



CHARTER TOWNSHIP OF MERIDIAN
PARK COMMISSION REGULAR MEETING MINUTES
5151 Marsh Road
Okemos, MI 48864

Date, Time November 13, 2018; 7 pm

PRESENT: Chair Michael McDonald; Commissioners Lick Commissioner Annika Schaetzl;
Commissioner Mark Stephens

EXCUSED: Commissioner Wisinski

STAFF: LuAnn Maisner, Parks and Recreation Department Director

1. CALL MEETING TO ORDER

Chair McDonald called the regular meeting to order at 7:08 pm.

2. COMMENTS FROM THE PUBLIC

Brad Brogren, Cornell Road, President of the Friends of Historic Meridian, shared with the Commission that the Barnes House is in need of new siding and that the Brick House requires new paint around the trim. He will gather additional information on costs but is requesting financial assistance in completing those projects in the spring. He also is a member of the Barn Preservation Society and expressed interest in the Township preserving the barn at the Davis Farm.

3. APPROVAL OF AGENDA

Remove item 7a - 2019 Meeting Calendar Resolution
Remove item 7c - Election of Officers and Appointments for 2019

Commissioner Stephens moved **TO APPROVE THE AGENDA AS amended.** Seconded by Commissioner Schaetzl

VOICE VOTE: Motion carried unanimously.

4. APPROVAL OF MINUTES

A. October 9, 2018 Work Session Minutes
B. October 9, 2018 Regular Minutes

Commissioner Lick moved **TO APPROVE THE MINUTES OF OCTOBER 9, 2018 WORK SESSION AND REGULAR MEETING MINUTES AS SUBMITTED.** Seconded by Schaetzl

VOICE VOTE: Motion carried unanimously.

5. COMMUNICATIONS

A. Day Before Thanksgiving Farmers' Market; November 21
B. Meridian Winter Activities; December - March

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- C. Winter Farmers' Market; first and third Saturday; December-April, in the Meridian Mall

Following items were distributed at the meeting:

- A. Happy Thanksgiving – Township Offices closed Thursday and Friday, November 22 & 23
- B. Harris Nature Center Foundation Minutes
 - 1. January 8, 2018
 - 2. February 12, 2018
 - 3. March 12, 2018
 - 4. April 16, 2018
 - 5. May 14, 2018
 - 6. June 11, 2018
 - 7. July 9, 2018
 - 8. September 10, 2018
 - 9. October 15, 2018
- C. Meridian Press Releases
 - 1. Towner Road Park Ribbon Cutting Ceremony
 - 2. Celebrate Halloween with Meridian Township
 - 3. Win Harris Nature Center Registrations at Halloween Adventures
 - 4. Meridian Township Deer Management Program Begins

Commissioner Lick moved **TO ACCEPT AND PLACE THE ITEMS OF COMMUNICATION ON FILE**. Seconded by Commissioner Stephens

VOICE VOTE: Motion carried unanimously.

6. DIRECTOR'S REPORT

Director Maisner reviewed the Work Plan Update that was provided in the packet.

7. ACTION ITEMS

- A. 2019 Meeting Calendar Resolution
This item was moved to December 11, 2018 meeting.
- B. Professional Services Agreement – HNC Restroom Pavilion

Commissioner Lick moved, **TO APPROVE THE BID FROM VIRIDIS DESIGN GROUP IN THE AMOUNT OF \$25,300.00 FOR THE PURPOSE OF PROVIDING PROFESSIONAL SERVICES FOR THE HARRIS NATURE CENTER DEVELOPMENT PROJECTS, WHICH INCLUDE: A PRE-FABRICATED RESTROOM WITH TWO UNISEX COMPOSTING BATHROOMS; DRINKING FOUNTAIN; PICNIC PAVILION; INTERPRETIVE SIGN; ACCESSIBLE TABLES AND GRILL; CONCRETE SIDEWALKS; AND SITE UTILITIES, A RESTROOM BUILDING, PAVILION, LOOPED PATHWAY, AND TO UTILIZE PARK MILLAGE FUNDS FOR THE TOTAL PROJECT COST IN THE AMOUNT OF \$225,000.00**. Seconded by Commissioner Schaetzl.

Roll Call Vote:

AYES: Commissioners Lick Commissioner Annika Schaetzl; Commissioner Mark Stephens;
Chair Michael McDonald

NAYS: None

The resolution passed unanimously.

- C. Election of Officers and Appointments for 2019
This item was moved to December 11, 2018 meeting.

8. DISCUSSION ITEMS

- A. FRIEND OF THE PARK VOLUNTEER RECOGNITION CEREMONY
The Commissioners discussed the event to honor the 2018 volunteers in our parks. It was determined that the event would again take place in the Town Hall Room in January or February. Staff will work on the details and finalize a date.

9. COMMENTS FROM THE PUBLIC

None

10. OTHER MATTERS AND COMMISSIONERS' COMMENTS

- A. Next Park Commission Meeting: Tuesday, December 11, 2018 **at the Service Center**
- B. Event Calendar:
 - 1. December 9: Christmas in the Village
 - 2. December 21: Howl at the Moon at the Harris Nature Center
 - 3. January 26: Winter Wonderland at the Harris Nature Center
 - 4. January 27: Polar Bear 5K Race
- C. Meridian Farmers' Market:
 - 1. Thanksgiving Market: Wednesday, November 21; 8 am – 2 pm
 - 2. Winter Market: – December-April; first and third Saturdays, 10 am – 2 pm

11. CLOSED SESSION

Commissioner Stephens moved, **THAT THE PARK COMMISSION GO INTO A CLOSED SESSION TO DISCUSS PROPERTY CONSIDERATION.** Seconded by Commissioner Schaetzl.

Roll Call Vote:

AYES: Commissioners Lick Commissioner Annika Schaetzl; Commissioner Mark Stephens;
Chair Michael McDonald

NAYS: None

The Commission entered into closed session at 8:11pm.

Commissioner Lick moved, **THAT THE PARK COMMISSION RETURN TO OPEN SESSION.** Seconded by Commissioner Stephens

Roll Call Vote:

AYES: Commissioners Lick Commissioner Annika Schaetzl; Commissioner Mark Stephens;
Chair Michael McDonald

NAYS: None

The Park Commission returned to open session at 8:25 pm.

13. ADJOURNMENT

Chair McDonald adjourned the meeting at 8:26 pm.

14. NEXT MEETING:

The next meeting is scheduled for **Tuesday, December 11, 2018** at the Meridian Service Center.