



AGENDA

CHARTER TOWNSHIP OF
MERIDIAN
TOWNSHIP BOARD
REGULAR MEETING
July 5, 2016
6:00 P.M.



1. CALL MEETING TO ORDER⁺
2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS
3. ROLL CALL
4. PRESENTATION
 - A. Okemos High School Michigan Tennis State Champions
5. PUBLIC REMARKS^{*}
6. TOWNSHIP MANAGER REPORT
7. BOARD COMMENTS & REPORTS
8. APPROVAL OF AGENDA
9. CONSENT AGENDA (SALMON)
 - A. Communications
 - B. Minutes-June 7, 2016 Regular Meeting
 - C. Bills
 - D. Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Electronic Citation System
 - E. Enactment Day Resolution of Support
10. QUESTIONS FOR THE ATTORNEY
11. HEARINGS (CANARY)
12. ACTION ITEMS (PINK)
 - **Public Comment
 - A. PA 108 Agreement (COSTCO)
 - B. Jolly Rd-Transportation Alternative Program Resolution
13. BOARD DISCUSSION ITEMS (ORCHID)
 - **Public Comment
 - A. Rezoning #16020, 1792 Hamilton Road, RC (Multiple Family) to PO (Professional and Office)
 - B. 6 Month Goal Review-Process
14. FINAL PUBLIC REMARKS^{*}
15. FINAL BOARD MEMBER COMMENT
16. ADJOURNMENT

***PUBLIC REMARKS (Any topic - 3 minutes per person)**

****PUBLIC COMMENT (Agenda item specific - 3 minutes per person)**

*Individuals with disabilities requiring auxiliary aids or services should contact the Meridian Township Board by writing or calling the following:
Township Manager Frank L. Walsh, 5151 Marsh Road, Okemos, MI 48864-1198 (517-853-4258) – Ten Day Notice is Required.*

Meridian Charter Township: 5151 Marsh Road, Okemos, MI 48864-1198, (517) 853-4000 Township Hall Room; www.meridian.mi.us

⁺ Appointment of President Pro Tem and/or Temporary Clerk if necessary

Meridian Township exists to create a sustainable community through the most effective use of available resources that achieve the highest quality of life.

TOWNSHIP BOARD REGULAR MEETING COMMUNICATIONS, JULY 5, 2016

(1) Board Information (BI)

- BI-1 Tim Potter, 4632 Van Atta Road, Okemos; RE: Narrower lane width are safer for our Township road users
- BI-2 Nancy Krupiarz, 880 Moss Glen Circle, Haslett; RE: Restriping Park Lake Road to include bike lanes
- BI-3 James E. Jackson, 6232 West Reynolds Road, Haslett; RE: Park Lake road striping
- BI-4 Phyllis Vaughn, 6100 Balog Court, Haslett; RE: Campaigning
- BI-5 Bobbie Margolis, 36 Monarch Lane, Okemos; RE: BRT
- BI-6 Renee Korrey, 4633 Okemos Road, Okemos; RE: Opposition to the BRT
- BI-7 Brian Baer, 225 N. Hayford, Lansing; RE: Support for the BRT
- BI-8 Renee Korrey, 4633 Okemos Road, Okemos; RE: Request for the Board to pass a resolution rescinding its support of the BRT
- BI-9 Karla Hudson, 6009 Skyline Drive, East Lansing; RE: Community conversations about CATA's transportation issues
- BI-10 Neil Bowlby, 6020 Beechwood Drive, Haslett; RE: Request to be appointed to the BRT "Study Group"
- BI-11 Mary Hoenshell, 2341 Barnsbury Road, East Lansing; RE: Copy of her letter to Sandy Draggoo, CEO/Executive Director of CATA expressing her opposition to the CATA-BRT
- BI-12 Sandra Draggoo, CEO/Executive Director, Capital Area Transportation Authority (CATA), 4615 Tranter Street, Lansing; RE: Copy of her response letter to Mary Hoenshell regarding the BRT project
- BI-13 Debbie Alexander, Assistant Executive Director, CATA, 4615 Tranter Street, Lansing; RE: Response to Donna Rose regarding a millage increase for the Redi-Ride program

(2) Regional Linkage (RL)

- RL-1 Patrick Lindemann, Ingham County Drain Commissioner, Notice of Public Hearing of Apportionment for drains within Meridian Township

(3) On File in the Clerk's Office (OF)

Material handed out at the June 21, 2016 Meeting

- John Wolenberg, 2459 Barnsbury Road, East Lansing; RE: Revised Urban Cooperation Agreement with East Lansing (PA 108 Agreement, Costco)
- Sue Pigg, 3572 W. Hiawatha Drive, Okemos; RE: Support for the BRT
- Ann Zimmerman, 2344 Coyote Creek, Okemos; RE: CATA BRT Project
- Christopher G. Nugent, President, Horizon Bank Lansing Market, 1600 Abbot Road, East Lansing; RE: Support for the proposed BRT Project
- Brent Forsberg, 4725 Mohican Drive, Okemos; RE: Suggestion for the Township to set up an ad hoc committee on the issue of the BRT

Material submitted at the June 21, 2016 Meeting

- Tonia Olson, Granger, 16980 Wood Drive, Lansing; RE: Meridian Township, "Collecting Tomorrow's Energy Report"
- Brian and Mary-Jean McNitt, 5380 Park Lake Road, East Lansing; RE: Opposition to the proposed Costco Store
- Kathy DeVito, 470 Chimney Oaks Drive, Okemos; RE: Signed petitions submitted by "STOP the CATA-BRT"
- Neil Bowlby, 6020 Beechwood Drive, Haslett; RE: Article featured from *The Big Green* website titled "CATA bus overcrowding is a seasonal, economic issue"

9A

**CLERK'S OFFICE
BOARD COMMUNICATIONS
JULY 5, 2016**

Board Information (BI)

Sandy Otto

From: Tim Potter <flyingdutchman63@gmail.com>
Sent: Tuesday, June 21, 2016 2:17 PM
To: Board
Subject: Re: Narrower lane widths are safer for our Township road users

Dear Trustees,

I'm following up on my request from May 3rd that you consider requesting that the ICRD restripe Park Lake Road with narrower motor vehicle travel lanes than they're likely to install to make Park Lk. Rd. our first north-south bike friendly route in the Township.

Since my last correspondence here's a few new things to consider:

- The very popular MSU to Lk. Lansing Pathway project that has been proposed, and is looking very likely for receiving approvals from Ingh. Co. for funding, will generate a lot of pedestrian and bicycle traffic to the Park Lk. Rd./ Grand River Ave. intersection for people connecting to the new pathway and to the existing Inter-Urban Pathway directly north on Park Lk. Rd. and then to the east on the new pathway. Hence, there will be increased demand for a safer bicycling route along Park Lk. Rd.
- The proposed Costco development further north at Park Lk. Rd. and Saginaw Hwy. will likely generate a lot more motor vehicle traffic on Park Lk. Rd., so some traffic calming measures on this road to keep it safe for the mostly residential nature of the area it passes through will be needed and desirable. Wider travel lanes have been proven nationally to only encourage speeding which would be a very unsafe outcome for the hundreds of residents (many children) in the Wardcliff and Bear Lake areas not to mention those passing thru the corridor.
- The Fed. Highway Administration (per David Morena, Highway Safety Specialist, Federal Highway Administration, Michigan Division) and MDOT support and allow for narrower travel lanes for lower volume/ lower speed roads like Park Lk. Rd. and have a process for requesting exceptions for installing 10 ft. lanes. MSU has 9 ft. travel lanes on its campus and we safely accommodate large CATA buses (incl. their extended length buses) as well as fire trucks, large semi-trucks and other large vehicles every day w/ no issues despite the huge numbers of pedestrians and bicyclists we have on campus.
- With the closure many years ago of the Wardcliff Elementary School the left-turn pocket lanes on Park Lk. Rd. are no longer necessary as the morning and evening rush hours that the school generated are history. So, there's no need to restripe them in after the resurfacing.

Thank you for your serious consideration of this very simple, NO-COST solution to making our Township more bike and pedestrian friendly right where it's needed for decades to come.

Tim Potter
4632 Van Atta Rd.
Okemos, MI 48864
517-706-9244

----- Forwarded message -----

From: **Tim Potter** <flyingdutchman63@gmail.com>
Date: Tue, May 3, 2016 at 11:03 AM

JUL 05 2016

BI-1

JUL 05 2016

Subject: Narrower lane widths are safer for our Township road users
To: board@meridian.mi.us

Dear Trustees,

I've just learned that Park Lk. Road is going to be reconstructed this summer by the Ingh. Co. Road Dept. It would be much safer for all users of this road if it were restriped after reconstruction with bike lanes that are also marked and signed as such when finished.

There has been quite a bit of new research on lane widths and safety showing that narrower widths have proven to be much safer for everyone and wide lanes have only increased speeds and crashes.

Case in point, the lane widths on the reconstructed part of Lk. Lansing Rd. are excessively wide and are likely causing higher speeds there now compared to the narrower lanes that were there previously. I would greatly appreciate it if you would consider requesting narrower widths for Twp. roads when the county reconstructs them for the safety of all our road users.

Here are some links to that recent research: <http://usa.streetsblog.org/2015/05/27/compelling-evidence-that-wider-lanes-make-city-streets-more-dangerous/>

<http://www.planetizen.com/node/80229/another-study-shows-narrow-safer-wide-traffic-lanes>

http://www.academia.edu/12488747/Narrower_Lanes_Safer_Streets_Accepted_Paper_for_CITE_Conference_Regina_June_2015

I personally measured Park Lk. Rd. in several locations and found the width to be sufficiently wide for narrower travel lane width plus adequate bike lanes without having to move the curbs. If this road were to get bike lanes it will become the first north-south route in our township with on-street bike facilities, a major accomplishment.

In closing, I would like to request that all of our existing township roads that have on-street bike facilities, including those reconstructed in the last couple years (Lk. Lansing Rd., Bennett, etc.), be marked w/ standard on-pavement bike lane markings and signage along those roads informing motorists of the existence of bike lanes along with "No Parking in Bike Lane" signs. A few "Share the Road" signs w/ combined with a bike symbol near the start of each of these roads would be a very nice touch to remind everyone of the basic rules of the roads. I've heard it said by our Twp. Treasurer that our Pathway Millage funds can be used to fund such signage/ markings.

Thank you for your consideration.

Tim Potter
4632 Van Atta Rd.
Okemos, MI 48864
[517-706-9244](tel:517-706-9244)

"Think of bicycles as rideable art that can just about save the world."
~ [Grant Petersen](#)

National Ride of Silence page on Facebook:
<http://www.facebook.com/rideofsilence>

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BI-1

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Sandy Otto

From: Nancy Krupiarz <nancy@michigantrails.org>
Sent: Tuesday, June 21, 2016 6:03 PM
To: Board
Subject: Please restripe Park Lake to include bike lanes

Dear Trustees,

I'm writing to request that you consider asking the ICRD restripe Park Lake Road with narrower motor vehicle travel lanes than is slated for them in the project. This would make Park Lk. Rd. a north-south bike friendly route in the Township. As you know we have very few north-south arteries friendly to bike/ped transportation.

The very popular MSU to Lk. Lansing Pathway project that has been proposed will be requesting funding in the fall round of millage applications. This will generate a lot of pedestrian and bicycle traffic to the Park Lk. Rd./ Grand River Ave. intersection for people connecting to the new pathway and also to the existing Inter-Urban Pathway directly north on Park Lk. Rd. and then to the east on the new pathway. Accommodating nonmotorized traffic on Park Lake Rd. would make it much safer for those accessing these two pathways.

The proposed Costco development further north at Park Lk. Rd. and Saginaw Hwy. will generate a lot more motor vehicle traffic on Park Lk. Rd. in this densely populated residential area (including the Wardcliff and Bear Lake areas), so some traffic calming measures on this road would be helpful. Wider travel lanes have been proven nationally to not only encourage speeding, but also to produce unsafe outcomes, and there will be many passing through to get to the new shopping area.

The Fed. Highway Administration (per David Morena, Highway Safety Specialist, Federal Highway Administration, Michigan Division) and MDOT have a process for requesting exceptions for installing 10 ft. lanes and it has been accepted and supported by them in many cases. MSU has 9 ft. travel lanes on its campus and we safely accommodate large CATA buses (incl. their extended length buses) as well as fire trucks, large semi-trucks and other large vehicles every day w/ no issues despite the huge numbers of pedestrians and bicyclists we have on campus.

Finally, with the closure many years ago of the Wardcliff Elementary School the left-turn pocket lanes on Park Lk. Rd. are no longer necessary as the morning and evening rush hours that the school generated are history. So restriping of these are not necessary.

Whatever is done to Park Lake Road will last for many years, and now is the time to make minor improvements with huge benefits. This is a simple, low-cost modification to the Township's nonmotorized system which will help to improve access to our trails and neighborhoods for bicyclists and pedestrians for years to come.

Nancy Krupiarz
880 Moss Glen Circle
Haslett, MI 48840

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JUL 05 2016

Sandy Otto

From: James Jackson <nevykab@me.com>
Sent: Tuesday, June 21, 2016 10:28 PM
To: Board
Cc: James Jackson
Subject: Park Lake road striping

Dear Trustees and Colleagues,

As a regular all-season bicycle commuter crossing or riding on Park Lake essentially every day/night, I would like to voice my support for Tim Potter's cogent and informed request below, and to add a couple of additional points.

- For those who think that sidewalks are adequate pathways for bikes (and aside from the usual concerns about sudden conflicts at driveways and intersections) I note that (a) the sidewalk on the west side of the road is narrow, heaved and cracked in multiple places, and thus at best unsafe and a predictable source of damage to any bike going faster than a few MPH. As for the east side, the sidewalk only extends partway, confronting bicyclists with a sudden and unpredictable (to cars) need to cross the road. Neither side offers enough width for a bike to pass a stroller or even a pedestrian at any speed other than a crawl.

- With hills making both sight range and speed variable for drivers, clear lane definition is needed. Cars need the guidance so that they do not simply depend *ad hoc* on their seeing and then making room for a rider on the side of the road. If this logic were wrong, it would similarly be unnecessary to have a center line or fog lines on 2-way roads.

- Given the current lack of safe, fully connected north-south corridors for bicyclists, riders choose a variety of ad hoc solutions to get to their intended destinations. Making Park Lake Road into a well-marked and welcoming route for such traffic could significantly reduce the likelihood of random encounters among cars, pedestrians, and bikes along other, less accommodating roads (e.g. Okemos, Hagadorn) that carry heavier auto traffic.

Thank you for considering these points as you develop your advice to the ICRD.

With esteem and enthusiasm for our common cause of making Meridian Twp more livable and accessible for all its inhabitants!

—Ned Jackson
(member and past chair, Environmental Commission)

James E. Jackson
6232 West Reynolds Rd
Haslett, MI 48840

nevykab@me.com

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BI-3

JUL 05 2016

Sandy Otto

From: phyllis vaughn <vaughnp8@yahoo.com>
Sent: Friday, June 17, 2016 12:33 PM
To: Board; Frank Walsh
Subject: campaigning

My name is Phyllis Vaughn I live at 6100 Balog Ct. Haslett, Mi

In recent weeks I have sent several emails, I have tried to become informed so that when asked by other residents of Grange Acres I do my best to give them unbiased information.

Recently I reread some of those emails and realized I said personal attacks are acceptable. I am so sorry I meant not. Also I am for the BRT but still believe all discussion of that should be kept separate from services we currently have, and personal opinions of board members about it should reflect what the residents have voiced to them.

This will hopefully be last I send email to you as I really only want to help improve the area I live in and find myself being draw into conflict.

With that said I am VERY upset about recent conversations I have had with Clerk Dreyfus. I had called the office to get information about how long people have to register, what positions were open and who was running.

Clerk Dreyfus told me when I asked if anyone was running against him his response was " yeah a guy who sells pickles at city market"

Last week I went to the Meridian 2016 page and read Mr. Mankowski's information. I was livid to say the least. I sent Mr. Dreyfus and email and confronted him on this issue. He denied he said it and told me I had changed 180 degrees. Yes I did because of his conduct.

I recently obtained a code of conduct from the Managers assistant, It is very obvious to me Clerk Dreyfus has stepped way over the line. Speaking to me about his campaign during his time of being an employee. He called me twice about getting signatures for his election petition which I did volunteer to get signatures. However was unable to do because of Dr appts I had.

I could list more such conversations we had regarding things the board has discussed in meetings and his position on those issues.

I didn't consider to complain or bring this to your attention until I read Mr. Mankowski's background. I am and always have been a strong supporter of police, fire and emt's. I did try t follow proper channels. I called Clerks office to get names of all the candidates and was told it was too early.

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I am not great with verbage but I would recommend this be taken care of before it becomes common practice.

Sincerely
Phyllis Vaughn

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Board communication received by email on June 22, 2016

From: Bobbie Margolis

RE: BRT

To the Meridian Township Board:

What is the next step for the board related to the BRT? Will the board be part of establishing a positive dialogue with CATA and the citizens of Meridian? What about a board resolution to look into the issues brought up by the citizens?

Certainly the research and signed petitions deserve some merit! You are the covering board of our township. This is where the voters, the tax payers, come to resolve issues related to our town! We look to you, the board to be impartial and assist in this issue.

Thank you,

Bobbie Margolis



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Sandy Otto

From: rkorrey <rkorrey@yahoo.com>
Sent: Thursday, June 23, 2016 1:47 AM
To: Board
Subject: Error

I would like to acknowledge my error...Ms. Pigg is from TRI COUNTY PLANNING.

Also I did notice that some people were made to give their address and name and others such as the man who has taken the bus for 26 years was not. I am curious as to why.

Thank you to those who called me and I will be returning calls next week...after Tuesday.

Regards, Renee

Sent from my Verizon Wireless 4G LTE smartphone

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BT-6

JUL 05 2016

June 22, 2016

Dear Meridian Township Board,

My opposition to the BRT stands strong at this time, as I remain and have always remained open to any information which will change my mind. I have wanted to like anything CATA does because I have always believed in CATA. At this time I am less enthusiastic about that entity.

I intended to speak at the end and I believe (please check and correct me if I am in error) that I marked to speak on the agenda item and in closing remarks. I was never called for the agenda item although others were. During one of the rounds of chaos when BRT topic was accidentally overlooked in favor of closing remarks from the public, my name was called to speak. Of course then, the error was realized and conversations continued. When the same thing happened again and the public comment person to speak was Mr. Sumbol, I realized it was likely I was going to be overlooked again and so I finally left...knowing that I could write which I am doing today.

I want to thank those on the board who recognized the importance of communication between the pro and stop BRT factions. I am encouraged that the simplicity of the issues were recognized by Brett and acknowledged by others such as time being shaved off just by eliminating stops without the BRT. I could go on however I will leave the accolades at the feet of those deserving and you know who you are.

I never intended to say the same things as I wrote in my letter to the board...rather I was going to listen to what was said and then I could respond from the hip and anything relevant that I may have forgotten in the letter. If I had taken the opportunity to speak I would have said that the female CATA representative who spoke was very condescending. Yes she has a position of power at CATA and probably a variety of credentials to match however her indignant behavior was deplorable. My suggestion to Julie in particular is to NOT have her speak again if she wants to create harmony. Her continued insistence that CATA reached out to the public and her insinuations what we are uninformed idiots (ok so I am personalizing but you get my drift) actually were more a reflection of how ineffective her tactics to reach out were. If that was the best she could do, perhaps she needs to re-evaluate the plan. Whatever CATA did to reach out obviously didn't work and the line in the sand between the wants and don't wants was created by the perceived lack of transparency.

This is directed specifically at Julie with regard to her mentioning that people have already died crossing Grand River. Yes they have and I could tell your passion for those situations. I recall the MSU student of one day, I believe being killed. What you are failing to hear, perhaps because of your CATA blinders, is this: the physically challenged, the blind, and the elderly who may have a combination of those items have no choice about their limitations. The young, able bodied do. Yes they may think they are paying attentions when texting and crossing the street, they may think they can outrun the cars, they may think it is safe to stand next to the travel lanes and their inexperience may prove them wrong, HOWEVER they are still making choices. The previously mentioned group of people cannot combat their limitations and that is why I feel strongly about NO middle lane BRT.

You mentioned that they have to cross the street in one direction or another which may or may not be true however they still have to cross in both directions with a center lane BRT. Allow me to share my

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expertise of my own life and this is fact as I have lived it. I don't have studies or videos however I have credibility and here is the information:

- I rode the bus on and off for 30 years because it enabled me to run or bike the other direction for exercise. I RARELY saw the bus full. There are peak times at certain times of the year and that is hardly a good reason to spend so much money...because remember...WE pay to maintain it.
- I still drive through East Lansing multiple times a week and while it is true that the CATA buses do make their stops, they are such a small part of the problem. I and all the other drivers are constantly stopping at about each cross street from Kedzie going west for right turn cars who, stop for the pedestrian traffic. I often have to stop for the delivery trucks stopped, and I often pass those slow delivery and semi-trucks. The center lane BRT will not solve that problem or even put a dent in it.
- By the grace of God we are able bodied and how dare any of us presume to know what it is like to be blind and try to live a normal and SAFE life living in total darkness. We are all aging and again, with the grace of God may we not have to worry about whether or not we can get across the street in time to avoid getting hit or the embarrassment of being in a challenged position. I you listen to any conversation regarding aging, you will hear the stigma attached to it. CATA appears although I'm sure not intentionally, to perpetuate that stigma and toward those who are not able bodied or sighted. How about CATA put the ego for this project aside and lead by example. How about CATA actually implements changes needed to make the BRT work.

I listened to passionate people who want the BRT and who use it. One man talks about still using it to get to work each day and showed his bus pass! Good for him! First apparently the current route 1 is serving him well and more importantly he goes to a job where someone else pays him. The businesses in this area, many who are opposed do NOT get a paycheck from someone else. They rely on their customers and they have legitimate fears. I have said this before...IF CATA really believes this will not hurt businesses, they could reduce those fears and perhaps get some people on board by opening an escrow account with substantial money to be able to give interest free loans and grants to those who can show their business has been hurt. CATA could agree to make them whole. This could extend from the construction into five or ten years since many businesses will either not have their stop close any longer or will lose people who don't want to turn left "way down yonder" to come back to them.

You see we all have a pay check and to the businesses...WE the customers are their paycheck.

On a side note, I have asked that the issue of a CATA stop be returned to the DDA be placed on our agenda for the July meeting. We are starting to develop in that area and we need to have our old bus stop back.

In conclusion, I would like to throw my hat in the ring should there be a committee formed to examine and come to agreement on issues to push it forward or decide that it is not a good fit. You know how to contact me.

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Sandy Otto

From: Brian Baer <baerb@msu.edu>
Sent: Thursday, June 23, 2016 8:34 AM
To: Board; Frank Walsh
Subject: Please support the BRT!

Dear Meridian Township Board and Mr. Walsh,

I am a resident of Lansing's Eastside and an staff member at Michigan State University. I'm also a frequent customer of businesses in Meridian Township. I buy shoes at Playmakers; groceries at ELCO (despite its name located in the township); books, gifts, clothing and household items at Meridian Mall; parts for home repairs at the Okemos Home Depot; I'll catch a mid-week movie after work at Studio C; grab a meal at Cancun or Thai Princess; and I've bought two cars from the Ford Dealership on Grand River Avenue.

Why do I shop in Meridian Township when I live much closer to Eastwood Towne Center, NCG Theaters, the Lansing Home Depot, and many fine restaurants? The answer is the CATA's #1 bus line. I can catch the bus in the morning to work in East Lansing, than to Meridian Township after work for errands, a movie or maybe even dinner and then home again without taking up an extra piece of road or using a parking spot.

So you can imagine how excited I am about the prospect of replacing the #1 bus line with a faster, more frequent, and (hopefully) less crowded Bus Rapid Transit system on the Michigan/Grand River Corridor. I understand that many business owners are concerned that the BRT will reduce their customer base -- I could not disagree more. Drivers will drive an extra minute or two to get to stores that they want to go to and with the BRT they will have access to new customers.

So please support CATA's plan for the Bus Rapid Transit route!

Regards

Brian Baer
North Hayford Avenue, Lansing MI

P.S. One other observation. When I ride the #1 bus in the morning I often see a women I recognize as a sales clerk from the Schuler Books at Meridian Mall and there are always a few people wearing uniforms from stores/fast food outlets located in the township. At the very least don't we owe these people that serve us an easier and faster way to get to and from work?

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BI-7

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June 29, 2016

Dear Meridian Township Board,

I find myself writing yet another letter regarding STOP BRT – hopefully each is just different enough to hold your attention. Efforts to be heard and responded to can be very exhausting, yet I do find solace in the new relationships that I have formed along the way. The STOP BRT group is a *growing* number of passionate people who recognize that something doesn't pass the smell test. I am forever a better person for knowing them. *Additionally*, I find myself grateful for being given the opportunity to know each of you a little better...especially so close to elections. While some on your board epitomized what it means to advocate for your constituency, others create the illusion of listening and responding with guidance while all along providing smoke and mirrors. It is not necessary to name names because each of you knows where you fall and if you need to even question...well...you probably fall in the "smoke and mirror" category. WE recognize where each of you fall and we are passing the word and we are going door to door...literally.

Now with that introduction, I shall move to the basis of my letter. I not only wish but expect that your board will pass a resolution rescinding your support of the BRT. I do not expect you to each change your mind on it, rather you hold your support until ALL the information becomes clear and the growing number of voices against are heard and responded to. As of this writing, the project is nothing more than an extremely expensive experiment. I have heard the statistics, I have listened to and read of the other projects both in North America and other countries. I have seen how the BRT can be a positive presence and I have also read the horror stories. I have found little evidence that our area is anything but apples to oranges. What IS concerning is that we may end up with a BRT which erodes over time due to lack of support or funding. Trust me when I say that future CATA millage is not absolute any longer. Local jurisdictions have a plethora of "wish list" items much more urgent than the BRT.

While real or perceived, there is an appearance of collusion between CATA, TCRPC and even members of our board. It appears that WE are not the "fear mongers" and some of the lead players in the above mentioned organizations are. Why is transparency so hard to come by? Why did Ms. Pigg get so worked up and disparaging? Pragmatically speaking, it is becoming apparent that our tax dollars are being tossed around like there is an endless supply. I don't like that. I am making others aware and they don't like that. I don't like the appearance of impropriety where elected officials and those in power to spend tax dollars are concerned.

- I drove by Julie Brixie's house yesterday and if I am not mistaken, I saw the man who spoke at our last board meeting in favor of the BRT "who was not asked to speak and who never spoke before". If memory serves me HE was not required to give a name and address. IF in fact my eyes did not deceive me, I would suggest that THAT doesn't

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BI-8

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pass the smell test. I am not saying he has no right to speak and I am saying that for nobody on the board to ask his address as they do others there appears another lack of transparency. IF I AM WRONG and heaven knows I have been wrong on many things, my apologies to all and Julie is married to someone who resembles that man. The fact remains that he somehow was not required to give an address while others at times were interrupted and made to do so.

- Why does the TCRPC find the need in their 2017-2020 budget to spend over 3 million dollars to examine a second BRT when clearly the first one is not as popular as they thought it would be
- Why is the Congestion Mitigation money being pledged to the BRT when clearly there ARE other issues such as bikeways and pathways
- Why do I not see anywhere mentions of the BRTs in other areas needing to spend millions more on their BRTs because they went cheap and could not do it right the first time
- Do you really thing 133 million is the final cost? Has anyone done any substantial project and come in at budget? Is the rule of thumb not 10 to 20 percent more than expected?
- Why can nobody address the yearly cost and why can NOBODY state absolutely there will be no raised taxes
- WHY DID THE BOARD DECIDE TO LET THEIR SUPPORT FOR THE BRT STAND when they could have rescinded until more information came to light

I could go on and on with what may be honest mistakes and things being overlooked however do you really thing the public is this stupid? I think you must.

Here is what I can assure you of:

1. We are taking a hard look at EVERYONE now and EACH organization and we are passing the word to the public. While the public may not know a lot about the BRT right now, they DON'T like being "played". Again, real or perceived...it is OUR reality
2. CATA may think they will get future millage dollars however I can promise you that they will have to work very hard to get them in the future. There is a growing group of people who may or may not be part of the STOP BRT but who do care where their money goes. A SECOND BRT?
3. We realize that examining this entire mess is like peeling the layers of an onion. WE are just scratching the surface of this and we know it. There are many hidden secrets and we are going to find them

I appreciate this wake up call. I accept my part in being complacent and trusting those in charge of my money and my community. No more and I can speak for many...no more. BRT or no BRT, those in charge and those who are elected are going to learn the real meaning of scrutiny. I don't expect perfection for anyone; I do expect transparency and moral and ethical

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values. As an example, when Julie Brixie (who personally I like very much) is on both ends of a contract (board and CATA) does not wish to recuse herself and in fact alleges that her gender is the reason questions are being raise, I call "BS". It is smelly and perhaps legally she is able to do that (we are sniffing around to find out otherwise), she has a duty to act ethically because we voted her in.

The people in power who were paid lots of money to engage the public really did NOT earn their money or the public would know all about this. While the public doe have the responsibility of staying informed, those in positions of power are the ones who much do their job not only well (by their terms) but also by the public standard. Clearly some people have been paid way too much to reach out to the community and get "buy in" because the public isn't informed. I have seen how CATA politics when they want a millage and they did not even come close to informing from the onset of this aberration.

I want each of you to know that anything less than a resolution on July 5 rescinding or suspending BRT support is unacceptable.

Each of you and I do mean each of you would not stand for this if you were in our shoes. Take any project for example – you would use any maneuver that you had in your bag of tricks to find out real information and where your money is going and questioning appearances of impropriety. Some of you have already used your positon to get things in your own neighborhood, even though the general public was opposed to it.

Respectfully,

Renee Korrey

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Brett Dreyfus

From: Karla Hudson <Hudson.KC@live.com>
Sent: Wednesday, June 22, 2016 5:10 PM
To: Brett Dreyfus; Milton Scales; Ronald Styka; Julie Brixie; Angie Wilson; John Veenstra; Elizabeth Ann LeGoff
Cc: Frank Walsh
Subject: Energized by the Board meeting

Dear Township Board members,

Although I was unable to attend last night's Board meeting I took time to view the video today. I wanted to reach out and thank those of you who really listened to your constituent's voices. I am energized that many of you want to consider organizing a transportation Commission in our township. Our citizens want to be part of the bigger conversation regarding transportation options in their community. Many individuals just want to be informed and have input.

I especially appreciated that Mr. Scales recognized that just because the money is available for the BRT does not mean that this is necessarily the right transportation option for our community. Mr. Dreyfus truly understands the impact and role quality transportation can have in our township. I was very encouraged in his interest in exploring the transportation commission idea and know that this can only benefit the township. John Veenstra's exhibits compassionate understanding of the transportation struggles of his citizens and the limitation transportation boundaries puts on residents and his concern is definitely recognized and appreciated.

I am encouraged that many of you saw the need to breakdown the adversarial and destructive emotions that are happening between CATA and their community. I was pleasantly surprised to see that several CATA board members actually came to the meeting. As our elected officials I am hopeful you can get the CATA Board to be more involved in township transportation discussions. I have attended several CATA board meetings in the past few months and have encouraged CATA Board members to get out and hear what the community is saying about BRT and all issues transportation.

The Meridian Township Board is in the position to make real futuristic change. Through consideration of an ad hoc committee for the BRT, creation of a transportation commission and consideration of re-authorization of the Redi-ride millage all can contribute to an even greater Meridian Township.

I look forward to future community conversations about the transportation issues and ways we all can work together to make a positive change for the citizens of Meridian Township.

Sincerely,

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Karla Hudson

JUL 05 2016

6009 skyline Drive

Sandy Otto

From: bowlby@msu.edu
Sent: Monday, June 27, 2016 7:35 AM
To: Board; Gail Oranchak
Subject: Request to be appointed to BRT "Study Group"

Dear Township Board and Planning Commission,

At the last township board meeting, amid a strong anti-BRT showing and following considerable discussion on the topic, the board considered sending the issue to the Planning Commission for review and recommendation. There was a suggestion that a committee be formed consisting of members from the community to study the issue. I would like to volunteer to be a member of the committee if it is formed. I believe that decisions such as this (whether to formally support or oppose the BRT) should be based on facts and not feelings. I think I can bring my analytical and fact-finding skills to bear as we sort through fact from fiction and help the community to arrive at a consensus on whether to support or oppose the project.

Sincerely,

Neil Bowlby
6020 Beechwood, Haslett

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Sandy Otto

From: Brett Dreyfus
Sent: Friday, July 01, 2016 11:09 AM
To: Sandy Otto
Subject: FW: Opposition to the CATA-BRT
Attachments: Letter to CATA - STOP the CATA-BRT.pdf

From: Mary Hoenshell [mailto:maryhoen@aol.com]
Sent: Thursday, June 23, 2016 2:15 PM
To: MaryHoen@aol.com
Cc: Frank Walsh; Lagoff@meridian.mi.us; Brett Dreyfus; Julie Brixie; Milton Scales; Ronald Styka; John Veenstra; Angie Wilson
Subject: Opposition to the CATA-BRT

Hello Board of Trustees,

Attached is my letter to Ms. Sandy Draggoo, CEO, CATA. I hope you take my concerns into consideration, as well as my suggestions for improving the CATA service. After living in congested areas for 40 years, I returned to Lansing to take care of my Mother, but to also get out of the traffic congestion of Northern Virginia. I'm hoping I don't have to endure this in my hometown.

I look forward to seeing my letter in your next packet.

Sincerely,

Mary Hoenshell
Meridian Township Resident

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JUL 05 2016

**Mary Hoenshell
2341 Barnsbury Road
East Lansing, MI 48823**

June 22, 2016

Ms. Sandy Draggoo
Capitol Area Transportation Authority (CATA)
4615 Tranter Street
Lansing, MI 48910

Dear Ms. Draggoo,

It was a pleasure meeting you last night at the Meridian Township Board of Trustees meeting. There were some disturbing statements made last night which I would like to address.

First of all, a citizen talked about how important CATA was to her and her family. She said that the "higher income" people who live in Meridian just didn't understand this. Our position all along is that we have no problem with the CATA system as it is today. If you decided to go with the majority of citizens in Meridian Township and eliminate Meridian Township from the BRT program, you would still have buses in our area, correct? If not, there are other bus companies that can take over that route.

I rode buses in my teens to commute to JW Sexton High School, and after two years of college, I moved to the Washington, DC area where I rode the bus from my apartment complex in Alexandria to 14th Street and Constitution, every single day. In both cases, I was living pay check to pay check, and so I have definitely been there.

Today, in the Washington, DC area, there are numerous commuter lots and parking garages where commuters park and either hop into another car to ride on the HOV (High Occupancy Vehicle) lanes or the jump on the Metro subway system. On much smaller scale, Lansing can have the same type of set up with the CATA system. The Meijer stores in Okemos, South Lansing, Grand Ledge, and Lake Lansing Road are perfect locations for these commuter lots. Then, you can use "Express" buses (meaning no other stops) into Lansing. The MSU students can hop on an MSU Express bus from Lansing to the MSU Campus.

You can of course start out with your local buses taking students to downtown Lansing, and they can transfer to an MSU Express bus. Also, if you try out a commuter lot at one of these Meijer locations and market this concept not only to MSU students, but to people who work for the State of Michigan. The parking lots should be free of charge, but you will get your money back in the added fares once this catches on.

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Letter to Ms. Sandy Draggoo, CATA
June 22, 2016
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My point is, you need to try using Express buses during the peak periods before jumping into this very costly BRT plan.

Secondly, a woman spoke last night of fear-mongering on the part of the "anti-BRT group". We are trying to get people to understand the potential negatives of this program because we are realistic. CATA has never addressed the potential problems of this program, which are:

1. **Safety issues** in crossing the street to the center median where the bus platforms are located. Road rage is a very real issue, and impatient or distracted drivers can plow through a yellow or red light and hit someone. This will be particularly serious for our sight-impaired friends who need to be independent.
2. **Safety issues** with regard to first responders being stuck in the bus lane behind a bus that could be broken down, or waiting in line behind another bus.
3. **The downfall of businesses** who have spent years and a lot of marketing dollars to build up their businesses, only to have consumers shy away from the Michigan Avenue/Grand River Avenue 8-mile corridor.
4. **The nine (9) added street lights**, which will obviously delay traffic. There are a number of non-emergency drivers who need to get to their destinations in an expedient manner, such as going to the hospital for surgeries (doctors, nurses, technicians, etc.), lawyers going to court for legal cases, repair vehicles like tow trucks, plumbers, electricians, heat & A/C, etc.
5. **Additional traffic** in areas like Saginaw Street, Haslett Road, Lake Lansing Road, Hamilton Road, just to name a few. Believe me, when you come across a congested area, you find an alternate route to take, and the entire corridor will be avoided. Is CATA prepared to fund added traffic lights in these areas so we can get out of our neighborhoods? How many "No Thru Street" signs will we be able to install if this BRT program should come to fruition?
6. **Delivery trucks** stopping in the right-hand lane to deliver packages and goods, such as FedEx, UPS, USPS, etc. This will leave the left-hand lane which will be jammed up with drivers trying to make U-turns.

And the list goes on. We have to think ahead!

And finally, we have heard about the "focus groups" you have used since you started this project in 2007. Were any members of this group business owners along the Michigan Avenue and Grand River Avenue corridor? Who were these people and where did they live in proximity to this 8-mile corridor? Not one of the business owners contacted had received any written communication from CATA. Business owners need advance warning to make important decisions about their long- and short-term business goals, such as leasing a shop in another part of town or the lack of parking in front of their shops.

There were several individuals who approached our booth at Celebrate Meridian who asked the same exact question: "Why is it that you people don't want to see progress?" We most certainly love progress, but only if it is done in a responsible and transparent way, to the business owners and the public.

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Letter to Ms. Sandy Draggoo, CATA

June 22, 2016

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In conclusion, I respectfully request that the Federal Transit Administration, MDOT and State Representative Sam Singh put everything on hold until CATA can try other solutions first to (1) help their riders get from Point A to Point B in a timelier manner, and (2) increase their revenues by making it easier and more convenient for individuals to ride their buses.

Sincerely,



Mary Hoenshell
Meridian Township Resident

cc: Stewart McKenzie, Federal Transit Administration
Sharon Edgar, MDOT
Board of Trustees, Meridian Township
State Representative Sam Singh

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CAPITAL AREA TRANSPORTATION AUTHORITY

Patrick D. Cannon, Board Chair

Sandra L. Draggoo, CEO/Executive Director

Mary Hoenshell
2341 Barnsbury Road
East Lansing, MI 48823

Dear Ms. Hoenshell,

I am writing to respond to your letter dated June 22, 2016, regarding the Bus Rapid Transit (BRT) project that CATA has been leading since 2009. I am replying to the statement and questions from your letter.

Meridian Township is an important member of the Authority and the regional community. CATA service to and from Meridian Township allows many residents and businesses to thrive and live fruitful lives. Having a regionally connected public transportation service is critical to meeting the transportation needs. The BRT is the best solution for improving the movement of people using all modes through the Michigan Avenue /Grand River Avenue corridor. In fact, separating the buses from the auto lanes improves the flow of traffic and reduces delay by 27% through the year 2035. This is a benefit to Meridian Township's current and future residents who travel this corridor using public transportation or a passenger vehicle.

Service on Route 1 is more frequent than most express buses. CATA does offer an express service on Michigan Avenue and Grand River Avenue today. This service is not as successful as anticipated because the dynamics of the ridership using Route 1 do not support an express service. CATA customers get on and off all along the corridor and do not have the travel patterns that support express service.

Safety Issues: Pedestrians will be provided improved signalized crossings to the stations and at many other signalized intersections. The risk of drivers not paying attention exists today. Today, pedestrians are forced to cross at non-signalized intersections because of the large gap between intersections along Grand River. We appreciate the issues raised by those who are sight limited. CATA will be working with the sight-limited community as the project moves into further design to determine the preferred solution that guides them to the stations and through the intersections. BRT systems and light rail systems across the country have installed these solutions for sight -limited individuals and for those with other mobility limitations and they work very successfully.

Safety Issues for emergency vehicles: CATA will be working with the emergency response community to design the corridor to provide benefits to them. The BRT allows emergency response vehicles to use the dedicated lanes but does not limit them from using the traffic lanes as they do today. There are many ways for the medians and dedicated lanes to be designed to allow for necessary access for emergency vehicles. This work will be completed as the project moves further into design and engineering.

Downfall of businesses: CATA has provided several research studies on our cata-brt.org website which demonstrated that many businesses are not impacted by the installation of medians or BRT systems. This research shows exactly the opposite. This is true regardless of the size of the community. CATA will be working closely with businesses that bring their concerns about the BRT or construction to us.

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Nine additional traffic lights: The nine additional traffic lights are designed to improve traffic flow and to provide access to the BRT stations. The traffic analysis completed by CATA with extensive input from MDOT demonstrates that the travel time through the corridor is not reduced as a result of the redesigned roadway. In fact, passenger vehicles will have travel benefits from being separated from the buses. These studies show that benefits continue to the year 2035 even while jobs, population and housing grow. Congestion is reduced when the roadway is reconfigured with the BRT and delays for traffic are reduced by 27% according to CATA's rigorous traffic analysis.

Additional Traffic: The traffic analysis shows improvements in the traffic flow on the corridor. Diversions occur when traffic flow is negatively impacted. CATA will be working closely with communities and businesses all along the corridor to identify measures to implement during construction to prevent increased traffic during construction.

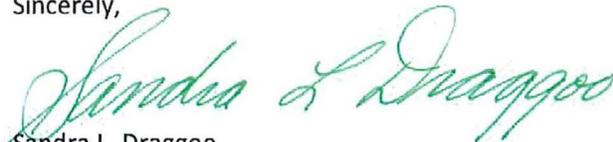
Delivery Trucks: Delivery trucks are limited in their travel patterns through the corridor today. Some intersections do not permit semi-trucks from making left or right turns today. The BRT will not stop the right in/right out movements of delivery trucks and, in some cases; the roadway redesign will improve truck access over their access today. Organizations like FedEx and UPS train their professional drivers to plan their routes before leaving for their deliveries to make sure they are approaching their destination so they can make all the turns.

Regarding the public outreach CATA has done since 2009, members of the Meridian Township business community have attended these meetings. CATA worked closely with the jurisdictions along the corridor to get the message out and has had regular and ongoing communications with businesses and the community who live along the corridor.

CATA has provided opportunities throughout the project planning for the community to provide input. Many of the features of the current design were influenced by those who provided input to the planning process. The input about the project has come from businesses, community members, road owners, jurisdiction leaders, developers, and more. The process has been open and transparent. We have provided a project website for each phase. We have provided ways for people to provide their input in public meetings, via the websites, and in surveys and many people in our region have used those opportunities.

Thank you for your comments. We will consider these comments as the project moves forward.

Sincerely,



Sandra L. Draggoo
CEO/Executive Director

cc: Stewart McKenzie, Federal Transit Administration
Sharon Edgar, MDOT
Board of Trustees, Meridian Township
State Representative Sam Singh

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Sandy Otto

From: Debbie Alexander <DWAlexander@cata.org>
Sent: Tuesday, June 21, 2016 3:44 PM
To: Frank Walsh; Board
Subject: FW: Redi Ride

See below for your information.

Debra Alexander
Assistant Executive Director
Capital Area Transportation Authority
4615 Tranter Street
Lansing, MI 48910
517.394.1100 (office)

-----Original Message-----

From: Debbie Alexander
Sent: Tuesday, June 21, 2016 2:53 PM
To: Donna Rose <wild-rose@sbcglobal.net> (wild-rose@sbcglobal.net)
Subject: FW: Redi Ride

Hello Donna, I received your email below and wanted to provide you with more information to your comments. I agree Meridian Redi Ride is valuable to Township residents. As we have discussed, demand has grown beyond capacity and we need to look for ways to expand the service. That is why we proposed starting with no cost options that could increase capacity between 20 and 25%. That is not a small impact.

You stated that CATA is costly. The cost to Meridian Township for Meridian Redi Ride is less than the market rate provided by private providers. CATA secured costs from four private operators to provide our supplemental Spec-Tran service. Their costs were greater than the costs CATA provides to Meridian Township and the private operator does not provide vehicles, trip scheduling, dispatching or contract management services.

When Redi Ride was originally planned and funded, Meridian Township told CATA they would provide the funds to operate the service. They meant that the Meridian Redi Ride millage would pay for all the costs of providing the service including purchasing the buses. Today, CATA purchases the buses using grant funds and CATA uses funds from state operating funds and the millage funds levied by CATA to supplement the funds Meridian Redi Ride provides to fund for Meridian Redi Ride. That is what I mean when I say CATA is providing additional money to fund Redi Ride. You are right, that is also "your tax money". The point is that if it were to be contracted out to a private firm, Meridian would only have the funds they collect from the 0.2 mill to pay to the private firm.

Donna, you stated that the BRT is CATA's top priority and there are needs for other public transit services in the community. The BRT construction is being funded by state and federal funds that can only be used for services like BRT and light rail. They can't be used for Redi Ride. Also, the operating costs for the BRT are coming primarily from the elimination of routes that currently operate in the Michigan Ave Grand River Ave corridor and would duplicate the BRT service.

To say that your concerns are not being addressed is simply not true. CATA has spent hours addressing your concerns on a variety of issues including Redi Ride. You state that you can't vote on BRT which is true. You also can't vote on

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decisions regarding road building or changes, changes in police or fire services, changes in your utilities and other aspects of public services and infrastructure. The BRT is a service change similar to other route changes that CATA deploys because of changing demographics, changes in jobs, and housing. The Michigan Ave Grand River Corridor is growing in population and will require more service from CATA. The BRT would provide that without any additional funds from the local community.

Thank you for considering this additional information.

Debra Alexander
Assistant Executive Director
Capital Area Transportation Authority
4615 Tranter Street
Lansing, MI 48910
517.394.1100 (office)

-----Original Message-----

From: Donna Rose [mailto:wild-rose@sbcglobal.net]
Sent: Monday, June 20, 2016 2:29 PM
To: Frank Walsh; Ronald Styka; Milton Scales; John Veenstra
Subject: Redi Ride

Hello,

I would really like to see a Redi Ride ballot proposal on the November 2016 ballot. Not just to remove the provider name to open up some options to us, but to raise the millage. The current millage has never been raised since the inception of the program. In the current RR work group we have learned that through the years the popularity of the service has grown, but the budget has not. As our township ages there will likely be even more need for this service. Other cost free measures are good because they improve accountability and efficiency, but the amount of capacity these measures will bring will be minimal.

As I have said I like having CATA running our service, but let's be real.

There service is costly. Our citizens deserve the highest amount of service for the best cost. I am not convinced we can expand our current service using CATA alone. For example, we might want to provide citizens who want them with a card that contains so many rides per month for before and after CATA service operates. Cards would expire at the end of each month, and begin again on the first of each month so rides wouldn't roll over from one month into the next. This would give citizens the option to use a door to door service after hours, but that service could be a cab company or some other lower cost provider. Other communities do this type of thing. There are lots of configuration possibilities I can see that will help citizens, but we need to be free to choose providers. And we really need to fund this program better to improve capacity.

Here's one point that is truly bugging me. Deb and Sandy keep saying that CATA is adding money to help provide more RR service here in our township, but we are paying over 4 million dollars to CATA for service, while other communities pay less and get more service. So if that isn't our tax dollars, where is the money that CATA gives us coming from? Do they just pull this money from the sky? Is there a CATA money tree somewhere we don't know about? No matter how they get it, it is ours. To my knowledge CATA doesn't have their own money, and if they do, something is way too wrong, since they are suppose to be a nonprofit.

On a related note, I believe that Julie Brixi, as Treasurer should not be representing us on the CATA Board. First, she hasn't really done anything to be helpful while serving there, and most important she is voting on contracts and decisions on behalf of residents for a company where she sits on the Board. Even if the Township Attorney doesn't think

this is a conflict of interest, it just appears so inappropriate and isn't helping anyone but her. Our residents need people on the CATA Board who will analyze issues and not rubber stamp everything. For example, while the BRT has been put at the top of CATA's wish list, there are so many other aspects of public transit that should be getting more priority, i.e. programs like RR. I know dozens of citizens who would agree with me. But our concerns aren't being represented at all. We can't vote on CATA plans for the BRT and their Board isn't strong enough to ask why this BRT decision has such priority when there are so many more important needs which involve direct service to customers. After all, the system along the Michigan Ave. corridor, as is, has been working fine for decades.

I am trusting you as our elected officials to think about the opportunity for possibilities that we could have if we place this matter on the November 2016 ballot with a request for a slight increase along with removing the name of any particular provider. I think voters would be glad to help improve RR service and doing so would give us options. Riders depending on such service need good reliable service in our Township that can be as limitless as is possible.

Sincerely,
Donna Rose
6207 Cobblers Drive
East Lansing, MI 48823

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**CLERK'S OFFICE
BOARD COMMUNICATIONS
JULY 5, 2016**

Commission Linkage (CL)

Patrick E. Lindemann

Ingham County Drain Commissioner

PO Box 220
707 Buhl Avenue
Mason, MI 48854-0220

Phone: (517) 676-8395

Fax: (517) 676-8364

<http://dr.ingham.org>



Carla Florence Clos
Deputy Drain Commissioner

Paul C. Pratt
Deputy Drain Commissioner

David C. Love
Chief of Engineering and Inspection

Sheldon Lewis
Administrative Assistant

NOTICE OF PUBLIC HEARING OF APPORTIONMENT

June 21, 2016

DELIVERED:
PERSONAL SERVICE

Elizabeth LeGoff, Supervisor
Charter Township of Meridian
5151 Marsh Road
Okemos, MI 48864

You are hereby notified that a public hearing of apportionment on the following drains will be held on the **12th Day of July, 2016**, at the Ingham County Drain Commissioner's Office, 707 Buhl Ave., P.O. Box 220, Mason, MI 48854, from 9:00 a.m. in the forenoon until 5:00 p.m. in the afternoon:

<u>DRAIN #</u>	<u>DRAIN NAME</u>	<u>PERCENT</u>	<u>2016 PAYMENT</u>	<u>REMAINING BALANCE</u>
B28-00	BUTTON DRAIN	0.22	58.85	57.45
B28-02	BUTTON: PONDEROSA BRANCH DRAIN	2.00	705.14	
C29-00	COSTIGAN DRAIN	15.00	2,310.40	
C61-00	CIBA GEIGY DRAIN	15.00	403.55	
D02-02	DANIELS EXTENSION DRAIN	15.00	914.24	
E03-00	EBERLY DRAIN	2.00	2,876.36	

For Assessments to be collected in installments, the Drain Code (Act 40 of 1956, Sec. 154 [e]) provides that the assessment may be paid in full with any interest to date at any time and thereby avoid further interest charges.

Should you prefer, an appointment may be arranged at a more convenient time to review your apportionment. Please be aware appeal of special assessments on the above drainage districts can be made to the Ingham County Probate Court within ten days after this Day of Review.

Sincerely,

Patrick E. Lindemann
Ingham County Drain Commissioner

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PROPOSED BOARD MINUTES

PROPOSED MOTION:

Move to approve and ratify the minutes of the June 7, 2016 Regular Meeting as submitted.

ALTERNATE MOTION:

Move to approve and ratify the minutes of the June 7, 2016 Regular Meeting with the following amendment(s): [insert amendments].

**JULY 5, 2016
REGULAR MEETING**

CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD REGULAR MEETING - **DRAFT** -
5151 Marsh Road, Okemos, MI 48864-1198
853-4000, Town Hall Room
TUESDAY, JUNE 7, 2016 **6:00 P.M.**

PRESENT: Clerk Dreyfus, Treasurer Brixie, Trustees Scales, Styka, Veenstra
ABSENT: Supervisor LeGoff, Trustee Wilson
STAFF: Township Manager Frank Walsh, Assistant Township Manager/Director of Public Works and Engineering Derek Perry, Director of Community Planning & Development Mark Kieselbach, Police Chief David Hall, Fire Chief Fred Cowper, Finance Director Miriam Mattison, Director of Information and Technology Steven Gebes, Executive Assistant Michelle Prinz, Administrative Intern Griffin Graham, Township Attorney Stephen Schultz

1. CALL MEETING TO ORDER

Clerk Dreyfus called the meeting to order at 6:04 P.M.

Trustee Veenstra moved to appoint Trustee Ron Styka as Supervisor Pro Tem. Seconded by Clerk Dreyfus.

Board discussion:

- Board member opposition to only one (1) of the two (2) candidates running for Township Supervisor repeatedly being nominated to serve as Supervisor Pro Tem
- Board member belief the nominations to serve as Supervisor Pro Tem have been “rotated around considerably” as Trustee Angie Wilson served in that capacity for the last Board meeting

VOICE VOTE: Motion carried 4-1 (Scales).

Trustee Scales requested a roll call on this motion for the record.

ROLL CALL VOTE: YEAS: Trustee Styka, Veenstra, Treasurer Brixie, Clerk Dreyfus
NAYS: Trustee Scales
Motion carried 4-1.

2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS

Supervisor Pro Tem Styka led the Pledge of Allegiance.

3. ROLL CALL (None)

4. PRESENTATION

A. Capital Area District Library (CADL) Annual Report-Ann Chapman & Betsy Hull
Ann Chapman, Head Librarian, Haslett Library, 1590 Franklin Street, Haslett, gave a brief synopsis of 2015 activities which included:

- Development of a strategic plan
- Making the phrase “I didn’t know the library had that” obsolete
- Top three (3) new CADL services:
 - CADL mobile app with digital library card barcode
 - “Novelist select” which provides read alike recommendations and reviews
 - Story walk in Orlando Park

Betsy Hull, Head Librarian, Okemos Branch, 4321 Okemos Road, Okemos, spoke to 2015 activities as follows:

- Registration site for Michigan organ donor registry
- Collection site for various food pantries, including the Haslett food bank
- Adoption center for the Michigan Humane Society
- Collection site for many organizations (e.g., Toys for Tots, American Red Cross Blood Drive, clothing drives)
- Outreach programs
- Partnerships with many organizations (local schools, Michigan State University, Meridian Farmers Market)
- Monthly programs provided to the Meridian Senior Center
- Services provided to Wynwood Assisted Living Center and other assisted living centers in Meridian Township
- Programs provided to the Parkwood YMCA and Court One Summer Day Camp
- Story time provided to local day care centers
- Library as a center for family education and enrichment
- People who use services are the library's most important asset

Board discussion:

- Clerk Dreyfus recommended CADL's financial page in the report include a list of revenues and expenses

B. Introduction of New and Promoted Fire Department Team Members
Fire Chief Cowper introduced:

- Lt. Ryan Campbell (promoted from firefighter)
- Firefighter Corey Pant (promoted from part-time to full time)
- Firefighter Amanda Arnett (promoted from part-time to full time)
- Firefighter Charles Malesko (new hire)

C. Introduction of New Executive Assistant-Michelle Prinz

Manager Walsh introduced Michelle Prinz as his executive assistant, highlighting her previous lengthy employment as Executive Director of the Haslett YMCA.

5. PUBLIC REMARKS

Supervisor Pro Tem Styka opened Public Remarks.

Mike McCurdy, 5458 Okemos Road, East Lansing, spoke in opposition to the brownfield tax credit for The Square, stating the developer should cover the cost of development of high-end student housing. He did not believe any part of this development provided an exceptionally needed service to Meridian Township which would require residents to provide millions in tax credits.

Nick Tesseris, 2800 East Grand River, East Lansing, expressed opposition to the bus rapid transit (BRT) system being proposed along Grand River Avenue. He believed the BRT will have a devastating impact on small businesses, especially with the proposed center median dedicated for the bus and restricting left turns. Mr. Tesseris stated many of his tenants (e.g., Whole Foods) indicated they would not have located along Grand River if they had been aware of the proposed BRT project. He added the BRT will slow down Meridian residents who drive along Grand River. Mr. Tesseris stated the current CATA service is good, and the cost benefit must be considered, especially as the BRT is not solving a problem in the Township. He believed taxes will increase going forward, as there will be a cost for maintenance of the system. Although he recognized Board members do not have a vote on implementing the BRT, he asked where each individual stood on this issue.

Danielle Ballard, 5240 Madison Avenue, Apt. B5, Okemos, introduced herself to the Board and volunteered to serve as an alternate member on the Zoning Board of Appeals.

Mark Kring, 1141 Gulick Road, Haslett, Senior Pastor, New Hope Church, availed himself for Board questions when Action Item #12B (SUP #16051) is taken up on the agenda.

Ody Norkin, 3803 Sandlewood, Okemos, spoke in opposition to the tax break and abatement that rewards polluters, believing if you pollute you pay for it and are accountable for the cost of cleanup. He voiced appreciation to Trustees Scales, Styka and Veenstra for the time they have invested in the Redi-Ride Review Committee. Mr. Norkin requested the "flaw" needs to be corrected by placing language on the November, 2016 ballot which would allow a service to provide rides to those who need it by not naming Capital Area Transportation Authority (CATA) as the sole vendor.

Betty Caldwell, 2718 Heather Drive, East Lansing, spoke in opposition to the current CATA bus rapid transit (BRT) proposal and inquired as to the position of each board member on this issue. She stated there are several flaws in the design, adding the BRT system is not a good "fit" for Meridian Township. As a frequent rider of CATA buses, Ms. Caldwell is an advocate of mass transit but CATA's BRT proposal is too grandiose for this community. She did not believe the ridership on the Number #1 bus line was great enough to require the BRT system and the addition of the BRT will not increase readership. Ms. Caldwell expressed concern the BRT will force small businesses to close and create cut through traffic in nearby residential neighborhoods.

Karla Hudson, 6009 Skyline Drive, East Lansing, a member of the Redi-Ride Review Committee, thanked Trustees Scales, Styka and Veenstra for orchestrating the committee meetings and contemplating some no cost options. She encouraged Board members to consider new ideas, establish a Township Transportation Commission, and support a Redi-Ride reauthorization on the November ballot for an unspecified service provider.

Donna Rose, 6207 Cobblers Court, East Lansing, voiced opposition to the BRT because of removal of bus stops, expressed support for the Redi-Ride service, requested creation of a Township Transportation Commission, and take the word CATA out of the millage renewal language. She expressed opposition to the brownfield project for The Square, since the current owner knew it was polluted when he bought it and residents should not have to pay to clean it up.

Mike Hudson, 6009 Skyline Drive, East Lansing, spoke in support of the CATA system and Redi-Ride. He stated it is now hard to get service from Redi-Ride as the program is popular and demand is high. Mr. Hudson supported reauthorization of the Redi-Ride millage without CATA as the sole vendor noted in the ballot language. He suggested CATA use better technology through use of an interactive mobile application for its ridership on Redi-Ride.

Renee Korrey, 4633 Okemos Road, Okemos, stated her opposition to the bus rapid transit. She requested Board members voice their position on the BRT prior to voting. She indicated the constituency does not want the BRT, CATA keeps changing its funding amount and questioned why Meridian Township is involved.

Billy Jo O'Berry, 1195 Clayton Court, Mason, listed her qualifications to serve as the next Ingham County Prosecutor.

Kay Lockwood, 2695 Teri Terrace, East Lansing, requested Board members provide their position on the BRT in writing for public review. She spoke against the brownfield redevelopment for The Square.

Jeff Nielson, 2717 E. Grand River Avenue, requested Board members provide their position on the BRT. He expressed opposition to the BRT, noting the current proposal is flawed and needs to be modified without compromising neighborhoods with divergence of traffic off Grand River Avenue. Mr. Nielson believed local businesses will be at risk.

Steve Vagnozzi, 2144 Woodfield Drive, Okemos and Executive Committee Vice-Chair, Michigan Association of Railroad Passengers, addressed rail initiatives and provided a Coast-to-Coast Passenger Rail Ridership and Cost Estimate Study Executive Summary.

Mary Hoenshell, 2341 Barnsbury Road, East Lansing, and board member of the Everett Farms Homeowner Association, spoke in opposition to the BRT. She noted she is a founding member of a new coalition titled "Stop the CATA BRT". Ms. Hoenshell offered the concept of commuter lots at strategic locations around Lansing, so express buses can pick up Michigan State University students at the various locations and drop them off on MSU's campus as an alternative solution to the proposed BRT. She believed current businesses along Grand River in Meridian Township will be negatively impacted by the BRT program. Ms. Hoenshell stated CATA is not held accountable to the taxpayers and requested each Board member provide their position on the BRT.

Kathy DeVito, 470 Chimney Oaks Drive, Okemos, noted her opposition to the BRT and asked for each Board member's position on the BRT proposal prior to this year's elections. She voiced her support for additional funding for the Redi-Ride Program as she believed the CATA bus system currently in place is sufficient.

Leonard Provencher, 5824 Buena Parkway, Haslett, spoke in support of Trustee Scales request to have equality among Board members in serving as Supervisor Pro Tem for Board meetings in the absence of the Supervisor. He stated he is opposed to the BRT and believed Meridian residents are not receiving a good rate of return on the millage collected from them for CATA's fixed route system (\$4.5 million check written by the Treasurer this Spring). Mr. Provencher suggested CATA focus its efforts and funds on servicing Meridian residents in the eastern third of the Township. He believed the Redi-Ride system needs bigger fixes than what has been proposed.

Neil Bowlby, 6020 Beechwood Drive, Haslett, pointed to a condition contained in the resolution to approve the Okemos Pointe PUD which required the applicant to obtain all brownfield approvals as necessary. He did not believe brownfield requests should be part of the approval process for the project itself. Mr. Bowlby indicated the development project should stand or fall on its own merits and the brownfield should be considered as a separate issue. He suggested more emphasis be placed on a thorough analysis of past uses and investigation of possible environmental problems with the site early on in the planning process.

Kathie Kuhn, 5473 Okemos Road, East Lansing, member of a group titled “Meridian Citizens for a Sustainable Community”, spoke against the proposal for The Square as she believed it would create congestion, promote urban sprawl and a “giveaway” of tax credits. She indicated the increased concentration of residents would create issues of safety. Ms. Kuhn voiced her opposition to the BRT proposal and stated the current CATA bus system is sufficient for her purposes.

Supervisor Pro Tem Styka closed Public Remarks.

6. TOWNSHIP MANAGER REPORT

Manager Walsh deferred his report to the end of the meeting due to the lengthy agenda before the Board.

7. BOARD COMMENTS & REPORTS

A. Treasurer’s Quarterly Report

Treasurer Brixie reported on delinquent personal property tax collection totals for tax years 2011-2015, 2015 total tax year collections as of June 2, 2016, 2015 tax year distribution totals as of March 1, 2016, and current fixed maturity investments and non-fixed investments as of April 30, 2016.

Board discussion:

- Tax distribution amount for CATA does not include the Redi-Ride millage
- Meridian’s Redi-Ride collection for the 2015 tax year was approximately \$314,000 and is included in the Meridian Special Millages 2015 distribution total
- Board member inquiry why there is tax distribution to the Ingham County Land Bank for the Douglas J Brownfield when the project has not commenced
- Douglas J Brownfield capture district was created and begins with a baseline
- Township is required to collect the capture of any increases in value after the baseline
- Taxable value of the Douglas J property has risen, and according to the Brownfield Act, increased property values “trigger” the capture
- Collections include special assessments and drain assessments which are not tax distributions and account for the difference between the tax collections and tax distribution amounts
- Board member concern with an 11 year investment which is yielding only 2.25%
- Aforementioned concern relates to the Federal Home Loan step increase coupon, which has a variable interest rate which will change and increase over time
- Fixed investments show a maturity date, while the non-fixed investments do not
- Non-fixed investments are liquid and can be removed at any time
- Non-fixed investment rates fluctuate according to market conditions
- Board member inquiry as to the interest rates of listed fixed maturity investments for April, 2016
- All maturity investments held by the Township are listed on pages one (1) and two (2)

Trustee Scales objected to the characterization of the brownfield redevelopment rewarding polluters voiced during earlier public comment. He explained the brownfield redevelopment is a mechanism to deal with sites of contamination which have historically been left behind and the state and federal governments have been unable to identify the responsible parties for the contamination.

Clerk Dreyfus stated that while the initial intent of the brownfield tax credit is a good idea, this policy has degraded from its initial vision and can often be used as a market inducement to the developer in an effort to lower risk and increase profit.

Trustee Veenstra alleged the brownfield tax credits are falsely sold to the public as being used to clean up contamination. He maintained the brownfield tax credits are a large "slush fund" which governments can give to a developer. Trustee Veenstra voiced his position on the BRT, indicating he was originally in support of the concept. He stated his position in opposition to the BRT after not receiving a response to his inquiry to the CATA representative on how the funds would be spent. Trustee Veenstra stated the design of the BRT is flawed, is a traffic hazard, dangerous for passengers to board buses in the center of Grand River Avenue and believed reducing the number of stops from 45 to 28 will decrease ridership. He asked the Board to formally oppose the BRT and send a letter to the Federal Transit Administration relaying that position.

Trustee Scales spoke in opposition to the bus rapid transit system, adding public transportation needs enhancement, but this is not the plan to accomplish the desirable improvements.

Clerk Dreyfus voiced support for public transit but no longer supports the bus rapid transit system. He called for the Board to place the bus rapid transit system on the next available scheduled Board meeting agenda for a comprehensive discussion on this issue.

Trustee Scales and Trustee Veenstra both supported Clerk Dreyfus' call to place the bus rapid transit on the agenda at the next scheduled Board meeting.

Supervisor Pro Tem Styka stated he is opposed to the current BRT proposal, acknowledging the plan changes from month to month. He was concerned with the potential effect of the proposal on businesses relative to the no left turn feature, and was not convinced there was adequate return for the investment. Trustee Styka voiced support for improvement to the existing mass transit system with less cost while achieving many of the same goals.

8. APPROVAL OF AGENDA

Treasurer Brixie moved to approve the agenda as submitted. Seconded by Clerk Dreyfus.

Trustee Veenstra moved to amend the agenda by moving Agenda Items #12 C, D, and E (Okemos Pointe Mixed Use Planned Unit Development project) from action to discussion since information has not been received on the Okemos Pointe Brownfield Redevelopment plan.

Seconded by Clerk Dreyfus.

Board discussion:

- Board member preference to keep the aforementioned agenda items on for action, allow the applicant to present their information, and if sufficient answers are not provided, the item(s) can be tabled until the next meeting
- Board member preference for the brownfield tax credit information offered by the applicant to be very comprehensive and detailed
- Board member preference to vote no on the motion as this project has been before the Board ten (10) or 11 times
- Township rules and ordinances do not require the brownfield application to be brought before the Board prior to approval of the project

VOICE VOTE ON THE AMENDMENT: Motion failed 1-4 (Trustee Veenstra)

VOICE VOTE: Motion carried 5-0.

9. CONSENT AGENDA (SALMON)

Supervisor Pro Tem Styka reviewed the consent agenda.

Clerk Dreyfus moved to adopt the Consent Agenda. Seconded by Treasurer Brixie.

ROLL CALL VOTE: YEAS: Trustee Scales, Styka, Veenstra, Treasurer Brixie, Clerk Dreyfus
 NAYS: None
 Motion carried 5-0.

A. Communications

(1) Board Deliberations (BD)

- BD12A-1 Frederic Svoboda, 2671 Roseland Avenue, East Lansing; RE: "The Square on Grand River" Student Housing Project
- BD12A-2 Don Isleib, 5400 Park Lake Road, East Lansing; RE: The Square on Grand River
- BD12A-3 Josephine Wolk, 2573 Heather Circle, East Lansing; RE: The Square Project
- BD12A-4 Barb Ringlein, 5030 Park Lake Road, East Lansing; RE: Email exchange with Trustee Scales regarding The Square on Grand River
- BD12A-5 James Noble, 5331 Park Lake Road, East Lansing; RE: The Square on Grand River
- BD13A-1 Mary McAuliffe, 4378 Okemos Road, Apt. D112, Okemos; RE: Costco for Meridian Township
- BD13A-2 Elizabeth Buiocchi, 4143 Breakwater Drive, Okemos; RE: Costco Store
- BD13A-3 Scott Cameron, 2063 Hamilton Road, Okemos; RE: Costco Store
- BD13B-1 Ody Norkin, 3803 Sandlewood Drive, Okemos; RE: Email exchange with Trustee Scales regarding the Redi-Ride Workgroup Meeting of May 26, 2016

(2) Board Information (BI)

- BI-1 Brent Forsberg, President, TA Forsberg, Inc., 2422 Jolly Road, Suite 200, Okemos; RE: MUPUD #15051, WUP #16-02 and SUP #15051
- BI-2 Phyllis Vaughn, 6100 Balog Court, Haslett; RE: Panhandlers
- BI-3 Beth Hubbell, 1158 Woodside Drive, Haslett; RE: Whole Foods
- BI-4 Phyllis Vaughn, 6100 Balog Court, Haslett; RE: Board Meeting of May 17, 2016
- BI-5 Ann Alchin, 5972 Cypress, Haslett; RE: Farmers Market Ad
- BI-6 Don Kagey, 4026 Shoals Drive, Okemos; RE: Constituent Feedback
- BI-7 Phyllis Vaughn, 6100 Balog Court, Haslett; RE: Assisted Living Facility
- BI-8 Neil Bowlby, President, Liaison for Inter-Neighborhood Cooperation, PO Box 40, Okemos; RE: MUPUD #15024 (Okemos Pointe)
- BI-9 Shirley Decker, Mert's Meats, 1860 W. Grand River, Okemos; RE: Email exchange with Debbie Alexander, Assistant Executive Director, Capital Area Transportation Authority, concerning BRT Project Meeting in March, 2016
- BI-10 Judy Kindel, 2915 Margate Lane, East Lansing; RE: May 23, 2016 Master Plan Work Session

(3) Commission Linkage (CL)

- CL-1 Marsha Madle, 1373 Sebewaing Road, Okemos; RE: Letter of resignation from the Economic Development Board effective May 5, 2016

Clerk Dreyfus moved that the communications be received and placed on file, and any communications not already assigned for disposition be referred to the Township Manager or Supervisor for follow-up. Seconded by Treasurer Brixie.

ROLL CALL VOTE: YEAS: Trustee Scales, Styka, Veenstra, Treasurer Brixie, Clerk Dreyfus
NAYS: None
Motion carried 5-0.

B. Minutes

Clerk Dreyfus moved to approve and ratify the minutes of the May 17, 2016 Regular Meeting as submitted. Seconded by Treasurer Brixie.

ROLL CALL VOTE: YEAS: Trustee Scales, Styka, Veenstra, Treasurer Brixie, Clerk Dreyfus
NAYS: None
Motion carried 5-0.

C. Bills

Clerk Dreyfus moved that the Township Board approve the Manager’s Bills as follows:

Common Cash	\$	298,782.59
Public Works	\$	574,667.02
Trust & Agency	\$	11,419.68
Total Checks	\$	884,869.29
Credit Card Transactions	\$	12,725.32
Total Purchases	\$	<u>897,594.61</u>
ACH Payments	\$	<u>499,059.41</u>

Seconded by Treasurer Brixie.

ROLL CALL VOTE: YEAS: Trustee Scales, Styka, Veenstra, Treasurer Brixie, Clerk Dreyfus
NAYS: None
Motion carried 5-0.

[Bill list in Official Minute Book]

D. Ratification of Part-Time Paramedic/Firefighter Appointment

Clerk Dreyfus moved to ratify the appointment of Thomas Levey to the position of part-time paramedic/firefighter. Seconded by Treasurer Brixie.

ROLL CALL VOTE: YEAS: Trustee Scales, Styka, Veenstra, Treasurer Brixie, Clerk Dreyfus
NAYS: None
Motion carried 5-0.

10. QUESTIONS FOR THE ATTORNEY (See Agenda Items #12B, #12H, #13A)

11. HEARINGS (None)

12. ACTION ITEMS

Supervisor Pro Tem Styka opened Public Remarks.

Neil Bowlby, 6020 Beechwood Drive, Haslett, spoke in opposition to the brownfield tax credit for The Square. He offered his calculation regarding the cost per bed which would allow the developer to cover the cost of the brownfield plan on their own by increasing the rent \$14 per month per bed. Mr. Bowlby believed the developer can afford the funds to clean up the contamination based on his calculation of the developer's net income of over \$72 million over a 30-year period. He suggested a change to the resolution. Mr. Bowlby spoke in favor of the Okemos Pointe project and suggested removal of the phrase "one or more amenities" from the resolution to approve. He reiterated his earlier public remarks regarding not having the brownfield request connected to the project.

Leonard Provencher, 5824 Buena Parkway, Haslett, reiterated his opposition to the brownfield for the project titled The Square and voiced support for the Pathway Master Plan as submitted. He suggested an "oral" condition that the name of New Hope Church be changed to New Hope Church of Meridian to avoid confusion the East Lansing mailing address will bring and to help with this community's branding image.

Ernie Schaefer, 919 W. University, Rochester and applicant for the brownfield on Grand River Avenue, stated any money received through the brownfield funding mechanism will be used to clean up the site as required by state law. He explained the proposed improvements to the drainage system in the southwest corner of the property if the project is approved.

Eric Helzer, Advanced Redevelopment Solutions and the applicant's consultant for The Square, PO Box 204, Eagle, explained the purpose of Tax Increment Financing (TIF) money, which uses the incremental gain in taxes to pay for remediation of the site. He noted taxes will be paid at their full rate once the project is developed. Mr. Helzer maintained the property is currently generating approximately \$14,000 annually and with the proposed \$21 million investment, the Township taxes alone will increase to nearly \$100,000. He stated the applicant has come before the Board for a reconsideration of costs at less than \$2 million for developer expenses to deal with contamination at the site. Mr. Helzer noted the proposed brownfield plan has been reduced from 13 to nine years. He reminded the Board the developer will only be reimbursed for expenses incurred.

Michael Unsworth, 5948 Village Drive, Haslett, urged the Board to adopt the Township Pathway Master Plan.

Will Randle, WestPac Michigan, 4409 Dobie Road, Okemos, reported on the status of the Okemos Pointe brownfield plan, stating they received the last of the baseline environmental assessment (BEA) laboratory results on June 2nd and are assessing the information provided in those results. He acknowledged they do not yet have the economics ready to present to the Board as they are diligently working to create the detailed due diligence plan. He availed himself for questions on the Okemos Pointe mixed use planned unit development (MUPUD), special use permit (SUP) and the wetland use permit(WUP).

Fred Svoboda, 2761 Roseland Avenue, East Lansing, spoke on behalf of fellow members of the Wardcliff Neighborhood Association who are against The Square project. He listed unknown environmental hazards which need to be remediated, and taxpayer subsidy of a student housing project constructed by an out-of-town developer. Mr. Svoboda believed there is a high financial and quality of life cost to student housing projects, citing Chandler Crossing as an example.

Kathie Kuhn, 5473 Okemos Road, East Lansing, reiterated her opposition to The Square development and additional student housing in the area.

Ody Norkin, 3803 Sandlewood, Okemos, believed the State of Michigan Attorney General's office has a division which "goes after" polluters, and believed they should be the entity to recoup remediation costs from the responsible party. He spoke in opposition to the brownfield request.

Supervisor Pro Tem Styka closed Public Remarks.

A. The Square, 2655 Grand River Avenue-Brownfield

Treasurer Brixie moved [and read into the record] NOW, THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby approves the brownfield request in the amount of \$2,068,500 for a period not to exceed 9 years from Campus Village Communities.

The motion died for lack of support.

B. Special Use Permit #16051 New Hope Church 2170 Saginaw (M-78)

Trustee Veenstra moved [and read into the record] NOW THEREFORE BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby approves Special Use Permit #16051 (New Hope Church) to construct a single building totaling approximately 42,000 square feet in gross floor area, subject to the following conditions:

- 1. Approval of the special use permit is in accordance with site plans prepared by KEBS, Inc. dated March 18, 2016; and floor plans and elevation plans prepared by Hobbs+Black Architects dated March 15, 2016, subject to revisions as required.**
- 2. Every attempt shall be made to preserve healthy, mature trees measuring 12" dbh (diameter at breast height) or greater. No trees shall be removed from the site until Site Plan Review approval has been granted.**
- 3. Approval of SUP #16051 is granted provided Due Care obligations associated with environmentally contaminated areas of the site comply with State of Michigan requirements to ensure existing contamination does not cause unacceptable risks and is not exacerbated.**
- 4. Street trees shall be provided along the Saginaw Highway and Newton Road frontages of the site.**
- 5. The final site plan, landscape plan, building elevations, building materials and colors, shall be subject to the approval of the Director of Community Planning and Development.**
- 6. The trash dumpster shall be enclosed on four sides; three sides of the enclosure shall be constructed with products to match the building.**
- 7. All mechanical, heating, ventilation, air conditioning, generators, and similar systems shall be screened from view by an opaque structure or landscape material selected to complement the building. Such screening is subject to approval by the Director of Community Planning and Development.**

8. **Site and building lighting shall comply with Article VII in Chapter 38 of the Code of Ordinances and shall be subject to the approval of the Director of Community Planning and Development. LED lighting shall be used.**
9. **Final utility, grading, and storm drainage plans for the site shall be subject to the approval of the Director of Public Works and Engineering and shall be completed in accordance with the Township Engineering Design and Construction Standards.**
10. **The applicant shall obtain all necessary permits, licenses and approvals from the Michigan Department of Environmental Quality (MDEQ), the Ingham County Drain Commissioner, Michigan Department of Transportation, Ingham County Road Department, and the Township. Copies of all permits, licenses, and approvals shall be submitted to the Department of Community Planning & Development.**
11. **Copies of the site plan information and construction plans for the project that exist in an AutoCAD compatible format shall be provided to the Township Engineering staff.**
12. **Any future expansion of the church shall require a modification to Special Use Permit #16051.**

Seconded by Trustee Scales.

Board discussion:

- New Hope Church is an existing member of our community and wishes to expand in another location within Meridian Township
- Proposed parking area is reasonable
- Request for bicycle racks to be placed at the two (2) main entrances.

Trustee Scales offered the following amendment:

- **Amend condition #8 by adding “where feasible” after “shall be used”.**

Supported by Treasurer Brixie.

Board discussion:

- Prudent to allow the church to have the ability to show where they cannot place LED lights
- Concern with mandating all lighting be LED, regardless of specific needs
- Trust in Township staff to work with members of the church to obtain the type of lighting necessary for this facility
- Technology does not exist for all lighting needs to be met by LED lights
- Board member belief the phrase “LED lighting shall be used” in condition #8 does not state every light in the church must be LED
- Board member belief it will be more economical for the church to use LED lighting in the interior of the building and the parking lot
- Board member statement Congress passed a law four (4) years ago which would mandate the phasing out of antiquated incandescent bulbs
- Board member belief Congress ultimately rescinded their view through pressure by lobbyists
- Board member belief the subject phrase read into the record in condition #8 sets the direction and makes Meridian the green community leading to the future

Number of votes necessary to pass a motion with five (5) Board members present: (Questions for the Attorney (See Agenda Item #10)

- Q. How many votes do we need to pass something with five people present?
 A. You need a majority of those present and voting.

Continued Board discussion:

- Board member with a legal background believes including “where feasible” is stronger language than “...shall be used”
- Board member belief the term “government overreach” applies to the Clerk’s office relative to turning out lights when his office is not occupied
- Concern with the Treasurer using the Board meeting forum to voice personal attacks and offer a political statement “thrown into” public policy debates
- Request by the Chair for Board members to exercise decorum and cease personal attacks
- New Hope Church uses LED lighting at its current location and intends to use the most efficient lighting available at its new location

VOICE VOTE ON THE AMENDMENT: Motion carried 3-2. (Trustee Veenstra, Clerk Dreyfus)

ROLL CALL VOTE: YEAS: Trustee Scales, Styka, Veenstra, Treasurer Brixie, Clerk Dreyfus
 NAYS: None
 Motion carried 5-0.

C. MUPUD#15024 (Okemos Pointe)

Brixie moved [and read into the record] NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby approves Mixed Use Planned Unit Development (MUPUD) #15034, subject to the following conditions:

1. Approval is based on the Cover Sheet, Site and Utility Plans (North and South), and Amenities Plan, prepared by KEBS, Inc., dated January 25, 2016; the Revised Phasing Plan, prepared by KEBS, Inc., dated March 8, 2016, and a Wetland Features Waiver Plan prepared by KEBS, Inc. dated May 25, 2016, subject to revisions as required.
2. Approval is based on the building elevations for the apartment buildings prepared by Zehren and Associates, Inc., dated June 12, 2015; and building elevations for the mixed use building prepared by Zehren and Associates, Inc. dated January 21, 2016; and the schematic building elevations for the proposed remodeled warehouse/commercial building, prepared by FUN Architecture, and received by the Township on January 25, 2016, subject to revisions as required. Building materials (type of materials and percentage of each material) for the apartment buildings, mixed use building and converted warehouse/commercial building shall be consistent with the products shown on the aforementioned elevation drawings. The character and quality of the building materials and general architectural design of the buildings shall be consistent on all four sides of each building.
3. The final building elevations and building materials shall be subject to the approval of the Director of Community Planning and Development.

4. Approval of MUPUD #15024 (T.A. Forsberg, Inc. and WestPac Michigan) shall be contingent on the approval of Special Use Permit (SUP) #15101 (T.A. Forsberg, Inc., and WestPac Michigan).
5. Approval is subject to one or more amenities. The applicant proposes the following amenities as identified on the Amenities Plan (Sheet 10) and in the applicant’s project summary: recycle center; construction of a Township pathway system segment; 224 bike parking spaces both covered and uncovered; public pocket parks; public art; outdoor seasonal sales area; rehabilitation of a degraded site; first floor awnings and upper floor balconies; underground utilities; consolidation of multiple parcels into one parcel; bike repair station; foot and bicycle pathways and sidewalks that connect to the Township’s pedestrian/bicycle pathway system; porches; public recreation; public cultural venues; outdoor gathering spaces for residents and public; and LED light fixtures for outdoor lighting.
6. Waivers shall be granted from the Code of Ordinances as follows:
 - a. Section 86-404(b)(3): The required side and rear yard setbacks for a building, parking, access drive, or other structure, is 100 feet from a residential district line or 60-foot setback shall be required if with a double row of interlocking conifer trees is provided in addition to general screening standards. Waivers are requested as follows:

<u>Building/carport/parking lot</u>	<u>Proposed setback</u>
F3	47 feet
M1	50 feet
M2	90 feet*
M3	90 feet*
M7	94 feet*
P6	75 feet*
P7	55 feet
Carports (west of Bldg. F2)	35 feet
Carports (north of Bldg. P7)	15 feet
Carports (south of Bldg. M1)	17 feet
Parking area (south of Bldg. F3)	45 feet

*If a double row of interlocking conifer trees are provided the required 60 foot setback would be met.

- b. Section 86-402(1)a.: The required front yard setback from Jolly Oak Road is 25 feet from the street right-of-way. A waiver of 9 feet is requested for Building M10 to be located 16 feet from street right-of-way.
 - c. Section 86-471 (b). The required grading and structure setback for wetlands two acres or more in size is 40 feet and for wetlands less than two acres in size the setback is 20 feet. Waivers of 40 feet and 20 feet are requested as shown on the Wetland Features Waiver Plan prepared by KEBS, Inc. dated May 25, 2016.

- d. Section 86-471 (c). The required natural vegetation strip shall be the 20 feet closest to a wetland and 25 feet from the top of the bank of an open county drain (Smith Drain). Waivers are requested as shown on the Wetland Features Waiver Plan prepared by KEBS, Inc. dated May 25, 2016.
- e. Section 86-756(14): The required setback for a parking area is 15 feet and the proposed parking area south of the warehouse (2362 Jolly Oak Road) is 9 feet at its closest point from the south property line, for a waiver of 6 feet.
- f. Section 86-755: The minimum required number of parking spaces is 945 parking spaces, which includes a 10% reduction when bicycle parking is provided. The plan shows a total of 866 parking spaces (which does not include the 12 on-street parking spaces on Jolly Oak Road), for a waiver of 79 parking spaces.
7. Three percent of the apartment units shall be designated as affordable housing units for residents with income below 80 percent of the median income for the area.
8. The project shall be constructed in two phases. Each phase shall include a commercial building, which is the use permitted by right in the C-2 (Commercial) district.
9. Future site plans shall show wetlands associated within the Smith Drain, the top of the bank of the Smith Drain, and floodplain elevations for the entire project area.
10. If a brownfield plan is approved for this site, the applicant shall secure all applicable approvals from the Ingham County Brownfield Redevelopment Authority (BRA), Meridian Township Board, and Ingham County Board of Commissioners for a Brownfield Remediation Plan, as necessary.
11. Any work in the 100-year floodplain shall require separate applications, reviews, permits, licenses, and approvals from all applicable agencies and governing entities such as the Township, the Michigan Department of Environmental Quality (MDEQ), the Ingham County Drain Commissioner's office (ICDC) and the Federal Emergency Management Agency (FEMA), as necessary. Copies of all permits, licenses and approvals shall be submitted to the Department of Community Planning & Development.
12. The applicant shall apply for and receive all applicable approvals and permits from the Township and MDEQ for any work in a regulated wetland including filling a wetland or drainage into or out of a regulated wetland. Copies of all permits and approvals shall be submitted to the Director of Community Planning and Development.
13. Any future building additions or expansions to the buildings will require modification to the MUPUD #15024 and SUP #15101.
14. Unless the building elevations are revised, the applicant will be required to receive a variance from the Zoning Board of Appeals for non-compliance with Section 86-440(f)(2)b.2., stating, "Buildings greater than 50 feet in width shall be divided into increments of no more than 50 feet through articulation of the façade," Section 86-440-(f)(1)b., stating, "Maximum building height shall be no higher than 45 feet," and Section 86-440(f)(2)b.4., stating, "Windows shall cover no less than 50 percent of nonresidential street level facades."

15. **Truck standing, loading and unloading spaces shall be provided for the proposed commercial buildings, or a variance from the Zoning Board of Appeals is required.**
16. **Apartments may be occupied by a family; or, for apartments occupied by unrelated persons, no more than two unrelated persons may occupy the one and two bedroom units and no more than three unrelated persons may occupy the three bedroom units.**
17. **All utility service distribution lines shall be installed underground.**
18. **The final design of the recycling enclosure shall be subject to the approval of the Director of Community Planning and Development.**
19. **Site accessories such as railings, benches, trash and recycling receptacles, exterior lighting fixtures, enclosed bicycle parking facilities, and bicycle racks shall be of commercial quality, and complement the building design and style. Final design and location shall be subject to the approval of the Director of Community Planning and Development.**
20. **Landscaping shall generally comply with the provisions of the Code of Ordinances, including the mixed use planned unit development standards as outlined in Section 86-440(f)(4) and other applicable sections of the Ordinance pertaining to landscaping.**
21. **Site and building lighting shall comply with Article VII in Chapter 38 of the Code of Ordinances and shall be subject to the approval of the Director of Community Planning and Development, including the height of any new parking lot light pole.**
22. **A final sign program shall be submitted as part of site plan review and shall be subject to the review and approval of the Director of Community Planning and Development.**
23. **All ground or roof mounted mechanical, heating, ventilation, air conditioning, and similar systems shall be screened from view by an opaque structure or landscape material (if at street level) selected to complement the building. Such screening is subject to approval by the Director of Community Planning and Development.**
24. **The applicant shall obtain all necessary permits, and approvals from the Ingham County Road Department and the Ingham County Health Department. Copies of all permits and approval letters shall be submitted to the Department of Community Planning and Development.**
25. **The applicant shall apply to the Township for a land division related to the parcel of land addressed as 2360 Jolly Road as part of site plan review. Once approved, documents shall be recorded with the Ingham County Register of Deeds and proof of recording submitted to the Township prior to the issuance of an occupancy permit for buildings constructed in Phase 1.**
26. **The utility, grading, and storm drainage plans for the site shall be subject to the approval of the Director of Public Works and Engineering and shall be completed in accordance with the Township Engineering Design and Construction Standards.**
27. **A copy of the site plan information that exists in a computer format for the development project and construction plans shall be provided to the Township Engineering staff in an AutoCAD compatible format.**

Seconded by Trustee Scales.

Board and applicant's representative discussion:

- Additional language read into condition #10 allows for the applicant to follow the brownfield rules and secure all necessary approvals if the brownfield is approved
- The applicant's representative assured Board members they are confident with the placement of the buildings on the updated site plan based on available information regarding the location of the on-site contaminants
- Board member opinion the apartments in this project will "fill the niche" of young professionals who wish to live in Meridian Township but are not yet ready for home ownership
- Appreciation to the applicant for the flexibility shown in modifying the site plans many times based on input from the various boards and commissions as the project moved through the process over the last two (2) years
- Appreciation the proposed project is located close to jobs being located within the vicinity of Jackson National Life and Delta Dental, two employers who continue to expand their business
- Trends show people move to a community for employment reasons and learn an area prior to buying a home
- Board member belief this project will address all types of housing options and needs in the Township
- Board member request for staff to define the area noted in condition #7
- Staff belief it is based on Meridian Township as the applicant worked closely with the Greater Lansing Housing Coalition on the issue of affordable housing
- Board member request for the applicant to supply the number of apartments and number of beds for the proposed project
- Proposed project has 354 units with no conversion to a maximum of 394 units with conversion of the three bedroom units to a two-bedroom and a one-bedroom unit
- Applicant response that with conversion, if the unit count goes up, the bed count decreases dependent upon the unit type
- Applicant will make any necessary changes to the number of units as it develops Phase 2 dependent upon market demand at the time of development
- Applicant estimate there is an average of 1.7 to 2 bedrooms per unit
- Board member belief the language concerning the list of amenities in condition #5 is moot as the applicant does not need the amenity bonus
- Staff clarification the applicant can configure as much as 14 dwelling units per acre (du/a) for redevelopment and request as high as 18 du/a with the amenities
- Board member preference for every apartment complex to offer recycling to its residents
- Board member preference for the Board to adopt an ordinance requiring recycling
- Recycling locations will be placed throughout the site but will be addressed during the site plan phase of the project
- Board member belief the underground utilities and LED lighting should not count as an amenity
- Board member inquiry regarding the setback variance requests contained in the table on pages 3 and 4 of the staff report
- Applicant has not yet completed full landscape plans at this time, but if feasible, a double row of trees will be planted
- At this point, the applicant is requesting the setback variance from the 100 foot requirement
- 15 foot setback variance request is located near the Coyote Creek property line and is for the carports
- Required setback of 100 feet is based on commercial zoning, not use
- Coyote Creek's side yard setback requirement is 15 feet from the applicant's property line
- Board member preference for greater affordable housing in the project

- Although the applicant is unsure whether a variance from the building height will be needed, this resolution is the appropriate place to identify the applicant may need to go before the Zoning Board of Appeals
- Details relative to the variance will be worked out with staff through site plan review
- Issue is dependent upon the finish grade of the ground and what you measure to, as the design of the buildings do not have the typical gabled roof
- Stair tower is an architectural element of the project which protrudes above the roof system, measured between 45 and 50 feet
- Project will provide housing options for young professionals not far from Michigan State University
- Appreciation to the developer for his cooperation with the Township Board as changes were suggested for the project (i.e., removal of housing component near Kansas Road)
- Board member clarification the buried utilities labeled as an amenity are the power lines
- Project will create an additional traffic burden on the Okemos/Jolly Road intersection
- Importance of the Ingham County Road Department moving forward with their review of potential improvements to the Okemos/Jolly Road intersection

ROLL CALL VOTE: YEAS: Trustee Scales, Styka, Veenstra, Treasurer Brixie, Clerk Dreyfus
NAYS: None
Motion carried 5-0.

Without objection, Supervisor Pro Tem Styka announced the Board will take up Agenda Item #12H for consideration as the next agenda item.

[Supervisor Pro Tem Styka recessed the meeting at 9:18 p.m.]

[Supervisor Pro Tem Styka reconvened the meeting at 9:28 p.m.]

D. WUP#16-02 (Okemos Pointe)

Treasurer Brixie moved [and read into the record] NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN, pursuant to Article 4 of Section 22 of the Township Code of Ordinances, hereby approves Wetland Use Permit #16-02 with the following conditions:

- 1. Approval is subject to the application materials and plans prepared by Marx Wetlands, LLC dated April 2, 2016 and related materials submitted as part of Wetland Use Permit #16-02 subject to revisions as required.**
- 2. The applicant shall obtain all necessary permits, licenses and approvals from the Michigan Department of Environmental Quality (MDEQ), the Ingham County Drain Commissioner, and the Township prior to any work taking place. Copies of all permits, licenses and approvals shall be submitted to the Department of Community Planning & Development.**
- 3. Wetland Use Permit #16-02 shall be subject to the applicant receiving approval of MUPUD #15024 and Special Use Permit #15101 for the mixed use project.**
- 4. Prior to any work taking place, a revised wetland mitigation plan shall be prepared in accordance with the recommendations in the April 15, 2016 report prepared by the Township's environmental consultant, Fishbeck, Thompson, Carr & Huber, Inc. as follows:**

- Topsoil from the impacted wetland shall not be used as topsoil within the mitigation area, due to the prevalence of reed canary grass, and invasive species.
- Two habitat structures shall be installed within the mitigation area. Sand mounds shall not be constructed as a habitat structure.
- A minimum of five (5) one-meter square sample plots shall be used to measure the percent cover of vegetation.
- Five years after construction the performance for vegetative cover shall be 80 percent native, wetland species, comprised of at least 15 different species. Invasive species shall be less than 10 percent of the vegetative cover.

The revised wetland mitigation plan shall be submitted to the Director of Community Planning and Development for review and approval.

5. Prior to any work taking place, a soil erosion and sedimentation control plan shall be submitted to the Director of Public Works and Engineering for review and approval.
6. Erosion control measures shall be installed at the wetland boundary to ensure soil resulting from construction activities does not enter existing wetlands, the water features setback or the mitigation site.
7. Prior to construction, erosion control fencing shall be installed to prevent sedimentation from infiltrating wetlands. The erosion control fencing shall be maintained throughout the duration of the project and shall be removed after construction is completed and the area is stabilized.
8. No straw bales shall be used for erosion control, unless in conjunction with sediment erosion control fencing.
9. Spoils, if any, shall be hauled and disposed of at an offsite location acceptable to the Director of Community Planning and Development.
10. Prior the start of construction related to the wetland use permit, a performance guarantee in the amount of \$5,000 shall be provided in an acceptable form to the Township to ensure completion of the wetland mitigation.
11. The wetland mitigation area shall be monitored annually for five (5) years by the applicant's wetland consultant. A written status report and photographic documentation shall be submitted to the Department of Community Planning and Development each year.
12. A copy of the approved wetland use permit containing the conditions of issuance shall be posted in a conspicuous manner such that the wording of the permit is available for public inspection and the posting shall remain in place throughout the duration of site work.
13. Upon completion of construction, the applicant shall contact the Department of Community Planning & Development for an inspection of the site to ensure compliance with the permit.

Seconded by Trustee Veenstra.

Board discussion:

- Proposed improvement to the wetland is one related way for the Township to protect its environment
- Appreciation for the proposed work to improve reducing the amount of reed canary grass
- Amount of wetland that is filled is .15 acres
- Wetland use permit was recommended by the Township’s Environmental Commission and environmental consultant
- Proposed habitat structures for this project are either leaving logs, dead trees and stumps or turn stumps over to create habitat area for aquatic wildlife
- Mitigation ratio for this project is 1.5 to 1

ROLL CALL VOTE: YEAS: Trustee Scales, Styka, Veenstra, Treasurer Brixie, Clerk Dreyfus
 NAYS: None
 Motion carried 5-0.

E. SUP#15101 (Okemos Pointe)

Trustee Scales moved [and read into the record NOW THEREFORE BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby approves Special Use Permit #15101 (T.A. Forsberg, Inc. and WestPac Michigan) for a group of 22 buildings totaling more than 25,000 square feet in gross floor area subject to the following conditions:

1. **Approval of the special use permit is in accordance with the Cover Sheet, prepared by KEBS, Inc., dated January 25, 2016; building elevations prepared by Zehren and Associates, Inc., dated June 12, 2015; and schematic building elevations for the proposed remodeled warehouse/commercial building, prepared by FUN Architecture, received by the Township on January 25, 2016, subject to revisions as required.**
2. **Special Use Permit #15101 is subject to all conditions placed on Mixed Use Planned Unit Development #15024 (T.A. Forsberg, Inc. and WestPac Michigan) by the Township.**
3. **The gross square feet of all buildings on the site shall not exceed approximately 467,800 square feet unless the applicant applies for and receives an amendment to Special Use Permit #15101 and Mixed Use Planned Unit Development #15024 (T.A. Forsberg, Inc. and WestPac Michigan).**

Seconded by Trustee Veenstra.

Board discussion:

- SUP is required because the buildings are in excess of 25,000 square feet

ROLL CALL VOTE: YEAS: Trustee Scales, Styka, Veenstra, Treasurer Brixie, Clerk Dreyfus
 NAYS: None
 Motion carried 5-0.

F. Sierra Ridge Lift Station/Payback

Trustee Scales moved to approve and adopt the resolution to Amend Terms of Sierra Ridge Lift Station Benefit Charge and Reimbursement Agreement and enter the full text of the resolution into the minutes of the Township Board Meeting as follows:

WHEREAS, the Township and G.S. Fedewa Builders, Inc (“Proprietor”) entered into a payback agreement on or about June 20, 2006, as authorized by Resolution, attached as Exhibit A. The Township agreed to reimburse the Proprietor for lift station oversizing costs that benefited properties beyond the needs of Sierra Ridge Estates for 10 years from the effective date of adopting the resolution authorizing such; and

WHEREAS, the 10-year reimbursement period is set to expire this year and the Proprietor has requested that the reimbursement period be extended for an additional 10 years. During this 10-year reimbursement period, the Township shall retain \$50.00 for each Residential Equivalent Unit (REU) reimbursement charge collected as specified in the payback agreement; and

WHEREAS, the Township has no objection to extending the payback agreement.

NOW, THEREFORE, BE IT RESOLVED by the Township Board of the Charter Township of Meridian, Ingham County, Michigan, as follows:

- 1. The Township Board approves an amendment to the Sierra Ridge Lift Station Payback Agreement to extend the 10-year reimbursement period set to expire this year for an additional 10 years. During this additional 10-year reimbursement period, the Township shall retain \$50.00 for each Residential Equivalent Unit (REU) reimbursement charge collected as specified in the payback agreement. All other terms of the Sierra Ridge Lift Station Payback Agreement as previously approved shall remain in effect.**
- 2. The Township Board authorizes and directs the Township Manager, Frank L. Walsh, to execute the attached amendment to the payback agreement and such documents as are necessary to effect the amendment of the Sierra Ridge Lift Station Payback Agreement as described in paragraph 1 above.**
- 3. All prior resolutions and parts of prior resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.**

Seconded by Treasurer Brixie.

Board and staff discussion:

- Inquiry as to the extra cost for “oversizing”, how much of the extra cost has been collected to date and how much remains to be collected
- Inquiry as to the number of residential equivalent units (REU) yet to be built
- REU takes into account the factors of a typical sized home (tubs, showers, sinks)
- If someone built a very large home, there is the potential to have it counted as more than one REU, although historically that has not been the case
- Board member clarification the Township is the entity collecting the fee from residents as a benefit charge for hook up and then reimbursing the developer from the payment received
- Resident must come to the Township for connection to the system which the developer previously paid for
- Lift station was constructed in 2006 and construction came to a standstill during the recession which commenced in 2008
- The developer did not go out of business during the recession and desires to continue with this development

- Sierra Ridge development contained no unique amenities when it was before the Planning Commission in 2004
- Environmental Commission spoke against the proposal, as it was labeled standard suburban development sprawl
- Suggestion was made to the developer to use the planned unit development approach which he elected not to use
- Board member belief there are always problems associated with payback districts (e.g., Georgetown)
- Board member belief payback districts are a form of public policy decision making which is often decided at a staff level
- Payback district memoranda to the Board need to include the pros and cons
- Inquiry as to why the Township requested the developer “oversize” the lift station
- Payback districts are often allowed in a community to minimize the number of potential lift stations in an area which reduces infrastructure costs
- There is an “economies of scale” by overbuilding a lift station to take into account future growth
- Some communities build the infrastructure and charge a connection fee when residents tie into it which pays for the infrastructure; however, the community is carrying the cost
- In 2006, the Township Board established a ten-year (10) payback district
- Board member belief the Township should not extend the ten-year (10) period because development in the area did not occur
- Board member belief the Township does not have to pay for the oversizing, but are required to collect fees from residents who build a house within the payback district
- Board member belief the requirements for oversizing should be approved by the Township Board, (e.g., Champion Woods)
- Board member belief the word payback, by definition, means to pay something back
- Extension would allow the developer to receive their payback when residents hook up to the system
- Inquiry if the “pot” of money owed to the developer grows at a five percent (5%) interest rate per year
- Value of the REU fee grows at the negotiated five percent (5%)
- Interest rate accumulated is higher than the cost of inflation
- At year seven (7) of the original agreement, the Township began to keep a portion of the 5% as an administrative fee, dependent upon if someone connects
- If the agreement is not extended, the developer will lose his investment in the lift station
- Inquiry if there has been any residents who have connected within the last ten (10) years for which the Township collected money
- Lake Lansing Estates was required shortly after the original development which consisted of 16 REUs
- There are 105 REUs available at the present time
- Ten year extension was at the request of the developer
- Board member belief the Board should consider the issues incurred with payback districts as lessons for the future
- Clarification for the public that it is the homeowners who pay back the developer by purchasing homes and paying the cost of the infrastructure when they hook up

ROLL CALL VOTE: YEAS: Trustee Scales, Styka, Treasurer Brixie, Clerk Dreyfus
NAYS: Trustee Veenstra
Motion carried 4-1.

Trustee Scales moved to take up agenda items past 10:00 P.M. Seconded by Treasurer Brixie.

Board discussion:

- Board member preference to only take up the remaining action items
- Members of the public are present to hear Board discussion on Costco
- Township has paid for its attorney to be present for advice on Costco

VOICE VOTE: Motion carried 5-0.

G. Pathway Master Plan

Treasurer Brixie moved to approve and adopt the Pedestrian/Bicycle Pathway Master Plan (Map A) and the Pedestrian/Bicycle Pathway Priority Guidance Map (Map B) as presented. Seconded by Clerk Dreyfus.

Board discussion:

- Appreciation to Director Perry and Friends of the Meridian Township Pathway System for coordination with Tri-County Bicycle Association, etc. for such high quality public input for the plan
- Grand River Corridor is already on the Pathway Master Plan and any modifications can be included in the design when the route is constructed
- Importance of the Board being satisfied with the intent of the overall route
- Board member suggestion to change addition #4 by adding “through the Sander Natural Preservation Area” at the end of the sentence for clarification
- Need for east/west connections for Tacoma Hills and Dobie Road
- Support for closing the gaps in the pathway system (e.g., north side of Grand River in front of the driving range) and amend the list to show this gap as priority one
- Board member preference for the highest priority pathway gaps to be listed rather than reading the map

Trustee Veenstra moved to fill the pathway gap on the north side of Grand River around the driving range be included in the priority one list. The motion died for lack of a second.

ROLL CALL VOTE: YEAS: Trustee Scales, Styka, Veenstra, Treasurer Brixie, Clerk Dreyfus
NAYS: None
Motion carried 5-0.

H. ZBA Appointments

Trustee Scales moved that Danielle Ballard be appointed as an alternate member to the Zoning Board of Appeals to fill a vacancy for a term ending December 31, 2017. Seconded by Treasurer Brixie.

Board discussion:

- Appreciation to Henry Kwok for his previous service as an alternate on the Zoning Board of Appeals
- Ms. Ballard has the qualifications to serve (i.e., legal student, clerk at the Ingham County Court)
- Appreciation for her willingness to become involved in the community and serve the residents of Meridian Township

VOICE VOTE: Motion carried 5-0.

Treasurer Brixie moved to appoint Gerald Richards as an alternate member to the Zoning Board of Appeals to fill a vacancy for a term ending December 31, 2017. Seconded Supervisor Pro Tem Styka.

Parliamentary procedure for supporting a different candidate: (Questions for the Attorney (See Agenda Item #10))

- Q. I want to support somebody else. Can I substitute that other name in a substitute motion or do we have to vote down Mr. Richards?
- A. You have a motion to appoint somebody, so you have to vote on that motion before you can take up another one.

Board discussion:

- Mr. Richards has 17 years of experience as the Meridian Township Manager and is well qualified
- Board member belief Mr. Richards left the Township with a \$27 million debt and allowed the central fire station to “rot”
- Board member belief other candidates are better suited for the position
- Board member preference for someone with a fresher vision
- Board member belief the Township needs “new blood”
- Appreciation for Mr. Richards years of service
- Board member belief there needs to be fresh new faces, as the Township cannot move forward if it keeps reaching backwards

VOICE VOTE: Motion failed 2-3 (Trustees Scales, Veenstra, Clerk Dreyfus).

Clerk Dreyfus moved to appoint Shane Goodale as an alternate member to the Zoning Board of Appeals to fill one of two vacancies for terms ending December 31m 2017. Seconded by Trustee Veenstra.

Board discussion:

- Mr. Goodale previously served on the Planning Commission
- Board member belief Mr. Goodale was not reappointed to the Planning Commission for political reasons
- Mr. Goodale is a graduate of law school, committed to community and has overcome several personal challenges

VOICE VOTE: Motion failed 2-3 (Trustees Scales, Styka, Treasurer Brixie).

Trustee Scales moved to appoint Rico Rios as an alternate member to the Zoning Board of Appeals to fill a vacancy for the term ending December 31, 2017. Seconded Treasurer Brixie.

Board discussion:

- Remaining three (3) applications are over one year old and unsure if the individuals are still interested in serving
- Mr. Rios is a fresh new face as he has not previously served on any Meridian Township Board or Commission
- Concern with Mr. Rios’ selection of 11 positions on which to serve
- No apparent area of focus on Mr. Rios’ application

VOICE VOTE: Motion carried 3-2 (Trustee Veenstra, Clerk Dreyfus).

I. Local Roads 2016

Trustee Scales moved to approve the Local Roads 2016 Project List at a cost not to exceed \$700,000. Seconded by Clerk Dreyfus.

Board discussion:

- Township has a budget of approximately \$650,000 which is supplemented by a small amount from the General Fund
- Meridian Township receives \$115,000 from Ingham County
- Existing plan has been to evaluate the road system throughout the Township and review past complaints
- First priority is the entryway into subdivisions so the most utilized roads are paved
- Township has repaved various subdivision entryways over the last three (3) years
- Local Roads 2016 Project List is the result of more subdivision entryways and some roads within the subdivisions which would allow the contractor to work on the entryway and the subdivision at the same time
- List is a systematic approach to improving the Township’s road using limited resources
- There has been no substantive work on the roads shown on the list in over 25 years
- Board member belief that due to lack of funds, the Township is only fixing the “worst” roads
- Board member belief that because the Township is only fixing the “worst” roads, it will cost the Township more in the long run
- Board member assertion it costs approximately half the amount for road repair if the roads are kept in good condition

ROLL CALL VOTE: YEAS: Trustee Scales, Styka, Veenstra, Treasurer Brixie, Clerk Dreyfus
 NAYS: None
 Motion carried 5-0.

13. BOARD DISCUSSION ITEMS

Supervisor Pro Tem Styka opened Public Remarks.

Ody Norkin, 3803 Sandlewood, Okemos, requested the Board seek legal advice from its Township Attorney relative to requesting Board members disclose potential conflict of interest or perceptions of a conflict prior to discussion. He maintained it must be prior to discussion versus prior to voting on an issue. He addressed the Treasurer’s position on the Board as well as a member of the CATA Board, noting she must vote freely, without bias and without undue influence from CATA.

John Wolenberg, 2459 Barnsbury Road, East Lansing, stated he attended tonight’s meeting to listen to discussion on an amendment to the PA 108 Agreement with East Lansing. He stated he lives behind the subject property, and preferred a berm and trees as landscaping to avoid looking at a building like they currently do with Rite-Aid. Mr. Wolenberg expressed his desire for the Township to ensure East Lansing and the developer are held to its landscaping commitment.

Supervisor Pro Tem Styka closed Public Remarks.

A. PA 108 Agreement-Amendment (COSTCO)

Manager Walsh summarized the PA 108 Urban Cooperation Agreement was not a true annexation as the Township receive revenues and will have input on the project. He stated staff and the Township Attorney are working closely with the developer and East Lansing and protecting residents’ rights.

Township Attorney Stephen Schultz offered the following update on the status of project:

- Prior to Costco's interest, the PA 108 Agreement stipulated zoning for this property would fall within certain zoning classifications unless the Township provided written approval for something different
- Proposal by Costco requires a different type of zoning, B-2 under the City's Zoning Ordinance
- Township must give its consent to make the zoning change in order for the development to move forward
- In giving the consent, the discussion should focus on concerns the Township has which need to be addressed as part of the consent-giving process
- To date, the discussion has consisted of questions regarding:
 - Zoning and site plan review and the conditions which would be associated with them
 - Whether the length of the agreement (currently set to expire in 2035) should be extended
 - Resolution passed which approved the annexation did not provide for exceptions to which the Township could consent and would need to be amended to allow for the proper zoning for the subject parcel if the Costco development moves forward
- Township attorney has been exchanging drafts with East Lansing's City Attorney to address the change in zoning and the conditions attached to the zoning change
- Township attorney has been working with the Director of Community Planning and Development on planning concerns
- There is conceptual agreement that in granting consent to change the zoning designation for this property the wetland protection, outdoor lighting, commercial building development, off-street parking and landscaping requirements would be followed by whichever community's ordinance is the "most protective"
- Acknowledgment that in some of the aforementioned areas, the specific standards are left to the Director of Community Planning and Development to work with the developer to achieve acceptable terms and conditions
- Conceptual agreement to extend the term of the agreement for an additional four (4) years during which the Township would continue to recover its current 5 mills until the end of 2039
- Amendment to the annexation resolution will be drafted to be consistent with the Urban Cooperation Agreement

Board discussion:

- Costco separates itself from other big boxes and did not want to be included in a category with other big box stores
- During meetings, Costco made a comment that it did not want to pay for the sins of other big boxes
- Concern with Costco going through the dark store idea of assessing and seek a refund in the revaluation the property in spite of their assertion at the community meeting they do not do that as it is not their business model
- Research showed there are appeals in other communities where Costco is seeking refunds, including a community which contains a four (4) year old store (Pittsfield Township)

Inclusion of language which would require an absence of a deed restriction: (Questions for the Attorney (See Agenda Item #10)

- Q. Is there any way for us to incorporate into this agreement some sort of condition which would require an absence of a deed restriction for the future use of the site, because, of course, if a

big box comes in and puts a restriction on the property so that it can't be used for a, b, c, d, and e if and when it leaves, it really creates a blight in the community. I understand that their main concern is there number one competitor (Sam's). I personally think it would be reasonable for them to have some kind of deed restriction that said Sam's could not come in if they left, but I don't think it should be open ended like most of these current deed restrictions are for the big boxes. If there is any way we can get some kind of protection from the appeal, I would love to see that, because the tax sharing is not worth much if we aren't getting anything because they get a reduction in their assessment.

The second question which is kind of related to the taxes that they're going to be paying would be that when I read the agreement, it didn't sound to me like recovered brownfields or other types of tax capture in the agreements. If there were a brownfield on the site then in effect, we would not get our 5 mills because it would be captured. They, perhaps, may have the authority to grant a brownfield denying us our 5 mill sharing.

- A. Let me address that one because we have had some discussions about that. If there was a tax capture associated with the brownfield, that capture is levied proportionally on both communities. For purposes of illustration, there's 15 mills paid on this property and we are then given five (5) of those and East Lansing covers ten (10) of those. If there is a tax capture, East Lansing would bear two-thirds of the capture; we would bear one-third of the capture. In other words, it applies proportionally. So yes, there would be the potential for some reduction; it's a greater reduction for East Lansing than it is for us.

I think that is also one of the....we don't know whether there will be a brownfield or not, we don't know the term of the brownfield, but certainly if we extend the term of this agreement in terms of revenue sharing for an additional four (4) years, if there is a brownfield, it gives us an opportunity to recapture some of that revenue as it extends out for an additional four (4) years. To my knowledge, I have not been involved in any discussion about whether there will or will not be a brownfield, to what extent it will be, and what the term of years will be where there might be a recapture or a capture millage to pay for the brownfield. We certainly can look into that; my only observation is East Lansing will bear more of the cost than we will.

Q. And the deed restriction?

- A. There are ways to do that; I think that's a discussion that has to happen with Costco as to how to do that and what restrictions can apply. Certainly, a municipality can have an interest in preventing blight and making sure that buildings are repurposed if they are not used by the original builder. I think we can explore some language on that. We do not have an agreement, in principle, on that issue with the City of East Lansing, as we have really been focusing on the zoning issues to this point.

Board discussion:

- Board member conversation with Costco during which Costco suggested the deed restriction issue would have to be considered at the corporate level
- Costco suggested the attorneys for the municipalities draft language for them to look at
- Viewshed will be important for adjacent neighbors as their homes were built looking at the golf course and marketed for that view
- Mitigation and permanent protection for the buffer will be valuable and important

- Through conversations one Board member had with residents in the area prior to the community meeting, most of them were in favor of the development
- Some adjacent neighbors expressed concern with truck deliveries times of 4:30 AM
- A brownfield is a significant concern as previously the City of East Lansing's garage for motor vehicles was located across the street
- During the community conversation Costco was asked if it would be seeking any Tax Increment Financing (TIF) and they responded they looked into it and found it may qualify for a \$9 million brownfield, but would likely ask for approximately \$1 million
- Board member preference to obtain ½ of the \$200,000 building permit fee
- Need for the Township to protect itself relative to the brownfield or the four (4) year agreement extension will mean nothing
- Township must weigh the benefit of the Costco store as Park Lake Road will need to be widened and who will pay for it
- North/south roadway east of US-127 is poor, so store traffic will use Park Lake Road from Haslett and Grand River Avenue
- Board member statement that neither governmental unit should be required to pay for the widening of Park Lake Road
- Board member concern with the outlots on Saginaw and south of the service station on Park Lake Road
- Board member belief there is a need to apply the most stringent ordinance standards among the two municipalities relative to screening, landscaping and setbacks as this project will start the "creep" down Park Lake Road
- The map lines of the parcel to be annexed contained in the Board packet appear to be different than the map shown by Costco during its presentation
- Concern with the status of the corner lot to the south which is zoned residential and for sale
- Corner lot is not part of the Costco project
- "Trust and verify" is owed to the citizens of Meridian Township
- Need for the Township to secure everything in writing to protect the Township
- Board member belief the most important issue is for Costco to pay its fair share of taxes and not ask for a reduced assessment based on the dark store theory

Number of years involved for the agreement extension: (Questions for the Attorney (See Agenda Item #10))

- Q. Our counsel referred to getting this agreement extended for four (4) more years where we get the 5 mill tax sharing. I would certainly support doing that, but why only four (4) years. Why not ten (10)?
- A. I'm not deciding the number of years. That is a discussion between the principals of the two communities. That was simply a discussion that was had initially was somewhere in the neighborhood of four (4) years, but nothing has been signed off; nothing has been agreed upon. That is a discussion you all need to have.

Continued Board and staff discussion:

- Original agreement was for 34 years which expires on January 1, 2035
- Township staff is working to obtain everything they can possibly get in order to protect the neighborhood, bring in high paying jobs and not have a major residential development on the subject parcel
- Township assessor has contacted communities which have a Costco and researched the assessment issues
- There is a fine line which the Township must walk in order for this amended agreement to be successful

Term of the agreement: (Questions for the Attorney (See Agenda Item #10))

- Q. Specifically, clause 11 says the term of agreement is for 34 years, terminating on December 30, 2036. I'm reading from page 5.
- A. That's actually a mistake if you think about where the start date is, because it started on January 1, 2002. Well, somebody just did math instead of actually thinking about it, because they went from the beginning of one year to the end of the end year, which is actually 35 years. When we say four (4) years, it would go to December 30th of 2039. It actually should have read December 30, 2035 if it was including 34 years.

Continued Board discussion:

- Board member preference for the eastern 30 acres Costco intends to designate as a conservancy to become part of the Township's Land Preservation Program
- Board member suggestion for the Township to obtain funds to endow the maintenance of that 30 acres
- Board member preference for the Costco development to be connected to pathways from Park Lake and Haslett Roads
- East Lansing may already have an ordinance regarding delivery times

ATTORNEY COMMENT: Just to add to that, we've had that discussion and I believe East Lansing and the Township are on the same page on those kinds of issues. I share a quote from Ronald Regan of "trust but verify."

Continued Board discussion:

- Reminder the Township is negotiating with East Lansing and East Lansing is negotiating with Costco
- Meridian Township will not be negotiating with Costco

Legality of the conservancy becoming part of the Meridian Township Land Preservation Program: (Questions for the Attorney (See Agenda Item #10))

- Q. Trustee Veenstra had this interesting idea of this becoming Meridian Land Preservation Property. Is that legally possible since it's within now technically the City of East Lansing.
- A. I would have to look into that because this is the City of East Lansing property, so we can take a look at how that might or might not be possible.

Continued Board discussion:

- Board member preference not to look at the eastern 30 acres becoming Land Preservation property as there are costs associated with maintaining the land
- Board member belief it is in the best fiscal interest of the Township to have the long term maintenance of the land stay with East Lansing
- Criteria of the 30 acres should be to have the best possible protection for the neighboring homes to the east in Everett Farms
- Property cannot be rezoned without Township approval
- Inquiry if Costco has applied for a rezoning for this parcel
- Costco will not submit anything to East Lansing until they know if there will be an agreement between the Township and East Lansing

ATTORNEY COMMENT: Let me come at it a little differently. We're not going to be the party that approves or denies the rezoning. Under this agreement we will grant our consent or withhold our consent for a use that's other than the zoning districts that are listed in the document right now. That is why our consent has to be granted or withheld as they need a zoning classification that's different than what's in this Urban Cooperation Agreement.

We have to give our consent to a rezoning, but the issue Manager Walsh mentioned is that Costco is not going to go very much farther until they know what the terms of the deal are; what the terms of the game are. That is why it's going to be incumbent upon East Lansing and the Township to come to an agreement on what are the conditions under which a rezoning would be approved and then Costco will go forward from there.

Continued Board discussion:

- East Lansing can come to agreement with the Township if they know whether Costco will accept what we are going to agree to
- Township's focus is to make the best agreement it can with East Lansing
- Board consensus it wants the Costco project, but has a priority of issues which need to be addressed

ATTORNEY COMMENT: It is very helpful to me, in terms of understanding the priorities. As I mentioned at the outset, the devil is in the details. It is the issue of how we write this to memorialize our agreement in a way that both parties understand what the agreement is. A lot of zoning is left to discretion; it's left to reviewing the site plan; it's looking at whether a LED light is feasible or not feasible under a particular circumstance. That can't be decided until you actually get the site plan and the building plans and you know what's going on. The difficulty for us will be sorting out those kinds of details in advance, making sure everybody is on the same page and then putting that into an agreement that both you and the City of East Lansing can approve. Then Costco will go forward from there. It's going to be a little tricky, but I think we can get there.

Submission of items Board members do not want: (Questions for the Attorney (See Agenda Item #10))

Q. Do you also want to hear what we don't want?

A. I want to hear what your concerns are.

Continued Board discussion:

- Board member belief the number one concern is protection for the neighbors
- Board member belief the first priority is for Costco to pay their fair share of property taxes
- Need for making the Township's consent valuable as it previously received nothing for the exchange of the land
- Board member belief the focus should be on improvements which need to occur in that area and who will pay for those improvements
- Board member preference to fix Park Lake Road without affecting the neighbors
- Concerns raised by residents regarding turning into Costco from Saginaw and other traffic issues need to be addressed and need data and/or a traffic study to work with

ATTORNEY COMMENT: That's something that Mr. Kieselbach and I will be looking at. I have taken a brief look at the city's zoning ordinance and it does require traffic studies and things of that nature. Their ordinance is very close to ours in terms of requiring an analysis of those traffic impacts. Again, those are the kinds of things that I think there's probably going to be more similarities than dissimilarities on a lot of the factors. We want to make sure that the standards that are set forth in our ordinance, if they're more stringent, are complied with.

It was the consensus of the Board to continue discussion on this issue at the next Board meeting.

- Q. Mr. Schultz, I would very much like you to address the baseless attack that I have been subjected to repeatedly by male members of this Board and primarily by male members of the public that I, a female Treasurer for Meridian Township who happens to be the representative for CATA, is somehow doing something improper and that is a conflict of interest. Two previous Treasurers, both of them men, have represented Meridian Township on the CATA. Two recent Mayors of East Lansing, both of them men, have represented their community on the CATA Board, and yet I continue to be subjected to insinuations that I am committing some sort of an ethics breach by representing Meridian Township on the CATA Board. I would like you to give your opinion on that.
- A. Let me just offer this comment without, frankly, looking into a whole lot. I think the answer is fairly straight forward. In terms of conflict of interest and ethics, the State of Michigan is woefully inadequate as a matter of law in terms of adopting any kinds of statutes or any kinds of rule of law to try and codify conflict of interest. Unless there is a direct pecuniary interest or indirect pecuniary interest, a conflict of interest is not a legal issue. It's a matter of policy for a Board. In terms of there being something "illegal" about serving on two different Boards, it's not a legal issue; it's a policy issue unless there is an incompatibility of office. Incompatibility of office only arises if there is the potential for one office to be superior to the other such that you can't serve both at the same time.

With respect to the CATA Board and this Board, I know of nothing that establishes an incompatibility of office between serving on both at the same time. In fact, many communities appoint representatives to the CATA Board so I don't know of anything that would make it incompatible for a member of this Board, whoever it might be, to serve on the CATA Board and on this Board at the same time.

Board discussion:

- Issue surrounds how this particular individual is representing the interest of the Township and the Township Board and whose loyalty this position is serving
- The question is if the person the Township Board designated as the CATA representative (i.e., Treasurer) is adequately representing the views of the Board (which should reflect the views of the Township) or is that designee representing the interest of CATA in selling the community and the Board on her view of how we should move forward on projects involving CATA
- Board has not directed the Treasurer on how to vote at CATA, and it needs to establish the position they want their representative to take
- Nothing should be derogatory towards the Treasurer for serving on the CATA Board as the Township's representative if we don't know the position we want her to represent
- Board member belief the citizens feel there is not a balance between the comments they bring to the Board and her expressed opinion on the BRT
- Concern the only information being exchanged between the Board representative and CATA is what is necessary to protect the view of the CATA representative herself
- Board appointments imply a trust that the representative will reflect the views of the Board
- Board has not taken an official action on its position regarding the BRT since it passed a resolution several years ago in favor of it
- Importance of citizen perceptions and viewpoints

B. Redi-Ride Recommendations

Trustee Scales summarized the three (3) recommendations from the Redi-Ride Review Committee (RRRC) as outlined in his memorandum dated June 2, 2016.

Board discussion:

- Universal consensus there are not enough rides available through the Redi-Ride
- Board member preference for a question to be placed on the ballot which would enable the Township to fund more rides
- Requiring cancellations to be made prior to 5:00 P.M. on the previous day will, in effect, allow for more rides as CATA builds its ride schedule in the evening for the next day
- CATA may need to address late cancellations in the event a rider becomes ill
- CATA need for the Township to officially make the three (3) recommended changes to proceed in becoming more efficient and hopefully have more capacity

Trustee Scales moved to suspend the rules. Seconded by Supervisor Pro Tem Styka.

VOICE VOTE: Motion carried 5-0.

Treasurer Brixie moved to approve these three recommendations to CATA to implement as soon as feasible. Seconded by Trustee Scales.

VOICE VOTE: Motion carried 5-0.

C. Land Preservation Donation-Tank Trust

Treasurer Brixie summarized the proposed donation of property known as The Edward Felton Tank Revocable Trust as outlined in staff memorandum dated June 2, 2016.

Board discussion:

- Property is 2-½ acres of wetland at the southeast corner of Lake Lansing
- Land Preservation Advisory Board has passed a resolution recommending the Township accept this donation

Trustee Veenstra moved to suspend the rules. Seconded by Trustee Scales.

VOICE VOTE: Motion carried 5-0.

Trustee Veenstra moved [and read into the record] NOW, THEREFORE BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY, MICHIGAN, as follows:

To approve acceptance of a 2.51 acre property donation, parcel number Number 33-02-02-11-177-008 from The Edward Felton Tank Revocable Trust into the Land Preservation Program.

Seconded by Clerk Dreyfus.

Board discussion:

- 2-½ acres is not contiguous to Lake Lansing, but within 500 feet of the lake
- Parcel is protected and regulated under the State Wetland Act as well as the Township
- Any development on the parcel would need to go through the wetland use permit process
- Resolution would remove the parcel from the tax roll
- If the parcel was left on the tax roll, the Township would be able to collect taxes yet it would be unbuildable without going through the permitting process
- Current taxes of approximately \$20

- Two Land Preservation Board members were interested in acquiring this parcel as there are opportunities to improve fish habitat and remove invasive species to prevent their spread into other areas

ROLL CALL VOTE: YEAS: Trustee Scales, Styka, Veenstra, Treasurer Brixie, Clerk Dreyfus
NAYS: None
Motion carried 5-0.

14. FINAL PUBLIC REMARKS

Supervisor Pro Tem Styka opened Public Remarks.

Ody Norkin, 3803 Sandlewood, Okemos expressed his disappointment that issues raised by citizens is somehow “shifted and spun” as an attack on the Treasurer due to her gender. He thanked Board members for their service to and hard work for the Township.

Supervisor Pro Tem Styka closed Public Remarks.

15. FINAL BOARD MEMBER COMMENT

Trustee Scales thanked members for their donations which allowed him to take members of the Haslett High School Black Student Union on a trip this year to the Motown Museum in Detroit.

Trustee Veenstra stated the Board will need to take up the issue at a future meeting of placing a proposal on the November, 2016 ballot to reauthorize the Redi-Ride program to remove the language using CATA as the sole source provider. He stated his position that while he is a strong supporter of mass transit, he believes the BRT is a badly flawed project, noting hostility to the BRT is going to spill over into hostility to CATA in general. Trustee Veenstra reported his attendance at the May 25th regular meeting of the Tri-County Regional Planning Commission where a presentation was given on historic steel truss bridges and their ability for reuse.

Clerk Dreyfus reported his attendance at the June 2nd Economic Development Corporation meeting where the following items were discussed:

- Walnut Hills golf course sale and what that would mean to the area
- Potential Costco development and action at the Board level
- Membership for the Corridor Improvement Authority and its scope of purpose and bylaws
- Upcoming meeting at New Hope Church with Haslett business owners and members of the community

He reported his attendance at the following:

- Breakfast meeting convened by the Ingham County Clerk to discuss upcoming election issues
- Neighborhood meeting along with other local officials to discuss the future of Walnut Hills and plans for the site

He reported the roundabout on Burcham and Park Lake Road has a hidden river new rain garden thanks to volunteers and the Mid-Michigan Action Council.

Treasurer Brixie reported the following:

- Special assessment notices were mailed out June 1st and are due at the end of month
- Attended the grand opening of the Orlando Park Story Walk
- Attended the Haslett American Legion Memorial Service
- Is an advocate for the BRT system as it would have a traffic calming effect on the Grand River Corridor and provide safety for users

- Michigan Department of Transportation (MDOT) has been removing left turn movement and installing a Michigan turn for safety improvements
- Support for long range regional planning and improving movement of people throughout the Tri-County area
- Need to think about pedestrians, bicyclists and those who rely on public transit in building a walkable community for all demographics
- BRT will offer a safer way to board the bus with center running lanes

Supervisor Pro Tem Styka reported his attendance, along with Trustee Scales, at a meeting with School Superintendent Duda, Ingham County Road Department Director Bill Conkin, Police Chief Hall, and Director Perry to discuss safety in front of Haslett High School. He noted a suggestion was made to have the Township find funds to conduct a traffic study to see if a traffic light or some other mechanism will help this situation.

Township Manager Walsh added if it is the Board’s desire to move forward on it, the Township will find the money to fund the traffic study and begin immediately. He noted this issue seems to shadow what the Board and Okemos Public Schools worked on relative to Kinawa Middle School.

Supervisor Pro Tem Styka stated this issue will be placed on the agenda for the June 21, 2016 Board meeting.

Trustee Scales moved to adjourn the meeting. Seconded by Clerk Dreyfus.

VOICE VOTE: Motion carried 5-0.

16. ADJOURNMENT

Supervisor Pro Tem Styka adjourned the meeting at 11:54 P.M.

 RON STYKA
 TOWNSHIP SUPERVISOR PRO TEM

 BRETT DREYFUS
 TOWNSHIP CLERK

Sandra K. Otto, Secretary

**Charter Township of Meridian
Board Meeting
7/5/2016**

MOVED THAT THE TOWNSHIP BOARD APPROVE THE MANAGER'S
BILLS AS FOLLOWS:

COMMON CASH	\$ 398,221.57
PUBLIC WORKS	153,544.32
TRUST & AGENCY	60.00
TOTAL CHECKS:	\$ 551,825.89
CREDIT CARD TRANSACTIONS	8,771.40
TOTAL PURCHASES:	<u>\$ 560,597.29</u>
ACH PAYMENTS	<u>\$ 601,538.28</u>

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INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
 EXP CHECK RUN DATES 07/05/2016 - 07/05/2016
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: GF

Vendor Name	Description	Amount	Check #
1. 54-A DISTRICT COURT	CASH BOND - NEREIDA THOMPSON	275.00	92530
2. 67TH DISTRICT COURT	CASH BOND - FLORA BEATRICE NANCE	100.00	92641
3. AFFORDABLE TIRE	TIRES	493.72	
4. AIRGAS GREAT LAKES	STANDING PO - MEDICAL OXYGEN	93.11	
	STANDING PO - MEDICAL OXYGEN	83.20	
	STANDING PO - MEDICAL OXYGEN	449.85	
	STANDING PO - MEDICAL OXYGEN	83.20	
	TOTAL	709.36	
5. ALLGRAPHICS CORP	WILLIAMSTON SOFTBALL JERSEYS AND VISORS	717.70	
	OKEMOS SOFTBALL JERSEYS	1,110.40	
	CELEBRATE 5K SHIRTS	935.50	
	EMBRODIERY ON PARKS/REC STAFF SHIRTS	62.50	
	25 ADDITIONAL SHIRTS PO#52556	156.25	
	TOTAL	2,982.35	
6. AMERICAN ARBITRATION ASSOCIATION	FEE FOR ARBRITRATION	275.00	
7. ANN DEHOOG	REFUND-CANCELED ARTS/CRAFTS MARKETPLACE PARTICIPAT	65.00	
8. APPLGATE HOME COMFORT	OVERPAYMENT PM16-0414 1963 KINGSWOOD	10.00	
9. AT & T	MONTHLY SERVICE	40.55	
10. AUTO VALUE OF EAST LANSING	OESPECTRUM SHOCK	67.18	
	BACK UP LAMP	16.26	
	TOTAL	83.44	
11. BARBARA PETERSON	FARM MARKET VENDOR	12.00	
12. BART CRANE	COMPUTER LOAN - NEXT 26 PAY PERIODS	2,000.00	92642
13. BOARD OF WATER & LIGHT	CRC EMERG - TO AVOID UTILITY SHUTOFF	93.37	92643
14. CDW	DELL P2417H - LED MONITOR - 24"	460.10	
	DELL LAPTOP AND DOCK	1,655.00	
	TOTAL	2,115.10	
15. CINTAS CORPORATION #725	WORK UNIFORMS FRANK/PUNG	46.41	
	WORK UNIFORMS FRANK/PUNG	26.91	
	TOTAL	73.32	
16. CITY OF EAST LANSING	1ST QTR 2016 MEP FEES	46,313.58	92529
	SHARED ASSESSOR SERVICES FOR MAY	5,422.56	
	TOTAL	51,736.14	
17. COMCAST CABLE	INTERNET & VOICE FOR HNC	165.00	
18. CONSUMERS ENERGY	CRC EMERG PM'T TO AVOID SHUTOFF	374.00	92640
	CRC EMERG - PMT TO RESTORE SERVICE	631.14	92644
	CRC EMERG - TO AVOID SHUTOFF	266.09	92645
	TOTAL	1,271.23	
19. CONSUMERS ENERGY	ANNUAL LICENSE TWP OF MERIDIAN INGHAM ES0258	574.34	

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Vendor Name	Description	Amount	Check #
20. CONVERGENT MEDIA DESIGNS, LLC	HD STUDIO CAMERA ENGINEERING/ INSTALLATION	10,600.00	
21. COURTESY FORD	FORD REPAIR PARTS 2016	157.68	
22. DBI	MISC OFFICE SUPPLIES	44.07	
	MISC OFFICE SUPPLIES	31.69	
	MISC OFFICE SUPPLIES	148.00	
	MISC OFFICE SUPPLIES	62.99	
	FILE FOLDERS AND PAPER	43.77	
	TOTAL	330.52	
23. DELTA DENTAL	PREMIUM FOR JULY	10,368.47	
	PREMIUM FOR JULY	2,265.66	
	PREMIUM FOR JULY	86.53	
	TOTAL	12,720.66	
24. DIETZ JANITORIAL SERVICE INC	JANITORIAL SERVICE PSB,SC, HARRIS NATURE, TOWER	343.00	
25. DISCOUNT ONE HOUR SIGNS	PRINTED PATCHES FOR ARTS/CRAFTS SIGNS	112.00	
26. ELECTION SOURCE	ELECTION SUPPLIES	484.86	
27. FAHEY SCHULTZ BURZYCH RHODES PLC	LEGAL FEES	5,000.00	
	LEGAL FEES	980.00	
	LEGAL FEES	80.00	
	LEGAL FEES	1,680.00	
	LEGAL FEES	1,560.00	
	LEGAL FEES	500.00	
	LEGAL FEES	110.00	
	LEGAL FEES	825.00	
	TOTAL	10,735.00	
28. FANTASTIC ALTERATIONS	MTFD UNIFORM ALTERATIONS	405.00	
29. FEDEX	SHIPPING FEES	10.17	
30. G&A ASSOCIATES	PARTIAL REFUND OF PERFORMANCE GUARANTEE PG#2016-01	2,440.00	
31. GOODYEAR COMMERCIAL TIRE	DUMP TRUCK TIRES	1,626.99	
32. GRANICUS INC	JULY MANAGED SERVICE	725.00	
	JULY - OPEN PLATFORM/GOVERNMENT TRANSPARENCY	325.00	
	TOTAL	1,050.00	
33. HASSELBRING CLARK CO	COPIER MAINTENANCE FEE	65.88	
34. HOLDAN ELECTRIC	OVERPAYMENT PE16-0219 5050 GIESBORO	82.00	
35. IDNETWORKS IDENTIFICATION	FINGER ROLL LIVE SCAN SYSTEM	3,495.00	
36. INGHAM COUNTY 911	INGHAM CO PUBLIC RADIO SYSTEM FY 2014-2015	4,966.28	
37. INGHAM COUNTY FIRE CHIEFS ASSOC	ANNUAL MEMBERSHIP FEE	50.00	
38. JESSICA FERRIGAN	FITNESS OVER 50 INSTRUCTOR - JUNE	176.00	
39. JULIA OGG	CRC EMERG PM'T TO RESOLVE PAST DUE RENT	140.00	92531
40. KITCH DRUTCHAS WAGNER VALITUTTI	MCT RIGHTS OF WAY/TELECOM & CABLE	400.00	

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Vendor Name	Description	Amount	Check #
41. KODIAK EMERGENCY VEHICLES	SPENCER PUMPER ON SPARTAN CHASSIS FIRE TRUCK	222,682.00	
	AMBULANCE REPAIR PARTS	483.79	
	TOTAL	223,165.79	
42. L.E.O.R.T.C.	LAW ENFORCEMENT CIVIL LIABILITY TRAINING	60.00	
43. LANSING FIRE DEPARTMENT	ACLS COMPLETION CARDS	10.00	
44. LANSING UNIFORM COMPANY	STANDARD POLICE UNIFORM PURCHASES	315.00	
	STANDING PO - UNIFORMS	200.00	
	STANDING PO - UNIFORMS	39.95	
	STANDARD POLICE UNIFORM PURCHASES	155.00	
	STANDARD POLICE UNIFORM PURCHASES	217.90	
	7 BODY ARMOR, LEVEL IIIA 2 CARRIERS, SOFT TRAUMA P	595.00	
	POLICE UNIFORM PURCHASE - SHOES AND BOOTS	599.90	
	STANDARD POLICE UNIFORM PURCHASES	151.95	
	STANDING PO - UNIFORMS	321.40	
	STANDING PO - UNIFORMS	222.85	
	STANDARD POLICE UNIFORM PURCHASES	25.00	
	TOTAL	2,843.95	
45. MARK EBENER	FARM MARKET VENDOR	25.00	
46. MATTHEW MEATON	SECURITY GUARD FOR CELEBRATE MERIDIAN EVENT	95.40	
47. MAYBERRY HOMES	REFUND OF PERFORMANCE GUARANTEES 2015-008, 2015-01	3,750.00	
48. MCKENNA ASSOCIATES	MASTER PLAN SERVICES RENDERED MAY 2016	14,300.00	
49. MERIDIAN SCREEN PRINTING	SHIRTS FOR TWP PARKS & GROUNDS	109.50	
50. MERIDIAN TOWNSHIP	TRANSFER FOR FLEX CK P/R 6/24/16	1,234.66	
51. MERIDIAN TOWNSHIP DDA	2015 SETTLEMENT	4.95	
52. MICHIGAN RUNNING FOUNDATION	TIMEKEEPER FOR CELEBRATE 5 K RACE	750.00	
53. MOLLY NEVINS	FITNESS OVER 50 INSTRUCTOR - JUNE	112.00	
54. MOORE MEDICAL LLC	STANDING PO - EMS AMBULANCE SUPPLIES/EQUIPMENT	605.35	
55. MUZZALL GRAPHICS	BUSINESS CARDS FOR RYAN/BARNUM	45.16	
56. PEOPLEFACTS LLC	BACK GROUND - APRIL	41.67	
	BACK GROUND - MAY	41.67	
	TOTAL	83.34	
57. PITNEY BOWES	INK FOR POSTAGE MACHINE	383.22	
	LEASE PAYMENT CONTRACT #7124985001	822.00	
	LEASE PM'T ACCT#7124985	822.00	
	TOTAL	2,027.22	
58. PLAYMAKERS	INSTRUCTOR FEE FOR RUNNING CLUB	862.50	
59. PRINT MAKERS SERVICE INC	CAD COLOR FOR PATHWAY MAP	54.30	
60. PROGRESSIVE AE	LAKE LANSING CONSULTING SERVICES	3,247.50	
	LAKE LANSING CONSULTING SERVICES	4,184.10	
	TOTAL	7,431.60	

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Vendor Name	Description	Amount	Check #
61. QUILL CORP	EMPLOYEE PERSONNEL ENVELOP FILE	45.09	
62. RED CEDAR SURGERY CENTER	REFUND PERFORMANCE GUART - SIGNS, ASPHALT & SHRUBS	2,350.00	
63. RESERVE ACCOUNT	MONTHLY POSTAGE - JULY	3,000.00	
64. RICHARD GRILLO	REIMB CELEBRATE MERIDIAN PIG ROAST SUPPLIES	45.72	
65. ROXANNE ANDREWS	FARM MARKET VENDOR	8.00	
66. SOHN LINEN SERVICE	LOST LINEN FROM CELEBRATE MERIDIAN EVENT	15.00	
67. ST MARTHA CONFERENCE OF	REIMBURSEMENT FOR RENT OF A. DUNCAN TO AVOID EVICT	250.00	
68. SUPERIOR GROUND COVER	400 YARDS PLAYGROIND SAFETY SURFACE WITH INSTALLAT	530.00	
	400 YARDS PLAYGROIND SAFETY SURFACE WITH INSTALLAT	397.50	
	400 YARDS PLAYGROIND SAFETY SURFACE WITH INSTALLAT	954.00	
	400 YARDS PLAYGROIND SAFETY SURFACE WITH INSTALLAT	1,855.00	
	400 YARDS PLAYGROIND SAFETY SURFACE WITH INSTALLAT	742.00	
	400 YARDS PLAYGROIND SAFETY SURFACE WITH INSTALLAT	954.00	
	400 YARDS PLAYGROIND SAFETY SURFACE WITH INSTALLAT	556.50	
	400 YARDS PLAYGROIND SAFETY SURFACE WITH INSTALLAT	1,060.00	
	400 YARDS PLAYGROIND SAFETY SURFACE WITH INSTALLAT	1,484.00	
	TOTAL	8,533.00	
69. THE CHEESE PEOPLE OF GRAND RAPIDS	FARM MARKET	48.00	
70. THE HARKNESS LAW FIRM PLLC	LEGAL FEES-UTC	6,691.51	
71. THE LINCOLN NAT'L LIFE INS CO	INSURANCE - JULY	3,611.22	
72. THE POLACK CORPORATION	CONTRACT USAGE 5/10 TO 6/09	911.00	
73. US BANK EQUIPMENT FINANCE	SAVIN MPC2503 COPIER LEASE	129.00	
74. VERIZON WIRELESS	VERIZON NETWORK FLEET EQUIPMENT & INSTALLATION	1,326.10	
75. ZOLL MEDICAL CORP	STANDING PO - HEART MONITOR SUPPLIES/RESQPOD	221.25	
TOTAL - ALL VENDORS		398,221.57	

06/29/2016 08:47 AM
User: mattison
DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
EXP CHECK RUN DATES 07/05/2016 - 07/05/2016
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: PW

Vendor Name	Description	Amount	Check #
1. CARL SCHLEGEL INC	SAND/GRAVEL/STONE/TOP SOIL	3,113.02	
2. CENTRAL EXCAVATING	KANSAS/NEWTON/DOBIE SEWER 2016	1,500.00	
3. CLAIRE BYERRUM	REFUND OVER PM'T FINAL #SAPP-002407-0000-01	116.70	
4. DELTA DENTAL	PREMIUM FOR JULY	1,411.12	
5. EJ USA, INC.	FIRE HYDRANTS AND PARTS	10,192.91	
6. GRAINGER	TUBING CUTTER, CUTTING WHEEL AND WATER PUMP PLIERS	321.60	
	RETURN OF TUBING CUTTER AND WATER PUMP PLIERS	(251.30)	
	WATER PUMP PLIERS AND TUBING CUTTER	304.50	
	TOTAL	374.80	
7. GRANGER	STORM DRAINS IN TOWNSHIP	122.50	
8. JOHNSON & ANDERSON INC	SCADA RADIO, PLC AND CENTRAL HMI MODERNIZATION	41,605.08	
9. KATHLEEN PRATT & MICHAEL PHILLIPS	REFUND OVER PM'T FINAL #PIKE-001592-0000-01	35.67	
10. MERIDIAN SCREEN PRINTING	SHIRTS FOR TWP PARKS & GROUNDS	109.50	
11. MERIDIAN TOWNSHIP RETAINAGE	SHAW ST WATER MAIN 2016	3,514.81	
12. MICHIGAN PIPE & VALVE	PIPE	116.00	
13. MIKE ELLIS	REIMB - RENEWAL OF CDL LICENSE	48.00	26356
14. SWT EXCAVATING, INC	SHAW ST WATER MAIN 2016	90,683.53	
15. THE LINCOLN NAT'L LIFE INS CO	INSURANCE - JULY	428.90	
16. TRI TITLE AGENCY LLC	REFUND OVER PM'T OF FINAL #MERC-001456-0000-02	113.20	
17. TRI-COUNTY TITLE AGENCY LLC	REFUND OVER PM'T FINAL #CORN-004151-0000-01	24.15	
	REFUND OVER PM'T FINAL #WABA-004135-0000-01	11.07	
	TOTAL	35.22	
18. YEVHENIY LESHCHYNSKY	REFUND OVER PM'T FINAL #BIRO-003234-0000-02	23.36	
TOTAL - ALL VENDORS		153,544.32	

06/29/2016 08:48 AM
User: mattison
DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
EXP CHECK RUN DATES 07/05/2016 - 07/05/2016
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: TA

Vendor Name	Description	Amount	Check #
1. STATE OF MICHIGAN	SEX OFFENDER REGISTRATION FEE	60.00	
TOTAL - ALL VENDORS		60.00	

Date	Merchant Name	Amount	Name
2016/06/21	AASHTO *PUBS	\$196.00	DEREK PERRY
2016/06/24	AC&E RENTALS OKEMOS	\$9.77	DAN PALACIOS
2016/06/25	ADOBE	\$63.58	ANDREA SMILEY
2016/06/24	ADOBE *ACROPRO SUBS	\$15.89	DEREK PERRY
2016/06/19	ADOBE *CREATIVE CLOUD	\$31.79	ANDREA SMILEY
2016/06/19	ADOBE *CREATIVE CLOUD	\$31.79	ANDREA SMILEY
2016/06/15	AMAZON MKTPLACE PMTS	\$11.97	CATHERINE ADAMS
2016/06/20	AMAZON MKTPLACE PMTS	\$16.75	CHRISTOPHER DOMEYER
2016/06/27	AMAZON MKTPLACE PMTS	\$54.86	WADE PRESTONISE
2016/06/21	AMAZON.COM	\$11.69	CHRISTOPHER DOMEYER
2016/06/23	AMAZON.COM	\$41.00	WADE PRESTONISE
2016/06/27	AMAZON.COM	\$6.28	CHRISTOPHER DOMEYER
2016/06/17	B&H PHOTO, 800-606-6969	\$189.00	DEBORAH GUTHRIE
2016/06/17	BEST BUY 00004168	\$119.98	BENJAMIN MAKULSKI
2016/06/23	BIGGBY COFFE 385	\$38.97	MICHELLE PRINZ
2016/06/22	BLACKBURN MANUFACTURING C	\$1,316.85	DENISE GREEN
2016/06/22	BOYNE HIGHLANDS LOD	\$307.21	DAVID HALL
2016/06/21	CITY OF GRAND RAPIDSMI	\$15.00	YOUNES ISHRAIDI
2016/06/22	CITY OF GRAND RAPIDSMI	\$15.00	YOUNES ISHRAIDI
2016/06/23	CITY OF GRAND RAPIDSMI	\$15.00	YOUNES ISHRAIDI
2016/06/23	COMCAST OF LANSING	\$12.84	KRISTI SCHAEING
2016/06/16	COMPLETE BATTERY SOURCE	\$10.11	JAY GRAHAM
2016/06/21	D & G EQUIPMENT INC	\$25.73	TODD FRANK
2016/06/22	DOMINO'S 1206	\$31.52	BENJAMIN MAKULSKI
2016/06/18	FEDEX 783382050190	\$18.86	WILLIAM PRIESE
2016/06/23	FIRESIDE GRILL	\$39.00	WILLIAM PRIESE
2016/06/27	GRAND HOTEL	\$570.96	MICHELLE PRINZ
2016/06/16	HAMMOND FARMSLANDS	\$128.75	KYLE WILKINS
2016/06/21	HAMMOND FARMSLANDS	\$47.92	LAWRENCE BOBB
2016/06/21	HAMMOND FARMSLANDS	\$35.94	LAWRENCE BOBB
2016/06/23	HAMMOND FARMSLANDS	\$71.88	ROBERT STACY
2016/06/23	HAMMOND FARMSLANDS	\$71.88	ROBERT STACY
2016/06/24	HAMMOND FARMSLANDS	\$47.92	LAWRENCE BOBB
2016/06/24	HAMMOND FARMSLANDS	\$47.92	LAWRENCE BOBB
2016/06/24	HAMMOND FARMSLANDS	\$47.92	LAWRENCE BOBB
2016/06/27	HAMMOND FARMSLANDS	\$47.92	LAWRENCE BOBB
2016/06/27	HAMMOND FARMSLANDS	\$47.92	LAWRENCE BOBB
2016/06/27	HAMMOND FARMSLANDS	\$143.76	LAWRENCE BOBB
2016/06/27	HAMMOND FARMSLANDS	\$95.84	LAWRENCE BOBB
2016/06/18	HAMPTON INN & SUITES	\$280.90	SCOTT DAWSON
2016/06/16	HASLETT TRUE VALUE HDW	\$41.76	TODD FRANK
2016/06/23	HASLETT TRUE VALUE HDW	\$14.37	ROBERT STACY
2016/06/15	HOBBY LOBBY #360	\$144.72	CATHERINE ADAMS
2016/06/16	HOBBY LOBBY #360	\$26.64	DEBORAH GUTHRIE
2016/06/23	HOBBY LOBBY ECOMM	\$30.69	MICHAEL DEVLIN
2016/06/15	HOME ACRES 15	\$241.20	PETER VASILION
2016/06/25	KROGER #793	\$2.79	ROBIN FAUST
2016/06/26	KROGER #793	\$12.85	ROBIN FAUST
2016/06/23	LOWES #00777*	(\$75.00)	DENNIS ANTONE
2016/06/23	LOWES #00777*	\$75.00	DENNIS ANTONE
2016/06/15	MEIJER INC #025 Q01	\$240.94	CATHERINE ADAMS
2016/06/15	MEIJER INC #025 Q01	\$39.51	DARCIE WEIGAND
2016/06/17	MEIJER INC #025 Q01	\$20.96	DARCIE WEIGAND
2016/06/17	MEIJER INC #025 Q01	\$32.47	MICHELLE PRINZ
2016/06/20	MEIJER INC #025 Q01	\$10.47	MATTHEW WALTERS
2016/06/22	MEIJER INC #025 Q01	\$51.60	MICHELLE PRINZ
2016/06/27	MEIJER INC #025 Q01	\$26.48	KEITH HEWITT
2016/06/24	MEIJER INC #052 Q01	\$14.99	PETER VASILION

2016/06/15	MENARDS LANSING SOUTH MI	\$165.28	DAVID LESTER
2016/06/21	MICHIGAN MUNICIPAL LEAGUE	\$105.00	DEREK PERRY
2016/06/24	MICHIGAN MUNICIPAL LEAGUE	\$349.00	MICHELLE PRINZ
2016/06/24	MISSION POINT RESORT	\$364.82	MICHELLE PRINZ
2016/06/24	NPC*NEW PIG CORP	\$156.64	PETER VASILION
2016/06/23	PANERA BREAD #600715	\$20.11	MICHELLE PRINZ
2016/06/17	PARTY CITY	\$24.96	MICHELLE PRINZ
2016/06/23	PARTY CITY	(\$23.96)	DARCIE WEIGAND
2016/06/15	PETSMART INC 724	\$7.00	CATHERINE ADAMS
2016/06/20	PETSMART INC 724	\$7.00	CATHERINE ADAMS
2016/06/23	QUALITY DAIRY 31120025	\$10.89	MICHELLE PRINZ
2016/06/17	QUALITY DAIRY 31280027	\$22.86	DARCIE WEIGAND
2016/06/15	RITE AID STORE - 4599	\$203.00	DARLA JACKSON
2016/06/17	SHAHEEN CHEVROLET	\$24.06	TODD FRANK
2016/06/20	SHERWIN WILLIAMS 701339	\$254.30	JOE VANDOMMELEN
2016/06/27	SHERWIN WILLIAMS 701339	\$25.30	KEITH HEWITT
2016/06/20	SOLDAN'S FEEDS & PET S	\$20.97	CATHERINE ADAMS
2016/06/22	STILLWATER GRILL	\$19.45	DEBORAH GUTHRIE
2016/06/17	SUPERIOR SAW	\$82.65	DEREK BURCHAM
2016/06/25	TARGET 00006163	\$13.28	WILLIAM PRIESE
2016/06/15	THE HOME DEPOT 2723	\$87.08	LAWRENCE BOBB
2016/06/15	THE HOME DEPOT 2723	\$19.53	ROBERT MACKENZIE
2016/06/16	THE HOME DEPOT 2723	\$17.10	LAWRENCE BOBB
2016/06/16	THE HOME DEPOT 2723	\$23.96	LAWRENCE BOBB
2016/06/20	THE HOME DEPOT 2723	\$155.38	JOE VANDOMMELEN
2016/06/20	THE HOME DEPOT 2723	\$17.20	DAN PALACIOS
2016/06/21	THE HOME DEPOT 2723	\$53.96	KATHERINE RICH
2016/06/22	THE HOME DEPOT 2723	\$28.73	JANE GREENWAY
2016/06/23	THE HOME DEPOT 2723	\$9.51	LAWRENCE BOBB
2016/06/23	THE HOME DEPOT 2723	\$5.97	LAWRENCE BOBB
2016/06/23	THE HOME DEPOT 2723	\$75.13	ROBERT STACY
2016/06/23	THE HOME DEPOT 2723	\$12.12	ROBERT MACKENZIE
2016/06/24	THE HOME DEPOT 2723	\$159.39	LAWRENCE BOBB
2016/06/24	THE HOME DEPOT 2723	\$109.86	ROBERT STACY
2016/06/24	THE HOME DEPOT 2723	(\$30.48)	MICHAEL DEVLIN
2016/06/24	THE HOME DEPOT 2723	\$9.85	MICHAEL DEVLIN
2016/06/17	THE INTERNATIONAL SOCI	\$125.00	WILLIAM PRIESE
2016/06/24	TRACTOR SUPPLY #1149	\$29.98	WILLIAM PRIESE
2016/06/25	TRACTOR-SUPPLY-CO #0122	\$59.96	WILLIAM PRIESE
2016/06/17	USA ARCHERY	\$15.00	CATHERINE ADAMS
2016/06/27	USA BLUE BOOK	\$54.84	DEREK PERRY
2016/06/15	WALGREENS #11286	\$7.98	BRANDIE YATES
2016/06/15	WAL-MART #2866	\$35.35	CATHERINE ADAMS
2016/06/15	WAL-MART #2866	\$101.75	DARCIE WEIGAND
2016/06/24	WAL-MART #2866	\$50.55	CHRISTOPHER DOMEYER
2016/06/23	WM SUPERCENTER #1423	\$33.54	LAWRENCE BOBB
2016/06/22	WW GRAINGER	\$275.80	LAWRENCE BOBB
2016/06/22	WW GRAINGER	\$88.44	ROBERT MACKENZIE

\$8,771.40

ACH Transactions

Date	Payee	Amount	Purpose
06/17/16	ELAN	20,553.06	Credit Card Payments
06/17/16	MCT- PW	774.35	Pmt of Water/Sewer Bills
06/21/16	OPEB	50,000.00	2nd Qtr pmt for Health Benefits
06/22/16	PBS-HRA	85.00	HRA Payment
06/23/16	Consumers Energy	27,942.21	Utility Bills
06/27/16	BCBS	123,653.35	Health Ins. Pmt
06/24/16	Various Financial Institutions	251,958.64	Direct Deposit 6/24 Payroll
06/24/16	IRS	98,657.96	Payroll Taxes 6/24 Payroll
06/28/16	Health Equity	131.34	Health Equity Payment
06/28/16	ICMA	27,782.37	Payroll Taxes 6/24 Payroll
Total ACH Payments		601,538.28	

MEMORANDUM

9. D

TO: Township Board

FROM: David Hall
David Hall, Chief of Police

DATE: July 1, 2016

RE: Edward Byrne Memorial Justice Assistance Grant (JAG) Program -
Electronic Citation System

The U.S. Department of Justice is soliciting grant applications for the Byrne JAG Grant for Technology Enhancement Projects. The Department is requesting approval to apply for grant funding for an electronic citation module that will integrate with the Department's recently implemented State Records Management System.

Should the grant be awarded, the electronic citation module will allow officers to issue citations using the in-car computer, download data to the newly implemented records management system and electronically send citations to 55th District court. The grant amount request will not exceed \$15,000. The deadline for applications is July 15, 2015.

The following motion is for Board consideration.

MOVE TO AUTHORIZE THE POLICE DEPARTMENT TO APPLY FOR GRANT FUNDING FOR AN ELECTRONIC CITATION SYSTEM THROUGH THE U.S DEPARTMENT OF JUSTICE BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT FOR TECHNOLOGY ENHANCEMENT PROJECTS, WITH NO MATCHING FUNDS REQUIRED.

MEMORANDUM

TO: Township Board
FROM: 
Deborah Guthrie, Communications Director
DATE: June 28, 2016
SUBJECT: Enactment Day Resolution of Support

Attached is the Enactment Day Resolution of Support Proclaiming 2017 as the 175th Year of the Establishment of Meridian Township by the Legislature of the State of Michigan.

Meridian Township was established by the Legislature of the State of Michigan when it passed Act No. 57, Section 9, at the 1842 Annual Session of the Legislature on the Sixteenth day of February 1842.

The Communications Department is requesting that the Township Board support specific events and encourages others to share in celebrating 175 years of Meridian Township's history during 2017.

THEREFORE, BE IT RESOLVED TO REQUEST THE TOWNSHIP BOARD TO PASS A RESOLUTION OF SUPPORT PROCLAIMING 2017 AS THE 175TH YEAR OF THE ESTABLISHMENT OF MERIDIAN TOWNSHIP BY THE LEGISLATURE OF THE STATE OF MICHIGAN

ENACTMENT DAY RESOLUTION

Proclaiming 2017 as the 175th Year
Of the Establishment of Meridian Township

WHEREAS, Meridian Township was established by the Legislature of the State of Michigan when it passed Act No. 57, Section 9, at the 1842 Annual Session of the Legislature on the Sixteenth day of February 1842; and

WHEREAS, Section 9 of Act No. 57, "An Act to Organize Certain Townships, and for Other Purposes," reads as follows:

•Sec. 9: All that part of the county of Ingham designated by the United States survey as township number four north, of range number one west, be and the same is hereby set off and organized into a separate township, by the name of Meridian, and the first township meeting shall be held at the house of George Mathews, in said township."

WHEREAS, Meridian Township was one of three Ingham County townships that was set off from the Township of Alaiedon on February 16, 1842; and

WHEREAS, over 37 other townships were established by that same Act No. 57 of the Legislature;

NOW, THEREFORE, BE IT RESOLVED the Township Board proclaims the year of 2017 as the 175th anniversary year of the establishment of Meridian Township by the Legislature of the State of Michigan;

AND FURTHER, THAT the Township Board in the Quartoseptcentennial year, hereby encourages all residents, clubs, organizations, institutions and businesses in Meridian Township either to join and to participate in the appreciation of the past; to celebrate and appreciate the present; and/or to plan, study and visualize magnificent opportunities to build for the future;

AND, FURTHER THAT encourages 175 Ways to Celebrate a Quartoseptcentennial.

AND FURTHER, THAT the Township Board encourage all residents, clubs, organizations, institutions and businesses to share their story, if they so desire, and share their specific educational, athletic, cultural, or entertainment project on the Quartoseptcentennial website, <http://www.meridiancelebrates175.com/>, for purposes of historic record, of Meridian Township, 5151 Marsh Road, Okemos, Michigan 48864.

AND FURTHER, THAT the Township Board encourage all residents and organizations to put the following dates on their respective calendars:

- Saturday, December 31, 2016 6:00pm, 175th New Years' Eve Meridian Township-wide Fireworks at Central Park South, Central Park Road
- Saturday, December 31, 2016 4:00pm and 7:00pm, Kick off Celebration and History of Meridian Documentary and Pictorial Viewing at Studio C, 1999 Central Park Drive
- Thursday, February 16, 2017, Celebrate Enactment Day at the Capitol Building in Lansing, MI, mid-day/noon time at the Legislature to celebrate Enactment Day
- Saturday, February 18, 2017, Winter Festival Quartoseptcentennial 1842 Birthday Bash at Central Park and the Historical Village

MEMORANDUM

TO: Board Members

FROM: Frank L. Walsh
Frank L. Walsh, Township Manager

DATE: June 30, 2016

RE: **PA 108 Agreement (COSTCO)**

Four months ago Supervisor Elizabeth LeGoff asked Trustee Ron Styka and me to meet with East Lansing officials to discuss a possible "large retail development" near Saginaw Highway. As you are aware, we met with Mayor Mark Meadows and City Manager George Lahanas numerous times as we learned that Costco had selected the former Four Winds Golf Course for their 14th Michigan location. The challenge with this site is back in 2001, the property was annexed to East Lansing through an Urban Cooperation Act (Public Act 108) and the 66 acres has been dormant ever since.

Over the past 15 years, two projects were considered for the site. The 2003 plan was vigorously challenged by the adjacent Meridian Township residents who fought against 432 condominium apartments located in 19 buildings. The plan also incorporated nearly 82% of the total 66 acres. The 2003 plan did not move forward. The Costco plan includes approximately 154,000 sq. ft. of retail space, three out buildings and maintains nearly 50% of the property in a conservation easement. To date an overwhelming majority of the adjacent neighbors to the site have spoken in favor of Costco.

The challenge for Meridian Township is drafting an amendment to the 2001 agreement that protects our residents and future tax base, welcomes Costco to the neighborhood, limits any potential brownfield and allows for final site plan approval on the east side. Below is a summary of the agreement that was ironed out on Tuesday, June 14.

The only major modification from the DRAFT June 21 agreement can be found in the first paragraph of Page 3. The language dictating wages has been removed. Although Costco pays a higher wage as compared to their competitors, the company did not wish to have company wages legislated by a local community. Both East Lansing and Meridian counsels agreed and the new agreement is attached.

Once again, here is a breakdown of the agreement:

Site Plan Approval

East Lansing has agreed to allow Meridian Township to have final approval of the site plan. This grants Community Development Director Mark Kieselbach the ability to monitor all aspects of the development including lighting, landscaping, parking, buffers, wetlands, building materials and site dimensions. It is significant for the township to not

simply approve the agreement and turn the keys over to another jurisdiction. I credit our counsel (Steve Schultz) for drafting this concept.

Brownfield

IF Costco meets the state requirements for a brownfield, and IF the City of East Lansing grants a brownfield, the total amount of the Tax Increment Financing shall not exceed \$1,000,000.

Park Lake Road Improvements

All costs associated with the expansion of Park Lake Road shall be borne by the developer. The township will not share in the cost to improve Park Lake Road from Haslett Road to Saginaw Highway.

Conservation Easement

The remaining 33 +/- acres shall be placed in a conservation district into perpetuity. There shall be no development on the 33 acres and the property shall remain in its current state.

Sharing of Building Fee

East Lansing has agreed to provide Meridian Township 50% of the total building fee associated with Costco.

Extension of Contract

East Lansing has agreed to extend the tax sharing component of the 2001 agreement through December 31, 2039. This will provide the township with four (4) more years of revenue sharing.

The amendment to the 2001 Urban Cooperation Act agreement is attached for your review.

In summary, I want to thank Costco for organizing a successful community conversation, and East Lansing officials who brought a spirit of cooperation to the table. Although there is a lot of work ahead of us, we are working together on a regional basis and leaving the politics at the door. Trustee Styka, Attorney Schultz and I will be prepared to address your questions on Tuesday night.

The attached editorial is a terrific summary of our regional efforts.

Attachments:

1. Editorial
2. 2016 Urban Cooperation Act Agreement

Editorial: Costco deal puts region first

LSJ Editorial Board 6 a.m. EDT June 24, 2016



(Photo: Getty Images)

The way East Lansing and Meridian Township are handling a proposal to bring a Costco warehouse retail store to their shared border is regionalism in action, and a model for all cities and townships in the region and across the state.

Under a Section 108 agreement dating back to 2001, the 64.7 acres Costco has proposed to build on was annexed to the City of East Lansing in exchange for greater economic development opportunity, a division of property taxes and shared oversight.

On July 5, an amendment to the agreement will be considered to allow for that development to be commercial and extend the cooperation to 2039. This would be a coup for both the city and township and, if the Costco deal goes through, for people across the region.

What used to be the Four Winds Golf Course (near where Park Lake Road crosses Saginaw Highway) was originally rezoned in 2001 for residential and office properties in an attempt to foster redevelopment.

After a 2003 condominium plan was approved but never built, the future of the land remained uncertain and it sat as a fallow golf course.

Now, with an amendment to the agreement, the land could be used to bring a 154,000 square foot store to the region – along with a gas station and tire center – and the \$4 million project will have economic benefits for city and township alike.

The agreement already accounts for building fees, necessary road updates and potential guidelines for brownfield funding to help foster environmental improvement. It takes into account the costs of building, infrastructure and updates as well as responsibility for each. For example, necessary improvements to Park Lake Road have been assigned to Costco.

Earlier this month, the East Lansing City Council gave Meridian Township the final say and ability to monitor all aspects of the site moving forward; including lighting, landscaping and parking.

Agreements like the Section 108 agreement are economic development tools that can help move Greater Lansing forward. To work together in this way allows for projects to come to bear that would not be possible under a single municipality or township, and both partners are excited for this project.

The Meridian Township Board needs to pass the amendment, close the deal and continue working together with the City of East Lansing to make sure this deal keeps moving.

Regionalism works, and this deal could be a strong signal.

– An LSJ editorial

Read or Share this story: <http://on.lsj.com/28WMewf>

CHARTER TOWNSHIP OF MERIDIAN

RESOLUTION AMENDING CONDITIONS OF ANNEXATION

At a regular meeting of the CHARTER TOWNSHIP OF MERIDIAN, Ingham County, Michigan, held at the Township Hall, 5151 Marsh Road, Okemos, Michigan, on the ____ day of June, 2016, at _____ p.m., Eastern Daylight Time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____:

WHEREAS, the Township Board of the Charter Township of Meridian approved a resolution on October 29, 2001 to enter into an Urban Cooperation Agreement related to the annexation to the City of East Lansing of an area of the Township in Sections 8 and 9 containing 66.48 acres, the map and legal description of which is attached hereto as Exhibit A (the “annexed area”); and

WHEREAS, the City of East Lansing approved a corresponding resolution on October 30, 2001 approving annexation of the annexed area to the City of East Lansing; and

WHEREAS, the City of East Lansing and the Charter Township of Meridian entered into an Urban Cooperation Agreement, dated November 1, 2001, to share, manage and control growth within the annexed area; and,

WHEREAS, the annexation resolution and the Urban Cooperation Agreement were conditioned on certain zoning restrictions limiting land use approvals to any uses permitted by right or by special use permit in East Lansing’s RA, R-1, R-2, R-3, or RM-8 residential districts, or the B-4-restricted office business district and limiting B-4 uses to twenty percent (20%) of the

uses permitted in the annexed area; and

WHEREAS, the City Council of the City of East Lansing and the Township Board of the Charter Township of Meridian desire to allow certain rezoning of a portion of the annexed area upon the conditions set forth in this Resolution to allow for a Costco retail store, and appurtenant uses, and

WHEREAS, the City of East Lansing and the Charter Township of Meridian have, contingent upon the construction of a Costco retail store on the site, also agreed to amend the Urban Cooperation Agreement to extend the term of the Agreement to December 31, 2039 for purposes of the tax sharing provisions of paragraph 8 of that agreement and to provide for the rezoning of a portion of the annexed area to B-2 for the purpose of allowing a Costco retail store; and,

WHEREAS, the Township Board of the Charter Township of Meridian finds that the conditions set forth herein and in the proposed amendment to the Urban Cooperation Agreement with respect to the annexed area are in the best interests of the Township,

NOW, THEREFORE, BE IT RESOLVED that the Township Board of the Charter Township of Meridian, Ingham County, Michigan, approves the future rezoning and issuance of all necessary land use permits with respect to a portion of the annexed area, subject to the conditions set forth below:

1. **Zoning and Land Use Approvals.** During the term of the November 1, 2001 Urban Cooperation Agreement, as amended, the Township consents to and grants written land use approvals only for any uses permitted by right or by special use permit in East Lansing's RA, R-1, R-2, R-3, or RM-8 residential districts, or in the B-2 retail sales business district, or in the B-4 restricted office business district of the East Lansing zoning ordinance, being Chapter 55 of the

East Lansing City Code, except that as a condition of approval of a B-2 use for a Costco retail store, including all appurtenant uses, all property that is not utilized for the Costco retail store, its appurtenant uses and in certain described outlots shall be placed into a conservation easement as approximately depicted on the attached Exhibit B and as defined in Section 2140 of the Natural Resources and Environmental Protection Act (MCL 324.2140). Further, such B-2 zoning classification shall only be available to a Costco retailer. ~~—that agrees to pay each of its employees at least one hundred fifty percent (150%) of the State minimum wage for at least the first 2 years of business operations on the annexed area. The wage requirements do not apply to any outlots with frontage on Park Lake Road.~~ Any uses permitted under the B-4 zoning classification shall not exceed twenty percent (20%) of the uses permitted in the annexed area.

Any rezoning of the annexed area for a Costco retail store shall also be subject to and conditioned upon the terms of this agreement and no site plan shall be approved and no development shall be allowed in the annexed area that would be required to be located in a B-2 district in the City of East Lansing, as such B-2 district requirements exist on the date of adoption of this resolution, unless the site plan meets or exceeds the most restrictive standards of both the City of East Lansing site plan standards applicable to B-2 retail sales districts and the Charter Township of Meridian site plan and development standards applicable to its C-2 commercial district including, but not limited to, the following Charter Township of Meridian Ordinances as they exist on the date of adoption of this ordinance:

- A. Chapter 22, Article IV Wetland Protection
- B. Chapter 38, Article VII, Outdoor Lighting
- C. Chapter 86, Article IV, Division 3, Section 86-402 Commercial
- D. Chapter 86, Article VIII, Off-Street parking
- E. Section 86-758, Landscaping

Zoning land use approvals and the determination of the most restrictive standards shall be considered and made through the following process:

- a. Applications for rezoning and site plan approval related to a Costco retail store to be located in the annexed area, together with supporting documentation, shall be forwarded by the City to the Charter Township of Meridian within three (3) business days of receipt.
- b. Within fourteen (14) calendar days of the receipt of the site plan and supporting documents, the Township shall transmit to the City the specific provisions of its ordinances that exceed the requirements of the comparable East Lansing ordinances for site plan review for the submitted application and the City shall require the applicant to comply with those provisions. The City Council of the City of East Lansing shall not approve a site plan until it has been certified to meet the above required standards by the Director of

Community Planning and Development of the Charter Township of Meridian and the Director of Planning, Building & Development of the City of East Lansing. Any changes made by the City Council of the City of East Lansing shall not lessen any of the terms or conditions of the site plan approved and certified by the Director of Community Planning and Development of the Charter Township of Meridian and the Director of Planning, Building & Development of the City of East Lansing.

- c. In reviewing the site plan, each jurisdiction shall act expeditiously and shall not unreasonably withhold certification. To the extent that documents are exchanged in order to achieve mutual certification, each jurisdiction shall endeavor to respond to the other within seven (7) calendar days. Either party may waive, in writing, further review of the site plan at any time and such waiver shall constitute certification.
2. **Park Lake Road.** Should improvements be required to Park Lake Road between the intersections of Park Lake Road with Haslett Road and with M-78 (Saginaw Hwy.), ~~such~~ the cost of such improvements as are required shall not be borne by the Charter Township of Meridian without its expressed, written approval.
3. **Brownfield Redevelopment.** Should a request for funding under the provisions of a Brownfield redevelopment authority or a Brownfield redevelopment plan be made by the developer in connection with the construction of a Costco retail store or any appurtenant use located in the annexed area, if approved by the City of East Lansing, such funding provided pursuant to a Brownfield redevelopment authority or a Brownfield redevelopment plan shall not exceed the total sum of \$1,000,000.
4. **Building Permit Fees.** Should the annexed area be rezoned for the construction of a Costco retail store and should a Costco retail store be constructed on the annexed area, fifty percent (50%) of all building permit fees, shall be paid to the Charter Township of Meridian to defray its administrative costs associated with the reviews set forth above.
5. **Remedy for Breach.** In the event either party believes the other party has breached this agreement, they shall provide the other written notice of the specific nature of the breach. The parties shall meet within 14 calendar days to resolve any issues. If the issue cannot be resolved, the party may seek judicial relief in a court of competent jurisdiction.

BE IT FURTHER RESOLVED that all other terms and conditions of the original resolution and the November 1, 2001 Urban Cooperation Agreement shall remain in full force and affect.

BE IT FURTHER RESOLVED that this alteration to the conditions of annexation so made by this resolution and the vote of a majority of the Township Board of the Charter Township of Meridian, Ingham County, Michigan will not be effective until:

1. a corresponding resolution containing the same amendments is approved and consented to by the City Council of the City of East Lansing, Ingham County, Michigan; and
2. The amendment to the November 1, 2001 Urban Cooperation Agreement providing for the extension of its term to December 31, 2039 with respect to the tax sharing provisions of paragraph 8 is approved by all parties and is in effect.

BE IT STILL FURTHER RESOLVED that the changes made to the annexation resolution are contingent upon the filing of an application for rezoning and for site plan review and approval by Costco and subsequent approval of the same. Should Costco fail to file a rezoning application and site plan for review and approval within 180 days of adoption of this resolution, or should the site plan fail to be approved, this resolution shall be void and the original provisions of the November 1, 2001 Urban Cooperation Agreement and the annexing resolutions shall control.

BE IT FURTHER RESOLVED that the Township Clerk is hereby instructed to notify the City Council of the City of East Lansing, Ingham County, Michigan, of the adoption of this resolution and to provide the City Clerk of said City with a certified copy of this resolution.

BE IT FURTHER RESOLVED that, subject to compliance with the terms and conditions of this resolution, this resolution constitutes the written approval of the Charter Township of Meridian necessary for a land use rezoning to B-2 pursuant to the November 1, 2001 Urban Cooperation Agreement between the City of East Lansing and Charter Township of Meridian concerning this property.

Ayes _____ Nays _____ Absent _____

Elizabeth LeGoff, Supervisor

CLERK'S CERTIFICATION: I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Township Board of the Charter Township of Meridian at a public meeting held pursuant to notice on Tuesday, _____, 2016 at 6:00 p.m. EDT, in the Township Hall, 5151 Marsh Road, Okemos, Michigan, the original of which is part of the Board's Minutes.

Brett Dreyfus, Township Clerk

ANNEXED AREA

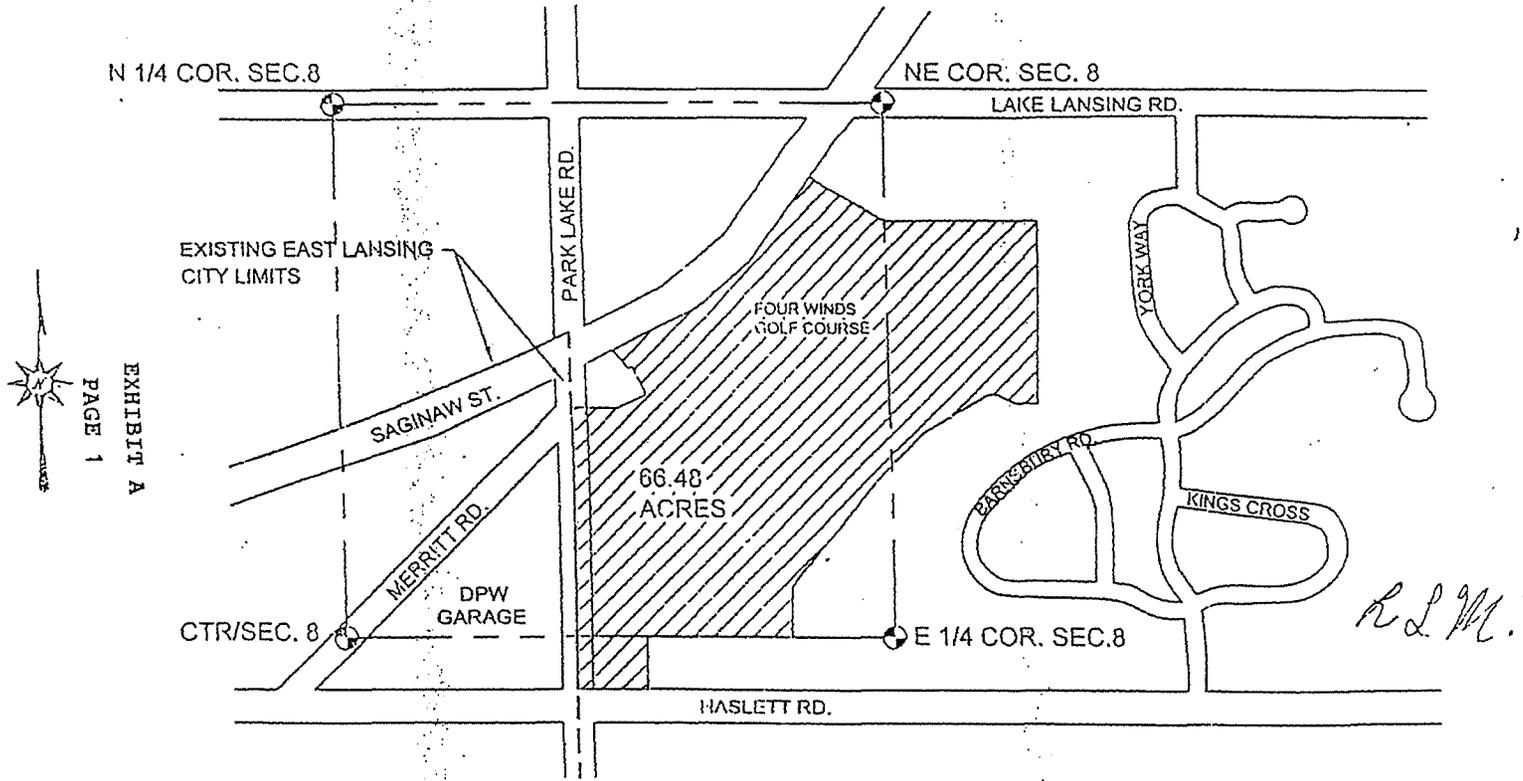


EXHIBIT A
PAGE 1

R.L.M.

EXHIBIT A

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LEGAL DESCRIPTION

A parcel of land on the NE 1/4 of Section 8 and the NW 1/4 of Section 9, T4N, R1W, Meridian Township, Ingham County, Michigan described as: beginning on the E-W 1/4 line N89°02'14"W 380.86 feet from the East 1/4 corner of Section 8; thence N00° 59'27"E 210.80 feet; thence N39° 54'51 "E 675.23 feet; thence N43°27'36"E 353.47 feet; thence N58°41'36"E 389.53 feet; thence S89°07'20"E 48.75 feet; thence S64°22'02"E 95.83 feet; thence S88°39'26"E 110.00 feet; thence N01°20'34"E 814.91 feet; thence N88°58'04"W 850.00 feet; thence N46°39'26"W 215.97 feet to the Southeasterly right-of-way line of highway M-78 (temporary I-69); thence 1286.75 feet along said right-of-way line on a 3889.83 foot radius curve to the right whose central angle is 18°57'12" and whose chord bears S52°08'02"W 1280.89 feet; thence S39°44'29"E 119.22 feet; thence N64°39'31"E 22.33 feet; thence S25°20'29"E 156.84 feet; thence S64 °39'31"W 261.52 feet; thence N88°47'03"W 155.48 feet to the centerline of Park Lake Road; thence S01°04'50"W along said centerline 986.14 feet to the E-W 1/4line; thence S89°02'14"E 988.06 feet to the point of beginning.

ALSO: The west 2 acres of the parcel described as beginning at the East 114 post of Section 8, T4N, R1W, Meridian Township, Ingham County, Michigan, thence south 346 feet; thence west 1365 feet to the east right-of-way line of Park Lake Road; thence north 346 feet to the E-W 1/4 line of said section 8; thence east along said 1/4 line to the point of beginning.

ALSO: A strip of land 33 feet in width, measured perpendicular to and lying west of the east right-of-way line of Park Lake Road, beginning at the intersection of said right-of-way line and the E-W 1/4 line of said section 8, thence south 346 feet. EXCEPT: A strip of land described as beginning at the northwest corner of Lot 3 of the Plat of Wood Creek Subdivision, Section 8 & 9, T4N, R1W, Meridian Township, Ingham County, Michigan, thence N01°20'34"E 5.50 feet; thence S88°39'26"E 110.00 feet; thence S01°20'34"W 5.50 feet; thence N88°39'26"W 110.00 feet to the point of beginning.

Containing 66.48 Acres (66.74 Acres Including Road Right-of-Way)

EXHIBIT B
 CONSERVATION EASEMENT



CHARTER TOWNSHIP OF MERIDIAN

RESOLUTION AMENDING CONDITIONS OF ANNEXATION

At a regular meeting of the CHARTER TOWNSHIP OF MERIDIAN, Ingham County, Michigan, held at the Township Hall, 5151 Marsh Road, Okemos, Michigan, on the ____ day of June, 2016, at _____ p.m., Eastern Daylight Time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____:

WHEREAS, the Township Board of the Charter Township of Meridian approved a resolution on October 29, 2001 to enter into an Urban Cooperation Agreement related to the annexation to the City of East Lansing of an area of the Township in Sections 8 and 9 containing 66.48 acres, the map and legal description of which is attached hereto as Exhibit A (the “annexed area”); and

WHEREAS, the City of East Lansing approved a corresponding resolution on October 30, 2001 approving annexation of the annexed area to the City of East Lansing; and

WHEREAS, the City of East Lansing and the Charter Township of Meridian entered into an Urban Cooperation Agreement, dated November 1, 2001, to share, manage and control growth within the annexed area; and,

WHEREAS, the annexation resolution and the Urban Cooperation Agreement were conditioned on certain zoning restrictions limiting land use approvals to any uses permitted by right or by special use permit in East Lansing’s RA, R-1, R-2, R-3, or RM-8 residential districts, or the B-4 restricted office business district and limiting B-4 uses to twenty percent (20%) of the

uses permitted in the annexed area; and

WHEREAS, the City Council of the City of East Lansing and the Township Board of the Charter Township of Meridian desire to allow certain rezoning of a portion of the annexed area upon the conditions set forth in this Resolution to allow for a Costco retail store, and appurtenant uses, and

WHEREAS, the City of East Lansing and the Charter Township of Meridian have, contingent upon the construction of a Costco retail store on the site, also agreed to amend the Urban Cooperation Agreement to extend the term of the Agreement to December 31, 2039 for purposes of the tax sharing provisions of paragraph 8 of that agreement and to provide for the rezoning of a portion of the annexed area to B-2 for the purpose of allowing a Costco retail store; and,

WHEREAS, the Township Board of the Charter Township of Meridian finds that the conditions set forth herein and in the proposed amendment to the Urban Cooperation Agreement with respect to the annexed area are in the best interests of the Township,

NOW, THEREFORE, BE IT RESOLVED that the Township Board of the Charter Township of Meridian, Ingham County, Michigan, approves the future rezoning and issuance of all necessary land use permits with respect to a portion of the annexed area, subject to the conditions set forth below:

1. **Zoning and Land Use Approvals.** During the term of the November 1, 2001 Urban Cooperation Agreement, as amended, the Township consents to and grants written land use approvals only for any uses permitted by right or by special use permit in East Lansing's RA, R-1, R-2, R-3, or RM-8 residential districts, or in the B-2 retail sales business district, or in the B-4 restricted office business district of the East Lansing zoning ordinance, being Chapter 55 of the

East Lansing City Code, except that as a condition of approval of a B-2 use for a Costco retail store, including all appurtenant uses, all property that is not utilized for the Costco retail store, its appurtenant uses and in certain described outlots shall be placed into a conservation easement as approximately depicted on the attached Exhibit B and as defined in Section 2140 of the Natural Resources and Environmental Protection Act (MCL 324.2140). Further, such B-2 zoning classification shall only be available to a Costco retailer. Any uses permitted under the B-4 zoning classification shall not exceed twenty percent (20%) of the uses permitted in the annexed area.

Any rezoning of the annexed area for a Costco retail store shall also be subject to and conditioned upon the terms of this agreement and no site plan shall be approved and no development shall be allowed in the annexed area that would be required to be located in a B-2 district in the City of East Lansing, as such B-2 district requirements exist on the date of adoption of this resolution, unless the site plan meets or exceeds the most restrictive standards of both the City of East Lansing site plan standards applicable to B-2 retail sales districts and the Charter Township of Meridian site plan and development standards applicable to its C-2 commercial district including, but not limited to, the following Charter Township of Meridian Ordinances as they exist on the date of adoption of this ordinance:

- A. Chapter 22, Article IV Wetland Protection
- B. Chapter 38, Article VII, Outdoor Lighting
- C. Chapter 86, Article IV, Division 3, Section 86-402 Commercial
- D. Chapter 86, Article VIII, Off-Street parking
- E. Section 86-758, Landscaping

Zoning land use approvals and the determination of the most restrictive standards shall be considered and made through the following process:

- a. Applications for rezoning and site plan approval related to a Costco retail store to be located in the annexed area, together with supporting documentation, shall be forwarded by the City to the Charter Township of Meridian within three (3) business days of receipt.
- b. Within fourteen (14) calendar days of the receipt of the site plan and supporting documents, the Township shall transmit to the City the specific provisions of its ordinances that exceed the requirements of the comparable East Lansing ordinances for site plan review for the submitted application and the City shall require the applicant to comply with those provisions. The City Council of the City of East Lansing shall not approve a site plan until it has been certified to meet the above required standards by the Director of Community Planning and Development of the Charter Township of Meridian and the Director of Planning, Building & Development of the City of East Lansing. Any changes made by the City Council of the City of East Lansing shall not lessen any of the terms or conditions of the site plan

approved and certified by the Director of Community Planning and Development of the Charter Township of Meridian and the Director of Planning, Building & Development of the City of East Lansing.

- c. In reviewing the site plan, each jurisdiction shall act expeditiously and shall not unreasonably withhold certification. To the extent that documents are exchanged in order to achieve mutual certification, each jurisdiction shall endeavor to respond to the other within seven (7) calendar days. Either party may waive, in writing, further review of the site plan at any time and such waiver shall constitute certification.
2. **Park Lake Road.** Should improvements be required to Park Lake Road between the intersections of Park Lake Road with Haslett Road and with M-78 (Saginaw Hwy.), the cost of such improvements as are required shall not be borne by the Charter Township of Meridian without its expressed, written approval.
3. **Brownfield Redevelopment.** Should a request for funding under the provisions of a Brownfield redevelopment authority or a Brownfield redevelopment plan be made by the developer in connection with the construction of a Costco retail store or any appurtenant use located in the annexed area, if approved by the City of East Lansing, such funding provided pursuant to a Brownfield redevelopment authority or a Brownfield redevelopment plan shall not exceed the total sum of \$1,000,000.
4. **Building Permit Fees.** Should the annexed area be rezoned for the construction of a Costco retail store and should a Costco retail store be constructed on the annexed area, fifty percent (50%) of all building permit fees, shall be paid to the Charter Township of Meridian to defray its administrative costs associated with the reviews set forth above.
5. **Remedy for Breach.** In the event either party believes the other party has breached this agreement, they shall provide the other written notice of the specific nature of the breach. The parties shall meet within 14 calendar days to resolve any issues. If the issue cannot be resolved, the party may seek judicial relief in a court of competent jurisdiction.

BE IT FURTHER RESOLVED that all other terms and conditions of the original resolution and the November 1, 2001 Urban Cooperation Agreement shall remain in full force and affect.

BE IT FURTHER RESOLVED that this alteration to the conditions of annexation so made by this resolution and the vote of a majority of the Township Board of the Charter Township of

Meridian, Ingham County, Michigan will not be effective until:

1. a corresponding resolution containing the same amendments is approved and consented to by the City Council of the City of East Lansing, Ingham County, Michigan; and
2. The amendment to the November 1, 2001 Urban Cooperation Agreement providing for the extension of its term to December 31, 2039 with respect to the tax sharing provisions of paragraph 8 is approved by all parties and is in effect.

BE IT STILL FURTHER RESOLVED that the changes made to the annexation resolution are contingent upon the filing of an application for rezoning and for site plan review and approval by Costco and subsequent approval of the same. Should Costco fail to file a rezoning application and site plan for review and approval within 180 days of adoption of this resolution, or should the site plan fail to be approved, this resolution shall be void and the original provisions of the November 1, 2001 Urban Cooperation Agreement and the annexing resolutions shall control.

BE IT FURTHER RESOLVED that the Township Clerk is hereby instructed to notify the City Council of the City of East Lansing, Ingham County, Michigan, of the adoption of this resolution and to provide the City Clerk of said City with a certified copy of this resolution.

BE IT FURTHER RESOLVED that, subject to compliance with the terms and conditions of this resolution, this resolution constitutes the written approval of the Charter Township of Meridian necessary for a land use rezoning to B-2 pursuant to the November 1, 2001 Urban Cooperation Agreement between the City of East Lansing and Charter Township of Meridian concerning this property.

Ayes _____ Nays _____ Absent _____

Elizabeth LeGoff, Supervisor

CLERK'S CERTIFICATION: I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Township Board of the Charter Township of Meridian at a public meeting held pursuant to notice on Tuesday, _____, 2016 at 6:00 p.m. EDT, in the Township Hall, 5151 Marsh Road, Okemos, Michigan, the original of which is part of the Board's Minutes.

Brett Dreyfus, Township Clerk

ANNEXED AREA

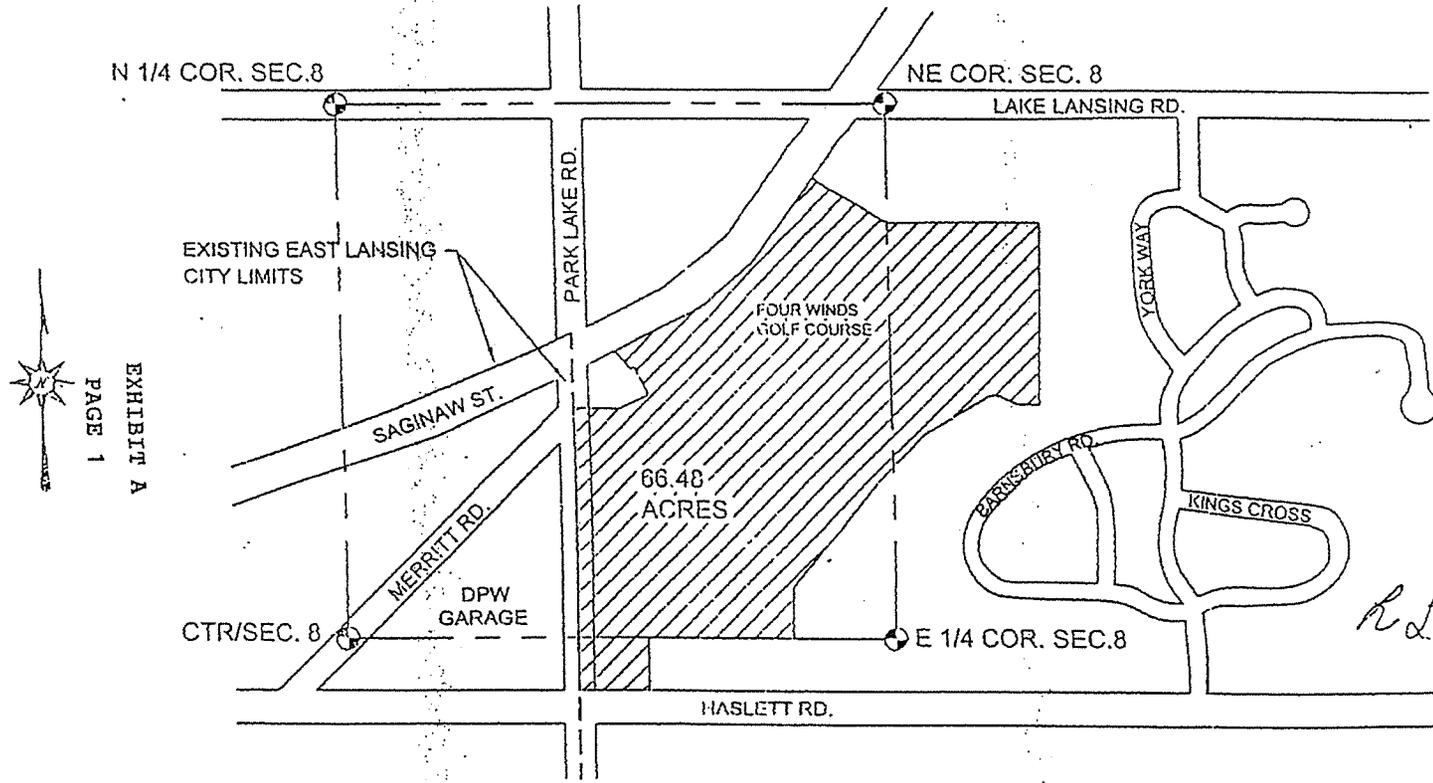


EXHIBIT A
PAGE 1

R.L.M.

EXHIBIT A

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LEGAL DESCRIPTION

A parcel of land on the NE 1/4 of Section 8 and the NW 1/4 of Section 9, T4N, R1W, Meridian Township, Ingham County, Michigan described as: beginning on the E-W 1/4 line N89°02'14"W 380.86 feet from the East 1/4 corner of Section 8; thence N00° 59'27"E 210.80 feet; thence N39° 54'51 "E 675.23 feet; thence N43°27'36"E 353.47 feet; thence N58°41'36"E 389.53 feet; thence S89°07'20"E 48.75 feet; thence S64°22'02"E 95.83 feet; thence S88°39'26"E 110.00 feet; thence N01°20'34"E 814.91 feet; thence N88°58'04"W 850.00 feet; thence N46°39'26"W 215.97 feet to the Southeasterly right-of-way line of highway M-78 (temporary I-69); thence 1286.75 feet along said right-of-way line on a 3889.83 foot radius curve to the right whose central angle is 18°57'12" and whose chord bears S52°08'02"W 1280.89 feet; thence S39°44'29"E 119.22 feet; thence N64°39'31"E 22.33 feet; thence S25°20'29"E 156.84 feet; thence S64 °39'31"W 261.52 feet; thence N88°47'03"W 155.48 feet to the centerline of Park Lake Road; thence S01°04'50"W along said centerline 986.14 feet to the E-W 1/4line; thence S89°02'14"E 988.06 feet to the point of beginning.

ALSO: The west 2 acres of the parcel described as beginning at the East 114 post of Section 8, T4N, R1W, Meridian Township, Ingham County, Michigan, thence south 346 feet; thence west 1365 feet to the east right-of-way line of Park Lake Road; thence north 346 feet to the E-W 1/4 line of said section 8; thence east along said 1/4 line to the point of beginning.

ALSO: A strip of land 33 feet in width, measured perpendicular to and lying west of the east right-of-way line of Park Lake Road, beginning at the intersection of said right-of-way line and the E-W 1/4 line of said section 8, thence south 346 feet. EXCEPT: A strip of land described as beginning at the northwest corner of Lot 3 of the Plat of Wood Creek Subdivision, Section 8 & 9, T4N, R1W, Meridian Township, Ingham County, Michigan, thence N01°20'34"E 5.50 feet; thence S88°39'26"E 110.00 feet; thence S01°20'34"W 5.50 feet; thence N88°39'26"W 110.00 feet to the point of beginning.

Containing 66.48 Acres (66.74 Acres Including Road Right-of-Way)

EXHIBIT B
 CONSERVATION EASEMENT



APPROX

CONSERVATION
 EASEMENT

THIS MAP IS A GENERAL
 REPRESENTATION OF THE
 CONSERVATION EASEMENT
 AREA. IT IS NOT A LEGAL
 DOCUMENT AND SHOULD NOT
 BE USED TO DETERMINE
 PROPERTY RIGHTS OR
 OBLIGATIONS. FOR MORE
 INFORMATION, CONTACT THE
 LANDOWNERS.

URBAN COOPERATION AGREEMENT ADDENDUM
BETWEEN THE
CITY OF EAST LANSING
AND
MERIDIAN CHARTER TOWNSHIP
INGHAM COUNTY, MICHIGAN

This Urban Cooperation Agreement addendum is made as of the ___ day of _____, 2016. By and between the City of East Lansing, a Michigan home rule city, with its principal offices located at 40 Abbot Road, East Lansing, Michigan, 48823 (the "City") and Meridian Charter Township, a Michigan charter township, with its principal offices located at 5151 Marsh Road, Okemos, Michigan, 48864 (the "Township").

Recitals

WHEREAS, the parties hereto entered into a November 1, 2001 Urban Cooperation Agreement to share, manage, and control 66.48 acres of property, the map and legal description of which is attached hereto as Exhibit A; and

WHEREAS, the parties wish to extend the terms of that agreement to December 30, 2039.

Terms and Conditions

NOW THEREFORE, the City and the Township agree as follows:

1. Authority. This Addendum to the original agreement is made and entered into pursuant to the provisions of the Urban Cooperation Act of 1967, as amended, and after compliance with the terms thereof, as well as the general authority of each of the parties.

2. Paragraph 11 of the Urban Cooperation Agreement is amended to read as follows:

11. Term of Agreement. This Agreement shall continue in effect for a term of 34 years commencing January 1, 2002, and terminating on December 30, 2035. With respect to Paragraph 8 of the Urban Cooperation Agreement, this Agreement shall continue in effect for a term of 38 years commencing January 1, 2002, and terminating on December 30, 2039.

3. No other terms of the original Urban Cooperation Agreement are changed.

4. The change to this term of this Urban Cooperation Agreement is contingent upon the initiation of a site plan approval by Costco and subsequent approval of the

same. Should Costco fail to initiate a site plan approval process within 180 days of the entry of this agreement by the parties or should the site plan fail to be approved, the above referenced revisions of the Urban Cooperation Agreement shall be void and the original versions shall continue in force as if unamended.

In Witness Whereof, the parties hereto have executed this Addendum to the Agreement as of the date and year first above written by authority of the respective City Council and Township Board.

CHARTER TOWNSHIP OF MERIDIAN

By: Elizabeth LeGoff, Supervisor

By: Brett Dreyfus, Clerk

CITY OF EAST LANSING

By: Mark Meadows, Mayor

By: Marie Wicks, City Clerk

ANNEXED AREA

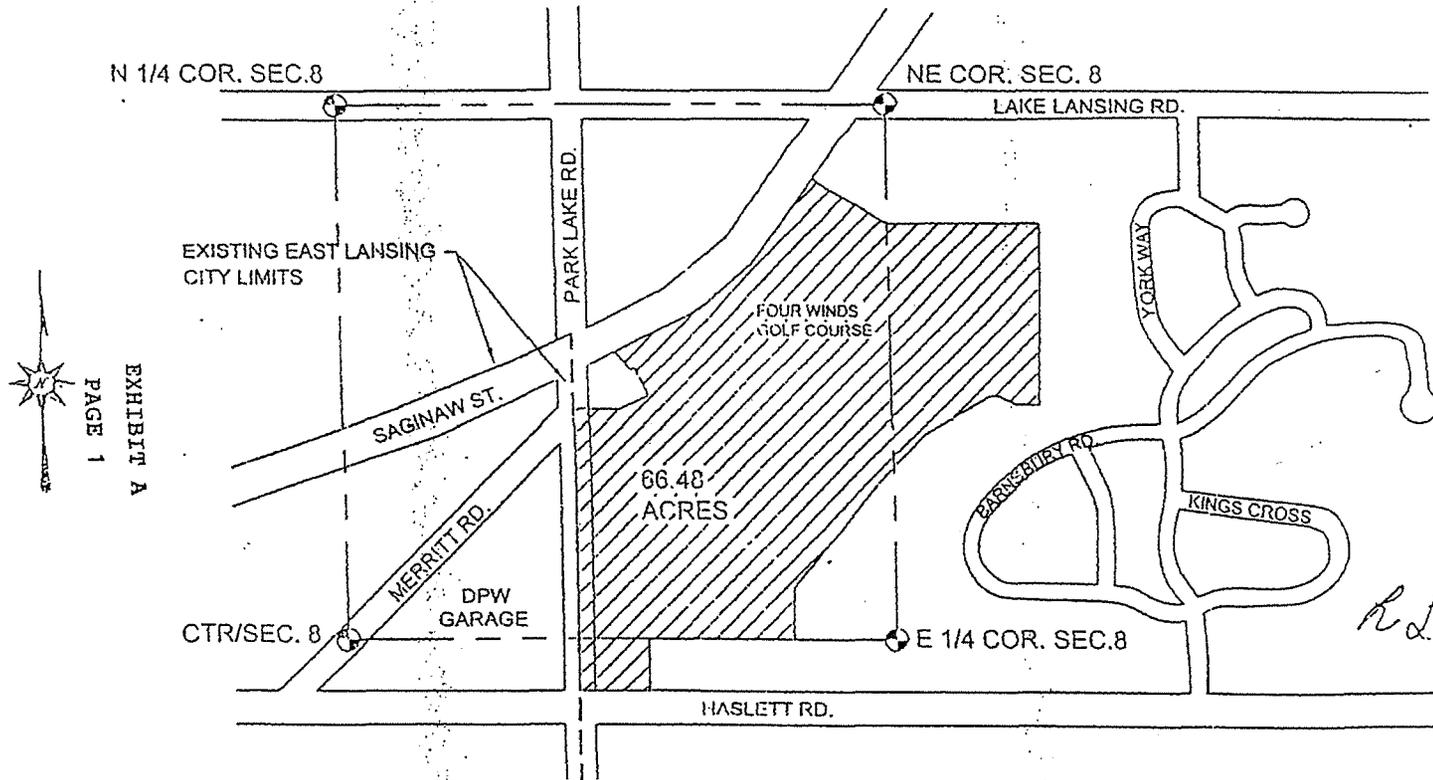


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Containing 66.48 Acres (66.74 Acres Including Road Right-of-Way)

URBAN COOPERATION AGREEMENT ADDENDUM
BETWEEN THE
CITY OF EAST LANSING
AND
MERIDIAN CHARTER TOWNSHIP
INGHAM COUNTY, MICHIGAN

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Terms and Conditions

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 11. Term of Agreement. This Agreement shall continue in effect for a term of 34 years commencing January 1, 2002, and terminating on December 30, 2035. With respect to Paragraph 8 of the Urban Cooperation Agreement, this Agreement shall continue in effect for a term of 38 years commencing January 1, 2002, and terminating on December 30, 2039.
3. No other terms of the original Urban Cooperation Agreement are changed.
4. The change to this term of this Urban Cooperation Agreement is contingent upon the initiation of a site plan approval by Costco and subsequent approval of the same. Should Costco fail to initiate a site plan approval process within 180 days

of the entry of this agreement by the parties or should the site plan fail to be approved, the above referenced revisions of the Urban Cooperation Agreement shall be void and the original versions shall continue in force as if unamended.

In Witness Whereof, the parties hereto have executed this Addendum to the Agreement as of the date and year first above written by authority of the respective City Council and Township Board.

CHARTER TOWNSHIP OF MERIDIAN

By: Elizabeth LeGoff, Supervisor

By: Brett Dreyfus, Clerk

CITY OF EAST LANSING

By: Mark Meadows, Mayor

By: Marie Wicks, City Clerk

ANNEXED AREA

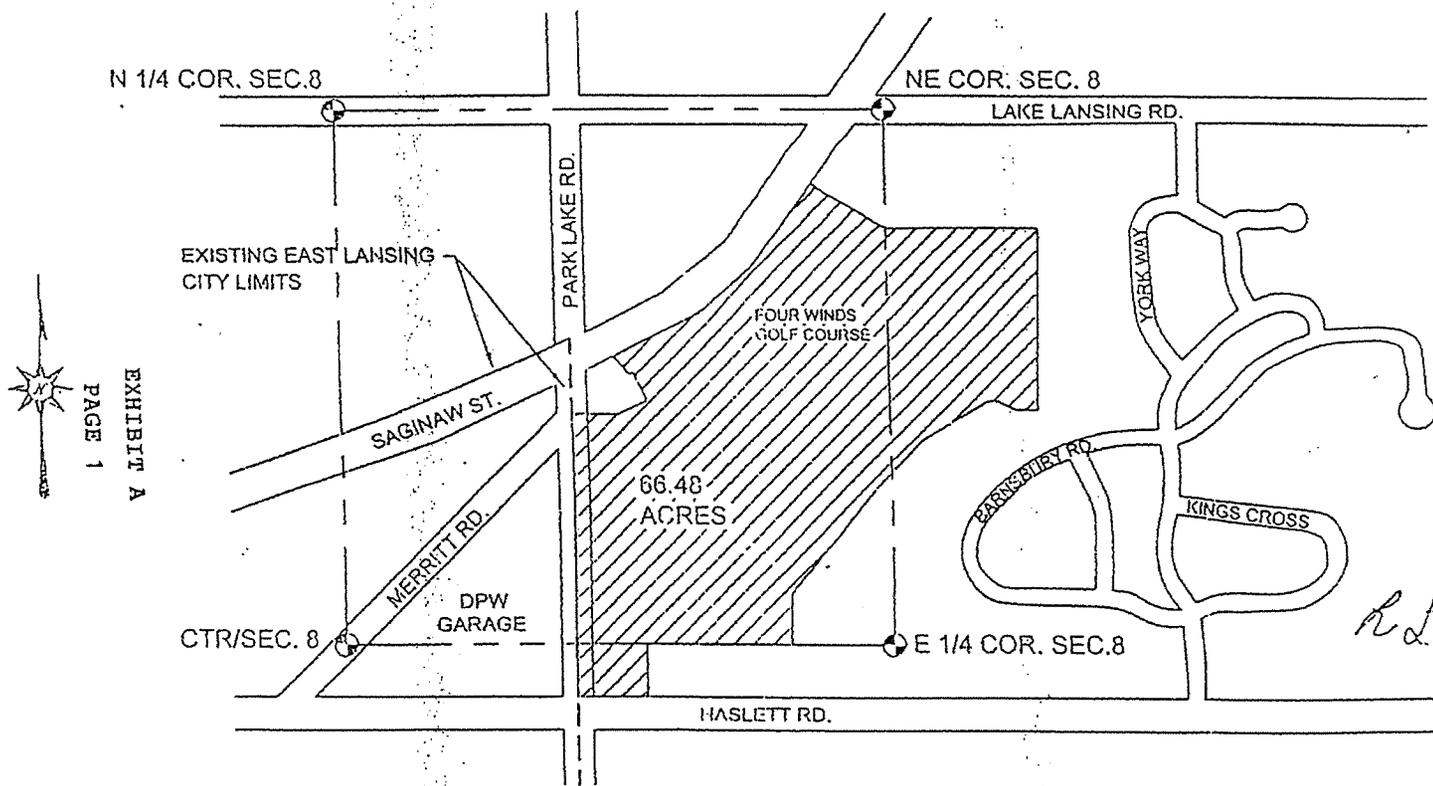


EXHIBIT A
PAGE 1

R.L.M.

EXHIBIT A

PAGE 2

LEGAL DESCRIPTION

A parcel of land on the NE 1/4 of Section 8 and the NW 1/4 of Section 9, T4N, R1W, Meridian Township, Ingham County, Michigan described as: beginning on the E-W 1/4 line N89°02'14"W 380.86 feet from the East 1/4 corner of Section 8; thence N00° 59'27"E 210.80 feet; thence N39° 54'51 "E 675.23 feet; thence N43°27'36"E 353.47 feet; thence N58°41'36"E 389.53 feet; thence S89°07'20"E 48.75 feet; thence S64°22'02"E 95.83 feet; thence S88°39'26"E 110.00 feet; thence N01°20'34"E 814.91 feet; thence N88°58'04"W 850.00 feet; thence N46°39'26"W 215.97 feet to the Southeasterly right-of-way line of highway M-78 (temporary I-69); thence 1286.75 feet along said right-of-way line on a 3889.83 foot radius curve to the right whose central angle is 18°57'12" and whose chord bears S52°08'02"W 1280.89 feet; thence S39°44'29"E 119.22 feet; thence N64°39'31"E 22.33 feet; thence S25°20'29"E 156.84 feet; thence S64 °39'31"W 261.52 feet; thence N88°47'03"W 155.48 feet to the centerline of Park Lake Road; thence S01°04'50"W along said centerline 986.14 feet to the E-W 1/4line; thence S89°02'14"E 988.06 feet to the point of beginning.

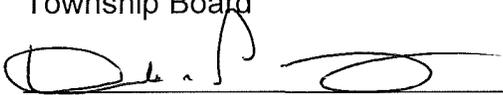
ALSO: The west 2 acres of the parcel described as beginning at the East 114 post of Section 8, T4N, R1W, Meridian Township, Ingham County, Michigan, thence south 346 feet; thence west 1365 feet to the east right-of-way line of Park Lake Road; thence north 346 feet to the E-W 1/4 line of said section 8; thence east along said 1/4 line to the point of beginning.

ALSO: A strip of land 33 feet in width, measured perpendicular to and lying west of the east right-or-way line of Park Lake Road, beginning at the intersection of said right-of-way line and the E-W 1/4 line of said section 8, thence south 346 feet. EXCEPT: A strip of land described as beginning at the northwest corner of Lot 3 of the Plat of Wood Creek Subdivision, Section 8 & 9, T4N, R1W, Meridian Township, Ingham County, Michigan, thence N01°20'34"E 5.50 feet; thence S88°39'26"E 110.00 feet; thence S01°20'34"W 5.50 feet; thence N88°39'26"W 110.00 feet to the point of beginning.

Containing 66.48 Acres (66.74 Acres Including Road Right-of-Way)

MEMORANDUM

TO: Township Board

FROM: 
Derek N. Perry, Assistant Township Manager
Director of Public Works & Engineering

DATE: June 30, 2016

RE: **Jolly Rd.-Transportation Alternative Program Resolution**

The Ingham County Road Department (ICRD) is submitting a Transportation Alternative Program (TAP) application to the Michigan Department of Transportation (MDOT) to fund paved shoulders along Jolly Road from Dobie Road to Meridian Road. They have already secured funding to repave the existing Jolly Road surface and the TAP application, if approved, would provide for an additional four feet of asphalt on each side of the existing roadway width.

As part of the TAP application process the ICRD is requesting that the local municipalities of Meridian and Alaieton Township support the application by submitting a letter and/or resolution of support. A proposed resolution is attached for your review.

At the Township Board meeting on June 21, 2016, the Ingham County Road Department Managing Director, William Conklin, was present to answer questions regarding the project. One item of concern was the potential impact to the existing trees along the route of the project.

Last week Meridian Township and ICRD staff met and conducted a survey along the northern side of Jolly Road to identify trees that may require protection or removal to add the proposed paved shoulder. While the majority of the impacted trees are of low value, and guard rail will be incorporated to minimize the amount of clearing, there were a few large oak and maple trees that would need closer scrutiny once a design was completed. If the Township Board supports this project and it is approved for TAP funding, Township staff would work in conjunction with the ICRD to mitigate tree removals along the roadway.

Attachment: Proposed Resolution of Support

**INGHAM COUNTY ROAD DEPARTMENT
TRANSPORTATION ALTERNATIVE PROGRAM APPLICATION
RESOLUTION OF SUPPORT**

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, MI 48864-1198, Phone (517) 853-4000, on Tuesday, July 5, 2016, at 6:00 p.m.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____.

WHEREAS, the Transportation Alternative Program (TAP) has grant monies available for the construction of paved shoulders; and

WHEREAS, the Ingham County Road Department (ICRD) has prepared an application to pursue the available grant monies for the addition of paved shoulders along Jolly Road from Dobie Road to Meridian Road; and

WHEREAS, the Charter Township of Meridian has identified and requested paved shoulders on Jolly Road on its Pedestrian/Bicycle Master Plan; and

WHEREAS, the ICRD has requested that the adjoining municipalities provide a resolution of support from the governing body of the community where the paved shoulder project is proposed; and

WHEREAS, the Township Board supports this TAP application being prepared and submitted by the ICRD to the Michigan Department of Transportation (MDOT); and

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY, MICHIGAN, that the Township Board hereby supports the Ingham County Road Department TAP application for the addition of paved shoulders along Jolly Road from Dobie Road to Meridian Road as identified in the Meridian Township Pedestrian/Bicycle Pathway Master Plan.

ADOPTED:

YEAS: _____

NAYS: _____

Resolution declared adopted.

STATE OF MICHIGAN)
) **ss**
COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Charter Township of Meridian, Ingham County, **DO HEREBY CERTIFY** that the foregoing is a true and complete copy of the proceedings taken by the Township Board at a regular meeting held on Tuesday, July 5, 2016.

Brett Dreyfus, CMMC, Township Clerk

MEMORANDUM

13 - A

TO: Township Board

FROM: 
Mark Kieselbach
Director of Community Planning and Development


Gail Oranchak, AICP
Principal Planner

DATE: June 28, 2016

RE: Rezoning #16020 (Pete Potterpin), a request to rezone 1792 Hamilton Road from RC (Multiple Family – maximum 14 units per acre) to PO (Professional and Office)

Pete Potterpin, president of PK Housing & Management has requested the rezoning of 1792 Hamilton Road from RC (Multiple Family-maximum 14 units per acre) to PO (Professional and Office). The .75 acre site is located on the north side of Hamilton Road east of Washington Heights. PK Housing & Management owns and occupies the adjacent PO zoned building to the east and Mr. Potterpin has indicated his intent to use 1792 Hamilton Road to expand the business.

The Planning Commission held a public hearing at its May 23, 2016 meeting and during its discussion the Planning Commission commented on maintaining the context and residential character of the neighborhood, the buffer created by the location of Hamilton Road between office and multiple family development on the north side of Hamilton Road and single family residential south of Hamilton Road, consistency with current development in the area, potential for preserving trees in the front and rear of the site, the location of wetlands along the site's northern boundary, and the applicant's intent to use the site for business expansion.

On June 13, the Planning Commission voted 7-0 to recommend approval of the request to rezone 1792 Hamilton Road citing the following reasons for its decision:

- The current RC zoning which permits up to 14 dwelling units per acre is inconsistent with the future land use map designation of Residential 1.25-3.5 dwelling units per acre.
- The proposed zoning would result in a logical and orderly development pattern consistent with the Master Plan preference for providing a transition between commercial uses along Grand River Avenue to the north and single family residential uses south of Hamilton Road.
- PO (Professional and Office) zoning is consistent with the zoning of parcels on the north side of Hamilton Road and east of 1792 Hamilton Road.

- The functionality of Hamilton Road will not be compromised by the additional trips generated from new office development on the site.
- The site is connected to the public water and sanitary sewer systems.

Staff memorandums outlining the rezoning and minutes from Planning Commission meetings are attached for the Board's review.

Township Board Options

The Township Board may approve or deny the proposed rezoning from RC (Multiple Family, maximum 14 dwelling units per acre) to PO (Professional and Office). If the Board amends the proposal, the case may be referred to the Planning Commission for its recommendation. A resolution will be provided at a future meeting.

Attachments

1. Staff memorandums dated May 19, 2016 (public hearing) and June 9, 2016 (decision).
2. Planning Commission minutes dated May 23, 2016 (public hearing) and "draft" June 13, 2016 (decision).

**Rezoning #16020
(PK Housing & Management)
May 19, 2016**

APPLICANT: PK Housing and Management
1784 Hamilton Road
Okemos, MI 48864

STATUS OF APPLICANT: Option to Purchase

REQUEST: Rezone to PO (Professional and Office)

CURRENT ZONING: RC (Multiple Family-Maximum 14 dwelling units per acre)

LOCATION: 1792 Hamilton Road

AREA OF SUBJECT SITE: Approximately .75 acre

EXISTING LAND USE: Single family residence

EXISTING LAND USES IN AREA: North: Flagstar Bank
South: Hamilton Road, single family residential
East: Office (PK Housing and Management), commercial
West: Single Family Residence

CURRENT ZONING IN AREA: North: C-2 (Commercial)
South: RAA (Single Family, Low Density)
East: PO (Professional and Office) and C-2
(Commercial)
West: RC (Multiple Family- maximum 14 units du/a)

FUTURE LAND USE MAP: North: Commercial
South: Residential 1.25-2.5 dwelling units per acre
East: Office and Commercial
West: Residential 5.0-8.0 dwelling units per acre

CHARTER TOWNSHIP OF MERIDIAN

MEMORANDUM

TO: Planning Commission

FROM: Gail Oranchak
Gail Oranchak, AICP
Principal Planner

DATE: May 19, 2016

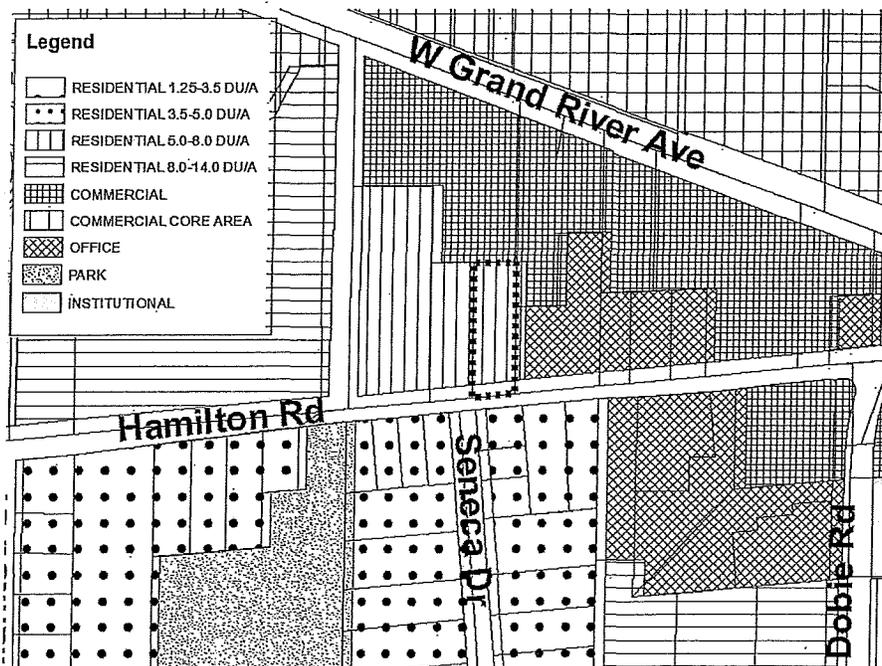
RE: Rezoning #16020 (Pete Potterpin), a request to rezone approximately .75 acre addressed as 1792 Hamilton Road from RC (Multiple Family – maximum 14 units per acre) to PO (Professional and Office)

Pete Potterpin, president of PK Housing & Management has requested the rezoning of approximately .75 acre addressed as 1792 Hamilton Road from RC (Multiple Family – Maximum 14 units per acre) to PO (Professional & Office). PK Housing & Management occupies the adjacent PO zoned office building to the east addressed as 1784 Hamilton Road and the applicant's intent is to use 1792 Hamilton for business expansion.

Future Land Use

The 2005 Master Plan designates the subject site in the Residential 5.0-8.0 dwelling units per acre category.

FUTURE LAND USE MAP



Zoning

The site is zoned RC (Multiple Family-Maximum 14 dwelling units per acre). With 110 feet of lot width on Hamilton Road and .75 acre (32,670 sq. ft.) in area, the site is consistent with the requirements of both the RC and PO districts.

A comparison of the site to the current and proposed districts follows.

ZONING DISTRICT COMPARISON		
	Lot Width (feet)	Lot Area (sq. ft.)
1792 Hamilton	110	32,670
PO district	50	5,000
RC district	100	None*

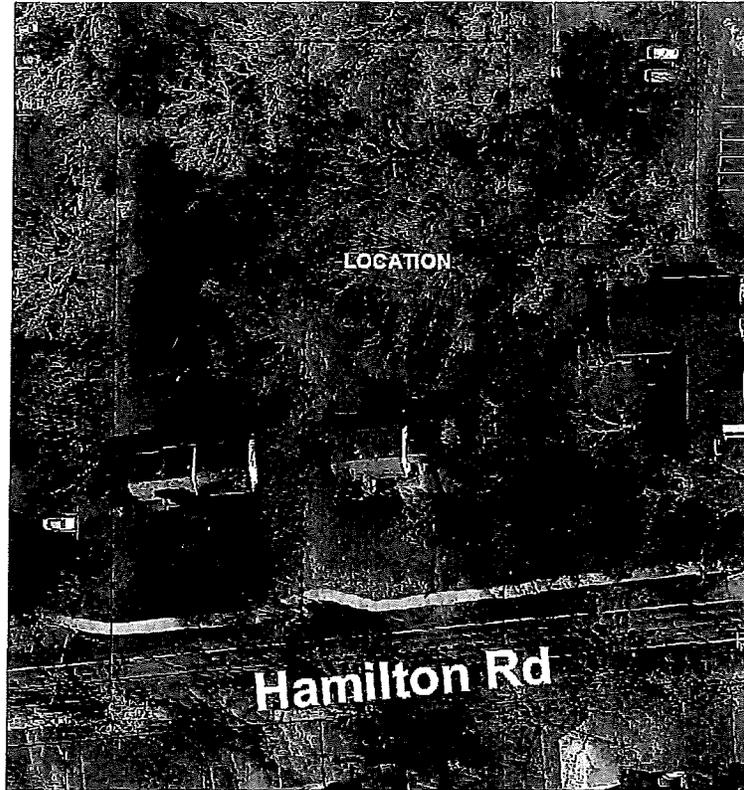
*Must comply with district standards for setbacks, building coverage, parking, open space, etc.

ZONING MAP



Physical Features

The site is relatively flat with elevations varying from 863.0 feet above mean sea level near the northwest site boundary of the site to 869.2 feet above mean sea level approximately 300 feet to the south along Hamilton Road. A single family residence built in 1952 with an attached garage occupies the southern one-third of site. Lawn and landscaped areas surround the residence while areas to the north are wooded.



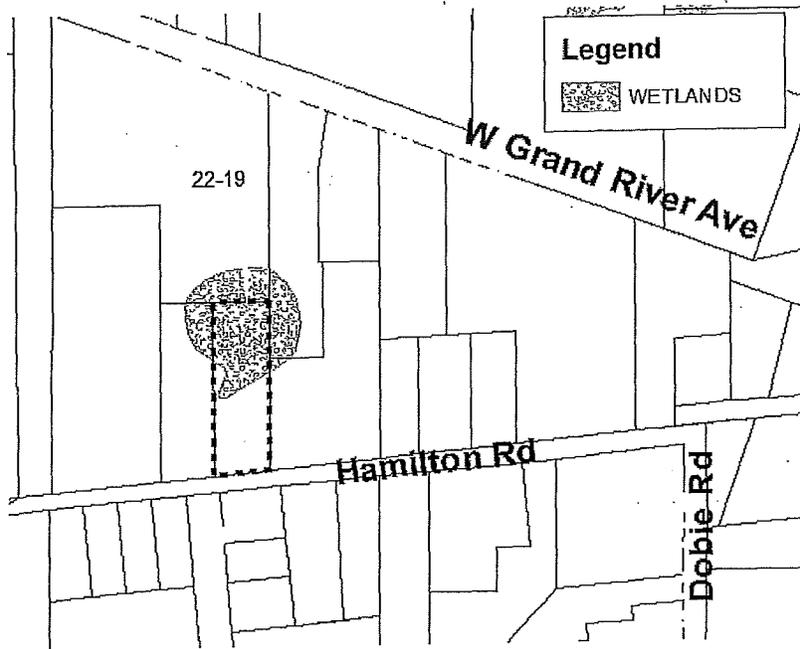
A review of the Flood Insurance Rate Map (FIRM) for Meridian Township indicates floodplain elevations are not present on the site. A review of the Township's Greenspace Plan found no special designation for the site.

Wetlands

The Township Wetland Map shows a wetland area on the site labeled as Wetland #22-19, the chart below provides details. As the wetland map is a guide to the possible location of wetlands on a site, prior to work taking place, a wetland delineation report would be required to determine the extent of the wetlands and regulatory status. If found to be regulated, future development of the site would be required to subject to applicable wetland regulations and water features setbacks.

WETLAND NUMBER	SIZE (ACRES)	TYPE OF WETLAND	REGULATORY AUTHORITY
22-19	.92	Emergent	Township

WETLAND MAP

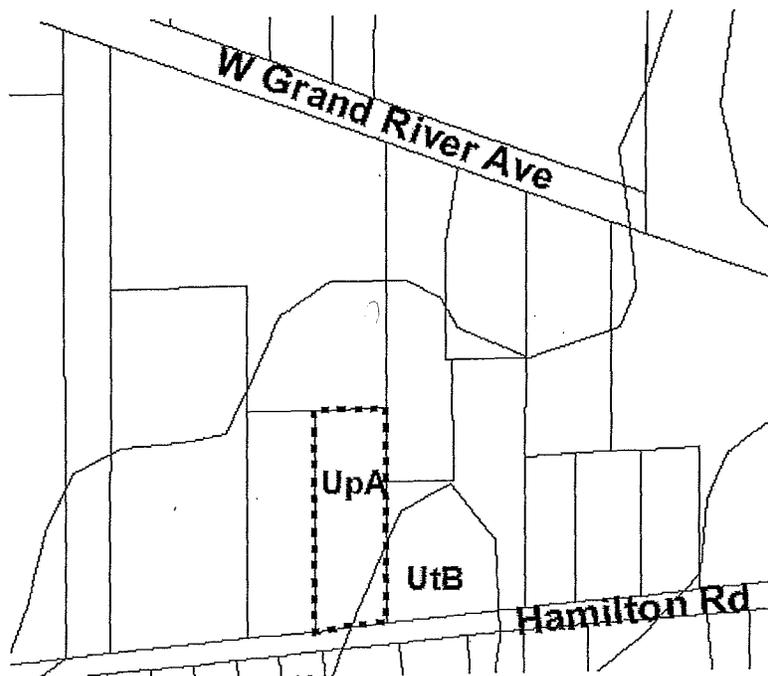


NOTE: The Township Wetland Map is only a guide. Actual field verification is necessary to determine the wetland boundary.

Soils

The following chart summarizes soil information for the subject site.

SOILS MAP



SOIL ASSOCIATION	SEVERE LIMITATIONS
UpA (Urban Land - Capac)	Ponding
UtB (Urban Land - Marlette)	None

Source: Soil Survey of Ingham County, Michigan. 1992.

Streets & Traffic

Access to the site is from Hamilton Road, a two lane, asphalt paved street designated as a "Collector" street on the Street Setbacks and Service Drives map, Zoning Ordinance Section 86-367. The speed limit on Hamilton Road is 35 mph. Pedestrian-Bicycle Pathways are provided on both sides of the street.

The most recent traffic count for Hamilton Road between Seneca Drive and Dobie Road, noted on the Ingham County Road Department website, was collected in 2007. Total two-way vehicles trips for the time period was 6,577.

A rezoning traffic study was not required since it was estimated the site size would accommodate a building of less than 11,000 square feet in size. None of the possible uses permitted in the PO district in a building of that size would generate peak hour vehicle trips of 100 or greater.

Public Utilities

The site is currently served with public utilities.

Staff Analysis

The applicant has requested the rezoning of a .75 acre parcel addressed as 1792 Hamilton Road from RC (Multiple Family-maximum 14 dwelling units per acre) to PO (Professional and Office). Information provided by the applicant indicates plans to use the site to expand the office use on the adjacent parcel to the east, 1784 Hamilton Road.

When evaluating a rezoning request, the Planning Commission should consider all uses permitted by right and by special use permit in both zoning districts as well as topics listed on the rezoning application such as changing conditions in the vicinity of the site; consistency with the Master Plan; furtherance of health, safety and welfare; compatibility with surrounding uses; potential adverse impacts to the environment; identified community need; logical and orderly development pattern; and/or better and more efficient use of land. In support of the rezoning, the applicant responded to applicable topics in the attached application materials.

Neither the RC district nor PO district are consistent with the site's Future Land Use Map designation of Residential 5.0-8.0 dwelling units per acre. RDD (maximum 5 dwelling units per acre) and RD (maximum 8 dwelling units per acre) would produce the density range proposed by the Future Land Use Map designation.

Zoning maps since 1960 show the subject site, 1792 Hamilton Road, as well as the abutting parcel to the west, addressed as 1802 Hamilton Road, zoned RC. 1802 Hamilton has approximately the same dimensions as 1792 Hamilton, 110 feet of lot width and 30,500 square

REZ #16020 (Potterpin)
Planning Commission (5/19/2016)
Page 6

feet of lot area. The single family residences on both sites were constructed in the 1950's and have been used as owner-occupied single family residences since that time. If 1792 Hamilton is rezoned PO, 1802 Hamilton will be the only remaining RC zoned single family residence on the north side of Hamilton Road east of Washington Heights Avenue. The RC zoned Okemos Village apartments are located on the northwest corner of Hamilton and Washington Heights, immediately west of 1802 Hamilton.

The Economic Analysis chapter of the Master Plan notes approximately 30,577 square feet of land is needed to accommodate 10,000 square feet of office space after factoring in the amount of land area need for the building, setbacks, required parking and internal access drives, and open space. Thus it may be possible for the .75 acres site to accommodate a building up to 10,675 square feet in size not taking into account possible impacts from wetlands and wetland setbacks.

Planning Commission Options

The Planning Commission may recommend approval or denial of the rezoning as requested by the applicant or recommend a different zoning category. A resolution will be provided for action at a future meeting.

Attachments:

1. Application and supporting materials

CHARTER TOWNSHIP OF MERIDIAN
DEPARTMENT OF COMMUNITY PLANNING AND DEVELOPMENT
5151 MARSH ROAD, OKEMOS, MI 48864
PHONE: (517) 853-4560, FAX: (517) 853-4095

REZONING APPLICATION

Part I, II and III of this application must be completed. Failure to complete any portion of this form may result in the denial of your request.

Part I

A. Owner/Applicant Rowan 'Pete' POTTERPIN - PK Housing & MANAGEMENT
Address of applicant 1784 Hamilton, OKEMOS MI 48864
Telephone: Work 347-9662 Home 351-7324
Fax 325-0785 Email PPOTTERPIN@PKHousing.com

If there are multiple owners, list names and addresses of each and indicate ownership interest. Attach additional sheets if necessary. If the applicant is not the current owner of the subject property, the applicant must provide a copy of a purchase agreement or instrument indicating the owner is aware of and in agreement with the requested action.

B. Applicant's Representative, Architect, Engineer or Planner responsible for request:

Name / Contact Person _____
Address _____
Telephone: Work _____ Home _____
Fax _____ Email _____

C. Site address/location 1792 Hamilton
Legal description (Attach additional sheets if necessary) _____
Parcel number 33-02-02-22-327-010 Site acreage 0.75 ACRE

D. Current zoning RC Requested zoning PO

E. The following support materials must be submitted with the application:

1. Nonrefundable fee.
2. Evidence of fee or other ownership of the subject property.
3. A rezoning traffic study prepared by a qualified traffic engineer based on the most current edition of the handbook entitled *Evaluating Traffic Impact Studies: A Recommended Practice for Michigan Communities*, published by the State Department of Transportation, is required for the following requests:
 - a. Rezoning when the proposed district would permit uses that could generate more than 100 additional directional trips during the peak hour than the principal uses permitted under the current zoning.
 - b. Rezoning having direct access to a principal or minor arterial street, unless the uses in the proposed zoning district would generate fewer peak hour trips than uses in the existing zoning district.
(Information pertaining to the contents of the rezoning traffic study will be available in the Department of Community Planning and Development.)
4. Other information deemed necessary to evaluate the application as specified by the Director of Community Planning and Development.

Part II

REASONS FOR REZONING REQUEST

Respond only to the items which you intend to support with proof. Explain your position on the lines below, and attach supporting information to this form.

A. Reasons why the present zoning is unreasonable:

- 1) There is an error in the boundaries of the Zoning Map, specifically: _____
- 2) The conditions of the surrounding area have changed in the following respects: _____
- 3) The current zoning is inconsistent with the Township's Master Plan, explain: _____
- 4) The Township did not follow the procedures that are required by Michigan laws, when adopting the Zoning Ordinance, specifically: _____
- 5) The Township did not have a reasonable basis to support the current zoning classification at the time it was adopted; and the zoning has exempted the following legitimate uses from the area: _____
- 6) The current zoning restrictions on the use of the property do not further the health safety or general welfare of the public, explain: _____

B. Reasons why the requested zoning is appropriate:

- 1) Requested rezoning is consistent with the Township's Master Plan, explain: THIS WILL MAINTAIN THE VIABILITY OF AN EXISTING BUSINESS THAT NEEDS TO EXPAND.
- 2) Requested rezoning is compatible with other existing and proposed uses surrounding the site, specifically: LOT ADJACENT TO EAST IS ZONED PD
- 3) Requested rezoning would not result in significant adverse impacts on the natural environment, explain: PK HOUSING WILL WORK WITHIN TOWNSHIP ORDINANCES TO MAINTAIN THE NATURAL ENVIRONMENT.
- 4) Requested rezoning would not result in significant adverse impacts on traffic circulation, water and sewer systems, education, recreation or other public services, explain: PLANNED ADDITION TO PK HOUSING BUILDING WOULD HAVE MINIMAL IMPACT.
- 5) Requested rezoning addresses a proven community need, specifically: PK HOUSING MUST HAVE ROOM TO EXPAND OR MOVE ELSEWHERE
- 6) Requested rezoning results in logical and orderly development in the Township, explain: PLANNED ADDITION WILL ALLOW LOCAL BUSINESS TO GROW & MAINTAIN ITS PRESENCE IN THE TOWNSHIP.
- 7) Requested rezoning will result in better use of Township land, resources and properties and therefore more efficient expenditure of Township funds for public improvements and services, explain: CURRENT ZONING ALLOWS MULTI-FAMILY. AN OFFICE ADDITION WHICH ARCHITECTURALLY BLENDS INTO THE CHARACTER OF THE NEIGHBORHOOD WOULD BE A BETTER USE.

Part III :

I (we) hereby grant permission for members of the Charter Township of Meridian's Boards and/or Commissions, Township staff member(s) and the Township's representatives or experts the right to enter onto the above described property (or as described in the attached information) in my (our) absence for the purpose of gathering information including but not limited to the taking and the use of photographs.

Yes No (Please check one) *RE/MAX will CONTACT SELLER FOR PERMISSION*

By the signature(s) attached hereto, I (we) certify that the information provided within this application and accompanying documentation is, to the best of my (our) knowledge, true and accurate

[Handwritten Signature]
Signature of Applicant

4-29-16
Date

RONALD POTTERPIN
Type/Print Name

Fee: *\$700.00*

Received by/Date: *Gail Oranick 4/29/16*

April 29, 2016

Mark Kieselbach
Community Planning and Development
Meridian Charter Township
5151 Marsh Rd.
Okemos, MI 48864

RE: Rezoning of 1792 Hamilton Rd.

Dear Mr. Kieselbach:

Enclosed please find the rezoning application for 1792 Hamilton Road. PK Housing & Management is in the process of purchasing the site adjacent to our current location at 1784 Hamilton Road. Our plan is to get 1792 Hamilton rezoned to PO and thereby be able to add on to our existing building. We have been fortunate to be able to expand our business over the last 10 years or so and find that we are desperately in need of additional office space. We would like to use this site so that we can add on to our existing building and remain in the area.

The building addition would be designed such that the architectural design would reflect the residential character of the area. We believe that our existing site that was redeveloped in 2004 was a good addition to the area and believe that the proposed redevelopment of similar style will be the same. The site is currently zoned RC which would allow for medium density multifamily. I believe that an addition to our office building would have a more beneficial impact on the immediate area than a multifamily apartment building. The 1792 site is bordered by our site to the East which is zoned PO and a C2 zoned parcel to the North. This proposed rezoning would maintain the character of the area.

Please contact me if you have any questions or need further information.

Sincerely,



Pete Potterpin



This institution is an equal opportunity provider and employer | TDD# 800-649-3777



CHARTER TOWNSHIP OF MERIDIAN

MEMORANDUM

TO: Planning Commission

FROM: 
Gail Oranchak, AICP
Principal Planner

DATE: June 9, 2016

RE: Rezoning #16020 (Pete Potterpin), a request to rezone approximately .75 acre parcel addressed as 1792 Hamilton Road from RC (Multiple Family – maximum 14 units per acre) to PO (Professional and Office)

At its May 23, 2016 regular meeting, the Planning Commission discussed Pete Potterpin's request to rezone approximately a .75 acre parcel addressed as 1792 Hamilton Road from RC (Multiple Family – Maximum 14 units per acre) to PO (Professional & Office). Mr. Potterpin is president of PK Housing & Management, which occupies 1784 Hamilton Road, the adjacent PO zoned office building to the east. It is the applicant's intent to use 1792 Hamilton for business expansion.

Planning Commission Options

The Planning Commission may recommend approval or denial of the rezoning as requested by the applicant or recommend a different zoning category. A resolution to recommend approval of the request has been provided.

Attachments:

1. Resolution to approve

RESOLUTION TO APPROVE RD

**Rezoning #16020
(Pete Potterpin)
1792 Hamilton Road**

RESOLUTION

At a regular meeting of the Planning Commission of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 13th day of June, 2016, at 7:00 p.m., Local Time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____.

WHEREAS, Pete Potterpin initiated a rezoning of an approximate 0.75 acre parcel addressed as 1792 Hamilton Road from (RC (Multiple Family - 14 dwelling units per acre) to PO (Professional and Office); and

WHEREAS, the Planning Commission held a public hearing and discussed the rezoning at its meeting on May 23, 2016; and

WHEREAS, the Planning Commission reviewed the staff material provided under cover memorandum dated May 19, 2016; and

WHEREAS, the site's current RC zoning which permits up to 14 dwelling units per acre is inconsistent with the Future Land Use designation of Residential 1.25-3.5 units per acre; and

WHEREAS, the proposed zoning would result in a logical and orderly development pattern consistent with the Master Plan preference for providing a transition between commercial uses along Grand River Avenue to the north and single family residential uses south of Hamilton Road; and

WHEREAS, PO (Professional and Office) zoning is consistent with the zoning of parcels on the north side of Hamilton Road and east of 1792 Hamilton Road; and

WHEREAS, the functionality of Hamilton Road will not be compromised by the additional trips generated from new office development on the site; and

WHEREAS, the site is connected to the public water and sanitary sewer systems.

NOW THEREFORE, BE IT RESOLVED THE PLANNING COMMISSION OF THE CHARTER TOWNSHIP OF MERIDIAN hereby recommends approval of Rezoning #16020 to rezone approximately .75 acre from RC (Multiple family – maximum 14 dwelling units per acre) to PO (Professional and Office).

**Resolution to Approve
Rezoning #16020 (Pete Potterpin)
Page 2**

ADOPTED: YEAS: _____

NAYS: _____

STATE OF MICHIGAN)
) ss
COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Chair of the Planning Commission of the Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and a complete copy of a resolution adopted at a regular meeting of the Planning Commission on the 13th day of June, 2016.

John Scott-Craig
Planning Commission Chair

CHARTER TOWNSHIP OF MERIDIAN
PLANNING COMMISSION
REGULAR MEETING MINUTES
May 23, 2016

APPROVED

5151 Marsh Road, Okemos, MI 48864-1198
853-4000, Town Hall Room, 7:00 P.M.

PRESENT: Commissioners Cordill, DeGroff, Honicky, Ianni, Jackson, Opsommer, Scott-Craig,
Tenaglia, Van Coevering
ABSENT: None
STAFF: Principal Planner Oranchak

1. Call meeting to order

Chair Scott-Craig called the regular meeting to order at 7:55 P.M.

2. Approval of agenda

Commissioner Cordill moved to approve the agenda. Seconded by Commissioner DeGroff.

VOICE VOTE: Motion carried unanimously.

3. Approval of Minutes

**Commissioner Opsommer moved to approve the Regular Meeting Minutes of April 25, 2016.
Seconded by Commissioner Tenaglia.**

VOICE VOTE: Motion carried unanimously.

4. Public Remarks

Chair Scott-Craig opened and closed the floor for public remarks.

5. Communications

A. Dan and Elizabeth Putnam, 1750 Hamilton Road, Okemos; RE: Support for Rezoning #16020 (PK Housing & Management)

6. Public hearings

A. Rezoning #16020 (PK Housing & Management), request to rezone .75 acre addressed as 1792 Hamilton Road, Okemos, from RC (Multiple Family-14 units per acre) to PO (Professional and Office)

Chair Scott-Craig opened the public hearing at 7:57 P.M.

- Introduction by the Chair (announcement of procedures, time limits and protocols for public participation and applicants)
- Summary of subject matter
Principal Planner Oranchak summarized the rezoning request as outlined in staff memorandum dated May 19, 2016.
- Applicant

Chris Potterpin, representative for PK Housing & Management, 1784 Hamilton Road, Okemos, stated the applicant is seeking this rezoning in order to expand its current headquarters located on adjacent land to the subject site. He indicated the company has the property at 1792 Hamilton Road under contract pending approval of this rezoning request. Mr. Potterpin noted it is the company's desire to increase space to allow for needed new hires.

- Planning Commission discussion:
Commissioner Cordill inquired if it was the applicant's intent to demolish the house.

Mr. Potterpin replied in the affirmative, adding they plan to then construct an addition to the existing building.

Commissioner Cordill noted she has seen sites where two houses have been joined together in order to maintain the residential character of an established neighborhood.

Commissioner Ianni asked if the RAA zoned property to the south noted in the staff report is the parcel located across the street on Hamilton Road.

Principal Planner Oranchak responded in the affirmative.

Commissioner Ianni noted the RAA parcel is on the south end of the road so there is a buffer of the road in between. He believed the property on the north side of Hamilton Road looks more like professional office or commercial types of development and would have a buffer of road between the office space and the residential use. Commissioner Ianni believed the request is consistent with what is already in the neighborhood.

Commissioner Honicky suggested the character of the residential area be preserved by retaining the large trees located in the front and several trees on the rear of the property.

Mr. Potterpin noted the applicant made an effort with the current building to keep it in context with the neighborhood feel.

Chair Scott-Craig inquired if there were any issues with the drain which runs between the property which houses PK Management and the subject site. He noted there are issues with the wetlands at the back of the property.

Mr. Potterpin replied the drain is further to the east and the applicant installed the culvert and dug a ditch and retention pond when they modified the property at 1802 Hamilton Road. He added the applicant intends to maintain the wetlands, which have grown since the last survey and a significant portion of the property. Mr. Potterpin added the wetland growth was the reason why they wanted to combine the buildings in an effort to maximize the space without disturbing much of the site.

Chair Scott-Craig reaffirmed the applicant's general plan for expansion is to demolish the house located on the property addressed as 1792 Hamilton Road and extend their current building farther to the west.

Mr. Potterpin explained PK Management has not yet spent much money on architectural drawings, but the most likely current plan is to demolish the house.

It was the consensus of the Planning Commission to recommend the rezoning at its June 13, 2016 meeting.

Chair Scott-Craig closed the public hearing at 8:12 P.M.

7. Unfinished Business (None)

8. Other Business (None)

9. Township Board, Planning Commission officer, committee chair, and staff comment or reports
Commissioner Tenaglia reported her attendance at the last Economic Development Corporation (EDC) meeting and will provide an extensive summary at the next Planning Commission meeting.

Commissioner DeGroff reported his attendance at the last Downtown Development Authority (DDA) Meeting where discussion continued regarding parking in downtown and looking at the downtown Okemos area on a street-by-street basis in an attempt to revitalize the area.

Commissioner Opsommer reported his attendance at the May 4th Environmental Commission meeting and provided a comprehensive review of items and issues discussed.

A. New Applications

None

B. Update of Ongoing Projects

i. Site Plans Received - NONE

ii. Site Plans Approved - NONE

10. Public remarks

Chair Scott-Craig opened public remarks.

Bill McConnell, 4376 Manitou, Okemos, spoke to outreach to the developer community in formulating the Master Plan discussed during the Master Plan Review session prior to this meeting. He inquired of the applicant as to who he believed he would be able to recruit, which of the 39 demographic types presented by the consultant the applicant thought they would "get" and where the applicant believed those identified demographics would want to live. Mr. McConnell suggested asking these questions to applicants who plan to build apartments or expand their businesses as they have already performed this research.

Chair Scott-Craig closed public remarks.

7. Unfinished Business

A. Rezoning #16020 (PK Housing & Management), request to rezone .75 acre addressed as 1792 Hamilton Road, Okemos, from RC (Multiple Family-14 units per acre) to PO (Professional and Office)

Commissioner Tenaglia moved [and read into the record] NOW THEREFORE, BE IT RESOLVED THE PLANNING COMMISSION OF THE CHARTER TOWNSHIP OF MERIDIAN hereby recommends approval of Rezoning #16020 to rezone approximately .75 acre from RC (Multiple family - maximum 14 dwelling units per acre) to PO (Professional and Office). Seconded by Commissioner Jackson.

Planning Commission discussion:

- Rezoning is consistent with surrounding properties
- Rezoning will allow for enhancement of and redevelopment improvements to the site

ROLL CALL VOTE: YEAS: Commissioners Cordill, Ianni, Jackson, Opsommer, Tenaglia, Van Coevering, Chair Scott-Craig

NAYS: None

Motion carried 7-0.

[Chair Scott-Craig recessed the meeting at 7:34 P.M.]

[Chair Scott-Craig reconvened the meeting at 7:53 P.M.]

Commissioner Van Coevering moved to suspend Planning Commission Bylaw 6.4a to consider making a decision on the same night as the public hearing. Seconded by Commissioner Cordill.

ROLL CALL VOTE: YEAS: Commissioners Cordill, Ianni, Jackson, Opsommer, Tenaglia, Van Coevering, Chair Scott-Craig

NAYS: None

Motion carried 7-0.

B. Special Use Permit #16061 (Korrey), request to work in the 100-year floodplain of the Pine Lake Drain to construct a sun porch addition at 5520 Okemos Road

Commissioner Jackson moved [and read into the record] NOW THEREFORE, BE IT RESOLVED THE PLANNING COMMISSION OF THE CHARTER TOWNSHIP OF MERIDIAN hereby approves Special Use Permit #16061 subject to the following conditions:

1. Approval is subject to the application materials and plans submitted as part of Special Use Permit #16061, subject to revisions as required.
2. The Director of Public Works and Engineering shall review the plans prior to issuance of a building permit for completion of the project.
3. If required, the applicant shall obtain a soil erosion and sedimentation control permit from the Department of Public Works & Engineering prior to any work taking place

MEMORANDUM

TO: Board Members

FROM: Frank L. Walsh
Frank L. Walsh, Township Manager

DATE: June 30, 2016

RE: **6 Month Goal Review-Process**

Back in December 2015 the Township Board, with the support of the staff, drafted and approved the community blueprint for the coming year. This week marks the midway point of 2016.

It is time to reconvene our discussion on the 2016 Goals and Objectives as approved by the Township Board. The objective for Tuesday night is to simply discuss the process and have a formal discussion on July 19. It is important to place the issue on the agenda now to allow citizens a window of opportunity to refresh their memories on our annual goals and provide time to research and comment before the board discussion.

Our main focus will be the 2016 Action Plan which includes the Top 10 Goals for the community. We look forward to discussing the process on July 5 and a formal presentation on July 19. Once the 2005 Master Plan is updated the annual visioning process will dovetail the planning document.

Here is a breakdown of the Township's Action Plan for 2016:

1. Review, create, and implement a long-term plan to stabilize the Township's critically underfunded pension funds.
2. Assist the Planning Commission and the Township Board with the creation and follow through on updating the 2005 Master Plan.
3. Develop a short-term plan to foster development in the Carriage Hills, Haslett, and Downtown Okemos business districts.
4. Through mutual respect, negotiate new employment contracts with all seven (7) bargaining groups.
5. Continue to seek opportunities to reduce overall operating costs similar to the 2015 Engineering/Public Works reorganization.

6. Implement a Meridian Township branding campaign and a more welcoming website.
7. Update the 5-year Parks and Recreation Master Plan and begin construction of Towner Road Park.
8. Provide for a comprehensive review of the Township's Redi-Ride public transportation system.
9. Create a Diversity and Inclusion Strategy supported by leadership and employee involvement to maintain a well-rounded workforce.
10. Review the Township's Mixed Use Planned Unit Development (MUPUD) Ordinance.

The entire Management TEAM will be in attendance at your July 19 board meeting to address any questions that you may have regarding our update.