



Charter Township of Meridian
Downtown Development Authority (DDA)
Central Fire Station, 5151 Marsh Road, Okemos, MI 48864
Monday, March 3, 2025 – Minutes

Members

Present: Supervisor Hendrickson, Don Romain, Bill Cawood, Renee Korrey, Tom Stanko, , and Ron Sdao

Members

Absent: Peter Campbell and Angela Wright

Staff

Present: Neighborhoods & Economic Development Director Amber Clark and Executive Assistant Michelle Prinz

Others

Present: None

1. CALL MEETING TO ORDER

Chair Romain called the meeting to order and read the mission statement at 7:30 am.

2. APPROVAL OF THE AGENDA

**MOTION BY MEMBER KORREY TO APPROVE THE AGENDA. SUPPORTED BY MEMBER STANKO.
MOTION APPROVED 6-0.**

3. APPROVAL MEETING MINUTES OF FEBRUARY 3, 2025

**MOTION BY MEMBER KORREY TO APPROVE THE MINUTES. SUPPORTED BY MEMBER CAWOOD.
MOTION APPROVED 6-0.**

4. COMMUNICATIONS

None.

5. PUBLIC REMARKS

None.

6. FINANCIAL REPORT

A. Monthly Financial Report

Director Clark shared the December finance statement. The \$15,000 expense for the Façade Improvement Project is listed under the Match on Main grant expense line. The finances were placed on file.

7. AUTHORIZATION OF PAYMENTS

A. Consumers Energy Bill March 2025

MOTION BY MEMBER CAWOOD TO APPROVE THE FEBRUARY PAYMENT OF \$144.91 AND THE MARCH PAYMENT OF \$129.28 TO CONSUMERS ENERGY. SUPPORTED BY MEMBER SDAO. MOTION APPROVED 6-0.

B. Allegra Printing Invoice March 2025

MOTION BY MEMBER SDAO TO APPROVE THE PAYMENT OF \$417.38 FOR INVOICE #140704 TO ALLEGRA PRINTING. SUPPORTED BY MEMBER KORREY. MOTION APPROVED 6-0.

8. OLD BUSINESS

A. Property Condition Discussion

Discussion about contacting code enforcement if there are any concerns.

9. NEW BUSINESS

A. Vistaluxe Realty LLC Match on Main Application Request

Director Clark shared the application request received for the MEDC Program that requires the DDA to provide a 10%, \$2,500 match, for the \$25,000 reimbursement grant. A real estate management company that owns 2128 Hamilton Road and associated addresses at the northeast corner of Hamilton and Okemos Road submitted the application for removal and replacement of storefront systems including 3 doors with hardware. The applicant was not present at the meeting. DDA members discussed that they would like to have the opportunity to ask the applicant some questions before voting on the project/application.

MOTION BY MEMBER ROMAIN TO INVITE THE APPLICANT TO ATTEND THE APRIL DDA MEETING AND UNTIL THEN, THE APPLICATION REQUEST WILL BE TABLED. SUPPORTED BY MEMBER SDAO. MOTION APPROVED 6-0.

B. 2025 Goal Development

Director Clark shared the approved goals from 2024. There was discussion that goals 4 and 5 be rolled into 2025. It was suggested the DDA consider getting input from the DDA property owners on goals, through a community engagement event, along with developing a survey and brochure to distribute. Other goal suggestions included beautification of the area where the hole is downtown, and a financial plan developed with the Township that details the infrastructure and land costs. Director Clark will draft 2025 goals for approval at the April meeting.

10. OPEN DISCUSSION/BOARD COMMENTS

None.

11. PUBLIC REMARKS

None.

12. NEXT MEETING DATE

- a. April 7, 2025, 7:30am-Township Municipal Building, Town Hall Room, 5151 Marsh Road.
- b. Tentative Next Agenda Item- Village of Okemos (Recurring Item)

13. ADJOURNMENT

The meeting was adjourned at 8:36 am without objection.