



AGENDA

CHARTER TOWNSHIP OF
MERIDIAN
TOWNSHIP BOARD
REGULAR MEETING
October 4, 2016
6:00 P.M.



1. CALL MEETING TO ORDER⁺
2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS
3. ROLL CALL
4. PRESENTATION
5. PUBLIC REMARKS*
6. TOWNSHIP MANAGER REPORT
7. BOARD COMMENTS & REPORTS
8. APPROVAL OF AGENDA
9. CONSENT AGENDA (SALMON)
 - A. Communications
 - B. Minutes-September 20, 2016 Regular Meeting
 - C. Bills
 - D. Disposal of Surplus Vehicles
 - E. Set Public Hearing for Okemos Pointe Brownfield- October 18, 2016
10. QUESTIONS FOR THE ATTORNEY
11. HEARINGS (CANARY)
12. ACTION ITEMS (PINK)

**Public Comment

 - A. Rezoning #16030 (Maniaci) 3690 Hulett Road RR (Rural Residential) to RAA (Single Family-Low Density), **Final Adoption**
 - B. Williamstown Township Police Service Contract
 - C. Land Preservation Acquisition Recommendation-Serafine Trust
13. BOARD DISCUSSION ITEMS (ORCHID)

**Public Comment

 - A. Transportation Commission
14. FINAL PUBLIC REMARKS*
15. FINAL BOARD MEMBER COMMENT
16. ADJOURNMENT

*PUBLIC REMARKS (Any topic - 3 minutes per person)

**PUBLIC COMMENT (Agenda item specific - 3 minutes per person)

*Individuals with disabilities requiring auxiliary aids or services should contact the Meridian Township Board by writing or calling the following:
Township Manager Frank L. Walsh, 5151 Marsh Road, Okemos, MI 48864-1198 (517-853-4258) – Ten Day Notice is Required.*

Meridian Charter Township: 5151 Marsh Road, Okemos, MI 48864-1198, (517) 853-4000 Township Hall Room; www.meridian.mi.us

⁺ Appointment of President Pro Tem and/or Temporary Clerk if necessary

Meridian Township exists to create a sustainable community through the most effective use of available resources that achieve the highest quality of life.

TOWNSHIP BOARD REGULAR MEETING COMMUNICATIONS, OCTOBER 4, 2016

(1) Board Information (BI)

- BI-1 Linda Tellsch, 1793 Sherbrook Way, Haslett; RE: Sign up procedure to pay utility bill
- BI-2 Renee Korrey, 4633 Okemos Road, Okemos; RE: Erik Lindquist for Treasurer
- BI-3 Kevin Schumacher, 5868 Westminster Way, East Lansing; RE: Email exchange with Trustee Styka relative Park Lake Road
- BI-4 Neil Bowlby, 6020 Beechwood Drive, Haslett; RE: Email exchange with Director Guthrie relative to HOMTV's General Election Live Call-In Debate Schedule
- BI-5 Trustee Angela Wilson; RE: Email exchange with Clerk Dreyfus relative to Notice of Election Commission Meeting
- BI-6 Donna Rose, 6207 Cobblers Drive, East Lansing; RE: Email exchange with Debra Alexander, Assistant Executive Director of Capital Area Transportation Authority (CATA) relative to BRT stations and other questions
- BI-7 Kris Trudgen-Christensen, Senior Payment Services Specialist, Michigan State University Federal Credit Union, 3777 West Road, East Lansing; RE: Email exchange with Treasurer Brixie relative to Township participation in the credit union's Merchant Account Retrieval System (MARS)
- BI-8 Sandra Draggoo, CEO/Executive Director of CATA, 4615 Tranter Street, Lansing; RE: BRT Project

(2) Regional Linkage (RL)

- RL-1 Barb Byrum, Ingham County Clerk, 341 South Jefferson, Mason; RE: Draft Minutes of the Ingham County Election Commission meeting of September 8, 2016
- RL-2 Carolyn Rambo, Program Supervisor, State & Federal Surplus Property Program, Logistics & Operations Support Division, 3111 W. St. Joseph Street, Lansing; RE: State of Michigan Mibid Private Auction

**CLERK'S OFFICE
BOARD COMMUNICATIONS
OCTOBER 4, 2016**

Board Information (BI)

Sandy Otto

From: L Tellsch <catalpaco@gmail.com>
Sent: Friday, September 16, 2016 9:05 PM
To: Board
Subject: Sign up procedure

I was gratified to see acceptance of technology to pay water bills. I signed up...sort of. This is the absolute worst piece of technology I have ever used. Not only does it require five separate security questions, it has another symbol and title to add. This is to give money to you, not withdraw it. Add to this is the fact that it auto fills to the account number after asking one to create a name, correcting what should be acceptable twice---then it auto fills four digit house number password that it asked for but should have replaced with the new, well thought out new password. This software is junk and I wouldn't trust it to handle a payment. It is an outrage to enter such personal info into a system that seems to want the information by not function to supply the service ! I feel compromised. LMTellschow

Sent from my iPad

OCT 04 2016

BI-1

OCT 04 2016

Sandy Otto

From: renee korrey <rkorrey@yahoo.com>
Sent: Monday, September 19, 2016 2:18 PM
To: Board
Subject: ERIK LINDQUIST FOR TREASURER

Dear Meridian Township Board,

My hope is to attend and speak at the board meeting tomorrow however should something come up, I really want to make sure the issue I am about to describe does not go unrecognized to you all.

One of our beloved grass root businesses who outwardly supported ERIK LINDQUIST for Treasurer had their signs stolen AND an anonymous note left on the door. There was a follow up telephone call; again anonymous. The essence of the bully's message was that bad things would happen to them if they continued to support ERIK LINDQUIST for Treasurer.

I find these intimidation tactics at the lowest level of humanity. At first, I was miffed and then I realized that there is a theme here and it goes back to STOP BRT. I had several Meridian Township businesses and citizens who were against the BRT and yet were very afraid our Treasurer's far-reaching power as it related to their business or future dealings with Meridian Township. I kind of brushed it off thinking that certainly that was an over-reaction.

I was delivering signs in the Indian Hills neighborhood one day and while out of my vehicle, was engaged regarding the signs in a way that I felt slightly threatened by. I have had signs for both STOP BRT and ERIK LINDQUIST taken from my yard and of course I replace them and now they are "guarded". Up to this point I felt it was just desperate people who really believe that the current treasurer cannot win on her own merit.

After learning about the stolen signs, the note and calls and certain people literally engaging in intimidation at restaurants and on the street, I realize this is an epidemic. How does it concern me? I am a township resident and if you cut me I bleed Meridian Township. I have loved them during the good, bad and ugly and I must say this is the ugliest. I have reached out on social media and with hundreds of e-mails through my contacts to bring this latest behavior to the forefront. I am concerned for my personal safety now, because of these irrational behaviors and I won't go into why I believe my feelings are legitimate. I can assure you that I have taken steps to ensure my safety and that of my home. I digress.....

I know you cannot do much about this however you must be made aware. Actually, as it turns out, these shenanigans are turning out in ERIK LINDQUIST's favor so all is good. I guess the bully isn't really getting the desired results for the long term. In any case, I have had since illuminating the incident, a couple dozen calls and messages asking for signs and giving support and by the way....from people who were on the fence. It turns out that nobody likes a bully. There have been rewards posted and although the signs may not be put out again at certain businesses, THEY intend to vote the way they do AND intend to spread the word.

I am so sick and tired of all this CRAP between the BRT, the election, the Pension fund...all with ties to our current treasurer. I am sick of having to spend so much of my valuable time focusing on things that need not even be happening. I am sick of the lack of transparency and bully tactics and I intend to do my part. I intend to ask that the powers to be initiate audits of CATA....complete audits looking at ALL expenditures and especially those voted for each year by the board and our current Treasurer. I am not always the brightest bulb in the pack but I do know this.....follow the money and you will find what you need to know.

I intend to keep a close eye on everything now at the township until I believe it is restored to a place I can be proud of again. The only saving grace in this and ray of hope is that I have realized that MERIDIAN TOWNSHIP RESIDENTS DON'T LIKE BULLY'S. Take the signs, make the cowardly anonymous calls...it works in ERIK LINDQUIST'S favor.

I voted for our current treasurer each election and I always supported CATA and their millages but neither one deserve my support any longer because they forgot...all of them forgot their true responsibility to the citizens that either put them there or the monies they have been entrusted with.

Repectfully,

Renee Korrey

OCT 0 4 2016

BI-2

(page 2 of 2)

OCT 0 4 2016

Sandy Otto

From: Kevin Schumacher <schumacher@glassenrhead.com>
Sent: Wednesday, September 21, 2016 7:41 AM
To: ronstyka@gmail.com
Cc: Board; wconklin@ingham.org
Subject: RE: Park Lake

Trustee Styka:

Thanks for the update. Yesterday I attended the Michigan Senate Judiciary Hearing on the package of vulnerable roadway users and it received unanimous bipartisan support. I am hopeful that support will continue through to the full Senate and House. One of the elements of that package is a bill for a 5' safe passing clearance of vulnerable roadway users (cyclists, pedestrians, runners, agriculture). Kalamazoo and Grand Rapids have already enacted their own ordinances providing for safe passing of vulnerable users. The narrower roadway delineated by the painted fogline will greatly assist motorists in judging a 5' clearance for vulnerable roadway users.

Thank you for your continued attention to this public safety matter.

Kevin V.B. Schumacher
Glassen Rhead McLean Campbell & Schumacher
533 South Grand Avenue
Lansing, MI 48933
(517) 482-3800
(fax) 482-8253

Confidentiality Notice

This electronic message is confidential and may contain attorney privileged information intended only for the use of the addressee or the employee or agent responsible to deliver it to the addressee. Any dissemination, distribution, or copying of this communication is strictly prohibited. If you are not the intended recipient and you received this communication in error, please immediately reply to us that fact so that we may correct our records. Thank you.

IRS Circular 230 Disclosure

Although this written communication may address certain tax issues it may not be relied upon by itself to avoid tax penalties. This disclaimer is required by new IRS rules.

From: ronstyka@gmail.com [mailto:ronstyka@gmail.com]
Sent: Tuesday, September 20, 2016 5:26 PM
To: Kevin Schumacher
Subject: Re: Park Lake

The township requested the Road Dept, which in turn made the request of the state DOT. I don't think there has been a response yet.

Ron Styka

Sent from my iPhone

On Sep 20, 2016, at 3:02 PM, Kevin Schumacher <schumacher@glassenrhead.com> wrote:

I've been going past Park Lake Road and it looks like the improvements are about done, but I haven't seen a painted in fog line as yet showing the narrower lanes to try and start us down the path of fulfilling the Complete Streets the township has in its ordinance. They've painted in enormously overwide center turn lanes (for a now not operating elementary school). My understanding was that the township was going to make the request and the road commission was going to pursue the 9' wide

lanes. If the road commission didn't, why didn't they? This still remains part of my commute to work on bike and riding on township roads remains the least protected part of my use of publicly paid for infrastructure that needs to take into account bike traffic safety.

Kevin V.B. Schumacher
Glassen Rhead McLean Campbell & Schumacher
533 South Grand Avenue
Lansing, MI 48933
(517) 482-3800
(fax) 482-8253

Confidentiality Notice

This electronic message is confidential and may contain attorney privileged information intended only for the use of the addressee or the employee or agent responsible to deliver it to the addressee. Any dissemination, distribution, or copying of this communication is strictly prohibited. If you are not the intended recipient and you received this communication in error, please immediately reply to us that fact so that we may correct our records. Thank you.

IRS Circular 230 Disclosure

Although this written communication may address certain tax issues it may not be relied upon by itself to avoid tax penalties. This disclaimer is required by new IRS rules.

OCT 04 2016

BI-3

(page 2 of 2)

OCT 04 2016

Sandy Otto

From: Deborah Guthrie
Sent: Friday, September 23, 2016 12:19 PM
To: bowlby@msu.edu
Cc: Frank Walsh; Board
Subject: RE: Fwd: HOMTV's General Election LIVE Call-In Debate Schedule

I was aware a press release was written because I proofed it. I was unaware a press release was sent out to media. I was unaware a schedule was posted. We have a new staff member who is in training and learning our processes for sending out press releases and information both internally and to the public. She started two weeks ago and is learning as she goes. She is great, she is doing her best, and we are doing our best to train her while trying to keep the public informed as much as possible in a timely manner.

Thank you. Deborah

-----Original Message-----

From: bowlby@msu.edu [mailto:bowlby@msu.edu]
Sent: Friday, September 23, 2016 9:45 AM
To: Deborah Guthrie <Guthrie@meridian.mi.us>
Cc: Frank Walsh <walsh@meridian.mi.us>; Board <Board@meridian.mi.us>
Subject: Fwd: Fwd: HOMTV's General Election LIVE Call-In Debate Schedule

Good morning again Deborah,

I emailed you earlier about the HOM-TV Candidate debates and you replied:

"Neil, Thank you for your interest in HOMTV Election Programming and Debates.

When the HOMTV Election Debate schedule is finalized we will post on the HOMTV website, HOMTV Facebook, HOMTV Twitter account, and in the HOMTV digital newsletter. We will also send to the news media and post a hard copy in our lobby. If you are signed up to receive any of these communications efforts from HOMTV, it will be there for the public to view. HOMTV Senior Producer and Internship Coordinator Brandie Yates yates@meridian.mi.us is working diligently on the debate schedule and will be happy to send you a copy once finalized."

I hadn't read my other emails at the time I sent you that email, but upon finally getting around to them, I read one from a friend who had forwarded it to me (the one I'm forwarding to you). She received that email last Tuesday, September 20, so apparently the schedule has been established. I saw nothing about the published schedule being "tentative". In fact, when following a link on her email

([http://www.meridian.mi.us/vertical/sites/%7B1800D46E-0900-43BD-B3FA-10A5660870B1%7D/uploads/HOMTV_Begins_2016_General_Election_Coverage_9-19-16\(1\).pdf](http://www.meridian.mi.us/vertical/sites/%7B1800D46E-0900-43BD-B3FA-10A5660870B1%7D/uploads/HOMTV_Begins_2016_General_Election_Coverage_9-19-16(1).pdf))

I saw a news release dated September 19, for immediate release, with your contact information at the top.

Were you not aware of this news release or am I missing something? I have always appreciated your prompt and informative replies to my many inquiries, so I am at a loss to explain why you didn't send me the link to the new release document, or at least tell me where I could find the schedule.

OCT 04 2016

BI-4

OCT 04 2016

Since it is now available, it might be helpful to put it on the Ballot Meridian - Candidate Debate page, or at least a link to the schedule itself, so that voters in Meridian Township who take an interest in the upcoming elections can be aware of the schedule and plan accordingly.

Best regards,

Neil

OCT 04 2016

BI-4

(page 2 of 2)

OCT 04 2016

Sandy Otto

From: Angie Wilson
Sent: Tuesday, September 27, 2016 8:48 AM
To: Brett Dreyfus; Milton Scales
Cc: Board; Frank Walsh
Subject: RE: Notice of Election Commission Meeting

Thank you for the notice. Unfortunately, I will not be able to make it to the meetings on Oct. 4.

I want to apologize to my colleagues, staff and public for my absences this summer and into the fall. As you know, I had a scheduled ileostomy in June and was expecting to be back to the Board by late August or early September. Many of you know that I have experienced many complications and setbacks from the surgery and during the course of my recovery that have required multiple hospital stays and significant home care, the most recent just two weeks ago. I am planning to be at our budget meeting this Thursday as well as the meetings after October 4th God willing.

I want to thank everyone for the support and help you have given not only to me but also to my family during this time. My recovery has been unexpectedly complicated for me and my family and I want to especially thank Frank and Shar Walsh, Ron and Georgia Styka, Julie Brixie, Teri Banas and many, many others for your help and support during my recovery. I also want to thank our firefighter/EMT's for your help recently. We are blessed to have professional and caring men and women to be there for our residents when we are at our most vulnerable moments in life. I hope that our future Board and residents don't forget just how lucky we are to have them working for us. I hope that you never need them in an emergency situation, but if you do, you will be glad we have these dedicated men and women working in our Meridian Township.

Thank you for your support and understanding during this difficult time. I hope to see you all in a few days.

Best,

Angie Wilson

Angie Wilson
Trustee, Meridian Township
5151 Marsh Rd.
Okemos, MI 48864
517-898-1373 cell

From: Brett Dreyfus
Sent: Monday, September 26, 2016 4:02 PM
To: Angie Wilson; Milton Scales
Subject: Notice of Election Commission Meeting

NOTICE OF ELECTION COMMISSION MEETING:

October 4, 2016 at 5:45pm – Clerk's Office

OCT 0 4 2016

BI-5

OCT 0 4 2016

Sandy Otto

From: Donna Rose <wild-rose@sbcglobal.net>
Sent: Tuesday, September 27, 2016 8:07 PM
To: 'Debbie Alexander'; 'Robert Swanson'; 'Doug Lecato'; 'Nathan Triplett'; 'Pete Kuhnmuensch'; 'Robin Lewis'; 'Anne Wilson'; 'Rory Neuner'; 'Sambaer Joseph'; Julie Brixie; 'Sarah Anthony'; 'John Prush'; 'Sandy Draggoo'
Cc: 'Julie Morse'; Board
Subject: RE: BRT Stations and other questions

Deb,

I am not happy that I have to disagree with the BRT plan. I think CATA is being too hard on its critics. My viewpoints are not unreasonable when you determine how essential this route is as a lifeline. I know the people riding the buses who are blind, as opposed to those only using Spectran. I am out there. All the other things you keep telling me are irrelevant to me if the BRT will make it harder to do things like grocery shopping, visiting the hardware store, and so forth. Who is the bus for, if it isn't for those like myself? What is its purpose if it doesn't help people like myself get chores done? My persuasion is fruitless.

Donna Rose

From: Debbie Alexander [mailto:DWAlexander@cata.org]
Sent: Tuesday, September 27, 2016 5:19 PM
To: Donna Rose; Robert Swanson; Doug Lecato; Nathan Triplett; Pete Kuhnmuensch; Robin Lewis; Anne Wilson; 'Rory Neuner'; Sambaer Joseph; Julie Brixie; Sarah Anthony; John Prush; Sandy Draggoo
Cc: Julie Morse; board@meridian.mi.us
Subject: RE: BRT Stations and other questions

Donna, again I will say this to you, we have heard your concerns. I have told you that I have heard you in person and in writing and yet you continue to tell me and others that you feel you are not being listened to. I have heard you and others at CATA have heard you and we are listening to all you say. We do care about your concerns and take them very seriously.

Putting in center-running public transportation is common place in communities all across the country and around the world. Those communities have individuals who are blind who use the system regularly and safely. While I know it is new to you and to our region, it is done safely in many other large and small communities. We would appreciate your acknowledgement that CATA is not doing something that has never been done before and is introducing an unknown, unsafe environment for people who have disabilities. It is a change that some may not have experience with so it introduces some fear and unknowns. We need to learn together what makes other similar systems work for people who are blind.

With regard to the roadway in front of Sparrow hospital, that road is going to be repaired this fall according to the City of Lansing. We also say in all our presentations that the City of Lansing is bringing federal money to the BRT project to further rebuild Michigan Ave. It is efficient and less disruptive for these project to be done together and coordinated.

You asked that we not dismiss your voice regarding your concerns against the BRT, yet in the email below, you dismiss the voices of those that support the BRT and who are blind. Access for "all" matters to CATA. Expanding our capacity so we can provide public transportation to the maximum number of people. Matters! Yes, we see that you are concerned about accessing a center station and we have and will continue to research what makes center-running public transit systems successful for individuals that are blind in so many communities. We are working on that. We don't have an

answer now. There are many elements of the project that we don't have answers to at this time. That is because the project is still under development and in an early stage. I have also told you and many others in the disability community that we will be working very closely with individuals with many different disabilities as we begin to work on the specific elements of the design to discover the best solutions to accessibility for all disabilities, including those who are blind. This is what we did when we designed the MSU/CATA Transportation Center. We brought people with disabilities to a mock set up with operating buses and we worked through the design of the boarding area. This was tremendously informative for all involved and guided the design of that facility. That work for the BRT is premature at this time but will come.

Wayne County and Washtenaw County must determine when and what is appropriate for their county. At that time, they will seek the funding they need to support their plan. CATA is not preventing them from getting funding for their projects. Wayne County and Washtenaw County's needs do not preclude CATA from bringing the necessary infrastructure to our very deserving Greater Lansing Region to build the world class region envisioned by the leaders and stakeholders of this region. Our region has many people who need to have access to job and life sustaining activities, just like the other two counties you mentioned. All our customers matter to CATA as does a strong economy that will sustain our region into the future. This region does deserve this investment!!!

CATA is happy to bring to this community ADA accessibility the community has not been able to get another way. Why is that a bad thing? CATA should tout that we are enhancing accessibility for all. CATA is also proud of being a good transportation partner and bringing money to our region to address the needed infrastructure improvement that are long overdue, as you stated below. Again, why is this a bad thing? We are a critical element of the fabric of this community and we need to do what we can to sustain a strong region.

Donna, I encourage you to bring your concerns about other Board member to the attention of the Board Chair.

As we stated in the Board meeting on Wednesday, CATA is listening to the community express concerns and support for the project. We are researching and brainstorming ideas that might address the issues raised. We are doing the same with the concerns you raised.

Debra Alexander
Assistant Executive Director
Capital Area Transportation Authority
4615 Tranter Street
Lansing, MI 48910
517.394.1100 (office)

From: Donna Rose [<mailto:wild-rose@sbcglobal.net>]

Sent: Tuesday, September 27, 2016 2:56 PM

To: Debbie Alexander; Robert Swanson; Doug Lecato; Nathan Triplett; Pete Kuhnmuensch; Robin Lewis; Anne Wilson; 'Rory Neuner'; Sambaer Joseph; Julie Brixie; Sarah Anthony; John Prush; Sandy Draggoo

Cc: Julie Morse; board@meridian.mi.us

Subject: RE: BRT Stations and other questions

Hi Deb,

Thank you for answering my questions.

As you are probably aware, we have a higher population of people who are blind in the Lansing area due to the fact the School for the Blind was here until 1992 and people settled here after graduation. In my neighborhood alone, there are 10 people who are blind or visually impaired in a 3-4 block area.

I bring this up because the independence of a lot of people will be forever changed by the BRT. It does continue to be planned for the center lane despite many of our views to the contrary. So, I think there are many of us who do not feel

validated. That is why we keep re-explaining our position. I know CATA can plan accessibility into this system, but I feel there is a disconnect as to how much more difficult the BRT will be, even with these accessible elements. I am not asking anyone to walk in my shoes, but when I say my feet hurt, believe me! I am an expert at being blind.

I think CATA's fixed route service is second to none. The issues I personally have with the BRT for myself and others are not some kind of an oppositional philosophy, it is because it alters the way we will have to do things when we go to take care of our business without an automobile. I don't have a little pal in my pocket who I can take out to drive me around every time I am in need of something. Right now people using the Route #1 don't have to cross a street to use it because it turns around at both ends so one can always ride around and get off at the right side of the street at a curb or use the walkover at Sparrow to do the same. So although I think CATA administrators are sensitive for the need for accessibility, I am not so certain we are being heard when it comes to the challenges we will still face even using a BRT that has been made accessible. And, let's be honest, the BRT is currently not planned to enter all of the venues the #1 serves now which actually reduces access.

Not one person who is blind has come forward on their own to say they like this plan, except for a CATA LAC member. But so what? If you have a contingency, of people who are blind, or just one person, who are not in favor of such a system, aren't their viewpoints valid? The fact that the plan continues in its current state does not give me or anyone else any solace that this BRT will be as useable as Route #1 is to use now. I cross streets, but to be totally blind and step off the curb does take a leap of faith in drivers, and myself. The BRT will force us to cross to the stations and cross a side street to get to the station to go the other direction. It adds another layer of challenge to our safety. As Julie Brixie has pointed out already, sighted people are hit all the time crossing, and they can see! Pedestrian accidents happen at signaled intersections too, especially with all of the distracted drivers there are.

I would expect BRT monies to go to places like Wayne and Washtenaw Counties where a BRT up and down Michigan Ave could help the economic lives of thousands of people, currently not served, to get to training and jobs. I can't even believe our federal government would allow a small area like ours to obtain such funding when places like Detroit are so deplete of such resources and really need more public transit. Their project could be 30 miles or more, not just 8.

Deb, signals have been touted by CATA as the plus to the BRT and as a negative without it, when roads and signals should have already been built by MDOT and the municipalities. As you know, the ADA requires that when intersections are redone they must be redone with complete disability access, and that includes audible pedestrian signals. East Lansing is in non-compliance with the ADA right now for upgrades to intersections where they did not add audible signals. Apparently they wouldn't have matched the lamps they bought, and they have a lot of other reasons for not complying. So after talking to City Officials who were less than agreeable to do the right thing, changing this would take someone filing a civil rights complaint and waiting years until it might get noticed by the DOJ, because the ADA has been difficult to enforce. Rory said it herself at our Board meeting when I asked why do we need a BRT just to get signals, and she answered, "Do you know any other funding source for this money?" The road by Sparrow has been so incredibly bad for years. So these are the reasons why I conclude that this project is as much about infrastructure as it is the BRT. Since CATA has used these upgrades in public marketing materials why wouldn't I conclude this? Why would this be untrue? We need to just admit it and go on.

At my board orientation I was told by Sandy, the board is non-contentious and that no one "snarls" at anyone. After the CATA Board meeting someone told me that some board members gave each other nonverbal cues, like rolling their eyes at my comments. That's not very nice, especially since I am blind. I would say that is a form of silent snarling and poor disability etiquette. I wasn't being mean or asking for something unreasonable. Except for the BRT, I have no suppositions about CATA's ability to plan good transportation for Capitol residents. And the BRT complaints I do have are mainly about logistics.

I am an intelligent person who wants to serve my township properly. My questions aren't meant for any other reason but to become more informed about a system I depend upon daily. If the rest of the Board wants to serve their communities differently that's fine, but don't put me down because I care so passionately about a public system that so

many of us must use in order to survive. I feel vindicated because I rely on the services CATA provides. Our paths are unique for a reason.

Sincerely,
Donna Rose, LMSW
6207 Cobblers Dr.
East Lansing, MI 48823
517-489-2233

From: Debbie Alexander [<mailto:DWAlexander@cata.org>]

Sent: Monday, September 26, 2016 4:32 PM

To: Donna Rose; Robert Swanson; Doug Lecato; Nathan Triplett; Pete Kuhnmuench; Robin Lewis; Anne Wilson; 'Rory Neuner'; Sambaer Joseph; Julie Brixie; Sarah Anthony; John Prush; Sandy Draggoo

Cc: Julie Morse; board@meridian.mi.us

Subject: RE: BRT Stations and other questions

Hello Donna,

Thank you for your comments. Here are my response to your comments.

The reason there are two stations at many intersections is because of the right-of-way space limitations at intersections and along the roadway. We have used one station where space and functionality allows (Brookfield and Sparrow hospital as examples). In either a two or one station configuration, there may be the requirement to cross a cross-street and cross halfway to access the station. The cost of building two stations is as much as building one long station.

Deferring trips to a new route on Saginaw or Jolly does not meet the travel needs of the customers using Route 1. Route 1 has many origins and destinations which is what causes the high demand along Route 1. Customers get on and off all along this corridor, some several times a day going to different locations. Customers who board at the Mall are not mostly destined for downtown Lansing. Those getting on in downtown Lansing get off at a variety of locations along Route 1 including the Mall and Meijer. Also, adding another route is a larger operating cost than the BRT. Operating costs are shared with local tax payers and we are hearing local tax payers don't want to pay more to CATA. The BRT does not require more local tax funds. This same principal applies to Fred's ideas expressed in the Board Meeting of expanding service across the three counties to improve access. Improving service across the three counties takes more local funding which is currently not available.

You asked if adding traffic signals slows down traffic. The traffic modeling analysis done for the EA (currently in draft form and being reviewed by FTA) shows an increase in vehicular travel time in Meridian Township of about 10 seconds in the westbound direction and 40 seconds in the eastbound direction. If you look at the corridor as a whole from the Capitol to Marsh road, there isn't an increase in travel time for vehicular traffic. In fact, westbound is about 30 seconds faster and in the eastbound direction it is just over 2 minutes seconds faster. The impacts of removing the buses from the vehicular lanes improves travel times for both transit and vehicles.

With regard to future taxes, Meridian Township is a member of the regional transit authority designed to provide public transportation throughout the region and specifically in the Cities of Lansing and East Lansing and the Townships of Meridian, Lansing and Delhi. All members of the Authority levy the same property tax to support the provision of public transportation to the region. For example, if a fixed route were to be added to serve Delhi Township, Meridian Township would not get a credit for the cost of that route because all five jurisdictions pool their money to provide the service for all five jurisdictions. This same theory applies to the BRT. If we leave Route 1 as it is today, it is likely to be more expensive to operate. The reason is because the buses continue to operate in traffic and as traffic increases bus would be in the traffic adding more travel time to the route. The BRT allows for a more efficient operation and a consistent bus travel time for the route throughout the day. So future costs to operate public transit in the corridor are not impacted by growing traffic impacts. If the BRT were to operate just to East Lansing and Route 1 was to operate from the end of the BRT to Marsh Road as we discussed at the Board meeting, the BRT portion would likely cost less

over time because it would not be impacted by traffic growth and delays but the Route 1 would be impacted by increased traffic and be less efficient.

Donna, CATA has always and will continue to be sensitive to the needs of persons with disabilities as we are for the needs of all our customers. CATA provides over 350,000 trips just on Spec-Tran a year to people with a variety of disabilities including blindness. This does not include the trips provided to people with disabilities who ride fixed route and other paratransit service. To say that CATA is insensitive to the need of those with disabilities and those who are blind is absolutely not true. There are members of the disability community who support the BRT and welcome with enthusiasm the enhancements it will be in accessibility for all. Accessing public transit will always include crossing streets and interacting with vehicular traffic. The BRT brings many improvements for pedestrians, including the disability community, by adding improved pedestrian signalization, improved boarding on the BRT, and more points along the corridor to cross at signalized intersections.

We hear your concerns. We are listening to many people's concerns and comments of support. As was demonstrated at the Board meeting and will be shown at the community meetings, we are considering ideas that might address the impacts that have been expressed by those in the community. To say we are not listening is absolutely not true.

I also saw on Facebook that you posted a statement saying that this project is much about road signalization and roads as it is about BRT. The BRT is about improving transportation mobility along the Michigan Ave/Grand River Ave corridor and improving safety for all. It is not about looking for money for road improvements. The benefits to transit riders now and into the future are substantial. Trip making will grow in this corridor into the future. The BRT brings opportunity to provide the capacity necessary to handle more trips in all modes.

Thank you for the opportunity to address your comments and questions. I am always happy to do so.

Debra Alexander
Assistant Executive Director
Capital Area Transportation Authority
4615 Tranter Street
Lansing, MI 48910
517.394.1100 (office)

From: Donna Rose [<mailto:wild-rose@sbcglobal.net>]

Sent: Friday, September 23, 2016 1:13 PM

To: Debbie Alexander; Robert Swanson; Doug Lecato; Nathan Triplett; Pete Kuhnmuensch; Robin Lewis; Anne Wilson; 'Rory Neuner'; Sambaer Joseph; Julie Brixie; Sarah Anthony; John Prush; Sandy Draggoo

Cc: Julie Morse; board@meridian.mi.us

Subject: BRT Stations and other questions

Hi Deb,

I was examining my braille copies of the BRT plan last evening you provided to us at the Sam Singh meeting, which I absolutely think were done so well. At most intersections it appears there are two stations. I was wondering why there couldn't be just one station which would serve both sides of the street? It would be a lot less for people who are blind or visually impaired to remember. As it is now the two stations may require crossing the cross street as well as the street to get to the station, and I am just wondering if we narrowed it down to one station and made the station just a bit larger, adding a door to the other side if that would be viable, and even less expensive? The buses will have doors on both sides, so why not just use one station?

Also, it occurs to me that the route #1 is the only east/west vein to get from Meridian Mall to downtown. Would it make sense, in order to alieve congestion on the route #1 corridor to plan another route that could go from Meridian Mall up Marsh Road to either Saginaw or Haslett Rd, and use Saginaw to get downtown as well as route #1? Or could Jolly Road, or Kalamazoo be added. Has CATA studied how this could affect congestion?

OCT 04 2016

BI-6

(page 5 of 6)

OCT 04 2016

Also, since many intersections will have added signals, won't that slow down auto traffic?

One more question. If CATA goes with one of the plans that would leave Meridian Twp. out of the BRT project, would Meridian Twp. Residents have to pay down the line if taxes needed to be levied to maintain the system, or would we not be taxed for that portion?

Recently Paul Palmer, a wheelchair user was hit by a police car while crossing a street. Almost every person I know who is blind has either been hit or had some serious incident with an automobile while crossing. I was hit at an intersection in Ann Arbor by a left turner who wasn't paying attention, and I had the "Walk" sign in my favor. I truly hope that you, Sandy and the Board can be sensitive to the true difficulty the BRT plan will add to the lives of people with many disabilities. People who are blind and need affordable transit have more at stake here regarding their independence than any other part of the population. I would be selling out myself and the whole disability population if I didn't bring to you all our concerns.

Sincerely,

Donna Rose, LMSW
CATA Board Member
6207 Cobblers Drive
East Lansing, MI 48823
517-489-2233

OCT 04 2016
BI-6
(page 6 of 6)
OCT 04 2016

Sandy Otto

From: Julie Brixie
Sent: Thursday, September 29, 2016 3:52 PM
To: Kris Trudgen-Christensen; Board
Subject: RE: Payments processed to Meridian Township

Dear Kris,

Thank you for your interest in our payment options.

We offer our customers several different online electronic payment options for utility bills and for taxes. Here is a link to the information on our website about our free electronic payment program through Payer express for our utility bills. http://www.meridian.mi.us/index.asp?Type=B_BASIC&SEC={16AABD26-16ED-403C-AB53-C6A62F9ACACF} Our system has the capability of being set up for recurring payments or one time only payments.

Our system allows us to post the payments electronically directly into our software. We have several thousand enrolled. If we were to accept the payment as you are suggesting, we would still have to hand enter each payment individually, and it would actually create more work on our end than a paper check.

For this reason, we are unable to participate in the program at this time.

You might consider letting your customers know about our electronic payment options. We do print information about the program on their utility bills.

Since we are on the topic of electronic payments, I have a request for you. I hope perhaps you could help educate your customers about the electronic payment process you offer. Each year, a few of them utilize your online payment option for their property taxes and are quite surprised when the payment does not arrive in time. They sign up for payment on the due date, not understanding that you plan to mail a paper check to us. Better messaging on your website might help them avoid late fees associated with the problem of scheduling the payment for the due date.

If you have any further questions regarding our payment options, please feel free to contact me.

Thank you for contacting our office,

Sincerely,

Julie Brixie | Meridian Township Treasurer
Charter Township of Meridian | 5151 Marsh Road | Okemos, MI 48864
Direct Dial 517.853.4144 | Office 517.853.4140 | Fax 517.853.4251
brixie@meridian.mi.us



From: Kris Trudgen-Christensen [mailto:ktrudgen@msufcu.org]
Sent: Thursday, September 29, 2016 11:35 AM
To: Board
Subject: Payments processed to Meridian Township

CHARTER TOWNSHIP OF MERIDIAN
PUBLIC WORKS DEPARTMENT
PO BOX 1400
OKEMOS MI 48805

Payment Processing Department,

Thank you for taking the time to speak with me regarding our electronic payment process.

We are currently sending individual check payments to **CHARTER TOWNSHIP OF MERIDIAN PUBLIC WORKS DEPARTMENT** on behalf of our mutual customers. In the month of August we sent over 208 paper check items totally approximately \$99,780.74. We would like to send these check payments to you electronically through our MARS (merchant account retrieval system) process.

The electronic payment procedure would involve a credit, an ACH direct deposit. For every day that you have payments from us, you will receive an e-mail notification letting you know that you have a payment file available. The link in the email will take you to our secure website <https://www.billpaysite.com/mars/>, where you can see all the payments that were made for the day. That information will include the customer's name, account number, address and amount of the payment. The corresponding ACH credit will hit your business account the following morning.

Enclosed is our setup form and two examples of what the Text and CSV payment file looks like. You will be receiving both the Text and CSV payment files when you login into the Website. Once you have been notified that there is a payment file available, just click on the payment file you wish to view. Your payment files will be available for 30 days and then they will rotate out. Old files can be retrieved upon request.

There is no charge for our electronic payment service. I've also attached our MARS brochure. If you have any questions at all please feel free to contact our MARS support group @ 866-454-6277.

Once you have a chance to fill out the setup form, sign the bottom and fax it back to me at **866-489-9989**. For security reasons, please do not send the setup form back in an e-mail. We should have this changed over in a day or two.

I have also mailed a paper copy of this email to the billing address we have on file.

Thank you and have a great day!

Sincerely,

Kris Trudgen-Christensen
Senior Payment Services Specialist
Michigan State University Federal Credit Union
Office – (517)333-2234
ktrudgen@msufcu.org

WWW.MSUFU.ORG

OCT 04 2016
BI-7
(page 2 of 6)
OCT 04 2016

Mission: To provide superior service while assisting members and employees to achieve financial security, their goals and ultimately, their dreams.

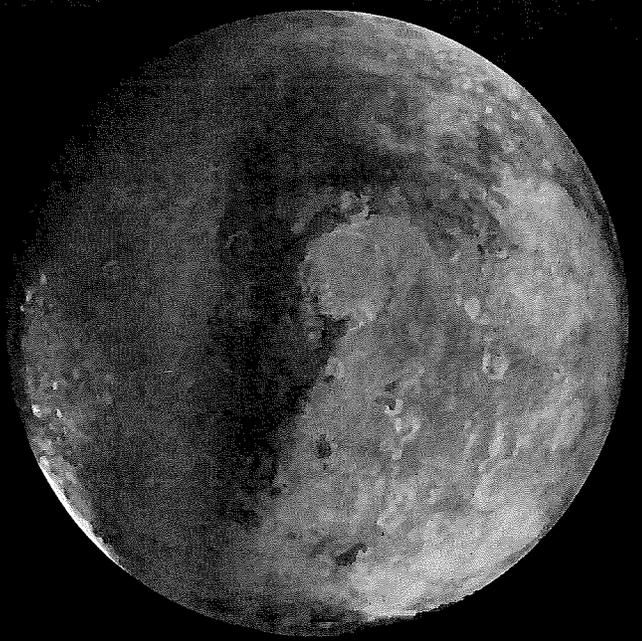
This electronic transmission and any information that it contains is the property of MSU Federal Credit Union and is intended for the use of the intended recipient. If you are not the intended recipient, any disclosure, copying or other use of this information is strictly prohibited. If you acquired this transmission in error or feel that any of the information contained within it is offensive or inappropriate, please contact internalaudit@msufcu.org.

OCT 04 2016
BI-7
(page 3 of 6)
OCT 04 2016

MOVE

TO

MARS



Make the move to MARS today!

To sign up, contact us at

1-866-851-4729 ext. 701333

MARS1@billpaysite.com

8:00am-5:00pm ET

or visit

<https://www.billpaysite.com/>

MARS

HOW CAN

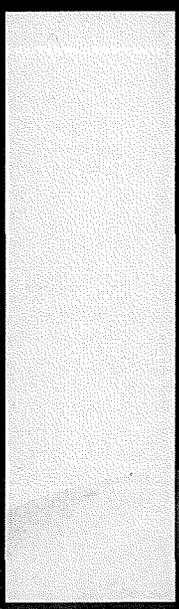
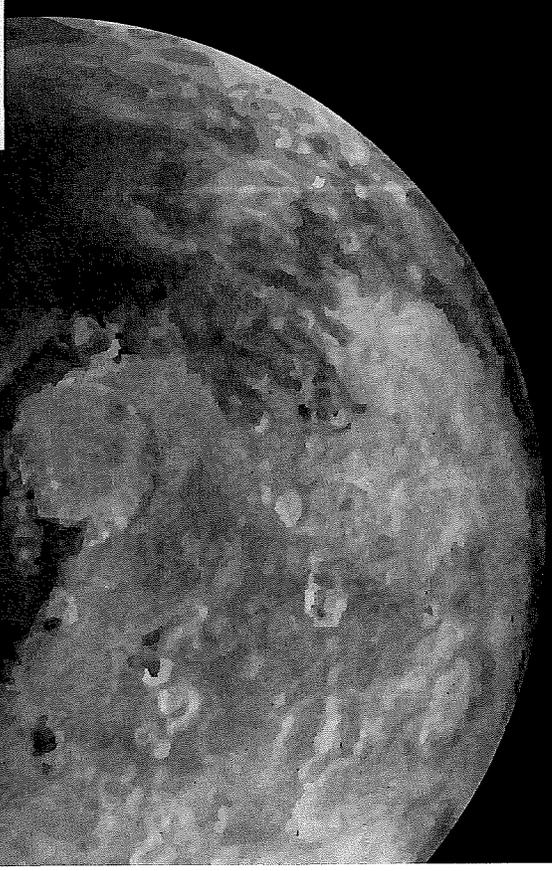
YOU

RECEIVE

YOUR

PAYMENTS

FASTER?



Welcome to



MARS

the Merchant Account Retrieval System



What is it?

The Merchant Account Retrieval System (MARS) was designed to provide you with a fast, secure, efficient and low-cost method to process your consumers' payments, by providing ACH (direct deposit) payments rather than paper checks.



How does it work?

When your customer creates a payment through our online bill pay site, we post a credit transaction to your local bank account.

We also send you an e-mail informing you of the payment, and directing you on how to retrieve a payment detail file on the MARS web site so you know which of your customers' accounts to credit.



Is it safe?

Your security is important not only to you, but to us as well. All transactions are protected securely, and retrieving your payment details is done through a secure web site (<https://>). And, since we only credit funds to your account, you can be sure that no debits will be made by us.



Is it fast?

Everything is handled electronically, from payment to deposit to the e-mail you receive informing you of the transaction. You simply obtain your detailed report on the MARS site to see who has paid you. As a result, your payments get posted faster -- typically within 2 business days -- and you don't have to wait on a printed check to arrive in the mail (or get lost along the way!)



How much does it cost?

Not only is it easy, it's FREE! There are no fees for setup, and there are no contracts to sign. Your customers create the payment, we handle the transfer, and the funds are credited to your account -- and it costs you nothing.



Why should I do it?

Every day, more of your current and potential customers are using online bill pay services to pay their bills. It's fast and easy, and it puts you at the advantage of having electronic pay capability. It's free, fast, and easy. Why shouldn't you do it?



So, how do I start?

It doesn't take much to get started with the MARS system. Contact MARS by calling 1-866-851-4729 ext. 701333, or by sending an e-mail to mars1@billpaysite.com and let us know that you're interested. You can also visit the MARS web site online at <https://www.billpaysite.com/MARS>. We'll walk you through the simple setup process and rapidly have you on course to MARS.

Example TEXT file

Merchant Address 1: MERCHANT NAME
Merchant Address 2:
Merchant City:
Merchant State:
Merchant Zip:

Name: JOHN SMITH
Address 1: 400 Ring Road
Address 2: P O BOX 1176
City: ELIZABETHTOWN
State: KY
Zip: 42701
Phone: 270-737-1111
Account Number: 0123456789
Amount: \$1.00

Total amount of payments made: \$1.00

Sandy Otto

From: Julie Morse <jmorse@cata.org> on behalf of Sandy Draggoo <SDraggoo@cata.org>
Sent: Friday, September 30, 2016 9:18 AM
To: Board
Subject: Response Letter to September 6, 2016 Board of Trustees Meeting
Attachments: 093016MeridianTownshipBOT.docx

Dear Meridian Township Board of Trustees:

Please see the attached correspondence in reference to the BRT project.

Sincerely,

Sandra Draggoo

OCT 04 2016
BI-8

OCT 04 2016



September 30, 2016

Meridian Township Board of Trustees
5151 Marsh Road
Okemos, MI 48864

Dear Trustees:

During Meridian Township's September 6, 2016, Board of Trustees meeting, Trustee Brett Dreyfus made a number of disparaging statements about CATA that warrant a candid response to correct any further or ongoing misinformation to the public. His statements and our responses appear below.

1. Trustee Dreyfus said: "We also had notification publicly that Michigan State University, via President Lou Anna K. Simon, also opposes the current Bus Rapid Transit proposal."

CATA has been engaged in ongoing conversations with Michigan State University and has never been informed that President Simon or the University opposes the BRT. Letters obtained by Meridian Township state that MSU has concerns about pedestrian safety while crossing Grand River, which can be resolved once the signal timing is addressed in final design.

2. Trustee Dreyfus said: "Interestingly enough, while a lot of controversy is surrounding the BRT – surrounding the costs associated with it — the unknown costs, operational costs, and the viability of the project as a whole ..."

All currently known costs have been shared with the Township Board and with the public several times. CATA is designing the BRT to a specific budget. The BRT will be built in accordance with the revenue it receives for the project.

The project budget has been widely publicized and openly discussed. It has been included in every presentation CATA has made. The budget for project construction is \$133 million. The cost for project development and construction management is \$9 million. The total cost of the project is \$142 million. The project cost details, as we know them today, can be found at cata-brt.org. Certainly, at only 30 percent design, there are still many unknown details that must be worked out; however, budget allocations have been set. We have encouraged and will continue to encourage Meridian Township to allow this process to unfold so that those details can be developed and answers to emerging questions can be determined.

OCT 04 2016
BI-8
(page 2 of 5)
OCT 04 2016



Remember, too, that CATA has managed many complex grant-funded construction projects, including the CATA Transportation Center in downtown Lansing, the Capital Area Multimodal Gateway, and renovating and expanding CATA's headquarters facility. There is not a single instance over the past 45 years where any of CATA's grant-funded projects exceeded its budget or available grant resources. In addition, CATA has worked with the City of Lansing and Michigan Department of Transportation, whose projects have been completed under budget. CATA is not spending money frivolously and never has. Suffices to say, our region's transportation professionals deserve a lot more credit.

3. Trustee Dreyfus reported at the September 6, 2016, Township Board meeting and on WKAR's August 17, 2016, Current State with Mark Bashore that: "CATA spent – at an emergency special meeting – \$800,000 to a PR firm."

At its August 2, 2016, meeting, CATA's Board of Directors authorized Board Chair Patrick D. Cannon and CEO/Executive Director Sandy Draggoo to execute a third amendment to the Professional Services Agreement with Mead and Hunt, Inc., to revise and complete the Environmental Assessment and related reports and secure a Finding of No Significance for the Bus Rapid Transit project, at a cost not to exceed \$800,000. Mr. Dreyfus' statement is completely inaccurate.

4. Trustee Dreyfus also reported that: "the answer to some of" the questions citizens had "as to what that money was going to be spent for, whether it's being used for the environmental work that's still supposed to be part of the proposal, or whether it was being used for other purposes as well. The answer to some of that can be found, looking at our most recent Towne Courier, where there's a quarter-page ad for CATA that's just a publicity ad that talks about CATA driving jobs, economy, and so forth, and has a picture of the Executive Director Sandy Draggoo in that advertisement." He also mentioned "fairly costly" billboard ads that "just provide no information other than CATA's a great organization."

First, CATA provided Trustee Veenstra with a breakdown of construction costs over a year ago, including costs for roadway improvements, pedestrian and bike improvements, stations and vehicles, maintenance facility, signals and system communications, professional services and contingency. He stated that this was not detailed enough and requested further breakdowns. Keep in mind that the project is only 30 percent designed, and that costs are estimates at this point, like any project in development. Detailed breakdowns of the cost categories will not be available until the project is further along in engineering.

Second, the *CATA Drives* ad campaign is a component of CATA's strategic plan to increase ridership and value for public transportation in our region. The campaign supports CATA's vision to be *the* transportation mode of choice and has nothing to do with the BRT project. Funds used for this campaign were not part of the action taken at our special August 2, 2016, Board of Directors meeting to fund consultants to assist in responding to community questions and identify ideas that address those questions.

OCT 04 2016

BI-8

(page 3 of 5)

OCT 04 2016

5. Trustee Dreyfus also said: “I find that, given the context of what we’re experiencing, the amount of cost that our communities are spending researching a proposal that the communities did not come up with themselves, the amount of staff time, citizen involvement, the amount of media attention being focused, the amount of political attention being focused, and the response to all of that is not to adequately answer all the questions that have been proposed repeatedly, we still do not have clear-cut answers to the majority of the most important questions that have been asked.”

On March 18, 2016, CATA posted Frequently Asked Questions to address the concerns that were raised by those in attendance at a meeting held by the Meridian Township Board. In addition, on September 1, 2016, CATA CEO/Executive Director Sandy Draggoo distributed by email to the entire Meridian Township Board of Trustees and to Meridian Township Manager Frank Walsh CATA’s response to questions asked by those in attendance about the BRT during CATA’s August 16, 2016, Community Workshops in Meridian Township.

The question-and-answer document was simultaneously posted at cata-brt.org under Public Information and Public Meetings, and sent to all who attended and provided an email address.

You should also know that CATA has meticulously documented and answered all questions raised during each meeting we have attended regarding the BRT.

Please note that the BRT project is a multi-jurisdictional project. As such, we invite public comment and are responding to a wide range of questions from many different areas of the region, not only those from Meridian Township.

Finally, to both Trustee Dreyfus’s claim that the BRT is a proposal that the communities did not come up with themselves and Trustee Scales’ statement that CATA is giving the community something it does not want and “making us feel like a sucker using our money,” please be clear: **CATA is NOT using Meridian Township money for the planning or project development of the BRT, or to build the BRT.** The existing millage provided by Meridian Township that is used to fund Route 1, Route 4 and part of Route 48 will be used to operate the BRT, therefore, no additional new millage will be levied to operate or maintain the BRT. There are no secrets associated with this project.

Over the years, community leaders – including the Lansing Regional Chamber of Commerce – communicated a shared vision to become a world-class region and for a much-needed change that would attract millennials and future employees to reside in the urban core (i.e., the retention of MSU students post-graduation).

During the 2013 public input process, hundreds of community and business members participated in designing this BRT project – it was designed by the people!

CATA is intricately woven into our region’s fabric and took seriously the challenge to collaboratively identify infrastructure changes that would serve to achieve this vision. At a time when it is critically important for those same leaders and stakeholders to take action and make this regional vision a reality, some are backing down. Enhanced public transportation and vehicular traffic flow are needed to allow existing and future businesses and employers to expand. Ideally, infrastructure should lead

OCT 04 2016
BI-8
(page 2 of 5)
OCT 04 2016

development and expansion, not follow it. The BRT is one element that will facilitate the transformation of Greater Lansing into a world-class region and provide for a stronger economy.

Trustees, we remain available and accessible. We invite you to reach out to us to answer questions about the BRT, CATA and its operations. I am confident that each of you shares our desire to provide your citizens with accurate information about CATA's services.

Sincerely,



Sandy Draggoo
CEO/Executive Director

OCT 04 2016

BI-8

(page 5 of 5)

OCT 04 2016

**CLERK'S OFFICE
BOARD COMMUNICATIONS
OCTOBER 4, 2016**

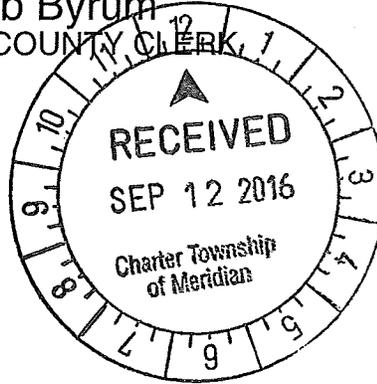
Regional Linkage (RL)



MAIN OFFICE
P.O. Box 179
341 South Jefferson
Mason, MI 48854
Phone: (517) 676-7201
Fax: (517) 676-7254

BRANCH OFFICE
Veterans Memorial Courthouse
Lansing, MI 48933
inghamclerk@ingham.org
www.ingham.org

Barb Byrum
INGHAM COUNTY CLERK



September 9, 2016

Elizabeth LeGoff, Township Supervisor
Meridian Township Board of Trustees
5151 Marsh Rd.
Okemos, MI 48864

Supervisor LeGoff,

Enclosed, please find a copy of the draft minutes from the Ingham County Election Commission meeting held on September 8, 2016.

The Ingham County Election Commission respectfully requests that you review the draft minutes for information regarding the tardiness of results reported by Meridian Township on election nights.

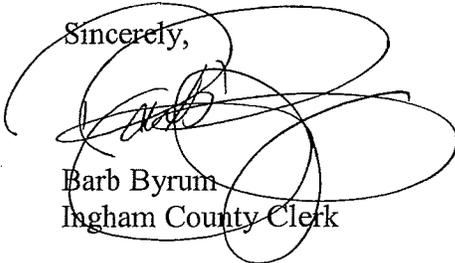
Per my direction and the direction of the Ingham County Board of Canvassers, Clerk Dreyfus has agreed to establish three Absent Voter Counting Boards for the November 2016 State General Election, which I believe will aid in the timely processing of results on election night.

Please note that my office will be holding an election inspector training session during the second week of October should your Board choose to send any inspectors or trainers from Meridian Township to obtain additional training.

For information regarding the training session, please contact Robin Stites, Election/Clerk Coordinator, at (517) 676-7255.

If you have any questions regarding this matter, please contact me at (517) 676-7204.

Sincerely,


Barb Byrum
Ingham County Clerk

Enclosure

CC: Brett Dreyfus ✓
Julie Brixie
Milton Scales
Ronald J. Styka
John R. Veenstra
Angela Wilson

OCT 04 2016

RL-1

OCT 04 2016

**INGHAM COUNTY ELECTION COMMISSION
MINUTES
SEPTEMBER 8, 2016**

The regular meeting of the Ingham County Election Commission was called to order at 8:45 a.m. by Judge Garcia. The meeting was held in Board of Commissioners Room at the Grady Porter Building in Lansing, MI.

MEMBERS PRESENT: Barb Byrum, Ingham County Clerk
Richard Garcia, Chief Probate Judge
Eric Schertzing, Ingham County Treasurer

MEMBERS ABSENT: None

OTHERS PRESENT: Robin Stites, Election/Clerk Coordinator

Approval of Minutes:

Moved by Treasurer Schertzing, supported by Clerk Byrum, to approve the minutes of the August 1, 2016 Election Commission Meeting.

MOTION CARRIED UNANIMOUSLY.

Approval of Invoices:

Moved by Treasurer Schertzing, supported by Clerk Byrum, to approve payment of the remaining invoices for the August 2016 State Primary Election.

MOTION CARRIED UNANIMOUSLY.

Approval of Ballots:

Moved by Judge Garcia, supported by Treasurer Schertzing to approve the ballots, with any future corrections deemed necessary by the County Clerk's Office, for the November 2016 State General Election.

MOTION CARRIED UNANIMOUSLY.

Public Comment:

Clerk Byrum announced that Ingham, Eaton, Clinton, and Livingston Counties, and the various jurisdictions contained within these counties, would be attending a vendor demonstration of the new election equipment on Tuesday, September 13th at the City of Lansing Auxiliary Building located at 2500 S. Washington.

Judge Garcia stated his concern over the fact that Meridian Township has repeatedly been the last jurisdiction to bring in election results on election nights. He indicated that the election workers in Meridian may need further training.

Clerk Byrum stated that, at the urging of her office and the Board of Canvassers, Meridian Township would have three Absent Voter Counting Boards established for the upcoming November General Election. She further stated that the establishment of these boards should help process results quicker. Clerk Byrum indicated that Meridian Township had a sufficient population, under the law, to train their own election inspectors, as opposed to sending their workers to the County for training.

OCT 04 2016

RL-1

(page 2 of 3)

OCT 04 2016

Judge Garcia stated that he believed further training, include possibly training the trainers, may be necessary.

Clerk Byrum indicated that jurisdictions with any issues were all asked to appear before the Board of Canvassers, including Meridian Township.

Judge Garcia indicated the next step to rectify the lateness of Meridian Township's results may be to approach the media. He further indicated that they needed to clean up their process.

Treasurer Schertzing stated that the minutes of this Election Commission meeting should be supplied to the Meridian Township Board for review.

Judge Garcia stated that the Meridian Township Board should be made aware that the Election Commission had a discussion about Meridian Township's chronic tardiness when reporting and delivering results on election nights. He further stated that the Township Board should also note that the Election Commission is ready to assist in any way necessary, including additional training.

Clerk Byrum stated that communication between her office and the Township Clerk, as well as, the communication between the Township Clerk and the polling locations was an ongoing problem.

Treasurer Schertzing indicated some of the issues pre-dated the current Meridian Township Clerk.

Clerk Byrum stated that all local clerks had been informed not to re-tabulate ballots on election night, which should also speed up the arrival of results.

Judge Garcia stated that he hoped Meridian Township would utilize any additional training opportunities offered by Clerk Byrum and that they are not last to report on election night again.

Adjournment:

The meeting was adjourned at 9:00 a.m.

OCT 04 2016

RL-1

(page 3 of 3)

OCT 04 2016

Sandy Otto

From: Rambo, Carolyn (DTMB) <RamboC1@michigan.gov>
Sent: Wednesday, September 28, 2016 10:15 AM
To: supervisor@richfieldtownship.com; supervisor@richfieldtpw.org;
supervisor@richmondtpw.org; supervisor@robinson-tpw.org;
supervisor@rutlandtownship.org; supervisor@selmatownship-mi.org;
Supervisor@ShermanTownship.org; supervisor@solontwp.org;
supervisor@somersettpw.org; supervisor@southbranchtownship.com;
supervisor@sparta-township.com; supervisor@summittwp.com;
supervisor@suttonsbaytpw.com; supervisor@torchlaketownship.org;
supervisor@tuscaroratwp.com; supervisor@tpw.bingham.mi.us;
supervisor@tpw.lowell.mi.us; supervisor@tpw.windsor.mi.us;
supervisor@tpwofclinton.com; supervisor@tyronetownship.us;
supervisor@vergenestwp.org; supervisor@vernontownship.org;
supervisor@vevaytownship.org; supervisor@victortwp.org; supervisor@viennatwp.com;
supervisor@wakeshatownship.com; supervisor@waterlootwpmi.com;
supervisor@whitepigeontwp.com; supervisor@whitewatertownship.org; Supervisor1
@ensleytownship.org; supervisor1@leetwp.org;
supervisorbaldwintwp@baldwintownship.net; supervisorcole@argentinetownship.com;
Supervisorpitwp@gmail.com; supervisorstanek@bigrapidstownship.net;
tbraun@saginawtownship.net; teldred@leslietownship.org; tforet@hamptonmi.net;
tjostock@mayfieldtownship.com; tomsautobody@homeworksinternet.com;
townboard@salem-mi.org; township@berglanmi.org;
townshipboard@wbtownship.org; treasurer@goldentownship.org;
tuscolatownship@tds.net; twitem@alpenatownship.com; twpassessor@gmail.com;
twpcerk@wowway.biz; twpcl@wowway.biz; Vanvolkinburgr@waytpw.org; veltkgl1
@charter.net; wales@walestownship.org; watertownclerk@yahoo.com;
watsontownship@watsontownship.org; Wayne.Bates@geneseetwp.com;
wfbrowne@yahoo.com; wfrey@erietownship.com; WhiteOakTwp@fnwusers.com;
wilbertownship@hughes.net; wjbamber@oceolatwp.org; wruhl@juno.com;
wwarner@chikamingtownship.org; yorkinfo@tpw-york.org
Cc: Thompson, Kristi (DTMB); Wright, Seth (DTMB)
Subject: SOM MiBid Private Auction Page

Local Township,

You may have received an email regarding the State of Michigan, Mibid private auction feature that is going live October 1, 2016. We apologize that this was sent to you in error. There was a recent change to PA 431 of 1984, The Management and Budget Act, Section 18.1267. This change directs the State of Michigan to offer "snow removal equipment or surplus road construction or maintenance equipment owned by the state" to "local road agencies". Local road agencies in the State of Michigan are defined as county road commissions or designated county road agency or city or village that is responsible for the construction or maintenance of public roads within the state under this act. Because most townships do not have responsibility for their own road maintenance this act does not apply to your agency. Again I am very sorry for the miscommunication. You are eligible to bid on any public auction on the Mibid website located at www.mi.gov/mibid. Please contact us at Shopsurplus@michigan.gov if you have any questions.

Thank you,

Carolyn Rambo, Program Supervisor
State & Federal Surplus Property Program
Logistics & Operations Support Division
3111 W. St. Joseph St., Lansing, MI 48917

OCT 04 2016

RK-2

OCT 04 2016

Sandy Otto

From: Maurice Banks <mbanks=bidcorp.com@mail226.atl121.mcsv.net> on behalf of Maurice Banks <mbanks@bidcorp.com>
Sent: Tuesday, September 27, 2016 11:35 AM
To: Board
Subject: Important information from the State of Michigan Surplus Department

State of Michigan Surplus Program

[View this email in your browser](#)

Hello,

We are contacting you on behalf of the State of Michigan, DTMB, State Surplus Program. Currently the State of Michigan contracts with BidCorp.com to auction its surplus goods. Per the Management and Budget Act, Article 2 (PA 431 of 1984), section 18.1267(4), beginning October 1, 2016, prior to donating, disposing of, or selling surplus snow removal equipment or surplus road construction or maintenance equipment that was owned by the Michigan Department of Transportation, **the department shall make that equipment available for sale at fair market value to local road agencies in this state.**

Per this new law, the State of Michigan Surplus Department strongly encourages you to sign up on BidCorp.com to receive notifications of new private auctions and have the opportunity to bid on these auction items available statewide.

If you are already signed up with BidCorp.com, please contact us to enable you to bid on the State's private auctions. In addition, please log into your account and select your subscriptions categories for snow removal equipment, road construction, and road maintenance equipment. You will then receive email notifications when these items are put up for the private auction.

OCT 04 2016
RL-2
(page 2 of 3)
OCT 04 2016

Please contact Kim Stepanski or Maurice Banks if you have any questions or need help registering. We can be reached toll-free at (844) 4-BIDCORP (424-3267).

Thank you for your time.

Regards,

Maurice Banks
National Sales Director
BidCorp.com, Inc.
Direct (248) 752-2290
(844) 4-BIDCORP
mbanks@bidcorp.com

OCT 04 2016
Rk-2
(page 3 of 3)
OCT 04 2016

PROPOSED BOARD MINUTES

PROPOSED MOTION:

Move to approve and ratify the minutes of the September 20, 2016 Regular Meeting as submitted.

ALTERNATE MOTION:

Move to approve and ratify the minutes of the September 20, 2016 Regular Meeting with the following amendment(s): [insert amendments].

**OCTOBER 4, 2016
REGULAR MEETING**

CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD REGULAR MEETING - **DRAFT** -
5151 Marsh Road, Okemos, MI 48864-1198
853-4000, Town Hall Room
TUESDAY, SEPTEMBER 20, 2016 **6:00 P.M.**

PRESENT: Supervisor LeGoff, Clerk Dreyfus, Treasurer Brixie, Trustees Scales, Styka, Veenstra
ABSENT: Trustee Wilson
STAFF: Township Manager Frank Walsh, Assistant Township Manager/Director of Public Works and Engineering Derek Perry, Director of Community Planning & Development Mark Kieselbach, Police Chief David Hall, Director of Information & Technology Stephen Gebes, Director of Finance Miriam Mattison, Director of Parks and Recreation LuAnn Maisner, Senior Planner Peter Menser, Parks and Land Management Coordinator Jane Greenway

1. CALL MEETING TO ORDER

Supervisor LeGoff called the meeting to order at 6:00 P.M.

2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS

Supervisor LeGoff led the Pledge of Allegiance.

3. ROLL CALL

The secretary called the roll of the Board.

4. PRESENTATION

A. Our Town Grant Presentation-Peter Menser

Senior Planner Menser explained Meridian Township is collaborating with Michigan State University's (MSU) School of Planning, Construction and Design on a grant opportunity through the National Endowment for Arts titled "Our Town." He noted this grant funds projects which builds knowledge of creative placemaking, defined as partners from public/private, non-profit and community sectors who strategically shape the physical and social character of an area. Senior Planner Menser indicated creative placemaking is about moving artists, designers, community culture groups, arts research groups, cultural affairs offices and art organizations into neighborhoods to begin a dialogue about the neighborhoods and regions around them to make the quality of life better in their communities. He stated creative placemaking brings arts into the community development process by raising the visibility of arts and culture so that more residents participate in the process.

Senior Planner Menser noted the grant will focus on a six (6) mile stretch of the Grand River Avenue Corridor from Meridian Mall to the Broad Art Museum in East Lansing on the campus of MSU. He added the goal of the grant is to create a unified vision of that six mile portion of the corridor and MSU will provide the financial match, with the Township providing "sweat equity." Senior Planner Menser explained the first portion of the grant begins with the visioning process through "sandbox" meetings attended by a group of diverse stakeholders, followed by landscape architecture students creating graphics which illustrate the conversations which occurred at the sandbox meetings. In addition, he indicated a survey will be conducted which will include current and potential residents to better plan an environment which will make residents "happy." Senior Planner stated the application has been sent and involved parties are waiting to hear if the grant funding is awarded to MSU and the Township.

Board discussion:

- The general idea of transportation will be considered during the discussions
- Once members of the Corridor Improvement Authority (CIA) are appointed, they will interface with the grant process

- When the Whole Foods applications was submitted, discussions took place with Mr. Tesseris about the possibility of art being placed at that location
- Ann O'Connor from Art Unlimited and Juanita Baldwin will represent the community artist's perspective to the sandbox meetings
- Timing for notice of the awards is not known by staff

5. PUBLIC REMARKS

Supervisor LeGoff opened Public Remarks.

Ody Norkin, 3803 Sandlewood, Okemos, thanked Erik Lindquist, a professional Certified Public Accountant (CPA) and Lansing Community College professor of accounting, who "stepped up" to challenge the incumbent Treasurer, Julie Brixie, in the November 8th General Election. He noted Mr. Lindquist is on the November 8th ballot as a "No Party Affiliation", and urged residents to cast their vote for Mr. Lindquist. Mr. Norkin pointed to the "insurmountable budget hole" in the Township's Municipal Employees Retirement System (MERS) program. He believed this "hole" was due to poor oversight by the Pension Board and the Treasurer, and she should not be rewarded by being reelected to another term of office.

Kathy Sundland, 2318 Barnsbury Road, East Lansing, noted there is a line item in the budget relative to ambulance fees for residents who refuse services. She objected to charging citizens a fee for services they did not request.

Donna Rose, 6207 Cobblers Drive, East Lansing, voiced appreciation for her appointment by the Board to the Capital Area Transportation Authority (CATA) Board of Directors. She questioned how she can represent the taxpayers of Meridian Township when she was told she is not allowed to speak directly to any CATA Department Director without permission from the Chief Executive Officer (CEO) Sandra Draggoo. Ms. Rose added Delta Township pays \$140,000 annually for part of its Redi-Ride Service provided by CATA. She requested consideration for appointment to the Township's prospective Transportation Commission.

Ann Alchin, 5972 Cypress, Haslett, offered an explanation of the "thin blue line," representative of the police force as an entity to stand between good and evil people. She expressed her anger at the negative campaign literature piece sent out prior to the August primary election, calling it an obscenity. Ms. Alchin objected to the use of the thin blue line symbol in the negative campaign mailing which she characterized as a "piece of garbage." She noted one of the people behind the aforementioned literature piece will be running for reelection in November.

Neil Bowlby, 6020 Beechwood Drive, Haslett, spoke to the removal of Erik Lindquist's political campaign signs throughout the Township. He believed such behavior is improper. Mr. Bowlby offered a graph which depicted the linear regression of Meridian's investment returns for the time the current Treasurer has been in office. He made the comparison between the Township's investment returns and the investment returns while Mr. Lindquist was the Finance Director of CATA. Mr. Bowlby believed knowledge of how to make investments is an important aspect of the Treasurer's position and Mr. Lindquist is more qualified.

Supervisor LeGoff closed Public Remarks.

6. TOWNSHIP MANAGER REPORT

Manager Walsh offered the following:

- Administration is meeting Friday with the Township's third party administrator on the Township's 2017 health care plan
- Township changed to self-funding for health care last year and the plan is performing better than expected
- Intent to lay a portion of the material down on the Recycling Center drivet to see how it performs prior to making a determination as to its effectiveness
- Study on the condition of current Township facilities is near completion

7. BOARD COMMENTS & REPORTS

Trustee Veenstra announced the Township will hold a public hearing on the 2017 Recommended Budget on Thursday, September 29, 2016 with possible adoption the same evening. He explained the information he requested regarding the increase in CATA's reporting of the number of Redi-Rides was because the 26,000 figure was booked trips while the actual ridership was approximately 20,000 trips. Trustee Veenstra questioned the 2% figure used for denied rides. He questioned CATA's analysis that the cost per mile for line buses was approximately \$8.00 per mile, while noting the cost per mile for the BRT was calculated at approximately \$4.00 per mile.

Clerk Dreyfus announced the General Election will be held on Tuesday, November 8, 2016 and any citizens who wish to register to vote must do so by October 11th in order to vote in the November 8th General Election. He indicated the number of absentee ballot requests have increased significantly throughout the years. Clerk Dreyfus stated anyone 60 years of age or older qualifies to vote absentee and can request to be placed on a permanent absentee voter list in order to be mailed an application for each election. He noted absentee ballots may be requested through the Clerk's Office until 2:00 P.M. on Saturday, November 5th. In addition, Clerk Dreyfus stated a voter may request an absentee ballot on Monday, November 7th from 8:00 AM until 4:00 P.M. which cannot be taken out of the building, but voted here and returned to the Clerk's Office. He announced the "Douglas J" property located at the corner of Hamilton and Okemos Road is up for sale, reminding Board members of their many discussions for this property relative to its zoning, special use permit and the proposed mixed use planned unit development.

Trustee Styka announced Meridian Township will celebrate its 175th Anniversary in 2017. He announced HOMTV is compiling a documentary and encouraged residents who have historical knowledge to impart any knowledge they have with the Township's communications department. Trustee Styka announced the Community Resources Commission is holding a fundraiser on Sunday, September 25th at City Limits East Bowling in an effort to provide resources for the Meridian Cares Emergency Fund. He also announced Meridian Township will be hosting its semi-annual Recycling Event on Saturday October 1st from 9:00 AM until 2:00 PM. at Chippewa Middle School.

Trustee Styka requested the Clerk provide his thoughts on a letter individually sent to Board members from the Ingham County Election Commission indicating Meridian Township's election results were "coming in late."

In response, Clerk Dreyfus offered the following:

- The Clerk's office applies the following eight (8) principles when conducting elections in Meridian Township:
 - Ensures all citizens eligible to vote can easily register to vote at the Township
 - Ensures all citizens who are eligible to vote via absentee ballot are able to easily request and receive an absentee ballot
 - Ensures voter privacy is protected throughout the voting process
 - Manages and directs all resources and logistics necessary to conduct elections at the 19 voting precincts in the Township
 - Trains election workers and election chairpersons so they are able to effectively conduct elections at each precinct
 - Plans appropriately so voters can move through the polling location as efficiently and smoothly as possible
 - Ensures all election results are accurate and all numbers balance at the end of the night, before the election workers return to the Township Clerk's office to turn in the results
 - Transmit accurate results to the County Clerk as soon as possible
- The Clerk's Office has consistently met the first seven (7) goals
- Voter flow at precincts is relatively fast, tabulation of results are accurate and voter privacy is ensured, whether by absentee ballot or in person
- The issue contained in the letter is an administrative concern, not an election issue and does not affect Meridian Township citizens and voters
- Meridian Township is the second largest municipality in Ingham County with respect to its 19 voting precincts

- For elections where Meridian Township was last turning in its election results, the majority were due to a discrepancy in a single precinct, where the numbers did not balance at the end of the night
- Accuracy is the number one (#1) priority, and the Clerk's Office works diligently to report election results as soon as practical
- It is more detrimental to the election process if the Clerk's Office rushed through the processing of ballots and submitted them to the county prematurely, with the number of ballots not balanced
- Under such a scenario, election workers would be required to appear before the Board of Canvassers the next day to deal with the imbalance of number of ballots
- Goal of the Clerk's Office is to proactively solve the imbalance as soon as possible, and required for every election night
- Other reasons for delays can be technology related
 - In 2013, old election equipment provided by the State of Michigan and the Ingham County Clerk's Office malfunctioned, preventing electronic transmission of results via an obsolete modem using an outdated PC workstation
- Research into ways to improve the ballot counting process culminated in a decision to implement Absentee Voter (AV) Counting Boards in Meridian Township
- Main benefit of an AV Counting Board is that it speeds up the processing of ballots at precincts, and helps with number balancing at the end of the night
- Implementation of this procedure requires a set of new logistics, additional voting tabulator equipment, an additional team of election inspectors, as well as a special location to house up to 12 people that will be sequestered for the entire day of the election
- The Clerk's Office has had on-going communication with the Ingham County Clerk regarding election results and AV Counting Boards since the August Primary Election last month
- The Ingham County Clerk, along with the Ingham County Board of Canvassers, recommended we initiate AV Counting Boards as soon as possible which the Clerk's Office agreed to
- Clerk's belief the AV Counting Board will speed up the processing of ballots on election night at every precinct in the Township
- Absentee ballots will no longer be counted at the precincts throughout the day and run through the tabulator, but will be processed at one room within the Municipal Complex
- Freeing up individual precincts from this task will make it easier for each precinct to keep running tallies, in real time, of all the voters coming through the polling location, and the running total of all ballots processed through the tabulator, making it easier for the numbers to balance at the end of the night
- AV Counting Boards should allow for the Township's results being received at the Ingham County Clerk's Office in a shorter period of time
- Election workers will be trained to keep a running tally during the entire time the polling locations are open, which should be a welcome change for election inspectors who have had to deal with a number discrepancy which can appear when the polling location is closed
- The Clerk's office follows a philosophy of continual improvement through the adoption of new, best practices
- Implementation of the AV Counting Boards, along with changes made in training, will make it easier for election workers to process ballots at individual precincts, reduce the number discrepancies, and reduce the time it takes to report accurate election results to the County Clerk

Board discussion:

- Inquiry as to who will make up the AV Counting Boards
- AV Counting Boards will be selected from a pool of election inspector applicants
- AV Counting Boards will be located in the Nelson Room of the Public Safety Building
- Election Commission will meet to review and approve the proposed AV Counting Boards, the election inspectors who serve on the Boards and all election inspectors
- Each of the three (3) AV Counting Boards will be comprised of four (4) inspectors
- Letter from the Ingham County Clerk, sent individually to each Board member, implies there was a lack of communication between her office and the Township Clerk, which does not hold up to scrutiny of the facts

- Request for the Clerk to provide the letter from the Ingham County Clerk’s Office as a communication in the next regular meeting Board packet for public review

Trustee Scales recommended the Supervisor make a decision regarding replacing Trustee Wilson with Trustee Styka as a member of the Elections Commission to have a full complement of the three (3) member Commission.

Clerk Dreyfus stated he was amenable to work with either Trustee Wilson or Trustee Styka on the Election Commission, recommending the issue be discussed first with Trustee Wilson as to her availability.

Treasurer Brixie reported her attendance at the last Land Preservation Advisory Board (LPAB) where the members received an update on the work being performed to remove invasive species in all preserves. She added the LPAB went into closed session to discuss possible land acquisition. Treasurer Brixie voiced appreciation to all the taxpayers who cumulatively paid 95.1% of summer taxes due by the September 14th deadline.

8. APPROVAL OF AGENDA

Treasurer Brixie moved to approve the agenda. Seconded by Trustee Styka.

Clerk Dreyfus offered the following friendly amendment:

- **Add Agenda Item 9G: Approval to Change Polling Location**

The friendly amendment was accepted by the maker and seconder.

ROLL CALL VOTE: YEAS: Trustee Scales, Styka, Veenstra, Supervisor LeGoff, Treasurer Brixie, Clerk Dreyfus

NAYS: None

Motion carried 6-0.

9. CONSENT AGENDA (SALMON)

Supervisor LeGoff reviewed the consent agenda.

Treasurer Brixie moved to adopt the Consent Agenda. Seconded by Trustee Styka.

ROLL CALL VOTE: YEAS: Trustee Scales, Styka, Veenstra, Supervisor LeGoff, Treasurer Brixie, Clerk Dreyfus

NAYS: None

Motion carried 6-0.

A. Communications

(1) Board Deliberations (BD)

BD 13E Donna Rose, 6207 Cobblers Drive, East Lansing; RE: Request to be appointed to the prospective Meridian Township Transportation Commission

(2) Board Information (BI)

BI-1 Tim Potter, 4632 Van Atta Road, Okemos; RE: Smart Growth America’s 2017 Free Technical Assistance Workshops

BI-2 Donna Rose, 6207 Cobblers Drive, East Lansing; RE: Bad Experience with Capital Area Transportation Authority’s Spec-Tran Service

BI-3 John Russell, President, Russell Builders, 4131 Okemos Road, Suite 12, Okemos; RE: Zoning Board of Appeals handling of his variance request

(3) On File in the Clerk’s Office (OF)

Material handed out at the September 6, 2016 Meeting

Kathy DeVito, 420 Chimney Oaks Drive, Okemos; RE: CATA Board Position

Patty McPhee, 5275 Thames Drive, Haslett; RE: CATA Representative

Treasurer Brixie moved that the communications be received and placed on file, and any communications not already assigned for disposition be referred to the Township Manager or Supervisor for follow-up. Seconded by Trustee Styka.

ROLL CALL VOTE: YEAS: Trustee Scales, Styka, Veenstra, Supervisor LeGoff, Treasurer Brixie, Clerk Dreyfus
NAYS: None
Motion carried 6-0.

B. Minutes

Treasurer Brixie moved to approve and ratify the minutes of the September 6, 2016 Regular Meeting as submitted. Seconded by Trustee Styka.

ROLL CALL VOTE: YEAS: Trustee Scales, Styka, Veenstra, Supervisor LeGoff, Treasurer Brixie, Clerk Dreyfus
NAYS: None
Motion carried 6-0.

C. Bills

Treasurer Brixie moved that the Township Board approve the Manager’s Bills as follows:

Common Cash	\$	129,882.93
Public Works	\$	88,241.34
Trust & Agency	\$	2,469,316.33
Total Checks	\$	2,687,440.60
Credit Card Transactions	\$	7,334.51
Total Purchases	\$	<u>2,694,775.11</u>
ACH Payments	\$	<u>396,133.86</u>

Seconded by Trustee Styka.

ROLL CALL VOTE: YEAS: Trustee Scales, Styka, Veenstra, Supervisor LeGoff, Treasurer Brixie, Clerk Dreyfus
NAYS: None
Motion carried 6-0.

[Bill list in Official Minute Book]

D. 2017 Budget Public Hearing Date-September 29, 2016

Treasurer Brixie moved that a public hearing be held at 6:00 P.M. in the Town Hall Room on September 29, 2016 for the purpose of taking comments regarding the 2017 Charter Township of Meridian Recommended Budget. Seconded by Trustee Styka.

ROLL CALL VOTE: YEAS: Trustee Scales, Styka, Veenstra, Supervisor LeGoff, Treasurer Brixie, Clerk Dreyfus
NAYS: None
Motion carried 6-0.

E. Land Preservation Acquisition Recommendation-Tank Trust

Treasurer Brixie moved the Meridian Township Board forward the proposed donation of the Edward Felton Tank Revocable Trust, 2.51 acres (parcel #33-02-02-11-177-008), to the Planning Commission for Section 61 Review for approval as to the location, character and extent as a public ground or open space. Seconded by Trustee Styka.

Board discussion:

- Subject parcel is east of Carlton Road
- Property is 100% wetland and is already protected
- Subject parcel impacts Lake Lansing and other Township preserves through its water connection
- Opportunity to improve fish habitat through use of this site
- Property is in the vicinity of the Lake Lansing Watershed
- Allowing the property to be part of the Land Management Program will assist in the creation of a healthy ecosystem in the area through invasive species control
- Land is a 100% donation
- Township ordinance requires a Phase I environmental assessment
- Cost of the assessment is \$2,000
- Assessment would uncover any contamination prior to the Township taking ownership of the property

ROLL CALL VOTE: YEAS: Trustee Scales, Styka, Veenstra, Supervisor LeGoff, Treasurer Brixie, Clerk Dreyfus
 NAYS: None
 Motion carried 6-0.

- F. Ratification of Police Officer Appointments
Treasurer Brixie moved to ratify the appointment of Tori Klewicki-McNutt and Loudore Jr. Brutus to the position of Police Officer contingent upon successful completion of those items stipulated in their conditional offers of employment. Seconded by Trustee Styka.

ROLL CALL VOTE: YEAS: Trustee Scales, Styka, Veenstra, Supervisor LeGoff, Treasurer Brixie, Clerk Dreyfus
 NAYS: None
 Motion carried 6-0.

- G. Approval to Change Polling Location
Treasurer Brixie moved to adopt the resolution “Change Location of Precinct #20 Polling Place in Meridian Township.” Seconded by Trustee Styka.

ROLL CALL VOTE: YEAS: Trustee Scales, Styka, Veenstra, Supervisor LeGoff, Treasurer Brixie, Clerk Dreyfus
 NAYS: None
 Motion carried 6-0.

10. QUESTIONS FOR THE ATTORNEY (None)

11. HEARINGS (None)

12. ACTION ITEMS

Supervisor LeGoff opened Public Remarks.

Leonard Provencher, 5824 Buena Parkway, Haslett, voiced his continued concern relative to Rezoning #16030, noting the property is compliant with its current zoning. He indicated once the rezoning is approved and the owner requests a property split, both parcels will be non-compliant regarding the required setbacks for the two buildings. Mr. Provencher believed the process to be “backwards.”

Supervisor LeGoff closed Public Remarks.

- A. Rezoning #16030 (Maniaci) 3690 Hulett Road RR (Rural Residential) to RAA (Single Family-Low Density) Introduction

Treasurer Brixie moved [and read into the record] NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby INTRODUCES FOR PUBLICATION AND SUBSEQUENT ADOPTION Ordinance No. _____, entitled "Ordinance Amending the Zoning District Map of Meridian Township pursuant to Rezoning Petition #16030 from RR (Rural Residential) to RAA (Single Family-Low Density).

BE IT FURTHER RESOLVED that the Clerk of the Charter Township of Meridian is directed to publish the Ordinance in the form in which it is introduced at least once prior to the next regular meeting of the Township Board.

Seconded by Trustee Scales.

Board discussion:

- Likelihood of a variance request for one of the parcels once the property is split
- Rezoning request meets all of the Township's criteria
- Request meets the objective of retaining the rural character in the eastern portion of the Township and promote infill development in the western portion of the Township
- RAA is reasonably low density
- Split is reasonable and will allow for a new home to be built on one of the parcels
- Concern once the split occurs, the garage currently on the property will be in the front yard and a violation of our current ordinance
- Board member preference for the Zoning Board of Appeals (ZBA) to grant a variance if the garage is a useful building
- Caution expressed by the ZBA Chair in the past regarding Board action causing an applicant to request a variance

ROLL CALL VOTE: YEAS: Trustee Scales, Styka, Veenstra, Supervisor LeGoff, Treasurer Brixie, Clerk Dreyfus

NAYS: None

Motion carried 6-0.

B. 2016 Deer Management Program

Trustee Veenstra moved [and read into the record] NOW, THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN authorizes that the Township-managed deer harvest will occur on the following properties in 2016: Northwest Land Preserve; Northridge Land Preserve; Forest Grove Land Preserve; Meridian Transfer Station property; Meridian Central Wetland Preserve; Hubbel Land Preserve; Central Meridian Uplands Land Preserve; Central Park; Tihart/Cornell Wetland Preserve; Davis/Foster Land Preserve; Red Cedar Glen Land Preserve; Central Park Drive/Okemos Road (fire station); Ted Black Woods Park; Southwest Meridian Uplands Land Preserve; Sower Woods Land Preserve; Red Cedar Natural Area; Meridian Riverfront Park; Red Cedar River East Land Preserve; Towner Road Park; and with the following additional properties that were not included in previous deer management programs including: Forest Hills Natural Area; Orlando Park "outlot b"; Hartrick Park; Tacoma Hills Natural Area; Riverside Cemetery; Glendale Cemetery; Wonch Park; Ferguson Park, Sumbal Land Preserve and Lake Lansing North Park/Conservation Easement Parcel for a total of 29 township-owned properties.

Seconded by Treasurer Brixie.

Trustee Veenstra offered the following amendment:

Add the following properties to the list of 29 township-owned properties:

- Dobie Road Ingham County Farm
- Michigan State University's Dobie Reserve

- **Private property of Delta Dental**

Seconded by Trustee Scales.

Board discussion:

- Intent of this resolution is to address only Township properties

ROLL CALL VOTE: YEAS: Trustee Veenstra, Supervisor LeGoff

NAYS: Trustee Scales, Styka, Treasurer Brixie, Clerk Dreyfus

Motion failed 2-4.

Dr. Daniel O'Brien, Wildlife Veterinarian, Michigan Department of Natural Resources, provided an update on the number of deer exhibiting chronic wasting disease (CWD) for Meridian Township (5 positive results out of the 1,043 animals tested) and throughout the State of Michigan.

Board discussion with Dr. O'Brien:

- Board member inquiry if the change in Michigan law was the result of the CWD outbreak
- No evidence CWD can be transmitted to any other animal other than the cervids
- The Center for Disease Control and the World Health Organization recommend animals testing positive for CWD or the larger family of diseases to which CWD belongs not be consumed by humans or other animals
- Concern with reducing the 450 foot safe shooting zone for archery to zero feet
- Less range for archery hunting v. hunting with a firearm
- Board member belief last year's kill of 86 deer was inadequate
- Inquiry as to further efforts to stop CWD from becoming established in Meridian Township
- Hunting is more difficult in suburban settings as there are safety concerns
- Surveillance effort within Meridian Township and the "core" area has resulted in success due to the buy-in of Meridian Township government and private landowners
- Providing hunters with opportunities to be involved in the process is an important part of the program's success
- Board member preference to extensively increase efforts to reduce the deer population and stop CWD from becoming established in Meridian Township

Treasurer Brixie offered the following amendment:

- **Insert "with the following condition: approval from Okemos Public Schools for the hunting on Hartrick Park, Ferguson Park and the Sumbal Natural Area" after "29 Township-owned properties"**

Seconded by Trustee Styka.

ROLL CALL VOTE: YEAS: Trustee Scales, Styka, Supervisor LeGoff, Treasurer Brixie, Clerk Dreyfus

NAYS: Trustee Veenstra

Motion carried 5-1.

Continued Board and staff discussion:

- Nine (9) new areas are being proposed for hunting
- Okemos Public Schools had expressed concern about hunting on the three (3) areas included in the amendment as parents were dropping off their children at Central Elementary in the morning
- Board member preference to touch base with Okemos Public Schools prior to proceeding with hunting on those three (3) properties
- Other properties are located between Ferguson Park and Central Elementary School
- Deer Management Program for Meridian Township commenced in 2011
- Discovery of CWD within the Township necessitated changes in the rules (e.g., no baiting, no meat donation to the food bank) and brought the program "to a halt"
- From 2011 through 2015, there have been 1,355 deer-car accidents in Meridian Township

- DNR has budgeted \$3 million toward fighting CWD
- Steps previously taken to establish the program were important components in fighting CWD
- Necessity of deer kill by professional sharp shooters as the Township is not able to eradicate CWD on its own through the existing program
- Program is highly managed and includes proficiency testing

ROLL CALL VOTE YEAS: Trustee Scales, Styka, Veenstra, Supervisor LeGoff, Treasurer
ON THE MAIN Brixie, Clerk Dreyfus
MOTION: NAYS: None
Motion carried 6-0.

13. BOARD DISCUSSION ITEMS

Supervisor LeGoff opened Public Remarks.

Neil Bowlby, 6020 Beechwood Drive, Haslett, spoke to what the Capital Improvements Programs (CIP) are supposed to be and how they should be formulated. He stated his understanding of the CIP is to include projects which the Township intends to build. Mr. Bowlby noted the previous Board denied the sewer extension for the Greenwood subdivision, but projections in the CIP still include the Green Road, Redondo, Oakdale, Mapleville and Beechwood sewers. He added the residents of Sleepy Hollow petitioned the Township to extend sanitary sewer and water into their subdivision, but it is scheduled in the CIP for 2021. Mr. Bowlby questioned if it is the Township's intent to install sewers in the Woodwind-Fox Chase area (now included in the Urban Services Boundary) in 2019 without asking residents if they want to have sewers. He alleged the CIP is not a resume padding exercise to say how much the Township wishes to expand. He requested the Greenwood subdivision sewer projects be removed from the CIP.

Ann Alchin, 5972 Cypress, Haslett, suggested the Township could find better uses for some of its money than the Downtown Development Authority (DDA). She indicated that while the DDA has received over \$247,000 in tax increment financing (TIF) funds, it is in debt to the Township for \$199,500. Ms. Alchin read the mission of the DDA for Board member and the public. She addressed the fact the old Meridian Area Resource Center (MARC) building was published as the "Eyesore of the Week" in the City Pulse. Ms. Alchin indicated the owner of the property no longer plans to build a Tavern and Tap restaurant on the subject site.

Leonard Provencher, 5824 Buena Parkway, Haslett, questioned how the 2017 Recommended Budget could be constructed when there is unfunded pension liability and nothing concrete presented on how to meet that financial commitment. He believed the 2017 budget to be preemptive. Mr. Provencher spoke in support of Donna Rose as a member of the prospective Transportation Commission as she could provide detailed information from the Capital Area Transportation Authority (CATA) and be a voice for persons with disabilities.

Donna Rose, 6207 Cobblers Drive, East Lansing, requested she be considered for Board appointment to the prospective Transportation Commission.

Supervisor LeGoff closed Public Remarks.

A. Williamstown Township Police Service Contract

Police Chief Hall summarized the fourth two-year contract proposed to provide law enforcement services to Williamstown Township as outlined in staff memorandum dated September 15, 2016.

Board discussion:

- Appreciation of Williamstown Township residents for the service provided by the Meridian Police Department
- Current program is well run
- Board member request for the amount of 2015-2016 contract
- Board member preference for all direct and indirect costs to be covered by the contract

- Suggestion for a possible press release highlighting the additional police services provided to Williamstown Township and its residents
- Projected expenditure for this contract last year was \$218,000, while \$220,000 was budgeted
- Cap of \$22,500 per quarter on extra hour services was placed by Williamstown Township
- Inquiry if the Township is recovering any overhead costs
- Included in the increase for 2017 is Williamstown Township's share of the cost for body cameras
- Infrastructure costs are included in the rate provided to Williamstown Township

It was the consensus of the Board to place this item on for action at its October 4, 2016 meeting.

B. Shaw Street Property

Director Kieselbach summarized the Shaw Street vacant property owned by Meridian Township as outlined in staff memorandum dated September 14, 2016.

Board discussion:

- Board member preference for a neighbor to purchase the property
- Property is owned by the public and all interested parties should have the opportunity to purchase
- Staff interest in knowing the Board's preference for the process used to sell the property
- Suggestion to notice all property owners within 300 feet regarding sale of the property
- Board member suggestion to have the property listed through a realtor in order for anyone to have an opportunity to bid on the property

C. 2017 Recommended Budget

Manager Walsh provided an overview of the 2017 Recommended Budget. He noted the public hearing will be held on September 29, 2016 at 6:00 P.M.

Board and staff discussion:

- General Fund millage rate of approximately 4.2 mills has been rolled back to 4.18 mills due to Headlee and resulted in a loss of approximately \$38,000, while revenue forecasts will remain the same
- Township will change the way the CIP is shown in the future
- MERS has changed its rate of return and mortality rate which has increased the Township's liability
- MERS is also changing its smoothing rate
- Township has conducted research and created a model which assumes a pension system with a 4% rate of return
- Function of the Township Pension Board
- Township Pension Board does not oversee MERS
- Township has no managerial oversight of the MERS system
- Administration has developed a plan which will place the Township in a good position 10-13 years from now to deal with the unfunded pension liability
- Communities throughout the state who belong to MERS are dealing with the same issue relative to unfunded pension liability
- Current employees support retiree payments
- Retiree health care is not an accrued benefit
- Meridian Township currently has 108 active employees and 104 retirees
- Appreciation for the overall 2017 Recommended Budget
- Board member desire that the rental housing inspection and reinspection fee schedule for multi-family and high density student complexes be increased
- Staff will investigate what other communities are doing relative to fee schedules for complexes

- Board member preference to increase rental registration back to \$1,200 from the reduced amount of \$800
- Board member statement all operating millages are rolled back due to Headlee, not just charter millages
- With the rollback, Meridian Township's total millage rate is 7.6163
- Appreciation to staff for compilation of the 2017 Recommended Budget
- Concern with the change of terms and figures between the 2017 Recommended Budget and the Powerpoint budget presentation document (e.g., property tax)
- Township is reimbursed for certain elections (e.g., 2015 state sales tax proposal, 2016 Presidential Primary)
- 34.83% increase in building maintenance over the 2016 Budget is due to one-time improvements to facilities and an increase in pension costs
- 143.92% increase in cemetery expenditures due to the remaining active employee from the previous two-member Teamsters Union who is partially paid out of the cemetery fund
- Clarification regarding the seeming disparity in estimates for the Pedestrian/Bicycle Pathway contained in the Funding Summary for the CIP
- Column labeled "Other" in the CIP Funding Summary includes projected donations and one-time funding
- Some of the funding in the column labeled "Other" in the CIP Funding Summary is earmarked for the Ingham County Trail Millage
- CIP is a planning tool and projects are not funded
- Clarification regarding the seeming disparity in funding for the Service Center expansion
- Service Center was designed to be expanded in the future if necessary
- Board member request for a realistic plan and figures for the Capital Improvements Program in the future
- Staff to provide an amended CIP for Board members at the next meeting
- Board member request for Sleepy Hollow Sanitary Sewer to be moved up in the CIP as the residents have petitioned for water and sewer
- Board member believe the current ambulance fees at \$650 plus \$12.25 per mile is too high
- Board member belief most insurance companies will not pay the entire amount
- Many residents do not have insurance
- Board member opposition to the proposed increase for ambulance fees of \$750 plus \$13 per mile as it places a burden on citizens who cannot afford insurance
- Proposed ambulance fee increase would help fund heart monitors for each of the Township's four (4) ambulances at \$40,000 per monitor
- Meridian Township currently charges the lowest ambulance fee within the region
- Board member opposition to the charge for ambulance refusal services
- Fire Chief to explain patient refusal after Advanced Life Support (ALS) Services at the next Board meeting
- Township is exploring payment of ambulance services with a credit card as it may bring an additional \$50,000 annually in revenue
- Township has a waiver program for qualified residents who cannot pay for ambulance services
- Board member preference for the Township not to pay membership dues of \$400 to the Lansing Chamber of Commerce as it is a partisan organization
- Board member concern with the payment of \$15,000 in dues to the Lansing Economic Area Partnership (LEAP) as he believes it provides little benefit to Meridian Township and LEAP pays its administrative staff large salaries
- Michigan Townships Association (MTA) dues of \$6,300 provides resources and benefits to Meridian Township
- Board member concern only three townships belong to the Michigan Municipal League (MML)

- Board member concern the MML takes the side of cities if there is an adversarial position between a city and township
- MML does not provide a service to Meridian Township and the \$8,000 in dues could be better utilized
- Board member belief the Township does not have many issues in common with other communities which belong to the MTA due to its size
- Township belongs to the MML Worker's Compensation Pool
- Township joined the MML for the worker's compensation insurance benefits
- MML has been helpful in dealing with legislation regarding the dark store policy, revenue sharing, elimination of a paper tax roll, etc.
- Meridian Township functions much like a city due to its size and its full time police and fire departments

It was the consensus of the Board for staff to provide additional information regarding the CIP as well as fees and bring back final changes to the budget at its September 29, 2016 Meeting.

- D. Land Preservation Acquisition Recommendation-Serafine Trust
Parks and Land Management Coordinator Greenway summarized the recommendation for Land Preservation acquisition as outlined in staff memorandum dated September 15, 2016.

Board discussion:

- Proposed site is in good condition and is picturesque land
- Land Preservation Advisory Board is desirous of neighbors who are active and engaged in the community and preserve
- Proposed site has a variety of plant and animal species
- Herron Creek is an important natural tributary of the Red Cedar River
- Herron Creek has a significant bird population
- Synergy of placement next to an existing land preserve for continuity of greenspace
- Previous interest in development of the site
- Existing wetland on the site
- Multifamily housing is located to the west and this parcel would create passive recreational opportunities for those residents
- Purchase offer for this parcel has been accepted at \$162,500

It was the consensus of the Board to place this item on for action at its October 4, 2016 meeting.

- E. Transportation Commission
Trustee Styka summarized the items of discussion from the last Board meeting on this topic.

Board discussion:

- Board member suggestion for a seven (7) member makeup of the Board
- Areas represented should include Redi-Ride, CATA, Spec-Tran, bicyclists, pedestrians/trail users, rail user, etc.
- Four proposed specifics would be included in the charge of the commission
- A minimum of monthly meetings for the first six (6) months then bi-monthly thereafter
- Initial two-year appointments
- If the commission becomes permanent after the initial two-year period, two (2) appointees each year would have staggered terms over a three (3) year period with the Board appointee serving during his/her term of office
- Board member preference not to include a rail services user
- Board member preference to include a transportation specialist
- Big picture view should include the interconnection of all modes of transportation uses within the region

- Concern over one of the Commission charges which abdicates staff's responsibility of handling citizen complaints
- Board member request for the public to weigh in on the charge of the commission
- Interest in how the commission can aid the township with its current work (e.g., Bicycle/Pedestrian Master Plan review)
- Board member request for staff to provide input to the Board regarding how the commission can assist the Township Board and the Township in its daily operations and future planning
- Board member preference for staff to continue to follow-up on citizen complaints, but provide a summary to the Transportation Commission

It was the consensus of the Board to continue discussion of this item at its October 4, 2016 meeting.

14. FINAL PUBLIC REMARKS

Supervisor LeGoff opened Public Remarks.

Leonard Provencher, 5824 Buena Parkway, Haslett, inquired as to LEAP's function for the Township. He expressed concern LEAP represents the interests of developers and the Township should not be paying dues for that representation.

Neil Bowlby, 6020 Beechwood Drive, believed only the common areas and one-third of the units in large apartment complexes are inspected each year. He inquired if the fee is based on the number of units inspected or the total number of units within the project. Mr. Bowlby asked if the Township is required to participate in MERS or if it is an investment option for the Township. He noted the Township Manager indicated MERS has experienced a 2-3% rate of return and suggested the Township invest in solar panels which will result in a 5-6.25% rate of return.

Manager Walsh replied the Township can leave MERS and bond for the pension, but the law would require close out of the pension fund. He believed 60-80% of Michigan communities have their pension system through MERS.

Ody Norkin, 3803 Sandlewood, Okemos, believed someone should be held accountable for the unfunded pension liability. He did not believe Township residents should bear the burden of the situation through collection of additional revenues and they are entitled to be provided accountability. Mr. Norkin objected to employees "taking a hit" by what he characterized as lack of follow-up on poor actuarial guesswork. He believed the Township Treasurer should be held accountable for taxes paid by residents.

Manager Walsh responded to public comment by offering history on the issue of unfunded pension liability. He stated the problem has been in existence for 25-30 years, but the magnitude of the liability has increased exponentially over the last 24 months largely based on the level of benefits provided by Meridian Township, the MERS assumption on the rate of return not being realized and the mortality rate smoothing. Manager Walsh noted the situation the Township is in must be shared by everyone in order to retain the level of police and fire services offered to residents.

Donna Rose, 6207 Cobblers Drive, East Lansing, shared her vision of the Transportation Commission as she believed it should be for all modes of transportation within the Township, which excludes highways, airports or rail. She stated no one who sits on the Commission should have the ability to benefit from their position (e.g., transportation provider). Ms. Rose believed residents will complain directly to the Transportation Commission. She stated it would be terrible for the Township's pensioners to rely on a promise not kept.

Supervisor LeGoff closed Public Remarks.

15. FINAL BOARD MEMBER COMMENT

Clerk Dreyfus announced the new polling location for Precinct 20 is New Hope Church, 1340 Haslett Road in Haslett.

Trustee Veenstra expressed appreciation that New Hope Church allowed the Township to use its facility for voters in Meridian Township. He requested the Board adopt a policy that every lawsuit against the Township or a Township employee be listed on the agenda as a received communication. Trustee Veenstra suspected MERS "tardiness" in recognizing how much their return on investment had decreased was part of the problem with the unfunded pension liability Meridian Township faces.

Trustee Scales noted the September 14th edition of the Towne Courier contained a guest opinion piece by the Chair of the Ingham County Commission dealing with the county's unfunded pension liability. He read an excerpt from that article, noting the Chair stated "Ingham County needs to make significantly larger annual payments to MERS because MERS now requires that pensions be fully funded by a much earlier date. Because of these changes, the funded portion of county pensions dropped from 71% to approximately 66%." He likened it to a mortgage company dropping the length of the house mortgage from 30 year to ten (10) years, which increases the payment needed to be made. Trustee Scales believed this is what the Township needs to address and fix.

Treasurer Brixie responded to earlier public comment which depicted a graph showing interest rate earnings in terms of dollars for the Township portfolio v. CATA's portfolio. She pointed out CATA's investment portfolio is significantly larger than Meridian Township and believed it not to be an accurate comparison.

16. ADJOURNMENT

Supervisor LeGoff adjourned the meeting at 10:10 P.M.

ELIZABETH LEGOFF
TOWNSHIP SUPERVISOR

BRETT DREYFUS, CMMC
TOWNSHIP CLERK

Sandra K. Otto, Secretary

**Charter Township of Meridian
Board Meeting
10/4/2016**

MOVED THAT THE TOWNSHIP BOARD APPROVE THE MANAGER'S
BILLS AS FOLLOWS:

COMMON CASH	\$	199,231.64
PUBLIC WORKS		324,861.59
TRUST & AGENCY		13,471,399.83
	TOTAL CHECKS:	\$ 13,995,493.06
CREDIT CARD TRANSACTIONS		5,503.59
	TOTAL PURCHASES:	<u>\$ 14,000,996.65</u>
ACH PAYMENTS		<u>\$ 534,123.47</u>

*mmmm
9-29-16*

09/29/2016 12:35 PM
User: hudecek
DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
EXP CHECK RUN DATES 10/04/2016 - 10/04/2016
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: GF

Vendor Name	Description	Amount	Check #
1. 54-A DISTRICT COURT			
	CASH BOND - AARIN DONALD DOKUM	250.00	93327
2. AARON MCCONAUGHY			
	REIMB FOR MILEAGE ENDING 9/13/16	71.28	
3. AFFORDABLE TIRE			
	TIRES 2016 (STATE CONTRACT PRICING)	987.44	
4. ALLGRAPHICS CORP			
	ADULT SOFTBALL CHAMPIONSHIP SHIRTS	226.00	
5. ALRO STEEL			
	72" ALUMINUM TUBING	392.10	
6. AMERICAN ASPHALT			
	REPAVE ASPHALT PARKING LOT SOUTH FIRE STATION	15,166.75	
7. APOLLO FIRE EQUIPMENT			
	SERVICE/MAINTENANCE TO HYDRAULIC TOOLS	852.65	
8. ARGUS-HAZCO			
	REPAIR 4 GAS MONITORS	339.88	
9. AT RECYCLE			
	E-WASTE - LOGISTICS FEE	500.00	
10. AT&T MOBILITY			
	DISPATCH NON EMERG PHONE	90.18	
11. AUTO VALUE OF EAST LANSING			
	2016 REPAIR PARTS	29.95	
	2016 REPAIR PARTS	14.69	
	TOTAL	44.64	
12. BARYAMES CLEANERS			
	STANDARD POLICE UNIFORM CLEANING	930.00	
	STANDARD POLICE UNIFORM CLEANING	113.65	
	TOTAL	1,043.65	
13. BOYNTON FIRE SAFETY SERVICE			
	ANNUAL FIRE SUPPRESSION TEST AND INSPECTIONS 2016	90.00	
14. BSN SPORTS			
	SOCCER GOALS	5,480.80	
15. CATHERINE ADAMS			
	REIMB FOR MILEAGE-SEPT	57.24	
16. CDW			
	MICROSOFT LICENSE RENEWAL	32,250.71	
17. CINTAS CORPORATION #725			
	WORK UNIFORMS FRANK/PUNG	30.81	
	WORK UNIFORMS FRANK/PUNG	41.60	
	TOTAL	72.41	
18. CINZORIE FARMS LLC			
	FARM MARKET VENDOR	353.00	
19. CITY OF EAST LANSING			
	SHARED ASSESSOR SERVICES - JULY	4,724.16	
	SHARED ASSESSOR SERVICES - AUGUST	3,729.60	
	TOTAL	8,453.76	
20. CITY PULSE			
	TWP NOTICES	66.78	
	TWP NOTICES	133.56	
	TOTAL	200.34	
21. COMCAST CABLE			
	SERVICE FOP OCTOBER	163.13	
	INTERNET & PHONE SERVICE	194.70	
	POLICE DEPT ADDITIONAL CABLE SERVICE	12.84	
	INTERNET SERVICE	144.35	
	TOTAL	515.02	

09/29/2016 12:35 PM
 User: hudecek
 DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
 EXP CHECK RUN DATES 10/04/2016 - 10/04/2016
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: GF

Vendor Name	Description	Amount	Check #
22. CONSUMERS ENERGY	CRC EMERG PMT TO AVOID UTILITY SHUTOFF	526.20	
	CRC EMERG PMT TO AVOID UTILITY SHUTOFF	100.00	
	TOTAL	626.20	
23. COURTESY FORD	FORD REPAIR PARTS 2016	135.04	
	FORD REPAIR PARTS 2016	78.00	
	FORD REPAIR PARTS 2016	16.83	
	FORD REPAIR PARTS 2016	56.45	
	TRANSMISSION REPAIR UNIT 60-102	1,694.07	
	TOTAL	1,980.39	
24. CUMMINS BRIDGEWAY LLC	SERVICE ON GENERATOR	238.00	
25. DANIEL & MARGARET BRODBECK	REFUND OVERP'MT OF AMBULANCE BILL	84.50	
26. DANIELLE HUGHES	REIMB FOR MILEAGE - SEPTEMBER	9.18	
27. DBI	OFFICE SUPPLIES	23.49	
	OFFICE SUPPLIES	28.52	
	OFFICE SUPPLIES	8.50	
	OFFICE SUPPLIES	13.57	
	OFFICE SUPPLIES	9.65	
	MISC OFFICE SUPPLIES	46.99	
	TOTAL	130.72	
28. DELTA DENTAL	INSURANCE FOR OCTOBER	10,224.25	93406
	INSURANCE FOR OCTOBER	2,265.66	93406
	INSURANCE FOR OCTOBER	86.53	93406
	TOTAL	12,576.44	
29. DEMMER CENTER	ARCHERY INSTRUCTOR FEE	30.00	
30. DIANA TENNES	FARM MARKET VENDOR	24.00	
31. EAST LANSING POLICE DEPT	OHSP GRANT & YOUTH ALCOHOL GRANT 3RD QTR	2,656.21	
32. ELECTION SOURCE	BALLOT BAGS	1,689.45	
33. FAHEY SCHULTZ BURZYCH RHODES PLC	LEGAL FEES	5,000.00	
	LEGAL FEES	400.00	
	LEGAL FEES	320.00	
	LEGAL FEES	200.00	
	LEGAL FEES	200.00	
	LEGAL FEES	180.00	
	LEGAL FEES	4,000.00	
	LEGAL FEES	130.00	
	TOTAL	10,430.00	
34. FEDEX	SHIPPING	34.27	
35. FIRE SAFETY EDUCATION	FIRE PREVENTION TRAINING MATERIALS	730.00	
36. FRANK WALSH	REIMB FOR LIFE INSURANCE POLICY	965.00	
37. GOODYEAR COMMERCIAL TIRE	ROAD SERVICE VEHICLE #91	113.17	
38. GRAINGER	DISPOSABLE GLOVES	84.00	

09/29/2016 12:35 PM
User: hudecek
DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
EXP CHECK RUN DATES 10/04/2016 - 10/04/2016
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: GF

Vendor Name	Description	Amount	Check #
39. GRANDPAS PASTYS LLC	FARM MARKET VENDOR	27.00	
40. GRANGER	SERVICE	111.00	
	SERVICE	128.51	
	SERVICE	65.44	
	SERVICE	76.00	
	SERVICE	87.00	
	SERVICE	17.50	
	SERVICE	142.41	
	TOTAL	627.86	
41. GRANICUS INC	MONTHLY CHG OPEN PLATFORM/GOVERN TRANSPARENCY	325.00	
42. HASSELBRING CLARK CO	CONTRACT SERVICE FOR ASSESSOR'S OFFICE	44.15	
43. HERBERT L CONFER JR	FARM MARKET VENDOR	256.00	
44. INGHAM COUNTY SHERIFF DEPT	OHSP GRANT & YOUTH ALCOHOL GRANT 3RD QTR	2,729.17	
45. JAMES RAYNAK	REFUND VARIANCE FEE @ 4540 OAK POINTE	450.00	
46. JANE GREENWAY	REMB FOR MILEAGE - SEPTEMBER	12.96	
47. JEFFORY BROUGHTON	STANDING PO - RADIO REPAIR	1,475.50	
48. JESSICA FERRIGAN	FITNESS OVER 50 INSTRUCTOR FEE	144.00	
49. JOHNSON & ANDERSON INC	CONVERSION OF FLEET SERVICES CMMS TO CITYWORKS PER	6,362.50	
50. KELSEY DILLON	REIMB FOR MILEAGE - SEPTEMBER	36.40	
51. L3 COMM MOBILE VISION INC	MISC SUPPLIES	93.05	
52. LANSING POLICE DEPARTMENT	OHSP GRANT 3RD QTR	1,537.25	
53. LANSING SANITARY SUPPLY INC	STANDING PO - CLEANING SUPPLIES/EQUIPMENT	85.02	
	JANITORIAL SUPPLIES 2016	729.85	
	TOTAL	814.87	
54. LANSING UNIFORM COMPANY	STANDING PO - UNIFORMS	12.50	
	STANDARD POLICE UNIFORM PURCHASES	100.00	
	STANDING PO - UNIFORMS	12.50	
	STANDARD POLICE UNIFORM PURCHASES	390.00	
	STANDING PO - UNIFORMS	129.90	
	TOTAL	644.90	
55. LYDEN OIL COMPANY	BULK OIL	1,448.15	
56. MERIDIAN TOWNSHIP	TRASFER FOR FLEX CKING PAYROLL 9/30/16	1,234.66	
57. MICHIGAN ATHLETIC CLUB	REFUND OVERP'MT PARK PAVILLION RENTAL FEES	40.00	
58. MICHIGAN POLICE EQUIPMENT CO	DUTY HOLSTERS AND WEAPON LIGHTS	4,477.00	
59. MICHIGAN.COM	LEGAL NOTICES	650.58	
60. MID MICHIGAN PONDS	ADDITIONAL TREATMENT	350.00	
61. MOLLY NEVINS	FITNESS OVER 50 INSTRUCTOR FEE	80.00	

09/29/2016 12:35 PM
 User: hudecek
 DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
 EXP CHECK RUN DATES 10/04/2016 - 10/04/2016
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: GF

Vendor Name	Description	Amount	Check #
62. MOSQUITO SQUAD OF GREATER LANSING	BARRIER SPRAY-FIRE	199.00	
	BARRIER SPRAY FOR SERVICE CENTER	199.00	
	BARRIER SPRAY-FIRE STATION	99.00	
	TOTAL	497.00	
63. MSU POLICE DEPT	OHSP GRANT & YOUTH ALCOHOL GRANT 3RD QTR	2,438.46	
64. NAPA	MISC PARTS - LESS \$39.46 OVERP'MT	38.60	
	A/C RECHARGE & LEAK DETECTOR UNIT	3,537.88	
	FLEET REPAIR PARTS 2016	28.54	
	FLEET REPAIR PARTS 2016	79.92	
	FLEET REPAIR PARTS 2016	932.16	
	FLEET REPAIR PARTS 2016	13.29	
	FLEET REPAIR PARTS 2016	183.75	
	TOTAL	4,814.14	
65. NEW PIG	DRAIN INSERT	105.38	
66. OFFICEMAX	BOISE ASPEN RECYCLED PAPER	1,541.00	
67. OVERHEAD DOOR OF LANSING	ANTENNA KIT FIRE STATION 3	225.00	
	EMERGENCY DOOR REPAIR N. FIRE STA	1,178.97	
	TOTAL	1,403.97	
68. PECKHAM	MUNICIPAL/CENTRAL FIRE STATION JANITORIAL SERVICE	2,445.16	
69. PITNEY BOWES	ACCOUNT #0012759105	50.14	
70. PLM LAKE & LAND MANAGEMENT	2016 LAKE LANSING WATERSHED LAKE TREATMENT	13,154.40	93404
71. POSITIVE PROMOTIONS INC	FIRE PREVENTION TRAINING MATERIALS	1,632.14	
72. PRINT MAKERS SERVICE INC	MONTHLY CHG & COPIES	226.27	
73. PROFESSIONAL SERVICES INDUSTRIES	PARK LAKE RD SEWER SOIL BORINGS	1,100.00	
74. PROGRESSIVE AE	LAKE LANSING WATERSHED MANAGEMENT	1,167.50	
75. PRO-TECH MECHANICAL SERVICES	LABOR	140.00	
76. QUALITY TIRE INC	TIRES STATE BID	339.15	
77. RACHEL MCDANIEL	REIMB FOR MILEAGE-SEPT	21.06	
78. REDWOOD LANDSCAPING	PATHWAY TRIMMING AND MOWING 2016	6,977.50	
79. REFPAY TRUST ACCOUNT	REF PAY FOR SOCCER & FLAG FOOTBALL PROGRAMS	4,768.00	
80. ROBIN FAUST	REIMB FOR MILEAGE-SEPTEMBER	25.92	
81. RUSTY PLUMMER	FARM MARKET VENDOR	28.00	
82. S&B ARCHITECTS	NOKOMIS BUILDING ARCHITECTURAL DRAWINGS	45.00	
83. SAFETY SYSTEMS INC	ANNUAL ALARM SERVICE AGREEMENT - 3711 OKEMOS RD SE	415.00	
84. SAMIA'S MEDITERRANEAN GOURMET LLC	FARM MARKET VENDOR	61.00	

09/29/2016 12:35 PM
 User: hudecek
 DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
 EXP CHECK RUN DATES 10/04/2016 - 10/04/2016
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID.
 BANK CODE: GF

Vendor Name	Description	Amount	Check #
85. SME	TESTING WONCH PARK PAVILION	459.75	
	KANSAS ST UTILITY TRENCH DENSITIES	2,002.75	
	TOTAL	2,462.50	
86. SOLDAN'S FEED & PET SUPPLIES	CANINE SUPPLIES FOR TWO DOGS	46.99	
	CANINE SUPPLIES FOR TWO DOGS	32.99	
	CANINE SUPPLIES FOR TWO DOGS	54.99	
	TOTAL	134.97	
87. SOUTHEASTERN EQUIPMENT CO	HYDRAULIC LEAK	329.92	
88. SPARROW OCCUPATIONAL	SERVICES FOR AUGUST	1,001.97	
89. SPARTAN DISTRIBUTORS	MISC PARTS	639.71	
	CONTROL THROTTLE	71.33	
	TORO MOWER REPAIR PARTS	417.59	
	TORO MOWER REPAIR PARTS	691.76	
	TORO MOWER REPAIR PARTS	571.38	
	TOTAL	2,391.77	
90. STATE OF MICHIGAN	EMS AGENCY LICENSE RENEWAL	250.00	93405
	ACCOUNT#0006816 ELEVATOR SAFETY	360.00	
	REGISTRATION E. LINN FIRE INVESTIGATION II SCHOOL	250.00	
	TOTAL	860.00	
91. STEVE GROSE	FARM MRKT VENDOR	432.00	
92. SWEETIE PIE PANTRY LLC	FARM MARKET VENDOR	11.00	
93. TDS	LONG DISTANCE SERVICE	1,329.11	
94. THE CHEESE PEOPLE OF GRAND RAPIDS	FARM MARKET VENDOR	78.00	
95. THE HARKNESS LAW FIRM PLLC	LEGAL FEES-UTC	6,749.06	
96. THE LINCOLN NAT'L LIFE INS CO	INSURANCE FOR OCTOBER	3,575.40	93407
97. THE POLACK CORPORATION	COPY MACHINE CONTRACT CHGS	1,441.37	
98. TRINA TAYLOR	REFUND OVERP'MT ARTS & CRAFT MKT PLACE VENDOR FEE	10.00	
99. US BANK EQUIPMENT FINANCE	SERVICE CONTRACT	954.00	
	SERVICE CONTRACT	129.00	
	TOTAL	1,083.00	
100 VARIPRO BENEFIT ADMINISTRATORS	FLEX ADMINISTRATION 10/01	205.00	
101 WASHTENAW COMMUNITY COLLEGE	HUVACO CLASSES J. HECKAMAN, R. BOLEK, B POWERS	285.00	93408
102 WEST MI AQUATIC WEED REMOVAL	WEED REMOVAL - 30 ACRES	9,270.00	
103 WILBUR HOCHSTETLER	FARM MARKET VENDOR	485.00	
TOTAL - ALL VENDORS		199,231.64	

09/29/2016 12:33 PM
 User: hudecek
 DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
 EXP CHECK RUN DATES 10/04/2016 - 10/04/2016
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: PW

Vendor Name	Description	Amount	Check #
1. ABONMARCHE			
	N OKEMOS RD PUMP STATION & FORCEMAIN	2,525.00	
2. BARNHART & SON			
	REPAIR SEWER KENMORE DRIVE	3,280.20	
	GRANGE ACRES SANITARY MANHOLE DROP REPAIR	2,031.57	
	GRANGE ACRES SANITARY MANHOLE CASTING ADJ	4,534.36	
	REMOVE CONCRETE STRUCTURE	423.50	
	TOTAL	10,269.63	
3. CARL SCHLEGEL INC			
	SAND/GRAVEL/STONE/TOP SOIL	1,221.69	
4. CITY OF EAST LANSING			
	SEWER OPERATIONS BILL	279,115.98	
5. DELTA DENTAL			
	INSURANCE FOR OCTOBER	1,382.28	26482
6. EJ USA, INC.			
	1046Z FR 4"	379.94	
7. FERGUSON WATERWORKS #3386			
	24 X 20 PIPE	410.00	
8. JOHNSON & ANDERSON INC			
	CITYWORKS IMPLEMENTATION-STEPS 1&2 OF YOUR JANUARY	6,612.50	
	SCADA RADIO, PLC AND CENTRAL HMI MODERNIZATION	130.00	
	UPDATE & ENHANCE TOWNSHIP'S GIS INFORMATION PER YO	80.00	
	TOTAL	6,822.50	
9. JUSTIN TOBIN			
	REFUND PAID WRONG ACCOUNT ONLINE	108.30	
10. MACALLISTER RENTAL			
	EQUIPMENT RENTAL	126.00	
11. MCDONALD'S			
	REFUND OVERP'MT FINAL #GDRV-002040-0000-02	501.46	
12. MICHIGAN SUPPLY CO			
	REPAIR OF SOKKIA SETS	95.00	
13. MICHIGAN SURVEYORS			
	REPAIR OF SOKKIA SETS	237.50	
	REPAIR OF SOKKIA SETS	95.00	
	TOTAL	332.50	
14. MONIQUE FIELD			
	REFUND OVERP'MT FINAL #SKYD-006059-0000-02	108.30	
15. ONE WAY ASPHALT PAVING			
	BITUMINOUS REPAIR CONTRACT 2014	10,961.66	
16. PROFESSIONAL SERVICES INDUSTRIES			
	PARK LAKE RD SEWER SOIL BORINGS	2,210.00	
17. SME			
	NEWTON RD SEWER	2,687.50	
	NEWTON RD SEWER	1,101.25	
	TESTING FOR PARK LAKE RD PAVING	3,121.50	
	TOTAL	6,910.25	
18. TDS			
	LONG DISTANCE SERVICE	148.49	
19. THE LINCOLN NAT'L LIFE INS CO			
	INSURANCE FOR OCTOBER	424.67	26483
20. TRI TITLE AGENCY LLC			
	REFUND OVERP'MT FINAL #WDS-001083-0000-00	241.80	
	REFUND OVERP'MT OF FINAL #GOSS-006300-0000-04	67.52	
	REFUND OVERP'MT FINAL #BIBE-003138-0000-01	229.90	
	REFUND OVERP'MT FINAL #MAPR-005474-0000-01	213.80	
	TOTAL	753.02	
21. XI & LILLY'S APARTMENTS LLC			
	REFUND OVERP'MT #RVWD-002172-0000-05	54.92	

09/29/2016 12:34 PM
User: hudecek
DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
EXP CHECK RUN DATES 10/04/2016 - 10/04/2016
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: PW

Vendor Name	Description	Amount	Check #
TOTAL - ALL VENDORS		324,861.59	

09/29/2016 12:33 PM
 User: hudecek
 DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
 EXP CHECK RUN DATES 10/04/2016 - 10/04/2016
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: TA

Vendor Name	Description	Amount	Check #
1. BANK OF AMERICA	REFUND OVERP'MT TAX - 3 PARCELS	5,556.06	11845
2. CALIBER HOME LOANS	REFUND-OVERP'MT OF TAXES @ W LAKE	338.62	11846
3. CENTRAL LOAN ADMINISTRATION	REFUND-OVERP'MT OF TAXES - 7 PARCELS	15,162.85	11847
4. CHASE	REFUND-OVERP'MT OF TAXES - 4 PARCELS	11,982.28	11848
5. CITI MORTGAGE	REFUND-OVERP'MT OF TAXES - 2 PARCELS	2,958.26	11849
6. CITIZENS ONE HOME LOANS	REFUND OVERP'MT TAX - 2 PARCELS	5,176.71	11850
7. COLONIAL SAVINGS FA	OVERP'MT SUMMER PROPERTY TAX @ 6164 COBBLERS	758.10	11851
8. DITECH FINANCIAL LLC	OVERP'MT OF SUMMER PROPERTY TAX - 6 PARCELS	12,135.12	11852
9. DOVENMUEHLE MORTGAGE	REFUND-OVERP'MT OF TAXES @ 2001 TIMBERVIEW	6,607.33	11853
10. EAST LANSING PUBLIC SCHOOLS	2016 SUMMER TAX COLLECTION	845,176.48	11854
11. FAY SERVICING	REFUND OVERP'MT OF TAXES @ 4375 ELMWOOD	1,447.93	11855
12. FLAGSTAR BANK	REFUND-OVERP'MT OF TAXES - 3 PARCELS	6,859.76	11856
13. HASLETT PUBLIC SCHOOLS	2016 SUMMER TAX COLLECTION	1,566,129.39	11857
14. HUNTINGTON-CONSUMER FIRST	REFUND-OVERP'MT OF TAXES @ 3720 TAOS CIRCLE	1,531.65	11858
15. INDEPENDENT BANK	REFUND-OVERP'MT OF TAXES @ 4392 SATENWOOD	2,670.96	11859
16. INGHAM COUNTY LAND BANK	2016 SUMMER LAND BANK SPECIFIC TAX CAPTURE	53.47	11860
17. INGHAM COUNTY TREASURER-BROWNFIELD	2016 SUMMER LAND BANK BROWNFIELD CAPTURE	11.69	11861
	2016 SUMMER BROWNFIELD CAPTURE-DOUGLAS J	295.46	11862
	TOTAL	307.15	
18. INGHAM INTERMEDIATE SCHOOL	DELINQ PP & 2016 SUMMER TAX COLLECTION	6,069,186.81	11863
19. JACK & DIANNE SEIBOLD	OVERP'MT SUMMER PROPERTY TAX @ 1640 FOREST HILLS	20.00	11864
20. KAZBY PROPERTIES LLC	OVERP'MT SUMMER PROPERTY TAX @ 2280 SOWER	9.00	11865
21. LAKE MICHIGAN CREDIT UNION	REFUND-OVERP'MT OF TAXES @ 3555 BREEZY POINT	3,732.82	11866
22. LANSING COMMUNITY COLLEGE	DELINQ PERSONAL PROPERTY TAX COLLECTION	52.92	11867
23. LIBERTY TITLE AGENCY	REFUND OVERP'MT OF TAXES	22.11	11868
24. LOANCARE LLC	OVERP'MT OF SUMMER TAX @ 5903 LAKE E	5,106.62	11869
25. M & T BANK	REFUND-OVER P'MT OF TAXES	2,780.19	11870
26. MB FINANCIAL BANK NA	REFUND-OVERP'MT OF TAXES @ 2687 TERI TERRACE	1,529.36	11871
27. MERIDIAN TOWNSHIP DDA	2016 SUMMER TAX COL - PD OUT TO 9-16-16	4,881.16	11872
28. MICHAEL BUETOW	OVERP'MT SUMMER PROPERTY TAX @ 3776 CHIPPENDALE	10.00	11873
29. NATIONSTAR MORTGAGE LLC	REFUND-OVERP'MT OF TAXES @ 3234 BIRCH ROW	1,005.63	11875
	REFUND-OVERP'MT OF TAXES - 2 PARCELS	9,527.22	11874
	TOTAL	10,532.85	

09/29/2016 12:33 PM
User: hudecek
DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
EXP CHECK RUN DATES 10/04/2016 - 10/04/2016
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: TA

Vendor Name	Description	Amount	Check #
30. OKEMOS PUBLIC SCHOOLS	DELINQ PP & 2016 SUMMER TAX COLLECIONT	4,748,309.86	11876
31. PENNYMAC	REFUND-OVERP'MT OF TAXES - 2 PARCELS	4,980.68	11877
32. PHH MORTGAGE CORP	REFUND - OVERP'MT OF TAXES - 2 PARCELS	5,062.99	11878
33. PNC MORTGAGE	REFUND-OVERP'MT OF TAXES - 2 PARCELS	6,203.26	11879
34. QUICKEN LOANS	REFUND-OVERP'MT OF TAXES - 2 PARCELS	3,036.31	11880
35. SPECIALIZED LOAN SERVICING	REFUND-OVERP'MT OF TAXES @ 6410 ISLAND LAKE EAST	6,745.11	11881
36. STATE OF MICHIGAN	2016 TAX REVERTED SPECIFIC TAX	27.78	11882
	ENDING SOR REGISTRATION DATE 8/31/16	60.00	
	TOTAL	87.78	
37. SUPERIOR BRASS & ALUMINUM CASTING	OVERP'MT SUMMER PROPERTY TAX @ 4887 DAWN	10.00	11883
38. TOWNE MORTGAGE DBA AMERICU	OVERP'MT SUMMER TAX - 2 PARCELS	3,089.25	11884
39. UNILEVER	OVERP'MT DELINQ PERSONAL PROPERTY TAX	152.75	11885
40. US BANK HOME MORTGAGE	REFUND OVERP'MT OF TAXES - 2 PARCELS	5,144.94	11886
41. WILLIAMSTON SCHOOLS	2016 SUMMER TAX COLLECTION	105,860.94	11887
TOTAL - ALL VENDORS		13,471,399.83	

September 15 to September 28, 2016

Date	Merchant Name	Amount	Account Name
2016/09/16	4IMPRINT	\$209.69	ANDREA SMILEY
2016/09/25	ADOBE	\$79.98	ANDREA SMILEY
2016/09/26	ADOBE	(\$4.80)	ANDREA SMILEY
2016/09/24	ADOBE *ACROPRO SUBS	\$15.89	DEREK PERRY
2016/09/19	ADOBE *CREATIVE CLOUD	\$31.79	BENJAMIN MAKULSKI
2016/09/24	ADOBE *CREATIVE CLOUD	(\$1.91)	BENJAMIN MAKULSKI
2016/09/19	ADOBE *CREATIVE CLOUD	\$31.79	ANDREA SMILEY
2016/09/24	ADOBE *CREATIVE CLOUD	(\$1.91)	ANDREA SMILEY
2016/09/24	ADOBE *CREATIVE CLOUD	(\$1.91)	DEBORAH GUTHRIE
2016/09/16	AMAZON MKTPLACE PMTS	\$59.36	CATHERINE ADAMS
2016/09/20	AMAZON MKTPLACE PMTS	\$25.60	MICHELLE PRINZ
2016/09/28	AMAZON MKTPLACE PMTS	\$262.65	MICHELLE PRINZ
2016/09/22	AMAZON MKTPLACE PMTS	\$30.34	BENJAMIN MAKULSKI
2016/09/15	AMAZON MKTPLACE PMTS	\$26.40	CHRISTOPHER DOMEYER
2016/09/16	AMAZON MKTPLACE PMTS	\$6.49	JANE GREENWAY
2016/09/22	AMAZON.COM	\$53.28	MICHELLE PRINZ
2016/09/27	AMAZON.COM	\$111.96	MICHELLE PRINZ
2016/09/19	AMAZON.COM AMZN.COM/BILL	\$54.36	MICHELLE PRINZ
2016/09/20	AMAZON.COM AMZN.COM/BILL	\$24.58	MICHELLE PRINZ
2016/09/21	AMAZON.COM AMZN.COM/BILL	\$51.21	MICHELLE PRINZ
2016/09/21	AMAZON.COM AMZN.COM/BILL	\$51.21	MICHELLE PRINZ
2016/09/20	BATTERIES PLUS #44	\$21.59	PETER VASILION
2016/09/22	BATTERIES PLUS #44	\$21.59	PETER VASILION
2016/09/26	BATTERIES PLUS #44	\$42.28	PETER VASILION
2016/09/23	BELLE TIRE 044	\$60.00	TODD FRANK
2016/09/22	BLIMPIE SUBS	\$148.10	KRISTEN COLE
2016/09/16	BOYNE HIGHLANDS DIN	\$23.08	YOUNES ISHRAIDI
2016/09/16	BOYNE HIGHLANDS LOD	\$149.21	DENISE GREEN
2016/09/16	BOYNE HIGHLANDS LOD	\$95.92	DEREK PERRY
2016/09/20	CDW GOVERNMENT	(\$331.51)	DEBORAH GUTHRIE
2016/09/16	COMPLETE BATTERY SOURCE	\$33.11	PETER VASILION
2016/09/26	COMPLETE BATTERY SOURCE	\$84.91	STEPHEN GEBES
2016/09/16	COMPLETE BATTERY SOURCE	\$16.96	ROBERT MACKENZIE
2016/09/15	DARRIN GRAY MAC TOOLS	\$89.92	TODD FRANK
2016/09/20	DOMINO'S 1206	\$24.17	BENJAMIN MAKULSKI
2016/09/18	EL CHARRO FOOD TRUCK	\$20.50	DEBORAH GUTHRIE
2016/09/23	EXOTIC AUTOMATION	\$78.27	TODD FRANK
2016/09/15	FACTORY EXPRESS, INC.	\$112.64	ROBIN FAUST
2016/09/15	FEDEX 784085764402	\$18.55	WILLIAM PRIESE
2016/09/15	HAMMOND FARMSLANDS	\$17.00	KYLE WILKINS
2016/09/20	HAMMOND FARMSLANDS	\$103.00	KYLE WILKINS
2016/09/27	HASLETT TRUE VALUE HARDW	\$9.99	PETER VASILION
2016/09/22	HASLETT TRUE VALUE HARDW	\$11.98	JANE GREENWAY
2016/09/20	JACK DOHENY COMPANIES FL	\$261.27	ROBERT MACKENZIE
2016/09/21	JACK DOHENY COMPANIES NOR	\$132.22	ROBERT MACKENZIE
2016/09/27	LANSING COMMUNITY COLL	\$83.50	WILLIAM PRIESE
2016/09/16	LEXISNEXIS RISK SOL EPIC	\$64.50	GREGORY FRENGER
2016/09/22	LONGHORN STEAK00055244	\$15.00	WILLIAM PRIESE
2016/09/21	LYNN CARD COMPANY	\$135.95	KRISTEN COLE
2016/09/17	MARATHON PETRO	\$36.55	DEBORAH GUTHRIE
2016/09/22	MEIJER INC #025 Q01	\$16.75	SCOTT DAWSON
2016/09/22	MEIJER INC #025 Q01	\$3.58	SCOTT DAWSON

2016/09/15	MEIJER INC #025 Q01	\$32.96	GREGORY FRENGER
2016/09/26	MENARDS LANSING SOUTH MI	\$52.93	PETER VASILION
2016/09/16	MERIDIAN AREA BUSINESS	\$125.00	JULIE BRIKIE
2016/09/16	MICHIGAN ASSOCIATION OF P	\$30.00	ANGELA RYAN
2016/09/16	MICHIGAN ASSOCIATION OF P	\$235.00	ANGELA RYAN
2016/09/26	MICHIGAN SUPPLY CO	\$148.40	KYLE WILKINS
2016/09/19	MIDWEST POWER EQUIPMEN	\$104.99	ROBERT STACY
2016/09/15	MISSION POINT RESORT	\$352.82	FRANK L WALSH
2016/09/15	NAPCH	\$50.00	SCOTT DAWSON
2016/09/15	OFFICEMAX/OFFICEDEPOT #61	(\$148.36)	WILLIAM RICHARDSON
2016/09/15	OFFICEMAX/OFFICEDEPOT #61	\$139.96	WILLIAM RICHARDSON
2016/09/16	OFFICEMAX/OFFICEDEPOT #61	\$52.47	ROBIN FAUST
2016/09/19	OFFICEMAX/OFFICEDEPOT #61	\$62.00	ROBIN FAUST
2016/09/22	OFFICEMAX/OFFICEDEPOT #61	\$66.76	ROBIN FAUST
2016/09/15	OFFICEMAX/OFFICEDEPOT #61	\$44.98	DAN PALACIOS
2016/09/19	OKEMOS HDWE INC	\$36.17	LAWRENCE BOBB
2016/09/16	OTC BRANDS, INC.	\$129.96	CATHERINE ADAMS
2016/09/17	PAAM	\$120.00	SCOTT DAWSON
2016/09/15	PANERA BREAD #600715	\$17.59	GREGORY FRENGER
2016/09/22	PAYPAL *SMEMSIC	\$185.00	WILLIAM PRIESE
2016/09/25	PETSMART INC 724	\$7.00	CATHERINE ADAMS
2016/09/23	QUALITY DAIRY 31220023	\$15.07	WILLIAM PRIESE
2016/09/22	QUALITY DAIRY 31260029	\$12.74	WILLIAM PRIESE
2016/09/23	QUALITY DAIRY 31280027	\$33.54	JANE GREENWAY
2016/09/19	SHAHEEN CHEVROLET	\$138.15	TODD FRANK
2016/09/26	SOLDAN'S FEEDS & PET S	\$10.43	CATHERINE ADAMS
2016/09/23	SP * CAAS	\$25.00	WILLIAM PRIESE
2016/09/17	SQ *BROWNED BUTTER	\$8.00	DEBORAH GUTHRIE
2016/09/17	SQ *DETROIT MINI DONUT	\$5.00	DEBORAH GUTHRIE
2016/09/17	SQ *HEAVENLY KITCHEN	\$7.00	DEBORAH GUTHRIE
2016/09/15	STAMP-RITE INC	\$75.00	KRISTI SCHAEDING
2016/09/27	TARGET 00003657	\$3.69	MICHELLE PRINZ
2016/09/22	THE HOME DEPOT #2723	(\$19.98)	PETER VASILION
2016/09/22	THE HOME DEPOT #2723	\$72.96	PETER VASILION
2016/09/22	THE HOME DEPOT #2723	\$22.98	PETER VASILION
2016/09/23	THE HOME DEPOT #2723	\$10.97	PETER VASILION
2016/09/21	THE HOME DEPOT #2723	\$24.28	GREGORY FRENGER
2016/09/21	THE HOME DEPOT #2723	\$32.24	DAVID LESTER
2016/09/23	THE HOME DEPOT #2723	\$63.51	DAVID LESTER
2016/09/22	THE HOME DEPOT #2723	\$22.95	TAVIS MILLEROV
2016/09/23	THE HOME DEPOT #2723	\$79.97	TAVIS MILLEROV
2016/09/20	TOCKIFY WEB CALENDAR	\$78.69	ANDREA SMILEY
2016/09/22	TOP HAT CRICKET FARM INC	\$28.47	CATHERINE ADAMS
2016/09/16	USPS 25698008630809271	\$24.25	ROBIN FAUST
2016/09/15	VEHICLE ACCESSORIES - LA	\$30.00	TODD FRANK
2016/09/18	WAL-MART #2866	\$11.54	JOAN HORVATH
2016/09/15	WAL-MART #2866	\$124.88	DAN PALACIOS

\$5,503.59

ACH Transactions

Date	Payee	Amount	Purpose
09/20/16	Consumers Energy	25,992.50	Pmt of Electric
09/19/16	Elan Financial	20,201.09	Pmt of Credit Card Bill
09/20/16	MCT - Utilities	555.25	Pmt of Water/Sewer Bills
09/19/16	HRA -	28.85	Payroll Deduction - HRA
09/21/16	Blue Cross/Blue Shield	86,679.94	Pmt of Employee Insurance
09/28/16	Various Financial Institutions	237,691.62	Direct Deposit 9/30 Payroll
09/28/16	IRS	92,023.59	Payroll Taxes 9/30 Payroll
09/28/16	ICMA	32,250.11	Payroll Deductions 9/30 Payroll
09/28/16	State of Michigan	38,700.52	Payroll Taxes 9/30 Payroll
	Total ACH Payments	<u><u>534,123.47</u></u>	

MEMORANDUM

TO: Meridian Charter Township Board

FROM: 
Derek N. Perry, Assistant Township Manager
Director Public Works & Engineering

DATE: September 29, 2016

RE: **Disposal of Surplus Vehicles**

The following vehicles has been declared surplus by the Motor Pool of the Public Works & Engineering Department. We are requesting authorization to sell the vehicles at public auction, internet auction, or by sealed bid.

Surplus Vehicles

<u>Veh. No.</u>	<u>Year</u>	<u>Make & Model</u>	<u>VIN Number</u>	<u>Miles</u>
26-10	2012	MB Snow Plow	1MB98C1321CH849054	215 hrs.
60-100	2013	Ford Police Interceptor	1FAHP2MK9DG201971	78,334
197	2013	Ford Police Interceptor	1FAHP2M86G124528	95,001
195	2011	Ford Crown Victoria	2FABP7BV5BX137838	122,471

Proposed Motion:

"Move to approve the sale of the following surplus Township vehicles at public auction, internet auction, or by sealed bid:

Vehicle # 26-10, 60-100, 197, and 195."

MEMORANDUM

9 - E

TO: Township Board

FROM:


Mark Kieselbach
Director of Community Planning and Development


Peter Menser
Senior Planner

DATE: September 29, 2016

RE: Brownfield Plan for Okemos Pointe – Set Public Hearing Date

The developers of the Okemos Pointe mixed use project are applying for reimbursement of eligible activities, including costs associated with the removal of environmental contamination and fill materials, through the Brownfield Redevelopment Financing Act (Public Act 381 of 1996). The approval process for a brownfield plan requires approval by the Ingham County Brownfield Redevelopment Authority (BRA), the Meridian Township Board, and the Ingham County Board of Commissioners. Meridian Township has to hold a public hearing on the brownfield request, for which a minimum ten day public notice is required. A motion is provided below to establish the date for a public hearing at the Township Board's regular meeting on October 18, 2016. The Ingham County BRA is scheduled to vote on the brownfield plan at their meeting on October 14, 2016.

- **MOTION TO HOLD A PUBLIC HEARING ON THE PROPOSED BROWNFIELD PLAN FOR OKEMOS POINTE ON OCTOBER 18, 2016.**

Attachment

1. Okemos Pointe brownfield plan (summary)

Property Tax and Brownfield Plan Summary (August 28, 2016)

Elevation at Okemos Pointe, Meridian Township

Row		As Is "No Development"	Brownfield Plan "08-09-16" 25% Pass-Through
1	Capital Investment (Estimated)	\$0	\$67,300,000
2	Current "Base" Taxable Value (2016)*	\$1,208,329	\$1,208,329
3	Future Taxable Value (2021 - After Development)	\$1,208,329	\$18,982,023
4	Eligible Activity Costs, includes 15% Contingency (Developer)	\$0	\$3,792,822
5	2.5% Interest (Developer)	\$0	\$584,344
6	LSRRF Capture, 5% of Eligible Activity Costs (Authority)	\$0	\$187,091
7	GRAND TOTAL BROWNFIELD PLAN	\$0	\$4,564,257
8	Duration of Brownfield Plan (Years)	0	12
9	Current "Base" Taxes Paid (2016)*	\$78,202	\$78,202
10	Future Annual Taxes Paid (2021 - After Development)	\$78,202	\$1,567,268
11	Eligible Activity Costs, includes 15% Contingency (Developer) Paid by Taxing Jurisdictions		
12	- Township	\$0	\$864,443
13	- County & Others	\$0	\$2,928,379
14	<i>Total</i>	\$0	\$3,792,822
15	During Brownfield Plan Capture Period (Annual - 1st Stabilized Year)		
16	- Taxes to All Taxing Jurisdictions (Annual)	\$78,202	\$781,686
17	- Taxes to Township (Annual)	\$9,473	\$46,975
18	During Brownfield Plan Capture Period (Life of Plan - 12 Years)		
19	- Taxes to All Taxing Jurisdictions (Life of Plan)	\$1,094,828	\$13,520,098
20	- Taxes to Township (Life of Plan)	\$132,622	\$1,637,741
21	After Brownfield Plan Capture Period Ends (2029)		
22	- Taxes to All Taxing Jurisdictions (Annual)	\$78,202	\$1,397,165
23	- Taxes to Township (Annual)	\$9,473	\$169,244

* Posted values from township website for 2016

MEMORANDUM

TO: Township Board

FROM: 
Mark Kieselbach
Director of Community Planning and Development

DATE: September 28, 2016

RE: Rezoning #16030 (Chuck and Renee Maniaci)- final adoption

Attached for the Board's approval is a resolution for final adoption of Rezoning #16020. As directed by the Board, the Clerk has had the proposed ordinance published as required.

Attachment

1. Resolution

RESOLUTION TO APPROVE

**Rezoning #16030
Chuck & Renee Maniaci
3690 Hulett Road
Final Adoption**

RESOLUTION

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 4th day of October, 2016, at 6:00 p.m., Local Time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____.

WHEREAS, Chuck and Renee Maniaci requested the rezoning of approximately .82 acre located at 3690 Hulett Road from RR (Rural Residential) to RAA (Single Family-Low Density); and

WHEREAS, the Planning Commission held a public hearing and discussed the request at its July 25, 2016 meeting and recommended approval at its meeting on August 8, 2016; and

WHEREAS, the Township Board discussed the rezoning at its meeting on September 20, 2016 and has reviewed the staff and Planning Commission material forwarded under cover memorandum dated August 31, 2016; and

WHEREAS, the subject site is designated in the Residential 1.25 to 3.5 dwelling units per acre classification on the 2005 Master Plan Future Land Use Map; and

WHEREAS, the proposed rezoning to RAA (Single Family-Low Density) is consistent with the 2005 Future Land Use Map designation of Residential 1.25 to 3.5 dwelling units per acre; and

WHEREAS, properties to the east and south are zoned RAA (Single Family-Low Density) and RA (Single Family-Medium Density); and

WHEREAS, further north on Hulett Road, zoning changes have accommodated single family developments with higher densities than the RR (Rural Residential) district permits resulting in a neighborhood within walking and biking distance of schools and a public park; and

WHEREAS, based on the parcel's lot area and lot width, one additional lot may result from a future land division; and

WHEREAS, the rezoning will result in a logical and orderly development pattern for the Hulett Road area; and

**Resolution to Approve – Final Adoption
Rezoning #16030 (Chuck and Renee Maniaci)
Page 2**

WHEREAS, public water service has been extended to the site and public sanitary sewer service is available to serve the site.

WHEREAS, the Township Board introduced Rezoning #16030 for publication and subsequent adoption on September 20, 2016.

NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby **FINALLY ADOPTS** Ordinance No. 2016-08, entitled "Ordinance Amending the Zoning District Map of Meridian Township pursuant to Rezoning Petition #16030 from RR (Rural Residential) to RAA (Single Family-Low Density).

BE IT FURTHER RESOLVED that the Clerk of the Charter Township of Meridian is directed to publish the Ordinance in the form in which it is introduced at least once prior to the next regular meeting of the Township Board.

ADOPTED: YEAS: _____

NAYS: _____

STATE OF MICHIGAN)
) ss
COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and a complete copy of a resolution adopted at a regular meeting of the Township Board on the 20th day of September, 2016.

Brett Dreyfus, CMMC
Township Clerk

**ORDINANCE NO. 2016-08
ORDINANCE AMENDING THE ZONING DISTRICT MAP
OF MERIDIAN TOWNSHIP
PURSUANT TO REZONING #16030**

The Charter Township of Meridian ordains:

Section 1. Amending the Zoning District Map.

A. The Zoning District Map of Meridian Township, as adopted in Section 86-312 of the Code of the Charter Township of Meridian, Michigan, as previously amended, is hereby amended by changing the RR (Rural Residential) District symbol and indication as shown on the Zoning District Map, for 3690 Hulett Road, the property legally described as:

M 32-20-1 BEG ON CEN LINE OF HULETT RD. N 14 DEG 00' E 2008 FT. FROM INTER. OF HULETT RD. CEN. LINE & S SEC. LINE OF SEC. 32- S 82 DEG 00' E 189.5 FT.- N 7 DEG 30' E 255 FT.- N 84 DEG 00' W 161.5 FT. TO CEN LINE OF HULETT RD.

to that of the RAA (Single Family-Low Density) and a corresponding use district is established for the above described property.

Section 2. Validity and Severability. The provisions of this Ordinance are severable and the invalidity of any phrase, clause or part of this Ordinance shall not affect the validity or effectiveness of the remainder of the Ordinance.

Section 3. Repealer Clause. All ordinances or parts of ordinances in conflict therewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 4. Savings Clause. This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

Section 5. Effective Date. This Ordinance shall be effective seven (7) days after its publication or upon such later date as may be required under Section 402 of the Michigan Zoning Enabling Act (MCL 125.3402) after filing of a notice of intent to file a petition for a referendum.

Elizabeth LeGoff, Township Supervisor

Brett Dreyfus, CMMC, Township Clerk

Legal description confirmed by:

Mark Kieselbach, Director
Community Planning and Development

Stephen O. Schultz, Township Attorney

MEMORANDUM

12. B

TO: Meridian Township Board
FROM: David Hall
David Hall, Chief of Police
DATE: September 30, 2016
RE: **Contract Renewal for Police Services with Williamstown Township**

December 31, 2016, concludes the third consecutive two-year contract to provide law enforcement services to Williamstown Township. Williamstown Township continues to be pleased with the law enforcement services Meridian provides. On September 14, 2016, the Williamstown Township Board approved the contract renewal proposal to provide law enforcement services to Williamstown Township for 2017–2018.

The 2017–2018 contract authorizes Williamstown Township to compensate Meridian Township \$216,723.00 per calendar year and \$56.17 per hour, outside the 80 hours of weekly patrol for emergency and non-emergency responses. There are no other significant changes to the contract. The Department recommends renewal of the contract to provide police services to Williamstown Township.

The following motion is proposed for Board consideration:

MOVE TO APPROVE THE AGREEMENT TO CONTINUE PROVIDING LAW ENFORCEMENT SERVICES TO WILLIAMSTOWN TOWNSHIP BEGINNING JANUARY 1, 2017 THROUGH DECEMBER 31, 2018 FOR THE AMOUNT OF \$216,723.00 PER CALENDAR YEAR, PLUS \$56.17 PER HOUR FOR EMERGENCY AND NON-EMERGENCY RESPONSES OUTSIDE THE 80 HOURS OF WEEKLY PATROL AND TO AUTHORIZE THE SUPERVISOR AND CLERK TO SIGN THE AGREEMENT.

Attachment: Williamstown Township Agreement for Law Enforcement Services

AGREEMENT FOR LAW ENFORCEMENT SERVICES

THIS AGREEMENT, effective January 1, 2017, is made and entered by and between **CHARTER TOWNSHIP OF MERIDIAN**, 5151 Marsh Road, Okemos, MI 48864 (“Meridian”) and **WILLIAMSTOWN TOWNSHIP**, 4990 North Zimmer Road, Williamston, MI 48895 (“Williamstown”).

WHEREAS, Williamstown desires to secure certain law enforcement services from Meridian; and

WHEREAS, Meridian agrees to provide Williamstown with those law enforcement services as outlined below.

NOW THEREFORE, in consideration of the mutual covenants hereinafter contained, IT IS HEREBY AGREED as follows:

1. **Services to be Provided by Meridian.** Meridian shall provide Williamstown general law enforcement services by Police Officers (“Officers”) including, but not limited to, police patrol services, emergency and non-emergency response services to all dispatch calls, and additional police services, including without limitation the enforcement of applicable state statutes and regulations and Williamstown ordinances. These law enforcement services shall be provided as follows:

- A. Meridian will provide Williamstown eighty (80) hours of police patrol coverage within Williamstown per week, according to a variable schedule or schedules approved by the Williamstown Supervisor. The schedule or schedules may be modified from time to time as agreed upon between Meridian and Williamstown.
- B. In the event an Officer assigned on shift to Williamstown is reassigned by Meridian to work outside Williamstown, and has not been replaced by another Officer, Williamstown shall be credited with compensatory time, which shall be used as mutually agreed upon by Meridian and Williamstown. The Williamstown Supervisor will be notified of all reassignments and the amount of hours taken from Williamstown.
- C. Meridian will provide emergency and non-emergency response by Officers to all dispatch calls within Williamstown 24 hours per day, seven days each week.
- D. Meridian will provide Williamstown additional police services as summarized in the attached Exhibit A.

2. **Cooperation and Enforcement of Williamstown Ordinances.** Meridian and its Officers shall cooperate with Williamstown officials in the enforcement of Williamstown ordinances. Williamstown shall be responsible for the prosecution and legal costs required in ordinance matters and shall provide the necessary prosecutorial support to adjudicate such cases.

3. **Equipment to be Provided by Meridian.** Meridian shall provide and maintain at its expense motor vehicles to be used for police protection and patrol within Williamstown and any and all uniforms, weapons, radios, and general police equipment to be used by Officers assigned to duty in Williamstown.

4. **Insurance.** Meridian shall provide all insurance for the motor vehicles and Officers used in the performance of the services described in the Section 1 of this Agreement, including without limitation all automobile, liability, health care workers' compensation and other insurance coverage for any Officers and vehicles assigned to duty in Williamstown. "Insurance", insofar as vehicles and Officers are concerned, means the coverage provided by Meridian as of January 1, 2011. If such coverage is discontinued or modified for any reason, Meridian shall notify Williamstown. Meridian will add Williamstown as an additional insured on Meridian's general liability and automobile policies. Williamstown will add Meridian as an additional insured to Williamstown's general liability policy.

5. **Compensation.** It is expressly understood and agreed that Williamstown shall pay Meridian the sum of \$216,723.00 per calendar year, plus \$56.17 per hour for emergency and non-emergency response by Officers to all dispatch calls within Williamstown and additional police services approved by Williamstown outside of the 80 hours of weekly patrol (up to a cap of not more than \$22,500.00 per calendar quarter), for the services that it receives from Meridian under Section 1 of this Agreement. Meridian will invoice Williamstown quarterly at the end of each calendar quarter for the amount of actual emergency and non-emergency response by Officers to dispatch calls within Williamstown and additional police services approved by Williamstown under this Agreement during that quarter. The amounts due Meridian during the period covered by this Agreement shall be paid in quarterly installments, with payments due by the 15th day of the month following the end of a quarter. All payments shall be made payable to Meridian and submitted to the Meridian Treasurer's Office.

6. **Reports.** Meridian shall provide Williamstown a monthly written report concerning the law enforcement services provided under this Agreement. At the request of Williamstown, Meridian will provide an Officer or supervisory personnel to orally present reports not less than quarterly on law enforcement services under this Agreement to the Williamstown Township Board or Williamstown Police Advisory Committee.

7. **Employment Status of Officers Assigned to Williamstown.** The Officers assigned to Williamstown are and shall remain employees of Meridian and shall be under Meridian's supervision, direction and control.

8. **Meridian Responsible for Management.** Meridian shall be solely responsible for the management of the Officers assigned to Williamstown under this Agreement. Management shall be construed to include, but not be limited to, determining priority of investigation; determining what constitutes a life threatening emergency; determining the specific personnel to be assigned to Williamstown; determining job duties and assignments; and determining the adequacy of motor vehicles deployed. Meridian will consult with Williamstown on routine or special matters as deemed appropriate.

9. **Emergency Removal of Officers.** Meridian reserves the right to remove any Officer who is otherwise assigned to Williamstown for emergencies that might exist within Meridian, subject to Section 1 B of this Agreement.

10. **Nondiscrimination.** In carrying out the terms of this Agreement, the parties shall adhere to all applicable federal, state and local laws, regulations and policies prohibiting discrimination. The parties shall not discriminate against persons to receive services under this Agreement or against an employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, sexual orientation, disability that is unrelated to the individual's ability to perform the duties of a particular job or position, height, weight, marital status or political affiliation or beliefs.

11. **Agreement Does Not Affect Collective Bargaining Agreements.** The provisions of this Agreement shall not be construed as in any way affecting the collective bargaining agreement covering Meridian Officers including, but not limited to, the adding or subtracting of provisions.

12. **Communication.** It is agreed by the parties that prompt and timely resolution of issues and/or concerns is vital to the success of this Agreement. Therefore, the parties agree that the following steps will be utilized:

- A. The Williamstown Supervisor will meet regularly with the Meridian Police Chief for the purposes of resolving issues and/or concerns.
- B. The Williamstown Police Advisory Committee will meet as needed, at the request of the Chair of the Committee, or the Meridian Police Chief, for the purpose of communications and public feedback concerning activities of the Officers assigned to Williamstown.
- C. If issues and/or concerns cannot be resolved in either of the above mentioned forums in a timely manner, then the Williamstown Supervisor, Clerk and Treasurer will meet with the Meridian Police Chief and Manager to pursue resolution.

13. **Waivers.** No failure or delay on the part of any of the parties to this Agreement in exercising any right, power or privilege hereunder shall operate as a waiver thereof nor shall a single or partial exercise of any right, power or privilege preclude any other or further exercise of any other right, power or privilege.

14. **Modification of Agreement.** Modifications, amendments or waivers of any provision of this Agreement may be made only by the written mutual consent of the parties hereto.

15. **Assignment or Subcontracting.** The parties to this Agreement may not assign, subcontract or otherwise transfer their duties and/or obligations under this Agreement without express mutual written consent.

16. **Non-Third Party Beneficiary Contract.** This Agreement is not intended to be a third party beneficiary contract and confers no rights on anyone other than the parties hereto.

17. **Disregarding Titles.** The titles of the sections set forth in this Agreement are inserted for the convenience of reference only and shall be disregarded when construing or interpreting any of the provisions of this Agreement.

18. **Complete Agreement.** This Agreement contains all the terms and conditions agreed upon by the parties, and no other agreements, oral or otherwise, regarding the subject matter of this Agreement or any part thereof shall have any validity or bind any of the parties and any prior agreements shall be null and void.

19. **Agreement Period and Termination.** This Agreement shall be in effect from January 1, 2017, through December 31, 2018, and shall automatically renew unless either party provides one hundred eighty (180) days prior written notice of nonrenewal. Either Meridian or Williamstown may, with or without cause, terminate this Agreement at any time upon one hundred eighty (180) days prior written notice to the other party. In the event this Agreement is terminated prior to December 31, 2018, Williamstown shall pay Meridian as set forth in Section 5 the total sum due for services performed by the Officers assigned to Williamstown up to the effective date of termination.

20. **Invalid Provisions.** If any clause or provision of this Agreement is rendered invalid or unenforceable because of any State or Federal statute or regulation or ruling by any tribunal of competent jurisdiction, that clause or provision shall be null and void, and any such invalidity or unenforceability shall not affect the validity or enforceability of the remainder of this Agreement. It shall be considered to be deleted and the remainder of this Agreement shall not be affected thereby. Where the deletion of the invalid provision would result in the illegality and/or unenforceability of this Agreement, this Agreement shall be considered to have terminated as of the date in which the provision was rendered invalid or unenforceable.

21. **Certification of Authority to Sign Agreement.** The people signing on behalf of the parties certify by their signatures that they are duly authorized to sign this Agreement on behalf of said parties and that this Agreement has been authorized by said parties.

THE FOLLOWING AUTHORIZED REPRESENTATIVES OF THE PARTIES HAVE EXECUTED THIS AGREEMENT AS OF THE DAY AND YEAR FIRST ABOVE WRITTEN.

CHARTER TOWNSHIP OF MERIDIAN	WILLIAMSTOWN TOWNSHIP
By: _____ Supervisor Date	By: <u>Wanda Borczyk</u> 9/15/16 Supervisor Date
By: _____ Clerk Date	By: <u>Mark Stembly</u> 9/15/16 Clerk Date

EXHIBIT A

Meridian currently provides the following additional police services to its residents. These services will also be provided to Williamstown residents, subject to Meridian's decision to continue to provide these services to its residents.

- Investigations Unit – Five investigators available for major crimes and specialized investigations.
- Sex Offender Registry – Monitor and verify sex offender registrations.
- Court Service Officer – This position, assigned to investigations, processes warrant requests keeping patrol officers on the road.
- Records Unit – Civilian staff transcribes reports, responds to requests for reports and are keepers of all records. Records staff members are trained to respond to freedom of information requests.
- Training – All sworn officers receive nearly 40 hours of in-service training each year. Additionally, many officers receive specialized training off site.
- Crime Scene Investigators receive additional training to process crime scenes.
- Accident Investigation Team – Several officers have received additional training to investigate more serious and fatal traffic crashes.
- In-Car Video – Each patrol vehicle is equipped with video recording equipment used for its evidentiary value and verifying officer performance.
- Body worn cameras for each officer.
- Supervision – Patrol supervisor on duty at all times.
- Community Policing – Individual officers are assigned specific neighborhoods to develop communication between the Department and the community.
- Neighborhood Watch – The Department encourages neighborhoods to be active in crime prevention initiatives by organizing neighborhoods to be eyes and ears.
- Medical First Responders – Officers are licensed at a Medical First Responder level. Officers are available to respond to medical calls to assist NIESA ambulance. Medical First Responders may have a quicker response to begin treatment or may be available when the ambulance is unavailable.
- Automatic External Defibrillators – AEDs are carried in patrol cars.
- Property Checks – Officers will check residential properties for security when the homeowner is away on vacation on request.
- Citizens Academy and Youth Academy – Each academy is held once per year allowing citizens to learn more about the Department and law enforcement in the community.
- Community Leader Meeting – Community leader meetings are held three times a year. It is an opportunity for police and our community to discuss community issues, crimes and trends.
- National Night Out – This celebration, held the first Tuesday in August, encourages citizens to be organized against crime. Neighborhoods are encouraged to have neighborhood activities including ice cream socials, picnics, or, at a minimum, have their porch light on and meet their neighbors.

- Traffic Initiative – The Department takes an active effort in reducing traffic crashes, thus, reducing injuries and fatalities.
- Citizen Satisfaction Surveys – Monthly surveys are sent to individuals who have used police services. Each one is reviewed by the Chief. The surveys provide valuable feedback on the Department's performance.
- Special Response Team – The Department participates with East Lansing, Michigan State University and other departments on a special response tactical team for special response situations. This would be available to Williamstown Township.
- Written Reports – Criminal reports are completed in the patrol vehicle on an in-car computer. This reduces the amount of time the officer spends in the office.
- Citizen Complaint Process – All citizen complaints are thoroughly investigated with a follow-up correspondence to the citizen. Appropriate action is taken if necessary. Most citizen complaints are not sustained or are unfounded.
- Patrol officers are encouraged to do their own follow-up investigations when possible. Neighborhoods are canvassed on serious crimes. Patrol supervisors review investigative efforts to ensure thorough investigations are conducted.
- The Department has used satellite offices and would use Williamstown Township's office as a location to meet with residents.
- Nixle.com – Technology used to inform citizens of crime, crime trends, community alerts, and bulletins.

MERIDIAN TOWNSHIP

TO: Township Board

FROM: 
LuAnn Maisner, CPRP
Director of Parks and Recreation


Jane Greenway, LLA
Senior Parks and Land Management Coordinator

DATE: September 30, 2016

RE: Land Preservation Acquisition Recommendation
Estate of Eileen D. Serafine Trust
2849 Mount Hope Road; Parcels #33-02-02-29-126-001,
33-02-02-29-129-001, and 33-02-02-29-104-002

The Land Preservation Advisory Board is pleased to present the Estate of Eileen D. Serafine Trust property for Township acquisition. The land preservation acquisition was presented to the Board at its September 20, 2016 meeting and was discussed. The acquisition will also be forwarded to the Planning Commission for a Section 61 review.

Property Location

This property is a total of 13.25 +/- acres and is comprised of three parcels. It is located east of Hagadorn Road, south of Mt. Hope Road, and west of the Eastgate subdivision. The property is adjacent to the CSX railroad.

Natural Features Description

The topography of the property is generally rolling and is mostly open with small pockets of wooded areas. The Herron Creek runs through the entire length of the property and flows under the railroad to the south through a stone arch bridge. Approximately half of the property is designated as floodway/floodplain. Neighbors have reported wildlife sightings that include great blue heron; green heron; eastern bluebird; eastern kingbird; and field sparrow. Amphibians include gray tree frog; spring peeper; and western chorus frog. The monarch butterfly is often observed on the property as there are large quantities of common milkweed growing in the open upland sections.

Meridian Greenspace Plan

The property is located directly north of an existing land preserve, the Southwest Meridian Uplands (also known as "Sturk"). This linkage is indicated on the Meridian Greenspace Plan as a "fragile link" that needs to be protected. Herron Creek and its watershed is a valuable tributary of the Red Cedar River.

Purchase Agreement

A purchase agreement has been signed by both the seller and buyer. The Land Preservation Advisory Board believes the property meets the intent of the Land Preservation Program and very much looks forward to adding the parcel to the Land Preservation Program. A map identifying the property location is attached.

Phase I Environmental Site Assessment

Although the LPAB has researched the area, the ordinance requires an environmental assessment of the recommended parcel. Fishbeck, Thompson, Carr and Huber is in the process of performing the assessment.

The estimated expenses from the Land Preservation Acquisition Fund are:

<u>13.25 acre property</u>	
Sale Price:	\$162,500
Estimated Closing:	\$500

Transfer Taxes and Title Insurance to be paid by the seller.

Attachments:

1. Resolution to Approve
2. Parcel Location Map
3. Parcel Map

**Resolution to Approve
Purchase of Real Estate
The Estate of Eileen Serafine
Meridian Township**

Resolution

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 4th day of October, 2016, at 6:00 p.m. local time.

PRESENT: _____

ABSENT: _____

The following Resolution was offered by _____ and supported by _____.

WHEREAS, The Estate of Eileen Serafine wishes to sell approximately 13.25 acres of undeveloped real estate in Meridian Township as described in the attached legal descriptions; and

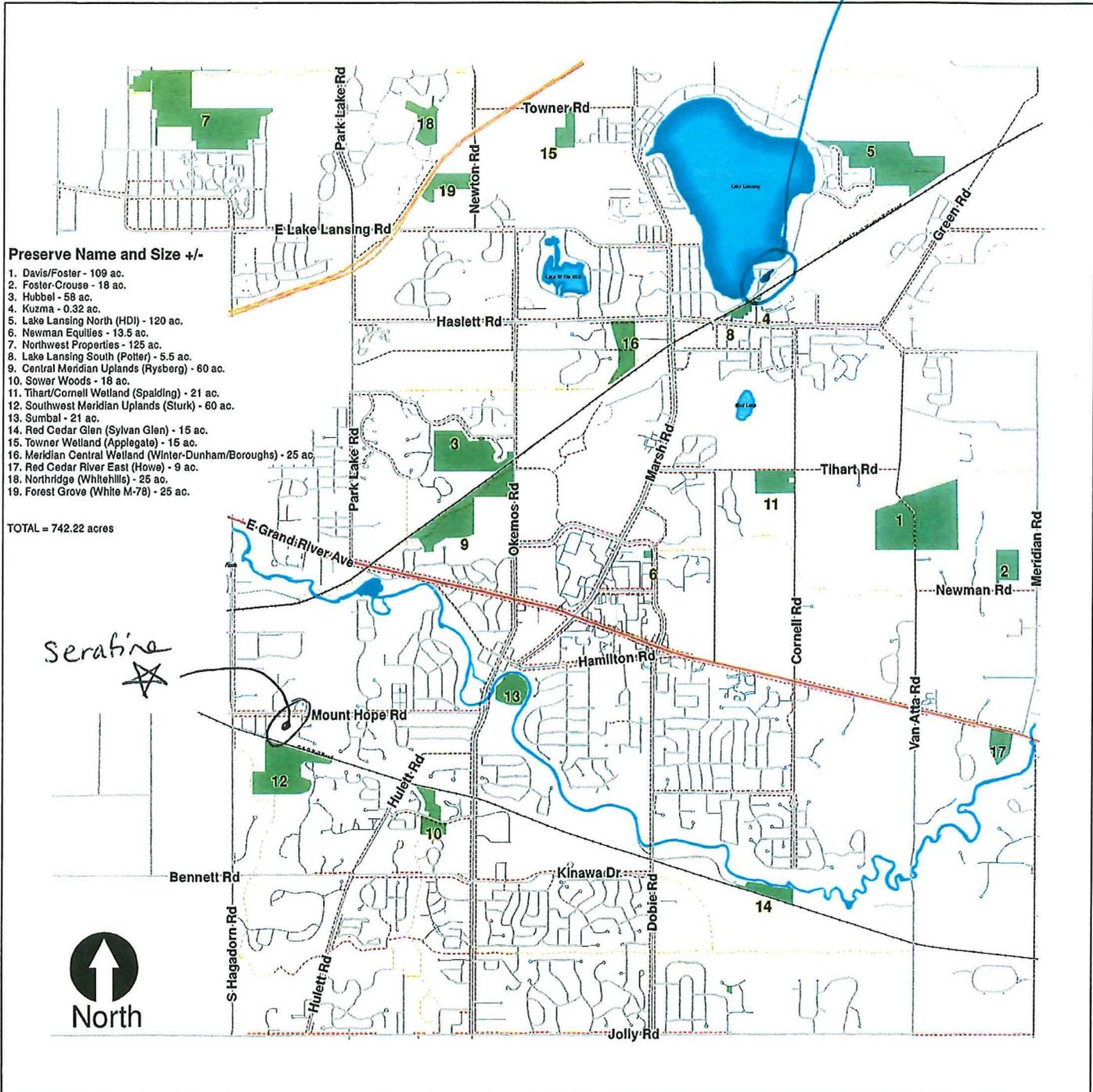
WHEREAS, the Charter Township of Meridian Land Preservation Advisory Board recommends the purchase of these properties; and

WHEREAS, the Charter Township of Meridian Land Preservation Ordinance, Chapter 22, Article III authorizes the Charter Township of Meridian to purchase property of the kind and character that are the subject of the resolution; and

WHEREAS, the Charter Township of Meridian agrees to acquire the land by purchase price of \$162,500 as agreed upon in written agreement.

NOW THEREFORE BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY, MICHIGAN, HEREBY APPROVES THE PURCHASE OF THE ESTATE OF EILEEN SERAFINE AS SHOWN ON THE ATTACHED MAPS WITH ACCOMPANYING LEGAL DESCRIPTIONS FOR PARCELS #33-02-02-29-126-001, 33-02-02-29-129-001, AND 33-02-02-29-104-002 FOR THE PURCHASE PRICE OF \$162,500 AND THAT A BUDGET AMENDMENT BE MADE FROM THE LAND PRESERVATION FUND BALANCE TO ACCOUNT NUMBER 209.000.000-971.000 TO COVER THE TRANSACTION COST.

Tank

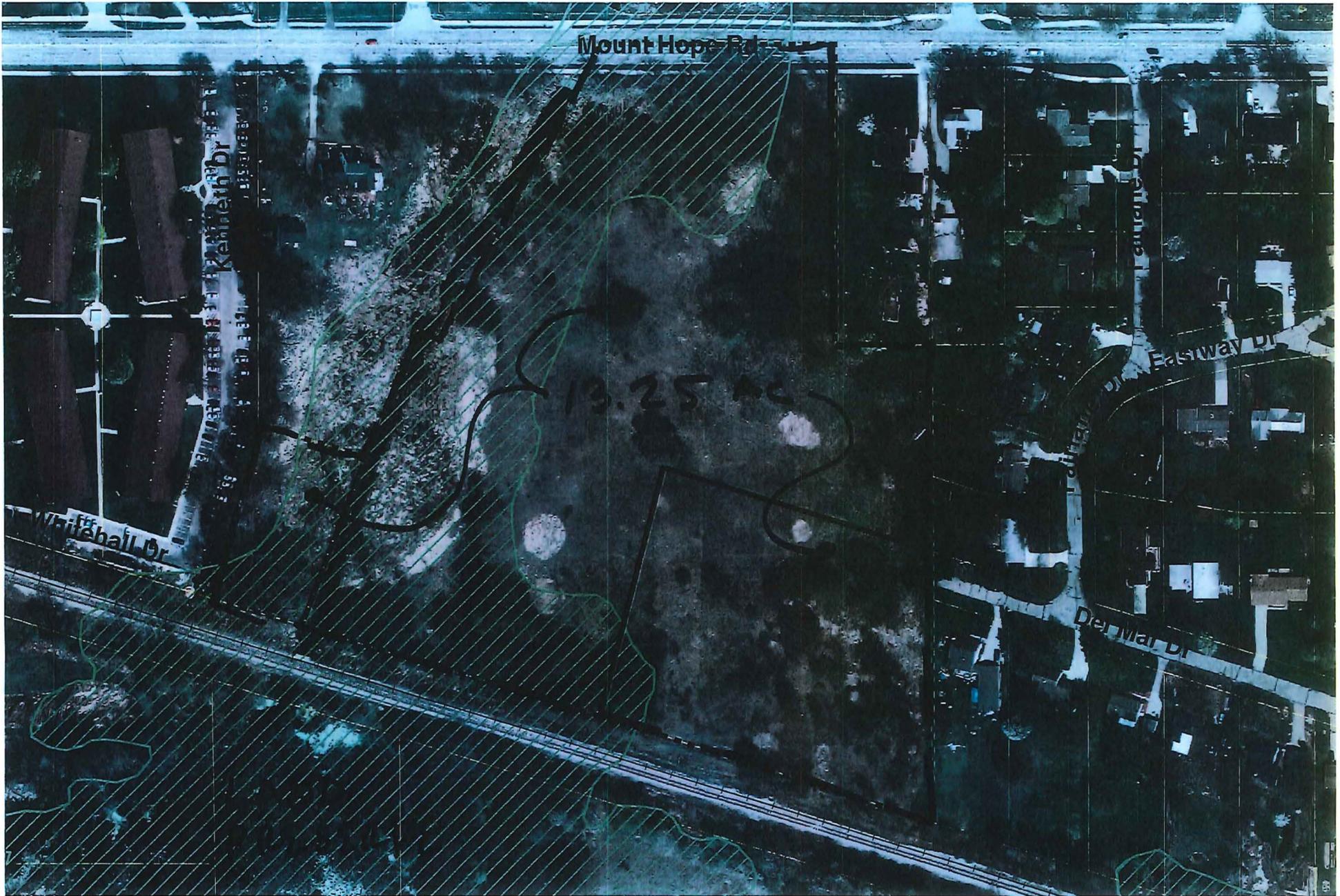


Preserve Name and Size +/-

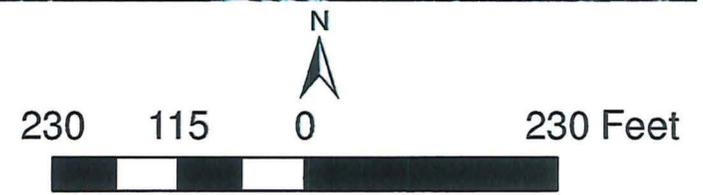
- 1. Davis/Foster - 109 ac.
- 2. Foster-Crouse - 18 ac.
- 3. Hubbel - 58 ac.
- 4. Kuzma - 0.32 ac.
- 5. Lake Lansing North (HDI) - 120 ac.
- 6. Newman Equities - 13.5 ac.
- 7. Northwest Properties - 125 ac.
- 8. Lake Lansing South (Potter) - 5.5 ac.
- 9. Central Meridian Uplands (Rysberg) - 60 ac.
- 10. Sower Woods - 18 ac.
- 11. Tihart/Cornell Welland (Spalding) - 21 ac.
- 12. Southwest Meridian Uplands (Sturk) - 60 ac.
- 13. Sumbal - 21 ac.
- 14. Red Cedar Glen (Sylvan Glen) - 15 ac.
- 15. Towner Welland (Applegate) - 15 ac.
- 16. Meridian Central Welland (Winter-Dunham/Boroughs) - 25 ac.
- 17. Red Cedar River East (Howe) - 9 ac.
- 18. Northridge (Whitehills) - 25 ac.
- 19. Forest Grove (White M-78) - 25 ac.

TOTAL = 742.22 acres

Meridian Township Land Preservation
 April 13, 2011



MERIDIAN TOWNSHIP, MI



MEMORANDUM

TO: Township Board

FROM: Frank L. Walsh
Frank L. Walsh, Township Manager

DATE: September 29, 2016

RE: **Transportation Commission**

The Township Board continues to mull over the formation of a Transportation Commission. Trustee Ron Styka has presented the governing body with a draft outline regarding the makeup of such a Commission. The outline is attached and we encourage the Board to continue the dialogue on Tuesday night. At some point in the near future, the Board may wish to approve the mission, makeup and appointments for the Transportation Commission.

Staff will be prepared to move forward once the Township Board has determined the path.

Attachment:

1. Transportation Commission Outline

Transportation Commission

1. 7 members
2. Membership includes:
 - One Township Board member
 - One Redi-Ride user and/or Spec-Tran user
 - One general CATA user
 - One Bicyclist
 - One Walker/trail user
 - One general motorist
 - One user of rail services
3. Members must be Meridian residents.
4. Charge of the Commission:
 - a. Review the provision of transportation services of all types, public and private, within Meridian Township.
The scope of review includes: efficiency, sufficiency, and costs
 - b. Make a report to the Board annually on the status of transportation services within the township.
 - c. Make recommendations, if necessary, for improvements to modes of transportation services, including the priority of needed actions and potential millage proposals.
 - d. Review citizen complaints on service and work with staff to get a resolution or response from CATA, the County Road Dept, Township staff, or other provider of transportation services.
5. Meet regularly as determined by the Commission at its first meeting—at least monthly for 6 months and at least bi-monthly thereafter.
6. Two year appointments initially. If the life of the Commission is extended, stagger appointee terms over 3 years—2/2/2. The Board appointee serves during their term of office.