



AGENDA
CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD – REGULAR MEETING
June 17, 2025 6:00 PM

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS
3. ROLL CALL
4. PRESENTATION
 - A. Introduction of New Firefighters-Owen VanDerBos and Zoe Hedrick
5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS
6. TOWNSHIP MANAGER REPORT
7. BOARD MEMBER REPORTS OF ACTIVITIES AND ANNOUNCEMENTS
8. APPROVAL OF AGENDA
9. CONSENT AGENDA
 - A. Communications
 - B. Minutes
 - (1) June 3, 2025 Special Township Board Meeting
 - (2) June 3, 2025 Regular Township Board Meeting
 - (3) June 10, 2025 Listening Session
 - C. Bills
 - D. Set a Public Hearing for the amendment to the HVS Brownfield Plan to July 8, 2025
 - E. Re-Appointment of Youth Member of the Environmental Commission
 - F. Approval of Amendments to Ingham County Trails and Parks Millage Grants TR031 and TR080
 - G. Township Board Liaison to the East Lansing-Meridian Water & Sewer Authority Board of Trustees
 - H. Comcast Local Franchise Agreement Renewal
10. HEARINGS
 - A. 2025 Order to Maintain Sidewalk Special Assessment District #21
11. ACTION ITEMS
 - A. 2025 Order to Maintain Sidewalk Special Assessment District #21 - Resolution #3
12. BOARD DISCUSSION ITEMS
 - A. DDA Task Force Appointment
 - B. Board Retreat Follow Up
 - C. Board Goals
13. COMMENTS FROM THE PUBLIC
14. OTHER MATTERS AND BOARD MEMBER COMMENTS
15. ADJOURNMENT

All comments limited to 3 minutes, unless prior approval for additional time for good cause is obtained from the Supervisor. Appointment of Supervisor Pro Tem and/ or Temporary Clerk if necessary. Individuals with disabilities requiring auxiliary aids or services should contact the Meridian Township Board by contacting: Township Manager Tim Dempsey, 5151 Marsh Road, Okemos, MI 48864 or 517.853.4258 - Ten Day Notice is Required.

Meeting Location: 5151 Marsh Road, Okemos, MI 48864 Township Hall

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9.A

**CONSENT AGENDA
BOARD
COMMUNICATIONS**

From: [REDACTED]
To: [Board](#)
Cc: [REDACTED]
Subject: BWL Franchise Fee Revenue Question
Date: Tuesday, June 3, 2025 7:37:45 PM

Board Members,

To answer Supervisor Hendrickson's question this evening, our annual franchise fee revenue from the BWL is in the \$175,000-\$185,000 range.

Have a wonderful evening,

Dan Opsommer

Deputy Township Manager

Director of Public Works & Engineering

[REDACTED]

Work: [REDACTED] | Fax: 517.853.4099

5151 Marsh Road | Okemos, MI 48864



Locke Township

3805 Bell Oak Rd, Williamston, MI 48895
Office Phone: 517-468-3405 ~ Fax Phone: 517-468-0105

www.locketwp.net

Supervisor: Nathan Lott; Clerk: Mary Shinkle; Treasurer: Marcy Shepler; Trustees: Ty Hull & Jean Coe



Notice of Public Hearing

What: Public Hearing on the proposed Off-Road Vehicles (ORVs) Ordinance

When: July 8, 2025 7:00 PM

Where: Locke Township Hall, 3805 Bell Oak Road, Williamston, MI 48895

Purpose: To gather public input on the proposed Ordinance Authorizing and Regulating the Operation of Off-Road Vehicles (ORVs) on Street in Locke Township.

Public Comments: Interested citizens may submit written comments to the Locke Township Office by June 30, 2025. Oral comments will be accepted at the hearing.

Accessibility: The meeting room is accessible to individuals with disabilities. Individuals needing auxiliary aids or services should contact the Locke Township Clerk at (517) 468-3405 by June 30, 2025.

Contact: Locke Township Clerk, Locke Township Hall, 3805 Bell Oak Road, Williamston, MI 48895; (517) 468-3405; locketwpclerk@tds.net

Respectfully,

Mary Shinkle, Clerk
Locke Township



FOR IMMEDIATE RELEASE
May 30, 2025

CONTACT: Rick Grillo, Chief
517.853.4800 | grillo@meridian.mi.us

Meridian Township Police Investigate Meridian Mall Shooting

There is no threat to the public at this time.

MERIDIAN TOWNSHIP, MI – On Friday, May 30, 2025, at approximately 1:25 pm Meridian Township Police Department responded to the Meridian Mall for a report of a shooting in the parking lot near Dick's Sporting Goods. The parties involved had fled the area prior to the arrival of the police. It is unknown at this time how many people were involved in the shooting.

The area has been secured and there is no threat to the public at this time. The Meridian Mall is open for business. A portion of the parking lot remains closed to the public as it is a crime scene.

The investigation into this incident is ongoing. Anyone who has information regarding this incident is urged to contact the Meridian Township Police Department at **517.853.4800**. Information can also be directed to Detective Sergeant Brian Canen at canen@meridian.mi.us, or an anonymous tip can be submitted through the Department's social media platforms.

###

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FOR IMMEDIATE RELEASE
May 30, 2025

CONTACT: Rick Grillo, Chief
517.853.4800 | grillo@meridian.mi.us

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Involved parties have been identified and interviewed at an area hospital. Two people suffered gunshot wounds as a result of this incident. The investigation remains ongoing.

The Meridian Township Police Department is asking the public for help in locating vehicles believed to have been involved. The first vehicle is described as a burgundy sedan, possibly a Chrysler 300 or Toyota Camry with dark tinted windows and dark colored rims. The second vehicle is described as a black sedan, possibly a Chevy Malibu with tinted windows.

The area has been secured and there is no threat to the public at this time. The Meridian Mall is open for business.

The Meridian Township Police Department was assisted by the Michigan State University Department of Police and Public Safety, the Ingham County Sheriff's Office, and the East Lansing Police Department.

The investigation into this incident is ongoing. Anyone who has information regarding this incident is urged to contact the Meridian Township Police Department at **517.853.4800**. Information can also be directed to Detective Sergeant Brian Canen at canen@meridian.mi.us, or an anonymous tip can be submitted through the Department's social media platforms.

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FOR IMMEDIATE RELEASE
June 2, 2025

CONTACT: Courtney Wisinski, Parks & Recreation Director
517.853.4600 | wisinski@meridian.mi.us

Meridian Township Kicks Off Wednesday Farmers' Market and Summer Concert Series
Additional Market Hours and Free Concerts from Local Bands at Marketplace on the Green

MERIDIAN TOWNSHIP, Mich., – The Meridian Township Farmers' Market will launch its Wednesday market and Summer Concert Series on June 4 at the Marketplace on the Green pavilion (1995 Central Park Drive, Okemos).

The Wednesday market will be open from 3:00 pm to 7:00 pm every Wednesday from June through October. The Wednesday market coincides with the Summer Concert Series, which also begins on June 4. The series will kick off with a performance by the Sea Cruisers. Live musical acts will perform every Wednesday from 6:30 pm to 8:30 pm, running from June through September.

Musical Performance Lineup:

- June 4 – Sea Cruisers (50s, 60s, and 70s music)
- June 11 – Be Kind Rewind ('90s-'00s alternative rock tribute)
- June 18 – Stone Street Revival (Great songs you don't often hear and 70's hits)
- June 25 – Oxymorons (Eclectic list of classic songs rooted in the 60's and 70's)
- July 2 – Serita's Black Rose Duo (Blending funk, rock, blues, and Americana)
- July 9 – Street Angels (Michigan's Stevie Nicks experience)
- July 16 – Atomic B00gal00 (Fun, strange, and "Blowing Your Mind!" music)
- July 23 – Full House Band of Lansing (70's to today's hits)
- July 30 – Last One Out (Motown, kickin' blues horns, fresh country, and rock classics)
- August 6 – Rear View Mirror (Pop and classic rock from the 60's, 70's, 80's, and 90's)
- August 13 – Electric Flower (Michigan's most electric party band)
- August 20 – Life Support (High-energy band covering every era and genre)
- August 27 – Universe Band (80's to today's classic rock, pop, and new country)
- September 3 – Don Middlebrook (Trop rock)
- September 10 – Tony Thompson & LaNette Lyn (Funk, Motown, R&B, soul, and dance)
- September 17 – Frog & the Beeftones (Hard-driving blues rock)
- September 24 – Justin Holcomb (Songwriter and recording artist playing live, acoustic music)

For more information, visit the Summer Concert Series page on Meridian Township's website at www.meridian.mi.us/SummerConcertSeries. For questions, contact the Meridian Township Parks and Recreation Department at 517.853.4600 or email parks@meridian.mi.us.

For the latest vendor information and market updates, visit the Farmers' Market's website at www.meridian.mi.us/FarmersMarket. The vendor list is updated weekly and will be available before the Wednesday markets. For questions, please contact Market Manager Tom Cary at 517.712.2395 or email farmersmarket@meridian.mi.us.

- more -

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FOR IMMEDIATE RELEASE
June 2, 2025

CONTACT: Courtney Wisinski, Parks & Recreation Director
517.853.4600 | wisinski@meridian.mi.us

Summer Concert Series is made possible through the support of Meridian Township's 2025 event sponsors. Sponsors include: Capital Area Transportation Authority (CATA), American House Meridian, AC&E Rentals, Doc's Automotive, Fahey Schultz Burzych Rhodes PLC, The Meridian Company, Playmakers, CBL Properties, Club Pilates, Culver's of Okemos and DeWitt, Fast Eddie's Car Wash & Oil Change, Graff Chevrolet Okemos, Hammond Farms, Meijer, Eyde Development, The Harkness Law Firm, PLLC, Independent Bank, Midwest Power Equipment, MSUFCU, Retractable Solutions, and School of Rock East Lansing.

Summer Concert Series is also made possible through a media partnership with WLNS, WLAJ, and CW-5.

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FOR IMMEDIATE RELEASE
June 6, 2025

CONTACT: Scott Hendrickson, Township Supervisor
517.853.4250 | hendrickson@meridian.mi.us

Meridian Township Board Seeks Resident Input at 2025 Listening Sessions
June 10 Session to Cover Proposed Community and Senior Center

Meridian Township, MI – The Meridian Township Board will hold three community listening sessions in 2025, with the first session focusing on the proposed Community and Senior Center that will appear on the August 5, 2025, special election ballot.

The first listening session will be held on Tuesday, June 10, from 6:00 pm to 7:30 pm at the Central Park Pavilion (5151 Marsh Road, Okemos).

***In the case of inclement weather, the listening session will be held in the Town Hall Room of the Meridian Township Municipal Building (5151 Marsh Road, Okemos).**

To view the Community and Senior Center FAQ document, concept plans, and financial information, visit meridian.mi.us/Center.

“I’m very excited for the Board to host listening sessions again this year,” said Supervisor Scott Hendrickson. “Since we started these several years ago, many neighbors have come out to speak with the Board about topics that have been on their minds. To be the best leaders we can be, it is critical to continue hearing from as many residents as possible.”

At each session, the Board will provide a brief overview of current projects, programs, and events, followed by time for residents to ask questions and voice their comments. Anyone unable to attend can provide feedback online at bit.ly/ListeningSessionsForm.

After each listening session, a summary of the discussion will be provided on the Meridian Township website at meridian.mi.us/government/boards-and-commissions/township-board under the *Listening Sessions* folder. The summary will be provided two weeks after each listening session.

Listening Session Dates and Locations:

- **Tuesday, June 10**
 - 6:00 pm – 7:30 pm at Central Park Pavilion (5151 Marsh Road, Okemos)
 - In the case of inclement weather, the listening session will be held in the Town Hall Room of the Meridian Township Municipal Building (5151 Marsh Road, Okemos)
- **Tuesday, September 30**
 - 6:00 pm – 7:30 pm at St. Luke Lutheran Church (5589 Van Atta Road, Haslett)
- **Thursday, November 13**
 - 6:00 pm – 7:30 pm at 2|42 Community Center (2630 Bennett Road, Okemos)

For questions, please contact Michelle Prinz at 517.853.4258 or prinz@meridian.mi.us.

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FOR IMMEDIATE RELEASE
June 11, 2025

CONTACT: Mike Hamel, Fire Chief
517.853.4700 | hamel@meridian.mi.us

MEDIA ADVISORY

Meridian Fire Welcomes Two New Trucks with Push-In Ceremony

WHAT: The Meridian Township Fire Department will hold a push-in ceremony for two new fire engines.

WHO: Open to the public and media. Speakers include Chief Mike Hamel, Township Supervisor Scott Hendrickson, and Senior Minister Rick Stacy from DeWitt Christian Church.

WHEN: Tuesday, June 17 at 5:00 pm.

WHERE: Central Fire Station #91 (5000 Okemos Road, Okemos).

WHY: Push-in ceremonies date back to the era of horse-drawn fire wagons. After returning from a call, firefighters would unhitch their horses and push the wagon into the station's bay. Over the years, the practice evolved into a symbolic tradition to commemorate the arrival of new engines.

For questions, please contact Chief Hamel at 517.853.4700 or hamel@meridian.mi.us.

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9.B

**CONSENT AGENDA
PROPOSED BOARD MINUTES**

PROPOSED MOTION:

- (1) Move to approve and ratify the minutes of the Regular Meeting of June 3, 2025 and Special Meetings of June 3, 2025 & June 10, 2025 as submitted. (1)**

ALTERNATE MOTION:

- (1) Move to approve and ratify the minutes of the Regular Meeting of June 3, 2025 and Special Meetings of June 3, 2025 & June 10, 2025 with the following amendment(s):[insert amendments]**

CHARTER TOWNSHIP OF MERIDIAN
REGULAR MEETING TOWNSHIP BOARD -DRAFT-
5151 Marsh Road, Okemos MI 48864-1198
517.853.4000, Township Hall Room
TUESDAY, JUNE 3, 2025, 6:00PM

PRESENT: Supervisor Hendrickson, Trustee Lentz, Trustee Sundland, Trustee Trezise, and Trustee Wilson

ABSENT: Clerk Demas, Treasurer Deschaine

STAFF: Manager Dempsey, Deputy Manager Opsommer, Director Schmitt, Chief Hamel, Chief Grillo, Manager Diehl, Director Gebes, Deputy Clerk Gordon

1. CALL MEETING TO ORDER

Supervisor Hendrickson called the June 3, 2025, Regular Township Board meeting to order at 6:02 pm.

2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS

Supervisor Hendrickson led the Pledge of Allegiance.

3. ROLL CALL

Deputy Clerk Gordon called the roll of the Board. Supervisor Hendrickson, Trustee Lentz, Trustee Sundland, Trustee Trezise, and Trustee Wilson present at 6:02 pm.

Clerk Demas and Treasurer Deschaine absent.

4. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS

Supervisor Hendrickson opened public comment at 6:04 pm.

Beth Bechtel opposed the Progressive Design Contract, item 9.B.

Kris Kloc opposed the Progressive Design Contract, item 9.B.

Rod McNeal, representing the Ingham County Health Department, spoke about updating the County sanitary code.

Supervisor Hendrickson closed public comment at 6:13 pm.

5. TOWNSHIP MANAGER REPORT

Manager Dempsey gave updates on:

- Upcoming listening sessions.
- Recognized the police department for their responses to last week's swatting incident and shooting.

Trustee Trezise also thanked the police department.

Supervisor Hendrickson asked that a correction regarding item 9.B be issued in the newsletter.

6. BOARD MEMBER REPORTS OF ACTIVITIES AND ANNOUNCEMENTS

Trustee Wilson thanked Clerk Demas for the Memorial Day event and spoke about the Meridian Township Pride event.

Trustee Lentz spoke about the Tri-County Regional Planning Commission annual report and the Meridian Township Pride event.

Trustee Trezise attended the Zoning Board of Appeals (ZBA) meeting.

Supervisor Hendrickson attended the Meridian Township Pride event, attended Downtown Development Authority (DDA) meeting where it was determined that they would like to create a task force that includes a Township Board Member, and spoke about the goal setting session.

7. APPROVAL OF AGENDA

Trustee Wilson moved to approve the Agenda. Supported by Trustee Lentz.

VOICE VOTE: YEAS: Supervisor Hendrickson, Trustee Lentz, Trustee Sundland, Trustee Trezise, and Trustee Wilson

NAYS: NONE

Motion carried: 5-0

8. CONSENT AGENDA

Trustee Trezise moved to approve the Consent Agenda. Supported by Trustee Wilson

ROLL CALL VOTE: YEAS: Trustee Lentz, Trustee Sundland, Trustee Trezise, Trustee Wilson, and Supervisor Hendrickson

NAYS: NONE

Motion carried: 5-0

9. ACTION ITEMS

A. Parking Ordinance Update

Director Schmitt spoke about the discussion that has occurred to date and gave an overview of the history of the existing ordinance.

The Board inquired about how the discussion of this update began.

Trustee Lentz moved to adopt the resolution approving for introduction Text Amendment #2025-04 to amend the Code of Ordinances of the Charter Township of Meridian at Section 86-755 to update the parking standards throughout the Township. Seconded by Trustee Wilson.

ROLL CALL VOTE: **YEAS: Trustee Sundland, Trustee Trezise, Trustee Wilson, Supervisor Hendrickson, and Trustee Lentz**

NAYS: NONE

Motion carried: 5-0

B. Progressive Companies Design Services Contract

Manager Dempsey gave background information about the proposal for updated design services for the Community Senior Center. He noted that these plans remain conceptual and there will be some flexibility within the final design and that the contracted staffing is not to exceed the quoted amount.

Trustee Wilson moved to suspend the rules. Supported by Trustee Lentz.

VOICE VOTE: **YEAS: Supervisor Hendrickson, Trustee Lentz, Trustee Sundland, Trustee Trezise, and Trustee Wilson**

NAYS: NONE

Motion carried: 5-0

Board members commented that an updated concept provides better information to the public.

Board members inquired about the flexibility of the concept drawing and what additional design costs might be incurred as a result, and asked about the staffing costs proposed in the contract

Trustee Lentz moved to approve the contract with Progressive Companies for design work on the proposed community and senior center. Supported by Trustee Wilson

ROLL CALL VOTE: **YEAS: Trustee Trezise, Trustee Wilson, Supervisor Hendrickson, Trustee Lentz, and Trustee Sundland**

NAYS: NONE

Motion carried: 5-0

C. BW&L Franchise Agreement Ordinance

Deputy Manager Opsommer spoke about the Franchise Agreement noting that it conforms to a recent court decision regarding Heos V City of East Lansing. Chris Patterson, Township attorney detailed the proposed changes.

Trustee Trezise moved to suspend the rules to take up this action. Supported by Trustee Lentz.

VOICE VOTE: **YEAS: Supervisor Hendrickson, Trustee Lentz, Trustee Sundland, Trustee Trezise, and Trustee Wilson**

NAYS: NONE

Motion carried: 5-0

Board members inquired about procedures, revenue, and timeline

Trustee Trezise moved to approve the resolution to introduce ordinance no. 2025-05, an ordinance to adopt the franchise agreement with the Lansing Board of Water and Light into the Township's Code of Ordinances. Supported by Trustee Wilson.

ROLL CALL VOTE: YEAS: Trustee Wilson, Supervisor Hendrickson, Trustee Lentz, Trustee Sundland, Trustee Trezise

NAYS: NONE

Motion carried: 5-0

10. BOARD DISCUSSION ITEMS

- A. Township Board Liaison to the East Lansing-Meridian Water & Sewer Authority (ELMWSA) Board of Trustees

Deputy Manager Opsommer gave background information regarding ELMWSA and the Township Board member's role on the ELMSWA Board, noting that Meridian Township does not have anyone appointed to this position at this time.

Trustee Lentz volunteered to be a part of the ELMSWA.

Trustee Hendrickson requested this item appear on the consent agenda at the next meeting.

- B. Comcast Local Franchise Agreement Renewal

Manager Dempsey spoke about the franchise and Public, Educational, and Governmental (PEG) fees.

Board members spoke in support of the agreement.

11. COMMENTS FROM THE PUBLIC

Supervisor Hendrickson opened public comments at 7:13 pm.

Supervisor Hendrickson closed public comments at 7:13 pm.

12. OTHER MATTERS AND BOARD MEMBER COMMENTS

Supervisor Hendrickson reminded residents about the Juneteenth event on June 20th.

13. ADJOURNMENT

Trustee Wilson moved to adjourn. Seconded by Trustee Lentz

VOICE VOTE

YEAS: Supervisor Hendrickson, Trustee Lentz, Trustee Sundland, Trustee Trezise, and Trustee Wilson

NAYS: NONE

Motion carried: 5-0

The meeting adjourned at 7:14 pm

Scott Hendrickson
Township Supervisor

Angela Demas
Township Clerk

CHARTER TOWNSHIP OF MERIDIAN
SPECIAL MEETING TOWNSHIP BOARD -DRAFT-
5151 Marsh Road, Okemos MI 48864-1198
517.853.4000, Township Hall Room
TUESDAY, June 3, 2025, 5:00PM

PRESENT: Supervisor Hendrickson, Trustee Lentz, Trustee Sundland, Trustee Trezise, Trustee Wilson

ABSENT: Clerk Demas, Treasurer Deschaine

STAFF: Manager Dempsey, Deputy Manager Opsommer, Deputy Clerk Gordon, Director Blonde, Communications Manager Diehl

1. CALL MEETING TO ORDER

Supervisor Hendrickson called the June 3, 2025, Township Board Special meeting to order at 5:00 pm.

2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS

Supervisor Hendrickson led the Pledge of Allegiance.

3. ROLL CALL

Deputy Clerk Gordon called the roll of the Board. Supervisor Hendrickson, Trustee Sundland, Trustee Trezise, Trustee Wilson present at 5:01 pm.

Clerk Demas, Treasurer Deschaine absent.

Trustee Lentz present at 5:02 pm.

4. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS

Opened public comment at 5:01 pm.

Beth Bechtel spoke about the use of surveys when it comes to setting goals

Closed public comment at 5:03 pm.

5. APPROVAL OF AGENDA

Trustee Wilson moved to approve the Agenda. Supported by Trustee Trezise

VOICE VOTE: YEAS: Supervisor Hendrickson, Trustee Lentz, Trustee Sundland, Trustee Trezise, and Trustee Wilson

NAYS: NONE

Motion carried: 5-0

6. BOARD DISCUSSION ITEMS

A. Board Goals and Action Plan

Manager Dempsey presented the establishment of values as core principles for Meridian Township government to work alongside the Board goals. Discussion of the draft values and Board goals took place.

Supervisor Hendrickson asked that Clerk Demas's and Treasurer Deschaine's written comments be added to the meeting packet.

Board members discussed goals vs values and how specific to make the goals broad yet actionable enough. There was discussion that values should remain the same across time and that goals would change as needed.

Trustee Lentz inquired about including staff as a core value. Trustee Trezise mentioned that it could be included under Superior, Citizen Driven Services. Trustee Wilson asked if they could be included under Stakeholder engagement. Trustee Lentz stated that it would be buried under that. Supervisor Hendrickson agreed on making a separate core value regarding staff.

Supervisor Hendrickson requested a draft of values be made for the next meeting.

Manager Dempsey spoke about the current 2025 Township Goals. Goal #1 regarding Superior, Citizen-Driven Services has been converted into a value. Trustee Trezise requested the organizational chart presented at the last meeting be posted on the website.

The Board discussed options for Goal #2 Environmental Sustainability. Deputy Manager Opsommer spoke about reliability studies conducted to review the ELMSWA plant. Trustee Trezise suggested this goal be reframed around analyzing infrastructure needs to address current and future issues and reach the Township's sustainability goals.

Manager Dempsey spoke about Goal #3 – Enhance redevelopment in key areas. Supervisor Hendrickson spoke about the Downtown Development Authority (DDA) creating a task force for redevelopment. Supervisor Hendrickson pointed out that both Clerk Demas and Treasurer Deschaine indicated development on their list. There was concurrence around focusing on the Village of Okemos and the Meridian Mall area given the proposed project at Haslett Village Square and progress at Carriage Hills.

Manager Dempsey discussed Goal #4, the Senior/Community Center. Supervisor Hendrickson pointed out that this is intended to be a 2026 goal and the election will have already passed. Manager Dempsey suggested staff can change the wording to reflect either the project moving forward if the vote is successful or pivoting to a Senior-only project if the vote fails.

Manager Dempsey discussed Goal #5: Improve Citizen outreach and communication. Trustee Wilson spoke about the ways the Township has been working to communicate. Trustee Trezise suggested staff come up with forward focused communication goals instead of memorializing past communication practices.

Manager Dempsey introduced the notion of an additional goal around long-term financial planning. Board members discussed the importance of the Township's financial health and agreed a goal around a long-term financial forecast would be beneficial.

Supervisor Hendrickson spoke about items on the Clerk and Treasurer's emails that were on their list.

Trustee Wilson reminded the Board that three millages are coming up for expiration and need to be considered going forward. Board members spoke about housing as an option for a goal but acknowledged the Township's limited resources in addressing such a broad and costly challenge.

Trustee Lentz requested a value be added about being a Welcoming Community.

7. ADJOURNMENT

Trustee Wilson moved to adjourn. Seconded by Trustee Trezise

VOICE VOTE

YEAS: Supervisor Hendrickson, Trustee Lentz, Trustee Sundland, Trustee Trezise, and Trustee Wilson

NAYS: NONE

Motion carried: 5-0

The meeting adjourned at 5:55 pm

Scott Hendrickson
Township Supervisor

Angela Demas
Township Clerk

CHARTER TOWNSHIP OF MERIDIAN
LISTENING SESSION TOWNSHIP BOARD -DRAFT-
5151 Marsh Road, Okemos MI 48864-1198
517.853.4000, Central Park Pavilion
TUESDAY, June 10, 2025, 6:00PM

PRESENT: Supervisor Hendrickson, Clerk Demas, Treasurer Deschaine, Trustee Lentz, Trustee Sundland, Trustee Trezise, and Trustee Wilson
ABSENT: None
STAFF: Manager Dempsey, Chief Grillo, Communications Manager Diehl, Deputy Manager Opsommer, Director Schmitt, Director Wisinski, Director Gebes, Specialist Stohlin

1. OPENING REMARKS & INTRODUCTIONS

Supervisor Hendrickson began the June 10, 2025, Township Board Listening Session and introduced Township Board members.

2. PRESENTATIONS FROM STAFF

- A. Deputy Manager Opsommer presented information on the Local Roads Program.
- B. Chief Grillo presented information on Police Department updates including the results of the Recruiting & Retention Program. It is projected that the Township Police Department will be fully staffed with 42 officers by this month.
- C. Director Schmitt presented information on the proposed Community and Senior Center project.

3. QUESTIONS & ANSWERS

Public Comment opened at 6:18 PM.
Members of the public made questions and comments about community-related topics including the proposed Community and Senior Center project, the August 5, 2025 Special Election, taxes, flooding, pathways/trails, and the Village of Okemos and Village of Haslett.
Board members and staff responded to questions and comments from the public.
Public Comment closed at 7:34 PM.

4. FINAL COMMENTS & ADJOURNMENT

Clerk Demas presented voting and election information about the August 5, 2025 Special Election.
Supervisor Hendrickson presented final thoughts and thanked attendees on behalf of the Board.
The Listening Session ended at 7:36 PM.



9.C

To: Board Members
From: Bernadette Blonde, Finance Director
Date: June 17, 2025

Charter Township of Meridian
Board Meeting
6/17/2025

MOVED THAT THE TOWNSHIP BOARD APPROVE THE TOWNSHIP
INVOICES/EXPENSES AS FOLLOWS:

COMMON CASH	\$	1,266,352.88
PUBLIC WORKS	\$	196,071.47
TRUST & AGENCY	\$	-
	TOTAL CHECKS:	\$ 1,462,424.35
CREDIT CARD TRANSACTIONS		
05/28/2025 to 06/10/2025	\$	13,995.64
	TOTAL PURCHASES:	<u>\$ 1,476,419.99</u>
ACH PAYMENTS	\$	<u>1,431,119.00</u>

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Vendor Name	Description	Amount	Check #
1. 56-A DISTRICT COURT	FTA ARRAIGNMENT BOND	250.00	114818
2. 64-A DISTRICT COURT	CLINTON CO - COURT DOCKET #24-BT1189	300.00	114819
3. A T & T	MAY 28 - JUN 27 2025 - INTERNET M1	195.25	
	JUN 5 - JUL 4 2025 - INTERNET F3	149.00	
	TOTAL	344.25	
4. ABONMARCHE CONSULTANTS INC	PROF SERV THRU 5/31/2025 - 2025 LOCAL ROAD PROG EN	16,688.01	
5. ACME SPORTS INC	RIFLE PURCHASE PROGRAM-SCARVEY	1,342.97	114798
6. ALLGRAPHICS CORP	CAMP STAFF SHIRTS FOR HARRIS NATURE CENTER	245.00	
	ADD ONS FOR WILLIAMSTON T-BALL	33.60	
	TOTAL	278.60	
7. ALYSHA COWLES	FARMERS MARKET	10.00	
8. ASAP PRINTING	BUSINESS CARDS-OMAR ABULIBDEH	40.86	
	BUSINESS CARDS FOR KATIE LOVE & ANGELA RYAN	61.87	
	TOTAL	102.73	
9. AT & T	MAY 2 - JUN 1 2025 - TELEPHONE F1-3 51734760215648	435.11	
	MAY 2 - JUN 1 2025 - TELEPHONE P1 51734768261735	59.13	
	MAY 2 - JUN 1 2025 - TELEPHONE S1 51734797052196	57.69	
	TOTAL	551.93	
10. AT & T MOBILITY	JUN 5 - JUL 4 2025 - WIRELESS 287252740666 517.332	76.50	
	MAY 7 - JUN 6 2025 - FIRSTNET 287312082574 517.331	124.28	
	TOTAL	200.78	
11. BARKHAM & CO	MAY6 AND MAY 20 2025 - BICYCLE/PEDESTRIAN PATHWAY	5,680.00	
12. BARYAMES CLEANERS	MAY 2025 - UNIFORM CLEANING	603.05	114799
13. BLUE CROSS BLUE SHIELD OF MICHIGAN	7/1/2025 TO 7/31/2025 - BCBS PPO RETIREE HEALTH IN	2,590.56	
14. BOARD OF WATER & LIGHT	05/01/2025 TO 05/31/2025 STREETLIGHT SERVICE	823.55	114800
15. BOUNDTREE MEDICAL	SUPPLIES FOR AMBULANCE	544.96	
16. BRIAN CANEN	2025 INVESTIGATION CLOTHING ALLOWANCE	325.00	
17. BRIDGET CANNON	DECEMBER 2024 MILEAGE REIMBURSEMENT	17.55	
18. BRIGHTLINE TECHNOLOGIES	JUNE 2025 QUICKHELP AND KEEPER SECURITY	1,477.00	
	JUNE 2025 - ACRONIS BACKUP SERVER SERVICES	2,518.00	
	JUNE 2025 - AUVIK NETWORK & SAAS MONITORING & MANA	1,055.00	
	JUNE 2025 - HPE 36M II - OFFSITE REPLICATION SERVI	4,276.00	
	TOTAL	9,326.00	
19. BRYAN LEROY	2025 - INVESTIGATION CLOTHING ALLOWANCE	304.99	
20. BRYANT MARTIN	2025 INVESTIGATION CLOTHING ALLOWANCE	325.00	
21. BUBBLES R FUN LLC	2025 PRIDE FESTIVAL ENTERTAINMENT	600.00	
22. CARLISLE WORTMAN ASSOC	MAY 2025 - CHIPPEWA MIDDLE SCHOOL MEP REVIEW	270.00	
23. CAROL WALKER	FARMERS MARKET	4.00	

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24. CEDAR CREEK APARTMENTS	EMERGENCY RENTAL ASSISTANCE	552.16	114797
25. CGS SAFETY TRAINING INC	5/8/2025 - CONFINED SPACE AWARENESS	924.00	
26. CITY PULSE	05/28/2025 - TWP NOTICES	363.71	
	5/28/2025 - FARMERS' MARKET ADVERTISEMENT	279.00	
	06/04/2025 - TWP NOTICES	791.80	
	TOTAL	1,434.51	
27. CMP DISTRIBUTORS INC.	AMMO	58.50	
28. COMCAST	JUN 16 - JUL 15 2025 - INTERNET + TV F1	171.85	
	JUN 20 - JUL 19 2025 - TV F1	12.81	
	TOTAL	184.66	
29. COMCAST	JUN 14 - JUL 13 2025 - INTERNET + TV HOMTV	483.61	
30. CONSUMERS ENERGY	ACCT 1030-4407-9723 - EMERGENCY UTILITIES ASSISTAN	141.27	114801
	ACCT 1030-2750-3400 - EMERGENCY UTILITY ASSISTANCE	198.64	114801
	TOTAL	339.91	
31. CREATIVE FINANCIAL STAFFING LLC	WEEK ENDING 6/1/2025 TEMP STAFFING SERVICES - UTIL	1,477.30	
	WK ENDING 6/8/2025 TEMP STAFFING SERV - UTILITY BI	1,496.00	
	TOTAL	2,973.30	
32. CULLIGAN WATER CONDITIONING	HNC WATER SOFTENER SALT	26.00	
33. DAVID GREYDANUS	MAY 1 & MAY 13 2025 - LEGAL UPDATE INSTRUCTOR TRAI	1,860.00	114802
34. DEWOLF AND ASSOCIATES	OFFICER TRAINING - ANDERSON/HEINEMANN/COLE/MANDERN	1,780.00	114803
35. DINGES FIRE COMPANY	STORZ ADAPTER (QTY: 2) AND SHIPPING CHARGE	791.93	
	CHARGING CABLES FOR STREAMLIGHT (QTY: 4) AND SHIPP	80.99	
	TOTAL	872.92	
36. DOUGHNATION BAKERY	FARM MARKET VENDOR	48.00	
37. DTN CONSTRUCTION COMPANY	BOND REFUND - KNOB HILL	17,680.00	
38. ELECTRICAL TERMINAL SERVICE	MP- SHOP SUPPLIES	158.20	
	MP- VEHICLE REPAIR PARTS	364.37	
	MP- SHOP SUPPLIES	98.64	
	MP- SHOP SUPPLIES	97.84	
	MP- SHOP SUPPLIES	96.88	
	MP- SHOP SUPPLIES	172.61	
	TOTAL	988.54	

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39. FAHEY SCHULTZ BURZYCH RHODES PLC	FIRE DEPT - LEGAL FEES	368.00	
	CLERK MATERS - LEGAL FEES	506.00	
	PD - LEGAL FEES	1,630.00	
	ENFORCEMENT MATTERS - LEGAL FEES	161.00	
	POLICY RESEARCH & DRAFTING - LEGAL FEES	1,081.00	
	BROWNFIELD MATTERS - LEGAL FEES	736.00	
	MARIJUANA REGULATION - LEGAL FEES	723.00	
	PUBLIC WORKS - LEGAL FEES	890.50	
	BWL FRANCHISE - LEGAL FEES	92.00	
	DEFECTIVE FIRE TRUCK LITIGATION - LEGAL FEES	11,697.88	
	COMMUNITY PLANNING & DEVELOPMENT - LEGAL FEES	2,050.49	
	FIRE DEPARTMENT - LEGAL FEES	248.02	
	HUMAN RESOURCES/LABOR - LEGAL FEES	438.80	
	MANAGER - LEGAL FEES	1,054.28	
	PUBLIC WORKS - LEGAL FEES	184.14	
	PD - LEGAL FEES	934.83	
	CONTRACT REVIEWS - LEGAL FEES	839.44	
	MTT 24-001264 - LEGAL FEES	67.00	
	COMMUNITY/SENIOR CENTER - LEGAL FEES	414.00	
	MTT 24-001887 - LEGAL FEES	157.00	
	MTT 24-002640 - LEGAL FEES	1,442.00	
	MTT 24-003099 - LEGAL FEES	42.00	
	MTT 24-001412 - LEGAL FEES	1,096.00	
	MTT 24-002436 - LEGAL FEES	975.00	
	MTT 25-000716 - LEGAL FEES	726.00	
	24-CV-750 - LEGAL FEES	437.00	
	TOTAL	28,991.38	
40. FEDEWA HOMES, INC	FRESNO LANE - BOND REFUND	2,500.00	
41. FIRST COMMUNICATIONS	JUNE 2025 - TELEPHONE LINES	56.08	
42. FORESIGHT GROUP	WATER BILLS 6/2/2025 AND POSTAGE	1,740.29	
	MOTOR POOL - POLICE - GRAPHICS - 3 UNITS	1,216.12	
	TOTAL	2,956.41	
43. G. LAWRENCE MERRILL	BOARD RETREAT APRIL 12, 2025	3,075.00	
44. GA HUNT EXCAVATING	PATRIOTS WAY - SUMP PUMP LINE REPAIR	3,600.00	114804
45. GOODYEAR COMMERCIAL TIRE	FIRE UNIT 150 - KIN PIN REPAIRS AND ALL WHEEL ALIG	7,134.54	
46. GRANGER	06/01/2025 - SEASONAL TRASH SERVICE IN PARKS	404.92	
47. HAMMOND FARMS	BRUSH DUMP FEE - PARKS AND PATHWAY MAINTENANCE SU	88.00	
	MULCH - PARKS AND PATHWAY MAINTENANCE SUPPLIES	589.50	
	TOTAL	677.50	
48. HASLETT PUBLIC SCHOOLS	PIZZA - HASLETT PUBLIC SCHOOLS SENIOR SERVICE DAY	175.00	
49. HIGHWATER FARMS	FARMERS MARKET	17.00	
50. HILLARY DOYLE	FARMERS MARKET	6.00	
51. HOBBS & BLACK ASSOCIATES INC	PROF SERV THRU APR 30 2025 - PROJ 2430300 - FIRE D	7,596.75	
52. HUBBEL, ROTH & CLARK INC	SERV ENDING MAY 24 2025 - MSU TO LAKE LANSING PHAS	2,562.31	114805
53. IAN MANDERNACK	2025 INVESTIGATION CLOTHING ALLOWANCE	321.90	
54. INGHAM COUNTY TREASURER	AMERICAN HOUSE PATHWAY - DRAIN CROSSING PERMIT FEE	550.00	
55. JACOB FARLEY	FARM MARKET VENDOR	109.00	

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56. LAFONTAINE FORD OF LANSING	MP - PARKS - UNIT 667	1,055.98	
57. LANGUAGE LINE SERVICES	MAY 2025 - LANGUAGE LINE SERVICE	9.45	114806
58. LANSING UNIFORM COMPANY	FIRE UNIFORMS (MILLEROV, HAMEL)	285.80	
	FIRE UNIFORMS (CARR)	305.80	
	FIRE UNIFORMS (HENGESBACH)	119.95	
	FIRE UNIFORMS (CUMMINS)	325.75	
	TOTAL	1,037.30	
59. LEXISNEXIS RISK DATA MGT LLC	DETECTIVE BUREAU SEARCHES	200.00	114807
60. LUNGHAMER FORD OF OWOSSO, LLC	4 X 4 SUPERCREW POLICE PICKUP - 2025 VEHICLE ORDER	51,758.00	114808
61. MACQUEEN EMERGENCY GROUP	MP - FIRE - UNIT 135	312.16	
	EXTRICATION TOOLS NEW FIRE ENGINE	25,087.16	
	TOTAL	25,399.32	
62. MARATHON OF HASLETT	3/13/2025 - TOW BILL - BOBCAT	84.00	
63. MARYANN SEDAO	FARM MARKET VENDOR	12.00	
64. MEDICAL MANAGEMENT SYSTEMS OF	MAY 2025 COLLECTION FEE FROM AMBULANCE BILLINGS	9,959.27	
65. MEI TOTAL ELEVATOR SERVICES	3RD QTR 2025 - ELEVATORS MUNICIPAL/POLICE BUILDING	618.92	
66. MERIDIAN GARDEN CLUB	2025 MERIDIAN GARDEN CLUB PLANTING CHARGES	800.00	
67. MERIDIAN TOWNSHIP RETAINAGE	MICHIGAN PAVING - 2024 MILL & FILL LOCAL ROAD PROG	70,617.64	
	MICHIGAN PAVING - 2024 MILL & FILL LOCAL ROAD PROG	22,382.36	
	TOTAL	93,000.00	
68. MES SERVICE COMPANY LLC	SCBA REPAIR (CYLINDER BUMPER REPLACEMENT)	41.51	
69. MI GREAT LAKES FISH COMPANY	FARMERS MARKET VENDOR	80.00	
70. MICHELLE DELEON	FARMERS MARKET	36.00	
71. MICHIGAN PAVING	2024 MILL & FILL LOCAL ROAD PROGRAM CONTRACT	610,248.80	114809
	2024 MILL & FILL LOCAL ROAD PROGRAM CONTRACT	210,130.60	114809
	TOTAL	820,379.40	
72. MICHIGAN TOWNSHIP ASSOCIATION	7/1/2025 TO 6/30/2026 - MTA DUES	8,776.63	
73. MID MICHIGAN EMERGENCY EQUIPMENT	2025 POLICE UNIT #734 INTERCEPTOR UPFITTING	16,871.85	
74. MORTON'S CATERING	CATERING NFPA LEADERSHIP TRAINING 6/6/2025 - C. FI	424.50	
75. MY GREEN MICHIGAN LLC	MAY 2025 MARKETPLACE COMPOST SERVICES	177.00	
76. NIESA	FIRE ACADEMY SPONSOR - N. WING	1,000.00	
77. NORTHSIDE SERVICE	FIRE UNIT #134 - TOW BILL	185.00	
78. OKEMOS MARATHON	TOW BILL - 5/6/2024 - FORD EXPLORER UNIT #123	88.50	
	TOW BILL - 5/20/2024 - FORD EXPLORER UNIT #2	102.00	
	TOW BILL - 6/24/2024 - UNIT #61	83.00	
	PARKS - MOVED DODGE GR CARAVAN (MDOT) FOR CELEBRAT	65.00	
	TOW BILL - 7/9/2024 - JOHN DEERE GATOR UNIT #92	94.00	
	TOW BILL - 11/15/2024 - FORD EXPLORER	84.00	
	TOW BILL 1/11/2025 - UNIT #58	79.50	
	TOTAL	596.00	

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79. ON DEMAND MOSQUITO MAN INC	2025 - MOSQUITO TREATMENTS - PARKS/BUILDINGS/GROUN	1,535.00	
	2025 - ANNUAL WEED CONTROL & FERTILIZER BUILDINGS/	1,070.00	
	TOTAL	2,605.00	
80. OVERHEAD DOOR OF LANSING	N. FIRE - GARAGE DOOR REPAIR - 5/29/2025	210.00	
81. PAWSOME PETS OKEMOS LLC	5/26/2025 - K9 DOG FOOD	67.98	114810
	6/3/2025 - K9 DOG FOOD	61.98	114810
	K9 FOOD	114.96	
	TOTAL	244.92	
82. PERRY D. CURTIS	MAY 23 2025 - COURT PROCEEDING	690.00	114811
83. PITNEY BOWES BANK INC RESERVE ACCT	ACCT#247 088 51 MERIDIAN TWP POSTAGE	10,000.00	
84. PLANTE & MORAN, PLLC	SERVICES THRU MAR 27 2025 - FINANCE DEPARTMENT	13,755.00	114812
	SERVICES THRU APR 14 2025 - FINANCE DEPARTMENT	20,790.00	114812
	SERVICES THRU MAY 23 2025 - FINANCE -TEMPORARY STA	4,095.00	114812
	TOTAL	38,640.00	
85. PRINTING SYSTEMS INC	BALLOT SECRECY SLEEVES	1,434.62	
	VOTER INSTRUCTION SHEETS	156.16	
	TOTAL	1,590.78	
86. PRO TRAIN INC	TRAFFIC STOPS INSTRUCTOR CLASS	1,198.00	114813
87. PROFESSIONAL ENGINEERING ASSOCIATES	PROF SERV THRU MAY 25, 2025 - DENSITY TESTING STOR	2,000.00	
88. PROGRESSIVE AE	PROF SERV THRU MAY 30 2025 - SENIOR CENTER CONCEPT	10,455.00	
89. PRO-TECH MECHANICAL SERVICES	REPAIR HVAC UNIT - HNC W/O 56441	206.00	
90. QUALITY TIRE INC	FIRE UNIT #700	573.96	
91. REBECCA PAYNE	2025 INVESTIGATION CLOTHING ALLOWANCE	325.00	
92. REDWOOD LANDSCAPING	MAY 2025 CODE ENFORCEMENT LAWN MOWING	912.50	
93. ROBERT CARETTI	6/7 & 6/8/2025 - MILEAGE REIMB INCIDENT COMMAND &	197.12	
94. SA SMITH PAVING & TRUCKING INC	SEALCOAT/STRIPE PARKING LOT - HNC	3,772.50	
	SEALCOAT/STRIPE PARKING LOTS - MARSHALL PARK & TED	1,785.15	
	TOTAL	5,557.65	
95. SARAH BROWN	FARMERS MARKET	20.00	
96. SHAHEEN CHEVROLET INC	REPAIR PARTS - FIRE UNIT #134	97.42	
97. ST MARTHA CONFERENCE OF	EMERGENCY RENTAL ASSISTANCE	448.50	114814
98. STAPLES	OFFICE SUPPLIES - DET 27066262	853.62	
99. STONE CIRCLE BAKEHOUSE	FARMERS MARKET	61.00	
100 T MOBILE	4/21/2025 - 5/20/2025 - CELLULAR 517.980.0920	30.23	114815
101 TEAM FINANCIAL GROUP	MAY 2025 COPIER CONTRACT	2,552.82	
102 THE CHEESE PEOPLE OF GRAND RAPIDS	FARM MARKET VENDOR	68.00	
103 TIM SCHMITT	LUNCH W/SCOTT AND MILEAGE REIMB	32.00	

06/12/2025 04:02 PM
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104 TOP NOTCH TREE CARE	CUT DOWN TREES - NEWTON ROAD/ NANCY MOORE PARKS	564.00	
105 UDDERLY MAGIC LLC	FARMERS MARKET	9.00	
106 VARIPRO BENEFIT ADMINISTRATORS	JULY 2025 RETIREE MEDICARE SUPPLEMENT	16,239.04	
107 VERIZON CONNECT	5/1/2025 - 5/31/2025 VEHICLE DATA 100000198152	1,435.50	
108 VERIZON WIRELESS	APR 24 - MAY 23 2025 WIRELESS MOBILE SERVICES 6863	2,346.72	114820
109 VRC COMPANIES LLC	SHREDDING SERVICES - ACCT 68252789 (GRR1)	60.00	
	11 BINS SHREDDED DOCUMENTS - ACCT 68251775 (GRR1)	608.00	
	TOTAL	668.00	
110 WASTE MANAGEMENT	6/1/25-6/30/25 - 22-04156-63005 - DEER PROG DUMPST	289.14	
111 WATER TECH	MAY 6, 2025 - MS4 TMDL E.COLI SAMPLING - HNC, FERG	153.00	114817
	MAY 21 2025 - MS4 TMDL E.COLI SAMPLING - HNC, FERG	153.00	114816
	TOTAL	306.00	
TOTAL - ALL VENDORS		1,266,352.88	

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1. CATHEY INDUSTRIAL SUPPLIES, CO	WATER - INDUSTRIAL HOSE ASSEMBLY	332.10	
2. CGS SAFETY TRAINING INC	5/8/2025 CONFINED SPACE AWARENESS	1,386.00	
3. CHURCH OF THE NAZARENE	HAMILTON RD - UB REFUND	270.80	
4. COATS DEVELOPMENT LLC	UNIVERSITY PARK DR - UB REFUND	1,858.02	
5. CSM MECHANICAL LLC	2024 COUNTY PARK LIFT STATION REPLACEMENT	92,143.24	30076
	2024 COUNTY PARK LIFT STATION REPLACEMENT	11,053.28	
	TOTAL	103,196.52	
6. CUMMINS INC	REPAIRS TO PORTABLE GENERATOR	2,249.45	
7. DUKES ROOT CONTROL INC	2025 SEWER MAIN ROOT TREATMENT	9,538.44	
8. ELLIE HORNBACHER	BROOKFIELD - UB REFUND	240.00	
9. FERGUSON WATERWORKS #3386	CURB BOX REPAIR LIDS	2,005.92	
	BELT CLIP READER FOR READING METERS	6,424.00	
	WATER - 3/4 RUBBER YOKE GASKETS	124.99	
	R900 RADIOS	2,934.60	
	METER GASKETS FOR 5/8 X 3/4 METERS	414.99	
	TOTAL	11,904.50	
10. FLAGSTAR BANK	1801 GRAND RIVER, OKEMOS - UB REFUND	1,655.47	
11. GEORGE F EYDE FAMILY LLC	WOODLAKE CIRCLE - UB REFUND	218.15	
	WOODLAKE DR - UB REFUND	204.61	
	TOTAL	422.76	
12. GREAT LAKES CONCRETE PAVING LLC	ADD'L PAVING - COUNTY PARK BOAT LAUNCH - ASPHALT P	14,670.00	30098
13. HAMMOND FARMS	EROSION BLANKET - SITE RESTORATION	40.50	
	PRO-SOIL LAWN MIX - SITE RESTORATION	197.50	
	GRADE A SEED/EROSION BLANKET - SITE RESTORATION	220.50	
	TOTAL	458.50	
14. HASTINGS TESTING ENGINEERS AND	2024 COUNTY PARK LIFT STATION REPLACEMENT - HELICA	13,900.00	
15. IDC CORPORATION	SEWER - 2025 LIFT STATION CONTROLS MAINT	488.92	
16. INGHAM COUNTY REGISTER OF DEEDS	RECORDING FEE FOR WATER EASEMENTS' ABANDONMENT - O	30.00	
17. INGHAM COUNTY ROAD DEPARTMENT	1/6/2025 & 3/6/2025 - COLD PATCH FOR ROAD CUTS	1,346.79	
18. JACK DOHENY COMPANIES INC	REF 120108 - IMPELLER FOR PUMP OFF PUMP	258.37	
19. JULIET BICKERT	HAMILTON RD - UB REFUND	235.11	
20. LAWRENCE SHANKER	LONGVIEW DR - UB REFUND	643.10	
21. LOUIS J. EYDE FAMILY, LLC	HERITAGE AVE - UB REFUND	866.46	
	OKEMOS RD - UB REFUND	947.50	
	TOTAL	1,813.96	
22. MERIDIAN MALL	GRAND RIVER #700 - UB REFUND	629.66	
23. MICHIGAN PAVING	2024 MILL & FILL LOCAL ROAD PROGRAM CONTRACT	23,847.06	30099
	2024 MILL & FILL LOCAL ROAD PROGRAM CONTRACT	350.00	30099
	TOTAL	24,197.06	

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BANK CODE: PW53 - CHECK TYPE: PAPER CHECK

Vendor Name	Description	Amount	Check #
24. OKEMOST POINTE 1	ELEVATION APTS CLUBHOUSE & POOL - UB REFUND	1,522.14	
25. SME	PROF SERV DEC 2 2024 TO DEC 29 2024 - 2025 MISC TE	1,349.98	
26. THOMAS BAKER	REIMBURSEMENT FOR S3 EXAM	70.00	
27. TIA MARTIN	HAMILTON RD - UB REFUND	41.38	
28. VERIZON WIRELESS	APR 24 - MAY 23 2025 WIRELESS MOBILE SERVICES 6863	366.95	30100
29. WOODLAKE LLC	JOLLY ROAD - UB REFUND	995.49	
TOTAL - ALL VENDORS		196,071.47	

Credit Card Report 05/28/2025 - 06/10/2025

Transaction Date	Account Name	Transaction Amount	Transaction Merchant Name
6/3/2025	LAWRENCE BOBB	\$33.84	THE HOME DEPOT #2723
5/29/2025	ROBERT STACY	\$14.97	THE HOME DEPOT #2723
5/28/2025	TYLER KENNELL	\$42.77	KLEEN RITE CORP
5/30/2025	TYLER KENNELL	\$256.50	SITEONE LANDSCAPE SUPPLY,
5/30/2025	TYLER KENNELL	\$53.36	THE HOME DEPOT #2723
6/3/2025	TYLER KENNELL	\$30.85	HOMEDEPOT.COM
6/3/2025	TYLER KENNELL	\$199.65	HOMEDEPOT.COM
6/4/2025	TYLER KENNELL	\$21.43	THE HOME DEPOT #2723
5/30/2025	MICHAEL HAMEL	\$16.40	BARYAMES CLEANERS INC 05
6/1/2025	MICHAEL HAMEL	\$83.97	COTTAGE INN PIZZA - OK
5/30/2025	MICHAEL HAMEL	\$24.34	MEIJER STORE #025
6/5/2025	MICHAEL HAMEL	\$270.00	OLIVE GARDEN 0021187
6/6/2025	MICHAEL HAMEL	\$26.98	PANERA BREAD #608017 O
6/7/2025	MICHAEL HAMEL	\$26.98	PANERA BREAD #608017 O
6/5/2025	KYLE FOGG	\$547.86	THE HOME DEPOT 2723
6/4/2025	RYAN CAMPBELL	\$74.97	MEIJER STORE #025
5/28/2025	RUDY GONZALES	\$511.05	SP RUFFIAN FIRE
6/9/2025	JACOB FLANNERY	\$42.50	SQ *THE KEYLESS SHOP
6/9/2025	JACOB FLANNERY	\$19.90	HASLETT TRUE VALUE HARDWA
5/28/2025	ASHLEY WINSTEAD	\$204.32	TREETOPS RESORT
6/4/2025	ASHLEY WINSTEAD	\$399.75	MICHIGAN ASSESSORS ASSOCI
6/4/2025	ASHLEY WINSTEAD	\$435.63	MICHIGAN ASSESSORS ASSOCI
6/9/2025	CHRISTOPHER JOHNSON	\$25.62	THE HOME DEPOT #2723
6/9/2025	BRIAN PENNELL	\$240.00	AMERICAN RED CROSS
5/28/2025	COURTNEY WISINSKI	\$12.66	OFFICEMAX/OFFICEDEPT#3379
5/28/2025	COURTNEY WISINSKI	\$158.00	MPARKS
5/30/2025	COURTNEY WISINSKI	\$176.53	MEIJER STORE #025
5/30/2025	COURTNEY WISINSKI	\$53.10	MIDWEST POWER EQUIPMENT
6/5/2025	COURTNEY WISINSKI	(\$24.44)	CANVA* I04529-77864730
6/4/2025	COURTNEY WISINSKI	\$123.20	ODP BUS SOL LLC # 103379
6/5/2025	COURTNEY WISINSKI	\$119.84	MARCOS PIZZA 1235
6/5/2025	COURTNEY WISINSKI	\$47.84	MEIJER STORE #025
6/6/2025	COURTNEY WISINSKI	\$580.00	IN *CHIEF CART, INC.
6/6/2025	COURTNEY WISINSKI	\$247.95	THE HOME DEPOT #2723
6/4/2025	KATIE LOVE	\$411.15	CONSUMER ENERGY
6/1/2025	ANGELA DEMAS	\$33.54	TST*THE DECK
6/2/2025	ANGELA DEMAS	\$1,000.00	DELTA HOTELS
6/3/2025	ANGELA DEMAS	\$12.60	TST* LEGENDS BAR AND GRIL
6/2/2025	ANGELA DEMAS	\$29.16	TST*THE DECK
6/3/2025	ANGELA DEMAS	\$21.62	TST*THE EARLY OWL
6/4/2025	ANGELA DEMAS	\$9.75	DELTA HOTELS
6/5/2025	ANGELA DEMAS	\$5.78	DELTA HOTELS
6/6/2025	ANGELA DEMAS	\$15.24	TIM HORTONS #913891
6/6/2025	ANGELA DEMAS	\$6.84	DELTA HOTELS
6/6/2025	ANGELA DEMAS	\$35.05	DELTA HOTELS
6/2/2025	JUSTIN C CAROEN	\$24.72	EXXON LITTLE JAMES
6/2/2025	STEPHEN GEBES	\$165.92	AMAZON MKTPL*N66UC8AT1
6/2/2025	STEPHEN GEBES	\$389.97	AMAZON MKTPL*N65WC8AV1
6/3/2025	STEPHEN GEBES	\$74.16	DNH*GODADDY#3770616661
5/28/2025	RICHARD GRILLO	\$245.00	SQ *CHER CAR KENNELS LLC
5/29/2025	RICHARD GRILLO	\$30.95	AMAZON MKTPL*NN42M8B31
6/6/2025	RICHARD GRILLO	\$51.50	WWW.PIERCEAPPAREL.COM
6/9/2025	RICHARD GRILLO	\$21.34	TOM'S FOOD

6/9/2025	RICHARD GRILLO	\$27.98	OFFICEMAX/OFFICEDEPT#3379
6/9/2025	RICHARD GRILLO	\$45.98	GFS STORE #1901
5/30/2025	MICHELLE PRINZ	\$359.94	AMAZON MKTPL*NN3OG6H30
6/3/2025	MICHELLE PRINZ	\$389.99	AMAZON MKTPL*N69SI5V31
5/28/2025	CATHERINE ADAMS	\$89.00	FOSSIL INDUSTRIES
6/2/2025	CATHERINE ADAMS	\$85.00	TAPCO
6/10/2025	CATHERINE ADAMS	\$58.89	TOP HAT CRICKET FARM INC
5/28/2025	ED BESONEN	\$500.00	MICHIGAN POLICE EQUIPMENT
6/5/2025	ED BESONEN	\$44.30	TST* GRANITE CITY - TROY
6/9/2025	ED BESONEN	\$570.02	VRBO HAH9KP97
6/5/2025	BART CRANE	\$203.84	DAVIS & STANTON
6/9/2025	BART CRANE	\$280.00	MICHIGAN ASSOC OF CHIEFS
6/2/2025	DANIEL OPSOMMER	\$376.25	TITANHQ
5/28/2025	ALLISON GOODMAN	\$101.65	MEIJER STORE #025
5/29/2025	ALLISON GOODMAN	(\$8.39)	MEIJER STORE #025
5/29/2025	ALLISON GOODMAN	\$129.96	FEEDERS SUPPLY COMPANY #4
6/6/2025	ALLISON GOODMAN	\$26.44	MEIJER STORE #253
6/6/2025	ALLISON GOODMAN	\$19.76	THE HOME DEPOT #2723
6/9/2025	ALLISON GOODMAN	\$24.99	MEIJER STORE #253
6/9/2025	ALLISON GOODMAN	\$57.95	AMAZON MKTPL*NH97J2101
6/9/2025	ALLISON GOODMAN	\$13.99	AMAZON MKTPL*NA4QZ5FX2
6/10/2025	ALLISON GOODMAN	\$233.58	ASAP PRINTING
6/10/2025	ALLISON GOODMAN	\$71.04	AMAZON MKTPL*NA5NR64E2
6/10/2025	ALLISON GOODMAN	\$84.74	AMAZON MKTPL*NA3E87J52
5/27/2025	DAN PALACIOS	\$33.00	THE HOME DEPOT #2723
5/29/2025	ROBERT MACKENZIE	\$8.09	AMAZON MKTPL*N63VF6TE2
5/29/2025	ROBERT MACKENZIE	\$798.00	THE HOME DEPOT #2723
6/3/2025	ROBERT MACKENZIE	\$235.80	AMAZON MKTPL*N60BB4V11
6/4/2025	ROBERT MACKENZIE	\$300.99	NATIONAL SAFETY GEAR LLC
5/28/2025	SAMANTHA DIEHL	\$50.00	FACEBK *LSZ3WSGCJ2
5/30/2025	SAMANTHA DIEHL	\$50.00	FACEBK *A9TFCSYBJ2
5/30/2025	SAMANTHA DIEHL	\$314.98	SHUTTERFLY, INC.
6/3/2025	SAMANTHA DIEHL	\$250.00	GREATER LANSING CVB
6/5/2025	SAMANTHA DIEHL	\$66.99	UPPBEAT PREMIUM
6/8/2025	SAMANTHA DIEHL	\$50.00	FACEBK *XJLJHUUBJ2
6/10/2025	SAMANTHA DIEHL	\$29.95	FACEBK *6H7CDSLJCJ2
5/29/2025	THOMAS BAKER	\$317.12	CATHEY CO
6/9/2025	THOMAS BAKER	\$21.21	COMPLETE BATTERY SOURCE

TOTAL

\$13,995.64

ACH Transactions

Date	Payee	Amount	Purpose
5/30/2025	Nationwide	\$ 10,939.76	Payroll Deductions 5/30/2025
5/30/2025	Alerus	\$ 60,057.02	Payroll Deductions 5/30/2025
5/30/2025	Blue Care Network	\$ 136,175.45	Employee Health Insurance
5/30/2025	Eyemed	\$ 2,311.98	Employee Vision Insurance
6/2/2025	State of Michigan	\$ 58,400.39	State Payroll Taxes May 2025
6/2/2025	MERS	\$ 540,630.17	Employee Retirement
6/3/2025	Consumer Energy	\$ 59,209.14	Utility Transaction Fees
6/4/2025	Blue Care Network	\$ 12,557.48	Employee Health Insurance
6/5/2025	Wageworks	\$ 93.00	Employee Health Savings
6/9/2025	Health Equity	\$ 11.75	Employee Health Savings
6/9/2025	Delta Dental	\$ 15,667.89	Employee Dental Insurance
6/11/2025	Invoice Cloud	\$ 13,087.93	Water/Sewer Utility Transactions
6/11/2025	Blue Care Network	\$ 20,696.75	Employee Health Insurance
6/11/2025	IRS	\$ 131,749.76	Payroll Taxes 6/13/2025
6/11/2025	Various Financial Institutions	\$ 366,280.53	Payroll Deductions 6/13/2025
6/12/2025	Gallagher Benefit Services	\$ 3,250.00	Employee Vision Insurance
Total ACH Payments		\$ 1,431,119.00	



9. D

To: Board Members
From: Amber Clark Neighborhood & Economic Development Director
Date: June 17, 2025
**Re: Notice to Set a Public Hearing Haslett Village Square
1655 and 1621 Haslett Road - Brownfield Redevelopment Plan
Amendment**

Board Summary:

The Meridian Township Brownfield Redevelopment Authority (MTBRA) has received an amendment request for the Brownfield Plan for 1621 and 1655 Haslett Road, commonly referred to as “Haslett Village Square” redevelopment project.

In accordance with the provisions of the Brownfield Redevelopment Financing Act, Public Act 90 of 2023, the Township Board must notice and hold a public hearing to receive public comment prior to approval of the Brownfield Redevelopment Plan from SP Holding LLC, a group out of Holland, MI. SP Holding LLC will propose an amendment to the approved Brownfield Redevelopment Plan for 1655 and 1621 Haslett road. The Township board will set the public hearing to receive comments on **Tuesday July 8th, 2025** at 6:00 PM in Meridian Township Hall room, 5151 Marsh Road, Okemos MI 48864. At which time the representatives of the project and the Township may be heard regarding their amendment request to the Brownfield Redevelopment Plan. After the Board’s action setting the public hearing, Staff will distribute the required legal notice to the taxing units as outlined in the State law.

The following motion have been prepared for Board consideration:

MOVE TO SET THE PUBLIC HEARING REGARDING THE BROWNFIELD REDEVELOPMENT PLAN FROM SP HOLDING LLC FOR JULY 8, 2025 REGULAR MEETING OF THE TOWNSHIP BOARD. AUTHORIZE THE PUBLICATION OF THE NOTICE, ITS DISSEMINATION TO THE PUBLIC, AND ALL REQUIRED TAXING JURISDICTIONS.

Attachment:

1. Public Hearing Notice- Haslett Village Square Brownfield Redevelopment Plan



**CHARTER TOWNSHIP OF MERIDIAN- INGHAM COUNTY, MICHIGAN
LEGAL AD NOTICE: Public Hearing
Brownfield Redevelopment Plan Haslett Village Square
1655 and 1621 Haslett Road TUESDAY July 8, 2025**

**CHARTER TOWNSHIP OF MERIDIAN LEGAL NOTICE:
Brownfield Redevelopment Plan Haslett Village Square 1655 and 1621 Haslett
Road Public Hearing
July 8, 2025**

Notice is hereby given that the Township Board of the Charter Township of Meridian will hold a public hearing on Tuesday, July 8, 2025, at 6:00 p.m. in the Meridian Municipal Building, Town Hall Room, 5151 Marsh Road, Okemos, MI 48864 to hear all persons interested in the discussion to authorize by resolution the approval of an amendment to the Brownfield Redevelopment Plan for 1655 and 1621 Haslett Road, as a part of the approved plan to redevelop 19.5 acres of land at Haslett Village Square.

SP HOLDINGC COMPANY, LLC of Holland, MI has proposed a Brownfield Redevelopment Plan for 1655 and 1621 Haslett Road in support of demolition, asbestos abatement, and removal of contaminated soils due to previous business operations at the project site. The developer has proposed a 23-year Brownfield plan with the inclusion housing as an eligible cost through Public Act 90 of 2023, to cover the estimated cost of contamination removal, site infrastructure, and the construction of housing units to support workforce incomes at or below 120% of the area median income. Total investment is estimated at \$62M with a reimbursement of \$14.4M to the developer for eligible costs. The following parcels are included in the proposed project:

1655 Haslett Road; 33-02-02-10-401-008 and 1621 Haslett Road 33-02-02-10-401-009.

Information may be examined at the Department of Community Planning and Development, 5151 Marsh Road, Okemos, Michigan 48864-1198, (phone 517-853-4568) between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday.

Written comments may be sent prior to the public hearing to Amber Clark Neighborhoods & Economic Development Director, Charter Township of Meridian, 5151 Marsh Road, Okemos, Michigan, 48864, or by email to clark@meridian.mi.us.

Publish:

**Lansing State Journal
Monday June 16, 2025**

**Angela Demas
Township Clerk**

1 Affidavit, please



To: Board Members

**From: Dan Opsommer, Deputy Township Manager
Director of Public Works and Engineering**

Date: May 12, 2025

Re: Re-Appointment of Youth Member of the Environmental Commission

As provided for in the Township’s Code of Ordinances, the Township Board may appoint up to two youth members who shall be nonvoting, ex officio members of the Environmental Commission.

The Township Board appointed Harrison Batten as a youth nonvoting, ex officio member on August 8, 2024 for a term expiring 7/31/25. The other youth member seat is currently vacant.

Commissioner Batten has been a very valuable member of the Environmental Commission during his first term. Harrison also is a student from Haslett Public Schools, which has historically been underrepresented on the Environmental Commission.

Staff are excited that Commissioner Batten has a strong desire to continue his public service on the Environmental Commission.

The following motion has been prepared for the Board’s consideration:

MOVE TO APPROVE RE-APPOINT HARRISON BATTEN TO AS A YOUTH NONVOTING, EX OFFICIO MEMBER OF THE ENVIRONMENTAL COMMISSION FOR A TERM BEGINNING 8/1/2025 AND ENDING 7/31/2026.



To: Board Members

**From: Dan Opsommer, Deputy Township Manager
Director of Public Works and Engineering**

Date: June 6, 2025

**Re: Approval of Amendments to Ingham County Trails and Parks Millage Grants
TR031 and TR080**

It is taking more time than the Township initially anticipated to secure easements for the Northern Tier Trail due to property owner opposition to the project. This project involves constructing a pathway on the west side of Towar Ave. Easements are needed throughout the proposed trail route in order to construct the trail in a traditional manner (i.e. setback off of the road) as we initially envisioned.

The Township will continue working on land acquisition for this trail. The Township is not abandoning this project, but we don't foresee it being ready to begin construction in the next 3 years. Due to property owner opposition to easements, this trail may need to be constructed as part of a redesign of Towar Ave so the trail can be constructed in the road right-of-way. Towar Ave is a local road, so this would conceivably be a Township Local Road Program/trail project.

We will look to reapply for funding to construct this trail if/when we can acquire the necessary land and/or find a design that can be constructed in the right-of-way of Towar Ave.

Due to the fact that we cannot invest these funds into construction of the Northern Tier Trail at this time, we are requesting to reallocate the full \$375,000 from TR080 (Northern Tier Trail) to TR031 (Phase I of the MSU to Lake Lansing Trail) to fund an embankment stabilization project that is needed to protect Phase I of the MSU to Lake Lansing Trail from river bank erosion.

In July of 2024, the steep embankment adjacent to the Red Cedar River west of the boardwalk on Phase I of the MSU to Lake Lansing Trail was undermined when the river level rose after a series of storm events. Please see the photos at the end of the letter that is the first attachment to this cover memorandum.

Part of the trail nearly collapsed into the river. We were very fortunate to avoid this. To address this issue long-term, we need to stabilize this embankment. The river rises similar to the conditions that were present in July of 2024 one to four times annually. Therefore, we know this will be a recurring issue if we do not address it.

The Township will use these funds to stabilize to this embankment. We are currently evaluating what options we have to stabilize this embankment.

Memo to Township Board

June 6, 2025

Re: Approval of Amendments to Ingham County Trails and Parks Millage Grants TR031 and TR080

The following motion has been prepared for the Board's consideration:

MOVE TO APPROVE THE AMENDMENT NO. 2 TO THE AGREEMENT BETWEEN COUNTY OF INGHAM AND CHARTER TOWNSHIP OF MERIDIAN FOR PROJECT TR080 AND AMENDMENT NO. 5 TO THE AGREEMENT BETWEEN COUNTY OF INGHAM AND CHARTER TOWNSHIP OF MERIDIAN FOR PROJECT TR031 AND AUTHORIZE THE TOWNSHIP SUPERVISOR AND CLERK TO EXECUTE THE AMENDMENTS.

Attachments:

1. Reallocation Request Letter to Ingham County
2. Amendment No. 2 to Agreement between county of Ingham and Charter Township of Meridian for Project TR080
3. Amendment No. 5 to Agreement between county of Ingham and Charter Township of Meridian for Project TR031



Meridian Township
5151 Marsh Road
Okemos, MI 48864

P 517.853.4000
F 517.853.4096

Township Board:

Scott Hendrickson
Township Supervisor

Angela Demas
Township Clerk

Phil Deschaine
Township Treasurer

Kathy Ann Sundland
Township Trustee

Marna Wilson
Township Trustee

Nickolas Lentz
Township Trustee

Peter Trezise
Township Trustee

Timothy R. Schmitt,
AICP
*Interim Township
Manager*

February 5, 2025

Ms. Natalie Trotter
Trails & Parks Millage Coordinator
Ingham County Parks Department
121 E. Maple St.
P.O. Box 178
Mason, MI 48854

Dear Ms. Trotter:

Subject: Ingham County Trails & Parks Millage Reallocation Request

Please accept this letter as the Township's formal request to reallocate funds from TR080 to TR031. The Township is not seeking additional funding. The amount and reasoning behind the reallocation for each project is detailed below:

TR080 – Meridian Township Northern Tier Trail

Current Agreement: \$375,000

Final Cost: \$0

Adjustment: \$375,000 from TR080 to TR031

It is taking more time than the Township initially anticipated to secure easements for the Northern Tier Trail due to property owner opposition to the project.

The Township will continue working on land acquisition for this trail as time permits. The Township is not abandoning this project, but we don't foresee it being ready to begin construction in the next 3 years.

We will look to reapply for funding to construct this trail if/when we can acquire the necessary land and/or find a design that can be constructed in the right-of-way of Towar Ave.

TR031 – MSU to Lake Lansing Connector Trail, Phase I

Current Agreement: \$1,715,461.49

Final Cost (ICP Costs Only): \$2,090,461.49

Adjustment: \$375,000 from TR080 to TR031

We are requesting to reallocate the full \$375,000 from TR080 to TR031 to fund final punch list work on this trail before we close out the construction contract. The vast majority of this funding will be used for embankment stabilization.

In July of 2024, the steep embankment adjacent to the Red Cedar River west of the boardwalk on Phase I of the MSU to Lake Lansing Trail was undermined when the river level rose after a series of storm events. Please see the photos below.

Part of the trail nearly collapsed into the river. We were very fortunate to avoid this. To address this issue long-term, we need to stabilize this embankment. The river rises

similar to the conditions that were present in July of 2024 one to four times annually. Therefore, we know this will be a recurring issue if we do not address it.

The Township will use the funds to perform a sheet and shore or timber revetment stabilization to this embankment.

The County provided the Township with a 50% payment for TR080 on 11/10/2020 (Receipt # 137712, Check # 792465) in accordance with the grant agreement. The Township has not expended these funds and would utilize full \$375,000 toward the cost of the work summarized above on Phase I of the MSU to Lake Lansing Trail.

If there are any questions about our request or the work that has been completed thus far, please let me know.

Sincerely,

Dan Opsommer
Deputy Township Manager
Director of Public Works & Engineering

Photo 1:



Photo 2:



Photo 3:



Photos 4:



Photo 5:



Photo 6:



AMENDMENT NO. 2 TO
AGREEMENT
BETWEEN
COUNTY OF INGHAM
AND
CHARTER TOWNSHIP OF MERIDIAN
FOR
MERIDIAN – EAST LANSING NORTHERN TIER TRAIL CONNECTION
(PROJECT #TR080)

THIS AMENDMENT, made and entered into by and between the **COUNTY OF INGHAM**, a municipal corporation and political subdivision of the State of Michigan (hereinafter referred to as the “County”), and the **CHARTER TOWNSHIP OF MERIDIAN**, a municipal corporation, organized and existing under the laws of the State of Michigan (hereinafter referred to as the “Township”), amends the Agreement for Meridian – East Lansing Northern Tier Trail Connection (Project #TR080), made and entered into between the parties on October 23, 2020, as amended by Amendment No. 1 effective April 10, 2024.

WITNESSETH:

1. The Township has encountered difficulty in securing easements for this Project #TR080, and desires to continue working on land acquisition. Therefore, the parties agree that the total compensation for this Project #TR080, being \$375,000.00, shall be allocated to Project #TR031, and the compensation for Project #TR080 shall be reduced to Zero Dollars (\$0.00).

2. The Township will reapply for funding for Project #TR080 if and when necessary land is acquired or it otherwise finds a design that can be constructed in the Towar Avenue right of way.

3. All other terms and conditions contained in the above-stated Agreement shall remain in full force and effect except as modified herein. This Amendment shall become effective on the 15th day of April, 2025.

4. The people signing this Amendment on behalf of the parties to the above-stated Agreement certify by their signatures that they are duly authorized to sign this Amendment to the Agreement on behalf of the parties and that this Amendment has been authorized by the parties.

THE AUTHORIZED REPRESENTATIVES OF THE PARTIES HERETO HAVE FULLY EXECUTED THIS INSTRUMENT IN THE SPACES SET FORTH BELOW:

COUNTY OF INGHAM

By: _____
Ryan Sebolt, Chair
County Board of Commissioners

Date: _____

CHARTER TOWNSHIP OF MERIDIAN

By: _____
Scott Hendrickson, Supervisor

Date: _____

By: _____
Angela Demas, Clerk

Date: _____

APPROVED AS TO LEGAL FORM
FOR COUNTY OF INGHAM
COHL, STOKER & TOSKEY, P.C.

By: Timothy M. Perrone 5/13/2025

N:\Client\Ingham\Parks\Agreements\Trails & Parks Millage Agrs\2020\Meridian Township\TR080 - MD ELNT Connect\Amd 2 to Agr with MeridianTwp for Meridian-East Lansing
NTT Connection - 2020.doc
Ing/Parks #20-011

AMENDMENT NO. 5 TO
AGREEMENT BETWEEN
COUNTY OF INGHAM
AND
CHARTER TOWNSHIP OF MERIDIAN
FOR
MSU TO LAKE LANSING CONNECTOR TRAIL - PHASE I
PROJECT #TR031

THIS AMENDMENT, made and entered into by and between the **COUNTY OF INGHAM**, a municipal corporation and political subdivision of the State of Michigan (hereinafter referred to as the “County”), and the **CHARTER TOWNSHIP OF MERIDIAN**, a municipal corporation, organized and existing under the laws of the State of Michigan (hereinafter referred to as the “Township”), amends the Agreement For MSU to Lake Lansing Connector Trail – Phase I (Project #TR031), made and entered into between the parties on May 1, 2017, as amended by Amendment No. 1 dated April 9, 2021, by Amendment No. 2 dated December 28, 2022, by Amendment No. 3 dated February 8, 2024, and Amendment No. 4, effective April 10, 2024.

WITNESSETH:

1. Section 2 of the above-stated Agreement, Agreement Term and Termination, pages 1-2, shall be amended to read as follows:

“**2. Agreement Term and Termination.** The term of this Agreement shall commence on the date this Agreement is fully signed by the authorized representatives of both the County and Township and continue through June 1, 2026, unless prematurely terminated as authorized by this Agreement.

Notwithstanding any other provision in this Agreement to the contrary, either the County or the Township may terminate this Agreement at any time upon thirty (30) days prior written notice to the other party. In the event this Agreement is terminated as authorized in this paragraph, the Township shall refund to the County the total sum paid by the County for the Project.”

2. Section 3 of the above-stated Agreement, Compensation and Method of Payment, page 2, shall be amended by the allocation of an additional \$375,000.00 allocated from TR080, to read as follows:

“**3. Compensation and Method of Payment.**

A. The total sum that the County shall pay the Township under this Agreement for the Township to apply towards the Township’s costs for the Project shall be TWO MILLION NINETY THOUSAND FOUR HUNDRED SIXTY-ONE AND 49/100 DOLLARS (\$2,090,461.49). Said sum shall be paid as follows:

1. 25% upon execution of this Agreement.

- 2. 50% when the Township has completed 50% of the Project, confirmed by the Township's Progress Report to the County.
- 3. 25% when the entire Project has been completed to the County's satisfaction, and following the submission of the Township's Final Report.

B. The Township shall refund to the County the sum paid in the event this Agreement is terminated as set forth in this Agreement or if the Project for any reason is not completed."

3. All other terms and conditions contained in the above-stated Agreement shall remain in full force and effect except as modified herein. This Amendment shall become effective on the 16th day of April, 2025.

4. The people signing this Amendment on behalf of the parties to the above-stated Agreement certify by their signatures that they are duly authorized to sign this Amendment to the Agreement on behalf of the parties and that this Amendment has been authorized by the parties.

THE AUTHORIZED REPRESENTATIVES OF THE PARTIES HERETO HAVE FULLY EXECUTED THIS INSTRUMENT IN THE SPACES SET FORTH BELOW:

COUNTY OF INGHAM

CHARTER TOWNSHIP OF MERIDIAN

By: _____
 Ryan Sebolt, Chair
 County Board of Commissioners

By: _____
 Scott Hendrickson, Supervisor

Date: _____

Date: _____

By: _____
 Angela Demas, Clerk

Date: _____

APPROVED AS TO LEGAL FORM
 FOR COUNTY OF INGHAM
 COHL, STOKER & TOSKEY, P.C.

By: Timothy M. Perrone 5/13/2025



To: Board Members

**From: Dan Opsommer, Deputy Township Manager
Director of Public Works and Engineering**

Date: June 11, 2025

**Re: Township Board Liaison to the East Lansing-Meridian Water & Sewer
Authority Board of Trustees**

The East Lansing City Council currently appoints one of their members to serve as a liaison to the East Lansing-Meridian Water & Sewer Authority (ELMWSA) Board of Trustees.

There is no legal requirement that the Township Board appoint a liaison to the ELMWSA Board. For context, the Township Board has also never voluntarily appointed a liaison to the ELMWSA Board. In an effort to better engage and educate the Township Board as it relates to ELMWSA, I believe there would be a benefit in having a Township Board member serve as a liaison to the ELMWSA Board.

The ELMWSA Board meets at 11 a.m. on the third Thursday of the month at ELMWSA, 2470 Burcham Drive, East Lansing, MI 48823. The ELMWSA Board meetings typically conclude between Noon and 1 p.m.

At the Board's June 3 meeting, the consensus of the Board was to appoint Trustee Nickolas Lentz.

The following motion has been prepared for the Board's consideration:

MOVE TO APPOINT TRUSTEE NICKOLAS LENTZ TO SERVE AS THE TOWNSHIP BOARD LIAISON TO THE EAST LANSING-MERIDIAN WATER & SEWER AUTHORITY BOARD.



To: Township Board
From: Tim Dempsey, Township Manager & Samantha Diehl, Communications Manager
Date: June 13, 2025
Re: Comcast Local Franchise Agreement Renewal

Meridian Township's franchise agreement with Comcast is set to expire in 2025 and is up for renewal.

For the 2025 renewal, staff and attorneys recommend that the Township approve the agreement with a 5% franchise fee and 1% PEG fee. The terms of the proposed agreement match the existing agreement and meet statutory requirements. Once it is approved, this agreement will remain in effect until 2035.

The following motion has been prepared for Board consideration:

MOVE TO APPROVE THE REWNEWAL OF THE UNIFORM VIDEO SERVICE LOCAL FRANCHISE AGREEMENT BETWEEN COMCAST AND MERIDIAN TOWNSHIP, WITH FRANCHISE FEES SET AT 5% OF COMCAST'S GROSS REVENUE AND PEG FEES SET AT 1% OF COMCAST'S GROSS REVENUE.

Attachments:

- 1. Manager Dempsey's Letter to Comcast**
- 2. Comcast Franchise Agreement**



Meridian Township
5151 Marsh Road
Okemos, MI 48864

P 517.853.4000
F 517.853.4096

Township Board:

Scott Hendrickson
Township Supervisor

Angela Demas
Township Clerk

Phil Deschaine
Township Treasurer

Kathy Ann Sundland
Township Trustee

Marna Wilson
Township Trustee

Nickolas Lentz
Township Trustee

Peter Trezise
Township Trustee

Timothy H. Dempsey
Township Manager

May 21, 2025

Ben Miller
Director, Government Affairs
Comcast, Heartland Region
1401 E. Miller Road
Lansing, MI 48911

Dear Mr. Miller:

Thank you for sending the proposed Local Franchise Agreement for consideration. This letter is to acknowledge our receipt and completeness of the agreement.

I will provide you with an update on our review and approval timeframe in the coming days.

Sincerely,

Timothy H. Dempsey
Meridian Township Manager

cc: Sam Diehl, Communications Manager



Sent via UPS

April 30, 2025

Ms. Angela Demas, Clerk
Meridian Township
5151 Marsh Rd.
Okemos, MI 48864

Re: Michigan Uniform Video Service Local Franchise Agreement Renewal

Dear Ms. Demas:

In accordance with the instructions set forth by the Michigan Public Service Commission in its provision of the Uniform Video Service Local Franchise Agreement, and with provisions set forth in Section 3(7) of Public Act 480 of 2006, enclosed please find two completed Renewal Uniform Video Service Local Franchise Agreements along with the necessary Attachment 1's thereto filed on behalf of Comcast of Michigan III, Inc.. *Kindly return one executed copy of the Agreement to me in the self-addressed stamped envelope.*

You will find several stickers attached to the document indicating where the Franchising Entity is required to supply information. Please note that on page 9 of the UVSLFA in the box entitled, "Franchise Agreement (Franchising Entity to Complete), the "Date submitted" is the date the Franchising Entity receives the Agreement from Comcast and the "Date completed and approved" is when the Franchising Entity signs the Agreement.

If you have any questions, please contact me directly at 517-930-6771 or Matt Kelley, Director, Government Affairs, at 317-771-2104.

Sincerely,

A handwritten signature in black ink, appearing to read "Ben Miller", written over a white background.

Ben Miller
Director, Government Affairs
Comcast, Heartland Region
1401 E. Miller Rd.
Lansing, MI 48911

Enclosure

INSTRUCTIONS FOR UNIFORM VIDEO SERVICE LOCAL FRANCHISE AGREEMENT

Pursuant to 2006 Public Act 480, MCL 484.3301 *et seq.*, any Video Service Provider seeking to provide video service in one or more service areas in the state of Michigan after January 30, 2007, shall file an application for a Uniform Video Service Local Franchise Agreement with the Local Unit of Government ("Franchising Entity") that the Provider wishes to service. Pursuant to Section 2(2) of 2006 PA 480, "Except as otherwise provided by this Act, a person shall not provide video services in any local unit of government without first obtaining a uniform video service local franchise as provided under Section 3." Procedures applicable to incumbent video service providers are set forth below.

As of the effective date (January 1, 2007) of the Act, no existing franchise agreement with a Franchising Entity shall be renewed or extended upon the expiration date of the agreement. The incumbent video Provider, at its option, may continue to provide video services to the Franchising Entity by electing to do one of the following:

1. Terminate the existing franchise agreement before the expiration date of the agreement and enter into a new franchise under a uniform video service local franchise agreement.
2. Continue under the existing franchise agreement amended to include only those provisions required under a uniform video service local franchise.
3. Continue to operate under the terms of an expired franchise until a uniform video service local franchise agreement takes effect. An incumbent video Provider with an expired franchise on the effective date has 120 days after the effective date of the Act to file for a uniform video service local franchise agreement.

On the effective date (January 1, 2007) of the Act, any provisions of an existing Franchise that are inconsistent with or in addition to the provisions of a uniform video service local Franchise Agreement are unreasonable and unenforceable by the Franchising Entity.

If, at a subsequent date, the Provider would like to provide video service to an additional Local Unit of Government, the Provider must file an additional application with that Local Unit of Government.

The forms shall meet the following requirements:

- The Provider must complete both the "Uniform Video Service Local Franchise Agreement" and "Attachment 1 - Uniform Video Service Local Franchise Agreement" forms if they are seeking a new/renewed Franchise Agreement, and send the forms by mail (certified, registered, first-class, return receipt requested, or by a nationally recognized overnight delivery service) to the appropriate Franchising Entity. Until otherwise officially notified by the Franchising Entity, the forms shall be sent to the Clerk or any official with the responsibilities or functions of the Clerk in the Franchising Entity. "**Attachment 2 - Uniform Video Service Local Franchise Agreement**" is not required to be filed at this time *unless it is being used regarding amendments, terminations, or transfers pertaining to an existing Uniform Video Service Local Franchise Agreement.* (Refer to Sections X to XII of the Agreement, as well as Section 3(4-6) of the Act.)
- Pursuant to Section 11 of the Act: Except under the terms of a mandatory protective order, trade secrets and commercial or financial information designated as such and submitted under the Act to the Franchising Entity or Commission are exempt from the Freedom of Information Act, 1976 PA 442, MCL 15.231 to 15.246 and **MUST BE KEPT CONFIDENTIAL.**
 1. The Provider may specify which items of information should be deemed "confidential." It is the responsibility of the provider to clearly identify and segregate any confidential information submitted to the franchising entity with the following information:

"[insert PROVIDER'S NAME]
[CONFIDENTIAL INFORMATION]"

2. The Franchising Entity receiving the information so designated as confidential is required (a) to protect such information from public disclosure, (b) exempt such information from any response to a

FOIA request, and (c) make the information available only to and for use only by such local officials as are necessary to approve the franchise agreement or perform any other task for which the information is submitted.

3. Any Franchising Entity which disputes whether certain information submitted to it by a provider is entitled to confidential treatment under the Act may apply to the Commission for resolution of such a dispute. Unless and until the Commission determines that part or all of the information is not entitled to confidential treatment under the Act, the Franchising Entity shall keep the information confidential.

- Responses to all questions must be provided and must be amended appropriately when changes occur.
- All responses must be printed out, typed, signed/dated (where appropriate), and mailed (certified, registered, first class, return receipt requested, or by a national recognized overnight delivery service) to the appropriate party.
- The Agreement and Attachments are templates. Tab through the documents and fill in as appropriate, use the appropriate "dropdown box" (City/Village/Township) when indicated.
- For sections that need explanation, if the Provider runs out of space, the Provider should then submit the application with typed attachments that are clearly identified.
- The Franchising Entity shall notify the Provider as to whether the submitted Franchise Agreement is complete as required by this Act within 15 business days after the date that the Franchise Agreement is filed. If the Franchise Agreement is not complete, the Franchising Entity shall state in its notice the reasons the franchise agreement is incomplete. The Franchising Entity cannot declare an application to be incomplete because it may dispute whether or not the applicant has properly classified certain material as "confidential."
- A Franchising Entity shall have 30 days after the submission date of a complete Franchise Agreement to approve the agreement. If the Franchising Entity does not notify the Provider regarding the completeness of the Franchise Agreement or approve the Franchise Agreement within the time periods required under this subsection, the franchise agreement shall be considered complete and the Franchise Agreement approved. The Provider shall notify both the Franchising Entity and the Michigan Public Service Commission of such an approved and completed Agreement by completing **Attachment 3 - Uniform Video Service Local Franchise Agreement**.
- For changes to an existing Uniform Video Service Local Franchise Agreement (amendments, transfers, or terminations), the Provider must complete the "**Attachment 2 - Uniform Video Service Local Franchising Entity**" form, and send the form to the appropriate Franchising Entity.
- For information that is to be submitted to the Michigan Public Service Commission, please use the following address:

Michigan Public Service Commission
Attn: Video Franchising
6545 Mercantile Way
P.O. Box 30221
Lansing, MI 48909

Fax: (517) 284-8200

Questions should be directed to the Telecommunications Division, Michigan Public Service Commission at (517) 284-8190.

UNIFORM VIDEO SERVICE LOCAL FRANCHISE AGREEMENT

THIS UNIFORM VIDEO SERVICE LOCAL FRANCHISE AGREEMENT ("Agreement") is made, pursuant to 2006 PA 480, MCL 484.3301 *et seq.*, (the "Act") by and between Meridian Township, a Michigan municipal corporation (the "Franchising Entity"), and Comcast of Michigan III, Inc., a Delaware Corporation doing business as Comcast.

I. Definitions

For purposes of this Agreement, the following terms shall have the following meanings as defined in the Act:

- A. "Cable Operator" means that terms as defined in 47 USC 522(5).
- B. "Cable Service" means that terms as defined in 47 USC 522(6).
- C. "Cable System" means that term as defined in 47 USC 522(7).
- D. "Commission" means the Michigan Public Service Commission.
- E. "Franchising Entity" means the local unit of government in which a provider offers video services through a franchise.
- F. "FCC" means the Federal Communications Commission.
- G. "Gross Revenue" means that term as described in Section 6(4) of the Act and in Section VI(D) of the Agreement.
- H. "Household" means a house, an apartment, a mobile home, or any other structure or part of a structure intended for residential occupancy as separate living quarters.
- I. "Incumbent video provider" means a cable operator serving cable subscribers or a telecommunication provider providing video services through the provider's existing telephone exchange boundaries in a particular franchise area within a local unit of government on the effective date of this act.
- J. "IPTV" means internet protocol television.
- K. "Local unit of government" means a city, village, or township.
- L. "Low-income household" means a household with an average annual household income of less than \$35,000.00 as determined by the most recent decennial census.
- M. "METRO Act" means the Metropolitan Extension Telecommunications Rights-of-Way Oversight Act, 2002 PA 48, MCL 484.3101 *et seq.*
- N. "Open video system" or "OVS" means that term as defined in 47 USC 573.
- O. "Person" means an individual, corporation, association, partnership, governmental entity, or any other legal entity.
- P. "Public rights-of-way" means the area on, below, or above a public roadway, highway, street, public sidewalk, alley, waterway, or utility easements dedicated for compatible uses.
- Q. "Term" means the period of time provided for in Section V of this Agreement.
- R. "Uniform video service local franchise agreement" or "franchise agreement" means the franchise agreement required under the Act to be the operating agreement between each franchising entity and video provider in this state.
- S. "Video programming" means that term as defined in 47 USC 522(20).
- T. "Video service" means video programming, cable services, IPTV, or OVS provided through facilities located at least in part in the public rights-of-way without regard to delivery technology, including internet protocol technology. This definition does not include any video programming provided by a commercial mobile service provider defined in 47 USC 332(d) or provided solely as part of, and via, a service that enables users to access content, information, electronic mail, or other services offered over the public internet.
- U. "Video service provider" or "Provider" means a person authorized under the Act to provide video service.
- V. "Video service provider fee" means the amount paid by a video service provider or incumbent video provider under Section 6 of the Act and Section VI of this Agreement.

II. Requirements of the Provider

- A. An unfranchised Provider will not provide video services in any local unit of government without first obtaining a uniform video service local franchise agreement as provided under **Section 3 of the Act** (except as otherwise provided by the Act).
- B. The Provider shall file in a timely manner with the Federal Communications Commission all forms required by that agency in advance of offering video service in Michigan.
- C. The Provider agrees to comply with all valid and enforceable federal and state statutes and regulations.
- D. The Provider agrees to comply with all valid and enforceable local regulations regarding the use and occupation of public rights-of-way in the delivery of the video service, including the police powers of the Franchising Entity.
- E. The Provider shall comply with all Federal Communications Commission requirements involving the distribution and notification of federal, state, and local emergency messages over the emergency alert system applicable to cable operators.
- F. The Provider shall comply with the public, education, and government programming requirements of Section 4 of the Act.
- G. The Provider shall comply with all customer service rules of the Federal Communications Commission under 47 CFR 76.309 (c) applicable to cable operators and applicable provisions of the Michigan Consumer Protection Act, 1976 PA 331, MCL 445.901 to 445.922.
 - i. Including but not limited to: MCL 445.902; MCL 445.903 (1)(a) through 445.903(1)(cc); MCL 445.903(1)(ff) through (jj); MCL 445.903(2); MCL 445.905; MCL 445.906; MCL 445.907; MCL 445.908; MCL 445.910; MCL 445.911; MCL 445.914; MCL 445.915; MCL 445.916; MCL 445.918.
- H. The Provider agrees to comply with in-home wiring and consumer premises wiring rules of the Federal Communications Commission applicable to cable operators.
- I. The Provider shall comply with the Consumer Privacy Requirements of 47 USC 551 applicable to cable operators.
- J. If the Provider is an incumbent video provider, it shall comply with the terms which provide insurance for right-of-way related activities that are contained in its last cable franchise or consent agreement from the Franchising Entity entered before the effective date of the Act.
- K. The Provider agrees that before offering video services within the boundaries of a local unit of government, the video Provider shall enter into a Franchise Agreement with the local unit of government as required by the Act.
- L. The Provider understands that as the effective date of the Act, no existing Franchise Agreement with a Franchising Entity shall be renewed or extended upon the expiration date of the Agreement.
- M. The Provider provides an exact description of the video service area footprint to be served, pursuant to **Section 2(3)(e) of the Act**. If the Provider is not an incumbent video Provider, the date on which the Provider expects to provide video services in the area identified under **Section 2(3)(e) of the Act** must be noted. The Provider will provide this information in Attachment 1 - Uniform Video Service Local Franchise Agreement.
- N. The Provider is required to pay the Provider fees pursuant to **Section 6 of the Act**.

III. Provider Providing Access

- A. The Provider shall not deny access to service to any group of potential residential subscribers because of the race or income of the residents in the local area in which the group resides.
- B. It is a defense to an alleged violation of Paragraph A if the Provider has met either of the following conditions:
 - i. Within 3 years of the date it began providing video service under the Act and the Agreement; at least 25% of households with access to the Provider's video service are low-income households.
 - ii. Within 5 years of the date it began providing video service under the Act and Agreement and from that point forward, at least 30% of the households with access to the Provider's video service are low-income households.
- C. **[If the Provider is using telecommunication facilities]** to provide video services and has more than 1,000,000 telecommunication access lines in Michigan, the Provider shall provide access to its video service to a number of households equal to at least 25% of the households in the provider's telecommunication

service area in Michigan within 3 years of the date it began providing video service under the Act and Agreement and to a number not less than 50% of these households within 6 years. **The video service Provider is not required to meet the 50% requirement in this paragraph until 2 years after at least 30% of the households with access to the Provider's video service subscribe to the service for 6 consecutive months.**

- D. The Provider may apply to the Franchising Entity, and in the case of paragraph C, the Commission, for a waiver of or for an extension of time to meet the requirements of this section if 1 or more of the following apply:
- i. The inability to obtain access to public and private rights-of-way under reasonable terms and conditions.
 - ii. Developments or buildings not being subject to competition because of existing exclusive service arrangements.
 - iii. Developments or buildings being inaccessible using reasonable technical solutions under commercial reasonable terms and conditions.
 - iv. Natural disasters
 - v. Factors beyond the control of the Provider
- E. The Franchising Entity or Commission may grant the waiver or extension only if the Provider has made substantial and continuous effort to meet the requirements of this section. If an extension is granted, the Franchising Entity or Commission shall establish a new compliance deadline. If a waiver is granted, the Franchising Entity or Commission shall specify the requirement or requirements waived.
- F. The Provider shall file an annual report with the Franchising Entity and the Commission regarding the progress that has been made toward compliance with paragraphs B and C.
- G. Except for satellite service, the provider may satisfy the requirements of this paragraph and Section 9 of the Act through the use of alternative technology that offers service, functionality, and content, which is demonstrably similar to that provided through the provider's video service system and may include a technology that does not require the use of any public right-of-way. The technology utilized to comply with the requirements of this section shall include local public, education, and government channels and messages over the emergency alert system as required under Paragraph II(E) of this Agreement.

IV. Responsibility of the Franchising Entity

- A. The Franchising Entity hereby grants authority to the Provider to provide Video Service in the Video Service area footprint, as described in this Agreement and Attachments, as well as the Act.
- B. The Franchising Entity hereby grants authority to the Provider to use and occupy the Public Rights-of-way in the delivery of Video Service, subject to the laws of the state of Michigan and the police powers of the Franchising Entity.
- C. The Franchising Entity shall notify the Provider as to whether the submitted Franchise Agreement is complete as required by the Act within 15 business days after the date that the Franchise Agreement is filed. If the Franchise Agreement is not complete, the Franchising Entity shall state in its notice the reasons the Franchise Agreement is incomplete. The Franchising Entity cannot declare an application to be incomplete because it may dispute whether or not the applicant has properly classified certain material as "confidential."
- D. The Franchising Entity shall have 30 days after the submission date of a complete Franchise Agreement to approve the agreement. If the Franchising Entity does not notify the Provider regarding the completeness of the Franchise Agreement or approve the Franchise Agreement within the time periods required under **Section 3(3) of the Act**, the Franchise Agreement shall be considered complete and the Franchise Agreement approved.
- i. If time has expired for the Franchising Entity to notify the Provider, The Provider shall send (via mail: certified or registered, or by fax) notice to the Franchising Entity and the Commission, using Attachment 3 of this Agreement.
- E. The Franchising Entity shall allow a Provider to install, construct, and maintain a video service or communications network within a public right-of-way and shall provide the provider with open, comparable, nondiscriminatory, and competitively neutral access to the public right-of-way.
- F. The Franchising Entity may not discriminate against a video service provider to provide video service for any of the following:
- i. The authorization or placement of a video service or communications network in public right-of-way.
 - ii. Access to a building owned by a governmental entity.
 - iii. A municipal utility pole attachment.
- G. The Franchising Entity may impose on a Provider a permit fee only to the extent it imposes such a fee on incumbent video providers, and any fee shall not exceed the actual, direct costs incurred by the Franchising Entity for issuing the relevant permit. A fee under this section shall not be levied if the Provider already has paid a permit fee of any kind in connection with the same activity that would otherwise be covered by the

permit fee under this section or is otherwise authorized by law or contract to place the facilities used by the Provider in the public right-of-way or for general revenue purposes.

- H. The Franchising Entity shall not require the provider to obtain any other franchise, assess any other fee or charge, or impose any other franchise requirement than is allowed under the Act and this Agreement. For purposes of this Agreement, a franchise requirement includes but is not limited to, a provision regulating rates charged by video service providers, requiring the video service providers to satisfy any build-out requirements, or a requirement for the deployment of any facilities or equipment.
- I. Notwithstanding any other provision of the Act, the Provider shall not be required to comply with, and the Franchising Entity may not impose or enforce, any mandatory build-out or deployment provisions, schedules, or requirements except as required by **Section 9 of the Act**.
- J. The Franchising Entity is subject to the penalties provided for under Section 14 of the Act.

V. Term

- A. This Franchise Agreement shall be for a period of 10 years from the date it is issued. The date it is issued shall be calculated either by **(a)** the date the Franchising Entity approved the Agreement, provided it did so within 30 days after the submission of a complete franchise agreement, or **(b)** the date the Agreement is deemed approved pursuant to **Section 3(3) of the Act**, if the Franchising Entity either fails to notify the Provider regarding the completeness of the Agreement or approve the Agreement within the time periods required under that subsection.
- B. Before the expiration of the initial Franchise Agreement or any subsequent renewals, the Provider may apply for an additional 10-year renewal under **Section 3(7) of the Act**.

VI. Fees

- A. A video service Provider shall calculate and pay an annual video service provider fee to the Franchising Entity. The fee shall be 1 of the following:
 - i. If there is an existing Franchise Agreement, an amount equal to the percentage of gross revenue paid to the Franchising Entity by the incumbent video Provider with the largest number of subscribers in the Franchising Entity.
 - ii. At the expiration of an existing Franchise Agreement or if there is no existing Franchise Agreement, an amount equal to the percentage of gross revenue as established by the Franchising Entity of _____% (percentage amount to be inserted by Franchising Entity which shall not exceed 5%) and shall be applicable to all providers
- B. The fee shall be due on a quarterly basis and paid within 45 days after the close of the quarter. Each payment shall include a statement explaining the basis for the calculation of the fee.
- C. The Franchising Entity shall not demand any additional fees or charges from a provider and shall not demand the use of any other calculation method other than allowed under the Act.
- D. For purposes of this Section, "gross revenues" means all consideration of any kind or nature, including, without limitation, cash, credits, property, and in-kind contributions received by the provider from subscribers for the provision of video service by the video service provider within the jurisdiction of the franchising entity.
 - 1. **Gross revenues shall include all of the following:**
 - i. All charges and fees paid by subscribers for the provision of video service, including equipment rental, late fees, insufficient funds fees, fees attributable to video service when sold individually or as part of a package or bundle, or functionally integrated, with services other than video service.
 - ii. Any franchise fee imposed on the Provider that is passed on to subscribers.
 - iii. Compensation received by the Provider for promotion or exhibition of any products or services over the video service.
 - iv. Revenue received by the Provider as compensation for carriage of video programming on that Provider's video service.
 - v. All revenue derived from compensation arrangements for advertising to the local franchise area.
 - vi. Any advertising commissions paid to an affiliated third party for video service advertising.
 - 2. **Gross revenues do not include any of the following:**
 - i. Any revenue not actually received, even if billed, such as bad debt net of any recoveries of bad debt.
 - ii. Refunds, rebates, credits, or discounts to subscribers or a municipality to the extent not already offset by subdivision (D)(i) and to the extent the refund, rebate, credit, or discount is attributable to the video service.
 - iii. Any revenues received by the Provider or its affiliates from the provision of services or capabilities other than video service, including telecommunications services, information services, and services,

- capabilities, and applications that may be sold as part of a package or bundle, or functionality integrated, with video service.
 - iv. Any revenues received by the Provider or its affiliates for the provision of directory or internet advertising, including yellow pages, white pages, banner advertisement, and electronic publishing.
 - v. Any amounts attributable to the provision of video service to customers at no charge, including the provision of such service to public institutions without charge.
 - vi. Any tax, fee, or assessment of general applicability imposed on the customer or the transaction by a federal, state, or local government or any other governmental entity, collected by the Provider, and required to be remitted to the taxing entity, including sales and use taxes.
 - vii. Any forgone revenue from the provision of video service at no charge to any person, except that any forgone revenue exchanged for trades, barter, services, or other items of value shall be included in gross revenue.
 - viii. Sales of capital assets or surplus equipment.
 - ix. Reimbursement by programmers of marketing costs actually incurred by the Provider for the introduction of new programming.
 - x. The sale of video service for resale to the extent the purchaser certifies in writing that it will resell the service and pay a franchise fee with respect to the service.
- E. In the case of a video service that is bundled or integrated functionally with other services, capabilities, or applications, the portion of the video Provider's revenue attributable to the other services, capabilities, or applications shall be included in gross revenue unless the Provider can reasonably identify the division or exclusion of the revenue from its books and records that are kept in the regular course of business.
- F. Revenue of an affiliate shall be included in the calculation of gross revenues to the extent the treatment of the revenue as revenue of the affiliate has the effect of evading the payment of franchise fees which would otherwise be paid for video service.
- G. The Provider is entitled to a credit applied toward the fees due under **Section 6(1) of the Act** for all funds allocated to the Franchising Entity from annual maintenance fees paid by the provider for use of public rights-of-way, minus any property tax credit allowed under **Section 8 of the Metropolitan Extension Telecommunications Rights-of-Way Oversight Act (METRO Act)**, 2002 PA 48, MCL 484.3108. The credits shall be applied on a monthly pro rata basis beginning in the first month of each calendar year in which the Franchising Entity receives its allocation of funds. The credit allowed under this subsection shall be calculated by multiplying the number of linear feet occupied by the Provider in the public rights-of-way of the Franchising Entity by the lesser of 5 cents or the amount assessed under the **METRO Act**. The Provider is not eligible for a credit under this section unless the provider has taken all property tax credits allowed under the **METRO Act**.
- H. All determinations and computations made under this section shall be pursuant to generally accepted accounting principles.
- I. Any claims by a Franchising Entity that fees have not been paid as required under **Section 6 of the Act**, and any claims for refunds or other corrections to the remittance of the Provider shall be made within 3 years from the date the compensation is remitted.
- J. The Provider may identify and collect as a separate line item on the regular monthly bill of each subscriber an amount equal to the percentage established under **Section 6(1) of the Act**, applied against the amount of the subscriber's monthly bill.
- K. The Franchising Entity shall not demand any additional fees or charges from a Provider and shall not demand the use of any other calculation method other than allowed under the Act.

VII. Public, Education, and Government (PEG) Channels

- A. The video service Provider shall designate a sufficient amount of capacity on its network to provide for the same number of public, education, and government access channels that are in actual use on the incumbent video provider system on the **effective date of the Act** or as provided under **Section 4(14) of the Act**.
- B. Any public, education, or government channel provided under this section that is not utilized by the Franchising Entity for at least 8 hours per day for 3 consecutive months may no longer be made available to the Franchising Entity and may be programmed at the Provider's discretion. At such a time as the Franchising Entity can certify a schedule for at least 8 hours of daily programming for a period of 3 consecutive months, the Provider shall restore the previously reallocated channel.
- C. The Franchising Entity shall ensure that all transmissions, content, or programming to be retransmitted by a video service Provider is provided in a manner or form that is capable of being accepted and retransmitted by a Provider, without requirement for additional alteration or change in the content by the Provider, over the particular network of the Provider, which is compatible with the technology or protocol utilized by the Provider to deliver services.

- D. The person producing the broadcast is solely responsible for all content provided over designated public, education, or government channels. The video service Provider *shall not* exercise any editorial control over any programming on any channel designed for public, education, or government use.
- E. The video service Provider is not subject to any civil or criminal liability for any program carried on any channel designated for public, education, or government use.
- F. If a Franchising Entity seeks to utilize capacity pursuant to **Section 4(1) of the Act** or an agreement under **Section 13 of the Act** to provide access to video programming over one or more PEG channels, the Franchising Entity shall give the Provider a written request specifying the number of channels in actual use on the incumbent video provider's system or specified in the agreement entered into under **Section 13 of the Act**. The video service Provider shall have 90 days to begin providing access as requested by the Franchising Entity. The number and designation of PEG access channels shall be set forth in an addendum to this agreement effective 90 days after the request is submitted by the Franchising Entity.
- G. A PEG channel shall only be used for noncommercial purposes.

VIII. PEG Fees

- A. The video service Provider shall also pay to the Franchising Entity as support for the cost of PEG access facilities and services an annual fee equal to one of the following options:
 1. If there is an existing Franchise on the effective date of the Act, the fee (enter the fee amount 1 %) paid to the Franchising Entity by the incumbent video Provider with the largest number of cable service subscribers in the Franchising Entity as determined by the existing Franchise Agreement;
 2. At the expiration of the existing Franchise Agreement, the amount required under (1) above, which is 1 % of gross revenues. (The amount under (1) above is not to exceed 2% of gross revenues);
 3. If there is no existing Franchise Agreement, a percentage of gross revenues as established by the Franchising Entity and to be determined by a community need assessment, is ----- % of gross revenues. (The percentage that is established by the Franchising Entity is not to exceed 2% of gross revenues.); and
 4. An amount agreed to by the Franchising Entity and the video service Provider.
- B. The fee required by this section shall be applicable to all providers, pursuant to Section 6(9) of the Act.
- C. The fee shall be due on a quarterly basis and paid within 45 days after the close of the quarter. Each payment shall include a statement explaining the basis for the calculation of the fee.
- D. All determinations and computations made under this section shall be pursuant to generally accepted accounting principles.
- E. Any claims by a Franchising Entity that fees have not been paid as required under **Section 6 of the Act**, and any claims for refunds or other corrections to the remittance of the Provider shall be made within 3 years from the date the compensation is remitted.
- F. The Provider may identify and collect as a separate line item on the regular monthly bill of each subscriber an amount equal to the percentage established under **Section 6(8) of the Act**, applied against the amount of the subscriber's monthly bill.
- G. The Franchising Entity shall not demand any additional fees or charges from a Provider and shall not demand the use of any other calculation method other than allowed under the Act.

IX. Audits

- A. No more than every 24 months, a Franchising Entity may perform reasonable audits of the video service Provider's calculation of the fees paid under **Section 6 of the Act** to the Franchising Entity during the preceding 24-month period only. All records reasonably necessary for the audits shall be made available by the Provider at the location where the records are kept in the ordinary course of business. The Franchising Entity and the video service Provider shall each be responsible for their respective costs of the audit. Any additional amount due verified by the Franchising Entity shall be paid by the Provider within 30 days of the Franchising Entity's submission of invoice for the sum. If the sum exceeds 5% of the total fees which the audit determines should have been paid for the 24-month period, the Provider shall pay the Franchising Entity's reasonable costs of the audit.
- B. Any claims by a Franchising Entity that fees have not been paid as required under **Section 6 of the Act**, and any claims for refunds or other corrections to the remittance of the provider shall be made within 3 years from the date the compensation is remitted.

X. Termination and Modification

This Franchise Agreement issued by a Franchising Entity may be terminated or the video service area footprint may be modified, except as provided under **Section 9 of the Act**, by the Provider by submitting notice to the Franchising Entity. The Provider will use Attachment 2, when notifying the Franchising Entity.

XI. Transferability

This Franchise Agreement issued by a Franchising Entity or an existing franchise of an incumbent video service Provider is fully transferable to any successor in interest to the Provider to which it is initially granted. A notice of transfer shall be filed with the Franchising Entity within 15 days of the completion of the transfer. The Provider will use Attachment 2, when notifying the Franchising Entity. The successor in interest will assume the rights and responsibilities of the original provider and will also be required to complete their portion of the Transfer Agreement located within Attachment 2.

XII. Change of Information

If any of the information contained in the Franchise Agreement changes, the Provider shall timely notify the Franchising Entity. The Provider will use Attachment 2, when notifying the Franchising Entity.

XIII. Confidentiality

Pursuant to Section 11 of the Act: Except under the terms of a mandatory protective order, trade secrets and commercial or financial information designated as such and submitted under the Act to the Franchising Entity or Commission are exempt from the Freedom of Information Act, 1976 PA 442, MCL 15.231 to 15.246 and **MUST BE KEPT CONFIDENTIAL**.

- A. The Provider may specify which items of information should be deemed "confidential." It is the responsibility of the provider to clearly identify and segregate any confidential information submitted to the franchising entity with the following information:
 "[insert PROVIDER'S NAME]
 [CONFIDENTIAL INFORMATION]"
- B. The Franchising Entity receiving the information so designated as confidential is required (a) to protect such information from public disclosure, (b) exempt such information from any response to a FOIA request, and (c) make the information available only to and for use only by such local officials as are necessary to approve the franchise agreement or perform any other task for which the information is submitted.
- C. Any Franchising Entity which disputes whether certain information submitted to it by a provider is entitled to confidential treatment under the Act may apply to the Commission for resolution of such a dispute. Unless and until the Commission determines that part or all of the information is not entitled to confidential treatment under the Act, the Franchising Entity shall keep the information confidential.

XIV. Complaints/Customer Service

- A. The Provider shall establish a dispute resolution process for its customers. Provider shall maintain a local or toll-free telephone number for customer service contact.
- B. The Provider shall be subjected to the penalties, as described under **Section 14 of the Act**, and the Franchising Entity and Provider may be subjected to the dispute process as described in **Section 10 of the Act**.
- C. Each Provider shall annually notify its customers of the dispute resolution process required under **Section 10 of the Act**. Each Provider shall include the dispute resolution process on its website.
- D. Before a customer may file a complaint with the Commission under **Section 10(5) of the Act**, the customer shall first attempt to resolve the dispute through the dispute resolution process established by the Provider in **Section 10(2) of the Act**.
- E. A complaint between a customer and a Provider shall be handled by the Commission pursuant to the process as described in **Section 10(5) of the Act**.
- F. A complaint between a Provider and a franchising entity or between two or more Providers shall be handled by the Commission pursuant to the process described in **Section 10(6) of the Act**.
- G. In connection with providing video services to the subscribers, a provider shall not do any act prohibited by Section 10(1)(a-f) of the Act. The Commission may enforce compliance to the extent that the activities are not covered by **Section 2(3)(l) in the Act**.

XV. Notices

Any notices to be given under this Franchise Agreement shall be in writing and delivered to a Party personally, by facsimile or by certified, registered, or first-class mail, with postage prepaid and return receipt requested, or by a nationally recognized overnight delivery service, addressed as follows:

If to the Franchising Entity:
(must provide street address)

Meridian Township:

Attn:

Fax No.:

If to the Provider:
(must provide street address)

1.

41112 Concept Dr.

Plymouth, MI 48170

Attn: VP of Government Affairs

Fax No.: 734-892-2159

2.

2605 Circle 75 Pkwy SE

Atlanta, GA 30339

Attn: Sr. Vice President, Government Relations

3.

One Comcast Center

Philadelphia, PA 19103

Attn: Government Affairs Department

Or such other addresses or facsimile numbers as the Parties may designate by written notice from time to time.

XVI. Miscellaneous

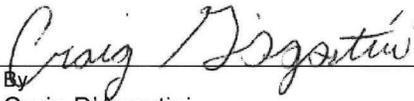
- A. **Governing Law.** This Franchise Agreement shall be governed by, and construed in accordance with, applicable Federal laws and laws of the State of Michigan.
- B. **The parties to this Franchise Agreement are subject to all valid and enforceable provisions of the Act.**
- C. **Counterparts.** This Agreement may be signed in one or more counterparts, each of which shall be deemed an original and all of which together shall constitute on and the same agreement.
- D. **Power to Enter.** Each Party hereby warrants to the other Party that it has the requisite power and authority to enter into this Franchise Agreement and to perform according to the terms hereof.
- E. **The Provider and Franchising Entity are subject to the provisions of 2006 Public Act 480.**

IN WITNESS WHEREOF, the Parties, by their duly authorized representatives, have executed this Franchise Agreement.

Meridian Township, a Michigan Municipal Corporation

Comcast of Michigan III, Inc., a Delaware Corporation doing business as Comcast.

By
Print Name
Title
Address
City, State, Zip
Phone
Fax
Email

 By
Craig D'Agostini
Print Name
Vice President of Government and Regulatory Affairs
Title
41112 Concept Drive
Address
Plymouth, MI 48170
City, State, Zip
734 359-2240
Phone
734-892-2159
Fax
Craig_D'agostini@cable.comcast.com
Email

FRANCHISE AGREEMENT *(Franchising Entity to Complete)*

Date submitted:
Date completed and approved:

ATTACHMENT 1

UNIFORM VIDEO SERVICE LOCAL FRANCHISE AGREEMENT (Pursuant To 2006 Public Act 480) (Form must be typed)

Date: April 28, 2025		
Applicant's Name: Comcast of Michigan III, Inc.		
Address 1: 41112 Concept Dr.		
Address 2		Phone: 248-233-4700
City: Plymouth	State: MI	Zip: 48170
Federal I.D. No. (FEIN): 72-0634942		

Company executive officers:

Name(s): Craig D'Agostini
Title(s): Vice President of Government and Regulatory Affairs

Person(s) authorized to represent the company before the Franchising Entity and the Commission:

Name: Ben Miller		
Title: Director, Government & Regulatory Affairs		
Address: 1401 E. Miller Rd., Lansing, MI 48911		
Phone: (517) 930-6771	Fax:	Email: Benjamin_Miller4@comcast.com

Name: Matt Kelley		
Title: Director, Government Affairs		
Address: 720 Taylor St., Ft. Wayne, IN 46802		
Phone: 317-771-2104	Fax:	Email: Matthew_Kelley@cable.comcast.com

Describe the video service area footprint as set forth in Section 2(3e) of the Act. (An exact description of the video service area footprint to be served, as identified by a geographic information system digital boundary meeting or exceeding national map accuracy standards.)

As an incumbent provider, Comcast, is satisfying this requirement by allowing a franchising entity to seek right-of-way related information comparable to that required by a permit under the metropolitan extension telecommunications rights-of-way oversight act, 2002 PA 48, MCL 484.3101 to 484.3120, as set forth in its last cable franchise entered before the effective date of this act.

[Option A: for Providers that Options B and C are not applicable, a description based on a geographic information system digital boundary meeting or exceeding national map accuracy standards]

[Option B: for Providers with 1,000,000 or more access lines in Michigan using telecommunication facilities to provide Video Service, a description based on entire wire centers or exchanges located in the Franchising Entity]

[Option C: for an Incumbent Video Service Provider, it satisfies this requirement by allowing the Franchising Entity to seek right-of-way information comparable to that required by a permit under the METRO Act as set forth in its last cable franchise or consent agreement from the Franchising Entity entered into before the effective date of the Act]

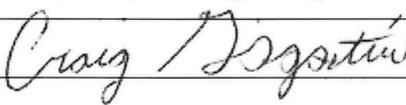
Pursuant to Section 2(3)(d) of the Act, if the Provider is not an incumbent video Provider, provide the date on which the Provider expects to provide video services in the area identified under Section 2(3)(e) (the Video Service Area Footprint).

Date:

For All Applications:

**Verification
(Provider)**

I, Craig D'Agostini, of lawful age, and being first duly sworn, now states: As an officer of the Provider, I am authorized to do and hereby make the above commitments. I further affirm that all statements made above are true and correct to the best of my knowledge and belief.

Name and Title (printed): Craig D'Agostini, Vice President of Government & Regulatory Affairs	
Signature: 	Date: April 28, 2025

(Franchising Entity)

Meridian Township, a Michigan municipal corporation

By

Print Name _____

Title _____

Address _____

City, State, Zip _____

Phone _____

Fax _____

Email _____

Date _____



To: Township Board Members

**From: Dan Opsommer, Deputy Township Manager
Director of Public Works & Engineering**

**Younes Ishraidi, P.E., Township Engineer
Deputy Director of Public Works & Engineering**

Date: June 11, 2025

**Re: 2025 Order to Maintain Sidewalk Special Assessment District #21 - Public
Hearing and Resolution #3**

Since 1999, the Township has developed a proactive approach to maintaining our public sidewalks to minimize residential sidewalk hazards and potential liability to the Township by adopting a sidewalk replacement/maintenance program.

In accordance with Township ordinance Section 58-32b, and Section 58-32d, the Township Board may order the repair of defective sidewalks. If the property owner fails to repair the sidewalk within 20 days after written notification, the Township may repair or replace the sidewalk and bill the cost of construction to the property owner. This process will consist of establishing a Special Assessment District (SAD) to help fund the sidewalk improvements.

As part of the ongoing sidewalk replacement program for this year, engineering staff have designated locations in Sections 2, 11, 12, and 14 to continue the sidewalk replacement program. The proposed project areas include the following subdivisions: Bird Strawberry Farm Estates, Bird Strawberry Farm Estates #2, Bird Strawberry Farm Estates #3, Chippewa Woods, Country Green, Country Place, Country Place #2, Country Place #3, Georgetown, Georgetown #2, Trails at Lake Lansing #3, Wood Valley #3, Wilkshire, Wilkshire #1, Wilkshire #2, Wood Valley, Wood Valley #2, Wood Valley #3, Wood Valley #4, Woodside Estates, Woodside Estates #2, Woodside Estates #4, Woodside Estates #5, and Woodside Estates #6.

Public notices were mailed for the public hearing being held this evening. This is the first of two public hearings that will be held to receive comments in favor and/or objections the proposed 2025 Order to Maintain Special Assessment District #21.

Also before the Board this evening is Resolution #3, which is the next step in the special assessment district process. Resolution #3 directs the Director of Public Works & Engineering to send the sidewalk repair notice to each property owner; approves the construction of the public improvement and to defray the cost by special assessment, approves the estimate of cost, and determines the special assessment district. Resolution #4, which we will bring to the Board at a future date, will establish the second public hearing to hear additional comments in favor and/or objections the 2025 Order to Maintain Special Assessment District #21.

Memo to Township Board

June 11, 2025

Re: 2025 Order to Maintain Sidewalk Special Assessment District #21 – Public Hearing and Resolution #3

Page 2

The following motion has been prepared for the Board’s consideration:

MOVE TO APPROVE THE 2025 ORDER TO MAINTAIN SIDEWALK SPECIAL ASSESSMENT DISTRICT #21, RESOLUTION #3, WHICH APPROVES REPAIR AND MAINTENANCE OF SIDEWALK IN PORTIONS OF THE FOLLOWING AREAS: BIRD STRAWBERRY FARM ESTATES, BIRD STRAWBERRY FARM ESTATES #2, BIRD STRAWBERRY FARM ESTATES #3, CHIPPEWA WOODS, COUNTRY GREEN, COUNTRY PLACE, COUNTRY PLACE #2, COUNTRY PLACE #3, GEORGETOWN, GEORGETOWN #2, TRAILS AT LAKE LANSING #3, WOOD VALLEY #3, WILKSHIRE, WILKSHIRE #1, WILKSHIRE #2, WOOD VALLEY, WOOD VALLEY #2, WOOD VALLEY #3, WOOD VALLEY #4, WOODSIDE ESTATES, WOODSIDE ESTATES #2, WOODSIDE ESTATES #4, WOODSIDE ESTATES #5, AND WOODSIDE ESTATES #6, WHICH ARE LOCATED IN SECTIONS 2, 11, 12, AND 14, AND TO DEFRAY THE COST BY SPECIAL ASSESSMENT; APPROVES THE COST ESTIMATE OF \$31,911.24; DETERMINES THE SPECIAL ASSESSMENT DISTRICT; DIRECTS THE MAKING OF AN ASSESSMENT ROLL; AND DIRECTS NOTICES BE SENT TO THE PROPERTY OWNERS INDICATING THEY HAVE 20 DAYS TO REPLACE OR MAKE SAFE THE DEFECTIVE SIDEWALK.

Attachments:

1. 2025 Order to Maintain Sidewalk Special Assessment District #21 – Resolution #3
2. 2025 Order to Maintain Sidewalk Special Assessment District #21 – Legal Description
3. Resolution #2 Assessment Roll
4. 2025 Order to Maintain Sidewalk Special Assessment District #21 – Maps
5. 2025 Order to Maintain Sidewalk Special Assessment District #21 – Brochure

**2025 ORDER TO MAINTAIN SIDEWALKS
SPECIAL ASSESSMENT DISTRICT #21**

RESOLUTION NO. 3

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held in the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, MI 48864-1198, (517) 853-4000 on Tuesday, June 17, 2025, at 6:00 p.m.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____
and supported by _____.

WHEREAS, the Township Board pursuant to the provisions of Act 188, Public Acts of Michigan, 1954, as amended, did on May 20, 2025, adopt a resolution tentatively approving the public improvement to repair and maintain sidewalk in portions of the following areas: Bird Strawberry Farm Estates, Bird Strawberry Farm Estates #2, Bird Strawberry Farm Estates #3, Chippewa Woods, Country Green, Country Place, Country Place #2, Country Place #3, Georgetown, Georgetown #2, Trails at Lake Lansing #3, Wood Valley #3, Wilkshire, Wilkshire #1, Wilkshire #2, Wood Valley, Wood Valley #2, Wood Valley #3, Wood Valley #4, Woodside Estates, Woodside Estates #2, Woodside Estates #4, Woodside Estates #5, and Woodside Estates #6, which are located in Sections 2, 11, 12, and 14 of Meridian Township, Ingham County, Michigan; and the establishment of a special assessment district for the purpose of paying the cost thereof, which special assessment district is more specifically hereinafter described; and

WHEREAS, the Township Board did meet on June 17, 2025, at 6:00 p.m., the time, date and place set by the Board to hold a public hearing to hear any objections to the improvement and to the special assessment district therefore; and,

WHEREAS, estimates of cost of said project are on file with the Township Clerk and have been on file since May 20, 2025; and,

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY, MICHIGAN, THAT:

1. The Township Board hereby approves the construction of the following described public improvement: Repair and maintain sidewalk in portions of the following areas: Bird Strawberry Farm Estates, Bird Strawberry Farm Estates #2, Bird Strawberry Farm Estates #3, Chippewa Woods, Country Green, Country Place, Country Place #2, Country Place #3, Georgetown, Georgetown #2, Trails at Lake Lansing #3, Wood Valley #3, Wilkshire, Wilkshire #1, Wilkshire #2, Wood Valley, Wood Valley #2, Wood Valley #3, Wood Valley #4, Woodside Estates, Woodside Estates #2, Woodside Estates #4, Woodside Estates #5, and Woodside Estates #6, which are located in Sections 2, 11, 12, and 14 of Meridian Township, Ingham County, Michigan; and to defray the cost thereof by special assessment against the properties specially benefited thereby.
2. The Township Board hereby approves the estimate of cost in the sum of \$31,911.24 as prepared by Younes Ishraidi, P.E., Chief Engineer.

3. The Township Board finally determines that the special assessment district shall be described as follows:

(SEE ATTACHED LEGAL DESCRIPTION)

4. The Supervisor is hereby directed to make a special assessment roll in which shall be described all the parcels of land to be assessed as set forth with the names of the owners thereof if known, and the total amount to be assessed against each parcel of land which amount shall be such relative portion of the whole sum to be levied against all parcels of land in the assessment district as the benefit to such parcel bears to the total benefit of all parcels of land in the special assessment district. The term of the special assessment district shall continue until the special assessments, as approved or modified, have been collected in full.
5. When the Supervisor shall have completed the special assessment roll there shall be affixed thereto a certificate stating that said roll was made pursuant to this resolution of the Township Board of the Charter Township of Meridian adopted June 17, 2025, and that in making the assessment roll the Supervisor has, according to his best judgement, conformed in all aspects to the directions contained in said resolution and the statutes of the State of Michigan and the Supervisor shall then report the special assessment roll with the certificate attached thereto, to the Township Board.
6. The Township Board hereby directs the Director of Public Works & Engineering to send a notice to each property owner in the assessment district indicating that they have 20 days to replace or make safe the defective sidewalk. Failure of a property owner to replace or make safe the sidewalk within 20 days will necessitate the Township's contractor to replace or make safe the sidewalk.
7. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

YEAS: _____

NAYS: _____

Resolution declared adopted.

STATE OF MICHIGAN)

ss.

COUNTY OF INGHAM

I, the undersigned, the duly qualified and acting Clerk of the Charter Township of Meridian, Ingham County, Michigan, **DO HEREBY CERTIFY** that the foregoing is a true and complete copy of proceedings taken by the Township Board at a regular meeting held on Tuesday, June 17, 2025.

Angela Demas, Township Clerk
Charter Township of Meridian

**2025 ORDER TO MAINTAIN SIDEWALK
SPECIAL ASSESSMENT DISTRICT NO. 21**

-- CERTIFICATE OF SUPERVISOR --

STATE OF MICHIGAN)
) ss.
COUNTY OF INGHAM)

I, Scott Hendrickson, Supervisor of the Charter Township of Meridian, Ingham County, Michigan, hereby certify that the attached 2025 Order to Maintain Sidewalk Special Assessment District #21 Special Assessment Roll was made by me pursuant to the resolution of the Township Board of said Charter Township of Meridian heretofore adopted on June 17, 2025, and that in making such assessment roll, to the best of my judgment, I conformed in all respects to the directions contained in such resolution and the Statutes of the State of Michigan.

Scott Hendrickson, Supervisor

DATED:

Subscribed and sworn to before me this ____ day of _____, 2025.

Notary Public, Ingham County, MI
My Commission expires: _____
Acting in _____, County, MI

**2025 ORDER TO MAINTAIN SIDEWALK
SPECIAL ASSESSMENT DISTRICT NO. 21**

PROPOSED SPECIAL ASSESSMENT ROLL

LEGAL DESCRIPTION

Bird Strawberry Farm Estates: Lot 33

Bird Strawberry Farm Estates #2: Lot 68

Bird Strawberry Farm Estates #3: Lots 79, 80, 82, 83, 87, 92, 93, 99, 103, 104, 109, 111,

690 Piper Road: COM @ THE N 1/4 COR SEC 13 -S 89 DEG 50'39" W ON N SEC LN 1319.62 FT -S 0 DEG 17'33" W ALONG THE W LN OF E 1/2 OF NW 1/4 754.61 FT TO C/L PIPER RD -S 73 DEG 44'07" E ON C/L 390.55 FT TO THE POB -N 16 DEG 15'53" E 233 FT -S 73 DEG 44'07" E 200 FT -S 16 DEG 15'53" W 233 FT -N 73 DEG 44'07" W ON C/L RD 200 FT TO POB, SEC 13 T4NR1W 1.07 AC M/L

Chippewa Woods: Lots 4, 7, 27, 28,

Chippewa Woods #2: Lots 37, 57, LOT 39, & THE SW'LY 10 FT. OF LOT 38, CHIPPEWA WOODS NO. 2 SUB. SEC. 11 T4NR1W

Country Green: Lot 14

Country Place: Lots 6, 7, 14

Country Place #2: Lots 40, 47

Country Place #3: Lot 72, LOT 54 COUNTRY PLACE SUBDIVISION #3, ALSO A PART OF LOT 53 COUNTRY PLACE SUB #2 DESC AS BEG @ THE MOST NE'LY COR LOT 53 -SW'LY ON LOT LN 7 FT -NW'LY TO THE MOST N'LY LN OF LOT 53 @ A PT 50 FT NW'LY OF POB -SE'LY ON N'LY LOT LN 50 FT TO POB SEC 12 T4NR1W, LOT 65 COUNTRY PLACE SUBDIVISION #3 EXC- BEG @ THE NE COR LOT 65 -S 25 DEG 42'10"W, 183.13 FT TO SE COR LOT 65 -ON CURVE LEFT 6.33 FT HAVING A 503.23 FT RADIUS & A CHORD OF 6.33 FT BRG N 68 DEG 54'09"W, -N 25 DEG 42'10"E, 180.63 FT TO N LN LOT 65 -S 89 DEG 47'31"E, 6.99 FT TO POB SEC 12 T4NR1W

Georgetown: LANGDON PARK, GEORGETOWN, MERIDIAN TOWNSHIP, SEC 14 T4NR1W. BRENTWOOD PARK , GEORGETOWN, MERIDIAN TOWNSHIP, SEC 14 T4NR1W.

Georgetown #2: (M 14-6) COPLEY PARK (PRIVATE) GEORGETOWN NO 2 SEC 14 T4N R1W

Trails at Lake Lansing #3: Lots 91, 92, 110, LOT 105 & W 1.0 FT OF THE S 116.19 FT OF LOT 106 TRAILS AT LAKE LANSING #3

Wood Valley #3: Lot 132

Wilkshire: Lots 1 and 2.

Wilkshire #1: Lots 19, 21, 26, 27, 31, 32

Wilkshire #2: Lots 52, 54 and 58

Wood Valley: Lots 33, 41, 61, 74, 75, LOT 22 WOOD VALLEY SUB ALSO A PCL DESC AS COM @ THE N 1/4 COR SEC 12 -N 89 DEG 45'27"W, ON N SEC LN 407.61 FT TO C/L GREEN RD S 33 DEG 02'05"W, ON C/L 812.69 FT TO THE POB -S 90 DEG E, 224.84 FT -S32 DEG 45'37"W, 36.79 FT TO NE COR SAID LOT 22 -N 89 DEG 49'59"W, 224.63 FT TO C/L GREEN RD -N 33 DEG 02'05"E, ON C/L 36.13 FT TO THE POB SEC 12 T4NR1W

Wood Valley #2: Lots 85, 89, 104,

Wood Valley #3: Lots 119, 120, 122, 132, 134, 138, 141,

Wood Valley #4: Lot 164

Woodside Estates: Lots 3, 5, 8, 15

Woodside Estates #2: Lots 16, 19, 21, 25, 28, 29, 30

Woodside Estates #4: Lots 55, 59, 60, 62, 65

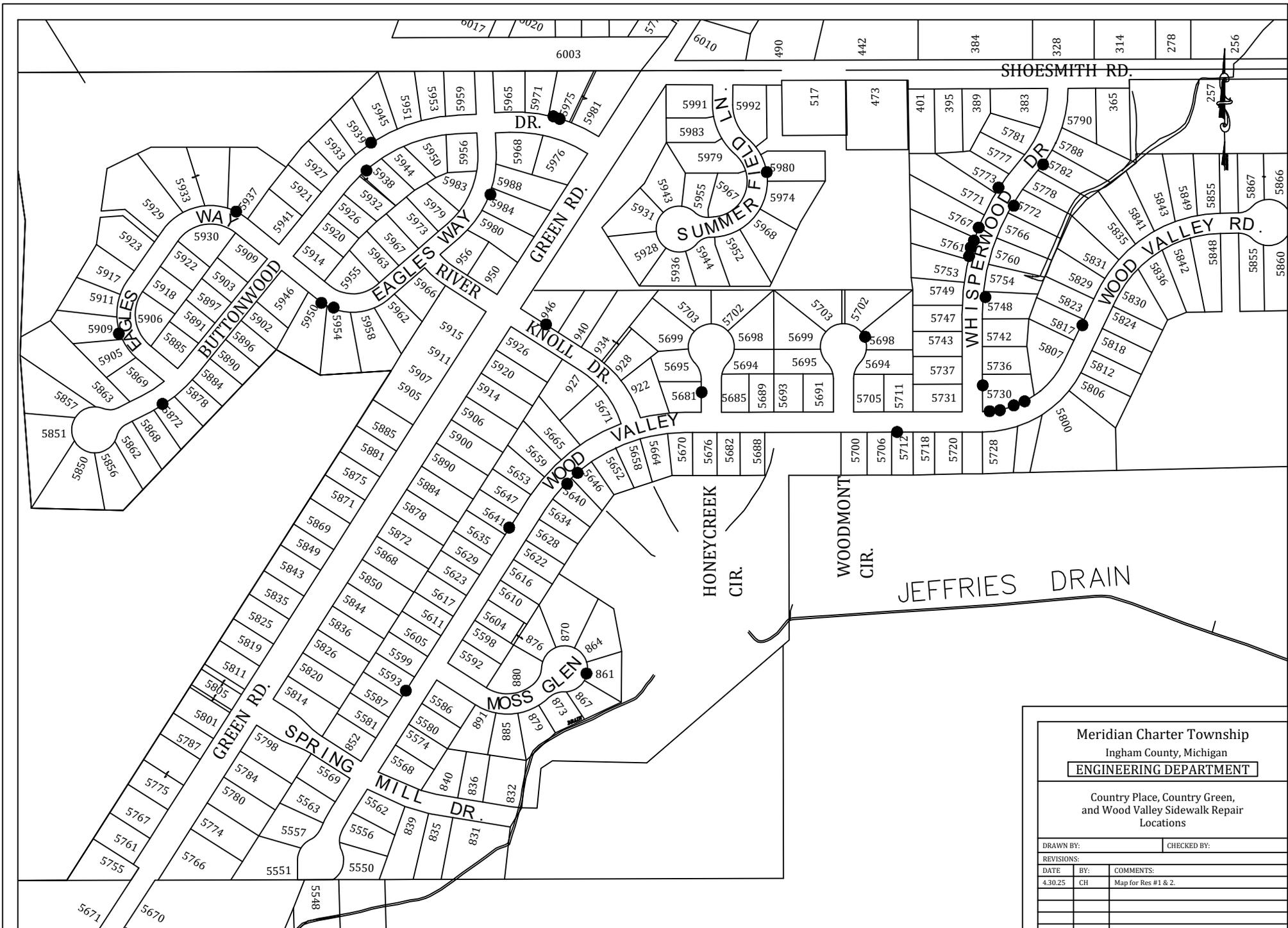
Woodside Estates #5: Lots 73, LOT 81 WOODSIDE ESTATES NO 5 ALSO TEAKWOOD COMMONS IN WOODSIDE ESTATES NO. 5 SEC 11 & 14 T4N,R1W

Woodside Estates #6: Lots 90, 91

Repair Address					Mailing Address						Property Owner Cost
Parcel #	Subdivision	Lot No.	Repair Address		Primary Name	Street Address	City	ST	Zip		
1	33-02-02-12-379-005	Bird Strawberry Farm Estates	33	5586	Canoga Lane	FORTIER, RYAN P & JAMIE L	5586	Haslett	Canoga Lane	48840	\$ 285.42
2	33-02-02-12-383-004	Bird Strawberry Farm Estates #2	68	5592	Earliglow Lane	ROST, CHARLES & ALBURO, MELISSA	5592	Haslett	Earliglow Lane	48840	\$ 285.42
3	33-02-02-13-126-002	Bird Strawberry Farm Estates #3	80	5504	Earliglow Lane	DICKMANN, DONALD I & MC KEVITT, KATHLEEN V	5504	Haslett	Earliglow Lane	48840	\$ 328.24
4	33-02-02-13-126-004	Bird Strawberry Farm Estates #3	82	5488	Earliglow Lane	BROWN, RUTH NICOLE & WORKENHE, GETU T	5488	Haslett	Earliglow Lane	48840	\$ 285.42
5	33-02-02-13-126-005	Bird Strawberry Farm Estates #3	83	5480	Earliglow Lane	SCHAIBLY, JIM & GAIL	5480	Haslett	Earliglow Lane	48840	\$ 285.42
6	33-02-02-13-127-002	Bird Strawberry Farm Estates #3	87	690	Emily Lane	KELLY, DOUG & KIRSTEN	690	Haslett	Emily Lane	48840	\$ 285.42
7	33-02-02-13-127-007	Bird Strawberry Farm Estates #3	92	654	Emily Lane	IDE, NATHAN JOHN & AMY LYN TRUSTEES	654	Haslett	Emily Lane	48840	\$ 285.42
8	33-02-02-13-127-009	Bird Strawberry Farm Estates #3	93	648	Emily Lane	HANSEN, JACQUELYN & KEVIN	648	Haslett	Emily Lane	48840	\$ 285.42
9	33-02-02-13-129-012	Bird Strawberry Farm Estates #3	111	5485	Earliglow Lane	SUNDEEN, STEVEN & KELLY	5485	Haslett	Earliglow Lane	48840	\$ 570.85
10	33-02-02-13-129-010	Bird Strawberry Farm Estates #3	109	697	Emily Lane	LIU, DI & YAN, YING	697	Haslett	Emily Lane	48840	\$ 570.85
11	33-02-02-13-129-005	Bird Strawberry Farm Estates #3	104	629	Emily Lane	SHAH, SANJEEV K & TOGANI, NEETU	629	Haslett	Emily Lane	48840	\$ 285.42
12	33-02-02-13-129-004	Bird Strawberry Farm Estates #3	103	623	Emily Lane	SHAULL, RICHARD	623	Haslett	Emily Lane	48840	\$ 199.80
13	33-02-02-13-128-003	Bird Strawberry Farm Estates #3	99	602	Emily Lane	PARCELLS, LISA D & FREDERICK R	602	Haslett	Emily Lane	48840	\$ 171.25
14	33-02-02-13-126-001	Bird Strawberry Farm Estates #3	79	5510	Earliglow Lane	RIDDLE, MARGARET & JOHN	5510	Haslett	Earliglow Lane	48840	\$ 570.85
15	33-02-02-11-481-004	Chippewa Woods	28	1094	Buckingham Road	ROSS, LAURA M & TODD D	1094	Haslett	Buckingham Road	48840	\$ 570.85
16	33-02-02-11-481-003	Chippewa Woods	27	1102	Buckingham Road	TULEY, JEFFREY T & JILL E	1102	Haslett	Buckingham Road	48840	\$ 285.42
17	33-02-02-11-477-004	Chippewa Woods	4	1124	Buckingham Road	BUSCH, EDWARD G & WHITE, LEIGH ANNE	1124	Haslett	Buckingham Road	48840	\$ 285.42
18	33-02-02-11-478-001	Chippewa Woods	7	1135	Buckingham Road	FOSTER, RICHARD	1135	Haslett	Buckingham Road	48840	\$ 285.42
19	33-02-02-11-480-008	Chippewa Woods #2	57	5579	Silverleaf Court	MONTES, FERNANDO & URIBE, MONICA	5579	Haslett	Silverleaf Court	48840	\$ 913.36
20	33-02-02-11-481-030	Chippewa Woods #2	39	5598	Silverleaf Court	HERALD, KIRK	5598	Haslett	Silverleaf Court	48840	\$ 380.76
21	33-02-02-11-481-013	Chippewa Woods #2	37	5610	Silverleaf Court	WEI, GUOWEI & CHEN, LIJUN	5610	Haslett	Silverleaf Court	48840	\$ 570.85
22	33-02-02-12-126-016	Country Green	14	5980	Summerfield Lane	HIRPO, WAKGARI & TADESSE, ALTAYE	5980	Haslett	Summerfield Lane	48840	\$ 570.85
23	33-02-02-12-101-014	Country Place	14	5872	Buttonwood Drive	ASHLEY, ROBERT D & LORNA A TRUSTEES	5872	Haslett	Buttonwood Drive	48840	\$ 317.05
24	33-02-02-12-101-007	Country Place	7	5950	Eagles Way	VLASICH, LOUIS M & BAKER, MARGOT	5950	Haslett	Eagles Way	48840	\$ 256.88
25	33-02-02-12-101-006	Country Place	6	5954	Eagles Way	LIEDER, ROBERT L & MARY E TRUST	5954	Haslett	Eagles Way	48840	\$ 237.85
26	33-02-02-12-102-003	Country Place #2	40	5909	Eagles Way	WALKER, DONALD & PATRICIA	5909	Haslett	Eagles Way	48840	\$ 242.61
27	33-02-02-12-102-011	Country Place #2	47	5937	Eagles Way	HENRY, STACY L & JESSICA A	5937	Haslett	Eagles Way	48840	\$ 1,712.54
28	33-02-02-12-129-004	Country Place #3	60	5984	Eagles Way	BATES, JEREMY M & PASSAGE, ANNA M	5984	Haslett	Eagles Way	48840	\$ 627.93
29	33-02-02-12-130-003	Country Place #3	65	5975	Buttonwood Drive	CONWAY, THOMAS J	5975	Haslett	Buttonwood Drive	48840	\$ 542.30
30	33-02-02-12-104-005	Country Place #3	72	5939	Buttonwood Drive	BLACKMAN, ROBERT W & KAREN TRUSTEES	5939	Haslett	Buttonwood Drive	48840	\$ 342.51
31	33-02-02-12-105-016	Country Place #3	54	5938	Buttonwood Drive	VIGOR, DAVID & JOAN	5938	Haslett	Buttonwood Drive	48840	\$ 304.26
32	33-02-02-14-301-001	Georgetown			Twinging Drive	GEORGETOWN HOMEOWNERS ASSOCIATION, C/O SPARTAN SERVICES		Lansing	PO Box 25125	48909	\$ 285.42
33	33-02-02-14-302-017	Georgetown			Tihart Road	GEORGETOWN HOMEOWNERS ASSOCIATION, C/O SPARTAN SERVICES		Lansing	PO Box 25125	48909	\$ 285.42
34	33-02-02-02-431-001	Trails at Lake Lansing #3	91	6022	Oak Park Trail	KUEFFNER, CRAIG M & LAURA C	6022	Haslett	Oak Park Trail	48840	\$ 365.34
35	33-02-02-02-431-020	Trails at Lake Lansing #3	110	1059	Wild Ginger Trail	MAYERS, HENRY L & BONNEY B	1059	Haslett	Wild Ginger Trail	48840	\$ 570.85
36	33-02-02-02-431-026	Trails at Lake Lansing #3	105	1093	Wild Ginger Trail	ROOT REVOCABLE TRUST	1093	Haslett	Wild Ginger Trail	48840	\$ 228.34
37	33-02-02-02-431-002	Trails at Lake Lansing #3	92	6030	Oak Park Trail	PARKER, ANN L	6030	Haslett	Oak Park Trail	48840	\$ 228.34
38	33-02-02-11-429-001	Wilkshire	1	5684	Woodside Drive	WISEMAN, JON W	5684	Haslett	Woodside Drive	48840	\$ 182.67
39	33-02-02-11-427-009	Wilkshire	2	5675	Woodside Drive	GINGERY, JOSEPH STEVEN	5675	Haslett	Woodside Drive	48840	\$ 365.34
40	33-02-02-11-427-019	Wilkshire #1	27	5651	Woodside Drive	JOSEPH, MICHAEL TOD & KATRINA L	5651	Haslett	Woodside Drive	48840	\$ 296.84
41	33-02-02-11-429-003	Wilkshire #1	26	5662	Woodside Drive	DUTCH VOLZ, JESSICA &	5662	Haslett	Woodside Drive	48840	\$ 182.67
42	33-02-02-11-427-013	Wilkshire #1	19	1082	Cliffdale Drive	SABO, MATT & KRISTA	1082	Haslett	Cliffdale Drive	48840	\$ 182.67
43	33-02-02-11-427-015	Wilkshire #1	21	1064	Cliffdale Drive	BAUMGARTNER, RICHARD A TRUST	1064	Haslett	Cliffdale Drive	48840	\$ 388.18
44	33-02-02-11-428-005	Wilkshire #1	32	1083	Cliffdale Drive	STEWART, ANGELA & PARKS, COURTNEY	1083	Haslett	Cliffdale Drive	48840	\$ 182.67
45	33-02-02-11-428-004	Wilkshire #1	31	1093	Cliffdale Drive	OLSEN, JAN F TRUSTEE	1093	Haslett	Cliffdale Drive	48840	\$ 182.67
46	33-02-02-11-430-002	Wilkshire #2	58	1113	Woodside Drive	DAVENPORT, JOHN F & JANET M	1113	Haslett	Woodside Drive	48840	\$ 197.74
47	33-02-02-11-430-006	Wilkshire #2	54	1075	Woodside Drive	CAMPBELL, JOSHUA K	1075	Haslett	Woodside Drive	48840	\$ 335.20
48	33-02-02-11-428-009	Wilkshire #2	52	1134	Woodside Drive	REESE, SHARON BANDLOW TRUSTEE	1134	Haslett	Woodside Drive	48840	\$ 445.26
49	33-02-02-12-178-003	Wood Valley	75	5646	Wood Valley Drive	COTTER, C MARK & PATRICIA A	5646	Haslett	Wood Valley Drive	48840	\$ 456.68
50	33-02-02-12-178-004	Wood Valley	74	5640	Wood Valley Drive	PRUDDEN, ARIC & HOLLY	5640	Haslett	Wood Valley Drive	48840	\$ 256.88
51	33-02-02-12-177-028	Wood Valley	33	5641	Wood Valley Drive	OLSEN, JACK & PATRICIA	5641	Haslett	Wood Valley Drive	48840	\$ 285.42
52	33-02-02-12-178-017	Wood Valley	61	861	Moss Glen Circle	ONEILL, CRAIG E & MARSHA M TRUSTEES	861	Haslett	Moss Glen Circle	48840	\$ 285.42
53	33-02-02-12-127-012	Wood Valley	22	946	River Knoll Drive	BEGHEIN, PAMELA R TRUST	946	Haslett	River Knoll Drive	48840	\$ 285.42

54	33-02-02-12-177-020	Wood Valley	41	5593	Wood Valley Drive	SELBY, SANDRA	5593	Haslett	Wood Valley Drive	48840	\$ 285.42
55	33-02-02-12-202-003	Wood Valley #2	85	5712	Wood Valley Drive	SWITZER, MICHAEL & CAMIE	5712	Haslett	Wood Valley Drive	48840	\$ 328.24
56	33-02-02-12-201-002	Wood Valley #2	89	5698	Woodmont Circle	DECKER, STEPHEN J & BARBARA E	5698	Haslett	Woodmont Circle	48840	\$ 285.42
57	33-02-02-12-127-006	Wood Valley #2	104	5681	Wood Valley Drive	DYER, BENJAMIN & LAUREN	5681	Haslett	Wood Valley Drive	48840	\$ 171.25
58	33-02-02-12-204-010	Wood Valley #3	122	5773	Whisperwood Drive	MCGREGOR, CAMERON & CHRISTINA	5773	Haslett	Summerfield Lane	48840	\$ 513.76
59	33-02-02-12-204-008	Wood Valley #3	120	5767	Whisperwood Drive	MORRIS, KEITH A & ERIKA A	5767	Haslett	Whisperwood Drive	48840	\$ 228.34
60	33-02-02-12-204-007	Wood Valley #3	119	5761	Whisperwood Drive	BLUE, DANIEL JR & MELISSA	5761	Haslett	Whisperwood Drive	48840	\$ 692.63
61	33-02-02-12-205-013	Wood Valley #3	141	5730	Whisperwood Drive	JONES, SUSAN E	5730	Haslett	Whisperwood Drive	48840	\$ 970.44
62	33-02-02-12-205-010	Wood Valley #3	138	5748	Whisperwood Drive	HICKS, STANLEY D & GAIL S		Haslett	PO Box 333	48840	\$ 570.85
63	33-02-02-12-205-006	Wood Valley #3	134	5772	Whisperwood Drive	SCOTT, MICHELLE	5772	Haslett	Whisperwood Drive	48840	\$ 285.42
64	33-02-02-12-205-004	Wood Valley #3	132	5782	Whisperwood Drive	HARVEY, GARY E & DEBRA K	5782	Haslett	Whisperwood Drive	48840	\$ 570.85
65	33-02-02-12-205-015	Wood Valley #4	164	5817	Wood Valley Drive	TAYLOR, ASHLIE L & DONALD A	5817	Haslett	Wood Valley Drive	48840	\$ 256.88
66	33-02-02-11-404-019	Woodside Estates	8	5625	Ventura Place	SAUER, BRIEANN & MONIZ, JEREMY	5625	Haslett	Ventura Place	48840	\$ 205.51
67	33-02-02-11-406-003	Woodside Estates	5	1161	Woodside Drive	PARENT, KRISTIN	1161	Haslett	Woodside Drive	48840	\$ 228.34
68	33-02-02-11-406-005	Woodside Estates	3	1149	Woodside Drive	HUGHES, MICHAEL R & LINDA S	1149	Haslett	Woodside Drive	48840	\$ 593.68
69	33-02-02-11-405-006	Woodside Estates	15	1140	Woodside Drive	MACY, LISA M	1140	Haslett	Woodside Drive	48840	\$ 182.67
70	33-02-02-11-453-007	Woodside Estates #2	25	1216	Buckingham Road	RASHER, PAMELA O	1216	Haslett	Buckingham Road	48840	\$ 388.18
71	33-02-02-11-452-004	Woodside Estates #2	16	1200	Ascot Place	HARMAN, SAMUEL & GOLEN, AMANDA	1200	Haslett	Ascot Place	48840	\$ 312.82
72	33-02-02-11-451-008	Woodside Estates #2	28	5616	Ventura Place	HETHERINGTON, MARJORIE E & JACK H	5616	Haslett	Ventura Place	48840	\$ 190.23
73	33-02-02-11-453-003	Woodside Estates #2	21	1217	Ascot Place	ZEIGLER, TIMOTHY & KIMBERLY	1217	Haslett	Ascot Place	48840	\$ 365.34
74	33-02-02-11-453-004	Woodside Estates #2	19	1211	Ascot Place	MEANS, ELIZABETH & KRALAPP, KYLE	1211	Haslett	Ascot Place	48840	\$ 411.01
75	33-02-02-11-451-010	Woodside Estates #2	30	5608	Ventura Place	NAMIE, ELIZABETH	5608	Haslett	Ventura Place	48840	\$ 159.84
76	33-02-02-11-451-009	Woodside Estates #2	29	5612	Ventura Place	ROGAN, KATHLEEN K TRUSTEE	5612	Haslett	Ventura Place	48840	\$ 1,004.69
77	33-02-02-11-403-009	Woodside Estates #4	55	1156	Cliffdate Drive	HALINSKI, SANDRA A	1156	Haslett	Cliffdate Drive	48840	\$ 213.27
78	33-02-02-11-405-007	Woodside Estates #4	59	1129	Cliffdate Drive	BLOOMER, DIANE K	1129	Haslett	Cliffdate Drive	48840	\$ 205.51
79	33-02-02-11-405-008	Woodside Estates #4	60	1135	Cliffdate Drive	MARCOUX, JOHN P & JANICE M	1135	Haslett	Cliffdate Drive	48840	\$ 182.67
80	33-02-02-11-405-010	Woodside Estates #4	62	1147	Cliffdate Drive	METEYER FAMILY TRUST #1, BRETT L & CYNTHIA C	1147	Haslett	Cliffdate Drive	48840	\$ 182.67
81	33-02-02-11-405-013	Woodside Estates #4	65	1165	Cliffdate Drive	BECHTEL, BETH A TRUST	1165	Haslett	Cliffdate Drive	48840	\$ 584.55
82	33-02-02-14-201-010	Woodside Estates #5	81	1159	Teakwood Circle	GRIFFITH, DALE A & VICKI TRUST	1159	Haslett	Teakwood Circle	48840	\$ 181.96
83	33-02-02-11-454-017	Woodside Estates #5	73	1158	Teakwood Circle	KERLEY, GEOFFREY & ELIZABETH TRST	1158	Haslett	Teakwood Circle	48840	\$ 205.51
84	33-02-02-11-451-031	Woodside Estates #6	90	1140	Buckingham Road	KIMMERLY, GEOFFREY C & OXENDER, NATASHA L	1140	Haslett	Buckingham Road	48840	\$ 650.77
85	33-02-02-11-456-001	Woodside Estates #6	91	1130	Teakwood Circle	EVON, DANIEL T & MORGAN, SUZANNE I	1130	Haslett	Teakwood Circle	48840	\$ 342.51
86	33-02-02-13-100-044			690	Piper Road	PORTER, DOUGLAS A & AMY S	690	Haslett	Piper Road	48840	\$ 342.51

Total \$ 31,911.24



COUNTRY PLACE AND #2 AND #3, COUNTRY GREEN, WOOD VALLEY AND #2, #3, AND #4

● CONCRETE REPLACEMENT LOCATION

Meridian Charter Township Ingham County, Michigan ENGINEERING DEPARTMENT	
Country Place, Country Green, and Wood Valley Sidewalk Repair Locations	
DRAWN BY:	CHECKED BY:
REVISIONS:	
DATE:	BY:
4.30.25	CH
COMMENTS:	
Map for Res #1 & 2.	
SCALE:	PAGE:
NTS	



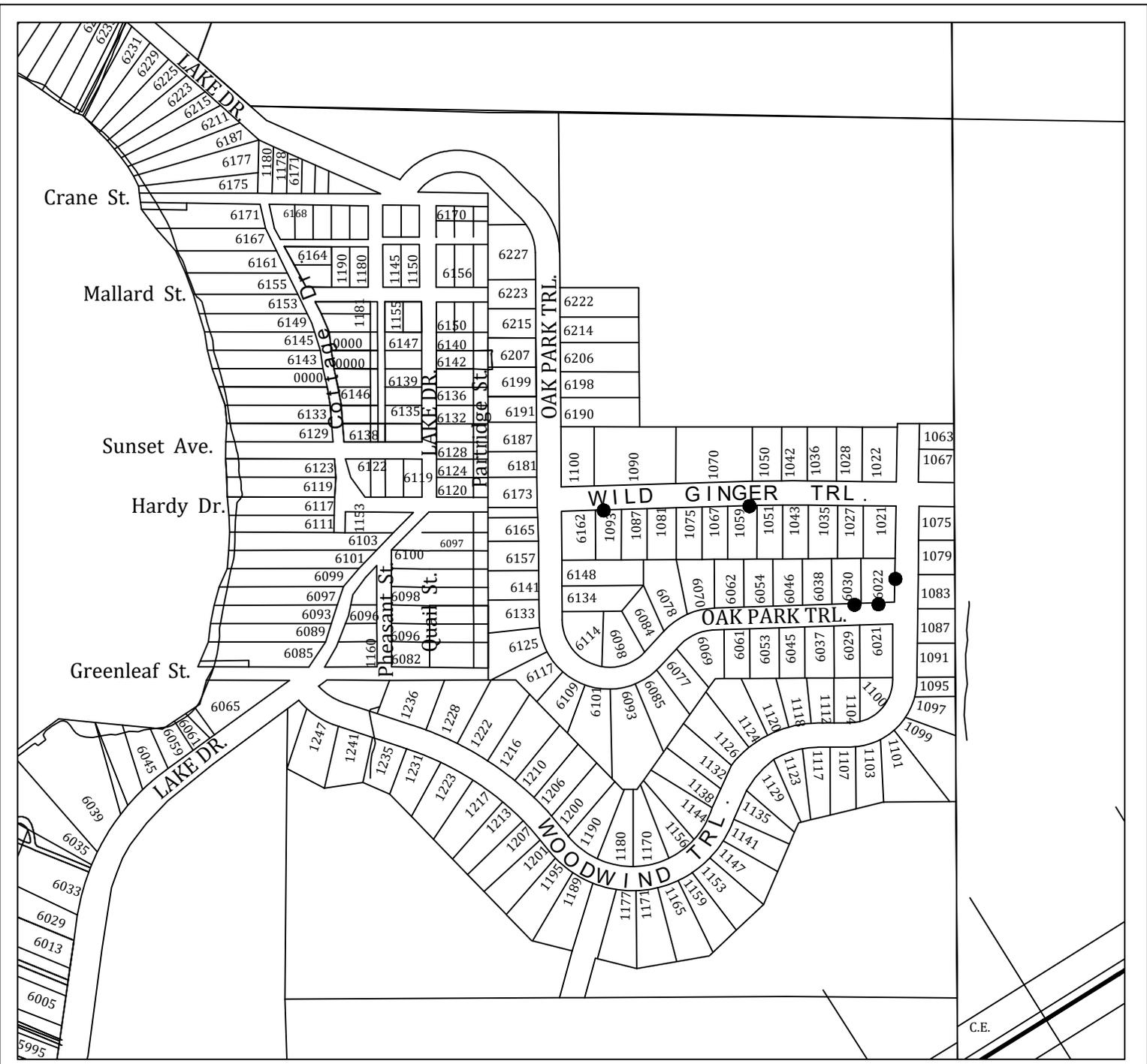
GEORGETOWN

● CONCRETE REPLACEMENT LOCATION

Meridian Charter Township
 Ingham County, Michigan
ENGINEERING DEPARTMENT

Georgetown Sidewalk Repair
 Locations

DRAWN BY:		CHECKED BY:	
REVISIONS:			
DATE	BY:	COMMENTS:	
4.30.25	CH	Map for Res #1 & 2.	
SCALE:	PAGE:		
NTS			



TRAILS AT LAKE LANSING #3

● CONCRETE REPLACEMENT LOCATION



Meridian Charter Township Ingham County, Michigan ENGINEERING DEPARTMENT			
Trails at Lake Lansing Sidewalk Repair Locations			
DRAWN BY:		CHECKED BY:	
REVISIONS:			
DATE	BY:	COMMENTS:	
4.30.22	CH	Map for Res #1 & 2.	
SCALE:		PAGE:	
NTS			



2025 ORDER TO MAINTAIN SIDEWALK SPECIAL ASSESSMENT DISTRICT #21

DEPARTMENT OF PUBLIC WORKS ORDER-TO-MAINTAIN SIDEWALK PROGRAM

Why has my sidewalk been chosen for replacement?

Township inspectors found certain sections of the sidewalk abutting your property need to be replaced to make the sidewalk safer. This inspection is part of a yearly program created to replace defective sidewalk. Sidewalk maintenance is important because it may save a pedestrian from injury and you from an expensive lawsuit.

Why is replacement necessary?

Removal and replacement is necessary to provide reasonably safe and accessible sidewalks.

How can I replace the sidewalk?

You have three options:

1. Take no action and allow the Township's contractor to replace the sidewalk as part of the sidewalk maintenance program.
2. Hire your own contractor.
3. Perform the work yourself.

If you elect to hire a contractor or do the work yourself, you must obtain a permit from the Department of Public Works. Application for a permit is free of charge for both contractors and homeowners. All work must be completed in accordance with the standards and specifications of Meridian Township. Copies of the standards and specifications are available from the Department of Public Works. An inspection is required when forms are ready and at pour.

If you do nothing, the Township's contractor will be in your area and will replace the sidewalk at your expense, and you will be billed as explained in this brochure. You do not have to obtain a permit if the work is done by the Township's contractor.

Can I make temporary repairs instead of replacement or leveling?

No, filling vertical or horizontal gaps or displacements by placing mortar or asphalt is not considered a permanent repair.

How much will replacing the defective sidewalk cost?

Your exact cost will be determined **after** completion of the work; however your estimated cost is indicated on the enclosed "Notice of Public Hearing", and is on file with the Township Clerk. You may contact the Department of Public Works for a detailed breakdown of your costs and the location of the sidewalk to be replaced.

You are responsible for 100% of the sidewalk across your frontage. If you own a residential corner lot, the Township will pay for 40% of the cost of the sidewalk replacement along the street to which the house is not addressed. The Township will pay 100% for ramp replacement at the street intersection.



2025 ORDER TO MAINTAIN SIDEWALK SPECIAL ASSESSMENT DISTRICT #21

How will I be billed?

You will receive a bill, called a special assessment, in **June 2026, with a due date of July 1, 2026**. The assessment may be paid in full with one payment (in 2026), or over 5 years at 5% interest per year. *Please do not make any payments until after you receive this bill.*

The Township sidewalk contractor will complete the work over the Summer/Fall of 2025. Once the sidewalk repairs have been completed, a Township inspector will measure the exact dimensions of the replaced sidewalk. Your special assessment will be based on these measurements.

(Please note you will receive a second Township Board "Notice of Hearing" in early 2026 after the contractor has completed all of the sidewalk replacements. It will state the exact cost of your sidewalk repairs. The purpose of the second hearing is for the public to comment on the proposed assessments.)

What about damage caused by trees or utility structures?

Where tree roots have displaced the sidewalk they will be removed prior to new sidewalk installation. A healthy tree should survive this process.

Property owners are responsible for replacement of all sidewalk damaged by tree roots whether the tree is on public or private land. The Township will pay for 100% of the cost for sidewalk directly damaged by Township manhole covers or water valves.

Will the contractor restore my lawn after the work?

Usually only a few inches of grass adjacent to the replaced sidewalk is uprooted. This strip will be filled with topsoil, seeded, and mulched after the concrete forms are removed.

How do I protect my sprinkler system?

If you have a sprinkler system or private underground wires (i.e. invisible fence) they must be marked prior to construction. Contact the person that installed your lines for a detailed layout.

May I have private work done by the Township's contractor?

You may have additional work (driveways, approaches, patios, etc.) performed under a private agreement between you and the Township contractor. You also must be sure that you are not paying the Township contractor directly for work to be done under their contract with the Township.

The Township will not become involved in disputes between you and the contractor for private work. You and the contractor must negotiate the price, timing, restoration, and payment terms for all private work.

What about tree branches and other vegetation that obstruct the sidewalk?

The property owner is responsible for removal of all obstructions; including vegetation such as tree limbs, branches, shrubs, and bushes and other objects; that interfere with the safe use of the sidewalk. The area to be kept clear is one (1) foot from the edges of the sidewalk and eight (8) feet above the sidewalk.

If I still have questions, whom should I contact?

Department of Public Works at (517) 853-4440 or DPW@MERIDIAN.MI.US.





To: Township Board Members
From: Amber Clark, Neighborhoods & Economic Development Director
Date: June 17, 2025
Re: Village of Okemos Task Force & Site History

Summary:

Conversations with the Downtown Development Authority Chair and Township Manager around a task force to champion the redevelopment of parcels west of Okemos, on Hamilton Road, both the north and south blocks are underway. This memo includes a draft history of the redevelopment of the site. This draft document will become the “Village of Okemos Prospectus,” which will be used by the DDA and Township to develop potential redevelopment proposals. The prospectus currently includes a general outline and site history. Site history includes proposals, conducted work, approvals, and general history of the 4.5 acres. Staff requested DDA members to review the outline and provide any additional inclusions to the outline to provide a holistic understanding to developers and the public. The prospectus will include references to the approved documents, recorded meetings, public hearings, grant requests, and allocations.

Creation of the Taskforce & Discussion Items:

DDA members will recommend select members of their current body to serve on a task force related to the site commonly referred to as “the Village of Okemos.” The DDA will also request the inclusion of one member of the Township Board in this task force. A formal meeting schedule will be set to make meetings predictable.

Funding is the most significant hurdle related to the site's redevelopment. The cost of developing a site with historic contamination and outdated infrastructure on a parcel owned by an entity separate from the Township are barriers to development. Additional hurdles include, the requirements to address Okemos road efficiencies, site infrastructure, storm water management, and the overall size of the site. These hurdles impact the site's redevelopment capabilities, and will be the taskforce's mission to identify and find reasonable solutions. Recommendations from the taskforce may include a combination of public-private partnerships. Staff recommends engaging the public with realistic discussion options regarding the site's redevelopment. Several entities, such as the Township Board, County Road Department, and the Ingham County Drain Office, have development authorization. All financial elements require authorization from entities such as the DDA to access Tax Increment Financing (TIF), the Brownfield Redevelopment Authority (BRA) to access their TIF, property tax abatements, or support from MEDC should also occur before project announcements.

There is no formal motion for Board consideration at this time.

Attachment:



1. Draft Village of Okemos Prospectus



DRAFT

Village of Okemos Site Prospectus

Prospectus Contents

1. Site History
2. Stakeholders
 - A. Property Owner
 - B. Financial Partners
3. Approving Authorities
 - A. Ingham County Road Department
 - B. Ingham County Drain Office
 - C. Meridian Township Board
 - D. Meridian Township Planning Commission
 - E. Township Community Planning and Development Department
4. Infrastructure
 - A. AT&T
 - B. Consumers Energy
 - C. Meridian Township Water & Sewer
 - D. Local Roads (Meridian Township- Hamilton, Ardmore, Clinton & Methodist)
 - E. County Road (Ingham County – Okemos Road)
 - F. Site Storm water Management (Ingham County Drain office)
5. Defined Project Goals
 - A. Mixed-Use Residential and Commercial Project
 - B. Current Zoning and Zoning Capabilities
 - C. Community Focused Amenities
 - D. Walkability
 - E. Investment in Downtown Meridian Township
6. Identification of Assets
 - A. Zoning Overlay and Density Increase Parameters
 - B. Prioritization of the Project - PICA
7. Site Specifics
 - A. Site description, Address, Size, Intersection, surrounding commercial
 - B. For Sale Price



- C. Terminated BRA Plan, SUP approval, MUPUD approval as examples only!
8. Strategic Goal Alignment Options
 - A. Propose a Project
 - B. Finance Project
 - C. Construct Project
 - D. Development Timeline based on potential project type and zoning
 9. Identified Financial Support Incentives
 - A. Meridian Township DDA TIF
 - B. Meridian Township BRA TIF
 - C. Commercial Rehabilitation Act PA 225
 - D. MSF Community Revitalization and Placemaking Grant/Loan
 - E. MSF Brownfield TIF
 - F. LITC Low Income Tax Credits
 10. Community Demographic and Market Information
 - A. Housing Needs
 - B. Commercial Market Study/Report
 11. Meridian Township Masterplan & Economic Development Strategy
 12. Summary from Economic Development Director Amber Clark



NORTHWEST AND SOUTHWEST CORNERS OF HAMILTON/OKEMOS ROAD SITE HISTORY

2012: Douglas J purchases the sites on the northwest corner of Hamilton and Okemos and proposes a three-story, 30,000-square-foot building at the corner of Hamilton and Okemos Road.

2014: The Township demolishes the existing "Central Fire Station" and starts plans to build a new one due to site contamination, health concerns, safety concerns, and the general cost to rebuild on site. (2150 Clinton Street, Okemos, MI 1957-2014)

2015: The Township sells the MARC building, which is the location of the small business incubator and meeting space for the Meridian Area Business Association members' monthly meetings. The MARC building provides affordable lease space to small businesses, organizations, and non-profits conducting business in the Township.

2015: Kris Elliot purchases 2150 Clinton Street and 4675 Okemos Road (MARC building) from Meridian Township. He conceptually proposes to the planning staff the construction of a new restaurant, "Tavern & Tap," for the southwest portion of the "Four Corners."

2016: [Douglas J's approvals for conceptual redevelopment expire](#). Douglas J lists property for sale.

2017: Kris Elliot's proposed plan has not received approval or stakeholder support. The ["Developer scraps \\$15M Plan for downtown Okemos"](#) and prepares site for sale.

2018: Properties are sold to a new developer with plans to redevelop the site with a mixed-use development concept. The developer presents to Meridian Township and the general community a 5-story mixed-used development. The proposal includes updates to 4.5 acres on the northwest and southwest blocks of Okemos and Hamilton roads. The proposal offers public amenities, underground parking, and a Hamilton Road boulevard to create a "park-like setting" within the development. Estimates for the proposal total \$100 Million for redevelopment.

Support for the proposal must include financial contributions and development incentives. Aging infrastructure (water & sewer controlled by Meridian Township), site contamination from leaking gas storage tanks, leaking solvents from a previous laundromat, and a need to update storm water management (Ingham County Drain) must be calculated in the total cost of improvement. To address these financial implications, Meridian Township authorized Eric Helzer, President of Advanced Redevelopment Solutions to update the Township's Downtown Development Authority (DDA) Tax Increment Financing (TIF) Plan. The updated TIF requires approval from the impacted tax jurisdictions (Ingham County,



Lansing Community College, Capital Area Regional Airport Authority, Meridian Township, and, Capital Area Transportation Authority). Capital Area District Library did not authorize participation. A 20-year TIF Plan is approved through 2038.

A new TIF application was created to allow developers to gain access to the incentive with the new parameters.

December 19, 2018: Meridian Township Brownfield Redevelopment Authority (BRA) approves the request from the development team and the Township to enter into an agreement with the Michigan Department of Environmental Great Lakes and Energy (EGLE). The agreement will provide a \$1M grant and \$1M loan between the BRA and developer with EGLE to support site clean-up of the property.

2019: Village of Okemos proposal submits for Mixed-Use Planned Unit development (MUPUD) approval. This process includes an application to the Community Planning & Development department with an internal review of application completeness. The community is engaged through a public hearing held June 18, 2019, at the Meridian Township Hall. The proposal is discussed at the June 18, 2019, Township Board meeting.

The project receives an approved MUPUD July 10, 2019: Plans 205 residential units 241,995 bldg. sq. ft. & 52,650 sq. ft. of commercial

2020: Limited Planning or Economic Development Activities – COVID-19 Work from Home & Social Distancing Mandates.

Amendment request for the approved MUPUD for the Village of Okemos proposal is received in the Community Planning Development Department, December 2020. The process to amend an approved MUPUD varies based on the requested changes.

2021:

January 6, 2021: Site demolition in southwest block of Hamilton and northwest block of Hamilton commences. Demolition includes abatement of existing buildings (excluding one at the northwest corner of Hamilton and Okemos). Demolition is completed by January 15th.

January 17, 2021: The buildings on the southwest corner of Okemos Road complete demolition, with sheeting and shoring placed at the corner of Hamilton and Ardmore. The sheeting and shoring were paid for by the EGLE grant acquired by the developer with the assistance of Meridian Township. EGLE removed the building at the corner of Ardmore and Hamilton, excavating the building's foundation to leave room for a basement in the proposed development.



A request to amend the approved MUPUD for the Village of Okemos proposal is under review in the Community Planning & Development Department. The proposal qualified as a “Minor Amendment” and allows for an administrative public hearing held by the Community Planning Director.

January 15, 2021: Community Planning & Development Approve the amendment to the MUPUD for the site. The approval amended the project to include, 286 residential units 295,935 bldg. sq. ft. & 32,680 sq. ft. of commercial

The Economic Development Department/Department of Public Works submits a request to the Ingham County Road Department to include Okemos Road improvements in the Ingham County Transportation Improvement Plan (TIP) for the 2024-2027 allocation. The request is denied.

An amendment request for the approved MUPUD for the Village of Okemos proposal is received in the Community Planning Development Department in May 2021. The process to amend an approved MUPUD varies based on the requested changes. The proposal qualified as a “Minor Amendment” and allows for an administrative public hearing held by the Community Planning Director.

July 21, 2021: The Community Planning Director grants the approval to amend the MUPUD for the “Village of Okemos” site to include plans for 200 residential units 201,080 bldg. sq. ft. & 17,610 sq. ft. of commercial space.

2022:

Village of Okemos Redevelopment Project Fact Sheet is presented to the Downtown Development Authority by the Economic Development Director. The FAQ is placed on the website to provide an overview to the public of the most requested questions related to the site.

February 17, 2022: Meridian Township Brownfield Redevelopment Authority (BRA) holds a public meeting to review the proposed plan to use Brownfield Tax Increment Financing (TIF) to address eligible site improvements associated with the project.

March 15, 2022: The Township Board holds for discussion and moves for action the allocation of \$1.25 Million to support the improvement of the public infrastructure associated with the redevelopment of the Village of Okemos project site. This includes



street milling, resurfacing, and updating the underground public water and sewer system on the 4 local streets (Clinton, Ardmore, Methodist, and Hamilton).

March 17, 2022: BRA approves the TIF Plan as proposed by the developer and Advanced Redevelopment Solutions for the Village of Okemos site. The Plan includes a request to Michigan Economic Development Corporation (MEDC) for the use of School Education Taxes (SET) to assist with full reimbursement of eligible activities. The proposal is approved by the Meridian Township Brownfield Redevelopment Authority. Submission to MEDC is pending the final development of the proforma.

April 22, 2022: Meridian Township Department of Public Works submits an application to Community Projects Fund (CPF) for Federal fund allocation in support of the redevelopment of Okemos Road. Application is submitted to Representative Elissa Slotkin's office for preselection for potential allocation.

June 3, 2022: The Economic Development Department submits an application for the Revitalization and Placemaking (RAP) Grant application to the Michigan Economic Development Corporation (MEDC). The request submitted supports the redevelopment of the Village of Okemos mixed-use project.

August 22, 2022: An amendment request for the approved MUPUD for the Village of Okemos proposal is received in the Community Planning Development Department in August 2022. The process to amend an approved MUPUD varies based on the requested changes. The proposal qualifies as a "Minor Amendment" and allows for an administrative public hearing held by the Community Planning Director.

September 12, 2022: Economic Development Director and developer are notified MEDC did not select the "Village of Okemos" project as a recipient of the Revitalization and Placemaking grant.

October 6, 2022: Community Planning & Development approves an amended MUPUD for the Village of Okemos site to include 200 residential units 246,939 bldg. sq. ft. & 26,399 sq. ft. of commercial- MUPUD Amendment Submittal.

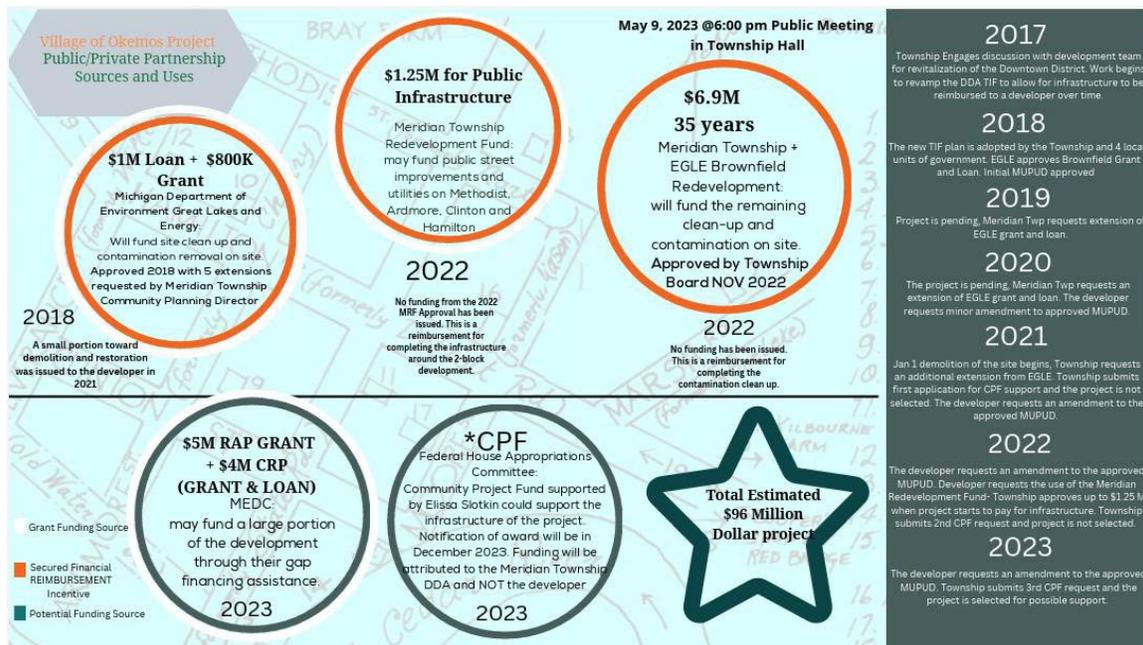
2023

March 21, 2023: The Economic Development Department submitted a second request to the Federal Community Projects Fund, seeking support for the redevelopment of a mixed-use housing development that includes a 10-year workforce housing component. The proposal was submitted to Representative Elissa Slotkin's office for consideration in the fiscal year 2024 funding cycle.



April 17, 2023: Representative Elissa Slotkin’s office notified the Township that the Village of Okemos Affordable Housing Mixed-Use Redevelopment Project was selected for potential funding through the Community Project Funding (CPF) program for fiscal year 2024.

May 9, 2023: The Township held a special meeting to engage with the community about the project’s status and next steps. A recording of the meeting can be found [here](#), and the [presentation can be found here](#). Below is a snapshot of the project’s funding sources and uses. The infographic outlines the approved, secured, and potential sources of funding to address several elements of the proposed plan. Elements in orange are secured. Elements in blue are potential sources.



June 30, 2023: The Economic Development Department submitted the second [Revitalization and Placemaking \(RAP\)](#) Grant application to the Michigan Economic Development Corporation (MEDC). The request submitted supports the redevelopment of the Village of Okemos mixed-use project.

November 12, 2023: [The approved grant and loan agreement from the Michigan Department of Environment, Great Lakes & Energy \(EGLE\)](#) for the site revitalization and clean-up expired. Township staff meets with EGLE representatives to discuss termination of the Agreement.

2024

[April 22, 2024: Planning Commission reviewed an updated proposed concept plan for the](#)



Village of Okemos site. The proposal included three potential development options that could feasibly begin construction in 2024. The proposal was not officially submitted, but a concept to first determine the public’s general acceptance of the changes. The Planning Commission provided the developer with comments.

May 6, 2024: [Meridian Downtown Development Authority \(DDA\) members review the three conceptual options for redevelopment of the “Village of Okemos site”](#). DDA members share their concerns and general comments. They provide a general desire to see something of quality completed onsite.

May 9, 2024: [Meridian Township Board hears the conceptual plan for redevelopment of 4.5 acres commonly referred to as the “Village of Okemos site”](#). The Board expressed a general lack of support for concepts that place buildings along Ardmore Ave and parking areas facing Okemos Road. The discussion also addressed emergency access via Hamilton Road. The Fire Department noted that it would not operate under power lines due to safety risks. Therefore, any boulevard constructed on Hamilton Road must ensure unobstructed access for emergency vehicles. [The comments of the Township Board and community can be here.](#)

June 12, 2024: Township Community and Economic Development staff receive a letter from the developer indicating the project is indefinitely on hold. The letter states that the previously approved MUPUD of 2022 is no longer feasible in the current economy.

STAKEHOLDERS OF THE HAMILTON/OKEMOS ROAD PROJECT SITE
PROPERTY OWNERS

The property commonly referred to as “Village of Okemos” changed hands several times over a decade. Originally the 4.5 acres were divided into 11 separate parcels with different entities as owners. Meridian Charter Township held ownership of two parcels on the south block of Hamilton and Okemos until 2017.

FINANCIAL PARTNERS

- I. Meridian Township Board (Township Board)
- II. Meridian Downtown Development Authority (DDA)
- III. Meridian Brownfield Redevelopment Authority (BRA)
- IV. Meridian Economic Development Corporation (EDC)
- V. Michigan Economic Development Corporation (MEDC)
- VI. Michigan Department of Environment Great Lakes and Energy (EGLE)
- VII. Developer
- VIII. U.S. Department of Housing and Urban Development (HUD)

APPROVING AUTHORITIES

- A. Ingham County Road Department: approves all public road improvement plans



- in Meridian Township. It is responsible for the authorization of all improvements to Okemos Road. The Township maintains authorization for construction and financial improvements associated with Ardmore Ave, Clinton St., Methodist St., and Hamilton Ave.
- B. Ingham County Drain Office: approves all storm water management plans for development in Meridian Township. Storm water management, drain relocation, easements of drain property, and access to public drains. This office does not have jurisdiction over all drains within Meridian Township.
 - C. Meridian Township Board: is the final approving authority for Mixed-Use Planned Unit Development (MUPUD) or “specialized use” proposals. Approves any final Tax Increment Financing (TIF) Plan through DDA or BRA. The Township Board is the final authorizing agency to approve any special permitting use for the C-2 zoned property. Any use by right within C-2 does not receive scrutiny or approval by the Township Board.
 - D. Meridian Planning Commission: approves the first iterations of a MUPUD or “specialized use” proposal. A Special Use Permit SUP falls within the power of the Planning Commission, and many do not require Township Board approval. Any use by right within C-2 does not receive scrutiny or approval by the Planning Commission.
 - E. Meridian Township Community Planning & Development (CPD): The Township’s Planning & Development Department reviews and approves internally the proposed Site Plan and Construction building Plans that a developer will submit. CPD will defer to the County Road Department and County Drain office before an official approval to commence construction is granted.
 - F. Meridian DDA: approves any request for the use of DDA TIF and the required reimbursement agreement.
 - G. Meridian EDC: this body has very limited authority related to support redevelopment in this district. The EDC previously managed the request for the use of the Meridian Redevelopment Fund (MRF). The MRF was eliminated in the 2022 budget.
 - H. Meridian BRA: approves any request for the use of BRA TIF and the required reimbursement agreement.



INFRASTRUCTURE

KNOWN INFRASTRUCTURE AND COSTS

- A. AT&T currently has underground conduit and above-ground internet and cellular infrastructure along Okemos Road, mounted on utility poles. AT&T is responsible for the removal or relocation of this infrastructure if required. While this is not expected to impose financial costs on the development, it may affect the project timeline due to coordination and scheduling requirements.
- B. Consumers Energy: has 5 high voltage distribution transformers, one on each utility pole along Okemos Road. This is the Okemos-Holt High Voltage Distribution line that provides connectivity power to from Okemos to Holt in Michigan. Discussions with Consumers Energy have been held related to the utility line relocation and possible burial. Relocation of utilities may be a cost borne by Consumers Energy. Burial of the utility line is a cost that will be borne by the requestor. Cost estimates as of 2022 to bury the line estimates \$4.5M-\$7M.
- C. Meridian Township Water and Sewer: updates will be required, and costs will be attributed to the developer.

UNKNOWN INFRASTRUCTURE AND COSTS

- A. Local Roads: Improvements to all roads, access points, and traffic signalization will be required for a commercial project at this site. Okemos Road, Hamilton Avenue, Ardmore Avenue, Clinton Street, and Methodist Street are the roads that will need improvement. A developer will be required to pay at least ½ of the road improvement costs of Okemos Road.
- B. Storm water Management: The southwest block of Okemos and Hamilton parcel is heavily contaminated. There are no feasible sources to eliminate the entire contamination. Site cleanup has been conducted and completed in 2021. Storm water may not be able to be collected in underground storage on the southwest block. The northwest block may have opportunities for storage, but access to a drainage pipe runs through the south block. Storm water management will need the highest form of engineering to ensure the collection and movement of water meets the standard of the Michigan Department of Environment, Great Lakes and Energy (EGLE) and meets the standards of the Ingham County Drain office.



To: Board Members

12-B

From: Phil Deschaine, Treasurer

Date: June 12, 2025

Re: 2025 Board Retreat Follow Up Discussion

Attached is the report from Larry Merrill following our Board Retreat on April 12th, 2025. It was a comprehensive discussion on the Board's governance model and many related topics.

Over the past 8 years we have had similar Board Retreats and received reports from the facilitator without any further actions taken by the Board after the retreat.

This year the Board has decided to review the report during a Board meeting as it will be worthwhile discussing this report and deciding which topics need further action or refinement by the Board in the coming year.

Meridian Township 2025 Governance Retreat

Report



for the Board of Trustees and Management

Table of Contents

Retreat Summary	3-4
Governance Background	4
Discussions	5-12
General Perception of Meridian Township Governance	5
Board Member Advice to Newly Elected Official	5
Mental Models of Governing Boards	6
How the Board “Adds Value”	6
Current Governance Principles	7
The Focus of Township Board Meetings	7-8
Current Principles Guiding the Board’s Governance	
Regarding the Township Manager	8-9
How Governance Needs to Change	9-11
Implementing Retreat Findings and Conclusions in Policy	11-12
Appendix	13-15
Consultant Contact Information	16

Retreat Summary

The Meridian Township Board of Trustees, Manager and Assistant Manager met on April 12, 2025, at the township Municipal Building board room from 8:00 a.m.-2:00 p.m. for casual discussions on the principles and execution of the township governance.

Present were:

Supervisor Scott Hendrickson

Clerk Angela Demas

Treasurer Phil Deschaine

Trustee Marna Wilson

Trustee Nickolas Lenz

Trustee Peter Trezise

Manager Tim Dempsey

Assistant Manager Dan Opsommer (partial)

Consultant Larry Merrill

The meeting was held as a committee of the whole meeting (informal discussions, no final decisions) in compliance with the Michigan Open Meetings Act, facilitated by Consultant Larry Merrill.

Goals:

Achieve clarity and consensus as to:

What the Board aspires to be;

How the Board conducts its business;

Delegation of authority to the Manager;

Monitoring compliance with Board expectations; and

Commitment to hold subsequent policy discussions.

Agenda:

Welcome and Introductions

Affirm retreat objectives and rules of engagement

Discussion Topics:

What are our mental models of governance? How does the Meridian Board differ from our mental models?

How does the Board “add value” (contribute effective, meaningful impacts for the township’s success)?

How does the Board spend its time? What should be the focus of Board meetings?

What principles currently guide the Board’s governance?

What do we expect of the Manager?

What authority is delegated to the Manager?

What potential actions by the Manager would be unacceptable?

How does the Board communicate its expectations?

How does the Board monitor operational performance?
How does the Board assure accountability for compliance with its expectations?
What principles should guide the Board regarding:

- Stakeholder engagement and accountability
- Defining organization success, intended outcomes and priorities.
- Board holism.
- Board meeting structure and conduct.
- Board member behavior and conduct.
- The board's position relative to staff in the chain of command.
- Clarity of delegated authority.
- Limitations on managerial authority.
- Managerial discretion and policy interpretation.
- Documenting the township's principles of governance.

How can the Board monitor and evaluate compliance with its governance principles?
How will we adopt and enforce our governance principles?
Who do we hold accountable for adoption and enforcement?
What key performance indicators could we use to monitor progress toward adoption and enforcement of our governance principles?

This report is intended to reflect the consensus perspectives of participants on discussion topics and does not provide a verbatim journal of participant comments but attempts to accurately capture participants' meaning and intent. Some additional content is provided to clarify context. The consensus on discussion topics was determined by general agreement and/or the absence of dissent. Consensus does not mean that everyone was in support of a particular perspective but that there were various degrees of support and were without objection.

Governance Background

Governance relates to the decision-making units of the organization and the relative powers, authorities, and responsibilities that each possesses. It also involves the way in which they exercise those powers, authorities and responsibilities. Governance is also affected by the behavior of the individuals that compose groups with decision authority. The aggregate of their behavior both guides, and is guided by, the governance culture of the enterprise.

--Glenn Tecker

Participants were provided with a handout to guide discussions that included a chart identifying the characteristics of conventional governance and governance excellence for post-retreat reference and consideration. The chart is provided in the Report Appendix.

Discussions

General Perception of Meridian Township Governance

The Board continues to express a high degree of satisfaction with the collegiality and efficiency of its governance. Clarity of roles and responsibilities of the Board and the recently appointed Manager were characterized as highly effective and appropriate. Nonetheless, some Board practices were questioned, and participants affirmed their appropriateness or suggested alternatives. As was the case with their last retreat, Board members expressed a desire for a more structured system for the Board to provide strategic leadership.

Board Member Advice to Newly Elected Officials

Board Members responded to a hypothetical question, “If asked by a new board member for one piece of advice to be an effective member of the Meridian Board of Trustees, what would that advice be?” Responses were:

- Prepare for board meetings in advance. Ask questions to gain sufficient understanding of what you will be voting on.
- Be intentional in what you bring to the board.
- Bring up issues in a timely manner to allow the Board to respond effectively and appropriately.
- Be aware of the history of prior decisions and why and how an issue had been handled in the past.
- Do your research ahead of the meeting and don’t expect that Board time will be spent answering questions that could have been more appropriately answered in advance.
- Stand for what you believe in.
- Keep an open mind until all of the background and facts are known.
- Listen to the public, but process and filter what you hear with the additional knowledge and insights that come from being on the Board.
- Be aware of what is going on in the community as well as what is going on internally.
- Communicate clearly.
- Allow others to have their say. Listen to understand, not just to rebut.
- Defend your truth.

Mental Models

Participants were asked to identify what sources—public sector organizations, private businesses, individuals, readings, education, experiences—from which they derive guidance on their role and responsibilities as well as the Board, Supervisor and Manager:

Sources of Board Mental Models:

- Legislature
- Prior work
- Community service boards
- Political engagement
- Governor's Office
- City government

Similarities and Differences Between "Mental Models" And Township Roles and Responsibilities:

- Authenticity is the norm
- Subject expertise required
- Influence is not just an "insider's game"
- Township board more powerful
- CEO role is more critical
- Roberts Rule of Order is used more correctly
- Clerk and Treasurer are administrators and serve on the governing body
- Township decisions and actions are more precedent driven

How the Board "Adds Value" (effective, meaningful impact to the township's success)

- Accountability to the community for the township.
- Ensure capable and competent management.
- Provide multiple perspectives on decisions.
- Volunteering to augment township resources.
- Represent township's interests on intergovernmental bodies and other civic engagement groups.
- Fiduciary oversight to avoid undesirable outcomes.
- Statutory duties.
- Allocate scarce resources according to priorities.
- Provide clear direction through efficient and effective decision-making.

Current Governance Principles

Expressing diverse opinions

The board strives to reach consensus rather than majority rule.

Board meeting participation

The board discourages individual board members from dominating discussions or exerting undue influence on outcomes.

Meeting preparation

Every meeting is preceded by a proposed agenda and voluminous informational packet prepared by the clerk and manager.

Interaction with the public

Members of the public may address agenda items at the beginning of the meeting and other matters at the conclusion of the meeting.

Role of the Supervisor, Clerk and Treasurer as Board members

The Supervisor chairs meetings.

The Clerk oversees minutes and public notices.

The Treasurer prepares investment reports consistent with other fiscal reports.

The Focus of Township Board Meetings

Strategy:

There was strong consensus that the Board needs to spend more time focused on the long term, strategic direction of the township with more attention to the changing township environment and focusing on “what’s next.”

Policy:

There is general agreement, but not necessarily unanimity, that the Board should moderately increase its focus on giving coherent, thoughtful directions to those who report to it, as well as setting and monitoring intermediate goals and objectives.

Management:

The Board’s focus on planning, organizing, directing, supervising and evaluating township functions could be moderately reduced.

Operations¹:

The board could reduce its focus on directing the township workforce, including receiving reports on township activities, critiquing methods, and providing detailed instructions on potential actions and decisions that will be made by township employees and volunteers.

Current Principles Guiding the Board's Governance Regarding the Township Manager

Characteristics of decisions delegated to the Manager

Compliant with federal, state and laws and regulations and township policies.

Interpretation and execution are consistent with the township Board's vision.

Authority will be appropriately delegated to the Manager.

Consistency with Board expectations.

Results will be evaluated and methods adjusted as appropriate.

Hiring and firing will be policy driven.

Information will be accurate, appropriate, timely and truthful.

Finances will be effectively monitored and managed.

Visibility in the community and build support for the Board's decisions.

Emphasize employee wellness and create an appropriate culture.

Anticipate and manage employee succession.

Represent the township's interests in collective bargaining.

Assist the Board successfully conduct its governance functions.

Clarity of delegated authority

Participants were in general agreement that authority delegation to the Manager is sufficiently clear.

¹ Land use decisions do not easily fit within this rubric. Participants agreed that land use is a matter of high concern and interest in Meridian Township and deserves considerable board time and attention. Comprehensive land use plans are clearly a strategic function, but the consultant suggests that special use permits, site plan reviews and rezonings of individual parcels are driven by policies, rather than create policy. Whether participants considered land use decisions as operations or policies influenced to some extent their perceptions of the appropriate amount of time that board meetings should be allocated to operations and policies. Excluding land use decisions, the board's focus on other aspects of operations could be reduced, with participants indicating moderate to significant reduction in focus on operation.

Limitations on Manager authority and discretion (what the Manager should NOT do)

Publicly dissent with Board decisions.

Exercise favoritism among subordinates.

Harassment.

Mismanage funds.

Failure to adhere to official hiring process.

Violate township policies.

Engage in political activities of township office candidates.

Show favoritism among Board members.

Moonlight (engage in outside employment).

Exercise undue influence or inappropriately engage in functions that are rightfully those of the Board.

How does the Board know the Manager is acting consistently with Board expectations?

As is common practice in local governments, the Board does not routinely monitor policy compliance. Compliance is assumed or ascertained by ad hoc observation by Board members, and potential noncompliance would be detected by “whistleblower” notifications.

Does the Board insulate the Manager from political influence?

The question was not dealt with at length but competing goals driving the Board’s policy regarding board member eligibility for township employment were discussed.

Does the board routinely seek the Manager’s input?

General comments throughout the workshop indicate that it does.

How Governance Needs to Change

Stakeholder engagement and accountability

There was general agreement that the Board could be more visible in the community and should further discuss ways that could be accomplished. Through strategic thinking, the Board will establish a contemporary vision and strategic goals that are responsive to community values and expectations. The vision and goals should be communicated to the community to build awareness and support.

Participants supported creating a Board annual plan with a goal to engage in more consistent and systematic communications on important issues with stakeholders, including more in-person meetings.

Participants suggested involving the township's Communications Department in developing and implementing a Board communication strategy.

The following groups were identified for enhanced Board engagement, due to potential civic engagement barriers and/or a heightened level of specific needs, wants and expectations:

- Young parents
- Certain neighborhoods
- College students
- East Lansing Zip Code residences
- Medium-sized businesses

Defining organization success, intended outcomes and priorities.

There was support for the Board to be more aware of and engaged in intergovernmental cooperation and regionalism. There was general agreement that the Board should develop an annual plan to establish and monitor key performance indicators (KPI's) at Board meetings. The KPI's should not be considered a Board "to do list" with explicit timelines and hard and fast goals. but should measure progress toward strategic goals.

Board holism.

Participants agreed that creating sub-board committees and workgroups should be avoided except when necessary, in order to ensure that all board members have equal input and ownership of board decisions.

Board meeting structure and conduct.

Board dialogues need to be actively managed. The Board should consider annual identification of relevant topics for professional development and inclusion at Board meetings.

Agenda items likely to generate heightened public interest should be moved closer to the beginning of the meeting.

The current agenda has placeholders for items no longer used such as discussions with township attorneys that should be discontinued.

The Board should have a policy on who is authorized to sign various types of documents on behalf of the township where not indicated by law so individual motions do not have to include language for such authorizations.

Board member behavior and conduct.

Throughout the retreat multiple participant comments indicated this is not a concern needing additional policies.

The board's position relative to staff in the chain of command.

The board currently appropriately delegates authority to management, and does not inappropriately insert itself in operations, including personnel matters.

Clarity of delegated authority.

Participants agreed that delegated authority is sufficiently clear.

Limitations on managerial authority.

No changes were identified.

Managerial discretion and policy interpretation.

Participants agreed that the Manager has the authority to interpret policies and if the Board disagrees with a reasonable policy interpretation by the Manager the appropriate recourse is to amend the policy rather than require the Manager to adhere to the Board's own interpretation.

Documenting the township's principles of governance.

Board policies have been updated recently. Operational managerial policies could be segregated from policies by the Manager so operational policies do not have to come before the board.

Monitoring and evaluating compliance with governance principles.

The Board should periodically review and ascertain its own compliance with Board policies. This could be accomplished in discussions or with Board member surveys. The Board should develop a policy monitoring framework.

Implementing Retreat Findings and Conclusions in Policy**Adoption and enforcement of Board governance principles**

The Board should consider adopting its policies in a codified format with similar topics grouped together on a standard template (see appendix).

Accountability for adoption and enforcement

The Board holds itself accountable to consider the content of discussions for potential policy adoption and assuring compliance.

Key performance indicator to monitor progress toward adoption and enforcement of new governance principles,

The Board will review this report prior to June 30 at a township board meeting.

Appendix

What Governance Excellence Looks Like

Conventional	Excellence
Issues arise ad hoc	Board ongoing scans environment; identifies emerging and potential issues
Board focus is primarily reactive	Board focus is primarily initiative-taking
Governance is a small part of a board meeting	Governance is the predominant board meeting activity
Board seizes on first acceptable option	The board systematically looks at, evaluates and crafts a consensus-driven option
Opportunity costs seldom considered	Other potential projects and approaches are simultaneously evaluated
Little use of benchmarks, metrics or measurable results	Board establishes key performance indicators and regularly monitors progress
Results seldom evaluated	Result evaluations are routine
Priorities heavily influenced by those well-organized or the township political elites	Board seeks stakeholder input on a regular, systematic basis
Budget is incremental, focused on “inputs” (what we buy)	Budget is focused on projects or results
Short-term perspective driven by budget calendar, terms of offices	Long-term perspective driven by stakeholder input, aspirations, resource availability, realistic timelines
“Majority rule” drives conflict resolution	The board strives for consensus-driven resolution; what can everyone live with
Board debates and deliberates, but seldom “dialogues”	Dialogue in workshop informality to find shared meaning and consensus.
People who show up at meetings are primary source of insights; limited to agenda items	Engage in two-way community linkage
Boundaries and expectations learned from trial and error	Responsibilities, authority, expectations, accountability articulated in written policies, job descriptions.
Staff determines organization culture; the board routinely defends staff when public complains	Provide oversight; set morale tone, controls, monitor, evaluate manager and board

Conventional	Excellence
Manager's perceptions of the board's expectations gleaned from informal communications	The board speaks with one voice through written policies and strategic plan
Boundaries and expectations learned from trial and error	Boundaries respected. Responsibilities, authority, expectations, accountability articulated in written policies, job descriptions.
Capacity and competencies addressed when things go wrong	Ensure necessary resources; staff leadership, finances, public image, capable board
Individual board members vie for influence over manager's priorities and actions	Board members may "coach," but manager can disregard individual input. Board speaks with "one voice." Manager has one "boss."
Boundaries and expectations learned from trial and error.	Boundaries respected. Responsibilities, authority, expectations, accountability articulated in written policies, job descriptions.
Board policies authorize managerial actions	Board policies proscribe operational worries; what is not permitted.
Planning tends to be operational, project-based	Strategic plan emerges from environmental scan
Annual or short-term timeline	SMART goals emerge from a shared vision, mission, and values
Reviewed and updated sporadically, rather than ongoing	Timeline is long-term (3-5 years).
Heavily staff driven	Stakeholder input
Board deliberates and debates, but does not dialogue	Continually monitored, evaluated and updated.
Learning takes place off-site, general topics	Engages in "generative thinking"
Agenda focuses on current issues, resolving conflicts, apportioning resources among competing needs and wants	A critical source of leadership for the organization
	Reflect collectively on shared experiences, impressions, frames and perspectives
	Shared experience moves to shared meaning to commitment to act on that shared meaning

Sample Board Policy Template

Name of Organization
Board Policies

Policy Number:	Title: Responsibilities of the Board Acting as the Organization's Governing Body
Date Adopted:	Category: Governance

The collective responsibility of the Board to act on behalf of the best interests of the organization's <members/stakeholders/constituents/etc.> in the direction and management of the organization's business and affairs.

The Board accomplishes this responsibility by adopting policies to:

- Make decisions transparently, efficiently, knowledge-based, informed through member input, and respectful of diverse opinions;
- Define the strategic outcomes that the organization will achieve that are reflective of member values and expectations and focused on long-term challenges and aspirations of Michigan's associations and their staffs;
- Ensure the Organization's financial viability through effective stewardship of the organization's assets and provide financial resources to accomplish Board-directed outcomes and execution of the Board's strategic plan; and
- Delegate authority to the Organization's Chief Staff Executive convenient and necessary to accomplish the Board's strategic outcomes and systematically monitor the CEO's compliance with board policies; and
- Ensure that the Organization's business and affairs are conducted efficiently, effectively and ethically.

Monitoring Method:	Frequency:
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Governance Retreat Facilitation and Report Prepared by
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Larrymerrill517@gmail.com
517-927-9079



To: Township Board
From: Tim Dempsey, Township Manager
Date: June 13, 2025
Re: Township Board Values and 2026 Township Board Goals

Attached with this memo is an initial draft of Board Values and 2026 Board Goals. This draft is based on the work session discussion on June 3. Once the Board has made any desired revisions, staff will place this on the next agenda for final approval.

Attachment: DRAFT Board Values and 2026 Board Goals

DRAFT Board Values and 2026 Board Goals

Township Board Values

Meridian Charter Township recognizes that certain values are essential to ensure a high-performing organization while also reflecting the needs and priorities of its residents and other stakeholders. These values are meant to guide all projects, programs, and activities, as well as the decision-making processes of the Board and staff.

Superior, Citizen-Driven Services – Provide exemplary, consistent public services that meet residents' needs.

Fiscal Responsibility – Utilize public funds ethically and efficiently to ensure the short- and long-term financial health of the Township.

Environmental Sustainability – Manage Township facilities, programs, and natural resources to protect and enhance the environment.

Communication and Stakeholder Engagement – Actively and regularly seek input and feedback from residents and other stakeholders on Township issues and decisions, and share information frequently through appropriate channels.

Employee Growth and Well-Being – Provide a supportive and healthy work environment to ensure employee wellness, expertise, productivity, and retention.

Welcoming Community – Embrace the Township's diversity and ensure all residents and visitors feel safe, respected, and empowered to participate in community life.

2026 Township Board Goals

Environmental Sustainability: Complete and implement an updated, comprehensive water and sanitary sewer rate study prior to the 2026 budget process and develop strategies for sustaining and improving existing infrastructure, including strategies to meet the Township's renewable energy target (100% of Township operations by 2035).

Village of Okemos and Meridian Mall Areas: Work with property owners and regional and State partners to advance development, property improvements, and business attraction for the Village of Okemos and Meridian Mall areas.

Community and Senior Center: Based on the August 5, 2025 election results, proceed with design and construction of a combined Community and Senior Center or proceed with developing an alternative plan for a Senior Center only project.

Communications: Identify ways to expand and enhance communication with Township residents and stakeholders.

Financial Planning: Develop a five-year financial forecast to better inform the 2027 Budget process, enhance long-term financial planning, and provide a basis for productive collective bargaining with Township unions.