



AGENDA
CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD – REGULAR MEETING
February 7, 2023 6:00 PM

1. CALL MEETING TO ORDER
 2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS
 3. ROLL CALL
 4. PRESENTATION
 - A. Introduction of Penelope Tsernoglou, State Representative, 75th House District
 - B. Introduction of Simar Pawar, Ingham County Commissioner
 - C. Introduction of New HOMTV Interns
 - D. Climate Sustainability Plan-Environmental Commission
 5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS
 6. TOWNSHIP MANAGER REPORT
 7. BOARD MEMBER REPORTS OF ACTIVITIES AND ANNOUNCEMENTS
 8. APPROVAL OF AGENDA
 9. CONSENT AGENDA
 - A. Communications
 - B. Minutes-January 24, 2023 Regular Township Board Meeting
 - C. Bills
 - D. 2022 Planning Commission Annual Report
 - E. Ratification of New Full-Time EMT/Firefighter Appointments
 - F. Charitable Gaming License-The You've Got this Project
 - G. Set a Public Hearing for Haslett Village Square Commercial Rehabilitation Act-February 21, 2023
 - H. Treasurer's Investment Report-4th Quarter 2022
 10. QUESTIONS FOR THE ATTORNEY
 11. HEARINGS
 12. ACTION ITEMS
 - A. Set a Date for Study Session-February 28, 2023
 - B. Resolution Commemorating Black History Month
 - C. Board and Commission Appointments
 13. BOARD DISCUSSION ITEMS
 - A. Ordinance 2023-01 – Rezone 1642 Lake Court – RB to RCC, with a Conditional Rezoning Agreement
 - B. Recreational Marihuana Ordinances
 14. COMMENTS FROM THE PUBLIC
 15. OTHER MATTERS AND BOARD MEMBER COMMENTS
 16. CLOSED SESSION- Motion to go into a closed session for collective bargaining/union negotiations under MCL 15.268(1)(c). Successful entry into closed session will require a simple majority approval, though we still recommend a roll call vote. MCL 15.267(1).
 17. ADJOURNMENT
-

All comments limited to 3 minutes, unless prior approval for additional time for good cause is obtained from the Supervisor. Appointment of Supervisor Pro Tem and/ or Temporary Clerk if necessary. Individuals with disabilities requiring auxiliary aids or services should contact the Meridian Township Board by contacting: Township Manager Frank L. Walsh, 5151 Marsh Road, Okemos, MI 48864 or 517.853.4258 - Ten Day Notice is Required.

Meeting Location: 5151 Marsh Road, Okemos, MI 48864 Township Hall
Providing a safe and welcoming, sustainable, prime community.

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To: Meridian Township Board of Trustees
From: LeRoy Harvey, Staff for Meridian Environmental Commission
Date: February 3, 2023
Re: Climate Sustainability Plan

Meridian Township has been a respected leader in environmental initiatives for decades. It is not surprising the Meridian was one of the first local units of government to produce a Climate Sustainability Plan. With support from the Board of Trustees, staff, and a volunteer Energy Team, the Township has continued to make progress in reducing greenhouse gas emissions and helping residents do the same.

The Environmental Commission is now seeking input on revisions to the Township's Climate Sustainability Plan. Chair Bill McConnell and/or Commissioner John Sarver will be on hand to describe progress on the revisions and invite comments and questions.

Attached are drafts of the Energy Efficiency and Renewable Energy sections. Several other draft sections are currently being reviewed by other committees including the Transportation Commission, the Wetland Education Team, the Green Team, and a "Good Food to Smart Recycling Committee."

People can offer comments on the draft plan in several ways:

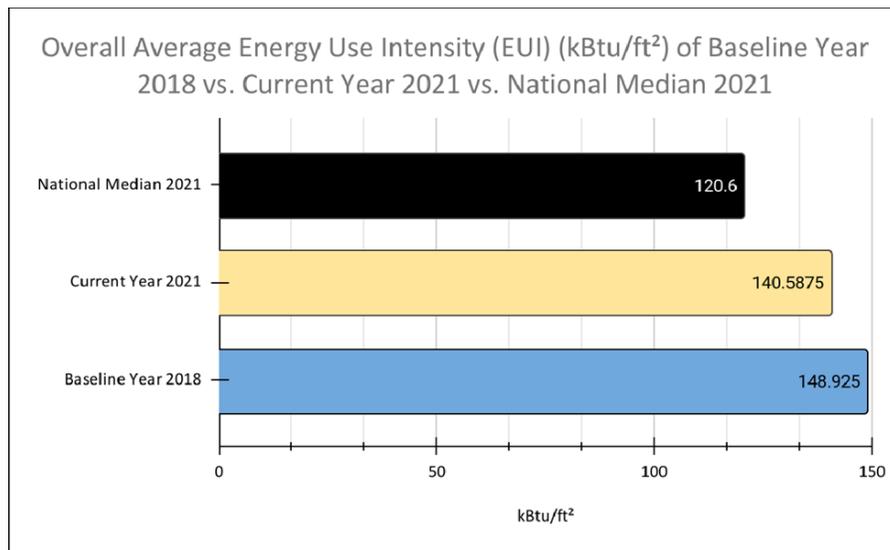
- Provide comments to any member of the Environmental Commission
- Provide comments to staff at harvey@meridian.mi.us or 517-853-4466
- Comment on a google doc at <https://bit.ly/3uBdcQG>
- Provide comments on this Master Plan Feedback form <https://bit.ly/3Gco127>
- Utilize Meridian's on-line contact form: <https://www.meridian.mi.us/about-us/contact-us>

a. Energy Efficiency

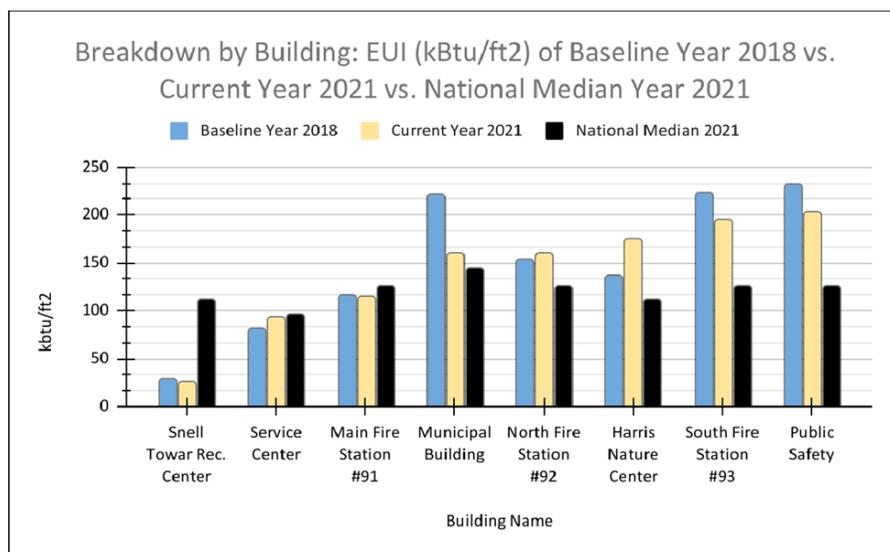
Energy efficiency remains one of the quickest, safest, and most cost-effective ways to reduce greenhouse gas emissions and save money. Energy efficiency also offers other important security benefits, helping reduce power outages, shortages, and risk of grid failure during times of peak energy use.

Meridian has invested in significant energy saving measures over the years. More recent improvements include a major overhaul of the HVAC system in the Municipal Building and LED office lighting improvements in the Public Safety, Municipal, and Service Center Buildings.

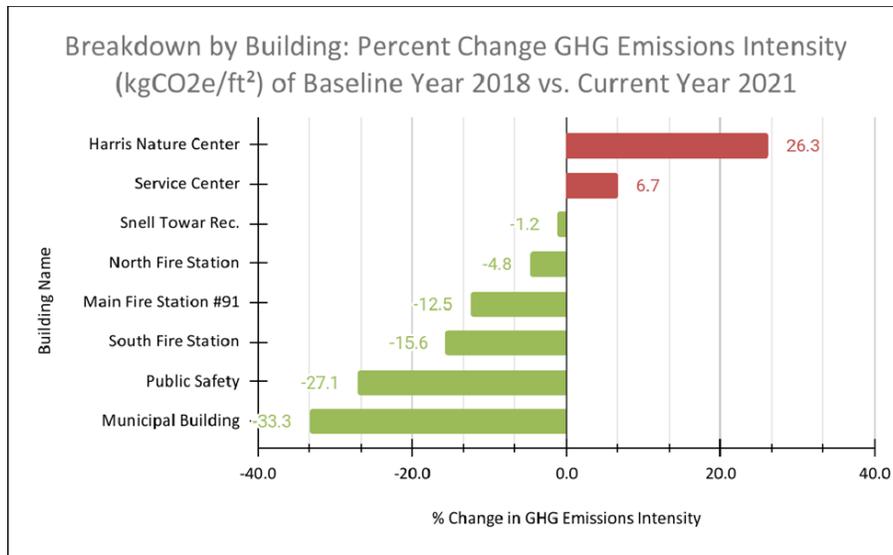
An Energy Benchmarking Study 2018-2021 revealed progress in energy savings. The average overall Energy Use Intensity (EUI) of buildings improved by 5.6% or 8.3 (kBtu/ft²) as illustrated below. However, the average EUI in 2021 is still about 16% higher than the National Median, indicating room for improvement.



The chart below illustrates the performance of Meridian’s major buildings compared to the national average. Buildings on the far right have the greatest opportunity for improvement and savings.



This chart shows a significant reduction in greenhouse gas emissions for most Township buildings.



The most improved building GHG emissions intensity was the Municipal Building with a 33.3% reduction followed by Public Safety with 27.1%, South Fire Station with 15.6%, Main Fire Station #91 with 12.5%, and Snell Towar Rec. with 1.2% reductions in GHG emissions intensity. The building with the least improved GHG emissions intensity was the Harris Nature Center with an increase of 26.3% followed by the Service Center with 6.7% increase in GHG emissions intensity.

Meridian has opportunities for energy savings, water savings, greenhouse gas reductions, and cost saving in its building, but also in its vehicle fleet and in streetlighting. Meridian Township spent \$734,000 on energy and water in 2021. This includes natural gas, electricity, propane, and streetlighting.

Energy Expenditures in 2021

Street Lights	\$396,821
Electricity	\$249,939
Natural Gas	\$64,336
Water	\$20,791
Propane	\$2,483
Total	\$734,370

Several energy audits have been performed over the years including one in 2015 (<http://bit.ly/phase-ii>) and a Building Performance review (<http://bit.ly/energy-performance-17>). These studies have helped guide efficiency investments. New energy audits will help identify additional measures to pursue in the years to come.

Meridian has also launched a streetlighting inventory to assist in keeping track of future improvements, outages, and street light districts. Meridian’s ongoing support for the Michigan Municipal Association for Utility Issues ([MI-MAUI](#)) has served as a means to collaborate with other municipalities to negotiate mutually beneficial policies with Consumers Energy and other utility providers.

Objective a.1: Achieve significant energy cost savings and carbon emission reductions in Township facilities.

Strategies:

1. Complete implementation of recommendations from the EcoWorks' Benchmarking Study and Consumers Energy's Building Performance with Energy Star Study.
2. Update energy audits through Consumers, and develop a partnership with MSU's new DOE grant funded IAC pilot program, etc.
3. Continue to track municipal energy consumption within the City's Portfolio Manager account and update energy consumption metrics at least quarterly.
4. Prioritize energy efficiency opportunities at Municipal Building, Public Safety, South Fire Station, Harris Nature Center and North Fire Station.
5. Obtain Energy Star designation for township buildings where possible with a focus on the Municipal Building.
6. Explore opportunities to include energy saving in the Employee Handbook.
7. Explore opportunities to include LEED criteria or the equivalent for projects undertaken by the Township. LEED criteria include measures related to energy efficiency, renewable energy, recycling and waste management, transportation, and water management.
8. Budget funds for energy efficiency assessments a minimum of once every five years. Utilize the Revolving Energy Fund as needed. Consider utilizing the Revolving Energy Fund for energy audits, heat pump at Harris, or other demonstration projects.
9. Address sustainability implications in proposals for capital improvements. Township Manager will consider criteria related to energy efficiency, renewable energy, waste management, transportation, and water management when developing a capital improvement plan.
10. Prioritize weatherizing and electrifying the Harris Nature Center first. Explore switching from a propane energy system to a cold weather heat pump system at the Harris Nature Center. In many cases switching from propane to a heat pump results in energy and cost savings. The Harris Nature Center is the only building benchmarked that utilizes propane for heating.
11. Resolve inverter connection issue with solar array at Harris Nature Center and create a solar meter for the Harris Nature Center in Portfolio Manager to add the missing electricity data. Please note that the energy usage and GHG emissions data would have looked different if the solar array electricity generated and used would have been reported.

Objective a.2: Explore other opportunities and partnerships to achieve energy savings.

Strategies:

1. Identify and pursue State and Federal grant funding, pilot programs, and utility programs.
2. Pursue and build a partnership with MSU's new DOE grant funded IAC pilot program to provide free energy assessments to all qualifying Township facilities, which includes information on all available incentives and grants that the Township may pursue. ,
3. Further build partnerships with programs such as Michigan Green Community Network, EcoWorks, Clean Cities, Sustainability Forums, and expand collaboration with other local governments in our region.
4. Increase tree canopy throughout the township and especially in business areas to reduce cooling loads. Consider the potential for future solar energy installations when deciding placement of trees. Propose ordinance changes and provide incentives for existing businesses to upgrade their parking lots and landscaping to increase tree cover and shade to be energy efficient and environmentally friendly.
5. Create incentives for the use of white roofs or green roofs to reduce cooling loads.
6. Identify opportunities and remove barriers to support the construction of accessory dwelling units, and

other housing options that indirectly affect energy consumption by improving density, reducing transportation costs, or improving resource efficiency.

Objective a.3: Provide educational opportunities for Township staff and residents about energy consumption, energy savings opportunities, and utility incentives.

Strategies:

1. Create an in-house “Green Team” involving interested staff that can help with outreach and brainstorming.
2. Improve delivery of information and data on energy consumption to building managers, Township staff, accounting/budgeting staff, and financial managers using Portfolio Manager and other tools.
3. Provide energy efficiency information to Township residents so they are aware of Township efforts and energy efficiency opportunities and programs to help improve their own homes, businesses, and neighborhoods.

b. Renewable Energy

Renewable energy systems continue to become more cost effective as technology advances lead to increased efficiencies and system cost decreases, while the cost of traditional power sources continue to increase. Meridian Township will develop and identify opportunities to install solar and other renewable energy systems at Township facilities, and encourage and facilitate residential and commercial installations in Meridian Township. The focus will be on solar energy because there are many opportunities.

Past and Current Progress:

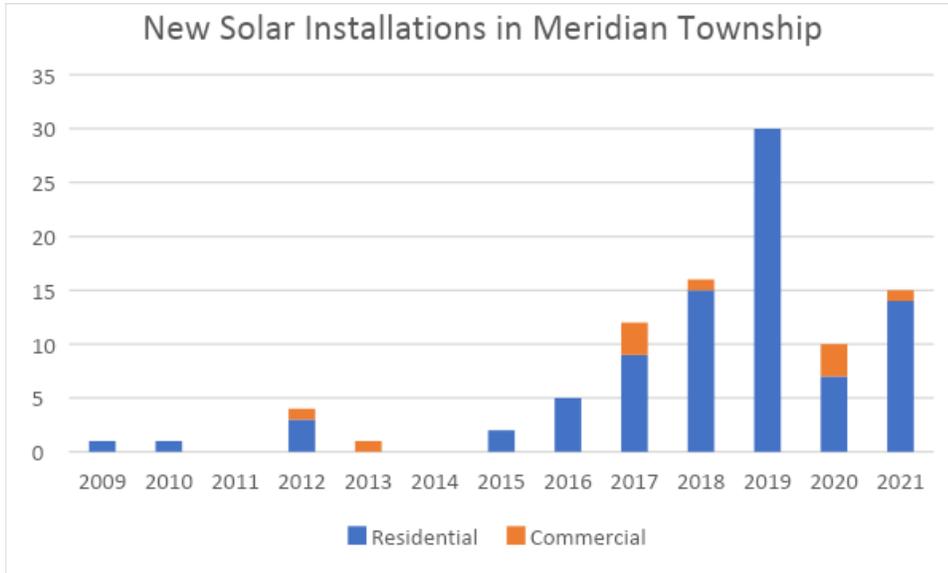
Meridian Township adopted a wind energy ordinance in May 2011 (Ord. No. 2011-05) to provide standards and regulations pertaining to the location, construction, design, maintenance, and abandonment of wind energy systems and anemometer towers.

The Township worked with Peninsula Solar, Michigan Energy Options, U.S. Dept. of Energy, and Consumers Energy to create a solar demonstration and educational project at Harris Nature Center. The demonstration included a solar-powered webcam system and a grid-connected solar system.



The Lansing Board of Water & Light (LBW&L) has developed a 300 kW Community Solar project in Burcham Park on the border of Meridian Township. Since the Township does have LBWL street lighting accounts, the Township Board authorized leasing ten 300 watt solar panels at the Burcham Park solar array. The Township will receive utility bill credits for 25 years based on the electric production from the leased solar panels.

After the Township Board approved the Climate Sustainability Plan in October 2017 including a commitment to obtain 100% of the township government's electricity from renewable energy by 2035 and 25% of the total community electricity from renewable energy by 2025, the Meridian Energy Team developed a workshop program to encourage and make it easier for homeowners, businesses, and churches to install solar electric systems on their buildings. The Meridian Energy Team worked with local civic organizations and houses of worship to hold a series of solar workshops in 2018. There were 11 workshops that reached 272 persons and there was a significant increase in new solar system installations in 2018 and 2019. We cannot attribute all new installations to the Solarize Meridian project, but it is reasonable to assume that the project was a major influence in increasing the number of solar installations in the township.



Meridian Township has also been working on achieving the 100% Renewable Energy Goal for Electricity for Township Operations. The Township has installed solar arrays at 4 municipal buildings and a fifth 40 kW solar array is planned for the Public Safety Building in 2022.

2018	Municipal Building	17.4 kW
2020	Fire Station 3	36.5 kW
2020	Marketplace on the Green	3.8 kW
2021	Service Center	142.0 kW
Total		199.7 kW





The Township's 100% goal takes into account that a significant portion of the electricity from Consumers Energy will come from renewable energy resources (40%) by 2035 and that it is important to use energy efficiency to reduce electric consumption (30%). The goal includes obtaining 30% of electricity used for township operations from on-site solar and the Township is already more than half way to achieving that goal.

Objective b.1: Develop Township policies and procedures that encourage the use of renewable energy.

Strategies

1. Revise Township ordinances and procedures to ensure that they encourage energy conservation and the use of renewable energy.
2. Develop renewable energy and other practices that reduce greenhouse gas emissions that can be included in the list of amenities allowed in mixed use and commercial planned unit developments (PUDs).
3. Encourage policies for electrification of buildings, vehicle fleet, and appliances so that more renewable energy can be utilized for energy.
4. Encourage policies that will make buildings solar-ready.

Objective b.2: Increase the use of renewable energy at Township facilities.

Strategies

1. Obtain 50% of Township electricity from renewable energy by 2025 and 100% by 2035.
2. Pursue the installation of solar electric systems at Township facilities .
3. Participate in Community Solar or other green purchasing programs where possible.
4. Identify and seek grant funding for demonstrations of new renewable energy technologies.
5. Identify opportunities for non-grid connected applications like solar street lighting and solar lighting for signs.

Objective b.3: Provide educational opportunities regarding renewable energy options and encourage the installation of renewable energy at private and public facilities throughout the Township.

Strategies

1. Increase the number of solar installations in the township from 97 in 2021 to 250 by 2025.
2. Provide educational opportunities on current and proposed policies, programs and incentives that could help Township residents, businesses, and institutions utilize renewable energy.
3. Share information about funding and vendors with residents and business owners.
4. Provide incentives to developers to employ renewable energy in site plan and construction of new development. Identify and adopt incentives to encourage greater use of renewable energy, e.g. incentives for net zero homes or solar systems, elimination of permit fees for solar systems.
5. Inventory, highlight, and promote Meridian homes and businesses that feature net-zero, renewable, LEED, and related features.
6. Educate homeowners' associations about solar power and encourage less restrictive covenants that inhibit the installation of solar energy systems.



9.A

**CONSENT AGENDA
BOARD
COMMUNICATIONS
February 7, 2023**



FOR IMMEDIATE RELEASE
January 12, 2023

CONTACT: Dan Opsommer, Deputy Township Manager
517.281.6034 | opsommer@meridian.mi.us

Conserve Water Notice Remains in Effect

Emergency Repair Continues at East Lansing-Meridian Water & Sewer Authority

Meridian Township, MI – On January 11, Meridian Township, the City of East Lansing and the East Lansing-Meridian Water and Sewer Authority (ELMWSA) issued a notice to conserve water due to accidental damage that occurred to one of the plant's main water transmission lines during construction on Tuesday, January 10.

A contractor was brought in from Wixom to make the emergency repair at the ELMWSA plant. The contractor arrived at 3:00 am on January 11 and worked throughout the day to prepare for the repair. The contractor resumed work on this repair at 5:00 am on the morning of January 12.

The contractor hopes to have the repair completed on January 12. Once the repair is complete, the conserve water notice will be lifted. Another update will be issued within 24 hours.

The following information was released in the original conserve water notice on January 11 and remains in effect. To conserve water, all East Lansing Meridian Water and Sewer Authority (ELMWSA) customers are encouraged to:

1. NOT take baths at this time
2. Limit showers (in frequency and duration) to the greatest extent possible
3. Wait to do laundry and dishes
4. Refrain from all other high uses of water

Am I an ELMWSA Customer? If your water bill comes from Meridian Township or the City of East Lansing, you ARE an ELMWSA customer.

Why do we need to conserve water? One of the main transmission water lines at the ELMWSA plant was accidentally damaged during construction on Tuesday, January 10. This caused ELMWSA to not be able to treat water for the residents of the City of East Lansing and Meridian Township.

Safe drinking water is being supplied by Lansing Board of Water & Light. This water supply is already running through the system. Customers do NOT need to go elsewhere to pick up water.

What is being done? We are working to repair the broken water main. However, while this repair occurs, there is limited water supply. To avoid pressure loss in the system, it is important for ELMWSA customers to conserve water until further notice.

Please share this information with other people who drink this water, especially anyone who may not get this notice directly (for example, people in apartments, nursing homes, schools, and businesses). Post this notice in a public place or distribute copies by hand or mail.

For more information, please contact:

Joel Martinez of the East Lansing – Meridian Water and Sewer Authority at (517) 337-7535 or jmartinez@elmwsa.com. You can also contact the Michigan Department of Environment, Great Lakes and Energy Lansing Office at (517) 284-6700. The Water Plant State I.D. # is WSSN 01995

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CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY

**LEGAL AD NOTICE: Variance Request 23-02
1236 Jolly Road
WEDNESDAY, February 15, 2023**

**CHARTER TOWNSHIP OF MERIDIAN
LEGAL NOTICE
Variance Request 23-02
1236 Jolly Road
Public Hearing**

Notice is hereby given that the Zoning Board of Appeals of the Charter Township of Meridian will hold a public hearing on Wednesday, February 15, 2023 at 6:30 p.m. in the Meridian Municipal Building, Town Hall Room, 5151 Marsh Road, Okemos, MI, 48864 to hear all persons interested in a variance request from Elizabeth Seagull. The applicant is proposing to construct a boardwalk in the natural vegetation strip at 1236 Jolly Road. The subject site is zoned RR (Rural Residential).

Information may be examined at the Department of Community Planning and Development (phone 517-853-4560), 5151 Marsh Road, Okemos, Michigan 48864-1198, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday. Written comments may be sent prior to the public hearing to the Zoning Board of Appeals, Charter Township of Meridian, 5151 Marsh Road, Okemos, Michigan, 48864, or by email to chapman@meridian.mi.us, or at the public hearing.

**Publish: City Pulse
January 25, 2023**

**Deborah Guthrie
Township Clerk**

1 Affidavit, please



CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY

**LEGAL AD NOTICE: Variance Request 23-02
1236 Jolly Road
WEDNESDAY, February 15, 2023**

**CHARTER TOWNSHIP OF MERIDIAN
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Variance Request 23-02
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**Publish: City Pulse
January 25, 2023**

**Deborah Guthrie
Township Clerk**

1 Affidavit, please

From: [Charles Kotz](#)
To: [Deborah Guthrie](#); [Board](#)
Subject: Meridian Township Communications - 2023 Goal?
Date: Wednesday, January 11, 2023 5:45:58 PM

Happy New Year Deborah-

I was somewhat incredulous to read that one of the Boards goals for 2023 was to “improve communications”. The current “under the radar” way that both the Board and the Planning Commission operate is proven by the “public comments” at their respective meetings. There never are any... Isn't that a concern?

I would be flabbergasted to see an actual advertisement of when these meetings are held- not just on the back page of the City Pulse. A sign in front of the solar panels on Marsh Road, and in other prominent locations would be a start. Also, why are citizens no longer allowed to phone in to make their comments? If you really want to hear from residents, you need to make them aware of when you are meeting, AND make it easy for them to communicate. Letters to the Board are never acknowledged or discussed, so why bother writing to an unresponsive and disinterested group. Increase communication? Really?

What you are doing now appears very circumspect and shady. Please come out into the light..,

Sincerely,

Charles Kotz
cdkotz73@gmail.com

Sent from my iPhone



FOR IMMEDIATE RELEASE
January 11, 2023

CONTACT: Dan Opsommer, Deputy Township Manager
517.281.6034 | walsh@meridian.mi.us

Meridian Township and the City of East Lansing Issue a Conserve Water Notice
Emergency Issue Causes ELMWSA Water Plant to Shut Down

Meridian Township, MI – Meridian Township, the City of East Lansing and ELMWSA are issuing a notice to conserve water due to an issue that has caused the shutdown of the ELMWSA water plant.

To conserve water, we urge all East Lansing Meridian Water and Sewer Authority (ELMWSA) customers to:

1. NOT take baths at this time
2. Limit showers (in frequency and duration) to the greatest extent possible
3. Wait to do laundry and dishes
4. Refrain from all other high uses of water

We hope to be able to lift this notice to conserve water within 24-48 hours. We ask for everyone's patience during this time.

Am I an ELMWSA Customer? If your water bill comes from Meridian Township or the City of East Lansing, you ARE an ELMWSA customer.

Why do we need to conserve water? One of the main transmission water lines at the ELMWSA plant was damaged on Tuesday, January 10. This caused ELMWSA to not be able to treat water for the residents of the City of East Lansing and Meridian Township. Safe drinking water is being supplied by Lansing Board of Water & Light.

What is being done? We are working to repair the broken water main. However, while this repair occurs, there is limited water supply. To avoid pressure loss in the system, it is important for ELMWSA customers to conserve water until further notice.

An update for ELMWSA customers will be provided later today, January 11, 2023.

Please share this information with other people who drink this water, especially anyone who may not get this notice directly (for example, people in apartments, nursing homes, schools, and businesses). Post this notice in a public place or distribute copies by hand or mail.

For more information, please contact:

Joel Martinez of the East Lansing – Meridian Water and Sewer Authority at (517) 337-7535 or jmartinez@elmwsa.com. You can also contact the Michigan Department of Energy Great Lakes and Environment Lansing Office at (517) 284-6700. The Water Plant State I.D. # is WSSN 01995

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FOR IMMEDIATE RELEASE
January 12, 2023

CONTACT: Dan Opsommer, Deputy Township Manager
517.281.6034 | opsommer@meridian.mi.us

Conserve Water Notice Has Been Lifted

Emergency Repair has been completed at East Lansing-Meridian Water & Sewer Authority

Meridian Township, MI – Meridian Township, the City of East Lansing and the East Lansing-Meridian Water and Sewer Authority (ELMWSA) plant have lifted the notice to conserve water. ELMWSA customers can resume their normal water consumption.

A contractor was brought in from Wixom to make the emergency repair at the ELMWSA plant after one of the main transmission water lines at the ELMWSA plant was accidentally damaged during construction on Tuesday, January 10. This caused ELMWSA to not be able to treat water for the residents of the City of East Lansing and Meridian Township.

While this repair occurred, there was limited water supply. The water supply remained safe for consumption throughout. To avoid pressure loss in the system, it was important for ELMWSA customers to conserve water. We appreciate everyone's patience while the repair was made.

For more information, please contact:

Joel Martinez of the East Lansing – Meridian Water and Sewer Authority at 517.337.7535 or jmartinez@elmwsa.com. You can also contact the Michigan Department of Environment, Great Lakes and Energy Lansing Office at 517.284.6700. The Water Plant State I.D. # is WSSN 01995

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FOR IMMEDIATE RELEASE
January 25, 2023

CONTACT: Kati Adams, Harris Nature Center Coordinator
517.853.4616 | kadams@meridian.mi.us

Harris Nature Center to Host Native Plants Class & Sale
Make Gardening Easier with Native Plants

Meridian Township, MI – For those looking to prepare their gardens for the 2023 season, the Harris Nature Center (HNC – 3998 Van Atta Road, Okemos) will be hosting a Gardening with Native Plants Class and Native Plants Sale this spring.

Gardening with Native Plants Class

March 21, 2023

7:00 pm – 9:00 pm

The Gardening with Native Plants Class taught by Vern Stephens of Designs by Nature will provide residents an opportunity to ask questions and learn about the importance of native plants. Participants will also learn which species will be most successful on their property.

Native Plants Sale

May 6, 2023

9:00 am – 1:00 pm

The annual Native Plants Sale includes Michigan native shrubs, sedges, grasses, wildflowers, ferns and complete garden kits, and all proceeds benefit HNC. The native plants are grown locally at Designs by Nature, Go Grow Plant Natives and Michigan Woodland Wildflowers and Ferns. Community members can order plants ahead of time or shop on the day of the sale. Order forms are available now by visiting www.meridian.mi.us/HNC and are due on Friday, April 21. Orders will be available for pick up the day of the sale, where there will be additional plant varieties available for sale.

“Over 25% of Meridian Township is covered in wetlands, making stewardship an important responsibility and opportunity in every neighborhood,” said Nature Center Coordinator Kati Adams. “We hold this class and sale every year to help people discover the ease and importance of using native plants in their gardens and on their property.”

For more information about the Native Plants Class and Sale, contact HNC at hnc@meridian.mi.us or call 517.349.3866. For those looking to register for the Gardening with Native Plants Class online, visit www.meridian.mi.us/HNC.

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FOR IMMEDIATE RELEASE
January 25, 2023

CONTACT: Dan Opsommer, Deputy Township Manager
517.853.4450 | opsommer@meridian.mi.us

Meridian Township Board Waives Construction Hours Ordinance
Extended Hours Necessary for Okemos Road Bridge Project

Meridian Township, MI – On January 24, 2023, the Meridian Township Board voted unanimously to waive some construction hour limitations for the Okemos Road Bridge Project.

Meridian Township’s Code of Ordinances (Sec. 50-84, Subsection 4) restricts construction hours from 7:00 am to 9:00 pm, Monday through Saturday. It prohibits construction work on Sundays and holidays. The Board voted to partially waive this ordinance to allow the Ingham County Road Department’s contractors to work on Sundays and holidays from 7:00 am to 9:00 pm to complete the Okemos Road Bridge project according to the most recent timetable.

“The Meridian Township Board and Township staff are committed to using every tool available to ensure that the Okemos Road Bridge reconstruction project is completed as quickly and safely as possible,” stated Township Trustee Scott Hendrickson. “While detours are disruptive and inconvenient, we can see the light at the end of the tunnel as the final concrete is scheduled to be poured next week.”

The Board also waived construction hours for the Okemos Road Bridge project at their March 8, 2022 meeting. This prior action by the Township Board helped the contractor to meet the Michigan Department of Environment, Great Lakes and Energy’s (EGLE) May 1 deadline for the removal of old abutments and piers along the river, as well as the installation of new abutments. It also allowed the contractor to pour concrete at night so that the bridge deck could cure under proper conditions.

“The Ingham County Road Department’s general contractor has been working diligently to complete the bridge project, and we appreciate their hard work despite delays caused by concrete shortages, weather and other entities,” said Deputy Township Manager Dan Opsommer. “The Township has been in communication with the contractor from the very beginning of the project to ensure they have as much flexibility as they need to complete the project and will continue to do so.”

The new Okemos Road Bridge is now expected to be open in February, weather dependent. The concrete subcontractor is currently scheduled to begin pouring the Okemos Road approaches on the north and south side of the bridge starting next week.

For more information, contact the Department of Public Works at 517.853.4440 or email dpw@meridian.mi.us.

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Protecting and improving our treasured waterways.

Meridian Township
5151 Marsh Road
Okemos, MI 48864

January 25, 2023

Dear Meridian Township Board and Township Leaders,

Thank you for allowing me to come in and speak about our Red Cedar River.

Being a long-distance kayaker, and having paddled many of the most scenic rivers across the Upper Midwest, I am thrilled to have discovered the Red Cedar River. I can't think of another river that offers such scenic beauty and varied landscape than this.

Meridian Township is blessed to have the Red Cedar River and have Meridian Riverfront Park border much of its south riverbank. Other cities would covet to have such a river and park system.

But, as I have shared, I was surprised to discover so many river-wide obstructions over a stretch of just one and a quarter mile. Eight times I had to portage. Once I got stuck on a log when attempting to paddle over it. I haven't come across a stretch of river so obstructed during my seven years and 6,300 miles paddled. Even when paddling the headwaters of the Mississippi and St. Croix, or entire length of the Pere Marquette.

Because of the many river-wide obstructions, paddling, fishing, floating, and general use, is greatly reduced. During summer months, those who are forced to portage will be fighting their way through thick pockets of poison ivy, stinging nettle, and other unforeseen obstacles.

These river-wide obstructions are particularly concerning because urbanization has caused the Red Cedar River to become highly flashy. The Red Cedar River is a one of the flashiest rivers in the lower peninsula. During spring melt off and periods of heavy rain, these river-wide obstructions contribute to greater flooding and making the river more dangerous.

As it is now, the Red Cedar River in Meridian Riverfront Park is difficult to navigate, impassable for most, and inherently dangerous for all. The result of a bad user experience is their not returning and telling others to go elsewhere for water recreation and sport. Furthermore, it tarnishes Meridian Township and its excellent parks reputation.

You may wonder, among Meridian Township residents, what would the likely user rate of the Red Cedar River be if it were navigable and fully accessible? The [2021 Outdoor Participation Trends Report](#), funded by Outdoor Foundation, gives us guidance:

US Participation Rates - 2020

Fishing	19.0
Kayaking	7.0
Canoeing	3.2
Total	29.2

Because Michiganders participation rates in water recreation and sport is much greater than the national average, let's be conservative, and index this rate by a factor of 1.4. This estimates that Meridian Township - Red Cedar River participation rate would be 40.9 percent. That is a significant number.

Creating a pleasant Red Cedar River user experience would:

- Be a great natural resource for Meridian Township residents and visitors to enjoy.
- Prove to be a great complement to Meridian Riverfront Park.
- Further elevate Meridian Township's exceptional parks and city reputation.

Making the Red Cedar River navigable in Meridian Township would:

- Complement the work that Lansing and Williamston have recently completed.
- Complement neighboring MSU's exemplary care of the Red Cedar River.
- Complete a requirement to have the Red Cedar River designated as a Michigan River Trail.
- Create a vibrant river-long community, connecting cities, businesses, and river enthusiasts.
- Be worthy of an annual river-long celebration.

You are blessed with a natural asset that most cities would covet. With a little effort and practicing Woody Debris Management, we can create an open, navigable Red Cedar River, for all to enjoy. It will prove to be an invaluable asset for Meridian Township residents and visitors.

Again, thank you for allowing me to share my 2023 Red Cedar River Assessment. I welcome the opportunity to meet again to discuss how we can create a top Mid-Michigan destination and an up-north experience, here at home.

Sincerely,

Mike Stout
Founder, Michigan Waterways Stewards
Protecting and Improving our Treasured Waterways
mstout@i3-marketing.com | (952) 239-3943
www.MiWaterwaysStewards.org



FOR IMMEDIATE RELEASE
January 31, 2023

CONTACT: Tavis Millerov, Fire Marshal
517.853.4720 | millerov@meridian.mi.us

Knob Hill Apartments Fire Investigation Complete
Cause of Fire Undetermined by Meridian Township Fire Department

Meridian Township, MI – The Meridian Township Fire Department has completed their fire investigation involving the structural components of two buildings at Knob Hill Apartments located in Okemos, MI. At this time, the cause of the fire is undetermined.

On December 21, 2022, at approximately 11:00 am, the Meridian Township Fire Department was dispatched to a structure fire at Knob Hill Apartments located at 2300 Knob Hill Drive. Upon arrival, the building was engulfed in flames. During firefighting efforts, a second attached building, 2314 Knob Hill, also caught fire and the residents were evacuated. Both structures were deemed a total loss.

During the recovery efforts, a person was located deceased inside one of the buildings. The deceased was previously identified as 52-year-old Raymond Naseef of Okemos.

After an assessment of the scene and collecting witness statements, the Meridian Township Fire Marshal determined the origin of the fire was on a couch in a garden level apartment. “Although the cause of the fire is undetermined, there were no signs of suspicious activity,” stated Fire Marshal Tavis Millerov.

If anyone has information regarding this incident, please contact the Meridian Township Fire Department at 517.853.4700, the Meridian Township Police Department at 517.853.4800 or submit an anonymous tip using the private message option on the Department’s social media accounts.

###

The community of Meridian Township is in close proximity to the Michigan State Capitol and Michigan State University. The Township serves the community through exceptional services, beneficial amenities and an outstanding quality of life. It is a welcoming community that celebrates quality education, recreation and lifestyles.





FOR IMMEDIATE RELEASE
January 31, 2023

CONTACT: Patricia Herring Jackson, Township Supervisor
517.853.4262 | jackson@meridian.mi.us

Meridian Township to Hold Community Conversation for Village of Okemos Project
Developer to Provide Updates and Answer Questions Before Township Board Meeting

Meridian Township, MI – A community conversation has been set for Tuesday, March 7, 2023, to discuss the ongoing Village of Okemos project. The developers will be in attendance to provide updates and anticipated timeline, as well as answer questions.

The request for a community conversation came from the January 24, 2023 Township Board meeting when Trustee Marna Wilson formally asked Township staff to arrange a meeting with the developers.

“It has been nearly five years since the Village of Okemos project was unveiled to the community,” said Township Trustee Marna Wilson. “The Township Board believes it is time for another community conversation with the developers regarding the future of the project. Regardless of the status of the project, the most important issue is that we keep the community informed.”

The meeting will take place on Tuesday, March 7, 2023, at 6:00 pm in the Town Hall Room of the Meridian Municipal Building (5151 Marsh Road, Okemos). The Township Board will then hold their regular meeting at 7:00 pm.

“The Village of Okemos development is an important step forward for the community. More importantly, our community deserves to know every component of the project,” stated Township Manager Frank L. Walsh.

Community members that are unable to attend the Board meeting in person can watch LIVE on HOMTV, Comcast Channel 21 in Meridian Township and East Lansing, www.homtv.net or HOMTV’s Facebook and YouTube pages.

###

The community of Meridian Township is in close proximity to the Michigan State Capitol and Michigan State University. The Township serves the community through exceptional services, beneficial amenities and an outstanding quality of life. It is a welcoming community that celebrates quality education, recreation and lifestyles.





CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY

LEGAL AD NOTICE: Special Use Permit #23004

Schultz Veterinary Clinic Addition

MONDAY, February 27, 2023

**CHARTER TOWNSHIP OF MERIDIAN
LEGAL NOTICE
Special Use Permit #23004
(Schultz Veterinary Clinic)
Public Hearing**

Notice is hereby given that the Planning Commission of the Charter Township of Meridian will hold a public hearing on Monday, February 27, 2023 at 6:30 p.m. in the Meridian Township Municipal Building, Town Hall Room, 5151 Marsh Road, Okemos, to hear all persons interested in a special use permit (SUP) request. The applicant, Mayberry Homes, is requesting a special use permit to build an addition to an existing business, Schultz Veterinary Clinic, at 2770 Bennett Road. The project site is zoned RR (Rural Residential).

Information may be examined at the Department of Community Planning and Development, 5151 Marsh Road, Okemos, Michigan 48864-1198, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday. Written comments may be sent prior to the Planning Commission, Charter Township of Meridian, 5151 Marsh Road, Okemos, Michigan, 48864, or by email to shorkey@meridian.mi.us, or at the public hearing.

Publish:

**City Pulse
February 8, 2023**

**Deborah Guthrie
Township Clerk**

1 Affidavit, please



CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY

LEGAL AD NOTICE: Special Use Permit #23005

Tidal Wave Auto Spa

MONDAY, February 27, 2023

**CHARTER TOWNSHIP OF MERIDIAN
LEGAL NOTICE
Special Use Permit #23005
(Tidal Wave Auto Spa)
Public Hearing**

Notice is hereby given that the Planning Commission of the Charter Township of Meridian will hold a public hearing on Monday, February 27, 2023 at 6:30 p.m. in the Meridian Township Municipal Building, Town Hall Room, 5151 Marsh Road, Okemos, to hear all persons interested in a special use permit (SUP) request. The applicant, New Potato Creek Holding, LLC requesting a special use permit to construct a drive-through car wash at 4880 Marsh Road. The project site is zoned C-3 (Commercial).

Information may be examined at the Department of Community Planning and Development, 5151 Marsh Road, Okemos, Michigan 48864-1198, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday. Written comments may be sent prior to the Planning Commission, Charter Township of Meridian, 5151 Marsh Road, Okemos, Michigan, 48864, or by email to chapman@meridian.mi.us, or at the public hearing.

Publish:

**City Pulse
February 8, 2023**

**Deborah Guthrie
Township Clerk**

1 Affidavit, please

Dear Members of the Planning Commission:

The residents of Countryside Estates (including VanAtta Rd., Newman Rd., Country Dr., Knightsford Ln., Chipping Camden Ln., and Buttercup) join in protest against expansion of the Urban Services Boundary. We live here because we trusted in the continuation and protection of the rural nature of the area and its immediate surroundings. Please honor your commitment to protect the natural features and habitat of the eastern third of Meridian Township.

The Urban Services Boundary, by its very nature, is meant to focus on in-fill development and to preserve green spaces. Moving that boundary to appease the wishes of developers runs counter to the reason it was put into place. It is the nature of developers to want to make the highest profit by developing green spaces; it is the job of Staff to understand and support the current line.

We urge you to hold the line on the boundary and not move it further into the eastern edge.

Meridian Township has seen a lot of development of late; we have not seen a reciprocal saving of open areas at the same time.

In 2020 the voters in the township elected trustees who touted positions such as having a top priority of “protecting neighborhoods from encroaching development” and “creating a more environmentally sustainable community.” Upholding the wishes of the voters must be a top priority.

Not long ago the community came out, en masse, when there was talk of widening Cornell Rd. We did that for a number of reasons including respect for the beauty of the natural areas, a determination to protect some of the rural nature of the area, and a desire to protect several hundred trees that would have had to been taken down. Make no mistake, bringing sewer or water down the center of that road would destroy the root structure of every tree along that road; a more alarming effect even than the widening would have caused.

The memo Staff prepared for you addresses a number of issues:

1. They claim there is a lack of developable land within the boundary while failing to mention that the point of an Urban Services Boundary is to encourage in-fill redevelopment while discouraging development in what are currently green spaces. There are currently development deserts to which Planning Staff should be directing developers. In-fill development should be considered first, to protect natural features, in accordance with the Meridian Township Code of Ordinances. Staff should discuss in-fill options before making any recommendations regarding specific development plans.
2. There is a claim that properties to the east of the boundary were previously agricultural in nature. This is simply not the case. There has been only one working agricultural spread of land for years. That land is now being parceled off

in lots that fit the established zoning in the area; it would be a deviation to build anything more dense. The last working farm prior to that is now a land preserve. This argument by staff makes no sense.

3. The jog east to include Wellington and the Winslow Trailer Park is there due to a claim by a previous Board member that there were houses along VanAtta with failing septic systems. A search of Ingham County septic permit applications indicated that this was untrue and there were no widespread failures in the area. It is always the right of an owner whose property abuts a boundary to request an extension. There was some misleading information on water being available throughout the Wellington development; it is not available throughout. This land should be preserved outside of the Urban Services Boundary.
4. The middle third is where Staff puts most of their attention. Development there, further than the boundary currently allows, jeopardizes the rest of the township that remains to the east. Staff makes the point of citing stub streets in this area. Many times those are required by the Ingham County Road Commission and are not an indication of future development. In this particular case, one stubs into Okemos Public School System property, which is unlikely to be developed as housing in the near future. The other stubs onto property that is immediately adjacent to property owned by a well-known developer of high density housing in the township. Staff is fully trained and perfectly capable of understanding the nuance of why some areas were included and some were excluded; they do not need a straight line in order to communicate that information to developers.

We are committed to preserving the natural areas surrounding our neighborhood and presume that our elected officials will honor the commitments they made and retain the established boundaries of the Urban Services Boundary.

Thank you,
The residents of Countryside Estates with no objections

Cc: Meridian Township Board

6000 Balog Ct.
Haslett, MI 48840

January 31st, 2023

Supervisor Patricia Jackson
Meridian Charter Township
5151 Marsh Road
Okemos, MI 48864

Dear Supervisor Jackson,

I am writing you to submit my public service application to be appointed to the Capitol Area Transportation Authority.

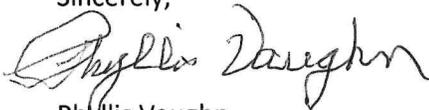
I feel I would be a good candidate for this position because of my many year of relying on CATA as my primary transportation provider for food, medical appointments, social outings and more.

Over the past 10 years, I have gotten to know many of the drivers and dispatchers at CATA. As a result, I have a solid understanding of CATA. I know for certain that CATA bus routes, Spec Tran and Meridian Redi Ride are essential for hundreds of families and individuals in Meridian Township.

In 2017, I served on the Meridian Township Transportation Commission. I also have volunteered extensively in my Grange Acres Community to help other Senior Citizens to get essential food, transportation and health care resources. Because of my strong network, I feel I would represent many of the individuals who rely every day on CATA for transportation to complete essential functions of daily life.

Thank you for this opportunity to put my name forward to represent my community on the CATA Board of Directors.

Sincerely,



Phyllis Vaughn

* 1. I am interested in service on one or more of the following public bodies as checked below:
Capital Area Transportation Authority (C.A.T.A.)

*** 2. Summarize your reasons for applying to do this type of service**

. Because of my strong network, I feel I would represent many of the individuals who rely every day on CATA for transportation to complete essential functions of daily life. I believe that CATA bus routes, Spec Tran and Meridian Redi Ride are essential for hundreds of families and individuals in Meridian Township.

*** 3. Describe education, experience or training which will assist you if appointed.**

In 2017, I served on the Meridian Township Transportation Commission. I also have volunteered extensively in my Grange Acres Community to help other Senior Citizens to get essential food, transportation and health care resources. I have extensive business knowledge and experience as a small business owner before I retired.

(Attach resume if available)

SKIPPED

* Full Name
Phyllis Vaughn

* **Occupation**
Retired

* **Place of Employment**
Retired

* Home Address
6100 Balog Court
Haslett 48840

* Phone (Day)
517.894.7374

* Phone (Evening)
517.894.7374

* **Email**
phyllis12161216@gmail.com

* **Please type your name in the box below as a digital signature**
Phyllis Vaughn

* **Date and Time**
02/02/2023

Other than the Downtown Development Authority Board and the Economic Development Corporation, persons appointed to Meridian Township boards and commissions must be a resident and elector (if of voting age) of the Township during the term of office. Excessive absences may be cause for review of appointment. The policy for appointment of candidates to the various public service positions is based on the following criteria: desire to serve, experience, expertise, availability of time to serve, and maintenance of equitable geographic representation. In most instances it will be desirable to develop further information through a personal interview. This application will be retained in township files for two years.



9.B

**CONSENT AGENDA
PROPOSED BOARD MINUTES
February 7th, 2023**

PROPOSED MOTION:

- (1) Move to approve and ratify the minutes of the Regular Meeting of January 24th, 2023 as submitted.**

ALTERNATE MOTION:

- (1) Move to approve and ratify the minutes of the Regular Meeting of January 24th, 2023 with the following amendment(s):
[insert amendments]**

CHARTER TOWNSHIP OF MERIDIAN
REGULAR MEETING TOWNSHIP BOARD 2022 **-DRAFT-**
5151 Marsh Road, Okemos MI 48864-1198
517.853.4000, Township Hall Room
TUESDAY, January 24, 2023 **6:00 pm**

PRESENT: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

ABSENT: None

STAFF: Township Manager Walsh, Deputy Township Manager and Director of Public Works Opsommer, Chief of Police Plaga, Fire Chief Hamel, Community Planning and Development Director Schmitt, IT Director Gebes, Communications Manager Diehl, Director of Economic Development Clark, Deputy Clerk Lemaster

1. CALL MEETING TO ORDER

Supervisor Jackson called the meeting to order at 6:00 pm.

2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS

Supervisor Jackson led the Pledge of Allegiance.

3. ROLLCALL

Deputy Clerk Lemaster called the roll of the Board. All board members are present.

4. PRESENTATION

A. Introduction of Penelope Tsernoglou, State Representative, 75th House District

Representative Penelope Tsernoglou was not in attendance as the State House was still in session.

B. Recognition of World Kiwanis Week-January 21-26, 2023

Tom Moore, regional head of Haslett and Okemos district of the Capital Area District Libraries gave a presentation on the Recognition of World Kiwanis Week. He spoke about money raised by the Kiwanis club and how it has contributed to the surrounding community. He also listed volunteer opportunities where Kiwanis Club provided volunteers.

C. Red Cedar River Stewardship-Mike Stout, Michigan Waterways

Mike Stout, 5171 White Haven Dr., Lansing MI, spoke on behalf of Michigan Water Way Stewards and gave a presentation on the Red Cedar River Stewardship. He spoke about work the Stewardship has performed on various bodies of water in the local area. He spoke about several problem areas in the township's Red Cedar River that are obstructed.

Treasurer Deschaine noted the Rotary has addressed this issue and asked for the cost of professional crews to take on this issues.

Mr. Stout replied it depends on the size of the crew but because it doesn't require permitting that volunteers could perform this work. He doesn't have an amount of money.

Clerk Guthrie thanked Mr. Stout for this presentation.

Trustee Sundland noted she thought this would require an annual clean up.

Mr. Stout replied it would need to be a part of the Township's plan.

D. Nokomis Cultural Heritage Center-John Ostrander

John Ostrander, 5153 Marsh Rd., Okemos, MI, Vice President of Nokomis Cultural Heritage Center gave a presentation on the Nokomis Cultural Heritage Center. He spoke of the financials of the group and what they have done with their building in the last year including weekly language classes and crafting days on Saturdays. He introduced Mary Morales the new board president of Nokomis Cultural Heritage Center. He noted three tribes have used the Nokomis building to hold meetings. Nokomis has completed its pilot program with Okemos Montessori Schools and started work in the Grand Ledge school system. Nokomis has conducted 29 presentations this year and held a holiday craft sale in December. They have been working with Friend of Historic Village, and overseeing Elder monthly luncheons. Nokomis has been working with the Corey Marsh Ecological Research Center, and has been utilizing interns to develop language classes and gardening. Lastly Mr. Ostrander announced Nokomis will have a booth at the Meridian Township farmer's market.

Trustee Wilson noted she was on the founding board of the Nokomis Cultural and spoke to the importance of the work Nokomis is doing.

5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS

Supervisor Jackson opened public comment at 6:41 PM.

Barbara Curtis, 5248 Park Lake, Rd., Okemos thanked Nokomis for their presentations and spoke about the water main break on Park Lake Rd. last week. She thanked Manager Walsh for helping her daughter with a street issue.

Stephanie Levitt, 5320 Park Lake, Rd., spoke about the recent water main breaks on Park Lake Rd. and how the township handled her complaints and communication regarding the recent water main breaks.

Supervisor Jackson closed public comment at 6:48 PM.

6. TOWNSHIP MANAGER REPORT

Manager Walsh recalled work the township had done in the Wardcliff area because of weather damage and noted \$50,000 spent by the township on repairs. He spoke about the township's communications concerning Daniel's Drain and the conserve water notice. He

mentioned the DPW crew worked a very long shift during that break. He noted water main breaks are not uncommon, even more so during the shift from winter to spring. He spoke about spending \$70,000 to hire a private contractor to deal with the break, and the lessons he learned from the recent breaks. He noted everyday there was notice given to 300 homes daily during the Daniels Drain project. He spoke of communications on the Okemos Bridge project. He apologized to residents for the unfortunate water main breaks.

Manager Walsh spoke about the annual deer cull where 157 deer were culled through archery and 130 by firearms. The Okemos Bridge project will hopefully be completed on February 28th. Thanked Deputy Manager Opsommer and the Department of Public Works for their work in the last six months. He noted the municipal building will be closed between May and October for renovation.

The Pensions board meets February 6th, LOCC meets January 27th. The first task force of senior center meets February 16th. Additional paramedics and firefighters are being put in place for additional emergency coverage. The Planning Commission met with a full board of 9 members yesterday. He noted the community sign project is moving forward, and noted the Park Commission should be involved in the Red Cedar Project.

Clerk Guthrie asked how many pounds of venison have been culled.

Manager Walsh replied over 7000 pounds.

7. BOARD MEMBER REPORTS OF ACTIVITIES AND ANNOUNCEMENTS

Trustee Hendrickson

- January 20th visited representative Tsernoglou at her open house

Trustee Sundland

- Attended Meridian Transportation Commission Meeting on January 19th where a focus was on the Okemos bridge, and becoming a Bicycle Friendly Community

Trustee Wilson

- Attended the Community Resource Commission January 11th meeting with two new members, reminded residents there is an open closet with free goods and clothes at faith Lutheran church, this is available for one more week.
- Announced the Village of Okemos Project is ongoing, even with multiple changes, she has asked for management to conduct a public forum for residents with developers

Treasurer Deschaine

- Attended January 18th CATA board retreat
- January 20th visited representative Tsernoglou at her open house
- Announced Treasury goals: make it easier for residents to pay taxes, provide more information on where your taxes go, to maximize township investment income
- Thanked management for their work during the last year as it has been tough with water main breaks, Daniels drain, and other occurrences

Clerk Guthrie

- The Clerk's office has begun putting all of their legal ads in the City Pulse
- Encouraged residents to participate in communications provided on the township website
- Is available to speak with residents and happy to meet with residents to hear their concerns
- Spoke in support of a public forum with the developers of Village of Okemos project and residents
- The township will hold their November 8th, 2023 audit of precinct 7 on Friday, January 27th thanked Deputy Clerk Lemaster for his work
- The Clerks goals involve using new FOIA software, maintaining records, and updating the board policy book

Trustee Wisinski

- Environmental Commission is continuing work on the Climate Sustainability Plan
- Diversity, Equity and Inclusion Committee met last week to work on their goals for 2023
- Looking for more public facing community events, currently a LGBTQ event is scheduled this year
- Met with Theresa woodruff, Manager Walsh, and Supervisor Jackson

Supervisor Jackson

- Met with interim MSU president Woodruff with Manager Walsh and Trustee Wisinski where Woodruff spoke of how much the local governing bodies contribute to MSU's success
- Promoting open conversation with organizations that operate in and for Meridian Township

8. APPROVAL OF THE AGENDA

Treasurer Deschaine moved to approve the agenda as presented. Seconded by Trustee Wisinski.

VOICE VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 7-0

9. CONSENT AGENDA

Supervisor Jackson reviewed the Consent Agenda.

Trustee Hendrickson moved to approve the Consent Agenda as presented with one Amendment to the minutes. Seconded by Trustee Wisinski.

ROLL CALL VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 7-0

A. Communications

Trustee Hendrickson moved that the communications not already assigned for disposition be referred to the Township Manager or Supervisor for follow-up. Seconded by Trustee Wisinski.

ROLL CALL VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 7-0

B. Minutes- December 13, 2022 Regular Township Board Minutes

Trustee Hendrickson moved to approve and ratify the minutes of the Regular Meeting of January 10th, 2022 as presented. Seconded by Trustee Wisinski.

ROLL CALL VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 7-0

C. Bills

Trustee Hendrickson moved to approve that the Township Board approve the Manager's Bills as follows: Seconded by Trustee Wisinski.

Common Cash	\$	193,706.13
Public Works	\$	202,647.99
Trust & Agency	\$	<u>26,150.44</u>
Total Checks	\$	422,504.56
Credit Card Transactions	\$	11,135.20
01/05/23 to 01/18/2023		
Total Purchases	\$	<u>433,639.76</u>
ACH Payments	\$	<u>935,247.52</u>

ROLL CALL VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 7-0

D. Charitable Gaming License – Okemos High School Drama Boosters

Treasurer Deschaine moved approval of a request from the Okemos High School Drama Boosters of Meridian Township, Ingham County, asking that they be recognized as a non-profit organization operating in the community for the purposes of obtaining a gaming license for approval, and further that the Township Clerk be authorized to execute the resolution from the state of Michigan. Seconded by Trustee Wisinski.

ROLL CALL VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 7-0

10. QUESTIONS FOR THE ATTORNEY-NONE

11. HEARINGS-NONE

12. ACTION ITEMS

A. Ordinance 2022-15 Daycare Regulation Update-Final Adoption

Director Schmitt outlined Ordinance 2022-15 Daycare Regulation Update for Final adoption.

Trustee Wilson moved to adopt the resolution approving for final adoption Zoning Amendment 2022-15 to amend the Zoning Ordinance of the Charter Township of Meridian to update day care definitions to be in compliance with recent State law changes. Seconded by Trustee Wisinski.

Trustee Wilson spoke in support of this item.

Treasurer Deschaine spoke of the importance of quality daycare and spoke in support of the township assisting in quality daycare.

ROLL CALL VOTE: YEAS: Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski, Supervisor Jackson

NAYS: None

Motion carried: 7-0

B. Board and Commission Appointments

Supervisor Jackson outlined board and commission appointments for action.

Trustee Hendrickson moved to appoint William Cawood to the Building Board of Appeals for a term ending 12/31/24. Seconded by Seconded by Trustee Wilson.

Supervisor Jackson spoke of the qualifications of William Cawood.

VOICE VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 7-0

Treasurer Deschaine moved to appoint Kathleen Fay to the Land Preservation Advisory Board for a term ending 12/31/23. Seconded by Trustee Hendrickson.

Treasurer Deschaine spoke in support of this appointment.

VOICE VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 7-0

C. Township Emergency Plan Update

Fire Chief Hamel outlined the Township Emergency Plan Update for action.

Trustee Wisinski moved to approve the updated Support Emergency Operations Plan. Seconded by Trustee Wilson.

Trustee Wisinski spoke in support of this item.

Trustee Wilson spoke in support of this item.

VOICE VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 7-0

D. Amendment to the Resolution Establishing the Corridor Improvement Authority

Director Clark outlined the Amendment to the Resolution establishing the Corridor Improvement Authority.

Treasurer Deschaine moved to adopt the amended resolution establishing the Corridor Improvement Authority of Meridian Township to allow the CIA to pursue a Tax Increment Financing plan. Seconded by Trustee Hendrickson.

Treasurer Deschaine stated the Corridor Improvement Authority's funding had been left out when it was originally created and the board is now fixing this mistake. He noted this is not easy work, but necessary.

Trustee Hendrickson spoke in support of this item as the current Corridor Improvement Authority is moving in the same direction as the Township Board.

Clerk Guthrie thanked Director Clark for her work with the Corridor Improvement Authority and bringing this to the board.

ROLL CALL VOTE: YEAS: Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski, Supervisor Jackson, Clerk Guthrie

NAYS: None

Motion carried: 7-0

E. Continuity of Operations Plan

Chief Hamel outlined the Continuity of Operations Plan for action. He gave a basic timeline of this project and spoke of how this plan would be implemented.

Trustee Wilson moved to approve the Continuity of Operations Plan consisting of the basic plan and functional annex and support plan for each department. Seconded by Trustee Wisinski.

VOICE VOTE: YEAS: Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski, Supervisor Jackson, Clerk Guthrie,

NAYS: None

Motion carried: 7-0

F. Reauthorization to Waive Sec. 50-84, Subdivision 4.a. for the Okemos Rd Bridge Construction Project

Deputy Manager Opsommer outlined the Reauthorization to Waive Sec. 50-84, Subdivision 4.a. for the Okemos Rd Bridge Construction Project. He explained this reauthorization is necessary to complete the bridge project as soon as possible.

Trustee Hendrickson moved to waive Section 50-84, Subsection 4.a. in our code of ordinances to permit the Ingham County Road Department and its contractors working on the Okemos Rd bridge project to conduct construction work Monday through Sunday,

including holidays, between the hours of 7 a.m. and 9 p.m. until March 7, 2023. Seconded by Clerk Guthrie.

Trustee Hendrickson spoke in support of this item as it will help complete the project as soon as possible.

Trustee Wilson spoke in support of this item as it will help complete the project and reopen the bridge.

Clerk Guthrie thanked Deputy Manager Opsommer for working with the county on this project. She spoke of the importance of this motion as it will help lessen the burden of residents. She asked if this would be completed by March 7th.

Deputy Manager Opsommer noted the next board meeting is on March 7th where this can be reauthorized if needed. He noted updates on the project may be viewed at www.meridian.mi.us/government/township-projects. He stated the bridge deck is slated for construction next week, provided the weather is good.

Clerk Guthrie asked what type of concrete is poured during the winter.

Deputy Manager Opsommer replied will be a special mix that is blanketed to keep it at optimal temperature.

VOICE VOTE: YEAS: Trustees Hendrickson, Sundland, Wilson, Wisinski, Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine

NAYS: None

Motion carried: 7-0

Manager Walsh thanked trustee Hendrickson for bringing this item to the board as it will help residents.

13. BOARD DISCUSSION ITEMS

A. Ordinance 2022-16 Sign Ordinance Update

Director Schmitt outlined Ordinance 2022-16 Sign ordinance update for discussion. He overviewed some definitions and updated the purpose section of the Ordinance to show intent, clarification, and references that have been added throughout the Ordinance. Flag regulation has been updated. The temporary sign section has been updated and is likely the biggest change to the Ordinance. Definitions of off-premise and on premise signs have been updated. A provision was added for construction project waivers on temporary signs. He noted the size of professional office district, free-standing signs has been increased. Monument signs changed from a height of 16 ft. to 6 ft. and commercial district free standing signs may now be up to 38 sq. ft.

Treasurer Deschaine stated he would like to spend more time on this item and go through it section by section for at least an hour.

Clerk Guthrie concurred with Treasurer Deschaine's statement that more time is needed to review this with staff.

Trustee Wilson noted a communication regarding an electronic billboard in East Lansing and is worried about the impacts of electronic signs.

Director Schmitt noted he worked on the sign Ordinance in East Lansing and noted the hole in their Ordinance that allowed the sign in question. He stated that hole does not exist in this Ordinance.

Trustee Hendrickson thanked Director Schmitt for his work on this and also would like more time to go over this Ordinance. He asked if a new tenant moved into a building could the new tenant could use the old tenant's signage even if it becomes out of compliance after the passing of this Ordinance.

Director Schmitt replied that is the case.

Supervisor Jackson noted a section about how to make a long term transition in the township and a lot of changes are about how we reference the signs which is dependent on zoning. She asked how Director Schmitt came up with the maximum square footage of a flag.

Director Schmitt replied the maximum size is from the currently existing Ordinance.

Supervisor Jackson stated consideration of approval of this item will come after the board has had more time to review the Ordinance.

B. Redevelopment Ready Communities Recertification Update

Director Clark gave an update on Redevelopment Ready Communities Recertification. She explained this is to draw further development into the community and that she has been working with Michigan Economic Development Corporation (MEDC) to accomplish this goal. She explained there are two major requirements the township will need to meet, one is to have three diverse housing types, by right, in every zoning district. The second is the orientation of boards and commission, meaning that any resident may use the township website to understand what it means to be a board member or commissioner and what are the requirements of being on a board or commission. She noted if this is not attainable then Meridian will not be recertified as a Redevelopment Ready Community. She noted Meridian is currently 61% aligned with the essentials.

Supervisor Jackson asked if the board is read to commit to either of the requirements.

Trustee Hendrickson stated the board orientation requirement should be completed either way.

Treasurer Deschaine asked if this housing diversity a way to separate townships and other localities that don't have much housing diversity from more urban areas.

Trustee Wilson noted this will call for additional study as allowing use by right without having special use permits and PICA's is a big change.

Clerk Guthrie noted the board orientation already exists it just isn't public facing at this time. She asked for an example of what housing diversity would look like with this requirement.

Director Clark replied it is allowing all types of housing across the entire townships residential districts.

Director Schmitt noted the majority of certified communities are cities, and the township would be an outlier. He spoke about how this is likely a way to provide certainty and consistency to developers.

Clerk Guthrie asked if the board could define what diverse housing would be.

Director Schmitt replied there would be options on how to accomplish this, it just needs to be decided.

Trustee Hendrickson asked if had to be the same three typologies in each zoning district or if you could specify per zoning district which three will be used.

Director Clark replied the MEDC does not tell you how to meet the requirements, they only ask that they are met.

Trustee Hendrickson noted the rural sections of the township would not be happy to see multifamily dwellings built up next to them. He stated it may not be a bad idea to direct staff to see if the requirements can be met without fundamentally altering the nature of housing in the township.

Trustee Wilson asked if director Clark is working with the business Development Manager at MEDC.

Director Clark replied they are.

Trustee Wilson suggested the township may get better direction from MEDC directly.

Trustee Sundland suggested using the PICA's for diverse housing developments.

Supervisor Jackson noted she is hesitant about this as use by right removes community input from developments.

Director Schmitt stated that he believes the township could meet these requirements.

Supervisor Jackson noted she does not like the language stating this must happen in every zoning district.

Director Clark noted the MEDC suggestion of the township committing the diverse housing topologies near areas of concentrated development.

Trustee Sundland asked about pattern book housing.

Director Schmitt replied pattern brook housing is more for broadly planned developments on large plots of land.

Treasurer Deschaine noted he would like to see the benefits received from MEDC, and is reluctant to completely change the township's current Ordinances.

Clerk Guthrie spoke about the board's discussions about middle and lower income housing. She asked for clarification on the definition of, "any zoning district".

Director Clark replied the township's zoning map doesn't have a single occurrence of three topologies.

Clerk Guthrie asked if the requirement was for only one area in the township.

Director Schmitt replied that he does not believe all areas in the township must be developed.

Trustee Hendrickson asked if the requirements changed as the township was previously certified as a redevelopment ready community.

Director Clark replied the MEDC may have overlooked the points the township missed in the past.

Director Schmitt noted the requirements have changed substantially.

Trustee Wilson asked if there is a timeline on recertification.

Director Clark replied around November is the last chance to recertify.

Treasurer Deschaine asked how many townships are certified.

Director Schmitt replied it is a relatively small number.

Supervisor Jackson stated the board has no objections moving forward with this business.

14. COMMENTS FROM THE PUBLIC

Supervisor Jackson opened Public Remarks at 8:35 pm.

NONE

Supervisor Jackson closed Public Remarks at 8:35 pm.

15. OTHER MATTERS AND BOARD MEMBER COMMENTS-NONE

Clerk Guthrie announced there is an open admin position in the Clerk's office. She also announced a Chinese New Year celebration Sunday, January 29th at Center Court at the Meridian Mall.

Manager Walsh suggested holding a study session on the Sign Ordinance and the Redevelopment Ready Communities Recertification as both would have a large impact on the community.

16. ADJOURNMENT

Trustee Hendrickson moved to adjourn, Seconded by Treasurer Deschaine.

Supervisor Jackson adjourned the meeting at 8:38 pm.

PATRICIA H. JACKSON,
TOWNSHIP SUPERVISOR

DEBORAH GUTHRIE
TOWNSHIP CLERK



To: Board Members
From: Amanda Garber, Finance Director
Date: February 7, 2023
Re: Board Bills

Charter Township of Meridian
Board Meeting
2/7/2023

MOVED THAT THE TOWNSHIP BOARD APPROVE THE MANAGER'S
BILLS AS FOLLOWS:

COMMON CASH	\$	658,360.23
PUBLIC WORKS	\$	437,849.70
TRUST & AGENCY	\$	7,013.41
TOTAL CHECKS:	\$	1,103,223.34
CREDIT CARD TRANSACTIONS		
01/18/2022 - 02/01/2023	\$	9,506.62
TOTAL PURCHASES:	\$	<u>1,112,729.96</u>
ACH PAYMENTS	\$	<u>660,217.64</u>

02/02/2023 04:12 PM
User: GRAHAM
DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
EXP CHECK RUN DATES 02/07/2023 - 02/07/2023
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: GF - CHECK TYPE: PAPER CHECK

Vendor Name	Description	Amount	Check #
1. A T & T	JAN 2023 FIBER INTERNET 321840834	189.82	108902
2. AIRGAS USA LLC	ORDER #1117248840 - OXYGEN FOR AMBULANCES	145.21	
3. ALLGRAPHICS CORP	FULL ZIP LOGO SWEATSHIRTS	349.74	
4. AMERICAN RENTALS	12/21/22 TO 12/31/22 PORTABLE TOILET RENTAL	28.39	
	01/01/2023 - 01/21/2023 PORTABLE TOILET RENTAL - T	59.61	
	01/21/23 TO 02/21/23 - PORTABLE TOILET RENTAL - TR	88.00	
	TABLES/CHAIR RENTAL - 2022 CHINESE NEW YEAR CELEBR	820.80	108892
	TOTAL	996.80	
5. AT & T	JAN 2023 - PRI TEL + 100 MB INT 831-001-1392 886 5	1,217.74	108900
	DEC 2 - JAN 1 2023 - THB HVAC 517 347.6021 564 8	375.60	108901
	TOTAL	1,593.34	
6. AT & T	DEC 2022 - ASE NET - THB - FS91 - 831.000.8214 218	3,763.02	108899
	DEC 2 - JAN 1 2023 - VAC @THB 517.347.1710 201 4	49.90	108899
	DEC 2 - JAN 1 2023 - PSB FAX 517 347-4285 924 0	50.53	108899
	DEC 2 - JAN 1 2023 - PSB FAX 517 347 6826 173 5	52.37	108899
	TOTAL	3,915.82	
7. AT & T MOBILITY	JAN 2023 - DISPATCH NON-EMERGENCY - 287252740666 -	76.28	108903
	DEC 7 2022 - DEC 31 2022 - FIRST NET 22 CELL SERVI	57.98	108903
	JAN 1 2023 TO JAN 6 2023 - FIRSTNET CELL SERVICE 2	14.50	108903
	TOTAL	148.76	
8. AUTO VALUE OF EAST LANSING	UNIT 61 - FLEET REPAIR PARTS	88.27	
	SHOP SUPPLY - FLEET REPAIR PARTS	16.04	
	UNIT 55 - FLEET REPAIR PARTS	30.98	
	UNIT 686 & 692 - FLEET REPAIR PARTS	61.96	
	UNIT 55 - FLEET REPAIR PARTS	12.78	
	UNIT 87 - FLEET REPAIR PARTS	212.99	
	UNIT 120 - FLEET REPAIR PARTS	43.19	
	STOCK - FLEET REPAIR PARTS	38.94	
	ALTERNATOR - FLEET REPAIR PARTS	46.00	
	UNIT 663 - FLEET REPAIR PARTS	171.20	
	UNIT 663 - FLEET REPAIR PARTS	276.18	
	RETURN REF# 2267275 - FLEET REPAIR PARTS	(25.78)	
	2019 FORD POLICE INTERCEPTOR BREAK PARTS - FLEET R	619.99	
	HEX BIT SET (WAS RETURNED) - FLEET REPAIR PARTS	23.79	
	UNIT 135 & STOCK - FLEET REPAIR PARTS	61.74	
	MOTOR POOL - FLEET REPAIR PARTS 2023 - 1ST PO	64.99	
	STOCK - FLEET REPAIR PARTS	34.36	
	UNIT 48 - FLEET REPAIR PARTS	26.55	
	TOTAL	1,804.17	
9. B & H PHOTO-VIDEO	SONY 50 MM LENS - ORDER #897755230	2,012.31	
10. BARYAMES CLEANERS	JAN 2023 POLICE UNIFORM CLEANING	346.40	
	DEC 2022 POLICE UNIFORM CLEANING	402.91	
	TOTAL	749.31	
11. BECKS PROPANE	GLENDALE - PROPANE CUST #24065	400.00	

Vendor Name	Description	Amount	Check #
12. BOUNDTREE MEDICAL	ACCT #102267- ORDER #104248747 MEDICAL SUPPLIES	3,768.12	
	ORDER #104237939 - MEDICAL SUPPLIES	957.86	
	ORDER #104237939 - MEDICAL SUPPLIES	380.14	
	ACCT #102267- ORDER #10428747 MEDICAL SUPPLIES	202.06	
	TOTAL	5,308.18	
13. BOYNTON FIRE SAFETY SERVICE	BUILDINGS - CENTRAL FIRE - FLOW SWITCH R & R	500.00	
14. BRD PRINTING, INC	WINDOW & REGULAR ENVELOPES	228.98	
15. C & S FAMILY FARM	FARMERS MARKET	78.00	
16. CAMCA	2023 MEMBERSHIP & LUNCHEON - GUTHRIE	40.00	108893
	ANNUAL DUES & LUNCHEON - R KELLY	40.00	108893
	TOTAL	80.00	
17. CAPITAL ASPHALT LLC	2022 LOCAL RD PROG MILLING/HMA CONTRACT	421,453.14	108804
18. CARRIE BALLOU	FARMERS MARKET	23.00	
19. COMCAST	JAN 14 2023 - FEB 13 2023 - HOM TV	137.90	108897
	JAN 1 2023 - JAN 28 2023 - INT TV TEL @ HNC	199.91	108897
	JAN 1 2023 TO JAN 31 2023 - INT+TV @THB	577.12	108897
	FEB 1 2023 TO FEB 28 2023 - INT+TV @THB	612.70	108897
	DEC 29 2022 - DEC 31 2022 - INT TV TEL @ HNC	21.42	108897
	JAN 29 2023 TO FEB 28 2023 - INT TV TEL @ HNC	226.39	108897
	DEC 29 2022 TO FEB 28 2023 - PSB 'FREE' DROP	22.28	108897
	JAN 16 2023 - FEB 15 2023 - FIRE #91 TV + INET	171.85	108905
	JAN 20 2023 TO FEB 19 2023 - FD 'FREE' DROP	10.76	108897
	DEC 19 2022 TO DEC 31 2022 - SCADA INET	75.92	108897
	JAN 1 2023 - JAN 18 2023 - SCADA INET	75.93	108897
	JAN 19 2023 TO FEB 18 2023 - SCADA INET	156.85	108897
	TOTAL	2,289.03	
20. CONSUMERS ENERGY	EMERGENCY UTILITIES #100096133846 - N. DAVIS	336.00	108894
21. CRYSTAL FLASH	ORDER #4479703 - MOTOR POOL - FLEET FUEL	11,264.58	
	ORDER #4479702 - MOTOR POOL - FLEET FUEL 2023	7,343.20	
	TOTAL	18,607.78	
22. CUMMINS INC	GENERATOR MAIN 2023 - MUN BLDG	724.92	
23. DANIEL WILLIAM KANE	REIMB OVREPMT FOR FINGERPRINTS	4.00	
24. DEANNE MULIETT	DEC 2022 MILEAGE REIMBURSEMENT	7.75	
	JAN 2023 MILEAGE REIMBURSEMENT	17.16	
	TOTAL	24.91	
25. DOUGHNATION BAKERY	FARM MARKET VENDOR	21.00	
26. EMSAR	COT REPAIR NOT ON PM AGREEMENT	169.37	
27. FIRST ADVANTAGE OCCUPATIONAL HEALTH	DEC 2022 RANDOM DRUG DRAW COLLECTION FOR CDL DRIVE	151.82	
28. FIRST COMMUNICATIONS	12/31/22 - 01/30/23 - ANALOG TELEPHONE LINES-31422	1,433.13	108904
29. FORESIGHT GROUP	01/12/2023 - WATER BILLS & POSTAGE	508.08	
	DOOR SIGNS	228.00	
	PARK PAVILION SIGNAGE	493.39	
	TOTAL	1,229.47	

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30. GALLAGHER BENEFIT SERVICES, INC	JAN 2023 HEALTH INSURANCE CONSULTING FEES	2,713.76	
31. H.C. BERGER COMPANY	COPIER ACCT #ABD-MT02	3.36	
32. HASLETT-OKEMOS ROTARY	M - HAMEL - 1ST QTR 2023 MEMBERSHIP DUES	145.00	
	1ST QTR 2023 ROTARY DUES-FRANK WALSH	145.00	
	1ST QTR 2023 ROTARY DUES-DEBORAH GUTHRIE	145.00	
	TOTAL	435.00	
33. HUBBEL, ROTH & CLARK INC	ACCT #216-440.450-974.000 - PROF SERV ENDING DEC 3	1,248.98	
	ACCT #216-440.450-974.000 - PROF SERV ENDING JAN 7	9,628.23	
	TOTAL	10,877.21	
34. INGHAM COUNTY SHERIFF DEPT	OFFICER TRAINING OCT 2022	1,223.48	
35. INGHAM COUNTY TREASURER	BS&A TRAINING - D. MULIET	75.00	
36. JACOB FARLEY	FARM MARKET VENDOR	102.00	
37. JEFFORY BROUGHTON	RADIO EQUIP REMOVAL FROM APPARATUS (TRUCK 93)	750.00	
38. JOHN MCDERMOTT	MILEAGE REIMB - TRAINING IN G.RAPIDS	213.79	
39. KCI	POSTAGE FOR MAILING ASSESSMENT CHANGE	6,349.53	108896
40. LERMA, INC.	LAFARGUE/GRILLO/CRANE - MEMBERSHIP DUES 2023	60.00	
41. LIVINGSTON COUNTY EMS	1ST SEMESTERS - FFS IRVING, SCHOTT	1,894.50	
	2ND SEMESTER - FFS IRVING, SCHOTT	1,894.50	
	TOTAL	3,789.00	
42. LOPEZ CONCRETE CONSTRUCTION	CONCRETE WORK/REPAIRS - N FIRE/5266 PARK LAKE RETA	31,112.50	
43. MACQUEEN EMERGENCY GROUP	UNIT 704 - 2022 LADDER TRUCK	3,155.84	
44. MADISON NATIONAL LIFE INS CO	FEB 2023 LIFE/DISABILITY INSURANCE	3,390.59	
45. MANNIK AND SMITH	PROF SERV THRU OCT 28, 2022 PASER RATINGS (FOR TOW	11,200.00	
	ROAD IMPROVEMENTS - PROF SERVICES THRU DEC 30, 202	317.50	
	PROF SERV THRU DEC 30, 2022	33,948.13	
	PROF SERV THRU DEC 30 2022 PASER RATINGS (FOR TOWN	2,800.00	
	TOTAL	48,265.63	
46. MATT PRINZ	DEER PROCESSING REIMBURSEMENT	90.00	
47. MCLAREN MEDICAL GROUP	OVRPMT FALSE ALARM INVOICE	75.00	
48. MEDICAL MANAGEMENT SYSTEMS OF	DEC 2022 AMBULANCE BILLING SERVICE	8,213.07	
49. MERIDIAN TOWNSHIP RETAINAGE	CONCRETE WORK/REPAIRS - N FIRE/5266 PARK LAKE RETA	1,637.50	
	2022 LOCAL RD PROG MILLING/HMA CONTRACT - CAPITAL	22,181.74	108805
	TOTAL	23,819.24	
50. MI ASSOC OF CHIEFS OF POLICE	MEMBERSHIP DUES 2023 - B CRANE	100.00	
51. MI GREAT LAKES FISH COMPANY	FARM MARKET VENDOR	56.00	
52. MICHIGAN CAT	CAT BACKHOE REPAIRS - UNIT #6	365.87	
53. MICHIGAN MUNICIPAL LEAGUE	POLICY #5000880-21	7,562.00	
54. MICHIGAN NOTARY SERVICE	NOTARY BOND PKG - A BOIK & J RAMSEY	125.70	

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55. MID MICHIGAN EMERGENCY EQUIPMENT	UPFITTING F250 - UNIT 705	800.00	
56. MID-MICHIGAN CHIEFS OF POLICE ASSOC	CHIEF PLAGA - 2023 MEMBERSHIP DUES	25.00	
57. MIDWEST TREE SERVICE	GROUNDS - TRIM DEAD OUT OF TREES @ CENTRAL FIRE ST	1,050.00	
58. MITA	AD - 2023 ROADWAY IMP MILL & HMA OVERLAY CONTRACT	75.00	
	AD - 2023 PUBLIC SAFETY BUILDING STANDBY GENERATOR	75.00	
	AD - MSU TO L. LANSING CONNECTOR TRAIL PH 2 - RFP	75.00	
	TOTAL	225.00	
59. MONICA PETERS	FARMERS MARKET	19.00	
60. NATIONAL BUSINESS FURNITURE	HIGH BACK LEATHER EXECUTIVE CHAIR	658.00	
61. ORKIN, 551-LANSING, MI	2023 PEST TREATMENT	1,566.72	
62. POLICE EXECUTIVE RESEARCH FORUM	1/1/2023 - 12/31/2023 MEMBERSHIP DUES - K. PLAGA	200.00	
63. PRO-TECH MECHANICAL SERVICES	BUILDINGS - 2023 BOILER CERTIFICATIONS	180.00	
	BUILDINGS - 2023 BOILER CERTIFICATIONS	180.00	
	WO #43013 - SERVICE CENTER - BOILER ALARM	90.00	
	TOTAL	450.00	
64. QUALITY TIRE INC	MOTOR POOL TIRES - UNIT 104	743.00	
	MOTOR POOL TIRES - STOCK	505.68	
	TOTAL	1,248.68	
65. ROWERDINK AUTOMOTIVE PARTS	ORDER #595840 - UNIT 679 - FLEET REPAIR PARTS	19.80	
	ORDER #501850 - STOCK - FLEET REPAIR PARTS	123.00	
	ORDER #502400 - FLEET REPAIR PARTS	(89.00)	
	ORDER #503160 - FLEET REPAIR PARTS	423.00	
	ORDER #507920 - STOCK/UNIT 135 - FLEET REPAIR PART	148.53	
	ORDER #509340 - UNIT 667 - FLEET REPAIR PARTS	291.85	
	ORDER #514830 - FLEET REPAIR PARTS	211.16	
	TOTAL	1,128.34	
66. SAFETY SYSTEMS INC	S. FIRE - MAINT SERV & LEASE 2023	534.00	
	HISTORICAL VILL - MAINT SERV & LEASE 2023	538.00	
	TWP HALL - MAINT SERV 2023	620.00	
	HSN - MAINT SERV 2023	538.00	
	HSN - LEASE 2023	792.00	
	HISTORICAL VILLAGE - MAINT SERV & LEASE 2023	672.00	
	SERVICE CENTER - LEASE 2023	1,404.00	
	PUBLIC SAFETY - MAINT SERV & LEASE 2023	708.00	
	PUBLIC SAFETY - LEASE 2023	540.00	
	S. FIRE - MAINT SERV & LEASE 2023	708.00	
	N. FIRE MONITORING 2023	564.00	
	TWP HALL - LEASE SERV 2023	684.00	
	C. FIRE - MAINT SERV & LEASE 2023	408.00	
	N. FIRE - MAINT SERV & LEASE 2023	765.00	
	SERVICE CENTER - MAINT SERV 2023	1,029.00	
	HNC PANIC BUTTON INSTALLATION	205.29	
	TOTAL	10,709.29	
67. SCHAEFFER MFG CO	MOTOR POOL - ENGINE OIL	7,136.80	
68. SOCIAL NEWS DESK INC	SOCIAL NEWS DESK RENEWAL 2023	2,265.00	
69. SOLDAN'S FEED & PET SUPPLIES	K9 DOG FOOD - 12/08/22	79.99	

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Vendor Name	Description	Amount	Check #
70. ST THOMAS AQUINAS PARISH	EMERGENCY RENT - F. LIVINGSTON	500.00	108806
	EMERGENCY RENT - L TROUB	399.74	108895
	EMERGENCY RENT - C SAFFOLD	500.00	108895
	TOTAL	1,399.74	
71. STATE OF MICHIGAN	2022 4TH QTR WATER TESTING N. MERIDIAN RD PARK	33.00	
	2022 4TH QTR WATER TESTING HNC	33.00	
	TOTAL	66.00	
72. SUNBELT RENTALS, INC	FLOOR SCRUBBER RENTAL 2X PER MONTH FOR MARKETPLACE	250.47	
73. SUPREME SANITATION	JAN 2023 - NANCY MOORE PARK - PORTABLE TOILET RENT	90.00	
	JAN 2023 - HILLBROOK - PORTABLE TOILET RENTAL	90.00	
	JAN 2023 - TOWNER RD PARK - PORTABLE TOILET RENTAL	90.00	
	TOTAL	270.00	
74. T MOBILE	11/22/22 - 12/20/22 - BACKUP CELLULAR DATA SERVICE	29.85	108898
	12/21/22 TO 12/31/22 - BACKUP CELLULAR DATA SERVIC	9.63	108898
	01/01/23 - 01/20/23 - CELL DATA SERV - 517.980.092	20.23	108898
	TOTAL	59.71	
75. TERRY L ORDWAY	OVRPMT AMBULANCE FEE - 8/2/2022	214.99	
76. THE CHEESE PEOPLE OF GRAND RAPIDS	FARM MARKET VENDOR	46.00	
77. THE HARKNESS LAW FIRM PLLC	PROSECUTION SERVICES JAN 2023	6,671.32	
78. THE SHYFT GROUP USA, INC	MOTOR POOL - UNIT 150 - ENGINE 91	1,810.00	
79. UDDERLY MAGIC LLC	FARMERS MARKET	65.00	
80. WEBUILDFUN INC	PLAYGROUND REPLACEMENT PIECES - HARTRICK PARK	2,053.60	
TOTAL - ALL VENDORS		658,360.23	

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Vendor Name	Description	Amount	Check #
1. AIS CONSTRUCTION EQUIPMENT	WATER - MAIN BREAK ON PARK LAKE	459.38	
2. BLACKBURN MFG CO	FLAGS FOR MISS DIGG	1,778.01	
3. CATHEY INDUSTRIAL SUPPLIES, CO	WATER - DISCHARGE HOSE PARTS FOR VACTOR	301.24	
4. CITY OF EAST LANSING	OPERATING & INTERCONNECT & DEBT SHARING JAN 2023	297,403.75	
5. CUMMINS INC	GENERATOR MAINT 2023 - EASTEND LIFT STATION	689.57	
	GENERATOR MAINT 2023 - WILDWOOD LS	582.36	
	GENERATOR MAINT 2023 - SHOALS E210929943	603.20	
	GENERATOR MAINT 2023 - I-69 LS E210929942	620.11	
	TOTAL	2,495.24	
6. D'DESTIN KAUFMANN	REIMB S-3 EXAM REIMB IN NOV 2022	70.00	
7. DENISE GREEN	REIMB FOOD FOR WORKERS DURING WATER MAIN BREAK	141.41	
8. DERRICK BOBB	REIMB S-3 EXAM REIMB IN NOV 2022	70.00	
9. FERGUSON WATERWORKS #3386	CUSTOMER INSTALL PARTS	2,375.24	
10. GALLAGHER BENEFIT SERVICES, INC	JAN 2023 HEALTH INSURANCE CONSULTING FEES	536.24	
11. IDC CORPORATION	AUG 2022 SEWER - LIFT STATION PANEL REPAIRS	635.50	
12. K & H CONCRETE CUTTING INC	WATER - PARK LAKE MAIN BREAK - 5118	540.00	
13. LANSING WELDING INC	WATER - VALVE TURNER - FABRICATING FOR QUICK MOUNT	1,225.00	
14. LEAVITT & STARCK EXCAVATING, INC	SEWER - REPAIRS TO SEWER MAIN THAT COLLAPSED- NORT	30,297.25	
	2023 PARK LAKE RD WATER MAIN BREAK	46,511.95	
	TOTAL	76,809.20	
15. MADISON NATIONAL LIFE INS CO	FEB 2023 LIFE/DISABILITY INSURANCE	489.01	
16. MICHIGAN MUNICIPAL LEAGUE	POLICY #5000880-21	868.00	
17. MIKE & SON ASPHALT	2022 ASPHALT REPAIR CONTRACT	44,210.80	29226
18. MIKE ELLIS	TRAVEL/TRAIING REIMB - MISS DIG CONF 1/17/23-1/18/	96.68	
19. MISS DIG SYSTEM	2023 ANNUAL MISS DIG MEMBERSHIP FEE	3,142.25	
20. SME	2022 MISC TESTING SME PROJ #088686.00	2,402.75	
21. STATE OF MICHIGAN	3/22/23 -3/24/23 - 5 REGISTRATIONS FOR DISTRIBUTIO	1,125.00	
	DIST SHORT COURSE SPRING 2023 MIKE LOVE	225.00	
	3/22/23 TO 3/24/23 - 2 REG - DISTRIBUTION SHORT CO	450.00	
	TOTAL	1,800.00	
TOTAL - ALL VENDORS		437,849.70	

02/02/2023 04:11 PM
User: GRAHAM
DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
EXP CHECK RUN DATES 02/07/2023 - 02/07/2023
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: TA - CHECK TYPE: PAPER CHECK

Vendor Name	Description	Amount	Check #
1. ANN'S SCHOOL OF DANCE INC	OVRPMT WINTER 2022 PROP TAXES - 3320 LAKE LANSING	46.13	13381
2. ATHLETICO PHYSICAL THERAPY	2021 SUMMER TAX VALUE DECREASE REFUND	135.17	
3. BETTY CHENG	PRE ADJUSTMENT OVRPMT SUMMER/WINTER 2022 PROP TAXE	3,948.41	13382
4. CHRISTOPHER COOPER	PRE ADJUSTMENT OVRPMT SUMMER/WINTER 2022 PROP TAXE	821.61	13383
5. DARYL & ELLA MAE SMITH	PRE ADJUSTMENT OVRPMT SUMMER/WINTER 2022 PROP TAXE	2,062.09	13384
TOTAL - ALL VENDORS		7,013.41	

Credit Card Report 1/19/2023-2/01/2023

Posting Date	Merchant Name	Amount	Name
2023/01/19	THE HOME DEPOT 2723	\$255.02	LAWRENCE BOBB
2023/01/19	THE HOME DEPOT #2723	\$23.96	LAWRENCE BOBB
2023/01/19	SOARING EAGLE HOTEL	\$150.12	MIKE ELLIS
2023/01/19	SOARING EAGLE SNACK SH	\$21.47	MIKE ELLIS
2023/01/19	WAL-MART #2866	\$298.00	KEN PLAGA
2023/01/19	3986 ALL-PHASE	\$143.89	KEITH HEWITT
2023/01/19	THE HOME DEPOT #2723	\$21.25	KEITH HEWITT
2023/01/19	SOLDAN S PET SUPPLIES	\$13.52	CATHERINE ADAMS
2023/01/19	COVERT SCOUTING	\$32.99	ED BESONEN
2023/01/19	CITY OF LANSING, MI	\$0.75	ED BESONEN
2023/01/20	MIDWEST POWER EQUIPMENT	\$228.00	LAWRENCE BOBB
2023/01/20	MIDWEST POWER EQUIPMENT	\$15.98	LAWRENCE BOBB
2023/01/20	THE HOME DEPOT #2723	\$7.97	LAWRENCE BOBB
2023/01/20	MEIJER # 025	(\$119.20)	ANDREW MCCREADY
2023/01/20	MEIJER # 025	\$112.45	ANDREW MCCREADY
2023/01/20	EIG*CONSTANTCONTACT.COM	\$199.00	ANDREA SMILEY
2023/01/20	NASSCO, INC.	\$295.00	YOUNES ISHRAIDI
2023/01/20	PY *MIFMA	\$250.00	LUANN MAISNER
2023/01/20	HEARST NEWSPAPERSMIDWEST	\$9.20	MICHELLE PRINZ
2023/01/20	AMZN MKTP US*CY2XB6AA3	\$62.95	MICHELLE PRINZ
2023/01/23	WALGREENS #11286	\$191.92	MICHAEL HAMEL
2023/01/23	SNAPON TOOLS	\$28.50	TODD FRANK
2023/01/23	ZOOM.US 888-799-9666	\$434.85	STEPHEN GEBES
2023/01/23	EB 9TH ANNUAL BURNING	\$97.11	LUANN MAISNER
2023/01/23	CHICK-FIL-A #03695	\$142.80	MICHELLE PRINZ
2023/01/23	LANSINGSTATE JOURNAL	\$9.99	MICHELLE PRINZ
2023/01/23	AMZN MKTP US*H17T540I3 AM	\$159.98	CATHERINE ADAMS
2023/01/23	AMZN MKTP US*Z605O3JR3	\$92.97	CATHERINE ADAMS
2023/01/23	MEIJER # 025	\$40.82	ALLISON GOODMAN
2023/01/24	WAL-MART #2866	\$61.58	LUANN MAISNER
2023/01/24	AMZN MKTP US*JV35B1U33	\$145.94	MICHELLE PRINZ
2023/01/24	CITY OF LANSING, MI	\$0.75	ED BESONEN
2023/01/24	COMCAST	\$165.01	BART CRANE
2023/01/25	SUNBELT RENTALS #315	\$233.00	LAWRENCE BOBB
2023/01/25	CATHEY CO	\$216.00	ROBERT STACY
2023/01/25	NFPA NATL FIRE PROTECT	\$507.95	MICHAEL HAMEL
2023/01/25	AMZN MKTP US*JN9NH9XR3	\$21.59	MICHELLE PRINZ
2023/01/25	AMZN MKTP US*Y14KE9QV3	\$8.02	MICHELLE PRINZ
2023/01/25	AMZN MKTP US*3982T29Z3	\$45.32	MICHELLE PRINZ
2023/01/25	SOLDAN S PET SUPPLIES	\$14.12	CATHERINE ADAMS
2023/01/25	TOP HAT CRICKET FARM INC	\$32.14	CATHERINE ADAMS
2023/01/25	INTERNATIONAL ASSOCIATIO	\$200.00	DANIEL OPSOMMER
2023/01/25	MICHIGAN WATER ENVIORNMEN	\$145.00	DANIEL OPSOMMER
2023/01/26	THE HOME DEPOT #2723	\$13.94	ROBERT STACY
2023/01/26	UNIQUE TAILOR AND CLEANER	\$12.36	TIMOTHY BOOMS
2023/01/26	AMAZON.COM*NK0SK4FM3	\$289.99	STEPHEN GEBES
2023/01/26	GRAINGER	\$322.12	ROBERT MACKENZIE
2023/01/26	MGFOA REGISTRATION FEE	\$125.00	MICHELLE PRINZ
2023/01/26	MGFOA REGISTRATION FEE	\$125.00	MICHELLE PRINZ
2023/01/26	MICHIGAN TOWNSHIPS ASS	\$55.00	MICHELLE PRINZ
2023/01/26	THE HOME DEPOT #2723	\$59.49	DAVID LESTER
2023/01/26	MICHIGAN WATER ENVIORNMEN	\$285.00	DANIEL OPSOMMER

2023/01/27	THE HOME DEPOT #2723	\$181.64	KEITH HEWITT
2023/01/27	MICHIGAN TOWNSHIPS ASS	\$55.00	MICHELLE PRINZ
2023/01/27	MICHIGAN TOWNSHIPS ASS	\$55.00	MICHELLE PRINZ
2023/01/27	AMZN MKTP US*8O3ZW86X3	\$6.48	MICHELLE PRINZ
2023/01/27	CITY OF LANSING, MI	\$0.75	ED BESONEN
2023/01/27	BRIGHTARROWTECHNOLOGIES	\$340.00	DANIEL OPSOMMER
2023/01/27	AMZN MKTP US*EE1470EF3	\$673.87	DANIEL OPSOMMER
2023/01/27	MEIJER # 253	\$5.29	ALLISON GOODMAN
2023/01/30	THE HOME DEPOT #2723	\$133.54	LAWRENCE BOBB
2023/01/30	MARKS LOCK SHOP INC	\$222.00	LUANN MAISNER
2023/01/30	MICHIGAN MUNICIPAL LEAGUE	\$105.00	MICHELLE PRINZ
2023/01/30	AMZN MKTP US*940KD7TY3	\$19.47	MICHELLE PRINZ
2023/01/30	AMZN MKTP US*RO23D8LO3	\$39.96	MICHELLE PRINZ
2023/01/30	THE PRINTING KING	\$534.06	SAMANTHA DIEHL
2023/01/30	MEIJER # 253	\$24.97	ALLISON GOODMAN
2023/01/31	AMZN MKTP US*CA71P7RQ3	\$62.54	MICHELLE PRINZ
2023/01/31	CITY OF LANSING, MI	\$0.75	ED BESONEN
2023/01/31	AMZN MKTP US	(\$15.22)	DANIEL OPSOMMER
2023/02/01	THE HOME DEPOT #2723	\$18.44	TYLER KENNEL
2023/02/01	COVERT SCOUTING	\$49.99	ANDREW MCCREADY
2023/02/01	MI STATE POLICE PMTS	\$400.00	ANDREW MCCREADY
2023/02/01	DELTA CHARTER TOWNSHIP	\$65.00	TIMOTHY BOOMS
2023/02/01	DELTA CHARTER TOWNSHIP	\$65.00	TIMOTHY BOOMS
2023/02/01	AMZN MKTP US*J667995B3	\$52.90	ROBERT MACKENZIE
2023/02/01	MIDWEST POWER EQUIPMENT	\$104.61	KEITH HEWITT

Total	\$9,506.62
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ACH Transactions

Date	Payee	Amount	Purpose
1/20/2023	Health Equity	\$ 15,888.18	Employee Health Savings Account
1/23/2023	MCT Utilities	\$ 942.92	Water/Sewer
1/25/2023	Blue Care Network	\$ 12,015.39	Employee Health Insurance
1/26/2023	ICMA	\$ 49,089.64	Payroll Deductions 01/27/2023
1/27/2023	Nationwide	\$ 7,477.72	Payroll Deductions 01/27/2023
1/27/2023	IRS	\$ 120,054.55	Payroll Taxes 01/27/2023
1/27/2023	Various Financial Institutions	\$ 321,224.05	Direct Deposit 01/27/2023
1/27/2023	State of Michigan	\$ 37,789.00	MI Business Tax
1/31/2023	First American	\$ 1,773.08	Employee Vision Insurance
2/1/2023	Blue Care Network	\$ 93,963.11	Employee Health Insurance
Total ACH Payments		\$ 660,217.64	



To: Members of the Planning Commission

**From: Timothy R. Schmitt, AICP
Director of Community Planning and Development**

Date: January 9, 2023

Re: 2022 Planning Commission Annual Report

Staff is pleased to present the following Annual Report for the Planning Commission's consideration. Under the Michigan Planning Enabling Act, Planning Commissions are required to create an annual report outlining the work that was done in the previous year, to be presented to the legislative body in the local municipality. There are number of items to track, from zoning changes to site plans and potential ordinance changes. If the Planning Commission has suggestions for other items that they would like to see in this year-end wrap up in future years, please let us know and Staff would be happy to incorporate them.

Development Reviews

2022 saw Meridian Township coming out of the Covid19 pandemic and in turn was a busy and productive year for planning activity in the Township. The attached chart outlines all of the applications that were submitted in 2022 and includes some major undertakings, including the Haslett Village mixed-use project on Haslett Road, an amendment to the Village of Okemos mixed-use project, the expansion of the Radmoor Montessori school, and the Grand Reserve residential project. Overall, there were 10 new Special Land Use applications, one mixed-use development, one new rezoning, and several zoning ordinance text amendments submitted for review in 2022.

In addition to the project applications that are reviewed by the Planning Commission, site plans are administratively reviewed by Staff. These include site plans that follow approvals from the Planning Commission. In 2022, Staff reviewed ten site plans, most of which were for minor site improvements.

Variances

In addition to the Planning Commission and administrative applications, the Zoning Board of Appeals heard another 18 requests on the year. Six of the variance requests related to signs, while the majority of the rest of the cases related to residential properties. One variance request was withdrawn after the Lake Lansing dimensional regulations were updated and one variance was denied. Although not specifically related to the Planning Commission's work in 2022, a synopsis of Zoning Board of Appeals activities for the year is attached at the end of this report, to show that Board's work and the occasional overlap with the Planning Commission.

The Zoning Board of Appeals pointed out some situations where the ordinances need updated, based on the types of requests that have been seen over the course of the past several years. This was especially true of the area around Lake Lansing. Staff wrote proposals to update the standards for lots around Lake Lansing, as well as updating the standards for reviews for variances. Longer term, an overhaul of the Lake Lansing Residential Overlay district is likely necessary to allow the ordinance to function effectively for all property owners.

2022 Planning Commission Annual Report

At the end of 2022, Planning Commissioner David Premoe announced that he was stepping down from the Planning Commission. Since he was the Planning Commission's representative on the Zoning Board of Appeals, a vacancy was created. This vacancy was in addition to the two vacancies of the alternate seats on the Zoning Board of Appeals that have persisted throughout 2022.

Zoning Amendments

There were fourteen ordinance amendments recommended for approval by the Planning Commission in 2022, almost all of which were initiated by the Township at the suggestion of Staff. Major amendments included the update of the sign ordinance, traffic impact standards, and the creation of language to regulate PODs and storage containers. In addition, two of these amendments eliminated the language for two zoning districts and two amendments amended dimensional standards in the Lake Lansing Overlay District.

There were also two rezoning requests that were reviewed by the Commission in 2022, one of which (Becky Beauchine Kulka Inc.) was a holdover from 2021. The other rezoning was initiated by the Township and resulted in the elimination of the RRA zoning district language from the Zoning Ordinance. Both rezonings were approved by the Township Board after positive recommendations from the Planning Commission. Rezoning property is similar in nature to the text amendments described above, in that it amends the official zoning map for the township, which is adopted as part of the Zoning Ordinances. Rezoning requests have different processes and procedures than text amendments.

Current Planning Commission Membership

The Planning Commission lost a member in 2022 when Scott Hendrickson was appointed to fill a vacancy in the Township Board. The vacancy was never filled in 2022. The eight members of the Commission are as follows:

Mark Blumer, Chair
Peter Trezise, Vice Chair
Jerry Richards, Secretary
David Premoe

Alisande Shrewsbury
Bill McConnell
Holly Cordill
Christina Snyder

At the end of 2022, Planning Commissioners Holly Cordill and David Premoe announced that they were stepping down from the Planning Commission. As a result, 2022 ended with three vacancies on the Planning Commission.

Master Plan Review

The Township has begun to review and update the Master Plan in 2022, five years after the previous plan was adopted. This is pursuant to the Michigan Planning Enabling Act, which requires a review every five years. To that end, the Planning Commission instructed Staff to issue the Notice of Intent to Plan for the 2022 Master Plan Update in August. This was followed by a public hearing to officially launch the Master Plan update at the regular Planning Commission meeting on October 24, 2022. At the same time, an online survey was launched on the Township's website. The survey has garnered several responses from residents and will continue to be advertised into 2023 for further public comments.

2022 Planning Commission Annual Report

Staff has been submitting subject-specific background material to the Planning Commission at each meeting. It is anticipated that this will lead to a review of the goal and objectives early in 2023. The complete draft Master Plan update should be complete later in 2023, at which point it will be sent out for comment before final adoption.

In order to further inform the public about the Master Plan update, Staff has been attending the boards and commissions meetings to introduce the Master Plan update and to begin gathering their opinions and initial comments. By the end of 2022, Staff discussed the Master Plan update with the Environmental Commission, the Transportation Commission, and the Zoning Board of Appeals.

SYNOPSIS OF PLANNING ACTIVITIES – 2022				
Case #	Applicant	Request	Location	Decision
Zoning Amendments				
2022-02	Planning Commission	Update of the Zoning Board of Appeals standards of review	Various	Approved
2022-03	Planning Commission	Modification of the maximum amount of lot coverage permitted in the Lake Lansing Residential Overlay district	Lake Lansing Overlay District	Approved
2022-04	Planning Commission	Modification of front yard setbacks in the Lake Lansing Residential Overlay district	Lake Lansing Overlay District	Approved
2022-05	Planning Commission	Modification of fence height standards in non-residential districts	Various	Approved
2022-06	Planning Commission	Modification of yard encroachment standards to allow multiple decks or patios in the same yard	Various	Approved
2022-07	Planning Commission	Elimination of the RRR Zoning District	None	Approved
2022-08	Planning Commission	Update of the Traffic Impact Study standards	Various	Approved
2022-10	Planning Commission	Modification of PUD ordinance to allow decks to encroach into open space	Single-family homes in older PUDs	Approved

2022 Planning Commission Annual Report

2022-11	Meridian Township	Amendment to Sign Ordinance language to exempt Township signage from the Sign Ordinance	Township owned signs	Approved
2022-12	Planning Commission	Creation of language to regulate PODs and temporary container units	Various	Approved
2022-14	Planning Commission	Elimination of the RRA Zoning District	Seven properties on Van Atta Road and Ethel Street	Approved
2022-15	Planning Commission	Amendment to definitions of Family Child Care Home and Group Child Care Home	Various	Approved
2022-16	Planning Commission	Update of Article VII – Signs and Advertising Structures	Signage within the Township	Ongoing
2022-19	Planning Commission	Update of the Marijuana ordinance to include Recreational Marijuana	Marijuana overlay districts	Ongoing
Rezoning				
21060	Becky Beauchine Kulka Inc.	Rezone approximately 0.99 acres located at 2260 Jolly Oak Road from PO (Professional Office) to C-2 (Commercial)	2260 Jolly Oak Road	Approved
2022-18	Planning Commission	Rezoning of seven parcels from RRA to RA - Residential	Seven properties on Van Atta Road and Ethel Street	Approved
Special Use Permits				
22011	M & J Management, LLC	Meridian Company	1999 M-78 Highway	Approved
22021	Bennett Road Holding, LLC	Silverleaf Floodplain Permit	Bennett Road	Approved

2022 Planning Commission Annual Report

22031	MDOT	Grand River Project Floodplain Permit	Grand River and Okemos Road Intersection	Approved
22041	Radmoor Montessori	Amended SUP to construct 5,635 square foot addition	2745 Mt. Hope Road	Approved
22051	JV Landlord-Lansing, LLC	Bickford building addition	3830 & 3836 Okemos Road	Approved
22061	Meridian Township	Installation of two changing message signs	5151 Marsh Road & 1995 Central Park Drive	Approved
22071	Murooj Al Saedi	Group Child Care Home	2149 Quarry Road	Approved
22091	Newman Equities II, LLC	Residential development consisting of 60 duplexes and 55 single-family homes	Between Central Park Drive and Powell Road	Approved
22101	Meridian Township Engineering	Phase I of the MSU to Lake Lansing Trail	Along Red Cedar River between Hagadorn Road and Grand River	Ongoing
22111	Douglas J	Floodplain permit for ramps and landscaping	4663 Ardmore Avenue	Ongoing
Site Plan Reviews				
22-01	Lodges II	760 square foot lean-to added to an existing building	2700 Hannah Boulevard	Approved
22-02	Village of Okemos	Site plan following MUPUD #21-19024-2	Village of Okemos	Withdrawn
22-03	Douglas J	Construction of heated walkway, new vestibule, and new pedestrian bridge	4663 Ardmore Avenue	Approved

2022 Planning Commission Annual Report

22-04	Commons Church	Expansion of parking lot	4720 Marsh	Approved
22-05	Bharatiya Lights	New parking lights	955 Haslett Road	Approved
22-06	Grange Acres Dumpsters	Installation of new dumpsters	1747 Hillcurve Road	Approved
22-07	Presbyterian Church of Okemos	Installation of new solar panels	2258 Bennett Road	Approved
22-08	Chick-fil-a	Construction of drive through canopies	2075 Grand River Avenue	Approved
22-09	MSUFCU – Central Park	Reconfigured drive through and landscaping changes	1775 Central Park Drive	Approved
22-10	Village of Okemos	Site plan following MUPUD #22-19024	Village of Okemos	Ongoing
Commission Reviews				
22013	New China of Michigan Inc.	Division of a parcel into two parcels	5114 Jo Don Drive	Approved
22023	Meridian Township Engineering	Division of a parcel into two parcels into three parcels	4887 & 4893 Dawn Avenue	Approved
22033	Robert & Susan Brundage	Division of a parcel into two parcels	East Reynolds Road	Approved
22043	CBL Meridian Mall OP Prop Co II, LLC	Division of a parcel into three separate parcels	Meridian Mall	Approved
22053	Clark Hill PLC	Combination of three parcels into one new parcel	Okemos Road, south of Grand River	Approved
22063	Hassan Sumbal	Division of a parcel into two parcels	3746 Okemos Road	Approved
22073	Newman Road Properties, LLC	Division of a parcel into two parcels	1841 Newman Road	Approved

2022 Planning Commission Annual Report

Mixed Use Planned Unit Developments				
22014	Lake Drive Group, LLC	Haslett Village	SW corner of Marsh Road and Haslett Road	Approved
22-19024	Village of Okemos, LLC	Minor amendment to Village of Okemos MUPUD	Hamilton and Okemos Roads	Approved
Planned Unit Developments				
22014	Jim Giguere	Six single-family homes	Hulett Road	Approved
Zoning Board of Appeals Applications				
22-01-19	Frank Gawdun	Front setback variance for a canopy	2075 Grand River Avenue	Approved
22-02-16-1	MDOT	Compensating cut within the wetland buffer	5000 Okemos Road	Approved
22-02-16-2	Dawn Avenue Associates LLC	Lot size and lot width variances	4887 & 4893 Dawn Avenue	Approved
22-02-16-3	Johnson Sign Company	Larger wall sign	2090 West Grand River	Approved
22-03-16-1	E.W. Sparrow Hospital Association	Five extra wall signs	2449 Jolly Road	Approved
22-04-20-1	Jerry Fedewa Homes	41.5-foot variance to allow construction of a new home	6059 Lake Drive	Approved
22-04-20-2	Jerry Fedewa Homes	14.67-foot variance to allow construction of a new home	6099 Lake Drive	Withdrawn
22-04-20-3	Eyde Hannah Plaza, LLC	New freestanding sign	4790 Hagadorn Road	Approved
22-04-20-4	SH G2755 LLC	Second wall sign	2755 East Grand River	Approved
22-05-18-1	Johnson Sign Company	Third wall sign	4660 Hagadorn Road	Approved

2022 Planning Commission Annual Report

22-05-18-2	MAG OKF RE LLC	Larger wall sign	1830 West Grand River	Approved
22-06-15-1	Roger Taylor	Accessory structure in the side setback	6089 East Lake Drive	Denied
22-07-20-1	Paul Andrus	4.5-foot variance to allow a garage addition	6116 Columbia Street	Approved
22-08-17-1	David & Cathie Myers	Accessory structure in the front yard	419 Haslett Road	Approved
22-08-17-2	Craig Linnell	Accessory structure in the front yard	6078 Porter Avenue	Approved
22-10-19-1	Blaine S Schultz	Construction of a home within the front setback	2205 Hamilton Road	Approved
22-10-19-2	Aaron Smith & Jessica Dietrich	Construction of a deck in the floodway	4810 Arapaho Trail	Approved
22-12-21-1	Newton Equity II, LLC	Construction of a road through a wetland buffer	Between Central Park Drive and Powell Road	Approved



To: Board Members
From: Michael Hamel, Fire Chief
Date: February 2, 2023
Re: Ratification of New Full-Time EMT/Firefighter Appointments

Zachary Silver, from Brighton, graduated from the Paramedic Program at Ascension Genesys Hospital in December 2022. He will take his national registry paramedic test shortly. He has worked as a Firefighter/EMT for Brighton Area Fire Authority since January 2020 and Livingston County EMS since October 2021. He holds Fire Fighter I and II and HazMat Operations certifications.

Andrew Cummins, from Battle Creek, graduated from the Paramedic Program at Kellogg Community College in December 2022. He will take his national registry paramedic test shortly. He has worked as a Firefighter/EMT for Bronson Fire Department and Constantine Fire Department and was employed as an EMT for Lifecare Ambulance Service and the Veterans Affairs Fire Department in Battle Creek. He holds Fire Fighter I and II and HazMat Operations certifications. In addition, he is a certified Michigan Fire Officer I and II, Michigan Safety Officer, and VFIS Drivers Training Instructor.

Move to authorize the Fire Department to appoint Zachary Silver and Andrew Cummins to Full-Time EMT/Firefighter.



To: Board Members
From: Frank L. Walsh, Township Manager
Date: February 3, 2023
Re: Charitable Gaming License-The You've Got This Project

The Township has received a request from The You've Got This Project for a gaming license to run a raffle. The You've Got This Project is a 501 (c) (3) non-profit organization under the IRS code. The organization is planning a raffle on June 17, 2023.

Under state lottery laws, a local governing body must approve the function through a vote of the Board. Attached is the resolution request by the Lottery Bureau along with the You've Got This Project IRS tax exempt letter.

A motion is prepared for Board consideration:

MOVE APPROVAL OF A REQUEST FROM THE YOU'VE GOT THIS PROJECT OF MERIDIAN TOWNSHIP, INGHAM COUNTY, ASKING THAT THEY BE RECOGNIZED AS A NON-PROFIT ORGANIZATION OPERATING IN THE COMMUNITY FOR THE PURPOSES OF OBTAINING A GAMING LICENSE FOR APPROVAL, AND FURTHER THAT THE TOWNSHIP CLERK BE AUTHORIZED TO EXECUTE THE RESOLUTION FROM THE STATE OF MICHIGAN.

Attachments:

1. Resolution for Charitable Gaming License
2. IRS Tax Exempt Letter

MICHIGAN LOTTERY
CHARITABLE GAMING DIVISION
101 E. HILLSDALE, BOX 30023
LANSING, MICHIGAN 48909
(517) 335-5780
www.michigan.gov/cg

LOCAL GOVERNING BODY RESOLUTION FOR
CHARITABLE GAMING LICENSES
(Required by MCL.432.103(K)(ii))

RESOLUTION

At a Regular meeting of the Charter Township of Meridian Board of Trustees called to order by Supervisor Patricia Herring Jackson on February 7, 2023 at 6:00 P.M.

the following resolution was offered:

Moved by _____ and supported by _____.

That the request from The You've Got This Project of Meridian Township, County of Ingham, asking that they be recognized as a nonprofit organization operating in the community for the purpose of obtaining a gaming license be considered for APPROVAL.

YEAS: _____

NAYS: _____

ABSENT: _____

STATE OF MICHIGAN)

) ss

COUNTY OF INGHAM)

I hereby certify that the foregoing is a true and complete copy of resolution offered and adopted by the Township Board at a Regular meeting held on February 7, 2023.

Deborah Guthrie
Meridian Township Clerk
5151 Marsh Road, Okemos MI 48864



Department of the Treasury
Internal Revenue Service
Tax Exempt and Government Entities
P.O. Box 2508
Cincinnati, OH 45201

THE YOUVE GOT THIS PROJECT
6240 TIMBERVIEW DRIVE
EAST LANSING, MI 48823-0000

Date: 11/23/2020
Employer ID number: 84-3329697
Person to contact: Name: Customer Service
ID number: 31954
Telephone: 877-829-5500
Accounting period ending: December 31
Public charity status: 509(a)(2)
Form 990 / 990-EZ / 990-N required: Yes
Effective date of exemption: August 4, 2020
Contribution deductibility: Yes
Addendum applies: No
DLN: 26053669002210

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

Stephen A. Martin

Stephen A. Martin
Director, Exempt Organizations
Rulings and Agreements



To: Meridian Township Board Members

From: Neighborhoods & Economic Development Director
Amber Clark

Date: February 7, 2023

**RE: Set a Public Hearing for Haslett Village Square Commercial
Rehabilitation Act Application from SP Holding LLC, for February
21, 2023**

Pursuant to Act 210 of the 2005 Public Acts of Michigan, as amended, the Township Board must hold a public hearing to receive public comment prior to approval of the application of a Commercial Rehabilitation Exemption Certificate from SP Holding LLC, a group out of Holland, MI recently approved Mixed-Used Planned Unit Development at 1655 and 1621 Haslett road. The Township board will set the public hearing to receive comments on Tuesday February 21st, 2023 at 6:00 PM in Meridian Township Hall room, 5151 Marsh Road, Okemos MI 48864. At which time the representatives of the project and the Township may be heard regarding the certificate for a Commercial Rehabilitation Exemption.

Your concurrence is appreciated.

Motion:

Move to set the public hearing for the Haslett Village Square Commercial Rehabilitation Exemption Application from SP Holding, LLC to February 21, 2023.

Attachments:

Draft Resolution Approving a Commercial Rehabilitation Exemption for 1655 & 1621 Haslett Road



**RESOLUTION TO APPROVE A COMMERCIAL REHABILITATION
EXEMPTION CERTIFICATE APPLICATION, PA 210 OF 2005, AS
AMENDED, HASLETT VILLAGE SQUARE COMMERCIAL
REHABILITATION DISTRICT NO. 1**

Minutes of a (regular/special) meeting of the (governing body) of the (governmental unit), held on (date), at (place) in (location) at (time).

PRESENT:

ABSENT:

The following preamble and resolution were offered by _____, and supported by _____.

**Approving Commercial Rehabilitation Exemption Certificate Application for SP
Holding Company, LLC, Located at 1655 and 1621 Haslett Road**

WHEREAS, Meridian Charter Township legally established the HASLETT VILLAGE SQUARE COMMERCIAL REHABILITATION DISTRICT NO. 1 on June 7, 2022, after a public hearing held on June 7, 2022; and

WHEREAS, the taxable value of the property proposed to be exempt plus the aggregate taxable value of property previously exempt and currently in force under Public Act 210 of 2005 or under Public Act 198 of 1974 (IFT's) does not exceed 5% of the total taxable value of Meridian Charter Township; and

WHEREAS, the application was approved at a public hearing as provided by section 4(2) of Public Act 210 of 2005 on (date); and

WHEREAS, the (applicant) is not delinquent in any taxes related to the facility; and

WHEREAS, the application was approved for 10 years and no additional opportunities for extending the exemption; and

WHEREAS, the application is for commercial property as defined in section 2(a) of Public Act 210 of 2005; and

WHEREAS, the applicant SP Holding Company, LLC has provided answers to all required questions under the application instructions to Meridian Charter Township; and

WHEREAS, the Meridian Charter Township requires that rehabilitation of the facility shall be completed by 2028; and



WHEREAS, the commencement of the rehabilitation of the facility did not occur more than six months prior to the filing of the application for exemption; and

WHEREAS, the application relates to a rehabilitation program that when completed constitutes a qualified facility within the meaning of Public Act 210 of 2005 and that is situated within a Commercial Rehabilitation District established under Public Act 210 of 2005; and

WHEREAS, completion of the qualified facility is calculated to, and will at the time of issuance of the certificate, have the reasonable likelihood to, increase commercial activity, create employment, revitalize urban areas, and increase the number of residents in the community in which the facility is situated; and

WHEREAS, the rehabilitation includes improvements aggregating 10% or more of the true cash value of the property at commencement of the rehabilitation as provided by section 2(j) of Public Act 210 of 2005.

NOW, THEREFORE, BE IT RESOLVED by the Township Board of the Meridian Charter Township, MI

Be and hereby is granted a Commercial Rehabilitation Exemption for the real property, excluding land, located in Commercial Rehabilitation District Haslett Village Square Commercial Rehabilitation District No. 1 at 1655 and 1621 Haslett Road for a period of 10 years, beginning December 31, 2023, and ending December 30, 2033, pursuant to the provisions of PA 210 of 2005, as amended.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Township Board of the Meridian Charter Township, County of Ingham, Michigan at a regular meeting held on February 21, 2023.

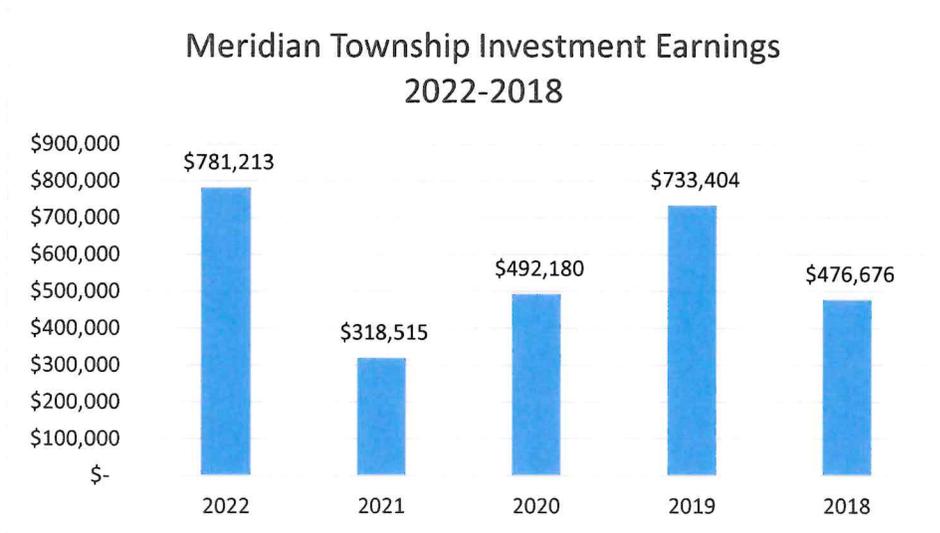


To: Board Members
From: Phil Deschaine, Treasurer
Date: January 30, 2023
Re: Four Quarter 2022 Investment Report

9-H

Attached is the Investment Report for fourth quarter of 2022. The report lists the Township's fixed and non-fixed investments, transfers, and the financial institutions that are holding these investments. With higher interest and bond rates available, we have moved money from liquid funds to higher earning US Treasury notes.

Interest earning for Meridian Township increased by 145% in 2022. As the chart below shows, interest earnings have varied considerably over the past 5 years. With the purchase of twelve million dollars in 3-year and 5-year US Treasury notes, we hope to stabilize these earning on the high end of the range for the next several years.



Bank	Amount Fixed	Amount Non-Fixed	Total Investment
Horizon	\$ -	\$ 210,858.73	\$ 210,858.73
MBS	\$ 19,947,497.72	\$ -	\$ 19,947,497.72
MI Class	\$ -	\$ 9,909,227.62	\$ 9,909,227.62
MSU Federal CU	\$ 2,016,610.04	\$ 763,454.60	\$ 2,780,064.64
First Nat'l Bank of MI	\$ 3,022,770.54	\$ -	\$ 3,022,770.54
Commercial Bank	\$ 3,013,961.63		
Independent	\$ 3,000,000.00	\$ -	\$ 3,000,000.00
PNC	\$ -	\$ -	\$ -
Totals	\$ 31,000,839.93	\$ 10,883,540.95	\$ 41,884,380.88
% of total investment	74.01527557	25.98472443	100

Each investment institution has received and signed the Meridian Charter Township Investment Policy and Agreement to Comply.

The signed agreement specifies that they are adhering to Public Act 20.

12/31/2022

CURRENT FIXED MATURITY INVESTMENTS

Treasurer's
Office

Maturity	Fund	Investment	Principal	Purc Date	Int. Rate	Certificate
07/31/30	general fund	JP Morgan Chase (MBS)	90,000.00	07/31/20	1.200%	48128UHQ5
09/30/26	general fund	First Natl Bk Amer (MBS)	1,000,000.00	09/30/21	0.850%	32110YUJ2
05/01/30	general fund	FNMA (MBS)	1,947,571.00	04/27/22	1.895%	3140HYAD0
09/30/24	general fund	United States Treas (MBS)	960,160.00	09/13/22	2.125%	9128282Y5
09/30/25	general fund	United States Treas (MBS)	3,869,680.00	09/13/22	3.000%	9128285C0
08/15/27	general fund	United States Treas (MBS)	7,412,160.00	09/14/22	2.250%	9128282R0
			15,279,571.00			
05/01/30	land pres	FNMA (MBS)	135,483.20	05/01/22	1.895%	3140HYAD0
			135,483.20			
10/01/24	land pres res	FNMA (MBS)	851,913.52	07/30/19	2.470%	3138LK5L7
09/01/31	land pres res	FNMA (MBS)	850,530.00	10/28/19	2.305%	3140HVYK4
10/28/26	land pres res	Federal Home Ln (MBS)	500,000.00	12/01/21	1.150%	3130APGT6
12/30/24	land pres res	Federal Home Ln (MBS)	330,000.00	12/30/21	1.000%	3130AQA37
			2,532,443.52			
09/29/28	public works	First Natl Bk Amer (MBS)	2,000,000.00	9/23/2021	1.100%	32110YUG8
			2,000,000.00			
09/01/23	road imp	Commercial Bank	1,003,739.72	09/01/22	1.500%	3200101014
09/01/24	road imp	Commercial Bank	2,010,221.91	09/01/22	2.050%	3200101015
09/02/23	road imp	First National Bank of MI	1,006,701.55	09/02/22	2.650%	310029491
09/02/24	road imp	First National Bank of MI	1,007,970.98	09/02/22	3.150%	310029509
09/02/25	road imp	First National Bank of MI	1,008,098.01	09/02/22	3.200%	310029525
09/01/23	road imp	Independent Bank	2,000,000.00	09/01/22	1.900%	29203823404
09/01/24	road imp	Independent Bank	1,000,000.00	09/01/22	2.250%	29203823413
09/01/25	road imp	MSUFCU	2,016,610.04	09/01/22	2.510%	367213-C4
			11,053,342.21			
Total Fixed Investments \$			31,000,839.93			

CURRENT NON-FIXED MATURITY INVESTMENTS

PURCH. DATE	FUND	ACCOUNT NUMBER	INVESTMENT	PRINCIPAL	CURRENT RATE	INVESTMENT TYPE
08/01/02	GF	RMB-005463	MBS	\$ -	0.00%	money market
05/12/08	GF	0289-0001	MI Class	\$ 3,672.19	4.4862%	pooled funds
12/23/21	GF	0289-E001	MI Class Edge	\$ -	0.00%	pooled funds
05/20/09	GF	367213-06	MSU Fed. CU	\$ 5.00	0.00%	savings
05/28/09	GF	367213-26	MSU Fed. CU	\$ 763,449.60	1.46%	money market
Total				\$ 767,126.79		
08/01/02	LP	RMB-007923	MBS	\$ -	0.00%	money market
05/12/08	LP	0289-0006	MI Class	\$ 1,736,456.48	4.4862%	pooled funds
Total				\$ 1,736,456.48		
08/01/02	LP-R	RMB-008103	MBS	\$ -	0.00%	money market
01/16/09	LP-R	7602000113	Horizon	\$ 210,858.73	1.450%	money market
05/12/08	LP-R	0289-0008	MI Class	\$ -	0.00%	pooled funds
Total				\$ 210,858.73		
08/01/02	PM	RMB-008145	MBS	\$ -	0.00%	money market
09/30/08	PM	0289-0007	MI Class	\$ -	0.00%	pooled funds
Total				\$ -		
5/17/2022	PW	0289-0002	MI Class	\$ 5,081,267.09	4.4862%	pooled fund
Total				\$ 5,081,267.09		
08/01/02	SF	RMB-007907	MBS	\$ -	0.00%	money market
Total				\$ -		
12/01/09	PA	RMB-027657	MBS	\$ -	0.00%	money market
Total				\$ -		
02/08/13	TA	0289-0003	MI Class	\$ -	0.00%	pooled funds
Total				\$ -		
08/01/02	WF	RMB-007915	MBS	\$ -	0.00%	money market
05/22/09	WF	0289-0005	MI Class	\$ 522,679.16	4.4862%	pooled funds
Total				\$ 522,679.16		
03/09/17	BP	0289-0009	MI Class	\$ 431,843.45	4.4862%	pooled funds
Total				\$ 431,843.45		
03/09/17	RDS	0289-0010	MI Class	\$ 2,133,309.25	4.4862%	pooled funds
Total				\$ 2,133,309.25		
12/6/2019	RDIMP	RMB-039025	MBS	\$ -	0.00%	money market
Total				\$ -		
Total Non-Fixed Investments				\$ 10,883,540.95		
Total Fixed and Non-Fixed Investments				\$ 41,884,380.88		

FIXED MATURITY INVESTMENT TRANSACTIONS FOR OCTOBER - DECEMBER 2022

10/6/2022	ROAD DEBT IMPROVEMENT		
	Monthly interest received on MSU CD C3	\$	243.47
10/6/2022	ROAD DEBT IMPROVEMENT		
	MSU Road CD C3 matured - ACH to Horizon	\$	828,847.98
10/25/2022	GENERAL FUND		
	Principal payment received on MBS agency funds	\$	4,330.71
10/25/2022	LAND PRESERVATION		
	Principal payment received on MBS agency fund	\$	252.67
10/25/2022	LAND PRESERVATION RESERVE		
	Principal payment received on MBS agency funds	\$	6,631.87
10/31/2022	PUBLIC WORKS		
	Principal payment received on MBS agency fund	\$	1,808.22
10/31/2022	ROAD DEBT IMPROVEMENT		
	Monthly interest received on MSU CD C4	\$	4,216.07
11/2/2022	ROAD DEBT IMPROVEMENT		
	Monthly interest received on 3 First National Bank of MI CDs	\$	7,672.99
11/30/2022	GENERAL FUND		
	Principal payment received on MBS agency funds	\$	4,475.07
11/30/2022	LAND PRESERVATION		
	Principal payment received on MBS agency funds	\$	261.09
11/30/2022	LAND PRESERVATION RESERVE		
	Principal payment received on MBS agency funds	\$	3,882.11
11/30/2022	PUBLIC WORKS		
	Principal payment received on MBS agency fund	\$	1,868.49
11/30/2022	ROAD DEBT IMPROVEMENT		
	Monthly interest received on MSU CD C4	\$	4,088.65

12/1/2022	ROAD DEBT IMPROVEMENT		
	Quarterly interest earned on 2 Commercial Bank CDs	\$	13,961.63
12/2/2022	ROAD DEBT IMPROVEMENT		
	Monthly interest received on 3 First National Bank of MI CDs	\$	7,444.24
12/14/2022	GENERAL FUND		
	Interest earned on Treasury Bill at MBS	\$	15,120.19
12/14/2022	GENERAL FUND		
	Sold Treasury Bill at MBS	\$	3,403,050.00
12/14/2022	GENERAL FUND		
	ACH money market funds at MBS to Horizon Checking	\$	392,196.83
12/30/2022	GENERAL FUND		
	Principal payment received on MBS agency funds	\$	4,330.71
12/30/2022	LAND PRESERVATION		
	Principal payment received on MBS agency fund	\$	252.67
12/30/2022	LAND PRESERVATION RESERVE		
	Principal payment received on MBS agency funds	\$	5,406.87
12/30/2022	PUBLIC WORKS		
	Principal payment received on MBS agency fund	\$	1,808.22
12/31/2022	ROAD DEBT IMPROVEMENT		
	Monthly interest received on MSU CD C4	\$	4,233.54

NON FIXED INVESTMENT TRANSACTIONS FOR OCTOBER - DECEMBER 2022

10/31/2022 GENERAL FUND

Ach'd funds from MBS money market to Horizon Checking \$ 4,330.71

10/31/2022 LAND PRESERVATION

Ach'd funds from MBS money market to Horizon Checking \$ 252.67

10/31/2022 LAND PRESERVATION RESERVE

Ach'd funds from MBS money market to Horizon Checking \$ 6,631.87

10/31/2022 PUBLIC WORKS

Ach'd funds from MBS money market to Horizon Checking \$ 1,808.22

11/30/2022 GENERAL FUND

Ach'd funds from MBS money market to Horizon Checking \$ 4,475.07

11/30/2022 LAND PRESERVATION

Ach'd funds from MBS money market to Horizon Checking \$ 261.09

11/30/2022 LAND PRESERVATION RESERVE

Ach'd funds from MBS money market to Horizon Checking \$ 3,882.11

11/30/2022 PUBLIC WORKS

Ach'd funds from MBS money market to Horizon Checking \$ 1,868.49

12/12/2022 GENERAL FUND

ACH of funds from MI Class to Horizon Checking \$ 10,897,117.40

12/31/2022 GENERAL FUND

Ach'd funds from MBS money market to Horizon Checking \$ 4,330.71

12/31/2022 LAND PRESERVATION

Ach'd funds from MBS money market to Horizon Checking \$ 252.67

12/31/2022 LAND PRESERVATION RESERVE

Ach'd funds from MBS money market to Horizon Checking \$ 5,406.87

12/31/2022 PUBLIC WORKS

Ach'd funds from MBS money market to Horizon Checking \$ 1,808.22



To: Board Members
From: Frank L. Walsh, Township Manager
Date: February 3, 2023
Re: Set a Date for Study Session

During your January 24, 2023 Township Board meeting, the Board discussed the proposed new sign ordinance and the MEDC's Redevelopment Ready Community (RRC) designation. The Board had a number of questions pertaining to both issues. Several board members indicated they would prefer more time to study signs and the merits of the RRC program. Near the end of the meeting, the Board directed me to set up a study session to allow ample opportunity for further Board discussion.

I'm suggesting Tuesday, February 28 at 6:00 P.M. as a potential date for the Board's Winter Study Session. At this time, the agenda would include signs and the RRC recertification. Please let me know if this date is acceptable to the Board.

The following motion has been prepared for Board consideration:

MOVE TO APPROVE A TOWNSHIP BOARD STUDY SESSION ON FEBRUARY 28, 2023 AT 6:00PM AT THE TOWNSHIP MUNICIPAL BUILDING IN THE TOWN HALL ROOM.



12. B

To: Board Members
From: Patricia Herring Jackson, Township Supervisor
Date: February 3, 2023
Re: Resolution Commemorating Black History Month

Black history month is an annual observance in the United States during the month of February. The attached document has been drafted by staff members for Township Board approval. Our diversity is something we welcome, embrace and celebrate in Meridian Township.

A motion is prepared for Board consideration:

MOVE TO APPROVE THE RESOLUTION COMMEMORATING BLACK HISTORY MONTH.

Attachment:

1. Resolution Commemorating Black History Month

RESOLUTION COMMEMORATING BLACK HISTORY MONTH

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held on the 7th day of February 2023, at 6:00 p.m. local time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____

WHEREAS, Meridian Township acknowledges the contributions of African Americans to the history of the United States and that all people of the United States benefit from the inclusion of African American contributions to US history; and

WHEREAS, In February, Meridian Township recognizes Black History Month as an opportunity to reflect on the contributions of black history to Township history, Michigan history and US history; and

WHEREAS, Meridian Township encourages learning from the past in order to understand and improve the experiences that shape the United States; and

WHEREAS, African Americans engage and serve the United States at all levels of American life including government, military, academia, and industry; and

WHEREAS, During Black History Month Meridian Township acknowledges and commemorates the importance of African American citizenship, engagement and resilience; and

WHEREAS, In Meridian Township, Gilbert Sherman was the first African American to serve on the Township Board, appointed Township Treasurer in 1999. In 2000, Gilbert Sherman was the first African American to run for the office of Treasurer and thus for a Township Board seat; and

WHEREAS, Milton L. Scales was the first African American elected to the Township Board in 2012. He served from 2012-2016; and

WHEREAS, Since 2015, the Meridian Township Board has adopted a recurring commitment to increased diversity in all aspects of Township function, and specifically in it's "Board Goals and Objectives"; and

WHEREAS, In November 2016, Patricia Herring Jackson, became the first African American female elected to the Township Board, as a Trustee; and

WHEREAS, In 2021, the federal government declared Juneteenth a National Independence Day, a federal holiday for us all and Meridian Township began hosting community celebrations to bring awareness of the holiday and its importance to honor the true end of slavery in America; and

WHEREAS, In February 2022, Patricia Herring Jackson, was the first African American female appointed to the Township Board, as Supervisor and in November 2022, she was elected to serve as Township Supervisor.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY, MICHIGAN, that Meridian Township commemorates Black History Month to pay tribute to the generations of African Americans who struggled with adversity and to celebrate the accomplishments, contributions, and history of African Americans.

ADOPTED: YEAS: _____

NAYS: _____

STATE OF MICHIGAN)
) ss
COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Township Board on the 7th day of February 2023.

Deborah Guthrie
Meridian Township Clerk



To: Board Members
From: Patricia Herring Jackson, Township Supervisor
Date: February 3, 2023
Re: Board and Commission Appointments

The Environmental Commission currently has one vacancy with a term ending 12/31/2025.

The following motion is proposed for Board consideration:

MOVE TO APPROVE THE APPOINTMENT OF GRAHAM DIEDRICH TO THE ENVIRONMENTAL COMMISSION FOR A TERM ENDING 12/31/2025.

One vacancy currently exists for a representative from Meridian Township to the Capital Area Transportation Authority (CATA) Board of Directors. The current term expires September 20, 2025.

The following motion is proposed for Board consideration:

MOVE THAT PHYLLS VAUGHN BE APPOINTED AS REPRESENTATIVE TO THE CATA BOARD OF DIRECTORS TO FILL A VACANCY FOR THE TERM ENDING SEPTEMBER 20, 2025.

Attachment:

1. Public Service Applications

* 1. I am interested in service on one or more of the following public bodies as checked below:
Environmental Commission

*** 2. Summarize your reasons for applying to do this type of service**

As a life-long member of the Haslett community, I am looking for a way to give back to my community through my experience with environmental policy processes. While issues like climate change and deforestation are rooted in global systems, policy solutions are essential at all levels of government for a just, orderly transition to a decarbonized and resilient future. With this Board, I want to ensure Meridian Township is a model for sustainability and environmental justice for all residents.

*** 3. Describe education, experience or training which will assist you if appointed.**

I am a Master of Public Policy student graduating in May 2023, holding a graduate specialization in environmental science and policy. My current research projects include local/state level climate mitigation and adaptation efforts, embodied carbon and land use, zoning, and building code regulations, and an investigation of Michigan's Part 201 program. On this Board, I would like to translate my expertise to the local policy context of Meridian Township to improve resiliency and promote justice.

(Attach resume if available)

[CV_Graham_Diedrich.pdf](#)

* Full Name
Graham Diedrich

* **Occupation**
Graduate Assistant

* **Place of Employment**
Michigan State University

* Home Address
5754 Ridgeway Dr
Apt 17
Haslett 48840

* Phone (Day)
517.974.6046

* Phone (Evening)
517.974.6046

* **Email**
diedgr@msu.edu

* **Please type your name in the box below as a digital signature**
Graham Diedrich

* **Date and Time**
01/24/2023

Other than the Downtown Development Authority Board and the Economic Development Corporation, persons appointed to Meridian Township boards and commissions must be a resident and elector (if of voting age) of the Township during the term of office. Excessive absences may be cause for review of appointment. The policy for appointment of candidates to the various public service positions is based on the following criteria: desire to serve, experience, expertise, availability of time to serve, and maintenance of equitable geographic representation. In most instances it will be desirable to develop further information through a personal interview. This application will be retained in township files for two years.

Graham D. Diedrich

Michigan State University
Department of Political Science
368 Farm Ln, South Kedzie
East Lansing, MI 48824

Phone: (517) 974-6046
Email: diedgr@msu.edu
LinkedIn: [linkedin.com/in/grahamdiedrich](https://www.linkedin.com/in/grahamdiedrich)

Academic Appointments

Graduate Assistantship, Environmental Policy March 2022 - Present
Forest Carbon and Climate Program
Michigan State University, East Lansing, MI

Learning Assistant, Public Policy Jan 2022 - May 2022
Department of Political Science
Michigan State University, East Lansing, MI

Graduate Research Assistant, Environmental Policy Oct 2021 - March 2022
Forest Carbon and Climate Program
Michigan State University, East Lansing, MI

Education

Master of Public Policy Aug 2021 - Present
Michigan State University, East Lansing, MI
Focus Areas: Environmental Science and Policy

Bachelor of Arts in International Relations Aug 2019 - Aug 2021
Michigan State University, East Lansing, MI
Minor: Public Relations
Honors: Tom Schneider Peace Award, 2019; Dean's List, 2019-2021

Research Interests

climate change mitigation and adaptation, state and local policy, institutions, urban design, environmental justice, electoral politics, renewable energy

Working Projects

“Forest + Climate State Policy Initiative.” (viewable at <https://bit.ly/3EHN2jK>)

“Who’s Paying the Price? The Effects of Loosening Michigan’s Polluter Pay Legislation.”

Select Non-Academic Publications

Halle, B., Diedrich, G., Lee, S. (forthcoming). "Willingness to Pay for Renewable Energy in East Lansing." East Lansing, MI: Michigan State University

Clay, K., Cooper, L., Diedrich, G., Gadoth-Goodman, D., Sutton, A. (2022). "Policy and Market Involvement in the Carbon Economy." East Lansing, MI: MSU Forest Carbon and Climate Program.

Diedrich, G. (2022). "How will the Inflation Reduction Act impact forest and carbon management?" East Lansing, MI: MSU Forest Carbon and Climate Program. Retrieved from <https://bit.ly/3OCCC9G>.

Diedrich, G. (2022). "An Impact Evaluation Proposal: Oregon's 'Cap-and-Trade' Climate Protection Program." East Lansing, MI: MSU Forest Carbon and Climate Program. Retrieved from <https://bit.ly/3V14s1P>.

Diedrich, G. (2022). "The Climate Consequences of Putin's War in Ukraine." East Lansing, MI: Medium. Retrieved from <https://bit.ly/3F3pCa1>.

Diedrich, G. (2021). "Build Back Better in Context: Examining the Political Feasibility of Climate Legislation." East Lansing, MI: Michigan State University

Teaching Experience

Learning Assistant:

Seminar in Political Science, Spring 2022

MSU-Undergraduate

Field Experience in Political Science, Spring 2022

MSU-Undergraduate

Additional Training and Software Skills

Certificate in College Teaching:

Oct 2021 - Present

Michigan State University, East Lansing, MI

Topics: Developing Discipline-Related Teaching Strategies, Creating Effective Learning Environments, Assessing Student Learning

Inclusive Teaching Certificate:

Dec 2021 - Jan 2022

ColumbiaX, East Lansing, MI

Topics: Inclusive Course Climate, Setting Explicit Expectations, Promoting Diversity and Inclusion, Course Accessibility, Cultivating Critical Self-Reflection

Data Stewardship:

April 2021

U.S. Department of Commerce, Lansing, MI

Topics: Civilian Privacy Rights, Information Sharing Practices

Software:

Stata, ArcGIS, Carto, Mendeley, Dedoose, Adobe Suite, Microsoft Office

Select Non-Academic Professional Experience**Assistant Public Information/Relations Specialist**

Aug 2021 – Present

Infinite Source Communications Group, Miami, FL

Responsible for data management, project mapping, and analysis for a multi-million dollar public relations firm:

- Managed accounts for the Florida Department of Transportation and Miami Dade County TPO
- Developed campaign strategies and promotional activities for multilingual audiences

Candidate for County Commissioner

March 2022 – August 2022

Ingham County, MI

Ran to represent Haslett and portions of East Lansing and Okemos on the Ingham County Board of Commissioners at the age of 21:

- First-time candidate for elected office, won 49.4% of votes cast
- Garnered the support of three dozen community leaders, elected officials, and local and national organizations
- Involved in campaign finance reporting, fundraising, and policy analysis
- Managed a team of volunteers and student interns, delegating assignments

Project Analyst

June 2021 – Dec 2021

Practical Political Consulting, East Lansing, MI

Responsible for data analysis and collecting survey information for a political consulting firm ranked by *The New York Times* as the “best possible in a competitive state”:

- Collected more than 350 surveys and drove over 5,000 miles across Michigan
- Data cleaning and running statistical tests

References

Lauren Cooper, M.S.,
M.U.P.
Director, Forest Carbon
and Climate Program
Michigan State University
480 Wilson Rd, Natural
Resources Building
East Lansing, MI 48824
Email: ltcooper@msu.edu

Kylie Clay, Ph.D.
Associate Director, Forest
Carbon and Climate
Program
Michigan State University
480 Wilson Rd, Natural
Resources Building
East Lansing, MI 48824
Email: kclay@msu.edu

Marty P. Jordan, Ph.D.
Associate Professor,
Department of Political
Science
Michigan State University
368 Farm Ln, South Kedzie
East Lansing, MI 48824
Email:
marty.jordan@gmail.com

* 1. I am interested in service on one or more of the following public bodies as checked below:
Capital Area Transportation Authority (C.A.T.A.)

*** 2. Summarize your reasons for applying to do this type of service**

. Because of my strong network, I feel I would represent many of the individuals who rely every day on CATA for transportation to complete essential functions of daily life. I believe that CATA bus routes, Spec Tran and Meridian Redi Ride are essential for hundreds of families and individuals in Meridian Township.

*** 3. Describe education, experience or training which will assist you if appointed.**

In 2017, I served on the Meridian Township Transportation Commission. I also have volunteered extensively in my Grange Acres Community to help other Senior Citizens to get essential food, transportation and health care resources. I have extensive business knowledge and experience as a small business owner before I retired.

(Attach resume if available)

SKIPPED

* Full Name
Phyllis Vaughn

* **Occupation**
Retired

* **Place of Employment**
Retired

* Home Address
6100 Balog Court
Haslett 48840

* Phone (Day)
517.894.7374

* Phone (Evening)
517.894.7374

* **Email**
phyllis12161216@gmail.com

* **Please type your name in the box below as a digital signature**
Phyllis Vaughn

* **Date and Time**
02/02/2023

Other than the Downtown Development Authority Board and the Economic Development Corporation, persons appointed to Meridian Township boards and commissions must be a resident and elector (if of voting age) of the Township during the term of office. Excessive absences may be cause for review of appointment. The policy for appointment of candidates to the various public service positions is based on the following criteria: desire to serve, experience, expertise, availability of time to serve, and maintenance of equitable geographic representation. In most instances it will be desirable to develop further information through a personal interview. This application will be retained in township files for two years.



To: Township Board

From: Timothy R. Schmitt, *AICP*
Community Planning and Development Director

Date: February 2, 2023

Re: Rezoning #23-01 (MW6 LLC), rezone the property at 1642 Lake Court, from RB (One-Family High Density Residential) and C-1 (Neighborhood Service) to RCC (Multiple-Family Residential) with a condition of rezoning.

Rezoning 23-01 is a request to rezone approximately 0.7 acres of land between Lake Lansing Road and Lake Court, just west of Marsh Road, from RB, One-Family High Density Residential, and C-1, Neighborhood Service to RCC, Multiple-Family Residential, with a limitation that no more than 12 units be built on the property. The Planning Commission held a public hearing for the rezoning at its January 9, 2023 regular meeting and voted to recommend approval at their January 23, 2023 meeting. No major concerns were raised during the discussion of the request.

The Planning Commission voted to recommend approval of the request at the same meeting, citing the following reasons:

- The proposed rezoning would be consistent with the 2017 Master Plan, which includes goals for infill development where existing utilities exist, near transit stops, and in walkable locations.
- The proposed rezoning would allow for redevelopment of the subject properties, where none of the previous homes or lots met the modern minimum standards.
- The proposed condition of rezoning would not be substantially denser than the previous 11 lots that were on the subject property.

The staff memorandum outlining the rezoning and minutes from the Planning Commission meeting at which the rezoning was discussed are attached for the Board’s review.

Township Board Options

The Township Board may approve or deny the proposed rezoning from RB and C-1 to RCC with a limitation of 12 units on the property. If the Board amends the proposal, the request may be referred back to the Planning Commission for a recommendation. A resolution will be provided at a future meeting.

Attachments

1. Ordinance 2023-01 – 1642 Lake Court Rezoning
2. Staff memorandum dated January 20, 2023, with attachments.
3. Application Information
4. Planning Commission minutes dated January 9, 2023 and January 23, 2023



ORDINANCE NO. 2023-01
ORDINANCE AMENDING THE ZONING DISTRICT MAP
OF MERIDIAN TOWNSHIP
PURSUANT TO REZONING #23-01

The Charter Township of Meridian ordains:

Section 1. Amending the Zoning District Map.

A. The Zoning District Map of Meridian Township, as adopted in Section 86-312 of the Code of the Charter Township of Meridian, Michigan, as previously amended, is hereby amended by changing the RB (One-Family High Density) and C-1 (Neighborhood Service) District symbols and indication as shown on the Zoning District Map, for Parcel #33-02-02-10-207-032, legally described as:

Lots 180 through 185 and 193 through 198 Oak Grove Park

to that of RCC (Multiple-Family Residential) with a condition limiting the development to no more than 12 dwelling units.

Section 2. Validity and Severability. The provisions of this Ordinance are severable and the invalidity of any phrase, clause or part of this Ordinance shall not affect the validity or effectiveness of the remainder of the Ordinance.

Section 3. Repealer Clause. All ordinances or parts of ordinances in conflict therewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 4. Savings Clause. This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

Section 5. Effective Date. This Ordinance shall be effective seven (7) days after its publication or upon such later date as may be required under Section 402 of the Michigan Zoning Enabling Act (MCL 125.3402) after filing of a notice of intent to file a petition for a referendum.

Patricia Herring Jackson, Township Supervisor

Deborah Guthrie, Township Clerk



To: Planning Commission

From: Brian Shorkey, AICP, Senior Planner

Date: January 20, 2023

Re: **Rezoning #23001 (MW6, LLC), rezone one parcel on Lake Court from RB (One-Family High Density) and C-1 (Neighborhood Service) to RCC (Multiple Family High Density Residential), subject to a conditional rezoning agreement.**

MW6, LLC (Applicant) has requested the rezoning of an approximate 0.7-acre parcel (Subject Property) located on Lake Court, west of Marsh Road, from RB (One-Family High Density Residential) and C-1 (Commercial) to RCC (Multiple Family Residential – maximum 34 dwelling units per acre). The Planning Commission held a public hearing for Rezoning #23001 at its January 9, 2023 regular meeting. No major concerns were raised during the discussion of the request and the Planning Commission’s straw poll indicated unanimous support.

Planning Commission Options

The Planning Commission may recommend approval or denial of the request, or it may recommend a different zoning designation than proposed by the applicant to the Township Board. A resolution to recommend approval of the request is attached to this memo.

Staff would offer the following motion for the Planning Commission to consider during their review of the proposed rezoning request. Should the Planning Commission have additional reasons for supporting the recommendation, they can be added to the end of the motion.

Move to adopt the resolution to recommend approval of Rezoning #23001 to rezone the subject property at 1642 Lake Court Drive, approximately 0.7 acres of land, from RB, One-Family, High Density Residential and C-1, Commercial, to RCC, Multiple-Family Residential, with the condition that no more than 12 units shall be built on the subject property, for the following reasons:

- The proposed rezoning creates a transitional area between commercial uses to the east and northeast and single-family residential uses to the west.
- The proposed rezoning complies with the 2017 Master Plan’s sustainability goal by allowing an infill development near a transit stop and walkable to nearby commercial areas.

Attachments

1. Staff report from the public hearing, dated January 5, 2023
2. Resolution recommending approval
3. Rezoning Ordinance 23001 – Lake Court Rezoning



To: Planning Commission

From: Brian Shorkey, AICP, Senior Planner

Date: January 5, 2023

Re: Rezoning #23010 (MW6, LLC), rezone one parcel on Lake Court from RB (One-Family High Density) and C-1 (Neighborhood Service) to RCC (Multiple Family High Density Residential), subject to a conditional rezoning agreement.

MW6, LLC (Applicant) has requested the rezoning of an approximate 0.7-acre parcel (Subject Property) located on Lake Court, west of Marsh Road, from RB (One-Family High Density Residential) and C-1 (Commercial) to RCC (Multiple Family Residential - maximum 34 dwelling units per acre). The parcel proposed for rezoning, Parcel #10-207-032, was created from eleven lots that were combined in 2022. The lot combination was approved on September 21, 2022.

The Applicant is proposing to construct six duplexes, for a total of 12 units, on the Subject Property. The current RB and C-1 zoning designations do not allow duplexes. The Applicant is offering the condition that if the rezoning were approved, no more than six duplexes, for a total of 12 units, shall be constructed on the Subject Property.

Future Land Use

The Future Land Use Map from the 2017 Master Plan designates the Subject Property in the R3 - 1.25-3.5 DU/A Future Land Use category. The intent of the R3 designation is to encourage residential infill near activity centers to promote density and walkability.

The land to the west is also designated as R3, as is a parcel to the north. Most of this property consists of single-family residential development. Property to the east and northeast of the Subject Property is designated as Commercial and consists of the now-closed Cheesy D's directly to the east and The Watershed to the northeast. The property to the south is designated as MR - 5-14 DU/A. The property directly to the south is Marsh Pointe Apartments while property to the southwest is owned



by Meridian Charter Township

Table 1 in the 2017 Master lists the future land use categories and the zoning districts that correlate. The future land use category for the subject property is R3, which correlates with the RA, RB, and RX zoning districts.

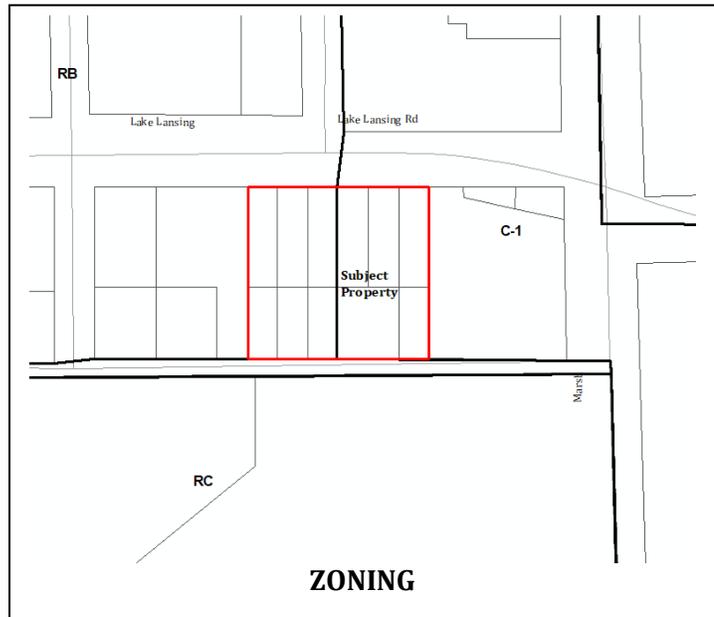
Table 1. Future Land Use and Zoning Map Correlation

Future Land Use Designation	Zoning Districts
R1 Residential	RR, RRR, AG, CV
R2 Residential	RRA, RAAA, RAA, RA
R3 Residential	RA, RB, RX
MR Residential	RX, RD, RDD, RC, RCC, RN, PRD, MP, PUD
Business/Technology	PO, RP, I
Commercial	C-1, C-2, C-3, PO, CR
Mixed Use Planned Unit Development	C-PUD, MUPUD
Mixed Use Core	C-PUD, PUD, MUPUD
Institutional	All Districts
Parks and Open Space	All Districts

The requested RCC zoning district allows development with more density than the RA, RB, and RX zoning designations. However, the Applicant has offered the condition that no more than 12 units will be constructed in this project. Because of the condition, the higher density of the RCC district is somewhat mitigated and more closely aligns to the R3 Future Land Use designation.

Zoning

The requested RCC zoning district requires a minimum of 100 feet of lot width. There is no minimum lot area listed in the Schedule of Regulations. Duplexes are allowed as a use by right in the RCC district provided that no more than two unrelated persons occupy a dwelling unit.



Physical Features

All five of the homes on the Subject Property were demolished in 2022. Therefore, the Subject Property is vacant.

Wetlands and Greenspace Plan

The Township Wetland Map depicts no wetlands on the Subject Property. In addition, the Subject Property contains no floodplains. The Township Pathway Plan shows a pathway on the Lake Lansing Road side of the Subject Property, which is in place. The Township Greenspace Plan does not show any preservation corridors.

Streets & Traffic

The Subject Property fronts on both Lake Lansing Road and Lake Drive. The proposed project is expected to access both, with three duplexes fronting on each road. Final access to Lake Lansing Road and Lake Drive will be reviewed by the Ingham County Road Department at the time of a development

submittal. The trip generation memo from RS Engineering, LLC, dated December 16, 2022, confirms that a full traffic study is not required for this rezoning.

Utilities

Municipal water and sanitary sewer serve the subject site. The location and capacity of utilities for any proposed development will be reviewed in detail by the Department of Public Works and Engineering at the time of a development submittal.

Staff Analysis

When evaluating a rezoning request, the Planning Commission should consider all uses permitted by right and by special use permit in the current and proposed zoning districts, as well as the reasons for rezoning listed on page two of the rezoning application (attached).

The purpose of the RCC zoning district (Section 86-376) is to accommodate multiple-family residential uses at a higher density than any single-family district. The district is meant to, “accommodate multiple-family developments of sustained desirability and stability that will be harmonious to adjacent properties.” Because the applicant is offering the condition to limit the development to six duplex units, the final density of the development would be similar to the prior density of the property, since five single-family homes were demolished.

As noted above, the Future Land Use Map designation for the Subject property is R3 – 1.25-3.5 DU/A category. The intent of the R3 future land use designation is to, “encourage residential infill near activity centers to promote density and walkability.” The project that is being proposed is an infill project, as six of the former parcels were vacant.

The requested RCC zoning is slightly denser than the R3 future land use designation calls for. However, this is mitigated for by the applicant’s condition to limit development to six duplexes. The final density of the proposed project is somewhat denser than surrounding neighborhoods to the west and northwest. However, since the proposed project is on the edge of the single-family development, the project would act as a transition from commercial land uses to the east and northeast.

If the rezoning application is approved, the Applicant will followup with a development application and a Site Plan review. Specific site issues will be worked out at that time.

Planning Commission Options

The Planning Commission may recommend approval or denial of the request, or it may recommend a different zoning designation than proposed by the applicant to the Township Board. A resolution will be provided at a future meeting.

Attachments

1. Application material, dated November 21, 2022 and received by the Township on November 22, 2022.
2. Rezoning criteria.
3. Letter from RS Engineering, LLC, dated December 16, 2022 and received by the Township on December 20, 2022.

RESOLUTION TO RECOMMEND APPROVAL

**Rezoning #23001
Lake Court Rezoning**

RESOLUTION

At a regular meeting of the Planning Commission of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 23rd day of January, 2023, at 6:30 p.m., Local Time.

PRESENT:

ABSENT:

The following resolution was offered by Commissioner _____ and supported by Commissioner _____.

WHEREAS, MK6, LLC has requested the rezoning of an approximately 0.7 acre parcel located at 1642 Lake Court from RB (One-Family High Density Residential) and C-1 (Commercial) to RCC (Multiple Family Residential – maximum 34 dwelling units per acre); and

WHEREAS, the applicant, MK6, LLC, has offered the condition that if the rezoning is approved, no more than 12 units shall be allowed on the subject property; and

WHEREAS, the Planning Commission held a public hearing and discussed the rezoning at its regular meeting on January 9, 2023; and

WHEREAS, public water and sanitary sewer are available to serve the subject property; and

WHEREAS, the proposed rezoning conforms with the Meridian Township 2017 Master Plan’s goals for infill development, development near transit stops, and walkability; and

WHEREAS, the proposed rezoning creates a transitional area between commercial uses to the east and northeast and single-family residential uses to the west; and

WHEREAS, the subject property meets or exceeds the minimum standards for lot area and lot width in the RCC, Multiple-Family Residential zoning district; and

WHEREAS, approving the rezoning would allow the applicant to redevelop the vacant property.

NOW THEREFORE, BE IT RESOLVED THE PLANNING COMMISSION OF THE CHARTER TOWNSHIP OF MERIDIAN hereby recommends approval of Rezoning #23001 to rezone the subject property from RB (One-Family High Density Residential) and C-1 (Commercial) to RCC (Multiple Family Residential – maximum 34 dwelling units per acre).

**Resolution to Recommend Approval
Rezoning #23001 (Lake Court Rezoning)
Page 2**

ADOPTED: YEAS:

 NAYS:

STATE OF MICHIGAN)

) ss

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Chair of the Planning Commission of the Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and a complete copy of a resolution adopted at a regular meeting of the Planning Commission on the 23rd day of January, 2023.

Mark Blumer
Planning Commission Chair

CHARTER TOWNSHIP OF MERIDIAN
DEPARTMENT OF COMMUNITY PLANNING AND DEVELOPMENT
5151 MARSH ROAD, OKEMOS, MI 48864
PHONE: (517) 853-4560, FAX: (517) 853-4095

REZONING APPLICATION

Part I, II and III of this application must be completed. Failure to complete any portion of this form may result in the denial of your request.

(MWB LLC) Dominic Lee - 517-648-6544

Part I

A. Owner/Applicant Michael Williams
Address of applicant 2419 Science PKWY, OKEMOS
Telephone: Work 517-331-3203 Home _____
Fax _____ Email MDWCBZ018@GMAIL.COM

If there are multiple owners, list names and addresses of each and indicate ownership interest. Attach additional sheets if necessary. If the applicant is not the current owner of the subject property, the applicant must provide a copy of a purchase agreement or instrument indicating the owner is aware of and in agreement with the requested action.

B. Applicant's Representative, Architect, Engineer or Planner responsible for request:
Name / Contact Person Jesse Lewter (Wolverine engineering)
Address ~~312 North St. Mason, MI 48854~~ 312 North St. Mason, MI 48854
Telephone: Work 517-676-9200 Home _____
Fax _____ Email JesseL@Wolveng.com

C. Site address/location 1642 Lake Court
Legal description (Attach additional sheets if necessary) _____
Parcel number 33-02-02-10-207-032 Site acreage .702

D. Current zoning RB Requested zoning ~~RB~~ ~~RC~~ RCC (only 12 units needed)

- E. The following support materials must be submitted with the application:
1. Nonrefundable fee.
 2. Evidence of fee or other ownership of the subject property.
 3. A rezoning traffic study prepared by a qualified traffic engineer based on the most current edition of the handbook entitled *Evaluating Traffic Impact Studies: A Recommended Practice for Michigan Communities*, published by the State Department of Transportation, is required for the following requests:
 - a. Rezoning when the proposed district would permit uses that could generate more than 100 additional directional trips during the peak hour than the principal uses permitted under the current zoning.
 - b. Rezoning having direct access to a principal or minor arterial street, unless the uses in the proposed zoning district would generate fewer peak hour trips than uses in the existing zoning district.
(Information pertaining to the contents of the rezoning traffic study will be available in the Department of Community Planning and Development.)
 4. Other information deemed necessary to evaluate the application as specified by the Director of Community Planning and Development.

I (we) hereby grant permission for members of the Charter Township of Meridian's Boards and/or Commissions, Township staff member(s) and the Township's representatives or experts the right to enter onto the above described property (or as described in the attached information) in my (our) absence for the purpose of gathering information including but not limited to the taking and the use of photographs.

Yes No (Please check one)

By the signature(s) attached hereto, I (we) certify that the information provided within this application and accompanying documentation is, to the best of my (our) knowledge, true and accurate


Signature of Applicant

11-21-2022
Date

MICHAEL WILLIAMS
Type/Print Name

Fee: \$700

Received by/Date: 11/22/2022

1642 Lake Court Rezoning Application

Address: 1642 Lake Court, Haslett, MI 48840

Parcel Number: 33-02-02-10-207-032

Legal Description: LOTS 180 THROUGH 185 & 193 THROUGH 198 OAK GROVE PARK SPLIT/COMBINED ON 09/21/2022 FROM 33-02-02-10-207-005, 33-02-02-10-207-006, 33-02-02-10-207-007, 33-02-02-10-207-008, 33-02-02-10-207-009, 33-02-02-10-207-010, 33-02-02-10-207-015, 33-02-02-10-207-016, 33-02-02-10-207-017, 33-02-02-10-207-018, 33-02-02-10-207-019;

Reason for requested rezone: We are requesting rezoning because the current zoning does not support the redevelopment we are wanting to do at the above listed property.

R Q P N M L K J H G F E D C B A

REVISIONS

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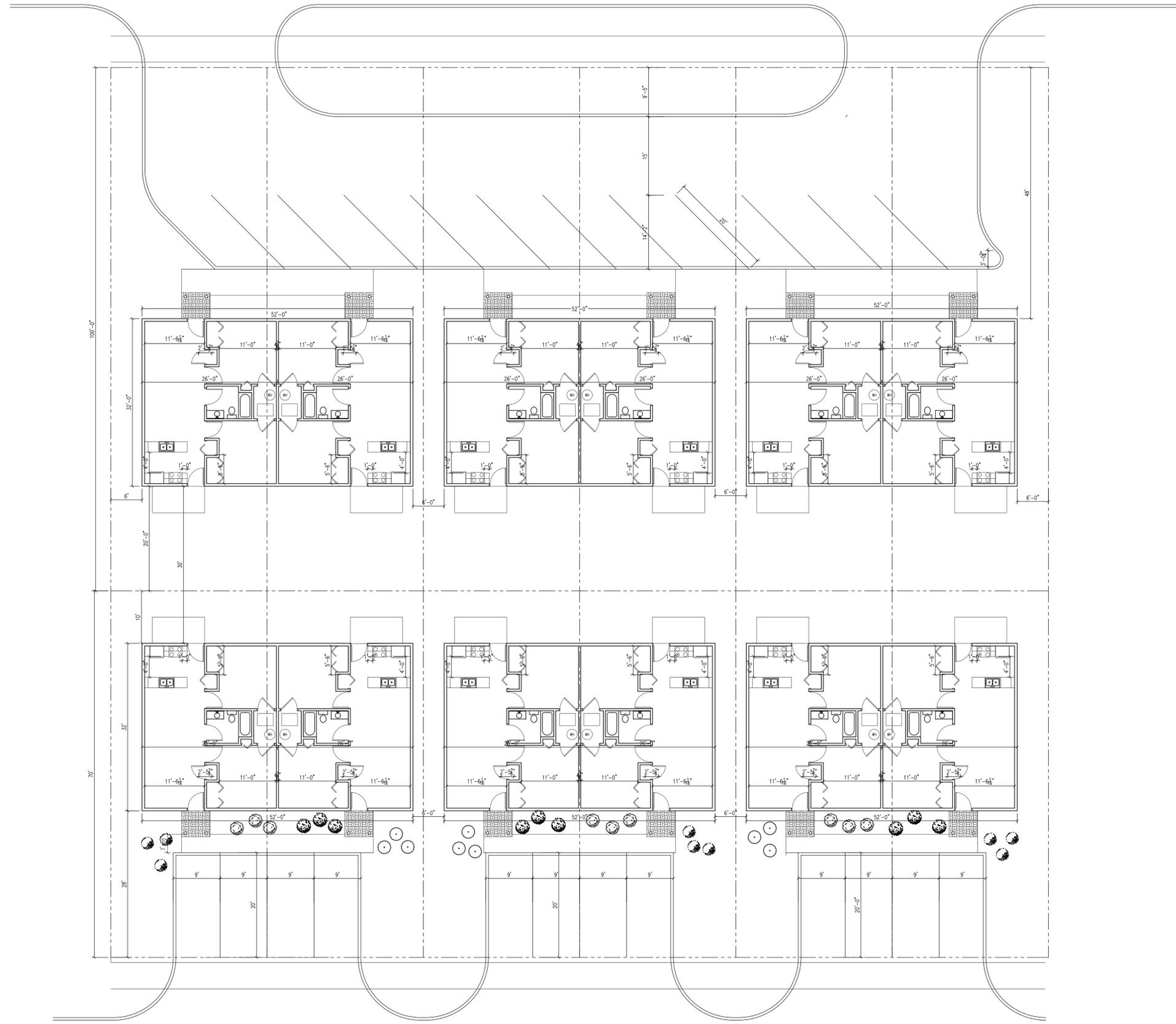
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FLOOR PLAN

HOUSING— HASLETT

SWANSON DESIGN STUDIOS

ARCHITECTURE
LANSING, MICHIGAN 48906
WWW.SWANSONDESIGN.COM
PH: (517) 482-9039
FAX: (517) 482-9290

DATE:
8/2/2022
JOB NUMBER:
2022.029
SHEET NUMBER:
A

R Q P N M L K J H G F E D C B A

© SWANSON DESIGN STUDIOS

**CHARTER TOWNSHIP OF MERIDIAN
PLANNING COMMISSION
REGULAR MEETING MINUTES**

APPROVED

**January 9, 2023
5151 Marsh Road, Okemos, MI 48864-1198
517.853.4000, Town Hall Room, 6:30 P.M.**

PRESENT: Vice-Chair Trezise, Commissioners McConnell, Shrewsbury, Richards, Snyder

ABSENT: Chair Blumer

**STAFF: Director of Community Planning & Development Timothy Schmitt, Senior
Planner Brian Shorkey**

1. CALL MEETING TO ORDER

Vice-Chair Trezise called the regular meeting to order at 6:33 pm.

2. ROLL CALL

Vice-Chair Trezise called the roll of the Planning Commission. Chair Blumer is absent, all others present.

3. PUBLIC REMARKS

Vice-Chair Trezise opened public remarks at 6:34 pm.

Lynne Page, 3912 Rally Dr., Okemos, MI asked several questions about Text Amendment 2022-19 Recreational Marijuana regarding public hearings and the difference between a Text Amendment and a Zoning Amendment.

Vice-Chair Trezise closed public remarks at 6:37 pm.

Vice-Chair Trezise explained public comment is so that members of the public may address the commission about their concerns, while someone filing for zoning change or a special use permit is considered an applicant who is responsible for justifying their request and are granted additional time to speak.

4. APPROVAL OF AGENDA

Commissioner Richards moved to approve the agenda. Seconded by Commissioner McConnell.

VOICE VOTE: Motion approved unanimously.

5. APPROVAL OF MINUTES

A. December 12, 2022 Regular Meeting

Commissioner Shrewsbury moved to approve the Minutes of the December 12, 2022 Planning Commission Regular Meeting as presented. Seconded by Commissioner McConnell.

VOICE VOTE: Motion approved unanimously.

6. COMMUNICATIONS

A. Email from Lynne Page re: Text Amendment #2022-19

Vice-Chair Trezise noted additional communications regarding the Master Plan.

7. PUBLIC HEARINGS

A. Rezoning #23-01 – 1642 Lake Court – MW6, LLC – RB, One-Family, High-Density Residential, to RCC, Multiple-Family Residential, subject to a conditional rezoning agreement

Senior Planner Shorkey outlined Rezoning #23-01 – 1642 Lake Court – MW6, LLC – RB, One-Family, High-Density Residential, and C-1, Commercial, to RCC, Multiple-Family Residential, subject to a conditional rezoning agreement for public hearing. He explained this Rezoning is for the purpose of constructing six new duplexes on the now vacant property.

Commissioner McConnell asked if the combination of these lots took place last year and asked about the process that took place.

Senior Planner Shorkey replied it did take place last year the applicant conducted a survey and submitted an application for lot combination. The application went through the planning department to ensure the lot meets zoning requirement, and finally assessing records the combination which took effect at the first of this year.

Commissioner McConnell asked about the use and conformity of the lots.

Senior Planner Shorkey replied the lot use was appropriate but the previous lot sizes were non-conforming. After combining the lots the size is now in conformity with the zoning.

Commissioner Shrewsbury noted the applicant has asked for twelve units and asked if that is contingency or condition that would stay with this property in the future.

Senior Planner Shorkey replied the condition is attached to the property.

Vice-Chair Trezise asked about the limitation of building in an R3 area on the Future Land Use map.

Senior Planner Shorkey replied R3 is designated for 1.25-3.5 dwelling units per acre.

Applicants Dominic Lee and Scott Wheaton, 2419 Science Parkway, Okemos, MI further outlined Rezoning #23-01 – 1642 Lake Court – MW6, LLC – RB, One-Family, High-Density Residential, to RCC, Multiple-Family Residential, subject to a conditional rezoning agreement for public hearing.

Commissioner McConnell asked who the target demographic is for these units.

Mr. Lee replied these units are likely to go for \$1600-\$2200 a month.

Mr. Wheaten stated they are looking to attract a younger demographic.

Commissioner McConnell asked what the price of rent was at the units that previously existed on this lot.

Mr. Lee replied rent was about \$350.

Commissioner McConnell asked where the previous residents moved to.

Mr. Lee replied most of them ended up at the complex next door, one moved to a unit on Potter St. and another may have moved in with the previous owner.

Vice-Chair Trezise asked if Lake Ct. is a dedicated public road.

Senior Planner Shorkey replied that it is.

Mr. Lee noted Lake Ct. has an entrance and exit on Lake Lansing Rd. and Marsh Rd.

Vice-Chair Trezise asked staff if the setbacks required of duplexes can be met.

Senior Planner Shorkey replied it's possible this may come through as a Planned Unit Development.

Vice-Chair Trezise closed the public hearing at 7:08 pm.

Vice-Chair Trezise called for a straw vote.

STRAW VOTE: YEAS: Commissioners McConnell, Shrewsbury, Richards, Snyder, Vice-Chair Trezise

NAYS: NONE

RESULTS: 5-0

8. UNFINISHED BUSINESS

A. Text Amendment #2022-19 – Recreational Marijuana

Director Schmitt outlined Text Amendment #2022-19 – Recreational Marijuana.

Commissioner Snyder asked for an explanation for striking growing operations from the Ordinance.

Director Schmitt replied this is to simplify the Ordinance and not utilize valuable industrial office space in a currently saturated market. He noted there is an option to have a boutique grow as part of a dispensary, if the Planning Commission would like to add it.



To: Township Board

**From: Timothy R. Schmitt, AICP
Director of Community Planning and Development**

Date: February 2, 2023

Re: Recreational Marijuana Text Amendments

At the direction of the Township Board, Staff and the Township Attorney's office have been working on a trio of ordinance amendments that would permit recreational marijuana establishments and amend the standards for medical marijuana establishments in the Township. The three separate ordinances included with this memo include an update to the existing medical marijuana licensing standards, an ordinance to create licensing standards for recreational marijuana, and an update to the zoning ordinance to allow recreational marijuana.

The Zoning Ordinance amendment would remove references to medical marijuana, remove all license types other than retail sales from the ordinance, and add definitions, which were not included previously. Staff also recommended, and the Planning Commission agreed, to eliminate the overlays on Towner Road and Dawn Avenue, along with reducing the size of two of the remaining overlays. Lastly, language was added to prohibit drive through uses and add a 2,000 foot buffer from any other licensed premise. Over the course of several months, the Planning Commission reviewed and ultimately made a positive recommendation to the Township Board on the changes to the Zoning Ordinance, with a recommendation that the Board consider allowing growing operations in the Hagadorn Road overlay.

The recreational licensing ordinance would create a new scheme for licensing recreational marijuana facilities since the lottery system used in the medical licensing previously is not permissible for recreational. The overall operational requirements would be consistent between the two license types. License issuance under the recreational system would be through a competitive review of applications, with criteria to be established after the ordinance is place. Annual renewals, if there were no substantive changes to the ownership/operations, would be reviewed administratively.

Along with the overarching structure, Staff is seeking direction from the Township Board on three specific topics in this package of ordinances:

- Based on the Planning Commission's recommendation, is there a desire to include a potential grow operation on Hagadorn Road? The original medical marijuana ordinance would permit this under certain circumstances. Alternatively, the State has created a Class A microbusiness license that is a combination retail/small grow operation (limited to 300 plants) that may be an option. Under either scenario, if the Board would like to include a grow language, Staff will need to make changes to the presented language.
- What is the maximum number of retail licenses the Board would like to see permitted in the Township? The current medical marijuana ordinance had a functional cap of six provisioning centers in the Township, with additional licenses available for other types of uses. With the buffer language the Planning Commission recommended, all of the overlay areas except for

Recreational Marijuana Text Amendments

Page 2

the East Grand River district would be limited to one license as a practical matter. The East Grand River district has the potential for having additional licenses, if specific buildings are used for marijuana purposes. The Board may wish to consider a cap on licenses in addition to, or in place of, the buffer requirement in the Zoning Ordinance.

- How are transfers handled going forward? The current medical marijuana ordinance prohibits transfers for most out of township ownership groups for 30 months after issuance of the permit and license to operate. But there are no provisions built in for the actual transfer, after those 30 months. The Township Attorney has proposed a transfer procedure in the recreational licensing ordinance, but they would be limited to a small percentage of ownership. Feedback on this issue would be appreciated.

The Township Attorney working on this project, Matt Kuschel, will be at the meeting on Tuesday to discuss and answer any questions the Board has. We look forward to further discussion on this ordinance package.

Attachments

1. Ordinance 2022-19 – Marijuana Zoning Ordinance Changes with Proposed Overlay Map revisions
2. Ordinance 2023-02 – Recreational Marijuana Licensing
3. Ordinance 2023-03 – Medical Marijuana Licensing Updates
4. Planning Commission minutes from October 10, 2020, October 24, 2020, December 12, 2022, and January 9, 2023

ORDINANCE NO. 2022-19

AN ORDINANCE TO AMEND THE ZONING ORDINANCE OF THE CHARTER TOWNSHIP OF MERIDIAN TO PERMIT RECREATIONAL MARIJUANA ESTABLISHMENTS

THE CHARTER TOWNSHIP OF MERIDIAN ORDAINS:

Section 1. Section 86-2, Definitions, is hereby amended to add the following definitions:

Marijuana Business

One of the following:

- (1) A Marijuana Retailer, as defined by Initiated Law 1 of 2018;
- (2) A Provisioning Center, as defined Act 281 of 2016.

Marijuana Retailer

A location at which a licensee is licensed under the Michigan Regulation and Taxation of Marihuana Act (Initiated Law 1 of 2018) to obtain marijuana from marijuana establishments and to sell or otherwise transfer marijuana to marijuana establishments and to individuals who are 21 years or age or older.

Provisioning Center

A location at which a licensee that is a commercial entity is licensed under the Medical Marihuana Facilities Act (Act 281 of 2016), to purchase marijuana from a grower or processor and sell at retail, supply, or provide marijuana to a registered qualifying medical marijuana patient or registered primary caregiver.

Section 2. Section 86-445 is hereby renamed Marijuana Business Overlay District and is hereby amended to read as follows:

- (a) Applicability. The Marijuana Business Overlay District shall apply to all lots within the areas shown on Maps 1, 2, 3, 4, and 5 (the "overlay areas"). All lots included in the overlay district shall be subject to the terms and conditions imposed in this section, in addition to the terms and conditions imposed by the zoning district where such lots may be located, any other applicable ordinance and the requirements of all Ordinances authorizing and permitting Marijuana Businesses.
- (b) [UNCHANGED]
- (c) Uses permitted by special use permit: all uses permitted by special use permit in the underlying zoning district and all types of marijuana businesses subject to the number of available permits allowed per all Ordinances authorizing and permitting Marijuana Businesses.
- (d) Uses not permitted. Any use not permitted in the underlying zoning district is not permitted in the Marijuana Business Overlay District.
- (e) Permitted locations.
 - (1) Provisioning Centers or Marijuana Retailers are permitted in any Overlay Area on property zoned C-1, C-2, or C-3 (Commercial) and RP (Research and Office Park).
 - (2) No marijuana business shall be located within 500 feet from any church, place or worship, religious facility, library, preschool, or childcare center, measured horizontally between the nearest property lines.

1 (3) No marijuana business shall be located within 1,000 feet from any public or private K-12
2 school, measured horizontally between the nearest property lines.

3 (4) No marijuana business shall be located within 2,000 feet from any other licensed and
4 approved marijuana business.

5 (5) All activities related to marijuana businesses must occur indoors.

6 (f) Additional Regulations.

7 (1) Mobile marijuana businesses and drive-through operations are prohibited.

8 (2) The business' operation and design shall minimize any impact to adjacent uses,
9 including the control of any odor, by maintaining and operating an air filtration system
10 so that no odor is detectable outside the permitted promises.

11 (g) Application and departmental reviews.

12 (1) [UNCHANGED]

13 (2) Departmental reviews. The applicant's plan shall be reviewed by the Township
14 Department of Community Planning and Development, the Township EMS/Fire
15 Department, the Township Police Department, and the Township Public
16 Works/Engineering Department, in order to ensure that public utilities, road, and other
17 infrastructure systems are or will be adequate to support the proposed development.

18 (h) Review Process. [UNCHANGED]

19 (1) [UNCHANGED]

20 (2) [UNCHANGED]

21 (i) Amendments. [UNCHANGED]

22
23 **Section 3.** Validity and Severability. The provisions of this Ordinance are severable and the
24 invalidity of any phrase, clause or part of this Ordinance shall not affect the validity
25 or effectiveness of the remainder of the Ordinance.

26
27 **Section 4.** Repealer Clause. All ordinances or parts of ordinances in conflict therewith are
28 hereby repealed only to the extent necessary to give this Ordinance full force and
29 effect.

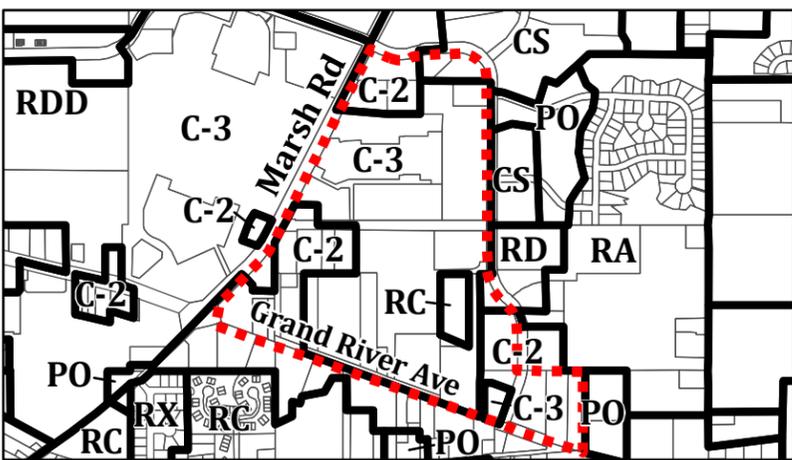
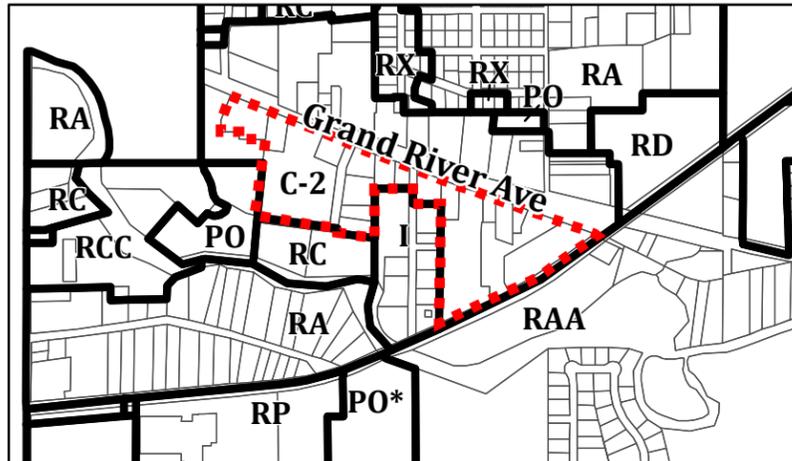
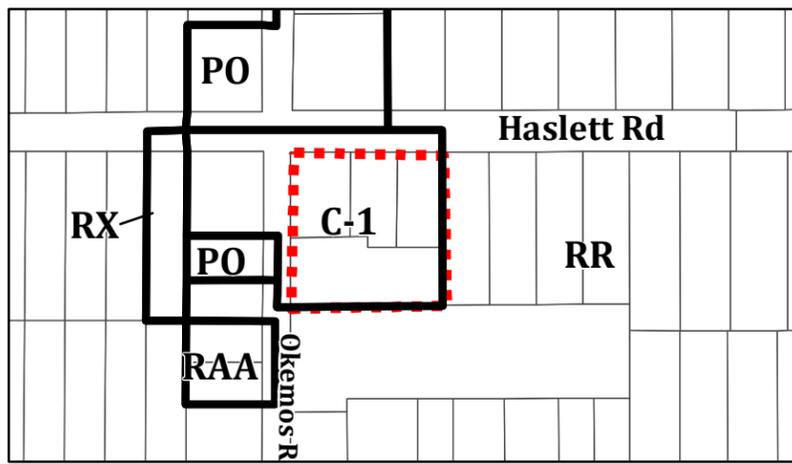
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31 **Section 5.** Savings Clause. This Ordinance does not affect rights and duties matured, penalties
32 that were incurred, and proceedings that were begun, before its effective date.

33
34 **Section 6.** Effective Date. This Ordinance shall be effective seven (7) days after its publication
35 or upon such later date as may be required under Section 402 of the Michigan Zoning
36 Enabling Act (MCL 125.3402) after filing of a notice of intent to file a petition for a
37 referendum.

38
39 ADOPTED by the Charter Township of Meridian Board at its regular meeting this **XX**th day of
40 **XXXXXXX**, 2023.

41
42
43
44 _____
45 Patricia Herring Jackson, Township Supervisor

46
47
48 _____
49 Deborah Guthrie, Township Clerk

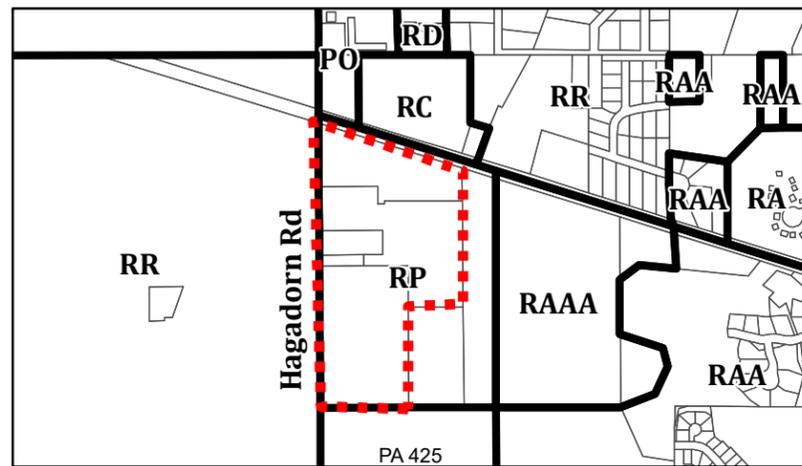


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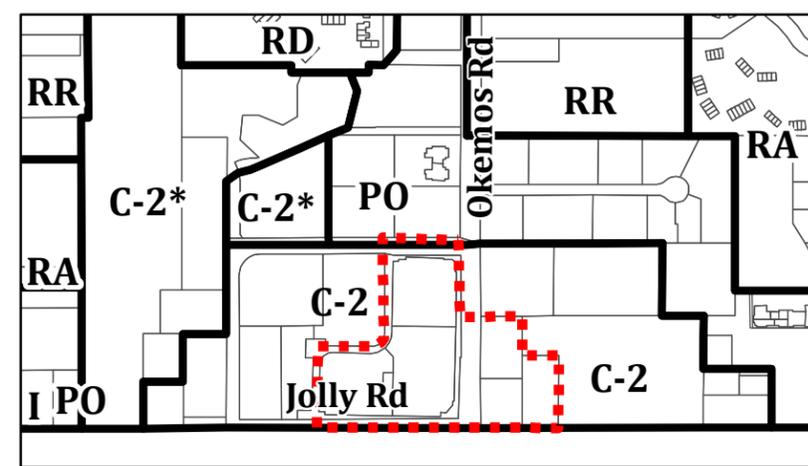
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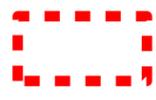
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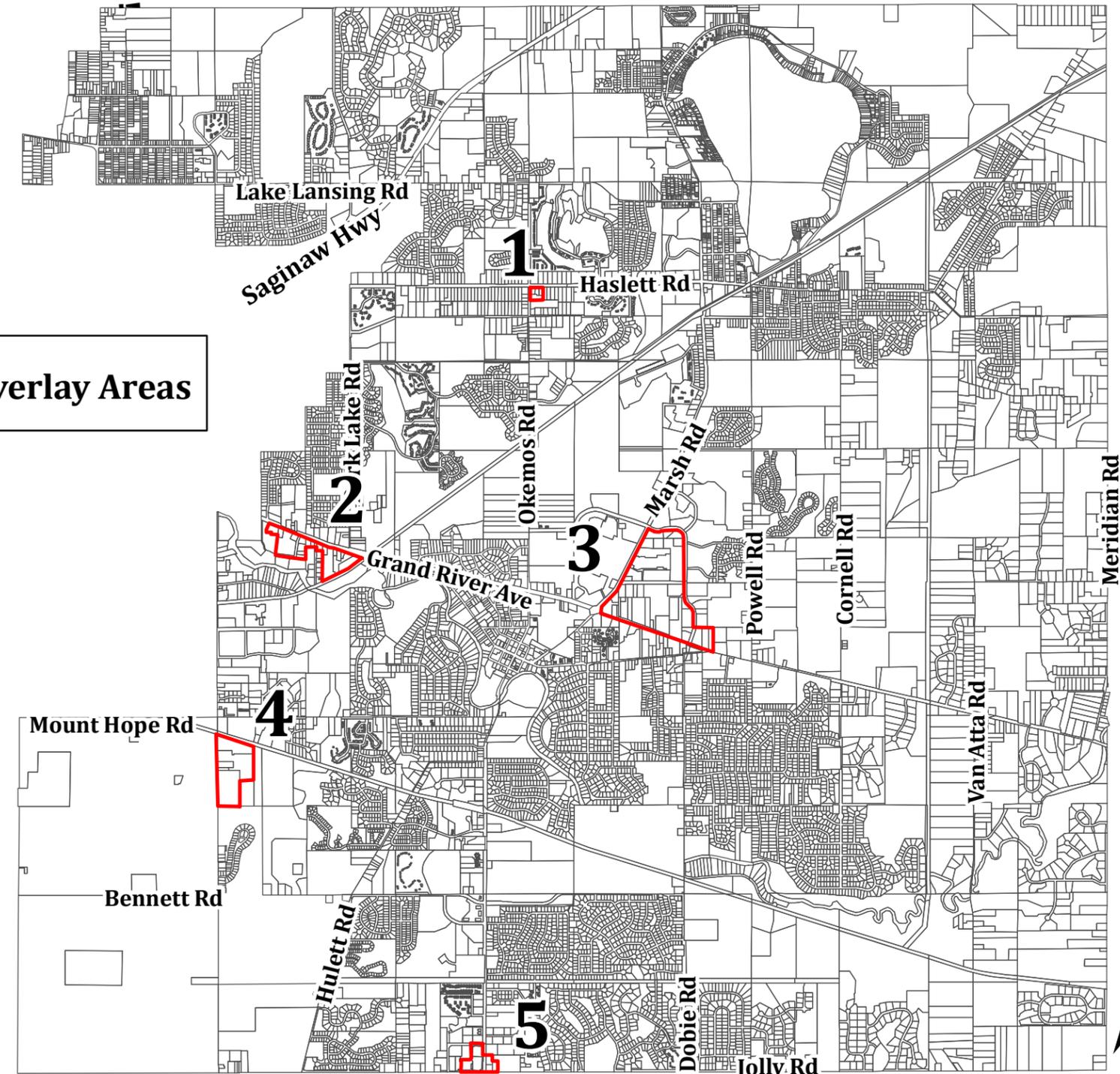
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 Proposed Overlay Areas



Updated:
11/9/22

**ORDINANCE AMENDING THE CODE OF THE CHARTER TOWNSHIP OF
MERIDIAN, INGHAM COUNTY TO RENAME CHAPTER 40, REPEAL ARTICLE III
OF CHAPTER 40, AND ADDING ARTICLE IV TO CHAPTER 40 WHICH
AUTHORIZES AND PERMITS RECREATIONAL MARIHUANA ESTABLISHMENTS**

ORDINANCE NO. _____

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building on _____, 2023, at 6:00 p.m., Township Board Member _____ moved to introduce the following Ordinance for a first reading prior to posting, publication, and subsequent final adoption, which motion was seconded by Township Board Member _____:

An Ordinance to implement the provisions of the Michigan Regulation and Taxation of Marihuana Act, Initiated Law 1 of 2018, which authorizes the licensing and regulation of Marihuana Establishments and affords the Township the option whether or not to allow Marihuana Establishments; to regulate Marihuana Establishments by requiring a Permit and compliance with requirements as provided in this Ordinance, and make other amendments consistent with the authorization of Marihuana Establishments in order to maintain the public health, safety, and welfare of the residents and visitors to the Township.

THE CHARTER TOWNSHIP OF MERIDIAN ORDAINS:

SECTION 1. AMENDMENT TO RETITLE CHAPTER 40. Chapter 40 of the Charter Township of Meridian Code of Ordinances is hereby amended to read and be entitled “Marihuana Regulations.”

SECTION 2. AMENDMENT TO ARTICLE I, TO ADD SECTION 40-2 DEFINITIONS. Chapter 40 of the Charter Township of Meridian Code of Ordinances is hereby amended to add Section 40-2 entitled Definitions to read as follows:

Section 40-2. Definitions. The following words and phrases shall have the following definitions when used in this Chapter:

1. “*Application*” means an Application for a Permit under this Chapter and includes all supplemental documentation attached or required to be attached thereto; the Person filing the Application shall be the proposed Permit Holder, who may also be referred to as the Applicant.
2. “*Commercial Medical Marihuana Facility*” or “*Facility*” means
 - a. *Provisioning center*, as that term is defined in the Medical Marihuana Facilities Licensing Act, Public Act 281 of 2016 (“MMFLA”);
 - b. *Processor*, as that term is defined in the MMFLA;
 - c. *Secure transporter*, as that term is defined in the MMFLA;

- d. *Grower*, including Class A, Class B and Class C, as those terms are defined in the MMFLA;
 - e. *Safety compliance facility*, as that term is defined in the MMFLA.
3. “*Cultivate*” means as that term is defined in Initiated Act 1 of 2018, MCL 333.27951, *et seq*, Michigan Regulation and Taxation of Marihuana Act (“MRTMA”).
 4. “*Department*” means the Michigan State Department of Licensing and Regulatory Affairs or any authorized designated Michigan agency authorized to regulate, issue or administer a Michigan License for an Marihuana Establishment under MRTMA or a Commercial Medical Marihuana Facility under the MMFLA.
 5. “*Director of Community Planning and Development*” means the Charter Township of Meridian Director of Community Planning and Development or his/her designee
 6. “*License*” means a current and valid License for an Establishment or Facility issued by the Department. Prequalification, provisional licenses, or temporary licenses are not Licenses under this Chapter.
 7. “*Licensee*” means a Person holding a current and valid Michigan License for an Establishment or Facility.
 8. “*Marihuana*” means that term as defined in the MRTMA.
 9. “*Marihuana Establishment*” or “*Establishment*” means a marihuana grower, marihuana safety compliance facility, marihuana processor, marihuana microbusiness, marihuana retailer, marihuana secure transporter, designated consumption establishment, excess marihuana grower, marihuana event organizer, temporary marihuana event license, or any other type of marihuana-related business Licensed by the department.
 - a. “*Marihuana grower*,” as that term is defined in the MRTMA; and
 - b. “*Marihuana microbusiness*,” as that term is defined in the MRTMA; and
 - c. “*Marihuana processor*,” as that term is defined in the MRTMA; and
 - d. “*Marihuana retailer*,” as that term is defined in the MRTMA; and
 - e. “*Marihuana secure transporter*,” as that term is defined in the MRTMA; and
 - f. “*Marihuana safety compliance facility*,” as that term is defined in the MRTMA; and
 - g. “*Class A marihuana microbusiness license*,” as that term is defined by the Department or as may be defined in the MRTMA; and
 - h. “*Designated consumption establishment*,” as that term is defined by the Department or as may be defined in the MRTMA; and

- i. “*Excess marihuana grower*,” as that term is defined by the Department or as may be defined in the MRTMA; and
 - j. “*Marihuana event organizer*,” as that term is defined by the Department or as may be defined in the MRTMA; and
 - k. “*Temporary marihuana event*” as that term is defined by the Department or as may be defined in the MRTMA.
10. “*Paraphernalia*” means as that term is defined in the MMFLA.
11. “*Patient*” A "registered qualifying patient" or a "visiting qualifying patient" as those terms are defined by the MMFLA.
12. “*Permit*” in Article II means a current and valid Permit for a Commercial Medical Marihuana Facility issued under that Article and in Article IV means a current and valid Permit for a Marihuana Establishment issued under that Article, which each shall be granted to a Permit Holder only for and limited to a specific Permitted Premises and a specific Permitted Property. Both Permits in this Chapter shall be in addition to the special use permit required to be obtained under the Township Zoning Ordinance.
13. “*Permit Holder*” means the Person that holds a current and valid Permit issued under this Chapter.
14. “*Permitted Premises*” means the particular building, area within a building, or buildings within which the Permit Holder will be authorized to conduct the Facility’s or Establishment’s activities pursuant to the Permit.
15. “*Permitted Property*” means the real property comprised of a lot, parcel or other designated unit of real property upon which the Permitted Premises is situated.
16. “*Person*” means a natural person, company, partnership, profit or non-profit corporation, limited liability company, or any joint venture for a common purpose.
17. “*Process*” or “*Processing*” means to separate or otherwise prepare parts of the marihuana plant and to compound, blend, extract, infuse, or otherwise make or prepare marihuana concentrate or marihuana-infused products.
18. “*Public Place*” means any area in which the public is invited or generally permitted in the usual course of business.
19. “*Registry Identification Card*” means a “registered qualifying patient” or a “visiting qualifying patient” as those terms are defined in the MMFLA.

20. “*Township*” means the Charter Township of Meridian, a charter township located in Ingham County, Michigan.
21. Other words or phrases in this Chapter shall have the meanings ascribed to them in the MMFLA or MRTMA, except where context clearly indicates a different meaning.

SECTION 3. ADDITION OF ARTICLE IV, RECREATIONAL MARIHUANA ESTABLISHMENTS. Chapter 40 of the Charter Township of Meridian Code of Ordinances is hereby amended to add Article IV entitled Recreational Marihuana Establishments to read as follows:

Section 40-66. Title. This Article shall be known and cited as the “Recreational Marihuana Establishments Ordinance of the Charter Township of Meridian.”

Section 40-68. Permit Required; Number of Permits Available; Eligibility; General Provisions.

1. The Township hereby authorizes the operation of the following types of Marihuana Establishments, subject to the number of available Permits issued in this Section:
 - a. Marihuana Retailer
 - b. Marihuana Grower
2. The number of Marihuana Establishment Permits in effect at any time shall not exceed the following maximums within the Township:
 - a. Marihuana Retailer Permits: _____
 - b. Marihuana Grower: _____
3. It shall be unlawful for any person to engage in, or be issued a Permit for, the operation of the following Marihuana Establishments which shall have zero available Permits:
 - a. Marihuana Processor Permits
 - b. Marihuana Safety Compliance Facility Permits
 - c. Marihuana Secure Transporter Permits
 - d. Marihuana Microbusiness
 - e. Marihuana Microbusiness, Class A
 - f. Excess Marihuana Grower Permits
 - g. Designated Consumption Establishment

- h. Marihuana Event Organizer
 - i. Temporary Marihuana Event
4. No Person shall operate a Marihuana Establishment at any time and at any location within the Township unless an effective Permit for a Marihuana Establishment for that Person at that location has been issued under this Article.
 5. Marihuana Establishments shall operate only as expressly allowed under this Article.
 6. The requirements set forth in this Article shall be in addition to, and not in lieu of, any other licensing or permitting requirements imposed by applicable federal, state or local laws, regulations, codes or ordinances. All permit approvals under this Article are contingent upon the issuance of a Special Use Permit under the township zoning ordinance.
 7. At the time of Application, each Applicant shall pay applicable fees, including Application fees, annual fees, renewal fees, and inspection fees for Permits to the Township to defray the costs incurred by the Township for inspection, administration, review, oversight, and enforcement of the local regulations regarding Marihuana Establishments. The application fee shall be \$5,000.00. The Township Board shall by resolution set all remaining fees in an amount not to exceed any limitations imposed by Michigan law.
 8. A Permit or Renewal Permit shall not confer any vested rights, entitlements, or reasonable expectation of subsequent renewal on the Applicant or Permit Holder, and shall remain valid only until December 31 immediately following its approval.
 9. Each year, any pending Applications for renewal or amendment of existing Permits shall be reviewed and granted or denied before Applications for new Permits are considered.
 10. It is always the exclusive responsibility of each Permit Holder, Applicant, owner, partner, director, officer, or manager at all times during the Application period and during its operation to immediately provide the Township with all material changes in any information submitted on an Application and any other changes that may materially affect any state License or Township Permit. They shall provide all formal complaints, final determinations, orders or consent orders from or with any State agency, including, but not limited to, the Cannabis Regulatory Agency (CRA), the Bureau of Fire Services (BFS), and the Department of Licensing and Regulatory Affairs (LARA).
 11. No Permit issued under this Article may be assigned or transferred to any Person. No change in control of a business organization or any attempted transfer, sale, or other conveyance of an interest of more than 1% in a Permit, whether through a single transaction or the combined sum of multiple transactions is permitted.
 12. No Permit issued under this Article is transferrable to any other location.

13. The Permit issued under this Article shall at all times be prominently displayed at the Permitted Premises in a location where it can be easily viewed by the public, law enforcement and administrative authorities.
14. Acceptance by the Permit Holder of a Permit constitutes consent by the Permit Holder and its owners, officers, managers, agents and, employees, for any state, federal or local fire, emergency, or law enforcement agency to perform background investigations and conduct random and unannounced examinations of the Establishment and all records, materials, and property in that Establishment at any time to ensure compliance with this Article, state law, any other local regulations, and the Permit.
15. A Permit Holder may not engage in any other Marihuana Establishment in the Permitted Premises or on the Permitted Property, or in its name at any other location within the Township, without first obtaining a separate Permit.

Section 40-69. Other Laws and Ordinances. In addition to the terms of this Article, any Marihuana Establishment shall comply with all state and local laws, regulations, and Ordinances, including without limitation the Township Zoning Ordinance and the MRTMA to the extent such ordinances do not create obligations in conflict with this Article.

Section 40-70. Application for Permits.

1. Application Process.

- a. Applications shall be submitted to the Director of Community Planning and Development.
- b. No Applications shall be accepted unless the Township Board has issued procedures and standards for the receipt and review of Applications as set forth in this Article.
- c. The dates and times to accept Applications shall be determined by the Township Board, which shall be posted on the Township's website, if any. The Director shall only accept initial Applications as designated by the Township Board.
- d. If the Director of Community Planning and Development identifies or is informed of a deficiency in an Application, the Applicant shall correct the deficiency after notification by the Director of Community Planning and Development as provided in the procedures and standards.

2. Application Contents. An Application must be submitted for each and every single Permit or Establishment type which may be operated within the Township. An Applicant shall submit physical, paper copies of the Application in the number requested by the Township Board and shall include a complete electronic copy of the Application. An Application shall contain the following information:

- a. The name, address, phone number and e-mail address of the Applicant or Permit Holder and the proposed Marihuana Establishment;

- b. The names, home addresses and personal phone numbers for all owners, partners, directors, officers and managers of the Permit Holder and the Marihuana Establishment;
- c. One (1) copy of all the following:
 - i. Non-refundable Application fee.
 - ii. All documentation showing the Applicant's valid tenancy, ownership or other legal interest in the proposed Permitted Property and Permitted Premises. If the Applicant is not the owner of the proposed Permitted Property and Permitted Premises, a notarized statement from the owner of such property authorizing the use of the property for a Marihuana Establishment.
 - iii. If the Applicant is a corporation, non-profit organization, limited liability company or any other entity other than a natural person, it shall indicate its legal status, attach a copy of all company formation documents (including bylaws and amendments), identify all owners and their percentage of ownership in the entity accounting for 100% of the ownership interest in the Applicant, proof of registration with the State of Michigan, and a certificate of good standing.
 - iv. A valid, unexpired driver's license or state issued ID for all owners, directors, officers and managers of the proposed Establishment.
 - v. Evidence of a valid sales tax license for the Applicant if such a license is required by state law or local regulations.
 - vi. Business and Operations Plan, showing in detail the Marihuana Establishment's proposed plan of operation, including without limitation, the following:
 - a) A description of the type of Establishment(s) proposed and the anticipated or actual number of employees.
 - b) A security plan meeting the requirements of this Chapter, which shall include a general description of the security systems(s), a centrally alarmed and monitored security system for the proposed Permitted Premises, and confirmation that those systems will meet State requirements and be approved by the State prior to commencing operations.
 - c) A description by category of all products proposed to be sold.
 - d) All Material Safety Data Sheets for any nutrients, pesticides, and other chemicals proposed for use in the Marihuana Establishment.
 - e) A description and plan of all equipment and methods that will be employed to stop any impact to adjacent uses, including enforceable assurances that no nuisance odor

will be detectable beyond the Permitted Premises or at the property line of the Permitted Property.

- f) A plan for the disposal of Marihuana and related byproducts that will be used at the Establishment.
- vii. Site plan and interior floor plan of the Permitted Premises and the Permitted Property lawfully signed and sealed by a Michigan registered architect, surveyor or professional engineer.
- viii. Identify any business that is directly or indirectly involved in the growing, processing, testing, transporting or sale of Marihuana for the Establishment.
- ix. Whether any Applicant, owner, partner, director, officer, or manager of the Applicant or any entity owned or controlled by any owner, partner, director, officer, or manager of the Applicant has ever been denied, restricted, suspended, revoked, or not renewed any commercial license, permit, or certificate issued by a licensing authority in Michigan or any other jurisdiction, and a statement describing the facts and circumstances concerning the denial, restriction, suspension, revocation, or nonrenewal, including the licensing authority, the date each action was taken, and the reason for each action.
- x. A complete list of and operational history regarding any and all other Marihuana Establishments, Commercial Medical Marihuana Facilities, similar Permits or Licenses, or any other marihuana business or venture that the Applicant, or any owner, partner, director, officer, or manager of the Applicant or any entity owned or controlled in whole or part by any owner, partner, director, officer, or manager of the Applicant in any other jurisdiction within the State, or another State, and their involvement in each.
- d. Any other information reasonably requested by the Township to be relevant to the processing or consideration of the Application. A determination of a complete Application shall not prohibit the Township from requiring supplemental information.
- e. Information obtained from the Applicant or Permit Holder is exempt from public disclosure under state law.
- f. Applicant and all related persons acknowledge and consent to a background check and investigation by the Township as a condition of the Township processing and reviewing the application for approval or denial of a permit, including providing their Social Security numbers or other personal identifying information to the Township or their agents for a background check or any other purpose permitted under this Article. Such information is confidential and shall not be disclosed except as permitted or required under this Article.
- g. By submitting an Application pursuant to this Article, Applicant and all related Persons agree that the Applicant and all related Persons have had the opportunity to review the

Article and the competitive process utilized by the Township and agree that it conforms to the requirements of MRTMA and all other statutes. The Applicant and all related Persons covenant not to bring any legal claim to any federal or state court alleging that this Article and the competitive process set forth by the Township violate MRTMA, any other statute, or are otherwise illegal.

- h. A co-located Permit Application may expressly incorporate by reference information or documentation contained in the original Permit Application.

3. Timeframe for Application Evaluation.

- a. All inspections, review, competitive review, and processing of the Application shall be completed within ninety (90) days of receipt of a complete Application and all required fees. The Township Board shall approve or deny the Permit within one hundred twenty (120) days of receipt of the completed Application and fees. If the Application is approved, then the Permit shall be issued to the Applicant as the Permit Holder.
- b. The processing time may be extended upon written notice by the Township for good cause, and any failure to meet the required processing time shall not result in the automatic grant of the Permit.
- c. The Township has no obligation to process or approve any incomplete Application, and any times provided under this Article shall not begin to run until the Township receives a complete Application.

Section 40-71. Approval and Competitive Review of Applications; Appeal.

1. Approval, Issuance, and Denial

- a. Permit Approval. The Township Board shall make a determination based upon satisfactory compliance with this Article, Application requirements, and all other permits, certificates, rules or regulations and do one of the following:
 - i. Grant final approval to the Application and issue the Permit, with or without conditions. If the Application is approved, then the Permit shall be issued to the Applicant as the Permit Holder for a specific Permitted Premises.
 - ii. Deny the Application stating the reasons for such denial.
- b. Denial. A decision of the Township Board to issue or deny a Permit pursuant to this Article, are subject to this Article's appeal process. After the appeal process has been exhausted, a Township Board decision may be appealed to a court of competent jurisdiction, provided that: (1) with respect to a denial of an initial Permit, an appeal shall not grant any rights to an Applicant, subject to an order of the court; and (2) with respect to denial of a Renewal Application, if the Applicant has paid all required fees (and any additional fees due during

the pendency of the appeal), the pre-existing Permit shall be extended during the pendency of the appeal, unless otherwise ordered by a court.

- c. Commence Operation. The Applicant shall commence operation within 18 months of the Permit approval or the Permit approval shall be revoked. The Board may extend this timeframe for additional six month periods where the Applicant has commenced construction of the building and on other good cause shown to the Board.
- d. Special Use Permit Required. All permit approvals under this Article are contingent upon the issuance of a Special Use Permit under the township zoning ordinance.

2. Evaluation of Multiple Applications

- a. Competitive Review. If more Applications for new Establishments are received than there are available Permits (more than zero) under this Article, and the available Permit limits in this Article would prevent the Department from issuing a state license to all Applicants who meet the requirements of MCL 333.27959(3), then the Township will decide among the competing initial Applications with a competitive process established by the Township Board intended to select the Applicants who are best suited to operate in compliance with the Act, this Article, and within the Township.
- b. Procedures and Standards. The Township Board is authorized to issue procedures and standards establishing the application and competitive process under this Article. The Township Board may establish or appoint a committee to assist review of applications. The Township Board shall consider, review, and evaluate each initial Application according to the procedures and standards. The review will evaluate the contents of the Application(s), other materials submitted by the Applicant, legal opinions or other reports drafted to help facilitate board review, and any other material deemed relevant by the Township Board to select the Applicant, if any, that will provide the best outcome for the community as determined by the Township.
- c. Review at Public Hearing. After the Application window is closed, the Township shall hold a public hearing to review the Application(s) under the standards provided within this Article. To determine whether the Application(s) will be approved, the Township will apply the procedures and standards determined by the Township Board.
- d. Appeal and Automatic Stay. In the event an initial Applicant that was subject to competitive review appeals the Township's decision, then the Township shall automatically stay all approvals issued to other Applicant(s) who participated in the same competitive review as the Applicant(s) appealing. When an approval is stayed, the Applicant(s) granted approval may apply for zoning approval of a Marihuana Establishment. This stay shall be lifted when the appealing Applicant(s) abandon or exhaust the appeal process.

- e. Available Permits. Permits subject to appeal or renewal shall not be considered available for the purposes of this subsection.

3. Appeal

- a. Right to Counsel. The Township and Applicant(s) have the right to be represented by legal counsel during an appeal under this Article.
- b. Timeline for Appeal. Within ten (10) calendar days of a decision of the Township Board, any Applicant under this Article may file a written appeal to the Township stating the grounds upon which the Township Board's decision was not authorized under the Ordinance, law, or not based on competent, material, and substantial evidence before the Township Board.
- c. Hearing Officer. After receipt of an appeal, the Township shall schedule the matter for a hearing before a hearing officer. The Township will appoint a hearing officer for each matter.
- d. Review by Hearing Officer. The hearing officer shall review and determine the merit of the grounds raised by the Applicant in their written appeal.
- e. Recommendation of Hearing Officer. Following the appeal hearing, the hearing officer shall prepare written recommended findings of fact and conclusions of law for transmittal to the Township Board based upon the evidence presented to the Township Board to make the decision being appealed. The hearing officer will recommend whether the Township Board should affirm, affirm with modification, or reverse the Township Board's decision.
- f. Decision by Township Board. The Township Board, in its final order, may adopt, modify, or reject, in whole or in part, the hearing officer's written recommendation. If the Township Board modifies or rejects the hearing officer's written recommendation, the reasons for that action shall be stated in the Township Board's final order.

Section 40-72. Renewal Applications

1. Renewal Application.

- a. Annual Renewal Required. A completed Renewal Application must be received by the Township no later than November 1st of each year in order to grant or renew the Permit effective on January 1 of that year.
- b. Initial Requirements. Renewal Applications must include the same contents as those of initial Applications under this Article.
- c. Incorporate Prior Application by Reference. A Renewal Application may expressly incorporate by reference information or documentation contained in the original Permit Application or prior Permit Renewal Application, making it clear where such information

or documentation can be found, provided that the information or documentation has not changed.

- d. Supplemental Information. All material changes in any information submitted on an Application or Renewal Application shall be included with the Renewal Application.
- e. Additional Information. Any final reports, inspections, investigations, or summaries from the Department, the Cannabis Regulatory Agency (“CRA”), the Bureau of Fire Services (“BFS”), or the Department of Licensing and Regulatory Affairs (“LARA”) arising from or in connection with the Permit shall be submitted with Renewal Application.

2. **Renewal Procedure.**

- a. No Competitive Review. Renewal Applications are not subject to competitive review and Applicants may submit Applications as required or allowed in this Article whether or not the Township is accepting Applications.
- b. Past Conduct. The Township Board shall consider a Renewal Applicant’s past history of compliance with this Article and other laws in deciding whether to issue renewal approval. A Renewal Applicant’s failure to comply with this Article or other laws may result in a Renewal Application being denied.
- c. Renewal Prior to Operation. A Renewal Application is required from any Applicant even if the Establishment does not have a Permit or is not open to the public.
- d. Non-Renewal. The Township has no obligation to notify Applicants or Permit Holders of the renewal period. A Permit Holder whose Permit expires and for which a Renewal Application has not been received by the expiration date shall be presumed to have determined not to seek renewal.
- e. Issuance of Renewal Permit. Renewal Applications shall be received and processed by the Director of Community Planning and Development.
 - i. The Director shall make a determination as to whether a Renewal Application includes a major or minor amendment to the most recent initial or Renewal Application.
 - a) A major amendment shall be evidenced as having a significant impact on the Permit and the conditions of its approval, including but not limited to those factors identified in the procedures and standards.
 - b) All amendments or supplemental information not defined as major amendments shall be considered minor amendments.
 - ii. The Director may grant final approval to the Renewal Applications with minor amendments and issue the Permit, with or without conditions.

- iii. Alternatively, the Director may recommend denial of the Renewal Application stating the reasons for such denial. The final decision on a recommendation for denial shall be made as provided for in the procedures and standards.
 - iv. An application denied renewal shall have the right to appeal such a determination as provided for initial Applications in this Article.
3. **No Transfer Application.** Any unauthorized transfer or attempted transfer of a Permit or ownership interest in a Permit Holder constitutes a violation of this Ordinance.
4. **Duty to Supplement.**
- a. If, at any time before or after a Permit is issued pursuant to this Article, any information required in the Permit Application, the MRTMA, or any rule or regulation promulgated thereunder, changes in any way from what is stated in the Application, the Applicant or Permit Holder shall supplement such information in writing within ten (10) days from the date upon which such change occurs.
 - b. An Applicant or Permit Holder has a duty to notify the Township in writing of formal complaints, stipulations, or any enforcement actions from the Department.
 - c. An Applicant or Permit Holder has a duty to notify the Township in writing of any pending criminal charge or indictment, and any criminal conviction of a felony or other offense involving a crime of moral turpitude by the Applicant, the Permit Holder, or any owner, officer, partner, director, manager, or employee within ten (10) days of the date when the Applicant, Permit Holder, owner, officer, partner, director, or manager has notice of the event.
 - d. An Applicant or Permit Holder has a duty to notify the Township in writing of any pending criminal charge or indictment, and any criminal conviction, whether a felony, misdemeanor, or any violation of a local law or ordinance related to the cultivation, processing, manufacture, storage, sale, distribution, testing or consumption of any form of marihuana, the Michigan Medical Marihuana Act, the MMFLA, the MRTMA, any building, fire, health, or zoning statute, code or ordinance related to the cultivation, processing, manufacture, storage, sale, distribution, testing, or consumption of any form of marihuana by the Applicant, Permit Holder, any owner, officer, partner, director, manager, or employee within (10) ten days of the date when the Applicant, Permit Holder, any owner, principal officer, director, or manager has notice of the event.

Section 70-73. Operational Requirements–Marihuana Establishment. A Marihuana Establishment issued a Permit under this Chapter and operating in the Township shall at all times comply with the following operational requirements.

- 1. *Scope of Operation.* Marihuana Establishments shall comply with all respective applicable codes of the local zoning, building, fire, and health departments. The Establishment must hold a valid unexpired Permit and License for the type of Marihuana Establishment intended to be carried out within the Permitted Premises on the Permitted Property. The Establishment

operator, owner, Permit Holder, or Licensee must have documentation available that local and State sales tax requirements, including holding any licenses, if applicable, are satisfied.

2. *Required Documentation.* Each Marihuana Establishment shall be operated from the Permitted Premises on the Permitted Property. No Adult-Use Marihuana Establishment shall be permitted to operate from a moveable, mobile or transitory location, except for a Permitted and Licensed Secure Transporter when engaged in the lawful transport of Marihuana. No Person under the age of twenty-one (21) shall be allowed to enter into the Permitted Premises without a parent or legal guardian.
3. *Security.* Permit Holders shall at all times maintain a security system that meets state law requirements, and shall also include the following:
 - a. Security surveillance cameras installed to monitor all entrances, along with the interior and exterior of the Permitted Premises.
 - b. Robbery and burglary alarm systems which are professionally monitored and operated 24 hours a day, 7 days a week.
 - c. A locking safe permanently affixed to the Permitted Premises that shall store all Marihuana and cash remaining in the Establishment overnight.
 - d. All Marihuana in whatever form stored at the Permitted Premises shall be kept in a secure manner and shall not be visible from outside the Permitted Premises, nor shall it be grown, processed, exchanged, displayed or dispensed outside the Permitted Premises.
 - e. All security recordings and documentation shall be preserved for at least 30 days by the Permit Holder and made available to any law enforcement upon request for inspection.
4. *Operating Hours.* No Retailer shall operate between the hours of 8:00 p.m. and 8:00 a.m.
5. *Required Spacing.* No Marihuana Establishment shall be located within one-thousand (1,000) feet from any public or private K-12 school, five hundred (500) feet from any church, place of worship or other religious facility, and five hundred (500) feet from any library, preschool, or nearest child care center, with the minimum distance between uses measured horizontally between the nearest property lines.
6. *Amount of Marihuana.* The amount of Marihuana on the Permitted Property and under the control of the Permit Holder, owner or operator of the Establishment shall not exceed that amount permitted by the state License or the Township's Permit.
7. *Sale of Marihuana.* The Marihuana offered for sale and distribution must be packaged and labeled in accordance with state law. The Establishment is prohibited from selling, soliciting or receiving orders for Marihuana or Marihuana Products over the internet.

8. *Sign Restrictions.* No pictures, photographs, drawings or other depictions of Marihuana or Marihuana Paraphernalia shall appear on the outside of any Permitted Premises nor be visible outside of the Permitted Premises on the Permitted Property. The words “Marihuana,” “cannabis” and any other words used or intended to convey the presence or availability of Marihuana shall not appear on the outside of the Permitted Premises nor be visible outside of the Permitted Premises on the Permitted Property.
9. *Use of Marihuana.* The sale, consumption or use of alcohol or tobacco products on the Permitted Premises is prohibited. Smoking or consumption of controlled substances, including Marihuana, on the Permitted Premises is prohibited.
10. *Indoor Operation; No Drive Through.* All activities of a Marihuana Establishment, including without limitation, distribution, growth, cultivation, or the sale of Marihuana, and all other related activity permitted under the Permit Holder’s License or Permit must occur indoors. The Establishment’s operation and design shall minimize any impact to adjacent uses, including the control of any odor by maintaining and operating an air filtration system so that no odor is detectable outside the Permitted Premises. Additionally, a Marihuana Establishment shall not sell marihuana for delivery, shall not engage in any contactless or limited contact transactions, and shall not have any curbside service or drive through window service.
11. *Unpermitted Growing.* A Patient may not grow his or her own Marihuana at an Adult-Use Marihuana Establishment.
12. *Distribution.* No person operating a Establishment shall provide or otherwise make available Marihuana to any person who is not legally authorized to receive Marihuana under state law.
13. *Permits.* All necessary building, electrical, plumbing, and mechanical permits must be obtained for any part of the Permitted Premises as determined by the relevant code official, with a special emphasis on those areas in which electrical, wiring, lighting or watering devices that support the cultivation, growing, harvesting or testing of Marihuana are located.
14. *Waste Disposal.* The Permit Holder, owner and operator of the Establishment shall use lawful methods in controlling waste or by-products from any activities allowed under the License or Permit.
15. *Transportation.* Marihuana may be transported by a Secure Transporter within the Township under this Chapter, and to effectuate its purpose, only:
 - a. By Persons who are otherwise authorized by state law to possess Marihuana;
 - b. In a manner consistent with all applicable state laws and rules, as amended;
 - c. In a secure manner designed to prevent the loss of the Marihuana;
 - d. No vehicle used for the transportation or delivery of Marihuana under this Chapter shall have for markings the words “Marihuana,” “cannabis” or any similar words; pictures or

other renderings of the Marihuana plant; advertisements for Marihuana or for its sale, transfer, cultivation, delivery, transportation or manufacture, or any other word, phrase or symbol indicating or tending to indicate that the vehicle is transporting Marihuana.

- e. No vehicle may be used for the ongoing or continuous storage of Marihuana, but may only be used incidental to, and in furtherance of, the transportation of Marihuana.

16. Additional Conditions. The Director of Community Planning and Development may impose such reasonable terms and conditions on a Marihuana Establishment as may be necessary to protect the public health, safety and welfare, and to obtain compliance with the requirements of this Chapter and applicable law.

Section 70-74. Penalties and Consequences for Violation. In addition to any other penalties or legal consequences provided under applicable federal, state and local law, regulations, codes and ordinances:

1. **Civil Infraction.** Violations of the provisions of this Article or failure to comply with any of the requirements of this Article shall be subject to and found responsible for a municipal civil infraction. The fine for any municipal civil infraction shall be five hundred dollars (\$500.00) plus court costs, attorney fees and abatement costs of each violation, together with all other remedies pursuant to MCL 600.8701, *et seq.* Each day a violation continues shall be deemed a separate municipal civil infraction.
2. **Denial, Restriction, or Revocation.** A Permit issued under this Article may be denied, limited, revoked, or restricted by the Township Board under any of the following conditions:
 - a. Any fraudulent, false, misleading, or material misrepresentation contained in the Application.
 - b. Repeat violations of any requirements of this Chapter or other applicable law, rule, or regulation. As used in this subsection, the term “repeat offense” means a second (or any subsequent) misdemeanor violation or civil infraction of the same requirement or provision committed within any six-month period and upon conviction or responsibility thereof.
 - c. A valid License is not maintained as required by this Article.
 - d. The Permit Holder, its officer, agent, manager, or employee failed to timely submit any document or failed to timely make any material disclosure as required by this Article.
 - e. The Applicant failed to commence operation within 18 months of the Permit approval or other such time as provided by the Township Board.
3. **Notice.** If a Permit is revoked or limited under this Article, the Township or its designee shall issue a notice stating the revocation, limitation, or restriction including the reason for the action and providing a date and time for an evidentiary hearing before the Township Board.

4. **Liability of Participating Persons.** The owner of record or tenant of any building, structure or premises, or part thereof, and any architect, builder, contractor, agent or person who commits, participates in, assists in or maintains such violation may each be found guilty or responsible of a separate offense and suffer the penalties and forfeitures provided in this section, except as excluded from responsibility by state law.

5. **Other Remedies.** In addition to any other remedies, the Township may institute proceedings for injunction, mandamus, abatement or other appropriate remedies to prevent, enjoin, abate or remove any violations of this Article. The rights and remedies provided herein are both civil and criminal in nature. The imposition of any fine, jail sentence or forfeiture shall not exempt the violator from compliance with the provisions of this Article.

SECTION 4. SEVERABILITY. The provisions of this Ordinance are hereby declared severable. If any part of this Ordinance is declared invalid for any reason by a court of competent jurisdiction, that declaration does not affect or impair the validity of all other provisions that are not subject to that declaration.

SECTION 5. SAVINGS CLAUSE. This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

SECTION 6. REPEAL. Article III of Chapter 40 of the Charter Township of Meridian Code of Ordinances entitled Recreational Marihuana Establishments is hereby repealed.

SECTION 7. EFFECTIVE DATE. This Ordinance shall become effective immediately upon its publication after final adoption.

YEAS: _____

NAYS: _____

ABSENT: _____

ORDINANCE DECLARED ADOPTED.

Township Supervisor

Township Clerk

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ORDINANCE NO. 2022-XX

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CHARTER TOWNSHIP OF
MERIDIAN TO MODIFY THE LICENSING PROCEDURES FOR COMMERCIAL MEDICAL MARIJUANA
FACILITES

THE CHARTER TOWNSHIP OF MERIDIAN ORDAINS:

Section 1. Section 40-28, Permit required; Number of permits available; Eligibility; General provisions, is hereby amended to read as follows:

(a) The Township hereby authorizes the operation of the following types of commercial medical marihuana facilities, subject to the number of available permits issued in this section:

(1) Provisioning centers.

(b) The number of commercial medical marihuana facility permits in effect at any time shall not exceed the following maximums within the Township:

(1) Provisioning center permits: five.

(2) No more than one provisioning center shall be located in any single overlay area. If any overlay area has zero provisioning centers granted or under renewal and zero conditionally approved at the time set for the lottery, then a second provisioning center may be added to another overlay area. No overlay area shall have more than two provisioning centers.

(c) [UNCHANGED]

(d) [UNCHANGED]

(e) [UNCHANGED]

(f) [UNCHANGED]

(g) [UNCHANGED]

(h) [UNCHANGED]

(i) [UNCHANGED]

(j) [UNCHANGED]

(k) [UNCHANGED]

(l) [UNCHANGED]

(m) A permit holder may not engage in any other commercial medical marihuana facility or marijuana establishment, as defined under this Chapter, in the permitted premises or on the permitted property, or in its name at any other location within the Township, without first obtaining a separate permit under the applicable regulations.

Section 2. Section 40-30, Application for and renewal of permits, is hereby amended to read as follows:

(a) Application.

(1) An application for a permit for a facility shall be submitted to the Director of Community Planning and Development per permitted premises and shall contain the following information:

a. [UNCHANGED]

b. [UNCHANGED]

c. One copy of the following:

1. [UNCHANGED]

2. [UNCHANGED]

3. [UNCHANGED]

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- 4. [UNCHANGED]
- 5. [UNCHANGED]
- 6. ~~An application for sign permit, if any sign is proposed.~~
- 7. [UNCHANGED]
- 8. [UNCHANGED]
- 9. [UNCHANGED]
- 10. [UNCHANGED]
- 11. [UNCHANGED]
- 12. [UNCHANGED]
- 13. [UNCHANGED]

- d. [UNCHANGED]
 - (2) [UNCHANGED]
 - (3) [UNCHANGED]
- (b) [UNCHANGED]
- (c) [UNCHANGED]
- (d) Issuance of Conditional Approval
 - (1) [UNCHANGED]
 - (2) [UNCHANGED]
 - (3) [UNCHANGED]
 - (4) [UNCHANGED]
 - (5) [UNCHANGED]
- (6) The Director of Community Planning and Development shall refuse to issue a conditional approval if the applicant, or any owner, partner, director, or officer of the applicant, or any entity owned or controlled in whole or part by the applicant or any owner, partner, director, or officer of the applicant, previously submitted an application and failed to commence either operation or construction within one year from the time the Township grants the special use permit for the same permitted property.
- (7) [UNCHANGED]
- (e) [UNCHANGED]
- (f) [UNCHANGED]
- (g) [UNCHANGED]
- (h) [UNCHANGED]
- (i) [UNCHANGED]
- (j) [UNCHANGED]

Section 3. Section 40-31, Operational requirements for commercial medical marijuana facilities, is hereby amended to read as follows:

A commercial medical marihuana facility issued a permit under this chapter and operating in the Township shall at all times comply with the operational requirements found in Section 40-73, which the Township Board may review and amend from time to time as it determines reasonable.

Section 4. Validity and Severability. The provisions of this Ordinance are severable and the invalidity of any phrase, clause or part of this Ordinance shall not affect the validity or effectiveness of the remainder of the Ordinance.

1 **Section 5.** Repealer Clause. All ordinances or parts of ordinances in conflict therewith are
2 hereby repealed only to the extent necessary to give this Ordinance full force and
3 effect.
4

5 **Section 6.** Savings Clause. This Ordinance does not affect rights and duties matured, penalties
6 that were incurred, and proceedings that were begun, before its effective date.
7

8 **Section 7.** Effective Date. This Ordinance shall be effective seven (7) days after its publication
9 or upon such later date as may be required under Section 402 of the Michigan Zoning
10 Enabling Act (MCL 125.3402) after filing of a notice of intent to file a petition for a
11 referendum.
12

13 ADOPTED by the Charter Township of Meridian Board at its regular meeting this **XX**th day of
14 **XXXXXXX**, 2023.
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18 _____
Patricia Herring Jackson, Township Supervisor

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Deborah Guthrie, Township Clerk
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**CHARTER TOWNSHIP OF MERIDIAN
PLANNING COMMISSION
REGULAR MEETING MINUTES**

APPROVED

**October 10, 2022
5151 Marsh Road, Okemos, MI 48864-1198
517.853.4000, Town Hall Room, 7:00 P.M.**

PRESENT: Chair Blumer, Vice-Chair Trezise, Commissioners McConnell, Shrewsbury, Snyder, Premoe

ABSENT: Commissioners Cordill, Richards

STAFF: Director of Community Planning & Development Timothy Schmitt, Senior Planner Brian Shorkey, Communications Manager Samantha Diehl

1. CALL MEETING TO ORDER

Chair Blumer called the regular meeting to order at 7:00 pm.

2. ROLL CALL

Chair Blumer called the roll of the Planning Commission, all are present except Commissioners Richards and Cordill.

3. PUBLIC REMARKS

Chair Blumer opened public remarks at 7:01 pm.

NONE

Chair Blumer closed public remarks at 7:01 pm.

4. APPROVAL OF AGENDA

Vice-Chair Trezise moved to approve the agenda. Seconded by Commissioner Snyder.

VOICE VOTE: Motion approved unanimously.

5. APPROVAL OF MINUTES

A. September 12, 2022 Regular Meeting

Vice-Chair Trezise moved to approve the Minutes of the September 12, 2022 Planning Commission Regular Meeting as amended. Seconded by Commissioner McConnell.

Commissioner McConnell noted Commissioner Cordill was titled vice-chair in item 4. He also noted under item 8.A the word "moved" was missing from the written motion after his name.

10. OTHER BUSINESS

A. Recreational Marijuana – Discussion

Director Schmitt outlined the implementation of Recreational Marijuana in the township for discussion.

Chair Blumer asked if there is a reason to create a new overlay map specific to recreational marijuana when an overlay already exists for medical.

Director Schmitt replied that staff does not see a reason for a new map or ordinance to be created at this time, as we can work off of the existing medical marijuana ordinance.

Vice-Chair Trezise noted he would like to see the current overlay map and uses permitted in the overlay.

11. REPORTS AND ANNOUNCEMENTS

A. Township Board update

Director Schmitt reported the Township Board has approved the Brownfield and Commercial Rehabilitation Act request for the Haslett Village Square project. He also noted the 2023 budget has been approved.

B. Liaison reports

Chair Blumer

- The Downtown Development Authority has not had a quorum for the last two meetings

Commissioner Snyder

- Attended September 22nd Transportation Commission meeting where a focus was on the intersection of Lake Lansing Rd. and Towar Rd.
- The Transportation Commission also submitted an application to be approved as a bicycle friendly community.
- The Trail from MSU to Lansing is expected to be secured in October with construction to begin next year

12. PROJECT UPDATES

The Planning Commission discussed and Director Schmitt discussed project updates on the DTN project, Trader Joe's, Consumer's Credit Union, the carwash that replaced Paul Revere's Tavern on Grand River.

A. New Applications

NONE

B. Site Plans Received

**CHARTER TOWNSHIP OF MERIDIAN
PLANNING COMMISSION
REGULAR MEETING MINUTES**

APPROVED

**October 24, 2022
5151 Marsh Road, Okemos, MI 48864-1198
517.853.4000, Town Hall Room, 7:00 P.M.**

**PRESENT: Chair Blumer, Vice-Chair Trezise, Commissioners McConnell, Cordill,
Shrewsbury, Richards, Snyder, Premoe**

ABSENT: None

**STAFF: Director of Community Planning & Development Timothy Schmitt, Senior
Planner Brian Shorkey, Communications Manager Samantha Diehl**

1. CALL MEETING TO ORDER

Chair Blumer called the regular meeting to order at 7:00 pm.

2. ROLL CALL

Chair Blumer called the roll of the Planning Commission, all present.

3. PUBLIC REMARKS

Chair Blumer opened public remarks at 7:01 pm.

NONE

Chair Blumer closed public remarks at 7:01 pm.

4. APPROVAL OF AGENDA

Commissioner Cordill moved to approve the agenda. Seconded by Commissioner Richards.

VOICE VOTE: Motion approved unanimously.

5. APPROVAL OF MINUTES

A. October 10, 2022 Regular Meeting

**Vice-Chair Trezise moved to approve the Minutes of the October 10, 2022 Planning
Commission Regular Meeting as amended. Seconded by Commissioner Snyder.**

VOICE VOTE: Motion approved unanimously.

6. COMMUNICATIONS

A. SUP #22091 – Grand Reserve – Charles Kotz

Chair Blumer closed the public hearing at 8:21 pm.

8. MASTER PLAN UPDATE

A. Bath township Response to Notice of Intent

The Planning Commission and Director Schmitt discussed the Bath Township Response to Township's Notice of Intent to Plan.

9. UNFINISHED BUSINESS

A. Text Amendment #2022-15 – Day Care Definitions Update

Senior Planner Shorkey outlined Text Amendment #2022-15 – Day Care Definitions Update.

Chair Blumer offered an amendment to the resolution, correcting a minor typo.

Commissioner McConnell moved to adopt the resolution recommending approval of Zoning Amendment 2022-15 in accordance with the revised draft ordinance language dated October 24, 2022 as amended. Seconded by Commissioner Premoe.

ROLL CALL VOTE: YEAS: Chair Blumer, Vice-Chair Trezise, Commissioners McConnell, Cordill, Shrewsbury, Richards, Snyder, Premoe

NAYS: None

MOTION CARRIED: 8-0

10. OTHER BUSINESS

A. Recreational Marijuana – Discussion

Director Schmitt outlined Recreational Marijuana for discussion. He noted this will take part in two pieces. First being the Zoning Ordinance text, which will include update to the overlay map, and the second will be a Text Amendment to address licensing.

Robert Baldori, 2719 Mount Hope Rd., Okemos, MI spoke in support of Recreational Marijuana.

Marcus Baldori, 2267 Mount Hope Rd., Okemos, MI spoke in support of Recreational Marijuana.

11. REPORTS AND ANNOUNCEMENTS

A. Township Board Update

Director Schmitt reported the Township Board has held the public hearing for the Village of Okemos Brownfield plan, and will either approve or deny the plan next week. The deletion of the RRA district will be before the board next week.

B. Liaison Reports-NONE

**CHARTER TOWNSHIP OF MERIDIAN
PLANNING COMMISSION
REGULAR MEETING MINUTES**

APPROVED

**December 12, 2022
5151 Marsh Road, Okemos, MI 48864-1198
517.853.4000, Town Hall Room, 7:00 P.M.**

PRESENT: Chair Blumer, Vice-Chair Trezise, Commissioners McConnell, Shrewsbury, Richards, Snyder, Premoe

ABSENT: Commissioner Cordill

STAFF: Director of Community Planning & Development Timothy Schmitt, Senior Planner Brian Shorkey, Communications Manager Samantha Diehl

1. CALL MEETING TO ORDER

Chair Blumer called the regular meeting to order at 7:00 pm.

2. ROLL CALL

Chair Blumer called the roll of the Planning Commission, Commissioner Cordill is absent, all others present.

3. PUBLIC REMARKS

Chair Blumer opened public remarks at 7:02 pm.

Cecelia Kramer, 4560 Oakwood Dr., Okemos, MI spoke about communications sent from Faith Lutheran Church regarding the Township's Master Plan update.

Chair Blumer closed public remarks at 7:05 pm.

4. APPROVAL OF AGENDA

Vice-Chair Trezise moved to approve the agenda. Seconded by Commissioner Richards.

VOICE VOTE: Motion approved unanimously.

5. APPROVAL OF MINUTES

A. October 24, 2022 Regular Meeting

Vice-Chair Trezise moved to approve the Minutes of the October 24, 2022 Planning Commission Regular Meeting as amended. Seconded by Commissioner McConnell.

VOICE VOTE: Motion approved unanimously.

B. November 14, 2022 Regular Meeting

Chair Blumer moved to approve the Minutes of the November 14, 2022 Planning Commission Regular Meeting as amended. Seconded by Commissioner Snyder.

VOICE VOTE: Motion approved unanimously.

6. COMMUNICATIONS

- A. Email from Rick Mason Re: TA #2022-19
- B. Email from Marc Santucci Re: TA #2022-19
- C. Letter from Dave Ledebuhr Re: TA #2022-19
- D. Letter from Faith Lutheran Church Re: 2022 Master Plan

7. PUBLIC HEARINGS

A. TA #2022 - 19 - Recreational Marijuana

Director Schmitt outlined TA #2022 - 19 - Recreational Marijuana for public hearing. He explained staff's plan is to strike medical from the current Ordinance, utilize the existing overlay districts and eliminate two districts, one along Towner Rd., and the other along Dawn Ave.

Chair Blumer opened the public hearing at 7:11 pm.

Mark Santucci, 5909 Blythefield Dr., East Lansing, MI spoke about his property as it relates to this Ordinance.

Joan Wierzba, 1268 Harbor Cut, Okemos, MI spoke about her concerns with the sale and advertising of recreational marijuana in the township.

Lynn Page, 3912 Raleigh Dr., Okemos, MI spoke about her concerns with recreational marijuana sales in the township.

Vice-Chair Trezise asked about district four being restricted to only service dispensaries.

Director Schmitt replied the Ordinance has only been written for dispensaries and staff does not see a market for any other type of marijuana facility in the township.

Bob Baldori, 217 Mount Hope Rd., Okemos, MI spoke in support of recreational marijuana.

Chair Blumer closed the public hearing at 7:45 pm

Chair Blumer called a straw vote on TA #2022 - 19 - Recreational Marijuana.

Commissioner Shrewsbury noted in the draft Ordinance on page one, section E(1) the word "zoned" should remain before "C-1, C-2 or C-3".

STRAW VOTE: YEAS: Chair Blumer, Vice-Chair Trezise, Commissioners McConnell, Shrewsbury, Snyder

NAYS: Commissioner Richards

ABSTAIN: Commissioner Premoe

RESULTS: 5-1-1

8. UNFINISHED BUSINESS

A. SUP #22101 – MSU to Lake Lansing Connector Trail, Phase 1

Senior Planner Shorkey outlined SUP #22102 – MSU to Lake Lansing Connector Trail, Phase 1.

Chair Blumer asked how the path is handled where it crosses Grand River Ave.

Senior Planner Shorkey replied there is a signaled crossing at the Park Lake Rd. intersection requiring either a single crossing or a triple crossing.

Commissioner McConnell moved to approve Special Use Permit #22101 – MSU to Lake Lansing Connector Trail, Phase 1. Seconded by Commissioner Richards.

ROLL CALL VOTE: YEAS: Vice-Chair Trezise, Commissioners Shrewsbury, Richards, Snyder, Premoe, McConnell, Chair Blumer

NAYS: None

MOTION CARRIED: 7-0

B. SUP #22111 – Douglas J Floodplain

Senior Planner Shorkey outlined SUP #22111 – Douglas J Floodplain.

Commissioner Shrewsbury moved to approve SUP #22111 – Douglas J Floodplain. Seconded by Commissioner Snyder.

ROLL CALL VOTE: YEAS: Commissioners Premoe, Richards, Snyder, McConnell, Vice-Chair Trezise, Chair Blumer, Commissioner Shrewsbury

NAYS: None

MOTION CARRIED: 7-0

9. OTHER BUSINESS-NONE

10. MASTER PLAN UPDATE

**CHARTER TOWNSHIP OF MERIDIAN
PLANNING COMMISSION
REGULAR MEETING MINUTES**

APPROVED

January 9, 2023

5151 Marsh Road, Okemos, MI 48864-1198

517.853.4000, Town Hall Room, 6:30 P.M.

PRESENT: Vice-Chair Trezise, Commissioners McConnell, Shrewsbury, Richards, Snyder

ABSENT: Chair Blumer

**STAFF: Director of Community Planning & Development Timothy Schmitt, Senior
Planner Brian Shorkey**

1. CALL MEETING TO ORDER

Vice-Chair Trezise called the regular meeting to order at 6:33 pm.

2. ROLL CALL

Vice-Chair Trezise called the roll of the Planning Commission. Chair Blumer is absent, all others present.

3. PUBLIC REMARKS

Vice-Chair Trezise opened public remarks at 6:34 pm.

Lynne Page, 3912 Rally Dr., Okemos, MI asked several questions about Text Amendment 2022-19 Recreational Marijuana regarding public hearings and the difference between a Text Amendment and a Zoning Amendment.

Vice-Chair Trezise closed public remarks at 6:37 pm.

Vice-Chair Trezise explained public comment is so that members of the public may address the commission about their concerns, while someone filing for zoning change or a special use permit is considered an applicant who is responsible for justifying their request and are granted additional time to speak.

4. APPROVAL OF AGENDA

Commissioner Richards moved to approve the agenda. Seconded by Commissioner McConnell.

VOICE VOTE: Motion approved unanimously.

5. APPROVAL OF MINUTES

A. December 12, 2022 Regular Meeting

Commissioner Shrewsbury moved to approve the Minutes of the December 12, 2022 Planning Commission Regular Meeting as presented. Seconded by Commissioner McConnell.

VOICE VOTE: Motion approved unanimously.

6. COMMUNICATIONS

A. Email from Lynne Page re: Text Amendment #2022-19

Vice-Chair Trezise noted additional communications regarding the Master Plan.

7. PUBLIC HEARINGS

A. Rezoning #23-01 – 1642 Lake Court – MW6, LLC – RB, One-Family, High-Density Residential, to RCC, Multiple-Family Residential, subject to a conditional rezoning agreement

Senior Planner Shorkey outlined Rezoning #23-01 – 1642 Lake Court – MW6, LLC – RB, One-Family, High-Density Residential, and C-1, Commercial, to RCC, Multiple-Family Residential, subject to a conditional rezoning agreement for public hearing. He explained this Rezoning is for the purpose of constructing six new duplexes on the now vacant property.

Commissioner McConnell asked if the combination of these lots took place last year and asked about the process that took place.

Senior Planner Shorkey replied it did take place last year the applicant conducted a survey and submitted an application for lot combination. The application went through the planning department to ensure the lot meets zoning requirement, and finally assessing records the combination which took effect at the first of this year.

Commissioner McConnell asked about the use and conformity of the lots.

Senior Planner Shorkey replied the lot use was appropriate but the previous lot sizes were non-conforming. After combining the lots the size is now in conformity with the zoning.

Commissioner Shrewsbury noted the applicant has asked for twelve units and asked if that is contingency or condition that would stay with this property in the future.

Senior Planner Shorkey replied the condition is attached to the property.

Vice-Chair Trezise asked about the limitation of building in an R3 area on the Future Land Use map.

Senior Planner Shorkey replied R3 is designated for 1.25-3.5 dwelling units per acre.

Applicants Dominic Lee and Scott Wheaton, 2419 Science Parkway, Okemos, MI further outlined Rezoning #23-01 – 1642 Lake Court – MW6, LLC – RB, One-Family, High-Density Residential, to RCC, Multiple-Family Residential, subject to a conditional rezoning agreement for public hearing.

Commissioner McConnell asked who the target demographic is for these units.

Mr. Lee replied these units are likely to go for \$1600-\$2200 a month.

Mr. Wheaten stated they are looking to attract a younger demographic.

Commissioner McConnell asked what the price of rent was at the units that previously existed on this lot.

Mr. Lee replied rent was about \$350.

Commissioner McConnell asked where the previous residents moved to.

Mr. Lee replied most of them ended up at the complex next door, one moved to a unit on Potter St. and another may have moved in with the previous owner.

Vice-Chair Trezise asked if Lake Ct. is a dedicated public road.

Senior Planner Shorkey replied that it is.

Mr. Lee noted Lake Ct. has an entrance and exit on Lake Lansing Rd. and Marsh Rd.

Vice-Chair Trezise asked staff if the setbacks required of duplexes can be met.

Senior Planner Shorkey replied it's possible this may come through as a Planned Unit Development.

Vice-Chair Trezise closed the public hearing at 7:08 pm.

Vice-Chair Trezise called for a straw vote.

STRAW VOTE: YEAS: Commissioners McConnell, Shrewsbury, Richards, Snyder, Vice-Chair Trezise

NAYS: NONE

RESULTS: 5-0

8. UNFINISHED BUSINESS

A. Text Amendment #2022-19 – Recreational Marijuana

Director Schmitt outlined Text Amendment #2022-19 – Recreational Marijuana.

Commissioner Snyder asked for an explanation for striking growing operations from the Ordinance.

Director Schmitt replied this is to simplify the Ordinance and not utilize valuable industrial office space in a currently saturated market. He noted there is an option to have a boutique grow as part of a dispensary, if the Planning Commission would like to add it.

Commissioner Snyder asked if striking the growing operation could still be considered for overlay district number four.

Director Schmitt replied that is correct and there are three areas in the existing ordinance that would allow for a growing operation, Towner Rd., Dawn Ave., and Hagadorn Rd. He listed the difficulties associated with allowing growing operations in each area.

Commissioner Richards asked what would happen should a marijuana business violate the odor regulations in the Ordinance.

Director Schmitt replied it would be considered a civil infraction.

Commissioner Richards asked if there is a way to regulate odor indoors in the case of a shared building with other business.

Director Schmitt replied the licensed premise is considered inside the walls of the establishment. Any odor detected, even in the same building, would be in violation of the Ordinance.

Commissioner McConnell noted he would like to see the option for the existence of a growing operations included in the motion when this Ordinance is on the table.

Commissioner Shrewsbury concurred with Commissioner McConnell as she noted if there did turn out to be a demand for growing operations the Ordinance would need to be amended in the future.

Vice-Chair Trezise asked for Commissioner McConnell to clarify his previous statement.

Commissioner McConnell stated leaving the possibility of a manufacturing option on Dawn Ave. would be his preference and asked what potential industrial use could be competing for the space.

Director Schmitt stated the VanCamp Incubator is on Dawn Ave., and is worried if there is the space to accommodate should they grow.

Commissioner Richards noted the Economic Development Coordinator suggested growing operation language be removed from Towner Rd. and Dawn Ave.

Vice-Chair Trezise noted he is ok with the proposal to eliminate the industrial overlays on Dawn Ave. and Towner Rd., but not as concerned about restricting the option to grow in the Hagadorn Rd. district.

Commissioner Snyder noted she is comfortable with limiting growing to district four.

Commissioner Shrewsbury noted she is comfortable with limiting growing to district four.

Commissioner Snyder asked why drive-through facilities are prohibited.

Director Schmitt replied that is a result of the commission wishing to keep everything within the building. He stated no vehicle may be used or incidental to in the furtherance in the transportation of marijuana.

Commissioner McConnell asked if the prohibition of a drive-through prohibit delivery to a vehicle.

Director Schmitt replied that would not count as a drive-through operation.

Commissioner McConnell moved to approve the resolution to recommend approval to the Township Board of Ordinance 2022-19, Recreational Marijuana Establishments, and the revised Overlay Map, subject to Staff including language to allow marijuana grow operations in the Ordinance, similar to the current ordinance for medical marijuana. Seconded by Commissioner Shrewsbury.

Commissioner Richards thanked Lynn Page for the report on the impact of legalization Colorado. He noted he will not support this motion as it will be a net negative to the township.

ROLL CALL VOTE: YEAS: Commissioners Shrewsbury, McConnell, Snyder, Vice-Chair Trezise

NAYS: Commissioner Richards

MOTION CARRIED: 4-1

9. OTHER BUSINESS

A. Planning Commission Annual Report

Vice-Chair Trezise thanked staff for the report.

Director Schmitt noted more text amendments will be before the commission throughout the year as Staff continues to modernize the Zoning Ordinance.

Commissioner Richards moved the annual report get forwarded to the Township Board. Seconded by Commissioner Shrewsbury.

VOICE VOTE: Motion approved unanimously.

B. Election of Officers

Director Schmitt recommended postponing this item as three people are up for appointment to the Planning Commission tomorrow night.

Without objection Vice-Chair Trezise tabled the election of Officers until the next meeting.

C. Planning Commission Liaison Assignments

With the likelihood that the Zoning Board of Appeals will not meet in January, the Planning Commission has postponed the assignments of liaisons.



AGENDA
CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD – REGULAR MEETING
February 7, 2023 6:00 PM

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS
3. ROLL CALL
4. PRESENTATION
 - A. Introduction of Penelope Tsernoglou, State Representative, 75th House District
 - B. Introduction of Simar Pawar, Ingham County Commissioner
 - C. Introduction of New HOMTV Interns
 - D. Climate Sustainability Plan-Environmental Commission
5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS
6. TOWNSHIP MANAGER REPORT
7. BOARD MEMBER REPORTS OF ACTIVITIES AND ANNOUNCEMENTS
8. APPROVAL OF AGENDA
9. CONSENT AGENDA
 - A. Communications
 - B. Minutes-January 24, 2023 Regular Township Board Meeting
 - C. Bills
 - D. 2022 Planning Commission Annual Report
 - E. Ratification of New Full-Time EMT/Firefighter Appointments
 - F. Charitable Gaming License-The You've Got this Project
 - G. Set a Public Hearing for Haslett Village Square Commercial Rehabilitation Act-February 21, 2023
 - H. Treasurer's Investment Report-4th Quarter 2022
10. QUESTIONS FOR THE ATTORNEY
11. HEARINGS
12. ACTION ITEMS
 - A. Set a Date for Study Session-February 28, 2023
 - B. Resolution Commemorating Black History Month
 - C. Board and Commission Appointments
13. BOARD DISCUSSION ITEMS
 - A. Ordinance 2023-01 – Rezone 1642 Lake Court – RB to RCC, with a Conditional Rezoning Agreement
 - B. Recreational Marihuana Ordinances
14. COMMENTS FROM THE PUBLIC
15. OTHER MATTERS AND BOARD MEMBER COMMENTS
16. CLOSED SESSION- Motion to go into a closed session for collective bargaining/union negotiations under MCL 15.268(1)(c). Successful entry into closed session will require a simple majority approval, though we still recommend a roll call vote. MCL 15.267(1).
17. ADJOURNMENT

All comments limited to 3 minutes, unless prior approval for additional time for good cause is obtained from the Supervisor. Appointment of Supervisor Pro Tem and/ or Temporary Clerk if necessary. Individuals with disabilities requiring auxiliary aids or services should contact the Meridian Township Board by contacting: Township Manager Frank L. Walsh, 5151 Marsh Road, Okemos, MI 48864 or 517.853.4258 - Ten Day Notice is Required.

Meeting Location: 5151 Marsh Road, Okemos, MI 48864 Township Hall
Providing a safe and welcoming, sustainable, prime community.



To: Meridian Township Board of Trustees
From: LeRoy Harvey, Staff for Meridian Environmental Commission
Date: February 3, 2023
Re: Climate Sustainability Plan

Meridian Township has been a respected leader in environmental initiatives for decades. It is not surprising the Meridian was one of the first local units of government to produce a Climate Sustainability Plan. With support from the Board of Trustees, staff, and a volunteer Energy Team, the Township has continued to make progress in reducing greenhouse gas emissions and helping residents do the same.

The Environmental Commission is now seeking input on revisions to the Township's Climate Sustainability Plan. Chair Bill McConnell and/or Commissioner John Sarver will be on hand to describe progress on the revisions and invite comments and questions.

Attached are drafts of the Energy Efficiency and Renewable Energy sections. Several other draft sections are currently being reviewed by other committees including the Transportation Commission, the Wetland Education Team, the Green Team, and a "Good Food to Smart Recycling Committee."

People can offer comments on the draft plan in several ways:

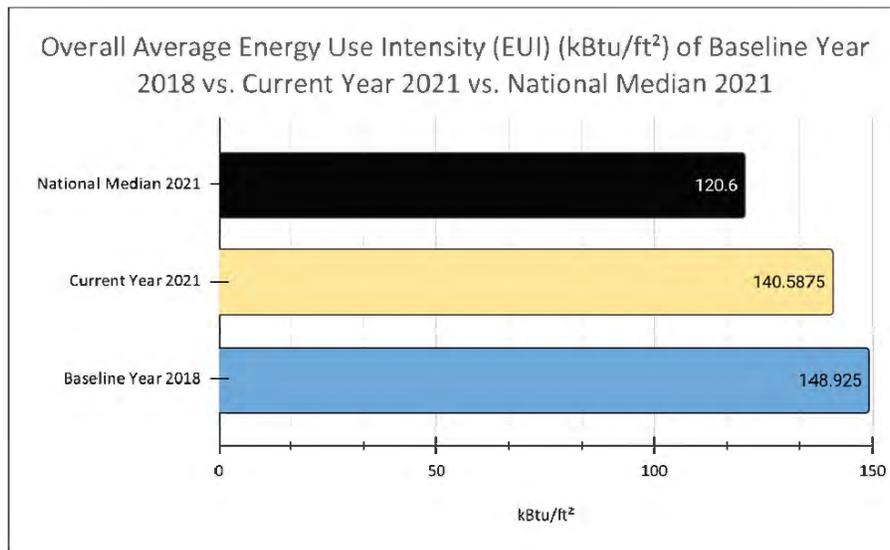
- Provide comments to any member of the Environmental Commission
- Provide comments to staff at harvey@meridian.mi.us or 517-853-4466
- Comment on a google doc at <https://bit.ly/3uBdcQG>
- Provide comments on this Master Plan Feedback form <https://bit.ly/3Gco127>
- Utilize Meridian's on-line contact form: <https://www.meridian.mi.us/about-us/contact-us>

a. Energy Efficiency

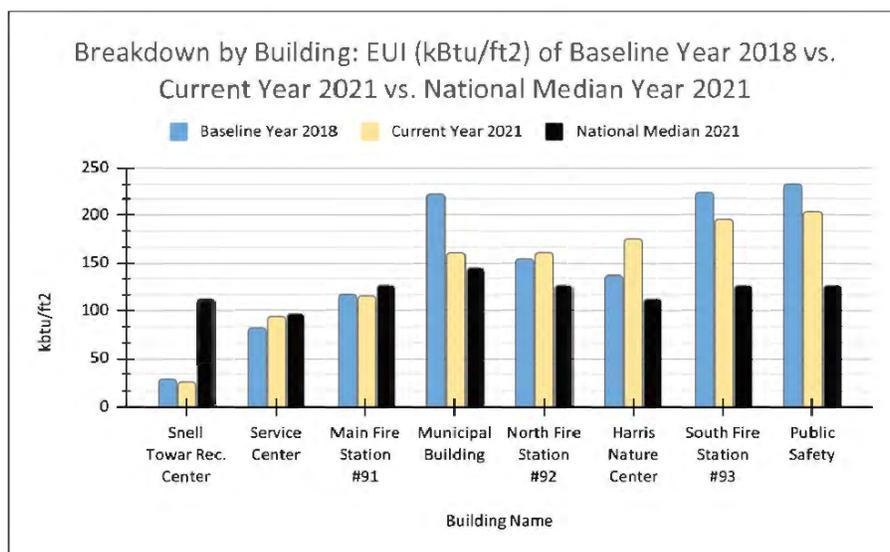
Energy efficiency remains one of the quickest, safest, and most cost-effective ways to reduce greenhouse gas emissions and save money. Energy efficiency also offers other important security benefits, helping reduce power outages, shortages, and risk of grid failure during times of peak energy use.

Meridian has invested in significant energy saving measures over the years. More recent improvements include a major overhaul of the HVAC system in the Municipal Building and LED office lighting improvements in the Public Safety, Municipal, and Service Center Buildings.

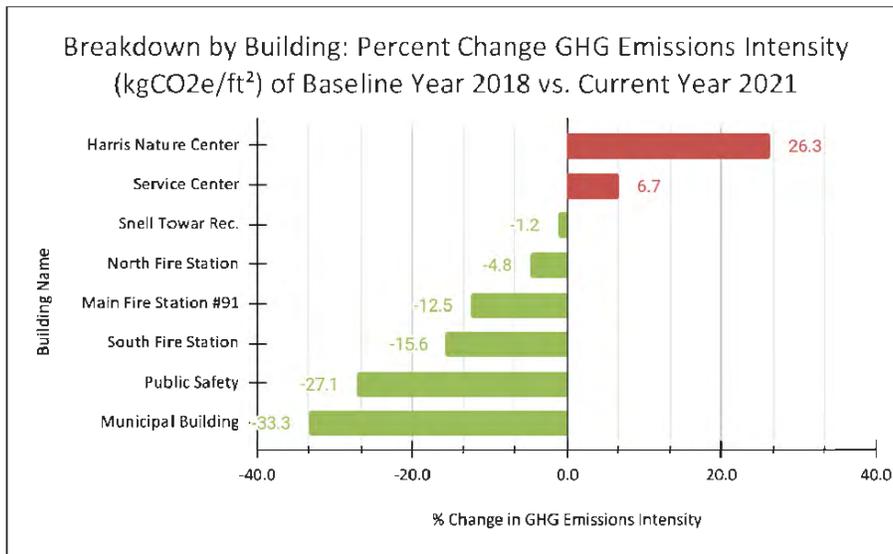
An Energy Benchmarking Study 2018-2021 revealed progress in energy savings. The average overall Energy Use Intensity (EUI) of buildings improved by 5.6% or 8.3 (kBtu/ft²) as illustrated below. However, the average EUI in 2021 is still about 16% higher than the National Median, indicating room for improvement.



The chart below illustrates the performance of Meridian's major buildings compared to the national average. Buildings on the far right have the greatest opportunity for improvement and savings.



This chart shows a significant reduction in greenhouse gas emissions for most Township buildings.



The most improved building GHG emissions intensity was the Municipal Building with a 33.3% reduction followed by Public Safety with 27.1%, South Fire Station with 15.6%, Main Fire Station #91 with 12.5%, and Snell Towar Rec. with 1.2% reductions in GHG emissions intensity. The building with the least improved GHG emissions intensity was the Harris Nature Center with an increase of 26.3% followed by the Service Center with 6.7% increase in GHG emissions intensity.

Meridian has opportunities for energy savings, water savings, greenhouse gas reductions, and cost saving in its building, but also in its vehicle fleet and in streetlighting. Meridian Township spent \$734,000 on energy and water in 2021. This includes natural gas, electricity, propane, and streetlighting.

Energy Expenditures in 2021

Street Lights	\$396,821
Electricity	\$249,939
Natural Gas	\$64,336
Water	\$20,791
Propane	\$2,483
Total	\$734,370

Several energy audits have been performed over the years including one in 2015 (<http://bit.ly/phase-II>) and a Building Performance review (<http://bit.ly/energy-performance-17>). These studies have helped guide efficiency investments. New energy audits will help identify additional measures to pursue in the years to come.

Meridian has also launched a streetlighting inventory to assist in keeping track of future improvements, outages, and street light districts. Meridian’s ongoing support for the Michigan Municipal Association for Utility Issues ([MI-MAUI](#)) has served as a means to collaborate with other municipalities to negotiate mutually beneficial policies with Consumers Energy and other utility providers.

Objective a.1: Achieve significant energy cost savings and carbon emission reductions in Township facilities.

Strategies:

1. Complete implementation of recommendations from the EcoWorks' Benchmarking Study and Consumers Energy's Building Performance with Energy Star Study.
2. Update energy audits through Consumers, and develop a partnership with MSU's new DOE grant funded IAC pilot program, etc.
3. Continue to track municipal energy consumption within the City's Portfolio Manager account and update energy consumption metrics at least quarterly.
4. Prioritize energy efficiency opportunities at Municipal Building, Public Safety, South Fire Station, Harris Nature Center and North Fire Station.
5. Obtain Energy Star designation for township buildings where possible with a focus on the Municipal Building.
6. Explore opportunities to include energy saving in the Employee Handbook.
7. Explore opportunities to include LEED criteria or the equivalent for projects undertaken by the Township. LEED criteria include measures related to energy efficiency, renewable energy, recycling and waste management, transportation, and water management.
8. Budget funds for energy efficiency assessments a minimum of once every five years. Utilize the Revolving Energy Fund as needed. Consider utilizing the Revolving Energy Fund for energy audits, heat pump at Harris, or other demonstration projects.
9. Address sustainability implications in proposals for capital improvements. Township Manager will consider criteria related to energy efficiency, renewable energy, waste management, transportation, and water management when developing a capital improvement plan.
10. Prioritize weatherizing and electrifying the Harris Nature Center first. Explore switching from a propane energy system to a cold weather heat pump system at the Harris Nature Center. In many cases switching from propane to a heat pump results in energy and cost savings. The Harris Nature Center is the only building benchmarked that utilizes propane for heating.
11. Resolve inverter connection issue with solar array at Harris Nature Center and create a solar meter for the Harris Nature Center in Portfolio Manager to add the missing electricity data. Please note that the energy usage and GHG emissions data would have looked different if the solar array electricity generated and used would have been reported.

Objective a.2: Explore other opportunities and partnerships to achieve energy savings.

Strategies:

1. Identify and pursue State and Federal grant funding, pilot programs, and utility programs.
2. Pursue and build a partnership with MSU's new DOE grant funded IAC pilot program to provide free energy assessments to all qualifying Township facilities, which includes information on all available incentives and grants that the Township may pursue. ,
3. Further build partnerships with programs such as Michigan Green Community Network, EcoWorks, Clean Cities, Sustainability Forums, and expand collaboration with other local governments in our region.
4. Increase tree canopy throughout the township and especially in business areas to reduce cooling loads. Consider the potential for future solar energy installations when deciding placement of trees. Propose ordinance changes and provide incentives for existing businesses to upgrade their parking lots and landscaping to increase tree cover and shade to be energy efficient and environmentally friendly.
5. Create incentives for the use of white roofs or green roofs to reduce cooling loads.
6. Identify opportunities and remove barriers to support the construction of accessory dwelling units, and

other housing options that indirectly affect energy consumption by improving density, reducing transportation costs, or improving resource efficiency.

Objective a.3: Provide educational opportunities for Township staff and residents about energy consumption, energy savings opportunities, and utility incentives.

Strategies:

1. Create an in-house “Green Team” involving interested staff that can help with outreach and brainstorming.
2. Improve delivery of information and data on energy consumption to building managers, Township staff, accounting/budgeting staff, and financial managers using Portfolio Manager and other tools.
3. Provide energy efficiency information to Township residents so they are aware of Township efforts and energy efficiency opportunities and programs to help improve their own homes, businesses, and neighborhoods.

b. Renewable Energy

Renewable energy systems continue to become more cost effective as technology advances lead to increased efficiencies and system cost decreases, while the cost of traditional power sources continue to increase. Meridian Township will develop and identify opportunities to install solar and other renewable energy systems at Township facilities, and encourage and facilitate residential and commercial installations in Meridian Township. The focus will be on solar energy because there are many opportunities.

Past and Current Progress:

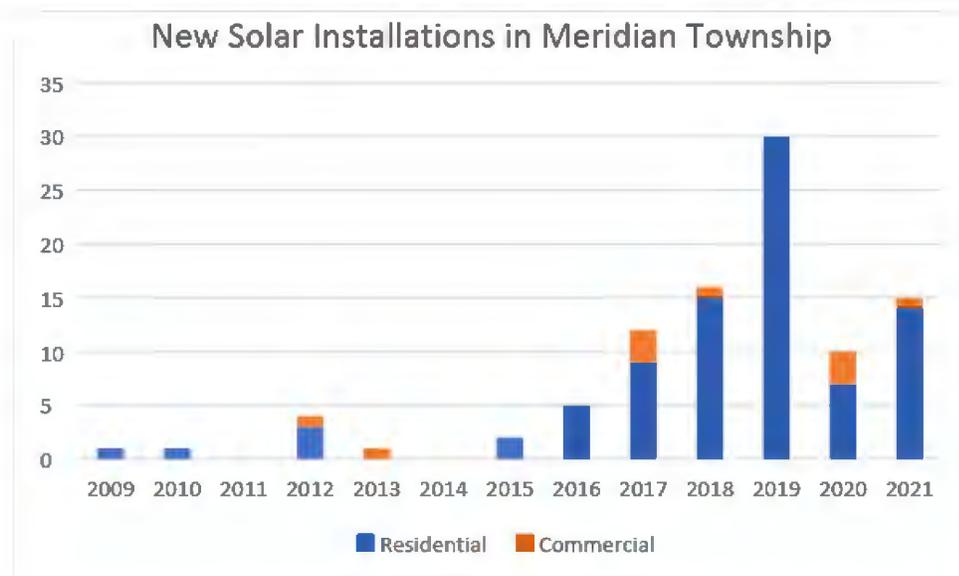
Meridian Township adopted a wind energy ordinance in May 2011 (Ord. No. 2011-05) to provide standards and regulations pertaining to the location, construction, design, maintenance, and abandonment of wind energy systems and anemometer towers.

The Township worked with Peninsula Solar, Michigan Energy Options, U.S. Dept. of Energy, and Consumers Energy to create a solar demonstration and educational project at Harris Nature Center. The demonstration included a solar-powered webcam system and a grid-connected solar system.



The Lansing Board of Water & Light (LBW&L) has developed a 300 kW Community Solar project in Burcham Park on the border of Meridian Township. Since the Township does have LBWL street lighting accounts, the Township Board authorized leasing ten 300 watt solar panels at the Burcham Park solar array. The Township will receive utility bill credits for 25 years based on the electric production from the leased solar panels.

After the Township Board approved the Climate Sustainability Plan in October 2017 including a commitment to obtain 100% of the township government's electricity from renewable energy by 2035 and 25% of the total community electricity from renewable energy by 2025, the Meridian Energy Team developed a workshop program to encourage and make it easier for homeowners, businesses, and churches to install solar electric systems on their buildings. The Meridian Energy Team worked with local civic organizations and houses of worship to hold a series of solar workshops in 2018. There were 11 workshops that reached 272 persons and there was a significant increase in new solar system installations in 2018 and 2019. We cannot attribute all new installations to the Solarize Meridian project, but it is reasonable to assume that the project was a major influence in increasing the number of solar installations in the township.



Meridian Township has also been working on achieving the 100% Renewable Energy Goal for Electricity for Township Operations. The Township has installed solar arrays at 4 municipal buildings and a fifth 40 kW solar array is planned for the Public Safety Building in 2022.

2018	Municipal Building	17.4 kW
2020	Fire Station 3	36.5 kW
2020	Marketplace on the Green	3.8 kW
2021	Service Center	142.0 kW
Total		199.7 kW





The Township's 100% goal takes into account that a significant portion of the electricity from Consumers Energy will come from renewable energy resources (40%) by 2035 and that it is important to use energy efficiency to reduce electric consumption (30%). The goal includes obtaining 30% of electricity used for township operations from on-site solar and the Township is already more than half way to achieving that goal.

Objective b.1: Develop Township policies and procedures that encourage the use of renewable energy.

Strategies

1. Revise Township ordinances and procedures to ensure that they encourage energy conservation and the use of renewable energy.
2. Develop renewable energy and other practices that reduce greenhouse gas emissions that can be included in the list of amenities allowed in mixed use and commercial planned unit developments (PUDs).
3. Encourage policies for electrification of buildings, vehicle fleet, and appliances so that more renewable energy can be utilized for energy.
4. Encourage policies that will make buildings solar-ready.

Objective b.2: Increase the use of renewable energy at Township facilities.

Strategies

1. Obtain 50% of Township electricity from renewable energy by 2025 and 100% by 2035.
2. Pursue the installation of solar electric systems at Township facilities .
3. Participate in Community Solar or other green purchasing programs where possible.
4. Identify and seek grant funding for demonstrations of new renewable energy technologies.
5. Identify opportunities for non-grid connected applications like solar street lighting and solar lighting for signs.

Objective b.3: Provide educational opportunities regarding renewable energy options and encourage the installation of renewable energy at private and public facilities throughout the Township.

Strategies

1. Increase the number of solar installations in the township from 97 in 2021 to 250 by 2025.
2. Provide educational opportunities on current and proposed policies, programs and incentives that could help Township residents, businesses, and institutions utilize renewable energy.
3. Share information about funding and vendors with residents and business owners.
4. Provide incentives to developers to employ renewable energy in site plan and construction of new development. Identify and adopt incentives to encourage greater use of renewable energy, e.g. incentives for net zero homes or solar systems, elimination of permit fees for solar systems.
5. Inventory, highlight, and promote Meridian homes and businesses that feature net-zero, renewable, LEED, and related features.
6. Educate homeowners' associations about solar power and encourage less restrictive covenants that inhibit the installation of solar energy systems.



9.A

**CONSENT AGENDA
BOARD
COMMUNICATIONS
February 7, 2023**



FOR IMMEDIATE RELEASE
January 12, 2023

CONTACT: Dan Opsommer, Deputy Township Manager
517.281.6034 | opsommer@meridian.mi.us

Conserve Water Notice Remains in Effect

Emergency Repair Continues at East Lansing-Meridian Water & Sewer Authority

Meridian Township, MI – On January 11, Meridian Township, the City of East Lansing and the East Lansing-Meridian Water and Sewer Authority (ELMWSA) issued a notice to conserve water due to accidental damage that occurred to one of the plant's main water transmission lines during construction on Tuesday, January 10.

A contractor was brought in from Wixom to make the emergency repair at the ELMWSA plant. The contractor arrived at 3:00 am on January 11 and worked throughout the day to prepare for the repair. The contractor resumed work on this repair at 5:00 am on the morning of January 12.

The contractor hopes to have the repair completed on January 12. Once the repair is complete, the conserve water notice will be lifted. Another update will be issued within 24 hours.

The following information was released in the original conserve water notice on January 11 and remains in effect. To conserve water, all East Lansing Meridian Water and Sewer Authority (ELMWSA) customers are encouraged to:

1. NOT take baths at this time
2. Limit showers (in frequency and duration) to the greatest extent possible
3. Wait to do laundry and dishes
4. Refrain from all other high uses of water

Am I an ELMWSA Customer? If your water bill comes from Meridian Township or the City of East Lansing, you ARE an ELMWSA customer.

Why do we need to conserve water? One of the main transmission water lines at the ELMWSA plant was accidentally damaged during construction on Tuesday, January 10. This caused ELMWSA to not be able to treat water for the residents of the City of East Lansing and Meridian Township.

Safe drinking water is being supplied by Lansing Board of Water & Light. This water supply is already running through the system. Customers do NOT need to go elsewhere to pick up water.

What is being done? We are working to repair the broken water main. However, while this repair occurs, there is limited water supply. To avoid pressure loss in the system, it is important for ELMWSA customers to conserve water until further notice.

Please share this information with other people who drink this water, especially anyone who may not get this notice directly (for example, people in apartments, nursing homes, schools, and businesses). Post this notice in a public place or distribute copies by hand or mail.

For more information, please contact:

Joel Martinez of the East Lansing – Meridian Water and Sewer Authority at (517) 337-7535 or jmartinez@elmwsa.com. You can also contact the Michigan Department of Environment, Great Lakes and Energy Lansing Office at (517) 284-6700. The Water Plant State I.D. # is WSSN 01995

###

The community of Meridian Township is in close proximity to the Michigan State Capitol and Michigan State University. The Township serves the community through exceptional services, beneficial amenities and an outstanding quality of life. It is a welcoming community that celebrates quality education, recreation and lifestyles.





CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY

**LEGAL AD NOTICE: Variance Request 23-02
1236 Jolly Road
WEDNESDAY, February 15, 2023**

**CHARTER TOWNSHIP OF MERIDIAN
LEGAL NOTICE
Variance Request 23-02
1236 Jolly Road
Public Hearing**

Notice is hereby given that the Zoning Board of Appeals of the Charter Township of Meridian will hold a public hearing on Wednesday, February 15, 2023 at 6:30 p.m. in the Meridian Municipal Building, Town Hall Room, 5151 Marsh Road, Okemos, MI, 48864 to hear all persons interested in a variance request from Elizabeth Seagull. The applicant is proposing to construct a boardwalk in the natural vegetation strip at 1236 Jolly Road. The subject site is zoned RR (Rural Residential).

Information may be examined at the Department of Community Planning and Development (phone 517-853-4560), 5151 Marsh Road, Okemos, Michigan 48864-1198, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday. Written comments may be sent prior to the public hearing to the Zoning Board of Appeals, Charter Township of Meridian, 5151 Marsh Road, Okemos, Michigan, 48864, or by email to chapman@meridian.mi.us, or at the public hearing.

**Publish: City Pulse
January 25, 2023**

**Deborah Guthrie
Township Clerk**

1 Affidavit, please



CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY

LEGAL AD NOTICE: Variance Request 23-02
1236 Jolly Road
WEDNESDAY, February 15, 2023

CHARTER TOWNSHIP OF MERIDIAN
LEGAL NOTICE
Variance Request 23-02
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Publish: City Pulse
January 25, 2023

Deborah Guthrie
Township Clerk

1 Affidavit, please

From: [Charles Kotz](#)
To: [Deborah Guthrie](#); [Board](#)
Subject: Meridian Township Communications - 2023 Goal?
Date: Wednesday, January 11, 2023 5:45:58 PM

Happy New Year Deborah-

I was somewhat incredulous to read that one of the Boards goals for 2023 was to “improve communications”. The current “under the radar” way that both the Board and the Planning Commission operate is proven by the “public comments” at their respective meetings. There never are any... Isn't that a concern?

I would be flabbergasted to see an actual advertisement of when these meetings are held- not just on the back page of the City Pulse. A sign in front of the solar panels on Marsh Road, and in other prominent locations would be a start. Also, why are citizens no longer allowed to phone in to make their comments? If you really want to hear from residents, you need to make them aware of when you are meeting, AND make it easy for them to communicate. Letters to the Board are never acknowledged or discussed, so why bother writing to an unresponsive and disinterested group. Increase communication? Really?

What you are doing now appears very circumspect and shady. Please come out into the light..,

Sincerely,

Charles Kotz
cdkotz73@gmail.com

Sent from my iPhone



FOR IMMEDIATE RELEASE
January 11, 2023

CONTACT: Dan Opsommer, Deputy Township Manager
517.281.6034 | walsh@meridian.mi.us

Meridian Township and the City of East Lansing Issue a Conserve Water Notice
Emergency Issue Causes ELMWSA Water Plant to Shut Down

Meridian Township, MI – Meridian Township, the City of East Lansing and ELMWSA are issuing a notice to conserve water due to an issue that has caused the shutdown of the ELMWSA water plant.

To conserve water, we urge all East Lansing Meridian Water and Sewer Authority (ELMWSA) customers to:

1. NOT take baths at this time
2. Limit showers (in frequency and duration) to the greatest extent possible
3. Wait to do laundry and dishes
4. Refrain from all other high uses of water

We hope to be able to lift this notice to conserve water within 24-48 hours. We ask for everyone's patience during this time.

Am I an ELMWSA Customer? If your water bill comes from Meridian Township or the City of East Lansing, you ARE an ELMWSA customer.

Why do we need to conserve water? One of the main transmission water lines at the ELMWSA plant was damaged on Tuesday, January 10. This caused ELMWSA to not be able to treat water for the residents of the City of East Lansing and Meridian Township. Safe drinking water is being supplied by Lansing Board of Water & Light.

What is being done? We are working to repair the broken water main. However, while this repair occurs, there is limited water supply. To avoid pressure loss in the system, it is important for ELMWSA customers to conserve water until further notice.

An update for ELMWSA customers will be provided later today, January 11, 2023.

Please share this information with other people who drink this water, especially anyone who may not get this notice directly (for example, people in apartments, nursing homes, schools, and businesses). Post this notice in a public place or distribute copies by hand or mail.

For more information, please contact:

Joel Martinez of the East Lansing – Meridian Water and Sewer Authority at (517) 337-7535 or jmartinez@elmwsa.com. You can also contact the Michigan Department of Energy Great Lakes and Environment Lansing Office at (517) 284-6700. The Water Plant State I.D. # is WSSN 01995

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The community of Meridian Township is in close proximity to the Michigan State Capitol and Michigan State University. The Township serves the community through exceptional services, beneficial amenities and an outstanding quality of life. It is a welcoming community that celebrates quality education, recreation and lifestyles.





FOR IMMEDIATE RELEASE
January 12, 2023

CONTACT: Dan Opsommer, Deputy Township Manager
517.281.6034 | opsommer@meridian.mi.us

Conserve Water Notice Has Been Lifted

Emergency Repair has been completed at East Lansing-Meridian Water & Sewer Authority

Meridian Township, MI – Meridian Township, the City of East Lansing and the East Lansing-Meridian Water and Sewer Authority (ELMWSA) plant have lifted the notice to conserve water. ELMWSA customers can resume their normal water consumption.

A contractor was brought in from Wixom to make the emergency repair at the ELMWSA plant after one of the main transmission water lines at the ELMWSA plant was accidentally damaged during construction on Tuesday, January 10. This caused ELMWSA to not be able to treat water for the residents of the City of East Lansing and Meridian Township.

While this repair occurred, there was limited water supply. The water supply remained safe for consumption throughout. To avoid pressure loss in the system, it was important for ELMWSA customers to conserve water. We appreciate everyone's patience while the repair was made.

For more information, please contact:

Joel Martinez of the East Lansing – Meridian Water and Sewer Authority at 517.337.7535 or jmartinez@elmwsa.com. You can also contact the Michigan Department of Environment, Great Lakes and Energy Lansing Office at 517.284.6700. The Water Plant State I.D. # is WSSN 01995

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FOR IMMEDIATE RELEASE
January 25, 2023

CONTACT: Kati Adams, Harris Nature Center Coordinator
517.853.4616 | kadams@meridian.mi.us

Harris Nature Center to Host Native Plants Class & Sale
Make Gardening Easier with Native Plants

Meridian Township, MI – For those looking to prepare their gardens for the 2023 season, the Harris Nature Center (HNC – 3998 Van Atta Road, Okemos) will be hosting a Gardening with Native Plants Class and Native Plants Sale this spring.

Gardening with Native Plants Class

March 21, 2023

7:00 pm – 9:00 pm

The Gardening with Native Plants Class taught by Vern Stephens of Designs by Nature will provide residents an opportunity to ask questions and learn about the importance of native plants. Participants will also learn which species will be most successful on their property.

Native Plants Sale

May 6, 2023

9:00 am – 1:00 pm

The annual Native Plants Sale includes Michigan native shrubs, sedges, grasses, wildflowers, ferns and complete garden kits, and all proceeds benefit HNC. The native plants are grown locally at Designs by Nature, Go Grow Plant Natives and Michigan Woodland Wildflowers and Ferns. Community members can order plants ahead of time or shop on the day of the sale. Order forms are available now by visiting www.meridian.mi.us/HNC and are due on Friday, April 21. Orders will be available for pick up the day of the sale, where there will be additional plant varieties available for sale.

“Over 25% of Meridian Township is covered in wetlands, making stewardship an important responsibility and opportunity in every neighborhood,” said Nature Center Coordinator Kati Adams. “We hold this class and sale every year to help people discover the ease and importance of using native plants in their gardens and on their property.”

For more information about the Native Plants Class and Sale, contact HNC at hnc@meridian.mi.us or call 517.349.3866. For those looking to register for the Gardening with Native Plants Class online, visit www.meridian.mi.us/HNC.

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FOR IMMEDIATE RELEASE
January 25, 2023

CONTACT: Dan Opsommer, Deputy Township Manager
517.853.4450 | opsommer@meridian.mi.us

Meridian Township Board Waives Construction Hours Ordinance
Extended Hours Necessary for Okemos Road Bridge Project

Meridian Township, MI – On January 24, 2023, the Meridian Township Board voted unanimously to waive some construction hour limitations for the Okemos Road Bridge Project.

Meridian Township’s Code of Ordinances (Sec. 50-84, Subsection 4) restricts construction hours from 7:00 am to 9:00 pm, Monday through Saturday. It prohibits construction work on Sundays and holidays. The Board voted to partially waive this ordinance to allow the Ingham County Road Department’s contractors to work on Sundays and holidays from 7:00 am to 9:00 pm to complete the Okemos Road Bridge project according to the most recent timetable.

“The Meridian Township Board and Township staff are committed to using every tool available to ensure that the Okemos Road Bridge reconstruction project is completed as quickly and safely as possible,” stated Township Trustee Scott Hendrickson. “While detours are disruptive and inconvenient, we can see the light at the end of the tunnel as the final concrete is scheduled to be poured next week.”

The Board also waived construction hours for the Okemos Road Bridge project at their March 8, 2022 meeting. This prior action by the Township Board helped the contractor to meet the Michigan Department of Environment, Great Lakes and Energy’s (EGLE) May 1 deadline for the removal of old abutments and piers along the river, as well as the installation of new abutments. It also allowed the contractor to pour concrete at night so that the bridge deck could cure under proper conditions.

“The Ingham County Road Department’s general contractor has been working diligently to complete the bridge project, and we appreciate their hard work despite delays caused by concrete shortages, weather and other entities,” said Deputy Township Manager Dan Opsommer. “The Township has been in communication with the contractor from the very beginning of the project to ensure they have as much flexibility as they need to complete the project and will continue to do so.”

The new Okemos Road Bridge is now expected to be open in February, weather dependent. The concrete subcontractor is currently scheduled to begin pouring the Okemos Road approaches on the north and south side of the bridge starting next week.

For more information, contact the Department of Public Works at 517.853.4440 or email dpw@meridian.mi.us.

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Protecting and improving our treasured waterways.

Meridian Township
5151 Marsh Road
Okemos, MI 48864

January 25, 2023

Dear Meridian Township Board and Township Leaders,

Thank you for allowing me to come in and speak about our Red Cedar River.

Being a long-distance kayaker, and having paddled many of the most scenic rivers across the Upper Midwest, I am thrilled to have discovered the Red Cedar River. I can't think of another river that offers such scenic beauty and varied landscape than this.

Meridian Township is blessed to have the Red Cedar River and have Meridian Riverfront Park border much of its south riverbank. Other cities would covet to have such a river and park system.

But, as I have shared, I was surprised to discover so many river-wide obstructions over a stretch of just one and a quarter mile. Eight times I had to portage. Once I got stuck on a log when attempting to paddle over it. I haven't come across a stretch of river so obstructed during my seven years and 6,300 miles paddled. Even when paddling the headwaters of the Mississippi and St. Croix, or entire length of the Pere Marquette.

Because of the many river-wide obstructions, paddling, fishing, floating, and general use, is greatly reduced. During summer months, those who are forced to portage will be fighting their way through thick pockets of poison ivy, stinging nettle, and other unforeseen obstacles.

These river-wide obstructions are particularly concerning because urbanization has caused the Red Cedar River to become highly flashy. The Red Cedar River is a one of the flashiest rivers in the lower peninsula. During spring melt off and periods of heavy rain, these river-wide obstructions contribute to greater flooding and making the river more dangerous.

As it is now, the Red Cedar River in Meridian Riverfront Park is difficult to navigate, impassable for most, and inherently dangerous for all. The result of a bad user experience is their not returning and telling others to go elsewhere for water recreation and sport. Furthermore, it tarnishes Meridian Township and its excellent parks reputation.

You may wonder, among Meridian Township residents, what would the likely user rate of the Red Cedar River be if it were navigable and fully accessible? The [2021 Outdoor Participation Trends Report](#), funded by Outdoor Foundation, gives us guidance:

US Participation Rates - 2020

Fishing	19.0
Kayaking	7.0
<u>Canoeing</u>	<u>3.2</u>
Total	29.2

Because Michiganders participation rates in water recreation and sport is much greater than the national average, let's be conservative, and index this rate by a factor of 1.4. This estimates that Meridian Township - Red Cedar River participation rate would be 40.9 percent. That is a significant number.

Creating a pleasant Red Cedar River user experience would:

- Be a great natural resource for Meridian Township residents and visitors to enjoy.
- Prove to be a great complement to Meridian Riverfront Park.
- Further elevate Meridian Township's exceptional parks and city reputation.

Making the Red Cedar River navigable in Meridian Township would:

- Complement the work that Lansing and Williamston have recently completed.
- Complement neighboring MSU's exemplary care of the Red Cedar River.
- Complete a requirement to have the Red Cedar River designated as a Michigan River Trail.
- Create a vibrant river-long community, connecting cities, businesses, and river enthusiasts.
- Be worthy of an annual river-long celebration.

You are blessed with a natural asset that most cities would covet. With a little effort and practicing Woody Debris Management, we can create an open, navigable Red Cedar River, for all to enjoy. It will prove to be an invaluable asset for Meridian Township residents and visitors.

Again, thank you for allowing me to share my 2023 Red Cedar River Assessment. I welcome the opportunity to meet again to discuss how we can create a top Mid-Michigan destination and an up-north experience, here at home.

Sincerely,

Mike Stout
Founder, Michigan Waterways Stewards
Protecting and Improving our Treasured Waterways
mstout@i3-marketing.com | (952) 239-3943
www.MiWaterwaysStewards.org



FOR IMMEDIATE RELEASE
January 31, 2023

CONTACT: Tavis Millerov, Fire Marshal
517.853.4720 | millerov@meridian.mi.us

Knob Hill Apartments Fire Investigation Complete
Cause of Fire Undetermined by Meridian Township Fire Department

Meridian Township, MI – The Meridian Township Fire Department has completed their fire investigation involving the structural components of two buildings at Knob Hill Apartments located in Okemos, MI. At this time, the cause of the fire is undetermined.

On December 21, 2022, at approximately 11:00 am, the Meridian Township Fire Department was dispatched to a structure fire at Knob Hill Apartments located at 2300 Knob Hill Drive. Upon arrival, the building was engulfed in flames. During firefighting efforts, a second attached building, 2314 Knob Hill, also caught fire and the residents were evacuated. Both structures were deemed a total loss.

During the recovery efforts, a person was located deceased inside one of the buildings. The deceased was previously identified as 52-year-old Raymond Naseef of Okemos.

After an assessment of the scene and collecting witness statements, the Meridian Township Fire Marshal determined the origin of the fire was on a couch in a garden level apartment. “Although the cause of the fire is undetermined, there were no signs of suspicious activity,” stated Fire Marshal Tavis Millerov.

If anyone has information regarding this incident, please contact the Meridian Township Fire Department at 517.853.4700, the Meridian Township Police Department at 517.853.4800 or submit an anonymous tip using the private message option on the Department’s social media accounts.

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FOR IMMEDIATE RELEASE
January 31, 2023

CONTACT: Patricia Herring Jackson, Township Supervisor
517.853.4262 | jackson@meridian.mi.us

Meridian Township to Hold Community Conversation for Village of Okemos Project
Developer to Provide Updates and Answer Questions Before Township Board Meeting

Meridian Township, MI – A community conversation has been set for Tuesday, March 7, 2023, to discuss the ongoing Village of Okemos project. The developers will be in attendance to provide updates and anticipated timeline, as well as answer questions.

The request for a community conversation came from the January 24, 2023 Township Board meeting when Trustee Marna Wilson formally asked Township staff to arrange a meeting with the developers.

“It has been nearly five years since the Village of Okemos project was unveiled to the community,” said Township Trustee Marna Wilson. “The Township Board believes it is time for another community conversation with the developers regarding the future of the project. Regardless of the status of the project, the most important issue is that we keep the community informed.”

The meeting will take place on Tuesday, March 7, 2023, at 6:00 pm in the Town Hall Room of the Meridian Municipal Building (5151 Marsh Road, Okemos). The Township Board will then hold their regular meeting at 7:00 pm.

“The Village of Okemos development is an important step forward for the community. More importantly, our community deserves to know every component of the project,” stated Township Manager Frank L. Walsh.

Community members that are unable to attend the Board meeting in person can watch LIVE on HOMTV, Comcast Channel 21 in Meridian Township and East Lansing, www.homtv.net or HOMTV’s Facebook and YouTube pages.

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CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY

LEGAL AD NOTICE: Special Use Permit #23004

Schultz Veterinary Clinic Addition

MONDAY, February 27, 2023

**CHARTER TOWNSHIP OF MERIDIAN
LEGAL NOTICE
Special Use Permit #23004
(Schultz Veterinary Clinic)
Public Hearing**

Notice is hereby given that the Planning Commission of the Charter Township of Meridian will hold a public hearing on Monday, February 27, 2023 at 6:30 p.m. in the Meridian Township Municipal Building, Town Hall Room, 5151 Marsh Road, Okemos, to hear all persons interested in a special use permit (SUP) request. The applicant, Mayberry Homes, is requesting a special use permit to build an addition to an existing business, Schultz Veterinary Clinic, at 2770 Bennett Road. The project site is zoned RR (Rural Residential).

Information may be examined at the Department of Community Planning and Development, 5151 Marsh Road, Okemos, Michigan 48864-1198, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday. Written comments may be sent prior to the Planning Commission, Charter Township of Meridian, 5151 Marsh Road, Okemos, Michigan, 48864, or by email to shorkey@meridian.mi.us, or at the public hearing.

Publish:

**City Pulse
February 8, 2023**

**Deborah Guthrie
Township Clerk**

1 Affidavit, please



CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY

LEGAL AD NOTICE: Special Use Permit #23005

Tidal Wave Auto Spa

MONDAY, February 27, 2023

**CHARTER TOWNSHIP OF MERIDIAN
LEGAL NOTICE
Special Use Permit #23005
(Tidal Wave Auto Spa)
Public Hearing**

Notice is hereby given that the Planning Commission of the Charter Township of Meridian will hold a public hearing on Monday, February 27, 2023 at 6:30 p.m. in the Meridian Township Municipal Building, Town Hall Room, 5151 Marsh Road, Okemos, to hear all persons interested in a special use permit (SUP) request. The applicant, New Potato Creek Holding, LLC requesting a special use permit to construct a drive-through car wash at 4880 Marsh Road. The project site is zoned C-3 (Commercial).

Information may be examined at the Department of Community Planning and Development, 5151 Marsh Road, Okemos, Michigan 48864-1198, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday. Written comments may be sent prior to the Planning Commission, Charter Township of Meridian, 5151 Marsh Road, Okemos, Michigan, 48864, or by email to chapman@meridian.mi.us, or at the public hearing.

Publish:

**City Pulse
February 8, 2023**

**Deborah Guthrie
Township Clerk**

1 Affidavit, please

Dear Members of the Planning Commission:

The residents of Countryside Estates (including VanAtta Rd., Newman Rd., Country Dr., Knightsford Ln., Chipping Camden Ln., and Buttercup) join in protest against expansion of the Urban Services Boundary. We live here because we trusted in the continuation and protection of the rural nature of the area and its immediate surroundings. Please honor your commitment to protect the natural features and habitat of the eastern third of Meridian Township.

The Urban Services Boundary, by its very nature, is meant to focus on in-fill development and to preserve green spaces. Moving that boundary to appease the wishes of developers runs counter to the reason it was put into place. It is the nature of developers to want to make the highest profit by developing green spaces; it is the job of Staff to understand and support the current line.

We urge you to hold the line on the boundary and not move it further into the eastern edge.

Meridian Township has seen a lot of development of late; we have not seen a reciprocal saving of open areas at the same time.

In 2020 the voters in the township elected trustees who touted positions such as having a top priority of “protecting neighborhoods from encroaching development” and “creating a more environmentally sustainable community.” Upholding the wishes of the voters must be a top priority.

Not long ago the community came out, en masse, when there was talk of widening Cornell Rd. We did that for a number of reasons including respect for the beauty of the natural areas, a determination to protect some of the rural nature of the area, and a desire to protect several hundred trees that would have had to been taken down. Make no mistake, bringing sewer or water down the center of that road would destroy the root structure of every tree along that road; a more alarming effect even than the widening would have caused.

The memo Staff prepared for you addresses a number of issues:

1. They claim there is a lack of developable land within the boundary while failing to mention that the point of an Urban Services Boundary is to encourage in-fill redevelopment while discouraging development in what are currently green spaces. There are currently development deserts to which Planning Staff should be directing developers. In-fill development should be considered first, to protect natural features, in accordance with the Meridian Township Code of Ordinances. Staff should discuss in-fill options before making any recommendations regarding specific development plans.
2. There is a claim that properties to the east of the boundary were previously agricultural in nature. This is simply not the case. There has been only one working agricultural spread of land for years. That land is now being parceled off

in lots that fit the established zoning in the area; it would be a deviation to build anything more dense. The last working farm prior to that is now a land preserve. This argument by staff makes no sense.

3. The jog east to include Wellington and the Winslow Trailer Park is there due to a claim by a previous Board member that there were houses along VanAtta with failing septic systems. A search of Ingham County septic permit applications indicated that this was untrue and there were no widespread failures in the area. It is always the right of an owner whose property abuts a boundary to request an extension. There was some misleading information on water being available throughout the Wellington development; it is not available throughout. This land should be preserved outside of the Urban Services Boundary.
4. The middle third is where Staff puts most of their attention. Development there, further than the boundary currently allows, jeopardizes the rest of the township that remains to the east. Staff makes the point of citing stub streets in this area. Many times those are required by the Ingham County Road Commission and are not an indication of future development. In this particular case, one stubs into Okemos Public School System property, which is unlikely to be developed as housing in the near future. The other stubs onto property that is immediately adjacent to property owned by a well-known developer of high density housing in the township. Staff is fully trained and perfectly capable of understanding the nuance of why some areas were included and some were excluded; they do not need a straight line in order to communicate that information to developers.

We are committed to preserving the natural areas surrounding our neighborhood and presume that our elected officials will honor the commitments they made and retain the established boundaries of the Urban Services Boundary.

Thank you,
The residents of Countryside Estates with no objections

Cc: Meridian Township Board

6000 Balog Ct.
Haslett, MI 48840

January 31st, 2023

Supervisor Patricia Jackson
Meridian Charter Township
5151 Marsh Road
Okemos, MI 48864

Dear Supervisor Jackson,

I am writing you to submit my public service application to be appointed to the Capitol Area Transportation Authority.

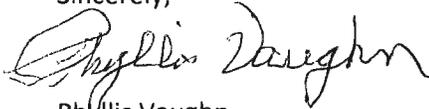
I feel I would be a good candidate for this position because of my many year of relying on CATA as my primary transportation provider for food, medical appointments, social outings and more.

Over the past 10 years, I have gotten to know many of the drivers and dispatchers at CATA. As a result, I have a solid understanding of CATA. I know for certain that CATA bus routes, Spec Tran and Meridian Redi Ride are essential for hundreds of families and individuals in Meridian Township.

In 2017, I served on the Meridian Township Transportation Commission. I also have volunteered extensively in my Grange Acres Community to help other Senior Citizens to get essential food, transportation and health care resources. Because of my strong network, I feel I would represent many of the individuals who rely every day on CATA for transportation to complete essential functions of daily life.

Thank you for this opportunity to put my name forward to represent my community on the CATA Board of Directors.

Sincerely,

A handwritten signature in cursive script that reads "Phyllis Vaughn". The signature is written in black ink and is positioned above the printed name.

Phyllis Vaughn

* 1. I am interested in service on one or more of the following public bodies as checked below:
Capital Area Transportation Authority (C.A.T.A.)

*** 2. Summarize your reasons for applying to do this type of service**

. Because of my strong network, I feel I would represent many of the individuals who rely every day on CATA for transportation to complete essential functions of daily life. I believe that CATA bus routes, Spec Tran and Meridian Redi Ride are essential for hundreds of families and individuals in Meridian Township.

*** 3. Describe education, experience or training which will assist you if appointed.**

In 2017, I served on the Meridian Township Transportation Commission. I also have volunteered extensively in my Grange Acres Community to help other Senior Citizens to get essential food, transportation and health care resources. I have extensive business knowledge and experience as a small business owner before I retired.

(Attach resume if available)

SKIPPED

* Full Name
Phyllis Vaughn

* **Occupation**
Retired

* **Place of Employment**
Retired

* Home Address
6100 Balog Court
Haslett 48840

* Phone (Day)
517.894.7374

* Phone (Evening)
517.894.7374

* **Email**
phyllis12161216@gmail.com

* **Please type your name in the box below as a digital signature**
Phyllis Vaughn

* **Date and Time**
02/02/2023

Other than the Downtown Development Authority Board and the Economic Development Corporation, persons appointed to Meridian Township boards and commissions must be a resident and elector (if of voting age) of the Township during the term of office. Excessive absences may be cause for review of appointment. The policy for appointment of candidates to the various public service positions is based on the following criteria: desire to serve, experience, expertise, availability of time to serve, and maintenance of equitable geographic representation. In most instances it will be desirable to develop further information through a personal interview. This application will be retained in township files for two years.



9.B

**CONSENT AGENDA
PROPOSED BOARD MINUTES
February 7th, 2023**

PROPOSED MOTION:

- (1) Move to approve and ratify the minutes of the Regular Meeting of January 24th, 2023 as submitted.

ALTERNATE MOTION:

- (1) Move to approve and ratify the minutes of the Regular Meeting of January 24th, 2023 with the following amendment(s):
[insert amendments]

CHARTER TOWNSHIP OF MERIDIAN
REGULAR MEETING TOWNSHIP BOARD 2022 **-DRAFT-**
5151 Marsh Road, Okemos MI 48864-1198
517.853.4000, Township Hall Room
TUESDAY, January 24, 2023 **6:00 pm**

PRESENT: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

ABSENT: None

STAFF: Township Manager Walsh, Deputy Township Manager and Director of Public Works Opsommer, Chief of Police Plaga, Fire Chief Hamel, Community Planning and Development Director Schmitt, IT Director Gebes, Communications Manager Diehl, Director of Economic Development Clark, Deputy Clerk Lemaster

1. CALL MEETING TO ORDER

Supervisor Jackson called the meeting to order at 6:00 pm.

2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS

Supervisor Jackson led the Pledge of Allegiance.

3. ROLLCALL

Deputy Clerk Lemaster called the roll of the Board. All board members are present.

4. PRESENTATION

A. Introduction of Penelope Tsernoglou, State Representative, 75th House District

Representative Penelope Tsernoglou was not in attendance as the State House was still in session.

B. Recognition of World Kiwanis Week-January 21-26, 2023

Tom Moore, regional head of Haslett and Okemos district of the Capital Area District Libraries gave a presentation on the Recognition of World Kiwanis Week. He spoke about money raised by the Kiwanis club and how it has contributed to the surrounding community. He also listed volunteer opportunities where Kiwanis Club provided volunteers.

C. Red Cedar River Stewardship-Mike Stout, Michigan Waterways

Mike Stout, 5171 White Haven Dr., Lansing MI, spoke on behalf of Michigan Water Way Stewards and gave a presentation on the Red Cedar River Stewardship. He spoke about work the Stewardship has performed on various bodies of water in the local area. He spoke about several problem areas in the township's Red Cedar River that are obstructed.

Treasurer Deschaine noted the Rotary has addressed this issue and asked for the cost of professional crews to take on this issues.

Mr. Stout replied it depends on the size of the crew but because it doesn't require permitting that volunteers could perform this work. He doesn't have an amount of money.

Clerk Guthrie thanked Mr. Stout for this presentation.

Trustee Sundland noted she thought this would require an annual clean up.

Mr. Stout replied it would need to be a part of the Township's plan.

D. Nokomis Cultural Heritage Center-John Ostrander

John Ostrander, 5153 Marsh Rd., Okemos, MI, Vice President of Nokomis Cultural Heritage Center gave a presentation on the Nokomis Cultural Heritage Center. He spoke of the financials of the group and what they have done with their building in the last year including weekly language classes and crafting days on Saturdays. He introduced Mary Morales the new board president of Nokomis Cultural Heritage Center. He noted three tribes have used the Nokomis building to hold meetings. Nokomis has completed its pilot program with Okemos Montessori Schools and started work in the Grand Ledge school system. Nokomis has conducted 29 presentations this year and held a holiday craft sale in December. They have been working with Friend of Historic Village, and overseeing Elder monthly luncheons. Nokomis has been working with the Corey Marsh Ecological Research Center, and has been utilizing interns to develop language classes and gardening. Lastly Mr. Ostrander announced Nokomis will have a booth at the Meridian Township farmer's market.

Trustee Wilson noted she was on the founding board of the Nokomis Cultural and spoke to the importance of the work Nokomis is doing.

5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS

Supervisor Jackson opened public comment at 6:41 PM.

Barbara Curtis, 5248 Park Lake, Rd., Okemos thanked Nokomis for their presentations and spoke about the water main break on Park Lake Rd. last week. She thanked Manager Walsh for helping her daughter with a street issue.

Stephanie Levitt, 5320 Park Lake, Rd., spoke about the recent water main breaks on Park Lake Rd. and how the township handled her complaints and communication regarding the recent water main breaks.

Supervisor Jackson closed public comment at 6:48 PM.

6. TOWNSHIP MANAGER REPORT

Manager Walsh recalled work the township had done in the Wardcliff area because of weather damage and noted \$50,000 spent by the township on repairs. He spoke about the township's communications concerning Daniel's Drain and the conserve water notice. He

mentioned the DPW crew worked a very long shift during that break. He noted water main breaks are not uncommon, even more so during the shift from winter to spring. He spoke about spending \$70,000 to hire a private contractor to deal with the break, and the lessons he learned from the recent breaks. He noted everyday there was notice given to 300 homes daily during the Daniels Drain project. He spoke of communications on the Okemos Bridge project. He apologized to residents for the unfortunate water main breaks.

Manager Walsh spoke about the annual deer cull where 157 deer were culled through archery and 130 by firearms. The Okemos Bridge project will hopefully be completed on February 28th. Thanked Deputy Manager Opsommer and the Department of Public Works for their work in the last six months. He noted the municipal building will be closed between May and October for renovation.

The Pensions board meets February 6th, LOCC meets January 27th. The first task force of senior center meets February 16th. Additional paramedics and firefighters are being put in place for additional emergency coverage. The Planning Commission met with a full board of 9 members yesterday. He noted the community sign project is moving forward, and noted the Park Commission should be involved in the Red Cedar Project.

Clerk Guthrie asked how many pounds of venison have been culled.

Manager Walsh replied over 7000 pounds.

Trustee Wilson noted she took 500 pounds.

7. BOARD MEMBER REPORTS OF ACTIVITIES AND ANNOUNCEMENTS

Trustee Hendrickson

- January 20th visited representative Tsernoglou at her open house

Trustee Sundland

- Attended Meridian Transportation Commission Meeting on January 19th where a focus was on the Okemos bridge, and becoming a Bicycle Friendly Community

Trustee Wilson

- Attended the Community Resource Commission January 11th meeting with two new members, reminded residents there is an open closet with free goods and clothes at faith Lutheran church, this is available for one more week.
- Announced the Village of Okemos Project is ongoing, even with multiple changes, she has asked for management to conduct a public forum for residents with developers

Treasurer Deschaine

- Attended January 18th CATA board retreat
- January 20th visited representative Tsernoglou at her open house
- Announced Treasury goals: make it easier for residents to pay taxes, provide more information on where your taxes go, to maximize township investment income
- Thanked management for their work during the last year as it has been tough with water main breaks, Daniels drain, and other occurrences

Clerk Guthrie

- The Clerk's office has begun putting all of their legal ads in the City Pulse
- Encouraged residents to participate in communications provided on the township website
- Is available to speak with residents and happy to meet with residents to hear their concerns
- Spoke in support of a public forum with the developers of Village of Okemos project and residents
- The township will hold their November 8th, 2023 audit of precinct 7 on Friday, January 27th thanked Deputy Clerk Lemaster for his work
- The Clerks goals involve using new FOIA software, maintaining records, and updating the board policy book

Trustee Wisinski

- Environmental Commission is continuing work on the Climate Sustainability Plan
- Diversity, Equity and Inclusion Committee met last week to work on their goals for 2023
- Looking for more public facing community events, currently a LGBTQ event is scheduled this year
- Met with Theresa woodruff, Manager Walsh, and Supervisor Jackson

Supervisor Jackson

- Met with interim MSU president Woodruff with Manager Walsh and Trustee Wisinski where Woodruff spoke of how much the local governing bodies contribute to MSU's success
- Promoting open conversation with organizations that operate in and for Meridian Township

8. APPROVAL OF THE AGENDA

Treasurer Deschaine moved to approve the agenda as presented. Seconded by Trustee Wisinski.

VOICE VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 7-0

9. CONSENT AGENDA

Supervisor Jackson reviewed the Consent Agenda.

Trustee Hendrickson moved to approve the Consent Agenda as presented with one Amendment to the minutes. Seconded by Trustee Wisinski.

ROLL CALL VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 7-0

A. Communications

Trustee Hendrickson moved that the communications not already assigned for disposition be referred to the Township Manager or Supervisor for follow-up. Seconded by Trustee Wisinski.

ROLL CALL VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 7-0

B. Minutes- December 13, 2022 Regular Township Board Minutes

Trustee Hendrickson moved to approve and ratify the minutes of the Regular Meeting of January 10th, 2022 as presented. Seconded by Trustee Wisinski.

ROLL CALL VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 7-0

C. Bills

Trustee Hendrickson moved to approve that the Township Board approve the Manager's Bills as follows: Seconded by Trustee Wisinski.

Common Cash	\$	193,706.13
Public Works	\$	202,647.99
Trust & Agency	\$	<u>26,150.44</u>
Total Checks	\$	422,504.56
Credit Card Transactions	\$	11,135.20
01/05/23 to 01/18/2023		
Total Purchases	\$	<u>433,639.76</u>
ACH Payments	\$	<u>935,247.52</u>

ROLL CALL VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 7-0

D. Charitable Gaming License – Okemos High School Drama Boosters

Treasurer Deschaine moved approval of a request from the Okemos High School Drama Boosters of Meridian Township, Ingham County, asking that they be recognized as a non-profit organization operating in the community for the purposes of obtaining a gaming license for approval, and further that the Township Clerk be authorized to execute the resolution from the state of Michigan. Seconded by Trustee Wisinski.

ROLL CALL VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 7-0

10. QUESTIONS FOR THE ATTORNEY-NONE

11. HEARINGS-NONE

12. ACTION ITEMS

A. Ordinance 2022-15 Daycare Regulation Update-Final Adoption

Director Schmitt outlined Ordinance 2022-15 Daycare Regulation Update for Final adoption.

Trustee Wilson moved to adopt the resolution approving for final adoption Zoning Amendment 2022-15 to amend the Zoning Ordinance of the Charter Township of Meridian to update day care definitions to be in compliance with recent State law changes. Seconded by Trustee Wisinski.

Trustee Wilson spoke in support of this item.

Treasurer Deschaine spoke of the importance of quality daycare and spoke in support of the township assisting in quality daycare.

ROLL CALL VOTE: YEAS: Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski, Supervisor Jackson

NAYS: None

Motion carried: 7-0

B. Board and Commission Appointments

Supervisor Jackson outlined board and commission appointments for action.

Trustee Hendrickson moved to appoint William Cawood to the Building Board of Appeals for a term ending 12/31/24. Seconded by Seconded by Trustee Wilson.

Supervisor Jackson spoke of the qualifications of William Cawood.

VOICE VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 7-0

Treasurer Deschaine moved to appoint Kathleen Fay to the Land Preservation Advisory Board for a term ending 12/31/23. Seconded by Trustee Hendrickson.

Treasurer Deschaine spoke in support of this appointment.

VOICE VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 7-0

C. Township Emergency Plan Update

Fire Chief Hamel outlined the Township Emergency Plan Update for action.

Trustee Wisinski moved to approve the updated Support Emergency Operations Plan. Seconded by Trustee Wilson.

Trustee Wisinski spoke in support of this item.

Trustee Wilson spoke in support of this item.

VOICE VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 7-0

D. Amendment to the Resolution Establishing the Corridor Improvement Authority

Director Clark outlined the Amendment to the Resolution establishing the Corridor Improvement Authority.

Treasurer Deschaine moved to adopt the amended resolution establishing the Corridor Improvement Authority of Meridian Township to allow the CIA to pursue a Tax Increment Financing plan. Seconded by Trustee Hendrickson.

Treasurer Deschaine stated the Corridor Improvement Authority's funding had been left out when it was originally created and the board is now fixing this mistake. He noted this is not easy work, but necessary.

Trustee Hendrickson spoke in support of this item as the current Corridor Improvement Authority is moving in the same direction as the Township Board.

Clerk Guthrie thanked Director Clark for her work with the Corridor Improvement Authority and bringing this to the board.

ROLL CALL VOTE: YEAS: Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski, Supervisor Jackson, Clerk Guthrie

NAYS: None

Motion carried: 7-0

E. Continuity of Operations Plan

Chief Hamel outlined the Continuity of Operations Plan for action. He gave a basic timeline of this project and spoke of how this plan would be implemented.

Trustee Wilson moved to approve the Continuity of Operations Plan consisting of the basic plan and functional annex and support plan for each department. Seconded by Trustee Wisinski.

VOICE VOTE: YEAS: Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski, Supervisor Jackson, Clerk Guthrie,

NAYS: None

Motion carried: 7-0

F. Reauthorization to Waive Sec. 50-84, Subdivision 4.a. for the Okemos Rd Bridge Construction Project

Deputy Manager Opsommer outlined the Reauthorization to Waive Sec. 50-84, Subdivision 4.a. for the Okemos Rd Bridge Construction Project. He explained this reauthorization is necessary to complete the bridge project as soon as possible.

Trustee Hendrickson moved to waive Section 50-84, Subsection 4.a. in our code of ordinances to permit the Ingham County Road Department and its contractors working on the Okemos Rd bridge project to conduct construction work Monday through Sunday,

including holidays, between the hours of 7 a.m. and 9 p.m. until March 7, 2023. Seconded by Clerk Guthrie.

Trustee Hendrickson spoke in support of this item as it will help complete the project as soon as possible.

Trustee Wilson spoke in support of this item as it will help complete the project and reopen the bridge.

Clerk Guthrie thanked Deputy Manager Opsommer for working with the county on this project. She spoke of the importance of this motion as it will help lessen the burden of residents. She asked if this would be completed by March 7th.

Deputy Manager Opsommer noted the next board meeting is on March 7th where this can be reauthorized if needed. He noted updates on the project may be viewed at www.meridian.mi.us/government/township-projects. He stated the bridge deck is slated for construction next week, provided the weather is good.

Clerk Guthrie asked what type of concrete is poured during the winter.

Deputy Manager Opsommer replied will be a special mix that is blanketed to keep it at optimal temperature.

VOICE VOTE: YEAS: Trustees Hendrickson, Sundland, Wilson, Wisinski, Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine

NAYS: None

Motion carried: 7-0

Manager Walsh thanked trustee Hendrickson for bringing this item to the board as it will help residents.

13. BOARD DISCUSSION ITEMS

A. Ordinance 2022-16 Sign Ordinance Update

Director Schmitt outlined Ordinance 2022-16 Sign ordinance update for discussion. He overviewed some definitions and updated the purpose section of the Ordinance to show intent, clarification, and references that have been added throughout the Ordinance. Flag regulation has been updated. The temporary sign section has been updated and is likely the biggest change to the Ordinance. Definitions of off-premise and on premise signs have been updated. A provision was added for construction project waivers on temporary signs. He noted the size of professional office district, free-standing signs has been increased. Monument signs changed from a height of 16 ft. to 6 ft. and commercial district free standing signs may now be up to 38 sq. ft.

Treasurer Deschaine stated he would like to spend more time on this item and go through it section by section for at least an hour.

Clerk Guthrie concurred with Treasurer Deschaine's statement that more time is needed to review this with staff.

Trustee Wilson noted a communication regarding an electronic billboard in East Lansing and is worried about the impacts of electronic signs.

Director Schmitt noted he worked on the sign Ordinance in East Lansing and noted the hole in their Ordinance that allowed the sign in question. He stated that hole does not exist in this Ordinance.

Trustee Hendrickson thanked Director Schmitt for his work on this and also would like more time to go over this Ordinance. He asked if a new tenant moved into a building could the new tenant could use the old tenant's signage even if it becomes out of compliance after the passing of this Ordinance.

Director Schmitt replied that is the case.

Supervisor Jackson noted a section about how to make a long term transition in the township and a lot of changes are about how we reference the signs which is dependent on zoning. She asked how Director Schmitt came up with the maximum square footage of a flag.

Director Schmitt replied the maximum size is from the currently existing Ordinance.

Supervisor Jackson stated consideration of approval of this item will come after the board has had more time to review the Ordinance.

B. Redevelopment Ready Communities Recertification Update

Director Clark gave an update on Redevelopment Ready Communities Recertification. She explained this is to draw further development into the community and that she has been working with Michigan Economic Development Corporation (MEDC) to accomplish this goal. She explained there are two major requirements the township will need to meet, one is to have three diverse housing types, by right, in every zoning district. The second is the orientation of boards and commission, meaning that any resident may use the township website to understand what it means to be a board member or commissioner and what are the requirements of being on a board or commission. She noted if this is not attainable then Meridian will not be recertified as a Redevelopment Ready Community. She noted Meridian is currently 61% aligned with the essentials.

Supervisor Jackson asked if the board is ready to commit to either of the requirements.

Trustee Hendrickson stated the board orientation requirement should be completed either way.

Treasurer Deschaine asked if this housing diversity a way to separate townships and other localities that don't have much housing diversity from more urban areas.

Trustee Wilson noted this will call for additional study as allowing use by right without having special use permits and PICA's is a big change.

Clerk Guthrie noted the board orientation already exists it just isn't public facing at this time. She asked for an example of what housing diversity would look like with this requirement.

Director Clark replied it is allowing all types of housing across the entire townships residential districts.

Director Schmitt noted the majority of certified communities are cities, and the township would be an outlier. He spoke about how this is likely a way to provide certainty and consistency to developers.

Clerk Guthrie asked if the board could define what diverse housing would be.

Director Schmitt replied there would be options on how to accomplish this, it just needs to be decided.

Trustee Hendrickson asked if had to be the same three typologies in each zoning district or if you could specify per zoning district which three will be used.

Director Clark replied the MEDC does not tell you how to meet the requirements, they only ask that they are met.

Trustee Hendrickson noted the rural sections of the township would not be happy to see multifamily dwellings built up next to them. He stated it may not be a bad idea to direct staff to see if the requirements can be met without fundamentally altering the nature of housing in the township.

Trustee Wilson asked if Director Clark is working with the business Development Manager at MEDC.

Director Clark replied they are.

Trustee Wilson suggested the township may get better direction from MEDC directly.

Trustee Sundland suggested using the PICA's for diverse housing developments.

Supervisor Jackson noted she is hesitant about this as use by right removes community input from developments.

Director Schmitt stated that he believes the township could meet these requirements.

Supervisor Jackson noted she does not like the language stating this must happen in every zoning district.

Director Clark noted the MEDC suggestion of the township committing the diverse housing topologies near areas of concentrated development.

Trustee Sundland asked about pattern book housing.

Director Schmitt replied pattern brook housing is more for broadly planned developments on large plots of land.

Treasurer Deschaine noted he would like to see the benefits received from MEDC, and is reluctant to completely change the township's current Ordinances.

Clerk Guthrie spoke about the board's discussions about middle and lower income housing. She asked for clarification on the definition of, "any zoning district".

Director Clark replied the township's zoning map doesn't have a single occurrence of three topologies.

Clerk Guthrie asked if the requirement was for only one area in the township.

Director Schmitt replied that he does not believe all areas in the township must be developed.

Trustee Hendrickson asked if the requirements changed as the township was previously certified as a redevelopment ready community.

Director Clark replied the MEDC may have overlooked the points the township missed in the past.

Director Schmitt noted the requirements have changed substantially.

Trustee Wilson asked if there is a timeline on recertification.

Director Clark replied around November is the last chance to recertify.

Treasurer Deschaine asked how many townships are certified.

Director Schmitt replied it is a relatively small number.

Supervisor Jackson stated the board has no objections moving forward with this business.

14. COMMENTS FROM THE PUBLIC

Supervisor Jackson opened Public Remarks at 8:35 pm.

NONE

Supervisor Jackson closed Public Remarks at 8:35 pm.

15. OTHER MATTERS AND BOARD MEMBER COMMENTS-NONE

Clerk Guthrie announced there is an open admin position in the Clerk's office. She also announced a Chinese New Year celebration Sunday, January 29th at Center Court at the Meridian Mall.

Manager Walsh suggested holding a study session on the Sign Ordinance and the Redevelopment Ready Communities Recertification as both would have a large impact on the community.

16. ADJOURNMENT

Trustee Hendrickson moved to adjourn, Seconded by Treasurer Deschaine.

Supervisor Jackson adjourned the meeting at 8:38 pm.

PATRICIA H. JACKSON,
TOWNSHIP SUPERVISOR

DEBORAH GUTHRIE
TOWNSHIP CLERK



To: Board Members
From: Amanda Garber, Finance Director
Date: February 7, 2023
Re: Board Bills

Charter Township of Meridian
Board Meeting
2/7/2023

MOVED THAT THE TOWNSHIP BOARD APPROVE THE MANAGER'S
BILLS AS FOLLOWS:

COMMON CASH	\$	658,360.23
PUBLIC WORKS	\$	437,849.70
TRUST & AGENCY	\$	7,013.41

TOTAL CHECKS: \$ 1,103,223.34

CREDIT CARD TRANSACTIONS

01/18/2022 - 02/01/2023 \$ 9,506.62

TOTAL PURCHASES: \$ 1,112,729.96

ACH PAYMENTS \$ 660,217.64

02/02/2023 04:12 PM
User: GRAHAM
DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
EXP CHECK RUN DATES 02/07/2023 - 02/07/2023
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: GF - CHECK TYPE: PAPER CHECK

Vendor Name	Description	Amount	Check #
1. A T & T	JAN 2023 FIBER INTERNET 321840834	189.82	108902
2. AIRGAS USA LLC	ORDER #1117248840 - OXYGEN FOR AMBULANCES	145.21	
3. ALLGRAPHICS CORP	FULL ZIP LOGO SWEATSHIRTS	349.74	
4. AMERICAN RENTALS	12/21/22 TO 12/31/22 PORTABLE TOILET RENTAL	28.39	
	01/01/2023 - 01/21/2023 PORTABLE TOILET RENTAL - T	59.61	
	01/21/23 TO 02/21/23 - PORTABLE TOILET RENTAL - TR	88.00	
	TABLES/CHAIR RENTAL - 2022 CHINESE NEW YEAR CELEBR	820.80	108892
	TOTAL	996.80	
5. AT & T	JAN 2023 - PRI TEL + 100 MB INT 831-001-1392 886 5	1,217.74	108900
	DEC 2 - JAN 1 2023 - THB HVAC 517 347.6021 564 8	375.60	108901
	TOTAL	1,593.34	
6. AT & T	DEC 2022 - ASE NET - THB - FS91 - 831.000.8214 218	3,763.02	108899
	DEC 2 - JAN 1 2023 - VAC @THB 517.347.1710 201 4	49.90	108899
	DEC 2 - JAN 1 2023 - PSB FAX 517 347-4285 924 0	50.53	108899
	DEC 2 - JAN 1 2023 - PSB FAX 517 347 6826 173 5	52.37	108899
	TOTAL	3,915.82	
7. AT & T MOBILITY	JAN 2023 - DISPATCH NON-EMERGENCY - 287252740666 -	76.28	108903
	DEC 7 2022 - DEC 31 2022 - FIRST NET 22 CELL SERVI	57.98	108903
	JAN 1 2023 TO JAN 6 2023 - FIRSTNET CELL SERVICE 2	14.50	108903
	TOTAL	148.76	
8. AUTO VALUE OF EAST LANSING	UNIT 61 - FLEET REPAIR PARTS	88.27	
	SHOP SUPPLY - FLEET REPAIR PARTS	16.04	
	UNIT 55 - FLEET REPAIR PARTS	30.98	
	UNIT 686 & 692 - FLEET REPAIR PARTS	61.96	
	UNIT 55 - FLEET REPAIR PARTS	12.78	
	UNIT 87 - FLEET REPAIR PARTS	212.99	
	UNIT 120 - FLEET REPAIR PARTS	43.19	
	STOCK - FLEET REPAIR PARTS	38.94	
	ALTERNATOR - FLEET REPAIR PARTS	46.00	
	UNIT 663 - FLEET REPAIR PARTS	171.20	
	UNIT 663 - FLEET REPAIR PARTS	276.18	
	RETURN REF# 2267275 - FLEET REPAIR PARTS	(25.78)	
	2019 FORD POLICE INTERCEPTOR BREAK PARTS - FLEET R	619.99	
	HEX BIT SET (WAS RETURNED) - FLEET REPAIR PARTS	23.79	
	UNIT 135 & STOCK - FLEET REPAIR PARTS	61.74	
	MOTOR POOL - FLEET REPAIR PARTS 2023 - 1ST PO	64.99	
	STOCK - FLEET REPAIR PARTS	34.36	
	UNIT 48 - FLEET REPAIR PARTS	26.55	
	TOTAL	1,804.17	
9. B & H PHOTO-VIDEO	SONY 50 MM LENS - ORDER #897755230	2,012.31	
10. BARYAMES CLEANERS	JAN 2023 POLICE UNIFORM CLEANING	346.40	
	DEC 2022 POLICE UNIFORM CLEANING	402.91	
	TOTAL	749.31	
11. BECKS PROPANE	GLENDALE - PROPANE CUST #24065	400.00	

Vendor Name	Description	Amount	Check #
12. BOUNDTREE MEDICAL	ACCT #102267- ORDER #104248747 MEDICAL SUPPLIES	3,768.12	
	ORDER #104237939 - MEDICAL SUPPLIES	957.86	
	ORDER #104237939 - MEDICAL SUPPLIES	380.14	
	ACCT #102267- ORDER #10428747 MEDICAL SUPPLIES	202.06	
	TOTAL	5,308.18	
13. BOYNTON FIRE SAFETY SERVICE	BUILDINGS - CENTRAL FIRE - FLOW SWITCH R & R	500.00	
14. BRD PRINTING, INC	WINDOW & REGULAR ENVELOPES	228.98	
15. C & S FAMILY FARM	FARMERS MARKET	78.00	
16. CAMCA	2023 MEMBERSHIP & LUNCHEON - GUTHRIE	40.00	108893
	ANNUAL DUES & LUNCHEON - R KELLY	40.00	108893
	TOTAL	80.00	
17. CAPITAL ASPHALT LLC	2022 LOCAL RD PROG MILLING/HMA CONTRACT	421,453.14	108804
18. CARRIE BALLOU	FARMERS MARKET	23.00	
19. COMCAST	JAN 14 2023 - FEB 13 2023 - HOM TV	137.90	108897
	JAN 1 2023 - JAN 28 2023 - INT TV TEL @ HNC	199.91	108897
	JAN 1 2023 TO JAN 31 2023 - INT+TV @THB	577.12	108897
	FEB 1 2023 TO FEB 28 2023 - INT+TV @THB	612.70	108897
	DEC 29 2022 - DEC 31 2022 - INT TV TEL @ HNC	21.42	108897
	JAN 29 2023 TO FEB 28 2023 - INT TV TEL @ HNC	226.39	108897
	DEC 29 2022 TO FEB 28 2023 - PSB 'FREE' DROP	22.28	108897
	JAN 16 2023 - FEB 15 2023 - FIRE #91 TV + INET	171.85	108905
	JAN 20 2023 TO FEB 19 2023 - FD 'FREE' DROP	10.76	108897
	DEC 19 2022 TO DEC 31 2022 - SCADA INET	75.92	108897
	JAN 1 2023 - JAN 18 2023 - SCADA INET	75.93	108897
	JAN 19 2023 TO FEB 18 2023 - SCADA INET	156.85	108897
	TOTAL	2,289.03	
20. CONSUMERS ENERGY	EMERGENCY UTILITIES #100096133846 - N. DAVIS	336.00	108894
21. CRYSTAL FLASH	ORDER #4479703 - MOTOR POOL - FLEET FUEL	11,264.58	
	ORDER #4479702 - MOTOR POOL - FLEET FUEL 2023	7,343.20	
	TOTAL	18,607.78	
22. CUMMINS INC	GENERATOR MAIN 2023 - MUN BLDG	724.92	
23. DANIEL WILLIAM KANE	REIMB OVRPMT FOR FINGERPRINTS	4.00	
24. DEANNE MULIETT	DEC 2022 MILEAGE REIMBURSEMENT	7.75	
	JAN 2023 MILEAGE REIMBURSEMENT	17.16	
	TOTAL	24.91	
25. DOUGHNATION BAKERY	FARM MARKET VENDOR	21.00	
26. EMSAR	COT REPAIR NOT ON PM AGREEMENT	169.37	
27. FIRST ADVANTAGE OCCUPATIONAL HEALTH	DEC 2022 RANDOM DRUG DRAW COLLECTION FOR CDL DRIVE	151.82	
28. FIRST COMMUNICATIONS	12/31/22 - 01/30/23 - ANALOG TELEPHONE LINES-31422	1,433.13	108904
29. FORESIGHT GROUP	01/12/2023 - WATER BILLS & POSTAGE	508.08	
	DOOR SIGNS	228.00	
	PARK PAVILION SIGNAGE	493.39	
	TOTAL	1,229.47	

02/02/2023 04:12 PM
 User: GRAHAM
 DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
 EXP CHECK RUN DATES 02/07/2023 - 02/07/2023
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: GF - CHECK TYPE: PAPER CHECK

Vendor Name	Description	Amount	Check #
30. GALLAGHER BENEFIT SERVICES, INC	JAN 2023 HEALTH INSURANCE CONSULTING FEES	2,713.76	
31. H.C. BERGER COMPANY	COPIER ACCT #ABD-MT02	3.36	
32. HASLETT-OKEMOS ROTARY	M - HAMEL - 1ST QTR 2023 MEMBERSHIP DUES	145.00	
	1ST QTR 2023 ROTARY DUES-FRANK WALSH	145.00	
	1ST QTR 2023 ROTARY DUES-DEBORAH GUTHRIE	145.00	
	TOTAL	435.00	
33. HUBBEL, ROTH & CLARK INC	ACCT #216-440.450-974.000 - PROF SERV ENDING DEC 3	1,248.98	
	ACCT #216-440.450-974.000 - PROF SERV ENDING JAN 7	9,628.23	
	TOTAL	10,877.21	
34. INGHAM COUNTY SHERIFF DEPT	OFFICER TRAINING OCT 2022	1,223.48	
35. INGHAM COUNTY TREASURER	BS&A TRAINING - D. MULIET	75.00	
36. JACOB FARLEY	FARM MARKET VENDOR	102.00	
37. JEFFORY BROUGHTON	RADIO EQUIP REMOVAL FROM APPARATUS (TRUCK 93)	750.00	
38. JOHN MCDERMOTT	MILEAGE REIMB - TRAINING IN G.RAPIDS	213.79	
39. KCI	POSTAGE FOR MAILING ASSESSMENT CHANGE	6,349.53	108896
40. LERMA, INC.	LAFARGUE/GRILLO/CRANE - MEMBERSHIP DUES 2023	60.00	
41. LIVINGSTON COUNTY EMS	1ST SEMESTERS - FFS IRVING, SCHOTT	1,894.50	
	2ND SEMESTER - FFS IRVING, SCHOTT	1,894.50	
	TOTAL	3,789.00	
42. LOPEZ CONCRETE CONSTRUCTION	CONCRETE WORK/REPAIRS - N FIRE/5266 PARK LAKE RETA	31,112.50	
43. MACQUEEN EMERGENCY GROUP	UNIT 704 - 2022 LADDER TRUCK	3,155.84	
44. MADISON NATIONAL LIFE INS CO	FEB 2023 LIFE/DISABILITY INSURANCE	3,390.59	
45. MANNIK AND SMITH	PROF SERV THRU OCT 28, 2022 PASER RATINGS (FOR TOW	11,200.00	
	ROAD IMPROVEMENTS - PROF SERVICES THRU DEC 30, 202	317.50	
	PROF SERV THRU DEC 30, 2022	33,948.13	
	PROF SERV THRU DEC 30 2022 PASER RATINGS (FOR TOWN	2,800.00	
	TOTAL	48,265.63	
46. MATT PRINZ	DEER PROCESSING REIMBURSEMENT	90.00	
47. MCLAREN MEDICAL GROUP	OVRPMT FALSE ALARM INVOICE	75.00	
48. MEDICAL MANAGEMENT SYSTEMS OF	DEC 2022 AMBULANCE BILLING SERVICE	8,213.07	
49. MERIDIAN TOWNSHIP RETAINAGE	CONCRETE WORK/REPAIRS - N FIRE/5266 PARK LAKE RETA	1,637.50	
	2022 LOCAL RD PROG MILLING/HMA CONTRACT - CAPITAL	22,181.74	108805
	TOTAL	23,819.24	
50. MI ASSOC OF CHIEFS OF POLICE	MEMBERSHIP DUES 2023 - B CRANE	100.00	
51. MI GREAT LAKES FISH COMPANY	FARM MARKET VENDOR	56.00	
52. MICHIGAN CAT	CAT BACKHOE REPAIRS - UNIT #6	365.87	
53. MICHIGAN MUNICIPAL LEAGUE	POLICY #5000880-21	7,562.00	
54. MICHIGAN NOTARY SERVICE	NOTARY BOND PKG - A BOIK & J RAMSEY	125.70	

Vendor Name	Description	Amount	Check #
55. MID MICHIGAN EMERGENCY EQUIPMENT	UPFITTING F250 - UNIT 705	800.00	
56. MID-MICHIGAN CHIEFS OF POLICE ASSOC	CHIEF PLAGA - 2023 MEMBERSHIP DUES	25.00	
57. MIDWEST TREE SERVICE	GROUNDS - TRIM DEAD OUT OF TREES @ CENTRAL FIRE ST	1,050.00	
58. MITA	AD - 2023 ROADWAY IMP MILL & HMA OVERLAY CONTRACT	75.00	
	AD - 2023 PUBLIC SAFETY BUILDING STANDBY GENERATOR	75.00	
	AD - MSU TO L. LANSING CONNECTOR TRAIL PH 2 - RFP	75.00	
	TOTAL	225.00	
59. MONICA PETERS	FARMERS MARKET	19.00	
60. NATIONAL BUSINESS FURNITURE	HIGH BACK LEATHER EXECUTIVE CHAIR	658.00	
61. ORKIN, 551-LANSING, MI	2023 PEST TREATMENT	1,566.72	
62. POLICE EXECUTIVE RESEARCH FORUM	1/1/2023 - 12/31/2023 MEMBERSHIP DUES - K. PLAGA	200.00	
63. PRO-TECH MECHANICAL SERVICES	BUILDINGS - 2023 BOILER CERTIFICATIONS	180.00	
	BUILDINGS - 2023 BOILER CERTIFICATIONS	180.00	
	WO #43013 - SERVICE CENTER - BOILER ALARM	90.00	
	TOTAL	450.00	
64. QUALITY TIRE INC	MOTOR POOL TIRES - UNIT 104	743.00	
	MOTOR POOL TIRES - STOCK	505.68	
	TOTAL	1,248.68	
65. ROWERDINK AUTOMOTIVE PARTS	ORDER #595840 - UNIT 679 - FLEET REPAIR PARTS	19.80	
	ORDER #501850 - STOCK - FLEET REPAIR PARTS	123.00	
	ORDER #502400 - FLEET REPAIR PARTS	(89.00)	
	ORDER #503160 - FLEET REPAIR PARTS	423.00	
	ORDER #507920 - STOCK/UNIT 135 - FLEET REPAIR PART	148.53	
	ORDER #509340 - UNIT 667 - FLEET REPAIR PARTS	291.85	
	ORDER #514830 - FLEET REPAIR PARTS	211.16	
	TOTAL	1,128.34	
66. SAFETY SYSTEMS INC	S. FIRE - MAINT SERV & LEASE 2023	534.00	
	HISTORICAL VILL - MAINT SERV & LEASE 2023	538.00	
	TWP HALL - MAINT SERV 2023	620.00	
	HSN - MAINT SERV 2023	538.00	
	HSN - LEASE 2023	792.00	
	HISTORICAL VILLAGE - MAINT SERV & LEASE 2023	672.00	
	SERVICE CENTER - LEASE 2023	1,404.00	
	PUBLIC SAFETY - MAINT SERV & LEASE 2023	708.00	
	PUBLIC SAFETY - LEASE 2023	540.00	
	S. FIRE - MAINT SERV & LEASE 2023	708.00	
	N. FIRE MONITORING 2023	564.00	
	TWP HALL - LEASE SERV 2023	684.00	
	C. FIRE - MAINT SERV & LEASE 2023	408.00	
	N. FIRE - MAINT SERV & LEASE 2023	765.00	
	SERVICE CENTER - MAINT SERV 2023	1,029.00	
	HNC PANIC BUTTON INSTALLATION	205.29	
	TOTAL	10,709.29	
67. SCHAEFFER MFG CO	MOTOR POOL - ENGINE OIL	7,136.80	
68. SOCIAL NEWS DESK INC	SOCIAL NEWS DESK RENEWAL 2023	2,265.00	
69. SOLDAN'S FEED & PET SUPPLIES	K9 DOG FOOD - 12/08/22	79.99	

Vendor Name	Description	Amount	Check #
70. ST THOMAS AQUINAS PARISH	EMERGENCY RENT - F. LIVINGSTON	500.00	108806
	EMERGENCY RENT - L TROUB	399.74	108895
	EMERGENCY RENT - C SAFFOLD	500.00	108895
	TOTAL	1,399.74	
71. STATE OF MICHIGAN	2022 4TH QTR WATER TESTING N. MERIDIAN RD PARK	33.00	
	2022 4TH QTR WATER TESTING HNC	33.00	
	TOTAL	66.00	
72. SUNBELT RENTALS, INC	FLOOR SCRUBBER RENTAL 2X PER MONTH FOR MARKETPLACE	250.47	
73. SUPREME SANITATION	JAN 2023 - NANCY MOORE PARK - PORTABLE TOILET RENT	90.00	
	JAN 2023 - HILLBROOK - PORTABLE TOILET RENTAL	90.00	
	JAN 2023 - TOWNER RD PARK - PORTABLE TOILET RENTAL	90.00	
	TOTAL	270.00	
74. T MOBILE	11/22/22 - 12/20/22 - BACKUP CELLULAR DATA SERVICE	29.85	108898
	12/21/22 TO 12/31/22 - BACKUP CELLULAR DATA SERVIC	9.63	108898
	01/01/23 - 01/20/23 - CELL DATA SERV - 517.980.092	20.23	108898
	TOTAL	59.71	
75. TERRY L ORDWAY	OVRPMT AMBULANCE FEE - 8/2/2022	214.99	
76. THE CHEESE PEOPLE OF GRAND RAPIDS	FARM MARKET VENDOR	46.00	
77. THE HARKNESS LAW FIRM PLLC	PROSECUTION SERVICES JAN 2023	6,671.32	
78. THE SHYFT GROUP USA, INC	MOTOR POOL - UNIT 150 - ENGINE 91	1,810.00	
79. UDDERLY MAGIC LLC	FARMERS MARKET	65.00	
80. WEBUILDFUN INC	PLAYGROUND REPLACEMENT PIECES - HARTRICK PARK	2,053.60	
TOTAL - ALL VENDORS		658,360.23	

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INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
 EXP CHECK RUN DATES 02/07/2023 - 02/07/2023
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: PWHZ - CHECK TYPE: PAPER CHECK

Vendor Name	Description	Amount	Check #
1. AIS CONSTRUCTION EQUIPMENT	WATER - MAIN BREAK ON PARK LAKE	459.38	
2. BLACKBURN MFG CO	FLAGS FOR MISS DIGG	1,778.01	
3. CATHEY INDUSTRIAL SUPPLIES, CO	WATER - DISCHARGE HOSE PARTS FOR VACTOR	301.24	
4. CITY OF EAST LANSING	OPERATING & INTERCONNECT & DEBT SHARING JAN 2023	297,403.75	
5. CUMMINS INC	GENERATOR MAINT 2023 - EASTEND LIFT STATION	689.57	
	GENERATOR MAINT 2023 - WILDWOOD LS	582.36	
	GENERATOR MAINT 2023 - SHOALS E210929943	603.20	
	GENERATOR MAINT 2023 - I-69 LS E210929942	620.11	
	TOTAL	2,495.24	
6. D'DESTIN KAUFMANN	REIMB S-3 EXAM REIMB IN NOV 2022	70.00	
7. DENISE GREEN	REIMB FOOD FOR WORKERS DURING WATER MAIN BREAK	141.41	
8. DERRICK BOBB	REIMB S-3 EXAM REIMB IN NOV 2022	70.00	
9. FERGUSON WATERWORKS #3386	CUSTOMER INSTALL PARTS	2,375.24	
10. GALLAGHER BENEFIT SERVICES, INC	JAN 2023 HEALTH INSURANCE CONSULTING FEES	536.24	
11. IDC CORPORATION	AUG 2022 SEWER - LIFT STATION PANEL REPAIRS	635.50	
12. K & H CONCRETE CUTTING INC	WATER - PARK LAKE MAIN BREAK - 5118	540.00	
13. LANSING WELDING INC	WATER - VALVE TURNER - FABRICATING FOR QUICK MOUNT	1,225.00	
14. LEAVITT & STARCK EXCAVATING, INC	SEWER - REPAIRS TO SEWER MAIN THAT COLLAPSED- NORT	30,297.25	
	2023 PARK LAKE RD WATER MAIN BREAK	46,511.95	
	TOTAL	76,809.20	
15. MADISON NATIONAL LIFE INS CO	FEB 2023 LIFE/DISABILITY INSURANCE	489.01	
16. MICHIGAN MUNICIPAL LEAGUE	POLICY #5000880-21	868.00	
17. MIKE & SON ASPHALT	2022 ASPHALT REPAIR CONTRACT	44,210.80	29226
18. MIKE ELLIS	TRAVEL/TRAIING REIMB - MISS DIG CONF 1/17/23-1/18/	96.68	
19. MISS DIG SYSTEM	2023 ANNUAL MISS DIG MEMBERSHIP FEE	3,142.25	
20. SME	2022 MISC TESTING SME PROJ #088686.00	2,402.75	
21. STATE OF MICHIGAN	3/22/23 -3/24/23 - 5 REGISTRATIONS FOR DISTRIBUTIO	1,125.00	
	DIST SHORT COURSE SPRING 2023 MIKE LOVE	225.00	
	3/22/23 TO 3/24/23 - 2 REG - DISTRIBUTION SHORT CO	450.00	
	TOTAL	1,800.00	
TOTAL - ALL VENDORS		437,849.70	

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INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
EXP CHECK RUN DATES 02/07/2023 - 02/07/2023
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: TA - CHECK TYPE: PAPER CHECK

Vendor Name	Description	Amount	Check #
1. ANN'S SCHOOL OF DANCE INC	OVRPMT WINTER 2022 PROP TAXES - 3320 LAKE LANSING	46.13	13381
2. ATHLETICO PHYSICAL THERAPY	2021 SUMMER TAX VALUE DECREASE REFUND	135.17	
3. BETTY CHENG	PRE ADJUSTMENT OVRPMT SUMMER/WINTER 2022 PROP TAXE	3,948.41	13382
4. CHRISTOPHER COOPER	PRE ADJUSTMENT OVRPMT SUMMER/WINTER 2022 PROP TAXE	821.61	13383
5. DARYL & ELLA MAE SMITH	PRE ADJUSTMENT OVRPMT SUMMER/WINTER 2022 PROP TAXE	2,062.09	13384
TOTAL - ALL VENDORS		7,013.41	

Credit Card Report 1/19/2023-2/01/2023

<u>Posting Date</u>	<u>Merchant Name</u>	<u>Amount</u>	<u>Name</u>
2023/01/19	THE HOME DEPOT 2723	\$255.02	LAWRENCE BOBB
2023/01/19	THE HOME DEPOT #2723	\$23.96	LAWRENCE BOBB
2023/01/19	SOARING EAGLE HOTEL	\$150.12	MIKE ELLIS
2023/01/19	SOARING EAGLE SNACK SH	\$21.47	MIKE ELLIS
2023/01/19	WAL-MART #2866	\$298.00	KEN PLAGA
2023/01/19	3986 ALL-PHASE	\$143.89	KEITH HEWITT
2023/01/19	THE HOME DEPOT #2723	\$21.25	KEITH HEWITT
2023/01/19	SOLDAN S PET SUPPLIES	\$13.52	CATHERINE ADAMS
2023/01/19	COVERT SCOUTING	\$32.99	ED BESONEN
2023/01/19	CITY OF LANSING, MI	\$0.75	ED BESONEN
2023/01/20	MIDWEST POWER EQUIPMENT	\$228.00	LAWRENCE BOBB
2023/01/20	MIDWEST POWER EQUIPMENT	\$15.98	LAWRENCE BOBB
2023/01/20	THE HOME DEPOT #2723	\$7.97	LAWRENCE BOBB
2023/01/20	MEIJER # 025	(\$119.20)	ANDREW MCCREADY
2023/01/20	MEIJER # 025	\$112.45	ANDREW MCCREADY
2023/01/20	EIG*CONSTANTCONTACT.COM	\$199.00	ANDREA SMILEY
2023/01/20	NASSCO, INC.	\$295.00	YOUNES ISHRAIDI
2023/01/20	PY *MIFMA	\$250.00	LUANN MAISNER
2023/01/20	HEARST NEWSPAPERSMIDWEST	\$9.20	MICHELLE PRINZ
2023/01/20	AMZN MKTP US*CY2XB6AA3	\$62.95	MICHELLE PRINZ
2023/01/23	WALGREENS #11286	\$191.92	MICHAEL HAMEL
2023/01/23	SNAPON TOOLS	\$28.50	TODD FRANK
2023/01/23	ZOOM.US 888-799-9666	\$434.85	STEPHEN GEBES
2023/01/23	EB 9TH ANNUAL BURNING	\$97.11	LUANN MAISNER
2023/01/23	CHICK-FIL-A #03695	\$142.80	MICHELLE PRINZ
2023/01/23	LANSINGSTATE JOURNAL	\$9.99	MICHELLE PRINZ
2023/01/23	AMZN MKTP US*H17T540I3 AM	\$159.98	CATHERINE ADAMS
2023/01/23	AMZN MKTP US*Z605O3JR3	\$92.97	CATHERINE ADAMS
2023/01/23	MEIJER # 025	\$40.82	ALLISON GOODMAN
2023/01/24	WAL-MART #2866	\$61.58	LUANN MAISNER
2023/01/24	AMZN MKTP US*JV35B1U33	\$145.94	MICHELLE PRINZ
2023/01/24	CITY OF LANSING, MI	\$0.75	ED BESONEN
2023/01/24	COMCAST	\$165.01	BART CRANE
2023/01/25	SUNBELT RENTALS #315	\$233.00	LAWRENCE BOBB
2023/01/25	CATHEY CO	\$216.00	ROBERT STACY
2023/01/25	NFPA NATL FIRE PROTECT	\$507.95	MICHAEL HAMEL
2023/01/25	AMZN MKTP US*JN9NH9XR3	\$21.59	MICHELLE PRINZ
2023/01/25	AMZN MKTP US*Y14KE9QV3	\$8.02	MICHELLE PRINZ
2023/01/25	AMZN MKTP US*3982T29Z3	\$45.32	MICHELLE PRINZ
2023/01/25	SOLDAN S PET SUPPLIES	\$14.12	CATHERINE ADAMS
2023/01/25	TOP HAT CRICKET FARM INC	\$32.14	CATHERINE ADAMS
2023/01/25	INTERNATIONAL ASSOCIATIO	\$200.00	DANIEL OPSOMMER
2023/01/25	MICHIGAN WATER ENVIORNMEN	\$145.00	DANIEL OPSOMMER
2023/01/26	THE HOME DEPOT #2723	\$13.94	ROBERT STACY
2023/01/26	UNIQUE TAILOR AND CLEANER	\$12.36	TIMOTHY BOOMS
2023/01/26	AMAZON.COM*NK0SK4FM3	\$289.99	STEPHEN GEBES
2023/01/26	GRAINGER	\$322.12	ROBERT MACKENZIE
2023/01/26	MGFOA REGISTRATION FEE	\$125.00	MICHELLE PRINZ
2023/01/26	MGFOA REGISTRATION FEE	\$125.00	MICHELLE PRINZ
2023/01/26	MICHIGAN TOWNSHIPS ASS	\$55.00	MICHELLE PRINZ
2023/01/26	THE HOME DEPOT #2723	\$59.49	DAVID LESTER
2023/01/26	MICHIGAN WATER ENVIORNMEN	\$285.00	DANIEL OPSOMMER

2023/01/27	THE HOME DEPOT #2723	\$181.64	KEITH HEWITT
2023/01/27	MICHIGAN TOWNSHIPS ASS	\$55.00	MICHELLE PRINZ
2023/01/27	MICHIGAN TOWNSHIPS ASS	\$55.00	MICHELLE PRINZ
2023/01/27	AMZN MKTP US*8O3ZW86X3	\$6.48	MICHELLE PRINZ
2023/01/27	CITY OF LANSING, MI	\$0.75	ED BESONEN
2023/01/27	BRIGHTARROWTECHNOLOGIES	\$340.00	DANIEL OPSOMMER
2023/01/27	AMZN MKTP US*EE1470EF3	\$673.87	DANIEL OPSOMMER
2023/01/27	MEIJER # 253	\$5.29	ALLISON GOODMAN
2023/01/30	THE HOME DEPOT #2723	\$133.54	LAWRENCE BOBB
2023/01/30	MARKS LOCK SHOP INC	\$222.00	LUANN MAISNER
2023/01/30	MICHIGAN MUNICIPAL LEAGUE	\$105.00	MICHELLE PRINZ
2023/01/30	AMZN MKTP US*940KD7TY3	\$19.47	MICHELLE PRINZ
2023/01/30	AMZN MKTP US*RO23D8LO3	\$39.96	MICHELLE PRINZ
2023/01/30	THE PRINTING KING	\$534.06	SAMANTHA DIEHL
2023/01/30	MEIJER # 253	\$24.97	ALLISON GOODMAN
2023/01/31	AMZN MKTP US*CA71P7RQ3	\$62.54	MICHELLE PRINZ
2023/01/31	CITY OF LANSING, MI	\$0.75	ED BESONEN
2023/01/31	AMZN MKTP US	(\$15.22)	DANIEL OPSOMMER
2023/02/01	THE HOME DEPOT #2723	\$18.44	TYLER KENNEL
2023/02/01	COVERT SCOUTING	\$49.99	ANDREW MCCREADY
2023/02/01	MI STATE POLICE PMTS	\$400.00	ANDREW MCCREADY
2023/02/01	DELTA CHARTER TOWNSHIP	\$65.00	TIMOTHY BOOMS
2023/02/01	DELTA CHARTER TOWNSHIP	\$65.00	TIMOTHY BOOMS
2023/02/01	AMZN MKTP US*J667995B3	\$52.90	ROBERT MACKENZIE
2023/02/01	MIDWEST POWER EQUIPMENT	\$104.61	KEITH HEWITT

Total	\$9,506.62
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ACH Transactions

Date	Payee	Amount	Purpose
1/20/2023	Health Equity	\$ 15,888.18	Employee Health Savings Account
1/23/2023	MCT Utilities	\$ 942.92	Water/Sewer
1/25/2023	Blue Care Network	\$ 12,015.39	Employee Health Insurance
1/26/2023	ICMA	\$ 49,089.64	Payroll Deductions 01/27/2023
1/27/2023	Nationwide	\$ 7,477.72	Payroll Deductions 01/27/2023
1/27/2023	IRS	\$ 120,054.55	Payroll Taxes 01/27/2023
1/27/2023	Various Financial Institutions	\$ 321,224.05	Direct Deposit 01/27/2023
1/27/2023	State of Michigan	\$ 37,789.00	MI Business Tax
1/31/2023	First American	\$ 1,773.08	Employee Vision Insurance
2/1/2023	Blue Care Network	\$ 93,963.11	Employee Health Insurance
Total ACH Payments		\$ 660,217.64	



To: Members of the Planning Commission

**From: Timothy R. Schmitt, AICP
Director of Community Planning and Development**

Date: January 9, 2023

Re: 2022 Planning Commission Annual Report

Staff is pleased to present the following Annual Report for the Planning Commission's consideration. Under the Michigan Planning Enabling Act, Planning Commissions are required to create an annual report outlining the work that was done in the previous year, to be presented to the legislative body in the local municipality. There are number of items to track, from zoning changes to site plans and potential ordinance changes. If the Planning Commission has suggestions for other items that they would like to see in this year-end wrap up in future years, please let us know and Staff would be happy to incorporate them.

Development Reviews

2022 saw Meridian Township coming out of the Covid19 pandemic and in turn was a busy and productive year for planning activity in the Township. The attached chart outlines all of the applications that were submitted in 2022 and includes some major undertakings, including the Haslett Village mixed-use project on Haslett Road, an amendment to the Village of Okemos mixed-use project, the expansion of the Radmoor Montessori school, and the Grand Reserve residential project. Overall, there were 10 new Special Land Use applications, one mixed-use development, one new rezoning, and several zoning ordinance text amendments submitted for review in 2022.

In addition to the project applications that are reviewed by the Planning Commission, site plans are administratively reviewed by Staff. These include site plans that follow approvals from the Planning Commission. In 2022, Staff reviewed ten site plans, most of which were for minor site improvements.

Variances

In addition to the Planning Commission and administrative applications, the Zoning Board of Appeals heard another 18 requests on the year. Six of the variance requests related to signs, while the majority of the rest of the cases related to residential properties. One variance request was withdrawn after the Lake Lansing dimensional regulations were updated and one variance was denied. Although not specifically related to the Planning Commission's work in 2022, a synopsis of Zoning Board of Appeals activities for the year is attached at the end of this report, to show that Board's work and the occasional overlap with the Planning Commission.

The Zoning Board of Appeals pointed out some situations where the ordinances need updated, based on the types of requests that have been seen over the course of the past several years. This was especially true of the area around Lake Lansing. Staff wrote proposals to update the standards for lots around Lake Lansing, as well as updating the standards for reviews for variances. Longer term, an overhaul of the Lake Lansing Residential Overlay district is likely necessary to allow the ordinance to function effectively for all property owners.

2022 Planning Commission Annual Report

At the end of 2022, Planning Commissioner David Premoe announced that he was stepping down from the Planning Commission. Since he was the Planning Commission's representative on the Zoning Board of Appeals, a vacancy was created. This vacancy was in addition to the two vacancies of the alternate seats on the Zoning Board of Appeals that have persisted throughout 2022.

Zoning Amendments

There were fourteen ordinance amendments recommended for approval by the Planning Commission in 2022, almost all of which were initiated by the Township at the suggestion of Staff. Major amendments included the update of the sign ordinance, traffic impact standards, and the creation of language to regulate PODs and storage containers. In addition, two of these amendments eliminated the language for two zoning districts and two amendments amended dimensional standards in the Lake Lansing Overlay District.

There were also two rezoning requests that were reviewed by the Commission in 2022, one of which (Becky Beauchine Kulka Inc.) was a holdover from 2021. The other rezoning was initiated by the Township and resulted in the elimination of the RRA zoning district language from the Zoning Ordinance. Both rezonings were approved by the Township Board after positive recommendations from the Planning Commission. Rezoning property is similar in nature to the text amendments described above, in that it amends the official zoning map for the township, which is adopted as part of the Zoning Ordinances. Rezoning requests have different processes and procedures than text amendments.

Current Planning Commission Membership

The Planning Commission lost a member in 2022 when Scott Hendrickson was appointed to fill a vacancy in the Township Board. The vacancy was never filled in 2022. The eight members of the Commission are as follows:

Mark Blumer, Chair
Peter Trezise, Vice Chair
Jerry Richards, Secretary
David Premoe

Alisande Shrewsbury
Bill McConnell
Holly Cordill
Christina Snyder

At the end of 2022, Planning Commissioners Holly Cordill and David Premoe announced that they were stepping down from the Planning Commission. As a result, 2022 ended with three vacancies on the Planning Commission.

Master Plan Review

The Township has begun to review and update the Master Plan in 2022, five years after the previous plan was adopted. This is pursuant to the Michigan Planning Enabling Act, which requires a review every five years. To that end, the Planning Commission instructed Staff to issue the Notice of Intent to Plan for the 2022 Master Plan Update in August. This was followed by a public hearing to officially launch the Master Plan update at the regular Planning Commission meeting on October 24, 2022. At the same time, an online survey was launched on the Township's website. The survey has garnered several responses from residents and will continue to be advertised into 2023 for further public comments.

2022 Planning Commission Annual Report

Staff has been submitting subject-specific background material to the Planning Commission at each meeting. It is anticipated that this will lead to a review of the goal and objectives early in 2023. The complete draft Master Plan update should be complete later in 2023, at which point it will be sent out for comment before final adoption.

In order to further inform the public about the Master Plan update, Staff has been attending the boards and commissions meetings to introduce the Master Plan update and to begin gathering their opinions and initial comments. By the end of 2022, Staff discussed the Master Plan update with the Environmental Commission, the Transportation Commission, and the Zoning Board of Appeals.

SYNOPSIS OF PLANNING ACTIVITIES – 2022				
Case #	Applicant	Request	Location	Decision
Zoning Amendments				
2022-02	Planning Commission	Update of the Zoning Board of Appeals standards of review	Various	Approved
2022-03	Planning Commission	Modification of the maximum amount of lot coverage permitted in the Lake Lansing Residential Overlay district	Lake Lansing Overlay District	Approved
2022-04	Planning Commission	Modification of front yard setbacks in the Lake Lansing Residential Overlay district	Lake Lansing Overlay District	Approved
2022-05	Planning Commission	Modification of fence height standards in non-residential districts	Various	Approved
2022-06	Planning Commission	Modification of yard encroachment standards to allow multiple decks or patios in the same yard	Various	Approved
2022-07	Planning Commission	Elimination of the RRR Zoning District	None	Approved
2022-08	Planning Commission	Update of the Traffic Impact Study standards	Various	Approved
2022-10	Planning Commission	Modification of PUD ordinance to allow decks to encroach into open space	Single-family homes in older PUDs	Approved

2022 Planning Commission Annual Report

2022-11	Meridian Township	Amendment to Sign Ordinance language to exempt Township signage from the Sign Ordinance	Township owned signs	Approved
2022-12	Planning Commission	Creation of language to regulate PODs and temporary container units	Various	Approved
2022-14	Planning Commission	Elimination of the RRA Zoning District	Seven properties on Van Atta Road and Ethel Street	Approved
2022-15	Planning Commission	Amendment to definitions of Family Child Care Home and Group Child Care Home	Various	Approved
2022-16	Planning Commission	Update of Article VII – Signs and Advertising Structures	Signage within the Township	Ongoing
2022-19	Planning Commission	Update of the Marijuana ordinance to include Recreational Marijuana	Marijuana overlay districts	Ongoing
Rezoning				
21060	Becky Beauchine Kulka Inc.	Rezone approximately 0.99 acres located at 2260 Jolly Oak Road from PO (Professional Office) to C-2 (Commercial)	2260 Jolly Oak Road	Approved
2022-18	Planning Commission	Rezoning of seven parcels from RRA to RA - Residential	Seven properties on Van Atta Road and Ethel Street	Approved
Special Use Permits				
22011	M & J Management, LLC	Meridian Company	1999 M-78 Highway	Approved
22021	Bennett Road Holding, LLC	Silverleaf Floodplain Permit	Bennett Road	Approved

2022 Planning Commission Annual Report

22031	MDOT	Grand River Project Floodplain Permit	Grand River and Okemos Road Intersection	Approved
22041	Radmoor Montessori	Amended SUP to construct 5,635 square foot addition	2745 Mt. Hope Road	Approved
22051	JV Landlord-Lansing, LLC	Bickford building addition	3830 & 3836 Okemos Road	Approved
22061	Meridian Township	Installation of two changing message signs	5151 Marsh Road & 1995 Central Park Drive	Approved
22071	Murooj Al Saedi	Group Child Care Home	2149 Quarry Road	Approved
22091	Newman Equities II, LLC	Residential development consisting of 60 duplexes and 55 single-family homes	Between Central Park Drive and Powell Road	Approved
22101	Meridian Township Engineering	Phase I of the MSU to Lake Lansing Trail	Along Red Cedar River between Hagadorn Road and Grand River	Ongoing
22111	Douglas J	Floodplain permit for ramps and landscaping	4663 Ardmore Avenue	Ongoing
Site Plan Reviews				
22-01	Lodges II	760 square foot lean-to added to an existing building	2700 Hannah Boulevard	Approved
22-02	Village of Okemos	Site plan following MUPUD #21-19024-2	Village of Okemos	Withdrawn
22-03	Douglas J	Construction of heated walkway, new vestibule, and new pedestrian bridge	4663 Ardmore Avenue	Approved

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22-04	Commons Church	Expansion of parking lot	4720 Marsh	Approved
22-05	Bharatiya Lights	New parking lights	955 Haslett Road	Approved
22-06	Grange Acres Dumpsters	Installation of new dumpsters	1747 Hillcurve Road	Approved
22-07	Presbyterian Church of Okemos	Installation of new solar panels	2258 Bennett Road	Approved
22-08	Chick-fil-a	Construction of drive through canopies	2075 Grand River Avenue	Approved
22-09	MSUFCU – Central Park	Reconfigured drive through and landscaping changes	1775 Central Park Drive	Approved
22-10	Village of Okemos	Site plan following MUPUD #22-19024	Village of Okemos	Ongoing
Commission Reviews				
22013	New China of Michigan Inc.	Division of a parcel into two parcels	5114 Jo Don Drive	Approved
22023	Meridian Township Engineering	Division of a parcel into two parcels into three parcels	4887 & 4893 Dawn Avenue	Approved
22033	Robert & Susan Brundage	Division of a parcel into two parcels	East Reynolds Road	Approved
22043	CBL Meridian Mall OP Prop Co II, LLC	Division of a parcel into three separate parcels	Meridian Mall	Approved
22053	Clark Hill PLC	Combination of three parcels into one new parcel	Okemos Road, south of Grand River	Approved
22063	Hassan Sumbal	Division of a parcel into two parcels	3746 Okemos Road	Approved
22073	Newman Road Properties, LLC	Division of a parcel into two parcels	1841 Newman Road	Approved

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Mixed Use Planned Unit Developments				
22014	Lake Drive Group, LLC	Haslett Village	SW corner of Marsh Road and Haslett Road	Approved
22-19024	Village of Okemos, LLC	Minor amendment to Village of Okemos MUPUD	Hamilton and Okemos Roads	Approved
Planned Unit Developments				
22014	Jim Giguere	Six single-family homes	Hulett Road	Approved
Zoning Board of Appeals Applications				
22-01-19	Frank Gawdun	Front setback variance for a canopy	2075 Grand River Avenue	Approved
22-02-16-1	MDOT	Compensating cut within the wetland buffer	5000 Okemos Road	Approved
22-02-16-2	Dawn Avenue Associates LLC	Lot size and lot width variances	4887 & 4893 Dawn Avenue	Approved
22-02-16-3	Johnson Sign Company	Larger wall sign	2090 West Grand River	Approved
22-03-16-1	E.W. Sparrow Hospital Association	Five extra wall signs	2449 Jolly Road	Approved
22-04-20-1	Jerry Fedewa Homes	41.5-foot variance to allow construction of a new home	6059 Lake Drive	Approved
22-04-20-2	Jerry Fedewa Homes	14.67-foot variance to allow construction of a new home	6099 Lake Drive	Withdrawn
22-04-20-3	Eyde Hannah Plaza, LLC	New freestanding sign	4790 Hagadorn Road	Approved
22-04-20-4	SH G2755 LLC	Second wall sign	2755 East Grand River	Approved
22-05-18-1	Johnson Sign Company	Third wall sign	4660 Hagadorn Road	Approved

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22-05-18-2	MAG OKF RE LLC	Larger wall sign	1830 West Grand River	Approved
22-06-15-1	Roger Taylor	Accessory structure in the side setback	6089 East Lake Drive	Denied
22-07-20-1	Paul Andrus	4.5-foot variance to allow a garage addition	6116 Columbia Street	Approved
22-08-17-1	David & Cathie Myers	Accessory structure in the front yard	419 Haslett Road	Approved
22-08-17-2	Craig Linnell	Accessory structure in the front yard	6078 Porter Avenue	Approved
22-10-19-1	Blaine S Schultz	Construction of a home within the front setback	2205 Hamilton Road	Approved
22-10-19-2	Aaron Smith & Jessica Dietrich	Construction of a deck in the floodway	4810 Arapaho Trail	Approved
22-12-21-1	Newton Equity II, LLC	Construction of a road through a wetland buffer	Between Central Park Drive and Powell Road	Approved



To: Board Members
From: Michael Hamel, Fire Chief
Date: February 2, 2023
Re: Ratification of New Full-Time EMT/Firefighter Appointments

Zachary Silver, from Brighton, graduated from the Paramedic Program at Ascension Genesys Hospital in December 2022. He will take his national registry paramedic test shortly. He has worked as a Firefighter/EMT for Brighton Area Fire Authority since January 2020 and Livingston County EMS since October 2021. He holds Fire Fighter I and II and HazMat Operations certifications.

Andrew Cummins, from Battle Creek, graduated from the Paramedic Program at Kellogg Community College in December 2022. He will take his national registry paramedic test shortly. He has worked as a Firefighter/EMT for Bronson Fire Department and Constantine Fire Department and was employed as an EMT for Lifecare Ambulance Service and the Veterans Affairs Fire Department in Battle Creek. He holds Fire Fighter I and II and HazMat Operations certifications. In addition, he is a certified Michigan Fire Officer I and II, Michigan Safety Officer, and VFIS Drivers Training Instructor.

Move to authorize the Fire Department to appoint Zachary Silver and Andrew Cummins to Full-Time EMT/Firefighter.



To: Board Members
From: Frank L. Walsh, Township Manager
Date: February 3, 2023
Re: Charitable Gaming License-The You've Got This Project

The Township has received a request from The You've Got This Project for a gaming license to run a raffle. The You've Got This Project is a 501 (c) (3) non-profit organization under the IRS code. The organization is planning a raffle on June 17, 2023.

Under state lottery laws, a local governing body must approve the function through a vote of the Board. Attached is the resolution request by the Lottery Bureau along with the You've Got This Project IRS tax exempt letter.

A motion is prepared for Board consideration:

MOVE APPROVAL OF A REQUEST FROM THE YOU'VE GOT THIS PROJECT OF MERIDIAN TOWNSHIP, INGHAM COUNTY, ASKING THAT THEY BE RECOGNIZED AS A NON-PROFIT ORGANIZATION OPERATING IN THE COMMUNITY FOR THE PURPOSES OF OBTAINING A GAMING LICENSE FOR APPROVAL, AND FURTHER THAT THE TOWNSHIP CLERK BE AUTHORIZED TO EXECUTE THE RESOLUTION FROM THE STATE OF MICHIGAN.

Attachments:

1. Resolution for Charitable Gaming License
2. IRS Tax Exempt Letter

MICHIGAN LOTTERY
CHARITABLE GAMING DIVISION
101 E. HILLSDALE, BOX 30023
LANSING, MICHIGAN 48909
(517) 335-5780
www.michigan.gov/cg

LOCAL GOVERNING BODY RESOLUTION FOR
CHARITABLE GAMING LICENSES
(Required by MCL.432.103(K)(ii))

RESOLUTION

At a Regular meeting of the Charter Township of Meridian Board of Trustees called to order by Supervisor Patricia Herring Jackson on February 7, 2023 at 6:00 P.M.

the following resolution was offered:

Moved by _____ and supported by _____.

That the request from The You've Got This Project of Meridian Township, County of Ingham, asking that they be recognized as a nonprofit organization operating in the community for the purpose of obtaining a gaming license be considered for APPROVAL.

YEAS: _____

NAYS: _____

ABSENT: _____

STATE OF MICHIGAN)

) ss

COUNTY OF INGHAM)

I hereby certify that the foregoing is a true and complete copy of resolution offered and adopted by the Township Board at a Regular meeting held on February 7, 2023.

Deborah Guthrie
Meridian Township Clerk
5151 Marsh Road, Okemos MI 48864



Department of the Treasury
Internal Revenue Service
Tax Exempt and Government Entities
P.O. Box 2508
Cincinnati, OH 45201

THE YOUVE GOT THIS PROJECT
6240 TIMBERVIEW DRIVE
EAST LANSING, MI 48823-0000

Date: 11/23/2020
Employer ID number: 84-3329697
Person to contact:
Name: Customer Service
ID number: 31954
Telephone: 877-829-5500
Accounting period ending: December 31
Public charity status: 509(a)(2)
Form 990 / 990-EZ / 990-N required: Yes
Effective date of exemption: August 4, 2020
Contribution deductibility: Yes
Addendum applies: No
DLN: 26053669002210

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

Stephen A. Martin

Stephen A. Martin
Director, Exempt Organizations
Rulings and Agreements



To: Meridian Township Board Members

From: Neighborhoods & Economic Development Director
Amber Clark

Date: February 7, 2023

RE: Set a Public Hearing for Haslett Village Square Commercial Rehabilitation Act Application from SP Holding LLC, for February 21, 2023

Pursuant to Act 210 of the 2005 Public Acts of Michigan, as amended, the Township Board must hold a public hearing to receive public comment prior to approval of the application of a Commercial Rehabilitation Exemption Certificate from SP Holding LLC, a group out of Holland, MI recently approved Mixed-Used Planned Unit Development at 1655 and 1621 Haslett road. The Township board will set the public hearing to receive comments on Tuesday February 21st, 2023 at 6:00 PM in Meridian Township Hall room, 5151 Marsh Road, Okemos MI 48864. At which time the representatives of the project and the Township may be heard regarding the certificate for a Commercial Rehabilitation Exemption.

Your concurrence is appreciated.

Motion:

Move to set the public hearing for the Haslett Village Square Commercial Rehabilitation Exemption Application from SP Holding, LLC to February 21, 2023.

Attachments:

Draft Resolution Approving a Commercial Rehabilitation Exemption for 1655 & 1621 Haslett Road



**RESOLUTION TO APPROVE A COMMERCIAL REHABILITATION
EXEMPTION CERTIFICATE APPLICATION, PA 210 OF 2005, AS
AMENDED, HASLETT VILLAGE SQUARE COMMERCIAL
REHABILITATION DISTRICT NO. 1**

Minutes of a (regular/special) meeting of the (governing body) of the (governmental unit), held on (date), at (place) in (location) at (time).

PRESENT:

ABSENT:

The following preamble and resolution were offered by _____, and supported by _____.

**Approving Commercial Rehabilitation Exemption Certificate Application for SP
Holding Company, LLC, Located at 1655 and 1621 Haslett Road**

WHEREAS, Meridian Charter Township legally established the HASLETT VILLAGE SQUARE COMMERCIAL REHABILITATION DISTRICT NO. 1 on June 7, 2022, after a public hearing held on June 7, 2022; and

WHEREAS, the taxable value of the property proposed to be exempt plus the aggregate taxable value of property previously exempt and currently in force under Public Act 210 of 2005 or under Public Act 198 of 1974 (IFT's) does not exceed 5% of the total taxable value of Meridian Charter Township; and

WHEREAS, the application was approved at a public hearing as provided by section 4(2) of Public Act 210 of 2005 on (date); and

WHEREAS, the (applicant) is not delinquent in any taxes related to the facility; and

WHEREAS, the application was approved for 10 years and no additional opportunities for extending the exemption; and

WHEREAS, the application is for commercial property as defined in section 2(a) of Public Act 210 of 2005; and

WHEREAS, the applicant SP Holding Company, LLC has provided answers to all required questions under the application instructions to Meridian Charter Township; and

WHEREAS, the Meridian Charter Township requires that rehabilitation of the facility shall be completed by 2028; and



WHEREAS, the commencement of the rehabilitation of the facility did not occur more than six months prior to the filing of the application for exemption; and

WHEREAS, the application relates to a rehabilitation program that when completed constitutes a qualified facility within the meaning of Public Act 210 of 2005 and that is situated within a Commercial Rehabilitation District established under Public Act 210 of 2005; and

WHEREAS, completion of the qualified facility is calculated to, and will at the time of issuance of the certificate, have the reasonable likelihood to, increase commercial activity, create employment, revitalize urban areas, and increase the number of residents in the community in which the facility is situated; and

WHEREAS, the rehabilitation includes improvements aggregating 10% or more of the true cash value of the property at commencement of the rehabilitation as provided by section 2(j) of Public Act 210 of 2005.

NOW, THEREFORE, BE IT RESOLVED by the Township Board of the Meridian Charter Township, MI

Be and hereby is granted a Commercial Rehabilitation Exemption for the real property, excluding land, located in Commercial Rehabilitation District Haslett Village Square Commercial Rehabilitation District No. 1 at 1655 and 1621 Haslett Road for a period of 10 years, beginning December 31, 2023, and ending December 30, 2033, pursuant to the provisions of PA 210 of 2005, as amended.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Township Board of the Meridian Charter Township, County of Ingham, Michigan at a regular meeting held on February 21, 2023.



To: Board Members
From: Phil Deschaine, Treasurer
Date: January 30, 2023
Re: Four Quarter 2022 Investment Report

9-H

Attached is the Investment Report for fourth quarter of 2022. The report lists the Township's fixed and non-fixed investments, transfers, and the financial institutions that are holding these investments. With higher interest and bond rates available, we have moved money from liquid funds to higher earning US Treasury notes.

Interest earning for Meridian Township increased by 145% in 2022. As the chart below shows, interest earnings have varied considerably over the past 5 years. With the purchase of twelve million dollars in 3-year and 5-year US Treasury notes, we hope to stabilize these earning on the high end of the range for the next several years.

**Meridian Township Investment Earnings
2022-2018**



Bank	Amount Fixed	Amount Non-Fixed	Total Investment
Horizon	\$ -	\$ 210,858.73	\$ 210,858.73
MBS	\$ 19,947,497.72	\$ -	\$ 19,947,497.72
MI Class	\$ -	\$ 9,909,227.62	\$ 9,909,227.62
MSU Federal CU	\$ 2,016,610.04	\$ 763,454.60	\$ 2,780,064.64
First Nat'l Bank of MI	\$ 3,022,770.54	\$ -	\$ 3,022,770.54
Commercial Bank	\$ 3,013,961.63		
Independent	\$ 3,000,000.00	\$ -	\$ 3,000,000.00
PNC	\$ -	\$ -	\$ -
Totals	\$ 31,000,839.93	\$ 10,883,540.95	\$ 41,884,380.88
% of total investment	74.01527557	25.98472443	100

Each investment institution has received and signed the Meridian Charter Township Investment Policy and Agreement to Comply.

The signed agreement specifies that they are adhering to Public Act 20.

12/31/2022

CURRENT FIXED MATURITY INVESTMENTS

Treasurer's
Office

Maturity	Fund	Investment	Principal	Purc Date	Int. Rate	Certificate
07/31/30	general fund	JP Morgan Chase (MBS)	90,000.00	07/31/20	1.200%	48128UHQ5
09/30/26	general fund	First Natl Bk Amer (MBS)	1,000,000.00	09/30/21	0.850%	32110YUJ2
05/01/30	general fund	FNMA (MBS)	1,947,571.00	04/27/22	1.895%	3140HYAD0
09/30/24	general fund	United States Treas (MBS)	960,160.00	09/13/22	2.125%	9128282Y5
09/30/25	general fund	United States Treas (MBS)	3,869,680.00	09/13/22	3.000%	9128285C0
08/15/27	general fund	United States Treas (MBS)	7,412,160.00	09/14/22	2.250%	9128282R0
			<u>15,279,571.00</u>			
05/01/30	land pres	FNMA (MBS)	135,483.20	05/01/22	1.895%	3140HYAD0
			<u>135,483.20</u>			
10/01/24	land pres res	FNMA (MBS)	851,913.52	07/30/19	2.470%	3138LK5L7
09/01/31	land pres res	FNMA (MBS)	850,530.00	10/28/19	2.305%	3140HVYK4
10/28/26	land pres res	Federal Home Ln (MBS)	500,000.00	12/01/21	1.150%	3130APGT6
12/30/24	land pres res	Federal Home Ln (MBS)	330,000.00	12/30/21	1.000%	3130AQA37
			<u>2,532,443.52</u>			
09/29/28	public works	First Natl Bk Amer (MBS)	2,000,000.00	9/23/2021	1.100%	32110YUG8
			<u>2,000,000.00</u>			
09/01/23	road imp	Commercial Bank	1,003,739.72	09/01/22	1.500%	3200101014
09/01/24	road imp	Commercial Bank	2,010,221.91	09/01/22	2.050%	3200101015
09/02/23	road imp	First National Bank of MI	1,006,701.55	09/02/22	2.650%	310029491
09/02/24	road imp	First National Bank of MI	1,007,970.98	09/02/22	3.150%	310029509
09/02/25	road imp	First National Bank of MI	1,008,098.01	09/02/22	3.200%	310029525
09/01/23	road imp	Independent Bank	2,000,000.00	09/01/22	1.900%	29203823404
09/01/24	road imp	Independent Bank	1,000,000.00	09/01/22	2.250%	29203823413
09/01/25	road imp	MSUFCU	2,016,610.04	09/01/22	2.510%	367213-C4
			<u>11,053,342.21</u>			
Total Fixed Investments \$			31,000,839.93			

12/31/2022

CURRENT NON-FIXED MATURITY INVESTMENTS

Treasurer's
Office

PURCH. DATE	FUND	ACCOUNT NUMBER	INVESTMENT	PRINCIPAL	CURRENT RATE	INVESTMENT TYPE
08/01/02	GF	RMB-005463	MBS	\$ -	0.00%	money market
05/12/08	GF	0289-0001	MI Class	\$ 3,672.19	4.4862%	pooled funds
12/23/21	GF	0289-E001	MI Class Edge	\$ -	0.00%	pooled funds
05/20/09	GF	367213-06	MSU Fed. CU	\$ 5.00	0.00%	savings
05/28/09	GF	367213-26	MSU Fed. CU	\$ 763,449.60	1.46%	money market
Total				\$ 767,126.79		
08/01/02	LP	RMB-007923	MBS	\$ -	0.00%	money market
05/12/08	LP	0289-0006	MI Class	\$ 1,736,456.48	4.4862%	pooled funds
Total				\$ 1,736,456.48		
08/01/02	LP-R	RMB-008103	MBS	\$ -	0.00%	money market
01/16/09	LP-R	7602000113	Horizon	\$ 210,858.73	1.450%	money market
05/12/08	LP-R	0289-0008	MI Class	\$ -	0.00%	pooled funds
Total				\$ 210,858.73		
08/01/02	PM	RMB-008145	MBS	\$ -	0.00%	money market
09/30/08	PM	0289-0007	MI Class	\$ -	0.00%	pooled funds
Total				\$ -		
5/17/2022	PW	0289-0002	MI Class	\$ 5,081,267.09	4.4862%	pooled fund
Total				\$ 5,081,267.09		
08/01/02	SF	RMB-007907	MBS	\$ -	0.00%	money market
Total				\$ -		
12/01/09	PA	RMB-027657	MBS	\$ -	0.00%	money market
Total				\$ -		
02/08/13	TA	0289-0003	MI Class	\$ -	0.00%	pooled funds
Total				\$ -		
08/01/02	WF	RMB-007915	MBS	\$ -	0.00%	money market
05/22/09	WF	0289-0005	MI Class	\$ 522,679.16	4.4862%	pooled funds
Total				\$ 522,679.16		
03/09/17	BP	0289-0009	MI Class	\$ 431,843.45	4.4862%	pooled funds
Total				\$ 431,843.45		
03/09/17	RDS	0289-0010	MI Class	\$ 2,133,309.25	4.4862%	pooled funds
Total				\$ 2,133,309.25		
12/6/2019	RDIMP	RMB-039025	MBS	\$ -	0.00%	money market
Total				\$ -		
Total Non-Fixed Investments				\$ 10,883,540.95		
Total Fixed and Non-Fixed Investments				\$ 41,884,380.88		

FIXED MATURITY INVESTMENT TRANSACTIONS FOR OCTOBER - DECEMBER 2022

10/6/2022	ROAD DEBT IMPROVEMENT		
	Monthly interest received on MSU CD C3	\$	243.47
10/6/2022	ROAD DEBT IMPROVEMENT		
	MSU Road CD C3 matured - ACH to Horizon	\$	828,847.98
10/25/2022	GENERAL FUND		
	Principal payment received on MBS agency funds	\$	4,330.71
10/25/2022	LAND PRESERVATION		
	Principal payment received on MBS agency fund	\$	252.67
10/25/2022	LAND PRESERVATION RESERVE		
	Principal payment received on MBS agency funds	\$	6,631.87
10/31/2022	PUBLIC WORKS		
	Principal payment received on MBS agency fund	\$	1,808.22
10/31/2022	ROAD DEBT IMPROVEMENT		
	Monthly interest received on MSU CD C4	\$	4,216.07
11/2/2022	ROAD DEBT IMPROVEMENT		
	Monthly interest received on 3 First National Bank of MI CDs	\$	7,672.99
11/30/2022	GENERAL FUND		
	Principal payment received on MBS agency funds	\$	4,475.07
11/30/2022	LAND PRESERVATION		
	Principal payment received on MBS agency funds	\$	261.09
11/30/2022	LAND PRESERVATION RESERVE		
	Principal payment received on MBS agency funds	\$	3,882.11
11/30/2022	PUBLIC WORKS		
	Principal payment received on MBS agency fund	\$	1,868.49
11/30/2022	ROAD DEBT IMPROVEMENT		
	Monthly interest received on MSU CD C4	\$	4,088.65

12/1/2022	ROAD DEBT IMPROVEMENT		
	Quarterly interest earned on 2 Commercial Bank CDs	\$	13,961.63
12/2/2022	ROAD DEBT IMPROVEMENT		
	Monthly interest received on 3 First National Bank of MI CDs	\$	7,444.24
12/14/2022	GENERAL FUND		
	Interest earned on Treasury Bill at MBS	\$	15,120.19
12/14/2022	GENERAL FUND		
	Sold Treasury Bill at MBS	\$	3,403,050.00
12/14/2022	GENERAL FUND		
	ACH money market funds at MBS to Horizon Checking	\$	392,196.83
12/30/2022	GENERAL FUND		
	Principal payment received on MBS agency funds	\$	4,330.71
12/30/2022	LAND PRESERVATION		
	Principal payment received on MBS agency fund	\$	252.67
12/30/2022	LAND PRESERVATION RESERVE		
	Principal payment received on MBS agency funds	\$	5,406.87
12/30/2022	PUBLIC WORKS		
	Principal payment received on MBS agency fund	\$	1,808.22
12/31/2022	ROAD DEBT IMPROVEMENT		
	Monthly interest received on MSU CD C4	\$	4,233.54

NON FIXED INVESTMENT TRANSACTIONS FOR OCTOBER - DECEMBER 2022

10/31/2022 GENERAL FUND

Ach'd funds from MBS money market to Horizon Checking \$ 4,330.71

10/31/2022 LAND PRESERVATION

Ach'd funds from MBS money market to Horizon Checking \$ 252.67

10/31/2022 LAND PRESERVATION RESERVE

Ach'd funds from MBS money market to Horizon Checking \$ 6,631.87

10/31/2022 PUBLIC WORKS

Ach'd funds from MBS money market to Horizon Checking \$ 1,808.22

11/30/2022 GENERAL FUND

Ach'd funds from MBS money market to Horizon Checking \$ 4,475.07

11/30/2022 LAND PRESERVATION

Ach'd funds from MBS money market to Horizon Checking \$ 261.09

11/30/2022 LAND PRESERVATION RESERVE

Ach'd funds from MBS money market to Horizon Checking \$ 3,882.11

11/30/2022 PUBLIC WORKS

Ach'd funds from MBS money market to Horizon Checking \$ 1,868.49

12/12/2022 GENERAL FUND

ACH of funds from MI Class to Horizon Checking \$ 10,897,117.40

12/31/2022 GENERAL FUND

Ach'd funds from MBS money market to Horizon Checking \$ 4,330.71

12/31/2022 LAND PRESERVATION

Ach'd funds from MBS money market to Horizon Checking \$ 252.67

12/31/2022 LAND PRESERVATION RESERVE

Ach'd funds from MBS money market to Horizon Checking \$ 5,406.87

12/31/2022 PUBLIC WORKS

Ach'd funds from MBS money market to Horizon Checking \$ 1,808.22



12. A

To: Board Members
From: Frank L. Walsh, Township Manager
Date: February 3, 2023
Re: Set a Date for Study Session

During your January 24, 2023 Township Board meeting, the Board discussed the proposed new sign ordinance and the MEDC's Redevelopment Ready Community (RRC) designation. The Board had a number of questions pertaining to both issues. Several board members indicated they would prefer more time to study signs and the merits of the RRC program. Near the end of the meeting, the Board directed me to set up a study session to allow ample opportunity for further Board discussion.

I'm suggesting Tuesday, February 28 at 6:00 P.M. as a potential date for the Board's Winter Study Session. At this time, the agenda would include signs and the RRC recertification. Please let me know if this date is acceptable to the Board.

The following motion has been prepared for Board consideration:

MOVE TO APPROVE A TOWNSHIP BOARD STUDY SESSION ON FEBRUARY 28, 2023 AT 6:00PM AT THE TOWNSHIP MUNICIPAL BUILDING IN THE TOWN HALL ROOM.



12. B

To: Board Members
From: Patricia Herring Jackson, Township Supervisor
Date: February 3, 2023
Re: Resolution Commemorating Black History Month

Black history month is an annual observance in the United States during the month of February. The attached document has been drafted by staff members for Township Board approval. Our diversity is something we welcome, embrace and celebrate in Meridian Township.

A motion is prepared for Board consideration:

MOVE TO APPROVE THE RESOLUTION COMMEMORATING BLACK HISTORY MONTH.

Attachment:

1. Resolution Commemorating Black History Month

RESOLUTION COMMEMORATING BLACK HISTORY MONTH

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held on the 7th day of February 2023, at 6:00 p.m. local time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____

WHEREAS, Meridian Township acknowledges the contributions of African Americans to the history of the United States and that all people of the United States benefit from the inclusion of African American contributions to US history; and

WHEREAS, In February, Meridian Township recognizes Black History Month as an opportunity to reflect on the contributions of black history to Township history, Michigan history and US history; and

WHEREAS, Meridian Township encourages learning from the past in order to understand and improve the experiences that shape the United States; and

WHEREAS, African Americans engage and serve the United States at all levels of American life including government, military, academia, and industry; and

WHEREAS, During Black History Month Meridian Township acknowledges and commemorates the importance of African American citizenship, engagement and resilience; and

WHEREAS, In Meridian Township, Gilbert Sherman was the first African American to serve on the Township Board, appointed Township Treasurer in 1999. In 2000, Gilbert Sherman was the first African American to run for the office of Treasurer and thus for a Township Board seat; and

WHEREAS, Milton L. Scales was the first African American elected to the Township Board in 2012. He served from 2012-2016; and

WHEREAS, Since 2015, the Meridian Township Board has adopted a recurring commitment to increased diversity in all aspects of Township function, and specifically in it's "Board Goals and Objectives"; and

WHEREAS, In November 2016, Patricia Herring Jackson, became the first African American female elected to the Township Board, as a Trustee; and

WHEREAS, In 2021, the federal government declared Juneteenth a National Independence Day, a federal holiday for us all and Meridian Township began hosting community celebrations to bring awareness of the holiday and its importance to honor the true end of slavery in America; and

WHEREAS, In February 2022, Patricia Herring Jackson, was the first African American female appointed to the Township Board, as Supervisor and in November 2022, she was elected to serve as Township Supervisor.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY, MICHIGAN, that Meridian Township commemorates Black History Month to pay tribute to the generations of African Americans who struggled with adversity and to celebrate the accomplishments, contributions, and history of African Americans.

ADOPTED: YEAS: _____

 NAYS: _____

STATE OF MICHIGAN)
) ss
COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Township Board on the 7th day of February 2023.

Deborah Guthrie
Meridian Township Clerk



To: Board Members
From: Patricia Herring Jackson, Township Supervisor
Date: February 3, 2023
Re: Board and Commission Appointments

The Environmental Commission currently has one vacancy with a term ending 12/31/2025.

The following motion is proposed for Board consideration:

MOVE TO APPROVE THE APPOINTMENT OF GRAHAM DIEDRICH TO THE ENVIRONMENTAL COMMISSION FOR A TERM ENDING 12/31/2025.

One vacancy currently exists for a representative from Meridian Township to the Capital Area Transportation Authority (CATA) Board of Directors. The current term expires September 20, 2025.

The following motion is proposed for Board consideration:

MOVE THAT PHYLLS VAUGHN BE APPOINTED AS REPRESENTATIVE TO THE CATA BOARD OF DIRECTORS TO FILL A VACANCY FOR THE TERM ENDING SEPTEMBER 20, 2025.

Attachment:

1. Public Service Applications

* 1. I am interested in service on one or more of the following public bodies as checked below:
Environmental Commission

*** 2. Summarize your reasons for applying to do this type of service**

As a life-long member of the Haslett community, I am looking for a way to give back to my community through my experience with environmental policy processes. While issues like climate change and deforestation are rooted in global systems, policy solutions are essential at all levels of government for a just, orderly transition to a decarbonized and resilient future. With this Board, I want to ensure Meridian Township is a model for sustainability and environmental justice for all residents.

*** 3. Describe education, experience or training which will assist you if appointed.**

I am a Master of Public Policy student graduating in May 2023, holding a graduate specialization in environmental science and policy. My current research projects include local/state level climate mitigation and adaptation efforts, embodied carbon and land use, zoning, and building code regulations, and an investigation of Michigan's Part 201 program. On this Board, I would like to translate my expertise to the local policy context of Meridian Township to improve resiliency and promote justice.

(Attach resume if available)

[CV_Graham_Diedrich.pdf](#)

* Full Name
Graham Diedrich

* **Occupation**
Graduate Assistant

* **Place of Employment**
Michigan State University

* Home Address
5754 Ridgeway Dr
Apt 17
Haslett 48840

* Phone (Day)
517.974.6046

* Phone (Evening)
517.974.6046

* **Email**
diedgr@msu.edu

* **Please type your name in the box below as a digital signature**
Graham Diedrich

* **Date and Time**
01/24/2023

Other than the Downtown Development Authority Board and the Economic Development Corporation, persons appointed to Meridian Township boards and commissions must be a resident and elector (if of voting age) of the Township during the term of office. Excessive absences may be cause for review of appointment. The policy for appointment of candidates to the various public service positions is based on the following criteria: desire to serve, experience, expertise, availability of time to serve, and maintenance of equitable geographic representation. In most instances it will be desirable to develop further information through a personal interview. This application will be retained in township files for two years.

Graham D. Diedrich

Michigan State University
Department of Political Science
368 Farm Ln, South Kedzie
East Lansing, MI 48824

Phone: (517) 974-6046
Email: diedgr@msu.edu
LinkedIn: [linkedin.com/in/grahamdiedrich](https://www.linkedin.com/in/grahamdiedrich)

Academic Appointments

Graduate Assistantship, Environmental Policy March 2022 - Present
Forest Carbon and Climate Program
Michigan State University, East Lansing, MI

Learning Assistant, Public Policy Jan 2022 - May 2022
Department of Political Science
Michigan State University, East Lansing, MI

Graduate Research Assistant, Environmental Policy Oct 2021 - March 2022
Forest Carbon and Climate Program
Michigan State University, East Lansing, MI

Education

Master of Public Policy Aug 2021 - Present
Michigan State University, East Lansing, MI
Focus Areas: Environmental Science and Policy

Bachelor of Arts in International Relations Aug 2019 - Aug 2021
Michigan State University, East Lansing, MI
Minor: Public Relations
Honors: Tom Schneider Peace Award, 2019; Dean's List, 2019-2021

Research Interests

climate change mitigation and adaptation, state and local policy, institutions, urban design, environmental justice, electoral politics, renewable energy

Working Projects

“Forest + Climate State Policy Initiative.” (viewable at <https://bit.ly/3EHN2jK>)

“Who’s Paying the Price? The Effects of Loosening Michigan’s Polluter Pay Legislation.”

Select Non-Academic Publications

Halle, B., Diedrich, G., Lee, S. (forthcoming). "Willingness to Pay for Renewable Energy in East Lansing." East Lansing, MI: Michigan State University

Clay, K., Cooper, L., Diedrich, G., Gadoth-Goodman, D., Sutton, A. (2022). "Policy and Market Involvement in the Carbon Economy." East Lansing, MI: MSU Forest Carbon and Climate Program.

Diedrich, G. (2022). "How will the Inflation Reduction Act impact forest and carbon management?" East Lansing, MI: MSU Forest Carbon and Climate Program. Retrieved from <https://bit.ly/3OCCC9G>.

Diedrich, G. (2022). "An Impact Evaluation Proposal: Oregon's 'Cap-and-Trade' Climate Protection Program." East Lansing, MI: MSU Forest Carbon and Climate Program. Retrieved from <https://bit.ly/3V14s1P>.

Diedrich, G. (2022). "The Climate Consequences of Putin's War in Ukraine." East Lansing, MI: Medium. Retrieved from <https://bit.ly/3F3pCa1>.

Diedrich, G. (2021). "Build Back Better in Context: Examining the Political Feasibility of Climate Legislation." East Lansing, MI: Michigan State University

Teaching Experience

Learning Assistant:

Seminar in Political Science, Spring 2022

MSU-Undergraduate

Field Experience in Political Science, Spring 2022

MSU-Undergraduate

Additional Training and Software Skills

Certificate in College Teaching:

Oct 2021 - Present

Michigan State University, East Lansing, MI

Topics: Developing Discipline-Related Teaching Strategies, Creating Effective Learning Environments, Assessing Student Learning

Inclusive Teaching Certificate:

Dec 2021 - Jan 2022

ColumbiaX, East Lansing, MI

Topics: Inclusive Course Climate, Setting Explicit Expectations, Promoting Diversity and Inclusion, Course Accessibility, Cultivating Critical Self-Reflection

Data Stewardship:

April 2021

U.S. Department of Commerce, Lansing, MI

Topics: Civilian Privacy Rights, Information Sharing Practices

Software:

Stata, ArcGIS, Carto, Mendeley, Dedoose, Adobe Suite, Microsoft Office

Select Non-Academic Professional Experience

Assistant Public Information/Relations Specialist Aug 2021 - Present
Infinite Source Communications Group, Miami, FL

Responsible for data management, project mapping, and analysis for a multi-million dollar public relations firm:

- Managed accounts for the Florida Department of Transportation and Miami Dade County TPO
- Developed campaign strategies and promotional activities for multilingual audiences

Candidate for County Commissioner March 2022 - August 2022
Ingham County, MI

Ran to represent Haslett and portions of East Lansing and Okemos on the Ingham County Board of Commissioners at the age of 21:

- First-time candidate for elected office, won 49.4% of votes cast
- Garnered the support of three dozen community leaders, elected officials, and local and national organizations
- Involved in campaign finance reporting, fundraising, and policy analysis
- Managed a team of volunteers and student interns, delegating assignments

Project Analyst June 2021 - Dec 2021
Practical Political Consulting, East Lansing, MI

Responsible for data analysis and collecting survey information for a political consulting firm ranked by *The New York Times* as the “best possible in a competitive state”:

- Collected more than 350 surveys and drove over 5,000 miles across Michigan
- Data cleaning and running statistical tests

References

Lauren Cooper, M.S.,
M.U.P.
Director, Forest Carbon
and Climate Program
Michigan State University
480 Wilson Rd, Natural
Resources Building
East Lansing, MI 48824
Email: ltcooper@msu.edu

Kylie Clay, Ph.D.
Associate Director, Forest
Carbon and Climate
Program
Michigan State University
480 Wilson Rd, Natural
Resources Building
East Lansing, MI 48824
Email: kclay@msu.edu

Marty P. Jordan, Ph.D.
Associate Professor,
Department of Political
Science
Michigan State University
368 Farm Ln, South Kedzie
East Lansing, MI 48824
Email:
marty.jordan@gmail.com

* 1. I am interested in service on one or more of the following public bodies as checked below:
Capital Area Transportation Authority (C.A.T.A.)

*** 2. Summarize your reasons for applying to do this type of service**

. Because of my strong network, I feel I would represent many of the individuals who rely every day on CATA for transportation to complete essential functions of daily life. I believe that CATA bus routes, Spec Tran and Meridian Redi Ride are essential for hundreds of families and individuals in Meridian Township.

*** 3. Describe education, experience or training which will assist you if appointed.**

In 2017, I served on the Meridian Township Transportation Commission. I also have volunteered extensively in my Grange Acres Community to help other Senior Citizens to get essential food, transportation and health care resources. I have extensive business knowledge and experience as a small business owner before I retired.

(Attach resume if available)

SKIPPED

* Full Name
Phyllis Vaughn

* **Occupation**
Retired

* **Place of Employment**
Retired

* Home Address
6100 Balog Court
Haslett 48840

* Phone (Day)
517.894.7374

* Phone (Evening)
517.894.7374

* **Email**
phyllis12161216@gmail.com

* **Please type your name in the box below as a digital signature**
Phyllis Vaughn

* **Date and Time**
02/02/2023

Other than the Downtown Development Authority Board and the Economic Development Corporation, persons appointed to Meridian Township boards and commissions must be a resident and elector (if of voting age) of the Township during the term of office. Excessive absences may be cause for review of appointment. The policy for appointment of candidates to the various public service positions is based on the following criteria: desire to serve, experience, expertise, availability of time to serve, and maintenance of equitable geographic representation. In most instances it will be desirable to develop further information through a personal interview. This application will be retained in township files for two years.



To: Township Board

From: Timothy R. Schmitt, *AICP*
Community Planning and Development Director

Date: February 2, 2023

Re: Rezoning #23-01 (MW6 LLC), rezone the property at 1642 Lake Court, from RB (One-Family High Density Residential) and C-1 (Neighborhood Service) to RCC (Multiple-Family Residential) with a condition of rezoning.

Rezoning 23-01 is a request to rezone approximately 0.7 acres of land between Lake Lansing Road and Lake Court, just west of Marsh Road, from RB, One-Family High Density Residential, and C-1, Neighborhood Service to RCC, Multiple-Family Residential, with a limitation that no more than 12 units be built on the property. The Planning Commission held a public hearing for the rezoning at its January 9, 2023 regular meeting and voted to recommend approval at their January 23, 2023 meeting. No major concerns were raised during the discussion of the request.

The Planning Commission voted to recommend approval of the request at the same meeting, citing the following reasons:

- The proposed rezoning would be consistent with the 2017 Master Plan, which includes goals for infill development where existing utilities exist, near transit stops, and in walkable locations.
- The proposed rezoning would allow for redevelopment of the subject properties, where none of the previous homes or lots met the modern minimum standards.
- The proposed condition of rezoning would not be substantially denser than the previous 11 lots that were on the subject property.

The staff memorandum outlining the rezoning and minutes from the Planning Commission meeting at which the rezoning was discussed are attached for the Board's review.

Township Board Options

The Township Board may approve or deny the proposed rezoning from RB and C-1 to RCC with a limitation of 12 units on the property. If the Board amends the proposal, the request may be referred back to the Planning Commission for a recommendation. A resolution will be provided at a future meeting.

Attachments

1. Ordinance 2023-01 – 1642 Lake Court Rezoning
2. Staff memorandum dated January 20, 2023, with attachments.
3. Application Information
4. Planning Commission minutes dated January 9, 2023 and January 23, 2023

ORDINANCE NO. 2023-01
ORDINANCE AMENDING THE ZONING DISTRICT MAP
OF MERIDIAN TOWNSHIP
PURSUANT TO REZONING #23-01

The Charter Township of Meridian ordains:

Section 1. Amending the Zoning District Map.

A. The Zoning District Map of Meridian Township, as adopted in Section 86-312 of the Code of the Charter Township of Meridian, Michigan, as previously amended, is hereby amended by changing the RB (One-Family High Density) and C-1 (Neighborhood Service) District symbols and indication as shown on the Zoning District Map, for Parcel #33-02-02-10-207-032, legally described as:

Lots 180 through 185 and 193 through 198 Oak Grove Park

to that of RCC (Multiple-Family Residential) with a condition limiting the development to no more than 12 dwelling units.

Section 2. Validity and Severability. The provisions of this Ordinance are severable and the invalidity of any phrase, clause or part of this Ordinance shall not affect the validity or effectiveness of the remainder of the Ordinance.

Section 3. Repealer Clause. All ordinances or parts of ordinances in conflict therewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 4. Savings Clause. This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

Section 5. Effective Date. This Ordinance shall be effective seven (7) days after its publication or upon such later date as may be required under Section 402 of the Michigan Zoning Enabling Act (MCL 125.3402) after filing of a notice of intent to file a petition for a referendum.

Patricia Herring Jackson, Township Supervisor

Deborah Guthrie, Township Clerk



To: Planning Commission

From: Brian Shorkey, AICP, Senior Planner

Date: January 20, 2023

Re: **Rezoning #23001 (MW6, LLC), rezone one parcel on Lake Court from RB (One-Family High Density) and C-1 (Neighborhood Service) to RCC (Multiple Family High Density Residential), subject to a conditional rezoning agreement.**

MW6, LLC (Applicant) has requested the rezoning of an approximate 0.7-acre parcel (Subject Property) located on Lake Court, west of Marsh Road, from RB (One-Family High Density Residential) and C-1 (Commercial) to RCC (Multiple Family Residential – maximum 34 dwelling units per acre). The Planning Commission held a public hearing for Rezoning #23001 at its January 9, 2023 regular meeting. No major concerns were raised during the discussion of the request and the Planning Commission’s straw poll indicated unanimous support.

Planning Commission Options

The Planning Commission may recommend approval or denial of the request, or it may recommend a different zoning designation than proposed by the applicant to the Township Board. A resolution to recommend approval of the request is attached to this memo.

Staff would offer the following motion for the Planning Commission to consider during their review of the proposed rezoning request. Should the Planning Commission have additional reasons for supporting the recommendation, they can be added to the end of the motion.

Move to adopt the resolution to recommend approval of Rezoning #23001 to rezone the subject property at 1642 Lake Court Drive, approximately 0.7 acres of land, from RB, One-Family, High Density Residential and C-1, Commercial, to RCC, Multiple-Family Residential, with the condition that no more than 12 units shall be built on the subject property, for the following reasons:

- The proposed rezoning creates a transitional area between commercial uses to the east and northeast and single-family residential uses to the west.
- The proposed rezoning complies with the 2017 Master Plan’s sustainability goal by allowing an infill development near a transit stop and walkable to nearby commercial areas.

Attachments

1. Staff report from the public hearing, dated January 5, 2023
2. Resolution recommending approval
3. Rezoning Ordinance 23001 – Lake Court Rezoning



To: Planning Commission

From: Brian Shorkey, AICP, Senior Planner

Date: January 5, 2023

Re: **Rezoning #23010 (MW6, LLC)**, rezone one parcel on Lake Court from RB (One-Family High Density) and C-1 (Neighborhood Service) to RCC (Multiple Family High Density Residential), subject to a conditional rezoning agreement.

MW6, LLC (Applicant) has requested the rezoning of an approximate 0.7-acre parcel (Subject Property) located on Lake Court, west of Marsh Road, from RB (One-Family High Density Residential) and C-1 (Commercial) to RCC (Multiple Family Residential - maximum 34 dwelling units per acre). The parcel proposed for rezoning, Parcel #10-207-032, was created from eleven lots that were combined in 2022. The lot combination was approved on September 21, 2022.

The Applicant is proposing to construct six duplexes, for a total of 12 units, on the Subject Property. The current RB and C-1 zoning designations do not allow duplexes. The Applicant is offering the condition that if the rezoning were approved, no more than six duplexes, for a total of 12 units, shall be constructed on the Subject Property.

Future Land Use

The Future Land Use Map from the 2017 Master Plan designates the Subject Property in the R3 - 1.25-3.5 DU/A Future Land Use category. The intent of the R3 designation is to encourage residential infill near activity centers to promote density and walkability.

The land to the west is also designated as R3, as is a parcel to the north. Most of this property consists of single-family residential development. Property to the east and northeast of the Subject Property is designated as Commercial and consists of the now-closed Cheesy D's directly to the east and The Watershed to the northeast. The property to the south is designated as MR - 5-14 DU/A. The property directly to the south is Marsh Pointe Apartments while property to the southwest is owned



by Meridian Charter Township

Table 1 in the 2017 Master lists the future land use categories and the zoning districts that correlate. The future land use category for the subject property is R3, which correlates with the RA, RB, and RX zoning districts.

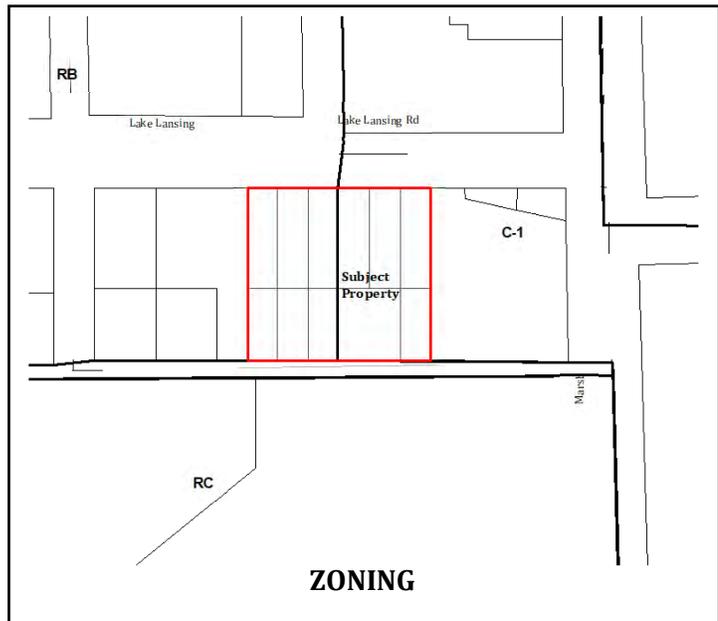
Table 1. Future Land Use and Zoning Map Correlation

Future Land Use Designation	Zoning Districts
R1 Residential	RR, RRR, AG, CV
R2 Residential	RRA, RAAA, RAA, RA
R3 Residential	RA, RB, RX
MR Residential	RX, RD, RDD, RC, RCC, RN, PRD, MP, PUD
Business/Technology	PO, RP, I
Commercial	C-1, C-2, C-3, PO, CR
Mixed Use Planned Unit Development	C-PUD, MUPUD
Mixed Use Core	C-PUD, PUD, MUPUD
Institutional	All Districts
Parks and Open Space	All Districts

The requested RCC zoning district allows development with more density than the RA, RB, and RX zoning designations. However, the Applicant has offered the condition that no more than 12 units will be constructed in this project. Because of the condition, the higher density of the RCC district is somewhat mitigated and more closely aligns to the R3 Future Land Use designation.

Zoning

The requested RCC zoning district requires a minimum of 100 feet of lot width. There is no minimum lot area listed in the Schedule of Regulations. Duplexes are allowed as a use by right in the RCC district provided that no more than two unrelated persons occupy a dwelling unit.



Physical Features

All five of the homes on the Subject Property were demolished in 2022. Therefore, the Subject Property is vacant.

Wetlands and Greenspace Plan

The Township Wetland Map depicts no wetlands on the Subject Property. In addition, the Subject Property contains no floodplains. The Township Pathway Plan shows a pathway on the Lake Lansing Road side of the Subject Property, which is in place. The Township Greenspace Plan does not show any preservation corridors.

Streets & Traffic

The Subject Property fronts on both Lake Lansing Road and Lake Drive. The proposed project is expected to access both, with three duplexes fronting on each road. Final access to Lake Lansing Road and Lake Drive will be reviewed by the Ingham County Road Department at the time of a development

submittal. The trip generation memo from RS Engineering, LLC, dated December 16, 2022, confirms that a full traffic study is not required for this rezoning.

Utilities

Municipal water and sanitary sewer serve the subject site. The location and capacity of utilities for any proposed development will be reviewed in detail by the Department of Public Works and Engineering at the time of a development submittal.

Staff Analysis

When evaluating a rezoning request, the Planning Commission should consider all uses permitted by right and by special use permit in the current and proposed zoning districts, as well as the reasons for rezoning listed on page two of the rezoning application (attached).

The purpose of the RCC zoning district (Section 86-376) is to accommodate multiple-family residential uses at a higher density than any single-family district. The district is meant to, “accommodate multiple-family developments of sustained desirability and stability that will be harmonious to adjacent properties.” Because the applicant is offering the condition to limit the development to six duplex units, the final density of the development would be similar to the prior density of the property, since five single-family homes were demolished.

As noted above, the Future Land Use Map designation for the Subject property is R3 – 1.25-3.5 DU/A category. The intent of the R3 future land use designation is to, “encourage residential infill near activity centers to promote density and walkability.” The project that is being proposed is an infill project, as six of the former parcels were vacant.

The requested RCC zoning is slightly denser than the R3 future land use designation calls for. However, this is mitigated for by the applicant’s condition to limit development to six duplexes. The final density of the proposed project is somewhat denser than surrounding neighborhoods to the west and northwest. However, since the proposed project is on the edge of the single-family development, the project would act as a transition from commercial land uses to the east and northeast.

If the rezoning application is approved, the Applicant will followup with a development application and a Site Plan review. Specific site issues will be worked out at that time.

Planning Commission Options

The Planning Commission may recommend approval or denial of the request, or it may recommend a different zoning designation than proposed by the applicant to the Township Board. A resolution will be provided at a future meeting.

Attachments

1. Application material, dated November 21, 2022 and received by the Township on November 22, 2022.
2. Rezoning criteria.
3. Letter from RS Engineering, LLC, dated December 16, 2022 and received by the Township on December 20, 2022.



RESOLUTION TO RECOMMEND APPROVAL

**Rezoning #23001
Lake Court Rezoning**

RESOLUTION

At a regular meeting of the Planning Commission of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 23rd day of January, 2023, at 6:30 p.m., Local Time.

PRESENT:

ABSENT:

The following resolution was offered by Commissioner _____ and supported by Commissioner _____.

WHEREAS, MK6, LLC has requested the rezoning of an approximately 0.7 acre parcel located at 1642 Lake Court from RB (One-Family High Density Residential) and C-1 (Commercial) to RCC (Multiple Family Residential – maximum 34 dwelling units per acre); and

WHEREAS, the applicant, MK6, LLC, has offered the condition that if the rezoning is approved, no more than 12 units shall be allowed on the subject property; and

WHEREAS, the Planning Commission held a public hearing and discussed the rezoning at its regular meeting on January 9, 2023; and

WHEREAS, public water and sanitary sewer are available to serve the subject property; and

WHEREAS, the proposed rezoning conforms with the Meridian Township 2017 Master Plan’s goals for infill development, development near transit stops, and walkability; and

WHEREAS, the proposed rezoning creates a transitional area between commercial uses to the east and northeast and single-family residential uses to the west; and

WHEREAS, the subject property meets or exceeds the minimum standards for lot area and lot width in the RCC, Multiple-Family Residential zoning district; and

WHEREAS, approving the rezoning would allow the applicant to redevelop the vacant property.

NOW THEREFORE, BE IT RESOLVED THE PLANNING COMMISSION OF THE CHARTER TOWNSHIP OF MERIDIAN hereby recommends approval of Rezoning #23001 to rezone the subject property from RB (One-Family High Density Residential) and C-1 (Commercial) to RCC (Multiple Family Residential – maximum 34 dwelling units per acre).

**Resolution to Recommend Approval
Rezoning #23001 (Lake Court Rezoning)
Page 2**

ADOPTED: YEAS:

 NAYS:

STATE OF MICHIGAN)

) ss

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Chair of the Planning Commission of the Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and a complete copy of a resolution adopted at a regular meeting of the Planning Commission on the 23rd day of January, 2023.

Mark Blumer
Planning Commission Chair

CHARTER TOWNSHIP OF MERIDIAN
DEPARTMENT OF COMMUNITY PLANNING AND DEVELOPMENT
5151 MARSH ROAD, OKEMOS, MI 48864
PHONE: (517) 853-4560, FAX: (517) 853-4095

REZONING APPLICATION

Part I, II and III of this application must be completed. Failure to complete any portion of this form may result in the denial of your request.

(MWB LLC) Dominic Lee - 517-648-6544

Part I

A. Owner/Applicant Michael Williams
Address of applicant 2419 Science PKWY, OKEMOS
Telephone: Work 517-331-3203 Home _____
Fax _____ Email MDWCB2018@GMAIL.COM

If there are multiple owners, list names and addresses of each and indicate ownership interest. Attach additional sheets if necessary. If the applicant is not the current owner of the subject property, the applicant must provide a copy of a purchase agreement or instrument indicating the owner is aware of and in agreement with the requested action.

B. Applicant's Representative, Architect, Engineer or Planner responsible for request:
Name / Contact Person Jesse Lewter (Wolverine engineering)
Address ~~312 North St. Mason, MI 48854~~ 312 North St. Mason, MI 48854
Telephone: Work 517-676-9200 Home _____
Fax _____ Email JesseL@Wolveng.com

C. Site address/location 1642 Lake Court
Legal description (Attach additional sheets if necessary) _____
Parcel number 33-02-02-10-207-032 Site acreage .702

D. Current zoning RB Requested zoning ~~RB~~ ~~RC~~ RCC (only 12 units needed)

E. The following support materials must be submitted with the application:

1. Nonrefundable fee.
2. Evidence of fee or other ownership of the subject property.
3. A rezoning traffic study prepared by a qualified traffic engineer based on the most current edition of the handbook entitled *Evaluating Traffic Impact Studies: A Recommended Practice for Michigan Communities*, published by the State Department of Transportation, is required for the following requests:
 - a. Rezoning when the proposed district would permit uses that could generate more than 100 additional directional trips during the peak hour than the principal uses permitted under the current zoning.
 - b. Rezoning having direct access to a principal or minor arterial street, unless the uses in the proposed zoning district would generate fewer peak hour trips than uses in the existing zoning district.
(Information pertaining to the contents of the rezoning traffic study will be available in the Department of Community Planning and Development.)
4. Other information deemed necessary to evaluate the application as specified by the Director of Community Planning and Development.

1642 Lake Court Rezoning Application

Address: 1642 Lake Court, Haslett, MI 48840

Parcel Number: 33-02-02-10-207-032

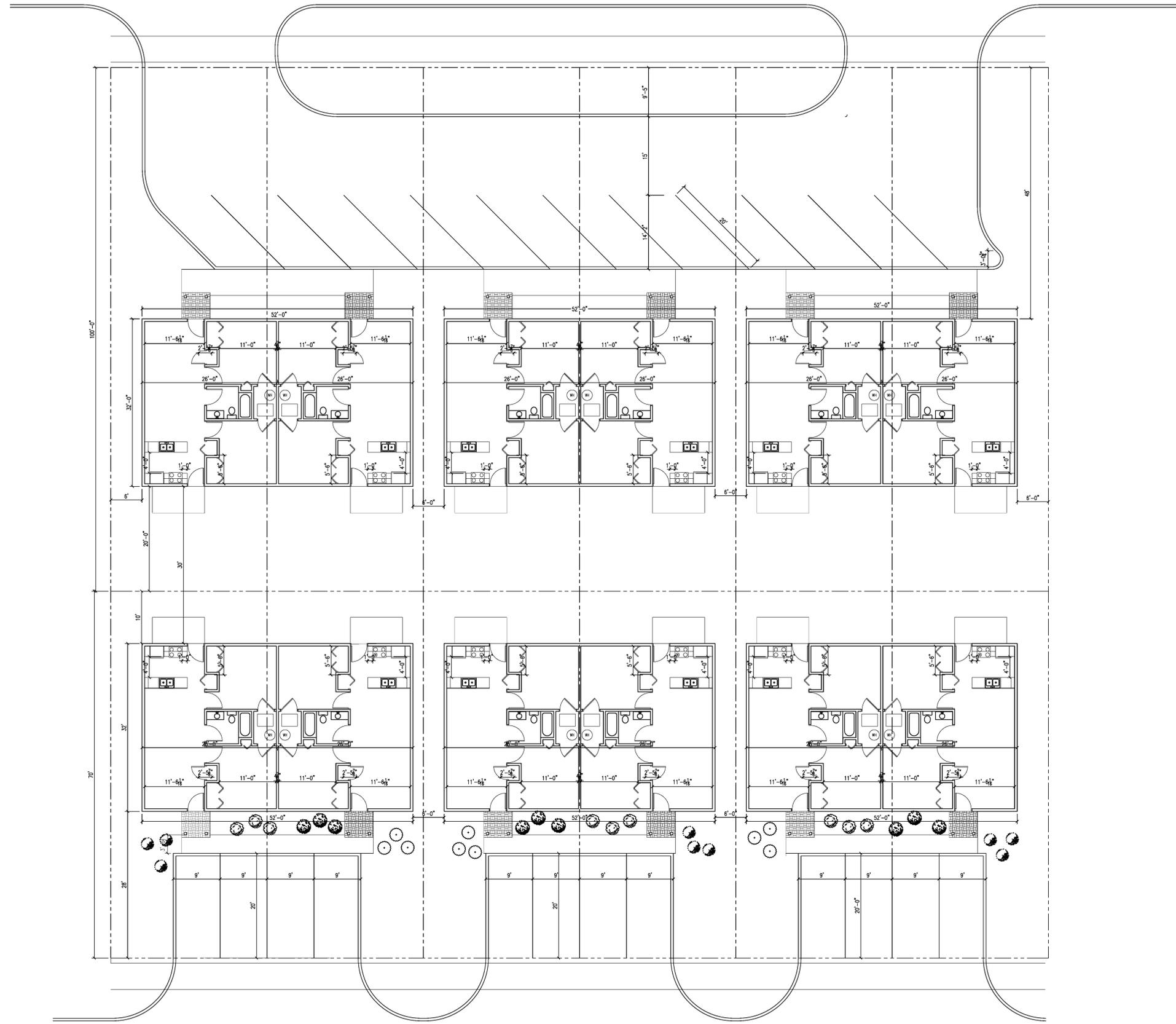
Legal Description: LOTS 180 THROUGH 185 & 193 THROUGH 198 OAK GROVE PARK SPLIT/COMBINED ON 09/21/2022 FROM 33-02-02-10-207-005, 33-02-02-10-207-006, 33-02-02-10-207-007, 33-02-02-10-207-008, 33-02-02-10-207-009, 33-02-02-10-207-010, 33-02-02-10-207-015, 33-02-02-10-207-016, 33-02-02-10-207-017, 33-02-02-10-207-018, 33-02-02-10-207-019;

Reason for requested rezone: We are requesting rezoning because the current zoning does not support the redevelopment we are wanting to do at the above listed property.

R Q P N M L K J H G F E D C B A

REVISIONS

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FLOOR PLAN

HOUSING— HASLETT

SWANSON DESIGN STUDIOS

329 E. CESAR E. CHAVEZ AVE.
LANSING, MICHIGAN 48906
WWW.SWANSONDESIGN.COM
PH. (517) 482-9039
INTERIOR ARCHITECTURE
ARCHITECTURE

DATE:
8/2/2022
JOB NUMBER:
2022.029
SHEET NUMBER:
A

R Q P N M L K J H G F E D C B A



REVISIONS

RENDERING
HOUSING- HASLETT

SWANSON DESIGN STUDIOS
 329 E. CESAR E. CHAVEZ AVE. ARCHITECTURE
 LANSING, MICHIGAN 48906 DESIGN
 WWW.SWANSONDESIGN.COM INTERIOR
 PH. (517) 482-9039 ARCHITECTURE
 FAX (517) 482-9290

DATE: 1/5/2023
 JOB NUMBER: 2022.029
 SHEET NUMBER: 1
 A

© SWANSON DESIGN STUDIOS

**CHARTER TOWNSHIP OF MERIDIAN
PLANNING COMMISSION
REGULAR MEETING MINUTES**

APPROVED

January 9, 2023

5151 Marsh Road, Okemos, MI 48864-1198

517.853.4000, Town Hall Room, 6:30 P.M.

PRESENT: Vice-Chair Trezise, Commissioners McConnell, Shrewsbury, Richards, Snyder

ABSENT: Chair Blumer

**STAFF: Director of Community Planning & Development Timothy Schmitt, Senior
Planner Brian Shorkey**

1. CALL MEETING TO ORDER

Vice-Chair Trezise called the regular meeting to order at 6:33 pm.

2. ROLL CALL

Vice-Chair Trezise called the roll of the Planning Commission. Chair Blumer is absent, all others present.

3. PUBLIC REMARKS

Vice-Chair Trezise opened public remarks at 6:34 pm.

Lynne Page, 3912 Rally Dr., Okemos, MI asked several questions about Text Amendment 2022-19 Recreational Marijuana regarding public hearings and the difference between a Text Amendment and a Zoning Amendment.

Vice-Chair Trezise closed public remarks at 6:37 pm.

Vice-Chair Trezise explained public comment is so that members of the public may address the commission about their concerns, while someone filing for zoning change or a special use permit is considered an applicant who is responsible for justifying their request and are granted additional time to speak.

4. APPROVAL OF AGENDA

Commissioner Richards moved to approve the agenda. Seconded by Commissioner McConnell.

VOICE VOTE: Motion approved unanimously.

5. APPROVAL OF MINUTES

A. December 12, 2022 Regular Meeting

Commissioner Shrewsbury moved to approve the Minutes of the December 12, 2022 Planning Commission Regular Meeting as presented. Seconded by Commissioner McConnell.

VOICE VOTE: Motion approved unanimously.

6. COMMUNICATIONS

A. Email from Lynne Page re: Text Amendment #2022-19

Vice-Chair Trezise noted additional communications regarding the Master Plan.

7. PUBLIC HEARINGS

A. Rezoning #23-01 – 1642 Lake Court – MW6, LLC – RB, One-Family, High-Density Residential, to RCC, Multiple-Family Residential, subject to a conditional rezoning agreement

Senior Planner Shorkey outlined Rezoning #23-01 – 1642 Lake Court – MW6, LLC – RB, One-Family, High-Density Residential, and C-1, Commercial, to RCC, Multiple-Family Residential, subject to a conditional rezoning agreement for public hearing. He explained this Rezoning is for the purpose of constructing six new duplexes on the now vacant property.

Commissioner McConnell asked if the combination of these lots took place last year and asked about the process that took place.

Senior Planner Shorkey replied it did take place last year the applicant conducted a survey and submitted an application for lot combination. The application went through the planning department to ensure the lot meets zoning requirement, and finally assessing records the combination which took effect at the first of this year.

Commissioner McConnell asked about the use and conformity of the lots.

Senior Planner Shorkey replied the lot use was appropriate but the previous lot sizes were non-conforming. After combining the lots the size is now in conformity with the zoning.

Commissioner Shrewsbury noted the applicant has asked for twelve units and asked if that is contingency or condition that would stay with this property in the future.

Senior Planner Shorkey replied the condition is attached to the property.

Vice-Chair Trezise asked about the limitation of building in an R3 area on the Future Land Use map.

Senior Planner Shorkey replied R3 is designated for 1.25-3.5 dwelling units per acre.

Applicants Dominic Lee and Scott Wheaton, 2419 Science Parkway, Okemos, MI further outlined Rezoning #23-01 – 1642 Lake Court – MW6, LLC – RB, One-Family, High-Density Residential, to RCC, Multiple-Family Residential, subject to a conditional rezoning agreement for public hearing.

Commissioner McConnell asked who the target demographic is for these units.

Mr. Lee replied these units are likely to go for \$1600-\$2200 a month.

Mr. Wheaten stated they are looking to attract a younger demographic.

Commissioner McConnell asked what the price of rent was at the units that previously existed on this lot.

Mr. Lee replied rent was about \$350.

Commissioner McConnell asked where the previous residents moved to.

Mr. Lee replied most of them ended up at the complex next door, one moved to a unit on Potter St. and another may have moved in with the previous owner.

Vice-Chair Trezise asked if Lake Ct. is a dedicated public road.

Senior Planner Shorkey replied that it is.

Mr. Lee noted Lake Ct. has an entrance and exit on Lake Lansing Rd. and Marsh Rd.

Vice-Chair Trezise asked staff if the setbacks required of duplexes can be met.

Senior Planner Shorkey replied it's possible this may come through as a Planned Unit Development.

Vice-Chair Trezise closed the public hearing at 7:08 pm.

Vice-Chair Trezise called for a straw vote.

STRAW VOTE: YEAS: Commissioners McConnell, Shrewsbury, Richards, Snyder, Vice-Chair Trezise

NAYS: NONE

RESULTS: 5-0

8. UNFINISHED BUSINESS

A. Text Amendment #2022-19 – Recreational Marijuana

Director Schmitt outlined Text Amendment #2022-19 – Recreational Marijuana.

Commissioner Snyder asked for an explanation for striking growing operations from the Ordinance.

Director Schmitt replied this is to simplify the Ordinance and not utilize valuable industrial office space in a currently saturated market. He noted there is an option to have a boutique grow as part of a dispensary, if the Planning Commission would like to add it.



To: Township Board

**From: Timothy R. Schmitt, AICP
Director of Community Planning and Development**

Date: February 2, 2023

Re: Recreational Marijuana Text Amendments

At the direction of the Township Board, Staff and the Township Attorney's office have been working on a trio of ordinance amendments that would permit recreational marijuana establishments and amend the standards for medical marijuana establishments in the Township. The three separate ordinances included with this memo include an update to the existing medical marijuana licensing standards, an ordinance to create licensing standards for recreational marijuana, and an update to the zoning ordinance to allow recreational marijuana.

The Zoning Ordinance amendment would remove references to medical marijuana, remove all license types other than retail sales from the ordinance, and add definitions, which were not included previously. Staff also recommended, and the Planning Commission agreed, to eliminate the overlays on Towner Road and Dawn Avenue, along with reducing the size of two of the remaining overlays. Lastly, language was added to prohibit drive through uses and add a 2,000 foot buffer from any other licensed premise. Over the course of several months, the Planning Commission reviewed and ultimately made a positive recommendation to the Township Board on the changes to the Zoning Ordinance, with a recommendation that the Board consider allowing growing operations in the Hagadorn Road overlay.

The recreational licensing ordinance would create a new scheme for licensing recreational marijuana facilities since the lottery system used in the medical licensing previously is not permissible for recreational. The overall operational requirements would be consistent between the two license types. License issuance under the recreational system would be through a competitive review of applications, with criteria to be established after the ordinance is place. Annual renewals, if there were no substantive changes to the ownership/operations, would be reviewed administratively.

Along with the overarching structure, Staff is seeking direction from the Township Board on three specific topics in this package of ordinances:

- Based on the Planning Commission's recommendation, is there a desire to include a potential grow operation on Hagadorn Road? The original medical marijuana ordinance would permit this under certain circumstances. Alternatively, the State has created a Class A microbusiness license that is a combination retail/small grow operation (limited to 300 plants) that may be an option. Under either scenario, if the Board would like to include a grow language, Staff will need to make changes to the presented language.
- What is the maximum number of retail licenses the Board would like to see permitted in the Township? The current medical marijuana ordinance had a functional cap of six provisioning centers in the Township, with additional licenses available for other types of uses. With the buffer language the Planning Commission recommended, all of the overlay areas except for

Recreational Marijuana Text Amendments

Page 2

the East Grand River district would be limited to one license as a practical matter. The East Grand River district has the potential for having additional licenses, if specific buildings are used for marijuana purposes. The Board may wish to consider a cap on licenses in addition to, or in place of, the buffer requirement in the Zoning Ordinance.

- How are transfers handled going forward? The current medical marijuana ordinance prohibits transfers for most out of township ownership groups for 30 months after issuance of the permit and license to operate. But there are no provisions built in for the actual transfer, after those 30 months. The Township Attorney has proposed a transfer procedure in the recreational licensing ordinance, but they would be limited to a small percentage of ownership. Feedback on this issue would be appreciated.

The Township Attorney working on this project, Matt Kuschel, will be at the meeting on Tuesday to discuss and answer any questions the Board has. We look forward to further discussion on this ordinance package.

Attachments

1. Ordinance 2022-19 – Marijuana Zoning Ordinance Changes with Proposed Overlay Map revisions
2. Ordinance 2023-02 – Recreational Marijuana Licensing
3. Ordinance 2023-03 – Medical Marijuana Licensing Updates
4. Planning Commission minutes from October 10, 2020, October 24, 2020, December 12, 2022, and January 9, 2023

ORDINANCE NO. 2022-19

AN ORDINANCE TO AMEND THE ZONING ORDINANCE OF THE CHARTER TOWNSHIP OF MERIDIAN TO PERMIT RECREATIONAL MARIJUANA ESTABLISHMENTS

THE CHARTER TOWNSHIP OF MERIDIAN ORDAINS:

Section 1. Section 86-2, Definitions, is hereby amended to add the following definitions:

Marijuana Business

One of the following:

- (1) A Marijuana Retailer, as defined by Initiated Law 1 of 2018;
- (2) A Provisioning Center, as defined Act 281 of 2016.

Marijuana Retailer

A location at which a licensee is licensed under the Michigan Regulation and Taxation of Marihuana Act (Initiated Law 1 of 2018) to obtain marijuana from marijuana establishments and to sell or otherwise transfer marijuana to marijuana establishments and to individuals who are 21 years or age or older.

Provisioning Center

A location at which a licensee that is a commercial entity is licensed under the Medical Marihuana Facilities Act (Act 281of 2016), to purchase marijuana from a grower or processor and sell at retail, supply, or provide marijuana to a registered qualifying medical marijuana patient or registered primary caregiver.

Section 2. Section 86-445 is hereby renamed Marijuana Business Overlay District and is hereby amended to read as follows:

- (a) Applicability. The Marijuana Business Overlay District shall apply to all lots within the areas shown on Maps 1, 2, 3, 4, and 5 (the "overlay areas"). All lots included in the overlay district shall be subject to the terms and conditions imposed in this section, in addition to the terms and conditions imposed by the zoning district where such lots may be located, any other applicable ordinance and the requirements of all Ordinances authorizing and permitting Marijuana Businesses.
- (b) [UNCHANGED]
- (c) Uses permitted by special use permit: all uses permitted by special use permit in the underlying zoning district and all types of marijuana businesses subject to the number of available permits allowed per all Ordinances authorizing and permitting Marijuana Businesses.
- (d) Uses not permitted. Any use not permitted in the underlying zoning district is not permitted in the Marijuana Business Overlay District.
- (e) Permitted locations.
 - (1) Provisioning Centers or Marijuana Retailers are permitted in any Overlay Area on property zoned C-1, C-2, or C-3 (Commercial) and RP (Research and Office Park).
 - (2) No marijuana business shall be located within 500 feet from any church, place or worship, religious facility, library, preschool, or childcare center, measured horizontally between the nearest property lines.

1 (3) No marijuana business shall be located within 1,000 feet from any public or private K-12
2 school, measured horizontally between the nearest property lines.

3 (4) No marijuana business shall be located within 2,000 feet from any other licensed and
4 approved marijuana business.

5 (5) All activities related to marijuana businesses must occur indoors.

6 (f) Additional Regulations.

7 (1) Mobile marijuana businesses and drive-through operations are prohibited.

8 (2) The business' operation and design shall minimize any impact to adjacent uses,
9 including the control of any odor, by maintaining and operating an air filtration system
10 so that no odor is detectable outside the permitted promises.

11 (g) Application and departmental reviews.

12 (1) [UNCHANGED]

13 (2) Departmental reviews. The applicant's plan shall be reviewed by the Township
14 Department of Community Planning and Development, the Township EMS/Fire
15 Department, the Township Police Department, and the Township Public
16 Works/Engineering Department, in order to ensure that public utilities, road, and other
17 infrastructure systems are or will be adequate to support the proposed development.

18 (h) Review Process. [UNCHANGED]

19 (1) [UNCHANGED]

20 (2) [UNCHANGED]

21 (i) Amendments. [UNCHANGED]

22
23 **Section 3.** Validity and Severability. The provisions of this Ordinance are severable and the
24 invalidity of any phrase, clause or part of this Ordinance shall not affect the validity
25 or effectiveness of the remainder of the Ordinance.

26
27 **Section 4.** Repealer Clause. All ordinances or parts of ordinances in conflict therewith are
28 hereby repealed only to the extent necessary to give this Ordinance full force and
29 effect.

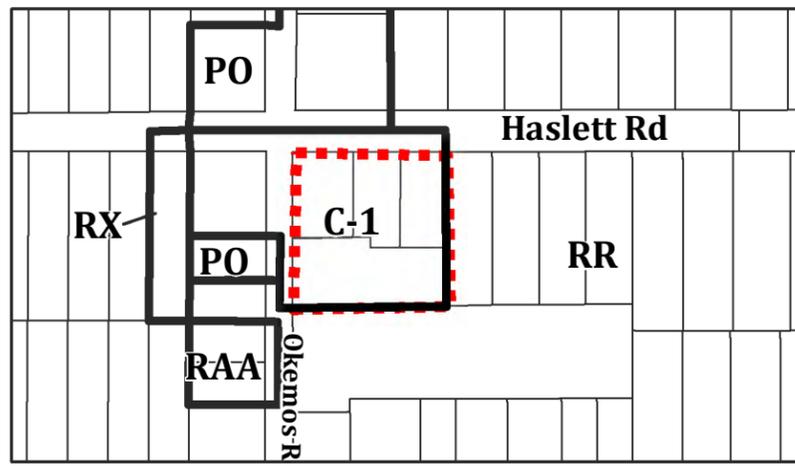
30
31 **Section 5.** Savings Clause. This Ordinance does not affect rights and duties matured, penalties
32 that were incurred, and proceedings that were begun, before its effective date.

33
34 **Section 6.** Effective Date. This Ordinance shall be effective seven (7) days after its publication
35 or upon such later date as may be required under Section 402 of the Michigan Zoning
36 Enabling Act (MCL 125.3402) after filing of a notice of intent to file a petition for a
37 referendum.

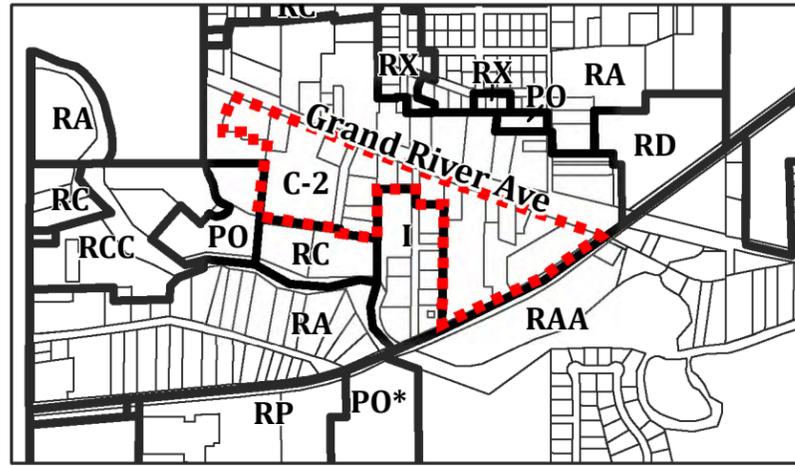
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39 ADOPTED by the Charter Township of Meridian Board at its regular meeting this **XX**th day of
40 **XXXXXXX**, 2023.

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42
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44 _____
45 Patricia Herring Jackson, Township Supervisor

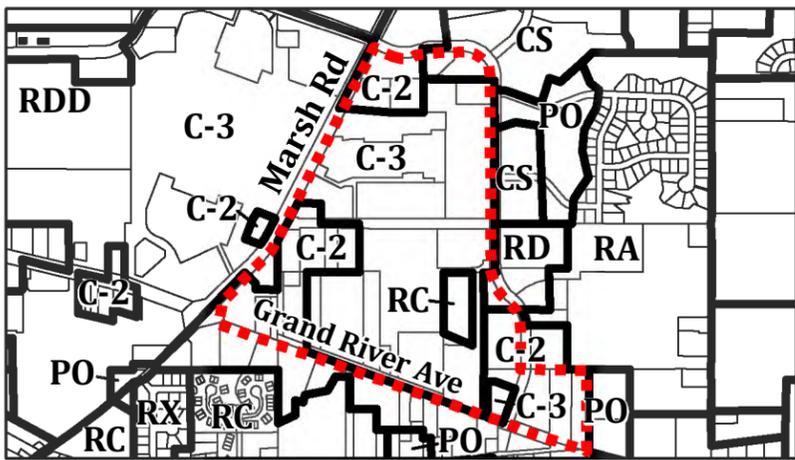
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48 _____
49 Deborah Guthrie, Township Clerk



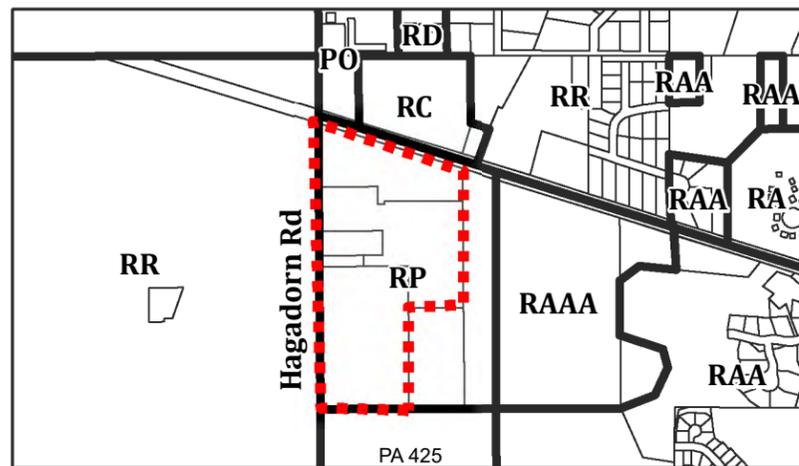
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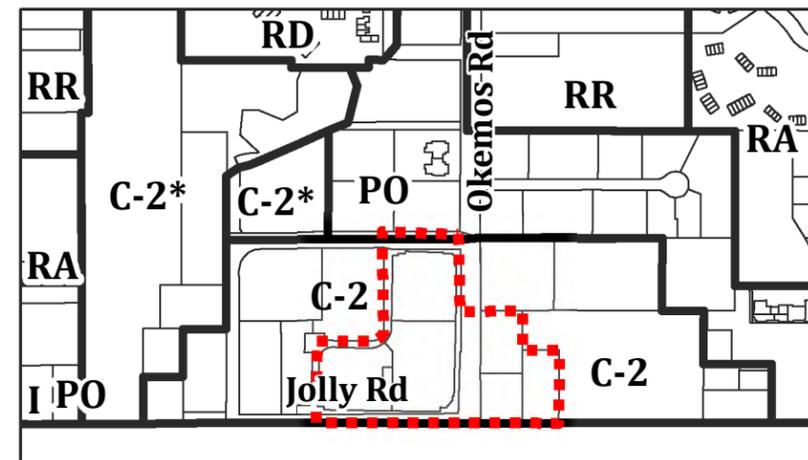
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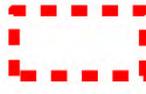
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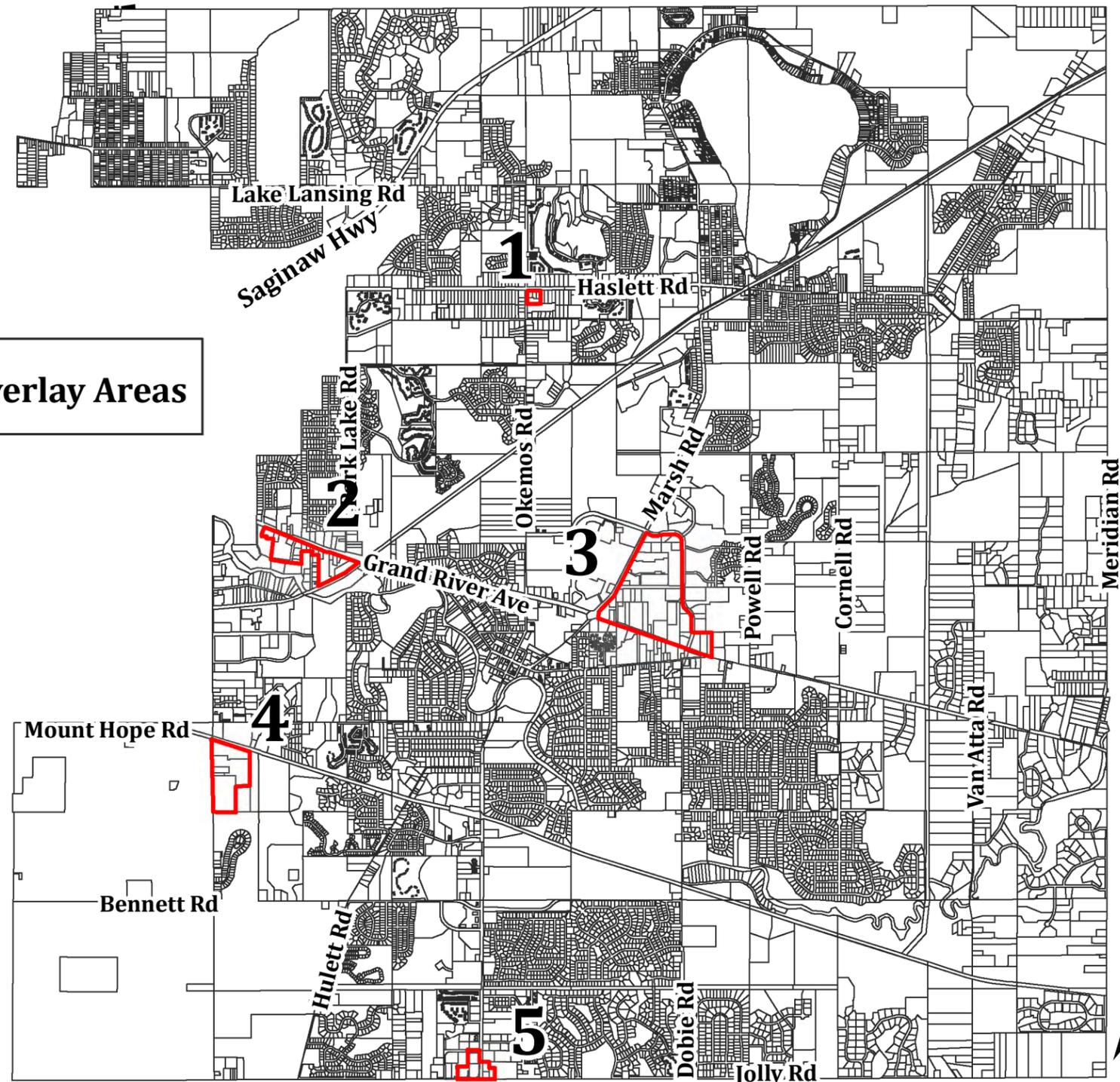


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 **Proposed Overlay Areas**



**Updated:
11/9/22**

**ORDINANCE AMENDING THE CODE OF THE CHARTER TOWNSHIP OF
MERIDIAN, INGHAM COUNTY TO RENAME CHAPTER 40, REPEAL ARTICLE III
OF CHAPTER 40, AND ADDING ARTICLE IV TO CHAPTER 40 WHICH
AUTHORIZES AND PERMITS RECREATIONAL MARIHUANA ESTABLISHMENTS**

ORDINANCE NO. _____

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building on _____, 2023, at 6:00 p.m., Township Board Member _____ moved to introduce the following Ordinance for a first reading prior to posting, publication, and subsequent final adoption, which motion was seconded by Township Board Member _____:

An Ordinance to implement the provisions of the Michigan Regulation and Taxation of Marihuana Act, Initiated Law 1 of 2018, which authorizes the licensing and regulation of Marihuana Establishments and affords the Township the option whether or not to allow Marihuana Establishments; to regulate Marihuana Establishments by requiring a Permit and compliance with requirements as provided in this Ordinance, and make other amendments consistent with the authorization of Marihuana Establishments in order to maintain the public health, safety, and welfare of the residents and visitors to the Township.

THE CHARTER TOWNSHIP OF MERIDIAN ORDAINS:

SECTION 1. AMENDMENT TO RETITLE CHAPTER 40. Chapter 40 of the Charter Township of Meridian Code of Ordinances is hereby amended to read and be entitled “Marihuana Regulations.”

SECTION 2. AMENDMENT TO ARTICLE I, TO ADD SECTION 40-2 DEFINITIONS. Chapter 40 of the Charter Township of Meridian Code of Ordinances is hereby amended to add Section 40-2 entitled Definitions to read as follows:

Section 40-2. Definitions. The following words and phrases shall have the following definitions when used in this Chapter:

1. “*Application*” means an Application for a Permit under this Chapter and includes all supplemental documentation attached or required to be attached thereto; the Person filing the Application shall be the proposed Permit Holder, who may also be referred to as the Applicant.
2. “*Commercial Medical Marihuana Facility*” or “*Facility*” means
 - a. *Provisioning center*, as that term is defined in the Medical Marihuana Facilities Licensing Act, Public Act 281 of 2016 (“MMFLA”);
 - b. *Processor*, as that term is defined in the MMFLA;
 - c. *Secure transporter*, as that term is defined in the MMFLA;

- d. *Grower*, including Class A, Class B and Class C, as those terms are defined in the MMFLA;
 - e. *Safety compliance facility*, as that term is defined in the MMFLA.
3. “*Cultivate*” means as that term is defined in Initiated Act 1 of 2018, MCL 333.27951, *et seq*, Michigan Regulation and Taxation of Marihuana Act (“MRTMA”).
 4. “*Department*” means the Michigan State Department of Licensing and Regulatory Affairs or any authorized designated Michigan agency authorized to regulate, issue or administer a Michigan License for an Marihuana Establishment under MRTMA or a Commercial Medical Marihuana Facility under the MMFLA.
 5. “*Director of Community Planning and Development*” means the Charter Township of Meridian Director of Community Planning and Development or his/her designee
 6. “*License*” means a current and valid License for an Establishment or Facility issued by the Department. Prequalification, provisional licenses, or temporary licenses are not Licenses under this Chapter.
 7. “*Licensee*” means a Person holding a current and valid Michigan License for an Establishment or Facility.
 8. “*Marihuana*” means that term as defined in the MRTMA.
 9. “*Marihuana Establishment*” or “*Establishment*” means a marihuana grower, marihuana safety compliance facility, marihuana processor, marihuana microbusiness, marihuana retailer, marihuana secure transporter, designated consumption establishment, excess marihuana grower, marihuana event organizer, temporary marihuana event license, or any other type of marihuana-related business Licensed by the department.
 - a. “*Marihuana grower*,” as that term is defined in the MRTMA; and
 - b. “*Marihuana microbusiness*,” as that term is defined in the MRTMA; and
 - c. “*Marihuana processor*,” as that term is defined in the MRTMA; and
 - d. “*Marihuana retailer*,” as that term is defined in the MRTMA; and
 - e. “*Marihuana secure transporter*,” as that term is defined in the MRTMA; and
 - f. “*Marihuana safety compliance facility*,” as that term is defined in the MRTMA; and
 - g. “*Class A marihuana microbusiness license*,” as that term is defined by the Department or as may be defined in the MRTMA; and
 - h. “*Designated consumption establishment*,” as that term is defined by the Department or as may be defined in the MRTMA; and

- i. “*Excess marihuana grower*,” as that term is defined by the Department or as may be defined in the MRTMA; and
 - j. “*Marihuana event organizer*,” as that term is defined by the Department or as may be defined in the MRTMA; and
 - k. “*Temporary marihuana event*” as that term is defined by the Department or as may be defined in the MRTMA.
10. “*Paraphernalia*” means as that term is defined in the MMFLA.
11. “*Patient*” A "registered qualifying patient" or a "visiting qualifying patient" as those terms are defined by the MMFLA.
12. “*Permit*” in Article II means a current and valid Permit for a Commercial Medical Marihuana Facility issued under that Article and in Article IV means a current and valid Permit for a Marihuana Establishment issued under that Article, which each shall be granted to a Permit Holder only for and limited to a specific Permitted Premises and a specific Permitted Property. Both Permits in this Chapter shall be in addition to the special use permit required to be obtained under the Township Zoning Ordinance.
13. “*Permit Holder*” means the Person that holds a current and valid Permit issued under this Chapter.
14. “*Permitted Premises*” means the particular building, area within a building, or buildings within which the Permit Holder will be authorized to conduct the Facility’s or Establishment’s activities pursuant to the Permit.
15. “*Permitted Property*” means the real property comprised of a lot, parcel or other designated unit of real property upon which the Permitted Premises is situated.
16. “*Person*” means a natural person, company, partnership, profit or non-profit corporation, limited liability company, or any joint venture for a common purpose.
17. “*Process*” or “*Processing*” means to separate or otherwise prepare parts of the marihuana plant and to compound, blend, extract, infuse, or otherwise make or prepare marihuana concentrate or marihuana-infused products.
18. “*Public Place*” means any area in which the public is invited or generally permitted in the usual course of business.
19. “*Registry Identification Card*” means a “registered qualifying patient” or a “visiting qualifying patient” as those terms are defined in the MMFLA.

20. “*Township*” means the Charter Township of Meridian, a charter township located in Ingham County, Michigan.
21. Other words or phrases in this Chapter shall have the meanings ascribed to them in the MMFLA or MRTMA, except where context clearly indicates a different meaning.

SECTION 3. ADDITION OF ARTICLE IV, RECREATIONAL MARIHUANA ESTABLISHMENTS. Chapter 40 of the Charter Township of Meridian Code of Ordinances is hereby amended to add Article IV entitled Recreational Marihuana Establishments to read as follows:

Section 40-66. Title. This Article shall be known and cited as the “Recreational Marihuana Establishments Ordinance of the Charter Township of Meridian.”

Section 40-68. Permit Required; Number of Permits Available; Eligibility; General Provisions.

1. The Township hereby authorizes the operation of the following types of Marihuana Establishments, subject to the number of available Permits issued in this Section:
 - a. Marihuana Retailer
 - b. Marihuana Grower
2. The number of Marihuana Establishment Permits in effect at any time shall not exceed the following maximums within the Township:
 - a. Marihuana Retailer Permits: _____
 - b. Marihuana Grower: _____
3. It shall be unlawful for any person to engage in, or be issued a Permit for, the operation of the following Marihuana Establishments which shall have zero available Permits:
 - a. Marihuana Processor Permits
 - b. Marihuana Safety Compliance Facility Permits
 - c. Marihuana Secure Transporter Permits
 - d. Marihuana Microbusiness
 - e. Marihuana Microbusiness, Class A
 - f. Excess Marihuana Grower Permits
 - g. Designated Consumption Establishment

- h. Marihuana Event Organizer
 - i. Temporary Marihuana Event
4. No Person shall operate a Marihuana Establishment at any time and at any location within the Township unless an effective Permit for a Marihuana Establishment for that Person at that location has been issued under this Article.
 5. Marihuana Establishments shall operate only as expressly allowed under this Article.
 6. The requirements set forth in this Article shall be in addition to, and not in lieu of, any other licensing or permitting requirements imposed by applicable federal, state or local laws, regulations, codes or ordinances. All permit approvals under this Article are contingent upon the issuance of a Special Use Permit under the township zoning ordinance.
 7. At the time of Application, each Applicant shall pay applicable fees, including Application fees, annual fees, renewal fees, and inspection fees for Permits to the Township to defray the costs incurred by the Township for inspection, administration, review, oversight, and enforcement of the local regulations regarding Marihuana Establishments. The application fee shall be \$5,000.00. The Township Board shall by resolution set all remaining fees in an amount not to exceed any limitations imposed by Michigan law.
 8. A Permit or Renewal Permit shall not confer any vested rights, entitlements, or reasonable expectation of subsequent renewal on the Applicant or Permit Holder, and shall remain valid only until December 31 immediately following its approval.
 9. Each year, any pending Applications for renewal or amendment of existing Permits shall be reviewed and granted or denied before Applications for new Permits are considered.
 10. It is always the exclusive responsibility of each Permit Holder, Applicant, owner, partner, director, officer, or manager at all times during the Application period and during its operation to immediately provide the Township with all material changes in any information submitted on an Application and any other changes that may materially affect any state License or Township Permit. They shall provide all formal complaints, final determinations, orders or consent orders from or with any State agency, including, but not limited to, the Cannabis Regulatory Agency (CRA), the Bureau of Fire Services (BFS), and the Department of Licensing and Regulatory Affairs (LARA).
 11. No Permit issued under this Article may be assigned or transferred to any Person. No change in control of a business organization or any attempted transfer, sale, or other conveyance of an interest of more than 1% in a Permit, whether through a single transaction or the combined sum of multiple transactions is permitted.
 12. No Permit issued under this Article is transferrable to any other location.

13. The Permit issued under this Article shall at all times be prominently displayed at the Permitted Premises in a location where it can be easily viewed by the public, law enforcement and administrative authorities.
14. Acceptance by the Permit Holder of a Permit constitutes consent by the Permit Holder and its owners, officers, managers, agents and, employees, for any state, federal or local fire, emergency, or law enforcement agency to perform background investigations and conduct random and unannounced examinations of the Establishment and all records, materials, and property in that Establishment at any time to ensure compliance with this Article, state law, any other local regulations, and the Permit.
15. A Permit Holder may not engage in any other Marihuana Establishment in the Permitted Premises or on the Permitted Property, or in its name at any other location within the Township, without first obtaining a separate Permit.

Section 40-69. Other Laws and Ordinances. In addition to the terms of this Article, any Marihuana Establishment shall comply with all state and local laws, regulations, and Ordinances, including without limitation the Township Zoning Ordinance and the MRTMA to the extent such ordinances do not create obligations in conflict with this Article.

Section 40-70. Application for Permits.

1. Application Process.

- a. Applications shall be submitted to the Director of Community Planning and Development.
- b. No Applications shall be accepted unless the Township Board has issued procedures and standards for the receipt and review of Applications as set forth in this Article.
- c. The dates and times to accept Applications shall be determined by the Township Board, which shall be posted on the Township's website, if any. The Director shall only accept initial Applications as designated by the Township Board.
- d. If the Director of Community Planning and Development identifies or is informed of a deficiency in an Application, the Applicant shall correct the deficiency after notification by the Director of Community Planning and Development as provided in the procedures and standards.

2. Application Contents. An Application must be submitted for each and every single Permit or Establishment type which may be operated within the Township. An Applicant shall submit physical, paper copies of the Application in the number requested by the Township Board and shall include a complete electronic copy of the Application. An Application shall contain the following information:

- a. The name, address, phone number and e-mail address of the Applicant or Permit Holder and the proposed Marihuana Establishment;

- b. The names, home addresses and personal phone numbers for all owners, partners, directors, officers and managers of the Permit Holder and the Marihuana Establishment;
- c. One (1) copy of all the following:
 - i. Non-refundable Application fee.
 - ii. All documentation showing the Applicant's valid tenancy, ownership or other legal interest in the proposed Permitted Property and Permitted Premises. If the Applicant is not the owner of the proposed Permitted Property and Permitted Premises, a notarized statement from the owner of such property authorizing the use of the property for a Marihuana Establishment.
 - iii. If the Applicant is a corporation, non-profit organization, limited liability company or any other entity other than a natural person, it shall indicate its legal status, attach a copy of all company formation documents (including bylaws and amendments), identify all owners and their percentage of ownership in the entity accounting for 100% of the ownership interest in the Applicant, proof of registration with the State of Michigan, and a certificate of good standing.
 - iv. A valid, unexpired driver's license or state issued ID for all owners, directors, officers and managers of the proposed Establishment.
 - v. Evidence of a valid sales tax license for the Applicant if such a license is required by state law or local regulations.
 - vi. Business and Operations Plan, showing in detail the Marihuana Establishment's proposed plan of operation, including without limitation, the following:
 - a) A description of the type of Establishment(s) proposed and the anticipated or actual number of employees.
 - b) A security plan meeting the requirements of this Chapter, which shall include a general description of the security systems(s), a centrally alarmed and monitored security system for the proposed Permitted Premises, and confirmation that those systems will meet State requirements and be approved by the State prior to commencing operations.
 - c) A description by category of all products proposed to be sold.
 - d) All Material Safety Data Sheets for any nutrients, pesticides, and other chemicals proposed for use in the Marihuana Establishment.
 - e) A description and plan of all equipment and methods that will be employed to stop any impact to adjacent uses, including enforceable assurances that no nuisance odor

will be detectable beyond the Permitted Premises or at the property line of the Permitted Property.

- f) A plan for the disposal of Marihuana and related byproducts that will be used at the Establishment.
- vii. Site plan and interior floor plan of the Permitted Premises and the Permitted Property lawfully signed and sealed by a Michigan registered architect, surveyor or professional engineer.
- viii. Identify any business that is directly or indirectly involved in the growing, processing, testing, transporting or sale of Marihuana for the Establishment.
- ix. Whether any Applicant, owner, partner, director, officer, or manager of the Applicant or any entity owned or controlled by any owner, partner, director, officer, or manager of the Applicant has ever been denied, restricted, suspended, revoked, or not renewed any commercial license, permit, or certificate issued by a licensing authority in Michigan or any other jurisdiction, and a statement describing the facts and circumstances concerning the denial, restriction, suspension, revocation, or nonrenewal, including the licensing authority, the date each action was taken, and the reason for each action.
- x. A complete list of and operational history regarding any and all other Marihuana Establishments, Commercial Medical Marihuana Facilities, similar Permits or Licenses, or any other marihuana business or venture that the Applicant, or any owner, partner, director, officer, or manager of the Applicant or any entity owned or controlled in whole or part by any owner, partner, director, officer, or manager of the Applicant in any other jurisdiction within the State, or another State, and their involvement in each.
- d. Any other information reasonably requested by the Township to be relevant to the processing or consideration of the Application. A determination of a complete Application shall not prohibit the Township from requiring supplemental information.
- e. Information obtained from the Applicant or Permit Holder is exempt from public disclosure under state law.
- f. Applicant and all related persons acknowledge and consent to a background check and investigation by the Township as a condition of the Township processing and reviewing the application for approval or denial of a permit, including providing their Social Security numbers or other personal identifying information to the Township or their agents for a background check or any other purpose permitted under this Article. Such information is confidential and shall not be disclosed except as permitted or required under this Article.
- g. By submitting an Application pursuant to this Article, Applicant and all related Persons agree that the Applicant and all related Persons have had the opportunity to review the

Article and the competitive process utilized by the Township and agree that it conforms to the requirements of MRTMA and all other statutes. The Applicant and all related Persons covenant not to bring any legal claim to any federal or state court alleging that this Article and the competitive process set forth by the Township violate MRTMA, any other statute, or are otherwise illegal.

- h. A co-located Permit Application may expressly incorporate by reference information or documentation contained in the original Permit Application.

3. Timeframe for Application Evaluation.

- a. All inspections, review, competitive review, and processing of the Application shall be completed within ninety (90) days of receipt of a complete Application and all required fees. The Township Board shall approve or deny the Permit within one hundred twenty (120) days of receipt of the completed Application and fees. If the Application is approved, then the Permit shall be issued to the Applicant as the Permit Holder.
- b. The processing time may be extended upon written notice by the Township for good cause, and any failure to meet the required processing time shall not result in the automatic grant of the Permit.
- c. The Township has no obligation to process or approve any incomplete Application, and any times provided under this Article shall not begin to run until the Township receives a complete Application.

Section 40-71. Approval and Competitive Review of Applications; Appeal.

1. Approval, Issuance, and Denial

- a. Permit Approval. The Township Board shall make a determination based upon satisfactory compliance with this Article, Application requirements, and all other permits, certificates, rules or regulations and do one of the following:
 - i. Grant final approval to the Application and issue the Permit, with or without conditions. If the Application is approved, then the Permit shall be issued to the Applicant as the Permit Holder for a specific Permitted Premises.
 - ii. Deny the Application stating the reasons for such denial.
- b. Denial. A decision of the Township Board to issue or deny a Permit pursuant to this Article, are subject to this Article's appeal process. After the appeal process has been exhausted, a Township Board decision may be appealed to a court of competent jurisdiction, provided that: (1) with respect to a denial of an initial Permit, an appeal shall not grant any rights to an Applicant, subject to an order of the court; and (2) with respect to denial of a Renewal Application, if the Applicant has paid all required fees (and any additional fees due during

the pendency of the appeal), the pre-existing Permit shall be extended during the pendency of the appeal, unless otherwise ordered by a court.

- c. Commence Operation. The Applicant shall commence operation within 18 months of the Permit approval or the Permit approval shall be revoked. The Board may extend this timeframe for additional six month periods where the Applicant has commenced construction of the building and on other good cause shown to the Board.
- d. Special Use Permit Required. All permit approvals under this Article are contingent upon the issuance of a Special Use Permit under the township zoning ordinance.

2. Evaluation of Multiple Applications

- a. Competitive Review. If more Applications for new Establishments are received than there are available Permits (more than zero) under this Article, and the available Permit limits in this Article would prevent the Department from issuing a state license to all Applicants who meet the requirements of MCL 333.27959(3), then the Township will decide among the competing initial Applications with a competitive process established by the Township Board intended to select the Applicants who are best suited to operate in compliance with the Act, this Article, and within the Township.
- b. Procedures and Standards. The Township Board is authorized to issue procedures and standards establishing the application and competitive process under this Article. The Township Board may establish or appoint a committee to assist review of applications. The Township Board shall consider, review, and evaluate each initial Application according to the procedures and standards. The review will evaluate the contents of the Application(s), other materials submitted by the Applicant, legal opinions or other reports drafted to help facilitate board review, and any other material deemed relevant by the Township Board to select the Applicant, if any, that will provide the best outcome for the community as determined by the Township.
- c. Review at Public Hearing. After the Application window is closed, the Township shall hold a public hearing to review the Application(s) under the standards provided within this Article. To determine whether the Application(s) will be approved, the Township will apply the procedures and standards determined by the Township Board.
- d. Appeal and Automatic Stay. In the event an initial Applicant that was subject to competitive review appeals the Township's decision, then the Township shall automatically stay all approvals issued to other Applicant(s) who participated in the same competitive review as the Applicant(s) appealing. When an approval is stayed, the Applicant(s) granted approval may apply for zoning approval of a Marihuana Establishment. This stay shall be lifted when the appealing Applicant(s) abandon or exhaust the appeal process.

- e. Available Permits. Permits subject to appeal or renewal shall not be considered available for the purposes of this subsection.

3. **Appeal**

- a. Right to Counsel. The Township and Applicant(s) have the right to be represented by legal counsel during an appeal under this Article.
- b. Timeline for Appeal. Within ten (10) calendar days of a decision of the Township Board, any Applicant under this Article may file a written appeal to the Township stating the grounds upon which the Township Board's decision was not authorized under the Ordinance, law, or not based on competent, material, and substantial evidence before the Township Board.
- c. Hearing Officer. After receipt of an appeal, the Township shall schedule the matter for a hearing before a hearing officer. The Township will appoint a hearing officer for each matter.
- d. Review by Hearing Officer. The hearing officer shall review and determine the merit of the grounds raised by the Applicant in their written appeal.
- e. Recommendation of Hearing Officer. Following the appeal hearing, the hearing officer shall prepare written recommended findings of fact and conclusions of law for transmittal to the Township Board based upon the evidence presented to the Township Board to make the decision being appealed. The hearing officer will recommend whether the Township Board should affirm, affirm with modification, or reverse the Township Board's decision.
- f. Decision by Township Board. The Township Board, in its final order, may adopt, modify, or reject, in whole or in part, the hearing officer's written recommendation. If the Township Board modifies or rejects the hearing officer's written recommendation, the reasons for that action shall be stated in the Township Board's final order.

Section 40-72. Renewal Applications

1. **Renewal Application.**

- a. Annual Renewal Required. A completed Renewal Application must be received by the Township no later than November 1st of each year in order to grant or renew the Permit effective on January 1 of that year.
- b. Initial Requirements. Renewal Applications must include the same contents as those of initial Applications under this Article.
- c. Incorporate Prior Application by Reference. A Renewal Application may expressly incorporate by reference information or documentation contained in the original Permit Application or prior Permit Renewal Application, making it clear where such information

or documentation can be found, provided that the information or documentation has not changed.

- d. Supplemental Information. All material changes in any information submitted on an Application or Renewal Application shall be included with the Renewal Application.
- e. Additional Information. Any final reports, inspections, investigations, or summaries from the Department, the Cannabis Regulatory Agency (“CRA”), the Bureau of Fire Services (“BFS”), or the Department of Licensing and Regulatory Affairs (“LARA”) arising from or in connection with the Permit shall be submitted with Renewal Application.

2. **Renewal Procedure.**

- a. No Competitive Review. Renewal Applications are not subject to competitive review and Applicants may submit Applications as required or allowed in this Article whether or not the Township is accepting Applications.
- b. Past Conduct. The Township Board shall consider a Renewal Applicant’s past history of compliance with this Article and other laws in deciding whether to issue renewal approval. A Renewal Applicant’s failure to comply with this Article or other laws may result in a Renewal Application being denied.
- c. Renewal Prior to Operation. A Renewal Application is required from any Applicant even if the Establishment does not have a Permit or is not open to the public.
- d. Non-Renewal. The Township has no obligation to notify Applicants or Permit Holders of the renewal period. A Permit Holder whose Permit expires and for which a Renewal Application has not been received by the expiration date shall be presumed to have determined not to seek renewal.
- e. Issuance of Renewal Permit. Renewal Applications shall be received and processed by the Director of Community Planning and Development.
 - i. The Director shall make a determination as to whether a Renewal Application includes a major or minor amendment to the most recent initial or Renewal Application.
 - a) A major amendment shall be evidenced as having a significant impact on the Permit and the conditions of its approval, including but not limited to those factors identified in the procedures and standards.
 - b) All amendments or supplemental information not defined as major amendments shall be considered minor amendments.
 - ii. The Director may grant final approval to the Renewal Applications with minor amendments and issue the Permit, with or without conditions.

- iii. Alternatively, the Director may recommend denial of the Renewal Application stating the reasons for such denial. The final decision on a recommendation for denial shall be made as provided for in the procedures and standards.
 - iv. An application denied renewal shall have the right to appeal such a determination as provided for initial Applications in this Article.
3. **No Transfer Application.** Any unauthorized transfer or attempted transfer of a Permit or ownership interest in a Permit Holder constitutes a violation of this Ordinance.
4. **Duty to Supplement.**
- a. If, at any time before or after a Permit is issued pursuant to this Article, any information required in the Permit Application, the MRTMA, or any rule or regulation promulgated thereunder, changes in any way from what is stated in the Application, the Applicant or Permit Holder shall supplement such information in writing within ten (10) days from the date upon which such change occurs.
 - b. An Applicant or Permit Holder has a duty to notify the Township in writing of formal complaints, stipulations, or any enforcement actions from the Department.
 - c. An Applicant or Permit Holder has a duty to notify the Township in writing of any pending criminal charge or indictment, and any criminal conviction of a felony or other offense involving a crime of moral turpitude by the Applicant, the Permit Holder, or any owner, officer, partner, director, manager, or employee within ten (10) days of the date when the Applicant, Permit Holder, owner, officer, partner, director, or manager has notice of the event.
 - d. An Applicant or Permit Holder has a duty to notify the Township in writing of any pending criminal charge or indictment, and any criminal conviction, whether a felony, misdemeanor, or any violation of a local law or ordinance related to the cultivation, processing, manufacture, storage, sale, distribution, testing or consumption of any form of marihuana, the Michigan Medical Marihuana Act, the MMFLA, the MRTMA, any building, fire, health, or zoning statute, code or ordinance related to the cultivation, processing, manufacture, storage, sale, distribution, testing, or consumption of any form of marihuana by the Applicant, Permit Holder, any owner, officer, partner, director, manager, or employee within (10) ten days of the date when the Applicant, Permit Holder, any owner, principal officer, director, or manager has notice of the event.

Section 70-73. Operational Requirements–Marihuana Establishment. A Marihuana Establishment issued a Permit under this Chapter and operating in the Township shall at all times comply with the following operational requirements.

- 1. *Scope of Operation.* Marihuana Establishments shall comply with all respective applicable codes of the local zoning, building, fire, and health departments. The Establishment must hold a valid unexpired Permit and License for the type of Marihuana Establishment intended to be carried out within the Permitted Premises on the Permitted Property. The Establishment

operator, owner, Permit Holder, or Licensee must have documentation available that local and State sales tax requirements, including holding any licenses, if applicable, are satisfied.

2. *Required Documentation.* Each Marihuana Establishment shall be operated from the Permitted Premises on the Permitted Property. No Adult-Use Marihuana Establishment shall be permitted to operate from a moveable, mobile or transitory location, except for a Permitted and Licensed Secure Transporter when engaged in the lawful transport of Marihuana. No Person under the age of twenty-one (21) shall be allowed to enter into the Permitted Premises without a parent or legal guardian.
3. *Security.* Permit Holders shall at all times maintain a security system that meets state law requirements, and shall also include the following:
 - a. Security surveillance cameras installed to monitor all entrances, along with the interior and exterior of the Permitted Premises.
 - b. Robbery and burglary alarm systems which are professionally monitored and operated 24 hours a day, 7 days a week.
 - c. A locking safe permanently affixed to the Permitted Premises that shall store all Marihuana and cash remaining in the Establishment overnight.
 - d. All Marihuana in whatever form stored at the Permitted Premises shall be kept in a secure manner and shall not be visible from outside the Permitted Premises, nor shall it be grown, processed, exchanged, displayed or dispensed outside the Permitted Premises.
 - e. All security recordings and documentation shall be preserved for at least 30 days by the Permit Holder and made available to any law enforcement upon request for inspection.
4. *Operating Hours.* No Retailer shall operate between the hours of 8:00 p.m. and 8:00 a.m.
5. *Required Spacing.* No Marihuana Establishment shall be located within one-thousand (1,000) feet from any public or private K-12 school, five hundred (500) feet from any church, place of worship or other religious facility, and five hundred (500) feet from any library, preschool, or nearest child care center, with the minimum distance between uses measured horizontally between the nearest property lines.
6. *Amount of Marihuana.* The amount of Marihuana on the Permitted Property and under the control of the Permit Holder, owner or operator of the Establishment shall not exceed that amount permitted by the state License or the Township's Permit.
7. *Sale of Marihuana.* The Marihuana offered for sale and distribution must be packaged and labeled in accordance with state law. The Establishment is prohibited from selling, soliciting or receiving orders for Marihuana or Marihuana Products over the internet.

8. *Sign Restrictions.* No pictures, photographs, drawings or other depictions of Marihuana or Marihuana Paraphernalia shall appear on the outside of any Permitted Premises nor be visible outside of the Permitted Premises on the Permitted Property. The words “Marihuana,” “cannabis” and any other words used or intended to convey the presence or availability of Marihuana shall not appear on the outside of the Permitted Premises nor be visible outside of the Permitted Premises on the Permitted Property.
9. *Use of Marihuana.* The sale, consumption or use of alcohol or tobacco products on the Permitted Premises is prohibited. Smoking or consumption of controlled substances, including Marihuana, on the Permitted Premises is prohibited.
10. *Indoor Operation; No Drive Through.* All activities of a Marihuana Establishment, including without limitation, distribution, growth, cultivation, or the sale of Marihuana, and all other related activity permitted under the Permit Holder’s License or Permit must occur indoors. The Establishment’s operation and design shall minimize any impact to adjacent uses, including the control of any odor by maintaining and operating an air filtration system so that no odor is detectable outside the Permitted Premises. Additionally, a Marihuana Establishment shall not sell marihuana for delivery, shall not engage in any contactless or limited contact transactions, and shall not have any curbside service or drive through window service.
11. *Unpermitted Growing.* A Patient may not grow his or her own Marihuana at an Adult-Use Marihuana Establishment.
12. *Distribution.* No person operating a Establishment shall provide or otherwise make available Marihuana to any person who is not legally authorized to receive Marihuana under state law.
13. *Permits.* All necessary building, electrical, plumbing, and mechanical permits must be obtained for any part of the Permitted Premises as determined by the relevant code official, with a special emphasis on those areas in which electrical, wiring, lighting or watering devices that support the cultivation, growing, harvesting or testing of Marihuana are located.
14. *Waste Disposal.* The Permit Holder, owner and operator of the Establishment shall use lawful methods in controlling waste or by-products from any activities allowed under the License or Permit.
15. *Transportation.* Marihuana may be transported by a Secure Transporter within the Township under this Chapter, and to effectuate its purpose, only:
 - a. By Persons who are otherwise authorized by state law to possess Marihuana;
 - b. In a manner consistent with all applicable state laws and rules, as amended;
 - c. In a secure manner designed to prevent the loss of the Marihuana;
 - d. No vehicle used for the transportation or delivery of Marihuana under this Chapter shall have for markings the words “Marihuana,” “cannabis” or any similar words; pictures or

other renderings of the Marihuana plant; advertisements for Marihuana or for its sale, transfer, cultivation, delivery, transportation or manufacture, or any other word, phrase or symbol indicating or tending to indicate that the vehicle is transporting Marihuana.

- e. No vehicle may be used for the ongoing or continuous storage of Marihuana, but may only be used incidental to, and in furtherance of, the transportation of Marihuana.

16. Additional Conditions. The Director of Community Planning and Development may impose such reasonable terms and conditions on a Marihuana Establishment as may be necessary to protect the public health, safety and welfare, and to obtain compliance with the requirements of this Chapter and applicable law.

Section 70-74. Penalties and Consequences for Violation. In addition to any other penalties or legal consequences provided under applicable federal, state and local law, regulations, codes and ordinances:

1. **Civil Infraction.** Violations of the provisions of this Article or failure to comply with any of the requirements of this Article shall be subject to and found responsible for a municipal civil infraction. The fine for any municipal civil infraction shall be five hundred dollars (\$500.00) plus court costs, attorney fees and abatement costs of each violation, together with all other remedies pursuant to MCL 600.8701, *et seq.* Each day a violation continues shall be deemed a separate municipal civil infraction.
2. **Denial, Restriction, or Revocation.** A Permit issued under this Article may be denied, limited, revoked, or restricted by the Township Board under any of the following conditions:
 - a. Any fraudulent, false, misleading, or material misrepresentation contained in the Application.
 - b. Repeat violations of any requirements of this Chapter or other applicable law, rule, or regulation. As used in this subsection, the term “repeat offense” means a second (or any subsequent) misdemeanor violation or civil infraction of the same requirement or provision committed within any six-month period and upon conviction or responsibility thereof.
 - c. A valid License is not maintained as required by this Article.
 - d. The Permit Holder, its officer, agent, manager, or employee failed to timely submit any document or failed to timely make any material disclosure as required by this Article.
 - e. The Applicant failed to commence operation within 18 months of the Permit approval or other such time as provided by the Township Board.
3. **Notice.** If a Permit is revoked or limited under this Article, the Township or its designee shall issue a notice stating the revocation, limitation, or restriction including the reason for the action and providing a date and time for an evidentiary hearing before the Township Board.

4. **Liability of Participating Persons.** The owner of record or tenant of any building, structure or premises, or part thereof, and any architect, builder, contractor, agent or person who commits, participates in, assists in or maintains such violation may each be found guilty or responsible of a separate offense and suffer the penalties and forfeitures provided in this section, except as excluded from responsibility by state law.

5. **Other Remedies.** In addition to any other remedies, the Township may institute proceedings for injunction, mandamus, abatement or other appropriate remedies to prevent, enjoin, abate or remove any violations of this Article. The rights and remedies provided herein are both civil and criminal in nature. The imposition of any fine, jail sentence or forfeiture shall not exempt the violator from compliance with the provisions of this Article.

SECTION 4. SEVERABILITY. The provisions of this Ordinance are hereby declared severable. If any part of this Ordinance is declared invalid for any reason by a court of competent jurisdiction, that declaration does not affect or impair the validity of all other provisions that are not subject to that declaration.

SECTION 5. SAVINGS CLAUSE. This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

SECTION 6. REPEAL. Article III of Chapter 40 of the Charter Township of Meridian Code of Ordinances entitled Recreational Marihuana Establishments is hereby repealed.

SECTION 7. EFFECTIVE DATE. This Ordinance shall become effective immediately upon its publication after final adoption.

YEAS: _____

NAYS: _____

ABSENT: _____

ORDINANCE DECLARED ADOPTED.

Township Supervisor

Township Clerk

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ORDINANCE NO. 2022-XX

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CHARTER TOWNSHIP OF
MERIDIAN TO MODIFY THE LICENSING PROCEDURES FOR COMMERCIAL MEDICAL MARIJUANA
FACILITES

THE CHARTER TOWNSHIP OF MERIDIAN ORDAINS:

Section 1. Section 40-28, Permit required; Number of permits available; Eligibility; General provisions, is hereby amended to read as follows:

(a) The Township hereby authorizes the operation of the following types of commercial medical marihuana facilities, subject to the number of available permits issued in this section:

(1) Provisioning centers.

(b) The number of commercial medical marihuana facility permits in effect at any time shall not exceed the following maximums within the Township:

(1) Provisioning center permits: five.

(2) No more than one provisioning center shall be located in any single overlay area. If any overlay area has zero provisioning centers granted or under renewal and zero conditionally approved at the time set for the lottery, then a second provisioning center may be added to another overlay area. No overlay area shall have more than two provisioning centers.

(c) [UNCHANGED]

(d) [UNCHANGED]

(e) [UNCHANGED]

(f) [UNCHANGED]

(g) [UNCHANGED]

(h) [UNCHANGED]

(i) [UNCHANGED]

(j) [UNCHANGED]

(k) [UNCHANGED]

(l) [UNCHANGED]

(m) A permit holder may not engage in any other commercial medical marihuana facility or marijuana establishment, as defined under this Chapter, in the permitted premises or on the permitted property, or in its name at any other location within the Township, without first obtaining a separate permit under the applicable regulations.

Section 2. Section 40-30, Application for and renewal of permits, is hereby amended to read as follows:

(a) Application.

(1) An application for a permit for a facility shall be submitted to the Director of Community Planning and Development per permitted premises and shall contain the following information:

a. [UNCHANGED]

b. [UNCHANGED]

c. One copy of the following:

1. [UNCHANGED]

2. [UNCHANGED]

3. [UNCHANGED]

- 1 4. [UNCHANGED]
- 2 5. [UNCHANGED]
- 3 6. ~~An application for sign permit, if any sign is proposed.~~
- 4 7. [UNCHANGED]
- 5 8. [UNCHANGED]
- 6 9. [UNCHANGED]
- 7 10. [UNCHANGED]
- 8 11. [UNCHANGED]
- 9 12. [UNCHANGED]
- 10 13. [UNCHANGED]
- 11 d. [UNCHANGED]
- 12 (2) [UNCHANGED]
- 13 (3) [UNCHANGED]
- 14 (b) [UNCHANGED]
- 15 (c) [UNCHANGED]
- 16 (d) Issuance of Conditional Approval
- 17 (1) [UNCHANGED]
- 18 (2) [UNCHANGED]
- 19 (3) [UNCHANGED]
- 20 (4) [UNCHANGED]
- 21 (5) [UNCHANGED]
- 22 (6) The Director of Community Planning and Development shall refuse to issue a
- 23 conditional approval if the applicant, or any owner, partner, director, or officer of the
- 24 applicant, or any entity owned or controlled in whole or part by the applicant or any
- 25 owner, partner, director, or officer of the applicant, previously submitted an
- 26 application and failed to commence either operation or construction within one year
- 27 from the time the Township grants the special use permit for the same permitted
- 28 property.
- 29 (7) [UNCHANGED]
- 30 (e) [UNCHANGED]
- 31 (f) [UNCHANGED]
- 32 (g) [UNCHANGED]
- 33 (h) [UNCHANGED]
- 34 (i) [UNCHANGED]
- 35 (j) [UNCHANGED]

36
37 **Section 3.** Section 40-31, Operational requirements for commercial medical marijuana facilities,
38 is hereby amended to read as follows:
39

40 A commercial medical marihuana facility issued a permit under this chapter and operating in the
41 Township shall at all times comply with the operational requirements found in Section 40-73, which
42 the Township Board may review and amend from time to time as it determines reasonable.
43

44
45 **Section 4.** Validity and Severability. The provisions of this Ordinance are severable and the
46 invalidity of any phrase, clause or part of this Ordinance shall not affect the validity
47 or effectiveness of the remainder of the Ordinance.
48

1 **Section 5.** Repealer Clause. All ordinances or parts of ordinances in conflict therewith are
2 hereby repealed only to the extent necessary to give this Ordinance full force and
3 effect.
4

5 **Section 6.** Savings Clause. This Ordinance does not affect rights and duties matured, penalties
6 that were incurred, and proceedings that were begun, before its effective date.
7

8 **Section 7.** Effective Date. This Ordinance shall be effective seven (7) days after its publication
9 or upon such later date as may be required under Section 402 of the Michigan Zoning
10 Enabling Act (MCL 125.3402) after filing of a notice of intent to file a petition for a
11 referendum.
12

13 ADOPTED by the Charter Township of Meridian Board at its regular meeting this **XX**th day of
14 **XXXXXXX**, 2023.
15

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18 _____
Patricia Herring Jackson, Township Supervisor

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22 _____
Deborah Guthrie, Township Clerk
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**CHARTER TOWNSHIP OF MERIDIAN
PLANNING COMMISSION
REGULAR MEETING MINUTES**

APPROVED

**October 10, 2022
5151 Marsh Road, Okemos, MI 48864-1198
517.853.4000, Town Hall Room, 7:00 P.M.**

PRESENT: Chair Blumer, Vice-Chair Trezise, Commissioners McConnell, Shrewsbury, Snyder, Premoe

ABSENT: Commissioners Cordill, Richards

STAFF: Director of Community Planning & Development Timothy Schmitt, Senior Planner Brian Shorkey, Communications Manager Samantha Diehl

1. CALL MEETING TO ORDER

Chair Blumer called the regular meeting to order at 7:00 pm.

2. ROLL CALL

Chair Blumer called the roll of the Planning Commission, all are present except Commissioners Richards and Cordill.

3. PUBLIC REMARKS

Chair Blumer opened public remarks at 7:01 pm.

NONE

Chair Blumer closed public remarks at 7:01 pm.

4. APPROVAL OF AGENDA

Vice-Chair Trezise moved to approve the agenda. Seconded by Commissioner Snyder.

VOICE VOTE: Motion approved unanimously.

5. APPROVAL OF MINUTES

A. September 12, 2022 Regular Meeting

Vice-Chair Trezise moved to approve the Minutes of the September 12, 2022 Planning Commission Regular Meeting as amended. Seconded by Commissioner McConnell.

Commissioner McConnell noted Commissioner Cordill was titled vice-chair in item 4. He also noted under item 8.A the word "moved" was missing from the written motion after his name.

10. OTHER BUSINESS

A. Recreational Marijuana – Discussion

Director Schmitt outlined the implementation of Recreational Marijuana in the township for discussion.

Chair Blumer asked if there is a reason to create a new overlay map specific to recreational marijuana when an overlay already exists for medical.

Director Schmitt replied that staff does not see a reason for a new map or ordinance to be created at this time, as we can work off of the existing medical marijuana ordinance.

Vice-Chair Trezise noted he would like to see the current overlay map and uses permitted in the overlay.

11. REPORTS AND ANNOUNCEMENTS

A. Township Board update

Director Schmitt reported the Township Board has approved the Brownfield and Commercial Rehabilitation Act request for the Haslett Village Square project. He also noted the 2023 budget has been approved.

B. Liaison reports

Chair Blumer

- The Downtown Development Authority has not had a quorum for the last two meetings

Commissioner Snyder

- Attended September 22nd Transportation Commission meeting where a focus was on the intersection of Lake Lansing Rd. and Towar Rd.
- The Transportation Commission also submitted an application to be approved as a bicycle friendly community.
- The Trail from MSU to Lansing is expected to be secured in October with construction to begin next year

12. PROJECT UPDATES

The Planning Commission discussed and Director Schmitt discussed project updates on the DTN project, Trader Joe's, Consumer's Credit Union, the carwash that replaced Paul Revere's Tavern on Grand River.

A. New Applications

NONE

B. Site Plans Received

**CHARTER TOWNSHIP OF MERIDIAN
PLANNING COMMISSION
REGULAR MEETING MINUTES**

APPROVED

**October 24, 2022
5151 Marsh Road, Okemos, MI 48864-1198
517.853.4000, Town Hall Room, 7:00 P.M.**

**PRESENT: Chair Blumer, Vice-Chair Trezise, Commissioners McConnell, Cordill,
Shrewsbury, Richards, Snyder, Premoe**

ABSENT: None

**STAFF: Director of Community Planning & Development Timothy Schmitt, Senior
Planner Brian Shorkey, Communications Manager Samantha Diehl**

1. CALL MEETING TO ORDER

Chair Blumer called the regular meeting to order at 7:00 pm.

2. ROLL CALL

Chair Blumer called the roll of the Planning Commission, all present.

3. PUBLIC REMARKS

Chair Blumer opened public remarks at 7:01 pm.

NONE

Chair Blumer closed public remarks at 7:01 pm.

4. APPROVAL OF AGENDA

Commissioner Cordill moved to approve the agenda. Seconded by Commissioner Richards.

VOICE VOTE: Motion approved unanimously.

5. APPROVAL OF MINUTES

A. October 10, 2022 Regular Meeting

**Vice-Chair Trezise moved to approve the Minutes of the October 10, 2022 Planning
Commission Regular Meeting as amended. Seconded by Commissioner Snyder.**

VOICE VOTE: Motion approved unanimously.

6. COMMUNICATIONS

A. SUP #22091 – Grand Reserve – Charles Kotz

Chair Blumer closed the public hearing at 8:21 pm.

8. MASTER PLAN UPDATE

A. Bath township Response to Notice of Intent

The Planning Commission and Director Schmitt discussed the Bath Township Response to Township's Notice of Intent to Plan.

9. UNFINISHED BUSINESS

A. Text Amendment #2022-15 – Day Care Definitions Update

Senior Planner Shorkey outlined Text Amendment #2022-15 – Day Care Definitions Update.

Chair Blumer offered an amendment to the resolution, correcting a minor typo.

Commissioner McConnell moved to adopt the resolution recommending approval of Zoning Amendment 2022-15 in accordance with the revised draft ordinance language dated October 24, 2022 as amended. Seconded by Commissioner Premoe.

ROLL CALL VOTE: YEAS: Chair Blumer, Vice-Chair Trezise, Commissioners McConnell, Cordill, Shrewsbury, Richards, Snyder, Premoe

NAYS: None

MOTION CARRIED: 8-0

10. OTHER BUSINESS

A. Recreational Marijuana – Discussion

Director Schmitt outlined Recreational Marijuana for discussion. He noted this will take part in two pieces. First being the Zoning Ordinance text, which will include update to the overlay map, and the second will be a Text Amendment to address licensing.

Robert Baldori, 2719 Mount Hope Rd., Okemos, MI spoke in support of Recreational Marijuana.

Marcus Baldori, 2267 Mount Hope Rd., Okemos, MI spoke in support of Recreational Marijuana.

11. REPORTS AND ANNOUNCEMENTS

A. Township Board Update

Director Schmitt reported the Township Board has held the public hearing for the Village of Okemos Brownfield plan, and will either approve or deny the plan next week. The deletion of the RRA district will be before the board next week.

B. Liaison Reports-NONE

**CHARTER TOWNSHIP OF MERIDIAN
PLANNING COMMISSION
REGULAR MEETING MINUTES**

APPROVED

**December 12, 2022
5151 Marsh Road, Okemos, MI 48864-1198
517.853.4000, Town Hall Room, 7:00 P.M.**

PRESENT: Chair Blumer, Vice-Chair Trezise, Commissioners McConnell, Shrewsbury, Richards, Snyder, Premoe

ABSENT: Commissioner Cordill

STAFF: Director of Community Planning & Development Timothy Schmitt, Senior Planner Brian Shorkey, Communications Manager Samantha Diehl

1. CALL MEETING TO ORDER

Chair Blumer called the regular meeting to order at 7:00 pm.

2. ROLL CALL

Chair Blumer called the roll of the Planning Commission, Commissioner Cordill is absent, all others present.

3. PUBLIC REMARKS

Chair Blumer opened public remarks at 7:02 pm.

Cecelia Kramer, 4560 Oakwood Dr., Okemos, MI spoke about communications sent from Faith Lutheran Church regarding the Township's Master Plan update.

Chair Blumer closed public remarks at 7:05 pm.

4. APPROVAL OF AGENDA

Vice-Chair Trezise moved to approve the agenda. Seconded by Commissioner Richards.

VOICE VOTE: Motion approved unanimously.

5. APPROVAL OF MINUTES

A. October 24, 2022 Regular Meeting

Vice-Chair Trezise moved to approve the Minutes of the October 24, 2022 Planning Commission Regular Meeting as amended. Seconded by Commissioner McConnell.

VOICE VOTE: Motion approved unanimously.

B. November 14, 2022 Regular Meeting

Chair Blumer moved to approve the Minutes of the November 14, 2022 Planning Commission Regular Meeting as amended. Seconded by Commissioner Snyder.

VOICE VOTE: Motion approved unanimously.

6. COMMUNICATIONS

- A. Email from Rick Mason Re: TA #2022-19
- B. Email from Marc Santucci Re: TA #2022-19
- C. Letter from Dave Ledebuhr Re: TA #2022-19
- D. Letter from Faith Lutheran Church Re: 2022 Master Plan

7. PUBLIC HEARINGS

A. TA #2022 - 19 - Recreational Marijuana

Director Schmitt outlined TA #2022 - 19 - Recreational Marijuana for public hearing. He explained staff's plan is to strike medical from the current Ordinance, utilize the existing overlay districts and eliminate two districts, one along Towner Rd., and the other along Dawn Ave.

Chair Blumer opened the public hearing at 7:11 pm.

Mark Santucci, 5909 Blythefield Dr., East Lansing, MI spoke about his property as it relates to this Ordinance.

Joan Wierzba, 1268 Harbor Cut, Okemos, MI spoke about her concerns with the sale and advertising of recreational marijuana in the township.

Lynn Page, 3912 Raleigh Dr., Okemos, MI spoke about her concerns with recreational marijuana sales in the township.

Vice-Chair Trezise asked about district four being restricted to only service dispensaries.

Director Schmitt replied the Ordinance has only been written for dispensaries and staff does not see a market for any other type of marijuana facility in the township.

Bob Baldori, 217 Mount Hope Rd., Okemos, MI spoke in support of recreational marijuana.

Chair Blumer closed the public hearing at 7:45 pm

Chair Blumer called a straw vote on TA #2022 - 19 - Recreational Marijuana.

Commissioner Shrewsbury noted in the draft Ordinance on page one, section E(1) the word "zoned" should remain before "C-1, C-2 or C-3".

STRAW VOTE: YEAS: Chair Blumer, Vice-Chair Trezise, Commissioners McConnell, Shrewsbury, Snyder

NAYS: Commissioner Richards

ABSTAIN: Commissioner Premoe

RESULTS: 5-1-1

8. UNFINISHED BUSINESS

A. SUP #22101 – MSU to Lake Lansing Connector Trail, Phase 1

Senior Planner Shorkey outlined SUP #22102 – MSU to Lake Lansing Connector Trail, Phase 1.

Chair Blumer asked how the path is handled where it crosses Grand River Ave.

Senior Planner Shorkey replied there is a signaled crossing at the Park Lake Rd. intersection requiring either a single crossing or a triple crossing.

Commissioner McConnell moved to approve Special Use Permit #22101 – MSU to Lake Lansing Connector Trail, Phase 1. Seconded by Commissioner Richards.

ROLL CALL VOTE: YEAS: Vice-Chair Trezise, Commissioners Shrewsbury, Richards, Snyder, Premoe, McConnell, Chair Blumer

NAYS: None

MOTION CARRIED: 7-0

B. SUP #22111 – Douglas J Floodplain

Senior Planner Shorkey outlined SUP #22111 – Douglas J Floodplain.

Commissioner Shrewsbury moved to approve SUP #22111 – Douglas J Floodplain. Seconded by Commissioner Snyder.

ROLL CALL VOTE: YEAS: Commissioners Premoe, Richards, Snyder, McConnell, Vice-Chair Trezise, Chair Blumer, Commissioner Shrewsbury

NAYS: None

MOTION CARRIED: 7-0

9. OTHER BUSINESS-NONE

10. MASTER PLAN UPDATE

**CHARTER TOWNSHIP OF MERIDIAN
PLANNING COMMISSION
REGULAR MEETING MINUTES**

APPROVED

January 9, 2023

5151 Marsh Road, Okemos, MI 48864-1198

517.853.4000, Town Hall Room, 6:30 P.M.

PRESENT: Vice-Chair Trezise, Commissioners McConnell, Shrewsbury, Richards, Snyder

ABSENT: Chair Blumer

**STAFF: Director of Community Planning & Development Timothy Schmitt, Senior
Planner Brian Shorkey**

1. CALL MEETING TO ORDER

Vice-Chair Trezise called the regular meeting to order at 6:33 pm.

2. ROLL CALL

Vice-Chair Trezise called the roll of the Planning Commission. Chair Blumer is absent, all others present.

3. PUBLIC REMARKS

Vice-Chair Trezise opened public remarks at 6:34 pm.

Lynne Page, 3912 Rally Dr., Okemos, MI asked several questions about Text Amendment 2022-19 Recreational Marijuana regarding public hearings and the difference between a Text Amendment and a Zoning Amendment.

Vice-Chair Trezise closed public remarks at 6:37 pm.

Vice-Chair Trezise explained public comment is so that members of the public may address the commission about their concerns, while someone filing for zoning change or a special use permit is considered an applicant who is responsible for justifying their request and are granted additional time to speak.

4. APPROVAL OF AGENDA

Commissioner Richards moved to approve the agenda. Seconded by Commissioner McConnell.

VOICE VOTE: Motion approved unanimously.

5. APPROVAL OF MINUTES

A. December 12, 2022 Regular Meeting

Commissioner Shrewsbury moved to approve the Minutes of the December 12, 2022 Planning Commission Regular Meeting as presented. Seconded by Commissioner McConnell.

VOICE VOTE: Motion approved unanimously.

6. COMMUNICATIONS

A. Email from Lynne Page re: Text Amendment #2022-19

Vice-Chair Trezise noted additional communications regarding the Master Plan.

7. PUBLIC HEARINGS

A. Rezoning #23-01 – 1642 Lake Court – MW6, LLC – RB, One-Family, High-Density Residential, to RCC, Multiple-Family Residential, subject to a conditional rezoning agreement

Senior Planner Shorkey outlined Rezoning #23-01 – 1642 Lake Court – MW6, LLC – RB, One-Family, High-Density Residential, and C-1, Commercial, to RCC, Multiple-Family Residential, subject to a conditional rezoning agreement for public hearing. He explained this Rezoning is for the purpose of constructing six new duplexes on the now vacant property.

Commissioner McConnell asked if the combination of these lots took place last year and asked about the process that took place.

Senior Planner Shorkey replied it did take place last year the applicant conducted a survey and submitted an application for lot combination. The application went through the planning department to ensure the lot meets zoning requirement, and finally assessing records the combination which took effect at the first of this year.

Commissioner McConnell asked about the use and conformity of the lots.

Senior Planner Shorkey replied the lot use was appropriate but the previous lot sizes were non-conforming. After combining the lots the size is now in conformity with the zoning.

Commissioner Shrewsbury noted the applicant has asked for twelve units and asked if that is contingency or condition that would stay with this property in the future.

Senior Planner Shorkey replied the condition is attached to the property.

Vice-Chair Trezise asked about the limitation of building in an R3 area on the Future Land Use map.

Senior Planner Shorkey replied R3 is designated for 1.25-3.5 dwelling units per acre.

Applicants Dominic Lee and Scott Wheaton, 2419 Science Parkway, Okemos, MI further outlined Rezoning #23-01 – 1642 Lake Court – MW6, LLC – RB, One-Family, High-Density Residential, to RCC, Multiple-Family Residential, subject to a conditional rezoning agreement for public hearing.

Commissioner McConnell asked who the target demographic is for these units.

Mr. Lee replied these units are likely to go for \$1600-\$2200 a month.

Mr. Wheaten stated they are looking to attract a younger demographic.

Commissioner McConnell asked what the price of rent was at the units that previously existed on this lot.

Mr. Lee replied rent was about \$350.

Commissioner McConnell asked where the previous residents moved to.

Mr. Lee replied most of them ended up at the complex next door, one moved to a unit on Potter St. and another may have moved in with the previous owner.

Vice-Chair Trezise asked if Lake Ct. is a dedicated public road.

Senior Planner Shorkey replied that it is.

Mr. Lee noted Lake Ct. has an entrance and exit on Lake Lansing Rd. and Marsh Rd.

Vice-Chair Trezise asked staff if the setbacks required of duplexes can be met.

Senior Planner Shorkey replied it's possible this may come through as a Planned Unit Development.

Vice-Chair Trezise closed the public hearing at 7:08 pm.

Vice-Chair Trezise called for a straw vote.

STRAW VOTE: YEAS: Commissioners McConnell, Shrewsbury, Richards, Snyder, Vice-Chair Trezise

NAYS: NONE

RESULTS: 5-0

8. UNFINISHED BUSINESS

A. Text Amendment #2022-19 – Recreational Marijuana

Director Schmitt outlined Text Amendment #2022-19 – Recreational Marijuana.

Commissioner Snyder asked for an explanation for striking growing operations from the Ordinance.

Director Schmitt replied this is to simplify the Ordinance and not utilize valuable industrial office space in a currently saturated market. He noted there is an option to have a boutique grow as part of a dispensary, if the Planning Commission would like to add it.

Commissioner Snyder asked if striking the growing operation could still be considered for overlay district number four.

Director Schmitt replied that is correct and there are three areas in the existing ordinance that would allow for a growing operation, Towner Rd., Dawn Ave., and Hagadorn Rd. He listed the difficulties associated with allowing growing operations in each area.

Commissioner Richards asked what would happen should a marijuana business violate the odor regulations in the Ordinance.

Director Schmitt replied it would be considered a civil infraction.

Commissioner Richards asked if there is a way to regulate odor indoors in the case of a shared building with other business.

Director Schmitt replied the licensed premise is considered inside the walls of the establishment. Any odor detected, even in the same building, would be in violation of the Ordinance.

Commissioner McConnell noted he would like to see the option for the existence of a growing operations included in the motion when this Ordinance is on the table.

Commissioner Shrewsbury concurred with Commissioner McConnell as she noted if there did turn out to be a demand for growing operations the Ordinance would need to be amended in the future.

Vice-Chair Trezise asked for Commissioner McConnell to clarify his previous statement.

Commissioner McConnell stated leaving the possibility of a manufacturing option on Dawn Ave. would be his preference and asked what potential industrial use could be competing for the space.

Director Schmitt stated the VanCamp Incubator is on Dawn Ave., and is worried if there is the space to accommodate should they grow.

Commissioner Richards noted the Economic Development Coordinator suggested growing operation language be removed from Towner Rd. and Dawn Ave.

Vice-Chair Trezise noted he is ok with the proposal to eliminate the industrial overlays on Dawn Ave. and Towner Rd., but not as concerned about restricting the option to grow in the Hagadorn Rd. district.

Commissioner Snyder noted she is comfortable with limiting growing to district four.

Commissioner Shrewsbury noted she is comfortable with limiting growing to district four.

Commissioner Snyder asked why drive-through facilities are prohibited.

Director Schmitt replied that is a result of the commission wishing to keep everything within the building. He stated no vehicle may be used or incidental to in the furtherance in the transportation of marijuana.

Commissioner McConnell asked if the prohibition of a drive-through prohibit delivery to a vehicle.

Director Schmitt replied that would not count as a drive-through operation.

Commissioner McConnell moved to approve the resolution to recommend approval to the Township Board of Ordinance 2022-19, Recreational Marijuana Establishments, and the revised Overlay Map, subject to Staff including language to allow marijuana grow operations in the Ordinance, similar to the current ordinance for medical marijuana. Seconded by Commissioner Shrewsbury.

Commissioner Richards thanked Lynn Page for the report on the impact of legalization Colorado. He noted he will not support this motion as it will be a net negative to the township.

ROLL CALL VOTE: YEAS: Commissioners Shrewsbury, McConnell, Snyder, Vice-Chair Trezise

NAYS: Commissioner Richards

MOTION CARRIED: 4-1

9. OTHER BUSINESS

A. Planning Commission Annual Report

Vice-Chair Trezise thanked staff for the report.

Director Schmitt noted more text amendments will be before the commission throughout the year as Staff continues to modernize the Zoning Ordinance.

Commissioner Richards moved the annual report get forwarded to the Township Board. Seconded by Commissioner Shrewsbury.

VOICE VOTE: Motion approved unanimously.

B. Election of Officers

Director Schmitt recommended postponing this item as three people are up for appointment to the Planning Commission tomorrow night.

Without objection Vice-Chair Trezise tabled the election of Officers until the next meeting.

C. Planning Commission Liaison Assignments

With the likelihood that the Zoning Board of Appeals will not meet in January, the Planning Commission has postponed the assignments of liaisons.