



CHARTER TOWNSHIP OF MERIDIAN  
JOINT MEETING OF PARK COMMISSION AND LAND PRESERVATION ADVISORY BOARD **MINUTES**  
5151 Marsh Road, Okemos, MI 48864  
Administrative Conference Room  
October 26, 2017 6:15pm

**PARK COMMISSION:**

**PRESENT:** Chair, Michael McDonald; Vice Chair Mark Stephens; Commissioner, Amanda Lick (6:45 pm); Commissioner, Annika Schaetzl; Commissioner Courtney Wisinski

**ABSENT:** None

**LAND PRESERVATION ADVISORY BOARD:**

**PRESENT:** Chair, Jon Mayes; Vice Chair, James Kielbaso; Board Member, Roland Harmes; Board Member, Jamie Hiller; Board Member, Yu Man Lee; Board Member, Margo Smith  
Board Member, Mark Stephens

**ABSENT:** None

**TOWNSHIP:** Julie Brixie, Meridian Township Treasurer

**STAFF:** LuAnn Maisner, Parks and Recreation Department Director; Jane Greenway, Parks and Land Management Coordinator; Kelsey Dillon, Stewardship Coordinator

**1. CALL MEETING TO ORDER**

Chairs McDonald and Mayes called the meeting to order at **6:20 pm**.

**2. INTRODUCTIONS**

**3. APPROVAL OF AGENDA**

Board Member Brixie moved **TO APPROVE THE AGENDA AS SUBMITTED**. Seconded by Commissioner Stephens.

VOICE VOTE: Motion carried unanimously.

**4. PUBLIC COMMENT**

None.

**5. OPENING COMMENTS BY BOTH CHAIRS**

**6. COMMUNICATIONS**

Commissioner Stephens moved **TO ACCEPT AND PLACE THE ITEMS OF COMMUNICATION ON FILE**. Seconded by Board Member Brixie.

**7. STAFF REPORTS**

- A. Parks
- B. Land Preservation

**8. FRIEND OF THE PARK VOLUNTEER RECOGNITION – COLLABORATION**

- Volunteer Video to be shown at Studio C in January. Both the Parks and the Land Preserve volunteers will be invited to attend.

**9. POTENTIAL JOINT PROJECT**

- A. Potter Land Preserve, Lake Lansing Marsh, Spengler Marsh
- Chair Mayes introduced the potential joint project to improve wildlife habitat and passive recreation opportunities in several Township owned properties south of Lake Lansing. Both the LPAB and Park Commission decided this is a great opportunity to work together to improve these areas.

**10. STEWARDSHIP ACTIVITIES**

- A. Hemlock woolly adelgid  
B. Oak Wilt

**11. EXPANDED SURVEY AND STUDY**

- A. MSU, MNFI, Others
1. Emerald Ash Borer
  2. Deer Movement Patterns
  3. Environmental Sustainability
  4. Class Presentations and Engagement
  5. Project Fish Projects
  6. Place Based Learning Opportunities
  7. Vernal Pool Mapping and Study

**12. CLOSED SESSION**

Commissioner Stephens moved **INTO CLOSED SESSION**. Seconded by Commissioner Lick.

**Roll Call:**

PARK COMMISSION

AYES: Michael McDonald, Mark Stephens, Amanda Lick, Annika Schaetzl, Courtney Wisinski

NAYS: None

LAND PRESERVATION ADVISORY BOARD

AYES: Roland Harmes, Jon Mayes, Julie Brixie, James Kielbaso, Yu Man Lee, Jaimie Hiller, Mark Stephens, Margo Smith

NAYS: None

The Board moved into closed session at 8:10pm.

Board Member Kielbaso moved **TO ADJOURN THE CLOSED SESSION AND RETURN TO THE OPEN SESSION**. Seconded by Board Member Smith.

**Roll Call:**

PARK COMMISSION

AYES: Michael McDonald, Mark Stephens, Amanda Lick, Annika Schaetzl, Courtney Wisinski

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NAYS: None

**LAND PRESERVATION ADVISORY BOARD**

AYES: Roland Harmes, Jon Mayes, Julie Brixie, James Kielbaso, Yu Man Lee, Jaimie Hiller,  
Mark Stephens, Margo Smith

NAYS: None

The Board reopened the meeting at 8:20pm.

**Commissioner Stephens moved TO INSTRUCT STAFF TO TAKE SUCH ACTION AS DISCUSSED IN CLOSED SESSION. Seconded by Commissioner Lick.**

**Roll Call:**

**PARK COMMISSION**

AYES: Michael McDonald, Mark Stephens, Amanda Lick, Annika Schaetzel, Courtney  
Wisinski

NAYS: None

**LAND PRESERVATION ADVISORY BOARD**

AYES: Roland Harmes, Jon Mayes, Julie Brixie, James Kielbaso, Yu Man Lee, Jaimie Hiller,  
Mark Stephens, Margo Smith

**13. FINAL COMMENTS**

**14. PUBLIC COMMENT**

None.

**15. ADJOURNMENT**

Board Member Kielbaso moved **TO ADJOURN THE MEETING**. Seconded by Board Member Smith. Chairs McDonald and Mayes adjourned the meeting at 8:25pm.