



AGENDA
CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD – REGULAR MEETING
April 17, 2018 6:00 pm

1. CALL MEETING TO ORDER*
 2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS
 3. ROLL CALL
 4. PRESENTATION
 - A. 2018 1st Quarter Report
 - B. MEDC Presentation
 5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS*
 6. TOWNSHIP MANAGER REPORT
 7. BOARD MEMBER REPORTS AND ANNOUNCEMENTS
 8. APPROVAL OF AGENDA
 9. CONSENT AGENDA
 - A. Communications
 - B. Minutes
 - (1) March 20, 2018 Regular Meeting
 - (2) March 27, 2018 Study Session
 - C. Bills
 - D. Lake Lansing Advisory Board Appointments
 10. QUESTIONS FOR THE ATTORNEY
 11. HEARINGS (CANARY)
 12. ACTION ITEMS (PINK)
 - A. Amendment to the Rental Registration Ordinance
 - B. ZBA Appointments
 - C. Interim Police Chief Agreement
 13. BOARD DISCUSSION ITEMS (ORCHID)
 - A. Zoning Amendment #18020 (Downtown Okemos and Downtown Haslett)
 - B. Rezoning #18030 (Haslett Holding, LLC)
 - C. Legal Services
 - D. CATA Contract
 - E. Towner Rd./I-69BL Water Main Capital Charge
 14. COMMENTS FROM THE PUBLIC*
 15. OTHER MATTERS AND BOARD MEMBER COMMENTS
 - A. Treasurer's Quarterly Report-Julie Brixie
 16. ADJOURNMENT
 17. POSTSCRIPT-BRETT DREYFUS
-

All comments limited to 3 minutes, unless prior approval for additional time for good cause is obtained from the Supervisor.
Appointment of Supervisor Pro Tem and/ or Temporary Clerk if necessary.

Individuals with disabilities requiring auxiliary aids or services should contact the Meridian Township Board by contacting:
Township Manager Frank L. Walsh, 5151 Marsh Road, Okemos, MI 48864 or 517.853.4258 - Ten Day Notice is Required.
Meeting Location: 5151 Marsh Road, Okemos, MI 48864 Township Hall

TOWNSHIP BOARD REGULAR MEETING COMMUNICATIONS APRIL 17, 2018

- BI-1 Joyce VanCoeving, 5882 Okemos Rd. Haslett; RE: Township Goal 2/6/2018 Board Meeting
- BI-2 Patricia B. Kane, 5715 Shaw St. Haslett; RE: Sexual Assault—Township Goals
- BI-3 Melody and Scott Stone, 2589 Robins Way Okemos; Proposed Rezoning in the Sanctuary
- BI-4 Karla Hudson, 6009 Skyline Dr. East Lansing; RE: Short sighted about transportation options
- BI-5 Joyce VanCoeving, 5882 Okemos Rd. Haslett; RE: Public Decorum
- BI-6 Fred Wurtzel, 1212 N. Foster Ave, Lansing; RE: Thank You and Comment
- BI-7 Donna Rose, 6207 Cobblers Dr. East Lansing; RE: For 4/3/2108 Board Packet: Thanks to Clerk Dreyfus



4. A

To: Board Members
From: Frank L. Walsh, Township Manager
Date: April 13, 2018
Re: Quarterly Report

On behalf of the Meridian Management Team (M-Team), I'm pleased to present you with the 1st Quarter Report for 2018. Please review the 37 page document and let me know if you have any questions. There will be a brief presentation regarding the report on Tuesday night near the beginning of the Township Board meeting.

We have a talented team, doing incredible work.

Attachment:

1. 2018 1st Quarter Report

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ACCOUNTING AND BUDGETING

2017 Audit

The Township audit is underway with Yeo & Yeo. Along with the audit, the department is working on year-end journal entries and Medical Management reconciliation for ambulance runs.

Celebrate Meridian

Director Mattison is working with Director Maisner to streamline financial procedures for the upcoming large community event.

Meridian Cares

Overseeing the Human Services Specialist regarding the Meridian Cares donations. We have sent out donation envelopes to the residential customers in the last three utility bill runs. As of today, we have raised \$4,645.60 for Meridian Cares, of that \$3,345.60 came from the donation envelopes. This is just short of halfway toward our 2018 \$10,000 goal.

New Personnel

We welcomed Tom Warner to the team. Tom will work part-time and will help Human Resources with payroll tasks, as well as, finance with accounting activities. Tom comes to us as a retired leader of the finance department for the Michigan Senate. His knowledge, great attitude and willingness to jump in will be appreciated.

ASSESSING

2017 Settlement Tax Roll

In 2013, the Township received approval from the State of Michigan to use a computerized tax roll, as opposed to maintaining a hard copy of the tax roll with payments manually recorded on it. A requirement of using a computerized tax roll is that the Assessor must certify the settlement tax roll annually; the Assessor has reviewed and certified the 2017 settlement tax roll for the Township.

2018 Assessment Roll Preparation

Work was completed this quarter on preparation of the Township's 2018 assessment roll. Efforts were made to add new construction occurring in the Township between December 31, 2016 and December 31, 2017 to the assessment roll for 2018. These efforts included site inspections and valuation work in the office. Additionally, land value and economic condition factor studies were completed and the results applied to parcels in the Township. Economic condition factors (ECFs) are used to adjust the values of buildings (determined by assessors using a cost manual) to market values for different areas or neighborhoods. This is done with sales information from those areas. Land values were studied for all areas of the Township; ECFs were established for all areas of the Township as well. Other assessment roll preparation work included performing splits and combinations of parcels and processing Personal Property Statements and claims for the "small taxpayer" personal property tax exemption for 2018.

2018 Assessor's Review

The Township's annual Assessor's Review was conducted on March 1 and 2, 2018. Approximately 60 parcels were involved in the review this year. Roughly 75 parcels were involved in the 2017 Assessor's Review and about 70 parcels were involved in the 2016 Assessor's Review. The Assessor's Review provides property owners with an opportunity to talk with Assessing Department staff on an informal basis. The Assessor's Review allows property owners to gain a better understanding of the assessing process in general and how that process was applied to their properties in particular. The Assessor's Review can also be helpful for bringing any errors in the data used to value property or specific issues affecting individual properties to the attention of the Assessing Department. Corrections can then be made without the need for a formal appeal to the Board of Review or the Michigan Tax Tribunal. The Assessor's Review enhances the transparency of the assessing process; it also results in more accurate property valuations and an efficient resolution of difficult valuation issues.

2018 Board of Review

The Board of Review concluded its March appeals sessions on March 15th. Appeals were again comparatively light for 2018. Only 142 parcels were involved in an appeal heard by the Board of Review in 2018. This was quite similar to the 106 appeals for 2017 which was considered a very light year in terms of appeal activity. There are 13,128 parcels of residential property in the Township. Appeals disputing assessed values were filed with the 2018 Board of Review for only 55 residential parcels (0.42 percent of all residential parcels). Roughly half (27 out of 55) were successful in seeking a value reduction. As of the close of the Board of Review, the Township’s total assessed value stands at \$1,971,995,800, up 4.2 percent from 2017. The Township’s tax base stands at \$1,760,492,416, up 4.3 percent from 2017. Board of Review decision notices were timely mailed to property owners and their agents. A chart summarizing Board of Review activity for 2018 is provided below:

2018 Board of Review Action Report

Code	Classification	No. of Appeals	No. Granted	Total Assessed Value Change	Total Taxable Value Change
Real Property					
100	Agricultural	0	0	\$0	\$0
200	Commercial	4	4	\$13,200	-\$252,249
300	Industrial	0	0	\$0	\$0
400	Residential	87	59	-\$4,177,900	-\$3,655,414
500	Timber-Cutover	0	0	\$0	\$0
600	Developmental	0	0	\$0	\$0
Personal Property					
150	Agricultural	0	0	\$0	\$0
250	Commercial	51	51	\$302,700	\$302,700
350	Industrial	0	0	\$0	\$0
450	Residential	0	0	\$0	\$0
550	Utility	0	0	\$0	\$0
	Total	142	114	-\$3,862,000	-\$3,604,963

No. of Poverty/Vet Exemptions Applied For	No. of Poverty/Vet Exemptions Granted
32	32

2018 Required Reports

Post-Board of Review reports were timely completed and submitted to Ingham County and the State of Michigan as required by law and as requested by the Ingham County Equalization Department. These reports are necessary for the process of equalization and to determine millage rollbacks for the Township and other taxing entities for 2018.

COMMUNICATIONS/HOMTV

Communications Commission

The Communications Commission approved the formation of an Alumni Giving Program and Program Sponsorship Opportunities Packet as additional revenue sources to generate financial support for the operations of HOMTV. Both programs are in the beginning stages and staff has researched options on how to operate and maintain these programs. Informational packets have been drafted and dates have been selected to host launch events for these programs. Grants will also be investigated in 2018 for additional revenue sources.

Develop Video Archive System & Integrate in Current System

\$75,000 was approved by the Township Board for 2018 to develop and integrate a video archive system. On March 29th, staff met with AVI Systems to determine software, storage specifications, equipment and infrastructure needs for the project.

Township Website Enhancements

In order to meet ADA compliance with the new Township website by the January 18th deadline, an audit evaluation was conducted by the website company (at no cost) to see where the site was falling short. Staff did training and one-on-one consulting taking proper measures to ensure a compliant site. Staff focused on website compliance as a top priority the two weeks prior to the deadline in January. On January 12th, the Communications Department conducted internal document and website ADA compliance with team members who upload photos and documents to the website.

Staff has a 6 month plan of action and review in place for enhancements to the new Township website; based off feedback from staff and visitors to the site. In January and February, staff created a volunteer page in the resident section, overhauled the Meridian Cares page, reconfigured the Recreation pages, created new prime event pages and added HOMTV to be more visible. We have also been working on recreating portions of the website to meet Redevelopment Ready criteria.

During the month of March, enhancements were made to add information prior to the Prime Meridian Magazine reaching homes at the beginning of April. Also, staff began transitioning the external Recycling website to the current Township website, remapping of the various parks, trails and recreation pages and adding new Election information for the 2018 Election. The main goal of these additional enhancements is to continually provide a user-friendly website with ease of navigation by the users.

Criminal Sexual Conduct (CSC) Initiatives

The Communications Department will continue informing the public, through the Township website, press releases, newsletters, social media and HOMTV, of new CSC initiatives by working with Township administrators to announce initiatives as they develop. A CSC Initiatives article has been written and approved to appear in the Prime Meridian Magazine being sent to homes in April. Staff is keeping a media contact list for media outlets that have expressed an interest in Meridian Township's CSC Initiatives. As updates happen, we will continue to keep the public informed, including communications through HOMTV programming. We are also keeping a data sheet on sexual assault experts we have been in contact with and/or interviewed for HOMTV programs

CSC Programming

- 2/1/18 – Meridian Township Press Conference: 2004 Nassar Police Report – live coverage on the channel, HOMTV.net, Facebook and Twitter. The Press Conference is available in closed captioning on HOMTV.net and YouTube.
- 3/1/18 – Open Line: Sexual Assault Impacting Your Community – live call-in program with guest panel: Alex Brace, MA LPC - Executive Director/Crisis Counselor from Small Talk Children's Assessment Center, LMSW - Executive Director from EVE (End Violent Encounters) and Claudia Rogers, Board President.
- 3/26/18 – Meridian News Now: Special Report – 2018 Township Goals – including a sit-down interview with Police Chief Dave Hall about the 2018 Township Goal regarding the following initiatives: 1) Community-wide sexual assault training 2) Department-wide criminal sexual conduct training and 3) Review and analysis of criminal sexual conduct cases. This episode will air until April 23. The interview will also be available on HOMTV's YouTube channel and air in the April edition of Beyond the Badge.

Marketing

Promotional Videos (January-February): (6)

- Manly Man Winter
- Youth Citizens' Academy
- Chinese New Year
- Ski and Snow Shoe Rental
- Spring Recycling

- Snow and Ice Removal

Social Media Videos (January – March): (72)

- Prevent Pipes From Freezing
- Interview with Women's Center of Greater Lansing Counselor, Ruth Sternaman who specializes in sexual assault and domestic violence.
- Interview with Ryan Schuiling of The Schuiling Report to discuss media and the Nassar case.
- MSU Interim President John Engler Statement
- On Your Feet Wharton Center Ticket Drawing
- Township Press Conference Regarding Nassar Police Report
- Okemos High School New Football Coach Press Conference
- Township Board : Post Script Report & Interview (2)
- Meridian News Now Behind the Scenes (5)
- Meridian News Now Topical (12)
- Planning Commission : Post Script Report & Interview (2)
- Treasurer's Office Extended Hours
- All Access Sports Topical (2)
- Pet of the Week – Ingham County Animal Control & Shelter (5)
- Pet of the Week – Capital Area Humane Society (1)
- Black History Month Interview: Ira Childress, Okemos High School Athletic Director
- Township Flooding
- Businesses Open Despite Flooding
- Do Not Drive Through Flooded Waters
- Flooding Update with Assistant Police Chief Plaga
- Open Line: Sexual Assault Show Teaser
- Women's History Month Teaser (20)
- HOMTV Internship Application
- HOM Entertainment Teaser
- Toys R' Us Closing
- Bridge/Drain Project
- Brianna Randall-Gay Consulting Agreement
- Community Connection: Greater Lansing Chinese Association
- Elevation in Meridian Township
- Michigan Attorney General Press Conference (2)

Photo Albums

January: (8)

- Police Swearing In Ceremony of Megan Klein
- National Milk Day with Milk Means More
- Holiday Inn & Suites Express Ribbon Cutting
- Meridian Skates 2018
- Moonlight Ski & Snow Shoe
- Winter Wonderland 2018
- 11th Annual Polar Bear 5K Run/Walk
- Friends of the Parks & Land Preserves Volunteer Recognition Ceremony

February: (6)

- Smoke/CO Alarm Installations
- Meridian Ice Fishing Derby
- Chinese New Year Festival 2018
- Township Flooding February 2018
- Sprint Ribbon Cutting Ceremony
- Jolly Road Rehabilitation Project 2018

March: (3)

- Student Artwork in Town Hall Room
- Police Swearing In Ceremony of Officer Dietz and Officer Anderson
- Brattin Woods and Hartrick Park Trail Sign Installment

Print Materials**Flyers: (7)**

- 2017/2018 Winter Farmers' Market
- Winter Wonderland
- Polar Bear 5K
- Chinese New Year
- HR Summer Jobs Recruitment
- Spring Recycling Event
- Celebrate Meridian

Township Closed Door Flyers: (3)

- New Year's Holiday Closings
- President's Day Closing
- Good Friday Closing

Publications/Press Kits: (3)

- Senior Center Newsletter, Jan – Feb
- Senior Center Newsletter, March - April
- Prime Meridian Magazine

Press Releases**January: (14)**

- Township Hosts 11th Annual Polar Bear 5K 1/8/18
- Meridian Township Police Offer Safe Place for Online Transactions 1/8/18
- Experience Winter Activities at Harris Nature Center 1/8/18
- Meridian Township Invites Community to Meridian Skates Event 1/8/18
- Contract Renewed for Meridian Township Manager 1/12/18
- HOMTV Partners with Okemos High School Athletic Department for New Program 1/12/18
- Meridian Skates Event Re-Release 1/16/18
- Additional \$50,000 in Grants Awarded to Parks & Recreation Department 1/16/18
- Meridian Police Announce Youth Citizens' Academy 1/16/18
- 11th Annual Polar Bear 5K Re-Release 1/22/18
- Winter Wonderland Event Re-Release 1/22/18
- Township Manager Responds to Comments in Judge Aquilina's Court 1/23/18
- Media Alert: Press Conference Regarding Nassar Police Report 1/30/18
- Meridian Township Redacted Police Report Available 1/31/18

February: (13)

- Update: How to Watch Meridian Township Press Conference 2/1/18
- Chinese New Year Celebration in Meridian Township 2/5/18
- Meridian Township To Add Sexual Assault Prevention Program to 2018 Goals 2/5/18
- Meridian Township Closes Offices Due to Winter Storm 2/9/18
- Extended Hours for Winter Property Taxes 2/12/18
- Chinese New Year Celebration in Meridian Township 2/12/18
- Remove Snow from Fire Hydrants and Furnace Vents 2/13/18
- No Wipes Down the Pipes 2/15/18
- Several Roads and Parks Closed Due to Flooding 2/21/18

- Meridian Township Opens Displacement Center 2/22/18
- Township Police Warn Motorists of Flooded Roads 2/22/18
- Meridian Township Displacement Center Now Closed 2/26/18
- LIVE Call-In Show: Sexual Assault Impacting Your Community 2/27/18

March: (3)

- Annual Spring Recycling Event 3/19/18
- Meridian Township to Waive Permit Fees Due to Flooding 3/19/18
- Criminal Sexual Conduct Initiatives Move Forward 3/21/18

Media Coverage

Meridian Township Flooding

As a result of the efforts provided by the Communications Department on the coverage of the flooding in Meridian Township, over 10 different local media outlets, as well as the Weather Channel, the Chicago Tribune and the Detroit Free Press picked up the story and provided coverage.

Meridian Township Press Conference Regarding 2004 Larry Nassar Police Report

As a result of the efforts provided by the Communications Department involving the Nassar Police Report from 2004, over 100 media outlets, including local and national news covered Meridian Township's press conference. National news outlets included: NBC Nightly News, CNN, CBS News, The New York Times, The Washington Post, BBC News, USA Today and more. The media outlet list continues to develop as communication grows during the Township's efforts moving forward with the new CSC Goals and Initiatives involving Brianne Randall-Gay.

- Chinese New Year
 - Spartan News Room "Meridian Mall gears up for annual Chinese New Year festival" 2/15/18
 - Best Things Michigan February, 2018
- Parks Awarded \$50,000 in Grants
 - Spartan News Room "Meridian Township awarded \$50,000 towards parks and recreation" 2/13/18
- Spring Recycling
 - Towne Courier 3/25/18
- Youth Citizens Academy
 - Towne Courier 1/28/18
 - Towne Courier 1/21/18
 - Spartan News Room 3/6/18
- Permit Fees Waived Due to Flooding
 - Towne Courier 3/25/18
- No Wipes Down Pipes
 - WILX "Wipes clog pipes - local township reminds us don't toss them in toilets" 2/15/18

eMarketing

January: 3

- Meridian Township Newsletter for January 3
- Meridian Township Newsletter for January 12
- Meridian Township Newsletter for January 19

February: 10

- We Invite You to Attend Press Conference February 1
- HOMTV Live Coverage of Meridian Township Press Conference February 1
- Meridian Township Newsletter for February 6
- HOMTV Top Stories and Programs Week of February 13
- Meridian Township Newsletter for February 14
- HOMTV Top Stories and Programs Week of February 16
- Meridian Township Newsletter for February 22

- HOMTV Newsletter for February 23
- Meridian Township Flooding Updated February 23
- Meridian Township Newsletter for February 27

March: 9

- HOMTV Newsletter for March 1
- Meridian Township Newsletter for March 6
- HOMTV Newsletter for March 9
- Meridian Township Newsletter for March 13
- HOMTV Newsletter for March 15
- Meridian Township Newsletter for March 20
- HOMTV Newsletter for March 22
- Meridian Township Newsletter for March 27
- HOMTV Newsletter for March 29

Social Media Performance Summary (1/1/18 - 3/31/18)

Twitter:

	Jan Followers	March Followers	Change
Meridian Twp.	2,456	2,550	94
HOMTV	1,659	1,698	39
Fire Dept.	744	781	37
Parks & Rec	956	992	36
Total	5,815	6,021	206

Facebook:

	Jan. Likes	March Likes	Change
Meridian Twp.	4,173	4,494	321
HOMTV	1,291	1,415	124
Fire Dept.	1,345	1,404	56
Downtown Okemos	659	659	0
Parks & Rec.	1,394	1,436	42
Senior Center	578	584	6
Green Meridian	334	401	67
CAMTV	277	281	4
Meridian Cares	101	104	3
Total			

Pinterest:

	Jan. Followers	March Followers	Change	Average Impressions	Average Reach	Total Clicks
Meridian Twp	274	274	0	601	15,787	44

Instagram:

	Jan. Followers	Mar. Followers	Change
Meridian Township	214	382	168
HOMTV	235	238	3

YouTube:

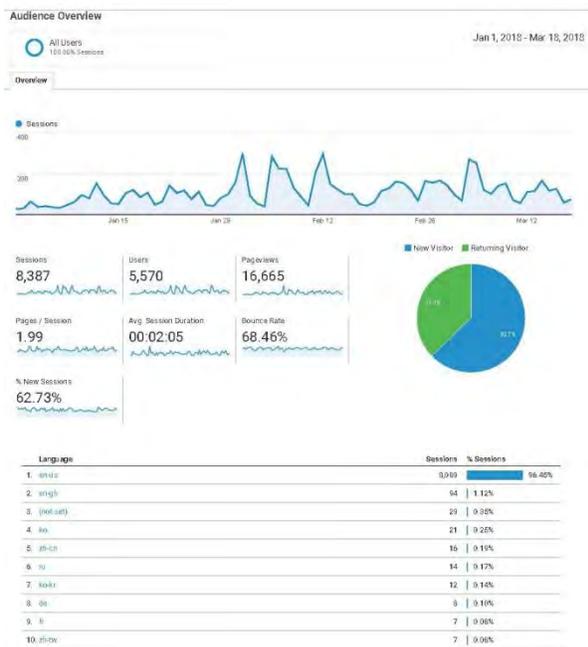
	Followers	Followers	Change
Meridian Twp.	36	38	2
HOMTV	73	87	14

LinkedIn:

	Jan. Followers	March Followers	Change	Page Views
Meridian Twp	310	323	13	246
HOMTV	1133	1138	5	162

Website Tracking:

Meridian Township Website



HOMTV Website



Programming on HOMTV

Transitioning Meridian News Now from a weekly newscast to a daily newscast provides residents with more local news and fresh content every day, while giving the HOMTV interns additional real-world hands-on experience in the television industry by producing stories quickly and directing and anchoring live every day.

Incorporating Facebook Live into multiple HOMTV programs have significantly increased our viewership and engagement on our social media platforms.

The Open Line LIVE call-in program has returned focusing on hard hitting social issues including gun violence and sexual assault with new freelance hosts: Mark Bashore and Mike Scott.

HOMTV has also partnered with multiple organizations to create new programs and/or enhance current programs:

- Inside Okemos Athletics – hosted and produced by Okemos Athletic Director Ira Childress and Okemos High School Athletic Department
- Reflections – hosted and co-produced by Meridian Historical Village Executive Director Jane Rose and the Friends of Historic Meridian.

- Women’s History Month Special Feature – hosted and recorded on location at the Michigan Women’s Historical Center and Hall of Fame.

January

- **Meetings Televised LIVE** – Township Board (3), Planning Commission (2), Environmental Commission (1) and Park Commission (0)
- **Programs** – Meridian News Now (9), Inside Okemos Athletics (3), Coffee Break (1), All Access Sports (1), Senior Living (1), Throwback Thursday (1) and Special Feature (0)

February

- **Meetings Televised LIVE** – Township Board (2), Planning Commission (2), Environmental Commission (0), Zoning Board of Appeals (1) and Park Commission (0)
- **Programs** – All Access Sports (2), Beyond the Badge (0), Coffee Break (1), HOM Entertainment (1), Meridian News Now (12), Senior Living (1), Throwback Thursday (2) and Special Feature (2)

March

- **Meetings Televised LIVE** – Township Board (2), Planning Commission (2), Environmental Commission (1), Zoning Board of Appeals (1) and Park Commission (1)
- **Programs** – All Access Sports (0), Beyond the Badge (0), Coffee Break (1), HOM Entertainment (1), Meridian News Now (12), Senior Living (1), Throwback Thursday (0) and Special Feature (1)

Digital Analytics

Swagit On Demand

723 new people viewed Video On Demand in the first quarter. We also had 1,967 returning clicks, with an average session duration of about 7 minutes before navigating to the video they are seeking. The bounce rate is a 27.61%, which shows that 27.61% of people who view the page click to another link within the Video-On-Demand.



Programming on CAMTV:

January

- **Programs** – Battle of Ideas (3), Democracy Now (3), Perils for Pedestrians (3), U of M Caucus (1), Poetry in Motion (1)

February

- **Programs** – Battle of Ideas (3), Democracy Now (3), Perils for Pedestrians (3), Inspirational Corner (1), Poetry in Motion (2)

March

- **Programs – Programs** – Battle of Ideas (3), Democracy Now (3), Perils for Pedestrians (3), Inspirational Corner (1), Poetry in Motion (1)

Equipment

FD Hayes Electric performed electrical upgrades in the HOMTV Noise Room on March 8th to allow for the additions of an archiving system, Skype server and graphics system server, which are heavy power users. The electrical upgrades were also necessary to balance out the heavily loaded circuits we currently have and spread the electrical draw across more circuits to help eliminate possible outages.

In March, XPression software and hardware were installed in HOMTV's Noise Room and Control Room. Staff training took place March 19th - March 21st. XPression is a real-time motion graphic system that will streamline graphic creation processes and provide the ability to include animations to program/meeting graphics. This system also includes high quality social media integration.

HOMTV Stories

136 stories were written and produced for HOMTV between January and March:

1. Meridian Township Goals for more Emergency Siren
2. Okemos Solar Race Club Prepares for Competition
3. Press Conference on Former MSU Dean of Osteopathic Medicine
4. March Is Reading Month
5. Wharton Center presents Sensory-Friendly Performance: CLEMENTINE
6. The Year of the Roads
7. Township 2018 Goal: Redevelopment of Core Commercial Areas
8. Will Redi-Ride Extend Beyond 2019 After the Mileage Expires?
9. Lawmakers Discussing Bills That Could Increase Michigan State Student's Tuition
10. New Ingham County Animal Shelter to Break Ground this Spring
11. CPR Demonstration at Kinawa Middle School
12. Residents Speak Out Over Rezoning for Giguere Homes
13. The Future of Local Roads
14. Meridian Township Board Approved Consulting Agreement with Nassar
15. Township Board Discusses a Concept Plan: The Grand Reserve of Okemos
16. Newton Road Pathway Crossing on Saginaw
17. Township Board Approves Redi-Ride Hours Expansion and Fare Increase Proposal
18. LuAnn Maisner Receives Commitment to Excellence Award
19. Okemos Library Celebrates Reading Month
20. Free Tiny Pantries Are Changing Lives in Greater Lansing
21. Tai Chi for Knee Health Workshop Came to East Lansing
22. Nokomis Learning Center Showcases Beauty and Culture of Indigenous People
23. Tree Trimming Closes Parts of Jolly Road
24. Local Flooding History
25. St. Patrick's Day Safety
26. Red Cedar Festival of Community Bands Returns to Okemos
27. Student Count Day 2018
28. Change in Michigan Concussion Laws
29. Broadway Musical "Something Rotten" at the Wharton Center
30. Local High Schools Participate in Walkout
31. Students Rally At Michigan Capitol
32. Park Commission Discusses Grants for Future Renovations of Parks
33. Concerns of Haslett and Okemos Building Height Limitations
34. The House of Promise Holds 5th Annual Steps to Freedom 5K
35. Redi-Ride Hour Expansion Vote Isn't Ready Yet
36. Meridian Police Department Swears-In New Officers

37. LIVE Call-In Show: Gun Violence - When is Enough, Enough?
38. National Women's History Month Kicks-Off
39. Meridian Township Board Waives Fees for Flood Repair Related Permits
40. Gun Safety in Local Schools in Meridian Township
41. Kellie's Consignments Expands to The Wooden Skate
42. Okemos Boys Basketball Caps Off Their Senior Night With A Win
43. 11th Annual Student Art Exhibit at MSUFCU Headquarters
44. Planning Commission Agrees to go Forth with Installation of Two Drain Pipes
45. Major Flooding Affects Meridian Township
46. The Okemos Ski Team Is Not Like Other High School Sports
47. February is National Heart Month, Are You Taking Care of Your Heart?
48. Haslett Volleyball Welcomes Talented New Coach
49. Haslett Schools Receive Education Grant
50. Damaged Vehicles of Meridian Township Due to Flooding and Potholes
51. Harris Nature Center's Winter Wonderland Event Continued Without Snow
52. MSUFCU Holds Their 11th Annual Student Art Exhibit
53. CATA Board of Directors Meeting Discuss Redi-Ride Service
54. CIA Discusses Potential Panera Bread Relocation
55. Weekend Survival Kits Fights Child Hunger In The Community
56. CATA Board of Directors Meeting Discuss Redi-Ride Initiatives
57. LIVE Call-In Show: Sexual Assault Impacting Your Community
58. Planning Commission Discusses Removing Building Height Limitations
59. Insight on how to keep safe this Winter
60. Okemos Boys Basketball Wins the CAAC Blue Conference Title
61. Redi-Ride Expands Service Locations in Meridian
62. Gun Safety in Schools Is Important To Meridian Township's Police Department
63. Meridian Fire Department Services Will Continue in Alaiedon
64. Okemos Girls Basketball Falls to East Lansing
65. New Sprint Store Ribbon Cutting Celebration
66. Ice Fishing Derby Attracts Crowds Young and Old
67. Zoning Board of Appeals Rejects Two Proposals
68. Daddy Daughter Dance in Haslett Community
69. Sphero Olympics at tinkrLAB
70. MSU Students Reaction to MSU Board of Trustees and Interim President John Engler
71. Passing of Founder of Douglas J Companies, Douglas Weaver
72. Okemos High School Presents "Our Town"
73. Harris Nature Center Moonlight Ski & Snowshoe Event
74. Okemos Beats Holt in Girls Basketball Game
75. Haslett Robotics Club Gets Ready for Regional and State Competitions
76. Transportation Commission Discusses Clean Energy
77. High Waters on Michigan State University Campus
78. The Grand River Avenue/Okemos Road Intersection To Remain Closed This Weekend
79. Businesses Still Open Despite Flooding
80. Signing Day with Okemos High School Football Standouts
81. Redi-Ride Boundary Expansion Proposal
82. Outdoor Assembly Ordinance Amendment Discussed at Township Board Meeting
83. Cedar Bend Heights Letter to the Board Regarding Downtown Okemos Rezoning
84. Dr. Michael Eric Dyson Gives Public Lecture For Black History Month
85. Future of Downtown Okemos
86. Flooding in Meridian Township Causes Road Closures and Home Evacuations
87. Gun Violence Rally at The State Capitol
88. Carrie Owens Recognized in Honor of Black History Month
89. Patience with Potholes
90. Greater Lansing Chinese New Year Celebration at the Meridian Mall

91. Protecting Your Sewage System Could Save You Money and a Headache
92. Haslett Public Schools Receives Grant to Enhance Future Ready Skills
93. Meridian Township Police Department Gives Honors
94. Health Official Says the Flu Hasn't Hit Hard Locally Yet
95. Meridian Township to Review Voting Machines
96. Okemos High School Reveals New Head Football Coach
97. Jolly Road Construction Set to Begin This Month
98. Concerned Residents Voice Opinions on Rezoning Over Wetlands
99. MSU Faculty Senate Votes No Confidence in Board of Trustees
100. The Future of Gymnastics
101. Meridian Township Board to Fine Owners of Vacant Buildings
102. Meridian Township Board Approves Sexual Assault Prevention Program
103. Meridian Township Parks and Rec Receives Grant
104. Haslett Girls Basketball Team Defeats Mason
105. Haslett-Okemos Rotary Club Raises \$800 at Annual Hero Luncheon
106. Eastside Stars Defeat Okemos in Rivalry Game
107. Local First Responders Attend ALICE Training
108. Okemos Remains on Top
109. Friends of the Parks and Land Preservation Volunteer Recognition
110. Meridian Township Apologizes to Nassar Victim After 14 Years
111. Engler Selected As MSU Interim President
112. LIVE Coverage: Meridian Township Press Conference - 2004 Nassar Police Report
113. 2004 Police Report of Larry Nassar Sexual Assault Released
114. Meridian Township to Hold Press Conference Regarding 2004 Nassar Police Report
115. Wharton Center Presents: Lungs
116. March for Survivors and Change at MSU
117. MSU Trustees Name Bill Beekman as Interim President
118. Nassar Sentenced to 40-175 Years for Sexual Assault in Ingham County
119. Township Manager Responds to Comments in Judge Aquilina's Courtroom
120. Officials Address Larry Nassar Case During Governor's State of the State Address
121. Governor Rick Snyder Delivers Final State of the State Address
122. 2018 Michigan Women's March
123. Haslett-Williamston-Bath Gymnastics Team Held The Haslett Invitational
124. Okemos Stuns East Lansing
125. Holiday Inn Express Celebrates Their Grand Opening
126. Meridian Township's Master Plan Implementation Strategy is Still Under Revision
127. Research Collaborative Announces Education Study Findings
128. Haslett Company Looks to Replace Mongolian Grill Location with a Panera Bread
129. HOMTV Partners with Okemos Athletics to Debut New Sports Program
130. Meridian Mall Confirms Launch Trampoline Park Will Open This Summer
131. Ingham County Under Winter Weather Advisory
132. Land Preservation Acquisitions Approved By Township Board
133. Meridian Township Fire Department Welcomes Two New Firefighters
134. Technical Difficulties During "Meridian Live" Zoning Board of Appeals Meeting
135. Ingham County Animal Control Encourages Residents To License Their Pets
136. As Temperatures Drop, Officials Remind Residents to Heat Your Home Safely

HOMTV Internship Program

The spring 2018 semester of the Internship Program began on January 8. The program currently has a total of 15 interns for the spring. Six (6) interns returned to the program from a previous semester in 2017. The nine (9) new interns spent the first few weeks in hands-on training workshops learning multimedia television basic skills. The new "Rookie" interns crewed their first Township meeting on February 6 and received their first assignments on January 26. The spring semester will end on May 4.

- HOMTV interns contributed approximately 3,240 non-paid hours (January-March)
- Staff completed 99 intern examinations
- Received 39 new internship applications and resumes
- 15 intern training workshops were conducted
- Staff attended the following intern recruitment speaking engagements/career fairs:
 - 1/24/18 - Michigan State University (MSU) "Diversity Career Fair"
 - 1/26/18 - Alma College "Futures Fair"
 - 2/9/18 - Michigan State University (MSU) "CAS Connect Career Fair"
 - 2/20/18 - Lansing Community College (LCC) "Job & Internship Fair"
 - 3/7/18 - Michigan Association of Broadcasters (MAB) "Great Lakes Media Show Career Fair"
 - 3/21/18 - Michigan State University (MSU) "Summer Job & Internship Fair"

COMMUNITY PLANNING AND DEVELOPMENT

Obtain Redevelopment Ready Community Certification

Planning staff continues to support the Economic Development Director in the pursuit of Redevelopment Ready Certification (RRC). Planning staff is in the process of addressing RRC evaluation criteria #3.1.5 and #3.1.6 by documenting internal staff review processes and creating flowcharts identifying the steps in the development process along with corresponding timelines.

Redevelopment of Haslett and Downtown Okemos

At their next meeting on April 17, 2018, the Township Board will discuss draft ordinance language (Zoning Amendment #18020) related to residential density and building height in mixed use planned unit development (MUPUD) projects located in downtown Okemos and downtown Haslett. The proposed zoning amendment was recommended for approval by the Planning Commission at its meeting on March 12, 2018.

Adopt Form Based Code

The Planning Commission has had several work sessions and discussions at regular meetings related to consideration of a form-based code. At this time the focus is on implementing the code for properties along Grand River Avenue from the western Township border to Dobie Road on an optional basis. A work session with the consultant group is planned for April 30, 2018 to further discuss the provisions of the code.

Begin Meridian 2020 Master Plan review/update

A review of the Future Land Use Map (FLUM) is planned for spring 2018, which will serve as the first step in reviewing the 2017 Master Plan and identifying sections that will need updating in 2020. As part of the Redevelopment Ready Certification process, the Planning Commission will be discussing Master Plan implementation, which may spur additional updates. The goal is not to develop a new plan but to instead update specific sections as needed. The official update to the plan will not occur until 2020 unless immediate changes or errors are identified.

Amend outdated/outmoded ordinance: MUPUD, Parking, Signs

The Township Board is currently reviewing a partial update of the mixed use planned unit development (MUPUD) ordinance related to residential density and building height in mixed use planned unit development (MUPUD) projects located in downtown Okemos and downtown Haslett. A more comprehensive review of the entire MUPUD ordinance may occur after the partial update is adopted.

Further Establish Brownfield Redevelopment Authority (BRA)

Staff is currently in the process of developing a policy and procedures document that will guide the BRA in its review of brownfield proposals. The document will be reviewed by the brownfield consultant and presented to the BRA at a meeting in April.

Optimize Community Planning & Development (CP&D) Website

Zoning, building, and rental housing permit applications have been uploaded to the Township website. Several other documents have also been uploaded, including the adopted 2017 Master Plan, draft form-based code ordinance, and fees schedules.

Update All Applications, Making Them Easier to Use

Applications have not yet been updated. Staff will begin by reviewing the components of current applications and looking at applications used in other communities. In addition to content and formatting, brand standards will also be applied as part of the updates.

Develop Guides for All CP&D Processes

As part of the RRC initiative planning staff is in the process of documenting internal staff review processes and creating flowcharts identifying the steps in the development process along with corresponding timelines.

Develop Intern Training Ground with MSU Planning Interns

In January 2018, contact was made with staff from MSU's School of Planning, Design, and Construction to share an internship opportunity for spring and summer. Interviews are scheduled for April 5th and 6th with four candidates for the intern position. The intern will spend time researching and developing policy updates to the zoning ordinance and Master Plan implementation. The ultimate goal is to establish an ongoing relationship with MSU for seasonal interns and incorporate the position into MSU's planning program.

Review and Update Planning, Building, and Rental Housing Procedures/Processes

Staff is in the process of documenting the steps and associated timelines of the development review process and expects to hold initial internal meetings to review findings by mid-May.

The work schedule of the two part-time rental housing inspectors has been revised to incorporate more overlap of shifts in the middle of the day, which will provide greater flexibility to scheduling inspections. A higher number of completed rental housing inspections are expected as a result of this change.

Adopt 2015 International Property Maintenance Code

Staff has begun to do an analysis of the property maintenance code to determine if there are any fundamental changes or new sections that need to be added or deleted. This will help identify if any new conflicts exist with our current adopted version of the code.

Consider updating "Welcome to Meridian" Signage in 2019

The Economic Development Director and Director of Communications, with the guidance from the sign committee and Corridor Improvement Authority, have reviewed preliminary quotes for fabrication of new signage and will be considering options for funding and installation in Spring 2018.

ECONOMIC DEVELOPMENT

Redevelopment Ready Community

Director Buck has been engaging with Elizabeth King at the MEDC almost daily. The MEDC completed their review of the self-assessment Meridian submitted back in September. Over the past month, Chris has been submitting work that has been done since September to the MEDC in order to fulfill the requirements. As it stands, Meridian has completed 41% of the requirements and the rest are being created or revised by various members of the M-Team. The MEDC will be presenting our progress at an upcoming Board meeting. The Board is required to pass another resolution to confirm our intention of pursuing certification now that we have our self-assessment results.

Redevelopment Fund

Final suggestions and revisions have been re-submitted to the Township attorney's office and Director Buck awaits their confirmation of next steps, which would likely include an implementation strategy meeting with staff in preparation for a presentation to the Township Board.

Revitalize the PICA districts referenced in the Master Plan

The Planning Commission voted 6:1 on the revised language to the MUPUD zoning amendment. The Board has it on their agenda for discussion on April 17th and hopefully action on May 1st. Director Buck has been keeping the developers apprised of the process and what the amendment will likely allow. Chris is proactively courting many of them to propose development in these two PICA's once the amendment is approved. In addition, Chris has engaged with principals at DTN who own most of the Carriage Hills shopping center. DTN is prioritizing a redevelopment plan and Chris is hopeful the community can contribute ideas to the future of this area.

Business Attraction & Retention Plan

Director Buck has attended numerous ribbon cuttings and has engaged with local businesses upon request. There are plans to create and implement a systemic and proactive attraction and retention plan, but has not been the priority in lieu of the items listed above. This will still happen in 2018.

Modernize Zoning Ordinance

In addition to the MUPUD zoning amendment currently in the process, Director Buck is coordinating with Director Kieselbach on having a deep work session with the Planning Commission regarding implementation of Form Based Code. We expect to have the principals of the primary consulting firm leading the Shaping the Avenue initiative attend and facilitate this work session. We plan to invite members of the DDA, CIA and EDC for cross-education purposes. Also, in order to truly implement the Master Plan, the condensing of the zoning districts described in the Master Plan needs to begin in the coming Planning Commission meetings.

Board Recruiting (plus Engagement & Training)

Director Buck had success in recruiting members for the EDC and DDA in past updates. Since that time we have sworn in another EDC member and two new CIA members. Chris has meetings scheduled with targets for the DDA and has put forth a candidate for ZBA alternate, who also seems willing to join the Planning Commission if a seat opens up. The BRA is fully staffed. In the spirit of quality membership on our boards & commissions, the Redevelopment Ready Communities has a best practice that Chris is also trying to fulfill. The best practice asks for more consistent web pages with desired skills listed, frequency, time and locations of meeting and documents that are relevant to the commission. These have been updated. In addition, there is to be a defined orientation and plan for training. Chris has drafted most of this and is implementing his plan in the EDC, DDA, CIA and BRA. Once the plan proves beneficial, the M-Team will discuss the program and implement a similar plan with the other Boards and Commissions.

Website

Director Buck has made many revisions to the website, adding information required for Redevelopment Ready Communities certification. There is much more to do. The development process will be outlined online and we will also be highlighting priority redevelopment sites on our website. I expect this to be implemented in the next 90 days.

Roads

Director Buck has met with the Road Department many times regarding Okemos Road primarily. Chris has also engaged with MDOT regarding their plans at Okemos & Jolly as well as Saginaw Highway revisions. Chris recently attended the Tri-County Regional Planning Commission's unveiling of the result from their "Transit and Economic Prosperity Study" and plans to disseminate their findings to members of the Township staff, Boards & Commissions.

FIRE DEPARTMENT

Smoke/CO Alarm Installation Program

The Department received a \$70,000 grant from the Federal Emergency Management Agency (FEMA) in August 2017 to install 2,500 smoke and carbon monoxide alarms in residential homes. Ongoing through August of 2019, the program targets homes with the two highest risk groups for fire injury and death in the United States which are those with children through age 13 and seniors age 65 and over. While 300 alarms were installed in 2017, the goal for 2018 is to install 1250 alarms. To date, one hundred eighty homes have been served with 850 alarms installed.

To accommodate resident availability, Saturday installations were offered on March 24th when firefighters assisted Fire Inspector Millerov with the installation of 67 alarms.

Company Officer Inspections

Suppression staff has begun visiting buildings equipped with fire alarms, fire sprinklers, knock boxes, fire department connections, and/or post indicator valves to inspect and map them to ensure access in emergencies. The thirty inspections completed since January 1st have resulted in several updates.

Personnel

Two new paramedic/firefighters hired in January have successfully completed their first quarter probationary objectives and are progressing well. They attended a week long live burn training at Lansing Community College's regional training facility.

Outdoor Warning Sirens

Township currently has six outdoor warning sirens. The new seventh siren will be installed at Wonch Park in April.

Insurance Services Office (ISO)

The Township's request to be re-surveyed was recently granted. Staff is currently working on compiling required data. Results are anticipated in fall of 2018.

Training

- Advanced Cardiac Life Support (ACLS): Eight firefighters renewed their two year ACLS certification through American Heart Association.
- Pediatric Advanced Life Support (PALS): Two firefighters renewed their two year PALS certification through American Heart Association.
- ALICE: Four staff members attended a two day course including classroom and practical portions in East Lansing.
- Rapid Intervention Team (RIT): Multiple staff members attended a week long training at the Lansing Fire Department Training Facility with our regional partners.
- Staff and Command: Lieutenant Rommeck attended a week long course in Towson, Maryland.
- Thermal Imaging & Modern Fire Dynamics: Ten staff members attended a full day course at the Lansing Fire Department Training Facility with our regional partners geared to improve fireground operations.
- Michigan Fire Inspectors Conference: Fire Inspector Millerov attended this three day event at the Kellogg Center.
- Community Risk Reduction: Fire Inspector Millerov attended this two day course in Muskegon.

Physical Ability Test

Eighteen personnel completed their semi-annual physical ability test March 27th and 28th. Two additional dates will be offered in April.

Self-Contained Breathing Apparatus (SCBA)

All 40 SCBA packs and 70 SCBA bottles passed inspection by Westshore Fire in February.

Fire Gear

Fire gear was sent in batches for annual inspection, repair, and recertification.

HUMAN RESOURCES

Employment

Nine (9) Full-Time Employees have been on-boarded this quarter; Three (3) Police Officers, One (1) Police Academy Sponsored Student, Two (2) Firefighter/Paramedics, One (1) Utility Worker/Grounds, One (1) Systems Administrator I – IT Department and One(1) Building Inspector.

Part-Time hires on-boarded: Interim Fire Chief Lori Schafer, Five (5) Police Cadets, (4) Cable Communications Interns, (1) Assistant Park Naturalist-Harris Nature Center.

Retirement (1) Officer Kelly Blask.

Public Act 312 Arbitration – Capitol City Labor Program, Inc. (CCLP) Police Command Officers Hearing Date November 29, 2017

The Compulsory Arbitration decision was signed by both parties and entered March 2, 2018. This included a 3 year duration of the CBA January 1, 2017-December 31, 2019. Retroactive increases for 2017 and part of 2018 are being paid in the payroll for March 30, 2018. The contract is being updated and scheduled for review of both parties by mid-April, 2018.

Grievances

Grievances have increased over the past 6 months with the Firefighters. There were four (4) MTFFA grievances carried over from 2017 into first quarter 2018; one (1) grievance was dropped; three (3) were moved on for arbitration dates of March 13th (settled prior to arbitration), March 22nd, (day one completed, a continuance is required/date to be determined), and April 17, 2018. MTFFA has presented another grievance in February, 2018 that is moved to arbitration, date to be determined.

There is a potential grievance with the T-POAM Non-Professional Supervisory Group which will be discussed with a hopeful outcome for mutual agreement for resolution at an upcoming meeting scheduled for March 28, 2018.

Diversity Initiatives/Recruitment

Human Resources Director Marx attended three (3) local job fairs: MSU Diversity Career Fair January 24, 2018, Lansing Community College Career Fair February 20, 2018 and MSU Summer Intern and Job Career Fair March 21, 2018. Attendance at these Career Fairs is encouraging interest from students who have not normally taken an interest in local government jobs. Meridian Township is beginning to be a recognizable employer at these Career Fairs and this increased visibility will continue to pay off in continued diversity recruiting initiatives. The Township also maintains a close relationship with MiWorks! with postings going directly to the agency. And, using one of the most well-known job boards, Indeed.com, brings in a variety of applicants through our on-line iApplicants job posting search site. The use of greater social media outlets is bringing more attention to our job postings.

Our recruiting initiatives are proving that we are recruiting and hiring more diverse candidates. Of the last 9 full-time hires, 3 are minorities. Another female joined us as a Police Officer, also reflecting equal opportunity for women in law enforcement. The Communications Department HOMTV recruitment efforts are another example of successful recruitment and placement of minorities taking part in our paid and unpaid internship programs. Our Police Cadet recruitment and hiring is yielding diverse candidates as well.

Safety

Director Marx has placed “Safety First” as a continuing priority for the Township. The Township Safety Committee is fully functioning meeting the first Monday of each month to cover near misses, reports of injury and follow-up interviews and training/re-training for injuries that required time off from work. During the month of February, mandatory Occupational Health and Safety Administration (OSHA) Hazard Communication training was provided through on-line video training as required by OSHA and MI OSHA.

On January 30th, Director Marx, along with 2 Police Officers and 3 Firefighter/Paramedics and the EMS/Training Chief, attended the 2-day Workplace Violence nationally acclaimed “ALICE” (Alert, Lockdown, Inform, Counter, Evacuate) training program sponsored by a grant for the tri-county area. This program intensifies the original training “Run, Hide, Fight” that was initiated by Director Marx in 2016 and provided to all employees. We plan to work together with our Police Department and Fire Department to form a task force to combine knowledge and practice to develop a more extensive active violence policy for township employees and hopefully, communicate the same efforts to enhance community-wide awareness and safety precautions for active violence.

Healthcare

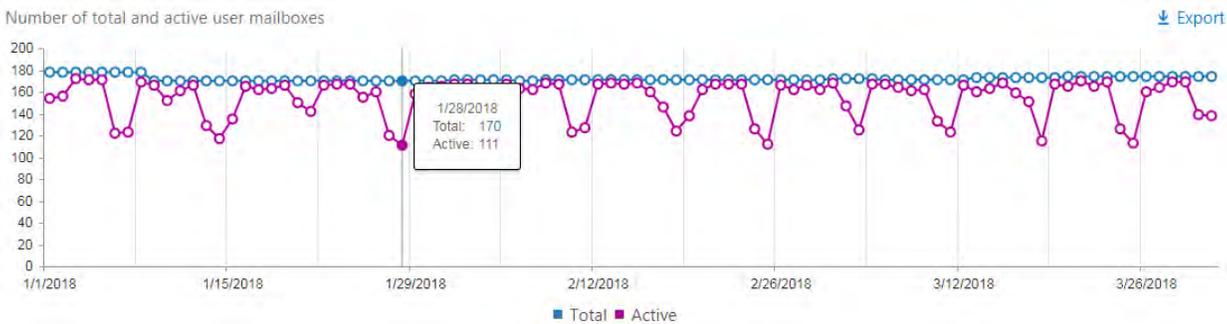
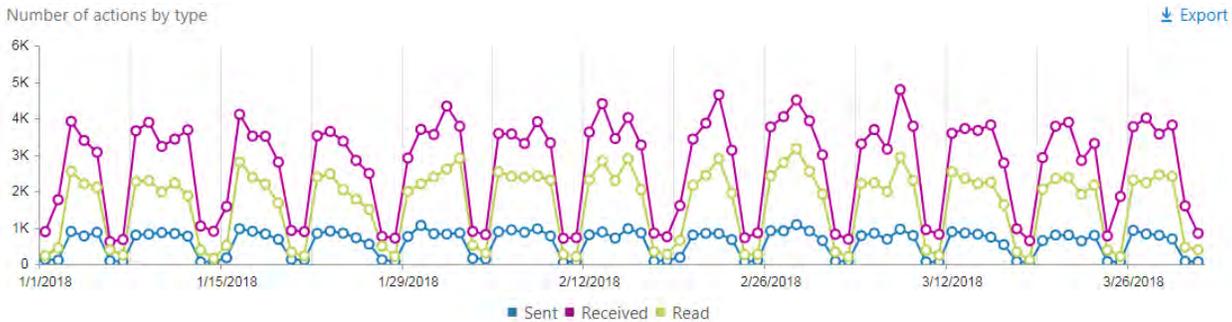
A proactive 2019 strategy meeting was conducted March 16th. Ballard Benefits Work, Inc., our current healthcare consulting firm has merged with the team of Arthur J. Gallagher Company that specializes in insurance brokerage and risk management services. This merger will provide the Township with more comprehensive benefits plans information, better leverage with BCN and BCBSM and other carriers, and provide better healthcare analytics to

assist us in managing our healthcare costs. The self-insured model continues to work well for the Township, saving us costs over being fully insured. BCN/BCBSM 2019 Renewal rates will be available in September, with bids going out to other carriers soon thereafter.

INFORMATION TECHNOLOGY

Report detailing efforts to support high productivity in end-user departments to promote goals & objectives:

- In the first quarter of 2017 the Township’s primary file, print, cloud, phone, and other network services were available for 99.9% of entire three months without any significant interruption. There were hardware failures in our Storage Area Network devices, but high redundancy of the systems allowed for no significant downtime.
- Staff continues to work with Microsoft to enhance and increase use of the cloud services utilized with our Office 365 subscription.



- The first quarter of 2018 was a relatively stable period for all of our primary Internet carriers, Comcast, Verizon, & AT&T. There were no unplanned outages. There were minor problems with the private connection to the Service Center, but those were traced back to user complications with power on-site. UPS devices have been upgraded in an effort to circumvent the problems.
- We have hired a new Systems Administrator to bring the IT personnel back up to full staff. Training efforts are underway.
- IT staff continues support for the Police Department to improve network performance for almost 40 body cameras into service. Additional units have been added, and additional service accounts have been put into place.

- IT staff is helping to prepare for replacement of the in-car cameras.
- IT staff continues investigating printing problems with our ambulances as they interface with networks at local hospitals. Solutions have been implemented, and are currently being evaluated to confirm effectiveness.
- Staff conducted a meeting of information technology professionals across Ingham County to discuss ways to better collaborate and leverage existing investments in technology. Focus was given to recent wide scale adoption of AXON body camera systems.
- IT Staff continues to assist the Communications Department with the systems used to deliver both HOM-TV via the Internet. CAM TV encoders are currently offline.
- IT Staff worked with other departments to install cameras in the Township Hall Building.

PARKS AND RECREATION

Gateway Footbridge and Restroom Building in Historical Village

The grant agreement with the Michigan Department of Natural Resources has been executed and work has begun in developing a Request for Proposals for design, engineering for these projects. It is anticipated that the design and engineering will take place in 2018 with construction in spring of 2019. These two projects are funded in part through a grant from the Land and Water Conservation Fund and the Park Millage.

Central Meridian Regional Trail Connector Project

This trail project will run through Central Park and is funded in part through the Michigan Natural Resources Trust Fund. The grant contracts and associated paperwork has been executed and we are in the process of drafting Request for Proposals for design and engineering services. Construction is anticipated in the spring of 2019.

Pavilion at North Meridian Road Park

The new pavilion is scheduled for installation in June and is funded in part by the Land and Water Conservation Fund.

Ponderosa Land Preserve Land Acquisition

The Land Preservation Program will soon be adding 89 acres to its roster bringing the total acreage to 958 acres. This acquisition will be closing in early April.

Mandenberg Land Preserve

This 4.2 acre parcel located on Hamilton Road on the Red Cedar River was acquired for Land Preservation in January.

Construct Dog Park in Central Park South

Design and engineering will take place in conjunction with the Central Meridian Trail Connector Project.

“Marketplace on the Green” at Meridian Mall

CBL Properties/Meridian Mall executives are interested in seeing this project move forward and are currently drafting the land lease for use the 2.4- acre parcel and associated parking along Central Park Drive. Property control documents should be arriving soon. Once finalized, we will begin on the design and engineering phase with hopes of constructing the restroom/office building in late 2018. Also, our Market Manager for the last ten years, Christine Miller is stepping down and we are now in the process of interviewing candidates. The 2018 outdoor season begins Saturday, May 5th.

Towner Road Park

Construction of Towner Road Park began last summer and is slated for completion by June 1, 2018.

Expand Parking at North Meridian Road Park and Pave Eastgate Parking Lot

These two paving projects will be managed by the Engineering Department Township as part of their annual asphalt paving contract.

Trailhead and Directional Signage in Parks

In 2017, staff walked and GPS marked trails in throughout the park system. This information was used to develop new trailhead and directional signage utilizing our new brand standards. A number of trailhead and directional signs were ordered and delivered in 2017 and staff is now in the process of installation. Currently, Ted Black Woods, Forest Hills Park, Brattin Woods Park, Hartrick Park and North Meridian Road Park all have new trail signage. There are a total of 20 miles of natural trails in our park system.

The Following Two Grant Applications were submitted to the DNR for Park Projects

- Towner Road Play Space and Wetland Restoration/Nature Observation Area to Michigan Natural Resources Trust Fund
- Ottawa Hills Park Play Space and Fitness Zone to Michigan Recreation Passport Fund
Notification of award will be made in December.

The following Special Events were Conducted in 2018

- January 28, 2018 - Polar Bear 5K – 217 participants
- February 17, 2018 -Youth Ice Fishing Derby -- 50 Participants
- February 18, 2018 – Chinese New Year Celebration- approximately 1,200 visitors

Deer Management Program

The 2017 program ended on January 1, 2018 with a total of 80 deer were harvested, 66 volunteer hunters on 30 properties. Planning for the 2018 program will begin in July.

Continue Implementation of Recreation Programs for Youth, Adults and Seniors

- Kindergarten basketball clinic- 53
- 1st grade basketball clinic -74
- Meridian swims- 100
- Meridian skates- 250+
- 2nd grade basketball-54
- 3rd grade basketball- 58
- 4th-5th grade basketball -45
- Williamston k-3rd Basketball - 150
- Sporties at Michigan Athletic Club- 39 kids
- Senior Exercise Program at Mall – Monday, Wednesday and Fridays -50 per day participants
- Meridian Senior Center- January through March the Center has offered a total of 503 programs with 2,946 participants.

New Software and Web-Based Options to Improve Cemetery Services

In an effort to upgrade and improve cemetery recordkeeping and provide a user-friendly public interface, representatives from the IT Department, Clerk's Office and Parks and Recreation Department received presentations from Pontem and BS&A Software companies. An RFP is underway to identify costs.

Harris Nature Center Programs from January through March Include

- Winter wonderland- 300 participants
- School programs- 494 participants; 20 programs
- Annie's big nature lesson (full week of classroom in nature)- 5 classes; 123 children; 25 programs
- Other events and programs- 617 participants; 33 programs
- Visitors dropping in to visit the nature building- 1,321 visitors
- Cross country skis- 187 rentals
- Snowshoes- 66 rentals
- All-terrain wheel chair- 5 day use by 1 child during ABNL

New Pavilion for Harris Nature Center

In December, Meridian Township was notified by the DNR that our grant request of \$50,000 was approved by the

Michigan Natural Resources Trust Fund Board. The Harris Nature Center Foundation is in the process of raising additional funds to assist with the local match and additional amenities for the pavilion. This project will be completed in 2019.

Cemetery Activity

A total of five graves have been sold in the first quarter and twelve total burials.

Parks and Grounds Maintenance

- Installed new park signage
- New bench and picnic table assembly and repair and maintenance on others
- Snow removal
- Tree trimming and removal
- Equipment maintenance

POLICE DEPARTMENT

The Meridian Township Police Department responded to **4052 calls for service.**

TYPE OF REPORT	Year to Current
Accident - Fail to Stop and Identify/Hit and Run	7
Accident - Private Property	35
Accident - Roadway	237
Alarm Response	160
Animal	3
Arrests	133
Arson	0
Assault	55
Assist Other Agency	9
Building Code Violation	0
Burglary/Possession of Stolen Property	17
Conspiracy	0
Conservation	0
Criminal Sexual Conduct	12
Damage to Property	17
Disturbing the Peace	3
Disorderly Conduct	1
Embezzlement	7
Escape/Flight	0
Extortion	0
Family (other)	8
Family-Abuse/Neglect Nonviolent	1
Fire Assist	0
Forgery/Counterfeiting	4
Fraud-False Pretense/Swindle/Confidence Game	13
Fraud-Impersonation/Identity Theft	45
Fraud -Bad Checks	1
Fraud - Credit Card/ATM	13
Fraud-Welfare	0
Fraud - Wire	2
Harassing/Obscene Communications	20
Health and Safety	0
Immigration	0

Impersonation of a Police Officer	0
Incapacitated/Mental Health	20
Intimidation/Stalking	7
Invasion of Privacy-Other	0
Investigation (Non-Criminal)	191
Juvenile Runaway	10
Juvenile Offenses	5
K-9 Assist/Training	8
Kidnapping/Abduction	2
Larceny/Mails (Other)	2
Larceny from Building	23
Larceny from Grounds	7
Larceny from Motor Vehicle/Parts Accessories	1
Larceny from Motor Vehicle/Personal Property	61
Larceny - Purse Snatching/Pocket Picking	0
Liquor License-Establishment	0
Liquor Violations (Other)	3
Medical First Responder	156
Missing Person	3
Motor Vehicle Theft/Possess	7
Murder	0
Narcotic Equipment Violation	1
Natural Death/Investigation	16
Negligent Homicide Vehicle	0
Obscenity/Obscene Material/ Manufacture/ Publish/Exposure	5
Obstructing Justice	8
Obstruction Police	1
Operating Under the Influence-Alcohol/Drugs	14
Prostitution	0
Probation Violation/Conditional Release Violation/PPO Violation	12
Public Peace	0
Retail Fraud (All Violations)	63
Robbery	5
Sex Offense-Other	0
Sex Offender - Fail to Comply	0
Stolen Property	1
Suicide/Attempt	0
Suspicious Situation/Person/Vehicle	26
Tax/Revenue	0
Terrorist Activity - Other	0
Threat to Bomb/Burn	1
Traffic - Criminal	33
Trespassing/Warning	22
Vagrancy	0
Vending without a License	0
Violation of Controlled Substance/Operating	22
Weapons Offenses	1
Welfare	0
TOTALS	1540

Reports

- 1/1 A retail fraud was reported in the 2000 block of Grand River Avenue. A suspect stole \$70 worth of merchandise. The suspect was released and the report was forwarded to the prosecutor for review.
- 1/1 A resident of the 1700 block of Crystal Cove Court was defrauded of \$2700 in an internet fraud.
- 1/1 Officers received a report of a cell phone stolen in the 5000 block of Marsh Road.
- 1/2 A resident of the 6200 block of Towar Gardens Circle reported an identity theft complaint. The victim's identity was used to obtain a credit card.
- 1/2 A retail fraud was reported in the 2000 block of Grand River Avenue. A suspect stole \$14 worth of merchandise. The report was forwarded to the prosecutor.
- 1/2 Officers investigated an assault in the 3800 block of Dobie Road.
- 1/3 Officers investigated a breaking and entering in the 6200 block of Porter Avenue. A water heater was stolen from an unoccupied home.
- 1/3 A retail fraud was reported in the 2000 block of Grand River Avenue. A suspect stole \$39 worth of merchandise. The report was forwarded to the prosecutor.
- 1/3 Officers investigated a report of "revenge porn" in the 4300 block of Oakwood Drive.
- 1/4 Officers investigated a larceny from a vehicle in the 6000 block of Carriage Hills Drive. Property valued at \$750 was stolen from an unlocked vehicle parked in a parking lot.
- 1/4 Officers investigated a larceny from a vehicle in the 2900 block of Footman Drive. The vehicle was parked in an open garage when property valued at \$100 was stolen from the vehicle.
- 1/4 A resident of the 5100 block of Greenfield Drive was swindled out of \$80,000.
- 1/4 A resident of the 2400 block of Burcham Drive reported a larceny.
- 1/4 A retail fraud occurred in the 1900 block of Grand River Avenue. Three suspects stole \$579 worth of merchandise. The suspects fled when they were confronted by staff. The suspects were not located.
- 1/5 Officers investigated an assault in the 3800 block of Dobie Road.
- 1/5 A larceny from a vehicle was reported in the 6200 block of Roxbury Way. Property valued at \$10 was stolen from an unlocked vehicle parked in a parking lot.
- 1/5 A resident of the 4300 block of Hulett Road reported an identity theft complaint. The victim's identity was used to apply for unemployment benefits.
- 1/6 A larceny from an automobile was reported in the 2200 block of Jolly Road. Property valued at \$1,300 was stolen from an unlocked vehicle that was parked in a parking lot.
- 1/6 A resident of the 3500 block of Beech Tree Lane reported a fraud involving checks.
- 1/6 A resident of the 6000 block of Pollard Avenue reported damage to their residence.
- 1/7 Officers responded to an attempted fraud reported in the 1900 block of Grand River Avenue.
- 1/7 An attempted larceny from automobile was reported in the 1900 block of Grand River Avenue.
- 1/7 Officers received a report of \$150 in counterfeit bills in the 2600 block of Grand River Avenue.
- 1/7 Officers received a late report of a retail fraud in the 2000 block of Grand River Avenue. A suspect stole \$579 worth of liquor. The report was sent to the prosecutor.
- 1/8 A resident of the 1900 block of Cimarron Drive reported a credit card fraud.
- 1/8 A resident of the 6100 block of Gossard Avenue reported a credit card fraud. The victim's credit card was used to purchase \$2017 worth of merchandise.
- 1/8 Officers received a report of damage to a vehicle in the 4700 block of Hagadorn Road.
- 1/9 A larceny from an automobile was reported in the 1400 block of East Pine Drive. The vehicle was unlocked and parked in the parking lot.
- 1/9 Officers investigated a fraud in the 1900 block of Grand River Avenue. The suspect was found in possession of marijuana with intent to deliver. The report was sent to the prosecutor.
- 1/10 A retail fraud was reported in the 4800 block of Marsh Road. Two suspects fled the store after taking \$55 worth of merchandise. The suspects were not located.
- 1/10 Officers investigated a threats complaint in the 3800 block of Dobie Road.
- 1/10 Officers received a report of a credit card fraud in the 1900 block of Grand River Avenue.
- 1/11 A larceny from an automobile was reported in the 5300 block of Haversham Drive. The vehicle was unlocked and parked outdoors when \$275 worth of personal property was stolen.
- 1/11 A larceny from vehicle was reported in the 5400 block of Maple Ridge Drive. The vehicle was unlocked and parked in a parking lot when \$1,000 worth of personal property was stolen.
- 1/11 Officers investigated an assault in the 1900 block of Grand River Avenue.

- 1/11 A larceny from an automobile was reported in the 1500 Block of Piccadilly Lane. The vehicle was parked outdoors and unlocked.
- 1/11 A larceny from automobile was reported in the 1500 block of Downey Avenue. The vehicle was unlocked and parked outdoors when \$80 in personal property was taken.
- 1/12 A larceny from an automobile was reported in the 6200 block of Roxbury Way. The vehicle was parked in a parking lot and unlocked when \$200 worth of property was stolen.
- 1/12 A resident of the 4500 block of Comanche Drive reported an identity theft complaint. The victim's identity was used to file for unemployment benefits.
- 1/13 Officers received a late report of a retail fraud in the 2000 block of Grand River Avenue. A subject sold \$859 worth of merchandise. The report was sent to the prosecutor.
- 1/15 An officer discovered a vehicle involved in a hit-and-run accident in the 4900 block of Hagadorn Road.
- 1/15 Officers received a late report of a retail fraud in the 2000 block of Grand River Avenue. A subject stole \$542 worth of liquor. The report was forwarded to the prosecutor.
- 1/15 A resident of the 1900 block of Cameron Oaks Drive reported a threats complaint.
- 1/15 A larceny from an automobile was reported in the 6200 block of Esperanza Drive. The vehicle was parked in a parking lot and unlocked when \$100 in property was stolen.
- 1/16 Officers received a report of harassment at the 3800 block of Dobie Road.
- 1/16 A resident of the 700 block of Gulick Road in Williamstown Township reported a threats complaint.
- 1/17 A larceny from an automobile was reported in the 2900 block of Lake Lansing Road. The vehicle was unlocked and parked in a parking lot when the Incident occurred.
- 1/17 A retail fraud occurred in the 6100 block of Times Square Drive. A suspect stole \$202 worth of merchandise. The report was forwarded to the prosecutor.
- 1/17 A resident of the 1502 block of Downing Drive reported a credit card fraud.
- 1/17 Officers received a report of prescription drug fraud in the 5000 block of Park Lake Road.
- 1/18 A resident of the 6100 block of Foster Road reported in identity theft complaint.
- 1/18 Officers received a report of a retail fraud in the 4800 block of Marsh Road. Three suspects stole undetermined merchandise and fled the area.
- 1/18 A resident of the 100 block of Granite Drive in Williamstown Township reported an identity theft complaint. The victim's identity was used to file for unemployment benefits.
- 1/19 A resident of the 4200 block of Indian Glen Drive reported an identity theft complaint. The victim's identity was used to apply for unemployment benefits.
- 1/19 An attempted fraud was reported in the 1900 block of Grand River Avenue. The suspect attempted to defraud a business of \$1,000 in merchandise. The suspect was arrested and lodged at the Ingham County Jail.
- 1/19 A retail fraud occurred in the 4900 block of Marsh Road. A suspect stole \$26 worth of merchandise. The report was forwarded to the prosecutor.
- 1/19 Officers received a late report of a retail fraud in the 2000 block of Grand River Avenue. A suspect stole \$558 worth of liquor. The report was forwarded to the prosecutor.
- 1/20 A resident of the 2100 block of Kent Street reported an identity theft complaint. The victim's identity was used to obtain a mortgage.
- 1/20 Officers received a report of a larceny from building in the 1900 block of Grand River Avenue. Property valued at \$315 was stolen.
- 1/20 Officers received an attempted credit card fraud report in the 1900 block of Grand River Avenue.
- 1/20 A larceny from vehicle was reported in the 6200 block of Brookline Court. The vehicle was parked in a parking lot and unlocked when \$30 worth personal property was stolen.
- 1/20 An attempt at credit card fraud was reported in the 2200 block of Jolly Road. A suspect attempted to charge \$9,338 worth of merchandise. The suspect was arrested and lodged at the jail.
- 1/20 A retail fraud occurred in the 1900 block of Grand River Avenue. A suspect stole \$49 worth of merchandise. The report was sent to the prosecutor.
- 1/20 A resident of the 2900 block of Hannah Boulevard reported a breaking and entering. The victim reported \$1,000 in property stolen from their home.
- 1/21 A retail fraud was reported in the 2000 block of Grand River Avenue. A subject stole \$17 worth of merchandise. The report was sent to the prosecutor. The subject was also arrested on an outstanding warrant from the Michigan State Police.

- 1/22 Officers received a late report of a retail fraud. Suspect identity was determined from a related incident. The suspect stole \$199 worth of merchandise. The report was sent to the prosecutor.
- 1/22 A resident of the 4400 block of Hagadorn Road reported a bicycle stolen.
- 1/22 Officers received a report of damage to two windows on a vehicle in the 2800 block of Hannah Boulevard.
- 1/22 Officers received a late report of a retail fraud in the 1900 block of Grand River Avenue. The suspect stole \$109 worth of merchandise. The subject was not identified.
- 1/23 A retail fraud was reported in the 5100 block of Times Square Drive. A suspect was seen switching prices on \$72 worth of merchandise. The report was forwarded to the prosecutor.
- 1/23 A resident of the 3700 block of Chippendale Avenue reported an identity theft complaint. The victim's identity was used to apply for unemployment benefits.
- 1/24 A resident of the 5100 block of Madison Avenue reported an identity theft complaint. The victim's identity was used to file for unemployment benefits.
- 1/24 A larceny from a vehicle was reported in the 2200 block of Club Meridian Drive. The victim's window was smashed and a purse was stolen from inside the vehicle.
- 1/24 A retail fraud was reported in the 1900 block of Grand River Avenue. Two suspects were arrested and lodged at the county jail. Property valued at \$4,076 was recovered. Additional suspects were also identified and charged.
- 1/25 A larceny from a vehicle was reported in the 2700 block of Hannah Boulevard. The victim's window was smashed and a purse was stolen from inside the vehicle.
- 1/25 A resident of the 6400 block of Seaman Road reported a breaking and entering.
- 1/25 Officers investigating an embezzlement in the 1900 block of Grand River Avenue. The suspect took \$1,874 worth of property from the business. The report was sent to the prosecutor.
- 1/25 Officers received a late report of a retail fraud in the 2000 block of Grand River Avenue. The suspect sold \$456 worth of liquor. The report was sent to the prosecutor.
- 1/25 A resident of the 3800 block of Pine Knoll Drive reported an identity theft complaint.
- 1/25 A resident of the 3500 block of Indiana Street reported a larceny. The report was sent to the prosecutor.
- 1/25 A resident of the 2900 block of Hannah Blvd. reported a bicycle valued at \$600 stolen.
- 1/26 A business in the 2200 block of Grand River Avenue (Williamstown Township) reported a breaking and entering.
- 1/27 A retail fraud was reported in the 1900 block of Grand River Avenue. The subject stole \$399 worth of merchandise. The subject was arrested and lodged at the Ingham County Jail.
- 1/27 A victim reported losing their cell phone in the 1900 block of Grand River Avenue. The victim then discovered fraudulent charges on their credit card account.
- 1/27 A victim reported his car keyed in the 4700 block of Hagadorn Road.
- 1/27 A larceny from vehicle was reported in the 6200 block of Rothbury Way. The vehicle was unlocked and parked in a parking lot when \$2 was stolen from the vehicle.
- 1/28 A business in the 2100 block of Haslett Road reported a breaking and entering. Property valued at \$494 was stolen.
- 1/29 Officers received reports of four vehicles involved in larceny from automobiles in the area of 6100 N. Raindrop. All vehicles were unlocked and parked in parking lots when the thefts occurred. A total of \$130 of personal property was stolen.
- 1/29 Officers received a report of a cell phone stolen in the 1900 block of Grand River Avenue. The phone was valued at \$750.
- 1/29 A resident of the 6200 block of Green Road reported the theft of a utility trailer.
- 1/29 A larceny from an automobile was reported in the 1900 block of Grand River Avenue. Property valued at \$200 and credit cards were stolen and used after the theft.
- 1/29 Officers received a report of a larceny in the 2800 block of Hannah Boulevard. Personal property valued at \$5,300 was stolen.
- 1/29 A late retail fraud was reported in the 4900 block of Marsh Road. Property valued at \$279 was stolen. The suspects were not identified.
- 1/29 A larceny from an automobile was reported in the 6200 block of Rothbury Way. The vehicle was unlocked and parked in a parking lot when \$480 worth of property was stolen.
- 1/30 A retail fraud was reported in the 2500 block of Grand River Avenue. A suspect stole \$90 worth of property.

- 1/30 A resident of the 5500 block of Strawberry Lane reported an identity theft complaint. The victim's identity was used to apply for unemployment benefits.
- 1/30 A larceny from an automobile was reported in the 6100 block of Brookhaven Avenue. The vehicle was unlocked and parked in a parking lot when \$200 in property was stolen.
- 1/30 A counterfeit \$50 was reported in the 3000 block of Lake Lansing Road.
- 1/31 Officers responded to a report of an attempted motor vehicle theft in the 1700 block of Grand River Avenue.
- 1/31 A resident of the 1600 block of Fifth Avenue reported a stolen license plate.
- 1/31 A resident of the 6100 block of W. Longview reported an identity theft complaint. The victim's identity was used to obtain cable television services in another state.
- 1/31 Officers received a report of a larceny in the 4900 block of Marsh Road.
- 2/1 Officers arrested a female driver in the 5100 block of Marsh Road.
- 2/2 Officers responded to a breaking and entering in the 3300 block of Lake Lansing Road. Unidentified suspects stole \$7,305 worth of property from a business.
- 2/2 Officers investigated a report of a failure to return rental property in the 1800 block of Grand River Avenue. The suspect failed to return \$9,085 worth of property. The case was resolved when the suspect returned the property.
- 2/2 A retail fraud was reported in 1900 block of Grand River Avenue. Three suspects stole merchandise valued at \$539. Two of the suspects were arrested and lodged at the county jail.
- 2/3 Officers responded to a report of a stolen utility trailer in the 1000 block of Maple Shade in Williamstown Township. The trailer was valued at \$2,055.
- 2/3 Officers responded to a report of a larceny in the 2800 block of Hannah Boulevard. A total of \$3,600 in property was stolen from several victims.
- 2/3 Officers received a report of a retail fraud that occurred in the 4800 block of Marsh Road. Two suspects stole \$79 worth of merchandise and fled before police were notified.
- 2/3 Officers received a report of a stolen vehicle in the 2000 block of Lac Du Mont Drive. The vehicle was recovered a block away. The investigation continues.
- 2/4 Officers received a report of abuse to an elderly person in the 3800 block of Dobie Road.
- 2/5 A resident of the 4700 block of S Hagadorn Road reported damage to a vehicle.
- 2/5 A retail fraud was reported in the 1700 block of Newman Road. Property valued at \$179 was taken. The event occurred in December. The suspect was not identified.
- 2/5 A resident of the 4300 block of Oakwood Drive reported an identity theft complaint.
- 2/5 Officers received a report of a breaking and entering in the 2900 block of North Wind Drive.
- 2/5 Officers took a report of embezzlement in the 2800 block of Grand River Avenue. The victim decided not to prosecute the case.
- 2/6 A business in the 4600 block of S. Hagadorn Road reported a threat complaint.
- 2/6 A retail fraud occurred in the 5100 block of Times Square Drive. A suspect stole \$77 worth of merchandise. The report was forwarded to the prosecutor for review.
- 2/6 A retail fraud occurred in the 2000 block of Grand River Avenue. A suspect stole \$38 worth of merchandise. The report was forwarded to the prosecutor.
- 2/6 Officers received a report of a robbery in the 1900 block of Grand River Avenue. A suspect stole \$361 worth of merchandise from a business. The suspect fought and threatened loss prevention. The suspect was arrested and lodged at the county jail.
- 2/6 Officers received a report of possession with intent to deliver marijuana in the 2900 block of North Wind Drive. The report was forwarded to the prosecutor.
- 2/7 A retail fraud was reported in the 5100 block of Times Square Drive. A suspect stole \$37 worth of merchandise. The report was sent to the prosecutor.
- 2/7 An identity theft report was filed by a resident of the 5300 block of Blueberry Lane. The victim's identity was used to apply for unemployment benefits.
- 2/8 Officers received a report of an assault in the 6100 block of Farrington Drive.
- 2/8 A resident of the 5300 block of Conrad Drive reported a fraud over the internet. The victim lost \$7,800 in the fraud.
- 2/8 A fraud was reported in the 2000 block of Hamilton Road. The victim lost \$3,518 in the fraud.
- 2/8 A retail fraud occurred in the 2000 block of Grand River Avenue. A suspect stole \$90 worth of merchandise. The report was sent to the prosecutor.

- 2/8 Officers received a report of an argument in the 4500 block of Blackstone Drive. One of the suspects was arrested for an outstanding East Lansing warrant.
- 2/8 Officers responded to the 1900 block of Grand River Avenue. Two suspects stole \$2,825 worth of merchandise. The suspects fled the scene before officers were contacted.
- 2/8 Officers responded to the 5100 block of Times Square Drive for a reported kidnapping of an adult. The victim would not cooperate with the investigation.
- 2/9 A retail fraud was reported in the 2000 block of Grand River Avenue. The suspect stole \$278 worth of merchandise. The report was forwarded to the prosecutor.
- 2/9 Officers responded to the 6100 block of Buckden Way to investigate an assault. The report was forwarded to the prosecutor.
- 2/9 A resident of the 4400 block of Greenwood Drive reported a fraud. The victim lost \$2,000.
- 2/9 A resident of the 4600 block of Woodcraft reported a harassment by telephone.
- 2/9 Officers investigated a crash reported in the 3200 block of Birch Row Drive. A driver was arrested on an outstanding warrant from the East Lansing Police Department.
- 2/9 Officers received a report of a larceny from an automobile in the 1600 block of Seven Trails Court. The vehicle was parked in a parking lot and unlocked. There was no property stolen from the vehicle.
- 2/9 A retail fraud was reported in the 2000 block of Grand River Avenue. A suspect stole \$139 worth of merchandise and fled when stopped by staff. The suspect was tracked and arrested by police.
- 2/9 A resident of the 3900 block of Crooked Creek reported a prescription fraud complaint. The case remains under investigation.
- 2/9 A resident of the 6100 block of Farrington Court reported a larceny from automobile. Property valued at \$50 was stolen an unlocked vehicle parked in a parking lot.
- 2/10 A resident of the 3000 block of Birch Row reported a male walking in the area. The man walked to a neighbor's vehicle and opened the door and then sat in the vehicle. The suspect then went to a second vehicle and fled when the witness made his presence known.
- 2/10 Officers responded to the 2000 block of Grand River Avenue regarding a report of illegal use of a credit card. The victim's credit card was used to charge \$242 worth of merchandise.
- 2/10 A resident of the 3700 block of Powderhorn Drive reported an identity theft complaint. The victim's identity was used to file for unemployment benefits.
- 2/10 Officers received a report of a counterfeit \$20 bill in the 2000 block of Grand River Avenue.
- 2/10 A victim reported a window smashed to their vehicle in the 1900 block of Central Park Drive.
- 2/10 Officers received a report of a larceny from automobile in the 3000 block of Lake Lansing Road. The victim reported property valued at \$100 stolen from an unlocked vehicle parked in a parking lot.
- 2/11 A resident of the 1400 block of Tanforan Drive reported a larceny from their vehicle. Property valued at \$200 was stolen from a vehicle that was unlocked and parked in the parking lot.
- 2/12 Officers responded to the 3500 block of Meridian Crossing Drive. A victim reported an identity theft complaint in which his identity was used to apply for unemployment benefits.
- 2/12 A larceny from an automobile was reported in the 2000 block of Grand River Avenue. Property valued at \$30 was stolen from an unlocked vehicle parked in a parking lot.
- 2/13 A resident of the 2300 block of Club Meridian Drive reported an identity theft complaint. The victim's identity was used to file for unemployment benefits.
- 2/13 A resident of the 2200 block of Lake Lansing Road reported a theft. The victim's property was stolen by a subject who had stayed at his home. Property valued at \$850 was recovered and the report was sent to the prosecutor.
- 2/13 Officers responded to a larceny from a vehicle in the 1900 block of Grand River Avenue. The victim's purse was stolen. The victim observed the suspect taking her car in the parking lot and drive away. The suspect abandoned the vehicle a short distance away.
- 2/13 Officers received a report of a larceny from automobile that just occurred. The suspect fled the area of 3000 Lake Lansing Road when the owner of the vehicle observed him entering her car. The suspect was not located.
- 2/13 A resident of the 6200 block of Pine Hollow Drive reported a breaking and entering. The victim returned from vacation and found that their home had been broken into and \$230 worth of property had been stolen.
- 2/14 A larceny from an automobile was reported in the 2000 block of Grand River Avenue. Property valued at \$30 was stolen from an unlocked vehicle parked in a parking lot.

- 2/14 A resident of the 1400 block of Tanforan Drive reported a larceny from an automobile. Property valued at \$3 was stolen from an unlocked vehicle parked in a parking lot.
- 2/14 A resident of the 4500 block of Pimlico Drive reported a larceny from automobile. Property valued at \$24 was stolen from an unlocked vehicle parked in a parking lot.
- 2/14 Officers received a report of an embezzlement complaint in the 1800 block of Grand River Avenue.
- 2/14 A retail fraud was reported in the 5100 block of Times Square Drive. A suspect stole \$230 worth of merchandise. The report was forwarded to the prosecutor.
- 2/14 A resident of the 4500 block of Blackfoot Way reported a larceny from automobile. Property valued at \$40 was stolen from an unlocked vehicle parked in a parking lot.
- 2/15 A resident of the 6200 block of Carriage Hills Drive reported a larceny from an automobile. A purse was stolen from an unlocked vehicle parked in a parking lot.
- 2/15 A resident of the 3000 block of Endenhall Way reported a larceny from an automobile. Property valued at \$100 was stolen from an unlocked vehicle parked in a parking lot.
- 2/15 A resident of the 6100 block of Brookhaven Drive reported two vehicles that had been broken into. Property valued at \$1,800 was stolen from two vehicles that were parked outdoors and unlocked.
- 2/15 A resident of the 5700 block of Ridgeway reported a credit card fraud.
- 2/15 A resident of the 6000 block of Carriage Hills Drive reported a larceny from automobile. Property valued at \$900 was stolen from an unlocked vehicle parked in a parking lot.
- 2/15 A resident of the 3900 block of East Sunwind Drive reported an identity theft complaint. The victim's identity was used to file for unemployment benefits.
- 2/15 A resident of the 5700 block of Wood Valley Drive reported an identity theft complaint. The victim's identity was used to file for unemployment benefits.
- 2/16 A resident of the 6200 block of Rothbury Way reported two tires on their vehicle were slashed.
- 2/16 Officers responded to the 2000 block of Grand River Avenue for a report of a larceny of \$100.
- 2/16 Officers received a report of a larceny in the 2800 block of Hannah Blvd. Property valued at \$461 was stolen.
- 2/17 A resident of the 3800 block of Viceroy Drive reported an identity theft complaint. The victim's identity was used to apply for unemployment benefits.
- 2/17 Officers investigated a larceny from an automobile in the 1900 block of Central Park Drive. The vehicle window was smashed and her purse was stolen while her vehicle was parked in a parking lot.
- 2/18 A resident of the 400 block of N. Circle Drive in Williamstown Township reported a stolen vehicle. The stolen 2007 Chevrolet Avalanche also contained \$4000 in personal property.
- 2/18 A resident of the 1300 block of Biscayne Way reported a larceny from an automobile. The victim's laptop was stolen from her vehicle. The vehicle was unlocked and parked outdoors when the incident occurred.
- 2/18 A resident of the 1300 block of Biscayne Way reported a larceny from an automobile. Property valued at \$4.00 was stolen from the vehicle. The vehicle was unlocked and parked outdoors when the incident occurred.
- 2/18 A resident of the 5500 block of Woodville Drive reported a larceny from an automobile. The victim determined that no property was stolen from the vehicle. The vehicle was unlocked and parked outdoors when the incident occurred.
- 2/19 A business in the 1600 block of Haslett Road reported a larceny of \$300 worth of property from the grounds outside the building.
- 2/19 A resident of the 5500 block of Cade Street reported a larceny from an automobile. Property valued at \$990 was stolen from the vehicle. The vehicle was unlocked and parked outdoors when the incident occurred.
- 2/19 Officers responded to a larceny from an automobile in the 1300 block of Buckingham Drive. The victim's vehicle was parked outdoors and unlocked. Personal property stolen from the vehicle and the victim's credit card was used at a local retailer to purchase \$505 worth of merchandise.
- 2/19 Officers received a report of a larceny from automobile in the 1400 block of Biscayne Way. The victim's vehicle was parked outdoors and unlocked. The victim's purse was stolen but found by a neighbor.
- 2/19 A resident of the 1400 block of Wilshire reported larceny from automobile complaints regarding two vehicles. Personal property valued at \$110 was stolen from the vehicle. The victim later determined that a stolen check had been cashed for \$1,000.
- 2/19 A resident of the 1400 block of Biscayne Way reported a larceny from vehicle. The vehicle was parked outdoors and unlocked. The victim reported personal property valued at \$5 stolen from the vehicle.

- 2/19 A resident of the 6000 block of Carriage Hills Drive reported a larceny from an automobile. The vehicle is parked outdoors and unlocked. The victim determined that no property had been taken.
- 2/19 Officers responded to the 1400 block of Biscayne Way for a larceny from automobile. The vehicle was parked outdoors and unlocked. The victim determined that no property had been taken.
- 2/19 A resident of the 5500 block of Hallandale reported a larceny from automobile. The victim's vehicle was parked outdoors and unlocked. The victim determined that no property had been taken.
- 2/19 A resident of the 3900 block of Windy Heights Drive reported an identity theft complaint. The victim's identity had been used to file for unemployment benefits.
- 2/19 A resident of the 1200 block of Buckingham reported a larceny from automobile. The victim's vehicle was parked outdoors and unlocked at the time of the theft. The victim determined that no property had been taken.
- 2/20 A resident of the 3900 block of W. Sunwind Drive reported an identity theft complaint. The victim's identity was used to apply for unemployment benefits.
- 2/20 A resident of the 3900 block of Hemmingway Drive reported an identity theft complaint. The victim's identity was used to apply for unemployment benefits.
- 2/20 A retail fraud was reported in the 1900 block of Grand River Avenue. Two suspects stole \$654 worth of merchandise. The suspects fled before police were contacted.
- 2/21 Officers responded to a harassment complaint in the 1500 block of W. Pond Drive.
- 2/21 A resident of the 3900 block of Jonquil Lane reported an identity theft complaint. The victim's identity was used to file for unemployment benefits.
- 2/21 A resident of the 700 W. Sherwood Drive (Williamstown Twp.) reported a harassment complaint.
- 2/21 Officers received a report of a larceny in the 1900 block of Grand River Avenue. The victim's cell phone was stolen.
- 2/21 A resident of the 5200 block of Marsh Road reported a larceny. The suspect was identified and that report will be sent to the prosecutor.
- 2/21 Officers investigated a harassment complaint in the 2900 block of Hannah Blvd.
- 2/22 A resident of the 1600 block of Bliss Street reported a larceny from an automobile. The victim's vehicle was parked outdoors and unlocked. Personal property valued at \$710 was stolen from the vehicle but recovered by a citizen.
- 2/22 A business in the 2000 block of Grand River Avenue reported an embezzlement by an employee of \$95. The report was sent to the prosecutor for review.
- 2/22 Officers received a report of a retail fraud in the 1900 block of Grand River Avenue. A suspect stole \$195 worth of merchandise. The report was forwarded to the prosecutor.
- 2/22 Officers received a report of a retail fraud in the 2000 block of Grand River Avenue. A suspect stole \$21 worth of merchandise. The report was forwarded to the prosecutor. The suspect also had three warrants for his arrest out of the Lansing Police Department. The suspect was arrested and turned over to the Lansing Police Department.
- 2/22 A resident of the 5400 block of Marsh Road reported a larceny of property from their yard. The stolen property was valued at \$1400.
- 2/23 Officers investigated a report of an assault in the 2900 block of Hannah Blvd. The report was forwarded to the prosecutor for review.
- 2/23 Officers investigated a report of malicious destruction of property in the 2900 block of Hannah Blvd. Property damage was estimated at \$12,000.
- 2/23 A business in the 2000 block of Grand River Avenue reported an embezzlement by an employee of \$3040. The report was sent to the prosecutor for review.
- 2/23 Officers received a report of a retail fraud in the 5100 block of Times Square Drive. A suspect stole \$288 worth of merchandise. The report was forwarded to the prosecutor. The suspect had a warrant for her arrest out of the Eaton County Sheriff Department.
- 2/23 Officers investigated a breaking and entering of a building in the 900 block of Jolly Road. Property valued at \$1650 was stolen.
- 2/23 Officers investigated a larceny in the 5000 block of Marsh Road. The victim reported \$260 worth of property stolen.
- 2/23 A resident of the 5500 block of Creekwood Drive reported an identity theft complaint. The victim's identity was used to order merchandise through Amazon.

- 2/24 Officers received a report of subjects defrauding an elderly resident of the 2400 block of Burcham Drive.
- 2/24 A resident of the 1900 block of Lake Lansing Road reported four windows of a vehicle broken out. The damage was estimated at \$600.
- 2/24 A resident of the 5100 block of Barton Road (Williamstown Township) reported damage to a vehicle.
- 2/25 Officers investigated a larceny from a vehicle in the 1900 block of Grand River Avenue.
- 2/25 A resident of the 5900 block of Okemos Road reported an identity theft complaint.
- 2/26 Officers received a report of a retail fraud in the 2000 block of Grand River Avenue. A suspect stole \$290 worth of merchandise. The suspect fled on foot and was caught a half-mile away. The suspect was lodged at the Ingham County Jail.
- 2/27 A resident of the 6200 block of Endenhall Way reported a larceny from a vehicle. The vehicle was unlocked and parked in a parking lot. Property valued at \$800 was stolen.
- 2/27 A resident of the 6100 Innkeepers Court reported a larceny from a vehicle. The vehicle was unlocked and parked in a parking lot. Property valued at \$8 was stolen.
- 2/27 A resident of the 400 block of Vannetter Road (Williamstown Township) reported a harassment complaint.
- 2/27 Officers received a report of a moped stolen in the 2900 block of Hannah Blvd.
- 2/28 A business in the 1900 block of Grand River Avenue reported an embezzlement of \$47.
- 2/28 A resident of the 4100 block of Trillium Court reported a credit card was opened using his identity.
- 3/1 Officers received a report of a retail fraud in the 2000 block of Grand River Avenue. A suspect stole \$83 worth of merchandise. The report was forwarded to the prosecutor.
- 3/1 A resident of the 400 block of N. Circle Drive (Williamstown Township) reported a breaking and entering. The suspect was identified and arrested.
- 3/1 Officers discovered a breaking and entering in the 300 block of S. Circle Drive (Williamstown Township). The suspect was identified and arrested.
- 3/2 Officers responded to a retail fraud in the 1900 block of Grand River Avenue. The suspect fled after attempting to take \$751 worth of merchandise. The suspect was also in possession of marijuana and a concealed weapon. The suspect was lodged at the Ingham County Jail.
- 3/2 A resident of the 4600 block of Manitou Drive reported an identity theft complaint. The victim's identity was used to file false income taxes.
- 3/2 A business in the 1700 block of Hamilton Road reported an embezzlement of an \$800 computer. The investigation was resolved.
- 3/3 Four suspects stole property from a business in the 2200 block of Saginaw Highway. The report was forwarded to the prosecutor.
- 3/3 A resident of the 1700 block of Nemoke reported a credit card fraud.
- 3/3 A resident of the 5000 block of Campus Hill reported a larceny from an automobile. The victim reported that personal property valued at \$100 was missing from the vehicle.
- 3/3 Residents of the 4500 block of Pimlico Place reported a larceny from vehicle complaints. Three unlocked vehicles were parked in a parking lot when the suspect(s) looked through the cars. Property valued at \$500 was stolen from one of the vehicles.
- 3/3 Officers investigated a report of credit cards stolen in the 1900 block of Grand River Avenue. The cards were used at local retailers. The investigation continues.
- 3/3 Officers responded to the 2000 block of Grand River Avenue for a retail fraud report. A suspect stole \$159 worth of merchandise. The report was forwarded to the prosecutor.
- 3/3 Two residents of the 1500 block of W. Pond Drive reported a larceny from automobile complaints. Both vehicles were forced open while parked in a parking lot. Personal property valued at \$140 was stolen from the vehicles.
- 3/3 A resident of the 1500 block of Thistledown Place reported a larceny from an automobile complaint. The vehicle was unlocked and parked in a parking lot when the crime occurred. The victim reported property valued at \$7.00 was stolen from the vehicle.
- 3/3 Officers investigating a suspicious vehicle located two subjects in possession of marijuana on Sago Way. The report was sent to the prosecutor.
- 3/4 A resident of the 1500 block of Thistledown Place reported a larceny from an automobile complaint. The vehicle was unlocked and parked in a parking lot when the crime occurred. The victim reported property valued at \$2.00 was stolen from the vehicle.
- 3/4 A resident of the 3700 block of Taos Circle reported damage to personal property valued at \$50.

- 3/5 A larceny of property valued at \$500 was reported stolen in the 2700 block of Grand River Avenue.
- 3/5 An assault was reported in the 1600 block of Lake Lansing Road. The victim refused to provide information on the incident.
- 3/5 Officers responded to the 2000 block of Grand River Avenue for a retail fraud report. A suspect stole \$208 worth of merchandise. The report was forwarded to the prosecutor.
- 3/5 A resident of the 2600 block of Laforet Circle reported an identity theft complaint. The victim's identity was used to apply for unemployment benefits.
- 3/5 Officers responded to the 4800 block of Marsh Road for a retail fraud report. A suspect stole \$97 worth of merchandise. The report was forwarded to the prosecutor.
- 3/6 Officers responded to the 5100 block of Times Square Drive for a retail fraud report. A suspect stole \$51 worth of merchandise. The report was forwarded to the prosecutor.
- 3/6 A resident of the 3700 block of Autumnwood Lane reported an identity theft complaint. The victim's identity was used to apply for unemployment benefits.
- 3/7 A resident of the 6200 block of W. Lake Drive reported receiving an obscene call. The suspect was identified and the victim did not wish to prosecute.
- 3/7 A resident of the 2600 block of Fairhills reported an identity theft complaint. The victim's identity was used to obtain a credit card.
- 3/8 Officers responded to the 5100 block of Times Square Drive for a retail fraud report. A suspect stole \$69 worth of merchandise. The report was forwarded to the prosecutor.
- 3/8 Officers responded to a harassing telephone calls complaint in the 1900 block of Grand River Avenue. The suspect was identified and the report was sent to the prosecutor for review.
- 3/8 A resident of the 3900 block of Windy Heights reported an identity theft complaint. The victim's identity was used to open credit card accounts.
- 3/9 A resident of the 1800 block of Nemoke Trail reported a larceny from a vehicle. The victim's vehicle was parked in a parking lot and unlocked.
- 3/9 Officers investigated a missing-endangered person in the 4100 block of Spinnaker Drive. The person returned home unharmed.
- 3/9 Officers responded to the 2000 block of Grand River Avenue for a retail fraud report. A suspect stole \$135 worth of merchandise. The report was forwarded to the prosecutor.
- 3/9 Officers received a report of a stolen vehicle from the 1900 block of Grand River Avenue.
- 3/9 A resident of the 3800 block of Kings Cross reported an identity theft complaint. The victim's identity was used to apply for unemployment benefits.
- 3/10 A resident of the 1800 block of Nemoke Trail reported a breaking and entering.
- 3/10 Officers received a report of a retail fraud in the 1900 block of Grand River Avenue. A suspect stole \$499 worth of merchandise. The suspect fled before police were called. The suspect was later identified and a warrant request was sent to the prosecutor.
- 3/11 Officers were called to the 1900 block of Grand River Avenue for a suspicious person. The subject was arrested on a warrant out of the MSU Police Department.
- 3/13 A business in the 1900 block of Grand River Avenue reported a defrauding an innkeeper complaint. The suspects walked out without paying \$176 to a restaurant.
- 3/13 A business in the 2100 block of Haslett Road reported a breaking and entering. Property valued at \$200 was stolen.
- 3/13 A resident of the 2400 block of Saginaw Highway reported a threat complaint.
- 3/14 Officers received a report of a larceny from a vehicle in the 2100 block of Grand River Avenue. The vehicle was parked in a parking lot and unlocked when the victim's credit card was stolen.
- 3/15 A resident of the 5900 block of Park Lake Road reported a larceny of \$80.
- 3/15 A resident of the 5800 block of Edson Drive reported a fraud. The victim lost \$400 in the fraud.
- 3/15 A business in the 1900 block of Grand River Avenue reported an attempted fraud in the amount of \$1218. The suspect was identified. The investigation continues.

PUBLIC WORKS AND ENGINEERING

Local Road Comprehensive Plan

We have received our final report and the dollars needed to move our total local road system to “good” is significant. It is estimated that we would need to allocate \$3.5 million per year to get all of our 150 miles of local roads to a PASER rating of 8 (good) within a 10 year period. We will be acquiring the software used for this analysis so our team can utilize it to run different scenarios based on funding, condition and treatment types. The next step is to begin to formulate a funding plan.

Solar Panel Project

The solar panel project RFP has been sent to approximately 20 vendors. We anticipate the final product will be a 20kW DC grid interconnected system with battery storage. It will also have the ability to demonstrate its savings to the public via a webpage. Proposals are due back for evaluation on March 29th.

Water Main Projects

Bids were opened for the Sirhal Drive replacement project and the extension on Grand River on January 23, 2018. The replacement project was funded in the 2018 budget and the Grand River project is being funded through the Special Assessment process. Low bid was from Mauldon Brothers Construction at \$480,925 and our Engineers estimate was at \$624,000 for both projects. The work is expected to start next month.

Grand River Sewer Interceptor Repairs

We have contracted with FTC&H on the design for the critically necessary repairs to the interceptor and manhole structures for a major portion of our sewage flows to East Lansing. Design is underway with the intent to begin the repairs this summer.

East Lansing Water Reclamation Reuse Facility (WRRF) Project

Second phase construction is ongoing and we have received the final report on the bio-solids study. This report investigated options to best dispose of the solid wastes generated at the plant. The third phase of the project will focus on design, bidding and construction on the solids handling portion of the project at the facility and is underway.

MSU to Lake Lansing Trail Project

We have received the Trail Feasibility Study final report, which was a requirement of MDOT, in order to be eligible to pursue Transportation Alternative Project (TAP) funding. Based on the report, the original route as envisioned by the community, is feasible and preferred and will be pursued by our Department. Our next step is to finalize out TAP application and submit it to MDOT based on the findings in the report. We will place the final report on the website in the next few weeks.

Ingham County Trail Millage Projects

Meridian Township received \$575,000 to repair/replace seven pedestrian bridges on our pathway system and \$88,000 to repair over 3 miles of our paved pathways from the Ingham County parks and trail millage. We have selected a contractor to perform the extensive work and they will begin the bridge work in the coming months as the weather allows. Once they have completed the bridge repairs and replacements, we will proceed with the pavement repairs on the system. This work will start next week. We are also awaiting approval of the Okemos Road boardwalk pathway funding as part of the most recent round of projects being approved by Ingham County.

2018 Local Road Program

The preliminary plan for the 2018 local road work has been submitted to the Ingham County Road Department to develop estimates. The preliminary list has identified 6.74 miles of roads for paving work. Once we receive the estimates, we will revise the list to meet our available funding.

RR Quiet Zone Project

Our focus in 2018 is to seek and secure funding for the project. Our consultants, Abonmarche, have advised us that some of the crossings will also need to implement a constant warning time train detection system. This additional

system will impact the original estimates and we are working with them to determine the magnitude and feasibility of implementation.

2020 Census

Our Team continues to work with the Federal Government on preparing and providing the needed maps and addresses for a successful 2020 Census.

Water

- Completed approximately 300 MISS Dig tickets
- Read approximately 16,441 meters for billing purposes
- Repaired 10 water service breaks
- Repaired 6 water main breaks
- Replaced 1 fire hydrant that was broke off from a car striking it
- Replaced 1 broken and out of date fire hydrant
- Repaired 1 fire hydrant damaged by a snowplow
- Exercised vales in sections 1, 2 and 3
- Installed 15 meters for new services
- Responded to 190 work orders for customer service
- Completed 375 work orders for meter re-checks
- Completed shut-off and turn-ons for non-payment
- Attended training for their MDEQ S-licenses
- Completed repairs to Valve Boxes and Curb Boxes
- Checked 4 possible leaks
- Using GPS, we marked approximately 600 Curb Box locations
- Assisted Parks and Grounds with snow plowing

Sewer

- Received quotes for equipment for 2018 budget items to be purchased
- Ordered supplies for DPW departments/employees
- Assisted the Parks and Grounds plowing snow
- Started inspections of businesses with grease traps
- Responded to 20+ sewer calls
- 14+ SCADA calls on lift stations that have been resolved
- Continued ongoing project to locate, GPS, and raise manhole castings if necessary
- Work with Consultant on Grand River sanitary sewer interceptor rehabilitation project
- Cleaned approximately 10,000 feet of sewer line
- Cleaned and televised for local road construction projects and County Drain Commission projects
- Televised approximately 3,000 feet of sewer line
- Worked on clearing some sewer easements
- Continued checking and flushing problem manholes
- Continued weekly lift station checks and repairs
- Removed clogged pumps and de-rag as necessary
- Removed snow as needed at lift stations and along easements
- Cleaned and maintained vehicles and shop
- Assisted Buildings with work orders
- Assisted mechanics with fixing equipment
- Conducted training and set up for new camera truck
- Completed maintenance records
- Cleaned all catch basins in the service center shop area
- Attended trainings for MS4 and OSHA
- Assisted Parks and Grounds employee with CDL driving exam

Engineering

- Coordinated review, award, and implementation of design contract to rehab sections of the main sanitary interceptor including 1,100 feet of concrete pipe, manholes, and siphon structures. The interceptor sections extend along Grand River Avenue east of Dawn Avenue to the intersection of Shaw Lane and Hagadorn Road. Design work is scheduled to be completed by early April. The intent is to bid and complete the work by the November of 2018.
- Received grant approval from the Ingham County trail millage to replace the bridge along the old Raby Road trail at Pine Lake Drain. Staff continues to work on securing same funding to build the boardwalk along Okemos road between Central Park Drive and Gaylord C Smith Drive.
- Issued a partial "Notice to Proceed" to Youngstrom Contracting Inc, to start work on the trails bridge repair project. Work is expected to start in early April. This project is fully funded by the Ingham County trail millage.
- The Township consultant completed the feasibility study for the MSU to Lake Lansing trail. Staff is working on re-applying for MDOT TAP grant to partially fund phase 1 of this trail project.
- Staff is currently preparing bid documents for the pavement repairs for the trails and Township's facilities. The trail repairs will be funded by the Ingham County trail millage.
- MDOT has issued TAP grant approval for the non-motorized flashing beacon warning signs proposed for the Interurban pathway crossing at Okemos Road. This project will be led through the Michigan Department of Transportation (MDOT) Letting Process with anticipated completion by mid-summer of this year.
- Continued to participate with Greater Lansing Regional Committee for stormwater (GLRC) to meet our permit requirements for the Municipal Separate Storm Sewer System (MS4). As part of the public education and participation requirements, staff coordinated with HOMTV to provide links to the Township's new web site. Also, assembled a display in the Township's Town hall lobby about storm water.
- Continued working with FEMA & MDEQ on options for resolving NFIP program violations.
- Several members of the Engineering Team attended the Michigan Stormwater & Floodplain Association conference held in Lansing.
- Provided technical guidance to impacted residents during the flooding event in February.
- Since the termination of the Sleepy Hollows SAD, staff have been working with property owners who are still interested in connecting to the Township sewer system. Options include a smaller SAD for Lake Lansing and Newton Roads' parcels, and individual connections.
- Finalized the assessment district for the "Order to Maintain" sidewalks 2017 project. Staff is currently working on this year's sidewalk and concrete repairs project.
- Continue to work with the contractor and the county road department to finalize restoration work for the Ardmore water main replacement project.
- Staff continues to work with the Drain Commissioner's office to assess sewer system defects related to the Nemoka Drain project.
- We will be replacing defective sewer main in association with ICRD Jolly Road project at Dobie Road. Also, currently reviewing sewer and water for upcoming ICRD projects, including inspecting sidewalk ramps for the 2018 local street paving contract.
- To help manage future local street maintenance, the Township will be using Roadsoft application.
- Working with contractors on spot Lining for damaged sanitary (Lenore Street) damaged by Comcast, and storm (Haslett & Ridgeway) damaged by Township during water repair.
- Staff worked on the design, permitting, and bidding for the Grand River Avenue & Jo Don water main - 2018. Work is scheduled to begin in early spring.
- Administered the Lake Lansing watershed Special Assessment District including coordinating of advisory committee meetings, approval of 2017 lake annual report, selecting lake consultant and harvesting contractor for the new assessment district.
- Staff completed warranty inspections for the Sierra Ridge #3.
- "Approval to Use" letters were issued for the Costco site, and Holiday Inn Express at 2350 Jolly Oak Road
- Held pre-construction meetings for the following developments: Chamberlain Townhomes on Marsh Road, and PK Housing addition at 1784 Hamilton Road.

- Inspections of underground utilities and site construction continued for the following developments: Red Cedar Flats; Georgetown Subdivision #4, Okemos Pointe- Elevation site; Ingham County Medical expansion; Whitehills Lake South 2; Michigan Hospital Association addition (Alaiedon Township).
- Staff inspected forty five sewer & water connections or repairs.

Records Management

- Assisted the Ingham County Road Department with plans and as-builts for upcoming and current road projects.
- Attended a training session for updating maps in the 2020 Census. Currently updating the data/mapping software as provided.
- Continue to update and add data into the GIS mapping for our Utility and Infrastructure systems map and database.
- Completed as-builts plans for Costco Warehouse/Store, Whitehills South #2 and Georgetown #4 Water and Sewer mains.
- Provided the Fire Department with all new maps showing water main, fire hydrants and boundaries for each stations response area.
- Updated Pathway, Water and Sewer maps.
- Digitized approx. 100 water and sewer cards.
- Continue to update GIS with current developments and utilities within the township.
- Provided the water and sewer maintenance division with new maps showing all new developments and utilities for each.
- Assisted Buildings and Grounds with plans for all their maintenance and upgrade to the HVAC systems in the Township Hall and Public Safety Buildings.
- Updated The Local Road improvements map for 2017.
- Started a Layer on the GIS for Water Service Shutoffs for the entire Water main system.

Permitting

- Engineering staff processed eleven sidewalk permits.
- Engineering staff processed twenty six utility permits.
- Engineering staff processed sixty two SESC applications.

Facilities and Fleet

- Completed 161 fleet emergency and routine work orders
- Continued with routine fleet maintenance lube oil & filter
- Completed several brake replacements
- Completed 3 exhaust work projects
- Replaced scene lights on fire apparatus
- Completed emergency plow repairs
- Attended MS-4 and Hazardous Communication Training
- Completed 30 Emergency and routine facility work orders
- Repaired damaged window
- Continued daily room set ups
- Completed restroom repairs
- Completed light replacements
- Assisted Parks and Grounds with snow removal
- Attended MS-4 and Hazardous Communication Training

Environmental Programs

- Organizing for Spring Recycling Event (Apr 21st). This includes press/promotion, volunteer recruitment, vendor recruitment, logistics, sponsors, etc. Major sponsors (over \$250) include Granger, Delta Dental, DEQ, Clerical Technical Union of MSU, and Foods for Living.

- Apartment Recycling: Worked with Green Team to develop survey of apartment managers, seeking to develop more recycling opportunities.
- Recycling Promotion: Worked with the Green Team and Regional Recycling Coordinating Committee on local and regional information campaign. Helped draft media outreach materials.
- Explored improvements to Meridian Recycling Center.
- Helped maintain Meridian Office Recycling systems.
- Met with the Transportation Commission to discuss the Climate Sustainability Plan and related common interests such as LED streetlights for added safety, reduced light pollution, and major CO2 and \$ savings.
- Solarize Meridian: Helped develop, coordinate, and promote solar PV workshops geared to educate homeowners about solar PV systems. The Energy Team identified 12 contractors willing to provide PV at \$3/watt and homeowners willing to tell their PV story at workshops. Workshops scheduled at Okemos Library and Senior Center.
- Solar Panel Demonstration Project: Worked with Energy Team and staff to develop a Request for Proposal for a 20KW solar array on the Public Safety Building or nearby.
- Attended the ground-breaking event of the Community Solar Park that Meridian is participating in.
- Environmental Promotion/Utility Bill Inserts: Worked with staff, printer, and consultants to develop bill inserts on “flushable wipes.” Began researching a water conservation insert.
- Published and distributed three issues of the Green Gazette.
- Worked with Local First Mid-Michigan to organize a “Lunch and Learn” Networking Skills with Meridian resident Malinda Barr. Meridian is a member of LFMM.
- Met with Mid-Michigan Environmental Action Coalition to discuss a Green Business Certification, modeled after the Meridian Green Star Initiative.
- Worked with MSU Community Sustainability Student Group to develop awareness of eco-friendly practices at local businesses.
- Compiled results of a Green Dining Survey, exploring consumer interests in eco-friendly restaurant practices.
- Participated in a Volunteer Fair at Meridian Senior Center.
- Helped recruit volunteers to staff a booth at the Lansing Home and Garden Expo (MSU Pavilion), reaching hundreds of residents about recycling and other eco-friendly options.
- Conducted several interviews with HOMTV staff about several of these initiatives.
- Began compiling materials and information for the Michigan Green Community Challenge. (Michigan Township Association, MI Municipal League, MI Assoc. of Counties, etc.)
- Responded to citizen calls about household hazardous waste, recycling, curbside, “where to recycle _____,” events, etc.

**CLERK'S OFFICE
BOARD COMMUNICATIONS
APRIL 17, 2018**

Staff Communications (SC)

DEPARTMENT OF COMMUNITY PLANNING AND DEVELOPMENT

SITE PLAN REVIEW DECISIONS

Site Plan Review Approvals (as of 4/10/2018):

#18-01 (Parks Department) 5191 Meridian Road

Construct picnic shelter adjacent to the existing restroom building at North Meridian Road Park.

Approval: 02/22/2018

#18-02 (Stockwell) 1560 Grand River Avenue

Construct 11,736 square foot multi-tenant shopping center with one drive-through window.

Approval: 03/22/2018

#18-03 (Haslett Road Marathon) 1619 Haslett Road

Construct 6,622 square foot gasoline station with convenience store and motor vehicle repair shop and a 3,300 square foot pump canopy.

Approval: 02/23/2018

Appeal hearing: 04/25/2018 ZBA meeting

#18-04 (Gillett) 1754 Central Park Drive

Install outdoor seating area.

Approval: 03/27/2018

#18-05 (Cook) 1574 Haslett Road

Entry renovation and entrance ramp installation.

Approval: 04/02/2018

#17-02 (Portnoy & Tu, DDS) 2476 Jolly Road

Revised approval – Construct 4,070 square foot dentist office.

Approval: 04/06/2018

9. A

**CLERK'S OFFICE
BOARD COMMUNICATIONS
APRIL 17, 2018**

Board Information (BI)

Brett Dreyfus

From: Joyce <jvc5530@comcast.net>
Sent: Tuesday, February 06, 2018 9:32 PM
To: Township Board; Brett Dreyfus; Frank Walsh
Subject: Township Goal /2/6/18 board meeting.

Clerk

I am astonished and embarrassed about the things you said related to the amendment introduced by Trustee Opsommer regarding the new township goal. At the recent press conference we did the right thing to move forward. Your comments at the 2/6/18 board meeting only set us back.

How can you say we are sensationalizing Brianne? I can't believe you can be so insensitive. And you go on to say you don't care what she wants. Clerk Dreyfus this is not about you. Brianne is a survivor. This is about Brianne. She is not a faceless victim. She is a valued member of our community. Manager Walsh clearly communicated that she wants her name in the public arena.

As expressed by other board members this is an unprecedented situation and you are consuming time arguing about text of a document.

I included the other board members to thank them for their commitment to make it right. THEY make me proud to be a Meridian resident.

Joyce VanCoeving

Sent from my iPhone

Brett Dreyfus

From: patricia kane <michflapbk197@yahoo.com>
Sent: Friday, February 16, 2018 2:53 PM
To: Julie Brixie
Cc: Board
Subject: Sexual Assault -- Township Goals

Treasurer Brixie:

As a victim of sexual assault and a longtime resident of Meridian Township, I am appalled at your lack of sensitivity towards the Meridian Township 2004 sexual assault crime.

During the February 6, 2018 Board Meeting, you and several other Board members blatantly pandered to the television camera in an obvious attempt to build voter sympathy and support for yourselves through the disrespectful promotion and sensationalism of the sexual assault victim's name and the circumstances surrounding the Township Police Department mishandling the report of the crime.

By so doing, you are actually discouraging other sexual assault victims from coming forward to report such crimes, for fear that their name(s) will also be publicized and forever attached to some part of your own personal political agenda.

Clerk Dreyfus is absolutely correct that there is no need to keep publicizing the victim's name at every speaking opportunity, on documents, and on your website. He is correct that it is showing disrespect to the victim by constantly using the victim's name to promote oneself as sympathetic and caring.

Your own personal political agenda is clear, Treasurer Brixie: you are running for State Representative, and you are blatantly misusing the time and resources of the Meridian Township Board of Trustees as a part of your political campaign.

In addition, it is obvious that Trustee Deschaine is a stooge of yours, Treasurer Brixie, and that he has absolutely no independent voice. He has blatantly followed everything that you, Treasurer Brixie, say and do at Board Meetings since his election to the Board in 2017. Both of you should be held accountable for trying to benefit personally from a tragedy.

Trustee Opsommer's motions during meetings are confusing, and always seem to be done at the last minute, causing chaos during Board meetings. Preventing sexual assault in the community is a very laudable and straightforward goal of the Township Board which was, unfortunately, made very complicated by Trustee Opsommer's transparent desire to look like a hero. Isn't he supposed to write down his Motions in advance in order to prevent these types of disturbances during Board meetings?

Supervisor Styka allows these behaviors to occur because it is clear that he is afraid of crossing paths against you, Treasurer Brixie. He has demonstrated that he never stands up to you and your political shenanigans.

It is a disgrace that you and Trustee Deschaine are constantly attacking Clerk Dreyfus in an attempt to advance your own political agendas, violating State law and proper procedures outlined in the Meridian Township Charter. By showing your ignorance of State law, Treasurer Brixie, you present yourself as an unqualified candidate for the State House of Representatives, where I worked on Central Staff from 1986-1987.

Clerk Dreyfus is an expert in the aforementioned areas of State law and correct procedures of the Township Charter and Codes. You show a blatant lack of respect or courtesy towards him, and you show no desire whatsoever to work together with him on behalf of the Township.

Unfortunately, it is clear to me and to many other residents of Meridian Township that your desire for political advancement is far more important to you, Treasurer Brixie, and to Trustees Deschaine and Opsommer, than is the goal of being an effective and non-dysfunctional public body.

Sincerely,

Patricia B. Kane
5715 Shaw St.
Haslett, Michigan 48840

I am a ten-year resident of Meridian Township at the above address.

Sent from Yahoo Mail on Android

Maggie Rodgers-Sanders

From: Melody Stone <merrymelody1997@gmail.com>
Sent: Tuesday, March 20, 2018 5:27 PM
To: Board
Subject: Proposed Rezoning in The Sanctuary

Dear Charter Township of Meridian Board,

As residents of the Sanctuary, we would like to encourage you to vote against the proposed rezoning on Robins Way in The Sanctuary.

We chose to build in this neighborhood ten years ago because we could build the type of house we desired, and also because of the natural spaces that surround the neighborhood. While we knew that phase two would eventually occur, Mr. Giguere, the developer, indicated that the subdivision would then be complete. The neighborhood, with single street access cannot support nearly as many homes as Mr. Giguere is requesting. Wetlands, sewage/drainage and power sources would undoubtedly be compromised. Another consideration is that the proposed homes would not aesthetically suit the existing homes. They would also likely negatively impact the value of the existing homes.

We respectfully ask the board to vote "no" on the proposed rezoning.

Sincerely,

Melody and Scott Stone

Brett Dreyfus

From: Karla Hudson <hudson.kc@live.com>
Sent: Wednesday, March 21, 2018 11:00 AM
To: Township Board; Dan Opsommer; Julie Brixie; Phil Deschaine; Brett Dreyfus; Ronald Styka; Kathy Ann Sundland; Patricia Herring Jackson
Cc: Frank Walsh
Subject: Short sighted about transportation options

Dear Township Board members:

I want to encourage you not to be short sighted about advancements in public transportation. Therefore, I have provided you with information from Uber regarding opportunities in advancements for persons with disabilities. This idea is just one of the creative concepts that can be brought forward in transit and can make transportation cost effective and "same day" for users. I understand the changing model of transportation is hard to embrace and easiest to fall back on the old models of transporting passengers.

Unfortunately in the discussions you have had regarding improving Redi-ride the need to focus on only one solution is not benefiting your residents. Some might even argue that senior citizens might not have Smart Phones or be willing to utilize the modern ways of transportation. On a personal note, I have a 92 year-old friend who just obtained a Smart Phone and he did this in order that he could use services such as Lyft and Uber. The old way of looking at transportation in the design of Redi-ride is antiquated.

The way that the various statewide transit systems was illustrated yesterday evening demonstrated very little as many of these transit services have so many different components from one another. How many miles is the passenger traveling, is this a shared ride, does the service operate "same day" or does the individual need to phone 24 hours in advance, ETC. This chart unfortunately was a half-truth and used as a tool to influence decision making without all the facts. If you based your vote on that chart than you were misinformed. One board member even suggested that Uber and Lyft are not an option as you need wheelchair accessible vehicles and this fact is not true as demonstrated by the information I provided below as these services have a solution. Clearly some of the board who wanted this to pass missed such important facts as the Meridian Cares program only provides a onetime opportunity for assisting with transportation a year, the disability population can just go use SpecTran though the grants are based on this population riding the service and the missed fact that under Act. 51 individuals with disabilities and seniors by law have to receive the half fare. All of these misunderstandings need to be discussed with the true experts, CATA.

Furthermore, I distributed to you some information on other ways the service might be funded and suggested that the township might consider applying for these via their grant writers or even facilitate by CATA. I did not get any interest expressed by the board about these opportunities or a request to the township manager to do some exploration with CATA about these funding sources.

I have real mixed feelings about the vote last night. The choice to increase the fare and extend the hours is just a band aid to a system that needs a total overhaul. It is clear that there are gaps in transportation knowledge for some board members and that given the option some members had an interest in discussing further with the CATA staff. In observing the interactions by the board appeared as though a need to push this along for personal political aspirations might have been some of the motivation for rushing the decision.

I believe you may feel some public outcry on this decision as Delhi Redi-ride will still be given the lower fare of 60 cents for persons with disabilities and seniors and \$1.25 for nondisabled passengers. The Delhi system currently has more hours than our system with those fare rates. Our Redi-ride has always had the least amount of hours even though we had the first Redi-ride service in the area. I think you will hear from residents that charging \$2.50 in the smaller geographical area of Meridian township and other issues of concern will evolve given that this change will be large in the cost factor.

I know that the board often has the "work group" meetings so I might suggest that you spend time educating yourselves on the newest and latest and greatest in transportation. Again, a meeting with Brad on that topic I hope would serve to advance knowledge about what is up and coming in transportation. I am once again providing you with the information about other grant opportunities that local municipalities can apply for and would love if one of you would take up the project to research this subject with CATA and township staff. Over the years many a missed opportunity for locating funds has passed us by for improving this service.

Regards,

Karla Hudson

6009 Skyline drive

uberWAV

uberWAV

Affordable rides in wheelchair-accessible vehicles, where available

Riders who use motorized wheelchairs or scooters can in certain cities* request a ride in a wheelchair-accessible vehicle (WAV). uberWAV driver-partners are certified by a third party in safely driving and assisting people with disabilities.

[sign up to ride](#)

Decorative Illustration

Fast, flexible rides

When and where uberWAV is available, rides are requested on demand, and work around your life, not the other way around. Arrival times are typically better than traditional paratransit services and WAV taxis.

Decorative Illustration

Trips that fit your budget

The price of an uberWAV ride is comparable to uberX, our basic ride option.

Decorative Illustration

Specialized drivers to assist you

Every uberWAV driver has completed a certification course offered by a third party to help you enter and exit the vehicle.

Riders with mobility disabilities



-
-

“By launching [uberWAV], Uber is offering people requiring wheelchair accessible vehicles the opportunity to request an on-demand ride with the touch of a button. As an organization that works to improve the quality of life for individuals with disabilities, I applaud Uber for expanding options for those of us desiring wheelchair accessible vehicles.”

Another article on Lyft:

Lyft and MBTA Expand Partnership for Passengers with Disabilities

Last fall, we introduced on-demand transportation to customers of THE RIDE, the Massachusetts Bay Transportation Authority's (MBTA) paratransit service. After delivering 10,000 successful rides to paratransit passengers through this program, we're excited to expand our partnership with the MBTA to every customer of THE RIDE.

We launched this partnership to increase transportation access to passengers with disabilities, and based on early results announced by Massachusetts Governor Charlie Baker, the program is doing just that. Passengers who participated in the pilot saved an average of 34-minutes on every trip, while the MBTA saved 71% on the cost of each trip. Between October 2016 and February 2017, the MBTA reduced the overall cost of THE RIDE program by 6% — all while increasing the number of rides taken.

"The success of this partnership with rideshare companies is changing lives and improving reliability for the MBTA's paratransit customers who rely on THE RIDE for their daily travels. We are proud the MBTA is expanding this program to all users of THE RIDE, and providing individuals with disabilities greater flexibility and convenience that many of us may take for granted."

—Massachusetts Governor Charlie Baker, February 2017

Our expanded partnership with the MBTA reflects an exciting step toward developing a more efficient model for paratransit programs everywhere. Traditionally, paratransit is one of the most expensive public transportation services, and agencies typically cover most of the cost for these rides.

In 2014, one-way trips on THE RIDE cost the MBTA \$49.88 per ride. With demand on the rise, transit agencies across the country are looking for a better way to manage costs. Ridesharing offers an affordable solution to this challenge.

And most importantly, customers of THE RIDE are enjoying the convenience and flexibility of ridesharing. That means shorter wait times, the freedom to choose when and where to ride, and increased access to community for every customer of THE RIDE.

"I love the ability to book rides at any time and not have to worry about scheduling the day before. Lyft also has really nice drivers who make the rides fun. It has made a gigantic increase in the quality of my life. I love it!"

—THE RIDE Pilot Program Customer, Lyft user survey, February 2017

The success of the Lyft-MBTA partnership model shows that by offering access to on-demand transportation, transit agencies may be able to meet the population's growing mobility needs without bearing unsustainable costs.

Information for the Township and board to explore:

From: Federal Transit Administration [<mailto:usdotfta@public.govdelivery.com>]

Sent: Thursday, February 1, 2018 01:51 PM

Subject: Section 5307, 5310, and 5311: Using Non-DOT Funds for Local Match

To maximize flexibility and improve transportation coordination, the Administration for Community Living (ACL) has clarified and publicized the ability of grantees to use Older Americans Act Title IIIB Supportive Services Funds to match to specific FTA programs.

ACL, a Coordinating Council on Access and Mobility (CCAM) partner as part of the U.S. Department of Health and Human Services, worked with The National Aging and Disability Transportation Center to publicize how to use Non-DOT Funds for Local Match. FTA recently added it to guidance documents, including the following fact sheets:

- [Urbanized Area Formula Grants \(Section 5307\)](#)
- [Enhanced Mobility of Seniors and People with Disabilities \(Section 5310\)](#)
- [Formula Grants for Rural Areas \(Section 5311\)](#)

Links:

[Coordinating Council on Access and Mobility \(CCAM\)](#)

[NADTC Blog: How to Use Non-DOT Funds for Local Match](#)

[Urbanized Area Formula Grants \(Section 5307\)](#)

[Enhanced Mobility of Seniors and People with Disabilities \(Section 5310\) Program](#)

[Formula Grants for Rural Areas \(Section 5311\)](#)

	<u>Questions?</u> <u>Contact Us</u> <u>Read our</u> <u>Privacy</u> <u>Policy</u>
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Brett Dreyfus

From: Donna Rose <wild-rose@sbcglobal.net>
Sent: Wednesday, March 21, 2018 9:41 PM
To: Phil Deschaine; Patricia Herring Jackson; Brett Dreyfus; Kathy Ann Sundland; Ronald Styka; Julie Brixie; Dan Opsommer
Cc: Frank Walsh; Derek Perry; BFUNKHOUSER@CATA.ORG; Andrew Brieschke
Subject: For Meridian Board Meeting Packet

Greetings,

I am disappointed the Meridian Board of Trustees did not wait until CATA's CEO or Deputy CEO could make a presentation to the Board of Trustees regarding the proposed Redi Ride grants prior to six of you voting to approve their use last evening.

I feel former trustee Milton Scales was right when he stated during public comment the early morning times will be swallowed up by the students. The service will run early enough for elementary school students to use it and will prevent those who need it to get to work. I was not opposed to these increased hours. I am opposed to kids using the Redi Ride service as a school bus. It is not a school bus, does not have the same safety equipment as a school bus, nor is Redi Ride Operators trained the same as those driving school buses. Adults are riding with very young children, which I have always felt is a huge liability for CATA and Meridian Township. Unlike school buses, adult riders are not screened to discover if they are on the sex offender registry or have committed other crimes. Anything could happen. I believe Okemos Schools needs to be more protective of its student population. I have been riding when students have misbehaved and heard stories from CATA Operators who have said they are not babysitters. I am uncertain if CATA Operators have expressed this view to anyone at CATA. If I was a parent of a child riding Redi Ride and knew these details, I would be very uncomfortable allowing my child to use this service. And those of us who are paying school taxes don't want to be paying another millage for a school bus service which was supposed to be for adults who need rides within our township during business hours, and to and from work. Additionally, I know of school systems with fewer financial resources than Okemos providing much more school bus service to their students. It is unconscionable to me that small children would be asked to walk a mile or more from their home when many neighborhoods lack sidewalks and weather can cause mobility to be difficult when walking. It just isn't safe, but Redi Ride is not the correct answer to solve these issues.

The most disappointing for me, though, is when people who are paid to be representing all citizens of Meridian present evidence to support their views which are just untrue. And don't even have the insight to care they are being untruthful. I am referring to the chart which was discussed showing costs of supposed paratransit programs in other cities. First, a lot of these programs, like Ann Arbor's are an ADA paratransit equivalent to our Spectran. Fares are always allowed to be higher for ADA programs because they are solely for people with disabilities and generally travel much longer distances than our small township. Even programs in other cities which might provide a door to door system for everyone travel much longer distances. I explained this to the entire Board of Trustees at the Board meeting a couple of weeks ago. Yet, still this chart was used. Why do you feel you have to do this kind of thing? Only one trustee seems to understand this is junk politics because it fools the public and even fools other trustees, who, if they have correct facts might scrutinize the project being presented a bit more carefully. Even if the cost presented were apples to apples comparison, there are other factors in these communities like

distance, folk's economic status, the presence and choice of an alternative system, like fixed routes buses and more which have not been compared when discussing what our fare provides.

Here's what I will say to those trustees who do care and voted "yes" to the Redi Ride proposal last evening. You are paid representatives. You owe to all residents to gather the information you need to make an educated decision on every item you decide. This is especially true when you will not be affected by your own decisions. This doesn't just apply to Redi Ride, but all decisions. I realize Trustee Opsommer has discussed the grants you approved with you, but he was not aware of the half fare legislation, and I don't know if he has calculated the figures for those who ride for free because they are less than 42 inches. There are many things like this which could change the budget needed to operate these grants. This is why it would have been important to have CATA experts present. I don't believe that was too much to ask after we have waited all this time. I would like to know people who represent me are listening and are trying to understand the items which are important to all their constituents. Fortunately these fares and grants will be under more scrutiny prior to their implementation.

Go bravely,
Donna Rose
6207 Cobblers Dr.
East Lansing, MI 48823
517-489-2233

Vision is more than sight!

From: jvc5530@comcast.net
To: Frank Walsh; Ronald Styka; Brett Dreyfus; Julie Brixie; Patricia Herring Jackson; Kathy Ann Sundland; oppsommer@meridian.mi.us; Phil Deschaine
Subject: FW: Public Decorum
Date: Thursday, March 22, 2018 4:46:29 PM

From: Joyce VanCoeving [jvc5530@comcast.net]
Sent: Wednesday, March 21, 2018 11:10 AM
To: Frank Walsh; Ronald Styka; Brett Dreyfus; Julie Brixie; Patricia Herring Jackson; Kathy Ann Sundland; oppsommer@meridian.mi.us; Phil Deschaine
Subject: Public Decorum

Clerk:

Your behavior at the board meeting last night was inexcusable and unprofessional. Your grandstanding and outbursts are embarrassing to our community. I suggest you review the tape and ask yourself if that is acceptable behavior.

You spoke about the value of transparency. We have an outstanding Township manager and it is HIS responsibility to manage the day to day operations, that is not your responsibility. We also have a team of qualified and experienced attorneys who represent our community. Their service is not just reciting a section of the Michigan Compiled Law.

Have you considered practicing transparency yourself? Let the public see the detailed invoices from your office. What are you spending money on? How many hours do you work and how many of those hours are the duties of a clerk? What steps are being taken to ensure that our precincts will open on time in future elections? What steps are being taken to ensure our votes are able to be recounted in the future after 6 out of 18 precincts couldn't be recounted in the November 2016 election? What steps are being taken to ensure we aren't the last community to submit election results, which has become the norm in Meridian Township?

I included the Board and the Township Manager on this communication. I appreciate their professionalism, dedication and hard work. I'm confident the other members of the board will stay positive and continue Moving Meridian Forward!

Please make sure this email is included in the Board packet because you chose not to include my prior communication.

"Class is knowing what to say, when to say it, and when to stop"

Joyce VanCoeving
Prime Meridian Resident
Sent from my iPhone

Maggie Rodgers-Sanders

From: ronstyka@gmail.com
Sent: Friday, March 23, 2018 4:24 PM
To: Board; Frank Walsh
Subject: Fwd: Thank You And Comment

As requested, see attached or below.

Sent from my iPhone

Begin forwarded message:

From: "Fred Wurtzel" <f.wurtzel@att.net>
Date: March 23, 2018 at 1:18:14 PM EDT
To: "'Ron Styka'" <ronstyka@gmail.com>
Cc: "'Karla Hudson'" <HUDSON.KC@live.com>, "'Ody Norkin'" <ody.norkin@gmail.com>
Subject: Thank You And Comment

Dear Supervisor Styka,

I am writing regarding the Meridian Township Board's most recent meeting and the action taken on Rediride. Please circulate this letter to Meridian Trustees, thank you. We (the NFB of Michigan Lansing Chapter) wish to say that it was a good thing that the board has acted to provide more hours of ride service to Meridian Township. For folks who do not drive, transportation can be a major life barrier to full participation in the affairs of our communities, so, the several hours that were added will be significant, especially for those whom may be able to access employment with this addition. So, thank you for increasing the hours of service and for the expanded opportunities this will afford to Meridian Township residents.

As you may recall, one of our concerns is for very low income Township residents that may have Supplemental Security Income (SSI) as their sole means of income. There may be others without SSI who are similarly situated. At present SSI amounts to approximately \$750/month. Even small increases in expenses may have significant effects on ordinary daily life, such as , groceries, prescriptions or other similar necessities and certainly the even small incidental items purchases which contribute to quality of life. For example, there was a piece on this morning's Public Radio discussing the fact that feminine hygiene products are not covered by SNAP (food stamps) benefits.

As you are probably aware, blind people experience a 70% unemployment rate and SSI may be all that is available. Most of this unemployment is due to employment discrimination. This discrimination is not always due to mean spirited hiring authorities, but rather the misunderstanding and ignorance about the capabilities of blind employees. Such discrimination begins with the education system which limits even whether a blind person may learn to read by denying Braille instruction. We know that 90 percent of blind persons who work read Braille While only 10% of blind children are taught Braille.

The reason I explain these things is to reduce the impulse of humans to blame the victims. There are many blind people who work in sheltered employment for sub-minimum wages because that is the best they can get. Though this practice is slowly going away through the advocacy of the National Federation of the Blind to outlaw paying sub-minimum wages, it is still there. So, some people are so desperate to work that they will settle for \$1.00/hour or less to just have work. There is also the disincentive to work posed by health care. Increased income may make some people ineligible for health care benefits and

many low wage jobs do not pay benefits. Someone with significant ongoing health care expenses will not risk losing these benefits to work.

Unfortunately you, as elected public officials entrusted to create livable communities, it is difficult to balance all the competing interests. Parents who do not drive definitely appreciate public transportation services which help get our children to enriching activities. However, more rides for adults could be provided if school children could be transported by their parents, or better, the school district.

Some of the discussion during this meeting focused on a comparison of various transit programs around the state. As was pointed out, there is not a 1 to 1 comparison among all public transit programs. For example, Ann Arbor provides 33 routes, 24 hour/7 day service for \$3.00/ride plus free service on line haul routes for persons with disabilities and seniors over 65 years old. This service covers 2 universities and the greater Ann Arbor/Ypsilanti metropolitan area. Even the comparison to CATA's SPECTRAN is misleading, since SPECTRAN covers 2 cities and 2 plus townships and its hours of operation are from early morning to approximately midnight. So the value of different systems is different from place to place. The \$.60 fare for Meridian Township for persons receiving very low incomes is proportional when service levels are taken into consideration.

Second, the present transportation provider (CATA) price is quite high to the township. It was encouraging to note that the motion adopted on Tuesday included the possibility of contracting out rides. For the area of Meridian Township, an average ride of a mile to a mile and a half could be done for around \$10.00/ride. The savings needed to provide the \$.60/ride fares for seniors and people with disabilities could be gained by contracting for around \$20,000-\$30,000 of service from entities such as Uber or Lyft.

Please consider amending the changes in the Rediride program to keep the fares for seniors and persons with disabilities at the \$.60/ride that is currently in effect. Thank you for your consideration.

Warmest Regards,

Fred Wurtzel, Second Vice President
National Federation of the Blind of Michigan

Brett Dreyfus

From: Donna Rose <wild-rose@sbcglobal.net>
Sent: Tuesday, March 27, 2018 8:58 PM
To: Ronald Styka; Kathy Ann Sundland; Dan Opsommer; Julie Brixie; Brett Dreyfus; Patricia Herring Jackson; Phil Deschaine
Cc: Frank Walsh; Derek Perry
Subject: For 4/3/18 Board Packet: Thanks to Clerk Dreyfus

Greetings,

I would like to publically Thank Clerk Dreyfus for asking the right questions during Board meetings. For example, I personally can think of programs I would rather support than a Chinese New Year celebration. Not that this event doesn't sound fun, but to me it supports one kind of fun with public money when many people would have all different ideas for the way this money should be spent, which was his point. If retail can benefit from such a festival, it is their choice to participate, and I truly wish them well in doing so.

Additionally, I want to thank him for voting no on the CATA grants. An expansion is exciting, but he supported township residents and those with disabilities who expected CATA would make a presentation to the Board just to help members understand these grants in greater depth prior to voting on their acceptance. . Those who spoke at public comment time are keenly aware of what happens when a service is started under a grant program and then becomes unsustainable when the grants are no longer available. People depending on the expanded service can lose their jobs, just like they did in Delta Township when the same grants expired in their community last year. I would have preferred we were a bit more cautious. CATA has these funds already, and it was my understanding a couple of weeks wouldn't have mattered. So thanks to Clerk Dreyfus for voting our concerns. I am grateful for his courage, for his listening and his empathy.

Sincerely,
Donna Rose
President, Capital Area Council of the Blind
6207 Cobblers Dr.
East Lansing, MI 48823

PROPOSED BOARD MINUTES

PROPOSED MOTION:

Move to approve and ratify the minutes of the March 20, 2018 Regular Meeting as submitted.

ALTERNATE MOTION:

Move to approve and ratify the minutes of the March 20, 2018 Regular Meeting with the following amendment(s): [insert amendments].

PROPOSED MOTION:

Move to approve and ratify the minutes of the March 27, 2018 Study Session Meeting as submitted.

ALTERNATE MOTION:

Move to approve and ratify the minutes of the March 27, 2018 Study Session Meeting with the following amendment(s): [insert amendments].

APRIL 17, 2018 REGULAR MEETING

CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD REGULAR MEETING- **DRAFT**-
5151 Marsh Road, Okemos MI 48864-1198
853-4000, Town Hall Room
TUESDAY, MARCH 20, 2018 **6:00 P.M.**

PRESENT: Supervisor Styka, Clerk Dreyfus, Treasurer Brixie, Trustees Deschaine, Jackson, Opsommer, Sundland
ABSENT: None
STAFF: Township Manager Frank Walsh, Director of Public Works Derek Perry, Finance Director Mariam Mattison, Director of Community Planning Mark Kieselbach, Economic Development Director Chris Buck, Parks and Recreation Director LuAnn Maisner, Police Chief Dave Hall, Fire Chief Lori Schafer, Principal Planner Peter Menser.

1. CALL MEETING TO ORDER

Supervisor Styka called the meeting to order at 6:02 P.M.

2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS

Supervisor Styka led the Pledge of Allegiance.

3. ROLL CALL

The Secretary called the roll of the Board.

4. PRESENTATION

A. Introduction of New Police Officers

Chief Hall presented two new Police Officers Austin Dietz, and Blaine Anderson, and shared their background with the Board.

B. Commitment to Excellence Award – Presented by Brett Kaschinski, MParks President

Brett Kaschinski presented LuAnn Maisner with the Commitment to Excellence Award from MParks, which was given to her at the Annual Conference in February in Detroit. The award is given to an individual that has demonstrated excellence and a commitment to their profession in park systems and to the MParks Association.

C. Road Funding – Bill Conklin, Manager, Ingham County Road Department

Bill Conklin discussed road issues, flooding, repairs, and funding.

Director Conklin discussion:

- Severe road damage from the weather and flooding, cold winter and precipitation this winter, a lot of moisture this spring, which makes for a rough spring thaw
- Worst pothole season in 30 years, flooding worsened road conditions, crews working weekends and overtime, weather causes patching problems

Board Discussion:

- Road funding sources, Federal Gas Tax, CMAQ funds, road life, progressive timing of traffic lights, comparison of road projects, road millage

5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS

Supervisor Styka opened public remarks at 6:54 P.M.

Mike McDonald, 5616 Wood Valley, Haslett; Meridian Township Parks Commissioner congratulated LuAnn Maisner for receiving MParks Award, and her accomplishments.

Leonard Provencher, 5824 Beuna Parkway, Haslett; spoke in favor of Redi-Ride Expansion, concerned about doubling of the fee for people with disabilities, Medicare recipients, and seniors. Preferred permanent funding vs temporary grants, supports Newton Parkway Crossing. Opposed to rezoning, get Environmental Commission study to preserve trees in the area.

Michael Unsworth, 5948 Village Dr., Haslett; on behalf of the Tri-County Bicycle Association (TCBA), support for the inclusion of non-motorized crossing at Newton Road.

Dan Stockwell, 16763 Printemp Dr. East Lansing; Bath Township Trustee, urged the Township to approve the Pathway Crossing on Saginaw.

Steve Vagnozzi, 2144 Woodfield Rd, Okemos; member of the Transportation Commission, supports the Redi-Ride Service Hours expansion, maintaining some senior and disabled discounts, full fare for regular passengers will become equivalent to Spec-Tran fare. Transportation Commission met with CATA last week. Millage to support the expanded service.

Neil Bowlby, 6020 Beachwood, Okemos; discussed the redevelopment of Haslett and Okemos, Haslett needs more businesses brought in. MUPUD-The Grand Reserve of Okemos is proposed by a developer who builds student housing, not single family developments.

Karla Hudson, 6009 Skyline Drive, East Lansing; asked the Board to postpone the Redi-Ride decisions until Brad Funkhouser (CATA CEO) can meet with the public and the Board to answer questions. Hourly bus operating rate is very expensive, wants a thoughtful conversation on the topic.

Ody Norkin, 3803 Sandlewood, Okemos; should not double the cost for those who cannot afford to pay it. Costs between different bus systems are not comparable, the average ride in MT is 1.5 miles, cannot compare to a ride to the Lansing Mall. Balancing riders back to Spec-Tran.

Fred Wurtzel, 1212 N Foster Ave, Lansing; National Federation of the Blind of Michigan, does not support the Redi-Ride motion. Discussed balancing riders, opposed to rate increases.

Jody Wesley, 2550 Robins Way, Okemos; Opposition to Rezoning #18010, summarized why residents are opposed, subdivision was originally 2 phases, not 3, do not want to go back into a construction zone, danger to residents and children. Giguere won't communicate with the residents. Drainage and wetlands are a priority, recent flooding should be looked at as a warning for over-development. Preserve the natural environment and wetlands.

Jeff Wesley, 2550 Robins Way, Okemos; Opposes Rezoning #18010, shoving a bunch of houses in a space that was originally zoned for 7 homes.

Cathleen Heath 2607 Robins Way, Okemos; spoke on behalf of the Neighborhood Association. Giguere charged premium prices for the wooded lots. Property values will go down, directly contradicts the Master Plan to preserve and strengthen natural areas, neighborhoods should be safe havens for children. Asked the Board to consider the Sanctuary a completed subdivision in support of green spaces.

Timothy Mansfield, 2630 Loon Lane, Okemos; opposition to Rezoning #18010, was told that a walking a bike path would connect Robbins way and the Okemos preserve. Goes against what the neighborhood residents were promised.

Hayong Yun, 2648 Loon Lane; opposes the Rezoning #18010, status quo is the current zoning, burden of proof on the applicant for rezoning, what has changed that upzoning should happen?

Alina Gorelik, 2577 Robins Way, stated the negative impact on the neighborhood if upzoning is approved. The developer is unable to provide construction entrances and exits. Concerned about emergency vehicles accessibility.

Brent Felton, 2470 Robins Way; opposed to Rezoning #18010, have a 2-acre lot, premium price paid, drainage issues, turtle creek affected by flooding. Wide-spectrum of housing developments within 3 miles of the Sanctuary.

Margaret Wade, 2562 Robins Way, Okemos; Opposes the rezoning on the same grounds as her neighbors have spoken on.

Vaishali Nukala, 2712 Loon Lane, Okemos; Opposed to rezoning. Used to work for the City of Denver, is an Architect and Urban Planner. There are safety concerns, construction traffic, road damage, damage to outdoor spaces, wildlife displacement.

Jay Heath 2607 Robins way, Okemos; opposition to the rezoning, changing the game after the development is done and residents invested in this neighborhood is unfair.

Christine Sermack, 2571 Robins Way, Okemos; opposed to rezoning, commit to excellence and the preservation of natural areas.

Christen Yoo 2657 Loon Lane, Okemos; living there since 2007, Giguere is a respectable builder, 12 homes not feasible to keep the same flow of the neighborhood and the houses. Wants Mr. Giguere to reconsider his plans.

Kathy Wolff, 2595 Robins Way, Okemos; Opposed to rezoning, mentioned a yearly visitor – a grey heron – that comes to the Sanctuary.

Ruby Chahal, 2549 Robins Way, Okemos; lives directly across from green space, putting 12 homes on a 7-acre lot is not feasible, less than a half-acre.

Scott Golde, 2556 Robins Way, Okemos; opposed to rezoning. Wanted to share the perspective of a recent transplant from St. Louis, moved from a beautiful, but overdeveloped, community.

Encouraged the Board to remain brilliant and preserve balance. How would you stick 12 homes on this lot and keep balance with wires, water, and drains?

Tom Wolff, 2595 Robins Way, Okemos; talked about the entrance to the property, and no property bumps into the other residents.

Karthikeyan Narayanan, 2607 Elderberry Dr., Okemos; opposed to rezoning, if built he will look into the new resident's homes from the rear of his home.

Brian Lick, 2613 Elderberry Drive, Okemos; opposed to rezoning, will affect the community as a whole, would increase the need for the corridor trees to be cut down, lots are overdeveloped.

Milton Scales, 1534 Downing, Haslett; opposed to Redi-Ride motion, not against expanded hours, anticipating more school children going in a different direction. Grant is 2-3 years, residents don't want to see a large fare increase, proposed a gradual increase in fare over the next 3 years, believes motion should be tabled and have public discussion with CATA CEO.

6. TOWNSHIP MANAGER REPORT

- Manager Walsh lives directly behind the Sanctuary subdivision and will not speak with the Board about this issue.
- Addressed questions that arose at the last Board meeting; Former Fire Chief Cowper does not receive a defined benefit pension.
- Current Fire Chief is part-time, paid \$1000/week for 29 weeks. Former Fire Chief Cowper is receiving \$9,100/month for 6 months.
- Summarized compensation numbers, including part-year pay for new Chief when brought on, and stated that the Township would be paying more under the former arrangement than what is currently paid to both the current part-time Fire Chief and the Former Fire Chief.
- He asked Former Chief Cowper to stay and see through the ISO insurance rating currently at a 4 and trying to get it to a 3.
- On a second issue, Manager Walsh stated that Board members in 2012 directed the staff to be more involved with the Chinese New Year Celebration.
- He met with Township Law firm, which provided opinion on the issue: Township can continue to make charitable donations to the Chinese New Year Celebration as long as there is a "public purpose" and a written agreement when the Township offers those funds for the public purpose.
- Township Clerk stated the main concern (in the first issue) was the \$9,100 dollar invoices listed the title of programs that Fire Chief was involved in while he was a full-time Fire Chief, but providing no details of work performed currently, nor billable hours.
- Clerk discussed better descriptions of services on invoices so the Board is aware of what work is being done by the Former Fire Chief. If follow-up on previous projects is minimal, money is not being saved as Fire Dept consulting contract may not be necessary.
- Manager Walsh responded that this matter could be resolved by private meeting and not consuming Board meeting time with this, it should be discussed outside of a public setting. Referred to the fire and police millage, specified warning sirens are important. Lowering insurance rates for residents is a focus. Stated that both people are working for a total lower cost, these together will save the Township money.
- Clerk agreed with the importance of the ISO rating, but an invoice providing work details is what is being requested.

- On second issue, Clerk questioned the legality of \$2,000 in Township donations paid to the Meridian Mall, a private business, to support the Chinese New Year event at the mall.
- Also questioned whether it was legal to donate to a Chinese Student Association.
- What is the purpose of the donation, and what did the Township receive for it – the law firm gave validation to Clerk’s concerns originally voiced at 3-6-18 Board meeting, a written agreement is needed and there has to be a public purpose.
- Clerk read state statutes and Michigan Township Association (MTA) guidance regarding unlawful expenditures, indicated concerns he had were red flags that need to be addressed publicly and openly.
- Clerk view that good things the Township may want to do may not be lawful expenditures. Sending a staff member to attend an event and covering it on HOM-TV are great ways to get the Township involved, but dispersing public funds to these events may not be lawful.
- Clerk stated that the Board should rescind the checks paid to Meridian Mall, and bring in the MTA for an in-service to the Board on lawful vs unlawful expenditures.

Clerk Dreyfus moved to rescind the two \$1,000.00 checks made payable to the Meridian Mall for the purpose of the Chinese New Year that were paid in 2018. Motion died for lack of support.

- Supervisor stated it would have been good practice to notify the Supervisor or the Manager that legal counsel was needed at the meeting, no notification was made and this should not be discussed until the legal team is present.

Supervisor Styka stated that the motion was out of order at the time of the meeting.

Supervisor Styka moved the agenda forward.

7. BOARD MEMBER REPORTS AND ANNOUNCEMENTS

Board members agreed to hold their comments and reports to Item 15 for the end of the meeting.

8. APPROVAL OF AGENDA

Treasure Brixie moved to approve the agenda. Seconded by Clerk Dreyfus.

VOICE VOTE: YEAS: Supervisor Styka, Clerk Dreyfus, Treasurer Brixie, Trustees Deschaine, Jackson, Opsommer, Sundland

NAYS: None

Motion carried 7-0

9. CONSENT AGENDA (SALMON)

Supervisor Styka reviewed the consent agenda.

Trustee Opsommer moved to adopt the Consent Agenda. Seconded by Trustee Jackson.

ROLL CALL VOTE: YEAS: Supervisor Styka, Clerk Dreyfus, Treasurer Brixie,
Trustees Deschaine, Jackson, Opsommer, Sundland

NAYS: None

Motion carried 7-0

A. Communications

Trustee Opsommer moved that the communications be received and placed on file and any communications not already assigned for disposition be referred to the Township Manager or Supervisor for follow-up. Seconded by Trustee Jackson.

ROLL CALL VOTE: YEAS: Supervisor Styka, Clerk Dreyfus, Treasurer Brixie,
Trustees Deschaine, Jackson, Opsommer, Sundland

NAYS: None

Motion carried 7-0

B. Minutes-March 6, 2018 Regular Meeting

Trustee Opsommer moved to approve and ratify that the minutes of the Regular Meeting as submitted. Seconded by Trustee Jackson.

ROLL CALL VOTE: YEAS: Supervisor Styka, Clerk Dreyfus, Treasurer Brixie,
Trustees Deschaine, Jackson, Opsommer, Sundland

NAYS: None

Motion carried 7-0

C. Bills

- Board member question on Item 41: Legal fees – \$30,627.50
- Concern about lack of invoices, which was usually included in Board Packets

Trustee Opsommer moved to approve that the Township Board approve the Manager’s Bills as follows:

Common Cash	\$293,860.79
Public Works	\$483,583.48
Trust & Agency	\$250,684.63
Total Checks	\$1,028,128.90

Credit Card Transactions **\$8,763.75**
March 1 to March 14, 2018

Total Purchases **\$1,036,892.65**

ACH Payments **\$655,919.52**

Seconded by Trustee Jackson.

Board and Staff Discussion:

- Board member inquiry about invoices from Township Law Firm (Fahey, Shultz) totaling \$30,627.50 for February, no invoices included in Board packet for these fees
- Concern about lack of invoices, which was usually included in Board Packets, Clerk wants to see the 15 invoices that the Township received for February bill
- Manager Walsh responded that the law firm monthly retainer was \$5,000 – Feb invoices were \$25,627.50 above retainer
- Township Manager provided details to some of the legal bills: Kroger appeal, Walgreens tax appeal, Land Preservation land purchase, Brianne Randall-Gay contract, Summer Park Realty mediation
- Clerk requested detailed invoices for legal bills in the future, Manager agreed

ROLL CALL VOTE: YEAS: Supervisor Styka, Clerk Dreyfus, Treasurer Brixie,
 Trustees Deschaine, Jackson, Opsommer, Sundland

NAYS: None

Motion carried 7-0

D. 2017 Order to Maintain Sidewalk SAD #17

Trustee Opsommer moved to approve the 2017 Order to Maintain Sidewalk Special Assessment District No. 17 - Resolution No. 5, which approves the special assessment roll; designates the project as “2017 Order to Maintain Sidewalk Special Assessment District No. 17”, the assessment roll as the “2017 Order to Maintain Sidewalk Special Assessment District No. 17 Special Assessment Roll”, and the district as the “2017 Order to Maintain Sidewalk Special Assessment District No. 17”; adopts the amount of \$12,011.08 as the final amount for the assessment roll; and orders and directs the assessment roll to be paid and collected. Seconded by Trustee Jackson.

ROLL CALL VOTE: YEAS: Supervisor Styka, Clerk Dreyfus, Treasurer Brixie,
 Trustees Deschaine, Jackson, Opsommer, Sundland

NAYS: None

Motion carried 7-0

- E. MNRTF Grant Application Submitted- Towner Road Park Inclusive Play and Nature Observation Space

Trustee Opsommer moved to support submission of a grant application to the Michigan Natural Resources Trust Fund for construction of an Inclusive play and nature observation space that will Feature play elements and wetland enhancements in towner Road Park, with a total project cost of \$287,000. A thirty Percent (30%) local match of \$86,100 will be funded by the Park millage with the remaining seventy percent (70%) \$200,900 funded by the MNRTF grant.

ROLL CALL VOTE: YEAS: Supervisor Styka, Clerk Dreyfus, Treasurer Brixie, Trustees Deschaine, Jackson, Opsommer, Sundland

NAYS: None

Motion carried 7-0

- F. Michigan Recreation Passport Grant Submittal- Ottawa Hills Park Neighborhood Plat Space and Fitness Zone

Trustee Opsommer moved to support submission of a grant application to the Michigan Recreation passport grant program for construction of an inclusive play space and fitness zone which will better serve the community, with a total project cost of \$100,000. A twenty-five percent (25%) local match of \$25,000 will be funded by the park millage with the remaining seventy-five percent (75%) \$75,000 funded by the Michigan Recreation Passport grant. Seconded by Trustee Jackson.

ROLL CALL VOTE: YEAS: Supervisor Styka, Clerk Dreyfus, Treasurer Brixie, Trustees Deschaine, Jackson, Opsommer, Sundland

NAYS: None

Motion carried 7-0

10. QUESTIONS FOR THE ATTORNEY (NONE)

11. HEARINGS (NONE)

12. ACTION ITEMS

- A. Redi-Ride Service Hours Expansion

Trustee Deschaine moved to remove the motion from the last meeting from the table and open it up for discussion. Seconded by Trustee Sundland

VOICE VOTE: YEAS: Trustees Deschaine, Jackson, Opsommer, Sundland, Supervisor Styka, Treasurer Brixie, Clerk Dreyfus

NAYS: None

Motion carried unanimously 7-0.

Revised Motion:

Based on the recommendation provided by the Transportation Commission, the Meridian Township Board recommends the Township enter into an agreement with CATA to expand Redi-Ride hours from 7:30 am to 6:30 pm, Monday through Friday. To pay for the additional service hours, we recommend using the Job Access and Reverse Commute (JARC) and New Freedom Funds (NFF) grants, and to institute a \$1.25 discounted fare for Medicare cardholders, seniors age 62 and older, and persons with disabilities and a \$2.50 fare for regular passengers and students. Free rides would remain unchanged. We also request CATA give us feedback once the new schedule is operational and advise the Township of any beneficial adjustments to scheduled hours. We also request CATA give us quarterly updates on the percentage of rides that are grant funded and the estimated new fare-box revenue generated. We encourage CATA to consider subcontracting a portion of the service if it is necessary to avoid additional cost to the Township for the expanded service during the grant period. We recommend that any subcontractors used by CATA use ADA-compliant vehicles and the same procedures that CATA uses for subcontracting Spec-Tran service. The agreement language should include a standard contract cancelation allowance.

Board Discussion:

- Transportation Commission met with CATA CEO Brad Funkhouser, discussed Redi-Ride, no-shows, expansion, mobile technology, and potential new Redi-Ride technologies
- Question if persons 62 and older, and those with disabilities, maybe not wanting the expansion of hours, and wondering if there is a large group opposed to this
- Long-term vs current needs, scheduling, dealing with no-shows, technology for scheduling, capacity, territorial limits, hours of operation, expansion of hours,
- Paying for expansion of hours, grants, short-term vs long-term funding, millage expiration in 2019, cost of student riders, discounts on fares and effect on revenue, raising fares and impact, comparison with other paratransit systems, fairness and equity of fares, CATA existing subsidies to Redi-Ride, student rider impact, Spec-Tran comparison
- Merits of meeting with CATA CEO to discuss alternatives, get their input on Redi-Ride issues, give public and discount fare riders the ability to interact with CATA

ROLL CALL VOTE: YEAS: Trustees Deschaine, Jackson, Opsommer, Sundland, Supervisor Styka, Treasurer Brixie,

NAYS: Clerk Dreyfus

Motion carried 6-1.

B. Consulting Agreement

Treasurer Brixie moved to authorize Township Manager Frank L. Walsh to sign the attached consulting agreement with Brianne Randall-Gay in the amount of \$30,000 to develop a Community-Wide Sexual Assault Prevention Program. Seconded by Trustee Deschaine.

Board Discussion:

- Township Board amended their goals due to severity of events, serious about changing the culture, contract develops a Community-Wide Sexual Assault Prevention Program, consistent with Board goals
- Board member view that contract helps Township rehabilitate, reach out to police, residents and students so that it doesn't happen again, program goal is to raise awareness of criminal sexual assault and developing a program that will identify it, prevent it from happening, and have proper ramifications if it does happen
- Board member stated research in state law indicates concerns about potential unlawful expenditures regarding contract
- Brienne had a horrible experience, the Township acknowledged the mistakes that were made and began taking immediate action, reviewing past sexual assault cases, reviewing police reporting procedures, both of which have been done and continue to be done
- Board member view that the Township is fully committed to developing Sexual Assault Awareness Programs, but does not mean fiscally responsible spending policies should be abandoned and the way business is normally conducted in the Township – even if the intentions are good, the contract and expenditures may not be legal or fiscally responsible
- Board member pointed out that the first problem is the contract was sole-source, other groups in Michigan provide these services with specialists, counselors, presenters with academic and professional credentials in the highly sensitive topic, they have experience in delivering this specialized training
- Firecracker Foundation and The Michigan Coalition to End Domestic and Sexual Violence are qualified consultants that can perform these trainings, the Firecracker Foundation had just conducted a community-wide sexual assault program in EL, contract should have gone out to bid so these organizations could submit RFP
- Second concern that there is no written proposal or request from Brienne offering consultant services, nor anything describing her professional background, no resume, no examples of previous consulting work or experience developing sexual assault training prevention programs
- Board member clarifying that questioning the contract process is not attacking Brienne, still recognize the horrible experience she had, but she has not submitted anything in writing regarding this proposed contract
- Third area of concern is unlawful expenditures, referenced Michigan Compiled Laws, MCL 41.110 (c), listed the areas that may affect Township expenditures
- Board member noted that consulting contract is made out to a private individual, not a business, consulting organization or non-profit, which may not be legal
- Propose resolution of issue by issuing a Request For Proposal (RFP), Township could compare submissions of consultants experienced in sexual assault prevention training, and select the most qualified consulting firm, and Township can encourage Brienne Randall-Gay to respond to the RFP
- Board member belief the Township should select the most experienced and skilled contractor, at the best taxpayer value, to provide the services. If Brienne is not selected, she can still serve a key role in the training through interviews and a case study
- Board member stated this matter could be worse than where the Township is at, Brienne will be away from her infant and has endured much, this contract and its purpose is to educate youth from the perspective of a victim and the law enforcement department, stated appreciation for Brienne taking the time to come back to her community to do good
- Board member view that vast majority of people would not do what she has proposed to do, and that she has a compelling interest to return to this community and do good
- Township legal counsel drafted this consulting agreement

- Manager Walsh mentioned that he would like to engage the Firecracker Foundation and other organizations, the reason he did not put this out to bid because he personally wanted Brianne Randall-Gay to lead and develop this program, she suffered at the hands of the Township, and she offered to do it
- Manager belief that due to Brianne being a Physician’s Assistant, and her coming here three times, she’ll lose money on the contract being offered her
- Board member stated understanding of the RFP process, and this is a unique situation with Brianne, therefore appropriate to use unique sole source contract, and that the Township will hire or use other organizations in the program

Treasurer Brixie “Called the Question.” Seconded by Trustee Deschaine.

Vote on Calling the Question (ending discussion on the motion):

VOICE VOTE: YEAS: Trustees Deschaine, Jackson, Opsommer, Sundland,
Treasurer Brixie

NAYS: Clerk Dreyfus, Supervisor Styka

Motion carried 5-2.

Vote on the main motion:

ROLL CALL VOTE: YEAS: Trustees Deschaine, Jackson, Opsommer, Sundland, Supervisor Styka,
Treasurer Brixie,

NAYS: Clerk Dreyfus

Motion carried 6-1.

C. Resolution for Newton Road Pathway Crossing on Saginaw

Trustee Deschaine moved to adopt the Resolution of Support for the inclusion and construction of a pedestrian/Bicycle Pathway Crossing at the I-69BL/M-78/Saginaw Highway and Newton Road intersection by the Michigan Department of Transportation (MDOT) as part of their 2019 corridor improvement project. Seconded by Treasurer Brixie.

Trustee Deschaine moved to amend the motion to add and Towner Road after Newton Road and change intersection to intersections. Seconded By Treasurer Brixie.

Trustee Deschaine moved to amend the language in the title, 3rd, and 4th paragraph of the resolution to include the changes made above to add and Towner Road. Seconded by Treasurer Brixie.

Board Member Discussion:

- Community members communicated the importance that as the Township goes through major road changes that it incorporates non-motorized pedestrian and non-motorized vehicular traffic
- Importance in this area because of traffic speeds, reference to complete streets ordinance, changes made will improve both vehicular and bicycle safety in the area, road needs

improvements, there have fatalities on this stretch of road, looking forward to MDOT making this road safer

- Board member perplexed that MDOT incentivized the Township to do 10' wide pathways on Saginaw Hwy, and yet MDOT does not prioritize connecting between the North and South side of the street

Vote on Amendment I:

VOICE VOTE: YEAS: Trustees Deschaine, Jackson, Opsommer, Sundland, Supervisor Styka, Treasurer Brixie, Clerk Dreyfus

NAYS: None

Motion carried unanimously 7-0.

Vote on Amendment II:

VOICE VOTE: YEAS: Trustees Deschaine, Jackson, Opsommer, Sundland, Supervisor Styka, Treasurer Brixie, Clerk Dreyfus

NAYS: None

Motion carried unanimously 7-0.

Vote on Original Motion:

VOICE VOTE: YEAS: Trustees Deschaine, Jackson, Opsommer, Sundland, Supervisor Styka, Treasurer Brixie, Clerk Dreyfus

NAYS: None

Motion carried unanimously 7-0.

13. DISCUSSION ITEMS

Supervisor Styka moved Item B to the top of the discussion Items.

B. Rezoning #18010 (Giguere Homes)

Rezone approximately 7.36 acres located at 3760 Hullett Rd from RR (Rural Residential) to RAA (Single-Family-Low Density).

Director Kieselbach offered an explanation of the property and the zoning classifications associated with it. Director Kieselbach discussed the Planning Commission and Staffs analysis of the Rezoning request. Director Kieselbach discussed area rezonings that have occurred near the parcel.

Staff and Board Member Discussion:

- Minimum lot dimensions between RR and RAA, what road additions will be needed to meet the requirements
- Rezoning request is lacking criteria the Board contemplates when making these decisions
- Adverse impacts, especially due to area being a priority conservation area

- Potential increase for Okemos students, increased tax revenue, decisions not based on tax revenue, negative impact could be much greater than additional revenues
- Concern about accessibility to emergency vehicles and safety with only one road in and out
- Home layouts on site, could homes fit right along the road frontage, avoid a jig-saw puzzle of homes and avoid invading the wetland
- Board member discussed the green space plan, preserving the priority corridors on the plat
- Question if wetland study has been conducted
- Lack of a logical and orderly development based on the pre-existing structure of the plats, fails to see how even 7 homes would work, current zoning is consistent with future land use
- Balanced community is important, this proposal is out of balance, residents spoke on disruptions, lack of communication /promises from developer, split vote from the Planning Commission
- Belief that density is the issue, it is the number one driving force, it swings the pendulum in Meridian Township
- Board member view that smart growth is thought to be increasing density and preventing urban sprawl, but not the case if you have density without protecting greenspace that offsets increased density
- Profit is lost in protected land, how much profit is acceptable, higher density means higher profit
- Board member discussed previous development proposals that the board approved, even though the same concerns were stated as in this rezoning, gave examples of past up-zonings, density creep happens everywhere when the Board abdicates its responsibility
- Urban Services Management Area was discussed, keep density low, limiting the delivery of infrastructure, new Master Plan guts part of protected area and allows it to be up-zoned, MUPUD density increases approved in all areas of township
- Approximately 80 citizens signed a petition against the rezoning, including both the Meridian Director of Economic Development and the Okemos High School Principal
- Board member belief that all development decisions should be considered in the same way this proposal has been deliberated

Trustee Opsommer moved to continue the meeting past 10:00 P.M. Seconded by Clerk Dreyfus.

VOICE VOTE: YEAS: Trustees Deschaine, Jackson, Opsommer, Sundland, Supervisor Styka, Treasurer Brixie, Clerk Dreyfus

NAYS: None

Motion carried unanimously 7-0.

- A. Mixed Use Planned Unit Development (MUPUD) Concept Plan-The Grand Reserve of Okemos

Director Kieselbach presented a MUPUD proposal submitted by DTN Management, the applicant seeks a rezoning. 32.68-acre property located on the east side of Central Park Drive, north of Grand River Avenue and west of Powell Road, and consists of 3 parcels.

Staff and Board Member Discussion:

- DTN goals are long term and they are trying to replicate communities that they have created in Delhi and DeWitt Townships
- Raji Uppal, of DTN, discussed 1, 2, and 3 bedroom units, renters by choice, empty nesters, young professionals
- Chuck Holman, of DTN, stated developer is seeking the Board and the Planning Commission input on this project
- Question on R3 classification of these parcels
- Board members stated that this site should be single-family homes, better for environment and the area
- Question about types of retail the developer are seeking in this development
- Uppal discussed retail space, average renters, the current rental environment
- Uppal stated that older residents, baby boomers, empty nesters are prominent in these rental communities
- Board member excitement about the DTN-based Newton development
- Discussion on less density and more single-family housing, lack of retail when compared to high-density housing, phasing to commercial, duplexes and fourplexes, fantastic opportunity for mixed village type with significantly lower density
- Shared wall condominiums, appealing to baby boomers, owner-occupied, fits residential mode, would be a middle ground and should be looked at, but may limit demographics
- DTN stated they would take the comments and work on the development further

C. Amendment to the Rental Registration Ordinance

Staff and Board Member Discussion:

- Director Kieselbach stated this was required by the amended State of Michigan Housing Act, and Meridian Township has to be in compliance
- Proper authorization to enter the premises prior to the inspection has to be given
- Tenant can grant the permission, most leases comply with this, have this condition within the lease
- Worked with Township attorney to be in compliance with new requirements

Consensus of the board to place this on the agenda for action at the next Board meeting.

D. C-2 Commercial Zoning Amendment-Outdoor Entertainment

Director Buck presented a zoning district proposal from City Limits Bowling Center and Sports Grill, located at 2120 E. Saginaw, East Lansing, MI 48823. They are proposing to add outdoor sand volleyball courts and batting cages to their property. It is not currently allowed in the C2 zoning district, this could balance the seasonality of bowling that dries up in the summer.

Trustee Jackson moved to suspend the rules. Seconded by Trustee Opsommer.

Trustee Jackson moved to initiate a zoning amendment to allow for outdoor recreational uses in C2 commercial zoning district by special use permit. Seconded by Trustee Opsommer

Staff and Board Member Discussion:

- Inquiry if EDC looked at another zoning that may be appropriate for this area
- Patio timeframe specifying operating hours, Meridian is a sleepy community
- Director Kieselbach stated patios are allowed by right

Vote on Suspending the Rules:

VOICE VOTE: YEAS: Trustees Deschaine, Jackson, Opsommer, Sundland, Supervisor Styka, Treasurer Brixie, Clerk Dreyfus

NAYS: None

Motion carried unanimously 7-0.

Vote on motion:

VOICE VOTE: YEAS: Trustees Deschaine, Jackson, Opsommer, Sundland, Supervisor Styka, Treasurer Brixie, Clerk Dreyfus

NAYS: None

Motion carried unanimously 7-0.

14. COMMENTS FROM THE PUBLIC

Supervisor Styka Opened Public Remarks.

Fred Wurtzel, 1212 N Foster Ave, Lansing; pleased to see the expansion of hours, more rides the better off everyone is, disappointed in the fares going up. Mentioned other communities and compared values, Board action is trying to get money from the poorest members of the community.

Ody Norkin, 3803 Sandlewood, Okemos; mentioned CATA CEO Brad Funkhouser, who he termed "brilliant and overqualified," comparisons with other bus systems are not comparing apples to apples. There should not be a rush to judgment, Mr. Funkhouser should come to Township and present information. Board members voted on this issue with misinformation and a lack of information.

Leonard Provencher, 5824 Beuna Parkway, Haslett; Redi-Ride grants vs standard fare box comparison not fair. Consulting agreement compensation and airfare expenditures are separate issues. Thanked the Board for the Newton Road Pathway. Parking in MUPUDs needs further definition. Supports single-family homes in MUPUD proposal for Grand Reserve in Okemos.

Supervisor Styka Closed Public Remarks.

15. OTHER MATTERS AND BOARD MEMBER COMMENTS

Treasurer Brixie Reported:

- Attended the Tri-County Regional Planning Commission (TCRPC) Finance Committee meeting, Interim Director in place, search firm funding approved for selection of new Director
- TCRPC continuing to work on bylaws, still discussing request from Clinton County for additional seats at TCRPC

Trustee Opsommer Reported:

- Brad Funkhouser not at meeting due to him being out of town, grant information has been extensively discussed between him and Brad
- State and Federal grants require paratransit service that is ADA-compliant, alternatives would require cutaway buses with wheelchair lifts that cost six-figures, not feasible
- Discussed Redi-Ride revenue amounts, we're paying \$23.29/ride, paratransit averages nationwide \$32.74/ride (figure is from several years ago)
- Board members can meet with Mr. Funkhouser, Trustee Opsommer offered his assistance if desired to facilitate a meeting
- Redi-Ride has been discussed at 6 meetings of Transportation Commission and the Township Board, misinformation has been perpetuated by residents attending these meetings, only get robust discussion on concerns when issue is on for action, need to compare apples to apples when discussing various paratransit systems

Clerk Dreyfus reported:

- Wanted detailed invoices from the Former Fire Chief to review the \$9,100 monthly billing
- Public matters should be discussed publicly, not in someone's office, need to discuss at Board meetings potentially unlawful donations, contracts, and expenditures
- Board cut off debate, Clerk needed to inform Board/community that sexual assault victim can still sue Township, so approving consulting contract does not prevent future lawsuit
- Township Manager and Township Law firm met, without Clerk, and had legal opinion provided on Meridian Mall donation. Clerk should have met with law firm or be provided legal opinion before the Board meeting tonight since he had initiated the concerns.
- Clerk addressed concerns about meeting decorum and about Board members making negative personal comments directed at the Clerk because they disagree with his viewpoints on issues
- Concern that the Treasurer has a history of reframing other Board member comments in a disparaging and disrespectful manner, then apologizing to developers on behalf of the Board. This is not collegial behavior and encourages divisiveness and disrespect among Board members towards the Board member she is "apologizing for." Called on the Board to stop these kinds of negative public meeting behaviors.
- The Clerk called out several Board members laughing out loud while he is discussing Board decorum, and restated his concerns about these kinds of negative behaviors, asked the Board to "not kill the messenger" when he brings unpopular issues to the Board.

16. ADJOURNMENT

Treasurer Brixie moved to adjourn. Seconded by Trustee Opsommer.

VOICE VOTE: YEAS: Trustees Deschaine, Jackson, Opsommer, Sundland, Supervisor Styka, Treasurer Brixie, Clerk Dreyfus

NAYS: None

Motion carried unanimously 7-0.

Supervisor Styka adjourned the meeting at 11:17 P.M.

RONALD J. STYKA
TOWNSHIP SUPERVISOR

BRETT DREYFUS,
TOWNSHIP CLERK

Maggie Rodgers-Sanders, Secretary

CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD STUDY SESSION MEETING- **DRAFT**-
5151 Marsh Road, Okemos MI 48864-1198
853-4000, Town Hall Room
TUESDAY, March 27, 2018, **6:00 P.M.**

PRESENT: Supervisor Styka, Clerk Dreyfus, Treasurer Brixie, Trustees Deschaine, Jackson, Opsommer, Sundland

ABSENT: None

STAFF: Township Manager Frank Walsh, Director of Public Works Derek Perry, Human Resources Director Joyce Marx, Finance Director Mariam Mattison, Director of Community Planning and Development Mark Kieselbach, Economic Development Director Chris Buck, Parks and Recreation Director LuAnn Maisner, Fire Chief Lori Schafer, Director of Information Technology Stephen Gebes, Communications Director Deborah Guthrie, Facilities Superintendent Dennis Antone, Principal Planner Peter Menser.

1. CALL MEETING TO ORDER

Supervisor Styka called the meeting to order at 6:18 P.M.

2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS

Supervisor Styka led the Pledge of Allegiance.

3. ROLL CALL

The Secretary called the roll of the Board.

4. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS

Supervisor Styka opened public remarks at 6:20 P.M.

Neil Bowlby 6020 Beechwood Drive, Okemos; challenged quote about “numerous fatalities” by Board member at previous meeting regarding Saginaw Hwy and Park Lake Rd. Bowlby stated there have been only 4 fatalities since 2004. On repairs to Township Municipal Building, he had questions about the enumeration of expenses, cited expenses for labor, the costs do not make sense, and numbers literally do not add up correctly in the document. Stated that the Township has extra money because the police millage passed and encouraged the board to not just spend money.

Leonard Provencher, 5824 Beuna Parkway, Haslett; stated that this meeting was not posted on the calendar in the lobby. Having meeting only on the homepage is not sufficient and it is not being televised, unfair to the public since the Board is discussing a \$2.5 million dollar renovation project (including a 20% contingency fee). The consultant on this facilities report (Abonmarche) has within done a number many consulting jobs for the Township, questioned if approved by the Board and what the relationship is since consultant is based out of Benton Harbor. Mr. Provencher likes to support the local economy and can do that by hiring local consultants. Concerned if consultant is also a potential bidder for the renovation work.

5. APPROVAL OF AGENDA

Treasurer Brixie moved to approve the agenda. Seconded by Trustee Jackson.

VOICE VOTE: YEAS: Trustees Deschaine, Jackson, Opsommer, Sundland, Supervisor Styka,
Treasurer Brixie, Clerk Dreyfus

NAYS: None

Motion carried unanimously 7-0.

6. BOARD DISCUSSION ITEMS

A. Facilities Report

Manager Frank Walsh:

- This discussion is to get an update on the anticipated costs, consider if the Township government stays on the site, or does the Township move to another location?
- Moving to Meridian Mall is an option for the Board to consider
- No preconceived notions

Director of Public Works Derek Perry & Dennis Antone, Facilities Superintendent:

- Costs for replacing the HVAC system in the Municipal building
- Pro-Tech Mechanical Services are on-call for problems and repairs
- Discussed Johnson HVAC controls, monitor and change temperatures
- 19,288 sq. ft. in the complex was built in 1971, addition in 1992, the building has some original equipment, won't know exact costs until it is designed and bid out

Annual Costs Municipal Building:

- Electric and gas costs \$54,000 a year – electric portion is \$45,000
- Maintenance contract Johnson Controls \$3500
- Preventative maintenance from Pro-Tech \$17,000
- 2011 Software and Control upgrades
- \$38,700 a year in repairs in the last 3 years totaling around \$113,000

Problems:

- Temperature/Balance issues
- Zone control lacking
- Loud diffusers
- Frequent repairs
- Coolant scarcity

Options

- Consultants did walkthroughs with Facilities Superintendent
- The Township can do nothing, or replace system as recommended
- VRF Technology (variable refrigerant flow)
- Relocation as an option
- Municipal building has “good bone;” attractive, layout optimizing options
- Other building needs; electrical, loading struggles, lighting is insufficient, office furniture
- Relocating departments during renovation phases

- Increasingly difficult to find parts, such as compressors
- Refrigerant becoming a big issue, manufacturers are not warranting condensing parts
- Cost of refrigerant is extremely expensive, and a big issue for the environment
- Compressor burnout costs \$8,000-\$10,000

Manager Frank Walsh:

- \$200,000 claim from local engineering firm for repairs to Central Lift Station Force Main
- Project supposedly “completed” in 2012, Township has spent money every year on repairs
- Not paying for claim until problems with Central Lift Station resolved

Board Discussion:

- 100 year expected building life, are cost estimates realistic, is the consultant overestimating repairs, high efficiency with new system can help repay costs, budget and phasing, using one contractor for all phases saves money, 20-year technology lifespans, rooftop limitations
- Costs of moving, not excited about moving due to campus-like atmosphere of Township buildings, Municipal Hall is focal point of community, Meridian would appear to be “failed” community if move to a rental facility that was not built for Township government
- Innovating thinking needed, long-term health of the community includes Meridian Mall as anchor of the regional shopping industry, retail is being threatened by online shopping
- Blighted mall would be a huge problem, Township has struggled with redevelopment in Downtown Okemos, Haslett and the Carriage Hills Shopping Center
- Great idea moving to Meridian Mall, private-public partnership, availability via public transit
- Cost to Central Park and the Historical Village if the Township moves, moving Township office configurations is a complex undertaking, gauging the public’s attitude, citizens input survey could include questions about the project, renewable energy, solar garden, etc.
- Utility costs with new system, current maintenance costs, length of payback for new system, HVAC efficiencies, compressor costs/replacement/VRF issues, lighting costs could be slashed with new technology
- Rent expense for 20,000 sq. ft. at Meridian Mall, leasing as long-term financial obligation,
- Concern that Township appears “small” with 20,000 sq. ft. in the mall, optically making the Township look less important, time spent on branding campaign, mall adaptations over time, possibility of big-box retail stores adding senior housing or residential component
- Township decisions cannot be based on financial “realities” of mall, future of campus, Central Park and the Historical Village if we moved
- Cost-benefits analysis would be helpful, maybe from a similar community that updated its HVAC, questions about ductwork retrofitting, issues in retrofitting in other areas
- Keeping the mall financially viable as valid or invalid reason for move, another round of store closings could put Meridian Mall at tipping point, can a private developer purchase property and make it work? Traffic at current location and at mall, potential problems, what is Township property and building worth. Mall should keep diversifying, become a destination for more than retail, mall not good for a municipality.
- Rare to be encouraged to lease than to own property, State offices often moved and try to get away from leasing, past experience with State of Michigan shows staff can pack boxes and move within buildings without cost to State
- During time at the State Of Michigan, Board member packed boxes and moved around within buildings during renovations, didn’t cost the State anything to move offices

- Other municipalities built new or moved to preserve historically significant buildings and functions, Meridian Township has no 'central' properties to preserve except the municipal building, Township employees working in close proximity is of value to the community, we should retain the Municipal Building as long as possible, use of Mall as temporary office space during renovation phases
- Township should work hard at achieving sustainability goals and objectives in the process of retrofitting and upgrading the Township's current building, question about need for Public Safety building upgrades
- Placemaking concepts, municipal building is a central asset in the minds of citizens, the clock tower, police building, municipal building and the Farmers Market, this is the symbol for Meridian Government
- Innovative thinking could be applied to the Municipal building and could also be applied to Meridian Mall, solar roof and other infrastructure improvements at Municipal Building, get input from stakeholder group for innovations, we are reinvesting in ourselves
- Phased in approach could be longer than 5 years, which would lower costs, some of the numbers in the report by Abonmarche don't add up
- Make sure the Township has a number of qualified bidders for renovation contract, problems with past firms, DLZ (contracting firm) and their bad reputation with the State, opportunity for new firm to bring a fresh look to Town Hall room, building sustainability
- Fund balance is well maintained, mainly used for major circumstances, this may be a time to use when Phase 1 renovation is started, make up the fund balance over time
- Lack of investment in core institutions at the State level, doesn't want the Township to make the same mistake, Township is investing in Parks and in new Central Fire Station, take long view for the municipal building to meet its potential, not do project "cheap"
- Manager Walsh stated that based on Board comments, administration will not look at relocation and will focus on Municipal Building upgrades, check space at mall for temporary housing during renovation

B. Project Update

Project updates from each Department Director to update the Board on department activities.

7. COMMENTS FROM THE PUBLIC

Leonard Provencher, 5824 Beuna Parkway, Haslett; facilities phasing at appropriate times, ensure updates meet ADA compliance, vision for what is needed in the future. Benefit to citizens to have access to handouts from department directors.

8. OTHER MATTERS AND BOARD MEMBER COMMENTS

None

9. ADJOURNMENT

Trustee Deschaine moved to adjourn. Seconded by Trustee Jackson.

VOICE VOTE: YEAS: Trustees Deschaine, Jackson, Opsommer, Sundland, Supervisor Styka,
Treasurer Brixie, Clerk Dreyfus

NAYS: None

Motion carried unanimously 7-0.

Supervisor Styka adjourned the meeting at 9:21 P.M.

RONALD J. STYKA
TOWNSHIP SUPERVISOR

BRETT DREYFUS,
TOWNSHIP CLERK

Maggie Rodgers-Sanders, Secretary



To: Board Members
From: Miriam Mattison, Finance Director
Date: April 17, 2018
Re: Board Bills

MOVED THAT THE TOWNSHIP BOARD APPROVE THE MANAGER'S
BILLS AS FOLLOWS:

COMMON CASH	\$	498,198.03
PUBLIC WORKS	\$	487,380.11
TRUST & AGENCY	\$	15,099.09
TOTAL CHECKS:	\$	1,000,677.23
CREDIT CARD TRANSACTIONS March 15 to April 11, 2018	\$	17,482.15
TOTAL PURCHASES:	\$	<u>1,018,159.38</u>
ACH PAYMENTS	\$	<u>2,242,899.82</u>

04/12/2018 03:52 PM
 User: hudecek
 DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
 EXP CHECK RUN DATES 04/17/2018 - 04/17/2018
 JOURNALIZED OPEN AND PAID
 BANK CODE: GF

Vendor Name	Description	Amount	Check #
1. 54-A DISTRICT COURT	CASH BOND-MCNEAL, TAMEKIA DESHONE	200.00	97629
2. 56-A DISTRICT COURT	CASH BOND - ANNICE, ELISA	329.00	97641
3. 61ST DISTRICT COURT	CASH BOND - JENNINGS, MICHAEL ALLEN	200.00	97642
4. CATHERINE ADAMS	REIMB FOR MILEAGE - MARCH	44.42	
5. AFFORDABLE TIRE	STATE CONTRACT TIRES	127.58	
6. AIRGAS GREAT LAKES	STANDING PO - MEDICAL OXYGEN	82.67	
	STANDING PO - MEDICAL OXYGEN	469.20	
	STANDING PO - MEDICAL OXYGEN	53.50	
	TOTAL	605.37	
7. ALPHA YOUTH SPORTS, INC	BASKETBALL COACHING MATERIALS	1,165.00	
8. AMY'S CATERING	BOARD STUDY SESSION	247.50	
9. ROB ANTCLIFF	OKEMOS SOCCER CLINIC INSTRUCTOR FEE	300.00	
10. APPLICANT PRO	ANNUAL - 3/16/18 TO 3/15/19	1,095.00	
11. APPLIED IMAGING	ASSESSING COPIER MAINTENANCE FEE	78.99	
12. ASAP PRINTING	FORMS AND PAMPHLET PRINTING	344.50	
13. AT & T	MONTHLY SERVICE	30.12	
14. AT & T	MONTHLY SERVICE	107.06	
	MONTHLY SERVICE	154.96	
	MONTHLY SERVICE	107.06	
	MONTHLY SERVICE	237.70	
	MONTHLY SERVICE	147.67	
	MONTHLY SERVICE	372.90	
	MONTHLY SERVICE	2,587.05	
	MONTHLY SERVICE	2,767.05	
	TOTAL	6,481.45	
15. AT & T MOBILITY	MONTHLY SERVICE	91.14	97630

Vendor Name	Description	Amount	Check #
16. AUTO VALUE OF EAST LANSING			
	FLEET REPAIR PARTS 2018	(356.98)	
	FLEET REPAIR PARTS 2018	9.59	
	FLEET REPAIR PARTS 2018	9.59	
	MISC SHOP TOOLS	91.26	
	FLEET REPAIR PARTS 2018	(36.18)	
	FLEET REPAIR PARTS 2018	35.45	
	FLEET REPAIR PARTS 2018	44.89	
	FLEET REPAIR PARTS 2018	99.68	
	FLEET REPAIR PARTS 2018	7.18	
	FLEET REPAIR PARTS 2018	72.75	
	FLEET REPAIR PARTS 2018	60.45	
	FLEET REPAIR PARTS 2018	11.94	
	FLEET REPAIR PARTS 2018	53.99	
	FLEET REPAIR PARTS 2018	80.86	
	FLEET REPAIR PARTS 2018	15.39	
	FLEET REPAIR PARTS 2018	79.74	
	FLEET REPAIR PARTS 2018	58.14	
	FLEET REPAIR PARTS 2018	25.94	
	FLEET REPAIR PARTS 2018	69.50	
	FLEET REPAIR PARTS 2018	101.56	
	TOTAL	534.74	
17. AVI SYSTEMS INC	VIDEO PRODUCTION EQUIPMENT AND INTEGRATION	4,211.68	
18. AXON ENTERPRISE, INC	AXON BODY CAMERA YEAR 2 PAYMENT AND SUPPORT	19,242.00	
19. B & H PHOTO-VIDEO	HP M501 PRINTER FOR UB	399.00	
20. BARTLETT PLUMBING	PARTIAL REFUND PM18-0175 @ 6319 QUAIL	150.00	
21. BARYAMES CLEANERS	STANDARD POLICE UNIFORM CLEANING	863.65	
22. BECKS PROPANE	PROPANE FOR HNC	448.42	
23. BOARD OF WATER & LIGHT	STREET LIGHTING	558.63	97643
24. BOBCAT OF LANSING	PARTS	293.58	
	TOOL CAT LIFT ARMS	1,976.66	
	PARTS	30.74	
	TOOL CAT ATTACHMENT PLATE	1,423.91	
	BRUSH CAT GEAR BOX	941.24	
	TOTAL	4,666.13	
25. JEFFORY BROUGHTON	RADIO MAINTENANCE FOR POLICE	791.00	
	RADIO MAINTENANCE FOR POLICE	240.00	
	TOTAL	1,031.00	
26. C & K PLUMBING	PARTIAL REFUND PERMIT @ 3520 OKEMOS RD	115.00	
27. SPENCER CASSON	REIMBURSEMENT FOR CAR DAMAGE *INV# IS FROM DAIS COLLISION CENTER (ACTUAL DAMAGE)	1,086.52	
28. CINTAS CORPORATION #725	UNIFORMS TODD, JIMMY 2018	34.37	
	UNIFORMS TODD, JIMMY 2018	34.37	
	UNIFORMS TODD, JIMMY 2018	34.37	
	UNIFORMS TODD, JIMMY 2018	34.37	
	UNIFORMS TODD, JIMMY 2018	34.37	
	UNIFORMS TODD, JIMMY 2018	34.37	
	TOTAL	206.22	

Vendor Name	Description	Amount	Check #
29. CITY OF EAST LANSING	50% MECHANICAL PERMIT REVENUE JAN-MAR	30,365.00	
	50% PLUMBING PERMIT REVENUE JAN - MAR	13,067.50	
	50% ELECTRICAL PERMIT REVENUE JAN - MAR	33,759.19	
	TOTAL	77,191.69	
30. COCM	MAY CONF REGISTRATION R. RAU	160.00	97631
31. COMCAST CABLE	MONTHLY SERVICE	276.63	97633
	MONTHLY SERVICE - HNC	188.27	
	MONTHLY SERVICE	309.70	
	MONTHLY SERVICE	124.85	97632
	TOTAL	899.45	
32. CONSUMERS ENERGY	MONTHLY SERVICE	8.64	
	MONTHLY SERVICE	30.93	
	TOTAL	39.57	
33. CORECOMM INTERNET SERVICES	DNS HOSTING-SEMI ANNUAL 4/14 TO 10/13	29.95	
34. COURTESY FORD	FLEET REPAIR PARTS 2018	60.85	
	WINDSHIELD HOSE	15.68	
	FLEET REPAIR PARTS 2018	10.74	
	TRANSMISSION REPAIR/DIAGNOSIS	149.95	
	4 WHEEL ALIGNMENT	67.20	
	TOTAL	304.42	
35. FRED COWPER	MARCH COUSULTING SERVICES	9,100.00	
36. CREATIVE PRODUCT SOURCING	DARE PRODUCTS	75.00	
	DARE PRODUCTS	354.25	
	TOTAL	429.25	
37. CULLIGAN WATER CONDITIONING	WATER SOFTENER SALT FOR HNC	17.00	
38. DBI	FOLDERS	6.99	
39. DELTA DENTAL	EMPLOYEE DENTAL INSURANCE	10,951.11	97634
	EMPLOYEE DENTAL INSURANCE	2,196.69	97634
	EMPLOYEE DENTAL INSURANCE	62.14	97634
	TOTAL	13,209.94	
40. DISPLAYS 4 SALE	66"X36"X3' CUSTOM DISPLAY CASE FOR HASLETT LIBRARY	1,732.85	
41. ESRI INC	ESRI ARCGIS LICENBSING RENEWAL	16,209.00	

Vendor Name	Description	Amount	Check #
42. FAHEY SCHULTZ BURZYCH RHODES PLC			
	LEGAL FEES	5,000.00	
	LEGAL FEES	7,980.00	
	LEGAL FEES	414.00	
	LEGAL FEES	1,854.00	
	LEGAL FEES	540.00	
	LEGAL FEES	640.00	
	LEGAL FEES	6,862.00	
	LEGAL FEES	17.00	
	LEGAL FEES	1,385.00	
	LEGAL FEES	2,243.71	
	LEGAL FEES	540.00	
	LEGAL FEES	40.00	
	LEGAL FEES	40.00	
	LEGAL FEES	40.00	
	TOTAL	27,595.71	
43. FD HAYES ELECTRIC			
	EMERGENCY DRIVE LIGHT REPAIRS	1,700.00	
	3 - 120V 20AMPS DEDICATED CIRCUITS FOR HOMTV CONTROL ROOM	800.00	
	TOTAL	2,500.00	
44. FIRE SERVICE MANAGEMENT			
	STANDING PO FOR FIRE GEAR INSPECTION/CLEANING	525.50	
45. FIRST ADVANTAGE LNS OCC HEALTH			
	PROFESSIONAL SERVICES	111.34	
46. ADAM FISHER			
	2018 T-BALL HASLETT COACH CLINICS	150.00	
47. FORESIGHT GROUP			
	WATER BILLING 3/15	158.60	
	TREASURER RETURN ENVELOPE	182.27	
	TOTAL	340.87	
48. FRIENDS OF INGHAM COUNTY PARKS			
	2018 MAINTENANCE ACTIVITIES @ L LANSING N LAND PRESERVE	3,500.00	
49. JEROME J GALLAGHER PH.D.			
	PROFESSIONAL SERVICES	800.00	
50. THOMAS GOTTSCHALK			
	ESCROW BALANCE REFUND-4268 AZTEC	193.75	
51. GRAINGER			
	REPLACEMENT RIBBON FOR TIME CLOCK	31.98	
52. GRANGER			
	ACCT#1106100 MONTHLY SERVICE	111.00	
	ACCT#1106200 MONTHLY SERVICE	128.51	
	ACCT#1106300 MONTHLY SERVICE	67.40	
	ACCT#2509750 MONTHLY SERVICE	76.00	
	ACCT#17334070 MONTHLY SERVICE	87.00	
	ACCT#17349880 MONTHLY SERVICE	17.50	
	TOTAL	487.41	
53. JANE GREENWAY			
	REIMBURSEMENT FOR MILEAGE-MARCH	20.71	
54. H.C. BERGER COMPANY			
	PHOTOCOPIER MAINTENANCE @ HNC	26.83	
55. HAGER FOX HEATING&AIR CONDITIONING			
	REFUND PM18-0218 @ 2258 SEMINOLE FLOOD DAMAGE	190.00	
56. HALT FIRE INC			
	EMERGENCY BREAKDOWN RD SIDE REPAIR	3,623.57	
57. THE HARKNESS LAW FIRM PLLC			
	LEGAL FEES-UTC	6,669.96	
58. HASLETT PUBLIC SCHOOLS			
	1ST QTR MAINTENANCE REIMB - LIBRARY	4,434.39	

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Vendor Name	Description	Amount	Check #
59. HASLETT TRUE VALUE	HARDWARE		
	SUPPLIES FOR GUN BOX - POLICE	6.98	
	SUPPLIES FOR GUN BOX - POLICE	20.75	
	TOTAL	<u>27.73</u>	
60. HEALTH AND SAFETY INSTITUTE	NEW 247-EMS CE COURSES FOR 39 OFFICERS	1,053.00	
61. JOHN HECKAMAN	REIMBURSEMENT FOR MILEAGE	7.63	
62. DANIELLE HUGHES	REIMB FOR MILEAGE - MARCH	8.18	
63. IMS ALLIANCE	ACCOUNTABILITY NAMES	36.90	
64. INGHAM COUNTY	2018 SURFACE WATER SAMPLING	2,331.00	
65. INGHAM COUNTY HEALTH DEPT	ANNUAL INSPECTION NON COMMUNITY TRANSIENT SANITARY SURVEY	430.00	97635
66. IRON MOUNTAIN	RECORD SHREDDING SERVICE	49.35	
67. JOHN DEERE FINANCIAL	FLEET FUEL 2018	11,055.00	
	FLEET FUEL 2018	3,029.00	
	TOTAL	<u>14,084.00</u>	
68. REBEKAH KELLY	REIMB FOR MILEAGE - MARCH	8.06	
69. KEYSTONE PRINTING GROUP	BUSINESS CARDS	96.26	
	BUSINESS CARDS: HARVEY, MARX	179.64	
	TOTAL	<u>275.90</u>	
70. LANSING SANITARY SUPPLY INC	STATE CONTRACT JANITORIAL SUPPLIES 2018	612.75	
71. LANSING UNIFORM COMPANY	STANDING PO FOR UNIFORMS	234.75	
	STANDING PO FOR UNIFORMS	80.00	
	STANDING PO FOR UNIFORMS	109.90	
	STANDING PO FOR UNIFORMS	30.00	
	STANDING PO FOR UNIFORMS	85.90	
	STANDING PO FOR UNIFORMS	85.90	
	TOTAL	<u>626.45</u>	
72. LEAK PETROLEUM EQUIPMENT INC	SERVICE CALL LABOR & PARTS	276.07	
	PARTS & LABOR	281.12	
	TOTAL	<u>557.19</u>	
73. LEAP INC	LARAGE MUNICIPALITY MEMBERSHIP - 2018	15,000.00	
74. L.E.O.R.T.C.	STREET SURVIVAL TRAINING-CANEN, KING, REED	615.00	
75. ERIN LINN	REIMB FOR MILEAGE 2/13/18	16.35	
76. MADISON NATIONAL LIFE INS CO	EMPLOYEE LIFE INSURANCE - APRIL	3,018.15	97644
77. JOYCE A MARX	REIMB TRAVEL, LODGING, FOOD-SEMINAR WORKPLACE ASSESSMENT/DESIGN	358.52	
78. MEADOWBROOK INSURANCE GROUP	FUEL TANK INSURANCE-2/18 TO 2/20	1,813.80	97645
79. MEDICAL MANAGEMENT SYSTEMS OF	AMBULANCE BILLING SERVICE	9,294.15	

Vendor Name	Description	Amount	Check #
80. MERIDIAN TOWNSHIP	TRANSFER FOR FLEX CKING P/R 3/30/18	763.61	97636
	TRANSFER FOR FLEX CKING P/R 4/13/18	763.61	
	TOTAL	<u>1,527.22</u>	
81. MICHIGAN NATOA	ANNUAL CHAPTER MEMBERSHIP D. GUTHRIE	100.00	
82. MICHIGAN BATTERY	2018 BATTERY SUPPLY	345.00	
	2018 BATTERY SUPPLY	105.00	
	TOTAL	<u>450.00</u>	
83. MICHIGAN CAT	PARTS & LABOR	1,419.60	
84. MICHIGAN LAW ENFORCEMENT	CIVIL LIABILITY E. BESONEN-TRAINING	250.00	
85. MID MICHIGAN PONDS	2018 DEQ PERMIT FOR URBAN PATHWAY	76.50	
86. MOORE MEDICAL LLC	STANDING PO FOR MEDICAL SUPPLIES/EQUIPMENT	1,668.90	
	STANDING PO FOR MEDICAL SUPPLIES/EQUIPMENT	525.00	
	EXAM GLOVES	64.00	
	TOTAL	<u>2,257.90</u>	
87. MYERS PLUMBING	LABOR AT SERVICE CENTER	198.00	
88. NAPA	FLEET REPAIR PARTS 2018	219.99	
	FLEET REPAIR PARTS 2018	252.09	
	FLEET REPAIR PARTS 2018	80.94	
	FLEET REPAIR PARTS 2018	147.12	
	FLEET REPAIR PARTS 2018	129.97	
	FLEET REPAIR PARTS 2018	24.99	
	TOTAL	<u>855.10</u>	
89. NETWORKFLEET, INC	MONTHLY SERVICE - APRIL	56.85	
90. MOLLY NEVINS	INSTRUCTOR FEE FOR MARCH FITNESS OVER 50	112.00	
91. ORKIN, 551-LANSING, MI	MONTHLY PC - JANUARY	125.00	
	MONTHLY PC - FEBRUARY	125.00	
	MONTHLY PC - MARCH	125.00	
	TOTAL	<u>375.00</u>	
92. OVERHEAD DOOR OF LANSING	WEST EXIT DOOR REPAIRED	325.72	
	COIL CORD	36.06	
	TOTAL	<u>361.78</u>	
93. PALMER CONSTRUCTION	PERMIT #PB18-0133 @ 1205 MIZZEN NOT NEEDED	135.00	
94. PARAMOUNT COFFEE CO.	COFFEE SUPPLIES	181.30	
95. PECKHAM	JANITORIAL SERVICES PSB, HARRIS ,MB,SC 2018	6,391.99	
96. PEOPLEFACTS LLC	PROFESSIONAL SERVICES	29.94	
97. PLANNING & ZONING CENTER INC	SUBSCR TO PLANNING & ZONING NEWS 7/18 TO 6/19	370.00	
98. PLM LAKE & LAND MANAGEMENT	WEED TREATMENT OF LAKE LANSING	774.00	

Vendor Name	Description	Amount	Check #
99. THE POLACK CORPORATION	CONTRACT SERVICES	888.58	
	MONTHLY CONTRACT	1,307.57	
	TOTAL	<u>2,196.15</u>	
100 POSTMASTER	UTILITY BILLS FOR 3/30	1,253.43	97637
	2018 EST. POSTAGE PRIME MERIDIAN MAGAZINE	3,659.70	97640
	UTILITY BILL RUN 4-13-18	302.80	97646
	TOTAL	<u>5,215.93</u>	
101 PRINT MAKERS SERVICE INC	MONTHLY SERVICE	139.58	
102 PRO-TECH MECHANICAL SERVICES	CENTRAL FIRE STATION - LABOR	240.00	
	HVAC MAINTENANCE 2018	4,206.25	
	TOTAL	<u>4,446.25</u>	
103 PUBLIC AGENCY TRAINING COUNCIL	CHILD DEATH INVESTIGATION-K HARVEY	295.00	
104 QUALITY TIRE INC	STATE CONTRACT TIRES 2018	69.80	
105 RECLAIMED BY DESIGN	RECYCLING CENTER OPERATION	2,000.00	
106 KIT RICH	REIMB FOR MILEAGE - MARCH	81.75	
107 ROBERT CWIERTNIEWICZ	REIMB FOR MILEAGE - FEB/MAR	152.60	
108 JEFFERY ROMMECK	REIMB FOOD/GAS TO ATTEND 2018 STAFF & COMMAND COURSE	280.79	
109 S7 CONSULTING	HUMAN TRAFFICKING AWARENESS TRAINING B PAINE	147.00	97638
110 SAFETY SERVICES INC	SAFETY GLASSES	53.44	
111 SAFETY SYSTEMS INC	ANNUAL ALARM SERVICE AGREEMENT	60.00	
	ANNUAL ALARM SERVICE AGREEMENT	51.00	
	ANNUAL ALARM SERVICE AGREEMENT	107.00	
	ANNUAL ALARM SERVICE AGREEMENT	41.00	
	ANNUAL ALARM SERVICE AGREEMENT	54.00	
	ANNUAL ALARM SERVICE AGREEMENT	43.00	
	ANNUAL ALARM SERVICE AGREEMENT	52.00	
	ANNUAL ALARM SERVICE AGREEMENT	31.00	
	ANNUAL ALARM SERVICE AGREEMENT	60.00	
	ANNUAL ALARM SERVICE AGREEMENT	51.00	
	ANNUAL ALARM SERVICE AGREEMENT	107.00	
	ANNUAL ALARM SERVICE AGREEMENT	41.00	
	ANNUAL ALARM SERVICE AGREEMENT	54.00	
	ANNUAL ALARM SERVICE AGREEMENT	43.00	
	ANNUAL ALARM SERVICE AGREEMENT	52.00	
	ANNUAL ALARM SERVICE AGREEMENT	31.00	
	TOTAL	<u>878.00</u>	
112 MARGARET SANDERS	REIMB MILEAGE FOR FEB & MARCH	10.08	
113 SCHOOLCRAFT COLLEGE	CES PUBLIC SAFETY R. LEWIS	95.00	
114 SIGNATURE FORD INC.	2018 FORD UTILITY POLICE INTERCEPTOR AWD	83,655.00	
	FORD UTILITY AWD,F250 4X4 PICK UP	26,795.00	
	FORD UTILITY AWD,F250 4X4 PICK UP	26,494.00	
	TOTAL	<u>136,944.00</u>	

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115 SOLDAN'S FEED & PET SUPPLIES			
	CANINE SUPPLIES FOR TWO DOGS	32.99	
	CANINE SUPPLIES FOR TWO DOGS	56.99	
	CANINE SUPPLIES FOR TWO DOGS	56.99	
	CANINE SUPPLIES FOR TWO DOGS	32.99	
	TOTAL	179.96	
116 SPARROW OCCUPATIONAL			
	PROFESSIONAL SERVICES	441.50	
	PROFESSIONAL SERVICES	234.00	
	PROFESSIONAL SERVICES	78.00	
	PROFESSIONAL SERVICES	234.00	
	TOTAL	987.50	
117 SPARTAN DISTRIBUTORS			
	TORO MOWER REPAIR PARTS 2018	564.80	
	TORO MOWER REPAIR PARTS 2018	98.02	
	TOTAL	662.82	
118 SPRINT			
	CELLULAR PHONE SERVICE FOR SGT'S VEHICLES	97.86	
119 ST MARTHA CONFERENCE OF			
	REIMB FOR PAYMENT TO AVOID EVICTION	230.00	97648
	REIMB FOR PAYMENT TO AVOID EVICTION	158.00	97647
	TOTAL	388.00	
120 STANDARD ELECTRIC CO			
	MISC SUPPLIES	233.47	
	MISC SUPPLIES	249.48	
	TOTAL	482.95	
121 STATE OF MICHIGAN			
	N MERIDIAN REST ROOMS	48.00	
	N MERIDIAN RD RESTROOMS	18.00	
	PRESORT MAIL FOR ASSESSMENT NOTICES	572.83	
	TOTAL	638.83	
122 THE STEWARDSHIP NETWORK			
	2018 MAINTENANCE ACTIVITIES	1,500.00	
123 SUPREME SANITATION			
	PORTABLE TOILET RENTAL	63.75	
	PORTABLE TOILET RENTAL	160.00	
	TOTAL	223.75	
124 SWAGIT PRODUCTIONS, LLC			
	CONTRACTUAL SERVICE FOR HOMTV VIDEO HOSTING LIVE STREAMING & CLOSED CAPTIONING	3,462.00	
125 TDS			
	MONTHLY SERVICE	1,336.12	
126 LEAH TRACIAK			
	INSTRUCTOR FEE FOR MARCH FITNESS OVER 50	192.00	
127 TRI-COUNTY REGIONAL PLANNING			
	GLRC SURVEY CONSULTANT	1,675.00	
128 TRITECH SOFTWARE SYSTEMS			
	TRITECH INFORM MOBILE SUPPORT FOR 2018 YEAR	7,279.74	
129 US BANK EQUIPMENT FINANCE			
	CONTRACT - COPIER MAINTENANCE	1,083.00	
130 USA TODAY NETWORK			
	FARM MARKET ADVERTISING IN TOWNE COURIER	127.09	

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131 VARIPRO BENEFIT ADMINISTRATORS			
	FLEX ADMINISTRATION-APRIL	194.00	97639
	FLEX ADMINISTRATION - APRIL	9,670.25	97639
	TOTAL	<u>9,864.25</u>	
132 VERIZON WIRELESS	MONTHLY SERVICE	2,381.04	
133 WILLIAMSTON SCHOOLS	GYM TIME FOR BASKETBALL PROGRAM	1,155.00	
134 ZOLL MEDICAL CORP	ZOLL X-SERIES MONITOR PAYMENT	28,988.77	
	STANDING PO FOR EKG SUPPLIES/EQUIPMENT	359.25	
	STANDING PO FOR EKG SUPPLIES/EQUIPMENT	596.25	
	TOTAL	<u>29,944.27</u>	
TOTAL - ALL VENDORS		498,198.03	
FUND TOTALS:			
Fund 101 - GENERAL FUND		304,026.55	
Fund 204 - PEDESTRIAN BIKEPATH MILLAGE		102.01	
Fund 208 - PARK MILLAGE		2,325.30	
Fund 209 - Land Preservation Millage		11,943.78	
Fund 210 - Land Preservation Reserve Fund		9.71	
Fund 211 - PARK RESTRICTED/DESIGNATED		234.15	
Fund 218 - POLICE RESTRICTED/DESIGNATED		865.00	
Fund 230 - CABLE TV		12,779.12	
Fund 246 - TIRF		774.00	
Fund 250 - COMMUNITY NEEDS FUND		388.00	
Fund 661 - MOTOR POOL		164,750.41	

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Vendor Name	Description	Amount	Check #
1. SAM & DESTINEY ALJALLAD	REFUND OVERPM'T FINAL #ISLE-006416-0000-02	30.00	
2. CHRISTINA BANWELL	REFUND OVERPM'T FINAL #PKLD-005117-0000-02	42.16	
3. BARNHART & SON	WS EMERGENCY CONTRACT-DOBIE/JOLLY SEWER	2,042.50	
	EMERGENCY WATER & SANITARY CONTRACT INGHAM COUNTY	5,000.00	
	ROAD DEPT BOND PAYMENT		
	TOTAL	7,042.50	
4. BERNTSEN	SCHONSTEDDT LOCATOR GA-92XTD	1,447.20	
5. CITY OF EAST LANSING	SEWER OPERATIONS BILLING - APRIL	195,420.42	
	OPERATING COSTS - APRIL	233,510.84	
	TOTAL	428,931.26	
6. MICHAEL & JILL COX	REFUND OVERPM'T FINAL #LADY-001844-0000-05	14.51	
7. DELTA DENTAL	EMPLOYEE DENTAL INSURANCE	1,490.98	27161
8. EJ USA, INC.	HYDRANT PARTS	225.40	
	EJ 5BR250 HYD 5'-6"MJ-2AD 1HST	7,840.00	
	TOTAL	8,065.40	
9. FASTENALL	2 - 13/16" SOCKETS	45.76	
10. FERGUSON WATERWORKS #3386	WATER SYSTEM REPAIR PARTS 2018	578.00	
	WATER SYSTEM REPAIR PARTS 2018	932.00	
	WATER SYSTEM REPAIR PARTS 2018	288.00	
	WATER SYSTEM REPAIR PARTS 2018	915.00	
	WATER SYSTEM REPAIR PARTS 2018	590.00	
	WATER SYSTEM REPAIR PARTS 2018	846.00	
	TOTAL	4,149.00	
11. FISHBECK, THOMPSON, CARR & HUBER	TWP/AS-NEEDED GIS	355.00	
	TWP/INTERCEPTER REHABILITATION	2,814.50	
	TOTAL	3,169.50	
12. FORESIGHT GROUP	FLUSHABLE WIPES EDUCATION	561.88	
13. JACOB FOSTER	REFUND OVERPM'T FINAL#HARV-005987-0000-04	46.30	
14. MUKESH GANDHI	REFUND-OVERP'MT OF W/S BILLS	35.07	
15. GIGUERE HOMES INC.	RETURN PGE 17-13 @ 1435 KALORAMA WAY	2,375.00	
16. JENNIFER GILMORE	REFUND OVERPM'T FINAL #MANS-002608-0000-02	38.04	
17. GOLDSTREET DESIGN AGENCY, INC	BILL INSERTS REGARDING SANITARY PRODUCTS	340.00	
18. JCC HOSPITALITY	BALANCE ENGINEERING FEES PD 10/28/14	2,306.91	
19. LIBERTY TITLE AGENCY	REFUND OVERPM'T FINAL #LAKW-006314-0000-02	100.10	
20. MACALLISTER RENTAL	SULLAIR 185 TRAILER MOUNT AIR COMPRESSOR WITH 90	19,590.00	
	# JACK HAMMER		
	REGULATOR & AIR HOSE	168.10	
	TOTAL	19,758.10	

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 BANK CODE: PW

Vendor Name	Description	Amount	Check #
21. MADISON NATIONAL LIFE INS CO	EMPLOYEEED LIFE INSURANCE - APRIL	411.37	27162
22. MARRIOTT TOWNPLACE SUITES	REFUND OVERPM'T WATER BILL #HANN-002855-IRRI-01	1,036.10	
23. MIKE ELLIS	MISS DIG EXPO EXPENSE - M. ELLIS	78.45	
24. AMIRPOUYAN NEJADHASHEMI	REFUND OVERPM'T FINAL #WELL-004570-0000-02	99.28	
25. NOZZTEQ	ROOT CUTTER	240.00	
26. PERCEPTIVE CONTROLS	PLC AND SCADA PROGRAMMING N&S WATER TOWERS	945.00	
	EMERGENCY SERVICE TO FOREST HILL	384.50	
	TOTAL	1,329.50	
27. PRO-TECH MECHANICAL SERVICES	MAIN LIFT STATION	160.00	
	MAIN LIFT STATION MECHANICAL SERVICES	435.15	
	TOTAL	595.15	
28. RED CEDAR FLATS	REFUND PAID ON INACTIVE ACCT #NOWI-005000-000-02	95.56	
29. SAFETY SERVICES INC	SAFETY GLASSES	106.84	
30. CARL SCHLEGEL INC	SAND, GRAVEL, TOP SOIL 2018	2,362.25	
31. TDS	MONTHLY SERVICE	160.78	
32. TRI TITLE AGENCY LLC	REFUND OVERPM'T FINAL #TOWA-006480-0000-01	228.00	
	REFUND OVERPM'T FINAL #ROYA-006299-0000-02	225.98	
	REFUND OVERPM'T FINAL #KEWA-002311-0000-01	225.98	
	TOTAL	679.96	
33. DONALD VANGORDER	REFUND OVERPM'T FINAL #SILC-005611-0000-01	195.20	
TOTAL - ALL VENDORS		487,380.11	
FUND TOTALS:			
Fund 590 - SEWER FUND		219,853.96	
Fund 591 - WATER FUND		267,526.15	

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DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
EXP CHECK RUN DATES 04/17/2018 - 04/17/2018
JOURNALIZED OPEN AND PAID
BANK CODE: TA

Vendor Name	Description	Amount	Check #
1. MICHAEL & CHRISTINE BERRY	REFUND-OVERP'MT OF TAXES	88.81	
2. CAPITAL INTERNAL MEDICINE ASSOC	REFUND OVERPM'T ON PP TAX#33-02-02-92-275-456	60.00	
3. HASLETT PUBLIC SCHOOLS	DELINQ PERSONAL PROPERTY TAX COLLECTION	871.97	12284
4. INGHAM INTERMEDIATE SCHOOL	DELINQ PERSONAL PROPERTY TAX COLLECTION	1,380.00	12285
5. LANSING COMMUNITY COLLEGE	DELINQ PERSONAL PROPERTY TAX COLLECTION	3,858.57	12286
6. MERIDIAN TOWNSHIP DDA	DELINQ PERSONAL PROPERTY TAX COLLECTION	182.40	12287
7. OKEMOS PUBLIC SCHOOLS	DELINQ PERSONAL PROPERTY TAX COLLECTION	8,088.29	12288
8. STATE OF MICHIGAN	ENDING SOR REGISTRATION 2/28/18	120.00	
9. TBC CORPORATION	REPLACEMENT CK FOR #10631-REFUND OVERPM'T OF TAXES	50.00	
10. WELLS INVESTMENT PROPERTIES	DEC BOARD OF REVIEW REFUND	399.05	
TOTAL - ALL VENDORS		15,099.09	
FUND TOTALS:			
Fund 701 - TRUST & AGENCY		15,099.09	

Credit Card Charges from March 15 to April 11, 2018

Posting Date	Merchant Name	Amount	Name
2018/04/03	4IMPRINT	\$373.85	ANDREA SMILEY
2018/04/09	AC&E RENTALS OKEMOS	\$23.50	ROBERT STACY
2018/04/11	AC&E RENTALS OKEMOS	\$90.00	KEITH HEWITT
2018/03/29	AC&E RENTALS OKEMOS	\$90.00	MATT FOREMAN
2018/04/02	AC&E RENTALS OKEMOS	\$60.00	MATT FOREMAN
2018/03/26	ADOBE SYSTEMS, INC.	\$15.89	DEREK PERRY
2018/03/20	ALRO STEEL CORP	\$45.66	TODD FRANK
2018/03/23	ALRO STEEL CORP	\$59.10	TODD FRANK
2018/03/22	AMAZON MKTPLACE PMTS	\$26.36	KRISTI SCHAEDING
2018/04/05	AMAZON MKTPLACE PMTS	\$31.19	KRISTI SCHAEDING
2018/03/26	AMAZON MKTPLACE PMTS	\$9.71	MICHELLE PRINZ
2018/03/29	AMAZON MKTPLACE PMTS	\$30.97	MICHELLE PRINZ
2018/04/06	AMAZON MKTPLACE PMTS	\$11.99	MICHELLE PRINZ
2018/04/06	AMAZON MKTPLACE PMTS	\$10.84	MICHELLE PRINZ
2018/04/09	AMAZON MKTPLACE PMTS	\$22.99	MICHELLE PRINZ
2018/04/11	AMAZON MKTPLACE PMTS	\$17.68	MICHELLE PRINZ
2018/04/09	AMAZON MKTPLACE PMTS WWW.	\$17.06	MICHELLE PRINZ
2018/03/19	AMAZON.COM	\$159.98	KATHERINE RICH
2018/03/19	AMAZON.COM	\$7.12	MICHELLE PRINZ
2018/03/19	AMAZON.COM	\$15.03	MICHELLE PRINZ
2018/03/19	AMAZON.COM	\$115.08	MICHELLE PRINZ
2018/03/21	AMAZON.COM	\$14.18	MICHELLE PRINZ
2018/04/09	AMAZON.COM	\$10.99	MICHELLE PRINZ
2018/04/11	AMAZON.COM	\$34.99	MICHELLE PRINZ
2018/03/15	AMAZON.COM AMZN.COM/BILL	\$66.01	MICHELLE PRINZ
2018/03/28	AMAZON.COM AMZN.COM/BILL	\$14.18	MICHELLE PRINZ
2018/03/19	ASAP PRINTING	\$12.00	ROBERT MACKENZIE
2018/03/19	AURORA BUFFETT	\$20.94	MIKE ELLIS
2018/03/28	BANNASCH WELDING	\$15.00	JIM HANSEN
2018/03/26	BASEBALLTIP	\$1,740.00	LUANN MAISNER
2018/03/19	BELL EQUIPMENT COMPANY	(\$396.40)	TODD FRANK
2018/04/10	BOSTONS PIZZA	\$42.17	BRIAN CANEN
2018/04/11	BUFFALO WILD WINGS 3143	\$29.00	BRIAN CANEN
2018/03/30	CAPITAL EQUIPMENT AND SUP	\$68.55	TODD FRANK
2018/03/21	CATHEY COMPANY	\$43.59	ROBERT MACKENZIE
2018/03/29	CHEQROOM	\$300.00	ANDREA SMILEY
2018/03/16	CHICK-FIL-A #03695	\$7.99	MICHELLE PRINZ
2018/04/02	CITY OF E LANSING PARK	\$3.00	CHRIS BUCK
2018/04/09	CITY OF GRAND RAPIDSMI	\$7.50	DAVID HALL
2018/03/23	COMCAST	\$19.28	KRISTI SCHAEDING
2018/03/20	COMCAST	\$298.30	ANDREA SMILEY
2018/03/20	COMPLETE BATTERY SOURCE	\$14.83	PETER VASILION
2018/03/19	DICK'S CLOTHING&SPORTING	(\$84.79)	KELSEY DILLON
2018/03/21	DOMINO'S 1206	\$48.75	BRANDIE YATES
2018/04/10	DOUGLAS INDUSTRIES	\$238.00	MATT FOREMAN
2018/03/19	DUSTYS TAP ROOM	\$32.15	BRANDIE YATES
2018/04/11	EASYKEYSCOM INC	\$13.90	KYLE ROYSTON
2018/04/06	EPIC SPORTS, INC.	\$110.42	MICHAEL DEVLIN
2018/04/02	FACEBK ELPRYDEM92	\$57.39	ROBIN FAUST
2018/04/06	FACEBK JV8QBEW762	\$2.20	DARCIE WEIGAND
2018/03/22	FACM	\$225.00	BRANDIE YATES
2018/03/30	FEDEX 780280949314	\$71.20	WILLIAM PRIESE
2018/03/30	FEDEX 780280979604	\$11.00	WILLIAM PRIESE

2018/03/28	FERGUSON WTRWRKS #3386	\$41.19	TOM OXENDER
2018/03/16	FLEETPRIDE 476	\$275.49	TODD FRANK
2018/03/23	FLEETPRIDE 476	\$206.11	TODD FRANK
2018/04/06	FLEETPRIDE 476	(\$116.84)	TODD FRANK
2018/04/06	FLEETPRIDE 476	\$116.84	TODD FRANK
2018/04/06	FLEETPRIDE 476	\$56.83	TODD FRANK
2018/04/06	FLEETPRIDE 476	\$53.40	TODD FRANK
2018/04/09	FLEETPRIDE 476	\$290.92	TODD FRANK
2018/04/11	FOODS FOR LIVING	\$25.00	MICHAEL DEVLIN
2018/03/19	FOUNDATION OF ACM	\$450.00	BENJAMIN MAKULSKI
2018/03/30	HAMMOND FARMSLANDS	\$250.00	ROBERT STACY
2018/03/22	HARBOR FREIGHT TOOLS 157	\$39.95	TYLER KENNEL
2018/03/21	HASLETT TRUE VALUE HARDW	\$33.77	MATTHEW WALTERS
2018/03/26	HASLETT TRUE VALUE HARDW	\$11.99	LAWRENCE BOBB
2018/03/27	HASLETT TRUE VALUE HARDW	\$37.62	ROBERT STACY
2018/03/28	HASLETT TRUE VALUE HARDW	\$28.47	TYLER KENNEL
2018/03/30	HASLETT TRUE VALUE HARDW	\$16.35	WILLIAM RICHARDSON
2018/03/22	HASLETT TRUE VALUE HARDW	\$5.97	MARK VROMAN
2018/03/20	HASLETT TRUE VALUE HARDW	\$15.99	DAVID LESTER
2018/03/28	HASLETT TRUE VALUE HARDW	\$4.99	TOM OXENDER
2018/04/11	HASLETT TRUE VALUE HARDW	\$10.47	KEITH HEWITT
2018/03/29	HASLETT TRUE VALUE HARDW	\$16.58	MATT FOREMAN
2018/03/16	HONEYBAKED HAM 1709-P2PE	\$113.26	MICHELLE PRINZ
2018/04/11	IN *SIGN A RAMA	\$269.96	MICHELLE PRINZ
2018/03/20	INGHAM COUNTY ROD	\$330.00	YOUNES ISHRAIDI
2018/03/21	INGHAM COUNTY ROD	\$30.00	YOUNES ISHRAIDI
2018/03/30	INTERNATIONAL INSTITUTE O	\$200.00	BRETT DREYFUS
2018/03/23	LEO'S SPIRITS AND GRUB	\$27.68	FRANK L WALSH
2018/03/23	MAA PAYMENTS	\$92.25	MARTHA TOWNSEND
2018/03/26	MAA PAYMENTS	\$205.00	MARTHA TOWNSEND
2018/03/28	MAC MEN	(\$7.50)	STEPHEN GEBES
2018/03/28	MAC MEN	\$132.50	STEPHEN GEBES
2018/04/10	MCDONALD'S F25550	\$4.24	BRIAN CANEN
2018/03/15	MEDEXSUPPLY.COM	(\$319.90)	WILLIAM PRIESE
2018/04/04	MEIJER INC #025 Q01	\$43.91	DARCIE WEIGAND
2018/04/02	MEIJER INC #025 Q01	\$22.47	WILLIAM RICHARDSON
2018/04/06	MEIJER INC #025 Q01	\$74.28	MIKE ELLIS
2018/04/02	MEIJER INC #025 Q01	\$14.98	KENNITH PHINNEY
2018/04/05	MEIJER INC #025 Q01	\$27.99	KENNITH PHINNEY
2018/04/09	MEIJER INC #025 Q01	\$6.72	KENNITH PHINNEY
2018/03/29	MEIJER INC #025 Q01	\$8.78	MICHAEL DEVLIN
2018/03/26	MEIJER INC #025 Q01	\$29.01	CATHERINE ADAMS
2018/04/06	MEIJER INC #025 Q01	\$62.36	CATHERINE ADAMS
2018/04/06	MEIJER INC #025 Q01	\$15.20	MATT FOREMAN
2018/04/11	MEIJER INC #052 Q01	\$25.98	DAN PALACIOS
2018/03/28	MERIDIAN SCREEN PRINTING	\$86.09	SCOTT DAWSON
2018/03/20	MI SECTION AWWA	\$115.00	DEREK PERRY
2018/03/23	MI STATE POLICE PMTS	(\$100.00)	SCOTT DAWSON
2018/03/30	MICHIGAN POLICE EQUIPMENT	\$235.75	ANDREW MCCREADY
2018/03/23	MICHIGAN SUPPLY CO	\$119.34	PETER VASILION
2018/04/05	MICHIGAN TOWNSHIPS ASS	\$54.50	DEREK PERRY
2018/04/04	MID MICHIGAN EMERGENCY E	\$236.00	TODD FRANK
2018/04/05	MID MICHIGAN EMERGENCY E	\$297.00	TODD FRANK
2018/04/11	MID STATES BOLT AND SCREW	\$8.63	TODD FRANK
2018/04/05	MIDWEST POWER EQUIPMEN	\$99.55	TODD FRANK

2018/03/23	MIDWEST POWER EQUIPMEN	\$45.00	KEITH HEWITT
2018/03/26	MIDWEST POWER EQUIPMEN	\$44.75	KEITH HEWITT
2018/04/03	MSU PAYMENTS	\$30.00	ROBERT MACKENZIE
2018/04/03	MSU PAYMENTS	\$30.00	ROBERT MACKENZIE
2018/04/03	MSU PAYMENTS	\$30.00	ROBERT MACKENZIE
2018/04/03	MSU PAYMENTS	\$30.00	ROBERT MACKENZIE
2018/04/03	MSU PAYMENTS	\$30.00	ROBERT MACKENZIE
2018/04/03	MSU PAYMENTS	\$30.00	ROBERT MACKENZIE
2018/04/11	MSU SURPLUS STORE	\$30.00	PETER VASILION
2018/03/26	NATIOAL ASSOCIATION OF	\$920.00	BENJAMIN MAKULSKI
2018/04/03	NATIONAL EMERGENCY TRAIN	\$74.82	MARK VROMAN
2018/04/11	NOODLES & CO - 8021	\$20.25	BRIAN CANEN
2018/03/19	NORLAB INC	\$271.00	CHAD HOUCK
2018/04/05	NUTRON NAMEPLATE INC	\$234.00	CATHERINE ADAMS
2018/03/22	OFFICEMAX/DEPOT 6194	\$224.98	CHAD HOUCK
2018/03/29	OFFICEMAX/DEPOT 6194	\$35.96	TODD FRANK
2018/03/28	OFFICEMAX/DEPOT 6194	\$79.61	CATHERINE ADAMS
2018/03/26	OFFICEMAX/DEPOT 6869	\$79.69	DENISE GREEN
2018/03/26	OFFICEMAX/DEPOT 6869	\$54.89	DENISE GREEN
2018/03/30	OFFICER SURVIVAL Solutio	\$214.95	SCOTT DAWSON
2018/03/16	OHIO TURNPIKE REPLENISHME	\$25.06	WILLIAM PRIESE
2018/03/21	OHIO TURNPIKE REPLENISHME	\$31.06	WILLIAM PRIESE
2018/04/10	OHIO TURNPIKE REPLENISHME	\$33.99	WILLIAM PRIESE
2018/04/09	OPENTIP.COM	\$199.55	MICHAEL DEVLIN
2018/03/23	PAYPAL *EPPLEY	(\$270.00)	DENNIS ANTONE
2018/03/19	PAYPAL *HOMELANDSIX	\$267.45	WILLIAM PRIESE
2018/04/06	PAYPAL *MICH IAAI	\$295.00	TAVIS MILLEROV
2018/03/29	PET SUPPLIES PLUS #193	\$17.98	CATHERINE ADAMS
2018/03/19	PIONEER REVERE 8008771500	\$147.55	MATT FOREMAN
2018/04/09	PIONEER REVERE 8008771500	\$41.75	MATT FOREMAN
2018/04/06	POSITIVE PROMOTIONS INC	\$331.11	KRISTI SCHAEING
2018/03/15	PREMIER SAFETY	\$129.07	ROBERT MACKENZIE
2018/03/21	PREMIER SAFETY	\$129.07	ROBERT MACKENZIE
2018/03/19	QUALITY DAIRY 31280027	\$26.15	DARCIE WEIGAND
2018/04/09	QUALITY TIRE	\$153.00	JIM HANSEN
2018/04/09	SE MI FIRE CHIEFS	\$80.00	WILLIAM PRIESE
2018/03/29	SECURITY EQUIPMENT COR	\$150.00	SCOTT DAWSON
2018/04/05	SHAHEEN CHEVROLET	\$38.03	TODD FRANK
2018/03/22	SHERWIN WILLIAMS 701339	\$19.76	PETER VASILION
2018/04/05	SKILLPATH / NATIONAL	\$299.00	SCOTT DAWSON
2018/03/16	SLICE	\$14.58	MIKE ELLIS
2018/03/19	SNAPON TOOLS	\$150.00	JIM HANSEN
2018/03/19	SNAPON TOOLS	\$150.00	TODD FRANK
2018/03/19	SOLDANS FEEDS PET S	\$10.14	CATHERINE ADAMS
2018/03/26	SOLDANS FEEDS PET S	\$14.32	CATHERINE ADAMS
2018/04/02	SOLDANS FEEDS PET S	\$10.74	CATHERINE ADAMS
2018/04/10	SQ *ON A MISSION LL	\$95.00	WILLIAM PRIESE
2018/04/02	STATE OF MI CASHIER	\$66.30	DAVID HALL
2018/03/29	STICKER MULE	\$57.00	BENJAMIN MAKULSKI
2018/03/16	SUPERBREAKERS	\$114.90	ROBERT MACKENZIE
2018/03/22	TARGET 00003657	\$236.22	WILLIAM PRIESE
2018/04/11	THE FIREHOUSE PUB	\$40.02	BRIAN CANEN
2018/03/22	THE HOME DEPOT #2723	\$48.26	LAWRENCE BOBB
2018/03/28	THE HOME DEPOT #2723	\$79.52	LAWRENCE BOBB
2018/03/30	THE HOME DEPOT #2723	\$5.90	LAWRENCE BOBB

2018/03/30	THE HOME DEPOT #2723	\$59.64	LAWRENCE BOBB
2018/03/15	THE HOME DEPOT #2723	\$59.47	ROBERT STACY
2018/03/16	THE HOME DEPOT #2723	(\$93.54)	ROBERT STACY
2018/03/16	THE HOME DEPOT #2723	\$93.54	ROBERT STACY
2018/03/16	THE HOME DEPOT #2723	\$65.43	ROBERT STACY
2018/03/26	THE HOME DEPOT #2723	\$37.37	ROBERT STACY
2018/03/19	THE HOME DEPOT #2723	\$35.01	KELSEY DILLON
2018/03/29	THE HOME DEPOT #2723	\$93.00	TYLER KENNELL
2018/04/09	THE HOME DEPOT #2723	\$83.45	TYLER KENNELL
2018/03/30	THE HOME DEPOT #2723	\$14.82	DENNIS ANTONE
2018/04/02	THE HOME DEPOT #2723	(\$1.88)	DENNIS ANTONE
2018/04/02	THE HOME DEPOT #2723	\$42.24	DENNIS ANTONE
2018/03/16	THE HOME DEPOT #2723	\$174.39	PETER VASILION
2018/04/05	THE HOME DEPOT #2723	(\$3.56)	PETER VASILION
2018/04/05	THE HOME DEPOT #2723	\$3.36	PETER VASILION
2018/04/05	THE HOME DEPOT #2723	\$3.56	PETER VASILION
2018/04/06	THE HOME DEPOT #2723	\$31.32	PETER VASILION
2018/04/09	THE HOME DEPOT #2723	\$4.65	PETER VASILION
2018/04/11	THE HOME DEPOT #2723	\$69.96	PETER VASILION
2018/04/04	THE HOME DEPOT #2723	\$25.96	MIKE ELLIS
2018/04/05	THE HOME DEPOT #2723	\$61.47	MIKE ELLIS
2018/04/06	THE HOME DEPOT #2723	\$94.14	MIKE ELLIS
2018/03/23	THE HOME DEPOT #2723	\$106.79	DAVID LESTER
2018/03/19	THE HOME DEPOT #2723	\$114.32	KEN PLAGA
2018/03/30	THE HOME DEPOT #2723	\$199.94	WILLIAM PRIESE
2018/03/26	THE HOME DEPOT #2723	\$185.92	KEITH HEWITT
2018/04/02	THE HOME DEPOT #2723	\$11.61	KEITH HEWITT
2018/04/04	THE HOME DEPOT #2723	\$31.77	KEITH HEWITT
2018/04/11	THE HOME DEPOT #2723	\$9.47	KEITH HEWITT
2018/03/22	THE HOME DEPOT #2723	\$4.97	MATT FOREMAN
2018/04/04	THE HOME DEPOT #2723	\$14.85	MATT FOREMAN
2018/04/09	THE HOME DEPOT #2723	\$34.68	MATT FOREMAN
2018/03/19	THE HOME DEPOT 2723	\$235.18	LAWRENCE BOBB
2018/03/21	THE HOME DEPOT 2723	\$237.25	LAWRENCE BOBB
2018/03/19	TOP HAT CRICKET FARM INC	\$29.75	CATHERINE ADAMS
2018/04/06	TRACTOR SUPPLY #1149	\$72.44	TODD FRANK
2018/03/23	TRACTOR-SUPPLY-CO #0638	\$79.92	TODD FRANK
2018/04/09	US DIGITAL MEDIA	\$176.88	STEPHEN GEBES
2018/03/30	WAL-MART #2866	\$31.58	TYLER KENNELL
2018/04/04	WALMART.COM 8009666546	\$239.70	MICHAEL DEVLIN
2018/03/19	WEBSALESUSA.COM INC	\$137.73	WILLIAM PRIESE
2018/03/15	WHOLEFDS ELN#10541	\$23.08	JANE GREENWAY
2018/03/22	WW GRAINGER	\$32.10	LAWRENCE BOBB
2018/03/16	WW GRAINGER	\$13.60	TYLER KENNELL

TOTAL

\$17,482.15

ACH Transactions

Date	Payee	Amount	Purpose
03/19/18	Elan	22,910.92	Credit Card Bill - February Charges
03/20/18	Blue Care Network	25,871.18	Employee Health Insurance
03/26/18	Consumers Energy	28,826.67	Street Lights
03/29/18	ICMA	33,955.76	Payroll Deductions 03/30/18 Payroll
03/29/18	IRS	89,549.36	Payroll Taxes 03/30/18 Payroll
03/29/18	State of Michigan	40,181.63	Withholding - March
03/29/18	Various Financial Institutions	265,088.14	Direct Deposit 03/30/18 Payroll
04/02/18	Meritian Charter Township	39.41	Utility Bills
04/03/18	Blue Care Network	14,857.55	Employee Health Insurance
04/04/18	Bell Title	998,774.81	Cashiers Check - Land Purchase
04/05/18	Health Equity	2,253.42	Employee Health Savings
04/05/18	MERS	281,695.74	Employee Retirement
04/06/18	Consumers Energy	31,338.63	Gas & Electric
04/10/18	Blue Care Network	13,615.83	Employee Health Insurance
04/12/18	ICMA	34,134.18	Payroll Deductions 04/13/18 Payroll
04/12/18	IRS	93,247.33	Payroll Taxes 04/13/18 Payroll
04/12/18	Various Financial Institutions	266,559.26	Direct Deposit 04/13/18 Payroll
	Total ACH Payments	<u><u>2,242,899.82</u></u>	



To: Township Board Members
From: Derek N. Perry, Assistant Township Manager
Director of Public Works & Engineering
Younes Ishraidi, P.E., Chief Engineer
Date: April 12, 2018
Re: Re-appointments to the Lake Lansing Watershed Advisory Committee

The plan adopted for the Lake Lansing Watershed Management Special Assessment District created an Advisory Committee. It consists of four lakefront property owners (Tier 1), two off-lake (Tier 2) property owners, the Ingham County Drain Commissioner, Ingham County Parks, and a Township staff person.

The purpose of the committee is to implement the watershed management plan. The six property owners serve staggered 2-year terms, ending April 30, with 50% overlap. Meetings are informal and are held in the Meridian Township Municipal Building, voluntarily promulgated under the Open Meetings Act.

The following members will continue to serve until April 30, 2019:

Robert Hollenshead	6068 Columbia	Tier One
Ronald Rowe	6247 E. Lake Drive	Tier One
Larry Wagenknecht	6097 Partridge	Tier Two

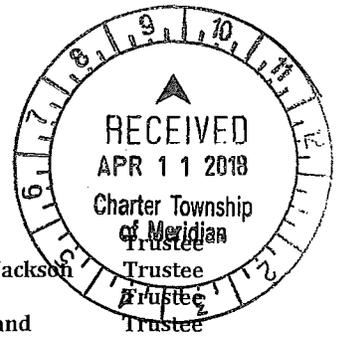
The Lake Lansing Advisory Committee recommends the following persons be re-appointed to the Lake Lansing Advisory Committee until April 30, 2020. Their applications for Public Service are attached.

Timothy McCarthy	6076 Columbia	Tier One
Curtis Armbruster	6411 E. Reynolds	Tier One
Steven Culling	6193 Columbia	Tier Two

Proposed Motion:

“Move that the following property owners be re-appointed to the Lake Lansing Watershed Advisory Committee for terms expiring April 30, 2020: Timothy McCarthy of 6076 Columbia, Curtis Armbruster of 6411 E. Reynolds and Steven Culling of 6193 Columbia”

CHARTER TOWNSHIP OF MERIDIAN



Ronald J. Styka
Brett Dreyfus
Julie Brixie
Frank L. Walsh

Supervisor
Clerk
Treasurer
Manager



Phil Deschaine
Patricia Herring Jackson
Dan Opsommer
Kathy Ann Sundland

APPLICATION FOR PUBLIC SERVICE

I am interested in service on one or more of the following public bodies as checked below:

- | | |
|---|--|
| <input type="checkbox"/> Assessing Board of Review* | <input type="checkbox"/> Elected Officials Compensation Commission* |
| <input type="checkbox"/> Board of Water and Light Representative* | <input type="checkbox"/> Environmental Commission |
| <input type="checkbox"/> Brownfield Redevelopment Authority* | <input checked="" type="checkbox"/> Lake Lansing Watershed Advisory Committee* |
| <input type="checkbox"/> Building and/or Fire Board of Appeals and Building Hearing Officer | <input type="checkbox"/> Land Preservation Advisory Board |
| <input type="checkbox"/> Capital Area Transportation Authority (C.A.T.A.) | <input type="checkbox"/> Park Commission (elected/appointed) |
| <input type="checkbox"/> Communications Commission* | <input type="checkbox"/> Pension Trustees |
| <input type="checkbox"/> Community Resources Commission | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Corridor Improvement Authority* | <input type="checkbox"/> Township Board (elected/appointed) |
| <input type="checkbox"/> Downtown Development Authority* | <input type="checkbox"/> Transportation Commission* |
| <input type="checkbox"/> East Lansing-Meridian Water & Sewer Authority | <input type="checkbox"/> Zoning Board of Appeals |
| <input type="checkbox"/> Economic Development Corporation | <input type="checkbox"/> Other |

(*Special conditions restrict eligibility for appointment)

Indicate areas not included above which may warrant special attention or study that are of interest to you:

Summarize your reasons for applying for this type of public service:

Describe education, experience or training which will assist you if appointed. (Attach resume if available)

Name: TIM MCCARTHY
 Occupation: SIM-RET. Place of Employment: US ARMY
 Home Address: 6076 COLUMBIA HULL
 Phone: (days) 5173393596 (evenings) SAME E-mail FAMILY MCCARTHY @ GMAIL.COM
 Signature Timothy J. Carthy Date 4-10-18

Other than the Downtown Development Authority Board and the Economic Development Corporation, persons appointed to Meridian Township boards and commissions must be a resident and elector (if of voting age) of the Township during the term of office. Excessive absences may be cause for review of appointment.

(PLEASE USE BACK IF NEEDED)

The policy for appointment of candidates to the various public service positions is based on the following criteria: desire to serve, experience, expertise, availability of time to serve, and maintenance of equitable geographic representation. In most instances it will be desirable to develop further information through a personal interview. This application will be retained in township files for two years. Please return this form to the Office of the Clerk, Charter Township of Meridian.

FOR OFFICE USE ONLY				
Date Received		Distro:	Application #	
Registered Voter:	Y/N			
Date Appointed:				

Revised: April 24, 2017

CHARTER TOWNSHIP OF MERIDIAN

Ronald J. Styka
Brett Dreyfus
Julie Brixie
Frank L. Walsh

Supervisor
Clerk
Treasurer
Manager



Phil Deschaine
Patricia Herring Jackson
Dan Opsommer
Kathy Ann Sundland



APPLICATION FOR PUBLIC SERVICE

I am interested in service on one or more of the following public bodies as checked below:

- | | |
|---|--|
| <input type="checkbox"/> Assessing Board of Review* | <input type="checkbox"/> Elected Officials Compensation Commission* |
| <input type="checkbox"/> Board of Water and Light Representative* | <input type="checkbox"/> Environmental Commission |
| <input type="checkbox"/> Brownfield Redevelopment Authority* | <input checked="" type="checkbox"/> Lake Lansing Watershed Advisory Committee* |
| <input type="checkbox"/> Building and/or Fire Board of Appeals and Building Hearing Officer | <input type="checkbox"/> Land Preservation Advisory Board |
| <input type="checkbox"/> Capital Area Transportation Authority (C.A.T.A.) | <input type="checkbox"/> Park Commission (elected/appointed) |
| <input type="checkbox"/> Communications Commission* | <input type="checkbox"/> Pension Trustees |
| <input type="checkbox"/> Community Resources Commission | <input type="checkbox"/> Planning Commission |
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| <input type="checkbox"/> Economic Development Corporation | <input type="checkbox"/> Other |

(*Special conditions restrict eligibility for appointment)

Indicate areas not included above which may warrant special attention or study that are of interest to you:

Summarize your reasons for applying for this type of public service:

Describe education, experience or training which will assist you if appointed. (Attach resume if available)

Name: CURTIS J. ARM BRUSTER
 Occupation: RETIRED Place of Employment: _____
 Home Address: 6411 E. REYNOLDS RD.
 Phone: (days) 517 256 1644 (evenings) _____ E-mail CURTARMY@AOL.COM
 Signature [Signature] Date 4/10/18

Other than the Downtown Development Authority Board and the Economic Development Corporation, persons appointed to Meridian Township boards and commissions must be a resident and elector (if of voting age) of the Township during the term of office. Excessive absences may be cause for review of appointment.

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Registered Voter:	Y / N			
Date Appointed:				

Revised: April 24, 2017



CHARTER TOWNSHIP OF MERIDIAN

Ronald J. Styka
Brett Dreyfus
Julie Brixie
Frank L. Walsh

Supervisor
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Phil Deschaine
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APPLICATION FOR PUBLIC SERVICE

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| <input type="checkbox"/> Brownfield Redevelopment Authority* | <input checked="" type="checkbox"/> Lake Lansing Watershed Advisory Committee* |
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| <input type="checkbox"/> East Lansing-Meridian Water & Sewer Authority | <input type="checkbox"/> Zoning Board of Appeals |
| <input type="checkbox"/> Economic Development Corporation | <input type="checkbox"/> Other |

(*Special conditions restrict eligibility for appointment)

Indicate areas not included above which may warrant special attention or study that are of interest to you:

Summarize your reasons for applying for this type of public service:

CURRENTLY ON THIS COMMITTEE

Describe education, experience or training which will assist you if appointed. (Attach resume if available)

SEE ABOVE

Name: STEVE COLLING

Occupation: TRACT MGR Place of Employment: KENTWOOD OFFICE FURNITURE

Home Address: 6193 COLUMBIA ST, HASLETT, MI 48840

Phone: (days) 517-930-2400 (evenings) _____ E-mail STEVEDC8@GMAIL.COM

Signature: [Signature] Date 4-11-18

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(PLEASE USE BACK IF NEEDED)

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Registered Voter:	Y/N			
Date Appointed:				

FORM 100-1-2017





To: Board Members
From: Mark Kieselbach, Community Planning and Development Director
Date: April 10, 2018
Re: Amendment to Rental Registration Ordinance

The Township Board discussed the proposed amendment at its meeting on March 20, 2018. The intent of the amendment is to keep the Township's Rental Registration Ordinance in compliance with Public Act 169 of 2017 which amended the Housing Law of Michigan. The main effect of the new act is to ensure enforcing agents have the proper authorization to enter a rental unit when performing an inspection. A resolution to approve the amendment to the Code of Ordinances for introduction is attached. The following motion has been provided for the Board's consideration:

Move to approve the resolution for the introduction of the amendment to Chapter 14, Article III, Rental Dwelling Unit Registration, of the Code of Ordinances to be in compliance with Public Act 169 of 2017.

Attachment:
Resolution for Introduction

I, the undersigned, the duly qualified and acting Clerk of the Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and a complete copy of a resolution adopted at a regular meeting of the Township Board on the 17th day of April, 2018.

Brett Dreyfus
Township Clerk

ORDINANCE NO. _____

ORDINANCE AMENDING THE CODE OF THE
CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY, MICHIGAN
CHAPTER 14, ARTICLE III, DIVISION 2, RENTAL DWELLING UNIT REGISTRATION,
SECTION 14-86(6) AND SECTION 14-87

THE CHARTER TOWNSHIP OF MERIDIAN ORDAINS:

Section 1.

A. Amendment to Chapter 14, Article III, Division 2, Rental Dwelling Unit Registration. Section 14-86 entitled Registration of Rental Dwellings and Rental Units, of the code of the Charter Township of Meridian, Ingham County, Michigan, is hereby amends Section 14-86(6) to read as follows:

14-86: Registration of rental dwellings and rental units

(1) through (5) remain as written.

(6) Owner's affidavit and agreement to permit inspections. Included with the initial and renewal registration application shall be an affidavit and agreement, signed by the property owner, permitting inspections of their properties by officials of the Township, agreeing to make good-faith efforts to obtain lessee consent in all future inspections, and affirming that all tenants of the subject properties have been informed of the regulations contained in this division and of inspections of the properties by Building Officials. A copy of the affidavit shall be provided to all tenants.

(7) Remains as written.

B. Amendment to Chapter 14, Article III, Division 2, Rental Dwelling Unit Registration. Section 14-87 entitled, Inspections of the Code of the Charter Township of Meridian, Ingham County, Michigan, hereby amends Section 14-87 to read as follows:

14-87 Inspections

(1) Initial rental registration inspections. Within 60 days following the acceptance of an application for an initial rental registration, the proposed rental unit shall have an inspection for compliance with the requirements of the building, plumbing, mechanical, electrical, and fire safety codes as adopted and amended by the Township.

(2) Scheduled common area and unit inspections. The common areas of all rental complexes shall be inspected each year. All structures containing not more than eight rental units and each unit contained in those structures shall be inspected annually. All structures having more than eight rental units shall have at least one-third of the rental units contained in those structures inspected annually.

(3) Unscheduled inspections. Any rental property, even though not previously scheduled for inspection, may be inspected at any time without prior notice if the Chief Building Inspector has probable cause to believe that a condition in, or related to, that rental property constitutes either a present threat to public health, safety and welfare or a violation of any code. All unscheduled inspections shall be made subject to subsection (4) or upon the conditions set forth in subsection 5(c), (f) and (g).

(4) Court orders. If any owner, tenant or other person in charge of any rental property or dwelling unit fails or refuses to permit or prevents free access and entry to the structure or premises under his control or any part thereof when an inspection authorized by this section is sought to be made, the Chief Building Inspector may petition for and, upon such showing as is required by law, obtain an order from a court of competent jurisdiction an administrative warrant directing compliance with the inspection requirements of this division and such other directives and remedies as the court deems appropriate under the circumstances.

(5) All scheduled inspections identified in this section shall be undergone in the following manner:

- a. Annual renewal inspection schedule. A schedule of potential inspections of all rental properties shall be prepared by the department of Community Planning and Development and made available for review by the public at the Department of Community Planning and Development, and a proposed date for the potential inspection of an owner's rental property shall be provided to the owner and tenant at least 30 days prior to the inspection date. This schedule and notice shall not create a responsibility for the Township to inspect the property. A list of inspection guidelines, prepared by the Department of Community Planning and Development, shall be given to all owners at the time of registering a rental property.
- b. Absent the mutual agreement of the Chief Building Inspector and the owner, tenant or other person in charge of the premises to be inspected, inspections made pursuant to this subsection shall be conducted only between the hours of 8:00 a.m. and 6:00 p.m. Monday through Friday.
- c. Except as provided in subsections (e), (f), or (g) below, the Department of Community Planning and Development or its respective agent must request and receive consent from the lessee to enter a unit and perform an inspection. Notifying at least 1 lessee and obtaining the consent of at least 1 lessee satisfies the requirements of this subsection.
- d. Upon notification of an inspection from the Department of Community Planning and Development, the owner shall notify the lessee of the Department of Community Planning and Development's request to inspect, and shall make a good faith effort to obtain the lessee's consent for the inspection.
- e. Common Area Access. The owner shall provide access to common areas and other areas open to the public without needing to obtain any lessee consent.
- f. Owner Provided Access. The owner shall provide the inspector access to each rental unit upon a properly notified and requested inspection if any of the following apply:

- (1) The lease authorizes an enforcing agency inspector to enter the unit for an inspection.
 - (2) The lessee has made a complaint to the Township.
 - (3) The unit is vacant.
 - (4) The inspector serves an administrative warrant, obtained pursuant to subsection (4) of this section, ordering the owner to provide access to the unit.
 - (5) If upon inspection a lessee is not present, the inspector may rely upon the owner's representation that the lessee has consented to the inspection.
- g. Lessee Provided Access. The lessee shall provide the inspector access to the unit upon a properly notified and requested inspection if any of the following apply:
- (1) The lease authorizes an enforcing agency inspector to enter the unit for an inspection.
 - (2) The lessee made a complaint to the Township.
 - (3) The inspector or other agent of the Township serves an administrative warrant, obtained pursuant to subsection (4) of this section, ordering the owner to provide access to the unit.
 - (4) The lessee has given consent.

Section 2. Validity and Severability. The provisions of this Ordinance are severable and the invalidity of any phrase, clause or part of this Ordinance shall not affect the validity or effectiveness of the remainder of the Ordinance.

Section 3. Repealer Clause. All ordinances or parts of ordinances in conflict therewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 4. Savings Clause. This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

Section 5. Effective Date. This Ordinance shall become effective thirty (30) days following the date of publication.

Ronald J. Styka, Township Supervisor

Brett Dreyfus, Township Clerk

Stephen O. Schultz, Township Attorney



To: Board Members
From: Ronald J. Styka, Township Supervisor
Date: April 12, 2018
Re: ZBA Appointments

Under the statutes, the Supervisor appoints, subject to the Board's approval, the members of the Zoning Board of Appeals. Attached are the public service applications for two great candidates, who I believe will be hard-working good additions to serve as alternates on the Zoning Board of Appeals. Please approve the appointments of Monique Field-Foster and Alexia Mansour as alternates on the Zoning Board of Appeals for a 3 year term. The ZBA is currently without alternates.

The following motion has been prepared for Board consideration:

MOVE TO APPROVE THE APPOINTMENTS MADE BY SUPERVISOR STYKA OF MONIQUE FIELD-FOSTER AND ALEXIA MANSOUR TO THE ZONING BOARD OF APPEALS FOR A 3 YEAR TERM ENDING 12/31/2020.

Attachment:

1. Applications for Public Service

CHARTER TOWNSHIP OF MERIDIAN

Ronald J. Styka
Brett Dreyfus
Julie Brixie
Frank L. Walsh

Supervisor
Clerk
Treasurer
Manager



Phil Deschaine
Patricia Herring Jackson
Dan Opsommer
Kathy Ann Sundland

Trustee
Trustee
Trustee
Trustee

APPLICATION FOR PUBLIC SERVICE

I am interested in service on one or more of the following public bodies as checked below:

- | | |
|---|---|
| <input type="checkbox"/> Assessing Board of Review* | <input type="checkbox"/> Elected Officials Compensation Commission* |
| <input type="checkbox"/> Board of Water and Light Representative* | <input type="checkbox"/> Environmental Commission |
| <input type="checkbox"/> Brownfield Redevelopment Authority* | <input type="checkbox"/> Lake Lansing Watershed Advisory Committee* |
| <input type="checkbox"/> Building and/or Fire Board of Appeals and Building Hearing Officer | <input type="checkbox"/> Land Preservation Advisory Board |
| <input type="checkbox"/> Capital Area Transportation Authority (C.A.T.A.) | <input type="checkbox"/> Park Commission (elected/appointed) |
| <input type="checkbox"/> Communications Commission* | <input type="checkbox"/> Pension Trustees |
| <input type="checkbox"/> Community Resources Commission | <input checked="" type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Corridor Improvement Authority* | <input type="checkbox"/> Township Board (elected/appointed) |
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| <input type="checkbox"/> East Lansing-Meridian Water & Sewer Authority | <input checked="" type="checkbox"/> Zoning Board of Appeals |
| <input checked="" type="checkbox"/> Economic Development Corporation | <input type="checkbox"/> Other |

(*Special conditions restrict eligibility for appointment)

Indicate areas not included above which may warrant special attention or study that are of interest to you:

Summarize your reasons for applying for this type of public service:

I believe my background in state govt and law provide a unique perspective to assisting communities grow economically stable and inclusive environments for their r

Describe education, experience or training which will assist you if appointed. (Attach resume if available)

Name: Monique Field-Foster
 Occupation: Attorney, Lobbyist Place of Employment: Warnar Norcross + Judd
 Home Address: 4122 Cornell Rd Okemos MI 48864
 Phone: (days) 517-679-7495 (evenings) 517-242-1283 E-mail mfield-foster@wnj.com
 Signature: [Signature] Date 2/19/18

Other than the Downtown Development Authority Board and the Economic Development Corporation, persons appointed to Meridian Township boards and commissions must be a resident and elector (if of voting age) of the Township during the term of office. Excessive absences may be cause for review of appointment.

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FOR OFFICE USE ONLY

Date Received		Distro:	Application #	
Registered Voter:	Y / N			
Date Appointed:				



MONIQUE C. FIELD-FOSTER
4122 Cornell Rd.
Okemos, MI 48864
517-242-1283

EDUCATION

Thomas Cooley Law School, Lansing, MI
Juris Doctorate, September 1996
Dean's List: Trinity Term 1996
National Trial Team
Intra-School Moot Court

Michigan State University, East Lansing, MI
Bachelor of Science: Natural Resource Development, June 1992
Bachelor of Science: Environmental Communication, June 1992
Dean's List: College of Natural Resources

EXPERIENCE:

Waner Norcross + Judd: Lansing, MI

Senior Counsel, February 2017- present
Governmental Affairs Practice group represents client interests with state legislature and state government on projects including appropriation and capital outlay needs for higher education, agribusiness, public private partnership legislation for infrastructure/transportation and government contracting.

Michigan State University: East Lansing, MI

Assistant Vice President of Strategic Initiatives Office of Governmental Affairs 2011- 2017

Designed program to educate and inform MSU constituencies about value and economic impact of MSU programs and research throughout the state to encourage engagement in advocacy with state and local elected officials for increased state investment in higher education. (www.mispartanimpact.msu.edu; www.spartanadvocate.msu.edu)

Develop strategies to continue growth and outreach of grassroots advocacy network for entire university and cultivate community partnerships throughout the state to connect MSU faculty, staff and elected officials with community leaders to showcase MSU research and partnerships. Also responsible for developing and highlighting MSU programs and alumni through social media and digital communications to advance and promote messaging strategies for increased state investment.

Wiener Associates: Lansing, MI

Attorney/Lobbyist , July 2007 to 2011

Responsible for legislative and legal oversight of client agendas to promote, create and implement client/legislative events, develop client relationships with key state officials, negotiate and educate legislative and state officials on client services to position them for state contracts, and strategize on policy initiatives and fiscal concerns with the State of Michigan, local governments and the Legislature.

- Negotiated over \$40M in Capital outlay renovation and maintenance projects through addition of Jackson community college in Joint Capital Outlay budgets two out of three years in row.
- Planned legislative event for NY private equity firm to promote public private partnership relationships in MI and to educate and develop relationships with Department Directors, the Governor's office and the Legislature
- Negotiated \$120M multiple year contract with Department of Management and Budget for Accenture
- Negotiated \$100M contract extension for Ingenix United Healthcare with Department of Management and Budget and developed strategic plan to position client for winning bid in data warehouse contract

Department of Management and Budget, Lansing, MI

Director, Governmental Affairs, September 2004- July 2007

Work with Governor's office, Legislature, Attorney General's Office and State Departments on joint projects, legislative proposals and programs that impact DMB's priorities; Responsible for legislative and legal oversight of DMB's agenda to promote and implement projects, draft legislative analysis, review contracts, and create and implement policy for the Department, its Agencies, Boards and Commissions, including the Michigan State Fair, Office of the Children's Ombudsman, Veteran's Memorial Commission and the Law Enforcement Memorial Commission

- Worked with Legislature, Governor's Legal Counsel and various interests groups to craft legislation enabling transfer of Michigan State Fairgrounds from Department of Agriculture to Department of Management and Budget. Served as Department lead on transition and fiscal policies concerning the fairgrounds.
- Successfully developed and implemented strategy for legislative approval of construction of the new Michigan State Police Headquarters
- Mediated landlord contract disputes between Department of Management and Budget Real Estate Division constituent landlords and key state officials
- Responsible for relationship development between Department of Management and Budget staff and Legislative members of Joint Capital Outlay committee
- Created and taught course on legislative process as adjunct professor at Thomas M. Cooley Law School

Office of the Governor, Lansing, MI

Deputy Director, Legislative Affairs, January 2003-September 2004

Responsible for the oversight of State Department legislative and policy agendas, lobbied members Michigan House of Representatives to promote and implement Governor's executive agenda for the State. Advised Governor on legal, fiscal and policy impacts of pending legislation. Worked with local and national interest groups to develop and implement state policies and legislative mandates.

Michigan House of Representatives, Lansing, MI

Legislative Policy Analyst, March 2000- January 2003

Primary responsibilities include advising state representatives on the public policy ramifications of recently introduced or current legislation in the areas of criminal justice, juvenile justice, constitutional law and Department of Corrections appropriations. Participated in Domestic Violence Training Seminar and became the point of contact for legislators on issues relating to federal and state domestic violence funding, implementation and effect of current domestic violence legislation as well as provided legal analysis for pending bills. Played integral role in drafting legislation affecting the impact of the Sex Offender's Registry on juveniles, legislation that increased penalties for possession and sale of child pornography and obscenity and legislation designed to remove the harsh effects of current drug sentencing policies. Also analyze political issues to inform and advise legislators of current national policies in the areas of racial profiling and concealed weapons legislation.

Law Office of Pointer & Associates, PC, Lansing, MI

Sole Practitioner, General Practice, April 1998- 2000

Ingham and Eaton County Felony and Misdemeanor Criminal Court Appointments
Primary responsibilities included providing defense for individuals charged with Operating Under Influence of Liquor, Felonious Assault, Domestic Violence and Assault. Also handled divorce and child custody matters.

ACHIEVEMENTS

Former Member of the Michigan State Bar Representative Assembly
Council of State Government Henry Toll Fellow
Admitted to Michigan State Bar, May 1997
Member American Bar Association

CHARTER TOWNSHIP OF MERIDIAN

Ronald J. Styka
Brett Dreyfus
Julie Brixie
Frank L. Walsh

Supervisor
Clerk
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Manager



Phil Deschaine
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Dan Opsommer
Kathy Ann Sundland

Trustee
Trustee
Trustee
Trustee

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| <input type="checkbox"/> Capital Area Transportation Authority (C.A.T.A). | <input type="checkbox"/> Park Commission (elected/appointed) |
| <input type="checkbox"/> Communications Commission* | <input type="checkbox"/> Pension Trustees |
| <input type="checkbox"/> Community Resources Commission | <input type="checkbox"/> Planning Commission |
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| <input type="checkbox"/> Downtown Development Authority* | <input type="checkbox"/> Transportation Commission* |
| <input type="checkbox"/> East Lansing-Meridian Water & Sewer Authority | <input checked="" type="checkbox"/> Zoning Board of Appeals |
| <input type="checkbox"/> Economic Development Corporation | <input type="checkbox"/> Other |

(*Special conditions restrict eligibility for appointment)

Indicate areas not included above which may warrant special attention or study that are of interest to you:

Summarize your reasons for applying for this type of public service:

To work with others in continuing to make Meridian Twp a vibrant, safe, successful and inviting community.
Describe education, experience or training which will assist you if appointed. (Attach resume if available)
BA in Film/Communication Studies, Wayne State University, 2008

Name: Alexia Mansour

Occupation: Stay-at-home Parent Place of Employment: _____

Home Address: 4354 Hulett Rd. Okemos

Phone: (days) 248-766-6988 (evenings) _____ E-mail alexiasmansour@gmail.com

Signature  Date 03/12/2018

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FOR OFFICE USE ONLY				
Date Received		Distro:	Application #	
Registered Voter:	Y / N			
Date Appointed:				

Revised: April 24, 2017





To: Board Members
From: Frank L. Walsh, Township Manager
Date: April 12, 2018
Re: Interim Police Chief Agreement

As you are aware, last week Dave Hall announced his retirement as Meridian Township Chief of Police, effective June 29, 2018. Chief Hall began his tenure in Meridian Township on December 26, 1978. Combined with his service in Bath Township, Chief Hall has 41 years of public service. There is no question we will greatly miss Chief Hall's kind demeanor and humble mentoring of those around him.

As I look to the future, I've given much thought to selecting the right candidate to serve as Interim Police Chief. Following the same model as we are using for the Fire Chief process, I will not select a candidate to serve in the interim that has a penchant for the full-time position. The process that we are using will continue to offer a level playing field for all applicants. After much thought, I've selected Captain Greg Frenger to serve as Interim Police Chief, effective 5 P.M. on Friday, June 29, 2018. Captain Frenger will have no time to rest as he will lead our Police Department's Celebrate Meridian efforts the next day. I have the utmost confidence and trust in Greg.

Under the proposed interim agreement, Captain Frenger will be paid the same salary (\$50.09/hour) that we are currently paying Chief Hall. This is an increase over his current hourly contracted wage of \$36.2691. Once we determine who will serve as the permanent Chief, Captain Frenger will return to his current position and wage. Upon retirement, Captain Frenger's accumulated time will be paid out on the \$36.2691 rate, not the higher rate paid as Chief.

One thing to note is Captain Frenger is eligible to retire. He is actively pursuing employment. If he is successful prior to June 29, I will initiate an alternative plan. The M-TEAM knows Greg well and we look forward to his interim promotion to Police Chief.

The following motion has been prepared for Board consideration:

**MOVE TO APPROVE THE INTERIM POLICE CHIEF AGREEMENT AND AUTHORIZE
MANAGER WALSH TO SIGN THE AGREEMENT ON BEHALF OF THE TOWNSHIP.**

Attachment:

1. Interim Police Chief Agreement

AGREEMENT

On _____, 2018, the Charter Township of Meridian (“Township”) and Greg Frenger (“Mr. Frenger”), currently a Captain in the Township’s Police Department and a member of the Township’s Command Officers bargaining unit, both agree:

1. INTERIM POLICE CHIEF SERVICES – The Township agrees to engage the services of Mr. Frenger to lead the Police Department and perform the duties of the Interim Chief of Police until a permanent police chief is appointed. The Township’s job description for the Chief of Police will guide and control Mr. Frenger’s performance and that he will perform such other duties as are reasonably directed by the Township Manager.

2. TERMINATION – This Agreement will become effective on June 29, 2018, at 5:00 pm, and will terminate when a full-time police chief is appointed and begins service. In addition, the Township or Mr. Frenger may terminate this Agreement for any or no reason with 10 days’ advance written notice. The Township may also terminate this agreement if Mr. Frenger fails to perform the services in a manner that complies with the requirements of the position of Interim Police Chief or that are otherwise unsatisfactory, or if Mr. Frenger otherwise breaches his obligations under this Agreement.

3. COMPENSATION AND BENEFITS – While serving as Interim Chief of Police, Mr. Frenger will:

- A. receive a gross salary of \$2,003.60 per week (equivalent to \$50.09 per hour), less applicable withholdings and deductions.
- B. be permitted to use paid leave he accumulated and vacations scheduled in his position as Captain.
- C. receive the health, dental and vision insurance provided through the collective bargaining agreement governing the Command Officers.
- D. maintain his retirement benefits of pension and healthcare, as set forth in the collective bargaining agreement governing the Command Officers, which will not be modified by this agreement to serve as Interim Chief of Police.

4. WORK HOURS – Mr. Frenger is expected to provide service to the Police Department during normal Township business hours. The Interim Chief of Police position is exempt from overtime provisions of state and federal law. Mr. Frenger will not, therefore, be entitled to overtime compensation or compensatory time while serving in this capacity. The Township and Mr. Frenger are aware and agree, however, that there are likely to be occurrences that will require his on-site presence after normal Township business hours. In this regard, but only with the approval of the Township Manager, Mr. Frenger may be permitted to subsequently “flex” his workday schedule to adjust for time worked before and/or after normal Township business hours.

5. COVENANT REGARDING CONFIDENTIAL INFORMATION AND TRADE SECRETS – Mr. Frenger may be given access to certain Confidential Information or Trade Secrets, as defined below, during his service as Interim Chief of Police. Mr. Frenger agrees that the Confidential Information or Trade Secrets are confidential and highly proprietary. Therefore, he agrees not to disseminate, disclose, or discuss any information or facts concerning the matters of the Township, including any data or information related to services provided to members of the public, methods, processes, developments, or plans of the Township, all of which are defined as

“Confidential Information or Trade Secrets.” This obligation will survive the termination of this Agreement at the end of its term or if terminated by either party.

6. RETURN TO BARGAINING UNIT – Upon the Termination of this Agreement pursuant to Paragraph 2, Mr. Frenger will be returned to his rank of Captain in the Command Officers’ bargaining unit, represented by the Capital City Labor Program, #141. At that time, his compensation will return to a rate of \$36.2691. Any payments due and owing to Mr. Frenger on his retirement will be based on his then current hourly rate, as opposed to the higher wage received while serving as Interim Chief of Police.

The parties have signed this Agreement on the aforementioned date.

MR. FRENGER

CHARTER TOWNSHIP OF MERIDIAN

BY: _____
Greg Frenger

BY: _____
Frank L. Walsh, Township Manager



To: Township Board

From: Mark Kieselbach, Director of Community Planning & Development
Peter Menser, Principal Planner

Date: April 6, 2018

Re: Zoning Amendment #18020 (Township Board), amend Section 86-440 of the Code of Ordinances to establish new standards for residential density and building height in mixed use planned unit development (MUPUD) projects.

The Township Board initiated the zoning amendment addressing residential density and building height in mixed use planned unit development (MUPUD) projects at its meeting on January 23, 2018. The Planning Commission held a public hearing on February 26, 2018 and at its meeting on March 12, 2018 voted 7-1 to recommend approval of a revised version of the ordinance language proposed by the Township Board, citing the following reasons for its decision:

- The proposed zoning amendment is consistent with Goal B of the 2018 Township Board Action Plan to create and adopt additional tools to assist in the redevelopment of our core commercial areas including the Four Corners of Okemos and Downtown Haslett.
- The proposed zoning amendment is consistent with Goal 1, Objective B of the 2017 Master Plan to ensure new residential developments meet high standards of visual attractiveness, health and safety, and environmental sensitivity.
- The proposed zoning amendment is consistent with Goal 3, Objectives A and B of the 2017 Master Plan to upgrade commercial areas and develop the Township's mixed use core into a viable business district.

Staff memorandums outlining the zoning amendment and minutes from the Planning Commission meetings at which the amendment was discussed are attached for the Board's review. The revised draft ordinance language as it was recommended for approval by the Planning Commission at their March 12, 2018 meeting is also attached. Revisions proposed by the Planning Commission sub-committee are shown in red underlined text.

Township Board Options

The Township Board may approve, deny, or amend the proposed zoning ordinance amendment. If the Board amends the proposed ordinance language it may refer back to the Planning Commission for a recommendation. A resolution will be provided for consideration at a future meeting.

Zoning Amendment #18020 (Township Board)
Township Board (4/17/18)
Page 2

Attachments

1. Revised draft ordinance language dated March 12, 2018.
2. Revised draft ordinance showing Planning Commission edits dated March 12, 2018.
3. Map of Downtown Okemos.
4. Map of Downtown Haslett.
5. Staff memorandums dated February 21, 2018 and March 6, 2018 with attachments.
6. Planning Commission minutes dated February 26, 2018 and March 12, 2018.
7. Resolution recommending approval dated March 12, 2018.
8. Communications.

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Article IV: District Regulations

Division IV: Other Districts

Section 86-440 Mixed use planned unit development (MUPUD).

(a) Purpose and intent. – ***Remains as written.***

(b) Definitions. – ***Remains as written.***

(c) Permitted locations and uses.

(1) Locations. – ***Remains as written.***

(2) Uses.

a. – b. – ***Remain as written.***

c. Single and multiple-family residential uses up to a density of 14 dwelling units per acre when developed in conjunction with the redevelopment of an existing building(s) for a use permitted by right or by special use permit in the underlying zoning district and on the same parcel of land.

The density may be increased to 18 dwelling units per acre by offering four or more additional unique and extraordinary amenities acceptable to the Township.

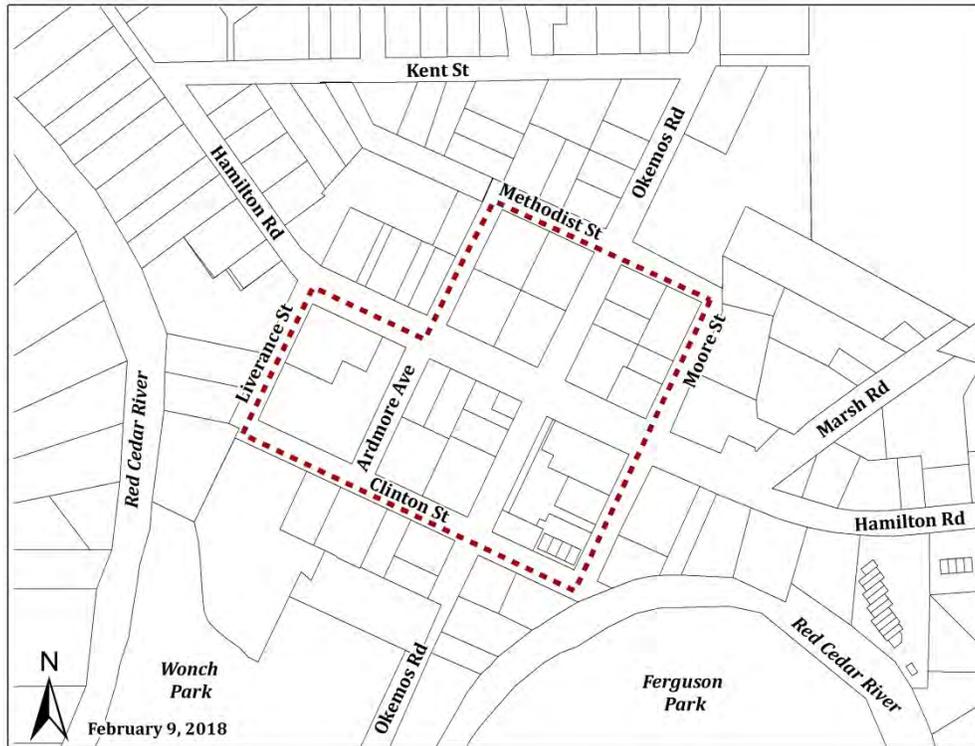
d. Single- and multiple-family residential uses up to a density of 10 dwelling units per acre when developed in conjunction with the development of an undeveloped site for a use permitted by right or by special use permit in the underlying district and on the same parcel of land.

e. For mixed-use PUDs within the Okemos Downtown shown on Map 1 and the Haslett Downtown shown on Map 2 the Township Board may in its sole discretion approve a higher density per acre of residential dwelling units and an increase in the height of a building based upon the proposed mixed-use PUD complying with the following performance criteria:

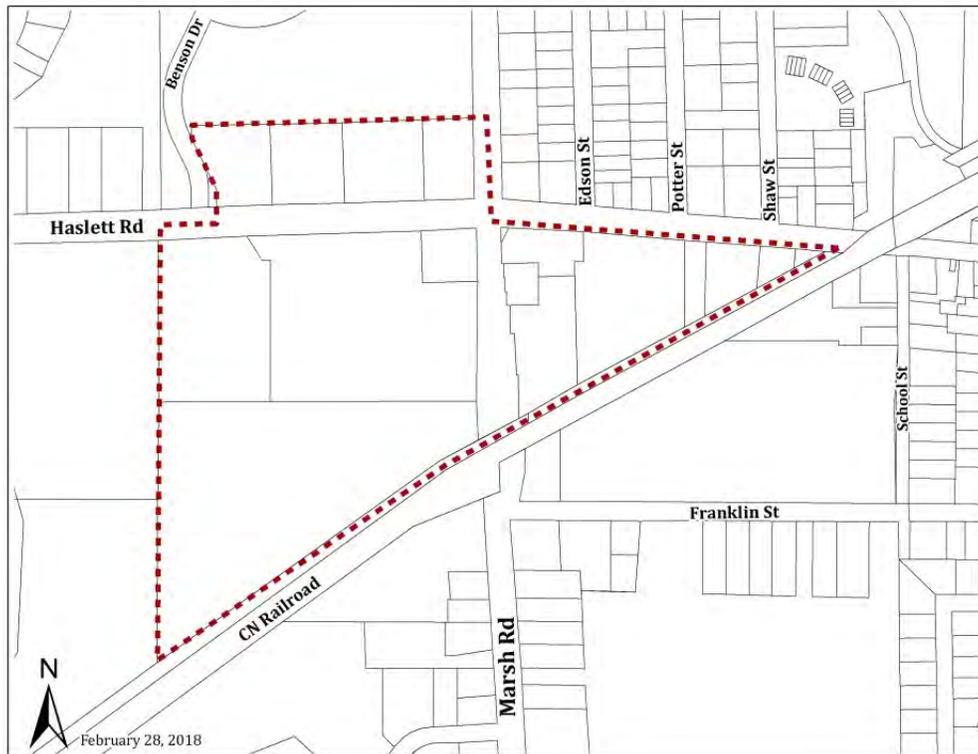
1. Architectural design and placement of building(s) on the parcel(s) will be consistent with the architectural standards set forth in the Master Plan, of current adoption, and are to include sustainability and environmental considerations, including, but not limited to, energy usage from renewable energy resources. Achieving Energy Star or LEED Silver standards or better is highly valued.

2. The building height is no more than four stories above the street grade. A fifth story is allowed where there is a minimum of a ten foot setback for such fifth story from the predominant street elevation. First floor-to-ceiling height is a minimum of 14 feet and a minimum of ten feet for all upper floors.
3. A parking plan that provides a unified design for any parking structures with the main building through the use of similar building materials, color, and architectural style.
4. An innovative design including a number of different dwelling unit types, sizes, and floor plans are available within the mixed-use PUD.
5. The mixed-use PUD provides common areas and/or amenities for residents and the general public, including but not limited to, gathering spaces, gardens, courtyards, pavilions, pocket parks, swimming pools, exercise rooms, storage rooms, lockers, and covered parking.
6. The mixed-use PUD promotes nonmotorized and shared (public) transportation by providing convenient access to the public pedestrian/bicycle pathway system and public transportation systems as outlined in the master plan.
7. The mixed-use PUD provides opportunities for shared parking, access-ways, and driveways with adjoining properties or provides additional parking spaces that may be used by the public.
8. The mixed-use PUD generally provides commercial and other non-residential uses on the ground floor(s) and the development demonstrates a financially viable plan for sustainable commercial and/or office space usage.
9. The mixed-use PUD demonstrates how proposed higher density will not negatively impact the character, aesthetics, safety, or welfare of surrounding businesses and neighborhoods.
10. The mixed-use PUD considers any potential for increased traffic and provides solutions to address the traffic increases.
11. The mixed-use PUD makes efforts to preserve and use existing structures or provides explanations to justify why such preservation and use is not possible.

MAP 1. BOUNDARY OF OKEMOS DOWNTOWN



MAP 2. BOUNDARY OF HASLETT DOWNTOWN



Zoning Amendment #18020 (Township Board)
March 12, 2018

f. Uses may be mixed vertically and/or horizontally.

(d) Phasing. – ***Remains as written.***

(e) Amenities. – ***Remains as written.***

(f) Design standards. – ***Remains as written.***

(g) Procedure. – ***Remains as written.***

(h) Effect of issuance. – ***Remains as written.***

(i) Amendments. – ***Remains as written.***

(j) Enforcement. – ***Remains as written.***

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Article IV: District Regulations

Division IV: Other Districts

Section 86-440 Mixed use planned unit development (MUPUD).

(a) Purpose and intent. – *Remains as written.*

(b) Definitions. – *Remains as written.*

(c) Permitted locations and uses.

(1) Locations. – *Remains as written.*

(2) Uses.

a. – b. – *Remain as written.*

c. Single and multiple-family residential uses up to a density of 14 dwelling units per acre when developed in conjunction with the redevelopment of an existing building(s) for a use permitted by right or by special use permit in the underlying zoning district and on the same parcel of land.

The ~~maximum~~ density may be increased to ~~no more than~~ 18 dwelling units per acre by offering four or more additional unique and extraordinary amenities acceptable to the Township.

d. Single- and multiple-family **RESIDENTIAL** uses up to a density of 10 dwelling units per acre when developed in conjunction with the development of an undeveloped site for a use permitted by right or by special use permit in the underlying district and on the same parcel of land.

E. FOR MIXED-USE PUDS WITHIN THE OKEMOS DOWNTOWN SHOWN ON MAP 1 AND THE HASLETT DOWNTOWN SHOWN ON MAP 2 THE TOWNSHIP BOARD MAY IN ITS SOLE DISCRETION APPROVE A HIGHER DENSITY PER ACRE OF RESIDENTIAL DWELLING UNITS AND AN INCREASE IN THE HEIGHT OF A BUILDING BASED UPON ~~THE DEGREE TO WHICH~~ THE PROPOSED MIXED-USE PUD COMPLYINGIES WITH THE FOLLOWING PERFORMANCE CRITERIA:

1. ARCHITECTURAL DESIGN AND PLACEMENT OF BUILDING(S) ON THE PARCEL(S) WILL BE CONSISTENT WITH THE ARCHITECTURAL STANDARDS SET FORTH IN VISION OF THE MASTER PLAN, OF CURRENT ADOPTION, AND ARE TO INCLUDE SUSTAINABILITY AND ENVIRONMENTAL CONSIDERATIONS, INCLUDING, BUT NOT LIMITED TO, ~~AND MUST PRODUCE AT LEAST 15% OF ITS ANNUAL ENERGY USAGE FROM RENEWABLE ENERGY RESOURCES.~~ ACHIEVING ENERGY STAR OR LEED SILVER STANDARDS OR BETTER IS HIGHLY VALUED.

2. THE BUILDING HEIGHT IS NO MORE THAN FOUR STORIES ABOVE THE STREET GRADE. A FIFTH STORY IS ALLOWED WHERE THERE IS A MINIMUM OF A TEN FOOT SETBACK FOR SUCH FIFTH STORY FROM THE PREDOMINANT STREET ELEVATION. FIRST FLOOR-TO-CEILING HEIGHT IS A MINIMUM OF 14 FEET AND A MINIMUM OF TEN FEET FOR ALL UPPER FLOORS.

3. A PARKING PLAN THAT PROVIDES A UNIFIED DESIGN FOR ANY PARKING STRUCTURES ELEMENTS WITH THE MAIN BUILDING THROUGH THE USE OF SIMILAR BUILDING MATERIALS, ~~AND~~ COLOR, AND ARCHITECTURAL STYLE.

4. AN INNOVATIVE DESIGN INCLUDING A NUMBER OF DIFFERENT DWELLING UNIT TYPES, SIZES, AND FLOOR PLANS ARE AVAILABLE WITHIN THE MIXED-USE PUD.

~~4. THE INTERIORS OF THE DWELLING UNITS PROVIDE UNIQUE FEATURES AND CONVENIENCES THAT DISTINGUISH THEM FROM STANDARD RESIDENTIAL UNITS AND CREATE A UNIQUE AND ATTRACTIVE LIVING ENVIRONMENT NOT COMMONLY FOUND IN THE TOWNSHIP.~~

5. THE MIXED-USE PUD PROVIDES COMMON AREAS AND/OR AMENITIES FOR RESIDENTS AND THE GENERAL PUBLIC, COMMUNITY MEMBERS, INCLUDING BUT NOT LIMITED TO, SUCH AS GATHERING SPACES, GARDENS, COURTYARDS, PAVILIONS, POCKET PARKS, SWIMMING POOLS, EXERCISE ROOMS, STORAGE ROOMS, LOCKERS, AND COVERED PARKING, ETC.

6. THE MIXED-USE PUD PROMOTES NONMOTORIZED AND SHARED (PUBLIC) PEDESTRIAN MOVEMENTS AND CONVENIENT TRANSPORTATION BY PROVIDING CONVENIENT ACCESS FROM THE RESIDENTIAL UNITS TO THE PUBLIC PEDESTRIAN/BICYCLE PATHWAY SYSTEM AND PUBLIC TRANSPORTATION SYSTEMS AS OUTLINED IN THE MASTER PLAN.

7. THE MIXED-USE PUD PROVIDES OPPORTUNITIES FOR SHARED PARKING, ACCESSWAYS, AND DRIVEWAYS, ~~ETC.~~, WITH ADJOINING PROPERTIES OR PROVIDES ADDITIONAL PARKING SPACES THAT MAY BE USED BY THE PUBLIC.

8. THE MIXED-USE PUD GENERALLY PROVIDES COMMERCIAL AND OTHER NON-RESIDENTIAL USES ON THE GROUND FLOOR(S) AND THE DEVELOPMENT DEMONSTRATES A ~~SOLID~~ FINANCIALLY VIABLE PLAN FOR SUSTAINABLE COMMERCIAL AND/OR OFFICE SPACE USAGE.

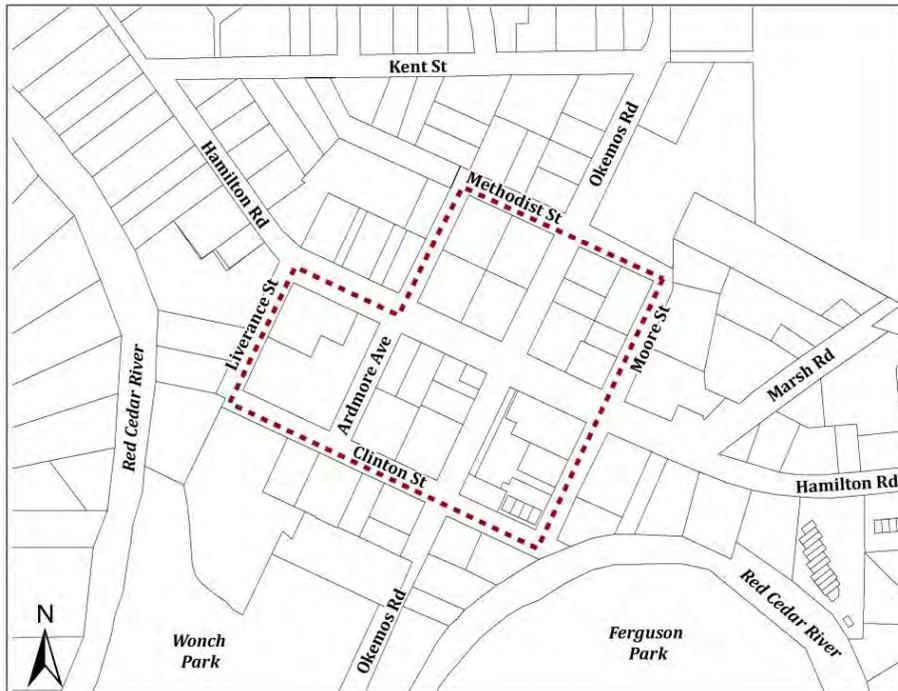
9. THE MIXED-USE PUD DEMONSTRATES HOW PROPOSED HIGHER ~~PROPOSED DEVELOPMENT~~ DENSITY WILL NOT NEGATIVELY IMPACT THE CHARACTER, AESTHETICS, SAFETY, OR WELFARE OF SURROUNDING BUSINESSES AND NEIGHBORHOODS.

~~10. THE **MIXED-USE PUD CONSIDERS ANY PROPOSED DEVELOPMENT DENSITY WILL TAKE INTO CONSIDERATION POTENTIAL FOR INCREASED** THE IMPACT TRAFFIC PATTERNS AND **PROVIDES SOLUTIONS TO ADDRESS** THE PROPOSED TRAFFIC INCREASES IMPACT WILL BE CLEARLY DEMONSTRATED DURING THE APPROVAL PROCESS.~~

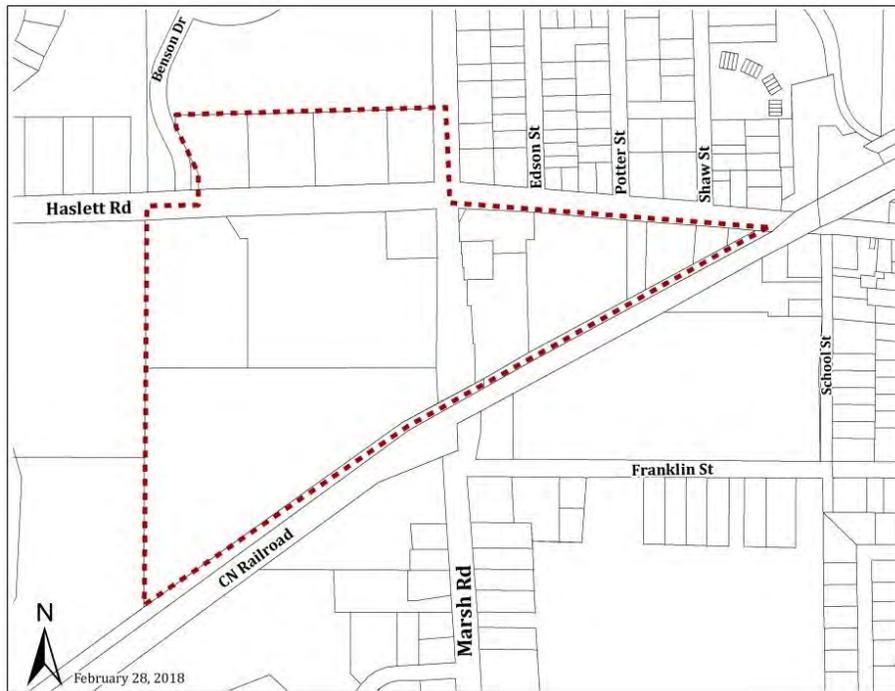
~~11. THE PROPOSED DEVELOPMENT DENSITY WILL NOT CAUSE AN INCREASED NEED FOR PUBLIC SAFETY SERVICES DUE TO INFLUX OF POPULATION.~~

~~112. THE PROPOSED **MIXED-USE PUD** DEVELOPMENT OFFERS SOLUTIONS TO INFRASTRUCTURE SHORTFALLS AND MAKES EFFORTS TO PRESERVE **AND USE** EXISTING STRUCTURES **OR PROVIDES EXPLANATIONS TO JUSTIFY WHY SUCH PRESERVATION AND USE IS NOT POSSIBLE.**~~

MAP 1. BOUNDARY OF OKEMOS DOWNTOWN



MAP 2. BOUNDARY OF HASLETT DOWNTOWN



e f. Uses may be mixed vertically and/or horizontally.

(d) Phasing. – ***Remains as written.***

(e) Amenities. – ***Remains as written.***

(f) Design standards. – ***Remains as written.***

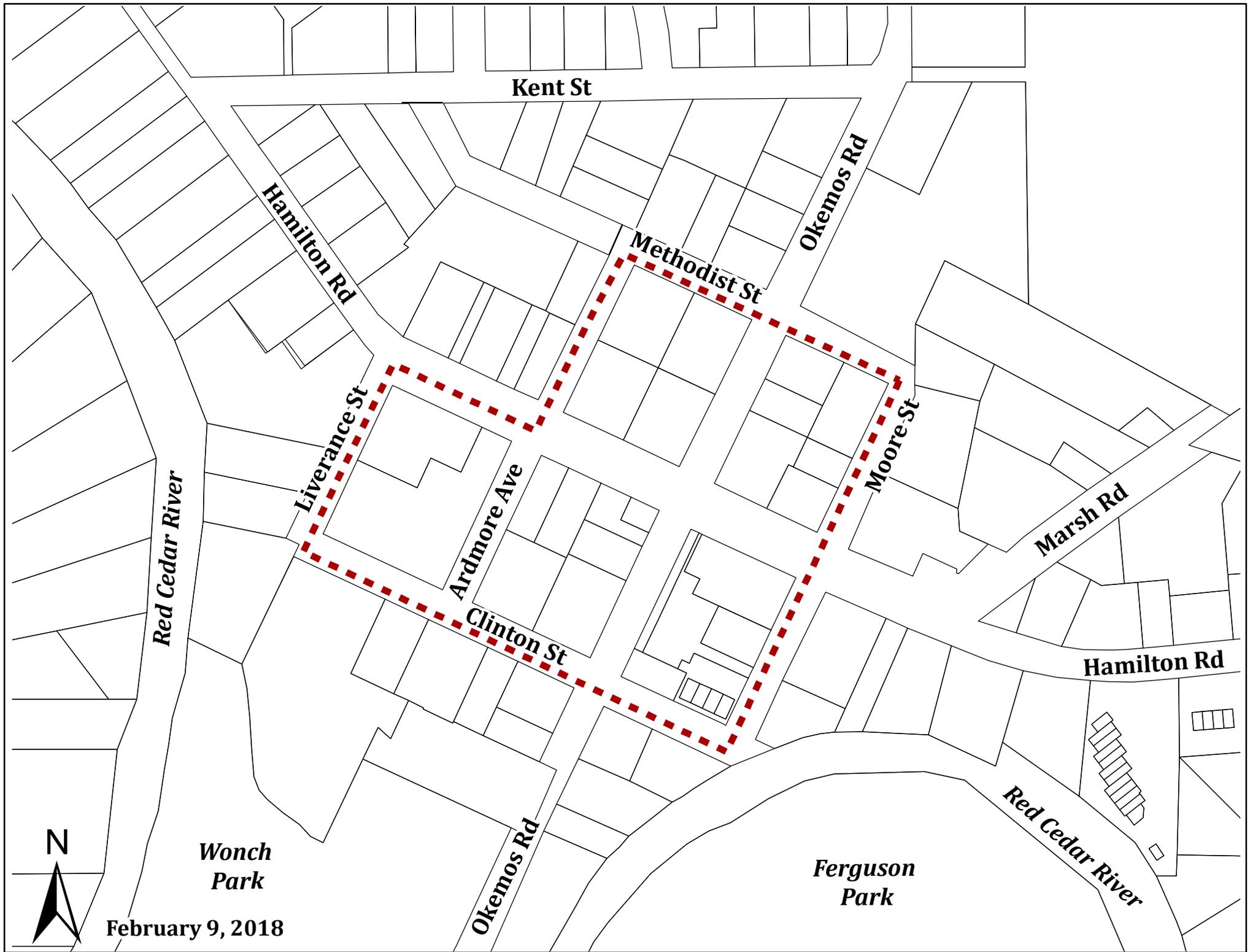
(g) Procedure. – ***Remains as written.***

(h) Effect of issuance. – ***Remains as written.***

(i) Amendments. – ***Remains as written.***

(j) Enforcement. – ***Remains as written.***

G:\Community Planning & Development\Planning\ZONING AMENDMENTS (ZA)\2018\ZA 18020 (Township Board)\MUPUD ordinance PC REC 3-12-18.docx



Kent St

Hamilton Rd

Okemos Rd

Methodist St

Liverance St

Moore St

Ardmore Ave

Marsh Rd

Clinton St

Hamilton Rd

Red Cedar River

Red Cedar River

Wonch Park

Ferguson Park

Okemos Rd

N

February 9, 2018



To: Planning Commission

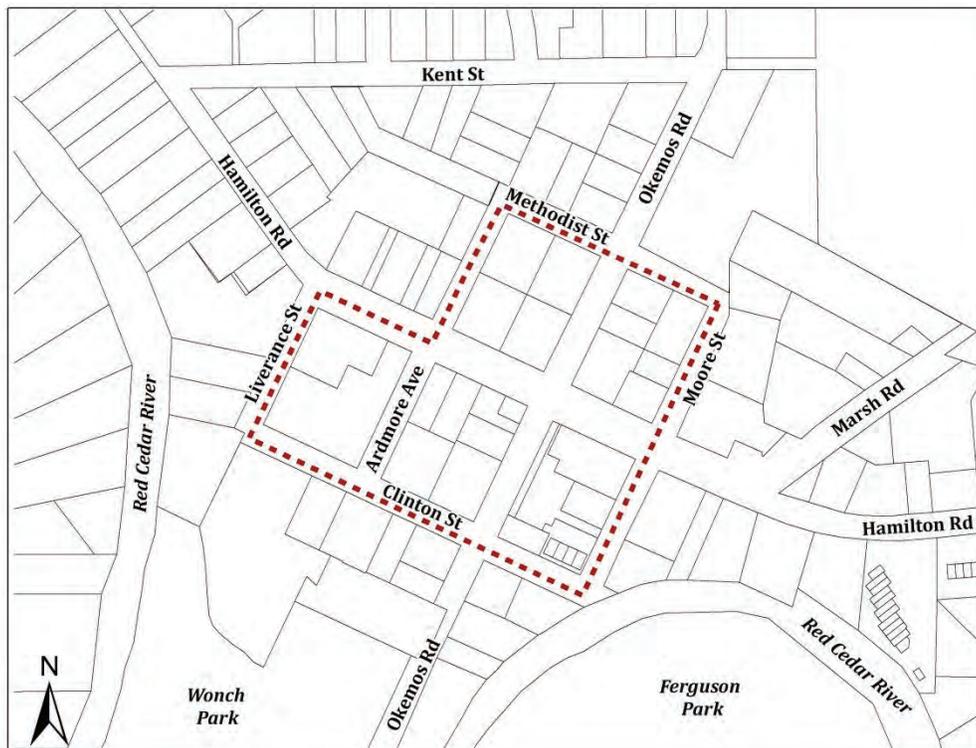
From: Peter Menser, Principal Planner

Date: February 21, 2018

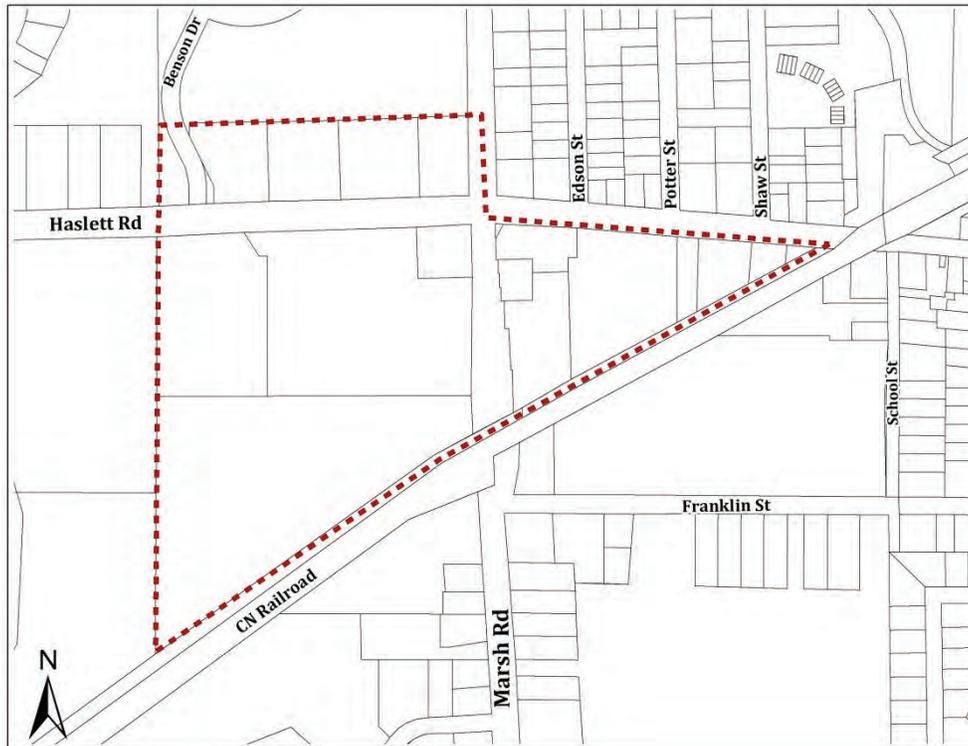
Re: **Zoning Amendment #18020 (Township Board)**, amend Section 86-440 of the Code of Ordinances to establish new standards for residential density and building height in mixed use planned unit development (MUPUD) projects.

At its meeting on January 23, 2018 the Township Board voted to initiate a zoning amendment addressing residential density and building height in mixed use planned unit development (MUPUD) projects. The proposed zoning amendment limits policy changes to two specific geographic areas in the Township, a 14 acre area in Downtown Okemos and a 53 acre area in Downtown Haslett. The proposal would remove the current limitations on residential density and building height for these areas and allow the Township Board to establish appropriate limits on a project-by-project basis, based on consistency with a list of 12 new performance criteria. No additional changes to the MUPUD ordinance are proposed, the rest of the ordinance language remains as written. The two geographic areas impacted by the proposed amendment are illustrated on the following maps and included as attachments to this memorandum.

Map 1. Downtown Okemos



Map 2. Downtown Haslett



Residential Density

Section 86-440(c)(2) of the Code of Ordinances outlines current restrictions on residential density in a MUPUD. Redevelopment projects are allowed a maximum of 14 dwelling units per acre (du/a). The maximum density may be increased to no more than 18 du/a when an applicant offers four or more unique and extraordinary amenities acceptable to the Township, which are listed in Section 86-440(e). These amenities include, but are not limited to, such items as green roofs, covered bicycle storage, and multilevel or underground parking. For undeveloped sites, a maximum of 10 du/a is allowed.

The proposed zoning amendment would remove the limit on the maximum number of dwelling units only for the Downtown Okemos and Downtown Haslett areas shown on Maps 1 and 2. The Township Board would establish residential density on a project-by-project basis, based on a project's consistency with the list of 12 performance criteria created for this proposed ordinance amendment. The performance criteria include items related to architecture, renewable energy, amenities, transportation, and traffic impacts.

For MUPUD projects proposed outside of the two areas identified on Maps 1 and 2, residential density will remain the same as currently written.

Building Height

Section 86-440(f)(1)(b) of the Code of Ordinances limits building height in a MUPUD to no greater than 45 feet. While the Township Board can waive some provisions in a MUPUD, such as building setbacks and impervious surface coverage, building height is not eligible for a waiver. The proposed zoning amendment would remove the current 45 foot limit and allow the Township Board to establish building height on a project-by-project basis, based on a project's consistency with the list of 12 performance criteria.

For MUPUD projects proposed outside of the two areas identified on Maps 1 and 2, building height will remain the same as currently written.

A draft ordinance incorporating the proposed changes to the MUPUD ordinance is attached. Proposed changes are noted in bold uppercase letters. The Township Attorney has reviewed the draft language and indicated no issues with the amendment as proposed.

Planning Commission Options

The Planning Commission may recommend approval as written, recommend approval of a revised version, or recommend denial of the proposed zoning amendment. A resolution will be provided at a future meeting.

Attachments

1. Draft ordinance language dated February 26, 2018.
2. Map of Downtown Okemos.
3. Map of Downtown Haslett.

G:\Community Planning & Development\Planning\ZONING AMENDMENTS (ZA)\2018\Accessory Dwelling Units.pc1.doc

Chapter 86: Zoning

Article IV: District Regulations

Division IV: Other Districts

Section 86-440 Mixed use planned unit development (MUPUD).

(a) Purpose and intent. – ***Remains as written.***

(b) Definitions. – ***Remains as written.***

(c) Permitted locations and uses.

(1) Locations. – ***Remains as written.***

(2) Uses.

a. – b. – ***Remain as written.***

c. Single- and multiple-family residential uses up to a density of 14 dwelling units per acre when developed in conjunction with the redevelopment of an existing building(s) for a use permitted by right or by special use permit in the underlying zoning district and on the same parcel of land.

The ~~maximum~~ density may be increased to ~~no more than~~ 18 dwelling units per acre by offering four or more additional unique and extraordinary amenities acceptable to the Township.

d. Single- and multiple-family **RESIDENTIAL** uses up to a density of 10 dwelling units per acre when developed in conjunction with the development of an undeveloped site for a use permitted by right or by special use permit in the underlying district and on the same parcel of land.

E. FOR MIXED-USE PUDS WITHIN THE OKEMOS DOWNTOWN SHOWN ON MAP 1 AND THE HASLETT DOWNTOWN SHOWN ON MAP 2 THE TOWNSHIP BOARD MAY IN ITS DISCRETION APPROVE A HIGHER DENSITY PER ACRE OF RESIDENTIAL DWELLING UNITS AND AN INCREASE IN THE HEIGHT OF A BUILDING BASED UPON THE DEGREE TO WHICH THE PROPOSED MIXED-USE PUD COMPLIES WITH THE FOLLOWING PERFORMANCE CRITERIA:

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2. A PARKING PLAN THAT PROVIDES UNIFIED DESIGN ELEMENTS WITH THE MAIN BUILDING THROUGH THE USE OF SIMILAR BUILDING MATERIALS AND COLOR, AND ARCHITECTURAL STYLE.

3. AN INNOVATIVE DESIGN INCLUDING A NUMBER OF DIFFERENT UNIT TYPES, SIZES AND FLOOR PLANS ARE AVAILABLE WITHIN THE MIXED-USE PUD.

4. THE INTERIORS OF THE DWELLING UNITS PROVIDE UNIQUE FEATURES AND CONVENIENCES THAT DISTINGUISH THEM FROM STANDARD RESIDENTIAL UNITS AND CREATE A UNIQUE AND ATTRACTIVE LIVING ENVIRONMENT NOT COMMONLY FOUND IN THE TOWNSHIP.

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6. THE MIXED-USE PUD PROMOTES PEDESTRIAN MOVEMENTS AND CONVENIENT TRANSPORTATION BY PROVIDING CONVENIENT ACCESS FROM THE RESIDENTIAL UNITS TO THE PUBLIC PEDESTRIAN/BICYCLE PATHWAY SYSTEM AND TRANSPORTATION SYSTEMS AS OUTLINED IN THE MASTER PLAN.

7. THE MIXED-USE PUD PROVIDES OPPORTUNITIES FOR SHARED PARKING, ACCESSWAYS, DRIVEWAYS, ETC., WITH ADJOINING PROPERTIES OR PROVIDES ADDITIONAL PARKING SPACES THAT MAY BE USED BY THE PUBLIC.

8. THE MIXED-USE PUD PROVIDES NON-RESIDENTIAL USES ON THE GROUND FLOOR(S) AND THE DEVELOPMENT DEMONSTRATES A SOLID PLAN FOR SUSTAINABLE COMMERCIAL AND/OR OFFICE SPACE USAGE.

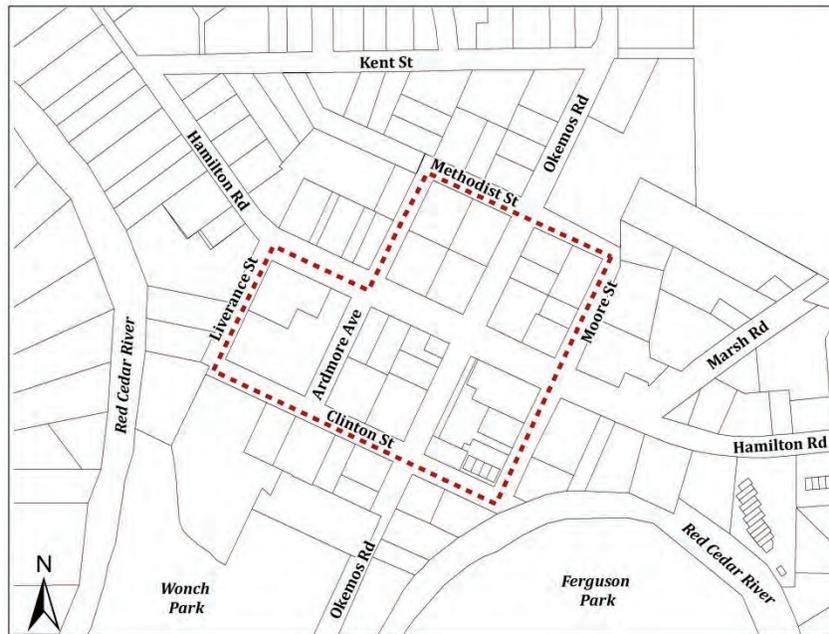
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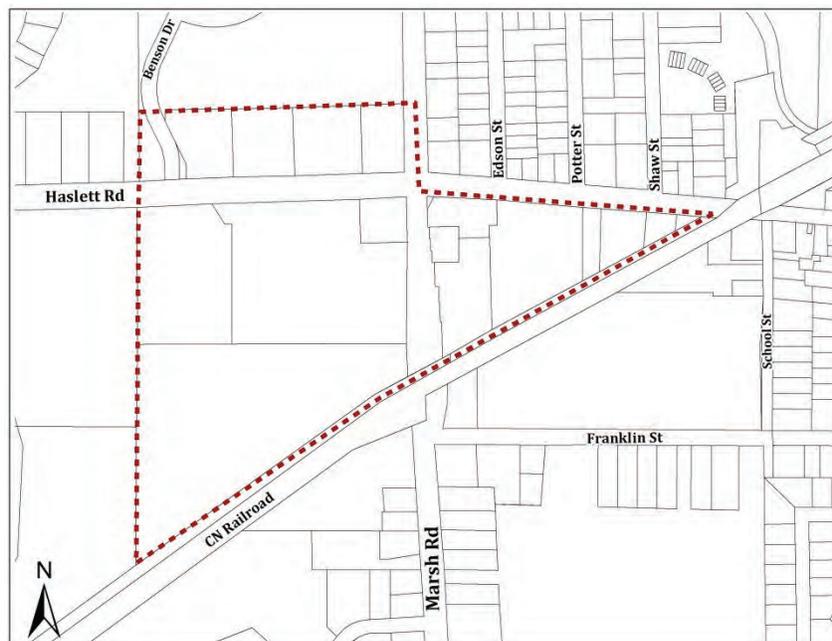
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12. THE PROPOSED DEVELOPMENT OFFERS SOLUTIONS TO INFRASTRUCTURE SHORTFALLS AND MAKES EFFORTS TO PRESERVE EXISTING STRUCTURES.

MAP 1. BOUNDARY OF OKEMOS DOWNTOWN



MAP 2. BOUNDARY OF HASLETT DOWNTOWN



e f. Uses may be mixed vertically and/or horizontally.

(d) Phasing. – *Remains as written.*

(e) Amenities. – *Remains as written.*

Zoning Amendment #18020 (Township Board)
February 26, 2018

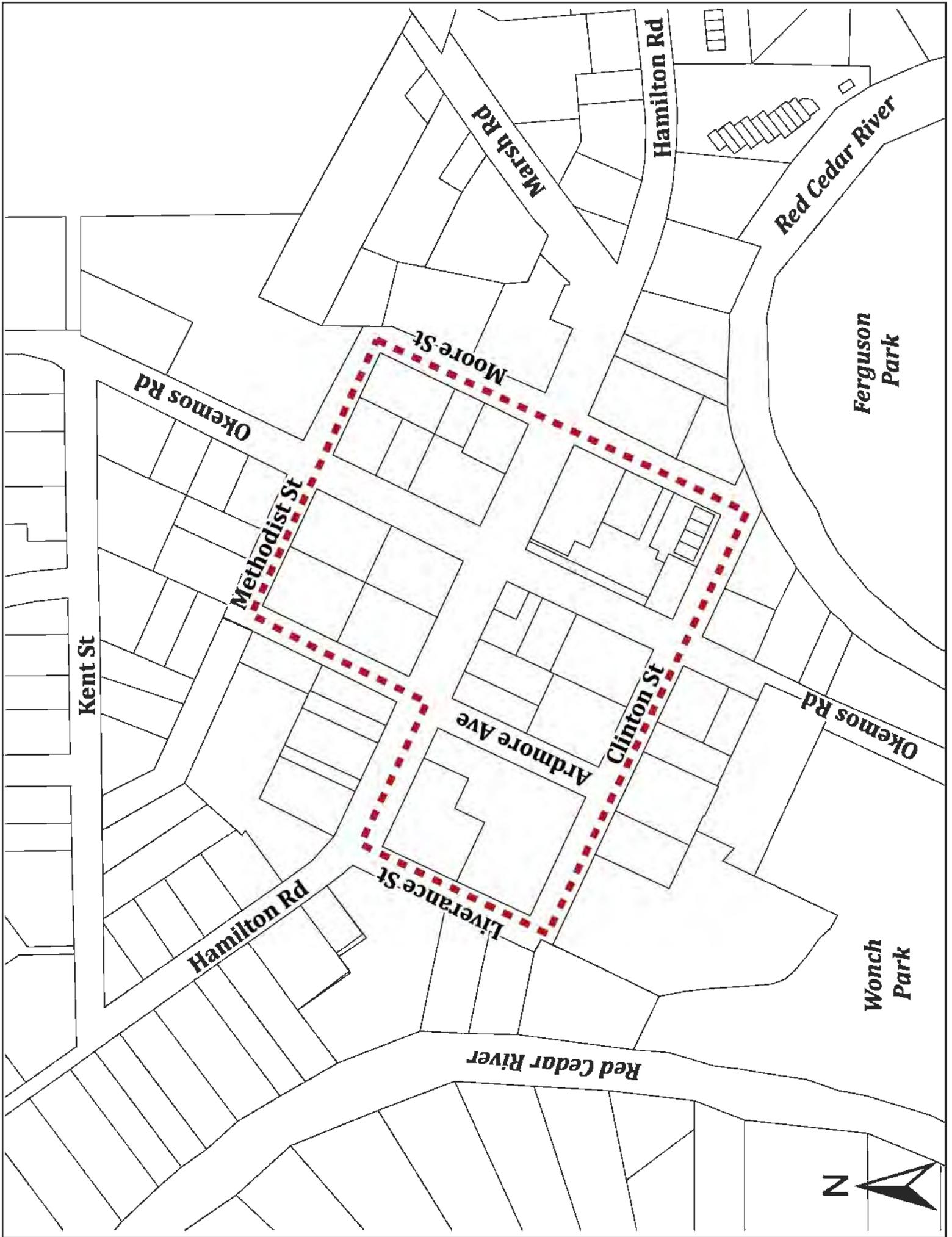
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(g) Procedure. – ***Remains as written.***

(h) Effect of issuance. – ***Remains as written.***

(i) Amendments. – ***Remains as written.***

(j) Enforcement. – ***Remains as written.***





To: Planning Commission

From: Peter Menser, Principal Planner

Date: March 6, 2018

Re: Zoning Amendment #18020 (Township Board), amend Section 86-440 of the Code of Ordinances to establish new standards for residential density and building height in mixed use planned unit development (MUPUD) projects.

The Planning Commission discussed Zoning Amendment #18020 at its last meeting on February 26, 2018. After discussing the proposed amendment the Planning Commission decided to establish a sub-committee to review the draft ordinance and provide recommendations on revisions. The sub-committee has since met and based on their discussion submitted revised ordinance language for consideration by the Planning Commission as a whole. The revised language drafted by the sub-committee includes the following changes from the language proposed by the Township Board:

- Eliminates the requirement that a development project produce at least 15 percent of its annual energy usage from renewable energy sources.
- Establishes a maximum building height of four stories and allowance for a fifth story when the fifth story is setback at least ten feet from the adjacent building/street façade.
- Establishes a 14 foot minimum floor-to-ceiling height for the first floor and minimum 10 foot floor-to-ceiling heights for all upper floors.
- Eliminates the performance criteria provision related to the interior design of proposed residential units.
- Eliminates the performance criteria provision related to the increased need for public safety services as a result of additional residential units.
- General grammatical edits to the language to better illustrate the intent of the 12 new performance criteria.

In addition to the proposed changes to the draft ordinance language, staff updated the map of Downtown Haslett in the northwest corner of the boundary area to follow the PO (Professional and Office) zoning district boundary. The previous draft of the map erroneously included property zoned RC (Multiple Family), which does not allow a MUPUD.

The revised draft ordinance language is attached. Revisions proposed by the Planning Commission sub-committee are shown in red underlined text.

Planning Commission Options

The Planning Commission may recommend approval as written, recommend approval of a revised version, or recommend denial of the proposed zoning amendment. A resolution to recommend approval of the proposed zoning amendment using the revised ordinance language developed by the Planning Commission sub-committee is attached.

Zoning Amendment #18020 (Township Board)
Planning Commission (3/12/18)
Page 2

- **Motion to adopt the attached resolution recommending approval of Zoning Amendment #18020 in accordance with the revised draft ordinance language dated March 5, 2018.**

Attachments

1. Revised draft ordinance language dated March 5, 2018.
2. Map of Downtown Okemos.
3. Revised map of Downtown Haslett.
4. Resolution to recommend approval.

G:\Community Planning & Development\Planning\ZONING AMENDMENTS (ZA)\2018\ZA 18020 (Township Board)\ZA 18020.pc2.docx

Article IV: District Regulations

Division IV: Other Districts

Section 86-440 Mixed use planned unit development (MUPUD).

(a) Purpose and intent. – **Remains as written.**

(b) Definitions. – **Remains as written.**

(c) Permitted locations and uses.

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a. – b. – **Remain as written.**

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The ~~maximum~~ density may be increased to ~~no more than~~ 18 dwelling units per acre by offering four or more additional unique and extraordinary amenities acceptable to the Township.

d. Single- and multiple-family **RESIDENTIAL** uses up to a density of 10 dwelling units per acre when developed in conjunction with the development of an undeveloped site for a use permitted by right or by special use permit in the underlying district and on the same parcel of land.

E. FOR MIXED-USE PUDS WITHIN THE OKEMOS DOWNTOWN SHOWN ON MAP 1 AND THE HASLETT DOWNTOWN SHOWN ON MAP 2 THE TOWNSHIP BOARD MAY IN ITS SOLE DISCRETION APPROVE A HIGHER DENSITY PER ACRE OF RESIDENTIAL DWELLING UNITS AND AN INCREASE IN THE HEIGHT OF A BUILDING BASED UPON ~~THE DEGREE TO WHICH~~ THE PROPOSED MIXED-USE PUD COMPLYINGIES WITH THE FOLLOWING PERFORMANCE CRITERIA:

1. ARCHITECTURAL DESIGN AND PLACEMENT OF BUILDING(S) ON THE PARCEL(S) WILL BE CONSISTENT WITH THE ARCHITECTURAL STANDARDS SET FORTH IN VISION OF THE MASTER PLAN, OF CURRENT ADOPTION, AND ARE TO INCLUDE SUSTAINABILITY AND ENVIRONMENTAL CONSIDERATIONS, INCLUDING, BUT NOT LIMITED TO, ~~AND MUST PRODUCE AT LEAST 15% OF ITS ANNUAL ENERGY USAGE FROM RENEWABLE ENERGY RESOURCES. ACHIEVING ENERGY STAR OR LEED SILVER STANDARDS OR BETTER IS HIGHLY VALUED.~~

2. THE BUILDING HEIGHT IS NO MORE THAN FOUR STORIES ABOVE THE STREET GRADE. A FIFTH STORY IS ALLOWED WHERE THERE IS A MINIMUM OF A TEN FOOT SETBACK FOR SUCH FIFTH STORY FROM THE PREDOMINANT STREET ELEVATION. FIRST FLOOR-TO-CEILING HEIGHT IS A MINIMUM OF 14 FEET AND A MINIMUM OF TEN FEET FOR ALL UPPER FLOORS.

32. A PARKING PLAN THAT PROVIDES A UNIFIED DESIGN FOR ANY PARKING STRUCTURES ELEMENTS WITH THE MAIN BUILDING THROUGH THE USE OF SIMILAR BUILDING MATERIALS, AND COLOR, AND ARCHITECTURAL STYLE.

43. AN INNOVATIVE DESIGN INCLUDING A NUMBER OF DIFFERENT DWELLING UNIT TYPES, SIZES, AND FLOOR PLANS ARE AVAILABLE WITHIN THE MIXED-USE PUD.

~~4. THE INTERIORS OF THE DWELLING UNITS PROVIDE UNIQUE FEATURES AND CONVENIENCES THAT DISTINGUISH THEM FROM STANDARD RESIDENTIAL UNITS AND CREATE A UNIQUE AND ATTRACTIVE LIVING ENVIRONMENT NOT COMMONLY FOUND IN THE TOWNSHIP.~~

5. THE MIXED-USE PUD PROVIDES COMMON AREAS AND/OR AMENITIES FOR RESIDENTS AND THE GENERAL PUBLIC, COMMUNITY MEMBERS, INCLUDING BUT NOT LIMITED TO, SUCH AS GATHERING SPACES, GARDENS, COURTYARDS, PAVILIONS, POCKET PARKS, SWIMMING POOLS, EXERCISE ROOMS, STORAGE ROOMS, LOCKERS, AND COVERED PARKING, ETC.

6. THE MIXED-USE PUD PROMOTES NONMOTORIZED AND SHARED (PUBLIC) PEDESTRIAN MOVEMENTS AND CONVENIENT TRANSPORTATION BY PROVIDING CONVENIENT ACCESS FROM THE RESIDENTIAL UNITS TO THE PUBLIC PEDESTRIAN/BICYCLE PATHWAY SYSTEM AND PUBLIC TRANSPORTATION SYSTEMS AS OUTLINED IN THE MASTER PLAN.

7. THE MIXED-USE PUD PROVIDES OPPORTUNITIES FOR SHARED PARKING, ACCESSWAYS, AND DRIVEWAYS, ETC., WITH ADJOINING PROPERTIES OR PROVIDES ADDITIONAL PARKING SPACES THAT MAY BE USED BY THE PUBLIC.

8. THE MIXED-USE PUD GENERALLY PROVIDES COMMERCIAL AND OTHER NON-RESIDENTIAL USES ON THE GROUND FLOOR(S) AND THE DEVELOPMENT DEMONSTRATES A ~~SOLID~~ FINANCIALLY VIABLE PLAN FOR SUSTAINABLE COMMERCIAL AND/OR OFFICE SPACE USAGE.

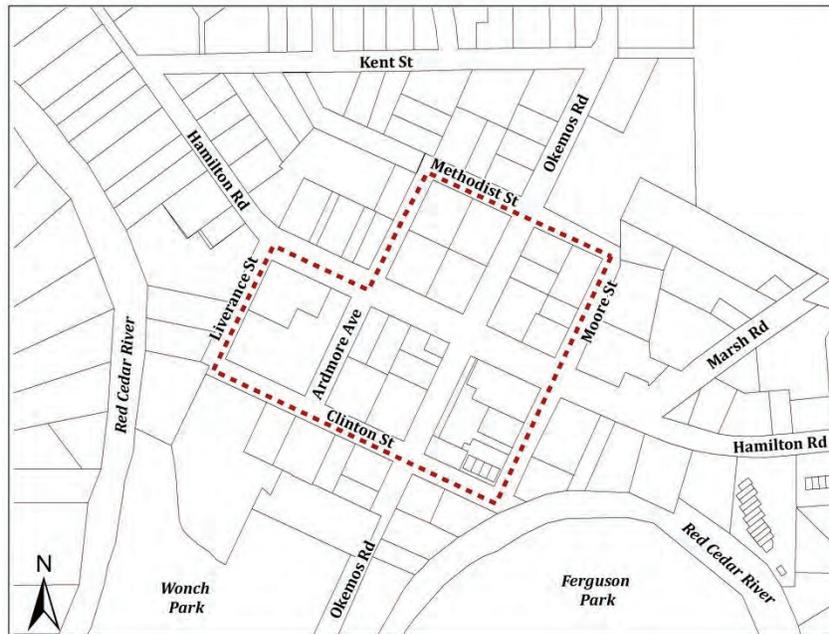
9. THE MIXED-USE PUD DEMONSTRATES HOW PROPOSED HIGHER ~~PROPOSED DEVELOPMENT~~ DENSITY WILL NOT NEGATIVELY IMPACT THE CHARACTER, AESTHETICS, SAFETY, OR WELFARE OF SURROUNDING BUSINESSES AND NEIGHBORHOODS.

10. THE MIXED-USE PUD DEMONSTRATES ANY ~~PROPOSED DEVELOPMENT DENSITY WILL TAKE INTO CONSIDERATION~~ POTENTIAL FOR INCREASED ~~THE IMPACT TRAFFIC PATTERNS AND~~ PROVIDES SOLUTIONS TO ADDRESS ~~THE PROPOSED TRAFFIC INCREASES IMPACT WILL BE CLEARLY DEMONSTRATED DURING THE APPROVAL PROCESS.~~

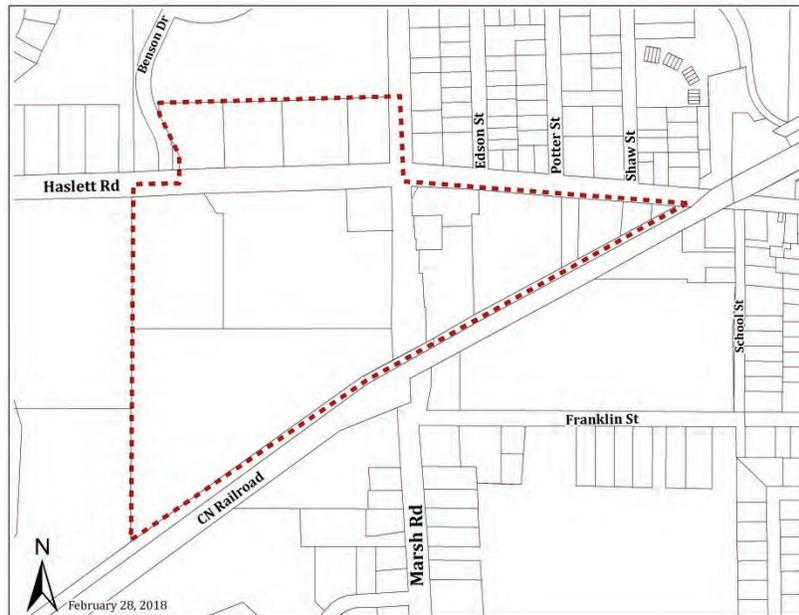
11. ~~THE PROPOSED DEVELOPMENT DENSITY WILL NOT CAUSE AN INCREASED NEED FOR PUBLIC SAFETY SERVICES DUE TO INFLUX OF POPULATION.~~

112. THE PROPOSED MIXED-USE PUD ~~DEVELOPMENT OFFERS SOLUTIONS TO INFRASTRUCTURE SHORTFALLS AND MAKES EFFORTS TO PRESERVE~~ AND USE ~~EXISTING STRUCTURES~~ OR PROVIDES EXPLANATIONS TO JUSTIFY WHY SUCH PRESERVATION AND USE IS NOT POSSIBLE.

MAP 1. BOUNDARY OF OKEMOS DOWNTOWN



MAP 2. BOUNDARY OF HASLETT DOWNTOWN



e f. Uses may be mixed vertically and/or horizontally.

(d) Phasing. – ***Remains as written.***

(e) Amenities. – ***Remains as written.***

(f) Design standards. – ***Remains as written.***

(g) Procedure. – ***Remains as written.***

(h) Effect of issuance. – ***Remains as written.***

(i) Amendments. – ***Remains as written.***

(j) Enforcement. – ***Remains as written.***



N

Red Cedar River

Wonch
Park

Hamilton Rd

Liverance St

Clinton St

Ardmore Ave

Kent St

Okemos Rd

Methodist St

Ferguson
Park

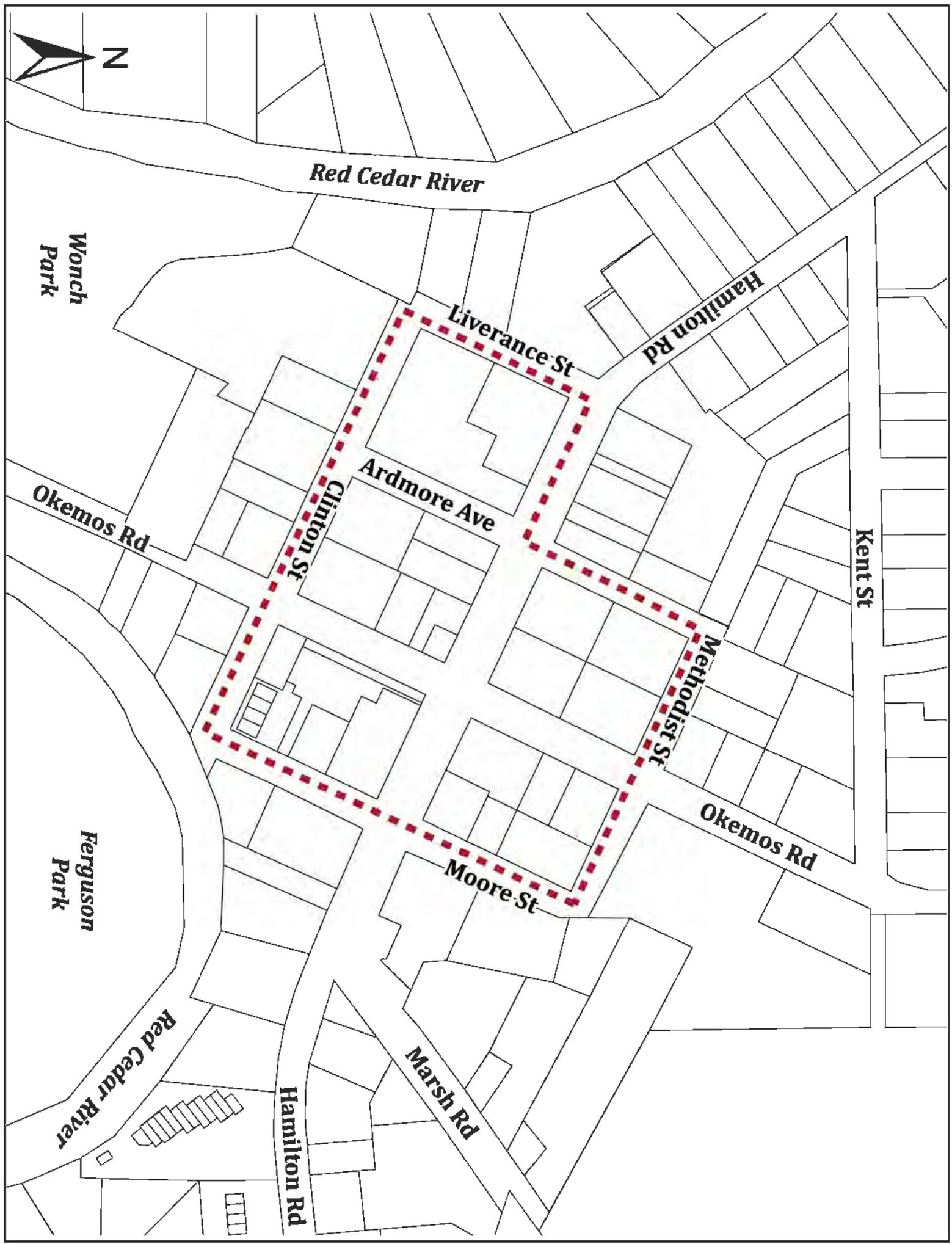
Okemos Rd

Moore St

Red Cedar River

Hamilton Rd

Marsh Rd



RESOLUTION TO APPROVE

**Zoning Amendment #18020
Township Board**

RESOLUTION

At the regular meeting of the Planning Commission of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 12th day of March, 2018, at 7:00 p.m., Local Time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____.

WHEREAS, the Township Board, at its meeting on January 23, 2018 initiated the zoning amendment to amend Section 86-440 (Mixed Use Planned Unit Development) of the Code of Ordinances; and

WHEREAS, the proposed zoning amendment would revise the current limitations on residential density and building height in mixed use planned unit development (MUPUD) projects; and

WHEREAS, the proposed zoning amendment limits policy changes to two specific geographic areas in the Township, a 14 acre area in Downtown Okemos and a 53 acre area in Downtown Haslett; and

WHEREAS, the proposed zoning amendment establishes performance criteria by which to evaluate MUPUD projects proposing increased residential density and/or building height; and

WHEREAS, the Planning Commission held a public hearing on the proposed zoning amendment at its regular meeting on February 26, 2018 and reviewed staff material forwarded under cover memorandums dated February 21, 2018 and March 6, 2018; and

WHEREAS, at its regular meeting on February 26, 2018, the Planning Commission established a subcommittee to review the draft ordinance language and the subcommittee developed revised ordinance language dated March 5, 2018; and

WHEREAS, the proposed zoning amendment is consistent with Goal B of the 2018 Township Board Action Plan to create and adopt additional tools to assist in the redevelopment of our core commercial areas including the Four Corners of Okemos and Downtown Haslett; and

WHEREAS, the proposed zoning amendment is consistent with Goal 1, Objective B of the 2017 Master Plan to ensure new residential developments meet high standards of visual attractiveness, health and safety, and environmental sensitivity; and

WHEREAS, the proposed zoning amendment is consistent with Goal 3, Objectives A and B of the 2017 Master Plan to upgrade commercial areas and develop the Township’s mixed use core into a viable business district.

Zoning Amendment #18020 (Township Board)

March 12, 2018

Page 2

NOW THEREFORE BE IT RESOLVED THE PLANNING COMMISSION OF THE CHARTER TOWNSHIP OF MERIDIAN hereby recommends approval of Zoning Amendment #18020, to amend Section 86-440 (Mixed Use Planned Unit Development) of the Code of Ordinances to revise the current limitations on residential density and building height for mixed use planned unit development (MUPUD) projects in Downtown Okemos and Downtown Haslett. The recommendation is in accordance with the revised draft ordinance language as developed by a subcommittee of the Planning Commission dated March 5, 2018.

ADOPTED: YEAS: _____

NAYS: _____

STATE OF MICHIGAN)

) ss

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Chair of the Planning Commission of the Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and a complete copy of a resolution adopted at a regular meeting of the Planning Commission on the 12th day of March, 2018.

Dante Ianni
Planning Commission Chair

- F. Catherine Ferguson RE: Zoning Amendment #18020
- G. Chris Buck RE: Zoning Amendment #18020
- H. Steve Fortino RE: Zoning Amendment #18020
- I. Kathleen A. Fay RE: Zoning Amendment #18020

6. Public hearings

- A. Special Use Permit #18021 (Meridian Township), replace two drain structures in the floodplain of the Pine Lake Outlet Drain adjacent to the Meridian Township Interurban Pathway located east of Okemos Road, west of Marsh Road, and south of Haslett Road.

Chair Ianni opened the public hearing at 7:24 p.m.

Principal Planner Menser outlined the Special Use Permit for discussion. He added due to the urgent nature of the request the applicant is requesting a decision at this meeting which would necessitate suspending the by-laws for a vote.

Younes Ishraidi, Chief Engineer, Charter Township of Meridian, said a lot of the trails in Meridian Township are in the flood plain and this particular section floods frequently. He said the drain is needed to allow people to walk on the pathway without danger. Mr. Ishraidi commented a good portion of the funding was part of the Ingham County Trail Millage.

Commissioner Richards moved to suspend the Planning Commission by-laws to allow a vote on the Special Use Permit at this meeting.

Seconded by Commissioner Stivers.

VOICE VOTE: Motion carried unanimously.

Vice Chair Scott-Craig asked how long the project would require the pathway to be closed.

Chief Engineer Ishraidi answered it could be closed a week or more but they would try to minimize any inconvenience.

Commissioner Richards moved to approve Special Use Permit #18020.

Seconded by Commissioner Lane

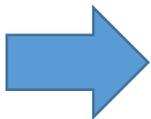
ROLL CALL VOTE

YEAS: Commissioner Richards, Scott-Craig, Lane, Premoe, Stivers and Chair Ianni

NAYS: None

Motion approved unanimously.

Chair Ianni closed the public hearing at 7:36 p.m.



- B. Zoning Amendment #18020 (Township Board), amend Section 86-440 to remove residential density and building height limitations in downtown Okemos and downtown Haslett.

Chair Ianni opened the public hearing at 7:36 p.m.

Principal Planner Menser outlined Zoning Amendment #18020 for discussion. He mentioned the Zoning Amendment is limited to the Okemos and Haslett PICAs as outlined in the Master Plan.

- Ms. Renee Korrey, 4633 Okemos Road, spoke in support of Zoning Amendment #18020.
- Mr. Brian McLean, 1672 Haslett Road, spoke in opposition to Zoning Amendment #18020.
- Mr. Vance Poquette, 2226 Kent Street, spoke in opposition to Zoning Amendment #18020.
- Ms. Catherine Ferguson, 6177 Foster Drive, spoke in opposition to Zoning Amendment #18020.
- Mr. Neil Bowlby, 4460 Beechwood, said he would support the increase in density but not in height for Zoning Amendment #18020.
- Ms. Lucy Maillette, 2418 Indian Hills Drive, spoke in support of Zoning Amendment #18020.

Vice-Chair Scott-Craig stated the details of the PICA areas are in the Master Plan and are not being changed for a specific development. He said the public was involved in the writing of the Master Plan throughout the process via public hearings and meetings held by the Township.

Commissioner Lane agreed and supported the concept of the amendment but said he was concerned the language was too broad.

Commissioner Stivers commented the increase in density would be fine but increasing height was a concern as the character of the downtown spaces may change with taller buildings. She said the Zoning Amendment would require the public to have confidence that the Township Board and Planning Commission would approve projects based on what was desired by the public.

Commissioner Premoe said he would like to see language for the amendment be more specific.

Commissioner Richards stated he supported the amendment, he suggested decreasing the Haslett PICA to retain the character of the town.

A straw poll indicated that the Planning Commission would like to discuss the Zoning Amendment further at the next meeting.

Chair Ianni closed the public hearing at 8:32 p.m.

7. Unfinished Business

- A. Rezoning #18010 (Giguere Homes), rezone approximately 7.36 acres at 3760 Hulett Road from RR (Rural Residential) to RAA (Single Family-Low Density).

Principal Planner Menser outlined the rezoning request for discussion and outlined changes proposed by the developer including a conditional rezoning agreement which if approved would remain with the property that limits the development to 12 home sites. Mr. Menser also stated during the development phase that a wetland delineation would be conducted and

6. Public hearings

- A. Rezoning #18030 (Haslett Holding, LLC), rezone approximately five acres from RR (Rural Residential) to RA (Single Family-Medium Density) at 580 Haslett Road.

Chair Ianni opened the Public Hearing at 7:04 p.m.

Principal Planner Menser outlined the rezoning for discussion.

Robert Schroeder, the applicant, stated this rezoning originally started prior to 2008 and was delayed due to the economic downturn but the development is ready to resume.

Dane Pasquel, from KEBS, commented he was available for questions regarding the rezoning.

Commissioner Premoe asked if the traffic study showed any concerns with the increase in trips from the potential development.

Mr. Pasquel replied no concerns were cited by the traffic engineer.

Vice-Chair Scott-Craig asked exactly what the entire project entails.

Mr. Pasquel replied the parcel is approximately 5 acres surrounded by another 50+ which is zoned RA and the goal would be to develop it into a neighborhood.

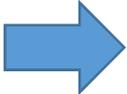
Vice-Chair Scott-Craig commented the rezoning would not be in agreement with the Master Plan's vision for future land use.

Principal Planner Menser stated the zoning currently agrees with the master plan but will not if the rezoning is approved.

A straw poll indicated the Planning Commission would like to have a resolution to approve Rezoning #18030 at its next meeting.

Chair Ianni closed the public hearing at 7:24 p.m.

7. Unfinished Business

- 
- A. Zoning Amendment #18020 (Township Board), amend Section 86-440 to remove residential density and building height limitations in downtown Okemos and downtown Haslett.

Principal Planner Menser outlined the zoning amendment for discussion. He stated the language for the zoning amendment was revised by a Planning Commission sub-committee. Mr. Menser said the requirement for 15% renewable energy was eliminated and the language regarding building height and number of stories was clarified.

Commissioner Lane moved to approve recommending Zoning Amendment #18020 to the Township Board.

Seconded by Commissioner Stivers

Vice-Chair Scott-Craig asked for a friendly amendment to the language at the beginning of item 10, he thought it should say “considers” rather than “demonstrates.”

Commissioner Lane accepted the friendly amendment.

Commissioner Stivers seconded the friendly amendment.

Commissioner Cordill remarked for some developers a 14 foot ceiling on the ground floor would be too tall and for some it would not be tall enough. She commented perhaps the concern should be how deep the project goes rather than the height of the development.

Commissioner Lane stated the language purposely left room for developers to engineer their own project.

Commissioner Premoe stated perhaps the language could allow 4 stories and a 5th story with the proper setback, or the language could be changed to a minimum requirement instead of a maximum requirement.

Economic Development Director Chris Buck, said the language was meant to accommodate commercial projects that could vary anywhere from 14 feet to 20 feet in ceiling height on the ground floor. He stated the zoning amendment effort is being made to attract redevelopment but there are no specific projects known to the Township at this time.

Commissioner Cordill recommended looking at redevelopment projects in other communities prior to approval of the zoning amendment.

Director Buck replied he has visited several communities with active redevelopment and spoken with both architects and developers about what they are looking for in a redevelopment project. He said the proposed zoning amendment was the synthesis of his site visits and conversations.

Commissioner Lane remarked sub-section 9 would ensure the resulting developments match the surrounding buildings in size and character.

Commissioner Premoe suggested a clear statement be included to express development is not to exceed 60 feet and let the developer decide how tall each story will be.

Director Buck said 60 feet would help attract a diversity of projects for redevelopment. He said the ultimate goal is to remove barriers to redevelopment.

Commissioner Trezise commented that minimums also present limits of their own and there should be clearly stated maximums and minimums.

Commissioner Premoe moved to add language for buildings not to exceed 60 feet in height.
Seconded by Commissioner Trezise.

ROLL CALL VOTE ON AMENDMENT:

YEAS: Commissioner Premoe and Trezise

NAYS: Commissioners Cordill, Scott-Craig, Richards, Stivers, Lane and Ianni

Motion failed 2-6.

ROLL CALL VOTE ON ORIGINAL MOTION:

YEAS: Commissioner Lane, Scott-Craig, Richards, Premoe, Trezise, Stivers, and Ianni

NAYS: Cordill

Motion carried 7-1.

8. Other Business

- A. Sign revision recommendations from Meridian Economic Development Corporation (EDC).

Principal Planner Menser outlined the requested sign ordinance amendments proposed by the EDC for discussion.

The Commissioners were concerned these amendments would needlessly complicate enforcement of the Township Sign Ordinance and allow a proliferation of signs to the detriment of the Township residents.

The Planning Commission declined to make a motion to amend the sign ordinance.

- B. Form-based code update.

Director Kieselbach recapped Form Based Code for the new Commissioners. He mentioned that the Shaping the Avenue consultants were able to extend their contract and may be available to orient new commissioners if needed. Director Kieselbach asked the Planning Commissioners to consolidate their questions about Form Based Code so that the Commission can be well educated prior to holding public hearings on the topic.

Commissioner Cordill suggested that each Commissioner who was present for prior discussions on Form Based Code review their notes and consolidate questions for a future work session.

Commissioner Stivers commented she would like to review Form Based Code during a work session and have input from the consultants during the session.

Chair Ianni stated he thought a work session with the consultants would be beneficial to bring all of the new Commissioners up to date with the information on Form Based Code.

**9. TOWNSHIP BOARD, PLANNING COMMISSION OFFICER, COMMITTEE CHAIR, AND STAFF
COMMENTS OR REPORTS**

Vice-Chair Scott-Craig attended the last EDC meeting and gave a brief summary of topics discussed.

Director Buck commented he thought an official from the City of Kalamazoo could help answer questions about Form Based Code and he would reach out to her to see. Director Buck also stated he may encourage the EDC to address some of the Planning Commission's objections to changing the sign ordinance and come back with refined language.

RESOLUTION TO APPROVE

**Zoning Amendment #18020
Township Board**

RESOLUTION

At the regular meeting of the Planning Commission of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 12th day of March, 2018, at 7:00 p.m., Local Time.

PRESENT: Commissioners Lane, Richards, Ianni, Premoe, Scott-Craig, Stivers, Trezise, and Cordill.

ABSENT: None.

The following resolution was offered by Commissioner Lane and supported by Commissioner Stivers.

WHEREAS, the Township Board, at its meeting on January 23, 2018 initiated the zoning amendment to amend Section 86-440 (Mixed Use Planned Unit Development) of the Code of Ordinances; and

WHEREAS, the proposed zoning amendment would revise the current limitations on residential density and building height in mixed use planned unit development (MUPUD) projects; and

WHEREAS, the proposed zoning amendment limits policy changes to two specific geographic areas in the Township, a 14 acre area in Downtown Okemos and a 53 acre area in Downtown Haslett; and

WHEREAS, the proposed zoning amendment establishes performance criteria by which to evaluate MUPUD projects proposing increased residential density and/or building height; and

WHEREAS, the Planning Commission held a public hearing on the proposed zoning amendment at its regular meeting on February 26, 2018 and reviewed staff material forwarded under cover memorandums dated February 21, 2018 and March 6, 2018; and

WHEREAS, at its regular meeting on February 26, 2018, the Planning Commission established a subcommittee to review the draft ordinance language and the subcommittee developed revised ordinance language dated March 5, 2018; and

WHEREAS, the proposed zoning amendment is consistent with Goal B of the 2018 Township Board Action Plan to create and adopt additional tools to assist in the redevelopment of our core commercial areas including the Four Corners of Okemos and Downtown Haslett; and

WHEREAS, the proposed zoning amendment is consistent with Goal 1, Objective B of the 2017 Master Plan to ensure new residential developments meet high standards of visual attractiveness, health and safety, and environmental sensitivity; and

WHEREAS, the proposed zoning amendment is consistent with Goal 3, Objectives A and B of the 2017 Master Plan to upgrade commercial areas and develop the Township's mixed use core into a viable business district.

Zoning Amendment #18020 (Township Board)

March 12, 2018

Page 2

NOW THEREFORE BE IT RESOLVED THE PLANNING COMMISSION OF THE CHARTER TOWNSHIP OF MERIDIAN hereby recommends approval of Zoning Amendment #18020, to amend Section 86-440 (Mixed Use Planned Unit Development) of the Code of Ordinances to revise the current limitations on residential density and building height for mixed use planned unit development (MUPUD) projects in Downtown Okemos and Downtown Haslett. The recommendation is in accordance with the revised draft ordinance language as developed by a subcommittee of the Planning Commission dated March 5, 2018.

ADOPTED: YEAS: Commissioners Lane, Richards, Ianni, Premoe, Scott-Craig, Stivers, Trezise, and Cordill.

NAYS: None.

STATE OF MICHIGAN)

) ss

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Chair of the Planning Commission of the Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and a complete copy of a resolution adopted at a regular meeting of the Planning Commission on the 12th day of March, 2018.



Dante Ianni
Planning Commission Chair

Peter Menser

From: John Russell <jrussell099@gmail.com>
Sent: Wednesday, February 21, 2018 9:26 AM
To: Peter Menser; Nathan Russell
Subject: Zoning Amendment

RECEIVED
FEB 21 2018



Hello,

We strongly support an amendment that could encourage further development in the two "downtown" districts cited. Our primary support is for the Okemos four corners. It has been over a decade since any new construction in this area. Russell Builders did construct the condos on Clinton at that time.

We still have an approval to construct a mixed use building on the vacant Okemos Rd. property, which is adjacent to Independent Bank. The restriction preventing our development has been that the financial numbers do not work! Should we be able to increase the number of permitted apartments through an increase in the vertical potential, our project would be revisited.

We would like all board member to be **for-sighted or forward thinking**. Many people today and especially the under 40 population prefer to walk to a local venue. By increasing density this potential is greater. Another real consideration is to include a more viable access to the banks of the Red Cedar from the North.

Nick Russell, Development Planner for the largest developer in the U. S. has offered the following; "If this is going to be a special district for taxes or if it already is, tell them Nick wants a bridge from Clinton to the edge of Ferguson Park where that guard rail is. Or maybe some stairs down to the water. Either way, work it in the budget!

Nick is in the Denver region but do listen to his comment! His generation are the ones we want to lure back to this area or retain in the first place. Forward thinking on your part will be a step in the right direction.

Lastly, the zoning line should be extended to include the area now occupied by Woods Marathon and directly across to the South, now occupied by Hamilton Centre. It would be a natural for these two additional sites to "someday" be developed in a true "Downtown Manner".

--
John Russell

Nathan Russell

President and Vice President Russell Builders Inc.
1749 Hamilton Rd., Ste # 206
Okemos, MI. 48864
C 517 -204-0949
O 517 -349-7574

Peter Menser

From: Catherine Ferguson <catherinerguson@gmail.com>
Sent: Friday, February 23, 2018 1:12 AM
To: Peter Menser
Subject: Planning Commission Public Hearing: Zoning Amendment #18020 (Township Board)

February 23, 2018

I strongly urge the Planning Commission to reject the Township's proposal to amend section 96-440 of the code. The proposed amendment abolishes existing standards for residential density and building height in mixed use planned developments specific to two Township locations: a 14 acre parcel in Okemos and 55 acres in Haslett comprising most of the downtown business district including Haslett ShopTown, Haslett Village Square and Haslett Commerce Center. My comments are specific to the Haslett where I reside and where I feel the passage of this proposal would cause the most negative impact to residents and business owners.

The Township's proposed elimination of MUPUD maximum density and height standards creates a strong incentive for MUPUD developments incompatible with the predominantly one story commercial buildings in the Haslett commercial district. The adjacent rental apartment complexes: Lake of the Hills, Benson Hills, Marsh Point and Grange Acres meet the Townships usual height and density requirements and do not detract from the small town feeling of the mostly smaller single family residential homes that surround the business district.

The Haslett business district, with the exception of some parts of the Haslett Town Square property, is a viable commercial area with several new businesses established recently. Unless you live in Haslett, it may be difficult to understand our loyalty to our simple and friendly small town atmosphere which is exactly why so many of us chose to live here. Both down-sizing seniors and young families are drawn to Haslett due to the recreational assets, schools library AND close proximity to a commercial district with a variety of business and services.

Also consideration should be given to the high concentration of people who are elderly, on fixed /low income or are disabled, living in Benson Hills, Marsh Point and Grange Acres which has 380 units. Many residents live without cars and are often seen walking or in mobile wheelchairs making their way down Marsh Road to do their shopping or to pick up medical prescriptions. These people will be stranded with the elimination of some of the critical businesses and services already part of the Haslett downtown.

With the exception of the business owners who received official meeting notification, most of the Haslett community is completely unaware of this significant proposal and its potential impact. I am disappointed that the Township made no effort to involve the community and obtain citizen input before going forward with an official proposal.

I sincerely hope the Planning Commission recommends continuation of the existing MUPUD maximum density and height requirements and the current zoning variance process for exemptions. I see no valid justification for Meridian Township to impose this on the Haslett community where there is no desire for this kind of "super" MUPUD development.

Thanks for your consideration,

Catherine Ferguson
6177 Foster Drive
Haslett, Mi 48840

To: Meridian Township Planning Commission
From: Chris Buck, Economic Development Director
Re: MUPUD Zoning Amendment/Density

RECEIVED

FEB 22 2018

Dear Planning Commission,

The planning staff will give you the details of the proposed zoning amendment on tonight's agenda, but I wanted to take a moment to relay how we got to this point.

When I was hired in October, I was asked to determine why development projects aren't being proposed in downtown Okemos and the four corners of Haslett. As such, I've spent the past months meeting the interested parties to determine what the bottle necks are and offer suggestions to foster development. Since I've taken on this task, things have gotten worse due to the closing of Ace Hardware and its three tenants on New Year Eve.

The adoption of the Master Plan is a significant step forward. The Master Plan envisions "First floor storefronts and upper level apartments and condos will provide an eclectic mix of users that will take advantage of plazas and street cafes to create an active streetscape. Easy access to public transit and on-street parking should be prioritized." The Master Plan also defines the PICA's as "three areas that are targeted for redevelopment and revitalization as Town Center type **neighborhoods characterized by compact design, clustered and high-density housing**, walkable and multi-modal streetscapes, all in close proximity to clustered neighborhoods, community services, amenities and resources".

I've had countless meetings with land owners, commercial realtors, business owners and developers and I've shared the Master Plan's vision. The great news is they agree the vision is the best use of the land, but the barrier-to-entry is our density cap of 14 units per acre, 18 with available bonuses. Their research tells them that to create the village feel – especially in Downtown Okemos - and to make the project economically viable requires higher residential density. Modern housing has gotten smaller. I've toured numerous newly-developed complexes and the recurring theme I've heard is the high demand for studios, 1-bedroom and 2-bedroom units. The four complexes I toured don't offer 4-bedroom units at all, and the common ratio I've seen is 40% studio/1-bedroom, 40% 2-bedroom and 20% 3-bedroom. We could easily surpass the maximum 18 units/acre based on "front doors" but with the advent of 1 & 2 bedroom units, we may not end up with more people, cars or traffic based on how we measure density today. Unlike most development-ready areas in the Township, downtown Okemos has a defined grid of streets, confining development to small parcels which compounds the effects of the way we choose to measure density.

In their December 2017 meetings, the EDC and DDA both unanimously agreed to ask the Township Board to consider removing the "density cap" from the MUPUD ordinance in a small area of the

Okemos and Haslett PICA's in the hopes that developers will bring forth plans for consideration. As such, I've been the person to bring this request forward.

The Township Board discussed the matter on January 9th and again on January 23rd where they voted 6:1 to send the proposed zoning ordinance to the Planning Commission for a public hearing and a subsequent recommendation back to the Township Board.

My summary of the Township Board's comments are as follows:

- These areas are an embarrassment and are far from our "Prime Community" standards. We need have a sense of urgency and use all tools available to us to remove barriers to allow for reasonable development projects.
- If a proposed development doesn't meet our Master Plan vision, the Township still has the power to deny approval.
- We want innovative designs that offer new or unique housing options - we don't want this prime space to be utilized for traditional "apartment complexes".
- In order to earn increased density, it was proposed to require the developer to adhere to some sort of environmental stewardship standards consistent with the Master Plan and Sustainability Plan.
- The developer needs to provide a sincere plan for prospective tenants of the commercial or professional office space, not view it as a second priority to housing.
- Significant amenities like public gathering spaces or pocket parks will be important additions when considering additional density & height.
- Infrastructure is a concern and we'd like to see building be preserved and reused if possible.

While I agree with the bullet regarding environmental stewardship, I do find the actual proposed language of the zoning amendment brought forth by the Township Board problematic. Mandating the developer adhere to a percentage of renewable energy for the life of the development seems unrealistic to report on and hold accountable. Similarly, the expenses behind LEED standards and certification is unknown. There is no benefit in removing one barrier and putting up another in its place. Stating that the developer will need to expressly address its plan for environmental stewardship and green initiatives as a means to achieve approval may be the correct path. I urge you to help find the proper language to satisfy everyone's needs.

I am very concerned that there are more desirable development locations within the Township and the region luring developers away from downtown Okemos and Haslett. Also, if the economy corrects itself or if interest rates rise, the window of opportunity for development could close and we'll likely have significant eyesores in the heart of our Prime Community for a decade to come. Regardless, I will work tirelessly to encourage the best projects possible in our core business districts, but my research tells me this is our best path forward.

Thank you for your consideration.

A handwritten signature in black ink, appearing to be the initials 'CJ' followed by a long, flowing horizontal stroke that ends in a small loop.

February 21, 2018

Planning Commission, Charter Township of Meridian

RE: Zoning Amendment #18020 (Township Board)

I've owned a small business in the Haslett Village Square since 1991. From this perspective, I would like to bring to your attention my objections to this proposal from a small business owner's point of view.

Visibility plays a large part in my day-to-day business. My store is located at the very front of the shopping center on Haslett road by large Haslett Village Square sign. We are the first business that a customer sees turning off Haslett into the shopping center. The road visibility of the merchants behind me is not affected by the single floor building that I occupy. Existing or potential drive-by customers can easily locate or "see" the stores located behind my building such as the Hallmark store.

The trend of these mixed use developments seems to place apartments very close to the road. Any apartment that is two floors or more would block the view from Haslett road of any business behind these apartments. Consider the commercial area at the corner of Trowbridge and Harrison road. Driving by the Trowbridge/Harrison shopping center on many occasions I find that the apartments along Trowbridge block the view of the merchants located behind. This cannot be beneficial to the merchants.

Relocating my business is quite problematic for my mailbox holders, since they receive mail at this address. Any location will have to be able to accommodate large pieces of freight that are shipped through here. Also the cost of relocating, cost of the build-out for a new location, loss of business during this period would cause a great hardship on my part.

The Village of Haslett would suffer from a project of this size. Towering apartments right on the side of Haslett road would detract from the present inviting small town feeling, while tall apartment buildings promote a closed-in feeling.

So from a small business owner's viewpoint, I am not against progress, but do feel that high density, multi-story apartment developments in the Haslett commercial district are not aesthetically pleasing to the surrounding area and may negatively impact the visibility and commercial viability of existing or future small businesses.

Steve Fortino

BestWay Pak-N-Send

1629 Haslett Road

Haslett, MI 48840

Peter Menser

From: kafay@frontier.com
Sent: Thursday, February 22, 2018 10:28 PM
To: Peter Menser
Subject: Zoning Amendment 18020

Dear Mr. Menser

I am writing to express concern for and ask about proposed zoning amendment 18020.

I live on Haslett Road just west of the targeted area of Marsh and Haslett. My concerns about the zoning change are:

1) Increased traffic and pedestrian safety. Haslett Road is already a busy road with high levels of vehicle traffic and a large number of pedestrians. This is also an area with a deer population that crosses Haslett Road quite regularly. Increasing the residential density at Marsh and Haslett will increase traffic and compound traffic issues in this area. It is difficult for pedestrians to cross Haslett at Bayonne under current traffic conditions. I think an increase in residential units and the subsequent traffic increase should be accompanied by a pedestrian traffic signal at the intersection of Bayonne and Haslett.

2) The description and subsequent map describe the CN Railroad as the south boundary for this area. What is the impact on the interurban trail at west of Marsh Road. This is an important link between Haslett and East Lansing for commuters and recreational users as well as an important quality of life feature for Meridian Township. Care must be taken to preserve the existing trail and any future development in this area should include an extension of the trail to the east as well as additional access points and signage to businesses.

3) The proposal includes the business center to the east of March and south of Haslett Road. This area includes a number of shops that provide a great deal of variety and service to the area. Too often new developments are unfriendly to existing businesses and ultimately drive them away. This is already happening at the Okemos/Hamilton intersection and a similar occurrence would be detrimental to the Haslett business district.

I purchased my home on Haslett Road 4 years ago. I was drawn to the area because of the businesses and services in Haslett as well as the recreational opportunities afforded by the Interurban trail, Lake Lansing and multi-use sidewalks. change is inevitable, it can be done in ways to preserve and not destroy the existing businesses and culture in the area. While the southwest of corner of Haslett and Marsh is becoming a blight that needs to be addressed, I believe this can be done with a much smaller zoning amendment that would preserve the remaining character of the Haslett business district. I would encourage the Planning Commission to consider a smaller scale plan for Haslett.

Thank you,

Kathleen A. Fay
1688 Haslett Rd.

Peter Menser

From: Eric Benbow <eric.benbow@gmail.com>
Sent: Monday, February 26, 2018 6:26 PM
To: Peter Menser; Board
Subject: Opposition to proposed removal of building height and density limitations

Dear Meridian Township Board and Planning Commission:

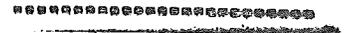
I have just recently heard through friends of the proposed removal of all building height and density limitations for Okemos and Haslett. I would like to express my deep concern about this proposal, how it has been communicated and the outcomes that will forever change the atmosphere and traffic in this area. It seems to many of us that this proposal has been developed with limited (if any) public input, almost as if it is trying to be passed without broad public opportunity for input and consideration. The proposed changes would certainly change the hometown feel that drew my family to Okemos and the area. As importantly is how high density apartments would change the traffic in the area which would greatly diminish the quality of life in Okemos. My understanding is that this proposal would remove all building height and density limits without any clear vision or proposed planning to account for the changes that have been seen in many other areas that have passed similar proposals. How will increased traffic be dealt with? Will there be any limitations at all on height or size of such buildings, the architecture or overall visual appeal?

The proposed changes to building height and density limitations is reckless, short-sighted and offers a real avenue for unwanted and likely negative change that will affect many citizens.

Mark Eric Benbow, Ph.D.

Okemos, MI 48864

RECEIVED
FEB 27 2018



RECEIVED

FEB 26 2018

Peter Menser

From: Kuhn, Leslie <kuhnl@msu.edu>
Sent: Monday, February 26, 2018 12:47 AM
To: Peter Menser
Subject: Letter to share with Meridian Planning Commission re Zoning Amendment 18020 (Township Board)

Dear Meridian Twonship Planning Commission members,

I just learned from a friend that the Meridian Twp Board has asked the Planning Commission to remove all building height and density limits that would normally be in place for downtown Haslett and downtown Okemos to allow tall, high-density mixed use planned unit development (MUPUD) in these areas. A very brief letter with virtually no detail (only defining the areas involved) was sent only to owners within 300' feet of the areas proposed for high-density zoning, despite the fact that this kind of redevelopment would obviously affect the communities as a whole, well into the future. This is outrageous!

I have grave concerns on so many levels about this.

- There has been notice or involvement of the communities by the Township Board (which proposed this rezoning) about how their downtowns might be or should be developed, including no proposal or discussion in our community newspaper. If such a rezoning were to go through, it would likely totally change the character of the center of the two communities, and yet the township is seeking to do this without any community notice. This is totally unacceptable.

- What is proposed is removal of ALL density/height restrictions, with no vision discussion or planning charette to guide what would happen next. What usually happens is that the developer with the most money comes in and builds what he likes. So the main result for the township is bringing in more property taxes, not community-planned evolution of a mutually developed downtown vision. That kind of developer-driven downtown plan would be the opposite of the nature-oriented, low-key, quiet community style that attracted residents here in the first place.

- In other areas where tall, high density MUPUDs have been built recently, what we have seen:

(i) On the corner of Mt. Hope and Hagadorn near MSU, multi-story faux Tuscan buildings loom over the sidewalk, totally out of character and proportion with the surrounding neighborhoods and farmland. A sea of paving/parking separates that tall wall of buildings from the neighboring park-like apartment neighborhoods and homes.

(ii) On Trowbridge Rd at Harrison Rd., the "T" metal-sided apartment tower building near campus totally blocks the smaller, more attractive shops behind, and its development drove Goodrich's ShopRite out of business. Even worse, there is the cheaply built, prison block-like Skyvue highrise apartments on the Story Oldsmobile site in Frandor. Developments like these could happen in the center of our communities under the proposed rezoning, with nothing to protect us against it. Encoding a shared community vision is the purpose of zoning, along with public safety.

(iii) There are also all the new high-rise apartments with first-floor small stores that have been built along Grand River Ave in downtown East Lansing, with faceless architecture, inconsistent styles, no setbacks from the sidewalk, and utter loss of greenspace. There is nothing inviting or charming about the kind of MUPUD that is in fact occurring in the region. It is a new form of blight that only increases the amount of paving and starkness in our environment.

In both downtown Haslett and Okemos, if the existing owners want to rebuild or rethink how existing buildings could be enhanced, the community, township and owners could come up with a great one or two-story "market town center" vision together - say, a farmer market/neighborhood grocery store and cottage-like development of a cluster of cozy restaurants, antique/art shops, offices, a beer garden, neighborhood mail store, hardware shop, coffee/bookshop, etc. - like Chelsea or Mason, perhaps with some compact townhouses and nice gardens tucked in! It would take some planning and effort to attract the right mix, but that is what sensitive planning is all about.

If it were to go through, what is proposed for Haslett and Okemos would turn our calm, beautiful, and nature-oriented communities into a weird dystopian hybrid that would likely also drive away the small neighborhood shops that have been here for years. Once an area urbanizes, it doesn't return to feeling calm, green, and neighborly. That kind of change in the downtown would then set the tone for the entire community. Based on the kinds of MUPUDs that are actually being built in the area, this kind of development would cheapen and worsen the quality of life for all the existing residents. What a terrible idea, and one that should quickly be forgotten! Most of all, it is important to involve ALL the members of the community when something as fundamental and important as our downtown is being discussed.

Sincerely,
Leslie Kuhn
Haslett resident

Peter Menser

From: Julie <julie@jlar.org>
Sent: Tuesday, February 27, 2018 4:02 PM
To: Peter Menser
Subject: Zone change

RECEIVED
FEB 28 2018

Hello,

I strongly oppose the zoning changes set to take place in the Haslett and Okemos area. These communities were not notified and were not allowed to voice an opinion. These zone changes will likely totally change the character of the center of the two communities and that will drive many residents away, myself included. I would like the community to be involved and decide if these changes are something we want where we live.

Thank you,

Julie Larson

Peter Menser

From: Kathryn Buysse <katbuysse@yahoo.com>
Sent: Saturday, March 03, 2018 12:37 PM
To: Peter Menser
Subject: Haslett/Okemos rezoning

RECEIVED
MAR 05 2018

Hello Mr. Menser,

I am writing to express my concern over the rezoning issue for Haslett and Okemos. I am a resident of Haslett. I moved to this community about 3 1/2 years ago because of the small town feel and close knit community. We could have moved anywhere in the area but chose Haslett. If the township begins allowing high density, high rise buildings people will not choose Haslett as their community. Haslett could be an amazing area with a beautiful quaint downtown like Mason or Williamston. We have so much potential here, more than any other local community because of our wonderful lake and small town feel. Changing the landscape of our town will ruin all possibilities of charm and beauty we may have; it will be changed forever.

Please, share my concern with the Planning Commission.

Thank you,
Kathryn Higgins
6215 Oakpark Trl

Peter Menser

From: Meridian Township, MI <meridian-mi@enotify.visioninternet.com>
Sent: Monday, March 12, 2018 10:58 AM
To: Peter Menser
Subject: Zoning Amendment #18020 Email contact from Meridian Township, MI

Message submitted from the <Meridian Township, MI> website.

RECEIVED
MAR 12 2018

Site Visitor Name: Karen/Dennis Rich
Site Visitor Email: dekarich20@gmail.com

Hello Peter and the Planning Commission Members
We live at 4619 Okemos Rd Just south of Clinton St.

We are writing to encourage you in your efforts to redevelop Downtown Okemos but disagree with lifting all restrictions as to the density and building height of the potential projects. At your last meeting there was some discussion as to keeping to the "look of the community" The area in Haslett was described as a walkable and retirement friendly location. We here in Okemos feels the same way about our four corners. Please do not allow the potential for overbuilding this area. We have concerns about increasing traffic as well as feel a need for green space (please keep in mind the wildlife and bird population) and quiet respectful residents. We heard a concern about the 45 foot limit restricting creativity. We believe this desired uniqueness in design could be accommodated without giving no limits to the builders. A four story building is already out of character for our residential setting. We have been part of the Okemos Community for over 40 years and are looking forward to better days.



To: Township Board

From: Peter Menser, Principal Planner
Justin Quagliata, Assistant Planner

Date: April 12, 2018

Re: Rezoning #18030 (Haslett Holding, LLC), rezone approximately 5.03 acres located at 580 Haslett Road from RR (Rural Residential) to RA (Single Family-Medium Density).

Haslett Holding, LLC has requested to rezone a 5.03 acre parcel located at 580 Haslett Road from RR (Rural Residential) to RA (Single Family-Medium Density). The site is located on the north side of Haslett Road, east of Van Atta Road, and north of the Bird Strawberry subdivision.

The Planning Commission held the public hearing on the rezoning request at its March 12, 2018 meeting and voted 9-0 to recommend approval at the March 26, 2018 meeting to RA, citing the following reasons for its decision:

- The subject site meets or exceeds the minimum standards for lot area and lot width of the proposed RA (Single Family-Medium Density) zoning district.
- The subject site is adjacent to an existing RA (Single Family-Medium Density) zoning district to the north.
- Public water and sanitary sewer services are available to serve the site.

Staff memorandums outlining the rezoning and minutes from the Planning Commission meetings at which the rezoning was discussed are attached for the Board’s review.

Township Board Options

The Township Board may approve or deny the proposed rezoning from RR (Rural Residential) to RA (Single Family-Medium Density). If the Board amends the proposal, the request may be referred back to the Planning Commission for a recommendation. A resolution will be provided at a future meeting.

Rezoning #18030 (Haslett Holding, LLC)
Township Board (04/17/18)
Page 2

Attachments

1. Staff memorandums dated March 9, 2018 and March 20, 2018 with attachments.
2. Resolution recommending approval dated March 26, 2018.
3. Planning Commission minutes dated March 12, 2018 (public hearing) and March 26, 2018 (decision).
4. Communications.

G:\Community Planning & Development\Planning\REZONINGS (REZ)\2018\REZ 18030 (Haslett Holding, LLC)\REZ 18030.tb1.doc



To: Planning Commission

From: Peter Menser, Principal Planner
Keith Chapman, Assistant Planner

Date: March 9, 2018

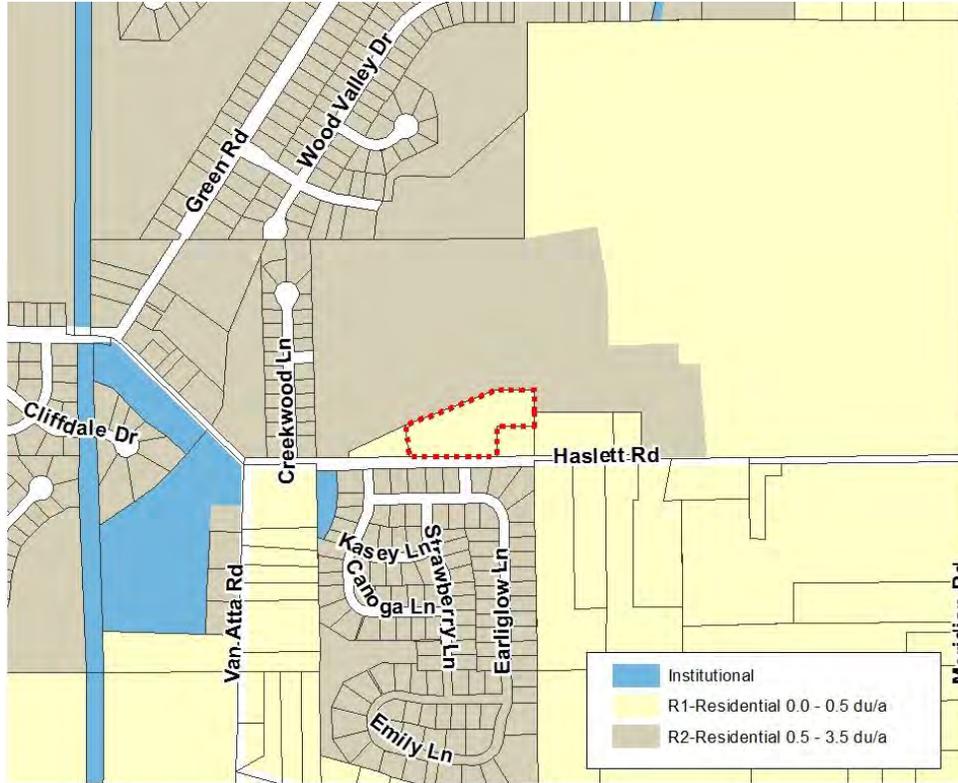
Re: Rezoning #18030 (Haslett Holdings, LLC), rezone approximately 5.03 acres located at 580 Haslett Road from RR (Rural Residential) to RA (Single Family-Medium Density).

Haslett Holdings, LLC has requested the rezoning of approximately 5.03 acres located at 580 Haslett Road from RR (Rural Residential) to RA (Single Family-Medium Density). The site is located on the north side of Haslett Road, east of Van Atta Road, and north of the Bird Strawberry subdivision. The property has 544.31 feet of frontage on Haslett Road.

In 2006, this property, along with 136.33 acres of a 192 acre parcel to the east, was approved by the Township Board for rezoning from RR to RA (Rezoning #06020). The rezoning was conditioned on future development of the properties as a planned unit development (PUD) and required an approved PUD within three years from the effective date of the rezoning on July 1, 2007. The condition of the rezoning was not fulfilled and the properties reverted back to RR zoning after the three year time period expired.

The Future Land Use Map from the 2017 Master Plan designates the subject property in the R1 Residential 0.0 – 0.5 dwelling units per acre (du/a) category.

2017 FUTURE LAND USE MAP

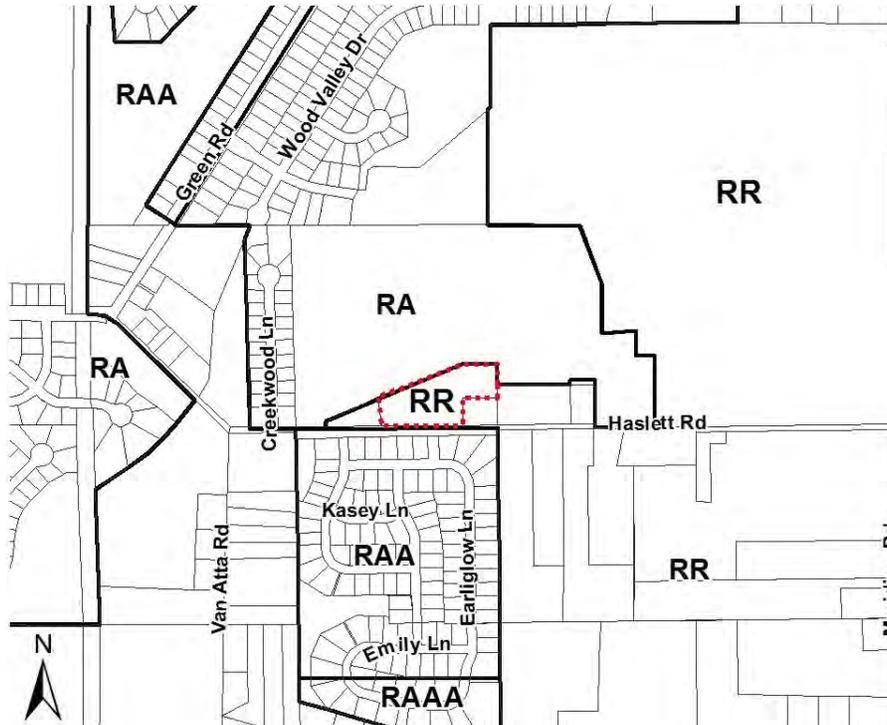


Zoning

The subject site is located in the RR (Rural Residential) zoning district, which requires a minimum of 200 feet of lot width and 40,000 square feet of lot area. The requested RA zoning district requires a minimum 80 feet of lot width and 10,000 square feet of lot area. The following table illustrates the existing lot width and lot area standards for the existing RR and proposed RA zoning districts:

ZONING DISTRICT	MINIMUM LOT AREA	MINIMUM LOT WIDTH
RR	40,000 sq. ft.	200 ft.
RA	10,000 sq. ft.	80 ft.

ZONING MAP



Physical Features

The site contains a 1,147 square foot, one-story single family residence built in 1937. The topography of the site slopes from 872 feet above mean sea level where the existing home is located to a low point of 868 feet above mean sea level near the eastern and western edge of the site. The Flood Insurance Rate Map (FIRM) for Meridian Township indicates the property is not located in a floodplain.

Wetlands

The applicant submitted a delineation of the wetlands on the 5.03 acre parcel and a portion of the parcel to the north. The Township's Environmental Consultant verified the delineation and found it to be accurate (WDV #17-05). A portion of Wetland B is located on the site and is approximately 2.78 acres in total size. Only 0.6 acres of the wetland is located on the subject site. Future development of the site will be required to comply with the wetland protection ordinance and water features setbacks as applicable.

WETLANDS MAP

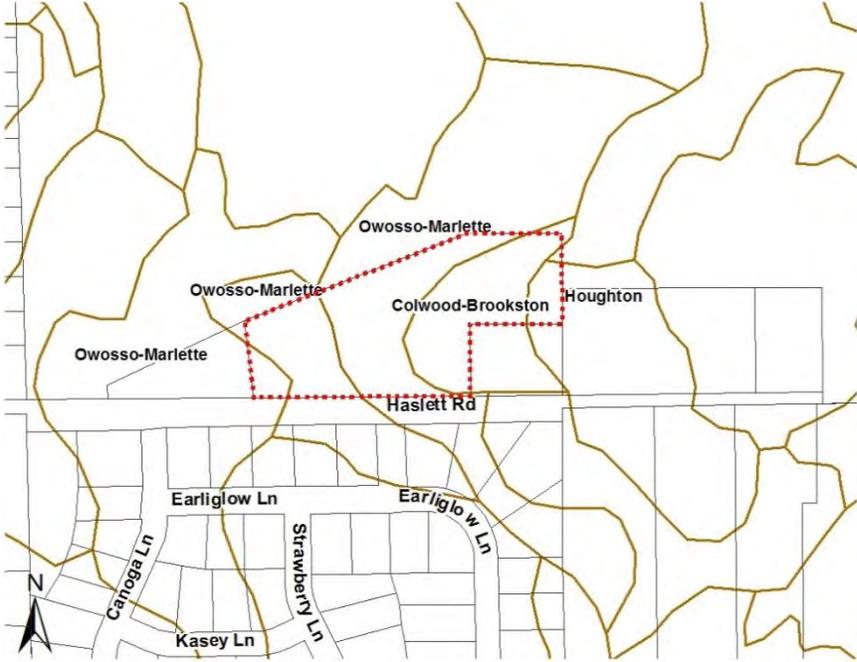


Soils

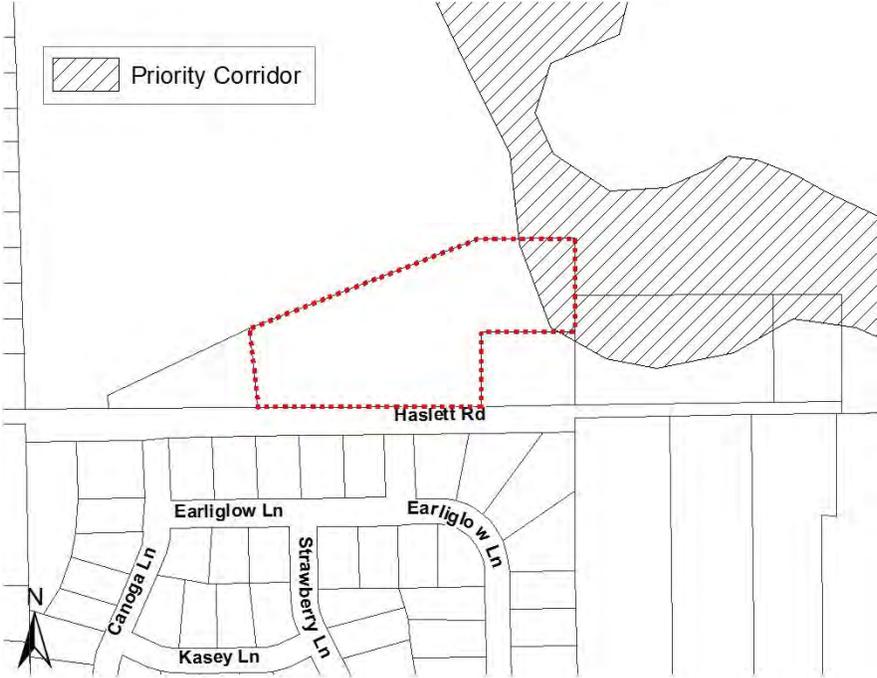
The following chart summarizes soil information for the subject site.

SOIL ASSOCIATION	SEVERE LIMITATIONS
Owosso - Marlette	None
Houghton	Ponding
Colwood - Brookston	Ponding

SOILS MAP



GREENSPACE PLAN



The Township Greenspace Plan shows a Priority Conservation Corridor (PCC) on the property. A PCC is a network of ecologically significant open spaces.

Streets & Traffic

The site fronts on Haslett Road. Haslett Road is a two-lane road designated as a Minor Arterial Street. The most recent (2010) traffic count information from the Ingham County Road Department (ICRD) for Haslett Road, between Meridian Road and Bird Farm Lane, showed a total of 4,591 vehicles in a 24 hour period, with 2,354 eastbound trips and 2,237 westbound trips.

A traffic study is required when the rezoning site has direct access onto a minor arterial street. The applicant submitted a traffic study comparing the estimated change in traffic as a result of the proposed rezoning. The table below compares estimated traffic generation for the existing RR zoning district and proposed RA zoning district. It estimates future traffic using data from the highest potential traffic generator allowed in each zoning district, which in this case is one single family house. Traffic generation was calculated using the estimated maximum number of dwelling units that could be developed on the property under the existing RR and proposed RA zoning districts.

	Existing RR zoning	Proposed RA zoning	Change
Peak Hour trips	8 (a.m.) 6 (p.m.)	20 (a.m.) 24 (p.m.)	+12 +18
Weekday trips	66	258	+192

Utilities

Municipal water and sanitary sewer is available in the vicinity of the subject site. The location and capacity of utilities for any proposed development will be reviewed in detail by the Department of Public Works and Engineering at the time of a development submittal. The current house is served by a private well and septic system.

Staff Analysis

The applicant has requested the rezoning of an approximate 5.03 acre parcel from RR to RA. When evaluating a rezoning request, the Planning Commission should consider all uses permitted by right and by special use permit in the current and proposed zoning districts, as well as the reasons for rezoning listed on page two of the rezoning application.

Rezoning #18030 (Haslett Holdings, LLC)
Planning Commission (03/12/18)
Page 7

To estimate potential density of any proposed residential zoning district a factor called maximum dwelling units per acre (du/a) is used that considers minimum lot sizes permitted in the zoning district and reductions for road rights-of-way. The number of units produced using this calculation is just a guide to help identify potential future density, it does not factor in wetland areas, topography, soils, utilities, site layout, or other factors that may limit buildable area. The following offers an evaluation of estimated potential density under the current RR zoning arrangement and proposed rezoning to RA:

Development under current zoning

5.03 acres of RR zoning x 0.98 maximum dwelling units per acre (du/a) = 4 total lots

Development under proposed RA zoning

5.03 acres of RA zoning x 2.64 du/a = 13 total lots

If development does not occur via a plat or PUD the site could be subdivided through the land division process. The RR zoning district requires parcels to have at least 200 feet of lot frontage, therefore the property, with 544 feet of frontage on Haslett Road, could likely be divided into two parcels. If rezoned to RA, the property could likely be divided into six parcels with 80 feet of lot frontage each.

Planning Commission Options

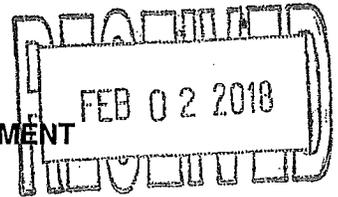
The Planning Commission may recommend approval or denial of the request, or it may recommend a different zoning designation than proposed by the applicant to the Township Board. A resolution will be provided at a future meeting.

Attachments

1. Application and supporting materials.
2. Site survey dated January 19, 2018 and received by the Township on February 2, 2018.
3. Traffic study.
4. Rezoning criteria.

G:\Community Planning & Development\Planning\REZONINGS (REZ)\2018\18030 (Haslett Holdings LLC)\REZ 18030.pc1.docx

CHARTER TOWNSHIP OF MERIDIAN
DEPARTMENT OF COMMUNITY PLANNING AND DEVELOPMENT
5151 MARSH ROAD, OKEMOS, MI 48864
PHONE: (517) 853-4560, FAX: (517) 853-4095



REZONING APPLICATION

Part I, II and III of this application must be completed. Failure to complete any portion of this form may result in the denial of your request.

Part I

A. Owner/Applicant HASLETT HOLDING, LLC.
~~XXXXXXXXXXXXXXXXXXXX~~ - BOB SCHROEDER
Address of applicant 1650 KENDALE BLVD. EAST LANSING MI 48823
Telephone: Work 517-371-5000 Home _____
Fax _____ Email _____

If there are multiple owners, list names and addresses of each and indicate ownership interest. Attach additional sheets if necessary. If the applicant is not the current owner of the subject property, the applicant must provide a copy of a purchase agreement or instrument indicating the owner is aware of and in agreement with the requested action.

B. Applicant's Representative, Architect, Engineer or Planner responsible for request:
Name / Contact Person DANE PASCOE - KEBS INC.
Address 2116 HASLETT ROAD HASLETT MI 48840
Telephone: Work 517-339-1014 Home _____
Fax 517-339-8047 Email dpascoe@kebs.com

C. Site address/location 580 HASLETT ROAD
Legal description (Attach additional sheets if necessary) _____
Parcel number 33-02-02-12-326-006 Site acreage ~~APPROX~~ ± 5.02 AC.

D. Current zoning RR ~~4~~ Requested zoning RA

E. The following support materials must be submitted with the application:

1. Nonrefundable fee.
2. Evidence of fee or other ownership of the subject property.
3. A rezoning traffic study prepared by a qualified traffic engineer based on the most current edition of the handbook entitled *Evaluating Traffic Impact Studies: A Recommended Practice for Michigan Communities*, published by the State Department of Transportation, is required for the following requests:
 - a. Rezoning when the proposed district would permit uses that could generate more than 100 additional directional trips during the peak hour than the principal uses permitted under the current zoning.
 - b. Rezoning having direct access to a principal or minor arterial street, unless the uses in the proposed zoning district would generate fewer peak hour trips than uses in the existing zoning district.
(Information pertaining to the contents of the rezoning traffic study will be available in the Department of Community Planning and Development.)
4. Other information deemed necessary to evaluate the application as specified by the Director of Community Planning and Development.

Part II

REASONS FOR REZONING REQUEST

Respond only to the items which you intend to support with proof. Explain your position on the lines below, and attach supporting information to this form.

A. Reasons why the present zoning is unreasonable:

- 1) There is an error in the boundaries of the Zoning Map, specifically: _____

- 2) The conditions of the surrounding area have changed in the following respects: _____

- 3) The current zoning is inconsistent with the Township's Master Plan, explain: _____

- 4) The Township did not follow the procedures that are required by Michigan laws, when adopting the Zoning Ordinance, specifically: _____

- 5) The Township did not have a reasonable basis to support the current zoning classification at the time it was adopted; and the zoning has exempted the following legitimate uses from the area: _____

- 6) The current zoning restrictions on the use of the property do not further the health safety or general welfare of the public, explain: _____

B. Reasons why the requested zoning is appropriate:

- 1) Requested rezoning is consistent with the Township's Master Plan, explain: _____

- 2) Requested rezoning is compatible with other existing and proposed uses surrounding the site, specifically: *The rest of the project is zoned RA & property to the South is zoned Rt as well.*
- 3) Requested rezoning would not result in significant adverse impacts on the natural environment, explain: _____

- 4) Requested rezoning would not result in significant adverse impacts on traffic circulation, water and sewer systems, education, recreation or other public services, explain: _____

- 5) Requested rezoning addresses a proven community need, specifically: _____

- 6) Requested rezoning results in logical and orderly development in the Township, explain: _____

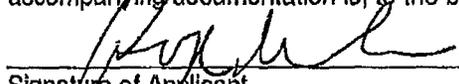
- 7) Requested rezoning will result in better use of Township land, resources and properties and therefore more efficient expenditure of Township funds for public improvements and services, explain: _____

Part III

I (we) hereby grant permission for members of the Charter Township of Meridian's Boards and/or Commissions, Township staff member(s) and the Township's representatives or experts the right to enter onto the above described property (or as described in the attached information) in my (our) absence for the purpose of gathering information including but not limited to the taking and the use of photographs.

Yes No (Please check one)

By the signature(s) attached hereto, I (we) certify that the information provided within this application and accompanying documentation is, to the best of my (our) knowledge, true and accurate


Signature of Applicant

1/22/18
Date

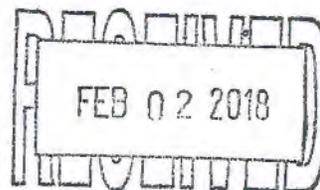
Robert H. Schroeder
Type/Print Name

Fee: \$ 780.00

Received by/Date: Justin Menden 2-5-18

SKETCH PLAN

For:
 Haslett Holding LLC
 1650 Kendale Blvd., Ste 200
 East Lansing, MI 48823

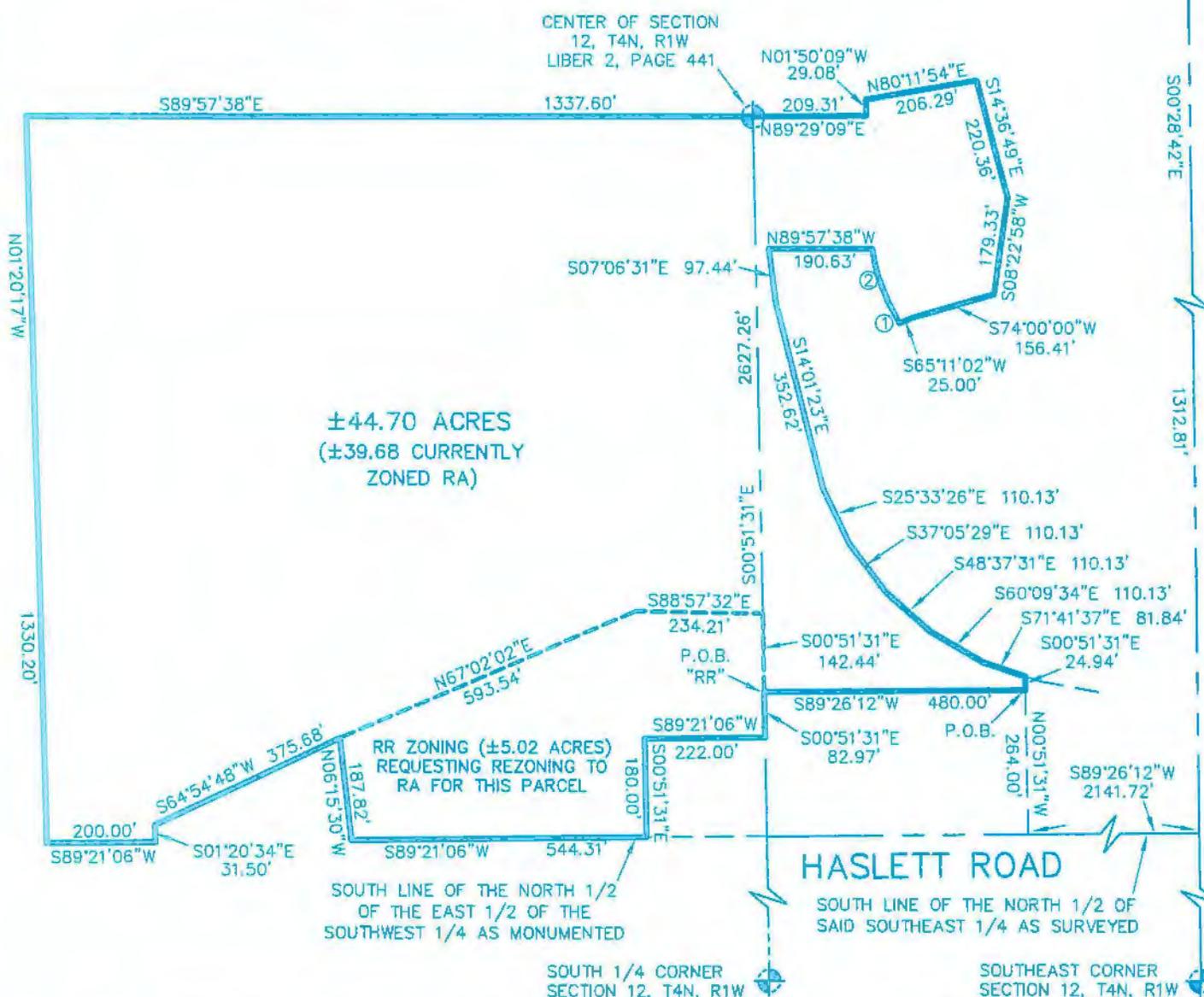


1" = 300'

- NOTES:
1. A CERTIFIED BOUNDARY SURVEY IS REQUIRED FOR THE EXACT LOCATION OF FENCE AND PROPERTY LINES.
 2. EASEMENTS, IF ANY, NOT SHOWN

CURVE TABLE					
CURVE	LENGTH	RADIUS	DELTA	CHORD	BEARING
1	23.56'	283.00'	4°46'11"	23.55'	N27°12'04"W
2	122.15'	317.00'	22°04'43"	121.40'	N18°32'48"W

EAST 1/4 CORNER SECTION 12, T4N, R1W



This plan was made at the direction of the parties hereon and intended solely for their immediate use and no survey has been made and no property lines were monumented, all easements recorded or unrecorded may not be shown, unless specifically noted, and no dimensions are intended for use in establishing property lines.

- R = Recorded Distance
- = Deed Line
- - - = Distance Not to Scale
- ▨ = Deck, Porch, Sidewalk, & Patio Areas



KEBS, INC. KYES ENGINEERING
 BRYAN LAND SURVEYS

2116 HASLETT ROAD, HASLETT, MI 48840
 PH. 517-339-1014 FAX. 517-339-8047

13432 PRESTON DRIVE, MARSHALL, MI 49068
 PH. 269-781-9800 FAX. 269-781-9805

Dane B. Pascoe
 DANE B. PASCOE
 PROFESSIONAL SURVEYOR

1/19/18
 DATE
 No. 54434

DRAWN BY	KDB	SECTION 12, T4N, R1W
FIELD WORK BY	---	JOB NUMBER:
SHEET	1 OF 2	90535.CND-REZONE

SKETCH PLAN

Proposed Copper Creek Condominium PUD Area: A parcel of land in the Northeast 1/4, Southeast 1/4, and the Southwest 1/4 of Section 12, T4N, R1W, Meridian Township, Ingham County, Michigan, the boundary of said parcel described as: Commencing at the East 1/4 corner of said Section 12; thence S00°28'42"E along the East line of said Section 12 a distance of 1312.81 feet to the South line of the North 1/2 of said Southeast 1/4 as surveyed and the North line of Haslett Road; thence S89°26'12"W along said North line 2141.72 feet; thence N00°51'31"W parallel with the property controlling North-South 1/4 line of said Section 12 a distance of 264.00 feet to the point of beginning of this description; thence S89°26'12"W parallel with said North line 480.00 feet to a point on said North-South 1/4 line; thence S00°51'31"E along said North-South 1/4 line 82.97 feet; thence S89°21'06"W parallel with the South line of the North 1/2 of the East 1/2 of the Southwest 1/4 as monumented and the North line of Haslett Road 222.00 feet; thence S00°51'31"E parallel with said North-South 1/4 line 180.00 feet to said North line; thence S89°21'06"W along said North line 544.31 feet; thence N06°15'30"W 187.82 feet; thence S64°54'48"W 375.68 feet; thence S01°20'34"E 31.50 feet to said North line; thence S89°21'06"W along said North line 200.00 feet to a point on the West line of the East 1/2 of the North 1/2 of said Southwest 1/4 as monumented, said line also being the East line and its extension South of Wood Ridge Subdivision, as recorded in Liber 41 of Plats Pages 13-15, Ingham County Records, said point also being S01°20'17"E 27.00 feet from the Southeast corner of Lot 26 of said Subdivision; thence N01°20'17"W along said West line 1330.20 feet to the South line of Wood Valley No. 2 as recorded in Liber 38 of Plats, Pages 19-21, Ingham County Records, also being the property controlling East-West 1/4 line of said Section 12; thence S89°57'38"E along said East-West 1/4 line 1337.60 feet to the property controlling Center of Section 12 as recorded in Liber 2 of corners, Page 441; thence N89°29'09"E continuing along said East-West 1/4 line 209.31 feet; thence N01°50'09"W 29.08 feet; thence N80°11'54"E 206.29 feet; thence S14°36'49"E 220.36 feet; thence S08°22'58"W 179.33 feet; thence S74°00'00"W 156.41 feet; thence S65°11'02"W 25.00 feet; thence Northwesterly 23.56 feet on a curve to the left, said curve having a radius of 283.00 feet, a delta angle of 4°46'11" and a chord length of 23.55 feet bearing N27°12'04"W; thence Northwesterly 122.15 feet on a curve to the right, said curve having a radius of 317.00 feet, a delta angle of 22°04'43" and a chord length of 121.40 feet bearing N18°32'48"W; thence N89°57'38"W 190.63 feet; thence S07°06'31"E 97.44 feet; thence S14°01'23"E 352.62 feet; thence S25°33'26"E 110.13 feet; thence S37°05'29"E 110.13 feet; thence S48°37'31"E 110.13 feet; thence S60°09'34"E 110.13 feet; thence S71°41'37"E 81.84 feet; thence S00°51'31"E 24.94 feet to the point of beginning; said parcel containing 44.70 acres more or less; said parcel subject to all easements and restrictions if any.

RR Zoned Property (Proposed To Be Rezoned to RA): A parcel of land in the Southwest 1/4 of Section 12, T4N, R1W, Meridian Township, Ingham County, Michigan, the boundary of said parcel described as: Commencing at the East 1/4 corner of said Section 12; thence S00°28'42"E along the East line of said Section 12 a distance of 1312.81 feet to the South line of the North 1/2 of said Southeast 1/4 as surveyed and the North line of Haslett Road; thence S89°26'12"W along said North line 2141.72 feet; thence N00°51'31"W parallel with the property controlling North-South 1/4 line of said Section 12 a distance of 264.00 feet; thence S89°26'12"W parallel with said North line 480.00 feet to a point on said North-South 1/4 line and the point of beginning of this description; thence S00°51'31"E along said North-South 1/4 line 82.97 feet; thence S89°21'06"W parallel with the South line of the North 1/2 of the East 1/2 of the Southwest 1/4 as monumented and the North line of Haslett Road 222.00 feet; thence S00°51'31"E parallel with said North-South 1/4 line 180.00 feet to said North line; thence S89°21'06"W along said North line 544.31 feet; thence N06°15'30"W 187.82 feet; thence N67°02'02"E 593.54 feet; thence S88°57'32"E 234.21 feet to said North-South 1/4 line; thence S00°51'31"E along said North-South 1/4 line 142.44 feet to the point of beginning; said parcel containing 5.02 acres more or less; said parcel subject to all easements and restrictions if any.



KEBS, INC. KYES ENGINEERING
BRYAN LAND SURVEYS

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PH. 517-339-1014 FAX. 517-339-8047

13432 PRESTON DRIVE, MARSHALL, MI 49068
PH. 269-781-9800 FAX. 269-781-9805

DRAWN BY	KDB	SECTION	12, T4N, R1W
FIELD WORK BY	---	JOB NUMBER:	
SHEET	2 OF 2		90535.CND-REZONE



TRAFFIC ASSESSMENT

For the

Proposed Rezoning of

5 Acres on Haslett Road

Meridian Charter Township, Ingham County, MI

March, 2018

RECEIVED

MAR 07 2018

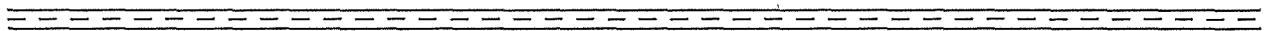
Prepared by:

**Traffic Engineering
Associates, Inc.**

PO Box 100 • Saranac, Michigan 48881
517/627-6028 FAX: 517/627-6040

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Sight Distance	5
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PROJECT DESCRIPTION

The purpose of this study is to determine the difference between the potential traffic generated by the existing zoning and the potential traffic generated by the proposed new zoning. The property requested for rezoning consists of 5 acres. The property is located on the north side of Haslett Road, between Meridian Road to the east and Creekwood Lane on the west.

The current zoning is RR (One-Family Rural Residential) and the requested rezoning is for RA (One-Family Medium-Density Residential).

The trip generation for the existing zoning was based on the largest trip generators allowed under the One-Family Rural Residential (RR) zoning. The trip generation for future zoning was determined by the largest trip generator use allowed under the proposed One-Family Medium-Density Residential (RA) zoning category.

The traffic analysis consists of the following items:

- Comparison of trips being generated with the existing One-Family Rural Residential (RR) zoning versus the requested new One-Family Medium-Density Residential (RA) zoning.
- Discussion of any potential sight distance issues.

This study was conducted in accordance with the guidelines set forth in "Evaluating Traffic Impact Studies, A Recommended Practice for Michigan Communities," sponsored by the Tri-County Regional Planning Commission and the Michigan Department of Transportation, and the Meridian Charter Township Zoning Ordinance.



EXISTING CONDITIONS

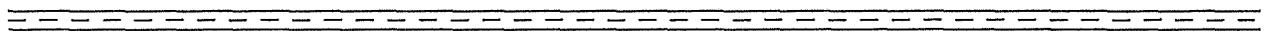
Haslett Road is a two-lane paved, east-west, roadway with gravel shoulders and no sidewalks. Haslett Road is under the jurisdiction of the Ingham County Road Department (ICRD). The posted speed limit is posted 55 MPH.

LAND USE

The proposed rezoning site is vacant property. Surrounding land uses consists of residential homes and vacant land.

SURROUNDING ZONING

The surrounding zoning consists of One-Family Rural Residential (RR), One-Family Medium-Density Residential (RA) and One-Family Low-Density Residential (RAA).



TRAFFIC GENERATION

In order to determine the maximum number of vehicle trips under the existing zoning, One-Family Rural Residential (RR), this study used the Meridian Township Zoning Ordinance in which RR zoning minimum building lots can be 40,000 square feet. The property consists of a total of 5 acres, which can accommodate 5 lots.

Trip generation rates were derived from the ITE TRIP GENERATION MANUAL (10th edition). Single-Family Detached Housing (ITE Code 210) was selected to represent the existing zoning category, One-Family Rural Residential (RR). The ITE description of Single-Family Detached Housing is as follows:

Single-Family detached housing includes all single-family detached homes on individual lots. A typical site surveyed is a suburban subdivision.

To determine the use that would generate the maximum number of vehicle trips under the proposed zoning, One-Family Medium-Density Residential (RA), this study used the Meridian Township Zoning Ordinance in which RA zoning minimum building lots can be 10,000 square feet. Under the proposed zoning with a total of 5 acres, 22 lots can be accommodated.

Trip generation rates were derived from the ITE TRIP GENERATION MANUAL (10th edition). Single-Family Detached Housing (ITE Code 210) was selected to represent the proposed zoning category, One-Family Medium-Density Residential (RA).

The comparison of trip generation between the existing zoning and the proposed zoning is summarized in **Table 1**.

Based on this data, it is projected that the proposed rezoning One-Family Medium-Density Residential (RA) will generate more traffic volumes during the AM and PM peak hour, with a higher weekday 24-hour trip volume.



Table 1
Traffic Generation Summary
Between Existing and Proposed Zoning

	Existing Zoning (RR)	Proposed Zoning (RA)	Difference in Zoning Traffic Volumes
ITE Code	Single-Family Detached Housing (210)	Single-Family Detached Housing (210)	
Size	40,000 SF Lots	10,000 SF Lots	
AM Peak Hour Trips	8	20	+12
In	2	5	+3
Out	6	15	+9
PM Peak Hour Trips	6	24	+18
In	4	15	+11
Out	2	9	+7
Weekday Daily Trips	66	258	+192



SIGHT DISTANCE

There does not appear to be any sight distance issues with the property on Haslett Road. Once site driveway locations are determined, sight distance should be evaluated at the driveways.

CONCLUSIONS

A summary of the findings of this study are listed as follows:

- The traffic volumes generated by the proposed rezoning category One-Family Medium-Density Residential (RA) are expected to be higher during the AM peak hour, PM peak hour, and during the weekday total than the existing zoning One-Family Rural Residential (RR) zoning.



Part II

REASONS FOR REZONING REQUEST

Respond only to the items which you intend to support with proof. Explain your position on the lines below, and attach supporting information to this form.

A. Reasons why the present zoning is unreasonable:

- 1) There is an error in the boundaries of the Zoning Map, specifically: _____

- 2) The conditions of the surrounding area have changed in the following respects: _____

- 3) The current zoning is inconsistent with the Township's Master Plan, explain: _____

- 4) The Township did not follow the procedures that are required by Michigan laws, when adopting the Zoning Ordinance, specifically: _____

- 5) The Township did not have a reasonable basis to support the current zoning classification at the time it was adopted; and the zoning has exempted the following legitimate uses from the area: _____

- 6) The current zoning restrictions on the use of the property do not further the health safety or general welfare of the public, explain: _____

B. Reasons why the requested zoning is appropriate:

- 1) Requested rezoning is consistent with the Township's Master Plan, explain: _____

- 2) Requested rezoning is compatible with other existing and proposed uses surrounding the site, specifically: _____

- 3) Requested rezoning would not result in significant adverse impacts on the natural environment, explain: _____

- 4) Requested rezoning would not result in significant adverse impacts on traffic circulation, water and sewer systems, education, recreation or other public services, explain: _____

- 5) Requested rezoning addresses a proven community need, specifically: _____

- 6) Requested rezoning results in logical and orderly development in the Township, explain: _____

- 7) Requested rezoning will result in better use of Township land, resources and properties and therefore more efficient expenditure of Township funds for public improvements and services, explain: _____



To: Planning Commission

From: Peter Menser, Principal Planner

Justin Quagliata, Assistant Planner

Date: March 20, 2018

Re: Rezoning #18030 (Haslett Holding, LLC), rezone approximately 5.03 acres located at 580 Haslett Road from RR (Rural Residential) to RA (Single Family-Medium Density).

The public hearing for Rezoning #18030 was held at the March 12, 2018 regular meeting. A resolution to recommend approval to RA (Single Family-Medium Density) is provided.

- **Motion to adopt the attached resolution to recommend approval of Rezoning #18030.**

Planning Commission Options

The Planning Commission may recommend approval or denial of the rezoning as requested by the applicant or recommend a different zoning category.

Attachment

1. Resolution to recommend approval

RESOLUTION TO APPROVE RA

**Rezoning #18030
Haslett Holding, LLC
580 Haslett Road**

RESOLUTION

At a regular meeting of the Planning Commission of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 26th day of March, 2018, at 7:00 p.m., Local Time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____.

WHEREAS, Haslett Holding, LLC requested the rezoning of approximately 5.03 acres located at 580 Haslett Road from RR (Rural Residential) to RA (Single Family-Medium Density); and

WHEREAS, the Planning Commission held a public hearing and discussed the rezoning at its meeting on March 12, 2018; and

WHEREAS, the Planning Commission reviewed and discussed the staff material provided under cover memorandum dated March 9, 2018; and

WHEREAS, the subject site meets or exceeds the minimum standards for lot area and lot width of the proposed RA (Single Family-Medium Density) zoning district; and

WHEREAS, the subject site is adjacent to an existing RA (Single Family-Medium Density) zoning district to the north; and

WHEREAS, public water and sanitary sewer services are available to serve the site.

NOW THEREFORE, BE IT RESOLVED THE PLANNING COMMISSION OF THE CHARTER TOWNSHIP OF MERIDIAN hereby recommends approval of Rezoning #18030 to rezone approximately 5.03 acres from RR (Rural Residential) to RA (Single Family-Medium Density).

ADOPTED: YEAS: _____

NAYS: _____

STATE OF MICHIGAN)

) ss

COUNTY OF INGHAM)

**Resolution to Approve
Rezoning #18030 (Haslett Holding, LLC)
Page 2**

I, the undersigned, the duly qualified and acting Chair of the Planning Commission of the Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and a complete copy of a resolution adopted at a regular meeting of the Planning Commission on the 26th day of March, 2018.

Dante Ianni
Planning Commission Chair

G:\Community Planning & Development\Planning\REZONINGS (REZ)\2018\REZ 18030 (Haslett Holding, LLC)\REZ 18030 resolution.pc2.docx

RESOLUTION TO APPROVE RA

**Rezoning #18030
Haslett Holding, LLC
580 Haslett Road**

RESOLUTION

At a regular meeting of the Planning Commission of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 26th day of March, 2018, at 7:00 p.m., Local Time.

PRESENT: Commissioners Cordill, Shrewsbury, Trezise, Scott-Craig, Lane, Stivers, Ianni, Richards, Premoe

ABSENT: None

The following resolution was offered by Vice-Chair Scott-Craig and supported by Commissioner Lane.

WHEREAS, Haslett Holding, LLC requested the rezoning of approximately 5.03 acres located at 580 Haslett Road from RR (Rural Residential) to RA (Single Family-Medium Density); and

WHEREAS, the Planning Commission held a public hearing and discussed the rezoning at its meeting on March 12, 2018; and

WHEREAS, the Planning Commission reviewed and discussed the staff material provided under cover memorandum dated March 9, 2018; and

WHEREAS, the subject site meets or exceeds the minimum standards for lot area and lot width of the proposed RA (Single Family-Medium Density) zoning district; and

WHEREAS, the subject site is adjacent to an existing RA (Single Family-Medium Density) zoning district to the north; and

WHEREAS, public water and sanitary sewer services are available to serve the site.

NOW THEREFORE, BE IT RESOLVED THE PLANNING COMMISSION OF THE CHARTER TOWNSHIP OF MERIDIAN hereby recommends approval of Rezoning #18030 to rezone approximately 5.03 acres from RR (Rural Residential) to RA (Single Family-Medium Density).

ADOPTED: YEAS: Chair Ianni, Vice-Chair Scott-Craig, Secretary Premoe, Commissioners Cordill, Shrewsbury, Trezise, Lane, Stivers, Richards

NAYS: None

STATE OF MICHIGAN)

) ss

COUNTY OF INGHAM)

**Resolution to Approve
Rezoning #18030 (Haslett Holding, LLC)
Page 2**

I, the undersigned, the duly qualified and acting Chair of the Planning Commission of the Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and a complete copy of a resolution adopted at a regular meeting of the Planning Commission on the 26th day of March, 2018.

Dante Ianni
Planning Commission Chair

G:\Community Planning & Development\Planning\REZONINGS (REZ)\2018\REZ 18030 (Haslett Holding, LLC)\REZ 18030 PC resolution to approve w names.doc

6. Public hearings

- 
- A. Rezoning #18030 (Haslett Holding, LLC), rezone approximately five acres from RR (Rural Residential) to RA (Single Family-Medium Density) at 580 Haslett Road.

Chair Ianni opened the Public Hearing at 7:04 p.m.

Principal Planner Menser outlined the rezoning for discussion.

Robert Schroeder, the applicant, stated this rezoning originally started prior to 2008 and was delayed due to the economic downturn but the development is ready to resume.

Dane Pasquel, from KEBS, commented he was available for questions regarding the rezoning.

Commissioner Premoe asked if the traffic study showed any concerns with the increase in trips from the potential development.

Mr. Pasquel replied no concerns were cited by the traffic engineer.

Vice-Chair Scott-Craig asked exactly what the entire project entails.

Mr. Pasquel replied the parcel is approximately 5 acres surrounded by another 50+ which is zoned RA and the goal would be to develop it into a neighborhood.

Vice-Chair Scott-Craig commented the rezoning would not be in agreement with the Master Plan's vision for future land use.

Principal Planner Menser stated the zoning currently agrees with the master plan but will not if the rezoning is approved.

A straw poll indicated the Planning Commission would like to have a resolution to approve Rezoning #18030 at its next meeting.

Chair Ianni closed the public hearing at 7:24 p.m.

7. Unfinished Business

- A. Zoning Amendment #18020 (Township Board), amend Section 86-440 to remove residential density and building height limitations in downtown Okemos and downtown Haslett.

Principal Planner Menser outlined the zoning amendment for discussion. He stated the language for the zoning amendment was revised by a Planning Commission sub-committee. Mr. Menser said the requirement for 15% renewable energy was eliminated and the language regarding building height and number of stories was clarified.

Commissioner Lane moved to approve recommending Zoning Amendment #18020 to the Township Board.

Seconded by Commissioner Stivers

**CHARTER TOWNSHIP OF MERIDIAN
PLANNING COMMISSION
REGULAR MEETING MINUTES**

DRAFT

**March 26, 2018
5151 Marsh Road, Okemos, MI 48864-1198
517-853-4560, Town Hall Room, 7:00 P.M.**

**PRESENT: Commissioners Lane, Richards, Ianni, Premoe, Scott-Craig, Stivers, Trezise,
Cordill, Shrewsbury**
ABSENT: None
**STAFF: Director of Community Planning and Development Mark Kieselbach, Principal
Planner Peter Menser**

1. Call meeting to order

Chair Ianni called the regular meeting to order at 7:02 P.M.

2. Public Remarks - None

3. Approval of Agenda

Vice-Chair Scott-Craig moved to approve the agenda as written.
Supported by Commissioner Premoe.
VOICE VOTE: Motion approved unanimously.

4. Approval of Minutes

A. March 12, 2018 Regular Minutes

Commissioner Stivers moved to approve the minutes as written.
Seconded by Commissioner Richards.
VOICE VOTE: Motion approved unanimously.

5. Communications

A. Karen and Dennis Rich RE: Zoning and Amendment #18020
B. Steven L. Cook RE: Rezoning #18030

6. Public hearings - NONE

7. Unfinished Business

 A. Rezoning #18030 (Haslett Holding, LLC), rezone approximately five acres from RR (Rural Residential) to RA (Single Family-Medium Density) at 580 Haslett Road.

Vice-Chair Scott-Craig moved to approve the rezoning.
Supported by Commissioner Lane.

Vice-Chair Scott-Craig remarked the rezoning would not be consistent with the Master Plan but would be consistent with the surrounding property's zoning.

Commissioner Stivers asked for a moment to consider at letter in the meeting packet.

Commissioner Cordill pointed out that the resolution provided states the rezoning is consistent with the Master Plan's future land use map but it is not consistent with the future land use map. She made a friendly amendment to strike the 2nd to last "whereas" in the resolution.

Vice-Chair Scott Craig accepted the friendly amendment.

Commissioner Lane accepted the friendly amendment.

ROLL CALL VOTE:

YEAS: Vice-Chair Scott-Craig, Commissioners Lane, Richards, Stivers, Premoe, Trezise, Shrewsberry, Cordill and Chair Ianni.

NAYS: None

MOTION CARRIES: 9-0.

8. Other Business

A. Form-Based Code update

Principal Planner Menser said there was a memo in the meeting packet about having a work session on April 30, 2018 to have the consultants from Shaping the Avenue come in to answer questions and discuss form based code. He said he would like to get an idea of who could attend on April 30th and was hoping a majority of commissioners could attend on that date.

A roll call vote indicated all of the Planning Commissioners would be able to attend on April 30, 2018.

Principal Planner Menser asked the Commissioners to submit questions to staff prior to April 30 so the consultants can make sure they address all of questions commissioners have regarding Form Based Code.

Commissioner Cordill recommended having a work session prior to the next two April meetings to work out questions for the consultants.

Chair Ianni said he would rather have topic added to the regular agendas under "other business" rather than adding work sessions.

9. TOWNSHIP BOARD, PLANNING COMMISSION OFFICER, COMMITTEE CHAIR, AND STAFF COMMENTS OR REPORTS-NONE



Haslett Public Schools

Steven L. Cook
Superintendent
cooks1@haslett.k12.mi.us

Sherren K. Jones
Associate Superintendent
jonesk@haslett.k12.mi.us

March 22, 2018

RECEIVED

MAR 22 2018

Dante Ianni, Chairperson
Meridian Township Planning Commission
5151 Marsh Road
Okemos, MI 48864

RE: Rezoning Request #18030

Dear Mr. Ianni:

I am writing on behalf of Haslett Public Schools to support the rezoning request submitted by Haslett Holding, LLC. The Meridian Township Planning Commission will be voting on this rezoning request on Monday, March 26, 2018. I am not able to present my support in person, as our Haslett Board of Education Meeting is scheduled that same night.

Haslett Public Schools is in support of the Haslett Holding, LLC plan to move forward with the Cooper Creek Condominium project on Haslett Road. The P.U.D. plan submitted to the Haslett Board of Education adds approximately 100 single-family homes to our district. Currently, Haslett Public Schools is projecting flat or declining enrollment in the future, and this project could help stabilize enrollment.

We appreciate the positive working relationship that Haslett Public Schools has with Meridian Township, and we hope the Planning Commission can partner with our district and support this request. Please feel free to contact my office if you have any questions.

Sincerely,

Steven L. Cook
Superintendent

Peter Menser

From: Brad Garmon <garmon.brad@gmail.com>
Sent: Saturday, March 24, 2018 11:47 AM
To: Peter Menser
Subject: Revised: Comments on proposed rezoning #18030 (Haslett Holdings, LLC)

Please replace my previous comments with this version. Thanks.

RECEIVED

MAR 26 2018

Brad

Subject: Comments on proposed rezoning #18030 (Haslett Holdings, LLC)

TO: Planning Commission Members

I ask that the Commission reconsider its proposed recommendation to approve the rezoning listed above (based on the straw poll and requested resolution for approval requested at the March 12, 2018 Planning Commission public hearing).

My reasons are outlined below, and I would request that the board discuss these issues before deciding whether or not to recommend approval of the rezoning request.

1. **A portion of the parcel falls within a Priority Conservation Corridor as highlighted in the 2004 Meridian Township Greenspace Plan.** The presence of this vital natural feature was highlighted in the staff's report but was seemingly not discussed by the commission. The presence of the Priority Conservation Corridor warrants more consideration before approving the increased density. The PCC was identified based on its value for habitat, wildlife movement, etc., and these values are obvious when looking at the 5 acre site in question, with natural topography, wooded ridges and rich habitat. The proposed zoning would increase the density on this site from a potential 4 housing units up to 13 units (under a PUD or platted development), or from 2 lots to 6 (under a land division). The potential for impacts to the PCC is greatly increased as a result. By keeping the zoning as it stands today is more consistent with the goal of avoiding or reducing impacts on the PCC as outlined in the Greenspace Plan. Increasing the allowed housing density is inconsistent with the values of preserving the PCC, and would increase the likelihood that future development would negatively impact or even overtake the PCC values entirely.
2. **Current zoning of this parcel is consistent with the Township's future land use plan, which was just recently approved.** Deviation from the Future Land Use Plan should warrant more careful consideration than the proposal has been given so far. Please consider a visit the site to see the rural physical characteristics, and also the context in which it sits, both of which are vitally important. I have included photos of the parcel in question to give you a sense of it today.
3. **Traffic patterns and volumes should be a big consideration.** The volume of traffic pulling out of the Strawberry Farms subdivision is already challenging in the morning when traffic is coming into town from the east. Adding the complexity of a high volume of additional vehicles entering from the property, if it serves as the entry for the hypothetical "project" behind (See 5 and 7 below) would create a traffic hazard as drivers must the. anticipate the new incoming vehicles entering from across the road while also watching cars coming in on the 55 mph highway. The likelihood that this project, if higher density zoning is approved, might someday create a traffic concern or require a new stoplight or other more urban feature would be increased with this rezoning.

4. **Preserving rural visual aesthetics along this stretch Haslett Road should be a significant consideration, and argues against higher density zoning.** Considering the Township's decision to implement Form Based Codes, please consider the rezoning in the context of the urban-to-rural transect. Currently, this section of Haslett Road is at the far outer edge of a transition from more developed to more rural farmland and undeveloped landscape. As the current zoning of the road frontage on that side of Haslett Road is low density, it is consistent with that urban-to-rural transition. Bird Strawberry Farm is on one side of the road, but if both sides of the road are developed at these same higher densities, the transition is lost.
5. **Keeping the current zoning does not preclude development of a higher density subdivision in the area behind this property (likely "the project" referenced in the application for rezoning).** Keeping this parcel does preclude the use of the higher density land behind; instead, keeping the current lower density ensures that the road frontage continues to feel more rural even if a new housing development is someday approved behind it. Keeping the lower density (allowing only two lots immediately on Haslett Road under current zoning if a land division was applied, or 4 altogether under PUD or a plat) helps preserve the rural character and PCC values at the road itself while also still allowing higher densities behind.
6. **The physical characteristics of this parcel serves as a natural buffer to any development** that may occur behind the parcel in the future. It's notable that houses immediately along Haslett Road within Strawberry Farms have often undertaken measures to buffer themselves from Haslett Road, either by creation of gravel berms or privacy fencing. The parcel in question, at its current allowable density, already serves this purpose, but the rezoning would likely undermine this potential natural buffering and push new housing right up to the road, necessitating unnatural buffers, fences and berms.
7. **"The project" (or "project area" as the application suggests and as project's spokesman said when asked) is not actually a valid reason to request rezoning.** "The rest of the project is zoned RA and property to the south is zone RA" is listed by the applicant as the reason for the rezoning request, but consideration of a "project" or site plan is not part of a rezoning decision. As you know, zoning is simply about the potential future density of the site, not about a specific project. If the commission is supposed to take "the project" into consideration, then the project plan should be submitted so that traffic entry/exit, natural features impacts and other considerations can be considered. Otherwise, the rezoning should be considered on its own merits and references to "the project" removed from the application.
8. **The existing lower density zoning to the East, as the area transitions immediately to rural farmland, is more important** than the fact that areas to the south and north are zoned to higher density. Parcels with high natural and scenic value like this one should be protected along the East-West Haslett Road corridor, especially as it approaches the edge of the already developed area, as it better maintains a natural transition to more rural and helps to protect the PCC values and remaining farmland to the East.

Thank you for your time, service and attention,

Brad Garmon
5549 Earliglow Lane
Haslett, MI 48840
garmon.brad@gmail.com





To: Board Members
From: Frank L. Walsh, Township Manager
Date: April 13, 2018
Re: Legal Services

Back in February 2015, Meridian Township was notified that the firm providing our legal services (Hubbard) was going to close their doors in the next two weeks. This was quite a surprise, as the firm had provided counsel to the Township for nearly 15 years. Following the announcement, the Township Board directed me to seek interim legal counsel with the firm or individual of my choice, not to exceed \$10,000 per month. To create a level playing field for all local firms that would eventually bid on the legal contract, I selected retired Berrien County Circuit Court Judge John E. Dewane to represent us at a cost not to exceed \$5,000 per month. I chose not to select someone local that may have a long-term interest in the position. The Board approved my recommendation, and Judge Dewane served admirably until June of 2015.

In the meantime, the Board interviewed four firms to represent Meridian Township. After a vetting process, the Board selected the Okemos firm of Fahey Schultz Burzych Rhodes. The engagement letter dated June 11, 2015 is attached for your review. Over the past three years, the firm has assisted the Township in labor negotiations and relations, zoning issues, the Nassar case, land purchases and several other employment issues. The current agreement with the Fahey firm expires on June 23, 2018. The firm is very interested in continuing the existing agreement for another three years, with the current hourly rate cap (\$200) and monthly retainer amount (\$5,000) continuing in the first year and 5% step increases in those amounts in each of the second and third years.

As you pursue the process of deciding how to proceed, I want to publicly acknowledge that my future son-in-law, Mr. Kyle O'Meara, worked as a summer associate at the Fahey firm last summer. Mr. O'Meara graduates from the Notre Dame College of Law next month and will take the July Bar Exam in Michigan. He has an offer of long-term employment at the Fahey firm upon passing the exam. I've discussed with Mr. Fahey that if the firm continues with Meridian Township and Mr. O'Meara accepts full-time employment, he will not, at any time work on Meridian Township cases/issues. We are in complete agreement on this.

I also want to make you fully aware that I do not intend to be involved in the process to select legal representation beyond June 23rd, and will be asking Derek Perry to work with the Board on this process. On Tuesday night, when the Township Board begins their discussion on how you wish to move forward with the process, I will leave the room while the issue is vetted.

Attachment:

1. Legal Services-Engagement Letter

STEPHEN O. SCHULTZ

sschultz@fsbrlaw.com
517.381.3151 direct
517.381.3171 fax
517.974.2251 cell



ATTORNEYS AT LAW

June 11, 2015

Frank Walsh
Township Manager
Meridian Charter Township
5151 Marsh Road
Okemos, MI 48864

Dear Mr. Walsh:

Re: Legal Services-Engagement Letter

This engagement letter and its attachments constitute the contract for legal services between the Charter Township of Meridian ("Township") and the law firm of Fahey Schultz Burzych Rhodes PLC ("firm"), effective for three years from the date of signing of this letter by both parties.

We are very pleased that the Township has selected our firm to serve as township attorneys. Though we already have an engagement letter on file with respect to the labor and employment law services we provide, the Township's request for proposals asked that a contract be submitted along with our response. The firm views our proposal to serve as Township counsel as setting out the terms of our commitment to the Township. This letter confirms our relationship and the commitments we made during our interview by the Board.

This engagement letter serves as an agreement about the nature and scope of our relationship. Our representation of the Township on all matters that you direct to us will officially begin upon our receipt of this letter as executed by you, though we do believe that our discussions and advice to-date are protected by the attorney-client privilege.

The firm and its attorneys are dedicated to the highest ethical standards. We will hold strictly confidential all sensitive or proprietary information the Township gives us during the course of our representation of the Township. We will not reveal the Township's confidences or secrets without your consent.

Our responsibility in representing the Township is to do so in a manner that is consistent with our proposal to you and with the customary professional practices and requirements for handling municipal matters. The firm will pursue matters on the Township's behalf conscientiously and without delay. We are committed to promptly addressing your needs and requests, although there may be times when the nature of the legal system may unavoidably delay our response to your needs. In that case, and in all others, we will keep the Township informed about the status of any matters. The firm welcomes requests for information or updates at any time.

Frank Walsh, Township Manager

June 11, 2015

Page 2

We call to your attention, that the firm is an equal opportunity employer that supports and subscribes to a policy of nondiscrimination in all aspects of employment. The firm does not and will not discriminate on the basis of race, color, religion, national origin, sex, age, height, weight, condition of pregnancy, marital status, physical or mental limitation, disability, source of income, familial status, educational association, sexual orientation, gender identity or expression, HIV status, or any reason prohibited by federal, state or Township laws or ordinances.

Based on a thorough check of any possible conflicts of interest, we have determined that the Township's interests are not directly adverse to the interests of any other client of our firm. That said, if a potential conflict of interest were to arise in the future, we would bring that matter to your immediate attention to resolve any possible conflict. Though unlikely, if an irresolvable conflict arises, the firm could be required to withdraw from representing the Township or the other client or both in order to avoid a conflict of interest.

In the interest of assuring that you are fully aware of our anticipated services and how you will be charged for these services, and based upon our proposal, the services the firm provides for most matters assigned to it will be covered by a monthly retainer of \$5,000.00. This monthly fee is in exchange for full access to our time, advice, and consultation regarding the routine and day to day legal issues and matters that the Township may encounter. We refer to these matters as "general counsel matters." These may include general zoning and land use advice, employment and human resources issues, Freedom of Information Act and Open Meetings Act issues, basic contract or document review and advice, problem solving, litigation prevention and negotiation, and the like, as set out in the attachment to this letter. The question of whether a matter or issue falls within the scope of this monthly fee will be handled with common sense, mutual agreement, mutual respect, and fairness to both the Township and the firm. Since this is the firm's first experience with the development and use of a monthly retainer with the Township, the firm and Township shall meet and discuss the workings of this arrangement, including its cost effectiveness for both the Township and firm, after the firm has served as general township counsel for six months. If both parties agree, the terms of the retainer may be renegotiated at that time.

Services not covered by the retainer will be rendered on an hourly basis. As is consistent with our earlier commitment to the Township, the firm is pleased to offer the Township a \$200 maximum rate per hour for legal services. This is the rate that we offer our municipal clients where we serve as their general legal counsel. Thus, where the customary rate of the attorney serving you exceeds this "cap," the Township will be charged a maximum of \$200 per hour. Where the customary rate for an attorney is less than this "cap," the Township will be charged that lower rate. We will also bill you and you will be required to pay any actual, out of pocket cost items we incur in your representation, such as witness fees, process servers, and filing fees. These costs will be few, however, as we do not charge for anything that one might consider overhead, including mileage, facsimiles, emails, telephone charges, overtime, photocopying, and postage. Invoices not paid within sixty (60) days may be charged interest of 1% per month from the date of the invoice.

The firm agrees that at the outset of this agreement and until otherwise mutually agreed to by the firm and the Township, Stephen O. Schultz shall be assigned to act as the primary attorney

Frank Walsh, Township Manager
June 11, 2015
Page 3

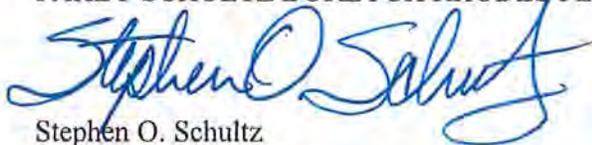
providing legal services to the Township. Mr. Schultz or his agreed upon successor shall be deemed to be the "township attorney" and coordinate the legal services provided to the Township under the retainer. On the Township's behalf, he shall coordinate the provision of specialized legal services provided by other counsel.

We are excited about the opportunity to represent and work with the Township on those matters you might assign to us. We hope to meet your expectations for service and to establish an enduring relationship with the Township. While we understand the three year commitment contemplated in your request for proposals, and fully intend to honor that commitment, we understand that the Township is free to terminate our services at any time by written notice to us to that effect. We may also terminate our services to the Township by written notice to that effect, if we determine that our continued representation of the Township would violate the rules of professional responsibility applicable to lawyers. Clearly, the firm does not expect any of that to be the case.

Please let me know if you have any questions about this letter. If the Township agrees with its terms, please sign this letter and return it to our office at your earliest convenience. This agreement is effective for 3 years from the date of signing by the Township's authorized representative. We have enclosed a copy for your files.

Very truly yours,

FAHEY SCHULTZ BURZYCH RHODES PLC



Stephen O. Schultz

cc: Michelle Nash

AGREED:

By: Frank Walsh
Frank L. Walsh, Township Manager

Dated: June 23, 2015

**ATTACHMENT DEFINING SERVICES INCLUDED AND NOT INCLUDED IN
MONTHLY RETAINER**

(Not intended to be a comprehensive list)

Included:

Consultation on any liability or potential litigation matter. Responding to claim letters from opposing counsel or parties.

Review of any subpoenas, summonses, complaints, or claims served upon you, and advising you on the same.

Consultation on purchase or sale of Township property or real estate, negotiating and reviewing the same.

Consultation and advice on employment and labor relations matters, including contract interpretation, employment policy drafting and grievance issues.

Consultation and advice on collective bargaining matters.

Review and consultation on zoning, land use or code enforcement matters. Drafting and advice on zoning permits and code enforcement.

Drafting of ordinances and amendments to ordinances proposed for adoption by the Township Board.

Attendance at Township Board meetings as requested by the Township Board or Manager. Attendance will be scheduled to accommodate the agenda and items of legal concern.

Attendance at internal meetings of Township staff and meetings between staff and others, as requested by the Township Manager.

Review and consultation on contract, public works, utility matters and issues.

Not Included:

Prosecution or defense of litigation matters.

Appearing in court or at deposition in your defense, answering complaints, etc.

Handling the closing of the purchase or sale of Township property or real estate.

Defending the Township at the MDCR, EEOC, MERC, UIA, MERS, or other government agencies, arbitrations or courts.

Serving as the lead negotiator or Township representative in collective bargaining.

Litigation of zoning or land use matters.

No scheduled office hours at the Township Hall.



13. D.

To: Township Board Members
From: Derek N. Perry, Assistant Township Manager
Director of Public Works & Engineering
Date: April 12, 2018
Re: CATA Contract- Redi-Ride Service Agreement

As requested by the Township Board, a contract has been prepared that incorporates the current Redi-Ride program into a formal Redi-Ride Service Agreement. CATA prepared the first draft using the former Delta Township Redi-Ride agreement as a model. Our Township legal counsel is reviewing the draft and will be present on Tuesday night to answer questions.

The proposed agreement encompasses the original May 19, 2000 letter of agreement, the updated service plan letter of agreement of August 11, 2004 and also reflects the existing boundary adjustments that were altered by the Township Board in conjunction with CATA in February of 2018. The most recent Township Board action to raise ridership fares and to pursue the Federal grants to offset operational costs were not included in this draft.

Proposed ACTION Motion:

“Move to authorize the Township Supervisor and Township Manager to execute the Redi-Ride Service Agreement on behalf of the Charter Township of Meridian as presented.”

DRAFT

REDI-RIDE SERVICE AGREEMENT

This Agreement is made this _____ day of April, 2018, between THE CHARTER TOWNSHIP OF MERIDIAN (the "Township"), and CAPITAL AREA TRANSPORTATION AUTHORITY ("CATA").

RECITALS:

- A. CATA provides public transportation services within its service area of Eaton, Ingham, and Clinton Counties and has been providing Redi-Ride services within the Township in accordance with letter agreements between CATA and the Township dated May 19, 2000, and August 11, 2004 (the "Letter Agreements").
- B. On February 19, 2018, at the direction of the Township, CATA began providing Redi-Ride services between the Township and Special Destinations outside of the Township in addition to Redi-Ride service within the Township (altogether, the "Redi-Ride Service").
- C. The Township partially funds the Redi-Ride Service through a Township transportation millage that was approved on November 3, 2009, at the restored rate of 0.2 mills for ten (10) years, 2009 through 2019, inclusive.
- D. The Township and CATA desire to document their agreement that CATA provide Redi-Ride Service and that the Township levy the Township Millage through 2019 and pay Township Millage revenues to CATA.

NOW THEREFORE, CATA and the Township agree, as follows:

- 1. Redi-Ride Service. CATA will provide Redi-Ride Service through December 31, 2019, within the Township and from the Township to five (5) Special Destinations, as follows:
 - (a) Bus Schedules. Redi-Ride Service will be provided on the following schedule:
 - (1) Monday through Friday, two (2) buses from 9:00 a.m. to 5:00 p.m., one (1) bus from 10:00 a.m. to 5:00 p.m., and one (1) bus from 1:45 p.m. to 5:00 p.m.
 - (2) Saturday, one (1) bus from 9:00 a.m. to 5:00 p.m. and one (1) bus from 10:00 a.m. to 2:00 p.m.
 - (b) Special Destinations. Special Destinations service will only stop at the five (5) Special Destinations listed below and locations in the Township. There will be

no pick-up or drop-off of customers outside of the Township other than at the Special Destinations, which are:

- (1) College Fields Development at Hagadorn and Bennett Roads.
- (2) Costco Wholesale, 2540 E Saginaw Hwy, East Lansing, MI 48823.
- (3) East Lansing Aquatic Center, 6400 Abbot Road, East Lansing, 48823, (Seasonal Only).
- (4) MSU Clinical Center, 804 Service Road, East Lansing, 48824.
- (5) Meijer – Bath Township, 7157 E. Saginaw Hwy., East Lansing, 48823.

(c) Trip Scheduling. Trips shall be scheduled in accordance with procedures and requirements established by CATA for its Redi-Ride services.

2. Township Millage. The Township shall levy the Township Millage through 2019. The Township is responsible for collecting the Transportation Millage and paying these funds to CATA the month following receipt. The Township shall not be responsible for providing any transportation services under this Agreement.

3. Fares and Grants. CATA shall retain all fares collected in connection with Redi-Ride Service and government assistance, grants, or subsidies paid in connection with the Redi-Ride Service.

4. Review and Reports.

(a) CATA and Meridian Township shall be available at reasonable times to meet and discuss the services provided, the budget for services, expenditures made for services, tax receipts, and other subjects of concern to the parties regarding this service.

(b) CATA and the Township shall provide each other with such reasonable reports and information regarding the services as each may request.

5. Termination. Should CATA determine that Transportation Millage funds received from the Township are not or will not be sufficient to maintain Redi-Ride Service, CATA and the Township will discuss service reductions and other alternatives. Should the parties fail to agree on such service reductions or alternatives, CATA may terminate Redi-Ride Service upon sixty (60) days written notice to the Township, in which case CATA will refund to Township Millage funds received in excess of charges and costs paid or incurred by CATA for Redi-Ride Service.

6. Miscellaneous.

With copies to:

Attn: Township Clerk
and Township Manager
Charter Township of Meridian
Meridian Township
5151 Marsh Road
Okemos, MI 48864

- (g) This Agreement and any documents executed pursuant to this Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. Any fax transmission of any signature shall be deemed an original and bind such party.
- (h) This Agreement constitutes the entire agreement between the parties and supersedes all negotiations, commitments, and previous agreements, including the Letter Agreements, and may be modified only by a further written agreement which is executed by a duly authorized officer of each of the parties.
- (i) This Agreement is exclusively between CATA and the Township and not for the benefit of or enforceable by any third party.
- (j) This Agreement may not be assigned by either party.

7. This Agreement is effective on the date first above written.

CAPITAL AREA TRANSPORTATION AUTHORITY

THE CHARTER TOWNSHIP OF MERIDIAN

By: _____

By: _____

Nathan B. Triplett, Board Chair

Ronald J. Styka, Township Supervisor

By: _____

By: _____

Bradley T. Funkhouser, AICP
Chief Executive Officer

Frank L. Walsh
Township Manager



Capital Area Transportation Authority



May 19, 2000

Mr. William McCullough
Township Supervisor
Meridian Township
5151 Marsh Road
Okemos, MI 48864

Dear Mr. McCullough:

This letter is to confirm the basis for CATA's expansion of public transportation service in Meridian Township (the "Township") over a ten (10) year period through December 31, 2010. Initially, CATA will provide Redi-Ride service, which is demand-response curb-to-curb service. As has been announced, this Redi-Ride service will be provided with two CATA small bus vehicles, Monday through Friday from 9:00 a.m. to 5:00 p.m. beginning June 12, 2000, and on Saturdays from 9:00 a.m. to 5:00 p.m. beginning November 25, 2000. CATA will provide the two small bus vehicles for the service and will incur other capital and operating costs, such as for additional vehicles, labor, marketing, administration, and maintenance.

The Redi-Ride service will be provided within two (2) service areas in the Township, one generally north and one south of Grand River, although each area will overlap the general business districts of Meridian Mall and Okemos Meijer. (See attached map). A transfer will be required to ride between the two service areas. CATA may reorganize the service areas within the Township for efficiency, ridership demand, or other customary public transportation considerations.

CATA will schedule rides in accordance with its demand-response transportation practices, which currently permit rides to be reserved in advance by telephone during specified daily hours, currently 6:30 a.m. to 4:30 p.m., Monday through Friday. Reservations must be made at least four (4) hours prior to the ride. Fares for service will be CATA's customary fares, which are currently \$1.00 for adults and one-half adult fare (i.e., 50¢) for students, seniors, and persons with disabilities. CATA fixed route passes are not accepted for demand-response service.

4615 Tranter Avenue • Lansing, Michigan 48910 • (517) 394-1100 • FAX (517) 394-3733

Jean Golden • Board Chair • Sandy Draggoo • Executive Director

Meridian Township has a very good school transportation system. When that transportation is available to a student, school transportation will not be provided by the Redi-Ride service. Also, demand response service is not provided to those who could reasonably use fixed route service to reach their destinations, but service will be given to or from a fixed route when this is practical. Customers may be required to transfer between demand-response service and fixed route service to complete their trip. Service cannot be restricted to Township residents.

CATA's marginal costs for the service expansion are to be funded by the 0.2 transportation millage which was approved by Meridian Township voters in November 1999. The Township has levied and will pay over to CATA all such transportation millage funds collected for calendar years through December 31, 2010, less adjustments necessitated as a result of orders from the Michigan Tax Tribunal or boards of review. The Township will not be required to pay any additional funds for service expansion. CATA will deposit Township millage funds received in CATA's general account to support expanded service within the Township. CATA will retain for its own general purposes any fares, grants, or other funds received directly or indirectly in connection with the expanded services.

CATA will maintain an accounting of expenses in a manner consistent with CATA's accounting practices, which will be made available at reasonable times to Meridian Township and which reflects Township millage funds received and costs incurred or paid for the Redi-Ride service or other expanded service in the Township. The accounting of expenses will include reserves for capital purchases to support expanded service.

We anticipate providing expanded services for ten (10) years through December 31, 2010, although it is not possible to commit at this time to the details of such expanded services other than the above Redi-Ride service. For this reason, the initial commitment to provide Redi-Ride service will continue until the parties agree on other expanded services consistent with ridership demand, available millage receipts, costs, and public transportation factors.

CATA has begun marketing the Redi-Ride service to develop ridership demand. As ridership demand develops, CATA will review with the Township additional Redi-Ride service by increasing the number of vehicles and other expanded services which might be provided within the Township. Such expanded services and service changes will be considered and provided as appropriate within CATA's service plan procedures, after approval by the Township.

CATA has developed and shared with the Township multi-year estimates of costs, tax receipts, and ridership demand for future years. CATA will prepare a budget for expanded services in the Township which will be updated annually based on CATA's fiscal year (i.e., October 1 through September 30). Should CATA determine that transportation millage funds received from the Township are not or will not be sufficient to maintain expanded services, CATA and the Township will discuss service reductions and other alternatives. Should the parties fail to agree on such service reductions or alternatives, CATA may terminate expanded services upon sixty (60) days written notice to the Township, in which case CATA will refund to the Township millage funds received in excess of charges and costs paid or incurred by CATA for the expanded services, including capital costs.

We should also be clear that the expanded services are subject to the following:

1. The expanded services are provided by CATA as a public transportation authority within its service area and integrated into the CATA system. Meridian Township shall not be responsible for providing any transportation services under this agreement.
2. CATA and Meridian Township shall be available at reasonable times to meet and discuss the services provided, the budget for services, expenditures made for services, tax receipts, and other subjects of concern to the parties regarding this service.
3. CATA and the Township shall provide each other with such reasonable reports and information regarding the services as each may request.
4. The expanded services will be planned, budgeted, and forecast based on CATA's fiscal year beginning October 1 and ending September 30.
5. Meridian Township is responsible for collecting the transportation millage and paying these funds to CATA the month following receipt.
6. CATA is undertaking expanded services in anticipation of receiving, prior to June 12, 2000, at least \$224,000 for its actual operating and capital costs this year and to support the plan for service in future years.
7. If service cannot be provided due to causes outside of the control of the parties, or because of war, declaration of state, national emergency, riot, acts of God or public enemy, strike, work stoppage, or slowdown, service may be limited or discontinued by CATA. If such event occurs, CATA will be available at the request of the Township to discuss a mutually acceptable resolution.

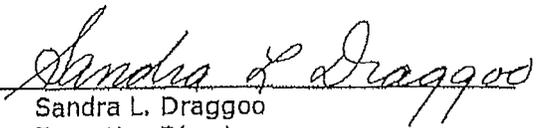
Mr. William McCullough
Township Supervisor
Meridian Township

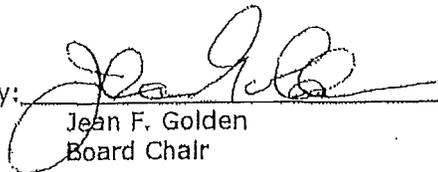
May 19, 2000
Page Four

If the foregoing is satisfactory to Meridian Township, please indicate acceptance by signing and returning to me the enclosed copy of this letter.

Very truly yours,

CAPITAL AREA TRANSPORTATION AUTHORITY

By: 
Sandra L. Draggoo
Executive Director

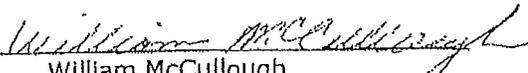
By: 
Jean F. Golden
Board Chair

/ejw
Enclosure

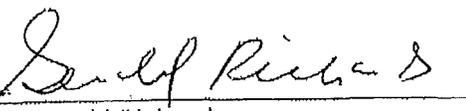
cc: With enclosure:
Mary Helmbrecht, Township Clerk
Gerald Richards, Township Manager

ACCEPTED:

MERIDIAN TOWNSHIP

By: 
William McCullough
Meridian Township Supervisor

Dated: 6-12-00

By: 
Gerald Richards
Meridian Township Manager

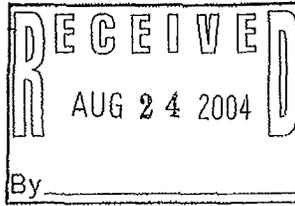
Dated: 6/7/00



Capital Area Transportation Authority

August 11, 2004

Ms. Susan McGillicuddy
Township Supervisor
Charter Township of Meridian
5151 Marsh Road
Okemos, MI 48864



Dear Ms. McGillicuddy:

This letter is to update the service plan for Meridian Redi-Ride Service.

1. Service Schedule - New service will be added to the current schedule, as follows:

- (a) Mid-August through Mid-June:

Monday through Friday	2 Buses	9:00 a.m. - 5:00 p.m.
	1 Bus	12:00 p.m. - 4:00 p.m.
	1 Bus	1:00 p.m. - 5:00 p.m. (new)
Saturday	1 Bus	9:00 a.m. - 5:00 p.m.
	1 Bus	10:00 a.m. - 2:00 p.m. (new)

- (b) Mid-June through Mid-August:

Monday through Friday	2 Buses	9:00 a.m. - 5:00 p.m.
	1 Bus	12:00 p.m. - 4:00 p.m.
Saturday	1 Bus	9:00 a.m. - 5:00 p.m.
	1 Bus	10:00 a.m. - 2:00 p.m. (new)

2. Vehicles - The new service will require an additional vehicle, bringing the total number of vehicles from 3 to 4. In 2005, it will be necessary to replace two of the vehicles, based on FTA schedules.
3. Cost - The cost of the service, including vehicles, will continue to be paid through the millage. Attached is CATA's accounting of expenses through September 30, 2003. Our estimate of the cost of new service is \$48,000 per year, the cost of acquisition of an additional vehicle is \$70,000, and the cost of replacing two vehicles is \$140,000 (i.e., \$70,000 per vehicle).

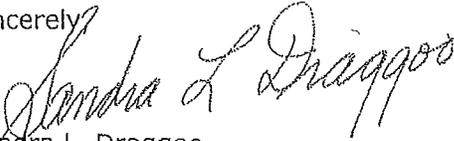
Ms. Susan McGillicuddy
Charter Township of Meridian

August 11, 2004
Page Two

Service is being provided in accordance with the Letter of Agreement, dated May 19, 2000, between CATA and the Charter Township of Meridian, which is effective through December 31, 2010.

If the foregoing is satisfactory to the Charter Township of Meridian, please so indicate by signing and returning the enclosed copy of this letter.

Sincerely,



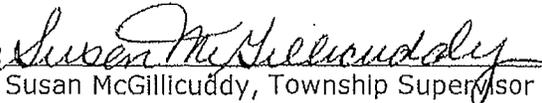
Sandra L. Draggoo
Executive Director

/mat

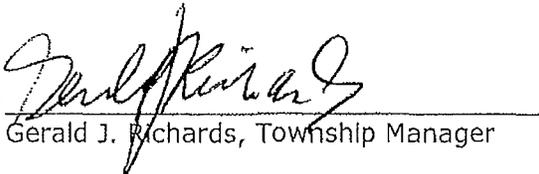
cc: Gerald J. Richards, Township Manager
Mary Helmbrecht, Township Clerk

APPROVED:

CHARTER TOWNSHIP OF MERIDIAN

By: 
Susan McGillicuddy, Township Supervisor

Dated: 8/23/04

By: 
Gerald J. Richards, Township Manager

Dated: 8/23/04



To: Township Board Members

From: Derek N. Perry, Assistant Township Manager
Director of Public Works & Engineering
Younes Ishraidi, P.E., Chief Engineer

Date: April 12, 2018

Re: Towner Road/I-69BL
Water Main Capital Charges

To recoup costs of new water mains constructed and funded by the Township water utility fund without special assessments, Section 78-94 of the Code of Ordinances of the Charter Township of Meridian provides for establishment by resolution of a capital (benefit) charge. This capital charge is to be paid by the owner of premises at the time they connect to the new Township water main.

The capital charge is typically paid by property owners benefiting from the new main at time of connection. Capital charges are established based on cost of construction and length of property along the water main, subject to maximum and minimum charges as may be approved by the Township Board. Capital charges can vary throughout the Township as they are based on the actual construction cost.

The Towner Road/BR I-69 water main was installed in 2017. The 12" water main closed a loop in the system and will service several new developments including the new Towner Road Park. The adjusted cost for the main that was used to establish the capital charge is \$248,754 and is based on the cost of an 8" main as set by ordinance.

As part of the ordinance, the Township Board has discretion to set a maximum capital charge to minimize the individual impact to each residential property owner. Historically we have used the residential RA zoning minimum width (80 feet of frontage) to set the charge. If this is used, the maximum capital charge for a residential connection would be \$4,880.

Proposed ACTION Motion:

"Move to approve the resolution establishing water system capital charges for Towner Road/ BR I-69 (from the westerly property line of 1997 Towner Road along Towner Road and BR I-69 to Newton Road) establishing a cost of \$61 per linear foot of frontage (plus 5% annual increase); with a maximum for single family residences of \$4,880 (plus 5% annual increase); for a period of ten years.

**WATER SYSTEM CAPITAL CHARGES
TOWNER ROAD & I-69BL Water Main**

RESOLUTION

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, Michigan 48864-1198, Phone (517) 853-4000, on May 1, 2018, at 6:00 p.m.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____.

WHEREAS, Section 78-94 of the Code of Ordinances of the Charter Township of Meridian provides for establishment by resolution of a capital (benefit) charge to be paid by the owner of premises to be connected to Township water mains when the premises to be connected have not been specially assessed for the construction of said water main, and;

WHEREAS, by resolution adopted March 16, 1982, the Township Board adopted a method of determining water main capital charges for properties that have not been specially assessed for construction of said water main, and;

WHEREAS, in 2017, a 12" water main was constructed to serve parcels along Towner Road and I-69BL, from the westerly property line of 1997 Towner Road along Towner Road and I-69BL to Newton Road, and;

WHEREAS, an 8" main would have been sufficient to service the parcels along the subject water main and shall be used to determine the capital charge;

NOW, THEREFORE, BE IT RESOLVED by the Township Board of the Charter Township of Meridian, Ingham County, Michigan, as follows:

1. The cost of the subject water main along Towner Road and I-69BL shall be set at \$248,754 based on adjusted cost of installation for an 8" main.
2. The installed cost per linear foot of frontage is hereby established at \$61 for 2018 (plus 5% annual increase), except that no benefit for a single-family residence shall exceed \$4,880 for 2018 (plus 5% annual increase).
3. The capital charges will be collected for a period of ten years.
4. The water benefit charges established herein shall have immediate effect.

YEAS: _____

NAYS: _____

STATE OF MICHIGAN)

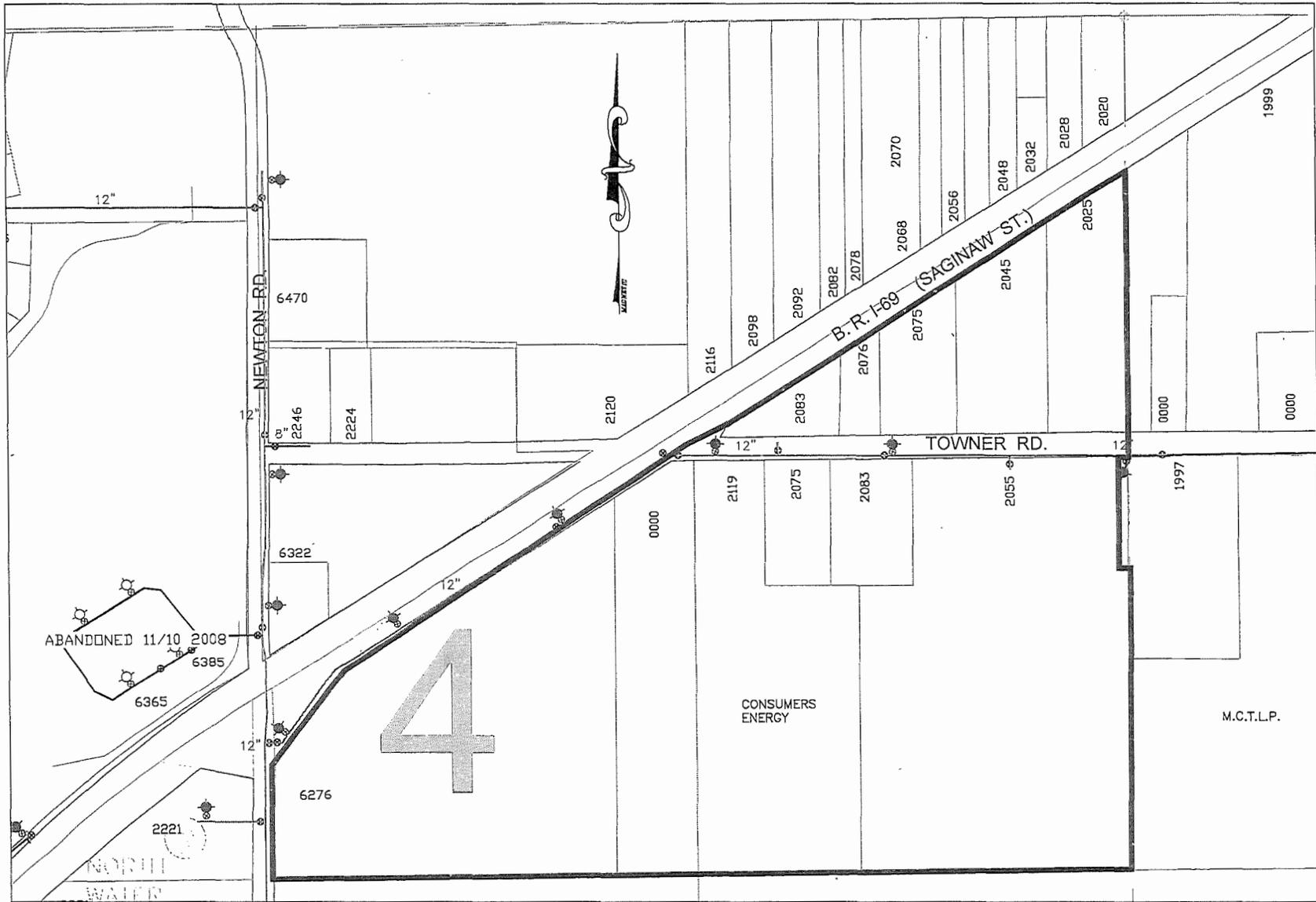
)ss.

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Charter Township of Meridian, Ingham County, Michigan, **DO HEREBY CERTIFY** that the foregoing is a true and complete copy of proceedings taken by the Township Board at a regular meeting held on May 1, 2018.

Brett Dreyfus, Township Clerk
Charter Township of Meridian

TOWNER RD./I69BL
WATER MAIN CAPITAL CHARGE
DISTRICT AREA MAY 2018





15. A

TOWNSHIP BOARD MEETING

April 13, 2018

TREASURER'S REPORT

Collections

Distributions

Investments

**DELINQUENT PERSONAL PROPERTY TAX COLLECTION TOTALS FOR 2013,
2014, 2015, 2016 & 2017 TAX YEARS**

COLLECTED IN 2018 (to 04-11-18)	\$	41,530.65
COLLECTED IN 2017	\$	35,320.91
TOTAL REMAINING COLLECTIBLE	\$	59,436.34

TOTAL 2017 TAX YEAR COLLECTIONS \$ 91,797,251.80

2017 TAX YEAR DISTRIBUTION TOTALS

STATE EDUCATION TAX	\$	9,982,247.44
HASLETT SCHOOLS	\$	5,306,656.33
OKEMOS SCHOOLS	\$	15,307,039.05
WILLIAMSTON SCHOOLS	\$	353,765.52
EAST LANSING SCHOOLS	\$	2,134,615.61
INGHAM INTERMEDIATE SCHOOL DISTRICT	\$	9,988,377.88
INGHAM COUNTY	\$	16,708,930.04
CATA	\$	4,950,803.88
CADL	\$	2,568,470.06
AIRPORT AUTHORITY	\$	1,150,103.80
LCC	\$	6,268,477.11
MERIDIAN OPERATING	\$	6,868,329.92
MERIDIAN SPECIAL MILLAGES	\$	7,968,652.89
MERIDIAN TOWNSHIP ADMIN	\$	894,009.51
MERIDIAN TOWNSHIP DDA OF OKEMOS	\$	20,737.96
INGHAM CO LANDBANK-BROWNFIELD DOUGLAS J	\$	915.89
TOTAL DISTRIBUTION:	\$	90,472,132.89

3/31/2018

CURRENT FIXED MATURITY INVESTMENTS

Maturity	Fund	Investment	Principal	Purc Date	Int. Rate	Certificate
12/29/18	general fund	Horizon	2,000,000.00	03/27/18	2.00%	180331
04/30/19	general fund	First Nat'l Bank of Amer	1,008,212.37	03/30/18	2.15%	3039587
03/09/26	general fund	Federal Farm Credit (MBS)	500,000.00	08/25/17	2.79%	3133EFK71
10/01/27	general fund	DDA Loan	149,500.00	08/05/10	3.00%	
			<u>3,657,712.37</u>			
06/27/19	land pres	Bank of Holland (MBS)	150,000.00	07/12/12	1.35%	062649XV5
			<u>150,000.00</u>			
11/23/21	land pres res	Federal Natl Mtg (MBS)	330,000.00	05/19/16	1.50%	3136G3NP6
06/19/25	land pres res	Federal Farm Credit (MBS)	250,000.00	06/30/17	2.69%	3133EHNA7
03/09/26	land pres res	Federal Farm Credit (MBS)	900,000.00	08/25/17	2.79%	3133EFK71
06/26/29	land pres res	Federal Farm Credit (MBS)	250,000.00	06/30/17	3.18%	3133EHPQ0
04/28/31	land pres res	Federal Natl Mtg (MBS)	1,000,000.00	04/28/16	2.00%	3136G3HS7
			<u>2,730,000.00</u>			
07/01/18	twp imp rev	Commercial Bank	512,872.91	7/1/2017	1.30%	1-4708
			<u>512,872.91</u>			
Total Fixed Investments \$			7,050,585.28			

CURRENT NON-FIXED INVESTMENTS

3/31/2018

PURCH. DATE	FUND ACCOUNT NUMBER	INVESTMENT	PRINCIPAL	CURRENT RATE	INVESTMENT TYPE
08/01/02	GF RMB-005463	MBS	\$ 6,975.00	0.00%	money market
05/12/08	GF 0289-0001	MI Class	\$ 3,098,796.87	1.72%	pooled funds
05/20/09	GF 367213-06	MSU Fed. CU	\$ 5.00	0.00%	savings
05/28/09	GF 367213-26	MSU Fed. CU	\$ 740,002.37	0.38%	money market
		Total	\$ 3,845,779.24		
08/01/02	LP RMB-007923	MBS	\$ 155.34	0.00%	money market
04/16/03	LP 349977489	Flagstar	\$ 254,413.52	1.02%	savings
05/12/08	LP 0289-0006	MI Class	\$ 1,629,598.36	1.72%	pooled funds
		Total	\$ 1,884,167.22		
08/01/02	LP-R RMB-008103	MBS	\$ 12,555.00	0.00%	money market
01/16/09	LP-R 7602000113	Horizon	\$ 202,158.18	1.15%	money market
05/12/08	LP-R 0289-0008	MI Class	\$ -	0.00%	pooled funds
		Total	\$ 214,713.18		
08/01/02	PM RMB-008145	MBS	\$ -	0.00%	money market
09/30/08	PM 0289-0007	MI Class	\$ -	0.00%	pooled funds
03/27/14	PM 112832292	Flagstar	\$ 409,531.71	1.02%	savings
		Total	\$ 409,531.71		
08/01/02	SF RMB-007907	MBS	\$ -	0.00%	money market
01/08/09	SF 340342006	Flagstar	\$ 5.48	0.00%	savings
		Total	\$ 5.48		
12/01/09	PA RMB-027657	MBS	\$ -	0.00%	money market
		Total	\$ -		
02/08/13	TA 0289-0003	MI Class	\$ -	0.00%	pooled funds
		Total	\$ -		
08/01/02	WF RMB-007915	MBS	\$ -	0.00%	money market
05/22/09	WF 0289-0005	MI Class	\$ -	0.00%	pooled funds
		Total	\$ -		
03/09/17	BP 0289-0009	MI Class	\$ 405,268.53	1.72%	pooled funds
		Total	\$ 405,268.53		
03/09/17	RDS 0289-0010	MI Class	\$ 303,951.52	1.72%	pooled funds
		Total	\$ 303,951.52		
Total Non-Fixed Investments			\$ 7,063,416.88		
Total Fixed and Non-Fixed Investments			\$ 14,114,002.16		

FIXED MATURITY INVESTMENT TRANSACTIONS FOR MARCH 2018

03/29/18	GENERAL FUND		
	Horizon CD matured -reinvested principal- bank returned interest earned.	\$	2,021,690.40
3/30/2018	GENERAL FUND		
	First National Bank CD matured- reinvested entire amount including interest for 13 months.	\$	1,008,212.37

NON-FIXED INVESTMENT TRANSACTIONS FOR MARCH 2018

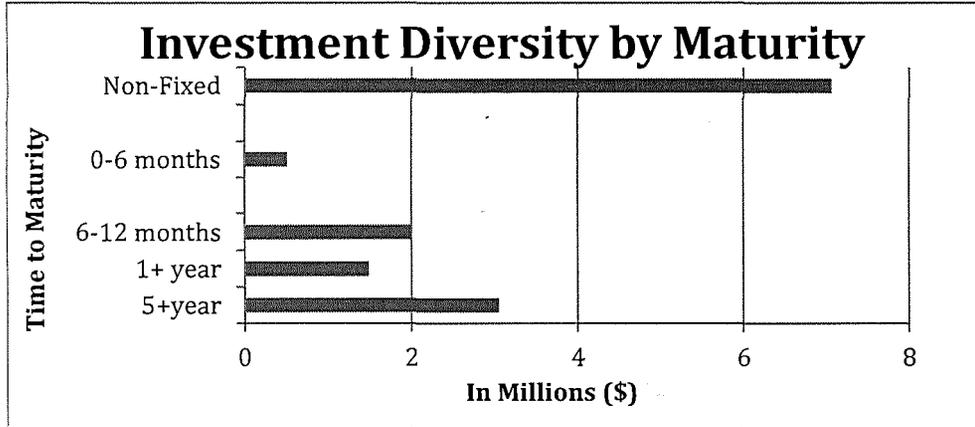
03/06/18	LAND PRESERVATION		
	ACH'd funds from MBS money market to Horizon Checking	\$	171.99

Bank	Amount Fixed	Amount Non-Fixed	Total Investment
Horizon	\$ 2,000,000.00	\$ 202,158.18	\$ 2,202,158.18
Flagstar	\$ -	\$ 663,950.71	\$ 663,950.71
MBS	\$ 3,380,000.00	\$ 19,685.34	\$ 3,399,685.34
MI Class	\$ -	\$ 5,437,615.28	\$ 5,437,615.28
Commercial Bank	\$ 512,872.91	\$ -	\$ 512,872.91
MSU Federal CU	\$ -	\$ 740,007.37	\$ 740,007.37
DDA Loan	\$ 149,500.00	\$ -	\$ 149,500.00
First Nat'l Bank of Amer	\$ 1,008,212.37		\$ 1,008,212.37
Totals	\$ 7,050,585.28	\$ 7,063,416.88	\$ 14,114,002.16
% of total investment	49.95454301	50.04545699	100

Each investment institution has received and signed the Meridian Charter Township Investment Policy and Agreement to Comply.

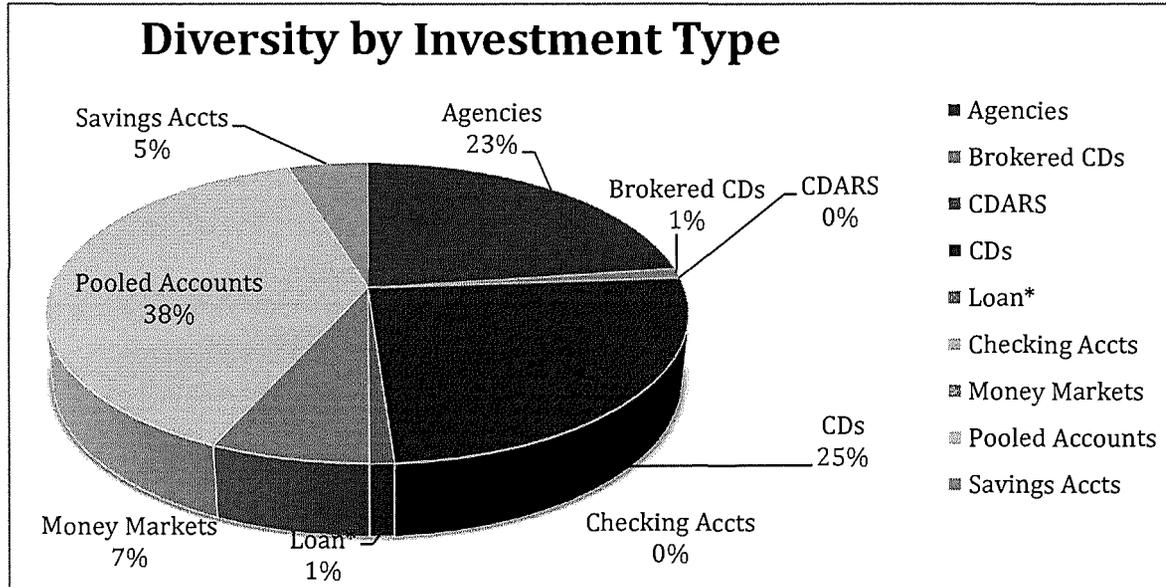
The signed agreement specifies that they are adhering to Public Act 20.

Investment Report Charter Township of Meridian



Current Investment Portfolio Size

Certificate of Deposits	\$ 3,521,085.28
CDARS	\$ -
Brokered CD's	\$ 150,000.00
Agencies	\$ 3,230,000.00
Loan*	\$ 149,500.00
Money Markets	\$ 961,845.89
Checking Accts	\$ -
Savings Accts	\$ 663,955.71
Pooled Funds	\$ 5,437,615.28
Total	\$ 14,114,002.16



* Not an official investment but reflected for tracking purposes.