



AGENDA
CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD – REGULAR MEETING
March 3, 2020 6:00 pm

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS
3. ROLL CALL
4. PRESENTATION
5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS*
6. TOWNSHIP MANAGER REPORT
7. BOARD MEMBER REPORTS OF ACTIVITIES AND ANNOUNCEMENTS
8. APPROVAL OF AGENDA
9. CONSENT AGENDA
 - A. Communications
 - B. Minutes
 - (1) February 18, 2020 Regular Meeting
 - (2) February 22, 2020 Board Retreat
 - C. Bills
10. QUESTIONS FOR THE ATTORNEY
11. HEARINGS (CANARY)
12. ACTION ITEMS (PINK)
 - A. Jolly Road Proposed Conversion from 4 to 3 Lanes from Hagadorn to Dobie Road
 - B. Special Use Permit #19151 (Haslett Gallery)
 - C. Zoning Board of Appeals Alternate Appointment
 - D. Environmental Commission Appointment
 - E. Possible Action to Remove from the Table Rezoning #19100 (Durow) 1259 Grand River Avenue RR and RRA to C-2
13. BOARD DISCUSSION ITEMS (ORCHID)
14. COMMENTS FROM THE PUBLIC
15. OTHER MATTERS AND BOARD MEMBER COMMENTS
16. CLOSED SESSION- Motion to enter into closed session for strategy session connected with the negotiation of the collective bargaining agreements with the police and fire unions under section 8(c) of the Open Meetings Act.
17. ADJOURNMENT

All comments limited to 3 minutes, unless prior approval for additional time for good cause is obtained from the Supervisor.
Appointment of Supervisor Pro Tem and/ or Temporary Clerk if necessary.

Individuals with disabilities requiring auxiliary aids or services should contact the Meridian Township Board by contacting:
Township Manager Frank L. Walsh, 5151 Marsh Road, Okemos, MI 48864 or 517.853.4258 - Ten Day Notice is Required.
Meeting Location: 5151 Marsh Road, Okemos, MI 48864 Township Hall



**CLERK'S OFFICE
BOARD COMMUNICATIONS
March 03, 2020**

**BOARD INFORMATION
(BI)**

From: [Dave Rogers](#)
To: [Board](#)
Subject: Opposition to rezoning #19080 (Minerva)
Date: Thursday, February 27, 2020 4:33:25 PM

February 27th, 2020

Dear Meridian Township Board,

Our names are David and Kelly Rogers and we are long term residents of Meridian Township for over 25 years. We currently reside at 2924 Briarcliff Street.

I am writing in regard to the proposed Rezoning #19080 (Minerva), at 4606 Hagadorn Road, North of Mt. Hope. We are opposed to the rezoning of approximately 4.999 acres from RR to PO with the MUPUD for the following reasons:

- The proposed development includes 102 units of apartment housing
- This development will be directly adjacent to another ~100 unit apartment development (Glenwood apartments, formerly known as Twyckingham) which creates a high density, ~10 acre area of student housing which, as we know, leads to crime, noise and other issues as evidenced in Cedar Village and Chandler crossings
- The rezoning and development are both inconsistent with the Township Master Plan
- Increased traffic will lead to more traffic accidents – we've already seen an increase in accidents at Hagadorn and Mt. Hope in recent years including a moped fatality
- The area has become saturated with new apartments that in recent years include:
 - The Lodges
 - Hamptons of Meridian
 - Waterbury Place

Unfortunately, over time, these properties remain high rent but often become neglected and problematic. For example, The Lodges has a 1-star average on Yelp and includes a series of reviews citing already degraded living conditions.

A decision to rezone this land will result in permanent, expensive, high density student housing that leads to increased crime, noise, and traffic congestion. Currently this land serves as a good buffer for residents along Briarcliff Street, Herron Road and Pioneer Trail. There are many other options for this land including residential homes, office space (*without* an MUPUD), another church, or green space.

Please consider these points and the permanent nature of such a rezoning in your decision making process.

Sincerely,

David and Kelly Rogers



BRANCH OFFICE
Veterans Memorial Courthouse
Lansing, MI 48933
inghamclerk@ingham.org
www.ingham.org

Barb Byrum
Ingham County Clerk

MAIN OFFICE
P.O. Box 179
341 South Jefferson
Mason, MI 48854
Phone: (517) 676-7201
Fax: (517) 676-7254

February 11, 2020

Meridian Township Board
5151 Marsh Road
Okemos, MI 48864

Dear Meridian Township Trustees,

I write today as a courtesy to make you aware of my ongoing concerns with regards to Meridian Township Clerk Dreyfus's handling of Absentee Ballots and Absentee Ballot Applications ahead of the March Presidential Primary Election on March 10, 2020. I cite the following issues that fall within your local clerk's responsibilities in his capacity as election administrator for Meridian Township:

1. It appears via the Qualified Voter File (QVF) that he has not entered correct information relating to the issuance of Absentee Voter Ballot Applications.
 - a. As of 10:00 am today, there were only 447 applications sent entered into QVF. This must be incorrect, as there have been 4981 applications marked as returned to the Township. While it is possible for voters to obtain their own applications from a source other than the local clerk, these cases are very few and far between. The far likelier case is that the information was not correctly input into the QVF.
 - b. In addition, late last year, my Office embarked on a project to increase awareness of the changes promulgated by Proposal 3 of 2018, specifically the ability of voters to sign up for the Permanent Absent Voter Ballot list. 3221 voters in Meridian Township have signed up and were transmitted electronically to Clerk Dreyfus to be entered into QVF and marked as being included in the Permanent Absent Voter list. He has only entered 2923 of those into the QVF as of the writing of this letter.
 - i. I would also expect that all 3221 voters who requested to be on the Permanent AV Ballot Application list would have been sent AV ballot applications by Clerk Dreyfus but this is not the case, according to the QVF.
2. Clerk Dreyfus is clearly not following the Bureau of Elections mandate to return Absent Voter ballots to those voters who request them immediately (within 24 hours) or even as soon as possible.
 - a. As of 10:00 am today, only 1482 ballots had been sent out of a total of 4981 ballots that had been requested (29.75%).
 - i. Note that other jurisdictions in Ingham County were above 85% return rates.
 - b. To be fair to Clerk Dreyfus, progress has been made today. As of 3:30 pm, 2355 ballots are marked as having been sent bringing his percent sent up to 47.21%.
 - i. Although marked as having been mailed, it further appears via QVF that Clerk Dreyfus has been future-dating (by a couple of days) when absent ballots will be sent in the QVF.

3. Finally, on February 6, 2020, Clerk Dreyfus sent an email to a portion of the Permanent Absent Voter Ballot Application list indicating that Absent Ballots will be sent out "approximately 30 days before the election." This flies in the face of the State's Bureau of Elections directive that ballots be sent out immediately after being received within the 40 day pre-election window.

Although batch mailing makes sense in some situations, it would only have made sense weeks ago when he received ballots. Not over two weeks later, as ballots were received by Meridian Township and signed for on Thursday January 23rd, 2020 at 10:39 am, prior to the state-mandated deadline to send ballots to Military and Overseas Voters.

Should you have any questions relating to this letter, please do not hesitate to contact me.

Sincerely,



Barb Byrum
Ingham County Clerk



PROPOSED DRAFT MINUTES

PROPOSED MOTION:

Move to approve and ratify the minutes of the Regular Meeting of February 18, 2020 as submitted.

ALTERNATE MOTION:

Move to approve and ratify the minutes of the February 18, 2020 Regular Meeting with the following amendment(s): [insert amendments]

CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD REGULAR MEETING **-DRAFT-**
5151 Marsh Road, Okemos MI 48864-1198
853-4000, Township Hall Room
TUESDAY, February 18, 2020 **6:00 pm.**

PRESENT: Supervisor Styka, Clerk Dreyfus, Treasurer Deschaine, Trustees Jackson, Opsommer, Wisinski, Sundland

ABSENT: Trustee Sundland left the meeting at 7:05pm.

STAFF: Township Manager Walsh, Director of Public Works Perry, Police Chief Plaga, Fire Chief Hamel, Community Planning Director Kieselbach, Principal Planner Peter Menser, Information Technology Director Gebes

1. CALL MEETING TO ORDER

Supervisor Styka called the meeting to order at 6:02 pm.

2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS

Supervisor Styka led the Pledge of Allegiance.

3. ROLL CALL

The Township Clerk called the roll of the Board.

4. PRESENTATIONS

A. Robert Stevenson, Executive Director, Michigan Association of Chiefs of Police (MACP), Neal Rossow, Program Director of Professional Development and Accreditation, and MACP President Terrence McDonnell, presented the Certificate of Accreditation to the Meridian Township Police. Police Lieutenant Rick Grillo and Sergeant Andrew McCready were also in attendance.

B. Ken Lane, Chair of the Planning Commission, presented on the draft process of the Form-Based Code (FBC), which focuses on the building and the building’s environment rather than the use of the property. Form Based Districts (FBD) are based on the streets & districts that the property fronts on rather than traditional zoning district designations.

5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS

Supervisor Styka opened public remarks at 6:22 pm.

Gary Durow, 1259 W. Grand River, Okemos, MI; spoke in support of Rezoning Request #19100 (Discussion Item 12B).

Karen McWilliams, 1897 Wilder St., Haslett, MI; spoke in opposition of Special Use Permit #1915 (Haslett Gallery) Discussion Item 13C.

Carol Bidigare, 6279 High St., Haslett, MI; spoke in opposition of Special Use Permit #1915 (Haslett Gallery) Discussion Item 13C.

Frank Fugate, 500 S. Front St., Columbus, OH; (Woda Cooper executive/developer) spoke in support of Discussion Item 12A.

Supervisor Styka closed public remarks at 6:16 pm.

6. TOWNSHIP MANAGER REPORT

Met with of Okemos Village developers for project update, applications accepted for the Economic Director position until February 21, 2020, met with MSU last week to discuss the Solar Project proposed on MSU property located in Meridian Township, attended the Meridian Area Business Association (MABA) meeting on February 14, 2020 to discuss the Economic Development Director position, Brownfield Redevelopment Authority meeting in the Town Hall on February 20, 2020 at 8:00 am.

Director of Public Works spoke on the HVAC System bids due March 05, 2020 and on road design bids.

7. BOARD MEMBER REPORTS AND ANNOUNCEMENTS

Treasurer Deschaine:

- Taxes were due Friday, February 14, 2020. After March 3, 2020, delinquent property taxes go to the Ingham County Treasurer with 5% added interest and penalties.
- Attended the Meridian Area Business Association (MABA) meeting on February 14, 2020.
- Attended the Economic Development Corporation meeting at the Town Hall on February 6, 2020.
- Attended the Rotary Hero Luncheon on February 11, 2020, fundraiser for the community. Recently donated money for the new Jaws of Life for the Meridian Township Fire Department.

Clerk Dreyfus:

- Election Update: Mailed out 5,600 ballots as of Friday, February 14, 2020.
- Overseas ballots were mailed out previously.
- Voters who submit Applications for Absentee Voter Ballot after February 14th get their ballots within 24 - 48 hours. Any citizen can come in 8 am to 5 pm, Monday through Friday, and vote an Early Ballot in the Township Hall, or a ballot can be mailed, or citizens can pick up a ballot and take it with them.
- Attended the Ground Water Management Board (GWMB) meeting Feb. 12. New staff person – Environmental Sustainability Director – at Tri-County Regional Planning Commission (TCRPC). Looked at formation of the GWMB, discussed more active outreach and education to Public Bodies through member representatives, deliver better and more consistent messaging about ground water issues, including wellhead protection, research studies, and analysis of water issues as they arise.

8. APPROVAL OF AGENDA

Clerk Dreyfus moved to approve the Agenda. Seconded by Treasurer Deschaine.

VOICE VOTE: Motion carried: 7 – 0

9. CONSENT AGENDA

Supervisor Styka reviewed the consent agenda.

Clerk Dreyfus moved to approve the Consent Agenda as presented. Seconded by Trustee Jackson.

Treasurer question regarding letter received from Ingham County Clerk on February 11 not being included in Board packet. Letter questioned delay in absentee ballots and return of absentee ballots. Concerns about transparency, previous examples of correspondence not included in packet, need for all correspondence to be placed in Board packet.

Clerk Dreyfus response that Board packet is for the use of the board members in their public deliberation and for their information needs, Clerk has diligent discretion of what goes into the packet, leaving out correspondence that is politically biased / disparaging, or unnecessary. Previous exclusions from packet were necessary and proper, examples provided.

Concern that County Clerk Byrum did not call or reach out to Township Clerk to address her questions, but instead sent inaccurate and misleading letter to Board and media, and she omitted her role in causing absentee ballot delay due to County Clerk not providing programming needed to test ballots before they are mailed out.

Treasurer Deschaine requested the letter be included in the next Board packet. Seconded by Trustee Jackson.

Trustee Opsommer comments that the Clerk should not censure comments to the Board, had questions regarding number of ballots requested as of Friday, February 14, when ballots were mailed out and the number of overseas ballots sent out. Stated belief that County Clerks are waiting on information from Bureau of Elections regarding testing programming, and reason for 40 day deadline is to avoid disenfranchising overseas voters.

Clerk Dreyfus responded that mass mailing of absentee ballot applications were sent to the printer on December 11, 2019. 5,900 applications were mailed from printer on January 17, 2020 and total of 9,000 absentee ballot applications have been mailed. Ballots received from printer on January 23. Approximately 40 ballots have been sent out overseas to date. First mass mailing of ballots were on February 14th.

Clerk read letter from new Director of Bureau of Elections (Feb 6, 2020) stating the law required that "ballots be tested early, as soon as possible, upon receipt and before the bulk of ballots are issued." Clerk's Office repeatedly contacted Ingham County Clerk Byrum by telephone and email, requesting date of availability of programming for ballot testing, no date provided by her office and 40 day deadline elapsed. Other jurisdictions in Michigan waited to mail absentee ballots past 40 day deadline due to same issue of not having programming available for testing ballots before mass mailing.

Trustee Jackson expressed concern if the mail addressed to the Board is being censored as whether it is appropriate/factual, does not believe that it is the role of any official to censor the correspondence, supports the inclusion of the letter from the Ingham County Clerk.

VOICE VOTE: Motion carried: 6 – 1 (Clerk Dreyfus)

Clerk Dreyfus moved to approve the Consent Agenda. Seconded by Trustee Jackson.

ROLL CALL VOTE: YEAS: Clerk Dreyfus, Supervisor Styka, Treasurer Deschaine, Trustees Opsommer, Wisinski, Jackson

NAYS:

Motion carried: 7 – 0

A. Communications

Clerk Dreyfus moved that the communications be received and placed on file and any communications not already assigned for disposition be referred to the Township Manager or Supervisor for follow-up. Seconded by Trustee Opsommer.

ROLL CALL VOTE: YEAS: Clerk Dreyfus, Supervisor Styka, Treasurer Deschaine, Trustees Opsommer, Wisinski, Jackson

NAYS:

Motion carried: 7 – 0

B. Minutes

- 1) January 28, 2020 Joint Meeting Minutes
- 2) February 04, 2020 Regular Meeting Minutes

Clerk Dreyfus moved to approve and ratify the minutes of the Joint Meeting of January 28, 2020, and the Regular Meeting of February 04, 2020 as submitted. Seconded by Trustee Opsommer.

ROLL CALL VOTE: YEAS: Clerk Dreyfus, Supervisor Styka, Treasurer Deschaine, Trustees Opsommer, Wisinski, Jackson

NAYS:

Motion carried: 7 – 0

C. Bills

Clerk Dreyfus moved to approve that the Township Board approve the Manager’s Bills as follows. Seconded by Trustee Opsommer.

Common Cash	\$	535,033.21
Public Works	\$	473,952.67
Trust & Agency	\$	2,945,373.53

	Total Checks	\$	3,954,359.41
Credit Card Transactions		\$	13,590.77
Jan 30th - Feb 12th			
	Total Purchases	\$	<u>3,967,950.18</u>
ACH Payments		\$	<u>617,106.38</u>

ROLL CALL VOTE: YEAS: Clerk Dreyfus, Supervisor Styka, Treasurer Deschaine, Trustees Opsommer, Wisinski, Jackson

NAYS:

Motion carried: 7 - 0

D. CATA Hours

Clerk Dreyfus moved to authorize the Township Supervisor and Township Manager to execute an amendment to the Redi-Ride Service Agreement to increase the service time in the morning to 7:00 a.m. and decrease the service time in the evening to 6:00 p.m. Monday through Friday. Seconded by Trustee Jackson.

ROLL CALL VOTE: YEAS: Clerk Dreyfus, Supervisor Styka, Treasurer Deschaine, Trustees Opsommer, Wisinski, Jackson

NAYS:

Motion carried: 7 - 0

E. Brownfield Redevelopment Authority Appointment

Clerk Dreyfus moved to approve the appointment of David Premoe to the Brownfield Redevelopment Authority for a term ending 12/31/2020. Seconded by Trustee Jackson.

ROLL CALL VOTE: YEAS: Clerk Dreyfus, Supervisor Styka, Treasurer Deschaine, Trustees Opsommer, Wisinski, Jackson

NAYS:

Motion carried: 7 - 0

F. Haslett Road and Newman Road Water Main Replacement Contract

Clerk Dreyfus moved to approve the Haslett & Newman Road Water Main Contract with C & D Hughes, Inc. in the amount of \$395,800, and authorize Deputy Township Manager, Derek Perry, to sign the contract. Seconded by Trustee Jackson.

ROLL CALL VOTE: YEAS: Clerk Dreyfus, Supervisor Styka, Treasurer Deschaine, Trustees Opsommer, Wisinski, Jackson

NAYS:

Motion carried: 7 – 0

10. QUESTIONS FOR THE ATTORNEY – NONE

11. HEARINGS (CANARY) – NONE

12. ACTION ITEMS (PINK)

A. Woodward Way PILOT

Trustee Opsommer moved to approve the resolution to grant tax exempt status with Payment in Lieu of Taxes (PILOT) for the housing project known as Woodward Way. Seconded by Trustee Jackson.

Board discussion: extension already granted to the applicant in order to reapply to Michigan State Housing Development Authority (MSHDA) for approval for tax credit housing.

Support for PILOT because belief it would provide added diversity in the area, ideal location, provides affordable housing for those just above Sec 8 requirements.

Opposition for PILOT because belief that property taxes are needed for infrastructure and services, proposed project would not pay its “fair share” in taxes like all other property owners, site is better suited for low-cost single family homes for first time homebuyers as designated in the Future Land Use Map.

Support for PILOT because it is a “real project” and not a fantasy, extends the PILOT given to two senior housing projects to family housing, young families ages from 20 to 64 years old are more in need of affordable housing than seniors, PILOT supports Board goal of adding diversity to Township housing stock.

ROLL CALL VOTE: YEAS: Trustees Sundland, Wisinski, Treasurer Deschaine, Supervisor Styka, Trustees Jackson, Opsommer

NAYS: Clerk Dreyfus

Motion carried: 6 – 1 (Clerk Dreyfus)

Trustee Sundland left the meeting at 7:05pm.

B. Rezoning #19100 (Durow) 1259 Grand River Avenue RR and RRA to C-2

Board member noted that he will not be making a motion to approve the resolution, but appreciates the applicant taking time to bring forth his proposal and applicant’s investment into the property. Concern regarding commerce realities and possibility of demolition of existing structures in future and conversion to cheap commercial buildings. Give applicant more time, suggestion regarding redevelopment – would have to occur through a Planned Unit Development (PUD) or a Mixed Use Planned Unit Development (MUPUD), concern about large retailer demolishing site and creating incompatible use for the area, Planning

Commission and Township Board oversight to make prudent decisions, maintain rural character of site. If up-zoning approved, Township Board would lose control over the property.

Supervisor Styka noted that only the applicant can set conditions, not the Township Board. Discussion of ways applicant can offer conditions and what conditions would the Township approve.

Clerk Dreyfus moved to Table Rezoning #19100. Seconded by Treasurer Deschaine.

VOICE VOTE: Motion carried: 6 – 0

C. Community Resources Commission Appointment

Trustee Wisinski moved to approve the appointment of Zachary Kreiger to the Community Resources Commission for a term ending 12/31/2020. Seconded by Trustee Jackson.

Board discussion: has experience with the Meridian Township by working on Township rebranding, board consensus and support.

VOICE VOTE: Motion carried: 6 – 0

D. Winter 2020 Study Session-Set a Date

Treasurer Deschaine moved to approve a Township Board study session on Tuesday, March 31, 2020 at 6:00 p.m. at the Township Municipal Building in the Town Hall Room. Seconded by Trustee Wisinski.

Supervisor Styka suggested to have joint meetings with the Township Board and the Environmental Commission upon request from commission members in order to discuss the Township Board sustainability plans and new projects such as utilizing coal-tar sealants for pavements.

VOICE VOTE: Motion carried: 6 – 0

13. BOARD DISCUSSION ITEMS (ORCHID)

A. Form Based Code (FBC)

Community Planning Director Kieselbach presented the Form-Based Code (FBC) initiative discussed by the Planning Commission in 2019. It is an off-shoot of the Shaping the Avenue project administered by the Capital Area Transportation Authority (CATA), to allow for consistent design and planning in designated districts or streets based on criteria developed for that area. The area under consideration is from Park Lake Road to Brookfield Drive. Discussion on expanding to include sites off Grand River to include Dawn Avenue, but not initially.

Board discussion: Concerns whether FBC will ensure commercial use – not just provide a façade for a MUPUD, suggestion to look at the type of structure, not just street frontage. Interior use importance

questioned, buildings look and feel can be planned. Possibility that Board can set uses for buildings immediately and staff response it can be drafted.

Concerns about loss of Board input and direction over development projects, staff will have total decision-making authority within parameters set early on, control taken away from elected officials who are responsible to citizens and given to staff. Citizens rely on public officials to provide input and accountability, staff may approve projects/uses that neighborhoods would object to, examples provided of Plasma Centers, senior facilities, and dispensaries. Concern FBC might displace decades of work on ordinances, land-use planning, zoning and Future Land Use Map.

Board member inquiry about general theme – move buildings up closer to road, parking to side or rear yard, parking screened, active streetscape.

Staff comments that FBC districts would be developed according to community standards, would eliminate Special Use Permit requirements for buildings over 25,000 square feet, and allow taller buildings than what the zoning ordinance would currently allow. Area for FBC chosen because handful of property owners own most of the area, older building stock, and small geographic area. Use table in the current zoning ordinance lists allowable uses in the underlying zoning in the FBC district.

Lansing and E. Lansing Planning Commissions and governing bodies approve all site plans in their FBC districts, Meridian has different logistics than downtown area with multiple parcels owned by variety of property owners with variety of uses, Township has handful of developers who own large amounts of properties in potential FBC districts, concern that large property owner can control or plan FBC for their own advantage such as senior assisted living facility, East Lansing already has streetscape requirements without needing “true” FBC district.

Board member noted that it might double the work to have a FBC upfront and still have Township Board exercise control and that more discussion is needed. Suggestion there are degrees of FBC, initial FBC concepts did not involve the Board abdicating its role and responsibility to its citizens by taking away the decision-making accountability of the Board, FBC offers a way for Board to let developers know what the community likes and what direction it is going with various looks and development concepts. Current MUPUD ordinance is close to a FBC because Board has ability to adjust/modify anything that comes before us e.g., a goal since 2008 was to move parking behind buildings, and we use MUPUD to accomplish that.

Board member belief that there is no duplication of work to have Board oversight because it forces development to occur in a certain pattern – with current ordinance/MUPUD, applicants have to get waivers, easier to solidify the vision in the site plan with an ordinance developed during a FBC process. Expectations helpful, but concern over development of extensive acreage of residential use.

Board consensus for proposal to be brought up during a study session between the Planning Commission and the Township Board for further discussion.

B. Jolly Road Proposed Conversion from 4 to 3 Lanes from Hagadorn to Dobie Road

Director Kieselbach noted that the Transportation Commission has recommended support of the project at the January 23, 2020 Public Hearing, and at its last meeting on February 06, 2020, has recommended the Township Board approve the conversion of Jolly Road from four lanes to three lanes for the east segment, Alaiedon Parkway to Dobie Road, and for the west segment, Kansas Street to Hagadorn Road. Director

Conklin from the Ingham County Road Department (ICRD) presented the proposed conversion for summer 2020.

Left turn, rear-end, sideswipe crashes reduced, Jolly Road two traffic lanes are below capacity. Public concern that having all traffic move in one lane in each direction would make it a constant stream of traffic, thus making it difficult to get out of driveways, is unwarranted, studies show there are plenty of gaps in traffic. Mr. Conklin observed traffic on Haslett road with similar traffic volume as Jolly Road in section that had road diet, observed a lot of traffic gaps. Car dealership will develop left turns, Michigan State University football games impact on traffic, the outer westbound lane, right turn lane will be available, bike lanes discussion, no changes for Jolly Road and Okemos intersection, width of the road is not changing.

Traffic patterns discussed, expected 30 percent reduction in crashes, safer entry of traffic into Okemos HS on Hulett Road, citizen letter disputed safety claims of road diets, quoted research that rear end crashes increase. Road Dept statement that it's easy to convert back from road diet to 4 lanes with re-striping roads. Crash data comparison, different location logistics make comparisons difficult, Police Chief support, signs to warn traffic that right turn lane is approaching, striping to enforce right-turn only.

Board consensus to place this item on the agenda for discussion at the next Board meeting.

C. Special Use Permit #19151 (Haslett Gallery)

Director Kieselbach presented the proposal for a Special Use Permit (SUP) to establish a 1,510 square foot commercial medical marihuana provisioning center in an existing 16,729 square foot multi-tenant building located at 2119 Haslett Road. The 1.93 acre project site is zoned C-1 (Commercial). The Planning Commission held a public hearing on the proposal at its meeting on January 13, 2020 and on January 27, 2020 recommended approval.

Board discussion: board member support, board member and applicant question and response regarding operating hours, board member suggestion for a more medical-oriented sign in order to differentiate it as a medical marihuana facility v. recreational marihuana facility, no requirement for the name to be more descriptive, applicant is first to open a recreational marihuana facility in Ann Arbor, Michigan, most medical marihuana facilities will not survive in a marketplace with growing number of recreational marihuana, board member noted applicant efforts to mitigate odor, a major concern of citizens.

Board consensus to place this item on the agenda for action at the next Board meeting.

14. COMMENTS FROM THE PUBLIC

Supervisor Styka Opened Public Remarks at 8:48 pm.

Carl Vogt, 1861 Darling Road, Mason MI; spoke in opposition to Discussion Item 13C.

Supervisor Styka Closed Public Remarks at 8:50 pm.

15. OTHER MATTERS AND BOARD MEMBER COMMENTS

Treasurer Deschaine:

- 2020 Township Board Retreat on Saturday, February 22, 2020 at 9:00am at the Township Central Fire Station, and is open to the public.

16. ADJOURNMENT

Trustee Opsommer moved to adjourn the meeting. Seconded by Trustee Wisinski.

VOICE VOTE: Motion carried: 6 – 0

Supervisor Styka adjourned the meeting at 8:51 pm.

RONALD J. STYKA,
TOWNSHIP SUPERVISOR

BRETT DREYFUS,
TOWNSHIP CLERK



PROPOSED DRAFT MINUTES

PROPOSED MOTION:

Move to approve and ratify the minutes of the Special Meeting Board Retreat of February 22, 2020 as submitted.

ALTERNATE MOTION:

Move to approve and ratify the minutes of the February 22, 2020 Special Meeting Board Retreat with the following amendment(s): [insert amendments]

CHARTER TOWNSHIP OF MERIDIAN
SPECIAL MEETING TOWNSHIP BOARD 2020 RETREAT **-DRAFT-**
5151 Marsh Road, Okemos MI 48864-1198
853-4000, Township Hall Room
SATURDAY, February 22, 2020 **9:00 am.**

PRESENT: Supervisor Styka, Clerk Dreyfus, Treasurer Deschaine, Trustees Jackson, Opsommer,
Wisinski, Sundland

STAFF: Township Manager Walsh, Director of Public Works Perry

ABSENT: None.

1. CALL MEETING TO ORDER

The meeting was called to order at 9:00 am.

2. PRESENTATIONS

A. Larry Merrill, Consultant, Center for Local Solutions, Public Policy Associates, Inc.

3. DISCUSSION

A. Part 1: The Board's Generative Leadership: What is it?

B. Part 2: Vision and Policy Alignment of the Township Board and Planning Commission

C. Part 3: Developing and Sustaining an Effective Leadership Team

4. ADJOURNMENT

The meeting adjourned at 2:05 pm.

RONALD J. STYKA,
TOWNSHIP SUPERVISOR

BRETT DREYFUS,
TOWNSHIP CLERK



To: Board Members
From: Miriam Mattison, Finance Director
Date: March 3, 2020
Re: Board Bills

Charter Township of Meridian
Board Meeting
3/3/2020

MOVED THAT THE TOWNSHIP BOARD APPROVE THE MANAGER'S
BILLS AS FOLLOWS:

COMMON CASH	\$	184,316.07
PUBLIC WORKS	\$	425,512.45
TRUST & AGENCY	\$	4,088,896.36
TOTAL CHECKS:	\$	4,698,724.88
CREDIT CARD TRANSACTIONS		
Feb 13th - Feb 26th	\$	10,294.95
TOTAL PURCHASES:	\$	<u>4,709,019.83</u>
ACH PAYMENTS	\$	<u>762,322.17</u>

02/27/2020 11:05 AM
 User: FAULKNER
 DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
 EXP CHECK RUN DATES 03/03/2020 - 03/03/2020
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: GF

Vendor Name	Description	Amount	Check #
1. 65-A DISTRICT COURT	CASH BOND - KHIARA DUKE	330.00	102380
2. ADVANCED FIRE PROTECTION, INC	OVER PMT ON PERMIT PM20-0099	15.00	
3. AIRGAS GREAT LAKES	MEDICAL OXYGEN	97.29	
	MEDICAL OXYGEN	23.43	
	TOTAL	<u>120.72</u>	
4. APPLICANT PRO	IAPPLICANTS ONLINE APPLICATION SOFTWARE ANNUAL REN	1,095.00	
5. ARTHUR EHRLICH	DUPLICATE PAYMENT FROM PATIENT FOR PROVIDERS FEES	278.25	
6. ASAP PRINTING	BC'S - AUSTIN DIETZ 3.5X2 CARDS	66.50	
7. AT & T	FIBER TO CENTRAL - 831-000-8214-218	4.80	
8. AT & T MOBILITY	SERVICE FROM 2.5 - 3.4	75.86	
9. BARYAMES CLEANERS	STANDARD POLICE UNIFORM CLEANING	883.35	
10. BLACKBURN MFG CO	FLO CAUTION BLUE, FLO PINK WATER 12 BOXES	92.80	
11. BLUE CROSS BLUE SHIELD OF MICHIGAN	0009-BCBS PPO HEALTH INSURANCE -MARCH	3,596.40	
12. BRD PRINTING, INC	BLACKOUT VINYL COVERUPS	120.00	
13. CITY OF EAST LANSING	SHARED ASSESSOR SERVICES - JAN	6,901.33	
14. CITY PULSE	AD CP#20-032 - NOTICE OF REGISTRATION	203.72	
15. COMCAST	SERVICES FROM 2.29-3.28	198.80	
	MTPD - SERVICE FROM 2.29-3.28	22.49	
	SERVICE FROM 2.20 - 3.19	7.50	
	SCADA INTERNET - SERVICE FROM 2.19-3.18	138.35	
	TOTAL	<u>367.14</u>	
16. CORE TECHNOLOGY CORP	CORE TECHNOLOGY TALON MAINTENANCE RENEWAL	2,456.00	
17. DANIEL KONTRA	FITNESS OVER 50 INSTRUCTOR FEE - FEB	144.00	
18. DATAWORKS PLUS	FINGERPRINT SCANNER SERVICE CONTRACT	874.00	
19. DBI	POCKET EMBOSSERS	49.42	
	FILE, STORE, LEGAL PADS	47.94	
	ADMINISTRATION - PAPER 8.5 X 11	131.60	
	TREASURERS PAPER 8.5 X 11	65.80	
	ENGINEERING COUNTER - PAPER 8.5 X 11	131.60	
	PAPER #20 8.5X11	32.90	
	TOTAL	<u>459.26</u>	
20. DETROIT SALT CO	SEASONAL BACKUP BULK SALT	2,854.72	
21. ELIEFF BROTHER'S ROOFING	BUILDING PERMIT SUBMITTED TWICE	75.00	
22. EVIDENT INC	EVIDENCE SUPPLIES	133.89	
	EVIDENCE SUPPLIES	141.71	
	EVIDENCE SUPPLIES	94.62	
	TOTAL	<u>370.22</u>	
23. FIRSTDUE FIRE SUPPLY	SCBA TANK HYDR-STAT	525.00	

Vendor Name	Description	Amount	Check #
24. FISHBECK, THOMPSON, CARR & HUBER	MUNI BLDG ENGINEERING SERVICES	1,011.50	
25. FORESIGHT GROUP	NAME PLATES - FARRIS, VADNAIS, THOMAS	91.50	
	NAME PLATES - KULHANEK, SHORKEY, MCCONNELL	91.50	
	RETURN ENVELOPES	130.93	
	#10 WINDOW ENVELOPES - RSR	493.75	
	CYCLE 2 WATER BILLS	1,212.16	
	TOTAL	2,019.84	
26. GOODYEAR COMMERCIAL TIRE	UNIT 152 - GOODYEAR STATE CONTRACT TIRES 2020	455.96	
27. GRANGER	RUBBISH AND RECYCLING DISPOSAL SERVICES - FEB	141.32	
	RUBBISH AND RECYCLING DISPOSAL SERVICES - FEB	56.91	
	ACCT 17349880 NOV,DEC RECYCLING CHARGE	35.00	
	RUBBISH AND RECYCLING DISPOSAL SERVICES	124.33	
	RUBBISH AND RECYCLING DISPOSAL SERVICES - FEB	84.26	
	RUBBISH AND RECYCLING DISPOSAL SERVICES - FEB	78.28	
	RUBBISH AND RECYCLING DISPOSAL SERVICES- FEB	87.00	
	RUBBISH AND RECYCLING DISPOSAL SERVICES JAN & FEB	35.00	
	TOTAL	642.10	
28. HALT FIRE INC	#138 E-93 , BALL JOINT, CABLE PUMP	153.47	
29. THE HARKNESS LAW FIRM PLLC	LEGAL FEES-UTC	6,686.67	
30. IACP	KEN PLAGA- ACTIVE DUES FROM 1/1/2020 - 12/31/2020	190.00	
31. JOHNSON CONTROLS	SOUTHFIRE PROJECT - NEW HEATING UNITS	642.60	
32. LANSING SANITARY SUPPLY INC	DEPARTMENT CLEANING SUPPLIES	34.64	
33. LEAK PETROLEUM EQUIPMENT INC	ENGINE OIL METERING NOZZLE	339.20	
34. MADISON NATIONAL LIFE INS CO	LIFE INSURANCE - MARCH 2020	3,230.22	
35. MANNIK AND SMITH	2020 LOCA ROAD PROGRAM DESIGN- PAVEMENT CORES	7,664.10	
	DEAD END PAVING PROJECT BALANCING CHANGE ORDER AND	296.25	
	TOTAL	7,960.35	
36. MIKE MCDONALD	REIMBURSEMENT OF HOTEL AND MEALS FOR 2020 M PARKS	137.72	102381
37. MERIDIAN TOWNSHIP	TRANSFER FOR FLEX CHECKING FOR 2/28 PAYROLL	550.69	
38. MERIDIAN TOWNSHIP RETAINAGE	SCARLETT EXCAVATING INC RETAINAGE	5,170.00	
39. MERRILL FORD	#667 FORD FLEET REPAIRS AND PARTS 2020	298.86	
40. MICHIGAN MUNICIPAL LEAGUE	WEBSITE CLASSIFIED ADS - SENIOR PROJECT ENGINEER	72.60	
	WEBISTE CLASSIFIED ADS - ECONOMIC DEVELOPMENT DIRE	108.48	
	TOTAL	181.08	
41. MICHIGAN SECTION, AWWA	WATER DISTRIBUTION COURSE - CHAD HOUCK	360.00	
42. MID-MICHIGAN POLICE K9 LLC	POLICE K9	13,500.00	102291

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INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
EXP CHECK RUN DATES 03/03/2020 - 03/03/2020
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BANK CODE: GF

Vendor Name	Description	Amount	Check #
43. MCKESSON MEDICAL-SURGICAL GOC SOL			
	CREDIT - STANDING PO FOR MEDICAL SUPPLIES/EQUIPME	(78.00)	102339
	CREDIT - STANDING PO FOR MEDICAL SUPPLIES/EQUIPMEN	(7.75)	102339
	CREDIT - STANDING PO FOR MEDICAL SUPPLIES/EQUIPMEN	(215.10)	102339
	STANDING PO FOR MEDICAL SUPPLIES/EQUIPMENT	200.77	
	STANDING PO FOR MEDICAL SUPPLIES/EQUIPMENT	2,334.26	
	STANDING PO FOR MEDICAL SUPPLIES/EQUIPMENT	8.30	
	TOTAL	2,242.48	
44. OVERHEAD DOOR OF LANSING			
	CABLE REPAIR, BRAKE WORK	3,745.09	
	SERVICE AT THE SERVICE CENTER	2,154.21	
	TOTAL	5,899.30	
45. PORTER LEE CORP			
	BEAST EVIDENCE SYSTEM ANNUAL SOFTWARE SUPPORT	1,323.00	
46. PROGRESSIVE AE			
	LAKE LANSING SAD WATERSHED MANAGEMENT SERVICES THR	676.25	
47. PRO-TECH SALES			
	2 BALLISTIC VESTS (DUTY)	1,703.00	
48. QUALITY FITNESS REPAIR, LLC			
	TREADMILL REPAIR - FITNESS ROOM	125.00	
49. QUALITY TIRE INC			
	UNIT #22 - STATE CONTRACT FLEET TIRES 2020	448.10	
	UNIT #612 - STATE CONTRACT FLEET TIRES 2020	511.20	
	TOTAL	959.30	
50. R J THOMAS MANUFACTURING CO			
	PICNIC TABLES AND BENCHES FOR PARKS	17,157.70	
51. THE RAPID GROUP LLC			
	SHREDDING - SERVICES THROUGH 1/31	55.00	
52. ROMANOW BUILDING SERVICES			
	EXTRA CLEANING AFTER POLAR BEAR 5K RACE	91.50	
53. SCARLETT EXCAVATING			
	NEWTON ROAD SANITARY SEWER EXTENSION SAD #54	69,855.00	
54. SPARTAN MOTORS USA INC			
	WIPER ARMS LH AND RH	302.30	
55. STATE OF MICHIGAN			
	PRESORT HANDLING AND LETTER PERMIT	5,287.99	
56. SUPREME SANITATION			
	PORTABLE TOILET RENTAL - FEB	160.00	
57. SWAGIT PRODUCTIONS, LLC			
	- JANUARY - VIDEO STREAMING SERVICES HOMTV	3,462.00	
58. TASC			
	COBRA ADMIN FEE 4/1 - 6/30	315.24	
59. TEAM FINANCIAL GROUP			
	CONTRACT PAYMENT FOR VARIOUS EQUIPMENT	1,544.15	
60. LEAH TRACIAK			
	INSTRUCTOR FEE FOR FITNESS OVER 50 - FEB	96.00	
61. UMR			
	DUPLICATE PAYMENT FROM INSURANCE FOR OVER PMT OF P	841.00	
62. UNITED STATES POSTAL SERVICE			
	BULK MAILING OF BALLOTS	979.27	102292
63. USA TODAY NETWORK			
	4 NOTICES	280.00	
64. VARIPRO BENEFIT ADMINISTRATORS			
	FLEX ADMINISTRATION 03/2020	175.00	
65. JOE WADE			
	REIMB FOR WORK BOOTS - 2020	171.71	
66. WEST MICHIGAN INTERNATIONAL LLC			
	EGR VALVE FOR UNIT #140	3,619.91	
67. ZOLL MEDICAL CORP			
	STANDING PO FOR HEART MONITOR SUPPLIES/EQUIP.	1,520.00	
TOTAL - ALL VENDORS		184,316.07	

Vendor Name	Description	Amount	Check #
1. BLACKBURN MFG CO	FLO CAUTION BLUE , FLO PINK - WATER 12 PKS	465.96	
2. BLUE CROSS BLUE SHIELD OF MICHIGAN	0009-BCBS PPO HEALTH INSURANCE -MARCH	526.43	
3. BOARD OF WATER & LIGHT	1/2 COST ASSOCIATED WITH MAINTENANCE FOR THE HULET	1,081.44	
4. CATHEY, CO	IRON REDUCER HEX BUSHING, PT COUPLING	25.55	
5. CITY OF EAST LANSING	2019-2020 ELMWSA OPERATING COST SHARE - FEB PMT	269,779.17	
	SEWER-5545-02 AND 5632-01 SRF DEBT PMTS	145,653.00	
	TOTAL	415,432.17	
6. DAN SMITH	PORT-006309-000-01 OVER PMT ON FINAL BILL	185.00	
7. DIVERSIFIED TITLE AGENCY	MOHA-005004-0000-01 OVERPMT ON FINAL BILL	14.25	
8. EJ USA, INC.	WATER SYSTEM REPAIR PARTS 2020	1,143.44	
	WATER SYSTEM REPAIR PARTS 2020	135.24	
	TOTAL	1,278.68	
9. FERGUSON WATERWORKS #3386	WATER SYSTEM REPAIR PARTS 2020	121.88	
	WATER SYSTEM REPAIR PARTS 2020	276.00	
	WATER SYSTEM REPAIR PARTS 2020	102.96	
	TOTAL	500.84	
10. GRAINGER	SUBMERSIBLE LIFT STATION TRANSDUCER	493.00	
11. JACK DOHENY COMPANIES INC	WATER VACTOR	175.00	
12. KENNEDY INDUSTRIES INC	SMALL ACRES - FLYGT MINI-CASII	533.80	
13. MADISON NATIONAL LIFE INS CO	LIFE INSURANCE MARCH 2020	374.18	
14. MICHIGAN SECTION, AWWA	WATER DISTRIBUTION COURSE - TYLER AND MATT	900.00	
15. CARL SCHLEGEL INC	SAND , GRAVEL & TOPSOIL 2020 ON 1/10/2020	1,892.10	
16. MARY SHERIDAN	LAKE-006136-0000-041 DUPLICATE PAYMENT	70.80	
17. THURSTON FAMILY TRUST	REISSUE - REFUND OVERPM'T FINAL #DOBR-003851-0000-	24.70	
18. TITLE RESOURCE AGENCY	BEAR-005265-0000-04 OVER PMT ON FINAL BILL	235.00	
	HULE-004084-0000-02 OVER PMT ON FINAL BILL	153.20	
	REYE-006375-0000-01 OVER PMT ON FINAL BILL	135.85	
	AZTE-004262-0000-01 OVER PMT ON FINAL BILL	220.73	
	TIMV-002056-0000-03 OVER PMT ON FINAL BILL	284.39	
	HULE-004084-0000-02 OVER PAID ON FINAL BILL	153.20	
	OKPK-006134-0000-02 OVER PMT ON FINAL BILL	181.34	
	TOTAL	1,363.71	
19. TRANSNATION TITLE	NAKO-004805-0000-03 OVER PMT ON FINAL BILL	13.29	
20. TRI TITLE AGENCY LLC	ARAP-004711-0000-01 OVER PMT ON FINAL BILL	108.99	
21. TRI-COUNTY TITLE	LKLA-002700-0000-02 OVER PMT ON FINAL BILL	52.56	
TOTAL - ALL VENDORS		425,512.45	

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INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
EXP CHECK RUN DATES 03/03/2020 - 03/03/2020
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Vendor Name	Description	Amount	Check #
1. CAPITAL AREA DISTRICT LIBRARY	WINTER TAX COLLECTION	370,804.69	12863
2. CAPITAL REGION AIRPORT AUTHORITY	WINTER TAX COLLECTION	166,145.33	12865
3. CAPITAL AREA TRANSPORTATION	WINTER TAX COLLECTION	714,755.52	12864
4. EAST LANSING PUBLIC SCHOOLS	WINTER TAX COLLECTION	1,394.64	12866
5. HASLETT PUBLIC SCHOOLS	WINTER AND SUMMER TAX COLLECTION	278,559.02	12867
6. INGHAM INTERMEDIATE SCHOOL	SUMMER TAX COLLECTION	7,853.01	12868
7. KROGER CO OF MICHIGAN AND	33-02-02-22-126-021 MICHIGAN TAX TRIBUNAL REFUND	1,315.12	12862
8. LANSING COMMUNITY COLLEGE	WINTER TAX COLLECTION	904,962.66	12869
9. LEADING EDGE TITLE AGENCY LLC	33-02-02-32-454-011 OVERPMT OF WINTER PROPERTY TAX	42.17	12870
10. OKEMOS PUBLIC SCHOOLS	WINTER AND SUMMER TAX COLLECTION	1,624,964.69	12871
11. STATE OF MICHIGAN	SOR REGISTRATION 1/31/2020 MI3392600	180.00	
12. WILLIAMSTON SCHOOLS	WINTER TAX COLLECTION	17,919.51	12872
TOTAL - ALL VENDORS		4,088,896.36	

Credit Card Report 2/13/2020-2/26/2020

Posting Date	Merchant Name	Amount	Name
2020/02/13	THE HOME DEPOT #2723	\$72.08	LAWRENCE BOBB
2020/02/13	SEC OF STATE ESERVICES	\$20.29	JIM HANSEN
2020/02/13	KIMBALL MIDWEST PAYEEZY	\$163.00	CHAD HOUCK
2020/02/13	THE HOME DEPOT #2723	\$54.41	DAVID LESTER
2020/02/13	AMZN MKTP US*736RU5NC3	\$35.29	ROBERT MACKENZIE
2020/02/13	MICHIGAN SUPPLY	\$218.31	KEITH HEWITT
2020/02/13	THE HOME DEPOT 2723	\$94.35	KEITH HEWITT
2020/02/13	MEIJER # 025	\$24.47	MICHAEL DEVLIN
2020/02/14	MIDWEST POWER EQUIPMENT	\$49.44	DEREK BURCHAM
2020/02/14	THE HOME DEPOT #2723	\$31.90	LAWRENCE BOBB
2020/02/14	THE HOME DEPOT #2723	\$16.97	ROBERT STACY
2020/02/14	THE HOME DEPOT #2723	\$31.77	BRAD BACH
2020/02/14	COMPLETE BATTERY SOURCE	\$21.21	KYLE FOGG
2020/02/14	PAYPAL *MAMC	\$525.00	BRETT DREYFUS
2020/02/14	THE HOME DEPOT #2723	\$56.95	TODD FRANK
2020/02/14	TRAINING FORCE USA	\$199.00	ANDREW MCCREADY
2020/02/14	THE HOME DEPOT #2723	\$19.97	MATT FOREMAN
2020/02/14	AMAZON.COM*7Y1WF11R3 AMZN	\$34.95	MICHELLE PRINZ
2020/02/14	ACTIVE911 INC	\$546.00	WILLIAM PRIESE
2020/02/17	BIGGBY COFFEE #0121	\$40.26	BRAD BACH
2020/02/17	MEIJER # 025	\$26.76	BRAD BACH
2020/02/17	DISCOUNT-TIRE-CO MIL-15	\$50.00	JIM HANSEN
2020/02/17	THE HOME DEPOT #2723	\$4.50	TYLER KENNEL
2020/02/17	MITA, INC.	\$50.00	NYAL NUNN
2020/02/17	COVERT WIRELESS COM	\$32.99	BART CRANE
2020/02/17	IN *JOHNSON, ROBERTS, & A	\$15.00	KRISTI SCHAEING
2020/02/17	QUALITY DAIRY 31280027	\$4.19	ROBIN FAUST
2020/02/17	MEIJER # 025	\$37.42	ROBIN FAUST
2020/02/17	AMZN MKTP US*ME8LW15H1	\$34.95	ROBERT MACKENZIE
2020/02/17	LANSING PARKING RAMP TIBA	\$10.00	DEREK PERRY
2020/02/17	AC&E RENTALS INC	\$9.00	KEITH HEWITT
2020/02/17	MICHIGAN TOWNSHIPS ASS	\$105.00	MICHELLE PRINZ
2020/02/17	SOLDANS FEEDS & PET S	\$28.80	CATHERINE ADAMS
2020/02/18	INGHAM COUNTY PARKS & RE	\$232.00	MICHAEL DEVLIN
2020/02/19	MGFOA REGISTRATION FEE	\$155.00	MIRIAM MATTISON
2020/02/19	MGFOA REGISTRATION FEE	\$123.00	MIRIAM MATTISON
2020/02/19	RITE AID STORE - 4599	\$6.99	JIM HANSEN
2020/02/19	GRAINGER	\$37.18	JIM HANSEN
2020/02/19	MICHIGAN SUPPLY	\$173.32	TYLER KENNEL
2020/02/19	SQ *KIM THE TAILOR	\$60.00	KYLE ROYSTON
2020/02/19	WHIRLY BALL NOVI	\$557.24	MICHAEL DEVLIN
2020/02/20	MAPERS	\$300.00	MIRIAM MATTISON
2020/02/20	AMZN MKTP US*4H1YL5VR3 AM	\$68.97	KRISTI SCHAEING
2020/02/20	AMAZON.COM*NE5UD9YZ3	\$12.60	KRISTI SCHAEING
2020/02/20	SOCIETY OF PROFESSIONAL J	(\$75.00)	BRANDIE YATES
2020/02/20	TST* MAYFAIR BAR	\$150.00	JANE GREENWAY
2020/02/20	TST* MAYFAIR BAR	\$151.33	JANE GREENWAY
2020/02/20	MI STATE POLICE PMTS	\$350.00	ANDREW MCCREADY
2020/02/20	AMZN MKTP US*PK3LO6C43	\$56.97	MICHELLE PRINZ
2020/02/20	COMPLETE BATTERY SOURCE	\$198.54	WILLIAM PRIESE
2020/02/21	244 AUTO VALUE EAST LANSI	\$36.37	ROBERT STACY
2020/02/21	HASLETT TRUE VALUE HARDW	\$9.95	BART CRANE

2020/02/21	HP *HP.COM STORE	\$329.80	TROY KAMINGA
2020/02/21	OFFICEMAX/OFFICEDEPT#3379	\$27.48	ROBIN FAUST
2020/02/21	FACTORY EXPRESS	\$111.80	ROBIN FAUST
2020/02/21	THE HOME DEPOT #2723	\$41.94	DAVID LESTER
2020/02/21	MEIJER # 025	\$15.57	ANDREW MCCREADY
2020/02/21	HASLETT TRUE VALUE HARDW	\$4.39	DAN PALACIOS
2020/02/21	244 AUTO VALUE EAST LANSI	\$5.79	DAN PALACIOS
2020/02/21	AMZN MKTP US*MY1VU5L23	\$10.94	MICHELLE PRINZ
2020/02/21	HOMES TO SUITES BY HILTON	\$123.17	WILLIAM PRIESE
2020/02/21	TOP HAT CRICKET FARM INC	\$28.21	CATHERINE ADAMS
2020/02/24	THE HOME DEPOT #2723	\$6.60	LAWRENCE BOBB
2020/02/24	AMZN MKTP US*TT2QN3GG3	\$2,155.92	MIRIAM MATTISON
2020/02/24	ENVIRO SAFETY PRODUCTS	\$111.51	CHAD HOUCK
2020/02/24	MEIJER # 025	\$32.99	KYLE ROYSTON
2020/02/24	MICHIGAN RECREATION & PAR	(\$135.00)	LUANN MAISNER
2020/02/24	PANERA BREAD #608017	\$144.88	MICHELLE PRINZ
2020/02/24	AMAZON.COM*0M92D4VP3 AMZN	\$9.45	MICHELLE PRINZ
2020/02/24	AMZN MKTP US*DG4DC7603	\$165.99	MICHELLE PRINZ
2020/02/24	AMZN MKTP US*JR8YB6SK3	\$165.99	MICHELLE PRINZ
2020/02/24	AMAZON.COM*768OM3O73	\$102.50	MICHELLE PRINZ
2020/02/24	SOLDANS FEEDS & PET S	\$90.16	CATHERINE ADAMS
2020/02/24	MEIJER # 025	\$37.73	CATHERINE ADAMS
2020/02/25	AMZN MKTP US*DM5PK3QI3	\$52.56	KRISTI SCHAEING
2020/02/25	HASLETT TRUE VALUE HARDW	\$11.00	TODD FRANK
2020/02/25	AMAZON.COM*T46VI4N73 AMZN	\$9.11	MICHELLE PRINZ
2020/02/25	INTERNATION	\$175.00	MICHELLE PRINZ
2020/02/25	ADOBE ACROPRO SUBS	\$15.89	DENISE GREEN
2020/02/25	WAL-MART #2866	\$39.73	CATHERINE ADAMS
2020/02/25	MEIJER # 025	\$6.19	CATHERINE ADAMS
2020/02/25	ULINE *SHIP SUPPLIES	\$244.17	CATHERINE ADAMS
2020/02/26	MPC CASHWAY LMBR-WILLIAM	\$157.68	JIM HANSEN
2020/02/26	THE HOME DEPOT #2723	\$159.00	KYLE FOGG
2020/02/26	LUCKY'S STEAKHOUSE - OKEM	\$43.94	FRANK L WALSH
2020/02/26	MPC CASHWAY LMBR-WILLIAM	\$157.68	TODD FRANK
2020/02/26	LOWES #01596*	\$89.96	TODD FRANK
2020/02/26	SPL*MIFMA	\$150.00	LUANN MAISNER
2020/02/26	MI STATE POLICE PMTS	(\$480.00)	ANDREW MCCREADY
2020/02/26	AXON	\$495.00	ANDREW MCCREADY
2020/02/26	THE UPS STORE 0811	\$22.14	PETER MENSER
2020/02/26	ADOBE ACROPRO SUBS	\$15.89	DEREK PERRY
2020/02/26	THE HOME DEPOT #2723	\$35.48	MATT FOREMAN
2020/02/26	AMAZON.COM*LF0AW0T73	\$25.97	MICHELLE PRINZ
2020/02/26	FEDEX 390610287295	\$12.06	WILLIAM PRIESE

Total	\$10,294.95
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ACH Transactions

Date	Payee	Amount	Purpose
2/13/2020	Mers	\$ 295,931.09	Employee Retirement
2/14/2020	ICMA	\$ 41,713.43	Payroll Deductions 2/14/2020
2/14/2020	Blue Care Network	\$ 3,417.83	Employee Health Insurance
2/14/2020	Various Financial Institutions	\$ 268,539.04	Direct Deposit 2/14/2020
2/14/2020	IRS	\$ 95,625.14	Payroll Taxes 2/14/2020
2/18/2020	Elan	\$ 30,506.50	Credit Card Payment
2/19/2020	Blue Care Network	\$ 8,321.61	Employee Health Insurance
2/26/2020	Blue Care Network	\$ 18,267.53	Employee Health Insurance
Total ACH Payments		<u><u>\$ 762,322.17</u></u>	



12.A

To: Township Board

From: Mark Kieselbach, Director of Community Planning and Development

Date: February 27, 2020

Re: Jolly Road Conversion 4 lanes to 3 lanes

The consensus of the Township Board at its meeting on February 18, 2020 was to support the Transportation Commission recommendation to approve the conversion of Jolly Road from 4 lanes to 3 lanes for the east segment, Alaiedon Parkway to Dobie Road, and the west segment, Kansas Street to Hagadorn Road. A resolution consistent with the Transportation Commission recommendation is attached. The following motion has been provided for the Board's consideration:

- **Move to approve the resolution for the Ingham County Road Department conversion of Jolly Road from 4 lanes to 3 lanes for the east segment, Alaiedon Parkway to Dobie Road, and for the west segment, Kansas Street to Hagadorn Road, as described in the resolution.**

Attachment

1. Resolution

RESOLUTION TO APPROVE

**JOLLY ROAD RESURFACING
AND ROAD DIET**

RESOLUTION

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 3rd day of March, 2020, at 6:00 p.m., Local Time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____.

WHEREAS, the Ingham County Road Department (ICRD) is planning a milling and resurfacing project in 2020 on Jolly Road, Hagadorn Road to west of Okemos Road (Kansas Street), and east of Okemos Road (Alaiedon Parkway) to Dobie Road to resurface the segments of Jolly Road not resurfaced in the recent projects on Jolly Road at the Okemos Road intersection and between Dobie Road and Meridian Road; and

WHEREAS, currently Jolly Road is 4 lanes, 2 lanes in each direction, on the segments to be resurfaced, and is 2 lanes with paved shoulders west of Hagadorn Road and east of Dobie Road; and

WHEREAS, ICRD conducted a traffic safety analysis on the above mentioned 4 lane segments of Jolly Road to be resurfaced that indicated converting the existing 4 lanes to the following in each segment would significantly reduce left turn and other types of crashes that currently occur on the 4 lane sections of Jolly Road, and on 4 lane roads generally, without significant loss to through traffic capacity based on experience with similar road conversions:

Hagadorn Road to Kansas Street:

Center left turn lane (CLTL), one through lane in each direction, keep outer westbound lane but remark it for right turns only starting and including at Hulett Road (the outer westbound lane is already marked for right turns only onto north bound Hagadorn Road) with 3 ft wide paved shoulder/non-motorized lane on the south side.

Alaiedon Parkway to and including at Dobie Road:

Center left turn lane (CLTL), one through lane in each direction, plus westbound lane right turn lane at Summergate Drive with 5 ft wide paved shoulders/non-motorized lanes on both sides except where the west bound right turn lane would be at Summergate Drive; and

WHEREAS, the configuration of the intersections of Jolly Road at Hagadorn Road, Okemos Road, and Alaiedon Parkway would remain unchanged; and

WHEREAS, given the above safety benefits, ICRD recommends the proposed change of the 4 lane segments of Jolly Road as described above; and

WHEREAS, a public hearing on the proposed change of Jolly Road as described above was publicly noticed by ICRD and held by the Meridian Transportation Commission on January 23, 2020; and

**Resolution to Approve
Jolly Road Resurfacing and Road Diet
Page 2**

WHEREAS, the Meridian Transportation Commission supported the ICRD proposed reconfiguration of Jolly Road to add dedicated left and right turn lanes by reducing the number of thru lanes in each direction from Hagadorn Road to Kansas Street and conversion of Jolly Road from 4 lanes to 3 lanes including a dedicated left turn lane from Alaiedon Parkway to Dobie Road and a west bound right turn lane at Summergate Drive with the understanding when the project has been completed the ICRD will conduct a study of the traffic flow at the Jolly Road and Hulett Road intersection to determine if a left turn signal is needed on southbound Hulett Road; and

WHEREAS, at a meeting on February 6, 2020 the Meridian Transportation Commission recommended the Township Board approve the proposed reconfiguration of Jolly Road for both east and west segments of the project; and

WHEREAS, at its meeting on February 18, 2020 the Township Board discussed the proposed Jolly Road conversion following a presentation from Managing Director William Conklin of the ICRD.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY, MICHIGAN, approves the proposed change of the 4 lane segments of Jolly Road to 3 lanes as described above.

ADOPTED: YEAS: _____

NAYS: _____

STATE OF MICHIGAN)
) ss
COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Township Board on the 3rd day of March, 2020.

Brett Dreyfus, Clerk
Charter Township of Meridian



12.B

To: Township Board

From: Mark Kieselbach, Director of Community Planning and Development
Peter Menser, Principal Planner

Date: February 27, 2020

Re: Special Use Permit #19151 (Haslett Gallery, Inc.)

The Township Board discussed Special Use Permit #19151 at its last meeting on February 18, 2020. At the meeting the Board agreed to consider a resolution to approve the request.

Township Board Options

The Township Board may approve or deny the proposed special use permit proposal. If the Board amends the proposal, the request may be referred back to the Planning Commission for a recommendation. A resolution to approve the request is provided.

- **Move to adopt the resolution approving Special Use Permit #19151 (Haslett Gallery, Inc.) to establish a commercial medical marihuana provisioning center at 2119 Haslett Road.**

Attachment

1. Resolution to approve.

G:\Community Planning & Development\Planning\SPECIAL USE PERMITS (SUP)\2019\SUP 19151 (Haslett Gallery, Inc.)\SUP 19151.tb2.docx

RESOLUTION TO APPROVE

**Special Use Permit #19151 (Haslett Gallery, Inc.)
2119 Haslett Road**

RESOLUTION

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 3rd day of March, 2020, at 6:00 p.m., Local Time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____.

WHEREAS, Haslett Gallery, Inc. has submitted a request to establish a 1,510 square foot commercial medical marihuana provisioning center in an existing shopping center located at 2119 Haslett Road; and

WHEREAS, the Planning Commission held a public hearing at its regular meeting on January 13, 2020, and recommended approval at its meeting on January 27, 2020; and

WHEREAS, the Township Board adopted both zoning and non-zoning ordinances allowing commercial medical marihuana facilities in designated overlay areas throughout the Township at its meeting on May 21, 2019; and

WHEREAS, the zoning ordinance established seven designated areas in the Township where commercial medical marihuana facilities are permitted and identified the zoning districts in which each of the five types of commercial medical marihuana facilities can locate; and

WHEREAS, the non-zoning ordinance established the application process, the facility types allowed, the number of permits, and the general operational standards for the different types of commercial facilities, which include growers, processors, secure transporters, provisioning centers, and safety compliance facilities; and

WHEREAS, the overlay areas adopted by the Township Board allow commercial medical marihuana provisioning centers in the I (Industrial), C-1, C-2, C-3 (Commercial), and RP (Research and Office Park) zoning districts subject to the approval of a special use permit reviewed by the Planning Commission and approved by the Township Board; and

WHEREAS, the subject site is located entirely within Overlay Area 2 and is appropriately zoned C-1 (Commercial), which allows commercial medical marihuana provisioning centers by special use permit; and

WHEREAS, the proposed commercial medical marihuana provisioning center meets the required setbacks from any public or private K-12 school, church, place of worship or other religious facility, library, preschool, or child care center established in Section 40-31 of the Code of Ordinances; and

**Resolution to Approve
Special Use Permit #19151 (Haslett Gallery, Inc.)
Page 2**

WHEREAS, the proposed commercial medical marihuana provisioning center will not adversely affect adjacent land uses or the health, safety, and general welfare of the community; and

WHEREAS, the proposed project is consistent with the general standards for granting a special use permit found in Section 86-126 of the Code of Ordinances.

NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby approves Special Use Permit #19151, subject to the following conditions:

1. Approval is in accordance with the site plan prepared by LSG Engineers & Surveyors dated January 3, 2018 (revision date November 15, 2019) and received by the Township on November 21, 2019.
2. Approval is in accordance with the floor plan prepared by The Peabody Group Architects & Designers received by the Township on January 13, 2020.
3. Approval is in accordance with the sign program prepared by the Peabody Group Architects & Designers received by the Township on January 13, 2020.
4. Approval is subject to the applicant receiving approval of a Commercial Medical Marihuana Facility permit by the Director of Community Planning and Development.
5. Approval is subject to the applicant receiving Final Approval for a medical marihuana license from the State of Michigan, Department of Licensing and Regulatory Affairs.
6. The applicant shall obtain and maintain any and all other applicable permits, licenses, and approvals necessary to operate the proposed commercial medical marihuana provisioning center from the State of Michigan, Township, and any other applicable agencies. Copies of all permits, licenses, and approvals shall be submitted to the Department of Community Planning and Development.
7. Any proposed future expansion, additions, or revisions to the proposed tenant space, building, or site, will require an amendment to Special Use Permit #19151.
8. All applicable conditions from previous approvals for the construction of the shopping center shall remain in effect.
9. A sign permit shall be required to install the proposed tenant wall sign.
10. The provisioning center shall remain in compliance with the operational requirements established in Section 40-31 of the Code of Ordinances.
11. The special use permit shall be revoked if the applicant fails to maintain a valid Commercial Medical Marihuana Facility permit from the Township and Facility License from the State of Michigan.



To: Board Members
From: Ronald J. Styka, Township Supervisor
Date: February 28, 2020
Re: Zoning Board of Appeals Alternate Appointment

Under the statutes, the Supervisor appoints, subject to the Board's approval, the members of the Zoning Board of Appeals (ZBA). The ZBA recently received the resignation of Rick Schafer, his term expires on December 31, 2021. Erin Schroeder is interested in serving the remainder of his term in the role as alternate to the ZBA.

The following motion has been prepared for Board consideration:

MOVE TO APPROVE THE APPOINTMENT MADE BY SUPERVISOR STYKA OF ERIN SCHROEDER, AS AN ALTERNATE TO THE ZONING BOARD OF APPEALS, WITH A TERM ENDING 12/31/2021.

Attachment:

1. Application for Public Service

Riley Millard

From: webmaster@meridian.mi.us
Sent: Friday, December 7, 2018 9:42 AM
To: Michelle Prinz; Deborah Guthrie; Erin Cornett; Brett Dreyfus; Riley Millard
Subject: Public Service Form Received

A new entry to a form/survey has been submitted.

Form Name: Public Service Application Form
Date & Time: 12/07/2018 9:42 AM
Response #: 16
Submitter ID: 8282
IP address: 172.25.96.105
Time to complete: 22 min. , 2 sec.

Survey Details

Page 1

CHARTER TOWNSHIP OF MERIDIAN

Ronald J. Styka
Brett Dreyfus
Julie Brixie
Frank L. Walsh

Supervisor
Clerk
Treasurer
Manager



Phil Deschaine
Patricia Herring Jackson
Dan Opsommer
Kathy Ann Sundland

Trustee
Trustee
Trustee

I am interested in service on one or more of the following public bodies as checked below:

***Special conditions restrict eligibility for appointment**

1.

Community Resources Commission

East Lansing-Meridian Water & Sewer Authority

Environmental Commission

Land Preservation Advisory Board

Park Commission (Elected/Appointed)

Planning Commission

Township Board (Elected/Appointed)

Zoning Board of Appeals

2. **Occupation:**

Attorney

3. Indicate areas not included above which may warrant special attention or study that are of interest to you:

Any areas involving legal concerns and/or areas of involving the monitoring of the upkeep of township owned property for things like trees that need removing or trash being dumped or drains that need clearing

4. Describe education, experience or training which will assist you if appointed:

I have been a licensed attorney in the state of Michigan since May 2011. I have a background in criminal law as well as civil practice with a focus on landlord-tenant law, contract law, and real property law. I have called the greater Lansing Area since 2006 and specially Meridian Township since January 2018. However, prior to moving to Meridian Township I re-located my law office, Doering Law, PLLC, to Meridian Township in November 2015. In November 2016 I completed the Meridian Township Police Department's Citizens' Academy as a Meridian Township business owner where I met now Trustee Patricia Herring Jackson. At the close of the Academy I signed up for and later engaged in a ride-along with Officer Erin Linn in December 2016. At that time my now husband and I were already looking to move to Meridian Township and participating in the Academy only strengthened that desire.

5. Contact Information:

Name:	Erin K. Schroeder	Occupation:	Attorney
Place of Employment:	Doering Law, PLLC	Home Address:	2348 Sower Blvd., Okemos, MI 48864
Phone (days):	5173477739	Phone (evenings):	8105317017
Date:	12/07/2018		

6. Attach Resume and Cover Letter

Resume is attached [LEGAL RESUME.doc](#)

Thank you,
Meridian Township, MI

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.

Erin K. Schroeder

Business Address: 2295 Sower Blvd., Okemos, MI 48864

Business Phone: (517) 347-7739

erin@doeringlawpllc.com

LEGAL EXPERIENCE

Doering Law, PLLC, Okemos, MI

Owner & Managing Attorney, December 2015—present

- Provide legal counsel to clients in criminal and civil matters including: land contract transactions; landlord-tenant; criminal defense; probate; divorce; and estate planning.
- Managing the day-to-day operations of a private legal practice.
- Supervising interns.

30th Circuit Mental Health Court, Lansing, MI

Public Defense Attorney, October 2014—present

- Provide legal counsel to Mental Health Court participants in criminal matters where mental health has been determined to be a factor.
- Assisting in the promotion of the Mental Health Court.

Ingham County Court Services, Lansing, MI

Court Appointed Attorney, September 2011—present

- Provide legal counsel to indigent defendants in felony and misdemeanor cases including: domestic violence; aggravated stalking; fleeing and eluding police; larceny; drug possession; violations of probation; food stamp fraud; CCW violations; false police reports; felony failure to pay child support; operating while intoxicated; and welfare fraud.
- Represent clients in court proceedings including: Preliminary Exams; Friend of the Court hearings; Personal Protection Order violation hearings; and Probation Violation hearings.

Nichol & Doering, PLLC, East Lansing, MI

Managing Attorney, October 2012—November 2015

- Provide legal counsel to clients in criminal and civil matters including:
- operating while intoxicated; leaving the scene of an accident; debt collection; dog bite; minor in possession; expungement; divorce; and estate planning.
- Assist in the day-to-day operations of a private legal practice.

Washtenaw County Public Defender Clinic, Ann Arbor, MI

Student Attorney, May 2010—November 2010

- Interviewed, counseled, and represented indigent defendants in a variety of felony matters including: drug possession; shoplifting; probation violations; criminal sexual conduct; breaking and entering; fleeing and eluding police; and domestic violence.
- Engaged in the practice of law and conducted legal research under the supervision of experienced attorneys.

Open Door Ministry, Lansing, MI

Student volunteer, February 2009—December 2009

- Provided clients with community resources information for services such as drug and alcohol abuse counseling.

- Assisted indigent or homeless clients in the handling of medical bills, divorces, and child custody and contact with children.

Prison Legal Services of Michigan, Lansing, MI

Student volunteer, January 2008—May 2008

- Provided general legal advice to prisoners regarding Michigan Department of Corrections' Policies on: personal possessions; injuries incurred while in custody; access to legal materials while in prison; and eligibility for rehabilitation programs and education.

Ingham County 30th Judicial Circuit Court, Lansing, MI 05/2006-08/2006

Juvenile Court Officer—Intern

- Contacted probationers three times a week.
- Kept case notes and detailed records.
- Assisted with transport of probationers and the intake and release from detention center.

MEMBERSHIPS AND ACTIVITIES

State Bar of Michigan - Member in Good Standing, May 2011—present

Not Just Protect and Serve Anymore, Mason, MI

Certificate of Achievement for Participation, May 2018

Mental Health First Aid USA, Lansing, MI

Certified in Mental Health First Aid USA, May 2018

Youth Mental Health First Aid USA, Lansing, MI

Certified in Youth Mental Health First Aid USA, March 2018

Meridian Township Police Department Citizens' Academy Session #18, Okemos, MI

Certificate of Completion, November 2016

Michigan Civil Service Commission - Entry-Level Law Enforcement Examination

Passed, December 2014

Resolution Services Center of Central Michigan, Lansing, MI

Certificate of Completion - General Civil Mediator Training, October 2013

Michigan Commission on Law Enforcement Standards

A - Band Certified in Reading & Writing, 2006

EDUCATION

Western Michigan University Cooley Law School, Lansing, MI

Juris Doctor, September 2010

Concentration in Litigation

Melissa Mitchell Memorial Scholarship Recipient

Dean's List

Michigan State University, East Lansing, MI

Bachelor of Arts in Criminal Justice, December 2006

Dean's List



To: Board Members
From: Ronald J. Styka, Township Supervisor
Date: February 28, 2020
Re: Environmental Commission Appointment

The Environmental Commission currently has a vacancy for a student representative.

As a result of the vacancy, the Environmental Commission is recommending Courtney Boersema, Michigan State University student with an environmental studies and sustainability major, be appointed to fill the vacancy as the Environmental Commission student representative.

The following motion is proposed for Board consideration:

MOVE TO APPROVE THE APPOINTMENT OF COURTNEY BOERSEMA TO THE ENVIRONMENTAL COMMISSION FOR A TERM ENDING 12/31/2020.

Attachment:

1. Application for Public Service

Submitter DB ID 10249
IP Address 69.176.153.50
Submission Recorded On 02/08/2020 11:22 PM
Time to Take the Survey 14 minutes, 7 secs.

Page 1

Public Service Application Form

I am interested in service on one or more of the following public bodies as checked below:

***Special conditions restrict eligibility for appointment**

1.

Environmental Commission

2. Occupation:

Student

3. Indicate areas not included above which may warrant special attention or study that are of interest to you:

1963 Duck Lake Rd

4. Describe education, experience or training which will assist you if appointed:

I am an environmental studies and sustainability major at Michigan State University, and I have taken many courses on environmental topics. I have experience with public speaking, working with the public in many diverse settings, teaching others, and working in collaborative group settings. All of these will assist me if appointed.

5. Contact Information:

Name: Courtney Boersema

Occupation: Student

Place of Employment: Not answered

Home Address: 2791 Northwind Drive Apt 51 East Lansing, MI 48823

Phone (days): 2317501353

Phone (evenings): 2317501353

Date: 2/8/2020

Email: boerse11@msu.edu

6. Attach Resume

Resume is attached [Boersema_Resume.docx](#)

7. Attach Cover Letter

Cover Letter is attached [Boersema_CoverLetter_MeridianEC.docx](#)

Courtney Boersema

(231) 750-1353 | courtney.boersema@gmail.com

February 8, 2020

To Whom It May Concern:

My name is Courtney Boersema, and I am writing this letter in hopes of becoming a student member on the Meridian Township Environmental Commission. As an environmental studies and sustainability major, with a minor in geography, at Michigan State University, I am looking to give back to my community, using my knowledge to help inspire and create sustainable change. I already attend the commission's meetings, and I am currently working with LeRoy Harvey to create a green infrastructure map for the township. I was excited when LeRoy mentioned the position to me, as I believe it would be a perfect opportunity for me to get more involved in my community and actually apply my knowledge to better my community.

This opportunity would be an excellent fit for both my personality and skills. As reflected on my resume, I have public speaking skills, I am highly organized, I work well in groups and independently, and I have experience working with the public in diverse settings. I am out-going, open-minded, and I have a positive, collaborative attitude. I am continuously striving to make the world a better, and more sustainable place, and I am always up for a challenge. All of these would help me be successful and thrive as a student member on the commission.

Of particular relevance to the township and environmental commission, I am educated on many environmental and sustainability topics. I am a senior at Michigan State University, so I have taken many courses that have aided in creating my large foundation of environmental knowledge. This opportunity would allow me to use that knowledge and build upon it, learning from those on the commission and the community. Because I have yet to complete my geography minor, I will graduate in December, 2020, making me a student for the entire duration of the year, and I am a resident of the township.

Thank you for your time and attention to my application. I would love to discuss the position with you further. An opportunity to not only give back to my community, but also build meaningful relationships while co-learning would be an excellent next step in my professional and personal growth. I look forward to hearing from you soon.

Sincerely,



Courtney Boersema

Courtney Boersema

(231) 750-1353 | courtney.boersema@gmail.com

Education

Michigan State University East Lansing, MI December 2020
Bachelor of Science in Environmental Studies and Sustainability | Minor: Geography

- GPA: 4.00; Dean's List: 2018 – present; Sustainable Parks and Recreation Club Member

Sustainable Food, Environment and Social Systems in Australia May 2019 - June 2019
Education Abroad Participant

- Traveled to 10+ cities over four weeks in a seven-credit intensive cultural immersion and learning experience
- Accumulated information to complete my research project by engaging with locals during our multiple site visits each day
- Utilized critical thinking to ask appropriate questions at each site visit and active listening to understand the various sides of environmental issues
- Led two of the days abroad; ensured everyone was safe and accounted for, initiated conversation with site visit hosts' in person and via email thanking them, completed the program's daily blog, and helped with group meals and other various daily activities

Muskegon Community College Muskegon, MI September 2016 - May 2018

Experience

Student Volunteer, mParks Conference and Trade Show Novi, MI January 2020

- Acted as room host for multiple sessions, introduced speakers, and worked banquets and other activities, making sure the conference ran smoothly and session spaces were fit for learning and activities

Michigan Department of Natural Resources Muskegon, MI June 2019 - August 2019
Parks Division - State Worker

- Performed customer service throughout the park; worked booth, answered questions, responded to concerns and hazards, brought kayak rentals to the launch for guests, and directed guests throughout the park and surrounding area
- Maintained the quality of the park and the cleanliness of our facilities by checking and cleaning them multiple times a day
- Ensured a safe environment for all guests; completed the beach report and performed park maintenance, such as clearing trails and sidewalks, fixing toilets, picking up and collecting trash and recycling, painting, resolving trip hazards, sorting recycling, using various power tools and lawn equipment, and invasive species control

Member, Compost Team Michigan State University September 2018 - May 2019

- Represented the team at RISE orientation; collected data in lab notebook and applied for grants to expand our project
- Educated Bailey Hall residents on composting, distributed bins, collected bins, and managed and turned compost

Supervisor, Kaman's Art Shoppes Muskegon, MI April 2016 - August 2018

- Led a team of up to 15 people in sales and customer service
- Memorized prices and extra information providing expertise to customers; sold record amount of product
- Resolved hardware issues and customer concerns, gaining guest satisfaction
- Cross trained in three different departments and assisted manager in training newly hired employees
- Maintained interpersonal relationships with coworkers by remaining open and communicating effectively

Photo Associate, Walmart Whitehall, MI March 2017 - June 2017

- Cross-trained in majority of departments; resolved hardware and software issues, and assured guest satisfaction

Counselor, Reeths-Puffer's Camp Break a Leg Muskegon, MI Summer 2016, 2017, 2018

- Supervised and ensured the safety of twenty 3rd-8th grade students; led icebreakers with the students
- Coached students in musical and theatrical performance by remaining patient and encouraging

Teacher's Assistant and Assistant Director, Reeths-Puffer High School Muskegon, MI September 2015 - May 2016

- Graded classwork, made phone calls, worked with Microsoft, copied music, and completed other various errands
- Overcame fear of teaching my peers by teaching the top choir a song

Hostess and Counselor, Reeths-Puffer's Camp Blast Off! Into Theater Muskegon, MI October 2014, 2015

- Planned and taught Intro to Theater class to about ten 2nd-5th grade students
- Choreographed and taught the final dance to all 100+ students and 40+ counselors
- Voted to be hostess my second year by the other counselors and students



12.E

To: Township Board

From: Mark Kieselbach, Director of Community Planning and Development
Peter Menser, Principal Planner

Date: February 27, 2020

Re: Possible Action to Remove from the Table Rezoning #19100 (Durow) 1259 Grand River Avenue RR and RRA to C-2

The Township Board last discussed Rezoning #19100 at its meeting on February 18, 2020. At the meeting it was the consensus of the Board to table the rezoning. Since that time the applicant has provided a letter offering additional conditions on the rezoning, which are as follows:

1. The following uses of the Subject Property will be prohibited:
 - a. Drive-thru windows;
 - b. fast food restaurants (e.g.: McDonald's/Burger King);
 - c. bars, taverns, lounges and brew pubs as those terms are used in Ordinance Section 86-404(d)(1);
 - d. gas stations; and
 - e. open business hours after 12:00 am
2. The Subject Property may only be redeveloped pursuant to an approved Mixed Use Planned Unit Development (MUPUD) or Commercial Planned Unit Development (CPUD). As used in this offer, the term "redeveloped" means the demolition of the existing buildings and construction of new buildings on the Subject Property.

If approved by the Board, the conditional rezoning would grant the property owner C-2 zoning but only for the use of the existing residential house and commercial building on the site. As the house and commercial building are non-conforming, any proposed additions to those structures would require approval by the Zoning Board of Appeals (ZBA). To convert any portion of the residential house to a commercial use, such as an attorney's office or a restaurant, a special use permit would be required from the Planning Commission. Any future redevelopment of the property would require approval of a CPUD or MUPUD by the Township Board. In the meantime, the property owner could lease the existing buildings to any uses allowed in C-2, except those prohibited by the conditions offered in the rezoning.

Since the Township Board at its last meeting tabled the rezoning, the following motion is provided to remove the rezoning from the table and take action:

- **Move to take from the table Rezoning #19100 for the purpose of discussion and possible action.**

Township Board Options

The Township Board may approve or deny the proposed rezoning from RR (Rural Residential) and RRA (Single Family-Suburban Estates) to C-2 (Commercial) with conditions. If the Board amends the proposal, the request may be referred back to the Planning Commission for a recommendation. A resolution to approve the rezoning in accordance with the conditions voluntarily offered by the applicant is provided.

- **Move to adopt the resolution to approve for introduction Rezoning #19100 to rezone 1.487 acres at 1259 Grand River Avenue from RR (Rural Residential) and RRA (Single Family-Suburban Estates) to C-2 (Commercial) with conditions voluntarily offered by the applicant for publication and subsequent adoption.**

Attachments

1. Letter from Gary Durow received by the Township on February 25, 2020.
2. Resolution to approve for introduction.

G:\Community Planning & Development\Planning\REZONINGS (REZ)\2019\REZ 19100 (Durow)\REZ 19100.tb3.docx

Gary Durow, owner of 1259 W Grand River, Okemos, MI 48864 (the "Subject Property") in connection with the Application to rezone the Subject Property to the C2 Commercial Zoning District, offers to condition the rezoning upon the following:

1. The following uses of the Subject Property will be prohibited:
 - a. Drive-thru windows;
 - b. fast food restaurants (e.g.: McDonald's / Burger King;)
 - c. bars, taverns, lounges and brew pubs as those terms are used in Ordinance Section 86-404(d)(1);
 - d. gas stations; and
 - e. open business hours after 12:00 am.
2. The Subject Property may only be redeveloped pursuant to an approved Mixed Planned Unit Development (M-UPUD) or Commercial Planned Unit Development (C-PUD). As used in this offer, the term "redeveloped" means the demolition of the existing buildings and construction of new buildings on the Subject Property.

RECEIVED

FEB 25 2020

RESOLUTION TO APPROVE

**Rezoning #19100
1259 Grand River Avenue**

RESOLUTION

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 3rd day of March, 2020, at 6:00 p.m., Local Time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____.

WHEREAS, Gary Durow requested the rezoning of approximately 1.487 acres located at 1259 Grand River Avenue from RR (Rural Residential) and RRA (Single Family-Suburban Estates) to C-2 (Commercial); and

WHEREAS, the Planning Commission held a public hearing on the request at its regular meeting on December 16, 2019 and at its meeting on January 13, 2020 recommended denial of the rezoning request; and

WHEREAS, in a letter dated January 22, 2020 the applicant offered the following voluntary conditions on the rezoning:

1. The following uses of the Subject Property will be prohibited:
 - a. Drive-thru windows;
 - b. fast food restaurants (e.g.: McDonald’s/Burger King);
 - c. bars, taverns, lounges and brew pubs as those terms are used in Ordinance Section 86-404(d)(1);
 - d. gas stations; and
 - e. open business hours after 12:00 am

2. The Subject Property may only be redeveloped pursuant to an approved Mixed Use Planned Unit Development (MUPUD) or Commercial Planned Unit Development (CPUD). As used in this offer, the term “redeveloped” means the demolition of the existing buildings and construction of new buildings on the Subject Property.

WHEREAS, the Township Board discussed the proposed rezoning and related conditions at its meetings on February 4, February 18, and March 3, 2020 and reviewed the staff and Planning Commission materials provided under cover memorandums dated January 30, February 12, and February 27, 2020; and

WHEREAS, the proposed rezoning to C-2 (Commercial) is consistent with the commercial use of the property to the north of the site; and

Resolution to Approve - Introduction

Rezoning #19100 (Durow)

Page 2

WHEREAS, a portion of the subject property has been used for commercial purposes since the 1960's; and

WHEREAS, the proposed rezoning of the property to C-2 (Commercial) will make the commercial use of the property a conforming use; and

WHEREAS, the conditions offered by the applicant ensures future redevelopment of the property will be harmonious with surrounding land uses.

NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby **INTRODUCES FOR PUBLICATION AND SUBSEQUENT ADOPTION** Ordinance No. ____, entitled "Ordinance Amending the Zoning District Map of Meridian Township pursuant to Rezoning Petition #19100" from RR (Rural Residential) and RRA (Single Family-Suburban Estates) to C-2 (Commercial) subject to the following conditions voluntarily offered by the applicant:

1. The following uses of the Subject Property will be prohibited:
 - a. Drive-thru windows;
 - b. fast food restaurants (e.g.: McDonald's/Burger King);
 - c. bars, taverns, lounges and brew pubs as those terms are used in Ordinance Section 86-404(d)(1);
 - d. gas stations; and
 - e. open business hours after 12:00 am

2. The Subject Property may only be redeveloped pursuant to an approved Mixed Use Planned Unit Development (MUPUD) or Commercial Planned Unit Development (CPUD). As used in this offer, the term "redeveloped" means the demolition of the existing buildings and construction of new buildings on the Subject Property.

BE IT FURTHER RESOLVED that the Clerk of the Charter Township of Meridian is directed to publish the Ordinance in the form in which it is introduced at least once prior to the next regular meeting of the Township Board.

ADOPTED: YEAS: _____

NAYS: _____

STATE OF MICHIGAN)

) ss

COUNTY OF INGHAM)

Resolution to Approve - Introduction

Rezoning #19100 (Durow)

Page 3

I, the undersigned, the duly qualified and acting Clerk of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and a complete copy of a resolution adopted at a regular meeting of the Township Board on the 3rd day of March, 2020.

Brett Dreyfus
Township Clerk

ORDINANCE NO. _____
ORDINANCE AMENDING THE ZONING DISTRICT MAP
OF MERIDIAN TOWNSHIP
PURSUANT TO REZONING #19100

The Charter Township of Meridian ordains:

Section 1. Amending the Zoning District Map.

A. The Zoning District Map of Meridian Township, as adopted in Section 86-312 of the Code of the Charter Township of Meridian, Michigan, as previously amended, is hereby amended by changing the RR (Rural Residential) and RRA (Single Family-Suburban Estates) District symbols and indication as shown on the Zoning District Map, for 1259 Grand River Avenue, the property legally described as:

BEGINNING AT A POINT ON THE NORTH-SOUTH ¼ LINE 787.70 FEET NORTH OF THE SOUTH ¼ OF SECTION 23, N89 DEGREES, 333 FEET, N08 DEGREES 35' 27"E, TO THE SOUTH LINE OF GRAND RIVER AVENUE - S76 DEGREES 48", ON R/W 306.30 FEET TO THE NORTH-SOUTH ¼ LINE - SOUTH ON THE ¼ LINE 168.40 FEET TO THE POINT OF BEGINNING. SECTION 23 T4NR1W; 1.61 acre, more or less.

to that of C-2 (Commercial).

Section 2. Validity and Severability. The provisions of this Ordinance are severable and the invalidity of any phrase, clause or part of this Ordinance shall not affect the validity or effectiveness of the remainder of the Ordinance.

Section 3. Repealer Clause. All ordinances or parts of ordinances in conflict therewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 4. Savings Clause. This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

Section 5. Effective Date. This Ordinance shall be effective seven (7) days after its publication or upon such later date as may be required under Section 402 of the Michigan Zoning Enabling Act (MCL 125.3402) after filing of a notice of intent to file a petition for a referendum.

Ronald J. Styka, Township Supervisor

Brett Dreyfus, Township Clerk