

**CHARTER TOWNSHIP OF MERIDIAN
PLANNING COMMISSION
REGULAR MEETING MINUTES**

APPROVED

**November 25, 2019
5151 Marsh Road, Okemos, MI 48864-1198
517-853-4560, Town Hall Room, 7:00 P.M.**

**PRESENT: Commissioners Lane, Hendrickson, Trezise, Richards, Premoe, Shrewsbury,
Clark**
ABSENT: Commissioner Cordill
**STAFF: Director of Community Planning & Development Mark Kieselbach, Economic
Development Director Chris Buck, Principal Planner Peter Menser**

1. Call meeting to order

Chair Lane called the regular meeting to order at 7:00 P.M.

2. Public Remarks - None

3. Approval of Agenda

Commissioner Hendrickson made a motion to add to the current meeting agenda the following items: Resolution of Appreciation for John Scott Craig as item 8E and selection of Vice Chair to 8F.

Commissioner Hendrickson moved to approve the amended agenda.

Seconded by Commissioner Trezise.

VOICE VOTE: Motion approved unanimously.

4. Approval of Minutes

- A. October 14, 2019 Regular Meeting
- B. October 28, 2019 Regular Meeting
- C. October 28, 201 Work Session Meeting
- D. November 4, 201 Work Session Meeting

Commissioner Hendrickson asked to have his misspelled name corrected in the October 28, 2019 Regular Meeting minutes. Staff indicated the correction will be made.

Commissioner Premoe moved to approve the amended minutes.

Seconded by Commissioner Hendrickson.

VOICE VOTE: Motion approved unanimously.

5. Communications

Chair Lane noted the communications listed in the meeting packet for consideration.

6. Public Hearings

- A. Rezoning #19090 (Planning Commission), rezone approximately 2.2 acres located on the east side of Hagadorn Road, east of Hagadorn Road, north of Bennett Road from RP (Research Park) to RAA (Single Family-Low Density).

Chair Lane opened the public hearing at 7:04 P.M.

Principal Planner Menser provided an overview of the proposed rezoning request that includes 5 parcels and approximately 2.2 acres. He noted that staff was approached by a resident who wanted to sell their home and while marketing the property discovered the zoning listed for the property.

Public Comments – None

Planning Commission Discussion:

- During a previous meeting a question was asked regarding what the lot dimensions are for the Section 425 of City of Lansing A zoning. Principal Planner Menser noted he would have the information at the next meeting scheduled for December 9, 2019.
- The proposed rezoning is more consistent with the lot sizes, existing land uses, and the Future Use Land Map.

A straw poll indicated the Planning Commission would be in favor of recommending approval of Rezoning #19090 at the next meeting.

Chair Lane closed the public hearing at 7:15 P.M.

7. Unfinished Business - None

8. Other Business

- A. Haslett Market Assessment.

Director Buck provided an overview of the Haslett Market Study and stated the entire study is in the meeting packet. He noted the assessment is a marketing tool for developers to increase confidence that future potential projects would be successful in the Haslett area.

- B. Form Based Code initiative.

Principal Planner Menser discussed the progress of the initiative thus far and shared an outline of the draft code. He further noted he would provide a working draft for the December 9, 2019 meeting.

The Planning Commissioners discussed how they would present the draft to the Township Board and Principal Planner Menser stated he would talk to the Township Manager Frank Walsh and follow up at the next meeting.

The Planning Commission decided as a group to hold another Work Session on December 9, 2019 prior to the regular meeting at 6:00 P.M. to continue working on the draft of the form based code. The work session is open to the public and will be held in the Town Hall Room.

C. 2020 Meeting Schedule.

Principal Planner Menser shared the proposed 2020 meeting schedule, noting deviations from the regular schedule due to holidays.

Commissioner Hendrickson moved to approve the 2020 Meeting Schedule as proposed.

Supported by Commissioner Richards

VOICE VOTE: Motion approved unanimously.

D. Medical Marihuana update.

Principal Planner Menser noted 21 applications were received and 6 applicants were picked through the lottery. All applications are for provisioning centers. Lottery winners will be submitting Special Use Permit applications soon.

Commissioner Shrewsbury suggested a request for staff to provide pre-amble in the medical marihuana special use permits to establish the scope of Planning Commission review.

E. Resolution of Appreciation for John Scott-Craig

Commissioner Richards read aloud the Resolution of Appreciation for John Scott-Craig.

Principal Planner Menser stated he would mail a signed copy of the Resolution of Appreciation to John Scott-Craig along with his name plate, as a memento.

Commissioner Premoe offered to email future Planning Commission Minutes to keep John in the loop and everyone agreed he would appreciate the gesture.

ROLL CALL VOTE:

YEAS: Commissioners Richards, Premoe, Hendrickson, Shrewsbury, Clark, Trezise and Chair Lane.

NAYS: None

MOTION CARRIES: 7-0

F. Nomination of a Vice Chair.

Chair Lane asked if anyone would like to nominate someone for the position and Commissioner Hendrickson volunteered to serve for the remainder of the year (2019).

Commissioner Trezise moved to approve the nomination.

Supported by Commissioner Shrewsbury.

VOICE VOTE: Motion approved unanimously.

9. Reports and Announcements

A. Township Board updates.

Principal Planner Menser provided a summary of the November 19, 2019 Township Board meeting and provided a preview of what is on the agenda for the December 3, 2019 Township Board meeting.

Chair Lane welcomed Amber Clark to the Planning Commission.

10. Project Updates

Chair Lane noted the new applications received by Planning staff, site plans that have been received, and site plans that have been approved since the last meeting.

11. Public Remarks

Director Buck said an announcement will be made on November 26, 2019 in a press release regarding a major employer who has chosen a site in Meridian Township for their business.

12. Adjournment

Commissioner Premoe moved to adjourn the meeting.
Supported by Commissioner Richards.
VOICE VOTE: Motion carried unanimously.

Chair Lane adjourned the regular meeting at 8:02 P.M.

Respectfully Submitted,

Debbie Budzynski, Recording Secretary