at 8:17 pm.**

13. BOARD DISCUSSION ITEMS

A. Urban Service Boundary Amendment – 4450 & 4436 Van Atta Road

Director Kieselbach explained a request received to extend water services to properties located outside of the Urban Service Boundary (USB) at 4450 and 4436 Van Atta Road.

Board discussion: Details of map representation, parcels included, necessity of moving boundary, impact on special assessment district, logistics of project, viability of sewer, costs to Township, contamination concerns, possibility of larger development, positives of allowing water services.

**Board consensus to place this item on for action at the next Board meeting.**

B. Section 61 Application – Malcangi

Director Maisner presented a request from the Lands Preservation Advisory Board (LPAB) for the Township Board to forward a land donation proposal to the Planning Commission for approval.

Board discussion: Taxable value of the land, donation vs sale

**Treasurer Brixie moved to send property #33-02-02-06-226-001 to the Planning Commission for a Section 61 Review. Seconded by Clerk Dreyfus.**

VOICE VOTE: Motion carried 7-0

C. 6365 Newton Road Concept Plan

Director Kieselbach presented a revised concept plan for a proposed development at 6365 Newton Road that uses the mixed use planned unit development (MUPUD) ordinance.

Board discussion: Location of parcel, emphasis of walkable communities, problems with current size and elements of proposal, impact on surrounding neighborhoods, lay-out of development, mixed-use & placing retail below apartments, need for more landscaping, excessive vs inadequate parking, a “gateway” development, inclusion of more greenspace, nearby developments, buffer expansion, limit dwelling units per acre, lack of housing diversity,.

**Board consensus to bring the item back at a future date.**

14. COMMENTS FROM THE PUBLIC

Supervisor Styka Opened Public Remarks at 9:01 pm.

Supervisor Styka Closed Public Remarks at 9:01 pm.

15. OTHER MATTERS AND BOARD MEMBER COMMENTS

Trustee Deschaine reported:

- Showed appreciation to Clerk Dreyfus for the new Board Minutes format.

16. ADJOURNMENT

**Treasurer Brixie moved to adjourn. Seconded by Trustee Opsommer.**

VOICE VOTE: Motion carried 7-0

**Supervisor Styka adjourned the meeting at 9:00 pm.**

17. POSTSCRIPT – BRETT DREYFUS



Vendor Name	Description	Amount	Check #
1. 1741 CHIEF OKEMOS CIRCLE, LLC	EMERG CRC PAYMENT TO AVOID EVICTION	285.00	99030
2. 56TH DISTRICT COURT	CASH BOND - ZIMMERLEE, DON JOSEPH	500.00	99109
3. AIRGAS GREAT LAKES	STANDING PO - MEDICAL OXYGEN	86.06	
4. ALRO STEEL	SIGN POST 1.75SQ X .125 WALL X 72 "ALUMINUM TUBING	562.35	
5. AMERICAN PLANNING ASSOCIATION	2019 ZONING PRACTICE SUBSCRIPTION	95.00	
6. ROXANNE ANDREWS	FARM MARKET VENDOR	12.00	
7. ROB ANTCLIFF	INSTRUCTOR FEE FOR SOCCER CLINICS	600.00	
8. ANTHEM SPORTS	4 1/2" GOSSE NECK PLAYGROUND BASKETBALL GOAL	1,068.26	
9. ASAP PRINTING	FORMS AND PAMPHLET PRINTING	34.66	
	FORMS AND PAMPHLET PRINTING	659.53	
	CALENDAR OF EVENTS-HASLETT REC BASKETBALL	242.44	
	TOTAL	936.63	
10. AT & T MOBILITY	MONTHLY SERVICE	74.42	
11. AUTO VALUE OF EAST LANSING	FLEET REPAIR PARTS 2018	9.39	
	FLEET REPAIR PARTS 2018	26.58	
	FLEET REPAIR PARTS 2018	20.72	
	FLEET REPAIR PARTS 2018	53.18	
	TOTAL	109.87	
12. BAKEWELL, LLC	FARM MARKET VENDOR	43.00	
13. BANNASCH WELDING INC	WESTERN 8'6" MVP SNOWPLOW	6,032.00	
14. BARYAMES CLEANERS	STANDARD POLICE UNIFORM CLEANING	761.85	
15. BEE'S PREP & ASPHALT	CRACK FILL & SEAL SERVICE CENTER REAR LOT	7,140.00	
16. BELL EQUIPMENT CO	TRACKLESS REPAIR	4,747.57	
17. BLACKBURN MFG CO	PINK MARKING TAPE	58.24	
18. BOARD OF WATER & LIGHT	STREETLIGHTS	558.63	99120
19. BS&A SOFTWARE	ASSESSING TRAINING	410.00	
20. BSN SPORTS	FOOTBALLS FOR FLAG FOOTBALL PROGRAM	132.86	
21. DEREK BURCHAM	REIMB MILEAGE TO TRAINING	138.21	
22. BURNETTE HOME IMPROVEMENT	REFUND 80% PERMIT #PB18-0698	80.00	
23. CBS SOLAR	SOLAR PANEL PROJECT	26,411.74	
24. CINTAS CORPORATION #725	MECHANICS UNIFORMS FALL 2018	40.13	
	MECHANICS UNIFORMS FALL 2018	40.13	
	MECHANICS UNIFORMS FALL 2018	40.13	
	TOTAL	120.39	
25. CINZORIE FARMS LLC	FARM MARKET VENDOR	381.00	

11/01/2018 02:25 PM  
 User: hudecek  
 DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN  
 EXP CHECK RUN DATES 11/08/2018 - 11/08/2018  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: GF

Vendor Name	Description	Amount	Check #
26. CITY OF EAST LANSING			
	SHARED ASSESSOR SERVICES - AUG	5,510.32	
	ASSESSOR SHARED SERVICES-SEPT	5,295.20	
	TOTAL	10,805.52	
27. CITY PULSE			
	TWP NOTICES	37.73	
	TWP NOTICES	611.15	
	TOTAL	648.88	
28. CIVIL FERMENTS			
	FARM MARKET VENDOR	18.00	
29. COMCAST CABLE			
	MONTHLY SERVICE X2	673.26	99113
	MONTHLY SERVICE X2	398.02	99112
	MONTHLY SERVICE X3	97.12	99111
	MONTHLY SERVICE	149.85	
	MONTHLY SERVICE	6.42	
	MONTHLY SERVICE X 2	269.70	99110
	TOTAL	1,594.37	
30. HERBERT L CONFER JR			
	FARM MARKET VENDOR	350.00	
31. CONSUMERS ENERGY			
	LAND RENTS/LEASE FILE: INGHAM ES0225	2,500.00	
32. CORECOMM INTERNET SERVICES			
	DNS SEMI ANNUAL HOSTING FEE	29.95	
33. COURTESY FORD			
	FLEET REPAIR PARTS 2018	7.92	
	FLEET REPAIR PARTS 2018	61.20	
	FLEET REPAIR PARTS 2018	262.72	
	FLEET REPAIR PARTS 2018	18.56	
	FLEET REPAIR PARTS 2018	18.56	
	FORD REPAIR PARTS FALL 2018	343.58	
	FLEET REPAIR PARTS 2018	39.02	
	FLEET REPAIR PARTS 2018	7.92	
	ESTIMATE REPAIR BODY DAMAGE FROM DEER HIT UNIT 117	2,820.09	
	TOTAL	3,579.57	
34. CREATIVE PRODUCT SOURCING			
	DAREN GRADUATION CERTIFICATE	184.00	
35. CUSTOM ELECTRIC			
	REFUND 80% PE18-0852	176.80	
36. DBI			
	WALL CALENDAR	15.99	
	MISC OFFICE SUPPLIES	77.40	
	MISC OFFICE SUPPLIES	111.92	
	WALL CALENDAR	15.99	
	MISC OFFICE SUPPLIES	35.77	
	MISC OFFICE SUPPLIES	142.65	
	TOTAL	399.72	
37. DELTA DENTAL			
	EMPLOYEE DENTAL INSURANCE-NOV	10,794.61	
	RETIRES DENTAL INSURANCE - NOVEMBER	2,349.98	
	COBRA DENTAL INSURANCE-NOV	61.64	
	TOTAL	13,206.23	
38. DETROIT SALT CO			
	BULK ROAD SALT	2,819.31	
	BULK ROAD SALT	2,867.19	
	TOTAL	5,686.50	

11/01/2018 02:25 PM  
User: hudecek  
DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN  
EXP CHECK RUN DATES 11/08/2018 - 11/08/2018  
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
BANK CODE: GF

Vendor Name	Description	Amount	Check #
39. OFILIA DIAZ	FARM MARKET VENDOR	38.00	
40. SHAWN DIEMER	FARM MARKET VENDOR	545.00	
41. ELLEN JONES DILLMAN	RECYCLING EVENT VOLUNTEER COORDINATOR	500.00	
42. KELSEY DILLON	REIMB FOR MILEAGE - SEPT	24.85	
	REIMB FOR MILEAGE - OCT	22.35	
	TOTAL	47.20	
43. DISCOUNT ONE HOUR SIGNS	NO PARKING SIGNS FOR FARMER'S MKT	246.55	
	REPAIR POLICE CAR LETTERING	515.97	
	TOTAL	762.52	
44. DRURY'S LAWN CARE	YEAR END FLAG FOOTBALL MAINTENANCE	660.00	
45. ELECTION SOURCE	THERMAL PAPER ROLL	110.29	
46. EAST LANSING POLICE DEPT	3RD QTR TRAFFIC GRANT	3,997.00	
	3RD QTR YOUTH ALCOHOL GRANT	3,988.00	
	TOTAL	7,985.00	
47. FAHEY SCHULTZ BURZYCH RHODES PLC	LEGAL FEES	5,000.00	
	LEGAL FEES	100.00	
	LEGAL FEES	1,230.00	
	LEGAL FEES	17.00	
	LEGAL FEES	190.00	
	LEGAL FEES	2,199.00	
	LEGAL FEES	1,224.00	
	LEGAL FEES	1,950.00	
	LEGAL FEES	100.00	
	LEGAL FEES	430.00	
	LEGAL FEES	281.00	
	LEGAL FEES	60.00	
	LEGAL FEES	420.00	
	LEGAL FEES	3,192.00	
	LEGAL FEES	1,652.00	
	LEGAL FEES	40.00	
	LEGAL FEES	100.00	
	LEGAL FEES	80.00	
	LEGAL FEES	340.00	
	LEGAL FEES	60.00	
	LEGAL FEES	1,100.00	
	LEGAL FEES	80.00	
	LEGAL FEES	80.00	
	LEGAL FEES	40.00	
	TOTAL	19,965.00	
48. FD HAYES ELECTRIC	LABOR/PARTS OFFICE AREA & WOMEN'S BATHROOM	110.00	
	SERVICE TO LOCKER DRYING FAN	274.00	
	TOTAL	384.00	
49. DAVE FELDPAUSCH	FARM MARKET VENDOR	12.00	
50. FELZKE FARMS	350 PUMPKINS - HALLOWEEN ADVENTURES	262.50	
51. FIRST COMMUNICATIONS	MONTHLY SERVICE	900.91	

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Vendor Name	Description	Amount	Check #
52. FISHBECK, THOMPSON, CARR & HUBER	WETLAND DELINEATION FOR DOG PARKS	2,342.30	
	PROFESSIONAL SERVICES-SMITH DRAIN	292.45	
	WETLAND DELINEATION FOR TOWNER RD PARK	1,379.65	
	WDV 18-07 POTTERPIN CORNELL RD	1,070.90	
	WETLAND DELINATION FOR HISTORICAL VILLAGE	141.00	
	PROF SERVICES OKEMOS RD PATHWAY	2,364.80	
	WDV 18-08 DTN GRAND RESPONSE	1,522.55	
	TOTAL	9,113.65	
53. FORESIGHT GROUP	WATER BILLING 9/30	432.69	
	REGULAR ENVELOPES	146.70	
	WINDOW ENVELOPE	179.10	
	TOTAL	758.49	
54. FREDWITHANFOTOGRAPHY LLC	SEASONS OF MERIDIAN - PHOTOS	300.00	
55. FRIEDLAND INDUSTRIES INC	2018 FALL RECYCLING EVENT 9.29.18	589.71	
56. GENERAL CODE	CODE ANALYSES/COMPOSITION SERVICE	1,993.12	
57. GRAMPAS PASTYS LLC	FARM MARKET VENDOR	31.00	
58. GRANGER	ACCT#1106100 MONTHLY SERVICE	111.00	
	ACCT #1106200 MONTHLY SERVICE	128.51	
	ACCT#1106300 MONTHLY SERVICE	70.00	
	ACCT#2509750 MONTHLY SERVICE	76.00	
	ACCT#17349880 MONTHLY SERVICE	17.50	
	ACCT#17334070 MONTHLY SERVICE	87.00	
	TOTAL	490.01	
59. GREY WALL SOFTWARE LLC	METRO VEOCI SUBSCRIPTION	7,800.00	99106
60. MARYANN GROOP	REIMB FOR MILEAGE - AUG, SEPT, OCT	32.97	
61. STEPHEN GROSE	FARM MRKT VENDOR	617.00	
62. DEBORAH GUTHRIE	REIMB TRAVEL EXPENSE-3CMA CONF	368.81	
63. H.C. BERGER COMPANY	MAINTENANCE- PHOTO COPIER - SEPT	25.89	
	MAINTENANCE - PHOTO COPIER - OCT	26.84	
	TOTAL	52.73	
64. HALT FIRE INC	SM-1250 NOZZLE ASSY	3,076.02	
	SEAT BELT #500	126.89	
	PARTS FOR #500	118.25	
	TOTAL	3,321.16	
65. HAMMOND FARMS	SAND FILL	117.50	
	STRAW	42.75	
	RED BARK	17.96	
	EROSION KING BLANKET	35.00	
	FOREST BROWN BARK	26.94	
	TOTAL	240.15	
66. THE HARKNESS LAW FIRM PLLC	LEGAL FEES-UTC	6,669.02	
67. HASLETT-OKEMOS ROTARY	4TH QTR MEMBERSHIP - F. WALSH	140.00	

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Vendor Name	Description	Amount	Check #
68. HEDLUND PLUMBING	REFUND DUPL PERMIT #PP18-0199 @ 5242 TWINGING DR	475.00	
69. HENDERSON GLASS	VISION CLEAR #103	29.95	
70. WILBUR HOCHSTETLER	FARM MARKET VENDOR	851.00	
71. THE HOME DEPOT	2ND PURCHASE OF SMOKE CO DETECTORS FOR GRANT	31,337.55	99107
72. HOSFORD BROTHERS	CONCRETE PAD AND PATH IN NANCY MOORE PARK	13,462.10	
73. DANIELLE HUGHES	REIMB FOR MILEAGE - OCTOBER	11.99	
74. MOLLY NEVINS	INSTRUCTOR FEE FOR FITNESS OVER 50-OCT	160.00	
75. INGHAM COUNTY SHERIFF DEPT	3RD QTR YOUTH ALCOHOL GRANT	3,757.00	
	3RD QTR TRAFFIC GRANT	4,195.00	
	TOTAL	7,952.00	
76. INGHAM COUNTY	PC REPLACEMENT AND INSTALL.	8,566.40	
77. INGHAM COUNTY TREASURER	2018 MEMBERSHIP DUES	21,307.00	
78. KAMMINGA & ROODVOETS	CONCRETE REPAIR CONTRACT 2018	9,580.65	
79. KCI	POSTAGE FOR PP & CHG ASSESSMENT NOTICES	5,751.70	
80. KEBS INC	SURVEY FOR NEW FARMERS MKT @ MERIDIAN MALL	2,700.00	
81. KENDALL ELECTRIC CO	NETWORK SWITCH FOR PSB LOT	282.88	
	SHIPPING	15.50	
	SWITCH	244.70	
	TOTAL	543.08	
82. KENTWOOD OFFICE FURNITURE	2 OFFICE CHAIR REPAIRS	40.00	
83. KINDER WINDOW CLEANING	WINDOW CLEANING 2018	900.00	
84. KITCH DRUTCHAS WAGNER VALITUTTI	DAS-RIGHTS OF WAY FRANCHISING-APRIL	3,375.00	
	DAS-RIGHTS OF WAY FRANCHISING-MAY	700.00	
	DAS-RIGHTS OF WAY FRANCHISING-JUNE	475.00	
	TOTAL	4,550.00	
85. KOLACHE KITCHEN	FARM MARKET VENDOR	46.00	
86. LANSING POLICE DEPARTMENT	3RD QTR TRAFFIC GRANT	3,239.00	
87. LANSING SANITARY SUPPLY INC	STANDING PO FOR CLEANING SUPPLIES/EQUIPMENT	79.82	
	STANDING PO FOR CLEANING SUPPLIES/EQUIPMENT	60.72	
	STATE CONTRACT JANITORIAL SUPPLIES 2018	100.21	
	STATE CONTRACT JANITORIAL SUPPLIES 2018	306.37	
	TOTAL	547.12	
88. LANSING UNIFORM COMPANY	STANDING PO FOR UNIFORMS	199.80	
	STANDING PO FOR UNIFORMS	189.80	
	STANDING PO FOR UNIFORMS	79.95	
	STANDING PO FOR UNIFORMS	199.80	
	TOTAL	669.35	

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89. LAUX CONSTRUCTION LLC	TOWNER ROAD PARK DEVELOPMENT PROJECT	10.00	
90. MABA	MEMBERSHIP DUES - B. BACH	125.00	99119
91. MADISON NATIONAL LIFE INS CO	EMPLOYEE LIFE INSURANCE-NOVEMBER	3,097.80	
92. GAYELORD MANKOWSKI	FARM MARKET VENDOR	50.00	
93. THE MICHIGAN ASSOCIATION OF	AD FOR ASSISTANT PLANNER - WEBSITE	75.00	
94. MATTHEW BENDER & CO INC	LAND USE LAW REL #9	223.10	
95. MIRIAM MATTISON	REIMB EXPENSES FROM MAPER CONF-FUEL/MEAL	209.29	
96. MAULDON BROTHERS CONSTRUCTION LLC	GRAND RIVER/SIRHAL-JODON WATER MAIN 2018	30,250.00	
97. MCLAUGHLIN FARM LTD	FARM MARKET VENDOR	9.00	
98. SUE MCMASTER	FARM MARKET VENDOR	315.00	
99. MERIDIAN TOWNSHIP	TRANSFER FOR FLEX CHKING P/R 10/26/18	763.61	
100 METTER CONSTRUCTION LLC	FENCING FOR THE SMALL AND LARGE DOG AREAS	26,475.00	
101 MEYER ELECTRIC INC	REFUND PE18-0837 PAID TWICE	127.30	
102 MID MICHIGAN PONDS	PHRAGMITES TREATMENT	350.00	
103 MID MICHIGAN PATCHES & POTHOLES	REIMB CHANGE NOT GIVEN SEC18-320/5205 MADISON	10.00	
104 MILLENNIA TECHNOLOGIES	NEW PHONE SYSTEM AND INSTALL	53,311.31	
105 MI-MAUI	MEMBERSHIP IN MPSC RATE CASE, U-20134-CONSUMERS ENERGY	3,829.00	
106 MIRACLE MIDWEST	TOT SWING WITH CHAIN	388.00	
107 MOORE MEDICAL LLC	GLOVES	48.00	
	STANDING PO FOR MEDICAL SUPPLIES/EQUIPMENT	1,247.60	
	STANDING PO FOR MEDICAL SUPPLIES/EQUIPMENT	309.00	
	STANDING PO FOR MEDICAL SUPPLIES/EQUIPMENT	39.95	
	STANDING PO FOR MEDICAL SUPPLIES/EQUIPMENT	(237.15)	
	TOTAL	1,407.40	
108 MSU POLICE DEPT	3RD QTR YOUTH ALCOHOL GRANT	1,408.00	
	3RD QTR TRAFFIC GRANT	4,943.00	
	TOTAL	6,351.00	
109 MYERS PLUMBING	EMERG REPAIR PSB LOCKER ROOM	1,316.33	
110 NAPA	FLEET REPAIR PARTS 2018	139.41	
	FLEET REPAIR PARTS 2018	116.28	
	FLEET REPAIR PARTS 2018	377.10	
	FLEET REPAIR PARTS 2018	107.88	
	TOTAL	740.67	
111 NETWORKFLEET, INC	GPS DIAGNOSTICS	2,507.33	
112 OFFICE DEPOT	NAME BADGE	32.59	

Vendor Name	Description	Amount	Check #
113 OHM ADVISORS	RAILROAD QUIET ZONE PROFESSIONAL SERVICES- FEASIBILITY AND ENGINEERING	4,172.50	
114 OKEMOS MARATHON	CREDIT	(325.00)	
	TOW-WI WOLF BLUE MOPED	125.00	
	TOW-WHITE CHEY IMPALA	125.00	
	CLEAN UP- BLACK VICTORY MOTORCYCLE	200.00	
	TOW FORD - POLICE CAR	75.00	
	TOW-RED BAODIAO (MOPED)	145.00	
	TOW-RED DODGE VAN	110.00	
	TOW-WHITE CHRYSLER 300	125.00	
	CAR MOVED TO REPAVE LOT	40.00	
	CAR MOVED TO REPAVE LOT	40.00	
	CAR MOVED TO REPAVE LOT	35.00	
	CAR MOVED TO REPAVE LOT	35.00	
	CAR MOVED TO REPAVE LOT	35.00	
	CAR MOVED TO REPAVE LOT	35.00	
	CAR MOVED TO REPAVE LOT	35.00	
	CAR MOVED TO REPAVE LOT	35.00	
	CAR MOVED TO REPAVE LOT	35.00	
	CAR MOVED TO REPAVE LOT	35.00	
	TOW 1998 CHEVY CAVALIER	185.00	
	FUEL	12.44	
	TOTAL	1,137.44	
115 ON THE SPOT ENGRAVING	PLAQUE	208.50	
116 ORKIN, 551-LANSING, MI	MONTHLY PESTICIDE TREATMENT OF MUNICIPAL BUILDING	125.00	
117 JON ORR	FARM MARKET VENDOR	29.00	
118 OVERHEAD DOOR OF LANSING	SERVICE CENTER DOOR #7 REPAIR	345.30	
119 ANGELO PALIANI	FARM MARKET VENDOR	8.00	
120 PENCHURA	PAVILION FOR NORTH MERIDIAN ROAD PARK	42,075.00	
	SITE FURNITURE FOR TOWNER ROAD PARK-CONCRETE BENCHES, ALUM BLEACHERS	7,960.00	
	TOTAL	50,035.00	
121 PLAYMAKERS	INSTRUCTOR FEES FOR RUNNING CLUBS	1,087.50	
122 POSTMASTER	OCTOBER WATER BILLS	1,655.32	99117
	POSTAGE FOR CYCLE 6 WATER BILLS	312.33	99032
	BR90045-001	600.00	99031
	MAILING HOMTV PROGRAM GUIDE/ELECTIONS	2,557.70	99118
	PERMIT #28 - 2019	225.00	
	TOTAL	5,350.35	
123 JOHN POWELL	HALLOWEEN DECOR @ HARRIS NATURE CENTER	200.00	99108
124 PRO-TECH MECHANICAL SERVICES	REPLACE HVAC PUBLIC SAFETY BUILDING	25,742.50	
	1ST FLOOR MUNI BLDG - NO HEAT	453.62	
	MUNICIPAL BUILDING-NO HEAT	200.00	
	TOTAL	26,396.12	
125 PURCHASE POWER	POSTAGE FOR TWP POSTAGE METER	6,000.00	

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126 QUALITY TIRE INC	5 TIRES	221.75	
	5 TIRES	221.75	
	STATE CONTRACT BID TIRES	1,530.00	
	5 TIRES	791.25	
	CREDIT INVOICE	(176.40)	
	STATE CONTRACT BID TIRES	(608.00)	
	STATE CONTRACT BID TIRES	499.00	
	TOTAL	2,479.35	
127 BRIANNE RANDALL-GAY	REIMBURSEMENT FOR FLIGHT - PER CONTRACT	366.40	
128 DUANE RASCH	FARM MRKT VENDOR	44.00	
129 RECLAIMED BY DESIGN	RECYCLING CENTER OPERATION	2,000.00	
130 MERIDIAN TOWNSHIP RETAINAGE	CONCRETE REPAIR CONTRACT 2018	53.95	
131 R J THOMAS MANUFACTURING CO	SITE FURNITURE FOR TOWNER ROAD PARK	22,827.45	
132 ROBERTSON RESEARCH INSTITUTE	PROTECT THE PROTECTORS	2,500.00	
133 ROSE PEST SOLUTIONS	BEE CONTROL-FARM MARKET PAVILION	235.00	
134 JENNIFER ROTIER	FARM MARKET VENDOR	11.00	
135 BETTY ANNE RUPLEY	FARM MARKET VENDOR	17.00	
136 SAFETY SYSTEMS INC	ANNUAL ALARM SERVICE AGREEMENT	437.00	
137 SAMIA'S MEDITERRANEAN GOURMET LLC	FARM MARKET VENDOR	84.00	
138 SHOWSPAN INC	EXHIBIT SPACE 2019 LANSING HOME & GARDEN SSOW	109.00	
139 SOLDAN'S FEED & PET SUPPLIES	CANINE SUPPLIES FOR TWO DOGS	52.99	
	CANINE SUPPLIES FOR TWO DOGS	52.99	
	CANINE SUPPLIES FOR TWO DOGS	52.99	
	TOTAL	158.97	
140 SPARROW OCCUPATIONAL	PROFESSIONAL SERVICES	301.00	
	PROFESSIONAL SERVICES	816.47	
	PROFESSIONAL SERVICES	297.47	
	PROFESSIONAL SERVICES	1,144.50	
	TOTAL	2,559.44	
141 SPARTAN CHASSIS INC	5 YR AERIAL INSPECTION AND CERTIFICATION PM ESTIMATE	11,875.15	
142 STANDARD ELECTRIC CO	ELECTRIC SUPPLIES 2018	205.18	
143 PATRICIA STEVENSON	FARM MRKT VENDOR	157.00	
144 ST MARTHA CONFERENCE OF	EMERG CRD PM'T TO AVOID EVICTION	350.00	99115
145 ST THOMAS AQUINAS PARISH	CRC EMERG PAYMENT TO AVOID UTILITY SHUTOFF	225.00	99033
	EMERG CRC PM'T TO AVOID EVICTION	250.00	99116
	TOTAL	475.00	

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Vendor Name	Description	Amount	Check #
146 SUPREME SANITATION	PORTABLE TOILET RENTAL	85.00	
	PORTABLE TOILET RENTAL	170.00	
	PORTABLE TOILET RENTAL	85.00	
	PORTABLE TOILET RENTAL	85.00	
	PORTABLE TOILET RENTAL	170.00	
	PORTABLE TOILET RENTAL	160.00	
	TOTAL	755.00	
147 SWEETIE PIE PANTRY LLC	FARM MARKET VENDOR	17.00	
148 TDS	MONTHLY SERVICE	1,388.30	
149 DIANA TENNES	FARM MARKET VENDOR	307.00	
150 THE CHEESE PEOPLE OF GRAND RAPIDS	FARM MARKET VENDOR	69.00	
151 PHIL THROOP	FARM MRKT VENDOR	36.00	
152 TITUS FARM LLC	FARM MARKET VENDOR	421.00	
153 ANDREW TOBIAS	REIMB FUEL TO ATTEND TRAINING	64.60	
154 LEAH TRACIAK	INSTRUCTOR FEE FOR FITNESS OVER 50-OCT	128.00	
155 TRITERRA	BROWNFIELD MTG & CONSULTING SERVICES	815.00	
156 U.S. BANK EQUIPMENT FINANCE	CONTRACT SERVICE	1,083.00	
157 STEPHEN VAN DEUSEN	FARM MARKET VENDOR	69.00	
158 BILL VANG	FARM MARKET VENDOR	66.00	
159 VARIPRO BENEFIT ADMINISTRATORS	FLEX ADMINISTRATION NOVEMBER	175.00	
	FLEX ADMINISTRATION NOV	10,584.75	
	TOTAL	10,759.75	
160 DANIELLE WELKE	FARM MKT VENDOR	11.00	
161 WEST SHORE FIRE	SCBA CYLINDER REPAIR	85.00	
162 WILLIAMSTON GREEN HOUSE & FLORIST	FARM MARKET VENDOR	776.00	
163 WOLVERINE ENGINEERS & SURVEYORS	CENTRAL PARK GATEWAY BRIDGE AND HISTORICAL VILLAGE RESTROOM PROJECT	1,000.00	
TOTAL - ALL VENDORS		559,798.73	
FUND TOTALS:			
Fund 101 - GENERAL FUND		276,506.82	
Fund 203 - LOCAL ROADS		4,172.50	
Fund 204 - PEDESTRIAN BIKEPATH MILLAGE		14,335.58	
Fund 208 - PARK MILLAGE		121,863.26	
Fund 209 - Land Preservation Millage		580.33	
Fund 211 - PARK RESTRICTED/DESIGNATED		8,386.55	
Fund 214 - FIRE RESTRICTED/DESIGNATED		31,337.55	
Fund 230 - CABLE TV		8,391.57	
Fund 246 - TIRF		30,847.38	
Fund 250 - COMMUNITY NEEDS FUND		1,110.00	
Fund 277 - LAW ENFORCEMENT GRANTS		25,527.00	
Fund 661 - MOTOR POOL		36,740.19	

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Vendor Name	Description	Amount	Check #
1. BEST BUY	REFUND OVERPM'T FINAL #GDRV-002020-0000-01	95.10	
2. DIANA CAVALIER	REFUND OVERPM'T OF BILL	451.39	
3. COOK FARMS	STRAW	13.00	
4. DELTA DENTAL	EMPLOYEE DENTAL INSURANCE-NOV	1,537.07	
5. KAREN DIETZ	REFUND OVERPM'T FINAL #RVWD-002067-0000-06	33.53	
6. KARL & ISOBEL EBNER	CLEANUP AFTER DEFECTIVE METER	3,288.13	
7. FERGUSON WATERWORKS #3386	LF 1-1/2 T10 MTR V4 R9001 USG	3,044.75	
	*ONE METER IS BEING RETURNED AND WILL GET CREDIT FOR IT		
	2 T/F SPACER KIT 17IN	1,950.00	
	2 HP T/F CMPD METER V4 R9001 USG PIT	6,718.40	
	REG 5/8 T10 V4 R9001 USG INSID	8,550.00	
	5/8 T10 V4 R 9001 USG INSIDE	8,550.00	
	WATER METERS	931.00	
	WATER SYSTEM REPAIR PARTS OPEN FALL 2018	437.00	
	WATER SYSTEM REPAIR PARTS 2018	248.00	
	WATER SYSTEM REPAIR PARTS OPEN FALL 2018	540.08	
	WATER SYSTEM REPAIR PARTS OPEN FALL 2018	58.18	
	TOTAL	31,027.41	
8. FISHBECK, THOMPSON, CARR & HUBER	MERIIDIAN TWP/INTERCEPTOR REHABILITATION	1,276.00	
9. GA HUNT EXCAVATING	EMERGENCY DOBIE ROAD SEWER REPAIR	1,840.00	
10. GRANGER	USTOMER #000435 REFUSE CHARGES	35.00	
11. RALPH GREGUS	PARTIAL REIMB FOR DRIVEWAY REPAIR DUE TO WATER LINE	482.25	
12. DIANE HUGHES	REFULND OVERPM'T ON #HATC-001314-0000-06	45.18	
13. BENJAMIN IDE	REFUND OVERPM'T TENANTS FINAL #GREE-006051-0000-05	35.87	
14. JACK DOHENY COMPANIES INC	EMERG CAMERA REPAIR	1,817.77	
15. KAMMINGA & ROODVOETS	CONCRETE REPAIR CONTRACT 2018	7,093.13	
	CONCRETE REPAIR CONTRACT 2018	920.60	
	TOTAL	8,013.73	
16. MADISON NATIONAL LIFE INS CO	EMPLOYEE LIFE INSURANCE-NOVEMBER	345.13	
17. ONE WAY ASPHALT PAVING	PAY EST#10 2017 ASPHALT REPAIRS	6,701.75	
18. CARL SCHLEGEL INC	SAND, GRAVEL, TOP SOIL 2018	880.00	
19. TDS	MONTHLY SERVICE	134.46	
20. TRI TITLE AGENCY LLC	REFUND OVERPM'T FINAL #BAON-005803-0000-01	225.98	
	REFUND OVERPM'T FINAL #TURG-002415-0000-02	54.80	
	REFUND OVERPM'T FINAL #TAOS-002331-0000-05	178.43	
	REFUND OVERPM'T FINAL #EAME-003663-0000-03	249.27	
	REFUND OVERPM'T FINAL #MARS-005411-0000-01	216.47	
	REFUND OVERPM'T FINAL #WDWN-001095-0000-01	197.45	
	REFUND OVERPM'T FINAL #FOHI-001571-0000-04	116.37	
	REFUND OVERPM'T FINAL #SAPP-002333-0000-02	206.96	
	TOTAL	1,445.73	

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TOTAL - ALL VENDORS		59,498.50	
FUND TOTALS:			
Fund 590 - SEWER FUND		7,566.47	
Fund 591 - WATER FUND		51,932.03	

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Vendor Name	Description	Amount	Check #
1. EAST LANSING PUBLIC SCHOOLS	2018 SUMMERTAX COLLECTION	12,792.81	12422
2. AMIT GHOSE	REFUND OVERPM'T SUMMER TAX#33-02-02-33-478-005	245.00	12423
3. HASLETT PUBLIC SCHOOLS	2018 SUMMER TAX COLLECTION	26,855.32	12424
4. INGHAM INTERMEDIATE SCHOOL	2018 SUMMER TAX COLLECTION	113,043.30	12425
5. INGHAM COUNTY TREASURER-BROWNFIELD	SUMMER 2018 BROWNFIELD CAPTURE	12,541.14	12426
6. LIUMAN TECHNOLOGIES LLC	STC ORDER 154-18-0408 *PARCEL #33-02-02-90-529-607	15.97	12430
7. OKEMOS PUBLIC SCHOOLS	2018 SUMMER TAX COLLECTION	119,747.77	12427
8. SUDARSHAN PALIWAL	REFUND TAX TRIBUNAL #18-003593 *PARCEL #33-02-02-14-351-008	116.06	12429
9. SRSB LLC	TAX TRIBUNAL REFUND #18-002859 *PARCEL #33-02-02-10-281-011	1,157.71	12431
10. STATE OF MICHIGAN	SOR REGISTRATION ENDING 9/30/18	30.00	
11. WILLIAMSTON SCHOOLS	2018 SUMMER TAX COLLECTION	3,312.26	12428
TOTAL - ALL VENDORS		289,857.34	
FUND TOTALS:			
Fund 701 - TRUST & AGENCY		289,857.34	

Credit Card Charges from October 11th to October 31st

Posting Date	Merchant Name	Amount	Account Name
2018/10/12	3VGEAR	\$99.90	WILLIAM PRIESE
2018/10/24	AC&E RENTALS OKEMOS	\$23.50	TAVIS MILLEROV
2018/10/26	ADOBE *ACROPRO SUBS	\$15.89	DEREK PERRY
2018/10/23	ALRO STEEL CORP	\$16.66	ROBERT STACY
2018/10/25	AMAZON.COM*M81H503N0	\$156.54	MICHELLE PRINZ
2018/10/22	AMAZON.COM*M81K034V0	\$53.02	KRISTI SCHAEING
2018/10/25	AMAZON.COM*M82SR7JW2	\$80.97	MICHELLE PRINZ
2018/10/22	AMAZON.COM*M85H75ZJ2	\$121.23	MICHELLE PRINZ
2018/10/22	AMAZON.COM*M85WT2LE0	\$152.08	MICHELLE PRINZ
2018/10/29	AMAZON.COM*M88RE1EI2	\$66.78	MICHELLE PRINZ
2018/10/31	AMAZON.COM*M89005191	\$27.98	KRISTI SCHAEING
2018/10/22	AMAZON.COM*M89NW34V1	\$15.98	MICHELLE PRINZ
2018/10/11	AMAZON.COM*MT3CH4790	\$35.97	KRISTI SCHAEING
2018/10/29	AMZN MKTP US	(\$56.65)	MICHELLE PRINZ
2018/10/22	AMZN MKTP US*M80473LT2	\$7.32	MICHELLE PRINZ
2018/10/26	AMZN MKTP US*M80D65JE1	\$11.29	MICHELLE PRINZ
2018/10/25	AMZN MKTP US*M80GB0JG0	\$80.04	MICHELLE PRINZ
2018/10/19	AMZN MKTP US*M80GB80A1	\$559.96	STEPHEN GEBES
2018/10/31	AMZN MKTP US*M80TM41B0	\$100.02	MICHELLE PRINZ
2018/10/25	AMZN MKTP US*M82K24JK2	\$25.92	KRISTI SCHAEING
2018/10/22	AMZN MKTP US*M82MP3FF0	\$5.79	KRISTI SCHAEING
2018/10/25	AMZN MKTP US*M84GC8JT0	\$179.99	MICHELLE PRINZ
2018/10/22	AMZN MKTP US*M84OY2ZQ2	\$33.80	MICHELLE PRINZ
2018/10/25	AMZN MKTP US*M858W2N51	\$124.62	MICHELLE PRINZ
2018/10/26	AMZN MKTP US*M85U39TT0	\$35.63	MICHELLE PRINZ
2018/10/22	AMZN MKTP US*M867384X0	\$23.95	KRISTI SCHAEING
2018/10/22	AMZN MKTP US*M869K4FX1	\$149.99	STEPHEN GEBES
2018/10/29	AMZN MKTP US*M86DZ3TT1	\$31.97	KRISTI SCHAEING
2018/10/25	AMZN MKTP US*M87B353Q1	\$15.99	MICHELLE PRINZ
2018/10/22	AMZN MKTP US*M880J4L60	\$12.99	KRISTI SCHAEING
2018/10/26	AMZN MKTP US*M891L1J11	\$11.70	MICHELLE PRINZ
2018/10/17	AMZN MKTP US*MT00V7WPO	\$13.99	STEPHEN GEBES
2018/10/11	AMZN MKTP US*MT0BG7230	\$19.98	TAVIS MILLEROV
2018/10/11	AMZN MKTP US*MT2EZ1IL2	\$21.99	MICHELLE PRINZ
2018/10/11	AMZN MKTP US*MT32Y0IF1	\$36.48	KRISTI SCHAEING
2018/10/15	AMZN MKTP US*MT5788II1	\$26.41	CATHERINE ADAMS
2018/10/15	AMZN MKTP US*MT7UK8Y42	\$13.00	CATHERINE ADAMS
2018/10/11	AMZN MKTP US*MT85D3RJ2	\$144.06	BENJAMIN MAKULSKI
2018/10/18	AMZN MKTP US*MT8QX7YV0	\$34.95	KRISTI SCHAEING
2018/10/11	AMZN MKTP US*MT8Y27700	\$9.53	TAVIS MILLEROV
2018/10/24	B&H PHOTO 800-606-6969	\$31.79	BENJAMIN MAKULSKI
2018/10/26	BELLE TIRE 044	\$60.00	JIM HANSEN
2018/10/31	BEST BUY 00004168	\$14.99	BENJAMIN MAKULSKI
2018/10/18	BEST BUY 00004168	\$151.96	KATHERINE RICH
2018/10/12	BFT LP	\$240.00	DENNIS ANTONE
2018/10/15	BIGGBY COFFEE #121	\$40.26	BRAD BACH
2018/10/26	BUILDERS HARDWARE	\$157.92	PETER VASILION
2018/10/19	BUILDERS PLUMB HEAT BRANC	\$142.92	PETER VASILION
2018/10/12	CATHEY COMPANY	\$73.35	LAWRENCE BOBB
2018/10/23	COMCAST	\$298.30	ANDREA SMILEY
2018/10/25	COMPLETE BATTERY SOURCE	\$84.13	TODD FRANK
2018/10/15	D & G EQUIPMENT INC	\$79.21	JIM HANSEN

2018/10/29	DOLLAR TREE	\$10.00	DARCIE WEIGAND
2018/10/31	DOLLAR TREE	\$12.72	ANDREW MCCREADY
2018/10/16	E-CONOLIGHT	\$175.98	PETER VASILION
2018/10/15	EAST LANSING PARKING	\$2.25	FRANK L WALSH
2018/10/16	ELECTRICAL TERMINAL SE	\$98.90	TODD FRANK
2018/10/22	ELECTRICAL TERMINAL SE	\$83.85	TODD FRANK
2018/10/15	ETNA DISTRIBUTORS, LLC	\$50.28	CHAD HOUCK
2018/10/17	EXTREMETACTICALDYNAMICS.C	\$1,012.39	DENNIS ANTONE
2018/10/18	FERGUSON WTRWRKS #3386	\$70.98	DAVID LESTER
2018/10/22	FLEETPRIDE 476	(\$2.24)	TODD FRANK
2018/10/22	FLEETPRIDE 476	\$39.62	TODD FRANK
2018/10/16	GRAINGER	(\$146.00)	PETER VASILION
2018/10/24	GRAINGER	\$79.68	ROBERT MACKENZIE
2018/10/15	HALLOWEEN CITY 8171	\$24.99	WILLIAM PRIESE
2018/10/17	HASLETT TRUE VALUE HARDW	\$12.76	TOM OXENDER
2018/10/18	HASLETT TRUE VALUE HARDW	\$7.58	TOM OXENDER
2018/10/17	HOBBY LOBBY #360	\$20.00	KYLE ROYSTON
2018/10/26	HOBBY LOBBY #360	\$91.27	KATHERINE RICH
2018/10/17	IN *JOHNSON ROBERTS & ASS	\$45.00	KRISTI SCHAEING
2018/10/25	IN *SIGN A RAMA	\$216.95	JANE GREENWAY
2018/10/25	INFINITY GRAPHICS	\$250.00	KATHERINE RICH
2018/10/19	JETS PIZZA - MI-053 - MOT	\$80.02	JOYCE A MARX
2018/10/31	KROGER #409	\$9.30	ANDREA SMILEY
2018/10/15	KROGER #793	\$4.66	JANE GREENWAY
2018/10/12	LAW ENFORCEMENT SEMINARS	\$350.00	SCOTT DAWSON
2018/10/19	LIVE WELL SPORTS	\$110.95	ROBIN FAUST
2018/10/19	LOOKING GLASS BREWING COM	\$107.23	FRANK L WALSH
2018/10/29	MARCOS PIZZA - 1235	\$85.20	KATHERINE RICH
2018/10/26	MARCOS PIZZA - 1235	\$84.25	MICHELLE PRINZ
2018/10/12	MAURER'S CARPET CLEANER'	\$10.00	KATHERINE RICH
2018/10/15	MCDONALD'S F2306	\$85.70	MICHAEL HAMEL
2018/10/12	MCDONALD'S F2306	\$25.00	DARLA JACKSON
2018/10/19	MEIJER #253	\$25.45	WILLIAM PRIESE
2018/10/15	MEIJER INC #025 Q01	\$12.78	BRAD BACH
2018/10/29	MEIJER INC #025 Q01	\$135.15	KATHERINE RICH
2018/10/29	MEIJER INC #025 Q01	\$63.96	KATHERINE RICH
2018/10/15	MEIJER INC #025 Q01	\$42.96	KRISTEN COLE
2018/10/22	MEIJER INC #025 Q01	\$14.05	SCOTT DAWSON
2018/10/26	MEIJER INC #025 Q01	\$14.08	SCOTT DAWSON
2018/10/29	MEIJER INC #025 Q01	\$11.48	PETER VASILION
2018/10/22	MEIJER INC #025 Q01	\$31.94	JOYCE A MARX
2018/10/22	MEIJER INC #025 Q01	\$171.96	CATHERINE ADAMS
2018/10/16	MERIDIAN AREA BUSINESS AS	\$125.00	CHRIS BUCK
2018/10/26	MERIDIAN SUN GOLF CLUB	\$457.50	MICHELLE PRINZ
2018/10/23	MICHAELS STORES 9987	\$6.00	DEBORAH GUTHRIE
2018/10/11	MICHIGAN ASSOCIATION OF C	\$115.00	KEN PLAGA
2018/10/26	MICHIGAN ECONOMIC DEVELOP	\$395.00	CHRIS BUCK
2018/10/18	MICHIGAN MUNICIPAL TREASU	\$50.00	JULIE BRIXIE
2018/10/19	MIDWEST POWER EQUIPMENT	\$124.98	MATT FOREMAN
2018/10/17	MPC CASHWAY LMBR-WILLIAM	\$43.00	MATT FOREMAN
2018/10/17	MPC CASHWAY LMBR-WILLIAM	\$6.34	MATT FOREMAN
2018/10/26	MRWA	\$160.00	CHAD HOUCK
2018/10/12	MSU PAYMENTS	\$60.00	ANDREA SMILEY
2018/10/23	MSU PAYMENTS	\$200.00	ANDREA SMILEY
2018/10/11	NORTHERN PRODUCTS INC	\$250.00	WILLIAM PRIESE

2018/10/19	NUTRON NAMEPLATE INC	\$75.00	CATHERINE ADAMS
2018/10/15	OFFICEMAX/DEPOT 6194	\$16.08	KYLE ROYSTON
2018/10/31	OFFICEMAX/DEPOT 6194	\$37.98	BRETT DREYFUS
2018/10/11	OFFICEMAX/DEPOT 6869	\$16.99	STEPHEN GEBES
2018/10/18	OHIO TURNPIKE REPLENISHME	\$15.31	WILLIAM PRIESE
2018/10/18	PARKING EP/PS	\$2.50	DEBORAH GUTHRIE
2018/10/19	PATCH PLAQUES AND MORE	\$113.45	KRISTI SCHAEING
2018/10/24	PURITY CYLINDER GASES	\$137.47	TODD FRANK
2018/10/17	QUALITY DAIRY 31280027	\$34.92	DARCIE WEIGAND
2018/10/15	QUALITY DAIRY 31280027	\$199.80	TAVIS MILLEROV
2018/10/29	QUALITY DAIRY 31280027	\$439.65	KEN PLAGA
2018/10/19	RITE AID STORE - 1609	\$32.00	LAWRENCE BOBB
2018/10/30	ROWERDINK INC.	\$195.00	JIM HANSEN
2018/10/17	SIMA	\$259.00	MATT FOREMAN
2018/10/29	SOLDANS FEEDS & PET S	\$8.85	KATHERINE RICH
2018/10/22	SOLDANS FEEDS & PET S	\$132.98	CATHERINE ADAMS
2018/10/18	SPARTANCHASSIS (APA)	\$384.75	TODD FRANK
2018/10/15	SPIRIT HALLOWEEN 63950	\$39.99	WILLIAM PRIESE
2018/10/15	SPIRIT HALLOWEEN 63950	\$104.97	WILLIAM PRIESE
2018/10/11	SQ *GROOVY DONUTS	\$108.00	TAVIS MILLEROV
2018/10/30	STANDARD ELECTRIC COMP	\$23.23	PETER VASILION
2018/10/12	STATE DEQ WATER TEST	\$16.00	KATHERINE RICH
2018/10/15	TARGET 00003657	\$77.31	WILLIAM PRIESE
2018/10/23	TARGET 00003657	\$5.00	DEBORAH GUTHRIE
2018/10/11	TEAM LANSING FNDTN	\$10.00	ANDREA SMILEY
2018/10/16	TEAM LANSING FNDTN	\$10.00	ANDREA SMILEY
2018/10/15	TEAM LANSING FNDTN	\$10.00	BRANDIE YATES
2018/10/29	THE CAMERA SHOP	\$99.99	KRISTI SCHAEING
2018/10/26	THE HOME DEPOT #2723	\$11.94	ROBERT STACY
2018/10/12	THE HOME DEPOT #2723	\$4.42	TYLER KENNEL
2018/10/26	THE HOME DEPOT #2723	\$31.94	NYAL NUNN
2018/10/17	THE HOME DEPOT #2723	\$14.70	CHAD HOUCK
2018/10/11	THE HOME DEPOT #2723	\$14.66	PETER VASILION
2018/10/12	THE HOME DEPOT #2723	\$7.88	PETER VASILION
2018/10/12	THE HOME DEPOT #2723	\$10.97	PETER VASILION
2018/10/15	THE HOME DEPOT #2723	\$17.98	PETER VASILION
2018/10/18	THE HOME DEPOT #2723	\$6.97	PETER VASILION
2018/10/18	THE HOME DEPOT #2723	\$14.25	PETER VASILION
2018/10/22	THE HOME DEPOT #2723	\$14.96	PETER VASILION
2018/10/22	THE HOME DEPOT #2723	\$42.56	PETER VASILION
2018/10/22	THE HOME DEPOT #2723	\$34.39	PETER VASILION
2018/10/22	THE HOME DEPOT #2723	\$20.87	PETER VASILION
2018/10/31	THE HOME DEPOT #2723	\$4.98	PETER VASILION
2018/10/11	THE HOME DEPOT #2723	\$14.34	TODD FRANK
2018/10/15	THE HOME DEPOT #2723	\$41.93	DAVID LESTER
2018/10/22	THE HOME DEPOT #2723	\$50.20	DAVID LESTER
2018/10/15	THE HOME DEPOT #2723	\$25.55	ROBERT MACKENZIE
2018/10/24	THE HOME DEPOT #2723	\$65.32	WILLIAM PRIESE
2018/10/22	THE HOME DEPOT #2723	\$71.82	CATHERINE ADAMS
2018/10/18	THE HOME DEPOT #2723	\$38.30	MATT FOREMAN
2018/10/19	THE HOME DEPOT #2723	\$126.88	MATT FOREMAN
2018/10/19	THE HOME DEPOT #2723	\$69.60	MATT FOREMAN
2018/10/26	THE HOME DEPOT #2723	\$26.51	MATT FOREMAN
2018/10/22	THE HOME DEPOT 2723	\$99.00	PETER VASILION
2018/10/15	THE HOME DEPOT 2723	\$229.70	JANE GREENWAY

2018/10/17	THE HOME DEPOT 2723	\$88.30	DAN PALACIOS
2018/10/11	TOCKIFY WEB CALENDAR	(\$80.00)	ANDREA SMILEY
2018/10/22	TOP HAT CRICKET FARM INC	\$21.80	CATHERINE ADAMS
2018/10/18	TRACTOR SUPPLY CO #5509	\$186.19	DENNIS ANTONE
2018/10/31	U-HAULBARNUM & TENNY	\$74.85	DENNIS ANTONE
2018/10/24	WAL-MART #2866	\$17.25	DARCIE WEIGAND
2018/10/24	WAL-MART #2866	\$25.00	DARCIE WEIGAND
2018/10/25	WAL-MART #2866	\$141.29	BRAD BACH
2018/10/29	WAL-MART #2866	\$19.88	BRAD BACH
2018/10/16	WAL-MART #2866	\$10.54	TYLER KENNEL
2018/10/17	WAL-MART #2866	\$19.92	TYLER KENNEL
2018/10/17	WAL-MART #2866	\$119.00	PETER VASILION
2018/10/15	WAL-MART #2866	\$3.97	WILLIAM PRIESE
2018/10/22	WAL-MART #2866	\$8.91	CATHERINE ADAMS
2018/10/22	WALGREENS #11286	\$79.40	DARCIE WEIGAND
2018/10/15	ZAZZLE USD	\$9.95	ANDREA SMILEY
2018/10/29	ZAZZLE USD	(\$9.95)	ANDREA SMILEY
2018/10/15	ZORO TOOLS INC	\$81.60	WILLIAM PRIESE

<b>TOTAL</b>	<b>\$14,078.68</b>
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### ACH Transactions

Date	Payee	Amount	Purpose
09/28/18	Blue Care Network	45,501.26	Employee Health Insurance (May, June, July, Aug)
10/16/18	Blue Care Network	27,595.60	Employee Health Insurance
10/17/18	Blue Care Network	4,026.09	Employee Health Insurance
10/17/18	Elan	33,527.61	Credit Cards - September
10/17/18	Meridian Township	1,647.15	Utility Bills
10/23/18	Blue Care Network	8,516.07	Employee Health Insurance
10/23/18	ICMA	35,435.96	Payroll Deductions 10/23/18 Payroll
10/23/18	IRS	94,262.18	Payroll Taxes 10/23/18 Payroll
10/23/18	State of Michigan	28,508.37	Withholding - September
10/23/18	Various Financial Institutions	262,223.55	Direct Deposit 10/26/18 Payroll
10/24/18	Consumers Energy	801.55	Gas & Electric
10/24/18	Consumers Energy	30,407.22	Street Lights
10/26/18	MERS	224,886.54	Employee Retirement
10/31/18	Blue Care Network	8,124.92	Employee Health Insurance
10/31/18	Blue Care Network	<u>92,658.49</u>	Employee Health Insurance
	<b>Total ACH Payments</b>	<b><u><u>852,621.30</u></u></b>	



**To: Board Members**  
**From: Joyce A. Marx, Human Resources Director**  
**Date: November 1, 2018**  
**Re: Ratification of New Police Officer Appointment**

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The Township has presented a conditional offer of employment to a qualified police officer candidate. The prospective hiring will bring the staffing level of the police department to 38 sworn personnel.

Antonio Trevino obtained his Associate's Degree in Law Enforcement from Grand Rapids Community College and graduated from Grand Rapids Community College Police Academy in February 2018.

A motion is prepared for Board consideration:

**MOVE TO RATIFY THE APPOINTMENT OF ANTONIO TREVINO TO THE POSITION OF POLICE OFFICER CONTINGENT UPON SUCCESSFUL COMPLETION OF THOSE ITEMS STIPULATED IN THE CONDITIONAL OFFER OF EMPLOYMENT.**



**To: Board Members**  
**From: Ronald J. Styka, Township Supervisor**  
**Date: November 1, 2018**  
**Re: 2019 Board Meeting Schedule Resolution**

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The attached 2019 Proposed Regular Board Meeting Schedule is submitted to the Township Board in compliance with Board Policy 3.1.3.a. such that:

- i. The establishment of the meeting schedule is the Board's responsibility.
- ii. The meeting schedule is subject to Board Policies (as discussed below) and through its Rules & Procedures (Rule 2.1 - Township Board Meetings).

The following motion is proposed:

**MOVE TO ADOPT THE 2019 TOWNSHIP BOARD MEETING SCHEDULE RESOLUTION.**

Attachment:

1. 2019 Board Meeting Schedule Resolution

## 2019 TOWNSHIP BOARD MEETING SCHEDULE

### RESOLUTION

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 6<sup>th</sup> day of November, 2018 at 6:00 pm, local time.

PRESENT: \_\_\_\_\_

ABSENT: \_\_\_\_\_

The following resolution was offered by \_\_\_\_\_ and supported by \_\_\_\_\_.

WHEREAS, the Township Board desires to announce the time, date, and place of all regular meetings of the Board, pursuant to MCL 42.7; and

WHEREAS, the Township Board deems the 2019 regular meeting schedule sufficient to uphold the Board's Policies and Procedures, and advance its Global Ends.

NOW, THEREFORE, BE IT RESOLVED by the Township Board of the Charter Township of Meridian, Ingham County, Michigan that the Township Board adopts its regular 2019 meeting schedule as follows:

Tuesday, January 8, 2019	6:00 pm Regular Meeting
Tuesday, January 15, 2019	6:00 pm Joint Meeting (Township Boards & Commissions)
Tuesday, January 22, 2019	6:00 pm Regular Meeting
Tuesday, February 5, 2019	6:00 pm. Regular Meeting
Tuesday, February 19, 2019	6:00 pm Regular Meeting
Tuesday, March 5, 2019	6:00 pm Regular Meeting
Tuesday, March 19, 2019	6:00 pm Regular Meeting
Tuesday, April 9, 2019	6:00 pm Regular Meeting
Thursday, April 18, 2019	6:00pm Joint Meeting (School Districts & Local Governments)
Tuesday, April 23, 2019	6:00 pm Regular Meeting
Tuesday, May 7, 2019	6:00 pm Regular Meeting
Tuesday, May 21, 2019	6:00 pm Regular Meeting
Tuesday, June 4, 2019	6:00 pm Regular Meeting
Tuesday, June 18, 2019	6:00 pm Regular Meeting
Tuesday, July 9, 2019	6:00 pm Regular Meeting
Tuesday, July 23, 2019	6:00 pm Regular Meeting
<b>Thursday, August 8, 2019</b>	6:00 pm Regular Meeting
Tuesday, August 20, 2019	6:00 pm Regular Meeting





**To: Board Members**  
**From: Julie Brixie, Treasurer**  
**Date: November 2, 2018**  
**Re: Placement of Delinquent Special Assessments, Delinquent Utilities, Delinquent False Alarms, Unpaid Lot Mowing/Code Violations and Misc. Fees on the Winter Tax Roll for 2018.**

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Listed below are the totals of the delinquent special assessments, delinquent utilities, delinquent false alarms, unpaid lot mowing fees and code violation fees that should be authorized for placement on the 2018 Winter Tax Roll for collection. All supporting documents will be on file with the Treasurer’s Office.

Water:	Lake Lansing Watershed	\$ 6,002.13
Sewer:	Herron Creek Sanitary Sewer	3,721.24
	Kansas Rd. Sanitary Sewer	2,757.44
Sidewalks:	2014 Sidewalk	102.64
Road:	Perry Rd. Paving	418.76
Delinquent Special Assessment Interest:		3,830.04
Delinquent Utilities:		4,189.58
Unpaid Lot Mowing/Etc.:		6,328.00
Delinquent False Alarms:		500.00

“Move to assess the charges identified in the staff memorandum with parcel identification available in the Treasurer’s Office dated November 2, 2018 for Delinquent Special Assessments, Utility Bills, False Alarms, Nuisance, Lot Mowing/Code Violation, and Misc. Fees as a tax lien against the subject properties as authorized by Michigan Compiled Laws (MCL) 41.727, 41.728 and Meridian Township Ordinance Code Sections 58-32, 58-33, 78-98, 78-155, 46-5, 82-27, 18-1 and 18-15”



12.A

**To:** Township Board

**From:** Mark Kieselbach, Director of Community Planning and Development  
Keith Chapman, Assistant Planner

**Date:** October 31, 2018

**Re:** Rezoning #18090 (M & J Management) – Final Adoption

---

The Township Board voted to approve for introduction the rezoning of 1999 Saginaw Highway from I (Industrial) to C-2 (Commercial) at its last meeting on October 16, 2018. Attached for the Board's consideration is a resolution for final adoption of Rezoning #18090. As directed by the Board, the Clerk published the proposed ordinance as required.

- **Move to adopt the resolution for final adoption of Ordinance No. 2018-11 pursuant to Rezoning #18090.**

**Attachment**

1. Resolution to approve.

G:\Community Planning & Development\Planning\REZONINGS (REZ)\2018\REZ 18090 (M & J Management)\REZ 18090.tb3.doc

**RESOLUTION TO APPROVE**

**Rezoning #18090  
M & J Management  
1999 Saginaw Highway  
Final Adoption**

**RESOLUTION**

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 8th day of November, 2018, at 6:00 p.m., Local Time.

PRESENT: \_\_\_\_\_  
\_\_\_\_\_

ABSENT: \_\_\_\_\_

The following resolution was offered by \_\_\_\_\_ and supported by \_\_\_\_\_.

WHEREAS, M & J Management LLC requested the rezoning of approximately five acres located at 1999 Saginaw Highway from I (Industrial) to C-2 (Commercial); and

WHEREAS, the Planning Commission held a public hearing and discussed the rezoning at its meeting on July 23, 2018 and recommended approval (7-0) of the request at its meeting on August 13, 2018; and

WHEREAS, the Township Board discussed the rezoning at its October 2, 2018 meeting and has reviewed the staff and Planning Commission material forwarded under a cover memorandum dated September 26, 2018; and

WHEREAS, the subject site meets or exceeds the minimum standards for lot area and lot width of the proposed C-2 (Commercial) zoning district; and

WHEREAS, the proposed rezoning to C-2 (Commercial) is consistent with changes in land use along the Saginaw Highway corridor; and

WHEREAS, sanitary sewer services are available to serve the subject site and public water is available to extend to the subject site; and

WHEREAS, the Township Board introduced Rezoning #18090 for publication and subsequent adoption at its meeting on October 16, 2018.

NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby **FINALLY ADOPTS** Ordinance No. 2018-11, entitled "Ordinance Amending the Zoning District Map of Meridian Township pursuant to Rezoning Petition #18090 from I (Industrial) to C-2 (Commercial).



**ORDINANCE NO. 2018-11**  
**ORDINANCE AMENDING THE ZONING DISTRICT MAP**  
**OF MERIDIAN TOWNSHIP**  
**PURSUANT TO REZONING #18090**

The Charter Township of Meridian ordains:

Section 1. Amending the Zoning District Map.

A. The Zoning District Map of Meridian Township, as adopted in Section 86-312 of the Code of the Charter Township of Meridian, Michigan, as previously amended, is hereby amended by changing the I (Industrial) District symbol and indication as shown on the Zoning District Map, for 1999 Saginaw Highway, the property legally described as:

A parcel of land in the northwest  $\frac{1}{4}$  of Section 3, T4N, R1W, Meridian Township, Ingham County, Michigan, the surveyed boundary of said parcel describe as: Commencing at the West  $\frac{1}{4}$  corner of said Section 3; thence N01°03'17"W along the West line of Said Section 3 a distance of 1297.86 feet to the South line of the North  $\frac{1}{2}$  of said Northwest  $\frac{1}{4}$  and the Centerline of Towner Road; thence N89°25'21"E along said South line and Centerline 393.45 feet; thence N00°48'16"W parallel with the West line of the East 50 acres of the North  $\frac{1}{2}$  of said Northwest  $\frac{1}{4}$  a distance of 300.00 feet; thence N89°25'21"E parallel with said south line of the North  $\frac{1}{2}$  of said Northwest  $\frac{1}{4}$  a distance of 550.00 feet to said West line of the East 50 acres of the North  $\frac{1}{2}$  of said Northwest  $\frac{1}{4}$ ; thence N00°48'16" along said West line 444.83 feet to the point of beginning of this description; thence S89°25'21"W parallel with said South line of the North  $\frac{1}{2}$  of said Northwest  $\frac{1}{4}$  a distance of 472.12 feet; thence N01°03'17"W parallel with said West line of said Section 3 a distance of 403.28 feet to the Eastbound centerline of Saginaw Highway (M-78); thence N57°29'13"E along said centerline 252.74 feet; thence S32°31'08"E 112.00 feet; thence N89°45'32"E 200.00 feet to said West line of the East 50 acres of the North  $\frac{1}{2}$  of said Northwest  $\frac{1}{4}$ ; thence S00°48'16"E along said West line 440.74 feet to the point of beginning; said parcel containing 5.00 acres more or less; said parcel subject to right-of-way for road purposes along Saginaw Highway (M-78); said parcel subject to all easements and restrictions if any.

to that of C-2 (Commercial).

Section 2. Validity and Severability. The provisions of this Ordinance are severable and the invalidity of any phrase, clause or part of this Ordinance shall not affect the validity or effectiveness of the remainder of the Ordinance.

Section 3. Repealer Clause. All ordinances or parts of ordinances in conflict therewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 4. Savings Clause. This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

Section 5. Effective Date. This Ordinance shall be effective seven (7) days after its publication or upon such later date as may be required under Section 402 of the Michigan Zoning Enabling Act (MCL 125.3402) after filing of a notice of intent to file a petition for a referendum.

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Ronald J. Styka, Township Supervisor

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Brett Dreyfus, Township Clerk

Legal description confirmed by:

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Mark Kieselbach, Director  
Community Planning and Development

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William K. Fahey, Township Attorney

G:\Community Planning & Development\Planning\REZONINGS (REZ)\2018\REZ #18090 (M & J Management)\REZ 18090 TB Resolution - FINAL.doc



12.B

**To:** Township Board

**From:** Mark Kieselbach, Director of Community Planning and Development  
Justin Quagliata, Assistant Planner

**Date:** October 30, 2018

**Re:** Rezoning #18100 (HOS Management) - Final Adoption

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The Township Board voted to approve for introduction the rezoning of 7080 Saginaw Highway from I (Industrial) to C-2 (Commercial) at its last meeting on October 16, 2018. Attached for the Board's consideration is a resolution for final adoption of Rezoning #18100. As directed by the Board, the Clerk published the proposed ordinance as required.

- **Move to adopt the resolution for final adoption of Ordinance No. 2018-12 pursuant to Rezoning #18100.**

**Attachment**

1. Resolution to approve.

G:\Community Planning & Development\Planning\REZONINGS (REZ)\2018\REZ 18100 (HOS Management)\REZ 18100.tb3.doc

**RESOLUTION TO APPROVE**

**Rezoning #18100  
HOS Management  
7080 Saginaw Highway  
FINAL ADOPTION**

**RESOLUTION**

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 8th day of November, 2018, at 6:00 p.m., Local Time.

PRESENT: \_\_\_\_\_  
\_\_\_\_\_

ABSENT: \_\_\_\_\_

The following resolution was offered by \_\_\_\_\_ and supported by \_\_\_\_\_.

WHEREAS, HOS Management requested the rezoning of approximately 0.42 acres located at 7080 Saginaw Highway from I (Industrial) to C-2 (Commercial); and

WHEREAS, the Planning Commission held a public hearing and discussed the rezoning at its meeting on July 23, 2018 and recommended approval (7-0) of the request at its meeting on August 13, 2018; and

WHEREAS, the Township Board discussed the rezoning at its meeting on October 2, 2018 and has reviewed the staff and Planning Commission material forwarded under a cover memorandum dated September 26, 2018; and

WHEREAS, the subject site meets or exceeds the minimum standards for lot area and lot width of the proposed C-2 (Commercial) zoning district; and

WHEREAS, the proposed rezoning to C-2 (Commercial) is consistent with changes in land use along the Saginaw Highway corridor; and

WHEREAS, public water and sanitary sewer services are available for extension to the subject site; and

WHEREAS, the Township Board introduced Rezoning #18100 for publication and subsequent adoption at its meeting on October 16, 2018.

NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby **FINALLY ADOPTS** Ordinance No. 2018-12, entitled "Ordinance Amending the Zoning District Map of Meridian Township pursuant to Rezoning Petition #18100 from I (Industrial) to C-2 (Commercial).



**ORDINANCE NO. 2018-12**  
**ORDINANCE AMENDING THE ZONING DISTRICT MAP**  
**OF MERIDIAN TOWNSHIP**  
**PURSUANT TO REZONING #18100**

The Charter Township of Meridian ordains:

Section 1. Amending the Zoning District Map.

A. The Zoning District Map of Meridian Township, as adopted in Section 86-312 of the Code of the Charter Township of Meridian, Michigan, as previously amended, is hereby amended by changing the I (Industrial) District symbol and indication as shown on the Zoning District Map, for 7080 Saginaw Highway, the property legally described as:

A PARCEL OF LAND IN THE NORTHWEST 1/4 OF SECTION 3, T4N, R1W, MERIDIAN TOWNSHIP, INGHAM COUNTY, MICHIGAN, THE SURVEYED BOUNDARY OF SAID PARCEL DESCRIBED AS: COMMENCING AT THE WEST 1/4 CORNER OF SAID SECTION 3; THENCE N01°03'17"W ALONG THE WEST LINE OF THE SAID SECTION 3 A DISTANCE OF 1297.86 FEET TO THE SOUTH LINE OF THE NORTH 1/2 OF SAID NORTHWEST 1/4 AND THE CENTERLINE OF TOWNER ROAD; THENCE N89°25'21"E ALONG SAID SOUTH LINE AND CENTERLINE 393.45 FEET; THENCE N00°48'16"W PARALLEL WITH THE WEST LINE OF THE EAST 50 ACRES OF THE NORTH 1/2 OF SAID NORTHWEST 1/4 A DISTANCE OF 300.00 FEET; THENCE N89°25'21"E PARALLEL WITH SAID SOUTH LINE OF THE NORTH 1/2 OF SAID NORTHWEST 1/4 A DISTANCE OF 55.00 FEET TO SAID WEST LINE OF THE EAST 50 ACRES OF THE NORTH 1/2 OF SAID NORTHWEST 1/4 ; THENCE N00°48'16"W ALONG SAID WEST LINE 885.57 FEET TO THE POINT OF BEGINNING OF THIS DESCRIPTION; THENCE S89°45'32"W 200.00 FEET; THENCE N32°31'08" W 42.00 FEET TO THE SOUTHERLY RIGHT-OF-WAY LINE OF SAGINAW HIGHWAY (M-78) BEING 130.00 FEET FROM THE WESTBOUND CENTERLINE OF SAID HIGHWAY; THENCE N57°29'13"E ALONG THE SOUTHERLY RIGHT-OF-WAY LINE 120.69 FEET TO THE STANDARD NORTH LINE OF SAID SECTION 3; THENCE N89°44'21"E ALONG SAID NORTH LINE 119.40 FEET TO SAID WEST LINE OF THE EAST 50 ACRES OF THE NORTH 1/2 OF SAID NORTHWEST 1/4; THENCE S00°48'16"E ALONG SAID WEST LINE 100.00 FEET TO THE POINT OF BEGINNING OF THIS DESCRIPTION; SAID PARCEL CONTAINING 0.42 ACRE MORE OR LESS; SAID PARCEL SUBJECT TO ALL EASEMENTS AND RESTRICTIONS IF ANY.

to that of C-2 (Commercial).

Section 2. Validity and Severability. The provisions of this Ordinance are severable and the invalidity of any phrase, clause or part of this Ordinance shall not affect the validity or effectiveness of the remainder of the Ordinance.

Section 3. Repealer Clause. All ordinances or parts of ordinances in conflict therewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 4. Savings Clause. This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

Section 5. Effective Date. This Ordinance shall be effective seven (7) days after its publication or upon such later date as may be required under Section 402 of the Michigan Zoning Enabling Act (MCL 125.3402) after filing of a notice of intent to file a petition for a referendum.

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Ronald J. Styka, Township Supervisor

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Brett Dreyfus, Township Clerk

Legal description confirmed by:

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Mark Kieselbach, Director  
Community Planning and Development

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William K. Fahey, Township Attorney

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12.C

**To:** Township Board

**From:** Mark Kieselbach, Director of Community Planning and Development  
Justin Quagliata, Assistant Planner

**Date:** October 30, 2018

**Re:** Rezoning #18110 (Buckley) - Final Adoption

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The Township Board voted to approve for introduction the rezoning of 5998 Martinus Street and an adjacent lot to the south recognized as Tax I.D. #10-205-002 from C-1 (Commercial) to RB (Single Family-High Density) at its last meeting on October 16, 2018. Attached for the Board's consideration is a resolution for final adoption of Rezoning #18110. As directed by the Board, the Clerk published the proposed ordinance as required.

- **Move to adopt the resolution for final adoption of Ordinance No. 2018-13 pursuant to Rezoning #18110.**

**Attachment**

1. Resolution to approve.

G:\Community Planning & Development\Planning\REZONINGS (REZ)\2018\REZ 18110 (Buckley)\REZ 18110.tb3.doc

**RESOLUTION TO APPROVE**

**Rezoning #18110  
Don and Pat Buckley  
5998 Martinus Street  
FINAL ADOPTION**

**RESOLUTION**

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 8th day of November, 2018, at 6:00 p.m., Local Time.

PRESENT: \_\_\_\_\_  
\_\_\_\_\_

ABSENT: \_\_\_\_\_

The following resolution was offered by \_\_\_\_\_ and supported by \_\_\_\_\_.

WHEREAS, Don and Pat Buckley requested the rezoning of two platted lots, approximately 0.18 acres in total size, located at 5998 Martinus Street and an adjacent lot to the south recognized as Tax I.D. #10-205-002 from C-1 (Commercial) to RB (Single Family-High Density); and

WHEREAS, the Planning Commission held a public hearing and discussed the rezoning at its meeting on August 27, 2018 and recommended approval (9-0) of the request at its meeting on September 10, 2018; and

WHEREAS, the Township Board discussed the rezoning at its meeting on October 2, 2018 and has reviewed the staff and Planning Commission material forwarded under a cover memorandum dated September 25, 2018; and

WHEREAS, the proposed rezoning to RB (Single Family-High Density) is consistent with the 2017 Future Land Use Map designation of R3-Residential 1.25 to 3.5 dwelling units per acre; and

WHEREAS, the subject site is located adjacent to properties zoned RB (Single Family-High Density) to the west; and

WHEREAS, the proposed rezoning to RB (Single Family-High Density) is consistent with the existing residential land use along Martinus Street; and

WHEREAS, public water and sanitary sewer services are available to serve the subject site; and

WHEREAS, the Township Board introduced Rezoning #18110 for publication and subsequent adoption at its meeting on October 16, 2018.

**Resolution to Approve - Final Adoption**

**Rezoning #18110 (Buckley)**

**Page 2**

NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby **FINALLY ADOPTS** Ordinance No. 2018-13, entitled "Ordinance Amending the Zoning District Map of Meridian Township pursuant to Rezoning Petition #18110 from C-1 (Commercial) to RB (Single Family-High Density).

BE IT FURTHER RESOLVED that the Clerk of the Charter Township of Meridian is directed to publish the Ordinance in the form in which it is adopted within 15 days of this meeting.

ADOPTED: YEAS: \_\_\_\_\_

\_\_\_\_\_

NAYS: \_\_\_\_\_

STATE OF MICHIGAN )

) ss

COUNTY OF INGHAM )

I, the undersigned, the duly qualified and acting Clerk of the Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and a complete copy of a resolution adopted at a regular meeting of the Township Board on the 8th day of November, 2018.

\_\_\_\_\_  
Brett Dreyfus  
Township Clerk

**ORDINANCE NO. 2018-13**  
**ORDINANCE AMENDING THE ZONING DISTRICT MAP**  
**OF MERIDIAN TOWNSHIP**  
**PURSUANT TO REZONING #18110**

The Charter Township of Meridian ordains:

Section 1. Amending the Zoning District Map.

A. The Zoning District Map of Meridian Township, as adopted in Section 86-312 of the Code of the Charter Township of Meridian, Michigan, as previously amended, is hereby amended by changing the C-1 (Commercial) District symbol and indication as shown on the Zoning District Map, for 5998 Martinus Street and an adjacent lot to the south recognized as Tax I.D. #10-205-002, the property legally described as:

MP 2098 Lot 34 Oak Grove Park and MP 2099 Lot 35 Oak Grove Park.

to that of RB (Single Family-High Density).

Section 2. Validity and Severability. The provisions of this Ordinance are severable and the invalidity of any phrase, clause or part of this Ordinance shall not affect the validity or effectiveness of the remainder of the Ordinance.

Section 3. Repealer Clause. All ordinances or parts of ordinances in conflict therewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 4. Savings Clause. This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

Section 5. Effective Date. This Ordinance shall be effective seven (7) days after its publication or upon such later date as may be required under Section 402 of the Michigan Zoning Enabling Act (MCL 125.3402) after filing of a notice of intent to file a petition for a referendum.

\_\_\_\_\_  
Ronald J. Styka, Township Supervisor

\_\_\_\_\_  
Brett Dreyfus, Township Clerk

Legal description confirmed by:

\_\_\_\_\_  
Mark Kieselbach, Director  
Community Planning and Development

\_\_\_\_\_  
William K. Fahey, Township Attorney



**To: Board Members**  
**From: Frank L. Walsh, Township Manager and Ken Plaga, Chief of Police**  
**Date: November 1, 2018**  
**Re: Williamstown Township Police Agreement**

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Effective December 31, 2018, the fourth consecutive two-year contract to provide law enforcement services to Williamstown Township expires. Williamstown Township continues to be pleased with the law enforcement services Meridian provides. On October 11, 2018, the Williamstown Township Board approved the attached contract renewal. The term of the proposal extends through December 2021.

The 2019-2021 contract authorizes Williamstown Township to compensate Meridian Township \$225,217 for calendar year 2019, \$229,721 for calendar year 2020, and \$234,316 for calendar year 2021 plus \$58.41 per hour, outside the 80 hours of weekly patrol for emergency and non-emergency responses. There are no other significant changes to the contract.

The current contract establishes a cost for service of \$216,723. The increased cost from 2018 to 2019 is 4%.

The following motion is proposed for Board consideration:

**MOVE TO APPROVE THE AGREEMENT TO CONTINUE PROVIDING LAW ENFORCEMENT SERVICES TO WILLIAMSTOWN TOWNSHIP BEGINNING JANUARY 1, 2019 THROUGH DECEMBER 31, 2021 FOR THE AMOUNT OF \$225,217 FOR CALENDAR YEAR 2019, \$229,721 FOR CALENDAR YEAR 2020, AND \$234,316 FOR CALENDAR YEAR 2021 PLUS \$58.41 PER HOUR FOR EMERGENCY AND NON-EMERGENCY RESPONSES OUTSIDE THE 80 HOURS OF WEEKLY PATROL AND TO AUTHORIZE THE SUPERVISOR AND CLERK TO SIGN THE AGREEMENT.**

**Attachment:**

1. Williamstown Township Agreement for Law Enforcement Services

**AGREEMENT FOR LAW ENFORCEMENT SERVICES**

**THIS AGREEMENT**, effective January 1, 2019, is made and entered by and between **CHARTER TOWNSHIP OF MERIDIAN**, 5151 Marsh Road, Okemos, MI 48864 (“Meridian”) and **WILLIAMSTOWN TOWNSHIP**, 4990 North Zimmer Road, Williamston, MI 48895 (“Williamstown”).

**WHEREAS**, Williamstown desires to secure certain law enforcement services from Meridian; and

**WHEREAS**, Meridian agrees to provide Williamstown with those law enforcement services as outlined below.

**NOW THEREFORE**, in consideration of the mutual covenants hereinafter contained, IT IS HEREBY AGREED as follows:

**1. Services to be Provided by Meridian.** Meridian shall provide Williamstown general law enforcement services by Police Officers (“Officers”) including, but not limited to, police patrol services, emergency and non-emergency response services to all dispatch calls, and additional police services, including without limitation the enforcement of applicable state statutes and regulations and Williamstown ordinances. These law enforcement services shall be provided as follows:

- A. Meridian will provide Williamstown eighty (80) hours of police patrol coverage within Williamstown per week, according to a variable schedule or schedules approved by the Williamstown Supervisor. The schedule or schedules may be modified from time to time as agreed upon between Meridian and Williamstown.
- B. In the event an Officer assigned on shift to Williamstown is reassigned by Meridian to work outside Williamstown, and has not been replaced by another Officer, Williamstown shall be credited with compensatory time, which shall be used as mutually agreed upon by Meridian and Williamstown. The Williamstown Supervisor will be notified of all reassignments and the amount of hours taken from Williamstown.
- C. Meridian will provide emergency and non-emergency response by Officers to all dispatch calls within Williamstown 24 hours per day, seven days each week.
- D. Meridian will provide Williamstown additional police services as summarized in the attached Exhibit A.

**2. Cooperation and Enforcement of Williamstown Ordinances.** Meridian and its Officers shall cooperate with Williamstown officials in the enforcement of Williamstown ordinances. Williamstown shall be responsible for the prosecution and legal costs required in ordinance matters and shall provide necessary prosecutorial support to adjudicate such cases.

**RECEIVED**  
SEP 26 2018

**WILLIAMSTOWN TOWNSHIP**

3. **Equipment to be Provided by Meridian.** Meridian shall provide and maintain at its expense motor vehicles to be used for police protection and patrol within Williamstown and any and all uniforms, weapons, radios, and general police equipment to be used by Officers assigned to duty in Williamstown.

4. **Insurance.** Meridian shall provide all insurance for the motor vehicles and Officers used in the performance of the services described in the Section 1 of this Agreement, including without limitation all automobile, liability, health care workers' compensation and other insurance coverage for any Officers and vehicles assigned to duty in Williamstown. "Insurance", insofar as vehicles and Officers are concerned, means the coverage provided by Meridian as of January 1, 2011. If such coverage is discontinued or modified for any reason, Meridian shall notify Williamstown. Meridian will add Williamstown as an additional insured on Meridian's general liability and automobile policies. Williamstown will add Meridian as an additional insured to Williamstown's general liability policy.

5. **Compensation.** It is expressly understood and agreed that Williamstown shall pay Meridian the sum of \$225,217 for calendar year 2019, 229,721 for calendar year 2020, and \$234,316 for calendar year 2021 plus \$58.41 per hour for emergency and non-emergency response by Officers to all dispatch calls within Williamstown and additional police services approved by Williamstown outside of the 80 hours of weekly patrol (up to a cap of not more than \$23,365 per calendar quarter), for the services that it receives from Meridian under Section 1 of this Agreement. Meridian will invoice Williamstown quarterly at the end of each calendar quarter for the amount of actual emergency and non-emergency response by Officers to dispatch calls within Williamstown and additional police services approved by Williamstown under this Agreement during that quarter. The amounts due Meridian during the period covered by this Agreement shall be paid in quarterly installments, with payments due by the 15<sup>th</sup> day of the month following the end of a quarter. All payments shall be made payable to Meridian and submitted to the Meridian Treasurer's Office.

6. **Reports.** Meridian shall provide Williamstown a monthly written report concerning the law enforcement services provided under this Agreement. At the request of Williamstown, Meridian will provide an Officer or supervisory personnel to orally present reports not less than quarterly on law enforcement services under this Agreement to the Williamstown Township Board or Williamstown Police Advisory Committee.

7. **Employment Status of Officers Assigned to Williamstown.** The Officers assigned to Williamstown are and shall remain employees of Meridian and shall be under Meridian's supervision, direction and control.

8. **Meridian Responsible for Management.** Meridian shall be solely responsible for the management of the Officers assigned to Williamstown under this Agreement. Management shall be construed to include, but not be limited to, determining priority of investigation; determining what constitutes a life threatening emergency; determining the specific personnel to be assigned to Williamstown; determining job duties and assignments; and determining the adequacy of motor vehicles deployed. Meridian will consult with Williamstown on routine or special matters as deemed appropriate.

9. **Emergency Removal of Officers.** Meridian reserves the right to remove any Officer who is otherwise assigned to Williamstown for emergencies that might exist within Meridian, subject to Section 1 B of this Agreement.

10. **Nondiscrimination.** In carrying out the terms of this Agreement, the parties shall adhere to all applicable federal, state and local laws, regulations and policies prohibiting discrimination. The parties shall not discriminate against persons to receive services under this Agreement or against an employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, sexual orientation, disability that is unrelated to the individual's ability to perform the duties of a particular job or position, height, weight, marital status or political affiliation or beliefs.

11. **Agreement Does Not Affect Collective Bargaining Agreements.** The provisions of this Agreement shall not be construed as in any way affecting the collective bargaining agreement covering Meridian Officers including, but not limited to, the adding or subtracting of provisions.

12. **Communication.** It is agreed by the parties that prompt and timely resolution of issues and/or concerns is vital to the success of this Agreement. Therefore, the parties agree that the following steps will be utilized:

- A. The Williamstown Supervisor will meet regularly with the Meridian Police Chief for the purposes of resolving issues and/or concerns.
- B. The Williamstown Police Advisory Committee will meet as needed, at the request of the Chair of the Committee, or the Meridian Police Chief, for the purpose of communications and public feedback concerning activities of the Officers assigned to Williamstown.
- C. If issues and/or concerns cannot be resolved in either of the above mentioned forums in a timely manner, then the Williamstown Supervisor, Clerk and Treasurer will meet with the Meridian Police Chief and Manager to pursue resolution.

13. **Waivers.** No failure or delay on the part of any of the parties to this Agreement in exercising any right, power or privilege hereunder shall operate as a waiver thereof nor shall a single or partial exercise of any right, power or privilege preclude any other or further exercise of any other right, power or privilege.

14. **Modification of Agreement.** Modifications, amendments or waivers of any provision of this Agreement may be made only by the written mutual consent of the parties hereto.

15. **Assignment or Subcontracting.** The parties to this Agreement may not assign, subcontract or otherwise transfer their duties and/or obligations under this Agreement without express mutual written consent.

16. **Non-Third Party Beneficiary Contract.** This Agreement is not intended to be a third party beneficiary contract and confers no rights on anyone other than the parties hereto.

17. **Disregarding Titles.** The titles of the sections set forth in this Agreement are inserted for the convenience of reference only and shall be disregarded when construing or interpreting any of the provisions of this Agreement.

18. **Complete Agreement.** This Agreement contains all the terms and conditions agreed upon by the parties, and no other agreements, oral or otherwise, regarding the subject matter of this Agreement or any part thereof shall have any validity or bind any of the parties and any prior agreements shall be null and void.

19. **Agreement Period and Termination.** This Agreement shall be in effect from January 1, 2019, through December 31, 2021, and shall automatically renew unless either party provides one hundred eighty (180) days prior written notice of nonrenewal. Either Meridian or Williamstown may, with or without cause, terminate this Agreement at any time upon one hundred eighty (180) days prior written notice to the other party. In the event this Agreement is terminated prior to December 31, 2021, Williamstown shall pay Meridian as set forth in Section 5 the total sum due for services performed by the Officers assigned to Williamstown up to the effective date of termination.

20. **Invalid Provisions.** If any clause or provision of this Agreement is rendered invalid or unenforceable because of any State or Federal statute or regulation or ruling by any tribunal of competent jurisdiction, that clause or provision shall be null and void, and any such invalidity or unenforceability shall not affect the validity or enforceability of the remainder of this Agreement. It shall be considered to be deleted and the remainder of this Agreement shall not be affected thereby. Where the deletion of the invalid provision would result in the illegality and/or unenforceability of this Agreement, this Agreement shall be considered to have terminated as of the date in which the provision was rendered invalid or unenforceable.

21. **Certification of Authority to Sign Agreement.** The people signing on behalf of the parties certify by their signatures that they are duly authorized to sign this Agreement on behalf of said parties and that this Agreement has been authorized by said parties.

THE FOLLOWING AUTHORIZED REPRESENTATIVES OF THE PARTIES HAVE EXECUTED THIS AGREEMENT AS OF THE DAY AND YEAR FIRST ABOVE WRITTEN.

CHARTER TOWNSHIP OF MERIDIAN		WILLIAMSTOWN TOWNSHIP	
By: _____ Supervisor	_____ Date	By: <u>Wanda Blooming</u> Supervisor	<u>10/11/18</u> Date
By: _____ Clerk	_____ Date	By: <u>Mark Steimley</u> Clerk	<u>10-11-18</u> Date

## EXHIBIT A

Meridian currently provides the following additional police services to its residents. These services will also be provided to Williamstown residents, subject to Meridian's decision to continue to provide these services to its residents.

- Investigations Unit – Five investigators available for major crimes and specialized investigations.
- Sex Offender Registry – Monitor and verify sex offender registrations.
- Court Service Officer – This position, assigned to investigations, processes warrant requests keeping patrol officers on the road.
- Records Unit – Civilian staff transcribes reports, responds to requests for reports and are keepers of all records. Records staff members are trained to respond to freedom of information requests.
- Training – All sworn officers receive nearly 40 hours of in-service training each year. Additionally, many officers receive specialized training off site.
- Crime Scene Investigators receive additional training to process crime scenes.
- Accident Investigation Team – Several officers have received additional training to investigate more serious and fatal traffic crashes.
- In-Car Video – Each patrol vehicle is equipped with video recording equipment used for its evidentiary value and verifying officer performance.
- Body worn cameras for each officer.
- Supervision – Patrol supervisor on duty at all times.
- Community Policing – Individual officers are assigned specific neighborhoods to develop communication between the Department and the community.
- Neighborhood Watch – The Department encourages neighborhoods to be active in crime prevention initiatives by organizing neighborhoods to be eyes and ears.
- Medical First Responders – Officers are licensed at a Medical First Responder level. Officers are available to respond to medical calls to assist NIESA ambulance. Medical First Responders may have a quicker response to begin treatment or may be available when the ambulance is unavailable.
- Automatic External Defibrillators – AEDs are carried in patrol cars.
- Property Checks – Officers will check residential properties for security when the homeowner is away on vacation on request.
- Citizens Academy and Youth Academy – Each academy is held once per year allowing citizens to learn more about the Department and law enforcement in the community.
- Community Leader Meeting – Community leader meetings are held three times a year. It is an opportunity for police and our community to discuss community issues, crimes and trends.
- National Night Out – This celebration, held the first Tuesday in August, encourages citizens to be organized against crime. Neighborhoods are encouraged to have neighborhood activities including ice cream socials, picnics, or, at a minimum, have their porch light on and meet their neighbors.

- Traffic Initiative – The Department takes an active effort in reducing traffic crashes, thus, reducing injuries and fatalities.
- Citizen Satisfaction Surveys – Monthly surveys are sent to individuals who have used police services. Each one is reviewed by the Chief. The surveys provide valuable feedback on the Department's performance.
- Special Response Team – The Department participates with East Lansing, Michigan State University and other departments on a special response tactical team for special response situations. This would be available to Williamstown Township.
- Written Reports – Criminal reports are completed in the patrol vehicle on an in-car computer. This reduces the amount of time the officer spends in the office.
- Citizen Complaint Process – All citizen complaints are thoroughly investigated with a follow-up correspondence to the citizen. Appropriate action is taken if necessary. Most citizen complaints are not sustained or are unfounded.
- Patrol officers are encouraged to do their own follow-up investigations when possible. Neighborhoods are canvassed on serious crimes. Patrol supervisors review investigative efforts to ensure thorough investigations are conducted.
- The Department has used satellite offices and would use Williamstown Township's office as a location to meet with residents.
- Everbridge.net – Technology used to inform citizens of crime, crime trends, community alerts, and bulletins.



**To: Township Board**

**From: LuAnn Maisner, CPRP, Director of Parks and Recreation**  
**Mark Kieselbach, Director of Planning and Community Development**

**Date: November 1, 2018**

**Re: Land Transfer for Farmers' Market Relocation Plan**

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It has been evident for a number of years that the Meridian Township Farmers' Market has outgrown its current location in Central Park. A plan has been proposed to enter into a land trade agreement with MilMar Mall, LLC (Meridian Mall) where the Township would receive 2.43 acres along Central Park Drive adjacent to Studio C, and MilMar Mall, LLC would receive 4 acres directly west of the Mall (see attached maps). The 4-acre parcel will keep the Mall consistent with the Commercial Planned Unit Development (C-PUD) approved by the Township Board. The 2.43-acres will accommodate the development of a new market pavilion and other amenities that will serve as a new community gathering hub for food, music, recreation and commerce.

Based on Township Board action on August 9, 2018, staff has moved forward to process the necessary items to foster the land exchange. These items included boundary surveys, land division application, deeds, transfer agreement, cross-access agreement for parking and a minor amendment to Mall's C-PUD. The cross-access agreement from CBL Properties and title insurance from MilMar Mall, LLC are in process and should be forwarded to us shortly.

All of the above listed items are complete and have been reviewed by our Township attorney except for the cross-access agreement which will be reviewed once it is received.

Motion for Township Board Consideration:

**MOTION TO APPROVE THE ATTACHED RESOLUTION TO APPROVE THE TRANSFER OF PROPERTY WITH MILMAR MALL, LLC CONSISTING OF 4-ACRES OF TOWNSHIP-OWNED LAND ON PARCEL # 21-226-011 FOR 2.43-ACRES OF LAND OWNED BY MILMAR MALL, LLC ON PARCEL # 15-300-026 AS DEPICTED ON THE ATTACHED MAP, FOR THE PURPOSE OF CREATING A NEW FARMERS' MARKET FACILITY.**

G:\Parks\Farmers Market\CBL PROPERTIES\Farmers' Market Land Memo Action.docx

**RESOLUTION TO APPROVE**

**Township Board  
CBL Property Transfer**

**RESOLUTION**

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 8th day of November, 2018, at 6:00 p.m., Local Time.

PRESENT: \_\_\_\_\_  
\_\_\_\_\_

ABSENT: \_\_\_\_\_

The following resolution was offered by \_\_\_\_\_ and supported by \_\_\_\_\_.

WHEREAS, the Township owns certain real property described as Parcel B on the attached Exhibit A (the "Property"); and

WHEREAS, the Property is no longer needed for any public purpose; and

WHEREAS, the Township desires to remise, release and quitclaim all the right, title, interest and claim which the Township has in and to the Property; and

WHEREAS, the Township Board authorizes the Township Manager to execute such deeds and other documents that may be necessary to perfect the transfer of the Property; and

WHEREAS, the transfer of the Property is determined to be in the best interests of the Township;

NOW, THEREFORE, BE IT RESOLVED by the Township Board of the Charter Township of Meridian, Ingham County, Michigan that the Township Board approves the transfer of the Property to Milmar Mall, LLC, 322 Abbot Road, East Lansing, Michigan, 48823 as agreed upon by the parties; and

BE IT FURTHER RESOLVED that the Township authorizes and directs Frank Walsh, Township Manager, to execute such documents as are necessary to effect the transfer of the Property upon the terms as agreed between the parties, including, but not limited to, the execution of deeds transferring the Property to Milmar Mall, LLC.

All prior resolutions and parts of prior resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

**Resolution to Approve  
CBL Property Transfer  
Page 2**

ADOPTED: YEAS: \_\_\_\_\_

\_\_\_\_\_

NAYS: \_\_\_\_\_

STATE OF MICHIGAN )

) ss

COUNTY OF INGHAM )

I, the undersigned, the duly qualified and acting Clerk of the Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and a complete copy of a resolution adopted at a regular meeting of the Township Board on the 8th day of November, 2018.

\_\_\_\_\_  
Brett Dreyfus  
Township Clerk



# CERTIFIED BOUNDARY SURVEY

## CERTIFICATE OF SURVEY:

I hereby certify only to the parties named hereon that we have surveyed and divided into two parcels, at the direction of said parties, two parcels of land previously described as:

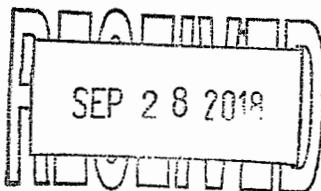
(As provided in Warranty Deed, Book 3380, Page 987)

Part of the Southeast 1/4 of Section 16 described as beginning at a point on the South section line South 89 degrees 34'55" West 515.03 feet from the Southeast corner of Section 16; thence South 89 degrees 34'55" West on Section line 834.81 feet to the North-South 1/8 line of the Southeast 1/4 (also being the centerline of Okemos Road); thence North 00 degrees 40'22" East on the 1/8 line 188.04 feet to the South line of Central Park Drive; thence North 89 degrees 34'55" East 834.47 feet on the right of way line; thence South 00 degrees 34'19" West 188.03 feet to the point of beginning, Section 16, T4N, R1W, Meridian Township, Ingham County, Michigan.

(As provided in Warranty Deed Liber 3174, Page 1231)

The Northeast 1/4 of the Northeast 1/4 of Section 21, T4N, R1W, Except beginning on the North-South 1/8 line at a point 1247 feet South of the North 1/8 post, thence South 60 feet on said North-South 1/8 line, South 89 degrees 36 minutes 00 seconds East 752.00 feet, South 89 degrees 4 minutes 46 seconds East 591.03 feet, North 00 degrees 30 minutes 38 seconds East 500.07 feet on the East line of Section 21, North 89 degrees 39 minutes 24 seconds West 600 feet, South 00 degrees 30 minutes 38 seconds West 440.81 feet, North 89 degrees 36 minutes 00 seconds West 743.57 feet to beginning. Except beginning on the North and South 1/8 line of the Northeast 1/4 at a point, 806.93 feet South of the North 1/8 post, South 440.07 feet on said North and South 1/8 line, South 89 degrees 36 minutes 00 seconds East 743.57 feet, North 00 degrees 30 minutes 38 seconds East 440.81 feet, North 89 degrees 39 minutes 24 seconds West 747.49 feet to beginning; Section 21, T4N, R1W; ALSO EXCEPT: A part of the Northeast 1/4 of Section 21, T4N, R1W, Meridian Township, Ingham County, Michigan, described as beginning at the Northeast corner of said Section 21, thence South 00 degrees 30 minutes 21 seconds West 25.00 feet along the East section line of said Section 21; thence South 89 degrees 34 minutes 55 seconds West, 515.06 feet; thence North 00 degrees 34 minutes 19 seconds East, 25.00 feet to the North line of said Section 21; thence North 89 degrees 34 minutes 55 seconds East, 515.03 feet along the North line of said Section 21, to the point of beginning.

(CONT'D ON PAGE 3)



 <b>KEBS, INC.</b> KYES ENGINEERING BRYAN LAND SURVEYS	
2116 HASLETT ROAD, HASLETT, MI 48840 PH. 517-339-1014 FAX. 517-339-8047	
13432 PRESTON DRIVE, MARSHALL, MI 49068 PH. 269-781-9800 FAX. 269-781-9805	
DRAWN BY <b>SSF</b>	SECTION <b>16&amp;21</b> , T4N, R1W
FIELD WORK BY <b>NAW</b>	JOB NUMBER:
SHEET <b>2</b> OF <b>4</b>	<b>94153.BND</b>

# CERTIFIED BOUNDARY SURVEY

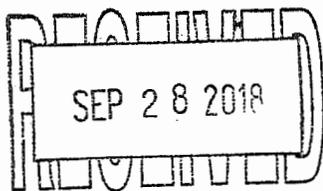
and that we have found or set, as noted hereon, permanent markers to all corners and angle points of the boundaries of said parcels and that the more particular legal descriptions of said parcels are as follows:

**Parcel A:**

A parcel of land in the Southeast 1/4 of Section 16 and the Northeast 1/4 of Section 21, T4N, R1W, Meridian Township, Ingham County, Michigan, the surveyed boundary of said parcel described as: Commencing at the Northeast corner of said Section 21; thence S00°06'16"E along the East line of said Section 21 a distance of 25.00 feet to the point of beginning of this description; thence continuing S00°06'16"E along said East line 665.70 feet; thence S89°33'13"W 1345.82 feet to the West line of the East 1/2 of said Northeast 1/4; thence N00°36'29"W along said West line 677.40 feet to the Northwest corner of the East 1/2 of said Northeast 1/4; thence N00°03'27"E along the West line of the East 1/2 of said Southeast 1/4 a distance of 188.04 feet; thence N88°59'25"E parallel with the South line of said Section 16 a distance of 836.72 feet; thence S00°00'27"W 188.04 feet to said South line; thence continuing S00°00'27"W 25.00 feet; thence N88°59'25"E parallel with said South line 515.08 feet to the point of beginning; said parcel containing 24.49 acres more or less; said parcel subject to right-of-way for road purposes along Okemos Road; said parcel subject to all easements and restrictions if any.

**Parcel B:**

A parcel of land in the Northeast 1/4 of Section 21, T4N, R1W, Meridian Township, Ingham County, Michigan, the surveyed boundary of said parcel described as: Commencing at the Northeast corner of said Section 21; thence S00°06'16"E along the East line of said Section 21 a distance of 690.70 feet to the point of beginning of this description; thence continuing S00°06'16"E along said East line 129.53 feet; thence S89°33'13"W 1344.68 feet to the West line of the East 1/2 of said Northeast 1/4; thence N00°36'29"W along said West line 129.53 feet; thence N89°33'13"E 1345.82 feet to the point of beginning; said parcel containing 4.00 acres more or less; said parcel subject to right-of-way for road purposes along Okemos Road; said parcel subject to all easements and restrictions if any.



	<b>KEBS, INC.</b>	<b>KYES ENGINEERING BRYAN LAND SURVEYS</b>
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DRAWN BY	SSF	SECTION 16&21, T4N, R1W
FIELD WORK BY	NAW	JOB NUMBER:
SHEET	3 OF 4	94153.BND

# CERTIFIED BOUNDARY SURVEY

**WITNESSES TO SECTION CORNERS:**

Center of section, Section 16, T4N, R1W, Liber 6, Page 318  
 Found 3/4" pinch pipe, on fence line East & West  
 Found nail & tag #28414, Northwest side 18" walnut, S20°W, 14.37'  
 Found nail & tag #28414, West side 14" walnut, North, 23.65'  
 Found nail & tag #28414, North side 15" maple, N50°E, 2.37'  
 Found nail & tag #28414, North side 12" maple, West, 7.47'

East 1/4 corner, Section 16, T4N, R1W, Liber 5, Page 252  
 Found 3/4" pipe  
 Found nail & tag, in stump, S74°W, 28.05'  
 Found nail & tag #53497, in stump, S40°W, 21.70'  
 Found nail & tag #53497, East side 4" birch, South, 4.00'  
 Found nail & tag #53497, West side 8" hickory, North, 13.65'

Southeast corner Section 16 &  
 Northeast corner Section 21, T4N, R1W, Liber 8, Page 216  
 Found 1/2" bar 3.5± North of back of curb & 9.5± West of back of curb to mall  
 Southwest light bolt, N30°W, 21.05'  
 Found PK nail & tag #12018 North-South concrete curb, N78°W, 14.41'  
 Found 1/2" bar & cap #16053, South, 25.00'  
 Found petroleum underground pipeline marker, N20°E, 8.75'

South 1/4 corner, Section 16 &  
 North 1/4 corner, Section 21, T4N, R1W, Book 14, Page 289  
 Found boat spike, 20' South of a creek  
 Found nail & tag, North side 42" willow, S80°E, 29.02'  
 Found nail & tag, North side 14" maple, N80°E, 5.28'  
 Found nail & tag, South side 14" cottonwood, S85°W, 17.08'  
 Centerline, sewer manhole, S45°E, 26.78'

East 1/4 corner, Section 21, T4N, R1W, Liber 8, Page 215  
 Found Remon. bar & cap #12018  
 Southwest corner, brick pump station building, N50°E, 30.13'  
 Steel, fence post, N45°W, 0.94'  
 Found nail & tag #18989, South side guy pole, East, 14.56'  
 Found nail & tag #25832, South side 18" pine, S45°W, 29.91'

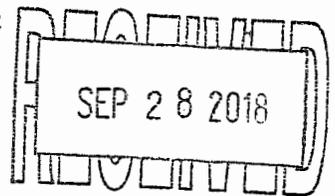
Southwest corner of the East 1/2 of the Southeast 1/4 Section 16 &  
 Northwest corner of the East 1/2 of the Northwest 1/4 Section 21  
 Found 1/2" bar, centerline Okemos Road  
 Found nail & tag South side utility pole, S80°W, 26.89'  
 Centerline sanitary manhole, S04°E, 207.88'  
 Centerline fire hydrant, S09°W, 185.04'  
 Found bar & cap #16053, East, 33.00'

Southwest corner of the East 1/2 of the Northeast 1/4 Section 21, T4N, R1W  
 Found bar & cap #25832, centerline Okemos Road  
 Found nail & tag, Northeast side utility pole, West, 26.93'  
 Centerline, sanitary manhole, N55°W, 33.58'  
 Centerline, fire hydrant, S52°W, 27.49'  
 Centerline, storm manhole, S45°W, 40.50'

This survey complies with the requirements of Public Act 132 of 1970, as amended, and is subject to Public Act 591 of 1996, as amended, and was performed with an error of closure no greater than a ratio of 1 in 5000.

All bearings are Michigan State Plane South Zone grid bearings obtained from GPS observations using corrections obtained from the Lansing C.O.R.S.

*E. R. Friestrom*      *09/17/18*  
 Erick R. Friestrom      Date:  
 Professional Surveyor No. 53497



	<b>KEBS, INC.</b> KYES ENGINEERING BRYAN LAND SURVEYS		
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DRAWN BY	SSF	SECTION	16&21, T4N, R1W
FIELD WORK BY	NAW	JOB NUMBER:	
SHEET	4 OF 4	94153.BND	



**To: Board Members**  
**From: Ronald J. Styka, Township Supervisor**  
**Date: November 1, 2018**  
**Re: ZBA Appointment**

---

Under the statutes, the Supervisor appoints, subject to the Board's approval, the members of the Zoning Board of Appeals (ZBA). Carol Ohlrogge has chosen not to renew her term that expires on 12/31/2018. Alexia Mansour is currently serving in the role as alternate to the ZBA. She is interested in filling the vacancy on the Zoning Board of Appeals that will be left by Carol Ohlrogge.

The following motion has been prepared for Board consideration:

**MOVE TO APPROVE THE APPOINTMENT MADE BY SUPERVISOR STYKA, EFFECTIVE JANUARY 1, 2019, OF ALEXIA MANSOUR TO THE ZONING BOARD OF APPEALS FOR A 3 YEAR TERM ENDING 12/31/2021.**



**To: Board Members**  
**From: Ronald J. Styka, Township Supervisor**  
**Date: November 6, 2018**  
**Re: Township Treasurer Position**

---

Treasurer Brixie has informed me that she intends to resign, effective December 7, 2018. In recognition of this, I have drafted a proposed process, including application questionnaire, to be used in appointing her replacement. It is predicated in part on the need for a new treasurer to shadow her in her job for 2 weeks. Therefore, the process would culminate with the Board taking action to appoint a new treasurer at a special meeting on November 17, 2018.

I ask that the Board take action and adopt the following resolution:

**THE BOARD ADOPTS THE “PROCESS FOR APPOINTING A NEW TOWNSHIP TREASURER,” INCLUDING APPOINTMENT OF SUPERVISOR STYKA AND TRUSTEES JACKSON AND OPSOMMER AS THE APPLICATION REVIEW COMMITTEE, AND ADOPTS THE “APPLICATION FOR MERIDIAN TOWNSHIP TREASURER; CANDIDATE QUESTIONNAIRE.”**

**DRAFT**  
APPLICATION FOR MERIDIAN TOWNSHIP TREASURER  
CANDIDATE QUESTIONNAIRE

Please return this application along with your resume, cover letter and three (3) references to:

JOYCE MARX, HUMAN RESOURCES DIRECTOR  
MERIDIAN TOWNSHIP MUNICIPAL BUILDING  
5151 MARSH ROAD  
OKEMOS, MICHIGAN, 48864

**Completed applications must be received by 4:00 P.M. Wednesday, November 14, 2018.** We prefer applications to be emailed to [marx@meridian.mi.us](mailto:marx@meridian.mi.us) . **Incomplete applications will be disqualified.**

1. Please confirm that you are available to be interviewed at the Meridian Township Board meeting to be held at 10:00 AM, on November 17, 2018, and to begin training with Treasurer Brixie, starting on November 26, 2018. Please confirm that you are available to assume the position of Treasurer of The Charter Township of Meridian on a full-time basis, 8:00 AM to 5:00 PM, Monday through Friday, in addition to participating in after and/or before work hours meetings and responsibilities, beginning on December 10, 2018.
2. Please share your experience and/or training in municipal finance, including your knowledge of the duties of the position of township treasurer.
3. Please share your community activities and volunteerism in the community over the past 5-10 years.
4. A significant amount of your time will be allocated to Township Board responsibilities, such as planning, zoning, budgeting, re-zonings, land use, economic development, labor negotiations and audit review. Please share with us your experience with, and understanding of, the aforementioned responsibilities.

5. The position of township treasurer is an elected position, and the holder of the office must reside within the township. How long have resided in Meridian Township?
  
6. Have you ever served on a Board or Commission for Meridian Township? Please be specific.
  
7. Have you ever served as an elected official? Please be specific.
  
8. In 200 words or less, please provide the Township Board with the reason that you are seeking the Township Treasurer's position.

**DRAFT**

**Process for Appointing a New Township Treasurer**

November 8 Board meeting:

Board accepts Treasurer resignation, with an effective date.

Board adopts Supervisor's proposed process for appointment of replacement.

Board schedules a special meeting for Saturday, November 17, at 10:00 AM.

Process for naming the new Treasurer:

On November 8 the Board announces the vacancy and requests that interested individuals submit a letter of interest, with a resume and 3 professional references by Wednesday, November 14 at 4:00 PM. Applications must be physically on file with the office of Joyce Marx, HR Director, by that time to be considered.

On November 8 the Supervisor appoints a three member review committee, consisting of the Supervisor and Trustees Opsommer and Jackson to review the applications.

On November 9 the vacancy and the application process and deadlines are noticed to the public by staff.

On November 14 each committee member is provided with copies of the filed candidate applications.

On November 15 the committee meets to reduce the number of applicants to no more than 3. The applications of the finalists are included in the Board Meeting packet for the November 17 special meeting of the Board.

At its November 17 special meeting the Board interviews the finalists and makes a final decision. Staff offers the position to the selected individual.

On November 26 the newly chosen treasurer begins to train with Treasurer Brixie.

The new treasurer is sworn in on the effective date of Treasurer Brixie's resignation.



13.A

**To: Township Board**

**From: Mark Kieselbach, Director of Community Planning and Development**

**Date: November 1, 2018**

**Re: Medical Marihuana Ordinance**

---

Based on the Township Board's discussion on Commercial Medical Marihuana Facilities staff has prepared two draft ordinances. The first ordinance is a stand-alone or non-zoning ordinance. The ordinance outlines and defines the type of Commercial Medical Marihuana Facilities, provides operational standards and establishes the process to obtain a permit to operate a facility. The number of permits is limited to six (6) for any type of Commercial Medical Marihuana Facility. A facility will be required to be one-thousand (1,000) feet from any public or private K-12 school and five hundred (500) feet from any church, place of worship, other religious facility, library, preschool or child care center. The application for a permit would be submitted to the Township Clerk. The Clerk would review the application and if determined to be in compliance would issue a conditional permit subject to the approval of a special use permit and approval of the final inspection of the facility. A permit to operate a Commercial Medical Marihuana Facility would be valid for a period of one year.

The second ordinance is a zoning ordinance and establishes the Commercial Medical Marihuana Facilities Overlay District. Six areas in the Township are identified where Commercial Medical Marihuana Facilities would be allowed by special use permit subject to the Township Board's approval. The existing zoning of properties within the overlay areas would not be changed. All uses permitted by right or by special use in the underlying zoning would still be permitted in the overlay areas. The boundary for Area 4 was revised to include the properties east of Central Park Drive and north of Grand River Avenue.

#### **Attachments**

1. Draft non-zoning ordinance dated October 25, 2018.
2. Draft overlay district ordinance dated October 25, 2018.
3. Overlay zoning district maps.

G:\Community Planning & Development\Planning\Medical Marihuana\medical marihuana.tb5.docx

## DRAFT ORDINANCE

### CHARTER TOWNSHIP OF MERIDIAN

#### ORDINANCE AUTHORIZING AND PERMITTING COMMERCIAL MEDICAL MARIHUANA FACILITIES

**Section 1. Definitions.** The following words and phrases shall have the following definitions when used in this Ordinance:

1. "Application" means an Application for a Permit under this Ordinance and includes all supplemental documentation attached or required to be attached thereto; the Person filing the Application shall be known as the "Applicant."
2. "Clerk" means the Charter Township of Meridian Clerk or his/her designee.
3. "Commercial Medical Marihuana Facility" or "Facility" means one of the following:
  - a. "Provisioning Center," as that term is defined in the Medical Marihuana Facilities Licensing Act, Public Act 281 of 2016 ("MMFLA");
  - b. "Processor," as that term is defined in the MMFLA;
  - c. "Secure Transporter," as that term in the MMFLA;
  - d. "Grower," including Class A, Class B and Class C, as those terms are defined in the MMFLA;
  - e. "Safety Compliance Facility," as that term is defined in the MMFLA.
4. "Department" means the Michigan State Department of Licensing and Regulatory Affairs or any authorized designated Michigan agency authorized to regulate, issue or administer a Michigan License for a Commercial Medical Marihuana Facility.
5. "License" means a current and valid License for a Commercial Medical Marihuana Facility issued by the State of Michigan.
6. "Licensee" means a Person holding a current and valid Michigan License for a Commercial Medical Marihuana Facility.
7. "Marihuana" means that term as defined in Section 7106 of the Michigan Public Health Code, 1978 PA 368, MCL 333.7106.
8. "Medical Marihuana" means that term as defined in MCL 333.26423.
9. "Paraphernalia" means drug paraphernalia as defined in section 7451 of the Michigan Public Health Code, 1978 PA 368, MCL 333.7451, that is or may be used in association with Medical Marihuana.

**Medical Marihuana draft ordinance**

**October 25, 2018**

**Page 2**

10. "Patient" means a "registered qualifying patient" or a "visiting qualifying patient" as those terms are defined by MCL 333.26421, et seq.
11. "Permit" means a current and valid Permit for a Commercial Medical Marihuana Facility issued under this Ordinance, which shall be granted to a Permit Holder only for and limited to a specific Permitted Premises and a specific Permitted Property. Said Permit shall be in addition to the Special Use Permit required to be obtained under the Township Zoning Ordinance.
12. "Permit Holder" means the Person that holds a current and valid Permit issued under this Ordinance.
13. "Permitted Premises" means the particular building or buildings within which the Permit Holder will be authorized to conduct the Facility's activities pursuant to the Permit.
14. "Permitted Property" means the real property comprised of a lot, parcel or other designated unit of real property upon which the Permitted Premises is situated.
15. "Person" means a natural person, company, partnership, profit or non-profit corporation, limited liability company, or any joint venture for a common purpose.
16. "Public Place" means any area in which the public is invited or generally permitted in the usual course of business.
17. "Registry Identification Card" means the document issued to a Patient or a Primary Caregiver and defined under MCL 333.26423(i).

**Section 2. Permit Required; Number of Permits Available; Eligibility; General Provisions.**

1. The Township hereby authorizes the operation of the following types of Commercial Medical Marihuana Facilities, subject to the number of available Permits issued in this Section:
  - a. Growers, Class A
  - b. Growers, Class B
  - c. Growers, Class C
  - d. Processors
  - e. Provisioning Centers
  - f. Safety Compliance Facilities
  - g. Secure Transporters

**Medical Marihuana draft ordinance**

**October 25, 2018**

**Page 3**

2. The number of Commercial Medical Marihuana Facility Permits in effect at any time shall not exceed the following maximums within the Township:
  - a. Grower Permits, Class A, Class B, and Class C: 6, regardless of type
  - b. Processor Permits: 6
  - c. Provisioning Center Permits: 6
  - d. Safety Compliance Facility Permits: 6
  - e. Secure Transporter Permits: 6
3. No person shall operate a Commercial Medical Marihuana Facility at any time or any location within the Township unless a currently-effective Permit for that person at that location has been issued under this Ordinance.
4. Commercial Medical Marihuana Facilities shall operate only as allowed under this Ordinance.
5. The requirements set forth in this Ordinance shall be in addition to, and not in lieu of, any other licensing or permitting requirements imposed by applicable federal, state or local laws, regulations, codes or ordinances.
6. At the time of Application, each Applicant shall pay Application fees, annual fees, renewal fees and inspection fees for Permits to the Township to defray the costs incurred by the Township for inspection, administration and enforcement of the local regulations regarding Commercial Medical Marihuana Facilities. The Township Board shall by resolution set the fees in an amount not to exceed any limitations imposed by Michigan law.
7. A Permit and a Renewal Permit shall not confer any vested rights or reasonable expectation of subsequent renewal on the Applicant or Permit Holder, and shall remain valid for one year immediately following its approval.
8. Each year, any pending Applications for renewal or amendment of existing Permits shall be reviewed and granted or denied before Applications for new Permits are considered.
9. It is the sole and exclusive responsibility of each Permit Holder or Person applying to be a Permit Holder at all times during the Application period and during its operation to immediately provide the Township with all material changes in any information submitted on an Application and any other changes that may materially affect any state License or its Township Permit.
10. No Permit issued under this Ordinance may be assigned or transferred to any Person unless the assignee or transferee has submitted an Application and all required fees under this Ordinance and has been granted a Permit by the Township Board. No Permit issued under this Ordinance is transferrable to any other location except for the Permitted Premises on the Permitted Property.

## Medical Marihuana draft ordinance

October 25, 2018

Page 4

11. The original Permit issued under this Ordinance shall be prominently displayed at the Permitted Premises in a location where it can be easily viewed by the public, law enforcement and administrative authorities.
12. Acceptance by the Permit Holder of a Permit constitutes consent by the Permit Holder and its owners, officers, managers, agents and employees for any state, federal or local law enforcement to conduct random and unannounced examinations of the Facility and all articles of property in that Facility at any time to ensure compliance with this Ordinance, any other local regulations, and with the Permit.
13. A Permit Holder may not engage in any other Commercial Medical Marihuana Facility in the Permitted Premises or on the Permitted Property, or in its name at any other location within the Township, without first obtaining a separate Permit.

**Section 3. Other Laws and Ordinances.** In addition to the terms of this Ordinance, any Commercial Medical Marihuana Facility shall comply with all Township Ordinances, including without limitation the Township Zoning Ordinance, and with all other applicable federal, state and local ordinances, laws, codes and regulations. To the extent that the terms of this Ordinance are in conflict with the terms of any other applicable federal, state or local ordinances, laws, codes or regulations, the terms of the most restrictive ordinance, law, code or regulation shall control.

### Section 4. Application for and Renewal of Permits.

1. **Application.** An Application for a Permit for a Facility shall be submitted to the Township Clerk, and shall contain the following information:
  - a. The name, address, phone number and e-mail address of the proposed Permit Holder and the proposed Commercial Medical Marihuana Facility.
  - b. The names, home addresses and personal phone numbers for all owners, directors, officers and managers of the Permit Holder and the Commercial Medical Marihuana Facility.
  - c. One (1) copy of all the following:
    - 1) All documentation showing the proposed Permit Holder's valid tenancy, ownership or other legal interest in the proposed Permitted Property and Permitted Premises. If the Applicant is not the owner of the proposed Permitted Property and Permitted Premises, a notarized statement from the owner of such property authorizing the use of the property for a Commercial Medical Marihuana Facility.
    - 2) If the proposed Permit Holder is a corporation, non-profit organization, limited liability company or any other entity other than a natural person, indicates its legal status, attach a copy of all company formation documents (including amendments), proof of registration with the State of Michigan, and a certificate of good standing.

**Medical Marihuana draft ordinance**

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- 3) A valid, unexpired driver's license or state issued ID for all owners, directors, officers and managers of the proposed Facility.
- 4) Evidence of a valid sales tax license for the business if such a license is required by state law or local regulations.
- 5) Application for Sign Permit, if any sign is proposed.
- 6) Non-refundable Application fee.
- 7) Business and Operations Plan, showing in detail the Commercial Medical Marihuana Facility's proposed plan of operation, including without limitation, the following:
  - i. A description of the type of Facility proposed and the anticipated or actual number of employees.
  - ii. A security plan meeting the requirements of Section 5 of this Ordinance, which shall include a general description of the security systems(s), current centrally alarmed and monitored security system service agreement for the proposed Permitted Premises, and confirmation that those systems will meet State requirements and be approved by the State prior to commencing operations.
  - iii. A description by category of all products to be sold.
  - iv. A list of Material Safety Data Sheets for all nutrients, pesticides, and other chemicals proposed for use in the Commercial Medical Marihuana Facility.
  - v. A description and plan of all equipment and methods that will be employed to stop any impact to adjacent uses, including enforceable assurances that no odor will be detectable from outside of the Permitted Premises.
  - vi. A plan for the disposal of Marihuana and related byproducts that will be used at the Facility.
- 8) An identification of any business that is directly or indirectly involved in the growing, processing, testing, transporting or sale of Marihuana for the Facility.

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- 9) Whether any Applicant has ever applied for or has been granted any commercial license or certificate issued by a licensing authority in Michigan or any other jurisdiction that has been denied, restricted, suspended, revoked, or not renewed and a statement describing the facts and circumstances concerning the application, denial, restriction, suspension, revocation, or nonrenewal, including the licensing authority, the date each action was taken, and the reason for each action.
  - 10) Signed and sealed (by Michigan registered architect, surveyor or professional engineer) site plan and interior floor plan of the Permitted Premises and the Permitted Property.
  - 11) Information regarding any other Commercial Medical Marihuana Facility that the Licensee is authorized to operate in any other jurisdiction within the State, or another State, and the Applicant's involvement in each Facility.
- d. Any other information reasonably requested by the Township to be relevant to the processing or consideration of the Application.
  - e. If the Township Clerk identifies or is informed of a deficiency in an application, the applicant shall have five (5) business days to correct the deficiency after notification by the Township Clerk.
  - f. Information obtained from the Applicant or proposed Permit Holder is exempt from public disclosure under state law.

**2. Denial of Application.**

- a. The Township Clerk shall reject any application that does not meet the requirements of the MMFLA or this Chapter. The Township Clerk shall reject any application that contains any false, misleading, or incomplete information.
- b. An applicant whose application is rejected or denied because of missing, incomplete, erroneous, false, or misleading information, or because of a lack of submission of the full amount of the fees due, does not have a right to appeal the decision.

**3. Issuance of Conditional Approval.**

- a. Complete applications for a Commercial Medical Marihuana Facility Permit determined to be in full compliance with the requirements of this Chapter shall be issued conditional approval in accordance with the procedures specified in this Section.



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- e. An Applicant or Permit Holder has a duty to notify the Township Board in writing of any pending criminal charge, and any criminal conviction, whether a felony, misdemeanor, petty offense, or any violation of a local law related to the cultivation, processing, manufacture, storage, sale, distribution, testing or consumption of any form of marijuana, the MMMA, the MMFLA, any building, fire, health or zoning statute, code or ordinance related to the cultivation, processing, manufacture, storage, sale, distribution, testing or consumption of any form of marijuana by the Applicant, any owner, principal officer, director, manager, or employee within (10) ten days of the event.
6. **Applications for new Permits where no building is as yet in existence.** Any Applicant for a Commercial Medical Marihuana Facility Permit whose building is not yet in existence at the time of the Township's initial approval shall have one year immediately following the date of the Township's initial approval to complete construction of the building, in accordance with applicable zoning ordinances, building codes, and any other applicable state or local laws, rules or regulations, and to commence business operations.
7. **Duty to Supplement.** If, at any time before or after a Permit is issued pursuant to this Ordinance, any information required in the Permit Application, the MMFLA, or any rule or regulation promulgated thereunder, changes in any way from that which is stated in the Application, the Applicant or Licensee shall supplement such information in writing within ten (10) days from the date upon which such change occurs.
8. **Permit Forfeiture.** In the event that a Commercial Medical Marihuana Facility does not commence operations within one year of issuance of a Township Permit, the Permit shall be deemed forfeited; the facility may not commence operations and the Permit is not eligible for renewal.

**Section 5. Operational Requirements – Commercial Medical Marihuana Facilities.** A Commercial Medical Marihuana Facility issued a Permit under this Ordinance and operating in the Township shall at all times comply with the following operational requirements, which the Township Board may review and amend from time to time as it determines reasonable.

1. *Scope of Operation.* Commercial Medical Marihuana Facilities shall comply with all respective applicable codes of the local zoning, building, and health departments. The Facility must hold a valid local Permit and State Commercial Medical Marihuana Facility License for the type of Commercial Medical Marihuana Facility intended to be carried out on the Permitted Property. The Facility operator, owner or Licensee must have documentation available that local and State sales tax requirements, including holding any licenses, if applicable, are satisfied.

**Medical Marihuana draft ordinance**

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2. *Required Documentation.* Each Commercial Medical Marihuana Facility shall be operated from the Permitted Premises on the Permitted Property. No Commercial Medical Marihuana Facility shall be permitted to operate from a moveable, mobile or transitory location, except for a Permitted and Licensed Secure Transporter when engaged in the lawful transport of Marihuana. No person under the age of eighteen (18) shall be allowed to enter into the Permitted Premises without a parent or legal guardian.
3. *Security.* Permit Holders shall at all times maintain a security system that meets State law requirements, and shall also include the following:
  - a. Security surveillance cameras installed to monitor all entrances, along with the interior and exterior of the Permitted Premises;
  - b. Robbery and burglary alarm systems which are professionally monitored and operated 24 hours a day, 7 days a week;
  - c. A locking safe permanently affixed to the Permitted Premises that shall store all Marihuana and cash remaining in the Facility overnight;
  - d. All Marihuana in whatever form stored at the Permitted Premises shall be kept in a secure manner and shall not be visible from outside the Permitted Premises, nor shall it be grown, processed, exchanged, displayed or dispensed outside the Permitted Premises; and
  - e. All security recordings and documentation shall be preserved for at least 48 hours by the Permit Holder and made available to any law enforcement upon request for inspection.
4. *Operating Hours.* No Provisioning Center shall operate between the hours of 8:00 p.m. and 8:00 a.m.
5. *Required Spacing.* No Commercial Medical Marihuana Facility shall be located within one-thousand (1,000) feet from any public or private K-12 school, five hundred (500) feet from any church, place of worship or other religious facility, and five hundred (500) feet from any library, preschool, or nearest child care center, with the minimum distance between uses measured horizontally between the nearest property lines.
6. *Amount of Marihuana.* The amount of Marihuana on the Permitted Property and under the control of the Permit Holder, owner or operator of the Facility shall not exceed that amount permitted by the state License or the Township's Permit.
7. *Sale of Marihuana.* The Marihuana offered for sale and distribution must be packaged and labeled in accordance with state law. The Facility is prohibited from selling, soliciting or receiving orders for Marihuana or Marihuana Products over the internet.

**Medical Marihuana draft ordinance**

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8. *Sign Restrictions.* No pictures, photographs, drawings or other depictions of Marihuana or Marihuana Paraphernalia shall appear on the outside of any Permitted Premises nor be visible outside of the Permitted Premises on the Permitted Property. The words “Marihuana,” “cannabis” and any other words used or intended to convey the presence or availability of Marihuana shall not appear on the outside of the Permitted Premises nor be visible outside of the Permitted Premises on the Permitted Property.
9. *Use of Marihuana.* The sale, consumption or use of alcohol or tobacco products on the Permitted Premises is prohibited. Smoking or consumption of controlled substances, including Marihuana, on the Permitted Premises is prohibited.
10. *Indoor Operation.* All activities of Commercial Medical Marihuana Facilities, including without limitation, distribution, growth, cultivation, or the sale of Marihuana, and all other related activity permitted under the Permit Holder’s License or Permit must occur indoors. The Facility’s operation and design shall minimize any impact to adjacent uses, including the control of any odor by maintaining and operating an air filtration system so that no odor is detectable outside the Permitted Premises. Mobile facilities and drive-through operations are prohibited.
11. *Unpermitted Growing.* A Patient may not grow his or her own Marihuana at a Commercial Medical Marihuana Facility.
12. *Distribution.* No person operating a Facility shall provide or otherwise make available Marihuana to any person who is not legally authorized to receive Marihuana under state law.
13. *Permits.* All necessary building, electrical, plumbing, and mechanical permits must be obtained for any part of the Permitted Premises in which electrical, wiring, lighting or watering devices that support the cultivation, growing, harvesting or testing of Marihuana are located.
14. *Waste Disposal.* The permit holder, owner and operator of the Facility shall use lawful methods in controlling waste or by-products from any activities allowed under the License or Permit.
15. *Transportation.* Marihuana may be transported by a Secure Transporter within the Township under this Ordinance, and to effectuate its purpose, only:
  - a. By Persons who are otherwise authorized by state law to possess Marihuana for medical purposes;
  - b. In a manner consistent with all applicable state laws and rules, as amended;
  - c. In a secure manner designed to prevent the loss of the Marihuana;

**Medical Marihuana draft ordinance**

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- d. No vehicle used for the transportation or delivery of Marihuana under this Ordinance shall have for markings the words "Marihuana", "cannabis" or any similar words; pictures or other renderings of the Marihuana plant; advertisements for Marihuana or for its sale, transfer, cultivation, delivery, transportation or manufacture, or any other word, phrase or symbol indicating or tending to indicate that the vehicle is transporting Marihuana.
  - e. No vehicle may be used for the ongoing or continuous storage of Marihuana, but may only be used incidental to, and in furtherance of, the transportation of Marihuana.
16. Additional Conditions. The Township Board may impose such reasonable terms and conditions on a Commercial Medical Marihuana Facility special use as may be necessary to protect the public health, safety and welfare, and to obtain compliance with the requirements of this Ordinance and applicable law.

**Section 8. Penalties and Consequences for Violation.** In addition to any other penalties or legal consequences provided under applicable federal, state and local law, regulations, codes and ordinances:

1. Violations of the provisions of this Ordinance or failure to comply with any of the requirements of this Ordinance shall constitute a misdemeanor. Any person who violates this Ordinance or fails to comply with any of the requirements of this Ordinance shall be deemed guilty of a misdemeanor, and upon conviction thereof, shall be fined not more than \$500.00, or imprisoned for not more than 90 days, or both, and, in addition, shall pay all costs and expenses involved. Each day the violation continues shall be considered a separate offense.
2. Violations of the provisions of this Ordinance or failure to comply with any of the requirements of this Ordinance shall be subject to and found responsible for a municipal civil infraction. The forfeiture for any municipal civil infraction shall be five hundred dollars (\$500.00) plus court costs, attorney fees and abatement costs of each violation, together with all other remedies pursuant to MCL 600.8701, et seq. Each day a violation continues shall be deemed a separate municipal civil infraction.
3. The owner of record or tenant of any building, structure or premises, or part thereof, and any architect, builder, contractor, agent or person who commits, participates in, assists in or maintains such violation may each be found guilty or responsible of a separate offense and suffer the penalties and forfeitures provided in subsections (1) and (2) of this section, except as excluded from responsibility by state law.
4. In addition to any other remedies, the Township may institute proceedings for injunction, mandamus, abatement or other appropriate remedies to prevent, enjoin, abate or remove any violations of this Ordinance. The rights and remedies provided herein are both civil and criminal in nature. The imposition of any fine, jail sentence or forfeiture shall not exempt the violator from compliance with the provisions of this Ordinance.

**DRAFT ORDINANCE  
COMMERCIAL MEDICAL MARIHUANA FACILITIES OVERLAY DISTRICT  
CHARTER TOWNSHIP OF MERIDIAN**

**Chapter 86: Zoning  
Article I: In General  
Section 86-2: Definitions**

1. “Commercial Medical Marihuana Facility” or “Facility” means one of the following:
  - a. “Provisioning Center,” as that term is defined in the Medical Marihuana Facilities Licensing Act, Public Act 281 of 2016 (“MMFLA”);
  - b. “Processor,” as that term is defined in the MMFLA;
  - c. “Secure Transporter,” as that term in the MMFLA;
  - d. “Grower,” including Class A, Class B and Class C, as those terms are defined in the MMFLA;
  - e. “Safety Compliance Facility,” as that term is defined in the MMFLA.
2. “Marihuana” means that term as defined in Section 7106 of the Michigan Public Health Code, 1978 PA 368, MCL 333.7106.
3. “Medical Marihuana” means that term as defined in MCL 333.26423.
4. “Patient” means a “registered qualifying patient” or a “visiting qualifying patient” as those terms are defined by MCL 333.26421, et seq.
5. “Permit” means a current and valid permit for a Commercial Medical Marihuana Facility issued under the Charter Township of Meridian Ordinance Authorizing and Permitting Commercial Medical Marihuana Facilities, Charter Township of Meridian Ordinance No. \_\_\_\_, which shall be granted to a Permit Holder only for and limited to a specific Permitted Premises and a specific Permitted Property. Said Permit shall be in addition to the Special Use Permit required to be obtained under this Zoning Ordinance.
6. “Person” means a natural person, company, partnership, profit or non-profit corporation, limited liability company, or any joint venture for a common purpose.
7. “Primary Caregiver” means a Person qualified under MCL 333.26423(g), and the rules promulgated therefore by the Department of Community Health, R 333.101 et seq., including, but not limited to possession of a valid, unexpired registry identification card, to assist with a Patient's medical use of Marihuana, and authorized under the Michigan Medical Marihuana Act (“MMMA”) to operate as a Primary Caregiver.

**Medical Marihuana draft ordinance**

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8. "Primary Caregiver Operation" means a location where a Primary Caregiver can lawfully operate as permitted by the MMMA and this Ordinance. A Primary Caregiver Operation is not a Commercial Medical Marihuana Facility.

**Chapter 86: Zoning**

**Article IV: District Regulations**

**Division 4: Other Districts**

**Section 86-445 Commercial Medical Marihuana Facilities Overlay District**

(a) Applicability. The Commercial Medical Marihuana Facilities overlay district shall apply to all lots within the areas shown on Map (s) \_\_\_\_\_. All lots included in the overlay district shall be subject to the terms and conditions imposed in this section, in addition to the terms and conditions imposed by the zoning district where such lots may be located, any other applicable ordinance and the requirements of Section (Ordinance Authorizing and Permitting Commercial Medical Marihuana Facilities).

(b) Uses permitted by right. All uses permitted by right in the underlying zoning districts.

(c) Uses permitted by special use permit. All uses permitted by special use permit in the underlying zoning district and all types of Commercial Medical Marihuana Facilities subject to the number of available Permits allowed per Section (Ordinance Authorizing and Permitting Commercial Medical Marihuana Facilities).

(d) Uses not permitted. Any use not permitted in the underlying zoning district is not permitted in the Commercial Medical Marihuana Facilities overlay district.

(e) Permitted locations.

1. Grower Class A, Class B, or Class C in the I (Industrial) district.
2. Processor in the I (Industrial) district; C-1, C-2, or C-3 (Commercial) districts; and RP (Research and Office Park) district.
3. Provisioning Center in the I (Industrial) district; C-1, C-2, or C-3 (Commercial) districts; and RP (Research and Office Park) district.
4. Safety Compliance Facility in the I (Industrial) district; C-1, C-2, or C-3 (Commercial) districts; and RP (Research and Office Park) district.
5. Secure Transporter in the I (Industrial) district; C-1, C-2, or C-3 (Commercial) districts; and RP (Research and Office Park) district.

(f) Application and departmental reviews

1. Application. The application for a special use permit shall be submitted to the Director of Community Planning and Development in accordance with Section 86-124.

**Medical Marihuana draft ordinance**

**October 25, 2018**

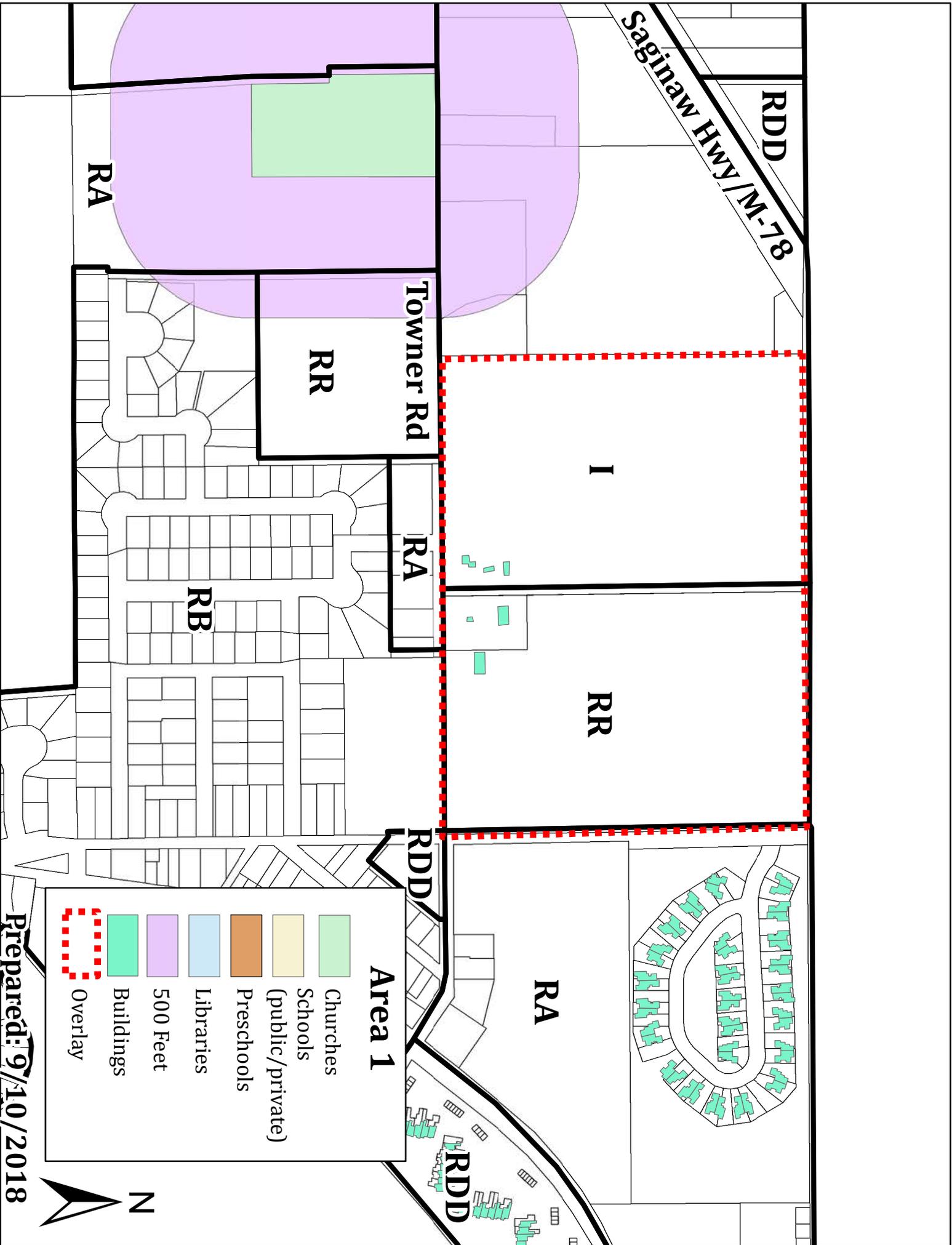
**Page 3**

2. Departmental reviews. The applicant's plan shall be reviewed by the Township Department of Community Planning and Development, the Township EMS/Fire Department, the Township Police Department, the Township Public Works/Engineering Department, the county drain commissioner, and the county road commission or the state department of transportation, whichever road agency has jurisdiction over roads in the immediate vicinity, in order to ensure that public utilities, road, and other infrastructure systems are or will be adequate to support the proposed development.

(g) Review process. Upon determination that the application is complete, the Director of Community Planning and Development shall initiate a review process in accordance with Article II, Division 4 of this chapter, subject to all hearings and other provisions set forth therein, as applicable, except the final decision on the special use permit shall be made by the Township Board.

1. Planning Commission action. The Planning Commission after holding a public hearing shall make a recommendation to the Township Board. In making a recommendation the Planning Commission shall follow the review criteria in Section 86-126 and may recommend conditions in accordance with Section 86-127.
2. Township Board action. Following review of the Planning Commission's recommendation and record, the Township Board may deny, approve, or approve with conditions an application for a special use permit. Prior to making a decision on a special use permit, the Township Board may hold a public hearing on the request. Notice of the public hearing shall be given in the same manner as outlined in Section 86-65 of the Code of Ordinances.

(h) Amendments. Any amendments to an approved special use permit shall be in accordance with Section 86-129 and subject to the approval of the Township Board.



RDD

Saginaw Hwy / M-78

RA

Towner Rd

RR

I

RA

RB

RR

RDD

RA

RDD

**Area 1**

- Churches
- Schools (public/private)
- Preschools
- Libraries
- 500 Feet
- Buildings
- Overlay



Prepared: 9/10/2018



P0

RX

RR

P0

RAA

Okemos Rd

C-1

Haslett Rd

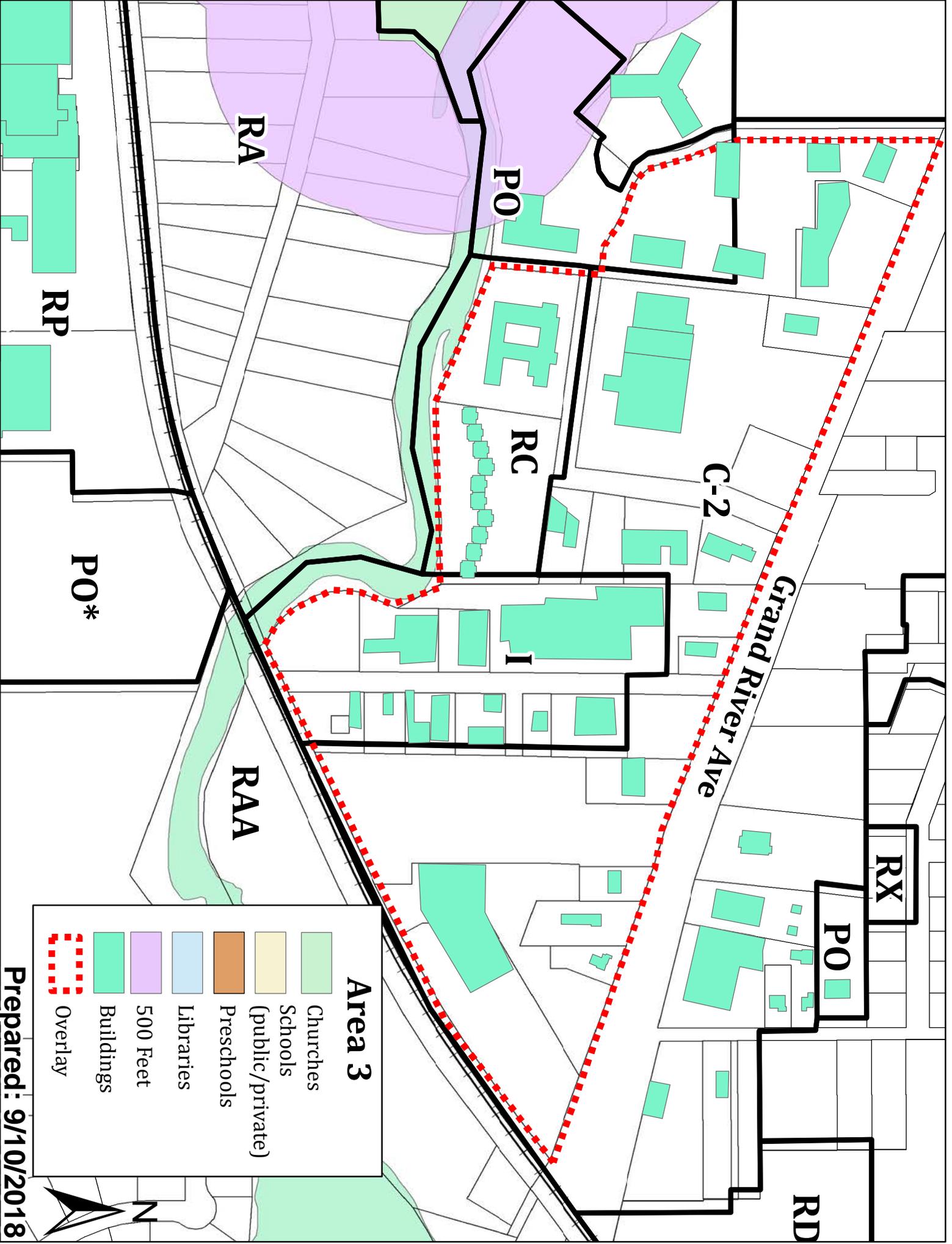
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**Area 2**

-  Churches
-  Schools (public/private)
-  Preschools
-  Libraries
-  500 Feet
-  Buildings
-  Overlay



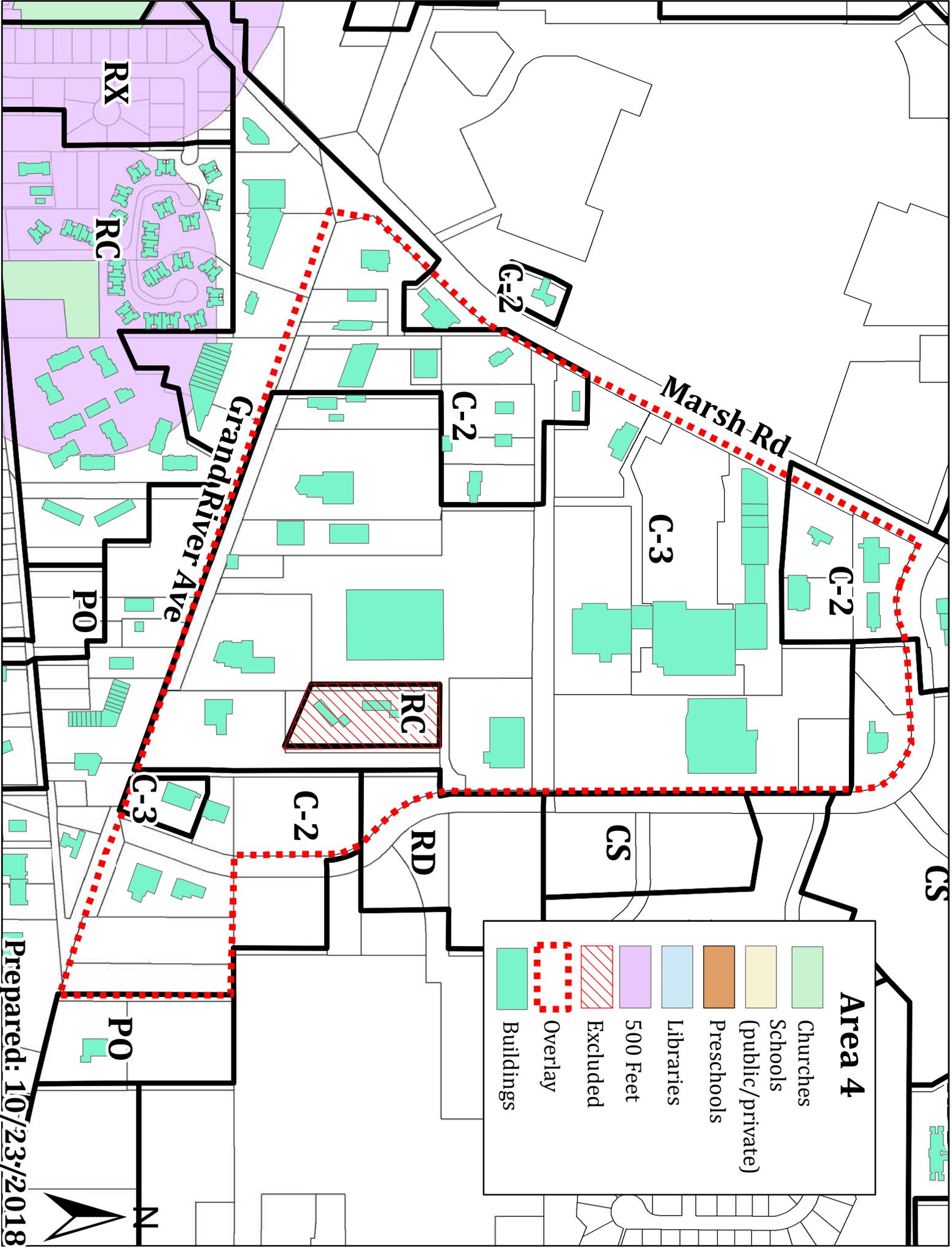
Prepared: 9/10/2018



**Area 3**

- Churches
- Schools (public/private)
- Preschools
- Libraries
- 500 Feet
- Buildings
- Overlay

Prepared: 9/10/2018

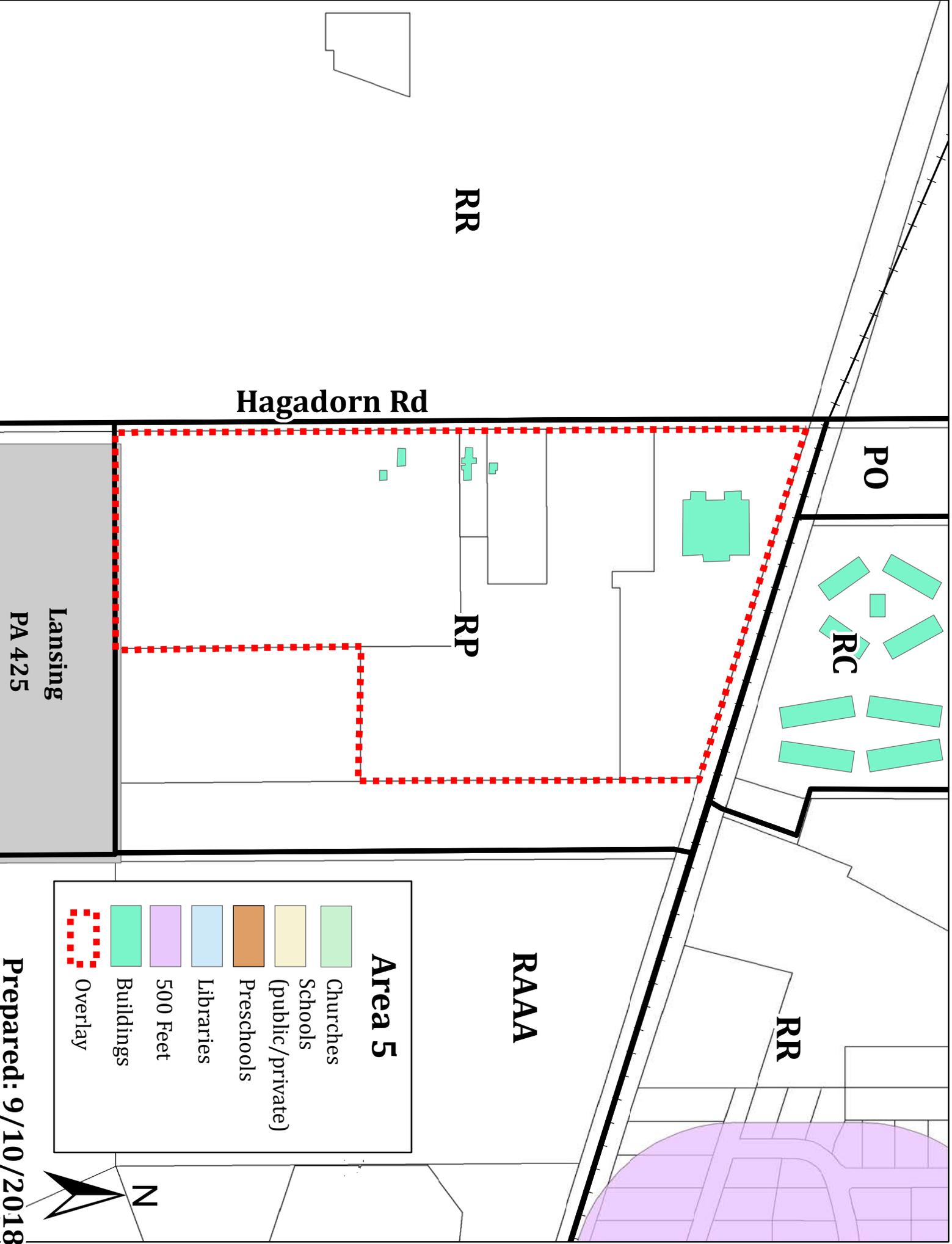


**Area 4**

- Churches
- Schools (public/private)
- Preschools
- Libraries
- 500 Feet
- Excluded
- Overlay
- Buildings

Prepared: 10/23/2018



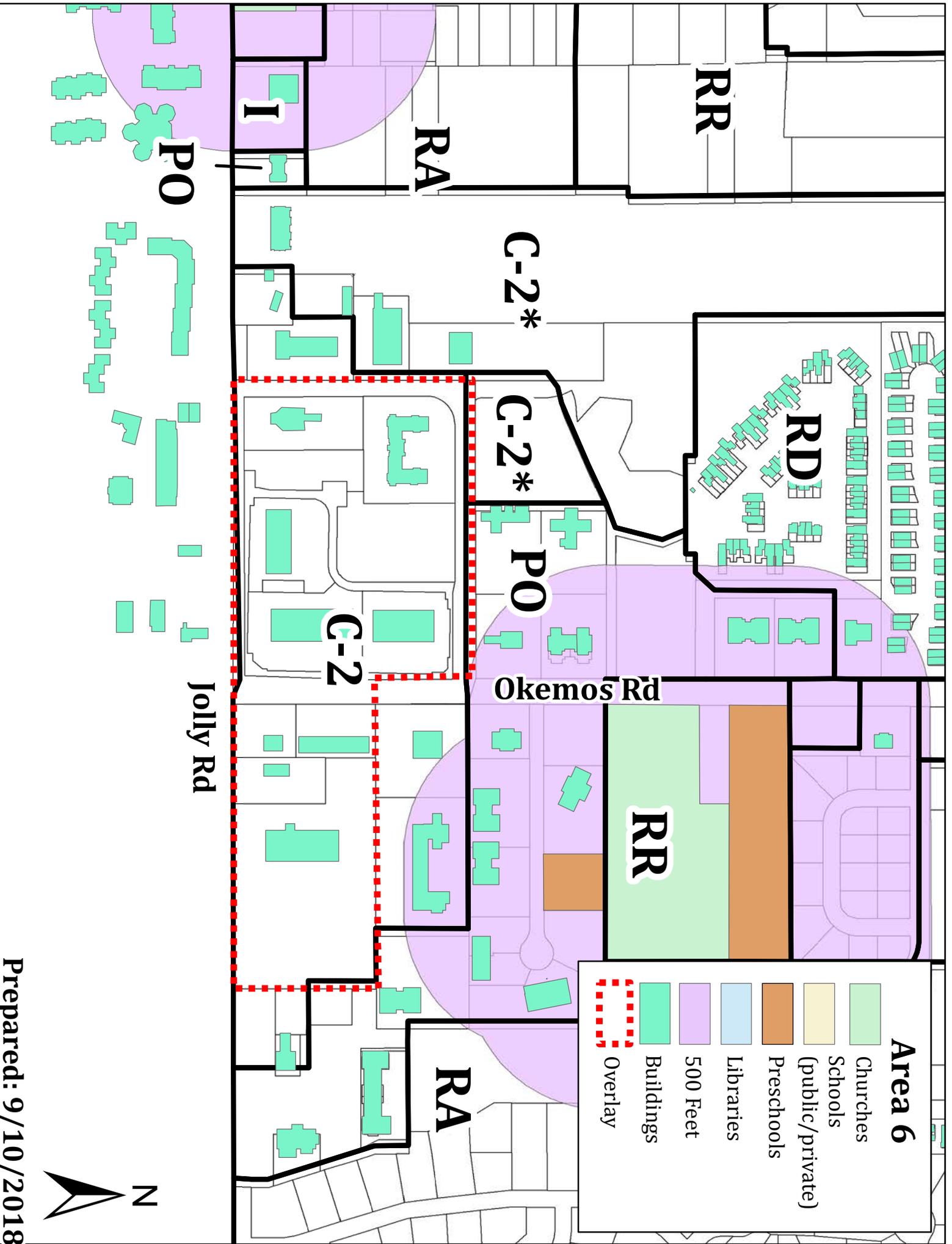


Prepared: 9/10/2018

**Area 5**

- Churches
- Schools
- Libraries
- 500 Feet
- Buildings
- Overlay





**Area 6**

- Churches
- Schools (public/private)
- Preschools
- Libraries
- 500 Feet
- Buildings
- Overlay



13. B

**To: Board Members**  
**From: Ronald J. Styka, Township Supervisor**  
**Date: November 1, 2018**  
**Re: Transportation Commission**

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The Township Board established the Transportation Commission on October 18, 2016 to serve until December 31, 2018. A copy of the Board minutes from the October meeting is attached. It is my opinion that the Commission has performed and continues to perform valuable services to the Township. Therefore, I recommend continuing the Transportation Commission until affirmatively terminated by the Township Board. Also, continuing the current members for 1, 2, & 3 year terms. In other words, 1/3 of membership terms expiring each year.

**Attachment:**

1. October 18, 2016 Township Board Minutes

A. Transportation Commission

Trustee Styka moved to establish the Meridian Transportation Commission (MTC) as follows:

The MTC shall consist of 7 members. One member shall be a member of the Township Board, appointed by the Supervisor with the consent of the Board. Six members shall consist of residents of the Township of Meridian appointed by the Supervisor with the consent of the Board to serve through and including December 31, 2018.

The resident members shall include individuals who regularly use the following modes of transportation: CATA buses, Redi-Ride and/or Spectran services, bicycles, trails and pathways, and motor vehicles.

The MTC shall review the provision of transportation services of all types, public and private, within Meridian Township as to their efficiency, sufficiency, and costs. The MTC shall make a report to the Board semi-annually on the status of transportation services within the township. It shall make recommendations, if necessary, for improvements to modes of transportation services, including the priority of needed actions and on potential millage proposals. The MTC shall receive citizen complaints and citizen comments on the provision of transportation services within Meridian Township and provide assistance to township staff, as necessary, to resolve or respond to citizen submissions.

The MTC shall annually elect a chairperson and vice-chairperson from its members.

The MTC shall meet monthly for its first six months after appointment and at least bi-monthly thereafter.

The Township Manager shall cause public notice to issue, inviting individuals to apply for membership on the MTC. Applications shall include information on the applicant's experience in using transportation services in Meridian, including the types and frequency of transportation services used. Seconded by Trustee Scales.

Treasurer Brixie offered the following amendment:

- Amend the third sentence of the motion by adding "and qualified electors" after "residents"

The amendment was accepted by the maker of the motion.

ROLL CALL VOTE: YEAS: Trustee Scales, Styka, Veenstra, Supervisor LeGoff, Treasurer Brixie, Clerk Dreyfus

NAYS: None

Motion carried 6-0.

Board discussion:

- Appreciation for Trustee Styka's work on this issue
- Wording of the motion included items of discussion among Board members during previous meetings
- Appreciation to Trustees Scales and Veenstra for their service on the Redi-Ride Review Committee, from which the Transportation Commission was born
- Communication in the Board packet expressed concern the proposed commission must include all aspects of transportation in its mission

**Trustee Scales offered the following amendment:**

- **Add the sentence “All appointments shall be made after November 20, 2016.” At the end of the first paragraph of the motion. Seconded by Treasurer Brixie.**

Board discussion:

- Rationale for using the aforementioned date is the current term for Board members ends November 20, 2016

ROLL CALL VOTE: YEAS: Trustee Scales, Styka, Veenstra, Supervisor LeGoff, Treasurer Brixie, Clerk Dreyfus

NAYS: None

Motion carried 6-0.

ROLL CALL VOTE ON THE MAIN YEAS: Trustee Scales, Styka, Veenstra, Supervisor LeGoff, Treasurer Brixie, Clerk Dreyfus

MOTION: NAYS: None

Motion carried 6-0.

**B. CATA-Bus Rapid Transit**

Board discussion:

- BRT has major problems with the elimination of several stops
- Proposed BRT eliminates several important locations and is a disservice to mass transportation
- Board member belief any potential net benefits of the BRT are not worth \$142 million
- Requirements contained in the resolution dated July 19, 2016 have not been met
- No action by the Board tonight allows the resolution of opposition to the BRT in its initial configuration to stand
- Language contained in the resolution of July 19, 2016 required an agreement between the Board and CATA regarding the BRT which has not been reached
- CATA has not communicated its five (5) ideas to the Township Board
- Five (5) ideas are not alternatives and would not be brought to the Board
- Board member belief the majority of Township citizens and business owners are in opposition to the BRT
- Majority of Township residents have stated they are not in support of the design at 30% complete and, therefore, would not logically be supportive of moving forward to see what the remaining 70% would look like
- Board member belief energies can be centered around creating a better CATA Route 1
- Timed progressive traffic signaling along the Grand River Avenue Corridor will produce an immediate reduction in congestion and improvement in safety
- No agreement has been reached between the Township and CATA subsequent to the July 19, 2016 resolution of opposition to the current BRT proposal

[Supervisor LeGoff recessed the meeting at 8:47 P.M.]

[Supervisor LeGoff reconvened the meeting at 9:00 P.M.]

**C. 2016 3<sup>rd</sup> Quarter Budget Amendments**

Finance Director Miriam Mattison provided an overview of the 3<sup>rd</sup> quarter budget amendments.

Board and staff discussion:

- \$6,000 request for additional funds for the Community Needs Fund is the same amount as requested last year at this time



**To: Board Members**  
**From: Frank L. Walsh, Township Manager**  
**Date: November 1, 2018**  
**Re: Harkness Law Firm Contract**

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I've been directed to place the Harkness Law Firm contract on the November 8<sup>th</sup> Board agenda. For way of background, in April of 2017, the Meridian Township Board approved a two-year contract with The Harkness Law Firm for prosecution of uniform traffic code, motor vehicle code, and other specified ordinances, administration of retail fraud and minor in possession diversion programs, forfeiture of property seized pursuant to the Michigan Controlled Substances Act and Public Act 236 of 1961 (omnibus forfeiture). Mr. Harkness has worked with the Township Police Department since 2010.

It is my understanding, that Mr. Harkness wishes to expand his law firm staff and current office space. However, there is some trepidation to do so if he no longer is serving Meridian Township in 6 months. I can assure you from Chief Plaga's perspective the Harkness Firm has provided unparalleled service to our police department.

Mr. Harkness has offered to continue serving the Township at an annual retainer of \$80,000 and is proposing extending the current agreement for a period of 3 years.

We look forward to your feedback on Tuesday night.

**Attachment:**

1. The Harkness Law Firm Letter Regarding Prosecution Contract

# The Harkness Law Firm, PLLC

4121 Okemos Rd., Suite 17

Okemos, MI 48864

(517) 381-2461

September 15, 2018

Mr. Frank Walsh  
Township Manager  
Meridian Charter Township  
5151 Marsh Rd.  
Okemos, MI 48864

RE: Township Prosecution Contract

Mr. Walsh:

Please find this correspondence as it relates to the above referenced matter.

As you are likely already aware, the contract between my office and Meridian Township is set to expire at the end of April 2019. For the reasons set forth below, I am asking that Meridian Township consider early renewal and/or extending the current contract with the Harkness Law Firm, PLLC.

If you recall, my office essentially broke off from the previous township attorney's office and formed a new law office in April 2015. At that time, a short 3 years ago, our office submitted a competitive bid for the township prosecution contract against the predecessor firm and was awarded the same. Since that time our office has continued to grow and thrive. As it relates to municipal representation, we have represented Meridian Township and the City of Albion for several years and recently added prosecution for the City of Eaton Rapids to our client base in 2017. It is my goal to continue that growth and expansion. To that end, it is my intension to hire an additional attorney and potentially additional support staff in the near future. Our office's current client base has us poised to make the move towards this expansion at the present time. That being said, with our contract renewal/review being set in April, our firm is put in a difficult position. With the uncertainty of whether or not our contract with Meridian Township would be extended, I would be unable to make the move to expand the office until that decision is made. Obviously, the loss of Meridian Township as a client would certainly preclude our expansion plans. As such, I am seeking early review of our contract.

Meridian Township continues to be one of our most valued clients. As you are aware, our office is a Meridian Township based firm. My wife and I are Township residents and intend to remain here. As a resident of Meridian Township, the contract with Meridian Township is very personal to me as I view it as an opportunity to help protect the community in which I reside. I have worked with the Township, and more specifically the Meridian Township Police Department,

# The Harkness Law Firm, PLLC

4121 Okemos Rd., Suite 17

Okemos, MI 48864

(517) 381-2461

since 2010. I believe it is fair to say that I have an excellent working relationship with the entire police department, as well as the administrative staff of the Township. Over the last several years I believe my office has developed a relationship of mutual trust, respect, and professionalism. We have provided, and continue to provide, excellent representation to Meridian. To highlight just a few of our important statistics relating to our representation of Meridian, we have done the following:

1. In my tenure as township prosecutor I have reviewed and authorized over 1000 warrant requests;
2. Warrant requests are returned to the police department within 48 hours and frequently in less than 24 hours;
3. Our office has achieved a perfect jury trial record;
4. We recently achieved a favorable Supreme Court ruling (Meridian Township v Jason Banas) in an ongoing 2014 obstruction case which, in part, vitiated the Defendant's ability to maintain part of his federal civil claim against the Township. This work was done at no additional cost to the Township;
5. We have added five additional ordinance crimes to expand the areas of local prosecution, allowing the Township to recoup additional fines and costs, at no additional cost to the Township;
6. Over 95% of all persons charged with civil violations or criminal offenses in Meridian Township are ultimately convicted of a crime or accept responsibility to a civil infraction;
7. We have provided several legal advisory opinions to the Meridian Police to keep them apprised of important changes in Michigan law;
8. Our office annually presents to the Meridian Township Citizens Academy on criminal law and the legal system;
9. Individually, I was recently selected by Super Lawyers Magazine as a rising star for Municipal law in 2018;
10. Individually, I was recently given a distinguished peer rating by Martindale-Hubbell in 2018;

Our office intends to maintain those statistics moving forward. Part of our success is a result of our continued education and development. Our office views professional development and continued education to be an essential part of our continued success. To that end, our attorneys and staff regularly participate in continuing legal education through the Institute of Continued Legal Education and the Prosecuting Attorneys Association of Michigan. We also maintain memberships in professional organizations such as the Michigan Association of Municipal Attorneys and the International Municipal Lawyers Association.

With Meridian Township's continued growth and development, Meridian Township keeps us continuously busy with new criminal legal matters and it continues to be our pleasure to represent the Township. In addition to our representation we also enjoy being actively involved

# The Harkness Law Firm, PLLC

4121 Okemos Rd., Suite 17

Okemos, MI 48864

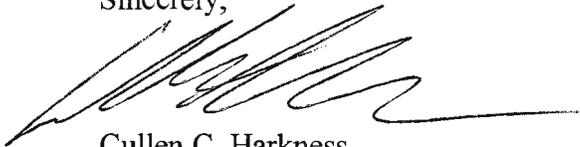
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in community organizations, including, but not limited to, the Meridian Area Business Association, the Haslett-Okemos Rotary Club, and the Ingham County Bar Association. We also remain committed to our continued support of community events as we view our community involvement essential to our continued growth and success.

Given our history of professional excellence in representing Meridian Township to date, our community involvement, and given our desire to continue to grow a Meridian Township business, I would ask that you consider early review and/ or renewal of our contract. Our office proposes extending the current agreement for a period of 3 years at the current rate.

I sincerely appreciate your consideration of this matter. Should you have any questions, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read 'Cullen C. Harkness', with a long, sweeping underline.

Cullen C. Harkness

Managing Member

The Harkness Law Firm, PLLC



**13.D**

**To: Township Board**

**From: Mark Kieselbach, Director of Community Planning and Development**

**Date: November 1, 2018**

**Re: Rezoning of Transferred Property**

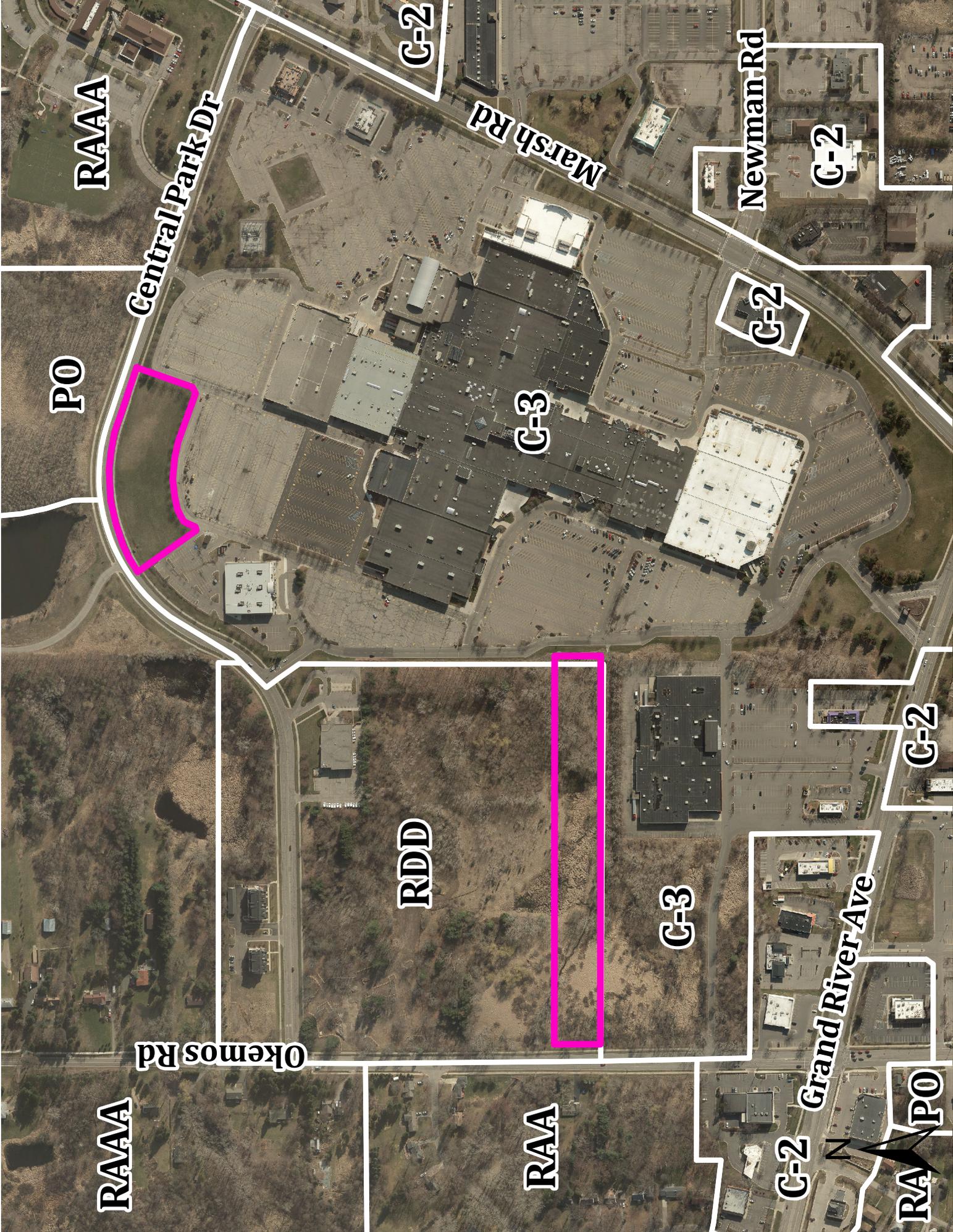
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During the many discussions on the transfer of property and all the items that needed to be completed to relocate the Farmers' Market one item was over looked. The item is the zoning of the Township 4 acre parcel. The Township parcel is zoned RDD (Multiple-Family). The zoning of Meridian Mall is C-3 (Commercial). In 2013 the Township Board approved the establishment of a Commercial Planned Unit Development (C-PUD) for the Mall. For properties to be included in a C-PUD the ordinance requires the property be zoned C-1, C-2, C-3 (Commercial) or CS (Community Service). The intent of transferring the 4 acres was to keep the Mall consistent with C-PUD approved by the Township Board for open space. Rezoning the 4 acres to a commercial category would not change that requirement. At the next Board meeting staff will have a motion for the Board to initiate the rezoning of the parcel to commercial and to refer the rezoning to the Planning Commission for a public hearing and recommendation.

**Attachment**

- 1) Zoning Map

G:\Community Planning & Development\Planning\Rezoning\Transferred Property.tb1.docx



RAAAA

C-2

Newman Rd

C-2

Central Park Dr

C-2

PO

C-3

RDD

C-2

C-3

Okemos Rd

Grand River Ave

RAAAA

RAA

C-2

RA PO