

CHARTER TOWNSHIP OF MERIDIAN
REGULAR MEETING TOWNSHIP BOARD 2022 **-APPROVED-**
5151 Marsh Road, Okemos MI 48864-1198
517.853.4000, Township Hall Room
TUESDAY, November 01, 2022 **6:00 pm**

PRESENT: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Wilson

ABSENT: Trustees Sundland, Wisinski

STAFF: Township Manager Walsh, Assistant Township Manager and Director of Public Works Opsommer, Chief of Police Plaga, Fire Chief Hamel, Community Planning and Development Director Schmitt, IT Director Gebes, Economic Development Director Clark, Finance Director Garber, Communications Manager Diehl,

1. CALL MEETING TO ORDER

Supervisor Jackson called the meeting to order at 6:00 pm.

2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS

Supervisor Jackson led the Pledge of Allegiance.

3. ROLLCALL

Clerk Guthrie called the roll of the Board. All board members are present.

4. PRESENTATION

A. Volunteer of the Year Award

Supervisor Jackson and Trustee Wisinski presented John Sarver and Joyce VanCoevering Volunteer of the year awards.

John Sarver and Joyce VanCoevering thanked the board for the awards.

5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS

Supervisor Jackson opened Public Remarks at 6:06 pm.

NONE

Supervisor Jackson Closed Public remarks at 6:07 pm.

6. TOWNSHIP MANAGER REPORT

Manager Walsh reported the Fire Department will be going through reaccreditation in December. The Solar Project is nearly complete. The Okemos Library roof will be completed

this week. The new fire department ladder truck has arrived as of today. The deer management program is underway. The Fire and Police department held Halloween events.

7. BOARD MEMBER REPORTS OF ACTIVITIES AND ANNOUNCEMENTS

Trustee Sundland

- Attended Michigan Municipal League Convention in Muskegon from October 19th-21st

Treasurer Deschaine

- CATA has settled its union agreement as of yesterday.
- Attended Zoning Board of Appeals meeting last week
- Toured the new Ingham County Jail with the Ingham Michigan Township Association team

Clerk Guthrie

- Participated in voter registration drive with CATA, CATA will be providing free bus rides to polling locations on Election Day
- Tuesday November 8th is election day

Trustee Hendrickson

- Attended board retreat on October 22nd

8. APPROVAL OF AGENDA

Trustee Sundland moved to approve the agenda as Presented. Seconded by Trustee Wisinski.

VOICE VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland. Wilson Wisinski

NAYS: None

Motion carried: 7-0

9. CONSENT AGENDA

Trustee Hendrickson moved to approve the Consent Agenda as presented. Seconded by Trustee Wilson.

Supervisor Jackson reviewed the Consent Agenda.

ROLL CALL VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland. Wilson Wisinski

NAYS: None

Motion carried: 7-0

A. Communications

Trustee Hendrickson moved that the communications not already assigned for disposition be referred to the Township Manager or Supervisor for follow-up. Seconded by Trustee Wilson.

ROLL CALL VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland. Wilson Wisinski

NAYS: None

Motion carried: 7-0

B. Minutes

Trustee Hendrickson moved to approve and ratify the minutes of the Regular Meetings of September 20, 2022, and October 4, 2022, as submitted. Seconded by Trustee Wilson

ROLL CALL VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland. Wilson Wisinski

NAYS: None

Motion carried: 7-0

C. Bills

Trustee Hendrickson moved to approve that the Township Board approve the Manager's Bills as follows: Seconded by Trustee Wilson.

Common Cash	\$	562,237.49
Public Works	\$	541,291.91
Trust & Agency	\$	<u>518.66</u>
Total Checks	\$	1,104,048.06
Credit Card Transactions	\$	14,338.88
09/29/22 to 10/12/2022		
Total Purchases	\$	<u>1,118,386.94</u>
ACH Payments	\$	<u>936,576.91</u>

ROLL CALL VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland. Wilson Wisinski

NAYS: None

Motion carried: 7-0

D. 2023 Board Meeting Schedule resolution

Trustee Hendrickson moved to adopt the 2023 township board meeting schedule. Seconded by Trustee Wilson.

ROLL CALL VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland. Wilson Wisinski

NAYS: None

Motion carried: 7-0

E. Resolution to Authorize Grant Agreement Acceptance for MSU to Lake Lansing Connector Trail, Phase III, Michigan Natural Resource Trust Fund Grand Program

Trustee Hendrickson move to approve the resolution to authorize grant agreement acceptance for the MSU to Lake Lansing connector trail, Phase III, Michigan Natural Resource Trust Fund Grant Program. Seconded by Trustee Wilson.

ROLL CALL VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland. Wilson Wisinski

NAYS: None

Motion carried: 7-0

F. Disposal of Miscellaneous Equipment

Trustee Hendrickson moved to approve the sale or disposal of HOMTV surplus equipment. Seconded by Trustee Wilson.

ROLL CALL VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland. Wilson Wisinski

NAYS: None

Motion carried: 7-0

G. Placement of Delinquent Special Assessments, Delinquent Utilities, Delinquent False Alarms, Unpaid Lot Mowing/Code Violations and Misc. Fees on Winter Tax Roll for 2022

Trustee Hendrickson moved to assess the charges identified in the staff memorandum with parcel identification available in the Treasurer's Office dated November 2, 2021 for delinquent Special Assessments, Utility Bills, False Alarms, Nuisance, Lot Mowing/Code Violation, and Misc. Fees as a tax lien against the subject properties as authorized by Michigan Compiled Laws (MCL) 41.727, 41.728, and Meridian Township Ordinance Code Sections 58-32, 58-33, 78- 98, 78-155, 46-5, 82-27, 18-1, and 18-15. Seconded by Trustee Wilson.

ROLL CALL VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson Wisinski

NAYS: None

Motion carried: 7-0

10. QUESTIONS FOR THE ATTORNEY – NONE

11. PUBLIC HEARINGS - NONE

12. ACTION ITEMS

A. Village of Okemos – Brownfield Plan

Director Schmitt outlined the Village of Okemos Brownfield Plan for action.

Treasurer Deschaine moved to adopt the resolution approving the Village of Okemos Brownfield Plan for the properties on the north and south sides of Hamilton Road, between Okemos Road, Methodist Street, Ardmore Avenue, and Clinton Street, with a total increment revenue to be captured not to exceed \$8,199,635 (\$6,962,627 maximum to the developer) over a 19-year capture period. Seconded by Trustee Hendrickson.

The board discussed this item before calling for a vote.

ROLL CALL VOTE: YEAS: Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski Supervisor Jackson

NAYS: None

Motion carried: 7-0

B. Credit Card Policy & Elimination of Petty Cash

Finance Director Garber outlined the new Credit Card Policy & Elimination of Petty Cash for action.

Trustee Wilson moved to approve the Meridian Township credit card policy and best practices guidance. Seconded by Treasurer Deschaine.

The board discussing the new policy before calling for a vote.

ROLL CALL VOTE: YEAS: Treasurer Deschaine, Trustees Hendrickson, Sundland, Wilson, Wisinski, Supervisor Jackson, Clerk Guthrie

NAYS: None

Motion carried: 7-0

C. Ordinance 2022-14 – RRA District Deletion – Introduction

Director Schmitt outlined Ordinance 2022-14 - RRA District Deletion for introduction

Trustee Wisinski move to adopt the resolution approving for introduction Zoning Amendment 2022-14 to amend the Zoning Ordinance of the Charter Township of Meridian at multiple sections to delete the RRA, One-Family Suburban Estate Residential District from the Zoning Ordinance. Seconded by Trustee Wilson.

The board discussed Ordinance 2022-14 before calling for a vote.

ROLL CALL VOTE: YEAS: Trustees Hendrickson, Sundland, Wilson, Wisinski, Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine

NAYS: None

Motion carried: 7-0

D. Ordinance 2022-18 – RRA Properties Rezoning – Introduction

Director Schmitt outlined Ordinance 2022-18 – RRA Properties Rezoning for Introduction

Trustee Hendrickson move to adopt the resolution approving for introduction Ordinance 2022-18, an ordinance to rezone the following seven parcels from RRA, One-Family, Suburban Estate Residential District, to RA, One-Family, Medium Density Residential

1. 1250 Ethel Street – Parcel ID# 33-02-02-23-377-011
2. 4544 Van Atta Road – Parcel ID# 33-02-02-24-377-004
3. 4536 Van Atta Road – Parcel ID# 33-02-02-24-377-005
4. 4558 Van Atta Road – Parcel ID# 33-02-02-24-377-012
5. 4552 Van Atta Road – Parcel ID# 33-02-02-24-377-013
6. 4564 Van Atta Road – Parcel ID# 33-02-02-24-377-017
7. Unaddressed Van Atta Road – Parcel ID# 33-02-02-24-377-018

Seconded by Trustee Wilson.

The board discussed Ordinance 2022-18 before calling for a vote.

ROLL CALL VOTE: YEAS: Trustees Sundland, Wilson, Wisinski, Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustee Hendrickson

NAYS: None

Motion carried: 7-0

E. Disbursement of 2023 Health Care/Health Savings Account

Manager Walsh outlined the Disbursement of 2023 Health Care/Health Savings Account for action.

Clerk Guthrie moved to authorize \$200,000 in health care savings be passed onto the team, in the form of health savings account allocations, for the 2023 calendar year. Seconded by Trustee Wisinski.

Treasurer Deschaine asked if the HSA plan from last year cost the township additional money.

Manager Walsh replied it could, but it depends on employee turnover.

Treasurer Deschaine asked if some money is being held back in anticipation of double payments.

Manager Walsh replied that is correct.

Trustee Hendrickson asked why the township wouldn't disburse HSA benefits across each pay-period to avoid double payments.

Manager Walsh replied that some staff reported they have high medical costs at the beginning of the year.

Clerk Guthrie asked what will change for employees with this year's HSA plan.

Manager Walsh replied nothing will change for employees as this is the same plan as last year.

Clerk Guthrie asked how the township came up with the \$4,500 opt out clause.

Manager Walsh replied the clause is to incentivize those who are already covered with outside health insurance to opt out, take a cash payment for themselves, while also saving money for the township.

Supervisor Jackson asked if unused HSA money rolls over into the next year.

Manager Walsh replied that is correct.

ROLL CALL VOTE: YEAS: Trustees Wilson, Wisinski, Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Hendrickson, Sundland

NAYS: None

Motion carried: 7-0

13. BOARD DISCUSSION ITEMS-NONE

14. COMMENTS FROM THE PUBLIC

Supervisor Jackson opened Public Remarks at 8:17 pm.

Joyce VanCoevery thanked the board for the Volunteer of the year award.

Supervisor Jackson closed Public Remarks at 8:19 pm.

15. OTHER MATTERS AND BOARD MEMBER COMMENTS

Treasurer Deschaine noted the board retreat was successful and would like to schedule time to follow up on the retreat as a board.

Clerk Guthrie thanked the Department of Public works for stocking the township's women's restrooms with feminine hygiene products.

Supervisor Jackson thanked the Diversity Equity and Inclusion taskforce and Directors Tithof and Massie for their help in stocking the township's women's restrooms with feminine hygiene products.

16. ADJOURNMENT

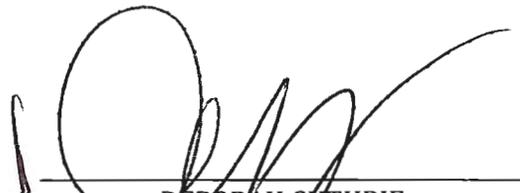
Trustee Wilson moved to adjourn. Seconded by Trustee Hendrickson.

VOICE/HAND VOTE: Motion carried 7-0

Supervisor Jackson adjourned the meeting at 7:24 pm.



PATRICIA H. JACKSON,
TOWNSHIP SUPERVISOR



DEBORAH GUTHRIE
TOWNSHIP CLERK