



AGENDA

CHARTER TOWNSHIP OF
MERIDIAN
TOWNSHIP BOARD
REGULAR MEETING
January 26, 2016
6:00 P.M.



1. CALL MEETING TO ORDER*
2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS
3. ROLL CALL
4. PRESENTATION
5. PUBLIC REMARKS*
6. TOWNSHIP MANAGER REPORT
7. BOARD COMMENTS & REPORTS
8. APPROVAL OF AGENDA
9. CONSENT AGENDA (SALMON)
 - A. Communications
 - B. Minutes
 - (1) January 5, 2016 Regular Meeting
 - (2) January 12, 2016 Joint Meeting
 - C. Bills
 - D. Ratification of Police Officer Appointment
10. QUESTIONS FOR THE ATTORNEY
11. HEARINGS (CANARY)
 - A. Corridor Improvement Authority (CIA)
 - B. Daniels Drain Improvements
12. ACTION ITEMS (PINK)

**Public Comment

 - A. 2016 Goals Document
 - B. Master Plan Consultant Contract
 - C. Branding/Website Contracts
 - D. Resolution to Appeal Section 57 of P.A. 269
13. BOARD DISCUSSION ITEMS (ORCHID)

**Public Comment

 - A. The Square, 2655 Grand River Avenue – Brownfield
 - B. Corridor Improvement Authority
 - C. Daniels Drain Improvements
 - D. Zoning Amendment #15080 (Township Board) – Street Tree Ordinance
 - E. Travel Expense Policy
 - F. Haslett-Okemos Rotary Club Community Room – Use Policy
14. FINAL PUBLIC REMARKS*
15. FINAL BOARD MEMBER COMMENT
16. ADJOURNMENT
17. POSTSCRIPT – JULIE BRIXIE

*PUBLIC REMARKS (Any topic - 3 minutes per person)

**PUBLIC COMMENT (Agenda item specific - 3 minutes per person)

*Individuals with disabilities requiring auxiliary aids or services should contact the Meridian Township Board by writing or calling the following:
Township Manager Frank L. Walsh, 5151 Marsh Road, Okemos, MI 48864-1198 (517-853-4258) – Ten Day Notice is Required.*

Meridian Charter Township: 5151 Marsh Road, Okemos, MI 48864-1198, (517) 853-4000 Township Hall Room; www.meridian.mi.us

* Appointment of President Pro Tem and/or Temporary Clerk if necessary

Meridian Township exists to create a sustainable community through the most effective use of available resources that achieve the highest quality of life.

TOWNSHIP BOARD REGULAR MEETING COMMUNICATIONS, JANUARY 26, 2016

(1) Board Deliberations (BD)

BD 13A-1 Dave Bueche, 2689 Roseland, East Lansing; RE: Opposition to The Square Brownfield Redevelopment Plan

(2) Board Information (BI)

BI-1 Mary Ann Martin, 2504 Arrowhead Drive, Okemos; RE: New construction in floodplain/wetland (Chick-Fil-A)
BI-2 Christine Beavers, 5125 Brookfield Drive, East Lansing; RE: January 5, 2016 Board Meeting
BI-3 Trustee Milton Scales; RE: Anti-Racism Awareness & Training Event on January 30, 2016
BI-4 Dr. B Ray Horn, 2790 Sirhal Drive, Apt. 115, East Lansing; RE: Redi-Ride Review Commission
BI-5 Donna Rose, 6207 Cobblers Court, East Lansing; RE: Response to Dr. Horn's letter on the Redi-Ride Review Commission
BI-6 Christine Beavers, 5125 Brookfield Drive, East Lansing; RE: Travel Vouchers
BI-7 William and Chris Collette, 2373 Barnsbury Road, East Lansing; RE: CATA's Bus Rapid Transit (BRT) Proposal
BI-8 Treasurer Julie Brixie; RE: Response to William and Chris Collette on CATA's BRT Proposal
BI-9 Vance Poquette, 2226 Kent Street, Okemos; RE: CATA's BRT Proposal
BI-10 Barbara O'Kelly, 2576 Woodhill Drive, Okemos; RE: CATA BRT
BI-11 Juan and Olga Arellano, 2170 Seminole Drive, Okemos; RE: Okemos Citizens Sympathize & Empathize with Flint

(3) Commission Linkage (CL)

CL-1 Brian Seipel, 4114 Spinnaker Lane, Okemos; RE: Resignation from the Cable Communications Commission
CL-2 Richard Searl, 1445 Forest Hills Drive, Okemos; RE: Resignation from the Environmental Commission
CL-3 John C. Schlinker, 2426 Burcham Drive, East Lansing; RE: Resignation from the Pension Board of Trustees
CL-4 Jim Hershisier, 2580 Saranac Lane, Okemos; re: Resignation from the Zoning Board of Appeals

(4) Regional Linkage (RL)

RL-1 Ingham County Drain Commissioner Patrick Lindemann, 707 Buhl Street, Mason; RE: Button, Spring Lakes Branch Drain Drainage District "Notice of Day of Review of Drainage District Boundaries" to be held on January 28, 2016 from 9:00 A.M. to 5:00 P.M. at the Drain Commissioner's Office
RL-2 Ingham County Drain Commissioner Patrick Lindemann, 707 Buhl Street, Mason; RE: Herron Creek Drain Drainage District "Notice of Day of Review of Drainage District Boundaries" to be held on January 28, 2016 from 9:00 A.M. to 5:00 P.M. at the Drain Commissioner's Office
RL-3 Ingham County Drain Commissioner Patrick Lindemann, 707 Buhl Street, Mason; RE: Okemos Preserve Drain Drainage District "Notice of Day of Review of Drainage District Boundaries" to be held on January 28, 2016 from 9:00 A.M. to 5:00 P.M. at the Drain Commissioner's Office
RL-4 Ingham County Drain Commissioner Patrick Lindemann, 707 Buhl Street, Mason; RE: Sanders-Tacoma Hills Drain Drainage District "Notice of Day of Review of Drainage District Boundaries" to be held on January 28, 2016 from 9:00 A.M. to 5:00 P.M. at the Drain Commissioner's Office

(5) On File in the Clerk's Office (OF)

Material handed out at the January 5, 2016 Board Meeting

Melanie C. Lynn, Board President, Okemos Public Schools' Board of Education, 2001 Timberview Drive, Okemos; RE: Community Conversation to be held on January 13, 2016 from 7:00 P.M. to 8:30 P.M. in the Meridian Senior Center

**CLERK'S OFFICE
BOARD COMMUNICATIONS
JANUARY 26, 2016**

Board Deliberations (BD)

Brett Dreyfus

From: David Bueche <dmbueche@cs.com>
Sent: Thursday, January 14, 2016 12:26 PM
To: Board
Subject: The Square, 2655 Grand River Avenue – Brownfield

Hello All, to say it directly and in the beginning of this letter... I do not like the idea of the Township in one form or another paying the 5.6 million cost to remedy the pollution on this parcel. As a long time Realtor in the area, it has been my experience that the buyer and seller work these issues out between them. So, why has that not happened here, in this situation? At max I would think the township would pay 1/3rd of the cost, with the seller and buyer each paying 1/3.

Dave Bueche
2689 Roseland
East Lansing, MI 48823
282.6878

JAN 26 2016

BY 13A-1

JAN 26 2016

Sandy Otto

From: Don Isleib <isleib@msu.edu>
Sent: Wednesday, January 20, 2016 3:21 PM
To: Board; Mike Froh; John Scott-Craig
Subject: Fwd: Brownfield

Members of the Meridian Township Board:

I attended the hearing on the request for Brownfield support from the Township for the proposed apartment development off Grand River Avenue.

It is obvious that the current owners of the land proposed for development knew the history of land use but did not reveal their knowledge to the developers to whom they hope to sell the land. The land owners should be responsible for the Brownfield cleanup costs if the development is to prevail - not the residents of the Township. The developer can propose to deduct the cost of cleanup/mitigation from the purchase price of the land - if the seller is unwilling to do so, so be it. In no case can I imagine a basis for requiring the Township resident taxpayers to absorb the cost to enable developers to complete their proposed project - which many of us - myself and the Township Planning Commission included - have opposed from its first inception.

I am aware that "doing nothing" will not address the existing contamination of the site. In fact, there is no evidence that existing contamination is affecting anyone's health or degrading the environment. I urge you to resist panic regarding the recent identification of past abuses, but to take care not to approve plans for activities which exacerbate human or environmental negative consequences on previously abused sites.

Donald R. Isleib
5400 Park Lake Road, Meridian Township
East Lansing, MI 48823 (mailing address)

Mark Kieselbach

From: ERIC HELZER <ephelzer@msn.com>
Sent: Friday, January 22, 2016 4:11 PM
To: Mark Kieselbach
Cc: Ernie Schaefer; Ryan Conzelmann; Greg Schaefer; Sandy Gower
Subject: The Square Brownfield - Revised Eligible Activity Costs
Attachments: Comparison Table_BP and Current EA Projections_1-22-16.pdf; ATT00001.htm

Mark - as I mentioned in the public hearing, we had received data and were exploring redevelopment approaches which were going to be able to allow us to reduce costs for the eligible activities on The Square Brownfield Plan. To our surprise, the cost savings were much greater than originally anticipated, resulting in approximately \$1 million in total savings as well as shortening the length of the Brownfield Plan from 16 to 13 years.

We will continue to explore further cost savings. I will be prepared to explain how we were able to accomplish these savings at the meeting on Tuesday. Please contact me if you have any questions before Tuesday.

Have a wonderful weekend.

**COMPARISON TABLE BETWEEN
PRESENTED BROWNFIELD PLAN AND CURRENT ELIGIBLE ACTIVITY COST PROJECTIONS
THE SQUARE ON GRAND RIVER, MERIDIAN CHARTER TOWNSHIP, MI
as of January 22, 2016**

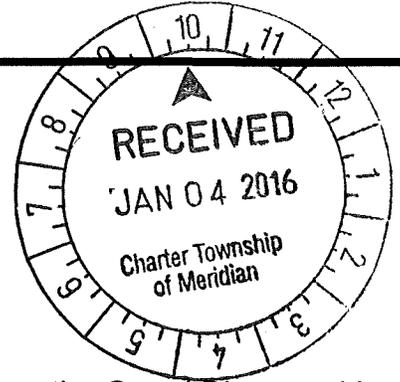
Table 1a - Itemized Eligible Activities	Eligible Activity Amount in Brownfield Plan (Rev 11-23-15)	Revised Eligible Activity Amount (Rev 01-22-16)
Baseline Environmental Assessment (BEA) Activities	\$47,200	\$49,550
Due Care Activities	\$2,553,458	\$1,380,167
Additional Response Activities	\$17,325	\$17,325
Totals: Environmental	\$2,617,983	\$1,447,042
Demolition Activities	\$699,550	\$1,205,303
Totals: Non Environmental	\$699,550	\$1,205,303
Contingency Environmental (15%)	\$392,698	\$217,056
Contingency Non-Environmental (15%)	\$104,933	\$180,796
Interest (2.50%)	\$753,538	\$518,062
Sub Total (EAs + Contingencies + Interest)	\$4,568,702	\$3,568,260
Brownfield Plan	\$28,500	\$28,500
Local Application Fees	\$2,500	\$2,500
Totals: Administrative (Brownfield Plan + Work Plan + Application Fees)	\$31,000	\$31,000
Sub Total (EAs + Contingencies + Interest + Administrative)	\$4,599,702	\$3,599,260
Brownfield Redevelopment Authority (BRA) Administration	\$0	\$0
BRA Local Site Remediation Revolving Fund (LSRRF)	\$229,985	\$179,963
State of Michigan Brownfield Redevelopment Fund (MBRF)	\$0	\$0
Totals: BRA and MBRF	\$229,985	\$179,963
GRAND TOTAL	\$4,829,687	\$3,779,223
Savings Since Last Brownfield Plan Estimate	\$1,050,464	
Number of Years to Reimburse Eligible Activity Amount	16	13

**CLERK'S OFFICE
BOARD COMMUNICATIONS
JANUARY 26, 2016**

Board Information (BI)

Brett Dreyfus

From: Mary Ann Martin <mamar2k@yahoo.com>
Sent: Thursday, December 31, 2015 12:06 PM
To: Board
Subject: New construction in floodplain/wetland



Dear Board Members;

I read with dismay that yet another of our few remaining green spaces along the Grand River corridor may be destroyed. As stated recently in the Harvard Business review: "Just because you can doesn't mean you should".

The proposal for Chick-fil-A to build a restaurant in the small wetland in front of Meijer may be legal as the plot of land is too small to be protected by law. The fact that this is a terrible idea on several fronts needs to be considered. This street is already packed with fast food joints. Our once lovely township is now a place with few quality restaurants where a family can enjoy a real meal. Fast food may be tasty but it is not a real meal. Do we want/need this at all?

If there must be yet another of these trashy places why allow it in an area that already has drainage problems?

The corner of Grand River and Okemos Road is often closed or just plain dangerous during the heavy rains that seem to be occurring more frequently. Adding more cement and blacktop and removing wetland is a foolish move.

Should it be determined that this business deserves a place among the existing throng of similar places why not save the wetland and the valuable water retention properties it offers? The "restaurant" could be placed farther to the south on the land already blacktopped as Meijer parking lot. This lot is never so full that the far north third is used for parking. Being off the street a ways would be better for a drive-through pick up window as it would cause a little less disruption of the Grand River traffic flow.

Please consider saving this area and the bit of pleasant green with all the benefits it offers.

Sincerely yours,

Mary Ann Martin

JAN 26 2016

BI-1

JAN 26 2016

Brett Dreyfus

From: Christine Beavers <cgbeav777@gmail.com>
Sent: Wednesday, January 06, 2016 2:48 PM
To: Board
Subject: Last nights meeting

The behavior of Ms. Brixie at the meeting last night was an embarrassment. The issue on the expense account should have been handle privately. It was very apparent that this was an attempt to embarras Clerk Dreyfus over a \$4.60 item and in the end made herself look small and petty.

I am surprised, given her years in office, Treasurer Brixie never has worked with staff to draft a policy regarding allowable expenses. I do not believe this is the only questionable expense submitted by employees but suspect when her " friends" were involved it was handled privately but not broadcast on TV.

Kudos to Clerk Dreyfus for keeping his cool. However,I am further dismayed with most of the Board for following along in something that belongs in a school yard or better yet the office.

JAN 2 6 2016

BI-2

JAN 2 6 2016

Sandy Otto

From: Milton Scales
Sent: Monday, January 11, 2016 9:16 AM
To: Board
Cc: Mike Duda; Cathy Ash; Frank Walsh; Carol Hasse; Sandy Otto
Subject: Fwd: Anti-Racism Awareness & Training Event
Attachments: Anti-Racism Training Event.docx; ATT00001.htm; Anti-Racism Training Press Release.docx; ATT00002.htm

My Fellow Board Members,

I invite you to attend an eye opening experience and community event. I have worked with this church in reaching out to the media, civic leaders, and influential members of the Asian, Black and Latino communities.

As a community leader, I ask that you identify others who you feel could benefit from a non-threatening open dialogue and awareness training on anti-racism.

Please join us!

p.s. Please share with our boards and commissions

"Moving Meridian Forward"

Sincerely,
Milt

Milton L. Scales, Trustee
Meridian Township Board
P.O. Box 1552
Okemos, Michigan 48805

Effectively utilizing the most available resources...achieving the highest quality of life for our residents.

Begin forwarded message:

From: <prellen@faithlutheranokemos.org>
Date: January 10, 2016 at 7:48:55 AM EST
To: <scales@meridian.mi.us>
Subject: **Anti-Racism Awareness & Training Event**

JAN 26 2016

BI-3

Hi Everyone,

JAN 26 2016

I am writing to you because you attended the Forum on Race, Ethnicity & Culture we held at Faith Lutheran Church last fall. We are holding another event on Saturday, January 30, from

10:00 AM - 3:00 PM. This will be an Anti-Racism Awareness & Training event. I have attached a brochure and a press release. Anyone is invited to attend this free event where lunch will be provided. All we ask is that you let us know ahead of time if you plan to come because then we know how to plan for lunch.

If you have any questions, please feel free to contact me.

Pastor Ellen Schoepf
Faith Lutheran Church, Okemos
517-349-0620

JAN 26 2016

BI-3

(page 2 of 4)

JAN 26 2016

Contact: Pastor Ellen Schoepf 4515 Dobie Road
Faith Lutheran Church Okemos, MI 48864
Phone 517-349-0620
Fax 517-349-5822
prellen@faithlutheranokemos.org

Faith Lutheran Church

Press Release – for immediate release

Anti-Racism / Awareness & Training Event

Okemos, MI, January 30, 2016: Faith Lutheran Church will be hosting an **Anti-Racism / Awareness & Training Event** on Saturday, January 30, from 10:00 AM – 3:00 PM. This event will be facilitated by Rev. Ken Ponds, ELCA Pastor.

Designed to promote critical thought and introspection while sustaining a safe space for conversation about diversity and inclusion, this training event will focus on educating and increasing awareness of unintentional bias and racial disparities within our communities. The workshop will examine issues that shape institutional and structural inequities in our culture as participants discuss race and other social constructs. Through dialogue participants will explore and identify forms of racism, look at a history of racism, share stories, and ultimately work to seek transformation of the minds and hearts of people in our communities.

This event is offered free to the community. **Lunch will be provided.** If you wish to attend, please RSVP by calling Faith Lutheran Church (517-349-0620), or send an email to prellen@faithlutheranokemos.org

For more information, please contact Rev. Ellen Schoepf at Faith Lutheran Church in Okemos, prellen@faithlutheranokemos.org
Phone: 517-349-0620

JAN 26 2016

BI-3
(page 3 of 4)
JAN 26 2016

**SATURDAY
JANUARY 30**

**ANTI-RACISM
AWARENESS & TRAINING**

Facilitator: Ken Ponds

**Faith Lutheran Church
4515 Dobie Rd.
Okemos, MI 48864**

10:00 AM – 3:00 PM

Event is Free, Lunch Provided

If you are able to attend, please

RSVP:

**Phone: (517) 349-0620
faithlutheranokemos.org**

**For more information, contact:
Pastor Ellen Schoepf
517-349-0620
prellen@faithlutheranokemos.org**

This training event is designed to educate and increase awareness of unintentional bias, racial disparities and other issues that shape institutional and structural inequities. The event will promote critical thought and introspection while sustaining a safe space for conversation.

Racism dehumanizes us all, but dismantling racism heals us all. Join us as we explore the issues and identify forms of racism within our culture. Come and learn as we seek transformation of the mind and heart.

JAN 26 2016

BI-3
(page 4 of 4)
JAN 26 2016

Sandy Otto

From: Dr B Ray HORN <ibci@umich.edu>
Sent: Monday, January 11, 2016 5:42 AM
To: Frank Walsh
Cc: Cherie Wisdom; Deb Alexander; Diane Engle; Donna Rose; Karla Hudson; Lori Reyes; Ody Norkin; Todd Sharp; Board
Subject: Redi-Ride Review Commission

I've been overloaded with prior commitments and wanted to write a detailed letter about why I'm unable to serve on the Commission.

There're many rather serious past, present, and seemingly obvious senior transport needs facing the Township likely due to a clear lack of adequate planning.

Although many say "negligence," that word may be too strong. In either case, I've been living it for over 10 years.

I'm a 75-year active senior.

This is not that detailed letter, which when looking at my notes would end up a 100-200 page report.

I just want to succinctly communicate in writing why I can't participate on your Commission. Often when oral communication is used people hear what they want to hear and not what was said. Or it gets put in bumper sticker language.

So, first a few facts. I never requested to be on a Redi-Ride Commission.

In fact I opposed it because, among other things, of its very narrow focus and ever changing unclear Task? Redi-Ride is just one player in moving people around.

Fixed route, shelter vendors, sidewalk conditions, and the travelling CATA-BRT sales club which could easily end up being the fiasco of the decade -- all must be studied together.

I suggested a permanent Commission with some expertise in how to measure and meet unique senior and other needs. I'd focus on human transport needs, not the encouragement of more cars. A two-lane jammed road made six wide is soon a six-lane jammed road.

Another reason I cannot be on the Commission is twofold: the conflict of interest created by the two interlocking Boards that do business together -- CATA and the Township. It's both a practical and an ethical matter.

Further, the Commission itself carries that same conflict of interest. If you can't see it, you're blind. If you see it and do nothing, there's an integrity issue on the table.

It seems obvious that the needs of the Township have never been effectively communicated to CATA, and that CATA has shortchanged the Township to an appalling degree. It's time the abuse stop.

In a 5-member Commission, there are 120 interpersonal interactions. In a 10-member Commission, there are 3.6-million interactions. Do the math.

JAN 26 2016

BI-4

JAN 26 2016

Wishing you the best of luck,

Dr.B.Ray HORN
2790 Sirhal Drive #115
(Meridian Township)
< ibci@umich.edu >
< [LinkedIn.com](https://www.linkedin.com) >



JAN 26 2016

BI-4
(page 2 of 2)

JAN 26 2016

Sandy Otto

From: Donna Rose <wild-rose@sbcglobal.net>
Sent: Monday, January 11, 2016 12:21 PM
To: 'Dr B Ray HORN'; Frank Walsh
Cc: 'Cherie Wisdom'; 'Deb Alexander'; 'Diane Engle'; 'Karla Hudson'; 'Lori Reyes'; 'Ody Norkin'; 'Todd Sharp'; Board
Subject: RE: Redi-Ride Review Commission

Greetings Dr. Horn,

What I think I hear you saying is you think this endeavor to try and improve the Redi Ride system is a waste of time? Don't worry, we will be looking at the entire CATA system which is beyond the reach of our township alone, but that is a much broader task. In this township we need to examine how this extra service, which we pay for, can be improved while meeting the expectation of all riders. Redi Ride has never been really inspected for efficiency by our township. I think we could use a service which runs later, and we need to figure out how to prevent some mistakes from happening. I am hoping everyone who comes to the table will do so with an open mind. We can make a difference!

Too often in our society people just throw up their hands and say, it's too complicated to try and fix. I am grateful our local government has listened to us and that this meeting is taking place. That in itself is evidence to me there is hope for change. We will miss your presence.

Go bravely,
Donna Rose, LMSW

We must be free not because we claim freedom, but because we practice it."
-- William Faulkner, writer

JAN 26 2016

BI-5

JAN 26 2016

Brett Dreyfus

To: Sandy Otto
Subject: Travel Vouchers

From: "Christine Beavers" <cgbeav777@gmail.com>
To: "Brett Dreyfus" "Elizabeth LeGoff" "John Veenstra" "Julie Brixie" "Milton L. Scales" "Angela Wilson" "Ron Styka"
Sent: Wednesday, January 13, 2016 9:26:18 AM
Subject: Travel Vouchers

I owe an apology to Treasurer Brixie for calling her out in my previous email. You may remember that I was upset about the confrontation over an itemized charge, less that \$5.00, submitted for reimbursement by the Clerk. I felt the discussion did not belong at a televised public meeting and believed it to be a personal attack best discussed in private. .I also questioned the lack of a policy which I thought would have been the responsibility of the treasurers office.

After speaking with neighbors I learned that the process for elected officials is different from civil servants. In fact it would seem that there is not a policy in place and the treasurer does not have the Authority to line item veto items in a payment voucher. The Treasurer can only pay or deny the entire request. In light of that information I owe Ms. Brixie an apology.

However, what upset me in the first place was the confrontation between members of the Board on an issue which I believe belonged in the office. Personally I do not think anyone should be reimbursed for attending employee events, neighborhood meetings, clubs and similar events that occur in the township. I think it is a fine line between promoting ones political future and a meeting necessary to perform ones job. But if a policy for elected officials does not exist it leaves the door open for this type of event.

I also wonder about the chain of command when these requests are made by public officials(not employees). Who is responsible for auditing reimbursement requests and who can line item veto these vouchers? Would this employee have the power and support of all elected officials to deny their request. I assumed all these bases were covered but I did not think about the difference between employees, appointed and elected officials. This is not just about the Board but all the other commissions. Maybe this could be a discussion in the future without reference to last weeks incident but a broad policy effective with the new officials next term. I also wondered how the public could have access to all the expenses of officials over and above their public salaries.

In the end I just really want a respectful and polite township. The rhetoric in this country is horrible and the anger behind some of these rants, frightening. It makes a person think twice about going to public meetings and I to not want to feel that way about my community.

Sincerely,

Christine Goodrick Beavers

JAN 26 2016

BI-6

JAN 26 2016

Brett Dreyfus

To: Sandy Otto
Subject: CATA Proposal

From: **Chris Collette** <collettec1@gmail.com>
Date: Sun, Jan 17, 2016 at 4:21 PM
Subject: CATA Proposal
To: brixie@meridian.mi.us, Frank Walsh <walsh@meridian.mi.us>, board@meridian.mi.us
Cc: Chris Collette <collettec1@gmail.com>

January 17, 2016

Dear Ms. Brixie, Mr. Walsh, Meridian Township Trustees:

At the January 14, 2016 Neighborhood Leader Meeting we became aware of the CATA Board Plan, that among other things, would eliminate many of the left turns on Grand River Avenue from downtown Lansing to Marsh Road in Meridian Township.

This notification is to inform you that we **adamantly oppose this proposal**, finding it:

- Unnecessary,
- Would negatively effect the flow of traffic,
- Very costly to Meridian Township and other Ingham County residents and businesses,
- Having severe negative impact on sales and profits to businesses on Grand River and Michigan Avenue; and,
- Extremely inconvenient to residents and visitors traveling to destinations on Grand River and Michigan Avenue.

The only party that would benefit from this proposal is CATA. This is a very self-serving proposal and we think less of CATA for it.

We encourage and expect Meridian Township to take every action possible to stop this proposal from moving forward. If the desire is to move traffic more quickly down Grand River Avenue, then we suggest that CATA work cooperatively with Meridian Township and the other appropriate parties to adjust the timing of the traffic lights. This could be accomplished in a reasonable amount of time and at a fraction of the cost compared to the CATA proposal.

Should you have questions, please feel free to contact my wife or me at [517.339.0649](tel:517.339.0649) or by e-mail at collettec1@gmail.com.

Respectfully,

JAN 26 2016

BI-7

William and Chris Collette

JAN 26 2016

Sandy Otto

From: Julie Brixie
Sent: Tuesday, January 19, 2016 9:52 PM
To: collettec1@gmail.com; Board
Cc: Frank Walsh; Sandy Draggoo; Debbie Alexander
Subject: CATA Brt Proposal

Dear Judge and Chris,

Thank you for your input regarding the CATA proposal. The email bounced back because Meridian was spelled incorrectly in part of my address. I did receive it as I receive all email directed to Board. I will also pass your email along to the CATA board.

There is much more to the BRT proposal than simply moving traffic more quickly down the corridor.

The Michigan Ave. Grand River Corridor is very congested, buses are crowded and sidewalks are busy. All three of these things indicate high travel demand within the corridor. Given the projections used by Tri-county Planning commission for population, housing and job growth in the next 25 years, traffic backups are expected to grow and traffic jams will worsen. One solution for failing traffic intersections in this scenario is adding more lanes. Imagine a 7 lane Hagadorn/Grand River intersection. There is not enough right-of-way in the corridor to make those types of changes, nor are they desirable from a walkable/aesthetic/quality of life point of view.

There are no plans to raise taxes to pay for this project. The construction cost is covered by Federal Grants, State Grants and voluntary private contributions. Michigan is a donor state for federal transportation dollars. Michigan residents pay more money in gas taxes to the federal government than we receive back. This project will help us get our tax dollars which we have already paid back into Michigan. The Federal money for this project is not something we can ask for to help pave our roads or fill our potholes. MDOT is coordinating planned work in the corridor to coincide with the project in order to reduce construction costs and impacts to residents and businesses.

With our current bus system, as more buses are added to the corridor because of increased demand for public transit, the bus movement itself negatively affects traffic flow. One of the ways the bus rapid transit will improve ALL transportation in the corridor is because the removal of the buses from the travel lanes increases capacity for the cars in the lanes. It also increases capacity for people riding the BRT. Dedicated lanes for the buses, raised platforms and stations for boarding the buses, and signal prioritization devices on top of all the buses will result in significant time savings for the bus to complete the trip from Meridian Mall to the Capitol. It will also shorten the time people have to wait between buses.

In terms of economic development, installation of BRT systems raises property values and spurs investment in the regions where they locate. We've already seen a half-billion dollars in projects along the corridor since the BRT was selected as a transportation improvement for the future. Some of the property owners in Meridian have discussed the BRT as they bring us their development proposals. In Cleveland, over 6 billion dollars of investment occurred after the BRT was installed. In addition, each person using public transit to go to a store spends on average something like \$65 per trip.

When the region began studying the BRT in 2009, there was extensive planning and evaluation of major transportation improvements along the Michigan/Grand River Avenue corridor. The idea was to look for a way to allow communities along the corridor to connect their assets in a manner that supports existing businesses,

stimulates regional economic development and improves the quality of life for all residents. The Michigan/Grand River is one of the most important corridors in the Tri-County area. It connects the State Capitol, downtown Lansing, Sparrow Hospital, Downtown East Lansing, Michigan State University and the Meridian Mall. There was a desire to improve the region economically and strengthen our economic position so we are more resilient during economic downturns. CATA and the region were also looking for a way to provide a quicker, higher capacity way for residents to travel the corridor. Mobility and accessibility along the corridor are vital to the long term economic health of the region.

During the construction phase of the project, it will be vitally important to engage the business community with CATA to install new signage and appropriate public education campaigns to help the business through the construction phase. Construction, including resurfacing projects along the corridor do have impacts on businesses.

CATA is adding three new intersections in the Meridian Section and allowing U-Turns at most intersections. According to the Federal Highway Administration adding medians and restricting left turn movements reduces traffic accidents and pedestrian accidents. Sadly, we have had pedestrian fatalities of students along the route.

Finally, the environmental impacts from implementing the BRT are huge. Improving public transit and thus increasing ridership in the region will have a very positive effect on reducing carbon emissions and their related impacts towards global warming. Our communities will be able to redevelop the corridor in an environmentally friendly way that reduces empty parking lots and removes reliance on automobiles. Our communities can have development patterns that are on a human pedestrian scale, rather than be focused on the automobile centric design patterns we have been using since the 1960's.

Again, thank you for your input and please feel free to contact me with any further questions you may have.

Sincerely,

Julie Brixie | MeridianTownship Treasurer
Charter Township of Meridian | 5151 Marsh Road | Okemos, MI 48864
Direct Dial 517.853.4144 | Office 517.853.4140 | Fax 517.853.4251
brixie@meridian.mi.us

Meridian Charter Township

JAN 26 2016

BI-8
(page 2 of 2)

JAN 26 2016

Sandy Otto

From: Carol Hasse
Sent: Tuesday, January 19, 2016 2:16 PM
To: Sandy Otto
Cc: Frank Walsh
Subject: FW: Contact Us (form) has been filled out on your site.

For TB Communications - 1/26/16 packet.

-----Original Message-----

From: Please Do Not Click Reply [mailto:support@govoffice.com]
Sent: Monday, January 18, 2016 9:06 PM
To: Carol Hasse <hassec@meridian.mi.us>
Subject: Contact Us (form) has been filled out on your site.

Your Site has received new information through an online form.

Online Form: Contact Us
Site URL: www.meridian.mi.us

Your Name: Vance Poquette

Street Address: 2226 Kent

City, State, Zip Code: Okemos, Mi 48864 E-Mail Address: poquette.e@sbcglobal.net Telephone Number:

Please enter your comments or suggestion here: This message is to express my view of the Grand River Corridor project as presented at an open house in the Township Hall on Jan. 14. As described, I'm opposed to the project. My reason simply put is that the benefits do not justify the cost and disruption it would create.

Department or Employee Name: Township Board

Do Not Click Reply - This e-mail has been generated from an online form.

JAN 26 2016

BI-9

JAN 26 2016

Sandy Otto

From: Barbara O'Kelly <okelly@msu.edu>
Sent: Thursday, January 21, 2016 2:39 PM
To: Board
Cc: Frank Walsh; dwalexander@cata.org
Subject: CATA BRT

Dear Meridian Township Board Members:

At the Neighborhood Leaders meeting on January 14, several Township Trustees spoke against CATA's proposed Bus Rapid Transit project. I had not known much about the project prior to the meeting, so I've gathered more information, primarily from the CATA web site.

I learned that the "Alternatives Analysis for the Michigan/Grand River Avenue Corridor" study of the future transportation needs of the Greater Lansing area was initiated in 2009. I have no reason to doubt the needs assessment of the study; both automobile and bus traffic are expected to increase in the next 25 year. To speed flow and reduce congestion, a form of Bus Rapid Transit was unanimously recommended by the study's Steering Committee and was adopted by CATA's Board of Directors (with Township representation) early in 2011.

The impact of Millenials on the Lansing area is already being felt. Young people are seeking residences near city centers, and they are using some form of public transportation rather than buying cars. This trend may have been one factor in the conclusion of the "Analysis" that additional rapid transit service was needed in the "Corridor." The BRT will assure that these relatively affluent young adults have easy access to Meridian Township businesses, especially Meijer and the Meridian Mall. Failure to extend the BRT into the Township would certainly discourage these customers.

The BRT will also increase the attractiveness of new multi-unit housing proposed along Grand River. Good public transportation with easy access for those with mobility impairments (such as the level boarding that would characterize the BRT busses) is critical for keeping our older residents in their homes. Personally, one reason I chose to live in Woodhill as a retiree is the proximity to CATA's #23 bus line, with direct access to both MSU and Meijer/Meridian Mall. As President of the Woodhill Condo board, I know that this service, as well as the availability of Spec-Tran, was a deciding factor in the purchase of at least one unit here, and several of our residents use the #23 bus.

One objection raised at the meeting was the inconvenience of restricted left turns. It seems to me that most drivers are already used to dealing with median strips and other barriers to left turns and would soon adapt to the new traffic pattern. On the other hand, I will not miss frequently being stuck behind a stopped #1 bus along Grand River!

I want to dispute one statement made at the January 14 meeting by Clerk Brett Dreyfus. He stated that each ride on CATA actually costs \$20.00. This didn't seem possible to me, so I contacted the CATA office and was referred to the National Transit Database (<http://www.ntdprogram.gov/ntdprogram/data.htm>). If I am reading their tables correctly, the total operating expense of CATA in 2014 was \$43,026,950 for 11,584,826 passenger trips, an average of \$3.71 per trip. I'm sure this average cost is greatly inflated by the high cost of Spec-Tran trips, but I could not find a report that would allow separating them. In any case, the cost is FAR less than the \$20 stated by Mr. Dreyfus.

JAN 26 2016

BI-10

JAN 26 2016

Finally, it does not seem reasonable for Meridian Township to consider withdraw from the BRT now, five years after the decision to proceed was made, when many commitments have already been secured. Participation in the BRT will benefit our Township residents and the economic and cultural development of the entire Greater Lansing region.

Thank you for your consideration,

Barbara O'Kelly
2576 Woodhill Dr.
Okemos, MI 48864
517-333-8940

JAN 26 2016
BI-10
(page 2 of 2)
JAN 26 2016

Sandy Otto

From: Juan Arellano <ojarellano@gmail.com>
Sent: Tuesday, January 19, 2016 8:30 AM
To: mhund@lsj.com; ekulhanek@lsj.com; Frank Walsh; kieselback@meridian.mi.us; Board; Gail Oranchak; kumadden@lsj.com
Subject: Okemos Citizens Sympathize & Empathize with Flint

Meridian Township Citizens Empathize and Sympathize with Flint

For four decades Meridian Township has been plagued by flooding around the intersection of Okemos Road and Grand River. This flooding occurs during heavy snow melts and heavy rains. Furthermore, citizens continue to drive up and down one lane on Okemos Road due to bridge failure for at least six more months. Grand River walking pathways are closed for safety reasons. A half a block from this intersection, the newest, just built, Fire Station that abuts a wetland, is scheduled to open soon.

The Township has had major problems for four decades in surrounding subdivisions where homeowners have paid thousands of dollars for water infiltration basement repairs, not to mention a decrease in property values. The township Planning Commission has just approved another 'box development' that is less than half a block from this same intersection area which often floods. The site, which is considered a floodplain, is itself being built on less than one-quarter of an acre. The Planning Commissioners, who are appointed by the Board of Trustees, voted for a permit as this floodplain is too small to be regulated. The whole of Meridian Township is mostly in a wetland and this development-minded government has managed to place a concrete box in many parcels too small to be regulated, regardless of the circumstances.

Our sympathy and empathy to our fellow Michigianians in Flint. Some Meridian Township homeowners are also in modest subdivisions in this otherwise affluent Township which is a bedroom community serving Michigan State Government as well as MSU.

It is difficult when we are the dumping grounds for watershed from the massive paved Meridian Mall and Meijer's parking lots. Long ago, when Meijer's, the Meridian Mall, and the Best Buy strip mall were first allowed their permits, they did not have to provide sufficient drainage for all of their contaminated watershed containing oil and gas from parked cars.

This enormous watershed not only floods the center area of Okemos Road and Grand River, but it also drains into the Junction Chamber next to the Meridian Mall parking lots into the Mud Lake Drain, which drains directly around and behind one of the subdivisions. All of the remaining watershed distributes around the yards of other satiated surrounding neighborhoods and into basements.

Just like you fellow citizens of Flint, our government has known about all of this as they themselves funded three major studies documenting this.

What has happened to all of you in Flint makes us mad as hell and we do not need to take it anymore. Our Government, Trustees, Planning Commissioners, and Planners seem to vet themselves in accordance to the "Peter Principle". We are all Citizens, Republicans & Democrats, Conservative & Liberal, Rich & Poor. We wonder if we will take it to the ballot box and not go gently into the night. What our government is doing to all of us amounts to inverse condemnation, short of eminent domain of our properties, compromising our health and our happiness.

JAN 26 2016

BI-11

JAN 26 2016

Our thoughts, hearts and prayers go out to all of your families and children.

**Juan and Olga Arellano
Okemos, Michigan 48864**

LSJ or Meridian Township - Please Do Not Publish our Phone or Address

LSJ Is there a way that I could transpose this into a guest editorial as I realize at 4 AM that it is wordy. Can you suggest some advice?

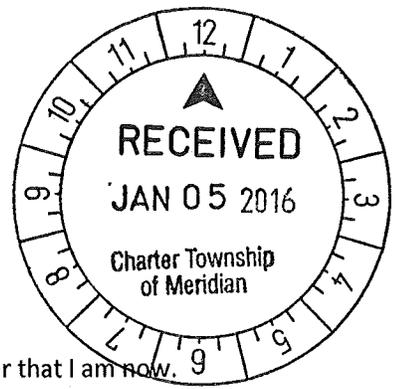
Meridian Township as a bedroom community is quite transitional and newer residents may not be aware of some of our MT history.

**2170 Seminole Drive
Okemos, Michigan 48864
(517) 349-4111**

JAN 26 2016
BI-11
(page 2 of 2)
JAN 26 2016

**CLERK'S OFFICE
BOARD COMMUNICATIONS
JANUARY 26, 2016**

Commission Linkage (CL)



December 21, 2015

Walter, Deborah and Fellow Commissioners,

Please recall that when I volunteered for public service, I was with a different employer that I am now. The purpose of my writing is to inform you I now have a conflict of responsibilities and ask for your acceptance of my resignation from the Cable Communications Commission, effective December 31, 2015. The conflict is simply a matter of availability to serve.

In January, it is anticipated that I will be transitioning to a work schedule that will call for a significant increase of joint field work which will involve working most weekday evenings. Such a schedule would significantly impair my ability to attend meetings of the Cable Communications Commission...or even pursue anything else.

While I have loved having an opportunity to serve, I feel as though this has ended prematurely. I wanted this to continue, really. Please know that it was never my intent to get in and then get out...it is not my nature. I am simply at a juncture where I must choose to put my job first.

I would however at some point – perhaps when I can, when I'm retired – love any opportunity to serve in some way again.

In closing, please know this: In the time I have been afforded to participate in Township matters, please know that I have enjoyed working with you. Also, I will do my best to keep watch for candidates for the Cable Communications Commission.

Thank you for the opportunity to have served, sincerely

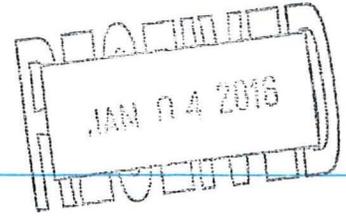
Brian Seipel
4114 Spinnaker Lane
Okemos, MI 48864
517-927-8206

JAN 26 2016

CL-1

JAN 26 2016

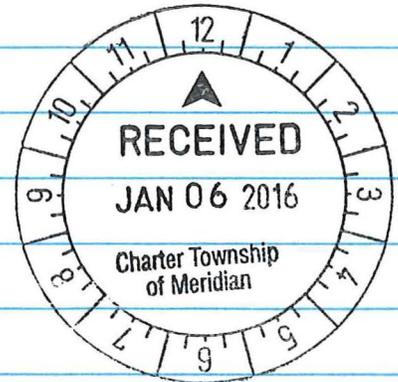
ENVIRONMENTAL Commission
Chair



Please consider this letter as my resignation from the ENVIRONMENTAL Commission.

I have enjoyed the past two years on the commission, however it is time for me to step down

Sincerely,
Richard Seel
Richard Seel



JAN 26 2016

CL-2

JAN 26 2016

January 13, 2016



Patrick Walsh, Manager
Meridian Township

Dear Mr. Walsh,

I hereby resign my position as Member of the Township Pension Board.
It has been a privilege to serve Meridian Township in this capacity.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "John C. Schlinker". The signature is fluid and cursive.

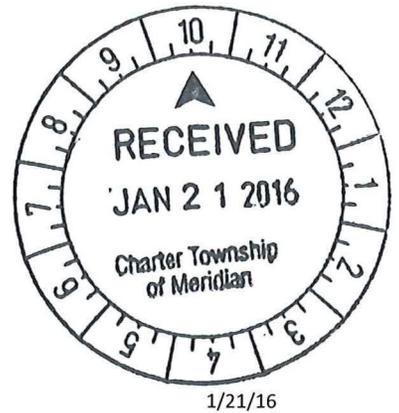
John C. Schlinker
2426 Burcham Drive
East Lansing, Michigan 48823

JAN 26 2016

CL-3

JAN 26 2016

Jim Hershiser
2580 Saranac Lane
Okemos, MI 48864



To: Meridian Township Supervisor
Meridian Township treasure
Meridian Township Clerk
Meridian Township Board of Trustees

I am at a time in my life that I will be changing my residency from Michigan to Florida. In doing so I must ask that you accept my resignation from the Meridian Township Zoning Board of Appeals. I thank you for twenty years of board reappointments, many hours of training, and opportunities to serve with so many other ZBA members as well as help the many property owners that have come before our board. I wish to make my resignation Effective February 1, 2016. If you have any questions please contact me anytime at 285-3112.

Sincerely;

Jim Hershiser

JAN 26 2016

CL-4

JAN 26 2016

**CLERK'S OFFICE
BOARD COMMUNICATIONS
JANUARY 26, 2016**

Regional Linkage (RL)

Patrick E. Lindemann

Ingham County Drain Commissioner

PO Box 220
707 Buhl Avenue
Mason, MI 48854-0220

Phone: (517) 676-8395
Fax: (517) 676-8364
<http://dr.ingham.org>



Carla Florence Clois
Deputy Drain Commissioner

Paul C. Prall
Deputy Drain Commissioner

David C. Love
Chief of Engineering and Inspection

Sheldon Lewis
Administrative Assistant

January 6, 2016

Re: Button, Spring Lakes Branch Drain Drainage District

Dear Clerk:

I am sending the enclosed "Notice of Day of Review of Drainage District Boundaries" to you in accordance with Public Act 261 of 2013. The Review will be held on Thursday, January 28, 2016, from 9 a.m. to 5 p.m. at my office located at 707 Buhl Avenue, Mason, Michigan, 48854.

The purpose of the Review is to ensure that landowners are only billed for work on drains to which their lands actually drain. This Review will not decide any assessment. However, it may establish new drainage district boundaries for the future. Your attendance at the Review is not required, but is most welcome and appreciated.

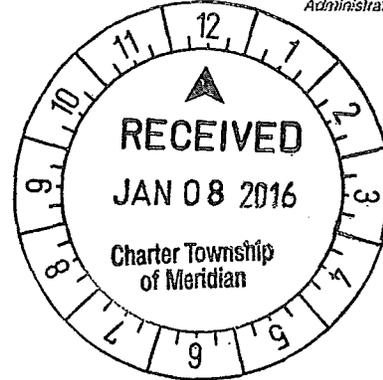
A map showing the drainage district is posted on the Ingham County web site (<http://dr.ingham.org>) and at my office. A list of Frequently Asked Questions is included with this mailing.

If you have any questions, please call me. If you choose to attend the Review, I look forward to meeting with you on January 28th. Please know that I consider it a great honor and privilege serving you and the other citizens of Ingham County.

Respectfully yours,

A handwritten signature in cursive script that reads "Patrick E. Lindemann".

Patrick E. Lindemann
Ingham County Drain Commissioner



JAN 26 2016

RL-1

JAN 26 2016

**STATE OF MICHIGAN
OFFICE OF THE INGHAM COUNTY DRAIN COMMISSIONER**

In the Matter of: Button, Spring Lakes Branch Drain (B 28-04)

**NOTICE OF DAY OF REVIEW
OF DRAINAGE DISTRICT BOUNDARIES**

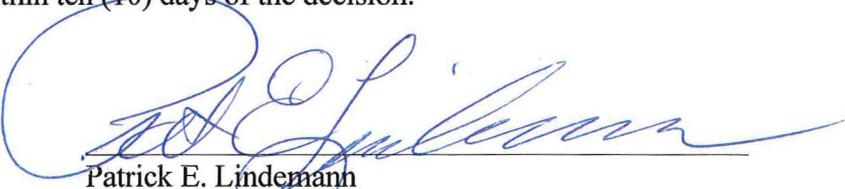
Notice is Hereby Given that on January 28, 2016, the Ingham County Drain Commissioner will hold a Day of Review of Drainage District Boundaries from 9 a.m. to 5 p.m. at the Office of the Ingham County Drain Commissioner, 707 Buhl, Mason, Michigan 48854. At that time and place, the Drain Commissioner will hear the proofs and allegations and carefully reconsider and review the description of lands comprising the Drainage District, and determine whether the addition or deletion of lands will more accurately define the boundaries of the land benefitted by the Drain and is just and equitable pursuant to Section 197 of 1956 PA 40, as amended. The Drain is located and established in the following municipalities, and a general description by section number of the lands proposed to be added or deleted in whole or in part include the following:

- Alaiedon Township – Lands proposed to be added or deleted are in Section 3
- Meridian Township – Lands proposed to be added or deleted are in Section 34

Persons with disabilities needing accommodations for effective participation in the meeting should contact the Ingham County Drain Commissioner at (517) 676-8395 or the Michigan Relay Center at 711 (TTY) at least 24 hours in advance of the meeting to request mobility, visual, hearing, or other assistance.

You are Further Notified that persons aggrieved by the decision of the Drain Commissioner to add or delete property to or from the Drainage District may seek judicial review in the Ingham County Circuit Court within ten (10) days of the decision.

Dated: Dec. 29, 2015


Patrick E. Lindemann
Ingham County Drain Commissioner
707 Buhl
Mason, MI 48854
(517) 676-8395

JAN 26 2016

RL-1
(page 2 of 2)
JAN 26 2016

Patrick E. Lindemann

Ingham County Drain Commissioner

PO Box 220
707 Buhl Avenue
Mason, MI 48854-0220

Phone: (517) 676-8395

Fax: (517) 676-8364

<http://dr.ingham.org>



Carla Florence Clos
Deputy Drain Commissioner

Paul C. Pratt
Deputy Drain Commissioner

David C. Love
Chief of Engineering and Inspection

Sheldon Lewis
Administrative Assistant

January 6, 2016

Re: Herron Creek Drain Drainage District

Dear Clerk:

I am sending the enclosed "Notice of Day of Review of Drainage District Boundaries" to you in accordance with Public Act 261 of 2013. The Review will be held on Thursday, January 28, 2016, from 9 a.m. to 5 p.m. at my office located at 707 Buhl Avenue, Mason, Michigan, 48854.

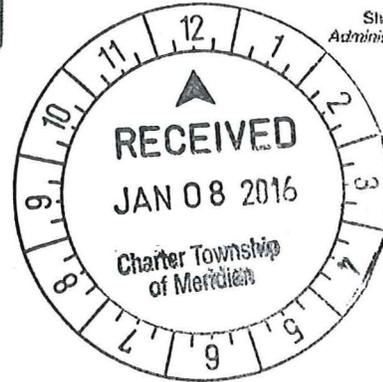
The purpose of the Review is to ensure that landowners are only billed for work on drains to which their lands actually drain. This Review will not decide any assessment. However, it may establish new drainage district boundaries for the future. Your attendance at the Review is not required, but is most welcome and appreciated.

A map showing the drainage district is posted on the Ingham County web site (<http://dr.ingham.org>) and at my office. A list of Frequently Asked Questions is included with this mailing.

If you have any questions, please call me. If you choose to attend the Review, I look forward to meeting with you on January 28th. Please know that I consider it a great honor and privilege serving you and the other citizens of Ingham County.

Respectfully yours,

Patrick E. Lindemann
Ingham County Drain Commissioner



JAN 26 2016

RL-2

JAN 26 2016

**STATE OF MICHIGAN
OFFICE OF THE INGHAM COUNTY DRAIN COMMISSIONER**

In the Matter of: Herron Creek Drain (H 21-00)

**NOTICE OF DAY OF REVIEW
OF DRAINAGE DISTRICT BOUNDARIES**

Notice is Hereby Given that on January 28, 2016, the Ingham County Drain Commissioner will hold a Day of Review of Drainage District Boundaries from 9 a.m. to 5 p.m. at the Office of the Ingham County Drain Commissioner, 707 Buhl, Mason, Michigan 48854. At that time and place, the Drain Commissioner will hear the proofs and allegations and carefully reconsider and review the description of lands comprising the Drainage District, and determine whether the addition or deletion of lands will more accurately define the boundaries of the land benefitted by the Drain and is just and equitable pursuant to Section 197 of 1956 PA 40, as amended. The Drain is located and established in the following municipalities, and a general description by section number of the lands proposed to be added or deleted in whole or in part include the following:

- Alaedon Township – Lands proposed to be added or deleted are in Sections 5, 6, 7, 8, 9, 16 and 17
- City of East Lansing – Lands proposed to be added or deleted are in Section 19
- City of Lansing – Lands proposed to be added or deleted are in Sections 29 and 32
- Meridian Township – Lands proposed to be added or deleted are in Sections 19, 20, 21, 28, 29, 30, 31 and 32

Persons with disabilities needing accommodations for effective participation in the meeting should contact the Ingham County Drain Commissioner at (517) 676-8395 or the Michigan Relay Center at 711 (TTY) at least 24 hours in advance of the meeting to request mobility, visual, hearing, or other assistance.

You are Further Notified that persons aggrieved by the decision of the Drain Commissioner to add or delete property to or from the Drainage District may seek judicial review in the Ingham County Circuit Court within ten (10) days of the decision.

Dated: Dec. 29, 2015



Patrick E. Lindemann
Ingham County Drain Commissioner
707 Buhl
Mason, MI 48854
(517) 676-8395

JAN 26 2016

RL-2
(page 2 of 2)
JAN 26 2016

Patrick E. Lindemann

Ingham County Drain Commissioner

PO Box 220
707 Buhl Avenue
Mason, MI 48854-0220

Phone: (517) 676-8395
Fax: (517) 676-8364
<http://dr.ingham.org>



Carla Florence Clos
Deputy Drain Commissioner

Paul C. Pratt
Deputy Drain Commissioner

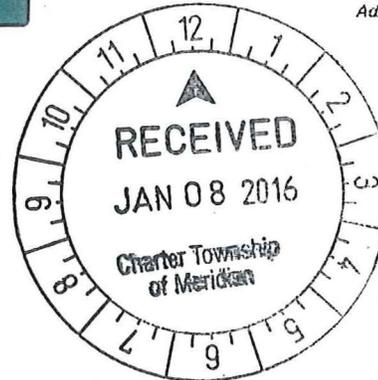
David C. Love
Chief of Engineering and Inspection

Sheldon Lewis
Administrative Assistant

January 6, 2016

Re: Okemos Preserve Drain Drainage District

Dear Clerk:



I am sending the enclosed "Notice of Day of Review of Drainage District Boundaries" to you in accordance with Public Act 261 of 2013. The Review will be held on Thursday, January 28, 2016, from 9 a.m. to 5 p.m. at my office located at 707 Buhl Avenue, Mason, Michigan, 48854.

The purpose of the Review is to ensure that landowners are only billed for work on drains to which their lands actually drain. This Review will not decide any assessment. However, it may establish new drainage district boundaries for the future. Your attendance at the Review is not required, but is most welcome and appreciated.

A map showing the drainage district is posted on the Ingham County web site (<http://dr.ingham.org>) and at my office. A list of Frequently Asked Questions is included with this mailing.

If you have any questions, please call me. If you choose to attend the Review, I look forward to meeting with you on January 28th. Please know that I consider it a great honor and privilege serving you and the other citizens of Ingham County.

Respectfully yours,

Patrick E. Lindemann
Ingham County Drain Commissioner

JAN 26 2016

RL-3

JAN 26 2016

**STATE OF MICHIGAN
OFFICE OF THE INGHAM COUNTY DRAIN COMMISSIONER**

In the Matter of: Okemos Preserve Drain (O 02-00)

**NOTICE OF DAY OF REVIEW
OF DRAINAGE DISTRICT BOUNDARIES**

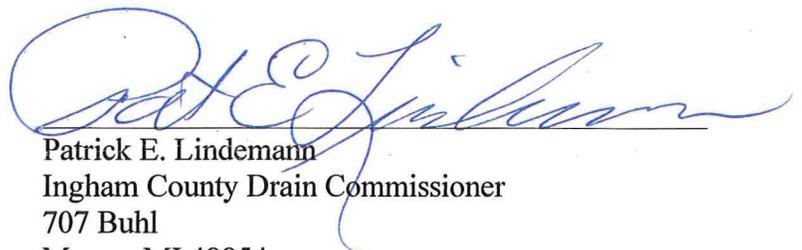
Notice is Hereby Given that on January 28, 2016, the Ingham County Drain Commissioner will hold a Day of Review of Drainage District Boundaries from 9 a.m. to 5 p.m. at the Office of the Ingham County Drain Commissioner, 707 Buhl, Mason, Michigan 48854. At that time and place, the Drain Commissioner will hear the proofs and allegations and carefully reconsider and review the description of lands comprising the Drainage District, and determine whether the addition or deletion of lands will more accurately define the boundaries of the land benefitted by the Drain and is just and equitable pursuant to Section 197 of 1956 PA 40, as amended. The Drain is located and established in the following municipalities, and a general description by section number of the lands proposed to be added or deleted in whole or in part include the following:

- City of Lansing – Lands proposed to be added or deleted are in Section 32
- Meridian Township – Lands proposed to be added or deleted are in Section 32

Persons with disabilities needing accommodations for effective participation in the meeting should contact the Ingham County Drain Commissioner at (517) 676-8395 or the Michigan Relay Center at 711 (TTY) at least 24 hours in advance of the meeting to request mobility, visual, hearing, or other assistance.

You are Further Notified that persons aggrieved by the decision of the Drain Commissioner to add or delete property to or from the Drainage District may seek judicial review in the Ingham County Circuit Court within ten (10) days of the decision.

Dated: Dec. 29, 2015


Patrick E. Lindemann
Ingham County Drain Commissioner
707 Buhl
Mason, MI 48854
(517) 676-8395

JAN 26 2016

RL-3
(page 2 of 2)
JAN 26 2016

Patrick E. Lindemann

Ingham County Drain Commissioner

PO Box 220
707 Buhl Avenue
Mason, MI 48854-0220

Phone: (517) 676-8395

Fax: (517) 676-8364

<http://dr.ingham.org>



Carla Florence Clos
Deputy Drain Commissioner

Paul C. Pratt
Deputy Drain Commissioner

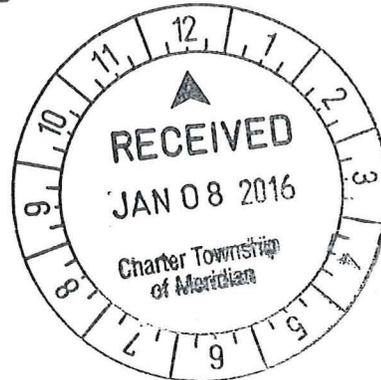
David C. Love
Chief of Engineering and Inspection

Sheidon Lewis
Administrative Assistant

January 6, 2016

Re: Sanders-Tacoma Hills Drain Drainage District

Dear Clerk:



I am sending the enclosed "Notice of Day of Review of Drainage District Boundaries" to you in accordance with Public Act 261 of 2013. The Review will be held on Thursday, January 28, 2016, from 9 a.m. to 5 p.m. at my office located at 707 Buhl Avenue, Mason, Michigan, 48854.

The purpose of the Review is to ensure that landowners are only billed for work on drains to which their lands actually drain. This Review will not decide any assessment. However, it may establish new drainage district boundaries for the future. Your attendance at the Review is not required, but is most welcome and appreciated.

A map showing the drainage district is posted on the Ingham County web site (<http://dr.ingham.org>) and at my office. A list of Frequently Asked Questions is included with this mailing.

If you have any questions, please call me. If you choose to attend the Review, I look forward to meeting with you on January 28th. Please know that I consider it a great honor and privilege serving you and the other citizens of Ingham County.

Respectfully yours,

Patrick E. Lindemann
Ingham County Drain Commissioner

JAN 26 2016

RL-d

JAN 26 2016

**STATE OF MICHIGAN
OFFICE OF THE INGHAM COUNTY DRAIN COMMISSIONER**

In the Matter of: Sanders-Tacoma Hills Drain (T 18-00)

**NOTICE OF DAY OF REVIEW
OF DRAINAGE DISTRICT BOUNDARIES**

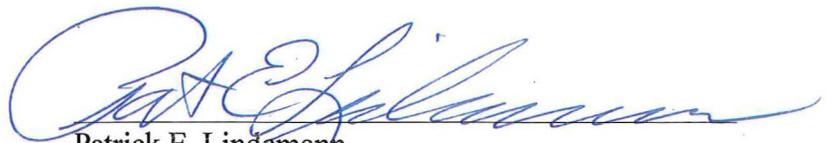
Notice is Hereby Given that on January 28, 2016, the Ingham County Drain Commissioner will hold a Day of Review of Drainage District Boundaries from 9 a.m. to 5 p.m. at the Office of the Ingham County Drain Commissioner, 707 Buhl, Mason, Michigan 48854. At that time and place, the Drain Commissioner will hear the proofs and allegations and carefully reconsider and review the description of lands comprising the Drainage District, and determine whether the addition or deletion of lands will more accurately define the boundaries of the land benefitted by the Drain and is just and equitable pursuant to Section 197 of 1956 PA 40, as amended. The Drain is located and established in the following municipality, and a general description by section number of the lands proposed to be added or deleted in whole or in part include the following:

- Meridian Township – Lands proposed to be added or deleted are in Sections 21, 22, 27 and 28

Persons with disabilities needing accommodations for effective participation in the meeting should contact the Ingham County Drain Commissioner at (517) 676-8395 or the Michigan Relay Center at 711 (TTY) at least 24 hours in advance of the meeting to request mobility, visual, hearing, or other assistance.

You are Further Notified that persons aggrieved by the decision of the Drain Commissioner to add or delete property to or from the Drainage District may seek judicial review in the Ingham County Circuit Court within ten (10) days of the decision.

Dated: Dec. 29, 2015



Patrick E. Lindemarn
Ingham County Drain Commissioner
707 Buhl
Mason, MI 48854
(517) 676-8395

JAN 26 2016

RL-4

(page 2 of 3)

JAN 26 2016

FREQUENTLY ASKED QUESTIONS

Q: Why did I receive a notice in the mail?

A: You received a notice because you own property in a drainage district where changes to the boundaries of the drainage district are under consideration.

Q: What is a drainage district?

A: A drainage district is a land area benefitting from an established county drain. Under Michigan law, a drainage district is a public corporation authorized to build and maintain a drain, and to own land and hold property rights necessary for that purpose. It is also authorized to assess lands within its boundaries.

Q: Why is my property in a drainage district?

A: Generally, a property is determined to be in a drainage district if runoff from that property drains to, or has the potential to drain to, an established county drain.

Q: Why are changes to the drainage district boundaries being considered?

A: In many cases, drainage district boundaries were established decades or even a century ago. Since that time, changes in land use, surface composition, and topography may have occurred that alter historic drainage patterns. These alterations can change whether, and to what extent, properties are now benefitted by a county drain.

Q: Is my property affected by the proposed boundary change?

A: Only a portion of properties are affected by the proposed boundary change. See the map online at <http://dr.ingham.org/> or call (517) 676-8395 to find out whether your property is one of those proposed to be added to, or deleted from, the drainage district.

Q: What if I don't see a drain near my property?

A: Not all county drains are visible. Although county drains can be watercourses and/or manmade ditches that appear to be creeks or streams, many drains are underground tiles beneath fields or storm drain pipes below streets or under backyards.

Q: How does my property benefit from the drain?

A: County drains are an important part of public infrastructure in much the same way as roads, water mains, and sanitary sewers. Although drains may not be visible, they provide an outlet for storm water runoff and reduce the risk of property damage caused by flooding.

Q: What happens on the Day of Review of Drainage District Boundaries?

A: On the Day of Review, historical drainage district boundaries will be updated so that all properties currently benefitting from the drain are included, and the properties not benefitting from the drain are excluded. The Day of Review of Drainage District Boundaries provides property owners with an opportunity to talk to Drain Office staff to ensure that their property is correctly included or excluded from the drainage district.

Q: Do I have to attend the hearing?

A: You have the right to attend the hearing, but you are not required to attend.

Q: How can I get more information?

A: Visit our website at <http://dr.ingham.org/> or call (517) 676-8395 and a member of our Drain Office staff will be happy to assist you.

JAN 26 2016
RL-4
(page 3 of 3)
JAN 26 2016

9B (1)

PROPOSED BOARD MINUTES

PROPOSED MOTION:

Move to approve and ratify the minutes of the January 5, 2016 Regular Meeting as submitted.

ALTERNATE MOTION:

Move to approve and ratify the minutes of the January 5, 2015 Regular Meeting with the following amendment(s): [insert amendments].

**JANUARY 26, 2016
REGULAR MEETING**

CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD REGULAR MEETING - DRAFT -
5151 Marsh Road, Okemos, MI 48864-1198
853-4000, Town Hall Room
TUESDAY, JANUARY 5, 2016 6:00 P.M.

PRESENT: Supervisor LeGoff, Clerk Dreyfus, Treasurer Brixie, Trustees Scales, Styka, Veenstra,
Wilson
ABSENT: None
STAFF: Township Manager Frank Walsh, Assistant Township Manager/Director of Public
Works Derek Perry, Director of Community Planning & Development Mark
Kieselbach, Police Chief David Hall, Fire Chief Fred Cowper

1. CALL MEETING TO ORDER
Supervisor LeGoff called the meeting to order at 6:00 P.M.
2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS
Supervisor LeGoff led the Pledge of Allegiance.
3. ROLL CALL
The secretary called the roll of the Board.
4. PRESENTATIONS (None)
5. PUBLIC REMARKS
Supervisor LeGoff opened Public Remarks.

Andy Such, 1147 Woodwind Trail, Haslett, requested the Board consider, on behalf of the Kiwanis' Club, purchasing its flag service for the area around the Meridian Municipal Building. He indicated this service has produced placement of over 400 flags at homes within the Township on six different occasions throughout the year. Mr. Such noted all the funds raised go to help and support children within this community. He urged support of Action Item #12D.

Trustee Veenstra addressed flag etiquette concerning the prohibition on flying a flag at night without illumination.

Mr. Such responded illumination of the flag at night is included in the suggested flag etiquette and not mandated in law.

Ann Alchin, 5972 Cypress, Haslett, read the purpose of the Downtown Development Authority (DDA) for the Village of Okemos as noted on page 1 of the plan. She stated she did not believe any of the proposed objectives have been accomplished.

Leonard Provencher, 5824 Buena Parkway, Haslett, spoke to the property on Grand River Avenue which is the proposed site of a Chick-fil-A. He voiced opposition to the clear cutting of 15 mature trees already on the property and believed this project to be "strip" development.

Neil Bowlby, 6020 Beechwood Drive, Haslett, spoke to the question posed to the Township Attorney as to whether the Board should engage in discussion during public hearings or hold comments until the discussion phase on the agenda. He paraphrased the attorney's response as "it should be discussed during the public hearing." Mr. Bowlby suggested the Board follow the public hearing format used by the Planning Commission where public comment is heard after both the Township's and applicant's presentations, but prior to Board comment.

Supervisor LeGoff closed Public Remarks.

6. TOWNSHIP MANAGER REPORT
Township Manager Walsh reported on the following:

- New central fire station at Okemos Road and Central Park Drive is nearing completion and shut down of the temporary fire station will commence as soon as next week
- New central fire station is approximately two (2) weeks away from being operational
- Ribbon cutting ceremony for the new central fire station will take place on February 1st
- Trustees Scales, Styka and Veenstra will attend the first Redi-Ride Review Committee meeting on January 11th from 3:00 PM until 5:00 PM.
- Capital Area Transportation Authority (CATA) will host a public informational meeting on possible changes to the Bus Rapid Transit (BRT) in the Township Hall on Thursday, January 14th from 4:30 P.M. until 6:30 P.M.
- Meridian Care Programs raised \$10,700 in the month of December to assist less fortunate residents of Meridian Township in meeting their basic needs

7. BOARD COMMENTS AND REPORTS

Trustee Veenstra announced Michigan State University is considering ceasing its over air broadcast of WKAR-TV (Channel 23). He voiced concern with the four (4) vacancies on the DDA Board. Trustee Veenstra pointed to what he believed was fact in that the Brownfield Development Plan was not available to the public in the packet. He reported his attendance at the regular meeting of the Tri County Regional Planning Commission (TCRPC) on December 27, 2015.

Treasurer Brixie stated information on the BRT is available on the Township website as well as additional plans and detailed information are located in the Meridian municipal building lobby for residents to view prior to the January 14th meeting. She reported Ingham County is beginning its tax foreclosure process on 2013 and prior years forfeited property taxes, noting the parcels have been printed in a variety of publications throughout the Township. Treasurer Brixie suggested that residents can check with the Township Treasurer's office if they believe a parcel they own may be on the list. She added Ingham County Treasurer Eric Schertzing can answer additional questions about the process or provide information on possible assistance for those residents who are attempting to hold onto their home. Treasurer Brixie reported she went before Ingham County Circuit Court Judge Jamo on December 23rd to comply with the Township's statutory tax cancellation procedure.

Clerk Dreyfus reported a meeting with resident Doris Schwartz to tour the Cedar Bend Heights Neighborhood to review vacant homes. He read an excerpt from the nuisance ordinance regarding the prohibition of specified substances being left on the property if they are detrimental to the public health, safety and welfare or offends aesthetic sensibilities. Clerk Dreyfus noted Township residents have recourse to file a complaint if a vacant building contained items on that list in the ordinance. Clerk Dreyfus stated Ms. Schwartz pointed out the seriously deteriorated conditions of Hillcrest Avenue and Kenmore Drive, and he suggested these two roads be placed on the repaving list for consideration during next year's budget process.

Clerk Dreyfus spoke to the budgeting of monies for the website and branding. He posed several questions to address what he believed was a \$30,000 "overage" to what was previously approved by the Board and the significant cost of those services. He noted placemaking and branding experts warn municipalities about the use of external consultants which are outside of the community, believing the Board's commitment to establish a group of stakeholders could adequately bring out the best of what they have to offer. Clerk Dreyfus requested the Township's branding contract not be signed until answers are provided and the matter is on the agenda for an in-depth discussion at the January 26, 2016 Board meeting.

Trustee Veenstra asked for an explanation of the costs by the Township Manager.

Township Manager Walsh believed this contract was handled appropriately through the established interview and bidding processes and inquired if the Board desired to have all contracts which fall outside of the Board approved amount come back to the Board. He explained all bids were well over the appropriated amount and the group selected was the lowest bidder. Manager Walsh stated the additional \$30,000 will come from the budget of the Communications Department.

Trustee Veenstra voiced support for the Clerk's request to have the branding contract mentioned by Clerk Dreyfus discussed at the January 26, 2016 Board meeting.

Trustee Styka reported on the retirement of Mike Duda, Superintendent of Haslett Public Schools, at the end of the 2015-2016 school year. He announced Clinton Eaton Ingham Community Mental Health has asked to expand the amount of its leased space at the closed Wardcliff Elementary School to approximately two thirds (2/3) of the total space. Trustee Styka conveyed the Okemos Public Schools will host a community conversation on Cultural Exclusiveness on January 13th from 7:00 P.M. until 8:30 P.M. at the Meridian Senior Center in Chippewa Middle School.

Trustee Wilson reported her attendance at the last Groundwater Management Board meeting of the year in December. She reported she was part of a panel discussion for diversity, an open invitation forum hosted by Lansing Economic Area Partnership (LEAP) for the community.

Manager Walsh asked for direction from the Board on how to handle his responsibility regarding contract oversight.

Clerk Dreyfus clarified he was simply requesting discussion on the branding contract, not on the Manager's oversight of other contracts. He explained this issue was brought up tonight as these questions were previously asked and not answered. Clerk Dreyfus believed the issue of branding is both qualitatively and quantitatively different from repaving a parking lot or roof replacement and attempted to ascertain what amount the Board initially authorized and the history on that authorization. He explained the Board spent considerable time discussing the budget for the website and branding projects, stating he championed website redevelopment as well as being a champion for placemaking and branding. Clerk Dreyfus expressed concern about the process, the budget and how the Board arrived where it is now at, since it weighed in on these issues early on.

Trustee Veenstra believed change orders for the new central fire station was within the Manager's purview as long as they were within budget. He also held the Manager has authority to reallocate funds as long as they are within budget. It was Trustee Veenstra's belief when the amount becomes significantly larger, it is appropriate to bring the item back to the Board for approval and it is legally necessary to receive authorization to expend funds beyond Board approval.

Trustee Scales spoke to the difference between general fund monies and restricted funds, explaining restricted funds were to be utilized for the purposes designated. He stated general funds are under the Manager's control to ensure he has the ability to perform the duties for which he was hired, adding there are safeguards in place to assure the budget remains solvent. Trustee Scales spoke to the need to move branding forward as a priority in order to have a brand which adequately represents the Township. He stated as policy makers, it is the role of the Board to provide the Manager with overarching policy guidance.

Trustee Wilson stated the Board held a lengthy discussion on branding and the website during its 2015 goals process, with money being budgeted both in the 2015 and 2016 budget. She indicated she recalled \$80,000 being budgeted for website and branding initiatives, and the Manager apprising the Board throughout the bidding process. She suggested the Board allow the Manager and staff to "do their job."

Treasurer Brixie added the amount in question (\$80,000) is within the acceptable budgeting parameters followed by the Township. She noted the Board and public will hear later in the meeting the number one way for residents to obtain information regarding the Township is through the website. She added the updated website will produce efficiencies in the Communications Department through a reduction in labor.

Trustee Styka stated he believed there was uniform Board agreement regarding the need for branding and an updated website. He believed moving monies from the Communications Fund to address a communication issue is appropriate for the Manager to handle.

Clerk Dreyfus clarified his belief that as a Board member, it is his role as a fiduciary agent responsible for the Township's financial well-being to bring forth issues like this to the public's attention. He reiterated the Township is \$30,000 over the budgeted amount, reemphazing uncertainty as to how the \$80,000 figure was obtained. Clerk Dreyfus expressed puzzlement as to why other Board members do not want to utilize checks and balances to review the budget process on this item which commenced in late 2014. He also believed another discussion is merited as to why \$80,000 is being spent on branding and only \$30,000 on the website. He believed website development incurs far more hard costs than branding, while \$80,000 on placemaking and branding is mainly for the price of a consultant who will be facilitating the stakeholder group comprised of Meridian citizens, businesses, and interested parties. Clerk Dreyfus stressed these questions have nothing to do with the decision making of the Township Manager, but are an attempt to obtain answers about budget numbers which he alleged do not add up.

Trustee Veenstra believed that since two Board members have requested this issue be placed on the agenda at the next regular Board meeting on January 26th, it is appropriate to discuss the items in question at that time with a background memorandum provided by the Township Manager which contain facts.

Treasurer Brixie asked the following procedural question of the Township Manager: If five (5) Board members have said they don't need something on the agenda and two (2) Board members say they do want something on the agenda, could you elaborate or could we perhaps get an update on this through email after this meeting?

The Township Manager responded in the affirmative.

8. APPROVAL OF AGENDA

Trustee Veenstra moved to approve the agenda as submitted. Seconded by Clerk Dreyfus.

VOICE VOTE: Motion carried unanimously.

9. CONSENT AGENDA

Supervisor LeGoff reviewed the consent agenda.

Clerk Dreyfus moved to adopt the Consent Agenda. Seconded by Treasurer Brixie.

Without objection, the seconder requested Agenda Item #9C (Bills) be moved to Action Item #12E.

ROLL CALL VOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,
Treasurer Brixie, Clerk Dreyfus

NAYS: None

Motion carried unanimously.

A. Communications

(1) Board Deliberations (BD)

BD II A Board of Directors, Liason for Inter-Neighborhood Cooperation (LINC), PO Box 40, Okemos; RE: Brownfield Plan for The Square on Grand River

(2) Board Information (BI)

BI-1 Pam Fraker, 351 Newman Road, Okemos; RE: Disappointment in the direction of the Township and its priorities

BI-2 Dr. B Ray Horn, 2790 Sirhal Drive, Apt. 115, East Lansing; RE: Township/Board Code of Ethics

BI-3 Dr. B Ray Horn, 2790 Sirhal Drive, Apt. 115, East Lansing; RE: Secondhand smoke at Stratford Place Senior Facility

BI-4 Karla Hudson, 6009 Skyline Drive, East Lansing; RE: Mismanagement of Meridian Redi-Ride

- BI-5 Donna Rose, 6207 Cobblers Drive, East Lansing; RE: Fed Up with CATA's scheduling system
- BI-6 Sandra Draggoo, Executive Director, Capital Area Transportation Authority, 4615 Tranter Street, Lansing; RE: Response to Ms. Rose regarding Redi-Ride and Spectran scheduling systems
- BI-7 Hannah Henning, 5924 Patriots Way, East Lansing; RE: Chick-fil-A Coming to Meridian
- BI-8 Benjamin J. Price, Foster Swift Collins & Smith, 313 S. Washington Avenue, Lansing; RE: Notice of Intent to Establish a Condominium Project at 2900 Hannah Boulevard, East Lansing
- BI-9 John P. Gardner, Director, External Affairs, Comcast, Heartland Region, 1401 E. Miller Road, Lansing; RE: Changes to Comcast's channel lineup

(3) Commission Linkage (CL)

- CL-1 Downtown Development Authority (DDA) Chair Brian Dale; RE: Letter of resignation from the DDA effective December 9, 2015
- CL-2 Planning Commissioner Thomas Deits; RE: Supervisor's remarks at the Meridian Township Board meeting of December 8, 2015

(4) Regional Linkage (RL)

- RL-1 Capital Area Transportation Authority; RE: Notice of public meeting on Designing the Grand River Avenue Corridor (BRT project) to be held at the Meridian Township Hall on January 14, 2016 beginning at 4:30 PM

(5) Staff Communications (SC)

- SC-1 Clerk Brett Dreyfus; RE: Article in the December 8, 2015 edition of the Great Lakes Echo titled "Michigan lags in charging stations for electric vehicles"
- SC-2 Clerk Brett Dreyfus; RE: Revitalization Toolkit presented to the Tri-County Regional Planning Commission from Civilis Consultants, PO Box 28502, Portland, Oregon

Clerk Dreyfus moved that the communications be received and placed on file, and any communications not already assigned for disposition be referred to the Township Manager or Supervisor for follow-up. Seconded by Treasurer Brixie.

ROLL CALL VOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff, Treasurer Brixie, Clerk Dreyfus

NAYS: None

Motion carried unanimously.

B. Minutes

(1) Clerk Dreyfus moved to approve and ratify the minutes of the November 17, 2015 Regular Meeting as amended. Seconded by Treasurer Brixie.

ROLL CALL VOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff, Treasurer Brixie, Clerk Dreyfus

NAYS: None

Motion carried unanimously.

(2) Clerk Dreyfus moved to approve and ratify the minutes of the December 1, 2015 Regular Meeting as submitted. Seconded by Treasurer Brixie.

ROLL CALL VOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff, Treasurer Brixie, Clerk Dreyfus

NAYS: None
Motion carried unanimously.

(3) Clerk Dreyfus moved to approve and ratify the minutes of the December 8, 2015 Regular Meeting as submitted. Seconded by Treasurer Brixie.

ROLL CALL VOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff, Treasurer Brixie, Clerk Dreyfus
NAYS: None
Motion carried unanimously.

~~C. Bills~~

D. Ratification of Part-Time Paramedic/Firefighter Appointment
Clerk Dreyfus moved to ratify the appointment of Amanda Arnett to the position of part-time paramedic/firefighter. Seconded by Treasurer Brixie.

ROLL CALL VOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff, Treasurer Brixie, Clerk Dreyfus
NAYS: None
Motion carried unanimously.

10. QUESTIONS FOR THE ATTORNEY (None)

11. HEARINGS

A. The Square, 2655 Grand River Avenue – Brownfield Hearing

Supervisor LeGoff opened the public hearing at 6:50 P.M.

Director Kieselbach summarized the proposed brownfield plan as outlined in staff memorandum dated December 22, 2015.

- Applicant
Sandy Gower, Ingham County staff person to the Ingham County Brownfield Redevelopment Authority offered a synopsis of action on this matter to date. She explained the process to approve a brownfield plan noting that by state statute, the Ingham County Board of Commissioners must approve the same plan as the Township Board. Ms. Gower indicated the County Board of Commissioners cannot impose a brownfield plan on the Township. She reiterated the purpose of PA 381 is to incentivize the redevelopment of contaminated and previously used sites to make them financially feasible to encourage development on those sites.

Trustee Veenstra asked if the Township was apprised of the Brownfield Redevelopment Authority's consideration of this brownfield plan during the two (2) meetings which were held by the Authority.

Ms. Gower responded the Brownfield Redevelopment Authority meetings are public meetings; however, Meridian Township was not sent a notice as the Authority cannot enact a brownfield plan.

Trustee Veenstra requested the Brownfield Redevelopment Authority notify Meridian Township if they are considering further brownfield projects in Meridian Township,

Ernie Schaefer, Campus Village Communities, 919 W. University Drive, Rochester, reported the seller of the property has agreed to an extension on their purchase of the subject property while the issue of the brownfield plan is vetted. He offered a review of the proposed plan, highlighting many of the included amenities. Mr. Schaefer explained the timing of the brownfield request, relying on the Phase 1 environmental report provided by the seller when Campus Village Communities proposed an option to purchase the land. He noted that once soil borings were performed after plan approval, significant fill was discovered under the top soil and parking areas.

[Due to technical difficulties, Supervisor LeGoff recessed the meeting at 7:01 P.M.]

[Supervisor LeGoff reconvened the meeting at 7:12 P.M.]

Eric Helzer, Advanced Redevelopment Solutions, PO Box 204, Eagle, offered a Powerpoint presentation on the brownfield plan, stating the biggest portion of the contamination is on the 5.87 acre parcel, one of three (3) parcels within the plan. He offered history on site activity over the years. Mr. Helzer stated the southwestern corner of the 5.87 acre parcel is the predominant area, and appears to be part of landfill activity which continues off site. He spoke to a baseline environmental assessment which was performed on the site. Mr. Helzer reviewed the volatilization to indoor air as a result of the gasoline components in areas on site, stating compounds in the soils will volatilize the off gas and travel into indoor air space. He stated that in order to place buildings in the northern and southwest area, a liner system on the buildings and possibly a passive or active vapor extraction system will be necessary. Mr. Helzer noted his company will continue to investigate in an effort to reduce costs.

Mr. Helzer emphasized the brownfield plan presents a “worse case” scenario, stressing the environmental costs have been reduced by nearly \$500,000 through repurposing non environmental materials in Block 2 and Block 3 of the site. He provided an overview of eligible costs, including contingencies (environmental and non-environmental), interest, application fee and local site remediation revolving fund (approximately 5% of the capture). Mr. Helzer explained the Brownfield Tax Increment Financing is authorized through PA 381 and is used to pay for eligible activities, increases investment and addresses the contamination on an underutilized property. He stated the current base taxable value is \$1.8 million, and the incremental increase once the project is completed will be \$7.2 million, for a total taxable value of \$9 million. Mr. Helzer explained the project, as a whole, will generate \$9.8 million in new taxes over the 16 year brownfield plan, with an immediate tax generation of nearly \$5 million when the project is completed in 2017, which will be distributed over the years 2016 through 2031.

- Public

Mike Froh, 2764 Leland Circle, East Lansing, expressed concern this project will place a huge strain on the infrastructure of the already overdeveloped ¼ mile section of Grand River Avenue between Brookfield Drive and Park Lake Road. He expressed skepticism that no one knew the extent of the contamination even though an environmental analysis was conducted as recently as 2011. Mr. Froh questioned what the existing structures are sitting on top of and how did they get approved by the Township. He asked who knew, when did they know, how did they know it, why did no one else know about it and who is going to pay for it. Mr. Froh suggested the land owner and developer work out an arrangement to offset the \$4.6 million “burden” being placed on the taxpayers of Meridian Township.

Neil Bowlby, 6020 Beechwood Drive, Haslett, stated the past uses of this property have been known for a long time. He provided a photo and comments from the Michigan Department of Environmental Quality (MDEQ) dating back to March, 2011 regarding known contamination on the site. Mr. Bowlby questioned the credibility of the answers provided by the applicant to the health impact assessment and did not believe taxpayers of Meridian Township should pay for this cleanup.

Donald Isleib, 5400 Park Lake Road, East Lansing, believed facts were either ignored or not revealed and taxpayers should not pay for this cleanup.

Leonard Provencher, 5824 Buena Parkway, Haslett, referred the Board to Table 3 on page 16 of the brownfield plan for The Square on Grand River. He suggested the column titled "Impact to Taxing Jurisdiction" be relabeled "Loss to Taxing Jurisdiction." Mr. Provencher noted his simple math indicated the Township will lose \$40,000 in operating budget each year of the brownfield plan. He pointed to the fact The Square will receive free police and fire protection for 16 years as well as a \$6,000 loss each year to the Parks & Recreation Department. Mr. Provencher listed several other losses, including the county operating budget, the 911 system, county parks and trails, CATA, etc. He believed the losses he pointed out are too great to the community and the project should be fully funded by the developer.

Supervisor LeGoff closed the public hearing at 7:44 P.M.

12. ACTION ITEMS

Supervisor LeGoff opened Public Remarks.

Leonard Provencher, 5824 Buena Parkway, Haslett, requested the ordinance language for mobile food units not be too restrictive.

Neil Bowlby, 6020 Beechwood Drive, Haslett, believed outdoor seating language contained in the mobile food unit ordinance should not be left up to the Director of Community Planning and Development, but should be agreed upon between the property owner and the food truck owner. He requested the word "flag" be deleted from the restrictions contained in subsection 5 of Section 38-177.

Supervisor LeGoff closed Public Remarks.

A. Rezoning #15040 (Mayberry Homes) – Final Adoption

Trustee Wilson moved [and read into the record] NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby FINALLY ADOPTS Ordinance No. 2016-01, entitled "Ordinance Amending the Zoning District Map of Meridian Township Pursuant to Rezoning Petition #15040" from RR (Rural Residential) and CR (Commercial Recreation) to RAA (Single Family-Low Density) with the voluntary offer of a condition limiting the number of residences to no more than one unit per acre.

BE IT FURTHER RESOLVED that the Clerk of the Charter Township of Meridian is directed to publish the Ordinance in the form in which it is finally adopted at least once prior to the next regular meeting of the Township Board. Seconded by Trustee Veenstra.

Board discussion:

- Rezoning is reasonable because of the condition which allows no more than 25 homes within the development
- The applicant has assured there will be proper regulation of the community septic system
- RAA requires less frontage than RR and will provide better wetland protection

ROLL CALL VOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,
Treasurer Brixie
NAYS: Clerk Dreyfus
Motion carried 6-1.

B. Proposed Mobile Food Units Ordinance – **Final Adoption**

Clerk Dreyfus moved [and read into the record] **NOW, THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby FINALLY ADOPTS Ordinance No. 2016-02 entitled “Ordinance Amending the Code of the Charter Township of Meridian, Ingham County, Michigan, Chapter 38, Article IV, by amending Division 1, Section 38-121; Division 2, Section 38-151; and by adding Division 3, Section 38-165 through Section 38-180.”**

BE IT FURTHER RESOLVED that the Clerk of the Charter Township of Meridian is directed to publish the Ordinance in the form in which it is finally adopted at least once prior to the next regular meeting of the Township Board.

Seconded by Trustee Wilson.

Board discussion:

- Opportunity for residents to experience a diverse selection of ethnic foods at convenient locations

Trustee Veenstra moved to amend the proposed ordinance on page 4 (Section 38-177. Requirements) by deleting subsection 4. Supported by Clerk Dreyfus.

Continued Board discussion:

- Amount of seating should be agreed upon between the property owner and the food truck vendor
- Township should encourage food trucks within its borders
- Concern with safety of the patrons relative to increased traffic
- Nothing in the ordinance prohibits the property owner and mobile food vendor from making a decision on the location of the seating
- Director of Community Planning and Development has the final approval of the on-site seating

ROLL CALL VOTE YEAS: Trustee Veenstra, Clerk Dreyfus
ON THE NAYS: Trustees Scales, Styka, Wilson, Supervisor LeGoff, Treasurer
AMENDMENT: Brixie
Motion failed 2-5.

Trustee Veenstra moved to delete the word “flags” from subsection 5. Seconded by Trustee Scales.

ROLL CALL VOTE YEAS: Trustees Scales, Veenstra, Supervisor LeGoff
ON THE NAYS: Trustees Styka, Wilson, Treasurer Brixie, Clerk Dreyfus
AMENDMENT: Motion failed 3-4.

Continued Board discussion:

- Board member concern with a prohibition of blinking and flashing lights on a movable vehicle as they normally have emergency flashers

Clerk Dreyfus offered the following amendment:

- **Amend Section 38-177, subsection 5 by inserting “to be operated” after “permitted”**

Clerk Dreyfus withdrew his amendment.

Continued Board and staff discussion:

- Food truck vendor has the option to appeal the decision of the Director of Community Planning and Development
- Under the ordinance as proposed, the mobile food unit is not permitted to have flashing lights on it
- Board member statement this issue will be handled with common sense
- Assurance by the Director of Community Planning and Development that he will interpret the language in subsection 5 according to law which allows the vehicle to be equipped with flashing lights (e.g., blinkers, emergency flashers), but not operating unless in the normal process of traveling on the road
- A mobile food unit cannot travel on the road without being equipped with blinking and flashing lights as outlined in the Motor Vehicle Code
- Need for the Board to “say what it means” and “mean what it says” when making law

ROLL CALL VOTE YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,
 ON THE MAIN Treasurer Brixie, Clerk Dreyfus
 MOTION: NAYS: None
 Motion carried unanimously.

Clerk Dreyfus moved to amend the 2016 Planning Division Fee Schedule to include the application fee of \$60 (per 30 consecutive days) for a mobile food unit vending license. Seconded by Trustee Scales.

Board discussion:

- Board had previously discussed a fee schedule and this motion is an administrative function

ROLL CALL VOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,
 Treasurer Brixie, Clerk Dreyfus
 NAYS: None
 Motion carried unanimously.

- C. Zoning Amendment #15070 (Planning Commission) Wireless Communication – **Final Adoption**
Trustee Scales moved [and read into the record] NOW THEREFORE BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN, hereby FINALLY ADOPTS Ordinance No. 2016-03, entitled “Ordinance Amending the Code of the Charter Township of Meridian, Ingham County, Michigan, Chapter 86, Article IV, DIVISION 4, by amending Section 86-2 Definitions and Section 86-438 through Section 86-438(f) Wireless Communications Facilities Overlay District.

BE IT FURTHER RESOLVED the Clerk of the Charter Township of Meridian is directed to publish the Ordinance in the form in which it is finally adopted at least once prior to the next regular meeting of the Township Board.

Seconded by Trustee Styka.

ROLL CALL VOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,
 Treasurer Brixie, Clerk Dreyfus
 NAYS: None
 Motion carried unanimously.

- D. 2016 Flags over Meridian
Trustee Styka moved to spend an amount not exceeding \$720 to participate in the 2016 Flags over Meridian Program. Seconded by Treasurer Brixie.

Board discussion:

- Other organizations display the flag on various holidays throughout the year
- Cost will provide 20 flags on the Meridian Municipal complex property for the designated six (6) holidays during the year
- If any residents are interested in utilizing this service, the phone number for the Kiwanis Club is 202-1786
- Kiwanis Club provides an excellent service for \$36 per year
- Various contributions made by the Kiwanis Club for worthy causes within the Township
- Kiwanis Club has created placemaking along with the Haslett Beautification Association and other notable organizations
- Board member belief this is an unnecessary Township expenditure
- Board member concern the program does not follow proper flag etiquette (i.e., flag must be illuminated at night and not displayed when it is raining)

ROLL CALL VOTE: YEAS: Trustees Scales, Styka, Wilson, Supervisor LeGoff, Treasurer Brixie, Clerk Dreyfus
NAYS: Trustee Veenstra
Motion carried 6-1.

E. Bills

Treasurer Brixie explained the process for “hand checks” generated between Board approved bills, used for requests that have some type of timeliness to them. She noted the detail of a hand check that she alleged contained “irregularities” was handed out to Board members and she placed the details of the bill on the overhead projector. Treasurer Brixie said Board members have a fiduciary responsibility to the Township and she believed this bill contained “inappropriate requests.”

Treasurer Brixie moved to deny bill number #21, the mileage request from Brett Dreyfus, which includes a request for reimbursement for miles driven to the employee picnic in August. Seconded by Trustee Wilson.

Board discussion:

- Treasurer Brixie believed bill #21, mileage reimbursement for Clerk, should not be approved due to line-item request for reimbursement to township picnic
- Treasurer Brixie believed other Board members who attended the employee picnic did not request mileage reimbursement to this event
- The Treasurer stated all events listed on mileage form were appropriate for the Clerk to attend, but she believed that for some events, such as attending Allen Neighborhood Center Open House or LCC Star Zone Open House, mileage reimbursements are not appropriate
- Board member concern the entire mileage reimbursement of \$332.30 is being denied on the basis of one individual trip that is being questioned
- Clerk Dreyfus statement he was “fascinated” when he brought up concerns regarding a \$30,000 cost overrun (of a Township contract) earlier in the meeting, his comments were ignored, but a mileage reimbursement for \$4.60 is worthy of a lengthy public discussion
- Clerk Dreyfus believed this public discussion is another “political ploy” by Treasurer Brixie to discredit the Clerk’s Office and the Clerk, specifically
- The Clerk pointed out the Treasurer herself has repeatedly stated, over many years, administrative issues should be handled administratively, and not during a public Board meeting
- The Clerk noted any question about mileage reimbursement could have been brought to him at any time, and he could have easily decided to remove the \$4.60 request from his total mileage request
- The Clerk said all requests for mileage reimbursement were appropriate, as he represented Meridian Township and was involved in Township business for all the meetings and travel listed

- The Clerk stated he did not request mileage reimbursements for numerous activities and meetings which he routinely engaged in on behalf of Township citizens, including site visits, meeting with residents and conducting Township business at various miscellaneous events
- He reminded the Board the total mileage request for \$332.30 was for April through December, 2015 and the specific item in question is in the amount of \$4.60
- The Supervisor questioned whether the Board couldn't simply remove the Township picnic reimbursement in the amount of \$4.60 from the mileage request and then proceed

Supervisor LeGoff moved to delete the August 20th request for a \$4.60 charge contained in bill number #21.

Seconded by Trustee Veenstra.

Continued Board discussion:

- Question from a Board member about whether Trustees can request mileage reimbursement
- Board member belief that during policy discussions, he asked for a mileage reimbursement policy to be established and a form created to document mileage
- The Clerk pointed out the form he used did document miles driven
- Board member preference for online forms which can be auto-filled and a mileage policy which spells out what can and cannot be reimbursed
- Board member belief the township picnic mileage should be deleted, but all other reimbursement requests, such as traveling to Grand Rapids for election training, are appropriate and should be paid
- Treasurer Brixie's belief the amendment does not make sense and in effect, the Board would be approving the mileage reimbursement for the employee picnic and deleting the remainder of bill #21
- Treasurer Brixie suggested the Supervisor withdraw her amendment
- Township Manager restated the intent of the amendment in an attempt to bring "closure" to the discussion as "Pay the entire bill but delete the \$4.60 picnic mileage"
- Board member belief there is no amendment to the main motion, but actually two motions on the floor

Supervisor LeGoff withdrew her motion.

Trustee Veenstra moved to amend the motion to delete the language which referred to the mileage to the employee picnic. Seconded by Clerk Dreyfus.

Continued Board discussion:

- Statement by the Clerk that the clause added to the original main motion (referring to the Clerk by name and referencing the township picnic) is "convoluted and bizarre" and the Township Board historically never makes a motion in that format
- The Clerk asserted the motion made by the Treasurer used the clause for political reasons and to make an inflammatory statement
- The Clerk indicated the motion should have read "Deny payment on bill #21" and should not contain any additional language or clause in the motion, as it is unnecessary and inappropriate

ROLL CALL VOTE YEAS: Trustees Styka, Veenstra, Clerk Dreyfus
ON THE NAYS: Trustees Scales, Wilson, Supervisor LeGoff, Treasurer Brixie
AMENDMENT: Motion failed 3-4.

ROLL CALL VOTE YEAS: Trustees Scales, Styka, Wilson, Supervisor LeGoff,
ON THE MAIN Treasurer Brixie
MOTION: NAYS: Trustee Veenstra, Clerk Dreyfus
Motion carried 5-2.

Treasurer Brixie moved to approve the Manager's Bills that were included in our packet with the exception of bill #21. Seconded by Trustee Styka.

ROLL CALL VOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,
Treasurer Brixie, Clerk Dreyfus
NAYS: None
Motion carried unanimously.

13. BOARD DISCUSSION ITEMS

Supervisor LeGoff opened Public Remarks.

Neil Bowlby, 6020 Beechwood Drive, Haslett, inquired as to why the Board is only hearing about the environmental problems with The Square on Grand River now. He believed a complete review from staff was not provided, stating someone from staff must have known what was happening on those properties in years past. Mr. Bowlby inquired if there was an opt out clause for the taxing authorities for which Meridian Township collects taxes and, if so, does Meridian Township have to make up for the difference. He also asked about a tax assessment appeal, stating if Salvation Army or Foods for Living appeals their tax assessments, who will be "on the hook" for the difference there. Mr. Bowlby offered a "silver lining" with this project, stating if the property in question is not "good" for development of buildings, the plans can be altered by tearing down the Foods for Living and Salvation Army buildings, develop the eastern end of the property and leave the western portion as a public park. He indicated such a proposal would be a "true" mixed use development.

Leonard Provencher, 5824 Buena Parkway, Haslett, commented on the community characteristics portion of the National Citizen Survey. He suggested a vibrant downtown commercial area, street repair, recycling and yard waste pickup be incorporated into next year's goals. Mr. Provencher suggested there be more community education regarding preparation for future emergency events. He noted the citizen survey revealed only one out of four (4) people work in the Township and 28% of Township residents volunteer.

Supervisor LeGoff closed Public Remarks.

A. The Square, 2655 Grand River Avenue – Brownfield Hearing

Board and applicant's representative discussion:

- Cleanup in 1997 for the closed leaking underground storage tank may not have been according to MDEQ standards
- Exhibit B addresses identifying the site as an eligible property by designating it as a facility for environmental contamination and any level of contaminant which exceeds the residential cleanup criteria
- End use of the development is weighed against the type of chemicals found and where they are found on the site (e.g., groundwater, soils, etc.)
- Applicant is not concerned that residents will come in direct contact with the material
- Applicant is concerned with any chemicals which off-gas for volatized indoor air
- Chemicals on the north and south parcels impact any potential user and human health needs to be protected from them
- Site plan was changed a few months ago because the open stormwater detention would have flushed the contaminants into the ground and groundwater, which would have eventually found their way into the Red Cedar River under the railroad tracks
- Applicant is familiar with the current compliance regulations

- Environmental findings continually refer to the residential cleanup criteria throughout the report on the environmental findings
- Board member inquiry if commercial cleanup criteria exists
- Commercial and industrial cleanup criteria exists as well
- Exhibit B was structured from a brownfield plan perspective
- PA 381 recognizes chemicals of concern above residential cleanup criteria
- Applicant is performing a series of studies and additional work which will comply with other regulations imposed upon the future operator/developer of this property in order to safely use it
- Data presented has not been screened against the commercial or industrial cleanup criteria
- Board member inquiry if the Ingham County Redevelopment Authority (ICRA) has had experience with a brownfield which is looking at commercial cleanup criteria rather than the residential cleanup criteria
- ICRA has not had experience with a brownfield which looked at only commercial cleanup criteria
- ICRA has had experience in another community where industrial standards were used as it was an expansion of an industrial facility
- Board member belief the Douglas J project may have proposed use of commercial cleanup criteria on a portion of the site where the tanks previously existed and no residential component was to be constructed
- ICRA will review the Douglas J project to ascertain if commercial cleanup criteria was used
- Continued Board member concern with the industrial facility next door in relation to the location of the residential component of the project
- Concern with placing living units above the most contaminated portion of the site which will require a liner
- Concern with indoor volatilization of air due to contaminants in the ground below the living units
- Concern with the need to design a different type of detention area in order to not wash the pollution into the Red Cedar River
- Obligations of the current property owner relative to the existing contamination if there is no change to the use on the site
- Regardless of use, due care must be complied with
- State law changed in 1995-1996 to indemnify new or existing owners and operators of property who conducted a baseline environmental assessment
- Due care plan “draws a line in the sand” and does not require the new owner to do anything with the existing contaminants if they do not expose individuals through their reuse
- The use for any development would drive the cost, but the same requirements would need to be met
- Board member statement if the residential component was placed on the eastern portion of the site, the vapor barrier would be covered by a parking lot
- Board member concern with the benefit of the development, as the purpose of PA 381 is to incentivize the redevelopment of contaminated and previously used sites to promote tax base
- Board member statement the site is not blighted
- Subsurface debris is one of the designations to qualify as blight under Michigan law
- Current condition of the site is causing environmental hazards (e.g., groundwater contamination) and will have to be managed
- Board member belief a better solution to the site is one which provides better cleanup on the site, given the other petroleum based contamination around it, specifically where the 400 beds will be located
- Reminder that the majority of the housing is in the central block which does not have contamination
- Majority of the contamination is in the northern portion where the mixed use building is located and is a perfect use for these types of sites
- The proposed project will generate the tax base necessary to address the environmental problems
- The central portion is predominantly fill and the contaminants are fairly benign
- Applicant is concerned with migration of contaminants, given the estimated size of the area of contamination which likely extends beyond the southwest portion of the site

- Applicant has not investigated the size of the fill off site beyond the southwest corner
- According to state law, the current owner and future buyer are not liable for clean up
- The state has the option to step in or seek corrective action from the liable party
- One reason the brownfield program was put in place was because of the number of these types of sites
- Current plan is only taking a portion of the contaminants off site
- Board member statement the taxpayers will be paying for the cleanup if the Board approves the brownfield plan
- Belief there will be no added taxes with a 100 percent pass through of all state education taxes
- Upside is after the 16 years, the Township will have the greater tax base
- If not developed, the subject property value will depreciate, as well as the depreciation of the value of the surrounding sites
- Contamination was not an issue when nearby properties were developed
- Inquiry if some of the taxing authorities have the ability to opt out from this brownfield credit
- Public Act 381 does not have an opt out provision as it is property and project specific
- Closure status of a leaking underground storage tank can take the form of a restriction on use or limited cleanup
- Closure is risk based and the person seeking the closure must go through a process to receive a closure status
- Closure can leave residual soil and groundwater contamination
- When the project came before the Board last year, one Board member stated the project was an inappropriate use of the MUPUD ordinance as it included existing adjacent commercial properties
- Including existing adjacent commercial property into the proposed MUPUD project is driving most of the problems associated with the proposed development
- Inclusion of the existing commercial properties (i.e., Foods for Living, Salvation Army) into the proposed plan allows for a large density increase in the number of dwelling units
- Board member belief if the project did not include adjacent commercial properties, the proposal would likely be approximately 50% smaller in size and scope
- Not using the adjacent commercial properties would have resulted in less parking spaces required, significantly more open space and greenspace, one less building and the southwest corner would not be touched
- Board member belief a large portion of the brownfield plan and cleanup would be unnecessary if the Board had initially followed the correct criteria for the MUPUD
- Clustered development could occur in the northern section, the southern-most building could be eliminated, and less impervious surface would result
- Board member opposition to spending \$4.6 million of taxpayer money to fund an “inappropriately” designed high density apartment complex
- Findings will be reported in a baseline environmental site assessment to the MDEQ within a specific statutory timeframe after closing
- Board member inquiry if there is an “active release” on the site
- Applicant’s representative is not aware of an “active release”
- Applicant statement that if the Board denies the brownfield request, the project itself cannot support the cost of cleanup
- A Phase I environmental report was provided by the current property owner which stated there were limited problems and it was not until soil borings were performed that the level of contamination was uncovered
- To date, five (5) separate investigations have been conducted in an effort to quantify the extent of the contamination
- The applicant intends to have two (2) more investigations performed to pinpoint accuracy in the numbers
- The Brownfield Tax Increment Financing (TIF) is what will make the project work
- Recourse is available at the state level through an in-depth “potential liable party investigation” which would sue the responsible party to recoup cleanup funds
- Board member concern once the state received the information, it will not be handled in a timely manner

- Township Board would not be giving away taxpayer money, but would be reducing future income for a specified period of time
- Likelihood of no one developing this property in the future now that the contamination is known
- The new development will not pay taxes for 16 years under the Brownfield plan, while the Township will continue to provide services to the property's residents at taxpayer expense
- Board member belief it was common knowledge the subject property used to be a landfill
- Board member belief real estate law requires an owner to disclose a property "defect" to a prospective buyer
- Suggestion for the applicant to pay less for the land
- Board member belief the real calculation for this project is over 31 units per acre as the 184 units are being constructed on a 5.87 acre parcel
- Decision needs to be made whether to take care of the contamination
- When the two (2) existing buildings were constructed, no environmental issues were brought up
- Reminder that contamination does not follow property lines and borders
- Board member uncertainty the proposed brownfield redevelopment plan addresses all the environmental concerns
- Board members should take the different degrees of contamination on the site when considering cleanup of the site
- Reminder the contamination has existed for over 50 years
- Board member preference for the Township to engage the MDEQ to apprise it of known circumstances and seek guidance before any decision is made
- Manager's suggestion to consider hiring an environmental expert to review the plan and advise the Board regarding the challenges
- Board member preference to engage an attorney who specializes in environmental law to advise the Board on this issue
- Board member concern that, as a previous state employee, this environmental situation would be considered a low priority for the MDEQ

B. 2016 Goals Document

Township Manager Walsh stated the strategic plan and action plan contained in the 2016 goals before the Board is a compilation of discussion over many meetings.

Board and staff discussion:

- Items printed in red are new items; items in black are a carryover from the 2015 plan
- Manager's preference to place this item on for action at the January 26th Board meeting
- Where does the Board and staff go from here with the goals document
- Board will receive a quarterly report mainly focusing on the top 10 goals of the action plan
- Manager will produce a work plan based on the approved document which will include the items in the strategic plan which fall under each Director's purview
- Board member preference for the document to include an update to the computer system which allows ordinance amendments to be incorporated immediately
- Suggestion for Board members to send an email to the Manager for items which do not currently appear in the 2016 goals document
- 2016 Goals document is not a one-year plan
- All ten (10) items contained in the 2016 action plan will be addressed in 2016
- Staff will continue to make progress on the items listed in the strategic plan, but not all items on the strategic plan will be accomplished in one year
- Items listed in the strategic plan are on the Board's "blueprint"
- Manager will attempt to include all items listed in the strategic plan into a work plan for the appropriate Director
- Board member suggestion for each item of the strategic plan to have an ending date as it will help staff prioritize completion of those issues
- Board member belief there is a difference between a strategic plan and ongoing values
- Board member suggestion to remove items which are not new and an ongoing activity

- Board member concern some of the items listed in the strategic plan (e.g., Township's greenspace plan as part of the review for land development projects) are not considered part of the Township's ordinance and becomes an ongoing "value"
- The 2016 Goals Document is for public information and a comprehensive review of Township functions
- Removal of items performed on an ongoing basis would run counter to the purpose of keeping the public informed
- Board member suggestion to add to Goal #10 – No concealed weapons allowed in the Township workplace
- Board member suggestion to add "analyze and potentially change Township parking requirements based on dwelling units" within the appropriate goal
- Board member suggestion to change Goal #1, subsection p. to read: Set up a pilot site on a Township building with solar panels to investigate energy consumption costs and payback
- Board member suggestion to add the word "ongoing" in lieu of an ending date
- Board member suggestion to add an item in the appropriate goal which addresses the restrictions on nonconformity in our Township ordinance
- Board member suggestion to add an item in the appropriate goal which places a ban on smoking in apartment common areas
- Board member suggestion to add an item in the appropriate goal which provides electrical charging stations for wheelchairs at the trail heads in Township parks
- Many of the items just mentioned were previously discussed by the Board and a consensus was not reached on them
- Township Manager statement that staff will present this document at the January 26th Board meeting and items can be added by making motions and receiving Board approval

C. 2015 Township Citizen Survey Results

Township Manager Walsh stated the results of the National Citizen Survey are some of the most favorable in his career.

Assistant Township Manager/Director of Public Works & Engineering Derek Perry highlighted the processed used to obtain survey results and explained those results.

Board and staff discussion:

- Page 10 showed results of the question regarding the level of support for a property tax increase to fund ten (10) items, all of which received more than 50% support
- 48% was the largest percentage of opposition to a tax increase
- Results from the custom question regarding larger and more signs at local businesses gives an indication of residents' sentiment of the sign ordinance as currently written
- 95% of respondents support K-12 education and that percentage is the only number which is rated "much higher" than the national average
- Road millage has had a positive impact on residents view of street repair compared to 2009 and 2012 results
- Police favorability rating increased to 90 (up 6 points) from the 2012 Citizen Survey
- Fire favorability rating increased to 97 (up 7 points) from the 2012 Citizen Survey
- Positive rating for services provided by Meridian Township increased 11 percentage points from 2012
- Increase for services provided by Meridian Township may be due to implementation of value added services (e.g. ice storm response, brush pickup after the ice storm, reinvestment in Township facilities, etc.)
- Board member comment the rating for services provided by the federal government decline over the same period of time
- Overall image of the Township increased from 79% in 2012 to 91% in 2015
- Quality of neighborhoods, place to retire and overall appearance increased to an all-time high due to Board and staff efforts
- Areas of improvement are included as some of the Board's top goals for 2016
- Identified goals preceded the survey results and show the Board is in tune with what is taking place in the community

- Special Topics section included in the Community Livability Report show 71% of citizens are not very supportive of multifamily residential developments (apartment buildings) while 29% of citizens are very supportive
- Special Topics section included in the Community Livability Report indicate 64% of citizens were not very supportive of increased commercial development while 36% were very supportive
- Board member view that the survey shows citizens do not place a high priority on developing multifamily apartment buildings

D. Welcoming Resolution

Trustee Scales moved to suspend Board rules to take up this item. Seconded by Trustee Styka.

VOICE VOTE: Motion carried unanimously.

Treasurer Brixie moved [and read into the record] NOW, THEREFORE, BE IT RESOLVED by the Township Board of the Charter Township of Meridian, Ingham County, Michigan, that each Board member commits to the Welcoming Michigan pledge as follows:

“I am proud of Michigan’s diversity. I recognize that at every level of American society, refugees, immigrants, and people of all backgrounds contribute to our democracy, culture, and economy. We must advance the basic principles upon which the United States was founded, establishing the equality and dignity of all people, including immigrants and refugees.

I believe that Michigan should be a welcoming state. In many ways, refugee families are an embodiment of American values – courageously seeking a better life. These families come here to escape persecution, protect their loved ones, and live without fear.

I condemn any attacks on or threats toward individuals or places of worship that are based on religion, race, ethnicity, or other social identities. Michigan must be a place that respects all of our diverse communities, regardless of refugee status, religion, ethnicity, or race.”

Seconded by Trustee Wilson.

VOICE VOTE: Motion carried unanimously.

14. FINAL PUBLIC REMARKS

Supervisor LeGoff opened Public Remarks.

Neil Bowlby, 6020 Beechwood Drive, Haslett, stated it was “despicable” Treasurer Brixie would “troll” through the mileage reimbursement statements of Clerk Dreyfus and find some [reimbursements] to be objectionable. He questioned if the Treasurer inspected “everybody’s” mileage reimbursements and has never found even one other she believed to be objectionable. He said it is clear to everyone in the Township the Treasurer “does not like the Clerk” and she does not want to see him [re] elected. He referenced Trustee Wilson as the Treasurer’s “toady” and the Treasurer “got her to run for Clerk in the next election.” He repeated his earlier comment that the Treasurer “should be ashamed of herself.”

Mr. Bowlby mentioned Clerk Dreyfus' previous reference to the citizen survey which showed township residents placed a very low priority on increased multifamily housing and apartment complexes, but placed a high priority on preserving open space. He said the developer who proposed the brownfield plan stated he won't develop the property if he doesn't get the tax credit plan approved. Mr. Bowlby indicated the proposed development is located in the middle of the township and contains a "nice, big spot of greenspace" which could make for a wonderful dog park, and part of the parking lot could be turned into a playground or roller park. He added the Township could make a greenspace investment in that location as a viable development alternative.

Mr. Bowlby asserted spending \$80,000 on Township branding makes no sense at all, just to "make a name for itself." He stated Township residents are happy here and really want a good, useable and functioning website. Mr. Bowlby suggested that since residents use the Township website for information (not social media and Facebook), more money should go into Township website development. He believed residents don't care about fancy logos. Mr. Bowlby suggested \$30,000 for branding and \$30,000 for the website, or maybe more for the website, which would leave about \$50,000 to spend on other things, such as funding five (5) years of the Community Needs Fund.

Leonard Provencher, 5824 Buena Parkway, Haslett, announced People's Church will host a Community Forum on the multi modal concept for the Michigan Avenue/Grand River Corridor. He suggested cyclists attend to make their requests known for what they would like to see in that corridor. Mr. Provencher voiced concern over the move to limit what officials can communicate to residents regarding ballots proposals. He requested sufficient factual information be made available to the public in order for them to make a reasoned decision.

Supervisor LeGoff closed Public Remarks.

15. FINAL BOARD MEMBER COMMENTS

Trustee Scales reported Governor Snyder signed a bill today to eliminate straight party ticket voting in the State of Michigan.

Trustee Veenstra explained the state legislature passed a bill which prohibits the use of public funds to convey even facts about a ballot proposal within 60 days of the election. He believed it to be an unworkable law, and suggested residents call the Governor's office to urge him to veto this piece of legislation. He agreed with citizen Bowlby that the Township is spending too much money on branding. Trustee Veenstra pointed to a communication in the Township Board packet from former Planning Commissioner Deits alleging he was slandered at the last Board meeting and requested a response to that letter. He addressed the letter from Liaison for Inter Neighborhood Cooperation (LINC) regarding the brownfield plan for The Square on Grand River and stood in agreement with the communication from Dr. B. Ray Horn regarding second hand smoke in the common areas of senior apartment buildings. Trustee Veenstra requested clarification on the notice for "Sparrow Condos".

Clerk Dreyfus explained state law requires notification of a proposed condominium development which is located in the area associated with the Michigan Athletic Club.

Manager Walsh added the Occupational Health portion of Sparrow has purchased part of the medical facilities to take place in that development prior to December 31st in an attempt to get it off the tax rolls. He noted at this point in time, the Township does not agree with the exemption. Manager Walsh added the Township Assessor is in the process of reviewing the transaction and its use to determine if the property is exempt.

Supervisor LeGoff explained Commissioner Deits missed 7 of 21 Planning Commission meetings in 2015, which is 33% of the meetings held. She stated she wanted to appoint someone who would attend meetings on a regular basis.

Trustee Wilson announced the Haslett-Okemos Rotary will be hosting its 10th Annual Hero luncheon on Tuesday, February 9th at Gilbert & Blakes Restaurant, located on Okemos Road. She stated the rotary club provides service within the community (backpack program, holiday food baskets, etc.) and supports the Township in many of its efforts, most notably the recent community room in the new central fire station.

16. ADJOURNMENT

Supervisor LeGoff adjourned the meeting at 10:35 P.M.

ELIZABETH LEGOFF
TOWNSHIP SUPERVISOR

BRETT DREYFUS, CMMC
TOWNSHIP CLERK

Sandra K. Otto, Secretary

9B (2)

PROPOSED BOARD MINUTES

PROPOSED MOTION:

Move to approve and ratify the minutes of the January 12, 2016 Joint Meeting as submitted.

ALTERNATE MOTION:

Move to approve and ratify the minutes of the January 12, 2016 Joint Meeting with the following amendment(s): [insert amendments].

**JANUARY 26, 2016
REGULAR MEETING**

CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD JOINT MEETING - **DRAFT** -
ASSESSING BOARD OF REVIEW
CABLE COMMUNICATIONS COMMISSION
COMMUNITY RESOURCES COMMISSION
DOWNTOWN DEVELOPMENT AUTHORITY
ECONOMIC DEVELOPMENT CORPORATION
ENVIRONMENTAL COMMISSION
LAND PRESERVATION ADVISORY BOARD
PARK COMMISSION
PLANNING COMMISSION
ZONING BOARD OF APPEALS

5151 Marsh Road, Okemos, MI 48864-1198
853-4000, Town Hall Room
TUESDAY, JANUARY 12, 2016 **6:00 P.M.**

TOWNSHIP BOARD

PRESENT: Supervisor LeGoff, Treasurer Brixie, Clerk Dreyfus, Trustees Scales, Styka, Veenstra
(6:04 P.M.), Wilson
ABSENT: None

ASSESSING BOARD OF REVIEW

PRESENT: None
ABSENT: Members Durand-Hollis, Ellis, Federau, Galbraith, Pentecost, Spengler

CABLE COMMUNICATIONS COMMISSION

PRESENT: Chair Benenson, Commissioner Kiyak, Trustee Styka
ABSENT: Commissioners Crowley, Lathrop

COMMUNITY RESOURCES COMMISSION:

PRESENT: Commissioners Friedland, Lane
ABSENT: Commissioners Ahlbrand, Brouse, Jones-Henry, Langhals, Lincoln, Theroux

DOWNTOWN DEVELOPMENT AUTHORITY

PRESENT: Supervisor LeGoff, Associate Planner Menser
ABSENT: Chair Raynak, Members Cawood, Fisher, Korrey, Kreft, Spanos, Weaver

ECONOMIC DEVELOPMENT CORPORATION

PRESENT: Chair Buck, Clerk Dreyfus, Treasurer Brixie (Ex. Officio), Manager Walsh
ABSENT: Members Barr, Carlson, Dunham, Epolito, Ledebuhr, Madle, Olson, Rowlee

ENVIRONMENTAL COMMISSION

PRESENT: Members N. Jackson, Kielbaso, McConnell
ABSENT: Members Dickmann, Sarver, Schools

LAND PRESERVATION ADVISORY BOARD

PRESENT: Members Kielbaso, Lee, Mayes, Treasurer Brixie
ABSENT: Members Harmes, Hatfield, Smith, Commissioner Stephens

PARK COMMISSION

PRESENT: Chair Wilson, Commissioners Deschaine, McDonald
ABSENT: Commissioners Jaramillo, Stephens

PLANNING COMMISSION

PRESENT: Chair Scott-Craig, Vice-Chair Jackson, Commissioners Ianni, Opsommer, Tenaglia

ABSENT: Commissioners Cordill, DeGroff, Honicky, Van Coevering

ZONING BOARD OF APPEALS

PRESENT: Chair Beauchine, Ohlrogge, Alternate Ken Lane, Supervisor LeGoff, Commissioner Jackson

ABSENT: Members Hershiser, Kwok

STAFF: Township Manager Frank Walsh, Assistant Township Manager/Director of Public Works and Engineering Derek Perry, Director of Community Planning and Development Mark Kieselbach, Associate Planner Peter Menser

1. CALL MEETING TO ORDER

Supervisor LeGoff called the meeting to order at 6:00 P.M.

2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS

Supervisor LeGoff led the Pledge of Allegiance.

3. ROLL CALL

The secretary called the roll of the Board.

4. APPROVAL OF THE AGENDA

Treasurer Brixie moved to approve the agenda as submitted. Seconded by Trustee Wilson.

ROLL CALL VOTE: YEAS: Trustees Scales, Styka, Wilson, Supervisor LeGoff, Treasurer Brixie, Clerk Dreyfus

NAYS: None

Motion carried 6-0.

5. PUBLIC REMARKS

Supervisor LeGoff opened and closed Public Remarks.

6. JOINT MEETING WITH TOWNSHIP BOARDS AND COMMISSIONS (Assessing Board of Review, Cable Communications Commission, Community Resources Commission, Downtown Development Authority, Economic Development Corporation, Environmental Commission, Land Preservation Advisory Board, Park Commission, Planning Commission, Zoning Board of Appeals)

Meeting participants discussed 2015 accomplishments, as well as the following goals, objectives, concerns and ideas for 2016:

Cable Communications Commission (CCC)

- Review of 2015 achievements
- Highlights of the internship program
 - Production of 348 programs with closed captioning and high definition
 - Approximately one-half of the interns find jobs in the field
- Supervision of Township branding and new website design
- Preparation of streaming television in the future
- Broadband can be accessed through cable or over the air
- Consideration of Township wide free wi-fi for Township residents
- Possible name change for the CCC
- Current vacancy on the CCC

Community Resources Commission (CRC)

- Appreciation to the Township for providing necessities (e.g., rent, gas, electric, prescriptions) for many less fortunate residents within the Township

- CRC raised \$10,000 through the Meridian Cares Programs this winter
- CRC will host a golf outing in the summer to generate additional funds
- Board appreciation for the CRC's involvement in the Meridian Cares Program

Downtown Development Authority (DDA)

- Explanation of the DDA boundaries and its mission
- Election of Chair, Vice Chair and Secretary for 2016
- Business owners within the DDA own some of the longest running businesses in the Township
- Brief history on the creation of the DDA
- Tax Increment Financing (TIF) funds as the primary source of DDA revenues
- Explanation of how TIF funds are procured
- 2015 accomplishments:
 - Demolition of the closed central fire station and the sale of the Meridian Area Resource Center (MARC) building
 - Continuation of a few ongoing streetscape projects
 - Sponsorship and administration of the Celebrate Downtown Okemos Event
 - Celebrate Downtown Okemos Event brought approximately 6,000 people into the downtown Okemos area
 - Appreciation for the leadership and vision of the Director of Parks and Recreation and her staff
- 2016 goals:
 - Increase outreach efforts to businesses within the DDA
 - Create a coalition of businesses as a result of the outreach
 - Research for potential grants
 - Another successful Celebrate Meridian Event
 - Development of the MARC site into a Tap and Tavern restaurant
 - Several other developers in the DDA

Board discussion:

- Boundaries of the DDA are Grand River Avenue on the north, Okemos Road on the west, Marsh Road to the east (including the roundabout), and south to Mt. Hope Road
- Four (4) vacancies currently on the DDA Board
- Prerequisite for appointment is ownership in a business within the boundaries of the DDA

Economic Development Corporation (EDC)

- Mission is to set the standard in creating an entrepreneurial culture and to be the example for revitalization of our business districts and to be leaders in building sustainable public/private partnerships
- Approximately 12 members on the board who are essentially business owners, entrepreneurs in management within the community
- Three goals in 2015:
 - Pivotal player in the redevelopment of the Haslett Shoptown/Village Square area, Carriage Hills Shopping Center and potential implementation of the Corridor Improvement Authority (CIA) for the section of Grand River Avenue within Meridian Township
 - Assist in the redevelopment efforts of downtown Okemos including the site of the previous central fire station and the relocation of the MARC
 - EDC took over the administrative oversight of the MARC in 2015
 - MARC property has been sold
 - Assist and offer leadership in the strategic plan for the Farmers Market as it consists of a group of small business owners
 - Support the endeavors which foster entrepreneurship, startups and businesses of all sizes through volunteerism, advocacy and funding
 - Reignite the incubator
 - Partner with MABA to financially support the Joan Smith Memorial Scholarship
- Goals for 2016:
 - Engage with school districts to offer entrepreneurial opportunities at the public school level
 - Work strategically to ensure Meridian Township is a great place to run a business

- Contribute ideas towards a possible sign ordinance revision
- Advocate for a Township CIA
- Assist in the creation of the CIA Board once created
- Disseminate information discovered through the CIA outreach to the proper entities
- Maintain efforts to foster the revitalization of the Township's business districts
- Welcoming Community Initiative
- Feasibility of Facebook or website video series which highlight the stories of non-American born business owners in the community
- Offer of volunteer assistance during Welcome Book
- Assist in the design of a welcome brochure to send out to regional employers, the Visitors Bureau and the Chamber of Commerce
- Collaborate with other entities within the Township and the greater Lansing area to ensure Meridian remains competitive and congruent with regional development initiatives
 - Necessity of joining the established multijurisdictional consortium on the CIA once a Township CIA is established
 - Continue to extract all information available from the Lansing Economic Area Partnership (LEAP) as a member
 - Attendance at the Tri County Regional Prosperity Initiative meetings to stay aware of tri county activity, contribute and participate in the initiatives and ask for assistance
 - Offer of the EDC's services to contribute in the update to the Township's Master Plan
 - Offer of assistance to the Township in its branding initiative and website redesign
 - Better communication among the various Township Boards and Commission by having EDC members attend other Board and Commission meetings

Board discussion:

- Revitalization of downtown Haslett through finding the right business developers who can work with the ownership group
- Appreciation that one of the EDC's goals is to work with the Township's school districts
- High school talent exposure to what entrepreneurialism looks like
- Recognition of the need to effectively communicate amongst the Township's Boards and Commissions
- Possible creation of a more formalized appointment process which would restructure the Planning Commission to include two (2) of its nine (9) seats that has appointments from other Boards and Commissions (i.e., Environmental Commission, Economic Development Corporation)

Environmental Commission (EC)

- Educational and advisory capacity through the use of a Green Theme Series and an Environmental Stewardship Award Program
- Involvement in specific campaigns relative to environmental educational materials
- By statute, the EC advises the Township on wetland use permits, open space and preservation, as well as sustainable energy and transportation
- In the process of filling the last vacancy on the EC to revitalize youth participation on the Commission
- Consideration of college student recruitment which will eventually become voting members of the EC
- 2016 Goals:
 - Focus on greater collaboration with other Boards and Commissions
 - Assist Land Preservation Advisory Board (LPAB) with site reviews
 - Informal connection to the Planning Commission as its Chair regularly attends EC meetings
 - Students in an engineering course at MSU produced a term project regarding the redevelopment of Haslett Village Square
 - Interest in sustainable non-motorized transportation regarding a regional connection of the inter urban pathway
 - Continue to engage residents, and other elected officials on environmental issues
 - Review of Township ordinances which relate to environmental issues
 - Zoning ordinance relative to the adaptation of climate change

- Brownfield redevelopment
- Street tree replacement
- Fracking
- Increased way finding
- Appreciation for the Township's commitment to plow the interurban pathway as it creates value
- Importance of conveying existing values to Township residents
- Further investment in linkages between the Board and other Boards and Commissions
- Nominations for Environmental Stewardship nominees

Land Preservation Advisory Board (LPAB)

- Preserves and parks add to the desirability of the Township as they contain valuable habitat and native plants
- Preserves of various types are located throughout the Township
- Original goal was to obtain approximately 10% of available greenspace identified in the then Greenspace Plan (620 acres) which has been surpassed (755 acres acquired to date)
- Voters have twice approved a millage for land preservation beginning in 2000
- 2015 accomplishments:
 - Removal of invasive species in Towar Woods
 - Planting of a combination of 3,000 white and red pines in addition to 125 deciduous trees
 - Many of the trees were food for deer herds over the winter
 - Thirteen (13) of the land preserves were used in the deer management program
 - Work on existing properties to bring them back to their natural state
 - Review of one (1) potential land acquisition
- Creation of an individualized stewardship plan for each property
- 2016 goals:
 - Community engagement at each property
 - Complete pending acquisition(s)
 - Completion of signage as a general land management function
 - Continued participation in the deer management program
 - Placement of an overlook on the Davis Foster Preserve
 - Participation with the parks in the butterfly garden
 - Continuation of site restoration projects

Board discussion:

- Meridian Township as the pioneer in the visionary Land Preservation program
- Appreciation to the LPAB for not only meeting its objectives, but expanding its vision
- Bollards installed at the entrance to the preserves discourage vehicular traffic
- Bollards are also installed to establish boundaries of the preserves to prevent neighbors from "claiming the land as their own" for various purposes
- Highest point in Meridian Township is in the Central Meridian Uplands located off Lake Lansing Road near Whitehills
- Assistance with invasive species management through efforts by various volunteers
- Several volunteers have received Environmental Stewardship Awards in appreciation for their efforts on LPAB properties
- LPAB has sitting members of the EC, Park Commission, and the Township Board and should be used as a model of cross communication

Park Commission (PC)

- Voters approved a revised park millage in 2014 which allowed for an infusion of funds used for park projects
- Millage money used for improvements and preventive maintenance activities in existing facilities as well as addressing the needs for maintenance in facilities to be built over the next 12 years
- In 2015, the Park Commission sent out several grant requests
- Receipt of a grant for outdoor fitness equipment at Wonch Park, which will be installed in the Spring
- Receipt of a grant for a pavilion to be built in North Meridian Road Park
- Consultant hired to assist with redevelopment of the Central Park Master Plan over the summer
- "Rethinking" of the entire Central Park area as a destination point in the Township

- Acquisition of an additional 1.6 acres adjacent to Towner Road Park
- Towner Road Park, in its entirety, will commence in the Spring
- Towner Road Park will be a multi-use sports complex, two (2) baseball/softball fields, and mixed use fields for lacrosse, football, soccer, etc.
- Harris Nature Center (HNC) Foundation fundraising has resulted in significant improvements to the nature exploration area
- Lifeblood of the Parks Commission and parks and recreation programs is its volunteer base
- Dollar value assigned to volunteer hours exceeded the amount of money realized through the parks millage

Board discussion:

- Adoption of parks for regular cleanup by girl and boy scout troops
- Consideration of the appropriate group to plan Meridian Township's 175th Birthday Celebration in 2017

Pension Trustees (PT)

- PT oversight of the Township's pension plan
- Only one active employee remains in the plan
- For a period of more than a decade, the fund was doing so well, the Township did not have to place contributions into this plan, comprised mostly of stock holdings
- Impact of the "great recession" (2008) on this pension plan
- Plan does not receive contributions from active employees through their paychecks
- After the recession, the plan lost value and the Board subsequently approved a few infusions of cash to sustain the plan, which is approximately 85% funded

Planning Commission: (PC)

- Mission is to evaluate land use issues for proposed developments to ensure compliance with Township ordinances
- Appreciation to the Board, Township Manager, Assistant Township Manager and staff for their support and expertise
- PC frequently interacts with members of the EDC EC, PC and the ZBA
- Projects which came before the Planning Commission in 2015 covered a broad spectrum: zoning amendments, rezoning requests, special use permit requests, wetland use permits, mixed use planned unit developments, commissioner reviews, etc. for construction of a variety of housing types, business developments and park improvements
- PC members attended various Boards and Commissions meetings to open channels of communication
- 2016 Goals:
 - Completion of the Master Plan update
 - RFPs have been solicited for planning consultants and one has been selected
 - Timeline for completion of the plan is a maximum of six (6) months
 - Staff and members of the PC have done a great deal of preliminary work on the update to the Master Plan
- Planning Commissioner appreciation for Chair Scott-Craig's strong leadership
- Appreciation for the Master Plan public input session hosted by the Planning Commission

Board discussion:

- Announcement that a BRT corridor input meeting will be hosted by CATA on Thursday, January 14th beginning at 4:30 PM in the Town Hall Room
- Meeting will focus on Meridian Township's section of the BRT

Zoning Board of Appeals (ZBA)

- ZBA is charged with enforcing the Township's ordinances as written
- Quasi-judicial board considers eight (8) different criteria in order to approve a variance
- Appreciation to staff for its efforts in educating an applicant
- Goal to find ways to better communicate with Township residents on what a variance means

Board discussion:

- Decision by the Township Manager to host a Board and Commission Appreciation Event on January 28th from 5:30 to 7:00 PM at the new Central Fire Station
- Ribbon cutting for new central fire station to be held on February 1st at 1:00 P.M.

Manager Walsh provided a detailed visual and oral summary of the National Citizen Survey results.

Board and staff discussion:

- Importance of controlling invasive species as they outcompete native species upon which wildlife depends
- Local government is the foundation of democracy and elected officials could not accomplish much without the volunteer efforts of those who serve on Meridian's various Boards and Commissions
- Announcement that Community and Planning Director Kieselbach will celebrate his 36th anniversary in service to Meridian Township on January 21st

7. PUBLIC REMARKS

Supervisor LeGoff opened and closed public remarks.

8. ADJOURNMENT

Supervisor LeGoff adjourned the meeting at 7:59 P.M.

ELIZABETH LEGOFF
TOWNSHIP SUPERVISOR

BRETT DREYFUS, CMMC
TOWNSHIP CLERK

Sandra K. Otto, Secretary

9.C

GGOM

**Charter Township of Meridian
Board Meeting
1/26/2016**

MOVED THAT THE TOWNSHIP BOARD APPROVE THE MANAGER'S
BILLS AS FOLLOWS:

COMMON CASH	\$	725,071.94
PUBLIC WORKS		576,562.76
TRUST & AGENCY		6,167,171.37
TOTAL CHECKS:	\$	7,468,806.07
CREDIT CARD TRANSACTIONS		53,018.77
TOTAL PURCHASES:	\$	<u>7,521,824.84</u>
ACH PAYMENTS	\$	<u>1,845,316.98</u>

01/21/2016 02:49 PM
 User: gomolka
 DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
 EXP CHECK RUN DATES 01/26/2016 - 01/26/2016
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: GF - CHECK TYPE: PAPER CHECK
 COMMON CASH

Vendor Name	Description	Amount	Check #
1. HASLETT-OKEMOS ROTARY	2016 MEMBERSHIP DUES - 1ST QTR - Chief Hall	135.00	
2. ALLGRAPHICS CORP	T-SHIRTS K-1ST GRADE BASKETBALL	228.00	
	JERSEYS 7&8TH GRADE BOYS BASKETBALL	248.00	
	TOTAL	476.00	
3. ALLIANCE FOR COMMUNITY	ORGANIZATIONAL MEMBERSHIP 2016	45.00	91399
4. ANDREA SMILEY	REIMB FOR HOLIDAY CARDS HOMTV QTR SCOOP LETTER TO	119.25	91387
5. ASAP PRINTING	FORMS AND PAMPHLET PRINTING	131.53	
	FORMS AND PAMPHLET PRINTING	852.98	
	TOTAL	984.51	
6. AT & T	SERVICE FOR JAN 2016	75.93	
	SERVICE 1/10 TO 2/10/16	40.34	
	TOTAL	116.27	
7. AT&T	JAN SERVICE	5,019.01	91390
	JAN SERVICE	74.83	91390
	JAN SERVICE	99.74	91390
	JAN SERVICE	74.83	91390
	JAN SERVICE	319.11	91400
	JAN SERVICE	84.67	91390
	JAN SERVICE	2,251.72	91390
	JAN SERVICE	2,407.72	91390
	TOTAL	10,331.63	
8. AT&T MOBILITY	JAN SERVICE	52.39	91401
9. AUTO VALUE OF EAST LANSING	OPEN PO REPAIR PARTS 2015	33.96	
	OPEN PO REPAIR PARTS 2015	137.37	
	OPEN PO REPAIR PARTS 2015	41.07	
	OPEN PO REPAIR PARTS 2015	82.44	
	TOTAL	294.84	
10. AVI SYSTEMS INC	MISC EQUIPMENT FOR HOM-TV	6,598.00	
	AUDIO VISUAL EQUIPMENT/SUPPLIES	7,570.67	
	VIDEO SYSTEM CONTROLLER & DIGITAL VIDEO SERVER	10,891.00	
	TOTAL	25,059.67	
11. BENSON HILLS APARTMENTS	CRC EMERG FUNDS TO AVOID EVICTION	326.00	91396
12. BOARD OF WATER & LIGHT	STREET LIGHTS FOR DEC 2015	520.30	
13. BRANDIE YATES	REIMB FOR MILEAGE	210.22	
14. BRETT DEGROFF	REPLACEMENT OF ADP PAYROLL CK UNCASHED	193.93	91237
15. BRETT DREYFUS	REIMBURSEMENT OF MILEAGE EXP APR TO DEC	327.70	
16. CAMCA	ANNUAL DUES & LUNCHEON/HORVATH	30.00	
	ANNUAL DUES & LUNCHEON/DREYFUS	30.00	
	TOTAL	60.00	

01/21/2016 02:49 PM
 User: gomolka
 DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
 EXP CHECK RUN DATES 01/26/2016-01/26/2016
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: GF - CHECK TYPE: PAPER CHECK
 COMMON CASH

Vendor Name	Description	Amount	Check #
17. CAPITOL COMMUNICATION SYSTEMS, INC	SERVICE AND PARTS	439.50	
18. CHANCE MCBRIDE	REPLACEMENT OF ADP PAYROLL CK UNCASHED	86.95	91238
19. CINTAS CORPORATION #725	WORK UNIFORMS FRANK/PUNG	25.70	
	MECHANICS UNIFORM RENTAL	25.70	
	WORK UNIFORMS FRANK/PUNG	25.70	
	WORK UNIFORMS FRANK/PUNG	25.70	
	TOTAL	102.80	
20. CITY OF EAST LANSING	SHARED ASSESSOR SERV - DEC 2015	5,299.32	
21. CITY PULSE	TWP NOTICES	163.24	
22. COMPLETE BATTERY SOURCE	BATTRIES FOR RIFLE & SHOTGUN LIGHTS	50.57	
	AA BATERIES FOR OFFICER'S CAMERAS AND LIGHTS	24.07	
	TOTAL	74.64	
23. CONSUMERS ENERGY	CRC EMERGENCY FUNDS TO AVOID SHUT OFF	142.22	91388
24. COURTESY FORD	FORD REPAIR PARTS	35.53	
	FORD REPAIR PARTS	32.24	
	FORD REPAIR PARTS	188.03	
	FORD REPAIR PARTS	236.85	
	FORD REPAIR PARTS	31.04	
	BATTERY -	116.00	
	FORD REPAIR PARTS	80.04	
	TOTAL	719.73	
25. DBI	FLAG, MAILER & LABELS - MISC SUPPILES	66.28	
26. DEMMER CENTER	OCT 2015 ARCHERY CLASS - INSTRUCTOR'S FEE	144.00	
27. DLZ MICHIGAN INC	ARCHITECTURAL & ENGINEERING SERVICES FOR NEW FIRE	4,740.50	
28. ERIN LINN	REIMBURSEMENT FOR MILEAGE AUG TO DEC	36.23	
29. FAHEY SCHULTZ BURZYCH RHODES PLC	LEGAL FEES	5,000.00	
	LEGAL FEES	136.50	
	LEGAL FEES	78.00	
	LEGAL FEES	39.00	
	LEGAL FEES	741.00	
	LEGAL FEES	78.00	
	LEGAL FEES	39.00	
	LEGAL FEES	97.50	
	LEGAL FEES	39.00	
	LEGAL FEES	1,891.50	
	LEGAL FEES	136.50	
	LEGAL FEES	404.25	
	LEGAL FEES	1,662.50	
	LEGAL FEES	893.00	
	TOTAL	11,235.75	
30. FD HAYES ELECTRIC	REPLACE TRANSFER SWITCH NORTH FIRE STATION	4,900.00	
31. FIBERTEC INDUSTRIAL HYGIENE	IAQ INVESTIGATION	500.00	
32. FIRST COMMUNICATIONS	LONG DISTANCE SERVICE FOR JAN	849.81	91402

01/21/2016 02:49 PM
 User: gomolka
 DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
 EXP CHECK RUN DATES 01/26/2016 - 01/26/2016
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: GF - CHECK TYPE: PAPER CHECK
 COMMON CASH

Vendor Name	Description	Amount	Check #
50. KEVIN'S DRAPERIES & FINE FURNITURE	REPAIR SHADE AT HNC	40.00	
51. KIT RICH	REIMB FOR MILEAGE	101.20	
52. KITCH DRUTCHAS WAGNER VALITUTTI	LEGAL FEES - TELECOM & CABLE RIGHTS OF WAY	1,250.00	
53. L3 COMM MOBILE VISION INC	CABLE EXTENSION IR CAMERA3 14' FLASHBACK	64.00	
	MV-CAM COIL CORD	33.95	
	MV-CAM COIL CORD	53.90	
	TOTAL	151.85	
54. LANSING SANITARY SUPPLY INC	SUPPLIES - REST ROOM TISSUE	447.75	
	SUPPLIES - TOWELS	651.45	
	TOTAL	1,099.20	
55. LANSING SPORTS MANAGEMENT	SUPPLIES - HANDS FREE TOWELS - SHIPPING ONLY	8.25	
56. LANSING UNIFORM COMPANY	STANDING PO - UNIFORMS	450.00	
	STANDING PO - UNIFORMS	200.00	
	FALL INSPECTION - STANDARD POLICE UNIFORM PURCHASE	207.45	
	FALL INSPECTION - POLICE SHOES AND BOOTS	269.00	
	TOTAL	1,126.45	
57. LEAK PETROLEUM EQUIPMENT INC	LABOR AND PARTS - SAFE-T BREAK AWAY	218.49	
58. LEAP INC	LARGE MUNICIPALITY MEMBERSHIP FOR 2016	15,000.00	
59. LIFELOC TECHNOLOGIES INC	MOUTHPIECE, EASY TAB (250 PKG)	99.00	
60. MARK VROMAN	REFUND TOLL ROAD COST TO NFA	63.10	
61. MATTHEW BENDER & CO INC	LEGAL LIBRARY UPDATE - MI MCLS 15 RV 29A & 29B	310.31	
	UPDATE - LAND USE LAW 15 6TH EDITION SET	271.10	
	TOTAL	581.41	
62. MEADOWBROOK INSURANCE GROUP	POLICY #STP110379 2016/2017/2018	7,533.30	
63. MEDICAL MANAGEMENT SYSTEMS OF	AMBULANCE BILLING FEE - DEC	6,668.06	
64. MERIDIAN DRY CLEANERS	STANDING PO - UNIFORM CLEANING	514.00	
65. MERIDIAN MALL	RENT FOR WINTER FARMERS MARKET	250.00	
66. MERIDIAN TOWNSHIP	NOV & DEC 2015 TRANSFER TO FLEX CHECKING	5,520.20	91391
	TRANSFER FOR FLEX CKING 1/8/16 PAYROLL	1,119.66	
	TRANSFER FOR FLEX CHECKING PAYROLL 1/22/16	1,119.66	
	TOTAL	7,759.52	
67. MERIDIAN TOWNSHIP PETTY CASH	PETTY CASH REIMB - SERVICE CENTER	377.57	

01/21/2016 02:49 PM
User: gomolka
DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
EXP CHECK RUN DATES 01/26/2016 - 01/26/2016
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: GF - CHECK TYPE: PAPER CHECK
COMMON CASH

Vendor Name	Description	Amount	Check #
68. MERIDIAN TOWNSHIP TREASURER			
	WINTER TAX 33-02-02-02-452-001	44.04	
	WINTER PROPERTY TAX #33-02-02-03-401-001	772.95	
	WINTER TAX #33-02-02-03-407-017	419.28	
	WINTER TAX #33-02-02-06-328-069	39.44	
	WINTER TAX #33-02-02-06-401-051	197.20	
	WINTER TAX #33-02-02-11-302-006	17.91	
	WITNER TAX #33-02-02-11-302-025	17.91	
	WINTER TAX #33-02-02-11-302-036	17.91	
	WINTER TAX #33-02-02-11-303-008	17.91	
	SPECIAL ASSESSMENTS & DRAIN WINTER BILL #33-02-02-	636.21	
	WINTER TAX #33-02-02-28-306-024	110.00	
	WINTER TAX #33-02-02-28-326-033	146.67	
	WINTER TAX #33-02-02-28-326-037	73.33	
	TOTAL	2,510.76	
69. MERIDIAN TWP TREASURER			
	SUMMER PROPERTY TAX 33-02-02-03-401-001	734.82	
	WITNER TAX #33-02-02-06-402-036	25.68	
	WINTER TAX #33-02-02-28-326-036	183.34	
	TOTAL	943.84	
70. MERS			
	FEE TO RUN VALUATIONS ON PENSION SCENARIOS	750.00	91394
71. MICHAEL KEVIN CRONIN			
	REIMBURSEMENT OF VENDOR'S CASH BOND	500.00	
72. MICHIGAN BLUEBIRD SOCIETY			
	ANNUAL MEMBERSHIP FOR HNC	15.00	
73. MICHIGAN ECONOMIC DEVELOPERS ASSOC			
	2016 MEMBERSHIP DUES - P MENSER	270.00	
	2016 MEMBERSHIP DUES - M KIESELBACH	270.00	
	TOTAL	540.00	
74. MICHIGAN MUNICIPAL LEAGUE			
	POLICY #5000880-15 #4 (APRIL - JUNE)	34,289.48	
75. MICHIGAN.COM			
	ADV FOR WINTER FARMERS MARKET	73.50	
	LEGAL NOTICES	986.24	
	TOTAL	1,059.74	
76. MIDWEST POWER EQUIPMENT			
	STIHL MS 26116 CHAIN SAWS	930.52	
77. MOORE MEDICAL LLC			
	MISC SUPPLIES FOR FIRE DEPT	506.48	
	BATTERIES	57.41	
	POC TEST STRIPS	100.00	
	TOTAL	663.89	
78. MUZZALL GRAPHICS			
	UTILITY BILLING - BILLS AND PAST DUE NOTICES	1,510.47	
	UTILITY BILLING - BILLS AND PAST DUE NOTICES	3,260.14	
	TOTAL	4,770.61	
79. OKEMOS PUBLIC SCHOOLS			
	REIMB SENIOR CENTER EXP JUN - DEC 2015	44,816.38	
80. OVERHEAD DOOR OF LANSING			
	LABOR AND PARTS	194.70	
81. PAUL PISONI			
	REFUND OVERPMT CR160482 FEE PAID 2X	60.00	

01/21/2016 02:49 PM
User: gomolka
DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
EXP CHECK RUN DATES 01/26/2016-01/26/2016
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: GF - CHECK TYPE: PAPER CHECK
COMMON CASH

Vendor Name	Description	Amount	Check #
82. PEOPLEFACTS LLC	2 PKG CREDIT REPORTS	24.50	
	PACKAGES FROM 12/1 TO 12/31	12.25	
	TOTAL	36.75	
83. PK CONTRACTING, INC	REMOVE 2 CROSSWALKS AND MARK 1 NEW	500.00	
84. POSTMASTER	PERMIT #127	6,000.00	
	STANDARD MAIL PERMIT #27 PARKS BROCHURES/MERIDIAN	225.00	
	TOTAL	6,225.00	
85. PRESTON SERVICES	HOMTV WEBSITE - ANNUAL 2015	300.00	
86. PRINT MAKERS SERVICE INC	SERVICE CONTRACT - METER CHARGE	51.36	
	IN CARTRIDGES BLK & COLORED	126.69	
	INK CARTRIDGE - YELLOW	52.50	
	METER CHARGE	2.91	
	XEROGRAPHIC BOND	329.10	
	TONER CARTRIDGES	213.45	
	METER CHARGE	27.51	
	TOTAL	803.52	
87. PROFESSIONAL BENEFITS SERVICES INC	FLEX ADMINISTRATION JANUARY 2016	128.00	
88. PRO-TECH MECHANICAL SERVICES	HVAC MAINTENANCE SERVICES 2015	2,933.75	
	2015 REPAIRS - 12/9 & 12/10	2,700.00	
	2016 REPAIRS - 1/5 & 1/6	2,700.00	
	TOTAL	8,333.75	
89. QUILL CORP	VINYL BINDERS - SUPPLIES	60.60	
90. RECLAIMED BY DESIGN	JANUARY RECYCLING SERVICE	2,000.00	
91. RESERVE ACCOUNT	TWP MONTHLY POSTAGE 2016	3,000.00	91392
92. SAEED HARRIE	PMT TO AVOID EVICTION CRC NEEDS	250.00	91239
93. SAFETY SERVICES INC	BOMBER JACKET	37.14	
	HI VIS HARD HATS	175.40	
	TOTAL	212.54	
94. SAFETY SYSTEMS INC	ANNUAL ALARM SERVICE AGREEMENT	660.00	
	ANNUAL ALARM SERVICE AGREEMENT	564.00	
	ANNUAL ALARM SERVICE AGREEMENT	1,236.00	
	ANNUAL ALARM SERVICE AGREEMENT	444.00	
	ANNUAL ALARM SERVICE AGREEMENT	588.00	
	ANNUAL ALARM SERVICE AGREEMENT	468.00	
	ANNUAL ALARM SERVICE AGREEMENT	516.00	
	TOTAL	4,476.00	
95. SIRCHIE FINGERPRINT LABORATORIES	5 TEST KITS	68.50	
96. SOCIAL NEWS DESK INC	ANNUAL LICENSE TO SOCIAL NEWS SOFTWARE & MO LICENC	3,865.00	
97. SOLDAN'S FEED & PET SUPPLIES	CANINE SUPPLIES FOR TWO DOGS	66.98	

01/21/2016 02:49 PM
User: gomolka
DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
EXP CHECK RUN DATES 01/26/2016 - 01/26/2016
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: GF - CHECK TYPE: PAPER CHECK
COMMON CASH

Vendor Name	Description	Amount	Check #
98. SOUTHEASTERN EQUIPMENT CO	EQUIPMENT PARTS	212.75	
99. SPARROW OCCUPATIONAL	PRE EMPLOYMENT EXAMS	835.47	
100 SPRINT	CELLULAR PHONE SERVICE FOR SGT'S VEHICLES	96.63	
101 ST MARTHA CONFERENCE OF	CRC REIMBURSEMENT FOR HOUSING COSTS	189.34	91397
102 ST THOMAS AQUINAS PARISH	CRC REIMBURSEMENT FOR HOUSING COSTS	250.00	91398
103 STATE OF MICHIGAN	MTT FILING FEE - DOCKET #15-004797	25.00	91393
	UNEMPLOYMENT INSURANCE YEAR END 2015	82.24	
	TOTAL	107.24	
104 SUPREME SANITATION	PORTABLE TOILET RENTAL - HNC	80.00	
105 TAVIS J MILLEROV	REFUND TOLL ROAD COST TO NFA	51.60	
106 THE MERIDIAN COMPANY	REFUND OVERPMT - PE15-0550 / 5394 AMBER	20.00	
107 THE POLACK CORPORATION	MONTHLY SERVICE FOR MULTIPLE COPIERS	1,163.63	
108 TODD WILSON	REPLACEMENT OF ADP PAYROLL CK UNCASHED	35.24	91240
109 UNITED STATES POSTAL SERVICE	ANNUAL STANDARD MAIL PERMIT - PARKS BROCHURES/MERI	225.00	
110 VERIZON WIRELESS	SERVICE FOR DEC 2015	1,816.31	
111 VIRIDIS DESIGN GROUP	TOWNER ROAD PARK PROFESSIONAL SERVICES	500.00	
112 WELCOMING AMERICA	ANNUAL MEMBERSHIP DUES 2016	200.00	
113 ZOLL DATA SYSTEMS INC	RESCUENET MAINT - JAN 16 TO DEC 16	3,120.00	
114 ZOLL MEDICAL CORP	MEDICAL SUPPLIES FOR HEART MONITOR/PATIENT CARE	180.00	
TOTAL - ALL VENDORS		725,071.94	

01/21/2016 02:55 PM
User: gomolka
DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
EXP CHECK RUN DATES 01/26/2016-01/26/2016
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: PW - CHECK TYPE: PAPER CHECK
COMMON CASH

Vendor Name	Description	Amount	Check #
1. AMERICAN PUBLIC WORKS ASSOC	APWA/MI APWA ANNUAL DUES - D PERRY	209.00	
2. AZTECA SYSTEMS INC	RENEWAL JAN TO DEC 2016	17,640.00	
3. BANNASCH WELDING INC	LABOR FOR PATCHING HOLE IN TUBE	252.00	
4. CHAD HOUCK	UNIFORM REIMBURSEMENT - JEANS	101.76	
	UNIFORM REIMBURSEMENT - COVERALLS	50.00	
	TOTAL	151.76	
5. CHAMPION WOODS, LLC	JANUARY SETTLEMENT PAYMENT	4,100.00	26182
6. CHRISTIN LUGO	REFUND OVER/PMT ON FOHI-001563-0000-05	35.69	
7. CITY OF LANSING	SEMI ANNUAL SEWER OPERATIONS FOR JAN 2016	146,667.00	
8. DBI	CHAIRMAT, MARK N WIPE BOARD, DESK PAD	312.70	
	FILE & RAIL KIT	637.98	
	TOTAL	950.68	
9. DEER CREEK SALES	CHAINSaws HUSQVARNA	310.95	
	CHAINSaws HUSQVARNA	700.00	
	TOTAL	1,010.95	
10. EAST LANSING MERIDIAN WATER	OPERATING COSTS JAN TO JUN 2016 ELMWSA	225,862.09	
11. EFFICIENCY PRODUCTION	TRENCH SAFETY & DUTIES OF QUAL PERSON COURSE 6 @ \$	300.00	
12. ELAINE ACTON	REFUND - OVERPMT OF FINAL BILL	31.70	
13. FISHBECK, THOMPSON, CARR & HUBER	WETLAND CONSULTING FEES	164,579.91	
14. INGHAM COUNTY ROAD DEPARTMENT	COLD PATCH PURCHASES THROUGH DEC 31-2015	1,031.68	
15. JOE VAN DOMMELEN	REIMB - PESTICIDE LICENSE 2016	75.00	
16. LAWRENCE BUILDING CORPORATION	REIMB DOUBLE PMT OF WATER/SEWER JPERMIT @ 1800 NEW	4,385.00	
17. MANNIK AND SMITH	PROJECT #M4150002 MARSH RD/INTER-URBAN POCKET PAR	430.50	
18. MI STORMWATER-FLOODPLAIN ASSOC	ANNUAL CONFERENCE & MEMBERSHIP DUES - Y ISHRAIDI	75.00	
19. MICHIGAN MUNICIPAL LEAGUE	POLICY #5000880-15 #4 (APRIL - JUNE)	3,927.52	
20. NATIONAL RECREATION AND	NRPA MEMBERSHIP	165.00	
21. PAULA POWERS	REFUND - OVERPMT OF FINAL BILL	11.55	
22. ROBERT COTTRELL	REIMB FOR SEWER BACKUP-TWP MAIN BLOCKED	55.97	
23. RONALD & LINDSEY UPPAL	REIMB FOR OVER CHARGE DUE TO WRONG SIZE METER	1,821.40	
24. SAFETY SERVICES INC	HI VIS HARD HATS	344.70	
	BOMBER JEACKETS	111.42	
	TOTAL	456.12	

01/21/2016 02:55 PM
User: gomolka
DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
EXP CHECK RUN DATES 01/26/2016 - 01/26/2016
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: PW - CHECK TYPE: PAPER CHECK
COMMON CASH

Vendor Name	Description	Amount	Check #
25. SCOTTY'S CONSTRUCTION LLC			
	84 FEET DIRECTIONAL BORE FOR 2227 GRAND RIVER	875.00	
	DIRECTIONAL BORE FOR 5263 PARK LAKE RD	875.00	
	TOTAL	<u>1,750.00</u>	
26. VERIZON WIRELESS			
	SERVICE FOR DEC 2015	587.24	
TOTAL - ALL VENDORS		576,562.76	

01/21/2016 02:56 PM
 User: gomolka
 DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
 EXP CHECK RUN DATES 01/26/2016-01/26/2016
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: TA - CHECK TYPE: PAPER CHECK
 COMMON CASH

Vendor Name	Description	Amount	Check #
1. 7-ELEVEN, INC	REFUND/MTT - #33-02-02-33-452-011/ 3500 OKEMOS	844.49	11703
2. AMERICU MORTGAGE	REFUND OVERPMT TAX #33-02-02-12-301-002/5659 GREEN	143.74	11705
3. BANK OF AMERICA	REFUND OVERPMT 3 PROPERTIES: 4710 WOODCRAFT, 4843	3,820.44	11706
4. CALIBER HOME LOANS	REFUND-OVERPMT TAXE #33-02-02-03-204-046 & 047/ LA	366.08	11707
5. CENTRAL LOAN ADMINISTRATION	REFUND OVERPMT 4 TAX: 2289 LAKE LANSING, 5155 TWIN	4,673.52	11708
6. CHASE	REFUND OVERPMT 3 TAXES #33-02-02-10-129-005, 33-02	5,885.75	11709
7. CITI MORTGAGE	REFUND OVERPMT TAX #33-02-02-36-476-007/3509 MERID	1,591.76	11710
8. CITIZENS ONE HOME LOANS	REFUND OVERPMT 2 TAX: #33-02-02-02-430-003, #33-02	7,082.53	11711
9. DART BANK	REFUNDOVERPMT TAX #33-02-02-21-328-017/4675 NAKOMA	307.40	11712
10. DITECH FINANCIAL LLC	REFUND OVERPMT TAX #33-02-02-01-378-009/6051 GREEN	2,242.75	11713
11. EAST LANSING PUBLIC SCHOOLS	SUMMER TAX COLLECTION 2015	2,980.08	11714
12. FIFTH THIRD BANK	REFUND OVERPMT 2 TAX #33-02-02-08-427-043 & #33-02	2,206.36	11715
13. FINANCIAL FREEDOM	REFUND OVERPMT TAX #33-02-02-22-310-005/1898 DANBU	19.58	11716
14. FLAGSTAR BANK	REFUND OVERPMT TAX #33-02-02-29-252-007/4352 AZTEC	4,878.40	11717
15. HASLETT PUBLIC SCHOOLS	SUMMER & WINTER 2015 TAX COLLECTION	1,051,982.41	11718
16. INGHAM COUNTY TREASURER	PRE DENIAL INTEREST TAX YR 2015	20.71	11732
	W 2015 LAND BANK BROWNFIELD CAPTURE #33-02-02-25-2	17.73	11719
	W 2015 LAND BANK BROWNFIELD CAPTURE #33-02-02-03-1	12.35	11720
	TOTAL	50.79	
17. INGHAM INTERMEDIATE SCHOOL	SUMMER TAX COLECTION 2015	16,748.29	11721
18. LANSING COMMUNITY COLLEGE	WINTER 2015 & DELINQ PERSONAL PROPERTY COLLECTION	2,564,592.77	11722
19. LIMITED STORE INC	REFUND ST TAX COMM #33-02-02-90-514-090/MERIDIAN #	325.87	11704
20. MICHIGAN DEPARTMENT OF TREASURY	PRE DENIAL INTEREST CURRENT TAX YR 2015	100.20	11733
21. MIDSTATE TITLE AGENCY	REFUND OVERPMT TAX #33-02-02-11-427-007/1055 HASLE	410.04	11723
22. MORTGAGE CENTER LC	REFUND OVERPMT TAX #33-02-02-08-427-018/2516 ROYCE	1,331.71	11724
23. OKEMOS PUBLIC SCHOOLS	WINTER/SUMMER 2015 & DELINQ PERSONAL PROPERTY TAX	2,421,634.95	11725
24. PNC MORTGAGE	REFUNDOVERPMT TAX #33-02-02-32-400-001/3715 HULETT	1,904.83	11726
25. RICHARD FENECH	REFUND OVERPMT TAX #33-02-02-28-352-003/4011 HIGHL	200.00	11727
26. SIERRA RIDGE HOA	REFUND OVERPMT TAX #33-02-02-04-451-004/SACRAMENTO	6.00	11728
27. STEVEN SPALDING	REFUND OVERPMT TAX #33-02-02-22-301-001/4733 KINGS	20.00	11729
28. WELLS FARGO	REFUND-OVERPMT TAX #33-02-02-16-203-004/5428 JO PA	3,719.79	11730
29. WILLIAMSTON SCHOOLS	WINTER & SUMMER 2015 TAX COLLECTION	67,100.84	11731
TOTAL - ALL VENDORS		6,167,171.37	

Credit Card Transactions
December 3, 2015 to January 20, 2016

<u>Date</u>	<u>Merchant Name</u>	<u>Amount</u>	<u>Name</u>
01/07/16	244 AUTO VALUE EAST LANSI	\$10.98	RICH WHEELER
01/15/16	4IMPRINT	(\$400.51)	ANDREA SMILEY
12/22/15	AC&E RENTALS OKEMOS	\$36.00	JOE VANDOMMELEN
01/06/16	AC&E RENTALS OKEMOS	\$24.06	PETER VASILION
01/15/16	AC&E RENTALS OKEMOS	\$165.00	PETER VASILION
01/07/16	ACCO BRANDS DIRECT	\$21.99	KRISTEN COLE
01/07/16	ACCO BRANDS DIRECT	\$116.99	KRISTEN COLE
12/25/15	ADOBE	\$63.58	DARKUS BEASLEY
12/29/15	ADOBE *CREATIVE CLOUD	\$31.79	DARKUS BEASLEY
01/12/16	ALRO STEEL CORPORATION	\$186.91	TODD FRANK
12/09/15	AMAZON MKTPLACE PMTS	\$17.99	CHRISTOPHER DOMEYER
12/10/15	AMAZON MKTPLACE PMTS	\$52.38	CHRISTOPHER DOMEYER
12/10/15	AMAZON MKTPLACE PMTS	\$10.90	CHRISTOPHER DOMEYER
12/16/15	AMAZON MKTPLACE PMTS	\$24.95	CHRISTOPHER DOMEYER
12/17/15	AMAZON MKTPLACE PMTS	\$61.06	CHRISTOPHER DOMEYER
12/18/15	AMAZON MKTPLACE PMTS	\$101.24	CHRISTOPHER DOMEYER
12/24/15	AMAZON MKTPLACE PMTS	\$15.25	CHRISTOPHER DOMEYER
01/05/16	AMAZON MKTPLACE PMTS	\$20.50	CHRISTOPHER DOMEYER
01/05/16	AMAZON MKTPLACE PMTS	\$35.99	CHRISTOPHER DOMEYER
01/05/16	AMAZON MKTPLACE PMTS	\$23.84	WADE PRESTONISE
01/05/16	AMAZON MKTPLACE PMTS	\$16.48	WADE PRESTONISE
01/06/16	AMAZON MKTPLACE PMTS	\$16.49	WADE PRESTONISE
01/07/16	AMAZON MKTPLACE PMTS	\$35.99	CHRISTOPHER DOMEYER
01/07/16	AMAZON MKTPLACE PMTS	\$8.39	KATHERINE RICH
01/07/16	AMAZON MKTPLACE PMTS	\$62.90	KATHERINE RICH
01/08/16	AMAZON MKTPLACE PMTS	\$12.42	CHRISTOPHER DOMEYER
01/08/16	AMAZON MKTPLACE PMTS	\$39.99	KATHERINE RICH
01/16/16	AMAZON MKTPLACE PMTS	\$14.35	CHRISTOPHER DOMEYER
12/08/15	AMAZON.COM	\$155.05	CHRISTOPHER DOMEYER
12/10/15	AMAZON.COM	\$124.53	CHRISTOPHER DOMEYER
01/14/16	AMAZON.COM	\$22.20	CHRISTOPHER DOMEYER
01/16/16	AMAZON.COM	\$129.99	CHRISTOPHER DOMEYER
12/22/15	AMAZON.COM AMZN.COM/BILL	\$55.98	CHRISTOPHER DOMEYER
12/22/15	AMAZON.COM AMZN.COM/BILL	\$529.99	WADE PRESTONISE
12/14/15	AMER SOC CIVIL ENGINEERS	\$253.00	YOUNES ISHRAIDI
12/05/15	APPLEBEES 838765183873	\$28.88	JOAN HORVATH
12/21/15	ARKANSAS FLAG AND BANN	\$331.26	JULIE BRIXIE
01/13/16	ART VAN FURNITURE 127	\$1,934.91	WILLIAM PRIESE
01/13/16	ART VAN FURNITURE 127	\$189.97	WILLIAM PRIESE
01/13/16	ART VAN FURNITURE 127	\$129.98	WILLIAM PRIESE
12/15/15	ASAP PRINTING	\$257.73	JOYCE A MARX
12/11/15	ASFPM MADISON WI	\$70.00	YOUNES ISHRAIDI
01/19/16	ASFPM MADISON WI	\$140.00	YOUNES ISHRAIDI
01/10/16	AWWA.ORG	\$182.00	DENISE GREEN
01/10/16	AWWA.ORG	\$716.00	DENISE GREEN
12/03/15	B&H PHOTO MOTO	\$198.90	STEPHEN GEBES
12/10/15	B&H PHOTO MOTO	\$375.70	STEPHEN GEBES
01/15/16	B&H PHOTO, 800-606-6969	\$492.15	DARKUS BEASLEY
12/15/15	BANNASCH WELDING	\$84.00	KEITH HEWITT
01/05/16	BARRETTS STORE FOR MEN	\$50.00	JOE VANDOMMELEN
01/06/16	BARRETTS STORE FOR MEN	\$50.00	JOE VANDOMMELEN
12/23/15	BARYAMES CLEANERS 12 HASL	\$11.10	ROBIN FAUST
01/14/16	BIGGBY COFFEE #121	\$83.72	KEN PLAGA
12/07/15	BUILDERS HARDWARE	\$90.15	PETER VASILION
12/22/15	BUILDERS HARDWARE	\$22.70	PETER VASILION
12/17/15	CATHEY COMPANY	\$141.99	TODD FRANK
01/08/16	CATHEY COMPANY	\$38.24	KEITH HEWITT

Credit Card Transactions
December 3, 2015 to January 20, 2016

01/04/16	CDW GOVERNMENT	\$156.00	WADE PRESTONISE
12/08/15	CHAPELURE	\$8.45	DEBORAH GUTHRIE
12/18/15	CMP DISTRIBUTORS INC	\$125.00	CHRISTOPHER DOMEYER
12/10/15	COMCAST OF LANSING	\$19.08	DEBORAH GUTHRIE
12/22/15	COMCAST OF LANSING	\$127.59	DEBORAH GUTHRIE
12/23/15	COMCAST OF LANSING	\$9.54	KRISTI SCHAEDING
12/29/15	COMCAST OF LANSING	\$84.90	DEBORAH GUTHRIE
01/05/16	COMCAST OF LANSING	\$25.61	DEBORAH GUTHRIE
12/03/15	CREATIVE IMAGES LLC	\$54.50	CAROL MORGANROTH
01/13/16	CROWN AWARDS INC	\$186.67	DARCIE WEIGAND
12/07/15	CTC*CONSTANTCONTACT.COM	\$115.00	ANDREA SMILEY
01/07/16	CTC*CONSTANTCONTACT.COM	\$110.00	ANDREA SMILEY
01/15/16	DEER CREEK SALES INC	\$132.25	JOE VANDOMMELEN
01/12/16	DEFENSIVE EDGE TRAINING A	\$395.00	SCOTT DAWSON
12/30/15	DICK'S CLOTHING&SPORTING	\$179.97	DARCIE WEIGAND
12/29/15	DISPLAY SALES CO	\$231.25	PETER VASILION
12/10/15	DOLRTREE 185 00001859	\$25.00	ROBIN FAUST
12/09/15	DOMINO'S 1206	\$31.52	DARKUS BEASLEY
01/06/16	DOMINO'S 1206	\$26.70	DARKUS BEASLEY
01/13/16	DOMINO'S 1206	\$38.49	DARKUS BEASLEY
12/11/15	EAST LANSING PARKING	\$2.80	FRANK L WALSH
01/04/16	ED REHMANN & SONS, INC	\$159.50	RICH WHEELER
12/03/15	ELITE K-9 INC.	\$179.39	KEN PLAGA
01/19/16	ELLIOTT FOOD EQUIPMENT L	\$273.19	WILLIAM PRIESE
12/29/15	EPIC SPORTS, INC.	\$117.55	MICHAEL DEVLIN
12/10/15	ESRI INC	\$64.00	STEPHEN GEBES
12/31/15	FACEBOOK RFNL98SL92	\$45.57	LUANN MAISNER
01/02/16	FAMILY FARM & HOME #36	\$141.94	DAVID LESTER
01/04/16	FBI NATIONAL ACADEMY ASSO	\$85.00	KEN PLAGA
01/15/16	FIRE HOSE DIRECT	\$81.63	WILLIAM PRIESE
12/07/15	FLICKR PRO 1 MONTH	\$5.99	ANDREA SMILEY
01/07/16	FLICKR PRO 1 MONTH	\$5.99	ANDREA SMILEY
12/12/15	GAN*MEDIA MICHIGAN-CCC	\$565.69	DENISE GREEN
12/08/15	GFS STORE #1901	\$16.99	CHRISTOPHER DOMEYER
12/18/15	GIH*GLOBALINDUSTRIALEQ	\$431.85	PETER VASILION
01/03/16	GUEST SERVICES-UNIT 3750	\$200.00	MATTHEW WALTERS
12/10/15	HAMMOND FARMSLANDS	\$90.75	KYLE WILKINS
12/10/15	HAMMOND FARMSLANDS	\$13.75	KYLE WILKINS
12/11/15	HAMMOND FARMSLANDS	\$20.96	LAWRENCE BOBB
12/11/15	HASLETT TRUE VALUE HDW	\$22.07	KEN PUNG
12/18/15	HASLETT TRUE VALUE HDW	\$7.96	CHRISTOPHER DOMEYER
12/29/15	HASLETT TRUE VALUE HDW	\$2.49	MATTHEW WALTERS
12/29/15	HASLETT TRUE VALUE HDW	\$2.79	TODD FRANK
01/05/16	HASLETT TRUE VALUE HDW	\$12.64	CHRISTOPHER DOMEYER
01/13/16	HASLETT TRUE VALUE HDW	\$45.63	DAN PALACIOS
12/03/15	HOBBY LOBBY #360	(\$1.29)	ANDREA SMILEY
12/03/15	HOBBY LOBBY #360	(\$3.98)	ANDREA SMILEY
12/03/15	HOBBY LOBBY #360	\$32.91	ANDREA SMILEY
01/05/16	HOBBY LOBBY #360	\$221.39	BRANDIE YATES
01/09/16	HOLLISTER	\$132.50	JOE VANDOMMELEN
01/04/16	HST*EASTSIDESOCCKERLEAGUE.	\$155.76	MICHAEL DEVLIN
12/09/15	IACP	\$150.00	DAVID HALL
12/11/15	IN *SIGN A RAMA	\$22.50	CHRISTOPHER DOMEYER
12/29/15	IN *SIGN A RAMA	\$189.20	JULIE BRIXIE
12/09/15	INT'L ASSOC OF ADMIN PRO	\$141.00	KRISTEN COLE
12/22/15	INT'L ASSOC OF FIRE CH	\$234.00	WILLIAM PRIESE
12/22/15	INT'L CODE COUNCIL INC	\$372.00	JOHN HECKAMAN
12/22/15	JACK DOHENY COMPANIES NOR	\$43.14	ROBERT MACKENZIE

Credit Card Transactions
December 3, 2015 to January 20, 2016

01/06/16	JONES & BARTLETT LEARNING	\$172.69	WILLIAM PRIESE
12/03/15	KIMBALL MIDWEST	\$98.20	TODD FRANK
01/06/16	KROGER #793	\$5.98	DARCIE WEIGAND
12/07/15	LARRY CUSHION TROPHIES	\$275.00	ANDREA SMILEY
12/10/15	LEGEND DATA SYSTEMS	\$114.85	WILLIAM PRIESE
12/12/15	LEOS LODGE	\$159.00	RICHARD GRILLO
12/11/15	LEOS SPIRITS AND GRUB	\$392.00	RICHARD GRILLO
01/05/16	LEOS SPIRITS AND GRUB	\$23.30	FRANK L WALSH
01/12/16	LEOS SPIRITS AND GRUB	\$23.07	FRANK L WALSH
12/08/15	LEXISNEXIS RISK DAT	\$100.00	GREGORY FRENGER
01/05/16	LEXISNEXIS RISK DAT	\$56.75	GREGORY FRENGER
12/31/15	LOWES #00777*	\$84.97	WILLIAM PRIESE
12/23/15	LOWES #01596*	\$138.97	JOE VANDOMMELEN
12/30/15	MAC'S STORAGE CONTAINERS	\$75.00	WILLIAM PRIESE
12/03/15	MARKERTEK VIDEO SUPPLY	\$124.57	WILLIAM PRIESE
01/14/16	MARKERTEK VIDEO SUPPLY	\$113.77	DARKUS BEASLEY
01/16/16	MARRIOTT DETROIT DTOWN	\$503.58	CAROL HASSE
01/16/16	MARRIOTT DETROIT DTOWN	\$503.58	CAROL HASSE
01/16/16	MARRIOTT DETROIT DTOWN	\$503.58	CAROL HASSE
01/16/16	MARRIOTT DETROIT DTOWN	\$503.58	CAROL HASSE
12/15/15	MEIJER #209	\$32.97	CAROL HASSE
12/30/15	MEIJER #209	\$32.46	KRISTI SCHAEDEING
01/01/16	MEIJER #253	\$25.97	MICHAEL DEVLIN
12/11/15	MEIJER INC #025 Q01	\$11.58	DARCIE WEIGAND
12/12/15	MEIJER INC #025 Q01	\$11.16	RICHARD GRILLO
12/15/15	MEIJER INC #025 Q01	\$40.00	DARLA JACKSON
12/19/15	MEIJER INC #025 Q01	\$51.99	MICHAEL DEVLIN
12/29/15	MEIJER INC #025 Q01	\$19.98	MATTHEW WALTERS
12/30/15	MEIJER INC #025 Q01	\$49.90	MATTHEW WALTERS
01/06/16	MEIJER INC #025 Q01	\$21.73	DARCIE WEIGAND
01/06/16	MEIJER INC #025 Q01	\$170.00	ROBERT MACKENZIE
01/07/16	MEIJER INC #025 Q01	\$16.34	CATHERINE ADAMS
01/09/16	MEIJER INC #025 Q01	\$24.95	MICHAEL DEVLIN
01/14/16	MEIJER INC #025 Q01	\$16.98	CHRISTOPHER DOMEYER
01/15/16	MEIJER INC #025 Q01	\$50.00	TODD FRANK
01/18/16	MEIJER INC #025 Q01	\$29.94	DARCIE WEIGAND
01/15/16	MEIJER INC #052 Q01	\$66.92	WILLIAM PRIESE
12/16/15	MEIJER INC #172 Q01	\$26.97	GRETCHEN M GOMOLKA
12/08/15	MI EMS LICENSE	\$50.00	WILLIAM PRIESE
12/22/15	MI EMS LICENSE	\$50.00	WILLIAM PRIESE
12/23/15	MI EMS LICENSE	\$25.00	WILLIAM PRIESE
12/09/15	MI STATE POLICE PMTS	\$300.00	SCOTT DAWSON
12/03/15	MICHAELS STORES 9987	\$69.47	ANDREA SMILEY
12/04/15	MICHAELS STORES 9987	(\$34.97)	ANDREA SMILEY
12/04/15	MICHAELS STORES 9987	\$21.98	ANDREA SMILEY
12/13/15	MICHAELS STORES 9987	(\$46.42)	ROBIN FAUST
12/22/15	MICHAELS STORES 9987	\$24.74	ROBIN FAUST
01/04/16	MICHIGAN ASSOCIATION OF C	\$115.00	DAVID HALL
12/15/15	MICHIGAN BATTERY EQUIPMENT	\$178.00	TODD FRANK
12/16/15	MICHIGAN BATTERY EQUIPMENT	\$178.00	TODD FRANK
01/05/16	MICHIGAN BATTERY EQUIPMENT	\$178.00	TODD FRANK
01/06/16	MICHIGAN BATTERY EQUIPMENT	\$178.00	TODD FRANK
01/04/16	MICHIGAN MUNICIPAL LEAGUE	\$110.00	CAROL HASSE
12/16/15	MICHIGAN RECREATION & PARKS	\$370.00	DEREK PERRY
12/16/15	MICHIGAN RECREATION & PARKS	\$370.00	LUANN MAISNER
01/12/16	MICHIGAN RECREATION & PARKS	\$1,080.00	LUANN MAISNER
01/12/16	MICHIGAN RECREATION & PARKS	\$280.00	LUANN MAISNER
01/05/16	MICHIGAN RURAL WATER AUTHORITY	\$165.00	ROBERT MACKENZIE

Credit Card Transactions
December 3, 2015 to January 20, 2016

01/05/16	MICHIGAN RURAL WATER A	\$165.00	ROBERT MACKENZIE
01/05/16	MICHIGAN RURAL WATER A	\$165.00	ROBERT MACKENZIE
01/05/16	MICHIGAN RURAL WATER A	\$165.00	ROBERT MACKENZIE
01/04/16	MICHIGAN WATER ENVIORNMEN	\$600.00	JOE VANDOMMELEN
01/04/16	MICHIGAN WATER ENVIORNMEN	\$600.00	ROBERT MACKENZIE
01/04/16	MICHIGAN WATER ENVIORNMEN	\$200.00	TOM OXENDER
01/08/16	MIDWEST POWER EQUIPMEN	\$64.30	KEITH HEWITT
01/13/16	MSU PAYMENTS	\$170.00	ANDREA SMILEY
01/11/16	MTU-CASHIERS OFFICE WEB	\$195.00	YOUNES ISHRAIDI
01/06/16	NATOA	\$45.00	ANDREA SMILEY
01/04/16	NEWENGLANDDOORCLOSER, I	\$86.20	PETER VASILION
12/07/15	OFFICEMAX CT*IN#226841	\$214.56	CAROL HASSE
12/07/15	OFFICEMAX CT*IN#227007	\$24.16	CAROL HASSE
12/07/15	OFFICEMAX CT*IN#229466	\$78.66	CAROL HASSE
12/10/15	OFFICEMAX/OFFICEDEPOT #61	\$25.42	ROBIN FAUST
12/10/15	OFFICEMAX/OFFICEDEPOT #61	\$94.50	ROBIN FAUST
12/11/15	OFFICEMAX/OFFICEDEPOT #61	(\$5.46)	ROBIN FAUST
12/15/15	OFFICEMAX/OFFICEDEPOT #61	\$27.54	ROBIN FAUST
12/15/15	OFFICEMAX/OFFICEDEPOT #61	\$79.09	ROBIN FAUST
12/30/15	OFFICEMAX/OFFICEDEPOT #61	\$148.07	WILLIAM PRIESE
01/03/16	OFFICEMAX/OFFICEDEPOT #61	\$54.97	TAVIS MILLEROV
01/08/16	OFFICEMAX/OFFICEDEPOT #61	\$5.99	KRISTI SCHAEDING
01/08/16	OFFICEMAX/OFFICEDEPOT #61	\$41.71	ROBIN FAUST
01/08/16	OFFICEMAX/OFFICEDEPOT #61	\$32.57	ROBIN FAUST
01/11/16	OFFICEMAX/OFFICEDEPOT #61	\$27.78	CHRISTOPHER DOMEYER
01/13/16	OFFICEMAX/OFFICEDEPOT #61	\$36.99	ANDREA SMILEY
01/03/16	OHIO TURNPIKE	\$13.00	MATTHEW WALTERS
01/15/16	OHIO TURNPIKE	\$13.00	MATTHEW WALTERS
12/06/15	OKEMOS HARDWARE INC	\$5.99	MARK VROMAN
12/08/15	OKEMOS HARDWARE INC	\$9.99	LAWRENCE BOBB
12/17/15	OKEMOS HARDWARE INC	\$3.99	TOM OXENDER
12/17/15	OKEMOS HARDWARE INC	\$24.95	WILLIAM PRIESE
01/08/16	OKEMOS HARDWARE INC	\$14.98	LAWRENCE BOBB
01/14/16	OKEMOS HARDWARE INC	\$0.72	KEN PUNG
01/14/16	OKEMOS HARDWARE INC	\$37.48	TOM OXENDER
01/15/16	OKEMOS HARDWARE INC	\$3.98	KEITH HEWITT
01/15/16	OKEMOS HARDWARE INC	\$72.97	LAWRENCE BOBB
12/09/15	ONLINE LABELS	\$45.50	CHRISTOPHER DOMEYER
12/29/15	ONTIMESUPPLIES.COM OFF	\$42.90	MICHAEL DEVLIN
12/15/15	ORIENTAL TRADING CO	\$92.69	MICHAEL DEVLIN
01/05/16	ORIENTAL TRADING CO	\$72.98	MICHAEL DEVLIN
12/22/15	PAAM	\$100.00	GREGORY FRENGER
12/09/15	PANERA BREAD #600715	\$20.54	GREGORY FRENGER
12/03/15	PANERA BREAD #715	\$13.99	ROBIN FAUST
12/11/15	PANERA BREAD #715	\$85.02	DARCIE WEIGAND
01/07/16	PANERA BREAD #715	\$13.99	ROBIN FAUST
12/03/15	PARTY CITY	\$29.66	ANDREA SMILEY
12/04/15	PARTY CITY	(\$7.41)	ANDREA SMILEY
12/07/15	PARTY CITY	\$65.85	ANDREA SMILEY
01/05/16	PAYPAL *ANCA	\$70.00	KATHERINE RICH
01/13/16	PAYPAL *KEYSTONE KEYSTO	\$165.00	TAVIS MILLEROV
01/19/16	PETMOUNTAIN.COM	\$49.93	CATHERINE ADAMS
12/05/15	PETSMART INC 724	\$7.00	CATHERINE ADAMS
01/07/16	PETSMART INC 724	\$7.00	CATHERINE ADAMS
01/19/16	PETSMART INC 724	\$7.00	CATHERINE ADAMS
01/07/16	PITNEY BOWES*	\$120.76	JOAN HORVATH
12/16/15	PIZZA HOUSE OF EAST LANS	\$2,264.18	GRETCHEN M GOMOLKA
12/05/15	POS SUPPLY SOLUTIONS	\$176.81	STEPHEN GEBES

Credit Card Transactions
December 3, 2015 to January 20, 2016

12/14/15	PP*MIAGRITOURISM	\$475.00	LUANN MAISNER
12/08/15	PREUSS PETS	\$7.20	KATHERINE RICH
12/11/15	QUALITY DAIRY 31280027	\$5.82	DARCIE WEIGAND
01/14/16	QUALITY DAIRY 31280027	\$1.89	KEN PLAGA
12/04/15	QUALITY TIRE	\$249.20	KEN PUNG
12/04/15	QUALITY TIRE	\$249.20	TODD FRANK
12/18/15	QUILL CORPORATION	\$76.87	CAROL HASSE
12/27/15	QUILL CORPORATION	\$105.98	MICHAEL DEVLIN
12/30/15	SAFETYPRODUCTS	\$243.75	MICHAEL DEVLIN
12/19/15	SALLY BEAUTY #0516	\$4.99	MICHAEL DEVLIN
01/12/16	SCHULER BOOKSMUSIC	\$32.00	KRISTEN COLE
12/23/15	SEARS ROEBUCK 1170	\$99.99	JOE VANDOMMELEN
01/18/16	SEARS ROEBUCK 2050	\$109.95	MIKE ELLIS
12/11/15	SENTRY SAFETY SUPPLY	\$246.64	ROBERT MACKENZIE
12/23/15	SHAFER REDI MIX	\$1,230.66	ROBERT MACKENZIE
01/13/16	SHAHEEN CHEVROLET	\$205.66	KEN PUNG
01/07/16	SOLDAN'S FEEDS & PET S	\$70.47	CATHERINE ADAMS
01/18/16	SOLDAN'S FEEDS & PET S	\$8.94	CATHERINE ADAMS
12/18/15	SPORTS STOP	\$53.70	CHRISTOPHER DOMEYER
01/11/16	SPORTS STOP	\$75.00	KRISTI SCHAEDING
01/08/16	SQ *GREAT LAKES RODENT	\$230.00	CATHERINE ADAMS
12/22/15	SS STORAGE JOLLY	\$128.00	DENNIS ANTONE
12/07/15	STAMP-RITE INC	\$99.75	KATHERINE RICH
12/22/15	STAMP-RITE INC	\$115.00	SANDRA OTTO
01/04/16	STAMP-RITE INC	\$19.50	DENISE GREEN
01/15/16	STANDARD ELECTRIC COMP	\$104.40	TOM OXENDER
12/04/15	STAPLES 00103242	\$37.38	ANDREA SMILEY
01/16/16	STAPLES DIRECT	\$34.99	ANDREA SMILEY
12/07/15	STATE DEQ WATER TEST	\$64.00	KATHERINE RICH
12/16/15	SUMMERTIME CONCRETE INC	\$145.50	ROBERT MACKENZIE
01/14/16	SURVEYMONKEY.COM	\$250.00	DENISE GREEN
12/11/15	TARGET 00003657	\$735.97	RICHARD GRILLO
12/11/15	TARGET 00003657	\$74.13	RICHARD GRILLO
12/11/15	TARGET 00003657	\$893.56	RICHARD GRILLO
12/11/15	TARGET 00003657	\$793.45	RICHARD GRILLO
12/11/15	TARGET 00003657	\$997.63	RICHARD GRILLO
12/11/15	TARGET 00003657	\$160.46	RICHARD GRILLO
12/11/15	TARGET 00003657	\$1,001.54	RICHARD GRILLO
12/11/15	TARGET 00003657	\$1,632.95	RICHARD GRILLO
12/11/15	TARGET 00003657	\$846.33	RICHARD GRILLO
12/11/15	TARGET 00003657	\$565.98	RICHARD GRILLO
12/11/15	TARGET 00003657	\$175.00	RICHARD GRILLO
01/08/16	TARGET 00003657	\$139.49	DEBORAH GUTHRIE
01/15/16	TARGET 00003657	\$709.98	DEBORAH GUTHRIE
12/03/15	THE HOME DEPOT 2723	\$79.01	KYLE WILKINS
12/03/15	THE HOME DEPOT 2723	(\$159.00)	LAWRENCE BOBB
12/03/15	THE HOME DEPOT 2723	\$24.88	MIKE ELLIS
12/04/15	THE HOME DEPOT 2723	\$65.48	JANE GREENWAY
12/04/15	THE HOME DEPOT 2723	\$53.41	TODD FRANK
12/07/15	THE HOME DEPOT 2723	\$102.86	DAVID LESTER
12/08/15	THE HOME DEPOT 2723	\$38.41	PETER VASILION
12/09/15	THE HOME DEPOT 2723	(\$35.28)	PETER VASILION
12/09/15	THE HOME DEPOT 2723	\$35.28	PETER VASILION
12/09/15	THE HOME DEPOT 2723	\$8.97	PETER VASILION
12/10/15	THE HOME DEPOT 2723	\$5,000.00	FREDERICK COWPER
12/10/15	THE HOME DEPOT 2723	\$531.46	FREDERICK COWPER
12/10/15	THE HOME DEPOT 2723	\$7.98	JANE GREENWAY
12/11/15	THE HOME DEPOT 2723	\$7.57	LAWRENCE BOBB

Credit Card Transactions
December 3, 2015 to January 20, 2016

12/15/15	THE HOME DEPOT 2723	\$8.89	DENNIS ANTONE
12/16/15	THE HOME DEPOT 2723	\$14.97	LAWRENCE BOBB
12/18/15	THE HOME DEPOT 2723	\$322.43	DAVID LESTER
12/18/15	THE HOME DEPOT 2723	\$94.94	KEITH HEWITT
12/18/15	THE HOME DEPOT 2723	\$288.00	KYLE WILKINS
12/18/15	THE HOME DEPOT 2723	\$14.00	PETER VASILION
12/18/15	THE HOME DEPOT 2723	\$13.99	PETER VASILION
12/18/15	THE HOME DEPOT 2723	\$16.48	PETER VASILION
12/20/15	THE HOME DEPOT 2723	\$121.41	WILLIAM PRIESE
12/21/15	THE HOME DEPOT 2723	\$37.50	DAN PALACIOS
12/21/15	THE HOME DEPOT 2723	\$4.99	LAWRENCE BOBB
12/22/15	THE HOME DEPOT 2723	\$72.98	JOE VANDOMMELEN
12/23/15	THE HOME DEPOT 2723	\$158.76	LAWRENCE BOBB
12/30/15	THE HOME DEPOT 2723	\$188.97	ROBERT MACKENZIE
01/04/16	THE HOME DEPOT 2723	\$9.56	PETER VASILION
01/06/16	THE HOME DEPOT 2723	\$65.58	WILLIAM PRIESE
01/08/16	THE HOME DEPOT 2723	\$154.94	KEITH HEWITT
01/13/16	THE HOME DEPOT 2723	\$9.97	PETER VASILION
01/14/16	THE HOME DEPOT 2723	\$29.92	PETER VASILION
12/19/15	THE PARTS PLACE-NAPA	\$54.88	TODD FRANK
12/11/15	TOP HAT CRICKET FARM INC	\$24.74	CATHERINE ADAMS
01/09/16	TRACTOR SUPPLY CO #5509	\$93.27	JOE VANDOMMELEN
01/17/16	TRACTOR-SUPPLY-CO #0638	\$124.95	DAN PALACIOS
01/14/16	TWO MEN AND A TRUCK 0001	\$191.25	WILLIAM PRIESE
12/30/15	UNITED TACTICAL SYSTEMS L	\$200.00	SCOTT DAWSON
12/04/15	USA BLUE BOOK	\$170.57	JOE VANDOMMELEN
12/11/15	USA BLUE BOOK	\$232.23	JOE VANDOMMELEN
12/18/15	USA BLUE BOOK	\$231.25	JOE VANDOMMELEN
12/29/15	USA BLUE BOOK	\$251.16	JOE VANDOMMELEN
12/22/15	USPS 25387095524303547	\$49.00	ANDREA SMILEY
12/08/15	WALGREENS #11286	\$12.60	DARCIE WEIGAND
01/05/16	WALGREENS #11286	\$2.49	KRISTEN COLE
01/01/16	WAL-MART #1733	\$39.94	LAWRENCE BOBB
12/05/15	WAL-MART #2866	\$10.59	CATHERINE ADAMS
12/08/15	WAL-MART #2866	\$26.43	CHRISTOPHER DOMEYER
12/09/15	WAL-MART #2866	\$35.95	KRISTI SCHAEING
12/11/15	WAL-MART #2866	\$20.71	KRISTI SCHAEING
12/15/15	WAL-MART #2866	\$14.93	KEN PUNG
01/02/16	WAL-MART #2866	\$19.97	LAWRENCE BOBB
01/06/16	WAL-MART #2866	\$98.00	ROBERT MACKENZIE
01/01/16	WAL-MART #2869	\$184.53	MIKE ELLIS
01/11/16	WAYFAIR*WAYFAIR	\$150.95	ANDREA SMILEY
01/05/16	WEB*NETWORKSOLUTIONS	\$37.99	DEBORAH GUTHRIE
01/02/16	WM SUPERCENTER #1423	\$39.94	LAWRENCE BOBB
12/26/15	WM SUPERCENTER #3726	\$119.25	ANDREA SMILEY
12/30/15	WW GRAINGER	\$188.05	ROBERT MACKENZIE
01/05/16	ZORO TOOLS INC	\$89.58	CHRISTOPHER DOMEYER

\$53,018.77

ACH Transactions

December 3, 2015 to January 20, 2016

<u>Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Purpose</u>
12/09/15	Various Financial Institutions	385,174.99	Direct Deposit 12/11 Payroll
12/09/15	ICMA	33,580.44	Payroll Deductions
12/09/15	IRS	99,520.60	Payroll Taxes
12/11/15	ICMA	47,390.00	QTRLY Township Contribution to OPEB
12/11/15	Consumers Energy	53,659.50	Utility Bills
12/17/15	MCT - PW	632.00	P'mt of Twp Water/Sewer Bills
12/17/15	Elan	20,733.54	P'mt of Twp Credit Card Purchases
12/23/15	Various Financial Institutions	381,697.83	Direct Deposit 12/23 Payroll
12/23/15	IRS	101,150.38	Payroll Taxes
12/23/15	ICMA	34,148.91	Payroll Deductions
01/04/16	MCT - PW	620.60	P'mt of Twp Water/Sewer Bills
01/07/16	IRS	112,394.36	Payroll Taxes
01/06/16	ICMA	33,509.95	Payroll Deductions
01/06/16	Various Financial Institutions	429,118.30	Direct Deposit 1/8/16 Payroll
01/06/16	Consumers Energy	16,087.50	Utility Bills
01/08/16	Health Equity	37,228.40	Employee Health Savings Contribution
01/13/16	Consumers Energy	24,677.38	Utility Bills
1/19/2016	Elan	33,992.30	P'mt of Twp Credit Card Purchases
	Total ACH Payments	<u><u>1,845,316.98</u></u>	

MEMORANDUM

TO: Township Board

FROM: 
Joyce A. Marx, Human Resources Director

DATE: January 21, 2016

RE: **Ratification of Police Officer Appointment**

The Township has presented a conditional offer of employment to a qualified police officer candidate. The prospective hiring brings the staffing level of the police department to thirty-eight (38) sworn personnel. The 2016 budget includes thirty-nine sworn positions.

Adam Slavick obtained his Bachelor's Degree in Criminal Justice/Psychology from Michigan State University. He recently completed internships with the Lansing Police Department and the Ingham County Prosecutor's Office.

A motion is prepared for Board consideration:

MOVE TO RATIFY THE APPOINTMENT OF ADAM SLAVICK TO THE POSITION OF POLICE OFFICER CONTINGENT UPON SUCCESSFUL COMPLETION OF THOSE ITEMS STIPULATED IN THE CONDITIONAL OFFER OF EMPLOYMENT.

MEMORANDUM

TO: Township Board

FROM: 
Peter Menser
Associate Planner

DATE: January 21, 2016

RE: Corridor Improvement Authority (CIA)

At its meeting on December 8, 2015, the Township Board voted to adopt a resolution of intent to establish a corridor improvement authority (CIA). Since the last meeting, in accordance with state law, a legal notice announcing the public hearing was published twice in the Towne Courier, letters were sent to all property owners in the proposed CIA district, and notices were posted at 20 publicly accessible locations in the proposed CIA district.

The public hearing is an opportunity for public comment on the proposed CIA initiative. After the public hearing a 60-day waiting period is required, which ends on March 26, 2016. The next meeting when the Township Board could vote to adopt the CIA is April 5, 2016. At the time the Township Board votes on the CIA, staff will provide a resolution for consideration that will include a provision clarifying that the CIA will not include the use of tax increment financing (TIF).

If the Township Board adopts the CIA, the Township Supervisor would recommend members for appointment to the CIA board, subject to approval by the Township Board. The CIA board would consist of the Township Supervisor and not less than five or more than nine members. A majority of the members have to own property or have a business interest in the CIA district. At least one member has to be a resident living either in the CIA district or within one-half mile from the district boundary. After the CIA board is in place, the members will consider adopting bylaws and establishing a meeting schedule.

Attachment

1. CIA boundary map .

11. B., & 13. C.

MEMORANDUM

TO: Township Board

FROM: 
Derek N. Perry, Assistant Township Manager
Director of Public Works & Engineering

DATE: January 26, 2016

RE: Daniels Drain

As directed by the Township Board, a Notice of Intent to File Petition has been transmitted to the Ingham County Drain Commissioner for the Daniels Drain project.

The next step in the process is to hold a public hearing to receive objections to the proposed drain project and/or the proposed special assessment(s). The Notice of Public Hearing was mailed to all property owners in the Daniels Drain District as identified by the Ingham County Drain Commissioner on January 4, 2016. The notice included language explaining the public hearing and its purpose, a map of the drainage district and a legal description of all the parcels within the district. The notice is attached for reference.

Upon completion of the Public Hearing, staff will present a Resolution at the February 2, 2016 Township Board meeting that will authorize a Petition to be filed with the Ingham County Drain Commissioner. The draft resolution and petition are attached for your review. This Petition will formally request that the Drain Commissioner proceed with a project at the request of Meridian Township.

In addition, we have also included the information provided previously in regards to the potential cost of the individual assessments based on a project cost of \$100,000, \$1,000,000 and \$5,000,000. For the proposed project we are recommending that the estimated overall project cost be set at \$2,000,000, knowing that it could be more or less based on the true project costs once they are determined, and the level of participation from the other units of government (Michigan Department of Transportation and the Ingham County Road Department).

CHARTER TOWNSHIP OF MERIDIAN

Elizabeth Ann LeGoff Supervisor
Brett Dreyfus Clerk
Julie Brixie Treasurer
Frank L. Walsh Manager



Milton L. Scales Trustee
Ronald J. Styka Trustee
John Veenstra Trustee
Angela Wilson Trustee

MERIDIAN CHARTER TOWNSHIP NOTICE OF PUBLIC HEARING DANIELS DRAIN

TO: ALL RECORD OWNERS OF OR PARTNERS IN INTEREST IN LAND IN THE SPECIAL ASSESSMENT DISTRICT DESCRIBED BELOW: (SEE ATTACHED EXHIBIT A & B)

TAKE NOTICE that pursuant to the provisions of Act 40, Public Acts of Michigan 1956, as amended (the "Drain Code"), the Township Board has authorized the filing of a notice of intent to file a petition with the Ingham County Drain Commissioner requesting maintenance and improvements to the Daniel Drain pursuant to Chapter 20 of the Drain Code in order to facilitate the hereinafter described improvements, at an estimated cost of \$2,000,000. The Township Board has also tentatively declared that the properties described herein will be especially benefitted from the following public improvements (the "Project"): The construction, furnishing and equipping of maintenance and improvements to the Daniels Drain, consisting generally of cleaning out, relocating, widening, deepening, straightening, tiling, extending, or relocating along a highway, or required structures or mechanical devices that will properly purify or improve the flow of the Daniels Drain or pumping equipment necessary to assist or relieve the flow of the Daniels Drain, together with all necessary interests in land, appurtenances and attachments thereto.

TAKE FURTHER NOTICE that the expected benefits of the Project include replacement of culverts, the maintenance and improvement of a detention pond, the reduction or elimination of flooding problems caused by blockages and failures in the existing Drain and the detention pond that is established as part of the Daniels Drain. **TAKE FURTHER NOTICE** that the Township Board has tentatively designated the properties described herein as a special assessment district against which part or all of the cost of said public improvements is to be assessed by special assessment, fee, or charge, whether pursuant to the Drain Code, or the Public Improvement Act, Act 188, of the Public Acts of Michigan, 1956, as amended.

TAKE FURTHER NOTICE that the Township Board for the Charter Township of Meridian will meet on **Tuesday, January 26, 2016, at 6:00 p.m. at the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, MI 48864** for the purpose of discussing the proposed Project for the Daniels Drain, to hear objections to the proposed special assessment district, to review the estimated cost of the proposed project, and to address the special assessments, fees, or charges, and to hear objections thereto. Alternate plans of financing the proposed project will also be on the meeting agenda as part of the public hearing.

Proceedings conducted at this public hearing will be subject to the provisions of the Michigan Open Meetings Act and you are further notified that information regarding this meeting may be obtained from Meridian Charter Township. Persons with disabilities needing accommodations for effective participation in the meeting should contact the Meridian Township Board by writing or calling Assistant Township Manager Derek L. Perry, 5151 Marsh Road, Okemos, MI 48864-1198, (517) 853-4440, at least 10 days in advance of the meeting to request mobility, visual, hearing or other assistance.

TAKE FURTHER NOTICE that the Township Board, at any time before filing a petition under Section 463 of the Drain Code, may do any of the following:

- Determine to proceed with the proposed drain project and levy a special assessment, fee, or charge in substantially the same method as stated under Section 490 of the Drain Code and in this notice.
- Determine to proceed with the proposed drain project without levying a special assessment, fee, or charge under Section 490 of the Drain Code.
- Reject or withdraw from the proposed drain project.


Brett Dreyfus, CMMC, Township Clerk

DATED: 1/4/16

5151 MARSH ROAD, OKEMOS, MICHIGAN 48864-1198 (517) 853-4000

www.meridian.mi.us



EXHIBIT "A"

DANIELS DRAIN
DRAINAGE DISTRICT BOUNDARY

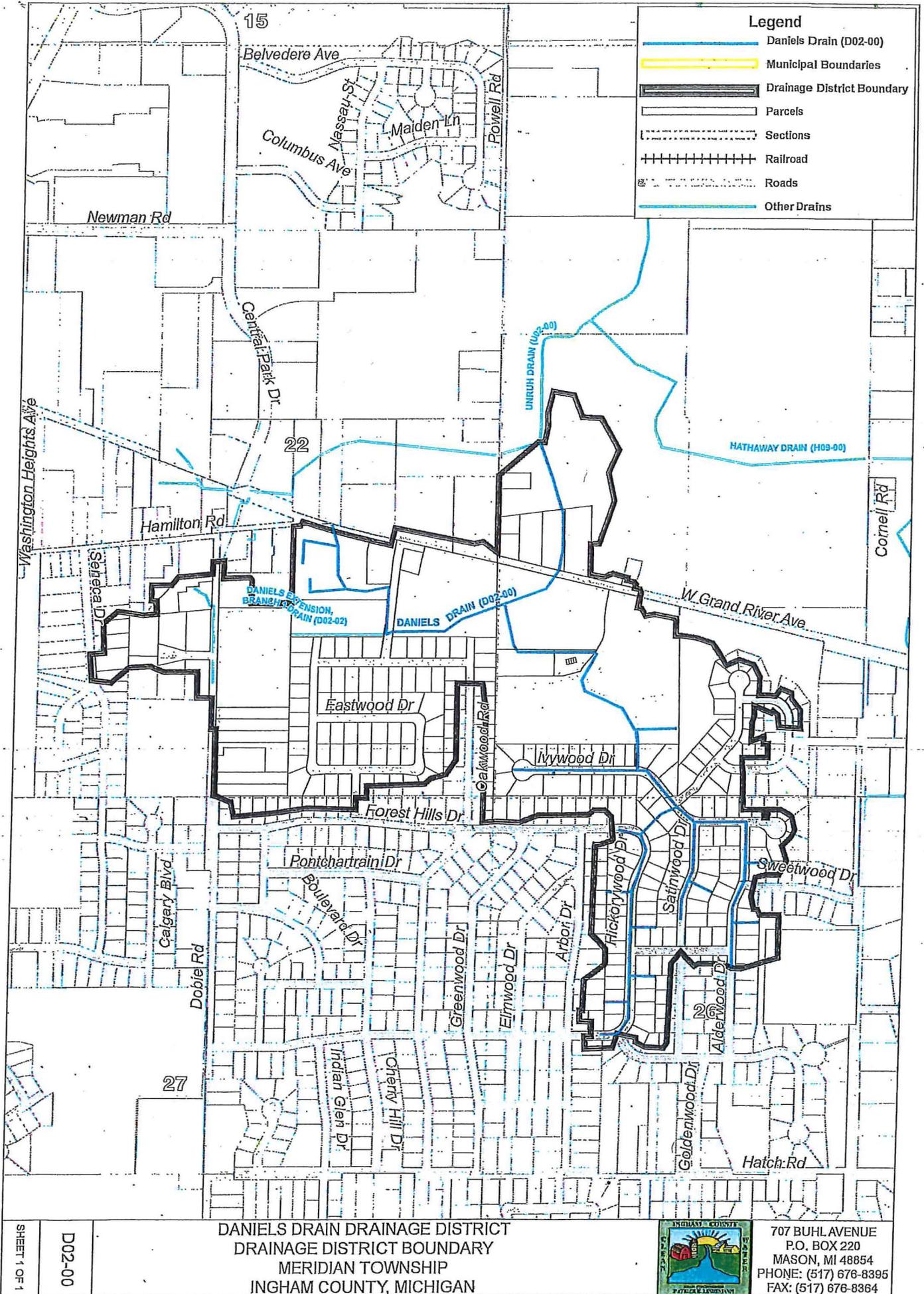
Sections 22-23 & 26-27, T.4 N.-R.1 W.,
Meridian Charter Township, Ingham County, Michigan

Beginning at a point on the South line of Section 22, T.4 N.-R.1 W., Meridian Charter Township, Ingham County, Michigan; which is 640.79 feet, S.89°-56'-33"E., of the Southwest Corner of said Section 22; thence N.68°-05'-29"W., 13.03 feet; thence N.00°-00'-00"E., 462.24 feet; thence S.89°-18'-28"W., 33.87 feet; thence N.01°-01'-50"E., 217.91 feet; thence N.89°-18'-05"W., 106.78 feet; thence N.00°-24'-33"W., 182.30 feet; thence S.89°-59'-55"W., 247.40 feet; thence N.65°-29'-33"W., 97.31 feet; thence S.86°-05'-18"W., 152.70 feet; thence S.49°-13'-00"W., 162.47 feet; thence N.82°-41'-53"W., 145.16 feet; thence N.05°-11'-43"W., 183.10 feet; thence N.84°-42'-37"E., 104.66 feet; thence N.02°-33'-19"W., 208.39 feet; thence N.51°-25'-37"E., 131.80 feet; thence S.81°-25'-20"E., 180.14 feet; thence N.85°-05'-52"E., 95.24 feet; thence N.01°-48'-08"W., 91.69 feet; thence N.82°-31'-23"W., 35.70 feet; thence N.00°-38'-55"E., 105.08 feet; thence N.89°-10'-49"E., 137.20 feet; thence N.42°-40'-43"E., 75.99 feet; thence N.84°-55'-05"E., 244.68 feet; thence N.01°-29'-09"E., 86.07 feet; thence N.85°-53'-21"E., 79.31 feet; thence S.00°-56'-57"W., 121.82 feet; thence N.88°-04'-23"E., 188.28 feet; thence S.41°-05'-57"E., 24.33 feet; thence S.00°-00'-00"W., 164.06 feet; thence N.89°-13'-17"E., 289.69 feet; thence N.00°-30'-57"E., 538.13 feet; thence N.85°-11'-58"E., 52.13 feet; thence N.29°-27'-05"E., 34.56 feet; thence S.72°-36'-49"E., 103.52 feet; thence S.74°-28'-33"E., 97.30 feet; thence S.76°-02'-00"E., 455.57 feet; thence N.13°-39'-01"E., 125.06 feet; thence S.79°-00'-34"E., 585.09 feet; thence N.76°-15'-18"E., 62.11 feet; thence S.53°-45'-06"E., 127.72 feet; thence N.00°-10'-21"E., 137.30 feet to a point on the East line of said Section 22, which is 796.75 feet, S.00°-18'-57"E., of the East 1/4 Corner of said Section 22; thence continuing N.00°-10'-21"E., entering Section 23, 404.95 feet; thence N.50°-22'-42"E., 363.44 feet; thence S.88°-27'-06"E., 48.19 feet; thence N.11°-42'-45"E., 109.04 feet; thence N.01°-27'-01"W., 102.90 feet; thence N.13°-26'-17"E., 151.28 feet; thence S.79°-57'-47"E., 149.42 feet; thence S.22°-47'-26"E., 168.07 feet; thence S.87°-45'-15"E., 132.91 feet; thence S.30°-20'-46"E., 258.55 feet; thence S.24°-17'-22"W., 176.00 feet; thence S.13°-08'-54"E., 203.78 feet; thence S.19°-07'-15"W., 316.42 feet; thence S.87°-09'-15"W., 56.38 feet; thence S.00°-00'-00"W., 214.41 feet; thence S.80°-01'-47"E., 99.06 feet; thence N.68°-11'-55"E., 64.51 feet; thence S.74°-47'-31"E., 111.19 feet; thence S.09°-30'-13"W., 19.58 feet; thence S.77°-50'-48"E., 52.06 feet; thence S.35°-16'-38"E., 20.43 feet; thence S.13°-09'-13"W., 27.26 feet; thence S.76°-54'-44"E., 32.23 feet; thence S.24°-45'-09"E., 23.59 feet; thence S.09°-54'-21"W., 110.48 feet; thence S.77°-54'-19"E., 24.40 feet; thence S.33°-41'-24"E., 61.97 feet; thence N.79°-24'-30"E., 65.17 feet; thence S.79°-01'-20"E., 158.63 feet; thence S.00°-44'-16"E., 121.36 feet; thence N.88°-28'-21"E., 39.08 feet; thence S.81°-56'-44"E., 111.52 feet; thence S.72°-23'-28"E., 125.68 feet; thence S.33°-09'-09"E., 184.76 feet; thence N.67°-06'-34"E., 101.76 feet; thence S.71°-28'-40"E., 108.21 feet; thence S.28°-03'-17"E., 98.56 feet; thence S.01°-09'-04"W., 128.45 feet; thence N.89°-14'-26"E., 76.37 feet; thence S.81°-18'-23"E., 37.89 feet; thence N.38°-07'-22"E., 65.65 feet; thence S.68°-22'-28"E., 83.56 feet; thence S.03°-37'-19"E., 40.12 feet; thence S.41°-29'-17"E., 102.21 feet; thence S.02°-02'-43"E., 131.33 feet; thence N.86°-29'-34"W., 161.76 feet; thence N.08°-13'-36"W., 87.36 feet; thence N.51°-52'-12"W., 41.16 feet; thence S.38°-39'-51"W., 16.54 feet; thence N.68°-07'-46"W., 132.81 feet; thence S.00°-29'-23"E., 75.27 feet; thence S.18°-13'-01"W., 43.32 feet; thence S.01°-47'-49"W., 132.88 feet; thence N.68°-22'-27"E., 94.69 feet; thence S.01°-14'-08"E., 52.72 feet; thence N.89°-32'-34"E., 30.63 feet; thence S.00°-37'-35"W., 94.94 feet; thence S.89°-24'-50"W., 178.57 feet; thence S.00°-40'-20"E., 54.08 feet; thence S.07°-28'-55"E., 60.28 feet; thence S.00°-40'-19"E., 150.03 feet to a point on the South line of said Section 23, which is 853.25 feet, S.89°-47'-01"W., of the Southeast Corner of said Section 23; thence continuing S.00°-40'-19"E., entering Section 26, 1.07 feet; thence S.02°-47'-23"E., 97.93 feet; thence N.89°-46'-37"E., 150.16 feet; thence S.00°-47'-05"E., 54.75 feet;

DANIELS DRAIN
DRAINAGE DISTRICT BOUNDARY
EXHIBIT "A" (Cont'd.)
Page 2

thence N.89°-49'-25"E., 20.13 feet; thence N.09°-09'-50"E., 55.51 feet; thence N.89°-46'-37"E., 87.82 feet; thence S.60°-58'-36"E., 92.32 feet; thence S.15°-24'-44"E., 99.95 feet; thence S.29°-44'-42"W., 58.79 feet; thence S.47°-51'-45"W., 88.50 feet; thence S.18°-50'-46"E., 112.81 feet; thence S.29°-33'-00"W., 109.86 feet; thence S.89°-40'-27"W., 89.80 feet; thence S.75°-48'-18"W., 75.50 feet; thence S.12°-32'-22"W., 135.78 feet; thence S.13°-43'-51"E., 91.37 feet; thence S.85°-20'-52"E., 26.93 feet; thence S.24°-02'-20"E., 41.55 feet; thence N.89°-39'-22"E., 133.06 feet; thence S.00°-22'-35"E., 298.13 feet; thence S.73°-24'-23"W., 271.03 feet; thence N.86°-49'-13"W., 70.42 feet; thence N.64°-23'-52"W., 69.30 feet; thence N.89°-34'-32"W., 175.79 feet; thence S.59°-25'-14"W., 33.27 feet; thence N.45°-00'-00"W., 139.95 feet; thence S.39°-32'-10"W., 106.37 feet; thence S.01°-45'-07"W., 553.64 feet; thence S.32°-44'-06"W., 43.34 feet; thence N.86°-43'-46"W., 136.94 feet; thence N.64°-11'-54"W., 73.94 feet; thence N.03°-05'-39"W., 32.16 feet; thence N.77°-22'-27"W., 130.35 feet; thence S.17°-49'-42"W., 105.68 feet; thence S.88°-42'-00"W., 196.63 feet; thence N.01°-55'-05"W., 86.56 feet; thence S.88°-10'-55"E., 43.77 feet; thence N.01°-08'-17"W., 104.88 feet; thence N.89°-00'-13"W., 79.87 feet; thence N.01°-29'-11"W., 75.86 feet; thence S.89°-58'-26"E., 18.73 feet; thence N.01°-49'-58"E., 215.16 feet; thence N.52°-57'-52"E., 182.12 feet; thence N.00°-25'-47"W., 104.10 feet; thence N.43°-18'-44"W., 148.78 feet; thence N.01°-03'-15"E., 619.08 feet; thence S.86°-38'-48"E., 23.73 feet; thence N.72°-51'-49"E., 109.01 feet; thence N.06°-22'-25"W., 164.21 feet; thence N.46°-32'-53"W., 68.16 feet; thence S.89°-20'-56"W., 76.39 feet; thence S.49°-22'-42"W., 48.03 feet; thence S.89°-20'-47"W., 330.18 feet; thence S.89°-57'-19"W., 28.65 feet; thence S.69°-40'-30"W., 149.96 feet; thence N.86°-46'-08"W., 161.72 feet; thence S.85°-37'-01"W., 27.30 feet to a point on the West line of said Section 26, which is 176.21 feet, S.00°-00'-46"W., of the Northwest Corner of said Section 26; thence continuing S.85°-37'-01"W., entering Section 27, 74.56 feet; thence N.00°-40'-25"E., 181.99 feet to a point on the North line of said Section 27, which is 72.24 feet, N.89°-56'-33"W., of the Northeast Corner of said Section 27; thence continuing N.00°-40'-25"E., entering Section 22, 579.41 feet; thence N.08°-08'-03"W., 210.44 feet; thence N.88°-29'-03"W., 182.70 feet; thence S.00°-14'-58"E., 538.71 feet; thence S.34°-54'-41"W., 121.81 feet; thence S.74°-13'-59"W., 115.00 feet; thence S.48°-48'-51"W., 55.37 feet; thence S.87°-59'-14"W., 407.80 feet; thence S.00°-26'-51"E., 71.07 feet to a point on the South line of said Section 22, which is 904.55 feet, N.89°-56'-33"W., of the Southeast Corner of said Section 22; thence continuing S.00°-26'-51"E., entering Section 27, 11.50 feet; thence N.89°-06'-48"W., 75.40 feet; thence S.01°-52'-08"W., 83.20 feet; thence N.88°-28'-45"W., 362.77 feet; thence S.82°-03'-24"W., 226.13 feet; thence S.84°-50'-44"W., 304.62 feet; thence N.13°-09'-27"W., 102.96 feet; thence N.68°-05'-29"W., 116.08 feet to the point of beginning, containing 208.89 acres, more or less,

EXHIBIT B



DANIELS DRAIN DRAINAGE DISTRICT
 DRAINAGE DISTRICT BOUNDARY
 MERIDIAN TOWNSHIP
 INGHAM COUNTY, MICHIGAN



707 BUHL AVENUE
 P.O. BOX 220
 MASON, MI 48854
 PHONE: (517) 676-8395
 FAX: (517) 676-8364

SHEET 1 OF 1

D02-00

DRAFT

MERIDIAN CHARTER TOWNSHIP

RESOLUTION AUTHORIZING THE FILING OF A PETITION WITH THE COUNTY DRAIN COMMISSIONER DANIELS DRAIN

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building in said Township on the _____ day of January, 2016, at _____ p.m., local time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and seconded by _____
_____.

WHEREAS, the Township Board has determined that the public improvements described hereto and made part hereof (the "Project"): The construction, furnishing and equipping of maintenance and improvements to the Daniels Drain, consisting generally of cleaning out, relocating, widening, deepening, straightening, tiling, extending, or relocating along a highway, or required structures or mechanical devices that will properly purify or improve the flow of the Daniels Drain or pumping equipment necessary to assist or relieve the flow of the Daniels Drain, together with all the necessary interests in land, appurtenances and attachments thereto are necessary for the public health, safety, and welfare; and

WHEREAS, the Township desires to file a petition with the Ingham County Drain Commissioner pursuant to Chapter 20 of the Drain Code, Act 40, Public Acts of Michigan, 1956, as amended ("Drain Code"), for the construction, furnishing and equipping of maintenance and improvements to the Daniels Drain, consisting generally of cleaning out, relocating, widening, deepening, straightening, tiling, extending, or relocating along a highway, or required structures or mechanical devices that will properly purify or improve the flow of the Daniels Drain or pumping equipment necessary to assist or relieve the flow of the Daniels Drain, together with all the necessary interests in land, appurtenances and attachments thereto, wholly located and established in the Charter Township of Meridian in the County of Ingham, State of Michigan to facilitate implementation of the Project; and

WHEREAS, the Township Board has declared the lots and parcels of land more particularly described in Exhibit A attached hereto and made a part hereof as the area to be serviced by the Daniels Drain, and these parcels will be especially benefited by the Project and that a special assessment, fee, or charge may be levied by the Township against benefited parcels pursuant to Chapter 20 of the Drain Code and the Public Improvement Act, Act 188, Public Acts of Michigan, 1954, as amended ("Act 188"); and

WHEREAS, the Township Board, after due and legal notice, held a public hearing to hear objections to the proposed Project and special assessments, fees, or charges to be levied, as required by Section 489a of the Drain Code.

NOW, THEREFORE BE IT RESOLVED by the Township Board of Meridian Charter Township, Ingham County, Michigan, as follows:

1. The Township Clerk is hereby authorized and directed to execute and send the Petition substantially in the form attached hereto, as Exhibit B, to the Ingham County Drain Commissioner by registered mail.
2. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Yeas:

Nays:

Abstain:

Absent:

Resolution No.

I, the undersigned, being duly qualified and acting Clerk of Meridian Charter Township, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Township Board for the Meridian Charter Township at a _____ meeting held on the _____ day of January 2016.

Brett Dreyfus, CMMC, Clerk
Meridian Charter Township

Date

Exhibit A

DANIELS DRAIN DRAINAGE DISTRICT BOUNDARY

Sections 22-23 & 26-27; T.4 N.-R.1 W.,
Meridian Charter Township, Ingham County, Michigan

Beginning at a point on the South line of Section 22, T.4 N.-R.1 W., Meridian Charter Township, Ingham County, Michigan; which is 640.79 feet, S.89°-56'-33"E., of the Southwest Corner of said Section 22; thence N.68°-05'-29"W., 13.03 feet; thence N.00°-00'-00"E., 462.24 feet; thence S.89°-18'-28"W., 33.87 feet; thence N.01°-01'-50"E., 217.91 feet; thence N.89°-18'-05"W., 106.78 feet; thence N.00°-24'-33"W., 182.30 feet; thence S.89°-59'-55"W., 247.40 feet; thence N.65°-29'-33"W., 97.31 feet; thence S.86°-05'-18"W., 152.70 feet; thence S.49°-13'-00"W., 162.47 feet; thence N.82°-41'-53"W., 145.16 feet; thence N.05°-11'-43"W., 183.10 feet; thence N.84°-42'-37"E., 104.66 feet; thence N.02°-33'-19"W., 208.39 feet; thence N.51°-25'-37"E., 131.80 feet; thence S.81°-25'-20"E., 180.14 feet; thence N.85°-05'-52"E., 95.24 feet; thence N.01°-48'-08"W., 91.69 feet; thence N.82°-31'-23"W., 35.70 feet; thence N.00°-38'-55"E., 105.08 feet; thence N.89°-10'-49"E., 137.20 feet; thence N.42°-40'-43"E., 75.99 feet; thence N.84°-55'-05"E., 244.68 feet; thence N.01°-29'-09"E., 86.07 feet; thence N.85°-53'-21"E., 79.31 feet; thence S.00°-56'-57"W., 121.82 feet; thence N.88°-04'-23"E., 188.28 feet; thence S.41°-05'-57"E., 24.33 feet; thence S.00°-00'-00"W., 164.06 feet; thence N.89°-13'-17"E., 289.69 feet; thence N.00°-30'-57"E., 538.13 feet; thence N.85°-11'-58"E., 52.13 feet; thence N.29°-27'-05"E., 34.56 feet; thence S.72°-36'-49"E., 103.52 feet; thence S.74°-28'-33"E., 97.30 feet; thence S.76°-02'-00"E., 455.57 feet; thence N.13°-39'-01"E., 125.06 feet; thence S.79°-00'-34"E., 585.09 feet; thence N.76°-15'-18"E., 62.11 feet; thence S.53°-45'-06"E., 127.72 feet; thence N.00°-10'-21"E., 137.30 feet to a point on the East line of said Section 22, which is 796.75 feet, S.00°-18'-57"E., of the East 1/4 Corner of said Section 22; thence continuing N.00°-10'-21"E., entering Section 23, 404.95 feet; thence N.50°-22'-42"E., 363.44 feet; thence S.88°-27'-06"E., 48.19 feet; thence N.11°-42'-45"E., 109.04 feet; thence N.01°-27'-01"W., 102.90 feet; thence N.13°-26'-17"E., 151.28 feet; thence S.79°-57'-47"E., 149.42 feet; thence S.22°-47'-26"E., 168.07 feet; thence S.87°-45'-15"E., 132.91 feet; thence S.30°-20'-46"E., 258.55 feet; thence S.24°-17'-22"W., 176.00 feet; thence S.13°-08'-54"E., 203.78 feet; thence S.19°-07'-15"W., 316.42 feet; thence S.87°-09'-15"W., 56.38 feet; thence S.00°-00'-00"W., 214.41 feet; thence S.80°-01'-47"E., 99.06 feet; thence N.68°-11'-55"E., 64.51 feet; thence S.74°-47'-31"E., 111.19 feet; thence S.09°-30'-13"W., 19.58 feet; thence S.77°-50'-48"E., 52.06 feet; thence S.35°-16'-38"E., 20.43 feet; thence S.13°-09'-13"W., 27.26 feet; thence S.76°-54'-44"E., 32.23 feet; thence S.24°-45'-09"E., 23.59 feet; thence S.09°-54'-21"W., 110.48 feet; thence S.77°-54'-19"E., 24.40 feet; thence S.33°-41'-24"E., 61.97 feet; thence N.79°-24'-30"E., 65.17 feet; thence S.79°-01'-20"E., 158.63 feet; thence S.00°-44'-16"E., 121.36 feet; thence N.88°-28'-21"E., 39.08 feet; thence S.81°-56'-44"E., 111.52 feet; thence S.72°-23'-28"E., 125.68 feet; thence S.33°-09'-09"E., 184.76 feet; thence N.67°-06'-34"E., 101.76 feet; thence S.71°-28'-40"E., 108.21 feet; thence S.28°-03'-17"E., 98.56 feet; thence S.01°-09'-04"W., 128.45 feet; thence N.89°-14'-26"E., 76.37 feet; thence S.81°-18'-23"E., 37.89 feet; thence N.38°-07'-22"E., 65.65 feet; thence S.68°-22'-28"E., 83.56 feet; thence S.03°-37'-19"E., 40.12 feet; thence S.41°-29'-17"E., 102.21 feet; thence S.02°-02'-43"E., 131.33 feet; thence N.86°-29'-34"W., 161.76 feet; thence N.08°-13'-36"W., 87.36 feet; thence N.51°-52'-12"W., 41.16 feet; thence S.38°-39'-51"W., 16.54 feet; thence N.68°-07'-46"W., 132.81 feet; thence S.00°-29'-23"E., 75.27 feet; thence S.18°-13'-01"W., 43.32 feet; thence S.01°-47'-49"W., 132.88 feet; thence N.68°-22'-27"E., 94.69 feet; thence S.01°-14'-08"E., 52.72 feet; thence N.89°-32'-34"E., 30.63 feet; thence S.00°-37'-35"W., 94.94 feet; thence S.89°-24'-50"W., 178.57 feet; thence S.00°-40'-20"E., 54.08 feet; thence S.07°-28'-55"E., 60.28 feet; thence S.00°-40'-19"E., 150.03 feet to a point on the South line of said Section 23, which is 853.25 feet, S.89°-47'-01"W., of the Southeast Corner of said Section 23; thence continuing S.00°-40'-19"E., entering Section 26, 1.07 feet; thence S.02°-47'-23"E., 97.93 feet; thence N.89°-46'-37"E., 150.16 feet; thence S.00°-47'-05"E., 54.75 feet;

DANIELS DRAIN
DRAINAGE DISTRICT BOUNDARY
EXHIBIT "A" (Cont'd.)
Page 2

thence N.89°-49'-25"E., 20.13 feet; thence N.09°-09'-50"E., 55.51 feet; thence N.89°-46'-37"E., 87.82 feet; thence S.60°-58'-36"E., 92.32 feet; thence S.15°-24'-44"E., 99.95 feet; thence S.29°-44'-42"W., 58.79 feet; thence S.47°-51'-45"W., 88.50 feet; thence S.18°-50'-46"E., 112.81 feet; thence S.29°-33'-00"W., 109.86 feet; thence S.89°-40'-27"W., 89.80 feet; thence S.75°-48'-18"W., 75.50 feet; thence S.12°-32'-22"W., 135.78 feet; thence S.13°-43'-51"E., 91.37 feet; thence S.85°-20'-52"E., 26.93 feet; thence S.24°-02'-20"E., 41.55 feet; thence N.89°-39'-22"E., 133.06 feet; thence S.00°-22'-35"E., 298.13 feet; thence S.73°-24'-23"W., 271.03 feet; thence N.86°-49'-13"W., 70.42 feet; thence N.64°-23'-52"W., 69.30 feet; thence N.89°-34'-32"W., 175.79 feet; thence S.59°-25'-14"W., 33.27 feet; thence N.45°-00'-00"W., 139.95 feet; thence S.39°-32'-10"W., 106.37 feet; thence S.01°-45'-07"W., 553.64 feet; thence S.32°-44'-06"W., 43.34 feet; thence N.86°-43'-46"W., 136.94 feet; thence N.64°-11'-54"W., 73.94 feet; thence N.03°-05'-39"W., 32.16 feet; thence N.77°-22'-27"W., 130.35 feet; thence S.17°-49'-42"W., 105.68 feet; thence S.88°-42'-00"W., 196.63 feet; thence N.01°-55'-05"W., 86.56 feet; thence S.88°-10'-55"E., 43.77 feet; thence N.01°-08'-17"W., 104.88 feet; thence N.89°-00'-13"W., 79.87 feet; thence N.01°-29'-11"W., 75.86 feet; thence S.89°-58'-26"E., 18.73 feet; thence N.01°-49'-58"E., 215.16 feet; thence N.52°-57'-52"E., 182.12 feet; thence N.00°-25'-47"W., 104.10 feet; thence N.43°-18'-44"W., 148.78 feet; thence N.01°-03'-15"E., 619.08 feet; thence S.86°-38'-48"E., 23.73 feet; thence N.72°-51'-49"E., 109.01 feet; thence N.06°-22'-25"W., 164.21 feet; thence N.46°-32'-53"W., 68.16 feet; thence S.89°-20'-56"W., 76.39 feet; thence S.49°-22'-42"W., 48.03 feet; thence S.89°-20'-47"W., 330.18 feet; thence S.89°-57'-19"W., 28.65 feet; thence S.69°-40'-30"W., 149.96 feet; thence N.86°-46'-08"W., 161.72 feet; thence S.85°-37'-01"W., 27.30 feet to a point on the West line of said Section 26, which is 176.21 feet, S.00°-00'-46"W., of the Northwest Corner of said Section 26; thence continuing S.85°-37'-01"W., entering Section 27, 74.56 feet; thence N.00°-40'-25"E., 181.99 feet to a point on the North line of said Section 27, which is 72.24 feet, N.89°-56'-33"W., of the Northeast Corner of said Section 27; thence continuing N.00°-40'-25"E., entering Section 22, 579.41 feet; thence N.08°-08'-03"W., 210.44 feet; thence N.88°-29'-03"W., 182.70 feet; thence S.00°-14'-58"E., 538.71 feet; thence S.34°-54'-41"W., 121.81 feet; thence S.74°-13'-59"W., 115.00 feet; thence S.48°-48'-51"W., 55.37 feet; thence S.87°-59'-14"W., 407.80 feet; thence S.00°-26'-51"E., 71.07 feet to a point on the South line of said Section 22, which is 904.55 feet, N.89°-56'-33"W., of the Southeast Corner of said Section 22; thence continuing S.00°-26'-51"E., entering Section 27, 11.50 feet; thence N.89°-06'-48"W., 75.40 feet; thence S.01°-52'-08"W., 83.20 feet; thence N.88°-28'-45"W., 362.77 feet; thence S.82°-03'-24"W., 226.13 feet; thence S.84°-50'-44"W., 304.62 feet; thence N.13°-09'-27"W., 102.96 feet; thence N.68°-05'-29"W., 116.08 feet to the point of beginning, containing 208.89 acres, more or less.

DRAFT

Exhibit B

**PETITION FOR CLEANING OUT, RELOCATING, WIDENING, DEEPENING,
STRAIGHTENING, TILING, EXTENDING, ADDING BRANCHES, RELOCATING
ALONG A HIGHWAY AND/OR INSTALLING DEVICES TO PURIFY THE FLOW OF
THE DANIELS DRAIN PURSUANT TO CHAPTER 20 OF ACT 40 OF THE PUBLIC
ACTS OF 1956, AS AMENDED
DANIELS DRAIN**

TO THE INGHAM COUNTY DRAIN COMMISSIONER:

The undersigned public corporation in the State of Michigan, namely the Charter Township of Meridian, hereby petitions for the construction, furnishing and equipping of maintenance and improvements to the Daniels Drain, consisting generally of cleaning out, relocating, widening, deepening, straightening, tiling, extending, or relocating along a highway, or required structures or mechanical devices that will properly purify or improve the flow of the Daniels Drain or pumping equipment necessary to assist or relieve the flow of the Daniels Drain, together with all the necessary interests in land, appurtenances and attachments thereto, wholly located and established in the Charter Township of Meridian in the County of Ingham, State of Michigan.

The construction, furnishing and equipping of maintenance and improvements to the Daniels Drain, consisting generally of cleaning out, relocating, widening, deepening, straightening, tiling, extending, or relocating along a highway, or required structures or mechanical devices that will properly purify or improve the flow of the Daniels Drain or pumping equipment necessary to assist or relieve the flow of the Daniels Drain, together with all the necessary interests in land, appurtenances and attachments thereto is necessary for the public health, and is required at this time due to pollution, siltation, and other impairment of the Daniels Drain resulting in pollution and impairment of the waters of the State and damage and impairment to the natural resources in or near the Daniels Drain District.

This petition has been authorized by this petitioner's governing body, as evidenced by the attached resolution.

This petition is filed pursuant to the provisions of Chapter 20 of Act No. 40 of the Public Acts of 1956, as amended.

It is understood that the cost of said project is to be wholly assessed against public corporations, including this petitioner. The Charter Township of Meridian may levy a special assessment, charge or fee for all or a portion of the cost of this project against benefitting properties under MCL 280.490 and conducted a hearing on January 26, 2016, as prescribed in MCL 280.489a for this purpose.

A certified copy of the Resolution of the governing body of the Charter Township of Meridian authorizing the execution of the Petition is hereby attached.

CHARTER TOWNSHIP OF MERIDIAN

Brett Dreyfus, CMMC, Clerk
Meridian Charter Township

Date

DRAFT

Project Name: DANIELS CH. 20 ROLL

Parcel Number	Owner Name	Assessed Acres	Runoff Factor (Factor 1)	Property Benefit Percent if:		Benefit Percent (Percent of Total Assessment)	MRD %				
				MRD 0%	MRD 5%		MRD 10%	MRD 20%	\$100,000	\$1,000,000	\$5,000,000
33-02-02-22-453-002	1705 CHIEF OKEMOS LLC	0.6986	0.90	0.6287	0.49925821	0.47184452	0.44443082	0.38960343	499.26	4,992.58	24,962.91
33-02-02-22-451-003	1710 CHIEF OKEMOS LLC	1.1376	0.90	1.0238	0.81299190	0.76835145	0.72371100	0.63443009	812.99	8,129.92	40,649.59
33-02-02-22-451-002	1720 ASSOCIATES	1.1094	0.90	0.9985	0.79283862	0.74930476	0.70577090	0.61870319	792.84	7,928.39	39,641.93
33-02-02-22-452-011	1741 CHIEF OKEMOS CIRCLE	0.3662	0.90	0.3296	0.26170678	0.24733676	0.23296674	0.20422671	261.71	2,617.07	13,085.34
33-02-02-23-379-017	ABDULLAH ASHRAF &	0.3249	0.40	0.1300	0.10319623	0.09752984	0.09186346	0.08053068	103.20	1,031.96	5,159.81
33-02-02-22-427-006	ADLER ARI BEN	0.4639	0.40	0.1856	0.14734605	0.13925544	0.13116484	0.11498364	147.35	1,473.46	7,367.30
33-02-02-26-130-001	ALBRITTON MARSHA E &	0.2473	0.40	0.0989	0.07854856	0.07423555	0.06992254	0.06129652	78.55	785.49	3,927.43
33-02-02-26-107-014	ALLEN RICHARD J & SARAH I	0.3165	0.40	0.1266	0.10052818	0.09500830	0.08948841	0.07844863	100.53	1,005.28	5,026.41
33-02-02-26-107-001	ALZUBAYDI JOHN & DOROTI	0.4073	0.40	0.1629	0.12936850	0.12226502	0.11516154	0.10095459	129.37	1,293.68	6,468.42
33-02-02-22-476-009	ANDERSON KRISTIN K	0.3467	0.40	0.1387	0.11012045	0.10407386	0.09802727	0.08593410	110.12	1,101.20	5,506.02
33-02-02-22-476-010	ANDREWS VINCENT P &	0.3432	0.40	0.1373	0.10900876	0.10302321	0.09703767	0.08506658	109.01	1,090.09	5,450.44
33-02-02-26-105-004	ARMSTRONG WARREN B	0.2163	0.40	0.0865	0.06870220	0.06492984	0.06115748	0.05361276	68.70	687.02	3,435.11
33-02-02-26-105-013	ARMSTRONG WARREN B	0.1073	0.40	0.0429	0.03408112	0.03220976	0.03038341	0.02659570	34.08	340.81	1,704.06
33-02-02-26-107-005	ASMARE ELISABETH	0.3322	0.40	0.1329	0.10551489	0.09972119	0.09392749	0.08234008	105.51	1,055.15	5,275.74
33-02-02-26-128-010	BAEK SEUNGK & JYOUNG	0.2856	0.40	0.1142	0.09071358	0.08573555	0.08075163	0.07078967	90.71	907.14	4,535.68
33-02-02-26-107-012	BAINBRIDGE KENT L & SANC	0.3332	0.40	0.1333	0.10583251	0.10002137	0.09421023	0.08258795	105.83	1,058.33	5,291.63
33-02-02-22-477-029	BAKKERARKEMA F W & PAU	0.2105	0.40	0.0842	0.06685998	0.06318877	0.05951757	0.05217516	66.86	668.60	3,343.00
33-02-02-26-128-013	BARONDESS DAVID A & MAI	0.3257	0.40	0.1303	0.10345033	0.09776999	0.09208965	0.08072897	103.45	1,034.50	5,172.52
33-02-02-22-478-005	BEADERSTADT RICHARD E &	0.1669	0.40	0.0668	0.05301154	0.05010074	0.04718994	0.04136833	53.01	530.12	2,650.58
33-02-02-26-154-008	BEAL MATTHEW W	0.2870	0.40	0.1148	0.09115826	0.08615286	0.08114747	0.07113668	91.16	911.58	4,557.91
33-02-02-23-301-003	BECKETT JR FREDERICK W	0.4519	0.40	0.1808	0.14353455	0.13565323	0.12777192	0.11200928	143.53	1,435.35	7,176.73
33-02-02-22-428-003	BEECH TIMOTHY L & BARBA	0.3957	0.40	0.1583	0.12568405	0.11878288	0.11188172	0.09807938	125.68	1,256.84	6,284.20
33-02-02-23-353-025	BEERS KIMVAN T	0.7056	0.40	0.2822	0.22411591	0.21180996	0.19950402	0.17489212	224.12	2,241.16	11,205.80
33-02-02-26-106-009	BEHNKE DONALD R & SHERI	0.3051	0.40	0.1220	0.09690726	0.09158620	0.08626513	0.07562300	96.91	969.07	4,845.36
33-02-02-26-107-011	BENEDICT JOHN C & NICOLE	0.3178	0.40	0.1271	0.10094109	0.09539853	0.08985598	0.07877086	100.94	1,009.41	5,047.05
33-02-02-26-106-008	BENNETT III MILFORD & KAF	0.2703	0.40	0.1081	0.08585393	0.08113979	0.07642565	0.06699736	85.85	858.54	4,292.70
33-02-02-26-105-012	BENNETT TRUST HUGH F & I	0.3816	0.40	0.1526	0.12120554	0.11455029	0.10789503	0.09458451	121.21	1,212.06	6,060.28
33-02-02-27-202-010	BERNABEI JOSEPH D	0.1896	0.40	0.0758	0.06022162	0.05691492	0.05360822	0.04699482	60.22	602.22	3,011.08
33-02-02-22-477-007	BINDER TECLA E &	0.4140	0.40	0.1656	0.13149658	0.12427625	0.11705593	0.10261528	131.50	1,314.97	6,574.83
33-02-02-23-378-001	BISWAS SUBIR K & KOVUMJ	0.4096	0.40	0.1638	0.13009903	0.12295544	0.11581186	0.10152468	130.10	1,300.99	6,504.95
33-02-02-26-154-012	BLANCHARD GERALD W & S	0.2235	0.40	0.0894	0.07098910	0.06709117	0.06319324	0.05539738	70.99	709.89	3,549.45
33-02-02-23-378-004	BOMMARITO MICHAEL J &	0.0000	0.40	0.0000	0.00000000	0.00000000	0.00000000	0.00000000	-	-	-
33-02-02-22-476-011	BOUTNI LAURA C	0.3484	0.40	0.1394	0.11066041	0.10458417	0.09850794	0.08635546	110.66	1,106.60	5,533.02
33-02-02-26-128-014	BREHM WILLIAM L & AMY L	0.2928	0.40	0.1171	0.09300048	0.08789393	0.08278738	0.07257428	93.00	930.00	4,650.02
33-02-02-22-477-027	BRONSON ALLAN G & JANET	0.2323	0.40	0.0929	0.07378419	0.06973279	0.06568138	0.05757857	73.78	737.84	3,689.21
33-02-02-26-129-001	BROOKS ROGER I & LANETTI	0.1238	0.40	0.0495	0.03932192	0.03716280	0.03500368	0.03068544	39.32	393.22	1,966.10
33-02-02-22-456-010	BROWN LAUREN M & TRHIL	0.5943	0.40	0.2377	0.18876429	0.17839946	0.16803463	0.14730497	188.76	1,887.64	9,438.21
33-02-02-22-477-030	BRYDE TRUST EVELYN S	0.2103	0.40	0.0841	0.06679645	0.06312873	0.05946102	0.05212559	66.80	667.96	3,339.82
33-02-02-23-301-007	BUEHLER FRIEDRICH A	2.0684	0.90	1.8616	1.47819308	1.39702719	1.31586131	1.15352954	1,478.19	14,781.93	73,909.65
33-02-02-23-379-013	BURAK KRISTOPHER M & NC	0.2487	0.40	0.0995	0.07899324	0.07465581	0.07031838	0.06164352	78.99	789.93	3,949.66
33-02-02-23-380-010	BURGESS GARY J & CHRISTI	0.2498	0.40	0.0999	0.07934262	0.07498601	0.07062940	0.06191617	79.34	793.43	3,967.13
33-02-02-26-130-005	BURZYCH MARK J & KIMBER	0.3750	0.40	0.1500	0.11910922	0.11256907	0.10602892	0.09294862	119.11	1,191.09	5,955.46
33-02-02-26-128-016	CAMERON LORRAINE L & LA	0.3779	0.40	0.1512	0.12003033	0.11343960	0.10684888	0.09366742	120.03	1,200.30	6,001.52
33-02-02-23-353-010	CAMPBELL BRUCE B & SULI	0.4990	0.40	0.1996	0.15849467	0.14979191	0.14108915	0.12368363	158.49	1,584.95	7,924.73
33-02-02-22-404-003	CAPITAL AREA SCHOOL EMP	0.0003	0.90	0.0003	0.00021440	0.00020262	0.00019085	0.00016731	0.21	2.14	10.72
33-02-02-23-380-003	CARR GARY & SUSAN M	0.1957	0.40	0.0783	0.06215913	0.05874605	0.05533296	0.04850679	62.16	621.59	3,107.96
33-02-02-22-428-001	CAWOOD BUILDING CO	0.5092	0.90	0.4583	0.36390249	0.34392102	0.32393956	0.28397662	363.90	3,639.02	18,195.12
33-02-02-22-478-002	CHALLA ANU R	0.3554	0.40	0.1422	0.11288378	0.10685546	0.10048714	0.08809050	112.88	1,128.84	5,644.19
33-02-02-23-380-002	CHASE STEVEN & JOY	0.1964	0.40	0.0786	0.06238147	0.05895617	0.05553088	0.04868029	62.38	623.81	3,119.07
33-02-02-23-353-004	CHEN JIN &	0.2674	0.40	0.1070	0.08493282	0.08026925	0.07560569	0.06627856	84.93	849.33	4,246.64

DRAFT

Parcel Number	Owner Name	Assessed Acres	Runoff Factor (Factor 1)	Adjusted Acres (Assessed acres x FACTOR 1)	Benefit Percent (Percent of Total Assessment)	\$100,000	\$1,000,000	\$5,000,000			
33-02-02-26-106-006	CHEN LIANGBIAO &	0.3222	0.40	0.1289	0.10233864	0.09671935	0.09110005	0.07986145	102.34	1,023.39	5,116.93
33-02-02-26-107-010	CHEN MICHAEL & LAN	0.3157	0.40	0.1263	0.10027408	0.09476815	0.08926221	0.07825034	100.27	1,002.74	5,013.70
33-02-02-22-476-014	CHEN SHU I	0.3589	0.40	0.1436	0.11399547	0.10773611	0.10147675	0.08895802	114.00	1,139.95	5,699.77
33-02-02-22-453-001	CHIEF OKEMOS APARTMEN	0.2987	0.90	0.2688	0.21346755	0.20174629	0.19002503	0.16658251	213.47	2,134.68	10,673.38
33-02-02-23-380-008	CHOI JONGEUN	0.2282	0.40	0.0913	0.07248193	0.06850203	0.06452213	0.05656233	72.48	724.82	3,624.10
33-02-02-22-451-001	CHOPP DENNIS J	1.3738	0.90	1.2364	0.98179349	0.92788433	0.87397518	0.76615688	981.79	9,817.93	49,089.67
33-02-02-23-353-024	CHOWDHURY JAHANGIR &	0.5490	0.40	0.2196	0.17437590	0.16480112	0.15522634	0.13607678	174.38	1,743.76	8,718.79
33-02-02-26-106-014	CHURCH RICHARD L & JANE	0.2648	0.40	0.1059	0.08410699	0.07948877	0.07487055	0.06563412	84.11	841.07	4,205.35
33-02-02-26-127-011	CICHY TRUST SHELLEY G	0.3970	0.40	0.1588	0.12609696	0.11917312	0.11224928	0.09840160	126.10	1,260.97	6,304.85
33-02-02-22-477-020	CIMMERER MARK & AMY	0.4267	0.40	0.1707	0.13553041	0.12808859	0.12064677	0.10576314	135.53	1,355.30	6,776.52
33-02-02-22-477-021	CLAUSEN MARY L	0.2279	0.40	0.0912	0.07238664	0.06841198	0.06443731	0.05648797	72.39	723.87	3,619.33
33-02-02-26-154-010	CLIMES GARY & THERESA	0.1325	0.40	0.0530	0.04208526	0.03977440	0.03746355	0.03284185	42.09	420.85	2,104.26
33-02-02-27-202-009	COLE GRACE L	0.1843	0.40	0.0737	0.05853821	0.05532395	0.05210968	0.04568115	58.54	585.38	2,926.91
33-02-02-26-129-002	COLEMAN LANCE C & KRIST	0.1171	0.40	0.0468	0.03719384	0.03515157	0.03310930	0.02902476	37.19	371.94	1,859.69
33-02-02-27-226-001	CONVERY SUSAN P	0.0169	0.40	0.0068	0.00536786	0.00507311	0.00477837	0.00418888	5.37	53.68	268.39
33-02-02-26-101-002	CORDILL TODD Y & HOLLY J	0.4187	0.40	0.1675	0.13298942	0.12568712	0.11838482	0.10378023	132.99	1,329.89	6,649.47
33-02-02-22-379-010	CORKIN HELEN S &	0.3029	0.40	0.1212	0.09620849	0.09092579	0.08564309	0.07507770	96.21	962.08	4,810.42
33-02-02-23-353-023	CORNELL WOODS ASSOCIAT	0.0329	0.40	0.0132	0.01044985	0.00987606	0.00930227	0.00815469	10.45	104.50	522.49
33-02-02-26-130-006	CORNELL WOODS ASSOCIAT	0.0298	0.40	0.0119	0.00946521	0.00894549	0.00842576	0.00738632	9.47	94.65	473.26
33-02-02-22-405-001	COUNTY OF INGHAM	0.0002	0.00	0.0000	0.00000000	0.00000000	0.00000000	0.00000000	-	-	-
33-02-02-22-477-012	CRICHTON CHRISTIE L	0.3449	0.40	0.1380	0.10954872	0.10353353	0.09751833	0.08548794	109.55	1,095.49	5,477.44
33-02-02-23-301-010	CROSSROADS INVESTMENT	1.3512	0.90	1.2161	0.96564228	0.91261997	0.85959766	0.75355304	965.64	9,656.42	48,282.11
33-02-02-23-301-011	CROSSROADS INVESTMENT	1.5124	0.90	1.3612	1.08084472	1.02149677	0.96214883	0.84345295	1,080.84	10,808.45	54,042.24
33-02-02-23-379-009	DAHNIKE KARA M	0.1969	0.40	0.0788	0.06254028	0.05910627	0.05567225	0.04880422	62.54	625.40	3,127.01
33-02-02-26-105-011	DALIMONTE KIM	0.3680	0.40	0.1472	0.11688585	0.11046778	0.10404971	0.09121358	116.89	1,168.86	5,844.29
33-02-02-23-352-001	DAVENPORT BEVERLY	0.8963	0.40	0.3585	0.28468692	0.26905509	0.25342326	0.22215959	284.69	2,846.87	14,234.35
33-02-02-26-101-003	DAVIDSON CARLA C &	0.3728	0.40	0.1491	0.11841045	0.11190867	0.10540688	0.09240332	118.41	1,184.10	5,920.52
33-02-02-23-379-010	DAVIS ANITA V	0.3740	0.40	0.1496	0.11879160	0.11226889	0.10574618	0.09270076	118.79	1,187.92	5,939.58
33-02-02-22-456-012	DAVIS KRISTIN M &	0.3506	0.40	0.1402	0.11135918	0.10524458	0.09912997	0.08690076	111.36	1,113.59	5,567.96
33-02-02-26-154-011	DE LOYE COREY ALLEN	0.2138	0.40	0.0855	0.06790814	0.06417938	0.06045062	0.05299311	67.91	679.08	3,395.41
33-02-02-23-379-008	DEGAN SHANNON T & KRIST	0.1470	0.40	0.0588	0.04669081	0.04412708	0.04156334	0.03643586	46.69	466.91	2,334.54
33-02-02-26-107-007	DEPPONG GREGORY J & TAN	0.3221	0.40	0.1288	0.10230688	0.09668933	0.09107177	0.07983667	102.31	1,023.07	5,115.34
33-02-02-22-476-002	DUNCAN KATHLEEN H	0.3467	0.40	0.1387	0.11012045	0.10407386	0.09802727	0.08593410	110.12	1,101.20	5,506.02
33-02-02-22-477-006	EARLEY ROBERT D & JEAN E	0.4140	0.40	0.1656	0.13149658	0.12427625	0.11705593	0.10261528	131.50	1,314.97	6,574.83
33-02-02-22-426-005	EDWARD W SPARROW HOSI	0.0097	0.00	0.0000	0.00000000	0.00000000	0.00000000	0.00000000	-	-	-
33-02-02-26-101-008	ELAHMAD SAMIR S & HIKM	0.2967	0.40	0.1187	0.09423922	0.08906465	0.08389008	0.07354095	94.24	942.39	4,711.96
33-02-02-26-105-003	ELIAS MARY L	0.2114	0.40	0.0846	0.06714584	0.06345894	0.05977204	0.05239823	67.15	671.46	3,357.29
33-02-02-23-379-006	ENGAN KAREN E	0.2162	0.40	0.0865	0.06867044	0.06489982	0.06112921	0.05358798	68.67	686.70	3,433.52
33-02-02-26-127-001	ESCHELBACH MICHELLE	0.4009	0.40	0.1604	0.12735570	0.12034384	0.11335198	0.09936827	127.34	1,273.36	6,366.78
33-02-02-22-455-004	FAGAN PATSY J	0.9854	0.40	0.3942	0.31298727	0.29580150	0.27861573	0.24424418	312.99	3,129.87	15,649.36
33-02-02-23-353-022	FAROOQ UMAR	0.2482	0.40	0.0993	0.07883442	0.07450572	0.07017701	0.06151959	78.83	788.34	3,941.72
33-02-02-23-379-018	FARRIS RICHARD C & MARY	0.4341	0.40	0.1736	0.13788083	0.13030996	0.12273908	0.10759732	137.88	1,378.81	6,894.04
33-02-02-26-106-003	FERRY JR JOHN D & RUTH	0.3886	0.40	0.1554	0.12342892	0.11665158	0.10987424	0.09631956	123.43	1,234.29	6,171.45
33-02-02-26-107-009	FISHEL ROBERT C & RHOND	0.3131	0.40	0.1252	0.09944826	0.09398767	0.08852708	0.07760590	99.45	994.48	4,972.41
33-02-02-22-477-026	FITCH CHARLES W & JANE A	0.3506	0.40	0.1402	0.11135918	0.10524458	0.09912997	0.08690076	111.36	1,113.59	5,567.96
33-02-02-26-128-003	FLANDERS RONALD D & SAR	0.3641	0.40	0.1456	0.11564711	0.10929706	0.10294701	0.09024691	115.65	1,156.47	5,782.36
33-02-02-22-476-005	FLEMING II RAYMOND J & G	0.3467	0.40	0.1387	0.11012045	0.10407386	0.09802727	0.08593410	110.12	1,101.20	5,506.02
33-02-02-26-127-009	FLOYD TIMOTHY J & MARY J	0.1276	0.40	0.0510	0.04052890	0.03830350	0.03607811	0.03162732	40.53	405.29	2,026.44
33-02-02-26-107-018	FOLLAND ROGER A & BARB	0.3162	0.40	0.1265	0.10043290	0.09491824	0.08940359	0.07837428	100.43	1,004.33	5,021.64
33-02-02-26-106-007	FRAAS THOMAS E & TRICIA	0.2740	0.40	0.1096	0.08702914	0.08225047	0.07747180	0.06791446	87.03	870.29	4,351.46
33-02-02-26-128-001	FURSETH KRISTEN M	0.3385	0.40	0.1354	0.10161235	0.10161235	0.09570877	0.08390162	107.52	1,075.16	5,375.80
33-02-02-23-353-015	GARCIA GIOVA J & ERIKA M	0.2787	0.40	0.1115	0.08852197	0.08366133	0.07880069	0.06907941	88.52	885.22	4,426.10

DRAFT

Parcel Number	Owner Name	Assessed Acres	Runoff Factor (Factor 1)	Adjusted Acres (Assessed acres x FACTOR 1)	Benefit Percent (Percent of Total Assessment)	\$100,000	\$1,000,000	\$5,000,000			
33-02-02-26-128-009	GEBARA RANI & MARY	0.2784	0.40	0.1114	0.08842669	0.08357128	0.07871587	0.06900505	88.43	884.27	4,421.33
33-02-02-22-476-006	GESKE JOHN G & BARBARA I	0.3449	0.40	0.1380	0.10954872	0.10353353	0.09751833	0.08548794	109.55	1,095.49	5,477.44
33-02-02-23-380-007	GEVA PINHAS & DALIA	0.2020	0.40	0.0808	0.06416017	0.06063721	0.05711424	0.05006832	64.16	641.60	3,208.01
33-02-02-22-478-006	GILBERT KARL &	0.1464	0.40	0.0586	0.04650024	0.04393699	0.04139369	0.03628714	46.50	465.00	2,325.01
33-02-02-22-428-004	GLEASON CRYSTAL MARIE	0.3793	0.40	0.1517	0.12047501	0.11385986	0.10724472	0.09401443	120.48	1,204.75	6,023.75
33-02-02-22-427-009	GOFF FAMILY REAL ESTATE I	6.4756	0.90	5.8280	4.62782203	4.37371364	4.11960525	3.61138846	4,627.82	46,278.22	231,391.10
33-02-02-23-301-004	GOLF STORE HOME LLC	0.6066	0.90	0.5459	0.43350992	0.40970639	0.38590286	0.33829579	433.51	4,335.10	21,675.50
33-02-02-23-378-002	GOOD SHAWN DOUGLAS &	0.3773	0.40	0.1509	0.11983976	0.11325949	0.10667923	0.09351870	119.84	1,198.40	5,991.99
33-02-02-26-106-013	GORDON BRIAN P & LOUISE	0.3000	0.40	0.1200	0.09528738	0.09005526	0.08482314	0.07435890	95.29	952.87	4,764.37
33-02-02-26-128-011	GOULD P BRIAN	0.3322	0.40	0.1329	0.10551489	0.09972119	0.09392749	0.08234008	105.51	1,055.15	5,275.74
33-02-02-22-477-009	GROSSMAN GLENN R	0.3889	0.40	0.1556	0.12352420	0.11674163	0.10995906	0.09639391	123.52	1,235.24	6,176.21
33-02-02-27-202-001	GUINS FAMILY TRUST	0.1884	0.40	0.0754	0.05984047	0.05655470	0.05326893	0.04669739	59.84	598.40	2,992.02
33-02-02-26-128-007	HALL THOMAS R	0.3397	0.40	0.1359	0.10789707	0.10197257	0.09604806	0.08419906	107.90	1,078.97	5,394.85
33-02-02-26-106-001	HAMILTON WILLIAM D & J	0.2633	0.40	0.1053	0.08363055	0.07903850	0.07444644	0.06526232	83.63	836.31	4,181.53
33-02-02-26-154-013	HARKEMA JACK R & LAURIE	0.2325	0.40	0.0930	0.07384772	0.06979282	0.06573793	0.05762814	73.85	738.48	3,692.39
33-02-02-22-456-011	HARPER GARY L AND LAI W	0.4408	0.40	0.1763	0.14000892	0.13232119	0.12463346	0.10925800	140.01	1,400.09	7,000.45
33-02-02-26-106-012	HARTWICK EDWARD F &	0.2684	0.40	0.1074	0.08525044	0.08056944	0.07588843	0.06652642	85.25	852.50	4,262.52
33-02-02-22-476-007	HAWLEY FREDERICK J & SAR	0.3583	0.40	0.1433	0.11380489	0.10755599	0.10130710	0.08880931	113.80	1,138.05	5,690.24
33-02-02-22-477-018	HAYES TIMOTHY J	0.4137	0.40	0.1655	0.13140129	0.12418620	0.11697110	0.10254092	131.40	1,314.01	6,570.06
33-02-02-26-128-018	HAYWARD KENNETH L & NA	0.3286	0.40	0.1314	0.10437144	0.09864052	0.09290961	0.08144778	104.37	1,043.71	5,218.57
33-02-02-23-352-005	HDI BUILDERS INC	0.0143	0.40	0.0057	0.00454203	0.00429263	0.00404324	0.00354444	4.54	45.42	227.10
33-02-02-23-352-006	HDI BUILDERS INC	0.0143	0.40	0.0057	0.00454203	0.00429263	0.00404324	0.00354444	4.54	45.42	227.10
33-02-02-23-352-007	HDI BUILDERS INC	0.0143	0.40	0.0057	0.00454203	0.00429263	0.00404324	0.00354444	4.54	45.42	227.10
33-02-02-23-352-008	HDI BUILDERS INC	0.0143	0.40	0.0057	0.00454203	0.00429263	0.00404324	0.00354444	4.54	45.42	227.10
33-02-02-23-351-006	HDI TREETOPS	1.8168	0.90	1.6351	1.29838580	1.22709292	1.15580005	1.01321431	1,298.39	12,983.86	64,919.29
33-02-02-26-155-001	HEBERT KARA K &	0.1061	0.40	0.0424	0.03369997	0.03184954	0.02999912	0.02629826	33.70	337.00	1,685.00
33-02-02-26-154-004	HEIM NATHANIEL &	0.3172	0.40	0.1269	0.10075052	0.09521842	0.08968633	0.07862214	100.75	1,007.51	5,037.53
33-02-02-22-379-009	HENKEL LOUIS G	0.7894	0.40	0.3158	0.25073285	0.23696540	0.22319795	0.19566304	250.73	2,507.33	12,536.64
33-02-02-26-127-014	HEPWORTH CHRISTOPHER I	0.2931	0.40	0.1172	0.09309577	0.08798399	0.08287220	0.07264864	93.10	930.96	4,654.79
33-02-02-22-477-024	HETTIGER PATRICIA	0.1837	0.40	0.0735	0.05834764	0.05514384	0.05194003	0.04553243	58.35	583.48	2,917.38
33-02-02-26-128-005	HICKS SCOTT A & JUNE L	0.3413	0.40	0.1365	0.10840527	0.10245286	0.09650045	0.08459564	108.41	1,084.05	5,420.26
33-02-02-22-455-005	HILLIKER KEVIN T & LAUREL	1.0034	0.40	0.4014	0.31870451	0.30120481	0.28370512	0.24870572	318.70	3,187.05	15,935.23
33-02-02-22-477-001	HOWARD DAN & CHRISTINE	0.4140	0.40	0.1656	0.13149658	0.12427625	0.11705593	0.10261528	131.50	1,314.97	6,574.83
33-02-02-23-353-009	HU HUYI	0.6700	0.40	0.2680	0.21280847	0.20112341	0.18943834	0.16606820	212.81	2,128.08	10,640.42
33-02-02-22-478-011	HUGHES PATRICIA D	0.1589	0.40	0.0636	0.05047055	0.04769927	0.04492799	0.03938543	50.47	504.71	2,523.53
33-02-02-27-202-008	HUNTER TERESA	0.1809	0.40	0.0724	0.05745829	0.05430332	0.05114835	0.04483841	57.46	574.58	2,872.91
33-02-02-23-379-012	HUTNIK GARY P & JULIA K	0.3777	0.40	0.1511	0.11996681	0.11337957	0.10679233	0.09361785	119.97	1,199.67	5,998.34
33-02-02-26-154-002	IACOBONI DANIELA &	0.2897	0.40	0.1159	0.09201584	0.08696336	0.08191088	0.07180591	92.02	920.16	4,600.79
33-02-02-26-107-002	JAAKSI DOUGLAS G & JANE I	0.4813	0.40	0.1925	0.15287271	0.14447865	0.13608458	0.11929645	152.87	1,528.73	7,643.64
33-02-02-26-127-003	JACOBS MELANIE B	0.3164	0.40	0.1266	0.10049642	0.09497828	0.08946013	0.07842385	100.50	1,004.96	5,024.82
33-02-02-23-353-011	JAMIESON KRISTINA	0.4571	0.40	0.1828	0.14518620	0.13721419	0.12924218	0.11329817	145.19	1,451.86	7,259.31
33-02-02-23-353-017	JEONG SANGHYUP	0.2796	0.40	0.1118	0.08880784	0.08393150	0.07905516	0.06930249	88.81	888.08	4,440.39
33-02-02-22-428-005	JIANG DANIEL &	0.3466	0.40	0.1386	0.11008868	0.10404384	0.09799900	0.08590931	110.09	1,100.89	5,504.43
33-02-02-22-477-033	JOHNSON BRANT	0.0458	0.40	0.0183	0.01454721	0.01374844	0.01294967	0.01135212	14.55	145.47	727.36
33-02-02-22-478-004	JOHNSON ZACHARY Q & KA	0.2176	0.40	0.0870	0.06911511	0.06532008	0.06152505	0.05393499	69.12	691.15	3,455.76
33-02-02-23-352-002	KABEER AHMAD & SAJEDA	0.0143	0.40	0.0057	0.00454203	0.00429263	0.00404324	0.00354444	4.54	45.42	227.10
33-02-02-26-128-017	KACZMAREK MARK W & MA	0.3153	0.40	0.1261	0.10014703	0.09464807	0.08914912	0.07815120	100.15	1,001.47	5,007.35
33-02-02-26-107-023	KAVASSERI KRISHNAMOORTI	0.3463	0.40	0.1385	0.10999340	0.10395378	0.09791417	0.08583495	109.99	1,099.93	5,499.67
33-02-02-26-154-009	KAZMIERSKI PHILIP & JO ELL	0.2145	0.40	0.0858	0.06813047	0.06438951	0.06064854	0.05316661	68.13	681.30	3,406.52
33-02-02-22-478-009	KEITH DANNY C & JENNIFER	0.1541	0.40	0.0616	0.04894595	0.04625838	0.04357082	0.03819569	48.95	489.46	2,447.30
33-02-02-26-127-005	KERNS EDWARD M & LYNDY	0.1756	0.40	0.0702	0.05577488	0.05271234	0.04964981	0.04352474	55.77	557.75	2,788.74
33-02-02-23-379-004	KING MICHAEL J & KIMBERL	0.1219	0.40	0.0488	0.03871844	0.03659245	0.03446647	0.03021450	38.72	387.18	1,935.92

DRAFT

Parcel Number	Owner Name	Assessed Acres	Runoff Factor (Factor 1)	Adjusted Acres (Assessed acres x FACTOR 1)	Benefit Percent (Percent of Total Assessment)	\$100,000	\$1,000,000	\$5,000,000			
33-02-02-26-130-003	KOHLER JOHN O & SUZANNI	0.3362	0.40	0.1345	0.10678539	0.10092192	0.09505846	0.08333154	106.79	1,067.85	5,339.27
33-02-02-23-353-016	KORKMAZ SINEM	0.2791	0.40	0.1116	0.08864902	0.08378141	0.07891379	0.06917856	88.65	886.49	4,432.45
33-02-02-22-456-004	LAETZ RANDALL P	0.3380	0.40	0.1352	0.10735711	0.10146226	0.09556769	0.08377769	107.36	1,073.57	5,367.86
33-02-02-23-352-004	LAING ALAN R	0.0143	0.40	0.0057	0.00454203	0.00429263	0.00404324	0.00354444	4.54	45.42	227.10
33-02-02-22-478-008	LAMMERS DONALD & GIOV	0.1563	0.40	0.0625	0.04964472	0.04691879	0.04419285	0.03874098	49.64	496.45	2,482.24
33-02-02-23-379-014	LAPHAM KIRK A & KIMBERL	0.3081	0.40	0.1232	0.09786014	0.09248675	0.08711336	0.07636659	97.86	978.60	4,893.01
33-02-02-26-154-007	LATHAM KEITH E & LISA B	0.3844	0.40	0.1538	0.12209489	0.11539080	0.10868671	0.09527853	122.09	1,220.95	6,104.74
33-02-02-22-456-003	LAVIRE RANDALL & KAREN	0.4057	0.40	0.1623	0.12886030	0.12178473	0.11470915	0.10055801	128.86	1,288.60	6,443.01
33-02-02-26-105-001	LAWLER CHARLES A & KARE	0.0703	0.40	0.0281	0.02232901	0.02110295	0.01987689	0.01742477	22.33	223.29	1,116.45
33-02-02-26-107-004	LEE LIK CHUAN &	0.3342	0.40	0.1337	0.10615014	0.10032156	0.09449297	0.08283581	106.15	1,061.50	5,307.51
33-02-02-23-353-006	LEE SUNG KI & HYUN JIN	0.2690	0.40	0.1076	0.08544101	0.08074955	0.07605808	0.06667514	85.44	854.41	4,272.05
33-02-02-22-455-006	LEONE JOHN	1.0007	0.40	0.4003	0.31784693	0.30039432	0.28294171	0.24803649	317.85	3,178.47	15,892.35
33-02-02-22-427-003	LEPESCHKIN LUDMILLA F	0.3743	0.40	0.1497	0.11888688	0.11235894	0.10583100	0.09277511	118.89	1,188.87	5,944.34
33-02-02-23-353-002	LI HAIRONG &	0.3336	0.40	0.1334	0.10595956	0.10014145	0.09432333	0.08268709	105.96	1,059.60	5,297.98
33-02-02-23-353-013	LI XIAOPING & HONG YANG	0.2509	0.40	0.1004	0.07969201	0.07531621	0.07094042	0.06218882	79.69	796.92	3,984.60
33-02-02-27-202-006	LIPPERT MATTHEW L & SON	0.2256	0.40	0.0902	0.07165611	0.06772155	0.06378700	0.05591789	71.66	716.56	3,582.81
33-02-02-23-380-001	LIU HUI &	0.3478	0.40	0.1391	0.11046983	0.10440406	0.09833829	0.08620675	110.47	1,104.70	5,523.49
33-02-02-26-132-002	LIU TAOSHENG &	0.0599	0.40	0.0240	0.01902571	0.01798103	0.01693635	0.01484699	19.03	190.26	951.29
33-02-02-23-353-021	LIU XIANGYANG ALEXANDEF	0.2814	0.40	0.1126	0.08937956	0.08447183	0.07956410	0.06974864	89.38	893.80	4,468.98
33-02-02-26-131-002	LLANO GONZALO G & CHER	0.0000	0.40	0.0000	0.00000000	0.00000000	0.00000000	0.00000000	-	-	-
33-02-02-26-130-007	LOTHAMER JESSE I & AMY N	0.0372	0.40	0.0149	0.01181563	0.01116685	0.01051807	0.00922050	11.82	118.16	590.78
33-02-02-22-456-007	LOWE CURT & ANNA	0.3403	0.40	0.1361	0.10808765	0.10215268	0.09621771	0.08434777	108.09	1,080.88	5,404.38
33-02-02-22-427-008	LTG NORTHVIEW LLC	1.1955	0.90	1.0760	0.85437044	0.80745794	0.76054544	0.66672044	854.37	8,543.70	42,718.52
33-02-02-26-129-003	LU DENGSHENG &	0.1409	0.40	0.0564	0.04475330	0.04229595	0.03983860	0.03492389	44.75	447.53	2,237.67
33-02-02-22-477-025	LUTER FRANK A & RUTH A	0.2732	0.40	0.1093	0.08677504	0.08201032	0.07724560	0.06771617	86.78	867.75	4,338.75
33-02-02-23-379-003	MA HUIBO HEIDI &	0.1124	0.40	0.0450	0.03570100	0.03374070	0.03178040	0.02785980	35.70	357.01	1,785.05
33-02-02-23-353-007	MAALI MANOUC &	0.2698	0.40	0.1079	0.08098969	0.08098969	0.07628427	0.06687343	85.70	856.95	4,284.76
33-02-02-22-405-002	MALY RAYMOND J & CAROL	0.0000	0.90	0.0000	0.00000000	0.00000000	0.00000000	0.00000000	-	-	-
33-02-02-22-456-005	MANTURUK EDWARD P	0.3380	0.40	0.1352	0.10735711	0.10146226	0.09556740	0.08377769	107.36	1,073.57	5,367.86
33-02-02-26-101-005	MARINEZ DYLAN R & ANNE	0.3042	0.40	0.1217	0.09662140	0.09131603	0.08601066	0.07539992	96.62	966.21	4,831.07
33-02-02-22-477-002	MARLETT MARK E & LESLIE	0.4160	0.40	0.1664	0.13213183	0.12487662	0.11762142	0.10311100	132.13	1,321.32	6,606.59
33-02-02-26-127-010	MARR BRET R & JENNA W	0.1109	0.40	0.0444	0.03522457	0.03329043	0.03135629	0.02748800	35.22	352.25	1,761.23
33-02-02-26-105-005	MARSHALL KRISTINA M	0.2212	0.40	0.0885	0.07025856	0.06640074	0.06254293	0.05482729	70.26	702.59	3,512.93
33-02-02-23-379-002	MASSA GERALD R & MARILY	0.1275	0.40	0.0510	0.04049714	0.03827348	0.03604983	0.03160253	40.50	404.97	2,024.86
33-02-02-26-127-008	MASTEN SUSAN &	0.1240	0.40	0.0496	0.03938545	0.03722284	0.03506023	0.03073501	39.39	393.85	1,969.27
33-02-02-23-379-011	MC ALVEY DAVID G & LISA J	0.3817	0.40	0.1527	0.12123731	0.11458030	0.10792330	0.09460930	121.24	1,212.37	6,061.87
33-02-02-23-353-008	MC ALVEY MICHAEL K & LIN	0.9026	0.40	0.3610	0.28668795	0.27094625	0.25520454	0.22372113	286.69	2,866.88	14,334.40
33-02-02-22-428-007	MC CARTHY KRISTY K	0.4155	0.40	0.1662	0.13197302	0.12472653	0.11748004	0.10298707	131.97	1,319.73	6,598.65
33-02-02-23-380-006	MC CARTHY SAMUEL	0.0482	0.40	0.0193	0.01530951	0.01446888	0.01362825	0.01194700	15.31	153.10	765.48
33-02-02-22-477-008	MC DANIEL CARL D	0.4781	0.40	0.1912	0.15185632	0.14351806	0.13517980	0.11850329	151.86	1,518.56	7,592.82
33-02-02-22-477-016	MC DOUGALL GEORGE & CA	0.4840	0.40	0.1936	0.15373030	0.14528915	0.13684799	0.11996568	153.73	1,537.30	7,686.52
33-02-02-26-127-006	MENG MING	0.1131	0.40	0.0452	0.03592334	0.03395083	0.03197832	0.02803330	35.92	359.23	1,796.17
33-02-02-27-202-011	MENG STANLEY	0.1992	0.40	0.0797	0.06327082	0.05979669	0.05632256	0.04937431	63.27	632.71	3,163.54
33-02-02-22-427-010	MERIDIAN CHARTER TOWN	4.0794	0.00	0.0000	0.00000000	0.00000000	0.00000000	0.00000000	-	-	-
33-02-02-23-351-002	MERIDIAN MEADOWS LLC	21.1457	0.90	19.0311	15.11188713	14.28211077	13.45233440	11.79278168	15,111.89	151,118.87	755,594.36
33-02-02-23-353-012	MEYER JONATHAN S & CHEF	0.3748	0.40	0.1499	0.11904570	0.11250903	0.10597237	0.09289905	119.05	1,190.46	5,952.28
33-02-02-22-405-006	MICHIGAN BELL TELEPHONE	1.3884	0.90	1.2496	0.99222745	0.93774539	0.88326332	0.77429918	992.23	9,922.27	49,611.37
33-02-02-22-455-010	MICHIGAN TREE APARTMEN	8.4567	0.90	7.6110	6.04362570	5.71177715	5.37992861	4.71623152	6,043.63	60,436.26	302,181.28
33-02-02-22-455-011	MISTRY KEKI & PHYLLIS	1.1661	0.40	0.4664	0.37038203	0.35004478	0.32970753	0.28903303	370.38	3,703.82	18,519.10
33-02-02-22-455-012	MISTRY KEKI & PHYLLIS	1.3356	0.40	0.5342	0.42421940	0.40092600	0.37763260	0.33104580	424.22	4,242.19	21,210.97
33-02-02-22-428-006	MOFFETT THOMAS	0.3448	0.40	0.1379	0.10951696	0.10350351	0.09749006	0.08546316	109.52	1,095.17	5,475.85
33-02-02-22-477-015	MONROE VICKI LYNN	0.3467	0.40	0.1387	0.11012045	0.10407386	0.09802727	0.08593410	110.12	1,101.20	5,506.02

DRAFT

Parcel Number	Owner Name	Assessed Acres	Runoff Factor (Factor 1)	Adjusted Acres (Assessed acres x FACTOR 1)	Benefit Percent (Percent of Total Assessment)	\$100,000	\$1,000,000	\$5,000,000			
33-02-02-22-477-005	MORSE JEFFERY E	0.4140	0.40	0.1656	0.13149658	0.12427625	0.11705593	0.10261528	131.50	1,314.97	6,574.83
33-02-02-26-106-004	MOTSCHENBACHER GARTH	0.4281	0.40	0.1712	0.13597509	0.12850885	0.12104262	0.10611014	135.98	1,359.75	6,798.75
33-02-02-26-105-006	MOTT FAMILY REVOCACHER T	0.2263	0.40	0.0905	0.07187844	0.06793162	0.06398492	0.05609139	71.88	718.78	3,593.92
33-02-02-26-101-004	MURLEY DAVID &	0.3103	0.40	0.1241	0.09855891	0.09314715	0.08773540	0.07691188	98.56	985.59	4,927.95
33-02-02-23-353-019	NGUYEN PHU H	0.2805	0.40	0.1122	0.08909370	0.08420166	0.07930963	0.06952557	89.09	890.94	4,454.68
33-02-02-26-106-016	NIOWAVE PROPERTIES LLC	0.3176	0.40	0.1270	0.10087757	0.09533850	0.08979943	0.07872128	100.88	1,008.78	5,043.88
33-02-02-26-105-010	NIJONKOU AGATHE E & ACH	0.1704	0.40	0.0682	0.05412323	0.05115139	0.04817954	0.04223585	54.12	541.23	2,706.16
33-02-02-22-476-001	NOVOTNY MILDRED	0.3450	0.40	0.1380	0.10958048	0.10356354	0.09754661	0.08551273	109.58	1,095.80	5,479.02
33-02-02-26-107-016	NOWICKI THOMAS P & KATI	0.3256	0.40	0.1302	0.10341857	0.09773997	0.09206138	0.08070419	103.42	1,034.19	5,170.93
33-02-02-23-380-009	NUGENT CHRISTOPHER & L	0.1227	0.40	0.0491	0.03897254	0.03683260	0.03469266	0.03041279	38.97	389.73	1,948.63
33-02-02-26-107-025	NYQUIST SUSAN H	0.3239	0.40	0.1296	0.10287860	0.09722966	0.09158071	0.08028282	102.88	1,028.79	5,143.93
33-02-02-22-477-004	OBBERG KEITH	0.4160	0.40	0.1664	0.13213183	0.12487662	0.11762142	0.10311100	132.13	1,321.32	6,606.59
33-02-02-22-477-022	O'FARRELL PAMELA A	0.1672	0.40	0.0669	0.05310683	0.05019080	0.04727476	0.04144269	53.11	531.07	2,655.34
33-02-02-26-126-002	OKEMOS PUBLIC SCHOOLS	0.4283	0.00	0.0000	0.00000000	0.00000000	0.00000000	0.00000000	-	-	-
33-02-02-26-126-004	OKEMOS PUBLIC SCHOOLS	0.5460	0.00	0.0000	0.00000000	0.00000000	0.00000000	0.00000000	-	-	-
33-02-02-26-101-001	OSBORN MICHAEL S & MAR	0.4070	0.40	0.1628	0.12927321	0.12217496	0.11507672	0.10088023	129.27	1,292.73	6,463.66
33-02-02-26-106-011	OWCZARZAK RICK M	0.2691	0.40	0.1076	0.08547278	0.08077957	0.07608635	0.06669993	85.47	854.73	4,273.64
33-02-02-26-106-015	PAVLICK MICHAEL J & KARIN	0.3035	0.40	0.1214	0.09639906	0.09110590	0.08581274	0.07522642	96.40	963.99	4,819.95
33-02-02-26-127-007	PAWAR MILIND S &	0.0816	0.40	0.0326	0.02591817	0.02449503	0.02307189	0.02022562	25.92	259.18	1,295.91
33-02-02-22-427-004	PAYNE DENNIS & JANICE (TF	0.3449	0.40	0.1380	0.10954872	0.10353353	0.09751833	0.08548794	109.55	1,095.49	5,477.44
33-02-02-26-105-009	PEMBLE MICHAEL & LYNETT	0.0000	0.40	0.0000	0.00000000	0.00000000	0.00000000	0.00000000	-	-	-
33-02-02-23-301-002	PERNA GAETANO	11.0402	0.90	9.9362	7.88993773	7.45671031	7.02348290	6.15702806	7,889.94	78,899.38	394,496.89
33-02-02-23-301-008	PERNA GAETANO	0.1061	0.90	0.0955	0.07582493	0.07166147	0.06749801	0.05917109	75.82	758.25	3,791.25
33-02-02-26-107-017	PERRY SAMUEL	0.3414	0.40	0.1366	0.10843703	0.10248288	0.09652873	0.08462042	108.44	1,084.37	5,421.85
33-02-02-26-107-019	PERSICO JEFFREY E & JULIE F	0.3186	0.40	0.1274	0.10119519	0.09563868	0.09008217	0.07896915	101.20	1,011.95	5,059.76
33-02-02-22-478-007	PETERS SUSAN J	0.1496	0.40	0.0598	0.04751664	0.04490755	0.04229847	0.03708030	47.52	475.17	2,375.83
33-02-02-22-477-010	PETERSON JOHN R & DENISI	0.3467	0.40	0.1387	0.11012045	0.10407386	0.09802727	0.08593410	110.12	1,101.20	5,506.02
33-02-02-23-378-003	PETERSON ROBERT H & GAIL	0.3555	0.40	0.1422	0.11291554	0.10671548	0.10051542	0.08811529	112.92	1,129.16	5,645.78
33-02-02-26-107-008	PLAEHN SCOTT A & THERESI	0.2960	0.40	0.1184	0.09401688	0.08885452	0.08369216	0.07386744	94.02	940.17	4,700.84
33-02-02-22-476-013	POSSANZA JEFFREY & ROSEI	0.3449	0.40	0.1380	0.10954872	0.10353353	0.09751833	0.08548794	109.55	1,095.49	5,477.44
33-02-02-27-227-002	PRINCE JEFFREY L & SARA L	0.1320	0.40	0.0528	0.04192645	0.03962431	0.03732218	0.03271791	41.93	419.26	2,096.32
33-02-02-26-130-004	PRYGOSKI PHILIP J & MARY	0.3747	0.40	0.1499	0.11901393	0.11247902	0.10594410	0.09287426	119.01	1,190.14	5,950.70
33-02-02-26-107-022	PUNCH JERRY L & SUSAN M	0.3061	0.40	0.1224	0.09722489	0.09188638	0.08654787	0.07587086	97.22	972.25	4,861.24
33-02-02-27-202-004	PYLE RALPH E &	0.2643	0.40	0.1057	0.08394818	0.07933868	0.07472918	0.06551019	83.95	839.48	4,197.41
33-02-02-23-353-026	QI JIAGUO &	0.4472	0.40	0.1789	0.14204172	0.13424237	0.12644302	0.11084433	142.04	1,420.42	7,102.09
33-02-02-22-379-007	RAO DINESH K & SHANTHER	0.4177	0.40	0.1671	0.13267179	0.12538694	0.11810208	0.10353237	132.67	1,326.72	6,633.59
33-02-02-26-107-006	RASMUSSEN JOHN & CAROL	0.3419	0.40	0.1368	0.10859585	0.10263297	0.09667010	0.08474435	108.60	1,085.96	5,429.79
33-02-02-22-405-003	RASSEL LINDA A & (TRUSTEE	0.0625	0.90	0.0563	0.04466596	0.04221340	0.03976085	0.03485573	44.67	446.66	2,233.30
33-02-02-26-101-007	REED LINDA M	0.2994	0.40	0.1198	0.09509680	0.08987515	0.08465349	0.07421018	95.10	950.97	4,754.84
33-02-02-22-477-014	RENWASSER LOUIS B &	0.3449	0.40	0.1380	0.10954872	0.10353353	0.09751833	0.08548794	109.55	1,095.49	5,477.44
33-02-02-22-456-008	RODRIQUEZ TONYA LYNN	0.3414	0.40	0.1366	0.10843703	0.10248288	0.09652873	0.08462042	108.44	1,084.37	5,421.85
33-02-02-26-154-014	RONEY MARVIN G & LAUREI	0.2413	0.40	0.0965	0.07664281	0.07243444	0.06822608	0.05980934	76.64	766.43	3,832.14
33-02-02-26-128-004	RUPPERT DAVID & CHARLOI	0.3712	0.40	0.1485	0.11790225	0.11142837	0.10495449	0.09200674	117.90	1,179.02	5,895.11
33-02-02-22-477-031	SALEHI HABIB & JOAN	0.2091	0.40	0.0836	0.06641530	0.06276851	0.05912173	0.05182815	66.42	664.15	3,320.77
33-02-02-26-107-020	SAMMARTINO MARY LYNN	0.2995	0.40	0.1198	0.09512856	0.08990516	0.08468176	0.07423496	95.13	951.29	4,756.43
33-02-02-22-477-017	SANTONE ANTOINETTE M	0.6843	0.40	0.2737	0.21735051	0.20541604	0.19348157	0.16961264	217.35	2,173.51	10,867.53
33-02-02-23-353-018	SCARPONE NICHOLAS C & C	0.2800	0.40	0.1120	0.08893489	0.08405157	0.07916826	0.06940164	88.93	889.35	4,446.74
33-02-02-22-477-023	SCHENKER PENNY L	0.1759	0.40	0.0704	0.05587017	0.05280240	0.04973463	0.04359910	55.87	558.70	2,793.51
33-02-02-27-227-001	SCHULTZ BLAINES & LAURA	0.1646	0.40	0.0658	0.05228101	0.04941032	0.04653963	0.04079825	52.28	522.81	2,614.05
33-02-02-22-478-003	SCOFES GEORGE STEPHEN	0.3530	0.40	0.1412	0.11212148	0.10596502	0.09980856	0.08749563	112.12	1,121.21	5,606.07
33-02-02-22-456-001	SEGGERSON TIMOTHY	0.4076	0.40	0.1630	0.12946378	0.12235508	0.11524637	0.10102895	129.46	1,294.64	6,473.19
33-02-02-27-202-007	SEIBOLD JACK & DIANNE	0.1999	0.40	0.0800	0.06349316	0.06000682	0.05652048	0.04954781	63.49	634.93	3,174.66

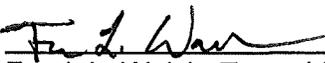
DRAFT

Parcel Number	Owner Name	Assessed Acres	Runoff Factor (Factor 1)	Adjusted Acres (Assessed acres x FACTOR 1)	Benefit Percent (Percent of Total Assessment)	\$100,000	\$1,000,000	\$5,000,000			
33-02-02-22-456-006	SELOVER HOWARD B &	0.3392	0.40	0.1357	0.10773826	0.10182248	0.09590669	0.08407512	107.74	1,077.38	5,386.91
33-02-02-23-301-001	SEM JUEN	0.5775	0.40	0.2310	0.18342820	0.17335637	0.16328454	0.14314087	183.43	1,834.28	9,171.41
33-02-02-23-379-007	SERGEANT DARLENE K	0.1492	0.40	0.0597	0.04738959	0.04478748	0.04218537	0.03698116	47.39	473.90	2,369.48
33-02-02-22-456-002	SESNAK CHARLES R & JENN	0.3495	0.40	0.1398	0.11100979	0.10491437	0.09881895	0.08662811	111.01	1,110.10	5,550.49
33-02-02-22-427-005	SHAHEEN CAROL A	0.3467	0.40	0.1387	0.11012045	0.10407386	0.09802727	0.08593410	110.12	1,101.20	5,506.02
33-02-02-23-380-005	SHAPIRO ERIK M & KAREN C	0.0000	0.40	0.0000	0.00000000	0.00000000	0.00000000	0.00000000	-	-	-
33-02-02-22-455-009	SHAW BRADLEY T & ESTHER	1.0060	0.40	0.4024	0.31953034	0.30198529	0.28444025	0.24935016	319.53	3,195.30	15,976.52
33-02-02-26-128-015	SHERRILL BRADLEY M & CAF	0.3084	0.40	0.1234	0.09795542	0.09257680	0.08719818	0.07644094	97.96	979.55	4,897.77
33-02-02-26-154-005	SHI WENJUN &	0.3102	0.40	0.1241	0.09852715	0.09311714	0.08770712	0.07688710	98.53	985.27	4,926.36
33-02-02-26-101-006	SHIM KYUNGSIK I &	0.3021	0.40	0.1208	0.09595439	0.09068564	0.08541690	0.07487941	95.95	959.54	4,797.72
33-02-02-26-127-012	SIMS RICHARD J & CAROLYN	0.3653	0.40	0.1461	0.11602826	0.10965728	0.10328631	0.09054435	116.03	1,160.28	5,801.41
33-02-02-26-105-008	SKUSA ERIC W & MARY M	0.1160	0.40	0.0464	0.03684445	0.03482137	0.03279828	0.02875211	36.84	368.44	1,842.22
33-02-02-26-105-002	SNEERINGER JEAN	0.1854	0.40	0.0742	0.05888760	0.05565415	0.05242070	0.04595380	58.89	588.88	2,944.38
33-02-02-22-404-009	SP INVESTMENTS LTD PTNR:	0.2165	0.90	0.1949	0.15472288	0.14622722	0.13773157	0.12074026	154.72	1,547.23	7,736.14
33-02-02-22-404-010	SP INVESTMENTS LTD PTNR:	1.0153	0.90	0.9138	0.72558955	0.68574826	0.64590697	0.56622440	725.59	7,255.90	36,279.48
33-02-02-22-404-011	SP INVESTMENTS LTD PTNR:	0.9507	0.90	0.8556	0.67942282	0.64211649	0.60481017	0.53019751	679.42	6,794.23	33,971.14
33-02-02-26-107-013	SRKALOVIC GORDAN & VESI	0.2735	0.40	0.1094	0.08687033	0.08210038	0.07733043	0.06779053	86.87	868.70	4,343.52
33-02-02-22-478-010	STEBBINS BONNIE J	0.1573	0.40	0.0629	0.04996235	0.04721897	0.04447560	0.03898885	49.96	499.62	2,498.12
33-02-02-26-106-005	STECOVICH RYAN P & BETH/	0.3463	0.40	0.1385	0.10999340	0.10395378	0.09791417	0.08583495	109.99	1,099.93	5,499.67
33-02-02-22-477-032	STEFFEL ANDREW & SUSAN	0.1889	0.40	0.0756	0.05999928	0.05670479	0.05341030	0.04682132	60.00	599.99	2,999.96
33-02-02-22-477-013	STEVENS A DENISE	0.3467	0.40	0.1387	0.11012045	0.10407386	0.09802727	0.08593410	110.12	1,101.20	5,506.02
33-02-02-23-352-003	STOCK MICHAEL J	0.0143	0.40	0.0057	0.00454203	0.00429263	0.00404324	0.00354444	4.54	45.42	227.10
33-02-02-22-476-008	STORY DONN I & QUENDA	0.3393	0.40	0.1357	0.10777002	0.10185250	0.09593497	0.08409991	107.77	1,077.70	5,388.50
33-02-02-22-476-012	STOW GARY W & BRENDA L	0.3449	0.40	0.1380	0.10954872	0.10353353	0.09751833	0.08548794	109.55	1,095.49	5,477.44
33-02-02-26-107-021	SUTHERLAND BRUCE A & TE	0.2982	0.40	0.1193	0.09471565	0.08951492	0.08431424	0.07391274	94.72	947.16	4,735.78
33-02-02-22-456-013	SWITZER DAVID A & JEANET	0.3484	0.40	0.1394	0.11066041	0.10458417	0.09850790	0.08635546	110.66	1,106.60	5,533.02
33-02-02-22-426-006	T S & P LLC	0.8411	0.90	0.7570	0.60109659	0.56809107	0.53508555	0.46907450	601.10	6,010.97	30,054.83
33-02-02-22-426-007	T S & P LLC	0.7388	0.90	0.6649	0.52798736	0.49899618	0.47000500	0.41202264	527.99	5,279.87	26,399.37
33-02-02-26-154-001	TANAY DAVID E & STACEY M	0.3379	0.40	0.1352	0.10732535	0.10143224	0.09553913	0.08375290	107.33	1,073.25	5,366.27
33-02-02-26-106-010	TANIMOTO HIROSHI & KINL	0.3047	0.40	0.1219	0.09678021	0.09146612	0.08615203	0.07552385	96.78	967.80	4,839.01
33-02-02-22-477-011	TELFER MARY K	0.3449	0.40	0.1380	0.10954872	0.10353353	0.09751833	0.08548794	109.55	1,095.49	5,477.44
33-02-02-22-478-001	TERRY KENNETH &	0.3921	0.40	0.1568	0.12454060	0.11770222	0.11086384	0.09718708	124.54	1,245.41	6,227.03
33-02-02-22-428-002	THE PONDS COOPERATIVE F	9.1549	0.90	8.2394	6.54259805	6.18335150	5.82410496	5.10561187	6,542.60	65,425.98	327,129.90
33-02-02-23-351-005	THE PONDS COOPERATIVE F	9.2326	0.90	8.3093	6.59812676	6.23583120	5.87353564	5.14894452	6,598.13	65,981.27	329,906.34
33-02-02-27-202-002	THOMAS BERNARD D & EILE	0.0629	0.40	0.0252	0.01997859	0.01888159	0.01778458	0.01559058	19.98	199.79	998.93
33-02-02-23-353-005	THOMAS ROBERT M & CARC	0.2682	0.40	0.1073	0.08518691	0.08050940	0.07583188	0.06647685	85.19	851.87	4,259.35
33-02-02-26-154-006	THOMPSON MARYAM A & E	0.3101	0.40	0.1240	0.09849539	0.09308712	0.08767885	0.07686231	98.50	984.95	4,924.77
33-02-02-22-477-003	THRUSH JOHN J & DIANA	0.4140	0.40	0.1656	0.12427625	0.11705593	0.11070593	0.10261528	131.50	1,314.97	6,574.83
33-02-02-26-131-001	TONS SUSAN P	0.0001	0.40	0.0000	0.00003176	0.00003002	0.00002827	0.00002479	0.03	0.32	1.59
33-02-02-27-202-003	TROTTER LARRY C & MARIA	0.2807	0.40	0.1123	0.08915722	0.08426170	0.07936618	0.06957514	89.16	891.57	4,457.86
33-02-02-23-353-003	VAIL LUCY & ROGER	0.2657	0.40	0.1063	0.08439285	0.07975894	0.07512502	0.06585719	84.39	843.93	4,219.64
33-02-02-23-353-020	VANSTEEL ERIC C & LAUREN	0.2809	0.40	0.1124	0.08922075	0.08432174	0.07942273	0.06962471	89.22	892.21	4,461.04
33-02-02-22-456-009	VEITH JOHN P & KATHLEEN	0.3370	0.40	0.1348	0.10703949	0.10116207	0.09528466	0.08352983	107.04	1,070.39	5,351.97
33-02-02-23-379-015	VII PANKAJ &	0.3100	0.40	0.1240	0.09846362	0.09305710	0.08765057	0.07683753	98.46	984.64	4,923.18
33-02-02-23-379-001	VIVENTI CAROL M & JAMES	0.0640	0.40	0.0256	0.02032797	0.01921179	0.01809560	0.01586323	20.33	203.28	1,016.40
33-02-02-26-107-015	VOLKER MARTIN A &	0.3246	0.40	0.1298	0.09743094	0.09310094	0.089177863	0.08045632	103.10	1,031.01	5,155.05
33-02-02-26-107-003	WAGAW WALELIGN G &	0.3852	0.40	0.1541	0.12234899	0.11563095	0.10891291	0.09547682	122.35	1,223.49	6,117.45
33-02-02-26-105-014	WAGER SCOTT & JUDITH	0.3303	0.40	0.1321	0.10491140	0.09915084	0.09339027	0.08186914	104.91	1,049.11	5,245.57
33-02-02-26-128-002	WAGNER JAMES G & MIZUE	0.3311	0.40	0.1324	0.10516550	0.09939098	0.09361647	0.08206743	105.17	1,051.66	5,258.28
33-02-02-26-128-008	WAHI SUNIL K	0.3233	0.40	0.1293	0.10268803	0.09704955	0.09141107	0.08013410	102.69	1,026.88	5,134.40
33-02-02-23-353-014	WAKEMAN JONATHAN E &	0.2807	0.40	0.1123	0.08915722	0.08426170	0.07936618	0.06957514	89.16	891.57	4,457.86
33-02-02-22-477-019	WALDMAN EVELYN	0.3743	0.40	0.1497	0.11886688	0.11235894	0.10583100	0.09277511	118.89	1,188.87	5,944.34

MEMORANDUM

12. A

TO: Township Board

FROM: 
Frank L. Walsh, Township Manager

DATE: January 21, 2016

RE: 2016 Goals Document

The Meridian Township Management Team is pleased to present you with the final draft of the 2016 Action and Strategic Plans. We have set out on an ambitious road as we travel through 2016. Unless there are majority votes to amend the plan, the attached document is the 2016 blueprint. I want to take a moment and thank our entire team who began working on this plan in October. Here is a recap of our 2016 Action items.

In 2015, we focused on our aging and failing infrastructure. We replaced leaky roofs and parking lots that resembled a mass of broken asphalt. We set aside the funds to improve our facilities, and now is the time to tackle some of the more pressing tollgates we face as a community.

We need to aggressively review and recreate our Michigan Employees' Retirement System (MERS) pension fund. We are currently \$23,000,000 underfunded and, with the market forecast for 2016, we could see drastic implications sooner rather than later. We must take action and develop a plan to steady the ship for decades to come. This is not a quick fix.

We have been talking about rewriting the 2005 Master Plan for six (6) years. What started in 2010 has taken us to 2016. Now is the time to pull on the same lines and assist the Planning Commission in reaching our goal. We certainly appreciate the time invested by the Planning Commission to move the rewrite along.

As noted in our 2015 Township Survey results and during the Planning Commission's May 22, 2015 community outreach event, the stakeholders in our community want to see new investment and improvements with downtown Okemos, Haslett Village Square, and Carriage Hills. Our 2016 Action Plan is clear that the three (3) aforementioned properties are front and center on our to-do list.

We have seven (7) bargaining groups that include membership from over 90% of our workforce. All of our labor contracts expire on December 31, 2016. Thus, we have an obligation to meet with our team members and talk about how we work hand-in-hand to carry out the services we provide to our 42,000 residents. Given the legacy costs we face and the pension benefits previously negotiated, we may experience a long march.

Given the expiration of our labor contracts, projected market decline, critical legacy costs, and expected miniscule growth in property values, we must continue to look for ways to reduce our operational costs. We should commit to review every possible opportunity with an eye on cost/benefit. We want to be careful when considering reorganizational opportunities, so we have the "potential full impact" of such decisions. We do not want to end up penny wise and pound foolish.

According to many, the Township has talked about a branding strategy over the past nine years. We have reached the fork in the road where the Township Board must address how you wish to move forward in the process. We are gathering a lot of critical information to aid in your deliberations. One thing is clear from the 2015 Citizen Survey, residents receive a strong majority of their information from our Township website. The plan is underway to overhaul the website in 2016.

The Michigan Department of Natural Resources requires us to update our Parks and Recreation Master Plan every five (5) years. We will be carefully reviewing our current 2011-2016 Plan in the coming year. Our parks system is second to none and will be further enhanced with the construction of Towner Road Park. The Park Commission plans to begin development of the new park in 2016.

Meridian Township's Redi-Ride public transportation system has been in place for over 15 years. With any operational program, it is time to provide a careful review of cost, performance, and service delivery. In 2016, the Township's Redi-Ride Review Committee will provide our users with such an overview.

It is critical in any organization that the team providing the service relates to those receiving the service. We are working on a strategy with an emphasis on diversity and inclusion throughout our workforce. Meridian Township is a proud and diverse community, and we are committed to matching that enthusiasm going forward.

During the past few years, there have been many questions regarding the Township's Mixed Use Planned Unit Development (MUPUD). There are enough questions regarding the interpretation of the ordinance that a comprehensive review is in order. Similar to the Redi-Ride Committee, you reach a point where you need to step back and ask questions rather than forging ahead. In 2016, we are tasked with reviewing the spirit and practicality of approving MUPUD's.

We have an ambitious, complicated, and visionary route ahead of us. Thank you for your time in crafting and finalizing the 2016 document.

Attachments:

1. Final 2016 Action Plan
2. Final 2016 Strategic Plan

Meridian Charter Township

2016 Action Plan

1. Review, create, and implement a long-term plan to stabilize the Township's critically underfunded pension funds.
2. Assist the Planning Commission and the Township Board with the creation and follow through on updating the 2005 Master Plan.
3. Develop a short-term plan to foster development in the Carriage Hills, Haslett, and Downtown Okemos business districts.
4. Through mutual respect, negotiate new employment contracts with all seven (7) bargaining groups.
5. Continue to seek opportunities to reduce overall operating costs similar to the 2015 Engineering/Public Works reorganization.
6. Implement a Meridian Township branding campaign and a more welcoming website.
7. Update the 5-year Parks and Recreation Master Plan and begin construction of Towner Road Park.
8. Provide for a comprehensive review of the Township's Redi-Ride public transportation system.
9. Create a Diversity and Inclusion Strategy supported by leadership and employee involvement to maintain a well-rounded workforce.
10. Review the Township's Mixed Use Planned Unit Development (MUPUD) Ordinance.

Meridian Charter Township 2016 Strategic Plan

Meridian Township exists to create a sustainable community through the most effective use of available resources that achieve the highest quality of life.

Goal #1 - Meridian Township shall sustain and enhance the environment

	Target Date 
a. Update the street tree ordinance and adopt a tree protection ordinance	December 2017
b. Prepare, update, and enforce ordinances that protect natural features such as woodlands, wetlands, and floodplain areas	Ongoing
c. Utilize the Township's Greenspace Plan as part of the review for land development projects	Ongoing
d. Apply the best planning practices to encourage the preservation of green and open spaces	Ongoing
e. Continue the Deer Management Program to reduce the deer population in our community	Ongoing
f. Manage invasive species in the parks and land preserves (removing garlic mustard, buckthorn, autumn olive, Japanese knotweed, Japanese hedge parsley, and phragmites)	Ongoing
g. Administer and enforce the Soil Erosion Sedimentation Control Program	Ongoing
h. Maintain the sewer system to minimize sewage backups	Ongoing
i. Develop an Urban Management Service area	December 2016
j. Maintain robust recycling initiatives including the Meridian Recycling Center, community events, and educational programs, and work to enhance recycling opportunities in apartment complexes	June 2017
k. Continue energy, water, and waste reduction efforts in Township buildings and other facilities	Ongoing
l. Adopt an ordinance prohibiting or regulating, as the law allows, fracking within the Township	December 2016
m. Mitigate climate change - including investigating becoming a solar ready community	December 2016
n. Review the cost/benefit analysis of implementing a Railroad Quiet Zone	October 2017
o. Draft legislation regarding the placement of cell towers	December 2016
p. Investigate the cost/benefit of solar panels on Township facilities	December 2016

**Goal #2 - Meridian Township shall sustain and enhance
public health, safety, and welfare**

	Target Date 
a. Increase information shared with the public through social media regarding public safety tips, PSAs (Public Service Announcements), emergency communications, and police and fire services	Ongoing
b. Provide Beyond the Badge police and fire programs and stories	Ongoing
c. Strengthen communication and educate developers/builders, business owners, and neighborhood associations regarding the planning process in an effort to minimize violations and negative impacts	Ongoing
d. Continue implementation of the Grand River Corridor Access Management Ordinance	Ongoing
e. Renew our police services contract with Williamstown Township	December 2016
f. Administer the Office of Highway Safety Planning (OHSP) Traffic Grant	Ongoing
g. Evaluate conversion to the State Records Management System (RMS) in the Police Department, and implement if determined to be feasible	March 2016
h. Continue fire service to Alaiedon Township	Ongoing
i. Continue the yearly Police Citizens' and Youth Academies	Ongoing
j. Participate in the Lansing Regional Shared Fire Services	Ongoing
k. Process monthly police and fire citizen surveys	Ongoing
l. Monitor legislative actions relative to medical marihuana and prepare to act accordingly with local ordinances	Ongoing
m. Explore revision and/or modification of Township ordinances for the purpose of reducing penalties for possession or use of small amounts of marihuana	October 2016
n. Review the opportunity to provide medical first response to Alaiedon Township	December 2016

Goal #3 - Meridian Township shall provide an unparalleled parks system

	Target Date <input checked="" type="checkbox"/>
a. Develop and construct Phase I of Towner Road Park (7)	July 2017
b. Complete Legg Park projects - parking area, dog park, and stewardship	On Hold/ Reevaluating
c. Construct roof structures over the dugouts at Hartrick Park	March 2016
d. Construct the Wonch Park Pavilion with grant support	May 2016
e. Install new play equipment at Orlando Park and Hillbrook Park	June 2016
f. Replace the footbridge at Legg Park	November 2016
g. Provide support for Eagle Scout Projects	Ongoing
h. Build an 18 hole disc golf course	On Hold
i. Improve directional signage on trails	Ongoing
j. Construct a youth environmental exploration area at Harris Nature Center	Ongoing
k. Establish a plan for development of a smart-phone application (App) that provides Township Parks and Trails information	July 2016
l. Develop the Water Trail Access Program	November 2016
m. Update the 5-year Parks and Recreation Master Plan (7)	December 2016
n. Seek renewal of the 2004 Pathway Millage set to expire in 2016	November 2016

**Goal #4 - Meridian Township shall provide exemplary
public services and facilities**

	Target Date <input checked="" type="checkbox"/>
a. Conduct an annual assessment/reinspection program of taxable properties within Meridian Township	Ongoing / October 2016
b. Improve communication and educate the public on the Rental Housing Program and continue to improve the process for rental housing inspections	December 2016
c. Revise the sign and parking regulations	June 2017
d. Continue support of and membership in regional organizations (i.e. Tri-County Regional Planning Commission)	Ongoing
e. Strengthen cooperative planning efforts with the Ingham County Road Department, Ingham County Drain Commission, Tri-County Regional Planning Commission, and surrounding jurisdictions	Ongoing
f. Promote good design standards through the site plan review process	Ongoing
g. Utilize a health impact assessment guide, created in conjunction with the Ingham County Health Department and Tri-County Regional Planning Commission, in the review of development projects	Ongoing
h. Streamline field survey procedures so that information will flow directly into the Geographic Information System	October 2016
i. Update the patrol car graphic design	December 2016
j. Upgrade or replace lift station SCADA (Supervisory Control And Data Acquisition) system communications and software	December 2018
k. Complete the second year of 3-year SAW (Stormwater, Asset Management and Wastewater) Grant project to develop sanitary sewer system asset management plan	Ongoing
l. Replace the control panel at Woodhill lift station	July 2016
m. Construct a pathway on the south side of Mt. Hope Road (Okemos Road to Maumee)	December 2016
n. Pursue Ingham County Trail Millage funding to implement the Lake Lansing to River Trail connector pathway	Ongoing
o. Investigate options for establishing Meridian Township as a smart community and explore viable plans for expanding municipal fiber, broadband, and public Wi-Fi in Meridian Township	Ongoing
p. Investigate providing a leaf pickup program in Meridian Township	December 2016
q. Fill in pathway gaps	Ongoing
r. Provide for a comprehensive review of the Township's Redi-Ride public transportation system (8)	October 2016
s. Review our Rental Inspection Program fee structure and timeframes to conduct inspections	December 2016
t. Work with the City of East Lansing and Michigan State University on major upgrades to the city's wastewater treatment plant	Ongoing through 2023

Goal #5 - Meridian Township shall sustain and enhance our economic prosperity for all residents

	Target Date 
a. Defend assessment appeals made to the Michigan Tax Tribunal	Ongoing
b. Enhance and encourage the retention of existing businesses and establishment of new businesses	Ongoing
c. Promote Township resources to prospective businesses and industries	Ongoing
d. Encourage infill and/or redevelopment of existing commercial sites	Ongoing
e. Promote mixed-use development in commercial areas	Ongoing
f. Facilitate the objectives of the Downtown Development Authority by eliminating the causes of property value deterioration and promoting economic growth	Ongoing
g. Continue streetscape improvements to define downtown areas and promote a sense of place	Ongoing
h. Assist with the redevelopment of the former Central Fire Station/MARC property	1 st Phase – December 2016
i. Develop a short-term plan to foster development in the Carriage Hills, Haslett, and Downtown Okemos business districts (3)	May 2016
j. Continue focus on the Douglas J project	Ongoing
k. Continue to conduct monthly business visits with a focus on customer service	Ongoing
l. Assist the Planning Commission and the Township Board with the creation and follow through on updating the 2005 Master Plan (2)	December 2016
m. Sustain and enhance our positive working relationship with Michigan State University	Ongoing
n. Complete the Consolidated Annual Financial Report (CAFR) receiving an unmodified audit opinion and the Certificate of Achievement for Excellence in Financial Reporting	Annual Objective
o. Complete the annual budget process focusing on how the budget mirrors our annual goal setting process	Annual Objective
p. Maintain, per the Board's direction, a minimum fund balance in the General Fund of \$5,250,000	Annual Objective
q. Increase enrollment of online bill pay and explore options for new platforms to accept these payments (including BS&A's AccessMyGov-Internet Services)	Ongoing
r. Support all types of transportation modes in the Township including the Bus Rapid Transit (BRT)	Ongoing
s. Encourage the use of complete streets practices as a routine part of operations	Ongoing
t. Review, create, and implement a long-term plan to stabilize the Township's critically underfunded pension plans (1)	May 2016
u. Investigate reaching out and expanding the Celebrate Downtown Okemos event to include other areas of the Township, including Haslett and East Lansing	June 2016
v. Continue to seek opportunities to reduce overall operating costs similar to the 2015 Engineering/Public Works reorganization (5)	Ongoing

**Goal #6 - Meridian Township shall promote and enhance
diversity across the Township**

	Target Date <input checked="" type="checkbox"/>
a. Promote cultural diversity with our community programs and celebrations	Ongoing
b. Investigate and possibly launch a Chinese version of HOM-TV news programs	December 16
c. Continue to encourage the use of the Mixed Use Planned Unit Development and Commercial Planned Unit Development Ordinances	Ongoing
d. Encourage developers to provide affordable housing	Ongoing
e. Encourage a wide range of housing types	Ongoing
f. Strengthen community pride through such activities as downtown events and expanded outdoor sculpture displays	Ongoing
g. Host Chinese New Year and Heritage Festival events	February & September 2016
h. Promote Nokomis Learning Center activities	Ongoing
i. Consider implementing the Language First Program (in an effort to aid our Township staff with communicating with visitors from all over the world)	April 2016
j. Review the Township's Mixed Use Planned Unit Development (MUPUD) Ordinance (10)	March 2017

**Goal #7 - Meridian Township shall provide outstanding
recreational and cultural programs**

	Target Date <input checked="" type="checkbox"/>
a. Provide sports and fitness programs for youths and adults	Ongoing
b. Administer environmental programs and events for all ages at Harris Nature Center	Ongoing
c. Offer educational, fitness, and social opportunities for senior citizens at the Meridian Senior Center and Meridian Mall	Ongoing
d. Coordinate the Farmers' Market outdoors (May-October) and indoors (December-April)	Ongoing
e. Investigate Farmers' Market Relocation (location, size, and funding)	December 2016
f. Support activities of the Friends of Historic Meridian	Ongoing
g. Support activities of the Meridian Garden Club	Ongoing
h. Conduct special events: Chinese New Year, Celebrate Downtown Okemos, July 4th Fireworks Celebration, Meridian Heritage Festival, Halloween Adventures, Drive-thru Santa, Christmas in the Village, Free Family Winter Sports Weekends, Polar Bear 5K Race, Music in the Park Program	Ongoing
i. Continue the Arts and Crafts Marketplace each month during the summer	Ongoing
j. Continue Recreation Services Agreement with the City of Williamston	March 2017

**Goal #8 - Meridian Township shall sustain and enhance
constituent communications**

	Target Date <input checked="" type="checkbox"/>
a. Continue to respond to <u>all</u> citizen inquiries in a timely, professional, and efficient manner	Ongoing
b. Provide assessment information to property owners and their representatives (e.g., real estate agents, title company employees, private real estate appraisers, etc.)	Ongoing
c. Increase public engagement and participation through multimedia and other ways to connect to the Township	Ongoing
d. Create a monthly Township Manager blog and increase its outreach	Ongoing
e. Conduct a communications needs assessment	December 2016
f. Audit social media outlets and develop a social media strategy campaign	December 2016
g. Publish the Meridian Monitor twice-yearly to all residents	Ongoing
h. Reach out to residential and business groups regarding potential development impacts	Ongoing
i. Increase staff engagement and participation with neighborhood groups using social media, fire safety programs, HOM-TV interviews, and Beyond the Badge	Ongoing
j. Add a new disk appliance to the network to increase storage space and reliability	Ongoing
k. Print and distribute one issue of the Meridian Township Parks and Recreation Family Fun Guide (distribution in January)	Ongoing
l. Increase communication with constituents through email and multi-media sources	Ongoing
m. Rename select Land Preserves	December 2016
n. Implement a Meridian Township branding campaign and a more welcoming website (6)	Branding November 2016 ----- Website June 2016

**Goal #9 - Meridian Township shall sustain and enhance
neighborhoods and eliminate blight**

	Target Date <input checked="" type="checkbox"/>
a. Create DAS (Distributed Antenna System) ordinance with the Public Works & Engineering and Planning Departments	December 2016
b. Promote Neighborhood Watch	Ongoing
c. Develop a method to increase compliance of communications companies using the rights of way in the Township	December 2016
d. Continue to work with homeowners associations to strengthen code enforcement in residential neighborhoods	Ongoing
e. Promote and encourage the preservation of older neighborhoods	Ongoing
f. Enforce the Property Maintenance Code	Ongoing
g. Continue the Code Enforcement Committee with neighborhood associations	Ongoing
h. Continue pavement preservation program on local roads	Ongoing
i. Continue sidewalk repair program (order to maintain)	Ongoing
j. Maintain and improve the water and sewer systems	Ongoing
k. Support the community gardens in the Township	Ongoing
l. Inspect Township owned buildings annually to ensure appropriate maintenance	Ongoing
m. Provide focused oversight of all vacant homes	October 2016

Goal #10 – Meridian Township shall support employee relations through diversity, inclusion, equal opportunity, and employee health and welfare programs

	Target Date <input checked="" type="checkbox"/>
a. Create a Diversity and Inclusion Strategy supported by leadership and employee involvement to maintain a well-rounded workforce (9)	June 2016
b. Seek diversity in hiring and promoting; utilize additional recruiting outlets and resources such as online job boards, advertisements, and professional organizations to attract qualified minorities to apply for job openings	Ongoing
c. Provide Township-wide professional training programs and staff development that support the objectives in the Personnel Policy Manual	March 2016
d. Maintain visibility at multiple annual career fairs to enhance recruitment efforts in addition to on-going approaches that highlight job openings	Ongoing
e. Define an approach to succession planning in preparation for turnover in key positions	December 2016
f. Promote health, safety, and welfare of employees through implementation of a Township-wide Safety Committee to provide a safer work environment through awareness and productive training initiatives	March 2016
g. Continue to review comparable health and dental coverage options while maintaining compliance with Public Act 152	Ongoing
h. Continue employee appreciation events such as the annual picnic and holiday celebration	Ongoing
i. Annually update the Personnel Policy Manual	Annually in December
j. Through mutual respect, negotiate new employment contracts with all seven bargaining groups (4)	December 2016

MEMORANDUM

TO: Township Board

FROM: Mark Kieselbach
 Mark Kieselbach
 Director of Community Planning and Development

Gail Oranchak
 Gail Oranchak, AICP
 Principal Planner

DATE: January 21, 2016

RE: Master Plan Consultant Expenditure Authorization

After considering proposals from three consulting firms and conducting interviews with each firm on January 7, 2016, the Planning Commission has selected McKenna Associates to assist with the update of the Master Plan. Both McKenna's proposal document and presentation represented an understanding of the Planning Commission's goals stressing a plan that is accessible for all users, action-oriented, sustainable and measurable. Highlights include a welcoming format that puts the Action Plan up front, concentration on the seven Master Plan goals, using a variety of data sources including target market analysis to identify future trends (for example, housing for baby boomers and millennials), creating graphically represented scenarios for "Potential Intensity Change Areas (PICAs), a multi-modal and mobility analysis, designing a "Community Character Description" for each Future Land Use Map category and an implementation plan measurable through good metrics. The attached booklet distributed during the January 7th interview provides a synopsis of the proposal and presentation.

The attached "Project Schedule" lists seven tasks to be completed in six months. The total cost of \$44,000 is shown on the "Fee Proposal" page, also attached. The Planning Commission requests authorization of the entire \$50,000 budgeted for the Master Plan update to allow for contingencies and additional items not currently covered by the scope of work. Such items brought to light during McKenna's presentation include, the usefulness of conducting stakeholder interviews and possibly focus groups, a social media presence, having a web page devoted to the progress of the Master Plan, providing an opportunity for members of the public to share their ideas via the website, building audits, and walking audits.

The following motion is provided to authorize the expenditure:

I MOVE to authorize the Supervisor and Clerk to sign a contract with McKenna associates, not to exceed \$50,000, for the update of the Meridian Township Master Plan, subject to the review and approval of the Township attorney.

Attachment

1. Project Schedule – Proposal Page 15
2. Fee Proposal – Proposal Page 16
3. Presentation to the Planning Commission Booklet – January 7, 2016

PROJECT SCHEDULE

We understand the Township desires a compact schedule and process. We make mutually agreeable adjustments to this proposed schedule to accommodate the Township.

TASK	MONTH					
	1	2	3	4	5	6
1. Project Initiation						
2. Usability and Formatting						
3. Identify, Quantify, and Analyze						
4. Development Direction						
5. Action Plan and Metrics						
6. Draft Plan						
7. Final Plan						
Staff Working Meetings and Kick-off	◆	◆	◆	◆	◆	◆
Planning Commission Meetings		◆	◆	◆	◆	◆

The McKenna Team will be on-call and available to the Township during the Planning Commission and Township Board Master Plan adoption process. The regulatory adoption requirements of the Michigan Planning Enabling Act will be completed by Township staff.

FEE PROPOSAL

The following is an itemized breakdown of the fees to complete the Meridian Township Mater Plan, as described in this proposal. We propose to complete the project for a lump sum not to exceed \$44,000.

We have reserved the remaining \$6,000 of the Township budget for retaining additional technical consultants or specialty services should the need arise during the project. McKenna would initiate additional services only upon receiving written authorization from the Township.

Additional services beyond the scope can be provided, at the Township's request based on McKenna's professional fee schedule or a separate negotiated fee.

COMPONENT	ITEMIZED FEE
1. Project Initiation	\$2,000
2. Usability and Formatting	\$8,000
3. Identify, Quantify, and Analyze	\$6,000
4. Development Direction	\$10,000
5. Action Plan and Metrics	\$8,000
6. Draft Plan	\$6,250
7. Final Plan	\$3,750
	\$44,000

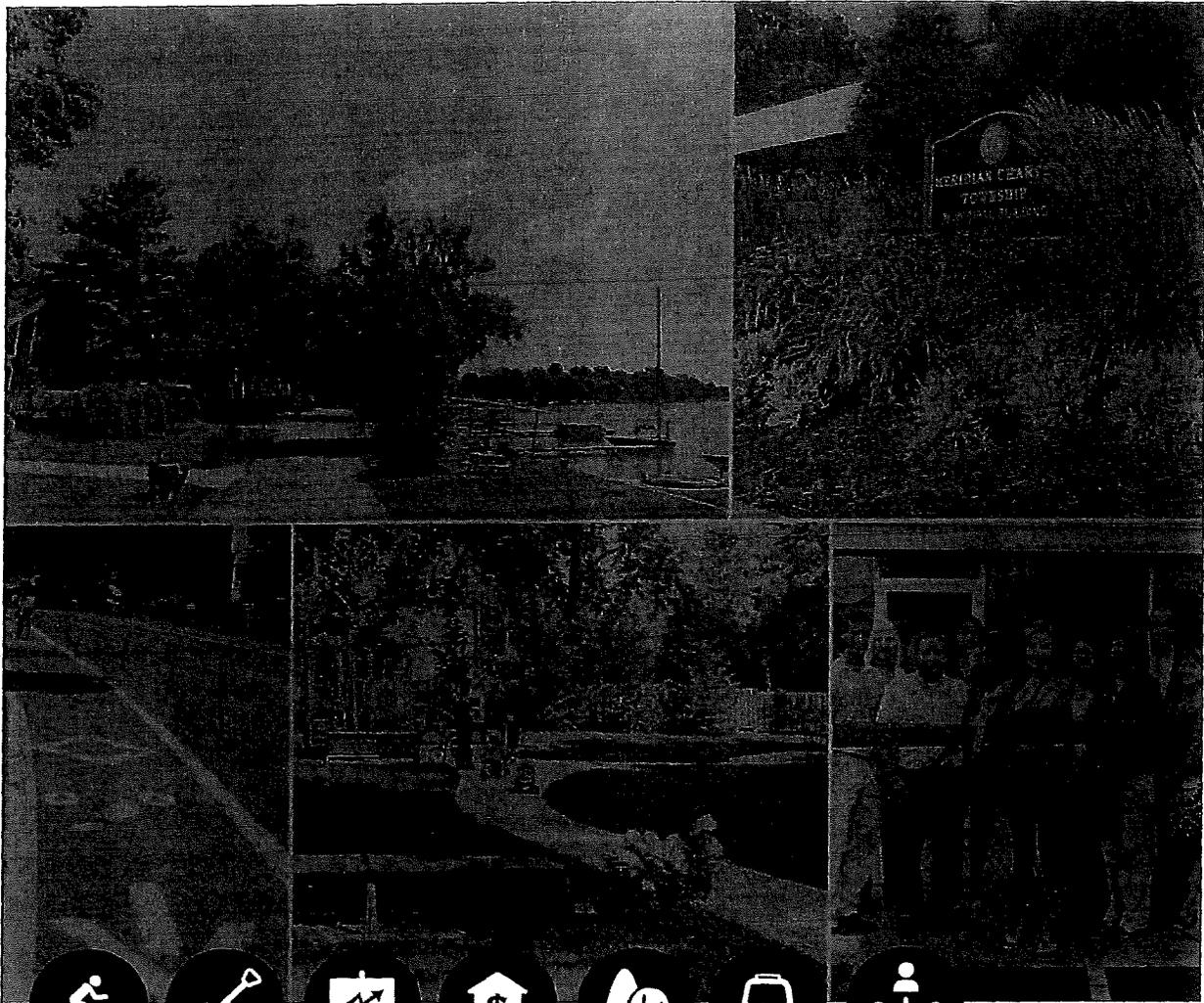
DELIVERABLES SUMMARY

Documents:

- Electronic copy of all draft materials
- Ten (10) hard copies of the Final Master Plan
- One electronic .pdf copy of the Final Plan
- Searchable and editable copies of the Final Master Plan
- Editable GIS files

Meetings:

- Communications Plan
 - Weekly scheduled calls (24)
 - 1 Kick-Off Meeting with Staff
 - Monthly staff working meetings (5)
- Planning Commission Meetings
 - Initial Findings Presentation and Document Format Selection
 - Direction for Development Draft Recommendations
 - Action Plan and Metrics Recommendations
 - Draft Plan Presentation
 - Final Plan Presentation



Meridian Charter Township Master Plan

Presentation to the Planning Commission
January 7, 2016



Master Plan Flow

Meridian Charter Township

STEP 1
PROJECT INITIATION

- Kick Off
- Schedule
- Work Plan

STEP 2
USABILITY & FORMATTING

- Brainstorm and develop design and functionality of the document
- Create a cohesive, easy to follow design throughout
- Finalize design with Planning Commission

STEP 3
IDENTIFY, QUANTIFY & ANALYZE

- Macro Trends**
- Existing Conditions**
 - Demographics
 - Housing
 - Natural Features
 - Land Use
 - Infrastructure
 - Transportation
 - Community Facilities
- Economic Analysis + Land Use Analysis + Transportation Analysis**
- Identify Development Opportunities**
 - PICAs / Non-PICAs

STEP 4
DEVELOPMENT DIRECTION

- FLU Plan
- Open Space
- Urban Services Boundary
- Community Character
- Transportation Plan

STEP 5
ACTION PLAN & METRICS

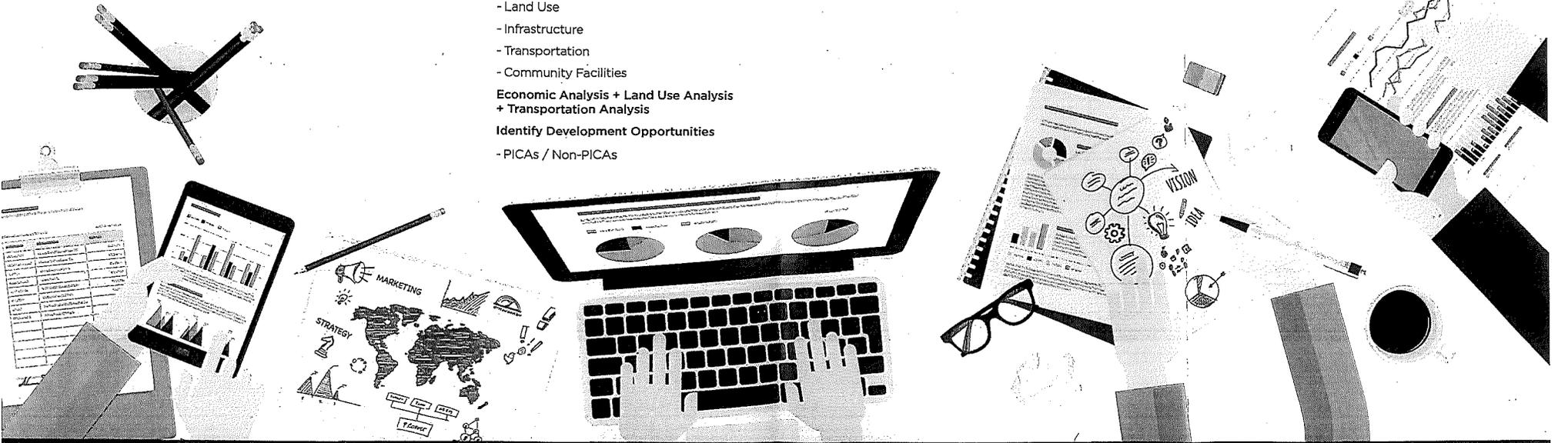
- Zoning Plan
- Strategic Actions
- Implementation Matrix
- Metrics

STEP 6
DRAFT PLAN

- FLU Plan
- PICAs Sites
- Future Transportation
- Action Plan
- Background Chapters
- Maps

STEP 7
FINAL PLAN

- Revised Draft Plan for Planning Commission

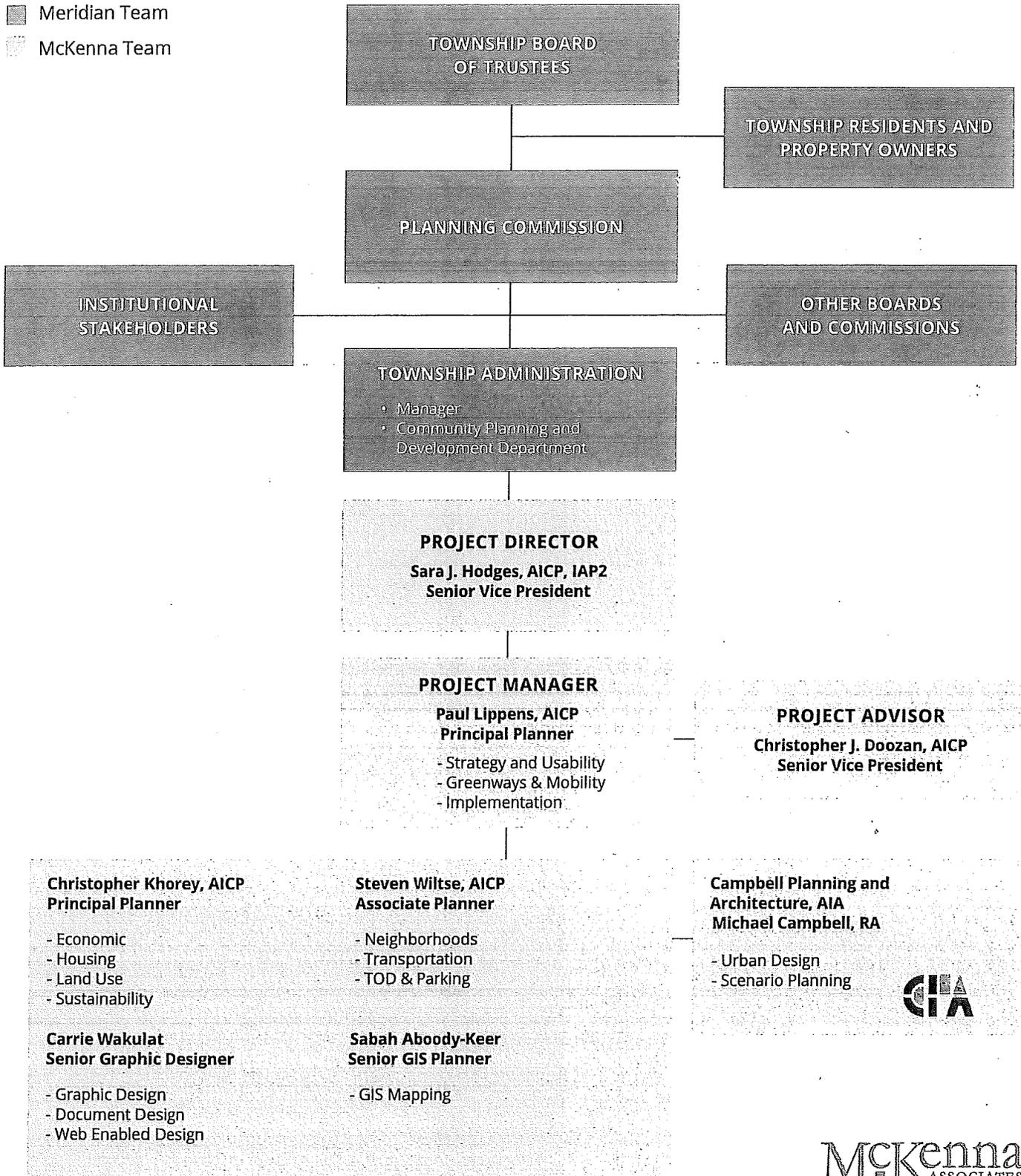


Project Management Chart

Meridian Charter Township · Master Plan

January 7, 2016

- Meridian Team
- McKenna Team



Our Approach

Usability.
Analysis.
Development Direction.
Actions and Measures.

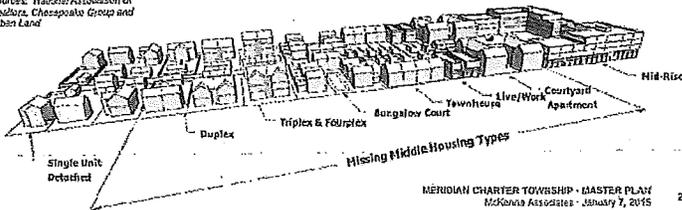
Significant Trends



- Size of Baby Boomer market
- Size of Millennial market
- Changed desires for "neighborhoods"
- Missing middle housing
- Increased labor movement, increased mobility
- Increased U.S. diversity



Sources: National Association of Realtors, Chesapeake Group and Urban Land

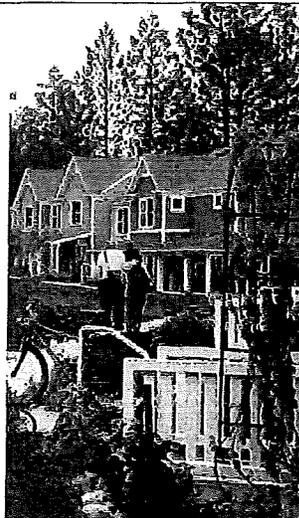


MERIDIAN CHARTER TOWNSHIP - MASTER PLAN
McKenzie Associates - January 7, 2015 23

Significant Trends



- Millennials want to live in dense communities < 20 minutes from city center (75%)
- Cities that deal with declining infrastructure will thrive
- Infill housing and suburban new urbanism are top real estate prospects in 2016



Sources: National Association of Realtors, Chesapeake Group and Urban Land

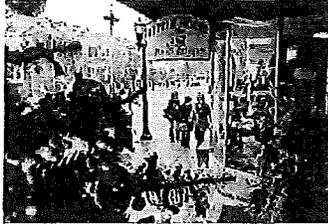
MERIDIAN CHARTER TOWNSHIP - MASTER PLAN
McKenzie Associates - January 7, 2015 24

Significant Trends



- Walkability
- "Suburbs vs. Central Cities"
- Value of being in a community "at the center of it all" has increased in last two years (45%);
- However, living in a community "away from it all" is still more popular (55%)

Sources: National Association of Realtors, Chesapeake Group and Urban Land



MERIDIAN CHARTER TOWNSHIP - MASTER PLAN
McGraw-Hill Construction - January 7, 2015 25

Target Market & Residential Tapestry Analysis

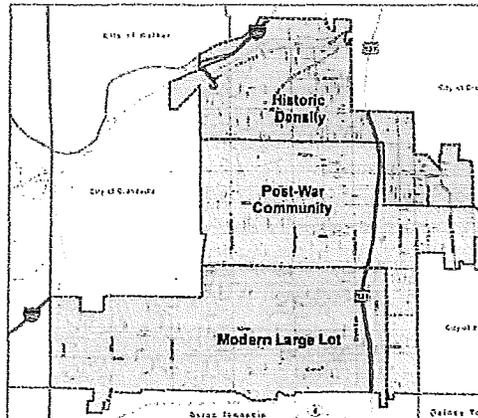


	Life Mode Group: GenX/Urban In Style	5B
	Life Mode Group: Affluent Estates Exurbanites	1E
	Life Mode Group: Scholars and Patriots College Towns	14B
	Life Mode Group: Middle Ground Bright Young Professionals	8C
	Life Mode Group: Midtown Singles Young and Restless	11B

Housing Target Market - Neighborhood Typologies



- Historic Density
- Post-War Community
- Modern Large Lot
- Surrounding Municipalities



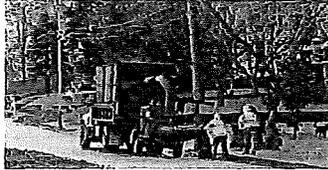
| plan to the gap |

MERIDIAN CHARTER TOWNSHIP - MASTER PLAN
McGraw-Hill Construction - January 7, 2015 27

Fiscal Impacts



- Single family homes frequently require more services than are covered by their taxes
 - "Missing Middle" housing more likely to pay for itself
- Infill housing offers additional tax base with little infrastructure investment
 - Opportunity to use resources to repair and upgrade, rather than build new

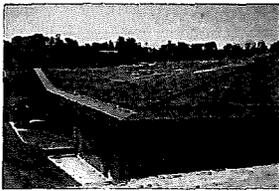
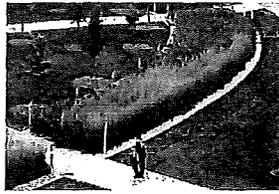


MERIDIAN CHARTER TOWNSHIP - MASTER PLAN
Eickens Associates - January 7, 2015 28

Sustainability and Infrastructure



- "Green" infrastructure solutions less costly over time than traditional solutions
 - Rain Gardens
 - Green Roofs
 - Blue Infrastructure
- Both new infill and preserved open space are opportunities to use green techniques



MERIDIAN CHARTER TOWNSHIP - MASTER PLAN
McKenno Associates - January 7, 2015 29

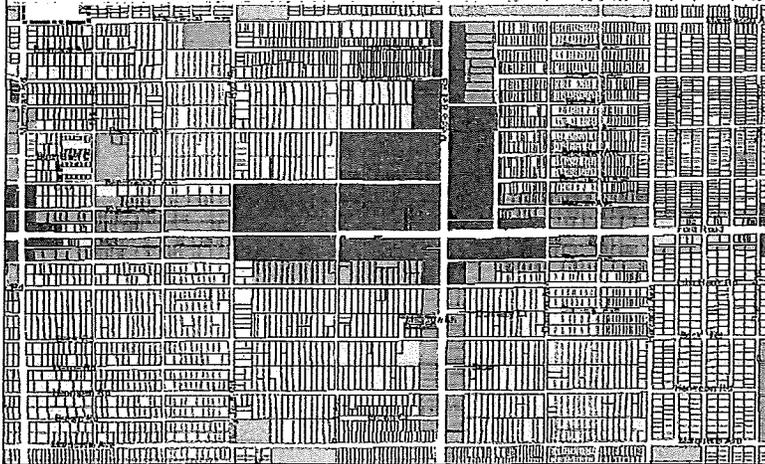
Our Approach

Usability.
Analysis.
Development Direction.
Actions and Measures.

Open Space and Urban Service Boundary



Future Land Use – Garden City



Future Transportation – Garden City

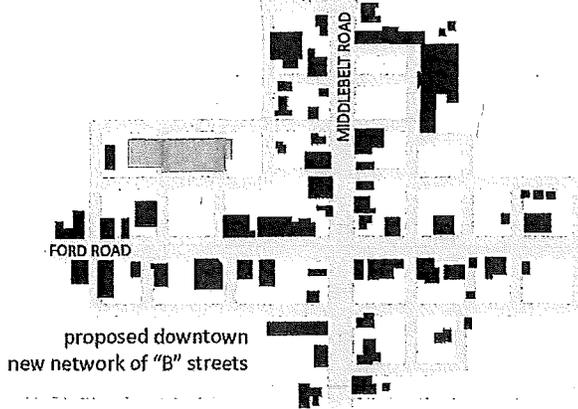


Land Use & Transportation – Grid Retrofit



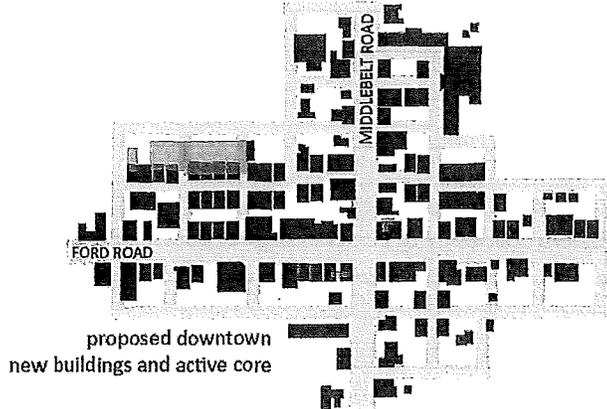
existing downtown buildings and "A" streets

Land Use & Transportation – Grid Retrofit



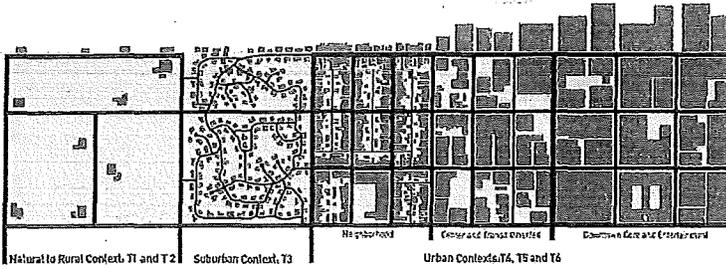
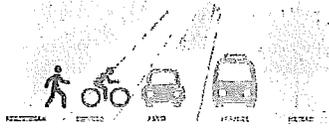
proposed downtown new network of "B" streets

Land Use & Transportation – Grid Retrofit



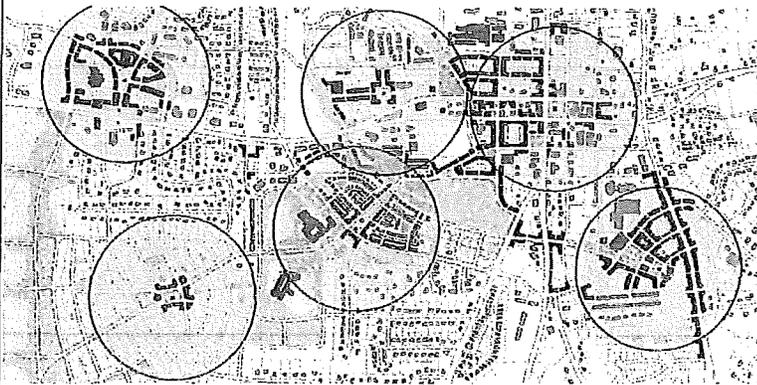
proposed downtown new buildings and active core

Land Use & Transportation Nodes, Places, Links



Natural to Rural Context, T1 and T2 Suburban Context, T3 Neighborhood Center and Transit District Downtown Center and Transit District
Urban Contexts, T4, T5 and T6

Consider Sustainability – Neighborhoods, Corridors and Districts



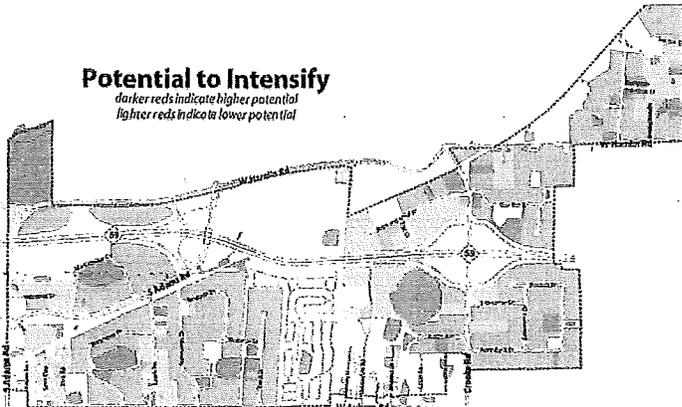
MERIDIAN CHARTER TOWNSHIP - MASTER PLAN
McKenna Associates January 7, 2015 38

PICAs – Nodes or Site Specific Development Opportunities



Potential to Intensify

dark reds indicate higher potential
lighter reds indicate lower potential



MERIDIAN CHARTER TOWNSHIP - MASTER PLAN
McKenna Associates January 7, 2015 39

Okemos Insights



MERIDIAN CHARTER TOWNSHIP • MASTER PLAN
McKenna Associates • January 7, 2015 43

Okemos Insights



MERIDIAN CHARTER TOWNSHIP • MASTER PLAN
McKenna Associates • January 7, 2015 44

Strategic Action Plan



Step-by-Step Guidance

- Goals
- Objectives
- Strategies
- Actions

Implementation Matrix

- Funding Sources
- Priority Levels
- Partnerships
- Work Plan

Metrics

- Measure
- Target
- Benchmark

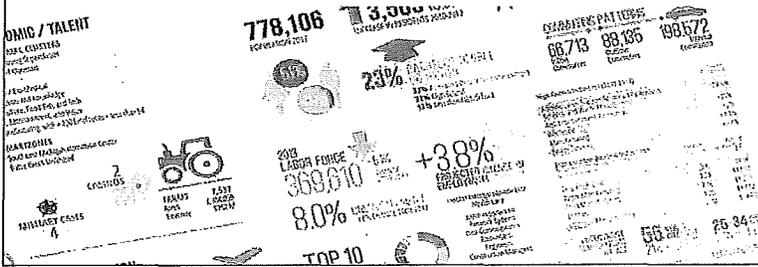
GOAL 2: COMPLETE STREETS, WALKABILITY, AND CONNECTIVITY

OBJECTIVES	PRIORITY	TIMEFRAME	PARTNERSHIP				FUNDING	
			City	Other Govt	Private	Public	Private	10% / 90%
Work to implement the East Grand River Avenue Access Management Plan.	A	10	City	Other Govt	Private	Public	Private	10% / 90%
Create a safe pedestrian crossing near Rowe Ave. to Tim's Shopping complex (sub area one).	A	10	City	Other Govt	Private	Public	Private	10% / 90%
During the East Grand River Avenue redesign and any site plan review process, administer the access control measures outlined in the East Grand River Access Management Plan including but not limited to cross-access requirements, shared driveways at property lines, right-turn lanes, and traffic calming measures.	A	10	City	Other Govt	Private	Public	Private	10% / 90%
The high volume of traffic on East Grand River Avenue along with its width	A	10	City	Other Govt	Private	Public	Private	10% / 90%

What Makes a Good Metric?



- Use action words – don't be "fuzzy"
- Know who benefits and who is responsible
- Identify the measure, data source, and benchmark
- Identify the target result - quantifiable
- Know what actions can contribute – could be multiple

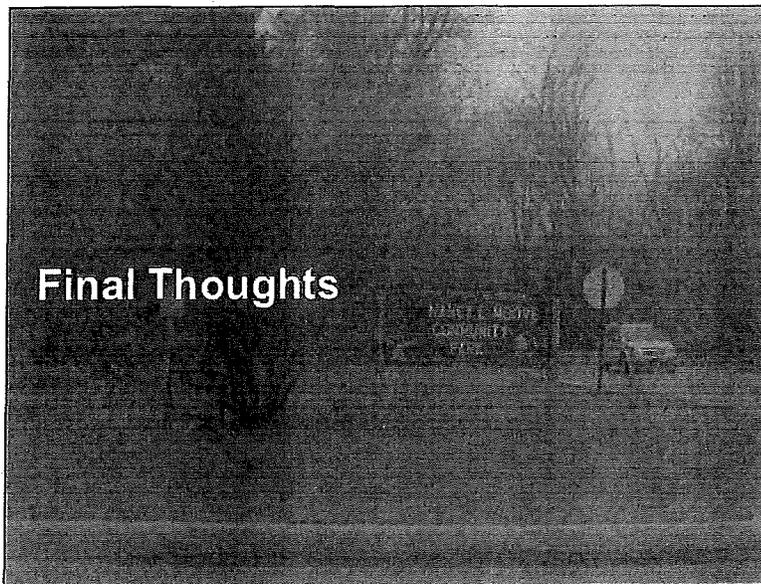


Example: Missing Middle Housing



- Action – "Build 500 new units in 10 years"
- Benefits – millennials, downsizing seniors
- Measure, data source, and benchmark – Units, Building Permits, Households (Census)
- Result – quantifiable – 500 new units (400 is 80%)
- Maybe also relates to mobility goals?





Final Thoughts

Our Team >>> Meridian Success



1

Graphics

Name & logo

Prototyping, integration, testing, flexibility

User first

Attractive contemporary design

2

Development

Leading redevelopment planning professionals

Site / neighborhood development focus

Experience with private and public partnerships

Full service planning & design firm

3

Implementation

Synthesize goals into actions and metrics

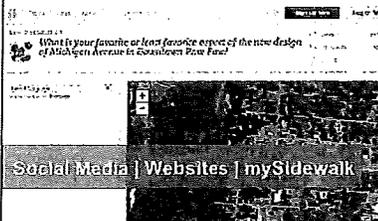
Identify partners and responsibilities

Identify funding sources

Website > outreach tool for implementation and marketing

MERIDIAN CHARTER TOWNSHIP - MASTER PLAN
McKenna Associates - January 7, 2015 49

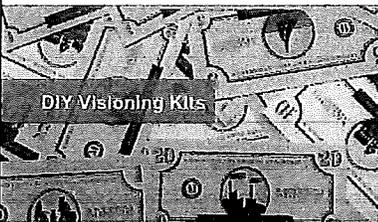
Potential for engagement



Social Media | Websites | mySidewalk



Audits



DIY Visioning Kits



Interviews / Focus Groups

Schedule



- 6 Month Schedule
 - 6 Month Project Schedule
 - Planning Commission Approval
- Planning Commission Meetings
- On-going Communication and Collaboration with Stakeholders
- Continuous Testing of Ideas and Concepts
- 7 steps - everyone is included at each step
- Encourage Board to attend

Task	MONTH					
	1	2	3	4	5	6
1. Project Initiation						
2. Master Plan Formulation						
3. Feasibility, Quality, and Analysis						
4. Development Direction						
5. Action Plan and Metrics						
6. Draft Plan						
7. Final Plan						
Stakeholder Meetings and Outreach	◆	◆	◆	◆	◆	◆
Planning Commission Meetings	◆	◆	◆	◆	◆	◆

MERIDIAN CHARTER TOWNSHIP - MASTER PLAN
McKenna Associates - January 7, 2015 51

**Thank you for considering
our team!**

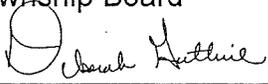
McKenna Associates
235 East Main Street, Suite 105
Northville, MI 48167
248.596.0920

www.mcka.com



MEMORANDUM

TO: Township Board

FROM: 
Deborah Guthrie, Communications Director

DATE: January 20, 2016

SUBJECT: Branding/Website Contracts

The last page of this document contains a brief nine year historical recap of Township Branding and Township Website discussions at the Economic Development Corporation (EDC) and Meridian Township Board (TB) meetings since 2008. While the recap provided in this memo is not an exhaustive search of all records or meetings, it highlights the fact that both the branding and website projects have been of some importance in creating a sense of place (an identity) and branding the township for economic vitality, business retention and both visitor and residential attraction.

In 2014, the Township Board approved \$30,000 in the 2015 budget to overhaul the township website. Board members requested the website be completed in conjunction with township branding and asked staff to work on both projects simultaneously. During 2015, staff created an RFP for both projects, created a selection committee for both projects, heard presentations for both projects and selected companies to work with on the projects. In one year, staff made significant headway on two projects that have been discussed for nine years.

Township Website Overhaul

The website project and selection committee consists of Communications Director, Deborah Guthrie; Communications Specialist, Brandie Yates and Information Technology Director, Stephen Gebes. The team created the RFP for the website redesign in spring 2015 to which was submitted and made available to the public in May 2015. The township received eight bids in June 2015. The team thoroughly reviewed each proposal and selected three companies to provide presentations. Those presentations were given in July 2015. The committee selected to contract with Vision Internet based off their ability to meet the needs of the township and staff, meet concerns of the board and their ability to work with the township. Township attorneys reviewed the contract in fall 2015 and the contract with Vision Internet was signed on December 7, 2015 by Manager Walsh with a quoted price just under \$30,000.

Township Brand Development and Campaign

Staff created a branding RFP in 2015 and sought staff input. The RFP was submitted and made available to the public on August 11, 2015. Five proposals were received by the deadline of August 28, 2015.

A Branding Selection Committee was created consisting of Communications Director, Deborah Guthrie; Parks and Recreation Director, LuAnn Maisner; Information Technology Director, Stephen Gebes; Associate Planner, Peter Menser; Communications Specialist, Brandie Yates and EDC Chair, Chris Buck. The committee weighed the merits of each proposal to have the ability to meet the scope of the project. Three out of the five companies were asked to provide a presentation. Those presentations were given at the end of September 2015. The Committee heard presentations from three regional branding companies. After careful consideration, the

committee selected M3Group. The team felt they best fit the needs of the project based on scope, ability to involve the public throughout the project, timeliness, costs to benefits ratio, ability to meet the goals of the project, experience and ability to work with the township.

At each step of the process, staff communicated with team members, the public and elected officials about the scope, cost and purpose of both projects. Proposals were made available on the Township website and in a timely fashion. The committee sought input from staff and the Communications Commission on multiple occasions prior to making the final decision.

On September 15, 2015 the Township Board approved \$50,000 for township branding in the 2016 budget. Presentations were given near the end of September and proposals came higher than budgeted. Considering the importance of this project, Communications Director, Deborah Guthrie reported the costs to the Cable Communications Commission and met with Township Manager Frank Walsh stating that the Communications Department has the ability to fund the \$30,000 needed to continue moving forward with the branding campaign project. Manager Walsh agreed and Township attorneys began looking at the contract in fall 2015.

Both projects came to a halt at the January 5, 2016 Township Board Meeting when the project budget came into question. Considering how much time has been vested and considering a first quarter budget amendment request in the amount of \$30,000 from the cable fund for branding efforts, staff has invited M3Group to provide a presentation to the board describing the scope, phases and goals for the branding project.

The following motion is proposed:

MOVE TO APPROVE \$30,000 FROM THE CABLE TV FUND BALANCE FOR THE TOWNSHIP BRAND DEVELOPMENT AND CAMPAIGN PROJECT.

Preliminary Cable Fund Balance at 12/31/15		\$183,900.00
<hr/>		
2015 Expected Revenue to be processed	\$215,000.00	\$398,900.00
2015 Expected Expenses to be processed	-\$20,000.00	\$378,900.00
<hr/>		
Estimated Cable Fund Balance at 12/31/15		\$378,900.00

Historical Perspective - EDC and Township Board Meeting Branding Discussions:

Nov. 13, 2008	EDC	Branding Proposal Discussion for Economic Vitality
Dec. 11, 2008	EDC	EDC Goals Branding Discussion for Economic Vitality
March 12, 2009	EDC	Discussed Making Branding Study a go Ahead
April 7, 2009	TB	Discussed Pursuing Branding in a Multi-Faceted Approach
April 16, 2009	EDC	Branding Businesses to shop, eat, buy locally Discussion
April 21, 2009	TB	Reported Branding and Economic Prosperity to be Useful
Jan. 19, 2012	EDC	Reported EDC will work with HOMTV on Branding
Aug. 16, 2012	EDC	Branding and Marketing the Township Discussion
Sept. 13, 2012	EDC	Branding/Marketing/Placemaking Ranked 3 rd Highest Priority
April 11, 2013	EDC	Discussed Creating a Branding and Marketing Campaign
April 11, 2013	EDC	Discussed HOMTV marketing the township as a whole
May 9, 2013	EDC	Discussed Making Branding a Priority
Jan. 3, 2014	EDC	Goal and Objective Discussion on Creating a Brand
Jan. 9, 2014	EDC	Branding Subcommittee Created
Feb. 4, 2014	TB	Policy Manual Pro Active Marketing and Branding Discussion
June 17, 2014	TB	Board Discussed Leaving Politics out of Branding
June 17, 2014	TB	Directed Staff Create Branding Selection Committee
June 17, 2014	TB	Branding Presentation by Communications team
July 1, 2014	TB	Branding Discussion
Sept. 16, 2014	TB	Branding Discussion
Oct. 7, 2014	TB	Branding Goals Discussion
Nov. 13, 2014	TB	Branding Goals Discussion
Dec. 12, 2014	TB	Branding Goals Discussion for 2015
Dec. 9, 2014	TB	Branding Goals Discussion for 2015
Jan. 6, 2015	TB	Goal to have Comm. Dept. Grassroots Branding/Placemaking
August 6, 2015	EDC	Branding Efforts in Township Presentation
Sept. 15, 2015	TB	Branding and Website Project Deleted from Board Agenda due to lateness of the hour

EDC and Township Board Website Overhaul Discussions:

Dec. 11, 2008	EDC	M Team Reported creating a New Township Website
April 16, 2009	EDC	Enhancing Business on Township Website Discussion
April 16, 2009	EDC	Branding Plan for Sense of Place Discussion
Jan. 19, 2012	EDC	Develop Business Attraction Program
Jan. 3, 2014	EDC	Business Directory Creation and Retention Incentives
Nov. 13, 2014	TB	Website Goals Discussion
Nov. 18, 2014	TB	Website Goals Discussion approval \$30,000 Website Overhaul
May 7, 2015	TB	Reported Staff Compiling Website Proposals
July 21, 2015	TB	Overhaul of Township Website Goal and Objective Presented
July 21, 2015	TB	Township Website Technical Issues and Limitations Discussed
Sept. 1, 2015	TB	Clarify \$50,000 budgeted for branding and website in addition to \$30,000 budgeted for 2015

MEMORANDUM

12. D

TO: Township Board

FROM: Frank L. Walsh
Frank L. Walsh, Township Manager

DATE: January 21, 2016

SUBJECT: Resolution to Appeal Section 57 of P.A. 269

Attached is a resolution of support that repeals the new language in section 57 of PA 269 placing a gag order on local communities regarding ballot questions within 60 days of an election. This language cripples our ability to educate our residents about local ballot issues.

Meridian Township has an obligation to inform its residents in a fair and balanced way about ballot issues being faced. There are many ballot issues that are complicated and cannot be adequately explained in the language on the ballot. It is essential that the Township be able to further explain to the residents the facts behind ballot questions dealing with charter amendments, special assessments, and tax issues.

This new law bans public bodies from using public money or resources (including facilities) within 60 days of an election to communicate any information, even purely factual information, about a local ballot question by radio, television, mass mailing, or a pre-recorded telephone message. The Township is even prohibited from informing voters of the ballot language itself. The new language in Section 57 can also be read to prohibit me, as a local official, from responding to questions on public property from TV or radio reporters for news stories about local ballot questions within 60 days of the election. That's a clear violation of free speech.

The prohibition of any communication by television that references a local ballot question would seem to put every public access broadcast of a city or village council meeting at risk for violating this new law. There is also no allowance for a public broadcast of a debate or voter forum, even if that forum is hosted by a third party.

Community newsletters, potentially even election-day reminders, mailed to residents could also be banned under this language.

Because this language specifically bans communication on only local ballot questions, the provision creates inconsistent treatment between communicating with residents on statewide ballot questions versus local questions. Because the law took immediate effect, it places an immediate gag order on local government entities with issues on the March 8, 2016 ballot and all subsequent elections.

This impacts more than 100 cities, villages, townships, school districts, counties, and other entities that have ballot questions before the voters in the March 8 election.

THEREFORE, BE IT RESOLVED TO REQUEST THE TOWNSHIP BOARD TO PASS A RESOLUTION OF SUPPORT TO REPEAL SECTION 57 OF PA 269.

**Resolution of Support
Regarding Opposition to Public Act 269
CERTIFICATION**

RESOLUTION

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 26th day of January 2016, at 6:00 p.m., local time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____.

WHEREAS, Governor Snyder signed into law, with immediate effect, Public Act 269 (Senate Bill 571) despite wide spread calls for a veto of this bill, including from members of his own party; and

WHEREAS, both the Michigan Senate and the Michigan House of Representatives passed Senate Bill 571 late into the night of December 16, 2015, just prior to recessing for the year; and

WHEREAS, one of the last minute amendments made to Senate Bill 571, without the knowledge by Meridian Township or other local government organizations, and approved without any public testimony or awareness, was the new language inserted into Section 57, subsection (3); and

WHEREAS, this new law prohibits a public body, or a person acting for a public body, from using public funds or resources for the purpose of communicating any information to the electorate regarding a local ballot question that is to appear on the ballot, within 60 days of an election; and

WHEREAS, this law places an immediate gag order on entities with ballot questions on the March 8 ballot and every election thereafter; and

WHEREAS, municipal elected and appointed officials have a civic and legal duty to the residents of their communities to fully inform them regarding the issues placed before them, upon which they may exercise their constitutional right to vote; and

WHEREAS, existing laws, including the former language in Section 57, and decades of guidance from the Michigan Secretary of State, already prohibit the use of public funds to advocate for or against ballot issues; and

WHEREAS, existing laws already provided for an allowance for elected and appointed officials to express their views without fear of violating the act; and

WHEREAS, because the new law bans only communication on *local* ballot issues, it creates inconsistent treatment of statewide ballot questions versus local initiatives; and

WHEREAS, there are substantial questions regarding the constitutionality and legality of the new law, including a possible ban on freedom of speech.

NOW, THEREFORE, BE IT RESOLVED that the Township Board of the Charter Township of Meridian calls for an immediate repeal of the new language in Section 57, subsection (3) of PA 269 of 2016.

BE IT FURTHER RESOLVED, the Clerk of the Charter Township of Meridian is to transmit copies of this resolution to State Representative Sam Singh and to State Senator Curtis Hertel.

ADOPTED: YEAS: _____
NAYS: _____

STATE OF MICHIGAN)
) ss
COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk for the Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Township Board held on the 26th day of January 2016.

Brett Dreyfus, CMMC
Township Clerk

MEMORANDUM

TO: Township Board

FROM: 
Mark Kieselbach
Director of Community Planning and Development


Peter Menser
Associate Planner

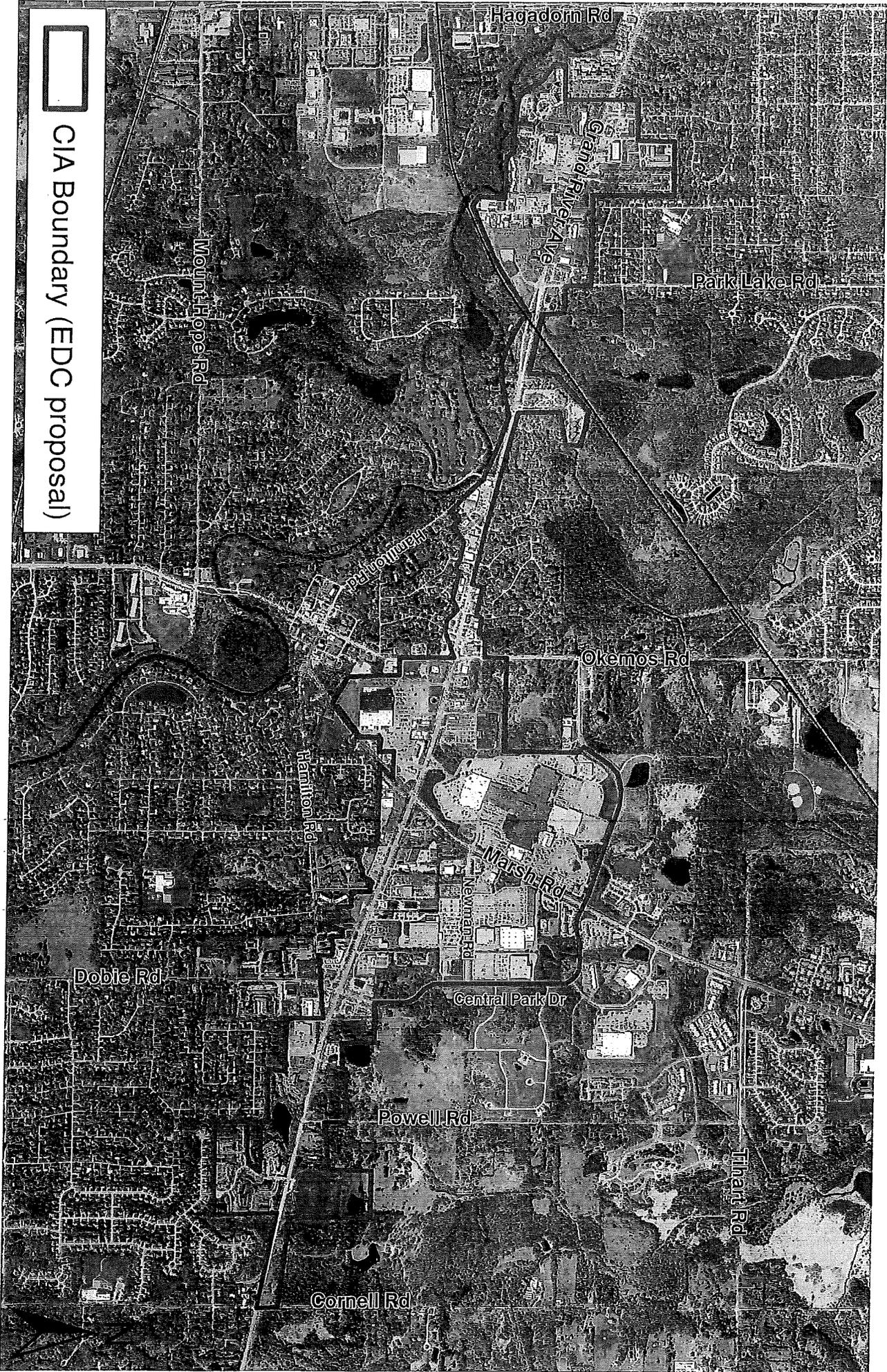
DATE: January 21, 2016

RE: The Square on Grand River brownfield request

The Township Board held a public hearing on the brownfield request for The Square mixed use project at the January 5, 2016 regular meeting. At the request of the Township Board, staff initiated a conference call with officials from the Michigan Department of Environmental Quality (MDEQ) Brownfield Redevelopment Program. A representative from MDEQ was not available to attend the January 26, 2016 Township Board meeting.



CIA Boundary (EDC proposal)



MEMORANDUM**TO:** Township Board

FROM: 
 Mark Kieselbach
 Director of Community Planning and Development


 Gail Oranchak, AICP
 Principal Planner

DATE: January 21, 2016**RE:** Zoning Amendment #15080 (Township Board)

Zoning amendment #15080 was initiated to amend Section 86-473 Street Trees. If amended as proposed, the ordinance will continue to require the installation of street trees for all nonresidential and multiple-family projects; extend the requirement to planned unit developments; and preserve, when feasible, existing trees located in road rights-of-way.

The Planning Commission held a public hearing on the amendment on November 9, 2015, discussed a revised amendment on December 14, 2015 and on December 21, 2015 voted 7-0 to recommend approval to the Township Board. During discussions, the Planning Commission commented on tree replacement responsibility, size of replacement trees, the survivability of trees due to snow removal activities and salt, ambiguity of the text, safety issues associated with trees planted too close to the road, conflict between trees and sidewalks, discrepancy between the timelines for replacement of dead new trees and dead existing trees, and the level of administrative effort to track tree health. The following reasons were cited by the Planning Commission in its recommendation to approve the amendment:

- The amendment to Section 86-473 Street Trees continues to require the planting of new street trees along public streets for the purpose of improving public health, safety and general welfare
- The amendment promotes the retention of existing street trees within public road rights-of-way to further preserve the township's natural assets and environment by allowing existing trees to substitute for required new street trees.
- The amendment provides a mechanism for evaluating existing street trees prior to removal to determine viability for preservation by considering tree species, size, form, age, location and physical condition.
- The amendment is consistent with Goal 3, Objective E, Strategy 3 of the 2005 Master Plan to initiate and maintain a program of tree planting along the Township's major thoroughfares

A copy of staff memorandums dated November 5, 2015, December 10, 2015 and December 17, 2015 and minutes from the Planning Commission's November 9, 2015 (public hearing), December 14, 2015, and December 21, 2015 (decision) meetings are attached.

ZA #15080 (Planning Commission)

January 21, 2016

Page 2

Township Board Options

The Township Board may approve, deny, or amend the proposed text. If the Board amends the proposed text, it may be referred to the Planning Commission.

Attachment

1. Existing Section 86-473 Street Trees
2. ZA #15080 as recommended by the Planning Commission
3. Staff memorandums dated November 5, 2015 and December 10, 2015 and December 17, 2015
4. Planning Commission meeting minutes dated November 9, 2015 (public hearing), December 14, 2015 and December 21, 2015

G:\Comm Plng & Dev\Planning\ZA\2015\ZA #15080\Staff Reports\ZA 15080.tb1.doc

Chapter 86. Zoning

ARTICLE V. Supplementary Regulations

DIVISION 1. Generally

§ 86-473. Street trees.

[Code 1974, § 83-1.14; Ord. No. 2008-10, 7-20-2008]

Street trees shall be required along major streets as designated in § **86-367**. Street trees shall also be required along all secondary and local streets as part of any multiple-family or nonresidential development occurring along such streets. The following minimum standards shall be utilized for street tree plantings:

(1)

Location. Street trees shall be placed between the curblineline and the right-of-way line of the street when sufficient area is available within this area to meet road commission or state department of transportation standards for tree placement. If insufficient area is available, trees may be placed outside the right-of-way of the road. In no case shall any street tree be placed closer than four feet to a sidewalk or bike path.

(2)

Tree size. Street trees shall be at least two inches in caliper when planted. Any tree which dies within two years after planting shall be replaced by the developer.

Sec. 86-473. Street trees.

The purpose of this section is to protect, preserve and provide trees along and near streets within the Township; to provide for public health, safety, and general welfare gained from the visual aesthetics, air purification, and traffic calming benefits of trees; to promote and retain the Township's natural beauty; and to identify, address mitigate and resolve concerns regarding trees during the design phase of projects.

A. New street trees. New street trees shall be planted as part of any nonresidential or multiple-family developments, planned unit developments (PUD), mixed use planned unit developments (MUPUD), and commercial planned unit developments (CPUD), using the following minimum standards:

(1) Location of new street trees shall be determined by street classifications found in Section 86-367.

a. Arterial streets: New street trees shall be planted in a manner determined appropriate by the Director of Community Planning and Development with input from the Ingham County Road Department and the Michigan Department of Transportation, as applicable.

b. Collector and local streets: Street trees shall be planted between the curb line and edge of pavement and the right of way line of the street provided site visibility shall be maintained in a manner consistent with Section 86-474. The Director of Community Planning and Development with input from the Ingham County Road Department or Michigan Department of Transportation, as applicable shall determine the appropriateness of the final location of proposed street trees.

c. In those cases where a street tree is planted less than five feet from the curb line or a sidewalk/pathway, materials shall be installed with the tree(s) which prevent heaving by deflecting the roots away from growing directly under the curb, street or sidewalk/pathway.

(2) Tree size. New street trees shall be at least two inches in caliper when planted. Any tree which dies within two years after planting shall be replaced by the developer.

B. Existing trees. In an effort to preserve viable existing trees and in lieu of planting new street trees, existing trees located in the right of way of all street classifications may be preserved and used as street trees subject to the approval of the Director of Community Planning and Development with input from the Ingham County Road Department or Michigan Department of Transportation, as applicable. The following minimum standards shall be utilized for all existing trees located within the right of way:

(1) Existing trees shall be identified by species and diameter at breast height (dbh) on plans submitted with applications for special use permits, planned unit developments (PUD),

mixed use planned unit developments (MUPUD), commercial planned unit developments (CPUD), and site plans if one or both of the following are proposed:

- a. An applicant proposes to retain an existing street tree in lieu of planting a new tree.
 - b. An applicant proposes to remove one or more existing street trees located in the right of way abutting a development site and demonstrates the lack of feasible or prudent alternatives without causing undue hardship.
- (2) Evaluation of existing street trees for either substitution for a new street tree or for preservation shall be based on the following criteria: desirability of the existing tree's species, form, size, age, location and physical condition.
 - (3) The preservation of individual existing trees meeting the criteria above should have priority over the design and location of proposed streets, access drives, and infrastructure when there are other practical alternatives to removing the tree(s).
 - (4) The Township may impose conditions on the method and extent of the proposed activities in the right of way, as necessary, to ensure they will be conducted in a manner which will minimize damage, encroachment, or interference with the health and well-being of the tree(s).
 - (5) Tree protection measures identified in Section 22-179 of the code of ordinances may be required to assure the health and well-being of each existing tree to be preserved. Activities should not be conducted within the drip line of the tree, including but not limited to placing solvents, material, machinery, vehicles, or soil.
 - (6) One replacement deciduous tree shall be planted for each preserved existing tree that dies within two years after completion of the project. Tree species and planting locations are subject to the approval of the Director of Community Planning and Development. Trees shall be a minimum of two inches in diameter.

G:\CP&D\PLANNING\ZA\2015\15080\12-21-15 PC RECOMMENDATION

CHARTER TOWNSHIP OF MERIDIAN
MEMORANDUM

DATE: November 5, 2015

TO: Planning Commission

FROM: 
Gail Oranchak, AICP
Principal Planner

RE: Zoning Amendment #15080 (Township Board), amend Section 86-473 Street Trees

The Township Board proposes to amend Section 87-473 Street Trees. The draft amendment is attached. Section 86-473 currently reads as follows:

Section 86-473. Street trees.

Street trees shall be required along major streets as designated in Section 86-367. Street trees shall also be required along all secondary and local streets as part of any multiple-family or nonresidential development occurring along such streets. The following minimum standards shall be utilized for street tree plantings:

- (1) Location. Street trees shall be placed between the curblineline and the right-of-way line of the street when sufficient area is available within this area to meet road commission or state department of transportation standards for tree placement. If insufficient area is available, trees may be placed outside the right-of-way of the road. In no case shall any street tree be placed closer than four feet to a sidewalk or bike path.
- (2) Tree size. Street trees shall be at least two inches in caliper when planted. Any tree which dies within two years after planting shall be replaced by the developer.

The general purpose of the amendment is to continue to require street trees, to encourage retention of unique existing trees, and to distinguish planting standards for arterial streets from those applying to streets with a lower functional classification. There are two main sections to the ordinance, the first pertaining to "planted" (new) street trees and the second for "existing" trees.

Placement regulations differ based on the functional classifications of streets. Arterial streets are the most heavily traveled streets in the Township. Grand River Avenue, Saginaw Highway, Okemos Road south of Grand River, Jolly Road west of Okemos Road and Marsh Road are principal arterials while Lake Lansing, Haslett Road, Okemos Road north of Grand River, Mt. Hope Road, Hagadorn Road, Meridian Road, and Jolly Road east of Okemos Road are minor arterials. Collector streets are less traveled than arterials and typically connect local streets with arterial streets. Some collector streets are: Bennett Road/Kinawa Drive, Hulett Road south of

Bennett Road, Hatch Road, Dobie Road, Cornell Road, Powell Road, Van Atta Road, Tihart Road and Green Road. Local streets are the least traveled streets such as subdivision streets.

The ordinance proposes to:

- Require street trees on all street classifications found in Section 86-367
- Require developers to install new street trees at the time of development
- Placement of "planted" trees shall be decided by staff with input from the Ingham County Road Department (ICRD) to identify appropriate locations on arterial streets
- On collector and local streets, locate trees between the curb line and the right-of-way line subject to safety standards and input from the ICRD
- Establish special planting techniques if a "planted" tree will be within five feet of a curb
- "Planted" trees shall be at least two inches in diameter
- "Planted" trees that die within two years must be replaced by the developer
- "Existing" trees may be preserved in lieu of planting new street trees
- "Existing" trees must be shown on site plans to be considered as replacements for "planted" trees
- Criteria for substituting "existing" trees for "planted" trees include outstanding specimens or desirable trees, or possess a distinctive form, size or location
- "Existing" trees meeting the criteria should take priority over "planted" trees and infrastructure when there are practical alternatives to removal
- To remove an "existing" tree that meets the criteria, applicants must demonstrate there are no feasible or prudent alternatives
- Conditions may be imposed to minimize damage, encroachment or interference with the health of "existing" trees
- Tree protection measures may be required to protect "existing" trees
- "Existing" trees that die within one year of project completion shall be replaced with staff determining the species and location of the replacement tree

The attached draft has been reviewed by the Township attorney.

Attachments

1. Proposed amendment to Section 86-473 Street Trees dated October 25, 2015
2. Section 86-367 Street Setbacks and Service Drives map

ZA #15080 (Township Board)
Amend Section 86-473 Street Trees

Sec. 86-473. Street trees.

The purpose of this section is to protect, preserve, and provide trees along and near streets within the township; to provide for public health, safety, and general welfare gained from the visual aesthetics, air purification, and traffic calming benefits of trees; to promote and retain the township's natural beauty; and to identify, address, mitigate, and resolve concerns regarding trees during the design phase of projects.

- A. Planted street trees.** Street trees shall be planted along principal and minor arterial streets as designated in Section 86-367. Street trees shall also be planted along all collector and local streets as part of any multiple-family or nonresidential development occurring along such streets. The following minimum standards shall be utilized for street tree plantings:

(1) Location.

- a. Arterial streets: street trees shall be placed in a manner determined appropriate by the director of community planning & development with input from Ingham County and the State of Michigan, as applicable.
- b. Collector and local streets: Street trees shall be placed between the curb line or edge of pavement and the right-of-way line of the street for collector and local streets identified in section 86-367, provided site visibility shall be maintained in a manner consistent with section 86-474. Final determination on the appropriateness of the proposed street tree location(s) shall be determined by the Director of Community Planning & Development with input from Ingham County or the State of Michigan, as applicable.
- c. In those cases where a street tree is planted less than five feet from the curb line or a sidewalk/pathway, materials shall be installed with the tree(s) which prevent heaving by deflecting the roots away from growing directly under the curb, street, or sidewalk/pathway.

- (2) Tree size.** Street trees shall be at least two inches in caliper when planted. Any tree which dies within two years after planting shall be replaced by the developer.

- B. Existing trees.** In lieu of planting new street trees, existing trees may be preserved and used as street trees subject to the approval of the director of community planning and development. The following minimum standards shall be utilized for all existing trees located within the right-of-way:

- (1) Existing trees located in the right-of-way of all street classifications within Meridian Township shall be identified on plans submitted with all special use permits, planned unit developments (PUD), mixed use planned unit developments (MUPUD),**

commercial planned unit developments (CPUD), site plans, and preliminary plats if they meet one of the following criteria:

- a. Outstanding specimen(s) of a desirable tree species as determined by the director of community planning & development.
 - b. Trees possessing distinctive form, size, age, or location as determined by the director of community planning & development.
- (2) The preservation of individual existing trees meeting the criteria above should have priority over the design and location of proposed streets and infrastructure when there are other practical alternatives to removing the tree(s).
 - (3) The applicant is responsible for demonstrating to the director of community planning & development that no feasible or prudent alternatives exist without causing undue hardship.
 - (4) The township may impose conditions on the method and extent of proposed activities in the right of way, as necessary, to ensure they will be conducted in a manner which will minimize damage, encroachment, or interference with the health and well-being of the tree.
 - (5) Tree protection measures identified in section 22-179 of the code of ordinances may be required to assure the health and well-being of each existing tree to be preserved. Activities should not be conducted within the drip line of the tree, including but not limited to placing of solvents, material, machinery, vehicles, or soil.
 - (6) One replacement tree shall be planted for each preserved existing tree that dies within 12 months after completion of the project. Tree species and planting locations are subject to the approval of the director of Community Planning and Development. Deciduous trees shall be a minimum of three inches in diameter.

G:\Comm Ping\Planning\ZA\ZA #15080 (Street Trees) Public Hearing Draft

CHARTER TOWNSHIP OF MERIDIAN
MEMORANDUM

DATE: December 10, 2015

TO: Planning Commission

FROM:



Gail Oranchak, AICP
Principal Planner

RE: Zoning Amendment #15080 (Township Board), amend Section 86-473 Street Trees

At the November 9, 2015 meeting, the Planning Commission held a public hearing and discussed the Township Board initiated ZA #15080, a proposal to amend Section 86-473 Street Trees in the zoning ordinance. Based on the many comments made at the meeting, a revised draft is attached to more clearly support the intent of the ordinance. New text appears in **RED**.

The amendment to 86-473 has two purposes. First, to continue to require the installation of street trees for all nonresidential and multiple-family projects and to officially extend the requirement to all planned unit developments. The second purpose of the amendment is to preserve, when feasible, existing trees located in road rights-of-way by allowing them to substitute for new street trees and by reviewing proposals to remove existing trees when new projects are proposed. It is not necessary to include platted subdivisions in this ordinance since there is an existing requirement for the installation of street trees in subdivisions in the Land Division ordinance (Section 62-64(2)(e)).

Attachments

1. Proposed amendment to Section 86-473 Street Trees dated November 11, 2015
2. Current Section 86-473 Street Trees
3. Section 86-367 Street Setbacks and Service Drives map

Sec. 86-473. Street trees.

THE PURPOSE OF THIS SECTION IS TO PROTECT, PRESERVE, AND PROVIDE TREES ALONG AND NEAR STREETS WITHIN THE TOWNSHIP; TO PROVIDE FOR PUBLIC HEALTH, SAFETY, AND GENERAL WELFARE GAINED FROM THE VISUAL AESTHETICS, AIR PURIFICATION, AND TRAFFIC CALMING BENEFITS OF TREES; TO PROMOTE AND RETAIN THE TOWNSHIP'S NATURAL BEAUTY; AND TO IDENTIFY, ADDRESS, MITIGATE, AND RESOLVE CONCERNS REGARDING TREES DURING THE DESIGN PHASE OF PROJECTS.

~~**A. PLANTED STREET TREES.** Street trees shall be required **PLANTED** along major **PRINCIPAL AND MINOR ARTERIAL** streets as designated in Section 86-367. Street trees shall also be required **PLANTED** along all secondary **COLLECTOR** and local streets as part of any multiple-family or nonresidential development occurring along such streets. The following minimum standards shall be utilized for street tree plantings:~~

A. NEW STREET TREES. NEW STREET TREES SHALL BE PLANTED AS PART OF ANY NONRESIDENTIAL OR MULTIPLE-FAMILY DEVELOPMENTS, PLANNED UNIT DEVELOPMENTS (PUD), MIXED USE PLANNED UNIT DEVELOPMENTS (MUPUD), AND COMMERCIAL PLANNED UNIT DEVELOPMENTS (CPUD), USING THE FOLLOWING MINIMUM STANDARDS:

(1) Location OF NEW STREET TREES SHALL BE DETERMINED BY STREET CLASSIFICATIONS FOUND IN SECTION 86-367.

a. ARTERIAL STREETS: NEW STREET TREES SHALL BE PLACED PLANTED IN A MANNER DETERMINED APPROPRIATE BY THE DIRECTOR OF COMMUNITY PLANNING & AND DEVELOPMENT WITH INPUT FROM INGHAM COUNTY ROAD DEPARTMENT AND THE STATE OF MICHIGAN DEPARTMENT OF TRANSPORTATION, AS APPLICABLE.

b. COLLECTOR AND LOCAL STREETS: Street trees shall be placed **PLANTED** between the curb line **OR EDGE OF PAVEMENT** and the right-of-way line of the street ~~**FOR COLLECTOR AND LOCAL STREETS IDENTIFIED IN SECTION 86-367,**~~ **PROVIDED SITE VISIBILITY SHALL BE MAINTAINED IN A MANNER CONSISTENT WITH SECTION 86-474. FINAL DETERMINATION ON THE APPROPRIATENESS OF THE PROPOSED STREET TREE LOCATION(S) SHALL BE DETERMINED BY THE DIRECTOR OF COMMUNITY PLANNING & AND DEVELOPMENT WITH INPUT FROM INGHAM COUNTY ROAD DEPARTMENT OR THE STATE OF MICHIGAN DEPARTMENT OF TRANSPORTATION, AS APPLICABLE** when sufficient area is available within this area to meet road commission or state department of transportation standards for tree placement. ~~If insufficient area is available, trees may be placed outside the right-of-way of the road. In no case shall any street tree be placed closer than four feet to a sidewalk or bike path.~~

- C. IN THOSE CASES WHERE A STREET TREE IS PLANTED LESS THAN FIVE FEET FROM THE CURB LINE OR A SIDEWALK/PATHWAY, MATERIALS SHALL BE INSTALLED WITH THE TREE(S) WHICH PREVENT HEAVING BY DEFLECTING THE ROOTS AWAY FROM GROWING DIRECTLY UNDER THE CURB, STREET, OR SIDEWALK/PATHWAY.**

(2) Tree size. NEW street trees shall be at least two inches in caliper when planted. Any tree which dies within two years after planting shall be replaced by the developer.

- B. EXISTING TREES. IN AN EFFORT TO PRESERVE VIABLE EXISTING TREES AND IN LIEU OF PLANTING NEW STREET TREES, EXISTING TREES LOCATED IN THE RIGHT OF WAY OF ALL STREET CLASSIFICATIONS MAY BE PRESERVED AND USED AS STREET TREES SUBJECT TO THE APPROVAL OF THE DIRECTOR OF COMMUNITY PLANNING AND DEVELOPMENT WITH INPUT FROM THE INGHAM COUNTY ROAD DEPARTMENT OR MICHIGAN DEPARTMENT OF TRANSPORTATION. THE FOLLOWING MINIMUM STANDARDS SHALL BE UTILIZED FOR ALL EXISTING TREES LOCATED WITHIN THE RIGHT-OF-WAY:**

~~(1) EXISTING TREES LOCATED IN THE RIGHT-OF-WAY OF ALL STREET CLASSIFICATIONS WITHIN MERIDIAN TOWNSHIP SHALL BE IDENTIFIED BY SPECIES AND DIAMETER AT BREAST HEIGHT ON PLANS SUBMITTED WITH ALL APPLICATIONS FOR SPECIAL USE PERMITS, PLANNED UNIT DEVELOPMENTS (PUD), MIXED USE PLANNED UNIT DEVELOPMENTS (MUPUD), COMMERCIAL PLANNED UNIT DEVELOPMENTS (CPUD), AND SITE PLANS, IF THEY MEET ONE OR BOTH OF THE FOLLOWING CRITERIA ARE PROPOSED:~~

- ~~a. OUTSTANDING SPECIMEN(S) OF A DESIRABLE TREE SPECIES AS DETERMINED BY THE DIRECTOR OF COMMUNITY PLANNING & DEVELOPMENT.~~

~~AN APPLICANT PROPOSES TO RETAIN AN EXISTING STREET TREE IN LIEU OF PLANTING A NEW TREE.~~

- ~~b. TREES POSSESSING DISTINCTIVE FORM, SIZE, AGE, OR LOCATION AS DETERMINED BY THE DIRECTOR OF COMMUNITY PLANNING & DEVELOPMENT.~~

~~AN APPLICANT PROPOSES TO REMOVE ONE OR MORE EXISTING STREET TREES LOCATED IN THE RIGHT OF WAY ABUTTING A DEVELOPMENT SITE AND DEMONSTRATES THE LACK OF FEASIBLE OR PRUDENT ALTERNATIVES CAUSING UNDUE HARDSHIP.~~

(2) EVALUATION OF EXISTING STREET TREES FOR EITHER SUBSTITUTION FOR A NEW STREET TREE OR FOR PRESERVATION SHALL BE BASED ON THE FOLLOWING CRITERIA: DESIRABILITY OF THE EXISTING TREE'S SPECIES, FORM, SIZE, AGE, LOCATION AND PHYSICAL CONDITION.

- (3) THE PRESERVATION OF INDIVIDUAL EXISTING TREES MEETING THE CRITERIA ABOVE SHOULD HAVE PRIORITY OVER THE DESIGN AND LOCATION OF PROPOSED STREETS, ACCESS DRIVES, AND INFRASTRUCTURE WHEN THERE ARE OTHER PRACTICAL ALTERNATIVES TO REMOVING THE TREE(S).**
- ~~**(4) THE APPLICANT IS RESPONSIBLE FOR DEMONSTRATING TO THE DIRECTOR OF COMMUNITY PLANNING & DEVELOPMENT THAT NO FEASIBLE OR PRUDENT ALTERNATIVES EXIST WITHOUT CAUSING UNDUE HARDSHIP.**~~
- (5) (4) THE TOWNSHIP MAY IMPOSE CONDITIONS ON THE METHOD AND EXTENT OF THE PROPOSED ACTIVITIES IN THE RIGHT OF WAY, AS NECESSARY, TO ENSURE THEY WILL BE CONDUCTED IN A MANNER WHICH WILL MINIMIZE DAMAGE, ENCROACHMENT, OR INTERFERENCE WITH THE HEALTH AND WELL-BEING OF THE TREE.**
- (6) (5) TREE PROTECTION MEASURES IDENTIFIED IN SECTION 22-179 OF THE CODE OF ORDINANCES MAY BE REQUIRED TO ASSURE THE HEALTH AND WELL-BEING OF EACH EXISTING TREE TO BE PRESERVED. ACTIVITIES SHALL SHOULD NOT BE CONDUCTED WITHIN THE DRIP LINE OF THE TREE, INCLUDING BUT NOT LIMITED TO PLACING OF SOLVENTS, MATERIAL, MACHINERY, VEHICLES, OR SOIL.**
- (7) (6) ONE REPLACEMENT TREE SHALL BE PLANTED FOR EACH PRESERVED EXISTING TREE THAT DIES WITHIN 12 MONTHS AFTER COMPLETION OF THE PROJECT. TREE SPECIES AND PLANTING LOCATIONS ARE SUBJECT TO THE APPROVAL OF THE DIRECTOR OF COMMUNITY PLANNING & DEVELOPMENT. DECIDUOUS TREES SHALL BE A MINIMUM OF THREE TWO INCHES IN DIAMETER.**

Meridian Charter Township, MI
Friday, December 11, 2015

Chapter 86. Zoning

ARTICLE V. Supplementary Regulations

DIVISION 1. Generally

§ 86-473. Street trees.

[Code 1974, § 83-1.14; Ord. No. 2008-10, 7-20-2008]

Street trees shall be required along major streets as designated in § 86-367. Street trees shall also be required along all secondary and local streets as part of any multiple-family or nonresidential development occurring along such streets. The following minimum standards shall be utilized for street tree plantings:

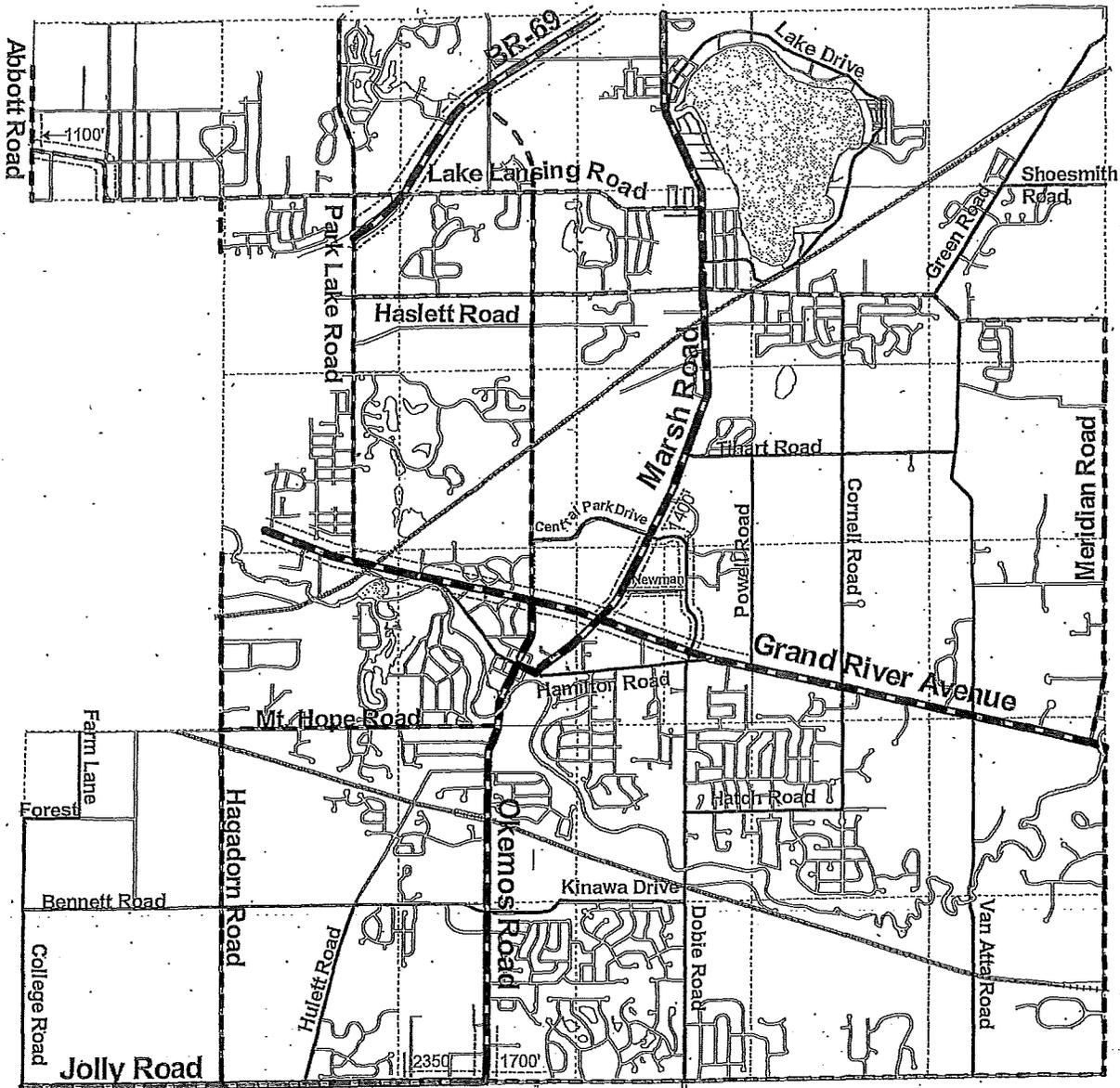
- (1) Location. Street trees shall be placed between the curbline and the right-of-way line of the street when sufficient area is available within this area to meet road commission or state department of transportation standards for tree placement. If insufficient area is available, trees may be placed outside the right-of-way of the road. In no case shall any street tree be placed closer than four feet to a sidewalk or bike path.
- (2) Tree size. Street trees shall be at least two inches in caliper when planted. Any tree which dies within two years after planting shall be replaced by the developer.

Cross reference: Vegetation, ch. 82.

Section 86-367

Schedule of Regulations

STREET SETBACKS AND SERVICE DRIVES



Classifications	Setback from C/L
— Collector	85'
- - - Minor Arterial	100'
▬ Principal Arterial	100'
▬▬▬ Required Frontage Road/Service Drive Locations	

Local Street Setback: 25' from street right-of-way line

Street Trees required along all Principal and Minor Arterials

For designated Truck Routes, refer to Chapter 21 of the Code of Ordinances

CHARTER TOWNSHIP OF MERIDIAN
MEMORANDUM

DATE: December 17, 2015

TO: Planning Commission

FROM: *Gail Oranchak*
Gail Oranchak, AICP
Principal Planner

RE: Zoning Amendment #15080 (Township Board), amend Section 86-473 Street Trees

The Planning Commission held a public hearing on November 9, 2015 to consider amendments to Section 86-473 Street Trees. Based on commissioner comments, staff revised the draft ordinance which the Planning Commission discussed at the December 14th meeting. The attached draft dated December 17, 2015 offers a few additional changes shown in **RED**.

Planning Commission Options

The Planning Commission may recommend approval of the draft as proposed or a revised draft to the Township Board. A resolution to recommend approval has been provided.

Attachments

1. Resolution to recommend approval
2. Proposed amendment to Section 86-473 Street Trees dated December 17, 2015

RESOLUTION TO APPROVE

**Zoning Amendment #15080
Township Board
Section 86-473 Street Trees**

RESOLUTION

At the regular meeting of the Planning Commission of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 21st day of December, 2015, at 7:00 p.m., Local Time.

PRESENT: Chair Scott-Craig, Vice-Chair Jackson, Secretary Cordill, Commissioners DeGross, Deits, Ianni, Tenaglia

ABSENT: Commissioners Honicky, Van Coevering

The following resolution was offered by Commissioner Deits and supported by Commissioner Ianni.

WHEREAS, a zoning amendment (ZA #15080) was initiated to amend Section 86-473 Street Trees to continue to require the installation of new street trees and to expand the ordinance to consider preservation of existing street trees along and within the rights-of-way of public streets in Meridian Township; and

WHEREAS, the Planning Commission held a public hearing and discussed the request at its November 9, 2015 meeting; and

WHEREAS, the Planning Commission reviewed staff material forwarded under cover memorandums dated November 5, 2015, December 10, 2015 and December 17, 2015; and

WHEREAS, the amendment to Section 86-473 Street Trees continues to require the planting of new street trees along public streets for the purpose of improving public health, safety and general welfare; and

WHEREAS, the amendment promotes the retention of existing street trees within public road rights-of-way to further preserve the township's natural assets and environment by allowing existing trees to substitute for required new street trees; and

WHEREAS, the amendment provides a mechanism for evaluating existing street trees prior to removal to determine viability for preservation by considering tree species, size, form, age, location and physical condition; and

WHEREAS, the amendment is consistent with Goal 3, Objective E, Strategy 3 of the 2005 Master Plan to initiate and maintain a program of tree planting along the Township's major thoroughfares; and

WHEREAS, the amendment is consistent with a 2015 Township Board goal to update the street tree ordinance.

NOW THEREFORE BE IT RESOLVED THE PLANNING COMMISSION OF THE CHARTER TOWNSHIP OF MERIDIAN hereby recommends approval of Zoning Amendment #15080, to amend Section 86-473 Street Trees of the Code of Ordinances to protect, provide and preserve trees along and near streets within the Township for the purposes of improving air quality, promoting traffic calming, and maintaining natural beauty.

ADOPTED: YEAS: _____

NAYS: _____

STATE OF MICHIGAN)
) ss
COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Chair of the Planning Commission of the Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and a complete copy of a resolution adopted at a regular meeting of the Planning Commission on the 21st day of December, 2015.



John Scott-Craig
Planning Commission Chair

Sec. 86-473. Street trees.

The purpose of this section is to protect, preserve and provide trees along and near streets within the Township; to provide for public health, safety, and general welfare gained from the visual aesthetics, air purification, and traffic calming benefits of trees; to promote and retain the Township's natural beauty; and to identify, address mitigate and resolve concerns regarding trees during the design phase of projects.

A. New street trees. New street trees shall be planted as part of any nonresidential or multiple-family developments, planned unit developments (PUD), mixed use planned unit developments (MUPUD), and commercial planned unit developments (CPUD), using the following minimum standards:

(1) Location of new street trees shall be determined by street classifications found in Section 86-367.

a. Arterial streets: New street trees shall be planted in a manner determined appropriate by the Director of Community Planning and Development with input from the Ingham County Road Department and the Michigan Department of Transportation, as applicable.

b. Collector and local streets: Street trees shall be planted between the curb line and edge of pavement and the right of way line of the street provided site visibility shall be maintained in a manner consistent with Section 86-474. ~~Final determination on the appropriateness of the proposed street tree location(s) shall be determined by the Director of Community Planning and Development with input from the Ingham County Road Department and the Michigan Department of Transportation, as applicable.~~ **THE DIRECTOR OF COMMUNITY PLANNING AND DEVELOPMENT WITH INPUT FROM THE INGHAM COUNTY ROAD DEPARTMENT OR MICHIGAN DEPARTMENT OF TRANSPORTATION, AS APPLICABLE SHALL DETERMINE THE APPROPRIATENESS OF THE FINAL LOCATION OF PROPOSED STREET TREES.**

c. In those cases where a street tree is planted less than five feet from the curb line or a sidewalk/pathway, materials shall be installed with the tree(s) which prevent heaving by deflecting the roots away from growing directly under the curb, street or sidewalk/pathway.

(2) Tree size. New street trees shall be at least two inches in caliper when planted. Any tree which dies within two years after planting shall be replaced by the developer.

B. Existing trees. In an effort to preserve viable existing trees and in lieu of planting new street trees, existing trees located in the right of way of all street classifications may be preserved and used as street trees subject to the approval of the Director of Community Planning and Development with input from the Ingham County Road Department or Michigan Department

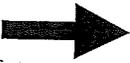
of Transportation, **AS APPLICABLE**. The following minimum standards shall be utilized for all existing trees located within the right of way:

- (1) Existing trees shall be identified by species and diameter at breast height (**DBH**) on plans submitted with applications for special use permits, planned unit developments (PUD), mixed use planned unit developments (MUPUD), commercial planned unit developments (CPUD), and site plans if one or both of the following are proposed:
 - a. An applicant proposes to retain an existing street tree in lieu of planting a new tree.
 - b. An applicant proposes to remove one or more existing street trees located in the right of way abutting a development site and demonstrates the lack of feasible or prudent alternatives **WITHOUT** causing undue hardship.
- (2) Evaluation of existing street trees for either substitution for a new street tree or for preservation shall be based on the following criteria: desirability of the existing tree's species, form, size, age, location and physical condition.
- (3) The preservation of individual existing trees meeting the criteria above should have priority over the design and location of proposed streets, access drives, and infrastructure when there are other practical alternatives to removing the tree(s).
- (4) The Township may impose conditions on the method and extent of the proposed activities in the right of way, as necessary, to ensure they will be conducted in a manner which will minimize damage, encroachment, or interference with the health and well-being of the tree(s).
- (5) Tree protection measures identified in Section 22-179 of the code of ordinances may be required to assure the health and well-being of each existing tree to be preserved. Activities should not be conducted within the drip line of the tree, including but not limited to placing solvents, material, machinery, vehicles, or soil.
- (6) One replacement **DECIDUOUS** tree shall be planted for each preserved existing tree that dies within ~~42 months~~ **TWO YEARS** after completion of the project. Tree species and planting locations are subject to the approval of the Director of Community Planning and Development. ~~Deciduous~~ Trees shall be a minimum of two inches in diameter.

Mr. Chvala explained he was granted the variance as the ZBA believed it hard to determine front yard v. back yard on a 17 acre site.

Commissioner Deits requested staff look into the reasoning why the issue of the barn for the Jolly Road parcel came before the Planning Commission while Mr. Chvala's property did not.

Chair Scott-Craig closed the public hearing at 7:41 P.M.



C. Zoning Amendment #15080 (Township Board), proposal to amend Section 86-473 Street Trees

Chair Scott-Craig opened the public hearing at 7:42 P.M.

- Summary of subject matter
Principal Planner Oranchak summarized the proposed zoning amendment as outlined in staff memorandum dated November 5, 2015.

Planning Commission discussion:

Commissioner Van Coevering inquired who has the financial responsibility to replace existing trees which die within one (1) year of project completion.

Principal Planner Oranchak replied it is the person requesting application for new construction.

Commissioner Honicky offered examples of locations in the Township where trees planted in new developments died from the top down over a period of time longer than two (2) years. He voiced his preference for lengthening the time for required replacement to five (5) years.

Principal Planner Oranchak clarified in most cases, landscaping is a continuous obligation of the property owner and replacement is required for projects which go through site plan review. She noted that in instances where street trees are planted in a subdivision by the developer, site plans are the continuous obligation of the property owner and/or homeowners association to ensure the trees are maintained as approved.

Commissioner Honicky inquired about the dead trees along Banyon Trail, Sapphire Lane and Burcham Drive, asking if the property owner has been cited for required replacement.

Principal Planner Oranchak noted the Township does not have the same requirements for residential areas that it has for commercial and multiple family.

Commissioner Honicky asked who would be responsible for their replacement.

Principal Planner Oranchak reiterated that unless they died within a couple of years of planting, staff would require the homeowners association or the property owner of a particular parcel to replace the trees. She added Burcham Drive is a collector street and a different situation, although she assumed the homeowners associations for the planned unit developments along that street would want to take responsibility to keep their street well maintained. Principal Planner Oranchak noted if the dead trees are located within the right-of-way, the Ingham County Road Department (ICRD) will remove them.

Commissioner Cordill stated a two inch (2") caliper 2" seemed small.

Principal Planner Oranchak responded 2" is used in other sections of the ordinance and is the standard. She expressed concern regarding the viability of larger trees which require more

watering. Ms. Oranchak added there is a significant increase in the cost of larger trees, stating the Township places a \$250 price tag on the performance guarantee for trees which have not yet been installed. She acknowledged it is a "balancing act."

Commissioner DeGroff asked what was the point of having the two (2) year requirement if the site plan conformance obligation takes care of tree replacement.

Principal Planner Oranchak replied that, as previously mentioned, site plan conformance does not take care of tree replacement in all circumstances. She believed if a tree is not healthy at the end of two (2) years, it probably will not survive.

Commissioner DeGroff inquired if an unhealthy tree which does not die within the two (2) year timeframe must be replaced.

Principal Planner Oranchak responded it would depend on how the tree is not healthy (i.e., no growth on the top), at which point the property owner would be asked to replace it.

Commissioner DeGroff voiced concern the language staff desires to enforce is not in the proposed zoning amendment.

Chair Scott-Craig inquired who was involved in the writing of this ordinance.

Principal Planner Oranchak indicated the amendment was written by staff with Township attorney review.

Commissioner Tenaglia stated trees between the curb and sidewalk will not survive due to snow removal and salt. She believed it unrealistic to make a property owner responsible for trees which are in an area where they will not survive due to winter road conditions.

Commissioner Deits addressed alleged ambiguity contained in Section 86-473 (B). He asked if the ordinance allowed someone with a large existing tree on their property the option to remove that tree, or can the Director of Community Planning and Development declare it a valuable tree and forbid the property owner to remove it. Commissioner Deits voiced concern the words "street trees may be preserved" are passive as it does not determine who would make the choice relative to preservation.

Principal Planner Oranchak replied the determination for preservation will be made at the staff level. She addressed the distinction between may v. shall.

Commissioner Deits expressed concern staff would be making the determination.

Commissioner Ianni noted Section B begins with "In lieu of planting new street trees," which would indicate that existing trees would be in place of new ones.

Commissioner DeGroff added that with the use of the word "approval" in section B, as staff could not approve a request which was never made. He added use of existing trees could only be approved if a developer has requested them in lieu of the new trees.

Commissioner Cordill stated some species of trees (i.e., locust) are better for use as street trees as they tolerate snow and salt. She suggested the tree species which tolerate snow and salt be identified.

Commissioner Tenaglia expressed concern with trees close to the road which grow and become a safety issue.

Commissioner Deits voiced disappointment with any planting of monocultured street trees.

Principal Planner Oranchak responded staff does not encourage the planting of all the same trees on a particular property.

Chair Scott-Craig noted Section 86-473 A. (1) states the arterial street trees shall be placed in a manner determined appropriate by the Director of Community Planning and Development with input from Ingham County and the state, as applicable. He presumed that would preclude street trees being placed right next to the street. Chair Scott-Craig requested an explanation of the language in subsection A. (1) b. regarding street trees being placed between the curb and the right-of-way line on collector and local streets, as he believed the curb to be in the right-of-way.

Principal Planner Oranchak responded the chair is correct. She added the curb is not the edge of the right-of-way and there may be ten (10) to 15 feet between the curb and the right-of-way line in which to plant trees.

Chair Scott-Craig voiced additional concern that if there is the addition of a sidewalk, it takes up another five (5) feet and the issue is that if the trees are placed in the narrow space between the curb and sidewalk, sometimes those trees thrive and some are challenged.

Principal Planner Oranchak added the ability to thrive may have something to do with the species and how they were originally planted (girdled roots which result in the death of the trees). She indicated there are many variables involved in planting a street tree which is going to survive its youth.

Commissioner Ianni expressed opposition to extending the warranty requirement for street trees in residential areas as the developer may no longer own the property. He believed the one (1) or two (1) year requirement is an appropriate time frame.

Chair Scott-Craig reminded fellow Commissioners this language concerns multi-family and non-residential development only.

Commissioner Ianni believed it dealt primarily with non-multiple family and non-commercial.

Commissioner Ianni added that if Chair Scott-Craig's reading is correct, it is part of the site plan and is required to be kept in perpetuity and the warranty requirement would not come into effect.

Principal Planner Oranchak added the issue has to do with the requirements addressed during site plan review which state landscaping must be maintained on the site plan when it was originally approved.

Chair Scott-Craig added maintenance is the responsibility of the owner, not necessarily the developer, unless the developer continues to own the property.

Commissioner Ianni reiterated the developer still should not have to warranty the work beyond a reasonable period of time, i.e., two years.

Commissioner Van Coevering inquired if the warranty applies across the Township or just for multi-family and non-residential property.

Principal Planner Oranchak replied she will get clarification and bring back to the Planning Commission as she believed it applied to all trees within the Township.

Commissioner Deits offered history that the tree caliper requirement was changed from three inches (3") to two inches (2") several years ago after expert advice from arborists about the most productive tree planting size.

Commissioner Cordill commented on what she believed to be the vagueness of the second sentence in Section 86-473 and suggested the intent be "flushed out" for clarity. She asked who determines the spacing of street trees.

Principal Planner Oranchak responded specific spacing criteria is used by staff.

Commissioner Cordill asked if this amendment would be the appropriate place to insert the criteria.

Principal Planner Oranchak replied staff typically looks at the spacing during site plan review or the platting process.

Commissioner Cordill inquired if there is distinct specificity with the spacing or if discretion can be applied when designating spacing.

Principal Planner Oranchak answered that discretion is applied due to different circumstances (i.e., lot width) on various sites.

Commissioner Deits wondered if subsection B. should be changed to be indented (1) as he believed it to be a subsection of Paragraph A., not an entirely new section.

Principal Planner Oranchak believed the language was appropriately placed as written as there are two types of trees: new planted street trees (A) and existing trees (B).

Commissioner Deits offered a structural reconfiguration of the language to make planted street trees a subsection, as he believed only subsections (1) and (2) apply to planted street trees and the rest of the text in section A applies to all trees, existing and planted.

Commissioner Van Coevering reiterated the need for staff to define what areas (e.g., multiple-family, nonresidential, etc.) to which this language applies as she is unclear as to intent.

Commissioner DeGroff indicated the requirement is to plant streets trees as described in Section A and an alternative way to satisfy the requirements in Section A is the existing trees as described in Section B. He did not see any problem with the language as written.

Chair Scott-Craig suggested adding "as described in Section A" after "In lieu of planting new street trees" in Section B for clarity.

Commissioner DeGroff believed "In lieu of planting new street trees" makes clear the language in Section B is an alternative, as long as the requirements defined in the remainder of Section B are met.

Chair Scott-Craig closed the public hearing at 8:25 P.M.

7. Unfinished Business

While voicing concern with placing housing on a busy street like Okemos Road, Chair Scott-Craig added there are new jobs being created at Jackson National Life and those employees will be looking for housing.

Commissioner Jackson voiced her appreciation the applicant has put together a multi-family unit conducive for families and the layout is different from many of the multi-family units previously brought before the Planning Commission which tend to favor occupancy by students.

Mr. Hagan added he was conscious of the need to market these units to young professionals with children through the use of larger upstairs bedrooms and extra bathroom space which allowed for bathtubs.

Chair Scott-Craig closed the public hearing at 7:36 P.M.

7. Unfinished Business

-  A. Zoning Amendment #15080 (Township Board), proposal to amend Section 86-473 Street Trees Principal Planner Oranchak synopsised the changes made which address comments made by Planning Commissioners during the public hearing held on November 9, 2015.

Planning Commission and staff discussion:

- Difference between the timeline for replacement of dead new trees (2 years) and dead existing trees (12 months)
- An existing tree of significant size damaged during construction will take longer to show signs of ill health
- Planning Commissioner preference for a two-year period for replacement of both new and existing trees
- Concern with the level of administrative effort to keep track of the timeline regarding the health of both existing trees and new trees
- Staff would not wait two (2) years for removal if a tree died within the first year
- Newly planted trees tend to struggle a little longer before they really take hold
- Measurement of diameter at breast height takes place approximately four (4) feet off the ground
- Need for the addition of the word “without” before “causing” in B (1) b

8. Other Business (None)

9. Township Board, Planning Commission officer, committee chair, and staff comment or reports

Commissioner Cordill offered direction to staff by indicating there was consensus to move forward with Special Use Permit #15161 (Okemos Road LLC).

Commissioner Deits announced raffle tickets can still be purchased for the Meridian Cares Program, with several prizes from various merchants within the Township. He noted Township residents in need will benefit from the raffle.

Commissioner Tenaglia announced her and Chair Scott-Craig’s attendance at the last Economic Development Corporation (EDC) meeting where goals discussed included review of the sign ordinance, a bigger presence for Welcome Week, Haslett Village Square, Celebrate Downtown Okemos Event, more momentum on the Douglas J Redevelopment Project, branding committee for Meridian Township and the formation of outreach committees for their 2016 topics.

Commissioner Jackson articulated her appreciation to Commissioner Deits for his service on the

- Eye clinic is a use allowed in a residential district by SUP
- Township pathway will remain across the front of the site
- Applicant will still need several variances from the Zoning Board of Appeals (ZBA)
- Commissioner reminder this development will increase the Township's tax base

ROLL CALL VOTE: YEAS: Commissioners Cordill, DeGross, Ianni, Jackson, Tenaglia, Chair Scott-Craig

NAYS: Commissioner Deits

Motion carried 6-1.

- 
- C. Zoning Amendment #15080 (Township Board), proposal to amend Section 86-473 Street Trees
Commissioner Deits moved [and read into the record] NOW THEREFORE BE IT RESOLVED THE PLANNING COMMISSION OF THE CHARTER TOWNSHIP OF MERIDIAN hereby recommends approval of Zoning Amendment #15080, to amend Section 86-473 Street Trees of the Code of Ordinances to protect, provide and preserve trees along and near streets within the Township for the purposes of improving air quality, promoting traffic calming, and maintaining natural beauty. Seconded by Commissioner Ianni.

Planning Commission:

- Sensible ordinance with modifications made through Planning Commission discussion

ROLL CALL VOTE: YEAS: Commissioners Cordill, DeGross, Deits, Ianni, Jackson, Tenaglia, Chair Scott-Craig

NAYS: None

Motion carried 7-0.

9. Other Business

- A. Resolution of appreciation – Tom Deits

Commissioner Jackson moved [and read into the record] NOW, THEREFORE, BE IT RESOLVED BY THE PLANNING COMMISSION OF THE CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY, MICHIGAN as follows:

The Planning Commission of the Charter Township of Meridian, by means of resolution, extends to Tom Deits grateful thanks for his voluntary effort on behalf of all residents of the community during this period of dedicated service on the Planning Commission. Seconded by Commissioner Cordill.

Planning Commission:

- Admiration for Commissioner Deits' insight, perspective and institutional knowledge
- Appreciation for Commissioner Deits' representation of the Planning Commission in many different forums
- A great deal of Commissioner Deits' contributions were policy related

ROLL CALL VOTE: YEAS: Commissioners Cordill, DeGross, Deits, Ianni, Jackson, Tenaglia, Chair Scott-Craig

NAYS: None

Motion carried 7-0.

11. Township Board, Planning Commission officer, committee chair, and staff comment or reports

Commissioner Deits emphasized Meridian Township is an "edge" community and policy makers need to be reminded of that frequently as new policy is created. He noted information contained

MEMORANDUM

TO: Township Board

FROM: 
Joyce A. Marx, Human Resources Director

DATE: January 22, 2016

RE: **Travel Expense Policy**

Finance Director Gretchen Gomolka and I have drafted the attached Travel Expense Policy for your review. The item is on for Discussion at Tuesday's Board meeting.

Attachment:

1. Travel Expense Policy

MERIDIAN CHARTER TOWNSHIP TRAVEL EXPENSE POLICY

DRAFT 1/26/16

Purpose

It is the policy of Meridian Charter Township to reimburse staff and Township Board Members for reasonable and necessary expenses incurred in connection with approved travel and attendance at conferences, training programs, business meetings, etc., on behalf of the Township. Travelers seeking reimbursement should use a common sense approach and incur the lowest reasonable travel expenses and exercise care to avoid impropriety or the appearance of impropriety. Overnight travel expenses must be pre-approved by the Department Director and Township Manager.

Authorization and Responsibility

All overnight travel must be approved and authorized, and travelers should verify that planned travel is eligible for reimbursement before making travel arrangements. Prior to making arrangements, the Travel Expense Report Form must be authorized by the Director and the Township Manager. The Director and the Finance Director will review final expenses and may withhold reimbursement if there is reason to believe that the expenses are inappropriate or extravagant.

Personal Funds: Travelers should review the above reimbursement guidelines before spending personal funds for business travel to determine if such expenses are reimbursable. The Director, Township Manager and/or the Finance Director reserve the right to deny reimbursement of travel or Township business related expenses for failure to comply with the policy.

Vacation in conjunction with Township business travel: In cases where vacation time is added to a business trip, any cost variance in mileage, car rental, lodging, or airfare or other transportation must not be included on the Travel Expense Report. Receipts that include charges for personal time must clearly have the personal expenses broken out on them. For example, if an employee stays an extra night in a hotel, there must be documentation with the receipt breaking out business and personal nights. The Township will not pay for any personal expenses what-so-ever.

Exceptions: On occasion, it may be necessary for travelers to request exceptions to the travel policy. Requests for exceptions must be made in writing and approved by the Township Manager.

Permissible prepaid expenses – Transportation, Conference or Training Registration, Lodging

Before travel, the Township may issue prepayments for airfare or other transportation, car rental, lodging or conference/training program registration fees. These prepayments made be paid using a Township credit card. Sometimes, business related lodging, banquets or meals are included as part of the conference/training as part of the registration fees; however, only meals that are not included in the registration fees will be reimbursed. To clarify, if a specific meal (i.e., breakfast, lunch, or dinner) is provided in the registration fees, there will be no reimbursement if the traveler decides to eat elsewhere for that meal.

Conference or Training Registration Fees not Pre-Paid

If the conference or training fee was not prepaid for by the Township, these fees will be reimbursed, including business-related banquets or meals that are part of the conference registration. Original receipts to support the payment are required. If the conference does not provide a receipt, then a cancelled check, credit card slip, statement, or documentation that the amount was paid is required for reimbursement. See next section for processing reimbursements.

Reimbursements

Requests for reimbursements of overnight travel related expenses must be submitted on the Travel Expense Report. The Travel Expense Report must be completed and submitted within 30 days of the event. All expenses incurred related to the approved travel are to be included on the Travel Expense Report and must be accompanied by original receipts. Travel Expense Reports not submitted within the 30 day timeframe are subject to the approval from the Township Manager.

Traveling with a Township Credit Card

Some travelers have Township issued credit cards. The Township issued credit card should be used to pay approved travel related costs whenever possible. The Travel Expense Report must be completed and submitted within 30 days of the event. All expenses incurred related to the approved travel are to be included on the Travel Expense Report. If there are any charges for which the Township issued credit card was not used that require reimbursement please include them on the Travel Expense Report as well. The back of the Travel Expense Report will have space to identify those charges that need to be reimbursed. This report must be accompanied by original receipts. Travel Expense Reports not submitted within the 30 day timeframe are subject to the approval of the Township Manager.

Travel Advances

Cash advances may be authorized by the Township Manager for specific situations that might cause undue financial hardship for the traveler. These situations are limited to travel on behalf of the Township. The traveler must repay the Township for any advances in excess of the approved travel expenses. The Travel Expense Report must be completed and submitted within 30 days of the event. All expenses incurred related to the approved travel are to be included on the Travel Expense Report and must be accompanied by original receipts. Travel Expense Reports not submitted within the 30 day timeframe require exception approval from the Township Manager.

Meals Per Diem

A Per Diem maximum of up to \$45.00 is reimbursable for approved overnight travel based on departure and return times over an entire 24 hour period or prorated for conferences or training where business meals are not provided.

Non-reimbursable expenses

Alcohol is not to be included on any receipts using the Township credit card or any receipts being submitted for reimbursement. If the traveler purchases alcohol while traveling they must pay for it themselves on a separate check. Commuting between work and home, parking tickets, moving violations, other fines, clothing or personal grooming charges, laundry and dry cleaning, club memberships, child care, personal entertainment (i.e., in-theatre movies, hotel pay per view movies, social activities such as golfing, sightseeing tours, etc.) or other expenses not directly related to Township business travel.

Mileage Reimbursement

Whenever possible, a Township vehicle should be considered for Township business and travel use. If no Township vehicle is available, or if an employee chooses to drive a personal vehicle, the approved mileage will be reimbursed at the applicable Internal Revenue Service (IRS) mileage rate. All drivers must have a valid driver's license and auto insurance coverage for personal vehicles.

Personal vehicle mileage reimbursement is meant to cover only those miles incurred above and beyond the traveler/employee/board member's normal commute from home to the Township offices. Reimbursement requests should indicate the purpose of the request and include the points of travel and the miles eligible for reimbursement. The reimbursement rate is determined annually in January using the business rate per mile as established by the Internal Revenue Service (IRS).

When mileage is incurred in conjunction with out of town travel, it should be reported on the Travel Expense Report along with all other travel related expenses.

When mileage is incurred for approved local or single day travel, the Mileage Reimbursement Request form must be filled out and approved by the Department Director. Mileage Reimbursement Requests should be filled out as incurred. For those who travel often, the form should be filled out on a monthly basis. If the total reimbursement request is \$30.00 or less it can be paid out of petty cash. The approved Mileage Reimbursement Request must be attached to the approved petty cash form.

Taxation

Determining which travel expense reimbursements are taxable is outside the scope of the Meridian Charter Township Travel Expense Policy. This policy does not increase, lessen, or eliminate any tax liability imposed by the Internal Revenue Service (IRS). Employee reimbursements are subject to tax reporting and withholding based on applicable tax regulations. For guidance on the appropriate tax treatment of expense reimbursements please refer to the IRS Guidelines or personal accountant.

MEMORANDUM

TO: Township Board

FROM: Frank L. Walsh
Frank L. Walsh, Township Manager

DATE: January 21, 2016

RE: **Haslett-Okemos Rotary Club Community Room – Use Policy**

As we celebrate the opening of the new Central Fire Station and the Haslett-Okemos Rotary Club Community Room, there is bound to be a plethora of requests for the meeting space. On Tuesday evening, I hope to glean from you how you wish to handle the multitude of groups wanting to experience the room.

Do want to limit the use of the room to established Meridian Township neighborhoods? Is there a fee to use the room? What about groups outside of the Township? There are many things to ponder when you consider how we manage the incoming requests. Who has final authority to grant use of the room? Do you want us to draft a policy for the February 2 Board meeting?

The only standing meeting is the weekly Rotary Club meeting. The Rotary Club meets on most Tuesdays at noon. The room seats approximately 54.

We look forward to your direction on how you wish to proceed with the policy.

Meridian Township Service Center Meeting Room Policy



1. The Meeting Room maximum is **50** people (this number may vary according to number of chairs available for seating)
2. The Meeting Room is available Monday through Friday from 5:30-9:30 pm and weekends from 8 am to 9:30 pm.
3. This room is in use throughout each day. Please return the room to its original setup when finished. *Four (4) long tables in the middle of the room setup in a square; One (1) round table close to the door; and two (2) round tables by the window wall. There are **approximately 40-50 chairs available for use.** Cleaning supplies for spills or soiled areas and a vacuum, if needed, are available under the sink or in the closet. *Please notify the Township of the spill by leaving a note or by calling and leaving a message at (517) 853-4608. Your cooperation in this matter is greatly appreciated.**
4. Room reservation time should include the time required to set up and clean up for your event.
5. The television is available for your use. *Please do not disconnect any wires or cables or move the television.*
6. The kitchen area is available for use. You will need to bring your own coffee, cups, cream and sugar. You may use our coffee machine, but please clean after use. Items in the cupboards and refrigerator are personal property of Township employees and are **NOT** for public use. *If you bring in any food products, also bring trash bags and take the trash with you when you leave.*
7. Alcohol is not allowed on the premises.
8. By State Law, smoking is prohibited in all public buildings.
9. If an individual in the meeting group damages and/or breaks any item in the room, this incident must be immediately reported to the office either by leaving a note in the drop box or by phoning the next work day to (517) 853-4608.
10. The building key must be picked up before 4 pm the day of use, Friday before the weekend event or day before if the office is going to be closed such as for a holiday.
11. The key **must be returned** by placing in drop box to left of front door upon departure.
12. Receipt of a refundable deposit check is required at the time the reservation application is submitted. Payment is due 30 days prior to event. For those groups who wish to reserve the meeting room for more than one date during the calendar year, payment is due 30 days prior to the event
13. In case of room cancellation, a refund will be given with two (2) weeks notice.
14. If you have a medical emergency, dial 9 (for an outside line)-911. For all other emergencies, call the Police Non-Emergency number: 9 (for an outside line)-332.6526.

Questions, call 517-853-4608

Meridian Charter Township Service Center Meeting Room RESERVATION APPLICATION



Service Center Meeting Room Information:

Maximum **50** people (may vary to number of chairs available to room)
 Building key must be picked up before 4 pm the day of use (or day before if it is a holiday).
 Room is available Monday through Friday from 5:30-9:30 pm, and weekends from 8 am to 9:30 pm
 Reservation time must include room set up and clean up time.
 Key must be returned by placing in drop box to left of front door upon departure.
See Meeting Room Policy for additional information.
 Questions, call 853-4608.
 Location Address: 2100 Gaylord C. Smith Court, Haslett, MI 48840

Date(s) Facility is requested	Beginning time am/pm
	Ending time am/pm
Name of organization	Resident <input type="checkbox"/> YES <input type="checkbox"/> NO Non-Profit <input type="checkbox"/> YES <input type="checkbox"/> NO
Name of applicant	
Address, City, State, Zip	Phone No.
Applicant's signature	E-Mail address

MEETING ROOM FEE SCHEDULE

When reserving the room time, include room setup and cleanup time

Residents and/or civic, charitable, non-profit organizations with resident affiliation or membership	\$35/hr 2 hour minimum
All others and non-residents	\$60/hr 2 hour minimum

A \$50 Refundable Deposit is required.

DATE DEPOSIT RECEIVED _____ DATE DEPOSIT RETURNED _____