



AGENDA
CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD – REGULAR MEETING
May 16, 2023 6:00 PM

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS
3. ROLL CALL
4. PRESENTATION
 - A. Introduction of New Marketing & Public Relations Specialist
 - B. Introduction of New Police Officers
 - C. Mid-Michigan Autism Alliance
 - D. New Electric Cots-Fire Department
5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS
6. TOWNSHIP MANAGER REPORT
7. BOARD MEMBER REPORTS OF ACTIVITIES AND ANNOUNCEMENTS
8. APPROVAL OF AGENDA
9. CONSENT AGENDA
 - A. Communications
 - B. Minutes-May 2, 2023 Regular Township Board Meeting
 - C. Bills
 - D. 2023 Meridian Pride Outdoor Gathering Permit Approval
10. QUESTIONS FOR THE ATTORNEY
11. HEARINGS
12. ACTION ITEMS
 - A. Final Plat #03012 – Sierra Ridge Phase 4
 - B. Resolution to Support Anonymous Gun Drop Off
 - C. Federal Policies & Procedures Manual Update
 - D. Ingham County Parks & Trails Millage-Multi-Jurisdictional River Clearing Grant
 - E. School Resource Officer-Haslett Public Schools
13. BOARD DISCUSSION ITEMS
 - A. Resolution in Support of Ingham County Trail Grant
14. COMMENTS FROM THE PUBLIC
15. OTHER MATTERS AND BOARD MEMBER COMMENTS
16. CLOSED SESSION-Motion to go into closed session to discuss a written confidential legal opinion from the township attorney regarding recreational marihuana.
17. ADJOURNMENT

All comments limited to 3 minutes, unless prior approval for additional time for good cause is obtained from the Supervisor.
Appointment of Supervisor Pro Tem and/ or Temporary Clerk if necessary. Individuals with disabilities requiring auxiliary aids or services should contact the Meridian Township Board by contacting: Township Manager Frank L. Walsh, 5151 Marsh Road, Okemos, MI 48864 or 517.853.4258 - Ten Day Notice is Required.

Meeting Location: 5151 Marsh Road, Okemos, MI 48864 Township Hall
Providing a safe and welcoming, sustainable, prime community.



A PRIME COMMUNITY
meridian.mi.us



9.A

**CONSENT AGENDA
BOARD
COMMUNICATIONS
May 16, 2023**



FOR IMMEDIATE RELEASE
May 1, 2023

CONTACT: LuAnn Maisner, Parks and Recreation Director
517.853.4604 | maisner@meridian.mi.us

Meridian Parks & Recreation Kicks Off Summer Concert Series June 7
Free Concerts from Local Bands to Perform at Marketplace on the Green

Meridian Township, MI – The Meridian Township Parks and Recreation Department has announced their musical line-up for the FREE Summer Concert Series at the Marketplace on the Green pavilion (1995 Central Park Drive).

The Summer Concert Series will kick off on Wednesday, June 7 at 6:00 pm with a performance by the Sea Cruisers. LIVE bands will perform from 6:00 pm – 8:30 pm throughout the summer months in conjunction with the Wednesday Farmers' Market, June - September. The Wednesday Farmers' Market hours are 3:00 pm to 7:00 pm, June through October.

Musical Performance Line Up:

- June 7 – Sea Cruisers (50s, 60s, and 70s music)
- June 14 – Steve Spees (Saxophonist playing modern favorites and classic hits)
- June 21 – Showdown (Michigan's Classic Rock)
- June 28 – Shellouts (Classic Rock favorites that will get you dancing)
- July 5 – Meridian Community Band (Connecting our community through Americana music)
- July 12 – The Black Barn Band (70's to Today's Hits)
- July 19 – Oxymorons (Eclectic list rooted in the 60's and 70's)
- July 26 – Slick Jimmy (80's Pop, Rock, Top 40, Dance, Big Hair, 70's & Country)
- August 2 – Mike and Lisa (Easy listening jazz favorites)
- August 9 – Garage Sale Band (80's, 90's to current Pop/Rock Covers)
- August 16 – Global Village (party band playing music from the 60's – Today's Hits)
- August 23 – ABC Sisters and the Big Bang Theory Band (1940's Tribute, big bands of the past)
- August 30 – Don Middlebrook (Trop Rock – wear your Hawaiian shirt!)
- September 6 – Joe Wright (Solo country cover artist)
- September 13 – Kanin Wren (Taylor Swift Experience)
- September 20 – Tony Thompson & Friends (Soul/Funk, Motown, Dance, R&B & more!)
- September 27 – Dedfoot Duo (Lansing musical duo performing blues music)

This FREE Concert Series is sponsored by Orthopaedic Rehab Specialists, Fahey Schultz Burzych Rhodes PLC, Embassy Transportation, Midwest Power Equipment, School of Rock East Lansing and Thornton Realty Team powered by Coldwell Banker Realty. Concerts take place on the Delta Dental Stage at Marketplace on the Green located at 1995 Central Park Drive behind the Meridian Mall. Sponsorship opportunities are still available for the 2023 season.

For more information, visit the Meridian Township website at www.meridian.mi.us/Calendar or www.meridian.mi.us/FarmersMarket. For questions, contact the Meridian Township Parks and Recreation Department at 517.853.4600 or email parks@meridian.mi.us.

The community of Meridian Township is in close proximity to the Michigan State Capitol and Michigan State University. The Township serves the community through exceptional services, beneficial amenities and an outstanding quality of life. It is a welcoming community that celebrates quality education, recreation and lifestyles.

From: Jaime Clintsman
Sent: Wednesday, May 10, 2023 1:12 PM
To: Township Board <Townshipboard@meridian.mi.us>
Subject: Cybersecurity for Government Leaders happening May 18th!

Cybersecurity for Government Leaders

Patricia,

We know you're busy defending democracy, so we'll keep this short. Cyber-attacks are now a part of daily life for you and your constituents in Michigan.

Join government leaders from across the country who've shown their commitment to cybersecurity by joining us for a cyber training on current threats and how you can protect yourself.

Cybersecurity for Government Leaders will include nonpartisan trainings intended to prepare all government leaders and staff to be vigilant against cyber threats by offering to educate on the ecosystem of

cybersecurity, common types of cyberattacks and best practices on how to protect individuals against cyber threats.

Defending against cyber-attacks IS our common ground.

**Come take your stand on
May 18, 2023 | 12:00pm PT**

[Register in advance for this training!](#)

From: John Fraser
Sent: Monday, May 8, 2023 11:37 AM
To: Board <Board@meridian.mi.us>
Subject: Adult-Use Marijuana Ordinance

Dear Meridian Township Board,

I am writing to encourage the Board to take action on the issue of drafting and enacting an adult-use marijuana licensing ordinance for Meridian Township. As a resident of Meridian Township, I believe the Township is missing out on an opportunity for economic development while our neighboring communities on nearly every side are receiving the benefits of licensing responsible and regulated marijuana businesses.

I can speak with a great deal of personal knowledge on these issues because I am employed as the Michigan Team Leader of the Dykema's Cannabis Practice. I also serve as an Adjunct Professor at Cooley Law School, where I teach a course on Michigan Marijuana Law. I am also a past chairperson of the State Bar of Michigan's Cannabis Law Section. My professional career consists almost entirely of advising clients on the nuances of cannabis law, regulation, and policy.

The Michigan Regulation and Taxation of Marijuana Act provides for a 10% excise tax that's assessed at the point of retail sale. A significant portion of the revenue generated by this tax is redistributed back to the local municipality where retail stores are located. At present, Meridian Township has at least 3 adult-use marijuana retailers within a mile of its borders—with another under construction across the street from Costco. It is unclear why the Township would find it desirable to encourage its residents to venture into East Lansing or Bath Township to purchase cannabis products so that the excise taxes from those transactions can go to benefit those communities instead of coming back to Meridian Township where they could be used for the benefit of Meridian Township residents. I can think of a litany of efforts that would be well received in the community, such as providing funding for more live music at Marketplace on the Green, or subsidizing the costs of compost bins or rain barrels to further the Township's Green Meridian efforts, or simply helping to offset the costs to maintain the wonderful parks in the Township.

Since the Township Board adopted its medical marijuana ordinance in 2019—not a single marijuana business has received licensure and opened for business in the Township. Meridian Township is already 4 years too late to participate in much of the economic redevelopment and job creation opportunities that many other communities in the Greater Lansing area received through practical regulatory and licensing approaches to marijuana businesses. That trend need not continue.

I'm respectfully asking the Board to take seriously the message that the voters sent last August and find a responsible path forward to regulate and license adult-use marijuana businesses in the Township.

Thank you very much for your time.

Sincerely,

John W. Fraser



9.B

**CONSENT AGENDA
PROPOSED BOARD MINUTES
May 16th, 2023**

PROPOSED MOTION:

- (1) Move to approve and ratify the minutes of the Regular Meeting of May 2nd, 2023 as submitted.**

ALTERNATE MOTION:

- (1) Move to approve and ratify the minutes of the Regular Meeting of May 2nd, 2023 with the following amendment(s):[insert amendments]**

CHARTER TOWNSHIP OF MERIDIAN
REGULAR MEETING TOWNSHIP BOARD 2023 **-DRAFT-**
5151 Marsh Road, Okemos MI 48864-1198
517.853.4000, Township Hall Room
TUESDAY, May 02, 2023 **6:00 pm**

PRESENT: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Sundland, Wilson, Wisinski

ABSENT: None

STAFF: Township Manager Walsh, Deputy Manager Opsommer, Community Planning and Development Director Schmitt, IT Director Gebes, Chief of Police Plaga, Communications Manager Diehl, Finance Director Garber, Fire Chief Hamel, Clerk Lemaster, Parks and Recreation Director Maisner, Director of Operations Massie

1. CALL MEETING TO ORDER

Supervisor Jackson called the meeting to order at 6:00 pm.

2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS

Supervisor Jackson led the Pledge of Allegiance.

3. ROLLCALL

Deputy Clerk Lemaster called the roll of the Board. Trustee Hendrickson is absent all other board members are present.

4. PRESENTATION

A. Ingham County Prosecuting Attorney-John Dewane

Manager Walsh gave a brief introduction of the late Judge John Dewane and his son Ingham County Prosecuting Attorney John Dewane

John Dewane spoke about his history, his personal life, career, and political views.

B. MSU Dodgeball award presentation

Clerk Guthrie introduced the MSU dodgeball club team to the board. She noted they just won the national championship and had an undefeated season.

Each member of the team introduced themselves and explained their role on the team.

5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS

Supervisor Jackson opened public comment at 6:19 PM.

Mark Santucci, 5909 Blythefield Dr., East Lansing spoke in favor of the recreational marijuana ordinance and spoke of recent price drops as the industry begins to settle.

Supervisor Jackson closed public comment at 6:24 PM.

6. TOWNSHIP MANAGER REPORT-NONE

7. BOARD MEMBER REPORTS OF ACTIVITIES AND ANNOUNCEMENTS-NONE

8. APPROVAL OF THE AGENDA

Treasurer Deschaine moved to approve the agenda as presented. Seconded by Trustee Wisinski.

VOICE VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 6-0

9. CONSENT AGENDA

Supervisor Jackson reviewed the Consent Agenda.

Treasurer Deschaine moved to approve the Consent Agenda as presented. Seconded by Trustee Wisinski.

Clerk Guthrie offered a friendly amendment to the April 25th Regular Township Board Meeting Minutes by including more information about the about Chip and Fog road treatment and the money the board approved for that work to be done.

Treasurer Deschaine accepted the friendly amendment.

ROLL CALL VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 6-0

A. Communications

Treasurer Deschaine moved that the communications not already assigned for disposition be referred to the Township Manager or Supervisor for follow-up. Seconded by Trustee Wisinski.

ROLL CALL VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees
Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 6-0

B. Minutes- April 25, 2023 2023 Regular Township Board Meeting Minutes and April 27, 2023
and Special Township Board Meeting with Schools and Local Governments

**Treasurer Deschaine moved to approve and ratify the minutes of the Regular Meeting of
April 25th, 2023 and April 27, 2023 Special Township Board Meeting with Schools and Local
Governments as presented. Seconded by Trustee Wisinski.**

ROLL CALL VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees
Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 6-0

C. Bills

**Treasurer Deschaine moved to approve that the Township Board approve the Manager's
Bills as follows: Seconded by Trustee Wisinski.**

Common Cash	\$	480,623.46
Public Works	\$	315,795.74
Trust & Agency	\$	<u>0.00</u>
Total Checks	\$	796,419.20
Credit Card Transactions	\$	12,166.54
04/19/2023 to 04/26/2023		
Total Purchases	\$	<u>808,585.74</u>
ACH Payments	\$	<u>0.00</u>

ROLL CALL VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees
Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 6-0

D. Fireworks Display Permit – Celebrate Meridian

Treasurer Deschaine moved to approve the fireworks permit for Celebrate Meridian Festival on Saturday, June 24, 2023, by pyrotechnic operator Night Magic Displays. Seconded by Trustee Wisinski.

ROLL CALL VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 6-0

E. Ratification of New Police Officer Appointments

Treasurer Deschaine moved to ratify the appointments of Alex Stachura and Steven Sloan to the position of Police Officers contingent upon successful completion of those items stipulated in the conditional offer of employment. Seconded by Trustee Wisinski.

ROLL CALL VOTE: YEAS: Supervisor Jackson, Clerk Guthrie, Treasurer Deschaine, Trustees Sundland, Wilson, Wisinski

NAYS: None

Motion carried: 6-0

10. QUESTIONS FOR THE ATTORNEY-NONE

11. HEARINGS-NONE

12. ACTION ITEMS

- A. Ordinance 2023-04-Rezone 5677 Cade Street-PO to RB-Final Adoption
Director Schmitt outlined Ordinance 2023-04 Rezoning for final adoption.

Trustee Wilson moved to adopt the resolution approving Ordinance 2023-04, an Ordinance to rezone the property at 5677 Cade Street (Parcel ID number 33-02-02-11-304-031) from PO, Professional Office, to RB, One-Family High Density Residential. Seconded by Trustee Wisinski.

Trustee Wilson spoke in support of this item.

Trustee Wisinski spoke in support of this item.

ROLL CALL VOTE: YEAS: Clerk Guthrie, Treasurer Deschaine, Trustees Sundland, Wilson, Wisinski, Supervisor Jackson

NAYS: None

Motion carried: 6-0

13. BOARD DISCUSSION ITEMS

A. Federal Policies & Procedures Manual Update

Director Garber outline Federal Policy & Procedures Manual Update for discussion. She explained the only suggestion from auditors is to add a sentence in section 8 stating, "The Township should avoid acquisition of unnecessary or duplicate items."

Supervisor Jackson asked how many pages exist in the document.

Director Garber replied there are twelve pages.

Treasurer Deschaine noted how great of news it is that there is only one suggested change in twelve pages.

B. Ingham County Parks & Trails Millage-Multi-Jurisdictional River Clearing Grant

Director Maisner outlined the Ingham County Parks & Trails Millage-Multi-Jurisdictional River Clearing Grant for discussion. She explained there will be a resolution in support of this grant at the next board meeting.

Treasurer Deschaine spoke in support of this item.

Trustee Wilson spoke in support of this item.

Supervisor Jackson asked if the board will be approving the grant application or the grant award.

Director Maisner replied the board will be approving both, but first they will approve the application.

C. Central Park Pavilion Renovation Update

Director Maisner outlined the Central Park Pavilion Renovation update for discussion.

Trustee Wisinski spoke in support of this item.

Treasurer Deschaine spoke in support of this item and asked about the cost.

Director Maisner replied she does not know the cost at this time, but has 100K budgeted and thinks this will be a close estimate.

Treasurer Deschaine asked if this pavilion is rented often.

Director Maisner replied it is one of the most popular rentals.

Supervisor Jackson asked if the functionality of the pavilion will change as a result of renovations.

Director Maisner replied with the walls coming out of the pavilion it will be more open to the outside, however wind screens can be installed to provide protection during meetings.

Supervisor Jackson asked about the timeline of this project.

Director Maisner replied this will likely not be installed until the end of the summer.

D. Township Building Renovation Update

Director Massie gave an update on the Township building renovations. She expects it will take 70-90 days to complete the building. Flooring starts June 9th, furniture installation should start in June and be completed in September. The service counter for the Clerk and Treasurer's office will be updated in September.

Trustee Wilson asked if the first floor restrooms must be ADA compliant as a part of this project.

Director Massie replied not at this time but it is being looked at in the future.

Treasurer Deschaine commended Director Massie for her work on this project.

E. Police Building Renovation Update

Chief Plaga outlined the Police Building Renovation Updates for discussion. He explained new access controls are being installed, new steel lockers should arrive in 12-14 weeks, and the flooring should be replaced by the end of 2023 or early 2024.

Trustee Wisinski asked if new lockers have been ordered due to the increase of female officers.

Chief Plaga replied that every officer will have a locker when the new ones arrive with some room for growth, but that it will still be a tight fit in the building.

F. DEI Equity Plan Update

Director Tithof outlined the Diversity Equity and Inclusion plan update for discussion. She noted the mission statement has been created and the committee's guidelines are being worked on at this time. She noted that policies and procedures are being updated, and a pilot program for police assisting residents with poor mental health has been started.

Trustee Wisinski thanked Director Tithof for her work on upcoming DEI events and training.

G. METRO ACT-Protecting Meridian

Deputy Manager Opsommer outlined Metro act – Protection Meridian for discussion. He noted poor communication on the side of AT&T.

Supervisor Jackson asked if Deputy Manager Opsommer was talking about communication with residents whose yards are being worked on.

Deputy Manager Opsommer replied that is the case. He noted the notice provided is ineffective as people would generally see it as spam or junk mail. He mentioned conditions will be added to their permits requiring more effective communications.

Supervisor Jackson asked what this had to do with the Metro Act.

Deputy Manager Opsommer replied the Metro Act has to do with how business is conducted in public right-of-way. It preempts local government from having control over broadband work.

Supervisor Jackson asked if everyone working in the township has a permit.

Deputy Manager Opsommer replied that is the case to the best of his knowledge.

Treasurer Deschaine asked what bond is required of the installers.

Deputy Manager Opsommer replied currently none, but the bond is being written into the utility permit on page 4, item 14.

Treasurer Deschaine asked if additional controls could be added.

Deputy Manager Opsommer replied he would have to talk to the township attorneys.

Clerk Guthrie recommended a change in the letter regarding trenching through peoples lawns.

Deputy Manager Opsommer replied preventing that can be tough due to easements.

Manager Walsh reported contractors have been in his neighborhood for seven weeks with little communications and without a permit. They have been tearing up residents' lawns and leaving piles of dirt behind. He explained residents are unaware of what is happening, and the board needs to take some action.

Supervisor Jackson spoke about her experience with MetroNet in her neighborhood being about 2 weeks and leaving no trace when they left.

Deputy Manager Opsommer replied that was a different company under different circumstances.

Supervisor Jackson asked if Deputy Manager Opsommer would bring this back to the board in two weeks.

Deputy Manager Opsommer replied that is up to the board.

Trustee Wisinski spoke about a hole, big enough for a toddler to fall into, in a lawn in the Wardcliff Neighborhood. The hole was covered by a piece of plywood.

H. Brightline Project Update

Director Gebes outlined the Brightline Project Update for discussion. He spoke of firewalls, network infrastructure, cybersecurity, productivity increases, disaster recovery, cyber security and how the IT upgrades will coincide with the renovations.

Treasurer Deschaine spoke about identity theft and asked if we could restore backups should the hardware be hijacked or destroyed.

Director Gebes explained every hour township servers are taking a snapshot of all the data on the servers. Those snapshots can be mounted and uploaded to reverse any damage.

Treasurer Deschaine asked about training staff for cyber security.

Director Gebes explained he is working on training for staff to prevent phishing scams and stolen data.

14. COMMENTS FROM THE PUBLIC

Supervisor Jackson opened public remarks at 7:41 pm.

Manager Walsh reported the Senior Center board visited the Portage Senior center and on May 12th they will go to Howell and see their senior center. He and Supervisor Jackson met with County Commissioner Mark Grebner to discuss the history of CATA. He and Supervisor Jackson met with resident Lynne Page to speak about the marijuana ordinance. The Village of Okemos Community Conversation will take place on May 9th. Deputy Manager Opsommer has recently met with the contractor who will be performing the work to repair damage caused by chip and fog treatment. Boards and Commission training with Larry Meryll will likely take place over three days in the coming months. There is a police swearing in ceremony on Monday at 3 o'clock. He spoke about the team working at Meridian and how fortunate he and the board is to have them, and how thankful he and the staff is to have the current board. He noted how fortunate the township is to have all of the recent improvements done without debt.

Supervisor Jackson closed public remarks at 7:45 pm.

15. OTHER MATTERS AND BOARD MEMBER COMMENTS

Trustee Wilson

- Meridian Cares About You: Health and Safety Expo taking place on Wednesday, May 10th from 5-8 pm at the Market Place on the Green

Trustee Wisinski

- Attended Association of Student MSU Local Government Community Liaison benefit

- The Environmental Commission has awarded four Green Grants and has the budget to issue one more, Haslett Community Church has already completed their grant project

Treasurer Deschaine

- Attended CADL 25th Anniversary Party and spoke about the great libraries here

Manager Walsh spoke about the possibility of there not being enough funding for all of the great Green Grant projects.

Trustee Wisinski replied that is correct, the Environmental Commission is waiting for Budgets to come in.

Manager Walsh noted out of about 1200 people Treasurer Deschaine was one of a few individuals that was brought on stage for passing the Michigan Township Association Leadership Academy.

Deputy Manager Opsommer spoke about 2019 MiDeal Contracts, and how those contracts mean that inflation will not impact township renovation costs with furniture and flooring.

16. ADJOURNMENT

Trustee Wilson moved to adjourn. Seconded by Trustee Sundland.

VOICE VOTE: YEAS: Clerk Guthrie, Treasurer Deschaine, Trustees Sundland, Wilson, Wisinski, Supervisor Jackson

NAYS: None

Motion carried: 6-0

Supervisor Jackson adjourned the meeting at 7:54 pm.

PATRICIA H. JACKSON,
TOWNSHIP SUPERVISOR

DEBORAH GUTHRIE
TOWNSHIP CLERK



9.C

To: Board Members
From: Amanda Garber, Finance Director
Date: May 16, 2023
Re: Board Bills

**Charter Township of Meridian
 Board Meeting
 5/16/2023**

**MOVED THAT THE TOWNSHIP BOARD APPROVE THE MANAGER'S
 BILLS AS FOLLOWS:**

COMMON CASH	\$	331,114.36
PUBLIC WORKS	\$	612,752.30
TRUST & AGENCY	\$	60.00
	TOTAL CHECKS:	\$ 943,926.66

CREDIT CARD TRANSACTIONS		
04/27/2023 - 05/10/2023	\$	4,233.13
	TOTAL PURCHASES:	<u>\$ 948,159.79</u>

ACH PAYMENTS	\$	<u>1,482,840.77</u>
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Vendor Name	Description	Amount	Check #
1. 242 COMMUNITY CHURCH	5/17/2023 TO 6/17/2023 - 242 LEASE - 2630 BENNETT	3,800.00	
2. A T & T	APR 28 - MAY 27 2023 FIBER INTERNET 321840834	205.24	
3. AARON RUSTAD	2022 LRP - PM WORK - 5302 THAMES DR - REIMB FOR CR	1,548.86	
4. AIS CONSTRUCTION EQUIPMENT	UNIT 30 - REPAIRS ON 3/3/2023 - VACTOR TRUCK	1,758.40	
5. ASAP PRINTING	POSTAGE ONLY FOR WETLAND FLYER - HAND CHECK	684.95	109447
	2023 WETLAND EDUCATION MAILING	898.61	
	BUSINESS CARDS - K. ADAMS	35.90	
	K LOVE - BUSINESS CARDS	35.90	
	BUSINESS CARDS - R. STOHLIN	35.90	
	TOTAL	1,691.26	
6. AT & T	APRIL 2023 - ASE NET - THB - FS91 - 831.000.8214 2	3,760.70	
7. AT & T	APR 2 - MAY 1 2023 - HVAC @THB 517.347.1710 201 4	49.68	
	APR 2 - MAY 1 2023 - PSB FAX 517 347-4285 924 0	52.50	
	APR 2 - MAY 1 2023 - THB HVAC 517 347.6021 564 8	372.59	
	APR 2 - MAY 1 2023 - PSB FAX 517 347 6826 173 5	51.93	
	TOTAL	526.70	
8. AT&T	MAY 2023 LEGACY TELEPHONE 517.349.1200	32.93	
9. AUTO VALUE OF EAST LANSING	STOCK - FLEET REPAIR PARTS	27.54	
	SHOP TOOL - FLEET REPAIR PARTS	569.95	
	UNIT #649 - FLEET REPAIR PARTS	40.69	
	UNIT #649 - FLEET REPAIR PARTS	81.25	
	UNIT #701 - FLEET REPAIR PARTS	13.74	
	SHOP SUPPLIES - FLEET REPAIR PARTS	290.18	
	UNIT 70 & 79 - FLEET REPAIR PARTS	194.28	
	UNIT 79 - FLEET REPAIR PARTS	26.49	
	UNIT 70 - FLEET REPAIR PARTS	26.49	
	UNIT 6 - FLEET REPAIR PARTS	328.77	
	UNIT 689 - FLEET REPAIR PARTS	157.46	
	UNIT 18 - FLEET REPAIR PARTS	379.98	
	UNIT 72 - FLEET REPAIR PARTS	82.48	
	UNIT 135 - FLEET REPAIR PARTS	92.72	
	BATTERY CORE - FLEET REPAIR PARTS	36.00	
	UNIT 126 - FLEET REPAIR PARTS	364.24	
	UNIT 126 - FLEET REPAIR PARTS	23.58	
	CREDIT REF 1473385 BATTERY CORE - FLEET REPAIR PAR	(36.00)	
	UNIT 649 - FLEET REPAIR PARTS	146.99	
	TOTAL	2,846.83	
10. BARKHAM & CO	APRIL 2023 - MOWING BIKE/PEDESTRIAN PATHWAYS	2,400.00	
11. BARYAMES CLEANERS	03/16/2023 - 04/16/2023 - POLICE UNIFORM CLEANING	410.65	
12. BECKY PAYNE	2023 INVESTIGATOR CLOTHING REIMB	325.00	
13. BOARD OF WATER & LIGHT	3/01/2023-04/01/2023 - STREETLIGHT SERVICE	748.47	109452
	4/1/2023 - 5/1/2023 STREETLIGHT SERVICE	739.19	109452
	TOTAL	1,487.66	
14. BOUNDTREE MEDICAL	ORDER #104409840 - LARYNGOSCOPE BLADES	5.00	
	ORDER #104487517 - MEDICAL SUPPLIES	456.80	
	TOTAL	461.80	
15. BRIDGET CANNON	MILEAGE REIMBURSEMENT	23.84	

Vendor Name	Description	Amount	Check #
16. BRIGHTLINE TECHNOLOGIES	FEB 2023 - QUICKHELP SUBSCRIPTION	1,440.00	
	MAY 2023 - QUICKHELP SUBSCRIPTION	1,440.00	
	MAY 2023 - HPE 36M	2,975.00	
	TOTAL	5,855.00	
17. BSN SPORTS	MAC ANCHOR CLEAN OUT TOOL - CUST #1878474	54.96	
	SOFT TOUCH DOUBLE BASE W/1ST & 2ND BASES	964.94	
	TOTAL	1,019.90	
18. CAMILLE LAGUIRE	OVR PMT AMBULANCE 01/13/2023 - C LAGUIRE	200.00	
19. CEDAR CREEK APARTMENTS	EMERGENCY RENT - A. ATTA	500.00	109401
20. CINTAS CORPORATION #725	04/05/2023 - MECHANICS UNIFORMS	30.00	
	04/12/2023 - MECHANICS UNIFORMS	30.00	
	04/19/2023 - MECHANICS UNIFORMS	30.00	
	04/26/2023 - MECHANICS UNIFORMS	40.67	
	05/03/2023 - MOTOR POOL - MECHANICS UNIFORMS	30.00	
	TOTAL	160.67	
21. CITY OF BENTON HARBOR	TRAINING/FIRE OFFICER III CLASS (BOOMS, WEBER)	600.00	
22. COMCAST	MAY 1 TO MAY 31 2023 - INT+TV @THB	542.18	109453
	APR 29 TO MAY 28 2023 - PSB 'FREE' DROP	42.28	109453
	APR 19 2023 TO MAY 18 2023 - SCADA INET	264.90	109403
	TOTAL	849.36	
23. CONSUMERS ENERGY	M CALDIRAN - EMERGENCY UTILITY ASSISTANCE	500.00	
	E. VESSEY - EMERGENCY UTILITY ASSISTANCE	418.26	
	EMERGENCY UTILITIES - A. COADY	816.30	109448
	ACCOUNT 300000118327 INGHAM ESO218 ANNUAL RENTAL	526.71	
	TOTAL	2,261.27	
24. CREATIVE PRODUCT SOURCING	DARE PRODUCTS	2,154.06	
25. CRYSTAL FLASH	05/03/2023 - FLEET GASOLINE FUEL	13,079.45	
	05/03/2023 - FLEET DEISEL FUEL	3,392.16	
	TOTAL	16,471.61	
26. CUMMINS INC	AUTOMATIC TRANSFER SWITCH REPAIRS - C.FIRE GENERAT	4,873.94	
27. DATAWORKS PLUS	3/14/23 TO 3/14/24 - PD MOBILE FINGERPRINT SCANNER	399.79	
28. DEANNE MULIETT	MMTA 2023 CONF - TRAVEL REIMB	185.37	
29. EDWARD BESONEN	2023 INVESTIGATOR CLOTHING REIMB	325.00	

Vendor Name	Description	Amount	Check #
30. FAHEY SCHULTZ BURZYCH RHODES PLC	COLLECTIE BARGAINING - LEGAL FEES	45.00	
	BROWNFIELD - LEGAL FEES	135.00	
	MARIJUANA REG - LEGAL FEES	2,217.50	
	WINSLOW - LEGAL FEES	1,180.00	
	EYDE-SIERRA RIDGE - LEGAL FEES	6,547.54	
	THE PONDS - LEGAL FEES	8,822.00	
	COMM PLANNING & DEV - LEGAL FEES	3,228.81	
	FIRE DEPT - LEGAL FEES	523.28	
	MANAGER - LEGAL FEES	19.38	
	PUBLIC WORKS - LEGAL FEES	1,416.50	
	TOWNSHIP BOARD - LEGAL FEES	484.51	
	CONTRACT REVIEWS - LEGAL FEES	77.52	
	E & W INVESTMNTS LLC - LEGAL FEES	440.00	
	TOTAL	25,137.04	
31. FAMILY GRADE & GRAVEL	LIMESTONE FOR RECYCLING CENTER - SPRING 2023	4,500.00	
	5/1/2023 CRUSHED LIMESTONE RECYCLING CENTER	4,500.00	
	TOTAL	9,000.00	
32. FIRST COMMUNICATIONS	4/1/2023 - 4/30/2023 - ANALOG TELEPHONE LINES-3142	1,443.07	
33. FORESIGHT GROUP	5/1/23 - WATER BILLS & POSTAGE	1,766.75	
	UNIT #702 - K9 POLICE VEHICLE LETTERING	1,059.65	
	SIGNAGE FOR REAR OF INTERCEPTOR	216.66	
	TOTAL	3,043.06	
34. FRIEDLAND INDUSTRIES INC	2/8/2023 15 BOXES - CONFIDENTIAL DISPOSAL PARKS/CL	49.50	
	10 CURBIES 3/28/23 DISPOSAL NON-CONFIDENTIAL TWP F	35.00	
	TOTAL	84.50	
35. GO GROW PLANT NATIVE, LLC	HNC NATIVE PLANT SALE	696.00	
36. GRANGER	#17334070/#17342460 - MUN/PSB - RECYCLING DISPOSAL	74.08	
	#17349880 - GAYLORD C SMITH - RECYCLING DISPOSAL S	43.25	
	#15896205 - N FIRE - RUBBISH DISPOSAL SERV	92.04	
	ACCT # 1106100 - TOWNHALL - RUBBISH DISPOSAL SERVI	300.94	
	#1106200 - GAYLORD C SMITH - RUBBISH DISPOSAL SERV	166.95	
	#1106300 - S. FIRE - RUBBISH DISPOSAL SERV	91.65	
	#2509750 - C FIRE - RUBBISH DISPOSAL SERV	107.32	
	MAY 2023 PRORATED - SEASONAL TRASH SERVICE IN PARK	442.90	
	TOTAL	1,319.13	
37. GRANICUS	APRIL 2023 - EASE 75	2,613.75	
38. H&R ELECTRICAL CONTRACTORS LLC	MERIDIAN SQUARE GFCI REPLACEMENT	229.98	
	REPLACE DAMAGED GLOBE IN FRONT OF PSB	1,985.00	
	ELECTRICAL INSTALL - AED HILLBROOK PARK	530.00	
	TOTAL	2,744.98	
39. HALT FIRE INC	4/26/2023 - REPAIR DIAGNOSTICS ENGINE 93	647.50	
40. HAMMOND FARMS	MULCH FOREST BROWN- PARKS/PATHWAY MAINT	124.00	
41. HASLETT-OKEMOS ROTARY	2ND QTR 2023 DUES - K. PLAGA - HASLETT/OKEMOS ROTA	145.00	
42. IAN MANDERNACK	REIMBURSEMENT FOR LICENSE FEES	50.00	
43. INGHAM COUNTY HEALTH DEPT	SURFACE WATER SAMPLING MAY-SEPT 2023, 22 WEEKS	2,481.60	
44. JOHNSON, ROBERTS & ASSOCIATES INC	PHQ REPORT - MCCRORY/VANDERMOLLEN	35.00	

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Vendor Name	Description	Amount	Check #
45. KIMBALL MIDWEST	ORDER #522052MW - ACCT #215540 - FASTNER SUPPLIES	345.16	
	ORDER #522162MW - ACCT #215540 - FASTNERS AND SOLE	240.59	
	TOTAL	585.75	
46. KODIAK EMERGENCY VEHICLES	INSTALL POWER COTS IN AMBULANCES	6,645.00	
	UNIT #15 - REAR DOOR REPAIRS ON 5/7/2023	697.48	
	TOTAL	7,342.48	
47. LAFONTAINE AUTOMOTIVE GROUP	UNIT 71 - REPAIR PARTS	109.70	
48. LANGUAGE LINE SERVICES	APRIL 2023 INTERPRETATION SERVICES	4.20	
49. LANSING SANITARY SUPPLY INC	C. FIRE - CUSTODIAL SUPPLIES - APRIL 2023	414.76	
	MAY 2 2023 - CUSTODIAL SUPPLIES	490.35	
	TOTAL	905.11	
50. LANSING UNIFORM COMPANY	OFFICER UNIFORM ITEMS - STACHURA	169.90	
51. LEAK PETROLEUM EQUIPMENT INC	MOTOR POOL - FUEL ISLAND - NOZZLE REPLACEMENT PUMP	406.25	
52. LEAVITT & STARCK EXCAVATING, INC	REMAINING WORK: MSU TO LAKE LANSING, PHASE IIB	34,401.13	
53. LEXISNEXIS RISK DATA MGT LLC	04/01/2023 - 04/30/2023 - MONTHY SERVICES	200.00	
54. LOGICALIS	APR 2023 - IT HELP DESK SERVICE	3,345.00	
	MAY 2023 - IT HELP DESK SERVICE	3,345.00	
	TOTAL	6,690.00	
55. M & M MOVING OF LANSING	4/19/2023 TO 04/25/2023 - MOVING SERVICES	5,785.00	
56. MEDICAL MANAGEMENT SYSTEMS OF	APRIL 2023 COLLECTION FEE AMBULANCE BILLINGS	9,861.97	
57. MEGAN KLEIN	2023 INVESTIGATOR CLOTHING REIMB	325.00	
58. MERIDIAN TOWNSHIP RETAINAGE	2023 LOCAL ROAD CRACK FILLING - WOLVERINE SEALCOAT	2,463.50	
	REMAINING WORK: MSU TO LAKE LANSING, PHASE IIB	2,387.15	
	TOTAL	4,850.65	
59. MICHIGAN ASSESSORS ASSOCIATION	MAA 2023 CONF REGISTRATION - J FLOWER	275.00	
	MAA 2023 CONF REG - A RYAN	275.00	
	TOTAL	550.00	
60. MICHIGAN MUNICIPAL LEAGUE	POLICY #5000880-23	39,747.26	
61. MID-MICHIGAN POLICE K9 LLC	POLICE K9	14,000.00	109402
62. MIDWEST POWER EQUIPMENT	ACCT #0010151 - 2 TORO MOWERS W/MULCH KIT	33,433.98	
	4 TRIMMERS, CHARGER/EXTRA BATTERIES PARKS	1,708.25	
	TOTAL	35,142.23	
63. MIKE DEVLIN	REIMBURSEMENT FOR SPORTIES SNACKS	91.92	
64. MORRIES OKEMOS FORD	05/08/2023 - REPAIR UNIT 39	543.49	
	UNIT 76 - PARKS - REPAIR PARTS	125.42	
	TOTAL	668.91	
65. MOSQUITO SQUAD OF GREATER LANSING	6/21/23 BARRIER TREATMT - C PARK SOUTH	310.00	

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Vendor Name	Description	Amount	Check #
66. MY GREEN MICHIGAN LLC	4/5/23 & 4/19/23 - 64 GAL SERVICE CARTS MARKETPLAC	82.00	
67. MYERS PLUMBING	OKEMOS LIBRARY 04/05/23 - PLUGGED SEWER LINE	200.00	
68. NORTHSIDE SERVICE	TOW UNIT 39 ON 5/1/2023	255.00	
69. PAVEMENT MAINTENANCE SYSTEMS	4/12/2023 TO 5/8/2023 CRACK SEAL/FILL	13,210.20	
70. PEOPLEFACTS LLC	APRIL 2023 PRE-EMPLOYMENT CREDIT CHECKS	76.27	
71. PROGRESSIVE AE	PROF SERV THRU APR 28 2023 - LAKE LANSING WATERSHE	1,646.44	
72. PRO-TECH SECURITY SALES	MEDICS AVI VESTS & SHIPPING CHARGES 3 BALLISTIC VESTS	5,052.00 3,331.00	
	TOTAL	8,383.00	
73. REGIONAL ALLIANCE FOR FIREFIGHTER	TRAINING/FIRE OFFICER III - CARETTI & MCDERMOTT -	890.00	
74. RICHARD G VONTERSCH	04/29/23 & 04/30/23 - MUN BLDG LANDSCAPE MAINT	340.00	
75. ROWERDINK AUTOMOTIVE PARTS	ORDER #587010 - ENGINEERING RESTOCK ORDER #594050 - UNIT #124 - BATTERY/CORE ORDER #500170 - UNIT #674 - BATTERY/CORE ORDER #500470 - CREDIT REF 1157441DH	635.18 123.00 151.96 (14.00)	
	TOTAL	896.14	
76. ROY A MILLER	OVRPMT AMBULANCE 12/18/2022	19.28	
77. SAFETY SYSTEMS INC	SERV CALL ON 4/28/2023 - ALARM MULTIPLE ZONES	265.00	
78. SCHULTZ INC	DEBRIS DISPOSAL FROM CLEANING WASHBAY DRAIN/SUMP	785.00	
79. SEELYE GROUP LTD	CARPET/FLOORING FOR SERVICE CENTER RENO	11,316.00	
80. SNAP-ON TOOLS	MOTOR POOL - SCANNER UPDATE	1,036.01	109449
81. SOLDAN'S FEED & PET SUPPLIES	02/01/23 - CANINE DOG FOOD SUPPLIES 02/24/23 - CANINE DOG FOOD SUPPLIES 03/20/23 - CANINE DOG FOOD SUPPLIES	79.99 79.99 79.99	
	TOTAL	239.97	
82. SPARROW OCCUPATIONAL	APRIL 2023 EMPLOYEE PHYSICALS	641.00	
83. ST MARTHA CONFERENCE OF	EMERGENCY UTILITIES - R. PERKINS EMERGENCY RENT - S.STEWART EMERGENCY RENT - C.PETTWAY EMERGENCY RENT - L. SHERMAN EMERGENCY RENT - A.MOORE	500.00 500.00 300.00 446.00 562.00	109450 109399 109400 109450 109451
	TOTAL	2,308.00	
84. STAPLES	OFFICE SUPPLIES	493.57	
85. STATE OF MICHIGAN	NOTARY FEE - ALYCIA MAE BOIK	10.00	
86. T MOBILE	3/21/23 - 4/20/23 - CELL DATA SERV - 517.980.0920	29.85	
87. TEAM FINANCIAL GROUP	JUNE 2023 - COPIER CONTRACT	2,499.47	
88. UNCLE CALVINS SWEET POTATO PIES	FARM MARKET VENDOR - REISSUED FROM 2021	63.00	
89. VARIPRO BENEFIT ADMINISTRATORS	JUNE 2023 MEDICARE SUPPLEMENT	14,865.30	
90. VERIZON CONNECT	4/1/2023 - 4/30/2023 - VEHICLE DATA UPLINK - MERIO	1,311.39	

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Vendor Name	Description	Amount	Check #
91. VISUAL EDGE IT, INC	APRIL 2023 - COPIER USAGE	220.34	
92. WASTE MANAGEMENT	05/01/23 - 05/31/23 - DEER MGT PROG DUMPSTER	184.20	
TOTAL - ALL VENDORS		331,114.36	

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EXP CHECK RUN DATES 05/16/2023 - 05/16/2023
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Vendor Name	Description	Amount	Check #
1. CITY OF EAST LANSING			
	MAY 2023 - SEWER OPERATIONS BILLINGS	181,891.25	
	JUNE 2023 - OPERATING & INTERCONNECT & DEBT SHARIN	297,403.75	
	TOTAL	479,295.00	
2. DIVERSIFIED NATIONAL TITLE AGENCY			
	5349 E HIDDEN LAKE DR UB OVER PMT	239.70	
3. ERICH YANOSKY			
	PERMIT WS-6799 REFUND INSTALL IRREGATION METER	370.00	
4. FERGUSON WATERWORKS #3386			
	ORDER #56395 - CUSTOMER WATER INSTALLATION PARTS	1,368.00	
	WATER - REPAIR PARTS FOR NON READS	245.05	
	CUSTOMER INSTALL 36" MTER PIT COVERS	2,127.00	
	REPAIR PARTS FOR SEWER MAINLINE ON BAYSHORE	69.83	
	CUSTOMER INSTALLATION PARTS	6,627.00	
	TOTAL	10,436.88	
5. HAMMOND FARMS			
	SOIL FOR SITE RESTORATIONS	187.50	
6. HYDROCORP			
	APRIL 2023 INSP & REPORTING SERV - CROSS CONNECTIO	2,673.00	
7. IDC CORPORATION			
	APRIL 2023 - LIFT STATIONS FIELD ENGINEERING SERV	824.70	
8. KENNEDY INDUSTRIES INC			
	MAINLIFT STATION - PUMP 3 INSP/REMOVAL SEAL FAILUR	1,235.00	
9. LEAVITT & STARCK EXCAVATING, INC			
	SEWER BREAK REPAIR @ 1271 BAYSHORE - EMERGENCY/SER	8,750.43	
10. MERIDIAN TOWNSHIP RETAINAGE			
	2023 SANITARY SEWER REHAB PROJ - PAY EST 1 RETAINA	10,250.65	
11. MI STORMWATER-FLOODPLAIN ASSOC			
	2023 FULL ANNUAL CONF - Y. ISHRAIDI AND N. NUNN	500.00	
12. MICHIGAN MUNICIPAL LEAGUE			
	POLICY #5000880-23	4,242.74	
13. ROBERT STEPHENSON			
	REIMB SEWER BACKUP COSTS - WABANIGO RD	841.50	
14. SME			
	PROF SERV FROM MAR 6 2023 TO APR 2 2023 - 2023 MIS	649.35	
15. VISU-SEWER			
	2023 SANITARY SEWER REHAB PROJ	92,255.85	
TOTAL - ALL VENDORS		612,752.30	

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EXP CHECK RUN DATES 05/16/2023 - 05/16/2023
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Vendor Name	Description	Amount	Check #
1. MICHIGAN STATE POLICE	REF MI3392600 - SOR REG FEES 04/30/2023	60.00	
TOTAL - ALL VENDORS		60.00	

Credit Card Report 4/27/2023-5/10/2023

Posting Date	Merchant Name	Amount	Name
2023/04/27	ECOMM MOST DEPENDABLE FOU	\$129.10	LAWRENCE BOBB
2023/04/27	THE HOME DEPOT #2723	\$59.83	TYLER KENNEL
2023/04/27	THE HOME DEPOT #2723	(\$47.60)	CHRISTOPHER JOHNSON
2023/04/27	THE HOME DEPOT #2723	\$44.91	CHRISTOPHER JOHNSON
2023/04/27	THE HOME DEPOT #2723	\$47.60	CHRISTOPHER JOHNSON
2023/04/27	THE HOME DEPOT #2723	(\$165.04)	THOMAS BAKER
2023/04/27	THE HOME DEPOT 2723	\$207.44	THOMAS BAKER
2023/04/27	THE HOME DEPOT 2723	\$528.36	THOMAS BAKER
2023/04/27	AMZN MKTP US*HF3267UJ0	\$103.40	ROBERT MACKENZIE
2023/04/27	OFFICEMAX/OFFICEDEPT#3379	\$51.98	KEITH HEWITT
2023/04/27	CITY OF LANSING, MI	\$0.75	ED BESONEN
2023/04/27	MEIJER # 025	\$9.99	DANIEL OPSOMMER
2023/04/27	MEIJER # 253	\$32.61	ALLISON GOODMAN
2023/04/28	COSTCO WHSE#1277	\$15.96	CHRISTOPHER JOHNSON
2023/04/28	MARKS WATERSHED TAVERN	\$532.10	FRANK L WALSH
2023/04/28	AMZN MKTP US*HF6TI72M1	\$13.29	STEPHEN GEBES
2023/04/28	AMZN MKTP US*HF4VO3KA1	\$19.99	STEPHEN GEBES
2023/04/28	JIMMYS PUB	\$16.38	KEN PLAGA
2023/04/28	AMZN MKTP US*HF9CC0911	\$23.67	MICHELLE PRINZ
2023/04/28	SMARTSIGN	(\$3.28)	CATHERINE ADAMS
2023/04/28	CITY OF LANSING, MI	\$1.42	ED BESONEN
2023/04/28	FAIRFIELD INN & SUITES	\$267.75	PHIL DESCHAI
2023/05/01	THE HOME DEPOT 2723	\$482.90	LAWRENCE BOBB
2023/05/01	THE HOME DEPOT #2723	\$21.96	LAWRENCE BOBB
2023/05/01	THE UPS STORE 811	\$202.69	TYLER KENNEL
2023/05/01	THE HOME DEPOT #2723	\$17.98	TYLER KENNEL
2023/05/01	THE UPS STORE 811	\$25.47	MICHAEL HAMEL
2023/05/01	SP FIREHOSEDIRECTCOM	\$203.05	MICHAEL HAMEL
2023/05/01	CONCORD HEALTH SUPPLY	\$164.00	MICHAEL HAMEL
2023/05/01	WWW.MICHIGANCLERKS.ORG	\$90.00	DEBORAH GUTHRIE
2023/05/01	COMPLETE BATTERY SOURCE	\$45.01	JACOB FLANNERY
2023/05/01	THE HOME DEPOT #2723	\$24.48	JACOB FLANNERY
2023/05/01	THE HOME DEPOT #2723	\$15.95	THOMAS BAKER
2023/05/01	AMZN MKTP US*HM0M17T71	\$38.51	STEPHEN GEBES
2023/05/01	SIMPLISAFE	(\$307.89)	RICHARD GRILLO
2023/05/01	SIMPLISAFE	(\$307.89)	RICHARD GRILLO
2023/05/01	SIMPLISAFE	(\$307.89)	RICHARD GRILLO
2023/05/01	GRAINGER	(\$151.62)	ROBERT MACKENZIE
2023/05/01	AMAZON.COM*HM8GF6EC1 AMZN	\$30.00	MICHELLE PRINZ
2023/05/01	MORNING STAR PUBLISHING	\$14.00	MICHELLE PRINZ
2023/05/01	AMZN MKTP US*HM4O29ND2	\$60.00	MICHELLE PRINZ
2023/05/01	HONEYBAKED HAM 1709-P2PE	\$356.44	MICHELLE PRINZ
2023/05/01	THE HOME DEPOT 2723	\$99.66	CATHERINE ADAMS
2023/05/01	FAIRFIELD INN & SUITES	\$5.10	PHIL DESCHAI
2023/05/01	FAIRFIELD INN & SUITES	\$89.25	PHIL DESCHAI
2023/05/01	TST* BUDDIES PUB AND GRIL	\$68.39	PHIL DESCHAI
2023/05/01	THE HOME DEPOT #2723	(\$47.96)	DANIEL OPSOMMER
2023/05/01	THE HOME DEPOT #2723	(\$30.97)	DANIEL OPSOMMER
2023/05/01	THE HOME DEPOT #2723	\$30.97	DANIEL OPSOMMER
2023/05/02	SIMPLISAFE	(\$307.89)	RICHARD GRILLO
2023/05/02	HEARST NEWSPAPERSMIDWEST	\$11.96	MICHELLE PRINZ
2023/05/02	CITY OF LANSING, MI	\$2.10	ED BESONEN

2023/05/03	THE HOME DEPOT #2723	(\$50.00)	LAWRENCE BOBB
2023/05/03	THE HOME DEPOT #2723	\$13.94	LAWRENCE BOBB
2023/05/03	THE HOME DEPOT #2723	\$104.76	LAWRENCE BOBB
2023/05/03	COMPLETE BATTERY SOURCE	\$22.32	AL DIAZ
2023/05/03	CITY OF LANSING, MI	\$1.42	ED BESONEN
2023/05/03	FACEBK 44QZ7RBBR2	\$25.00	SAMANTHA DIEHL
2023/05/03	SOLDAN S PET SUPPLIES	\$105.70	ALLISON GOODMAN
2023/05/04	THE PUBLIC SAFETY STOR	\$148.74	MICHAEL HAMEL
2023/05/04	ADMIRAL #181	\$24.22	THOMAS BAKER
2023/05/04	THE HOME DEPOT #2723	\$191.42	THOMAS BAKER
2023/05/04	GRAINGER	\$526.26	ROBERT MACKENZIE
2023/05/04	BUILDASIGN.COM	(\$4.04)	LUANN MAISNER
2023/05/04	THE HOME DEPOT #2723	\$22.57	CATHERINE ADAMS
2023/05/04	CITY OF LANSING, MI	\$0.75	ED BESONEN
2023/05/04	SUPPLYHOUSE.COM	(\$2,730.00)	DANIEL OPSOMMER
2023/05/05	THE HOME DEPOT #2723	\$196.06	LAWRENCE BOBB
2023/05/05	SP FIREHOSEDIRECTCOM	\$406.10	MICHAEL HAMEL
2023/05/05	TREETOPS	\$177.75	ASHLEY WINSTEAD
2023/05/05	THE HOME DEPOT #2772	\$41.64	THOMAS BAKER
2023/05/05	CITY OF LANSING, MI	\$0.52	ED BESONEN
2023/05/05	DRI*SIGNS	\$68.43	DANIEL OPSOMMER
2023/05/08	THE HOME DEPOT 2723	\$99.94	ROBERT STACY
2023/05/08	DAYS INN	\$475.32	ANDREW MCCREADY
2023/05/08	HOBBY LOBBY #360	\$23.98	RICHARD GRILLO
2023/05/08	SIMPLISAFE	\$5.91	RICHARD GRILLO
2023/05/08	OFFICEMAX/OFFICEDEPT#3379	\$10.00	LUANN MAISNER
2023/05/08	JACKSON FIELD TICKETS	\$200.00	MICHELLE PRINZ
2023/05/08	FAIRFIELD INN & SUITES	(\$5.10)	PHIL DESCHAIINE
2023/05/08	BRIMAR INDUSTRIES	\$31.68	DANIEL OPSOMMER
2023/05/08	STATE MI EGLE MIENVIRO	\$510.00	DANIEL OPSOMMER
2023/05/09	AMZN MKTP US*4Y9F69GT3	\$27.98	MICHELLE PRINZ
2023/05/09	CITY OF LANSING, MI	\$0.75	ED BESONEN
2023/05/10	ALLEGRA MARKETING PRINT M	\$297.94	MICHAEL HAMEL
2023/05/10	HASLETT TRUE VALUE HARDW	\$8.98	KYLE FOGG
2023/05/10	AMZN MKTP US*0G5PT5UN3	\$67.52	STEPHEN GEBES
2023/05/10	AMAZON.COM*3786177D3 AMZN	\$79.96	MICHELLE PRINZ
2023/05/10	AMZN MKTP US*W32LX7NA3	\$44.99	CATHERINE ADAMS
2023/05/10	CITY OF LANSING, MI	\$1.87	ED BESONEN
2023/05/10	GRAND RAPIDS BREWING	\$20.49	ED BESONEN
2023/05/10	NATIOAL ASSOCIATION OF	\$490.00	SAMANTHA DIEHL
2023/05/10	AMZN MKTP US*OX4128733	\$18.99	ALLISON GOODMAN

Total	\$4,233.13
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ACH Transactions

Date	Payee	Amount	Purpose
4/19/2023	Blue Care Network	\$ 35,672.68	Employee Health Insurance
4/23/2023	Various Financial Institutions	\$ 310,800.69	Direct Deposit 04/21/2023
4/24/2023	IRS	\$ 110,919.95	Payroll Taxes 04/21/2023
4/24/2023	ICMA	\$ 46,016.78	Payroll Deductions 04/21/2023
4/24/2023	MERS	\$ 305,815.59	Employee Retirement
4/24/2023	Alerus	\$ 7,392.68	Employee Health Insurance
4/24/2023	Nationwide	\$ 7,339.21	Payroll Deductions 04/21/2023
4/24/2023	State of Michigan	\$ 33,523.05	MI Business Tax
4/25/2023	Invoice Cloud	\$ 1,471.40	Utility Transaction Fees
4/25/2023	MCT Utilities	\$ 133.30	Water/Sewer
5/3/2023	First American	\$ 2,492.60	Employee Vision Insurance
5/3/2023	Blue Care Network	\$ 94,664.42	Employee Health Insurance
5/4/2023	ICMA	\$ 47,075.02	Payroll Deductions 05/05/2023
5/5/2023	Health Equity	\$ 24.60	Employee Health Savings
5/5/2023	Nationwide	\$ 7,531.73	Payroll Deductions 05/05/2023
5/5/2023	Various Financial Institutions	\$ 310,985.09	Direct Deposit 05/05/2023
5/5/2023	IRS	\$ 109,089.78	Payroll Taxes 05/05/2023
5/9/2023	Delta Dental	\$ 14,127.43	Employee Dental Insurance
5/10/2023	Blue Care Network	\$ 37,764.77	Employee Health Insurance
Total ACH Payments		<u>\$ 1,482,840.77</u>	

REIMBURSEMENT TO TOWNSHIP:

Date	Employee Name	Amount	Summary of Reimbursement	Transaction Reimbursed
2/9/2023	Frank Walsh	\$11.48	Lunch meeting with County Controller Gregg Todd regarding bridge project and county communications.	Two lunches totalling \$43.48, reimbursed \$11.48
2/13/2023	Frank Walsh	\$1.51	Lunch meeting with Twp Supervisor to discuss Copper Creek, Winslow and Fire.	Two lunches totalling \$43.00, reimbursed \$1.51 for sales tax charged
4/5/2023	Frank Walsh	\$12.06	Lunch meeting village of Okemos discussion.	Four lunches totalling \$76.06, reimbursed \$12.06
4/24/2023	Frank Walsh	\$9.43	Lunch with John Dewane	Two lunches totalling \$41.43, reimbursed \$9.43



To: Board Members
From: Melissa Massie
Date: May 16, 2023
Re: 2023 Meridian Pride Outdoor Gathering Permit Approval

The Meridian Township DEI Task Force is the applicant for the Outdoor Gathering Permit Application for the 2023 Meridian Pride Festival scheduled for Saturday, August 26, 2023 at Marketplace on the Green.

Our 2023 Meridian Pride Festival is a community-wide event that will feature live music, food trucks, a beer and wine tent, activities for families, and vendor booths.

Township Ordinance requires the regulation, licensing, and control of gatherings which draws upon the health, sanitation, fire, police, transportation, utility, and other public services normally provided by the Township. The ordinance enumerates specific public safety standards that must be set. Therefore, the application was forwarded to the Fire, Police, and Community Planning & Development Departments and the Ingham County Health Department for inspection, review and approval.

The following motion is proposed for Board consideration:

MOVE TO APPROVE THE OUTDOOR ASSEMBLY LICENSE FOR THE MERIDIAN PRIDE EVENT TO BE HELD ON AUGUST 26, 2023 IN MARKETPLACE ON THE GREEN.

Attachments:

1. Application for Outdoor Assembly License
2. Map

Charter Township of Meridian

Application for Outdoor Assembly License

I. Description of Applicant

Name: Meridian Township DEI Task Force

Age: n/a

Residence Address: 5151 Marsh Road, Okemos, MI 48864

Mailing Address: 5151 Marsh Road, Okemos, MI 48864

If Applicant is a partnership or association, provide the above information for all partners, officers and directors, or other sponsors. If Applicant is a corporation, file its Articles of Incorporation, together with the names and address of all officers, directors, and shareholders having a financial interest greater than Five Hundred (\$500.00) dollars therein. Attach separate sheets containing such information.

II. The purpose and character of the proposed assembly is as follows:

Meridian Pride Festival– a community-wide event sponsored by Meridian Township’s DEI Task Force on Saturday, August 26, 2023. Saturday’s activities will include music, food trucks, beer and wine tent, a pet parade, and vendor booths from 4 pm to 11 pm.

III. The proposed assembly is to be conducted at (address):

Marketplace on the Green, 1995 Central Park Drive, Okemos

The legal description of the premises is:

Marketplace on the Green

The premises are owned by Applicant.

If the premises are not owned by Applicant, attach an affidavit from the owner indicating his consent to use the site for the proposed assembly.

IV. The dates and hours during which the proposed assembly is to be conducted are as follows:

- Marketplace on the Green activities starting at 4:00 pm – midnight, including the cleanup

V. Applicant estimates that the maximum number of persons expected at the assembly for each day it is conducted is:

1,000

VI. Applicant hereby agrees to observe and obey the minimum requirements contained in Chapter 65 of the Township Code of Ordinances, except that

applicant requests that the Township Board grant a waiver of the following provisions:

Section 65-9 Provision c: waive application fee

The reasons in support of the requested waiver are as follows:

This is a government operated community-wide celebration.

VII. Attach a detailed explanation, including drawings and diagrams where applicable, of Applicant’s plans to provide for the following:

1. Police and fire protection;
2. Food and water supply and facilities
3. Health and sanitation facilities
4. Medical facilities and services, including emergency vehicles and equipment
5. Vehicle access and parking facilities;
6. Camping and trailer facilities;
7. Illumination facilities;
8. Communication facilities;
9. Noise control and abatement;
10. Facilities for clean-up and waste disposal;
11. Insurance and bonding arrangement.

In addition, attach a detailed map or maps of the overall site of the proposed assembly.

Date: May 1, 2023

Director of Project Management & Operations

Received by Township Clerk’s Office:

By: _____ Date: _____

Please submit five (5) copies of this Application and its attachments. Copies shall be forwarded to the Township Police Chief, Fire Chief, Manager and the Ingham County Health Department, for their review, investigation and findings and recommendations, within twenty (20) day of the date this Application if filed.

2023 Meridian Pride
Application for Public Gathering Permit
Explanation of Activity

Applicant:	Meridian Township 5151 Marsh Road Okemos, MI 48864	Contact Name:	Melissa Massie
		Phone:	517-853-4456

Date: August 26, 2023

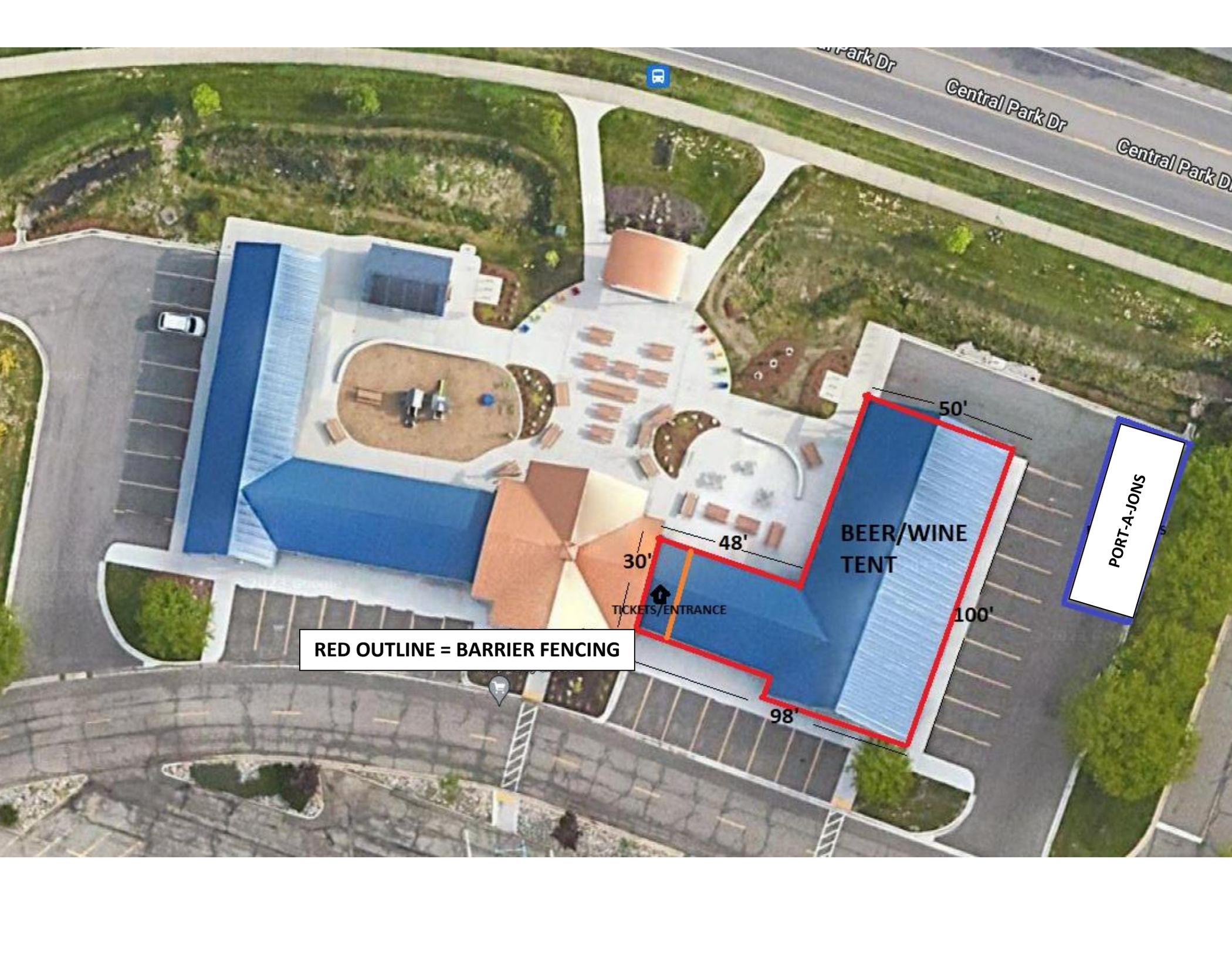
The Meridian Township DEI Task Force respectfully submits the following report addressing the questions in Section VII of the Application for Public Gathering Permit.

This year's activities will be hosted on Township-owned grounds at Marketplace on the Green, 1995 Central Park Drive, with an estimated attendance of 5,000. Activities include a pet parade, a beer and wine tent, food trucks, vendor booths, and live musical entertainment at Marketplace on the Green.

Answers to application questions:

- 1. Police and Fire Protection:** The Meridian Township Police and Fire Departments will be present throughout the event. Police Department personnel will provide general security, secure barricades at designated areas of Central Park and direct traffic from certain parking lot exits.
- 2. Food and Water Supply and Facilities:** Food and beverages will be provided by vendors, who are responsible for obtaining all the necessary permits from the Ingham County Health Department or other agencies. Water is available from drinking fountains at Marketplace on the Green and available for purchase from food vendors. Event volunteers will be provided with bottled water.
- 3. Health and Sanitation Facilities:** Restrooms will be available at Marketplace on the Green and porta jons at Marketplace on the Green. Up to approximately five (5) separate portable toilets and sinks will be strategically placed at Marketplace on the Green.
- 4. Medical Facilities and Services:** EMS vehicles and personnel will be present during the event to attend to any necessary medical emergencies. Police Officers, certified with MFR training, will be present during the event, as well.
- 5. Vehicle Access and Parking Facilities:** As a general rule, the crowds will be parking at the Meridian Mall parking lot. Central Park Drive will remain open to through traffic. Emergency vehicles will have access to festival site via Central Park Drive and the Meridian Mall parking lot access drives.
- 6. Camping and Trailer Facilities:** No camping or trailer facilities will be needed.
- 7. Illumination Facilities** - The parking lot at Meridian Mall is lit.
- 8. Communication Facilities:** Communication devices will be used by Police and Fire personnel. Cell phones will be utilized by event staff. All phone numbers will be shared with all persons assigned to the event to facilitate direct communication.

9. **Noise Control and Abatement:** The permanent music stage located at Marketplace on the Green will host musical entertainment from 4pm – 11pm. The stage faces south toward Meridian Mall.
10. **Facilities Clean-up and Waste Disposal:** Clean-up will be conducted by Public Works personnel immediately following the event. Park Maintenance personnel will provide additional trash receptacles for the event and will clean up litter from areas surrounding after the event.
11. **Insurance and bonding arrangement:** A special insurance policy will be secured for the event through David Chapman Insurance Co.



Central Park Dr

Central Park Dr

Central Park Dr

B

PORT-A-JONS

BEER/WINE
TENT

50'

100'

98'

48'

30'

TICKETS/ENTRANCE

RED OUTLINE = BARRIER FENCING



To: Township Board

From: Timothy R. Schmitt, *AICP*, Director of Community Planning & Development

Date: May 9, 2023

Re: Final Plat #03012 – Sierra Ridge Phase 4

G. S. Fedewa Builders is requesting final plat approval for Phase 4 of the Sierra Ridge subdivision. This phase includes 14 lots in the northwest corner of the property. The overall Sierra Ridge development has been under construction since the early 2000s and when complete, will consist of 99 single-family detached homes. The project received preliminary plat approval on July 1, 2003 and three subsequent phases have received final plat approval. The approved preliminary plat covering the remaining portions of the subdivision has had its approval extended every two years by the Township Board, at the request of the applicant.

The purpose of the final plat is to ensure completion of public and private improvements and consistency with the approved preliminary plat. All lots in the plat meet or exceed the requirements of the underlying RAA, Single Family-Low Density zoning district. The subdivision improvements have been completed and installed as required in the approved preliminary plat, with the exception of one pathway along Newton Road which has been delayed due to a stormwater project. The pathway will be installed once the stormwater project is completed. The required internal sidewalks and street trees will be installed with the construction on the individual lots.

The State Land Division Act and the Township Land Division ordinance provide for a 20-day review period once a final plat application has been deemed complete by Staff. The end of the 20-day review period is May 16, 2023. The Final Plat is consistent with the previously approved preliminary plat and the infrastructure has been installed properly. At this time, Staff has identified no major concerns and would **recommend approval** of the proposed final plat for Sierra Ridge Phase 4. A resolution to approve the final plat is provided for the Board's consideration.

- **Move to approve the resolution for Final Plat #03012, G.S. Fedewa Builders, for Phase 4 of Sierra Ridge, a phase of a single family subdivision consisting of 14 lots on the east side of Newton Road, north of Lake Lansing Road**

Attachments

1. Resolution to approve
2. Monumentation Letter from Surveyor
3. Final plat

RESOLUTION TO APPROVE

**Final Plat #03012
Sierra Ridge Phase 4**

RESOLUTION

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 16th day of May 2023, at 6:00 p.m., Local Time.

PRESENT:

ABSENT:

The following resolution was offered by _____ and supported by _____.

WHEREAS, G.S. Fedewa Builders has requested final plat approval for Phase 4 of Sierra Ridge, a phase of a single-family subdivision consisting of fourteen lots located on the east side of Newton Road, north of Lake Lansing Avenue; and

WHEREAS, the planning staff has reviewed the final plat and found it consistent with the preliminary plat approved by the Township Board on July 1, 2003; and

WHEREAS, the subdivision improvements have been completed and installed as required in the approved preliminary plat; and

WHEREAS, the Township Board has reviewed the material forwarded under cover memorandum dated May 9, 2023.

NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby approves Final Plat #03012 for Sierra Ridge Phase 4 **only**, subject to the following condition:

1. All previous conditions placed on the plat shall remain in effect.
2. The pathway along Newton Road shall be installed after the stormwater project in the area is completed.

ADOPTED: YEAS:

NAYS:

STATE OF MICHIGAN)

) ss

COUNTY OF INGHAM)

I, the undersigned, the duly qualified Clerk of the Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and a complete copy of a resolution adopted at a regular meeting of the Township Board on the 16th day of May, 2023.

Deborah Guthrie
Township Clerk



KEBS, INC

Engineering • Surveying

May 8, 2023

Timothy Schmitt
Director, Community Planning & Development
Meridian Charter Township
5151 Marsh Road
Okemos, MI 48864

RE: Final plat of Sierra Ridge Estates No. 4 Monumentation

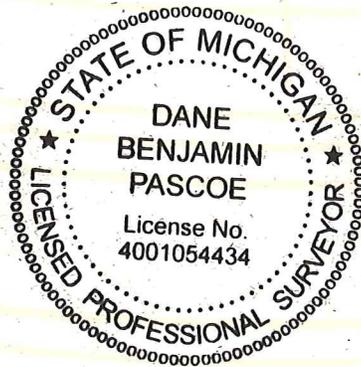
Mr. Schmitt:

This letter shall serve as confirmation that all the lot corners as well as the concrete monuments have been set for the Final Plat of Sierra Ridge Estates No. 4 as of March 8, 2023.

If you have any questions regarding this project please feel free to contact me.

Sincerely,

Dane B. Pascoe, PS
KEBS, Inc.

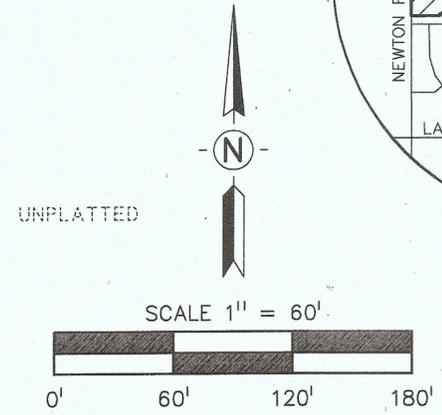
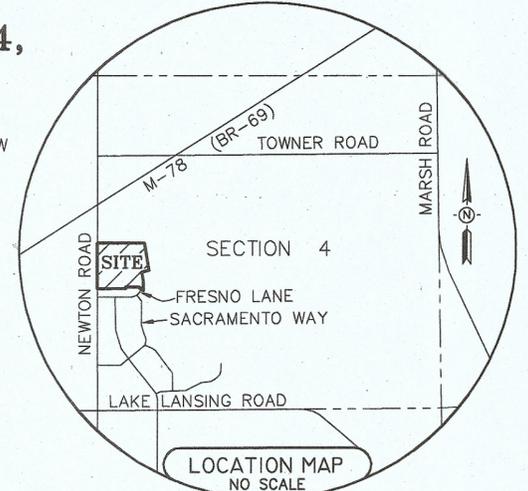


SIERRA RIDGE ESTATES NO. 4

A SUBDIVISION OF PART OF THE SOUTHEAST 1/4 OF SECTION 4,
T4N, R1W, MERIDIAN TOWNSHIP, INGHAM COUNTY, MICHIGAN

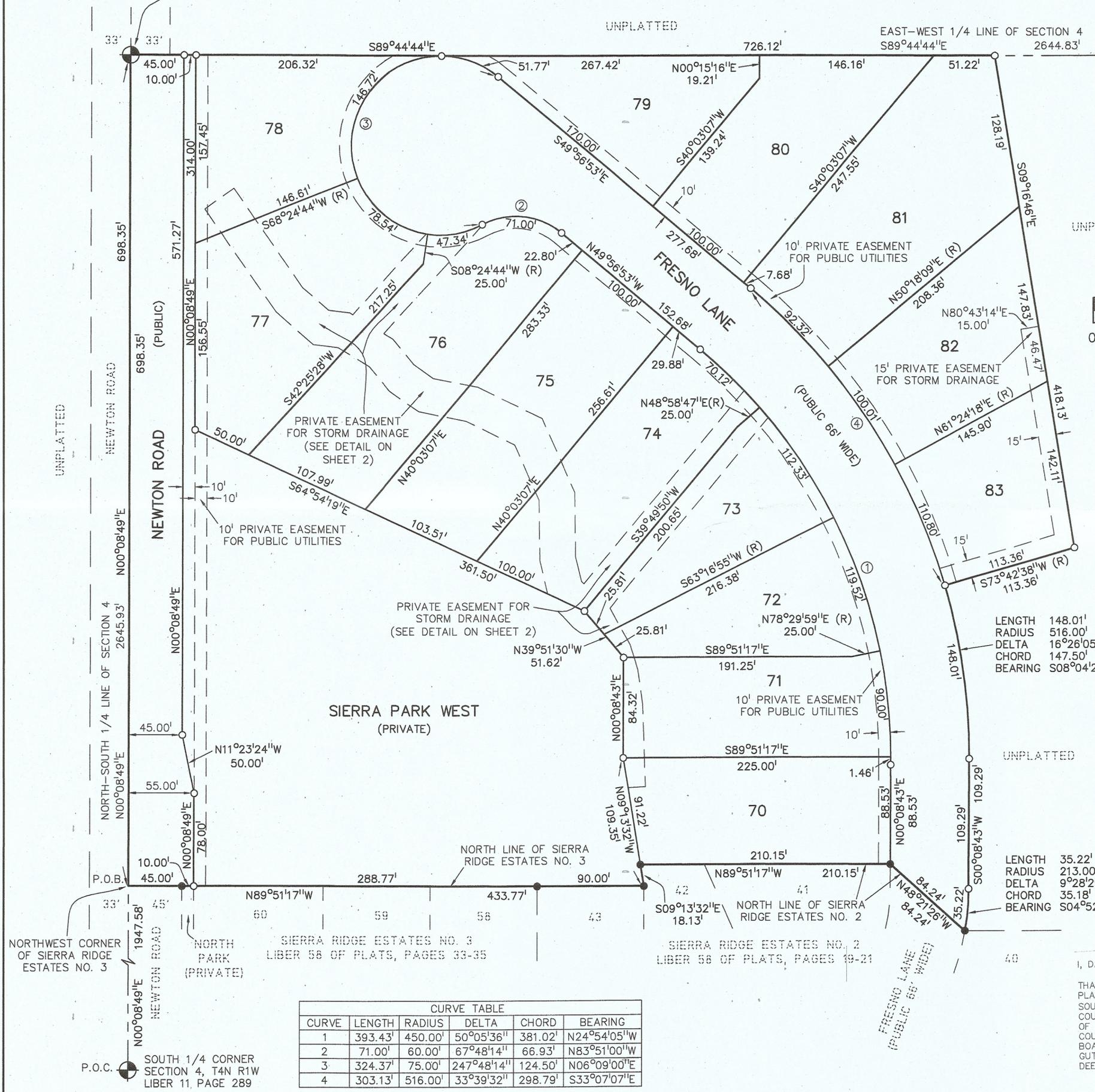
CENTER OF SECTION
4, T4N R1W
LIBER 11 PAGE 287

EAST 1/4 CORNER
SECTION 4, T4N R1W
LIBER 11 PAGE 281



LEGEND

- ALL DIMENSIONS ARE IN FEET.
- ALL CURVE DIMENSIONS ARE ARC MEASUREMENTS.
- STEEL BARS 1/2" IN DIAMETER 36" LONG ENCASED IN CONCRETE CYLINDERS 4" IN DIAMETER HAVE BEEN PLACED AT ALL CORNERS MARKED "O".
- STEEL BARS 1/2" IN DIAMETER ENCASED IN CONCRETE CYLINDERS 4" IN DIAMETER HAVE BEEN FOUND AT ALL CORNERS MARKED "O".
- LOT CORNERS HAVE BEEN MARKED WITH STEEL BARS 18" IN LENGTH BY 1/2" IN DIAMETER WITH A PLASTIC CAP MARKED "PASCOE 54434".
- ALL BEARINGS ARE DERIVED FROM THE NORTH-SOUTH 1/4 LINE OF SECTION 4 AS SHOWN ON THE PLAT OF SIERRA RIDGE ESTATES NO. 3 AS RECORDED IN LIBER 58 OF PLATS, PAGES 33 TO 35, INGHAM COUNTY RECORDS.
- (R) = RADIAL, ALL OTHER LINES ARE NOT RADIAL



CURVE TABLE					
CURVE	LENGTH	RADIUS	DELTA	CHORD	BEARING
1	393.43'	450.00'	50°05'36"	381.02'	N24°54'05"W
2	71.00'	60.00'	67°48'14"	66.93'	N83°51'00"W
3	324.37'	75.00'	247°48'14"	124.50'	N06°09'00"E
4	303.13'	516.00'	33°39'32"	298.79'	S33°07'07"E

LENGTH 148.01'
RADIUS 516.00'
DELTA 16°26'05"
CHORD 147.50'
BEARING S08°04'20"E

LENGTH 35.22'
RADIUS 213.00'
DELTA 9°28'29"
CHORD 35.18'
BEARING S04°52'57"W

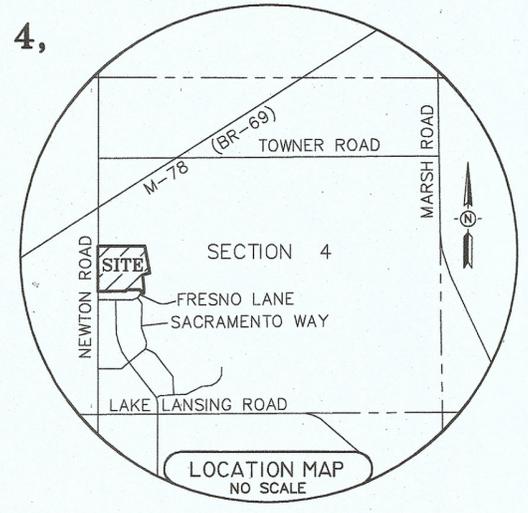
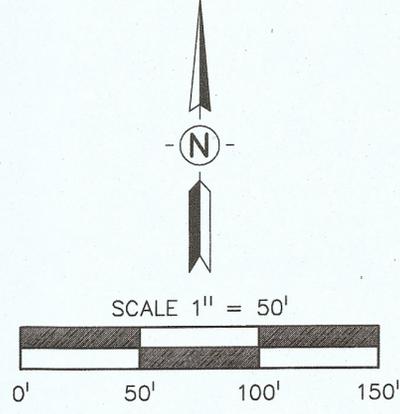
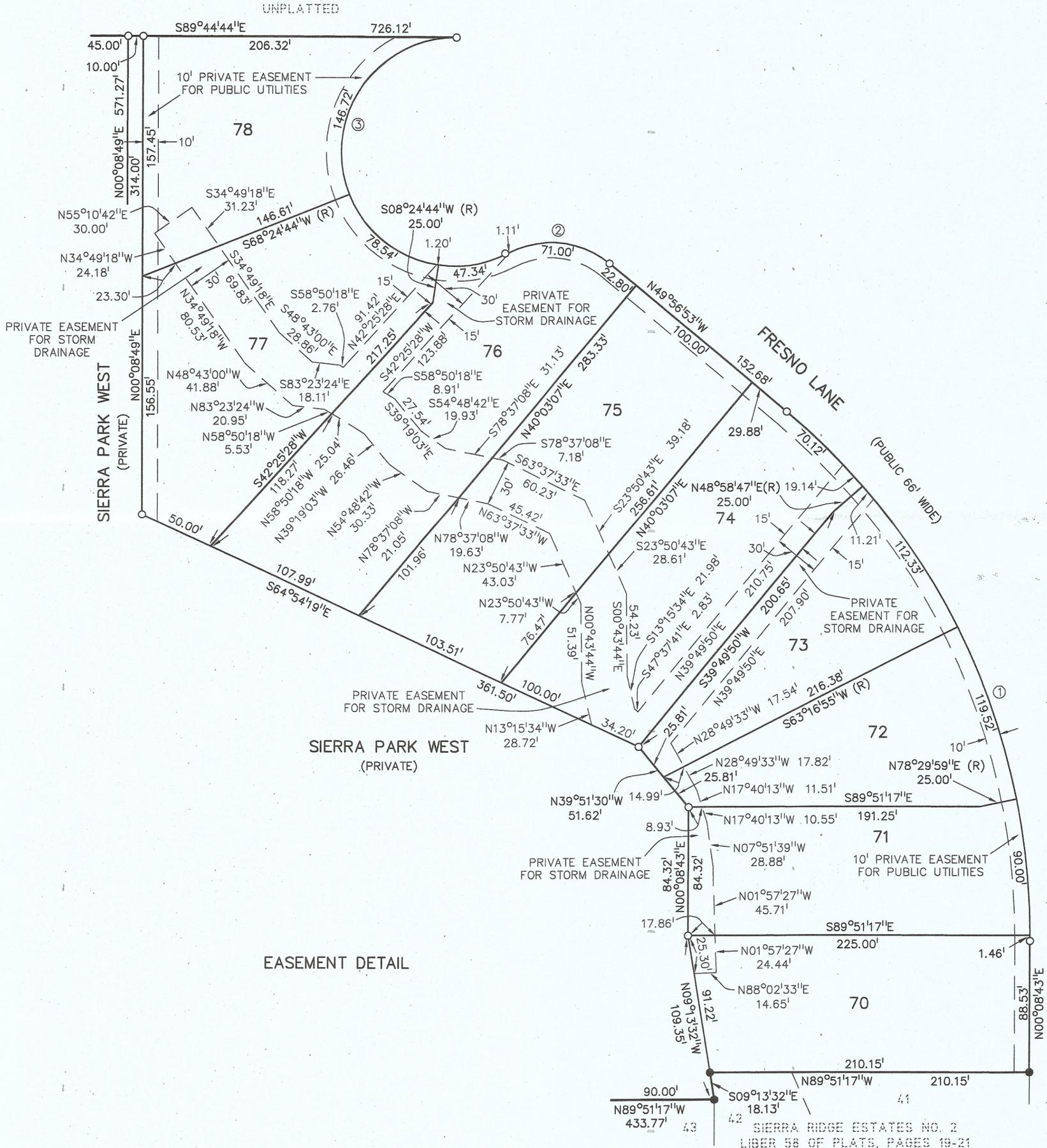


Dane B. Pascoe
4-18-23

I, DANE B. PASCOE, SURVEYOR, CERTIFY:
THAT PURSUANT TO SECTION 560.101(3), THIS IS A TRUE COPY OF THE FINAL PLAT OF SIERRA RIDGE ESTATES NO. 4, A SUBDIVISION OF PART OF THE SOUTHEAST 1/4 OF SECTION 4, T4N, R1W, MERIDIAN TOWNSHIP, INGHAM COUNTY, MICHIGAN; AND THAT THE FINAL PLAT IS SUBJECT TO THE APPROVAL OF EACH OF THE FOLLOWING AGENCIES: PATRICK E. LINDEMANN, INGHAM COUNTY DRAIN COMMISSIONER, RYAN SEBOLT, CHAIRPERSON, INGHAM COUNTY BOARD OF COMMISSIONERS FOR INGHAM COUNTY ROAD DEPARTMENT, DEBORAH GUTHRIE, CLERK, MERIDIAN TOWNSHIP AND DERRICK QUINNEY, REGISTER OF DEEDS, INGHAM COUNTY PLAT BOARD.
DATE: 4-14-23
Dane B. Pascoe
DANE B. PASCOE
PROFESSIONAL SURVEYOR NO. 54434

SIERRA RIDGE ESTATES NO. 4

A SUBDIVISION OF PART OF THE SOUTHEAST 1/4 OF SECTION 4,
T4N, R1W, MERIDIAN TOWNSHIP, INGHAM COUNTY, MICHIGAN



LEGEND

1. ALL DIMENSIONS ARE IN FEET.
2. ALL CURVE DIMENSIONS ARE ARC MEASUREMENTS.
3. STEEL BARS 1/2" IN DIAMETER 36" LONG ENCASED IN CONCRETE CYLINDERS 4" IN DIAMETER HAVE BEEN PLACED AT ALL CORNERS MARKED "O".
4. STEEL BARS 1/2" IN DIAMETER ENCASED IN CONCRETE CYLINDERS 4" IN DIAMETER HAVE BEEN FOUND AT ALL CORNERS MARKED "●".
5. LOT CORNERS HAVE BEEN MARKED WITH STEEL BARS 18" IN LENGTH BY 1/2" IN DIAMETER WITH A PLASTIC CAP MARKED "PASCOE 54434".
6. ALL BEARINGS ARE DERIVED FROM THE NORTH-SOUTH 1/4 LINE OF SECTION 4 AS SHOWN ON THE PLAT OF SIERRA RIDGE NO. 3 AS RECORDED IN LIBER 58 OF PLATS, PAGES 33 TO 35, INGHAM COUNTY RECORDS.
7. (R) = RADIAL, ALL OTHER LINES ARE NOT RADIAL

CURVE TABLE					
CURVE	LENGTH	RADIUS	DELTA	CHORD	BEARING
1	393.43'	450.00'	50°05'36"	381.02'	N24°54'05"W
2	71.00'	60.00'	67°48'14"	66.93'	N83°51'00"W
3	324.37'	75.00'	247°48'14"	124.50'	N06°09'00"E



Dane B. Pascoe
4-18-23

SIERRA RIDGE ESTATES NO. 4

A SUBDIVISION OF PART OF THE SOUTHEAST 1/4 OF SECTION 4,
T4N, R1W, MERIDIAN TOWNSHIP, INGHAM COUNTY, MICHIGAN

SURVEYOR'S CERTIFICATE

I, DANE B. PASCOE, SURVEYOR, CERTIFY:

THAT I HAVE SURVEYED, DIVIDED, AND MAPPED THE LAND SHOWN ON THIS PLAT, DESCRIBED AS FOLLOWS:

SIERRA RIDGE ESTATES NO. 4: A SUBDIVISION OF LAND IN THE SOUTHEAST 1/4 OF SECTION 4, T4N, R1W, MERIDIAN TOWNSHIP, INGHAM COUNTY, MICHIGAN, THE BOUNDARY OF SAID PARCEL DESCRIBED AS: COMMENCING AT THE SOUTH 1/4 CORNER OF SAID SECTION 4; THENCE N00°08'49"E ALONG THE NORTH-SOUTH 1/4 LINE OF SAID SECTION 4 A DISTANCE OF 1947.58 FEET TO THE NORTHWEST CORNER OF SIERRA RIDGE ESTATES NO. 3 AS RECORDED IN LIBER 58 OF PLATS, PAGES 33-35, INGHAM COUNTY RECORDS AND THE POINT OF BEGINNING OF THIS DESCRIPTION; THENCE N00°08'49"E CONTINUING ALONG SAID NORTH-SOUTH 1/4 LINE 698.35 FEET TO THE CENTER OF SAID SECTION 4; THENCE S89°44'44"E ALONG THE EAST-WEST 1/4 LINE OF SAID SECTION 4 A DISTANCE OF 726.12 FEET; THENCE S09°16'46"E 418.13 FEET; THENCE S73°42'38"W 113.36 FEET; THENCE SOUTHEASTERLY 148.01 FEET ON A CURVE TO THE RIGHT, SAID CURVE HAVING A RADIUS OF 516.00 FEET, A DELTA ANGLE OF 16°26'05" AND A CHORD LENGTH OF 147.50 FEET BEARING S08°04'20"E; THENCE S00°08'43"W 109.29 FEET; THENCE SOUTHWESTERLY 35.22 FEET ON A CURVE TO THE RIGHT, SAID CURVE HAVING A RADIUS OF 213.00 FEET, A DELTA ANGLE OF 09°28'29" AND A CHORD LENGTH OF 35.18 FEET BEARING S04°52'57"W TO THE NORTH LINE OF SIERRA RIDGE ESTATES NO. 2 AS RECORDED IN LIBER 58 OF PLATS, PAGES 19-21, INGHAM COUNTY RECORDS; THENCE ALONG SAID NORTH LINE AND THE NORTH LINE OF SAID SIERRA RIDGE ESTATES NO. 3 THE FOLLOWING FOUR COURSES: N48°21'26"W 84.24 FEET, N89°51'17"W 210.15 FEET, S09°13'32"E 18.13 FEET AND N89°51'17"W 433.77 FEET TO THE POINT OF BEGINNING; SAID PARCEL CONTAINING 11.7 ACRES MORE OR LESS, CONTAINING 14 LOTS NUMBERED 70 TO 83, INCLUSIVE AND ONE PRIVATE PARK.

THAT I HAVE MADE SUCH SURVEY, LAND-DIVISION, AND PLAT BY THE DIRECTION OF THE OWNERS OF SAID LAND;

THAT SUCH PLAT IS A CORRECT REPRESENTATION OF ALL EXTERIOR BOUNDARIES OF THE LAND SURVEYED AND THE SUBDIVISION OF IT;

THAT THE REQUIRED MONUMENTS AND LOT MARKERS HAVE BEEN LOCATED IN THE GROUND OR THAT SURETY HAS BEEN DEPOSITED WITH THE MUNICIPALITY, AS REQUIRED BY THE ACT;

THAT THE ACCURACY OF THE SURVEY IS WITHIN THE LIMITS REQUIRED BY THE ACT;

THAT ALL BEARINGS SHOWN ON THE PLAT ARE EXPRESSED AS REQUIRED BY THE ACT AND AS EXPLAINED IN THE LEGEND.

DATE: 4-18-23 KEBS, INC.
2116 HASLETT ROAD
HASLETT, MICHIGAN 48840

Dane B. Pascoe
DANE B. PASCOE, PRESIDENT
PROFESSIONAL SURVEYOR NO. 54434



PROPRIETOR'S CERTIFICATE

G.S. FEDEWA BUILDERS, INC., A CORPORATION, 5570 OKEMOS ROAD, EAST LANSING, MI 48823, DULY ORGANIZED AND EXISTING UNDER THE LAWS OF THE STATE OF MICHIGAN BY, GERALD S. FEDEWA, PRESIDENT, AS PROPRIETOR, HAS CAUSED THE LAND DESCRIBED IN THIS PLAT TO BE SURVEYED, DIVIDED, MAPPED, AND DEDICATED AS REPRESENTED ON THIS PLAT, AND THAT FRESNO LANE IS FOR THE USE OF THE PUBLIC; THAT THE PUBLIC UTILITY EASEMENTS ARE PRIVATE EASEMENTS AND THAT ALL OTHER EASEMENTS ARE FOR THE USES SHOWN ON THE PLAT, THAT SIERRA PARK WEST IS PRIVATE, AND RESERVED FOR THE USE OF THE LOT OWNERS IN THIS SUBDIVISION, AND PREVIOUS AND FUTURE CONTIGUOUS SUBDIVISIONS WHERE TITLE IS TRACEABLE TO THIS PROPRIETOR.

G.S. FEDEWA BUILDERS, INC.
5570 OKEMOS ROAD
EAST LANSING, MI 48823
FILE NO. 800498720
FILED AUGUST 7, 1997

Gerald S. Fedewa
GERALD S. FEDEWA
PRESIDENT

ACKNOWLEDGEMENT

STATE OF MICHIGAN
INGHAM COUNTY

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME THIS 18th DAY OF April, 2023, BY GERALD S. FEDEWA, PRESIDENT OF G.S. FEDEWA BUILDERS, INC., ON BEHALF OF THE CORPORATION.

NOTARY PUBLIC Teresa L. Gibbons, Ingham COUNTY, MICHIGAN
MY COMMISSION EXPIRES: 4-22-27



COUNTY TREASURER'S CERTIFICATE

THE RECORDS IN MY OFFICE SHOW NO UNPAID TAXES OR SPECIAL ASSESSMENTS FOR THE FIVE YEARS PRECEDING _____ INVOLVING THE LANDS INCLUDED IN THIS PLAT.

ALAN FOX, INGHAM COUNTY TREASURER

COUNTY DRAIN COMMISSIONER'S CERTIFICATE

APPROVED ON _____ AS COMPLYING WITH 1967 PA 288, MCL 560.192 AND THE APPLICABLE RULES AND REGULATIONS PUBLISHED BY MY OFFICE IN THE COUNTY OF INGHAM.

PATRICK E. LINDEMANN
INGHAM COUNTY DRAIN COMMISSIONER

DATE MYLAR SIGNED: _____

CERTIFICATE OF INGHAM COUNTY BOARD OF COMMISSIONERS

APPROVED ON _____ AS COMPLYING WITH 1967 PA 288, MCL 560.183 AND THE APPLICABLE RULES AND REGULATIONS OF THE COUNTY OF INGHAM.

RYAN SEBOLT CHAIRPERSON
INGHAM COUNTY BOARD OF COMMISSIONERS

DATE MYLAR SIGNED: _____

MUNICIPAL CERTIFICATE

I CERTIFY THAT THIS FINAL PLAT WAS APPROVED BY THE TOWNSHIP BOARD OF THE TOWNSHIP OF MERIDIAN AT A MEETING HELD _____ AND WAS REVIEWED AND FOUND TO BE IN COMPLIANCE WITH 1967 PA 288, MCL 560.101 TO 560.293; THAT PUBLIC SEWER AND PUBLIC WATER SERVICES HAVE BEEN INSTALLED AND ARE READY FOR CONNECTION.

DEBORAH GUTHRIE, CLERK

DATE MYLAR SIGNED: _____

COUNTY PLAT BOARD CERTIFICATE

THIS PLAT HAS BEEN REVIEWED AND IS APPROVED BY THE INGHAM COUNTY PLAT BOARD ON _____ AS BEING IN COMPLIANCE WITH ALL OF THE PROVISIONS OF 1967 PA 288, MCL 560.101 TO 560.293, AND THE PLAT BOARD'S APPLICABLE RULES AND REGULATIONS.

ALAN FOX, INGHAM COUNTY TREASURER

DERRICK QUINNEY, REGISTER OF DEEDS

BARB BYRUM, COUNTY CLERK

RECORDING CERTIFICATE

STATE OF MICHIGAN
INGHAM COUNTY

THIS PLAT WAS RECEIVED FOR RECORD ON THE _____ DAY OF _____ 2023, AT _____ .M., AND RECORDED IN LIBER _____ OF PLATS ON PAGES _____

DERRICK QUINNEY, REGISTER OF DEEDS



To: Board Members

From: Trustee Scott Hendrickson, Trustee Courtney Wisinski and Clerk Deborah Guthrie

Date: May 16, 2023

Re: Resolution to Support Anonymous Gun Drop Off Program

Over the last several months, Mid-Michigan has seen an increase in the number of gun violence incidents in our area. Most notably, the active violence incident at Michigan State University which took the lives of three students, and injured five more.

Just days before, an incidence of “swatting” occurred at Okemos High School, drawing a massive law enforcement response and exacerbating the worst fears of students, parents, faculty, and staff.

That same week, on the grounds of a local elementary school, a body was discovered by children at recess of an individual who died of a self-inflicted gunshot wound.

Many in our community are still reconciling the emotional fallout of these events and some are wondering what they can do. One thing has been made clear: the proliferation of weapons plays a major role in recent violence in our community.

The Meridian Township Police Department already offers a program that we wish to highlight and bring to our community’s attention. This program is the Anonymous Gun Drop Off Program.

This program allows our community to voluntarily and safely surrender any unwanted firearms, weapons, or ammunition to the Meridian Township Police Department, who will dispose of them and destroy them using the proper procedures and protocols. This is a program that has existed for years and, while there are some that have taken advantage of it, there may be others who wish to use the program but are not aware that it exists.

As such we submit this resolution to the Board for its consideration; a resolution that highlights and supports this program and acknowledges it as a contributor to public safety in our community.

The following motions have been prepared for Board consideration:

MOVE TO APPROVE THE RESOLUTION TO SUPPORT ANONYMOUS GUN DROFF OFF PROGRAM.

Attachment:

1. Resolution to Approve

RESOLUTION TO APPROVE

Resolution to Support Anonymous Gun Drop Off Program

RESOLUTION

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 16th day of May, 2023, at 6:00 p.m. local time.

PRESENT: _____

ABSENT: _____

The following Resolution was offered by _____ and supported by _____.

WHEREAS, gun violence is an epidemic in our country and has recently had a significant impact on our community through the active shooter incident at Michigan State University in February, the swatting incident at Okemos High School, and other incidents in our Township in the past several months; and

WHEREAS, the proliferation of guns, weapons, and ammunition plays a major role in the continuation of the cycle of gun violence; and

WHEREAS, Meridian Township offers programs to its residents like the Anonymous Gun Drop Off Program, sponsored by our Police Department, that seek to keep the community safer by allowing residents to voluntarily and safely drop off weapons, firearms, and ammunition that they no longer wish to have; and

WHEREAS, these programs, while offered, are underutilized in part because of a lack of awareness that they are available to the community; and

WHEREAS, the Township Board believes that we have a duty to ensure the safety of our community in any way possible, including by highlighting those programs that the Township already offers to keep our residents safe, and raising awareness for them by offering our formal support;

NOW, THEREFORE, BE IT RESOLVED by the Township Board of the Charter Township of Meridian, Ingham County, Michigan, that the Township Board continues to condemn acts of gun violence in our community and throughout our state; and,

FURTHER RESOLVE, that the Township Board has recognized the first Friday of June each year as National Gun Violence Awareness Day since 2020 and reaffirms that recognition in 2023; and,



To: Board Members
From: Amanda Garber, CPA
Finance Director
Date: May 16, 2023
Re: Federal Policies and Procedures Manual Update

In December 2022, the Township Board approved the Federal Policies and Procedures Manual to comply with the Uniform Guidance. Uniform Guidance (2 CFR 200) requires that all entities accepting federal funding must have minimum written policies and procedures about how internal controls and processes will be conducted over federal awards.

Uniform Guidance (2 CFR 200) is a government-wide framework for grants management and provides an authoritative set of rules and requirements for federal awards. This framework establishes uniform administrative requirements, cost principles, and audit requirements for federal awards to non-federal entities.

The Township is currently undergoing our 2022 annual financial audit. The auditors have reviewed the Township's Federal Policies and Procedures Manual against the most recent federal guidelines. They have suggested adding a sentence to the Procurement section on page 8 of the Manual to provide direction on "avoiding acquisition of unnecessary or duplicative items."

The following motion has been prepared for the Board's consideration:

"MOVE TO APPROVE THE UPDATED MERIDIAN TOWNSHIP FEDERAL POLICIES AND PROCEDURES MANUAL"

Attachments:

1. Meridian Charter Township Federal Policies and Procedures Manual – Updated May 2023



Meridian Charter Township

Federal Policies and Procedures Manual

**Meridian Charter Township
Federal Policies and Procedures Manual
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**Meridian Charter Township
Procedures and Federal Awards Administration
Financial Management Systems
Payroll and Timekeeping**

The following provisions apply to the payment of employees and recording of time and effort (as required) in accordance with Federal Cost Principles.

Procedures

The following procedures will be applied, to the extent that they do not conflict with or contradict other Board policies:

1. Hourly employees shall submit a timesheet for each pay period, with the following information:
 - a. The total number of hours actually worked each day
 - b. The use of any holiday, personal, vacation, sick, or other approved time off with pay
 - c. The total number of hours to be paid
 - d. An allocation of those hours to each program or department for which work was performed, when necessary
 - e. The dated signature of their supervisor

The allocation of hours between programs or departments should be based exclusively on the predetermined allocation schedules.

In the event that an after-the-fact correction is necessary to an employee's timesheet due to errors in the allocation of time worked, such corrections must be submitted to the Human Resources Department, and approved in writing by their supervisor.

2. Salaried employees charged to a federal grant will document time and effort according to one of the following methods. The method used by employee shall be pre-approved by the Department Head. If the employee's time is expensed based on budgetary data, an adjustment shall be made at least quarterly to agree the general ledger to the documentation.
 - a. The employee may document time and effort using a timesheet as described above. Timesheets must account for the total activity for which the employee is compensated, and be signed by the employee. It will not be acceptable for timesheets to include the hours worked on Federal grants only.
 - b. Budgets and calendars/daily planners will not be deemed allowable documentation to support personnel costs and therefore will not be accepted by the Human Resources Department.
 - c. It is the responsibility of the employee being charged to a federal award(s) to clarify documentation requirements with the Department Head and provide appropriate documentation to the Human Resources Department as it becomes available. The employee should retain a copy of the documentation for their personal records.

**Meridian Charter Township
Procedures and Federal Awards Administration
Financial Management Systems
Payroll and Timekeeping (Concluded)**

3. Prior to payment, a pro forma report of the pay run will be provided to the Human Resources Director for review and approval.

**Meridian Charter Township
Procedures and Federal Awards Administration
OMB Compliance Supplement
Activities Allowed/Unallowed and Allowable Costs/Cost Principles**

Source of Governing Requirements - The requirements for activities allowed or unallowed are contained in program legislation, Federal awarding agency regulations, and the terms and conditions of the award.

The requirements for allowable costs/cost principles are contained in Uniform Guidance 2 CFR 200, program legislation, Federal awarding agency regulations, and the terms and conditions of the award.

Board Policies

The following policies have been separately reviewed and approved by the Township Board, and are incorporated here by reference:

- Board Policy Manual
- Purchasing Policy

Procedures

The following procedures will be applied, to the extent that they do not conflict with or contradict other Board policies:

1. All grant expenditures will be in compliance with the Uniform Guidance, 2 CFR 200, State law, Township policy, and the provisions of the grant award agreement will also be considered in determining allowability. Grant funds will only be used for allowable costs and costs must meet the following general criteria to be allowable under Federal awards:
 - a. Be reasonable and necessary for the performance of the program and allocable thereto (see detail below);
 - b. Conform to any limitations or exclusions set forth in applicable regulations or in the award itself;
 - c. Be consistent with policies and procedures that apply uniformly to federally financed activities and other activities of the non-Federal entity; and
 - d. Be accorded consistent treatment. A cost may not be assigned to a Federal award as a direct cost if any other cost incurred for the same purpose in like circumstances has been allocated to the Federal award as an indirect cost.
 - e. Not be included as a cost or used to meet cost sharing or matching requirements of any other federally-financed program in either the current or a prior period.
 - f. Be adequately documented.
2. A cost is reasonable if it does not exceed that which would be incurred by a prudent person under the circumstances prevailing at the time the decision was made to incur the cost. In determining reasonableness of a given cost, consideration must be given to

**Meridian Charter Township
Procedures and Federal Awards Administration
OMB Compliance Supplement
Activities Allowed/Unallowed and Allowable Costs/Cost Principles (Concluded)**

- a. Whether the cost is ordinary and necessary for the proper and efficient performance of the Federal award;
 - b. The requirements imposed by such factors as: sound business practices; arms-length bargaining; Federal, state, local, tribal, and other laws and regulations; and
 - c. Market prices for comparable goods or services.
3. A cost is allocable to a particular Federal award if the goods or services involved are chargeable or assignable to that Federal award in accordance with the relative benefits received. This standard is met if the cost:
 - a. Is incurred specifically for the Federal award;
 - b. Benefits both the Federal award and other work of the non-Federal entity and can be distributed in proportions that may be approximated using reasonable methods; and
 - c. Is necessary to the overall operation of the non-Federal entity and is assignable in part to the Federal award.
4. Applicable credits refer to those receipts or reduction of expenditure type transactions that offset or reduce expense items allocable to the Federal award. To the extent that such credits relate to allowable costs, they must be credited to the Federal award either as a cost reduction or cash refund, as appropriate.

The Federal award may be subject to statutory requirements that limit the allowability of costs. Payments made for costs determined to be unallowable must be refunded (including interest) to the Federal Government unless Federal statute or regulation directs otherwise.
5. Grant expenditures will be approved by department heads/program managers initially through the purchase order process, and again when the bill or invoice is received. This will be evidenced by signature or initials on the invoice. Accounts payable disbursements will not be processed for payment by Accounts Payable until necessary approval has been obtained.
6. Payroll costs will be documented in accordance with the Uniform Guidance, 2 CFR 200 as described in the section of this manual titled "Payroll and Timekeeping".
7. Indirect costs will be charged to federal grants at the federally negotiated indirect cost rate (if available) or the de minimis rate of 10% permitted by the Uniform Guidance, 2 CFR 200. The selected rate will be applied to Modified Total Direct Costs (MTDC). The Township may, at its discretion, choose to use all available grant funds for program purposes and not charge an indirect cost rate to a federal award.
8. To the extent that the Township passes through federal awards to subrecipients, the Township will review the subrecipient's grant budgets for compliance with allowable/unallowable costs.

**Meridian Charter Township
Procedures and Federal Awards Administration
OMB Compliance Supplement
Cash Management**

Source of Governing Requirements – The requirements for cash management are contained in the Uniform Guidance 2 CFR 200, program legislation, Federal awarding agency regulations, and the terms and conditions of the award.

Board Policies

The following policies have been separately reviewed and approved by the Township Board, and are incorporated here by reference:

- Board Policy Manual

Procedures

The following procedures will be applied, to the extent that they do not conflict with or contradict other Board policies:

1. Substantially all of the Township's grants are awarded on a reimbursement basis. As such, program costs will be expended and disbursed prior to requesting reimbursement from the grantor agency.
2. Advance payments of federal funds will be deposited and held by a financial institution. The Township will account for funds received, obligated, and expended.
3. Cash draws will be initiated by the Department Head who will determine the appropriate draw amount. Documentation of how this amount was determined will be retained and signed. An individual independent of this determination will review the draw amount and sign the paperwork as evidence of the control.
4. The physical draw of cash will be processed through the means prescribed by the grant agreement for the awards by the Department Head.
5. A copy of the cash draw paperwork will be filed along with the approved paperwork described above and retained for audit purposes.
6. To the extent that the Township passes through federal awards to subrecipients, the Township will make payments to subrecipients within 30 calendar days after receipt of billing, unless the Township reasonably believes the request to be improper.

**Meridian Charter Township
Procedures and Federal Awards Administration
OMB Compliance Supplement
Equipment and Real Property Management**

Source of Governing Requirements – The requirements for equipment are contained in the Uniform Guidance 2 CFR 200, program legislation, Federal awarding agency regulations, and the terms and conditions of the award.

Board Policies

The following policies have been separately reviewed and approved by the Township Board, and are incorporated here by reference:

- Board Policy Manual
- Purchasing Policy
- Fixed Asset Capitalization Policy

Procedures

The following procedures will be applied, to the extent that they do not conflict with or contradict other Board policies:

1. All equipment will be used in the program for which it was acquired or, when appropriate, other Federal programs.
2. When required, purchases of equipment will be pre-approved by the grantor or pass-through agency. The Department Head will be responsible for ensuring that equipment purchases have been previously approved, if required, and will retain evidence of this approval.
3. Equipment records will be maintained, and an appropriate system shall be used to safeguard equipment.
4. When equipment with a current per unit fair market value of \$5,000 or more is no longer needed for a Federal program, it may be retained or sold within the grant agreement guidelines. Proper sales procedures shall be used that provide for competition to the extent practicable and result in the highest possible return.

**Meridian Charter Township
Procedures and Federal Awards Administration
OMB Compliance Supplement
Period of Performance**

Source of Governing Requirements – The requirements for period of performance of Federal funds are contained in Uniform Guidance, 2 CFR 200, program legislation, Federal awarding agency regulations, and the terms and conditions of the award.

Procedures

The following procedures will be applied, to the extent that they do not conflict with or contradict other Board policies:

1. Costs will be charged to an award only if the obligation was incurred during the funding period (unless pre-approved by the Federal awarding agency or pass-through grantor agency).
2. Compliance with period of performance requirements will initially be assigned to the individual approving the allowability of the expense/payment. This will be subject to review and approval in the Finance Department as part of the payment processing.

**Meridian Charter Township
Procedures and Federal Awards Administration
OMB Compliance Supplement
Procurement, Suspension and Debarment**

Source of Governing Requirements – The requirements for procurement are contained in Uniform Guidance, 2 CFR 200, program legislation, Federal awarding agency regulations, and the terms and conditions of the award.

The requirements for suspension and debarment are contained in OMB guidance in 2 CFR part 180, which implements Executive Orders 12549 and 12689, Debarment and Suspension; Federal agency regulations Uniform Guidance, 2 CFR 200, program legislation; Federal awarding agency regulations; and the terms and conditions of the award.

Board Policies

The following policies have been separately reviewed and approved by the Township Board, and are incorporated here by reference:

- Board Policy Manual
- Purchasing Policy

Procedures

The following procedures will be applied, to the extent that they do not conflict with or contradict other Board policies:

1. Purchasing and procurement related to Federal grants will be subject to the general policies and procedures of the Township (described in the Purchasing policy). The Township should avoid acquisition of unnecessary or duplicative items.
2. Contract files will document the significant history of the procurement, including the rationale for the method of procurement, selection of the contract type, contractor selection or rejection, and the basis of contract price.
3. Procurement will provide for full and open competition in accordance with 2 CFR 200.318 and 200.319.
4. The Township is prohibited from contracting with or making subawards under covered transactions to parties that are suspended or debarred or whose principals are suspended or debarred.
“Covered transactions” include those procurement contracts for goods and services awarded under a non-procurement transaction (i.e. grant or cooperative agreement) that are expected to equal or exceed \$25,000 or meet certain other specified criteria. All non-procurement transactions (i.e. subawards to subrecipients), irrespective of award amount, are considered covered transactions.
5. The Township will ensure that compliance with suspension/debarment requirements through one of the following controls:

**Meridian Charter Township
Procedures and Federal Awards Administration
OMB Compliance Supplement
Procurement, Suspension and Debarment (Concluded)**

- a. Including a suspension/debarment clause in all written contracts in which the vendor/contractor will certify that it is not suspended or debarred. The contract will also contain language requiring the vendor/contractor to notify the Township immediately upon becoming suspended or debarred. This will serve as adequate documentation as long as the contract remains in effect.
 - b. Requiring vendors and contractors to sign a statement certifying that they are not suspended or debarred and agreeing to notify the Township immediately upon being suspended or debarred. This would also serve as adequate documentation as long as the contract/vendor relationship remains in effect.
 - c. Periodically searching the federal excluded parties database at www.sam.gov and the State of Michigan debarred vendor list at <http://www.michigan.gov/micontractconnect/0,4541,7-225-48677-354349--,00.html> for the vendor name. Any potential match would be followed-up on immediately. A listing of the vendors search and the date of the procedures would be retained.
6. If a vendor is found to be suspended or debarred, the Township will immediately cease to do business with this vendor.

**Meridian Charter Township
Procedures and Federal Awards Administration
OMB Compliance Supplement
Reporting**

Source of Governing Requirements – Reporting requirements are contained in the following documents:

Uniform Guidance, 2 CFR 200, program legislation, Federal awarding agency regulations, and the terms and conditions of the award.

Procedures

The following procedures will be applied, to the extent that they do not conflict with or contradict other Board policies:

1. Reports will be submitted in the required frequency and within the required deadlines.
2. Reports will be completed using the standard forms (as applicable) and method of delivery (i.e. e-mail, grantor website, postal service, etc.).
3. Regardless of the method of report delivery, a copy of the submitted report will be retained along with any documentation necessary to support the data in the report. The report will evidence the date of submission in order to document compliance with timeliness requirements.
4. Financial reports will always be prepared based on the general ledger using the required basis of accounting (i.e. cash or accrual). In cases where financial data is tracked outside of the general accounting system (such as in spreadsheets), this information will be reconciled to the general ledger prior to report submission.
5. Any report with financial-related data will be reviewed by the Finance Department.
6. Preparation of reports will be the responsibility of the applicable department. All reports (whether financial, performance, or special) must be reviewed and approved by a knowledgeable administrator prior to submission. The reviewer will sign and date the report and retain this documentation.
7. Copies of submitted reports with the reviewer signature and date will be filed with supporting documentation and any follow-up correspondence from the grantor or pass-through agency. Copies of all such reports will be made available to Township administration, auditors, and pass-through or grantor agencies, as requested.

**Meridian Charter Township
Procedures and Federal Awards Administration
OMB Compliance Supplement
Subrecipient Monitoring**

Source of Governing Requirement – The requirements for subrecipient monitoring are contained in 31 USC 7502(f)(2)(B)(Single Audit Act Amendments of 1996 (Pub. L. No. 104-156)), OMB regulations, Uniform Guidance, 2 CFR 200, Federal awarding agency regulations, and the terms and conditions of the award.

Procedures

The following procedures will be applied, to the extent that they do not conflict with or contradict other Board policies:

This requirement has not historically been applicable to any of the Federal grants of Meridian Charter Township. Grant administrators are aware of such compliance requirements and will monitor grant agreements for any change in applicability. Formal policies and procedures will be developed, as needed, to meet changes in circumstances.

**Meridian Charter Township
Procedures and Federal Awards Administration
OMB Compliance Supplement
Technical Evaluations**

Source of Governing Requirements – The requirements for technical evaluations are contained in the Uniform Guidance 2 CFR 200, program legislation, Federal awarding agency regulations, and the terms and conditions of the award.

Procedures

The following procedures will be applied, to the extent that they do not conflict with or contradict other Board policies:

1. The department head will be assigned the responsibility for identifying financial-related compliance requirements for technical evaluations, determining approved methods for compliance, and retaining any necessary documentation. Program-related compliance requirements will be the responsibility of the department administering the grant.



12.D.

To: Township Board
From: LuAnn Maisner CPRP, Director of Parks and Recreation
Date: May 11, 2023
Re: Ingham County Parks and Trails Millage Grant – Multi-Jurisdictional River Clearing Grant

The Red Cedar River serves as a valuable natural feature in our region that is enjoyed by paddlers, fisherman, photographers and nature lovers in general. The ability to navigate the river has and continues to be challenging due to frequently occurring log jams. Over the years, the Friends of the Red Cedar and the Lansing Oar and Paddle Club have conducted multiple volunteer events to address some of the areas as well as the Ingham County Drain office.

The City of Williamston has recently installed a new launch facility in McCormick Park and had previously constructed a short “white water paddling” area near their downtown. Williamstown Township obtained funding last year to remove a large log jam in their jurisdiction as well. It is apparent that a dedicated concerted effort is needed to address the navigability of the Red Cedar River. The Ingham County Parks and Trails Millage is interested in funding this effort.

I have worked together with Williamstown Township Supervisor, Wanda Bloomquist to complete a multi-jurisdictional grant application for submittal including City of Williamston, Williamstown Township, and Meridian Township. We are preparing a resolution of support for each jurisdiction for the request \$500,000 for up to three years of funding to address current and future logjams along an 18-mile stretch from McCormick Park in Williamston to Hagedorn Ave in Meridian Township/East Lansing.

If the grant is approved, we will create a committee with representatives to determine yearly priority areas. Since this is a reimbursement program, I am recommending that Meridian Township serve as the fiduciary for this program.

MOVE TO APPROVE THE ATTACHED RESOLUTION SUPPORTING THE RED CEDAR RIVER MULTI-JURISDICTIONAL CLEARING PROJECT GRANT APPLICATION TO THE INGHAM COUNTY PARKS AND TRAILS MILLAGE PROGRAM IN THE AMOUNT OF \$500,000 IN CONJUNCTION WITH THE CITY OF WILLIAMSTON, WILLIAMSTOWN TOWNSHIP AND MERIDIAN TOWNSHIP OFFERING NO LOCAL MATCH.

I, the undersigned, the duly qualified and acting Clerk of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Township Board on the 16th day of May, 2023.

Deborah Guthrie
Township Clerk



To: Board Members
From: Ken Plaga, Chief of Police
Date: May 16, 2023
Re: School Resource Officer-Haslett Public Schools

The Haslett Public Schools have received a grant to acquire a School Resource Officer (SRO) and requested that the Township enter into a Memorandum of Agreement for the placement of one Meridian Township Police officer at the Haslett High School. The agreement is effective for three years beginning fall of 2023 and runs through the end of the school year 2026.

Currently, the department assigns a liaison officer to the district. This is a part time commitment from the department to provide a number of services to the schools in an effort to create a safe environment for children to learn. The full time SRO position will provide greater service to the district and will assist in emergency planning and staff training,

The Police Department has diligently worked toward achieving full strength by aggressively recruiting qualified and diverse individuals using various avenues. The agreement would increase the authorized sworn officer maximum from 41 to 42.

The Police Department offers the following motion for consideration:

MOVE TO AUTHORIZE THE AGREEMENT BETWEEN THE HASLETT PUBLIC SCHOOLS AND THE TOWNSHIP FOR ONE SCHOOL RESOURCE OFFICER AND INCREASE AUTHORIZED SWORN OFFICERS TO 42 ANNUALLY.

Attachment:

1. Memorandum of Agreement

MEMORANDUM OF AGREEMENT BETWEEN

Charter Township of Meridian AND

Haslett Public Schools

I. PARTIES

This Memorandum of Agreement is entered into by and between the **Charter Township of Meridian**, a Michigan municipal corporation, through its Police Department, whose address is 5151 Marsh Road, Okemos, Michigan 48864 (“Police Department”) and **Haslett Public Schools**, a Michigan general powers school district, whose address is 5593 Franklin Street, Haslett, Michigan 48840 (“District”) (individually, a “Party” and collectively, the “Parties”).

II. PURPOSE

The purpose of this Agreement is to establish and define the rights, responsibilities, mission, goals, objectives and obligations of the Parties regarding the Police Department’s placement of one (1) School Resource Officer (SRO) at the District’s High School through the support of the Fiscal Year (FY) 2023 School Resource Officer Grant Program (SROGP).

III. MISSION, GOALS AND OBJECTIVES

The mission is to facilitate relationship-building by the SRO such that students, faculty, staff, and community members see the SRO as contributing to a positive school climate. This will be realized by supporting and fostering the safe and healthy development of all students in the District through strategic and appropriate use of law enforcement resources and with the mutual understanding that school participation and completion are necessary to achieving positive outcomes for youth and public safety.

Goals and Objectives:

1. To foster a safe and supportive school environment that allows all students to learn and flourish regardless of race, religion, national origin, immigration status, gender, disability, sexual orientation, gender identity, gender expression, or socioeconomic status.
2. To promote a strong partnership and communication between school and police personnel and clearly delineate their roles and responsibilities.
3. To minimize the number of school/district incidents related to unlawful behavior.
4. To outline processes for initiatives that involve the SRO and school personnel, such as violence prevention and intervention and emergency management planning, that can be provided upon request.
5. To offer presentations and programming to the school focusing on criminal and juvenile justice issues; community and relationship building; and prevention, health, and safety topics.

IV. AGREEMENT

The Parties mutually agree:

1. **The SRO is intended to assist with crisis prevention and school safety but shall not be involved in resolving routine discipline problems involving students.** The administration of student discipline, including student code of conduct violations and student misbehavior, is the responsibility of school administrators unless the violation or misbehavior involves criminal conduct for which law enforcement intervention is required.
2. SRO duty hours shall be determined by agreement between the Police Department and the District but are required while the District's classes are in session during the school year.
3. It is understood and agreed that time spent by the SRO attending court, student discipline hearings, juvenile proceedings and/or criminal proceedings arising from and/or out of their employment as an SRO shall be considered as hours worked under this Agreement.
4. In the event an SRO is absent from work, the SRO shall notify his or her supervisor in the Police Department and the principal of the school to which the SRO is assigned. The Police Department will assign another SRO qualified officer, if available, to substitute for the SRO who is absent beginning with the sixth consecutive day of absence.
5. The District will pay an annual amount not to exceed \$ _____ for all annual costs associated with the provided SRO. The Township will invoice the District on a monthly basis, and undisputed invoices will be paid within thirty (30) days of receipt.

V. POLICE DEPARTMENT RESPONSIBILITIES

1. Provide one (1) SRO at the District's High School on all school days. In the event the normally assigned SRO is absent or no longer employed by the Township, then the Police Department, through its Chief of Police, will immediately provide the District a replacement or substitute officer, unless otherwise agreed by the Parties.
2. The SRO shall be an employee of the Township through the Police Department and shall be subject to the sole and exclusive administration, supervision, and control of the Police Department. The District shall not be responsible for wages, overtime, insurance, benefits, insurance, workers' compensation, unemployment compensation, training expenses, or other reimbursements of the SRO.
3. The SRO shall be subject to all personnel policies and practices of the Police Department except as such policies or practices may be modified by the terms and conditions of this Agreement, except that no agreement between the Police Department and District may alter or deviate from the terms of the applicable collective-bargaining agreement.
4. The Police Department, in its sole discretion, shall have the power and authority to hire, discharge, and discipline SRO.
5. A joint committee composed of representatives of the Police Department and the District shall make recommendations for the SRO positions to the Chief of Police who shall assign such officers. If the High School Principal is dissatisfied with an SRO assigned, then the Principal may request that the Chief of Police assign a different officer as the SRO. The District acknowledges, however, that the Police Department is the ultimate decision maker in terms of SRO assignment.

VI. SRO RESPONSIBILITIES

The SRO will:

1. Assist in helping ensure the physical safety of the District's High School.
2. Aid in crisis prevention and help de-escalate aggression that occurs between students, staff, and third parties.
3. Wear Township-approved department uniform and name badge at all times while performing services under this Agreement.
4. Be a visible, active law enforcement figure on campus dealing with law enforcement matters originating on the assigned campus. In all other cases, disciplining students is a District responsibility, and the SRO may provide support to school officials by standing by as a peace officer while school discipline is meted out.
5. Interact and work with students and staff to build quality relationships between students, parents, school staff, and the Police Department.
6. Refer student violations to the appropriate school staff /administrator.
7. Assist the High School with monitoring the security of the building, adjacent facilities, and parking lot.
8. Make appearances, upon reasonable request, before school councils, parent groups, and other groups associated with the campus and as a speaker on a variety of requested topics, particularly school threats, drug and alcohol abuse, and social media issues.
9. Document any law enforcement-related activity and safety concerns affecting the High School and compile a monthly report to the Police Department and to the Superintendent.
10. Share information with the High School Principal and/or Superintendent about persons and conditions that pertain to campus safety concerns.
11. Develop plans and strategies to prevent and/or minimize dangerous situations which might result in student unrest.
12. Work with High School Principal and/or Superintendent for development and implementation of safety drills, emergency plans, and other related activities.
13. Coordinate its activities with the High School Principal and staff members concerned and seek permission, guidance, and advice prior to enacting any programs within the school.
14. Participate in the District's threat assessment process.

VII. DISTRICT RESPONSIBILITIES

The District will:

1. Pursuant to Sections 1230 and 1230a of the Revised School Code, the District must ensure that a criminal history check through the Michigan State Police and the Federal Bureau of Investigation has been conducted for all persons assigned to work in any of the School District's facilities regularly and continuously. MCL 380.1230 and 380.1230a. Accordingly, the Police Department, at its expense, will take all necessary steps to ensure criminal background checks are initiated. The Police Department will not assign to the District any person who has been convicted of any of the following offenses:

- a. Any "listed offense" as defined under Section 2 of the Sex Offenders Registration Act, MCL 28.722;
 - b. Any offense enumerated in Sections 1535a or 1539 of the Revised School Code, MCL 380.1535a, 380.1539b;
 - c. Any felony; provided however, that with prior written approval of the District's Board of Education and Superintendent, a person who has been convicted of a felony (other than a "listed offense" as defined above) and who is regularly and continuously providing services under this Agreement at District facilities may be permitted to perform such services when, in the judgment of the District's Board, that person's presence will not pose a danger to the safety or security of District students or personnel;
 - d. Any misdemeanor conviction involving sexual or physical abuse as those terms are defined in Sections 1230(10) and 1230(8) of the Revised School Code, MCL 380.1230;
 - e. Any offense of a substantially similar enactment to those enumerated in paragraphs a.-d., above, of the United States or another State; or
 - f. Any other offense that would, in the judgment of the District, create a potential risk to the safety and security of students serviced by the District.
2. Provide, to the extent available, the SRO with access to: (1) a private office, (2) office furnishings, (3) computer, and (4) an office telephone. The Police Department will supply the SRO with the usual and customary office supplies and forms required in performance of their duty, including a laptop with wireless capabilities.

VIII. INFORMATION SHARING

1. The District designates the SRO a "school official" as provided in the Family Educational Rights and Privacy Act (FERPA) 20 U.S.C. 1232g. As a "school official" per FERPA, the Police Department represents that the SRO (A) is performing an institutional function or service that the District has outsourced and which would otherwise be performed by District personnel; (B) has a legitimate educational interest in the FERPA-protected information; (C) is under the direct control of the District with respect to the use and maintenance of education records; and (D) will comply with the re-disclosure limitations set forth in FERPA. An SRO may be provided access to student records information maintained by the District only as needed by the SRO to perform their duties as an SRO. An SRO may also be granted access to student records information in the event of an emergency situation threatening the health or safety of a student or other individual.
2. Records that are both created and maintained by an SRO for the purpose of ensuring the safety and security of persons or property in the District, or for the enforcement of local, state, or federal laws or ordinances shall not be considered student education records - even when such records may serve the dual purpose of enforcing school rules - and are not subject to the same prohibitions of access or disclosure by the SRO. Pursuant to FERPA, such records that are both created and maintained by the Police Department for a law enforcement purpose are considered records of a law enforcement unit and not considered student education records. Nevertheless, records of a law enforcement unit do not include those records created and maintained by a law enforcement unit exclusively for a non-law enforcement purpose, such as a disciplinary action or proceeding conducted by the District. Additionally, any District-created video surveillance records do not lose their status as student education records even if in possession of the Police Department. See 34 CFR 99.8.

IX. SRO TRAINING REQUIREMENTS

The SRO shall receive such training as is necessary to permit the SRO to effectively advance the District's educational mission in the context of his or her duties as SRO. Training topics, goals, objectives, and attendance shall be determined jointly by representatives of the District and the Police Department.

X. SUPERVISION RESPONSIBILITY AND CHAIN OF COMMAND

1. As employees of the Township's Police Department, the SRO will be subject to the chain of command of the Police Department.
2. In the performance of his or her duties, the SRO shall coordinate and communicate with the High School Principal.
3. The SRO shall not transport students in Police Department vehicles except: (1) when the students are victims of a crime, under arrest, or some other emergency circumstances exist; (2) when students are suspended and/or sent home from school pursuant to school disciplinary actions, if the student's parent or guardian has refused or unable to pick up the child within a reasonable time period and the student is disruptive/disorderly and their continued presence on campus is a threat to the safety of other students and school personnel.
4. Students shall not be transported to any location unless it is determined that the student's parent, guardian, or custodian is at the destination to which the student is being transported.
5. The SRO shall not transport students in their personal vehicles.
6. The SRO shall promptly notify school personnel upon removing a student from campus.

XI. PROGRAM ASSESSMENT

The SRO activities will be assessed as needed or upon request of one or both Parties. The assessment will be conducted jointly between the Police Department and District. The following areas will be used by the Parties to evaluate the program:

1. Progress towards or accomplishment of goals and objectives outlined in Section IV.10 as provided through the SRO's monthly report.
2. School Community Feedback through an agreed upon survey.

XII. POINT OF CONTACT

The points of contact for the administration of this Agreement are indicated below. All notices or other written communications shall be addressed as indicated below or as specified by a subsequent written notice delivered by the party whose address or authorized representative has changed.

Notices or other written communications required by or related to this Agreement shall be in writing and shall be delivered in one of the following manners:

1. In person;
2. By certified registered mail, return receipt requested, with all postage or charges prepaid; or
3. By electronic mail from an e-mail account for a point of contact indicated below to an e-mail account for a point of contact indicated below.

For the District:
Steven Cook
Superintendent
5593 Franklin Street
Haslett, MI 48840
517-339-8242
cooksl@haslett.k12.mi.us

For the Police Department:
Ken Plaga
Police Chief
5151 Marsh Road
Okemos, MI 48864
517-853-4896
plaga@meridian.mi.us

XIII. ENTIRE AGREEMENT

This Agreement is the complete and exclusive statement of the agreement between the Parties with respect to the subject matter thereof and supersedes all prior negotiations, representations, proposals, agreements, and other communications between the Parties either oral or written with respect to the subject matter thereof. This Agreement may only be amended by a written document signed by the Parties, by and through their duly authorized representatives.

XIV. TERM AND TERMINATION

This Agreement is effective when signed by the Parties, by and through their duly authorized representatives, and remains in effect from August 1, 2023 through August 1, 2026, unless terminated early as hereinafter set forth. Either party may terminate this Agreement for any reason, with or without cause, by providing at least ninety (90) days advance written notice of termination to the non-terminating party. A written notice of termination by either party shall terminate this Agreement. In such event, the District will be responsible only for a pro-rated fee for services actually rendered through and until termination.

XV. CERTIFICATION

The individual signing this Agreement certifies by their signature that they are authorized to sign this Agreement on behalf of the party for whom they are signing and by doing so does hereby bind the party to the terms of this Agreement.

XVI. SIGNATORIES

The Parties, by and through their duly authorized representatives, sign their names as evidence of their approval of this Agreement. Signatures by counterparts are acceptable.

FOR THE TOWNSHIP:

Patricia Herring Jackson, Township Supervisor

Date

Deborah Guthrie, Township Clerk

Date

Frank Walsh, Township Manager

Date

FOR THE DISTRICT:

Steven Cook
Superintendent

Date



To: Board Members

**From: Dan Opsommer, Deputy Township Manager
Director of Public Works and Engineering**

Date: May 16, 2023

Re: Resolution in Support of Ingham County Trail Grant - Eastern Third Regional Trail, Phase I

In 2021, we updated our Pedestrian Bicycle Pathway Master Plan. One of the new additions to the Master Plan was the Eastern Third Regional Trail. This trail is made possible by the Consumers Energy right-of-way (ROW).

Treasurer Deschaine's desire to see a pathway along Cornell Rd was part of the impetus for this addition to the Pedestrian Bicycle Pathway Master Plan. For many reasons, it is not feasible to construct a trail along Cornell Rd. However, this Consumers Energy ROW runs parallel to Cornell Rd, making it the perfect alternative.

Similar to the MSU to Lake Lansing Trail, this would be a 10 foot wide asphalt trail with boardwalks being used to cross wetlands. We are proposing to construct this trail in four phases. This application is for the northern-most portion of the trail, which begins on the south side of Haslett Rd, just west of Green Rd. Phase I would conclude at Tihart Rd.

Township staff have applied to the Ingham County Trails and Parks Millage Program for funding. Our application includes a 10% local match, which will be comprised of \$90,000 toward the cost of construction and \$30,000 in in-kind support from Township staff for design, engineering, inspections and administrative support for this project. The estimated cost of Phase I is \$1,200,000.

As part of our application, we need a resolution from the Township Board in support of our application.

The following motion has been prepared for the Board's consideration:

MOVE TO APPROVE THE RESOLUTION IN SUPPORT OF MERIDIAN TOWNSHIP'S APPLICATION TO THE INGHAM COUNTY TRAILS AND PARKS MILLAGE PROGRAM FOR PHASE I OF THE EASTERN THIRD REGIONAL TRAIL.

Attachments:

1. Resolution in Support of the Township's application to the Ingham County Trails and Parks Millage Program for Phase I of the Eastern Third Regional Trail
2. Eastern Third Regional Trail, Phase I, Grant Application
3. Eastern Third Regional Trail, Phase I, Plans

Memo to Township Board

May 16, 2023

**Re: Resolution in Support of Ingham County Trail Grant - Eastern Third Regional Trail,
Phase I**

4. Regional Trail Connection Map
5. 2021 Pedestrian Bicycle Pathway Master Plan

RESOLUTION IN SUPPORT OF MERIDIAN TOWNSHIP'S APPLICATION TO THE INGHAM COUNTY TRAILS AND PARKS MILLAGE PROGRAM FOR PHASE I OF THE EASTERN THIRD REGIONAL TRAIL

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 16th day of May, 2023 at 6:00 p.m., Local Time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____.

WHEREAS, in November 2014, Ingham County voters approved a new 0.5 millage to support the development and maintenance of a county wide regional trails and parks system; and

WHEREAS, in March of 2020, Ingham County voters renewed this millage; and

WHEREAS, an application process has been established by the County in order for local municipalities to obtain the millage funds; and

WHEREAS, all applications require a resolution of support from the governing body of the community where the trail project is proposed, including support for any local match, in-kind services, or funds obtained from other sources; and

WHEREAS, Meridian Township has applied to obtain funds from the County Trails and Park Millage for a grant of \$1,080,000; and

WHEREAS, Meridian Township has proposed a local 10% match, which shall be comprised of \$90,000 toward the cost of construction and \$30,000 in in-kind support from Township staff for design, engineering, inspections and administrative support for this project; and

WHEREAS, the Township Board supports this application, and certifies that the financing is secured, available, and committed for use in construction of the project, including matching funds; and

WHEREAS, the Township Board commits to continue owning, operating, and funding/implementing a maintenance plan/program over the design life of the trails included in this application.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY, MICHIGAN as follows:

That the Township Board hereby supports the application for the Ingham County Trails and Parks Program, for the repair and rehabilitation of trails in Meridian Township, with estimated total cost of \$1,200,000, including Township local match of 10%, or approximately \$120,000.00.

ADOPTED:

YEAS: _____

NAYS:

STATE OF MICHIGAN)

) ss

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Township Board, Charter Township of Meridian, Ingham County, Michigan, **DO HEREBY CERTIFY** that the foregoing is a true and a complete copy of the Resolution relative to the Agreement with the Michigan Department of Natural Resources, which Resolution was adopted at a regular meeting of the Township Board on the 16th of May, 2023.

Deborah Guthrie
Meridian Township Clerk



Michigan Natural Resources Trust Fund
Development Project Agreement

This information is required by authority of Part 5 of Act 451, P.A. 1994 as amended, to receive funds.

This Agreement is between Meridian Charter Township in the county of Ingham County, hereinafter referred to as the "GRANTEE," and the MICHIGAN DEPARTMENT OF NATURAL RESOURCES, an agency of the State of Michigan, hereinafter referred to as the "DEPARTMENT."

The purpose of this Agreement is to provide funding in exchange for completion of the project named below . This Agreement is subject to the terms and conditions specified herein.

Project Title: MSU to Lake Lansing Connector Trail Project #: TF21-0158
Grant Amount: \$300,000.00 12% PROJECT TOTAL: \$2,600,000.00
Match Amount: \$2,300,000.00 88%
Start Date: Date of Execution by DEPARTMENT End Date: 07/31/2024

As a precondition to the effectiveness of the Agreement, the GRANTEE is required to sign the Agreement and return it to the DEPARTMENT with the required attachments by 09/18/2022 or the Agreement may be cancelled by the DEPARTMENT. This Agreement is not effective until the GRANTEE has signed it, returned it, and the DEPARTMENT has signed it.

The individuals signing below certify by their signatures that they are authorized to sign this Agreement on behalf of their agencies , and that the parties will fulfill the terms of this Agreement, including any attached appendices, as set forth herein.

GRANTEE

SIGNED
By [Print Name]: Deborah Guthrie
Title: Township Clerk
Organization: Charter Township of Meridian

DUNS Number
CV00048526
SIGMA Vendor Number SIGMA Address ID

MICHIGAN DEPARTMENT OF NATURAL RESOURCES

SIGNED
By:
Grants Section Manager
Date of Execution by DEPARTMENT

1. This Agreement shall be administered on behalf of the DEPARTMENT by the Grants Management Section within the Finance and Operations Division. All notices, reports, documents, requests, actions or other communications required between the DEPARTMENT and the GRANTEE shall be submitted through the department's online grant management system, MiGrants, which is accessed through www.michigan.gov/dnr-grants, unless otherwise instructed by the DEPARTMENT. Primary points of contact pertaining to this agreement shall be:

GRANTEE CONTACT

Deborah Guthrie, Clerk

Name/Title

Charter Township of Meridian

Organization

5151 Marsh Road, Okemos, MI 48864

Address

Address

517.853.4324

Telephone Number

guthrie@meridian.mi.us

E-mail Address

DEPARTMENT CONTACT

MNRTF Grant Program Manager

Name/Title

Grants Management/DNR Finance & Operations

Organization

525 W. Allegan Street, Lansing, MI 48933

Address

P.O. Box 30425, Lansing, MI 48909

Address

517-284-7268

Telephone Number

DNR-Grants@michigan.gov

E-mail Address

2. The legal description of the project area, boundary map of the project area, and the development grant application bearing the number **TF21-0158** uploaded to MiGrants are by this reference made part of this Agreement. The Agreement together with the referenced documents in MiGrants constitute the entire Agreement between the parties and may be modified only in writing and executed in the same manner as the Agreement is executed.
3. The time period allowed for project completion is from **07/20/2022** through **07/31/2024**, hereinafter referred to as the "project period." Requests by the GRANTEE to extend the project period shall be submitted in MiGrants before the expiration of the project period. Extensions to the project period are at the discretion of the DEPARTMENT and may only be extended by an amendment to this Agreement.
4. The words "project area" shall mean the land and area described in the uploaded legal description and shown on the uploaded boundary map.
5. The words "project facilities" shall mean the following individual components, as further described in the application.

- Boardwalk
- Entrance Drive
- Fence
- Landscaping
- Paved Parking Lot
- Signage
- Trail 8' wide or more
- Utilities

6. The DEPARTMENT will:
 - a. grant to the GRANTEE a sum of money equal to **Twelve percent (12%) of Two Million Six Hundred Thousand dollars (\$2,600,000.00)**, which is the total eligible cost of construction of the project facilities including engineering

costs, but in any event not to exceed **Three Hundred Thousand dollars (\$300,000.00)**.

- b. grant these funds in the form of reimbursements to the GRANTEE for eligible costs and expenses incurred as follows:

- i. Payments will be made on a reimbursement basis at **Twelve percent (12%)** of the eligible expenses incurred by the GRANTEE up to 90% of the maximum reimbursement allowable under the grant.
- ii. Reimbursement will be made only upon DEPARTMENT review and approval of a complete reimbursement request submitted by the GRANTEE through the MiGrants website, including but not limited to copies of invoices, cancelled checks, EFTs, list of volunteer and/or force account time and attendance records.
- iii. The DEPARTMENT shall conduct an audit of the project's financial records upon approval of the final reimbursement request by DEPARTMENT staff. The DEPARTMENT may issue an audit report with no deductions or may find some costs ineligible for reimbursement.
- iv. The final 10% of the grant amount will be released upon completion of a satisfactory audit by the DEPARTMENT and documentation that the GRANTEE has erected an MNRTF sign in compliance with Section 7(j) of this Agreement.

7. The GRANTEE will:

- a. immediately make available all funds needed to incur all necessary costs required to complete the project and to provide **Two Million Three Hundred Thousand dollars (\$2,300,000.00)** in local match. This sum represents **Eighty-Eight percent (88%)** of the total eligible cost of construction including engineering costs. Any cost overruns incurred to complete the project facilities called for by this Agreement shall be the sole responsibility of the GRANTEE.
- b. with the exception of engineering costs as provided for in Section 8, incur no costs toward completion of the project facilities before execution of this Agreement and before DEPARTMENT approval of plans, specifications and bid documents.
- c. complete construction of the project facilities to the satisfaction of the DEPARTMENT and to comply with the development project procedures set forth by the DEPARTMENT in completion of the project, including but not limited to the following:
 - i. Retain the services of a professional architect, landscape architect, or engineer, registered in the State of Michigan to serve as the GRANTEE'S Prime Professional. The Prime Professional shall prepare the plans, specifications and bid documents for the project and oversee project construction.
 - ii. **Within 180 days** following execution of this Agreement by the GRANTEE and the DEPARTMENT and before soliciting bids or quotes or incurring costs other than costs associated with the development of plans, specifications, or bid documents, provide the DEPARTMENT with plans, specifications, and bid documents for the project facilities, sealed by the GRANTEE'S Prime Professional.
 - iii. Upon DEPARTMENT approval of plans, specifications and bid documents, openly advertise and seek written bids for contracts for purchases or services with a value equal to or greater than \$50,000 and accept the lowest qualified bid as determined by the GRANTEE'S Prime Professional.
 - iv. Upon DEPARTMENT approval of plans, specifications and bid documents, solicit three (3) written quotes for contracts for purchases or services between \$5,000 and \$50,000 and accept the lowest qualified bid as determined by the GRANTEE'S Prime Professional.
 - v. Maintain detailed written records of the contracting processes used and submit these records to the DEPARTMENT upon request.
 - vi. Complete construction to all applicable local, state and federal codes, as amended; including but not limited to the federal Americans with Disabilities Act (ADA) of 2010, as amended; the Persons with Disabilities Civil Rights Act, Act 220 of 1976, as amended; the Playground Equipment Safety Act, P.A. 16 of 1997, as amended; the Utilization of Public Facilities by Physically Limited Act, P.A. 1 of 1966, as amended; the Elliott-Larsen Civil Rights Act, Act 453 of 1976, as amended; and the 2013 Access Board's Final Guidelines for Outdoor Developed Areas.
 - vii. Bury all new utilities within the project area.
 - viii. Correct any deficiencies discovered at the final inspection within 90 days of written notification by the DEPARTMENT. These corrections shall be made at the GRANTEE'S expense and are eligible for reimbursement at the discretion of the DEPARTMENT and only to the degree that the GRANTEE'S prior expenditures made toward completion of the project are less than the grant amount allowed under this Agreement.

- d. operate the project facilities for a minimum of their useful life as determined by the DEPARTMENT , to regulate the use thereof to the satisfaction of the DEPARTMENT, and to appropriate such monies and/or provide such services as shall be necessary to provide such adequate maintenance.
 - e. provide to the DEPARTMENT for approval, a complete tariff schedule containing all charges to be assessed against the public utilizing the project area and/or any of the facilities constructed thereon, and to provide to the DEPARTMENT for approval, all amendments thereto before the effective date of such amendments . Preferential membership or annual permit systems are prohibited on grant-assisted sites, except to the extent that differences in admission and other fees may be instituted on the basis of residence. Nonresident fees shall not exceed twice that charged residents. If no resident fees are charged, nonresident fees may not exceed the rate charged residents at other comparable state and local public recreation facilities.
 - f. adopt such ordinances and/or resolutions necessary to effectuate the provisions of this Agreement ; certified copies of all such ordinances and/or resolutions adopted for such purposes shall be forwarded to the DEPARTMENT before the effective date thereof.
 - g. separately account for any revenues received from the project area which exceed the demonstrated operating costs and to reserve such surplus revenues for the future maintenance and/or expansion of the GRANTEE'S park and outdoor recreation program.
 - h. furnish the DEPARTMENT, upon request, detailed statements covering the annual operation of the project area and/or project facilities, including income and expenses and such other information the DEPARTMENT might reasonably require.
 - i. maintain the premises in such condition as to comply with all federal, state, and local laws which may be applicable, and to make any and all payments required for all taxes, fees, or assessments legally imposed against the project area.
 - j. erect and maintain a sign on the property which designates this project as one having been constructed with the assistance of the MNRTF. The size, color and design of this sign shall be in accordance with DEPARTMENT specifications.
 - k. conduct a dedication/ribbon-cutting ceremony as soon as possible after the project is completed and the MNRTF sign is erected within the project area. At least 30 days prior to the dedication/ribbon-cutting ceremony, the DEPARTMENT must be notified in writing of the date, time, and location of the dedication/ribbon-cutting ceremony. GRANTEE shall provide notice of ceremony in the local media. Use of the grant program logo and a brief description of the program are strongly encouraged in public recreation brochures produced by the GRANTEE. At the discretion of the DEPARTMENT, the requirement to conduct a dedication/ribbon-cutting ceremony may be waived.
8. Only eligible costs and expenses incurred toward completion of the project facilities after execution of the Project Agreement shall be considered for reimbursement under the terms of this Agreement . Eligible engineering costs incurred toward completion of the project facilities beginning **January 1, 2022** and throughout the project period are also eligible for reimbursement. Any costs and expenses incurred after the project period shall be the sole responsibility of the GRANTEE.
9. To be eligible for reimbursement, the GRANTEE shall comply with DEPARTMENT requirements. At a minimum, the GRANTEE shall:
- a. Submit a progress report every 180 days during the project period.
 - b. Submit complete requests for partial reimbursement when the GRANTEE is eligible to request at least 25 percent of the grant amount and construction contracts have been executed or construction by force account labor has begun.
 - c. Submit a complete request for final reimbursement **within 90 days of project completion and no later than 10/31/2024**. If the GRANTEE fails to submit a complete final request for reimbursement by **10/31/2024**, the DEPARTMENT may audit the project costs and expenses and make final payment based on documentation on file as of that date or may terminate this Agreement and require full repayment of grant funds by the GRANTEE .
10. During the project period, the GRANTEE shall obtain prior written authorization from the DEPARTMENT before adding , deleting or making a significant change to any of the project facilities as proposed. Approval of changes is solely at the discretion of the DEPARTMENT. Furthermore, following project completion, the GRANTEE shall obtain prior written authorization from the DEPARTMENT before implementing a change that significantly alters the project facilities as constructed and/or the project area, including but not limited to discontinuing use of a project facility or making a significant change in the recreational use of the project area. Changes approved by the DEPARTMENT pursuant to this Section may also require prior approval of the BOARD, as determined by the DEPARTMENT.
11. All project facilities constructed or purchased by the GRANTEE under this Agreement shall be placed and used at the project area and solely for the purposes specified in the application and this Agreement .

12. The project area and all facilities provided thereon, as well as the land and water access ways to them, shall be open to the general public at all times on equal and reasonable terms. No individual shall be denied ingress or egress thereto or the use thereof because of sex, race, color, religion, national origin, residence, age, height, weight, familial status, marital status, or disability.
13. Unless an exemption has been authorized by the DEPARTMENT pursuant to this Section, the GRANTEE hereby represents that it possesses fee simple title, free of all liens and encumbrances, to the project area. The fee simple title shall not be subject to: 1) any possibility of reversion or right of entry for condition broken or any other executory limitation which may result in defeasance of title or 2) to any reservation or prior conveyance of coal, oil, gas, sand, gravel or other mineral interests. For any portion of the project area that the GRANTEE does not possess in fee simple title, the GRANTEE hereby represents that it has:
 - a. Received an exemption from the DEPARTMENT before the execution of this Agreement, and
 - b. Received prior approval from the DEPARTMENT of a lease and/or easement for any portion of the property not held in fee simple title as indicated in written correspondence from the DEPARTMENT dated _____, and
 - c. Supplied the DEPARTMENT with an executed copy of the approved lease or easement, and
 - d. Confirmed through appropriate legal review that the terms of the lease or easement are consistent with GRANTEE'S obligations under this Agreement and will not hinder the GRANTEE'S ability to comply with all requirements of this Agreement. In no case shall the lease or easement tenure be less than 20 years from the date of execution of this Agreement.
14. The GRANTEE shall not allow any encumbrance, lien, security interest, mortgage or any evidence of indebtedness to attach to or be perfected against the project area or project facilities included in this Agreement.
15. None of the project area, nor any of the project facilities constructed under this Agreement, shall be wholly or partially conveyed in perpetuity, either in fee, easement or otherwise, or leased for a term of years or for any other period, nor shall there be any whole or partial transfer of the lease title, ownership, or right of maintenance or control by the GRANTEE except with the written approval and consent of the DEPARTMENT. The GRANTEE shall regulate the use of the project area to the satisfaction of the DEPARTMENT.
16. The assistance provided to the GRANTEE as a result of this Agreement is intended to have a lasting effect on the supply of outdoor recreation, scenic beauty sites, and recreation facilities beyond the financial contribution alone and permanently commits the project area to Michigan's outdoor recreation estate, therefore:
 - a. The GRANTEE agrees that lands in the project area are being acquired with MNRTF assistance and shall be maintained in public outdoor recreation use in perpetuity. No portion of the project area shall be converted to other than public outdoor recreation use without the approval of the DEPARTMENT. The DEPARTMENT shall approve such conversion only upon such conditions as it deems necessary to assure the substitution by GRANTEE of other outdoor recreation properties of equal or greater market value and of reasonably equivalent usefulness and location. Such substituted land shall become part of the project area and will be subject to all the provisions of this Agreement.
 - b. Approval of a conversion shall be at the sole discretion of the DEPARTMENT.
 - c. Before completion of the project, the GRANTEE and the DEPARTMENT may mutually agree to alter the project area through an amendment to this Agreement to provide the most satisfactory public outdoor recreation area.
17. Should title to the lands in the project area or any portion thereof be acquired from the GRANTEE by any other entity through exercise of the power of eminent domain, the GRANTEE agrees that the proceeds awarded to the GRANTEE shall be used to replace the lands and project facilities affected with outdoor recreation lands and project facilities of equal or greater market value, and of equal or greater usefulness and location. The DEPARTMENT and BOARD shall approve such replacement only upon such conditions as it deems necessary to assure the replacement by GRANTEE of other outdoor recreation properties and project facilities of equal or greater market value and of equal or greater usefulness and location. Such replacement land shall be subject to all the provisions of this Agreement.
18. The GRANTEE acknowledges that:
 - a. The GRANTEE has examined the project area and has found the property safe for public use or actions will be taken

- by the GRANTEE before beginning the project to assure safe use of the property by the public, and
- b. The GRANTEE is solely responsible for development, operation, and maintenance of the project area and project facilities, and that responsibility for actions taken to develop, operate, or maintain the property is solely that of the GRANTEE, and
 - c. The DEPARTMENT'S involvement in the premises is limited solely to the making of a grant to assist the GRANTEE in developing the project site.
19. The GRANTEE assures the DEPARTMENT that the proposed State-assisted action will not have a negative effect on the environment and, therefore, an Environmental Impact Statement is not required.
 20. The GRANTEE hereby acknowledges that this Agreement does not require the State of Michigan to issue any permit required by law to construct the outdoor recreational project that is the subject of this Agreement . Such permits include, but are not limited to, permits to fill or otherwise occupy a floodplain, and permits required under Parts 301 and 303 of the Natural Resources and Environmental Protection Act, Act 451 of the Public Acts of 1994, as amended. It is the sole responsibility of the GRANTEE to determine what permits are required for the project, secure the needed permits and remain in compliance with such permits.
 21. Before the DEPARTMENT will approve plans, specifications, or bid documents; or give approval to the GRANTEE to advertise, seek quotes, or incur costs for this project, the GRANTEE must provide documentation to the DEPARTMENT that indicates either:
 - a. It is reasonable for the GRANTEE to conclude, based on the advice of an environmental consultant, as appropriate, that no portion of the project area is a facility as defined in Part 201 of the Michigan Natural Resources and Environmental Protection Act, Act 451 of the Public Acts of 1994, as amended;
or
 - b. If any portion of the project area is a facility, documentation that Department of Environment, Great Lakes and Energy-approved response actions have been or will be taken to make the site safe for its intended use within the project period, and that implementation and long-term maintenance of response actions will not hinder public outdoor recreation use and/or the resource protection values of the project area.
 22. If the DEPARTMENT determines that, based on contamination, the project area will not be made safe for the planned recreation use within the project period, or another date established by the DEPARTMENT in writing, or if the DEPARTMENT determines that the presence of contamination will reduce the overall usefulness of the property for public recreation and resource protection, the grant may be cancelled by the DEPARTMENT with no reimbursement made to the GRANTEE.
 23. The GRANTEE shall acquire and maintain insurance which will protect the GRANTEE from claims which may arise out of or result from the GRANTEE'S operations under this Agreement, whether performed by the GRANTEE, a subcontractor or anyone directly or indirectly employed by the GRANTEE, or anyone for whose acts may hold them liable. Such insurance shall be with companies authorized to do business in the State of Michigan in such amounts and against such risks as are ordinarily carried by similar entities, including but not limited to public liability insurance, worker's compensation insurance or a program of self-insurance complying with the requirements of Michigan law. The GRANTEE shall provide evidence of such insurance to the DEPARTMENT at its request.
 24. Nothing in this Agreement shall be construed to impose any obligation upon the DEPARTMENT to operate , maintain or provide funding for the operation and/or maintenance of any recreational facilities in the project area.
 25. The GRANTEE hereby represents that it will defend any suit brought against either party which involves title, ownership, or any other rights, whether specific or general rights, including appurtenant riparian rights, to and in the project area of any lands connected with or affected by this project .
 26. The GRANTEE is responsible for the use and occupancy of the premises, the project area and the facilities thereon. The GRANTEE is responsible for the safety of all individuals who are invitees or licensees of the premises. The GRANTEE will defend all claims resulting from the use and occupancy of the premises, the project area and the facilities thereon. The DEPARTMENT is not responsible for the use and occupancy of the premises , the project area and the facilities thereon.
 27. Failure by the GRANTEE to comply with any of the provisions of this Agreement shall constitute a material breach of this Agreement.

28. Upon breach of the Agreement by the GRANTEE, the DEPARTMENT, in addition to any other remedy provided by law, may:
- a. Terminate this Agreement; and/or
 - b. Withhold and/or cancel future payments to the GRANTEE on any or all current recreation grant projects until the violation is resolved to the satisfaction of the DEPARTMENT; and/or
 - c. Withhold action on all pending and future grant applications submitted by the GRANTEE under the Michigan Natural Resources Trust Fund, Land and Water Conservation Fund and Recreation Passport Grant Program; and/or
 - d. Require repayment of grant funds already paid to GRANTEE; and/or
 - e. Require specific performance of the Agreement.
29. This Agreement may be canceled by the DEPARTMENT, upon 30 days written notice, due to Executive Order, budgetary reduction, other lack of funding, upon request by the GRANTEE, or upon mutual agreement by the DEPARTMENT and GRANTEE. The DEPARTMENT may honor requests for just and equitable compensation to the GRANTEE for all satisfactory and eligible work completed under this Agreement up until 30 days after written notice, upon which time all outstanding reports and documents are due to the DEPARTMENT and the DEPARTMENT will no longer be liable to pay the GRANTEE for any further charges to the grant.
30. The GRANTEE agrees that the benefit to be derived by the State of Michigan from the full compliance by the GRANTEE with the terms of this Agreement is the preservation, protection and net increase in the quality of public outdoor recreation facilities and resources which are available to the people of the State and of the United States and such benefit exceeds to an immeasurable and unascertainable extent the amount of money furnished by the State of Michigan by way of assistance under the terms of this Agreement. The GRANTEE agrees that after final reimbursement has been made to the GRANTEE, repayment by the GRANTEE of grant funds received would be inadequate compensation to the State for any breach of this Agreement. The GRANTEE further agrees therefore, that the appropriate remedy in the event of a breach by the GRANTEE of this Agreement after final reimbursement has been made shall be the specific performance of this Agreement .
31. The GRANTEE shall return all grant money if the project area or project facilities are not constructed, operated or used in accordance with this Agreement.
32. The GRANTEE agrees not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of religion, race, color, national origin, age, sex, sexual orientation, height, weight, marital status, partisan considerations, or a disability or genetic information that is unrelated to the person's ability to perform the duties of a particular job or position. The GRANTEE further agrees that any subcontract shall contain non-discrimination provisions which are not less stringent than this provision and binding upon any and all subcontractors. A breach of this covenant shall be regarded as a material breach of this Agreement.
33. The DEPARTMENT shall terminate this Agreement and recover grant funds paid if the GRANTEE or any subcontractor , manufacturer, or supplier of the GRANTEE appears in the register compiled by the Michigan Department of Licensing and Regulatory Affairs pursuant to Public Act No. 278 of 1980.
34. The GRANTEE may not assign or transfer any interest in this Agreement without prior written authorization of the DEPARTMENT.
35. The rights of the DEPARTMENT under this Agreement shall continue in perpetuity.

If this Agreement is approved by Resolution, a true copy must be attached to this Agreement. A sample Resolution is on the next page.

SAMPLE RESOLUTION
(Development)

Upon motion made by _____, seconded by _____, the following Resolution was adopted:

“RESOLVED, that the _____, Michigan, does hereby accept the terms of the Agreement as received from the Michigan Department of Natural Resources, and that the _____ does hereby specifically agree, but not by way of limitation, as follows:

1. To appropriate all funds necessary to complete the project during the project period and to provide _____ (\$ _____) dollars to match the grant authorized by the DEPARTMENT.
2. To maintain satisfactory financial accounts, documents, and records to make them available to the DEPARTMENT for auditing at reasonable times.
3. To construct the project and provide such funds, services, and materials as may be necessary to satisfy the terms of said Agreement.
4. To regulate the use of the facility constructed and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms.
5. To comply with any and all terms of said Agreement including all terms not specifically set forth in the foregoing portions of this Resolution.”

The following aye votes were recorded: _____

The following nay votes were recorded: _____

STATE OF MICHIGAN)

) ss

COUNTY OF _____)

I, _____, Clerk of the _____, Michigan, do hereby certify that the above is a true and correct copy of the Resolution relative to the Agreement with the Michigan Department of Natural Resources, which Resolution was adopted by the _____ at a meeting held _____.

Signature

Title

Date

Ingham County Trails and Parks Program Application



Ingham County Parks

Attn: Nicole Wallace: nwallace@ingham.org

P.O. Box 178

121 E. Maple Street, Suite 102

Mason, MI 48854

Trails and Parks Program Application Release Date January 3, 2023

The overall goal of the Ingham County Regional Trails and Parks Millage Fund is to create and maintain a sustainable countywide system of recreation trails and adjacent parks within Ingham County. All Ingham County municipalities are eligible to apply. In addition, 501(c) (3) non-profit organizations may apply for grant funds so long as they partner with an Ingham County municipality which contributes tax dollars to the Trails and Parks Millage.

Funds may be matched by the local community with their own funds, or in-kind services, or funds obtained from other sources, i.e., state, federal, private or other allocations. Applications for County Trails and Parks Program funding must include a **resolution (s) of support** for the project from the governing body (ies) of the community where the trail project or blueways project is proposed. Eligible projects must fit the following categories: trail, blueway, boardwalk, bridge, planning & engineering. This includes rehabilitation and new project applications.

Project applications must be received by **5:00pm 5/1/23** for funding consideration in the following year. Projects deemed worthy of funding may be approved at the December Ingham County Board of Commissioners meeting. The following information will be used by the Ingham County Parks and Recreation Commission in determining and recommending which projects should be funded by the Board of Commissioners. Projects already locally approved and bid will not be eligible for millage funding.

APPLICANT			
Agencies:		Contact Person:	
Address:			
City:		State:	ZIP Code:
Phone:	Fax:	Email:	
PROJECT SUMMARY			
Project Title:			
Total Millage Funds Requested (round to nearest 100): \$			
Distance of repaired/new construction in feet/miles:			
Trail:	Boardwalk:	Bridge:	
Categories: <input type="checkbox"/> Blueway <input type="checkbox"/> Trail	<input type="checkbox"/> Planning & Engineering <input type="checkbox"/> Boardwalk	<input type="checkbox"/> Bridge <input type="checkbox"/> Other Project	
<input type="checkbox"/> Is this request a grant for a municipality contributing less than 5% of total county millage revenue collected to date? See Attachment A.			
Are you applying for other grant funds? No ___ Yes ___ If yes, what type of grant? _____ When will the grant be submitted / awarded? _____			

Ingham County Trails and Parks Program Application

Select type of project (select all that apply):

Rehab/repair New

If you have applied for *multiple projects*, please prioritize and rank your projects in order of your community's highest priority to lowest priority:

Rank: 1, 2, 3, etc.:

Town, Range, Section Numbers, and Latitude / Longitude of Site Location

(Town):

(Range):

(Section):

(Latitude / Longitude of site entrance):

Brief Project Description (Provide a brief project description and why it should be funded. 250 word limit.)

Ingham County Trails and Parks Program Application

ESTIMATED COSTS/BUDGET/PROJECT TIMELINE

Provide each scope/budget item and how the budgeted amount was calculated, List amounts requested from local sources, state or federal grants as well as amounts from foundations, corporations, and other funding sources (in-kind support or other). Engineering amount generally not to exceed 15% of total project expenses.

ROUND ALL \$\$ AMOUNTS TO THE NEAREST \$100.

EXPENSES

Scope Item(s):	Quantity	Amount
1-Acquisition/Right-of-Way/Easement/Permits		
2-Design Engineering		
3-Construction		
4-Construction Engineering		
5-Wayfinding/Signage		
6-Contingency (20% of overall construction/engineering cost)		
7-Other		
Other Fees (i.e., Permitting, etc...)		
Total Project Expenses		\$

Please attached a detailed cost estimate for Project if applicable

PROJECT TIMELINE

On a separate page, please include your estimated project timeline, including at a minimum: engineering, permitting, bidding, construction, other grant funding submittal and award, if applicable, and reimbursement.

APPLICANT FUNDS

When municipalities apply for funding from the Ingham County Trails and Parks Millage using a local match, the match should represent new investment in land acquisition and trail development, as opposed to dollars spent in previous years. See attachment C concerning match.

<u>Local Contribution</u>	<u>Amount</u>	
	\$ _____	
<u>Other Grant Contributions</u>		
<u>Name of Grantor(s)</u>		
_____	\$ _____	
_____	\$ _____	
<u>Name of Partner(s)</u>		
_____	\$ _____	
_____	\$ _____	
<u>Name of Donor(s)</u>		
_____	\$ _____	
_____	\$ _____	
<u>In-Kind Support</u>		
<u>Name of Organization</u>	<u>Value</u>	<u>Description</u>
_____	\$ _____	_____
_____	\$ _____	_____
<u>Other</u>	<u>Amount</u>	
_____	\$ _____	
Total Funding Provided by Applicant (includes all non-millage funding) \$ _____		
Millage Funds REQUESTED (round to nearest 100) \$ _____		
(This amount (Millage Funds Request) plus the Total Funding Provided by Applicant must equal Total Project Expenses)		
Total % of matching Funds (millage requested /total project) % _____ Match		

Ingham County Trails and Parks Program Application

DESIGN/SCOPE OF THE PROJECT-(Attachments as needed)

Provide a (detailed) description of the project you are proposing, with reference to specific scope items and deliverables. Describe the features of the project and all factors that affected your design or program. Describe how your design was chosen, and why it is appropriate for the proposed project. Use this opportunity to explain why you chose the type and placement of particular scope and design elements. Explain how your project design meets or exceeds standards. (If your project addresses a clearly identified item from the Ingham County Trails and Parks Comprehensive Report, please identify that with a reference to the report – page #, table #, or identifying marker (ie. Bridge # CL-01-SCT-SC)). (No minimum word count-attachments as needed).

Ingham County Trails and Parks Program Application

PROJECT INFORMATION & DETAILED DESCRIPTION *(as applicable)*

1. Describe in detail any other available funders and partners.

Your discussion should address whether your project has funding available through grants or partner contributions; has funding available through donations or in-kind services; and/or has funding available through local community match and what total percent of the project these all account for. This should be detailed on the Estimated Costs/Budget sheet also. Local agencies are required to list Ingham County Parks as a contact in TAP applications that propose Ingham County Parks Millage funding as part of their match. 250 word limit.

2. Discuss how the project is improving regional connectivity.

Your discussion should address how the project provides, supports and relates to the Ingham County regional priority corridors as depicted on Figure 24 (<http://cms3.revize.com/revize/inghamparks/Documents/MillageDocs/IngCtyTPCompReportAdopted.pdf>) of the Ingham County Regional Trails and Parks Network either as an existing trail repair/rehabilitation/long-term maintenance, new regional trail construction or new local trail access to the regional network (including enabling water trail access); improves access to Ingham County Parks; improves access to major regional destinations such as commercial and employment centers as well as community facilities, schools, colleges and universities; expands transportation options; provides for recreation; increases access to sites of natural, scenic or historic interest; and any other related information. 250 word limit.

Ingham County Trails and Parks Program Application

3. Describe how the project responds to public demand and has public support.

Your discussion should address how the project is based on public demand; has been prioritized in adopted plans; has volunteer and/or partner organization support; is a community interest project that supports partnerships, shared resources or coincides with other planning and development activities; has the support of multiple jurisdictions and/or stakeholders; and any other related information. Reference Figure 18 - Attachment D. 250 word limit.

4. Explain how the project meets acceptable design standards and is the best design solution.

*You must have on staff, or hire a Michigan licensed professional engineer or a landscape architect, and all construction (new or rehab) must be according to current MDOT standard and specifications for construction of trails, bridges, and boardwalks and any other support facilities. Trail repair and maintenance projects may not require an engineer or landscape architect. (Deviation from this requirement needs to be stated and explained. The County will review on a case by case basis). Any work in the road Right of Way, not just ped crossings, needs to meet applicable permit requirements. You must meet permit requirements for any pedestrian crossings of the given road agency— Michigan Department of Transportation (MDOT), Ingham County Road Department or whatever City your community is in. You must have the necessary/required permitting, be it public/road rights-of-way, local ordinance (township or municipality), environmental (Michigan Department of Environmental Quality- MDEQ), Drain office, etc. Your description should address how the project is physically separated from streets and roadways where possible; provides a variety of experiences that can be enjoyed by a diversity of users, including people of all ages and abilities; meets or exceeds the minimum accessibility requirements of the ADA; design alternatives to the project have been examined to minimize impact on the environment; meets AASHTO guidelines for alignment, grade, width, vertical clearance, and loading intersection and crossing design (deviation from AASHTO guidelines need to be stated and explained. The County will review on a case by case basis.); considers low impact development techniques that protect and enhance significant natural features; and any other related information. **Please review Attachment B- BOC Resolution #18-054 for design standard clarification.** 250 word limit.*

Ingham County Trails and Parks Program Application

5. Explain how the project is feasible and ready for implementation or development.

Your discussion should address whether your project area is under public ownership or is currently accessible for public use; does not require complex or lengthy acquisition process; does not require a complex or lengthy permitting process; is within an existing corridor such as a transmission line and railroad corridor where it may be feasible to negotiate public access without needing to acquire land; there is an imminent threat to lose the project opportunity; demonstrates cost efficiency; and/or is appropriate and in line with available funds. 250 word limit.

6. Discuss how the project supports equitable opportunities.

The overall Ingham County Strategic Plan includes the following Goal: A: Service to Residents: Provide easy access to quality, innovation, cost-effective services that promote well-being and quality of life for the residents of Ingham County. Since the onset of the Covid epidemic, parks across the world have seen large increase in use by persons wishing to partake in safe, outdoor activities for both health and mental revitalization. Your discussion should address how your project increases or improves access provides low cost transportation and recreation options for low income populations; is located in a high use area, is located in an underserved area; and/or contributes to an equitable geographical distribution of the millage funds. 250 word limit.

Ingham County Trails and Parks Program Application

7. Maintenance Commitment & Plan

Describe your operation and maintenance plan (with budget costs) detailing the amount of money needed to operate and maintain the trail after it is completed, and identify who will be responsible for the work. Describe in detail how the trail will be managed. Include discussion on season length, hours of operation, enforcement provisions, and scheduling. 250 word limit.

Ingham County Trails and Parks Program Application

ATTACHMENTS & REQUIREMENTS

1. Project Location Map & Photos. *Attach a project location map and site photographs (clearly identify photos and locations in correlation with your location map).*
2. Site Plan. *The site plan must show the entire site to be improved/developed, and should delineate and label the location and type of all existing and proposed uses. Features such as wooded areas, wetlands, water bodies, overhead utility lines, and all existing uses, including buildings and other development, need to be identified. The placement of all scope items proposed in the application should be depicted on the site plan. Indicate on your site plan the destinations to which the proposed trail project will connect. Provide a map of the trail network (existing or proposed) to which your project will link.*
3. Documentation of Other Funding Sources. *You must provide documentation for all the funding sources you indicated on your application form, as outlined in Attachment C.*
4. Certified Resolution. *The governing body of the local unit of government must pass a resolution. The resolution should list and commit to the amount of the local match in terms of dollar amount or percentage of total project cost, and all source(s) of match as specified in the application. (This may be obtained and submitted after submission of the application if timing is an issue, but must be before the date of the award by the BOC).*
5. After the award, and during construction, entities must display temporary millage recognition signage on site of projects provided by the County. Once complete, must display a permanent recognition plaque on site also provided by the County. You are required to document with photos pre-project, during and completed and submit with your final reimbursement request.
6. After completion of the project, entities must agree to participate and provide approved signage in the County wide wayfinding signage plan. Communities should budget for necessary signage to be installed for approved projects.
7. Is the project in the road right of way or is it near or adjacent to a County Drain?
No _____ Yes _____
If yes, have discussions been entered into with the Road Department and Drain Commission? This is a requirement.
No _____ Yes _____ Please submit documentation.

CERTIFICATION

Signature of Applicant:

Nyal Nunn

Digitally signed by Nyal Nunn
Date: 2023.05.01 16:08:15
-04'00'

Date:

ATTACHMENT A.

**Ingham County Trails and Parks Millage
Estimated Revenue by Municipality**

Municipality	2014 – 2020 Estimated Revenue Total	Percent of total collected to date
Alaiedon Township	595,518	2.7%
Aurelius Township	421,582	1.9%
Bunkerhill Township	225,460	1.0%
Delhi Township	2,146,321	9.8%
Ingham Township (including Dansville)	218,277	1.0%
Lansing Township	832,831	3.8%
Leroy Township (including Webberville)	353,418	1.6%
Leslie Township	267,936	1.2%
Locke Township	212,190	1.0%
Meridian Township	4,895,257	22.3%
Onondaga Township	260,622	1.2%
Stockbridge Township	691,717	3.1%
Vevay Township	381,186	1.7%
Wheatfield Township	212,977	1.0%
White Oak Township	207,460	0.9%
Williamstown Township	681,392	3.1%
East Lansing (City)	2,608,155	11.9%
Lansing (City)	5,712,413	26.0%
Leslie (City)	102,877	0.5%
Mason (City)	641,118	2.9%
Williamston (City)	312,274	1.4%
Total	21,980,980	100.0%

Updated 1-26-21

*Estimated revenue is actual revenue due to current year tax collections, Payments in Lieu of Taxes, Industrial Facilities Tax, Delinquent Personal Property Tax and adjustments to prior year taxable values proportioned each year by taxable value. This overstates the collections in municipalities with substantial Tax Increment Financing plans and understates the collections in other municipalities.

Ingham County Trails and Parks Program Application

ATTACHMENT B.

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION CLARIFYING DESIGN STANDARDS FOR TRAILS AND PARKS MILLAGE PROJECTS

RESOLUTION # 18 – 054

WHEREAS, the Ingham County Trails and Parks Program Application states that the Trails and Parks Millage projects must meet acceptable design standards and is the best design solution as adopted by Board of Commissioners Resolution 17-275; and

WHEREAS, the County will review any deviations from such standards on a case by case basis; and

WHEREAS, applicants must obtain necessary permits for the projects, be it public/road rights -of-way, local ordinance (township or municipality), environmental (Michigan Department of Environmental Quality-MDEQ), Drain office, etc.; and

WHEREAS, at least one case has surfaced where the announced design standards of the Trails and Parks Millage may conflict with the standards and rules of a permitting agency; and

WHEREAS, on reflection, the Parks Commission does not believe that wise administration of the millage money should require the applicant to be caught between the standards of a permitting agency and the general standards demanded by the County for its millage projects.

THEREFORE BE IT RESOLVED, that the Ingham Board of Commissioners adopt the following policy: in cases where a permitting authority disagrees with use of a particular county standard, the terms of the draft permit proposed by the permitting authority will control; but the applicant is required to promptly notify the County Park Commission of the permitting authority's position.

BE IT FURTHER RESOLVED, Parks Department staff are to raise any concerns with the permit in consultations with the applicant and the permitting authority.

BE IT FURTHER RESOLVED, this policy is retroactive for any signed agreements that have not yet been completed and any future agreements.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Banas, Tennis, Sebolt, Nolan, Koenig **Nays:** None **Absent:** Naeyaert
Approved 02/05/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Tennis
Nays: None **Absent:** Koenig, Schafer **Approved 02/07/2018**

Ingham County Trails and Parks Program Application

ATTACHMENT C.

Match Requirement for Ingham County Trails & Parks Millage

The applicant is not required to provide match, however, applicants that do contribute match will receive additional points under the Scoring Criteria. Match being the applicant provided a portion of the total project cost.

Applicant match can be met by general funds, cash donations, and other grants or by donation of a portion of land that will be used for the project. All land value donations must be clearly documented in the grant application and supported by a letter of commitment by the landowner.

Additional forms of match may consist of credit for certain applicant-assumed costs directly related to the construction of the proposed project, including charged for local government-owned equipment and labor performed by the applicant's employees. Donations of goods and services may be used as all or part of the match if the applicant specifies the nature and can document actual values of the items or services. The source and amount of ALL donations must be clearly stated in the grant application and supported by a letter of commitment from the donor.

Match commitments must be secured prior to the application deadline for that current application round. Proof of secured match must be provided to the County grant coordinator on or before the deadline. Applications using millage funds as match for Federal or State grants will be reviewed on a case by case basis. Failure to provide match documentation by the application deadline may be declared ineligible.

Examples of secured match include:

- General fund-Resolution from local governing body committing to the match
- Cash donations- Letters of commitment from donors
- Other awarded grants- Letter from granting organization committing to the grant, explaining conditions of award, and information on the scope of work provided by the other grant.
Applications for other grants are not considered a secure match source
- Donation of land value- Letter from land owner committing to donate a fixed percentage of the appraised fair market value.
- Donation of goods and services- Letter from the donor explaining the nature and value of the goods and services. The letter of donation must indicate number of hours or quantity of materials. The letter must include the quantity, dollar amount and for labor the number of hours and hourly rate. Pre-bid discounts such as percentage off a price are not accepted for documentation of match.
- In-kind/Force-account- Resolution from the governing body committing to the match

Secured match ensures there should not be a cash flow problems threatening the completion of the project. Changing match after the application deadline is highly discouraged and will require approval by the County and the grantee must provide documentation for this change.

ATTACHMENT D.

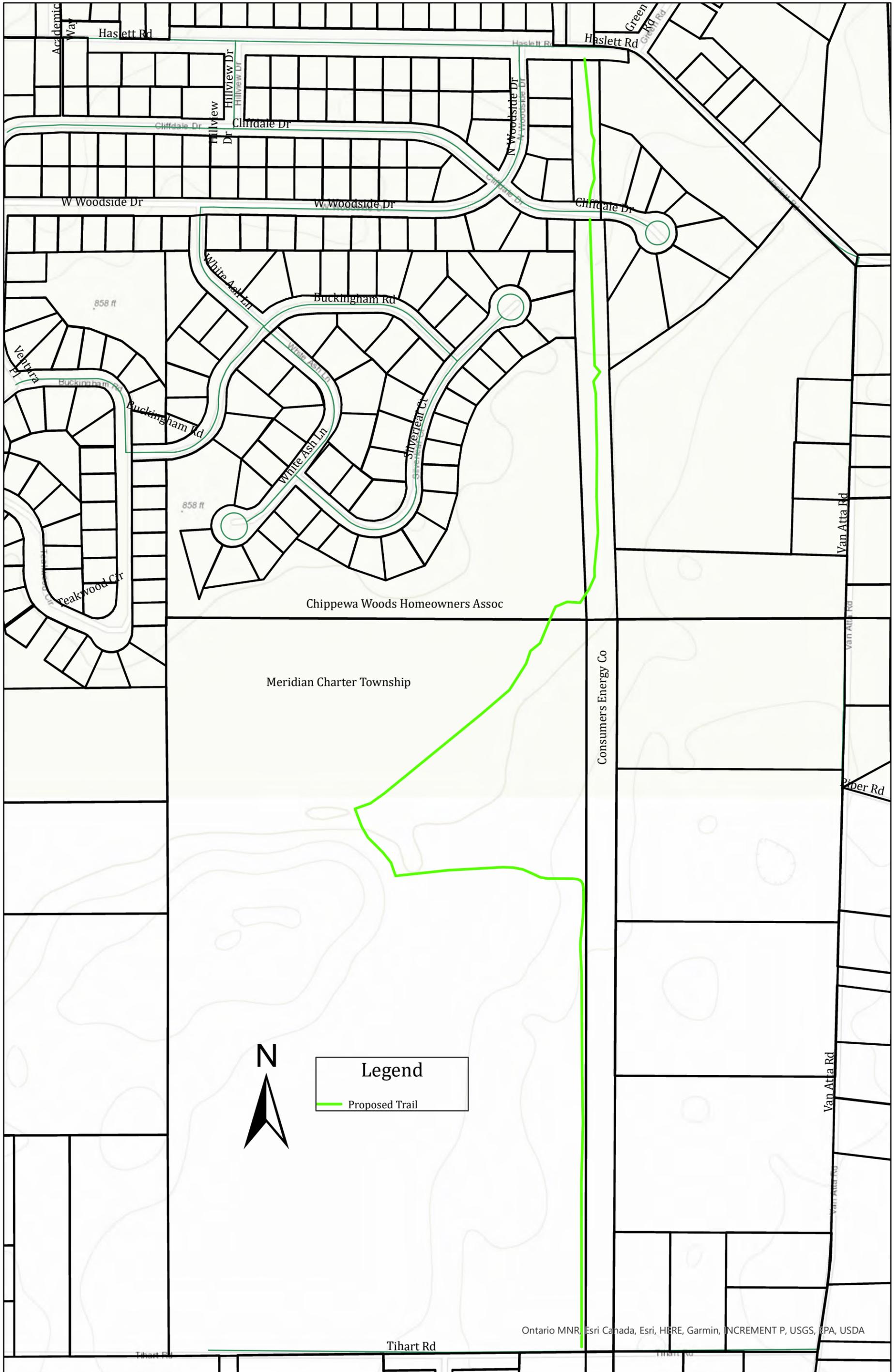
Table 18. New Trail Preferences

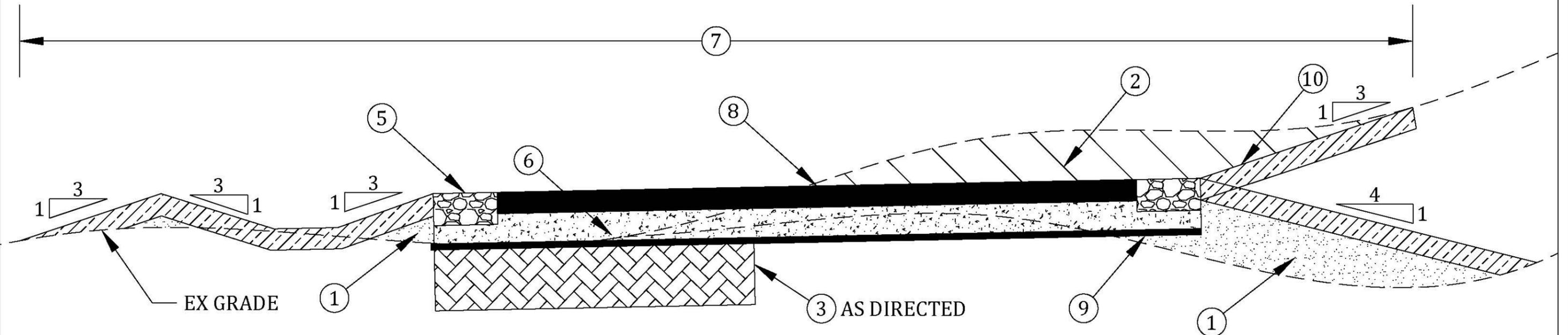
New Trail Preferences	Highlighted Corridor*	South Lansing/Delhi Township	Meridian Township	East Lansing	North Lansing	Mason/Leslie/Dansville/Stockbridge	Williamston/Webberville	Total	Online Survey	Combined Total
MSU to Lake Lansing Parks	M	10	19	12	7	3	1	52	126	178
Holt to Mason	J	14	6	6	4	34	2	66	65	131
Lansing River Trail North Extension	P	3	0	3	0	0	0	6	89	95
Lansing River Trail South Extension	Q	2	0	0	0	0	0	2	92	94
Lansing River Trail to Northern Tier Trail	N	0	0	3	1	0	0	4	87	91
Lansing River Trail to Clinton County	O	0	0	0	0	0	0	0	74	74
Red Cedar Water Trail	R	1	12	6	1	0	11	31	44	75
RAM Trail to Burchfield Park	H	10	0	1	6	0	1	18	53	71
Grand River Water Trail	S	2	0	0	0	0	1	3	43	46
Hayhoe Trail to Vevay Twp. Hall	C	1	0	1	0	20	1	23	16	39
Holt RAM Trail Extension East	I	1	0	0	3	0	0	4	33	37
Meridian Township to Webberville	K	0	5	0	0	0	2	7	22	29
North-South artery along Onondaga Rd.	D	0	0	0	0	1	0	1	17	18
Mason west to Eaton County	G	0	0	0	3	1	0	4	11	15
Southwest connector to Eaton and Jackson counties	A	0	0	0	0	1	0	1	13	14
Mason East to M-52	F	0	0	1	0	4	0	5	7	12
M-52 connection -Stockbridge to Webberville	E	0	0	1	0	0	1	2	6	8
Bellevue Rd. Connection -Leslie to Eaton County	B	0	0	0	0	1	0	1	5	6
M-52 connection -Webberville to Shiawassee County	L	0	0	0	0	0	0	0	1	1

* The highlighted corridors are shown on Figure 32.

Item Code	Item Description	Quantity	Units	Unit Price	Amount
1100001	Mobilization, Max \$	1	LSum	\$120,000.00	\$120,000.00
2020006	Stump, Rem, 19 inch to 36 inch	5	Ea	\$2,500.00	\$12,500.00
2020008	Stump, Rem, 6 inch to 18 inch	10	Ea	\$450.00	\$4,500.00
2030003	Culv, Rem, Over 48 inch	1	Ea	\$7,500.00	\$7,500.00
2040020	Curb and Gutter, Rem	60	Ft	\$20.00	\$1,200.00
2040055	Sidewalk, Rem	25	Syd	\$20.00	\$500.00
2050011	Embankment, LM	1000	Cyd	\$20.00	\$20,000.00
2050016	Excavation, Earth	2000	Cyd	\$30.00	\$60,000.00
2050041	Subgrade Undercutting, Type II	380	Cyd	\$60.00	\$22,800.00
2080012	Erosion Control, Check Dam, Stone	1140	Ft	\$20.00	\$22,800.00
2080016	Erosion Control, Gravel Access Approach	4	Ea	\$2,000.00	\$8,000.00
2080020	Ero Con, Inlet Protection, Fabric Drop	5	Ea	\$250.00	\$1,250.00
2080036	Erosion Control, Silt Fence	4,500.00	Ft	\$4.00	\$18,000.00
3060006	Aggregate Surface Cse	25.00	Ton	\$25.00	\$625.00
3070128	Shld, Cl II, 6 inch	1300	Syd	\$15.00	\$19,500.00
4010057	Culv End Sect, Conc, 60 inch	4	Ea	\$5,000.00	\$20,000.00
4010174	Culv, Cl A, Conc, 60 inch	60	Ft	\$500.00	\$30,000.00
8030010	Detectable Warning Surface	60	Ft	\$100.00	\$6,000.00
8030030	Curb Ramp Opening, Conc	60	Ft	\$50.00	\$3,000.00
8030046	Sidewalk, Conc, 6 inch	200	Sft	\$15.00	\$3,000.00
8032002	Curb Ramp, Conc, 6 inch	615	Sft	\$30.00	\$18,450.00
8060010	Shared use Path, Aggregate	2,400.00	Ton	\$30.00	\$72,000.00
8060030	Shared use Path, Grading	5,700.00	Ft	\$15.00	\$85,500.00
8060040	Shared use Path, HMA	1,600.00	Ton	\$175.00	\$280,000.00
8087001	_ Fence, Ornamental Aluminum, 42 inch	216	Ft	\$70.00	\$15,120.00
8127051	Traffic Control	1	LSum	\$20,000.00	\$20,000.00
8157050	Tree, Coniferous, 6 foot	30	Ea	\$2,000.00	\$60,000.00
8167002	_ Chemical Root Inhibitor	57	Sta	\$150.00	\$8,550.00
8167051	_Site Restoration	1	LSum	\$30,000.00	\$30,000.00
				Total:	\$970,795.00

MERIDIAN TOWNSHIP
EASTERN THIRD REGIONAL TRAIL, PHASE I





TYPICAL DETAIL: MINOR CUT/FILL TO CONSTRUCT AT/NEAR GRADE
 STA. 2+50 - 4+00 ; 7+00 - 17+00 ; 20+00 - 29+00 ; 31+00 - 43+00

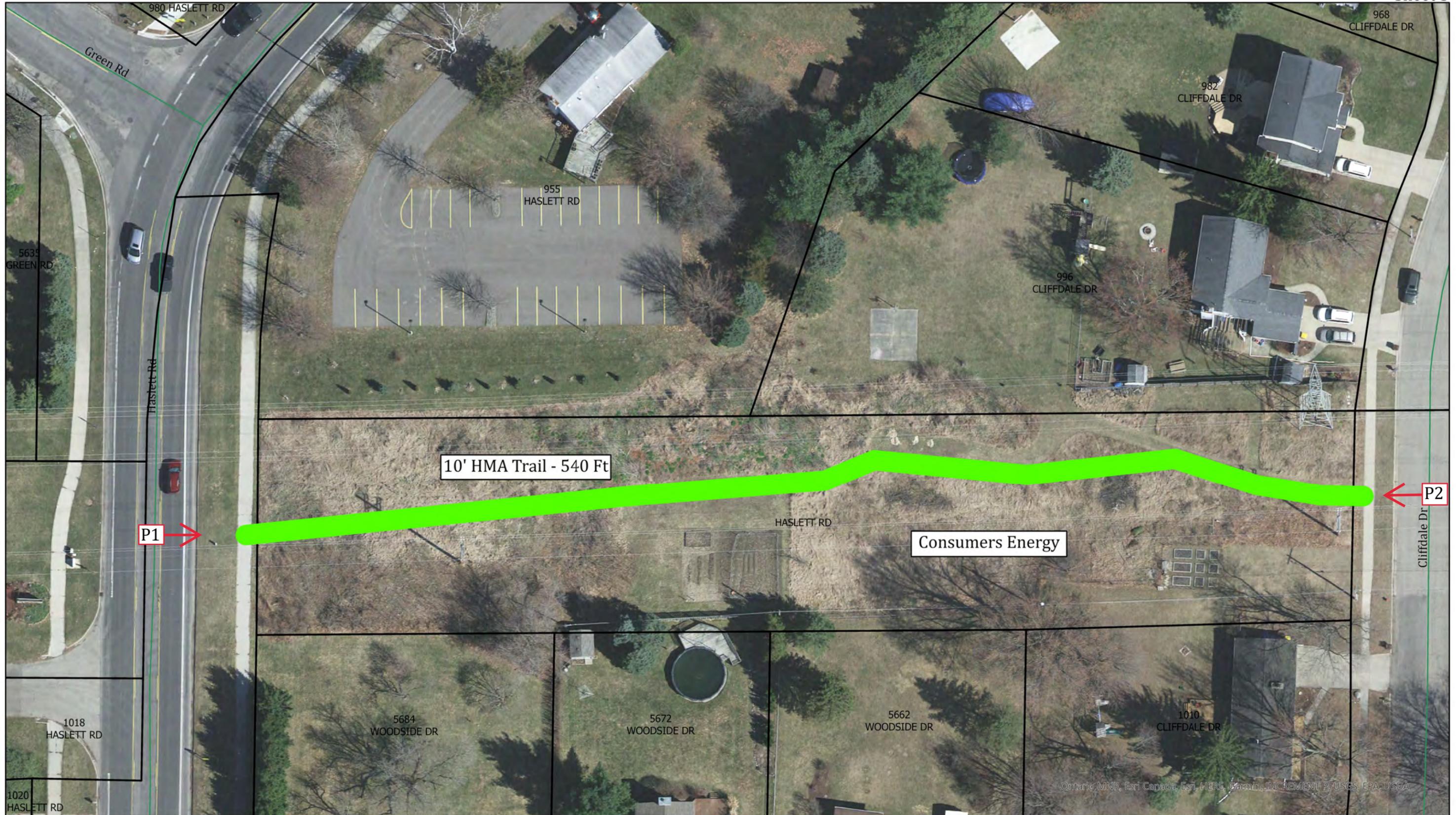
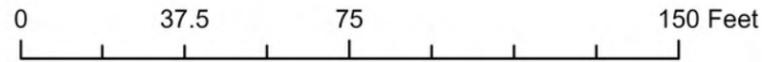
ESTIMATED CUT/FILL QUANTITIES:
 TOTAL CUT - 2,000 CY
 TOTAL FILL - 1,000 CY

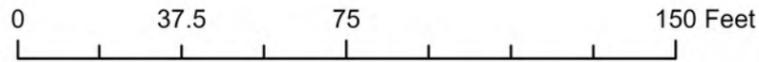
PAY ITEM LEGEND:

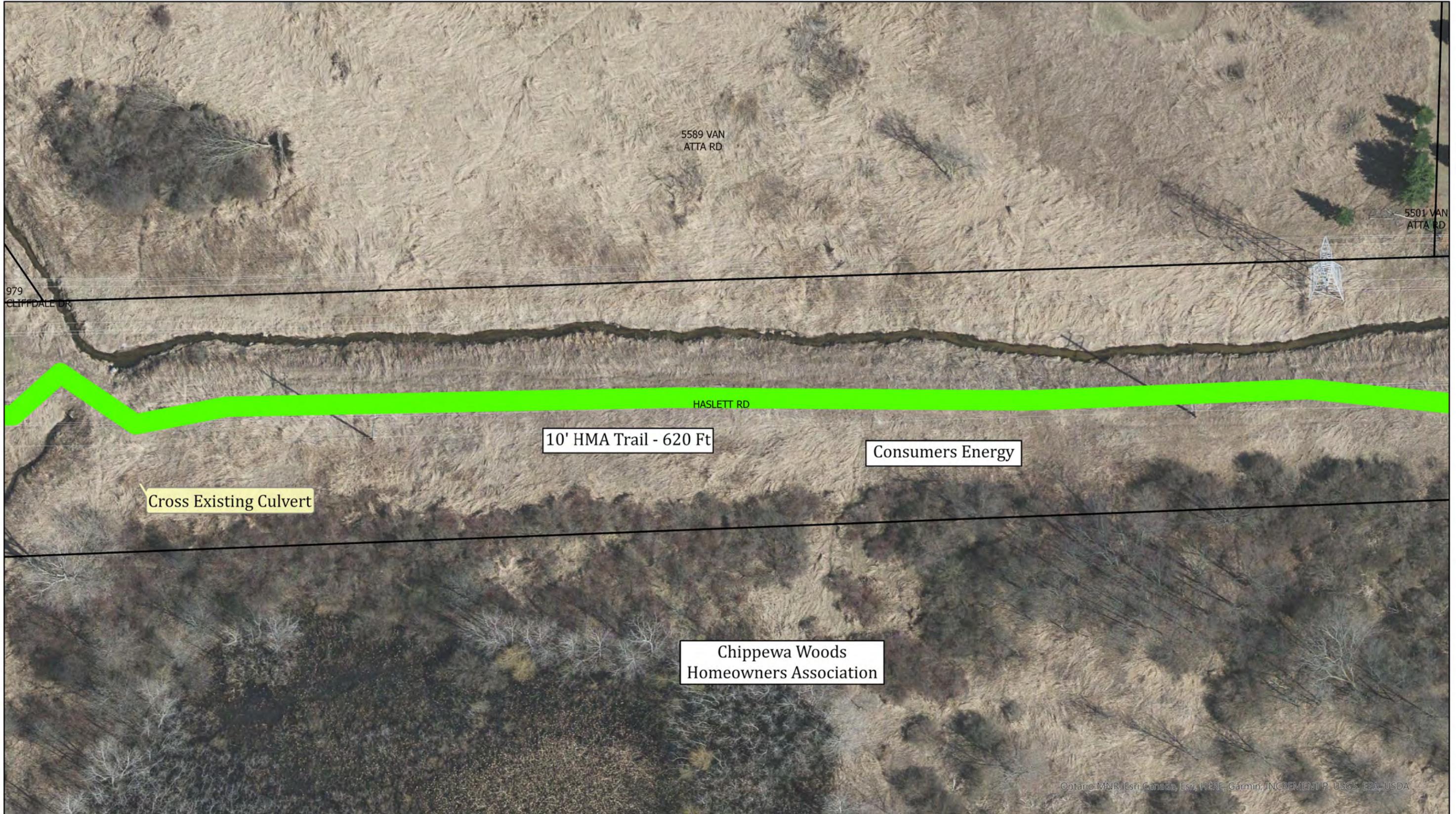
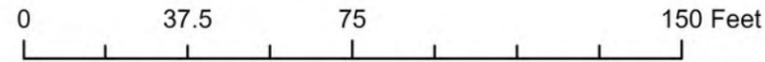
- ① EMBANKMENT, LM
- ② EXCAVATION, EARTH
- ③ SUBGRADE UNDERCUTTING, TYPE II
- ④ EROSION CONTROL, CHECK DAM, STONE
- ⑤ SHLD, CL II, 6 INCH (1 FOOT WIDE)
- ⑥ SHARED USE PATH, AGGREGATE (6 INCH DEEP)
- ⑦ SHARED USE PATH, GRADING
- ⑧ SHARED USE PATH, HMA
- ⑨ CHEMICAL ROOT INHIBITOR
- ⑩ SITE RESTORATION (3" SCREENED TOPSOIL)

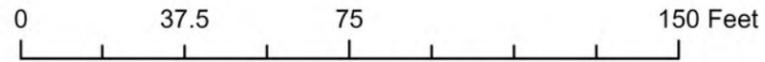
HMA APPLICATION TABLE

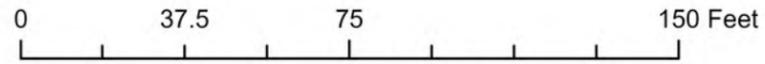
COURSE	MIX TYPE	YIELD (#/SY)	BINDER	BOND COAT (GAL/SY)	TAV (%)
BASE	13A	220	58-28	0.05-0.15	4
TOP	13A	220	58-28	0.05-0.15	3

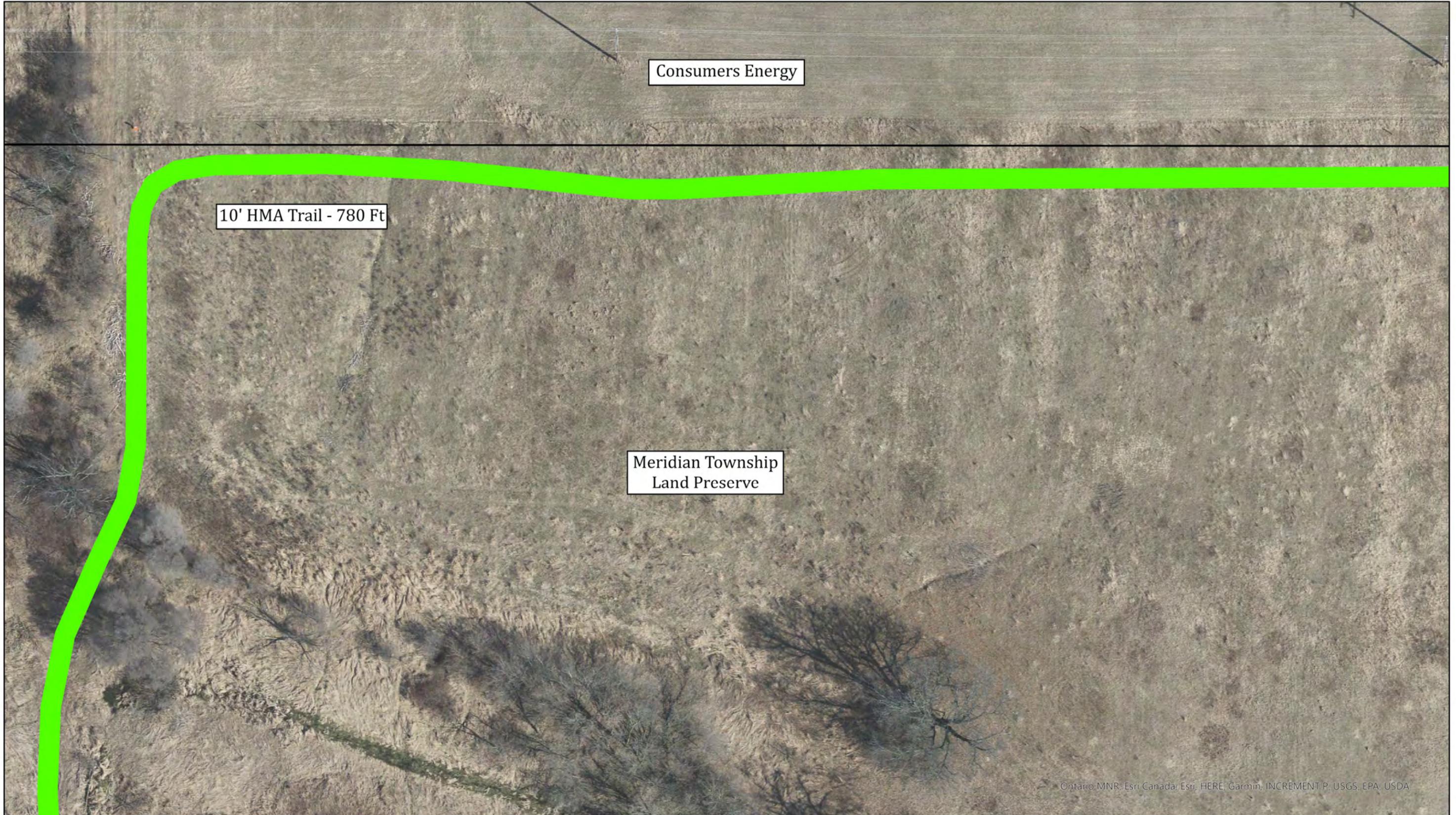
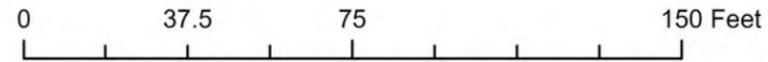


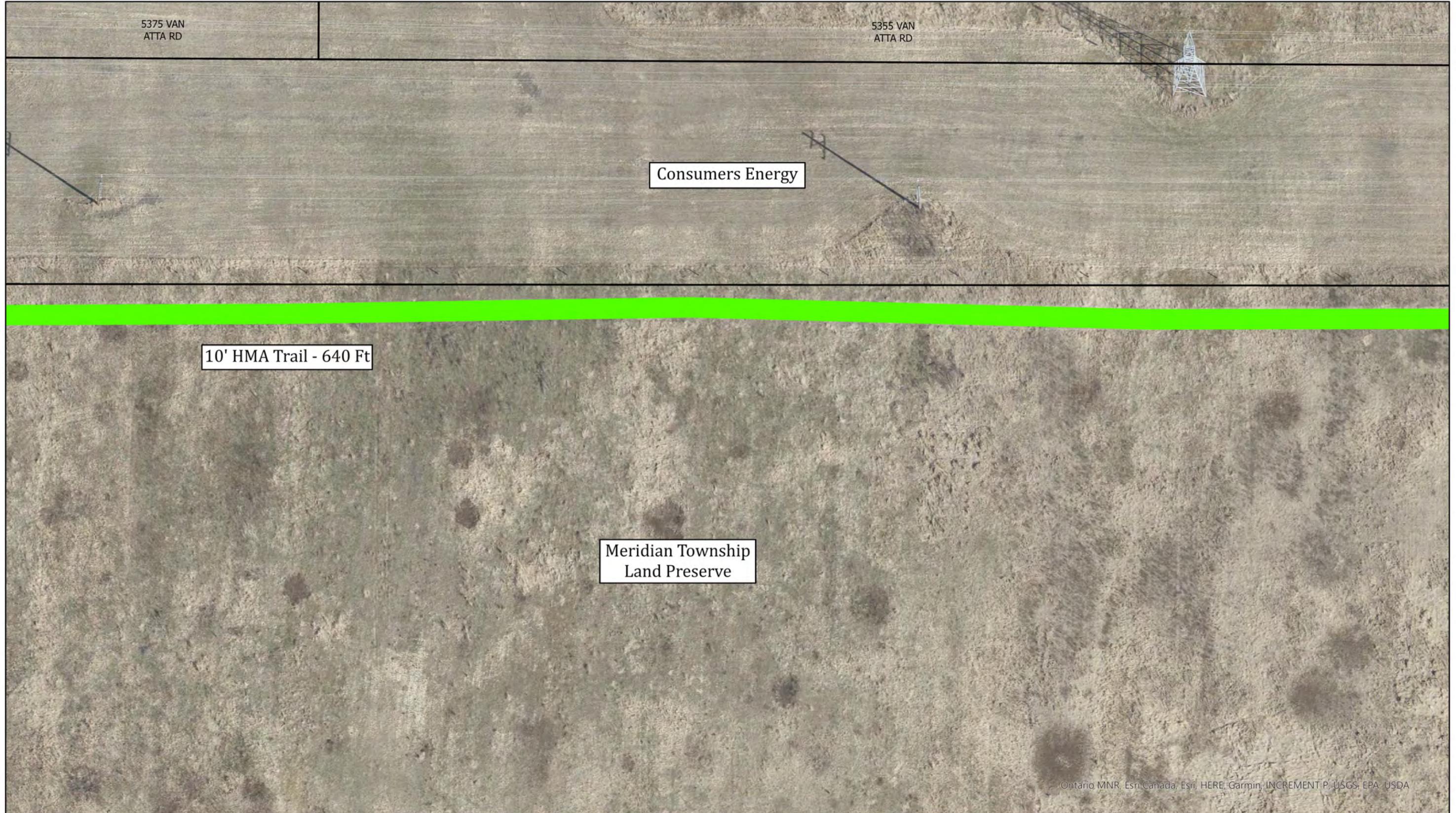
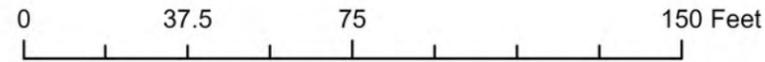


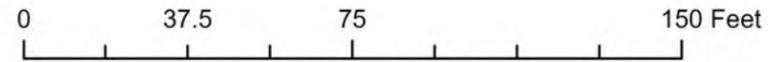














P1 - Sheet 3 (Looking South)



P2 - Sheet 3 (Looking North)



P3 - Sheet 4 (Looking South)



P4 - Sheet 6 (Looking North)

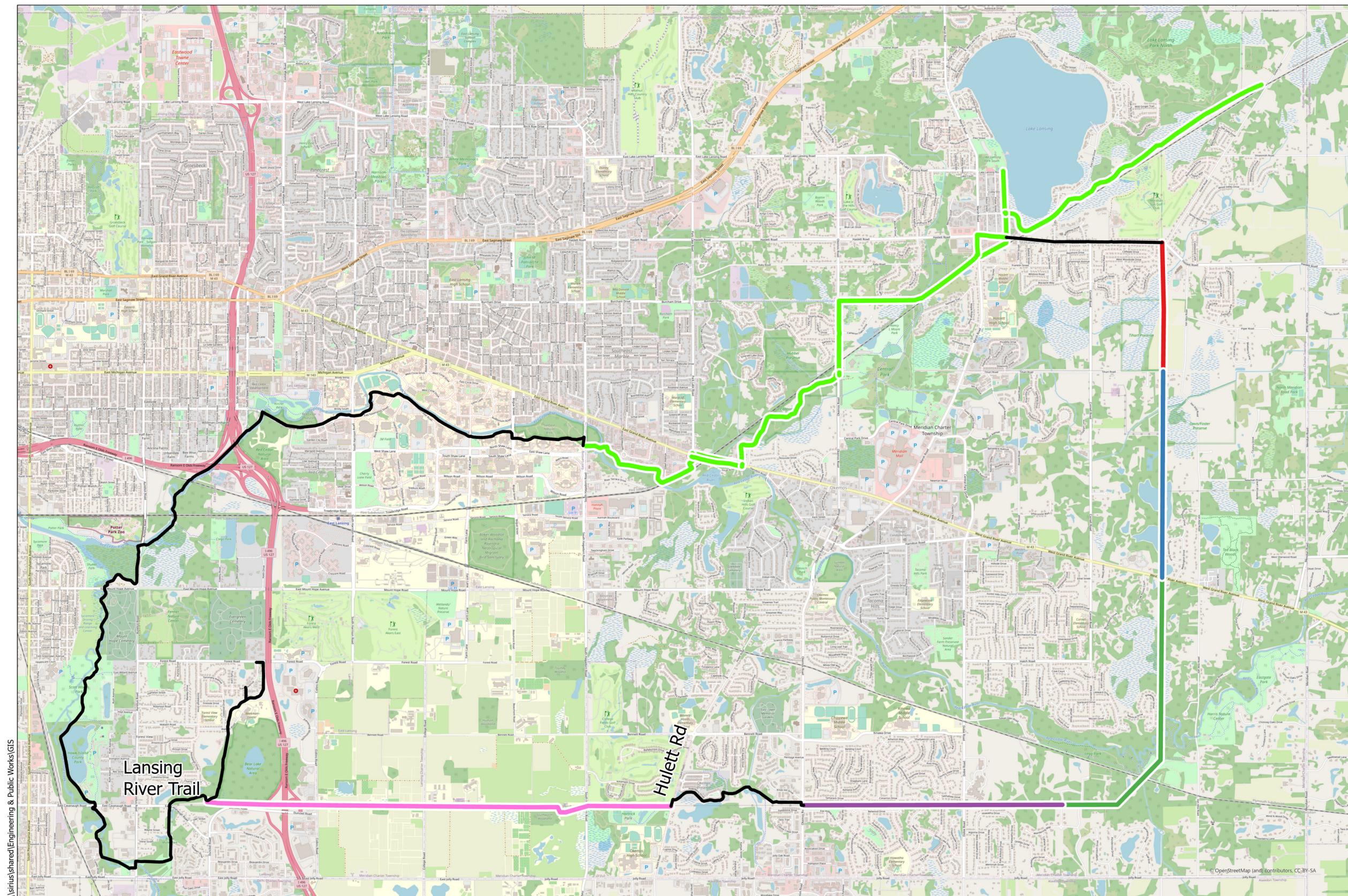


P5 - Sheet 7 (Looking South)



P6 - Sheet 11 (Looking North)

Proposed Future Pathway Connections



\\sirus\shared\Engineering & Public Works\GIS

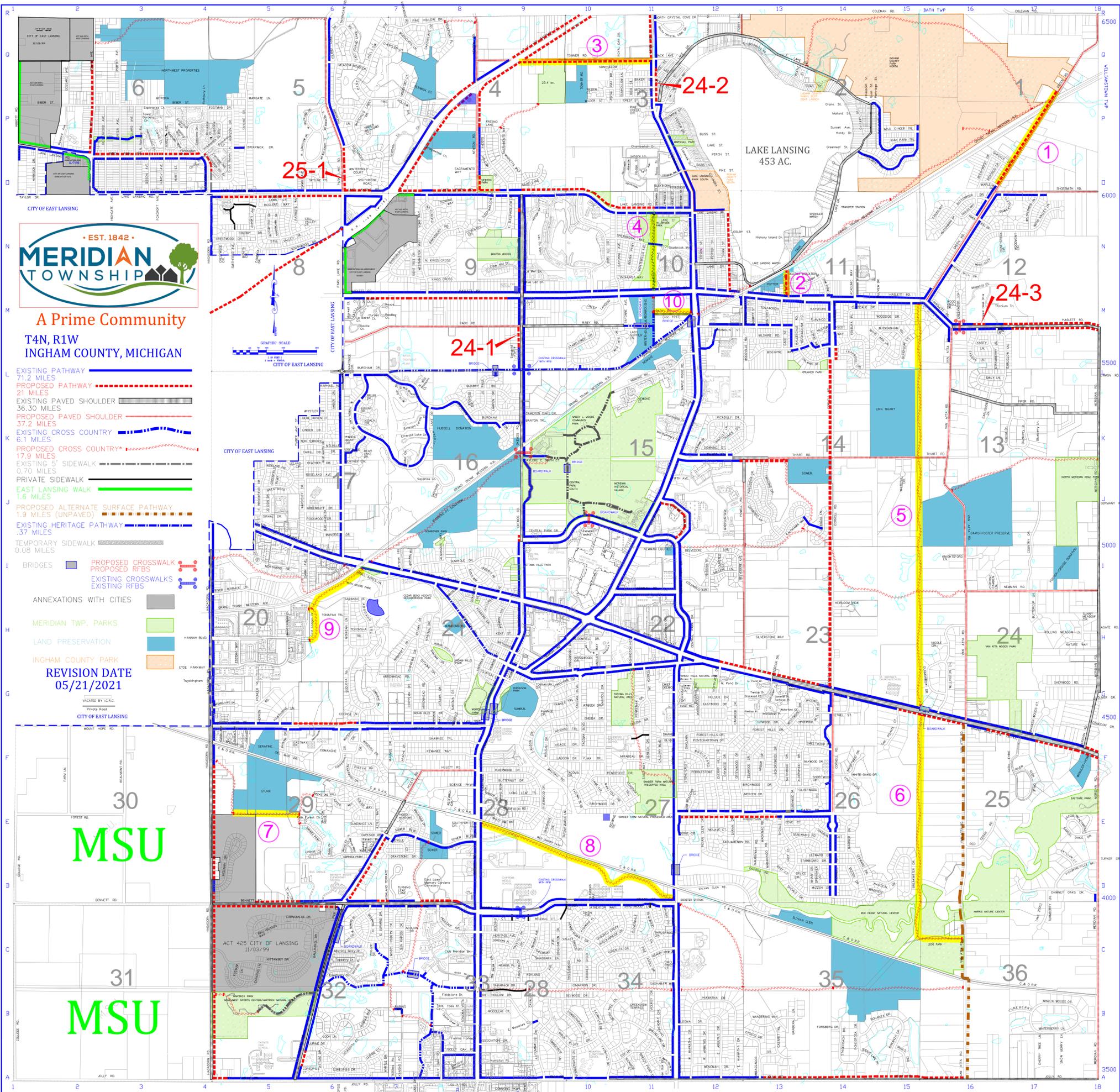


Scale: 1:20,000



- MSU to Lake Lansing Pathway
- Eastern Trail Phases 1
- Eastern Trail Phases 2
- Eastern Trail Phases 3
- Eastern Trail Phases 4
- Connection to Lansing River Trail
- Existing Pathways

PATHWAY MASTER PLAN



A Prime Community
T4N, R1W
INGHAM COUNTY, MICHIGAN

- EXISTING PATHWAY 71.2 MILES
- PROPOSED PATHWAY 21 MILES
- EXISTING PAVED SHOULDER 36.30 MILES
- PROPOSED PAVED SHOULDER 37.2 MILES
- EXISTING CROSS COUNTRY 6.1 MILES
- PROPOSED CROSS COUNTRY* 17.9 MILES
- EXISTING 5' SIDEWALK 0.70 MILES
- PRIVATE SIDEWALK 1.6 MILES
- PROPOSED ALTERNATE SURFACE PATHWAY 1.9 MILES (UNPAVED)
- EXISTING HERITAGE PATHWAY .37 MILES
- TEMPORARY SIDEWALK 0.08 MILES

- BRIDGES
- PROPOSED CROSSWALK
- PROPOSED RRBS
- EXISTING CROSSWALKS
- EXISTING RRBS

- ANNEXATIONS WITH CITIES
- MERIDIAN TWP. PARKS
- LAND PRESERVATION
- INGHAM COUNTY PARK

REVISION DATE
05/21/2021

ABBOTT RD. Q-1	BONAZZA DR. A-15	COLUMBIAN AVE. I-12	EAST REYNOLDS RD. Q-11	MACK AVE. Q-11	OKDALE DR. O-16	RABY RD. M-8	SHAGBARK LN. C-9	TAYLOR CT. O-11*	WESTMINSTER WAY N-8
ACADEMIC WAY M-14	BONITA CIR. N-4	COMMONS PKWY. N-9	EAST SLEEPY HOLLOW LN. N-9	MACKINAC RD. K-12*	OAKDALE DR. O-16	RAINBOW CT. A-11	SHARROCK WAY N-12	TAYLOR DR. O-11	WHISPERWOOD DR. N-13
ALDAN DR. Q-7	BRAKEN WOODS CT. F-17	CONARD DR. E-18	EASTWAY DR. F-5	MAGENTA CT. M-16*	OKLAHOMA DR. F-11	RAINBOW FOREST CIR. F-15	SHAWNEE TRAIL SHEDRAKE AVE. F-8	TEAKWOOD DR. N-14	WHISLER DR. N-17
ALDENWOOD DR. F-13	BRECKENRIDGE DR. D-15	CONRAD DR. M-12	EDDSON ST. M-12	OLIVER DR. G-18	OKMOS DR. L-6	RAVEN CT. E-16	SHAWNEE TRAIL SHEDRAKE AVE. F-8	THORNHURST DR. C-10	WHITE OAKS DR. F-14
ALCAMA DR. B-11	BRECKENRIDGE DR. C-10	COPPER CREEK DR. M-16*	ELK LN. F-9	OLIVER DR. G-18	OLMSTED ST. D-12	REDDON DR. E-10	SHAWNEE TRAIL SHEDRAKE AVE. F-8	THORNHURST DR. C-10	WHITE OAKS DR. F-14
ALGOUNIN WAY B-8	BRECKENRIDGE DR. C-10	CORAL WAY. A-6	EMERALD LAKE DR. K-7*	OLMSTED ST. D-12	OLMSTED ST. D-12	REDDON DR. E-10	SHAWNEE TRAIL SHEDRAKE AVE. F-8	THORNHURST DR. C-10	WHITE OAKS DR. F-14
AMBASSADOR DR. A-13	BRIARCLIFF DR. G-4	CORAL WAY. A-6	EMERALD LAKE DR. K-7*	OLMSTED ST. D-12	OLMSTED ST. D-12	REDDON DR. E-10	SHAWNEE TRAIL SHEDRAKE AVE. F-8	THORNHURST DR. C-10	WHITE OAKS DR. F-14
AMBER DR. E-4	BRIARCLIFF DR. G-4	CORAL WAY. A-6	EMERALD LAKE DR. K-7*	OLMSTED ST. D-12	OLMSTED ST. D-12	REDDON DR. E-10	SHAWNEE TRAIL SHEDRAKE AVE. F-8	THORNHURST DR. C-10	WHITE OAKS DR. F-14
ANACOSTIA DR. J-13	BRIARCLIFF DR. G-4	CORAL WAY. A-6	EMERALD LAKE DR. K-7*	OLMSTED ST. D-12	OLMSTED ST. D-12	REDDON DR. E-10	SHAWNEE TRAIL SHEDRAKE AVE. F-8	THORNHURST DR. C-10	WHITE OAKS DR. F-14
APACHE DR. F-7	BRIARCLIFF DR. G-4	CORAL WAY. A-6	EMERALD LAKE DR. K-7*	OLMSTED ST. D-12	OLMSTED ST. D-12	REDDON DR. E-10	SHAWNEE TRAIL SHEDRAKE AVE. F-8	THORNHURST DR. C-10	WHITE OAKS DR. F-14
APPLE VALLEY DR. E-13	BROOK HAVEN LN. P-7*	CORAL WAY. A-6	EMERALD LAKE DR. K-7*	OLMSTED ST. D-12	OLMSTED ST. D-12	REDDON DR. E-10	SHAWNEE TRAIL SHEDRAKE AVE. F-8	THORNHURST DR. C-10	WHITE OAKS DR. F-14
ARAPAHO TRAIL H-6	BROOK HAVEN LN. P-7*	CORAL WAY. A-6	EMERALD LAKE DR. K-7*	OLMSTED ST. D-12	OLMSTED ST. D-12	REDDON DR. E-10	SHAWNEE TRAIL SHEDRAKE AVE. F-8	THORNHURST DR. C-10	WHITE OAKS DR. F-14
ARROW DR. E-13	BROOK HAVEN LN. P-7*	CORAL WAY. A-6	EMERALD LAKE DR. K-7*	OLMSTED ST. D-12	OLMSTED ST. D-12	REDDON DR. E-10	SHAWNEE TRAIL SHEDRAKE AVE. F-8	THORNHURST DR. C-10	WHITE OAKS DR. F-14
ARROW HEAD RD. Q-9	BROOK HAVEN LN. P-7*	CORAL WAY. A-6	EMERALD LAKE DR. K-7*	OLMSTED ST. D-12	OLMSTED ST. D-12	REDDON DR. E-10	SHAWNEE TRAIL SHEDRAKE AVE. F-8	THORNHURST DR. C-10	WHITE OAKS DR. F-14
ARROWHEAD RD. Q-9	BROOK HAVEN LN. P-7*	CORAL WAY. A-6	EMERALD LAKE DR. K-7*	OLMSTED ST. D-12	OLMSTED ST. D-12	REDDON DR. E-10	SHAWNEE TRAIL SHEDRAKE AVE. F-8	THORNHURST DR. C-10	WHITE OAKS DR. F-14
ARUNDEL PLACE L-14	BURHAM DR. K-9	CORAL WAY. A-6	EMERALD LAKE DR. K-7*	OLMSTED ST. D-12	OLMSTED ST. D-12	REDDON DR. E-10	SHAWNEE TRAIL SHEDRAKE AVE. F-8	THORNHURST DR. C-10	WHITE OAKS DR. F-14
ASOCI PLACE L-14	BURHAM DR. K-9	CORAL WAY. A-6	EMERALD LAKE DR. K-7*	OLMSTED ST. D-12	OLMSTED ST. D-12	REDDON DR. E-10	SHAWNEE TRAIL SHEDRAKE AVE. F-8	THORNHURST DR. C-10	WHITE OAKS DR. F-14
ASSOCIATION DR. B-9*	BURHAM DR. K-9	CORAL WAY. A-6	EMERALD LAKE DR. K-7*	OLMSTED ST. D-12	OLMSTED ST. D-12	REDDON DR. E-10	SHAWNEE TRAIL SHEDRAKE AVE. F-8	THORNHURST DR. C-10	WHITE OAKS DR. F-14
ASHLAND AVE. Q-9	BURHAM DR. K-9	CORAL WAY. A-6	EMERALD LAKE DR. K-7*	OLMSTED ST. D-12	OLMSTED ST. D-12	REDDON DR. E-10	SHAWNEE TRAIL SHEDRAKE AVE. F-8	THORNHURST DR. C-10	WHITE OAKS DR. F-14
ASTLE DR. A-6	BURHAM DR. K-9	CORAL WAY. A-6	EMERALD LAKE DR. K-7*	OLMSTED ST. D-12	OLMSTED ST. D-12	REDDON DR. E-10	SHAWNEE TRAIL SHEDRAKE AVE. F-8	THORNHURST DR. C-10	WHITE OAKS DR. F-14
ATHWATER DR. D-10	BUTTERNUT DR. F-9	CORAL WAY. A-6	EMERALD LAKE DR. K-7*	OLMSTED ST. D-12	OLMSTED ST. D-12	REDDON DR. E-10	SHAWNEE TRAIL SHEDRAKE AVE. F-8	THORNHURST DR. C-10	WHITE OAKS DR. F-14
AUTUMNWOOD LN. B-10	BUTTERNUT DR. F-9	CORAL WAY. A-6	EMERALD LAKE DR. K-7*	OLMSTED ST. D-12	OLMSTED ST. D-12	REDDON DR. E-10	SHAWNEE TRAIL SHEDRAKE AVE. F-8	THORNHURST DR. C-10	WHITE OAKS DR. F-14
ATZEC WAY E-7	BUTTERNUT DR. F-9	CORAL WAY. A-6	EMERALD LAKE DR. K-7*	OLMSTED ST. D-12	OLMSTED ST. D-12	REDDON DR. E-10	SHAWNEE TRAIL SHEDRAKE AVE. F-8	THORNHURST DR. C-10	WHITE OAKS DR. F-14

* = PRIVATE DRIVE