



REVISED AGENDA

CHARTER TOWNSHIP OF
MERIDIAN
TOWNSHIP BOARD
REGULAR MEETING
September 15, 2015
6:00 P.M.



1. CALL MEETING TO ORDER⁺
2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS
3. ROLL CALL
4. PRESENTATIONS
 - A. Introduction of Police Officer Doug Strouse
 - B. Resolution of Recognition – Haslett Beautification Association
 - C. Welcoming Michigan
5. PUBLIC REMARKS^{*}
6. APPROVAL OF AGENDA
7. CONSENT AGENDA (SALMON)
 - A. Communications
 - B. Minutes – September 1, 2015 Regular Meeting
 - C. Bills
 - D. Department of Natural Resources Declaration and Notice – Wonch Park Pathway Project
 - E. Ratification of Police Officer Appointment
 - F. Authorization to Sell 4675 Okemos Road and 2150 Clinton Street (MARC/Fire Station)
8. QUESTIONS FOR THE ATTORNEY
9. HEARINGS (CANARY)
10. ACTION ITEMS (PINK)
 - **Public Comment
 - A. 2016 Recommended Budget
 - B. Budget Amendments
 - C. 2015 Township Citizen Survey
11. BOARD DISCUSSION ITEMS (ORCHID)
 - **Public Comment
 - A. Redi-Ride – Capital Area Transportation Authority
 - B. Mobile Food Units
 - C. Corridor Improvement Authority (CIA)
 - D. Personnel Policy Manual – Draft
 - E. Township Branding and Website Project
 - F. Smith Drain Study Results
 - G. Daniels Drain Neighborhood Meeting
12. FINAL PUBLIC REMARKS^{*}
13. TOWNSHIP MANAGER REPORT
14. BOARD MEMBER COMMENTS & REPORTS
15. ADJOURNMENT
16. POSTSCRIPT- ANGELA WILSON

***PUBLIC REMARKS (Any topic - 3 minutes per person)**

****PUBLIC COMMENT (Agenda item specific - 3 minutes per person)**

*Individuals with disabilities requiring auxiliary aids or services should contact the Meridian Township Board by writing or calling the following:
Township Manager Frank L. Walsh, 5151 Marsh Road, Okemos, MI 48864-1198 (517-853-4258) – Ten Day Notice is Required.*

Meridian Charter Township: 5151 Marsh Road, Okemos, MI 48864-1198, (517) 853-4000 Township Hall Room; www.meridian.mi.us

⁺ Appointment of President Pro Tem and/or Temporary Clerk if necessary

Meridian Township exists to create a sustainable community through the most effective use of available resources that achieve the highest quality of life.

TOWNSHIP BOARD REGULAR MEETING COMMUNICATIONS, SEPTEMBER 15, 2015

(1) Board Deliberations (BD)

- BD 11A-1 Donna Rose, 6207 Cobblers Drive, East Lansing; RE: Redi-Ride and CATA
BD 11A-2 Catherine J. Ash, Superintendent, Okemos Public Schools, 4406 N. Okemos Road, Okemos; RE: Redi-Ride Services in Meridian Township

(2) Board Information (BI)

- BI-1 Barb Matheson, 5577 Okemos Road, East Lansing; RE: McCurdy Goats
BI-2 Dana Strickland, 5722 Shaw Street, Haslett; RE: Save the McCurdy Goats
BI-3 Marcia Tanner, 3562 Stagecoach Drive, Okemos; RE: McCurdy Goats
BI-4 Beth Bechtel, 1165 Cliffdale Drive, Haslett; RE: Concerns with Smart Meter/Digital Meter Upcoming Rollout
BI-5 Steven Freemire, 3622 Kansas Road, Okemos; RE: Kevin and Monica Baker, 3596 Kansas Road, Okemos

(3) Staff Communications (SC)

- SC-1 Communications Director Guthrie; RE: Thank you letter from the Michigan Parkinson Foundation for HOMTV and CAMTV's support of the 6th Annual "I Gave My Sole for Parkinson's" Walkathon & 5K Run as a media sponsor

(4) On File in the Clerk's Office(OF)

Material submitted at the September 1, 2015 Board Meeting

Will Tyler White, 13783 Main Street, Bath; RE: Extension of Special Use Permit #13-12051
(Douglas J)

Tom Lapka, 6177 Graebear Trail, East Lansing; Re-hab Scope of Work for Marsh Pointe Apartment
Mike McCurdy, 5458 Okemos Road, East Lansing; RE: Petition signatures to retain goats on the McCurdy property

MEMORANDUM

TO: Township Board

FROM: *Peter Menser*
Peter Menser
Associate Planner

DATE: August 10, 2015

RE: Welcoming Michigan

On June 24, 2015 staff and representatives from the Township Board and Economic Development Corporation (EDC) attended a meeting in downtown Lansing hosted by the Michigan Office of New Americans (MONA). The meeting was to learn about an organization called Welcoming Cities and Counties, a national group working to "support creating more welcoming, immigrant-friendly environments that maximize opportunities for economic growth and cultural vitality." At the meeting Meridian Township joined the group and has been working with the Michigan chapter of the organization called Welcoming Michigan on how to get involved. At their August 6, 2015 meeting the EDC Board adopted a resolution supporting the Welcoming Michigan initiative.

Every year Welcoming Cities and Counties hosts a week-long event called Welcoming Week. This year's event is from September 12 through September 20. Welcoming Week focuses on immigrant integration and community building efforts, with state chapters hosting conferences and educational programming. For Welcome Week here in Meridian Township there will be a banner displayed and a press release announcing membership in the organization. Meridian's signature event will be the Chinese New Year Celebration held at the Meridian Mall in early 2017. Future activities include a bulletin board featuring immigration stories and development of educational programming.

Attachments

1. Welcoming Cities and Counties brochure
2. Resolution of support



Welcoming America and its municipal partners are convening U.S. cities and counties to support locally-driven efforts to create more welcoming, immigrant-friendly environments that maximize opportunities for economic growth and cultural vitality and position communities as globally competitive, 21st century leaders.

Participating city and county governments will connect with their peers through a community of practice that will share good ideas, develop new tools, and receive recognition for their efforts to create more welcoming communities that improve the quality of life and economic potential for immigrants and non-immigrants alike.

Cities and counties that join Welcoming Cities and Counties will have the chance to:

- Hear from local government leaders who are making the most of their diversity, by creating “immigrant-friendly” welcoming plans.
- Learn about large and small communities that are responding to demographic change and supporting long-term immigrant integration in a way that speaks to and benefits all members of the community.
- Access new tools and resources to help advance welcoming resolutions, initiatives and strategies.
- Receive support and recognition for their efforts to foster more vibrant, inclusive, and welcoming communities.
- Participate in national and transatlantic learning exchanges that highlight promising practices from globally competitive cities.

Learn More

Contact Christine Sauv  by email at csauve@lsscm.org or by phone at 734-845-8695 to learn more or sign up.

Read [Welcoming Cities and Counties Overview](#) and learn more about the [benefits and commitments](#).

Participating Cities and Counties

- [Allegheny County, Pennsylvania](#) (incl. Pittsburgh)
- Atlanta, Georgia
- [Austin, Texas](#)
- Baltimore, Maryland
- Boise, Idaho
- Charlotte, North Carolina
- [Chicago, Illinois](#)
- [Columbus, Ohio](#)
- [Dayton, Ohio](#)
- Dodge City, Kansas
- Hamtramck, Michigan
- High Point, North Carolina
- Iowa City, Iowa
- Lincoln, Nebraska
- Louisville, Kentucky
- Macomb County, Michigan
- Memphis, Tennessee
- [Montgomery County, Maryland](#)
- Nashville, Tennessee
- [New York, New York](#)
- [Oakley, California](#)
- [Philadelphia, Pennsylvania](#)
- San Francisco, California

Read about the imperatives for this work in Communities and Banking magazine and the Welcoming Cities report.

Partner Organizations

Welcoming Cities is supported by a number of key organizations and municipalities including the German Marshall Fund of the United States, Maytree's Cities of Migration, AS/COA, the City of Chicago, and the City of New York.

- St. Louis, Missouri (city)
- St. Louis, Missouri (county)
- Sterling Heights, Michigan
- Tucson, Arizona
- Washington, DC

What is a Welcoming City or County?

Welcoming America defines a Welcoming City or County as a community that:

PLANS: All relevant sectors, such as government, business, non-profit, and others are engaged to work together to create a welcoming community climate that supports long-term integration.

COMMITTS: Commitments are made to institutionalize strategies that ensure the ongoing inclusion and long-term economic and social integration of newcomers.

BUILDS COMMUNITY: Newcomers and long-time residents are engaged to find common ground and shared leadership.

COMMUNICATES: Messages of unity and shared values permeate the community through the media, through the voice of leaders, and among residents.

SUSTAINS: Policies and practices are considered in order to ensure that interactions between new and longer-term Americans remain positive ones and the community's economic vitality remains strong.

Welcoming Cities and Counties has been recognized as a 2013 Clinton Global Initiative Commitment to Action



CGI America (CGIA) convenes leaders to turn ideas into action: CGI America Commitments to Action represent bold new ways that CGI commitment makers address challenges in the United States—implemented through new methods of partnership and designed to maximize impact. Commitments can be small or large, global or local. No matter the size or scope, commitments help CGI America commitment makers translate practical goals into meaningful and measurable results.

Christine Sauvé
Southeast Michigan Communities Coordinator

Welcoming Michigan



2651 Saullino Court
Dearborn, Michigan 48120
734.845.8695 tel
csauve@michiganimmigrant.org
WelcomingMichigan.org
Facebook WelcomingMichigan Twitter Welcoming_MI

Welcoming Cities Resolution
Township Board (9/15/15)
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I, the undersigned, the duly qualified and acting Clerk of the Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and a complete copy of a resolution adopted at a regular meeting of the Township Board on the 15th day of September 2015.

Brett Dreyfus, CMMC
Township Clerk

**CLERK'S OFFICE
BOARD COMMUNICATIONS
SEPTEMBER 15, 2015**

Board Deliberations (BD)

Brett Dreyfus

From: Donna Rose <wild-rose@sbcglobal.net>
Sent: Friday, September 11, 2015 12:17 AM
To: Board
Subject: FW: Meridian Redi Ride & CATA

Greetings,

I am a Meridian Twp home-owner. Below is a copy of an email letter I sent to Manager Frank Walsh regarding Redi Ride and some other issues involving CATA that I would like the Board to address.

Thank you.

Donna Rose, LMSW
6207 Cobblers Drive
East Lansing, MI 48823

-----Original Message-----

From: Donna Rose [mailto:wild-rose@sbcglobal.net]
Sent: Thursday, September 10, 2015 12:04 AM
To: 'walsh@meridian.mi.us'
Subject: Meridian Redi Ride & CATA

Dear Manager Walsh,

I am a Meridian Township Home-owner. I am writing in regards to Meridian Redi Ride and CATA in general. On Monday August 24, 2015 I tried to book a Redi Ride for Friday August 28th to go to the City Limits Bowling Center in Meridian Twp. I requested to be there by 11:30 AM and return at 3:30 PM. I was told there were no ride times available for this trip. This has been a pattern of this service since its inception. This service was advertised as a same day service in the beginning, but that has only happened for me a few times.

I do have a suggestion for improving capacity on Redi Ride. Right now riders can call CATA to book rides up to 14 days in advance. Rides are consumed early in this cycle. There are no legal reasons for this policy because this service is for everyone and not paratransit which must follow federal regulations. It seems to me, that by reducing the reservation period to only up to 24 hours in advance, this would free up rides because people would be less likely to make rides they might not take, or later cancel. Then CATA could better fulfill more spontaneous ride requests.

Next, I have noticed when riding that children under 12 ride regularly, especially during the school year. I would suggest that children under 12 must be accompanied by an adult. It is a liability for our township not to have such a restriction. Younger children aren't always responsible and often don't have their fare and are "no shows". This behavior eats up this resource for others who wanted a ride, but didn't get one.

As a property owner who is paying for this service, I need to know details about our Redi Ride contract with CATA. Whenever this contract is up for renewal the Township needs to invite the public to comment on their experience with this service so it can be adjusted to meet the needs of its citizens and problems can be addressed.

This service is extremely popular. I think it would serve tax payers well in the future to take bids on this service. Perhaps we could find a company that could provide the service for less money and thus increase capacity, or maybe CATA could figure out a way to provide a higher quality of service for less.

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B.D. 11A-1

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Furthermore, I believe having our Township Treasurer as one of our CATA Board representatives could be a conflict of interest. As a taxpayer who uses CATA on a regular basis, and as a person who has attended CATA Board meetings, we need an unbiased individual who will ensure our money is spent wisely and takes into consideration the passengers. Our CATA Board representatives should actually use the services. How can the CATA Board of Directors make informed decisions regarding public transportation if they don't have experience as riders? I am tired of political appointees, who seldom, if ever use public transit, working on these Boards. This isn't serving anybody well.

I realize you can't be everywhere, but The CATA monthly public Board meetings are only about an hour long. I have never lived in a community where such a short public transit board meeting existed. Is the Board just rubber stamping items without really analyzing the details? It seems that our transit authority has no oversight and a culture of "go along to get along". This is very disturbing because I am paying for this.

Let me go on record here as stating I object to spending millions of dollars on the BRT system that CATA proposes. First, it is too much money to spend for such a small benefit. Second, if buses can change traffic signals won't this be a safety hazard for pedestrians crossing Grand River? I am particularly concerned about people with disabilities and those who can't see the traffic signal change, i.e. people who are blind. Third, does it make sense to remove bus stops for this system which will make pedestrians have to walk further to catch a bus when we want them to stop and shop in our town? We certainly can't afford to have everyone riding Redi Ride! Fourth, who pays for the BRT when the grant is gone? I have always been a strong supporter of public transit, especially since I don't drive, but putting more buses on this route could achieve the same goal without spending a giant amount of funds and tearing up the infrastructure. I cannot believe my federal government would even consider providing funds for such an excessive project with such small benefits (i.e. to save riders 7 to 12 minutes. Larger places like Detroit could use these funds.

I strongly encourage you to protect our investment in CATA services. Frankly, I am tired of paying for government supported programs that run poorly or use funds irresponsibly. It doesn't have to be this way. We all have more power than we think.

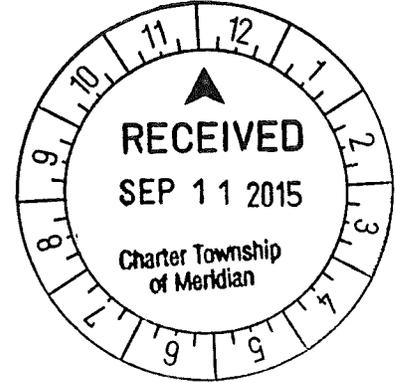
Sincerely,
Donna Rose, LMSW
6207 Cobblers Drive
East Lansing, MI 48823
517-489-2233

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OKEMOS PUBLIC SCHOOLS
Catherine J. Ash, Ph.D., Superintendent

September 9, 2015

Meridian Township Board
5151 Marsh Road
Okemos, MI 48864



Dear Meridian Township Board Members:

I am writing this letter in reference to the services provided to our students and families through Redi Ride. It is my understanding that the Board will be discussing a proposal which would limit Redi Ride's services within the township to transporting only disabled community members.

In the past, Redi Ride has provided transportation to many of our families, promoting equal access to a variety of school related experiences. At times, the district has utilized Redi Ride as a means to transport homeless students from within the township. Further, some of our families take advantage of this service to ensure their children can attend tutoring sessions, music lessons, after school activities etc. . . In some instances, it has been utilized by school of choice families to ensure their child (ren) is transported to school. It is of concern that a potential, unintended outcome might be to limit access for our economically disadvantaged students, as well as other families who rely on this as a means of transportation to engage their children in school related activities.

Thank you for considering this potential impact as you discuss the future of Redi Ride within Meridian Charter Township.

Respectfully,

A handwritten signature in cursive script that reads "Catherine J. Ash".

Catherine J. Ash

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BD 11A-2

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**CLERK'S OFFICE
BOARD COMMUNICATIONS
SEPTEMBER 15, 2015**

Board Information (BI)

Sandy Otto

From: Matheson Barbara <mathesonbarb@comcast.net>
Sent: Saturday, August 29, 2015 2:02 PM
To: Board
Cc: mikemccurdy74@gmail.com
Subject: McCurdy Goats

To the Meridian Township Zoning Board re: McCurdy Family pygmy goats (parcel 16-200-015?):

My understanding is Meridian Township has asked the McCurdys for \$820 in order to (most likely) grant a zoning variance to accommodate their pygmy goats. I have no experience asking for a variance and was not aware a charge is usually involved - is this so?

If so, I would like to ask The Board to consider waiving this fee in an act of good faith. I have personally visited their property and seen the goats several times, and I think they're wonderful animals! Having spent all of my 51 years living in the East Lansing and Meridian Township areas, I remember when Okemos Road properties sported cows and chicken coops. Clearly things have changed since then, but I think the goats are a wonderful neighborhood addition as they are docile creatures and also a local learning tool regarding self sufficiency and living off the land in a symbiotic way. In fact, I think they enhance the neighborhood and co-exists nicely with the spirit of the local neighborhood and all it promotes (i.e. connected pathways and creating a more neighborly environment throughout Meridian Township).

Having recently spoken at the Zoning Board Meeting (8-26-15 re: Mr. Stocum) I feel you are a very sincere group of individuals who care deeply about about maintaining the quality of life established in Meridian Township and do carefully consider the opinions of residents, so I trust you will make a decision based on all of those factors and many more.

I hope you will consider granting them this variance without expense. However, I respect whatever decision you make, as I will support the McCurdys and their efforts any way I can.

Thank you for listening.

Very sincerely,

Barb Matheson
5577 Okemos Rd
East Lansing
517-282-2242

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BI-1

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Sandy Otto

From: mdstrickland1040 <mdstrickland1040@sbcglobal.net>
Sent: Sunday, August 30, 2015 7:22 AM
To: Board
Subject: Save the goats

These goats are a welcomed addition to our community. My neighbor can leave junk cars sinking into the ground and not be fined. I would think that would be a zoning violation in this community. But goats in a fenced in field that give smiles to every passerby need to pay to be there. They are not a community eyesore. I could show you some properties that need to be fined.

Dana Strickland

Sent from my Verizon Wireless 4G LTE Smartphone

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BI-2

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Sandy Otto

From: mdtanner@comcast.net
Sent: Monday, August 31, 2015 7:10 PM
To: Board
Subject: McCurdy goats

It is my understanding that Meridian Township is requiring the McCurdy family to get rid of their pygmy goats or pay the township \$850 to apply for a re-zoning of their property in order to be able to keep their goats. This is ridiculous. The goats are doing no harm, the neighbors are not complaining, and the McCurdy family loves and cares for their goats.

I know of other farm animals who live in residential areas of Meridian Township, and there seems to be no problem there, so what is the issue? Sounds like an unwarranted money grab to me.

Please leave the McCurdy family free to raise their goats. Or is the township planning to require rezoning or taxation on home vegetable gardens and other "light farming" done throughout the township?

Thank you,
Marcia Tanner

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BI-3

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Sandy Otto

From: Christian & Beth Ann Bechtel <abc_bechtel@sbcglobal.net>
Sent: Tuesday, September 08, 2015 3:16 PM
To: Board
Subject: Concerns with Smart Meter/Digital Meter Upcoming Rollout

Dear Meridian Township Board Members,

As a Meridian Township resident, I have health safety and privacy concerns about the upcoming Consumers Energy/DTE utility smart meter/digital meter rollout likely in 2016-17. We have the option to keep our current analog meter. As this rollout nears, please view the documentary film and the weblink article below.

1. Take Back Your Power: Investigating The "Smart" Grid-2013 (Full Length Documentary Film)

<https://www.youtube.com/watch?v=YRjjLyVkP0o>

2. Saginaw Township Lawmaker Questions 'Smart Meter' Technology Fees

http://www.mlive.com/news/saginaw/index.ssf/2015/08/saginaw_township_lawmaker_ques.html

Beth Bechtel
1165 Cliffdale Drive
Haslett, MI 48840

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BI-4

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Brett Dreyfus

To: Steven Freemire
Subject: RE: Kevin and Monica Baker 3596 Kansas Rd Okemos Mi 48864

From: Steven Freemire [mailto:SFreemire@HKSAgency.com]
Sent: Thursday, September 10, 2015 12:49 PM
To: legroff@meridian.mi.us; Brett Dreyfus; Julie Brixie; scales@meridan.mi.us; Ronald Styka; John Veenstra; Angie Wilson; Frank Walsh; Mark Kieselbach
Subject: FW: Kevin and Monica Baker 3596 Kansas Rd Okemos Mi 48864

Hello
My name is Steven Freemire and I live at 3622 Kansas Rd Okemos Mi 48864
Below you will find an email thread and exchange between myself and your code compliance officer Steve Mcguire I met with him this morning. It was not good.
I arrived home at 9:14am to find Mr Mcguire waiting. Per the email exchange below this man started out with attitude and it only got worse.
When I got out of my car I greeted him with a good morning and introduced myself extended my hand for a hand shake to try and mend what had already transpired by email.
He did shake my hand and then things went totally downhill from there. If I said it was daylight he would say it was night.
I showed him a very apparent violation of code 82-26 prohibited vegetation. He informed me he was not going to enforce it. The conversation went back and forth with him pointing out landscaping grass in my yard as a violation. He then informed me " if you want code enforcement I will go back to the office and look up every building permit and see if you are in compliance."
Sounds like a threat to me. He then told me" You are not as important as you think you are, this conversation is done."
He then proceeded to get in his car and leave.
This man was rude, arrogant and threatening. Definitely not a great representative of the township.
He more or less stood me up with the first time me showing up two minutes late to find him already having driven to the Baker's and was outside bakers detached structure having a conversation with him. I waited and he never did show up at my house.
The second time he cancelled our appointment because he said it was going to rain. Well this email was sent to my office email and by the time he sent it I was gone for the day. It was not raining at 7:30 our appointed time.
As of the writing of this email there is still multiple code violations that Mcguire is refusing to enforce.
I do not appreciate being threatened.
Need to move this up to management and let you know how a representative of the township is rude and threatening.
Thanks for listening.

Steven Freemire
3622 Kansas Rd
Okemos, Mi 48864

From: Steve McGuire [mailto:mcguire@meridian.mi.us]
Sent: Wednesday, September 09, 2015 1:06 PM
To: Steven Freemire
Subject: RE: Kevin and Monica Baker 3596 Kansas Rd Okemos Mi 48864

0915 tomorrow morning is good

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From: Steven Freemire [<mailto:SFreemire@HKSAgency.com>]
Sent: Wednesday, September 09, 2015 10:26 AM
To: Steve McGuire <mcguire@meridian.mi.us>
Subject: RE: Kevin and Monica Baker 3596 Kansas Rd Okemos Mi 48864

9:15 tomorrow

The record is very clear in this email thread. Please advise if you can make it tomorrow

From: Steve McGuire [<mailto:mcguire@meridian.mi.us>]
Sent: Wednesday, September 09, 2015 10:22 AM
To: Steven Freemire
Subject: Re: Kevin and Monica Baker 3596 Kansas Rd Okemos Mi 48864

I'm in court all day today and am off at 2pm. I work tomorrow from 8am-2pm and then not again until Monday.

And for the record, I do not have your phone number and I was at your house for the first appointment. I responded thru email as this has been our only line of communication.

Sent using OWA for iPhone

From: Steven Freemire <SFreemire@HKSAgency.com>
Sent: Wednesday, September 9, 2015 9:49:55 AM
To: Steve McGuire
Subject: RE: Kevin and Monica Baker 3596 Kansas Rd Okemos Mi 48864

Mr. McGuire,

Well no it is not OK.

This is my work email and I left at 5:30 and do not check it or have access to it.

As you have my cell number you could have reached out to me that way.

Again I totally rearrange my schedule for this meeting and once again a no show. And at 7:30 it was not raining at all.

How about 7:30 tonight???

Mr Freemire

From: Steve McGuire [<mailto:mcguire@meridian.mi.us>]
Sent: Tuesday, September 08, 2015 5:38 PM
To: Steven Freemire
Subject: RE: Kevin and Monica Baker 3596 Kansas Rd Okemos Mi 48864

Mr. Freemire,

With the likely potential of rain and severe weather they are calling for in an hour or so, I would like to post pone our meeting if that would be ok, I would prefer not to be caught out in the rain. I could stop by on my way into work in the morning around 730am or another time of your choosing if that's ok.. I apologize for the late notice.

Steve

From: Steven Freemire [<mailto:SFreemire@HKSAgency.com>]
Sent: Monday, August 31, 2015 1:53 PM
To: Steve McGuire <mcguire@meridian.mi.us>
Subject: RE: Kevin and Monica Baker 3596 Kansas Rd Okemos Mi 48864

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Mr McGuire
7:30pm Tuesday 9/8 3622 Kansas rd would be great.
Steve

From: Steve McGuire [<mailto:mcguire@meridian.mi.us>]
Sent: Monday, August 31, 2015 1:49 PM
To: Steven Freemire
Subject: RE: Kevin and Monica Baker 3596 Kansas Rd Okemos Mi 48864

Mr. Freemire,

I work between 2pm and 8pm on Tuesday September 8.. You pick a time and I will be there.

From: Steven Freemire [<mailto:SFreemire@HKSAgency.com>]
Sent: Monday, August 31, 2015 1:13 PM
To: Steve McGuire <mcguire@meridian.mi.us>
Subject: RE: Kevin and Monica Baker 3596 Kansas Rd Okemos Mi 48864

Mr. McGuire

And WHAT is wrong with my lawn. It is mowed and well under 8 inches compared to the 2-3 feet on the Baker side. This code is in place for fire safety as a fire stop.

Not sure I am appreciating the immediate attitude from your first email to this one. I have been patient for 5 months now.

I have a right to code enforcement as a taxpayer.

Next Tuesday at 9am will be fine.

Thanks and please confirm our appt and I will not be 2 minutes late.

Steve

From: Steve McGuire [<mailto:mcguire@meridian.mi.us>]
Sent: Monday, August 31, 2015 1:06 PM
To: Steven Freemire
Subject: RE: Kevin and Monica Baker 3596 Kansas Rd Okemos Mi 48864

Mr. Freemire,

I am extremely busy from the time I clock in until the time I clock out. I'm sorry for not waiting around, but I have other things that need to be done. I noted Mr. Baker's lawn as well as your own!

I am going to be tied up in court tomorrow and busy the rest of the week, if you would still like to meet, I am working 2p-8p next Tuesday. Maybe this would be better for you.

Steve

From: Steven Freemire [<mailto:SFreemire@HKSAgency.com>]
Sent: Monday, August 31, 2015 12:50 PM
To: Steve McGuire <mcguire@meridian.mi.us>
Subject: RE: Kevin and Monica Baker 3596 Kansas Rd Okemos Mi 48864

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Steve,
I drove past Baker's at 12:02 and saw your car in the driveway and observed you speaking with Baker down by his barn. Thought you would try and stop over to my house so we could meet.
In addition to the toilet there is siding and other stuff there also.
The lawn is not mowed within 75 feet of an occupied structure did you note that.
As our appt was for 12 noon a little bit of leeway would have been appreciated as I drove in from work for that appt specifically.
Please advise as to when we can meet again. Any morning around 9am would be fine with me so I do not have to break up my day.
Steve

From: Steve McGuire [<mailto:mcguire@meridian.mi.us>]
Sent: Monday, August 31, 2015 12:11 PM
To: Steven Freemire
Subject: Re: Kevin and Monica Baker 3596 Kansas Rd Okemos Mi 48864

Mr. Freemire,

I was at your house today at 11:57, knocked on the door and waited for 5 minutes with no answer.

I stopped and spoke with Mr. Baker and he said he did have a toilet near the property line and would move it today. As for the stuff on the side of his barn, I have looked again today and there is no violation.

Steve

Sent using OWA for iPhone

From: Steven Freemire <SFreemire@HKSAgency.com>
Sent: Friday, August 28, 2015 10:56:09 AM
To: Steve McGuire
Subject: RE: Kevin and Monica Baker 3596 Kansas Rd Okemos Mi 48864

Steve,
Thank you and see you Monday.
If something comes up you have my cell number. Please reach out and let me know.
Thanks and have a great weekend.
Steve

From: Steve McGuire [<mailto:mcguire@meridian.mi.us>]
Sent: Thursday, August 27, 2015 4:32 PM
To: Steven Freemire
Subject: RE: Kevin and Monica Baker 3596 Kansas Rd Okemos Mi 48864

Meet you at your house on Monday at noon, barring any emergencies

From: Steven Freemire [<mailto:SFreemire@HKSAgency.com>]
Sent: Thursday, August 27, 2015 4:29 PM
To: Steve McGuire <mcguire@meridian.mi.us>
Subject: RE: Kevin and Monica Baker 3596 Kansas Rd Okemos Mi 48864

Steve

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Tomorrow is good or Monday will work.
Please nail down an exact time so I can plan my day around it.
Thanks for your help.
Steve

From: Steve McGuire [<mailto:mcguire@meridian.mi.us>]
Sent: Thursday, August 27, 2015 4:26 PM
To: Steven Freemire
Subject: RE: Kevin and Monica Baker 3596 Kansas Rd Okemos Mi 48864

I do not have time today to meet with you, I can meet you on Monday 8-31 sometime between noon and 2pm.

Steve

From: Steven Freemire [<mailto:SFreemire@HKSAgency.com>]
Sent: Thursday, August 27, 2015 3:33 PM
To: Steve McGuire <mcguire@meridian.mi.us>
Subject: RE: Kevin and Monica Baker 3596 Kansas Rd Okemos Mi 48864

Steve,
When can I meet you at my house and I can show you first hand.
Grass/weeds are two feet high, toilet is still on property line along with the rest of the crap.
All four sides of the barn are debris laden.
All of this is as of this morning 8/26/15
Please advise
Thanks
Steve

From: Steve McGuire [<mailto:mcguire@meridian.mi.us>]
Sent: Thursday, August 27, 2015 3:30 PM
To: Steven Freemire
Subject: RE: Kevin and Monica Baker 3596 Kansas Rd Okemos Mi 48864

Mr. Freemire,

I was out to Mr. Baker's residence on Monday in regards to a complaint that Ray Bolis had still open, this complaint had been to court and I wanted to visit the site and see if it could be closed out.

As of Monday I noticed that the large brush piles and debris that were mentioned and photographed in the case that had been to court, were no longer there.

I also noticed that the grass, as of Monday was not in violation of the township's 8 inch length.

I was fully briefed by both past and current Code Enforcement Officers, and Township Officials of the ongoing dispute between yourself and Mr. Baker.

Please be advised that as of Monday I did not find Mr. Baker to be in violation of any township ordinances.

Please feel free to contact with me in the future with any comments, questions or concerns you may have.

Thank You,

SEP 15 2015
BI-5
(page 5 of 6)
SEP 15 2015

Steve

From: Steven Freemire [<mailto:SFreemire@HKSAgency.com>]
Sent: Thursday, August 27, 2015 3:12 PM
To: Steve McGuire <mcguire@meridian.mi.us>
Subject: FW: Kevin and Monica Baker 3596 Kansas Rd Okemos Mi 48864

Steve,
Find below correspondence between myself and the former code officer.
To this date the lawn is not mowed within 75 feet of an occupied structure, the toilet, vinyl siding and other building materials have not moved in two years.
There is still debris around all four sides of his garage/barn.
I know things get dropped in transition but this has never been rectified.
Hate the thought of having to start all over and have to wait two months for the wheels to turn.
Please advise
Thanks
Steven Freemire
3622 Kansas Rd
Okemos Mi 48864

From: Ray Bollis [<mailto:bollis@meridian.mi.us>]
Sent: Tuesday, May 05, 2015 9:34 AM
To: Steven Freemire
Subject: RE: Kevin and Monica Baker 3596 Kansas Rd Okemos Mi 48864

Hi Steve,
I sent them a letter on 04-16-15,,, gives them 10 days to compile . Then I visited the site again 4-28-15... no change. On 4-30-15 I wrote a ticket to them. My next recheck date will be 5-11-15.
Carol did forward this to me. These are the steps we have to follow. Next step if no action could be taking them to court.
Hope this answers your question. Please call me @ 517-853-4554 or email if you have any more questions

Thanks Ray

From: Steven Freemire [<mailto:SFreemire@HKSAgency.com>]
Sent: Monday, May 04, 2015 1:51 PM
To: Ray Bollis
Subject: Kevin and Monica Baker 3596 Kansas Rd Okemos Mi 48864

Hi Ray,
I spoke to Carol last week in regards to the above and she was supposed to forward the complaint information to you
On the north end of his property is a detached shed/garage. There is garbage, building materials just a bunch of stuff on all four sides of this structure.
In addition right on the property line is a toilet, vinyl siding and other building materials.
In addition the property is not kept mowed within 75 feet of a occupied structure.
Could you please look into this and if you want I can provide you pictures.
Thanks

Steve Freemire
3622 Kansas rd
Okemos Mi 48864

SEP 15 2015
BI-5
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SEP 15 2015

**CLERK'S OFFICE
BOARD COMMUNICATIONS
SEPTEMBER 15, 2015**

Staff Communications (SC)

In Memoriam

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Chief Executive Officer

Deborah M. Orloff,
RN, BSN, MPH



September 1, 2015

Deborah Guthrie
HOM TV AND CAM TV
5151 Marsh
Okemos, MI 48864

Dear Deborah,

ON BEHALF OF THE MICHIGAN Parkinson Foundation (MPF), we thank you for supporting the 6th Annual "I Gave My Sole for Parkinson's" Walkathon & 5K Run as a Media Sponsor. We are so grateful for your support. This event, held on August 8, 2015 at Okemos High School, attracted more than 300 participants, raising over \$41,000 and donations are still coming in! Our Walk-a-thons and 5K Runs continue to grow and generate a powerful sense of camaraderie for participants. We had a beautiful day and the clouds kept everyone protected from the hot sun!

The funds raised will help to insure MPF's ability to conduct programs developed to address the critical needs of people who have Parkinson's, their families and health professionals who treat them, within the State of Michigan. There are now 60 affiliated support groups in Michigan. We conduct educational programs, provide information and referral to neurologists and local resources, and have medication and day care financial assistance programs. We serve as a place to go for those needing help with Parkinson's. Our motto is: EVERY PERSON WITH PD WILL HAVE COMPASSIONATE, COMPETENT CARE AND SUPPORT.

As you know, Parkinson's disease is a chronic, degenerative neurological movement disorder which gradually robs people of their independence. Treatment is complicated, requiring a delicate balancing of medication and other therapies. Progression of the disease is slow and takes its toll on the person with PD and the entire family. Although there is no cure, help and support is available through the programs provided by Michigan Parkinson Foundation.

It is through your support of the "I Gave My Sole for Parkinson's Walk-a-Thon and 5K Run" as well as individual fundraising efforts that MPF can continue to provide these valuable programs and services. These times are particularly challenging and individual and company support, such as what you have offered, is invaluable.

Please visit our website at www.parkinsonsmi.org to view photos and more information about this event, as well as other information concerning Parkinson's disease.

Again, thank you for your continued support and we look forward to seeing you in 2016, if not before!

Most sincerely,

Edwin B. George, MD, PhD
Chairman, Board of Directors

Deborah M. Orloff
Chief Executive Officer

CC: Brandie Yates
Coty Kenneth

Founded 1983

Dedicated to People Living with Parkinson's

30400 Telegraph Road • Suite 150 • Bingham Farms, MI 48025
www.parkinsonsmi.org • 248-433-1011 • Fax: 248-433-1150 • 800-852-9781

SEP 15 2015

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SEP 15 2015



This certificate is presented to . . .

**HOM / CAM TV
Media Sponsor**

*in appreciation of your
Outstanding Support and Sponsorship of the
2015 Lansing "I Gave My Sole For Parkinson's"
Walk-a-thon & 5K Run.*

*"Nothing great was ever achieved without enthusiasm."
- Ralph Waldo Emerson*

Your thoughtfulness and generous sponsorship have made a difference in the lives of over 30,000 people in Michigan living with Parkinson's.

We are truly grateful for your support!



A handwritten signature in black ink, reading "Deborah M. Orloff".

Deborah M. Orloff, Chief Executive Officer



PROPOSED BOARD MINUTES

PROPOSED MOTION:

Move to approve and ratify the minutes of the September 1, 2015 Regular Meeting as submitted.

ALTERNATE MOTION:

Move to approve and ratify the minutes of the September 1, 2015 Regular Meeting with the following amendment(s): [insert amendments].

**SEPTEMBER 15, 2015
REGULAR MEETING**

CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD REGULAR MEETING - **DRAFT** -
5151 Marsh Road, Okemos, MI 48864-1198
853-4000, Town Hall Room
TUESDAY, SEPTEMBER 1, 2015 **6:00 P.M.**

PRESENT: Supervisor LeGoff, Clerk Dreyfus, Treasurer Brixie, Trustees Scales, Styka, Veenstra, Wilson

ABSENT: None

STAFF: Township Manager Frank Walsh, Assistant Township Manager/Director of Public Works Derek Perry, Director of Community Planning & Development Mark Kieselbach, Police Chief David Hall, Fire Chief Fred Cowper, Director of Information and Technology Stephen Gebes, Finance Director Gretchen Gomolka, Director of Parks and Recreation LuAnn Maisner, Human Resources Director Joyce Marx

1. CALL MEETING TO ORDER

Supervisor LeGoff called the meeting to order at 6:00 P.M.

2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS

Supervisor LeGoff led the Pledge of Allegiance.

3. ROLL CALL

The secretary called the roll of the Board.

4. PRESENTATION (None)

5. PUBLIC REMARKS

Supervisor LeGoff opened Public Remarks.

Ann Alchin, 5972 Cypress, Haslett, spoke to the circumstances surrounding the cell tower located between the Municipal Building and the Public Safety Building and how much it ultimately cost the Township. She addressed proper application of Robert's Rules of Order relative to the administration of Township Board meetings. Ms. Alchin believes the Board is not following their own adopted rules, for example, by telling Board members they can't talk anymore because they've talked too much, or not properly making motions and adding agenda items without proper procedure. She addressed the findings of the Elected Officials Compensation Commission in 2012.

Ms. Alchin noted women worked hard to get the right to vote and yet she is disappointed with the conduct of the Township's three (3) female Board members. She mentioned the Supervisor not knowing when to call for a vote, and not knowing when "things" should be done during the meeting, the Treasurer being rude to fellow Board members and the need for Trustee Wilson to calm down and be more professional. Ms. Alchin spoke to the need for more decorum among Board members.

Neil Bowlby, 6020 Beechwood Drive, Haslett, expressed concern with the removal of Board member comments near the beginning of the agenda, as it is important to allow for possible Board comments in advance of the meeting. He spoke to the lack of data in the Capital Area Transportation Authority's (CATA) 2014 Annual Report relative to administration of the Redi-Ride contract, despite Treasurer Brixie's comment at the last meeting it was readily available. Mr. Bowlby voiced his displeasure that the entire CATA budget was placed on its consent agenda at the last meeting and was concerned our CATA representative, Treasurer Brixie, allowed such action to transpire. He offered his preliminary cost calculations on solar panel installation for the Meridian Service Center if the Township had implemented their use during its reroofing. Mr. Bowlby offered several of his calculations on investment return for solar panels, indicating the Township would get a better rate of return than currently received for investment strategy.

Kathleen Donahue-Brown, 2221 Burcham Drive, Haslett, expressed appreciation for Township discussion and action on SUP#15061, a cell tower located at 4980 Park Lake Road. She encouraged the Board to review appropriate locations for all future cell tower locations in the event of future cell tower applications.

Debbie Nolan, 4329 Heartwood Road, Okemos and Ingham County Commissioner for District #12, reiterated the desire of Ponderosa Estates residents to abandon Forsberg Drive as a connector road between Ember Oaks and Ponderosa Estates. She offered history on the Ponderosa Estates subdivision and the use of Forsberg Drive as a walkable and bikeable road for older adults and young children. Commissioner Nolan indicated emergency vehicles can use the two connections with either Bonanza or Ember Oaks. She requested the Board abandon Forsberg Drive between Ember Oaks and Stagecoach Drive.

Mike McCurdy, 5458 Okemos Road, spoke to the ongoing issue of a violation regarding maintenance of goats on his property and his desire to see the property rezoned for compliance. He addressed his court appearance scheduled for tomorrow. Mr. McCurdy noted a discussion with Trustee Veenstra, wherein the trustee suggested the possibility of adding this rezoning to tonight's agenda for Board deliberation on initiating a rezoning request.

Ginger Yang, 4994 Park Lake Road, Haslett, expressed appreciation for Board support of the appeal of the cell tower proposed at 4980 Park Lake Road. She stated the Board's action regarding this issue was the right thing. Ms. Yang encouraged the Board to take the lead and learn how to work with corporate cell tower companies without sacrificing its commitment to the overall vision of the community.

Tom Repasky, 3663 Stagecoach Drive, Okemos, spoke to the petition for abandonment of Forsberg Drive filed by residents of Ponderosa Estates, adding the public hearing will be held in just over a month.

Will Tyler White, 13783 Main Street, Bath, suggested there are a few things the Board can do regarding the "goat issue"; i.e., Board can initiate the rezoning or create an ordinance which allows goats for properties larger than one (1) acre.

Supervisor LeGoff closed Public Remarks.

6. APPROVAL OF AGENDA

Treasurer Brixie moved to approve the agenda as submitted. Seconded by Trustee Wilson.

Trustee Veenstra moved to amend the agenda as follows:

- **Add Township Manager Report immediately after Public Remarks**

The motion died for lack of a second.

Trustee Veenstra moved to amend the agenda as follows:

- **Add Board member comment after Public Remarks**

Seconded by Clerk Dreyfus.

Board discussion:

- Board comment has been after the first public remarks on the agenda since 2004
- Topics voiced during public remarks can be reinforced by Board members
- Other governmental bodies have comments at the beginning of its meetings
- Board member's willingness to have Board member comments only at the end of the meeting for a few times
- Possible agreement if a policy is adopted to limit Board comments at the beginning of the meeting
- Moving all Board comments to the end of the agenda is an attempt to shorten the too lengthy Board meetings as it is a disservice to the public audience
- Reminder that Board meetings are held to conduct the business of the Township

CHARTER TOWNSHIP OF MERIDIAN, SEPTEMBER 1, 2015 REGULAR MEETING *DRAFT*

- Inappropriateness of apologizing to the public for conducting Board business
- Current Board members are using Board comments as a community calendar to announce events
- Final Board member comments provides an opportunity for members to comment on what has transpired during the meeting

ROLL CALL VOTE: YEAS: Trustee Veenstra, Clerk Dreyfus
NAYS: Trustees Scales, Styka, Wilson, Supervisor LeGoff, Treasurer Brixie
Motion failed 2-5.

Trustee Veenstra moved to amend the agenda as follows:

- **Add the McCurdy rezoning to the agenda as Discussion Item #11B**

Seconded by Clerk Dreyfus.

Board discussion:

- Initiation of this rezoning can avoid a court case which commences tomorrow and potentially cause the Township to expend much more money
- Board discussion is timely due to the large amount of public input received
- Board member concern with only discussion of this issue when the court case is being heard tomorrow
- Discussion has no bearing on tomorrow's court case

ROLL CALL VOTE: YEAS: Trustees Styka, Veenstra, Wilson, Clerk Dreyfus
NAYS: Trustee Scales, Supervisor LeGoff, Treasurer Brixie
Motion carried 4-3.

ROLL CALL VOTE YEAS: Trustees Scales, Styka, Veenstra, Wilson, Treasurer Brixie, Clerk
ON THE MAIN Dreyfus
MOTION: NAYS: Supervisor LeGoff
Motion carried 6-1.

Clerk Dreyfus moved the revised statement be struck from the minutes of August 18th and the original language from the August 4th draft minutes be reinserted. Seconded by Trustee Veenstra.

Board discussion:

- Preference for a Board member who has concern with language contained in the minutes to either look at the meeting video on HOMTV or contact the Clerk's Office in order to save Board time on these matters

VOICE VOTE: Motion carried unanimously.

7. CONSENT AGENDA
Supervisor LeGoff reviewed the consent agenda.

Trustee Veenstra moved to adopt the Consent Agenda. Seconded by Clerk Dreyfus.

ROLL CALL VOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,
Treasurer Brixie, Clerk Dreyfus
NAYS: None
Motion carried unanimously.

A. Communications

(1) Board Deliberations (BD)

BD 10E Board of Directors, Liaison for Inter-Neighborhood Cooperation (LINC),
PO Box 40, Okemos; RE: Comments about the 2015 Citizen Survey

(2) Board Information (BI)

- BI-1 Brant Johnson, Brant Johnson & Associates, 2875 Northwind Drive, East Lansing; RE: Correspondence from El Oasis, LLC, regarding food truck vending in Meridian Township
- BI-2 Susie Brewster, 4379 Wausau Road, Okemos; RE: Dog Park in Meridian Township
- BI-3 Robert H. Digby, 4125 Naubinway Road, Okemos; RE: Support for the extension of municipal water along the Grand River Avenue corridor east of Van Atta Road
- BI-4 Doug and Ruth Rutherford, 5909 W. Sleepy Hollow Lane, East Lansing; RE: Request for the Ingham County Drain Commissioner to make improvement to the Raby Drain drainage in Sleep Hollow subdivision
- BI-5 Frank Hatfield, 1578 Sylvan Glen, Okemos; RE: Appreciation for the new Okemos Road pedestrian bicycle pathway over the Red Cedar River
- BI-6 Mike McCurdy, 5458 Okemos Road, East Lansing; RE: McCurdy Goats
- BI-7 Janet J. Allen, 1115 N. Melita Road, Sterling; RE: Support for the McCurdy family to retain their goats
- BI-8 Linda Carrington, 5808 Bayonne Avenue, Haslett; RE: Support for the McCurdy family to retain their goats
- BI-9 Jean Bronson, 2123 W. 3rd Avenue, Sault Saint Marie; RE: Support for the McCurdy family to retain their goats
- BI-10 Stephen Rudner, 9707 Portage Lake Avenue, Pinckney; RE: Support for the McCurdy family to retain their goats
- BI-11 Mary Lou Simi-Rudner, 9707 Portage Lake Avenue, Pinckney; RE: Support for the McCurdy family to retain their goats
- BI-12 Kayleigh Brauer, 4205 Southport Circle, Apt. 1D, Okemos; RE: Support for the McCurdy family to retain their goats

(3) On File in the Clerk's Office(OF)

Material submitted at the August 18, 2015 Board Meeting

Neil Bowlby, 6020 Beechwood Drive, Haslett; RE: Self-created graph titled "Normalized Percent of 90-foot Coverage", four (4) self-created comparative depictions of cell tower coverage at various heights and Section 86-438 (e) (2) a. and b. of Meridian Township's Wireless Communications Ordinance relative to the wireless communication facilities overlay district

Chuck Barbieri, Foster Swift, 313 S. Washington Avenue, Lansing; RE: Copy of the petition process for drains organized under Chapter 20 of the Michigan Drain Code, template of the proposed Daniels Drain Notice of Intent to File Petition by Meridian Township and a proposed Meridian Township resolution to petition for improvements of the Daniels Drain

Trustee Veenstra moved that the communications be received and placed on file, and any communications not already assigned for disposition be referred to the Township Manager or Supervisor for follow-up. Seconded by Clerk Dreyfus.

ROLL CALL VOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff, Treasurer Brixie, Clerk Dreyfus
NAYS: None
Motion carried unanimously.

B. Minutes

Trustee Veenstra moved to approve and ratify the minutes of the August 18, 2015 Regular Meeting. Seconded by Clerk Dreyfus.

ROLL CALL VOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,
Treasurer Brixie, Clerk Dreyfus

NAYS: None

Motion carried unanimously.

C. Bills

Trustee Veenstra moved that the Township Board approve the Manager's Bills as follows:

Common Cash	\$ 373,263.46
Public Works	\$ 105,055.16
Total Checks	\$ 478,318.62
Credit Card Transactions	\$ 6,120.57
Total Purchases	<u>\$ 484,439.19</u>
ACH Payments	<u>\$ 417,961.70</u>

Seconded by Clerk Dreyfus.

ROLL CALL VOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,
Treasurer Brixie, Clerk Dreyfus

NAYS: None

Motion carried unanimously.

(Bill list in Official Minute Book)

D. MS4 Post Construction Control Administrative Policy

Trustee Veenstra moved to adopt the resolution approving the 'Meridian Township Policy Manual for MS4 Post-Construction' as required by the MDEQ for the renewal of the National Pollutant Discharge Elimination System (NPDES) permit. Seconded by Clerk Dreyfus.

ROLL CALL VOTE: YEAS: Trustees Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,
Treasurer Brixie, Clerk Dreyfus

NAYS: None

Motion carried unanimously.

8. QUESTIONS FOR THE ATTORNEY (None)

9. HEARINGS

A. 2016 Recommended Budget

Supervisor LeGoff opened the public hearing at 6:38 P.M.

Manager Walsh introduced the 2016 Recommended Budget through a Powerpoint presentation on the overhead projector.

• Public

Neil Bowlby, 6020 Beechwood Drive, Haslett, expressed appreciation to the Township Manager for an excellent budget. He suggested the Capital Improvement Plan (CIP) Funding Summary on page 22 of the 2016 Recommended Budget be amended to remove the Beechwood Drive Sanitary and Water Main and Green Road Sanitary and Water Main from the list as the Township does not intend to move forward with these projects. Mr. Bowlby questioned whether any homeowner wanted to hookup to the Newton Road Sanitary Sewer Main or will it be the sewer to nowhere at a cost of \$223,000 when the sanitary sewer construction funding on page 101 of the budget shows \$ 0.

Will Tyler White, 13783 Main Street, Bath, noted the Township Manager did a great job of presenting the budget.

- Board

Treasurer Brixie voiced her appreciation to staff for its presentation of a good budget which continues to be conservative in spending through making hard decisions which cost money (i.e., unfunded pension liability) and avoids unnecessary debt. She stated her appreciation for facing the pension obligations “head on” in order to keep promises to previous and current employees.

Treasurer Brixie asked the Manager what promises were made to employees relative to compensation when negotiations were conducted in 2013,

Township Manager Walsh responded he committed to 1% across the board each year of the three (3) year contract for all eight (8) unions, plus minor issues with health care. He specified that he also told the unions if the growth of the Township grew at the projected rate based on assumptions by our Assessor, appreciation payments would be provided to employees if at least a 2% increase in the tax base was realized. Manager Walsh noted this year the growth in the tax base is 3.64%. With Board approval, employees received a 1% lump sum payment across the board in 2014 and \$500 per capita in 2015.

Treasurer Brixie suggested a similar consideration be discussed for staff in 2016. She also expressed appreciation that money is in the budget to update the antiquated phone system.

Clerk Dreyfus also voiced his appreciation for the budget presented, as well as the approach to not go into debt in addition to the payment of existing debt. He clarified the budgeted amount of \$50,000 for branding and the website is in addition to the \$30,000 budgeted for 2015.

Trustee Veenstra inquired as to the status of the Beechwood Drive water and sewer mains and if the Township does not intend for the project to move forward, he requested it be deleted from the list.

Assistant Township Manager/Director of Public Works Perry responded many of those projects were a carryover from 2014 which did not get deleted. He noted the projects which will be completed are indicated in the detailed Sewer Budget.

Manager Walsh added the format needs to change so projects are not automatically carried over from year to year. He believed only those projects anticipated to be accomplished over the next three (3) to five (5) years should be included in the CIP Project Summary.

Trustee Veenstra questioned if there was sufficient prospective use for the Newton Road sewer main it is worth expending \$223,000 in funds now.

Mr. Perry responded the project has been scaled back since the Ingham County Road Department (ICRD) has already provided the additional paving on Newton Road. He indicated the whole point for including Newton Road in the budget was to have the sewer in place prior to paving so new pavement did not have to be torn up for sewer installation. Mr. Perry noted the plan is to place sewer main from the manhole to get it outside of the roadway so the lead can be accessed in the event someone desires to hookup. He stated this budget item is being revised and no funds will be included in the 2016 Budget.

Manager Walsh clarified the only water and sewer projects being considered for 2016 are on page 20 of the budget presentation handout.

Trustee Veenstra suggested revisions of CIP projects within the 2016 Recommended Budget. He believed projects which are not going to be funded in 2016 should not be listed on the CIP Summary Page.

Director Kieselbach noted the CIP is a requirement of the Municipal Planning Act for the Township to look at a six (6) year program for budgeting public improvements. The Planning Department speaks to department heads to look at proposed improvements and the compiled list is provided to the Township Manager for his budget preparation and recommendation.

Manager Walsh asked Trustee Veenstra to consider this as an unfunded wish list to provide the Board with projects the directors would like to see accomplished.

Treasurer Brixie reminded her fellow Board member the Township is required by law to include the CIP list in the process.

Trustee Scales added page 22 of the 2016 Recommended Budget allows the Board to “look beyond our nose” at long term planning. He expressed his desire to see a street light at Marsh and Tihart Roads added to the wish list, as several residents have voiced a need for the light.

Supervisor LeGoff closed the public hearing at 7:24 P.M.

10. ACTION ITEMS

Supervisor LeGoff opened Public Remarks.

Mark Hooper, 3653 Stagecoach Drive, Okemos, read from Section 86-370 8(h) of the Township Code of Ordinances regarding the PRD overlay ordinance. He asked that when the Board votes on approving the sketch plan, the relevance of the cited zoning section be considered to alleviate any misunderstanding concerning Forsberg Drive.

Deb Nolan, 4329 Heartwood Road, Okemos, reiterated her earlier comments concerning the abandonment of Forsberg Drive. She urged the Board to listen to the residents of Ponderosa Estates. She expressed her appreciation to Trustees Scales and Wilson for their attendance at the meeting with her and the residents of Ponderosa Estates.

Nick Gavrillides, 3627 Stagecoach Drive, Okemos, indicated all residents on Stagecoach Drive do not want the Forsberg Drive connection between Ponderosa Estates and Ember Oaks. He noted safety concerns because many young families have moved onto the cul de sac and requested the Board vacate the road.

Tom Lapka, 6177 Graebear Trail, East Lansing, spoke as a potential purchaser of Marsh Pointe. He stated his intent to continue operating this affordable housing project as it has been for the past 16 year. Mr. Lapka pointed out part of the financing package approved by Michigan State Housing Development Authority is to “lock in” a 50 year period of affordability, noting rents and affordability of the units will remain the same. He indicated there will be over \$2 million invested in rehabilitation of the site.

David Pierson, 1305 S. Washington Avenue, Lansing and attorney for SP Investments, requested the Board approve the amended sketch plan for the Ember Oaks PRD. He indicated the resolution before the Board goes through the same standards as they were approved by the Planning Commission which relate to the number of lots, whether the size of the lots meet the requirements under the zoning ordinance and the arrangement and size of the open space. Mr. Pierson emphasized the amended sketch plan meets those requirements. He stated his understanding that the ICRD is the ultimate decision maker with respect to the road connection requirement, believing it a public policy question for both the county and the Township Board to address. Mr. Pierson did not believe this neighborhood road would be dangerous or that the connection would encourage increased traffic. He requested the Board approve the sketch plan so the applicant can move on to the next step with the preliminary plat in order to address issue over the road connection.

Mr. Pierson spoke to earlier public comment regarding a reading of the ordinance concerning general conformance. He stated how general conformance has been applied by the Township's Planning Director by pointing to the fact the approved sketch plan does not show the Forsberg Drive connection, but the approved preliminary plat does. Mr. Pierson requested the engineers be allowed for "work through" the actual details of the property which will address all the preliminary plat issues.

Neil Bowlby, 6020 Beechwood Drive, Haslett, suggested a revised CIP be available when the budget next comes before the Board. He recommended that clean energy production be included in the custom question on energy conservation within the 2015 Citizen Survey as well as include Township investment in clean energy generation as part of the question on property tax increases.

Will Tyler White, 13783 Main Street, Bath, spoke to the number of extensions requested for SUP #13-12051 (Douglas J). He posed several questions regarding the design changes for this project and buried utility wires and his belief the Smiley House is an historic site on the Michigan Historic Register. Mr. White suggested the Township employ an economic development director so economic development policy is followed and the projects are properly managed.

Supervisor LeGoff closed Public Remarks.

A. Extension of Special Use Permit #13-12051 (Douglas J)

Trustee Wilson moved [and read into the record] NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby grants the extension of Special Use Permit #13-12051, for a period of one year, from July 15, 2015 to July 15, 2016, with the following condition:

- 1. All previous conditions placed on the approval Special Use Permit #13-12051 shall remain in effect.**

Seconded by Treasurer Brixie.

Board discussion:

- Community is anxious to see commencement on this project
- Project would transform the four corner area of Hamilton and Okemos Roads
- Project would complement the development of the former central fire station property
- Demolition permit to remove the Smiley House and brush within the next ten days
- Township must make the determination that the Smiley House is an historic building
- Member of the public ascertains the Smiley House is listed on the State Historic Register
- Smiley House met the qualifications to be placed on the State Historic Register due to its age
- Staff statement a building listed on the state historic register does not mean it cannot be demolished or removed
- Meridian Historical Village has indicated there is no room for this home and does not have the funds to move it
- Extension before the board this evening does not provide detail
- Addition to the plan of less than 10% of the original size is considered a minor amendment and is reviewed by the Director of Community Planning and Development
- Objection there is only sidewalk between the curb and the building and no place for the snow to be plowed except on the sidewalk
- Building needs to be moved five (5) feet to the west to accommodate snow during the winter
- Project has been downscaled so it is now "doable"
- Project has been under discussion for three (3) years
- Two Board members support for the extension with the understanding they will not support another extension for this project
- Board member preference for the building to be moved back further

ROLL CALL VOTE: YEAS: Trustees Scales, Styka, Wilson, Treasurer Brixie, Clerk Dreyfus
NAYS: Trustee Veenstra, Supervisor LeGoff

Motion carried 5-2.

- B. Planned Residential Development #15-97015 (SP Investments Limited Partnership) Amendment to the Planned Residential Development Sketch Plan – Ember Oaks

Treasurer Brixie moved [and read into the record] NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby approves the amendment to Planned Residential Development #97015 with the following condition:

- 1. Approval is granted in accordance with the revised Ember Oaks Planned Residential Development sketch plan prepared by KEBS, Inc., dated April 17, 2015 showing 111 lots on 161.88 acres.**

Seconded by Trustee Scales.

Board discussion:

- Move forward to address the issue of abandonment during the next step in the process
- Board member desire for the developer to be removed from the middle of the dispute about abandonment of Forsberg Drive
- Board member support for the elimination of the Forsberg Drive connection during the preliminary plat phase
- Board member belief when there is a requested change to a project, the Board must first look at the existing plan and plat and then hear arguments why the change(s) should be made
- Board member concern the sketch plan guides the preliminary plat and includes a Forsberg Drive connection to Ponderosa Estates
- Board member belief the sketch plan is only a guide
- As a matter of planning policy, subdivisions should generally be connected
- Planners did not contemplate connecting a subdivision with sidewalks and curbs to a neighborhood built in a more rural style
- Board member preference to abandon Forsberg Drive only if a pedestrian/bicycle pathway connection was built between the two subdivisions
- Some of the homes in Ember Oaks will be part of the Williamston School District and a bus will need to traverse on those streets
- Inquiry if approval of the sketch plan ties the Board's hands when the final preliminary plat comes before it to eliminate the road connection
- Sketch plan had to be amended in order to amend the preliminary plat because land had to be added and to address ICDC requirements regarding stormwater drainage and the Township requirement for increased setbacks for lots adjacent to the pipeline
- Original preliminary plat has been approved by the Township Board and the ICRD which showed the connection, and must get beyond the sketch plan in order to amend the preliminary plat
- Original preliminary plat contained the road connection and was already approved by both the Township and the ICRD
- Point at which the process is amended to eliminate Forsberg Drive
- Next phase would be for the developer to submit an application to amend the preliminary plat which would subsequently include Board discussion on removal of the road connection
- Board would then offer a resolution to amend the preliminary plat to eliminate Forsberg Drive which would be forwarded to the ICRD
- Residents have commenced the process at the ICRD to abandon Forsberg Drive
- Staff to obtain an update from the ICRD on the status of the abandonment
- Staff understanding some of the residents have requested the ICRD place this issue on hold
- ICRD must first validate if the abandonment petition is valid
- If the road is abandoned, the ICRD would give control to the Township
- Four person consensus of the Board during discussion in favor of abandonment of Forsberg Drive
- Board member belief this issue is being driven by the increased number of lots from 107 to 111

- 2.37 acres was added to the plat west of the new Jolly Road connection
- Board member opposition to the proposed road connection as shown on the sketch plan
- Resolution before the Board is to approve the sketch plan conditioned upon the April 17, 2015 sketch plan

ROLL CALL VOTE: YEAS: Trustees Scales, Styka, Wilson, Supervisor LeGoff, Treasurer Brixie, Clerk Dreyfus
NAYS: Trustee Veenstra
Motion carried 6-1.

C. Marsh Pointe PILOT (Payment in Lieu of Taxes)

Treasurer Brixie moved [and read into the record] **NOW, THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby adopts this Resolution which provides:**

1. that the Township Board finds that, upon transfer to T J Marsh Pointe Limited Dividend Housing Association Limited Partnership, the housing development identified as Marsh Pointe is of the class of housing developments exempt from general ad valorem real and personal property taxes under Ordinance 1995-1 of the Code of Ordinances of the Charter Township of Meridian, Michigan, because it is a housing development sponsored by a non-profit charitable organization; a housing development not otherwise exempt from general ad valorem real and personal property taxes; a housing development that shall be subject to covenants running with the land that require that it be maintained as housing for low and moderate income persons over 62 years of age for the remainder of its economic life; and the Township determines that, without the exemption from taxes, the operation of the proposed housing development would not be feasible; and
2. that the Township Board hereby grants tax exempt status pursuant to Ordinance 1995-1 of the Code of Ordinances of the Charter Township of Meridian, Michigan, to the T J Marsh Pointe Limited Dividend Housing Association Limited Partnership for the housing development identified as Marsh Pointe to serve elderly persons of low and moderate income; and
3. that subject to strict compliance with the conditions and requirements of Ordinance 1995-1, a contract between the Township and T J Marsh Pointe Limited Dividend Housing Association Limited Partnership, with the Michigan State Housing Authority as third party beneficiary under the contract, to provide the tax exemption and accept payments of an annual service charge for public services in lieu of all property taxes, said annual service charge to be equal to five percent (5%) of the difference between the annual shelter rents for the housing development actually collected and utilities, is effectuated by enactment of this Resolution.

Seconded by Trustee Scales.

Board and applicant discussion:

- Ownership is changing and Township ordinance requires going through this process to grant the new owner the payment in lieu of taxes (PILOT)
- Marsh Pointe has 108 units, 92 one bedroom and 16 two bedroom units
- Amount of utility allowance contained in the PILOT calculation is for gas and electric and independently audited every year
- Request for the amount of annual service fee collected last year
- Comparison of service charge v. taxes calculated
- PILOT payment estimated to be \$34,000 next year given 100% occupancy

CHARTER TOWNSHIP OF MERIDIAN, SEPTEMBER 1, 2015 REGULAR MEETING *DRAFT*

- List of proposed improvements will make Marsh Pointe more energy efficient
- Triple pane windows will have the highest R value attainable
- Increase in insulation in the attic area, windows, doors and additional insulation prior to residing
- Importance of affordable housing in Meridian Township
- Applicant's intent to hold a grand reopening after the project is completed
- Greater Lansing Housing Authority statistic that between 2015-2020, there will be 20,000 new retirees in the region living on a fixed income
- Percentage of tenants who fall under Section 8 housing
- Small percentage of contract vouchers with HUD and small percentage of vouchers through MSHDA for low low income seniors
- Monthly rent is scaled according to income
- Owners will provide private rental assistance as well as one meal a day out of the grant money invested by the Womens Club
- Womens Club is leaving \$75,000 annually out of the principal
- Determination of rental fees governed by Section 42 of the Internal Revenue Code based on the county median income levels determined by HUD
- Energy efficient improvements will lower the utility bills and the Township's service charge is 5% of the difference between rents and utility bills
- With lower utility bills, 5% of the difference will be larger and provide more income to the Township

ROLL CALL VOTE: YEAS: Trustees Styka, Scales, Veenstra, Wilson, Supervisor LeGoff,
Treasurer Brixie, Clerk Dreyfus
NAYS: None
Motion carried unanimously.

- D. Resolution in Recognition of the Haslett Beautification Association's Tenth Anniversary
Trustee Wilson moved [and read into the record] **NOW, THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN recognizes the tenth anniversary of the Haslett Beautification Association and wishes to extend its appreciation to the Haslett Beautification Association, along with volunteers and supporters past and present, for their commitment to enhance and enrich Haslett and Meridian Township. Seconded by Trustee Veenstra.**

Board discussion:

- Members of the Haslett Beautification Association will attend the September 15th Board meeting to accept the approved resolution
- Placemaking project is taking place on a site located on Marsh Road
- Removal of a building through tax foreclosure by the Ingham County Treasurer's office has dramatically improved the appearance of the site
- Appreciation for the beautification of Haslett through the Haslett Beautification Association
- Appreciation to Trustee Wilson for drafting and authorizing this resolution

ROLL CALL VOTE: YEAS: Trustees Styka, Scales, Veenstra, Wilson, Supervisor LeGoff,
Treasurer Brixie, Clerk Dreyfus
NAYS: None
Motion carried unanimously.

- E. 2015 Township Citizen Survey
Assistant Township Manager/Director of Public Works and Engineering Derek Perry addressed the draft 2015 Citizen Survey as outlined in staff memorandum dated September 1, 2015.

Board and staff discussion:

- Concern with language regarding subways and ferries
- Some questions are not customizable as the survey is crafted for the entire United States and some of the items may not be pertinent for Meridian Township

- Staff suggestion that residents simply ignore the question
- Appreciation to staff for the selection of questions
- Survey results will assist the Township Board in prioritizing its goals for tax dollar use
- Survey results will assist Board members in gauging the residents' thoughts on specific issues
- Board member concern with the usefulness of customized questions A and B
- Use of the word "address" in customized question A has different meanings to different individuals and the question should be reworded
- Explanation as to who will be receiving the survey, as not every resident will be a recipient
- Concern with specificity of customized questions E and F
- Board member concern with the language concerning land use as specificity is critical
- Board member concern with the usefulness of the strategic planning question
- Staff reviewed surveys from multiple communities and the language was culled from those surveys
- Suggestion to include a modifier for single family residential development, multi-family residential development, commercial development and energy conservation in customized question A
- Preference for a specific question exclusively regarding energy conservation (e.g., solar panels on Township buildings, LED lights, adding electric vehicles to the Township motor pool, etc.)
- Customized questions E and F were included because modifications to the sign ordinance have been discussed during EDC meetings with members of the business community
- Importance of the sign ordinance questions to gauge public perception
- Board member preference for the question offered by LINC to be included in the survey
- Board member preference to include energy conservation/clean energy in customized question C to gauge public interest in use of tax money for this subject
- Board member support for including a modifier on the three types of development listed in customized question A
- Inquiry if there is a limit to the number of topics which can be listed in the customized questions listed in customized question C
- Staff indication the Township is allowed one page of custom questions, so it can be refined
- Suggestion to remove parks & recreation from customized question C as a new millage was recently passed and include solar initiatives in its place
- Board member suggestion to combine customized questions E and F regarding signs
- Board member preference to delete customized question B as strategic planning means different things to different people
- Board needs to make a determination on the survey questions for the next regular Board meeting so the survey can be sent this year
- Board member suggestion to add specificity to the larger sign question (customized question E) to determine why the public would like to see larger signs
- Board member suggestion to use a modifier for customized question E
- Caution in using verbiage which leads the question
- 1,400 residents will receive the survey
- Suggestion in the LINC letter to offer incentives to increase the low rate of return on the survey
- Incentive based return will require postage cost and increase the cost of the survey
- Procedure to be used is a scientifically statistically proven method of surveying
- Survey is anonymous and incentivizing the return will remove the anonymity
- Incentive based response will need to be vetted with the survey company
- Concern that an incentive based response will skew the response

It was the consensus of the Board to have this item on again for action at the September 15, 2015 Board meeting.

11. BOARD DISCUSSION ITEMS

Supervisor LeGoff opened Public Remarks.

Ody Norkin, 3803 Sandlewood, Okemos, requested the Board obtain staff review of Meridian Township's Redi-Ride program as \$300,000-\$400,000 is sent to CATA to administer the program. He believed it an absolute necessity that seniors and residents with disabilities who cannot drive retain their dignity through available use of the Redi-Ride program. He noted these "non choice" riders who could speak to this issue tonight are precluded from Board meetings as the Redi-Ride service in Meridian Township ends at 5:00 P.M. He offered a comparison between the Spec-Tran provider in Ann Arbor and Spec-Tran in Meridian Township.

Mike McCurdy, 5458 Okemos Road, East Lansing, expressed appreciation for rezoning his property being added to tonight's agenda as a discussion item. He believed the entire issue of his goats has been initiated by the Township and he desires to be left alone. He noted there have been no complaints about the goats by other residents and does not object to the Township rezoning his land.

Supervisor LeGoff closed Public Remarks.

A. 2016 Recommended Budget

Board discussion:

- Support for reinvesting some of the proceeds from the sale of the former central fire station property into the Haslett area to promote economic development as suggested by the Manager
- Continued concern with paying \$15,000 in dues to Lansing Area Economic Partnership (LEAP) when its chief executive officer receives a higher salary than the Governor of Michigan
- Reminder about the need for street lights on Marsh Road
- Reminder about the discussion of rental registration fees in the Wardcliff area
- Rental registration fees should be equivalent to the fees charged by East Lansing as the Wardcliff area borders East Lansing
- Rental registration fees would need to be the same irrespective of location in the Township
- Staff to provide East Lansing rental registration fees at the next regular Board meeting
- State legislative concern about municipalities across the state charging disparate rental registration fees
- Board member belief the legislature indicated there was no nexus between the amount of fees charged and how the governmental unit allocated costs for maintaining the program
- Rental registration fees for single family homes v. fees charged for apartment complexes
- Board member support for reinstatement of the previous rental registration fee of \$1,200
- Board member belief the \$800 rental registration fee is already high and would not like to see it increased
- Township Board requires a \$100 annual renewal fee and a \$100 annual inspection fee
- State legislature introduced a bill to curtail disparate rental registration fees to \$100
- Request for rental registration fees from surrounding communities at the next meeting

It was the consensus of the Board to place this item on for discussion at the next Board meeting.

B. McCurdy Goats

Board and staff discussion:

- Board member preference for the Board to initiate a rezoning of property at 5458 Okemos Road from RAAA to RR
- Concern with Mr. McCurdy's use of the Right to Farm Act at tomorrow's court hearing
- Staff statement the Township is not "going after" any family
- Mr. McCurdy's housing of goats is a code violation
- Township has a duty to enforce its ordinances and community standards
- Property was rezoned in 1994 to RAAA, well before Mr. McCurdy purchased the property
- Prior to 1994, the property in question was zoned RA (single family) and did not allow for livestock to be housed on the premises
- Comments contained in the *Lansing State Journal* indicated the Township has "bent over backwards" for this homeowner
- If goats are allowed on this property without it being rezoned, then every home in the Township can keep goats

- Another homeowner on Hawthorne maintains goats, they have been a constant problem and the court has sided with the Township on three (3) separate occasions
- Issue before the Board deals with upholding current community standards within the Township
- Township has adjourned one court hearing in an effort to reach a resolution with Mr. McCurdy
- Township staff has met with Mr. McCurdy to discuss the best way to address keeping his goats
- Many residents who have contacted the Township have offered to donate towards the rezoning application fee
- Board member suggested establishing a gofundme account which was refused by Mr. McCurdy
- If the gofundme account was established two weeks ago, there would be more money donated than needed for the rezoning fee
- Three (3) avenues are available to effectuate a rezoning to RR to keep the goats: Township Board initiation, Planning Commission initiation or initiation by the property owner
- History provided by staff showed property was rezoned in 1960 from agricultural to RA
- Property was rezoned to RAAA in 1995 because it was inconsistent with the Future Land Use Map
- Township is willing to assist the homeowner in any way possible if he will work with the Township
- Van Alstine's had a beef farm on this property prior to 1960 which was a legal non-conforming use and the non-conforming use continued when the property was sold to Ms. Allen
- Board member belief the non-conforming use ended when the last of Ms. Allen's animals "died off" (as noted in her letter) prior to sale of the property to Mr. McCurdy
- Public bodies need to be consistent in their application of the laws
- Exceptions are only possible when there is a rational basis in the law, and the fee itself is not such a basis
- One resident who is a proponent for the goats has already donated towards the cause
- Necessity for uniform application of Township ordinances by staff
- Mr. McCurdy stated he has no objection to the Township raising funds for the rezoning fee, but feels uncomfortable soliciting for them himself
- Mr. McCurdy stated he also has no objection to the Township initiating the rezoning

12. PUBLIC REMARKS

Supervisor LeGoff opened Public Remarks.

Leonard Provencher, 5824 Buena Parkway, Haslett, stated there has been no action on reestablishing the pathway in front of the Aldi project. He objected to the new agenda format which placed the Township Manager's Report and Board Member Comments and Reports at the end of the meeting as it does not allow the public to offer a response to those comments. Mr. Provencher reported his attendance at the annual CATA meeting where the \$50 million CATA budget was placed on the consent agenda with no roll call. He expressed concern with a statement contained in the CATA budget that the CEO was the sole individual who determined how the funds would be used with no further oversight. Mr. Provencher added he did not believe CATA to be open and transparent.

Supervisor LeGoff closed Public Remarks.

13. TOWNSHIP MANAGER REPORT

Manager Walsh reported the following:

- Wonch Park ribbon cutting tomorrow at noon
- Aldi sidewalk expected to be poured at the end of the week
- Food truck discussion to commence at the next regular Board meeting
- Direction to the Planning Commission to move forward with what the Township Board sent to it regarding medical marihuana

14. BOARD MEMBER COMMENTS & REPORTS

Trustee Scales inquired of the Manager where the Board "is at" with the Redi-Ride contract.

Manager Walsh believed the contract with CATA expired five (5) year ago.

Treasurer Brixie stated there was no contract regarding Redi-Ride, as it was a voter approved service provided by CATA. She noted that after the first election of the voter approved service, a letter of agreement was created between CATA and the Township as to how the service would be provided. Treasurer Brixie stated the millage was subsequently reaffirmed. She clarified Michigan State University has a contract service with CATA which is different than Meridian Township's voter approved Redi-Ride service.

Trustee Scales requested Redi-Ride be placed as a discussion item on the agenda of the next regular Board meeting. Clerk Dreyfus voiced his concurrence.

Trustee Scales offered his praise to the Tri-County Metro Narcotics Team for its response with the US Postal Service in discovering and breaking up a drug situation where heroin was being trafficked from California through the Okemos Post Office, taken to Haslett and then sold in Detroit.

A. Treasurer's Quarterly Report

Treasurer Brixie reminded residents that Monday, September 14, 2015 is the last day to pay summer property taxes without penalty. Due to parking lot resurfacing, she announced a temporary drop box has been set up across from the police department.

Treasurer Brixie gave an update on delinquent personal property tax collection totals for tax years 2010-2014, 2015 total tax year collections as of August 26, 2015, 2015 tax year distribution totals as of August 18, 2015, and current fixed maturity investments and non-fixed investments as of July 31, 2015. She noted the quarterly report now contains an investment report which shows a graph on investment diversity by maturity, a table on current investment portfolio size and a pie chart on diversity by investment type. Treasurer Brixie also included a newspaper clip from three (3) weeks ago which showed average CD yields.

Treasurer Brixie reported her attendance at the August 19th CATA meeting where its 2015-2016 budget was approved. She noted CATA's property millage levy will be 3.007 mills. Treasurer Brixie noted there will be a 1.4% decrease in CATA's expenditures.

Clerk Dreyfus confirmed the Board will not hold a budget deliberations meeting on September 8, 2015 as previously approved through resolution, but will hold a special meeting beginning at 4:30 P.M. for a MERS presentation on Township legacy costs.

Clerk Dreyfus reported the Meridian Economic Development Corporation met last month and discussed the EDC's welcoming cities resolution which encourages diversity in the immigrant and student population as a conduit to economic development. He stated the creation of a Corridor Improvement Authority (CIA) and how a CIA can benefit placemaking and economic development opportunities was also discussed, as well as the continued discussion on the Township's sign ordinance.

Clerk Dreyfus also reported his attendance at last week's grand reopening of the Marathon gas station in Haslett as it has come under new ownership.

Trustee Styka announced there was a resignation on the Okemos Board of Education and a new member, Donald Romaine, was appointed. He reminded residents of the October 3rd Recycling Event at Chippewa Middle School from 9:00 AM until 2:00 PM and volunteers are needed.

Trustee Styka announced the Annual Heritage Festival will be held at the Meridian Historical Village on September 19th from 10:00 AM until 3:00 PM. He noted children will have an opportunity to build a one-quarter sized barn within the existing barn under a program titled "Teamwork in Timbers" through partnership with the Michigan Barn Preservation Network.

Trustee Styka announced that out of 541 school districts in Michigan, Williamston Public Schools ranked 57th, Haslett Public Schools ranked 45th, East Lansing Public Schools ranked 26th and Okemos Public Schools ranked #1 according to an organization which analyzes the best school districts in which to teach.

Trustee Veenstra offered history on the Redi-Ride program. He believed what Meridian Township's receives for the \$300,000 generated from the Redi-Ride millage should be spelled out in a contract with CATA. He expressed his desire for competitive bidding for this service. He compared the hours of service in Meridian Township (9:00 AM until 5:00 PM) with those of Delta Township (6:00 A.M. until 9:00 P.M.), and believed hours need to be expanded in the Township to meet riders' requests.

Trustee Scales stated several Board member joined him last year for a fundraiser to raise money for the Parkwood YMCA. He announced that on September 21st there will be a ribbon cutting ceremony for the rededication of the Parkwood YMCA and further information will be available through staff.

15. ADJOURNMENT

Supervisor LeGoff adjourned the meeting at 10:13 P.M.

ELIZABETH LEGOFF
TOWNSHIP SUPERVISOR

BRETT DREYFUS, CMMC
TOWNSHIP CLERK

Sandra K. Otto, Secretary

7.C

GGOM

**Charter Township of Meridian
Board Meeting
September 15, 2015**

MOVED THAT THE TOWNSHIP BOARD APPROVE THE MANAGER'S
BILLS AS FOLLOWS:

COMMON CASH	\$ 824,651.44
PUBLIC WORKS	<u>877,983.05</u>
TOTAL CHECKS:	\$ 1,702,634.49
CREDIT CARD TRANSACTIONS	11,977.39
TOTAL PURCHASES:	<u>\$ 1,714,611.88</u>
ACH PAYMENTS	<u>\$ 451,167.51</u>

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 User: CHAR
 DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
 EXP CHECK RUN DATES 09/15/2015 - 09/15/2015
 JOURNALIZED OPEN AND PAID
 BANK CODE: GF - CHECK TYPE: PAPER CHECK
 COMMON CASH

Vendor Name	Description	Amount	Check #
1. AIRGAS GREAT LAKES	MEDICAL OXYGEN	77.36	
	MEDICAL OXYGEN	96.22	
	TOTAL	173.58	
2. AT & T	SEPT SERVICE	75.23	
3. AT&T	SEPT SERVICE	5,465.97	90539
	SEPT SERVICE	74.71	
	SEPT SERVICE	103.20	
	SEPT SERVICE	88.62	
	SEPT SERVICE	2,250.49	
	SEPT SERVICE	2,406.49	
	TOTAL	10,389.48	
4. AUTO VALUE OF EAST LANSING	REPAIR PARTS - AUGUST	868.83	
5. BLUE CROSS BLUE SHIELD OF MICHIGAN	SEPT PREMIUM	97,676.59	90443
	SEPT PREMIUM-VISION	2,846.73	90444
	TOTAL	100,523.32	
6. BOARD OF WATER & LIGHT	AUG STREET LIGHTS	520.30	90540
7. BOYNTON FIRE SAFETY SERVICE	ANNUAL FIRE SURPPRESSION INSPECTION	835.00	
8. BRUNETTE EXTERIORS INC	REFUND-OVERP'MT OF ROOFING PERMITS	45.00	
9. CGS SAFETY TRAINING INC	FORKLIFT CERTIFICATION	156.00	
10. CINTAS CORPORATION #725	MECHANICS UNIFORMS	25.70	
	MECHANICS UNIFORMS	25.70	
	TOTAL	51.40	
11. CITY PULSE	TWP NOTICES	66.78	
12. COMCAST CABLE	SEPT SERVICE	165.19	90541
13. COMPLETE BATTERY SOURCE	BATTERIES	13.65	
14. CONCRETE RAISING & LEVELING CO	RAISE SIDEWALKS CONTRACT	1,950.00	
15. CONSUMERS ENERGY	CRC FUNDS-RESTORE UTILITIES	432.76	90542
16. CURTIS SQUIRES	JUNE-AUG MILEAGE REIMB	59.80	
17. D & K TRUCK CO	DIAG. AND REPAIR 5 YARD DUMP TRUCK 441	593.20	
18. D&G EQUIPMENT INC	JOHN DEER MOWER REPAIR PARTS	93.84	
19. DBI	OFFICE SUPPLIES	61.02	
	OFFICE SUPPLIES	44.77	
	TOTAL	105.79	
20. DELTA DENTAL	SEPT PREMIUM	13,224.36	90445
21. DLZ MICHIGAN INC	ARCHITECTURAL & ENGINEERING SRVS-FIRE STATION	4,642.00	
22. DOUGLASS SAFETY SYSTEMS LLC	FIRE EQUIPMENT/GEAR	247.21	

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 COMMON CASH

Vendor Name	Description	Amount	Check #
23. EAST LANSING POLICE DEPT	2ND QTR OHSP GRANTS	4,070.00	
24. ERIN LINN	MILEAGE REIMB	130.53	
25. FD HAYES ELECTRIC	ELECTRICAL PERMIT REFUND-1442 IVYWOOD	60.00	
26. FEDEX	SHIPPING CHRGS	25.07	
27. FRONTLINE MEDICAL	AMBULANCE COT CERTIFICATION/REPAIRS	909.47	
28. GIGUERE HOMES INC.	REFUND PERMIT FEE-2317,2319 FIELDSTONE DR	40.00	
29. GRAINGER	TIME CARDS	84.30	
30. GREAT LAKES FUSION	HASLETT ROAD PATHWAY 2015 CONTRACT	33,472.72	
31. GUNTROPE MECHANICAL INC	SOLID SURFACE SINKS LADIES REST ROOMS	7,018.53	
32. HALT FIRE INC	PRIMER MOTOR TRUCK 500	645.61	
33. HENDERSON GLASS	DOOR GLASS-OKEMOS LIBRARY	230.00	
34. INGHAM COUNTY SHERIFF DEPT	2ND QTR OHSP GRANT	4,043.00	
35. INGHAM COUNTY TREASURER	2015 DUES	21,307.00	
36. IRON MOUNTAIN	RECORD SHREDDING SERVICE - AUG	47.00	
37. JOHN DEERE FINANCIAL	UNLEADED/DIESEL FUEL - AUGUST	16,805.00	
38. JOSH STRALCO	REFUND-VENDOR BOND	500.00	
39. KIMBALL MIDWEST	VEHICLE MAINT SUPPLIES	169.48	
40. LANSING POLICE DEPARTMENT	2ND QTR OHSP GRANTS	2,613.00	
41. LANSING SANITARY SUPPLY INC	STATE CONTRACT CUSTODIAL SUPPLIES	121.23	
	STATE CONTRACT CUSTODIAL SUPPLIES	306.25	
	TOTAL	427.48	
42. LANSING UNIFORM COMPANY	UNIFORMS/FIRE DEPT	254.95	
	POLICE UNIFORM PURCHASE	364.80	
	POLICE UNIFORM PURCHASE	91.90	
	POLICE DEPT - SHOES AND BOOTS	258.95	
	UNIFORMS/FIRE DEPT	264.95	
	POLICE UNIFORM PURCHASE	70.00	
	UNIFORMS/FIRE DEPT	26.00	
	TOTAL	1,331.55	
43. LISKEY'S PROFESSIONAL WHEEL	VEHICLE REPAIR	262.01	
44. MEDICAL MANAGEMENT SYSTEMS OF	AMBULANCE BILLING FEE	5,990.73	
45. MEDLER ELECTRIC	LED LIGHT PROJECT	409.30	
46. MERIDIAN ENERGY CORP	REFUND-OVERP'MT OF RENTAL FEE-6019 MARSH	172.00	
47. MERIDIAN MEADOWS LLC	CRC FUNDS-PAST DUE RENT	250.00	90543
48. MERIDIAN TOWNSHIP	TRANSFER FUNDS TO FLEX SPENDING BANK	1,130.05	90447

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 User: CHAR
 DB: Meridian

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 BANK CODE: GF - CHECK TYPE: PAPER CHECK
 COMMON CASH

Vendor Name	Description	Amount	Check #
49. MERIDIAN TOWNSHIP RETAINAGE	RETAINAGE-WIELAND-DAVCO	46,367.61	
	RETAINAGE-GREAT LAKES FUSION	516.77	
	TOTAL	46,884.38	
50. MICHIGAN DOWNTOWN ASSOCIATION	ANNUAL DUES-KIESELBACH	100.00	
51. MICHIGAN MUNICIPAL LEAGUE	OCT-DEC PREMIUM	34,141.05	
52. MICHIGAN.COM	TWP NOTICES-AUGUST	1,087.07	
53. MONICA GAMBOA	REFUND-VENDOR'S PERMIT FEE	40.00	
54. MOORE MEDICAL LLC	EMS OPERATING SUPPLIES	309.00	
	EMS OPERATING SUPPLIES	139.00	
	TOTAL	448.00	
55. MOORE TROSPER CONSTRUCTION	2015 CONCRETE REPAIR CONTRACT	13,467.00	
56. MSU POLICE DEPT	2ND QTR OHSP GRANTS	3,481.00	
57. MUZZALL GRAPHICS	MEP-APPROVED STICKERS	278.58	
	MEP-REINSPECTION REQUIRED STICKERS	88.26	
	TOTAL	366.84	
58. MYERS PLUMBING	DRAIN CLEANING SERVICE	171.00	
59. OKEMOS MARATHON	MAY - JUNE FUEL	23.87	
	AUGUST TOWING CHRGS-POLICE DEPT	481.00	
	TOTAL	504.87	
60. PEOPLEFACTS LLC	CREDIT REPORTS-AUGUST	12.25	
61. PROFESSIONAL BENEFITS SERVICES INC	SEPT PREMIUM	9,209.80	90448
	FLEX ADMIN SERVICES-SEPT	126.00	90448
	TOTAL	9,335.80	
62. PRO-TECH MECHANICAL SERVICES	HVAC REPAIR-N FIRE STN	451.45	
63. REDWOOD LANDSCAPING	PATHWAY MOWING AND TRIMMING-AUG	5,442.50	
64. RESERVE ACCOUNT	TWP POSTAGE - SEPT	2,500.00	
65. RUSS BUSHARD	PERMIT FEE REFUND - 1307 BUCKINGHAM	110.00	
66. SOLDAN'S FEED & PET SUPPLIES	CANINE SUPPLIES FOR TWO DOGS	32.99	
	CANINE SUPPLIES FOR TWO DOGS	46.99	
	CANINE SUPPLIES FOR TWO DOGS	40.27	
	CANINE SUPPLIES FOR TWO DOGS	46.99	
	TOTAL	167.24	
67. SPARROW OCCUPATIONAL	EMPLOYMENT PHYSICALS	397.50	
	EMPLOYMENT PHYSICALS	99.50	
	TOTAL	497.00	

09/10/2015 09:51 AM
User: CHAR
DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
EXP CHECK RUN DATES 09/15/2015 - 09/15/2015
JOURNALIZED OPEN AND PAID
BANK CODE: GF - CHECK TYPE: PAPER CHECK
COMMON CASH

Vendor Name	Description	Amount	Check #
68. SPENCER MANUFACTURING	EQUIP REPAIR PARTS	41.14	
69. SPRINT	CELLULAR PHONE SERVICE FOR SGT'S VEHICLES	96.84	
70. ST THOMAS AQUINAS CONFERENCE	CRC FUNDS-REIMB FOR P'MT OF PAST DUE RENT	216.00	90546
71. STATE OF MICHIGAN - LARA	BLDG INSPECTOR REGISTRATION	150.00	90545
72. STRATFORD PLACE APARTMENTS	CRC FUNDS-PAST DUE RENT	50.00	90449
73. TASC CLIENT SERVICES	COBRA ADMIN FEE - 4TH QTR	194.67	90450
74. TDS	AUG SERVICE	1,365.86	90547
75. THE LINCOLN NAT'L LIFE INS CO	SEPT PREMIUM	2,828.61	90446
76. VERIZON WIRELESS	AUGUST SERVICE	1,591.74	
77. WIELAND DAVCO CORP	FIRE STATION CONSTRUCTION	461,532.58	
TOTAL - ALL VENDORS		824,651.44	

09/10/2015 10:05 AM
User: CHAR
DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
EXP CHECK RUN DATES 09/15/2015 - 09/15/2015
JOURNALIZED OPEN AND PAID
BANK CODE: PW - CHECK TYPE: PAPER CHECK
PUBLIC WORKS

Vendor Name	Description	Amount	Check #
1. ANDREW FINLEY	REFUND-OVERP'MT OF FINAL UTILITY BILL	30.20	
2. BLUE CROSS BLUE SHIELD OF MICHIGAN	SEPT PREMIUM	13,208.17	25974
	SEPT PREMIUM - VISION	272.52	25975
	TOTAL	13,480.69	
3. CGS SAFETY TRAINING INC	FORKLIFT CERTIFICATION	780.00	
4. CITY OF EAST LANSING	SEWER CONTRACT-OPERATIONS ADJUSTMENTS	570,809.54	
5. DELTA DENTAL	SEPT PREMIUM	1,343.91	25976
6. DONGPING ZHENG	REFUND-OVERP'MT OF TENANT'S FINAL BILL	29.89	
7. EAST LANSING MERIDIAN WATER	TWP SHARE OF OPERATING COSTS - SEPT	225,862.09	
8. FISHBECK, THOMPSON, CARR & HUBER	WETLAND CONSULTING FEES-SAW GRANT	21,902.31	
9. GRANGER	VACTOR CLEANING	17.50	
10. IDC CORPORATION	LIFT STATION CONTROLS/SCADA SYSTEM REPAIRS	256.00	
11. MAULDON BROTHERS CONSTRUCTION LLC	CONSTRUCT TOWAR GARDENS LIFT STATION 2015	35,445.00	
12. MELODY BLACKLEDGE	REFUND-OVERP'MT OF FINAL UTILITY BILL	43.84	
13. MICHAEL & TIFFANY JOHNSON	REFUND-OVERP'MT OF FINAL UTILITY BILL	151.00	
14. MICHIGAN MUNICIPAL LEAGUE	OCT-DEC PREMIUM	4,076.95	
15. MOORE TROSPER CONSTRUCTION	2015 CONCRETE REPAIR CONTRACT	1,824.00	
16. SME	PROFESSIONAL SERVICES-LK LANSING RD PROJECT	434.75	
17. TDS	AUG SERVICE	157.66	26005
18. THE LINCOLN NAT'L LIFE INS CO	SEPT PREMIUM	385.53	25977
19. TRI TITLE AGENCY LLC	REFUND-OVERP'MT OF UTILITIES	212.70	26006
	REFUND-OVERP'MT OF FINAL UTILITY BILL	95.00	
	REFUND-OVERP'MT OF FINAL UTILITY	105.31	
	REFUND-OVERP'MT OF FINAL UTILITY BILL	18.66	
	TOTAL	431.67	
20. VERIZON WIRELESS	AUGUST SERVICE	489.14	
21. WILLIAM STEWART	REFUND-OVERP'MT OF FINAL UTILITY BILL	31.38	
TOTAL - ALL VENDORS		877,983.05	

CREDIT CARD TRANSACTIONS - 8/27/15 - 9/9/15

<u>Date</u>	<u>Merchant Name</u>	<u>Amount</u>	<u>Name</u>
8/21/15	244 AUTO VALUE EAST LANSI	\$ 4.89	PETER VASILION
8/20/15	244 AUTO VALUE EAST LANSI	7.29	RICH WHEELER
8/17/15	AC&E RENTALS OKEMOS	20.78	PETER VASILION
8/26/15	ACCESSDISPLAYGROUP	165.42	BRETT DREYFUS
8/27/15	ADOBE *CREATIVE CLOUD	31.79	DARKUS BEASLEY
8/18/15	AMAZON MKTPLACE PMTS	10.30	CHRISTOPHER DOMEYER
8/25/15	AMAZON MKTPLACE PMTS	40.02	CHRISTOPHER DOMEYER
8/28/15	AMAZON MKTPLACE PMTS	31.38	CHRISTOPHER DOMEYER
8/28/15	AMAZON MKTPLACE PMTS	34.56	CHRISTOPHER DOMEYER
8/19/15	AMAZON.COM	7.51	CHRISTOPHER DOMEYER
8/25/15	AMAZON.COM	92.14	CHRISTOPHER DOMEYER
9/3/15	AMAZON.COM	21.68	CHRISTOPHER DOMEYER
9/8/15	AMAZON.COM	14.24	CHRISTOPHER DOMEYER
8/25/15	ARCADIA PUBLISHING INC	291.49	GRETCHEN M GOMOLKA
9/3/15	B&H PHOTO, 800-606-6969	95.00	DARKUS BEASLEY
8/31/15	B&H PHOTO, 800-606-6969	353.55	STEPHEN GEBES
9/8/15	B&H PHOTO, 800-606-6969	298.35	STEPHEN GEBES
8/20/15	B&H PHOTO, 800-606-6969	239.95	ERIC MILLER
9/1/15	BEST BUY 00004168	179.99	WADE PRESTONISE
8/28/15	CDW GOVERNMENT	174.99	DARKUS BEASLEY
9/2/15	CHILIS 200 73002008	14.44	DEREK PERRY
8/25/15	COMCAST OF LANSING	9.54	KRISTI SCHAEING
8/28/15	COMCAST OF LANSING	82.90	DEBORAH GUTHRIE
8/17/15	COMPLETE BATTERY SOURCE	32.08	KENNITH PHINNEY
8/18/15	COTTAGE INN PIZZA - OK	23.99	BRANDON WIRTH
9/1/15	COTTAGE INN PIZZA - OK	20.99	BRANDON WIRTH
8/25/15	COURTESY FORD	14.22	TODD FRANK
8/20/15	CRACKER BARREL #517 OKEMO	22.40	FRANK L WALSH
9/7/15	CTC*CONSTANTCONTACT.COM	60.00	ANDREA SMILEY
9/3/15	DICK'S CLOTHING&SPORTING	(190.80)	DARCIE WEIGAND
9/3/15	DICK'S CLOTHING&SPORTING	190.80	DARCIE WEIGAND
9/3/15	DICK'S CLOTHING&SPORTING	180.00	DARCIE WEIGAND
8/21/15	DICK'S CLOTHING&SPORTING	299.95	MICHAEL DEVLIN
9/1/15	DISCOUNT ONE HOUR SIGNS I	251.30	DENNIS ANTONE
8/24/15	DISCOUNT ONE HOUR SIGNS I	120.00	CAROL MORGANROTH
8/20/15	DOLRTREE 185 00001859	16.00	ROBIN FAUST
9/1/15	EAST LANSING PARKING	2.10	FRANK L WALSH
8/16/15	ESIGNS	(4.20)	WILLIAM PRIESE
8/14/15	FACEBOOK G36LN7SM92	25.06	LUANN MAISNER
8/31/15	FACEBOOK PTNET7AM92	23.31	LUANN MAISNER
8/21/15	FERGUSON ENT#934	249.41	PETER VASILION
8/20/15	GFS STORE #1901	41.88	MICHAEL DEVLIN
8/19/15	GFS STORE #1901	16.99	CHRISTOPHER DOMEYER
8/18/15	GFS STORE #1901	215.44	JOYCE A MARX
8/20/15	GFS STORE #1901	585.04	JOYCE A MARX
8/18/15	GIBSONS BOOKSTORE	168.05	CHRISTOPHER DOMEYER
8/27/15	GIBSONS BOOKSTORE	(168.05)	CHRISTOPHER DOMEYER

9/3/15	GRAFF-CHEVROLET-OKEMOS	93.75	KEN PUNG
8/20/15	GRAND TRAVERSE PIE- OKEMO	140.00	ROBIN FAUST
8/20/15	HAMMOND FARMSLANDS	20.96	KEITH HEWITT
9/8/15	HASLETT TRUE VALUE HDW	7.17	CHRISTOPHER DOMEYER
8/18/15	HASLETT TRUE VALUE HDW	103.68	PETER VASILION
8/19/15	HASLETT TRUE VALUE HDW	23.88	RICH WHEELER
8/25/15	HASLETT TRUE VALUE HDW	34.96	RICH WHEELER
9/1/15	ICMA ONLINE PURCHASES	927.00	CAROL HASSE
9/3/15	IN *SIGN A RAMA	259.98	DEREK PERRY
9/5/15	JETS PIZZA OF HASLETT	234.94	JOYCE A MARX
8/27/15	JIMMYS PUB	13.64	FREDERICK COWPER
8/20/15	KIMBALL MIDWEST	169.48	TODD FRANK
8/17/15	KROGER #793	16.49	ANDREA SMILEY
8/19/15	LAW ENFORCEMENT SEMINARS	325.00	SCOTT DAWSON
8/14/15	LEXISNEXIS RISK DAT	50.00	GREGORY FRENGER
8/21/15	MATS	250.00	CAROL HASSE
8/19/15	MEIJER INC #025 Q01	18.68	CATHERINE ADAMS
8/20/15	MEIJER INC #025 Q01	122.89	MICHAEL DEVLIN
8/20/15	MEIJER INC #025 Q01	19.98	MICHAEL DEVLIN
8/20/15	MEIJER INC #025 Q01	42.90	MICHAEL DEVLIN
9/4/15	MEIJER INC #025 Q01	4.69	PETER VASILION
9/2/15	MEIJER INC #025 Q01	45.54	ROBIN FAUST
9/3/15	MEIJER INC #025 Q01	14.58	ROBIN FAUST
8/31/15	MEIJER INC #025 Q01	29.90	WILLIAM PRIESE
8/24/15	MI EMS LICENSE	25.00	WILLIAM PRIESE
9/1/15	MICHIGAN ASSOCIATION OF C	230.00	DAVID HALL
8/18/15	MICHIGAN BATTERY EQUIPME	158.00	TODD FRANK
9/1/15	MID MICHIGAN EMERGENCY E	160.00	TODD FRANK
9/1/15	MID MICHIGAN EMERGENCY E	160.00	TODD FRANK
8/20/15	MIDWEST POWER EQUIPMEN	118.23	KEITH HEWITT
8/18/15	MIWATERS WATER RESOURCES	102.00	JANE GREENWAY
8/14/15	MOUNTAIN GRD LODGE	(314.72)	FREDERICK COWPER
9/4/15	MSU PAYMENTS	140.00	BRANDIE YATES
9/2/15	OFFICEMAX/OFFICEDEPOT #61	270.94	MICHAEL DEVLIN
8/14/15	OFFICEMAX/OFFICEDEPOT #61	31.06	CHRISTOPHER DOMEYER
8/31/15	OFFICEMAX/OFFICEDEPOT #61	112.79	CHRISTOPHER DOMEYER
8/20/15	OFFICEMAX/OFFICEDEPOT #61	39.33	ROBIN FAUST
9/4/15	OFFICEMAX/OFFICEDEPOT #61	74.37	ROBIN FAUST
8/20/15	OFFICEMAX/OFFICEDEPOT #61	39.98	RICH WHEELER
8/30/15	OKEMOS HARDWARE INC	28.47	MARK VROMAN
9/1/15	OKEMOS HARDWARE INC	(3.91)	MARK VROMAN
9/1/15	OKEMOS HARDWARE INC	9.78	KEITH HEWITT
8/24/15	OKEMOS HARDWARE INC	5.78	TOM OXENDER
8/24/15	OKEMOS HARDWARE INC	8.98	TOM OXENDER
8/31/15	OKEMOS HARDWARE INC	10.54	TOM OXENDER
9/2/15	OKEMOS HARDWARE INC	15.99	TOM OXENDER
9/4/15	OMNI CHEER	134.10	DARCIE WEIGAND
9/8/15	PAYPAL *ARTSCOUNCIL	45.00	PETER MENSER
8/31/15	PAYPAL *KEYSTONE	325.00	TAVIS MILLEROV
9/1/15	PEPPINO'S PIZZERIA & SPO	32.52	FRANK L WALSH
8/14/15	PETSMART INC 724	8.50	CATHERINE ADAMS
9/3/15	PETSMART INC 724	22.80	CATHERINE ADAMS
9/2/15	QUALITY DAIRY 31120025	3.78	SCOTT DAWSON
9/8/15	SABRE FRONTIERSMAN SPRAYS	150.00	SCOTT DAWSON
8/25/15	SAFE KIDS WORLDWIDE	85.00	SCOTT DAWSON

8/24/15	SKILLPATH SEMINARS MAIN	199.00	ANDREA SMILEY
8/21/15	SNAPON TOOLS	29.20	KEN PUNG
9/1/15	SOCIALMEDIAEXAMINER	40.00	DEBORAH GUTHRIE
8/17/15	SOLDAN'S FEEDS & PET S	52.00	CATHERINE ADAMS
8/27/15	SOLDAN'S FEEDS & PET S	129.99	CHRISTOPHER DOMEYER
8/14/15	SQ *GREAT LAKES RODENT	230.00	CATHERINE ADAMS
8/28/15	STAPLES DIRECT	54.47	ANDREA SMILEY
8/21/15	THE HOME DEPOT 2723	(73.85)	DENNIS ANTONE
8/21/15	THE HOME DEPOT 2723	88.83	DENNIS ANTONE
8/21/15	THE HOME DEPOT 2723	73.85	DENNIS ANTONE
8/24/15	THE HOME DEPOT 2723	58.38	DENNIS ANTONE
8/25/15	THE HOME DEPOT 2723	131.97	DENNIS ANTONE
8/26/15	THE HOME DEPOT 2723	49.97	DENNIS ANTONE
9/2/15	THE HOME DEPOT 2723	71.50	DARKUS BEASLEY
9/2/15	THE HOME DEPOT 2723	74.85	DARKUS BEASLEY
8/14/15	THE HOME DEPOT 2723	75.60	JOE VANDOMMELEN
8/18/15	THE HOME DEPOT 2723	151.44	JOE VANDOMMELEN
8/27/15	THE HOME DEPOT 2723	12.42	CHRISTOPHER DOMEYER
8/25/15	THE HOME DEPOT 2723	5.07	PETER VASILION
8/25/15	THE HOME DEPOT 2723	33.91	PETER VASILION
8/26/15	THE HOME DEPOT 2723	57.42	PETER VASILION
8/27/15	THE HOME DEPOT 2723	9.45	PETER VASILION
8/31/15	THE HOME DEPOT 2723	9.26	PETER VASILION
8/31/15	THE HOME DEPOT 2723	13.46	PETER VASILION
9/1/15	THE HOME DEPOT 2723	27.00	PETER VASILION
8/25/15	THE HOME DEPOT 2723	49.71	RICH WHEELER
8/21/15	THE HOME DEPOT 2723	18.88	KYLE WILKINS
8/21/15	THE HOME DEPOT 2723	53.82	KEITH HEWITT
8/27/15	THE HOME DEPOT 2723	22.80	KEITH HEWITT
8/15/15	THE HOME DEPOT 2723	16.83	JOAN HORVATH
8/26/15	THE HOME DEPOT 2723	68.44	TOM OXENDER
9/3/15	THE HOME DEPOT 2723	159.73	DAN PALACIOS
8/21/15	THE UPS STORE 0811	18.51	KYLE WILKINS
8/18/15	TRACTOR SUPPLY #1149	50.00	ROBERT MACKENZIE
9/4/15	TRAFFIC SAFETY STORE	104.36	DENNIS ANTONE
8/25/15	USA BLUE BOOK	172.23	ROBERT MACKENZIE
9/1/15	USPS 25698008630809271	12.95	JANE GREENWAY
8/26/15	USSI	(174.62)	DARKUS BEASLEY
8/25/15	WEF WYTHE	181.00	DEREK PERRY

\$ 11,977.39

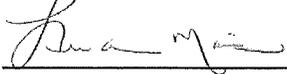
ACH Transactions

August 27, 2015 - September 9, 2015

<u>Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Purpose</u>
8/28/2015	MERS	\$ 30,980.63	August P'mt
8/31/2015	State of Michigan	25,983.15	State Income Tax Withholding
9/1/2015	Consumers Energy	21,292.74	Aug Utilities
9/2/2015	MCT-PW	8.00	Twp W/S Bills
9/4/2015	Various Financial Institutions	240,585.15	Direct Deposit- 9/4 Payroll
	IRS	93,723.97	Payroll Taxes
	ICMA	38,593.87	Payroll Deductions
	Total ACH Payments	\$ 451,167.51	

MEMORANDUM

TO: Township Board

FROM: 
LuAnn Maisner, CPRP
Director of Park and Recreation

DATE: September 10, 2015

RE: Resolution of Declaration and Notice
Wonch Park DNR Pathway Grant

The Township was awarded a Michigan Natural Resources Trust Fund grant in the amount of \$45,000 to construct a universally accessible paved loop pathway in Wonch Park. The pathway project is now complete and the final paperwork is being submitted to close out the project and receive the final reimbursement.

A new requirement in the grant process with the Department of Natural Resources is the recording of a "Declaration and Notice" and boundary map with Ingham County Registrar of Deeds.

The purpose of the "Declaration and Notice" is to assure that the grant funded site remain in the public domain for public use. By recording this document, Meridian Township is confirming its obligation to retain ownership of Wonch Park and continue its conservation for public outdoor recreation.

Resolution for consideration is attached.

**DECLARATION AND NOTICE
FOR WONCH PARK PATHWAY DEVELOPMENT PROJECT
MICHIGAN NATURAL RESOURCES TRUST FUND GRANT PROGRAM**

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 15th day of September 2015 at 6:00 p.m., Local Time.

PRESENT: _____

ABSENT: _____

The following Declaration and Notice was offered by _____ and supported by _____:

WHEREAS, the Charter Township of Meridian, governing body, hereinafter called Meridian Township, being the owner of all the property described as Wonch Park

A parcel of land in the E ½ of SW ¼ Section 21 and the W ½ of the SE ¼ of Section 21 bounded by the Red Cedar River, Okemos Road and the Grist Mill Trail Race to the Red Cedar River

Tax ID #33-02-02-21-451-004 / Wonch Park

Herein after referred to as the Property, attached hereto, located in the Township of Meridian, County of Ingham, Michigan, hereby makes the following declaration to which the Property may be put.

WITNESSETH:

This declaration contained herein is based on the following factual recitals:

- A. Meridian Township developed the Property, in part, through the grant money from the Michigan Natural Resources Trust Fund.
- B. As a condition of the grant by the DNR, Meridian Township has agreed to impose certain restrictions on the developed portion of the Property.

NOW, THEREFORE BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY, MICHIGAN, HEREBY DECLARES THAT THE PORTION OF THE PROPERTY IDENTIFIED AS THE PROJECT AREA IS AND SHALL BE HELD, TRANSFERRED, SOLD, CONVEYED, LEASED, OCCUPIED AND USED SUBJECT TO THE OBLIGATION HEREINAFTER SET FORTH, ALL OF WHICH SHALL RUN WITH THE LAND.

THE LANDS INCLUDED IN THIS DEED DEVELOPED BY MERIDIAN TOWNSHIP WITH FUNDING ASSISTANCE FROM THE MICHIGAN NATURAL RESOURCES TRUST FUND PURSUANT TO PROJECT AGREEMENT TF-12-024, WONCH PARK PATHWAY DEVELOPMENT, BETWEEN THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES AND MERIDIAN TOWNSHIP, EXECUTED ON JULY 2, 2013. THE PROJECT AGREEMENT DESCRIBES CERTAIN REQUIREMENTS TO ENSURE THE LONG-TERM CONSERVATION OF THE PROPERTY AND ITS USE FOR PUBLIC OUTDOOR RECREATION. MERIDIAN TOWNSHIP IS PLACING THIS NOTICE ON RECORD AS CONFIRMATION OF ITS OBLIGATIONS AS SET FORTH IN THE PROJECT AGREEMENT, INCLUDING THE REQUIREMENT THAT THE CONSENT OF THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES AND THE MICHIGAN NATURAL RESOURCES TRUST FUND BOARD OF TRUSTEES IS REQUIRED PRIOR TO THE CONVEYANCE OF ANY RIGHTS OR INTEREST IN THE PROPERTY TO ANOTHER ENTITY, OR FOR THE USE OF THE PROPERTY FOR PURPOSES OTHER THAN CONSERVATION OR PUBLIC OUTDOOR RECREATION.

ADOPTED: YEAS: _____

NAYS: _____

STATE OF MICHIGAN)
) ss
COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Township Board, Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and a complete copy of a resolution relative to the Agreement with the Michigan Department of Natural Resources, which Resolution was adopted at a regular meeting of the Township Board on the 15th of September 2015.

Brett Dreyfus, Clerk
Meridian Township Board

MEMORANDUM

TO: Township Board

FROM: 
Joyce A. Marx, Human Resources Director

DATE: September 10, 2015

RE: **Ratification of Police Officer Appointment**

The Township has presented a conditional offer of employment to a qualified police officer candidate. The prospective hiring brings the staffing level of the police department to thirty-seven (37) sworn personnel. The 2015 budget includes thirty-nine sworn positions.

Aaron McConaughy is currently a part-time patrol officer for both Muskegon Township and the Muskegon County Sheriff's Department. Aaron obtained an Associate's Degree in Criminal Justice from Muskegon Community College and a Bachelor's Degree in Criminal Justice from Ferris State University. He also completed a Public Safety Certificate from the Muskegon Area Career Tech Center.

A motion is prepared for Board consideration:

MOVE TO RATIFY THE APPOINTMENT OF AARON McCONAUGHY TO THE POSITION OF POLICE OFFICER CONTINGENT UPON SUCCESSFUL COMPLETION OF THOSE ITEMS STIPULATED IN THE CONDITIONAL OFFER OF EMPLOYMENT.

TRANSFER OF PROPERTY
4675 OKEMOS
& 2150 CLINTON

RESOLUTION

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 15th day of September 2015, at 6:00 p.m., Local Time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____.

WHEREAS, the Township Board wishes to sell the premises located at 4675 Okemos Road and 2150 Clinton Street (the "Premises"); and

WHEREAS, the Township Board has received and accepted a good faith offer to sell the Premises for \$560,000 on the terms and conditions set forth in a Buy and Sell Agreement dated as of April 15, 2015, as amended; and

WHEREAS, the sale of the Premises is determined to be in the best interests of the Township.

NOW, THEREFORE, BE IT RESOLVED by the Township Board of the Charter Township of Meridian, Ingham County, Michigan, as follows:

1. The Township Board approves the sale of the Premises upon the terms set forth in the Buy and Sell Agreement, as amended.
2. The Township Board authorizes and directs the Township Supervisor and the Township Clerk to execute such documents as are necessary to effect the sale of the Premises upon the terms as agreed between the Buyer and the Township, including but not limited to the quit claim deed transferring the Premises to the Buyer.

ADOPTED: YEAS: _____

NAYS: _____

Sale of Property
Township Board
Page 2

STATE OF MICHIGAN)
) ss
COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Township Board on the 15th day of September 2015.

Brett Dreyfus, CMMC
Township Clerk

MEMORANDUM

TO: Township Board

FROM: 
Gretchen M. Gomolka, Finance Director

DATE: September 10, 2015

RE: **2016 Recommended Budget**

Attached is the 2016 Budget Resolution for Township Board approval. This resolution reflects the recommended budgets for the Township. Changes, if any, made as a result of the September 15, 2015 Board meeting will be reflected in the final resolution and attached to the Board Minutes.

The only changes made subsequent to the discussion at the September 1, 2015 Board meeting are attached (Replacement Pages) and are as follows:

- Pages 3 and 4 – The last line of page 3 and the first line of page 4 were edited to clean up a redundancy in the text.
- Page 4 – The 2012 millage rate for the Community Services Millage was corrected.
- Page 6 – The number of units for the Avenue mixed use development was corrected to 192.
- Pages 9 and 11 – Correction to expense total for Cable Television Fund to match the detail pages.
- Pages 21-22 – The CIP was cleaned up to remove and add projects to match the 2016 budget. Additionally, a column was added to indicate the funding status in the 2016 budget.
- Pages 23-24 – The CIP funding summary was updated to match the revised project list on pages 21-22.

The budget document will be published as soon as practical upon approval of the resolution.

The following motion is proposed:

MOVE THAT THE TOWNSHIP BOARD APPROVE THE 2016 RECOMMENDED BUDGET RESOLUTION.

Attachments:

1. 2016 Budget Resolution (Corrected)
2. Replacement Pages
3. Memorandum from Director Kieselbach on Rental Housing Fees

2016 Budget Resolution

At a meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at 5151 Marsh Road, Okemos, Michigan 48864-1198, on the 15th day of September 2015, at 6:00 pm local time.

PRESENT: _____

ABSENT: _____

The following budget resolution was offered by _____ and supported by _____.

WHEREAS, the Township Clerk and Board received the proposed 2016 Township Budgets on August 21, 2015, submitted in conformance with 1947 PA 359 Sections 42.24 and 42.25; and

WHEREAS, the Township Board conducted a public hearing and deliberated over the 2016 Township Budgets on September 1, 2015; and

WHEREAS, this resolution serves as the general appropriations act for the Township;

NOW THEREFORE, BE IT RESOLVED THAT THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY, MICHIGAN hereby adopts the 2016 Budget shown below and on the attached Summaries of Special Revenue Funds, Debt Service Funds, and Capital Projects Funds. These budgets are supported by the budget document, and subject to all Township policies regarding the expenditure of funds and technical or typographical corrections to the narrative.

2016 REVENUE SUMMARY

	GENERAL FUND	SPECIAL REVENUE FUNDS*	DEBT SERVICE FUNDS*	CAPITAL PROJECTS FUNDS*	PUBLIC WORKS FUNDS	INTERNAL SERVICE FUND	DDA
REVENUES							
Taxes	\$9,640,790	\$3,401,490	\$320,033	\$0	\$0	\$0	\$15,000
Licenses & Permits	757,200	0	0	0	0	0	0
Intergovernmental	3,467,000	38,500	0	0	750,000	0	9,000
Charges For Services	3,872,000	78,000	0	0	8,737,200	1,150,710	0
Interest	20,985	33,500	0	15,500	3,000	0	0
Special Assessments	0	0	0	140,000	0	0	0
Other	211,560	925,800	0	0	38,500	20,000	16,000
SUBTOTAL	17,969,535	4,477,290	320,033	155,500	9,528,700	1,170,710	40,000
OTHER FINANCING SOURCES							
Operating Transfers In	0	175,000	0	0	0	0	0
TOTAL REVENUES	<u>\$17,969,535</u>	<u>\$4,652,290</u>	<u>\$320,033</u>	<u>\$155,500</u>	<u>\$9,528,700</u>	<u>\$1,170,710</u>	<u>\$40,000</u>

2016 EXPENDITURE SUMMARY

	GENERAL FUND	SPECIAL REVENUE FUNDS*	DEBT SERVICE FUNDS*	CAPITAL PROJECTS FUNDS*	PUBLIC WORKS FUNDS	INTERNAL SERVICE FUND	DDA
EXPENDITURES							
Legislative	\$86,527	\$0	\$0	\$0		\$0	\$0
General Government	6,732,859	0	0	0		0	23,500
Public Safety	10,890,892	47,000	0	0		732,853	0
Public Works	0	153,749	0	0	9,235,875	0	0
Health & Welfare	54,488	99,000	0	0		0	0
Recreation & Culture	710,286	1,705,495	0	0		0	0
Capital Outlay	437,050	2,231,350	0	80,000	705,000	645,500	0
Debt Service	0	0	273,818	0	191,828	0	5,985
SUBTOTAL	18,912,102	4,236,594	273,818	80,000	10,132,703	1,378,353	29,485
OTHER FINANCING USES							
Operating Transfers Out	175,000	0	0	0	0	0	0
TOTAL EXPENDITURES	<u>\$19,087,102</u>	<u>\$4,236,594</u>	<u>\$273,818</u>	<u>\$80,000</u>	<u>\$10,132,703</u>	<u>\$1,378,353</u>	<u>\$29,485</u>

* See attached Summary of Special Revenue Funds, Debt Service Funds, and Capital Projects Funds

BE IT FURTHER RESOLVED that the following millage is ordered to be levied on December 1, 2015, for the purpose of funding the 2016 Township budget with the monies raised to be paid into the appropriate funds:

<u>PURPOSE</u>	<u>2015</u>
CHARTER OPERATING	4.2002
VOTED OPERATING	
Local Roads (2008)	0.2500
CATA Redi-Ride Service (2009)	0.2000
Community Services (2012)	0.1500
Fire (2004)	0.6405
Land Preservation (2010)	0.3300
Parks & Recreation (2004)	0.3170
Parks & Recreation (2014)	0.6667
Pedestrian/Bicycle Pathways (2004)	0.2774
Police (2004)	0.6080
TOTAL VOTED OPERATING	<u>3.4396</u>
 SUB-TOTAL ALL OPERATING	 <u>7.6398</u>
VOTED DEBT SERVICE	
Fire Station Building Debt (2013)	0.2000
 TOTAL ALL MILLAGES	 <u>7.8398</u>

ADOPTED: YEAS: _____
 NAYS: _____

STATE OF MICHIGAN)
) ss
 COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk for the Charter Township of Meridian, Ingham County, Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Township Board held on the 15th day of September, 2015.

 Brett Dreyfus
 Township Clerk

2016 BUDGET

SUMMARY OF SPECIAL REVENUE FUNDS

	SPECIAL REVENUE FUNDS	Local Roads Fund	Pedestrian/Bicycle Pathway	CATA Redi-Ride Millage	Land Preservation Millage	Land Preservation Reserve	Park Millage	Senior Center Millage	Park Restricted/Designated	Nancy Moore - Park Beautification	Fire Restricted/Designated	Library Fund Restricted	Police Restricted/Designated	Cable Television	Community Needs	Energy Grant	Law Enforcement Grants
REVENUES																	
Taxes	\$3,401,490	\$399,900	\$443,870	\$320,000	\$528,060	\$0	\$1,573,600	\$136,060	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Intergovernmental	38,500	0	0	0	0	0	0	0	9,000	0	0	0	8,500	0	0	0	21,000
Charges For Services	78,000	0	0	0	0	0	40,000	0	38,000	0	0	0	0	0	0	0	0
Interest	33,500	0	0	0	7,000	25,000	1,500	0	0	0	0	0	0	0	0	0	0
Special Assessments	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other	925,800	0	0	0	0	0	5,000	0	12,000	3,000	0	0	17,600	880,200	8,000	0	0
SUBTOTAL	4,477,290	399,900	443,870	320,000	535,060	25,000	1,620,100	136,060	59,000	3,000	0	0	26,100	880,200	8,000	0	21,000
OTHER FINANCING SOURCES																	
Operating Transfers In	175,000	175,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL REVENUES	\$4,652,290	\$574,900	\$443,870	\$320,000	\$535,060	\$25,000	\$1,620,100	\$136,060	\$59,000	\$3,000	\$0	\$0	\$26,100	\$880,200	\$8,000	\$0	\$21,000
EXPENDITURES																	
Public Safety	47,000	0	0	0	0	0	0	0	0	0	0	0	26,000	0	0	0	21,000
Public Works	153,749	0	153,749	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Health & Welfare	99,000	0	0	0	0	0	0	85,000	0	0	0	0	0	0	8,000	6,000	0
Recreation & Culture	1,705,495	0	0	320,000	81,311	0	591,635	0	56,843	0	0	0	0	655,706	0	0	0
Capital Outlay	2,231,350	574,000	300,000	0	100,000	0	921,200	15,000	19,000	5,000	0	0	0	297,150	0	0	0
Debt Service	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
SUBTOTAL	4,477,290	574,000	453,749	320,000	181,311	0	1,512,835	100,000	75,843	5,000	0	0	26,000	952,856	8,000	6,000	21,000
OTHER FINANCING USES																	
Operating Transfers Out	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL EXPENDITURES	\$4,236,594	\$574,000	\$453,749	\$320,000	\$181,311	\$0	\$1,512,835	\$100,000	\$75,843	\$5,000	\$0	\$0	\$26,000	\$952,856	\$8,000	\$6,000	\$21,000
		\$900	-\$9,879	\$0	\$353,749	\$25,000	\$107,265	\$36,060	-\$16,843	-\$2,000	\$0	\$0	\$100	-\$72,656	\$0	-\$6,000	\$0

SUMMARY OF DEBT SERVICE FUNDS

	DEBT SERVICE FUNDS	Property Acquisition Debt Service	Fire Station Debt Service
REVENUES			
Taxes	\$320,033	\$0	\$320,033
EXPENDITURES			
Debt Service	\$273,818	\$0	\$273,818

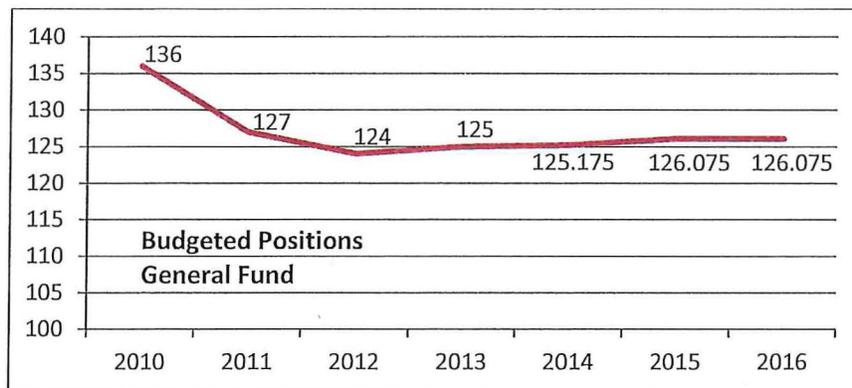
SUMMARY OF CAPITAL PROJECTS FUNDS

	CAPITAL PROJECTS FUNDS	TIRF	Fire Station Construction
REVENUES			
Interest	\$15,500	\$15,500	\$0
Special Assessments	140,000	140,000	0
TOTAL REVENUES	\$155,500	\$155,500	\$0
EXPENDITURES			
Capital Outlay	\$80,000	\$80,000	\$0

HUMAN RESOURCES ACTIVITIES

At the beginning of 2015 we added a part-time code enforcement officer, and at the end of 2014 we promoted our part-time Human Resources Specialist to full-time. The change in Human Resources was to aid bringing payroll back in-house. We accomplished this goal in July of this year. Our code enforcement officer and his intern have handled nearly 1,000 calls for service through July 31 of this year. Both hiring decisions have turned out well for the Township.

In addition, the Public Works and Engineering Department was reorganized. The overall change provided more oversight of the public works department and allowed us to trim our expenses by reducing our workforce by one full-time team member. By all accounts, the change has been fruitful.



TRENDS AND CAPITAL PROJECTS

Information Technology

After several years of limping along with an outdated phone system, we have finally reached a point where we can earmark funds for a total overhaul of the system. The DRAFT Budget includes \$235,750 for a new phone system and \$28,000 for upgrading 20 computer workstations. We have also budgeted \$23,300 for network upgrades.

Legacy Costs

Legacy Costs are growing and there is no end in sight. As previously mentioned, our unfunded MERS pension plan exceeds \$23,000,000. With the level of benefits currently provided to our team members, there is little hope we can dig ourselves out of this hole without a significant reduction in staffing or an increased revenue source. Although we may commit \$1,000,000 beyond the normal cost this year, it is not a long-term plan.

Hope is not a strategy, and we appreciate the Township Board's appetite to tackle this issue. The good news is that unlike most Michigan communities we have an additional \$1,000,000 to begin confronting our obligations.

Legal Services

It was an interesting year managing through the changes in our legal counsel. We started the year with The Hubbard Law Firm, worked in the interim with Judge John E. Dewane, and plan to finish the year with the Fahey Schultz Burzych Rhodes Law Firm. This was due to the

announced closure of The Hubbard Law Firm in February. We have reduced our legal costs in 2015 and plan to do the same thing in 2016. We were paying our former counsel an annual retainer of \$120,000; the current annual retainer with the Fahey Schultz Burzych Rhodes Law Firm is \$60,000.

Next year will provide many challenges as all seven (7) union contracts are up for negotiation. Without substantial changes in our pension benefits there is really no way out of our accumulated unfunded pension obligations.

Millage Renewals

Below is the proposed Millage and Taxable Value Summary for 2016.

MILLAGE & TAXABLE VALUE SUMMARY					
<u>PURPOSE</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
Charter Operating	4.2002	4.2002	4.2002	4.2002	4.2002
Local Roads (2008)	0.2500	0.2500	0.2500	0.2500	0.2500
EMS/Fire (2004)	0.6405	0.6405	0.6405	0.6405	0.6405
Police (2004)	0.6080	0.6080	0.6080	0.6080	0.6080
Community Services (2012)	0.0982	0.1500	0.1500	0.1500	0.1500
Pedestrian/Bicycle Pathways (2004)	0.2774	0.2774	0.2774	0.2774	0.2774
CATA Redi-Ride (2009)	0.2000	0.2000	0.2000	0.2000	0.2000
Land Preservation (2010)	0.3300	0.3300	0.3300	0.3300	0.3300
Parks (2004)	0.3170	0.3170	0.3170	0.3170	0.3170
Parks (2014)	<u>0.0000</u>	<u>0.0000</u>	<u>0.0000</u>	<u>0.6667</u>	<u>0.6667</u>
SUB-TOTAL OPERATING	6.9213	6.9731	6.9731	7.6398	7.6398
Fire Station Building Debt (2012)	0.0000	0.0000	0.2000	0.2000	0.2000
TOTAL ALL MILLAGES	6.9213	6.9731	7.1731	7.8398	7.8398
Taxable Value (000)	\$1,587,459	\$1,555,030	\$1,527,453	\$1,552,210	\$1,608,665
	-2.33%	-2.04%	-1.77%	1.62%	3.64%

In 2015 we had many success stories including the opening of the second Michigan State University Federal Credit Union (MSUFCU) branch in Meridian Township, the construction of Doggy Day Care and Spa, a 20,000 square foot addition to the Meridian Mall for new retail anchor Gordman's, the opening of Flagstar Bank, and the expansion of Courtesy Ford. The approval of Ellison Brewery and Spirits, a new brewery, and Mitten State Malt, a malt processing facility, will put Meridian Township on the map in the burgeoning Michigan beer industry. As construction continues on a mixed use project anchored by grocer Aldi on Marsh Road, other projects are set to break ground soon. Examples are the 13,000 square foot Gildden Woods day care building and the recently approved Avenue development which is a mixed use project with 192 living units and 15,000 square feet of commercial space. Activity will continue into 2016 with three mixed use projects currently under review, including over 500 apartment units and 40,000 square feet of commercial space. Fifty-five new single family lots will be on the market in the third phase of the Georgetown subdivision, and the redevelopment of the MARC building and former Central Fire Station, along with a reinvigorated Douglas J Salon project, will transform downtown Okemos and spur additional development in the area.

COMMUNICATIONS AND MARKETING

This past June, Meridian Township signed a ten-year uniform franchise agreement with Comcast. This new agreement will provide for the HOMTV channel to be on the guide system, continued in kind services to the schools and public safety buildings, and maintains all 9 PEG channels to remain on the Comcast system. This agreement also generates an additional 1% in PEG Fee revenue, over \$100,000 per year for the next ten years, on top of the 5% franchise fees currently being collected. If you remember, Comcast applied for a transfer to switch to a newly created company. Meridian Township was not in agreement with the transfer but settled to approve the transfer with conditions including a one-time settlement of \$12,500 in 2015. Ultimately, Comcast decided to not transfer the company and will remain one of the two major cable providers in Meridian. The Communications Department also negotiated a settlement agreement with AT&T for the financial audit conducted for the time period January 1, 2012 through December 31, 2013 resulting in \$11,369 in 2015. AT&T claimed they overpaid communities nationwide. Meridian led the efforts of 13 communities and each community received a settlement amount.

Staff has researched, gathered data, and submitted RFP's for a new website and branding campaign. Staff will coordinate efforts of these two projects to meet the goals of the branding campaign. We have an aggressive plan to move both efforts forward concurrently and to launch a newly designed website and brand by early 2016. The Communications Department is also working with the Cable Communications Commission on conducting a Communications Needs Assessment to be completed by year end. All three of these projects will enhance and strengthen brand awareness and visibility for Meridian Township.

Some major equipment projects are taking place for the HOMTV Access Channel Operations. Some recent intermittent audio issues have sparked a need to overhaul the audio system in the town hall room which also feeds the HOMTV Government Access Channel. The goals for the project will be two-fold; solve the performance issues and achieve an expansion for audio recording and mixing, wireless mic capabilities for ad hoc meetings and town hall events, and enhance presentation capabilities. The cable operations staff are conducting the final phases in the transition to become fully digital. High definition studio cameras are budgeted for 2016 as the final transition. The current studio cameras were purchased by Comcast as part of the 2005 franchise agreement and are 10 years old. The cables for the cameras are no longer

2016-2021 CAPITAL IMPROVEMENT PLAN COSTS SUMMARY - PARKS

DEPARTMENT	PROJECT	2016	Approved for 2016 Budget	2017	2018	2019	2020	2021	TOTAL
Parks & Recreation	Central Park Improvements	\$0		\$0	\$525,000	\$525,000	\$0	\$0	\$1,050,000
Parks & Recreation	Glendale Cemetery	\$0		\$50,000	\$0	\$0	\$0	\$0	\$50,000
Parks & Recreation	Glendale Cemetery Road	\$30,000	N	\$0	\$0	\$0	\$0	\$0	\$30,000
Parks & Recreation	Harris Nature Center Enhancements	\$50,000	PARTIAL	\$206,000	\$62,000	\$0	\$0	\$0	\$318,000
Parks & Recreation	Hartrick Park Development Phase II	\$0		\$0	\$0	\$0	\$200,000	\$60,000	\$260,000
Parks & Recreation	Hillbrook Park Improvements	\$0		\$100,000	\$150,000	\$40,000	\$0	\$0	\$290,000
Parks & Recreation	Land Acquisition	\$0		\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$200,000
Parks & Recreation	Land Preservation Program - Purchases & Stewardship	\$200,000	PARTIAL	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,200,000
Parks & Recreation	Legg Park South Development	\$0		\$0	\$0	\$0	\$120,000	\$320,000	\$440,000
Parks & Recreation	Marshall Park Improvements	\$0		\$80,000	\$0	\$250,000	\$0	\$0	\$330,000
Parks & Recreation	Meridian Riverfront Park Trail Improvements	\$0		\$0	\$0	\$125,000	\$100,000	\$100,000	\$325,000
Parks & Recreation	New Pavilion-Nancy Moore Park	\$0		\$0	\$90,000	\$150,000	\$0	\$0	\$240,000
Parks & Recreation	Newton Road Park Improvements	\$0		\$0	\$60,000	\$30,000	\$0	\$0	\$90,000
Parks & Recreation	North Meridian Road Park Improvements	\$0		\$150,000	\$10,000	\$0	\$0	\$0	\$160,000
Parks & Recreation	Orlando Park Trail Development	\$0		\$0	\$0	\$0	\$0	\$110,000	\$110,000
Parks & Recreation	Ottawa Hills Park Improvements	\$0		\$0	\$60,000	\$0	\$0	\$0	\$60,000
Parks & Recreation	Snell-Towar Recreation Center Improvements	\$0		\$0	\$0	\$12,000	\$15,000	\$100,000	\$127,000
Parks & Recreation	Storage Unit - Service Center	\$20,000	N	\$0	\$0	\$0	\$0	\$0	\$20,000
Parks & Recreation	Towner Rd Park Development	\$900,000	Y	\$360,000	\$300,000	\$0	\$0	\$0	\$1,560,000
Parks & Recreation	Wonch Park Improvements	\$0		\$0	\$200,000	\$325,000	\$0	\$150,000	\$675,000
Parks & Recreation Total		\$1,200,000		\$1,186,000	\$1,697,000	\$1,697,000	\$675,000	\$1,080,000	\$7,535,000

2016-2021 CAPITAL IMPROVEMENT PLAN COSTS SUMMARY - PUBLIC WORKS ENGINEERING

DEPARTMENT	PROJECT	2016	Approved for 2016 Budget	2017	2018	2019	2020	2021	TOTAL
Public Works & Eng.	Alternate Fuel Island	\$0		\$0	\$0	\$0	\$0	\$55,000	\$55,000
Public Works & Eng.	Bear Lake Circle Water Main	\$0		\$250,000	\$0	\$0	\$0	\$0	\$250,000
Public Works & Eng.	Birchwood I&I Removal	\$200,000	Y	\$0	\$0	\$0	\$0	\$0	\$200,000
Public Works & Eng.	Cornell Road Sanitary	\$0		\$0	\$0	\$0	\$0	\$100,000	\$100,000
Public Works & Eng.	Cornell Road Water Main	\$0		\$0	\$0	\$63,600	\$0	\$0	\$63,600
Public Works & Eng.	Dobie Booster Station Improvements	\$210,000	Y	\$0	\$0	\$0	\$0	\$0	\$210,000
Public Works & Eng.	Haslett Road Sanitary	\$0		\$0	\$0	\$100,000	\$0	\$0	\$100,000
Public Works & Eng.	HMGF Floodplain Mitigation	\$162,000	N	\$0	\$0	\$0	\$0	\$0	\$162,000
Public Works & Eng.	Jolly-Hulett Flow Control Valve	\$90,000	Y	\$0	\$0	\$0	\$0	\$0	\$90,000
Public Works & Eng.	Kansas Street Water Main	\$0		\$98,000	\$0	\$0	\$0	\$0	\$98,000
Public Works & Eng.	Lake Laning Road Sanitary	\$40,000	N	\$0	\$0	\$0	\$0	\$0	\$40,000
Public Works & Eng.	Mt. Hope Road Water Main	\$0		\$50,750	\$0	\$0	\$0	\$0	\$50,750
Public Works & Eng.	Newton Road Sanitary	\$223,000	[1]	\$0	\$0	\$0	\$0	\$0	\$223,000
Public Works & Eng.	Pedestrian/Bicycle Pathways	\$295,000	Y	\$300,000	\$305,000	\$305,000	\$300,000	\$300,000	\$1,805,000
Public Works & Eng.	Red Cedar River Utility Protection	\$35,000	Y	\$0	\$0	\$0	\$0	\$0	\$35,000
Public Works & Eng.	Sapphire Lane Water Main	\$0		\$0	\$0	\$0	\$0	\$60,000	\$60,000
Public Works & Eng.	Service Center Expansion	\$80,000	N	\$0	\$0	\$0	\$1,200,000	\$0	\$1,280,000
Public Works & Eng.	Shaw Street Water Main Replacement	\$170,000	Y	\$0	\$0	\$0	\$0	\$0	\$170,000
Public Works & Eng.	Sleepy Hollow Sanitary	\$0		\$0	\$0	\$0	\$400,000	\$0	\$400,000
Public Works & Eng.	Sleepy Hollow Water Main	\$0		\$0	\$0	\$0	\$220,000	\$0	\$220,000
Public Works & Eng.	Sundance Lift Station Abandonment	\$0		\$0	\$0	\$0	\$0	\$485,000	\$485,000
Public Works & Eng.	Towar Water Main Ext.	\$0		\$50,000	\$0	\$0	\$0	\$0	\$50,000
Public Works & Eng.	Towner Road Water Main	\$0		\$150,000	\$0	\$0	\$0	\$0	\$150,000
Public Works & Eng.	White Oaks/Wrightwind/Fox Chase Sanitary	\$0		\$0	\$0	\$0	\$0	\$345,000	\$345,000
Public Works & Eng.	Wrightwind Water Main	\$0		\$0	\$0	\$0	\$70,000	\$0	\$70,000
Public Works & Eng.	Wrightwind/Fox Chase Water	\$0		\$0	\$110,000	\$0	\$0	\$0	\$110,000
Public Works & Eng.	Wrightwind/Oak Pte Water	\$0		\$0	\$101,500	\$0	\$0	\$0	\$101,500
Public Works & Engineering Total		\$1,505,000		\$898,750	\$516,500	\$468,600	\$2,190,000	\$1,345,000	\$6,923,850

[1] This project is anticipated to be completed in 2015.

2016-2021 CAPITAL IMPROVEMENT PLAN FUNDING SUMMARY

DEPARTMENT	PROJECT NAME	GENERAL REVENUE	SERVICE FEES	UTILITY REVENUES	RESTRICTED FUND	MILLAGE	GENERAL OBLIGATION BONDS	REVENUE BONDS	SPECIAL ASSESSMENTS	FEDERAL GRANT IN AID	STATE GRANT IN AID	RESERVE FUND	OTHER	TOTAL
Parks & Recreation	Central Park Improvements	\$0	\$0	\$0	\$0	\$550,000	\$0	\$0	\$0	\$0	\$500,000	\$0	\$0	\$1,050,000
Parks & Recreation	Glendale Cemetery Improvements	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Parks & Recreation	Glendale Cemetery Road	\$30,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$30,000
Parks & Recreation	Harris Nature Center Enhancements	\$0	\$0	\$0	\$0	\$238,000	\$0	\$0	\$0	\$0	\$50,000	\$0	\$30,000	\$318,000
Parks & Recreation	Hartrick Park Development Phase II	\$0	\$0	\$0	\$0	\$130,000	\$0	\$0	\$0	\$0	\$100,000	\$0	\$30,000	\$260,000
Parks & Recreation	Hillbrook Park Improvements	\$0	\$0	\$0	\$0	\$190,000	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$290,000
Parks & Recreation	Land Acquisition	\$0	\$0	\$0	\$0	\$200,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$200,000
Parks & Recreation	Land Preservation Program - Purchases & Stewardship	\$0	\$0	\$0	\$0	\$1,200,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,200,000
Parks & Recreation	Legg Park South Development	\$0	\$0	\$0	\$0	\$390,000	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$440,000
Parks & Recreation	Marshall Park Improvements	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$100,000	\$0	\$130,000	\$330,000
Parks & Recreation	Meridian Riverfront Park Trail Improvements	\$0	\$0	\$0	\$0	\$125,000	\$0	\$0	\$0	\$0	\$0	\$0	\$200,000	\$325,000
Parks & Recreation	New Pavilion-Nancy Moore Park	\$0	\$0	\$0	\$0	\$190,000	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$240,000
Parks & Recreation	Newton Road Park Improvements	\$0	\$0	\$0	\$0	\$90,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$90,000
Parks & Recreation	North Meridian Road Park Improvements	\$0	\$0	\$0	\$0	\$110,000	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$160,000
Parks & Recreation	Orlando Park Trail Development	\$0	\$0	\$0	\$0	\$55,000	\$0	\$0	\$0	\$0	\$0	\$0	\$55,000	\$110,000
Parks & Recreation	Ottawa Hills Park Improvements	\$0	\$0	\$0	\$0	\$60,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$60,000
Parks & Recreation	Snell-Towar Recreation Center Improvements	\$0	\$0	\$0	\$0	\$127,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$127,000
Parks & Recreation	Storage Unit - Service Center	\$20,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$20,000
Parks & Recreation	Towner Rd Park Development	\$0	\$0	\$0	\$0	\$1,400,000	\$0	\$0	\$0	\$0	\$100,000	\$0	\$60,000	\$1,560,000
Parks & Recreation	Wonch Park Improvements	\$0	\$0	\$0	\$0	\$337,500	\$0	\$0	\$0	\$0	\$337,500	\$0	\$0	\$675,000
Parks & Recreation Total		\$100,000	\$0	\$0	\$0	\$5,492,500	\$0	\$0	\$0	\$0	\$1,437,500	\$0	\$505,000	\$7,535,000
Public Works & Engineering	Alternate Fuel Island	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$55,000	\$55,000
Public Works & Engineering	Bear Lake Circle to Heather Circle water main loop	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000	\$0	\$0	\$0	\$0	\$250,000
Public Works & Engineering	Birchwood I&I Removal	\$0	\$0	\$200,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$200,000
Public Works & Engineering	Cornell Road Water Main Loop - Hatch Road to north	\$0	\$0	\$43,600	\$0	\$0	\$0	\$0	\$20,000	\$0	\$0	\$0	\$0	\$63,600
Public Works & Engineering	Cornell Sanitary - Hatch Road to North	\$0	\$0	\$65,000	\$0	\$0	\$0	\$0	\$35,000	\$0	\$0	\$0	\$0	\$100,000
Public Works & Engineering	Doble Booster Station Improvements	\$0	\$0	\$210,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$210,000
Public Works & Engineering	Haslett Road Sanitary Sewer	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$100,000
Public Works & Engineering	HMGF Floodplain	\$15,000	\$0	\$0	\$0	\$25,000	\$0	\$0	\$0	\$122,000	\$0	\$0	\$0	\$162,000
Public Works & Engineering	Jolly-Hulett Flow Control Valve	\$0	\$0	\$90,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$90,000
Public Works & Engineering	Kansas St. Water Main	\$0	\$0	\$98,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$98,000

2016-2021 CAPITAL IMPROVEMENT PLAN FUNDING SUMMARY

DEPARTMENT	PROJECT NAME	GENERAL REVENUE	SERVICE FEES	UTILITY REVENUES	RESTRICTED FUND	MILLAGE	GENERAL OBLIGATION BONDS	REVENUE BONDS	SPECIAL ASSESSMENTS	FEDERAL GRANT IN AID	STATE GRANT IN AID	RESERVE FUND	OTHER	TOTAL
Public Works & Engineering	Lake Lansing Road Sanitary Sewer	\$0	\$0	\$40,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$40,000
Public Works & Engineering	Mt. Hope Road- Eastway Drive Water Main Loop	\$0	\$0	\$50,750	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,750
Public Works & Engineering	Newton Road Sanitary Main	\$0	\$0	\$143,000	\$0	\$0	\$0	\$0	\$80,000	\$0	\$0	\$0	\$0	\$223,000
Public Works & Engineering	Pedestrian/Bicycle Pathways	\$0	\$0	\$0	\$0	\$1,505,000	\$0	\$0	\$0	\$300,000	\$0	\$0	\$0	\$1,805,000
Public Works & Engineering	Red Cedar River Utility Protection	\$0	\$0	\$35,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$35,000
Public Works & Engineering	Sapphire Lane Water Main Loop	\$0	\$0	\$60,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$60,000
Public Works & Engineering	Service Center Expansion	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,280,000	\$1,280,000
Public Works & Engineering	Shaw Street Water Main Replacement	\$0	\$0	\$170,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$170,000
Public Works & Engineering	Sleepy Hollow Sanitary Sewer	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$400,000	\$0	\$0	\$0	\$0	\$400,000
Public Works & Engineering	Sleepy Hollow Water Main	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$220,000	\$0	\$0	\$0	\$0	\$220,000
Public Works & Engineering	Sundance Lift Station Abandonment	\$0	\$0	\$485,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$485,000
Public Works & Engineering	Towar Water Main Extension	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$50,000
Public Works & Engineering	Towner Road Watermain	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$150,000
Public Works & Engineering	White Oak/Wrightwind Dr. Sanitary	\$0	\$0	\$115,000	\$0	\$0	\$0	\$0	\$230,000	\$0	\$0	\$0	\$0	\$345,000
Public Works & Engineering	Wrightwind Drive Water Main	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$70,000	\$0	\$0	\$0	\$0	\$70,000
Public Works & Engineering	Wrightwind Dr. & Fox Ch. Water Main	\$0	\$0	\$33,000	\$0	\$0	\$0	\$0	\$77,000	\$0	\$0	\$0	\$0	\$110,000
Public Works & Engineering	Wrightwind Dr. - Oak Pte. Water Main II	\$0	\$0	\$101,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$101,500
Public Works & Engineering Total		\$15,000	\$0	\$2,089,850	\$0	\$1,530,000	\$0	\$0	\$1,532,000	\$422,000	\$0	\$0	\$1,335,000	\$6,923,850
GRAND TOTAL		\$115,000	\$0	\$2,089,850	\$0	\$7,022,500	\$0	\$0	\$1,532,000	\$422,000	\$1,437,500	\$0	\$1,840,000	\$14,458,850

MEMORANDUM

TO: Township Board

FROM:



Mark Kieselbach

Director of Community Planning and Development

DATE: September 10, 2015

RE: Rental Housing Fees

A general comparison of fees charged by surrounding communities for their rental housing programs has been attached. Every community in the comparison charges a different fee for registration/license and inspections. Many factors contribute to the difference in fees including frequency and number of inspections, number of inspectors and administrative staff needed to run a program, and the number of rental units in the community. Simply comparing what one community charges vs another community without knowing the rationale for the fee does not give an accurate depiction. The communities listed in this comparison chose to have a rental housing program and have adopted ordinances to regulate frequency of inspections and fees.

Attachments

1. Rental Fee General Comparison

INITIAL (NEW) RENTAL REGISTRATION/LICENSE

Delhi Township

Registration Fee: \$550/parcel (one-time fee)
Plus \$110/parcel plus \$33/unit
Includes one inspection

Delta Township

Registration Fee: \$205/building
Plus \$20/unit
Includes one inspection and one reinspection

City of East Lansing

License Fee: \$1,550/parcel (one-time fee)
Includes one inspection and one reinspection

City of Lansing

Registration Fee: \$400/parcel (one-time fee)
Plus \$215 (one & two family) plus \$25/unit
Plus \$150 (multiple family) plus \$18/unit
Includes one inspection and one reinspection

Lansing Township

Registration Fee: \$300/parcel
Plus \$30/unit
Includes one inspection and one reinspection

Meridian Township

Registration Fee: \$800/parcel (one-time fee)
Includes all inspection and reinspections

RENEWAL RENTAL REGISTRATION/LICENSE

Delhi Township

Renewal: Every two years
Registration Fee: \$110/parcel plus \$33/unit
Includes one inspection

Delta Township

Renewal: Every three years
Registration Fee: \$205/building plus \$20/unit
Includes one inspection

City of East Lansing

Renewal: Annual
License Fee: \$240/parcel
Inspection Fee: \$165/parcel (1 & 2 family)
\$3.85/trade inspection, typical 4 inspections/unit (multiple family)

City of Lansing

Renewal: Every three years
Registration Fee: \$215/parcel (1 & 2 family) plus \$25/unit
\$150/parcel (multiple family) plus \$18/unit
Includes one inspection and one reinspection

Lansing Township

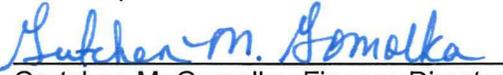
Renewal: Every three years
Registration Fee: \$300/parcel plus \$30/unit
Includes one inspection and one reinspection

Meridian Township

Renewal: Annual
Registration Fee: \$100/parcel
Inspection Fee: \$120/parcel (1 & 2 family)
\$120/parcel (multiple family) plus \$3/bedroom

MEMORANDUM

TO: Township Board

FROM: 
Gretchen M. Gomolka, Finance Director

DATE: September 10, 2015

RE: **September 2015 Budget Amendment Request**

The September 2015 Amended Budget is attached. It reflects the recommended Budget Amendments that are detailed in Exhibit A. These amendments result from revenues and expenditures that were unknown during the original budget process.

Amendments to the General Fund include a \$100,000 reduction in legal fees expense due to an interim period without permanent legal counsel. The salary for the interim legal counsel was charged to salaries. The budget for salaries is being amended by \$25,000 to account for this as well as the manager's August 2015 wage increase. Included in the May 2015 budget amendments was a \$55,000 increase in revenue for the net sale amount of the Towner Road property. There had previously been a budget of \$80,000 for this sale that now needs to be removed. The building permits are not keeping pace with 2014 and we are making an amendment to reduce that revenue by \$50,000. We are requesting amendments for a citizen survey (\$12,600) and employee anti-harassment training (\$10,000). We paid off the loan on the MARC building, requiring a transfer of \$47,008 from the General Fund to the Debt Service Fund. Additionally, we are requesting an increase of \$49,600 from the General Fund to the Local Roads Fund. The remaining small adjustments are for items such as labor related legal fees and drain charges from the County.

The Projected Fund Balance for General Fund is based on budgeted financial results at year-end. Final numbers for 2015 will not be available until after the audit.

The projected Fund Balance for the General Fund is computed as follows:

Fund Balance at 12/31/14 per audit		\$7,113,030
Budgeted Results of Operations - 2015		
Revenues per original budget	17,561,718	
Expenditures per original budget	<u>17,716,192</u>	
Original Budgeted Use of Fund Balance	(154,474)	
Amendments from Goal Setting Session	(675,500)	
Beginning-of-Year budget amendments	(136,484)	
May 2015 budget amendments	38,605	
September 2015 budget amendments	(192,058)	
Projected Use of Fund Balance		<u>(1,119,911)</u>
Projected Fund Balance at 12/31/15		<u>\$5,993,119</u>
Fund Balance/Average Monthly Expenditures		<u>4.01</u>

The Local Roads Fund is being amended to account for additional spending, which is to be covered by a transfer from the General Fund. The Cable TV Fund is being amended to account for the new revenue streams resulting from the settlement agreements reached with AT&T and Comcast. Additionally, the Cable TV Fund is being amended to account for new capital improvements made to

the video production equipment and the related staff overtime. The Community Needs Fund is continuing to experience a high volume of need in the community and we are requesting an amendment to the emergency fund account. The Debt Service Fund is being amended to account for the debt payoff of the MARC building and the related transfer in from the General Fund. The TIRF is being amended to account for higher than budgeted special assessment revenue and lower than expected interest income.

Please feel free to call me if you have any questions about the attached information. My direct-dial phone number is 853-4104.

The following motion is proposed:

MOVE TO APPROVE THE SEPTEMBER 2015 BUDGET AMENDMENTS WITH A DECREASE IN BUDGETED FUND BALANCE FOR THE GENERAL FUND IN THE AMOUNT OF \$192,058 WHICH PROJECTS A USE OF FUND BALANCE OF \$1,119,911. BASED ON AUDITED 2014 RESULTS, THE PROJECTED FUND BALANCE AT DECEMBER 31, 2015 WILL BE \$5,993,119.

Attachment:

1. September 2015 Budget Amendment Financial Information

2015 Amended Budget
 With September 2015 Amendments
 Charter Township of Meridian

2015 REVENUE SUMMARY

	GENERAL FUND	SPECIAL REVENUE FUNDS*	DEBT SERVICE FUNDS*	CAPITAL PROJECTS FUNDS*	PUBLIC WORKS FUNDS	INTERNAL SERVICE FUND	DDA
REVENUES							
Taxes	\$9,297,700	\$3,275,000	\$308,300	\$0	\$0	\$0	\$17,200
Licenses & Permits	707,000	0	0	0	0	0	0
Intergovernmental	3,445,532	44,282	0	0	750,000	0	9,149
Charges For Services	3,760,500	70,000	0	0	8,819,550	1,143,200	0
Interest	25,985	33,500	0	19,600	3,000	0	0
Special Assessments	0	0	0	160,000	0	0	0
Other	286,301	909,140	0	0	36,500	65,000	15,000
SUBTOTAL	17,523,018	4,331,922	308,300	179,600	9,609,050	1,208,200	41,349
OTHER FINANCING SOURCES							
Operating Transfers In	0	174,600	0	0	0	0	0
TOTAL REVENUES	\$17,523,018	\$4,506,522	\$308,300	\$179,600	\$9,609,050	\$1,208,200	\$41,349

2015 EXPENDITURE SUMMARY

	GENERAL FUND	SPECIAL REVENUE FUNDS*	DEBT SERVICE FUNDS*	CAPITAL PROJECTS FUNDS*	PUBLIC WORKS FUNDS	INTERNAL SERVICE FUND	DDA
EXPENDITURES							
Legislative	\$86,641	\$0	\$0	\$0		\$0	\$0
General Government	5,655,226	0	0	0		0	30000
Public Safety	10,798,704	52,782	0	0		775,594	0
Public Works	0	149,750	0	0	8,873,285	0	0
Health & Welfare	53,708	128,320	0	0		0	0
Recreation & Culture	708,918	1,732,207	0	0		0	0
Capital Outlay	1,101,684	2,787,400	0	3,280,000	773,300	327,040	0
Debt Service	0	0	463,297	0	155,550	0	5,985
SUBTOTAL	18,404,881	4,850,459	463,297	3,280,000	9,802,135	1,102,634	35,985
OTHER FINANCING USES							
Operating Transfers Out	238,048	0	0	0	0	0	0
TOTAL EXPENDITURES	\$18,642,929	\$4,850,459	\$463,297	\$3,280,000	\$9,802,135	\$1,102,634	\$35,985

* See attached Summary of Special Revenue Funds, Debt Service Funds, and Capital Projects Funds

2015 BUDGET

SUMMARY OF SPECIAL REVENUE FUNDS

	SPECIAL REVENUE FUNDS	Local Roads Fund	Pedestrian/Bicycle Pathway	CATA Ride Millage	Land Preservation Millage	Land Preservation Reserve	Park Millage	Senior Center Millage	Park Restricted/Designated	Nancy Moore - Park Beautification	Fire Restricted/Designated	Library Fund Restricted	Police Restricted/Designated	Cable Television	Community Needs	Energy Grant	Law Enforcement Grants
REVENUES																	
Taxes	\$3,275,000	\$385,300	\$427,300	\$308,300	\$508,500	\$0	\$1,516,500	\$129,100	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Intergovernmental	44,282	0	0	0	0	0	0	0	9,000	0	0	0	14,282	0	0	0	21,000
Charges For Services	70,000	0	0	0	0	0	35,000	0	35,000	0	0	0	0	0	0	0	0
Interest	33,500	0	0	0	7,000	25,000	1,500	0	0	0	0	0	0	0	0	0	0
Special Assessments	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other	909,140	0	0	0	0	0	5,000	0	12,000	3,000	0	0	17,500	846,100	9,500	16,040	0
SUBTOTAL	4,331,922	385,300	427,300	308,300	515,500	25,000	1,558,000	129,100	56,000	3,000	0	0	31,782	846,100	9,500	16,040	21,000
OTHER FINANCING SOURCES																	
Operating Transfers In	174,600	174,600	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL REVENUES	\$4,506,522	\$559,900	\$427,300	\$308,300	\$515,500	\$25,000	\$1,558,000	\$129,100	\$56,000	\$3,000	\$0	\$0	\$31,782	\$846,100	\$9,500	\$16,040	\$21,000
EXPENDITURES																	
Public Safety	52,782	0	0	0	0	0	0	0	0	0	0	0	31,782	0	0	0	21,000
Public Works	149,750	0	149,750	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Health & Welfare	128,320	0	0	0	0	0	0	107,000	0	0	0	0	0	0	15,500	5,820	0
Recreation & Culture	1,732,207	0	0	310,000	84,178	0	572,759	0	57,000	0	0	0	708,270	0	0	0	0
Capital Outlay	2,787,400	562,000	830,400	0	250,000	0	986,300	7,210	19,000	5,000	0	5,000	122,490	0	0	0	0
Debt Service	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
SUBTOTAL	4,850,459	\$562,000	\$980,150	\$310,000	\$334,178	\$0	\$1,559,059	\$114,210	\$76,000	\$5,000	\$0	\$0	\$36,782	\$830,760	\$15,500	\$5,820	\$21,000
OTHER FINANCING USES																	
Operating Transfers Out	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL EXPENDITURES	\$4,850,459	\$562,000	\$980,150	\$310,000	\$334,178	\$0	\$1,559,059	\$114,210	\$76,000	\$5,000	\$0	\$0	\$36,782	\$830,760	\$15,500	\$5,820	\$21,000

SUMMARY OF DEBT SERVICE FUNDS

	DEBT SERVICE FUNDS	Property Acquisition Debt Service	Fire Station Debt Service
REVENUES			
Taxes	\$308,300	\$0	\$308,300
Transfers In	\$47,008	\$47,008	\$0
TOTAL REVENUES	\$355,308	\$47,008	\$308,300
EXPENDITURES			
Debt Service	\$463,297	\$192,354	\$270,943

SUMMARY OF CAPITAL PROJECTS FUNDS

	CAPITAL PROJECTS FUNDS	TIRF	Fire Station Construction
REVENUES			
Interest	\$19,600	\$16,600	\$3,000
Special Assessments	180,000	180,000	0
TOTAL REVENUES	\$179,600	\$176,600	\$3,000
EXPENDITURES			
Capital Outlay	\$3,280,000	\$120,000	\$3,160,000

**September
Budget Amendments
2015**

Department	Amount	Explanation	Account
GENERAL FUND			
<i>Revenue</i>			
Licenses & Permits - Bldg. Permits	-50,000	Building permits lower than anticipated	101-000.000-451.000
Other - Sale of Fixed Assets	-80,000 [1]	Original budgeted sale of Towner Rd property	101-000.000-693.000
Total Revenue	<u>-130,000</u>		
<i>Expenditures</i>			
	-\$100,000	Legal Fees savings due to an interim period without permanent counsel combined with reduced fees with new firm.	101-170.173-808.000
General Government- Legal Fees		Higher than budgeted legal due to labor matters.	101-170.173-808.200
General Government- Legal Fees Labor Relations	8,000	Interim legal counsel expense was charged here, as well as the increase in the Manager's salary in August 2015	101-170.226-701.000
General Government- Salaries - Admin & HR	25,000	Anti-Harassment & Non-Discrimination Employment Practices Training	101-170.226-819.000
General Government- Training - Admin & HR	10,000	2015 Citizen Survey	101-170.226-820.000
General Government- Contractual - Admin & HR	12,600	Higher than budgeted charges from the County Drain Dept.	101-170.260-842.000
General Government - Drains at Large	\$5,200 *	Higher than budgeted charges from the County Drain Dept.	101-170.260-842.500
General Government - Chapter 20 Drains	4,650 *		
Total General Government	<u>-34,550</u>		
Other - Transfer Out	\$49,600	Additional fund to the Local Road Fund	101-965.966-999.008
Other - Transfer Out	47,008	Transfer to debt service fund to pay off MARC loan	101-965.966-999.000
Total Other	<u>96,608</u>		
Total Expenditures	<u>62,058</u>		
Net from Fund Balance	<u>-\$192,058</u>		
SPECIAL REVENUE FUNDS			
Local Roads Fund (203)			
<i>Revenue - Transfer In</i>	\$49,600	Additional funding from the General Fund	203-000.000-699.000
<i>Expenditures - Construction/Improvements</i>	52,000	Additional work on local roads	203-000.000-974.000
Net from Fund Balance	<u>-\$2,400</u>		
CATA Millage Fund (205)			
<i>Expenditures - CATA Services</i>	2,000	Higher than budgeted payment due to higher tax collections	205-000.000-813.000
Net from Fund Balance	<u>-\$2,000</u>		
Cable TV Fund (230)			
<i>Revenue</i>			
Franchise Fees	\$49,000	Increased annual fee revenue due to settlements	230-000.000-604.000
PEG Fees	\$83,000	Increased annual fee revenue due to settlements	230-000.000-604.500
Misc. Revenue	\$24,000	One time settlement payments from AT&T and Comcast	230-000.000-646.000
Total Revenue	<u>156,000</u>		
<i>Expenditures</i>			
Capital Outlay	92,000	Video production equipment	230-750.806-980.010
Overtime	10,000	Higher demands made on staff	230-750.806-706.000
Total Expenses	<u>102,000</u>		
Net to Fund Balance	<u>\$54,000</u>		
Community Needs Fund (250)			
<i>Expenditures - Emergency Fund</i>	6,000	Higher than budgeted needs from the community	250-000.000-956.070
Net from Fund Balance	<u>-\$6,000</u>		
Revolving Energy Fund (275)			
<i>Expenditures - Contractuals</i>	820	Higher than budgeted costs to monitor energy usage	275-000.000-820.000
Net from Fund Balance	<u>-\$820</u>		
Law Enforcement Grant Fund (277)			
<i>Revenue - Grant Revenue</i>	\$6,000	Grant for OHSP impaired driving monitoring	277-000.000-546.200
<i>Expenditures - Grant Expense</i>	6,000	Grant for OHSP impaired driving monitoring	277-300.301-706.320
Net to Fund Balance	<u>\$0</u>		

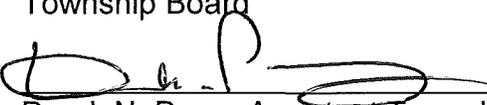
September
Budget Amendments
2015

Department	Amount	Explanation	Account
DEBT SERVICE FUNDS			
Property Acquisition Debt Service Fund (380)			
<i>Revenue - Transfer In</i>	\$47,008	Transfer from General Fund to pay off MARC loan	380-000.000-699.000
<i>Expenditures - Debt Service - Principal</i>	<u>141,000</u>	Early payoff of MARC loan	380-000.000-991.000
Net from Fund Balance	<u><u>-\$93,992</u></u>		
CONSTRUCTION FUNDS			
Township Improvement Revolving Fund (246)			
<i>Revenue</i>			
Interest	-\$10,000	Lower than budgeted interest on special assessments	246-000.000-665.040
Special Assessments	<u>\$40,000</u>	Higher than budgeted special assessment revenue	246-000.000-672.000
Net to Fund Balance	<u><u>\$30,000</u></u>		

[1] And amendment for the new sale amount was added with the May budget amendments, this amount should have been adjusted at that time too.

MEMORANDUM

TO: Township Board

FROM: 
Derek N. Perry, Assistant Township Manager
Director of Public Works & Engineering

DATE: September 15, 2015

RE: **2015 Township Citizen Survey**

As previously discussed, the Township Board has identified conducting a Citizen Survey as a goal for 2015. Attached is the draft citizen survey, as well as the revised list of additional questions that the Township Board discussed at its September 1st meeting.

If approved, the survey will be sent to 1,400 Township residents the first few weeks of October, 2015. Results of the survey will be available for the Township to review by the end of the year.

Recommended action: *Motion to approve the 2015 Meridian Township Citizen survey as attached and authorize staff to proceed with the project.*

Attachments:

- Draft 2015 Meridian Township Citizen Survey
- Revised additional custom questions

The Meridian Township 2015 Citizen Survey

Please complete this questionnaire if you are the adult (age 18 or older) in the household who most recently had a birthday. The adult's year of birth does not matter. Please select the response (by circling the number or checking the box) that most closely represents your opinion for each question. Your responses are anonymous and will be reported in group form only.

1. Please rate each of the following aspects of quality of life in Meridian Township:

	<i>Excellent</i>	<i>Good</i>	<i>Fair</i>	<i>Poor</i>	<i>Don't know</i>
Meridian Township as a place to live	1	2	3	4	5
Your neighborhood as a place to live	1	2	3	4	5
Meridian Township as a place to raise children.....	1	2	3	4	5
Meridian Township as a place to work.....	1	2	3	4	5
Meridian Township as a place to visit	1	2	3	4	5
Meridian Township as a place to retire	1	2	3	4	5
The overall quality of life in Meridian Township.....	1	2	3	4	5

2. Please rate each of the following characteristics as they relate to Meridian Township as a whole:

	<i>Excellent</i>	<i>Good</i>	<i>Fair</i>	<i>Poor</i>	<i>Don't know</i>
Overall feeling of safety in Meridian Township	1	2	3	4	5
Overall ease of getting to the places you usually have to visit	1	2	3	4	5
Quality of overall natural environment in Meridian Township	1	2	3	4	5
Overall "built environment" of Meridian Township (including overall design, buildings, parks and transportation systems)	1	2	3	4	5
Health and wellness opportunities in Meridian Township	1	2	3	4	5
Overall opportunities for education and enrichment	1	2	3	4	5
Overall economic health of Meridian Township	1	2	3	4	5
Sense of community	1	2	3	4	5
Overall image or reputation of Meridian Township	1	2	3	4	5

3. Please indicate how likely or unlikely you are to do each of the following:

	<i>Very likely</i>	<i>Somewhat likely</i>	<i>Somewhat unlikely</i>	<i>Very unlikely</i>	<i>Don't know</i>
Recommend living in Meridian Township to someone who asks	1	2	3	4	5
Remain in Meridian Township for the next five years	1	2	3	4	5

4. Please rate how safe or unsafe you feel:

	<i>Very safe</i>	<i>Somewhat safe</i>	<i>Neither safe nor unsafe</i>	<i>Somewhat unsafe</i>	<i>Very unsafe</i>	<i>Don't know</i>
In your neighborhood during the day	1	2	3	4	5	6
In Meridian Township's downtown/commercial area during the day.....	1	2	3	4	5	6

5. Please rate each of the following characteristics as they relate to Meridian Township as a whole:

	<i>Excellent</i>	<i>Good</i>	<i>Fair</i>	<i>Poor</i>	<i>Don't know</i>
Traffic flow on major streets	1	2	3	4	5
Ease of public parking	1	2	3	4	5
Ease of travel by car in Meridian Township	1	2	3	4	5
Ease of travel by public transportation in Meridian Township.....	1	2	3	4	5
Ease of travel by bicycle in Meridian Township	1	2	3	4	5
Ease of walking in Meridian Township	1	2	3	4	5
Availability of paths and walking trails	1	2	3	4	5
Air quality.....	1	2	3	4	5
Cleanliness of Meridian Township.....	1	2	3	4	5
Overall appearance of Meridian Township.....	1	2	3	4	5
Public places where people want to spend time	1	2	3	4	5
Variety of housing options	1	2	3	4	5
Availability of affordable quality housing	1	2	3	4	5
Fitness opportunities (including exercise classes and paths or trails, etc.).....	1	2	3	4	5
Recreational opportunities.....	1	2	3	4	5
Availability of affordable quality food	1	2	3	4	5
Availability of affordable quality health care	1	2	3	4	5
Availability of preventive health services	1	2	3	4	5
Availability of affordable quality mental health care	1	2	3	4	5

6. Please rate each of the following characteristics as they relate to Meridian Township as a whole:

	<i>Excellent</i>	<i>Good</i>	<i>Fair</i>	<i>Poor</i>	<i>Don't know</i>
Availability of affordable quality child care/preschool.....	1	2	3	4	5
K-12 education	1	2	3	4	5
Adult educational opportunities	1	2	3	4	5
Opportunities to attend cultural/arts/music activities	1	2	3	4	5
Opportunities to participate in religious or spiritual events and activities	1	2	3	4	5
Employment opportunities	1	2	3	4	5
Shopping opportunities	1	2	3	4	5
Cost of living in Meridian Township.....	1	2	3	4	5
Overall quality of business and service establishments in Meridian Township .	1	2	3	4	5
Vibrant downtown/commercial area.....	1	2	3	4	5
Overall quality of new development in Meridian Township	1	2	3	4	5
Opportunities to participate in social events and activities	1	2	3	4	5
Opportunities to volunteer.....	1	2	3	4	5
Opportunities to participate in community matters	1	2	3	4	5
Openness and acceptance of the community toward people of diverse backgrounds.....	1	2	3	4	5
Neighborliness of residents in Meridian Township	1	2	3	4	5

7. Please indicate whether or not you have done each of the following in the last 12 months.

	<i>No</i>	<i>Yes</i>
Made efforts to conserve water	1	2
Made efforts to make your home more energy efficient	1	2
Observed a code violation or other hazard in Meridian Township (weeds, abandoned buildings, etc.).....	1	2
Household member was a victim of a crime in Meridian Township.....	1	2
Reported a crime to the police in Meridian Township	1	2
Stocked supplies in preparation for an emergency.....	1	2
Campaigned or advocated for an issue, cause or candidate.....	1	2
Contacted Meridian Township (in-person, phone, email or web) for help or information.....	1	2
Contacted Meridian Township elected officials (in-person, phone, email or web) to express your opinion	1	2

8. In the last 12 months, about how many times, if at all, have you or other household members done each of the following in Meridian Township?

	<i>2 times a week or more</i>	<i>2-4 times a month</i>	<i>Once a month or less</i>	<i>Not at all</i>
Used Meridian Township recreation centers or their services	1	2	3	4
Visited a neighborhood park or Township park	1	2	3	4
Used Meridian Township public libraries or their services.....	1	2	3	4
Participated in religious or spiritual activities in Meridian Township	1	2	3	4
Attended a Township-sponsored event	1	2	3	4
Used bus, rail, subway or other public transportation instead of driving.....	1	2	3	4
Carpooled with other adults or children instead of driving alone	1	2	3	4
Walked or biked instead of driving.....	1	2	3	4
Volunteered your time to some group/activity in Meridian Township.....	1	2	3	4
Participated in a club.....	1	2	3	4
Talked to or visited with your immediate neighbors	1	2	3	4
Done a favor for a neighbor.....	1	2	3	4

9. Thinking about local public meetings (of local elected officials like City Council or County Commissioners, advisory boards, town halls, HOA, neighborhood watch, etc.), in the last 12 months, about how many times, if at all, have you or other household members attended or watched a local public meeting?

	<i>2 times a week or more</i>	<i>2-4 times a month</i>	<i>Once a month or less</i>	<i>Not at all</i>
<u>Attended</u> a local public meeting	1	2	3	4
<u>Watched</u> (online or on television) a local public meeting.....	1	2	3	4

The Meridian Township 2015 Citizen Survey

10. Please rate the quality of each of the following services in Meridian Township:

	<i>Excellent</i>	<i>Good</i>	<i>Fair</i>	<i>Poor</i>	<i>Don't know</i>
Police/Sheriff services	1	2	3	4	5
Fire services.....	1	2	3	4	5
Ambulance or emergency medical services.....	1	2	3	4	5
Crime prevention	1	2	3	4	5
Fire prevention and education	1	2	3	4	5
Traffic enforcement.....	1	2	3	4	5
Street repair	1	2	3	4	5
Street cleaning	1	2	3	4	5
Street lighting.....	1	2	3	4	5
Snow removal	1	2	3	4	5
Sidewalk maintenance	1	2	3	4	5
Traffic signal timing	1	2	3	4	5
Bus or transit services	1	2	3	4	5
Garbage collection	1	2	3	4	5
Recycling	1	2	3	4	5
Yard waste pick-up.....	1	2	3	4	5
Storm drainage	1	2	3	4	5
Drinking water.....	1	2	3	4	5
Sewer services	1	2	3	4	5
Power (electric and/or gas) utility	1	2	3	4	5
Utility billing	1	2	3	4	5
Township parks.....	1	2	3	4	5
Recreation programs or classes.....	1	2	3	4	5
Recreation centers or facilities	1	2	3	4	5
Land use, planning and zoning	1	2	3	4	5
Code enforcement (weeds, abandoned buildings, etc.).....	1	2	3	4	5
Animal control.....	1	2	3	4	5
Economic development.....	1	2	3	4	5
Health services	1	2	3	4	5
Public library services	1	2	3	4	5
Public information services	1	2	3	4	5
Cable television.....	1	2	3	4	5
Emergency preparedness (services that prepare the community for natural disasters or other emergency situations)	1	2	3	4	5
Preservation of natural areas such as open space, farmlands and greenbelts....	1	2	3	4	5
Meridian Township open space.....	1	2	3	4	5
Township-sponsored special events.....	1	2	3	4	5
Overall customer service by Meridian Township employees (police, receptionists, planners, etc.)	1	2	3	4	5

11. Overall, how would you rate the quality of the services provided by each of the following?

	<i>Excellent</i>	<i>Good</i>	<i>Fair</i>	<i>Poor</i>	<i>Don't know</i>
The Meridian Township	1	2	3	4	5
The Federal Government.....	1	2	3	4	5

12. Please rate the following categories of Meridian Township government performance:

	<i>Excellent</i>	<i>Good</i>	<i>Fair</i>	<i>Poor</i>	<i>Don't know</i>
The value of services for the taxes paid to Meridian Township.....	1	2	3	4	5
The overall direction that Meridian Township is taking	1	2	3	4	5
The job Meridian Township government does at welcoming citizen involvement	1	2	3	4	5
Overall confidence in Meridian Township government.....	1	2	3	4	5
Generally acting in the best interest of the community	1	2	3	4	5
Being honest	1	2	3	4	5
Treating all residents fairly	1	2	3	4	5

13. Please rate how important, if at all, you think it is for the Meridian Township community to focus on each of the following in the coming two years:

	<i>Essential</i>	<i>Very important</i>	<i>Somewhat important</i>	<i>Not at all important</i>
Overall feeling of safety in Meridian Township	1	2	3	4
Overall ease of getting to the places you usually have to visit	1	2	3	4
Quality of overall natural environment in Meridian Township	1	2	3	4
Overall "built environment" of Meridian Township (including overall design, buildings, parks and transportation systems)	1	2	3	4
Health and wellness opportunities in Meridian Township	1	2	3	4
Overall opportunities for education and enrichment	1	2	3	4
Overall economic health of Meridian Township	1	2	3	4
Sense of community	1	2	3	4

xx. Custom Question #1 Custom Question #1

- Scale point 1 Scale point 2 Scale point 3 Scale point 4 Scale point 5

xx. Custom Question #2 Custom Question #2

- Scale point 1 Scale point 2 Scale point 3 Scale point 4 Scale point 5

xx. Custom Question #3 Custom Question #3

- Scale point 1 Scale point 2 Scale point 3 Scale point 4 Scale point 5

xx. OPTIONAL [See Worksheets for details and price of this option] Open-Ended Question Open-Ended Question

The Meridian Township 2015 Citizen Survey

Our last questions are about you and your household. Again, all of your responses to this survey are completely anonymous and will be reported in group form only.

D1. How often, if at all, do you do each of the following, considering all of the times you could?

	<i>Never</i>	<i>Rarely</i>	<i>Sometimes</i>	<i>Usually</i>	<i>Always</i>
Recycle at home	1	2	3	4	5
Purchase goods or services from a business located in Meridian Township..	1	2	3	4	5
Eat at least 5 portions of fruits and vegetables a day.....	1	2	3	4	5
Participate in moderate or vigorous physical activity.....	1	2	3	4	5
Read or watch local news (via television, paper, computer, etc.).....	1	2	3	4	5
Vote in local elections	1	2	3	4	5

D2. Would you say that in general your health is:

- Excellent
 Very good
 Good
 Fair
 Poor

D3. What impact, if any, do you think the economy will have on your family income in the next 6 months? Do you think the impact will be:

- Very positive
 Somewhat positive
 Neutral
 Somewhat negative
 Very negative

D4. What is your employment status?

- Working full time for pay
 Working part time for pay
 Unemployed, looking for paid work
 Unemployed, not looking for paid work
 Fully retired

D5. Do you work inside the boundaries of Meridian Township?

- Yes, outside the home
 Yes, from home
 No

D6. How many years have you lived in Meridian Township?

- Less than 2 years 11-20 years
 2-5 years More than 20 years
 6-10 years

D7. Which best describes the building you live in?

- One family house detached from any other houses
 Building with two or more homes (duplex, townhome, apartment or condominium)
 Mobile home
 Other

D8. Is this house, apartment or mobile home...

- Rented
 Owned

D9. About how much is your monthly housing cost for the place you live (including rent, mortgage payment, property tax, property insurance and homeowners' association (HOA) fees)?

- Less than \$300 per month
 \$300 to \$599 per month
 \$600 to \$999 per month
 \$1,000 to \$1,499 per month
 \$1,500 to \$2,499 per month
 \$2,500 or more per month

D10. Do any children 17 or under live in your household?

- No Yes

D11. Are you or any other members of your household aged 65 or older?

- No Yes

D12. How much do you anticipate your household's total income before taxes will be for the current year? (Please include in your total income money from all sources for all persons living in your household.)

- Less than \$25,000
 \$25,000 to \$49,999
 \$50,000 to \$99,999
 \$100,000 to \$149,999
 \$150,000 or more

Please respond to both questions D13 and D14:

D13. Are you Spanish, Hispanic or Latino?

- No, not Spanish, Hispanic or Latino
 Yes, I consider myself to be Spanish, Hispanic or Latino

D14. What is your race? (Mark one or more races to indicate what race you consider yourself to be.)

- American Indian or Alaskan Native
 Asian, Asian Indian or Pacific Islander
 Black or African American
 White
 Other

D15. In which category is your age?

- 18-24 years 55-64 years
 25-34 years 65-74 years
 35-44 years 75 years or older
 45-54 years

D16. What is your sex?

- Female Male

D17. Do you consider a cell phone or land line your primary telephone number?

- Cell Land line Both

Thank you for completing this survey. Please return the completed survey in the postage-paid envelope to: National Research Center, Inc., PO Box 549, Belle Mead, NJ 08502

A. Please indicate how important, if at all, each of the following projects and issues will be for the Township to address over the next five years:

[Scale: Essential, Very important, Somewhat important, Not at all important, Don't know]

- Increase the availability of single family residential development
- Increase the availability of multi-family (apartments) residential development
- Increase commercial development
- Redevelopment of downtown Haslett, Okemos and the Carriage Hills neighborhood
- Preservation of open space
- Extension of existing pathways
- Improvement of the local (neighborhood) roads
- Increase energy conservation measures and use of alternative/clean energy sources
- Public utility (water, sewer, cable, internet) improvement and expansion

B. Please indicate to what extent you would support or oppose a property tax increase for each of the following to fund new facilities, maintenance or services:

[Scale: Strongly support, Somewhat support, Somewhat oppose, Strongly oppose]

- Local (neighborhood) roads
- Preservation of open space
- Public safety- police, fire and rescue services
- Energy conservation measures and use of alternative/clean energy sources
- Pathways
- Library services
- Public transportation
- Code enforcement
- Additional street lighting

- Landscaping/beautification enhancements to Township buildings/properties

C. Please indicate how much of a source, if at all, you consider each of the following to be for obtaining information about the Township government and its activities, events and services:

[Scale: Major source, Minor source, Not a source]

- Township Web site (www.meridian.mi.us)
- Local media outlets (newspapers, radio, local television stations)
- The local government cable Channel HOMtv
- Township newsletter (Meridian Monitor)
- Township Board meetings and other public meetings
- Talking with Township officials
- Township communications via social media (i.e. Facebook, Twitter or YouTube)
- Word-of-mouth

D. The commercial business community is interested in being allowed to use more and larger signs than what is currently allowed under local laws (sign ordinance). As a resident, what is your opinion?

Would support or oppose larger signs at local businesses?

[Scale: Strongly support, Somewhat support, Somewhat oppose, Strongly oppose]

To what extent you would support or oppose more signs at local businesses?

[Scale: Strongly support, Somewhat support, Somewhat oppose, Strongly oppose]

MEMORANDUM

TO: Township Board

FROM: Frank L. Walsh
Frank L. Walsh, Township Manager

DATE: September 10, 2015

RE: **Redi-Ride – Capital Area Transportation Authority**

At the September 1, 2015 Township Board meeting, Trustee Scales and Trustee Veenstra requested the topic of Redi-Ride in Meridian Township be placed on for Discussion on Tuesday's Board agenda.

I have attached information providing some history of the service. This information was also provided to you three months ago.

Carol Hasse

From: Ody Norkin <ody.norkin@gmail.com>
Sent: Wednesday, May 06, 2015 10:17 AM
To: Carol Hasse
Cc: Frank Walsh; John Veenstra
Subject: Re: FW: Redi Ride

Good morning Carol and Frank.

I just got back into town and reviewed the attached graphs. Thank you for those.

After reviewing my notes which I summarized for Karla Hudson after our meeting at the township I find that we better recap a few redi-ride items and then I will try to call you Frank.

Here is what I had down as the information we were seeking from our meeting.

Trustee Veenstra and I asked the following - (best I recall):

1) A copy of the current agreement between the township and CATA. (and any reports available).

2) Information that documents the costs to the township and or redi-ride users. Cost per ride and or other financial information that sheds some light on how much the service is in fact costing.

(Does the contract mandate union drivers and/or living wage rates?)

3) Specifications for the service. (Be it in writing or be it verbal agreements). For example.

a) Has it been established that redi-ride reservations can not be made on "day of travel"? Is this a standard that has been agreed to or is this a self imposed restriction by the contractor?

b) Has it been established or accepted by the township that the contractor may unilaterally notify the rider (the night before the ride) that his/her reservation is being moved 45 minutes from its original scheduled time? Or is this once again a self imposed restriction at the discretion of the contractor?

c) Has it been established or agreed to that the contractor may make 4-5 stops or as many stops as they contractor chooses once a passenger is on board the vehicle? In other words are there any standards at all that assure the rider approximately how long it will take the rider to reach her or his destination?

4) Is the township obligated to sole source this service to CATA irrespective of service standards, costs and / or performance?

If so - where is the sole source contract obligation coming from - the millage language?

5) With the long history of Redi Ride at the township is there a mechanism where the township "benchmarks" what the open market rate is for this service before renewals are authorized by the board and or our citizens. At our meeting Frank, I shared with you Frank that \$10/ride is what I pay in East Lansing and hence perhaps the current "open market rate" for comparable service is in fact \$10/ride?

I recognize that we can not reach such a conclusion until we all review the township's contractual specifications for this service.

6) we also asked about the number of rides provided to school students and able bodied riders versus the disabled community (which is what this service was truly intended for).

Please correct me if I am wrong but I believe that the items above is what in part we discussed at our meeting and that you were going to look into these items. The graphs provided do not appear to address any of this (other than volume of rides perhaps). I may be wrong and that these graphs do provide more information that meets the eye. If so please help me understand them.

I'll try to reach you by telephone later on today so we can discuss.

Thanks in advance for your help.

On Tue, Apr 28, 2015 at 11:46 AM, Carol Hasse <hassec@meridian.mi.us> wrote:

Ody,

Good morning. Frank wanted me to forward the attached information to you.

Carol Hasse, Executive Assistant

Meridian Township

5151 Marsh Road

Okemos, MI 48864

Original to Meridy

*cc: Sandy
DeBrie*

CHARTER TOWNSHIP OF MERIDIAN

Bill McCullough Supervisor
Mary M.G. Helmbrecht Clerk
Thomas E. Klunzinger Treasurer
Gerald J. Richards Manager



Dirk Milliman Trustee
Susan McGillicuddy Trustee
Kirk K. Squiers Trustee
Andrew J. Such Trustee

June 12, 2000

Ms. Marlea Goldberg
Executive Assistant
Capital Area Transportation Authority
4615 Tranter Avenue
Lansing, Michigan 48910

Dear Ms. Goldberg:

Enclosed for your records is a signed letter by Meridian Township for the expansion of public transportation in the Township.

If you have any questions, please contact me at 349-1200, extension 307.

Sincerely,

Sue A. Donlon
Executive Secretary

Enclosure



Capital Area Transportation Authority



May 19, 2000

Mr. William McCullough
Township Supervisor
Meridian Township
5151 Marsh Road
Okemos, MI 48864

Dear Mr. McCullough:

This letter is to confirm the basis for CATA's expansion of public transportation service in Meridian Township (the "Township") over a ten (10) year period through December 31, 2010. Initially, CATA will provide Redi-Ride service, which is demand-response curb-to-curb service. As has been announced, this Redi-Ride service will be provided with two CATA small bus vehicles, Monday through Friday from 9:00 a.m. to 5:00 p.m. beginning June 12, 2000, and on Saturdays from 9:00 a.m. to 5:00 p.m. beginning November 25, 2000. CATA will provide the two small bus vehicles for the service and will incur other capital and operating costs, such as for additional vehicles, labor, marketing, administration, and maintenance.

The Redi-Ride service will be provided within two (2) service areas in the Township, one generally north and one south of Grand River, although each area will overlap the general business districts of Meridian Mall and Okemos Meljer. (See attached map). A transfer will be required to ride between the two service areas. CATA may reorganize the service areas within the Township for efficiency, ridership demand, or other customary public transportation considerations.

CATA will schedule rides in accordance with its demand-response transportation practices, which currently permit rides to be reserved in advance by telephone during specified daily hours, currently 6:30 a.m. to 4:30 p.m., Monday through Friday. Reservations must be made at least four (4) hours prior to the ride. Fares for service will be CATA's customary fares, which are currently \$1.00 for adults and one-half adult fare (i.e., 50¢) for students, seniors, and persons with disabilities. CATA fixed route passes are not accepted for demand-response service.

4615 Tranter Avenue • Lansing, Michigan 48910 • (517) 394-1100 • FAX (517) 394-3733

Jean Golden • Board Chair

Sandy Draggoo • Executive Director

Mr. William McCullough
Township Supervisor
Meridian Township

May 19, 2000
Page Two

Meridian Township has a very good school transportation system. When that transportation is available to a student, school transportation will not be provided by the Redi-Ride service. Also, demand response service is not provided to those who could reasonably use fixed route service to reach their destinations, but service will be given to or from a fixed route when this is practical. Customers may be required to transfer between demand-response service and fixed route service to complete their trip. Service cannot be restricted to Township residents.

CATA's marginal costs for the service expansion are to be funded by the 0.2 transportation millage which was approved by Meridian Township voters in November 1999. The Township has levied and will pay over to CATA all such transportation millage funds collected for calendar years through December 31, 2010, less adjustments necessitated as a result of orders from the Michigan Tax Tribunal or boards of review. The Township will not be required to pay any additional funds for service expansion. CATA will deposit Township millage funds received in CATA's general account to support expanded service within the Township. CATA will retain for its own general purposes any fares, grants, or other funds received directly or indirectly in connection with the expanded services.

CATA will maintain an accounting of expenses in a manner consistent with CATA's accounting practices, which will be made available at reasonable times to Meridian Township and which reflects Township millage funds received and costs incurred or paid for the Redi-Ride service or other expanded service in the Township. The accounting of expenses will include reserves for capital purchases to support expanded service.

We anticipate providing expanded services for ten (10) years through December 31, 2010, although it is not possible to commit at this time to the details of such expanded services other than the above Redi-Ride service. For this reason, the initial commitment to provide Redi-Ride service will continue until the parties agree on other expanded services consistent with ridership demand, available millage receipts, costs, and public transportation factors.

CATA has begun marketing the Redi-Ride service to develop ridership demand. As ridership demand develops, CATA will review with the Township additional Redi-Ride service by increasing the number of vehicles and other expanded services which might be provided within the Township. Such expanded services and service changes will be considered and provided as appropriate within CATA's service plan procedures, after approval by the Township.

CATA has developed and shared with the Township multi-year estimates of costs, tax receipts, and ridership demand for future years. CATA will prepare a budget for expanded services in the Township which will be updated annually based on CATA's fiscal year (i.e., October 1 through September 30). Should CATA determine that transportation millage funds received from the Township are not or will not be sufficient to maintain expanded services, CATA and the Township will discuss service reductions and other alternatives. Should the parties fail to agree on such service reductions or alternatives, CATA may terminate expanded services upon sixty (60) days written notice to the Township, in which case CATA will refund to the Township millage funds received in excess of charges and costs paid or incurred by CATA for the expanded services, including capital costs.

We should also be clear that the expanded services are subject to the following:

1. The expanded services are provided by CATA as a public transportation authority within its service area and integrated into the CATA system. Meridian Township shall not be responsible for providing any transportation services under this agreement.
2. CATA and Meridian Township shall be available at reasonable times to meet and discuss the services provided, the budget for services, expenditures made for services, tax receipts, and other subjects of concern to the parties regarding this service.
3. CATA and the Township shall provide each other with such reasonable reports and information regarding the services as each may request.
4. The expanded services will be planned, budgeted, and forecast based on CATA's fiscal year beginning October 1 and ending September 30.
5. Meridian Township is responsible for collecting the transportation millage and paying these funds to CATA the month following receipt.
6. CATA is undertaking expanded services in anticipation of receiving, prior to June 12, 2000, at least \$224,000 for its actual operating and capital costs this year and to support the plan for service in future years.
7. If service cannot be provided due to causes outside of the control of the parties, or because of war, declaration of state, national emergency, riot, acts of God or public enemy, strike, work stoppage, or slowdown, service may be limited or discontinued by CATA. If such event occurs, CATA will be available at the request of the Township to discuss a mutually acceptable resolution.

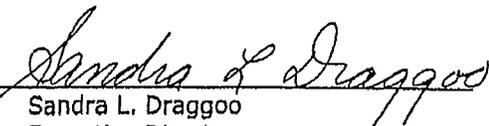
Mr. William McCullough
Township Supervisor
Meridian Township

May 19, 2000
Page Four

If the foregoing is satisfactory to Meridian Township, please indicate acceptance by signing and returning to me the enclosed copy of this letter.

Very truly yours,

CAPITAL AREA TRANSPORTATION AUTHORITY

By: 
Sandra L. Draggoo
Executive Director

By: 
Jean F. Golden
Board Chair

/ejw
Enclosure

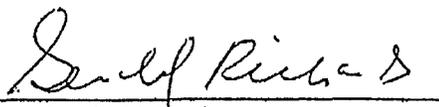
cc: With enclosure:
Mary Helmbrecht, Township Clerk
Gerald Richards, Township Manager

ACCEPTED:

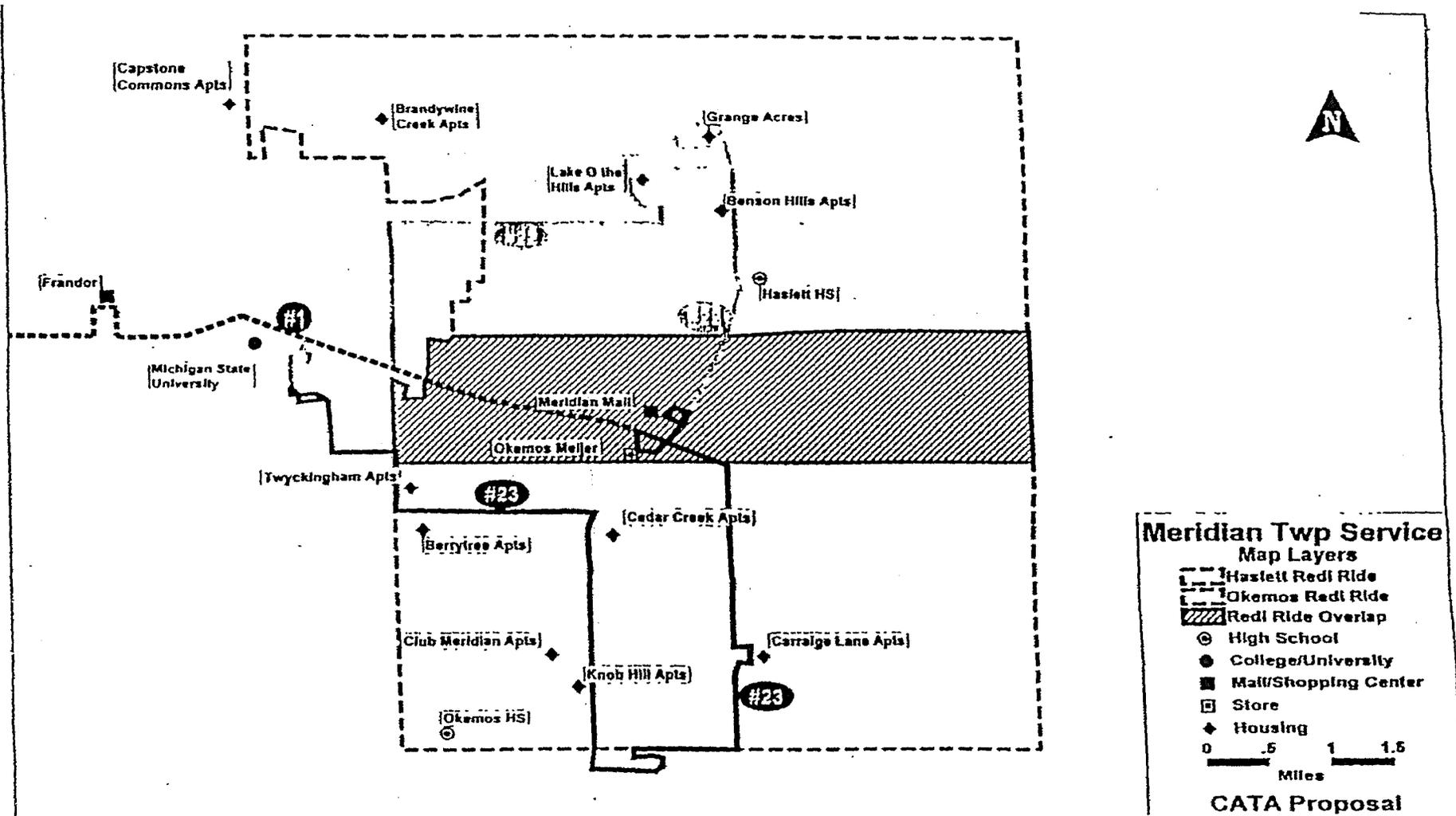
MERIDIAN TOWNSHIP

By: 
William McCullough
Meridian Township Supervisor

Dated: 6-12-00

By: 
Gerald Richards
Meridian Township Manager

Dated: 6/7/00



Tuesday, November 3, 2009 Election
 Ingham County, Michigan
 Meridian Charter Township, Precinct 11

Okemos Schools

TO VOTE: Complete the arrow opposite each choice as shown: ←

IMPORTANT: To mark your ballot, use only a black or blue ink pen. **DO NOT USE ANY OTHER INK COLOR!**

DO NOT vote for more candidates than indicated under each office title.

WRITE-IN CANDIDATES: To vote for a candidate whose name is not printed on the ballot, write or place the name of that candidate in the blank space provided and complete the arrow. Do not cast a write-in vote for a candidate whose name is already printed on the ballot for that office.

WHEN YOU HAVE COMPLETED VOTING: Place the ballot in the secrecy sleeve so that votes cannot be seen and the numbered stub is visible. Return the ballot to the election official stationed at the tabulator. (If voting by absentee ballot, follow the instructions provided by the clerk for returning the ballot.)

NOTE: If you make a mistake, return your ballot to the election official and obtain a new ballot. Do not attempt to erase or correct any marks made in error.

NONPARTISAN SECTION

LOCAL SCHOOL DISTRICT

**LOCAL SCHOOL DISTRICT
 BOARD MEMBER
 OKEMOS SCHOOL DISTRICT**
 Vote for not more than 1

Andrew Saultz ←

Damian S. Fisher ←

COMMUNITY COLLEGE

**COMMUNITY COLLEGE
 BOARD OF TRUSTEES MEMBER
 LANSING COMMUNITY COLLEGE**
 Vote for not more than 3

Larry Meyer ←

Thomas Patrick Morgan ←

Robert E. Proctor ←

Deo Wells Jr. ←

Deborah Canja ←

Brandon D. Currin ←

Lawrence Hidalgo Jr. ←

PROPOSAL SECTION

TOWNSHIP

Proposal to Renew and Restore Expanded CATA Service to Increase Frequency of Current Routes and Provide Redi Ride Service.

Shall the limitation on the amount of taxes which may be assessed against all property in the Charter Township of Meridian, Ingham County, Michigan, be increased by .2 (2/10) mills (\$20 on each \$1000 of taxable valuation) for a period of 10 years, 2009 thru 2018 inclusive to renew and restore the previously approved .2 mills for Expanded CATA Service to Increase Frequency of Current Routes and Provide Redi Ride Service for Meridian residents, which has been reduced by required millage rollbacks in recent years to .194 mills, with the estimate of revenue to be disbursed to Meridian Township, if approved and levied in the 2009 calendar year, to be approximately \$343,905?

YES ←

NO ←

LOCAL SCHOOL DISTRICT

OPERATING MILLAGE PROPOSAL

This proposal will enable the school district to levy the statutory rate of 18 mills on all property, except principal residence and other property exempted by law, required for the school district to receive its revenue per pupil foundation allowance.

Shall the limitation on the amount of taxes which may be assessed against all property, except principal residence and other property exempted by law, in Okemos Public Schools, Ingham County, Michigan, be increased by 2 mills (\$2.00 on each \$1,000 of taxable valuation) for a period of 12 years, 2010 to 2021, inclusive, to provide funds for operating purposes; the estimate of the revenue the school district will collect if the millage is approved and levied in 2010 is approximately \$_0_ (this millage is to restore millage lost as a result of the reduction required by the Michigan Constitution of 1963 and will be levied only to the extent necessary to restore that reduction)?

YES ←



NEWS RELEASE

Capital Area Transportation Authority

4615 Tranter Avenue • Lansing, Michigan 48910 • (517) 394-1100



America's
Best

FOR RELEASE: JUNE 9, 2000

**CONTACT: DEBBIE ALEXANDER
DIRECTOR OF STRATEGIC MANAGEMENT
CAPITAL AREA TRANSPORTATION AUTHORITY
4615 TRANTER AVENUE
LANSING, MICHIGAN 48933 517.394.1100**

CATA LAUNCHES MERIDIAN REDI-RIDE SERVICE

Lansing, MI...Meridian Township and Capital Area Transportation Authority (CATA) officials launch a new Redi-Ride transportation service June 12, 2000- during a 1 p.m. ceremony. The event will feature a ribbon cutting with dignitaries from Meridian Township and CATA and a choral performance by the Okemos Wardcliff Elementary School chorus. The event will take place at the Central Park Pavilion, located behind the Meridian Township administration building at 5151 Marsh Road in Okemos. The facility can be accessed from Marsh Rd., just north of the Meridian Mall.

Redi-Ride is a curb-to-curb service provided upon customer request. The service requires an advance reservation - at least 4 hours before the desired departure time. Permanently scheduled rides are also available. Reservations are made by calling CATA's Redi-Ride Reservation Line - 394-4178, between 6:30 a.m. and 4:30 p.m. weekdays.

"This is a great example of listening to the people," said Tom Klunzinger, Meridian Township Treasurer. "A survey told us Meridian residents were less than satisfied with the availability of public transportation in the Township. We developed a ballot proposal, residents approved it and six months later the service is ready to roll."

Continued on next page

In November 1999, Meridian voters approved a new tax of 0.2 (2/10) mill to support expanded transit service. The millage is levied and controlled by the Township. CATA is the operating agency for the Meridian Redi-Ride service under a Letter of Agreement with Meridian Township.

Meridian Redi-Ride will begin service by operating two small lift-equipped buses, which operate 9:00 a.m. to 5:00 p.m. Monday through Friday. Future plans include expanded hours and an additional vehicle as millage revenue becomes available.

"This service offers more mobility and opportunity for Meridian Township residents to do the things they want to do and CATA is proud to provide it." stated CATA Executive Director, Sandy Draggoo. Redi-Ride provides service within Meridian Township, which covers 30-square miles and has a population of 37,363. The service is divided into north and south service loops, with Grand River Avenue at the mid-point. North Meridian Redi-Ride serves the Haslett area, north of Meridian Mall. South Redi-Ride serves Okemos, south of the mall.

Adult fares are \$1; youth under 18 years of age; seniors sixty-two years of age and older and persons with disabilities ride for 50¢. CATA's fixed route passes are not valid on Redi-Ride service. Transfers to CATA fixed route services are free, however the return trip requires an additional fare. Transfers to higher fare services such as Connector or Rural Service require payment of the fare difference.

For more information about Meridian Township transportation services, please call CATA Customer Service at 394-4178 or visit CATA's Web site: www.cata.org. For further information and comment call Debbie Alexander at CATA- 394-1100.

YOUR OPINIONS HAVE BEEN COUNTED!

In late January we received the results of two public-opinion surveys conducted in Meridian Township by the respected firms of MORPACE and Marketing Resource Group which, taken together, provide an excellent snapshot of public attitudes at this time. While these have been thoroughly discussed by and with the Township Board and the Planning Commission, most residents did not attend such meetings and may not be aware of the results. Thus they are summarized here; if you want more-detailed information you may call my office at 349-1200 x 331.

The Community Attitude Survey was commissioned by the Planning Commission to help provide solid data for planning decisions as we round the corner to the 21st Century. Its results were not "adopted" by either the Commission or the Township Board, but will be used for reference by the Commission in the immediate future:

	Satisfied	Dissatisfied		Satisfied	Dissatisfied
Experience of Living in Meridian Township	73%	6%	Fire/EMS Services	72%	4%
Physical Appearance of Meridian Township	72%	7%	Signs on Buildings	59%	8%
Community and Neighborhood Parks	66%	9%	Subdivision Roads	58%	14%
Organized Recreation Programs	59%	7%	Quality of Services for Taxes	50%	22%
Police Services	81%	6%	Public Transportation	37%	17%
Public Schools	78%	5%	Traffic Flow	30%	38%

Property owners have certain rights to develop property as it is zoned. If a property owner submits a plan to the Township for permitted retail or office development, but surrounding neighborhoods object to the plan, which should the Planning Commission do?

Approve the development, but attempt to get every concession.	78%
Reject the development, even if the developer may sue the Township for monetary damages.	22%

It is projected that the population of Meridian Township will increase by 3,000 to 6,000 new residents by the year 2010. This will require about 1800 new housing units. Most residential growth to date has been in the western two-thirds of the Township where public water and sewer are available. In the future, which of the following three actions should the Township take to accommodate new residents?

Extend water and sewer to the eastern one-third, only if the rural character is preserved.	45%
Continue to restrict water and sewer lines, concentrating development in the western two-thirds.	31%
Extend water & sewer lines to the eastern 1/3 to permit development in the same manner as in the west.	23%

	Major Problem	Minor Problem	No Problem		Yes	No
Traffic Congestion	46%	39%	15%	<i>Solutions to Traffic Problems:</i>		
Cut-through/high-speed traffic in residential areas.	34%	40%	26%	Raise standards of road construction	55%	38%
Safety of pedestrians and bicycles.	28%	42%	29%	Increase police enforcement	54%	42%
Traffic speed generally.	27%	41%	32%	Widen streets to increase capacity	46%	52%
Road maintenance.	20%	55%	25%	Reconfigure streets to slow traffic	40%	55%

Do you see a need for any of the following? Would you vote for a tax to be used exclusively for this purpose?

	Support Need	Would Vote for Special Tax
Larger branch libraries	55%	48%
Central library	52%	45%
Center for multiple uses	47%	38%
Indoor recreation center for youth	45%	36%
Facilities for senior activities	36%	30%
Purchase environmentally-sensitive areas for permanent preservation	66%	57%
Purchase land for permanent open space	60%	53%

A TOWNSHIP LAND PRESERVATION TAX?

Pursuant to the results of the Community Attitude Survey noted above, the Planning Commission has unanimously asked the Township Board to consider putting before the voters the question of establishing a special millage for the purpose of buying land or development rights to open-space land that is environmentally sensitive. In doing so, however, the Planning Commission did not define how this new millage would be used: that is, for outright purchase -- which would take privately-owned land off the tax rolls -- or for the purchase of development rights, which would apparently leave the land under private ownership. Also, the Commission did not recommend a proposed millage amount.

The Township Board, through its committee structure, will now have to examine this question to determine the all-important questions of how much to ask for and how it will be used. A proposed ballot question must be submitted to the county for the November ballot, not later than early August.

We would be only the second community in Michigan to adopt such a tax. Peninsula Township near Traverse City passed a preservation millage three years ago in response to the pace of development of the popular resort area on Grand Traverse Bay. If you'd like to be informed of committee meetings which will explore this subject, please feel free to call my office at 349-1200 x 419.

COMMUNITY ARTS & ACTIVITIES CENTER SURVEY

The Community Arts & Activities Center Survey was commissioned by the Community Center Committee which was appointed by the Township Board, at the request of the Board to provide data which the Board can consider as the proposal for a Community Center moves through the various approval stages:

"Overall impressions of Township: Most respondents (64%) believe things in Meridian Township are moving in the right direction, while only 20% believe things are on the wrong track. According to the survey, over-development is the Number One problem in the township (35%) and traffic congestion is Number Two (11%).

Recreational and cultural habits: Township residents are most likely to attend a concert or live musical performance (74%), followed by attending a live theater presentation (65%), attending a group or club meeting (57%), visiting an art museum (52%), participating in other arts activities such as painting, crafts or pottery (26%) and participating in community theater (10%).

Recreational and cultural activities in the Township: The majority of Township residents have attended cultural or recreational activities in the Township only some of the time (34%) or none of the time (21%). This may suggest that residents don't find these activities readily available in the Township.

Opinions regarding recreational and cultural activities in the Township: A strong majority of township residents agree that the schools and township provide enough space for meetings (64%) and community arts activities (65%). However, nearly the same percentage of respondents (62%) also believe it would be good to have a community theater group performing in the Township again. This contradiction may suggest that residents are enthusiastic about arts and culture in the Township but less enthusiastic about building new facilities."

<i>Regarding the proposed.....</i>	Support	Oppose	More likely to support	Less likely to support
Community arts and activities center	60%	34%	Community center if it were financed	
Central library with neighborhood branches	53%	35%	with private contributions.	73% 10%
Central library <i>without</i> neighborhood branches	47%	39%	Library if financed with tax dollars	41% 36%
Indoor sports and recreation facility	47%	43%	Indoor sports facility if it were financed	
Combine community center and library in same building	51%	28%	with private contributions.	65% 17%

("Of those who initially supported a new library, 47% are more likely to support it - the library's core of support. This suggests that passing a bond issue or millage increase for the new library could be a tough endeavor.")

Conclusions:

"Residents of Meridian Township would support building a Community Arts and Activities Center in the Township. However, they need assurance that (1) it won't use tax dollars and (2) it won't be built in the outer-regions of the Township. Once those issues are met, Township residents are in strong support of this facility, even more strongly than a tax-funded library system or a privately-funded indoor sports arena."

AN EAST LANSING-MERIDIAN DISTRICT LIBRARY?

It may not be commonly understood that the libraries in Meridian Township are not ours -- they belong to the Capital Area District Library (CADL), which maintains other branches throughout the county as well as two within the City of Lansing, with a third branch library promised for Lansing in the near future. However, under our existing arrangement, the Township has provided the *buildings* within which the CADL branch libraries in Okemos and Haslett operate. Within the past two years, we have had a lot of discussion about what kind of library system is best, how to finance a library system (we currently pay a voted 1 mil to CADL), and the need for new/larger buildings.

During this process, residents often gave high marks to the staff, services and collection of the East Lansing Public Library, which is not part of CADL.

Last month a reputable consultant submitted a report to the Township Board which recommends maintaining the Haslett branch and building a new, larger central library for the Township. I do not disagree with this, and never have. However, we have no assurance from CADL that if we build it, they will fill it: we will continue to be essentially standing in line for funding and service with all the other local governments, much as is the case with road improvement and repair controlled by the Ingham County Road Commission.

But in an addendum, the consultant evaluated an exciting new option: pulling out of CADL and instead joining with East Lansing to form our own District Library. If approved by the voters, we would pay no more millage than we do now, but we would be able to use East Lansing's collection and staff skills as a strong base from which to expand and improve library services in Meridian Township, within the context of a new central library.

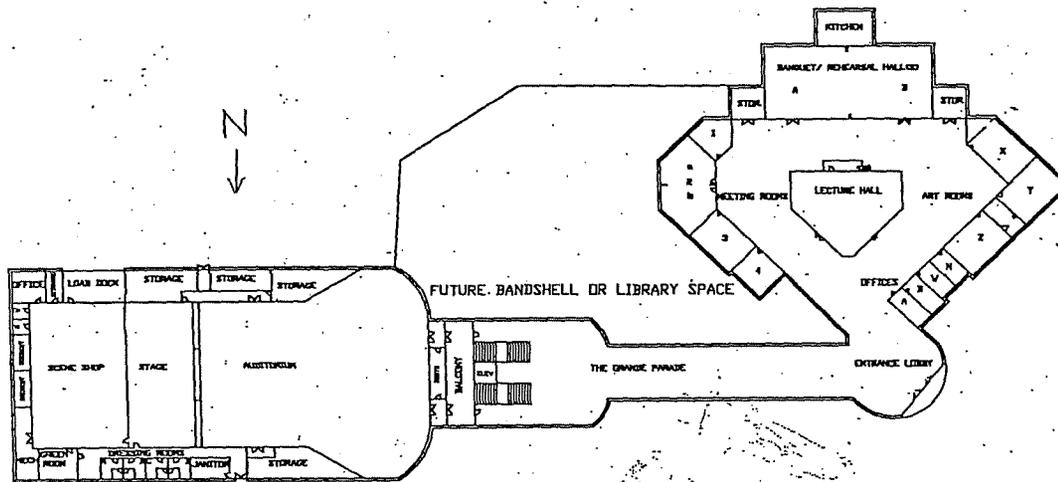
You will surely be hearing more about this subject in the weeks ahead.

"LOW DENSITY" PROMOTES URBAN SPRAWL

Within the past few years, state and national leaders have embraced the admirable goal of containing urban sprawl through the strategy of Smart Growth, which simply put, consists of channelling development into areas which *already* have development, and preserving open space through the principle of not providing "free" amenities like new four-lane roads which encourage farmland conversion, but rather, encouraging increased density of *already*-developed areas which allows better use of public transit and reduces pressure on outlying areas.

It is well-established that just saying "NO" to *any* new development is a legally-indefensible position which is always rejected by the courts. (Earlier this year, Judge Houk overturned the voters' rejection of a rezoning on south Okemos Road on the basis that it was unreasonable. It is likely condos will now be built on the site.)

It is therefore puzzling that groups and individuals continue to come before the Township Board to denounce almost all development proposals coming up for a Board vote on the basis that they would "increase density." When government insists on low-density development, that has the effect of forcing development to spread out further and further, thus gobbling up precious open space. In the lexicon of modern planning, "increased density" is a good thing when it is used to maximize use of public services for areas of existing development, and minimize pressure to expand to undeveloped areas:



CONCEPT DRAWINGS FOR THE COMMUNITY CENTER

At the first of this year, the Township Board received these concept drawings for the proposed Community Arts and Activities Center. The drawings were commissioned by the Community Center Committee and were prepared by Anthony Bellomo and Alexei Befeta at Michigan State University, pursuant to an extensive review of needed elements by the Committee. The site identified for the Community Center is on the south side of Gaylord Smith Court, across from the Public Works Service Center, just east of Okemos Road and south of the railroad tracks.

This design allows for a library or band shell to be fitted into the "notch" between the wings.

This design provides for approximately 57,000 sq. ft. of space, which translates to a cost of \$5.7 by current construction standards. The committee proposes to raise this amount through grants and private contributions, and is in the process of establishing the Meridian Township Community Arts & Activities Center Foundation as a non-profit entity to receive funds for this purpose. Elements included in this design are:

- An auditorium with 750 seats maximum (some flexible).
- A group-use kitchen adjoining a dining/meeting area.
- A "Grand Parade" for an art gallery lit by natural light.
- A craft room with facilities for clay, pottery, etc.
- A 100-seat lecture hall.
- Multiple meeting/activity rooms.

Your comments and suggestions are certainly welcome! Please feel free to call me at 349-1200 x 419.

FIRE MERGER PROGRESS CREEPS ALONG

An historic meeting was held on March 1 at East Lansing City Hall, as their five Council members and six of our Township Board met for the first time to discuss the recommendations of the year-long study of the pluses and minuses of merging our Fire/EMS Department with that of East Lansing. Although no specific sections of the consultant's report were wholeheartedly embraced, almost all of the elected officials present were supportive of the overall concept. To that end, I made the following motion, supported by Councilmember Sam Singh, which was approved by the Council 5-0 and by our Township Board 5-1 (Supervisor Little felt it didn't go far enough):

It is the goal of the respective governments of the City of East Lansing and the Charter Township of Meridian to achieve a functional consolidation of our respective EMS/Fire services in order to improve response time and hold down expenditures. This goal will be achieved through a continuing process of identifying and coordinating procedures, policies and services of the respective departments. The first step in this process will be to achieve agreement on these six items:

1. Joint training will enhance our mutual-aid pact as we increase efficiencies in the area of EMS and fire ground operations.
2. Operating policies and fire ground standard operating procedures.
3. Equipment purchases.
4. Fire reporting (software).
5. Joint fire inspections and investigations.
6. Forming specialized rescue teams such as confined space and high-angle rescue.

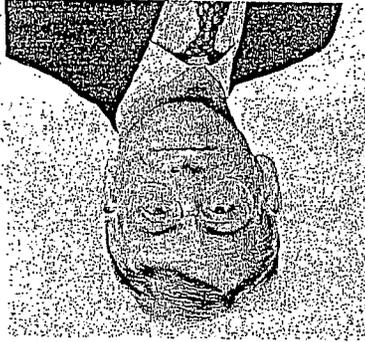
Agreement was reached that our respective Fire Chiefs will meet and bring a report back to a joint meeting within 90 days (by May 29).

The possibility of merging our EMS/Fire operations was first raised nearly two years ago by our Township Police, Fire/EMS and Ambulance Commission. Very Slow Progress has been the hallmark of this concept, as the possibility of, search for, and study by, a consultant stretched over nearly 18 months (pursuant to a \$75,000 maximum contract, payable in thirds each by the Township, the City and MSU). In the meantime, our Fire/EMS Department was drifting without leadership, so in mid-1998 the Board initiated the hiring process for a new Fire Chief who eventually came on board in October.

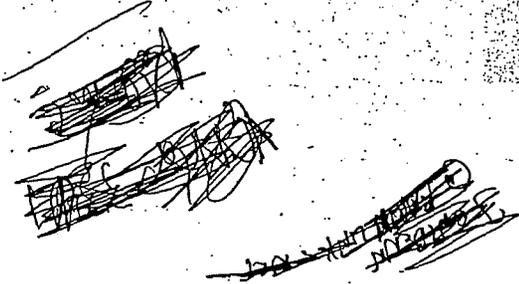
Again, the good goal of this concept is to improve response time and hold down expenditures. As yet, nothing definite has been decided although a lot of time and money has been spent on "studying the concept." Your opinions and comments are most welcome!

Not printed or mailed at Township taxpayer expense

Here's what you think!



Robert Zolkowski
5981 Okemos Rd.
East Lansing, MI 48823



Change Service Requested

Treasurer Tom Klunzinger
5151 Marsh Road
Okemos, MI 48864

U.S. Postage
PAID
BULK RATE
Permit No. 396
Lansing, MI

TREASURER'S OFFICE UPDATES

- **Credit Cards:** As noted previously, taxes/utilities can be paid with major credit cards through USAuditex, which adds a convenience fee depending on the tax amount. In using this, you must enter our Jurisdiction Code of 3205.
- **Electronic Fund Transfers:** It is our goal to make this a reality by the end of this year, so you can have your financial institution transfer funds directly from your checking account to us in order to pay your taxes or utility bill. Alas, our software is about 15 years old and can't handle incoming EFT's; we are actively seeking new software.
- **Holiday Hours:** Township offices were closed on December 31 and February 14. However, I was in my office on those days for the receipt of tax payments and many taxpayers took advantage of the opportunity.-- some \$500,000 was received on December 31 and over \$200,000 on February 14. Thank you!
- **Delinquent Taxes:** Taxes on real property (land and buildings) are turned over to the county if not paid by the due date, where they are eventually subject to Tax Sale. However, *Personal Property Taxes* (on the contents of businesses) remain with the Township until collected. I am now making an aggressive effort to collect delinquent personal property taxes which are large in amount, or several years' delinquent, or both, since it is not fair to the vast majority of businesses who pay their fair share on time, to allow others not to pay. Last year I had to seize two businesses to ensure payment of taxes and at this time I am planning to take similar action this year.

DO YOU WANT BETTER PUBLIC TRANSIT?

Meridian Township taxpayers support the Capital Area Transportation Authority by way of the voted millage which is paid with your winter tax bill. CATA provides service from our neighborhood to the rest of its Greater Lansing service area via Route 1; the workhorse line which runs from Meridian Mall to the Capitol in downtown Lansing. Within the Township, Route 17 swings through Towar Gardens and then down Abbott Road, while Route 22 loops through Haslett and back to the Mall and Route 23 loops down Dobbie Road, across Jolly and up Okemos Road. These lines provide vital transportation for seniors, students and others who are without vehicles, but it's been suggested that even more people would use the CATA bus service if it ran on a more-frequent basis. The trouble is, added service can't be justified by CATA out of the general millage, but it could be justified if we had a Special Millage of, say, one-tenth mil (0.10 mil) dedicated solely to improving public transportation in Meridian Township.

Nevertheless, we *are* getting added service in the form of east-west service on Haslett Road from East Lansing as well as east-west service on Mount Hope Road, both being related to CATA's imminent takeover of the MSU bus system; these routes will become effective this summer.

As noted in the MORPACE study, only 37% are satisfied with public transportation in Meridian Township. The Township Board will be reviewing options for improving public-transportation services in the near future, including a public hearing with more information on the above. Stay tuned!

PUBLIC TRANSPORTATION QUESTIONNAIRE RESULTS -- as of 01/04/00

1. Would you or someone in your household use this type of (Redi-Ride) service?

YES 166

NO 223

2: For what trip purpose would you use the Redi-Ride service?

School of choice	14
Nearest bus stop	58
Shopping area-N	87
Meridian Mall	100
Shopping area-E	70
Medical apptmt.	95
Social activity	47
Park/recreation	44
Children home	29
Other	06 (most, When Car Disabled)

For Deb Alexander

3. This service will be offered Monday-Friday. What times of day would you use this service?

7-8	52
8-9	55
9-10	72
10-11	87
11-12	80
12-1	77
1-2	83
2-3	85
3-4	93
4-5	82
5-6	67
6-7	53

4. In your opinion, for this service to be successful, it must:

Call up to 30 min.	51
Call up to 4 hours	108

5. Have you used CATA service in the past two years?

YES 159

NO 222

6. What was the primary purpose of the trip you took on CATA?

To work	84
Social activity	20
Park/recreation	17
Medical appt.	46
Meridian Mall	44
Shopping E.	33
Other	17 (mostly, To Pick Up Car)

7. Which fixed-route services have you used in the past two years?

22	60
23	61
Rural	10
1	111
17	29
S-38	18
S-39	12

8. to make fixed-route service most attractive for me to use, it must come to my stop:

30 min	67
40 min	10
Hourly	24
30/60	32

9. If a transit trip involves transferring, would you:

Just as often	79
More often	10
Less often	40
Not ride	13

Coming right to you!

Using CATA is like adding another car to the family—to help you do all the things you need to do. CATA's new Meridian Redi-Ride North and South is demand response curb-to-curb service provided in Meridian Township, Monday thru Friday, 9 am to 5 pm. Use the Meridian Redi-Ride to travel within Meridian Township, or to connect with CATA's Fixed Route service at the Meridian Mall to reach destinations in the cities of Lansing and East Lansing, as well as Delhi, Meridian and Lansing townships.

How to use CATA's new Meridian Redi-Ride service

1) Call To Schedule A Ride... 394-4178.

CATA's Meridian Township Redi-Ride operates Monday thru Friday, 9 am to 5 pm. The Redi-Ride Reservation Line is available Monday thru Friday, 6:30 am-4:30 pm. Please call at least 4 hours in advance of your desired pick-up time. Your Customer Service Representative may offer you an earlier time if one is available. If your destination and pick-up locations require travel between the North and South Redi-Ride service areas, you may need to make a free transfer between Redi-Ride buses.

2) Be Ready On Time & With Your Fare.

Please be ready 5 minutes before your pick-up time. Upon arrival the vehicle will wait at least 3 minutes but will not leave before the agreed upon pick-up time.

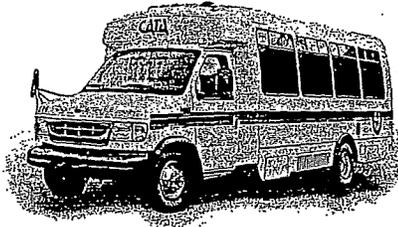
FARE:	Adult	\$1.00
	Student	.50¢
	Senior	.50¢
	Person with Disability	.60¢

* Transfers are free to fixed route service

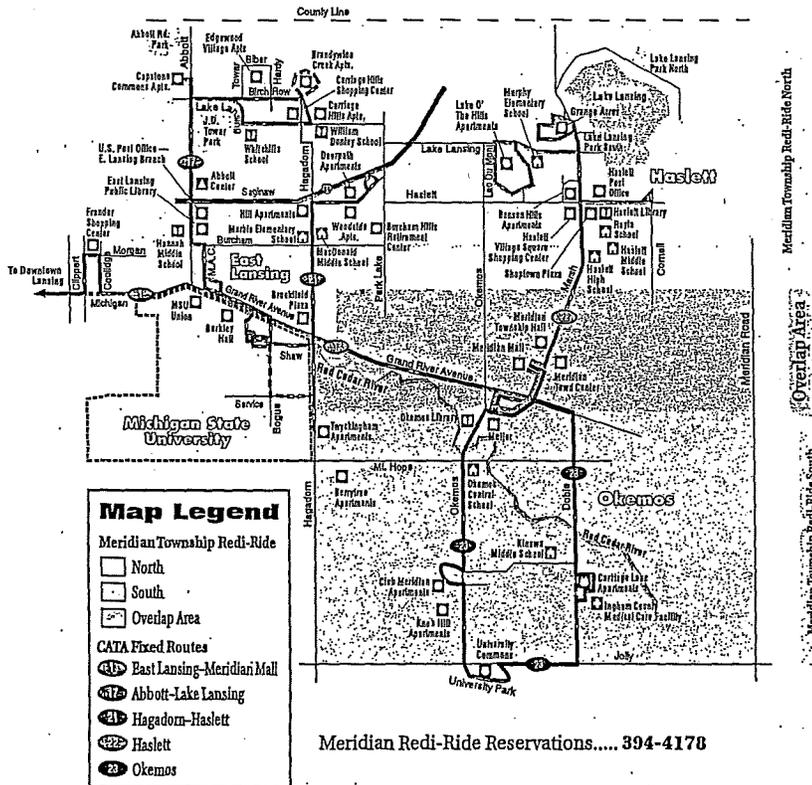
3) Relax and Enjoy Your Trip!

For more specific information about Meridian Redi-Ride please call 394-4178.

For information on other services outside of Meridian Township, fares, or trip planning, please call your CATA Customer Service Representative at 394-1000, or visit us at www.cata.org.



CATA's new Meridian Redi-Ride service is available Monday thru Friday 9 am to 5 pm



**OFFICIAL ABSENT VOTER
INSTRUCTION BALLOT
CHARTER TOWNSHIP OF MERIDIAN
SPECIAL ELECTION
INGHAM COUNTY, MICHIGAN
NOVEMBER 2, 1999**

WARNING: DO NOT START to vote until you have studied these instructions thoroughly.

BEFORE VOTING:

Study the ballot questions which appear on this Instruction Ballot.

To the right of the "YES" and "NO" on the question is a number. These are the numbers you MUST locate on the Official Ballot Card when you are ready to vote.

Examine the Official Ballot Card: it is a computer card stapled to a foam backing.

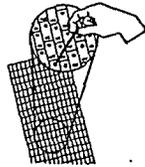
A "Punching Tool" is attached to the Official Ballot Card (remove tool prior to voting).

TO VOTE:

1. Remove the "Punching Tool" from the Official Ballot Card.

DO NOT DETACH THE BALLOT CARD

Using the "Punching Tool" furnished (NOTHING ELSE), firmly punch out the small "black dot" on the card ABOVE the number which corresponds to your selection on the Absent Voter Instruction Ballot.



NOTE: Punch with sufficient force to be sure that the "BLACK DOT" is completely punched out of the card and into the foam backing.

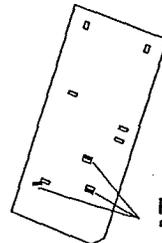
3. WRITE-IN VOTE:

To vote for a candidate whose name is not printed on the Instruction Ballot, write or place the Name and Office of that person on the space provided on the inside cover of the "Official Ballot Envelope"

NOTE: If you spoil your ballot, call or write your City or Township Clerk to request a new ballot.

4. **AFTER VOTING:**
When you have completed voting, raise (do not detach) the Official Ballot Card from the foam backing and examine it.

LOOK AT THE BACK OF THE CARD. EXAMINE IT.



BE SURE ALL HOLES ARE CLEANLY PUNCHED!

Pull off any partially punched "chips" that might be hanging.

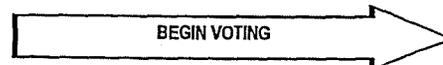
When you have completed voting and have examined your ballot card for "chips", raise (do not detach) the Official Ballot Card from the foam backing and place the Official Ballot Card only (not the foam backing) in the Secrecy Envelope.

IMPORTANT!

5. Sign the affidavit on the back of the return envelope, put the Official Ballot Card (still attached to the foam backing) inside, seal and return to your local election official.

(YOU MUST SUPPLY POSTAGE)

Do not return this instruction booklet



9/27/99 11:41:55 AM

Printed by Authority of the Meridian Township Election Commission

CATA MILLAGE RENEWAL

**CAPITAL AREA TRANSPORTATION
AUTHORITY (CATA)
MILLAGE RENEWAL PROPOSITION**

**CITY OF LANSING, CITY OF EAST LANSING
MERIDIAN TOWNSHIP, LANSING TOWNSHIP
and DELHI TOWNSHIP**

Shall the public transportation authority, the Capital Area Transportation Authority, (CATA), for continued service, as provided for by Public Act 55 of 1963, as amended, replace an existing tax levy of 1.0 mill, (approved by the voters in 1995) and a second levy of .4 mill (approved by the voters in 1996) with (i) a renewal of 1.3779 mills (as rolled back pursuant to the Headlee Act Amendment), and (ii) an increase of .0221 mills for a total millage levy of 1.4 mills (that being \$1.40 per thousand dollars of taxable value) on real and personal property located within CATA's service area, for five years, 2001-2005, inclusive? If approved and levied, this millage would generate approximately \$5,650,000 in 2001.

YES 69

NO 70

MERIDIAN TOWNSHIP BALLOT PROPOSALS

PROPOSAL A

**Capital Area Transportation Authority MILLAGE
PROPOSAL**

**EXPANDED CATA SERVICE TO INCREASE
FREQUENCY OF CURRENT ROUTES AND PROVIDE
REDI RIDE SERVICE**

Shall the limitation on the amount of taxes which may be assessed against all property in the Charter Township of Meridian, Ingham County Michigan be increased by .2 (2/10) mills (\$0.20 on each \$1,000 of taxable valuation) for a period of 10 years, 1999 to 2008 inclusive, to provide funds for increased frequency of current routes and availability of Redi Ride to Township residents; the estimate of the revenue the Township could collect if the millage is approved and levied in the 1999 calendar year is approximately \$220,000?

YES 86

NO 87

**PROPOSAL B
BONDING PROPOSAL**

**RENOVATIONS TO HASLETT LIBRARY
CONSTRUCTION AND FURNISHING OF A NEW
LIBRARY FACILITY
AND ACQUISITION AND IMPROVEMENT OF NEW
LIBRARY SITE**

Shall the Charter Township of Meridian, County of Ingham, Michigan, borrow the sum of not to exceed Twelve Million (\$12,000,000) Dollars and issue its unlimited tax general obligation bonds payable in not to exceed twenty-five (25) annual installments of principal for all or a portion of that amount for the purpose of (1) renovating the existing Haslett Branch Library, (2) constructing and furnishing a new central library facility, (3) and acquiring and improving a site for the new library facility?

YES 104

NO 105

Meridian Redi-Ride Service
 Using Former Marginal Rates for FY 2000- FY2006 and Fully Loaded Paratransit Costs
 (with credit for state operating and farebox revenue) from FY 2007- FY 2012

	Vehicle Hours	Ridership	Purchase of Buses	Contracted Costs	Hourly Rate	Marginal Costs	Cost per Passenger	Supplemental Costs	Total Costs	Revenue Received	Annual Surplus/ (Deficit)	Balance
<u>Actual</u>												
FY 2000			117,186.00	43,429.35				15,552.89	176,168.24	222,825.51	46,657.27	46,657.27
FY 2001	5,181.00	13,784		173,527.66			12.59	1,590.40	175,118.06	220,083.61	44,965.55	91,622.82
FY 2002	5,494.00	16,104		175,070.72			10.87		175,070.72	246,200.22	71,129.50	162,752.32
FY 2003	4,838.00	16,397		162,640.39		30,718.23	11.79		193,358.62	269,063.95	75,705.33	238,457.65
FY 2004	6,499.28	15,256			34.91	226,889.86	14.87		226,889.86	260,000.00	33,110.14	271,567.79
FY 2005	7,554.98	17,873	191,786.00		36.31	274,321.32	15.35	1,711.50	467,818.82	292,260.00	(175,558.82)	96,008.97
FY 2006	7,785.13	19,609			37.21	287,703.13	14.67		287,703.13	283,000.00	(4,703.13)	91,305.84
FY 2007	7,858.06	19,625			55.02	432,360.54	22.03	507.00	432,867.54	320,311.51	(112,556.03)	(21,250.19)
FY 2008	7,854.80	18,935			50.58	397,332.59	20.98		397,332.59	326,837.00	(70,495.59)	(91,745.78)
FY 2009	7,495.00	18,082			50.32	377,157.55	20.86		377,157.55	316,000.00	(61,157.55)	(152,903.33)
FY 2010	7,797.00	19,663			53.37	416,162.48	21.16		416,162.48	340,000.00	(76,162.48)	(229,065.81)
FY 2011	7,769.00	20,179			52.15	405,167.63	20.08		405,167.63	300,000.00	(105,167.63)	(334,233.44)
FY 2012	7,841.00	21,413			54.39	426,471.99	19.92		426,471.99	335,000.00	(91,471.99)	(425,705.43)
FY 2013										295,000.00		

Farebox revenue is an estimated number based on rates and ridership percentages for Meridian Redi-Ride.

	Vehicle Hour Rate	State Operating	Farebox Revenue	Hourly Rate
FY 2007	73.60	(17.33)	(1.25)	55.02
FY 2008	72.40	(20.61)	(1.21)	50.58
FY 2009	71.84	(19.83)	(1.69)	50.32
FY 2010	77.57	(22.43)	(1.77)	53.37
FY 2011	76.18	(22.21)	(1.82)	52.15
FY 2012	79.78	(23.48)	(1.91)	54.39

In FY 2010 CATA purchased 2 buses that have been used primarily for Meridian Redi-Ride. Each vehicle cost \$173,428 and they were purchased with Federal and State grant money.

MEMORANDUM**TO:** Township Board**FROM:**

Mark Kieselbach
Director of Community Planning and Development

Peter Menser
Associate Planner**DATE:** September 9, 2015**RE:** Mobile Food Units

The purpose of this memorandum is to provide an overview of policy options related to food trucks, trailers, and carts, hereafter collectively referred to as mobile food units. In recent years mobile food units have become increasingly popular across the country and are now beginning to operate in suburban communities. Most recently a food trailer was operating in the parking lot of property located at the northeast corner of Haslett Road and Marsh Road. Food was prepared in a trailer for sale to walk up customers.

Mobile food units have been operating at the Meridian Farmers' Market and Township related events for years. Whether they are mobile or selling from a fixed location, operating on a temporary basis or year-round, all mobile food units are required to have a food service license from the Ingham County Health Department. All units are inspected and have to meet the provisions of the Michigan Food Law.

Meridian Township does not currently have regulations related specifically to mobile food units. The Vendors ordinance (Chapter 38, Article IV of the Code of Ordinances) addresses the sale of goods from mobile units, but does not address the sale of food directly. In an effort to accommodate the food trailer at the northeast corner of Haslett Road and Marsh Road, staff offered the opportunity for the business to apply for a vendor's license from the Meridian Township Police Department and a temporary outdoor use permit from the Department of Community Planning and Development. This allowed them to operate temporarily while larger policy issues are worked out.

Vendor licenses are issued by the Police Department. The vendor license application fee is \$20 per day and is good for 120 days. The license restricts a vendor from operating at any one location for more than 14 consecutive days. A \$500 cash bond is required along with the application fee.

A temporary outdoor use permit is issued by the Department of Community Planning and Development. As noted in Section 86-403(d)(4), the permit regulates "temporary outdoor uses including, but not limited to, the sale of Christmas trees, shrubbery, flowers, fruits and vegetables, special sidewalk sales, or promotional activities." Temporary outdoor use permits are listed as a conditional use permitted in the C-1, C-2, and C-3 (Commercial) zoning districts. Terms, conditions, and time limitations of the temporary outdoor use permit is at the discretion

Mobile Food Units
Township Board (9/9/15)
Page 2

of the Director of Community Planning and Development. A \$60 application fee is charged for the permit. While no time limit for the permit is listed in the ordinance, the permits are typically issued for 15 days at a time. One renewal for an additional 15 days is permitted if requested and another \$60 fee is received. A vendor wanting to operate for longer than the period allowed have been required to obtain a special use permit from the Planning Commission. Temporary outdoor use permits are not subject to site plan review.

Moving forward, there are several policy options to consider for regulation of mobile food units. The main alternatives are 1) continue the combination vendor license/temporary outdoor use permit requirement 2) amend the vendor ordinance to address mobile food units 3) add mobile food units to the zoning ordinance and 4) draft new non-zoning regulations in Chapter 38.

Option 1: Combination vendor license/temporary outdoor use permit.

If the Township Board is satisfied with the existing process for mobile food units it may continue requiring both the vendor license and the temporary outdoor use permit. Requiring both permits, which includes two applications and fees for both, could be considered onerous to applicants. Additionally, while the vendors license is good for 120 days, temporary outdoor use permits are typically not issued for more than 30 days total.

Option 2: Amend the vendor ordinance to include mobile food units.

Another option is to eliminate the temporary outdoor use permit requirement and instead use the provisions of the Vendors ordinance in Chapter 38 of the Code of Ordinances, Article IV, to regulate mobile food units. While the definition of vending as described in the ordinance generally applies to mobile food units, more specific operational standards such as location and parking, are not listed. The only reference to food products is in Section 38-154, which states any "persons applying for a license for the vending of food products shall furnish the Police Department with a written document from the county Health Department that the food products are safe for human consumption." A new section will have to be added to the Vendors ordinance to address mobile food units, which will then be enforced by the Police Department.

Option 3: Add mobile food units to the zoning ordinance.

Mobile food units could be added to the zoning ordinance (Chapter 86 of the Code of Ordinances) as a use permitted by right, conditionally, or by special use permit. This option would necessitate amending several sections of the Code of Ordinances to add mobile food units to the zoning districts where deemed appropriate and exempt them from the vendor license requirement. If mobile food units are permitted by special use permit, a public hearing and the related minimum 15 day notice period and 300 foot mailing would be required. Mobile food units would be subject to any conditions listed in the underlying zoning district. Whether allowed by right, conditionally, or by special use permit, properties with existing special use permits would have to amend their permit to allow the mobile food unit.

Option 4: Draft new non-zoning regulations in Chapter 38 of the Code of Ordinances.

The Township Board may consider drafting new non-zoning regulations in Chapter 38 to specifically address mobile food units. This option allows the Township Board to craft operational standards for mobile food units and removes any potential conflict with other provisions in the zoning ordinance. This option provides the most flexibility and would require the least amount of time to adopt.

There are a variety of factors to consider in drafting regulations for mobile food units. The following is a list of issues that have been discussed in other Michigan communities.

Mobility: Businesses using mobile food units differ greatly on their preferred style of operation. Some work from a stationary location for a season or year round, while others travel to different locations daily. Each type of operation has its own set of policy considerations. The Township Board may consider crafting separate permits for each endeavor.

Approval period: The Vendors ordinance allows a business to operate for a maximum of 14 days at a given location. Staff has met with several businesses interested in operating seasonally or year round at a fixed location. The Township Board may consider allowing longer term permits to accommodate these types of businesses.

Permission from property owner: If a mobile food unit is operating from a fixed location it is imperative that the property owner grants written permission to avoid conflicts with other businesses on the property and to ensure they are aware of the request.

Public health: Any request for a mobile food unit must include documentation from the Ingham County Health Department that the unit is properly licensed.

Parking and circulation: If a mobile food unit is operating from a fixed location there could be potential conflicts with parking, particularly at a property with multiple tenants. A mobile food unit could request to locate in a parking lot, occupying several parking spaces. One option could be that the mobile food unit could occupy parking spaces only if the property currently has a surplus of parking based on the requirements of the zoning ordinance. Or, the Township Board may allow a mobile food unit to occupy parking spaces regardless of the number of parking spaces, with property owner permission.

Noise: There are typically restrictions on noise produced by business activities. Some mobile food units use generators to supply electricity, which can produce noise and vibrations that may impact surrounding businesses. The C-1, C-2, and C-3 (Commercial) zoning districts allow up to 70 decibels, as measured from the property line. Stricter standards may be required.

Hours of operation: Mobile food units may request to operate at different times depending on the desired customer. Consideration could be given to matching the hours of operation currently listed in the zoning ordinance. Hours of operation are not regulated in the C-2, C-3 (Commercial), RP (Research Park), and PO (Professional and Office) zoning districts, but the C-1 (Commercial) district allows businesses to operate only from 6:00 a.m. to midnight.

Trash: The requirement of on-site trash receptacles for both mobile and stationary food units will minimize leftover debris from customers such as silverware, plates, and napkins.

Lighting: The Township Board may require any light fixtures to meet the provisions of the Township's outdoor lighting regulations found in Article VII of Chapter 38 in the Code of Ordinances.

Signage: Mobile food units may request a variety of signs, including a sign on the unit depicting the name of the business, window signs showing the menu or specials, A-frame signs and free standing signs directing customers to parking areas. The Township Board may choose to limit the size and type of signs.

Mobile Food Units
Township Board (9/9/15)
Page 4

Outdoor seating: Some mobile food units set up outdoor seating in the form of picnic tables, free-standing tables, stand-up cocktail rounds, and chairs. Tents have also been used to provide shade for customers to eat on-site. If requested the Township Board may consider requiring a site plan depicting the location of such outdoor seating elements to ensure they do not impede pedestrian and vehicular circulation.

Maximum number: In some communities several mobile food units operate on one property at the same time. If desired, a limitation could be placed on the number of units at any one location and the distance between each vendor.

Permitted locations: The C-1, C-2, C-3, CS (Commercial), PO (Professional and Office), and RP (Research Park) zoning districts could be potential locations for mobile food units as they are where the majority of businesses, and therefore customers, are located. Restrictions could be placed on operating in residential zoning districts.

Proximity to existing restaurants: Some communities have had extensive debate on allowing mobile food units in areas where brick and mortar restaurants operate. Some communities restrict mobile food units from operating within a set distance from any other restaurants. Other communities find these regulations to be beyond the scope of government.

Setbacks: The Township Board may consider requiring the mobile food unit be setback a distance from other buildings, parking areas, or property lines.

There are many issues to consider in crafting policy for mobile food units. Of the four options listed, staff suggests moving forward with Option 4: drafting new non-zoning regulations in Chapter 38 of the Code of Ordinances. Staff needs direction from the Township Board regarding the elements of a new non-zoning ordinance. Several potential mobile food vendors have indicated a desire to operate in 2016 and having an ordinance in place beforehand outlining how they could operate would be beneficial for both staff and the business owners. If the Township Board chooses to proceed with Option 4 staff can develop a draft ordinance for consideration at a future meeting.

MEMORANDUM

TO: Township Board

FROM: 
Peter Menser
Associate Planner

DATE: September 9, 2015

RE: Corridor Improvement Authority (CIA)

In an effort to focus economic development activities along the Grand River Avenue corridor, the Meridian Township Economic Development Corporation (EDC) has discussed creation of a corridor improvement authority (CIA). A CIA is an economic development tool created by the State of Michigan (Public Act 280 of 2005) designed to assist communities with coordinating and funding improvements in commercial corridors outside of their main commercial or downtown areas. The City of East Lansing, City of Lansing, and Lansing Township have all established Corridor Improvement Authorities and entered into an inter-local agreement in order to form the Michigan Avenue Corridor Authority. Benefits of establishing such an authority include:

- Ability to use tax increment financing (TIF) in order to make public improvements in commercial areas (improvements to the land, or constructing, rehabilitating, preserving, equipping, or maintaining buildings for public or private use).
- Ability to finance improvements through bonds, which can then be repaid from an enhanced property tax revenue stream and special assessments.
- Increase the coordination and collaboration between adjoining municipalities to achieve the big picture vision for the Grand River Corridor.
- Align future development and growth with the CATA bus rapid transit (BRT) system, creating dense, walkable transit-oriented development.

The EDC has recommended creating a CIA without a TIF. Instead, the focus of a CIA along Grand River Avenue would be policy (potential overlay zoning district), improvement projects, and discussions about the future of the corridor.

The State of Michigan has required criteria any potential CIA area must meet. The criteria are as follows:

- Corridor must be at least 51% first floor commercial
- Corridor must have been in existence for at least 30 years prior to establishment of CIA
- The corridor must be adjacent or within 500 feet of a road classified as an arterial or collector according to the Federal Highway Administration
- The corridor must contain at least 10 contiguous parcels or at least five contiguous acres.
- The corridor must be zoned to allow for mixed-use and high density residential
- The municipality must agree to expedite the local permitting and inspection process in the development area and to modify its Master Plan to provide for walkable non-motorized connections, including sidewalks and streetscapes throughout the area.

Township Board (September 3, 2015)
Corridor Improvement Authority (CIA)
Page 2

A map is attached outlining the potential boundaries of a CIA as recommended by the EDC Board. Staff research indicates the project area meets the required criteria required by the State of Michigan. There are approximately 150 parcels in the recommended CIA project area.

Public notice process

To establish a CIA there is a public notice process that lasts approximately three months, depending on the discussion and review by appointed and elected officials. The public notification process is generally as follows:

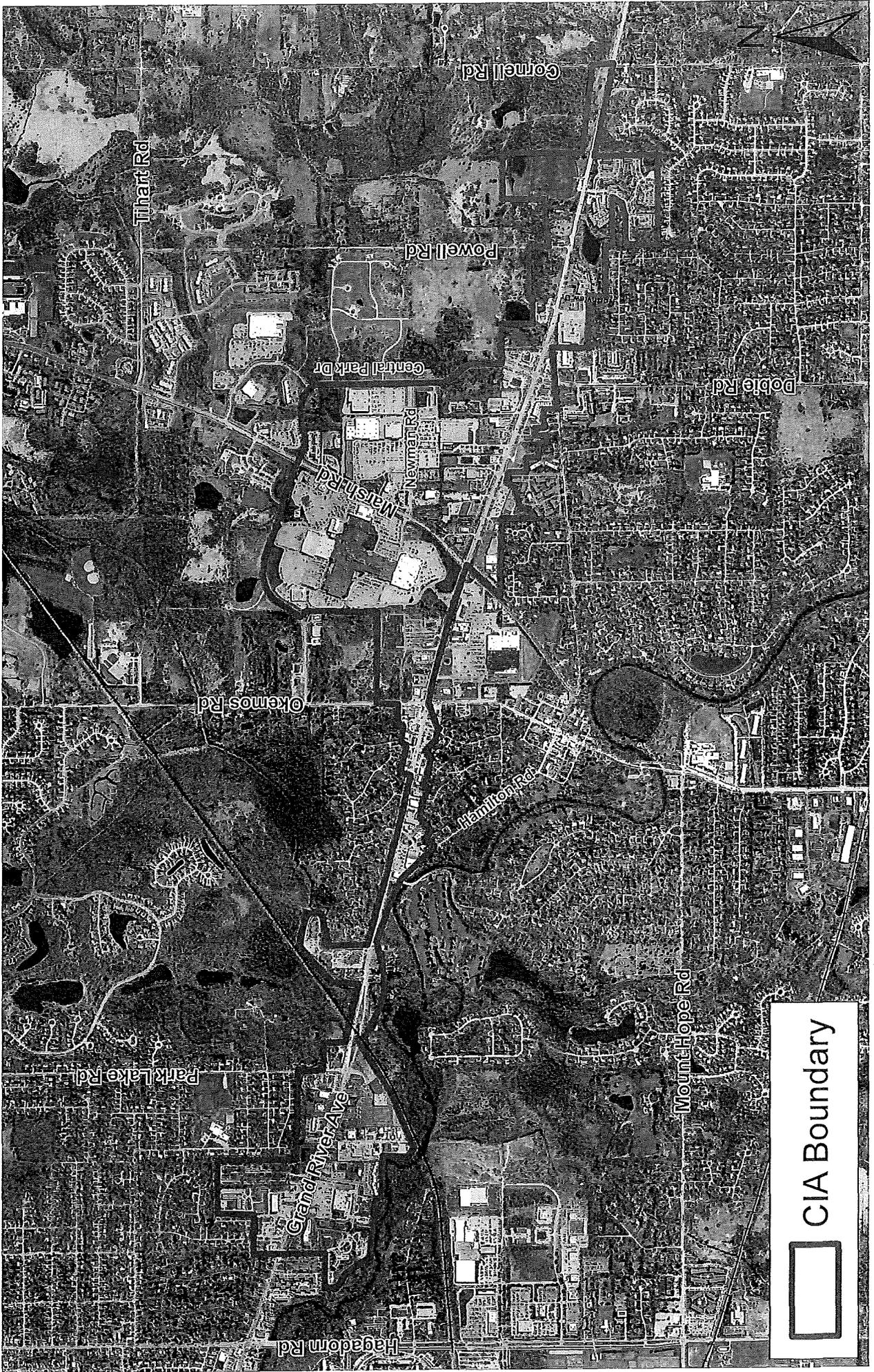
- Township Board adopts a resolution declaring intent to establish CIA.
- Township Board sets a public hearing date to adopt CIA.
- Notices of public hearing sent out (published twice in newspaper a minimum of 20 days before the public hearing).
- Mail notices to all properties in CIA boundary.
- After 60 days of the public hearing, the governing body may adopt by resolution the creation of the CIA and designate the boundaries of the development area.
- The adopting resolution must be published in the local newspaper and filed with the Secretary of State.

In the event the Township Board adopts the CIA, the Township Manager would recommend potential members of the authority for review and approval by the Township Board. The new CIA board would then adopt bylaws and establish a meeting schedule.

At their August 6, 2015 meeting, the EDC Board approved a resolution to request the Township Board to declare a resolution of intent to establish a Corridor Improvement Authority (CIA) along the Grand River Avenue corridor and begin the public notice process. Members of the EDC Board are willing to attend a Township Board meeting to discuss the request further and provide additional details about the benefits of a CIA.

Attachments

1. CIA boundary map recommended by EDC Board.



MEMORANDUM

TO: Township Board

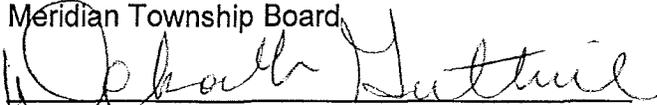
FROM: 
Joyce A. Marx, Human Resources Director

DATE: September 11, 2015

RE: **New Charter Township of Meridian Personnel Policy Draft**

A copy of the draft Charter Township of Meridian Personnel Policy was introduced at the August 18, 2015 Board Meeting. Due to the extensive content of the policy manual it was recommended that the Board have four (4) weeks to review it and provide comments and questions directly to me prior to the September 15, 2015 Board Meeting. There have been no comments or questions from Board Members to date, therefore, some items that come up during the discussion may require further research before a response can be made.

MEMORANDUM

TO: Meridian Township Board
FROM: 
Deberah Guthrie, Communications Director/PIO
DATE: September 11, 2015
SUBJECT: Township Branding/Website Project

Staff has been researching, gathering data and evaluating RFP's for a new website and branding campaign. The website redesign will be worked into the branding campaign. Staff is coordinating efforts of these two projects to meet the goals and objective of the branding campaign. We have an aggressive plan to move both efforts forward concurrently, launching a newly designed website and brand by early 2016. The Communications department is also working with the Cable Communications Commission on conducting a Communications Needs Assessment to be completed by year end, 2015. All three of these projects will enhance and strengthen brand awareness and visibility within the township.

Website Overhaul Timeline:

- May 22, 2015: Request for website proposals submitted
- June 22, 2015: Deadline for RFP submissions
- June 23, 2015: Staff reviewed the eight (8) RFP submissions
- July, 2015: Presentations provided by the four (4) finalists
- August, 2015: Staff reviewed backend functionality of the website and ease of use for visitors
- September, 2015: Selection of company
- September – December, 2015: Backend transfer, redesign and optimization of old to new site
- Spring, 2016 – Launch website live to public in conjunction with new brand image

Brand Development and Branding Campaign Timeline:

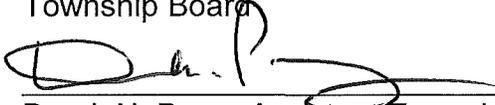
- August 14, 2015: Request for branding proposals submitted
- August 28, 2015: Deadline for RFP submissions
- August 31, 2015: Staff review submissions
- September 22 & 23, 2015: Presentations to Branding Selection Committee
- September 30, 2015: Select proposal

- September – December, 2015:

We received 4 bids for the Brand Development and Branding Campaign. Of those, we have narrowed the bids to three local companies, King Media, M3 Group and Michigan Creative. All three companies have excellent proposals outlining the process in which to develop a new brand for Meridian Township and launch a campaign of that new brand to the media and the public. The branding selection committee will be given a formal presentation and make a final selection. The selection committee consists of staff and a member from the EDC.

MEMORANDUM

TO: Township Board

FROM: 
Derek N. Perry, Assistant Township Manager
Director of Public Works & Engineering

DATE: September 15, 2015

RE: **Smith Drain Study Results**

On May 7, 2015, the Meridian Township Board approved proceeding with a study of the Smith Drain in conjunction with the Ingham County Drain Commissioner (ICDC). The results of the study are complete and on Tuesday night, September 15, 2015, a detailed report will be presented by the ICDC representatives.

Attached is a short synopsis of the final report from the ICDC, a map of the Smith Drain and several images of a few of the problems identified in the study for your review prior to the presentation.

Attachments:

- Smith Drain Study & Report document
- Map of the Smith Drain
- 3 images of problems in the drain system

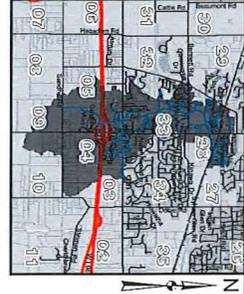
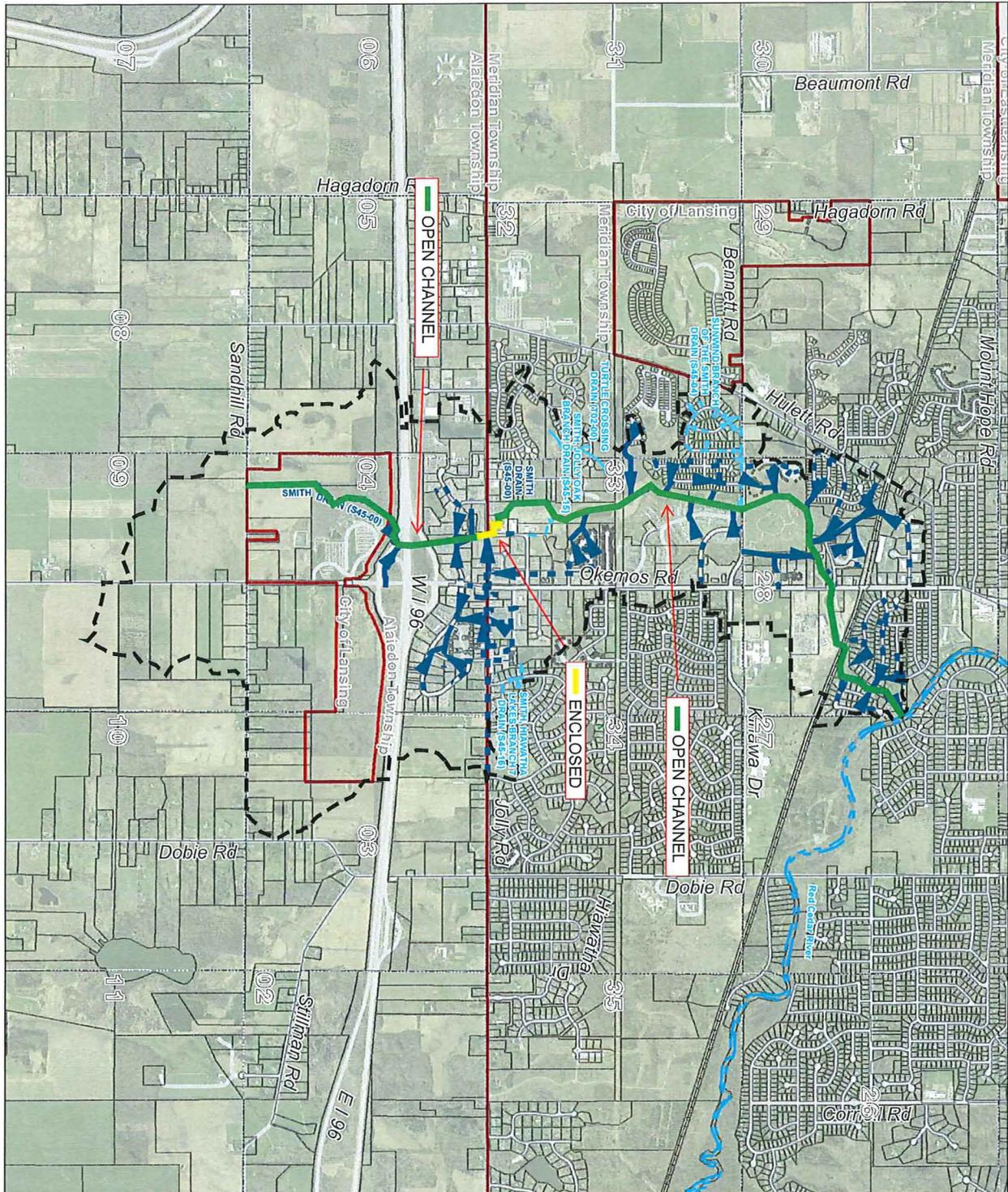
Smith Drain Study & Report

The Drain Office has completed the Smith Drain Study and has met with representatives of the various municipal and highway stakeholders including Alaiedon Township, Meridian Charter Township, City of Lansing, MDOT, and Ingham County Road Department to present the preliminary results. Assistant Manager/Director Derek Perry and Chief Engineer Younes Ishraidi met with the Drain Office on behalf of Meridian Charter Township.

The Smith Drain Study included two main components. The first component was a visual inspection of the open and closed portions of the main Smith Drain channel from its point of beginning in the Red Cedar River in Meridian Charter Township to its point of ending just north of Sandhill Road in Alaiedon Township. The second component of the study was the Hydrologic and Hydraulic computer modeling of the Smith Drain and its 33 sub-watersheds. These models were calibrated to account for other existing models including the FEMA Flood Insurance Study and recent Delta Dental LOMR. The major findings of these components are as follows:

- Visual inspection of the 18,600 feet (3+ miles) of open channel main drain revealed a few isolated locations with bank erosion and heavy vegetation affecting flow during certain storm events. These issues could be handled under normal maintenance within the annual allowance or under a petition.
- Visual inspection of the 540 feet of enclosed pipe on the main drain showed that numerous portions of the 5-foot diameter CMP pipe had complete section loss along the flow line and that the 6-foot diameter Multi-plate Steel pipe (underneath Jolly Road) had numerous 1-2-inch diameter holes in the pipe. Moreover, the recent 2012 repairs that included riveting steel plate patches to the failing pipe, were either missing or were pulled away from the pipe and were no longer sealing the pipe. During the period of the Study, the downstream section of the 5-foot diameter CMP pipe collapsed at Value Tire and another sinkhole formed adjacent to their parking lot. This is the third sinkhole in this enclosed portion of the Drain. The likelihood of more sinkholes forming at anytime is high, as the pipe is significantly impaired. The pipe at Jolly Road needs to be replaced.
- The Hydraulic model showed that the 5-foot diameter CMP pipe is a significant restriction in the system, backing water upstream. During the 100-yr/24 hour storm, the parking lots of the businesses on the south side of Jolly Rd. will flood, threatening the associated buildings, and Jolly Rd. will be overtopped, potentially making it impassable, safely. During the period of the Study, an actual 100-year storm event, on August 10th, validated what the Hydraulic model predicted, with extensive flooding throughout the Jolly and Okemos Rd corridor.
- The Hydraulic model also showed that some of the existing in-line detention basins located both upstream and downstream of Jolly Road are not functioning as intended.

The Drain Office would like to present a more detailed report to the Township Board at its earliest convenience.



LEGEND

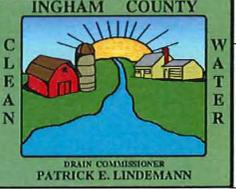
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- WATERCOURSES
- DRAINAGE DISTRICT
- MUNICIPAL BOUNDARIES
- SECTION BOUNDARIES
- ROADS

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COVER

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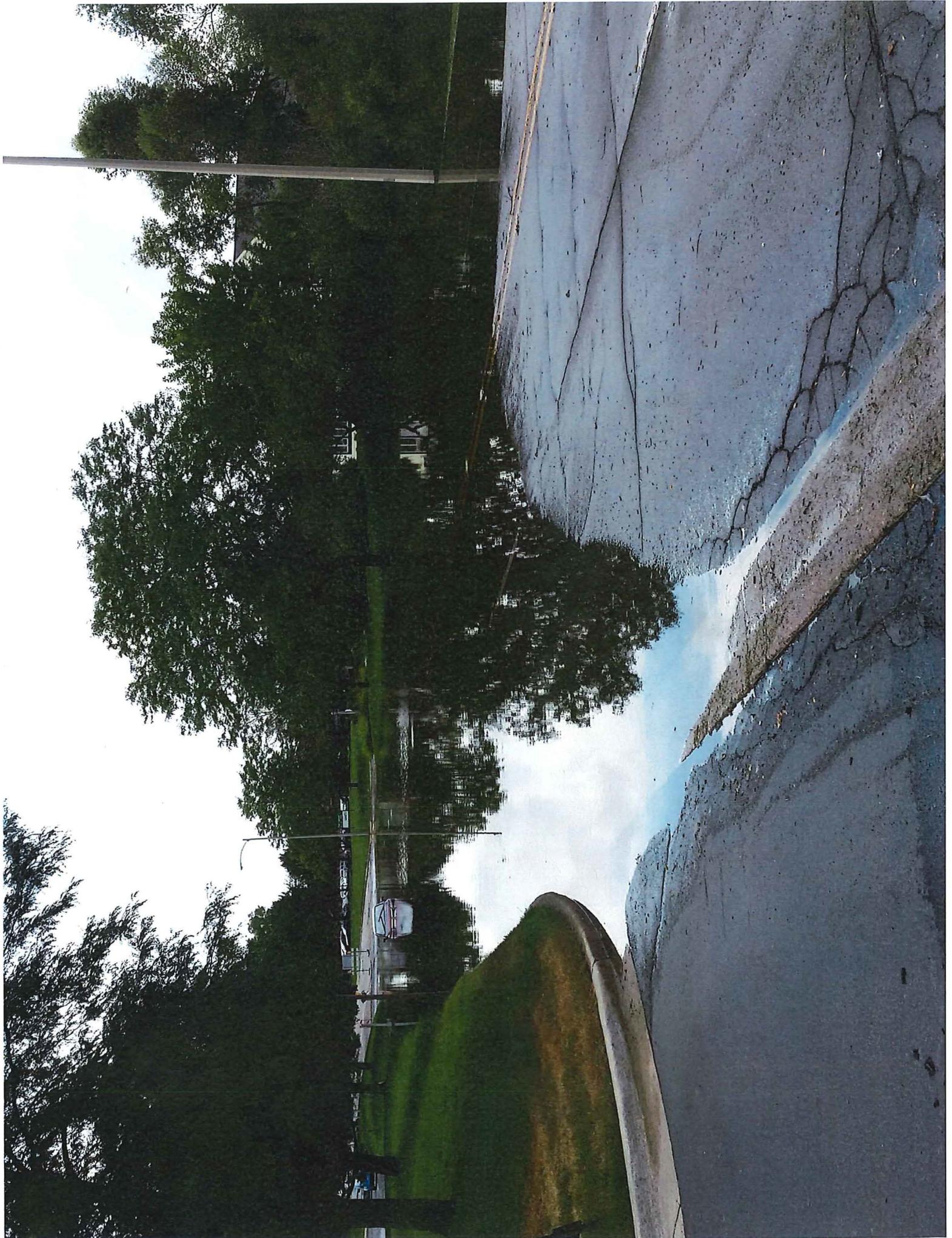
SMITH DRAIN
 ALAIEDON AND MERIDIAN TOWNSHIPS AND
 THE CITY OF LANSING
 INGHAM COUNTY, MICHIGAN



PATRICK E. LINDEMANN
 INGHAM COUNTY DRAIN COMMISSIONER

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MEMORANDUM

TO: Township Board

FROM: 
Derek N. Perry, Assistant Township Manager
Director of Public Works & Engineering

DATE: September 15, 2015

RE: **Daniels Drain Neighborhood Meeting**

At the August 13, 2015 Meridian Township Board meeting; it was requested by the Township Board that the residents of the Daniels Drain district be notified of the proposed project as described and outlined by representatives of the Walden Pond Condominiums.

To that end, staff is requesting that the Township Board set a date, time and location for the neighborhood meeting so that it can be advertised and notifications sent to the potentially impacted homes.

Staff has met with the Ingham County Drain Commissioner and he has agreed to participate in the neighborhood meeting and provide information for the mailing and also has provided address labels for our use in the notification.

Recommended action: *Motion to set a neighborhood meeting to discuss the Daniels Drain project for MONTH, DATE, YEAR at TIME to be held at LOCATION and direct staff to notify the potentially impacted residents and the general public of its date, time and location.*