

**CHARTER TOWNSHIP OF MERIDIAN
PLANNING COMMISSION
REGULAR MEETING MINUTES**

APPROVED

**September 24, 2018
5151 Marsh Road, Okemos, MI 48864-1198
517-853-4560, Town Hall Room, 7:00 P.M.**

**PRESENT: Commissioners Premoe, Shrewsbury, Trezise, Cordill, Scott-Craig, Ianni,
Stivers and Richards
ABSENT: Commissioner Lane
STAFF: Principal Planner Peter Menser**

1. Call meeting to order

Chair Ianni called the regular meeting to order at 7:00 P.M.

2. Public Remarks- None

3. Approval of Agenda

Commissioner Scott-Craig moved to approve the agenda as written.
Supported by Commissioner Stivers.
VOICE VOTE: Motion approved unanimously.

4. Approval of Minutes

Commissioner Richards moved to approve the minutes from September 10, 2018.
Supported by Commissioner Trezise.
VOICE VOTE: Motion approved unanimously.

5. Communications

A. Michael W. Casby RE: PUD #18014

Principal Planner Menser noted no other communications were received.

6. Public Hearings- None

7. Unfinished Business- None

8. Other Business

A. 2018 Planning Commission goals

Principal Planner Menser gave an overview of the 2018 Planning Commission goals.

1. Form-based code
2. Accessory Dwelling Units

- Principal Planner Menser suggested staff put together a draft ordinance and present it to the Planning Commission for further discussion before a public hearing is scheduled.
3. Revisions to Zoning Ordinance and Zoning Map
 - Principal Planner Menser outlined recommendations in the Master Plan.
 4. Update Mixed Use Planned Unit Development (MUPUD) ordinance
 - Commissioner Scott-Craig suggested looking at past records, televised meetings, and talking with people who created the ordinance to help understand the purpose and intent behind those actions.
 - Commissioners Scott-Craig, Trezise, and Shrewsbury expressed interest in serving on the sub-committee
 - Waivers for zoning are beneficial to developers but not necessarily to the Township.
 - The products of the ordinance are the projects. Site visits would help to evaluate the final result of the project. (packet includes list of properties).
 5. “Tiny” housing policy options
 6. Training opportunities
 - The Planning department has a budget for training opportunities. Commissioners are encouraged to contact him if an opportunity is available. Some examples could include: seminars, publications, and webinars.
 7. Subject matter expert presentations
 - Members of the Planning Commission suggested the following possible topics: sustainable housing development, affordable housing trends, water issues including storm water, sewage treatment, flooding and drain issues. Meridian Mall trends and changing shopping habits, economic development, urban planning, parking management trends, green space and changes in grocery shopping habits as more stores offer order online and pick-up service.

B. 2017 Future Land Use Map review

Principal Planner Menser shared map diagrams of Sections 3 and 4 of the Township. The first map displayed current land uses. The second map displayed the future land use map with zoning. Principal Planner Menser asked for feedback from the Planning Commission on identifying changes and updating the map in preparation for the Master Plan Update in 2020.

9. Township Board, Planning Commission Officer, Committee Chair, and staff comments or Reports- None

10. Project Updates

- A. New Applications - NONE
- B. Site Plans Received
 - 1. Site Plan Review #18-95-14 (Lansing Mart Associates LLC), revisions to parking lot at 2020 Grand River Avenue.
 - 2. Site Plan Review #06-08 (River Terrace Church), revisions to approved landscape plan at 1509 River Terrace Drive.
- C. Site Plans Approved - NONE

11. Public Remarks- None

12. Adjournment

Commissioner Premoe moved to adjourn the meeting.

Supported by Commissioner Richards.

VOICE VOTE: Motion carried unanimously.

Chair Ianni adjourned the regular meeting at 8:35 P.M.

Respectfully Submitted,

Debbie Budzynski
Recording Secretary