

CHARTER TOWNSHIP OF MERIDIAN
CORRIDOR IMPROVEMENT AUTHORITY
5000 OKEMOS ROAD, OKEMOS, MI 48864
WEDNESDAY, MARCH 15, 2017, 6:00 PM - MINUTES

MEMBERS

PRESENT: Supervisor Ron Styka, Todd Huhn, Kellie Johnson, Chris Nugent, Bruce Peffers, Chris Rigterink, Mark Epolito, Sr., Barry Goetz,

MEMBERS

ABSENT: Nikki Soldan, Brian Jones

STAFF

PRESENT: Director of Community Planning & Development Mark Kieselbach, Economic Development Coordinator Ben Motil

OTHERS

PRESENT: EDC Chair Chris Buck

1. CALL MEETING TO ORDER

- a. Supervisor Styka called the meeting to order at 6:00 p.m.

2. APPROVAL OF THE AGENDA

MOTION BY MEMBER GOETZ TO APPROVE AGENDA. SUPPORTED BY MEMBER PEFFERS. MOTION APPROVED 8-0.

3. PUBLIC COMMENT

- a. EDC Chair Chris Buck introduced himself and gave a brief summary of the formation of the Meridian Township Corridor Improvement Authority (CIA).

4. MEMBER INTRODUCTIONS

- a. CIA members and staff introduced themselves and provided a brief history of their businesses/residency in the Corridor.

5. NEW BUSINESS

Staff provided a PowerPoint presentation summarizing the CIA Public Act, duties and responsibilities of Board members, role expectations, and preparation for and conducting meetings. Staff also provided a summary of decision making and communication processes.

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- a. Adoption of CIA Bylaws - Supervisor Styka summarized the draft bylaws of the Meridian Township CIA. Several changes were proposed to the Bylaws, particularly items of a financial nature, including indemnification. Supervisor Styka and Township staff provided a summary of TIF incentives, as it pertains to CIA bylaws and also Brownfields.

MOTION BY MEMBER PEFFERS TO APPROVE THE BYLAWS AS AMENDED. SUPPORTED BY MEMBER RIGTERINK. MOTION APPROVED 8-0.

- b. Election of Officers - The election of officers for the positions of Chair, Vice-Chair, and Secretary was discussed and voted upon by the CIA board.

MOTION BY MEMBER RIGTERINK TO APPOINT MEMBER NUGENT AS CHAIR OF THE CIA. SUPPORTED BY MEMBER HUHNS. MOTION APPROVED 8-0.

MOTION BY SUPERVISOR STYKA TO APPOINT MEMBER JOHNSON AS VICE-CHAIR. SUPPORTED BY MEMBER PEFFERS. MOTION APPROVED 8-0.

MOTION BY MEMBER JOHNSON TO APPOINT ECONOMIC DEVELOPMENT COORDINATOR BEN MOTIL AS RECORDING SECRETARY. SUPPORTED BY MEMBER EPOLITO. MOTION APPROVED 8-0.

- c. Summary of CIA Act and Powers - A summary of CIA Act 280 of 2005 was provided by staff. It was noted that while the CIA has certain powers included in the act, this does not include TIF powers/revenue as defined by Township Board resolution.
- d. Development of CIA Mission Statement - CIA members reviewed and discussed the sample mission statements used in other CIA Boards from surrounding municipalities. Several Board members voiced that they preferred simpler mission statements, as opposed to longer, bullet-pointed mission statements. The CIA Board decided to continue to discuss mission statements in upcoming meetings.
- e. Develop CIA Goals & Objectives - CIA members reviewed the provided sample of Goals & Objectives. Members discussed the issues they see in the Corridor and would like to potentially address in the CIA Goals & Objectives. Issues included walkability, pedestrian and bicyclist safety, vacant commercial properties and lots, deteriorating storefronts/facades, assisting current businesses to expand and grow, business retention, business attraction, connecting the corridor to other areas, continuing efforts to build upon family-friendly sites and events, assist with Township re-branding, placemaking, slowing traffic particularly around the viaduct, increasing interest in local government, increasing property values, BRT education, feasibility studies, and economic development plans.
- f. Develop meeting schedule & meeting times - Board members discussed meeting once a month, on the third Wednesday of each month at 6 p.m.

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10. STAFF REPORT

None.

11. PUBLIC COMMENT

None.

12. ADJOURNMENT

The meeting adjourned without objection at 7:41 p.m.

-The next meeting will be on Wednesday, April 19th, 2017 at 6:00 p.m.-

Chris Nugent, Chairperson