



AGENDA

CHARTER TOWNSHIP OF
MERIDIAN
TOWNSHIP BOARD
REGULAR MEETING
December 6, 2016
6:00 P.M.



1. CALL MEETING TO ORDER⁺
2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS
3. ROLL CALL
4. PRESENTATION
5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS*
6. TOWNSHIP MANAGER REPORT
7. BOARD MEMBER REPORTS AND ANNOUNCEMENTS
8. APPROVAL OF AGENDA
9. CONSENT AGENDA (SALMON)
 - A. Communications
 - B. Minutes-November 15, 2016 Regular Meeting
 - C. Bills
 - D. Resolution to Approve Financial Institutions/New Signers
 - E. 2016 Assistance to Firefighters Grant
 - F. Regional HazMat 2016 Assistance to Firefighters Grant
 - G. Fireworks Display Permit Extension-New Year's Eve Celebration
 - H. Ingham County Regional Trails and Parks Millage Fund – Meridian Township Grant Applications 2016
10. QUESTIONS FOR THE ATTORNEY
11. HEARINGS (CANARY)
12. ACTION ITEMS (PINK)
 - A. Rezoning #16040 (Sumbal) 2267 Saginaw, 6217 and 6219 Newton from PO (Professional and Office), RD (Multiple Family) and RA (Single Family – Medium Density) to C-2 (Commercial) – Final Adoption
 - B. Wetland Use Permit #16-05 (Mayberry Homes) Silverstone Estates subdivision, a request to enclose approximately 192 feet of the Unruh Drain
 - C. Supervisor Pro-Tem Appointment
 - D. Welcoming Community Resolution
13. BOARD DISCUSSION ITEMS (ORCHID)
 - A. 2017 Goal Setting Process
 - B. Urban Cooperation Agreement
14. COMMENTS FROM THE PUBLIC*
15. OTHER MATTERS AND BOARD MEMBER COMMENTS
16. CLOSED SESSION - Pending Litigation
17. ADJOURNMENT

***ALL COMMENTS LIMITED TO 3 MINUTES, UNLESS PRIOR APPROVAL FOR ADDITIONAL TIME FOR GOOD CAUSE IS OBTAINED FROM THE SUPERVISOR.**

*Individuals with disabilities requiring auxiliary aids or services should contact the Meridian Township Board by writing or calling the following:
Township Manager Frank L. Walsh, 5151 Marsh Road, Okemos, MI 48864-1198 (517-853-4258) – Ten Day Notice is Required.*

Meridian Charter Township: 5151 Marsh Road, Okemos, MI 48864-1198, (517) 853-4000 Township Hall Room; www.meridian.mi.us

⁺ Appointment of Supervisor Pro Tem and/or Temporary Clerk if necessary

Meridian Township exists to create a sustainable community through the most effective use of available resources that achieve the highest quality of life.

TOWNSHIP BOARD REGULAR MEETING COMMUNICATIONS, DECEMBER 6, 2016

(1) Board Information (BI)

- BI-1 Kevin V. Schumacher, 5868 Westminster Way, East Lansing; RE: Appreciation for the fog line painting on Park Lake Road
- BI-2 Tim Potter, 4632 Van Atta Road, Okemos; RE: Appreciation for the bike-friendly north-south route through the Township with the fog line painting on Park Lake Road
- BI-3 Matthew R. Trecha, 605 5th Avenue N., Apt. 314, Seattle, WA; RE: Concern sharrows are still listed in the 2016 Master Plan
- BI-4 Ryan N. Henry, Kincaid Henry, 934 Clark Street, Lansing; RE: Walnut Hills Rezoning Request
- BI-5 Renee Korrey, 4633 Okemos Road, Okemos; RE: Support for the appointment of Erik Lindquist to the Planning Commission
- BI-6 Laura Rose Ashlee, 1931 Yuma Trail, Okemos; RE: Support for the appointment of Diana Paiz Engle to the Transportation Commission
- BI-7 Pat Cannon, 2700 Marfitt Road, #307, East Lansing; RE: Support for the appointment of Diana Paiz Engle to the Transportation Commission
- BI-8 John P. Gardner, Director of External Affairs, Comcast, Heartland Region, 1401 E. Miller Road, Lansing; RE: Simplification of charges on Comcast customers' bills effective January 1, 2017
- BI-9 Craig D'Agostini, Vice President, Governmental and Regulatory Affairs, Heartland Region, 1401 E. Miller Road, Lansing; RE: Removal of Fox College Sports programming from Comcast's Channel line-up effective January 1, 2017
- BI-10 John P. Gardner, Director of External Affairs, Comcast, Heartland Region, 1401 E. Miller Road, Lansing; RE: Conversion to a new billing system effective December 5, 2016

9A

**CLERK'S OFFICE
BOARD COMMUNICATIONS
DECEMBER 6, 2016**

Board Information (BI)

Sandy Otto

From: Kevin Schumacher <schumacher@glassenrhead.com>
Sent: Friday, November 11, 2016 9:57 AM
To: Board; ronstyka@gmail.com
Cc: wconklin@ingham.org; Tim Potter
Subject: Park Lake Road Fog Line Painting

I'm a firm believer in "please" and "thank you" so this is the Thank You for the fog line painting on Park Lake Road. It is definitely a step in the right direction for safety for bicyclists on Park Lake Road and can be followed throughout the township!

Kevin V.B. Schumacher
Glassen Rhead McLean Campbell & Schumacher
533 South Grand Avenue
Lansing, MI 48933
(517) 482-3800
(fax) 482-8253

Confidentiality Notice

This electronic message is confidential and may contain attorney privileged information intended only for the use of the addressee or the employee or agent responsible to deliver it to the addressee. Any dissemination, distribution, or copying of this communication is strictly prohibited. If you are not the intended recipient and you received this communication in error, please immediately reply to us that fact so that we may correct our records. Thank you.

IRS Circular 230 Disclosure

Although this written communication may address certain tax issues it may not be relied upon by itself to avoid tax penalties. This disclaimer is required by new IRS rules.

DEC 06 2016

BI-1

DEC 06 2016

Sandy Otto

From: Tim Potter <flyingdutchman63@gmail.com>
Sent: Friday, November 11, 2016 10:03 AM
To: Kevin Schumacher
Cc: Board; ronstyka@gmail.com; wconklin@ingham.org
Subject: Re: Park Lake Road Fog Line Painting

I'll echo Kevin's sentiments. It's wonderful to now have a new bike-friendly North-south route through our township further connecting the Inter-Urban to more residents and visitors through the township and along the future MSU to Lk. Lansing Pathway.

Tim Potter

On Fri, Nov 11, 2016 at 9:57 AM, Kevin Schumacher <schumacher@glassenrhead.com> wrote:

I'm a firm believer in "please" and "thank you" so this is the Thank You for the fog line painting on Park Lake Road. It is definitely a step in the right direction for safety for bicyclists on Park Lake Road and can be followed throughout the township!

Kevin V.B. Schumacher

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533 South Grand Avenue

Lansing, MI 48933

(517) 482-3800

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MSU Bike Advisory Comm. member
TCBA Advocacy Comm. member
MDOT Univ. Region Non-Motorized Comm member

DEC 06 2016

BI-2

DEC 06 2016

Mark Kieselbach

From: Michelle Prinz
Sent: Monday, November 21, 2016 8:19 AM
To: mtrecha@gmail.com
Cc: Mark Kieselbach; Derek Perry; Frank Walsh
Subject: Meridian Township Website Inquiry

Matthew,

Thanks for your recent website inquiry. Mark Kieselbach, Community Planning and Development Director, will follow up with you regarding your concerns.

Thank you!

Michelle Prinz
Meridian Township
Executive Assistant
5151 Marsh Road
Okemos, MI 48864
(517) 853-4258
prinz@meridian.mi.us



Township Board and Commissions:
Planning Commission

First and Last Name: Matthew R Trecha Address, City, Zip Code: 605 5th Ave N, Apt 314 E-mail Address:
mtrecha@gmail.com Telephone Number:

Please enter your comments or suggestions here: To the Planning Commission,

I'm writing for the Monday, November 21st, 2016 Planning Commission Meeting agenda as I grew up in Meridian Township and my parents still reside within the Township--planning decisions around transportation affect me whenever I return home as I opt to walk, bike and take public transportation just as I would in Seattle.

In Section 3.4 of the 2016 Master Plan, I'm concerned to see sharrows still listed as a viable form of creating safe spaces for people on bicycles. Sharrows have been largely discredited and, in fact, were found to be more dangerous for people on bikes than no infrastructure at all. From the Citylab article on the study (<http://www.citylab.com/cityfixer/2016/02/sharrow-safety-bike-infrastructure-lane-chicago/460095/>): "The number of injuries that occurred per 100 cyclists in a given year decreased the most in areas that installed bike lanes, nearly 42 percent. That's not too surprising, but Ferenchak and Marshall also found that injuries in blocks with sharrows only declined about 20 percent--less of a decrease than occurred in Chicago blocks where no bike infrastructure was created at all, nearly 37 percent."

Sharrows are often (incorrectly) placed on the shoulder of the road, making drivers angry when people on bikes take the whole lane--as is typically allowed in most jurisdictions. An equally low-cost measure that Meridian Township should adopt is 1) to allow people on bicycles to take the entire lane if it does not already do so and 2) to install signs stating "Bikes may use full lane" as was done in Columbus, OH (Citylab article: <http://www.citylab.com/commute/2016/09/cyclists-to-drivers-this-is-my-lane/499268/>).

DEC 06 2016

BI-3

DEC 06 2016

I was also glad to see the Township call for housing that incorporates/sites near public transit--however, the most effective method to encourage this would be to require housing projects to site themselves adjacent to the sidewalk and place parking in the rear of the building. Metro Lansing is quite bad at placing parking in the front of the building and requiring anyone taking the bus or walking to march across a wide expanse of asphalt before reaching a bus stop or the front door of their building--this is especially bad/dangerous in the winter for people with disabilities or the elderly.

Lastly, I've been following CATA's BRT project quite closely and I'm seeing CATA is entertaining the possibility of cutting the line in half due to Meridian Township concerns. I'm unsure if this was Township officials or the public, but I'll tell you that one of many reasons I left MI for the West Coast is the West Coast invests in public transportation and the Midwest does not. I'm here to say that I am one of the Millennials who does not own a car and will move anywhere that allows me to live in that fashion. AAA estimates that the average American spends nearly \$10k per year on a car (gas, insurance, depreciation in value, repairs, etc.)--the question for Meridian Township is, would you rather that \$10k be saved to purchase a home in your community and spent at local restaurants, shops and community events or sunk into a vehicle that might not have been necessary if CATA BRT reached the Meridian Mall as is currently planned.

Thanks for your time and for the work you do.

Sincerely,
Matthew Trecha
605 5th Ave N
Apt 314
Seattle, WA 98109

DEC 06 2016

BI-3
(page 2 of 2)
DEC 06 2016

Sandy Otto

From: Ryan Henry <R.Henry@kincaidhenry.com>
Sent: Monday, November 14, 2016 9:54 AM
To: Mark Kieselbach; Peter Menser; Gail Oranchak; Frank Walsh; Board
Cc: Ryan Henry
Subject: Walnut Hills Rezoning Request

Importance: High

Everyone,

I recently purchased a un-developed lot on Skyline Drive that is contiguous to Walnut Hills Golf Course and I plan to build a new home for my family on it. I want to express to you my concern with the rezoning request proposed for Walnut Hills. Meridian Township has spent a large amount of taxpayer dollars in the last decade to create green space in the land surrounding Walnut Hills. At the time, with Walnut already a green space, I am sure it was thought that Walnut would continue as a golf course, which would contribute to the overall green space plan providing for animals and nature seekers.

Times change and development may not be avoidable. However, a rezoning without a committed development plan or PUD puts the cart before the horse. It is important not only for the residents of Skyline, the Greens, and White Hills Lakes to see the plan first, but it is important for Meridian Township so that the impact to the green space surrounding the course can be reviewed and its impact on wildlife and nature seekers measured.

The current zoning limits the number of homes that can be developed which is positive for the surrounding green space and neighbors. The proposal regarding a PUD must require that the zoning is contingent upon the PUD plan. Changing the zoning without any contingencies allows the developer the option of a bait and switch. This will cause great anxiety from the surrounding neighbors.

As one of the many residents who's property borders Walnut and as one of the many residents who relied upon the green space plan when purchasing my lot / home, and with the requirement that a PUD maintain 50% undeveloped land, I am hopeful that great consideration will be given to locating a majority of the undeveloped land around the perimeter of the development, which will enhance the surrounding Meridian Township green space, enhance the residents property currently on the course by creating a buffer, and limit the amount of negative reaction this proposal will ultimately receive.

I hope the township will disallow a zoning change unless it is contingent upon a committed PUD and that the residents will have the opportunity to comment on the PUD prior to Meridian Township considering any zoning change.

Thank you for your consideration.

Sincerely,

RYAN N. HENRY
OWNER
KINCAID HENRY
934 Clark St.
Lansing, MI 48906
517.332.8210 O
517.896.2552 C

DEC 0 6 2016

BI-4

DEC 0 6 2016

Sandy Otto

From: renee korrey <rkorrey@yahoo.com>
Sent: Saturday, November 26, 2016 6:56 PM
To: Ronald Styka; Board; Frank Walsh
Subject: PLANNING COMMISSION

Dear Ladies and Gentlemen,

I am writing in support of the appointment of Erik Lindquist for Planning Commission. My reasons are simple:

- his background in accounting and fraud investigation allows him to comfortably operate in fact based decisions
- his dedication to our township has been evident in his community involvement and campaign efforts
- it is obvious that the voting people in our township are comfortable with him as displayed by the approximately 34% of the votes he received for Treasurer in this recent election. The most astounding notation is that he was able to achieve this, having only started after the primary. Clearly a large percentage of people not only are comfortable with him but also trust him.
- Erik Lindquist is a business owner and a homeowner in our township

There are so many reasons to have Erik Lindquist on our Planning Commission and no downsides. He is well liked and respected. He is hard working and brilliant. The public trusts him and he has shown his commitment to our township in many ways.

Respectfully,

Renee Korrey

DEC 06 2016

BI-5

DEC 06 2016

Laura Rose Ashlee
1931 Yuma Trail
Okemos, Michigan 48864

December 1, 2016

Meridian Township Board of Trustees
5151 Marsh Road
Okemos, MI 48864

Dear Trustees:

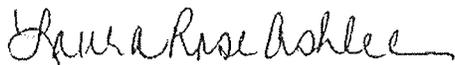
Please accept this letter of support for Diana Paiz Engle's application to the Meridian Township Transportation Commission.

While many of us take transportation for granted, Diana Paiz Engle passionately considers the role it plays in our lives. As someone who has relied on public transit for much of her life—by necessity, not choice—Diana would bring a unique perspective to the commission. In addition, she understands the broader community context within which public transportation functions. I work in historic preservation, and Diana and I have discussed the important role of public transportation to economically stable, thriving communities.

Perhaps most importantly, Diana would be an excellent commissioner. I have worked with her for many years, and I find her to be a wonderful colleague and someone with a collaborative spirit. She is respectful of other people and their opinions, and she would be an asset to any board. I encourage you to appoint Diana Paiz Engle to the Meridian Township Transportation Commission.

Please feel free to contact me if you have any questions.

Respectfully,



Laura Rose Ashlee

DEC 06 2016

BI-6

DEC 06 2016

Sandy Otto

From: Pat Cannon <pat.cannon@comcast.net>
Sent: Thursday, December 01, 2016 5:35 PM
To: Board
Cc: dianaofwarren@gmail.com
Subject: Support for the Appointment of Diana Paiz Engle to the Meridian Township Transportation Commission
Attachments: Meridian-Township-transportation-commission-app letter.docx; Engle-Diana-Application_for_Public_Service.pdf

Dear Members of the Meridian Township Board of Trustees:

It is a joy and a privilege to write this note of support for Diana Paiz Engle who is seeking appointment to the newly established Meridian Township Transportation Commission. I have known Ms. Paiz Engle professionally for several years And heartily recommend her for this appointment, knowing with certainty that she is exceedingly well qualified for this important public service.

After living in Meridian Township for nearly 40 years, my wife and I moved to East Lansing earlier this year, and still retain a high regard for the Township, its residence and its future. As a Meridian resident it was an honor for me to serve on the CATA Board since 1991 as an appointee of the Township Board, serving as the CATA Chair for the past several years. It is through my involvement with CATA, my role as State ADA Coordinator under Governors John Engler, Jennifer Granholm and Rick Snyder, as well as through my fervent interest in public transportation that I discovered Diana's passionate advocacy for quality transportation services in the Lansing area.

Diana Paiz Engle is a lifelong user of public transportation who knows, first-hand, the critical importance of public transportation to the quality of life for students, seniors, and people with disabilities, the economically disadvantaged and others who cannot or choose not to drive a personal vehicle. Moreover, Diana is not only a fierce advocate for people with disabilities and public transportation, she is also well aware of how vital quality transportation services are to the business community and its role in the community's growth and economic development.

I am supremely confident that Diana would be a genuine asset to the Meridian Township Transportation Commission and its work and would be an effective, reasoned Commissioner who would strive to fully consider the varied interests of all who would benefit from enhanced transportation services that would help lead Meridian and the region into the 21st Century. Additionally, Diana would do so with class, poise and an easy-going manner that successfully engages everyone with whom she works.

Please feel free to contact me directly if you have any questions regarding Diana Paiz Engle or if I may provide any additional information that would prove helpful as you consider this important appointment.

Sincerely,

Pat Cannon
2700 Marfitt Road, #307
East Lansing, Michigan 48823
pat.cannon@comcast.net
517-243-6988

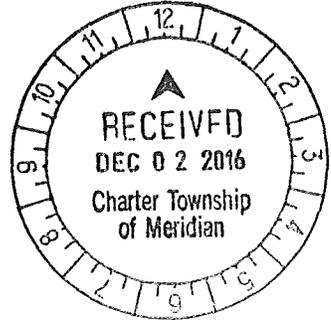
DEC 06 2016

BI-7

DEC 06 2016



November 16, 2016



Deborah Guthrie, Cable Coordinator
Meridian Township
5151 Marsh Road
Okemos, MI 48864

Dear Ms. Guthrie:

As part of Comcast's commitment to keep you informed about important developments that affect our customers in your community, I am writing to notify you of some changes. Customers are being notified of these changes via bill message.

Beginning January 1, 2016, we're simplifying some charges on your bill. We're lowering the cost of Professional installation from to \$75 to \$60, and our In-Home Service visits are going from \$70 to \$60. We're also removing the \$30 fee for activating new additional outlets, and shipping fees for Self-Install Kits will change to \$15.

Additionally, pursuant to P.A. 480 of 2006, Section 9 (4), Comcast Cable's local operating entity hereby reports that Comcast does not deny access to services to any group of potential residential subscribers because of the race or income of the residents in the local area. A similar report will be filed with the Michigan Public Service Commission.

As always, feel free to contact me directly at 517-334-5686 with any questions you may have

Sincerely,

John P. Gardner
Director, External Affairs
Comcast, Heartland Region
1401 E. Miller Rd.
Lansing, MI 48911

DEC 06 2016

BI-8

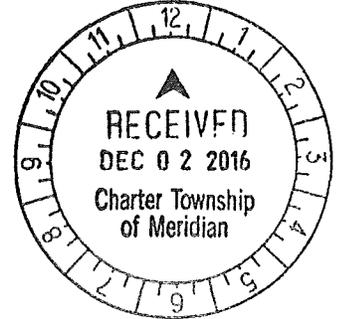
DEC 06 2016



Comcast Cable
41112 Concept Drive
Plymouth, MI 48170

November 29, 2016

Ms. Deborah Guthrie
Cable Coordinator
Meridian Township
5151 Marsh Road
Okemos, MI 48864



Dear Franchise Administrator:

As part of our ongoing commitment to keep you informed, we want to let you know that Comcast's right to continue carrying:

- Fox College Sports Atlantic;
- Fox College Sports Central; and
- Fox College Sports Pacific

(collectively referred to as "Fox College Sports") will expire on December 31, 2016. At that time, we lose authorization to continue carrying Fox College Sports signals, so we must remove the programming from our lineup on January 1, 2017.

We are committed to keeping you and our customers abreast of the expiration of upcoming programming agreements. We regularly inform our customers in their bills, and our customers and franchising authorities in our annual notices, that we maintain a website (www.xfinitytv.com/contractrenewals) and toll free number ((866) 216-8634) that are updated regularly to reflect the programming contracts that are set to expire each month and the channels we might lose the rights to continue to carry.

Sincerely,

Craig D'agostini
Vice President, Government and Regulatory Affairs
Heartland Region

DEC 06 2016

BI-9

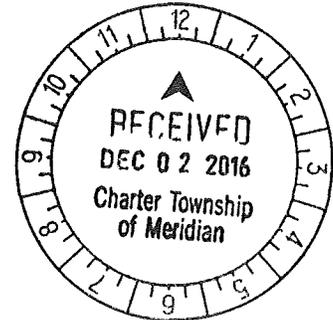
DEC 06 2016



November 10, 2016



603843 T1273 P1 *****AUTO**5-DIGIT 48864
Hom TV Gov Access Peg
5151 Marsh Rd
Okemos, MI 48864-1104



IMPORTANT INFORMATION ABOUT YOUR BILL

Dear Hom TV Gov Access Peg,

Beginning **December 5, 2016**, we will be converting to a new billing system in order to provide an improved billing experience for our customers.

As part of this billing system conversion, several changes will take place starting with your next monthly bill. Your **account number and your bill due date will change**. Your **new due date is 19th**. We will be unable to mail bills during the billing system conversion, so we may be a couple of days late mailing your bill. Please be assured even if your bill is delayed, you will have 21 days to pay.

If you use electronic banking to pay your Comcast bill, you need to:

- Update your due date with the new due date.
- Update the Comcast information on your bank's bill pay system with your new account number.

If you use Comcast's AutoPay service to pay your Comcast bill:

No action is required.

If you are a Comcast Ecobill customer:

No action is required however the availability of your bill online may be delayed. You will receive an email when your Ecobill is available.

For more information or to sign up for Ecobill, please log in to your Comcast account online at www.xfinity.com/help.

Thank you for choosing Comcast. We appreciate your business and look forward to serving you in the future. Should you have any questions or concerns, please feel free to visit us at www.xfinity.com/billchange or call 1-800-XFINITY.

Sincerely,
Comcast

Your new Comcast account number will also appear on your bills and your account online starting December 5, 2016

Bill

Comcast

Account Number: 9999 11 222 333333
 Billing Date: 09/07/14
 Total Amount Due: \$ 0.00
 Payment Due By: 09/15/14
 Page 1 of 4
 Customer PIN 1234

Contact Us: www.comcast.com 1-800-COMCAST

N E Subscriber *Statement by request*

1234 WASHINGTON AVE
 ANYTOWN ST 12345-0001

News from Comcast
 Thank you for choosing Comcast
 Parents, do you know you have options to help determine which programming is appropriate for your family? Visit www.comcast.com and click on "Parental Controls" to learn more about the types of parental control features that are available as part of your Comcast service.

Big fan of the Broncos? You'll love Broncos ON DEMAND. Watch Pat's Replay, press conferences and more! Tune to Channel 1, go to Sports & Fitness, then NFL Network ON DEMAND and select from the Broncos ON DEMAND menu. You must have the Sports Entertainment Package for access.

Monthly Statement Summary

Previous Balance	0.00
Payment - 08/21/14 - Thank You	-0.00
Payment - 09/02/14 - Thank You	-0.00
New Charges - see below	0.00
Total Amount Due	\$0.00
Payment Due By	09/15/14

New Charges Summary

XFINITY Bundled Services	0.00
Additional XFINITY TV Services	0.00
Additional XFINITY Internet Services	0.00
Additional XFINITY Voice Services	0.00
XFINITY Home	0.00
Additional Products and Services	0.00
Partial Month Charges & Credits	-0.00
Other Charges & Credits	0.00
Taxes, Surcharges & Fees	0.00
Total New Charges	\$0.00

Detach and enclose this coupon with your payment. Please write your account number on your check or money order. Do not send cash.

Comcast

1711 E WILSON ST BATAVIA IL 60510-1470
 800 410 8070 or 800 221 1000

N E SUBSCRIBER
 1234 WASHINGTON AVE
 ANYTOWN ST 12345-0001

Account Number: 9999 11 222 333333
 Payment Due By: 09/15/14
 Total Amount Due: \$0.00
 Amount Enclosed: \$

Make checks payable to Comcast

COMCAST
 PO BOX 1577
 NEWARK NJ 07101-1577

9999112223333300769372

Account Number 9999 11 222 3333333
Billing Date 09/07/14
Total Amount Due \$ 0.00
Payment Due By 09/15/14
 Page 1 of 4
 Customer PIN 1234

Statement Summary

Balance
 09/15/14 - Thank You
 09/15/14 - Thank You

Online

xfinity

Account Number: 9999 11 222 333333

Hello, N E SUBSCRIBER
 Refer your friends to XFINITY® and get up to \$500 in Visa® Prepaid cards.

\$0.00

Account Number: 9999 11 222 333333

Subscriber Name: N E SUBSCRIBER

Address: 1234 WASHINGTON AVE, ANYTOWN ST, ANYTOWN, IL 12345-0001

Phone: 123-456-7890

Account Status: Active

Account Type: Residential

Account Start Date: 09/07/14

Account End Date: 09/15/14

Account Balance: \$0.00

Account ID: 9999112223333300769372

Billing & Payment

Account: 9999 11 222 3333333

SCRIBER

to XFINITY®

DEC 06 2016
 BI-10
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 DEC 06 2016

PROPOSED BOARD MINUTES

PROPOSED MOTION:

Move to approve and ratify the minutes of the November 15, 2016 Regular Meeting as submitted.

ALTERNATE MOTION:

Move to approve and ratify the minutes of the November 15, 2016 Regular Meeting with the following amendment(s): [insert amendments].

**DECEMBER 6, 2016
REGULAR MEETING**

CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD REGULAR MEETING - **DRAFT** -
5151 Marsh Road, Okemos, MI 48864-1198
853-4000, Town Hall Room
TUESDAY, NOVEMBER 15, 2016 **6:00 P.M.**

PRESENT: Supervisor LeGoff, Clerk Dreyfus, Treasurer Brixie, Trustees Scales, Styka, Veenstra, Wilson
ABSENT: None
STAFF: Township Manager Frank Walsh, Assistant Township Manager/Director of Public Works and Engineering Derek Perry, Director of Community Planning & Development Mark Kieselbach, Fire Chief Fred Cowper, Joyce Marx, Greg Frenger, Senior Planner Peter Menser, Associate Planner Ben Motil, Human Services Specialist Darla Jackson

1. CALL MEETING TO ORDER

Supervisor LeGoff called the meeting to order at 6:00 P.M.

2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS

Supervisor LeGoff led the Pledge of Allegiance.

3. ROLL CALL

The secretary called the roll of the Board.

4. PRESENTATION

A. Community Resources Commission-Darla Jackson

Human Services Specialist Jackson offered the following:

- Her job is to help individuals navigate the local network of human services when they are faced with eviction or utility shut-offs
- Part of her responsibility is to know how the human services system works and what resources are available through the 25 different organizations she works with
- Community Resources Commission (CRC) Needs Fund assists when resources are not available
- CRC is funded solely by donations
- CRC is hosting a Wine Tasting and Silent Auction on December 1st at Dusty's Cellar to solicit funds
- Approximately 14% of Meridian Township residents have an income below the poverty level
- Most residents in need are elderly, families and/or persons with disabilities
- Introduction of Suzanne Brouse, Chair of the CRC
- CRC oversees the Community Resources program administered by Ms. Jackson
- Chief function of the CRC is to help raise funds for residents who need assistance
- Meridian is the only Township with such a program
- Over her ten (10) years on the CRC, she has been impressed by the coordination of funding and resources with local churches, service organizations, non-profit organizations, government agencies, etc.
- Invitation to the wine tasting and silent auction fundraising event at Dusty's Cellar
- Tickets are \$60 per person, or \$100 per couple and can be purchased either at the Treasurer's Office or through the Township website
- Help to make this community a better place for the most vulnerable residents in the township
- Individuals or businesses can also make a tax deductible donation
- Board member acknowledgment of Ms. Brouse as the recipient of the Volunteer of the Year Award

Manager Walsh offered the following:

- Introduction of Peter Menser who received a recent promotion to Senior Planner

Senior Planner Menser offered the following on the eCities Award:

- Meridian Township has been honored by the University of Michigan at Dearborn iLabs Center for Innovation Research, for its eCities work in fostering entrepreneurial activities and economic growth
- Meridian Township has received this honor for the 8th year in a row
- Data assembled from survey questions asked and answered by communities who are then ranked according to their responses
- Meridian Township received recognition as a great place to do business and a five-star community (determined as an economic development force in the state)
- Meridian Township continues to provide leadership in regards to economic best practices
- Meridian Township will continue to be proactive and aggressive in its approach to economic development

Township Manager Walsh introduced the Township's newest employee, Associate Planner/Economic Development Coordinator Ben Motil who comes from the Village of Pontoon Beach, Illinois.

Captain Frenger announced the Police and Fire Departments will host a Charity Basketball Game in the Haslett Middle School at 2:00 P.M. on November 20th, which will include a 50/50 raffle. He indicated tickets are being sold at the Police Department and the three (3) fire stations. Captain Frenger noted the money raised will benefit Gayelord Mankowski's Christmas Party for children in need.

B. Board Recognition

Clerk Dreyfus recognized Trustee John Veenstra for his service on the Township Board and offered the following information about him:

- Encouraged people to run for office, be on boards and commissions and to attend Board meetings
- Served two (2) terms as an Ingham County Commissioner
- Lived in Meridian Township 40 years
- Holds a Master's Degree in Political Science
- Former Ingham County Parks Commissioner
- Participated as a member in many clubs and organizations
- A "man of the people"
- Served as a Meridian Township Trustee from 2004-2016
- Desire for Trustee Veenstra to stay engaged with the Township and serve as an ombudsman
- Spent a lifetime working for the public good
- Has a wealth of knowledge and experience which cannot be replaced
- Trustee Veenstra relayed the late Joe Harris (Director of Planning in the early 1970s) proposed the Old Urban Trail be made into a pathway and after his death, Trustee Veenstra took up the cause and the pathway ultimately came to pass and is well used by residents
- Trustee Veenstra shared he was instrumental in having the Board agenda and packet posted online, a step towards government transparency
- Trustee Veenstra reiterated he was the deciding vote for the Aldi Grocery Store project as well as the student apartments on Hannah Boulevard

Supervisor-Elect Ron Styka recognized Trustee Angela Wilson for her service on the Township Board and offered the following information about her:

- She is a woman who cares about family, friends, neighbors and this community
- She was a leader among parents in the Okemos School District and worked to ensure parents were involved, raised money for the Okemos School

- Lobbied at the state level on behalf of education and educational issues
- She and Supervisor-Elect Styka “sort of” ran together four (4) years ago to become Township Trustees
- She is an important and “quiet” leader on the Township Board
- She sought to make Meridian Township a walkable and bikeable community
- Advocate for smart growth
- Supported amending Meridian Township’s human rights ordinance to protect the lesbian, gay, bisexual, transgender and queer (LGBTQ) community
- She will continue supporting form based codes and Meridian Township as a family friendly community through “reasonable” growth

Trustee Wilson spoke to her affection for fellow Board members and staff and voiced her appreciation to Trustee Styka who has been a father figure and mentor to her. She stated serving on the Board has been a humbling experience.

Treasurer Brixie recognized Trustee Milton Scales for his service on the Township Board and offered the following information about him:

- First African-American elected to serve as a Board member
- Member of the Phi Beta Sigma Fraternity
- A mentor of students at Haslett High School who helped organize and form the first Black Student Union
- He is currently assisting students at Okemos High School with similar efforts
- Awarded the 2013 Michigan Department of Natural Resources (DNR)/Department of Environmental Quality (DEQ) Retiree Volunteer of the Year
- 2013 LCC Distinguished Alumni Award recipient
- Ingham County Democratic Party bestowed upon Trustee Scales the 2014 Zolton Ferency Activist Achievement Award
- In 2015, the Michigan Democratic Party bestowed the Eighth Congressional District Jefferson-Jackson Recognition
- His experience as a former Ingham County Road Commissioner helped the Township with road issues
- Brought 30 years of state government experience to the Township, most recently as the Retired Chief of Criminal Investigations for the DEQ and DNR
- During the 2013 ice storm, he visited residents of the Wardcliff neighborhood to check on those who were without power for ten (10) days
- He supported the use of the Haslett High School as a warming center
- He helped guide the Township through an after-action ice storm analysis and update of our Emergency Management Plan
- Trustee Scales stated it was an honor and privilege to be elected four (4) years ago to serve on the Meridian Township Board
- Trustee Scales stated he followed in the footsteps of Gilbert Sherman, who was the first black person appointed to serve as the Township Treasurer in 1995
- Trustee Scales stated he graduated from Detroit Central High School whose nickname was the Trailblazers and he vowed to live up to that nickname
- Trustee Scales indicated that being a trailblazer was his drive to ensure he attended all Board meetings during his four (4)-year term

Township Manager Walsh recognized Supervisor Elizabeth LeGoff for her service on the Township Board and offered the following information about her:

- Has served on the Cable Commission and Zoning Board of Appeals
- First elected to the Township Board in 2008 as a Township Trustee
- Worked to have a year round farmers market, which came to fruition in January, 2010
- Elected Supervisor in November, 2012
- During the 2013 ice storm and resulting power outage, she delivered Subway coupons to residents who were without power
- Generosity in donating rooms in her husband’s honor at the Haslett and Okemos Libraries

Supervisor LeGoff voiced appreciation for her ability to be involved in the community.

Township Manager Walsh expressed appreciation to the four (4) outgoing Board members for their service.

5. PUBLIC REMARKS

Supervisor LeGoff opened Public Remarks.

Brent Forsberg, 4725 Mohican Lane, Okemos, thanked board members for their service to the community over the last four (4) years.

Leonard Provencher, 5824 Buena Parkway, Haslett, spoke in support of Michael Unsworth's letter outlining concerns regarding pathway development with respect to the Costco development. He thanked the Board as a whole for their last four years of service to the community.

LeRoy McNight, 3553 Meridian Road, Okemos, thanked board members for serving the Meridian community with distinction. He spoke to a complete Democratic majority of the Board, and expected the Board will reach out across the entire spectrum of the community to aptly represent the citizens of Meridian Township.

Supervisor LeGoff closed Public Remarks.

6. TOWNSHIP MANAGER REPORT

Township Manager Walsh reported the following:

- Making progress with contract negotiations
- All bargaining unit representatives are conducting themselves in a professional manner
- The site plan and brownfield for the Costco project will be before the East Lansing City Council on December 6th
- Making progress on improvements to the Haslett Library community room
- Compliments to the Park Commission and the Parks Department on the Hillbrook Park renovations

Board discussion:

- Board member concern with the \$1.8 million brownfield credit request since there is no contamination to clean up on the former golf course
- Meridian Township placed a \$1 million limit on the brownfield credit in its resolution to approve
- The East Lansing Brownfield Redevelopment Authority unanimously voted to approve the \$1.8 million brownfield which will be voted on by the East Lansing City Council
- Position of the Township Board remains that the amendment to the PA 108 Urban Cooperation Act agreement only allows up to \$1 million inclusive
- The East Lansing City Council will consider this issue on December 6th, and if it approves an amount greater than \$1 million, the agreement will have to come back to the Township Board for possible amendment
- \$1 million brownfield amount came from Costco when it made its presentation
- Costco has increased the brownfield credit amount to \$1.8 million and using some of the funds for widening the road
- Board member belief there is a clause in Meridian Township's resolution which states funds would not be used to widen Park Lake Road

7. BOARD COMMENTS & REPORTS

- A. Election Results-Clerk Dreyfus presented the November 8, 2016 General Election results. He noted approximately 22,700 voters out of 31,000 voted in this election, a voter turnout of 73%. When compared to the percentage of voters in the 2012 General Election, it is exactly the same at 73%. During the August Primary Election, there was a 26.5% voter turnout compared to 29% in 2012. He relayed unofficial results for Meridian Township as follows:

President of the United States

Hillary Clinton (D) – 14,417 votes (63%)
 Donald Trump (R) – 6,971 votes (31%)
 Libertarian Party – 751 votes (3%)
 US Taxpayers Party – 51 votes (.2%)
 Green Party – 256 votes (1%)
 National Labor Party – 6 votes (.03%)
 Write-Ins – 232 votes

Township Supervisor

Tom Klunzinger (R) – 7,315 votes (34%)
 Ron Styka (D) – 14,036 votes (65%)

Township Clerk

Brett Dreyfus (D) – 16,501 votes

Township Treasurer

Treasurer Brixie (D) – 12,130 votes (63%)
 Erik Lindquist (NPA) – 7,160 votes (37%)

Township Trustee

Brian Czubak (R) – 8,141 votes (11%)
 Debra Lee Piper (R) – 8,038 votes (11%)
 Jared Wilson (R) – 7,078 votes (10%)
 Phil Deschaine (D) – 12,814 votes (17.5%)
 Patricia Herring Jackson (D) – 12,432 votes (17%)
 Dan Opsommer (D) – 12,470 votes (17%)
 Kathy Ann Sundland (D) – 12,237 votes (17%)

Park Commission

Richard Baker (D) – 13,793 votes
 Amanda Lick (D) – 14,036 votes
 Mike McDonald (D) – 13,544 votes
 Annika Brixie Schaetzl (D) – 13,516 votes
 Mark Stephens (D) – 13,865 votes

Haslett School Board (three 6 year terms)

Greg Bird – 3,026 votes
 Tim Griffin – 2,826 votes
 Tammy Lemmer – 3,207 votes
 Molly Polverento – 2,996 votes
 Write-ins – 32 votes

Okemos School Board (four 4 year terms)

Melanie Lynn – 6,846 votes
 Tonya Rodriguez – 6,612 votes
 Sarah Wohlford – 6,642 votes
 Erica Wolf – 6,748 votes
 Write-ins – 74 votes

Williamstown Township Board (6 year term)

Sarah Belanger – 148 votes

Christopher Lewis – 139 votes

Ingham County Potter Park Proposal

Yes – 16,915

No – 4,264

Clerk Dreyfus reported the three (3) new Absentee Voter (AV) Counting Boards worked from 8:00 AM until midnight to tabulate and balance 7,094 absentee ballots. He stated there was a need in Meridian Township for additional counting boards, but there was an insufficient amount of tabulating equipment available to accomplish that goal. Clerk Dreyfus explained that since new voting equipment will be forthcoming next year, he anticipated having a sufficient amount of tabulators on hand for additional counting boards in the 2018 gubernatorial race.

Treasurer Brixie inquired as to the timeline for completion of the work by the AV Counting Board.

Clerk Dreyfus explained the AV Counting Board had to “balance the numbers” after completing final tabulation and the last ballots were delivered to the Clerk’s Office at 2:00 A.M.

Trustee Veenstra expressed concern about the total number of voters on the Meridian Township rolls. He stated there are not 31,000 adult citizens living in Meridian Township and cannot have that number of “real” registered voters, concluding there are several thousand voters who have moved away. Trustee Veenstra believed having individuals on the roll that are not residents in Meridian Township is the first “step” toward voter fraud and need to be removed from the roll.

Clerk Dreyfus responded that although Trustee Veenstra’s suggestion is a good one, state law prohibits local clerks from removing voters from the roll unless they have died or the local clerk has received official notice requesting removal. He explained the process called “cancellation countdown.”

Trustee Veenstra commented on the letter in the packet from the Tri-County Bicycle Association which states Costco does not feel it needs to follow the law regarding providing bicycle racks and pathways. He believed the requirement of bicycle racks at the entrance of the Costco store should be enforced, as well as the pathway in front of Costco on Saginaw Highway.

Trustee Veenstra alleged the Capital Area Transportation Authority (CATA) is an “inefficient run organization”, citing the large overtime costs for bus drivers and the poor dispatch service for Redi-Ride and SpecTran. He thought if CATA was more efficient, taxpayers would not need to pay a total of 3.8 mills for substandard service. Trustee Veenstra objected to the \$6 million payment to CATA when it is estimated the service received is worth no more than \$1.5 million. He urged real improvements be made to the Redi-Ride system which services Meridian Township.

Trustee Styka reported his attendance at the last Communications Commission meeting where the distributed antenna system (DAS) was discussed as requested by the Board. He indicated a decision was made to recommend a task force be created to create a licensing agreement and ultimately a Township ordinance. Trustee Styka also reported his attendance at yesterday’s Haslett School Board’s meeting where the Ralya Elementary School was honored as a recipient of the National Blue Ribbon Award for Education Excellence from the US Department of Education. He acknowledged while only 13 such awards were given in Michigan, Okemos Public Schools’ Central Montessori School received one as well. Trustee Styka stated he was a panelist earlier today for a discussion on regionalism held by the Lansing Regional Chamber of Commerce for 40 participants who the

chamber considers the next generation of community leaders.

Clerk Dreyfus reported his attendance at the Economic Development Corporation (EDC) meeting where the Corridor Improvement Authority (CIA) and nominees to serve on the CIA was discussed. He noted the Meridian Company and Ellison Brewery initiatives in the industrial zoning district within the Township were also discussed, including changes needed to allow those companies to conduct trainings. Clerk Dreyfus stated a placemaking summit attended by Chair Buck was also discussed, as well as a Shaping the Avenue meeting involving the Grand River Corridor and the Greater Lansing Regional Prosperity Initiative meetings chair has also attended. He indicated the 2017 Goals and Objectives for the community were reviewed and the status of current development projects.

Clerk Dreyfus also reported his attendance at the Hillbrook Park Renovation Ribbon Cutting Ceremony on Monday, November 7th, highlighting the new features of this community asset. He thanked Meridian Township citizens for voting for him to continue another four-year term as Township Clerk. Clerk Dreyfus was appreciative that he received more votes than any other candidate on the November ballot, including all Meridian Township, state and federal races. He stated this meant he received more crossover votes from other political parties and independent voters, and emphasized the importance of voting for a person rather than a political party. Clerk Dreyfus noted he will be conducting more outreach during the upcoming term, specifically by adding thousands of senior citizens to the Township's permanent absentee voter list and advocacy on a state-wide level for no-reason absentee voting.

Treasurer Brixie also reported her attendance at the most recent EDC meeting and the Land Preservation Advisory Board site visit to the trails at Lake Lansing where members examined the progress of the deer exclosures. She indicated the forest regeneration in the fenced in exclosure areas have not come to fruition and will not be placed in other preserves. Treasurer Brixie noted that at the last CATA meeting, it voted to contract for snow and ice removal services and CATA now has a new snow removal policy.

Trustee Scales stated he has received comments from citizens concerning the inability of persons with disabilities to cross Grand River Avenue at the northwest corner of Park Lake Road. He requested staff investigate this situation.

8. APPROVAL OF AGENDA

Treasurer Brixie moved to approve the agenda as submitted. Seconded by Trustee Styka.

VOICE VOTE: Motion carried unanimously.

9. CONSENT AGENDA (SALMON)

Supervisor LeGoff reviewed the consent agenda.

Treasurer Brixie moved to adopt the Consent Agenda. Seconded by Trustee Scales.

ROLL CALL VOTE: YEAS: Trustee Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,
Treasurer Brixie, Clerk Dreyfus

NAYS: None

Motion carried unanimously.

A. Communications

Treasurer Brixie moved that the communications be received and placed on file, and any communications not already assigned for disposition be referred to the Township Manager or Supervisor for follow-up. Seconded by Trustee Scales.

ROLL CALL VOTE: YEAS: Trustee Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,
Treasurer Brixie, Clerk Dreyfus

NAYS: None
 Motion carried unanimously.

B. Minutes

Treasurer Brixie moved to approve and ratify the minutes of the November 1, 2016 Regular Meeting as amended. Seconded by Trustee Scales.

ROLL CALL VOTE: YEAS: Trustee Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,
 Treasurer Brixie, Clerk Dreyfus

NAYS: None
 Motion carried unanimously.

C. Bills

Treasurer Brixie moved that the Township Board approve the Manager’s Bills as follows:

Common Cash	\$ 197,856.90
Public Works	\$ 364,421.80
Trust & Agency	\$ 149,550.77
 Total Checks	 \$ 711,829.47
 Credit Card Transactions	 \$ 9,154.41
 Total Purchases	 <u>\$ 720,983.88</u>
 ACH Payments	 <u>\$ 404,068.28</u>

Seconded by Trustee Scales.

ROLL CALL VOTE: YEAS: Trustee Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,
 Treasurer Brixie, Clerk Dreyfus

NAYS: None
 Motion carried unanimously.

[Bill list in Official Minute Book]

D. Ratification of Part-Time Paramedic/Firefighter Appointments

Treasurer Brixie moved to ratify the appointments of Robert Schmedinghoff and Joseph Wohlscheid to the positions of part-time paramedic/firefighter. Seconded by Trustee Scales.

ROLL CALL VOTE: YEAS: Trustee Scales, Styka, Veenstra, Wilson, Supervisor LeGoff,
 Treasurer Brixie, Clerk Dreyfus

NAYS: None
 Motion carried unanimously.

10. QUESTIONS FOR THE ATTORNEY (None)

11. HEARINGS

- A. Wetland Use Permit #16-05 (Mayberry Homes) Silverstone Estates subdivision, a request to enclose approximately 192 feet of the Unruh Drain
 Supervisor LeGoff opened the public hearing at 7:26 P.M.

Director Kieselbach summarized the wetland use permit request as outlined in staff memorandum dated November 8, 2016.

- Applicant

Scott Fairmont, 4429 Apache Drive, Okemos, pointed out that the bottom of the 6-10 foot ditch is four (4) feet wide, and that four (4) foot width is what is considered wetland and marginal given that it is a drain. He indicated that as it is enclosed for public safety and use of the road, a wetland will be created that is nine (9) times larger than the one being "disturbed." Mr. Fairmont reminded the Board the Township does not regulate wetlands less than one-quarter of an acre, but because it is contiguous to another wetland, it was included in the wetland use permit requirement.

Mr. Fairmont added the wetland is located south of where the large trees will be saved and the project runoff will be channeled into a bio-retention ditch contiguous to this created wetland. He stated the water will be cleaned in the bio-retention ditch which will then flow into this wetland. Mr. Fairmont believed this area will be much improved.

- Board discussion:
Trustee Scales inquired as to what the applicant expects to clean out of the runoff water.

Mr. Fairmont replied it is an Ingham County Drain Commissioner (ICDC) program similar to what was executed at Champion Woods and the Okemos Preserve, where the oils and contaminants from the street and roofs will be collected in the bio-retention ditch and cleaned before it travels into the wetland and then the county drains.

Trustee Scales asked if the contaminants then stay on the ground.

Mr. Fairmont replied he was unsure but the process used is the ICDC standard.

Trustee Veenstra asked for the depth of the water in the unenclosed portion of the drain.

Mr. Fairmont replied the water at the bottom of the ditch will be between 6-12 inches and would be a minimal hazard to children. He added that one concern expressed during the preliminary plat approval process was the paving of the road from Grand River Avenue to this property and advising the neighbors. Mr. Fairmont reported over 50% of the signatures for the road paving district have been collected. He relayed Mr. Stockwell, the owner of the entire west side of Grand River to near the south border of the subject property, did not originally agree to be a signee until Mr. Fairmont reached 50%, which has been accomplished.

Supervisor LeGoff closed the public hearing at 7:43 P.M.

12. ACTION ITEMS (None)

13. BOARD DISCUSSION ITEMS

Supervisor LeGoff opened Public Remarks.

Ahsan Sumbal, 900 Gulick Road, Okemos, showed an illustration of the current zoning on the subject property. He agreed to the Board's preference to keep the residential component on Newton Road and asked that the PO, RD and RA parcels be rezoned to C-2 (commercial), which would allow some of the lots to no longer be landlocked and create nine (9) acres of commercial property. He requested the Board take action on this rezoning at tonight's meeting.

Supervisor LeGoff closed Public Remarks.

- A. Rezoning #16040 (Sumbal) 2267 Saginaw, 6217 and 6219 Newton Road from PO (Professional and Office), RD (Multiple Family) and RA (Single Family - Medium Density) to C-2 (Commercial)

Director Kieselbach summarized the proposed rezoning as outlined in staff memorandum dated November 10, 2016.

Board discussion:

- As a condition of approval, the applicant has offered to install a double row of evergreen trees and landscape berm between the residential and commercial components
- Board member belief the Land Preservation property which is zoned C-2 should be rezoned to reflect its function as a natural area
- RA zoning allows for a minimum lot area of 10,000 square feet with a minimum lot width of 80 feet and could create up to five (5) lots
- Future Land Use Map (FLUM) designation for the proposed Master Plan
- FLUM designation for the current Master Plan is 1.25-3.5 dwelling units per acre
- Board member belief the Township needs more single family housing, not more commercial, and recommends a single family housing development
- Board member recommendation to suspend the rules and take action tonight

Trustee Scales move to suspend rules to have discussion and take action on this issue at tonight’s meeting. Seconded by Trustee Styka.

Board discussion:

- Two incoming Board members who previously served on the Planning Commission voted for this rezoning request
- Board member preference to follow procedure
- Board member concern with appearances, specifically since the applicant has given campaign donations to some Board members
- Board member concern with an issue of “fairness” since it is her belief the Board has not suspended its rules on previous occasions as requested
- Applicant has been before the Township Board on several occasions concerning this request and has followed its direction
- Unique circumstance with this request having been before the current Board and if not acted upon tonight, would be before a different Board at the next meeting

ROLL CALL VOTE: YEAS: Trustee Scales, Styka, Veenstra, Supervisor LeGoff, Clerk Dreyfus
 NAYS: Trustee Wilson, Treasurer Brixie
 Motion carried 5-2.

Continued Board discussion:

- Director Kieselbach outlined the changes needed to the Planning Commission resolution for introduction to be applicable for the Board

Trustee Veenstra moved [and read into the record] NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby INTRODUCES FOR PUBLICATION AND SUBSEQUENT ADOPTION Ordinance No. ____, entitled “Ordinance Amending the Zoning District Map of Meridian Township pursuant to Rezoning Petition #16040 (Sumbal) from PO (Professional and Office) and RD (Multiple Family) to C-2 (Commercial) and RD (Multiple Family) to RA (Single Family-Medium Density).”

BE IT FURTHER RESOLVED that the Clerk of the Charter Township of Meridian is directed to publish the Ordinance in the form in which it is introduced at least once prior to the next regular meeting of the Township Board.

Seconded by Trustee Scales.

ROLL CALL VOTE: YEAS: Trustee Scales, Styka, Veenstra, Supervisor LeGoff, Clerk Dreyfus

NAYS: Trustee Wilson, Treasurer Brixie

Motion carried 5-2.

B. Wetland Use Permit #16-05 (Mayberry Homes) Silverstone Estates subdivision, a request to enclose approximately 192 feet of the Unruh Drain

Board discussion:

- Environmental Commission expressed concern with the slope down to the drain and the developer agreed to install signage on the back lots
- The proposal will improve the low quality wetland

14. FINAL PUBLIC REMARKS

Supervisor LeGoff opened and closed Public Remarks.

15. FINAL BOARD MEMBER COMMENT

Trustee Scales thanked the community for allowing him to serve on the Meridian Township Board and his service has helped his personal growth.

Trustee Veenstra thanked the public for electing him for three terms on the Township Board. He spoke in opposition to DAS as it involves antennas 2-1/2 feet in diameter next to roadways, which he viewed as a traffic hazard. Trustee Veenstra addressed the compromise worked out for the Okemos Pointe Brownfield request which was structured to save \$700,000 of tax payer dollars. He spoke to Trustee Wilson’s leadership with Meridian Township’s anti-discrimination ordinance for the LGBTQ community. Trustee Veenstra added Tri-County Regional Planning Commission (TCRPC) has adopted Meridian Township’s language in its effort to update their own anti-discrimination ordinance. He voiced his opposition to no-reason absentee voting as he believed it would compromise the secret ballot process.

Trustee Styka expressed appreciation for the presentations given this evening to the outgoing Board members, Trustee Veenstra’s attention to detail and his advocacy for the environment, Trustee Scales ability to achieve compromise and Supervisor LeGoff’s diligent work and fine leadership.

Trustee Wilson congratulated the winners in the November 8th General Election and thanked her fellow Board members for their service on the Board. She also expressed appreciation to those residents who made the decision to run in order to serve the Meridian Township community.

Supervisor LeGoff thanked voters for their trust in her.

16. ADJOURNMENT

Supervisor LeGoff adjourned the meeting at 8:23P.M.

ELIZABETH LEGOFF
TOWNSHIP SUPERVISOR

BRETT DREYFUS, CMMC
TOWNSHIP CLERK

Sandra K. Otto, Secretary

**Charter Township of Meridian
Board Meeting
12/6/2016**

MOVED THAT THE TOWNSHIP BOARD APPROVE THE MANAGER'S
BILLS AS FOLLOWS:

COMMON CASH	\$	237,146.28
PUBLIC WORKS	\$	10,616.19
TRUST & AGENCY	\$	30,972.15
	TOTAL CHECKS:	\$ 278,734.62
CREDIT CARD TRANSACTIONS	\$	14,190.05
	TOTAL PURCHASES:	\$ <u>292,924.67</u>
ACH PAYMENTS	\$	<u>738,995.69</u>

mmmm

12-1-16

12/01/2016 03:27 PM
User: hudecek
DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
EXP CHECK RUN DATES 12/06/2016 - 12/06/2016
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: GF

Vendor Name	Description	Amount	Check #
1. AARON MCCONAUGHY			
	REIMB FOR MILEAGE 10-6 TO 11-15	134.46	
2. ADREANNA SHAW			
	ELECTION INSPECTOR	157.50	93827
3. AIRGAS GREAT LAKES			
	MEDICAL OXYGEN SUPPLIES	82.11	
	MEDICAL OXYGEN SUPPLIES	449.85	
	MEDICAL OXYGEN SUPPLIES	83.20	
	TOTAL	615.16	
4. ALEXANDRA FINELLI			
	ELECTION INSPECTOR	195.00	93828
5. AMANDA PATTON			
	ELECTION INSPECTOR	165.00	93829
6. AMY SHAPIRO			
	ELECTION INSPECTOR	102.50	93830
7. ANN HARVEY			
	ELECTION INSPECTOR	157.50	93831
8. ANN M BECK			
	ELECTION INSPECTOR	155.00	93832
9. ANNE CRUCE			
	ELECTION INSPECTOR	217.50	93833
10. ANNE PERKINS			
	ELECTION INSPECTOR	87.50	93834
11. ANTOINETTE MARY SANTONE			
	ELECTION INSPECTOR	107.50	93835
12. ARTISTIC BRONZE INC			
	3 PLAQUES	345.00	
13. ASAP PRINTING			
	FORMS AND PAMPHLET PRINTING	1,221.24	
	FORMS AND PAMPHLET PRINTING	111.70	
	TOTAL	1,332.94	
14. AT & T			
	MONTHLY SERVICE	32.06	
15. AT& T			
	ACCT#831-000-6719 438	388.87	
16. AUTO VALUE OF EAST LANSING			
	2016 REPAIR PARTS	27.04	
	2016 REPAIR PARTS	114.10	
	2016 REPAIR PARTS	93.99	
	2016 REPAIR PARTS	83.17	
	2016 REPAIR PARTS	13.78	
	2016 REPAIR PARTS	15.63	
	2016 REPAIR PARTS	23.99	
	TOTAL	371.70	
17. AVALON TECHNOLOGIES INC			
	PS NBD OS, PS 41XX	1,019.79	
18. AVENET, LLC			
	ANNUAL SERVICE PACKAGE	2,300.00	
19. B RAY HORN			
	ELECTION INSPECTOR	162.50	93836
20. BALWINDER SANDHU			
	ELECTION INSPECTOR	100.00	93837
21. BARBARA GARRARD			
	ELECTION INSPECTOR	167.50	93838
22. BARBARA JOSEPH			
	ELECTION INSPECTOR	95.00	93839
23. BARBARA TANAKA			
	ELECTION INSPECTOR	175.00	93840
24. BARYAMES CLEANERS			
	STANDARD POLICE UNIFORM CLEANING	1,012.20	
25. BENJAMIN MOTIL			
	REIMB PRE-EMPLOYMENT EXPENSE	93.00	94026

12/01/2016 03:27 PM
User: hudecek
DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
EXP CHECK RUN DATES 12/06/2016 - 12/06/2016
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: GF

Vendor Name	Description	Amount	Check #
26. BERNARD WEBER	ELECTION INSPECTOR	155.00	93841
27. BERTICE L ELLIS	ELECTION INSPECTOR	205.00	93842
28. BEST BUY	14 CANON POWERSHOT DIGITAL CAMERAS	1,666.00	94028
29. BETH HUBBELL	ELECTION INSPECTOR	165.00	93843
30. BEVERLY STEPHENS	ELECTION INSPECTOR	195.00	93844
31. BIOCARE INC	SCBA FIT TEST FOR EMPLOYEE	25.00	
32. BOBCAT OF LANSING	DRIVERS SIDE WINDOW	500.04	
33. BRAD BACH	INVESTIGATOR CLOTHING REIMBURSEMENT	325.00	
34. BRD PRINTING	POSTCARDS & MAILING FOR 5-YR PARKS MASTER PLAN	1,062.38	
	MAILING SERVICE 5-YR RC PLAN & SURVEY	366.14	
	TOTAL	1,428.52	
35. BS&A SOFTWARE	ACCESS MY GOV - INTERNET SERVICES - ANNUAL SERVICE	12,600.00	
36. CARL BERNARD GALLAGHER	ELECTION INSPECTOR	100.00	93845
37. CARLA MARTINS	REFUND OVERPM'T PARKING TICKET #B0016067	50.00	
38. CARLA WESTWOOD	ELECTION INSPECTOR	80.00	93846
39. CAROL ANN GIACIN	ELECTION INSPECTOR	142.50	93847
40. CARRIE L OWENS	ELECTION INSPECTOR	227.50	93848
41. CARRIE YOUNG	ELECTION INSPECTOR	90.00	93849
42. CATHERINE EDGAR	ELECTION INSPECTOR	252.50	93850
43. CATHERINE L RYNBRANDT	ELECTION INSPECTOR	202.50	93851
44. CDW	ADOBE ALL APPS CC L1 12MO	797.89	
45. CECIL RYALS	ELECTION INSPECTOR	200.00	93852
46. CHANNING L BETE CO INC	UPDATED PALS TRAINING MATERIALS	372.85	
47. CHARLES GLUMB	INVESTIGATOR CLOTHING REIMBURSEMENT	325.00	
48. CHERYL DAVIO	ELECTION INSPECTOR	182.50	93853
49. CHRIS LOFTON	INVESTIGATOR CLOTHING REIMBURSEMENT	325.00	
50. CHRISTINE HAMPTON	ELECTION INSPECTOR	205.00	93854
51. CHRISTINE MARIE DU VAL	ELECTION INSPECTOR	222.50	93855
52. CHRISTINE MILLER	ELECTION INSPECTOR	100.00	93856
53. CHRISTOPHER MAYS	ELECTION INSPECTOR	207.50	93857
54. CINTAS CORPORATION #725	WORK UNIFORMS FRANK/PUNG	32.90	
55. CINZORIE FARMS LLC	FARM MARKET VENDOR	154.00	
56. CITY PULSE	TWP NOTICES	66.78	

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57. COMCAST CABLE	TOWN HALL INTERNET	163.13	
	MONTHLY SERVICE	185.10	
	INTERNET SERVICES	124.90	
	MONTHLY SERVICE	125.35	
	MONTHLY SERVICE	149.85	
	MONTHLY SERVICE	4.28	
	TOTAL	752.61	
58. COMPLETE BATTERY SOURCE	AA BATTERIES	12.04	
59. CONSTANCE DETJEN	ELECTION INSPECTOR	130.00	93858
60. COTTAGE GARDENS	PLANTING MATERIAL & MULCH FOR PARKS	833.00	
61. COURTESY FORD	FORD REPAIR PARTS 2016	209.75	
	FORD REPAIR PARTS 2016	49.97	
	FORD REPAIR PARTS 2016	56.45	
	TOTAL	316.17	
62. CULLIGAN WATER CONDITIONING	SALT FOR SOFTENER @ HNC	17.00	
63. CYNTHIA A AVEN	ELECTION INSPECTOR	97.50	93859
64. CYNTHIA HELMAN	ELECTION INSPECTOR	160.00	93860
65. CYNTHIA MIMS	ELECTION INSPECTOR	170.00	93861
66. DALE ARNOLD	ELECTION INSPECTOR	97.50	93862
67. DAMON COOPER	ELECTION INSPECTOR	80.00	93863
68. DANIEL WELLS	ELECTION INSPECTOR	150.00	93864
69. DARIA NINA SCHLEGA	ELECTION INSPECTOR	165.00	93865
70. DATAPLEX PRINT & GRAPHICS	LETTERHEAD	250.00	
71. DAVID RUMMINGER	ELECTION INSPECTOR	107.50	93866
	REIMB MILEAGE ELECTION NOV 8TH	17.28	
	TOTAL	124.78	
72. DBI	MISC SUPPLIES	13.64	
73. DEANNE FELDPAUSCH	ELECTION INSPECTOR	92.50	93867
74. DELPHINE BOOS	ELECTION INSPECTOR	85.00	93868
75. DELTA DENTAL	DECEMBER INSURANCE	9,871.70	
	DECEMBER INSURANCE	2,438.15	
	DECEMBER INSURANCE	28.84	
	TOTAL	12,338.69	
76. DIANA TENNES	FARM MARKET VENDOR	89.00	
77. DIANE L WILSON	ELECTION INSPECTOR	217.50	93869
78. DIANE LISKIEWICZ	ELECTION INSPECTOR	100.00	93870
79. DIANNE HADDOCK	ELECTION INSPECTOR	182.50	93871

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80. DJS TACTICS & ASSOC	HFRG GAGE INSTRUCTOR RE-CERT B. CANEN	180.00	
81. DOLORES FOOTE	ELECTION INSPECTOR	200.00	93872
82. DONNA S MARTZ	ELECTION INSPECTOR	10.00	93873
83. DONNA TIMOCK	ELECTION INSPECTOR	160.00	93874
84. DONNA WILSON	ELECTION INSPECTOR	97.50	93875
85. DORRIS BARRON DEBRO	ELECTION INSPECTOR	90.00	93876
86. DOUGLASS SAFETY SYSTEMS LLC	POSITIVE PRESSURE FAN	3,548.63	
87. DUANE RASCH	FARM MRKT VENDOR	78.00	
88. EDNA SCHLOTTER	ELECTION INSPECTOR	10.00	93877
89. EDWARD GENT	ELECTION INSPECTOR	197.50	93878
90. EDWARD SYMANZIK	ELECTION INSPECTOR	247.50	93879
91. EILEEN KLEUCKLING	ELECTION INSPECTOR	160.00	93880
92. ELAINE HIGH	ELECTION INSPECTOR	182.50	93881
93. ELAINE K MESSING	ELECTION INSPECTOR	92.50	93882
94. ELIZABETH EVANGELISTA	ELECTION INSPECTOR	87.50	93883
95. ELIZABETH SENGER	ELECTION INSPECTOR	107.50	93884
96. ELIZABETH WHISTON	ELECTION INSPECTOR	20.00	93885
97. ELLEN K PASSAGE	ELECTION INSPECTOR	212.50	93886
98. EMMA REARDON	ELECTION INSPECTOR	165.00	93887
99. ERIC D. GOLKE	ELECTION INSPECTOR	190.00	93888
100 ESTHER SHAW	ELECTION INSPECTOR	130.00	93889
101 EVELYN DAVIS	ELECTION INSPECTOR	165.00	93890
102 EVELYN KOVAC	ELECTION INSPECTOR	160.00	93891
103 FIRST COMMUNICATIONS	ACCT#1FCOM3142216	833.96	
104 FISHBECK, THOMPSON, CARR & HUBER	WUP #16-05 SILVERSTONE ESTATES	33.50	
	WDV #16-07 4644 DUNMORROW	1,755.80	
	TOTAL	<u>1,789.30</u>	
105 FREDERICK ENGELGAU	ELECTION INSPECTOR	215.00	93892
106 FRONTLINE MEDICAL	STANDING PO -AMB COT CERTIFICATION/REPAIRS	258.50	
107 GAYLORD KLEUCKLING	ELECTION INSPECTOR	142.50	93893
108 GINGER PETTY	ELECTION INSPECTOR	217.50	93894
109 GISELA S SCHILD	ELECTION INSPECTOR	100.00	93895
110 GOODYEAR COMMERCIAL TIRE	BACKHOE TIRES	1,531.66	

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111 GRANGE ACRES	CRC EMERG PAYMENT OF FIRST MONTH'S RENT	325.00	94025
112 GRANGER	SERVICE THRU NOVEMBER	250.00	
	SERVICE THRU NOVEMBER	111.00	
	SERVICE THRU NOVEMBER	128.51	
	SERVICE THRU NOVEMBER	65.44	
	SERVICE THRU NOVEMBER	76.00	
	SERVICE THRU NOVEMBER	87.00	
	SERVICE THRU NOVEMBER	262.11	
	SERVICE THRU NOVEMBER	9.00	
	TOTAL	989.06	
113 GREGORY WADE	ELECTION INSPECTOR	185.00	93896
114 H.C. BERGER COMPANY	CONTRACT 10/13 TO 11/12	25.33	
	CONTRACT FROM 11/13 TO 12/12	33.72	
	TOTAL	59.05	
115 HAMMOND FARMS	SOIL FOR PARKS	137.50	
116 HASLETT PUBLIC SCHOOLS	MAINTENANCE REIMB JUL, AUG, SEPT	4,434.39	
117 HERBERT L CONFER JR	FARM MARKET VENDOR	180.00	
118 IDNETWORKS IDENTIFICATION	LIVE SCAN FINGERPRINT SYSTEM	15,495.00	
119 INTERNATIONAL CODE COUNCIL	GOVERNMENTAL MEMBER DUES 12/1/16 TO 11/30/17	135.00	93823
120 IRMA JEAN LILLROSE	ELECTION INSPECTOR	217.50	93897
121 IRON MOUNTAIN	RECORD SHREDDING SERVICE	49.35	
122 ISABEL COX	ELECTION INSPECTOR	150.00	93898
123 JACQUELINE K FOSS	ELECTION INSPECTOR	92.50	93899
124 JAGJIT KHANUJA	ELECTION INSPECTOR	157.50	93900
125 JAMES A CIOLEK	ELECTION INSPECTOR	175.00	93901
126 JAMES BRAZIER	ELECTION INSPECTOR	200.00	93902
127 JAMES DETJEN	ELECTION INSPECTOR	90.00	93903
128 JAMES KOCHER	ELECTION INSPECTOR	100.00	93904
129 JAMES KRUSE	ELECTION INSPECTOR	185.00	93905
130 JAMES MORROW	ELECTION INSPECTOR	195.00	93906
131 JANET EMERY	ELECTION INSPECTOR	192.50	93907
132 JANET IRENE SCHNEIDER	ELECTION INSPECTOR	147.50	93908
133 JANET LINCOLN	ELECTION INSPECTOR	130.00	93909
134 JANET M SWISS	ELECTION INSPECTOR	130.00	93910
135 JANET THOMAS	ELECTION INSPECTOR	77.50	93911
136 JANICE BOLLMAN	ELECTION INSPECTOR	80.00	93912

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137 JAYNE HARRIS	ELECTION INSPECTOR	170.00	93913
138 JEAN KAUFMANN	ELECTION INSPECTOR	165.00	93914
139 JEANNETTE HUGHES	ELECTION INSPECTION	80.00	93915
140 JEFFORY BROUGHTON	RADIO REPAIR	74.00	
141 JENNY ZI SAN LAM	ELECTION INSPECTOR	50.00	93916
142 JEROME HULL JR	ELECTION INSPECTOR	205.00	93917
143 JERRE CORY	ELECTION INSPECTOR	150.00	94024
144 JERRY FEDEWA HOMES, INC	REFUND OVERPM'T PERMIT #PB16-0976	50.00	
145 JERRY HALM	ELECTION INSPECTOR	90.00	93919
146 JESSICA FERRIGAN	INSTRUCTOR FEE FOR FITNESS OVER 50 - NOV	192.00	
147 JILL YARBROUGH	ELECTION INSPECTOR	160.00	93920
148 JOAN GRAY	ELECTION INSPECTOR	162.50	93921
149 JOAN RATLIFF	ELECTION INSPECTOR	80.00	93922
150 JOANNE KEITH	ELECTION INSPECTOR	95.00	93923
151 JOANNE ROTH	ELECTION INSPECTOR	92.50	93924
152 JOHN GARRISON	ELECTION INSPECTOR	157.50	93925
153 JOHN SCOTTCRAIG	ELECTION INSPECTOR	195.00	93926
154 JOHN VEENSTRA	REIMB MILEAGE TRI CO REG PLAN COM-2015	136.62	
	REIMB MILEAGE TRI CO REG PLAN COM-2016	74.52	
	TOTAL	211.14	
155 JOHN WHITMYER	ELECTION INSPECTOR	215.00	93927
156 JON ORR	FARM MARKET VENDOR	66.00	
157 JOSHUA SYMANZIK	ELECTION INSPECTOR	205.00	93928
158 JOY M TUBAUGH	ELECTION INSPECTOR	185.00	93929
159 JOYCE SMITH	ELECTION INSPECTOR	190.00	93930
160 JOYCE STOUGHTON-KIM	ELECTION INSPECTOR	105.00	93931
161 JUANITA WORD	ELECTION INSPECTOR	165.00	93932
162 JUDITH HARDIES	ELECTION INSPECTOR	85.00	93933
163 JUDITH LONG	ELECTION INSPECTOR	100.00	93934
164 JUDY HOOD	INVESTIGATOR CLOTHING REIMBURSEMENT	325.00	
165 JUDY SCHUSTER	ELECTION INSPECTOR	152.50	93935
166 JUDY WENZEL	ELECTION INSPECTOR	160.00	93936
167 KAREN R WHITMYER	ELECTION INSPECTOR	217.50	93937

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168 KATHERINE NINA LINCOLN	ELECTION INSPECTOR	182.50	93938
169 KATHRYN GILLISON	ELECTION INSPECTOR	215.00	93939
170 KEVIN MCMAHON	ELECTION INSPECTOR	167.50	93940
171 KIMBERLY MORFORD	ELECTION INSPECTOR	187.50	93941
172 L3 COMM MOBILE VISION INC	DVR REPAIR	153.00	
173 LANSING SANITARY SUPPLY INC	JANITORIAL SUPPLIES 2016	395.69	
	STANDING PO - CLEANING SUPPLIES/EQUIPMENT	81.60	
	TOTAL	477.29	
174 LANSING UNIFORM COMPANY	POLICE UNIFORM PURCHASE - SHOES AND BOOTS	108.00	
	STANDARD POLICE UNIFORM PURCHASE	13.50	
	UNIFORMS	228.85	
	TOTAL	350.35	
175 LAURA LEA MCMAHON	ELECTION INSPECTOR	97.50	93942
176 LEAK PETROLEUM EQUIPMENT INC	TANK PROBE	2,703.21	
177 LEONARD PROVENCHER	ELECTION INSPECTOR	97.50	93943
178 LILLY BIAN	ELECTION INSPECTOR	82.50	93944
179 LINDA LILLIE	ELECTION INSPECTOR	120.00	93945
180 LINDA TRIEMER	ELECTION INSPECTOR	192.50	93946
181 LINDA WILSON	ELECTION INSPECTOR	90.00	93947
182 LORETTA A HALM	ELECTION INSPECTOR	130.00	93948
183 LYNNE ESCHTRUTH	ELECTION INSPECTOR	190.00	93949
184 M3 GROUP INC	BRAND DEVELOPMENT - OCTOBER 2016	3,125.00	
185 MACKER BASKETBALL LLC	175TH EVENT 1ST HALF LICENSE FEE	5,000.00	
186 MARGARET GARVER	ELECTION INSPECTOR	155.00	93950
187 MARILYN BRITTEN	ELECTION INSPECTOR	200.00	93951
188 MARILYN MCCARTHY	ELECTION INSPECTOR	80.00	93952
189 MARK EBENER	FARM MARKET VENDOR	27.00	
190 MARLENE HARVITH	ELECTION INSPECTOR	120.00	93953
191 MARTHA SHINN	ELECTION INSPECTOR	92.50	93954
192 MARY ANN PETERSON	ELECTION INSPECTOR	212.50	93955
193 MARY B PIFER	ELECTION INSPECTOR	150.00	93956
194 MARY EDGAR	ELECTION INSPECTOR	215.00	93957
195 MARY ELLEN CROMWELL	ELECTION INSPECTOR	217.50	93958
196 MARY MILLER	ELECTION INSPECTOR	105.00	93959

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197 MARY TREBILCOCK	ELECTION INSPECTOR	190.00	93960
198 MARY TURNER	ELECTION INSPECTOR	172.50	93961
199 MATT MORFORD	ELECTION INSPECTOR	427.50	93962
200 MAURICE NIELAND	ELECTION INSPECTOR	175.00	93963
201 MEDLER ELECTRIC	ALPHA ROADWAY LIGHT FIXTURES FOR OKEMOS LIBRARY PA	2,950.00	
202 MERIDIAN DRY CLEANERS	STANDING PO - UNIFORM DRY CLEANING	450.00	
203 MERIDIAN MALL	WINTER FARMERS MKT INSIDE RENTAL	250.00	
204 MERIDIAN TOWNSHIP	TRANSFER FLEX PAYROLL 11/23	1,234.66	
205 MERIDIAN TOWNSHIP PETTY CASH	CONF MEAL-C. DOMEYER	11.45	
	175TH FOOD TRUCK RALLY-A. SMILEY	20.00	
	175TH FOOD TRUCK RALLY-A. SMILEY	13.91	
	175TH FOOD TRUCK RALLY-B YATES	18.00	
	175TH FOOD TRUCK RALLY-B. YATES	20.00	
	MILEAGE TO POST OFFICE-R. LEMLEY	15.66	
	MILEAGE TO POST OFFICE-D. FELDPAUSCH	7.02	
	MILEAGE FOR SEPT-A. SMILEY	6.79	
	AIRHOCKEY PUCKS MEDIA SPONSOR-K. TROTTER	4.76	
	PARKING-P. MENSER	7.00	
	RUBBER GLOVES-R. VASILION	5.27	
	CONF LUNCHES-A. MCCONAUGHY	22.25	
	CONF LUNCHES-L. HOWELL	25.11	
	MILEAGE ELECTION-J. HORVATH	21.06	
	MILEAGE TO POST OFFICE-R. LEMLEY	14.58	
	MILEAGE ELECTION-R. LEMLEY	2.16	
	MILEAGE TO POST OFFICE-D. HUGHES	10.26	
	ADHESIVE FOR MASTER CARDS-S. OTTO	16.94	
	CONF LUNCH-A. MCCREADY	12.50	
	CONF LUNCH & PARKING-A. MCCREADY	20.00	
	MILEAGE TO COUNTY-J. BRIKIE	11.88	
	ICE FOR ELECTION-S. OTTO	1.89	
	GAS CAR#111-K. HARVEY	25.82	
	TOTAL	314.31	
206 MICHIGAN ACM	ANNUAL ORGANIZATIONAL MEMBERSHIP DUES	45.00	94027
207 MICHIGAN ASSESSORS ASSOCIATION	2017 MEMBERSHIP DUES - D. UPCHURCH	75.00	
208 MICHIGAN MUNICIPAL LEAGUE	POLICY #5000880-16 WORKERS COMP INSURANCE	37,597.39	
209 MICHIGAN STATE FIREMEN'S ASSOC	2017 DEPARTMENT MEMBERSHIP	75.00	
210 MICHIGAN TOWNSHIP ASSOCIATION	NEW OFFICIALS TRAINING	1,263.00	94029
211 MICHIGAN.COM	LEGAL NOTICES-NOVEMBER	533.70	
212 MISTY JACKSON	ELECTION INSPECTOR	67.50	93964
213 MOLLY HUNSBERGER	INSTRUCTOR FEE FOR FITNESS OVER 50 - NOV	176.00	
214 MOORE MEDICAL LLC	STANDING PO FOR EMS SUPPLIES	709.44	
	EMS MEDICAL SUPPLIES	341.84	
	TOTAL	1,051.28	
215 MOURER FOSTER	NOTARY BOND	21.20	

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216 MUZZALL GRAPHICS	PROPERTY TAX NOTICES	650.40	
	TAX NOTICES AND TAX BILLS	1,483.36	
	UTILITY BILLING BILLS	2,120.00	
	TOTAL	4,253.76	
217 NANCY G KANISTANAU	ELECTION INSPECTOR	172.50	93965
218 NAPA	FLEET REPAIR PARTS 2016	356.64	
	FLEET REPAIR PARTS 2016	606.56	
	FLEET REPAIR PARTS 2016	160.99	
	FLEET REPAIR PARTS 2016	113.82	
	FLEET REPAIR PARTS 2016	(324.96)	
	FLEET REPAIR PARTS 2016	263.96	
	FLEET REPAIR PARTS 2016	94.15	
	FLEET REPAIR PARTS 2016	119.90	
	FLEET REPAIR PARTS 2016	(171.16)	
	TOTAL	1,219.90	
219 NEIL ISAACS	ELECTION INSPECTOR	165.00	93966
220 NETWORKFLEET, INC	NETWORKFLEET MONTHLY SERVICES	225.45	
221 NEW CENTURY FINANCIAL, LLC	REINB OVERPM'T PARKING TICKET#B0016026	60.00	
222 NORMA J QUISENBERRY	ELECTION INSPECTOR	107.50	93967
223 OFFICEMAX	ACCOUNT #449879 - ENVELOPES	10.13	
224 OFILIA DIAZ	FARM MARKET VENDOR	9.00	
225 OKEMOS COMMUNITY EDUCATION	SOCCER FILED RENTAL FOR FALL SEASON	1,350.00	
	WARDCLIFF GYM ELECTION USE	180.00	
	TOTAL	1,530.00	
226 OUTDOOR EXPRESSIONS LLC	REMOVAL OF INVASIVES AND DEAD SHRUBS	7,744.80	
227 OVERHEAD DOOR OF LANSING	REPAIR FIRE STATION DOOR	234.73	
228 PARAMOUNT COFFEE CO.	COFFEE & SUPPLIES	154.10	
229 PATRICIA STEVENSON	FARM MRKT VENDOR	6.00	
230 PATRICIA A WALSH	ELECTION INSPECTOR	225.00	93968
231 PATRICIA KANE	ELECTION INSPECTOR	167.50	93969
232 PATRICIA LYNN HILDEBRANDT	ELECTION INSPECTOR	100.00	93970
233 PATRICIA MCPHEE	ELECTION INSPECTOR	165.00	93971
234 PATRICIA ROTH	ELECTION INSPECTOR	105.00	93972
235 PAUL PELLE JR.	ELECTION INSPECTOR	165.00	93973
236 PAULA BJORNSTAD	ELECTION INSPECTOR	182.50	93974
237 PECKHAM	MUNICIPAL/CENTRAL FIRE STATION JANITORIAL SERVICE	2,445.16	
238 PETER MENSER	ELECTION INSPECTOR	35.00	93975
239 PHIL SCARBOROUGH	ELECTION INSPECTOR	100.00	93976

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240 PHIL THROOP	FARM MRKT VENDOR	171.00	
241 PLAYMAKERS	INSTRUCTOR FEE FOR RUNNING CLASS	412.50	
242 POORNA VISWANATHAN	ELECTION INSPECTOR	105.00	93977
243 POSTMASTER	FUNDS FOR PERMIT #127	3,000.00	93825
244 PRO-TECH MECHANICAL SERVICES	NO HEAT MUNICIPAL BUILDING	937.68	
245 RACHEL SYMANZIK	ELECTION INSPECTOR	205.00	93978
246 REBECCA MAY LEEFERS	ELECTION INSPECTOR	227.50	93979
247 REBECCA PAYNE	INVESTIGATOR CLOTHING REIMBURSEMENT	325.00	
248 REBEKAH DIANNE PELLE	ELECTION INSPECTOR	195.00	93980
249 REFPAY TRUST ACCOUNT	WILLIAMSTON BBALL YOUTH PROGRAM	5,600.00	94030
250 RENEE TIERNEY	ELECTION INSPECTOR	102.50	93981
251 RESERVE ACCOUNT	TWP MONTHLY POSTAGE 2016	3,000.00	93826
252 RHONDA FISHEL	ELECTION INSPECTOR	190.00	93982
253 RICHARD BEADERSTADT	ELECTION INSPECTOR	180.00	93983
254 RICHARD D WEINGARTNER	ELECTION INSPECTOR	242.50	93984
255 RICHARD LISKIEWICZ	ELECTION INSPECTOR	100.00	93985
256 RICHARD RADWAY	ELECTION INSPECTOR	160.00	93986
257 ROBERT G LOVELL	ELECTION INSPECTOR	85.00	93987
258 ROBIN MATTESON	ELECTION INSPECTOR	90.00	93988
259 ROGER HALLEY	ELECTION INSPECTOR	210.00	93989
260 ROSE MARIE BAUMANN	ELECTION INSPECTOR	217.50	93990
261 ROSLYN COVEY	ELECTION INSPECTOR	237.50	93991
262 RU2 SYSTEMS, INC	RADAR SPEED DISPLAY TRAILER	8,875.00	
263 RUSTY PLUMMER	FARM MARKET VENDOR	40.00	
264 RUTH A AEDER	ELECTION INSPECTOR	207.50	93992
265 RUTH ALLEN	ELECTION INSPECTOR	187.50	93993
266 RUTH BECKER	ELECTION INSPECTOR	187.50	93994
267 RZ TRENCHING & MORE	WORK PERFORMED @ 1998 JOLLY RD	2,300.00	
268 S.V.C.I.C.C.	2016 MEMB FEES J. HECKAMAN, R. BOLEK, B. POWERS	45.00	94031
269 SALLY CONLEY	ELECTION INSPECTOR	165.00	93995
270 SAMIA'S MEDITERRANEAN GOURMET LLC	FARM MARKET VENDOR	76.00	
271 SANDRA KARNES	ELECTION INSPECTOR	190.00	93996
272 SCOTT FARWELL	ELECTION INSPECTOR	82.50	93997

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Vendor Name	Description	Amount	Check #
273 SHANNON DAMESWORTH	ELECTION INSPECTOR	187.50	93998
274 SHARON EDNER	ELECTION INSPECTOR	112.50	93999
275 SHARYL A WALLING	ELECTION INSPECTOR	175.00	94000
276 SHAWN DIEMER	FARM MARKET VENDOR	575.00	
277 SHERRY FENT	ELECTION INSPECTOR	95.00	94001
278 SHIRLEY RUMMINGER	ELECTION INSPECTOR	235.00	94002
279 SOLDAN'S FEED & PET SUPPLIES	CANINE SUPPLIES FOR TWO DOGS	54.99	
	CANINE SUPPLIES FOR TWO DOGS	19.99	
	CANINE SUPPLIES FOR TWO DOGS	54.99	
	TOTAL	129.97	
280 SONDRRA GOLKE	ELECTION INSPECTOR	217.50	94003
281 SPARROW OCCUPATIONAL	SERVICES FOR OCTOBER	3,081.00	
282 SPARTAN COUNTRY MEATS LLC	FARM MARKET VENDOR	27.00	
283 SPARTAN PRINTING INC	FALL 2016 SCOOP FOR HOMTV	169.00	
	FALL 2016 SCOOP FOR HOMTV	314.00	
	TOTAL	483.00	
284 STANLEY D HICKS	ELECTION INSPECTOR	90.00	94004
285 STARRE JURNEY	ELECTION INSPECTOR	172.50	94005
286 STAY DRY BASEMENT WATERPROOFING	REIMB OVERPM'T PERMIT PB16-0971 4523 CHEROKEE	15.00	
287 STEPHAN J PATOPRSTY	ELECTION INSPECTOR	90.00	94006
288 STEPHEN TROSTY	ELECTION INSPECTOR	82.50	94007
289 STEVE GROSE	FARM MRKT VENDOR	417.00	
290 SUE CAROL STRAIT	ELECTION INSPECTOR	192.50	94008
291 SUE HOSBACH	ELECTION INSPECTOR	90.00	94009
292 SUE MCMASTER	FARM MARKET VENDOR	87.00	
293 SUPREME SANITATION	PORTABLE TOILET RENTAL	80.00	
294 SUSAN LEE	ELECTION INSPECTOR	205.00	94010
295 SUZANNE H BROUSE	ELECTION INSPECTOR	222.50	94011
296 SUZANNE MCINTOSH	ELECTION INSPECTOR	180.00	94012
297 SUZANNE THREADGOULD	FARM MARKET VENDOR	197.00	
298 SWAGIT PRODUCTIONS, LLC	SWAGIT STREAMING SERVICES START UP	3,462.00	
299 TALA ABOLIBDEH	ELECTION INSPECTOR	145.00	94013
300 TASC	COBRA ADMIN FEE	200.85	
301 TDS	LONG DISTANCE	1,353.18	

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INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
EXP CHECK RUN DATES 12/06/2016 - 12/06/2016
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: GF

Vendor Name	Description	Amount	Check #
302 THE CHEESE PEOPLE OF GRAND RAPIDS	FARM MARKET VENDOR	45.00	
303 THE HARKNESS LAW FIRM PLLC	LEGAL FEES-UTC	6,695.19	
304 THE LINCOLN NAT'L LIFE INS CO	INSURANCE FOR DECEMBER	3,564.33	
305 THE POLACK CORPORATION	CONTRACT USAGE 10/10 TO 11/09	1,362.83	
306 THOMAS FRAZIER	ELECTION INSPECTOR	210.00	94014
307 THOMAS MCRAE	ELECTION INSPECTOR	175.00	94015
308 THOMAS WILSON	ELECTION INSPECTOR	90.00	94016
309 TINA MAY KAHN	ELECTION INSPECTOR	95.00	94017
310 TITUS FARM LLC	FARM MARKET VENDOR	147.00	
311 TOM MARSHALL	ELECTION INSPECTOR	192.50	94018
312 TRACY SYMANZIK	ELECTION INSPECTOR	130.00	94019
313 TWO CUPS COFFEE CO LLC	FARM MRKT-PROJECT FRESH	47.00	
314 US BANK EQUIPMENT FINANCE	CONTRACT COPIER	954.00	
	CONTRACT - SAVIN COPIER	129.00	
	TOTAL	1,083.00	
315 VARIPRO BENEFIT ADMINISTRATORS	FLEX ADMINISTRATION XX/XX	10,600.20	
316 VERONICA ESTRELLA	ELECTION INSPECTOR	150.00	94020
317 VIRGINIA DAWSON	ELECTION INSPECTOR	162.50	94021
318 WALGREENS PHARMACY	REFUND OVERPM'T FALSE ALARM FEE	25.00	
319 WEI ZHANG	CRC EMERG PAYMENT TO AVOID EVICTION	200.00	93824
320 WENDY WICKHAM	ELECTION INSPECTOR	155.00	94022
321 WILBUR HOCHSTETLER	FARM MARKET VENDOR	210.00	
322 WILLIAM WORD SR.	ELECTION INSPECTOR	90.00	94023
323 WILLIAMSTON GREEN HOUSE & FLORIST	FARM MARKET VENDOR	255.00	
324 ZOLL MEDICAL CORP	MEDICAL MONITOR SUPPLIES	517.50	
TOTAL - ALL VENDORS		237,146.28	

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INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
EXP CHECK RUN DATES 12/06/2016 - 12/06/2016
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: PW

Vendor Name	Description	Amount	Check #
1. AUTO ZONE DEVELOPMENT LLC	REFUND OVERPM'T FINAL #GDRV-002649-0000-01	22.45	26558
2. BELL TITLE CO	REIMB OVERPM'T FINAL #HAMI-002016-0000-02	120.75	
3. DELTA DENTAL	DECEMBER INSURANCE	1,245.60	
4. FERGUSON WATERWORKS #3386	EMERGENCY REPAIR PARTS LIFT STATION	1,441.00	
5. FIRST HOUSING SERVICES	REIMB OVERPM'T FINAL #POTT-005715-0000-10	105.63	
6. GIGUERE HOMES INC.	REIMB OVERPM'T FINAL #TURG-002432-0000-01	498.00	
7. KENNEDY INDUSTRIES INC	SERVICE ON CENTRAL LIFT STATION	681.00	
8. MERIDIAN MEADOWS LLC	REIMB OVERPM'T FINAL #APARTMENTS	688.57	
9. MICHIGAN MUNICIPAL LEAGUE	POLICY #5000880-16 WORKERS' COMP INSURANCE	4,306.61	
10. MICHIGAN RURAL WATER ASSOC	LIFT STATION TRAINING	390.00	
11. TATE SKIBA	REIMB OVERPM'T FINAL #GRMA-006000-0000-08	105.63	
12. TDS	LONG DISTANCE	153.37	
13. THE LINCOLN NAT'L LIFE INS CO	INSURANCE DECEMBER	423.34	
14. TRI TITLE AGENCY LLC	REIMB OVERPM'T FINAL #BIRO-003111-0000-01	121.25	
	REIMB OVERPM'T FINAL #LEEW-001275-0000-02	221.85	
	TOTAL	343.10	
15. YUAN ZHOU	REIMB OVERPM'T FINAL #WDHL-002584-0000-03	91.14	
TOTAL - ALL VENDORS		10,616.19	

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INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
EXP CHECK RUN DATES 12/06/2016 - 12/06/2016
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: TA

Vendor Name	Description	Amount	Check #
1. EAST LANSING PUBLIC SCHOOLS	SUMMER TAX COLLECTION	2,176.93	
2. HASLETT PUBLIC SCHOOLS	SUMMER TAX COLLECTION	8,174.91	
3. INGHAM INTERMEDIATE SCHOOL	SUMMER TAX & DELINQ PP TAX COLLECTED	10,583.11	
4. LANSING COMMUNITY COLLEGE	DELINQ PERSONAL PROPERTY TAX COLLECTED	6.01	
5. OKEMOS PUBLIC SCHOOLS	SUMMER TAX & DELINQ PERSONAL PROPERTY TAX COLLECTE	6,937.71	
6. PAUL A. DEPORRE PC &	TAX TRIBUNAL REFUND DOCKET #16-001088	3,063.48	11912
7. STATE OF MICHIGAN	SOR REGISTRATION ENDING 10/31/16	30.00	
TOTAL - ALL VENDORS		30,972.15	

November 9th to November 30th 2016

Date	Merchant Name	Amount	Account Name
2016/11/18	244 AUTO VALUE EAST LANSI	\$4.80	LAWRENCE BOBB
2016/11/18	244 AUTO VALUE EAST LANSI	\$10.39	LAWRENCE BOBB
2016/11/10	244 AUTO VALUE EAST LANSI	\$33.84	ROBERT STACY
2016/11/23	4ALLPROMOS	\$228.56	KRISTI SCHAEDING
2016/11/17	AC&E RENTALS OKEMOS	\$12.80	TAVIS MILLEROV
2016/11/25	ADOBE	\$79.98	ANDREA SMILEY
2016/11/24	ADOBE *ACROPRO SUBS	\$15.89	DEREK PERRY
2016/11/19	ADOBE *CREATIVE CLOUD	\$29.99	BENJAMIN MAKULSKI
2016/11/19	ADOBE *CREATIVE CLOUD	\$29.99	ANDREA SMILEY
2016/11/28	ADOBE *CREATIVE CLOUD	\$49.99	DEBORAH GUTHRIE
2016/11/23	ALRO STEEL CORPORATION	\$10.25	TODD FRANK
2016/11/23	ALRO STEEL CORPORATION	\$121.56	TODD FRANK
2016/11/11	AMAZON MKTPLACE PMTS	\$8.98	CHRISTOPHER DOMEYER
2016/11/16	AMAZON MKTPLACE PMTS	\$16.89	STEPHEN GEBES
2016/11/15	AMAZON MKTPLACE PMTS	\$19.74	CHRISTOPHER DOMEYER
2016/11/10	AMAZON MKTPLACE PMTS	\$39.99	CHRISTOPHER DOMEYER
2016/11/21	AMAZON MKTPLACE PMTS	\$44.84	CHRISTOPHER DOMEYER
2016/11/23	AMAZON MKTPLACE PMTS	\$69.91	CHRISTOPHER DOMEYER
2016/11/18	AMAZON MKTPLACE PMTS	\$91.00	STEPHEN GEBES
2016/11/24	AMAZON MKTPLACE PMTS	\$249.86	CHRISTOPHER DOMEYER
2016/11/11	AMAZON MKTPLACE PMTS	\$275.67	ROBERT MACKENZIE
2016/11/18	AMAZON.COM AMZN.COM/BILL	\$27.27	CHRISTOPHER DOMEYER
2016/11/15	AMAZONPRIME MEMBERSHIP	(\$104.94)	JANE GREENWAY
2016/11/17	BAGGER DAVES	\$30.00	WILLIAM PRIESE
2016/11/10	BAKE N CAKES	\$53.00	SCOTT DAWSON
2016/11/09	BUDGET TRK NO SHOW	\$50.00	DENNIS ANTONE
2016/11/09	BUDGET TRK NO SHOW	\$50.00	DENNIS ANTONE
2016/11/09	BUDGET2984500000812	(\$242.83)	KEITH HEWITT
2016/11/16	CLAYTON PAPER & DISTRI	\$35.87	ROBERT MACKENZIE
2016/11/22	COMCAST OF LANSING	\$12.84	KRISTI SCHAEDING
2016/11/23	CROWN AWARDS INC	\$224.47	BRANDIE YATES
2016/11/10	CTC*CONSTANTCONTACT.COM	\$552.00	ANDREA SMILEY
2016/11/18	D & G EQUIPMENT	\$126.12	ROBERT STACY
2016/11/16	DOMINO'S 1206	\$31.52	BENJAMIN MAKULSKI
2016/11/09	DOMINO'S 1206	\$66.22	BRETT DREYFUS
2016/11/14	DWYER INSTRUMENTS INC	\$467.04	DENNIS ANTONE
2016/11/15	E-CONOLIGHT	\$133.85	PETER VASILION
2016/11/10	FAIRFIELD INN OKEMOS	\$80.25	ANDREA SMILEY
2016/11/09	FEDEXOFFICE 00004069	\$35.24	MICHELLE PRINZ
2016/11/10	FEDEXOFFICE 00004069	\$71.68	MICHELLE PRINZ
2016/11/21	FIVE BELOW 576	\$16.70	DARCIE WEIGAND
2016/11/15	GALCO INDUSTRIAL ELECTRO	\$122.53	ROBERT MACKENZIE
2016/11/11	GAN*MEDIA MICHIGAN-CCC	\$98.53	DENISE GREEN
2016/11/11	GAN*MEDIA MICHIGAN-CCC	\$1,015.00	DENISE GREEN
2016/11/15	GFS STORE #1901	\$38.97	MICHELLE PRINZ
2016/11/18	GFS STORE #1901	\$76.18	ROBIN FAUST
2016/11/30	GIH*GLOBALINDUSTRIALEQ	\$912.27	LAWRENCE BOBB
2016/11/21	GLOWUNIVERSE	\$239.80	KRISTI SCHAEDING
2016/11/14	HAMMOND FARMSLANDS	\$68.75	ROBERT STACY
2016/11/14	HAMMOND FARMSLANDS	\$68.75	KEITH HEWITT
2016/11/14	HAMMOND FARMSLANDS	\$180.50	KEITH HEWITT
2016/11/10	HASLETT TRUE VALUE HARDW	\$9.95	CHRISTOPHER DOMEYER

2016/11/10	HASLETT TRUE VALUE HARDW	\$16.99	WILLIAM RICHARDSON
2016/11/23	HINES PRODUCTS CORP.	\$171.00	KRISTI SCHAEDING
2016/11/21	JIMMY JOHNS - 90055	\$55.92	ROBIN FAUST
2016/11/16	JIMMY JOHNS - 90055 - MOT	\$116.12	MICHELLE PRINZ
2016/11/14	KIMBALL MIDWEST	\$142.81	TODD FRANK
2016/11/21	KROGER #793	\$14.99	DARCIE WEIGAND
2016/11/18	KROGER #793	\$23.65	ROBIN FAUST
2016/11/23	LEOS SPIRITS AND GRUB	\$30.18	FRANK L WALSH
2016/11/22	LIFELINE TRAINING - CA	\$298.00	SCOTT DAWSON
2016/11/10	MARCOS PIZZA - 1235	\$81.69	MICHELLE PRINZ
2016/11/15	MEIJER #253	\$1.50	KRISTI SCHAEDING
2016/11/10	MEIJER INC #025 Q01	\$18.04	MICHELLE PRINZ
2016/11/15	MEIJER INC #025 Q01	\$27.99	MICHELLE PRINZ
2016/11/23	MEIJER INC #025 Q01	\$30.74	DARCIE WEIGAND
2016/11/22	MEIJER INC #025 Q01	\$31.96	MICHAEL DEVLIN
2016/11/18	MEIJER INC #025 Q01	\$35.46	ROBIN FAUST
2016/11/11	MEIJER INC #025 Q01	\$48.75	CATHERINE ADAMS
2016/11/29	MI EMS LICENSE	\$25.00	WILLIAM PRIESE
2016/11/23	MI EMS LICENSE	\$50.00	WILLIAM PRIESE
2016/11/15	MI STATE POLICE PMTS	(\$475.00)	SCOTT DAWSON
2016/11/22	MI STATE POLICE PMTS	\$20.00	SCOTT DAWSON
2016/11/27	MI STATE POLICE PMTS	\$40.00	SCOTT DAWSON
2016/11/28	MI STATE POLICE PMTS	\$40.00	SCOTT DAWSON
2016/11/28	MI STATE POLICE PMTS	\$50.00	SCOTT DAWSON
2016/11/28	MICHIGAN ASSOCIATION OF C	\$115.00	DAVID HALL
2016/11/18	MICHIGAN MUNICIPAL LEAGUE	\$275.00	MICHELLE PRINZ
2016/11/17	MICHIGAN POLICE EQUIPMENT	\$205.00	ANDREW MCCREADY
2016/11/17	MICHIGAN RECREATION & PAR	\$240.00	LUANN MAISNER
2016/11/09	MICHIGAN SUPPLY CO	\$103.33	PETER VASILION
2016/11/22	MIDWEST POWER EQUIPMEN	\$99.99	ROBERT MACKENZIE
2016/11/09	NATIONAL TACTICAL OFFICE	\$150.00	GREGORY FRENGER
2016/11/14	NIGHTGEAR	\$79.09	WILLIAM RICHARDSON
2016/11/28	OFFICEMAX/OFFICEDEPOT #61	\$16.14	LAWRENCE BOBB
2016/11/17	OFFICEMAX/OFFICEDEPOT #61	\$22.98	DAVID LESTER
2016/11/16	OFFICEMAX/OFFICEDEPOT #61	\$28.36	ROBIN FAUST
2016/11/09	OFFICEMAX/OFFICEDEPOT #61	\$55.05	KRISTI SCHAEDING
2016/11/22	OFFICEMAX/OFFICEDEPOT #61	\$62.27	WILLIAM PRIESE
2016/11/14	OFFICEMAX/OFFICEDEPOT #61	\$65.93	ROBIN FAUST
2016/11/09	OFFICEMAX/OFFICEDEPOT #61	\$83.07	ROBIN FAUST
2016/11/23	OFFICEMAX/OFFICEDEPOT #61	\$85.17	ROBIN FAUST
2016/11/09	OHIO TURNPIKE REPLENISHME	\$18.90	WILLIAM PRIESE
2016/11/21	OHIO TURNPIKE REPLENISHME	\$19.54	WILLIAM PRIESE
2016/11/15	OKEMOS HDWE INC	\$1.98	PETER VASILION
2016/11/18	OKEMOS HDWE INC	\$1.99	ROBERT MACKENZIE
2016/11/21	OKEMOS HDWE INC	\$16.99	TOM OXENDER
2016/11/09	OKEMOS HDWE INC	\$20.34	ROBERT MACKENZIE
2016/11/22	OKEMOS HDWE INC	\$29.99	PETER VASILION
2016/11/17	ONLINE LABELS	\$45.50	CHRISTOPHER DOMEYER
2016/11/19	OTTERBOX/LIFEPROOF	\$4.99	DEREK BURCHAM
2016/11/29	PAKRITE PELICANSTOR THE	\$98.98	CHRISTOPHER DOMEYER
2016/11/17	PARKING EP/PS	\$10.00	MIRIAM MATTISON
2016/11/29	PERFORMANCE ADVANTAGE COM	\$787.16	TODD FRANK
2016/11/15	SKILLPATH NATIONAL	\$159.95	ROBIN FAUST
2016/11/15	SKILLPATH NATIONAL	\$159.95	DENISE GREEN
2016/11/14	SOLDAN'S FEEDS & PET S	(\$4.47)	CATHERINE ADAMS

2016/11/14	SOLDAN'S FEEDS & PET S	\$8.94	CATHERINE ADAMS
2016/11/10	SOLDAN'S FEEDS & PET S	\$197.89	CATHERINE ADAMS
2016/11/11	SQ *CHARLES FANTA	\$200.00	CATHERINE ADAMS
2016/11/09	STANDARD ELECTRIC COMP	\$31.51	PETER VASILION
2016/11/09	STATE DEQ WATER TEST	\$16.00	KATHERINE RICH
2016/11/21	TARGET 00003657	\$45.99	DARCIE WEIGAND
2016/11/15	THE COTTAGE GARDENS INC	(\$60.00)	ROBERT STACY
2016/11/15	THE COTTAGE GARDENS INC	\$240.00	ROBERT STACY
2016/11/11	THE HOME DEPOT #2723	(\$15.42)	CATHERINE ADAMS
2016/11/27	THE HOME DEPOT #2723	\$5.87	KEITH HEWITT
2016/11/17	THE HOME DEPOT #2723	\$6.98	PETER VASILION
2016/11/18	THE HOME DEPOT #2723	\$7.52	ROBERT STACY
2016/11/16	THE HOME DEPOT #2723	\$7.96	DENNIS ANTONE
2016/11/21	THE HOME DEPOT #2723	\$9.44	PETER VASILION
2016/11/17	THE HOME DEPOT #2723	\$9.97	KENNITH PHINNEY
2016/11/10	THE HOME DEPOT #2723	\$15.42	CATHERINE ADAMS
2016/11/15	THE HOME DEPOT #2723	\$17.68	KEITH HEWITT
2016/11/10	THE HOME DEPOT #2723	\$18.97	PETER VASILION
2016/11/11	THE HOME DEPOT #2723	\$24.97	KENNITH PHINNEY
2016/11/23	THE HOME DEPOT #2723	\$39.98	ROBERT STACY
2016/11/10	THE HOME DEPOT #2723	\$45.59	DAN PALACIOS
2016/11/18	THE HOME DEPOT #2723	\$52.69	WILLIAM PRIESE
2016/11/15	THE HOME DEPOT #2723	\$54.86	KEITH HEWITT
2016/11/17	THE HOME DEPOT #2723	\$56.99	DAVID LESTER
2016/11/16	THE HOME DEPOT #2723	\$62.10	DAVID LESTER
2016/11/16	THE HOME DEPOT #2723	\$119.87	PETER VASILION
2016/11/14	TIGER RENTS OF VIRGINI	\$63.13	LAWRENCE BOBB
2016/11/18	TREE WORLD, INC.	\$239.80	JANE GREENWAY
2016/11/09	U-HAUL JOLLY CEDAR	\$12.64	DENNIS ANTONE
2016/11/09	U-HAUL JOLLY CEDAR	\$121.40	DENNIS ANTONE
2016/11/28	USA BLUE BOOK	\$231.47	LAWRENCE BOBB
2016/11/16	USPS PO 2569800864	\$22.95	ROBIN FAUST
2016/11/18	VAN ATTAS FLOWER SHOP	\$140.35	JANE GREENWAY
2016/11/15	VISTELAR LLC	\$2,033.90	SCOTT DAWSON
2016/11/25	WALGREENS #11286	\$15.96	MATTHEW WALTERS
2016/11/22	WAL-MART #2866	\$18.55	ROBERT MACKENZIE
2016/11/29	WAL-MART #2866	\$33.60	ROBERT MACKENZIE
2016/11/21	WHOLEFDS ELN#10541	\$21.20	DARCIE WEIGAND
2016/11/23	ZORO TOOLS INC	\$66.92	CHRISTOPHER DOMEYER

\$14,190.05

ACH Transactions

<u>Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Purpose</u>
11/17/16	Elan Financial	27,204.12	Pmt of Credit Card Bill
11/17/16	MCT - Utilities	758.25	Pmt of Water/Sewer Bills
11/23/16	Consumers Energy	49,674.41	Pmt of Electric
11/23/16	Various Financial Institutions	329,330.62	Direct Deposit 11/23 Payroll
11/23/16	IRS	140,437.12	Payroll Taxes 11/23 Payroll
11/23/16	ICMA	36,745.82	Payroll Deductions 11/23 Payroll
11/23/16	State of Michigan	31,649.86	Payroll Taxes November
11/25/16	Blue Cross/Bule Shield	122,945.49	Pmt of Empolyee Insurance
11/30/16	Horizn Bank	250.00	Bank Service Charges
	Total ACH Payments	<u>738,995.69</u>	

MEMORANDUM

To: Township Board
From: 
Julie Brixie, Township Treasurer
Date: December 2, 2016
RE: Change of Authorized Signers for Financial Institutions

With the change of Township officials, it is necessary to update the authorized signers for each of the financial institutions with which we have a relationship.

The current list consists of:

Horizon
PNC
Independent
Mason State Bank
Multi Bank Securities
Pershing LLC
MBIA Class Investment Pool-administered by Public Trust Advisors
MSU Federal Credit Union
Flagstar
Huntington
Group of Wells Fargo Advisors
First Clearing LLC

Move to adopt a resolution entitled "Authority to Open an Account" for each of the listed financial institutions in a staff memorandum dated December 2, 2016.

RESOLUTION OF CHARTER TOWNSHIP OF MERIDIAN
AUTHORITY TO OPEN ACCOUNT

I hereby certify that I Brett Dreyfus am the duly elected and qualified Clerk and the keeper of the records of Charter Township of Meridian and that the following is a true and complete copy of a resolution duly adopted at a meeting of the Township Board held on _____, and that such resolution shall be in full force and effect, as of _____.

RESOLVED, That Horizon Bank, ("Bank"), is hereby designated a depository of Charter Township of Meridian and that funds deposited therein may be withdrawn upon checks or other instruments of Charter Township of Meridian ("Township").

RESOLVED FURTHER, That all payroll, trust & agency and retainage checks, drafts, notes, withdrawals or orders shall be signed by Julie Brixie, Township Treasurer. All other checks, shall be signed by Julie Brixie, Township Treasurer, and any one of the following: Ronald J. Styka, Supervisor; Frank L. Walsh, Manager; and Brett Dreyfus, Clerk. The Deputy Treasurer will perform EFT/ACH payments and wire transfers from these accounts as directed by Julie Brixie, Township Treasurer.

RESOLVED FURTHER, That Julie Brixie, Township Treasurer, is authorized to make verbal telephone requests upon the Bank for the purchase of investments (by use of the Personal Identification Number assigned to her if required by the Bank) and in the case of her inability to exercise this function, any two of the following may issue written instructions to the Bank for the purchase of investments: Ronald J Styka, Supervisor; Frank L. Walsh, Manager; and Brett Dreyfus, Clerk.

RESOLVED FURTHER, That the Bank is hereby authorized and directed to honor any withdrawals and to pay any checks and other instruments drawn against said funds, to the order of the Treasurer or any two of the above named officials signing and/or countersigning such instruments.

RESOLVED FURTHER, That the above designated officers are hereby authorized to execute, on behalf of the Township, signature cards, or other documents, containing the rules and regulations of the Bank and the conditions under which deposits are accepted, and to agree on behalf of the Township to those rules, regulations, and conditions as amended.

RESOLVED FURTHER, That the Clerk shall certify to the Bank the names, of those holding the offices or positions listed above and shall thereafter as changes in those offices may occur, immediately certify to the Bank a revised list of officers who are authorized to act in accordance with this resolution. Bank may rely on such certifications and shall be indemnified by the Township from and against any claims, expenses, or losses resulting from honoring the signature of any officer so certified, or from refusing to honor any signature not so certified. These resolutions shall remain in force until written notice to the contrary shall have been received by the Bank, but receipt of such notice shall not affect any prior action taken by the Bank in reliance on this resolution or any certification made in connection herewith.

I further certify that the following are the titles, names and genuine signatures of the OFFICERS AUTHORIZED BY THE ABOVE RESOLUTIONS.

<u>NAME and TITLE, SIGNATURE</u>	<u>FACSIMILE SIGNATURE (if used)</u>
_____ Julie Brixie, Treasurer	_____
_____ Ronald J. Styka, Supervisor	_____
_____ Frank L. Walsh, Manager	_____
_____ Brett Dreyfus, Clerk	_____

I hereby certify the above and I have hereunto subscribed my name as Clerk of Meridian Charter Township on _____.

Brett Dreyfus, Township Clerk

386007712
Township's Tax Payer ID#

RESOLUTION OF CHARTER TOWNSHIP OF MERIDIAN
AUTHORITY TO OPEN ACCOUNT

I hereby certify that I Brett Dreyfus am the duly elected and qualified Clerk and the keeper of the records of Charter Township of Meridian and that the following is a true and complete copy of a resolution duly adopted at a meeting of the Township Board held on _____, and that such resolution shall be in full force and effect, as of _____.

RESOLVED, That _____, ("Bank"), is hereby designated a depository of Charter Township of Meridian and that funds deposited therein may be withdrawn upon checks or other instruments of Charter Township of Meridian ("Township").

RESOLVED FURTHER, That all checks, drafts, notes, withdrawals or orders drawn against said funds shall be signed by Julie Brixie, Township Treasurer, or any two of the following: Ronald J. Styka, Supervisor; Frank L. Walsh, Manager; and Brett Dreyfus, Clerk.

RESOLVED FURTHER, That Julie Brixie, Township Treasurer, is authorized to make verbal telephone requests upon the Bank for the purchase of investments (by use of the Personal Identification Number assigned to her if required by the Bank) and in the case of her inability to exercise this function, any two of the following may issue written instructions to the Bank for the purchase of investments: Ronald J. Styka, Supervisor; Frank L Walsh, Manager; and Brett Dreyfus, Clerk.

RESOLVED FURTHER, That the Bank is hereby authorized and directed to honor any withdrawals and to pay any checks and other instruments drawn against said funds, to the order of the Treasurer or any two of the above named officials signing and/or countersigning such instruments.

RESOLVED FURTHER, That the above designated officers are hereby authorized to execute, on behalf of the Township, signature cards, or other documents, containing the rules and regulations of the Bank and the conditions under which deposits are accepted, and to agree on behalf of the Township to those rules, regulations, and conditions as amended.

RESOLVED FURTHER, That the Clerk shall certify to the Bank the names, of those holding the offices or positions listed above and shall thereafter as changes in those offices may occur, immediately certify to the Bank a revised list of officers who are authorized to act in accordance with this resolution. Bank may rely on such certifications and shall be indemnified by the Township from and against any claims, expenses, or losses resulting from honoring the signature of any officer so certified, or from refusing to honor any signature not so certified. These resolutions shall remain in force until written notice to the contrary shall have been received by the Bank, but receipt of such notice shall not affect any prior action taken by the Bank in reliance on this resolution or any certification made in connection herewith.

I further certify that the following are the titles, names and genuine signatures of the OFFICERS AUTHORIZED BY THE ABOVE RESOLUTIONS.

<u>NAME and TITLE, SIGNATURE</u>	<u>FACSIMILE SIGNATURE (if used)</u>
_____ Julie Brixie, Treasurer	_____
_____ Ronald J. Styka, Supervisor	_____
_____ Frank L. Walsh, Manager	_____
_____ Brett Dreyfus, Clerk	_____

I hereby certify the above and I have hereunto subscribed my name as Clerk of Meridian Charter Township on _____.

Brett Dreyfus, Township Clerk

386007712
Township's Tax Payer ID#

MEMORANDUM

9. E

TO: Township Board
FROM: Frederick B. Cowper
Frederick B. Cowper, Fire Chief
DATE: December 1, 2016
RE: **2016 Assistance to Firefighters Grant Program**

The Fire Department is proposing that Meridian Township participate in the Department of Homeland Security's 2016 Assistance to Firefighters Grant Program. The Fire Department has been successful in past efforts to obtain funding and desires to continue those efforts. The proposal includes purchasing new equipment and replacing currently owned, outdated equipment. First, new air monitors are included that are more cost effective and easier to maintain than the current models. Also, purchasing a large diameter hose rolling and repacking system will reduce the risk of firefighter injuries while making faster and more efficient turnaround on fire incidents. Finally, a new all-terrain rescue vehicle will give responders access to the Township's many parks and trails in emergency situations.

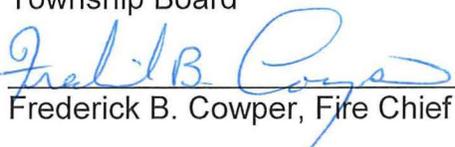
The total cost of this grant request is \$74,000.00. The Meridian Township share would be 10% (\$7,400.00). We are proposing to fund the \$7,400.00 from the 2017 general fund.

MOVE TO AUTHORIZE THE FIRE DEPARTMENT TO APPLY FOR AND ACCEPT AN ASSISTANCE TO FIREFIGHTERS GRANT THROUGH THE DEPARTMENT OF HOMELAND SECURITY IN THE AMOUNT OF \$74,000.00 WITH THE TOWNSHIP'S 10% SHARE BEING \$7,400.00 COMING FROM THE 2017 GENERAL FUND.

MEMORANDUM

9. F

TO: Township Board

FROM: 
Frederick B. Cowper, Fire Chief

DATE: December 1, 2016

RE: **Regional HazMat 2016 Assistance to Firefighters Grant**

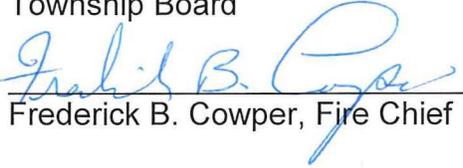
The Departments of the Fire Shared Services Initiative are interested in applying for the Department of Homeland Security's 2016 Assistance to Firefighters Grant Program to replace and maintain regional HazMat equipment and provide HazMat training. The Fire Department has been successful in past efforts to obtain funding and desires to continue those efforts.

The total cost of this grant request is \$661,865.10. The regional share would be 10% (\$66,186.51) split equally by the six participating municipalities. Meridian Township's share would be one-sixth of the regional amount (\$11,031.09). We are proposing to fund the \$11,031.09 from the 2017 general fund.

MOVE TO AUTHORIZE THE FIRE DEPARTMENT TO APPLY FOR AND ACCEPT AN ASSISTANCE TO FIREFIGHTERS GRANT THROUGH THE DEPARTMENT OF HOMELAND SECURITY IN THE AMOUNT OF \$661,865.10 WITH THE REGION'S 10% SHARE BEING \$66,186.51 AND THE TOWNSHIP'S SHARE BEING \$11,031.09 COMING FROM THE 2017 GENERAL FUND.

MEMORANDUM

9. G

TO: Township Board
FROM: 
Frederick B. Cowper, Fire Chief
DATE: December 1, 2016
RE: **Fireworks Display Permit Extension - New Year's Eve Celebration**

The Meridian Township Parks and Recreation Department is organizing the New Year's Eve Fireworks Celebration at Central Park South. The fireworks display is planned to begin on December 31st at approximately 6:45 p.m. (weather permitting). The inclement weather date is set for January 1, 2017.

According to state law, Township Board approval is required to grant permits for fireworks display and storage. The Fire Department has evaluated the competency and qualifications of the pyrotechnic operator, Night Magic Displays. Night Magic Displays has performed the fireworks display for the past 16 years. The Fire Department recommends the approval of the fireworks display permit.

The following motion is prepared for Board consideration:

MOVE TO APPROVE THE FIREWORKS PERMIT FOR THE MERIDIAN TOWNSHIP NEW YEAR'S EVE CELEBRATION ON DECEMBER 31, 2016 BY PYROTECHNIC OPERATOR NIGHT MAGIC DISPLAYS WITH AN INCLEMENT WEATHER DATE OF JANUARY 1, 2017.

Attachment:

1. Application for Fireworks Permit

2016 Application for Fireworks Other Than Consumer or Low Impact

FOR USE BY LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD ONLY

DATE PERMIT EXPIRES

1/1/17

Authority: 2011 PA 256

The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this Legislative Body of City, Village or Township Board.

TYPE OF PERMIT(S) (Select all applicable boxes)

- Agricultural or Wildlife Fireworks
 Articles Pyrotechnic
 Display Fireworks
 Public Display
 Private Display
 Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes

NAME OF APPLICANT	ADDRESS OF APPLICANT	AGE OF APPLICANT 18 YEARS OR OLDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
-------------------	----------------------	---

NAME OF PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER Charter Township of Meridian	ADDRESS PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER 5151 Marsh Rd. Okemos, MI 48864
---	--

IF A NON-RESIDENT APPLICANT (LIST NAME OF MICHIGAN ATTORNEY ATTORNEY OR MICHIGAN RESIDENT AGENT) LuAnn Maisner, Director	ADDRESS (MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT) same	TELEPHONE NUMBER
--	---	------------------

NAME OF PYROTECHNIC OPERATOR Roger L. Bonney	ADDRESS OF PYROTECHNIC OPERATOR 212 First St. Olivet, MI 49076	AGE OF PYROTECHNIC OPERATOR 18 YEARS OR OLDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO 76
--	--	--

NO. YEARS EXPERIENCE 40	NO. DISPLAYS over 300	WHERE Meridian - Delta - Delhi Townships, Lugnuts, Lansing, Olivet, others
-----------------------------------	---------------------------------	--

NAME OF ASSISTANT Roger W. Bonney	ADDRESS OF ASSISTANT 210 First St. Olivet, MI 49076	AGE OF ASSISTANT 18 YEARS OR OLDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO 52
---	---	---

NAME OF OTHER ASSISTANT Edward G. Bonney	ADDRESS OF OTHER ASSISTANT 446 Bates St. Jackson, MI 49202	AGE OF OTHER ASSISTANT 18 YEARS OR OLDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO 56
--	--	---

EXACT LOCATION OF PROPOSED DISPLAY Central Park North - Meridian Township	Meridian Township MI
---	-----------------------------

DATE OF PROPOSED DISPLAY Saturday, December 31, 2016	RAIN DATE 1/1/17	TIME OF PROPOSED DISPLAY approximately 6:45 PM
--	----------------------------	--

MANNER AND PLACE OF STORAGE, SUBJECT TO APPROVAL OF LOCAL FIRE AUTHORITIES, IN ACCORDANCE WITH NFPA 1123, 1124, & 1126 AND OTHER STATE OR FEDERAL REGULATIONS. PROVIDE PROOF OF PROPER LICENSING OR PERMITTING BY STATE OR FEDERAL GOVERNMENT

Delivered to site day of show

AMOUNT OF BOND OR INSURANCE (TO BE SET BY LOCAL GOV.) \$10,000,000.00	NAME OF BONDING CORPORATION OR INSURANCE COMPANY ARTHUR J. GALLAGHER RISK MANAGEMENT SERVICES INC.
---	--

ADDRESS OF BONDING CORPORATION OR INSURANCE COMPANY
777 108th Ave. NE, #200 Bellevue, WA 98004

NUMBER OF FIREWORKS	KIND OF FIREWORKS TO BE DISPLAYED (Please provide additional pages as needed)
512	3" Aerial Shells
150	4" Aerial Shells
108	5" Aerial Shells
48	6" Aerial Shells
4	7" Aerial Shells
8	9" Aerial Shells
4	10" Aerial Shells

SIGNATURE OF APPLICANT 	DATE March 22, 2016
---	-------------------------------

Other Night Magic Personnel may act as operators and assistants throughout the season
 Night Magic Displays
 3999 E. Hupp Rd. Building R-3-1
 LaPorte, IN 46350
 BFS 417 (Rev. 09/15)

COMMENTS

Instructions for Application for Fireworks Other Than Consumer or Low Impact

Applications shall be submitted to the legislative body of a city, village or township board. A permit may be issued as a result of official action by the legislative body. A permit shall be valid only for use within the limits of the jurisdiction of the legislative body of a city, village or township board.

1. Type of Permit – check all boxes that may apply to the type of permit needed. You may select several permit types depending on your fireworks display. You may check with your legislative body of a city, village or township board for assistance when making your selection. Please review the following definitions to determine which type of permit to select:
 - Agricultural or Wildlife Fireworks – devices distributed to farmers, ranchers, and growers through a wildlife management program administered by the US Department of Interior or Michigan DNR.
 - Articles Pyrotechnic – 1.4G fireworks for professional use only that is classified as UN0431 or UN0432.
 - Display Fireworks – 1.3G fireworks for professional use only
 - Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes – devices with a combination of chemical elements or compounds capable of burning independently of the oxygen of the atmosphere and designed and intended to produce an audible, visual, mechanical or thermal effect for pest or animal control.
 - Public Display – a fireworks display that is open to all persons for viewing.
 - Private Display – a fireworks display that is not open to the general public for viewing.
2. Name of applicant – list the name of the applicant. The applicant may be a person representing an organization, group, firm or corporation, or self. If the applicant is also the operator, enter the same name in the operator's section.
3. Address of applicant – complete the address of the applicant; include the street address, city, state and zip code.
4. Name of person or resident agent representing corporation, LLC, DBA or other – list the name of the person or resident agent that represents the corporation, LLC, DBA or other.
5. Address of person or resident agent that represents the corporation, LLC, DBA or other – list the address of the person or resident agent representing the corporation, LLC, DBA or other.
6. Non-resident applicant – list the name of the non-resident applicant. A non-resident applicant shall appoint a Michigan attorney or Michigan resident agent in writing to be the applicant's legal representative upon whom all service of process in any action or proceeding may be served.
7. Name of pyrotechnic operator – list the name of the pyrotechnic operator. The pyrotechnic operator is the person in charge of the display. The legislative body of a city, village or township board shall rule on the competency and qualifications of the operator before granting a permit and may require an affidavit from the applicant as to the operator's experience, former pyrotechnic accidents, criminal record, sobriety, etc.
8. Address of pyrotechnic operator – list the address of the pyrotechnic operator; include the street address, city, state and zip code.
9. Age of the pyrotechnic operator – list the age of the pyrotechnic operator; the operator must be 18 years of age or older.
10. Name of assistant – list the name of the assistant to the pyrotechnic operator;
11. Address of assistant – list the address of the assistant; include the street address, city, state and zip code. If there is more than one assistant, please list additional assistants on a separate sheet and include the address and age of those additional assistants.
12. Age of assistant – list the age of the assistant to the pyrotechnic operator; the assistant must be 18 years or older.
13. Name of other assistant – list the name of other assistant to the pyrotechnic operator.
14. Age of other assistant – list the age of the assistant to the pyrotechnic operator; the assistant must be 18 years or older.
15. Exact location of proposed display – list the address of the exact location of the proposed fireworks display.
16. Date of proposed display – indicate the date of the proposed fireworks display; only one display date can be used per application.
17. Time of proposed display – indicate the time of the proposed fireworks display.
18. Manner and place of storage - indicate the manner and place of storage within the legislative body of a city, village or township board of fireworks that are ready for display, just prior to the display in the area of exhibition. The legislative body of a city, village or township board shall obtain approval from the local fire authorities of the manner and place of storage
19. Amount of bond or insurance - the issuing legislative body of a city, village or township board shall set the amount of and proof of bond or insurance for the protection of the public to satisfy claims for damages to property or personal injuries arising out of any act or omission on the part of the person, firm or corporation, or any agent or employee of the applicant. The applicant shall assure the bond or insurance required is provided.
20. Name of bonding corporation or insurance company – provide the name of the bonding corporation or insurance company for which the bond was issued through.
21. Address of bonding corporation or insurance company – list the address of the bonding corporation or insurance company; include the street address, city, state and zip code.
22. Number of fireworks and kind of fireworks to be displayed– indicate the total amount of fireworks proposed for the display or use and a description of the type of fireworks for display, such as 10 aerial bombs, 30 aerial rocket bursts, etc.
23. The application is valid for the calendar year in which the application was received and permit was issued.
24. Permit fees shall be established by the legislative body of a city, village or township board and shall be submitted to and retained by legislative body of a city, village or township board.
25. Permitting will be in compliance with the [Michigan Fireworks Safety Act, PA 256 of 2011, MCL 28.466, Section 16](#).
26. **Mail the application to the legislative body of a city, village or township board within the location jurisdiction of the display. DO NOT mail the application to the Bureau of Fire Services (BFS). If mailed to the BFS, it will be returned to the sender.**

2016

Permit for Fireworks Other Than Consumer or Low Impact

Michigan Department of Licensing & Regulatory Affairs

Bureau of Fire Services

P.O. Box 30700

Lansing, MI 48909

(517) 241-8847

Authority	2011 PA 256	The Department of Licensing & Regulatory Affairs will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this agency/
Compliance	Required	
Penalty	Permit will not be issued.	

This permit is not transferable. Possession of this permit authorizes the herein named person to possess, transport and display fireworks in the amounts, for the purpose of and at the place listed below only.

Public Display		
ISSUED TO	AGE (18 or over)	
Roger L. Bonney	76	
ADDRESS		
212 First St. Olivet, MI 49076		
NAME OF ORGANIZATION, GROUP, FIRM OR CORPORATION		
ADDRESS		
NUMBER AND TYPES OF FIREWORKS		
512	3" Aerial Shells	
150	4" Aerial Shells	
108	5" Aerial Shells	
48	6" Aerial Shells	
4	7" Aerial Shells	
8	9" Aerial Shells	
4	10" Aerial Shells	
EXACT LOCATION OF DISPLAY OR USE		
Central Park North - Meridian Township		
CITY, VILLAGE, TOWNSHIP	DATE	TIME
Meridian Township MI	December 31, 2016	approximately 6:45 PM
BOND OR INSURANCE FILED	AMOUNT	
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	\$10,000,000.00	
Issued by action of the Legislative Body of a		
<input type="checkbox"/> city <input type="checkbox"/> village <input type="checkbox"/> township of _____ on the _____ day of _____ 20____.		
_____ (Signature and Title of Legislative Body Representative)		

FORM IS VALID FOR YEAR SHOWN ONLY

MEMORANDUM

9-H

TO: Township Board Members

FROM:



LuAnn Maisner, CPRP
Director of Parks and Recreation

Derek N. Perry

Derek N. Perry, Assistant Township Manager

DATE: December 1, 2016

RE: Ingham County Regional Trails and Parks Millage Fund

Meridian Township Grant Applications, 2016

- MSU to Lake Lansing Connector Trail Project
- Central Meridian Regional Trail Connectivity Project

INTRODUCTION

Meridian Township is pleased to present **two** grant applications for consideration for the Ingham County Regional Trails and Parks Millage Fund. These two projects provide an opportunity for Meridian Township, Ingham County, and the State of Michigan to work cooperatively to develop an outstanding new pathway system that will be utilized by thousands of people each year. It is through mutual agreements such as these that large, important projects are able to be realized.

Eventually, these projects will connect Michigan State University through Meridian Township's Parks, Land Preserves, and Pathways to the Lake Lansing Park system, a total project scope of approximately six miles of mostly off-road trails through beautiful, natural areas across Meridian Township. The current grant applications will encompass one-quarter of this scope, or **1.5 miles of new trails**. The proposed trails will provide universal access to a far broader range of users than are currently being served by the existing natural trails. Central Park's proximity to MSU and the greater Lansing community allow it to serve as an important destination for recreation and also as a natural hub along a segment of a large regional trail network connecting East Lansing to Okemos and Haslett.

2016 GRANT APPLICATIONS (LISTED BY PRIORITY):

The MSU – Lake Lansing Trail is the first priority and the Central Park Regional Connector Trail holds second priority.

1. MSU TO LAKE LANSING CONNECTOR TRAIL – PHASE 1

- This project will be approximately 1.1 miles in length, including a single span bridge crossing the Red Cedar River, approximately 1,500 feet of wood boardwalk, and approximately 4,300 feet of paved asphalt trail.
- The trail will extend from Hagadorn Road at Shaw Lane, along the north side of the Red Cedar River, then along the north side of the CN railroad tracks, and terminate at the intersection of Grand River Avenue (M-43) and Park Lake Road.
- This project will be the first phase of a trail system which will be connected to the Lansing River Trail through MSU.
- The entire MSU to Lake Lansing trail system, including this project, is identified in the Comprehensive Report as a Regional Corridor and will be one of the main lines of the county wide Regional Trail Network.

2. CENTRAL MERIDIAN REGIONAL TRAIL CONNECTIVITY PROJECT

- This project will serve as a universally accessible connector that will begin at the Meridian Township Hall, then extend westward through Central Park across the north side of the existing youth soccer fields, to Central Park South and Nancy Moore Park
- The trail will connect users of the MSU-Lake Lansing Regional Trail (#1 above) to amenities in Central Park including the Meridian Historical Village, restrooms, playgrounds, picnic areas, and public safety.
- This project will be approximately 2,500 in length and 12' wide. The trail will include approximately 250 feet of boardwalk.
- The project also includes a 3,000 sf accessible fishing platform located at Central Park South Pond. The platform will be located along the side of the trail.
- The parking area in Central Park will serve as a trail-head including a bicycle air pump/fix-it station; charging station for electric wheelchairs; and trail-head signage.
- The existing network of off-road pathways in Meridian Township along with amenities in Central Park (restrooms, public safety, and maintenance), are an ideal backbone to support the proposed County Regional Trail projects.

Funding Proposal:

MSU-Lake Lansing Phase I	
Transportation Alternatives Program (TAP)	\$1,700,000
Meridian Township Pathway Millage	\$ 350,000
Ingham County Parks and Trails Millage	<u>\$ 950,000</u>
	\$3,000,000
Central Meridian Regional Trail Connector	
Michigan Natural Resources Trust Fund	\$272,550
Meridian Park Millage Fund	\$61,225
Ingham County Parks and Trails Millage	<u>\$61,225</u>
	\$395,000

Attachment:

1. Resolution to approve

**INGHAM COUNTY TRAILS & PARKS PROGRAM APPLICATION
RESOLUTION OF SUPPORT**

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, MI 48864-1198, Phone (517) 853-4000, on Tuesday, December 6, 2016, at 6:00 p.m.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____.

WHEREAS, in November 2014, Ingham County voters approved a new 0.5 millage to support the development and maintenance of a county wide regional trails and parks system. The six-year levy raises an estimated \$3.5 million per year through 2020; and

WHEREAS, the Ingham County Board of Commissioners approved the recommendations of a task force established to assemble a plan and guidelines to expend the funds generated by the millage; and

WHEREAS, an application process has been established by the County in order for local municipalities to obtain the millage funds; and

WHEREAS, all applications require a resolution of support from the governing body of the community where the trail project is proposed, including support for any local match, in-kind services, or funds obtained from other sources; and

WHEREAS, Meridian Township also submitted a Transportation Alternatives Program grant application to the Michigan Department of Transportation for approximately \$2.75M earlier this year to construct the MSU to Lake Lansing Connector Trail, Phase I, a 1.1 mile long paved off-road trail for both recreation and transportation; and

WHEREAS, this is the first phase of a larger trail that will eventually connect the MSU campus with Lake Lansing Park in Meridian Township; and

WHEREAS, the Township is submitting a grant request to the Ingham County Trails and Parks Millage to assist in funding three-quarters of the 40% local match required for this project, in the amount of \$950,000; and

WHEREAS, Meridian Township submitted a grant application to the Michigan Natural Resources Trust Fund earlier this year for \$395,000 of improvements to Central Park for the Regional Trail Connector Project consisting of a trail head, paved trail and accessible fishing deck to improve and expand recreation opportunities and accessibility for visitors of all abilities; and

MEMORANDUM

TO: Township Board

FROM: 
Mark Kieselbach
Director of Community Planning and Development

DATE: December 2, 2016

RE: Rezoning #16040 (Sumbal)

Attached for the Board's approval is a resolution for final adoption of Rezoning #16040. As directed by the Board, the Clerk has had the proposed ordinance published in the form in which it was introduced.

Attachment

1. Resolution

RESOLUTION TO APPROVE C-2

**Rezoning #16040
(Sumbal)
2267 Saginaw Highway
6217 and 6219 Newton Road
FINAL ADOPTION**

RESOLUTION

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 6th day of December, 2016, at 6:00 p.m., Local Time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____.

WHEREAS, Ahsan and Iffat Sumbal initiated a rezoning of approximately 5 acres located at 2267 Saginaw Highway, 6217 Newton Road, and 6219 Newton Road from PO (Professional and Office) and RD (Multiple Family) to C-2 (Commercial) and RD (Multiple Family) to RA (Single Family-Medium Density); and

WHEREAS, the applicant offered a voluntary condition to construct a berm with trees between the C-2 and RA zoning districts; and

WHEREAS, the Planning Commission held a public hearing and discussed the rezoning at its meeting on October 10, 2016 and recommended approval at its meeting on October 24, 2016; and

WHEREAS, the Planning Commission reviewed the staff material provided under cover memorandum dated October 7, 2016; and

WHEREAS, C-2 (Commercial) zoning is consistent with the zoning of properties located northwest of the subject site; and

WHEREAS, public water and sanitary sewer services are available in the vicinity to serve the site;

WHEREAS, the Township Board introduced Rezoning #16040 for publication and subsequent adoption on November 16, 2016.

NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby FINALLY ADOPTS Ordinance No. 2016-09, entitled "Ordinance Amending the Zoning District Map of Meridian Township pursuant to Rezoning Petition #16040 (Sumbal) from PO (Professional and Office) and RD (Multiple Family) to C-2 (Commercial) and RD (Multiple Family) to RA (Single Family-Medium Density)."

ADOPTED: YEAS: _____

NAYS: _____

BE IT FURTHER RESOLVED that the Clerk of the Charter Township of Meridian is directed to publish the Ordinance in the form in which it is introduced at least once prior to the next regular meeting of the Township Board.

STATE OF MICHIGAN)
) ss
COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and a complete copy of a resolution adopted at a regular meeting of the Township Board on the 6th day of December, 2016.

Brett Dreyfus, CMMC
Township Clerk

ORDINANCE NO. 2016-09
ORDINANCE AMENDING THE ZONING DISTRICT MAP
OF MERIDIAN TOWNSHIP
PURSUANT TO REZONING #16040

The Charter Township of Meridian ordains:

Section 1. Amending the Zoning District Map

The Zoning District Map of Meridian Township, as adopted in Section 86-312 of the Code of the Charter Township of Meridian, Michigan, as previously amended, is hereby amended by changing the PO (Professional and Office), RD (Multiple Family), and RA (Single Family-Medium Density) District symbol and indication as shown on the Zoning District Map as 2267 Saginaw Highway, 6217 Newton Road and 6219 Newton Road, for the properties legally described as:

- A. An area of land being part of Lots 6 and 7, Mitchell Acres, according to the recorded plat thereof, as recorded in Liber 13 of Plats, Page 48, Ingham County Records, the limits of said area described as: The East 225.5 feet of said Lots 6 and 7, Mitchell Acres as recorded in Ingham County Records

to that of RA (Single Family-Medium Density) and a corresponding use district is established for the above described property.

- B. An area of land being part of Lots 5 thru 8, Mitchell Acres, according to the recorded plat thereof, as recorded in Liber 13 of Plats, Page 48, Ingham County Records, the limits of said area described as: The East 225.5 feet of said Lots 5, 6, 7, and 8 Mitchell Acres, according to the plat thereof recorded in Liber 13 of Plats, Page 46 of Ingham County Records, except the East 225.5 feet thereof

to that of C-2 (Commercial) and a corresponding use district is established for the above described property.

Section 2. Validity and Severability. The provisions of this Ordinance are severable and the invalidity of any phrase, clause or part of this Ordinance shall not affect the validity or effectiveness of the remainder of the Ordinance.

Section 3. Repealer Clause. All ordinances or parts of ordinances in conflict therewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 4. Savings Clause. This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

Section 5. Effective Date. This Ordinance shall be effective seven (7) days after its publication or upon such later date as may be required under Section 402 of the Michigan Zoning Enabling Act (MCL 125.3402) after filing of a notice of intent to file a petition for a referendum.

Elizabeth LeGoff, Township Supervisor

Brett Dreyfus, CMMC, Township Clerk

Legal description confirmed by:

Mark Kieselbach, Director
Community Planning and Development

Stephen O. Schultz, Township Attorney

G:\Community Planning & Development\Planning\REZONINGS (REZ)\2016\16040 (Sumbal)\TB Res to approve REZ 16040-final adoption.doc

MEMORANDUM

TO: Township Board

FROM: Mark Kieselbach
Mark Kieselbach
Director of Community Planning and Development

DATE: May 11, 2016

RE: Wetland Use Permit #16-05 (Mayberry Homes) Silverstone Estates

The public hearing for Wetland Permit #16-05 was held at the Township Board meeting on November 15, 2016. The wetland use permit is in association with the development of Silverstone Estates, a 25 lot single-family subdivision located on the east side of Powell Road, north of Grand River Avenue.

The applicant is proposing to enclose 192 feet of the Unruh Drain to facilitate the road crossing for the subdivision. The enclosing of the drain includes the placement of approximately 1,032 cubic yards of fill impacting an area of 0.04 acre (1,742.4 square feet) of a regulated wetland along the bottom of the drain. To compensate for the loss of wetland, an area of 0.37 acre (16,117.2 square feet) of wetland mitigation is proposed in the storm water detention area being constructed for the subdivision. The Township's Environmental Consultant and Environmental Commission recommended approval of the wetland use permit with conditions. The Michigan Department of Environmental Quality has also approved the permit.

Township Board Options

Pursuant to Section 22-157(1) of the Code of Ordinances, the Township Board has the option to approve, approve with conditions, or deny Wetland Use Permit #16-05. Based on the 90 day review timeline established in the State Wetland Act and the Township's Wetland Ordinance, the deadline for action is December 29, 2016. A resolution consistent with the Environmental Consultant and Environmental Commission recommendation has been attached for the Board's consideration.

Attachment

1. Resolution to approve

RESOLUTION TO APPROVE

**Wetland Use Permit #16-05
(Mayberry Homes)
Silverstone Estates**

RESOLUTION

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 6th day of December 2016, at 6:00 p.m., Local Time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____.

WHEREAS, Mayberry Homes submitted a wetland use permit (Wetland Use Permit #16-05) to enclose 192 feet of the Unruh Drain to facilitate the road crossing for the proposed Silverstone Estates subdivision located east of Powell Road and north of Grand River Avenue impacting an area of 0.04 acre of regulated wetland; and

WHEREAS, the Township Wetland Protection Ordinance, Section 22-151, requires a wetland use permit for the proposed activity impacting a regulated wetland; and

WHEREAS, the Township Board held a public hearing on Wetland Use Permit #16-05 at its meeting on November 15, 2016 and has reviewed the staff material forwarded under cover memorandum dated November 8, 2016; and

WHEREAS, the Township's Environmental Consultant, in a report dated October 24, 2016 recommended issuance of the wetland use permit with conditions; and

WHEREAS, the Environmental Commission at its meeting on November 3, 2016 voted to recommend approval of the wetland use permit with conditions; and

WHEREAS, the Michigan Department of Environmental Quality on October 19, 2016 issued Wetland Permit No. WRP004822 for the proposed activity in a regulated wetland; and

WHEREAS, crossing the open drain appears to be necessary and unavoidable in order to access the subject site; and

WHEREAS, wetland impact is limited to an area of low-quality emergent and scrub-shrub wetland located within the drain; and

WHEREAS, construction of wetland mitigation in the proposed storm water detention basin would benefit the existing wetland by providing groundwater recharge, water storage and improvement to water quality; and

NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN, pursuant to Article 4 of Section 22 of the Township Code of

**Resolution to Approve
WUP #16-05 (Silverstone Estates)
Page 2**

Ordinances, hereby approves Wetland Use Permit #16-05 with the following conditions:

1. Approval is based on the wetland application prepared by Marx Wetlands LLC, dated July 21, 2016 and the plans prepared by Enger Surveying and Engineering dated July 20, 2016 subject to revisions as required.
2. The applicant shall obtain all necessary permits, licenses and approvals from the Ingham County Drain Commissioner's office, and the Township prior to any work taking place. Copies of all permits, licenses and approvals shall be submitted to the Department of Community Planning & Development.
3. The applicant shall implement appropriate erosion and sedimentation control measures during construction to ensure there are no impacts to the wetland mitigation area as a result of eroding soil.
4. Prior to construction, erosion control fencing shall be installed to prevent sedimentation from infiltrating into the wetlands. The erosion control fencing shall be maintained throughout the duration of the project and shall be removed after construction is completed and the area is stabilized.
5. The applicant shall periodically inspect the subject site during the first year after construction to identify and correct any erosion issues.
6. All excavation spoils including organic and inorganic soils, vegetation, and debris shall not be placed in wetland and shall be placed above the ordinary high water mark, levelled and stabilized with sod and or see, and mulched, in such a manner as not to erode into any waterbody, wetland or floodplain.
7. No fill or excess soil or other material shall be placed in any wetland or surface water area not specifically authorized by this permit, its plans and specifications.
8. The applicant shall submit a wetland mitigation and monitoring plan to the Director of Community Planning and Development for approval. The wetland mitigation plan shall include:
 - Specifications for the recommended native seed mixtures, including species name (both botanical and common), ounces per acre (on a pure, live seed basis), the total seeding rate, and the seed mix supplier.
 - A figure noting the locations where native seed mixtures will be planted, including wetland and upland locations.
 - A figure noting vegetative monitoring sampling plots within the mitigation area and photo points. Establish a minimum of five sample plots.
9. The performance standards for the wetland mitigation shall be:
 - Ten percent cover or less of invasive species.
 - Sixty percent cover of native wetland plant species.

**Resolution to Approve
WUP #16-05 (Silverstone Estates)
Page 3**

10. Soil or plants from the wetland impact area shall not be utilized in the wetland mitigation area due to the prevalence of invasive species.
11. A minimum of six (6) inches of upland topsoil shall be placed within the wetland mitigation area to achieve final grade.
12. The wetland mitigation area shall be monitored annually between July 15 and August 31, by the applicant's wetland consultant for five (5) years with a written status report and photographic documentation provided to the Township each year.
13. Should the mitigation area fail to establish wetland vegetation after one growing season, or fail to progress satisfactorily to a self-sustaining wetland as designed, the applicant shall conduct corrective measures as directed by the Township's Environmental Consultant to ensure successful wetland establishment.
14. Prior to the start of construction the applicant shall establish an escrow account with the Township in the amount of \$10,000 to ensure completion of the wetland mitigation and annual monitoring.
15. Upon completion of construction for the wetland mitigation, the applicant shall contact the Director of Community Planning & Development for an inspection of the site to ensure compliance with the permit.
16. A copy of the approved wetland use permit containing the conditions of issuance shall be posted on the subject site in a conspicuous manner such that the wording of the permit is available for public inspection and the posting shall remain in place throughout the duration of the project.

ADOPTED: YEAS: _____

NAYS: _____

STATE OF MICHIGAN)
) ss
COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and a complete copy of a resolution adopted at a regular meeting of the Planning Commission on the 6th day of December 2016.

Brett Dreyfus, CMMC
Meridian Township Clerk

MEMORANDUM

TO: Township Board
FROM: 
Ronald J. Styka, Supervisor
DATE: December 1, 2016
RE: **Supervisor Pro-Tem Appointment**

In the absence of the Supervisor, the Township Board must appoint a President Pro-Tem to chair the Board meeting. Michigan statutes provide that the Board must appoint the President Pro-Tem from among its members. In the past, the President Pro-Tem has been chosen at the beginning of the meeting. While this process has been successful, it has sometimes been inefficient and uncertain. After checking with legal counsel, I am proposing that the Board elect a president pro-tem in advance of the need, so that the Board's meetings can proceed without delay or difficulty in the absence of the supervisor.

I am recommending that the Board by motion appoint Patricia Herring Jackson to act as President Pro-Tem at any Board meeting at which the Supervisor is absent through the end of calendar year 2017. Although all Meridian Township Board members are highly qualified individuals and capable of chairing the Board's meetings, Ms. Jackson's many years of experience as chairperson of the Planning Commission make her highly qualified to act as temporary chair when the need arises. With this appointment, if the Supervisor is not present, it is my understanding that the Clerk would convene the meeting, announce that the Supervisor is absent, and immediately turn the Chair over to Ms. Jackson to conduct the meeting.

In December of 2017, the Board can revisit the appointment and can choose to continue it, rotate the responsibility to another Board member, or return to the practice of appointing the President Pro-Tem on an ad hoc basis.

The following motion is prepared for Board consideration:

IMOVE THAT THE BOARD APPOINT, THROUGH DECEMBER 31, 2017, TRUSTEE PATRICIA HERRING JACKSON TO ACT AS PRESIDENT PRO-TEM AT ANY MEETING OF THE TOWNSHIP BOARD WHEREIN THE SUPERVISOR IS ABSENT.

MEMORANDUM

TO: Township Board

FROM: 
Julie Brixie, Township Treasurer

DATE: November 30, 2016

RE: **Welcoming Resolution and Respect Meridian Pledge**

In September of 2014, we joined Welcoming America and Welcoming Michigan. Both the Township Board and EDC passed welcoming resolutions. The resolutions stated in part that Meridian Township is committed to continue building a welcoming and neighborly atmosphere in our community, where all people, including immigrants, are welcome, accepted, and integrated.

In November of 2013 the Township Board approved the Human Relations ordinance that protects residents from discrimination or harassment because of actual or perceived race, color, religion, national origin, sex, age, height, weight, condition of pregnancy, marital status, physical or mental limitation, disability, sexual orientation, gender identity or expression, or HIV status.

Recently there have been disturbing comments made and a growing number of hate incidents targeting people of color, immigrants, the LGBTQA community, Arabs, refugees and people of Muslim faith. Welcoming Michigan is asking that elected officials serving in Michigan live up to a standard of respect for Michigan's diverse communities and take a pledge against hate.

Attached please find the request from Welcoming Michigan along with a proposed resolution.

Move to adopt the **RESOLUTION IN SUPPORT OF MERIDIAN AS A WELCOMING COMMUNITY AND ELECTED OFFICIAL PLEDGE OF SUPPORT,**

RESOLUTION IN SUPPORT OF MERIDIAN AS A WELCOMING COMMUNITY AND ELECTED OFFICIAL PLEDGE OF SUPPORT

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, MI 48864-1198, (517) 853-4000, on Tuesday, December 6, 2016 at 6:00 p.m.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____
and supported by _____.

WHEREAS, the Charter Township of Meridian is a welcoming place where people, families, and institutions thrive and the contributions of all persons are celebrated and valued; and

WHEREAS, fostering a welcoming environment for all individuals, regardless of race, ethnicity, sexual orientation, immigration status, place of origin, religion or other social identity enhances Meridian Township's cultural fabric, economic growth, global competitiveness, and overall prosperity for current and future generations; and

WHEREAS, the Charter Township of Meridian adopted a Human Relations ordinance in November, 2013; and

WHEREAS, the Charter Township of Meridian joined Welcoming Michigan in September, 2015, supporting its goals of promoting a welcoming environment for all individuals; and

WHEREAS, recent events in the United States, including in Michigan, demonstrate the need for vigilance and action in protecting the rights and social welfare of all citizens; and

WHEREAS, the Charter Township of Meridian is committed to continuing to build a welcoming and neighborly atmosphere in our community, where all people, regardless of race, ethnicity, sexual orientation, gender identity or expression, immigration status, place of origin, religion or other social identity are welcome, accepted, and integrated;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY, MICHIGAN, that each board member commits to the following Welcoming Michigan pledge:

"I pledge to stand against hate and discrimination and affirm that Michigan should be a welcoming state for all.

I am proud of Michigan's diversity. I recognize that, at every level of American society, refugees, immigrants, and people of all backgrounds contribute to our democracy, culture and economy. We must advance the basic principles upon which the United States was founded, establishing the equality and dignity of all people, regardless of their background.

I condemn any attacks on, harassment of, or intimidation of individuals or places of worship that are based on race, ethnicity, immigration or refugee status, religion,

sexual orientation, gender identity or expression, or other social identities. From our schools to our neighborhoods and our governmental halls, the Charter Township of Meridian, Ingham County, Michigan, must be a place that respects all of our diverse communities.”

YEAS: _____

NAYS: _____

Resolution declared adopted.

STATE OF MICHIGAN)
) ss.
COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Charter Township of Meridian, Ingham County, Michigan, **DO HEREBY CERTIFY** that the foregoing is a true and complete copy of proceedings taken by the Township Board at a regular meeting held on Tuesday, December 6th, 2016.

Brett Dreyfus, Township Clerk



Welcoming Michigan
Building Immigrant Friendly Communities



Stand Strong, Respect Michigan Recommitment Pledge

Overview:

In December 2015, Welcoming Michigan and Take on Hate launched the “Stand Strong, Respect Michigan” pledge. In light of disturbing comments made at the national level regarding Arabs, refugees¹ and those of Muslim faith, and the growing number of hate incidents targeting Muslim individuals and mosques, these organizations asked elected officials in Michigan to take the “Stand Strong, Respect Michigan” pledge. Over 100 elected officials signed the pledge.

In November 2016, we are asking elected officials to recommit themselves to an expanded pledge, as our state and country experience a rise in hate incidents in schools, on college campuses, and in our communities. According to the Southern Poverty Law Center, over 200 harassment or intimidation incidents took place between the November 8 election and November 11, including anti-Black, anti-immigrant, anti-Muslim, anti-LGBT and other forms of harassment.²

Elected officials must lead the way in setting a standard of respect for Michigan’s diverse communities. We urge Michigan’s elected officials to recommit their support for inclusive communities and to stand against hate by taking the pledge below. We ask officials to then share the message with their communities by including the pledge in their newsletters and posting on social media.

The pledge:

“I pledge to stand against hate and discrimination and affirm that Michigan should be a welcoming state for all.

I am proud of Michigan’s diversity. I recognize that at every level of American society, people of all backgrounds contribute to our democracy, culture and economy. We must advance the basic principles upon which the United States was founded, establishing the equality and dignity of all people regardless of their background.

I condemn any attacks on, harassment of, or intimidation of individuals or places of worship that are based on race, ethnicity, immigration or refugee status, religion, sexual orientation, or other social identities. From our schools to our neighborhoods and our city halls, Michigan must be a place that respects all of our diverse communities.”

¹ In May 2015 the Michigan House of Representatives adopted a resolution supporting the resettlement of displaced Iraqi refugees – HR 9.

² <https://www.splcenter.org/hatewatch/2016/11/11/over-200-incidents-hateful-harassment-and-intimidation-election-day>



Welcoming Michigan
Building Immigrant Friendly Communities



Organizational background:

Welcoming Michigan works to foster more welcoming and inclusive communities by promoting mutual respect and cooperation among foreign-born and U.S.-born Americans.

Take on Hate, a program of ACCESS, is a national grassroots movement that challenges the growing discrimination and persistent misconception of Arab and Muslim Americans, including refugees of Arab and Muslim descent, in the U.S.

To sign the pledge, visit <http://tinyurl.com/respectMIrecommit>.

MEMORANDUM

TO: Board Members

FROM: Frank L. Walsh
Frank L. Walsh, Township Manager

DATE: December 1, 2016

RE: **2017 Goal Setting Process**

The Township Board is scheduled to have a discussion on Tuesday night regarding how you plan to move forward with establishing your 2017 Goals. In the past, the Board has met in December and finalized their plans by early January. Part of the process is reviewing the 2016 Goals and Objectives and having a conversation as to what we need to do as a team to keep the momentum going.

A copy of the 2016 document is attached. Our team has a proposal for you that will significantly alter the current 12 page document.

For the purposes of Tuesday evening, we are asking that you establish a schedule to complete the annual review. After reviewing the upcoming calendar, I'm suggesting we begin the process on Saturday, January 7th from 10am-3pm.

Attachment:

1. 2016 Goals and Objectives Document

Meridian Charter Township

2016 Action Plan

1. Review, create, and implement a long-term plan to stabilize the Township's critically underfunded pension funds.
2. Assist the Planning Commission and the Township Board with the creation and follow through on updating the 2005 Master Plan.
3. Develop a short-term plan to foster development in the Carriage Hills, Haslett, and Downtown Okemos business districts.
4. Through mutual respect, negotiate new employment contracts with all seven (7) bargaining groups.
5. Continue to seek opportunities to reduce overall operating costs similar to the 2015 Engineering/Public Works reorganization.
6. Implement a Meridian Township branding campaign and a more welcoming website.
7. Update the 5-year Parks and Recreation Master Plan and begin construction of Towner Road Park.
8. Provide for a comprehensive review of the Township's Redi-Ride public transportation system.
9. Create a Diversity and Inclusion Strategy supported by leadership and employee involvement to maintain a well-rounded workforce.
10. Review the Township's Mixed Use Planned Unit Development (MUPUD) Ordinance.

Meridian Charter Township 2016 Goals Document

Meridian Township exists to create a sustainable community through the most effective use of available resources that achieve the highest quality of life.

Goal #1 - Meridian Township shall sustain and enhance the environment

	Completed	Completed & Ongoing	In Progress	No Action
a. Update the street tree ordinance and adopt a tree protection ordinance			Street Tree	Tree Protection
b. Prepare, update, and enforce ordinances that protect natural features such as woodlands, wetlands, and floodplain areas		✓		
c. Utilize the Township's Greenspace Plan as part of the review for land development projects		✓		
d. Apply the best planning practices to encourage the preservation of green and open spaces		✓		
e. Build a new <i>green</i> Central Fire Station			✓	
f. Continue the Deer Management Program to reduce the deer population in our community		✓		
g. Manage invasive species in the parks and land preserves (removing garlic mustard, buckthorn, autumn olive, Japanese knotweed, Japanese hedge parsley, and phragmites)		✓		
h. Administer and enforce the Soil Erosion Sedimentation Control Program		✓		
i. Maintain the sewer system to minimize sewage backups		✓		
j. Develop an Urban Management Service area			✓	
k. Maintain robust recycling initiatives including the Meridian Recycling Center, community events, and educational programs, and work to enhance recycling opportunities in apartment complexes		✓		
l. Continue energy, water, and waste reduction efforts in Township buildings and other facilities		✓		
m. Adopt an ordinance prohibiting or regulating, as the law allows, fracking within the Township				✓
n. Review and update open space requirements	✓			
o. Mitigate climate change - including investigating becoming a solar ready community		✓		
p. Review the cost/benefit analysis of implementing a Railroad Quiet Zone				
q. Draft legislation regarding the placement of cell towers				
r. Investigate the cost/benefit of solar panels on Township facilities				

Goal #2 - Meridian Township shall sustain and enhance public safety

	Completed	Completed & Ongoing	In Progress	No Action
a. Increase information shared with the public through social media regarding public safety tips, PSAs (Public Service Announcements), emergency communications, and police and fire services		✓		
b. Provide Beyond the Badge police and fire programs and stories		✓		
c. Strengthen communication and educate developers/builders, business owners, and neighborhood associations regarding the planning process in an effort to minimize violations and negative impacts		✓		
d. Continue implementation of the Grand River Corridor Access Management Ordinance		✓		
e. Provide police coverage for Williamstown Township		✓		
f. Administer the Office of Highway Safety Planning (OHSP) Traffic Grant		✓		
g. Purchase new mobile phone forensics software				✓
h. Upgrade the booking area camera			✓	
i. Evaluate conversion to the State Records Management System (RMS) in the Police Department, and implement if determined to be feasible		✓		
j. Update in-car mobile software to communicate with new Computer Aided Dispatch (CAD) software		✓		
k. Construct the new Fire Station at Okemos Road and Central Park Drive			✓	
l. Purchase 1 replacement ambulance for the Fire Department	✓			
m. Purchase 3 replacement patrol vehicles for the Police Department	✓			
n. Complete the Okemos Road Pathway Bridge crossing the Red Cedar River	✓			
o. Continue fire service to Alaiedon Township		✓		
p. Continue the yearly Police Citizens' and Youth Academies		✓		
q. Participate in the Lansing Regional Shared Fire Services		✓		
r. Process monthly police and fire citizen surveys		✓		
s. Monitor legislative actions relative to medical marihuana and prepare to act accordingly with local ordinances		✓		
t. Explore revision and/or modification of Township ordinances for the purpose of reducing penalties for possession or use of small amounts of marihuana				✓

Goal #3 - Meridian Township shall provide an unparalleled parks system

	Completed	Completed & Ongoing	In Progress	No Action
a. Develop Phase I of Towner Road Park			✓	
b. Complete Legg Park projects - parking area, dog park, and stewardship				✓
c. Construct roof structures over the dugouts at Hartrick Park			✓	
d. Install new siding on the pavilion at Nancy Moore Park	✓			
e. Install new safety fencing around the ball diamonds at Nancy Moore Park	✓			
f. Rebuild the drainage system for the Harris Nature Center parking island			✓	
g. Improve parking lot surfaces at Harris Nature Center, Ferguson Park, and Wonch Park	✓			
h. Construct the Wonch Park Pavilion with grant support			✓	
i. Install new play equipment at Orlando Park and Hillbrook Park			✓	
j. Develop a new Master Plan for Central Park	✓			
k. Replace the footbridge at Legg Park				✓
l. Provide support for Eagle Scout Projects		✓		
m. Build an 18 hole disc golf course				✓
n. Improve directional signage on trails				✓
o. Construct a youth environmental exploration area at Harris Nature Center		✓		
p. Establish a plan for development of a smart-phone application (App) that provides Township Parks and Trails information				✓
q. Develop the Water Trail Access Program			✓	
r. Investigate purchasing the five (5) acres to the east of Wardcliff School, which borders Park Lake Road, for recreational uses	✓			
s. Update the 5-year Parks and Recreation Master Plan				
t. Begin construction of Towner Road Park				

Goal #4 - Meridian Township shall provide exemplary public services and facilities

	Completed	Completed & Ongoing	In Progress	No Action
a. Conduct an annual assessment/reinspection program of taxable properties within Meridian Township	✓			
b. Finalize the Comcast franchise agreement to include high definition (HD) PEG (Public, Education & Government) channels, VOD (Video on Demand), and PEG on the program guide system	✓			
c. Develop a 5-year equipment purchase plan to be adopted by the Cable Communications Commission (CCC) that includes HD studio cameras and playback	✓			
d. Improve communication and educate the public on the Rental Housing Program and continue to improve the process for rental housing inspections		✓		
e. Revise the sign and parking regulations			Sign Regulations	Parking Regulations
f. Continue support of and membership in regional organizations (i.e. Tri-County Regional Planning Commission)		✓		
g. Strengthen cooperative planning efforts with the Ingham County Road Department, Ingham County Drain Commission, Tri-County Regional Planning Commission, and surrounding jurisdictions		✓		
h. Promote good design standards through the site plan review process		✓		
i. Utilize a health impact assessment guide, created in conjunction with the Ingham County Health Department and Tri-County Regional Planning Commission, in the review of development projects		✓		
j. Streamline field survey procedures so that information will flow directly into the Geographic Information System			✓	
k. Participate with Tri-County regional partners to contract for flight services to provide orthographic photography for the entire Township and surrounding areas			✓	
l. Bring the Township's payroll back in-house and incorporate the human resources module software	✓			
m. Update the patrol car graphic design				✓
n. Evaluate options for upgrades to in-building camera systems within the Public Safety Building and potential expansion to include other facilities	✓			
o. Upgrade or replace lift station SCADA (Supervisory Control And Data Acquisition) system communications and software			✓	
p. Complete the first year of 3-year SAW (Stormwater, Asset Management and Wastewater) Grant project to develop sanitary sewer system asset management plan		✓		
q. Replace the Towar lift station	✓			
r. Replace the control panel at Woodhill lift station			✓	
s. Replace pumps at Shoals lift station and Sundance lift station	✓			

	Completed	Completed & Ongoing	In Progress	No Action
t. Complete the Pathway Bridge on Okemos Road crossing Red Cedar River	✓			
u. Construct a new pathway on the south side of Haslett Road (east of Okemos Road to west of Bayonne)	✓			
v. Replace the retaining wall on Mt. Hope Road at Glendale Cemetery	✓			
w. Replace the pathway retaining wall at 2322 Mt. Hope Road	✓			
x. Construct a pathway on the south side of Mt. Hope Road (Okemos Road to Maumee)			✓	
y. Reroof the Service Center	✓			
z. Pursue Ingham County Trail Millage funding to implement the Lake Lansing to River Trail connector pathway			✓	
aa. Investigate options for establishing Meridian Township as a smart community and explore viable plans for expanding municipal fiber, broadband, and public Wi-Fi in Meridian Township			✓	
bb. Investigate providing a leaf pickup program in Meridian Township			✓	
cc. Fill in pathway gaps		✓		
dd. Review the Redi-Ride public transportation system				
ee. Review our Rental Inspection Program fee structure and timeframes to conduct inspections				
ff. Work with the City of East Lansing on major upgrades to the wastewater treatment plant				

**Goal #5 - Meridian Township shall sustain and enhance our economic prosperity
for all residents**

	Completed	Completed & Ongoing	In Progress	No Action
a. Defend assessment appeals made to the Michigan Tax Tribunal		✓		
b. Develop a branding campaign and marketing strategy and propose a 2016 budget to the Township Board to include branding campaign, imaging, print, design, and marketing	✓			
c. Enhance and encourage the retention of existing businesses and establishment of new businesses		✓		
d. Promote Township resources to prospective businesses and industries		✓		
e. Formulate and adopt an Economic Development Plan				✓
f. Encourage infill and/or redevelopment of existing commercial sites		✓		
g. Promote mixed-use development in commercial areas		✓		
h. Facilitate the objectives of the Downtown Development Authority by eliminating the causes of property value deterioration and promoting economic growth		✓		
i. Continue streetscape improvements to define downtown areas and promote a sense of place		✓		
j. Assist with the redevelopment of the former Central Fire Station/MARC property		✓		
k. Continue economic focus on Haslett, Carriage Hills, Grand River, and Okemos		✓		
l. Continue focus on the Douglas J project		✓		
m. Continue to conduct monthly business visits with a focus on customer service		✓		
n. Complete the 2005 Master Plan update			✓	
o. Sustain and enhance our positive working relationship with Michigan State University			✓	
p. Complete the Consolidated Annual Financial Report (CAFR) receiving an unmodified audit opinion and the Certificate of Achievement for Excellence in Financial Reporting		✓		
q. Complete the annual budget process focusing on how the budget mirrors our annual goal setting process		✓		
r. Maintain, per the Board's direction, a minimum fund balance in the General Fund of \$5,250,000		✓		
s. Increase enrollment of online bill pay and explore options for new platforms to accept these payments (including BS&A's AccessMyGov-Internet Services)		✓		
t. Support all types of transportation modes in the Township including the Bus Rapid Transit (BRT)			✓	
u. Encourage the use of complete streets practices as a routine part of operations		✓		

	Completed	Completed & Ongoing	In Progress	No Action
v. Investigate the pension liability funding plan			✓	
w. Investigate reaching out and expanding the Celebrate Downtown Okemos event to include other areas of the Township, including Haslett and East Lansing		✓		
x. Encourage more low/mid income housing opportunities				
y. Review, create, and implement a long-term plan to stabilize the Township's woefully underfunded pension funds				
z. Through mutual respect, negotiate new employment contracts with all seven (7) bargaining groups				
aa. Continue to seek opportunities to reduce overall operating costs similar to the 2015 Engineering/Public Works reorganization, which resulted in an annual savings of \$93,000				

Goal #6 - Meridian Township shall sustain and enhance diversity across the Township

	Completed	Completed & Ongoing	In Progress	No Action
a. Promote cultural diversity with our community programs and celebrations		✓		
b. Explore closed captioning costs for HOM-TV programs	✓			
c. Investigate and possibly launch a Chinese version of HOM-TV news programs				✓
d. Continue to encourage the use of the Mixed Use Planned Unit Development and Commercial Planned Unit Development Ordinances		✓		
e. Encourage developers to provide affordable housing		✓		
f. Encourage a wide range of housing types		✓		
g. Strengthen community pride through such activities as downtown events and expanded outdoor sculpture displays		✓		
h. Seek diversity in hiring and promoting			✓	
i. Update the Personnel Policy Manual, along with having the Human Relations Ordinance statement prominently displayed in the introduction, and continuous outreach to special agencies and networks for recruitment of new hires, volunteers, interns, etc.			✓	
j. Host Chinese New Year and Heritage Festival events		✓		
k. Promote Nokomis Learning Center activities		✓		
l. Consider implementing the Language First Program (in an effort to aid our Township staff with communicating with visitors from all over the world)		✓		
m. Utilize additional recruiting outlets and resources such as on-line job boards, advertisements, and professional organizations to attract qualified minorities to apply for job openings			✓	
n. Provide professional training and development to staff			✓	
o. Review all aspects of our planning and development ordinances especially those relating to the Mixed Use Planned Unit Development process				
p. Create broad strategies to focus on bringing more diversity to the Township workforce				

**Goal #7 - Meridian Township shall provide outstanding
recreational and cultural programs**

	Completed	Completed & Ongoing	In Progress	No Action
a. Provide sports and fitness programs for youths and adults		✓		
b. Administer environmental programs and events for all ages at Harris Nature Center		✓		
c. Offer educational, fitness, and social opportunities for senior citizens at the Meridian Senior Center and Meridian Mall		✓		
d. Coordinate the Farmers' Market outdoors (May-October) and indoors (December-April)		✓		
e. Investigate Farmers' Market Relocation (location, size, and funding)			✓	
f. Support activities of the Friends of Historic Meridian		✓		
g. Support activities of the Meridian Garden Club		✓		
h. Conduct special events: Chinese New Year, Celebrate Downtown Okemos, July 4th Fireworks Celebration, Meridian Heritage Festival, Halloween Adventures, Drive-thru Santa, Christmas in the Village, Free Family Winter Sports Weekends, Polar Bear 5K Race, Music in the Park Program		✓		
i. Continue the Arts and Crafts Marketplace each month during the summer		✓		
j. Continue Recreation Services Agreement with the City of Williamston		✓		

**Goal #8 - Meridian Township shall sustain and enhance constituent
communications**

	Completed	Completed & Ongoing	In Progress	No Action
a. Continue to respond to <u>all</u> citizen inquiries in a timely, professional, and efficient manner		✓		
b. Provide assessment information to property owners and their representatives (e.g., real estate agents, title company employees, private real estate appraisers, etc.)		✓		
c. Replace the Town Hall microphones and bases	✓			
d. Investigate replacement of Township hall video imager	✓			
e. Increase public engagement and participation through multimedia and other ways to connect to the Township			✓	
f. Create a monthly Township Manager blog and increase its outreach			✓	
g. Conduct a communications needs assessment			✓	
h. Investigate costs of new Township website	✓			
i. Audit social media outlets and develop a social media strategy campaign			✓	
j. Upload packet information on the Township website that is in a searchable format for ease of use by the public	✓			
k. Publish the Meridian Monitor twice-yearly to all residents		✓		
l. Reach out to residential and business groups regarding potential development impacts		✓		
m. Increase staff engagement and participation with neighborhood groups using social media, fire safety programs, HOM-TV interviews, and Beyond the Badge		✓		
n. Add a new disk appliance to the network to increase storage space and reliability		✓		
o. Update in-car mobile software to communicate with new Computer Aided Dispatch (CAD) software		✓		
p. Print and distribute one issue of the Meridian Township Parks and Recreation Family Fun Guide (distribution in January)		✓		
q. Increase communication with constituents through email and multi-media sources		✓		
r. Rename select Land Preserves		✓		
s. Conduct the citizen survey through ICMA with the same process or method as was used in 2012			✓	
t. Begin the process of overhauling the Township website and branding up to an amount of \$30,000	✓			
u. Implement a more welcoming and accessible website				

Goal #9 - Meridian Township shall sustain and enhance neighborhoods and eliminate blight

	Completed	Completed & Ongoing	In Progress	No Action
a. Create DAS (Distributed Antenna System) ordinance with the Public Works & Engineering and Planning Departments			✓	
b. Promote Neighborhood Watch	✓			
c. Develop a method to increase compliance of communications companies using the rights of way in the Township			✓	
d. Continue to work with homeowners associations to strengthen code enforcement in residential neighborhoods		✓		
e. Promote and encourage the preservation of older neighborhoods		✓		
f. Enforce the Property Maintenance Code		✓		
g. Continue the Code Enforcement Committee with neighborhood associations		✓		
h. Continue pavement preservation program on local roads		✓		
i. Continue sidewalk repair program (order to maintain)		✓		
j. Maintain and improve the water and sewer systems		✓		
k. Hire a part-time code enforcement officer	✓			
l. Support the community gardens in the Township		✓		
m. Inspect Township owned buildings annually to ensure appropriate maintenance		✓		
n. Provide focused oversight of all vacant homes				

MEMORANDUM

13 - B

TO: Township Board

FROM: 
Mark Kieselbach
Director of Community Planning and Development

DATE: December 2, 2016

RE: Urban Cooperation Agreement

The subject property commonly known as the Four Winds Golf Course was annexed from Meridian Township to the City of East Lansing in 2001 under Act 108 Urban Cooperation Agreement. Conditions of the agreement limited the development of the property to residential. In July of 2016 the Township Board agreed to amend the Urban Cooperation Agreement so the property could be rezoned to commercial to facilitate the development of a Costco store and gas station. The amendment applies only to the Costco development and is void and will revert to the original agreement if the project is not approved.

The major items in the agreement are as follows:

Site Plan Approval

East Lansing agreed to allow Meridian Township to have final approval of the site plan. This grants Community Development Director Mark Kieselbach the ability to monitor all aspects of the development including lighting, landscaping, parking, buffers, wetlands, building materials and site dimensions.

Brownfield

If Costco meets the state requirements for a brownfield, and if the City of East Lansing grants a brownfield, the total amount of the Tax Increment Financing shall not exceed \$1,000,000.

Park Lake Road Improvements

All costs associated with the expansion of Park Lake Road shall be borne by the developer. The Township will not share in the cost to improve Park Lake Road from Haslett Road to Saginaw Highway.

Conservation Easement

The remaining 33+/- acres shall be placed in a conservation district into perpetuity. There shall be no development on the 33 acres and the property shall remain in its current state.

Sharing of Building Fee

**Urban Cooperation Agreement
Township Board (12/2/16)
Page 2**

East Lansing has agreed to provide Meridian Township 50% of the total building fee associated with Costco.

Extension of Contract

East Lansing has agreed to extend the tax sharing component of the 2001 agreement through December 31, 2039. This will provide the Township with four (4) more years of revenue sharing.

The amendment to the Urban Cooperation Act agreement is attached for the Board's review.

Attachment

1. Urban Cooperation Agreement Addendum

URBAN COOPERATION AGREEMENT ADDENDUM
BETWEEN THE
CITY OF EAST LANSING
AND
MERIDIAN CHARTER TOWNSHIP
INGHAM COUNTY, MICHIGAN

This Urban Cooperation Agreement addendum is made as of the 5th day of July, 2016. By and between the City of East Lansing, a Michigan home rule city, with its principal offices located at 410 Abbot Road, East Lansing, Michigan, 48823 (the "City") and Meridian Charter Township, a Michigan charter township, with its principal offices located at 5151 Marsh Road, Okemos, Michigan, 48864 (the "Township").

Recitals

WHEREAS, the parties hereto entered into a November 1, 2001 Urban Cooperation Agreement to share, manage, and control 66.48 acres of property, the map and legal description of which is attached hereto as Exhibit A; and

WHEREAS, the parties wish to extend the term of that agreement to December 30, 2039.

Terms and Conditions

NOW THEREFORE, the City and the Township agree as follows:

1. Authority. This Addendum to the original agreement is made and entered into pursuant to the provisions of the Urban Cooperation Act of 1967, as amended, and after compliance with the terms thereof, as well as the general authority of each of the parties.

2. Paragraph 11 of the Urban Cooperation Agreement is amended to read as follows:

11. Term of Agreement. This Agreement shall continue in effect for a term of 34 years commencing January 1, 2002, and terminating on December 30, 2035. With respect to Paragraph 8 of the Urban Cooperation Agreement, this Agreement shall continue in effect for a term of 38 years commencing January 1, 2002, and terminating on December 30, 2039.

3. No other terms of the original Urban Cooperation Agreement are changed.

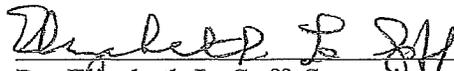
4. The change to this term of this Urban Cooperation Agreement is contingent upon the initiation of a site plan approval by Costco and subsequent approval of the same. Should Costco fail to initiate a site plan approval process within 180 days

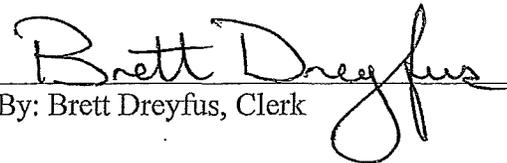
7.5.16
* 12 A (2)

of the entry of this agreement by the parties or should the site plan fail to be approved, the above referenced revisions of the Urban Cooperation Agreement shall be void and the original versions shall continue in force as if unamended.

In Witness Whereof, the parties hereto have executed this Addendum to the Agreement as of the date and year first above written by authority of the respective City Council and Township Board.

CHARTER TOWNSHIP OF MERIDIAN


By: Elizabeth LeGoff, Supervisor


By: Brett Dreyfus, Clerk

CITY OF EAST LANSING


By: Mark Meadows, Mayor


By: Marie Wicks, City Clerk

-ANNEXED AREA

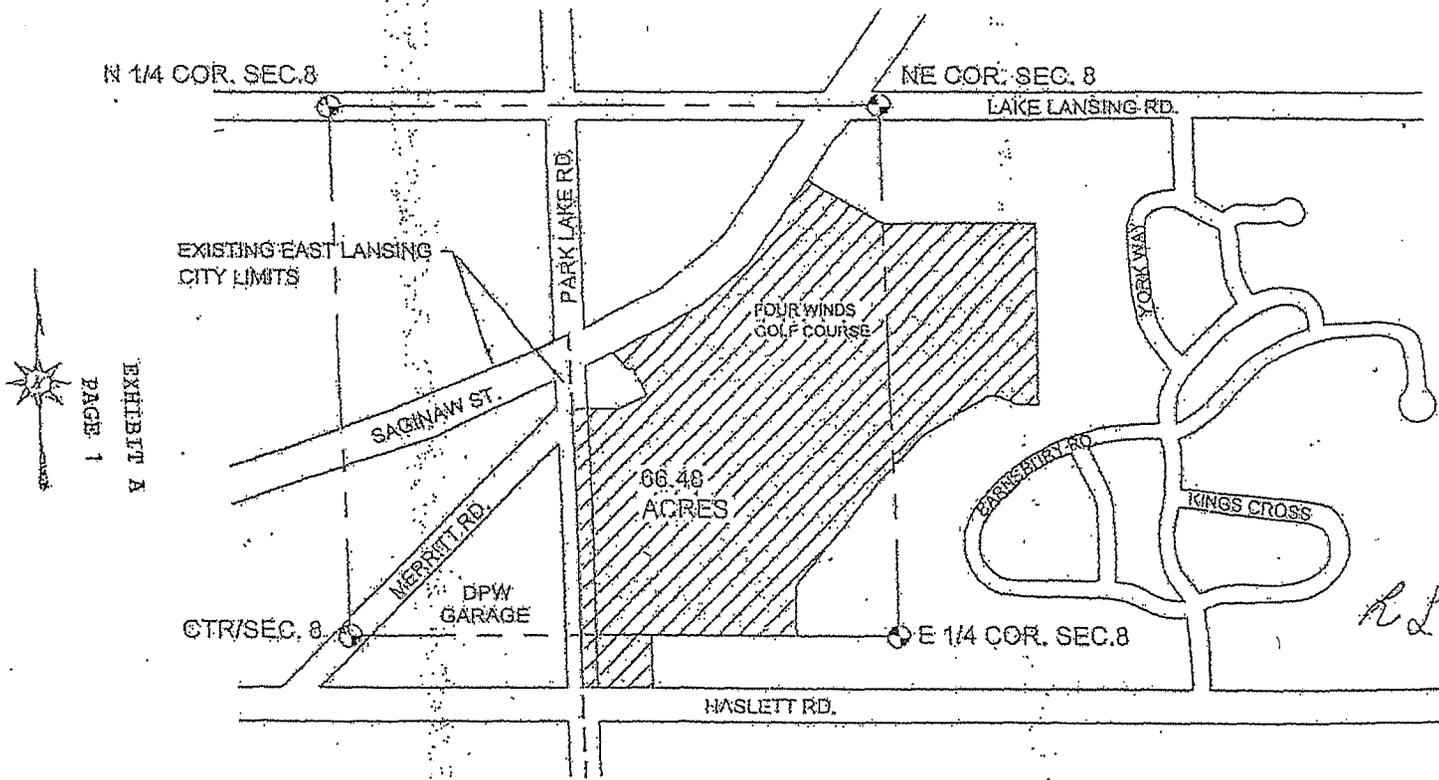


EXHIBIT A
PAGE 1

R.L.M.

EXHIBIT A

PAGE 2

LEGAL DESCRIPTION

A parcel of land on the NE 1/4 of Section 8 and the NW 1/4 of Section 9, T4N, R1W, Meridian Township, Ingham County, Michigan described as: beginning on the E-W 1/4 line N89°02'14"W 380.86 feet from the East 1/4 corner of Section 8; thence N00° 59'27"E 210.80 feet; thence N39° 54'51 "E 675.23 feet; thence N43°27'36"E 353.47 feet; thence N58°41'36"E 389.53 feet; thence S89°07'20"E 48.75 feet; thence S64°22'02"E 95.83 feet; thence S88°39'26"E 110.00 feet; thence N01°20'34"E 814.91 feet; thence N88°58'04"W 850.00 feet; thence N46°39'26"W 215.97 feet to the Southeasterly right-of-way line of highway M-78 (temporary I-69); thence 1286.75 feet along said right-of-way line on a 3889.83 foot radius curve to the right whose central angle is 18°57'12" and whose chord bears S52°08'02"W 1280.89 feet; thence S39°44'29"E 119.22 feet; thence N64°39'31"E 22.33 feet; thence S25°20'29"E 156.84 feet; thence S64 °39'31"W 261.52 feet; thence N88°47'03"W 155.48 feet to the centerline of Park Lake Road; thence S01°04'50"W along said centerline 986.14 feet to the E-W 1/4line; thence S89°02'14"E 988.06 feet to the point of beginning.

ALSO: The west 2 acres of the parcel described as beginning at the East 114 post of Section 8, T4N, R1W, Meridian Township, Ingham County, Michigan, thence south 346 feet; thence west 1365 feet to the east right-of-way line of Park Lake Road; thence north 346 feet to the E-W 1/4 line of said section 8; thence east along said 1/4 line to the point of beginning.

ALSO: A strip of land 33 feet in width, measured perpendicular to and lying west of the east right-of-way line of Park Lake Road, beginning at the intersection of said right-of-way line and the E-W 1/4 line of said section 8, thence south 346 feet. EXCEPT: A strip of land described as beginning at the northwest corner of Lot 3 of the Plat of Wood Creek Subdivision, Section 8 & 9, T4N, R1W, Meridian Township, Ingham County, Michigan, thence N01°20'34"E 5.50 feet; thence S88°39'26"E 110.00 feet; thence S01°20'34"W 5.50 feet; thence N88°39'26"W 110.00 feet to the point of beginning.

Containing 66.48 Acres (66.74 Acres Including Road Right-of-Way)

CHARTER TOWNSHIP OF MERIDIAN

RESOLUTION AMENDING CONDITIONS OF ANNEXATION

At a regular meeting of the CHARTER TOWNSHIP OF MERIDIAN, Ingham County, Michigan, held at the Township Hall, 5151 Marsh Road, Okemos, Michigan, on the 5th day of July, 2016, at 6:00 p.m., Eastern Daylight Time.

PRESENT: Clerk Dreyfus, Treasurer Brixie, Trustees Scales, Styka, Veenstra

ABSENT: Supervisor LeGoff, Trustee Wilson

The following resolution was offered by Trustee Styka and supported by Clerk Dreyfus:

WHEREAS, the Township Board of the Charter Township of Meridian approved a resolution on October 29, 2001 to enter into an Urban Cooperation Agreement related to the annexation to the City of East Lansing of an area of the Township in Sections 8 and 9 containing 66.48 acres, the map and legal description of which is attached hereto as Exhibit A (the "annexed area"); and

WHEREAS, the City of East Lansing approved a corresponding resolution on October 30, 2001 approving annexation of the annexed area to the City of East Lansing; and

WHEREAS, the City of East Lansing and the Charter Township of Meridian entered into an Urban Cooperation Agreement, dated November 1, 2001, to share, manage and control growth within the annexed area; and,

WHEREAS, the annexation resolution and the Urban Cooperation Agreement were conditioned on certain zoning restrictions limiting land use approvals to any uses permitted by right or by special use permit in East Lansing's RA, R-1, R-2, R-3, or RM-8 residential districts, or the B-4 restricted office business district and limiting B-4 uses to twenty percent (20%) of the

7.5.16
12A (1)

uses permitted in the annexed area; and

WHEREAS, the City Council of the City of East Lansing and the Township Board of the Charter Township of Meridian desire to allow certain rezoning of a portion of the annexed area upon the conditions set forth in this Resolution to allow for a Costco retail store, and appurtenant uses, and

WHEREAS, the City of East Lansing and the Charter Township of Meridian have, contingent upon the construction of a Costco retail store on the site, also agreed to amend the Urban Cooperation Agreement to extend the term of the Agreement to December 31, 2039 for purposes of the tax sharing provisions of paragraph 8 of that agreement and to provide for the rezoning of a portion of the annexed area to B-2 for the purpose of allowing a Costco retail store; and,

WHEREAS, the Township Board of the Charter Township of Meridian finds that the conditions set forth herein and in the proposed amendment to the Urban Cooperation Agreement with respect to the annexed area are in the best interests of the Township.

NOW, THEREFORE, BE IT RESOLVED that the Township Board of the Charter Township of Meridian, Ingham County, Michigan, approves the future rezoning and issuance of all necessary land use permits with respect to a portion of the annexed area, subject to the conditions set forth below:

1. **Zoning and Land Use Approvals.** During the term of the November 1, 2001 Urban Cooperation Agreement, as amended, the Township consents to and grants written land use approvals only for any uses permitted by right or by special use permit in East Lansing's RA, R-1, R-2, R-3, or RM-8 residential districts, or in the B-2 retail sales business district, or in the B-4 restricted office business district of the East Lansing zoning ordinance, being Chapter 55 of the

East Lansing City Code, except that as a condition of approval of a B-2 use for a Costco retail store, including all appurtenant uses, all property that is not utilized for the Costco retail store, its appurtenant uses and in certain described outlots shall be placed into a conservation easement as approximately depicted on the attached Exhibit B and as defined in Section 2140 of the Natural Resources and Environmental Protection Act (MCL 324.2140). Further, such B-2 zoning classification shall only be available to a Costco retailer. Any uses permitted under the B-4 zoning classification shall not exceed twenty percent (20%) of the uses permitted in the annexed area.

Any rezoning of the annexed area for a Costco retail store shall also be subject to and conditioned upon the terms of this agreement and no site plan shall be approved and no development shall be allowed in the annexed area that would be required to be located in a B-2 district in the City of East Lansing, as such B-2 district requirements exist on the date of adoption of this resolution, unless the site plan meets or exceeds the most restrictive standards of both the City of East Lansing site plan standards applicable to B-2 retail sales districts and the Charter Township of Meridian site plan and development standards applicable to its C-2 commercial district including, but not limited to, the following Charter Township of Meridian Ordinances as they exist on the date of adoption of this ordinance:

- A. Chapter 22, Article IV Wetland Protection
- B. Chapter 38, Article VII, Outdoor Lighting
- C. Chapter 86, Article IV, Division 3, Section 86-402 Commercial
- D. Chapter 86, Article VIII, Off-Street parking
- E. Section 86-758, Landscaping

Zoning land use approvals and the determination of the most restrictive standards shall be considered and made through the following process:

- a. Applications for rezoning and site plan approval related to a Costco retail store to be located in the annexed area, together with supporting documentation, shall be forwarded by the City to the Charter Township of Meridian within three (3) business days of receipt.
- b. Within fourteen (14) calendar days of the receipt of the site plan and supporting documents, the Township shall transmit to the City the specific provisions of its ordinances that exceed the requirements of the comparable East Lansing ordinances for site plan review for the submitted application and the City shall require the applicant to comply with those provisions. The City Council of the City of East Lansing shall not approve a site plan until it has been certified to meet the above required standards by the Director of Community Planning and Development of the Charter Township of Meridian and the Director of Planning, Building & Development of the City of East Lansing. Any changes made by the City Council of the City of East Lansing shall not lessen any of the terms or conditions of the site plan

approved and certified by the Director of Community Planning and Development of the Charter Township of Meridian and the Director of Planning, Building & Development of the City of East Lansing.

- c. In reviewing the site plan, each jurisdiction shall act expeditiously and shall not unreasonably withhold certification. To the extent that documents are exchanged in order to achieve mutual certification, each jurisdiction shall endeavor to respond to the other within seven (7) calendar days. Either party may waive, in writing, further review of the site plan at any time and such waiver shall constitute certification.
2. **Park Lake Road.** Should improvements be required to Park Lake Road between the intersections of Park Lake Road with Haslett Road and with M-78 (Saginaw Hwy.), the cost of such improvements as are required shall not be borne by the Charter Township of Meridian without its expressed, written approval.
3. **Brownfield Redevelopment.** Should a request for funding under the provisions of a Brownfield redevelopment authority or a Brownfield redevelopment plan be made by the developer in connection with the construction of a Costco retail store or any appurtenant use located in the annexed area, if approved by the City of East Lansing, such funding provided pursuant to a Brownfield redevelopment authority or a Brownfield redevelopment plan shall not exceed the total sum of \$1,000,000.
4. **Building Permit Fees.** Should the annexed area be rezoned for the construction of a Costco retail store and should a Costco retail store be constructed on the annexed area, fifty percent (50%) of all building permit fees, shall be paid to the Charter Township of Meridian to defray its administrative costs associated with the reviews set forth above.
5. **Remedy for Breach.** In the event either party believes the other party has breached this agreement, they shall provide the other written notice of the specific nature of the breach. The parties shall meet within 14 calendar days to resolve any issues. If the issue cannot be resolved, the party may seek judicial relief in a court of competent jurisdiction.

BE IT FURTHER RESOLVED that all other terms and conditions of the original resolution and the November 1, 2001 Urban Cooperation Agreement shall remain in full force and affect.

BE IT FURTHER RESOLVED that this alteration to the conditions of annexation so made by this resolution and the vote of a majority of the Township Board of the Charter Township of

Meridian, Ingham County, Michigan will not be effective until:

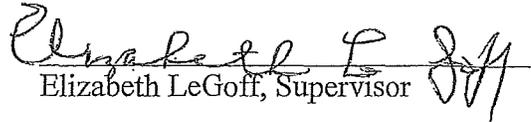
1. a corresponding resolution containing the same amendments is approved and consented to by the City Council of the City of East Lansing, Ingham County, Michigan; and
2. The amendment to the November 1, 2001 Urban Cooperation Agreement providing for the extension of its term to December 31, 2039 with respect to the tax sharing provisions of paragraph 8 is approved by all parties and is in effect.

BE IT STILL FURTHER RESOLVED that the changes made to the annexation resolution are contingent upon the filing of an application for rezoning and for site plan review and approval by Costco and subsequent approval of the same. Should Costco fail to file a rezoning application and site plan for review and approval within 180 days of adoption of this resolution, or should the site plan fail to be approved, this resolution shall be void and the original provisions of the November 1, 2001 Urban Cooperation Agreement and the annexing resolutions shall control.

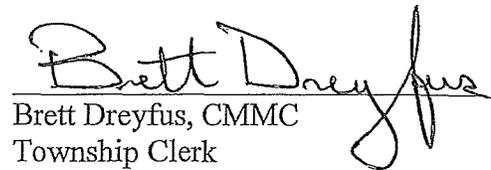
BE IT FURTHER RESOLVED that the Township Clerk is hereby instructed to notify the City Council of the City of East Lansing, Ingham County, Michigan, of the adoption of this resolution and to provide the City Clerk of said City with a certified copy of this resolution.

BE IT FURTHER RESOLVED that, subject to compliance with the terms and conditions of this resolution, this resolution constitutes the written approval of the Charter Township of Meridian necessary for a land use rezoning to B-2 pursuant to the November 1, 2001 Urban Cooperation Agreement between the City of East Lansing and Charter Township of Meridian concerning this property.

ADOPTED: YEAS: Trustees Scales, Styka, Veenstra, Clerk Dreyfus, Treasurer Brixie
NAYS: None


Elizabeth LeGoff, Supervisor

CLERK'S CERTIFICATION: I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Township Board of the Charter Township of Meridian at a public meeting held pursuant to notice on Tuesday, July 5, 2016 at 6:00 p.m. EDT, in the Township Hall, 5151 Marsh Road, Okemos, Michigan, the original of which is part of the Board's Minutes.


Brett Dreyfus, CMMC
Township Clerk

-ANNEXED AREA

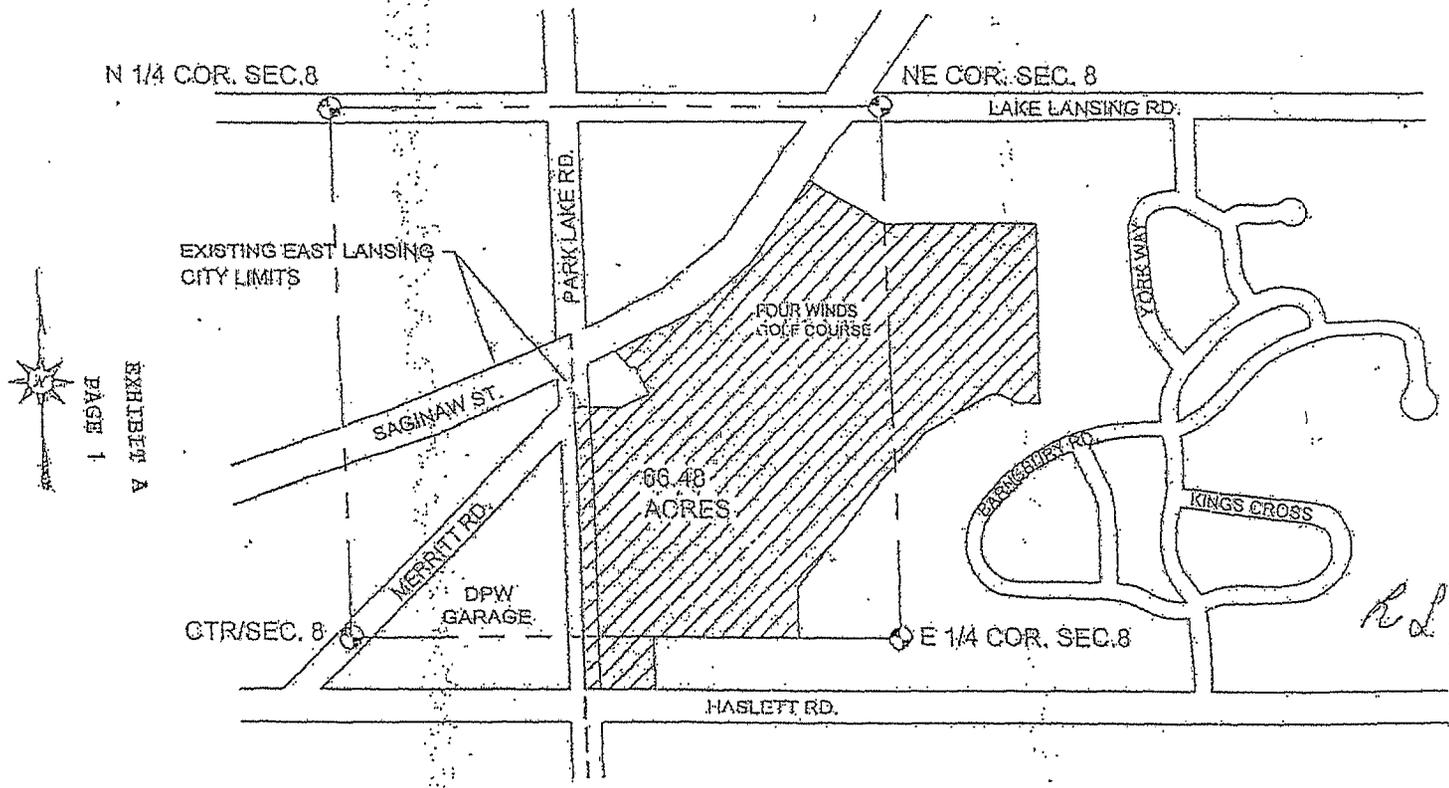


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Containing 66.48 Acres (66.74 Acres Including Road Right-of-Way)

EXHIBIT B
CONSERVATION EASEMENT

