



CHARTER TOWNSHIP OF MERIDIAN
COMMUNICATIONS COMMISSION REGULAR MEETING MINUTES
5151 Marsh Road, Okemos, MI 48864
Administrative Conference Room
WEDNESDAY, JUNE 6, 2018 6:00 PM

PRESENT: Chair, Walter Benenson; Vice Chair, Tunga Kiyak; Alternate Commissioner, Eric Langdon
ABSENT: Commissioner, Leslie Charles; Commissioner, Kevin Thatcher; Commissioner Andrew Lathrop; Alternate Commission, Patrick Crowley
STAFF: Deborah Guthrie, Communications Director; Brandie Yates, Executive Producer - HOMTV
TOWNSHIP: Trustee, Kathy Sundland
COMCAST: N/A

1. CALL MEETING TO ORDER

Chair Benenson called the meeting to order at **6:00 pm**.

2. PUBLIC REMARKS

4. APPROVAL OF AGENDA

Vice Chair Kiyak moved **TO APPROVE THE AGENDA AS SUBMITTED**. Seconded by Chair Benenson.

VOICE VOTE: Motion carried unanimously.

5. APPROVAL OF MINUTES

Discussion to remove next meeting date from the minutes prior to approval.

Alternate Commissioner moved **TO APPROVE THE MINUTES OF WEDNESDAY, JANUARY 31, 2018**. Seconded by Vice Chair Kiyak.

VOICE VOTE: Motion carried unanimously.

6. COMMUNICATIONS DIRECTOR'S REPORT

Provided summary of the Communications Department goals and progress made year to date. Update on the redesign of Township website since launch. Discussion about the HOMTV Internship Program and the Community Engagement plan, particularly the tracking.

Discussion about reformatting the agenda to have all action items involving motions moved to the beginning before communications, announcements, etc.

Vice Chair Kiyak moved **TO APPROVE THE MERIDIAN TOWNSHIP COMMUNITY ENGAGEMENT PLAN DRAFT AS PART OF MERIDIAN TOWNSHIP'S REDEVELOPMENT READY PROGRAM**. Seconded by Alternate Commissioner Langdon.

VOICE VOTE: Motion carried unanimously.

7. COMMISSION MEMBERS REPORTS AND ANNOUNCEMENTS

A. CHAIR'S REPORT - Commented on HOMTV's coverage of the Nassar case and the press conference; very well done.

B. TOWNSHIP BOARD LIAISON REPORT

Information provided on rezoning consistent with the master plan. Question was asked about Walnut Hills development. Approved outdoor assembly change to 250 people down from 500 people.

8. COMMUNICATIONS AND ANNOUNCEMENTS

10. NEW BUSINESS

A. 2019 Equipment Plan Recommendation

Discussion to change title to 5 Year Budget Projection instead of Equipment Plan

Vice Chair Kiyak moved **TO APPROVE MAKING A RECOMMENDATION TO THE MERIDIAN TOWNSHIP BOARD TO APPROVE THE STAFF RECOMMENDED CAPITAL ITEM EQUIPMENT PURCHASES FOR THE 2019 CABLE TV FUND**. Seconded by Alternate Commissioner Langdon.

VOICE VOTE: Motion carried unanimously

B. Social Media Policy

Chair Benenson moved **TO APPROVE MAKING A RECOMMENDATION TO THE MERIDIAN TOWNSHIP BOARD TO APPROVE THE STAFF RECOMMENDED SOCIAL MEDIA POLICY DRAFT AS PART OF MERIDIAN TOWNSHIP'S COMMUNICATIONS DEPARTMENT PLAN FOR 2018**. Seconded by Alternate Commissioner Langdon.

VOICE VOTE: Motion carried unanimously

14. ADJOURNMENT

Vice Chair Kiyak moved **TO ADJOURN THE MEETING**. Seconded by Alternate Commissioner Langdon.

VOICE VOTE: Motion carried unanimously

Chair Benenson adjourned the meeting at 7:25 pm.