



AGENDA
CHARTER TOWNSHIP OF MERIDIAN
Downtown Development Authority
August 3, 2026 7:30AM
5151 Marsh Road, Okemos, MI
Meridian Township – Public Safety
Building - Nelson Room



1. CALL MEETING TO ORDER
2. ROLL CALL
3. MISSION: The Meridian Township DDA mission is to beautify and revitalize downtown Okemos as a very desirable place to shop, live, and do business. It is a commitment to promoting and improved quality of life by creating a friendly, walkable community embracing the natural aesthetics of the river and parks.
4. APPROVAL OF AGENDA
5. APPROVAL OF MINUTES – JUNE 1, 2026 MEETING MINUTES
6. COMMUNICATIONS
 - A. BUILD Grant Announcement
7. PUBLIC REMARKS
8. FINANCIAL REPORT JULY 2026
9. AUTHORIZATION OF PAYMENTS
 - A. Consumers Energy Bill July 2026
 - B. Consumers Energy Bill August 2026
10. OLD BUSINESS
 - A. High Voltage Distribution Lines – Discussion
11. NEW BUSINESS
 - A. 2027 Downtown Development Authority Budget
 - B. General Fund Salary Reimbursement
12. OPEN DISCUSSION/BOARD COMMENTS
 - A. Development Project List
13. PUBLIC REMARKS
14. NEXT MEETING DATE
 - A. September 14, 2026 7:30am – Town Hall Room, 5151 Marsh Road, Okemos
15. ADJOURNMENT

Individuals with disabilities requiring auxiliary aids or services should contact the Meridian Township Board by contacting: Township Manager Timothy Dempsey, 5151 Marsh Road, Okemos, MI 48864 or 517.853.4258 - Ten Day Notice is Required.
Meeting Location: 5151 Marsh Road, Okemos, MI 48864 Township Hall

Providing a safe and welcoming, sustainable, prime community.





Charter Township of Meridian
Downtown Development Authority (DDA)
Municipal Building, 5151 Marsh Road, Okemos, MI 48864
Monday, June 1, 2026 – Minutes

Members

Present: Lexi Denovich, Angela Wright, Renee Korrey, Peter Campbell, and Bill Cawood

Members

Absent: Supervisor Hendrickson, Srinivas Kandula, Tom Stanko, and Ron Sdao

Staff

Present: Neighborhoods & Economic Development Director Amber Clark and Executive Assistant Michelle Prinz

Others

Present: None

1. CALL MEETING TO ORDER

Chair Wright called the meeting to order and read the mission at 7:33 am.

2. APPROVAL OF THE AGENDA

**MOTION BY MEMBER KORREY TO APPROVE THE AGENDA. SUPPORTED BY MEMBER CAWOOD.
MOTION APPROVED 5-0.**

3. APPROVAL MEETING MINUTES OF APRIL 6, 2026 AND MAY 4, 2026

**MOTION BY CHAIR WRIGHT TO APPROVE THE MINUTES. SUPPORTED BY MEMBER KORREY.
MOTION APPROVED 5-0.**

4. COMMUNICATIONS

a. Hamilton Road Gas Update-Consumers Energy Project

Director Clark reported that Consumers Energy met with the Department of Public Works to review the project. The project will go until September/October. Additional communications and mapping will be available when the project moves to the east side of Hamilton Road.

5. PUBLIC REMARKS

None.

6. AUTHORIZATION OF PAYMENTS

- a. Consumers Energy Bill May 2026
- b. Consumers Energy Bill June 2026

MOTION BY MEMBER KORREY TO AUTHORIZE THE CONSUMERS ENERGY MAY PAYMENT OF \$117.94 AND JUNE PAYMENT OF \$96.60. SUPPORTED BY MEMBER CAMPBELL. MOTION APPROVED 5-0.

7. OLD BUSINESS

a. CPF Amendment "Village of Okemos Workforce Housing" Update

Director Clark mentioned since the Village of Okemos project is not moving forward, they have been working to get the federal CPF \$1.6 million grant received for Village of Okemos infrastructure amended. We were able to get the grant amended and those dollars can support any future development's infrastructure. Dollars spent will be reimbursed through the grant. The Township is acquiring three properties on Liverance Street for water detention for any future project. The CPF grant funding must be used by 2032.

8. NEW BUSINESS

a. Redevelopment Infill Analysis and Design RFP

Director Clark shared the Redevelopment Infill Analysis and Design RFP. The purpose of the RFP is to obtain current market data on likely future development types within the Township and to translate that data into architectural design concepts. The last market study the Township conducted was in 2018. Current data would be valuable as we work to pursue development grant funding. The following specific redevelopment sites have been emphasized in the RFP:

1. 1982 W. Grand River Avenue - Meridian Mall
2. 1510-1520 Haslett Road
3. Carriage Hills PICA
4. 6475 Newton Road
5. 6365 Newton Road
6. 1522 & 1530 Haslett Road
7. 5010 Park Lake Road
8. Northwest and Southwest blocks of Hamilton and Okemos Road

Director Clark suggested the RFP budget be no more than \$85,000. Once the consultant is selected, the total cost would be shared among the EDC, CIA, DDA, and MEDC. A July 16, 2026 bid opening was suggested with the final report made available in 2027.

The DDA discussed the value of this study to the DDA. There was consensus that they would not learn any data that they do not already know about the two blocks at Hamilton and Okemos Roads. In addition, there was concern that a public meeting about "what could be developed" might bring about more confusion for the community. There was a consensus among the DDA to be removed from the RFP process.

b. 2025 DDA Annual Report

Director Clark presented the DDA Annual Report.

MOTION BY CHAIR WRIGHT TO APPROVE THE 2025 DOWNTOWN DEVELOPMENT AUTHORITY ANNUAL REPORT AND APPROVE DISSEMINATION TO THE PUBLIC, STATE TREASURY, AND REQUIRED TAXING JURISDICTIONS AS REQUIRED BY THE RECODIFIED TAX INCREMENT FINANCING ACT. SUPPORTED BY MEMBER KORREY. MOTION APPROVED 5-0.

c. MTT Vistaluxe Payback

Director Clark stated that the properties at 4690 Okemos-2114 Hamilton Road were awarded a Michigan Tax Tribunal consent judgement. As a result, a downward adjustment was made to the taxable value for the 2025 tax year for five parcels within the DDA district. Meridian Township has already issued the necessary funds to the tax jurisdictions on behalf of the DDA in the amount of \$7,795.69. The DDA is now required to reimburse the Township for the overage.

MOTION BY CHAIR WRIGHT TO AUTHORIZE PAYMENT OF \$7,795.69 AS REPAYMENT TO THE MERIDIAN TOWNSHIP GENERAL FUND FOR THE REDUCTION IN TAXABLE VALUE FOR PROPERTIES AT 4690 OKEMOS -2114 HAMILTON ROAD OWNED BY VISTALUXE LLC. SUPPORTED BY MEMBER KORREY. MOTION APPROVED 5-0.

9. OPEN DISCUSSION/BOARD COMMENTS

a. Development Project List

Director Clark shared the project list.

10. PUBLIC REMARKS

None.

11. NEXT MEETING DATE

a. August 3, 2026, 7:30am-Town Hall Room, 5151 Marsh Road, Okemos.

12. ADJOURNMENT

The meeting was adjourned at 8:53am without objection.

FOR IMMEDIATE RELEASE

July 16, 2026

CONTACT: Amber Clark, Neighborhoods &
Economic Development Director
517.853.4568 | clark@meridian.mi.us



Meridian Township and Ingham County Awarded Competitive \$11.35 Million BUILD Grant
Infrastructure Updates to Okemos and Hamilton Roads Pave Way for Redevelopment in Downtown Okemos

Meridian Township, Mich. — Meridian Township, in partnership with the Ingham County Road Department (ICRD), has been awarded an **\$11.35 million** Better Utilizing Investments to Leverage Development (BUILD) Grant from the U.S. Department of Transportation (USDOT) to improve transportation infrastructure and support redevelopment in Downtown Okemos.

The award was announced on July 7, 2026, as part of \$1.73 billion in federal funding distributed nationwide. Meridian Township's joint application with ICRD was one of only 127 projects selected from nearly 1,200 submissions nationwide.

"Revitalizing our downtown is the Township Board's number one goal, and infrastructure issues have been the greatest roadblock to getting a redevelopment project off the ground," said Meridian Township Supervisor Scott Hendrickson. "This grant will allow us to improve vehicular access to Village of Okemos properties, enhance walkability throughout the area, and create conditions that support high-quality redevelopment consistent with our community's vision."

The grant will fund critical infrastructure improvements along Okemos and Hamilton Roads, including the modernization of that intersection. This intersection is one of the Township's busiest, with more than 30,000 vehicle trips each day. The grant will also provide funding to reconstruct Okemos Road from the new bridge to Grand River Avenue, while Hamilton Road will be reconstructed from Moore Street to Liverance Street.

As part of the project:

- The traffic signal at Okemos and Hamilton Roads will be replaced.
- Okemos Road will be widened at the intersection to add left-turn lanes.
- One of the eastbound lanes on Hamilton Road will be converted to provide a second left-turn lane from westbound Hamilton Road to southbound Okemos Road.
- Non-motorized pedestrian and bicycle pathways will be replaced.

These investments build upon previous infrastructure projects, including the reconstruction of the Okemos Road Bridge, completed by the Ingham County Road Department in 2023.

"Inter-agency partnerships are key to planning, funding, and constructing community infrastructure projects. These improvements to Okemos Road will significantly enhance safety, relieve congestion at one of the region's busiest intersections, and support long-term redevelopment efforts in Downtown Okemos. We're committed to delivering infrastructure that strengthens our communities and improves mobility for all who travel through the corridor," said Jim Patton, Managing Director for Ingham County Road Department.

-more-

The modernization of the Okemos and Hamilton Road intersection is a key component to unlocking redevelopment opportunities at the vacant northwest and southwest corners of the intersection. Without left turn lanes at the intersection, there are limited options in terms of what can be built at the four corners of Downtown Okemos.

“On behalf of the Downtown Development Authority, we are thrilled by this investment from USDOT and the partnership with the Ingham County Road Department. Modernizing the Okemos–Hamilton corridor will finally remove a long-standing barrier to reinvestment, improve safety and access for everyone, and open the door for high-quality redevelopment of these key corner properties. This grant is a catalyst that will help transform our downtown into the space the community has envisioned for years,” said DDA Chair Angela Wright.

The Meridian Township Downtown Development Authority contributed the funding for grant-writing services to advance the shared goal of infrastructure improvements and redevelopment in Downtown Okemos.

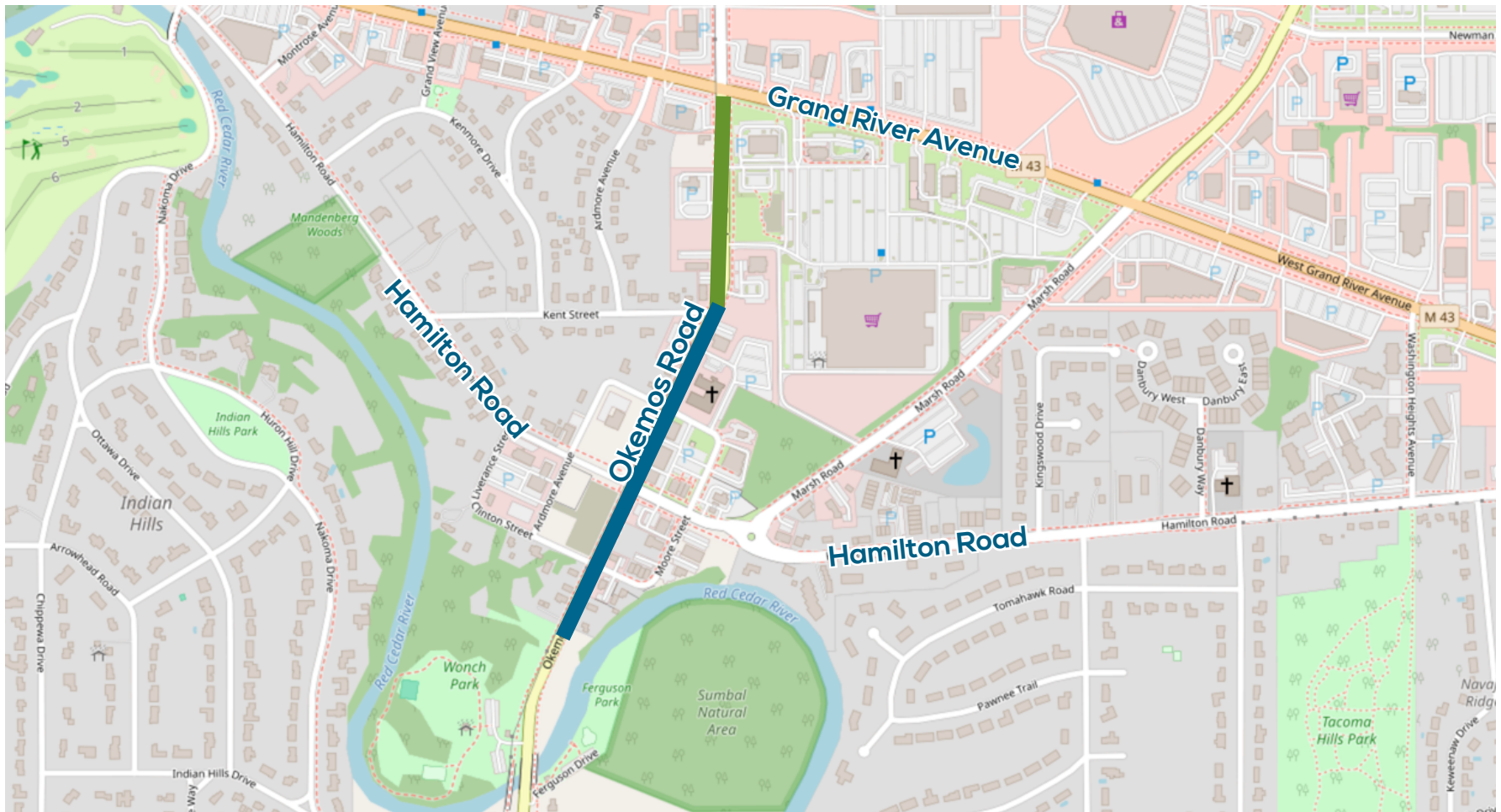
Later this year, Meridian Township and ICRD will work on retaining an engineering firm to assist with planning, permitting, and design work. In 2027, both entities will work on designing and bidding the project. In 2028, construction from the Okemos Road bridge to Kent Street is anticipated to begin. Construction from Kent Street to Grand River Avenue will be coordinated with the Ingham County Drain Commissioner’s Office in concert with the Okemos Consolidated Drain Project.

The project represents a significant milestone in Meridian Township's long-term vision for a vibrant, accessible, and economically robust Downtown Okemos. The Township will provide updates as the project advances. For more information, please contact Director Amber Clark at clark@meridian.mi.us or 517.853.4568.

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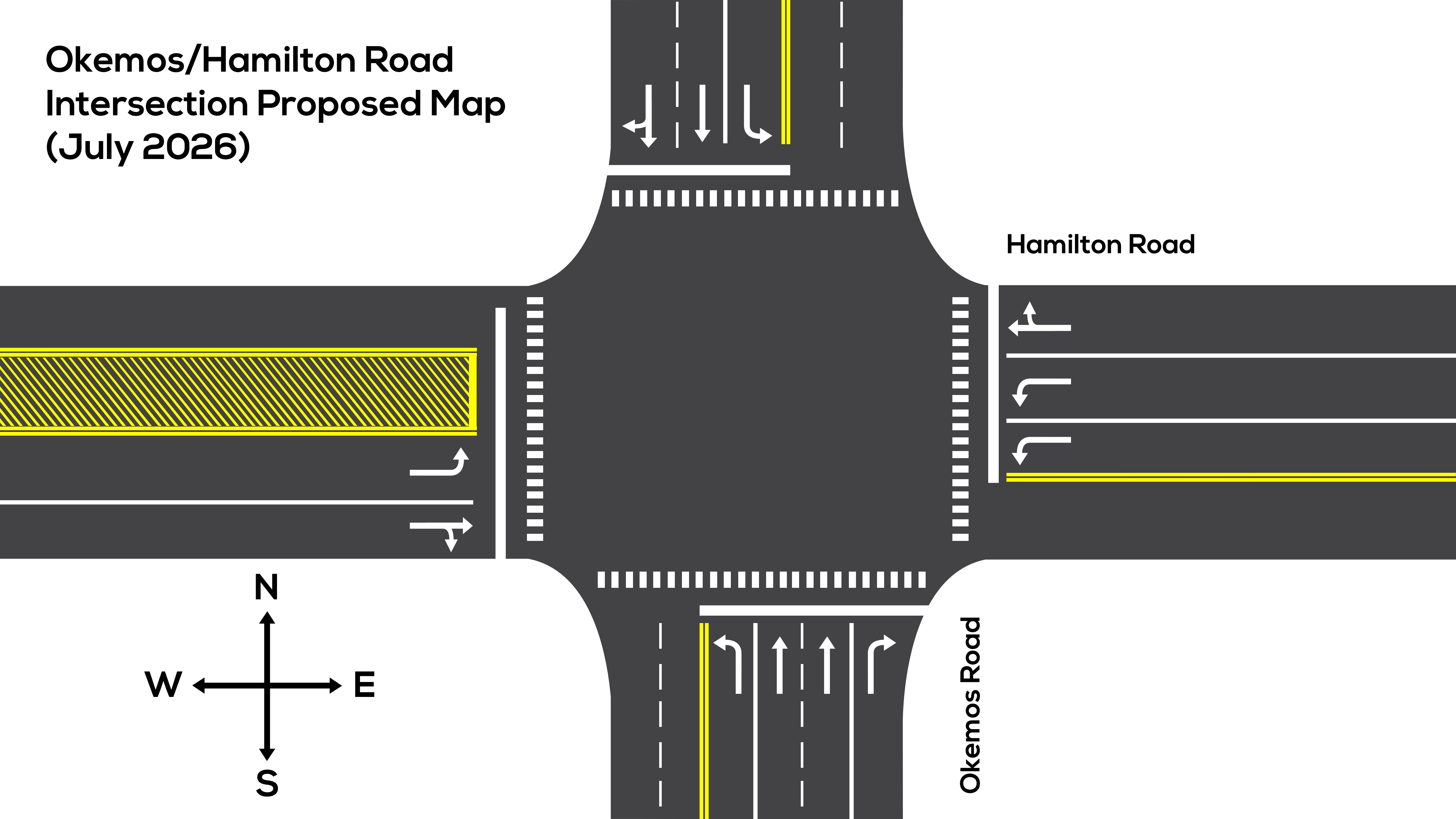
BUILD Grant: Estimated Okemos Road and Hamilton Road Reconstruction Project Schedule



2028-2029 Construction

Year TBD - Construction in Coordination with the Okemos Consolidated Drain Project

Okemos/Hamilton Road
Intersection Proposed Map
(July 2026)



Hamilton Road

Okemos Road

Consumers Energy: Bill Ready

From Consumers Energy <noreply@alerts.consumersenergy.com>

Date Wed 7/15/2026 3:55 PM

To Amber Clark <clark@meridian.mi.us>



Your Consumers Energy Bill Is Available

Amount Due

ACCOUNT ENDING:2681
2167 Hamilton Rd Okemos MI 48864-
1643

\$97.93

Due Date: August 05, 2026

 **Your account is on Auto-pay.**

LOG IN TO VIEW & PAY YOUR BILL

Thank you for your last payment of \$106.91 on July 7.

[View the Latest News, Safety and Service Guides.](#)

July Energy Usage Click below to access your energy dashboard **June 15 - July 13 (29 Days)**

 [Electric Usage Graph](#)

 [Consumers Promotional Image](#)

[Terms & Conditions](#) | [Unsubscribe](#)

Consumers Energy: Bill Ready

From Consumers Energy <noreply@alerts.consumersenergy.com>

Date Tue 6/16/2026 4:07 PM

To Amber Clark <clark@meridian.mi.us>



Your Consumers Energy Bill Is Available

Amount Due

ACCOUNT ENDING:2681
2167 Hamilton Rd Okemos MI 48864-
1643

\$106.91

Due Date: July 07, 2026

 **Your account is on Auto-pay.**

LOG IN TO VIEW & PAY YOUR BILL

Thank you for your last payment of \$96.60 on June 5.

[View the Latest News, Safety and Service Guides.](#)

June Energy Usage Click below to access your energy dashboard **May 14 - June 14 (32 Days)**

 [Electric Usage Graph](#)

 [Consumers Promotional Image](#)

[Terms & Conditions](#) | [Unsubscribe](#)

Meridian Twp DDA
Preliminary Financial Statements
Period Ending 6/30/2026 - UNAUDITED

BALANCE SHEET

	Year to Date
ASSETS	
Cash	\$163,395.20
Cash-Celebrate Downtown Okemos	\$0.00
Certificates of Deposit	\$198,817.71
Due from General Fund	\$0.00
Taxes Receivable	\$0.00
Accounts Receivable	\$0.00
Prepaid Expense	\$0.00
TOTAL ASSETS	<u><u>\$362,212.91</u></u>
LIABILITIES	
Accrued Interest Payable	\$0.00
Due to General Fund	\$0.00
Accounts Payable	\$0.00
Unearned Revenue	\$0.00
Deferred Inflows of Revenue	\$0.00
LT Note Payable	\$0.00
TOTAL LIABILITIES	<u><u>\$0.00</u></u>
FUND BALANCE	
Fund Balance 12/30/2025	\$311,944.60
2026 YTD Net Income	\$50,268.31
2026 Current Fund Balance	<u><u>\$362,212.91</u></u>

INCOME STATEMENT

	May	June	Year to Date
REVENUES			
Tax Capture		(7,795.69)	92,057.57
Grants			-
DDA Downtown Events/Donations			-
Interest	557.37	557.30	3,298.83
Investment Gain/Losses			-
TOTAL REVENUE	<u>557.37</u>	<u>(7,238.39)</u>	<u>95,356.40</u>
EXPENDITURES			
Operating Costs			-
Utility - Street Light	117.94	96.60	604.20
Professional Consultant/Contractual Services	-		44,483.89
TOTAL EXPENDITURES	<u>\$ 117.94</u>	<u>\$ 96.60</u>	<u>\$45,088.09</u>
2026 Net Income	<u>\$439.43</u>	<u>(\$7,334.99)</u>	<u>\$50,268.31</u>

Bernadette Blonda

Jul 24, 2026

07/23/2026 01:25 PM
User: LEE
DB: Meridian

BALANCE SHEET FOR MERIDIAN TWP
Period Ending 06/30/2026

Page: 1/1

Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY

GL Number	Description	Balance
*** Assets ***		
248-000.000-001.000	CASH	163,395.20
248-000.000-001.003	CASH - CELEBRATE DOWNTOWN OKEMOS	0.00
248-000.000-003.000	CERTIFICATES OF DEPOSIT	198,817.71
248-000.000-020.000	TAXES RECEIVABLE	0.00
248-000.000-020.500	DELINQ TAXES RECEIVABLE	0.00
248-000.000-040.000	ACCOUNTS RECEIVABLE	0.00
248-000.000-084.070	DUE FROM GENERAL FUND	0.00
248-000.000-123.000	PREPAID EXPENSE	0.00
Total Assets		362,212.91
*** Liabilities ***		
248-000.000-202.000	ACCOUNTS PAYABLE	0.00
248-000.000-202.100	CREDIT CARD PAYABLE	0.00
248-000.000-214.150	DUE TO GENERAL FUND	0.00
248-000.000-214.300	DUE TO OTHER FUNDS	0.00
248-000.000-251.000	ACCRUED INTEREST PAYABLE	0.00
248-000.000-300.030	INSTALLMENT NOTE PAYABLE	0.00
248-000.000-300.035	CURRENT PORTION INSTALLMENT NOTE	0.00
248-000.000-339.000	UNEARNED REVENUE	0.00
248-000.000-360.000	DEFERRED INFLOW	0.00
Total Liabilities		0.00
*** Fund Balance ***		
248-000.000-390.000	FUND BALANCE	311,944.60
Total Fund Balance		311,944.60
Beginning Fund Balance		311,944.60
Net of Revenues VS Expenditures		50,268.31
Ending Fund Balance		362,212.91
Total Liabilities And Fund Balance		362,212.91

REVENUE AND EXPENDITURE REPORT FOR MERIDIAN TWP

PERIOD ENDING 06/30/2026

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2026 AMENDED BUDGET	YTD BALANCE 06/30/2026	ACTIVITY FOR MONTH 06/30/2026	AVAILABLE BALANCE	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
Dept 000.000						
248-000.000-402.000	CURRENT PROPERTY TAXES	61,761.00	92,057.57	(7,795.69)	(30,296.57)	149.05
248-000.000-540.100	STATE GRANT REVENUE	45,000.00	0.00	0.00	45,000.00	0.00
248-000.000-581.000	OTHER INTRGOVTL REVENUE	0.00	0.00	0.00	0.00	0.00
248-000.000-606.222	DDA DOWNTOWN EVENTS	0.00	0.00	0.00	0.00	0.00
248-000.000-665.000	INTEREST	5,000.00	3,298.83	557.30	1,701.17	65.98
248-000.000-669.100	INVESTMENT GAINS AND LOSSES	0.00	0.00	0.00	0.00	0.00
248-000.000-674.150	DONATIONS	0.00	0.00	0.00	0.00	0.00
248-000.000-675.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
248-000.000-683.000	CARRYOVER	0.00	0.00	0.00	0.00	0.00
248-000.000-696.000	OTHR FINANCING SRCE-BOND PROCEEDS	0.00	0.00	0.00	0.00	0.00
248-000.000-698.500	PROCEEDS FROM LOAN	0.00	0.00	0.00	0.00	0.00
248-000.000-699.000	OPERATING TRANSFER IN	0.00	0.00	0.00	0.00	0.00
Total Dept 000.000		111,761.00	95,356.40	(7,238.39)	16,404.60	85.32
TOTAL REVENUES		111,761.00	95,356.40	(7,238.39)	16,404.60	85.32
Expenditures						
Dept 000.000						
248-000.000-701.000	SALARIES	0.00	0.00	0.00	0.00	0.00
248-000.000-728.000	OPERATING SUPPLIES	3,000.00	0.00	0.00	3,000.00	0.00
248-000.000-820.000	CONTRACTUAL SERVICES	5,000.00	44,483.89	0.00	(39,483.89)	889.68
248-000.000-825.000	PROFESSIONAL CONFERENCES/DUES	125.00	0.00	0.00	125.00	0.00
248-000.000-851.000	COMMUNICATIONS	0.00	0.00	0.00	0.00	0.00
248-000.000-880.000	COMMUNITY PROMOTION	0.00	0.00	0.00	0.00	0.00
248-000.000-890.000	Special Events	0.00	0.00	0.00	0.00	0.00
248-000.000-892.500	CELEBRATE DOWNTOWN - DDA EXPENSE	0.00	0.00	0.00	0.00	0.00
248-000.000-920.000	UTILITIES-ELECTRIC/GAS/WATER	0.00	0.00	0.00	0.00	0.00
248-000.000-922.000	UTILITIES-STREET LIGHTS	1,800.00	604.20	96.60	1,195.80	33.57
248-000.000-964.000	REFUNDS	0.00	0.00	0.00	0.00	0.00
248-000.000-974.000	CONSTRUCTION/IMPROVEMENTS	7,500.00	0.00	0.00	7,500.00	0.00
248-000.000-976.006	AARA GRANT EXPENDITURES	0.00	0.00	0.00	0.00	0.00
248-000.000-976.600	GRANT EXPENDITURES - MATCH ON MAIN	25,000.00	0.00	0.00	25,000.00	0.00
248-000.000-992.200	PRINCIPAL EXPENSE	0.00	0.00	0.00	0.00	0.00
248-000.000-993.000	DEBT SERVICE-INTEREST	0.00	0.00	0.00	0.00	0.00
Total Dept 000.000		42,425.00	45,088.09	96.60	(2,663.09)	106.28
TOTAL EXPENDITURES		42,425.00	45,088.09	96.60	(2,663.09)	106.28
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:						
TOTAL REVENUES		111,761.00	95,356.40	(7,238.39)	16,404.60	85.32
TOTAL EXPENDITURES		42,425.00	45,088.09	96.60	(2,663.09)	106.28
NET OF REVENUES & EXPENDITURES		69,336.00	50,268.31	(7,334.99)	19,067.69	72.50



230 W Main St
Ionia, MI 48846

Statement Ending 06/30/2026

MERIDIAN CHARTER TOWNSHIP

Page 1 of 2

Account Number: XXXXXXXX5474

MERIDIAN CHARTER TOWNSHIP
DOWNTOWN DEVELOPMENT AUTHORITY
ACCOUNTS PAYABLE
5151 MARSH RD
OKEMOS MI 48864-1104

Managing Your Accounts



Okemos



800.355.0641



IndependentBank.com

Effective August 3, 2026, there will be two adjustments to the Deposit Account Fee Schedule. An account research fee of \$25.00 per hour, with a one hour minimum, will be assessed. There will also be a bank statement reconciliation fee of \$25.00 per hour, with a one hour minimum, assessed for any account research and bank reconciliation requests. For questions, please visit your local Independent Bank branch or call 800.355.0641.

Need to switch your direct deposit from another financial institution to Independent Bank? We now offer a free Switch Kit right within ONE Wallet Digital Banking! Easily switch over your direct deposit without the hassle. Simply log into ONE Wallet and navigate to the eServices tab to get started.

Summary of Accounts

Account Type	Account Number	Ending Balance
Business Freedom Checking	XXXXXXXX5474	\$163,395.20

Business Freedom Checking - XXXXXXXX5474

Account Summary

Date	Description	Amount
06/01/2026	Beginning Balance	\$171,287.49
	0 Credit(s) This Period	\$0.00
	2 Debit(s) This Period	\$7,892.29
06/30/2026	Ending Balance	\$163,395.20

Other Debits

Date	Description	Amount
06/08/2026	External Withdrawal CONSUMERS ENERGY DIRECT DEBITING - ENERGYBILL	\$96.60

Checks Cleared

Check Nbr	Date	Amount
1151	06/25/2026	\$7,795.69

* Indicates skipped check number

Daily Balances

Date	Amount	Date	Amount	Date	Amount
06/01/2026	\$171,287.49	06/08/2026	\$171,190.89	06/25/2026	\$163,395.20





To: Downtown Development Authority Members
From: Amber Clark Neighborhoods & Economic Development Director
Date: August 3, 2026
Re: High Voltage Distribution Line Burial

DDA members have expressed an interest to hold a discussion regarding the burial of the High voltage distribution lines. This memo will serve as that placeholder for this conversation. Meridian Township staff have no information or updates beyond what has been prepared for the DDA members to date. This will be an open discussion forum.



To: Meridian Township DDA Members

From: Amber Clark, Neighborhoods & Economic Development Director

Date: August 3, 2026

Re: 2027 Downtown Development Authority Budget

The attached proposed budget is prepared for the DDA member's consideration. The suggestion of staff is to at this time adopt an annual budget noting potential sources and uses of funding. In addition to supporting the redevelopment of "West Hamilton and Okemos" site, there remain obsolete buildings and deterioration of other sites in the DDA. Last year the DDA also participated in supporting a portion of staff salary through a contribution for the management of the DDA programs. Please review the attached budget and prepare to offer suggestions on the appropriate allocations based on the project description.

A motion has been prepared as a recommendation:

MOVE TO ADOPT THE ATTACHED BUDGET FOR 2027. INCLUDE THE ANNUAL BUDGET ON THE DOWNTOWN AUTHORITY WEBSITE AND SUBMIT TO THE TOWNSHIP BOARD.

**Fund 248- DOWNTOWN DEVELOPMENT
AUTHORITY**

<u>REVENUE</u>			
248-000.000-402.000	CURRENT PROPERTY TAXES	\$92,057.57	BASED ON 2025 ANNUAL PROPERTY TAX CAPTURE
248-000.000-540.100	STATE GRANT REVENUE	\$25,000.00	MEDC MATCH ON MAIN 2027 YR
248-000.000-880.000	DDA DOWNTOWN EVENTS	\$0.00	
248000.000-665.000	INTEREST	\$3,298.83	
248-000.00-675.000	MISCELLANEOUS	\$0.00	
248-000.000-665.000	OTHR FINANCING SRCE-BOND PROCEEDS	\$0.00	
	CURRENT FUND BALANCE (DDA)	\$163,395.20	
	CERTIFICATE DEPOSIT BALANCE	\$198,817.71	
	TOTAL ASSETS	\$362,212.91	
<u>TOTAL REVENUE BY DECEMEER</u>		\$362,212.91	
<u>2026</u>			
<u>TOTAL REVENUE BY MARCH</u>			*sum PLUS potential March allocation
<u>2027</u>		\$454,270.48	of
			property taxes 2027
<u>EXPENSES</u>			
248-000.000-701.000	SALARY	\$24,915.80	
248-000.000-728.000	OPERATING SUPPLIES	\$3,000.00	
248-000.000-976.600	GRANT (FAÇADE IMPV)	\$20,000.00	
		\$50,000.00	STREETLIGHT
248-000.000-820.000	CONTRACTUAL SERVICES		MAINTENANCE/PROFESSIONAL
248-000.000-825.000	CONFERENCES/DUES/TRAINING	\$125.00	STUDIES
248-000.000-976.600	GRANT EXPENDITURES	\$25,000.00	MICHIGAN DOWNTOWN ASSC.
248-000.000-880.000	COMMUNICATIONS	\$0.00	DDA MATCH ON MAIN 10%,
248-000.000-880.000	SPECIAL EVENTS	\$0.00	
248-000.000-922.000	UTILITIES-WATER	\$0.00	
248-000.000-922.000	UTILITIES-STREETLIGHTS(CE BILL)	\$1,800.00	CONSUMERS ENERGY PAYMENTS
248-000.000-974.000	CONSTRUCTION/DESIGN/IMPROVEMENTS	\$7,500.00	
TOTAL EXPENSES		\$107,425.00	
END FUND BALANCE DEC. 2027		\$346,845.48	



To: Downtown Development Authority Members
From: Amber Clark Neighborhoods & Economic Development Director
Date: August 3, 2026
Re: Downtown Development Authority Staff Reimbursement

During the 2026 Budget preparation time, the Township identified areas to assist with balancing the general fund budget. The Township executive team, Economic Development Director, and Finance Department proposed that the TIF authorities support a portion of the salary of the Economic Development Director. It is an overall goal of the TIF Authorities to have zero impact to the general fund, while operating the incentive programs. The DDA agreed to support up to 15% of the Economic Development Director's salary for one year. The DDA will reimburse the Meridian Township general fund after an invoice from the Finance department is presented. The attached invoice has been issued from the Township's Finance department, from the Finance Director for 15% of the salary of staff for activities conducted in first quarter. The invoice requests the DDA reimburse the Township for 15% of the Economic Development Director's salary. At this time staff recommends the DDA conduct a roll call vote related to the payment to the general fund.

A motion has been prepared for your consideration:

**MOVE TO AUTHORIZE PAYMENT OF \$5,826.90 TO THE MERIDIAN TOWNSHIP
GENERAL FUND FOR THE REIMBURSEMENT OF STAFF SALARY EXPENSES RELATED
TO DOWNTOWN DEVELOPMENT AUTHORITY ACTIVITIES.**

INVOICE

Charter Township of Meridian
Treasurer's Office
5151 Marsh Road
Okemos, MI 48864-1198
Phone (517) 853-4000
Fax (517) 853-4096
Tax Exempt: 38-6007712



Customer ID: DDA
Invoice Number: 2600001981
Service Date: 03/31/2026
Invoice Date: 06/12/2026
Due Date: 07/12/2026

DOWNTOWN DEVELOPMENT AUTHORITY (DDA)
5151 MARSH RD
OKEMOS, MI 48864

Property Address:

Remaining Unapplied Credits: 0.00

Description	Amount
1ST QUARTER REIMBURSEMENT	5,826.90

1ST QUARTER REIMBURSEMENT REQUEST OF 15% OF THE ECONOMIC DEVELOPMENT DIRECTOR'S SALARY AND ASSOCIATED BENEFITS

DETAIL OF REQUEST IS ATTACHED

APPROVED ON THE DECEMBER 1, 2025 MEETING - MAX REIMBURSEMENT OF \$24,915.80

Total Invoice:	5,826.90
Credits Applied:	0.00
Payments Applied:	0.00
Invoice Balance:	5,826.90

Please remit this portion with your payment!

INVOICE



Charter Township of Meridian
Treasurer's Office
5151 Marsh Road
Okemos, MI 48864-1198

Customer ID: DDA
Invoice Number: 2600001981
Service Date: 03/31/2026
Invoice Date: 06/12/2026
Due Date: 07/12/2026

Property Address:

Invoice Balance: 5,826.90

DOWNTOWN DEVELOPMENT AUTHORITY (DDA)
5151 MARSH RD
OKEMOS, MI 48864



DIRECTOR SALARY REIMBURSEMENT REQUEST

Economic Director - 1st Quarter

Category	Description	Amount
Compensation	Base Salary	\$27,890.52
Payroll Taxes	FICA	\$2,112.29
Benefits	401 Employer	\$2,789.04
Benefits	HCSP Contribution	\$557.82
Benefits	Health Insurance	\$5,496.36
	TOTAL COMPENSATION	\$38,846.03

REIMBURSEMENT CALCULATION

Reimbursement Rate15%

Amount Due to Township	\$5,826.90
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