

CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD WORK SESSION MINUTES - **APPROVED** -
5151 Marsh Road, Okemos, MI 48864-1198
349-1200, Town Hall Room
TUESDAY, MARCH 2, 1999, **6:00 P.M. — 7:00 P.M.**

PRESENT: Supervisor Little, Clerk Helmbrecht, Treasurer Klunzinger, Trustees McCullough,
McGillicuddy, Squiers, Such

ABSENT: None

STAFF: Township Manager Gerald Richards, Director of Community Planning & Development Mark
Kieselbach, Director of Engineering & Public Works Roger Buell, Police Chief Gary
Gibbons, EMS/Fire Chief Fred Cowper, Attorney Brian Goodenough

1. CALL WORK SESSION TO ORDER

Supervisor Little called the Work Session to order at 6:03 p.m.

2. QUESTIONS FOR ATTORNEY

Ad-Hoc Committee to Review Staff Procedures for Employee Review & Termination

Trustee McCullough stated the February 16th appointment of the Ad-Hoc Committee needs to be ratified by the Township Board.

Supervisor Little stated he had come to the same conclusion and referred the question to the Personnel Committee.

Motion from March 1, 1999 Joint Meeting With East Lansing City Council

Clerk Helmbrecht asked if the motion the Board approved at the Joint Meeting needs to be voted on at this meeting. Attorney Goodenough stated the bodies voted as separate public bodies, therefore the Board does not need to revote.

3. DISCUSSION ON 7:00 AGENDA ITEM TOPICS

The following 7:00 p.m. agenda items were discussed:

- Consent Agenda: minutes, communications, stipulations, goals & objectives, 15a2&3, bills, tax exemption, phones at SC, 16E, 17a(3)a, 17a(6)a
- Minutes
- Stipulations
Supervisor Little asked that the motion for the assessing stipulations authorize the Assessor to sign the stipulations rather than the Supervisor.
- 1999-2000 Goals & Objectives
- Initiate Amendment to Zoning Ordinance
- Manager's bills
- Exemption for Tax Abatement
- Authorization to Take Proposals for Comprehensive Health Insurance Program
- Authorization to take Proposals for Expert Assistance in Evaluating Health Insurance Proposals
- B.W.L. Electricity Franchise Expansion
- B.W.L. Water Interconnect Proposal
- Spot Light Grant
Chief Gibbons discussed the purpose of the Spot Light Grant.
- Communications (BI-15 through 18)
- Communications (BI-6)
- Communications (BI-3)
- Rezoning #98220 (Newman Equities)

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4. OTHER BUSINESS

The Following Other Business items were discussed:

- Ad-Hoc Committee to Review Staff Procedures for Employee Review & Termination (See Item #2)

5. PUBLIC REMARKS

Supervisor Little opened Public Remarks.

Mr. Saiid Mahjoory, 41423 Wharf Drive, Okemos, spoke about a problem paying his 1998 winter tax bill through the credit card option. He stated he attempted to pay by credit card on February 14th, but did not have the jurisdiction code, which was necessary to complete the transaction. He asked the Board to exempt him from the tax penalty resulting from the delayed payment.

Mr. Jack Davis, Newman Equities, asked for an opportunity to answer the Board's questions on Rezoning #98220 (Newman Equities).

Supervisor Little closed Public Remarks.

Board Members discussed the Tax Payment Policy and the imposition of late payment penalties.

6. POSSIBLE CLOSED SESSION

TRUSTEE SQUIERS MOVED THAT THE TOWNSHIP BOARD GO INTO CLOSED SESSION TO DISCUSS THE PERSONNEL EVALUATION OF THE TOWNSHIP MANAGER AND A CONFIDENTIAL WRITTEN LEGAL OPINION FROM THE TOWNSHIP ATTORNEY AS REQUESTED BY THE TOWNSHIP MANAGER UNDER MCL 4.1800 (18) (a). SECONDED BY TREASURER KLUNZINGER.

ROLL CALL VOTE: YEAS: Trustees McCullough, McGillicuddy, Squiers, Such, Supervisor Little, Clerk Helmbrecht, Treasurer Klunzinger

NAYS: None

Motion carried 7-0.

Supervisor Little recessed the meeting at 6:30 p.m.

Board Members adjourned to the Administrative Conference Room for a Closed Session.

Supervisor Little reconvened the meeting at 7:53

7. ADJOURNMENT

Supervisor Little adjourned the Work Session at 7:53 p.m.

BRUCE A. LITTLE
TOWNSHIP SUPERVISOR

MARY M. G. HELMBRECHT
TOWNSHIP CLERK

Paul J. Cassidy, Secretary

CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD REGULAR MEETING - **APPROVED** -
5151 Marsh Road, Okemos, MI 48864-1198
349-1200, Town Hall Room
TUESDAY, MARCH 2, 1999, **7:50 P.M.**

PRESENT: Supervisor Little, Clerk Helmbrecht, Treasurer Klunzinger, Trustees McCullough,
McGillicuddy, Squiers, Such
ABSENT: None
STAFF: Township Manager Gerald Richards, Director of Community Planning & Development Mark
Kieselbach, Director of Engineering & Public Works Roger Buell, EMS/Fire Chief Fred
Cowper, Personnel Director/Assistant to the Manager Paul Brake

1. CALL MEETING TO ORDER

Supervisor Little called the meeting to order at 7:53 p.m.

2. APPROVAL OF AGENDA — OR CHANGES

TREASURER KLUNZINGER MOVED TO APPROVE THE AGENDA WITH THE FOLLOWING AMENDMENTS: ADD FEBRUARY 2, 1999 WORK SESSION AND REGULAR MEETING TO ITEM #3; DELETE ITEMS #17.A.(5).a. (B.W.L. Electrical Franchise Expansion) AND 17.A.(5).b (B.W.L. Water Interconnect Proposal) AND CONSENT AGENDA TO INCLUDE ITEMS #3 (Minutes), 4 (Communications), 9.A. (Stipulations), 12.A. (1999-2000 Goals & Objectives), 15.A.(2) (Zoning Amendment #98190 (Planning Commission), 15.A.(3) (Zoning Amendment #98160 (Planning Commission), 16.A. (Manager's Bills), 16.C. (E.S.A. Manufacturing Tax Abatement), 16.D. (Capital Expenditure for Service Center Phone System), 16.E. (Approval of Computerized Tax Roll), 17.A.(3).a. (Authorization to fill Receptionist Clerk-Typist II), 17.A.(6).a. (Spot Light Grant). SECONDED BY TRUSTEE MCCULLOUGH.

VOICE VOTE: Motion carried unanimously.

3. CORRECTION, APPROVAL & RATIFICATION OF MINUTES (See Consent Agenda)

- A. February 2, 1999, Work Session
- B. February 2, 1999, Regular Meeting

4. COMMUNICATIONS (See Consent Agenda)

- A. Board Information (BI)
 - BI-1 Eleanor Isola, 6088 Hardy Ave, East Lansing; RE: Snell Towar Recreation Center Gymnasium
 - BI-2 James E. Brazier, 4185 Cornell Road, Okemos; RE: Ingham County Road Commission Local Road Improvements
 - BI-3 Eckhart Dersch, Chair, Park Commission; RE: Correction of the Record
 - BI-4 Lansing Regional Chamber of Commerce, Execufax, February 10, 1999, edition
 - BI-5 Oldsmobile Classic; RE: February 11, 1999 Minutes
 - BI-6 Lansing City Council; RE: Resolution to Urge Bus Service at Frandor Shopping Center
 - BI-7 Michigan Municipal League, Risk Management News, February 1999, edition
 - BI-8 Michigan Township Association, Capitol Currents, February 1999, edition
 - BI-9 Okemos Public Schools Board of Education March 1, 1999, Meeting Packet
 - BI-10 Meridian Marketplace Expo '99 Press Release
 - BI-11 State of MI, Department of the Treasury, State Tax Commission; RE: Follow-up of Property Tax Division District #9 Staff Recommendations
 - BI-12 Dwight P. Dean, Regional Director, U.S. Dept. of Commerce, Bureau of the Census; RE: 1998 Address List Review
 - BI-13 The State News Article: "Funding Issue Puts Strain on City, 'U' Relations

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- BI-14 Curt DeMars-Johnson, 4511 Seneca Drive, Okemos; RE: Township Libraries
- BI-15 Michigan Townships Association, Legislative Fax, February 26, 1999 edition
- BI-16 David L. Henderson, 1842 W. Grand River Ave, Okemos; RE: Disputation of Late Fees for Payment of 1998 Winter Taxes
- BI-17 Frank Webster, 3845 Roxbury, Okemos; RE: East Lansing & Meridian Township Fire Department Consolidation
- BI-18 Eleanor V. Luecke, President, L.I.N.C.; RE: Rezoning #98170 (North American Equities)

- B. Freedom of Information (FOI) [On file in Clerk's Office]
 - FOI-1999-06 Stacy Hickox, Hankins & Flanigan, Okemos; RE: Daily Alarm Summaries
 - FOI-1999-07 David E. Pierson, McClelland and Anderson, L.L.P.; RE: FOI-1999-02 (Patrick)
- C. On File in Clerk's Office (OF)
 - OF-1 K.E.B.S. Inc; RE: Setting of Whitehills Woods No. 5 Monuments and Lot Corners.
 - OF-2 Williamstown Township Board of Appeals; RE: Notice of Board of Appeals Public Hearing

5. QUESTIONS OF ATTORNEY (None)

6. PUBLIC REMARKS

Supervisor Little opened Public Remarks.

Mr. Saiid Mahjoory, 4123 Wharf Drive, Okemos, restated his previous request during Work Session Public Remarks.

Mr. Gene Turnwald, 4986 Powell Road, spoke in support of Rezoning #98220 (Newman Equities).

Mr. Jack Davis, Newman Equities, spoke in support of Rezoning #98220 (Newman Equities). He discussed the history of the project and the evolution of the request.

Mr. Mike Murphy, 4560 Wellington Drive, Okemos, spoke in support of B.W.L.'s Electricity Franchise Expansion.

Supervisor Little closed Public Remarks.

7. CONSENT AGENDA

TREASURER KLUNZINGER MOVED TO ADOPT THE CONSENT AGENDA TO INCLUDE ITEMS: #3 (Minutes), 4 (Communications), 9.A. (Stipulations), 12.A. (1999-2000 Goals & Objectives), 15.A.(2) (Zoning Amendment #98190 (Planning Commission), 15.A.(3) (Zoning Amendment #98160 (Planning Commission), 16.A. (Manager's Bills), 16.C. (E.S.A. Manufacturing Tax Abatement), 16.D. (Capital Expenditure for Service Center Phone System), 16.E. (Approval of Computerized Tax Roll), 17.A.(3).a. (Authorization to fill Receptionist Clerk-Typist II), 17.A.(6).a. (Spot Light Grant). SECONDED BY CLERK HELMBRECHT.

ROLL CALL VOTE: YEAS: Trustees McCullough, McGillicuddy, Squiers, Such, Supervisor Little, Clerk Helmbrecht, Treasurer Klunzinger

NAYS: None

Motion carried 7-0.

Therefore, the above actions were taken with the votes as follow:

A. MINUTES (Agenda Item #3):

TREASURER KLUNZINGER MOVED TO APPROVE AND RATIFY THE MINUTES OF

CHARTER TOWNSHIP OF MERIDIAN, REGULAR MEETING, MARCH 2, 1999 *APPROVED*

FEBRUARY 2, 1999 WORK SESSION AND REGULAR MEETING. SECONDED BY CLERK HELMBRECHT.

ROLL CALL VOTE: YEAS: Trustees McCullough, McGillicuddy, Squiers, Such, Supervisor Little, Clerk Helmbrecht, Treasurer Klunzinger

NAYS: None
Motion carried 7-0.

B. COMMUNICATIONS (Agenda Item #4):

TREASURER KLUNZINGER MOVED THAT THE COMMUNICATIONS BE RECEIVED AND PLACED ON FILE, AND ANY COMMUNICATIONS NOT ALREADY ASSIGNED FOR DISPOSITION BE REFERRED TO THE TOWNSHIP MANAGER OR SUPERVISOR FOR FOLLOW-UP OR FURTHER DISPOSITION. SECONDED BY CLERK HELMBRECHT.

ROLL CALL VOTE: YEAS: Trustees McCullough, McGillicuddy, Squiers, Such, Supervisor Little, Clerk Helmbrecht, Treasurer Klunzinger

NAYS: None
Motion carried 7-0.

C. STIPULATIONS (Agenda Item #9.A.):

TREASURER KLUNZINGER MOVED THAT THE TOWNSHIP ASSESSOR BE AUTHORIZED TO SIGN A TAX TRIBUNAL STIPULATION WITH ROBERT & JULIE ROYCE, ON THE FOLLOWING RESIDENTIAL PROPERTY:

<u>YEAR</u>	<u>DOCKET NO.</u>	<u>ADDRESS OF PROPERTY</u>
1996/1997/1998	234296	3587 Breezy Point Drive
<u>Assessment</u>	1996	\$178,500
	1997	185,600
	1998	193,000
<u>Proposed Assessment</u>	1996	\$164,600
	1997	171,700
	1998	179,200

** RATIONALE: This Stipulation is recommended to correct the 1996, 1997 & 1998 Assessed Value. After extensive research, it has been determined that our Assessment exceeds 50 percent of the property's True Cash Value. Therefore the Proposed Assessment is recommended.

SECONDED BY CLERK HELMBRECHT.

ROLL CALL VOTE: YEAS: Trustees McCullough, McGillicuddy, Squiers, Such, Supervisor Little, Clerk Helmbrecht, Treasurer Klunzinger

NAYS: None
Motion carried 7-0.

TREASURER KLUNZINGER MOVED THAT THE TOWNSHIP ASSESSOR BE AUTHORIZED TO SIGN A TAX TRIBUNAL STIPULATION WITH BRETT J. BEAN, ON THE FOLLOWING RESIDENTIAL PROPERTY:

<u>YEAR</u>	<u>DOCKET NO.</u>	<u>ADDRESS OF PROPERTY</u>
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1998 257908 5532 Silverleaf Court

Assessment 1998 \$193,000

Proposed Assessment 1996 \$177,900

** RATIONALE: This Stipulation is recommended to correct the 1996, 1997 & 1998 Assessed Value. After extensive research, it has been determined that our Assessment exceeds 50 percent of the property's True Cash Value. Therefore the Proposed Assessment is recommended.

SECONDED BY CLERK HELMBRECHT.

ROLL CALL VOTE: YEAS: Trustees McCullough, McGillicuddy, Squiers, Such, Supervisor Little, Clerk Helmbrecht, Treasurer Klunzinger

NAYS: None
Motion carried 7-0.

D. 1999-2000 GOALS & OBJECTIVES (Agenda Item #12.A.):

TREASURER KLUNZINGER MOVED TO APPROVE THE 1999-2000 TOWNSHIP BOARD GOALS, OBJECTIVES AND ACTIVITIES DERIVED DURING THE TOWNSHIP BOARD'S FEBRUARY 6th SPECIAL MEETING. SECONDED BY CLERK HELMBRECHT.

ROLL CALL VOTE: YEAS: Trustees McCullough, McGillicuddy, Squiers, Such, Supervisor Little, Clerk Helmbrecht, Treasurer Klunzinger

NAYS: None
Motion carried 7-0.

E. ZONING AMENDMENT #98190 (PLANNING COMMISSION) (Agenda Item #15.A.(2).):

TREASURER KLUNZINGER MOVED TO ADOPT THE FOLLOWING RESOLUTION:

RESOLUTION

WHEREAS, the Planning Commission initiated a zoning amendment to define and provide setback standards for corner, through and reverse frontage lots; and

WHEREAS, the Planning Commission held a public hearing on the proposed zoning amendment on December 14, 1998, and recommended approval of the amendment at its meeting on January 11, 1999; and

WHEREAS, the Township Board has carefully reviewed the staff and Planning Commission material forwarded under cover memorandum dated February 11, 1999;

WHEREAS, the proposed amendment incorporates previous Zoning Board of Appeals' interpretations into an ordinance; and

WHEREAS, the proposed amendment provides legislative standards consistent with current planning practices; and

WHEREAS, the proposed amendment clarifies the intent of the Zoning Ordinance; and

WHEREAS, the proposed amendment should reduce the number of Zoning Board of Appeals' cases related to setbacks and accessory structures on corner, through or reverse frontage lots; and

WHEREAS, Zoning Amendment #98190 (Planning Commission) was introduced for publication and subsequent adoption by the Township Board on February 16, 1999.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN that the Township Board hereby **FINALLY ADOPTS** Ordinance No. 1999-07, entitled "Ordinance Amending the Code of the Charter Township of Meridian, Michigan, by Amending Sections 82-2.4d.2, 82-2.54e.2, 82-3.4e.2, 82-3.54e.2, 82-4.4e.2, 82-5.4e.2, 82-6.4e.2, 82-18.5E.2, and 82-19.4e.2 (side yard setbacks) and Adding Sections 82-2.4d.4, 82-2.54e.4, 82-3.4e.4, 82-3.54e.4, 82-4.4e.4, 82-5.4e.4, 82-6.4e.4, 82-18.5E.4, and 82-19.4e.4 (corner lot setbacks), and Add Sections 82-2.4d.5, 82-2.54e.5, 82-3.4e.5, 82-3.54e.5, 82-4.4e.5, 82-5.4e.5, 82-6.4e.5, 82-18.5E.5, 82-19.4e.5 (through and reverse frontage lots) and Amending Chapter 89.

BE IT RESOLVED that the Township Clerk of the Charter Township of Meridian is directed to publish the Ordinance in the form in which it is finally adopted at least once prior to the next regular meeting of the Township Board.

ORDINANCE NO. 1999-07

**ORDINANCE AMENDING THE CODE OF THE
CHARTER TOWNSHIP OF MERIDIAN, MICHIGAN
BY AMENDING SECTIONS 82 AND AMENDING CHAPTER 89**

THE CHARTER TOWNSHIP OF MERIDIAN ORDAINS:

Section 1. Amendment of Sections 82-2.4d.2, 82-2.54e.2, 82-3.4e.2, 82-3.54e.2, 82-4.4e.2, 82-5.4e.2, 82-6.4e.2, 82-18.5E.2, and 82-19.4e.2. Sections 82-2.4d.2, 82-2.54e.2, 82-3.4e.2, 82-3.54e.2, 82-4.4e.2, 82-5.4e.2, 82-6.4e.2, 82-18.5E.2, and 82-19.4e.2 entitled Side Yards of the Code of the Charter Township of Meridian, Michigan, are hereby amended to read as follows:

- | | | | |
|----|--------------------|-------------|------------------------|
| A. | Section 82-2.4d.2 | Side Yard: | Twenty (20) feet. |
| B. | Section 82.2.54e.2 | Side Yards: | Fifteen (15) feet. |
| C. | Section 82-3.4e.2 | Side Yards: | Ten (10) feet. |
| D. | Section 82-3.54e.2 | Side Yards: | Ten (10) feet. |
| E. | Section 82-4.4e.2 | Side Yards: | Ten (10) feet. |
| F. | Section 82-5.4e.2 | Side Yards: | Seven (7) feet. |
| G. | Section 82-6.4e.2 | Side Yards: | Ten (10) feet. |
| H. | Section 82-18.5E.2 | Side Yards: | Twenty-five (25) feet. |
| I. | Section 82-19.4e.2 | Side Yard: | Twenty-five (25) feet. |

Section 2. Adding Sections 82-2.4d.4, 82-2.54e.4, 82-3.4e.4, 82-3.54e.4, 82-4.4e.4, 82-5.4e.4, 82-6.4e.4, 82-18.5E.4, and 82-19.4e.4. Sections 82-2.4d.4, 82-2.54e.4, 82-3.4e.4, 82-54e.4, 82-4.4e.4, 82-5.4e.4, 82-6.4e.4, 82-18.5E.4, and 82-19.4e.4 entitled Corner Lots, of the Code of the Charter Township of Meridian, Michigan, are hereby added and reads as follows:

- A. Section 82-2.4d.4 Corner Lots: A front yard shall be maintained on each street side of a corner lot. Setbacks shall be equal to those required in the "Master Plan for Major Streets and

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Highways, Meridian Charter Township, Ingham County, Michigan for the type of streets upon which the lot has frontage and all regulations applicable to front yards shall apply.

- B. Section 82-2.54e.4 Corner Lots: A front yard shall be maintained on each street side of a corner lot. Setbacks shall be equal to those required in the "Master Plan for Major Streets and Highways, Meridian Charter Township, Ingham County, Michigan for the type of streets upon which the lot has frontage and all regulations applicable to front yards shall apply.
- C. Section 82-3.4e.4 Corner Lots: A front yard shall be maintained on each street side of a corner lot. Setbacks shall be equal to those required in the "Master Plan for Major Streets and Highways, Meridian Charter Township, Ingham County, Michigan for the type of streets upon which the lot has frontage and all regulations applicable to front yards shall apply.
- D. Section 82-3.54e.4 Corner Lots: A front yard shall be maintained on each street side of a corner lot. Setbacks shall be equal to those required in the "Master Plan for Major Streets and Highways, Meridian Charter Township, Ingham County, Michigan for the type of streets upon which the lot has frontage and all regulations applicable to front yards shall apply.
- E. Section 82-4.4e.4 Corner Lots: A front yard shall be maintained on each street side of a corner lot. Setbacks shall be equal to those required in the "Master Plan for Major Streets and Highways, Meridian Charter Township, Ingham County, Michigan for the type of streets upon which the lot has frontage and all regulations applicable to front yards shall apply.
- F. Section 82-5.4e.4 Corner Lots: A front yard shall be maintained on each street side of a corner lot. Setbacks shall be equal to those required in the "Master Plan for Major Streets and Highways, Meridian Charter Township, Ingham County, Michigan for the type of streets upon which the lot has frontage and all regulations applicable to front yards shall apply.
- G. Section 82-6.4e.4 Corner Lots: A front yard shall be maintained on each street side of a corner lot. Setbacks shall be equal to those required in the "Master Plan for Major Streets and Highways, Meridian Charter Township, Ingham County, Michigan for the type of streets upon which the lot has frontage and all regulations applicable to front yards shall apply.
- H. Section 82-18.5E.4 Corner Lots: A front yard shall be maintained on each street side of a corner lot. Setbacks shall be equal to those required in the "Master Plan for Major Streets and Highways, Meridian Charter Township, Ingham County, Michigan for the type of streets upon which the lot has frontage and all regulations applicable to front yards shall apply.
- I. Section 82-19.4e.4 Corner Lots: A front yard shall be maintained on each street side of a corner lot. Setbacks shall be equal to those required in the "Master Plan for Major Streets and Highways, Meridian Charter Township, Ingham County, Michigan for the type of streets upon which the lot has frontage and all regulations applicable to front yards shall apply.

Section 3. Adding Sections 82-2.4d.5, 82-2.54e.5, 82-3.4e.5, 82-3.54e.5, 82-4.4e.5, 82-5.4e.5, 82-6.4e.5, 82-18.5E.5, and 82-19.4e.5. Sections 82-2.4d.5, 82-2.54e.5, 82-3.4e.5, 82-3.54e.5, 82-4.4e.5, 82-5.4e.5, 82-6.4e.5, 82-18.5E.5, and 82-19.4e.5 entitled Through and Reverse Frontage Lots, of the Code of the Charter Township of Meridian, Michigan, are hereby added and reads as follows:

- A. Section 82-2.4d.5 Through and Reverse Frontage Lots: Principal buildings shall be located in accordance with the front yard setback requirements of the "Master Plan of Major Streets and

Highways, Meridian Charter Township, Ingham County, Michigan" for the type of streets upon which the through or reverse frontage lot abuts. Access to residential sites shall be located on the street with the lowest functional classification as illustrated in the Comprehensive Development Plan. All regulations applicable to front yards shall apply EXCEPT, free-standing accessory buildings or structures, such as decks, garages, sheds, swimming pools, and tennis courts proposed for reverse frontage lots shall be located no closer than 30 feet from the right-of-way of the designated rear yard.

- B. Section 82-2.54e.5 Through and Reverse Frontage Lots: Principal buildings shall be located in accordance with the front yard setback requirements of the "Master Plan of Major Streets and Highways, Meridian Charter Township, Ingham County, Michigan" for the type of streets upon which the through or reverse frontage lot abuts. Access to residential sites shall be located on the street with the lowest functional classification as illustrated in the Comprehensive Development Plan. All regulations applicable to front yards shall apply EXCEPT, free-standing accessory buildings or structures, such as decks, garages, sheds, swimming pools, and tennis courts proposed for reverse frontage lots shall be located no closer than 30 feet from the right-of-way of the designated rear yard.
- C. Section 82-3.4e.5 Through and Reverse Frontage Lots: Principal buildings shall be located in accordance with the front yard setback requirements of the "Master Plan of Major Streets and Highways, Meridian Charter Township, Ingham County, Michigan" for the type of streets upon which the through or reverse frontage lot abuts. Access to residential sites shall be located on the street with the lowest functional classification as illustrated in the Comprehensive Development Plan. All regulations applicable to front yards shall apply EXCEPT, free-standing accessory buildings or structures, such as decks, garages, sheds, swimming pools, and tennis courts proposed for reverse frontage lots shall be located no closer than 30 feet from the right-of-way of the designated rear yard.
- D. Section 82-3.54e.5 Through and Reverse Frontage Lots: Principal buildings shall be located in accordance with the front yard setback requirements of the "Master Plan of Major Streets and Highways, Meridian Charter Township, Ingham County, Michigan" for the type of streets upon which the through or reverse frontage lot abuts. Access to residential sites shall be located on the street with the lowest functional classification as illustrated in the Comprehensive Development Plan. All regulations applicable to front yards shall apply EXCEPT, free-standing accessory buildings or structures, such as decks, garages, sheds, swimming pools, and tennis courts proposed for reverse frontage lots shall be located no closer than 30 feet from the right-of-way of the designated rear yard.
- E. Section 82-4.4e.5 Through and Reverse Frontage Lots: Principal buildings shall be located in accordance with the front yard setback requirements of the "Master Plan of Major Streets and Highways, Meridian Charter Township, Ingham County, Michigan" for the type of streets upon which the through or reverse frontage lot abuts. Access to residential sites shall be located on the street with the lowest functional classification as illustrated in the Comprehensive Development Plan. All regulations applicable to front yards shall apply EXCEPT, free-standing accessory buildings or structures, such as decks, garages, sheds, swimming pools, and tennis courts proposed for reverse frontage lots shall be located no closer than 30 feet from the right-of-way of the designated rear yard.
- F. Section 82-5.4e.5 Through and Reverse Frontage Lots: Principal buildings shall be located in accordance with the front yard setback requirements of the "Master Plan of Major Streets and

Highways, Meridian Charter Township, Ingham County, Michigan" for the type of streets upon which the through or reverse frontage lot abuts. Access to residential sites shall be located on the street with the lowest functional classification as illustrated in the Comprehensive Development Plan. All regulations applicable to front yards shall apply EXCEPT, free-standing accessory buildings or structures, such as decks, garages, sheds, swimming pools, and tennis courts proposed for reverse frontage lots shall be located no closer than 30 feet from the right-of-way of the designated rear yard.

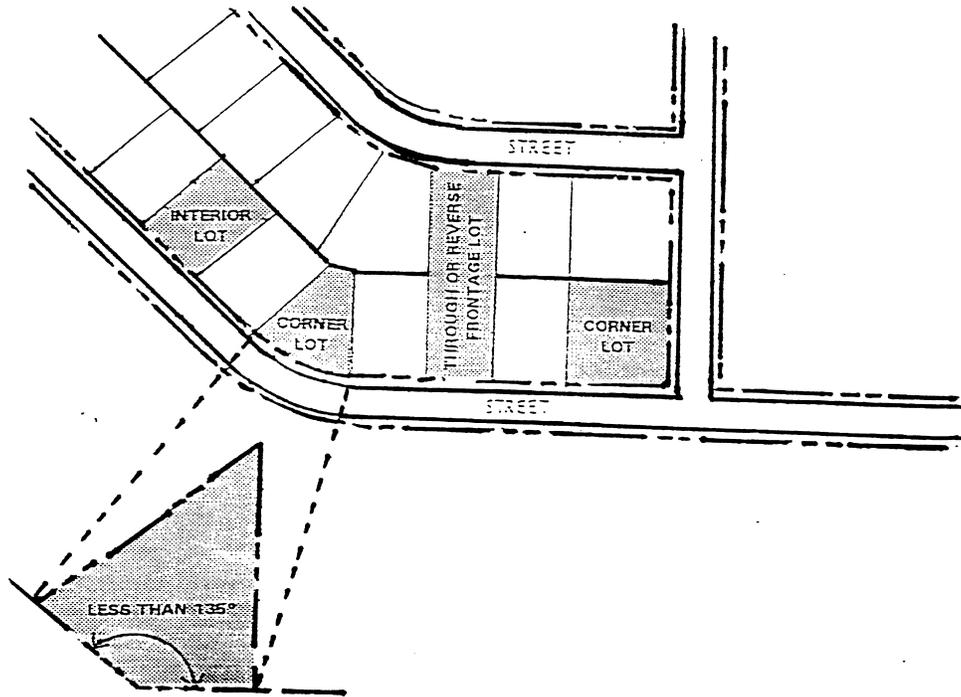
- G. Section 82-6.4e.5 Through and Reverse Frontage Lots: Principal buildings shall be located in accordance with the front yard setback requirements of the "Master Plan of Major Streets and Highways, Meridian Charter Township, Ingham County, Michigan" for the type of streets upon which the through or reverse frontage lot abuts. Access to residential sites shall be located on the street with the lowest functional classification as illustrated in the Comprehensive Development Plan. All regulations applicable to front yards shall apply EXCEPT, free-standing accessory buildings or structures, such as decks, garages, sheds, swimming pools, and tennis courts proposed for reverse frontage lots shall be located no closer than 30 feet from the right-of-way of the designated rear yard.

- H. Section 82-18.5E.5 Through and Reverse Frontage Lots: Principal buildings shall be located in accordance with the front yard setback requirements of the "Master Plan of Major Streets and Highways, Meridian Charter Township, Ingham County, Michigan" for the type of streets upon which the through or reverse frontage lot abuts. Access to residential sites shall be located on the street with the lowest functional classification as illustrated in the Comprehensive Development Plan. All regulations applicable to front yards shall apply EXCEPT, free-standing accessory buildings or structures, such as decks, garages, sheds, swimming pools, and tennis courts proposed for reverse frontage lots shall be located no closer than 30 feet from the right-of-way of the designated rear yard.

- I. Section 82-19.4e.5 Through and Reverse Frontage Lots: Principal buildings shall be located in accordance with the front yard setback requirements of the "Master Plan of Major Streets and Highways, Meridian Charter Township, Ingham County, Michigan" for the type of streets upon which the through or reverse frontage lot abuts. Access to residential sites shall be located on the street with the lowest functional classification as illustrated in the Comprehensive Development Plan. All regulations applicable to front yards shall apply EXCEPT, free-standing accessory buildings or structures, such as decks, garages, sheds, swimming pools, and tennis courts proposed for reverse frontage lots shall be located no closer than 30 feet from the right-of-way of the designated rear yard.

Section 4. Amendment of Chapter 89. Chapter 89, entitled Definitions of the Code of the Charter Township of Meridian, Michigan, is hereby amended to add definitions as follows:

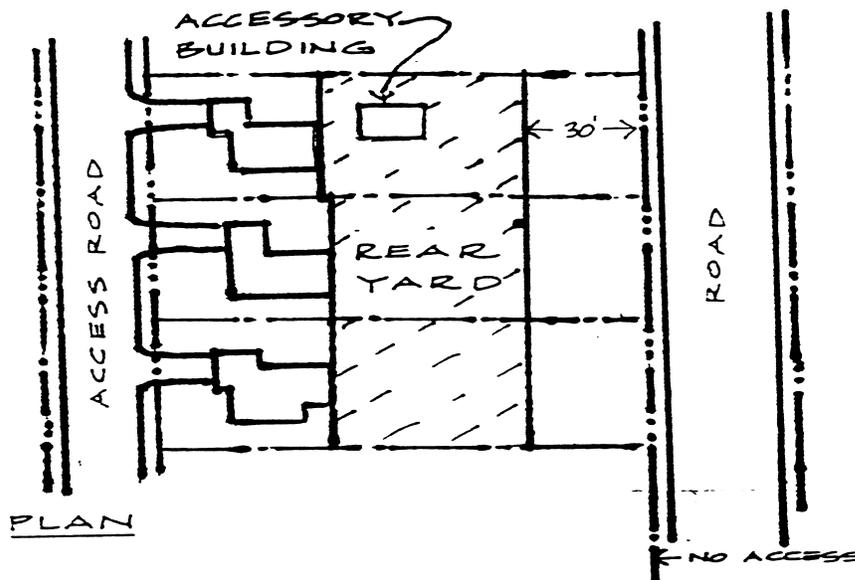
BASIC LOT TYPES



LOT, CORNER: A lot or parcel of land abutting upon two or more streets at their intersection or upon two parts of the same street forming an interior angle of less than 135 degrees.

LOT, REVERSE FRONTAGE: A through lot that is not accessible from one of the parallel or nonintersecting streets upon which it fronts.

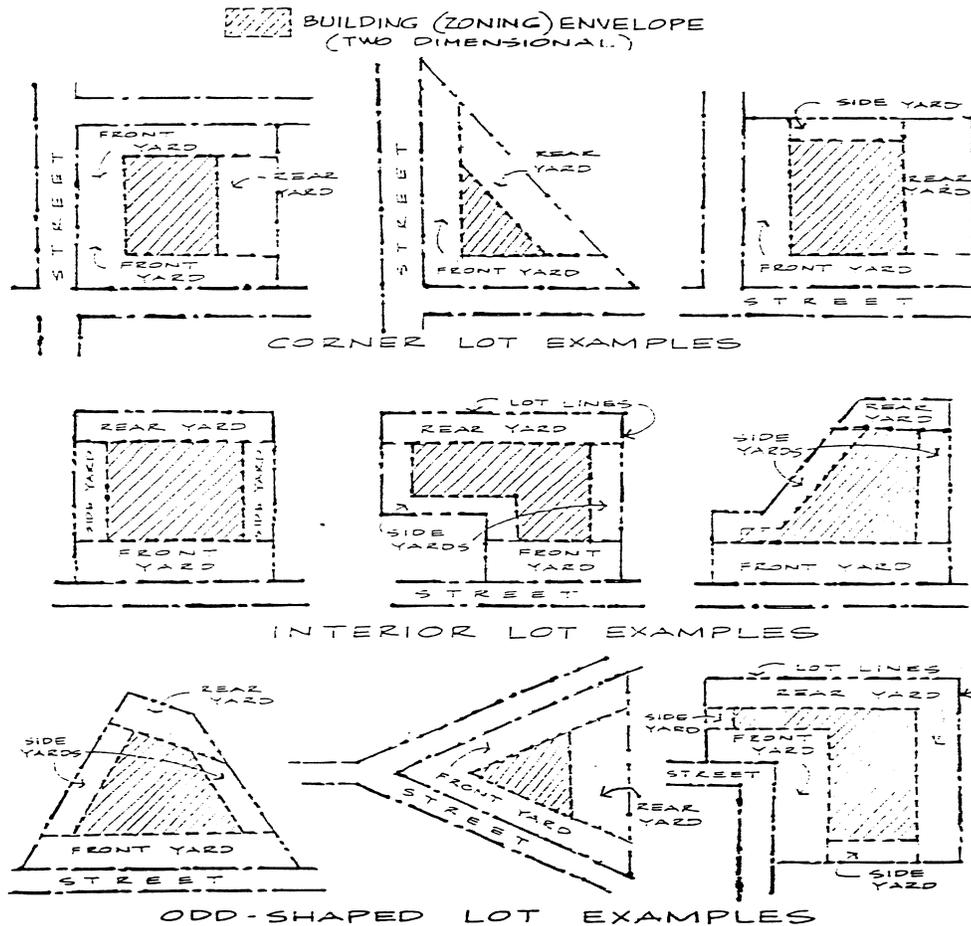
REVERSE FRONTAGE LOTS



LOT, THROUGH: A lot that fronts upon two parallel streets or that fronts upon two streets that do not intersect at the boundaries of the lot.

YARD, REAR (CORNER LOT): An open space, on the same lot with a principal building, unoccupied except as herein permitted, extending the width of the lot between a lot line and a front yard setback line or between two front yard setback lines for a lot with frontage on more than two streets. The depth of the rear yard shall be measured between the rear line of the lot, or the centerline of the alley, if there be an alley, and the rear line of the building.

REQUIRED YARDS



Section 5. Validity and Severability. Should any portion of this Ordinance be found invalid for any reason, such holding shall not be construed as affecting the validity of the remaining portions of the Ordinance.

Section 6. Repealer Clause. Any ordinance or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 7. Savings Clause. This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

Section 8. Effective Date. This Ordinance shall be effective seven (7) days after its publication, or upon such later date as may be required under 1996 Public Act 297 after filing of a notice of intent to file a petition for a referendum.

SECONDED BY CLERK HELMBRECHT.

ROLL CALL VOTE: YEAS: Trustees McCullough, McGillicuddy, Squiers, Such,
Supervisor Little, Clerk Helmbrecht, Treasurer Klunzinger
NAYS: None
Motion carried 7-0.

F. ZONING AMENDMENT #98160 (PLANNING COMMISSION) (Agenda Item #15.A.(3).)

TREASURER KLUNZINGER MOVED TO ADOPT THE FOLLOWING RESOLUTION:

RESOLUTION

WHEREAS, the Planning Commission initiated a zoning amendment to the commercial and industrial parking standards; and

WHEREAS, the Planning Commission held a public hearing on the proposed zoning amendment on October 26, 1998, and recommended approval of the amendment at its meeting on November 9, 1998; and

WHEREAS, the Township Board introduced the amendment for publication on December 15, 1998, and subsequently adopted the amendment on January 5, 1999; and

WHEREAS, in Section 86-1.10 parking standards for certain commercial uses should have been deleted; and

WHEREAS, the Township Board wishes to correct technical errors made in failing to delete specific parking standards in the amendment; and

WHEREAS, Zoning Amendment #98160 (Planning Commission) was introduced for publication and subsequent adoption by the Township Board on February 16, 1999.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN that the Township Board hereby **FINALLY ADOPTS** Ordinance No. 1999-05, entitled "Ordinance Amending the Code of the Charter Township of Meridian, Michigan, by Amending Section 86-1.10 and Chapter 89.

BE IT RESOLVED that the Township Clerk of the Charter Township of Meridian is directed to publish the Ordinance in the form in which it is finally adopted at least once prior to the next regular meeting of the Township Board.

ORDINANCES NO. 1999-05

**ORDINANCE AMENDING THE CODE OF THE
CHARTER TOWNSHIP OF MERIDIAN, MICHIGAN
BY AMENDING SECTION 86-1.10 AND CHAPTER 89**

THE CHARTER TOWNSHIP OF MERIDIAN ORDAINS:

Section 1. Amendment of Section 86-1.10. Section 86-1.10 entitled Schedule of Requirements for

Parking Space, of the Code of the Charter Township of Meridian, Michigan, is hereby amendment to read as follows:

BUSINESS AND COMMERCIAL

Commercial Centers and Shopping Malls

For centers having a Gross Floor Area (GFA) less than 25,000 sq.ft.: Five (5) spaces per 1,000 sq.ft. [minimum] to five and one-half (5.5) spaces per 1,000 sq.ft. [maximum].

For centers having a Gross Leasable Area (GLA) equal to or greater than 25,000 sq.ft. but less than 400,000 sq.ft.: Four (4) spaces per 1,000 sq.ft. [minimum] to four and one-half (4.5) spaces per 1,000 sq.ft. [maximum] but not less than 125 spaces.

For centers having a Gross Leasable Area (GLA) equal to or greater than 400,000 sq.ft. but less than 600,000 sq.ft.: Four (4) spaces per 1,000 sq.ft. [minimum] to five (5) spaces per 1,000 sq.ft. [maximum].

For centers having a Gross Leasable Area (GLA) equal to or greater than 600,000 sq.ft.: Five (5) spaces per 1,000 sq.ft. [minimum and maximum].

All Other Retail Businesses

For businesses with a Gross Floor Area (GFA) less than 25,000 sq.ft.: Five (5) spaces per 1,000 square feet [minimum] to five and one-half (5.5) spaces per 1,000 square feet [maximum]

For businesses with a Gross Floor Area (GFA) equal to or greater than 25,000 sq.ft.: Four (4) spaces per 1,000 square feet [minimum] to four and one-half (4.5) spaces per 1,000 square feet [maximum].

INDUSTRIAL

Contractor's Establishments

One (1) for each one thousand (1,000) sq. ft. of Gross Floor Area (GFA), but no less than five (5).

With the adoption of this ordinance, the following uses and number of motor vehicle parking spaces required per unit of measure as listed in Section 86-1.10 Business and Commercial shall be deleted:

BUSINESS AND COMMERCIAL

Shopping centers or discount department stores containing at least 25,000 square feet	Six (6) per one thousand (1,000) square feet of gross leasable floor area.
Furniture and appliance, household equipment, repair shops, showroom of a plumber, decorator, electrician or similar trade, shoe repair and similar uses	One (1) for each eight hundred (800) square feet of useable floor area.

Supermarket, self-service food or beverage shop One (1) for each two hundred (200) square feet of useable floor area.

Retail stores except as otherwise specified herein One (1) for each one hundred and fifty (150) square feet of useable floor area.

Section 2. Amendment of Chapter 89. Chapter 89, entitled Definitions of the Code of the Charter Township of Meridian, Michigan, is hereby amended to add definitions as follows:

Gross Leasable Area (GLA): The total floor area for which the tenant pays rent and that is designed for the tenant's occupancy and exclusive use. GLA does not include public or common areas, such as utility rooms, stairwells, malls.

Gross Floor Area (GFA): The sum of the gross horizontal areas of the several floors of a building from the exterior face of exterior walls, or from the centerline of a wall separating two buildings, but excluding any space where the floor-to-ceiling height is less than six feet.

Section 3. Validity and Severability. Should any portion of this Ordinance be found invalid for any reason, such holding shall not be construed as affecting the validity of the remaining portions of this Ordinance.

Section 4. Repealer Clause. Any ordinance or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 5. Savings Clause. This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

Section 6. Effective Date. This Ordinance shall be effective seven (7) days after its publication, or upon such later date as may be required under 1996 Public Act 297 after filing of a notice of intent to file a petition for a referendum.

SECONDED BY CLERK HELMBRECHT.

ROLL CALL VOTE: YEAS: Trustees McCullough, McGillicuddy, Squiers, Such, Supervisor Little, Clerk Helmbrecht, Treasurer Klunzinger
NAYS: None
Motion carried 7-0.

G. MANAGER'S BILLS:

TREASURER KLUNZINGER MOVED THAT THE TOWNSHIP BOARD APPROVE THE MANAGER'S BILLS AS FOLLOWS:

General Fund/Special Revenue	\$241,972.26
Public Works	\$327,709.47
Total	<u>\$569,681.73</u>

SECONDED BY CLERK HELMBRECHT.

ROLL CALL VOTE: YEAS: Trustees McCullough, McGillicuddy, Squiers, Such, Supervisor Little, Clerk Helmbrecht, Treasurer Klunzinger
NAYS: None

Motion carried 7-0.

[Bill list for 3/2/99 in Official Minute Book]

H. E.S.A. MANUFACTURING – EXEMPTION (Agenda Item #16.C.):

TREASURER KLUNZINGER MOVED THAT THE TOWNSHIP BOARD ADOPT THE FOLLOWING RESOLUTION:

RESOLUTION

WHEREAS, the Plant Rehabilitation and Industrial Development Act (P.A. 198 of 1974) as amended, provides for the establishment of industrial development districts and the exemption from certain ad valorem property taxes for facilities located within such districts for the purpose of assisting industrial enterprises in locating, constructing and equipping manufacturing facilities within the State of Michigan, and,

WHEREAS, E.S.A. Manufacturing and Trim Specialties, Inc. is moving its operation from the Charter Township of Meridian to the City of Williamston, Michigan, and plans to request an industrial facilities exemption certificate from the City of Williamston under Act 198, and

WHEREAS, Act 198 provides that, if the completion of a facility for which tax abatement is requested has the effect of transferring employment from one Michigan community to another Michigan community, a consent to the transfer shall be obtained from the community from which employment is being transferred, and,

WHEREAS, E.S.A. Manufacturing and Trim Specialties, Inc. has petitioned this Board of Trustees to consent to the transfer of employment from the Charter Township of Meridian to the local unit of Williamston, Michigan.

NOW, THEREFORE, BE IT RESOLVED that the Township Board of the Charter Township of Meridian does hereby grant its consent, pursuant to Act 198, to the transfer of employment by E.S.A. Manufacturing and Trim Specialties, Inc. from the Charter Township of Meridian to the City of Williamston, Michigan.

SECONDED BY CLERK HELMBRECHT.

ROLL CALL VOTE: YEAS: Trustees McCullough, McGillicuddy, Squiers, Such, Supervisor Little,
Clerk Helmbrecht, Treasurer Klunzinger

NAYS: None

Motion carried 7-0.

I. CAPITAL EXPENDITURE FOR SERVICE CENTER PHONE SYSTEM (Agenda Item #16.D.):

TREASURER KLUNZINGER MOVED THAT THE TOWNSHIP BOARD AUTHORIZE THE TOWNSHIP MANAGER TO ACCEPT THE BID FROM DIGITAL RESOURCE CORP. IN THE AMOUNT OF \$18,798.00 FOR THE REPLACEMENT AND UPGRADE OF TELEPHONE EQUIPMENT FOR THE SERVICE CENTER. SECONDED BY CLERK HELMBRECHT.

ROLL CALL VOTE: YEAS: Trustees McCullough, McGillicuddy, Squiers, Such, Supervisor Little,
Clerk Helmbrecht, Treasurer Klunzinger
NAYS: None
Motion carried 7-0.

J. APPROVAL FOR COMPUTERIZED TAX ROLL (Agenda Item #16.E.):

TREASURER KLUNZINGER MOVED TO ADOPT THE FOLLOWING RESOLUTION:

RESOLUTION

WHEREAS, The Charter Township of Meridian has purchased the BS & A Assessing and Tax Administration software programs, and,

WHEREAS, The Charter Township of Meridian can demonstrate that the software has the capacity to enable the local unit to comply with property tax law, and,

WHEREAS, The Charter Township of Meridian has the ability to comply with all the requirements of Public Act 112 of 1990, as amended.

Now, Therefore, be it resolved, that the Township Treasurer be authorized to submit a request for the approval of the BS & A computerized tax roll.

Furthermore, a sealed copy of this resolution be forwarded to the State Tax Commission as part of the application process,

SECONDED BY CLERK HELMBRECHT.

ROLL CALL VOTE: YEAS: Trustees McCullough, McGillicuddy, Squiers, Such, Supervisor Little,
Clerk Helmbrecht, Treasurer Klunzinger
NAYS: None
Motion carried 7-0.

K. AUTHORIZATION TO FILL POSITION (Agenda Item #17.A.(3).a.):

TREASURER KLUNZINGER MOVED THAT THE TOWNSHIP BOARD AUTHORIZE THE TOWNSHIP MANAGER TO HIRE A CANDIDATE FOR THE RECEPTIONIST/CLERK TYPIST II POSITION FOR THE TOWNSHIP CLERK'S OFFICE. SECONDED BY SECONDED BY CLERK HELMBRECHT.

ROLL CALL VOTE: YEAS: Trustees McCullough, McGillicuddy, Squiers, Such, Supervisor Little,
Clerk Helmbrecht, Treasurer Klunzinger
NAYS: None
Motion carried 7-0.

L. SPOT LIGHT GRANT (Agenda Item #17.A.(6).a.):

TREASURER KLUNZINGER MOVED THAT THE TOWNSHIP APPLY FOR THE SPOTLIGHT GRANT AS OUTLINED IN THIS MEMORANDUM. SECONDED BY SECONDED BY CLERK HELMBRECHT.

ROLL CALL VOTE: YEAS: Trustees McCullough, McGillicuddy, Squiers, Such, Supervisor Little,
Clerk Helmbrecht, Treasurer Klunzinger

NAYS: None
Motion carried 7-0.

8. BOARD MEMBER COMMENTS

Trustee Such asked the Clerk to have the 1999-2000 Goals and Objectives printed and available for the public to demonstrate a long range plan for the Township.

Treasurer Klunzinger stated the convenience fee for paying property taxes by credit card for an amount between \$2000 to \$3000 would be \$57, which is greater than the \$22 penalty disputed by a property owner earlier in the meeting.

9. SUPERVISOR'S REPORT

A. Stipulations (See Consent Agenda)

10. CLERK'S REPORT

Supervisor Little recommended Kevin Duff for the Environmental Commission for a future appointment.

Treasurer Klunzinger stated the Township needs applicants for Pension Board of Trustees.

11. TREASURER'S REPORT

Treasurer Klunzinger reported his office submitted the tax and assessing rolls to the County today. He stated all tax payers paying real property taxes must now do so at the County Treasurer's Office.

- TREASURER KLUNZINGER MOVED TO INSTRUCT THE TOWNSHIP ATTORNEY TO PROCEED WITH SETTLEMENT OF THE LEGAL MATTER AS DISCUSSED IN CLOSED SESSION. SECONDED BY TRUSTEE SUCH.

VOICE VOTE: Motion carried unanimously.

- TREASURER KLUNZINGER MOVED TO REQUEST THE INGHAM COUNTY ROAD COMMISSION TO REQUEST THE DEPARTMENT OF TRANSPORTATION TO RECLASSIFY THE TEN (10) ROADS SPECIFIED BY MEMO DATED FEBRUARY 26, 1999 FROM LOCAL TO PRIMARY. SECONDED BY TRUSTEE SQUIERS.

Treasurer Klunzinger stated it is necessary to make the request now, as the Ingham County Road Commission must submit its request for such reclassifications this month to the M.D.O.T.

Supervisor Little asked if the Director of Public Works has been involved in this request.

Treasurer Klunzinger stated the Director of Community Planning & Development has been involved, but not the Director of Public Works.

TRUSTEE MCGILlicuddy MOVED TO REFER THE MOTION TO THE INFRASTRUCTURE COMMITTEE. SECONDED BY TRUSTEE MCCULLOUGH.

Treasurer Klunzinger stated it can be referred to Infrastructure, but the opportunity for this year is lost.

Supervisor Little stated the Board has another meeting before the Ingham County Road Commission has to submit its request, and he would prefer staff input on the list of roads.

Manager Richards stated the communication was passed on to the Director of the Ingham County Road

Commission for review and comment. He stated the Infrastructure Committee will have a reaction to the request before its next meeting.

MOTION TO REFER

VOICE VOTE: Motion carried unanimously.

- Treasurer Klunzinger reported copies of the resolution the Board approved at the Joint Meeting with the City of East Lansing are available for the public.
12. TOWNSHIP BOARD
- A. 1999-2000 Goals & Objectives (See Consent Agenda)
 - B. Initiate Amendment to Zoning Ordinance

TRUSTEE MCCULLOUGH MOVED THAT THE BOARD INITIATE AN AMENDMENT TO THE ZONING ORDINANCE AND DIRECT STAFF TO PREPARE THE APPROPRIATE LANGUAGE FOR AMENDING SECTION 82-12.4(E) WHICH WILL ADDRESS THE USE AND PLACEMENT OF FLAGS IN COMMERCIAL DISTRICTS AND THAT THE PLANNING COMMISSION BE REQUESTED TO EXPEDITE THE REVIEW OF THE PROPOSED ORDINANCE AMENDMENT. SECONDED BY TRUSTEE SUCH.

VOICE VOTE: Motion carried unanimously.

- Treasurer Klunzinger asked if the Board would officially receive the Community Attitude Survey results. Trustee McCullough stated the survey was initiated by the Planning Commission to update the Comprehensive Development Plan, which will come before the Board to amend.
13. SPECIAL HEARINGS/APPEALS
- A. Bass Street Public Road Improvement District #30

Director Buell, introduced Bass Street Public Road Improvement District #30.

Supervisor Little opened the public hearing. He read into the record a communication from Robbyn Davenport, 1617 Bass Street, Haslett, protesting the Assessment District as she was unable to stay through to the hearing:

Paving the road does not benefit our residence. Our residence lies beyond where [the] road was paved. Therefore, we oppose the assessed amount because it does not benefit our residence.

Supervisor Little closed the public hearing

- B. Baker Street Public Road Improvement District #31

Director Buell introduced Baker Street Public Road Improvement District #31.

Supervisor Little opened the public hearing

David Pohoda, 1779 Baker Street, Haslett, spoke in support of the assessment district. He asked the period of payback for the project.

Director Buell stated it would be over a five (5) year payoff.

Supervisor Little closed the public hearing

14. UNFINISHED BUSINESS

15. DEPARTMENT OF COMMUNITY PLANNING & DEVELOPMENT

A. Unfinished Business

(1) Rezoning #97100 (Hawkeye Development), – Final Adoption

Director Kieselbach introduced the request to rezone the property at the southeast corner of Lake Lansing Road and BL-69 from RR (Rural Residential) to PO (Professional Office) and NS (Neighborhood Service)

TRUSTEE MCCULLOUGH MOVED TO ADOPT THE FOLLOWING RESOLUTION

RESOLUTION

WHEREAS, Broc Johnson and Dave Patterson, Hawkeye Development, initiated a rezoning of an approximate 11 acre parcel located at the southeast corner of BL-69 and Lake Lansing Road from RR (Rural Residential) to CS (Community Service) and PO (Professional Office); and

WHEREAS, the Planning Commission held a public hearing on July 21, 1997, and recommended denial of the rezoning from RR (Rural Residential) to CS (Community Service) and PO (Professional Office) on December 15, 1997; and

WHEREAS, the Township Board on March 3, 1998, referred the rezoning to the Planning Commission to consider any other appropriate zoning categories including those resulting from the BL-69 study; and

WHEREAS, the applicant revised the rezoning request to NS (Neighborhood Service) and PO (Professional Office); and

WHEREAS, the Planning Commission held a public hearing on June 29, 1998, and recommended approval of the rezoning from RR (Rural Residential) to NS (Neighborhood Service) and PO (Professional Office) on January 25, 1999; and

WHEREAS, the Planning and Development Committee of the Township Board reviewed the rezoning at its meeting on February 9, 1999, and recommended approval; and

WHEREAS, the Township Board has reviewed the material forwarded by staff under cover memorandum dated February 11, 1999; and

WHEREAS, the rezoning request is consistent with the BL-69 Study Area amendment to the 1993 Comprehensive Development Plan's updated Future Land Use Map; and

WHEREAS, the site is located at the intersection of BL-69 and Lake Lansing Road, which are respectively classified as a Principal Arterial-Non-freeway and minor arterial; and

WHEREAS, the eastern one-third of the subject site to PO (Professional Office) will provide a transition between residential uses and the NS (Neighborhood Service) District; and

WHEREAS, the subject site is located with the Urban Service Boundary and public water and sanitary sewer are available to serve the site; and

WHEREAS, Rezoning #97100 (Hawkeye Development) was introduced for publication and subsequent adoption by the Township Board on February 16, 1999.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN, the Township Board hereby **FINALLY ADOPTS** Ordinance No. 1999-06, entitled "Ordinance Amending the Zoning District Map of Meridian Township Pursuant to Rezoning Petition #97100 from RR (Rural Residential) to NS (Neighborhood Service) and PO (Professional Office)."

BE IT FURTHER RESOLVED that the Clerk of the Charter Township of Meridian is directed to publish the Ordinance in the form in which it is finally adopted at least once prior to the next regular meeting of the Township Board.

ORDINANCE NO. 1999-06

**ORDINANCE AMENDING THE ZONING DISTRICT MAP
OF MERIDIAN TOWNSHIP
PURSUANT TO REZONING #97100**

The Charter Township of Meridian ordains:

Section 1. Amending the Zoning District Map #97100.

A. The Zoning District Map of Meridian Township, as adopted in Section 82.1-3 of the Code of the Charter Township of Meridian, Michigan, as previously amended, is hereby amended by changing the RR (Rural Residential) District symbol and indication as shown on the Zoning District Map, for the properties legally described as:

1. A parcel of land in the Northeast 1/4 of Section 8 and the Northwest 1/4 of Section 9, T4N, R1W, Meridian Township, Ingham County, Michigan; the surveyed boundary of said parcel described as commencing at the Northwest corner of said Section 9; thence S89°01'23"E along the North line of said Section 9 a distance of 343.08 feet to the point of beginning of this description; thence S89°01'23"E continuing along said Northline 42.92 feet; thence S01°20'34"W parallel with the West line of said Section 9 a distance of 661.31 feet, thence N89°01'23"W parallel with said North line 246.00 feet; thence N63°13'42"W 330.78 feet to the Southeasterly right of way line of old M-78; thence Northeasterly along said Southeasterly line 249.95 feet on curve concave to the Northwest said curve having a radius of 3889.83 feet, a chord of 249.91 feet bearing N40°46'38"E to the West line of said Section 9; thence N01°20'34"E along said West line 97.93 feet; thence N57°32'46"E 412.83 feet to the point of beginning; said parcel containing 5.33 acres more or less; including 0.21 acres more or less presently in use as public right of way; said parcel subject to all easement and restrictions of records.
2. Commencing at a point 386 feet East of the Northwest corner of Section 9, T4N, R1W, Meridian Township, Ingham County, Michigan; thence South 40 rods parallel with West Section line; thence S88°22'E 6 rods; thence North parallel with West Section line 40 rods; thence N88°22'W 6 rods to the point of beginning; said parcel containing 1.50 acres more or less; including 0.07 acre more or less presently in use as public right of way; said parcel subject to all easements and restrictions of record.

to that of the NS (Neighborhood Service) District, and a corresponding use district is

established in the above-described property.

B. The Zoning District Map of Meridian Township, as adopted in Section 82.1-3 of the Code of the Charter Township of Meridian, Michigan, as previously amended, is hereby amended by changing the RR (Rural Residential) District symbol and indication as shown on the Zoning District Map, for the property legally described as:

Commencing at a point on the North line of Section 9, distant S88°19'55"E 485.31 feet from the Northwest corner of Section 9, T4N, 1W, Meridian Township, Ingham County, Michigan as defined in a survey of LLS = 19003, thence continuing along the North line of Section 9, S88°19'55"E 272.25 feet, thence S02°01'55"W 662.28 feet, thence N88°16'43"W 272.25 feet, N02°01'55"E 662.03 feet to the point of beginning. The above described lands contain 4.13 acres, M/L, are subject to the rights of the public over the Southerly 33.00 feet of Lake Lansing Road, all reservations, restrictions and easements of record if any.

to that of the PO (Professional Office) District, and a corresponding use district is established in the above-described property.

Section 2. Validity and Severability. The provisions of this Ordinance are severable and the invalidity of any phrase, clause or part of this Ordinance shall not affect the validity or effectiveness of the remainder of the Ordinance.

Section 3. Repealer Clause. All ordinances or parts of ordinances in conflict therewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 4. Savings Clause. This Ordinance does not affect right and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

Section 5. Effective Date. This Ordinance shall be effective seven (7) days after its publication, or upon such later date as may be required under 1996 Public Act 297 after filing a notice of intent to file a petition for a referendum.

SECONDED BY CLERK HELMBRECHT.

Trustee McGillicuddy stated she is concerned only one-third (1/3) of the property has the PO (Professional Office) designation, and that two-thirds (2/3) is NS (Neighborhood Service). She stated there is a public safety issue in bringing more traffic to this area with an already busy intersection. She stated she would not support this rezoning.

ROLL CALL VOTE: YEAS: Trustees McCullough, Such, Supervisor Little, Clerk Helmbrecht, Treasurer Klunzinger

NAYS: Trustees McGillicuddy, Squiers

Motion carried 5-2.

- (2) Zoning Amendment #98190 (Planning Commission), Amendment to the Code of Ordinances to provide setback standards for corner and through or reverse frontage lots – Final Adoption (See Consent Agenda)
- (3) Zoning Amendment #98160 (Planning Commission), Amendment to the Code of Ordinances for commercial and industrial parking standards – Final Adoption (See

Consent Agenda)

B. New Business

(1) Rezoning #98220 (Newman Equities), - Introduction

Director Kieselbach introduced the request to rezone approximately 40 acres east and west of Central Park Drive, north of Grand River Avenue, and west of Powell Road from RD (Multiple Family-Low Density) and RA (Single Family-Medium Density) to CS (Community Service)

CLERK HELMBRECHT MOVED TO POSTPONE TO DISCUSS BUFFERING OPTIONS BETWEEN COMMERCIAL AND RESIDENTIAL ZONING. SECONDED BY TRUSTEE MCGILLICUDDY.

Trustee Squiers stated the Planning Commission has thoroughly looked at this plan and all parties have agreed to the rezoning, with no objections presented to the Board. He stated this is an unnecessary postponement. He stated this is an example where the Planning Commission has handled the public's objections.

Supervisor Little stated it is worth noting the residents of Powell Road are very vocal in protecting their properties, and it is significant that none of them are in attendance.

VOICE VOTE: Motion carried 4-3 (Squiers, Klunzinger , Little)

16. MANAGER'S REPORT, INVOICES & BILLS

A. Bills (See Consent Agenda)

B. Appointments to Capitol Area Regional Transportation Study

[Trustee McCullough left the room at 8:29 p.m.]

TREASURER KLUNZINGER MOVED TO APPOINT MARK KIESELBACH (GAIL ORANCHAK, ALTERNATE) AND THE DIRECTOR OF ENGINEERING, WM. ROGER BUELL (DAVID G. CARD, ALTERNATE), AS THE MERIDIAN TOWNSHIP REPRESENTATIVES TO THE CAPITOL AREA REGIONAL TRANSPORTATION STUDY COMMITTEE. SECONDED BY TRUSTEE SUCH.

VOICE VOTE: Motion carried 6-0.

C. E.S.A. Manufacturing – Exemption for Tax Abatement (See Consent Agenda)

D. Authorization to Increase Capital Expenditure for Service Center Phone System (See Consent Agenda)

E. Request to the State of MI State Tax Commission for Approval of Computerized Tax Roll (See Consent Agenda)

F. Piper Road Public Road Improvement District #32, Resolution #1&2

Director Buell introduced Piper Road Public Road Improvement District #32.

[Trustee McCullough returned at 8:30 p.m.]

TREASURER KLUNZINGER MOVED TO ADOPT THE FOLLOWING RESOLUTIONS:

**PIPER ROAD PUBLIC ROAD IMPROVEMENTS
SPECIAL ASSESSMENT DISTRICT NO. 32**

RESOLUTION NO. 1

WHEREAS, a petition has been filed with the Township Board of the Charter Township of Meridian, Ingham County, Michigan, pursuant to Act 188, Public Acts of Michigan, 1954, as amended, signed by the record owners of more than fifty-percent (50%) of the total frontage upon Piper Road in Section 13, T4N, R1W, Meridian Township, Ingham County, MI;

WHEREAS, said petition of landowners requests the improvement of Piper Road, between Van Atta Road & Meridian Road, by grading, graveling, and paving; and

WHEREAS, said petition has been verified as to signature, ownership and percentage of ownership and frontage; and

WHEREAS, the Township Board desires to proceed on said petitions;

NOW, THEREFORE, BE IT RESOLVED:

1. The Township Engineer is hereby ordered to prepare plans showing the improvements, the location thereof and estimates of the cost thereof, pursuant to the project as set forth in the petition of landowners and as previously set forth in this resolution.

**PIPER ROAD PUBLIC ROAD IMPROVEMENTS
SPECIAL ASSESSMENT DISTRICT NO. 32**

RESOLUTION NO. 2

WHEREAS, the Township Board of the Charter Township of Meridian deems it advisable and necessary for the public health, safety, and welfare of the Township and its inhabitants to construct the following described public road improvements:

Grade, gravel and pave Piper Road, between Van Atta Road and Meridian Road;

and to defray a portion of the cost thereof by special assessment against the properties specially benefitted thereby.

WHEREAS, the Township Board has caused to be prepared by the Township Engineer, plans showing the improvement and location thereof and an estimate of the cost thereof; in accordance with a resolution of the Township Board pursuant to Act 188, Public Acts of Michigan, 1954, as amended; and

WHEREAS, the same has been received by the Township Board; and

WHEREAS, the Township Board desires to proceed further with the improvements;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The plans showing the improvement and location thereof and an estimate of the cost thereof be filed with the Township Clerk and be available for public examination.
2. The Township Board tentatively declares its intention to make the public road improvements previously listed in this resolution.

3. There is hereby tentatively designated a special assessment district against which the cost of said improvement is to be assessed, consisting of the lots and parcels of land described as:

(SEE ATTACHED PROPERTY DESCRIPTION)

**PIPER ROAD PUBLIC ROAD IMPROVEMENTS
SPECIAL ASSESSMENT DISTRICT NO. 32**

PROPERTY DESCRIPTIONS

PIPER ROAD ASPHALT PAVING DISTRICT

Commencing at the east corner of section 13, Meridian Township, T4N, R1W, Ingham County, Michigan, thence N 0°24'36" E 1322.89 ft., to the centerline of Piper Rd., thence N 89°45'46" W 300 ft., to the point of beginning, thence N 0°24'06" E 820 ft., thence N 88°54'00" W 736 ft., thence N 0°27'47" E 491.78 ft. to the north line of section 13, thence N 89°38'35" W 1650 ft., thence S 0°15'38" W 509.61 ft., thence N 87°21'41" W 193.52 ft., thence N 73°44'07" W 1171.75 ft., thence N 0°17'33" E 169.03 ft. to the north line of section 13, thence N 89°53'44" W 350 ft., thence S 0°35'12" W 515 ft., thence S 62°12'53" W 197.32 ft. to the intersection of centerlines of Piper Road and Van Atta Road, thence S 72°44'07" E 283.99 ft. along centerline of Piper Road, thence S 0°35'12" E 292.08 ft., thence S 89°53'44" E 200 ft., thence S 0°35'12" E 1544.99 ft. to the east-west line of section 13, thence S 89°41'06" E 2608.22 ft., thence N 0°35'12" E 600 ft., thence N 61°18'36" E 809.30 ft., thence N 0°03'14" E 318.13 ft. to the centerline of Piper Road, thence S 89°45'46" E 200 ft. to the point of beginning.

4. The Township Board shall meet in the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, MI on Tuesday, March 30, 1999 at 7:00 p.m. at which time and place the Township Board will hear objections to the improvement and to the special assessment district therefore. All objections must be filed in writing.
5. The Township Clerk is hereby ordered to cause notice of such hearing and the fact that the Township Board is proceeding on a proper petition to be published twice prior to said hearing in a newspaper of general circulation in the Township, the first publication to be at least ten (10) days before the time of the hearing, and pursuant to Act 188, Public Acts of Michigan, 1954, as amended, shall cause said notice to be mailed by first class mail to all record owners of, or parties in interest in, property in the special assessment district, at the addresses shown on the current tax records of the Township, at least ten (10) full days before the date of said hearing.
6. Said notice shall be in substantially the attached form.
7. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

MERIDIAN TOWNSHIP RESIDENTS

**PIPER ROAD PUBLIC ROAD IMPROVEMENTS
SPECIAL ASSESSMENT DISTRICT NO. 32**

NOTICE OF HEARING

TO THE RECORD OWNERS OF, OR PARTIES IN INTEREST IN, THE FOLLOWING PROPERTY CONSTITUTING THE PROPOSED SPECIAL ASSESSMENT DISTRICT:

(SEE ATTACHED PROPERTY DESCRIPTION)

PLEASE TAKE NOTICE that the Township Board of the Charter Township of Meridian, acting on a proper petition signed by the record owners of more than fifty percent (50%) of the total frontage above described, has determined to make the following described public road improvements:

Grade, gravel and pave Piper Road, between Van Atta Road & Meridian Road;

and to defray a portion of the cost thereof by special assessment against the properties specially benefitted thereby.

Plans and estimates have been prepared and are on file with the Township Clerk for public examination.

TAKE FURTHER NOTICE that the Township Board will meet Tuesday, March 30, 1999, at 7:00 p.m. at the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, Michigan 48864-1198, for the purpose of hearing objections to the petition, the improvement and the special assessment district therefore. The Township Board is also interested in hearing those that favor the proposed project.

Appearance and protest at the hearing in the special assessment proceedings is required in order to appeal the amount of the special assessment to the state tax tribunal. Your personal appearance at the hearing is not required, but you or your agent may appear in person at the hearing and protest the special assessment. To make an appearance and protest, you must file your written objections by letter or other writing with the Township Clerk before the close of this hearing. The owner or any person having an interest in the real property may file a written appeal of the special assessment with the state tax tribunal within 30 days after the confirmation of the special assessment roll if that person appeared and protested the special assessment at this hearing.

"FOR PURPOSES OF THIS HEARING, THE AMOUNT TO BE ASSESSED AGAINST YOUR PROPERTY IS ESTIMATED TO BE \$ 2,458.00."

Dated: _____

Mary M.G. Helmbrecht, Township Clerk
CHARTER TOWNSHIP OF MERIDIAN

SECONDED BY TRUSTEE SUCH.

Supervisor Little stated this is a road used by the local residents and as a cut through, so that this would be an ideal opportunity to exercise the Township's cost sharing plan.

Treasurer Klunzinger complemented the residents for working through the obstacles to this project.

VOICE VOTE: Motion carried unanimously.

- Supervisor Little asked Trustee Squiers to address Agenda Item #17.A.(3).d.

TRUSTEE SQUIERS MOVED TO AMEND PARAGRAPH 2 WHICH STATES THE TERM OF THE TOWNSHIP MANAGER'S EMPLOYMENT AGREEMENT, TO EXTEND THE TERM OF THE AGREEMENT THROUGH MARCH 7, 2000. FURTHER MOVE THAT PARAGRAPH 4 SALARY OF THE TOWNSHIP MANAGER'S EMPLOYMENT AGREEMENT, SHALL BE AMENDED TO PROVIDE THAT MR. RICHARD'S SALARY FOR 1999 SHALL BE INCREASED BY 2.8%. SECONDED BY TRUSTEE MCCULLOUGH.

ROLL CALL VOTE: YEAS: Trustees McCullough, McGillicuddy, Squiers, Such,
Supervisor Little, Clerk Helmbrecht, Treasurer Klunzinger

NAYS: None
Motion carried 7-0.

- Manager Richards reported that assessment notices went out with some having two (2) notices stuffed in the same envelope. He stated he became aware of this situation from calls from individuals with more than one notice. He announced that all property owners should have received their notices, and if not, please call the Township Assessor 's Office.

17. BOARD MEMBER, BOARD COMMITTEE AND LIAISON REPORTS

A. Standing Committee Reports

(1) Physical Operations & Activities

Trustee McGillicuddy reported the library consultant will return March 16th with a final report March 30th.

Trustee McGillicuddy reported the Meridian Volunteer Council meeting is scheduled for March 3rd at noon.

(2) Financial Planning and Budgeting

Treasurer Klunzinger stated the committee will identify the financial elements of the "Meridian 2000 Report" now that the Board has established its 1999-2000 Goals and Objectives.

(3) Personnel

a. Authorization to fill Receptionist Clerk-Typist II Position in Clerk's Office (See Consent Agenda)

b. Authorization to take Proposals for a Comprehensive Health Insurance Program

Trustee Squiers stated he recommended placing this item on the agenda for board comment. He stated this is part of the effort to regularly get updated bids for services. He stated he wanted the discussion to be public so that Township employees could understand the intent and discussion concerning their health care benefits. He asked Personnel Director Paul Brake to summarize the issue.

Director Brake stated health insurance is a significant cost in the Township Budget. He stated the current health insurance carriers have indicated a significant increase by at least one of the carriers as health care costs are rising. He stated this is an attempt to work within the framework of the union agreements to restructure health care coverage to reduce the probable increase.

TREASURER KLUNZINGER MOVED THAT THE TOWNSHIP BOARD AUTHORIZE THE TOWNSHIP MANAGER TO SEEK BIDS FOR COMPREHENSIVE HEALTH INSURANCE AND MEDICAL SERVICES. SECONDED BY TRUSTEE MCCULLOUGH.

VOICE VOTE: Motion carried unanimously.

- c. Authorization to take Proposals for Expert Assistance in Evaluating Health Insurance Proposals

Trustee Squiers stated this issue was a sticking point in committee with the continued use of consultants. He stated the committee believed the entire Board should be involved in the discussion. He asked Manager Richards to discuss his recommendation to approve this item.

Manager Richards stated one reason to take proposals is that the health insurance renewal date is July 1, and with the time frame involved it would be more of a pre-emptive move to shorten the time frame. He stated any use of the consultant would come before the board to address the costs and functions.

Trustee McCullough stated some comments included the possibility of paying the consultant based on cost savings to the Township versus the anticipated cost increases. He stated he would like to pursue bids from consultants with a performance arrangement.

TRUSTEE MCCULLOUGH MOVED TO AUTHORIZE THE TOWNSHIP MANAGER TO SEEK PROPOSALS FROM CONSULTANTS TO ASSIST IN THE EVALUATION OF HEALTH INSURANCE AND MEDICAL SERVICES PROPOSALS. SECONDED BY TRUSTEE SUCH.

Trustee McGillicuddy asked if the Township could use a health care consolidator .

Trustee McCullough stated typically insurance agents provide such functions, but with the complications of the Township coverage it would be difficult for such an agent to evaluate insurance plans, with the various unions and carriers.

TREASURER KLUNZINGER MOVED TO AMEND THE MOTION TO ADD A PREFACE AS FOLLOWS: "BECAUSE NO CURRENT EMPLOYEE OR ELECTED OFFICER OF THE TOWNSHIP IS COMPETENT TO EVALUATE THE SUBJECT AT HAND,...."

MOTION DIED FOR LACK OF SUPPORT.

Clerk Helmbrecht asked if it the intent to have the consultant start and finish the process, or double check the conclusions of Staff.

Manager Richards stated it would be more of a double check of staff conclusions. He stated the proposal is to have a consultant review the bid document, review the bids and answer questions staff is unable to answer.

Trustee McCullough asked if the current budget of \$880,000 includes the projected increases.

Director Brake stated the budget provides for some increase in expenses, but does not cover the level of the increase expected by the health care industry.

Supervisor Little stated at some point the Township needs to use its own employees and stop using consultants.

ROLL CALL VOTE: YEAS: Trustees McCullough, McGillicuddy, Such, Clerk
Helmbrecht,
NAYS: Trustee Squiers, Supervisor Little, Treasurer Klunzinger
Motion carried 4-3.

d. Amendment of Township Manager's Employment Agreement (See Agenda Item #16)

(4) Planning and Development

Trustee McCullough reported the March 18th meeting will be rescheduled for a later date.

(See Agenda Item #17.A.(7).)

(5) Infrastructure

- a. Board of Water & Light Electricity Franchise Expansion (For Discussion Only)
- b. Board of Water & Light Water Interconnect Proposal
- c. Band Shell Proposal

TRUSTEE SUCH MOVED TO ADOPT THE FOLLOWING RESOLUTION:

WHEREAS, a group of interested citizens has developed a proposal for the construction of a band shell in the Historic Village adjacent to the Municipal Building, and,

WHEREAS, the same group of interested citizens has stated their intentions to raise approximately \$235,000 for the construction of a band shell, and

WHEREAS, the Park Commission has reviewed the band shell proposal and given a tentative approval for its construction in the Historic Village.

THEREFORE BE IT RESOLVED that the Township Board hereby gives preliminary approval to move forward with the band shell project in the Historic Village, or other similar site in Central Park Region, contingent on (1) sufficient funding being raised from non-Township sources to construct the facility, (2) obtaining all State and local governmental approvals and permits, (3) Board approval of the final site plan, and (4) approval of the construction drawings by the Director of Engineering and Public Works.

BE IT FURTHER RESOLVED that Township Staff be authorized to make application to state and federal grant programs for assistance in financing the project.

SECONDED BY TRUSTEE MCGILLICUDDY.

Trustee Such stated this resolution recognizes the amount of work involved in developing this project. He stated the size of the project makes it important to put the Board on record in support of the idea.

Trustee McCullough stated he supports the project, but is concerned about the proposed location, the amount of maintenance, the amount of parking, the construction of permanent rest rooms, the limited use considering climate conditions. He stated he would like to see the project developed in conjunction with the Community Center as this would eliminate many of his concerns.

Trustee McGillicuddy stated support for the band shell. She stated the motion does not obligate the Township to anything, but tells the organizers that the Board sees this as a worthwhile project whether or not it ends up as part of the Community Center.

CHARTER TOWNSHIP OF MERIDIAN, REGULAR MEETING, MARCH 2, 1999 *APPROVED*

Treasurer Klunzinger stated the concept drawings for the Community Center included an area for a possible band shell. He stated this plan was to come before the Infrastructure Committee. He discussed the creation and use of the M.S.U. band shell. He stated there are still many unresolved issues. He stated this is a good and enthusiastic proposal which has not been as carefully thought out as other proposals.

Trustee Squiers stated an outdoor band shell would get minimal usage simply because of the climate. He stated a concern that this would be a “white elephant” becoming a burden to the tax payers.

Trustee Such stated these concerns and questions are legitimate and need to be addressed. He stated the answers to these questions will take time and energy, which might be better spent if the Board determines that it does not support the concept.

ROLL CALL VOTE: YEAS: Trustees McGillicuddy, Such, Clerk Helmbrecht
NAYS: Trustees McCullough, Squiers, Supervisor Little,
Treasurer Klunzinger
Motion failed 4-3

Trustee McCullough suggested looking into portable band shells as other communities have used.

(See Agenda Item #17.A.(7)).

(6) Public Safety

- a. Spot Light Grant (See Consent Agenda)

(7) Recreation

Trustee McCullough reported that although the March 18th meeting is being rescheduled, the meeting on March 3rd at 10:30 a.m. would be held as planned.

Trustee Such reported the next infrastructure committee meeting is scheduled for March 10th at 5:15 p.m. He stated the Infrastructure Committee would be meeting regularly Wednesday evenings every couple weeks to clean up several agenda items.

B. Special Committees (None)

C. Liaison Representative Reports

Supervisor Little reported the Zoning Board of Appeals has had short meetings to be credited to Chair Hershiser’s leadership.

18. OTHER REPORTS (None)

19. NEW BUSINESS (None)

20. PUBLIC REMARKS (None)

21. FINAL BOARD MEMBER COMMENTS (None)

21. TOWNSHIP MANAGER’S EVALUATION (CLOSED SESSION) (See Work Session)

23. ADJOURNMENT

Supervisor Little adjourned the meeting at 9:00 p.m.

BRUCE A. LITTLE
TOWNSHIP SUPERVISOR

MARY M. G. HELMBRECHT
TOWNSHIP CLERK

Paul J. Cassidy, Secretary