



AGENDA
CHARTER TOWNSHIP OF MERIDIAN
PARK COMMISSION MEETING
Tuesday, February 14, 2023 4:30pm
Meridian Service Center
2100 Gaylord Smith Ct, Haslett 48840

REGULAR MEETING – 4:30PM

1. CALL MEETING TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. PRESENTATIONS
5. PUBLIC COMMENT
6. APPROVAL OF MINUTES
January 10, 2023 Regular Meeting Minutes
7. COMMUNICATIONS
8. ACTION ITEMS
NONE
9. DISCUSSION ITEMS
 - A. Historical Village Building Review
 - B. 2023 Grant Discussion
 - C. New Park Signage
10. LAND PRESERVATION REPORT – Commissioner
Stephens
11. DIRECTOR’S REPORT
12. PUBLIC COMMENTS
13. OTHER MATTERS AND COMMISSIONERS’ COMMENTS
14. ADJOURNMENT

All comments limited to 3 minutes, unless prior approval for additional time for good cause is obtained.

Individuals with disabilities requiring auxiliary aids or services should contact Parks & Recreation Director, LuAnn Maisner:
2100 Gaylord C. Smith Court, Haslett, MI 48864 or 517.853.4600 - Ten Day Notice is Required.

Meeting Location: Meridian Service Center, 2100 Gaylord Smith Ct. Haslett, MI 48840



3. Approval of Agenda

February 14, 2023



6. Minutes

January 10, 2023



**CHARTER TOWNSHIP OF MERIDIAN
PARK COMMISSION REGULAR MEETING
Meridian Service Center
2100 Gaylord C. Smith Court, Haslett, MI 48840
TUESDAY, JANUARY 10, 2023 4:30 PM**

PRESENT: Chair, Mary Nardo-Farris; Vice Chair, Ami Van Antwerp; Commissioner, Amanda Lick; Commissioner, Mark Stephens; Commissioner, Mike McDonald
ABSENT: None
STAFF: LuAnn Maisner, Director of Parks and Recreation; Bridget Cannon, Administrative Assistant; Dan Opsommer, Assistant Township Manager/Director of DPW

1. CALL MEETING TO ORDER

Chair Nardo-Farris called the meeting to order at **4:30 pm**.

2. ROLL CALL

Chair Nardo-Farris called the roll of the Commission. All park commissioners present.

3. PRESENTATIONS

A. Dan Opsommer – Update on the Okemos Road Bridge Project and MSU to Lake Lansing Trail
Dan distributed two memos outlining updates on both projects.

B. Shane Goodale – Tower Road Park Plaque

Will Goodale passed away on November 2, 2015. His family and friends had a plaque made to memorialize Will and would like it placed at a township park, as Will loved visiting the parks. Two main factors Will's family would like the Park Commission to consider for plaque placement are 1.) Visibility and 2.) Ease of access, preferably towards the front of a park or in a high traffic area. Shane displayed pictures of several options for the Park Commission to consider at Towner Road Park. He would like to have a dedication ceremony May 20, 2023. He is asking the Park Commission to have placement of the plaque finalized by this date.

The commissioners were moved by the Goodale family's courage and grateful they came to the meeting to share Will's story. Director Maisner suggests the commission discuss further and come up with 2-3 options for the plaque placement. She will also work with the township's maintenance department to find proper placement.

4. PUBLIC COMMENTS

Chair Nardo-Farris opened Public Comments.

Pete Govorchin, 1903 Oneida Drive, Okemos, spoke about Hillbrook Park pickleball courts and the desire for additional courts to meet the demand.

Beth Young, 6282 Porter Avenue, East Lansing, spoke about the need for programs at Snell Towar Recreation Center. She and other area residents are willing to volunteer and assist staff.

Chair Nardo-Farris closed Public Comments.

5. APPROVAL OF AGENDA

Commissioner Lick moved **TO APPROVE THE AGENDA AS SUBMITTED**. Seconded by Commissioner McDonald.

VOICE VOTE: Motion carried unanimously

6. APPROVAL OF MINUTES

Commissioner Lick moved **TO APPROVE THE MINUTES OF THE NOVEMBER 15, 2022 REGULAR MEETING**. Seconded by Commissioner Van Antwerp.

VOICE VOTE: Motion carried unanimously

7. COMMUNICATIONS

Director Maisner requested Communications items to be integrated with Discussion Item 8A.

None to be placed in Communications file by Commission.

8. DISCUSSION ITEMS

A. Pickleball Courts at Hillbrook Park

Director Maisner opened discussion by stating she loves the support, excitement and enthusiasm the pickleball players have for the game and she understands the need for additional courts in our community. However, she feels the facility is not desirable to expand on as the parking is already insufficient at Hillbrook Park. There is no room to expand and build additional courts and the wet soil is not optimal at the location. There are no restrooms at Hillbrook Park. Additionally, Hillbrook Park is the only township park with a tennis court. There is a sufficient budget to fill cracks and re-paint the existing courts, only. She suggests looking at other township parks for possible sites for additional pickleball courts.

The commission discussed and agreed a facility that allows for expansion and growth would be better. They also discussed fundraising efforts by the pickleball players, different court design ideas, and the current safety issue that is created by the excess people at Hillbrook Park.

Sandy Sweckard, 1715 Maple Ridge Rd, Towner Road Park pickleball instructor explained the pickleball schedule, the popularity of the sport, the varying intensity levels of play at Towner Road Park versus Hilbrook Park and the fundraising efforts by the pickleball community.

Anne Hansknecht, 2011 Lac du Mont, Haslett, plays regularly at Hilbrook Park and agreed a different facility would be optimal for additional pickleball courts.

Beth Hubbell, 1158 Woodside Drive, Haslett, is a proponent for the tennis court at Hillbrook Park. She emphasizes it is the only tennis court option in the township, as the courts at the schools are locked and not open to the public. She would like to see an additional tennis court at Hillbrook Park.

There was a five minute break. **Commissioner Lick excused from meeting at 6:38 pm.**

B. Snell Towar Recreation Center

The Parks and Recreation Department has been contacted recently requesting the return of programs for youth. The center has remained vacant for a number of years, but Director Maisner feels that some programming could return. At some point in the future, the park commission would like to engage with the neighborhood through a survey and on-site meetings to discuss future improvements.

C. Spark and Ingham Co Parks and Trails Grant Applications

The first round of SPARK grant applications took place in 2022 with two more rounds occurring in 2023. Also, the Ingham County Parks and Trails Millage Grant program announced that they will accept applications due May 1. The Commissioners will discuss this topic in-depth during their next regular meeting.

9. LAND PRESERVATION REPORT – Commissioner Stephens reported that the Land Preservation is reviewing a new parcel for acquisition.

10. DIRECTOR'S REPORT

- **Off leash dogs in parks** – Receiving numerous complaints. We are posting additional signage along nature trails and starting a new media campaign.
- **Architectural Review of Historical Village Structures** – Underway with a report expected by the end of January. The report will document necessary maintenance and repair items.
- **Celebrate Meridian Festival June 24, 2023**
- **Spark Grant Application submitted for the Loop trail and playground replacement project.** We should receive notification in February.
- **Farmers Market moved to the Mall for January - March** – J.C. Penney corridor from 10:00 am – 2:00 pm on the first and third Saturdays in January - March.
- **Working with Commissioner Stephens to stock both ponds this spring. Estimated cost: \$5,000.**

- **Haslett-Okemos Kiwanis Club donation for dragonfly play element in Nature Exploration area \$9,760.**
- **Donation for Summer Concert Series \$500 – School of Rock**
- **Volunteer Archery Program September – December -- 156 deer. Police cull underway to fill 200 tags.**
- **Rec Pro Program Registration Program started on January 3.**
- **Chinese New Year – January 29 Meridian Mall**

11. PUBLIC COMMENTS

None

12. OTHER MATTERS AND COMMISSIONERS' COMMENTS

Chair Nardo-Farris would like the Approval of Agenda to be moved to Item 3, directly after Roll Call. Presentations to follow Approval of Agenda at future Park Commission meetings.

13. ADJOURNMENT

Chair Nardo-Farris adjourned the meeting at 7:53pm



9. Discussion Items

- A. Historical Village Building Review**
- B. 2023 Grant Discussion**
- C. New Park Signage**



To: Park Commissioners

**From: LuAnn Maisner, Director
Parks and Recreation**

Date: February 10, 2023

Re: Historical Village Building and Maintenance Plan

9.A

The Meridian Historical Village consists of eight historical structures in Central Park. In 2022, we contracted with Lindhout Architects to conduct a formal assessment of each building and to provide a priority list and cost estimates of necessary repairs.

The Friends of Historic Meridian operate the Village and provide educational programs for school groups as well as offer community special events. They are in the process of applying for a grant to help fund these repairs.

Meridian Historical Village

Conceptual Cost Estimate

Date:

1/23/23

Based on:

Linhout Assessment Report



#	Priority Level	Category Name:	Direct Hire Total	Managed Total
THE PROCTOR TOLLGATE HOUSE				
1				
2	1	Replace broken glass pane in south window and 2 broken panes in north window.	\$750	\$900
3	1	Building does not comply with barrier-free entry requirements. 1:12 max. slope ramp required at main or rear entry.	\$7,500	\$9,000
4	2	Replace rotted skirt board, left of main entry door.	\$300	\$360
5	2	Rotted siding at base of wall to the right of the rear door needs replacing.	\$400	\$480
6	3	Some tuck pointing of the concrete blocks on the north end and rear wall to the right of the door is required.	\$400	\$480
7	3	Many gaps in the lap siding boards and trim surrounding the doors and windows require caulking/painting.	\$1,500	\$1,800
8	3	Scrape peeling paint at right window, repaint.	\$300	\$360
9	3	Seal up (putty) insect holes and larger openings in the rear siding and corner trim, paint.	\$650	\$780
10	3	South gable end wall needs scraping / paint.	\$2,500	\$3,000
11	3	Rear door glass panes need reglazing.	\$750	\$900
12	3	Remove gable end wood shake flashing shims and replace with cont. treated 1/4" x 3 1/2" frieze board (paint red).	\$2,000	\$2,400
13	3	Flue vent pipe is corroded. Inspect and/or replace as needed.	\$1,800	\$2,160
14	3	The outdoor receptacle should be replaced with a ground fault circuit interrupter type with weatherproof, while-in-use cover.	\$250	\$300
15	4	Replace loose or missing window locks.	\$600	\$720
16	4	Replace damaged cove wall base in northwest corner.	\$300	\$360
17	4	Stain ceiling trim along west wall.	\$250	\$300
18	4	Verify wall mounted fire extinguisher has been inspected and certified by a State Fire Marshall approved agency.		Observation only
19	4	Floor grilles in building can be closed as they are open to the crawspace below and not connected to anything.		Observation only
20	5	Paint the rain gutter over the main entry door red.	\$250	\$300
21	5	Remove unpainted siding board from north gable end or paint to match the wall if board is concealing damage.	\$300	\$360
22	5	Paint exposed wood (stairs, wall base, and door trim) at rear entry.	\$300	\$360
23	5	Replace bottom trim at south gable end wall attic vent, paint.	\$300	\$360
24	5	Stain/paint main entry door interior "z" bracing to match door.	\$250	\$300
25	5	Replace wood shakes at gate weight box. Use nails, not screws.	\$350	\$420
26	5	Trim height of gate posts on building side and cap with lumber to match the opposite side.	\$250	\$300
			Sub-Total	\$22,250
				\$26,700
THE GRETTENBERGER FARMHOUSE				
28				
		Roofing needs total replacement. We recommend not replacing it with wood shakes as the cost and availability of contractors makes this impractical and cost prohibitive. Precedence exists elsewhere in the Village for the use of a high-grade, architectural, composite shingle instead. It is likely that there will be a need to replace areas of failed sheathing beneath the shingles as well.	\$12,500	\$15,000
29	1		\$750	\$900
30	1	Replace 3 broken glass panes in front windows.		
31	1	Building does not comply with barrier-free entry requirements. Consider adding an accessible route and 1:12 slope ramp at the rear door. (Includes sidewalk path to ramp)	\$12,500	\$15,000
32	2	Some of the window shutters have failed. For continuity, all the shutters should be replaced and hung plumb. Maintaining the green color of the shutters is appropriate.	\$6,000	\$7,200
33	2	Top of brick chimney should be capped with metal flashing.	\$1,200	\$1,440
34	2	Repair screen door at main entry.	\$250	\$300
35	2	A GFCI type receptacle with weatherproof while-in-use cover should be provided near the outdoor HVAC unit for service (required by National Electrical Code)	\$650	\$780
36	3	Front porch is generally sound. Scrape and paint soffit where peeling. Repair (putty) base of right side column at steps, paint.	\$1,300	\$1,560
37	3	Replace missing top trim at northwest corner pilaster.	\$250	\$300
38	3	Many gaps in the lap siding boards and trim surrounding the doors and windows require caulking/painting.	\$2,500	\$3,000
39	3	Replace the broken lattice and repair (putty) rotted out column base at the rear porch.	\$1,000	\$1,200
40	3	Scrape and paint interior of front porch side door.	\$500	\$600
41	3	Paint or stain the kitchen door and install missing hardware.	\$1,100	\$1,320
42	3	Walls: Generally in good condition, however the kitchen walls need repair due to water damage from the failing roof.	\$1,700	\$2,040
43	3	Scrape and repaint kitchen cabinets.	\$1,200	\$1,440
44	3	Scrape and repaint kitchen sink sideboards.	\$500	\$600
45	3	Ceilings: Several rooms require ceiling repairs. The lower level southwest bedroom, entry/dining room, northeast bedroom and especially the kitchen need repair due to water damage from the failing roof.	\$7,500	\$9,000
46	3	The panelboard is located outside, and the enclosure has deteriorated over the years. This panelboard should be replaced when funding is available.	\$2,500	\$3,000
47	4	Lower attic areas lack sufficient insulation. Upper attic not inspected.	\$3,500	\$4,200
48	4	Remove invasive vine growth and trellis at front porch.	\$200	\$240
49	4	Reattach downspout run-out on south side of rear porch.		Complete
50	4	Clean all gutters and downspouts of debris.	\$750	\$900
51	4	Verify wall mounted fire extinguisher has been inspected and certified by a State Fire Marshall approved agency.		Observation only
52	4	Exposed exterior ductwork penetrating into the crawspace appears slightly dented. Ducts can be inspected to ensure the penetration is airtight and there are no cracks in the ductwork. The ductwork can also be insulated if desired.	\$250	\$300
53	4	There is a smoke detector installed on the first floor of the building. It appears to be in working condition but should be tested.		Observation only
54	5	Paint gutter downspout support board and downspout.	\$1,000	\$1,200
			Sub-Total	\$59,600
				\$71,520
THE UNRUH BARN				
56				
57	1	Roofing needs total replacement. We recommend not replacing it with wood shakes as the cost and availability of contractors makes this impractical and cost prohibitive. Precedence exists elsewhere in the Village for the use of a high-grade, architectural, composite shingle instead. It is likely that there will be a need to replace areas of failed sheathing beneath the shingles as well.	\$10,000	\$12,000
58	1	The lighting circuits are cord and plug connected. Extension cords are being utilized to provide power to the lighting fixtures. Flexible cords shall not be used as a substitute for permanent building wiring per National Electrical Code requirements.	-	-
59	1	This is a fire hazard.	-	-

60 THE UNRUH BARN (Continued)				
61	1	Power strips shall not be used as a substitute for adequate receptacles per National Electrical Code requirements. This is a fire hazard.	-	-
62	1	The existing system should be rewired as soon as possible. Receptacles should be provided near each cord and plug connected lighting fixture, and these receptacle circuits should be permanently wired in conduit to a new light switch or switches, as required.	\$15,000	\$18,000
63	2	Replace rotted 1 x 10 skirt boards on north, south and west sides.	\$4,000	\$4,800
64	2	Replace rotted vertical siding board in middle of the west wall.	\$500	\$600
65	2	Replace any siding board that contains holes larger than 1 1/2" dia. Smaller holes to be filled in and painted. Numerous locations exist.	\$5,000	\$6,000
66	2	Replace rotted siding boards in east barn door, paint.	\$1,200	\$1,440
67	2	Replace rotted eave boards in southwest corner.	\$750	\$900
68	2	Lightning rod cables improperly grounded and need correction.	\$500	\$600
69	3	Infill (putty) holes in east side siding boards larger than 1 1/2" diameter. Paint.	Included above	
70	3	Scrape and repaint low siding north of the barn door.	\$400	\$480
71	4	Verify wall mounted fire extinguisher has been inspected and certified by a State Fire Marshall approved agency.	Observation only	
72	5	Future veneer strap anchors could be removed if plans for installing veneer are abandoned.	\$750	\$900
73			Sub-Total	\$38,100 \$45,720
74 THE VILLAGE CHAPEL				
75	2	Base of north ramp is a trip hazard. Raise or replace concrete sidewalk sections to flush out with ramp. Electrical equipment is still in good condition since the final electrical approval in 2009 (approved by Michigan Bureau of Construction Codes & Fire Safety, per label on panelboard).	\$1,200	\$1,440
76	2	The conduit connected to the exterior disconnect switch has come loose and needs to be repaired (currently wires are exposed, creating an unsafe condition).	\$100	\$120
77	2	There are some extension cords being used in the basement, due to the lack of receptacles in the area. Recommend installation of additional receptacles at locations required to eliminate the use of extension cords (fire hazard).	\$1,200	\$1,440
78	3	Whole building could benefit from power-washing and repainting (cleaning, removing wasp nests, etc...).	\$12,500	\$15,000
79	3	Southwest corner of front concrete porch needs repair.	\$750	\$900
80	3	Steeple trim needs scaping / repainting.	\$2,700	\$3,240
81	3	Base of south wall along length of ramp needs painting.	\$200	\$240
82	3	Scrape and paint front fascia board left of steeple.	\$750	\$900
83	3	Condensate from furnace damaging floor. Condensate pipe can be raised and routed to floor drain. Funnel attachment can be added to drain to avoid spillage.	\$250	\$300
84	3	Fill in hole in the ground at the base of the south ramp (animal abode?)	\$100	\$120
85	4	Verify wall mounted fire extinguisher has been inspected and certified by a State Fire Marshall approved agency.	Observation only	
86	4	Plumbing on lower level routed to sewage ejector. Main sanitary discharging out sidewall in basement. (Seal up hole in wall)	\$100	\$120
87	4	Some existing lighting fixtures are not working. Recommend replacement of lamps and testing each fixture. Emergency and exit lights are installed and appear to be in working condition. Recommend testing to ensure proper operation of each unit.	\$1,200	\$1,440
88	4	Both ramp structures would look better being painted white (not required).	\$1,600	\$1,920
89	5	Ceilings: Generally in excellent condition. Some minor imperfections exist.	\$500	\$600
90	5	Trip lever on first floor toilet on wrong side of tank.	\$500	\$600
91			Sub-Total	\$23,650 \$28,380
94 THE RANDALL SCHOOLHOUSE				
95	2	Replace damaged siding above porch roof.	\$5,000	\$6,000
96	2	The conduit connected to an exterior conduit body has come loose and needs to be repaired (currently wires are exposed, creating an unsafe condition).	\$100	\$120
97	3	Entire building is in need of power-washing and repainting. Many areas cracking and peeling.	\$10,000	\$12,000
98	3	Several holes in the siding below the ramp handrail need filling.	\$300	\$360
99	3	Walls: Entry foyer walls need painting.	\$750	\$900
100	3	Ceilings: Generally in good condition. Patch and paint Boys restroom ceiling.	\$600	\$720
101	3	Lightning rod cable is improperly grounded and needs correction.	\$500	\$600
102	3	The outdoor receptacle should be provided with a weatherproof, while-in-use cover.	\$250	\$300
103	4	Joint between front porch and the concrete steps should be sealed.	\$250	\$300
104	4	Verify wall mounted fire extinguisher has been inspected and certified by a State Fire Marshall approved agency.	Observation only	
105	4	Water heater is small and very old in basement. Inspect & clean as needed.	\$1,200	\$1,440
106	4	Emergency and exit lights are installed and appear to be in working condition. Recommend testing to ensure proper operation of	Observation only	
107	4	There is a smoke detector installed on the first floor of the building. It appears to be in working condition but should be tested.	Observation only	
108	4	Repair the lighting fixture installed in the closet, next to the ceiling fan.	\$150	\$180
109	5	Ramp structure and rear door stoop would look better being painted white (not required).	\$1,000	\$1,200
110	5	Stain the interior side of the front door.	\$1,500	\$1,800
111	5	Paint the interior side of the side door.	\$200	\$240
112			Sub-Total	\$21,800 \$26,160
113 THE BARNES HOUSE INN & TAVERN				
114	1	The hewn heavy timber and log floor supports have been recently reinforced with modern lumber beams and steel lally columns. However, there are a number of locations where gaps exist between the log floor joists and the new beams, rendering the reinforcing useless. These gaps need to be filled in with wood shims of various depths in order to shore up the logs and create actual bearing conditions upon the beams.	\$1,000	\$1,200
115	1	High roof of the 2 story portion of the building needs total replacement. We recommend not replacing it with wood shakes as the cost and availability of contractors makes this impractical and cost prohibitive. Precedence exists elsewhere in the Village for the use of a high-grade, architectural, composite shingle instead. It is likely that there will be a need to replace areas of failed sheathing beneath the shingles as well.	\$7,500	\$9,000
116	1	Upper eave in southeast corner is in danger of collapse. Gutter and eave trim are pulling away from the roof. Replacement/repair is required.	\$4,000	\$4,800
117	1	Some sagging and/or "bounciness" observed in the dining room. See previously outlined foundation repairs.	-	-
118	2	Add fire extinguisher in upper level.	\$250	\$300
119	2	A GFCI type receptacle with weatherproof while-in-use cover should be provided near the outdoor HVAC unit for service (required by National Electrical Code). (3)	\$650	\$780
120	3	Exterior of windows need cleaning of excess paint off the glass.	\$1,000	\$1,200
121	3	Interior of windows need scraping and painting. Mullions in upper floor windows in seriously bad shape.	\$3,500	\$4,200
122	3	Fill cracks and paint interior side of main entry door.	\$500	\$600
123	3	Ceilings: Generally in good condition. Repair minor crack at light fixture in grey room.	\$250	\$300
124	3	Receptacles have no grounds except for kitchen. (1)	-	-
125	3	Recommend replacement of receptacles with grounding type when funds are available. These receptacles may need to be rewired as well.	TBD - Rewiring likely required	

126	THE BARNES HOUSE INN & TAVERN (Continued)			
127	4	Add missing elbow and extension at bottom of rainwater downspout in northeast corner.	\$300	\$360
128	4	Add missing downspout extension at bottom of rainwater downspout in northwest corner.	\$250	\$300
129	4	Clean all gutters and downspouts of debris.	\$1,200	\$1,440
130	4	Verify wall mounted fire extinguisher has been inspected and certified by a State Fire Marshall approved agency.		Observation only
131	4	Furnace and AC unit appear older but in operating condition. Inspect indoor and outdoor units and repair/service as needed.	\$800	\$960
132	4	Lighting installation is minimal and appears to be in working order.	-	-
133	4	Light switches are very old and should be replaced as needed in the future.	-	-
134	5	Upper Level: Generally in good condition. See window note above. Rooms primarily being used for storage and are in need of cleaning/organizing.		Observation only
135	5	Consider adding a barrier free ramp at the east side kitchen door for more public access.	\$7,500	\$9,000
136		Sub-Total	\$28,700	\$34,440
137	THE HEATHMAN-HERRE HOUSE (GENERAL STORE)			
138	2	Repair storm window frame on east side.	\$250	\$300
139	2	Repair detached eave gutter in the southwest corner.	\$2,200	\$2,640
140	3	Several spalled bricks need to be replaced on the east side.	\$2,200	\$2,640
141	3	Scrape and paint sill area of front door.	\$300	\$360
142	3	Wall type AC unit on back of the furnace is covered from the inside. Interior side of the AC shall be unblocked to ensure cooling, or remove unit if not operational.		Observation only
		Upper Level: Where to begin? All the rooms in the upper level are in very bad condition. Floors, walls, and ceilings all need to be stripped bare, repaired, and painted. Exposed electrical wiring needs to be removed. Damaged window trim needs repair. Missing floorboards need to be replaced and the whole floor refinished. These spaces are the most neglected of the whole		
143	3	Village. However, there is likely no urgent need to restore these spaces to a more useful and presentable condition at this time.	\$50,000	\$60,000
144	4	Clear away grade around crawlspace vents on east side.	\$100	\$120
145	4	Ceilings: Generally in good condition. Some minor imperfections exist that need attention.	\$1,200	\$1,440
146	4	Verify wall mounted fire extinguisher has been inspected and certified by a State Fire Marshall approved agency.		Observation only
147	4	There is a smoke detector installed on the first floor of the building. It appears to be in working condition but should be tested.		Observation only
148	5	Clean paint spill from north wall.	\$500	\$600
149	5	Remove loose wire, possibly from a former light fixture, and patch hole in the brick on the north side.	\$800	\$960
150	5	Stairway treads to upper level need paint.	\$1,100	\$1,320
151		Sub-Total	\$58,650	\$70,380
152	THE PERKINS-COPLAND LOG CABIN			
153	3	Some slightly warped or loose wood shakes exist on the roof. Consider replacing or reattaching them	\$2,500	\$3,000
154	3	Repair loose eave board on south gable end and east side.	\$500	\$600
155	4	There is evidence of animal habitation (burrowing) under the front porch and in the northeast corner of the building. This should be investigated further and animal control measures be taken in needed.		Further investigation required for pricing
156	5	No wall mounted fire extinguisher present (Granted, it would be out of character with the building). Consider adding one and having it inspected and certified by a State Fire Marshall approved agency.	\$250	\$300
157	5	No accessible route to the building exists and the entrances do not meet barrier-free entry requirements. No barrier-free access to upper level exists. Both of these deficiencies are unlikely to be remedied but are nonetheless identified as existing conditions.		Route determination required for pricing
		Sub-Total	\$3,250	\$3,900
TOTAL ESTIMATED COST:			\$256,000	\$307,200
<p>Notes:</p> <p>1) The "Direct Hire" column estimates the repair work to be contracted directly by Meridian Village.</p> <p>2) The "Managed" column estimates the repair work to be managed by a general contractor. Currently estimated as a 20% premium.</p> <p>Qualifications:</p> <p>1) Hazardous material abatement not included.</p>				



To: Park Commissioners
From: LuAnn Maisner, Director
Parks and Recreation
Date: February 10, 2023
Re: 2023 Grant Discussion

9.B.

In 2022, the Park Commission applied for a grant to the Federal SPARK program for accessibility improvements in Nancy Moore Park. We learned recently that this project was not selected for funding. There are two more funding cycles remaining in 2023. The Engineering Department would like to apply for a Grand River Avenue to Haslett Road trail project in the next funding round which would leave Parks an opportunity to submit later in 2023. Let's continue the conversation to begin planning for a project submittal in the final application round.



To: Park Commissioners

**From: LuAnn Maisner, Director
Parks and Recreation**

Date: February 10, 2023

Re: New Park Signage

9.C

A few years ago, Meridian Township engaged in designing a new brand and brand standards. In 2022, Corbin Design Company was hired to develop plans for new signage for all township facilities as well as new “Welcome to Meridian Township” signs.

Some new signs ordered in 2022 are scheduled for installation on March 1 including signs at Central Park/Meridian Township Campus, Marketplace on the Green, Central Park South, Newton Road Park and Towner Road Park.

Funding is in place to continue with other park sites in 2023.

Attached is the Replacement Plan for your review.

PARK SIGNAGE REPLACEMENT PLAN

February 10, 2023

Already ordered or installed

Central Park
Marketplace on the Green
Central Park South
Newton Road Park
Spengler Marsh
Lake Lansing Marsh
Towner Road Park

Large Park Sign - \$18,600 = \$204,600

Hartrick Park
Sander Farm Preserved Natural Area
Nancy Moore Park – on Hold
Harris Nature Center
Wonch Park
Ferguson Park
Eastgate Park
Legg Park
Hillbrook Park
Marshall Park
North Meridian Road

SMALL PARK SIGN = \$1,850 = \$33,300

Cedar Bend Heights
Ted Black Woods (2)
Brattin Woods Park (2)
Sander Farm Preserved Natural Area (2)
Ottawa Hills Park
Red Cedar Natural Area
Orlando Park
Forest Hills Park (2)
Tacoma Hills (2)
Schriener Park
Indian Hills Park
Towar Park on Pollard and Porter (2)



10. Land Preservation Report

Presented by: Commissioner Stephens



11. Director's Report