

CHARTER TOWNSHIP OF MERIDIAN  
TOWNSHIP BOARD WORK SESSION MINUTES - **APPROVED** -  
5151 Marsh Road, Okemos, MI 48864-1198  
349-1200, Town Hall Room  
TUESDAY, MARCH 30, 1999, **6:00 P.M. — 7:00 P.M.**

PRESENT: Supervisor Little, Clerk Helmbrecht, Treasurer Klunzinger, Trustees McGillicuddy,  
Squiers, Such  
ABSENT: Trustee McCullough  
STAFF: Township Manager Gerald Richards, Director of Community Planning & Development  
Mark Kieselbach, Director of Engineering & Public Works Roger Buell, Police Chief  
Gary Gibbons, Personnel Director/Assistant Manager Paul Brake, Attorney Steve Schultz

1. CALL WORK SESSION TO ORDER

Supervisor Little called the Work Session to order at 6:05 p.m.

2. QUESTIONS FOR ATTORNEY

Volunteer Council & Expenditure of Public Funds

Supervisor Little stated the current list of bills includes an expenditure for a publication for the Volunteer Council; and asked if the Township has the authority to allocate funds to charities. Attorney Schultz stated the Township has to expend its funds only for public purposes; which means the Township can not support private entities with public funds. Attorney Schultz stated this does not mean the Township can not support certain organizations, purposes, or functions that are deemed beneficial to the public to the extent that there is a non-profit organization or public service club by which the public would derive a benefit. Attorney Schultz stated the Township could make a contribution or expenditure through Board Action or a grant of discretion to the Township Manager or another committee. Attorney Schultz stated he does not know anything about the Volunteer Council, but there is nothing legally preventing the Board from expending these funds with appropriate action.

Supervisor Little asked if the Township is obligated to provide a 1099 to the Volunteer Council at year's end. Attorney Schultz stated he does not believe a 1099 would be required because of this expenditure.

3. DISCUSSION ON 7:00 AGENDA ITEM TOPICS

The following 7:00 p.m. agenda items were discussed:

- Consent Agenda
- Minutes
- Kent Commerce Bank Authorization
- Appointments
- Rezoning #98210 & PUD#98-88014 swap on agenda
- Plat #95012 cancel
- Bills
- 4<sup>th</sup> of July Celebration
- Replacement Copier
- Street Light Districts
- Ratification of labor agreements
- Code Amendments 111 & 111A
- B.W.L. Electric Franchise Expansion
- 1999 Road Projects
- PUD #98-88014 (TMN)
- (See Item #4)

4. OTHER BUSINESS

The following other business topics were discussed:

- Investigation of Petition Referendum
- Late Property Tax Charges

The following 7:00 p.m. agenda items were discussed:

- Communications: BI-2

The following other business topics were discussed:

- Meeting with Ingham County Road Commission Directing Manager Robert D'Alcorn, State Representative Baird, and Trustee McGillicuddy.
- (See Item #4.A.)

A. Discuss Library Consultant's Final Report

Board Members Discussed the following items:

- Library Ballot proposal
- Coordination of Library and Community Center projects.

Treasurer Klunzinger stated for the record that he considers the term "playhouse" derogatory in discussing the proposed Community Center project as used in an earlier discussion.

Trustee Such recommended the Library and Community Center final reports be forwarded to the Board for the next meeting to discuss options or a method to proceed.

The consensus of the Board was to hold the April 20<sup>th</sup> Work Session Meeting at 5:30 p.m. to discuss how to proceed with the Library and Community Center projects.

The following other business topics were discussed:

- North Meridian Park sledding hill and engineering studies
- Park Surveys
- Township's Counter-proposal to B.W.L. regarding water interconnects into East Lansing-Meridian Water and Sewer Authority

5. PUBLIC REMARKS (None)

6. ADJOURNMENT

Supervisor Little adjourned the Work Session at 7:06 p.m.

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BRUCE A. LITTLE  
TOWNSHIP SUPERVISOR

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MARY M. G. HELMBRECHT  
TOWNSHIP CLERK

Paul J. Cassidy, Secretary

CHARTER TOWNSHIP OF MERIDIAN  
TOWNSHIP BOARD REGULAR MEETING - **APPROVED** -  
5151 Marsh Road, Okemos, MI 48864-1198  
349-1200, Town Hall Room  
TUESDAY, MARCH 30, 1999, **7:00 P.M.**

PRESENT: Supervisor Little, Clerk Helmbrecht, Treasurer Klunzinger, Trustees McGillicuddy,  
Squiers, Such  
ABSENT: Trustee McCullough  
STAFF: Township Manager Gerald Richards, Director of Community Planning & Development  
Mark Kieselbach, Director of Engineering & Public Works Roger Buell, Police Chief  
Gary Gibbons, Personnel Director/Assistant Manager Paul Brake

1. CALL MEETING TO ORDER

Supervisor Little called the meeting to order at 7:21 p.m.

2. APPROVAL OF AGENDA — OR CHANGES

TREASURER KLUNZINGER MOVED TO APPROVE THE AGENDA AMENDED AS FOLLOWS: DELETE ITEMS #3B (March 2, 1999 Closed Session Minutes); #15.B.(1). (Plat #95012 (Banyon Park); AND #17A(5)a (B.W.L. Electric Franchise Expansion); AND CONSENT AGENDA TO INCLUDE ITEMS #3 (Minutes), #4 (Communications), #11.A. (Kent Commerce Bank Corporate Authorization), #16.A. (Bills), #16.B. (Funds for Capitol Area Foundation), #16.C. (Replacement Copier for Assessing Department), #16.E.(1) (Wildflower #2 Street Light District), #16.E.(2) (Whitehills Woods #5 Street Light District), #16.E.(3) (Hiawatha Lakes #6 & #7 Street Light District), #17.A.(3).a. (AFSCME Professional Non-Supervisory Labor Agreement), #17.A.(3).b. (Professional Supervisory Association Labor Agreement), #17.A.(5).b. (Code Amendments Chapters 111 & 111A). SECONDED BY TRUSTEE SUCH.

VOICE VOTE: Motion carried 6-0.

3. CORRECTION, APPROVAL & RATIFICATION OF MINUTES (See Consent Agenda)

- A. March 2, 1999, Work Session
- C. March 2, 1999, Regular Meeting
- D. March 16, 1999, Work Session
- E. March 16, 1999, Regular Meeting

4. COMMUNICATIONS (See Consent Agenda)

- A. Application for Public Service (\*\*\*) [On File in Clerk's Office]]  
EDC-2 Elyse M. Harants, 5228 Madison #C-3, Okemos
- B. Board Deliberation (BD)
  - BD-1 Kent Commerce Bank Corporate Authorization Resolution
  - BD-2 Eleanor V. Luecke, President, L.I.N.C.; RE: BWL Franchise Expansion
  - BD-3 David W. Joos, President & CEO, Electric, Consumer's Energy; RE: Electric Utility Industry Restructuring
- C. Board Information (BI)
  - BI-1 L. Robert McElmurry, 1601 E Michigan Ave, Lansing, MI; RE: Late Property Tax Charges
  - BI-2 March 16, 1999 Wall Street Journal Article "Dr. Rasmussen Knew It All Along: Trees Do Help Make Smog"
  - BI-3 Michigan Municipal League, Educational Programs, April through May, 1999
  - BI-4 Michigan Township Association, Legislative Fax, March 12, 1999, edition
  - BI-5 Michigan Township Association, Legislative Fax, March 19, 1999, edition
  - BI-6 Ingham County Road Commission; RE: Notice of Abandonment of un-named road
  - BI-7 Dan C. Wertz, Superintendent, Okemos Public Schools; RE: Community Pedestrian/Bicycle Pathways

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- BI-8 Todd Hiler, House Manager, Celebration Cinema; RE: G.O.L.D. Ticket Program
- BI-9 David C. Hollister, Mayor, City of Lansing; RE: Capital Quality Initiative Community Day

- D. Freedom of Information (FOI) [On file in Clerk's Office]
  - FOI-1999-10 Gilbert White, PO Box 477, Haslett, RE: Smith Rezoning
  - FOI-1999-11 Michael Fitzpatrick, 309 Bailey Street, East Lansing; RE: Rezoning #98170 (North American Equities) petition drive

- E. On File in Clerk's Office (OF)
  - OF-1 Ingham County Board of Commissioners March 23, 1999 Regular Meeting Packet

5. QUESTIONS OF ATTORNEY (None)

6. PUBLIC REMARKS

Supervisor Little opened Public Remarks.

Martha Sawdy, Chair, 4<sup>th</sup> of July Celebration Committee, updated the Board on the status of plans to the 1999 4<sup>th</sup> of July Celebration. She stated the committee requests a matching contribution of \$5,000 from the Township.

John Anderson, 215 Newman Road, Okemos, spoke in opposition to rezoning #98220 (Newman Equities). He stated his belief that this rezoning is in opposition to the interests of the community.

Rudy Hirt, President, TMN Builders, spoke in support of rezoning #98210 (TMN) & Plat #98-88014 (TMN) and in opposition to the proposed Engineering Fees. He stated the Board should create a citizen panel in cooperation with the Infrastructure Committee and Engineering Department to study this issue.

John Veenstra, 320 Piper Road, Haslett, asked the status of the referendum petition. Clerk Helmbrecht stated she would provide Mr. Veenstra a response.

Supervisor Little closed Public Remarks.

7. CONSENT AGENDA

CLERK HELMBRECHT MOVED TO ADOPT THE CONSENT AGENDA TO INCLUDE ITEMS #3 (Minutes), #4 (Communications), #11.A. (Kent Commerce Bank Corporate Authorization), #16.A. (Bills), #16.B. (Funds for Capitol Area Foundation), #16.C. (Replacement Copier for Assessing Department), #16.E.(1) (Wildflower #2 Street Light District), #16.E.(2) (Whitehills Woods #5 Street Light District), #16.E.(3) (Hiawatha Lakes #6 & #7 Street Light District), #17.A.(3).a. (AFSCME Professional Non-Supervisory Labor Agreement), #17.A.(3).b. (Professional Supervisory Association Labor Agreement), #17.A.(5).b. (Code Amendments Chapters 111 & 111A). SECONDED BY TRUSTEE SUCH

ROLL CALL VOTE: YEAS: Trustees McGillicuddy, Squiers, Such, Supervisor Little, Clerk Helmbrecht, Treasurer Klunzinger  
NAYS: None  
Motion carried 6-0.

Therefore, the above actions were taken with the votes as follow:

A. CORRECTION, APPROVAL & RATIFICATION OF MINUTES (Agenda Item #3):

CLERK HELMBRECHT MOVED TO APPROVE AND RATIFY THE MINUTES OF: MARCH 2, 1999, WORK SESSION & REGULAR MEETING, MARCH 16, 1999, WORK SESSION & REGULAR MEETING. SECONDED BY TRUSTEE SUCH

ROLL CALL VOTE: YEAS: Trustees McGillicuddy, Squiers, Such, Supervisor Little, Clerk Helmbrecht, Treasurer Klunzinger  
NAYS: None  
Motion carried 6-0.

B. COMMUNICATIONS (Agenda Item #4):

CLERK HELMBRECHT MOVED THAT THE COMMUNICATIONS BE RECEIVED AND PLACED ON FILE, AND ANY COMMUNICATIONS NOT ALREADY ASSIGNED FOR DISPOSITION BE REFERRED TO THE TOWNSHIP MANAGER OR SUPERVISOR FOR FOLLOW-UP OR FURTHER DISPOSITION. SECONDED BY TRUSTEE SUCH

ROLL CALL VOTE: YEAS: Trustees McGillicuddy, Squiers, Such, Supervisor Little, Clerk Helmbrecht, Treasurer Klunzinger  
NAYS: None  
Motion carried 6-0.

C. KENT COMMERCE BANK CORP AUTHORIZATION RESOLUTION (Agenda Item #11.A.):

CLERK HELMBRECHT MOVED TO ADOPT THE FOLLOWING RESOLUTION:

RESOLUTION OF CHARTER TOWNSHIP OF MERIDIAN  
AUTHORITY TO OPEN ACCOUNT

RESOLVED, That Kent Commerce Bank, ("Bank"), is hereby designated a depository of Charter Township of Meridian and that funds deposited therein may be withdrawn upon checks or other instruments of Charter Township of Meridian ("Township").

RESOLVED FURTHER, That all checks, drafts, notes, withdrawals or orders drawn against said funds shall be signed by Thomas E. Klunzinger, Township Treasurer, and any one of the following: Bruce A. Little, Supervisor; Gerald J. Richards, Manager; and Mary M. G. Helmbrecht, Clerk; or in case of the inability of the Treasurer to exercise this function, any two of the following: Bruce A. Little, Gerald J. Richards, or Mary M. G. Helmbrecht.

RESOLVED FURTHER, That Thomas E. Klunzinger, Township Treasurer, is authorized to make verbal telephone requests upon the Bank for the purchase investments by use of the Personal Identification Number assigned to him and in the case of his inability to exercise this function, any two of the following may issue written instructions to the Bank for the purchase of investments: Bruce A. Little, Supervisor; Gerald J. Richards, Manager; and Mary M. G. Helmbrecht, Clerk.

RESOLVED FURTHER, That the Bank is hereby authorized and directed to honor any withdrawals and to pay any checks and other instruments drawn against said funds, whether such instruments are payable, individually or otherwise, to the order of any person(s) signing and/or countersigning such instruments, and whether such checks or other instruments are deposited to the individual credit of any person signing and/or countersigning such instruments.

RESOLVED FURTHER, That the above designated officers are hereby authorized to execute, on behalf of the Township, signature cards, or other documents, containing the rules and regulations of the Bank and the conditions under which deposits are accepted, and to agree on behalf of the Township to those rules, regulations, and conditions.

RESOLVED FURTHER, That the Clerk shall certify to the Bank the names, of those holding the offices or positions listed above and shall thereafter as changes in those offices may occur, immediately certify to the Bank a revised list of officers who are authorized to act in accordance with this resolution. Bank may rely on such certifications and shall be indemnified by the

Township from and against any claims, expenses, or losses resulting from honoring the signature of any officer so certified, or from refusing to honor any signature not so certified. These resolutions shall remain in force until written notice to the contrary shall have been received by the Bank, but receipt of such notice shall not affect any prior action taken by the Bank in reliance on this resolution or any certification made in connection herewith.

SECONDED BY TRUSTEE SUCH.

ROLL CALL VOTE: YEAS: Trustees McGillicuddy, Squiers, Such, Supervisor Little, Clerk Helmbrecht, Treasurer Klunzinger  
NAYS: None  
Motion carried 6-0.

D. MANAGER'S BILLS (Agenda Item #16.A.):

CLERK HELMBRECHT MOVED THAT THE TOWNSHIP BOARD APPROVE THE MANAGER'S BILLS AS FOLLOWS:

General Fund/Special Revenue	\$170,540.16
<u>Public Works</u>	<u>\$ 44,590.38</u>
Total	<u>\$215,130.54</u>

SECONDED BY TRUSTEE SUCH

ROLL CALL VOTE: YEAS: Trustees McGillicuddy, Squiers, Such, Supervisor Little, Clerk Helmbrecht, Treasurer Klunzinger  
NAYS: None  
Motion carried 6-0.

[Bill list for 3/30/99 in Official Minute Book]

E. ESTABLISH FUNDS FOR CAPITOL AREA FOUNDATION FOR 4<sup>TH</sup> OF JULY CELEBRATION (Agenda Item #16.B.):

CLERK HELMBRECHT MOVED THAT THE TOWNSHIP MANAGER BE AUTHORIZED TO ESTABLISH AN AGENCY FUND WITH THE CAPITAL REGION COMMUNITY FOUNDATION FOR THE 4<sup>TH</sup> OF JULY FIREWORK CELEBRATION. SECONDED BY TRUSTEE SUCH.

ROLL CALL VOTE: YEAS: Trustees McGillicuddy, Squiers, Such, Supervisor Little, Clerk Helmbrecht, Treasurer Klunzinger  
NAYS: None  
Motion carried 6-0.

F. APPROVAL FOR REPLACEMENT COPIER FOR ASSESSING DEPARTMENT (Agenda Item #16.C.):

CLERK HELMBRECHT MOVED THAT THE TOWNSHIP MANAGER BE AUTHORIZED TO PURCHASE A COPY MACHINE FOR THE ASSESSING DEPARTMENT AT A COST NOT TO EXCEED \$1,750.00. SECONDED BY TRUSTEE SUCH

ROLL CALL VOTE: YEAS: Trustees McGillicuddy, Squiers, Such, Supervisor Little, Clerk Helmbrecht, Treasurer Klunzinger  
NAYS: None  
Motion carried 6-0.

G WILDFLOWER #2 STREET LIGHT DISTRICT (Agenda Item #16.E.(1)):

CLERK HELMBRECHT MOVED TO ADOPT THE FOLLOWING RESOLUTION:

**WILDFLOWER #2 STREETLIGHTING DISTRICT  
RESOLUTION NO. 1**

**WHEREAS**, a request has been received in accordance with the Township Board Policy for Establishing Streetlighting Districts dated November 19, 1993; and,

**WHEREAS**, the request has been validated against the Township Assessor's records.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY, MICHIGAN AS FOLLOWS:**

1. That the Township Board acting on its own initiative as permitted by Act 246, Michigan Public Acts of 1931, as amended, hereby tentatively declares its intention to install and maintain streetlights as set forth below.

**WILDFLOWER #2 STREETLIGHTING DISTRICT**

A. The expense to install and operate the proposed streetlights shall be defrayed by a special assessment district against lands in Section 10, T4N, R1W, Meridian Township, Ingham County, Michigan, (excluding all public streets, roads, and highways therein) described as follows: Lots 25 through 49 (inclusive) of Wildflower #2 Subdivision.

B. Proposed streetlights to be installed and maintained in sizes and locations as follows: Install six (6) 8500 lumen high-pressure sodium streetlights along Starflower Lane.

C. Estimated Cost and Assessment: \$ 870.00 First Year (\$34.80/benefit)  
\$ 720.00 Annually Thereafter (\$28.80/benefit)  
(Subject to Adjustment)

2. That the plans, cost estimates, and special assessment roll on this day submitted by the Township Supervisor, are hereby received and ordered filed with the Township Clerk for public examination.

3. That the Township Board shall meet at the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, MI on Tuesday, April 20, 1999 at 7:00 p.m. for the purpose of hearing objections to the improvement, the proposed assessment district, and the proposed special assessment roll.

4. The Township Clerk is hereby ordered to cause notice of such hearing and the fact that the Township Board is proceeding on a proper petition to be published twice prior to said hearing in a newspaper of general circulation in the Township, the first publication to be at least ten (10) days before the time of the hearing, and pursuant to Act 162, Public Acts of Michigan, 1962, as amended, shall cause said notice to be mailed by first class mail to all record owners of, or parties in interest in, property in the special assessment district, at the addresses shown on the current tax records of the Township, at least ten (10) full days before the date of said hearing.

5. Said notice shall be in substantially the following form:

**MERIDIAN TOWNSHIP RESIDENTS**

**NOTICE OF REVIEW OF SPECIAL ASSESSMENT DISTRICT  
AND SPECIAL ASSESSMENT ROLL FOR**

**WILDFLOWER #2 STREETLIGHTING DISTRICT**

By Charter Township of Meridian  
Ingham County, Michigan

**TO THE RECORD OWNERS OF, OR PARTIES IN INTEREST IN, THE FOLLOWING  
DESCRIBED PROPERTY, CONSTITUTING THE PROPOSED SPECIAL ASSESSMENT  
DISTRICT:**

Lots 25 through 49 (inclusive) of Wildflower Estates #2 Subdivision;

all parcels located in Section 10, T4N, R1W, Meridian Township, Ingham County, MI, and excluding  
all streets and other land deemed not benefitted.

**PLEASE TAKE NOTICE** that a request has been filed requesting the installation of six (6) 8500  
lumen high pressure sodium streetlights along Starflower Lane in Wildflower Estates #2 Subdivision. A  
plan, cost estimate, and special assessment roll have been prepared and are on file in the Office of the  
Township Clerk for public examination. Said special assessment roll has been prepared for the purpose  
of assessing the cost of the above-described streetlights. All questions and/or concerns should be  
directed to Meridian Township Engineering Department at (517) 349-1200, ext. 399.

**TAKE FURTHER NOTICE** that the Township Board will meet on Tuesday, April 20, 1999, at 7:00  
p.m., at the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, MI 48864-1198, for  
the purpose of hearing any objections to the improvement, and to the special assessment district. The  
Township Board is also interested in hearing those that favor the proposed project.

Appearance and protest at the hearing in the special assessment proceedings is required in order to  
appeal the amount of the special assessment to the state tax tribunal. Your personal appearance at the  
hearing is not required, but you or your agent may appear in person at the hearing and protest the special  
assessment. To make an appearance and protest, you must file your written objections by letter or other  
writing with the Township Clerk before the close of this hearing. The owner or any person having an  
interest in the real property may file a written appeal of the special assessment with the state tax tribunal  
within 30 days after the confirmation of the special assessment roll if that person appeared and protested  
the special assessment at this hearing.

For purposes of this hearing, the amount to be assessed against your property, or properties, is estimated  
to be **\$34.80** the first year, and **\$28.80** annually thereafter.

DATED: \_\_\_\_\_

\_\_\_\_\_  
Mary M.G. Helmbrecht, Township Clerk  
**CHARTER TOWNSHIP OF MERIDIAN**

SECONDED BY TRUSTEE SUCH

ROLL CALL VOTE: YEAS: Trustees McGillicuddy, Squiers, Such, Supervisor Little, Clerk  
Helmbrecht, Treasurer Klunzinger

NAYS: None  
Motion carried 6-0.

Resolution declared adopted.

H **WHITEHILLS WOODS #5 STREET LIGHT DISTRICT** (Agenda Item #16.E.(2)):



**TO THE RECORD OWNERS OF, OR PARTIES IN INTEREST IN, THE FOLLOWING DESCRIBED PROPERTY, CONSTITUTING THE PROPOSED SPECIAL ASSESSMENT DISTRICT:**

Lots 68 through 79 (inclusive) of Whitehills Woods #5 Subdivision;  
all parcels located in Section 4, T4N, R1W, Meridian Township, Ingham County, MI, and excluding all streets and other land deemed not benefitted.

**PLEASE TAKE NOTICE** that a request has been filed requesting the installation of three (3) 8500 lumen high pressure sodium streetlights along Ridgepond Place in Whitehills Woods #5 Subdivision. A plan, cost estimate, and special assessment roll have been prepared and are on file in the Office of the Township Clerk for public examination. Said special assessment roll has been prepared for the purpose of assessing the cost of the above-described streetlights. All questions and/or concerns should be directed to Meridian Township Engineering Department at (517) 349-1200, ext. 399.

**TAKE FURTHER NOTICE** that the Township Board will meet on Tuesday, April 20, 1999, at 7:00 p.m., at the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, MI 48864-1198, for the purpose of hearing any objections to the improvement, and to the special assessment district. The Township Board is also interested in hearing those that favor the proposed project.

Appearance and protest at the hearing in the special assessment proceedings is required in order to appeal the amount of the special assessment to the state tax tribunal. Your personal appearance at the hearing is not required, but you or your agent may appear in person at the hearing and protest the special assessment. To make an appearance and protest, you must file your written objections by letter or other writing with the Township Clerk before the close of this hearing. The owner or any person having an interest in the real property may file a written appeal of the special assessment with the state tax tribunal within 30 days after the confirmation of the special assessment roll if that person appeared and protested the special assessment at this hearing.

For purposes of this hearing, the amount to be assessed against your property, or properties, is estimated to be **\$ 42.50** for the first year and **\$ 30.00** annually thereafter.

DATED: \_\_\_\_\_

\_\_\_\_\_  
Mary M.G. Helmbrecht, Township Clerk  
**CHARTER TOWNSHIP OF MERIDIAN**

SECONDED BY TRUSTEE SUCH

ROLL CALL VOTE: YEAS: Trustees McGillicuddy, Squiers, Such, Supervisor Little, Clerk Helmbrecht, Treasurer Klunzinger

NAYS: None

Motion carried 6-0.

I HIAWATHA LAKES #6 & #7 STREET LIGHT DISTRICT (Agenda Item #16.E.(3)):

CLERK HELMBRECHT MOVED TO ADOPT THE FOLLOWING RESOLUTION:

**HIAWATHA LAKES #6 & #7 STREETLIGHTING DISTRICT**  
**RESOLUTION NO. 1**

**WHEREAS**, a request has been received in accordance with the Township Board Policy for Establishing Streetlighting Districts dated November 19, 1993; and,

**WHEREAS**, the request has been validated against the Township Assessor's records.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY, MICHIGAN AS FOLLOWS:

1. That the Township Board acting on its own initiative as permitted by Act 246, Michigan Public Acts of 1931, as amended, hereby tentatively declares its intention to install and maintain streetlights as set forth below.

HIAWATHA LAKES #6 & #7 STREETLIGHTING DISTRICT

- A. The expense to install and operate the proposed streetlights shall be defrayed by a special assessment district against lands in Section 33, T4N, R1W, Meridian Township, Ingham County, Michigan, (excluding all public streets, roads, and highways therein) described as follows: Lots 65 through 77 (inclusive) of Hiawatha Lakes #6, and Lot 78 through 100 (inclusive) of Hiawatha Lakes #7.
- B. Proposed streetlights to be installed and maintained in sizes and locations as follows: Install twelve (12) 8500 lumen high-pressure sodium streetlights along Autumnwood Lane and Timberview Drive.
- C. Estimated Cost and Assessment: \$1,590.00 First Year (\$44.17/benefit)  
\$1,440.00 Annually Thereafter (\$40.00/benefit)  
(Subject to Adjustment)

2. That the plans, cost estimates, and special assessment roll on this day submitted by the Township Supervisor, are hereby received and ordered filed with the Township Clerk for public examination.

3. That the Township Board shall meet at the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, MI on Tuesday, April 20, 1999 at 7:00 p.m. for the purpose of hearing objections to the improvement, the proposed assessment district, and the proposed special assessment roll.

4. The Township Clerk is hereby ordered to cause notice of such hearing and the fact that the Township Board is proceeding on a proper petition to be published twice prior to said hearing in a newspaper of general circulation in the Township, the first publication to be at least ten (10) days before the time of the hearing, and pursuant to Act 162, Public Acts of Michigan, 1962, as amended, shall cause said notice to be mailed by first class mail to all record owners of, or parties in interest in, property in the special assessment district, at the addresses shown on the current tax records of the Township, at least ten (10) full days before the date of said hearing.

5. Said notice shall be in substantially the following form:

**MERIDIAN TOWNSHIP RESIDENTS  
NOTICE OF REVIEW OF SPECIAL ASSESSMENT DISTRICT  
AND SPECIAL ASSESSMENT ROLL FOR**

**HIAWATHA LAKES #6 & #7 STREETLIGHTING DISTRICT**

By Charter Township of Meridian  
Ingham County, Michigan

TO THE RECORD OWNERS OF, OR PARTIES IN INTEREST IN, THE FOLLOWING DESCRIBED PROPERTY, CONSTITUTING THE PROPOSED SPECIAL ASSESSMENT DISTRICT:

Lots 65 through 77 (inclusive) of Hiawatha Lakes #6, and Lots 78 through 100 (inclusive) of Hiawatha Lakes #7;

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all parcels located in Section 33, T4N, R1W, Meridian Township, Ingham County, MI, and excluding all streets and other land deemed not benefitted.

**PLEASE TAKE NOTICE** that a request has been filed requesting the installation of twelve (12) 8500 lumen high pressure sodium streetlights along Autumnwood Lane and Timberview Drive, in Hiawatha Lakes #6 and #7 Subdivision. A plan, cost estimate, and special assessment roll have been prepared and are on file in the Office of the Township Clerk for public examination. Said special assessment roll has been prepared for the purpose of assessing the cost of the above-described streetlights. All questions and/or concerns should be directed to Meridian Township Engineering Department at (517) 349-1200, ext. 399.

**TAKE FURTHER NOTICE** that the Township Board will meet on Tuesday, April 20, 1999, at 7:00 p.m., at the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, MI 48864-1198, for the purpose of hearing any objections to the improvement, and to the special assessment district. The Township Board is also interested in hearing those that favor the proposed project.

Appearance and protest at the hearing in the special assessment proceedings is required in order to appeal the amount of the special assessment to the state tax tribunal. Your personal appearance at the hearing is not required, but you or your agent may appear in person at the hearing and protest the special assessment. To make an appearance and protest, you must file your written objections by letter or other writing with the Township Clerk before the close of this hearing. The owner or any person having an interest in the real property may file a written appeal of the special assessment with the state tax tribunal within 30 days after the confirmation of the special assessment roll if that person appeared and protested the special assessment at this hearing.

For purposes of this hearing, the amount to be assessed against your property, or properties, is estimated to be \$44.17 the first year and \$40.00 annually thereafter.

DATED: \_\_\_\_\_

\_\_\_\_\_  
Mary M.G. Helmbrecht, Township Clerk  
CHARTER TOWNSHIP OF MERIDIAN

SECONDED BY TRUSTEE SUCH

ROLL CALL VOTE: YEAS: Trustees McGillicuddy, Squiers, Such, Supervisor Little, Clerk Helmbrecht, Treasurer Klunzinger  
NAYS: None  
Motion carried 6-0.

J. AFSCME PROFESSIONAL NON-SUPERVISORY LABOR AGREEMENT (Agenda Item #17.A.(3).a.)

CLERK HELMBRECHT MOVED THAT THE TOWNSHIP BOARD RATIFY THE AGREEMENT WITH THE AFSCME PROFESSIONAL NON-SUPERVISORY EMPLOYEES UNION FOR 1999-2000 AND AUTHORIZE THE SUPERVISOR AND CLERK TO SIGN THE SAME. SECONDED BY TRUSTEE SUCH

ROLL CALL VOTE: YEAS: Trustees McGillicuddy, Squiers, Such, Supervisor Little, Clerk Helmbrecht, Treasurer Klunzinger  
NAYS: None  
Motion carried 6-0.

K. PROFESSIONAL SUPERVISORY ASSOCIATION LABOR AGREEMENT (Agenda Item #17.A.(3).b.):

CLERK HELMBRECHT MOVED THAT THE TOWNSHIP BOARD RATIFY THE

AGREEMENT WITH THE PROFESSIONAL SUPERVISORY EMPLOYEES ASSOCIATION FOR 1999-2000 AND AUTHORIZE THE SUPERVISOR AND CLERK TO SIGN THE SAME. SECONDED BY TRUSTEE SUCH

ROLL CALL VOTE: YEAS: Trustees McGillicuddy, Squiers, Such, Supervisor Little, Clerk Helmbrecht, Treasurer Klunzinger  
NAYS: None  
Motion carried 6-0.

L CODE AMENDMENTS CHAPTERS 111 & 111A (Agenda Item #17.A.(5).b.)

CLERK HELMBRECHT MOVED TO ADOPT THE FOLLOWING RESOLUTION:

RESOLUTION

**WHEREAS**, the Township Board has previously adopted Chapter 111 Sewage System of the Code or Ordinances; and

**WHEREAS**, it has been proposed the Code be amended with regard to certain sewer connections and with regard to the discharge of storm water into the public sanitary sewer system; and

**WHEREAS**, the Infrastructure Committee of the Township Board at its meeting on March 10, 1999, reviewed the proposed amendment and recommended approval of the amendment; and

**WHEREAS**, it is deemed in the best interest of the citizenry of the Charter Township of Meridian to amend the Code to provide for a waiver of the separate and independent building sewer for every building if certain requisite criteria are met and to provide for clarification of the Code; and

**WHEREAS**, Chapter 111 Sewage System Amendment for Sewer Connection & Storm Water Discharge was introduced for publication and subsequent adoption by the Township Board on March 16, 1999.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN, that the Township Board **FINALLY ADOPTS** Ordinance No. 1999-08, entitled "Ordinance Amending the Code of the Charter Township of Meridian, Michigan, by amending Sections, 4.5 and 5.2 Chapter 111 Sewage System thereof" as described therein.

The Charter Township of Meridian ordains that Sections, 4.5 and 5.2 of the Code of Ordinances are amended and reads as follows:

**Section 4.5 Individual Sewers:** A separate and independent building sewer shall be provided for every building; except where one building stands at the rear of another on an interior lot and no private sewer is available or can be constructed to the rear building through an adjoining court, yard or driveway, the building sewer from the front building may be extended to the rear building and the whole considered as one building sewer. The Township Manager may waive the requirement of a separate and independent building sewer for every building if all of the following criteria are met:

- 1) The building for which the waiver is requested is on the same lot as the building from which the sewer will be extended and both buildings are owned by the same person(s) on entities; and
- 2) The Director of Community Planning & Development determines that the lot on which the buildings are located may not be split under current state, local, or federal laws or Township rules or ordinances; and

3) The Director of Public Works & Engineering ascertains there will be a reduced risk of infiltration into the sanitary sewer system and there is no public health, safety, or welfare reason to require separate and independent sewer for every building.

If at any time after a waiver is granted the lot is split or the buildings are owned by different persons or entities, the waiver will be automatically revoked and separate and independent service from the sanitary sewer main must be provided to each building.

**Section 5.2 Storm Waters:** No persons or entities shall discharge, cause or allow to be discharged any storm, surface or cooling water directly or indirectly into any sanitary sewer.

BE IT FURTHER RESOLVED that the Township Clerk is directed to publish the Ordinance in the form in which it is finally adopted at least once prior to the next regular meeting of the Township Board.

SECONDED BY TRUSTEE SUCH

ROLL CALL VOTE: YEAS: Trustees McGillicuddy, Squiers, Such, Supervisor Little, Clerk Helmbrecht, Treasurer Klunzinger  
NAYS: None  
Motion carried 6-0.

CLERK HELMBRECHT MOVED TO ADOPT THE FOLLOWING RESOLUTION:

### RESOLUTION

**WHEREAS**, the Township Board has previously adopted Chapter 111A Water System of the Code or Ordinances; and

**WHEREAS**, it has been proposed the Code be amended with regard to certain water connections to the public water system; and

**WHEREAS**, the Infrastructure Committee of the Township Board at its meeting on March 10, 1999, reviewed the proposed amendment and recommended approval of the amendment; and

**WHEREAS**, it is deemed in the best interest of the citizenry of the Charter Township of Meridian to amend the Code to provide for the waiver of the requirement for separate and independent building service for every building if certain criteria are met; and

**WHEREAS**, Chapter 111A Water System Water Connections was introduced for publication and subsequent adoption by the Township Board on March 16, 1999.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN, that the Township Board **FINALLY ADOPTS** Ordinance No. 1999-09, entitled "Ordinance Amending the Code of the Charter Township of Meridian, Michigan, by amending Section 3.7 Chapter 111A Water System thereof" as described therein.

The Charter Township of Meridian ordains that Section 3.7 of the Code of Ordinances are amended and reads as follows:

**3.7 Separate Services:** A separate and independent building service shall be provided for every building; except where one building stands at the rear of another on an interior lot and no water main is available or can be constructed to the rear building through an adjoining court, yard, or driveway, the building service from the front building may be extended to the rear building; provided that each building be separately metered are required. The Township Manager may waive the requirement of a separate and independent building service for every

building if all of the following criteria are met:

- 1) The building for which the waiver is requested is on the same lot as the building from which water service will be extended and both buildings are owned by the same person(s) or entities; and
- 2) The Director of Community Planning & Development determines that the lot on which the buildings are located may not be split under current state, local or federal laws and Township rules or ordinances; and
- 3) The Director of Public Works & Engineering ascertains there will be a reduced risk of infiltration into the sanitary sewer system and there is no public health, safety or welfare reason to require separate and independent service for every building.

If at any time after a waiver is granted the lot is split or the buildings are owned by different persons or entities, the waiver will be automatically revoked and separate and independent water service must be provided to each building.

BE IT FURTHER RESOLVED that the Township Clerk is directed to publish the Ordinance in the form in which it is finally adopted at least once prior to the next regular meeting of the Township Board.

SECONDED BY TRUSTEE SUCH

ROLL CALL VOTE: YEAS: Trustees McGillicuddy, Squiers, Such, Supervisor Little, Clerk Helmbrecht, Treasurer Klunzinger

NAYS: None

Motion carried 6-0.

8. BOARD MEMBER COMMENTS

Trustee Such stated his interest in Treasurer Klunzinger's comments at the last meeting regarding a proposal of an additional C.A.T.A. millage to support increased bus service, and asked what the next step in considering this proposal would be. Treasurer Klunzinger stated this item would be discussed during the Financial Planning & Budgeting Committee Report.

Trustee McGillicuddy stated the Board Communication from Superintendent Wertz (BI-7) should be referred to the Infrastructure Committee for consideration.

Supervisor Little referred BI-7 to the Infrastructure Committee, but asked that the committee keep in mind the \$500,000 being paid from the General Fund to cover Okemos Schools' portion of the Proctor Drain Assessment.

Clerk Helmbrecht responded to a comment made during public remarks regarding the cutting of all the trees along Dobie Road to build a connector to 96. She stated this was the first time she has heard of such a plan, and is not aware of any discussions amongst any Board Members to consider such a plan.

Supervisor Little responded to a second comment concerning the assertion of a lack of public support for Rezoning #98220 (Newman Equities). He stated the rezoning went through public hearings and there were several meetings between the neighbors, the developer and the Planning Commission before it came before the Board.

Treasurer Klunzinger stated Mr. Anderson's remarks were purely the beginning of the year 2000-campaign speeches. He stated the Township's Police Officers were involved in the East Lansing riots. He stated his niece reported a great many of the rioters were not MSU students, but individuals who came to East Lansing specifically for the riot. He stated this is reflected in the arrest statistics. He stated there were outside instigators involved who wore ski masks. He stated some of the support

officers brought in recommended taking out the ski-masked individuals, which was declined by the command officers. He stated these young people whether students or not, may feel the need to do this as life has become too comfortable and easy, with no challenges in every day life. He stated in time this type of activity may have an impact on the Township and the Township may just as well have lost a police cruiser. He stated there is a need to address the reasons for such activity at a non-critical time.

Supervisor Little stated there is no excusing students or rioters, but he believed there was a challenge thrown out to them a week before inviting people up to the party.

Trustee Squiers stated he believed the students were 100% responsible as the outsiders were invited and hosted by MSU students. He stated as community leaders, we need to send a strong message that they stepped over the line this time.

Treasurer Klunzinger stated he does not disagree, but once punitive measures are emplaced, this will have no impact on those coming into the community to cause problems for future events. He stated the solution has to address non-students as well as MSU students.

Supervisor Little closed public remarks

9. SUPERVISOR'S REPORT (None)

10. CLERK'S REPORT

Clerk Helmbrecht reported receipt of a communication from Lucretia J. Hildabridle, 342 Piper Road, Haslett, in opposition to the paving of Piper Road, and in favor of keeping the jog.

Clerk Helmbrecht reported her granddaughter Hannah Helmbrecht is having her 1<sup>st</sup> birthday today.

CLERK HELMBRECHT MOVED TO ADOPT THE FOLLOWING RESOLUTION:

**WHEREAS**, Scott Schultz II of 4642 Sequoia Drive, Okemos 48864, within the past month won his age group in the Western Michigan Tennis Association Junior Championship, and

**WHEREAS**, three weeks prior to winning that title, he won his age group in the Southeast Michigan Tennis Association Tournament, and

**WHEREAS**, Mr. Schultz last year won a tournament for fourteen- (14) year olds held at the Michigan Athletic Club, and this year is ranked 16<sup>th</sup> in the twelve- (12) year-old age division in Western Michigan, and his present age is ten (10).

**NOW THEREFORE, BE IT RESOLVED**, that the Township Board of the Charter Township of Meridian hereby recognizes and honors Scott Schultz II as Michigan's best ten- (10) year-old tennis player, and

**BE IT FURTHER RESOLVED**, that copies of the resolution be sent to all appropriate persons.

SECONDED BY TREASURER KLUNZINGER.

Board Members discussed ways of honoring individuals in the community and in what cases a formal resolution would be considered appropriate.

Treasurer Klunzinger offered to work with Clerk Helmbrecht to develop a policy regarding honorary resolutions for Board Members as there is no standing policy.

TRUSTEE SUCH MOVED TO TABLE THIS RESOLUTION UNTIL TREASURER KLUNZINGER AND CLERK HELMBRECHT PROVIDE A PROPOSAL TO THE BOARD.

MOTION DIED FOR LACK OF A SECOND.

ROLL CALL VOTE: YEAS: Trustee McGillicuddy, Clerk Helmbrecht, Treasurer Klunzinger  
NAYS: Trustees Squiers, Such, Supervisor Little  
Motion failed 3-3.

11. TREASURER'S REPORT

Financial Planing & Budgeting Committee Report (Item #17.A.(2))

Treasurer Klunzinger reported the committee quantified dollar goals within the Meridian 2000 Report for possible future action within an attachment to the March 24, 1999 committee minutes.

Treasurer Klunzinger reported the committee discussed the proposed Snell Towar Recreation Center improvements and would need more time to identify a possible source of funds.

Manager Richards stated the Recreation Committee could not identify a source of funds from the Township for the Recreation Center improvements either. He stated the next step is to look at alternate funding sources.

Treasurer Klunzinger reported the committee looked at a possible additional C.A.T.A. millage. He stated the new factor in the equation is the assumption of MSU's bus service, which would add some service to the Township. He stated the Board should hold a public hearing to discuss total bus service.

Board Members discussed how a public hearing would be conducted. Treasurer Klunzinger stated the Financial Planning & Budgeting Committee would pursue a public hearing with the participation of C.A.T.A. staff.

A. Kent Commerce Bank Corporate Authorization Resolution (See Consent Agenda)

12. TOWNSHIP BOARD

A. Appointments

Supervisor Little recommended Kevin Duff for appointment to the Environmental Commission.

TRUSTEE SQUIERS MOVED TO APPOINT KEVIN DUFF TO THE REMAINDER OF A THREE- (3) YEAR TERM TO EXPIRE DECEMBER 31, 1999 ON THE ENVIRONMENTAL COMMISSION. SECONDED BY SUPERVISOR LITTLE.

Board Members discussed the appointment and the qualifications for the Environmental Commission.

TREASURER KLUNZINGER MOVED TO POSTPONE THE MOTION TO APPOINT TO CONSIDER RECOMMENDATIONS FROM THE ENVIRONMENTAL COMMISSION. SECONDED BY TRUSTEE MCGILLICUDDY

VOICE VOTE: Motion: 6-0.

13. SPECIAL HEARINGS/APPEALS

A. Piper Road Public Road Improvement District #32

Director Buell introduced Piper Road Public Improvement District #32.

Trustee Such asked for confirmation the assessment is based on no participation from the Township.

Director Buell stated the assessment is in accordance with the original policy, which involves no financial participation from the Township.

Supervisor Little stated it is his understanding the majority of this Board would support a twenty-

five percent (25%) matching contribution.

Trustee Such stated the Infrastructure Committee is discussing a twenty-five percent (25%) contribution for this paving project. He stated other items being discussed are gravel and traffic calming devices.

Supervisor Little opened the public hearing

[Communication from Lucretia J. Hildabridle, 342 Piper Road, Haslett, in opposition to the paving of Piper Road entered into the record of the public hearing]

Cindy Miller, 526 Piper Road, Haslett, spoke in support of Piper Road Public Improvement District #32. She read from a prepared statement entered into the public record.

Larry Wineger, 575 Piper Road, Haslett, spoke in support of paving Piper Road. He stated concurrence with Ms Miller's points.

John Veenstra, 320 Piper Road, Haslett, spoke in support of paving Piper Road. He stated despite weekly grading by the Ingham County Road Commission that the road is a rough ride. He stated he did not sign the petition as he did not believe he could absorb the cost. He provided a written statement outlining his recommendations for the project.

David Kenega, 343 Piper, spoke in support of paving Piper Road. He provided a written statement outlining his recommendations for the project.

Bruce Fox, 332 Piper Road, Haslett, spoke in support of paving Piper Road. He provided a written statement outlining his recommendations for the project.

Supervisor Little closed the public hearing.

(See Item #13.B.)

**B. Engineering Fees**

Director Buell introduced the proposed engineering fees.

Supervisor Little asked who estimates the construction costs: the Engineering Department or the developer.

Director Buell stated the Engineering Department would ask the developer's engineer to provide a sealed itemized estimate. He stated the Township Engineers are familiar with construction costs throughout the area, which will provide a comparison. He stated if there were a significant discrepancy between costs that the developer would be asked to provide a signed contract to verify the cost.

Supervisor Little stated item #2 of the proposed fees states "...175% may be charged." He stated he is wary of the word "may" as there is too much discretion involved, and stated a preference for the word "shall".

Director Buell stated not all developments are alike, and the word "may" permits some flexibility as to whether or not the proponent is purposely using the Engineering Department to test ideas, or if there are few items remaining to correct.

(Discussion continues of the proposed Engineering fees following the renewed discussion of Piper Road)

Piper Road Public Road Improvement District #32

Treasurer Klunzinger asked what the benefit would be to future parcels developed.

Director Buell stated should any parcel split into more parcels, the new parcels would contribute to the district thereby reducing the rate for the original parcels in the district.

Treasurer Klunzinger asked if this assessment would only effect those new parcels created within the payment period.

Director Buell stated the payment period is ten (10) years, and any splits within that time would reimburse the property owners within the original district.

Trustee Such asked how the assessment would be calculated for subdivision with a single curb cut onto Piper Road.

Director Buell stated there would be an evaluation at that time of the benefit. He stated it is possible the benefit of twenty (20) would be entered into the overall district, thereby reducing the annual costs for the existing district.

Trustee Such asked Director Buell to provide information to the Board outlining possible scenarios for assessments to take into account future developments.

Treasurer Klunzinger stated a parallel to this situation would be Hulett Road, in which Sundance Estates had one (1) entrance, but the assessment was distributed throughout. He stated the configuration of the development would influence the determination of benefit as others may leave through another exit.

Director Buell stated a special assessment district is being configured for the center-left-turn lane for Okemos Road, of which there are benefiting property owners that do not have direct frontage.

Engineering Fees

Clerk Helmbrecht stated a one and one-half percent (1.5%) fee on a one million-dollar project is \$15,000. She asked what the current fee would be on that same project and if the increase would be slight or significant.

Director Buell stated the current fee is thirty-two (32) dollars per hour spent reviewing the plan. He stated he does not have an average cost to compare the fees. He stated in the overall scope, fees for engineering review of large developments would compensate for the loss on the review of smaller developments.

Clerk Helmbrecht asked under proposed #2, the additional 175% is based on what charge.

Director Buell stated the 175% would be of the hourly rate of the reviewer. He stated the intent of this fee is to cover overhead such as clerical and various building costs that are not assessed in the review.

Clerk Helmbrecht asked Director Buell how many reviews a typical development would go through.

Director Buell stated most site plans should be approved after the second review. He stated there are some individuals who use an Engineering Department to test various ideas. He stated there are other individuals attempting to slip items past the Engineering Department. He stated these situations are the reason for the charge for reviews after the second review.

Clerk Helmbrecht asked if these fees are in addition to the fees charged by the Planning Department for site plan review.

Director Buell stated the current and proposed fees are above and beyond the Planning Department's fees.

Clerk Helmbrecht stated she has no sense of how significantly the fees change under this proposal.

Director Buell suggested he could provide cost comparisons on one (1) large development and one (1) small development.

Clerk Helmbrecht asked what happens if the Engineering Department adds something new in the second review.

Director Buell stated it is highly unusual that an omitted item would come up during a second review. He stated in such a situation, this is where the "may" comes into play, as a third review would not be charged the hourly rate plus 175%.

Trustee Such stated a concern about the certainty of the costs and time involved for a developer submitting a site plan for review. He stated there have been projects to go through as many as six (6) different reviews. He asked where there is some level of certainty provided the developer.

Director Buell stated the Engineering Department endeavors to make all comments in accordance with Township Ordinance at the first review. He stated there are those individuals submitting a plan for a second review, which is significantly different from the first plan, and as a result the plan will require more than two (2) reviews.

Trustee Squiers stated he is not sure why these questions were not addressed during the Work Session or the Infrastructure meeting.

Supervisor Little opened the public hearing.

David Pierson, 1305 S. Washington Ave, Lansing, spoke on behalf of the Meridian Alliance of Developers in opposition to the proposed engineering fees. He stated a flat fee raises questions of cost verses services performed. He stated the 175% charge for additional reviews is 275% of the hourly rate, which is very close to what is charged by private firms to cover their full overhead and profit margin. He asked the Board to look at whether this is a rate appropriate for a governmental review. He stated there are instances where site plans go to more than two (2) reviews for any number of reasons. He stated plans are sometimes changed at the request of other staff members doing a different review. He stated it is not a simple mathematical computation to figure the best way of doing something the second time around, which may require more extensive changes and reviews. He stated when getting into a fee of 275% of the hourly rate on top of a flat rate, it is difficult to assess the total costs. He asked what reviews and inspections are included in these fees. He stated there are questions about the administrative penalty fee and when this might be imposed. He stated the Alliance requests the Board refer the proposal to the Infrastructure Committee to address the various questions before further consideration. He stated the Township Board packet does not include the information about the overhead to be recovered and requested that those be considered as well.

Supervisor Little closed the public hearing.

Clerk Helmbrecht asked under proposal #4, if the General Fund is being charged for inspections.

Director Buell stated the developer installing the public water main, sanitary sewer, sidewalk, ..., would put up a deposit by which the inspector would charge against the deposit for the total cost of the inspection.

Clerk Helmbrecht asked where the 175% number comes from.

Director Buell stated there are extra overhead costs subsidized by the Township to include the associated costs of the vehicle, hours of inspectors' downtime and standby.

Supervisor Little stated by charging the contractor this additional cost, the contractor charges the Township, and as such it is an indirect charge to the General Fund.

Director Buell stated the developers put up a deposit for the inspectors to do this work. He stated the current fee is not representative of the Township's costs.

Supervisor Little referred this proposal to the infrastructure committee.

14. UNFINISHED BUSINESS (None)

15. DEPARTMENT OF COMMUNITY PLANNING & DEVELOPMENT

A. Unfinished Business

(1) Rezoning #98220 (Newman Equities) – FINAL ADOPTION

Director Kieselbach introduced the request to rezone approximately 40 acres east and west of Central Park Drive, north of Grand River Avenue, and west of Powell Road from RD (Multiple Family-Low Density) and RA (Single Family-Medium Density) to CS (Community Service).

TREASURER KLUNZINGER MOVED NOW THEREFORE BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN, THE TOWNSHIP BOARD HEREBY FINALLY ADOPTS ORDINANCE NO. 1999-10 ENTITLED "ORDINANCE AMENDING THE ZONING DISTRICT MAP OF MERIDIAN TOWNSHIP PURSUANT TO REZONING PETITION #98220 FROM RA (SINGLE FAMILY-LOW DENSITY) AND RD (MULTIPLE FAMILY-LOW DENSITY) TO CS (COMMUNITY SERVICES). SECONDED BY TRUSTEE SQUIERS.

Treasurer Klunzinger stated his belief that in approving this rezoning the Board is creating an inequity on the east end, as access from the RA (Single Family-Low Density) strip is denied to Powell Road by court order.

TREASURER KLUNZINGER MOVED TO AMEND THE MOTION TO CONDITION APPROVAL THAT THERE BE NO ACCESS TO POWELL ROAD.

DIED FOR LACK OF SECOND.

Trustee McGillicuddy stated she opposes this rezoning for the following reasons: the rezoning is not consistent with Comprehensive Development Plan; there is no buffer between commercial and residential zoning districts; the community attitude survey shows residents' opposition to more commercial zoning; she is concerned for residents relying on existing zoning and the Comprehensive Development Plan in deciding to purchase a residential parcel. She stated the Board adopted the idea of step-down zoning, which this rezoning does not have.

Trustee Squiers stated support for the rezoning. He stated he supports Treasurer Klunzinger's amendment, but does not believe it appropriate at this point in the process. He stated no resident has spoken at this meeting or the previous meeting in opposition to the rezoning as the Planning Commission has resolved residents' concerns.

Treasurer Klunzinger spoke in reply to questions of increased traffic and services. He stated Central Park Drive was built to serve this area by the developers. He stated commercial parcels are far less demanding on Township services than are residential parcels.

ROLL CALL VOTE: YEAS: Trustees Squiers, Such, Supervisor Little  
NAYS: Trustee McGillicuddy, Clerk Helmbrecht, Treasurer

Klunzinger  
Motion failed 3-3.

Director Kieselbach stated the motion to approve the rezoning has failed, but because it is a rezoning the Board must give specific reasons for approval or denial.

TRUSTEE SUCH MOVED TO POSTPONE THE REZONING UNTIL THE APRIL 20, 1999 REGULAR MEETING. SECONDED BY CLERK HELMBRECHT.

VOICE VOTE: Motion carried 6-0.

(2) Rezoning #98210 (TMN) – FINAL ADOPTION (See Below #15.A.(3))

(3) Planned Unit Development #98-88014 (TMN)

Director Kieselbach introduced the request to modify the P.U.D. for Coyote Creek Condominiums, Okemos.

CLERK HELMBRECHT MOVED TO ADOPT THE FOLLOWING RESOLUTION:

RESOLUTION

**WHEREAS**, the Township Board on September 19, 1989, approved a Planned Unit Development to allow for the development of the Coyote Creek Condominiums, located west of Okemos Road, south of Knob Hill Apartments and north of Jolly Oak Road; and

**WHEREAS**, TMN Builders, Inc. requested a modification to remove approximately 1.3 acres from the planned unit development; and

**WHEREAS**, the Planning Commission held a public hearing on the modification at its meeting on January 11, 1999, and recommended approval on February 8, 1999; and

**WHEREAS**, the Planning Development Committee of the Township Board reviewed the modification to the planned unit development at its meeting March 3, 1999, and recommended approval; and

**WHEREAS**, the Township Board held a public hearing on the modification on March 16, 1999; and

**WHEREAS**, the Township Board has carefully reviewed the material submitted by the applicant and staff forwarded under cover memorandum dated March 8, 1999; and

**WHEREAS**, the modification addresses and rectifies an existing situation, where a portion of the planned unit development is not under the ownership of the Coyote Creek Condominium Association; and

**WHEREAS**, the modification will not reduce the amount of common open space for the planned unit development below the Zoning Ordinance required 50 percent, as approximately 54 percent of the site will remain as common open space; and

**WHEREAS**, the area proposed to be removed from the planned unit development was never intended by the original developer to be used for common open space or residential buildings; and

**WHEREAS**, even with the reduction in total area the planned unit development will meet the Zoning Ordinance minimum 15 acre area requirement.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN, the Township Board hereby approves the modification to Planned Unit Development #88014 to remove approximately 1.3 acres.

SECONDED BY TRUSTEE SUCH.

Trustee McGillicuddy stated her support for the motion as Director Kieselbach stated it would not reduce the amount of open space in the P.U.D. and fifty-four percent (54%) remains common open space

ROLL CALL VOTE: YEAS: Trustees McCullough, McGillicuddy, Such, Supervisor Little, Clerk Helmbrecht, Treasurer Klunzinger  
NAYS: Trustee Squiers  
Motion carried 5-1.

(2) Rezoning #98210 (TMN) – FINAL ADOPTION

Director Kieselbach introduced the request to rezone the northwest corner of Okemos Road and Coyote Creek Drive, Okemos from RR (Rural Residential) and RD (Multiple Family-Low Density) to PO (Professional Office).

CLERK HELMBRECHT MOVED TO ADOPT THE FOLLOWING RESOLUTION:

**RESOLUTION**

**WHEREAS**, TMN Builders, Inc. initiated a rezoning of an approximate 3.96 acre parcel located at the northwest corner of Okemos Road and Coyote Creek Drive, from RR (Rural Residential) and RD (Multiple Family-Low Density) to PO (Professional Office); and

**WHEREAS**, the Planning Commission held a public hearing on January 11, 1999, and recommended approval of the rezoning from RR (Rural Residential) and RD (Multiple Family-Low Density) to PO (Professional Office) on February 8, 1999; and

**WHEREAS**, the Planning and Development Committee of the Township Board reviewed the proposed rezoning and recommended approval at its meeting on March 3, 1999; and

**WHEREAS**, the Township Board has reviewed the staff and Planning Commission material forwarded under cover memorandum dated March 12, 1999; and

**WHEREAS**, the site exceeds the minimum lot requirements for a parcel in the PO (Professional Office) zoning district; and

**WHEREAS**, the proposed rezoning is consistent with the existing PO (Professional Office) zoning to the south of the subject site; and

**WHEREAS**, the PO (Professional Office) zoning will provide a buffer between Okemos Road and the residential properties in Coyote Creek condominiums; and

**WHEREAS**, sanitary sewer and water are available to serve the site and the subject site is located within the Urban Service Boundary; and

**WHEREAS**, non-residential uses (fire station, church, daycare center, and offices) are located or proposed to the north, east, and south of the subject site; and

**WHEREAS**, Rezoning #98210 (TMN Builders, Inc.) was introduced for publication and subsequent adoption by the Township Board on March 16, 1999.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN, the Township Board hereby **FINALLY ADOPTS** Ordinance No. 1999-11, entitled "Ordinance Amending the Zoning District Map of Meridian Township Pursuant to Rezoning Petition #98210 from RR (Rural Residential) and RD (Multiple Family-Low Density) to PO (Professional Office).

BE IT FURTHER RESOLVED that the Clerk of the Charter Township of Meridian is directed to publish the Ordinance in the form in which it is finally adopted at least once prior to the next regular meeting of the Township Board.

**ORDINANCE NO. 1999-11**

**ORDINANCE AMENDING THE ZONING DISTRICT MAP  
OF MERIDIAN TOWNSHIP  
PURSUANT TO REZONING #98210**

The Charter Township of Meridian ordains:

Section 1. Amending of Zoning District Map #98210.

A. The Zoning District Map of Meridian Township, as adopted in Section 82.1-3 of the Code of the Charter Township of Meridian, Michigan, as previously amended, is hereby amended by changing the RR (Rural Residential) and RD (Multiple Family-Low Density) District symbols and indications as shown on the Zoning District Map, for the property legally described as:

"That part of the Southwest 1/4 of Section 33, T4N, R1W, Meridian Township, Ingham County, Michigan, beginning at a point on the East line of said Southwest 1/4 N00°00'00"E 1683.01 feet of the South 1/4 corner of Section 33; thence along the centerline of Coyote Creek Drive S89°44'37"W 373.00 feet to its intersection with the centerline of Sonoma Vista Drive, thence along the centerline of Sonoma Vista Drive N00°00'00"E 462.02 feet; thence N89°44'37"E 373.00 feet to said East line of the Southwest 1/4, also being the centerline of Okemos Road; thence S00°00'00"W 462.02 feet to the point of beginning, containing 3.956 acres of land, more or less."

to that of the PO (Professional Office) District, and a corresponding use district is established in the above-described property.

Section 2. Validity and Severability. The provisions of this Ordinance are severable and the invalidity of any phrase, clause or part of this Ordinance shall not affect the validity or effectiveness of the remainder of the Ordinance.

Section 3. Repealer Clause. All ordinances or parts of ordinances in conflict therewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 4. Savings Clause. This Ordinance does not affect right and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

Section 5. Effective Date. This Ordinance shall be effective seven (7) days after its publication, or upon such later date as may be required under 1996 Public Act 297 after filing or a notice of intent to file a petition for a referendum.

SECONDED BY TREASURER KLUNZINGER.

Trustee McGillicuddy stated her support for the rezoning as PO (Professional Office) provides a buffer to residential zoning in accord with the concept of step-down zoning, and it will reduce

traffic congestion onto Okemos Road.

ROLL CALL VOTE: YEAS: Trustees McCullough, McGillicuddy, Such, Clerk  
Helmbrecht, Treasurer Klunzinger  
NAYS: Trustee Squiers, Supervisor Little  
Motion carried 4-2

B. New Business (None)

16. MANAGER'S REPORT, INVOICES & BILLS

- A. Bills (See Consent Agenda)
- B. Establish Funds for Capitol Area Foundation for 4<sup>th</sup> of July Celebration (See Consent Agenda)
- C. Approval for Replacement Copier for Assessing Department (See Consent Agenda)
- D. Confirmation of Police Sergeant Promotion  
Supervisor Little stated he did not want to put this item on the consent agenda to give Officer Schrupf the recognition he has earned and deserves.

TREASURER KLUNZINGER MOVED THAT THE TOWNSHIP MANAGER'S APPOINTMENT AND PROMOTION OF POLICE OFFICER STEPHEN SCHRUMPF TO THE POSITION OF POLICE SERGEANT BE CONFIRMED. SECONDED BY TRUSTEE SQUIERS.

VOICE VOTE: Motion carried 6-0.

- E. Street Light Districts (See Consent Agenda)
  - (1) Wildflower #2 – Resolution #1
  - (2) Whitehills Woods #5 – Resolution #1
  - (3) Hiawatha Lakes #6 & #7 – Resolution #1
- F. Agreement with MSU Regarding Sewer Capacity  
Manager Richards introduced the sewer capacity agreement with MSU. He stated the City of East Lansing must accept the contract once approved by the Board.

TRUSTEE SUCH MOVED THAT THE TOWNSHIP ENTER INTO AN AGREEMENT WITH MICHIGAN STATE UNIVERSITY FOR THE USE OF ADDITIONAL SEWER CAPACITY AND THAT THE TOWNSHIP SUPERVISOR AND CLERK BE AUTHORIZED TO SIGN THE AGREEMENT ON BEHALF OF THE TOWNSHIP, IN A FORM APPROVED BY THE TOWNSHIP ATTORNEY. SECONDED BY CLERK HELMBRECHT

Trustee Such stated this agreement increases Township capacity by assuming the unused capacity of the university without a large capital investment.

Trustee McGillicuddy asked why this is necessary as former Township Engineer Tietzel stated repeatedly that there was sufficient capacity.

Manager Richards stated the plant has plenty of capacity, but the Township is allotted 5 million gallons per day capacity. He stated during dry weather conditions the Township runs three point five to four (3.5-4) million gallons per day. He stated there is a significant amount of inflow and infiltration ending up in the system counting against the Township's capacity. He stated the Township is addressing this situation but it will require time to fix. He stated development has increased flow to the plant, however the primary factor is inflow and infiltration.

Trustee McGillicuddy asked if it is possible to estimate gallons per day for a new subdivision to keep track of available capacity. She stated the Board could never pinpoint Engineer Tietzel on how much a development would use.

Director Buell stated every developer fills out a form to estimate design flows as part of completing a sanitary sewer permit extension. He stated tracking increased flow from new development is not the issue in tracking capacity as inflow and infiltration is the greater problem. He stated the Township has seen an increase of one peak period above the 5 million gallons per day over the last few years.

ROLL CALL VOTE: YEAS: Trustees McCullough, McGillicuddy, Squiers, Such, Supervisor Little, Clerk Helmbrecht, Treasurer Klunzinger  
NAYS: None  
Motion carried 6-0.

#### 17. BOARD MEMBER, BOARD COMMITTEE AND LIAISON REPORTS

##### A. Standing Committee Reports

###### (1) Physical Operations & Activities

Trustee McGillicuddy reported the next meeting scheduled for April 15<sup>th</sup> is canceled.

###### (2) Financial Planning and Budgeting (See Item #11) (See Item #17.A.(7))

###### (3) Personnel

Trustee Squiers reported four (4) different residents asked him about internet access to the Township web site. He asked for a report on the status of the site to include when it would be completed and what types of services will be available.

Supervisor Little instructed Manager Richards to provide the requested report.

a. Ratification of AFSCME Professional Non-Supervisory Labor Agreement (See Consent Agenda)

b. Ratification of Professional Supervisory Association Labor Agreement (See Consent Agenda)

###### (4) Planning and Development (None)

###### (5) Infrastructure

Trustee Such reported the next meeting is scheduled for April 13<sup>th</sup> at 5:00 p.m.

b. Code Amendments Chapters 111 & 111A – Final Adoption (See Consent Agenda)

c. 1999 Road Projects

Trustee Such stated the committee still needs to answer a number of questions about the 1999 Road Projects.

Supervisor Little referred the issue to the Infrastructure Committee.

###### (6) Public Safety (None)

###### (7) Recreation

Trustee Squiers reported the committee discussed the addition of a Recreation Director Position. He stated the Manager and staff have done excellent work on developing comparisons of job descriptions from neighboring jurisdictions. He stated the committee members expressed a general preference for a full-time position and agreed that the programs should be fully self-supporting through user fees. He stated the committee would consider the item further in the next meeting with the intent of providing their conclusions to the Board for the next Board meeting.

Trustee Squiers reported the committee discussed amendments to the Five- (5) Year Park & Recreation Plan and the associated concerns of the Okemos Public Schools.

Trustee Squiers stated the committee discussed funding for the Snell-Towar Recreation Center Improvement project. He stated the committee discussed downscaling the project and other sources of grants for funding.

Financial Planning and Budgeting

Treasurer Klunzinger reported the Meridian 2000 Report identified the following:

Provide a staff position responsible for coordination, scheduling, promotion of programs, maintenance of facilities and activities throughout the Township. Coordinate public parks programs and facilities to compliment existing school programs. Organize volunteer groups for program development, fund-raising, and maintenance....Establish a staff person to coordinate school and park activities.<sup>1</sup>...Expand facilities, programs, and services for senior citizens, teens and others....Create special community cultural events (i.e... story telling, folk dancing, music/band...)<sup>2</sup>...Organize community cultural activities or events such as garden and home tours, Arbor... and Earth Day Programs... on a recurring basis.<sup>3</sup>...Coordinate semi-annual community-wide health promotion events....<sup>4</sup>...Provide community services which include educational, cultural, spiritual and social activities for the elderly.<sup>5</sup>

Treasurer Klunzinger stated this job description is totally consistent with the definition of "recreation" this Board agreed to last year.

- Trustee McGillicuddy reported the Meridian Volunteer Council's next meeting is scheduled for April 7<sup>th</sup> at noon in the Town Hall Room.

B. Special Committees

Treasurer Klunzinger reported the Community Center Committee's next meeting is scheduled for April 15<sup>th</sup> at 5:30 p.m.

C. Liaison Representative Reports

18. OTHER REPORTS (See Item #17.A.(7))

19. NEW BUSINESS

20. PUBLIC REMARKS

Supervisor Little opened public remarks.

Joan Guy, 1083 Woodside Drive, Haslett, stated she believed there was an attempt to discredit Trustee McGillicuddy's work with the Meridian Volunteer Council. She stated there was a charge made that the \$112 expended to publish materials for the Meridian Volunteer Council was to serve a personal agenda. She asked if the spending of just under \$100,000 on the ice arena project, or the \$17,000 spent on the Community Center were not more serving of a personal agenda. She stated Trustee McGillicuddy was also chastised for meeting with other public officials to look at traffic issues, yet the Board did not chastise Treasurer Klunzinger for submitting a list for reclassification of local roads to primary. She stated she believes this shows a vendetta of the Board to discredit one of its own members and is not worthy of this Board. She stated the Board would do better to focus on public policy issues.

Supervisor Little closed public remarks.

21. FINAL BOARD MEMBER COMMENTS

Supervisor Little apologized to Trustee Squiers for any unintended disparaging comments he may have made during the Work Session.

Treasurer Klunzinger stated the list of local and primary roads was brought before the Board and

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<sup>1</sup> Meridian 2000 Report, Page 8

<sup>2</sup> Ibid., Page 6

<sup>3</sup> Ibid., Page 34

<sup>4</sup> Ibid., Page 63

<sup>5</sup> Ibid., Page 77

referred to the Infrastructure Committee as is the appropriate process. He stated the Community Center Committee could hardly be considered a personal agenda as the Board as a whole allocated the funds to the committee, which was also appointed by the Board, making the Community Center a community effort. He stated it is enlightening to see campaign speeches for the 2000 year election season at the opening and final public remarks.

Trustee Squiers stated the ice arena Task Force spent \$70,000, but now that the ice rink is built, the hard work of the Task Force will result in double this amount in revenue to this Township within the next five (5) years.

22. ADJOURNMENT

Supervisor Little adjourned the meeting at 9:03 p.m.

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BRUCE A. LITTLE  
TOWNSHIP SUPERVISOR

MARY M. G. HELMBRECHT  
TOWNSHIP CLERK

Paul J. Cassidy, Secretary