

CHARTER TOWNSHIP OF MERIDIAN
BROWNFIELD REDEVELOPMENT AUTHORITY
REGULAR MEETING MINUTES

APPROVED

October 17, 2019
5151 Marsh Road, Okemos, MI 48864-1198
517-853-4560, Town Hall Room, 8:00 A.M.

PRESENT: Chairperson John Scott-Craig, Township Manager Frank Walsh, Joyce Van Coevering (via telephone), John Matuszak, Jade Sims, Ned Jackson
ABSENT: Vice-Chair Jeff Theuer
STAFF: Treasurer Phil Deschaine, Principal Planner Peter Menser
OTHER: Township brownfield consultant representative Dave Van Haaren, Township Attorney Matt Kuschel

1. **Call meeting to order**

Chairperson Scott-Craig called the regular meeting to order at 8:00 a.m.

2. **Approval of Agenda**

Township Manager Frank Walsh moved to approve the agenda as written.

Supported by Director Sims.

VOICE VOTE: Motion carried unanimously.

3. **Approval of Minutes**

Director Jackson moved to approve the meeting minutes of August 15, 2019 as written.

Supported by Township Manager Frank Walsh.

VOICE VOTE: Motion carried unanimously.

4. **Public Remarks** – None

5. **New Business**

A. Elevation at Okemos Pointe Brownfield Plan reimbursement agreement

Principal Planner Menser provided an introduction to the reimbursement agreement. Township Attorney Matt Kuschel described the amendments made to the agreement since the packet was distributed. BRA discussion included the following:

- Overview of the different entities involved with the project and how payback to each would work
- All checks will go from the Township to Okemos II, which distributes from there
- Necessary revisions to the agreement based on the BRA creating the plan versus Ingham County
- BRA desire to explain transfer and county role in agreement
- No funding has yet been captured by the project
- Money reimbursed as taxes collected
- Maximum amount of plan is most that will be reimbursed
- Difference between eligible costs vs. certified eligible costs
- Consultant determines which costs are “certified”

- Staff will add “whichever is less” to page 10
- Page 9 details unresolved disputes as to eligible costs
- Consultant will review eligible costs with Township staff
- Page 19 reference to MDEQ should be changed to EGLE
- Clean up activities under both the current and amendment brownfield plan have been completed but receipts/petitions have not yet been submitted
- Developer’s lender still needs to review the document

Motion by Director Sims to recommend approval of the reimbursement agreement for the 2360 Jolly Road brownfield plan as amended.

Supported by Director Matuszkak.

ROLL CALL VOTE: 6-0

B. New bank account resolution

Treasurer Deschaine explained the request to establish a new bank account for the BRA. Chair Scott-Craig had questions about the resolution so Treasurer Deschaine said he would amend and have it back at the BRA’s next meeting.

6. **Old Business**

A. 2360 Jolly Road brownfield plan update

Principal Planner Menser noted the brownfield plan for 2360 Jolly Road was approved by the Township Board at its October 1, 2019 meeting.

8. **Public Remarks** - None

9. **Adjournment**

Motion by Director Jackson to adjourn the meeting.

Supported by Director Matuszkak

The meeting was adjourned at 8:52 a.m.

Respectfully Submitted,

Peter Menser
Principal Planner