



**AGENDA**  
CHARTER TOWNSHIP OF MERIDIAN  
TOWNSHIP BOARD – REGULAR MEETING  
September 17, 2024 6:00 PM

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1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS
3. ROLL CALL
4. PRESENTATION
  - A. 2024 Meridian Township Deer Management Program
  
5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS
6. INTERIM TOWNSHIP MANAGER REPORT
7. BOARD MEMBER REPORTS OF ACTIVITIES AND ANNOUNCEMENTS
8. APPROVAL OF AGENDA
9. CONSENT AGENDA
  - A. Communications
  - B. Minutes-September 3, 2024 Regular Township Board Meeting
  - C. Bills
  - D. Disposal of Surplus Equipment
  - E. Resolution in Support of National Voter Registration Month
  - F. Resolution Commemorating Constitution Week
  
10. QUESTIONS FOR THE ATTORNEY
11. HEARINGS
12. ACTION ITEMS
  - A. 2025 Township Budget
  - B. Township Manager Review Process
  
13. BOARD DISCUSSION ITEMS
  - A. Board Policy Update
  - B. Police Department Contract with Michigan State University
  - C. Transportation Commission
  - D. Community Survey Initial Data
  - E. Community/Senior Center Task Force
  - F. Alaiedon Township Building Services
  
14. COMMENTS FROM THE PUBLIC
15. OTHER MATTERS AND BOARD MEMBER COMMENTS
16. ADJOURNMENT

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All comments limited to 3 minutes, unless prior approval for additional time for good cause is obtained from the Supervisor. Appointment of Supervisor Pro Tem and/ or Temporary Clerk if necessary. Individuals with disabilities requiring auxiliary aids or services should contact the Meridian Township Board by contacting: Interim Township Manager Tim Schmitt, 5151 Marsh Road, Okemos, MI 48864 or 517.853.4258 - Ten Day Notice is Required.

Meeting Location: 5151 Marsh Road, Okemos, MI 48864 Township Hall

Providing a safe and welcoming, sustainable, prime community.

A PRIME COMMUNITY  
meridian.mi.us



**To: Board Members**  
**From: Courtney Wisinski, Director of Parks & Recreation  
& Emma Campbell, Stewardship Coordinator**  
**Date: September 17, 2024**  
**Re: Meridian Township Deer Management Program 2024**

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Meridian Township is heading in to its thirteenth year of urban deer management. Urbanization has caused an over-population of deer that has resulted in an increase in reports of vehicle/deer collisions, concern for public, and a disruption of the ecological balance of our natural areas. While these remain the priorities of our program, we will continue to grow and evolve to best serve our community as well as the health of the Township’s white-tail deer population.

**2024 Meridian Deer Management Overview:**

- MDNR Deer Management Plan submitted and approved for 300 deer harvests utilizing Deer Management Assistance Permits (DMAP). These permits allow for antlerless harvest only.
- 67 residents are registered as volunteer archers, to enact the management program from October 1<sup>st</sup>, 2024 to January 1<sup>st</sup>, 2025.
- 43 Township properties have been selected for the 2024 management program with volunteer archers placed at each (2023 management map attached)
- 26 private properties have given permission for hunter placement during the archery season.
- All volunteers are required to donate their first deer harvested. All donated venison is delivered to local food banks, and processing costs are paid by the Michigan Department of Natural Resources. In 2023-2024, 6,156 pounds of venison was donated to 16 local food banks.
- Michigan State University will be collaborating with the Deer Management Program to conduct research on tick-borne diseases and their burden on the white-tail deer population (memo attached).

Meridian is a leader in urban deer management and provides a unique opportunity for residents to participate in important land management. Collaboration with researchers at Michigan State University and state biologists with the MDNR will continue to provide important data to aid in future management decisions for white-tail deer in the Township.

**Attachments:**

1. Michigan State University Deer Targeted Anti-Tick Project Collaboration Memo
2. 2024 Meridian Township Deer Management Map



**To: Township Board Members**  
**From: Courtney Wisinski, Director of Parks & Recreation**  
**and Emma Campbell, Stewardship Coordinator**  
**Date: September 17, 2024**  
**Re: Michigan State University Deer Targeted Anti-Tick Project Collaboration**

We are pleased to continue our partnership with Michigan State University conducting research on the deer and tick population utilizing the Deer Management Program. The goal of this research project is to potentially develop a deer-targeted oral drug delivery unit to reduce the environmental risk to humans due to tick-borne diseases, such as Lyme disease. The research with Meridian Township is based solely on gathering information on the deer and tick population and the potential dissemination techniques that could be used for future administration of anti-tick medication. As a result of this collaboration, Meridian Township will benefit from data received, which will provide information on our deer herd numbers as well as the rate of Lyme disease in the Township.

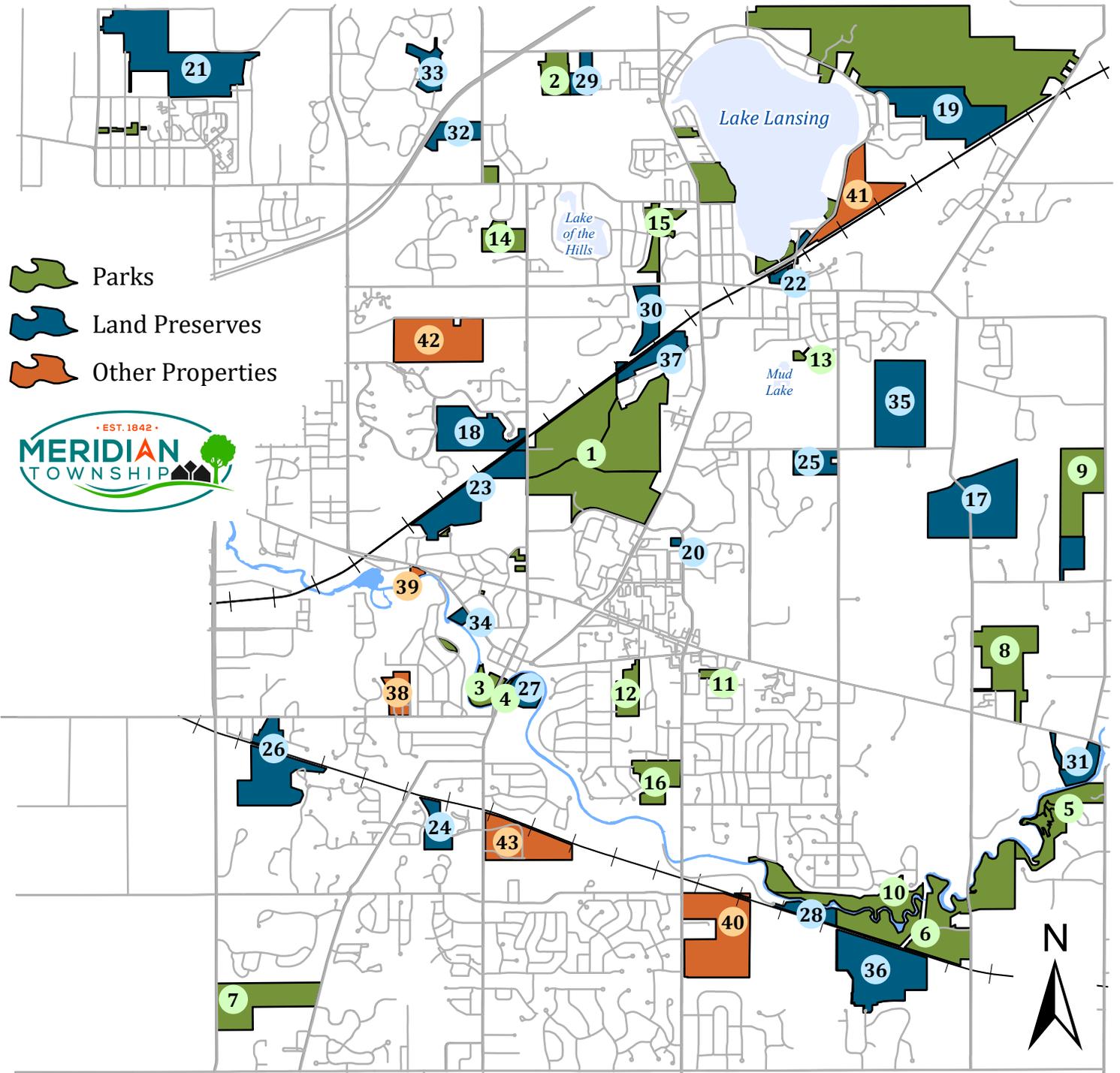
Objectives of the study:

- Quantify questing tick abundance and parasitism of deer.
- Quantify deer and non-target wildlife species use of field sites for potential deployment of oral medication delivery units.
- Quantify consumption rates of a food product designed to deliver medications to white-tailed deer at different times of year.
- Quantify uptake of a placebo biomarker (rhodamine B) by deer to examine theoretical uptake of medication.
- Communicate project goals and results to Township officials and public.
- Study fawn mortality rates in the Township.

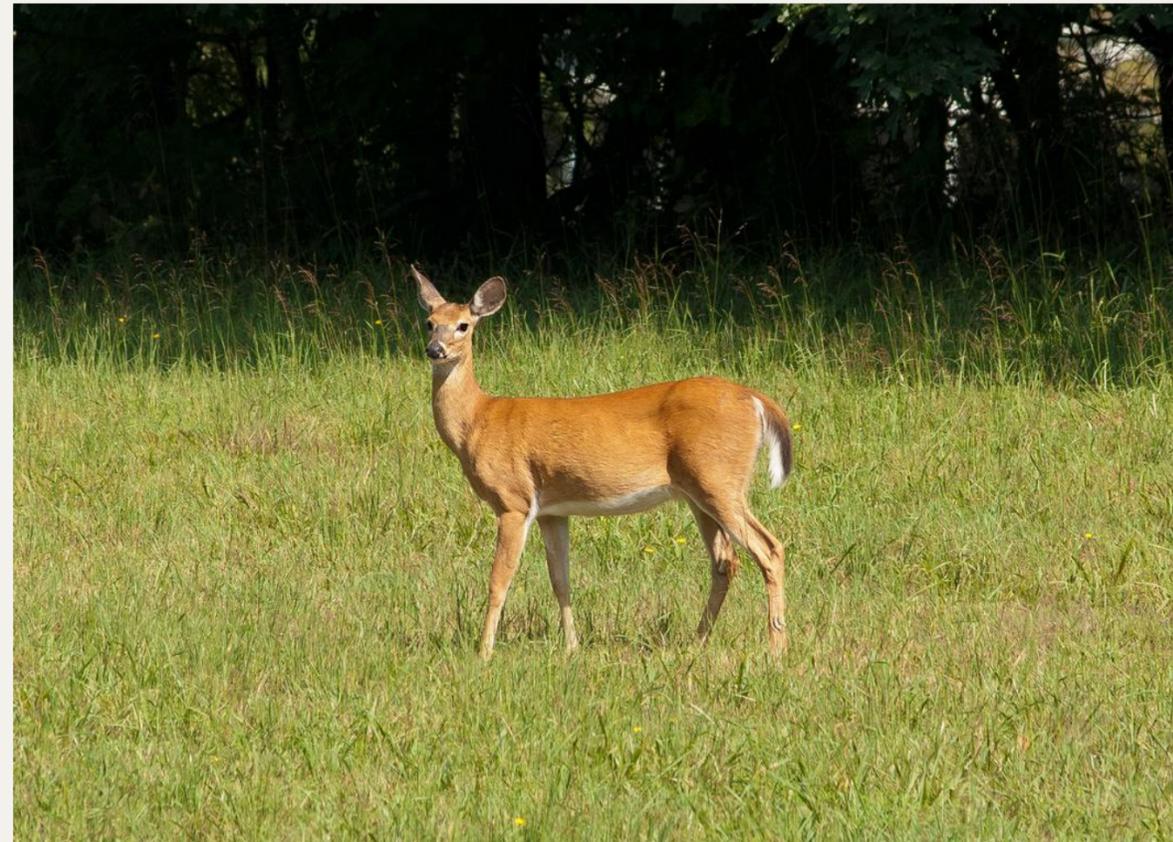
Michigan State researchers will continue the project through the 2024-25' deer management season, conducting field recon prior to the archery season to ensure study sites are chosen with little to no public activity. There will be six to eight sites of study total across Township lands. The study will remain in effect until May 2026. Township staff place high value on research collaboration with Michigan State University, and the benefits future studies will provide for the local wildlife, natural areas, and residents of Meridian Township.

# Meridian Township Deer Management Areas 2024

- 1 Central Park
- 2 Towner Road Park
- 3 Wonch Park
- 4 Ferguson Park
- 5 Eastgate Park
- 6 Legg Park
- 7 Hartrick Park
- 8 Ted Black Woods
- 9 North Meridian Rd. Park
- 10 Red Cedar Natural Area
- 11 Forest Hills Natural Area
- 12 Tacoma Hills Natural Area
- 13 Orlando Outlot B
- 14 Brattin Woods
- 15 Hillbrook Park
- 16 Sanders Farm Preserve
- 17 Davis/Foster Preserve
- 18 Hubbel Preserve
- 19 Lake Lansing North Preserve
- 20 Newman Equities Preserve
- 21 Towar Woods Preserve
- 22 Pike Crossing Preserve
- 23 Okemos Road Preserve
- 24 Sower Woods Preserve
- 25 Cornell Wetland Preserve
- 26 Heron Creek Preserve
- 27 Sumbal Preserve
- 28 Red Cedar Glen Preserve
- 29 Towner Wetland Preserve
- 30 Inter-Urban Wetland
- 31 Red Cedar River East Preserve
- 32 Forest Grove Preserve
- 33 Glacial Ridge Preserve
- 34 Mandenberg Woods
- 35 Tihart Preserve
- 36 Ponderosa Preserve
- 37 Nemoke Preserve
- 38 Glendale Cemetery
- 39 Riverside Cemetery
- 40 Ingham County Farm
- 41 Transfer Station
- 42 ELMWSA
- 43 Delta Dental



# MERIDIAN TOWNSHIP'S DEER MANAGEMENT PROGRAM



**MERIDIAN TOWNSHIP'S DEER MANAGEMENT TEAM IS PROUD TO PARTNER WITH THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES AND MICHIGAN STATE UNIVERSITY ON  
THIS PROGRAM**

# HISTORY OF PROGRAM

## BEGINNING

- THE MANAGEMENT PROGRAM WAS LAUNCHED IN 2010 AS A VOLUNTEER ARCHERY ONLY PROGRAM.
- THIS PROGRAM IS A RESPONSE TO...
  - COMPLAINTS OF URBAN DEER DAMAGING PERSONAL PROEPRTY.
  - INCREASING TREND OF CAR/DEER ACCIDENTS.
  - URBAN DEER DAMAGING THE NATURAL ECOSYSTEMS IN MERIDIAN TOWNSHIP'S 2,000 ACRES OF PARKS & PRESERVES.

## 2015- CWD DISCOVERED

- MAY 2015, CHRONIC WASTING DISEASE WAS DISCOVERED IN MERIDIAN TOWNSHIP'S DEER POPULATION.
- USDA SHARPSHOOTERS WERE BROUGHT IN TO SWIFTLY MANAGE THE HERDS THAT WERE IMPACTED BY CWD.
- THE DONATION OF MEAT WAS HALTED UNTIL 2020.

## 2021- INTRODUCTION OF THE POLICE CULL

- PERSISTENTLY HIGH CAR-DEER ACCIDENTS LED TO THE ADDITION OF A POLICE CULL TO OUR VOLUNTEER ARCHERY MANAGEMENT PROGRAM.
- THE PURPOSE OF THE CULL IS TO REDUCE THE NUISANCE DEER WITHIN NEIGHBORHOODS.



## 2024- PROGRAM DEATILS

- MICHIGAN DEPARTMENT OF NATURAL RESOURCES HAS APPROVED THE TOWNSHIP TO REMOVE 300 DEER BETWEEN THE VOLUNTEER ARCHERY SEASON AND THE POLICE CULL.
- HUNTERS WILL BE PLACED AT 43 TOWNSHIP PROPERTIES AND 26 PRIVATE PROPERTIES.
- THE VOLUNTEER ARCHERY PROGRAM HAS 67 REGISTERED ARCHERS.
- MERIDIAN TOWNSHIP CONTINUES THEIR PARTERNSHIP WITH MSU FOR A DEER/TICK STUDY

# PROGRAM SUCCESS

**PUBLIC SURVEY FROM 2021 SHOWS THAT 80% OF MERIDIAN TOWNSHIP RESIDENTS ARE IN SUPPORT OF OUR DEER MANAGEMENT PROGRAM.**

**CAR-DEER COLLISIONS HAVE DECREASED BY 36% SINCE 2011.**

**IN 2023 ALONE, OVER 6,156 POUNDS OF VENISON WERE DISTRIBUTED TO 16 LOCAL FOOD BANKS PROVIDING NEARLY 24,624 MEALS TO LOCAL FAMILIES.**

**IN 2023, MERIDIAN TOWNSHIP'S DEER MANAGEMENT TEAM HAVE RECEIVED FEWER COMPLAINTS REGARDING NUISANCE DEER, HAVE OBSERVED DECREASED DAMAGE TO NATURAL ECOSYSTEMS IN TOWNSHIP PARKS AND PRESERVES, AND HAVE OBSERVED HEALTHIER DEER HERDS TOWNSHIP-WIDE.**



**VOLUNTEER ARCHERS DISTRIBUTING VENISON AT SANTA'S FIRST RESPONDERS.**

# PROCEDURE & PROCESSING

THE TOP PRIORITY OF THE DEER MANAGEMENT PROGRAM IS TO PROTECT THE SAFETY OF HUNTERS, NEIGHBORING RESIDENCES, AND THE GENERAL PUBLIC.

ALL HUNTING IS ARCHERY ONLY, WITH THE EXCEPTION OF THE POLICE CULL.

VOLUNTEER ARCHERS MUST REPORT TO TOWNSHIP STAFF EACH TIME THEY ENTER AND LEAVE A PROPERTY.

EACH VOLUNTEER ARCHER MUST HAVE THEIR HUNTING STAND LOCATIONS APPROVED BY TOWNSHIP STAFF.

RESIDENTS ARE NOTIFIED OF THIS PROGRAM IN THE FOLLOWING WAYS: PRESS RELEASES, DIRECT MAILINGS TO NEIGHBORING PROPERTY OWNERS, SOCIAL MEDIA EDUCATIONAL POSTS, TOWNSHIP PUBLICATIONS, "BE ADVISED" SIGNS POSTED AT ENTRANCES TO TOWNSHIP PROPERTIES, AND DISCUSSIONS AT PUBLIC MEETINGS.

ALL TOWNSHIP PARKS AND PRESERVES REMAIN OPEN DURING ALL DEER MANAGEMENT ACTIVITIES. VOLUNTEER ARCHERS MUST PASS AN ANNUAL TARGET PROFICIENCY TEST AND BACKGROUND CHECK PRIOR TO THE START OF THE SEASON.

# MSU DEER RESEARCH

**MICHIGAN STATE UNIVERSITY RESEARCHERS HAVE PARTNERED WITH MERIDIAN TOWNSHIP TO CONDUCT A STUDY TO ASSESS THE FEASIBILITY OF USING A FOOD BASED DELIVERY UNIT TO ADMINISTER MEDICATION TO CONTROL TICKS ON DEER.**

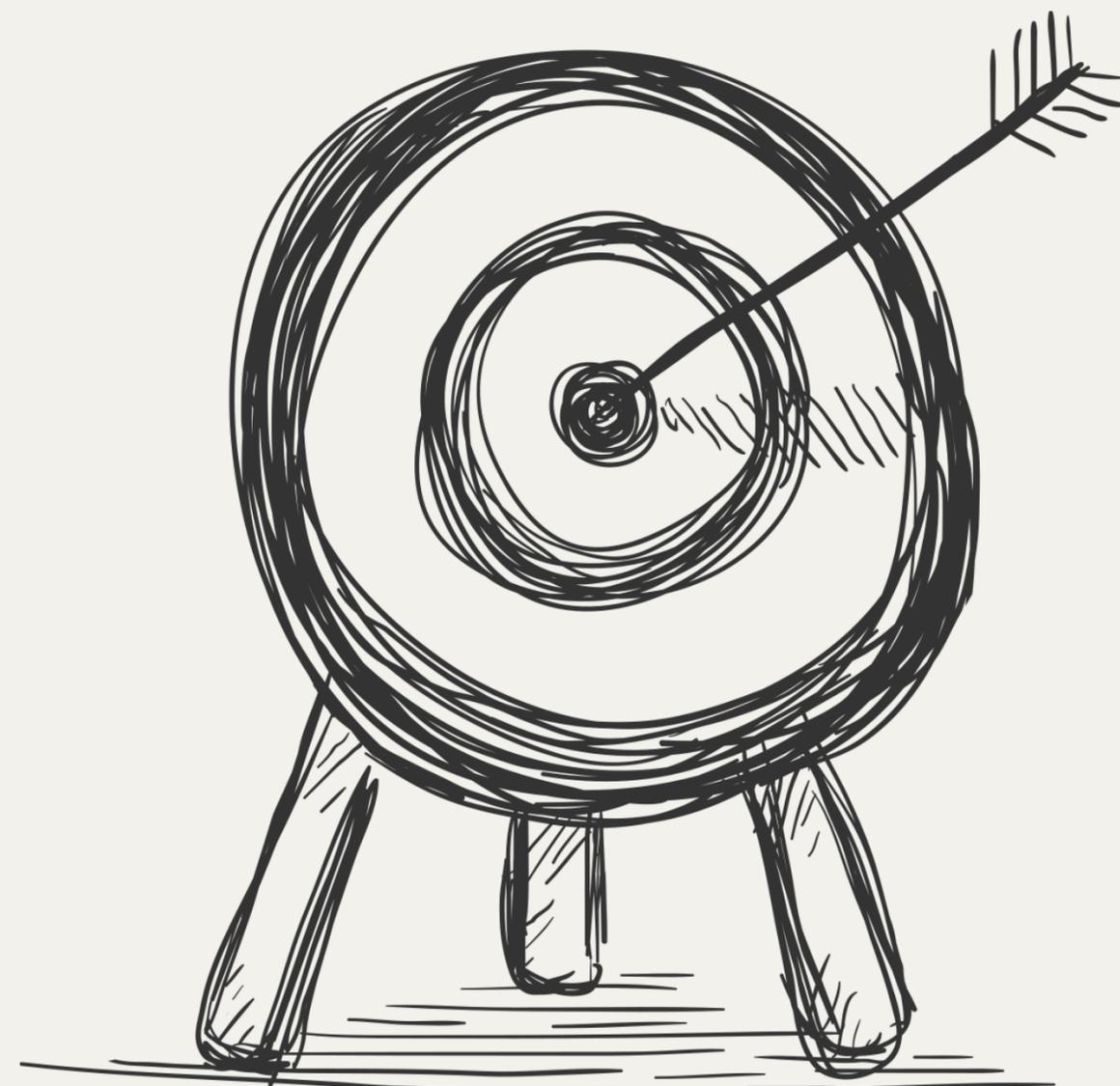
**THIS PROJECT SEEKS TO REDUCE THE BURDEN OF TICKS ON WHITE-TAILED DEER AND SUBSEQUENTLY REDUCE THE RISK OF LYME DISEASE AND OTHER TICK-BORNE DISEASES BY EXAMINING THE POTENTIAL FOR DEPLOYING A FOOD PRODUCT CONTAINING AN ANTI-TICK MEDICATION TO DEER IN PARKS AND OTHER PUBLIC LANDS.**

**THE PROJECT IS FUNDED BY THE MIDWEST CENTER OF EXCELLENCE FOR VECTOR-BORNE DISEASE AND THE U.S. CENTERS FOR DISEASE CONTROL AND PREVENTION WITH SUPPORT AND APPROVAL FROM THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES.**

**IN SELECTED PARKS AND LAND PRESERVES, THE RESEARCHERS WILL BE PLACING FOOD THAT CONTAINS A PLACEBO BIOMARKER TO "MARK" DEER THAT CONSUME A DELIVERY UNIT. THE PURPOSE OF THIS IS TO DETERMINE THE PROPORTION OF DEER THAT WOULD THEORETICALLY BE MEDICATED WITH A FUTURE APPROVED ANTI-TICK MEDICATION.**



# QUESTIONS?





9.A

**CONSENT AGENDA  
BOARD  
COMMUNICATIONS**

**From:** Scott Hendrickson <[REDACTED]>  
**Sent:** Friday, August 30, 2024 2:02 PM  
**To:** Okelly, Barbara Ann <[REDACTED]>; Board <Board@meridian.mi.us>  
**Cc:** Tim Schmitt <[REDACTED]>; Dan Opsommer <[REDACTED]>;  
[REDACTED]; John Hood <[REDACTED]>;  
[REDACTED]; Masterson, Cindy (DHHS) <[REDACTED]>  
**Subject:** Re: Replacing the Meridian Senior Center

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Good Afternoon Barbara,

I thank you for your interest in this matter. It is my intention to request to reconstitute the Township's task force, with a more inclusive membership and different leadership composition, following the conclusion of our 2025 budget discussions. Since it is ultimately the Township who would need to budget for a new senior center/community center and paying for it through Township millage funds, I feel it is appropriate for the Township Board and Township Staff to ultimately sponsor the endeavor, with appropriate community input and transparency. We have the mechanisms in place to do that.

I understand that there is a need for a more inclusive group to be involved in the task force from the start and I would like to have a slightly more formalized structure than we had previously, as residents have expressed a desire to have it more open and transparent (which I agree with).

I would ask to include Township Board, Township Staff, representation from the Senior Center Advisory Board, representation from the two school districts, and other key interest groups throughout the community.

When we get the results of our Community Survey back, I expect them to indicate that there is still broad interest in a Community Center/Senior Center which incorporates both. I understand that the Board felt that the total/ongoing costs of the previously proposed plan were too high, I believe there may yet be room to achieve a Community Center/Senior Center that is more affordable yet delivers outstanding services to our seniors AND the rest of the community. The goal of the task force would be to work with all stakeholders to present a solution that meets all of the above goals.

Given the above, I would ask that you consider whether constituting a separate group with the same purpose is a duplicative effort and instead join us in crafting a solution that everyone will ultimately be happy with.

I look forward to working with you and all of the relevant stakeholders to make our Center a reality.

Scott

**Scott Hendrickson**

Supervisor, Meridian Township

[hendrickson@meridian.mi.us](mailto:hendrickson@meridian.mi.us)

5151 Marsh Road | Okemos, MI 48864



**A Prime Community**

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**From:** Okelly, Barbara Ann <[REDACTED]>  
**Sent:** Friday, August 30, 2024 1:09 PM  
**To:** Board <[Board@meridian.mi.us](mailto:Board@meridian.mi.us)>  
**Cc:** Tim Schmitt <[REDACTED]>; Dan Opsommer <[REDACTED].us>  
<[REDACTED]>; John Hood  
<[REDACTED]>; [REDACTED]>;  
Masterson, Cindy (DHHS) <[REDACTED]>  
**Subject:** Replacing the Meridian Senior Center

August 30, 2024

**TO:** Meridian Township Board

**FROM:** Advisory Board, Meridian Senior Center  
Margaret Frisch, Ralph Frisch, Jean MacDonald, Ellen Portnoy, Barbara O’Kelly

**CC:** Tim Schmitt, Interim Township Manager; Dan Opsommer, Deputy Township Manager; Cherie Wisdom, MSC Coordinator;

John Hood, Superintendent, Okemos Public Schools; Patrick Malley,  
Superintendent, Haslett Public Schools;  
Cindy Masterson, Michigan Department of Health and Human Services

Since the township Task Force to develop plans for replacing the Meridian Senior Center has been disbanded, the MSC Advisory Board has begun forming a committee to recommend a site and design for a centrally-located Senior Center of 10-12,000 square feet. We would like to have a Township Board member on the committee and are inviting representation from the Okemos Public School District and the Haslett Public School District.

We expect to form the committee at our September 4, 2024, Advisory Board meeting, so it would be helpful to have a Township representative named by then.

Barbara O'Kelly (she/her)

[REDACTED]

Okemos, MI 48864

[REDACTED]

**From:** Dan Opsommer [REDACTED] >

**Sent:** Tuesday, September 3, 2024 3:56 PM

**To:** [REDACTED]

**Cc:** Board <Board@meridian.mi.us>

**Subject:** RE: 2025 recommended budget - Powell Road

Hi Jayadeep,

Thank you for your email. Supervisor Hendrickson asked that I respond to you on behalf of the Township Board.

Township staff met with the Georgetown Home Owners Association (HOA) in 2022 to discuss the various options for paving Powell Rd. There are two ways to fund the paving of a gravel road:

1. A development is proposed and the developer is required to pave the roadway as part of the conditional approvals of the development. This is how the north and south ends of Powell Rd were paved. The developer paid to pave the road, and the property owners of Georgetown and Silverstone paid the developer back when they purchased their homes.
2. A special assessment district where the property owners pay for the cost of paving half of their frontage (the property owner on the opposite side of the road pays the other half of the cost of that frontage).

Once a road is paved, it is maintained and repaved in the future by the County or the Township. In this case, it would be the Township as Powell Rd is a local road.

When we met with the Georgetown HOA in 2022, we discussed the prospect of two developments paving Powell Rd at the cost of the developments, just as the other phases of Powell Rd paving have been funded. The Grand Reserve development, which is currently being built across from the new Silverstone neighborhood, will be paving Powell Rd further to the north. We also expect that the final phase of the Georgetown neighborhood will be built at some point in the near future, which will compel the developer to pave Powell Rd to the southern limit of the development.

We also discussed a Special Assessment District where the benefiting property owners pay for the cost of paving the road. The cost is significant though as there is a lot of excavation work that needs to be performed before the Ingham County Road Department will allow the road to be paved.

Due to the high cost, and the prospect of developments paving Powell Rd, the HOA preferred to wait a few years to see if/when these developments proceed versus doing a special assessment district.

One of the two developments is now under construction.

Please let me know if you have any questions.

Thanks,

**Dan Opsommer**

Deputy Township Manager

Director of Public Works & Engineering

[REDACTED]

Work: 517.853.4440 | Fax: 517.853.4099

[5151 Marsh Road | Okemos, MI 48864](https://www.okemosmi.com)

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**From:** Jay Das <[REDACTED]>

**Sent:** Friday, August 30, 2024 11:32 PM

**To:** Board <[Board@meridian.mi.us](mailto:Board@meridian.mi.us)>

**Subject:** 2025 recommended budget - Powell Road

[REDACTED] [Learn why this is important](#)

Dear Board members,

I have been a resident of Meridian township since 2006 and have been living in Georgetown subdivision since 2011. We have been using Powell Road that connects to Grand River every day, multiple times a day, due to easier access to schools and work. However, Powell road remains unpaved for the most part and often in poor condition since I moved to Geogetown in 2011. The traffic on Powell Road has increased significantly in last 10 years. Property Taxes during my stay at Gorgetown has increased by 40% in last 13 years. However there has been no paving of the dirt road except the portion from Grand River to Silverstone Estates. It does not feel like a living in a Prime community when we drive on the unpaved road. Kindly consider paving the road by allocating necessary funds in your upcoming budget.

Sincerely,

Jayadeep Das

[REDACTED]

**From:** Scott Hendrickson <[REDACTED]>  
**Sent:** Monday, September 9, 2024 12:13 PM  
**To:** Okelly, Barbara Ann <[REDACTED]>  
**Cc:** Board <Board@meridian.mi.us>; John Hood <[REDACTED]>;  
[REDACTED]; [REDACTED]net; Margaret Frisch  
<[REDACTED]>; Ralph Frisch <[REDACTED]>; Steve Vagnozzi <[REDACTED]>;  
[REDACTED]; jean mcdonald <[REDACTED]>; Tim Schmitt  
<[REDACTED]>; Dan Opsommer <[REDACTED]>  
**Subject:** Re: New Senior Center task force

Good Afternoon Barbara,

I am very pleased that we will have a member of your Advisory Board on the Task Force!

I will consider a facilitator, though I do not know what that would cost and we have not budgeted for such an expense. I expect to Chair these meetings myself and do not expect to have any issues with ensuring that all voices are heard and that we run our meetings professionally and efficiently.

If you are unable to attend any specific meeting, I see no reason why you couldn't send someone to fill in for you.

Looking forward to finding a solution together!

**Scott Hendrickson**

Supervisor, Meridian Township

[REDACTED]  
5151 Marsh Road | Okemos, MI 48864

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**From:** Okelly, Barbara Ann <[REDACTED]>  
**Sent:** Sunday, September 8, 2024 5:13 PM  
**To:** Scott Hendrickson <[REDACTED]>  
**Cc:** Board <[Board@meridian.mi.us](mailto:Board@meridian.mi.us)>; John Hood <[REDACTED]>;  
[REDACTED] <[REDACTED]>; [REDACTED]  
<[REDACTED]> Margaret Frisch <[REDACTED]>; Ralph Frisch  
<[REDACTED]>; Steve Vagnozzi <[REDACTED]>; [REDACTED]  
<[REDACTED]>; jean mcdonald <[REDACTED]>; Tim Schmitt  
<[REDACTED]>; Dan Opsommer <[REDACTED]>  
**Subject:** New Senior Center task force

Hello, Scott—

Thank you for your prompt response to our memo, and for your continuing interest in replacing the Senior Center.

The Senior Center's Advisory Board will be happy to provide representation on a new task force. We look forward to working with representatives from the Township and the Okemos and Haslett schools.

We believe that having an independent, experienced facilitator in charge of the task force would assure the smoothest, most efficient progress.

We understand that you have tentatively selected September 24 for the first meeting. I have an appointment in California on that date, returning on September 26, but I think other members of the Advisory Board could be available then.

Thank you for your consideration,

Barbara O'Kelly

On behalf of the Advisory Committee of Meridian Senior Center: Margaret Frisch, Ralph Frisch, Ellen Portnoy, Jean McDonald, Steve Vagnozzi

Barbara O'Kelly (she/her)

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Okemos, MI 48864



BRANCH OFFICE  
Veterans Memorial Courthouse  
313 W. Kalamazoo  
Lansing, MI 48933  
clerk@ingham.org  
clerk.ingham.org

Barb Byrum  
Ingham County Clerk

MAIN OFFICE  
P.O. Box 179  
341 South Jefferson  
Mason, MI 48854  
Phone: (517) 676-7201  
Fax: (517) 676-7254

August 28, 2024

Meridian Township Board  
5151 Marsh Rd.  
Okemos, MI 48864

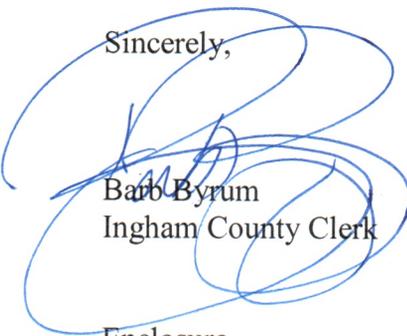
Dear Board Members,

Please find enclosed Resolution #24-398, Resolution Opposing the Proposal to Change the Name of Lake Lansing

Resolution #24-398 was passed by the Ingham County Board of Commissioners on August 27, 2024.

Please feel free to contact me if I may ever be of any assistance.

Sincerely,



Barb Byrum  
Ingham County Clerk

Enclosure

RECEIVED

SEP 03 2024

Meridian Township  
Clerk's Office

Introduced by the Human Services Committee of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION OPPOSING THE PROPOSAL TO CHANGE THE  
NAME OF LAKE LANSING**

**RESOLUTION #24 – 398**

WHEREAS, the United States Board on Geographic Names is responsible by law for standardizing geographic names for use by the departments and agencies of the Federal Government; and

WHEREAS, the staff of the Board on Geographic Names actively pursue input from state geographic names authorities, land management agencies, local governments, and tribal governments for all submitted naming proposals and local preference is heavily considered in their decisions; and

WHEREAS, the Board on Geographic Names is seeking input from Ingham County and Meridian Township on a proposal submitted by a local resident to change the name of Lake Lansing back to Pine Lake, the current name was officially recognized for federal use in 1930; and

WHEREAS, the Board of Commissioners is opposed to changing the name of Lake Lansing back to Pine Lake; and

WHEREAS, the costs for implementing this change would range between \$200,000 to \$500,000 for Ingham County alone.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby oppose the proposal submitted to the United States Board on Geographic Names to change the name of Lake Lansing back to Pine Lake.

BE IT FURTHER RESOLVED, that the Chairperson of the Board is hereby authorized to sign and submit the necessary documents after approval as to form the County Attorney.

BE IT FURTHER RESOLVED, that the County Clerk is requested to forward a copy of this resolution to Meridian Township.

**HUMAN SERVICES: Yeas:** Cahill, Tennis, Trubac, Morgan, Peña, Ruest

**Nays:** Pawar

**Absent:** None

**Approved 08/19/24**

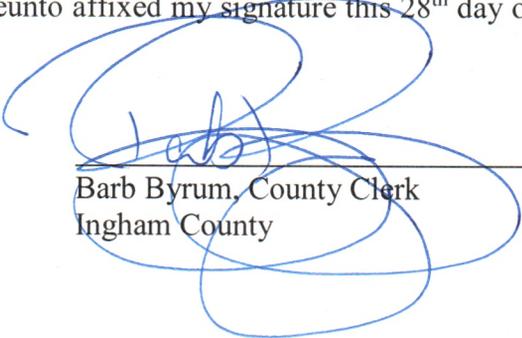
STATE OF MICHIGAN )

) SS

COUNTY OF INGHAM )

I, Barb Byrum, the duly qualified and acting Clerk of Ingham County, Michigan (the "County") do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Commissioners at a meeting held on August 27, 2024, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267 of the Public Acts of Michigan of 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my signature this 28<sup>th</sup> day of August, 2024.

  
Barb Byrum, County Clerk  
Ingham County





**FOR IMMEDIATE RELEASE**  
**August 30, 2024**

**CONTACT:** Rachael Stohlin, Marketing & PR Specialist  
517.853.4384 | [stohlin@meridian.mi.us](mailto:stohlin@meridian.mi.us)

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**Meridian Township Fire Department and Scouts BSA to Host Pancake Breakfast**  
*Fundraising Event for Local Scout Units and Muscular Dystrophy Association*

**Meridian Township, MI** – On Saturday, September 7, the Meridian Township Fire Department and local Scouts BSA troops will host a pancake breakfast fundraiser from 8:00 am to 11:00 am at 2|42 Community Church (2600 Bennett Road, Okemos).

For a \$7 donation, participants can enjoy all-you-can-eat pancakes, sausage, juice, and/or coffee. **Only cash or check will be accepted.**

Proceeds raised from the event will be donated to the Local Scout Units' Campership/Scholarship Fund, as well as the Muscular Dystrophy Association (MDA).

For questions, please contact Meridian Township's Marketing & PR Specialist at 517.853.4384.

Sponsors include Commercial Bank, Arnouts Insurance Agency & Auto-Owners Insurance, Willingham & Cote PC, Haslett East Lansing Dental Health & Wellness, Eby Dental Care, Michigan Pork Producers Association, Tom's Food Center, and Gordon Food Service.

###

The community of Meridian Township is in close proximity to the Michigan State Capitol and Michigan State University. The Township serves the community through exceptional services, beneficial amenities and an outstanding quality of life. It is a welcoming community that celebrates quality education, recreation and lifestyles.





**FOR IMMEDIATE RELEASE**  
**September 11, 2024**

**CONTACT:** LeRoy Harvey, Environmental Programs Coordinator  
517.853.4466 | [harvey@meridian.mi.us](mailto:harvey@meridian.mi.us)

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**Meridian Township to Hold Fall Electronics Recycling and Coat Collection Day**  
*An Annual Event for Greater Lansing Residents to Safely Recycle Electronics*

**Meridian Township, MI** – Greater Lansing residents interested in recycling unwanted electronics and coats ahead of the winter season will have the opportunity to do so at the Fall Electronics Recycling and Coat Collection Day. The event is led by the Meridian Green Team and Meridian Cares.

The event will take place on Saturday, September 21, from 9:00 am to 1:00 pm outside the Meridian Mall (1982 W. Grand River Avenue, Okemos) near the JCPenney wing.

This recycling event is an environmentally safe way for all residents to dispose of unwanted items from their homes, including electronics. This event will also accept new and gently used coats, snow pants, and boots for an annual coat drive collected by Meridian Cares.

A list of accepted items to recycle include:

- **Electronics:**
  - TVs and monitors\*, computers, laptops, printers, scanners, fax machines, keyboards, mice, VCRs, DVRs, DVD players, hard drives, satellite boxes, tablets and E-readers, mobile phones, MP3 players, video game consoles, cords and cables, vacuum cleaners, coffee makers, toasters, and microwaves.
    - \*A \$20 donation is requested for TVs and monitors through cash or check (payable to Meridian Township).
- **Air Conditioners, Dehumidifiers, and Small Refrigerators/Freezers:**
  - Consumers Energy Electric Customers: Bring old working appliances and receive a rebate in 6 weeks for responsibly recycling. Drop off your working air conditioner, dehumidifier, mini fridge or freezer for a \$15 rebate (if eligible). Please bring a copy of your Consumers electric bill.
  - BWL Customers contact: 800.573.3503 or [bwl.com/appliancerecycling](http://bwl.com/appliancerecycling).
- **Coats, Snow Pants, Boots, and Shoes:** New and gently-used only.

A list of non-accepted items includes batteries, smoke detectors, lighting, and large household appliances.

This event is sponsored by Granger, My Green Michigan, Haslett Public Schools, Okemos Public Schools, Meridian Cares, Absolute Solar, Hammond Farms, Consumers Energy, and Clerical-Technical Union (CTU) of Michigan State University.

For additional information about the event, please contact Environmental Programs Coordinator LeRoy Harvey at 517.853.4466 or [harvey@meridian.mi.us](mailto:harvey@meridian.mi.us).

###

The community of Meridian Township is in close proximity to the Michigan State Capitol and Michigan State University. The Township serves the community through exceptional services, beneficial amenities and an outstanding quality of life. It is a welcoming community that celebrates quality education, recreation and lifestyles.





**CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY**  
**LEGAL AD NOTICE: Planning Commission Bylaw Update**  
**MONDAY, October 7, 2024**

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**CHARTER TOWNSHIP OF MERIDIAN**  
**LEGAL NOTICE**  
**Planning Commission Bylaw Update**  
**Notice of Hearing**

Notice is hereby given that the Planning Commission of the Charter Township of Meridian will hold a public hearing on Monday, October 7, 2024 at 6:30 p.m., in the Meridian Township Municipal Building, Town Hall Room, 5151 Marsh Road, Okemos, to hear all persons interested with the proposed updates of the Planning Commission's bylaws.

Information may be examined at the Department of Community Planning and Development, 5151 Marsh Road, Okemos, Michigan 48864-1198, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday. Written comments may be sent prior to the Planning Commission, Charter Township of Meridian, 5151 Marsh Road, Okemos, Michigan, 48864, or by email to [shorkey@meridian.mi.us](mailto:shorkey@meridian.mi.us), or at the public hearing.

**Publish:** City Pulse  
September 18, 2024

**Deborah Guthrie**  
Township Clerk

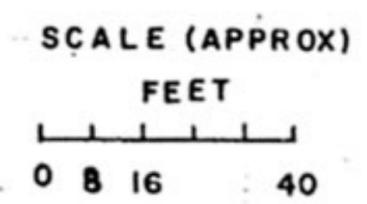
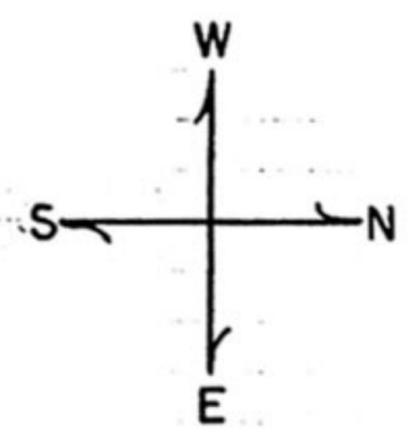
**1 Affidavit, please**

# RIVER SIDE CEMETERY OKEMOS, MICHIGAN

	B-27	B-26 S.	B-26 N.		B-25	210	211	212	213	
	177	176	175	174	173	172	209	208	207	206
B-28	166	167	168	169	170	171	202	203	204	205
B-29	B-53	165	164	163	162	161	201	200	199	198
B-30	155	156	157	158	159	160	194	195	196	197
B-31	154	153	152	151	150	149	193	192	191	190
B-32	143	144	145	146	147	148	186	187	188	189
B-33	142	141	140	139	138	137	185	184	183	182
B-34	131	132	133	134	135	136	178	179	180	181

B-35	130	129	128	127	126					
B-36	117	118	119	120	121					
B-37	116	115	114	113	112					
B-38	99	100	101	102	103	DRIVE	122	123	124	125
B-39	98	97	96	95			111	110	109	108
B-40	83	84	85	86			104	105	106	107
B-41	82	81	80	79			94	93	92	91
B-42	68	69	70	71			87	88	89	90
B-43	67	66	65	64			78	77	76	75
B-44	54	55	56	57			72	73	74	B-13
B-43	53	52	51	50			63	62	61	B-12
	41	42	43	44			58	59	60	B-11
							49	48	47	B-10
RED							45	46		B-9
CEDAR	B-46	40	39	38			37	36		B-8
RIVER	B-47	31	32	33			34	35		B-7
	B-48	30	29	28			27	26		B-6
	B-49	21	22	23			24	25		B-5
		20	19	18			17			B-4
		13	14	15			16			B-3
	B-50	12	11				10			B-2
	B-51	7	8				9			B-1
	B-52	6	5							
		3	4							
		2	1							

Grand River Avenue



Hamilton Road



RIVER SIDE CEMETERY  
MERIDIAN CHARTER TOWNSHIP





HUFF

1850  
1900

















9.B

**CONSENT AGENDA  
PROPOSED BOARD MINUTES**

**PROPOSED MOTION:**

- (1) Move to approve and ratify the minutes of the Regular Meeting of September 3, 2024 as submitted.  
(1)**

**ALTERNATE MOTION:**

- (1) Move to approve and ratify the minutes of the Regular Meeting of September 3, 2024 with the following amendment(s):[insert amendments]**

CHARTER TOWNSHIP OF MERIDIAN  
REGULAR MEETING TOWNSHIP BOARD -DRAFT-  
5151 Marsh Road, Okemos MI 48864-1198  
517.853.4000, Township Hall Room  
Tuesday, September 3, 2024, 6:00 pm

PRESENT: Supervisor Hendrickson, Clerk Guthrie, Treasurer Deschaine, Trustee McCurtis,  
Trustee Trezise, Trustee Wilson

ABSENT: Trustee Sundland

STAFF: Interim Manager Schmitt, Chief Hamel, Director Gebes, Manager Diehl, Deputy  
Manager Opsommer, Chief Grillo,, Director Wisinski, Director Ianni

1. CALL MEETING TO ORDER

Supervisor Hendrickson called the September 3, 2024, Regular Township Board meeting to order at 6:01 pm.

2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS

Supervisor Hendrickson led the Pledge of Allegiance.

3. ROLL CALL

Deputy Clerk Gordon called the roll of the Board. Supervisor Hendrickson, Clerk Guthrie, Treasurer Deschaine, Trustee McCurtis, Trustee Trezise, and Trustee Wilson present at 6:01 pm.

Trustee Sundland Absent.

4. PRESENTATION

A. 2025 Township Budget

Interim Manager Schmitt thanked staff for their assistance in putting together the proposed budget. He gave an overview of how the budget has been used during 2024, upcoming projects for 2024, then detailed budget items proposed for 2025. He presented the budget challenges for 2025 and how the budget helps to resolve those challenges. He noted specific appropriations across each fund that appear in the budget proposal. He also mentioned long-term needs that will not be met within this budget and recommended those items be considered in future years.

5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS

Supervisor Hendrickson opened comments from the public at 6:27 pm.

Kris Kloc, Township resident, spoke in opposition to Ordinance 2024-06.

Debra Major, Township resident, spoke in opposition to Ordinance 2024-06.

Peggy Anderson, Township resident, spoke in opposition to Ordinance 2025-06.

Jean McDonald, Township resident and Senior Center Advisory Committee representative, complained about lack of agendas in the room, the size of the budget document, and the availability of the budget document. She wanted more information about additional taxes that might be assessed to complete road projects.

David Bueche, Township resident, spoke in opposition to Ordinance 2025-06.

Supervisor Hendrickson closed comments from the public at 6:40 pm.

6. INTERIM TOWNSHIP MANAGER REPORT

Interim Manager Schmitt gave updates about the following:

- Fire Department open house is upcoming, October 26<sup>th</sup>.
- Final paving on local roads will happen soon.
- Police contract with Williamstown Township is up at the end of the year and the new contract will be up for Board discussion in near future.
- Deer cull is projected to be 300 for this year.
- Pancake Breakfast is September 7<sup>th</sup>.
- Consumers Credit Union grand opening scheduled for September 24<sup>th</sup>.

7. BOARD MEMBER REPORTS OF ACTIVITIES AND ANNOUNCEMENTS

Treasurer Deschaine announced that the Rotary Luncheon is upcoming on September 10<sup>th</sup>.

Clerk Guthrie announced that it is National Voter Registration month and encouraged residents to contact the Township Clerks office or check the State of Michigan website if they have any questions regarding their voter registration status.

Supervisor Hendrickson thanked “Coach Mike” Devlin, Recreation Specialist, for conducting the Sporties for Shorties program. He spoke with Township Manager search firm and hope to open application window in October.

8. APPROVAL OF AGENDA

**Trustee Wilson moved to approve the Agenda. Supported by Trustee Trezise.**

**VOICE VOTE: YEAS: Supervisor Hendrickson, Clerk Guthrie, Treasurer Deschaine, Trustee McCurtis, Trustee Trezise, Trustee Wilson**

**NAYS: NONE**

**Motion carried: 6-0**

9. CONSENT AGENDA

Supervisor Hendrickson listed the items on the agenda.

Treasure Deschaine asked that the typo on page 14, erroneously giving Trustee Wilson the title “Treasurer,” be corrected.

Trustee Trezise asked that his comments regarding the firm Clovity reflect that his concern was that they provided only an hourly rate.

**Trustee Wilson moved to approve the Consent Agenda with the appropriate amendments. Supported by Treasurer Deschaine.**

**ROLL CALL VOTE      YEAS: Supervisor Hendrickson, Clerk Guthrie, Treasurer Deschaine, Trustee McCurtis, Trustee Trezise, Trustee Wilson**

**NAYS: NONE**

**Motion carried: 6-0**

10. QUESTIONS FOR THE ATTORNEY

NONE

11. HEARINGS

A. 2025 Township Budget

Supervisor Hendrickson opened the public hearing at 6:47 pm.

Supervisor Hendrickson closed the public hearing at 6:47 pm.

12. ACTION ITEMS

A. Special Use Permit #24-17 – Haslett Gallery Inc – 2119 A Haslett Road – Recreational Marijuana Retailer

Interim Manager Schmitt gave an overview of discussions that have occurred to date.

**Trustee Trezise moved to adopt the resolution approving Special Use Permit 24-17, a request from Haslett Gallery Inc. to establish a recreational marijuana retailer at 2119 Haslett Road, Suite A (Parcel ID No 33-02-02-09-427-027). The subject property is zoned C-1, Commercial, and the property is located within the Marijuana Business Overlay District. Supported by Trustee McCurtis.**

**ROLL CALL VOTE      YEAS: Supervisor Hendrickson, Clerk Guthrie, Treasurer Deschaine, Trustee McCurtis, Trustee Trezise, Trustee Wilson**

**NAYS: NONE**

**Motion carried: 6-0**

B. Assistance to Firefighters Grant Approval

Supervisor Hendrickson asked Board Members to consider suspending rules to bring this item for action during this meeting.

**Trustee Trezise moved to suspend the rules put this on for action this evening. Supported by Trustee Wilson.**

**VOICE VOTE YEAS: Supervisor Hendrickson, Clerk Guthrie, Treasurer Deschaine, Trustee McCurtis, Trustee Trezise, Trustee Wilson**

**NAYS: NONE**

**Motion carried: 6-0**

Chief Hamel reviewed the work that has been done to receive this grant, explained the need for the grant funds, and explained the price increase.

Clerk Guthrie asked if the other participating municipalities would share some of the cost of the equipment. Chief Hamel explained that the partnership was necessary for the grant, that the equipment will be used mainly by Meridian Township, and that it will be made available to the partnering municipalities, but that they will not be sharing cost because it is not expected that they will use the equipment frequently.

**Trustee McCurtis moved to authorize the Fire Department to accept the Assistance to Firefighters Grant for \$60,440.80 and use Cost Recovery Funds for the required matching amount of \$5,494.62 and the price increase of \$938.79. Supported by Treasurer Deschaine.**

**ROLL CALL VOTE YEAS: Supervisor Hendrickson, Clerk Guthrie, Treasurer Deschaine, Trustee McCurtis, Trustee Trezise, Trustee Wilson**

**NAYS: NONE**

**Motion carried: 6-0**

### 13. BOARD DISCUSSION ITEMS

#### A. 2025 Township Budget

Trustee McCurtis asked about the cost for and need of a Fire Inspector and for details about correcting the pension funds. Interim Manager Schmitt stated that the work is currently done by the Fire Marshall, that the additional position would be to support the Fire Marshall, and that a rough cost would be \$100,000. He explained how the process has been working and will work to correct the pension funds, provided the additional funding continues, and that when fully funded, the contribution amount will decrease dramatically.

Treasurer Deschaine asked if the requests for staffing were valid, Interim Manager Schmitt noted that the fire inspector, IT tech, UB supervisor are all valid needs and that the department Directors submitted no extra items, recognizing that the budget would be tight.

Treasurer Deschaine expressed his concern that the pension funding plan is not further along at this time and asked the Board to authorize adding a greater contribution than recommended in the budget. Clerk Guthrie concurred.

Clerk Guthrie expressed her concern that the difference between the goal and actual PASER ratings appears to be increasing. Deputy Manager Opsommer explained that some of the

accumulating gap is related to the rate of inflation, only the 2019 and 2020 amounts cost what was projected – as the cost of asphalt goes up, the amount of roads being paved is going down. Clerk Guthrie stated that, like the pension, putting this off is only increasing the cost and that it would be prudent to pay more now to reduce the future cost.

Supervisor Hendrickson suggested using the \$224,000 interest that has accumulated in the pension stabilization fund as additional payment to pension contributions. He also recognized that the Board has authorized contribution of funding from outside of the road millage into the road funds and stated that he does not think using further money from either general fund or using pension stabilization fund to put towards roads is appropriate given those additional investments. Clerk Guthrie concurred.

Trustee Wilson asked Interim Manager Schmitt for details on how he has analyzed the remaining ARPA funds. Interim Manager Schmitt replied that there is over \$200,000 in funds that will not be used, and staff will make recommendations based on timing constraints, however the Board can allocate those funds how they like, if they want changes. The discussion will be brought back to the Board after the budget has been completed. Trustee Wilson suggested postponing restroom renovations to 2026, provided there are no mechanical problems that must be addressed, and contribute those funds to the road fund. Clerk Guthrie concurred.

Supervisor Hendrickson summarized the discussion so far. There were suggestions to take either \$850,000 or \$224,000 out of the pension stabilization fund, and a suggestion to redesignate \$280,000 of funds proposed for bathroom renovation to contribute to the local road program. Trustee Trezise concurred; Trustee McCurtis concurred. Treasurer Deschaine disagreed with regards to the pension funds. He supported using \$850,000 from the pension stabilizations funds because the interest that will accumulate on the investment justifies using a higher amount than \$224,000 and that the fund was set aside to cover shortfalls, and he thinks this is a shortfall. Trustee Wilson preferred taking a lower amount from the pension stabilization fund because it will be needed in case of an economic downturn and recognized that there is room for discussion between \$224,000 and \$850,000. Interim Manager Schmitt calculated \$537,000 as the middle between those numbers. Treasurer Deschaine agreed with \$537,000 and expressed no disagreement about postponing bathroom reno.

Trustee Wilson expressed concern that the water/sewer ready to serve fee went from zero to \$12 in the previous year and is proposed to go up to \$24 in 2025. She recognized the need with regards to deferred maintenance but would like to see the fee come up more gradually. Deputy Manager Opsommer clarified that there has been a ready to serve fee for many years and that the 2023 budget increased it from \$5 to \$12. He noted that doubling the fee from \$12 to \$24 still keeps it significantly below all other services in the region and that because there will be additional employee hours spent explaining the fee increases, the thought is to have one larger increase versus smaller increases to alleviate that work. Deputy Manager Opsommer went on to explain that this topic should have been addressed when the Township began experiencing greater growth in 1990s and the issues that the fee will help address. Trustee Wilson suggested the Township promote the fee increase as a benefit to the entire system in an effort to help residents understand its need. Treasurer Deschaine supported the fee increase because its low amount shows that the Township is being responsible with funds. Clerk Guthrie expressed her disappointment that this has been an ongoing issue considering how low the fee is in relation to other water/sewer systems in this region. Interim Manager Schmitt indicated that staff is looking at different policies to address the issue, one of which is tying fee increases to inflation. Supervisor

Hendrickson acknowledged that the aging infrastructure must be addressed, then asked staff to consider a 3<sup>rd</sup> party analysis to help plan future fee and rate increases.

Trustee Wilson asked what the miscellaneous line, under the Economic Development Corporation Revenue Summary, for \$10,000 covered. Director Ianni explained that it is for reimbursement for Bond issuance costs and he will change the description to be more specific.

Trustee Wilson expressed her concern about \$100,000 proposed, under the Parks and Recreation Summary, to conduct a study to add cricket, that cost seems excessive compared to the \$70,000 for the Senior and Community Center study. Director Wisinski explained that the need for a cricket pitch and associated amenities has been identified in the community and it will require a large space that isn't likely to be available within existing parks, and that an engineering company will need to be hired to determine if it is feasible to build that space. Interim Manager Schmitt recommended putting out an RFP now that staff knows more about the level of spending the Board is willing to accept and recommended leaving the amount in the budget although it won't be spent until after the proposal has been selected. Supervisor Hendrickson asked if the cricket pitch is planned to go into a new spot or transform existing facilities. Director Wisinski indicated that it would be ideal to use existing space, but that the existing fields are currently over-used, and the study will determine where the pitch could be placed. However, the Parks Commission will probably decide on a temporary pitch in existing space while a long-term facility is created. Trustee McCurtis asked if cricket in the Township will be a league sport or for leisure and if people outside of the community will be using the space as well as residents. Director Wisinski stated that the pitch would be used mostly by residents practicing the sport, the closest place to practice is in Delta Township or require travel to Grand Rapids or Detroit areas, She stated that there are leagues across the State and that the Parks and Recreation Department would work with the community just like they do with other sports; the Township wants to be supportive of the sport. Treasurer Deschaine suggested that the fields at Nancy Moore Park might be suitable. Director Wisinski indicated that the spaces are currently used by a variety of sports and the assessment can include Nancy Moore Park.

Trustee Wilson asked about the need for the inclusive play structure at Towner Road Park within the context of a similar structure recently built at Marshall Park. Director Wisinski stated that the inclusive structure at Marshall Park was originally going to be part of the 2026 budget, but the Parks and Recreation Department was able to complete it in 2024 because additional funding was available. Prior to building the structure, the Department conducted a community survey, and respondents asked for an inclusive structure among other amenities. Regarding the proposed structure for Towner Road Park, it was included in the CIP and though Towner Road Park may not be within walkable distance for many residents, the need arises for families to have a space for their children to play while other family members are utilizing the sports fields. Trustee Wilson responded that she thinks the need should be evaluated.

Supervisor Hendrickson commented that he'd like the Township to explore transition to EVs throughout motorpool fleet as a long term goal and look into beginning the transition with 2026 budget.

Supervisor Hendrickson wanted to know why the consulting budget for assessing is increasing. Interim Manager Schmitt stated that it is to make sure funding is available if needed, that it will cover the cost of one additional lengthy appeal greater than was needed in 2024.

Supervisor Hendrickson noted that the Clerk's election budget is zero, expressing his concern that there is almost never a year with zero elections – schools and the County can put on elections every year. Clerk Guthrie indicated that the schools stated that there will be no 2025 elections and suggested using 2023 personnel and operating costs as a basis for the 2025 budget.

Supervisor Hendrickson asked why additional capital is being spent on the pathway fund given that phase III of the MSU to Lake Lansing project is fully grant funded. Deputy Manager Opsommer clarified that the grant is a reimbursement grant, meaning that the money must be spent first, and the grant will reimburse the cost minus 10% match from pathway millage, plus there are expenses to maintain the whole system.

Supervisor Hendrickson asked why the police restricted fund reflects a 2024 expense for ipads used in the field, but no such expense for 2025. Interim Manager Schmitt clarified that drug forfeiture funds were used as one-time expense in 2024 and that staff will strike the line item from the 2025 budget.

Supervisor Hendrickson expressed concerns about the increasing deficit in the community needs fund and wanted to know if it is sustainable. Interim Manager Schmitt stated that there are more needs than there are funds coming in. He agreed it is unsustainable but doesn't know that making major cuts in 2025 will be beneficial and seeking outside funding is the better option. Clerk Guthrie asked for details about the fundraising expense line for special events in the community needs fund. Director Ianni will add details. Trustee Wilson suggested it might be related to the Holiday Basket grant.

Supervisor Hendrickson asked if thought has been given to replenishing the capital projects fund and wanted to know more about the mechanism to replenish those funds. Interim Manager Schmitt explained that it is an unusual fund for a community to have and that replenishment would need to come from the general fund, that the way to do that would be to set an amount to divert from the general fund each year. Supervisor Hendrickson noted that an amount was supposed to go to the capital projects fund in 2024 but it did not. Interim Manager Schmitt noted that the budget message said that it would be, that it wasn't budgeted for, and staff will follow up.

Supervisor Hendrickson asked what the community promotion expense of \$25,000 in the Economic Development Corporation summary covers. Interim Manager Schmitt said he will follow up.

Trustee Trezise noted that the Environmental Commission has not spent all the 2024 climate sustainability budget and asked if there can be carryover from 2024 to 2025. Deputy Manager Opsommer stated that staff can look into carrying over funds from 2024.

Clerk Guthrie asked for more details about cemetery expenditures, noting that rates do not cover expenditures. Deputy Manager Opsommer stated that it is not unusual for municipal cemeteries to operate at a cost. Clerk Guthrie asked if some of the rates could be increased a bit more and suggested rounding them up to the nearest hundred. Deputy Manager Opsommer noted that the cemetery rates, like other areas, were not raised consistently to meet costs.

Clerk Guthrie asked if the electronic door control systems and safety enhancements could be made in 2027, in anticipation of the greater influx of foot traffic likely to occur during the 2028 Presidential election season. Deputy Manager Opsommer explained that the 2028 budget for this project would be based on State recommendations. Interim Manager

Schmitt detailed that the CIP is not necessarily based on priority but is intended to show what projects are coming so expenditures can be planned.

Clerk Guthrie asked what will be done with the operating surplus shown in the land preservation estimated available fund balance. Director Wisinski stated that those funds are restricted and are for acquisition, that the current strategy has been to focus on stewardship based on the ability for staff to maintain acquisitions. Clerk Guthrie if any of the millage is used for maintenance and if that amount could be increased. Director Wisinski confirmed that there is a percentage of the millage used for maintenance but that it cannot be increased. Supervisor Hendrickson added that past Board discussions have indicated that the Township is at capacity for acquiring lands and it may be that this money remains untouched for a while; he questioned the need to collect the millage at its full rate and proposed looking at how much will be levied at the next renewal.

At 8:47 Supervisor Hendrickson called a 5-minute recess. At 8:53 the board reconvened.

B. Ordinance 2024-06 Rezone 4.28 Acres of Vacant Land on Dobie Road from RAA, Single Family Low Density Residential to RC, Multiple Family

Interim Manager Schmitt briefed the Board on the discussion that has occurred to date. At the time when this topic reached the Board in June, the Board requested that the developer hold a meeting with the nearby neighborhood. Interim Manager Schmitt stated that there was no breakthrough at the requested meeting. He indicated that a portion of the property is consistent with the Master Plan, and that one of the questions for the board is to determine whether the portion requested for rezoning is also consistent with the Master Plan. Specific site-related items will not be addressed until a site plan review occurs.

Trustee McCurtis asked for clarity about the separate portions of the property in question. Interim Manager Schmitt clarified that the Master Plan was drawn along parcel lines and when the property in question was split, a portion of it was not included as RC, Multiple Family in the Master Plan. Trustee McCurtis recognized the traffic issue expressed by residents and asked how many residents might occupy the parcel and the criteria for density with respect to traffic. Interim Manager Schmitt gave a fair estimate that a 2-bedroom unit would have 3 people and directed Trustee McCurtis to page 294 of the packet, section B, numbers 4 and 6, where the criteria is listed in this application. Supervisor Hendrickson interjected that there could be up to 60 units on the site.

Treasurer Deschaine commented that it seems like the only people advocating for the change are people from the neighboring church property. Interim Manager Schmitt indicated that the church did advocate heavily for the property to be changed as a part of the Master Planning process.

Treasurer Deschaine asked for clarity about the Planning Commissions denials. Interim Manager Schmitt clarified that the zoning requests have been turned down twice by the Planning Commission. Treasurer Deschaine stated that he would not support the plan to rezone the parcel.

Trustee Trezise gave some history about the decision from his tenure on the Planning Commission, that the Commission decided this request didn't make sense from a zoning standpoint or from a utilization standpoint and it was turned down. He stated that the church's interest in changing the Master Plan was based in their desire to find a buyer for the property and the current zoning made that difficult because of the uniqueness of the property. He stated that he would not support the plan because it does not meet entirely

with the Master Plan and has become more involved than originally discussed, though he could see allowing multi-family at a lower density than 14 per acre on this site.

Trustee Wilson asked about the Planning Commission's denial. Interim Manager Schmitt stated that the Planning Commission denied this rezoning proposal in July based on concerns about density and traffic. Trustee Wilson recognized the issues with split zoning on a parcel and asked about considering lower density zoning on this parcel. Supervisor Hendrickson concurred. She then asked if traffic is usually considered at this stage of the process. Interim Manager Schmitt indicated that it can be considered at this stage.

Clerk Guthrie asked for more details about rezoning and split parcels. Interim Manager Schmitt stated that, for this parcel, the conundrum is that the Master Plan boundary does not align with the parcel boundaries. He stated that the entire parcel can be rezoned to whatever is deemed appropriate so long as there is justification under the zoning standards and support under the Master Plan, but changing the split designation under the Master Plan is a more challenging process that will not be undertaken until the next Master Plan review. The current rezoning process can be done at this time even though it would not be in compliance with the Master Plan.

Treasurer Deschaine asked that this item be brought forward for Action at the next meeting stating that the applicant has had ample opportunity to speak with the board and that if they wanted to bring a different proposal, they would be welcome to do so. Supervisor Hendrickson concurred, noting that the current plan is likely to be denied based on the evening's discussion. Trustee McCurtis also concurred.

#### C. Donation of Fire Equipment

Chief Hamel gave an overview of the proposal to donate Township fire equipment to a community in need. This is equipment that the Township has replaced with new equipment and the donation would be in lieu of selling it.

Treasurer Deschaine indicated that he would deny the request because the fiduciary responsibility to residents is to sell the equipment. He asked for a fair market appraisal to know the vehicle's value. Chief Hamel stated that because of the age of the equipment, the value would be determined by whatever is recouped through salvage.

Clerk Guthrie respectfully disagreed and stated that the Township has donated equipment in the past to communities in need. She asked that the Finance Department determine the value of the equipment and, if it has been depreciated she supports donating it. She then stated that this type of donation shows cooperation with other municipalities and gave an example of how Meridian Township recently accepted a donation of voting equipment from East Lansing. She asked if there is a finance policy on donations.

Trustee Trezise asked if there is the State program for disposing of surplus and asked if there is a way to utilize the program to determine what communities may be in need and if there is a cost that can be recovered for the equipment.

Trustee Wilson stated that she would like to know the value of the equipment before deciding. Supervisor Hendrickson concurred.

#### 14. COMMENTS FROM THE PUBLIC

Supervisor Hendrickson opened comments from the public at 9:31 pm

Kris Kloc, Township resident, spoke in opposition to Ordinance 2024-09, providing additional information about how she has spoken in opposition in the past.

Debra Major, Township resident, spoke in opposition to Ordinance 2024-09, adding that she appreciates the board's discussion tonight.

Supervisor Hendrickson closed comments from the public at 9:37 pm

15. OTHER MATTERS AND BOARD MEMBER COMMENTS

Clerk Guthrie thanked Chief Grillo for a card.

Supervisor Hendrickson asked Board Members if they would attend a Board retreat in November to welcome new Board Members. He noted that he responded to a resident in an email with regards to his plan for the Senior and Community Center plan which will be included in the next meeting packet and that he hopes to get meetings started after the budget work is complete.

Trustee Trezise updated the Board on the work of the Policy Review Committee and asked that Members review the updated Board Policy Manual and bring back comments to the Committee.

16. ADJOURNMENT

**Trustee Wilson moved to adjourn. Seconded by Trustee McCurtis.**

**VOICE VOTE**

**YEAS: Supervisor Hendrickson, Clerk Guthrie, Treasurer Deschaine, Trustee McCurtis, Trustee Trezise, Trustee Wilson**

**NAYS: NONE**

**Motion carried: 6-0**

**The meeting adjourned at 9:42 pm.**

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Scott Hendrickson  
Township Supervisor

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Deborah Guthrie  
Township Clerk



To: Board Members  
From: Dante Ianni, Finance Director  
Date: September 17, 2024

Charter Township of Meridian  
Board Meeting  
9/17/2024

MOVED THAT THE TOWNSHIP BOARD APPROVE THE TOWNSHIP  
INVOICES/EXPENSES AS FOLLOWS:

COMMON CASH	\$	540,894.46
PUBLIC WORKS	\$	2,453,154.37
TRUST & AGENCY	\$	5,507.76
	<b>TOTAL CHECKS:</b>	<b>\$ 2,999,556.59</b>
CREDIT CARD TRANSACTIONS		
08/28/2024 to 09/11/2024	\$	9,054.92
	<b>TOTAL PURCHASES:</b>	<b><u>\$ 3,008,611.51</u></b>
ACH PAYMENTS	\$	<u>6,458,966.75</u>

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 EXP CHECK RUN DATES 09/17/2024 - 09/17/2024  
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 BANK CODE: GF53 - CHECK TYPE: PAPER CHECK

Vendor Name	Description	Amount	Check #
1. A T & T	AUG 28 - SEP 27 2024 - INTERNET M1	205.24	112916
	SEP 5 - OCT 4 2024 - INTERNET F3	158.99	
	SEP 7 - OCT 6 2024 - INTERNET F2	158.99	
	SEP 7 - OCT 6 2024 - INTERNET P1 327774999	205.24	
	TOTAL	728.46	
2. ABONMARCHE	PROF SERV THRU 8/31/2024 LOCAL ROAD PROG ENG & INS	16,095.88	
	PROF SERV THRU 8/31/2024 - 2025 LOCAL ROAD PROG EN	2,788.60	
	TOTAL	18,884.48	
3. ACME SPORTS INC	SIG RIFLES - POLICE	5,515.00	
4. ADAM STACKPOLE	FARMERS MARKET VENDOR	85.00	
5. AFFORDABLE JUNK REMOVAL LLC	COURT ORDERED ABATEMENT- CLEAN UP 1602 BASS ST	600.00	
6. ALEX OR ALLISON REPP	FARMERS MARKET VENDOR	8.00	
7. ALPHA CARD COMPACT MEDIA LLC	PATHWAY/TRAIL SYSTEM MAPS - INGHAM CO TRAILS GRANT	2,300.00	
8. AMERICAN RENTALS	8/21/24 TO 9/21/24 - TRANSFER STATION PORTABLE TOI	85.00	
9. ANNA V DIOU	AMBULANCE OVERPMT 4/30/2024	60.00	
10. AT & T	AUG 2 - SEP 1 2024 - TELEPHONE MALL 51734717102014	50.00	112920
	AUG 2 - SEP 1 2024 - TELEPHONE P1 51734742859240	141.69	112930
	AUG 2 - SEP 1 2024 - TELEPHONE F1-3 51734760215648	405.84	112920
	AUG 2 - SEP 1 2024 - TELEPHONE P1 51734768261735	55.64	112920
	AUG 2 - SEP 1 2024 - TELEPHONE S1 51734797052196	55.67	112920
	TOTAL	708.84	
11. AUTO VALUE OF EAST LANSING	UNIT 649 -BLDG GROUNDS - FLEET REPAIR PARTS	27.00	112917
	SHOP TOOL - FLEET REPAIR PARTS	199.95	112917
	UNIT 91 -PARKS - FLEET REPAIR PARTS	3.99	112917
	SHOP SUPPLIES - FLEET REPAIR PARTS	107.91	112917
	SHOP SUPPLIES - FLEET REPAIR PARTS	26.94	112917
	SHOP SUPPLIES - FLEET REPAIR PARTS	134.70	112917
	UNIT 728 - WATER - FLEET REPAIR PARTS	714.76	112917
	UNITS 713 & 714 - FLEET REPAIR PARTS	293.98	112917
	UNIT 686 - PARKS - FLEET REPAIR PARTS	252.34	112917
	UNIT 686 - PARKS - FLEET REPAIR PARTS	114.28	112917
	SHOP SUPPLIES - FLEET REPAIR PARTS	79.90	112917
	UNIT 713 - FLEET REPAIR PARTS	592.87	112917
	UNIT 131 - FLEET REPAIR PARTS	230.99	112917
	TOTAL	2,779.61	
12. BARYAMES CLEANERS	AUG 2024 - POLICE UNIFORM CLEANING	679.89	
13. BOUNDTREE MEDICAL	ORDER 105553341 - MEDICAL SUPPLIES FOR AMBULANCES	2,101.11	
	ORDER 105553342 - MEDICAL SUPPLIES FOR AMBULANCES	54.54	
	TOTAL	2,155.65	
14. BREAD BITES LLC	FARMERS MARKET	10.00	
15. BRIGHTLINE TECHNOLOGIES	SEPT 2024 BRIGHTLINE QUICKHELP SUBSCRIPTION	1,421.00	
	SEPT 2024 BRIGHTLINE HPE 36M II SUBSCRIPTION	3,424.00	
	SEPT 2024 DROPSUITE BUSINESS BACKUP + EMAIL ARCHIV	848.00	
	SEPT 2024 - AUVIK NETWORK & SAAS MONITORING & MANA	1,055.00	
	TOTAL	6,748.00	

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16. BULL ENTERPRISES			
	AUG 2024 - JANITORIAL SERVICES FOR TOWNSHIP BUILDI	8,477.00	
17. CDW			
	MICROSOFT 365 ENTERPRISE AGREEMENT RENEWAL YR 2	90,540.71	
	IPAD VEHICLE MOUNT - WATER DEPT	123.29	
	TOTAL	90,664.00	
18. CHA SHER XIONG			
	FARMERS MARKET	71.00	
19. CHIP & DAVE'S LLC			
	TOWAR PRESERVE BRUSH HOGGING PROJECT	2,500.00	112921
20. CINTAS CORPORATION #725			
	9/4/24 MECHANICS UNIFORMS	52.93	
21. COMCAST			
	SEP 16 - OCT 15 2024 - INTERNET + TV F1	164.85	112922
	SEP 20 - OCT 19 2024 - TV F1	10.67	112922
	TOTAL	175.52	
22. CONSUMERS ENERGY			
	NOTIFICATION #1069265284 - WHITEHILLS LAKES S. #1	470.00	112923
23. CONWAY SHIELD INC			
	ORDER 000488074 - FIRE GLOVES (QTY: 15)	672.50	
24. CREATIVE FINANCIAL STAFFING LLC			
	WK ENDING 6/30/24 TEMP STAFF SERV - TREASURER'S OF	1,684.00	
	WK ENDING 9/1/24 TEMP STAFF SERV - UB & TREASURER'	3,074.75	
	WK ENDING 9/8/24 TEMP STAFF SERV - UB & TREASURER'	1,496.00	
	TOTAL	6,254.75	
25. DAVID OR ANN BROGREN			
	FARMERS MARKET VENDORS	47.00	
26. DELL MARKETING LP			
	ORDER 1008907054 - WORKSTATION REPLACEMENTS	9,241.10	
27. DIANA TENNES			
	FARM MARKET VENDOR	199.00	112924
28. DOUGHNATION BAKERY			
	FARM MARKET VENDOR	82.00	
29. ELECTRICAL TERMINAL SERVICE			
	PARKS - UNIT #724 - LED FLASHING LIGHTING	406.01	
30. EUGENE E JOHANNES			
	AMUBLANCE OVERPMT 4/15/2024	57.65	

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31. FAHEY SCHULTZ BURZYCH RHODES PLC	POLICY RESEARCH & DRAFTING - LEGAL FEES	1,372.50	
	ADMINISTRATIVE FOIA - LEGAL FEES	1,078.00	
	BROWNFIELD MATTERS - LEGAL FEES	966.00	
	MARIJUANA REGULATION - LEGAL FEES	3,732.00	
	PUBLIC WORKS - LEGAL FEES	45.00	
	DEFECTIVE FIRE TRUCK LITIGATION - LEGAL FEES	1,710.00	
	CEMETARY ORDINANCE - LEGAL FEES	902.50	
	PEG FEES - LEGAL FEES	2,100.50	
	COMMUNITY PLANNING & DEV - LEGAL FEES	281.51	
	FOIA/OMA - LEGAL FEES	435.07	
	HUMAN RESOURCES/LABOR - LEGAL FEES	537.44	
	MANAGER - LEGAL FEES	2,226.81	
	PUBLIC WORKS - LEGAL FEES	69.67	
	TWP BOARD - LEGAL FEES	1,384.42	
	CONTRACT REVIEWS - LEGAL FEES	622.74	
	COMMUNICATIONS - LEGAL FEES	191.94	
	LTG NORTHVIEW LLC (24-002640) - LEGAL FEES	107.50	
	MORY ENTERPRISES LTD (23-002659) - LEGAL FEES	45.00	
	COMMUNITY/SENIOR CENTER TASK FORCE - LEGAL FEES	2,300.00	
	PT2 LLC (COA 369541) - LEGAL FEES	132.50	
	LOEKS THEATERS INC (MTT 24-001412) - LEGAL FEES	45.00	
	WAL-MART (MTT 24-001264) - LEGAL FEES	45.00	
	RED CEDAR FLATS (MTT 24-002436) - LEGAL FEES	45.00	
	HANNAH LOFTS LLC (MTT 24-001535) - LEGAL FEES	45.00	
	SEPARATION AGREEMENT - LEGAL FEES	90.00	
	24-CB-750 - LEGAL FEES	1,005.00	
	TOTAL	21,516.10	
32. FORESIGHT GROUP	WATER BILLS 7/15/2024 AND POSTAGE	420.82	
	WATER BILLS 9/6/2024 AND POSTAGE	2,017.46	
	TOTAL	2,438.28	
33. FRANK LOWDEN WALSH	9/17/2024 - CONSULTING CONTRACT SERVICES	9,278.25	
34. GRANGER	2024 - SEASONAL TRASH SERVICE IN PARKS	364.96	
35. HAMMOND FARMS	TKT #2-346321 - DUMP FEE - BRUSH - PARKS AND PATH	52.50	
	TKT 32-346888 - DUMP FEE - BRUSH	84.00	
	TOTAL	136.50	
36. HASLETT PUBLIC SCHOOLS	MAINTENANCE REIMBURSEMENT	4,434.39	
37. HICKORY KNOLL FARMS	FARM MARKET VENDOR	99.00	
38. HIGHWATER FARMS	FARMERS MARKET	48.00	
39. IGNITE DONUTS LLC	FARMERS MARKET VENDOR	25.00	
40. JACOB FARLEY	FARM MARKET VENDOR	125.00	
41. JANET'S LLC	FARM MARKET VENDOR	11.00	
42. JEFF CLARK	FARMERS MARKET VENDOR	33.00	
43. JERMAINE HANG	FARMERS MARKET	10.00	
44. JOSEPH CESARIO	FARMERS MARKET VENDOR	35.00	
45. KEVIN COSGROVE	FARMERS MARKET	53.00	
	FARMERS MARKET - STONE COLD POPS	31.00	
	TOTAL	84.00	

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Vendor Name	Description	Amount	Check #
46. KEVIN THOMAS	FARMERS MARKET VENDOR	23.00	112925
47. LANGUAGE LINE SERVICES	AUG 2024 - LANGUAGE SERVICES	35.90	
48. LANSING SANITARY SUPPLY INC	BUILDINGS - 9/4/24 CUSTODIAL SUPPLIES	723.54	
49. LANSING UNIFORM COMPANY	FIRE OSHA-REQUIRED HI-VIS STOCK	3,125.00	
	FIRE UNIFORMS (BOOMS, SLABBEKOORN, CUMMINS)	215.85	
	TOTAL	3,340.85	
50. LAWN STAR GROUP LLC	GLENDALE - MOWING AUGUST 2024	5,023.12	
51. LEXISNEXIS RISK DATA MGT LLC	8/1/2024 TO 8/31/2024 - SEARCH/REPORT SERVICES	200.00	
52. LINCOLN'S TOUCH LLC	POLICE - VEHICLE DETAIL - UNIT 671	250.00	
53. MACQUEEN EMERGENCY GROUP	ORDER 030263 - FIREFIGHTING FOAM	1,633.00	
54. MAMA C'S SAUCES	FARMERS MARKET VENDOR	23.00	
55. MARCUS LESLIE	FARMERS MARKET VENDOR	9.00	
56. MARTIN BRAMAN	FARMERS MARKET	48.00	
57. MEDICAL MANAGEMENT SYSTEMS OF	AUG 2024 COLLECTION FEES AMBULANCE BILLINGS	8,477.50	
58. MEI TOTAL ELEVATOR SERVICES	SEPT 2024 - NOV 2024 - QUARTERLY ELEVATOR SERVICE	562.66	
	MI1767 - PS ELEVATOR MI27847 -TROUBLE CALL LABOR	752.00	
	TOTAL	1,314.66	
59. MI GREAT LAKES FISH COMPANY	FARMERS MARKET VENDOR	113.00	
60. MICHELLE DELEON	FARMERS MARKET	14.00	
61. MICHIGAN PAVING	2024 LOCAL ROAD PROGRAM CRUSHING AND RESURFACING C	14,840.00	
	2024 LOCAL ROAD PROGRAM CRUSHING AND RESURFACING C	143,126.00	
	TOTAL	157,966.00	
62. MIDWEST POWER EQUIPMENT	3 KRESS ROBOT MOWERS FOR NANCY MOORE PARK	35,399.97	112933
63. MIKE KEREKES	FARMERS MARKET	37.00	
64. MY GREEN MICHIGAN LLC	SEPT 2024 COMPOST SERVICES - MARKETPLACE ON THE GR	177.00	
65. MYCOPHILES GARDEN LLC	FARM MARKET VENDOR	217.00	
66. PHIL DESCHAINED	MAY 17 TO JULY 2 2024 - MILEAGE REIMBURSEMENT	108.14	
	JULY 3 TO SEPT 21 2024 - MILEAGE REIMBURSEMENT	185.19	
	TOTAL	293.33	
67. PIONEER MFG.CO/PIONEER ATHLETICS	SPARE TENNIS COURT NET FOR PARKS	259.99	
68. PLM LAKE & LAND MANAGEMENT	2024 HARVESTING - LAKE LANSING SAD	21,993.75	
69. PONDSIDE FARM	FARMERS MARKET VENDOR	167.00	
70. PROGRESSIVE AE	PROF SERV THRU AUG 31, 2024 - LAKE LANSING SAD PRO	2,086.15	
71. QUALITY FITNESS REPAIR, LLC	STATION 91 TREADMILL REPAIR	235.39	
72. REDWOOD LANDSCAPING	07/02/2024 - MOWING CODE ENFORCEMENT ADD'L LATE SU	85.00	
	AUG 2024 - MOWING CODE ENFORCEMENT	852.83	
	TOTAL	937.83	

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73. ROWERDINK AUTOMOTIVE PARTS	POLICE UNIT 695 - FLEET REPAIR PARTS	78.21	
	SHOP STOCK - FLEET REPAIR PARTS	441.78	
	SHOP SUPPLY - FLEET REPAIR PARTS	263.04	
	CORE RETURN CREDIT - FLEET REPAIR PARTS	(14.00)	
	TOTAL	769.03	
74. SAMIA'S MEDITERRANEAN GOURMET LLC	FARM MARKET VENDOR	43.00	
75. SARAH BROWN	FARMERS MARKET	5.00	
76. SHAWN DIEMER	FARM MARKET VENDOR	890.00	
77. SIXTEEN SPRIGS LAVENDER FARM	FARMERS MARKET VENDOR	52.00	
78. SPARROW OCCUPATIONAL	AUG 2024 EMPLOYEE PHYSICALS	1,075.00	
79. SPARTAN DISTRIBUTORS	PARKS - REPAIRS TO MOWER UNIT 70	2,197.86	
	PARKS - UNIT 70 - REPAIR PARTS	412.66	
	TOTAL	2,610.52	
80. ST MARTHA CONFERENCE OF	EMERGENCY RENT ASSISTANCE	500.00	112926
	EMERGENCY RENT ASSISTANCE	315.29	112926
	TOTAL	815.29	
81. ST THOMAS AQUINAS PARISH	EMERGENCY RENT ASSISTANCE	500.00	112927
	EMERGENCY RENT ASSISTANCE	500.00	112927
	TOTAL	1,000.00	
82. STAPLES	ACCT #DET 27066262 - OFFICE SUPPLIES	651.94	
83. STATE OF MICHIGAN	2024 DNR DEER MGMT DEER TAGS	2,000.00	112919
84. SUE MCMASTER	FARM MARKET VENDOR	292.00	
85. SUE ZIARA	REIMB GLEANING INITIATIVE POSTERS/PRINTING	216.63	
86. SUPREME SANITATION	AUG 2024 - EASTGATE - PORTABLE TOILETS FOR PARKS	180.00	
	8/1/24 - 8/31/24 - TOWNER RD PARK - PORTABLE TOILE	90.00	
	8/1/24 TO 8/31/24 - NANCY MOORE PARK - PORTABLE TO	90.00	
	8/1/24 - 8/31/24 - HILLBROOK PARK - PORTABLE TOILE	90.00	
	8/1/24 - 8/31/24 - NEWTON ST - PORTABLE TOILETS FO	90.00	
	8/1/24 - 8/31/24 - MARKETPLACE - PORTABLE TOILETS	230.00	
	TOTAL	770.00	
87. T MOBILE	7/21/24-8/20/24 - CELLULAR 517.980.0920	30.23	112928
88. TEAM FINANCIAL GROUP	CUST #40035014 - AUG 2024 COPIER CONTRACT	2,552.82	
89. THE SHYFT GROUP USA, INC	FIRE - UNIT #150 LED MARKERS	554.80	
90. TIM SCHMITT	LUNCH W/SCOTT AND MILEAGE REIMB	46.74	
91. TITUS FARMS LLC	FARM MARKET VENDOR	593.00	112929
92. UDDERLY MAGIC LLC	FARMERS MARKET	105.00	
93. VARIPRO BENEFIT ADMINISTRATORS	2024 RETIREE MEDICARE SUPPLEMENT	16,241.60	
94. VERIZON WIRELESS	JULY 24 - AUG 23 2024 - WIRELESS MOBILE SERVICES 6	2,326.82	112931
95. VICKI L ROUSSEAU	AMBULANCE OVERPMT 1/10/2024	43.00	

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96. WASTE MANAGEMENT	9/1/24 - 9/30/24 - GAYLORD C SMITH - DUMPSTER SERV	288.60	
97. WEST SHORE FIRE INC	SCBA FILL STATION & COMPRESSOR (CASCADE) - AFG GRA	61,379.59	112932
98. WILSON FARM FRESH MEATS	FARMERS MARKET VENDOR	186.00	
99. WODA CONSTRUCTION INC	P.B. REFUND FOR 2720 SIRHAL DR (WOODWARD WAY PROJE	5,000.00	
TOTAL - ALL VENDORS		540,894.46	

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1. BRUCE WALKER	WATER/SEWER BILL REFUND	568.68	
2. CARL SCHLEGEL INC	TICKET 2086433 & 2086437 WATER - CLASS II SAND - G	1,003.20	
3. CITY OF EAST LANSING	SEWER DEBT PAYMENT	2,411,358.00	
4. CORRPRO COMPANIES INC	WATER - TOWER INSPECTIONS CATHODIC, PAINT, LIGHTS,	3,360.00	
5. FERGUSON WATERWORKS #3386	WATER - REPLACEMENT TOPS FOR CURB BOXES	1,254.00	
6. GREATER LANSING TITLE & ESCROW LLC	ADAMS - 4738 NAKOMA DR, OKEMOS MI - FINAL WATER/SE	78.40	
7. IDC CORPORATION	SEWER - LIFT STATION CONTROLS MAINTENANCE 2024	102.50	
	SEWER - LIFT STATION CONTROLS MAINTENANCE 2024	629.68	
	TOTAL	732.18	
8. JACK BRADLEY	WATER/SEWER OVERPAYMENT REFUND	69.24	
9. JACK DOHENY COMPANIES INC	SEWER - ORION REPAIR	1,806.47	
10. LOIS KARL	WATER/SEWER REFUND	284.34	
11. PLUMMER'S ENVIRONMENTAL SERVICES	7/15/24 & 8/30/2024 HYDRO EXCAVATION - WATER SERVI	32,228.00	
12. VERIZON WIRELESS	JULY 24 - AUG 23 2024 - WIRELESS MOBILE SERVICES 6	411.86	29825
TOTAL - ALL VENDORS		2,453,154.37	

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Vendor Name	Description	Amount	Check #
1. HASLETT HOLDING LLC	COPPER CREEK/TITANIUM TRL - 2024 SUM TAX REFUND	73.90	13554
2. JOHN KANEENE	BRIARCLIFF DR - 2024 SUM TAX REFUND	2,787.64	13555
3. KHALIL ALAMEH	WILD BLOSSOM CT - 2024 SUM TAX REFUND	20.00	13556
4. MERIDIAN TOWNSHIP	ADVANCE TAX COLLECTION. ELLISON BREWERY SUMMER 202	2,626.22	
TOTAL - ALL VENDORS		5,507.76	

**Credit Card Report 8/28/2024 - 9/11/2024**

<b>Transaction Date</b>	<b>Account Name</b>	<b>Transaction Amount</b>	<b>Transaction Merchant Name</b>
8/29/2024	LAWRENCE BOBB	\$158.96	THE HOME DEPOT #2723
8/30/2024	LAWRENCE BOBB	\$9.94	THE HOME DEPOT #2723
9/4/2024	LAWRENCE BOBB	\$183.92	FERGUSON ENT, INC 934
9/6/2024	LAWRENCE BOBB	(\$25.44)	MIDWEST POWER EQUIPMENT
9/6/2024	LAWRENCE BOBB	\$103.98	MIDWEST POWER EQUIPMENT
9/9/2024	LAWRENCE BOBB	(\$25.44)	MIDWEST POWER EQUIPMENT
9/9/2024	LAWRENCE BOBB	\$24.00	MIDWEST POWER EQUIPMENT
9/9/2024	ROBERT STACY	\$411.50	CATHEY CO
9/9/2024	ROBERT STACY	\$25.08	AUTO VALUE EAST LANSING
9/10/2024	ROBERT STACY	\$189.00	LANSING WELDING
8/28/2024	TYLER KENNEL	(\$60.91)	THE HOME DEPOT #2723
8/30/2024	TYLER KENNEL	\$24.62	COMPLETE BATTERY SOURCE
8/30/2024	TYLER KENNEL	\$19.75	THE HOME DEPOT #2723
8/28/2024	MICHAEL HAMEL	\$247.61	SAFEWARE-MOTO
9/10/2024	MICHAEL HAMEL	\$9.50	USPS PO 2569800864
8/28/2024	KYLE FOGG	\$25.46	COMPLETE BATTERY SOURCE
8/30/2024	AL DIAZ	\$6.48	THE HOME DEPOT #2723
9/10/2024	THOMAS BAKER	\$3.40	MIDWEST POWER EQUIPMENT
9/4/2024	MIKE DEVLIN	\$130.33	COSTCO WHSE#1277
8/29/2024	BRIAN PENNELL	\$99.00	AMERICAN RED CROSS
8/29/2024	BRIAN PENNELL	\$25.00	STATE OF MI EMS
9/4/2024	BRIAN PENNELL	\$140.00	AMERICAN RED CROSS
9/10/2024	BRIAN PENNELL	\$693.00	AMERICAN RED CROSS
9/2/2024	MELISSA MASSIE	\$86.46	AMAZON MKTPL*RK10X7RH1
8/30/2024	COURTNEY WISINSKI	(\$4.59)	BONFIRE.COM
8/30/2024	COURTNEY WISINSKI	\$80.51	MEIJER # 025
9/3/2024	COURTNEY WISINSKI	\$414.00	SQ *JERSEY GIANT SUBS! (O
9/5/2024	COURTNEY WISINSKI	\$10.50	HAMMOND FARMS E LANSING
9/6/2024	COURTNEY WISINSKI	\$632.46	THE HOME DEPOT #2723
9/7/2024	COURTNEY WISINSKI	\$147.92	THE HOME DEPOT #2723
9/1/2024	KATIE LOVE	\$22.48	AMAZON MARK* ZT7NS10O2
9/3/2024	KATIE LOVE	\$4.98	THE HOME DEPOT #2723
9/5/2024	MIKE ELLIS	\$59.98	MEIJER # 025
9/1/2024	RICHARD GRILLO	\$162.98	AMAZON MARK* ZT2DJ6OX2
9/1/2024	RICHARD GRILLO	\$227.92	AMAZON MARK* RK7RJ0B10
9/1/2024	RICHARD GRILLO	\$91.21	AMAZON.COM*RK23458R1
9/3/2024	RICHARD GRILLO	\$60.95	CMP DISTRIBUTORS INC.
9/4/2024	RICHARD GRILLO	\$134.91	AMAZON MARK* ZT5SR95I2
9/8/2024	RICHARD GRILLO	\$17.49	AMAZON MKTPL*ZT3G649Q0
9/9/2024	RICHARD GRILLO	\$152.50	CMP DISTRIBUTORS INC.
9/10/2024	RICHARD GRILLO	\$88.00	SQ *CREATIVE INSTINCT, IN
8/28/2024	YOUNES ISHRAIDI	\$30.00	MTU-CASHIERS OFFICE WEB
9/5/2024	KEITH HEWITT	\$216.34	ETNA DISTRIBUTORS,LLC
9/5/2024	KEITH HEWITT	\$20.00	SQ *MARKS LOCK AND SAFE,
9/2/2024	MICHELLE PRINZ	\$100.00	WEB*MLIVE.COM
9/3/2024	MICHELLE PRINZ	\$18.97	AMAZON.COM*RK4BS2RL0
9/5/2024	MICHELLE PRINZ	(\$21.99)	GFS STORE #1901
9/8/2024	MICHELLE PRINZ	\$64.72	AMAZON MARK* Z88XR8FV2
9/5/2024	MICHELLE PRINZ	\$188.85	GFS STORE #1901
9/9/2024	MICHELLE PRINZ	\$38.99	AMZ*WSJBARRONSMW
9/11/2024	MICHELLE PRINZ	\$87.21	AMZN MKTP US*Z82N17OV1
8/28/2024	CATHERINE ADAMS	\$80.00	NAAEE
8/30/2024	CATHERINE ADAMS	\$38.98	AMZN MKTP US*RK57W2PB0

8/31/2024	CATHERINE ADAMS	\$68.56	AMAZON.COM*RK1FF9HB1
9/1/2024	CATHERINE ADAMS	\$23.71	AMAZON MKTPL*RK7769QY0
9/3/2024	CATHERINE ADAMS	\$49.31	FORESIGHT GROUP LLC
9/9/2024	CATHERINE ADAMS	(\$49.31)	FORESIGHT GROUP LLC
9/10/2024	ED BESONEN	\$14.84	STELLAS LOUNGE
9/11/2024	ED BESONEN	\$12.72	FOUNDERS BREWING CO
9/2/2024	DANIEL OPSOMMER	\$376.25	TITANHQ
9/7/2024	SAMANTHA DIEHL	\$1,318.80	EIG*CONSTANTCONTACT.COM
9/9/2024	SAMANTHA DIEHL	\$199.00	JGPR ACADEMY
9/10/2024	SAMANTHA DIEHL	\$19.99	AMZN MKTP US*Z87850NH0
9/4/2024	ALLISON GOODMAN	\$70.00	USA ARCHERY
9/4/2024	ALLISON GOODMAN	\$80.00	NAAEE
9/6/2024	ALLISON GOODMAN	\$54.49	MEIJER # 253
8/29/2024	ROBERT MACKENZIE	\$1,145.09	BECKS TRAILER SUPERSTORE
<b>TOTAL</b>		<b>\$9,054.92</b>	

ACH Transactions

Date	Payee	Amount	Purpose
8/30/2024	Wageworks	\$ 93.00	Employee Health Savings
8/30/2024	Blue Care Network	\$ 105,830.97	Employee Health Insurance
9/4/2024	Fifth Third Bank	\$ 5,800,000.00	Transfer from Horizon to Fifth Third Bank
9/6/2024	Health Equity	\$ 192.18	Employee Health Savings
9/6/2024	IRS	\$ 127,245.11	Payroll Taxes 09/06/2024
9/6/2024	Various Financial Institutions	\$ 359,631.88	Direct Deposit 09/06/2024
9/6/2024	Alerus	\$ 52,683.38	Payroll Deductions 09/06/2024
9/6/2024	Nationwide	\$ 10,677.63	Payroll Deductions 09/06/2024
9/10/2024	Invoice Cloud	\$ 2,612.60	Utility Transaction Fees
<b>Total ACH Payments</b>		<b>\$ 6,458,966.75</b>	



**To: Board Members**

**From: Dan Opsommer, Deputy Township Manager  
Director of Public Works and Engineering**

**Rick Grillo, Chief of Police**

**Date: August 28, 2024**

**Re: Disposal of Surplus Vehicles Equipment**

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The following Motor Pool vehicles and equipment have been declared surplus by the Department of Public Works. We are requesting authorization to sell the following vehicles and equipment at public auction, internet auction, direct sale to another municipality, or by sealed bid:

- Unit #49  
Ford Escape  
VIN# 1FMCU9C76AKC78546 2010
  - Unit #8  
Ford F250  
VIN#1FD8X3B66CEB79505 2012
  - Unit #125  
Ford Explorer  
VIN#1FM5K8AR1GGC62103 2016
- Wacker – Plate Compactor

The Police Department is replacing AR-15 rifles which have been in service for several decades. The FFL who we are purchasing our new rifles from has agreed to take the rifles we are replacing on trade.

Meridian Township Police Department will trade in four (4) Colt AR-15 A2 Government Carbines, in good working condition, as part of this order. The serial numbers of those rifles are as follows:

- LGC 029402
- LGC 039397
- LGC 039644
- LGC 039645

**The following motion has been prepared for the Board’s consideration:**

**MOVE TO APPROVE THE DISPOSAL OF SURPLUS VEHICLES, EQUIPMENT AND RIFLES.**



**To: Board Members**  
**From: Deborah Guthrie, Township Clerk**  
**Date: September 6, 2024**  
**Re: National Voter Registration Month Resolution**

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The need for public information and education on voter registration is extremely critical as Americans prepare to vote and registering to vote, empowers eligible citizens to exercise their right to vote on Election Day.

The National Association of Secretaries of State (NASS) established September as National Voter Registration Month in 2002 as a nonpartisan means of encouraging voter participation and increasing awareness about state requirements and declared September 28, 2021 as National Voter Registration Day.

Michigan Secretary of State Jocelyn Benson celebrated the start of National Voter Registration Month on September 1, 2024, encouraging eligible Michigan citizens to register in September.

The following motion is prepared for Board's consideration:

**MOVE TO APPROVE THE REOSLUTION RECOGNIZING SEPTEMBER 2024 AS NATIONAL VOTER REGISTRATION MONTH.**

**Attachment:**

1. September is National Voter Registration Month Resolution





9. F

**To: Board Members**  
**From: Deborah Guthrie, Township Clerk**  
**Date: September 6, 2024**  
**Re: Resolution Commemorating Constitution Week**

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The Constitution of the United States was signed on September 17, 1787. This week marks the 237th anniversary. The attached document has been drafted for Township Board approval.

A motion is prepared for Board consideration:

**MOVE TO APPROVE THE RESOLUTION COMMEMORATING THE SIGNING OF THE CONSTITUTION OF THE UNITED STATES.**

**Attachment:**

1. Resolution Commemorating the Signing of the Constitution of the United States





**To:** Board Members

**From:** Timothy R. Schmitt, *AICP*  
Interim Township Manager &  
Director of Community Planning and Development

**Date:** September 11, 2024

**Re:** 2025 Township Budget – ADOPTION

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Staff is greatly appreciative of the additional discussion that we've been able to have with the Board this year about the proposed budget. It was invaluable and will shape our budgeting process in years to come. Based on the Township Board's direction from the September 3<sup>rd</sup> budget public hearing and discussion, the following changes have been made to the previously presented budget:

- The municipal bathroom renovation has been removed from the Capital Projects Fund for next year.
- A \$280,000 transfer from the Capital Projects Fund to the local roads program has been added.
- A MERS payment of \$537,000 has been added to the Pension Stabilization Fund.
- The Clerk's Election budget for 2025 was updated to match the 2023 actual budget. This brings out budget surplus proposed for 2025 down to \$40,254.
- Language was removed from the Police Restricted fund regarding the purchase of iPads, which happened previously.
- The Economic Development Fund information has been updated to provide additional information.
- The Community Needs Fund information has been updated to provide additional information.
- The safety enhancement line item in the CIP has been moved from 2028 to 2027.

The Economic Development Corporation Fund serves several functions. The EDC annually sponsors Lunar/Chinese New Year and has done so for over a decade. Consequently, other agencies and organizations have approached the EDC for support funding and in most cases, it is granted. The EDC also acts as a fiduciary of Juneteenth. Juneteenth is funded primarily through grants, sponsorships, and donations. The EDC receives the money and issues the checks for the event. Each year due to the agreement to allow Burcham Hills the ability to use our bond rating, they pay \$10,000 to the EDC each November. That revenue is the only current source of funding for the EDC. The EDC is authorized to invest in the community with the use of the funding. Any remaining funds of the \$10,000 roll into the general EDC fund and can be reinvested. The total \$21,000 budgeted includes the funds raised for Juneteenth, costs to potentially support local events, and Facade Improvement Program.

The Community Needs Fund is slightly different, as under the leadership of Katie Love, the fund is moving towards a more donation based model. The majority of the fund balance that currently exists is from a Township Board general fund transfer during the Covid pandemic that is intended to be spent in the community, supporting those in need. That transfer, done in 2020, should be spent in the community and Human Services Specialist Love is working build up the donation side of the fund in order to continue to spend the same amount annually, once the fund balance from that transfer is

## 2025 Budget Adoption

### Page 2

exhausted. If we get to a point where donations do not increase, we will scale back on the expenditure side. But Staff fully believes this is a fund where we should be spending the funds, if the need exists, rather than holding a high fund balance. Human Services Specialist Katie Love will be at the Township Board meeting to discuss this fund, as necessary.

The 2025 budget, with the changes requested by the Township Board, will absolutely continue our position as a Prime Community and allow us to make continued, targeted investments in the Community and our employees, building on what we've done in the past. As the Interim Manager, I am proud of the work done by our Staff and look forward to leading them towards next year.

The following motion has been prepared for us by the Township Board in discussing the budget.

**MOVE TO ADOPT THE RESOLUTION APPROVING THE 2025 RECOMMENDED BUDGET, WITH THE CHANGES DISCUSSED BY THE BOARD AT THE SEPTEMBER 3, 2024 BUDGET PUBLIC HEARING MEETING.**

#### **Attachments:**

1. 2025 Updated Township Budget Resolution (changes from public hearing in red)
2. 2025 Updated Township Budget Pages (changes from the public hearing in red)

## 2025 Budget Resolution

At a meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at 5151 Marsh Road, Okemos, Michigan 48864-1198, on the 17th day of September 2024, at 6:00 pm local time.

PRESENT: \_\_\_\_\_

ABSENT: \_\_\_\_\_

The following budget resolution was offered by \_\_\_\_\_ and supported by \_\_\_\_\_.

**WHEREAS**, the Township Clerk and Board received the proposed 2025 Township Budgets on August 27, 2024, submitted in conformance with 1947 PA 359 Sections 42.24 and 42.25; and

**WHEREAS**, the Township Board conducted a public hearing and deliberated over the 2025 Township Budgets on September 3, 2024; and

**WHEREAS**, this resolution serves as the general appropriations act for the Township;

**WHEREAS**, this resolution authorizes the Summary of Fees for 2025 as presented in the budget document for all Township Department and Funds, including utility commodity charges;

**NOW THEREFORE, BE IT RESOLVED THAT THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY, MICHIGAN** hereby adopts the 2025 Budget shown below and on the attached Summaries of Special Revenue Funds, Debt Service Funds, Capital Projects Fund, Public Works Funds, Internal Service Fund, and Component Unit Funds. These budgets are supported by the budget document, and subject to all Township policies regarding the expenditure of funds and technical or typographical corrections to the narrative.

### 2025 REVENUE SUMMARY

	GENERAL FUND	PENSION STABILIZATION FUND	SPECIAL REVENUE FUNDS*	DEBT SERVICE FUNDS*	CAPITAL PROJECTS FUND*	PUBLIC WORKS FUNDS	INTERNAL SERVICE FUND
<b>REVENUES</b>							
Taxes	\$16,677,153	\$0	\$3,040,207	\$4,471,702	\$0	\$0	\$0
Licenses & Permits	856,250	0	0	0	0	0	0
Intergovernmental	5,685,367	0	2,917,786	12100	0	0	0
Charges For Services	4,540,875	0	314,500	0	0	17,651,366	1,520,114
Interest	450,000	50,000	476,755	10,200	222,000	360,000	26,500
Special Assessments	0	0	0	0	322,000	0	0
Other	142,160	0	10,355,851	0	0	71,473	65,000
SUBTOTAL	<u>28,351,805</u>	<u>50,000</u>	<u>17,105,099</u>	<u>4,494,002</u>	<u>544,000</u>	<u>18,082,839</u>	<u>1,611,614</u>
<b>OTHER FINANCING SOURCES</b>							
Operating Transfers In	0	0	280,000	0	0	0	0
<b>TOTAL REVENUES</b>	<u><b>\$28,351,805</b></u>	<u><b>\$50,000</b></u>	<u><b>\$17,385,099</b></u>	<u><b>\$4,494,002</b></u>	<u><b>\$544,000</b></u>	<u><b>\$18,082,839</b></u>	<u><b>\$1,611,614</b></u>

### 2025 EXPENDITURE SUMMARY

	GENERAL FUND	PENSION STABILIZATION FUND	SPECIAL REVENUE FUNDS*	DEBT SERVICE FUNDS*	CAPITAL PROJECTS FUND*	PUBLIC WORKS FUNDS	INTERNAL SERVICE FUND
<b>EXPENDITURES</b>							
Legislative	\$106,387	\$0	\$0	\$0	\$0	\$0	\$0
General Government	7,927,096	537,000	0	0	0	0	0
Public Safety	18,423,460	0	11,000	0	0	0	925,578
Public Works	0	0	991,510	0	0	12,446,171	0
Health & Welfare	77,094	0	196,550	0	0	0	0
Community & Economic Development	0	0	0	0	0	0	0
Recreation & Culture	1,497,514	0	1,997,263	0	0	0	0
Capital Outlay	# 153,000	0	8,738,893	0	565,000	3,300,000	1,101,500
Debt Service	0	0	0	4,427,850	0	850,000	0
SUBTOTAL	<u>28,184,551</u>	<u>537,000</u>	<u>11,935,216</u>	<u>4,427,850</u>	<u>565,000</u>	<u>16,596,171</u>	<u>2,027,078</u>
<b>OTHER FINANCING USES</b>							
Operating Transfers Out	127,000	0	0	0	280,000	0	0
<b>TOTAL EXPENDITURES</b>	<u><b>\$28,311,551</b></u>	<u><b>\$537,000</b></u>	<u><b>\$11,935,216</b></u>	<u><b>\$4,427,850</b></u>	<u><b>\$845,000</b></u>	<u><b>\$16,596,171</b></u>	<u><b>\$2,027,078</b></u>

\* See attached Summary of Special Revenue Funds, Debt Service Funds, and Capital Projects Funds

**BE IT FURTHER RESOLVED** that the following millage is ordered to be levied on December 1, 2024, for the purpose of funding the 2025 Township budget with the monies raised to be paid into the appropriate funds:

<u>PURPOSE</u>	<u>2025</u>
CHARTER OPERATING	4.1344
VOTED OPERATING	
CATA Redi-Ride Service (2019)	0.1966
Community Services (2022)	0.1474
Fire (2020)	0.6302
Land Preservation (2020)	0.0993
Parks & Recreation (2014)	0.6559
Pedestrian/Bicycle Pathways (2016)	0.3289
Police (2020)	0.5981
Police & Fire Protection (2017)	<u>1.4687</u>
TOTAL VOTED OPERATING	<u>4.1251</u>
<b>SUB-TOTAL ALL OPERATING</b>	<b><u>8.2595</u></b>
VOTED DEBT SERVICE	
Fire Station Building Debt (2012)	0.0624
Local Roads (2019)	<u>1.9429</u>
<b>TOTAL ALL MILLAGES</b>	<b><u><u>10.2648</u></u></b>

**ADOPTED:** YEAS: \_\_\_\_\_  
 NAYS: \_\_\_\_\_

STATE OF MICHIGAN)  
 ) ss  
 COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk for the Charter Township of Meridian, Ingham County, Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted at the Township Board meeting held on the 17th day of September, 2024.

\_\_\_\_\_  
 Deborah Guthrie  
 Township Clerk

# 2025 BUDGET

## SUMMARY OF SPECIAL REVENUE FUNDS

	SPECIAL REVENUE FUNDS	Local Roads	Park Millage	Park Restricted/ Designated	Fire Restricted/ Designated	Pedestrian/Bicycle Pathway	Land Preservation Millage	Land Preservation Reserve	Senior Center Millage	Cable Television	Police Restricted/ Designated	Library Restricted	Community Needs	Energy Grant	Law Enforcement Grants	Opioid Settlement Fund	American Rescue Plan Act	CATA Redi-Ride Millage
<b>REVENUES</b>																		
Taxes	\$3,040,207	\$1,010	\$1,462,536	\$0	\$0	\$732,952	\$221,483	\$0	\$184,126	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$438,100
Licenses & Permits	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Intergovernmental	2,917,786	335,000	0	0	0	2,028,750	1,000	0	1,950	0	47,000	0	0	0	0	0	503,486	1,500
Charges For Services	314,500	0	119,500	70,000	0	0	0	0	0	125,000	0	0	0	0	0	0	0	0
Interest	476,755	200,000	0	3,000	5	75,000	100,000	60,000	15,000	3,000	500	250	1,000	1,500	750	15,000	250	
Special Assessments	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other	10,355,851	10,239,532	0	74,500	0	0	0	0	0	0	5,000	0	20,950	0	0	15,869	0	0
<b>SUBTOTAL</b>	<b>17,105,099</b>	<b>10,775,542</b>	<b>1,582,036</b>	<b>147,500</b>	<b>5</b>	<b>2,836,702</b>	<b>322,483</b>	<b>60,000</b>	<b>200,176</b>	<b>128,000</b>	<b>52,500</b>	<b>250</b>	<b>21,950</b>	<b>1,500</b>	<b>1,500</b>	<b>16,619</b>	<b>518,486</b>	<b>439,850</b>
<b>OTHER FINANCING SOURCES</b>																		
Operating Transfers In	280,000	280,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>TOTAL REVENUES</b>	<b>\$17,385,099</b>	<b>\$11,055,542</b>	<b>\$1,582,036</b>	<b>\$147,500</b>	<b>\$5</b>	<b>\$2,836,702</b>	<b>\$322,483</b>	<b>\$60,000</b>	<b>\$200,176</b>	<b>\$128,000</b>	<b>\$52,500</b>	<b>\$250</b>	<b>\$21,950</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$16,619</b>	<b>\$518,486</b>	<b>\$439,850</b>
<b>EXPENDITURES</b>																		
Public Safety	11,000	0	0	0	0	0	0	0	0	0	11,000	0	0	0	0	0	0	0
Public Works	991,510	635,000	0	0	0	356,510	0	0	0	0	0	0	0	0	0	0	0	0
Health & Welfare	196,550	0	0	0	0	0	0	0	140,000	0	0	0	56,550	0	0	0	0	0
Recreation & Culture	1,997,263	0	1,129,730	135,075	0	0	261,058	400	0	0	0	0	0	0	0	0	0	471,000
Capital Outlay	8,738,893	4,800,000	560,000	0	0	2,700,000	0	0	15,000	12,000	0	0	0	5,000	0	0	646,893	0
Debt Service	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>SUBTOTAL</b>	<b>11,935,216</b>	<b>5,435,000</b>	<b>1,689,730</b>	<b>135,075</b>	<b>0</b>	<b>3,056,510</b>	<b>261,058</b>	<b>400</b>	<b>155,000</b>	<b>12,000</b>	<b>11,000</b>	<b>0</b>	<b>56,550</b>	<b>5,000</b>	<b>0</b>	<b>0</b>	<b>646,893</b>	<b>471,000</b>
<b>OTHER FINANCING USES</b>																		
Operating Transfers Out	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>\$11,935,216</b>	<b>\$5,435,000</b>	<b>\$1,689,730</b>	<b>\$135,075</b>	<b>\$0</b>	<b>\$3,056,510</b>	<b>\$261,058</b>	<b>\$400</b>	<b>\$155,000</b>	<b>\$12,000</b>	<b>\$11,000</b>	<b>\$0</b>	<b>\$56,550</b>	<b>\$5,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$646,893</b>	<b>\$471,000</b>
	\$ 5,449,883	\$ 5,620,542	\$ (107,694)	\$ 12,425	\$ 5	\$ (219,808)	\$ 61,425	\$ 59,600	\$ 45,176	\$ 116,000	\$ 41,500	\$ 250	\$ (34,600)	\$ (3,500)	\$ 1,500	\$ 16,619	\$ (128,407)	\$ (31,150)

## SUMMARY OF DEBT SERVICE FUNDS

	DEBT SERVICE FUNDS	Road Construction Debt	Fire Station Debt Service
<b>REVENUES</b>			
Taxes	\$4,471,702	\$4,332,569	\$139,133
Intergovernmental	\$12,000	\$11,000	\$1,100
Interest	10,200	10,000	200
	<b>\$4,494,002</b>	<b>\$4,353,569</b>	<b>\$140,433</b>
<b>EXPENDITURES</b>			
Debt Service	\$4,427,850	\$3,972,250	\$455,600

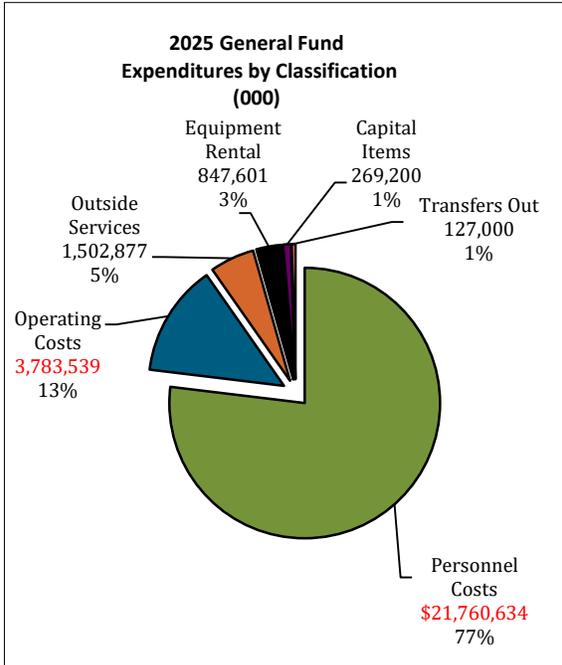
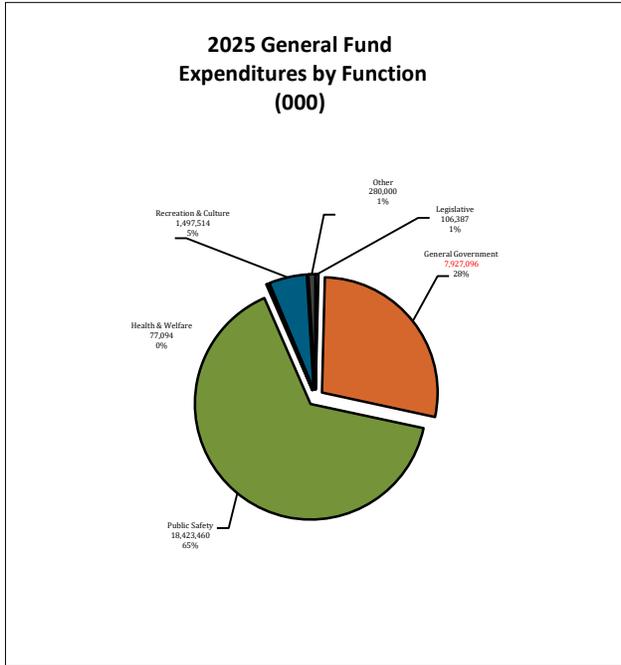
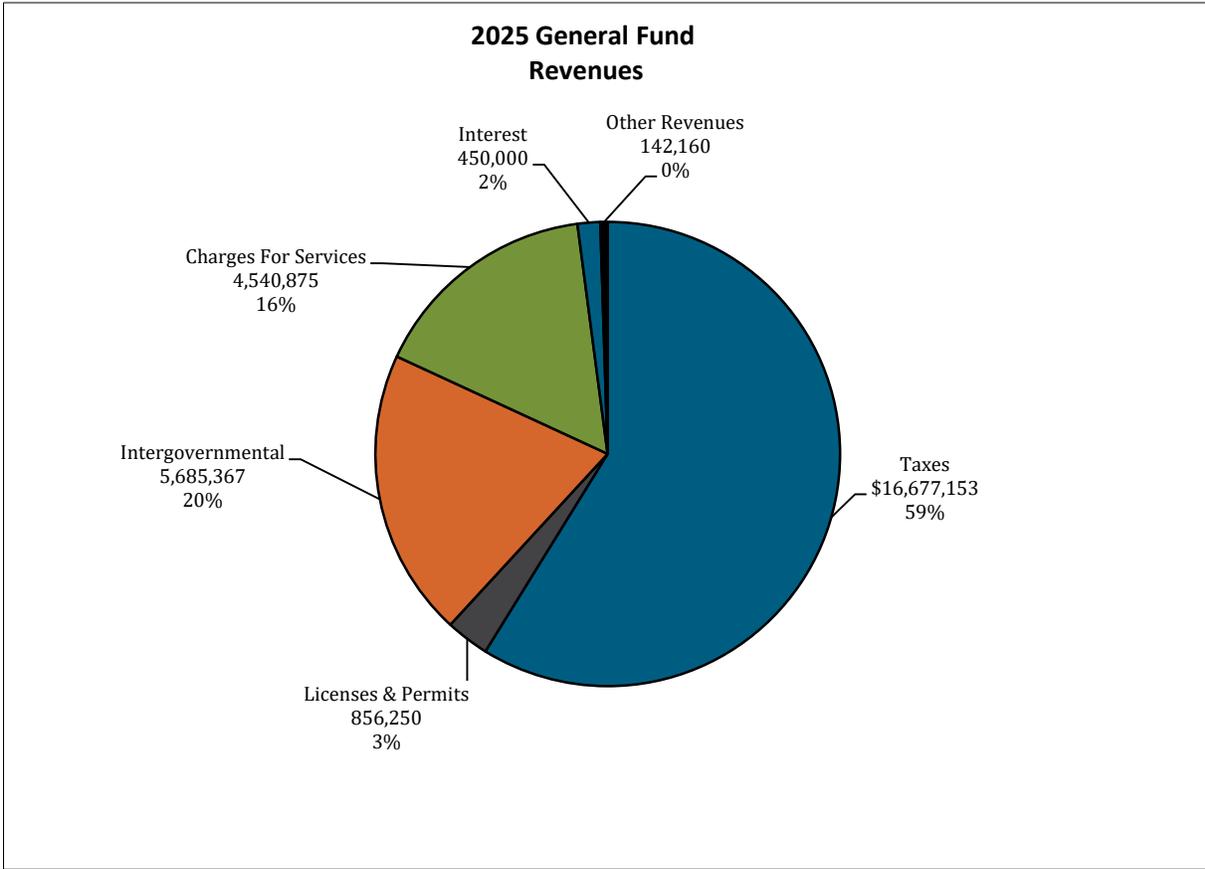
## SUMMARY OF CAPITAL PROJECTS FUND

	CAPITAL PROJECT FUNDS	Capital Projects Fund	TIRF
<b>REVENUES</b>			
Interest	\$222,000	\$50,000	\$172,000
Special Assessments	322,000	0	322,000
	<b>\$544,000</b>	<b>\$50,000</b>	<b>\$494,000</b>
<b>OTHER FINANCING USES</b>			
Operating Transfers In	0	0	0
<b>TOTAL REVENUES</b>	<b>\$544,000</b>	<b>\$50,000</b>	<b>\$494,000</b>
<b>EXPENDITURES</b>			
Capital Outlay	\$565,000	\$405,000	\$160,000
<b>OTHER FINANCING USES</b>			
Operating Transfers Out	280,000	280,000	0
<b>TOTAL EXPENDITURES</b>	<b>\$845,000</b>	<b>\$685,000</b>	<b>\$160,000</b>

## SUMMARY OF COMPONENT UNIT FUNDS

	COMPONENT UNIT FUNDS	BROWNFIELD REDEVELOPMENT AUTHORITY	LOCAL BROWNFIELD REVOLVING FUND	CORRIDOR IMPROVEMENT AUTHORITY	ECONOMIC DEVELOPMENT CORPORATION	DOWNTOWN DEVELOPMENT AUTHORITY
<b>REVENUES</b>						
Taxes	\$1,006,249	\$951,314	\$0	\$54,935	\$7,850	\$52,281
Interest	0	0	0	0	100	0
Other	0	0	0	0	10,000	25,000
<b>OTHER FINANCING USES</b>						
Operating Transfers In	39,691	0	39,691	0	0	0
<b>TOTAL REVENUES</b>	<b>\$1,141,171</b>	<b>\$951,314</b>	<b>\$39,691</b>	<b>\$54,935</b>	<b>\$17,950</b>	<b>\$77,281</b>
<b>EXPENDITURES</b>						
Community & Economic Development	\$899,431	\$879,431	\$0	\$20,000	\$21,000	\$52,425
<b>OTHER FINANCING USES</b>						
Operating Transfers Out	39,691	39,691	0	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>\$1,012,547</b>	<b>\$919,122</b>	<b>\$0</b>	<b>\$20,000</b>	<b>\$21,000</b>	<b>\$52,425</b>

Project Title	Department	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Future Years
<b>Buildings</b>							
<b>General Building Maintenance</b>							
Multiple Buildings - LED Conversion	Public Works						
Replace 2013 F250 (Unit 71)	Public Works		\$ 55,000				
Replacement of Motor Pool Items	Public Works	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
<b>Other Facilities</b>							
Okemos Library Parking Lot Seal Coating and Line Marking	Public Works					\$ 7,000	
Glendale Driveway Seal Coating	Public Works					\$ 15,000	
Parking Lot Seal Coating and Line Marking	Public Works				\$ 50,000		\$ 60,000
<b>Municipal Building</b>							
Municipal Parking Lot Seal Coating and Line Marking	Public Works					\$ 25,000	
Municipal Building Renovations	Public Works	\$ 320,000					
Electronic Door Control Systems	Public Works				\$ 400,000		
Safety Enhancements	Public Works			\$ 1,500,000			
Panic Buttons in Town Hall Building	Public Works		\$ 25,000				
<b>Public Safety Building</b>							
<b>Fire Station 91 (Central)</b>							
Dorm Addition	Fire		\$ 1,250,000				
Central Fire Storage Building	Outlay-General Fund		\$ 800,000				
<b>Fire Station 92 (North)</b>							
North Fire Parking Lot Seal Coating and Line Marking	Public Works					\$ 2,000	
<b>Fire Station 93 (South)</b>							
South Fire Parking Lot Seal Coating and Line Marking	Public Works					\$ 2,500	
<b>Service Center</b>							
Service Center Parking Lot Seal Coating and Line Marking	Public Works					\$ 7,500	
Service Center - Generator	Public Works	\$ 300,000					
Service Center Expansion Design and Engineering	Public Works			\$ 300,000			
Service Center Expansion Construction	Public Works				\$ 3,000,000		
<b>Recycling Center</b>							
Recycling Center behind the Service Center	Public Works		\$ 600,000				
<b>Marketplace On The Green</b>							
Bathroom Expansion	Parks and Recreation						\$ 100,000
<b>Snell-Towar Recreation Center</b>							
Snell-Towar Recreation Center	Parks and Recreation						\$ 250,000
<b>Harris Nature Center</b>							
<b>Information Technology</b>							



GENERAL FUND  
FINANCIAL SUMMARY  
2025

**Summary of 2025 Operating Activity:**

Estimated Revenues & Financing Sources:

Taxes	\$16,677,153	58.82%
Licenses & Permits	856,250	3.02%
Intergovernmental	5,685,367	20.05%
Charges For Services	4,540,875	16.02%
Interest	450,000	1.59%
Other Revenues	<u>142,160</u>	0.50%

Total Estimated Revenues & Financing Sources \$28,351,805

Estimated Expenditures & Financing Uses:

Legislative	106,387	0.38%
General Government	7,927,096	28.00%
Public Safety	18,423,460	65.07%
Health & Welfare	77,094	0.27%
Recreation & Culture	1,497,514	5.29%
Other	<u>280,000</u>	0.99%

Total Estimated Expenditures & Financing Uses 28,311,551

Anticipated Surplus (Deficit) for 2025 \$40,254

**Statement of Fund Balance**

Fund Balance as of December 31, 2023 (per audited financial statements)	\$12,352,520
Anticipated Surplus (Deficit) for 2024	<u>(475,326)</u>
Estimated Available Fund Balance as of December 31, 2024	11,877,194
Anticipated Surplus (Deficit) for 2025	<u>40,254</u>
Estimated Available Fund Balance as of December 31, 2025	<u><u>\$11,917,448</u></u>
Fund Balance/Average Monthly Expenditures	<u><u>5.39</u></u>

**GENERAL FUND  
DEPARTMENT EXPENDITURE SUMMARY**

**Expenditures by Function**

<b>FUNCTION</b>	<b>2023 Actual</b>	<b>2024 Original Budget</b>	<b>2024 Projected Total</b>	<b>2025 BUDGET</b>	<b>% of Total</b>	<b>% Chg v. 24 Budget</b>
LEGISLATIVE						
Township Board	\$104,539	\$101,860	\$269,299	\$106,387	0.38%	4.44%
TOTAL LEGISLATIVE	104,539	101,860	269,299	106,387	0.38%	4.44%
GENERAL GOVERNMENT						
Administrative Services	1,732,838	1,881,700	1,947,132	1,868,376	6.60%	-0.71%
Accounting & Budgeting	514,997	528,148	564,785	555,251	1.96%	5.13%
Clerk - Administration	327,042	407,870	436,454	451,130	1.59%	10.61%
Information Technology	815,240	860,675	876,170	985,421	3.48%	14.49%
Assessing	456,201	533,590	531,805	558,828	1.97%	4.73%
Treasurer	345,666	372,536	395,419	392,648	1.39%	5.40%
Clerk - Elections	82,137	308,176	463,373	82,137	0.29%	-73.35%
Building Maintenance	448,850	499,834	500,514	517,014	1.83%	3.44%
Township Manager/Personnel	900,076	966,673	963,358	992,893	3.51%	2.71%
Grounds Maintenance	205,280	259,112	254,782	252,071	0.89%	-2.72%
Recycling Center	105,928	165,438	164,658	170,722	0.60%	3.19%
Watershed Management	927,837	1,046,524	980,875	918,337	3.24%	-12.25%
Cemetery	102,874	113,674	113,909	125,918	0.44%	10.77%
Associations/Authorities	53,364	55,200	56,063	56,350	0.20%	2.08%
TOTAL GENERAL GOVERNMENT	7,018,330	7,999,150	8,249,297	7,927,096	28.00%	-0.90%
PUBLIC SAFETY						
Police	7,018,857	7,525,858	7,910,455	8,233,633	29.08%	9.40%
EMS/Fire	7,622,582	7,765,959	8,148,337	8,823,464	31.17%	13.62%
Community Planning & Dev - Planning	580,967	620,155	625,105	617,312	2.18%	-0.46%
Community Planning & Dev - Building	670,340	733,905	727,405	749,051	2.65%	2.06%
TOTAL PUBLIC SAFETY	15,892,746	16,645,877	17,411,302	18,423,460	65.07%	10.68%
HEALTH & WELFARE						
Human Services	62,086	62,936	70,035	77,094	0.27%	22.50%
TOTAL HEALTH & WELFARE	62,086	62,936	70,035	77,094	0.27%	22.50%
COMMUNITY AND ECONOMIC DEVELOPMENT						
Meridian Revelopment	0	0	0	0	0.00%	#DIV/0!
TOTAL COMMUNITY AND ECON. DEV.	0	0	0	0		
RECREATION & CULTURAL						
Park Commission	2,776	6,850	6,850	7,244	0.03%	5.75%
Park & Recreation Administration	173,652	271,035	268,705	225,178	0.80%	-16.92%
Recreation	241,345	328,898	310,898	333,119	1.18%	1.28%
Parks Maintenance	433,096	497,693	516,597	520,412	1.84%	4.56%
Community Activities	61,083	24,000	20,000	20,000	0.07%	-16.67%
Communications	359,082	394,491	394,028	391,561	1.38%	-0.74%
TOTAL RECREATION & CULTURAL	1,271,034	1,522,967	1,517,078	1,497,514	5.29%	-1.67%
OTHER						
Capital Outlay	493,310	369,700	368,800	153,000	0.54%	-58.62%
Operating Transfers Out	6,030,000	407,000	407,000	127,000	0.45%	-68.80%
TOTAL OTHER	6,523,310	776,700	775,800	280,000	0.99%	-63.95%
<b>TOTAL EXPENDITURES</b>	<b>\$30,872,045</b>	<b>\$27,109,490</b>	<b>\$28,292,811</b>	<b>\$28,311,551</b>	<b>100.00%</b>	<b>4.43%</b>

**Expenditures by Account Classification**

<b>ACCOUNT CLASSIFICATION</b>	<b>2023 Actual</b>	<b>2024 Original Budget</b>	<b>2024 Projected Total</b>	<b>2025 BUDGET</b>	<b>% of Total</b>	<b>% Chg v. 24 Budget</b>
Personnel Costs	\$18,842,909	\$20,183,180	\$21,020,787	\$21,760,634	76.92%	7.82%
Operating Costs	3,505,644	3,861,874	3,965,679	3,783,539	13.37%	-2.03%
Outside Services	1,145,820	1,329,690	1,574,614	1,502,877	5.31%	13.02%
Equipment Rental	700,495	770,546	770,546	847,601	3.00%	10.00%
Capital Items	611,397	506,500	503,485	269,200	0.95%	-46.85%
Transfers Out	6,030,000	407,000	407,000	127,000	0.45%	-68.80%
<b>TOTAL EXPENDITURES</b>	<b>\$30,836,265</b>	<b>\$27,058,790</b>	<b>\$28,242,111</b>	<b>\$28,290,851</b>	<b>100.00%</b>	<b>4.55%</b>

# GENERAL FUND

**DEPARTMENT:**  
Clerk-Elections

**FUNCTION:**  
General Government

Activity Description:

The Elections Division of the Office of the Township Clerk is responsible for all voter registration and election activities. The Department performs voter registration activities through the State Qualified Voter File, as well as on-site and off-site voter registration initiatives. The Department administers federal, state, county, and local elections. Election consolidation legislation has eliminated elections held exclusively for schools, and while Meridian Township continues to administer elections for the Okemos, Haslett, and part of the East Lansing School Districts, federal, state, county, or local election issues may also appear on those ballots.

<b>BUDGET SUMMARY</b>				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Personnel Costs	\$26,465	\$165,576	\$278,676	<b>\$26,465</b>
Operating Costs	51,972	127,600	164,512	<b>50,672</b>
Outside Services	3,700	5,000	10,000	<b>5,000</b>
Capital Items	0	10,000	10,185	0
	<u>\$82,137</u>	<u>\$308,176</u>	<u>\$463,373</u>	<u><b>\$82,137</b></u>

Personnel Costs: Includes the cost for workers at the anticipated elections.

Operating Costs: Includes election supplies, postage and required state equipment maintenance.

Outside Services: Includes cost for election facilities and moving/hauling of election equipment.

<b>PERSONNEL SUMMARY</b>
(See summary for Clerk's Office)

**PENSION STABILIZATION FUND**

**Narrative:** This fund was created to fully prepare the township to meet our goal of paying our MERS Annual Required Contribution (ARC) at an anticipated 5% rate of return

<b>REVENUE SUMMARY</b>				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Interest	\$99,040	\$50,000	\$75,000	\$50,000
Transfer In from General Fund	2,000,000	0	0	0
	<u>\$2,099,040</u>	<u>\$50,000</u>	<u>\$75,000</u>	<u>\$50,000</u>

<b>STATEMENT OF ASSIGNED FUND BALANCE</b>	
Fund Balance as of December 31, 2023 (per audit)	\$2,099,040
Anticipated Operating Surplus (Deficit) for 2024	<u>75,000</u>
Estimated Available Fund Balance as of December 31, 2024	2,174,040
Anticipated Operating Surplus (Deficit) for 2025	<u>(487,000)</u>
Estimated Available Fund Balance as of December 31, 2025	<u><u>\$1,687,040</u></u>

<b>EXPENDITURE SUMMARY</b>				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>Original Budget</u>	<u>Projected Total</u>	<u>2025 Budget</u>
<b>Pension</b>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$537,000</u>
	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$537,000</u>

<b>PERSONNEL SUMMARY</b>
(Not Applicable)

## SUMMARY OF SPECIAL REVENUE FUNDS

REVENUE SUMMARY				
FUND	2023 Actual	2024 Original Budget	2024 Projected Total	2025 Budget
Local Roads	\$948,146	\$916,010	\$830,372	\$11,055,542
Park Millage	1,481,234	1,523,750	1,517,567	1,582,036
Park Restricted/Designated	166,279	115,200	131,500	147,500
Fire Restricted/Designated	1,346	5	289,263	5
Pedestrian/Bicycle Pathways	1,562,358	1,308,327	765,215	2,836,702
Land Preservation Millage	404,771	266,608	314,698	322,483
Land Preservation Reserve	133,324	40,000	50,000	60,000
Senior Center Millage	189,620	189,533	193,203	200,176
Cable Television	6,967	2,000	4,000	128,000
Police Restricted/Designated	22,642	13,500	31,219	52,500
Library Restricted	674	100	400	250
Community Needs	53,245	17,200	30,330	21,950
Energy Grant	2,662	1,000	1,500	1,500
Law Enforcement Grant Funds	3,740	1,000	2,696	1,500
Opioid Settlement Fund	31,725	600	41,158	16,619
American Rescue Plan Act	1,590,652	662,903	690,396	518,486
CATA Redi-Ride Millage	406,770	422,600	420,903	439,850
<b>TOTAL ADOPTED REVENUES</b>	<b><u>\$7,006,155</u></b>	<b><u>\$5,480,336</u></b>	<b><u>\$5,314,420</u></b>	<b><u>\$17,385,099</u></b>

**FUND BALANCE USAGE:**

Local Roads Fund	\$4,782,840	\$4,443,990	\$5,029,628	\$0
Park Millage	0	48,922	96,442	107,694
Park Restricted/Designated	0	0	0	0
Fire Restricted/Designated	0	0	0	0
Pedestrian/Bicycle Pathways	0	0	273,880	219,808
Land Preservation Millage	0	0	0	0
Land Preservation Reserve	0	0	0	0
Senior Center Millage	0	0	0	0
Cable Television	12,809	0	28,434	0
Police Restricted/Designated	10,295	40,500	4,990	0
Library Restricted	0	0	0	0
Community Needs	8,466	24,000	29,956	34,600
Energy Grant	0	4,000	3,500	3,500
Law Enforcement Grant Funds	0	0	0	0
Opioid Settlement Fund	0	0	0	0
American Rescue Plan Act	0	0	0	128,407
CATA Redi-Ride Millage	0	0	0	31,150
	<b><u>\$4,814,410</u></b>	<b><u>\$4,561,412</u></b>	<b><u>\$5,466,830</u></b>	<b><u>\$525,159</u></b>

EXPENDITURE SUMMARY				
FUND	2023 Actual	2024 Original Budget	2024 Projected Total	2025 Budget
Local Roads	\$5,730,986	\$5,360,000	\$5,860,000	\$5,435,000
Park Millage:				
Parks & Recreation Administration	130,081	214,876	215,641	268,912
Harris Nature Center	218,349	244,777	245,097	235,984
Parks Maintenance	475,486	620,519	649,559	624,834
Park Development	293,202	492,500	503,712	560,000
Total Park Millage	<u>1,117,118</u>	<u>1,572,672</u>	<u>1,614,009</u>	<u>1,689,730</u>
Park Restricted/Designated	104,248	103,351	123,351	135,075
Fire Restricted/Designated	955	0	288,290	0
Pedestrian/Bicycle Pathways	1,463,482	694,512	1,039,095	3,056,510
Land Preservation Millage	211,906	235,321	249,751	261,058
Land Preservation Reserve	361	0	400	400
Senior Center Millage	123,102	148,000	155,000	155,000
Cable Television	19,776	0	32,434	12,000
Police Restricted/Designated	32,937	54,000	36,209	11,000
Library Restricted	0	0	0	0
Community Needs	61,711	41,200	60,286	56,550
Energy Grant	0	5,000	5,000	5,000
Law Enforcement Grant Funds	749	0	1,489	0
Opioid Settlement Fund	0	0	2,000	0
American Rescue Plan Act	1,499,660	612,903	666,698	646,893
CATA Redi-Ride Millage	385,000	420,000	420,000	471,000
<b>TOTAL EXPENDITURES</b>	<b><u>\$10,751,991</u></b>	<b><u>\$9,246,959</u></b>	<b><u>\$10,554,012</u></b>	<b><u>\$11,935,216</u></b>

## LOCAL ROADS FUND

**Narrative:** This fund manages the preservation and maintenance of the Township's local road system and is funded by a special millage passed in August 2019 for 10 years. This millage allows the Township to issue 3 separate bonds to upgrade the roads. The Assistant Township Manager/Director of Public Works oversees this fund.

<b>REVENUE SUMMARY</b>				
Account Classification	2023 Actual	2024 Original Budget	2024 Projected Total	2025 Budget
Property Taxes	\$1,010	\$1,010	\$1,010	\$1,010
Local Community Stabilization Share	\$0	\$0	\$0	\$0
Interest	332,136	300,000	214,362	200,000
Bond Proceeds	0	0	0	10,239,532
Other Intergovernmental revenue	335,000	335,000	335,000	335,000
Operating Transfer In	280,000	280,000	280,000	280,000
	<u>\$948,146</u>	<u>\$916,010</u>	<u>\$830,372</u>	<u>\$11,055,542</u>

<b>STATEMENT OF UNASSIGNED FUND BALANCE</b>	
Fund Balance as of December 31, 2023 (per audit)	\$9,791,263
Anticipated Operating Surplus (Deficit) for 2024	<u>(5,029,628)</u>
Estimated Available Fund Balance as of December 31, 2024	4,761,635
Anticipated Operating Surplus (Deficit) for 2025	<u>5,620,542</u>
Estimated Available Fund Balance as of December 31, 2025	<u>\$10,382,177</u>

<b>EXPENDITURE SUMMARY</b>				
Account Classification	2023 Actual	2024 Original Budget	2024 Projected Total	2025 Budget
Professional Services	\$699,141	\$595,000	\$745,000	\$635,000
Capital Items	5,031,845	4,765,000	5,115,000	4,800,000
	<u>\$5,730,986</u>	<u>\$5,360,000</u>	<u>\$5,860,000</u>	<u>\$5,435,000</u>

**Capital Items:** Local road construction/improvements and sidewalk ramps required by American Disabilities Act.

<b>PERSONNEL SUMMARY</b>	
(Not Applicable)	

## POLICE RESTRICTED/DESIGNATED FUND

**Narrative:** The Police Chief oversees this fund. It is used to account for restricted gifts and grants.

<b>REVENUE SUMMARY</b>				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Grant Revenue	\$6,683	\$5,000	\$5,000	\$4,000
Interest	1,990	500	750	500
Forfeiture Revenue	0	0	0	0
Donations	2,000	1,000	1,000	1,000
MCOLES CPE PA 1	0	0	16,500	40,000
Training Fund PA 302	11,969	7,000	7,969	7,000
	<u>\$22,642</u>	<u>\$13,500</u>	<u>\$31,219</u>	<u>\$52,500</u>

**Grant Revenue:** Grant revenue to cover 50% of the cost of bullet proof vests.

**Forfeiture Revenue:** Money from the confiscation or sale of forfeited property and cash.

**Training Fund PA 302:** Funds from the State of Michigan based on the State funding formula.

<b>STATEMENT OF RESTRICTED FUND BALANCE</b>	
Fund Balance as of December 31, 2023 (per audit)	\$55,009
Anticipated Operating Surplus (Deficit) for 2024	<u>(4,990)</u>
Estimated Available Fund Balance as of December 31, 2024	50,019
Anticipated Operating Surplus (Deficit) for 2025	<u>41,500</u>
Estimated Available Fund Balance as of December 31, 2025	<u>\$91,519</u>

<b>EXPENDITURE SUMMARY</b>				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Miscellaneous - Police Designated	\$ -	\$ -	\$ 2,384	\$ -
Operating costs	3,651	5000	5000	4000
Training Fund PA 302	12,599	7,000	7,969	7,000
Capital Items	16,687	42,000	20,856	0
	<u>\$32,937</u>	<u>\$54,000</u>	<u>\$36,209</u>	<u>\$11,000</u>

**Operating Costs:** Includes the 50% of the cost of replacement bullet proof vests.

**Training Fund PA 302:** Restricted funds for law enforcement training.

**Capital Items:** **None for 2025.**

<b>PERSONNEL SUMMARY</b>	
(Not Applicable)	

## COMMUNITY NEEDS FUND

**Narrative:** The Community Resources Commission functions to promote a better community for all residents through its focus on existing or potential human concerns. Funds are donated for distribution to needy Township residents through the Community Resources Commission, who oversees the fund with the Human Services Specialist.

<b>REVENUE SUMMARY</b>				
Account Classification	2023 Actual	2024 Original Budget	2024 Projected Total	2025 Budget
Donations	\$48,676	\$15,000	\$28,102	\$19,750
Redi-Ride	1,548	1,200	1,200	1,200
Interest	3,021	1,000	1,028	1,000
	\$53,245	\$17,200	\$30,330	\$21,950

<b>STATEMENT OF RESTRICTED FUND BALANCE</b>	
Fund Balance as of December 31, 2023 (per audit)	\$87,397
Anticipated Operating Surplus (Deficit) for 2024	(29,956)
Estimated Available Fund Balance as of December 31, 2024	57,441
Anticipated Operating Surplus (Deficit) for 2025	(34,600)
Estimated Available Fund Balance as of December 31, 2025	\$22,841

<b>EXPENDITURE SUMMARY</b>				
Account Classification	2023 Actual	2024 Original Budget	2024 Projected Total	2025 Budget
Emergency Fund	\$45,932	\$40,000	\$42,895	\$40,000
Redi-Ride	1,200	1,200	1,700	1,700
<b>Back to School Backbacks</b>	<b>2,507</b>	<b>0</b>	<b>2,500</b>	<b>2,500</b>
<b>Holiday Food Assistance</b>	<b>11,774</b>	<b>0</b>	<b>12,000</b>	<b>12,000</b>
<b>Operating Supplies</b>	<b>0</b>	<b>0</b>	<b>40</b>	<b>50</b>
<b>Knob Hill Fire</b>	<b>298</b>	<b>0</b>	<b>851</b>	<b>0</b>
<b>Fundraiser</b>	<b>0</b>	<b>0</b>	<b>300</b>	<b>300</b>
	\$61,711	\$41,200	\$60,286	\$56,550

<b>PERSONNEL SUMMARY</b>	
(Not Applicable)	

# Capital Projects Fund

**Narrative:** This fund was created for the acquisition or construction of capital facilities. These include land, improvements to land, buildings and building improvements and infrastructure.

<b>REVENUE SUMMARY</b>				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Interest	\$126,494	\$60,000	\$75,000	\$50,000
Transfer In from General Fund	\$3,500,000	\$0		\$0
	<u>\$3,626,494</u>	<u>\$60,000</u>	<u>\$75,000</u>	<u>\$50,000</u>

<b>STATEMENT OF ASSIGNED FUND BALANCE</b>	
Fund Balance (Deficit) as of December 31, 2023 (per audit)	\$2,549,038
Anticipated Operating Surplus (Deficit) for 2024	<u>(464,445)</u>
Estimated Available Fund Balance as of December 31, 2024	2,084,593
Anticipated Operating Surplus (Deficit) for 2025	<u>(635,000)</u>
Estimated Available Fund Balance as of December 31, 2025	<u>\$1,449,593</u>

<b>EXPENDITURE SUMMARY</b>				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Original Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Capital Items	\$1,077,456	\$188,445	\$539,445	\$405,000
Transfer out to Local Roads	0	0	0	280,000
	<u>\$1,077,456</u>	<u>\$188,445</u>	<u>\$539,445</u>	<u>\$685,000</u>

**PERSONNEL SUMMARY-(Not Applicable)**

## ECONOMIC DEVELOPMENT CORPORATION

Narrative: The Meridian Township Economic Development Corporation (EDC) has a separate legal identity but operates in conformity with many of the Township's policies and procedures. The EDC is reported in the Township's financial statements as a discreetly presented component unit. The EDC was created to provide means and methods for the encouragement and assistance of industrial and commercial enterprises in relocating, purchasing, constructing, improving, or expanding within the Township, so as to provide needed services and facilities of such enterprises to the residents fo the Township. A Board of Directors, appointed by the Township Board, governs the EDC.

<b>REVENUE SUMMARY</b>				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Adopted Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Sponsorships & Donations	\$5,256	\$0	\$7,850	\$7,850
Interest	206	100	100	100
<b>Issuer Fees Burcham Hills</b>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
	<u>\$15,462</u>	<u>\$10,100</u>	<u>\$17,950</u>	<u>\$17,950</u>

<b>STATEMENT OF FUND BALANCE</b>	
Fund Balance as of December 31, 2023 (per audit)	\$58,937
Anticipated Operating Surplus (Deficit) for 2024	<u>(6,650)</u>
Estimated Available Fund Balance as of December 31, 2024	52,287
Anticipated Operating Surplus (Deficit) for 2025	<u>(3,050)</u>
Estimated Available Fund Balance as of December 31, 2025	<u>\$49,237</u>

<b>EXPENDITURE SUMMARY</b>				
<u>Account Classification</u>	<u>2023 Actual</u>	<u>2024 Adopted Budget</u>	<u>2024 Projected Total</u>	<u>2025 Budget</u>
Community Promotion (Chinese New Year, Juneteenth, Small Business Grants, Misc.)	<u>\$11,804</u>	<u>\$24,600</u>	<u>\$24,600</u>	<u>\$21,000</u>
	<u>\$11,804</u>	<u>\$24,600</u>	<u>\$24,600</u>	<u>\$21,000</u>

**CAPITAL OUTLAY/IMPROVEMENT SUMMARY  
2025  
BUDGET**

DEPARTMENT	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ITEM DESCRIPTION	BUDGET AMOUNT
<b>GENERAL FUND:</b>				
Police	979.000	Machinery & Equipment	Replacement of worn equipment- Ear Protection (\$3,000), 2 Rifle Rated Ballistic Shields (\$11,000), 10 Pistol Rated Ballistic Shields (10,000), 2 Speed Signs with Survey Capability (11,000). 2 Radars (3,600) and LED Flares for Patrol Vehicles (3,500)	41,100
	980.000	Office Ewuipment & Furniture	Office Furniture Needs	22,000
Building Division	826.000	Computer Services/Supplies	BS&A Improvements	15,000
Park Maintenance	979.000	Machinery & Equipment	Maintenance Tools and Equipment (12,000), Parking Lot Striper (2,000)	14,000
				<u>\$ 92,100</u>
Capital Outlay	980.015	New Computer Workstations	New Computer Workstations	9,000
	980.020	Hardware	Brightline Node replacement	75,000
	980.030	Computer Upgrades	Virtual Operating System Upgrades	12,000
	980.050	Server Upgrades	SQL Server replacement (\$22,500) and Encryption Hardware for HIPPA (\$5,000)	27,500
	980.070	Mobile Data Units	Replacement of ambulance computers x 2 (\$10,000) and a additional fire/pd computer (\$12,000)	22,000
	980.080	Phone System	Depricate Emulated PRI (4,000) and Phone System Hardware (3,500)	7,500
				<u>\$ 153,000</u>
<b>TOTAL-GENERAL FUND</b>				<b>\$245,100</b>
<b>SPECIAL REVENUE FUNDS:</b>				
Local Roads Fund	974.000	Construction/Improvements	Local Street Maintenance	<b>\$4,800,000</b>
Park Millage				
Park Maintenance	979.000	Machinery & Equipment	Maintenance Tools and Equipment (12,000), Parking Lot Striper (2,000)	14,000
				<u><b>\$14,000</b></u>
Park Development	974.000	Construction/Improvement	Okemos Trailhead Construction (150,000), Marshall Park Amenities (50,000), Towner Road Inclusive Play (300,000), Ottawa Hills Playground (50,000) and Red Cedar Waterway (10,000)	<b>\$560,000</b>
Pathway Millage	974.000	Construction/Improvements	MSU to Lake Lansing Trail, Phase III	<b>\$2,700,000</b>
Cable TV	980.010	Video Production Equipment	MacBook Editing Laptops (\$6,000) and Camera Accessories (\$6,000)	<b>12,000</b>
American Rescue Plan Act	974.000	Construction/Improvements	Local Street Maintenance	<b>\$646,893</b>
<b>TOTAL-SPECIAL REVENUE FUNDS</b>				<b>\$8,732,893</b>
<b>CONSTRUCTION FUND:</b>				
TIRF	972.020	Lake Lansing Watershed	Lake Lansing management	\$ 90,000
	974.000	Construction/Improvements	Sidewalk maintenance	70,000
Capital Project Fund	974.000	Construction/Improvements	Service Center Generator (\$300,000), Historic Village Solar Project (\$80,000), and Finish Interior Painting of Public Safety Building (\$25,000)	405,000
				<u><b>565,000</b></u>
<b>TOTAL-CONSTRUCTION FUND</b>				<b>\$565,000</b>
<b>PUBLIC WORKS FUNDS:</b>				

**CAPITAL OUTLAY/IMPROVEMENT SUMMARY  
2025  
BUDGET**

DEPARTMENT	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ITEM DESCRIPTION	BUDGET AMOUNT
Capital Outlay-Sewer	974.000	Construction/Improvements	Forest Hills Lift Station (1,300,000) and 2025 Sanitary Rehab Project (1,000,000)	<b>\$2,300,000</b>
Capital Outlay-Water	974.000	Construction/Improvements	Water Meter Replacement Project Yr 2 of 3 (\$1,000,000)	<b>\$1,000,000</b>
<b>TOTAL-PUBLIC WORKS FUNDS</b>				<b>\$3,300,000</b>
<b>Motor Pool</b>	981.000	Vehicles	2 Police Explorers (\$180,000), Police Escape (\$60,000), Parks Dodge Ram 3500 (\$69,000), Engineering Ford Explorer (\$48,000), Sewer F-250 (\$65,000), Sewer F-450 (\$100,000), Water F-250 (\$65,000), Water F-350 (\$65,000), Public Works Track Skid Steer (\$100,000), and Fire Medic 931 (\$259,000)	1,099,000
<b>Total Motor Pool</b>				<b>\$1,099,000</b>
<b>TOTAL - ALL FUNDS</b>				<b>\$13,941,993</b>

GL NUMBER	DESCRIPTION	2023 ACTIVITY	2024 ORIGINAL BUDGET	2024 PROJECTED ACTIVITY	2025 REQUESTED BUDGET
Dept 000.000					
101-000.000-402.000	CURRENT PROPERTY TAXES	8,248,208	8,830,000	8,830,000	9,217,375
101-000.000-402.100	Payment in Lieu of Taxes	7,448	7,200	9,012	9,000
101-000.000-402.200	MUNICIPAL SERVICES AGREEMENT			9,000	9,000
101-000.000-404.030	POLICE MILLAGE 98/04	1,193,190	1,277,000	1,277,000	1,333,425
101-000.000-405.050	FIRE MILLAGE - 98/04	1,257,270	1,346,000	1,377,529	1,404,990
101-000.000-405.080	POLICE/FIRE MILLAGE - 18	2,923,914	3,136,000	3,136,000	3,274,371
101-000.000-406.000	TRAILER PARK COLLECTIONS	796	200	200	200
101-000.000-409.000	Community Services Millage	129,298	138,700	138,700	144,592
101-000.000-412.000	DELINQUENT PROPERTY TAXES	8,730	5,000	7,125	5,000
101-000.000-428.000	STREET LIGHTS	409,335	395,000	419,253	425,000
101-000.000-445.000	TAX PENALTIES	14,842	8,000	17,597	15,000
101-000.000-447.000	TAX ADMINISTRATION FEE	1,160,555	1,204,000	1,204,000	1,264,200
101-000.000-476.000	BUILDING PERMITS	784,095	600,000	700,000	600,000
101-000.000-476.100	MECHANICAL PERMITS	87,681	90,000	90,000	90,000
101-000.000-476.200	ELECTRICAL PERMITS	77,463	75,000	75,000	75,000
101-000.000-476.300	PLUMBING PERMITS	45,053	75,000	75,000	50,000
101-000.000-476.400	MEP REGISTRATION FEES			1,805	
101-000.000-476.500	LIQUOR LICENSE APPLICATION FEE	500		250	
101-000.000-477.000	FRANCHISE FEES - CABLE TV	424,311	475,000	475,000	425,000
101-000.000-477.500	CABLE PEG FEES	91,228	120,000	125,000	
101-000.000-478.000	Other Permits	23,997	20,000	20,000	20,000
101-000.000-479.000	MOBILE FOOD VENDOR PERMITS	565	500	1,000	1,000
101-000.000-481.000	MARIHUANA APPLICATION FEES	35,000	25,000	25,000	20,000
101-000.000-491.000	PAVEMENT SEALANT LICENSE	125	150	250	250
101-000.000-502.000	GRANT REVENUE - FEDERAL	62,265		31,385	
101-000.000-540.100	State Grant Revenue	118,865		68,000	
101-000.000-542.500	METRO Act Fees	36,026	20,000	30,000	30,000
101-000.000-568.000	LIQUOR TAX REFUND	33,012	25,000	25,000	30,000
101-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	50,280	50,000	62,094	63,000
101-000.000-574.000	STATE REVENUE SHARING	4,918,987	4,850,000	4,850,000	4,864,367
101-000.000-574.010	STATE REVENUE SHARING - PUBLIC SAFETY	1,002		1,503	
101-000.000-581.000	OTHER INTRGOVTL REVENUE	81,550	80,000	82,556	82,000
101-000.000-582.000	Local Revenue Sharing Agreements	534,214	540,000	606,366	615,000
101-000.000-605.000	FIRE INSPECTION CHARGES	7,400	8,000	8,000	8,000
101-000.000-606.500	RECREATION PROGRAM REV	21,098	15,000	15,000	15,000
101-000.000-606.501	Sporties for Shorties	24,510	20,000	20,000	20,000
101-000.000-606.502	Sand Volleyball	2,125	2,400	2,400	2,400
101-000.000-606.503	Adult Softball	3,190	4,000	4,000	4,000
101-000.000-606.505	Special Events	8,715	7,000	5,000	5,000
101-000.000-606.510	RECREATION - BASEBALL	19,565		23,595	24,000
101-000.000-606.601	Oaks Soccer	4,235			
101-000.000-606.604	SOCCER		53,000	53,000	53,000
101-000.000-606.605	BASEBALL/SOFTBALL		27,000	27,000	27,000
101-000.000-606.606	FOOTBALL		12,000	12,000	12,000
101-000.000-606.700	Contract Programs		1,300	1,300	1,300
101-000.000-606.801	HYRA Basketball	22,097	14,000	14,000	14,000
101-000.000-606.802	HYRA T-BALL	3,685		3,520	
101-000.000-606.803	HYRA Flag Football	13,377			
101-000.000-606.804	HYRA Soccer	61,935		6,730	
101-000.000-606.850	HBL REVENUE	5,320	3,000	3,000	3,000
101-000.000-606.900	OBSC Revenue		2,000	2,000	2,000
101-000.000-606.950	WILLIAMSTON REC REVENUE	16,065	12,000	12,000	12,000
101-000.000-607.000	SOR FEES	440	500	500	500
101-000.000-615.000	FRANCHISE FEES - BWL	171,691	160,000	160,000	172,000
101-000.000-616.000	PLANNING DEPARTMENT	25,840	25,000	30,000	30,000

101-000.000-617.000	PUBLIC WORKS SERVICES	1,050,000	1,050,000	1,050,000	1,050,000
101-000.000-618.000	PEDESTRIAN BIKEPATH ADMINISTRATIVE				59,175
101-000.000-619.000	CEMETERY REVENUE	27,350	20,000	22,500	22,500
101-000.000-627.000	ANNUAL RENTAL INSPECTION FEES	115,467	85,000	85,000	110,000
101-000.000-627.010	RENTAL HOUSG REINSPECTION FEES	17,025	5,000	15,000	15,000
101-000.000-627.015	RENTAL REGISTRATION	47,600	20,000	42,500	30,000
101-000.000-627.016	Rental Registration Renewal	10,390	2,500	2,500	2,500
101-000.000-627.017	VACANT/ABANDONED REGISTRATION	1,575	1,000	1,000	1,000
101-000.000-628.000	VENDOR FEES	1,060	200	200	200
101-000.000-637.000	COPIES	1,354	1,000	1,300	1,000
101-000.000-637.010	POLICE DESK REVENUE	1,411	750	1,000	1,000
101-000.000-637.020	FOIA REQUESTS - COPIES	8,042	3,500	3,500	3,500
101-000.000-637.500	ELECTRONIC COPIES	2,100	1,500	1,500	1,500
101-000.000-638.000	AMBULANCE FEE COLLECTIONS	1,951,885	1,500,000	1,500,000	1,700,000
101-000.000-643.000	CEMETERY LOT SALES	40,470	20,000	20,000	20,000
101-000.000-647.040	RECYCLING REVENUE	5,650	7,000	5,000	7,000
101-000.000-647.050	SPONSOR REVENUE	7,000	5,000	5,000	5,000
101-000.000-647.110	SPONSOR REVENUE - PRIDE EVENT	6,684		3,414	3,500
101-000.000-647.120	SPONSOR REVENUE-PANCAKE BREAKFAST	2,726		1,000	1,000
101-000.000-656.000	PARKING TICKETS	3,565	4,000	6,000	5,000
101-000.000-657.000	ORDINANCE FINES	2,202	6,000	15,000	7,500
101-000.000-657.010	FINES-UTC ENFORCEMENT	39,219	50,000	50,000	50,000
101-000.000-657.020	FINES-RETAIL FRAUD ORDINANCE	1,200	1,000	1,000	1,000
101-000.000-657.030	POLICE SERVICES-WILLIAMSTOWN TWP	165,305	160,000	160,000	160,000
101-000.000-658.000	FALSE ALARM FEES	4,150	4,000	4,000	4,000
101-000.000-660.000	COURT RESTITUTION	15,511	10,000	10,000	10,000
101-000.000-660.500	TCPS REVENUE SHARING	1,001	1,000	1,000	1,000
101-000.000-665.000	INTEREST	497,298	400,000	450,000	450,000
101-000.000-667.200	Rent-School Street	6,960	6,960	6,960	6,960
101-000.000-669.000	Unrealized invest gain/loss	269,032			
101-000.000-674.175	DONATIONS - SHOP WITH A COP	2,420	1,500	1,500	1,500
101-000.000-674.500	LOCAL GRANTS	15,000			
101-000.000-675.000	MISCELLANEOUS	3,277	2,000	3,471	2,000
101-000.000-676.000	REIMBURSEMENTS	28,300	30,000	30,000	30,000
101-000.000-676.020	REIMBURSEMENTS-POLICE	8,855	12,000	38,500	15,000
101-000.000-676.030	REIMBURSEMENTS-FIRE	92,143	5,000	55,000	50,000
101-000.000-676.050	REIMBURSEMENTS-CROSSING GUARDS	12,604	15,000	15,000	15,000
101-000.000-676.300	REIMBURSEMENTS-SCHOOL SECURITY	15,735	36,000	36,000	36,000
101-000.000-693.000	SALE OF FIXED ASSETS	1,000			
101-000.000-699.285	TRANSFER IN FROM ARPA FUND	300,000			
NET OF REVENUES/APPROPRIATIONS - 000.000 -		27,953,659	27,225,860	27,817,515	28,351,805
Dept 100.101 - TOWNSHIP BOARD					
101-100.101-701.000	SALARIES	76,423	81,000	81,000	80,107
101-100.101-714.000	FICA	5,846	6,200	6,200	6,128
101-100.101-718.000	WORKERS COMPENSATION	91	160	160	152
101-100.101-728.000	OPERATING SUPPLIES	1,611	1,000	1,000	1,000
101-100.101-821.000	PROFESSIONAL SERVICES	1,000	2,000	165,000	2,000
101-100.101-822.010	EMPLOYEE RECOGNITION	568	2,000	1,000	2,000
101-100.101-825.000	PROFESSIONAL CONFERENCES/DUES	7,401	7,000	7,000	7,000
101-100.101-851.000	COMMUNICATIONS	11,599	2,000	7,939	8,000
101-100.101-870.000	MILEAGE		500		
NET OF REVENUES/APPROPRIATIONS - 100.101 - TOWNSHIP BOARD		(104,539)	(101,860)	(269,299)	(106,387)
Dept 170.173 - ADMINISTRATIVE SERVICES					
101-170.173-708.000	PCOR FEDERAL FEE	1,045	1,200	1,200	1,200
101-170.173-715.000	HEALTH INSURANCE	11,423	15,000	20,000	20,000
101-170.173-715.100	RETIREE HEALTH INS - OPEB	178,336	210,000	210,000	210,000
101-170.173-717.000	PENSION	17,352	25,500	25,500	32,676
101-170.173-724.000	UNEMPLOYMENT COMPENSATION		1,000	1,000	1,000
101-170.173-728.000	OPERATING SUPPLIES	20,423	20,000	20,000	15,000
101-170.173-730.000	POSTAGE	37,698	50,000	45,000	45,000

101-170.173-806.000	CLAIM REIMBURSEMENT		10,000	10,000	10,000
101-170.173-808.000	LEGAL FEES	183,871	250,000	275,000	250,000
101-170.173-808.100	LEGAL FEES - UTC	81,325	85,000	75,000	75,000
101-170.173-808.200	LEGAL FEES - LABOR RELATIONS	36,735	50,000	110,000	50,000
101-170.173-810.000	ADVERTISING	605			
101-170.173-812.000	INSURANCE	213,649	220,000	233,022	230,000
101-170.173-820.000	CONTRACTUAL SERVICES	3,611	8,000	5,000	5,000
101-170.173-821.000	PROFESSIONAL SERVICES			5,410	2,500
101-170.173-836.000	AMBULANCE BILLING	109,322	85,000	85,000	95,000
101-170.173-920.000	UTILITIES-ELECTRIC/GAS/WATER	197,879	240,000	200,000	200,000
101-170.173-921.000	UTILITIES-TELEPHONE & DATA SERVICES	160,358	165,000	165,000	165,000
101-170.173-921.500	UTILITIES-CELL PHONE REIMB	22,787	25,000	25,000	25,000
101-170.173-922.000	UTILITIES-STREET LIGHTS	414,261	385,000	400,000	400,000
101-170.173-936.000	EQUIPMENT MAINTENANCE	32,681	35,000	35,000	35,000
101-170.173-965.000	Property Taxes	905	1,000	1,000	1,000
101-170.173-980.000	OFFICE EQUIPMENT & FURNITURE	8,572			
NET OF REVENUES/APPROPRIATIONS - 170.173 - ADMINISTRATIVE SERVICES		(1,732,838)	(1,881,700)	(1,947,132)	(1,868,376)
Dept 170.191 - ACCOUNTING					
101-170.191-701.000	SALARIES	306,771	317,500	336,250	354,273
101-170.191-701.080	SALARIES - TEMPORARY	4,888	5,000	10,000	5,000
101-170.191-706.000	OVERTIME	402	500	1,000	1,000
101-170.191-709.000	MERS 457 CONTRIBUTION	232	250	250	250
101-170.191-710.000	LONGEVITY		320		
101-170.191-714.000	FICA	23,382	24,350	25,784	27,121
101-170.191-715.000	HEALTH INSURANCE	71,396	70,000	70,000	61,911
101-170.191-716.000	LIFE/DISABILITY INSURANCE	1,172	1,730	1,730	1,766
101-170.191-717.000	PENSION	21,668	29,218	29,218	18,628
101-170.191-717.500	HEALTH CARE SAVINGS PLAN	5,512	6,000	6,000	5,961
101-170.191-718.000	WORKERS COMPENSATION	830	1,180	1,249	1,241
101-170.191-728.000	OPERATING SUPPLIES	10,402	11,000	11,000	11,000
101-170.191-730.000	POSTAGE	16,867	20,000	18,000	18,000
101-170.191-807.000	AUDIT	39,595	30,000	37,902	35,000
101-170.191-821.000	PROFESSIONAL SERVICES	4,850	5,000	10,000	7,500
101-170.191-825.000	PROFESSIONAL CONFERENCES/DUES	5,776	6,000	6,302	6,500
101-170.191-870.000	MILEAGE	254	100	100	100
NET OF REVENUES/APPROPRIATIONS - 170.191 - ACCOUNTING		(513,997)	(528,148)	(564,785)	(555,251)
Dept 170.215 - CLERK					
101-170.215-701.000	SALARIES	217,946	260,290	260,290	274,927
101-170.215-706.000	OVERTIME	1,909	10,000	25,000	2,000
101-170.215-709.000	MERS 457 CONTRIBUTION	464	500	500	500
101-170.215-710.000	LONGEVITY	320	320	640	640
101-170.215-714.000	FICA	16,415	20,000	20,000	21,272
101-170.215-715.000	HEALTH INSURANCE	30,150	48,850	48,850	56,632
101-170.215-716.000	LIFE/DISABILITY INSURANCE	1,025	1,540	1,540	1,650
101-170.215-717.000	PENSION	25,434	35,470	35,470	60,540
101-170.215-717.500	HEALTH CARE SAVINGS PLAN	1,591	5,210	5,210	5,539
101-170.215-718.000	WORKERS COMPENSATION	553	820	820	830
101-170.215-728.000	OPERATING SUPPLIES	2,299	1,500	1,500	1,500
101-170.215-750.000	PUBLICATIONS		500	500	500
101-170.215-820.000	CONTRACTUAL SERVICES	19,470	16,770	20,000	17,500
101-170.215-825.000	PROFESSIONAL CONFERENCES/DUES	6,410	3,600	4,946	4,600
101-170.215-826.000	COMPUTER SERVICES/SUPPLIES	976	2,000	2,000	2,000
101-170.215-870.000	MILEAGE	821	500	500	500
101-170.215-980.000	OFFICE EQUIPMENT & FURNITURE	1,259		8,688	
NET OF REVENUES/APPROPRIATIONS - 170.215 - CLERK		(327,042)	(407,870)	(436,454)	(451,130)
Dept 170.228 - INFORMATION TECHNOLOGY					
101-170.228-701.000	SALARIES	261,435	270,560	270,560	286,254
101-170.228-706.000	OVERTIME	1,005			
101-170.228-709.000	MERS 457 CONTRIBUTION	766	830	825	825

101-170.228-710.000	LONGEVITY	2,560	2,560	2,560	2,880
101-170.228-714.000	FICA	20,408	20,960	20,960	22,182
101-170.228-715.000	HEALTH INSURANCE	29,035	30,770	30,770	32,070
101-170.228-715.010	INSURANCE OPT OUT	4,500	4,500	4,500	4,500
101-170.228-716.000	LIFE/DISABILITY INSURANCE	1,099	1,580	1,580	1,695
101-170.228-717.000	PENSION	26,129	33,025	33,025	28,625
101-170.228-717.500	HEALTH CARE SAVINGS PLAN	5,226	5,420	5,420	5,725
101-170.228-718.000	WORKERS COMPENSATION	721	1,020	1,020	1,015
101-170.228-728.000	OPERATING SUPPLIES	12	500	500	1,000
101-170.228-819.000	TRAINING	19,562	32,600	22,000	37,400
101-170.228-820.000	CONTRACTUAL SERVICES	42,343	30,200	26,000	21,900
101-170.228-821.000	PROFESSIONAL SERVICES	13,500	25,000	25,000	51,500
101-170.228-825.000	PROFESSIONAL CONFERENCES/DUES		2,400	2,400	5,500
101-170.228-826.000	COMPUTER SERVICES/SUPPLIES	5,913	12,000	11,550	14,000
101-170.228-826.010	Existing Software License Agreements	334,256	348,000	348,000	415,000
101-170.228-826.020	Existing Hardware Licenses	25,751	32,350	55,000	50,350
101-170.228-978.000	SOFTWARE	21,019	6,400	14,500	3,000
NET OF REVENUES/APPROPRIATIONS - 170.228 - INFORMATION TECHNOLOGY		(815,240)	(860,675)	(876,170)	(985,421)
Dept 170.243 - ASSESSING					
101-170.243-701.000	SALARIES	308,275	318,000	318,000	329,403
101-170.243-701.080	SALARIES - TEMPORARY		9,900	9,900	11,520
101-170.243-704.000	BOARD OF REVIEW	3,217	4,200	4,415	4,750
101-170.243-709.000	MERS 457 CONTRIBUTION	696	750	750	750
101-170.243-710.000	LONGEVITY	1,920	1,920	1,920	1,920
101-170.243-714.000	FICA	22,967	25,610	25,610	26,648
101-170.243-715.000	HEALTH INSURANCE	63,541	73,340	73,340	70,762
101-170.243-716.000	LIFE/DISABILITY INSURANCE	1,249	1,860	1,860	1,954
101-170.243-717.000	PENSION	39,332	48,770	48,770	51,531
101-170.243-717.500	HEALTH CARE SAVINGS PLAN	6,158	6,360	6,360	6,588
101-170.243-718.000	WORKERS COMPENSATION	1,429	1,880	1,880	1,802
101-170.243-728.000	OPERATING SUPPLIES	3,331	5,000	6,000	6,000
101-170.243-819.000	TRAINING	1,592	920	920	1,000
101-170.243-821.000	PROFESSIONAL SERVICES	860	28,500	28,500	40,500
101-170.243-825.000	PROFESSIONAL CONFERENCES/DUES	1,562	3,180	3,180	3,300
101-170.243-826.000	COMPUTER SERVICES/SUPPLIES		3,000		
101-170.243-870.000	MILEAGE	72	400	400	400
NET OF REVENUES/APPROPRIATIONS - 170.243 - ASSESSING		(456,201)	(533,590)	(531,805)	(558,828)
Dept 170.253 - TREASURER					
101-170.253-701.000	SALARIES	196,316	206,000	206,000	209,560
101-170.253-701.080	SALARIES - TEMPORARY	1,736	5,000	10,000	5,000
101-170.253-706.000	OVERTIME	2,268	2,000	1,000	2,000
101-170.253-709.000	MERS 457 CONTRIBUTION	464	500	500	500
101-170.253-710.000	LONGEVITY	1,600	1,600	1,600	1,600
101-170.253-714.000	FICA	14,841	16,100	16,100	16,345
101-170.253-715.000	HEALTH INSURANCE	52,361	60,000	60,000	62,564
101-170.253-716.000	LIFE/DISABILITY INSURANCE	806	1,100	1,100	1,230
101-170.253-717.000	PENSION	36,256	48,118	48,118	35,146
101-170.253-717.500	HEALTH CARE SAVINGS PLAN	3,898	4,050	4,050	4,099
101-170.253-718.000	WORKERS COMPENSATION	456	628	628	604
101-170.253-728.000	OPERATING SUPPLIES	599	400	450	500
101-170.253-730.000	POSTAGE	19,226	12,500	12,500	12,500
101-170.253-731.000	INVESTMENT CHARGES	4		20	
101-170.253-808.000	LEGAL FEES			750	750
101-170.253-820.000	CONTRACTUAL SERVICES	4,547	4,200	22,250	30,000
101-170.253-825.000	PROFESSIONAL CONFERENCES/DUES	4,328	4,000	4,000	4,000
101-170.253-870.000	MILEAGE	1,376	840	750	750
101-170.253-900.000	PRINTING/PUBLISHING	4,194	5,000	5,003	5,000
101-170.253-955.000	MISCELLANEOUS	337	500	500	500
101-170.253-980.000	OFFICE EQUIPMENT & FURNITURE	53		100	
NET OF REVENUES/APPROPRIATIONS - 170.253 - TREASURER		(345,666)	(372,536)	(395,419)	(392,648)

Dept 170.262 - ELECTIONS					
101-170.262-701.080	SALARIES - TEMPORARY	24,176	30,000	115,000	24,235
101-170.262-701.130	SALARIES-AUGUST PRIMARY		30,000	30,000	
101-170.262-701.140	SALARIES-NOVEMBER ELECTION	59	30,000	30,000	
101-170.262-701.150	SALARIES-PRESIDENTIAL PRIMARY		30,000	54,500	
101-170.262-701.163	SALARIES-EARLY VOTING		24,300	24,300	
101-170.262-706.000	OVERTIME	297	1,000	5,000	297
101-170.262-714.000	FICA	1,843	12,240	12,240	1,843
101-170.262-717.000	PENSION	90	7,636	7,636	90
101-170.262-717.500	HEALTH CARE SAVINGS PLAN		400		
101-170.262-728.000	OPERATING SUPPLIES	29,346	3,000	46,413	30,672
101-170.262-728.002	Supplies-Aug Election	1,092	33,000	25,000	
101-170.262-728.003	Supplies-Nov Election	1,204	33,000	33,000	
101-170.262-728.004	Supplies-Pres Elec	172	33,000	33,000	
101-170.262-730.000	POSTAGE	2,000	2,000	2,500	2,000
101-170.262-730.002	Postage-Aug Election		2,000	2,049	
101-170.262-730.003	Postage-Nov Elec		2,000	2,000	
101-170.262-730.004	Postage Pres Elec		2,000	2,000	
101-170.262-820.000	CONTRACTUAL SERVICES	3,700	5,000	10,000	5,000
101-170.262-825.000	PROFESSIONAL CONFERENCES/DUES	718		350	500
101-170.262-870.000	MILEAGE		100	700	
101-170.262-936.000	EQUIPMENT MAINTENANCE	17,440	17,500	17,500	17,500
101-170.262-980.000	OFFICE EQUIPMENT & FURNITURE		10,000	10,185	
NET OF REVENUES/APPROPRIATIONS - 170.262 - ELECTIONS		(82,137)	(308,176)	(463,373)	(82,137)

Dept 170.265 - BUILDING MAINTENANCE					
101-170.265-701.000	SALARIES	69,164	72,750	72,750	76,815
101-170.265-702.020	AFTER-HOURS RESPONSE STIPEND	40		80	120
101-170.265-706.000	OVERTIME	3,164	5,000	3,500	3,500
101-170.265-709.000	MERS 457 CONTRIBUTION	232	250	250	250
101-170.265-710.000	LONGEVITY	320	320	320	640
101-170.265-714.000	FICA	6,249	6,400	6,400	6,694
101-170.265-715.000	HEALTH INSURANCE	3,164	1,650	4,650	22,757
101-170.265-715.010	INSURANCE OPT OUT	4,500	4,500	4,500	
101-170.265-716.000	LIFE/DISABILITY INSURANCE	293	430	430	461
101-170.265-717.000	PENSION	16,109	20,668	20,668	17,629
101-170.265-717.500	HEALTH CARE SAVINGS PLAN	1,383	1,550	1,550	1,636
101-170.265-718.000	WORKERS COMPENSATION	2,192	3,360	3,360	3,360
101-170.265-727.000	LICENSES	4,136	4,050	4,050	4,050
101-170.265-728.000	OPERATING SUPPLIES	18,069	12,500	12,500	12,500
101-170.265-760.000	UNIFORMS		200	200	200
101-170.265-761.000	CLOTHING ALLOWANCE	804	750	850	800
101-170.265-819.000	TRAINING	290	1,000	500	500
101-170.265-820.000	CONTRACTUAL SERVICES	250,964	315,000	300,000	300,000
101-170.265-828.000	SOLID WASTE CONTAINER SERVICES	11,692	12,500	12,000	12,000
101-170.265-930.000	BUILDING REPAIRS	23,283	15,000	15,000	15,000
101-170.265-936.000	EQUIPMENT MAINTENANCE	2,730			
101-170.265-937.000	BUILDING MAINTENANCE	14,614	3,000	18,000	18,000
101-170.265-942.000	EQUIPMENT RENTAL	14,960	16,456	16,456	18,102
101-170.265-979.000	MACHINERY AND EQUIPMENT	498	2,500	2,500	2,000
NET OF REVENUES/APPROPRIATIONS - 170.265 - BUILDING MAINTENANCE		(448,850)	(499,834)	(560,514)	(517,014)

Dept 170.270 - ADMIN & HUMAN RESOURCES					
101-170.270-701.000	SALARIES	574,215	596,100	596,100	638,140
101-170.270-701.080	SALARIES - TEMPORARY	7,331			
101-170.270-709.000	MERS 457 CONTRIBUTION	3,169	3,500	3,412	3,485
101-170.270-710.000	LONGEVITY	1,989	1,920	1,143	1,920
101-170.270-714.000	FICA	45,253	46,100	46,100	49,231
101-170.270-715.000	HEALTH INSURANCE	70,825	83,500	83,500	86,230
101-170.270-715.010	INSURANCE OPT OUT	4,500	4,500	4,500	4,500
101-170.270-716.000	LIFE/DISABILITY INSURANCE	2,909	3,180	3,180	3,254

101-170.270-717.000	PENSION	60,701	68,768	68,768	64,141
101-170.270-717.500	HEALTH CARE SAVINGS PLAN	10,527	10,950	10,950	11,172
101-170.270-718.000	WORKERS COMPENSATION	1,545	2,230	2,230	2,252
101-170.270-728.000	OPERATING SUPPLIES	888	1,000	1,000	1,000
101-170.270-809.000	ACTUARIAL SERVICES	27,125	25,000	25,000	25,000
101-170.270-814.000	MEETING EXPENSE	1,322	2,000	500	1,000
101-170.270-819.000	TRAINING	433	30,000	30,000	20,000
101-170.270-820.000	CONTRACTUAL SERVICES	3,750	5,000	3,750	3,750
101-170.270-822.010	EMPLOYEE RECOGNITION	12,882	5,000	5,300	5,000
101-170.270-822.020	INTERVIEW/HIRING EXPENSES	2,750	4,000	4,000	3,000
101-170.270-825.000	PROFESSIONAL CONFERENCES/DUES	8,884	8,000	8,000	6,000
101-170.270-835.000	PHYSICALS	30,957	32,000	32,000	30,000
101-170.270-835.010	EMPLOYEE WELLNESS PROGRAM	6,226	10,000	10,000	7,500
101-170.270-870.000	MILEAGE	145			
101-170.270-942.000	EQUIPMENT RENTAL	21,750	23,925	23,925	26,318
NET OF REVENUES/APPROPRIATIONS - 170.270 - ADMIN & HUMAN RESOURCES		(900,076)	(966,673)	(963,358)	(992,893)
Dept 170.271 - Grounds Maintenance					
101-170.271-701.000	SALARIES	54,390	55,900	55,900	59,800
101-170.271-701.080	SALARIES - TEMPORARY	7,868	12,000	12,000	12,000
101-170.271-702.020	AFTER-HOURS RESPONSE STIPEND		100	100	100
101-170.271-706.000	OVERTIME	2,443	7,000	5,500	5,000
101-170.271-709.000	MERS 457 CONTRIBUTION	232	330	250	250
101-170.271-710.000	LONGEVITY	1,280	1,280	1,280	1,280
101-170.271-714.000	FICA	5,102	6,150	6,150	6,409
101-170.271-715.000	HEALTH INSURANCE	7,084	8,000	8,000	8,198
101-170.271-716.000	LIFE/DISABILITY INSURANCE	399	330	330	359
101-170.271-717.000	PENSION	14,693	20,818	20,818	17,789
101-170.271-717.500	HEALTH CARE SAVINGS PLAN	1,088	1,200	1,200	1,196
101-170.271-718.000	WORKERS COMPENSATION	1,946	3,200	3,200	3,020
101-170.271-727.000	LICENSES	2,786	2,700	2,700	2,700
101-170.271-728.000	OPERATING SUPPLIES	5,692	10,000	7,500	7,500
101-170.271-760.000	UNIFORMS	174	200	200	200
101-170.271-761.000	CLOTHING ALLOWANCE	804	750	750	750
101-170.271-819.000	TRAINING	350	1,000	750	750
101-170.271-820.000	CONTRACTUAL SERVICES	7,448	25,000	25,000	20,000
101-170.271-870.000	MILEAGE	12			
101-170.271-934.000	GROUNDS MAINTENANCE	30,831	35,000	35,000	30,000
101-170.271-936.000	EQUIPMENT MAINTENANCE	518	1,000	1,000	1,000
101-170.271-942.000	EQUIPMENT RENTAL	60,140	66,154	66,154	72,770
101-170.271-979.000	MACHINERY AND EQUIPMENT		1,000	1,000	1,000
NET OF REVENUES/APPROPRIATIONS - 170.271 - Grounds Maintenance		(205,280)	(259,112)	(254,782)	(252,071)
Dept 170.272 - ENVIRONMENTAL PROGRAM					
101-170.272-701.000	SALARIES	43,752	45,025	45,025	61,714
101-170.272-709.000	MERS 457 CONTRIBUTION			250	250
101-170.272-710.000	LONGEVITY	640	960	960	960
101-170.272-714.000	FICA	3,354	3,525	3,525	4,814
101-170.272-715.000	HEALTH INSURANCE	6,838	7,875	7,875	22,757
101-170.272-716.000	LIFE/DISABILITY INSURANCE	183	265	265	370
101-170.272-717.000	PENSION	4,375	10,493	10,493	6,171
101-170.272-717.500	HEALTH CARE SAVINGS PLAN	875	900	900	1,234
101-170.272-718.000	WORKERS COMPENSATION	243	295	295	352
101-170.272-728.000	OPERATING SUPPLIES	7	100	100	100
101-170.272-820.000	CONTRACTUAL SERVICES	24,045	24,000	24,000	24,000
101-170.272-870.000	MILEAGE	75			
101-170.272-880.000	COMMUNITY PROMOTION	1,976	2,000	2,000	2,000
101-170.272-880.200	CLIMATE SUSTAINABILITY PROGRAM		30,000	30,000	
101-170.272-880.300	GREEN GRANT PROGRAM		20,000	20,000	20,000
101-170.272-888.500	RECYCLING-SPECIAL PROJECTS	9,815	10,000	10,000	10,000
101-170.272-934.000	GROUNDS MAINTENANCE	9,750	10,000	9,000	16,000
NET OF REVENUES/APPROPRIATIONS - 170.272 - ENVIRONMENTAL PROGRAM		(105,928)	(165,438)	(164,688)	(170,722)

Dept 170.445 - WATERSHED MANAGEMENT					
101-170.445-820.000	CONTRACTUAL SERVICES	25,363	20,000	20,000	20,000
101-170.445-842.000	DRAINS AT LARGE	27,588	95,000	34,436	40,000
101-170.445-842.500	CHAPTER 20 DRAINS		49,580	50,601	291,000
101-170.445-842.501	CHAPTER 20 DRAINS INTEREST			18,579	87,528
101-170.445-843.000	INTERCOUNTY DRAINS - REMY CHANDLER PR	11,364	11,364	11,364	11,364
101-170.445-843.001	INTERCOUNTY DRAINS - REMY CHANDLER IN	764	580	573	382
101-170.445-843.500	SPECIAL PROJECT DRAINS - PRINCIPAL	656,408	660,000	656,408	396,408
101-170.445-843.501	SPECIAL PROJECT DRAINS - INTEREST	206,350	210,000	188,914	71,655
NET OF REVENUES/APPROPRIATIONS - 170.445 - WATERSHED MANAGEMENT		(927,837)	(1,046,524)	(980,875)	(918,337)
Dept 170.567 - CEMETERY					
101-170.567-701.000	SALARIES	25,581	24,000	24,000	26,978
101-170.567-702.020	AFTER-HOURS RESPONSE STIPEND			240	240
101-170.567-706.000	OVERTIME	2,757	2,500	2,500	2,500
101-170.567-709.000	MERS 457 CONTRIBUTION	58	70	70	63
101-170.567-710.000	LONGEVITY	240	320	320	320
101-170.567-714.000	FICA	2,074	3,050	3,050	2,313
101-170.567-715.000	HEALTH INSURANCE	3,560	4,100	4,100	4,262
101-170.567-716.000	LIFE/DISABILITY INSURANCE	92	150	150	162
101-170.567-717.000	PENSION	2,757	9,818	9,818	2,891
101-170.567-717.500	HEALTH CARE SAVINGS PLAN	510	550	550	590
101-170.567-718.000	WORKERS COMPENSATION	122	250	250	169
101-170.567-727.000	LICENSES	375	380	375	375
101-170.567-728.000	OPERATING SUPPLIES	882	1,000	1,000	1,000
101-170.567-820.000	CONTRACTUAL SERVICES	37,660	36,400	36,400	48,900
101-170.567-880.000	COMMUNITY PROMOTION		200	200	200
101-170.567-920.000	UTILITIES-ELECTRIC/GAS/WATER	1,535	2,200	2,200	2,000
101-170.567-930.000	BUILDING REPAIRS	251	1,000	1,000	1,000
101-170.567-942.000	EQUIPMENT RENTAL	24,260	26,686	26,686	29,355
101-170.567-974.000	CONSTRUCTION/IMPROVEMENTS				1,600
101-170.567-980.000	OFFICE EQUIPMENT & FURNITURE	160	1,000	1,000	1,000
NET OF REVENUES/APPROPRIATIONS - 170.567 - CEMETERY		(102,874)	(113,674)	(113,909)	(125,918)
Dept 300.301 - POLICE					
101-300.301-701.000	SALARIES	2,561,112	2,977,600	3,228,875	3,369,029
101-300.301-701.040	SALARIES-RECORD DIVISION	190,163	224,530	224,530	244,266
101-300.301-701.050	SALARIES-CROSSING GUARDS	28,568	30,000	30,000	30,900
101-300.301-701.170	SALARIES-CADETS	97,071	136,560	136,560	140,657
101-300.301-702.000	SICK LEAVE INCENTIVE PAY	18,310	17,526	19,526	15,803
101-300.301-702.010	HOLIDAY PAYOUT	82,723	108,938	108,938	126,928
101-300.301-706.000	OVERTIME	240,194	150,000	200,000	100,000
101-300.301-706.010	OVERTIME-COURT HEARINGS	15,070	12,000	15,000	15,000
101-300.301-706.030	OVERTIME-RECORDS DIVISION	114	1,000	1,000	1,000
101-300.301-706.040	OVERTIME-SCHOOL SECURITY	44,719	36,000	36,000	30,000
101-300.301-706.050	OVERTIME-CANINE UNIT	4,996	9,200	9,200	9,000
101-300.301-706.060	OVERTIME-TRAINING	20,399	20,000	20,000	15,000
101-300.301-706.070	OVERTIME-HOLIDAY	24,758	28,000	28,000	28,000
101-300.301-709.000	MERS 457 CONTRIBUTION	232	250	250	250
101-300.301-710.000	LONGEVITY	19,543	18,240	18,240	18,240
101-300.301-714.000	FICA	258,606	291,000	309,850	322,323
101-300.301-715.000	HEALTH INSURANCE	502,737	531,630	531,630	548,620
101-300.301-715.010	INSURANCE OPT OUT	55,500	49,500	49,500	49,500
101-300.301-716.000	LIFE/DISABILITY INSURANCE	12,817	18,540	19,850	21,041
101-300.301-717.000	PENSION	2,323,276	2,235,576	2,235,576	2,415,575
101-300.301-717.500	HEALTH CARE SAVINGS PLAN	30,624	63,590	66,550	94,623
101-300.301-718.000	WORKERS COMPENSATION	54,120	87,090	92,450	94,442
101-300.301-720.000	PHYSICAL FITNESS AWARDS	6,000	12,000	12,300	12,300
101-300.301-727.000	LICENSES	12,000	20,000	20,500	20,500
101-300.301-728.000	OPERATING SUPPLIES	11,876	12,000	12,000	10,000
101-300.301-728.020	OPERATING SUPPLIES-BREATHALYZE	695	1,400	1,400	1,500

101-300.301-728.040	OPERATING SUPPLIES-CANINE UNIT	3,485	4,000	4,000	4,000
101-300.301-728.050	OPERATING SUPPLIES-CRIME PREV.	2,720	3,800	3,800	3,800
101-300.301-728.070	OPERATING SUPPLIES-DARE PROG.	3,000	3,000	3,000	3,600
101-300.301-728.300	Operating Costs - Spec Resp Team	1,900	6,000	6,000	6,000
101-300.301-739.000	AMMUNITION	21,337	24,000	24,000	22,000
101-300.301-750.000	PUBLICATIONS	2,248	2,500		
101-300.301-760.000	UNIFORMS	28,805	28,000	32,250	28,000
101-300.301-761.000	CLOTHING ALLOWANCE	2,275	3,500	3,500	3,500
101-300.301-762.000	UNIFORM CLEANING	5,772	8,000	8,000	7,000
101-300.301-764.000	SHOES AND BOOTS	4,039	5,000	5,000	6,000
101-300.301-808.000	LEGAL FEES	2,750	3,000	3,000	3,000
101-300.301-811.000	ACCREDITATION STUDY	1,000	1,000	1,000	1,000
101-300.301-820.000	CONTRACTUAL SERVICES			12,000	7,200
101-300.301-820.035	TOWING SERVICES	2,508	2,500	2,500	2,500
101-300.301-820.040	911 OPERATION		6,000		
101-300.301-820.060	PRINTING CONTRACT	2,203	2,500	2,500	2,500
101-300.301-825.000	PROFESSIONAL CONFERENCES/DUES	4,565	6,000	6,000	7,000
101-300.301-826.000	COMPUTER SERVICES/SUPPLIES	1,374	10,000	10,000	17,000
101-300.301-827.000	RADIO MAINTENANCE	120	3,000	3,000	6,000
101-300.301-831.000	TRAINING	62,399	20,000	42,792	10,000
101-300.301-831.500	TRAINING-REIMBURSABLE	5,000	7,500	7,500	
101-300.301-851.000	COMMUNICATIONS	413	500	500	3,500
101-300.301-870.000	MILEAGE		1,000	1,000	1,000
101-300.301-880.060	SHOP WITH A COP	1,562	1,500	1,500	1,500
101-300.301-936.000	EQUIPMENT MAINTENANCE	5,400	7,000	33,000	37,000
101-300.301-942.000	EQUIPMENT RENTAL	208,625	229,488	229,488	252,436
101-300.301-956.060	BICYCLE PATROL FUND*		500	500	500
101-300.301-979.000	MACHINERY AND EQUIPMENT	29,134	41,900	34,400	41,100
101-300.301-980.000	OFFICE EQUIPMENT & FURNITURE		2,500	2,500	22,000
NET OF REVENUES/APPROPRIATIONS - 300.301 - POLICE		(7,018,857)	(7,525,858)	(7,910,455)	(8,233,633)
Dept 300.336 - FIRE DEPARTMENT					
101-300.336-701.000	SALARIES	2,712,116	2,980,554	3,256,278	3,410,497
101-300.336-701.060	SALARIES-PART TIME FIREFIGHTRS	2,107	15,000	15,000	10,000
101-300.336-701.070	SALARIES-ACTING PAY	29,495	25,000	30,000	30,000
101-300.336-702.000	SICK LEAVE INCENTIVE PAY	13,732	12,461	13,391	18,210
101-300.336-702.010	HOLIDAY PAYOUT	112,367	121,361	121,361	144,074
101-300.336-706.000	OVERTIME	240,090	95,000	95,000	95,000
101-300.336-706.060	OVERTIME-TRAINING	16,618	20,000	20,000	20,000
101-300.336-706.070	OVERTIME-HOLIDAY	15,030	12,000	15,000	15,000
101-300.336-709.000	MERS 457 CONTRIBUTION	232	250	250	250
101-300.336-710.000	LONGEVITY	21,094	18,800	18,800	20,800
101-300.336-714.000	FICA	246,357	256,713	277,808	292,251
101-300.336-715.000	HEALTH INSURANCE	480,326	612,845	612,845	600,651
101-300.336-715.010	INSURANCE OPT OUT	30,000	31,500	31,500	31,500
101-300.336-716.000	LIFE/DISABILITY INSURANCE	12,158	17,953	19,607	20,548
101-300.336-717.000	PENSION	2,878,258	2,664,199	2,680,543	2,979,093
101-300.336-717.500	HEALTH CARE SAVINGS PLAN	64,000	88,164	96,477	103,256
101-300.336-718.000	WORKERS COMPENSATION	80,258	147,827	159,942	167,796
101-300.336-720.000	PHYSICAL FITNESS AWARDS	17,250	19,000	19,000	19,000
101-300.336-721.000	FOOD ALLOWANCE	27,326	29,600	28,800	28,800
101-300.336-726.000	SPECIAL EQUIPMENT	64,908	41,650	41,650	40,000
101-300.336-728.000	OPERATING SUPPLIES	11,880	12,500	12,500	12,500
101-300.336-728.090	OPERATING SUPPLIES-AMBULANCE	88,563	80,000	80,000	80,000
101-300.336-732.000	HAZMAT	9,390	9,500	9,500	9,500
101-300.336-750.000	PUBLICATIONS	933	1,200	1,200	1,200
101-300.336-760.000	UNIFORMS	22,948	16,000	16,000	16,000
101-300.336-762.000	UNIFORM CLEANING	94	1,000	1,000	1,000
101-300.336-764.000	SHOES AND BOOTS	7,213	6,650	6,650	6,650
101-300.336-820.000	CONTRACTUAL SERVICES	27,551	29,530	29,530	226,177
101-300.336-823.000	EMERGENCY MEDICAL TRAINING	13,390	11,000	50,003	10,000
101-300.336-825.000	PROFESSIONAL CONFERENCES/DUES	1,159	2,500	2,500	2,500

101-300.336-827.000	RADIO MAINTENANCE	5,108	13,000	13,000	10,000
101-300.336-831.000	TRAINING	23,784	25,000	25,000	25,000
101-300.336-880.000	COMMUNITY PROMOTION	4,178	4,000	4,000	4,000
101-300.336-936.000	EQUIPMENT MAINTENANCE	14,841	18,100	18,100	15,000
101-300.336-942.000	EQUIPMENT RENTAL	282,820	311,102	311,102	342,211
101-300.336-979.000	MACHINERY AND EQUIPMENT	39,943	15,000	15,000	15,000
101-300.336-980.000	OFFICE EQUIPMENT & FURNITURE	5,065			
NET OF REVENUES/APPROPRIATIONS - 300.336 - FIRE DEPARTMENT		(7,622,582)	(7,765,959)	(8,148,337)	(8,823,464)
Dept 600.670 - HUMAN SERVICES					
101-600.670-701.000	SALARIES	40,773	40,490	40,490	43,180
101-600.670-701.090	SALARIES-APPOINTED OFFICIALS	788	1,200	1,200	1,200
101-600.670-709.000	MERS 457 CONTRIBUTION			250	250
101-600.670-714.000	FICA	3,494	3,190	3,190	3,414
101-600.670-715.000	HEALTH INSURANCE	7,468	1,650	18,568	22,757
101-600.670-715.010	INSURANCE OPT OUT	4,500	4,500		
101-600.670-716.000	LIFE/DISABILITY INSURANCE	168	230	230	259
101-600.670-717.000	PENSION	3,937	10,016	4,447	4,318
101-600.670-717.500	HEALTH CARE SAVINGS PLAN	788	810	810	864
101-600.670-718.000	WORKERS COMPENSATION	109	150	150	152
101-600.670-728.000	OPERATING SUPPLIES	61	700	700	700
NET OF REVENUES/APPROPRIATIONS - 600.670 - HUMAN SERVICES		(62,086)	(62,936)	(70,035)	(77,094)
Dept 700.701 - DEV. - PLANNING/ADMIN.					
101-700.701-701.000	SALARIES	371,231	392,000	392,000	417,127
101-700.701-701.080	SALARIES - TEMPORARY		6,000		7,500
101-700.701-701.090	SALARIES-APPOINTED OFFICIALS	5,580	10,000	7,500	10,000
101-700.701-706.000	OVERTIME	290	1,000	1,000	1,000
101-700.701-709.000	MERS 457 CONTRIBUTION	871	938	938	938
101-700.701-710.000	LONGEVITY	320	320	320	960
101-700.701-714.000	FICA	28,703	31,500	31,500	33,356
101-700.701-715.000	HEALTH INSURANCE	62,144	63,630	63,630	66,336
101-700.701-715.010	INSURANCE OPT OUT	2,250	3,380	3,380	3,375
101-700.701-716.000	LIFE/DISABILITY INSURANCE	1,548	2,280	2,280	2,465
101-700.701-717.000	PENSION	33,895	41,968	41,968	38,187
101-700.701-717.500	HEALTH CARE SAVINGS PLAN	7,421	7,830	7,830	8,343
101-700.701-718.000	WORKERS COMPENSATION	1,612	2,660	2,660	2,116
101-700.701-728.000	OPERATING SUPPLIES		1,500	1,500	1,500
101-700.701-750.000	PUBLICATIONS		250	250	250
101-700.701-821.000	PROFESSIONAL SERVICES	21,819	35,000	55,000	10,000
101-700.701-821.243	PROFESSIONAL SERVICES - BROWNFIELD		5,000		
101-700.701-825.000	PROFESSIONAL CONFERENCES/DUES	2,929	9,500	6,000	6,000
101-700.701-870.000	MILEAGE		300	250	250
101-700.701-880.000	COMMUNITY PROMOTION		2,000	2,000	2,000
101-700.701-942.000	EQUIPMENT RENTAL	4,635	5,099	5,099	5,609
101-700.701-976.500	GRANT EXPENDITURES	35,719			
NET OF REVENUES/APPROPRIATIONS - 700.701 - DEV. - PLANNING/ADMIN.		(580,967)	(622,155)	(625,105)	(617,312)
Dept 700.703 - DEV. - BUILDING DIVISION					
101-700.703-701.000	SALARIES	473,338	503,000	503,000	526,301
101-700.703-701.080	SALARIES - TEMPORARY	1,824	6,000		
101-700.703-702.000	SICK LEAVE INCENTIVE PAY	1,016	980	980	980
101-700.703-706.000	OVERTIME		250		
101-700.703-709.000	MERS 457 CONTRIBUTION	1,219	1,320	1,320	1,313
101-700.703-710.000	LONGEVITY	3,292	3,200	3,200	1,920
101-700.703-714.000	FICA	38,071	39,350	39,350	40,968
101-700.703-715.000	HEALTH INSURANCE	48,765	47,160	47,160	49,147
101-700.703-715.010	INSURANCE OPT OUT	20,250	19,150	19,150	19,125
101-700.703-716.000	LIFE/DISABILITY INSURANCE	1,806	2,580	2,580	2,777
101-700.703-717.000	PENSION	40,582	48,718	48,718	43,334
101-700.703-717.500	HEALTH CARE SAVINGS PLAN	8,597	8,876	8,876	9,278
101-700.703-718.000	WORKERS COMPENSATION	2,378	3,100	3,100	2,890

101-700.703-728.000	OPERATING SUPPLIES	1,343	1,250	2,500	2,000
101-700.703-750.000	PUBLICATIONS		1,000	1,000	
101-700.703-825.000	PROFESSIONAL CONFERENCES/DUES	4,704	7,500	6,000	6,000
101-700.703-826.000	COMPUTER SERVICES/SUPPLIES		15,000	15,000	15,000
101-700.703-942.000	EQUIPMENT RENTAL	23,155	25,471	25,471	28,018
NET OF REVENUES/APPROPRIATIONS - 700.703 - DEV. - BUILDING DIVISION		(670,340)	(733,905)	(727,405)	(749,051)
Dept 750.752 - PARK COMMISSION					
101-750.752-701.090	SALARIES-APPOINTED OFFICIALS	1,500	3,750	3,750	3,750
101-750.752-714.000	FICA	115	290	290	287
101-750.752-718.000	WORKERS COMPENSATION	6	10	10	7
101-750.752-728.000	OPERATING SUPPLIES		1,000	1,000	1,000
101-750.752-825.000	PROFESSIONAL CONFERENCES/DUES	1,155	1,800	1,800	2,200
NET OF REVENUES/APPROPRIATIONS - 750.752 - PARK COMMISSION		(2,776)	(6,850)	(6,850)	(7,244)
Dept 750.753 - PARKS AND RECREATION ADMIN.					
101-750.753-701.000	SALARIES	83,197	120,000	120,000	93,961
101-750.753-701.080	SALARIES - TEMPORARY	9,012	13,440	17,500	15,000
101-750.753-706.000	OVERTIME	9,348	9,000	9,000	9,000
101-750.753-709.000	MERS 457 CONTRIBUTION	116	250	250	250
101-750.753-710.000	LONGEVITY	658		110	
101-750.753-714.000	FICA	8,333	10,465	10,465	9,043
101-750.753-715.000	HEALTH INSURANCE	9,212	21,500	21,500	11,379
101-750.753-716.000	LIFE/DISABILITY INSURANCE	394	690	690	564
101-750.753-717.000	PENSION	7,985	10,000	10,000	7,882
101-750.753-717.500	HEALTH CARE SAVINGS PLAN	1,633	2,290	2,290	1,879
101-750.753-718.000	WORKERS COMPENSATION	1,439	3,100	3,100	2,420
101-750.753-728.000	OPERATING SUPPLIES	2,758	4,000	4,000	3,000
101-750.753-821.000	PROFESSIONAL SERVICES	2,053	6,500		
101-750.753-825.000	PROFESSIONAL CONFERENCES/DUES	485	2,500	2,500	2,500
101-750.753-870.000	MILEAGE	24			
101-750.753-880.000	COMMUNITY PROMOTION	17,785	32,300	32,300	38,300
101-750.753-882.500	Recreation Program Expenses	19,220	35,000	35,000	30,000
NET OF REVENUES/APPROPRIATIONS - 750.753 - PARKS AND RECREATION ADMIN.		(173,652)	(271,035)	(268,705)	(225,178)
Dept 750.754 - Recreation					
101-750.754-701.000	SALARIES	119,175	124,168	124,168	134,694
101-750.754-701.080	SALARIES - TEMPORARY	8,088	10,000	10,000	10,000
101-750.754-706.000	OVERTIME	4,469	5,500	5,500	5,500
101-750.754-709.000	MERS 457 CONTRIBUTION	464	500	500	500
101-750.754-710.000	LONGEVITY	1,280	1,280	1,280	1,280
101-750.754-714.000	FICA	9,251	10,821	10,821	11,626
101-750.754-715.000	HEALTH INSURANCE	7,824	15,727	15,727	16,397
101-750.754-716.000	LIFE/DISABILITY INSURANCE	282	745	745	808
101-750.754-717.000	PENSION	11,912	12,967	12,967	14,019
101-750.754-717.500	HEALTH CARE SAVINGS PLAN	2,382	2,483	2,483	2,694
101-750.754-718.000	WORKERS COMPENSATION	1,530	4,007	4,007	4,201
101-750.754-825.000	PROFESSIONAL CONFERENCES/DUES	1,784	2,900	2,900	2,500
101-750.754-870.000	MILEAGE		100	100	100
101-750.754-882.500	Recreation Program Expenses	17,509	28,000	15,000	30,000
101-750.754-882.501	Sporties for Shorties	1,837	3,000	3,000	3,000
101-750.754-882.506	SNELL TOWAR RECREATION CENTER		5,000	5,000	5,000
101-750.754-882.507	ADULT SPORTS	478	4,000	4,000	4,000
101-750.754-882.601	Oaks Soccer	2,430			
101-750.754-882.602	Oaks Football	1,745			
101-750.754-882.604	SOCCER		17,300	17,300	15,000
101-750.754-882.605	BASEBALL/SOFTBALL		23,600	23,600	20,000
101-750.754-882.606	FOOTBALL		5,800	5,800	5,800
101-750.754-882.607	RECREATION UNIFORMS		16,000	16,000	16,000
101-750.754-882.801	BASKETBALL	7,478	8,000	8,000	8,000
101-750.754-882.802	HYRA Baseball/Softball	55			
101-750.754-882.803	HYRA Flag Football	1,745			

101-750.754-882.804	HYRA Soccer	2,430			
101-750.754-882.805	HYRA - Misc.	8,765			
101-750.754-882.910	YOUTH BASEBALL/SOFTBALL	9,950			
101-750.754-882.950	WILLIAMSTON REC EXPENDITURES	679	7,000	2,000	2,000
101-750.754-955.000	MISCELLANEOUS	17,803	20,000	20,000	20,000
NET OF REVENUES/APPROPRIATIONS - 750.754 - Recreation		(241,345)	(328,898)	(310,898)	(333,119)
Dept 750.758 - Park Maintenance					
101-750.758-701.000	SALARIES	145,895	153,650	153,650	165,612
101-750.758-701.080	SALARIES - TEMPORARY	20,597	20,480	20,480	21,760
101-750.758-702.020	AFTER-HOURS RESPONSE STIPEND	440	400	400	400
101-750.758-706.000	OVERTIME	9,146	6,000	6,000	6,000
101-750.758-709.000	MERS 457 CONTRIBUTION	627	680	680	675
101-750.758-710.000	LONGEVITY	832	1,220	1,220	1,216
101-750.758-714.000	FICA	14,605	14,560	14,560	15,487
101-750.758-715.000	HEALTH INSURANCE	31,175	43,570	43,570	45,917
101-750.758-715.010	INSURANCE OPT OUT	900	900	900	900
101-750.758-716.000	LIFE/DISABILITY INSURANCE	667	930	930	994
101-750.758-717.000	PENSION	15,190	20,218	20,218	16,334
101-750.758-717.500	HEALTH CARE SAVINGS PLAN	2,915	3,080	3,080	3,312
101-750.758-718.000	WORKERS COMPENSATION	3,352	5,480	5,480	5,668
101-750.758-723.000	AUTO ALLOWANCE	7,157			
101-750.758-727.000	LICENSES	6,638	6,380	6,380	6,380
101-750.758-728.000	OPERATING SUPPLIES	37,173	40,000	55,025	50,000
101-750.758-760.000	UNIFORMS	567	800	800	800
101-750.758-761.000	CLOTHING ALLOWANCE	2,009	1,880	1,880	1,875
101-750.758-820.000	CONTRACTUAL SERVICES	59,697	65,000	68,879	70,000
101-750.758-825.000	PROFESSIONAL CONFERENCES/DUES	950	600	600	600
101-750.758-827.000	RADIO MAINTENANCE		700	700	700
101-750.758-828.000	SOLID WASTE CONTAINER SERVICES	521	3,000	3,000	3,000
101-750.758-934.000	GROUNDS MAINTENANCE	4,822	16,000	16,000	16,000
101-750.758-942.000	EQUIPMENT RENTAL	60,150	66,165	66,165	72,782
101-750.758-979.000	MACHINERY AND EQUIPMENT	7,071	26,000	26,000	14,000
NET OF REVENUES/APPROPRIATIONS - 750.758 - Park Maintenance		(433,096)	(497,693)	(516,597)	(520,412)
Dept 750.775 - COMMUNITY ACTIVITIES					
101-750.775-821.000	PROFESSIONAL SERVICES	29,324			
101-750.775-880.000	COMMUNITY PROMOTION	15,800	5,800	5,800	5,800
101-750.775-880.100	COMMUNITY PROMOTION - HEALTH & SAFETY	1,510			
101-750.775-880.110	COMMUNITY PROMOTION - PRIDE EVENT	2,749	1,500	2,500	2,500
101-750.775-883.000	MEALS ON WHEELS		5,000		
101-750.775-886.000	COMMUNITY BAND	1,700	1,700	1,700	1,700
101-750.775-889.000	LAKE LANSING CLEAN UP	10,000	10,000	10,000	10,000
NET OF REVENUES/APPROPRIATIONS - 750.775 - COMMUNITY ACTIVITIES		(61,083)	(24,000)	(20,000)	(20,000)
Dept 750.800 - ASSOCIATIONS AND AUTHORITIES					
101-750.800-825.010	CONVENTION/VISITORS BUREAU	130	150	150	150
101-750.800-825.020	TRI-COUNTY REGIONAL PLANNING	20,185	22,000	22,000	22,000
101-750.800-825.040	CHAMBER OF COMMERCE	446	450	450	450
101-750.800-825.060	MICHIGAN TOWNSHIPS ASSOCIATION	8,378	8,500	8,777	9,000
101-750.800-825.080	MICHIGAN MUNICIPAL LEAGUE	9,225	9,100	9,686	9,750
101-750.800-825.095	LEAP INC	15,000	15,000	15,000	15,000
NET OF REVENUES/APPROPRIATIONS - 750.800 - ASSOCIATIONS AND AUTHORITIES		(53,364)	(55,200)	(56,063)	(56,350)
Dept 750.806 - CABLE TV					
101-750.806-701.000	SALARIES	160,818	170,550	170,550	182,002
101-750.806-701.080	SALARIES - TEMPORARY	14,760	32,500	32,500	32,500
101-750.806-706.000	OVERTIME		2,000	2,000	2,000
101-750.806-709.000	MERS 457 CONTRIBUTION	696	750	750	750
101-750.806-710.000	LONGEVITY	320			320
101-750.806-714.000	FICA	13,797	15,800	15,800	16,644
101-750.806-715.000	HEALTH INSURANCE	24,811	16,200	16,200	16,887

101-750.806-715.010	INSURANCE OPT OUT	5,625	4,500	4,500	4,500
101-750.806-716.000	LIFE/DISABILITY INSURANCE	881	1,035	1,035	1,104
101-750.806-717.000	PENSION	15,866	23,221	23,221	18,400
101-750.806-717.500	HEALTH CARE SAVINGS PLAN	3,173	3,455	3,455	3,680
101-750.806-718.000	WORKERS COMPENSATION	701	920	920	924
101-750.806-728.000	OPERATING SUPPLIES		650	650	500
101-750.806-750.000	PUBLICATIONS	9,392	13,700	13,737	19,000
101-750.806-820.000	CONTRACTUAL SERVICES	65,867	75,090	75,090	71,600
101-750.806-825.000	PROFESSIONAL CONFERENCES/DUES	8,829	13,920	13,920	13,250
101-750.806-870.000	MILEAGE	124	100	100	500
101-750.806-880.000	COMMUNITY PROMOTION	3,176	3,600	3,600	3,000
101-750.806-880.070	PANCAKE BREAKFAST	2,726			
101-750.806-890.000	Special Events	677	3,000	3,000	3,000
101-750.806-936.000	EQUIPMENT MAINTENANCE	202	500	500	500
101-750.806-955.000	MISCELLANEOUS	120	500		
101-750.806-980.000	OFFICE EQUIPMENT & FURNITURE		500	500	500
101-750.806-980.010	VIDEO PRODUCTION EQUIPMENT	26,521	12,000	12,000	
NET OF REVENUES/APPROPRIATIONS - 750.806 - CABLE TV		(359,082)	(394,491)	(394,028)	(391,561)
Dept 900.901 - CAPITAL OUTLAY					
101-900.901-821.000	PROFESSIONAL SERVICES	11,377			
101-900.901-974.000	CONSTRUCTION/IMPROVEMENTS	473,065	220,000	220,000	
101-900.901-980.015	New Computer Workstations		6,000	6,000	9,000
101-900.901-980.020	HARDWARE		75,000	75,000	75,000
101-900.901-980.030	Computer Upgrades		12,900	12,000	12,000
101-900.901-980.050	Server Upgrades		28,000	28,000	27,500
101-900.901-980.070	Mobile Data Units	8,868	22,300	22,300	22,000
101-900.901-980.080	PHONE SYSTEMS		5,500	5,500	7,500
NET OF REVENUES/APPROPRIATIONS - 900.901 - CAPITAL OUTLAY		(493,310)	(369,700)	(368,800)	(153,000)
Dept 965.966 - OPERATING TRANSFERS OUT					
101-965.966-995.008	TRANSFER-OUT TO LOCAL ROADS FUND	280,000	280,000	280,000	
101-965.966-995.009	TRANSFER OUT TO MP FOR POLICE & FIRE	250,000	127,000	127,000	127,000
101-965.966-995.103	TRANSFER OUT TO PENSION STABILIZATION	2,000,000			
101-965.966-995.401	TRANSFER OUT TO CAPITAL PROJECT FUND	3,500,000			
NET OF REVENUES/APPROPRIATIONS - 965.966 - OPERATING TRANSFERS OUT		(6,030,000)	(407,000)	(407,000)	(127,000)
ESTIMATED REVENUES - FUND 101		27,953,659	27,225,860	27,817,515	28,351,805
APPROPRIATIONS - FUND 101		30,871,045	27,111,490	28,292,841	28,311,551
NET OF REVENUES/APPROPRIATIONS - FUND 101		(2,917,386)	114,370	(475,326)	40,254
BEGINNING FUND BALANCE		15,269,906	12,352,523	12,352,523	11,877,197
ENDING FUND BALANCE		12,352,520	12,466,893	11,877,197	11,917,451

Fund 103 - PENSION STABILIZATION FUND

Dept 000.000

103-000.000-665.000	INTEREST	99,040	50,000	75,000	50,000
103-000.000-699.101	TRANSFER IN FROM GENERAL FUND	2,000,000			
103-000.000-717.000	PENSION				537,000
NET OF REVENUES/APPROPRIATIONS - 000.000 -		2,099,040	50,000	75,000	(487,000)
ESTIMATED REVENUES - FUND 103		2,099,040	50,000	75,000	50,000
APPROPRIATIONS - FUND 103					537,000
NET OF REVENUES/APPROPRIATIONS - FUND 103		2,099,040	50,000	75,000	(487,000)
BEGINNING FUND BALANCE			2,099,040	2,099,040	2,174,040
ENDING FUND BALANCE		2,099,040	2,149,040	2,174,040	1,687,040

Fund 204 - LOCAL ROADS					
Dept 000.000					
204-000.000-402.000	CURRENT PROPERTY TAXES	1,010	1,010	1,010	1,010
204-000.000-581.000	OTHER INTRGOVTL REVENUE	335,000	335,000	335,000	335,000
204-000.000-665.000	INTEREST	329,761	300,000	200,000	200,000
204-000.000-676.000	REIMBURSEMENTS	2,375		14,362	
204-000.000-696.000	OTHR FINANCING SRCE-BOND PROCEEDS				10,239,532
204-000.000-699.000	OPERATING TRANSFER IN	280,000	280,000	280,000	280,000
204-000.000-821.000	PROFESSIONAL SERVICES	699,141	595,000	745,000	635,000
204-000.000-974.000	CONSTRUCTION/IMPROVEMENTS	5,031,845	4,765,000	5,115,000	4,800,000
NET OF REVENUES/APPROPRIATIONS - 000.000 -		(4,782,840)	(4,443,990)	(5,029,628)	5,620,542
ESTIMATED REVENUES - FUND 204		948,146	916,010	830,372	11,055,542
APPROPRIATIONS - FUND 204		5,730,986	5,360,000	5,860,000	5,435,000
NET OF REVENUES/APPROPRIATIONS - FUND 204		(4,782,840)	(4,443,990)	(5,029,628)	5,620,542
BEGINNING FUND BALANCE		14,574,103	9,791,262	9,791,262	4,761,634
ENDING FUND BALANCE		9,791,263	5,347,272	4,761,634	10,382,176

Fund 208 - PARK MILLAGE

Dept 000.000

208-000.000-405.030	PARK MILLAGE	1,307,379	1,404,400	1,390,527	1,462,286
208-000.000-412.000	DELINQUENT PROPERTY TAXES	830	250	678	250
208-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	7,091	5,600	8,362	6,500
208-000.000-665.000	INTEREST	76,405	35,000	35,000	35,000
208-000.000-667.000	RENTALS	16,975	15,000	20,000	15,000
208-000.000-667.020	HARRIS CENTER	56,995	55,000	55,000	55,000
208-000.000-667.060	DOG PARKS	9,200	8,000	8,000	8,000
208-000.000-674.150	DONATIONS	1,872	500		
208-000.000-675.000	MISCELLANEOUS	4,487			
NET OF REVENUES/APPROPRIATIONS - 000.000 -		1,481,234	1,523,750	1,517,567	1,582,036

Dept 750.753 - PARKS AND RECREATION ADMIN.

208-750.753-701.000	SALARIES	92,936	118,323	118,323	104,972
208-750.753-701.080	SALARIES - TEMPORARY		13,440	13,440	13,440
208-750.753-706.000	OVERTIME	291	400	400	400
208-750.753-709.000	MERS 457 CONTRIBUTION	162	175	175	175
208-750.753-710.000	LONGEVITY	658		107	64
208-750.753-714.000	FICA	7,103	10,124	10,124	9,107
208-750.753-715.000	HEALTH INSURANCE	12,276	24,711	24,711	14,789
208-750.753-716.000	LIFE/DISABILITY INSURANCE	590	710	710	630
208-750.753-717.000	PENSION	7,660	10,081	10,081	8,681
208-750.753-717.500	HEALTH CARE SAVINGS PLAN	1,829	2,366	2,366	2,099
208-750.753-718.000	WORKERS COMPENSATION	1,801	3,146	3,146	2,655
208-750.753-728.000	OPERATING SUPPLIES	648	1,200	1,200	1,200
208-750.753-807.000	AUDIT		2,500	3,158	3,000
208-750.753-821.000	PROFESSIONAL SERVICES	2,053	20,000	20,000	100,000
208-750.753-825.000	PROFESSIONAL CONFERENCES/DUES	19	1,700	1,700	1,700
208-750.753-870.000	MILEAGE	302	300	300	300
208-750.753-880.000	COMMUNITY PROMOTION	134	4,000	4,000	4,000
208-750.753-965.000	Property Taxes	1,619	1,700	1,700	1,700
NET OF REVENUES/APPROPRIATIONS - 750.753 - PARKS AND RECREATION ADMIN.		(130,081)	(214,876)	(215,641)	(268,912)

Dept 750.756 - Harris Nature Center

208-750.756-701.000	SALARIES	85,385	89,325	89,325	94,067
208-750.756-701.080	SALARIES - TEMPORARY	29,265	40,000	40,000	40,000
208-750.756-706.000	OVERTIME	4,264	3,500	3,500	3,500
208-750.756-709.000	MERS 457 CONTRIBUTION	325	350	350	350
208-750.756-710.000	LONGEVITY	384	832	832	832
208-750.756-714.000	FICA	9,153	10,260	10,260	10,614
208-750.756-715.000	HEALTH INSURANCE	20,138	22,480	22,480	23,440
208-750.756-715.010	INSURANCE OPT OUT	1,800	1,800	1,800	1,800
208-750.756-716.000	LIFE/DISABILITY INSURANCE	384	540	540	564
208-750.756-717.000	PENSION	8,538	15,020	15,020	9,525
208-750.756-717.500	HEALTH CARE SAVINGS PLAN	1,708	1,790	1,790	1,881
208-750.756-718.000	WORKERS COMPENSATION	1,763	2,880	2,880	2,911
208-750.756-728.000	OPERATING SUPPLIES	17,415	18,000	18,000	18,000
208-750.756-820.000	CONTRACTUAL SERVICES	13,273	15,000	15,000	15,000
208-750.756-825.000	PROFESSIONAL CONFERENCES/DUES	637	2,500	2,500	3,000
208-750.756-870.000	MILEAGE	137	500	500	500
208-750.756-920.000	UTILITIES-ELECTRIC/GAS/WATER	11,360	10,000	10,000	10,000
208-750.756-974.000	CONSTRUCTION/IMPROVEMENTS	12,420	10,000	10,320	
NET OF REVENUES/APPROPRIATIONS - 750.756 - Harris Nature Center		(218,349)	(244,777)	(245,097)	(235,984)

Dept 750.758 - Park Maintenance

208-750.758-701.000	SALARIES	170,624	177,422	177,422	188,568
208-750.758-701.080	SALARIES - TEMPORARY	6,150	10,240	10,240	10,880
208-750.758-706.000	OVERTIME	4,426	6,000	6,000	6,000
208-750.758-709.000	MERS 457 CONTRIBUTION	743	800	800	800
208-750.758-710.000	LONGEVITY	832	900	900	896

208-750.758-714.000	FICA	14,697	15,720	15,720	16,619
208-750.758-715.000	HEALTH INSURANCE	57,287	65,800	65,800	68,613
208-750.758-715.010	INSURANCE OPT OUT	900	900	900	900
208-750.758-716.000	LIFE/DISABILITY INSURANCE	739	1,070	1,070	1,131
208-750.758-717.000	PENSION	9,625	15,824	15,824	10,689
208-750.758-717.500	HEALTH CARE SAVINGS PLAN	3,412	3,550	3,550	3,771
208-750.758-718.000	WORKERS COMPENSATION	3,284	5,550	5,550	5,705
208-750.758-727.000	LICENSES	8,107	7,850	7,850	7,850
208-750.758-728.000	OPERATING SUPPLIES	50,592	60,000	68,040	60,000
208-750.758-761.000	CLOTHING ALLOWANCE	2,411	2,500	2,500	2,250
208-750.758-819.000	TRAINING	1,682	1,000	1,000	1,000
208-750.758-820.000	CONTRACTUAL SERVICES	32,272	100,000	113,000	95,000
208-750.758-820.020	SEWER CLEANING-SANITARY		2,000	2,000	2,000
208-750.758-825.000	PROFESSIONAL CONFERENCES/DUES	9	600	600	600
208-750.758-827.000	RADIO MAINTENANCE	2,531	1,000	2,500	2,500
208-750.758-828.000	SOLID WASTE CONTAINER SERVICES		3,000	3,000	3,000
208-750.758-920.000	UTILITIES-ELECTRIC/GAS/WATER	8,569	2,000	8,500	8,500
208-750.758-934.000	GROUNDS MAINTENANCE	3,835	20,000	20,000	16,000
208-750.758-936.000	EQUIPMENT MAINTENANCE		600	600	600
208-750.758-950.000	Vehicle Charges	75,175	82,693	82,693	90,962
208-750.758-956.095	DOG PARK EXPENSE	5,969	7,500	7,500	6,000
208-750.758-974.000	CONSTRUCTION/IMPROVEMENTS	5,200			
208-750.758-979.000	MACHINERY AND EQUIPMENT	6,415	26,000	26,000	14,000
NET OF REVENUES/APPROPRIATIONS - 750.758 - Park Maintenance		(475,486)	(620,519)	(649,559)	(624,834)
Dept 750.759 - Park Development					
208-750.759-974.000	CONSTRUCTION/IMPROVEMENTS	293,202	492,500	503,712	560,000
NET OF REVENUES/APPROPRIATIONS - 750.759 - Park Development		(293,202)	(492,500)	(503,712)	(560,000)
ESTIMATED REVENUES - FUND 208		1,481,234	1,523,750	1,517,567	1,582,036
APPROPRIATIONS - FUND 208		1,117,118	1,572,672	1,614,009	1,689,730
NET OF REVENUES/APPROPRIATIONS - FUND 208		364,116	(48,922)	(96,442)	(107,694)
BEGINNING FUND BALANCE		871,731	1,235,847	1,235,847	1,139,405
ENDING FUND BALANCE		1,235,847	1,186,925	1,139,405	1,031,711

Fund 211 - PARK RESTRICTED/DESIGNATED

Dept 000.000

211-000.000-647.050	SPONSOR REVENUE	35,154	35,000	40,000	50,000
211-000.000-665.000	INTEREST	7,840	2,000	3,000	3,000
211-000.000-667.020	HARRIS CENTER	35			
211-000.000-667.030	FARM MARKET	41,925	20,000	20,000	20,000
211-000.000-667.035	MARKET VENDOR REV	59,530	45,000	45,000	50,000
211-000.000-674.100	DONATIONS-HNC	700		1,000	1,000
211-000.000-674.101	DONATIONS - NATIVE PLANT SALE	10,860	6,000	6,000	7,000
211-000.000-674.150	DONATIONS	1,000	1,000		
211-000.000-674.200	DONATIONS - COMPOST	685	200	1,500	1,500
211-000.000-674.210	DONATIONS - SUMMER CONCERT SERIES	8,500	6,000	15,000	15,000
211-000.000-675.050	Heritage Festival Rev	50			
211-000.000-701.010	SALARY - FARM MARKET	18,045	22,032	22,032	22,248
211-000.000-714.000	FICA	1,380	1,685	1,685	1,702
211-000.000-718.000	WORKERS COMPENSATION	108	134	134	125
211-000.000-728.501	OPERATING SUPPLIES - NATIVE PLANT SALE	6,988	6,000	6,000	6,000
211-000.000-821.050	Heritage Festival Exp			500	
211-000.000-886.700	SUMMER CONCERT SERIES EXPENDITURES	7,042	6,000	8,000	10,000
211-000.000-892.000	CELEBRATE DOWNTOWN - SPONSORED EXPE	27,480	25,000	25,000	30,000
211-000.000-956.080	FARM MARKET	7,850	2,500	20,000	25,000
211-000.000-956.081	FOOD ASSISTANCE REIMBURSEMENTS	33,323	25,000	25,000	25,000
211-000.000-975.000	PARK DEVELOPMENT	2,032	15,000	15,000	15,000
NET OF REVENUES/APPROPRIATIONS - 000.000 -		62,031	11,849	8,149	12,425
ESTIMATED REVENUES - FUND 211		166,279	115,200	131,500	147,500
APPROPRIATIONS - FUND 211		104,248	103,351	123,351	135,075
NET OF REVENUES/APPROPRIATIONS - FUND 211		62,031	11,849	8,149	12,425
BEGINNING FUND BALANCE		201,111	263,143	263,143	271,292
ENDING FUND BALANCE		263,142	274,992	271,292	283,717

Fund 214 - FIRE RESTRICTED/DESIGNATED

Dept 000.000

214-000.000-502.000	GRANT REVENUE - FEDERAL	1,298		262,946	
214-000.000-665.000	INTEREST	19	5	15	5
214-000.000-674.035	DONATIONS RESTRIC. FF COMMUNITY OUTRE	29			
214-000.000-699.000	OPERATING TRANSFER IN			26,302	
214-000.000-979.000	MACHINERY AND EQUIPMENT			288,290	
214-000.000-979.500	EQUIPMENT - GRANT FUNDED	955			
NET OF REVENUES/APPROPRIATIONS - 000.000 -		391	5	973	5
ESTIMATED REVENUES - FUND 214		1,346	5	289,263	5
APPROPRIATIONS - FUND 214		955		288,290	
NET OF REVENUES/APPROPRIATIONS - FUND 214		391	5	973	5
BEGINNING FUND BALANCE		1,677	2,069	2,069	3,042
ENDING FUND BALANCE		2,068	2,074	3,042	3,047

Fund 216 - PEDESTRIAN BIKEPATH MILLAGE

Dept 000.000

216-000.000-403.000	BIKE PATH COLLECTIONS	655,834	704,727	697,716	732,602
216-000.000-412.000	DELINQUENT PROPERTY TAXES	416	100	251	350
216-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	3,556	3,500	4,193	3,750
216-000.000-581.000	OTHER INTRGOVTL REVENUE	712,500	540,000		2,025,000
216-000.000-629.000	PYMENT IN LIEU OF CONSTRUCTION	67,000			
216-000.000-665.000	INTEREST	123,052	60,000	60,000	75,000
216-000.000-676.000	REIMBURSEMENTS			3,055	
NET OF REVENUES/APPROPRIATIONS - 000.000 -		1,562,358	1,308,327	765,215	2,836,702

Dept 440.450 - PEDESTRIAN BIKEPATH

216-440.450-701.000	SALARIES	48,113	49,858	49,858	52,722
216-440.450-701.080	SALARIES - TEMPORARY	10,955	20,480	20,480	21,760
216-440.450-706.000	OVERTIME	2,160	2,000	2,000	2,000
216-440.450-709.000	MERS 457 CONTRIBUTION	151	163	163	163
216-440.450-710.000	LONGEVITY	784	832	832	832
216-440.450-714.000	FICA	4,882	5,746	5,746	6,353
216-440.450-715.000	HEALTH INSURANCE	9,055	10,776	10,776	11,235
216-440.450-715.010	INSURANCE OPT OUT	675	675	675	675
216-440.450-716.000	LIFE/DISABILITY INSURANCE	227	311	311	338
216-440.450-717.000	PENSION	8,757	14,693	14,693	10,256
216-440.450-717.500	HEALTH CARE SAVINGS PLAN	962	997	997	1,054
216-440.450-718.000	WORKERS COMPENSATION	1,227	2,163	2,163	2,325
216-440.450-727.000	LICENSES	5,104	1,400	5,200	5,200
216-440.450-728.000	OPERATING SUPPLIES	1,540	1,500	1,500	1,500
216-440.450-761.000	CLOTHING ALLOWANCE	402	375	500	375
216-440.450-807.000	AUDIT		2,500	3,158	3,500
216-440.450-820.000	CONTRACTUAL SERVICES	45,863	60,000	60,000	60,000
216-440.450-950.000	Vehicle Charges	63,675	70,043	70,043	77,047
216-440.450-957.000	ADMINISTRATIVE	40,000	40,000	40,000	99,175
216-440.450-974.000	CONSTRUCTION/IMPROVEMENTS	1,218,950	410,000	750,000	2,700,000
NET OF REVENUES/APPROPRIATIONS - 440.450 - PEDESTRIAN BIKEPATH		(1,463,482)	(694,512)	(1,039,095)	(3,056,510)

ESTIMATED REVENUES - FUND 216

APPROPRIATIONS - FUND 216

NET OF REVENUES/APPROPRIATIONS - FUND 216

BEGINNING FUND BALANCE

ENDING FUND BALANCE

ESTIMATED REVENUES - FUND 216	1,562,358	1,308,327	765,215	2,836,702
APPROPRIATIONS - FUND 216	1,463,482	694,512	1,039,095	3,056,510
NET OF REVENUES/APPROPRIATIONS - FUND 216	98,876	613,815	(273,880)	(219,808)
BEGINNING FUND BALANCE	2,407,481	2,506,356	2,506,356	2,232,476
ENDING FUND BALANCE	2,506,357	3,120,171	2,232,476	2,012,668

Fund 217 - LAND PRESERVATION MILLAGE

Dept 000.000

217-000.000-408.000	Land Preservation Millage	200,688	215,508	213,341	221,383
217-000.000-412.000	DELINQUENT PROPERTY TAXES	127	100	90	100
217-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	1,075	1,000	1,267	1,000
217-000.000-665.000	INTEREST	199,713	50,000	100,000	100,000
217-000.000-669.000	Unrealized invest gain/loss	3,168			
217-000.000-701.000	SALARIES	65,670	80,654	97,994	100,834
217-000.000-701.080	SALARIES - TEMPORARY				7,000
217-000.000-706.000	OVERTIME	480	1,000	1,000	1,000
217-000.000-709.000	MERS 457 CONTRIBUTION	197	213	213	213
217-000.000-710.000	LONGEVITY	48	64	64	320
217-000.000-714.000	FICA	4,895	6,268	7,594	7,831
217-000.000-715.000	HEALTH INSURANCE	12,023	13,164	13,164	13,725
217-000.000-715.010	INSURANCE OPT OUT	225	225	225	225
217-000.000-716.000	LIFE/DISABILITY INSURANCE	352	282	282	299
217-000.000-717.000	PENSION	4,345	10,665	10,665	4,981
217-000.000-717.500	HEALTH CARE SAVINGS PLAN	869	939	939	996
217-000.000-718.000	WORKERS COMPENSATION	1,138	1,547	1,653	1,676
217-000.000-728.000	OPERATING SUPPLIES	28,258	44,000	44,000	45,000
217-000.000-807.000	AUDIT		2,500	3,158	3,158
217-000.000-808.000	LEGAL FEES	3,136	5,000		5,000
217-000.000-821.000	PROFESSIONAL SERVICES	16,776	66,000	66,000	66,000
217-000.000-825.000	PROFESSIONAL CONFERENCES/DUES	(293)	1,000	1,000	1,000
217-000.000-870.000	MILEAGE		500	500	500
217-000.000-934.000	GROUNDS MAINTENANCE	9,577	500	500	500
217-000.000-965.000	Property Taxes	766	800	800	800
217-000.000-971.000	LAND ACQUISITION	63,444			
NET OF REVENUES/APPROPRIATIONS - 000.000 -		192,865	31,287	64,947	61,425
ESTIMATED REVENUES - FUND 217		404,771	266,608	314,698	322,483
APPROPRIATIONS - FUND 217		211,906	235,321	249,751	261,058
NET OF REVENUES/APPROPRIATIONS - FUND 217		192,865	31,287	64,947	61,425
BEGINNING FUND BALANCE		4,017,928	4,210,793	4,210,793	4,275,740
ENDING FUND BALANCE		4,210,793	4,242,080	4,275,740	4,337,165

Fund 218 - LAND PRESERVATION RESERVE FUND

Dept 000.000

218-000.000-665.000	INTEREST	80,281	40,000	50,000	60,000
218-000.000-669.000	Unrealized invest gain/loss	53,043			
218-000.000-934.000	GROUNDS MAINTENANCE	361	400	400	400
NET OF REVENUES/APPROPRIATIONS - 000.000 -		132,963	39,600	49,600	59,600
ESTIMATED REVENUES - FUND 218		133,324	40,000	50,000	60,000
APPROPRIATIONS - FUND 218		361	400	400	400
NET OF REVENUES/APPROPRIATIONS - FUND 218		132,963	39,600	49,600	59,600
BEGINNING FUND BALANCE		3,136,275	3,269,237	3,269,237	3,318,837
ENDING FUND BALANCE		3,269,238	3,308,837	3,318,837	3,378,437

Fund 223 - SENIOR CENTER MILLAGE					
Dept 000.000					
223-000.000-409.000	Community Services Millage	164,561	176,633	175,075	184,026
223-000.000-412.000	DELINQUENT PROPERTY TAXES	104	100	75	100
223-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	893	800	1,053	1,050
223-000.000-665.000	INTEREST	24,062	12,000	17,000	15,000
223-000.000-820.000	CONTRACTUAL SERVICES	114,269	133,000	140,000	140,000
223-000.000-980.000	OFFICE EQUIPMENT & FURNITURE	8,833	15,000	15,000	15,000
NET OF REVENUES/APPROPRIATIONS - 000.000 -		66,518	41,533	38,203	45,176
ESTIMATED REVENUES - FUND 223		189,620	189,533	193,203	200,176
APPROPRIATIONS - FUND 223		123,102	148,000	155,000	155,000
NET OF REVENUES/APPROPRIATIONS - FUND 223		66,518	41,533	38,203	45,176
BEGINNING FUND BALANCE		394,077	460,595	460,595	498,798
ENDING FUND BALANCE		460,595	502,128	498,798	543,974

Fund 230 - CABLE TV			
Dept 000.000			
230-000.000-477.500	CABLE PEG FEES		125,000
230-000.000-665.000	INTEREST	6,967	2,000
		4,000	3,000
NET OF REVENUES/APPROPRIATIONS - 000.000 -		6,967	2,000
		4,000	128,000
Dept 750.806 - CABLE TV			
230-750.806-974.000	CONSTRUCTION/IMPROVEMENTS	13,366	
230-750.806-980.010	VIDEO PRODUCTION EQUIPMENT	6,407	32,434
NET OF REVENUES/APPROPRIATIONS - 750.806 - CABLE TV		(19,773)	(32,434)
			(12,000)
ESTIMATED REVENUES - FUND 230			
		6,967	2,000
APPROPRIATIONS - FUND 230			
		19,773	32,434
NET OF REVENUES/APPROPRIATIONS - FUND 230			
		(12,806)	2,000
			(28,434)
BEGINNING FUND BALANCE			
		153,667	140,862
ENDING FUND BALANCE			
		140,861	142,862
			112,428
			228,428

Fund 232 - POLICE RESTRICTED/DESIGNATED

Dept 000.000

232-000.000-502.000	GRANT REVENUE - FEDERAL	6,683	5,000	5,000	4,000
232-000.000-665.000	INTEREST	1,990	500	750	500
232-000.000-674.040	DONATIONS - POLICE DESIGNATED	2,000	1,000	1,000	1,000
232-000.000-674.050	POLICE TRAINING PA 302	11,969	7,000	7,969	7,000
232-000.000-674.055	MCOLES CPE			16,500	40,000
232-000.000-760.000	UNIFORMS	3,651	5,000	5,000	4,000
232-000.000-956.040	POLICE TRAINING FUND PA 302	12,599	7,000	7,969	7,000
232-000.000-956.090	POLICE DESIGNATED FUND			2,384	
232-000.000-979.081	MACHINERY AND EQUIPMENT NAROTICS	16,687	42,000	20,856	
NET OF REVENUES/APPROPRIATIONS - 000.000 -		(10,295)	(40,500)	(4,990)	41,500
ESTIMATED REVENUES - FUND 232		22,642	13,500	31,219	52,500
APPROPRIATIONS - FUND 232		32,937	54,000	36,209	11,000
NET OF REVENUES/APPROPRIATIONS - FUND 232		(10,295)	(40,500)	(4,990)	41,500
BEGINNING FUND BALANCE		65,304	55,009	55,009	50,019
ENDING FUND BALANCE		55,009	14,509	50,019	91,519

Fund 242 - LOCAL BROWNFIELD REVOLVING FUND

Dept 000.000

242-000.000-699.243	TRANSFER IN FROM BRA FUND	34,029	23,595	39,691
NET OF REVENUES/APPROPRIATIONS - 000.000 -		-----	-----	-----
		34,029	23,595	39,691
ESTIMATED REVENUES - FUND 242		-----	-----	-----
		34,029	23,595	39,691
APPROPRIATIONS - FUND 242				
NET OF REVENUES/APPROPRIATIONS - FUND 242		34,029	23,595	39,691
BEGINNING FUND BALANCE			34,029	57,624
ENDING FUND BALANCE		-----	-----	-----
		34,029	34,029	57,624
			57,624	97,315

Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND					
Dept 000.000					
243-000.000-402.000	CURRENT PROPERTY TAXES	420,216	625,701	951,314	
NET OF REVENUES/APPROPRIATIONS - 000.000 -		420,216	625,701	951,314	
Dept 000.003 - BRA - ELEVATION AT OKEMOS POINTE					
243-000.003-402.000	CURRENT PROPERTY TAXES		350,000		
243-000.003-820.000	CONTRACTUAL SERVICES		315,000		
NET OF REVENUES/APPROPRIATIONS - 000.003 - BRA - ELEVATION AT OKEMOS POINTE			35,000		
Dept 700.707 - BROWNFIELD REDEVELOPMENT					
243-700.707-801.000	DEVELOPER REIMBURSEMENT	495,543	578,511	871,931	
243-700.707-820.000	CONTRACTUAL SERVICES	32,189	7,500	7,500	
NET OF REVENUES/APPROPRIATIONS - 700.707 - BROWNFIELD REDEVELOPMENT		(527,732)	(586,011)	(879,431)	
Dept 965.966 - OPERATING TRANSFERS OUT					
243-965.966-995.242	TRANSFER OUT TO LBRF	34,029	23,595	39,691	
NET OF REVENUES/APPROPRIATIONS - 965.966 - OPERATING TRANSFERS OUT		(34,029)	(23,595)	(39,691)	
ESTIMATED REVENUES - FUND 243		420,216	350,000	625,701	951,314
APPROPRIATIONS - FUND 243		561,761	315,000	609,606	919,122
NET OF REVENUES/APPROPRIATIONS - FUND 243		(141,545)	35,000	16,095	32,192
BEGINNING FUND BALANCE		208,306	66,761	66,761	82,856
ENDING FUND BALANCE		66,761	101,761	82,856	115,048

Fund 244 - ECONOMIC DEVELOPMENT FUND

Dept 000.000

244-000.000-647.060	SPONSOR REVENUE	5,256		7,850	7,850
244-000.000-665.000	INTEREST	206	100	100	100
244-000.000-698.000	BOND ISSUE COSTS	10,000	10,000	10,000	10,000
244-000.000-880.000	COMMUNITY PROMOTION	11,804	24,600	24,600	21,000
NET OF REVENUES/APPROPRIATIONS - 000.000 -		3,658	(14,500)	(6,650)	(3,050)
ESTIMATED REVENUES - FUND 244		15,462	10,100	17,950	17,950
APPROPRIATIONS - FUND 244		11,804	24,600	24,600	21,000
NET OF REVENUES/APPROPRIATIONS - FUND 244		3,658	(14,500)	(6,650)	(3,050)
BEGINNING FUND BALANCE		55,279	58,937	58,937	52,287
ENDING FUND BALANCE		58,937	44,437	52,287	49,237

Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY

Dept 000.000

248-000.000-402.000	CURRENT PROPERTY TAXES	57,753	38,000	33,770	52,281
248-000.000-540.100	STATE GRANT REVENUE	25,000			25,000
248-000.000-665.000	INTEREST	2,127			
248-000.000-728.000	OPERATING SUPPLIES	436	3,000	3,000	3,000
248-000.000-820.000	CONTRACTUAL SERVICES		5,000	5,000	5,000
248-000.000-825.000	PROFESSIONAL CONFERENCES/DUES		125	125	125
248-000.000-880.000	COMMUNITY PROMOTION		20,000		
248-000.000-922.000	UTILITIES-STREET LIGHTS		1,800	1,800	1,800
248-000.000-974.000	CONSTRUCTION/IMPROVEMENTS		7,500	7,500	7,500
248-000.000-976.600	GRANT EXPENDITURES - MATCH ON MAIN	27,500	5,000	5,000	35,000
NET OF REVENUES/APPROPRIATIONS - 000.000 -		56,944	(4,425)	11,345	24,856
ESTIMATED REVENUES - FUND 248		84,880	38,000	33,770	77,281
APPROPRIATIONS - FUND 248		27,936	42,425	22,425	52,425
NET OF REVENUES/APPROPRIATIONS - FUND 248		56,944	(4,425)	11,345	24,856
BEGINNING FUND BALANCE		103,103	160,048	160,048	171,393
ENDING FUND BALANCE		160,047	155,623	171,393	196,249

Fund 252 - CORRIDOR IMPROVEMENT AUTHORITY

Dept 000.000

252-000.000-402.000	CURRENT PROPERTY TAXES	27,196	54,935
252-000.000-820.000	CONTRACTUAL SERVICES	20,000	20,000
NET OF REVENUES/APPROPRIATIONS - 000.000 -		7,196	34,935
ESTIMATED REVENUES - FUND 252		27,196	54,935
APPROPRIATIONS - FUND 252		20,000	20,000
NET OF REVENUES/APPROPRIATIONS - FUND 252		7,196	34,935
BEGINNING FUND BALANCE			7,196
ENDING FUND BALANCE		7,196	42,131

Fund 271 - LIBRARY MILLAGE					
Dept 000.000					
271-000.000-665.000	INTEREST	674	100	400	250
NET OF REVENUES/APPROPRIATIONS - 000.000 -		-----	-----	-----	-----
		674	100	400	250
ESTIMATED REVENUES - FUND 271		-----	-----	-----	-----
APPROPRIATIONS - FUND 271		674	100	400	250
NET OF REVENUES/APPROPRIATIONS - FUND 271		674	100	400	250
BEGINNING FUND BALANCE		-----	-----	-----	-----
		13,603	14,276	14,276	14,676
ENDING FUND BALANCE		-----	-----	-----	-----
		14,277	14,376	14,676	14,926

Fund 272 - COMMUNITY NEEDS FUND

Dept 000.000

272-000.000-606.300	FUNDRAISER	300			
272-000.000-665.000	INTEREST	3,021	1,000	1,028	1,000
272-000.000-674.060	DONATIONS - HRC EMER SERVICES	23,640	15,000	20,847	15,000
272-000.000-674.065	DONATIONS - REDI-RIDE	1,548	1,200	1,200	1,200
272-000.000-674.075	DONATIONS-BACK TO SCHOOL	2,500		5,000	2,500
272-000.000-674.076	DONATIONS-HOLIDAY BASKETS	17,000		2,000	2,000
272-000.000-674.077	DONATIONS -DESCHAIINE MEMORIAL FUND			255	250
272-000.000-674.078	DONATIONS - KNOB HILL FIRE	5,236			
272-000.000-728.000	OPERATING SUPPLIES			40	50
272-000.000-880.050	FUNDRAISER			300	300
272-000.000-956.070	EMERGENCY FUND	41,797	40,000	42,895	40,000
272-000.000-956.071	EMERGENCY FUND-OTHER	4,135			
272-000.000-956.072	BACK TO SCHOOL SUPPLIES	2,507		2,500	2,500
272-000.000-956.073	HOLIDAY BASKETS	11,774		12,000	12,000
272-000.000-956.075	REDI-RIDE	1,200	1,200	1,700	1,700
272-000.000-956.078	KNOB HILL FIRE	298		851	
NET OF REVENUES/APPROPRIATIONS - 000.000 -		(8,466)	(24,000)	(29,956)	(34,600)
ESTIMATED REVENUES - FUND 272		53,245	17,200	30,330	21,950
APPROPRIATIONS - FUND 272		61,711	41,200	60,286	56,550
NET OF REVENUES/APPROPRIATIONS - FUND 272		(8,466)	(24,000)	(29,956)	(34,600)
BEGINNING FUND BALANCE		95,863	87,398	87,398	57,442
ENDING FUND BALANCE		87,397	63,398	57,442	22,842

Fund 275 - REVOLVING ENERGY FUND					
Dept 000.000					
275-000.000-665.000	INTEREST	2,662	1,000	1,500	1,500
275-000.000-820.000	CONTRACTUAL SERVICES		5,000	5,000	5,000
NET OF REVENUES/APPROPRIATIONS - 000.000 -		2,662	(4,000)	(3,500)	(3,500)
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ESTIMATED REVENUES - FUND 275		2,662	1,000	1,500	1,500
APPROPRIATIONS - FUND 275			5,000	5,000	5,000
NET OF REVENUES/APPROPRIATIONS - FUND 275		2,662	(4,000)	(3,500)	(3,500)
BEGINNING FUND BALANCE		53,921	56,583	56,583	53,083
ENDING FUND BALANCE		56,583	52,583	53,083	49,583

Fund 277 - LAW ENFORCEMENT GRANTS

Dept 000.000

277-000.000-502.000	GRANT REVENUE - FEDERAL			696	
277-000.000-665.000	INTEREST	3,740	1,000	2,000	1,500
NET OF REVENUES/APPROPRIATIONS - 000.000 -		3,740	1,000	2,696	1,500

Dept 300.301 - POLICE

277-300.301-706.310	OT-OHSP TRAFFIC GRANT	696		1,384	
277-300.301-714.000	FICA	53		105	
NET OF REVENUES/APPROPRIATIONS - 300.301 - POLICE		(749)		(1,489)	

ESTIMATED REVENUES - FUND 277

APPROPRIATIONS - FUND 277		3,740	1,000	2,696	1,500
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NET OF REVENUES/APPROPRIATIONS - FUND 277		749		1,489	
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BEGINNING FUND BALANCE		2,991	1,000	1,207	1,500
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ENDING FUND BALANCE		76,783	79,774	79,774	80,981
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		79,774	80,774	80,981	82,481
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Fund 284 - OPIOID SETTLEMENT FUND					
Dept 000.000					
284-000.000-665.000	INTEREST	1,164	600	750	750
284-000.000-685.000	OPIOID SETTLEMENT REVENUE	30,561		40,408	15,869
284-000.000-760.000	UNIFORMS			2,000	
NET OF REVENUES/APPROPRIATIONS - 000.000 -		31,725	600	39,158	16,619
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ESTIMATED REVENUES - FUND 284		31,725	600	41,158	16,619
APPROPRIATIONS - FUND 284				2,000	
NET OF REVENUES/APPROPRIATIONS - FUND 284		31,725	600	39,158	16,619
BEGINNING FUND BALANCE			31,724	31,724	70,882
ENDING FUND BALANCE		31,725	32,324	70,882	87,501
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Fund 285 - AMERICAN RESCUE PLAN ACT - FUNDS

Dept 000.000

285-000.000-528.000	OTHER FEDERAL GRANTS	1,499,660	612,903	640,396	503,486
285-000.000-665.000	INTEREST	90,922	50,000	50,000	15,000
NET OF REVENUES/APPROPRIATIONS - 000.000 -		1,590,582	662,903	690,396	518,486

Dept 900.901 - CAPITAL OUTLAY

285-900.901-821.000	PROFESSIONAL SERVICES	3,268	350,000	70,207	
285-900.901-974.000	CONSTRUCTION/IMPROVEMENTS	980,247		91,041	646,893
285-900.901-979.000	MACHINERY AND EQUIPMENT		262,903	214,677	
285-900.901-980.040	Network Upgrades	216,145		264,471	
NET OF REVENUES/APPROPRIATIONS - 900.901 - CAPITAL OUTLAY		(1,199,660)	(612,903)	(640,396)	(646,893)

Dept 965.966 - OPERATING TRANSFERS OUT

285-965.966-995.101	TRANSFER OUT TO GENERAL FUND	300,000			
285-965.966-995.214	TRANSFER OUT TO FIRE RESTRICTED			26,302	
NET OF REVENUES/APPROPRIATIONS - 965.966 - OPERATING TRANSFERS OUT		(300,000)		(26,302)	

ESTIMATED REVENUES - FUND 285		1,590,582	662,903	690,396	518,486
APPROPRIATIONS - FUND 285		1,499,660	612,903	666,698	646,893
NET OF REVENUES/APPROPRIATIONS - FUND 285		90,922	50,000	23,698	(128,407)
BEGINNING FUND BALANCE		13,787	104,709	104,709	128,407
ENDING FUND BALANCE		104,709	154,709	128,407	

Fund 288 - CATA Millage					
Dept 000.000					
288-000.000-407.000	CATA MILLAGE	392,154	420,000	417,193	438,000
288-000.000-412.000	DELINQUENT PROPERTY TAXES	248	100	203	100
288-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	2,126	1,500	2,507	1,500
288-000.000-665.000	INTEREST	12,242	1,000	1,000	250
288-000.000-813.000	CATA Services	385,000	420,000	420,000	471,000
NET OF REVENUES/APPROPRIATIONS - 000.000 -		21,770	2,600	903	(31,150)
ESTIMATED REVENUES - FUND 288		406,770	422,600	420,903	439,850
APPROPRIATIONS - FUND 288		385,000	420,000	420,000	471,000
NET OF REVENUES/APPROPRIATIONS - FUND 288		21,770	2,600	903	(31,150)
BEGINNING FUND BALANCE		8,536	30,305	30,305	31,208
ENDING FUND BALANCE		30,306	32,905	31,208	58

Fund 310 - ROADS DEBT RETIREMENT FUND

Dept 000.000

310-000.000-405.090	ROAD DEBT MILLAGE COLLECTION	3,881,193	4,146,309	4,136,589	4,331,569
310-000.000-412.000	DELINQUENT PROPERTY TAXES	2,459	1,000	1,762	1,000
310-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	20,885	11,000	24,710	11,000
310-000.000-665.000	INTEREST	85,259	10,000	10,000	10,000
310-000.000-992.200	PRINCIPAL EXPENSE	3,165,000	3,415,000	3,415,000	3,625,000
310-000.000-993.000	DEBT SERVICE-INTEREST	727,917	518,000	518,000	347,250
NET OF REVENUES/APPROPRIATIONS - 000.000 -		96,879	235,309	240,061	381,319
ESTIMATED REVENUES - FUND 310		3,989,796	4,168,309	4,173,061	4,353,569
APPROPRIATIONS - FUND 310		3,892,917	3,933,000	3,933,000	3,972,250
NET OF REVENUES/APPROPRIATIONS - FUND 310		96,879	235,309	240,061	381,319
BEGINNING FUND BALANCE		2,119,189	2,216,069	2,216,069	2,456,130
ENDING FUND BALANCE		2,216,068	2,451,378	2,456,130	2,837,449

Fund 372 - FIRE STATION DEBT SERVICE					
Dept 000.000					
372-000.000-405.070	FIRE STATION MILLAGE COLLECTION	399,473	426,816	425,762	139,033
372-000.000-412.000	DELINQUENT PROPERTY TAXES	253	100	207	100
372-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	1,238	1,100	1,571	1,100
372-000.000-665.000	INTEREST	3,865	500	600	200
372-000.000-992.200	PRINCIPAL EXPENSE	240,000	245,000	245,000	450,000
372-000.000-993.000	DEBT SERVICE-INTEREST	19,233	13,960	13,960	5,600
NET OF REVENUES/APPROPRIATIONS - 000.000 -		145,596	169,556	169,180	(315,167)
ESTIMATED REVENUES - FUND 372		404,829	428,516	428,140	140,433
APPROPRIATIONS - FUND 372		259,233	258,960	258,960	455,600
NET OF REVENUES/APPROPRIATIONS - FUND 372		145,596	169,556	169,180	(315,167)
BEGINNING FUND BALANCE		1,851	147,448	147,448	316,628
ENDING FUND BALANCE		147,447	317,004	316,628	1,461

Fund 401 - CAPITAL PROJECT FUND					
Dept 000.000					
401-000.000-665.000	INTEREST	126,494	60,000	75,000	50,000
401-000.000-699.101	TRANSFER IN FROM GENERAL FUND	3,500,000			
NET OF REVENUES/APPROPRIATIONS - 000.000 -		3,626,494	60,000	75,000	50,000
Dept 900.901 - CAPITAL OUTLAY					
401-900.901-974.000	CONSTRUCTION/IMPROVEMENTS	1,077,456	68,445	419,445	405,000
401-900.901-979.000-SIREN 2024	MACHINERY AND EQUIPMENT		120,000	120,000	
NET OF REVENUES/APPROPRIATIONS - 900.901 - CAPITAL OUTLAY		(1,077,456)	(188,445)	(539,445)	(405,000)
Dept 965.966 - OPERATING TRANSFERS OUT					
401-965.966-995.008	TRANSFER OUT TO LOCAL ROAD PROGRAM				280,000
NET OF REVENUES/APPROPRIATIONS - 965.966 - OPERATING TRANSFERS OUT					(280,000)
ESTIMATED REVENUES - FUND 401		3,626,494	60,000	75,000	50,000
APPROPRIATIONS - FUND 401		1,077,456	188,445	539,445	685,000
NET OF REVENUES/APPROPRIATIONS - FUND 401		2,549,038	(128,445)	(464,445)	(635,000)
BEGINNING FUND BALANCE			2,549,038	2,549,038	2,084,593
ENDING FUND BALANCE		2,549,038	2,420,593	2,084,593	1,449,593

Fund 446 - TIRF					
Dept 000.000					
446-000.000-474.000	PENALTIES	429		26	
446-000.000-665.000	INTEREST	90,744	35,000	84,000	84,000
446-000.000-665.040	INTEREST - SPECIAL ASSESSMENTS	58,243	55,000	88,000	88,000
446-000.000-675.000	MISCELLANEOUS	1			
446-000.000-677.000	SPECIAL ASSESSMENTS	321,849	750,000	322,000	322,000
446-000.000-972.020	LAKE LANSING WATERSHED	111,971	90,000	90,000	90,000
446-000.000-974.000	CONSTRUCTION/IMPROVEMENTS	36,639	60,000	9	70,000
NET OF REVENUES/APPROPRIATIONS - 000.000 -		322,656	690,000	404,017	334,000
ESTIMATED REVENUES - FUND 446		471,266	840,000	494,026	494,000
APPROPRIATIONS - FUND 446		148,610	150,000	90,009	160,000
NET OF REVENUES/APPROPRIATIONS - FUND 446		322,656	690,000	404,017	334,000
BEGINNING FUND BALANCE		1,851,978	2,174,633	2,174,633	2,578,650
ENDING FUND BALANCE		2,174,634	2,864,633	2,578,650	2,912,650

Fund 590 - SEWER FUND

Dept 000.000

590-000.000-595.000	Capital Contributions	307,598			
590-000.000-617.000	PUBLIC WORKS SERVICES	20,000	20,000	20,000	20,000
590-000.000-630.110	BILLING CHARGES-SEWER	326,070	390,000	330,000	855,000
590-000.000-631.000	SEWER CHARGES	6,290,735	7,090,000	6,550,000	7,500,000
590-000.000-631.010	LIFT STATION FEES	6,966	5,500	6,966	6,966
590-000.000-632.000	WATER AND SEWER PENALTIES	35,863	26,000	40,000	35,000
590-000.000-634.010	SEWER BENEFITS	3,090	8,000	3,300	3,300
590-000.000-635.000	SEWER INSPECTIONS	7,865	7,500	8,000	7,500
590-000.000-636.000	SEWER LICENSES	200	125	200	200
590-000.000-644.000	CONNECTION FEES	108,992	130,000	150,000	150,000
590-000.000-645.000	ENGINEERING FEES	19,197	25,000	25,000	25,000
590-000.000-645.010	Inspection Charges	44,665	45,000	150,000	75,000
590-000.000-665.000	INTEREST	347,094	150,000	275,000	250,000
590-000.000-675.000	MISCELLANEOUS	1,328	500	1,500	1,500
590-000.000-717.600	PENSION EXPENSE - GASB 68	(9,066)			
NET OF REVENUES/APPROPRIATIONS - 000.000 -		7,528,729	7,897,625	7,559,966	8,929,466

Dept 440.441 - WATER/SEWER ADMINISTRATION

590-440.441-701.000	SALARIES	117,404	121,007	121,007	124,422
590-440.441-706.000	OVERTIME	72			
590-440.441-709.000	MERS 457 CONTRIBUTION	232	250	380	250
590-440.441-710.000	LONGEVITY	1,408	1,280	1,280	640
590-440.441-714.000	FICA	9,079	9,374	9,374	9,586
590-440.441-715.000	HEALTH INSURANCE	13,272	15,282	15,282	26,856
590-440.441-715.010	INSURANCE OPT OUT	2,250	2,250	2,250	
590-440.441-716.000	LIFE/DISABILITY INSURANCE	407	726	726	747
590-440.441-717.000	PENSION	20,724	29,610	29,610	20,275
590-440.441-717.500	HEALTH CARE SAVINGS PLAN	2,331	2,420	2,420	2,488
590-440.441-718.000	WORKERS COMPENSATION	407	621	621	589
590-440.441-807.000	AUDIT	8,000	8,000	10,107	11,500
590-440.441-820.000	CONTRACTUAL SERVICES	14,628	16,000	16,000	16,000
590-440.441-825.000	PROFESSIONAL CONFERENCES/DUES	1,157	1,000	2,000	2,000
590-440.441-957.000	ADMINISTRATIVE	525,000	525,000	525,000	525,000
590-440.441-964.000	REFUNDS	75,000	75,000	75,000	75,000
NET OF REVENUES/APPROPRIATIONS - 440.441 - WATER/SEWER ADMINISTRATION		(791,371)	(807,820)	(811,057)	(815,353)

Dept 440.447 - ENGINEERING

590-440.447-701.000	SALARIES	227,796	223,514	223,514	238,911
590-440.447-702.000	SICK LEAVE INCENTIVE PAY		959	959	548
590-440.447-706.000	OVERTIME	708	500	500	750
590-440.447-709.000	MERS 457 CONTRIBUTION	662	700	713	713
590-440.447-710.000	LONGEVITY	960	1,440	1,440	960
590-440.447-714.000	FICA	17,616	17,374	17,374	18,504
590-440.447-715.000	HEALTH INSURANCE	36,568	34,649	34,649	41,404
590-440.447-715.010	INSURANCE OPT OUT	2,250	2,250	2,250	2,250
590-440.447-716.000	LIFE/DISABILITY INSURANCE	1,031	1,266	1,266	1,334
590-440.447-717.000	PENSION	21,095	27,468	27,468	22,330
590-440.447-717.500	HEALTH CARE SAVINGS PLAN	4,219	4,221	4,221	4,448
590-440.447-718.000	WORKERS COMPENSATION	1,164	1,312	1,312	1,279
590-440.447-728.000	OPERATING SUPPLIES	159	500	500	500
590-440.447-819.000	TRAINING	714	1,000	2,000	2,000
590-440.447-821.000	PROFESSIONAL SERVICES		20,000	20,000	20,000
590-440.447-825.000	PROFESSIONAL CONFERENCES/DUES	87	750	100	750
590-440.447-950.000	Vehicle Charges	15,335	16,869	16,869	18,556
NET OF REVENUES/APPROPRIATIONS - 440.447 - ENGINEERING		(330,364)	(354,772)	(355,135)	(375,237)

Dept 440.527 - SEWAGE TREATMENT

590-440.527-820.000	CONTRACTUAL SERVICES	1,964,095	2,500,000	2,500,000	2,500,000
NET OF REVENUES/APPROPRIATIONS - 440.527 - SEWAGE TREATMENT		(1,964,095)	(2,500,000)	(2,500,000)	(2,500,000)

Dept 440.538 - SEWER MAINTENANCE					
590-440.538-701.000	SALARIES	262,363	264,637	264,637	311,459
590-440.538-701.080	SALARIES - TEMPORARY		5,000	5,000	8,000
590-440.538-702.020	AFTER-HOURS RESPONSE STIPEND	5,483	6,500	6,500	6,500
590-440.538-706.000	OVERTIME	11,123	12,500	12,500	12,500
590-440.538-709.000	MERS 457 CONTRIBUTION	987	1,063	1,063	1,313
590-440.538-710.000	LONGEVITY	880	1,200	1,200	1,600
590-440.538-714.000	FICA	21,450	22,879	22,879	27,157
590-440.538-715.000	HEALTH INSURANCE	79,895	91,380	91,380	118,049
590-440.538-716.000	LIFE/DISABILITY INSURANCE	1,102	1,588	1,588	1,869
590-440.538-717.000	PENSION	27,702	43,852	43,852	32,174
590-440.538-717.500	HEALTH CARE SAVINGS PLAN	5,029	5,293	5,293	6,229
590-440.538-718.000	WORKERS COMPENSATION	3,075	3,977	3,977	4,344
590-440.538-727.000	LICENSES	13,893	11,675	11,675	16,375
590-440.538-728.000	OPERATING SUPPLIES	7,044	8,000	25,000	25,000
590-440.538-760.000	UNIFORMS	1,369	1,500	1,500	1,500
590-440.538-761.000	CLOTHING ALLOWANCE	3,215	3,000	3,000	3,750
590-440.538-806.000	CLAIM REIMBURSEMENT		2,000	2,000	2,000
590-440.538-819.000	TRAINING	3,861	10,000	5,000	5,000
590-440.538-820.000	CONTRACTUAL SERVICES	83,829	80,000	230,000	230,000
590-440.538-820.020	SEWER CLEANING-SANITARY		1,000		
590-440.538-820.030	SEWER CLEANING-STORM		1,000		
590-440.538-825.000	PROFESSIONAL CONFERENCES/DUES	375	1,200	1,200	1,200
590-440.538-827.000	RADIO MAINTENANCE	4,567	7,400	5,000	5,000
590-440.538-920.000	UTILITIES-ELECTRIC/GAS/WATER	89,700	100,000	110,000	115,000
590-440.538-931.000	LIFT STATION REPAIRS	16,773	120,000	20,000	120,000
590-440.538-932.000	SEWER LINE REPAIRS	29,157	50,000	10,000	50,000
590-440.538-936.000	EQUIPMENT MAINTENANCE	927	7,000	1,000	2,500
590-440.538-950.000	Vehicle Charges	118,695	130,565	130,565	143,622
590-440.538-968.000	DEPRECIATION	1,436,138			
590-440.538-979.000	MACHINERY AND EQUIPMENT	6,193	25,000	10,000	10,000
NET OF REVENUES/APPROPRIATIONS - 440.538 - SEWER MAINTENANCE		(2,234,825)	(1,019,209)	(1,025,809)	(1,262,141)
Dept 900.901 - CAPITAL OUTLAY					
590-900.901-974.000	CONSTRUCTION/IMPROVEMENTS		3,200,000	2,500,000	2,300,000
NET OF REVENUES/APPROPRIATIONS - 900.901 - CAPITAL OUTLAY			(3,200,000)	(2,500,000)	(2,300,000)
Dept 905.906 - DEBT SERVICE					
590-905.906-993.000	DEBT SERVICE-INTEREST	813,098	700,000	850,000	850,000
NET OF REVENUES/APPROPRIATIONS - 905.906 - DEBT SERVICE		(813,098)	(700,000)	(850,000)	(850,000)
ESTIMATED REVENUES - FUND 590		7,519,663	7,897,625	7,559,966	8,929,466
APPROPRIATIONS - FUND 590		6,124,687	8,581,801	8,042,001	8,102,731
NET OF REVENUES/APPROPRIATIONS - FUND 590		1,394,976	(684,176)	(482,035)	826,735
BEGINNING FUND BALANCE		28,904,075	30,299,054	30,299,054	29,817,019
ENDING FUND BALANCE		30,299,051	29,614,878	29,817,019	30,643,754

Fund 591 - WATER FUND

Dept 000.000

591-000.000-595.000	Capital Contributions	518,733			
591-000.000-617.000	PUBLIC WORKS SERVICES	20,000	20,000	20,000	20,000
591-000.000-630.000	WATER SALES	5,917,680	6,547,000	6,000,000	7,856,400
591-000.000-630.100	BILLING CHARGES	330,960	385,000	331,000	855,000
591-000.000-632.000	WATER AND SEWER PENALTIES	30,184	27,500	35,000	33,000
591-000.000-633.000	CUSTOMER INSTALLATION	44,170	50,000	50,000	50,000
591-000.000-634.000	WATER BENEFITS	6,131	15,000	7,000	10,000
591-000.000-635.100	Water Inspection	3,290	4,000	4,000	4,000
591-000.000-644.000	CONNECTION FEES	69,626	75,000	90,000	75,000
591-000.000-645.000	ENGINEERING FEES	19,197	25,000	25,000	25,000
591-000.000-645.010	Inspection Charges	44,165	45,000	130,000	45,000
591-000.000-665.000	INTEREST	141,582	110,000	120,000	110,000
591-000.000-665.040	INTEREST - SPECIAL ASSESSMENTS	593			
591-000.000-667.100	RENTAL INCOME-ANTENNAS	31,797	30,574	32,000	32,000
591-000.000-669.000	Unrealized invest gain/loss	68,000			
591-000.000-675.000	MISCELLANEOUS	22,579	12,000	25,000	25,000
591-000.000-675.001	MISC-POOL FILL	178			
591-000.000-675.002	Misc-Construction meters	13,877	13,000	8,000	10,000
591-000.000-676.000	REIMBURSEMENTS	279	500	57,690	500
591-000.000-677.000	SPECIAL ASSESSMENTS	2,473		2,473	2,473
591-000.000-692.000	GAIN FROM JOINT VENTURE	993,301			
591-000.000-717.600	PENSION EXPENSE - GASB 68	26,714			
NET OF REVENUES/APPROPRIATIONS - 000.000 -		8,252,081	7,359,574	6,937,163	9,153,373

Dept 440.441 - WATER/SEWER ADMINISTRATION

591-440.441-701.000	SALARIES	116,542	121,100	121,100	124,422
591-440.441-706.000	OVERTIME	72			
591-440.441-709.000	MERS 457 CONTRIBUTION	232	250	250	250
591-440.441-710.000	LONGEVITY	1,408	1,280	1,280	640
591-440.441-714.000	FICA	9,014	9,374	9,374	9,586
591-440.441-715.000	HEALTH INSURANCE	13,272	15,282	15,282	26,856
591-440.441-715.010	INSURANCE OPT OUT	2,250	2,250	2,250	2,250
591-440.441-716.000	LIFE/DISABILITY INSURANCE	407	726	726	747
591-440.441-717.000	PENSION	20,724	29,610	29,610	20,275
591-440.441-717.500	HEALTH CARE SAVINGS PLAN	2,331	2,420	2,420	2,488
591-440.441-718.000	WORKERS COMPENSATION	407	621	621	589
591-440.441-728.000	OPERATING SUPPLIES	45	150	150	150
591-440.441-807.000	AUDIT	8,000	8,000	10,107	11,000
591-440.441-820.000	CONTRACTUAL SERVICES	15,251	14,000	16,000	16,000
591-440.441-825.000	PROFESSIONAL CONFERENCES/DUES	34,654	30,000	30,000	30,000
591-440.441-955.000	MISCELLANEOUS	68	5,000	5,000	5,000
591-440.441-957.000	ADMINISTRATIVE	525,000	525,000	525,000	525,000
591-440.441-968.000	DEPRECIATION	823,994			
NET OF REVENUES/APPROPRIATIONS - 440.441 - WATER/SEWER ADMINISTRATION		(1,573,671)	(765,063)	(769,170)	(775,253)

Dept 440.447 - ENGINEERING

591-440.447-701.000	SALARIES	210,569	222,714	222,714	238,661
591-440.447-702.000	SICK LEAVE INCENTIVE PAY	2,004	959	959	548
591-440.447-706.000	OVERTIME	708	1,300	1,300	1,000
591-440.447-709.000	MERS 457 CONTRIBUTION	662	700	713	713
591-440.447-710.000	LONGEVITY	960	1,440	1,440	960
591-440.447-714.000	FICA	16,448	17,374	8,825	18,504
591-440.447-715.000	HEALTH INSURANCE	36,705	34,649	21,275	41,404
591-440.447-715.010	INSURANCE OPT OUT	2,250	2,250	1,125	2,250
591-440.447-716.000	LIFE/DISABILITY INSURANCE	1,031	1,266	1,266	1,334
591-440.447-717.000	PENSION	21,057	27,165	27,165	22,330
591-440.447-717.500	HEALTH CARE SAVINGS PLAN	4,211	4,221	4,221	4,448
591-440.447-718.000	WORKERS COMPENSATION	1,167	1,312	1,312	1,279
591-440.447-727.000	LICENSES	95	1,000	1,000	1,000

591-440.447-728.000	OPERATING SUPPLIES	275	1,500	1,500	1,500
591-440.447-819.000	TRAINING	1,353	1,800	1,800	1,800
591-440.447-825.000	PROFESSIONAL CONFERENCES/DUES	754	1,000	1,000	1,000
591-440.447-950.000	Vehicle Charges	15,335	16,869	16,869	18,556
NET OF REVENUES/APPROPRIATIONS - 440.447 - ENGINEERING		(315,584)	(337,519)	(314,484)	(357,287)
Dept 440.530 - WATER SUPPLY					
591-440.530-820.000	CONTRACTUAL SERVICES	3,660,475	4,253,753	4,306,538	4,759,535
NET OF REVENUES/APPROPRIATIONS - 440.530 - WATER SUPPLY		(3,660,475)	(4,253,753)	(4,306,538)	(4,759,535)
Dept 440.537 - WATER MAINTENANCE					
591-440.537-701.000	SALARIES	491,501	485,500	485,500	518,732
591-440.537-701.080	SALARIES - TEMPORARY		5,000	5,000	8,000
591-440.537-702.020	AFTER-HOURS RESPONSE STIPEND	14,769	15,000	15,000	15,000
591-440.537-706.000	OVERTIME	37,274	50,000	35,000	50,000
591-440.537-709.000	MERS 457 CONTRIBUTION	1,915	2,138	2,138	2,138
591-440.537-710.000	LONGEVITY	5,680	6,000	6,000	6,400
591-440.537-714.000	FICA	42,202	44,402	44,402	47,284
591-440.537-715.000	HEALTH INSURANCE	144,332	164,712	164,712	171,761
591-440.537-716.000	LIFE/DISABILITY INSURANCE	2,079	2,911	2,911	3,112
591-440.537-717.000	PENSION	113,363	114,840	114,840	130,382
591-440.537-717.500	HEALTH CARE SAVINGS PLAN	9,548	9,704	9,704	10,375
591-440.537-718.000	WORKERS COMPENSATION	11,729	17,769	17,769	18,336
591-440.537-727.000	LICENSES	28,460	26,075	30,000	26,825
591-440.537-728.000	OPERATING SUPPLIES	83,891	100,000	20,000	75,000
591-440.537-761.000	CLOTHING ALLOWANCE	6,429	6,000	6,000	6,000
591-440.537-819.000	TRAINING	7,297	7,000	7,000	7,000
591-440.537-820.000	CONTRACTUAL SERVICES	291,935	160,000	160,000	180,000
591-440.537-825.000	PROFESSIONAL CONFERENCES/DUES	3,902	3,500	4,000	5,000
591-440.537-827.000	RADIO MAINTENANCE	2,782	4,250	4,250	4,250
591-440.537-920.000	UTILITIES-ELECTRIC/GAS/WATER	13,402	7,000	7,000	7,000
591-440.537-936.000	EQUIPMENT MAINTENANCE	51	2,000	2,000	2,000
591-440.537-950.000	Vehicle Charges	162,620	178,882	178,882	196,770
591-440.537-972.000	CUSTOMER INSTALLATION - WATER	(87,259)	350,000	70,000	70,000
591-440.537-979.000	MACHINERY AND EQUIPMENT	10,832	40,000	5,000	40,000
NET OF REVENUES/APPROPRIATIONS - 440.537 - WATER MAINTENANCE		(1,398,734)	(1,802,683)	(1,397,108)	(1,601,365)
Dept 900.901 - CAPITAL OUTLAY					
591-900.901-974.000	CONSTRUCTION/IMPROVEMENTS		1,250,000	1,250,000	1,000,000
NET OF REVENUES/APPROPRIATIONS - 900.901 - CAPITAL OUTLAY			(1,250,000)	(1,250,000)	(1,000,000)
ESTIMATED REVENUES - FUND 591		8,278,795	7,359,574	6,937,163	9,153,373
APPROPRIATIONS - FUND 591		6,975,178	8,409,018	8,037,300	8,493,440
NET OF REVENUES/APPROPRIATIONS - FUND 591		1,303,617	(1,049,444)	(1,100,137)	659,933
BEGINNING FUND BALANCE		30,960,215	32,263,834	32,263,834	31,163,697
ENDING FUND BALANCE		32,263,832	31,214,390	31,163,697	31,823,630

## Fund 661 - MOTOR POOL

Dept 000.000

661-000.000-665.000	INTEREST	39,464	20,000	26,500	26,500
661-000.000-667.000	RENTALS	1,151,330	1,266,467	1,266,467	1,393,114
661-000.000-667.500	RENTALS - PUBLIC SAFETY VEHICLES	250,000	127,000	127,000	127,000
661-000.000-673.000	VEHICLE SALES	44,818		30,000	55,000
661-000.000-698.000	INSURANCE RECOVERIES	10,430		44,877	10,000
661-000.000-701.000	SALARIES	120,353	182,408	182,408	192,899
661-000.000-702.020	AFTER-HOURS RESPONSE STIPEND	80	320	100	200
661-000.000-706.000	OVERTIME	3,355	3,500	3,500	3,500
661-000.000-709.000	MERS 457 CONTRIBUTION	290	563	563	563
661-000.000-710.000	LONGEVITY	560	880	880	960
661-000.000-714.000	FICA	9,290	15,118	15,118	15,835
661-000.000-715.000	HEALTH INSURANCE	19,022	36,380	36,380	43,641
661-000.000-716.000	LIFE/DISABILITY INSURANCE	716	1,094	1,094	1,157
661-000.000-717.000	PENSION	18,862	26,457	26,457	24,125
661-000.000-717.500	HEALTH CARE SAVINGS PLAN	2,379	3,648	3,648	3,858
661-000.000-717.600	PENSION EXPENSE - GASB 68	(521)			
661-000.000-718.000	WORKERS COMPENSATION	3,209	5,342	5,342	5,515
661-000.000-727.000	LICENSES	4,869	8,000	5,000	7,575
661-000.000-728.101	Vehicle Repair parts	61,040	75,000	85,000	85,000
661-000.000-728.102	Vehicle Accessories	2,518	15,000	15,000	15,000
661-000.000-728.103	Veh Supplies-outside services	108,492	100,000	105,000	105,000
661-000.000-728.104	Tires/Tire Services	34,998	30,000	30,000	35,000
661-000.000-728.105	Batteries/Electrical	875	2,000	2,000	2,000
661-000.000-728.106	Tools	2,437	2,000	2,000	2,000
661-000.000-728.107	Fasteners	3,596	3,000	3,000	3,000
661-000.000-728.108	Solvents	1,625	2,000	2,000	2,000
661-000.000-760.000	UNIFORMS	2,078	2,500	3,500	3,750
661-000.000-761.000	CLOTHING ALLOWANCE	1,036	1,500	1,500	1,500
661-000.000-807.000	AUDIT		2,500	3,158	3,500
661-000.000-812.000	INSURANCE	74,471	85,000	97,554	110,000
661-000.000-819.000	TRAINING	60	2,000	2,000	2,000
661-000.000-820.000	CONTRACTUAL SERVICES	58,758	50,000	50,000	50,000
661-000.000-865.000	GASOLINE	191,466	215,000	170,000	200,000
661-000.000-936.000	EQUIPMENT MAINTENANCE	6,619	6,000	6,000	6,000
661-000.000-968.000	DEPRECIATION	698,350			
661-000.000-979.000	MACHINERY AND EQUIPMENT	268	2,500	2,500	2,500
661-000.000-981.000	VEHICLES	11,127	1,020,500	656,000	1,099,000
NET OF REVENUES/APPROPRIATIONS - 000.000 -		53,764	(486,743)	(21,858)	(415,464)
ESTIMATED REVENUES - FUND 661		1,496,042	1,413,467	1,494,844	1,611,614
APPROPRIATIONS - FUND 661		1,442,278	1,900,210	1,516,702	2,027,078
NET OF REVENUES/APPROPRIATIONS - FUND 661		53,764	(486,743)	(21,858)	(415,464)
BEGINNING FUND BALANCE		4,187,856	4,241,622	4,241,622	4,219,764
ENDING FUND BALANCE		4,241,620	3,754,879	4,219,764	3,804,300

ESTIMATED REVENUES - ALL FUNDS	63,400,256	55,321,787	55,097,347	71,660,530
APPROPRIATIONS - ALL FUNDS	62,144,893	60,162,308	61,940,901	65,692,413
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS	1,255,363	(4,840,521)	(6,843,554)	5,968,117
BEGINNING FUND BALANCE - ALL FUNDS	109,747,604	111,002,979	111,002,979	104,159,425
ENDING FUND BALANCE - ALL FUNDS	111,002,967	106,162,458	104,159,425	110,127,542



**To: Township Board**  
**From: Scott Hendrickson, Township Supervisor**  
**Date: September 13, 2024**  
**Re: Manager Review Process**

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Among the many policies and procedures that could use an update is the manner by which the Township Manager receives an annual performance review. In the past, the Board each completed a short form and provided commentary on the Manager's performance that is summarized by the Township Supervisor and presented. This process does not include any input from the Staff, who ultimately and operationally work with the Township Manager to achieve the ends of the Township's goals.

As such, I have begun the process of crafting a more thorough review process that includes evaluations from staff as well as evaluations from Board Members and a draft of the policy can be found in this agenda item.

The basic premise is that a number of employees will be chosen randomly each September and will complete an evaluation form of the Township Manager. This is to be done anonymously and provided to the HR Director who will present the forms to the Board prior to their completion of the evaluation of the Manager. The Township Board will be able to use these documents as well as their own experiences with Manager to complete their evaluation forms (which may also be getting a face lift during this process) and send them in to be compiled.

Rather than summarizing, the Township Supervisor will draft an executive summary of the reviews and the entire packet (including the Executive Summary, the Manager Review Document from each Board Member, and the Employee's Reviews) will be presented for final approval by the Board in November for their consideration.

I believe this is a more transparent review process, which includes employee feedback, reduces the possibility that remarks or critiques will be misconstrued during summarization, and gives the Board increased information from the staff prior to their review of the Township Manager.

I present this draft for the Board's consideration with the hope to gain insight into whether the Board approves of the direction, and with the hope that we might move this forward for implementation as early as this year.

The following motion has been prepared for the Board's consideration:

**MOVE TO APPROVE THE MANAGER REVIEW PROCESS AS PRESENTED AND ADOPT THE TOWNSHIP MANAGER REVIEW FORM AS PRESENTED.**

**Attachments:**

1. Proposed Manager Review Process
2. Sample Township Manager Performance Evaluation

## Proposed Manager Review Process

### OVERVIEW

The goal of this process is to obtain the most accurate review possible of the Township Manager's performance over a year-long period. It is the Board's wish to do so in such a way that incorporates the reviews of the Board Members, and the feedback of the Township Manager's direct reports, other Township employees, and Board and Commission volunteers.

The deadline to complete the process of reviewing the Township Manager's performance should be on or before November 20<sup>th</sup> each year so that the current Board can review the managers performance in each of the years reviewed. Doing so will also give Boards time to consume the final report and consider its findings during years in which the Manager's contract must be negotiated or renegotiated.

Parties involved in the execution of this process will include the HR director, the Township Supervisor, members of the Township Board, and any union employees, non-union employees, and Boards and Commission volunteers selected to provide feedback on the performance of the Manager.

### PROCEDURAL OUTLINE

1. One week prior to the second Township Board Meeting in September, the Director of Human Resources shall furnish to the Township Supervisor lists of employees and/or Boards and Commissions Volunteers that have been anonymized and assigned numbers.
  - a. *NOTE: If possible, if an employee/volunteer has reviewed the Township Manager in the last 4 years, they are to be excluded from the list of possible reviewers.*
  - b. The lists shall be subdivided as follows:
    - i. Boards and Commission Members
      1. *NOTE: This is to exclude the members of the Township Board*
    - ii. Non-Union Director Employees (MTEAM Members)
      1. *NOTE: This is to exclude the Township Manager*
    - iii. Administrative Professionals Bargaining Unit Members (TPOAM)
    - iv. Non-Supervisory Professionals Bargaining Unit Members (TPOAM) & Supervisory Professionals Bargaining Unit Members (TPOAM)
    - v. Public Works and Parks and Recreation Bargaining Unit Members (TPOAM)
    - vi. Police Officers Bargaining Unit Members (POAM)
    - vii. Police Command Bargaining Unit Members (CCLP)
    - viii. Firefighters Bargaining Unit Members (IAFF)
2. From these lists, the following number of anonymized respondents will be selected by the Township Supervisor:
  - a. Boards and Commissions: 2
  - b. Non-Union Directors: 2
  - c. Administrative Professionals: 1
  - d. Non-Supervisory Professionals: 2
  - e. Professional Supervisors: 1
  - f. Public Works and Parks and Recreation: 2
  - g. Police Officers: 2
  - h. Police Command: 1

- i. Firefighters: 2
3. The Director of Human Resources will notify the selected employees of their selection as those who will offer feedback and will provide the Township Manager/Employee Review Form, as approved by the Township Board.
  - a. NOTE: If an employee is unavailable due to leave of absence or other compelling reason, another employee will be selected by the Township Supervisor from the anonymized list of the same group.
4. The selected employees shall complete their Township Manager/Employee Review Form and return it to the Director of Human Resources by the first meeting of the Township Board in October.
5. The Director of Human Resources will provide the raw responses to the Township Supervisor and retain a copy.
6. The Township Supervisor shall collate the responses and provide them to the Township Board and copy the Director of Human Resources prior to the Board's second meeting in October.
  - a. NOTE: The Township Supervisor may format the results and responses but may not alter them.
7. The Director of Human Resources shall place on the agenda of the Township Board's second meeting in October a discussion to review the Manager Review Process and shall provide the Township Board/Manager Review Form, as approved by the Township Board, and the employee responses, as received from the Supervisor.
8. By November 1<sup>st</sup>, the Township Board shall complete their Township Board/Manager Review Forms and return them to the Township Supervisor and the Director of Human Resources.
9. The Township Supervisor shall collate the responses and may format the results and responses but may not alter them.
10. The Township Supervisor shall write an Executive Summary of the Township Manager Review that incorporates the reviews of the employees, Boards and Commissions members, and Township Board Members.
11. The Township Supervisor shall place on the agenda of the Township Board's first meeting in November an item for discussion and shall present the compiled Township Manager Review.
  - a. This agenda item will include a packet containing the following:
    - i. The Supervisor's Executive Summary
    - ii. The Township Board/Manager Review Forms from each Board Member
    - iii. The Township Manager/Employee Review Forms from each reviewer
12. The Township Supervisor shall place on the agenda of the Township Board's second meeting in November an item for action, and the Board shall on whether to accept the Township Manager's Annual Review.



## Township Manager Performance Evaluation

Township Manager Name: \_\_\_\_\_

Evaluator Name & Signature: \_\_\_\_\_

Evaluation Period: \_\_\_\_\_ to \_\_\_\_\_

Deadline to Submit Evaluation to HR: \_\_\_\_\_

Date Evaluation Received in HR: \_\_\_\_\_

### INSTRUCTIONS

This evaluation form contains ten categories of evaluation criteria. Each category contains a statement to describe a behavior standard in that category. For each statement, use the following scale to indicate your rating of the city manager's performance.

**5 = Excellent** (almost always exceeds the performance standard)

**4 = Above average** (generally exceeds the performance standard)

**3 = Average** (generally meets the performance standard)

**2 = Below average** (usually does not meet the performance standard)

**1 = Poor** (rarely meets the performance standard)

Any item left blank will be interpreted as a score of "3 = Average"

This evaluation form also contains a provision for entering narrative comments, including an opportunity to enter responses to specific questions and an opportunity to list any comments you believe appropriate and pertinent to the rating period.

Leave all pages of this evaluation form attached. Initial each page. Sign and date the cover page. On the date space of the cover page, enter the date the evaluation form was submitted. All evaluations presented prior to the deadline identified on this cover page will be summarized into a performance evaluation to be presented by the Township Board to the Township Manager as part of the agenda for the meeting dated \_\_\_\_\_

**PERFORMANCE CATEGORIES & SCORING**

**1. INDIVIDUAL CHARACTERISTICS**

- \_\_\_\_\_ Diligent and thorough in the discharge of duties, "self-starter"
- \_\_\_\_\_ Exercises good judgment consistently
- \_\_\_\_\_ Displays enthusiasm, cooperation, and adaptability
- \_\_\_\_\_ Mental and physical stamina appropriate for the position
- \_\_\_\_\_ Exhibits composure, appearance and attitude appropriate for the position

**Add the values from above and enter the subtotal \_\_\_\_\_ ÷ 5 = \_\_\_\_\_ score for this category**

**2. PROFESSIONAL SKILLS AND STATUS**

- \_\_\_\_\_ Maintains knowledge of current developments affecting the practice of local government management
- \_\_\_\_\_ Demonstrates a capacity for innovation and creativity
- \_\_\_\_\_ Anticipates and analyzes problems to develop effective approaches for solving them
- \_\_\_\_\_ Willing to try new ideas proposed by governing body members and/or staff
- \_\_\_\_\_ Sets a professional example by handling affairs of the public office in a fair and impartial manner

**Add the values from above and enter the subtotal \_\_\_\_\_ ÷ 5 = \_\_\_\_\_ score for this category**

**3. RELATIONS ELECTED MEMBERS OF THE GOVERNING BODY**

- \_\_\_\_\_ Carries out directives of the body as a whole as opposed to those of any one member or group
- \_\_\_\_\_ Sets meeting agendas that reflect the guidance of the governing body and avoids unnecessary involvement in administrative actions
- \_\_\_\_\_ Disseminates complete and accurate information equally to all members in a timely manner
- \_\_\_\_\_ Assists by facilitating decision making without usurping authority
- \_\_\_\_\_ Responds well to requests, advice, and constructive criticism

**Add the values from above and enter the subtotal \_\_\_\_\_ ÷ 5 = \_\_\_\_\_ score for this category**

**4. POLICY EXECUTION**

- \_\_\_\_\_ Implements governing body actions in accordance with the intent of Board
- \_\_\_\_\_ Supports the actions of the governing body after a decision has been reached, both inside and outside the organization
- \_\_\_\_\_ Understands, supports, and enforces local government's laws, policies, and ordinances
- \_\_\_\_\_ Reviews ordinance and policy procedures periodically to suggest improvements to their effectiveness
- \_\_\_\_\_ Offers workable alternatives to the governing body for changes in law or policy when an existing policy or ordinance is no longer practical

**Add the values from above and enter the subtotal \_\_\_\_\_ ÷ 5 = \_\_\_\_\_ score for this category**

**5. REPORTING**

- \_\_\_\_\_ Provides regular information and reports to the governing body concerning matters of importance to the local government, using the city charter as guide
- \_\_\_\_\_ Responds in a timely manner to requests from the governing body for special reports
- \_\_\_\_\_ Takes the initiative to provide information, advice, and recommendations to the governing body on matters that are non-routine and not administrative in nature
- \_\_\_\_\_ Reports produced by the manager are accurate, comprehensive, concise and written to their intended audience
- \_\_\_\_\_ Produces and handles reports in a way to convey the message that affairs of the organization are open to public scrutiny

**Add the values from above and enter the subtotal \_\_\_\_\_ ÷ 5 = \_\_\_\_\_ score for this category**

**6. CITIZEN RELATIONS**

- \_\_\_\_\_ Responsive to requests from citizens
- \_\_\_\_\_ Demonstrates a dedication to service to the community and its citizens
- \_\_\_\_\_ Maintains a nonpartisan approach in dealing with the news media
- \_\_\_\_\_ Meets with and listens to members of the community to discuss their concerns and strives to understand their interests
- \_\_\_\_\_ Gives an appropriate effort to maintain citizen satisfaction with Township services

**Add the values from above and enter the subtotal \_\_\_\_\_ ÷ 5 = \_\_\_\_\_ score for this category**

**7. STAFFING**

- \_\_\_\_\_ Recruits and retains competent personnel for staff positions
- \_\_\_\_\_ Applies an appropriate level of supervision to improve any areas of substandard performance
- \_\_\_\_\_ Stays accurately informed and appropriately concerned about employee relations
- \_\_\_\_\_ Professionally manages the compensation and benefits plan
- \_\_\_\_\_ Promotes training and development opportunities for employees at all levels of the organization

**Add the values from above and enter the subtotal \_\_\_\_\_ ÷ 5 = \_\_\_\_\_ score for this category**

**8. SUPERVISION**

- \_\_\_\_\_ Encourages heads of departments to make decisions within their jurisdictions with minimal Township manager involvement, yet maintains general control of operations by providing the right amount of communication to the staff
- \_\_\_\_\_ Instills confidence and promotes initiative in subordinates through supportive rather than restrictive controls for their programs while still monitoring operations at the department level
- \_\_\_\_\_ Develops and maintains a friendly and informal relationship with the staff and work force in general, yet maintains the professional dignity of the Township Manager's office
- \_\_\_\_\_ Sustains or improves staff performance by evaluating the performance of staff members at least annually, setting goals and objectives for them, periodically assessing their progress, and providing appropriate feedback
- \_\_\_\_\_ Encourages teamwork, innovation, and effective problem-solving among the staff members

**Add the values from above and enter the subtotal \_\_\_\_\_ ÷ 5 = \_\_\_\_\_ score for this category**

**9. FISCAL MANAGEMENT**

- \_\_\_\_\_ Prepares a balanced budget to provide services at a level directed by Board
- \_\_\_\_\_ Makes the best possible use of available funds, conscious of the need to operate the local government efficiently and effectively
- \_\_\_\_\_ Prepares a budget and budgetary recommendations in an intelligent and accessible format
- \_\_\_\_\_ Ensures actions and decisions reflect an appropriate level of responsibility for financial planning and accountability
- \_\_\_\_\_ Appropriately monitors and manages fiscal activities of the organization

**Add the values from above and enter the subtotal \_\_\_\_\_ ÷ 5 = \_\_\_\_\_ score for this category**

**10. COMMUNITY**

\_\_\_\_\_ Shares responsibility for addressing the difficult issues facing the city

\_\_\_\_\_ Avoids unnecessary controversy

\_\_\_\_\_ Cooperates with neighboring communities and the county

\_\_\_\_\_ Helps the Board address future needs and develop adequate plans to address long term trends

\_\_\_\_\_ Cooperates with other regional, state and federal government agencies

**Add the values from above and enter the subtotal \_\_\_\_\_ ÷ 5 = \_\_\_\_\_ score for this category**

SAMPLE



**To: Board Members**  
**From: Deborah Guthrie, Township Clerk**  
**Date: August 29, 2024**  
**Re: Board Rules, Policies, and Procedures**

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On April 16, 2024, the Meridian Township Board unanimously established a Policy Review Working Group consisting of two Township Board Members, the Township Manager (or Representative), the Human Resources Director, and a relevant rotating Departmental Director, based on the Policy to be updated.

Since that appointment, Director Tithof, Trustee Tresize, and Clerk Guthrie have met on a weekly basis except where conflicts arose due to schedules. The purpose of this committee was not only to ensure the township's policies are up to date and in compliance with current laws and regulations, but also to identify and address problem areas and loopholes in accountability and safeguarding Township employees and appointed and elected officials.

Our top priority and number one focus was to identify and address concerns as they related to policy operations and/or affairs of township government as they relate to the **Personnel Policy** and **Board Policy Manual**.

The Policy Work Group started by reviewing the **Personnel Policy**. Specific areas of concern included, but were not limited to, the Open Door Policy, Promotions and Hiring Practices including Vacancies, Harassment policy, and how nepotism is addressed or not. Once the Committee made an initial assessment identifying areas of concern, and draft changes, we submitted these to legal who is currently reviewing that document. Once returned, we will work with the internal team for feedback and subsequent recommendation to the board. We expect a review from legal to be complete this month and to meet with staff soon thereafter.

We feel we have made significant headway on a vastly improved Personnel Policy, and we also feel receiving feedback from staff will be a significant, valued, component in this review and subsequent recommendation. We thank you in advance for your patience in receiving a draft of this document at a future meeting.

Today, we present a draft **Board Rules, Policies, and Procedures**. This document combined the **Board Policy Manual** which was originally adopted in 2001 by the Meridian Township Board and the **Board Rules and Procedures** last revised in 2000. The Policy Work Group combined the components related to Board Rules, Policies, and Procedures, and how the board works with staff on certain aspects of governance to combine these two separate documents into one.

It is recommended that each year, the Board reviews this document with the Township Manager who then directs staff to establish goals and objectives that support the goals, mission, and vision statement adopted by the board. The Township Manager reports to the Board regarding

**Memo to Township Board**  
**August 29, 2024**  
**Re: Board Rules, Policies, and Procedures**  
**Page 2**

compliance with the direction set by the Board through its policies. It is the Policy Review Committee's goal to have an updated, revised, Board Rules, Policies, and Procedures document approved by the board and reviewed by staff prior to the hiring of a new Township Manager; giving clear guidance to the new Township Manager.

The Draft Board Rules, Policies, and Procedures document show combined areas related to rules, policies, and procedures of the board from the two other documents. Areas highlighted in yellow indicate new and/or updated wording extracted from the Board Policy Manual and Board Policies and Procedures document. These documents have been combined into one for board discussion and review.

**Attachments:**

1. Board Policies and Procedures
2. Board Policy Manual
3. Draft Board Rules, Policies, and Procedures

**RULES AND PROCEDURES**

**AND**

**MISSION STATEMENT**

**TOWNSHIP BOARD**

**THE CHARTER TOWNSHIP OF MERIDIAN**

**1990**

**AMENDED 2000**



**5151 MARSH ROAD, OKEMOS, MICHIGAN 48864-1198  
(517) 349-1200, EXT 0, FAX NO. (517) 349-0506**

**Established as a Township.....February 1842  
Incorporated as a Charter Township.....January 1960  
(Charter Township Act - Act 359; Public Acts of 1947)**



TOWNSHIP BOARD  
 RULES AND PROCEDURES  
 THE CHARTER TOWNSHIP OF MERIDIAN  
 5151 MARSH ROAD  
 OKEMOS, MICHIGAN 48864-1198  
 (517) 349-1200

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RULES AND PROCEDURES  
TOWNSHIP BOARD  
THE CHARTER TOWNSHIP OF MERIDIAN

**RULE 1. AUTHORITY**

These rules are adopted by the Township Board of the Charter Township of Meridian pursuant to the provisions of State Law.

**RULE 2. TOWNSHIP BOARD MEETINGS**

**2.1 Regular Meetings.** The Township Board shall normally meet in regular session at least twice each month. A twelve-month schedule of meetings, including dates, times and locations shall be set annually.

**Procedures:**

a. The annual schedule of meetings shall be approved at the annual reorganization meeting of the Township Board, usually the last regular meeting in the calendar year.

b. Additional work sessions may be scheduled by the Township Board.

c. A regularly scheduled meeting that falls on a legal holiday recognized by the Township shall be held on a date set at the beginning of the year.

**2.2 Special Meetings.** The Township Board may meet in special sessions. Special meetings shall be scheduled by the Township Clerk (hereinafter referred to as the Clerk) upon written request of either the Township Supervisor (hereinafter referred to as the Supervisor) or two members of the Township Board and shall be posted by the Township Clerk in accordance with the Open Meetings Act requirements.

**Procedures:**

a. Notice of special meetings shall be given to each Board member at least 24 hours in advance of the special meeting and shall contain the purpose, date, time and place (including telephone numbers) of the meeting.

b. Notice shall be served by the Clerk, or the Clerk's designee, personally or left at the Board member's usual place of residence.

**2.3 Emergency Meetings.** Emergency meetings may be called with the consent of two-thirds of the Township Board members present for matters constituting a severe and imminent danger to the health, safety or welfare of the public.

**2.4 Closed Sessions.** The Township Board may meet in closed session in accordance with the procedures and purpose set forth in state law (Open Meetings Act). (See Attachment G, entitled: The Following is a List of Motions to Go into Closed Sessions A-G and Others).

**2.5 Committee-of-the-Whole.** The Township Board may meet as Committee-of-the-Whole during regular or special meetings. Such sessions shall conform to requirements of the Open Meetings Act and established parliamentary procedures.

**Procedure:**

Applicable Township Board rules shall apply to Committee-of-the-Whole sessions.

2.6 Place of Meeting. Township Board meetings are usually held in the Meridian Municipal Building. Township meetings may be held elsewhere for purposes of community outreach, to accommodate increased public attendance or in the event the Municipal Building is not available.

**Procedures**

a. The Supervisor and Clerk shall be authorized to change the meeting location when emergency situations arise.

b. Notice of change in meeting place shall be prominently posted on the door of the regularly scheduled meeting place.

c. If time permits, the Clerk shall provide notice of change in meeting place in a local newspaper of general circulation.

2.7 Meeting Time. With the exception of public remarks, discussion or action on any agenda item not yet under consideration by 10:30 p.m. shall require two-thirds vote of Board members present.

2.8 Change in Meeting Schedule.

A. Changes in the annual schedule of meetings may be made with the approval of a majority of Board members when in formal session.

B. With the exception of emergency meetings, no Board meeting will be held unless notice of such meeting shall have been posted for at least twenty-four hours, or a longer period, if required by State law.

C. In the event a quorum is not present at a regular or special meeting, a majority of Board members in attendance may reschedule the meeting providing proper advance notice is given to the public.

**RULE 3. PUBLIC NOTICE OF MEETINGS**

Proper notice of all meetings of the Township Board shall be provided to the public and Township administrative staff. Notice shall be given in accordance with established Township procedures and state law and shall include, but not be limited to: regular or special meeting; changes in meeting schedule or location; and, use of public media.

**Procedures:**

a. The annual schedule of Township Board meetings shall be provided after its adoption. Such notice shall include dates, times and places (including telephone numbers) of meetings and shall be posted by the Clerk in the official Clearinghouse Calendar and the south vestibule in the Meridian Municipal Building and at other designated Township locations.

b. The Clerk shall post notice of:

1) any change in the annual schedule of meetings within three days following the meeting at which such change is made;

2) any change in a regular Board meeting, immediately following such action; and

3) any special meeting scheduled by the Township Board, immediately following such action.

c. Notice of Township Board meetings or changes in such schedules shall be provided by the Clerk,

without charge, to any newspaper, radio or television station which has filed a written request for such notice with the Clerk. Notice shall also be provided to other parties upon their written request and payment for costs of such notices. All notices shall be sent by first class mail and include the name, principal address and telephone number of the Township.

#### **RULE 4. QUORUM, ATTENDANCE, CALL OF THE TOWNSHIP BOARD**

**4.1 Quorum.** Four members shall constitute a quorum for the transaction of business at all meetings of the Township Board.

##### **Procedure:**

Board members should notify the Clerk's office of absence due to illness, vacation or emergency. Such notice shall be provided in advance of a meeting, whenever possible.

**4.2 Call of the Board.** A call of the Township Board may be instituted by a majority vote or by no less than two members of the Board present, whether or not those present constitute a quorum.

#### **RULE 5. BOARD MEETING AGENDAS**

**5.1 Regular Meetings.** An agenda of business for all regular Board meetings shall be prepared by the Clerk in conjunction with the Supervisor and Township Manager. Agenda items submitted after the established deadlines may be considered by unanimous consent of Board members. Exceptions may be made by the Supervisor for business of an emergency nature. The agendas should include the following wording at the end: "Public Remarks (Maximum one hour - 3 minutes per person)."

##### **Procedures:**

a. Agenda items may be submitted by Board members, Township commissions, committees or other boards and Township departments in accordance with established deadlines;

b. Items shall be placed on the agenda under the appropriate category of business.

c. The agenda shall be posted in the Meridian Municipal Building at the time it is distributed to the Township Board.

**5.2 Special Meetings.** The matter or matters to be considered at a special meeting of the Township Board shall be stated in the call to the meeting. No other matters shall be considered except with all members present.

**5.3 Distribution of Meeting Materials.** The agenda and related materials will be provided to Board members in advance of scheduled meetings. Copies of agendas and Board materials shall be made available to the public, with the exception of those materials exempt from public disclosure.

##### **Procedures:**

a. Meeting materials will be prepared by the Clerk and made available to members about four days in advance of a meeting (Friday p.m. or Saturday a.m.).

b. Materials will be delivered to members directly or retained in the Meridian Municipal Building per Board member's request.

c. Materials for regular meetings will include the agenda, minutes of the previous meeting, the Manager's semi-monthly report and other reports or resources related to agenda items.

d. Copies of agendas shall be available to the public. A packet of Board meeting materials, excluding those materials exempt from public disclosure, shall be available for public review in the Township office the day preceding any regular Board meeting and at each Board meeting.

5.4 Order of Business. The agenda shall outline the established order of business. Items on the agenda can be reordered by the Board during the scheduled meeting.

## **RULE 6. CONDUCT OF MEETINGS**

6.1 Chairperson. The Supervisor shall chair all meetings of the Board. The Township Board shall select a chair pro-tem in the absence of the Supervisor.

### **Procedure:**

In the absence of the Supervisor, the Clerk shall call the meeting to order. The first order of business will be the nomination and election of a chair pro-tem.

6.2 Recognition. Board members shall be recognized by the chair before speaking. Other persons at a Township Board meeting may speak only when called on or authorized.

6.3 Motions. Upon request of a Board member, all motions pertaining to ordinances, Board policy and other substantive proposals shall be made in writing. Motions of a routine procedural nature may be exempt from this requirement unless there is objection by a Board member or in unusual circumstances.

### **Procedures:**

a. Motions will be signed by the maker of the motion and seconded. If the motion is submitted by a standing committee, it shall be signed by the chair or other authorized member.

b. Standardized resolution format or motion slips as approved by the Board shall be used whenever possible.

6.4 Voting by Board Members. When a question is put by the Chair, every Board member present shall vote either "yes" or "no", except that a Board member may abstain from voting if excused by unanimous consent of the other members present.

### **Procedures:**

a. The vote on passage of an ordinance or Board policy shall be recorded by "yes" and "no" votes.

b. Ordinances which adopt provisions of state law or technical regulations shall clearly identify the correct legal citation by reference to recognized standard code.

6.5 Public Participation. A member of the public may speak at public meetings of the Township Board according to procedures established by the Board for not more than three minutes unless the Supervisor permits it for a longer period of time.

### **Procedures:**

a. Members of the public shall be allotted a maximum one hour's time for public comment, and also immediately prior to the end of the meeting until all members of the public desiring to speak have had an opportunity to do so.

b. Individuals wishing to speak are urged (not compulsory) to complete a form listing the person's name,

address, topic(s) to be addressed and position on the matter(s). Such form shall be given to the Clerk.

c. Persons shall be recognized by the Chair before speaking and use a P.A. microphone, if available.

d. Persons shall adhere to proscribed time limits (three minutes). The Supervisor may extend such time period when the individual is authorized to speak for other persons or a community organization.

e. Persons addressing the topic of a scheduled public hearing will present their remarks during that portion of the meeting or at the time scheduled for general public remarks.

f. Three persons may speak for a combined total of fifteen minutes on behalf of the appellant(s) or applicant(s) on matters related to appeals (S.U.P., site plan review, etc.). Appellant(s) and applicant(s) may divide their total allotted time between argument and rebuttal.

g. An individual may submit written comments to the Township Board in addition to, or in place of, speaking at the Board meeting.

h. Exceptions to these procedures may be made by the Supervisor, without objection from the Board, or upon majority vote of the Township Board members in attendance at any meeting.

i. Generally the record of a formal public hearing shall be closed at the conclusion of said hearing unless the period is extended by a majority vote of the Board.

j. Public Remarks. The Chair will ask speakers to state which agenda items they will be addressing; and if the comments are not to be made on an agenda item, ask them to delay their comments to the later PUBLIC REMARKS on the agenda.

**6.6 Disorderly Conduct.** The Supervisor may call to order any person who disrupts the orderly conduct of business at meetings, including speaking without being recognized, exceeding designated time limits, failure to be germane to the issue at hand, or use of vulgarities. A person may be prohibited from speaking again at the same meeting or may be removed from the meeting for breach of peace.

**Procedures:**

a. When an individual is called to order, that person shall be seated until the Chair determines if the person was out of order.

b. If called out of order, the individual may speak again at the meeting only with special leave by the Board.

c. If the individual continues to disrupt the meeting through disorderly conduct, the Chair may order the Marshall (Meridian police) to remove the person from the meeting.

d. The Clerk shall record any discussion or actions related to such an event.

**RULE 7. RECORD OF MEETINGS**

**7.1 Responsibility for Meeting Record.** The Clerk, or the Clerk's designee, shall be responsible for minutes of each meeting of the Township Board and for maintaining the official record, including all Board actions.

**Procedures:**

a. Minutes shall include:

1) all motions made, the names of the mover and seconder, the method and outcome of votes taken;

2) copies of resolutions, new or revised ordinances, and other actions approved by the Board.

b. Comments by a Board member may be placed in the official record upon that member's request, providing they are not ruled out of order by the Chair.

#### 7.2 Public Access to Meeting Records.

A. Minutes and records of Township Board meetings shall be made available to the public by the Clerk in accordance with the Freedom of Information and Open Meetings Act.

#### B. Minutes shall be:

1) Available for public inspection not more than eight business days following the respective meeting.

2) Available within five business days of the meeting at which they are approved by the Township Board.

3) Minutes of closed sessions shall be maintained separately and not disclosed to the public except upon court order.

#### Procedures:

a. Copies of approved minutes shall be promptly sent to paid subscribers.

b. The Township Board may establish a subscription fee for circulation of minutes and other materials.

c. Minutes of closed sessions may be destroyed one year and one day following their approval.

7.3 Publication of Minutes. Minutes shall be posted at designated locations in the Township after a meeting of the Township Board.

#### Procedures:

a. The Clerk shall be responsible for such postings.

b. Notice of posting of minutes will be published in a local newspaper of general circulation within seven days of said posting.

### RULE 8. STANDING COMMITTEES OF THE TOWNSHIP BOARD [Deleted 001219]

### RULE 9. SPECIAL COMMITTEES AND LIAISON ASSIGNMENTS

9.1 Appointments. The Township Board may establish and appoint special committees to meet the needs and objectives of the Board. The Board may authorize the Supervisor to appoint members to these committees, including the Chair. Permission may be granted to a special committee to designate its own Chair.

#### Procedures:

7  
Page 7 of 8 of 1997 version  
go back to previous and insert 9.4

a. The Supervisor will notify the Board and appropriate staff of appointments made by the Supervisor to special committees prior to the initiation of committee meetings.

b. Notice of the formation of special committees, including their purpose and membership roster, will be posted for the public in the Meridian Municipal Building.

**9.2 Committee Responsibilities.** The Township Board or Supervisor shall define the scope of responsibilities, functions, duration and communication requirements for special committees. Committees shall report their study findings and proposed actions to their appointing authority (Township Board or Supervisor). A special committee may be discharged from its responsibilities by a majority of the Township Board.

**9.3 Public Access.** Any special committee shall adhere to the Open Meetings Act.

 **9.4 Rules of Procedure.** Committees may set their own meeting schedule. Special committees shall adhere to rules and procedures provided herein for Standing committees, as they relate to quorum, meeting records and reports, scheduling, posting of meetings and discharge of any matter before a committee.

**9.5 Liaison Assignments.** The Supervisor may appoint individuals to represent the Township Board and provide a communication link with other organized bodies or agencies within or outside the Township. The Township Board will concur in these appointments. The purpose, responsibilities, terms of appointment and reporting requirements of such liaison representatives shall be established and reviewed annually by the Board.

#### **RULE 10. BOARDS AND COMMISSIONS**

Members shall be appointed to Township boards and commissions in compliance with the applicable state statute or Township ordinance and Rule 11 of these rules.

#### **RULE 11. VACANCIES**

**11.1 Elected Offices.** Vacancies which occur in an elective Township office shall be filled by the Township Board within forty-five days of the beginning of the vacancy. The person appointed shall serve for the remainder of the unexpired term or, in the event a general election is scheduled to be held more than one hundred fifty days after the vacancy occurs, until a successor is elected at such general election.

**11.2 Appointed Position.** Vacancies which occur in an appointed Township office or position shall be filled within thirty days by the designated appointing authority (Township Board or Supervisor) for that position, providing the respective position or committee has not been abolished or discharged.

**11.3 Removal From Appointed Office.** An individual may be removed from appointed office for non-performance of duty or misconduct in office by a two-thirds vote of the Board, providing there are written charges or records and following a public hearing. Failure to adhere to attendance requirements established in rule by the respective board or commission or by Board policy shall be considered grounds for such action.

#### **RULE 12. TOWNSHIP ORDINANCES AND BOARD POLICY**

**12.1 Ordinances.** Ordinances may be approved, amended or repealed by the Township Board.

#### **Procedures:**

a. Recommendations for ordinance or ordinance changes may be initiated by Township commissions, committees, boards or residents of the Township.

b. The Board may schedule a public information forum to obtain comment and reaction from Township residents and other interested parties, prior to formal "introduction for publication and subsequent adoption" of the proposed ordinance.

c. Recommendations shall be reviewed by the Township Board and may be referred to an appropriate committee or commission for study.

d. Approval for legal appropriateness shall be obtained from the Township attorney.

**12.2 Public Hearing.** A second public hearing may be held on proposed ordinances or ordinance changes following the publication of said proposals in a local newspaper of general circulation. Emergency ordinances may be excluded from this requirement.

**12.3 Majority Vote.** The affirmative vote of four Township Board members shall be required for the enactment of new or changed ordinances.

**12.4 Adoption.** The Board shall not adopt an ordinance or ordinance changes in the same meeting at which it is "introduced for publication and subsequent adoption" unless it is declared an emergency ordinance. All ordinances, excepting zoning ordinances, shall be effective upon final publication, unless a later date is set in the ordinance. Zoning ordinances may be effective upon publication or any date thereafter if specified in the ordinance; and shall be effective thirty (30) days after final publication if no effective date is specified in the ordinance.

**Procedures:**

a. Ordinances enacted by the Township Board shall be published and made available to the public.

b. An ordinance book, containing ordinances enacted by the Board and signed by the Supervisor and the Clerk, shall be kept in the Clerk's office.

**12.5 Board Policy.** The Township Board is responsible for the adoption and oversight of policies governing the administration of Township government and the operations of those bodies appointed by and/or responsible to the Township Board. Board policies shall be made available to the public upon request.

**Procedures:**

a. Upon introduction by a Board member, the Supervisor may refer a proposed Board policy or policy change to the appropriate committee for study and recommendation.

b. Proposals related to administrative operations of Township departments shall be referred to an appropriate Board committee and be sent to the department(s) affected by the proposal. An opportunity will be given to department staff for review and comment, such written comments to be made part of the committee record when submitted to the Board.

c. The proposed policy shall be read in full at the meeting at which action will be taken unless otherwise ordered by those members present. A policy will become effective immediately upon its adoption unless otherwise stated by the Board.

d. Upon adoption of a Board policy, the Clerk will notify each Township department Director of such action and enter the policy in the Board Policy Book which will be maintained in the Clerk's office.

12.6 Decorum. Debate must be confined to the merits of the pending question. Speakers must address their remarks to the chair, maintain a courteous tone and - especially in reference to any divergence of opinion - should avoid injecting a personal note into debate. To this end they must never attack or make any allusion to the motives of members.

**RULE 13. PARLIAMENTARY AUTHORITY**

Roberts Rules of Order, newly revised, shall govern all questions of procedure not otherwise provided for in these rules or by state or federal law.

**RULE 14: SPECIFIC SPECIALIZED RULES**

14.1 Upon request by any member, any question before the Board may be divided and separated into more than one question; provided, however, that such may be done only when the original is of such a nature that upon division, each of the resulting questions is a complete question permitting independent consideration and action.

14.2 A motion for the reconsideration of any motion shall be made at the same session at which the decision was made.

**RULE 15. RECISION AND SUSPENSION OF RULES**

15.1 Recision. A motion to rescind or amend something previously adopted may be brought pursuant to Section 34 of Robert's Rules of Order, Newly Revised.

15.2 Suspension of Rules. A motion to suspend these rules may be brought pursuant to Section 25 of Robert's Rules of Order, Newly Revised.

**RULE 16. BIENNIAL REVIEW OF RULES**

16.1 Rules and Procedures. Rules and procedures adopted by the Township Board shall be reviewed at least biennially by the Township Board.

16.2 Public Notice. Public notice and an opportunity for public comment shall be provided prior to making changes in these rules. Changes in procedure may be made by majority vote of the Board following the meeting at which such changes are proposed, unless otherwise provided herein.

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# **Board Policy Manual Charter Township of Meridian**

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## **PREAMBLE**

The Meridian Township Board has adopted the Policy Governance model created by John Carver, to articulate its "Vision" for the direction of Meridian Township. Each January, the Board reviews the goals or "Ends Statements" and priorities listed in the Board Policy Manual. The Ends Statements appear in order of priority. These Ends adopted by the Township Board provide direction to Township Boards and commissions, manager and staff for their work in the coming year. The Township Manager then directs staff to establish goals and objectives that support the Township Board Global Ends (Township Budget). The Township Manager regularly submits reports to the Board regarding compliance with the direction set by the Board through its Policies.

**Section I: POLICY TYPE – Ends**

**1.0 POLICY TITLE: GLOBAL ENDS STATEMENT**

Vision: Our vision is to achieve and maintain the highest quality of life for our residents. We believe the highest quality of life encompasses sustained or enhanced natural environment, health and safety, prosperity, cultural heritage, and diversity.

Mission Statement: Meridian Township exists to create a sustainable community through the most effective use of available resources in order to achieve the highest quality of life for its residents.

Values: (This requires staff input)

To achieve our mission, we commit to:

1. Protect habitat, provide for recreation, and assure ecosystem processes to sustain and enhance the natural environment
2. Sustain and enhance health and safety
3. Enhance prosperity
4. Sustain and enhance our cultural heritage, including the arts, historic buildings and sites, farmsteads, social and recreational amenities
5. Enhance the diversity of our Township
6. Enhance the delivery of Township services

**1.1 POLICY TITLE: NATURAL ENVIRONMENT ENDS (Priority: #1 for enhancement; #2a for sustained condition.)**

In order to protect habitats, to provide for recreation and to assure ecosystem processes, the natural environment will be sustained and enhanced through:

1. Preserving, maintaining, and/or acquiring of natural features, defined as undeveloped acreage including unaltered open spaces, wetlands, uplands and woodlands, floodplains, streams, river, river lands, water recharge areas, and land preservation parcels.
  - a. Appropriate stewardship of all lands, public and private
    - i. Educate residents and the business community
    - ii. Assist in compliance with local, state, and federal laws
    - iii. Reduce invasive species
  - b. Increase publicly-owned acreage
  - c. Protected trees

2. Preserving, maintaining and acquiring green and open spaces, defined as parks and recreational land, common open areas, and pervious space associated with developed sites.
  - a. No net loss of green and open space on developed land
  - b. Appropriate stewardship of publicly-owned lands
    - i. Land management plans
  - c. Increased park land
  - d. Parks, ball fields
  - e. Planned land acquisition
  - f. Connecting green and open space
  - g. Primitive footpaths on Land Preservation properties
  - h. Manage deer population
  
3. Preserving rural character of the Township where appropriate, including open natural spaces, working farms, farmland, farmsteads, community gardens, and wood lots.
  - a. Avoid net loss
  - b. Prioritize Meridian agricultural production and sales
    - i. Expanded farm market
    - ii. Existence of community gardens and/or community sustained farms
  - c. Encourage agricultural zoning, where appropriate
  - d. Create incentives
  - e. Adopt Urban Service Boundary
  
4. Improving and expanding recycling, renewable energy, energy efficiency, and water conservation opportunities.
  - a. Township operations
  - b. Commercial and residential
  - c. Encourage LEED Building Certification
  
5. Preserving clean air and water.
  - a. Meet or exceed safe surface and ground water standards
    - i. Preserve Township's wetland authority
    - ii. Reduce phosphorus
  - b. Meet or exceed safe air quality standards
  - c. Reduce carbon emissions
  
6. Minimizing global climate change through appropriate land use decisions and ordinances.
  
7. Preserving dark skies through the careful design, installation, and use of outdoor lighting.
  - a. Unnecessary lighting minimized or eliminated
  - b. LED Street Lights

8. Regional cooperation.
  - a. Adopt Urban Service Boundary

**1.2 POLICY TITLE: *HEALTH AND SAFETY ENDS (Priority #2 for enhancement; #1 for sustained condition.)***

Health and safety will be sustained and enhanced through:

1. Safe drinking water, effective waste disposal, and reliable utility services.
  - a. Meet or exceed standards
    - i. Wholesome and tasty water
  - b. Protection of aquifers
  - c. Reduction of infiltration and inflow in the sanitary sewer system
  - d. Preference for municipal, gravity fed sanitary sewer system rather than lift stations
  - e. Preference for single family residential septic systems instead of multiple private sewer systems
  - f. Adopt Urban Service Boundary
2. High level of public safety.
  - a. Crime rate ratio at or below comparable jurisdictions
  - b. Response times at or better than the national average for comparable communities
  - c. Prevention activities
  - d. Work toward a fire safe community
  - e. Promote efficient delivery of services
3. Well maintained roads and pathways.
4. Safe and smooth traffic flow on Township roads.
  - a. Effective cooperation with Ingham County Road Department and MDOT
  - b. Reduced traffic congestion
  - c. Encourage progressive timed traffic signals
  - d. Optimum functioning of existing intersections
  - e. Complete streets system
  - f. Increased and safer pedestrian and bicycle mobility
  - g. Increased alternate transportation opportunities
  - h. Gaps in pathways on major roads eliminated
  - i. Public education
5. Promoting healthy physical activity.
  - a. Community recreation programs and events
  - b. Promoting use of diverse park system
  - c. Promoting use of Pedestrian/Bicycle Pathway System

- d. Partnerships with local businesses to facilitate physical fitness and health programs
  - e. Designate primitive footpaths on Land Preservation properties
  - f. Strive for additional ADA universal access opportunities in parks and public spaces
  - g. Added benches along park trails and off-road pathways
6. Minimize the negative impacts of outdoor lighting.
- a. Residential street lights will use fully shielded cut-off fixtures
  - b. Encourage commercial lighting that meets Township dark sky standards
7. Regional cooperation.

**1.3 POLICY TITLE: *PROSPERITY ENDS (Priority #3 for Enhancement; #2b for sustained condition.)***

Prosperity will be sustained and enhanced through:

1. Maintaining or appreciating property values.
  - a. Minimize mortgage foreclosure
  - b. Minimize negative impact of new development on existing residential neighborhoods
  - c. Encourage reinvestment in the Haslett Corridor
2. Thriving neighborhoods and walkable community.
  - a. Preserving single-family owner-occupied homes
  - b. Well-maintained, attractive structures and property
  - c. Connected pathway and open space system
  - d. Encourage public transportation that serves all neighborhoods
  - e. Encourage neighborhood parks
3. Thriving economic community.
  - a. Encourage re-use of existing commercial and office buildings
  - b. Preserve existing commercial areas
  - c. Encourage Mixed Use Planned Unit Development zoning for redevelopment
  - d. Encourage entrepreneurial activities/initiatives
  - e. Encourage redevelopment
  - f. Local business development
  - g. Business friendly, improve customer relations
  - h. Adopt Urban Service Boundary
  - i. Well maintained, attractive structures and property
  - j. Pro-active marketing and branding of the Township
4. Healthy public schools.
  - a. Improve communication and cooperation

- b. Promote partnerships with the school districts
- 5. Grant opportunities pursued.
- 6. Regional cooperation.

**1.4 POLICY TITLE: *CULTURAL HERITAGE ENDS (Priority #4 for enhancement; #4 for sustained condition.)***

Cultural heritage, including the arts, historic buildings and sites, farmsteads, social, and recreational amenities will be sustained and enhanced through:

- 1. Encourage cultural opportunities.
  - a. Minimize loss of cultural or historical sites of significance
  - b. Encouragement of the arts community and artisans
  - c. Public Art
- 2. Energize citizen pride in the community.
  - a. Recognition programs
  - b. Community-wide special events
- 3. Excellent schools and libraries.
- 4. Senior citizen opportunities.
- 5. Regional cooperation.
  - a. Support regional art and culture efforts
  - b. Cable TV and Public Access Facilities

**1.5 POLICY TITLE: *DIVERSITY ENDS (Priority #5 for enhancement; #5 for sustained condition.)***

Diversity of the Township will be sustained and enhanced through:

- 1. Diverse population.
- 2. Diverse staff.
- 3. Diverse housing opportunities.
- 4. Diverse commerce.
- 5. Diverse native ecosystems.

6. Diverse architectural design.
7. A complaint procedure to reconcile any claimed discrimination because of actual or perceived race, color, religion, national origin, sex, age, marital status, familial status, sexual orientation, or gender identity or expression in areas of housing and public accommodations.

## **Section 2: POLICY TITLE: EXECUTIVE LIMITATIONS**

### **2.0 POLICY TITLE: *GENERAL EXECUTIVE CONSTRAINT***

The Township Management shall not allow any practice, activity, decision, or organizational circumstance which is either unlawful, imprudent, or in violation of commonly accepted business and professional ethics and practices.

### **2.1 POLICY TITLE: *TREATMENT OF CONSUMERS***

With respect to interactions with those who are receiving, applying for, or requesting a specific benefit or service (consumers), the Township Management shall not cause or allow conditions, procedures, or decisions which are unsafe, undignified, or unnecessarily intrusive.

Further, without limiting the scope of the foregoing by this enumeration, he or she shall not:

1. Use application forms that elicit information for which there is no clear necessity.
2. Use methods of collecting, reviewing, transmitting, or storing consumer information that fail to protect against improper access to the material elicited.
3. Fail to operate facilities with appropriate accessibility and privacy.
4. Fail to inform consumers of what may be expected and what may not be expected from the service offered.
5. Fail to inform consumers of this policy, or to provide a way to be heard for persons who believe they have not been accorded a reasonable interpretation of their protections under this policy.

### **2.2 POLICY TITLE: *STAFF TREATMENT***

With respect to treatment of paid and volunteer staff, the Township Management may not cause or allow conditions that are unfair, undignified, disorganized, or unclear.

Further, without limiting the scope of the foregoing by this enumeration, he or she shall not:

1. Operate without written personnel rules which: (a) clarify rules for staff, (b) provide for effective handling of grievances, and (c) protect against wrongful conditions, such as nepotism and grossly preferential treatment for personal reasons.
2. Discriminate against any staff member for non-disruptive expression of dissent.

3. Prevent staff from grieving to the Board when (a) internal grievance procedures have been exhausted and (b) the employee alleges that Board policy has been violated to his or her detriment.
4. Fail to acquaint staff with the Township Manager's interpretation of their protections under this policy.
5. Fail to develop and implement a procedure for annual employee feedback to the Manager.

### **2.3 POLICY TITLE: *COMPENSATION AND BENEFITS***

With respect to employment, compensation, and benefits to employees, consultants, contract workers and volunteers, the Township Manager shall not cause or allow jeopardy to fiscal integrity or to public image.

Further, without limiting the scope of the foregoing by this enumeration, he or she shall not:

1. Change his or her own compensation and benefits, except, as his or her benefits are consistent with a package for all other employees.
2. Promise or imply permanent or guaranteed employment.
3. Establish current compensation and benefits which deviate materially from the geographic or professional market for the skills employed.
4. Create obligations over a longer term than revenues can be safely projected.
5. Establish or change pension benefits so as to cause unpredictable or inequitable situations, including those that:
  - a. Incur unfunded liabilities.
  - b. Provide less than some basic level of benefits to all full time employees, though differential benefits to encourage longevity are not prohibited.
  - c. Allow any employee to lose benefits already accrued from any foregoing plan.
  - d. Treat the Township Manager differently from other key employees.

### **2.4 POLICY TITLE: *FINANCIAL PLANNING/BUDGETING***

Financial planning for any fiscal year or the remaining part of any fiscal year shall not deviate materially from Board Ends priorities, risk fiscal jeopardy, nor fail to be derived from a multi-year plan.

Further, without limiting the scope of the foregoing by this enumeration, he or she shall not:

1. Fail to include credible projection of revenues and expenses, separation of capital and operational items, cash flow, and disclosure of planning assumptions.
2. Plan the expenditure in any fiscal year of more funds than are conservatively projected to be received in that period.
3. Allow the fund balance of the General Fund to fall below two months of operating expense requirements.
4. Allow working capital in the utility funds to fall below two months operating expense requirements.
5. Provide less for Board prerogatives during the year than is set forth in the Cost of Governance policy.

## **2.5 POLICY TITLE: *FINANCIAL CONDITION AND ACTIVITY***

With respect to the actual, ongoing condition of the Township government's financial health, the Township Management may not cause or allow the development of fiscal jeopardy or material deviation of actual expenditures from Board priorities established in Ends policies.

Further, without limiting the scope of the foregoing by this enumeration, he or she shall not:

1. Expend more funds than have been received in the fiscal year to date unless the debt guideline (below) is met or expenditure consistent with the approved budget.
2. Make any unbudgeted capital purchase without Board approval.
3. Indebt the Township government in an amount greater than normal accounts payable, never more than can be repaid by certain, otherwise unencumbered revenues within 60 days.
4. Use any Long Term Reserves except for purposes and amounts specifically released by the Board.
5. Conduct inter-fund shifting in amounts greater than can be restored to a condition of discrete fund balances by certain, otherwise unencumbered, revenues within 30 days.
6. Allow the general fund balance to decline below a two month operating reserve.
7. Allow the utility retained earnings to decline below a forty-five day operating reserve.
8. Make any purchase over \$5,000 without sealed bids and prior Board approval, make any purchase of \$250-5,000 without written record of competitive prices, and make any purchase without reasonable examination of a potential conflict of interest.

- a. Exception: Sole source vendor status which must be re-established every three years
  - b. Exception: If basic services and operations cannot be continued without incurring an unbudgeted expenditure and the impact of the “emergency” creates chaos in the Township or work environment
  - c. Exception: State of Michigan Local Government Purchasing Program
9. Further, without limiting the scope of the foregoing by this enumeration, the Township Treasurer shall not:
- a. Allow tax payments or other government-ordered payments or filings to be overdue or inaccurately filed.
  - b. Fail to aggressively pursue receivables after a reasonable grace period.
10. Accept grant match awards without going through new appropriations procedures.

## **2.6 POLICY TITLE: *ASSET PROTECTION***

The Township Management may not allow assets to be unprotected, inadequately maintained, nor unnecessarily risked.

Further, without limiting the scope of the foregoing by this enumeration, the Township Manager, in conjunction with the elected Township Treasurer and Clerk, and within the scope of duties designated by law, shall not:

- 1. Fail to insure against theft and casualty losses to at least 90 percent replacement value.
- 2. Failure to insure against liability losses to Board members, staff and the Township government itself to the maximum limits of the Tort Claims Act.
- 3. Subject plant and equipment to improper wear and tear or insufficient maintenance.
- 4. Acquire, encumber, or dispose of real property without the approval of the Board.
- 5. Allow unbonded personnel access to material amounts of funds.
- 6. Unnecessarily expose the Township government, its Board, or staff to claims of liability.
- 7. Invest or hold operating capital inconsistent with Public Act 20 as amended.
- 8. Fail to protect intellectual property, information, and files from loss or significant damage.

## **2.7 POLICY TITLE: *ENDS FOCUS OF GRANTS OR CONTRACTS***

The Township Manager may not enter into any grant or contract, unless it emphasizes the production of ends and avoids unacceptable means.

Further, without limiting the scope of the foregoing by this enumeration, he or she shall not:

1. Fail to prohibit grant funds from being used in an imprudent, unlawful or unethical way.
2. Fail to consider and assess a vendor's capability to produce appropriately targeted, efficient results.
3. Fail to pursue grant opportunities

## **2.8 POLICY TITLE: *COMMUNICATION AND SUPPORT TO THE BOARD***

The Township Manager shall not permit the Board to be uninformed or unsupported in its work.

Further, without limiting the scope of the foregoing by this enumeration, he or she shall not:

1. Neglect to submit monitoring data required by the Board (see policy on Monitoring Executive Performance) in a timely, accurate, and understandable fashion, directly addressing provisions of the Board policies being monitored.
2. Fail to report in a timely manner an actual or anticipated noncompliance with any policy of the Board.
3. Let the Board be unaware of relevant trends, anticipated adverse media coverage, major threatened or pending litigation, material external and internal changes, particularly changes in the assumptions upon which any Board policy has previously been established.
4. Fail to advise the Board if, in the Township manager's opinion, the Board is not in compliance with its own policies on Governance Process and Board-Management Linkage, particularly in the case of Board behavior which is detrimental to the working relationship between the Board and the Township Manager.
5. Fail to marshal as many staff and external points of view, issues, and options as the Board determines it needs for fully informed Board choices.
6. Present information in unnecessarily complex or lengthy form or in a form that fails to differentiate among information of three types: Monitoring, Board decision preparation, and other.

7. Fail to provide a mechanism for official Board, officer, or committee communications.
8. Fail to communicate with the Board as a whole except (a) for fulfilling individual requests for information or (b) for responding to officers or committees duly charged by the Board or the electorate.
9. Fail to supply for the consent agenda all items delegated to the Township Manager yet required by law or charter to be Board-approved, along with monitoring assurance pertaining thereto.

## **2.9 POLICY TITLE: *EMERGENCY EXECUTIVE SUCCESSION***

In order to protect the Board from sudden loss of Township Manager services, the Township Manager shall have no fewer than two other named executives familiar with Board and Township manager issues and processes.

## **2.10 POLICY TITLE: *REGIONAL COOPERATION***

Cooperation with Township neighbors is critical to building a dynamic Township. As a result, the Township Manager shall not be insular or isolationist.

Further, without limiting the scope of the foregoing by this enumeration, he or she shall not:

1. Ignore or overlook opportunities for regional cooperation to achieve Township Ends.
2. Ignore opportunities to explore appropriate inter-jurisdictional ordinances and agreements.

### **Section 3: POLICY TYPE: GOVERNANCE PROCESS**

#### **3.0 POLICY TITLE: GLOBAL GOVERNANCE COMMITMENT**

The purpose of the Board, on behalf of the Township residents, property owners, and taxpayers\*, and as stewards of community resources, is to see to it that the Charter Township of Meridian (a) achieves appropriate results for appropriate persons at an appropriate cost and (b) avoids unacceptable actions and situations.

\* Property owners and taxpayers include, but are not limited to, business owners, churches, schools and non-profit associations.

#### **3.1 POLICY TITLE: GOVERNING STYLE**

The Board will govern with an emphasis on (a) openness and transparency, (b) outward vision rather than an internal preoccupation, (c) encouraging expression of diverse viewpoints, (d) strategic leadership more than administrative detail, (e) clear distinction of Board and chief executive roles, (f) collective rather than individual decisions, (g) future rather than past or present, and (h) proactivity rather than reactivity.

On any issue, the Board must insure that all divergent views are considered in making decisions, yet must resolve into a single organizational position.

Accordingly:

1. The Board will cultivate a sense of group responsibility. The Board, not the staff, will be responsible for excellence in governing. The Board will be the initiator of policy and may react to staff suggestions. The Board may use the expertise of individual members to enhance the ability of the Board as a body, rather than to substitute the individual judgments for the Board's values.
2. The Board will direct, control, and inspire the organization through the careful establishment of broad written policies reflecting the Board's values and perspectives. The Board's major policy focus will be on the intended long-term impacts.
3. The Board will enforce upon itself whatever discipline is needed to govern with excellence. Discipline will apply to matters such as attendance, preparation for meetings, policymaking principles, respect of roles, and ensuring the continuance of governance capability. Although the Board can change its governance process policies at any time, it will observe them scrupulously while in force.
  - a. In accordance with this discipline, the Board will only allow itself to address a topic after it has answered these questions:
    - i. Whose issue is this? Is it the Board's or the Township Manager's?
    - ii. Has the Board dealt with this subject in a policy? If so, what has the Board already said on this subject and how is this issue related? If the Board has

already addressed the matter, does the Board wish to change what it has already said?

- iii. If the matter is several levels below Board level, what is the broadest way to address this issue so that it is still under existing Board policy? Does that policy suffice to deal with our concern?
- b. It is out of order for Board members to talk about content until these questions of appropriateness are settled.
4. Continual Board development will include orientation of new Board members in the Board's governance process and periodic Board discussion of process improvement at a minimum of twice per year.
5. The Board will allow no officer, individual, or committee of the Board to hinder or be an excuse for not fulfilling its commitments.
6. The Board will monitor and discuss the Board's process and performance on a regular basis. Self-monitoring may include comparison of Board activity and discipline to policies in the Governance Process and Board-Management Linkage categories.
7. The Board shall follow Robert's Rules of Order with the Township Manager acting as the parliamentarian.

### **3.2 POLICY TITLE: *BOARD JOB DESCRIPTION***

Specific job outputs of the Board, as an informed agent of the owners, are those that ensure appropriate organizational performance.

Accordingly, the Board has direct responsibility to create:

1. The link between the owners and the operational organization.
2. Written governing policies which address broad levels of all organizational decisions and situations.
  - a. Ends: Organizational products, impacts, benefits, outcomes, and their relative worth for recipients (what good, for which recipients, at what cost)
  - b. Executive Limitations: Constraints on executive authority, establishing the prudent and ethical boundaries within which executive activity and decisions must take place
  - c. Governance Process: Specification of how the Board conceives, carries out, and monitors its own task
  - d. Board-Management Linkage: How power is delegated and its proper use monitored; the Township Manager role and Elected Department Head roles, authority and accountability
3. Assurance of successful Township Manager performance.

### **3.3 POLICY TITLE: *BOARD MEMBERS' CODE OF CONDUCT***

The Board commits itself and its members to ethical, businesslike, and lawful conduct, including proper use of authority and appropriate decorum when acting as Board members.

Accordingly:

1. Members must have loyalty to the owners, unconflicted by loyalties to staff, other organizations, and any personal interest as a consumer.
2. Members must avoid conflict of interest with respect to their fiduciary responsibility.
  - a. There will be no self-dealing or business by a member with the Township. Members will annually disclose their involvement with other organizations, with vendors, or any associations that might be or might reasonably be seen as being a conflict.
  - b. When the Board is to decide upon an issue, about which a member has a conflict of interest, that member shall disclose that conflict of interest prior to Board deliberation.
  - c. Board members will not use their Board position to obtain employment in the organization for themselves, family members, or close associates. Should a Board member apply for employment, he or she must first resign from the Board.
3. Board members may not attempt to exercise individual authority over the organization.
  - a. Members' interaction with the Township Manager or with staff must recognize the lack of authority vested in individuals except when explicitly Board authorized.
4. When interacting with public, media, or other entities, Board members must recognize explicitly stated Board decisions.
  - a. The Township Supervisor is the official spokesperson for the Board and may delegate that role.
  - b. Board members may discuss **CONTENT** issues with the media but not personal attacks on other Board member(s).
  - c. Preceding any comment to the media, Board members will make it clear that their comments are personal opinion as an individual member of the Board and citizen of the Township and not the position of the Board.
  - d. In the case of existing legal proceedings, from the point of suit filed to final disposition or public Board action, Board members will direct media questions on the specific lawsuit to the Township Manager.
5. Board members will not express individual judgment of Township employees except the following:
  - a. Participation in Board deliberation of whether reasonable interpretation of Board policy has been achieved by the Township Manager.
  - b. Performance appraisals by the Clerk and Treasurer of employees in their departments.

Any individual judgments expressed by Board members shall be done in a manner that preserves the privacy of that Township employee.

6. Members will respect the confidentiality appropriate to issues of a sensitive nature, as is consistent with public disclosure laws and the Freedom of Information Act (FOIA).
7. Members will be properly prepared for Board deliberation.
8. In order to control legal fees incurred by the Township, members shall request access to attorney through the Township manager for operations and the Township supervisor for Board means issues.
9. Board members will treat each other with respect at Board meetings, refraining from personal attacks and intimidating body language.
10. Board members will conduct all deliberations and decision making consistent with the spirit of the Open Meetings Act.

#### **3.4 POLICY TITLE: *AGENDA PLANNING***

To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda which (a) completes a re-exploration of Ends policies annually and (b) continually improves Board performance through Board education and enriched input and deliberation.

1. The planning cycle will occur each year so that administrative planning and budgeting can be based on accomplishing a one year segment of the Board's most recent statement of long term Ends.
2. The cycle will start with the Board's development of its agenda for the next year.
  - a. Consultations with selected groups of owners, or other methods of gaining owners' input will be arranged.
  - b. Governance education, and education related to Ends determination, (e.g. presentations by futurists, demographers, advocacy groups, staff, etc.) will be arranged.
3. Throughout the year, the Board will attend to consent agenda items as expeditiously as possible.
4. Township Management monitoring will be included on the agenda if monitoring reports show policy violations or if policy criteria are to be debated.

### **3.5 POLICY TITLE: SUPERVISOR'S DUTIES**

The Supervisor is frequently the first official contacted about any Township business or complaint and is often perceived as the Township spokesperson. The authority of the Supervisor is limited to that provided by statutes or delegated by the Township Board.

Accordingly:

1. As a member of the Township Board, the Supervisor shall be the presiding and executive officer of the Board and shall have an equal voice and vote in the proceedings of the Board.
2. The Supervisor is the Township's agent for transacting all legal business.
3. The Township Supervisor shall carry out all statutory duties.

### **3.6 POLICY TITLE: SUPERVISOR'S ROLE IN THE BOARD'S PROCESS**

The Supervisor assures the integrity of the Board's process and, secondarily, occasionally represents the Board to outside parties.

Accordingly:

1. The job result of the Supervisor is that the Board behaves consistently with its own rules and those legitimately imposed upon it from outside the organization.
  - a. Meeting discussion content will be only those issues which, according to Board policy, clearly belong to the Board to decide, not the Township Manager.
  - b. Deliberation will be fair, open, and thorough, but also timely, orderly, and kept to the point.
  - c. Agenda items will not be introduced for discussion or action, nor a public hearing opened, after 10:00 p.m. unless a majority of the Board members present vote to continue the meeting.
2. The authority of the Supervisor consists in making decisions that fall within topics covered by Board policies on Governance Process and Board-Management Linkage, with the exception of (a) employment or termination of a Township Manager and (b) where the Board specifically delegates portions of this authority to others. The Supervisor is authorized to use any reasonable interpretation of the provisions in these policies.
  - a. The Supervisor is empowered to chair Board meetings with all the commonly accepted power of that position (e.g. ruling, recognizing).
  - b. The Supervisor has no authority to make decisions about policies created by the Board within Ends and Executive Limitations policy areas. Therefore, the Supervisor has no authority to supervise or direct the Township Manager.

- c. The Supervisor may represent the Board to outside parties in announcing Board-stated positions and in stating chair decisions and interpretations within the area delegated to her or him.
- d. The Supervisor may delegate this authority, but remains accountable for its use.

### **3.7 POLICY TITLE: *DUTIES OF THE ELECTED DEPARTMENT HEADS***

The Township Clerk and Township Treasurer serve the Township in a dual capacity. In carrying out their duties within the scope of the law, these elected officials serve as elected department heads, responsible for designated department operations under the advisory supervision of the Township Manager.

Accordingly:

1. The role of the elected Township Clerk is to serve the dual role of Department Head and voting member of the Meridian Township policymaking Board. The Clerk's responsibilities include: Voter registration and election administrator; Township records management; secretary to the Township Board and the Zoning Board of Appeals, and supervisor of his/her department.
  - a. The Township Clerk is responsible for carrying out all statutory duties.
  - b. The Township Clerk is required to comply with statutory deadlines.
  - c. The Township Clerk will cooperate with the Township Manager with respect to administrative policies and procedures.
2. The role of the elected Township Treasurer is to serve the dual role of Department Head and voting member of the Meridian Township policymaking Board. The Treasurer's responsibilities include: Serving as the Township tax collector, bill payer, investor, and supervisor of his/her department.
  - a. The Township Treasurer is responsible for carrying out all statutory duties.
  - b. The Township Treasurer is required to comply with statutory deadlines.
  - c. The Township Treasurer will cooperate with the Township Manager with respect to administrative policies and procedures.

### **3.8 POLICY TITLE: *BOARD COMMITTEE PRINCIPLES***

All committees and task forces shall be advisory to the Board.

1. Standing committees may be created by the Board to do Board means work and serve at the pleasure of the Board.
2. Ad hoc committees may be created by the Supervisor. They shall have a mission and duration, have three Board members, and serve at the pleasure of the Supervisor.

3. Task forces may be created by the Supervisor. They shall have a mission and duration, have at least one Board member, and serve at the pleasure of the Supervisor.

### **3.9 POLICY TITLE: *COST OF GOVERNANCE***

Because poor governance costs more than learning to govern well, the Board will invest in its governance capacity.

Accordingly:

1. Board skills, methods, and supports will be sufficient to assure governing with excellence.
  - a. Training and retraining will be used liberally to orient new members and candidates for membership, as well as to maintain and increase existing member skills and understandings.
  - b. Outside monitoring assistance will be arranged so that the Board can exercise confident control over organizational performance. This includes, but is not limited to, fiscal audit.
  - c. Outreach mechanisms will be used as needed to ensure the Board's ability to listen to owner viewpoints and values.
2. Costs will be prudently incurred, though not at the expense of endangering the development and maintenance of superior capability.
  - a. Up to \$10,000 per fiscal year for training, including attendance at conferences and workshops.
  - b. Up to \$25,000 per fiscal year for audit and other third-party monitoring of organizational performance.
  - c. Up to \$50,000 per fiscal year for surveys, focus groups, opinion analyses, and meeting costs.

### **3.10 POLICY TITLE: *COMMUNITY LINKAGE***

Alignment of community commissions and agencies is critical to building a dynamic Township.

Accordingly:

1. Annually, the Board will host the Planning Commission, Environmental Commission, Zoning Board of Appeals, Park Commission, Land Preservation Advisory Board, and Meridian Economic Development Corporation to share Ends and promote alignment within the community.
2. To keep the Board fully informed, the Planning Commission, Zoning Board of Appeals, Park Commission, Land Preservation Advisory Board, and Meridian Economic

Development Corporation will be invited to give an annual report to the Board during the eleventh month of the fiscal year.

3. To promote regional linkage, the Township Board will meet periodically with school Boards, bordering municipalities and county authorities.
  - a. The Township Board will name a liaison to each of these groups to establish and maintain communication with these authorities and report back to the Township Board.
  - b. The Township Board will make every effort to set up annual meetings with our school Boards and neighboring municipalities to discuss common issues and develop solutions to common problems.

## **Section 4: POLICY TYPE: BOARD-MANAGEMENT LINKAGE**

### **4.0 POLICY TITLE: *GLOBAL GOVERNANCE-MANAGEMENT CONNECTION***

The Board's primary connection to the operational organization, its achievements, and conduct will be through a Chief Executive Officer, titled Township Manager.

However, because of the nature of Township government and its election of department heads in the titles of Township Clerk and Township Treasurer, policies of the Board shall reflect the term Township Management, intending the inclusion of the Township Manager, Clerk, and Treasurer within the scope of their duties as defined by law.

In the event no person is designated Township Manager, the Township Supervisor is considered the chief administrative officer for the development of the Township budget. (MCL141.422b (e)).

### **4.1 POLICY TITLE: *UNITY OF CONTROL***

Only officially passed motions of the Board are binding on Township Management.

Accordingly:

1. Decisions or instructions of individual Board members, officers, or committees are not binding on the Township Manager except in rare instances when the Board has specifically authorized such exercise of authority.
2. In the case of Board members or committees requesting information or assistance without Board authorization, the Township Manager can refuse such requests that require, in the Township Manager's opinion, a material amount of staff time, or funds, or is disruptive.

### **4.2 POLICY TITLE: *ACCOUNTABILITY OF THE TOWNSHIP MANAGER***

The Township Manager is the Board's primary link to operational achievement and conduct, so that authority and accountability of staff, as far as the Board is concerned, is considered the authority and accountability of the Township Manager, except where staff supervised by elected officials have been explicitly directed by those elected officials to act in a manner inconsistent with Township policy. In this case, the elected official would be held accountable.

Where Township operations are, by law, delegated to elected officials:

In order to create an aligned approach to operational management, the elected positions of Township Clerk and Township Treasurer shall function as department heads, under the advisory supervision of the Township Manager, where the Township Manager may provide advice in the practice of operational authority.

Accordingly:

1. The Board, as a group, or as individual Board members will never give instructions to persons who report directly or indirectly to the Township Manager, except:
  - a. Where elected officials, serving on an official committee or task force is assigned a staff liaison, in which case directives regarding committee work may be given.
  - b. Where elected officials serving as department heads directly supervise staff.
2. The Board as a group will not evaluate, either formally or informally, any staff other than the Township Manager.
3. The Board will view Township Manager performance as identical to organizational performance, so that organizational accomplishment of Board stated Ends and avoidance of Board proscribed means will be viewed as successful Township Manager performance.

#### **4.3 POLICY TITLE: *DELEGATION TO THE TOWNSHIP MANAGER***

The Board will instruct the Township Manager through written policies which prescribe the organizational Ends to be achieved, and describe organizational situations and actions to be avoided, allowing the Township Manager to use any reasonable interpretation of these policies.

Accordingly:

1. The Board will develop policies instructing the Township Manager to achieve certain results, for certain recipients at a specified cost. These policies will be developed systematically from the broadest, most general level to more defined levels, and will be called Ends policies.
2. The Board will develop policies that limit the latitude the Township Manager may exercise in choosing the organizational means. These policies will be developed systematically from the broadest, most general level to more defined levels, and they will be called Executive Limitations policies.
3. As long as the Township Manager uses any reasonable interpretation of the Board's Ends and Executive Limitations policies, the Township Manager is authorized to establish, consistent with Board established policies, all further policies, make all decisions, take all actions, establish all practices and develop all activities.
4. The Board may change its Ends and Executive Limitations policies, thereby shifting the boundary between Board and Township Manager domains. By doing so, the Board changes the latitude of choice given to the Township Manager. But as long as any particular delegation is in place, the Board will respect and support the Township Manager's choices.

**4.4 POLICY TITLE: *MONITORING TOWNSHIP MANAGER PERFORMANCE***

Systematic and rigorous monitoring of Township Manager job performance will be solely against the only expected Township Manager job outputs: Organizational accomplishment of Board policies on Ends and organizational operation within the boundaries established in Board policies on Executive Limitations.

Accordingly:

1. Monitoring is simply to determine the degree to which Board policies are being met. Data, which does not do this, will not be considered to be monitoring data.
2. The Board will acquire monitoring data by one or more of three methods: (a) by internal report, in which the Township Manager discloses compliance information to the Board, (b) by external report, in which an external, disinterested third party selected by the Board assesses compliance with Board policies, and (c) by direct Board inspection, in which a designated member or members of the Board assess compliance with the appropriate policy criteria.
3. In every case, the standard for compliance shall be any reasonable Township Manager interpretation of the Board policy being monitored.
4. All policies that instruct the Township Manager will be monitored at a frequency and by a method chosen by the Board. The Board can monitor any policy at any time by any method, but will ordinarily depend on a routine schedule.

**MONTHLY SCHEDULE FOR MONITORING REPORTS**

<u>Due Date</u>	<u>Policy Number</u>	<u>Type of Report</u>
January	No Reports	
February	1.0 – 1.5, 2.4, 2.5	Internal, Quarterly
March	2.1	Internal, Annually
April	2.4, 2.5	Internal, Quarterly
May	No Reports	
June	2.2 2.4, 2.5	Internal, Annually External, Annually
July	2.4, 2.5	Internal, Quarterly
August	1.0 – 1.5 2.3 2.6	Internal, Semi-Annually Internal, Annually External, Discretion of Board Internal, Annually External, Discretion of Board

September	No Reports	
October	2.4, 2.5	Internal, Quarterly
November	2.7, 2.8	Internal, Annually
December	No Reports	

**4.5 POLICY TITLE: *TOWNSHIP MANAGER COMPENSATION AND BENEFITS POLICY***

The Board shall negotiate a contract with the Township Manager that will stipulate compensation and benefits for the Township Manager.

1. Township Manager remuneration will be decided after a review of monitoring reports received in the last year by February.

## REVISION SHEET

This Board Policy Manual was adopted by the Township Board on July 24, 2001, with an effective date of August 22, 2001.

The following are changes that were approved by the Township Board:

<b>PAGE NUMBER</b>	<b>REVISION DATE</b>	<b>SECTION CHANGE</b>	<b>CHANGE</b>
13	April 16, 2002	3.3.4	Section d was added
24	April 22, 2002		Revision Sheet added
3	April 1, 2003	1.1 (1a), (2e)	1a – Added i and ii 2e - Added
3-4	April 1, 2003	1.1 (3a-c)	Revised paragraph and 3a 3b-c - Added
4	April 1, 2003	1.1 (5a-b)	5a i - Removed 5b - Revised
4	April 1, 2003	1.2 (1a), (2c-d), (5a-d)	1a - Revised 2c - Revised and 2d - Added 5a-d - Added
5	April 1, 2003	1.3	2d - Revised
5	April 1, 2003	1.4	Paragraph Revised 2a-b – Added 4 - Added
9	April 1, 2003	2.4	4 – Revised
9	April 1, 2003	2.5	7 - Revised
21	April 1, 2003	4.4 (4)	4 – Revised
3	January 24, 2004	1.3	3. a – Added
3	January 24, 2004	1.4	1 –Revised 1. a – Added
4	January 24, 2004	1.5	6 – Deleted
13	January 24, 2004	3.4	1. – Revised 2.(a-b) – Revised
19	January 24, 2004	4.4	4. –Schedule Revised
1	January 22, 2005	1.1 (1b)	Revised
3	January 22, 2005	1.3 (2b)	Revised
3	January 22, 2005	1.3 (4)	Added
7	January 22, 2005	2.5 (2)	Revised
16	January 22, 2005	3.9 (2 a, b, c)	Revised
19	January 22, 2005	4.4 (4)	Schedule Revised
21	January 22, 2005	5.0	Revised
21	January 22, 2005	5.1	Revised
2	February 23, 2006	1.1.3 (d)	Added
2	February 23, 2006	1.1.4	Revised and Added
2	February 23, 2006	1.1.7	Added
2	February 23, 2006	1.2.1 (d, e)	Added
3	February 23, 2006	1.2.7.	Added

<b>PAGE NUMBER</b>	<b>REVISION DATE</b>	<b>SECTION CHANGE</b>	<b>CHANGE</b>
3	February 23, 2006	1.3.3 (b)	Added
3	February 23, 2006	1.3.4	Revised
3	February 23, 2006	1.3.4 (a)	Revised
3	February 23, 2006	1.3.5	Added
4	February 23, 2005	1.4.5	Added
1	February 6, 2007	1.1.1	Revised
1	February 6, 2007	1.1.1 (a, b)	Revised
1	February 6, 2007	1.1.2	Revised
1	February 6, 2007	1.1.3	Revised
2	February 6, 2007	1.1.4	Revised
2	February 6, 2007	1.1.5	Revised
3	February 6, 2007	1.3.3	Added
1	February 19, 2008	Preamble	Added New Page
2	February 19, 2008	1.1.1 (a)	Revised
2	February 19, 2008	1.1.2 (b. i)	Added
2	February 19, 2008	1.1.3	Revised
2	February 19, 2008	1.1.3 (b)	Revised & Added
3	February 19, 2008	1.1.4	Revised & Added
3	February 19, 2008	1.1.4 (b)	Revised
3	February 19, 2008	1.1.4 (c)	Added
3	February 19, 2008	1.1.5 (a. i, ii)	Added
3	February 19, 2008	1.2.1 (e)	Revised
3	February 19, 2008	1.2.3	Revised
3	February 19, 2008	1.2.4	Revised & Added
3	February 19, 2008	1.2.4 (a, b)	Added
4	February 19, 2008	1.2.6 (a)	Revised
4	February 19, 2008	1.2.6 (b)	Added
4	February 19, 2008	1.2.7	Deleted
4	February 19, 2009	1.3.2 (e, f)	Added
4	February 19, 2008	1.3.3 (b, d)	Revised & Added
4	February 19, 2008	1.3.4 (a)	Revised
4	February 19, 2008	1.4	Revised
5	February 19, 2008	1.4.1 (b)	Added
5	February 19, 2008	1.4.5 (a, b)	Added
5	February 19, 2008	1.5.4	Revised
2	January 20, 2009	1 (c)	Revised & Added
3	January 20, 2009	1.1.3 (b. ii)	Revised
3	January 20, 2009	1.1.6 (a)	Added
4	January 20, 2009	1.2.4 (f)	Added
4	January 20, 2009	1.3.1	Revised
4	January 20, 2009	1.3 (d)	Revised
4	January 20, 2009	1.3 (e)	Added
4	January 20, 2009	1.3 (f)	Added
10	March 3, 2009	2.5.10	Added
12	March 3, 2009	2.10	Added
14	March 3, 2009	3.1.7	Added
19	March 3, 2009	3.10	Sections moved from 5.2 and change in title
3	January 19, 2010	1.1.5 (a. ii)	Revised
3	January 19, 2010	1.1.6	Changed to 1.1.7

<b>PAGE NUMBER</b>	<b>REVISION DATE</b>	<b>SECTION CHANGE</b>	<b>CHANGE</b>
3	January 19, 2010	1.1.6	New
3	January 19, 2010	1.1.7	Changed to 1.1.8
4	January 19, 2010	1.3.1	Added
5	January 19, 2010	1.3.3 (d)	Revised
5	January 19, 2010	1.3.3 (e)	Revised
5	January 19, 2010	1.3.3 (f)	Revised
3	January 18, 2011	1.1.2 (g)	Added
3	January 18, 2011	1.1.3 (b)	Revised
3	January 18, 2011	1.1.3 (e)	Added
3	January 18, 2011	1.1.7 (b)	Added
3	January 18, 2011	1.1.8 (a)	Added
4	January 18, 2011	1.2.1 (f)	Added
4	January 18, 2011	1.2.2 (e)	Added
4	January 18, 2011	1.2.4	Reordered Subpoints
4	January 18, 2011	1.2.4 (d)	Added
4	January 18, 2011	1.2.4 (e)	Changed from 1.2.4 (d)
4	January 18, 2011	1.2.4 (f)	Changed from 1.2.4 (e)
4	January 18, 2011	1.2.4 (g)	Changed from 1.2.4 (f)
4	January 18, 2011	1.2.4 (h)	Added
4	January 18, 2011	1.2.4 (i)	Added
4	January 18, 2011	1.2.5 (e)	Added
4	January 18, 2011	1.2.5 (f)	Added
4	January 18, 2011	1.2.5 (g)	Added
5	January 18, 2011	1.3.3 (g)	Added
5	January 18, 2011	1.3.3 (h)	Added
5	January 18, 2011	1.3.4 (a)	Revised
5	January 18, 2011	1.3.5	Revised
5	January 18, 2011	1.3.6	Changed from 1.3.5
11	January 18, 2011	2.7.3	Added
3	January 17, 2012	1.1.2 (h)	Added
3	January 17, 2012	1.1.5 (c)	Added
3	January 17, 2012	1.1.6	Revised
4	January 17, 2012	1.2.4 (a)	Revised
5	January 17, 2012	1.2.5 (g)	Revised
5	January 17, 2012	1.3.2 (b)	Deleted
5	January 17, 2012	1.3.3 (i)	Added
6	January 17, 2012	1.4.1 (c)	Added
4	February 5, 2013	1.2.5 (f)	Revised
5	February 5, 2013	1.3.1 (b)	Added
5	February 5, 2013	1.3.1 (c)	Added
5	February 5, 2013	1.3.3 (g)	Revised
5	February 5, 2013	1.3.3 (j)	Added
5	February 5, 2013	1.3.4 (b)	Added
6	February 5, 2013	1.5.2	Added
6	February 5, 2013	1.5.3	Changed from 1.5.2
6	February 5, 2013	1.5.4	Changed from 1.5.3
6	February 5, 2013	1.5.5	Changed from 1.5.4
6	February 5, 2013	1.5.6	Changed from 1.5.5





**Board Rules, Policies, and Procedures Manual Revised  
| MONTH 2024**

**Approved by the Meridian Township Board on Month, Day, Year**

DRAFT

**Established February 16, 1842**

**Incorporated as Charter Township in January 1960 (Charter Township Act - Act 359;  
Public Acts of 1947)**



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## Preamble

The purpose of the Meridian Township Board, on behalf of the Township, property owners, and taxpayers, and as stewards of community resources, is to see to it that the Charter Township of Meridian achieves appropriate results for appropriate persons at an appropriate cost and avoids unacceptable actions and situations.

**Vision Statement:** (Approved May 2, 2017): Our vision is to achieve and maintain a sustainable and welcoming community with the highest quality of life for our residents. This encompasses protecting our natural environment and our health and safety, and enhancing our prosperity, cultural heritage, diversity and recreational opportunities.

**Mission Statement:** (Approved May 2, 2017): Meridian Township exists to create a sustainable community through the most effective use of available resources in order to achieve the highest quality of life for its residents.

These rules, procedures, and policies are adopted by the Township Board of the Charter Township of Meridian pursuant to the provisions of State Law, board policy, procedures, and guidelines.

### Rule 1. Authority of the Board:

#### Policy: Board Member's Code of Conduct

The Board commits itself and its members to ethical, businesslike, and lawful conduct, including proper use of authority and appropriate decorum when acting as Board members. Accordingly,

1. Members must have loyalty to the owners, unconflicted by loyalties to staff, other organizations, and any personal interest as a consumer.
2. Members must avoid conflict of interest with respect to their fiduciary responsibility.
  - a. There will be no self-dealing or business by a member with the Township. Members will annually disclose their involvement with other organizations, with vendors, or any associations that might be or might reasonably be seen as being a conflict.
  - b. When the Board is to decide upon an issue about which a member has a conflict of interest, that member shall disclose that conflict of interest prior to Board deliberation. Failure to disclose may result in disciplinary action.
  - c. Board members will not use their Board position to obtain employment in the organization for themselves, family members, or close associates. Should a Board member apply for employment, he or she must first resign from the Board.
3. Board members may not attempt to exercise individual authority over the organization.
  - a. Members' interaction with the Township Manager or with staff must recognize the lack of authority vested in individuals except when explicitly Board authorized.
  - b. Members' interaction with the Township Manager does not prevent constructive feedback to the Township Manager.
4. When interacting with public, media, or other entities, Board members must recognize explicitly stated Board decisions.
  - a. The Township Supervisor is the official spokesperson for the Board and may delegate that role.
  - b. Board members may discuss CONTENT issues with the media but not personal attacks on other Board member(s).

- c. Preceding any comment to the media, Board members will make it clear that their comments are personal opinion as an individual member of the Board and citizen of the Township ~~and the position of the Board~~ and may not be the position of the Board.
  - d. In the case of existing legal proceedings, from the point of suit filed to final disposition or public Board action, Board members will direct media questions ~~on legal proceedings~~ ~~the specific lawsuit~~ to the Township Manager ~~or Supervisor~~ as appropriate.
5. Board members will not express individual judgment of Township employees. ~~except the following:~~
    - a. ~~Participation in Board deliberation of whether reasonable interpretation of Board policy has been achieved by the Township Manager.~~
    - b. ~~Performance appraisals by the Clerk and Treasurer of employees in their departments.~~
    - c. ~~Any individual judgments expressed by Board members shall be done in a manner that preserves the privacy of that Township employee.~~
  6. Members will respect confidentiality appropriate to issues of a sensitive nature, as is consistent with public disclosure laws and/or Freedom of Information Act (FOIA).
  7. Members will be properly prepared ~~for~~ ~~to actively engage~~ in Board deliberation.
  8. In order to control legal fees incurred by the Township, members shall request access to the attorney through the Township Manager for township operations and the Township Supervisor for Board needs.
  9. Board members will treat each other ~~and staff~~ with respect at Board meetings, refraining from ~~criticism~~, personal attacks and intimidating body language.
  10. Board members will conduct all deliberations and decision making consistent with the spirit of the Open Meetings Act.

### Policy: Board's Governing Style

The Board will govern with an emphasis on openness and transparency, an outward vision rather than an internal preoccupation, encouraging expression of diverse viewpoints, strategic leadership more than administrative detail, clear distinction of Board and Chief Executive Roles, collective rather than individual decisions, future rather than past or present, and proactivity rather than reactivity.

On any issue, the Board must ensure that all divergent views are considered in making decision yet must resolve into a single organizational position. Accordingly,

1. The Board will cultivate a sense of group ~~responsibility~~. The Board, not the staff, will be responsible for excellence in governing. The Board will be the initiator of policy and may react to staff suggestions. The Board may use the expertise of individual members to enhance the ability of the Board as a body, rather than to substitute individual judgements for the Board's values.
2. The Board will ~~direct, control, and inspire~~ ~~lead~~ the organization through the careful establishment of ~~broad~~ written policies reflecting the Board's ~~values and perspectives~~ ~~good governance, efficient operations, and township goals~~. The Board's major policy focus will be on the intended long-term impacts.

3. The Board will enforce upon itself whatever discipline is needed to govern with excellence. Discipline will apply to matters such as attendance, preparation for meetings, policymaking, policy, principles, respect of roles, and ensure ing the continuance of governance. capability. Although the Board can change its governance process policies at any time, it will observe them scrupulously while in force. using the following standards (policy making principles):
  - a. ~~In accordance with this discipline, the Board will only~~ The Board will allow itself to address a topic after it has answered these questions:
  - b. It is out of order for Board members to talk about content until these questions of appropriateness are settled.
    - i. Whose issue is this? Is it the Board's or the Township Manager's?
    - ii. Has the board dealt with this subject in policy? If so, what has the Board already said on this subject and how is this issue related? If the board has already addressed the matter, does the Board wish to change what it has already said?
    - iii. If the matter is several levels below Board level, what is the broadest way to address this issue so that it is still under existing Board policy? Does that policy suffice to deal with our concern?
4. Continual Board development will include orientation of new Board members in the Board's governance process and periodic Board discussion of process improvement ~~at a minimum of twice per year.~~ at least once per year.

The Board will ~~allow no encourage~~ officers, individuals, ~~or and~~ committees of the Board to ~~hinder or be an excuse for not to~~ fulfilling its commitments.

5. The Board will monitor and discuss the Board's process and performance on a regular basis. ~~Self-monitoring may include comparison of Board activity and discipline to policies in the Governance Process and Board Management.~~
6. The Board shall follow Robert's Rules of Order with the Township Manager acting as the parliamentarian.

#### Policy: Supervisor Responsibilities

1. **Supervisor Duties and Authority:** The Supervisor is frequently the first point of contact ~~official contacted~~ about any Township board business or complaint and is often perceived as the Township Board's spokesperson. The authority of the Supervisor is limited to that provided by state statutes or delegated by the Township Board. Accordingly,
  - a. As a member of the Township Board, the Supervisor shall be the presiding and executive officer of the Board and shall have an equal voice and vote in the proceedings of the Board that is required by statute.
  - b. The Supervisor is the Township's agent for transacting all legal business.
  - c. The Township Supervisor shall carry out all statutory duties.
  - d. The Supervisor does not have individual authority to make decisions about policies.
  - e. The Supervisor has no authority to solely supervise or solely direct the Township Manager outside the boards' overall directive.
  - f. The Supervisor may represent the Board to outside parties in announcing Board-stated positions. ~~and in stating chair decision and interpretations with the area delegated to her or him.~~

- g. The authority of the Supervisor consists in making decisions that fall within topics covered by Board policies, governance process, and board management with the exception of employment or termination of the Township Manager and where the Board specifically delegates portions of this authority to others. The Supervisor is authorized to use any reasonable interpretation of the provisions in these policies.
- h. The supervisor may delegate this authority but remains accountable for its use.
- i. In the event no person is designated Township Manager, the Township Supervisor is considered the Chief administrative officer for the development of the Township budget according to MCL 42.24.

**2. Supervisor’s Role in the Board’s Meeting Process:** The Supervisor assures the integrity of the Board’s process and, secondarily, occasionally represents the Board to outside parties. Accordingly,

- a. The Supervisor is empowered to chair Board meetings with all the commonly accepted power of that position.
- b. The Supervisor oversees that the Board behaves consistently with its own rules and those legitimately imposed upon it from outside the organization.
- c. The Supervisor oversees that the meeting discussion content will be only those issues which clearly belong to the Board to decide, not the Township Manager.
- d. The Supervisor oversees that the deliberation will be fair, open, and thorough, but also timely, orderly, and kept to the point.

**Policy: Duties of Elected Department Heads**

The Township Clerk and Township Treasurer serve the Township in a dual capacity. In carrying out their duties within the scope of the law, these elected officials serve as elected department heads, responsible for designated department operations under the advisory supervision of the Township Manager. Accordingly,

- 1. They are responsible for carrying out statutory duties.
- 2. They are required to comply with statutory deadlines.
- 3. They will cooperate with the Township Manager and Department Heads/Executive Management team with respect to administrative policies and procedures.
- 4. They will cooperate on joint and policy assessment.
- 5. Elected Department Heads are expected to attend weekly Executive Meetings to provide departmental reports.
- 6. Elected Department Heads are expected to provide biannual and annual reports for their respective departments.
- 7. Performance appraisals by the Clerk and Treasurer of employees in their departments.

The Clerk’s responsibilities also include voter registration and election administrator, township records management, secretary to the Township Board and the Zoning Board of Appeals.

The Treasurer’s responsibilities also include serving as the township tax collector, bill payer, and investor.

## Rule 2. Township Board Meetings

Meetings of the Township Board shall meet as a Committee of the Whole. The Township Board may meet as a Committee of the Whole during regular or special meetings. Such sessions shall conform to requirements of the Open Meetings Act and established parliamentary procedures.

**Meeting Location:** Township Board meetings are usually held in the Township Hall of the Meridian Municipal Building. Township meetings may be held elsewhere for purposes of community outreach, to accommodate increased public attendance or in the event the Municipal Building is not available. The Township Manager, Supervisor and or Clerk shall be authorized to change the meeting location when emergency situations arise.

**Meeting Time:** Regular Meetings of the Board begin at 6:00pm. ~~With the exception of public remarks, discussion or action on any agenda item not yet under consideration, no new item shall be introduced after 10:00 pm and shall require two-thirds vote of Board members present to begin a new agenda/discussion item.~~ Agenda items will not be introduced for discussion or action, nor a public hearing opened, after 10 pm unless a majority of the Board members present vote to continue the meeting.

**Change in Meeting Schedule:** Changes to the annual schedule of meetings may be made with the approval of a majority of Board members when in formal session. In the event a quorum is not present at a regular or special meeting, a majority of Board members in attendance may reschedule the meeting providing proper advance notice is given to the public in accordance with the Open Meetings Act.

**Regular Meetings:** The Township Board shall normally meet in regular session at least twice each month. A twelve-month schedule of meetings, including dates, times and locations shall be set annually by the last meeting of the calendar year for the upcoming year.

**Special Meetings:** The Township Board ~~may call upon~~ having special meetings. These shall be scheduled by the Township Clerk upon written request of either the Township Supervisor or two members of the Township Board and shall be posted by the Township Clerk in accordance with the Open Meetings Act requirements. The matter or matters to be considered at a special meeting of the Township Board shall be stated in the call to the meeting. No other matters shall be considered except with all members present.

**Closed Sessions (Open Meetings Act Handbook):** A public body may meet in a closed session only for one or more of the permitted purposes specified in section 8 of the OMA. The limited purposes for which closed sessions are permitted include, among others:

1. To consider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of, a public officer, employee, staff member, or individual agent, if the named person requests a closed hearing.
2. For strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement if either negotiating party requests a closed hearing.
3. To consider the purchase or lease of real property up to the time an option to purchase or lease that real property is obtained.
4. To consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation, but only if an open meeting would have a detrimental financial effect on the litigating or settlement position of the public body.

5. To review and consider the contents of an application for employment or appointment to a public office if the candidate requests that the application remain confidential. However, all interviews by a public body for employment or appointment to a public office shall be held in an open meeting pursuant to this act.
6. To consider material exempt from discussion or disclosure by state or federal statute. But note – a board is not permitted to go into closed session to discuss an attorney’s oral opinion, as opposed to a written legal memorandum.

**Open Meetings Act Meeting Requirements (Open Meetings Act Handbook):**

1. All meetings of a public body shall be open to the public and shall be held in a place available to the general public.
2. A person may tape record, video tape, broadcast live, and telecast live the proceedings. A public body may establish reasonable rules and regulations in order to minimize the possibility of disrupting the meeting.
3. All decisions of a public body shall be made at a meeting open to the public.
4. All deliberations of a public body constituting a quorum of its members shall take place at a meeting open to the public, except for closed sessions.
5. A person shall be permitted to address a meeting of the public body under rules established by a public body; a person shall not be excluded from a public meeting except for breach of the peace at the meeting.
6. The Act does not apply to a meeting which is a social or chance gathering, or conference not designed to avoid the Act.
7. Notice of regular meetings shall be posted within ten days after the first meeting in each calendar or fiscal year.
8. For a rescheduled regular or a special meeting, a public notice stating the date, time, and place of the meeting shall be posted at least 18 hours before the meeting in a prominent and conspicuous place at both the public body's principal office and, if the public body directly or indirectly maintains an official internet presence that includes monthly or more frequent updates of public meeting agendas or minutes, on a portion of the website that is fully accessible to the public.
9. Minutes must be taken. At a minimum, the minutes must show the date, time, place, members present, members absent, any decisions made at a meeting open to the public, and the purpose or purposes for which a closed session is held. The minutes must include all roll call votes taken at the meeting. The OMA does not prohibit a public body from preparing a more detailed set of minutes of its public meetings if it chooses to do so.

**Procedures for Establishing Annual Board Meetings:**

1. The annual schedule of meetings shall be approved by resolution of the board, at the annual reorganization meeting of the Township Board, usually the last regular meeting in the calendar year. The annual reorganization reappointment meeting shall include

establishment of the annual calendar, as well as the annual appointment of board members as liaisons to boards and commissions. ~~is also a meeting in which board members are appointed to various boards and committees, by the board, for the upcoming calendar year.~~

2. Regular meetings will not be scheduled on federal holidays recognized by the township, or federal election days. If a regularly scheduled meeting that falls on a legal holiday, recognized by the Township, or on a federal election day, the board shall schedule, by resolution, in the annual schedule, be held on a different date, typically the following week the schedule conflict exists. set at the beginning of the year at the annual reorganization meeting.
3. The Township Board may schedule additional work sessions.
4. Annually, in the first quarter, the Board will host an annual boards and commission meeting with all township boards and commissions the Planning Commission, Environmental Commission, Zoning Board of Appeals, Park Commission, Land Preservation Advisory Board, and Meridian Economic Development Corporation to share updates and alignment with board goals, mission, and vision statement. Ends and promote alignment within the community.
5. To keep the Board fully informed, the Planning Commission, Zoning Board of appeals, Park commission, Land Preservation Advisory Board, and Meridian Economic Development Corporation will be invited to give an annual report to the Board during the eleventh month of the fiscal year. Boards and Commissions required to provide annual reports to the board, will do so according to statutory requirements and deadlines.
6. To promote regional linkage cooperation, the Township Board will meet periodically with school Boards, bordering municipalities, and county authorities and host an annual meeting to discuss common issues and develop solutions to common problems.
  - a. The Township Board will name a liaison to each of these groups to establish and maintain communication with these authorities and report back to the Township Board.
  - b. The Township Board will make every effort to set up annual meetings with school boards and neighboring municipalities to discuss common issues and develop solutions to common problems.
7. The Township Board will meet annually to discuss the annual reorganization reappointment, budget, goals, and Manager's Performance Review.

### **Rule 3. Public Notice of Meetings Requirements (Open Meetings Handbook)**

A meeting of a public body cannot be held unless public notice is given consistent with the Open Meetings Act. A public notice must contain the public body's name, telephone number, and address, and must be posted at its principal office and any other locations the public body considers appropriate. Public notice requirements are specific to the type of meeting:

1. For regular meetings of a public body, there shall be posted within 10 days after the first meeting of the public body in each calendar or fiscal year a public notice stating the dates, times, and places of its regular meetings.
2. For a change in schedule of regular meetings of a public body, there shall be posted within three days after the meeting at which the change is made, a public notice stating the new dates, times, and places of its regular meetings.

3. For a rescheduled regular or a special meeting of a public body, a public notice stating the date, time, and place of the meeting shall be posted at least 18 hours before the meeting.
4. A meeting of a public body which is recessed for more than 36 hours shall be reconvened only after public notice has been posted at least 18 hours before the reconvened meeting. The minimum 18-hour notice requirement is not fulfilled if the public is denied access to the notice of the meeting for any part of the 18 hours.

### **Procedures for Meeting Notices:**

The annual schedule of Township Board meetings shall be provided published in accordance with OMA after its adoption. Such notice shall be posted by the Clerk or their designee in the official Clearinghouse Calendar and the south vestibule in the Meridian Municipal Building, outside facing, and at other designated Township locations on the township website.

The Clerk shall also post notice of any change in the annual schedule of meetings within three days following the meeting at which such change is made, any change in a regular Board township meeting, immediately following such action, and any special meeting scheduled according to OMA by the Township Board, immediately following such action.

### **Rule 4. Quorum, Attendance, Call of the Township Board**

**Quorum:** Four board members shall constitute a quorum for the transaction of business at all meetings of the Township Board.

**Attendance:** Board members shall notify the Clerk's Office in advance of a meeting of absence, whenever possible.

**Call of the Board:** A call of the Township Board may be instituted by a majority vote or by no less than two members of the Board present, whether or not those present constitute a quorum.

### **Rule 5. Board Meeting Agendas and Agenda Planning**

An agenda of business for all regular Township Board meetings shall be prepared by the Clerk Executive Assistant to the Township Manager in conjunction with the Supervisor and Township Manager. Agenda items will be submitted by the Executive Management team or their designees for purposes of conducting township business. Agenda items submitted after the established deadlines may be considered by unanimous consent of Board members. Exceptions may be made by the Supervisor for business of an emergency nature. The agendas should include the following wording at the end: "Public Remarks (maximum one hour – 3 minutes per person)."

### **Agenda Procedures:**

1. Agenda items may be submitted by Board members, Township commissions, committees or other boards and Township departments in accordance with established deadlines; Wednesday by noon, the week prior to a board meeting.
2. The Supervisor has the ability to redline agenda items.
3. Items shall be placed on the agenda under the appropriate category of business, labeled with the appropriate category, using the approved brand standards.

4. The agenda shall outline the established order of business. Items on the agenda can be reordered by the Executive Team prior to established deadlines or the Board during the scheduled meeting.
5. The agenda shall be posted ~~in the Meridian Municipal building~~ online at the time it is distributed to the Township Board.

### Agenda Planning:

To accomplish ~~its job products~~ Board goals with a governance style consistent with Board policies, the Board will follow an annual agenda which completes a re-exploration of ~~Ends Board~~ policies annually and continually improves Board performance through Board education and enriched input and deliberation.

1. The planning cycle will occur each year so that administrative planning and budgeting can be based on accomplishing a one-year segment of the Boards most recent statement of long-term ~~Ends goals~~.
2. The cycle will start with the Board's development of its goals for the next year.
  - a. Consultations with selected ~~groups of owners~~, or other methods of ~~gaining owners'~~ input will be arranged.
  - b. Governance education, and education related to ~~Ends~~ policy and goals ~~determination (e.g. presentation by futurists, demographers, advocacy groups, staff, etc.)~~ will be arranged.
3. Throughout the year, the Board will ~~attend~~ adhere to consent agenda items as expeditiously as possible.
4. ~~Township Management monitoring will be included on the agenda if monitoring reports show policy violations or if policy criteria are to be debated.~~
5. ~~Special Meetings. The matter or matters to be considered at a special meeting of the Township Board shall be stated in the call to the meeting. No other matters shall be considered except with all members present.~~ Special Meetings will have no other matters on the agenda except the matter or matters to be considered.

### Agenda Distribution:

~~Distribution of Meeting Materials.~~ The agenda and related ~~packet piece~~ materials will be ~~provided distributed~~ to Board members in advance of scheduled meetings. Copies of agendas and Board materials shall be made available to the public, with the exception of those materials exempt from public disclosure.

### Procedures:

1. Meeting materials will be prepared by the ~~Clerk~~ Executive Assistant to the Township Manager and made available to members about four days in advance of a meeting, by Friday at 5pm prior to a Tuesday Meeting. ~~(Friday p.m. or Saturday a.m.)~~
2. Packet materials are due to the Executive Assistant by Thursday at 3 pm prior to the upcoming board meeting the following week.
3. Packet materials will be delivered ~~electronically~~ to members. ~~directly. Or retained in the Meridian Municipal Building and on Board members One Drive accounts per Board member's request.~~

4. **Packet** materials for regular meetings will include the agenda, minutes of the previous meeting, the Manager's **semi-monthly written** report, and other reports or resources related to agenda items **in conjunction with the Executive team.**
5. **Physical** copies of agendas shall be available to the public **at board meetings.**
6. A packet of Board meeting materials, excluding those materials exempt from public disclosure, ~~shall~~ **will be available for public review on the township website the Friday before the upcoming regularly scheduled meeting, and remain online for public review. ~~in~~ during the board meeting, in the Township office the day preceding any regular Board meeting and at each Board meeting.**

**Rule 6. Conduct of the Meetings:** **Chairperson.** The Supervisor **is the Chairperson** and shall chair all meetings of the Board.

1. The Township Board shall **annually** select a **chair pro-tem** Supervisor Pro-Tem **annually to chair board meetings** in the absence of the Supervisor.
2. **Recognition.** Board members shall be recognized by the chair before speaking.
3. Other persons at a Township Board meeting may speak only when called on **by a Board member** or authorized **by the Supervisor.**
4. **Motions.** Upon request of a Board member, all motions pertaining to ordinances, Board policy and other substantive proposals shall be made in writing.
5. Motions of a routine procedural nature may be exempt from this requirement unless there is objection by a Board member or in any circumstances.

**Voting Procedures:**

1. **As recognized by the Supervisor,** motions will be **signed made by the maker of the motion** and seconded. If the motion is submitted by a standing committee, it shall be **signed made** by the **committee** chair or other authorized member.
2. Standardized resolution format or motions **slips** as approved by the Board shall be used whenever possible.
3. When a question is put by the **Chair** Supervisor, every Board member present shall vote either "yes" or "no" except that a Board member may abstain from voting if excused by unanimous consent of the other members present.
4. The vote on passage of an ordinance or Board policy shall be recorded by "yes" and "no" votes.
5. Ordinances which adopt provisions of state law or technical regulations shall clearly identify the correct legal citation by reference to recognized standard code.

**Disorderly Conduct:** The Supervisor may call to order any person who disrupts the orderly conduct of business at meetings, including speaking without being recognized, exceeding designated time limits, failure to be germane to the issue at hand, or use of vulgarities. A person may be prohibited from speaking again at the same meeting or may be removed from the meeting for breach of peace. When an individual is called to order, that person shall be seated until the **Chair** Supervisor determines if the person was out of order.

**Decorum of the Board:** Debate must be confined to the merits of the pending question. Speakers must address their remarks to the chair Supervisor, maintain a courteous tone and -especially in reference to any divergence of opinion – should avoid injecting a personal note into debate. To this end they must never attack or make any allusion to the motives of members.

**Public Participation during Public Comments:** A member of the public may speak at public meetings of the Township Board in accordance with procedures established by the Board for not more than three minutes unless the Supervisor permits it for a longer period of time.

**Public Participation during Remarks:** The Chair Supervisor will ask speakers to state which agenda items they will be addressing; and if the comments are to be made on an agenda item, ask them to delay their comments to the later PUBLIC REMARKS on the agenda.

#### **Public Comment/Remarks Procedures:**

1. Individual Members of the public shall be allotted two opportunities for public comment at the beginning of the meeting, and the end of the meeting. A maximum of three minutes will be allowed to each individual member during the public comment period. ~~during public comment,~~ except when this requirement is waived in advance by the Supervisor for good cause. A timekeeper will communicate to the individual who is addressing the Board at the conclusion of three minutes. ~~a maximum of one hour's time for public comment, Individuals may also address the board during public remarks and also immediately prior to the end of the meeting until all members of the public desiring to speak have had an opportunity to do so.~~
2. Individuals wishing to speak are ~~urged (not compulsory)~~ requested to complete an opt-in consent form listing the person's name, address, topic(s) to be addressed and position on the matter(s).
  - a. Such form shall be given to the Clerk or staff member.
  - b. No one may be required to register or otherwise provide his or her name or other information or otherwise to fulfill a condition precedent to attend a public meeting.
  - c. A timekeeper will communicate to each individual.
3. Persons shall be recognized by the Chair Supervisor before speaking and address the board at the podium using the use a P.A. microphone, if available.
4. Persons shall adhere to proscribed time limits (three minutes). The Supervisor may extend such time period when the individual is authorized to speak for other persons or a community organization.
5. Persons addressing the topic of a scheduled public hearing will present their remarks during that portion of the meeting or at the time scheduled for general public remarks.
6. Three persons may speak for a combined total of fifteen minutes on behalf of the appellant(s) or applicant(s) on matters related to appeals (S.U.P, site plan review, etc.). Appellant(s) and applicant(s) may divide their total time between argument and rebuttal.
7. An individual may submit written comments to the Township Board in addition to, or in place of, speaking at the Board meeting.
8. Exceptions to these procedures may be made by the Supervisor, without objection from the Board, or upon majority vote of the Township Board members in attendance at any meeting.
9. Generally, the record of a formal public hearing shall be closed at the conclusion of said hearing unless the period is extended by a majority vote of the Board.

**Rule 7. Record of the Meetings:** ~~Responsibility for Meeting Record.~~ The Clerk, or the Clerk's designee, shall be responsible for minutes of each meeting of the Township Board and for maintaining the official record, including all Board actions.

#### **Procedures for Minutes:**

1. Minutes shall include all motions made, the names of the mover and seconder, the method and outcome of votes taken.
2. Minutes shall include copies of resolutions, new or revised ordinances, and other actions approved by the Board.

**Minutes Policy:**

1. Minutes shall be produced by an assigned Township staff member, in accordance with this policy.
2. Minutes shall be brief and as concise as possible.
3. Minutes shall not be a substitute for a transcript of a meeting, but summarize the actions taken.
4. Minutes shall summarize public comment by subject and whether pro or con and not attempt to restate the exact comments made.
5. The draft of the minutes may be reviewed and edited by the Clerk and the Planning Director and the Supervisor, prior to being submitted to the Board for consideration and approval.
6. All proposed amendments or corrections to the minutes shall be distributed to the Board members in written form at or before the meeting of adoption, except for simple mistakes or typographical corrections.
7. Verbatim written or oral comments by a Board member may be placed in the official record upon that member's request, provided they are not ruled out of order by the Chair Supervisor.
8. Minutes shall be signed and posted online at designated locations in the township after approval at a meeting of the Township Board. The Clerk or Clerks designee shall be responsible for such postings.
9. All approved non-closed session minutes will be retained permanently as required by the approved Records Retention Schedule.
10. Minutes of closed sessions shall be maintained separately and not disclosed to the public except upon court order.
11. Minutes of closed sessions may must be destroyed one year and one day following their approval as required by the approved Records Retention Schedule and OMA.

**Minutes Access by the Public:** Minutes and records of Township Board meetings shall be made available to the public by the Clerk in accordance with the Freedom of Information and OMA. Open Meetings Act. Minutes shall be:

- ~~1. Available for public inspection not more than eight business days following the respective meeting.~~
- ~~2. Available within five business days of the meeting at which they are approved by the Township Board.~~
- ~~3. Notice of posting of minutes will be published in a local newspaper of general circulation within seven days of said posting.~~

1. Each public body shall keep minutes of each meeting showing the date, time, place, members present, members absent, any decisions made at a meeting open to the public, and the purpose or purposes for which a closed session is held. The minutes shall include all roll call votes taken at the meeting. The public body shall make any corrections in the minutes at the next meeting after the meeting to which the minutes refer. The public body shall make

corrected minutes available at or before the next subsequent meeting after correction. The corrected minutes shall show both the original entry and the correction.

2. Minutes are public records open to public inspection, and a public body shall make the minutes available at the address designated on posted public notices pursuant to section 4. The public body shall make copies of the minutes available to the public at the reasonable estimated cost for printing and copying.
3. A public body shall make proposed minutes available for public inspection within 8 business days after the meeting to which the minutes refer. The public body shall make approved minutes available for public inspection within 5 business days after the meeting at which the minutes are approved by the public body.
4. A public body shall not include in or with its minutes any personally identifiable information that, if released, would prevent the public body from complying with section 444 of subpart 4 of part C of the general education provisions act, 20 USC 1232g, commonly referred to as the family educational rights and privacy act of 1974.

#### Procedures:

1. ~~Copies of approved minutes shall be promptly sent to paid subscribers.~~
2. ~~The Township Board may establish a subscription fee for circulation of minutes and other materials.~~

**Rule 8. Special Committees and Liaison Assignments:** The Township Board may establish and appoint special committees to meet the needs and objectives of the Board. The Board may authorize the Supervisor to appoint members to these committees, including the Chair **of the Committee**. Permission may be granted to a special committee to designate its own Chair.

#### Principles:

1. **All** Committees and task forces shall be advisory to the Board.
2. Standing committees may be created by the Board. ~~to do Board means work and serve at the pleasure of the Board.~~
3. Ad hoc committees may be created by the Supervisor **with approval of the board**. They shall have a mission and duration, have three Board members, and serve at the pleasure of the Supervisor.
4. Task forces may be created by the Supervisor. They shall have a mission and duration, have at least one Board member, and serve at the pleasure of the Supervisor.

#### Procedures:

1. The Supervisor will notify the Board and appropriate staff of appointments made by the Supervisor to special committees prior to the initiation of committee meetings.
2. ~~Notice of the formation of special committees, including their purpose and membership roster, will be posted for the public in the Meridian Municipal Building.~~
3. Any special committee shall adhere to the OMA, **as applicable**.
4. Committees may set their own meeting schedule. Special committees shall adhere to rules and procedures provided herein for Standing committees, as they relate to quorum, meeting records and reports, scheduling, posting of meetings and discharge of any matter before a committee.

**Responsibilities:** The Township Board or Supervisor shall define the scope of responsibilities, functions, duration and communication requirements for special committees. Committees shall report their study findings and proposed actions to their appointing authority (Township Board or Supervisor). A special committee may be discharged from its responsibilities by a majority of the Township Board.

**Liaison Assignments:** The Supervisor may appoint individuals to represent the Township Board and provide a communication link with other organized bodies or agencies within or outside the Township. The Township Board ~~will concur in these appointments~~ subject to board approval. The purpose, responsibilities, terms of appointment and reporting requirements of such liaison representatives shall be established and reviewed annually by the Board.

**Rule 9. Boards and Commissions:** Members shall be appointed to Township boards and commissions in compliance with the applicable state statute or Township ordinance and adopted policies.

**Vacancies:**

1. **Elected Offices:** Vacancies which occur in an elective Township office shall be filled by the Township Board within forty-five days of the beginning of the vacancy. The person appointed shall serve for the remainder of the unexpired term or, in the event a federal election is scheduled to be held more than one hundred fifty days after the vacancy occurs, until a successor is elected at such general election.
2. **Appointed Position:** Vacancies which occur in an appointed Township office or position shall be filled within thirty days by the designated appointing authority (Township Board or Supervisor) for that position, providing the respective position or committee has not been abolished or discharged.
3. **Removal from Appointed Office:** An individual may be removed from appointed office for non-performance of duty or misconduct in office by a two-thirds vote of the Board, providing there are written charges or records and following a public hearing. Failure to adhere to attendance requirements established in rule by the respective board or commission or by Board policy shall be considered grounds for such action.

**Procedures for Vacancies on Boards and Commissions:**

The Supervisor and Clerk, and Township Managers Executive Assistant, 's Office is notified of a vacancy and receives official notification from the staff liaison of vacancy including notification of applications received.

The Supervisor reviews the applications on file and ~~When an appropriate applicant surfaces, the Supervisor~~ either makes an appointment, subject to Board approval, or makes a recommendation for appointment to the Board. ~~depending on the Commission or Board and its creation document.~~

~~It has become custom in the case of several commissions, including the Environmental Commission, and Communications Commission, for the Board/Commission, as a whole, to make a recommendation to the Supervisor. The Supervisor usually follows the recommendation but may do otherwise.~~

Boards and commissions may make recommendations to the Supervisor. Required boards and commission to make recommendations include

As to Any review by a done by a Board/Commission must be done in an open meeting prior to sending a recommendation to the Supervisor, it. It can be a paper Reviews can be on paper or involve open discussion with the applicants. However, if a Board/Commission decides to make a recommendation, fairness & openness are paramount. That Recommendations must be during an open meeting and sent to the Supervisor to be included in the Township Board packet.

## Rule 10. Township Ordinances

**Ordinances:** Ordinances may be approved, amended or repealed by the Township Board.

### Ordinance Recommendation Procedures:

1. Recommendations for new ordinances or ordinance changes amendments may be initiated by Township commissions, committees, boards, staff, or residents of the Township.
2. The Board may schedule a public information forum to obtain comment and reaction from Township and other interested parties, prior to formal "introduction for publication and subsequent adoption" of the proposed ordinance.
3. Recommendations shall be reviewed by the Township Board and may be referred to an appropriate committee or commission, and/or staff for study.
4. Approval for legal appropriateness shall be obtained from the Township attorney.

**Public Hearings:** A second public hearing may be held on proposed ordinances or ordinance changes following the publication of said proposals in a local newspaper of general circulation. Emergency ordinances may be excluded from this requirement. All new ordinances and amendments are subject to OMA requirements.

**Majority Vote:** The affirmative vote of four Township Board members shall be required for the enactment of new or changed ordinances.

**Adoption:** The Board shall not adopt an ordinance or ordinance changes in the same meeting at which it is "introduced for publication and subsequent adoption" unless it is declared an emergency ordinance. All ordinances, excepting except zoning ordinances, shall be effective upon final publication, unless a later date is set in the ordinance. Zoning ordinances may be effective upon publication or any date thereafter if specified in the ordinance; and shall be effective thirty (30) days after final publication if no effective date is specified in the ordinance.

### Ordinance Adoption Procedures:

1. Ordinances enacted by the Township Board shall be published and made available to the public.
2. An ordinance book, containing ordinances enacted by the Board and signed by the Supervisor and the Clerk, shall be kept and maintained in the Clerk's Office and Planning Department.
3. All ordinances enacted by the Board and signed by the Supervisor and the Clerk, shall be codified with the current codification company. emailed to ecode360 and available online through ecode360.

**Rule 11. Specific Specialized Rules:**

1. Upon request by any member, any question before the Board may be divided and separated into more than one question; provided, however, that such may be done only when the original is of such a nature that upon division, each of the resulting questions is a complete question permitting independent consideration and action.
2. A motion for the reconsideration of any motion shall be made at the same session at which the decision was made.

**Rule 12. Recision and Suspension of Rules:**

1. A motion to rescind or amend something previously adopted may be brought pursuant to Section 34 of Robert's rules of Order, Newly Revised.
2. A motion to suspend these rules may be brought pursuant to Section 25 of Robert's Rules of Order, Newly Revised.

**Rule 13. Board Policy:** The Township board is responsible for the adoption and oversight of policies governing the administration of Township government and the operations of those bodies appointed by and/or responsible to the Township Board. Board policies shall be made available to the public upon request. Public notice and an opportunity for public comment shall be provided prior to making changes in these rules. Changes in procedure may be made by majority vote of the Board following the meeting at which such changes are proposed, unless otherwise provided herein.

**Procedures:**

1. Upon introduction by a Board member, the Supervisor may refer a proposed Board policy or policy change to the appropriate committee for study and recommendation.
2. Proposals related to administrative operations of Township departments shall be referred to an appropriate Board committee and be sent to the department(s) affected by the proposal. An opportunity will be given to department staff for review and comment, such written comments to be made part of the committee record when submitted to the Board.
3. The proposed policy shall be read in full at the meeting at which action will be taken unless otherwise stated by the Board.
4. Upon adoption of a Board policy, the Clerk will notify each Township department Director of such action and enter the policy in the Board Policy Book which will be maintained in the Clerk's Office.



**To:** Board Members

**From:** Timothy R. Schmitt, *AICP*  
Interim Township Manager &  
Director of Community Planning and Development

**Date:** September 12, 2024

**Re:** Police Department Contract with Michigan State University

Annually, the Meridian Township Police Department provides a number of officers to Michigan State University during very busy events, such as football and basketball games. We commit to providing six officers and offer 10 if they are available. We are reimbursed for this service by the University. In 2023, there was some delay in receiving the reimbursement and the University committed to fixing that issue on a go forward basis.

In July, the University provided us with a proposed contract that requires payment within 30 days. To streamline the process of billing, we will charge a flat rate of \$75 an hour, rather than try and calculate the exact officers rates, which change depending on who is on duty. Functionally, there are no other real changes in the operating relationship with the University from this contract.

Our attorneys have reviewed the contract and recommended a number of changes, which we have relayed back to Michigan State and the contract is under review. At this point, we would appreciate any feedback from the Board, so we can bring the contract back for final approval once Michigan State has reviewed it.



**Master Service Agreement  
Law Enforcement Services**

This Master Service Agreement (this “**Agreement**”), entered into as of July 19, 2024 (“**Effective Date**”), is made by and between Michigan State University, with offices located at 426 Auditorium Rd, East Lansing, MI 48824 (“**MSU**” or “**University**”) and CHARTER TOWNSHIP OF MERIDIAN, with offices at 5151 Marsh Road, Okemos, MI 48864 (“**Supplier**”). MSU and Supplier are sometimes referred to in this Agreement individually as a “party” and collectively as the “parties.”

**1. SERVICES**

- 1.1 Supplier shall provide to MSU the law enforcement services set forth in the Statement of Work (collectively, the “**Services**”), attached as Schedule A to this Agreement (the “**Statement of Work**”).
- 1.2 Any Supplier personnel providing Services under this Agreement must comply with all licensing standards published by the Michigan Commission on Law Enforcement Standards (MCOLES).

**2. TERM**

The term of this Agreement shall commence on the Effective Date and shall continue for a period of three (3) years, unless earlier terminated in accordance with paragraph 13 (the “**Term**”). This Agreement may be renewed for up to two (2) additional one (1) year periods. Renewal must be by written agreement of the parties, and will automatically extend the Term of this Agreement.

**3. PAYMENT**

- 3.1 MSU will pay the fees set forth in the Statement of Work (the “**Fees**”) in accordance with this Section 3 and any payment milestones set forth in the Statement of Work.
- 3.2 Supplier’s invoices must conform to the requirements set forth in the Statement of Work. Invoices are due and payable by the University, in accordance with the University’s standard payment procedures, which are net 30 days after receipt, provided that the invoice was properly rendered under this Agreement. Supplier may only charge for Services performed as specified in the Statement of Work. Invoices must include an itemized statement of all charges. MSU is exempt from state sales tax for direct purchases and may be exempt from federal excise tax, if Services purchased under this Agreement are for MSU’s exclusive use.
- 3.3 MSU has the right to withhold payment of any disputed amounts until the parties agree as to the validity of the disputed amount. MSU will notify Supplier of any



dispute within 30 days after receipt. Payment by MSU will not constitute a waiver of any rights as to Supplier's continuing obligations, including claims for deficiencies or substandard Services.

- 3.4 Without prejudice to any other right or remedy it may have, MSU reserves the right to set off at any time any amount then due and owing to it by Supplier against any amount payable by MSU to Supplier.
- 3.5 Unless otherwise set forth in the Statement of Work, Supplier is solely responsible for any travel or other costs or expenses incurred by Supplier in connection with the performance of the Services, and in no event shall MSU reimburse Supplier for any such costs or expenses. If the Statement of Work allows for reimbursement of travel costs, such reimbursement is subject to MSU's Travel Reimbursement Policy set forth at <https://ctrl.msu.edu/COTravelNew/ReimbursementChart.aspx>.

#### 4. RELATIONSHIP OF THE PARTIES

- 4.1 Supplier is an independent contractor of MSU, and this Agreement shall not be construed to create any association, partnership, joint venture, employee or agency relationship between Supplier and MSU for any purpose. Supplier has no authority (and shall not hold itself out as having authority) to bind MSU and Supplier shall not make any agreements or representations on MSU's behalf without MSU's prior written consent. MSU has no authority to bind Supplier and MSU shall not make any agreements or representations on Supplier's behalf without Supplier's prior written consent.
- 4.2 Without limiting paragraph 4.1, Supplier will not be eligible under this Agreement to participate in any vacation, group medical or life insurance, disability, profit sharing or retirement benefits or any other fringe benefits or benefit plans offered by MSU to its employees, and MSU will not be responsible for withholding or paying any income, payroll, Social Security or other federal, state or local taxes, making any insurance contributions, including unemployment or disability, or obtaining worker's compensation insurance on Supplier's behalf. Supplier shall be responsible for, and shall indemnify MSU against, all such taxes or contributions, including penalties and interest. Any persons employed by Supplier in connection with the performance of the Services shall be Supplier's employees and Supplier shall be fully responsible for them.

#### 5. SUBCONTRACTORS

- 5.1 Supplier will not, without the prior written approval of MSU, which consent may be given or withheld in MSU's sole discretion, engage any third party to perform Services. MSU's approval of any such third party (each approved third party, a "Subcontractor")



does not relieve Supplier of its representations, warranties or obligations under this Agreement. Without limiting the foregoing, Supplier will:

- (a) be responsible and liable for the acts and omissions of each such Subcontractor (including such Subcontractor's employees who, to the extent providing Services, shall be deemed Supplier personnel) to the same extent as if such acts or omissions were by Supplier or its employees;
- (b) name MSU a third party beneficiary under Supplier's contract with each Subcontractor with respect to the Services; and
- (c) be responsible for all fees and expenses payable to, by or on behalf of each Subcontractor in connection with this Agreement, including, if applicable, withholding of income taxes, and the payment and withholding of social security and other payroll taxes, unemployment insurance, workers' compensation insurance payments and disability benefits.

## 6. INTELLECTUAL PROPERTY RIGHTS

- 6.1 MSU is and shall be, the sole and exclusive owner of all right, title and interest throughout the world in and to all designs, drawings, reports, or other materials created specifically for MSU under this Agreement, including but not limited to any deliverables set forth in the Statement of Work, including all patents, copyrights, trademarks, trade secrets and other intellectual property rights therein.

## 7. CONFIDENTIALITY

- 7.1 Meaning of Confidential Information. The term "Confidential Information" means all information and documentation of a party that: (a) has been marked "confidential" or with words of similar meaning, at the time of disclosure by such party; (b) if disclosed orally or not marked "confidential" or with words of similar meaning, was subsequently summarized in writing by the disclosing party and marked "confidential" or with words of similar meaning; or, (c) should reasonably be recognized as confidential information of the disclosing party. The term "Confidential Information" does not include any information or documentation that was or is: (a) in the possession of the University and subject to disclosure under the Michigan Freedom of Information Act (FOIA); (b) already in the possession of the receiving party without an obligation of confidentiality; (c) developed independently by the receiving party, as demonstrated by the receiving party, without violating the disclosing party's proprietary rights; (d) obtained from a source other than the disclosing party without an obligation of confidentiality; or, (e) publicly available when received, or thereafter became publicly available (other than through any unauthorized disclosure by, through, or on behalf of, the receiving party).
- 7.2 Obligation of Confidentiality. The parties shall not transmit, transfer exchange, send, give, or otherwise disclose any Confidential Information to each other (MSU to Supplier and vice-versa) unless the Confidential Information is exempt from FOIA and



the providing party includes a legal opinion to that effect with the Confidential Information. See MCL 15.243. The parties agree to hold all Confidential Information in strict confidence and not to copy, reproduce, sell, transfer, or otherwise dispose of, give or disclose such Confidential Information to third parties other than employees, agents, or subcontractors of a party who have a need to know in connection with this Agreement or to use such Confidential Information for any purposes whatsoever other than the performance of this Agreement. The parties agree to advise and require their respective employees, agents, and subcontractors of their obligations to keep all Confidential Information confidential. Disclosure to the Supplier's Subcontractor is permissible where (a) the disclosure is necessary or otherwise naturally occurs in connection with work that is within the Subcontractor's responsibilities; and (b) Supplier obligates the Subcontractor in a written contract to maintain the University's Confidential Information in confidence.

- 7.3 Cooperation to Prevent Disclosure of Confidential Information. Each party must use its best efforts to assist the other party in identifying and preventing any unauthorized use or disclosure of any Confidential Information. Without limiting the foregoing, each party must advise the other party immediately in the event either party learns or has reason to believe that any person who has had access to Confidential Information has violated or intends to violate the terms of this Agreement. Each party will cooperate with the other party in seeking injunctive or other equitable relief against any such person.
- 7.4 Remedies for Breach of Obligation of Confidentiality. Each party acknowledges that breach of its obligation of confidentiality may give rise to irreparable injury to the other party, which damage may be inadequately compensable in the form of monetary damages. Accordingly, a party may seek and obtain injunctive relief against the breach or threatened breach of the foregoing undertakings, in addition to any other legal remedies which may be available, to include at the sole election of the non-breaching party, the immediate termination without liability of this Agreement.
- 7.5 Surrender of Confidential Information upon Termination. Upon termination or expiration of this Agreement, each party must, within 15 days from the date of termination, return to the other party any and all Confidential Information received from the other party, or created or received by a party on behalf of the other party, which are in such party's possession, custody, or control. If Supplier or the University determine that the return of any Confidential Information is not feasible, such party must destroy the Confidential Information and certify the same in writing within 15 days from the date of termination to the other party.
8. **FERPA COMPLIANCE.** University is a qualifying educational agency or institution under the U.S. Family Educational Rights and Privacy Act ("FERPA"). To the extent Supplier or its personnel have access to data protected by FERPA, Supplier acknowledges that for the purposes of this Agreement it is designated as a "school official" with "legitimate educational interests" in such data and associated metadata, as defined



under FERPA and its implementing regulations, and agrees to abide by the limitations and requirements imposed on school officials under those regulations. Supplier agrees to use such data only for the purpose of fulfilling its duties under this Agreement, and will not monitor, share, or disclose any such data to any third party except as provided for in this Agreement, as required by law, or as authorized in writing by University. Supplier specifically agrees not to use any data for purposes of targeted advertising.

**9. RECORDS MAINTENANCE, INSPECTION, EXAMINATION AND AUDIT**

University and Supplier shall each have access to and the right to examine and copy any directly pertinent books, documents, papers, and records of Supplier or University involving transactions related to this Agreement until the expiration of three (3) years after final payment hereunder. Supplier and University each further agrees to promptly furnish, when requested, such books, documents, and records as are necessary to verify the accuracy of the amounts invoiced to University and any past or current goods and services provided by Supplier. If any audit discloses an overpayment or underpayment by University or a discrepancy in the amount invoiced by Supplier against the goods and services actually provided by Supplier, each party will promptly reimburse or remit payment within thirty (30) days of notification of any such overpayment, underpayment, rectify such discrepancy, or both.

**10. REPRESENTATIONS AND WARRANTIES**

**10.1 Supplier represents and warrants to MSU that:**

- (a) Supplier has the right to enter into this Agreement, to grant the rights granted herein and to perform fully all of its obligations in this Agreement;
- (b) Supplier's entering into this Agreement with MSU and its performance of the Services do not and will not conflict with or result in any breach or default under any other agreement to which it is subject;
- (c) Supplier has the required skill, experience and qualifications to perform the Services, Supplier shall perform the Services in a professional and workmanlike manner in accordance with industry standards for similar services and Supplier shall devote sufficient resources to ensure that the Services are performed in a timely and reliable manner;
- (d) Supplier shall perform the Services in compliance with all applicable federal, state and local laws and regulations, including but not limited to the Michigan Commission On Law Enforcement Standards Act; and
- (e) Supplier, and each of its personnel, have and shall maintain any and all licenses and permits required by the Michigan Commission On Law Enforcement Standards Act, and any applicable federal, state or local laws and regulations.



- 10.2 MSU hereby represents and warrants to Supplier that:
- (a) it has the full right, power and authority to enter into this Agreement and to perform its obligations hereunder; and
  - (b) the execution of this Agreement by its representative whose signature is set forth at the end hereof has been duly authorized by all necessary organizational action.

## 11. INDEMNIFICATION

11.1 Supplier shall defend, indemnify and hold harmless MSU and its affiliates and their trustees, officers, directors, employees, agents, successors and permitted assigns from and against all losses, damages, liabilities, deficiencies, actions, judgments, interest, awards, penalties, fines, costs or expenses of whatever kind (including reasonable attorneys' fees) arising out of or resulting from:

- (a) bodily injury, death of any person or damage to real or tangible, personal property resulting from Supplier's negligent acts or omissions; and
- (b) Supplier's negligent breach of any representation, warranty or obligation under this Agreement.

11.2 MSU shall defend, indemnify and hold harmless Supplier and its affiliates and their trustees, officers, directors, employees, agents, successors and permitted assigns from and against all losses, damages, liabilities, deficiencies, actions, judgments, interest, awards, penalties, fines, costs or expenses of whatever kind (including reasonable attorneys' fees) arising out of or resulting from:

- (a) bodily injury, death of any person or damage to real or tangible, personal property resulting from MSU's negligent acts or omissions; and
- (b) MSU's negligent breach of any representation, warranty or obligation under this Agreement.

## 12. INSURANCE

12.1 While performing services under this Agreement, Supplier shall purchase and maintain the following insurance:

- (a) Workers Compensation insurance, Coverage A, with limits statutorily required by any applicable Federal or state law and Employers Liability insurance, Coverage B, with minimum limit of \$500,000 per accident.
- (b) Automobile Liability insurance covering liability arising out of any owned, hired, and non-owned vehicles with minimum limit of \$1,000,000 each accident and Personal Injury Protection as required by statute.
- (c) Commercial General Liability insurance with a minimum limit of \$1,000,000 each occurrence/\$2,000,000 general aggregate. Coverage shall include



bodily injury and property damage liability, personal and advertising injury liability, products/completed operations, and liability assumed under an insured contract.

- (d) Professional Liability insurance for claims arising from negligent acts, errors or omissions by anyone providing professional services including but not limited to doctors, lawyers, architects, engineers, designers, appraisers and consultants. Minimum limit is \$3,000,000 per claim and \$3,000,000 annual aggregate.

12.2 Insurance policies shall be issued by companies licensed or approved to do business within the State of Michigan. Insurers shall possess a minimum A.M. Best rating of A. The insurance policies, where allowable, shall be endorsed to name Michigan State University, its Board of Trustees, agents, officers, and employees as "Additional Insureds." In the event any insurance policies required by this Agreement are written on a "claims made" basis, coverage shall extend for three years past completion and acceptance of Supplier's Services and must be evidenced by annual certificates of insurance. All policies of insurance must be on a primary basis, non-contributory with any other insurance and/or self-insurance carried by MSU. Supplier shall provide a minimum 30 days written notice to MSU via certified mail of cancellation or non-renewal of policies required under this Agreement and a renewal certificate at least 15 days prior to expiration.

### **13. TERMINATION**

13.1 Either party may terminate this Agreement without cause upon thirty (30) days' written notice to the other party. In the event of termination pursuant to this paragraph 13.1, the terminating party shall pay any Fees due and payable for any Services completed and provide any Services up to and including the date of such termination.

13.2 Either party may terminate this Agreement, effective upon written notice to the other party, in the event of a material breach of this Agreement, and such breach is incapable of cure, or with respect to a material breach capable of cure, the breaching party does not cure such breach within ten (10) days after receipt of written notice of such breach. MSU shall pay Supplier any Fees due and payable for any Services completed up to and including the date of such termination.

13.3 Upon expiration or termination of this Agreement for any reason, or at any other time upon MSU's written request, each party shall within fifteen (15) days after such request, expiration, or termination:

- (a) deliver to the other party all tangible documents and materials (and any copies) containing, reflecting, incorporating or based on the other party's Confidential Information;



- (b) take all reasonable and necessary measures to transition performance of the Services, reports and other documentation, to MSU or MSU's designee;
- (c) prepare an accurate accounting from which MSU and Supplier may reconcile all outstanding accounts;
- (d) permanently erase all of the other party's Confidential Information from its computer systems; and
- (e) certify in writing that it has complied with the requirements of this paragraph.

13.4 The terms and conditions of this paragraph 13.4 and paragraph 4 (Relationship of the Parties), paragraph 5 (Subcontractors), paragraph 7 (Confidentiality), paragraph 11 (Indemnification), and paragraph 13.3 shall survive the expiration or termination of this Agreement.

#### 14. LIMITATION OF LIABILITY

NEITHER PARTY WILL BE LIABLE, REGARDLESS OF THE FORM OF ACTION, WHETHER IN CONTRACT, TORT, NEGLIGENCE, STRICT LIABILITY OR BY STATUTE OR OTHERWISE, FOR ANY CLAIM RELATED TO OR ARISING UNDER THIS CONTRACT FOR CONSEQUENTIAL, INCIDENTAL, INDIRECT, OR SPECIAL DAMAGES, INCLUDING WITHOUT LIMITATION LOST PROFITS AND LOST BUSINESS OPPORTUNITIES.

#### 15. MISCELLANEOUS

15.1 Criminal Background Checks. Supplier may be required to perform criminal background checks of its personnel pursuant to the MSU Contractor Criminal Background Check Requirements Policy ("CBC Policy"), available at <https://upl.msu.edu/common/documents/criminal-back-ground-check.pdf>. If Supplier is subject to the CBC Policy, Supplier must sign and deliver the Contractor Certification for Criminal Background Checks to University prior to the provision of any services or delivery of any goods. University reserves the right to audit compliance with the CBC Policy requirements and may require further documentation of compliance from Supplier. Non-compliance with the Policy is considered a material breach of this Agreement, which may result in a termination for cause.

15.2 Further Assurances. Each party will, upon the reasonable request of the other party, execute such documents and perform such acts as may be necessary to give full effect to the terms of this Agreement.

15.3 Relationship of the Parties. The relationship between the parties is that of independent contractors. Nothing contained in this Agreement is to be construed as creating any agency, partnership, joint venture or other form of joint enterprise, employment or fiduciary relationship between the parties, and neither party has authority to contract for or bind the other party in any manner whatsoever.



15.4 Use of the University Name, Logo and Marks. The University acknowledges that Supplier may make public statements regarding the existence of this Agreement, its terms and conditions and an accurate description of the products or services being supplied without the consent of the University. However, other than as permitted by the previous sentence, Supplier will not use the name, logo, or any other marks (including, but not limited to, colors and music) owned by or associated with the University, or the name of any representative of the University without the prior written permission of the University in each instance.

15.5 Notices. All notices, requests, consents, claims, demands, waivers and other communications hereunder, other than routine communications having no legal effect, must be in writing and addressed to the parties as follows (or as otherwise specified by a party in a notice given in accordance with this Section):

If to Supplier:

Meridian Township Police Dept., 5151 Marsh Rd, Okemos, MI 48864

E-mail: [squires@meridian.mi.us](mailto:squires@meridian.mi.us)

Attention: Lieutenant Curtis Squires

Title: Uniform Division Commander

If to the University:

166 Service Rd, East Lansing, MI, 48824

E-mail: [yelselic@msu.edu](mailto:yelselic@msu.edu)

Attention: Cigdem Yelseli

Title: Core Procurement Buyer

Notices sent in accordance with this Section 23.4 will be deemed effectively given: (a) when received, if delivered by hand (with written confirmation of receipt); (b) when received, if sent by a nationally recognized overnight courier (receipt requested); (c) on the date sent by e-mail (with confirmation of transmission), if sent during normal business hours of the recipient, and on the next business day, if sent after normal business hours of the recipient; or (d) on the fifth (5th) day after the date mailed, by certified or registered mail, return receipt requested, postage prepaid.

15.6 Headings. The headings in this Agreement are for reference only and do not affect the interpretation of this Agreement.

15.7 Assignment. Supplier may not assign this Agreement, nor any money due or to become due without the prior written consent of the University. Any assignment made without such consent shall be deemed void.

15.8 No Third-party Beneficiaries. This Agreement is for the sole benefit of the parties and nothing herein, express or implied, is intended to or will confer on any other person or entity any legal or equitable right, benefit or remedy of any nature whatsoever under or by reason of this Agreement.



- 15.9 Amendment and Modification; Waiver. This Agreement may only be amended, modified or supplemented by an agreement in writing signed by each party's authorized Representative. No waiver by any party of any of the provisions hereof is effective unless explicitly set forth in writing and signed by the party so waiving. Except as otherwise set forth in this Agreement, no failure to exercise, or delay in exercising, any right, remedy, power or privilege arising from this Agreement will operate or be construed as a waiver thereof; nor will any single or partial exercise of any right, remedy, power or privilege hereunder preclude any other or further exercise thereof or the exercise of any other right, remedy, power or privilege.
- 15.10 Severability. If any term or provision of this Agreement is invalid, illegal or unenforceable in any jurisdiction, such invalidity, illegality or unenforceability will not affect any other term or provision of this Agreement or invalidate or render unenforceable such term or provision in any other jurisdiction. Upon such determination that any term or other provision is invalid, illegal or unenforceable, the parties hereto will negotiate in good faith to modify this Agreement so as to effect the original intent of the parties as closely as possible in a mutually acceptable manner in order that the transactions contemplated hereby be consummated as originally contemplated to the greatest extent possible.
- 15.11 Governing Law. This Agreement is governed, construed, and enforced in accordance with Michigan law, excluding choice-of-law principles, and all claims relating to or arising out of this Agreement are governed by Michigan law, excluding choice-of-law principles.
- 15.12 Compliance with Laws. Supplier shall comply with all applicable laws, regulations, and ordinances and the University's policies and rules, found at <https://upl.msu.edu/for-suppliers/policies-requirements/index.html>. Supplier has and shall maintain in effect all the licenses, permissions, authorizations, consents and permits that it needs to carry out its obligations under this Agreement.
- 15.13 Non-discrimination under Michigan Law. Pursuant to Section 209 of the Michigan Elliot-Larsen Civil Rights Act and Section 209 of the Michigan Persons with Disabilities Civil Rights Act, in providing services, the Supplier and its contractor(s) agree not to discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or any matter directly or indirectly related to employment, because of age, color, familial status, height, marital status, national origin, race, religion, sex, gender identity or expression, sexual orientation, weight, or a disability that is unrelated to the individual's ability to perform the duties of a particular job or position.



15.14 Exclusion And Debarment. Supplier certifies that it is not presently debarred, suspended, proposed for debarment, declared ineligible, voluntarily excluded or otherwise ineligible for state or Federal program participation applied for to provide the Services. In the event that Supplier becomes debarred, suspended or ineligible from state or Federal program participation in connection with the Services, Supplier shall notify MSU in writing within three (3) business days of such event. To the extent that Supplier will provide services to any MSU medical entity, Supplier hereby represents and warrants that Supplier is not currently, and at no time has been sanctioned, debarred, suspended, or excluded by any state or federally funded healthcare program, including without limitation, Medicare and Medicaid. Supplier agrees to immediately notify MSU of any threatened, proposed, or actual sanctions, debarment action, suspension, or exclusion by or from any state or federally funded health care program during the term of this Agreement.

15.15 Federal Contract Compliance.

(a) **University is an equal opportunity employer and a federal contractor or subcontractor. Consequently, the parties agree that, as applicable, they will abide by the requirements of 41 CFR 60-1.4(a), 41 CFR 60-300.5(a) and 41 CFR 60-741.5(a) and that these laws are incorporated herein by reference. These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity or national origin. These regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status or disability. The parties also agree that, as applicable, they will abide by the requirements of Executive Order 13496 (29 CFR Part 471, Appendix A to Subpart A), relating to the notice of employee rights under federal labor laws.**

(b) In accordance with Public Law 115-91 and FAR 52.204-23, Prohibition on Contracting for Hardware, Software, and Services Developed or Provided by Kaspersky Lab and Other Covered Entities, and Public Law 115-232 and FAR 52.204-25, Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment, Supplier is prohibited from delivering covered telecommunications equipment as defined in FAR 52.204-25 or covered articles as defined in FAR 52.204-23. Supplier hereby represents and warrants that it will abide by the prohibitions contained in this Section.

15.16 Conflict of Interest. Supplier warrants that to the best of Supplier's knowledge, there exists no actual or potential conflict between Supplier and the University, and its Services under this Agreement, and in the event of change in either Supplier's private interests or Services under this Agreement, Supplier will inform the University



regarding possible conflict of interest which may arise as a result of the change. Supplier also affirms that, to the best of Supplier’s knowledge, there exists no actual or potential conflict between a University employee and Supplier.

15.17 Schedules. All Schedules and Exhibits that are referenced herein and attached hereto are hereby incorporated by reference.

15.18 Counterparts. This Agreement may be executed in counterparts, each of which will be deemed an original, but all of which together are deemed to be one and the same agreement and will become effective and binding upon the parties as of the Effective Date at such time as all the signatories hereto have signed a counterpart of this Agreement. A signed copy of this Agreement delivered by facsimile, e-mail or other means of electronic transmission (to which a signed copy is attached) is deemed to have the same legal effect as delivery of an original signed copy of this Agreement.

15.19 Entire Agreement. This Agreement, including the Statement of Work and other Schedules and Exhibits attached hereto, constitute the sole and entire agreement of the parties to this Agreement with respect to the subject matter contained herein, and supersedes all prior and contemporaneous understandings and agreements, both written and oral, with respect to such subject matter. In the event of any conflict between the terms of this Agreement and those of any Schedule, Exhibit or other document, the following order of precedence governs: (a) first, this Agreement, excluding its Exhibits and Schedules; and (b) second, the Exhibits and Schedules to this Agreement as of the Effective Date. NO TERMS ON SUPPLIER’S INVOICES, WEBSITE, BROWSE-WRAP, SHRINK-WRAP, CLICK-WRAP, CLICK-THROUGH OR OTHER NON-NEGOTIATED TERMS AND CONDITIONS PROVIDED WITH ANY OF THE SERVICES, OR DOCUMENTATION HEREUNDER WILL CONSTITUTE A PART OR AMENDMENT OF THIS CONTRACT OR IS BINDING ON THE UNIVERSITY FOR ANY PURPOSE. ALL SUCH OTHER TERMS AND CONDITIONS HAVE NO FORCE AND EFFECT AND ARE DEEMED REJECTED BY THE UNIVERSITY, EVEN IF ACCESS TO OR USE OF SUCH SERVICE OR DOCUMENTATION REQUIRES AFFIRMATIVE ACCEPTANCE OF SUCH TERMS AND CONDITIONS.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the Effective Date.

**MSU**

BY: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

**Supplier**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_





**SCHEDULE A**  
**Statement of Work**

**1. General Requirements**

a. Performance of the work per this Agreement will be as coordinated with the University's Department of Police and Public Safety. MSU agrees that Supplier guarantees no minimum amount or hours of law enforcement services for any MSU event. Event start and end times and assignment information will be shared by DPPS before the event date. The hours or amount of law enforcement services provided shall be mutually agreed to by DPPS and the Township's Uniform Division Commander.

**2. Outline of Services and Fees**

- a. Pricing shall be fixed until Supplier has completed all Services under the Statement of Work.
- b. All invoices will be paid in accordance with agreement terms, Net 30 Days.
- c. Supplier will provide law enforcement services in connection with MSU events.
- d. Hourly rate for law enforcement services is \$-----/hour. (Rates will be inserted here)



**To:** Board Members

**From:** Timothy R. Schmitt, *AICP*  
Interim Township Manager &  
Director of Community Planning and Development

**Date:** September 13, 2024

**Re:** Transportation Commission

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Meridian Township established a Transportation Commission in response to the Capital Area Transit Authority's conceptual plans to establish a Bus Rapid Transit system in the region, along Michigan/Grand River Avenues. The Commission eventually evolved into an arena to discuss all manner of transportation related items, both motorized and non-motorized.

At this point, the bus rapid transit project is not occurring and the CATA Redi-Ride millage will be coming off of Meridian Township taxpayers' bills next year, as it is not being renewed. We have an active Pathway Master Plan that is being implemented and our Local Road Program is functioning well year after year. The Transportation Commission has largely not met for approximately one year, we only have three members serving on the seven-member body, and we do not have any current applicants to volunteer on the Commission.

Staff believes the time has come to dissolve the Commission, as it has served its purpose in dealing with some specific mass transit related issues of the late 2010's. Although there may be opportunities for specific task forces or special committees, there is currently not a consistent line of work for the Transportation Commission. Staff looks forward to discussing this with the Township Board.



**To:** Board Members  
**From:** Amber Clark, Neighborhoods and Economic Development Director  
**Date:** September 17, 2024  
**Re:** Initial Cross Tabulation Results of 2024 Community Survey

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Cobalt Community Research has received 392 initial responses for the 2024 Community Survey and will complete their final review of the responses in the coming weeks. The information presented in today's packet includes the initial results of the survey and some comments from Cobalt relating to the results. Cobalt will be prepared to present a formal presentation to the community at the first meeting in October.

There is no motion for this item.

**Attachments:**

1. Cross Tabulation of 2024 Community Survey
2. Cobalt Community Research Comments

Rating Questions Count of Sample: 392 (+/- 4.9%)		Fire and EMS						Police						
		Fire and Medical Overall	Fire protection for the community	Engagement and educational opportunities	Response time to fires	Response time to medical emergencies	Respectful interaction with residents	Law Enforcement Overall	Respectful treatment of residents	Transparency in sharing information	Safety education (DARE, Citizens' Academy, etc.)	Response time to emergencies	Engagement with the community	Transparency in sharing information
2021 Overall		5.4	5.5	5.2	5.5	5.4	5.6	5.3	5.5	5.2	5.4	5.5	5.2	4.8
2024 Overall		5.5	5.7	5.2	5.6	5.6	5.6	5.1	5.2	4.9	5.2	5.4	5.2	4.9
Residency	One year or less*	5.9	6.0	5.7	6.0	6.0	6.0	5.7	5.8	5.3	6.0	6.0	5.7	5.3
	1-5 years	5.3	5.4	5.0	5.3	5.3	5.4	4.7	4.8	4.3	4.9	5.1	4.9	4.3
	6-10 years	5.5	5.6	5.2	5.6	5.5	5.6	5.1	5.4	4.7	5.4	5.3	5.3	4.7
	More than 10 years	5.6	5.7	5.2	5.6	5.6	5.7	5.3	5.4	5.0	5.3	5.5	5.3	5.0
Own/Rent	Own	5.5	5.6	5.1	5.5	5.6	5.7	5.2	5.4	5.0	5.3	5.4	5.3	5.0
	Rent/lease	5.4	5.7	4.8	5.6	5.4	5.5	4.7	4.8	3.8	4.9	5.4	5.2	3.8
Employed in Township	Yes	5.5	5.6	5.1	5.7	5.4	5.6	5.3	5.3	4.9	5.4	5.5	5.5	4.9
	No, a different community	5.5	5.6	5.1	5.5	5.6	5.7	5.1	5.3	4.9	5.2	5.3	5.1	4.9
	I am not currently employed*	5.3	6.0	5.3	5.5	5.1	4.7	4.5	4.3	3.6	5.3	5.4	4.6	3.6
	I am retired	5.6	5.6	5.3	5.6	5.7	5.7	5.2	5.4	4.9	5.3	5.5	5.4	4.9
Age	18 to 24*	5.1	5.8	4.0	5.3	5.0	5.4	4.3	4.9	4.0	4.6	4.2	3.8	4.0
	25 to 34*	5.2	5.3	4.9	5.0	5.3	5.4	4.6	4.6	4.0	4.5	5.2	5.0	4.0
	35 to 44	5.6	5.7	5.2	5.6	5.8	5.6	5.4	5.4	5.2	5.5	5.6	5.3	5.2
	45 to 54	5.4	5.5	5.2	5.4	5.2	5.6	5.1	5.3	4.7	5.4	5.4	5.2	4.7
	55 to 64	5.5	5.6	4.9	5.6	5.6	5.6	4.8	5.0	4.2	5.0	5.3	4.9	4.2
	65 or over	5.6	5.6	5.3	5.6	5.7	5.7	5.4	5.5	5.1	5.4	5.5	5.5	5.1
Education	Some high school or less*	5.6	5.5	5.0	6.0	6.0	5.5	5.7	5.5	6.0	4.5	6.0	6.0	6.0
	High school graduate/GED*	5.5	5.6	5.3	5.3	5.5	5.7	5.4	5.6	5.0	5.8	5.6	5.5	5.0
	Some college	5.5	5.6	5.2	5.5	5.4	5.7	5.2	5.1	5.1	5.2	5.2	5.3	5.1
	College graduate	5.5	5.6	5.2	5.6	5.5	5.6	5.2	5.3	4.8	5.3	5.5	5.2	4.8
	Graduate degree(s)	5.5	5.7	5.1	5.6	5.7	5.6	5.1	5.3	4.7	5.3	5.4	5.3	4.7
Household Income	\$25,000 or less*	5.2	5.7	4.6	5.5	5.1	5.1	4.2	4.7	3.0	4.5	5.2	4.6	3.0
	\$25,001 to \$50,000*	5.7	5.8	5.8	5.6	5.6	5.5	5.3	5.2	4.9	5.6	5.6	5.4	4.9
	\$50,001 to \$72,900	5.4	5.5	4.6	5.4	5.7	5.8	4.7	5.1	4.1	4.7	5.5	4.8	4.1
	\$72,901 to \$92,800	5.4	5.4	5.2	5.3	5.4	5.7	5.1	5.2	4.7	5.2	5.3	5.2	4.7
	More than \$92,801	5.6	5.7	5.2	5.6	5.6	5.7	5.3	5.4	5.1	5.4	5.4	5.4	5.1
Count of Household	1	5.4	5.6	4.9	5.5	5.6	5.6	5.0	5.2	4.3	5.3	5.5	5.1	4.3
	2	5.6	5.6	5.3	5.6	5.7	5.7	5.2	5.4	4.9	5.3	5.5	5.4	4.9
	3	5.6	5.8	5.3	5.7	5.3	5.7	5.4	5.5	5.2	5.5	5.4	5.4	5.2
	4	5.5	5.6	5.2	5.4	5.5	5.7	5.0	5.0	4.7	5.0	5.2	5.1	4.7
	5*	5.4	5.3	5.1	5.7	5.6	5.4	5.3	5.4	5.0	5.6	5.5	5.4	5.0
	6*	5.5	6.0	4.5	6.0	6.0	5.0	3.0	4.4	1.0	4.7	3.5	3.5	1.0
	7 or more*	-	-	-	-	-	-	5.0	5.0	-	-	-	-	-
People in Household	Child(ren) age 12 or under	5.6	5.8	5.2	5.6	5.7	5.6	5.2	5.3	4.9	5.4	5.4	5.3	4.9
	Child(ren) age 13-17	5.2	5.2	4.9	5.3	5.2	5.4	4.8	5.1	4.3	5.0	5.1	4.9	4.3
	Adult child(ren) age 18+	5.5	5.6	5.1	5.6	5.4	5.6	4.9	5.0	4.7	5.0	5.2	5.0	4.7
	Spouse/partner	5.5	5.6	5.2	5.5	5.6	5.6	5.2	5.4	5.0	5.3	5.4	5.3	5.0
	Roommate*	5.7	5.5	6.0	6.0	5.5	5.5	4.1	4.3	3.7	4.0	5.0	4.0	3.7
	Parent age 65 or older*	5.4	5.5	4.8	5.5	5.4	5.6	4.8	5.1	4.2	5.1	5.1	5.0	4.2
	None of these	5.5	5.8	5.1	5.6	5.5	5.5	5.1	5.2	4.6	5.5	5.5	5.1	4.6
Gender	Male	5.5	5.6	5.3	5.6	5.6	5.6	5.2	5.3	4.9	5.2	5.4	5.2	4.9
	Female	5.5	5.7	5.2	5.5	5.6	5.7	5.2	5.4	4.8	5.4	5.5	5.4	4.8
	Non-binary*	5.5	6.0	-	6.0	5.0	5.0	4.5	4.0	-	-	5.0	-	-
	Prefer not to say*	5.4	5.8	4.7	5.5	5.0	6.0	4.5	4.4	4.3	4.5	4.8	4.6	4.3
	Prefer to self describe*	5.8	5.8	5.3	6.0	6.0	5.7	5.4	5.0	5.0	6.0	5.5	6.0	5.0
Ethnicity	Asian*	5.5	5.7	5.3	5.7	5.2	5.7	5.1	5.2	4.9	5.2	5.3	4.9	4.9
	White/Caucasian	5.6	5.7	5.3	5.7	5.6	5.7	5.3	5.4	5.0	5.4	5.5	5.4	5.0
	Black/African American*	5.4	6.0	4.5	6.0	5.0	5.5	3.1	4.3	2.5	2.5	4.3	2.5	2.5
	Hispanic/Latinx*	5.5	5.7	5.0	5.5	5.3	5.8	4.6	4.5	3.3	5.3	6.0	5.0	3.3
	Indigenous American*	5.2	5.3	5.0	5.0	4.6	6.0	5.3	5.7	5.0	6.0	5.0	5.0	5.0
	Prefer not to say*	5.3	5.4	5.0	5.2	5.3	5.8	4.8	5.0	4.7	4.7	4.9	4.8	4.7
	Other*	3.8	3.8	3.5	3.7	3.7	4.3	4.0	4.3	4.0	3.7	3.7	4.3	4.0
	Prefer to self describe*	5.2	5.7	5.3	5.2	5.0	4.7	4.6	4.3	3.7	5.7	5.5	4.8	3.7
ZIP Code	48864	5.6	5.7	5.3	5.7	5.7	5.7	5.3	5.4	5.0	5.4	5.4	5.3	5.0
	48823	5.4	5.6	4.9	5.4	5.5	5.4	4.9	5.0	4.4	5.2	5.4	5.1	4.4
	48840	5.4	5.5	5.2	5.4	5.4	5.6	5.1	5.3	4.8	5.1	5.4	5.3	4.8
	48895*	6.0	-	-	-	6.0	6.0	6.0	6.0	-	6.0	6.0	-	-
In Random Sample	Yes	5.5	5.6	5.2	5.5	5.5	5.6	5.1	5.3	4.8	5.3	5.4	5.2	4.8
	No	5.5	5.8	4.9	5.6	5.7	5.7	5.2	5.5	4.8	5.4	5.4	5.3	4.8
Weighting	Unweighted	5.5	5.6	5.2	5.5	5.5	5.6	5.1	5.3	4.8	5.3	5.4	5.2	4.8
	Age	5.3	5.7	4.6	5.3	5.2	5.5	4.5	4.9	4.2	4.8	4.6	4.3	4.2

\*Note: Lower number of responses may result in increased variability

Rating Questions Count of Sample: 392 (+/- 4.9%)		Parks and Recreation										Transportation Infrastructure				
		Parks and Recreation Overall	Parks/facilities meet your needs	Parks/facilities maintenance and cleanliness	Quality of recreational programs	Variety of recreational programs	Variety of park amenities	Quality of park amenities (trails, playgrounds, etc.)	Marketplace on the Green Farmers' Market	Historical Village	Harris Nature Center	Transportation Overall	Street surface maintenance/repair	CATA/Redi-Ride	Pathway system for biking and walking	Street tree maintenance and care
2021 Overall		5.3	5.3	5.2	5.1	5.0	5.1	5.3	5.6	5.3	5.4	4.2	3.2	4.6	4.7	4.2
2024 Overall		5.3	5.3	5.3	5.2	5.1	5.1	5.3	5.5	5.5	5.5	4.4	3.7	4.8	4.7	4.3
Residency	One year or less*	5.5	5.4	5.6	6.0	5.5	5.4	5.5	5.4	5.6	5.4	5.0	4.4	5.7	5.3	4.6
	1-5 years	5.2	5.3	5.2	4.9	4.8	5.0	5.1	5.5	5.3	5.5	4.4	3.9	5.1	4.4	4.3
	6-10 years	5.3	5.2	5.3	5.0	4.9	5.1	5.2	5.6	5.6	5.7	4.0	3.4	3.7	4.6	4.1
	More than 10 years	5.3	5.3	5.3	5.2	5.1	5.1	5.3	5.5	5.5	5.5	4.4	3.7	4.7	4.9	4.2
Own/Rent	Own	5.3	5.3	5.3	5.1	5.0	5.0	5.2	5.5	5.5	5.5	4.3	3.7	4.7	4.7	4.2
	Rent/lease	5.3	5.3	5.3	5.2	4.9	5.2	5.2	5.7	5.5	5.5	4.5	4.1	4.7	5.0	4.2
Employed in Township	Yes	5.2	5.2	5.2	5.1	4.9	5.0	5.3	5.4	5.3	5.5	4.4	3.9	4.4	5.0	4.4
	No, a different community	5.2	5.3	5.2	5.0	4.8	4.9	5.1	5.5	5.4	5.5	4.3	3.6	4.6	4.6	4.2
	I am not currently employed*	5.3	4.9	5.1	5.2	5.3	5.1	5.3	5.7	5.6	5.3	3.5	3.2	3.0	4.2	3.6
	I am retired	5.4	5.4	5.4	5.3	5.3	5.3	5.3	5.5	5.6	5.5	4.6	3.9	5.1	4.9	4.3
Age	18 to 24*	4.9	4.8	4.7	4.3	4.5	4.2	5.0	5.5	5.4	5.3	3.4	3.4	3.0	4.0	3.3
	25 to 34*	5.3	5.3	5.5	5.1	4.9	5.2	5.1	5.7	5.2	5.5	4.4	4.0	4.6	4.4	4.6
	35 to 44	5.3	5.3	5.4	5.1	5.0	4.8	5.3	5.6	5.4	5.7	4.3	3.9	4.7	4.3	4.3
	45 to 54	5.1	5.1	4.9	4.8	4.8	4.8	5.1	5.4	5.4	5.4	4.2	3.4	4.6	4.7	4.0
	55 to 64	5.3	5.2	5.3	5.3	4.9	5.1	5.3	5.3	5.5	5.4	4.2	3.5	4.3	4.8	4.2
	65 or over	5.4	5.5	5.4	5.4	5.3	5.3	5.3	5.6	5.6	5.5	4.6	3.9	5.1	4.9	4.3
Education	Some high school or less*	5.3	6.0	6.0	6.0	6.0	-	1.0	6.0	6.0	-	4.5	5.0	6.0	1.0	6.0
	High school graduate/GED*	5.7	5.2	5.6	5.5	5.7	5.8	5.8	6.0	5.7	6.0	4.7	4.9	4.0	5.2	4.8
	Some college	5.3	5.3	5.1	5.2	5.1	5.2	5.2	5.7	5.5	5.4	4.3	3.7	4.5	4.9	4.2
	College graduate	5.3	5.3	5.3	5.1	5.0	5.1	5.2	5.5	5.5	5.5	4.4	3.8	4.7	4.8	4.3
	Graduate degree(s)	5.3	5.3	5.3	5.1	5.0	5.0	5.3	5.5	5.5	5.5	4.3	3.6	4.8	4.7	4.1
Household Income	\$25,000 or less*	5.2	5.0	5.3	5.1	5.0	5.0	4.9	5.5	5.4	5.6	4.6	4.0	4.9	4.9	4.5
	\$25,001 to \$50,000*	5.5	5.4	5.5	5.6	5.4	5.3	5.5	5.6	5.8	5.6	4.8	4.1	5.0	5.3	4.7
	\$50,001 to \$72,900	5.3	5.4	5.4	5.1	4.9	5.3	5.4	5.6	5.5	5.4	4.4	3.9	4.4	4.9	4.2
	\$72,901 to \$92,800	5.2	5.3	5.2	5.1	5.0	5.0	5.1	5.5	5.4	5.3	4.3	3.6	4.9	4.7	4.1
	More than \$92,801	5.3	5.3	5.3	5.1	4.9	5.0	5.2	5.5	5.5	5.5	4.3	3.7	4.6	4.6	4.2
Count of Household	1	5.4	5.5	5.5	5.3	5.1	5.3	5.3	5.7	5.6	5.6	4.7	4.0	5.2	4.9	4.7
	2	5.3	5.4	5.3	5.3	5.1	5.2	5.3	5.4	5.5	5.5	4.3	3.7	4.6	4.8	4.1
	3	5.2	5.3	5.2	4.9	4.8	4.9	5.1	5.5	5.3	5.4	4.3	3.7	4.5	4.7	4.1
	4	5.3	5.2	5.3	5.3	5.3	5.1	5.2	5.4	5.6	5.6	4.2	3.5	4.5	4.7	4.2
	5*	5.0	4.8	4.9	4.8	4.6	4.5	5.1	5.6	5.3	5.5	4.5	4.1	4.8	4.8	4.2
	6*	5.2	5.3	5.2	4.8	4.8	4.6	5.3	6.0	5.6	5.5	3.5	3.3	-	3.4	3.7
	7 or more*	4.8	5.0	5.0	5.0	4.0	4.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	-	5.0
People in Household	Child(ren) age 12 or under	5.3	5.3	5.4	5.3	5.1	5.0	5.3	5.7	5.4	5.6	4.5	3.9	5.1	4.6	4.3
	Child(ren) age 13-17	5.1	5.0	5.0	4.8	4.8	4.8	5.2	5.4	5.3	5.4	4.0	3.3	4.4	4.5	3.9
	Adult child(ren) age 18+	5.1	5.1	5.1	4.9	4.8	4.8	5.1	5.4	5.4	5.4	4.1	3.4	4.5	4.7	3.9
	Spouse/partner	5.3	5.3	5.3	5.1	5.0	5.1	5.2	5.5	5.5	5.5	4.3	3.7	4.7	4.7	4.2
	Roommate*	5.0	5.0	5.0	5.0	5.0	4.0	4.3	6.0	-	5.5	4.1	3.5	4.7	5.0	3.3
	Parent age 65 or older*	5.4	5.4	5.3	5.3	5.4	5.2	5.4	5.5	5.5	5.3	4.1	4.0	4.3	4.3	3.8
	None of these	5.4	5.4	5.5	5.3	5.1	5.2	5.3	5.6	5.5	5.6	4.7	3.8	5.1	5.0	4.7
Gender	Male	5.3	5.3	5.3	5.2	5.1	5.1	5.2	5.5	5.5	5.6	4.3	3.6	4.4	4.8	4.2
	Female	5.3	5.3	5.3	5.2	5.0	5.1	5.3	5.5	5.5	5.4	4.5	3.8	5.0	4.8	4.3
	Non-binary*	5.8	6.0	6.0	-	-	5.0	6.0	6.0	6.0	-	6.0	6.0	6.0	6.0	-
	Prefer not to say*	5.1	5.2	5.0	5.0	4.9	5.0	4.9	5.2	5.3	5.8	4.3	3.7	5.6	3.6	4.2
	Prefer to self describe*	5.7	5.8	5.5	6.0	6.0	5.7	5.7	5.5	5.0	6.0	4.9	4.3	-	5.5	5.0
Ethnicity	Asian*	4.9	4.9	4.9	4.8	4.9	4.5	4.9	5.2	4.9	5.3	4.3	3.9	4.6	4.4	4.1
	White/Caucasian	5.3	5.4	5.3	5.2	5.1	5.1	5.3	5.5	5.5	5.5	4.4	3.8	4.8	4.8	4.3
	Black/African American*	5.6	5.8	5.6	5.6	5.4	5.0	5.6	5.8	5.8	5.5	4.9	4.0	6.0	5.0	4.6
	Hispanic/Latinx*	5.5	5.0	5.6	5.0	5.2	5.3	5.5	6.0	5.5	6.0	5.1	4.3	6.0	5.5	4.6
	Indigenous American*	5.3	5.3	5.0	4.8	5.0	5.3	5.3	5.8	5.7	5.7	3.6	3.4	2.0	4.8	4.3
	Prefer not to say*	4.9	4.8	4.8	4.6	4.4	4.7	4.6	5.3	5.4	5.8	3.8	2.9	4.5	4.1	3.8
	Other*	5.1	5.0	5.0	4.5	5.0	5.0	5.0	5.3	5.5	5.5	4.3	2.0	6.0	5.0	4.0
	Prefer to self describe*	5.1	4.9	5.1	5.0	4.6	5.0	4.7	5.7	5.0	5.5	3.7	4.2	2.0	4.5	4.0
ZIP Code	48864	5.3	5.3	5.3	5.1	5.0	5.1	5.3	5.6	5.5	5.5	4.4	3.6	4.9	4.7	4.2
	48823	5.3	5.3	5.3	5.2	5.1	5.1	5.2	5.3	5.4	5.4	4.4	3.9	4.7	4.8	4.1
	48840	5.3	5.3	5.3	5.2	5.0	5.1	5.1	5.5	5.5	5.6	4.4	3.7	4.5	4.8	4.5
	48895*	5.9	6.0	5.5	-	-	6.0	6.0	6.0	-	6.0	4.8	4.5	-	5.0	-
			5.3	5.3	5.3	5.1	5.0	5.1	5.2	5.5	5.5	4.3	3.7	4.7	4.7	4.2
In Random Sample	Yes	5.3	5.3	5.3	5.1	5.0	5.1	5.2	5.5	5.5	5.5	4.3	3.7	4.7	4.7	4.2
	No	5.2	5.2	5.1	5.0	4.8	5.0	5.3	5.4	5.4	5.7	4.2	3.6	4.3	4.7	4.0
Weightng	Unweighted	5.3	5.3	5.3	5.1	5.0	5.1	5.2	5.5	5.5	5.5	4.3	3.7	4.7	4.7	4.2
	Age	5.0	5.0	5.0	4.7	4.7	4.6	5.1	5.5	5.4	5.4	3.8	3.6	3.6	4.2	3.8

\*Note: Lower number of responses may result in i

Rating Questions Count of Sample: 392 (+/- 4.9%)		Public Works							Facilities and Grounds						
		Public Works Overall	Drinking water quality	Response time to water/sewer emergencies	Stormwater/drain maintenance	Ease of paying Township utility bills	Snow management on trails and pathways	Streetlight maintenance	Respectful treatment of residents/customer service	Facilities and Grounds Overall	Meridian Township Hall (government offices)	Okemos Library CADL Branch	Haslett Library CADL Branch	Glendale Cemetery	Recycling/transfer station
2021 Overall		4.9	5.2	4.9	4.4	5.3	4.7	4.9	5.2	5.2	5.3	5.4	5.4	5.3	4.8
2024 Overall		5.1	5.2	5.1	4.7	5.4	4.8	5.0	5.3	5.3	5.4	5.5	5.5	5.4	4.8
Residency	One year or less*	5.2	5.2	6.0	4.3	5.0	5.3	5.2	5.4	5.7	5.3	6.0	6.0	6.0	5.0
	1-5 years	4.8	4.9	4.5	4.3	5.2	4.6	5.0	5.2	5.3	5.2	5.4	5.3	5.6	5.1
	6-10 years	4.8	5.2	4.8	4.6	4.8	4.6	4.7	4.9	5.2	5.2	5.2	5.3	5.5	4.6
	More than 10 years	5.1	5.3	5.1	4.6	5.4	4.8	5.0	5.3	5.3	5.4	5.5	5.5	5.3	4.8
Own/Rent	Own	5.0	5.3	5.0	4.5	5.3	4.7	5.0	5.3	5.3	5.3	5.4	5.4	5.4	4.8
	Rent/lease	4.9	4.6	4.8	5.0	5.2	4.7	5.1	5.2	5.5	5.6	5.7	5.6	5.3	5.3
Employed in Township	Yes	5.0	5.2	5.0	4.5	5.3	4.8	5.2	5.1	5.3	5.3	5.5	5.5	5.5	4.8
	No, a different community	4.9	5.1	4.9	4.5	5.2	4.7	4.7	5.2	5.2	5.2	5.4	5.3	5.5	4.7
	I am not currently employed*	4.8	5.0	3.5	4.8	5.4	4.9	4.6	5.2	5.1	5.3	5.4	5.3	-	4.2
	I am retired	5.2	5.4	5.2	4.7	5.5	4.9	5.1	5.4	5.4	5.5	5.6	5.6	5.3	4.9
Age	18 to 24*	4.7	5.3	5.0	4.8	4.5	3.3	5.0	5.3	5.5	6.0	5.4	6.0	6.0	4.0
	25 to 34*	5.1	5.0	4.8	4.8	5.6	4.5	5.0	5.7	5.5	5.0	5.5	5.5	5.8	5.5
	35 to 44	5.0	5.2	4.8	4.5	5.2	5.0	5.0	5.3	5.4	5.5	5.7	5.3	5.8	4.9
	45 to 54	4.6	4.7	4.4	4.2	4.9	4.4	4.6	5.1	4.9	4.9	5.2	5.0	5.0	4.6
	55 to 64	4.8	5.2	4.8	4.1	5.2	4.8	4.6	4.9	5.2	5.1	5.4	5.4	5.3	4.6
	65 or over	5.3	5.4	5.4	4.9	5.6	5.0	5.2	5.5	5.4	5.6	5.6	5.6	5.4	4.9
Education	Some high school or less*	5.7	5.5	5.5	6.0	6.0	6.0	6.0	5.0	5.7	6.0	5.5	5.5	-	-
	High school graduate/GED*	5.5	5.3	6.0	5.0	6.0	5.0	5.5	5.8	5.8	6.0	5.8	6.0	6.0	5.2
	Some college	5.0	5.1	4.8	4.7	5.5	4.5	5.4	5.3	5.2	5.4	5.3	5.4	4.8	5.3
	College graduate	5.1	5.3	5.1	4.6	5.3	4.9	5.1	5.4	5.3	5.3	5.5	5.5	5.5	4.9
	Graduate degree(s)	4.9	5.2	4.9	4.5	5.3	4.7	4.7	5.2	5.3	5.4	5.5	5.4	5.4	4.7
Household Income	\$25,000 or less*	4.9	4.7	4.6	5.2	5.4	4.4	5.0	4.8	5.3	5.3	5.5	5.5	5.3	4.8
	\$25,001 to \$50,000*	5.3	5.2	5.5	4.9	5.7	5.0	5.6	5.5	5.7	5.7	5.8	5.8	5.8	5.2
	\$50,001 to \$72,900	5.0	4.9	4.8	4.3	5.4	5.1	5.0	5.3	5.4	5.3	5.6	5.6	5.3	5.0
	\$72,901 to \$92,800	5.0	5.2	5.1	4.3	5.4	4.7	5.0	5.5	5.2	5.4	5.4	5.4	4.9	5.0
	More than \$92,801	5.0	5.3	5.0	4.7	5.3	4.7	4.9	5.2	5.3	5.3	5.4	5.3	5.6	4.7
Count of Household	1	5.2	5.2	5.1	4.8	5.5	4.9	5.2	5.4	5.6	5.7	5.8	5.8	5.4	5.3
	2	5.1	5.3	5.2	4.7	5.5	4.8	5.0	5.4	5.3	5.4	5.5	5.5	5.5	4.8
	3	4.9	5.2	4.5	4.2	5.3	4.8	5.0	5.2	5.0	5.1	5.1	5.1	5.1	4.7
	4	5.0	5.2	4.9	4.5	5.1	4.8	4.9	5.4	5.2	5.0	5.3	5.2	5.6	4.7
	5*	4.7	4.8	5.3	4.5	4.9	4.4	4.5	4.4	5.4	5.4	5.5	5.4	5.7	4.8
	6*	3.5	5.3	3.0	1.0	4.0	4.0	4.0	3.0	4.8	4.7	5.5	5.0	5.0	4.0
	7 or more*	4.5	5.0	-	-	3.0	5.0	-	5.0	5.0	-	5.0	5.0	-	-
	People in Household	Child(ren) age 12 or under	5.0	5.3	4.6	4.4	5.2	4.9	5.0	5.3	5.3	5.3	5.4	5.3	5.5
Child(ren) age 13-17		4.5	4.8	4.4	4.1	4.8	4.4	4.3	4.6	4.9	4.9	5.1	5.0	5.5	4.2
Adult child(ren) age 18+		4.7	4.7	4.6	4.4	5.0	4.4	4.6	4.9	5.1	5.0	5.3	5.3	5.2	4.7
Spouse/partner		5.0	5.3	5.0	4.6	5.3	4.8	5.0	5.3	5.2	5.3	5.4	5.4	5.4	4.7
Roommate*		4.9	5.0	6.0	4.0	4.5	5.0	5.3	4.5	5.5	5.0	5.5	6.0	-	-
Parent age 65 or older*		4.8	5.1	4.8	4.5	5.3	4.4	4.6	5.0	5.5	5.4	5.5	5.4	5.5	5.5
None of these		5.1	5.3	5.2	4.8	5.3	4.7	5.0	5.3	5.5	5.6	5.7	5.6	5.3	5.2
Gender	Male	5.1	5.2	5.2	4.7	5.3	4.8	4.9	5.3	5.3	5.4	5.4	5.4	5.4	4.7
	Female	5.0	5.2	4.9	4.6	5.4	4.8	5.0	5.4	5.3	5.4	5.5	5.5	5.4	4.9
	Non-binary*	6.0	6.0	-	6.0	-	-	6.0	-	6.0	-	6.0	-	-	-
	Prefer not to say*	5.1	5.2	4.7	4.6	5.5	5.0	5.6	5.2	5.3	5.1	5.6	5.0	5.5	5.3
	Prefer to self describe*	4.7	6.0	-	3.0	5.0	5.0	4.0	5.0	5.2	6.0	4.7	4.7	-	5.3
Ethnicity	Asian*	4.8	5.0	4.5	4.1	5.4	4.6	4.7	5.0	5.1	5.2	5.2	5.1	5.1	4.8
	White/Caucasian	5.1	5.3	5.1	4.7	5.4	4.9	5.0	5.4	5.3	5.4	5.5	5.5	5.4	4.9
	Black/African American*	4.6	5.0	5.0	4.0	4.8	4.3	4.3	4.8	4.7	5.0	5.3	5.3	6.0	2.0
	Hispanic/Latinx*	5.5	5.0	5.5	5.8	5.8	5.7	5.4	5.5	5.4	5.0	5.7	5.5	5.5	5.3
	Indigenous American*	4.9	5.0	5.0	5.0	5.0	5.3	4.0	5.3	5.3	5.5	5.0	4.7	5.5	5.7
	Prefer not to say*	4.2	4.3	4.1	3.9	4.5	4.1	4.3	4.5	5.2	4.9	5.5	5.4	5.5	4.8
	Other*	4.9	4.7	6.0	5.5	5.0	4.3	4.0	4.5	5.2	5.0	5.5	5.0	6.0	4.5
	Prefer to self describe*	4.7	4.1	4.5	4.3	5.4	4.5	4.9	5.3	4.9	5.3	4.8	4.3	6.0	4.0
ZIP Code	48864	5.1	5.3	5.3	4.8	5.4	4.8	4.9	5.4	5.4	5.5	5.5	5.5	5.5	4.8
	48823	4.7	5.1	4.4	4.2	5.1	4.5	4.8	5.0	5.1	5.2	5.4	5.3	5.2	4.6
	48840	5.1	5.2	4.9	4.5	5.4	4.8	5.2	5.4	5.3	5.3	5.5	5.4	5.1	5.0
	48895*	6.0	-	-	-	6.0	-	6.0	6.0	5.8	-	-	6.0	-	5.5
	In Random Sample	Yes	5.0	5.2	5.0	4.6	5.3	4.7	4.9	5.3	5.3	5.4	5.5	5.4	5.4
No		5.1	5.5	5.5	5.0	5.1	4.7	5.1	5.1	5.3	5.5	5.3	5.5	5.2	5.0
Weightng	Unweighted	5.0	5.2	5.0	4.6	5.3	4.7	4.9	5.3	5.3	5.4	5.5	5.4	5.4	4.8
	Age	4.9	5.2	4.9	4.7	5.1	3.8	5.0	5.3	5.4	5.4	5.4	5.7	5.8	4.6

\*Note: Lower number of responses may result in 1

Rating Questions Count of Sample: 392 (+/- 4.9%)		Economic Health							Planning and Code Enforcement							
		Economy Overall	Cost of living	Affordability of housing	Availability of quality jobs	Stability of property values	Strength of local economy	Access to general health care services	Access to mental health care services	Services Overall	Building, plumbing, and electrical inspections	Professionalism of Code Enforcement Staff	Code enforcement/property maintenance	Rental inspections	Ease of permitting services	Plan review
2021 Overall		4.4	4.3	4.0	4.1	4.8	4.4	5.0	4.3	4.5	4.6	4.6	4.4	4.2	4.5	4.7
2024 Overall		4.2	3.9	3.6	4.0	4.7	4.4	4.9	4.2	4.5	4.6	4.6	4.4	4.2	4.5	4.6
Residency	One year or less*	4.8	4.1	4.2	4.8	5.2	4.9	4.9	5.5	5.3	6.0	-	3.7	5.0	6.0	6.0
	1-5 years	4.0	3.7	3.4	3.6	4.4	4.2	4.7	4.2	4.5	4.2	4.5	4.4	4.6	4.4	4.6
	6-10 years	4.0	3.7	3.4	3.9	4.4	4.5	4.7	3.5	4.1	4.3	4.4	3.9	3.5	4.1	4.4
	More than 10 years	4.2	4.0	3.5	3.9	4.8	4.3	5.0	4.2	4.5	4.6	4.7	4.5	4.2	4.4	4.3
Own/Rent	Own	4.2	3.9	3.5	3.9	4.7	4.4	4.9	4.1	4.4	4.5	4.6	4.4	4.1	4.4	4.3
	Rent/lease	3.7	3.5	3.3	2.9	3.7	3.8	4.6	4.2	4.9	4.8	5.3	4.7	4.8	4.8	5.0
Employed in Township	Yes	4.1	3.6	3.2	3.9	4.6	4.4	4.9	3.8	4.0	4.0	4.2	4.3	4.2	3.4	3.7
	No, a different community	4.1	3.8	3.3	3.9	4.6	4.3	4.7	4.1	4.4	4.5	4.7	4.5	4.0	4.6	4.3
	I am not currently employed*	4.0	4.0	3.5	3.7	3.9	3.9	4.3	4.4	4.1	4.3	4.5	4.0	3.0	4.5	4.0
	I am retired	4.3	4.1	3.8	3.7	4.8	4.5	5.1	4.3	4.7	4.8	4.7	4.4	4.7	4.5	4.8
Age	18 to 24*	3.9	3.4	2.8	4.2	4.0	4.0	4.3	4.3	3.0	4.0	4.0	4.0	2.0	2.0	2.0
	25 to 34*	4.0	3.6	3.1	3.4	4.5	4.1	4.9	4.5	4.3	4.0	5.0	4.6	3.7	4.3	-
	35 to 44	3.9	3.7	3.1	3.9	4.4	4.5	4.6	3.3	4.4	4.7	4.8	4.6	3.3	3.9	4.8
	45 to 54	4.0	3.7	3.4	3.8	4.6	4.0	4.6	4.0	4.1	4.1	4.5	4.2	4.3	4.2	3.4
	55 to 64	4.0	3.7	3.2	3.7	4.4	4.1	4.8	4.0	4.3	4.3	4.4	4.6	4.2	4.3	4.2
	65 or over	4.5	4.2	3.9	4.0	5.0	4.6	5.2	4.5	4.6	4.7	4.6	4.3	4.5	4.5	4.7
Education	Some high school or less*	5.5	5.0	6.0	-	-	-	5.0	6.0	-	-	-	-	-	-	-
	High school graduate/GED*	4.9	4.1	4.1	4.8	5.5	5.0	5.4	5.4	5.2	5.0	5.0	5.3	5.0	6.0	5.0
	Some college	4.1	3.5	3.2	3.7	4.5	4.4	4.9	4.6	4.3	4.5	4.7	4.1	3.9	4.5	3.8
	College graduate	4.2	3.9	3.5	3.8	4.7	4.3	4.9	4.2	4.4	4.4	4.6	4.5	4.1	4.2	4.5
	Graduate degree(s)	4.2	3.9	3.5	3.9	4.7	4.3	4.9	4.0	4.5	4.6	4.6	4.4	4.5	4.4	4.3
Household Income	\$25,000 or less*	3.9	3.5	3.4	2.9	4.0	4.8	4.7	4.0	3.7	4.0	4.0	4.2	4.4	3.3	2.5
	\$25,001 to \$50,000*	4.3	3.7	3.4	3.7	4.6	4.7	5.2	4.8	4.6	4.5	5.7	4.1	4.3	4.3	4.5
	\$50,001 to \$72,900	4.0	3.5	3.2	3.4	4.6	3.9	4.7	4.5	3.6	3.6	3.9	3.9	3.3	3.7	3.2
	\$72,901 to \$92,800	4.1	3.9	3.5	3.9	4.6	4.1	4.8	3.9	4.1	4.4	4.2	4.1	3.0	4.5	4.5
	More than \$92,801	4.3	4.0	3.6	4.1	4.8	4.5	4.9	4.1	4.5	4.6	4.8	4.5	4.3	4.5	4.4
Count of Household	1	4.3	4.1	3.8	3.5	4.8	4.4	5.1	4.5	4.7	4.8	5.0	4.6	4.4	4.7	4.4
	2	4.2	3.9	3.6	3.7	4.7	4.4	4.9	4.2	4.5	4.7	4.7	4.4	4.1	4.5	4.6
	3	4.2	4.0	3.5	4.2	4.8	4.5	4.5	3.6	4.4	4.3	4.4	4.3	4.8	4.1	4.4
	4	4.2	3.8	3.1	4.0	4.7	4.3	5.0	4.4	3.9	4.1	4.3	4.3	3.0	3.9	3.5
	5*	3.8	3.2	3.1	3.8	4.1	3.9	4.9	3.8	4.5	4.0	4.6	4.4	6.0	4.0	4.2
	6*	3.7	3.8	2.8	3.3	4.0	4.0	4.3	4.0	4.6	5.0	3.0	4.0	-	6.0	5.0
	7 or more*	4.8	5.0	5.0	-	5.0	-	4.0	-	-	-	-	-	-	-	-
People in Household	Child(ren) age 12 or under	4.0	3.6	3.0	4.0	4.5	4.3	4.7	4.0	4.4	4.7	4.9	4.6	3.5	4.2	4.6
	Child(ren) age 13-17	4.1	3.8	3.3	3.8	4.6	4.1	4.8	4.1	4.1	4.3	4.0	4.1	4.0	4.4	3.7
	Adult child(ren) age 18+	4.0	3.7	3.3	3.9	4.5	4.2	4.7	3.8	4.0	3.7	4.0	4.0	4.0	4.1	3.9
	Spouse/partner	4.2	3.8	3.5	3.8	4.7	4.4	4.9	4.1	4.4	4.5	4.7	4.4	4.3	4.3	4.3
	Roommate*	3.4	3.5	3.0	2.0	3.5	3.3	4.3	4.0	4.2	3.5	4.0	3.3	6.0	4.3	4.0
	Parent age 65 or older*	4.2	3.8	3.3	4.3	4.5	4.2	4.9	4.6	4.5	4.4	4.3	4.0	4.5	4.8	4.8
	None of these	4.4	4.2	3.8	3.8	4.8	4.6	5.1	4.4	4.5	4.9	4.6	4.6	3.9	4.7	4.5
Gender	Male	4.2	3.9	3.6	3.9	4.8	4.5	4.9	4.0	4.5	4.6	4.8	4.5	4.1	4.4	4.5
	Female	4.2	3.9	3.5	4.0	4.7	4.3	4.9	4.3	4.5	4.6	4.6	4.4	4.4	4.4	4.3
	Non-binary*	3.0	2.0	2.0	2.0	-	-	6.0	-	-	-	-	-	-	-	-
	Prefer not to say*	4.0	4.2	3.6	3.3	4.7	4.1	4.5	3.8	4.3	4.7	4.5	4.1	4.8	3.6	4.0
	Prefer to self describe*	3.5	3.0	2.3	2.5	4.0	4.0	5.0	-	1.3	1.0	1.0	2.5	1.0	1.0	1.0
Ethnicity	Asian*	4.1	3.8	3.4	4.1	4.5	4.3	4.8	4.0	4.2	3.9	4.2	4.3	4.6	4.3	3.9
	White/Caucasian	4.3	4.0	3.6	3.9	4.8	4.4	4.9	4.2	4.6	4.7	4.8	4.5	4.4	4.5	4.5
	Black/African American*	4.5	4.0	3.4	4.5	4.2	4.6	5.6	5.4	5.3	5.3	5.0	5.3	5.0	5.7	5.3
	Hispanic/Latinx*	4.0	3.3	2.9	3.4	4.5	4.2	5.0	4.4	4.4	3.0	4.7	4.5	3.5	5.7	5.0
	Indigenous American*	4.1	3.6	3.2	4.0	4.2	4.8	4.3	4.7	4.5	5.0	5.5	5.5	1.0	6.0	4.0
	Prefer not to say*	3.5	3.1	2.8	2.8	4.0	3.6	4.3	3.7	3.3	3.6	3.2	2.7	3.5	3.6	3.0
	Other*	4.3	4.0	4.7	4.0	4.8	4.8	4.0	4.0	3.6	3.7	4.3	3.3	3.0	3.7	3.7
	Prefer to self describe*	3.5	3.4	3.0	2.3	4.6	3.8	4.4	3.0	5.0	5.0	6.0	4.0	-	-	-
ZIP Code	48864	4.3	3.9	3.4	4.1	4.7	4.5	5.1	4.3	4.5	4.6	4.7	4.4	4.2	4.5	4.5
	48823	4.1	4.0	3.7	3.6	4.7	4.4	4.8	3.8	4.5	4.7	4.7	4.6	4.6	4.2	4.1
	48840	4.0	3.8	3.5	3.5	4.6	4.0	4.6	4.1	4.3	4.3	4.4	4.4	4.1	4.4	4.3
	48895*	5.4	4.5	4.0	6.0	5.5	6.0	5.5	6.0	6.0	6.0	6.0	-	-	6.0	-
		Prefer not to say*	4.2	3.9	3.5	3.8	4.7	4.3	4.9	4.2	4.5	4.5	4.7	4.4	4.3	4.4
In Random Sample	Yes	4.1	3.9	3.4	3.4	4.6	4.2	4.9	4.0	4.4	4.8	5.1	4.4	3.9	4.6	3.8
	No	4.2	3.9	3.5	3.8	4.7	4.3	4.9	4.2	4.5	4.5	4.7	4.4	4.3	4.4	4.4
Weightng	Unweighted	4.2	3.9	3.5	3.8	4.7	4.3	4.9	4.2	4.5	4.5	4.7	4.4	4.3	4.4	4.4
	Age	4.0	3.6	3.0	3.9	4.3	4.1	4.6	4.2	3.7	4.1	4.4	4.3	2.9	3.3	3.0

\*Note: Lower number of responses may result in i

Rating Questions Count of Sample: 392 (+/- 4.9%)		Image												
		Image Overall	A safe place to live	An enjoyable place for children	An enjoyable place for young adults (age 18-35)	An enjoyable place for older adults (age 62+)	An enjoyable place for people to visit	Physically attractive/great curb appeal	A great place to own a business	A community that is growing responsibly	A safe place to bike and walk	A safe place to bike and walk at night	A perfect community for me	A place that is inclusive and celebrates diversity
2021 Overall		4.8	5.5	5.4	4.6	5.3	4.6	4.5	4.2	4.6	5.2	4.6	4.8	4.7
2024 Overall		5.0	5.6	5.4	4.9	5.4	4.8	4.8	4.5	4.7	5.0	4.7	4.9	4.9
Residency	One year or less*	5.4	5.4	5.6	5.5	5.7	5.0	5.2	5.3	5.3	5.4	5.6	5.1	5.3
	1-5 years	4.9	5.6	5.4	4.9	5.3	4.7	4.9	4.5	4.8	4.8	4.4	4.8	4.7
	6-10 years	4.7	5.5	5.3	4.5	5.2	4.1	4.1	4.3	4.4	4.9	4.6	4.5	4.8
	More than 10 years	4.9	5.5	5.4	4.9	5.3	4.8	4.7	4.3	4.6	5.1	4.6	4.9	5.0
Own/Rent	Own	4.9	5.6	5.4	4.8	5.3	4.7	4.7	4.4	4.6	5.0	4.6	4.9	5.0
	Rent/lease	4.9	5.4	5.3	5.0	5.4	4.7	4.9	4.5	4.9	4.9	4.2	4.6	4.7
Employed in Township	Yes	4.8	5.5	5.3	4.8	5.3	4.4	4.5	4.4	4.3	5.1	4.7	4.7	4.6
	No, a different community	4.8	5.5	5.4	4.7	5.3	4.6	4.6	4.2	4.5	4.9	4.6	4.7	4.8
	I am not currently employed*	4.7	5.3	5.3	4.6	5.0	4.3	4.8	4.0	4.4	4.9	4.6	4.0	5.1
	I am retired	5.1	5.6	5.5	5.1	5.3	5.0	4.8	4.6	4.9	5.1	4.6	5.1	5.2
Age	18 to 24*	5.1	5.5	5.3	4.6	5.8	4.4	4.9	4.8	5.0	5.3	4.9	4.6	5.7
	25 to 34*	4.9	5.5	5.3	5.0	5.2	4.4	4.9	4.5	4.8	4.8	4.6	4.6	4.6
	35 to 44	4.9	5.7	5.5	4.7	5.5	4.5	4.6	4.8	4.6	4.8	4.5	4.8	4.5
	45 to 54	4.6	5.3	5.3	4.2	5.1	4.2	4.3	3.5	4.1	4.9	4.5	4.3	5.0
	55 to 64	4.7	5.5	5.3	4.7	5.0	4.7	4.5	4.0	4.2	4.8	4.5	4.7	4.5
	65 or over	5.1	5.6	5.5	5.2	5.4	5.0	4.9	4.8	4.9	5.2	4.7	5.2	5.2
Education	Some high school or less*	5.6	6.0	6.0	6.0	6.0	5.0	4.0	6.0	6.0	5.0	6.0	5.0	6.0
	High school graduate/GED*	5.3	5.7	5.3	5.0	5.9	5.0	5.7	5.0	5.2	5.3	4.8	5.3	5.7
	Some college	5.2	5.5	5.5	5.2	5.4	5.2	5.0	5.0	5.0	5.3	5.0	5.1	5.4
	College graduate	4.9	5.5	5.4	4.9	5.2	4.7	4.7	4.2	4.6	4.9	4.6	4.8	4.9
	Graduate degree(s)	4.9	5.5	5.4	4.8	5.3	4.6	4.5	4.4	4.6	5.0	4.5	4.8	4.8
Household Income	\$25,000 or less*	5.1	5.3	5.2	5.4	5.2	5.1	5.0	4.5	5.2	5.2	4.9	5.0	5.1
	\$25,001 to \$50,000*	5.3	5.7	5.6	5.5	5.9	4.9	5.3	5.5	5.1	5.4	4.8	5.2	5.1
	\$50,001 to \$72,900	4.7	5.3	5.3	4.6	5.1	4.6	4.7	3.7	4.2	4.9	4.5	4.7	4.9
	\$72,901 to \$92,800	4.8	5.5	5.3	4.7	5.1	4.7	4.6	4.4	4.5	4.9	4.4	4.9	4.9
	More than \$92,801	4.9	5.6	5.5	4.8	5.3	4.7	4.6	4.4	4.6	5.0	4.7	4.8	4.9
Count of Household	1	5.1	5.6	5.6	5.3	5.4	5.0	5.0	4.7	4.9	5.2	4.6	5.2	5.0
	2	5.0	5.6	5.5	5.0	5.3	4.8	4.7	4.4	4.7	5.0	4.6	4.9	4.9
	3	4.9	5.5	5.3	4.8	5.2	4.7	4.6	4.4	4.6	5.1	4.8	4.7	4.9
	4	4.8	5.6	5.5	4.5	5.2	4.5	4.7	4.3	4.5	5.1	4.6	4.7	4.9
	5*	4.6	5.3	4.9	4.3	5.2	4.2	4.3	4.0	3.7	4.8	4.6	4.3	5.1
	6*	4.5	5.2	5.4	5.3	4.7	4.3	4.7	4.0	4.3	4.2	3.2	4.2	4.3
	7 or more*	4.6	6.0	4.0	4.0	4.0	4.0	3.0	-	-	6.0	5.0	5.0	-
People in Household	Child(ren) age 12 or under	4.8	5.6	5.3	4.6	5.3	4.5	4.7	4.5	4.4	5.0	4.5	4.7	4.7
	Child(ren) age 13-17	4.6	5.5	5.2	4.2	5.0	4.2	4.5	3.9	4.3	4.9	4.4	4.4	5.0
	Adult child(ren) age 18+	4.8	5.3	5.3	4.7	5.0	4.7	4.5	4.1	4.4	5.0	4.7	4.5	4.8
	Spouse/partner	4.9	5.5	5.4	4.8	5.3	4.7	4.6	4.3	4.5	5.0	4.5	4.8	4.9
	Roommate*	4.6	5.3	4.7	4.5	5.0	4.0	4.8	4.0	3.3	5.0	4.0	4.5	5.7
	Parent age 65 or older*	4.9	5.6	5.1	4.4	5.2	4.2	4.6	4.7	4.9	5.1	4.5	4.9	5.3
Gender	None of these	5.2	5.6	5.6	5.6	5.5	5.0	5.1	5.1	5.0	5.2	4.7	5.2	5.1
	Male	4.9	5.5	5.4	4.8	5.3	4.6	4.8	4.4	4.6	5.0	4.7	4.8	5.0
	Female	5.0	5.6	5.5	4.8	5.3	4.8	4.7	4.5	4.7	5.1	4.6	4.9	5.0
	Non-binary*	5.1	6.0	-	6.0	-	6.0	6.0	-	-	5.0	5.0	-	2.0
	Prefer not to say*	4.3	5.2	4.5	4.9	5.0	4.6	4.2	3.9	4.0	3.7	3.2	4.2	4.4
Ethnicity	Prefer to self describe*	4.7	5.3	5.5	5.5	6.0	4.7	4.7	2.0	4.3	5.3	5.0	4.7	3.0
	Asian*	5.1	5.7	5.5	5.0	5.3	4.5	4.8	4.8	4.8	5.1	4.9	5.2	5.2
	White/Caucasian	5.0	5.6	5.5	4.9	5.3	4.7	4.7	4.5	4.7	5.1	4.7	4.9	5.0
	Black/African American*	5.3	5.5	5.2	5.7	5.2	5.2	5.2	5.3	5.6	5.5	5.0	5.4	4.4
	Hispanic/Latinx*	5.3	5.9	5.8	4.0	5.5	4.9	5.9	4.6	5.2	5.7	5.3	5.3	5.0
	Indigenous American*	5.3	5.7	5.4	5.7	5.0	5.4	5.2	5.5	5.0	5.6	4.8	4.8	5.5
	Prefer not to say*	4.1	4.7	4.4	4.3	4.4	4.1	3.8	3.5	3.7	4.4	3.4	3.7	4.3
ZIP Code	Other*	4.8	5.3	5.0	5.0	4.5	5.3	4.7	4.0	4.3	4.3	4.3	5.3	6.0
	Prefer to self describe*	4.4	4.9	4.8	3.3	5.5	4.4	5.0	2.8	4.3	5.0	4.3	4.2	4.0
	48864	4.9	5.6	5.5	4.8	5.3	4.7	4.7	4.5	4.6	5.0	4.7	4.8	5.0
	48823	4.9	5.4	5.3	5.0	5.2	4.7	4.8	4.3	4.7	5.1	4.5	4.9	4.8
	48840	4.9	5.5	5.4	4.9	5.2	4.8	4.7	4.3	4.7	5.1	4.5	4.9	4.9
In Random Sample	48895*	5.7	6.0	6.0	6.0	6.0	5.5	5.0	6.0	5.0	5.5	-	6.0	5.5
	Yes	4.9	5.5	5.4	4.8	5.3	4.7	4.7	4.4	4.6	5.0	4.6	4.9	4.9
Weightng	No	4.9	5.7	5.6	4.9	5.3	5.0	4.5	4.7	4.3	5.0	4.3	5.0	4.9
	Unweighted	4.9	5.5	5.4	4.8	5.3	4.7	4.7	4.4	4.6	5.0	4.6	4.9	4.9
	Age	4.9	5.5	5.3	4.7	5.5	4.4	4.8	4.6	4.8	5.1	4.7	4.6	5.2

\*Note: Lower number of responses may result in i

Rating Questions Count of Sample: 392 (+/- 4.9%)		Outcomes				
		Overall Satisfaction	Be a community volunteer	Encourage someone to start a business here	Participate in community events/festivals	Remain living here five (5) years from now
2021 Overall		4.9	3.1	3.3	4.0	4.8
2024 Overall		4.8	3.0	3.6	4.0	5.1
Residency	One year or less*	4.7	3.7	4.6	4.8	5.3
	1-5 years	4.9	2.7	3.8	4.1	4.8
	6-10 years	4.6	3.0	3.5	4.2	4.7
	More than 10 years	4.9	2.9	3.5	3.8	5.1
Own/Rent	Own	4.8	2.9	3.6	4.0	5.1
	Rent/lease	4.8	2.3	3.5	3.4	4.4
Employed in Township	Yes	4.7	3.0	4.0	4.2	4.9
	No, a different community	4.7	3.1	3.8	4.3	5.0
	I am not currently employed*	4.5	2.3	2.8	2.8	4.2
	I am retired	5.1	2.7	3.3	3.7	5.1
Age	18 to 24*	4.8	2.3	4.0	3.4	4.6
	25 to 34*	4.8	2.7	3.9	4.5	4.5
	35 to 44	4.9	3.1	4.1	4.7	5.3
	45 to 54	4.5	3.0	3.5	4.0	4.5
	55 to 64	4.3	3.0	3.4	4.0	5.0
	65 or over	5.1	2.8	3.5	3.7	5.2
Education	Some high school or less*	5.5	3.5	1.0	3.5	5.5
	High school graduate/GED*	4.7	2.5	3.7	3.8	5.7
	Some college	4.9	2.2	3.6	3.2	5.1
	College graduate	4.8	2.9	3.6	4.1	5.0
	Graduate degree(s)	4.9	3.1	3.6	4.1	4.9
Household Income	\$25,000 or less*	5.1	2.1	3.5	3.0	4.9
	\$25,001 to \$50,000*	5.1	2.0	3.0	3.0	4.9
	\$50,001 to \$72,900	4.7	2.5	3.2	3.9	4.9
	\$72,901 to \$92,800	4.9	2.8	3.3	3.7	5.1
	More than \$92,801	4.8	3.1	3.8	4.2	5.1
Count of Household	1	5.0	2.3	3.2	3.2	5.0
	2	4.9	2.9	3.5	4.0	5.1
	3	4.9	3.0	4.1	4.2	4.9
	4	4.8	3.2	3.8	4.7	5.2
	5*	4.2	3.7	4.0	4.4	4.5
	6*	4.8	2.8	3.5	3.7	4.8
	7 or more*	5.0	3.0	3.0	5.0	4.0
People in Household	Child(ren) age 12 or under	4.9	3.2	4.2	4.6	5.2
	Child(ren) age 13-17	4.5	3.1	3.7	4.3	4.8
	Adult child(ren) age 18+	4.5	3.2	3.6	3.9	4.6
	Spouse/partner	4.9	3.0	3.7	4.2	5.0
	Roommate*	5.0	1.3	2.5	3.0	3.5
	Parent age 65 or older*	5.1	2.5	3.1	3.5	5.4
	None of these	4.9	2.3	3.2	3.3	5.0
Gender	Male	4.8	2.8	3.7	4.0	5.0
	Female	4.9	2.9	3.6	4.0	5.1
	Non-binary*	-	1.0	-	5.0	5.0
	Prefer not to say*	5.2	2.8	3.3	4.3	4.2
	Prefer to self describe*	4.3	2.5	2.3	3.3	5.0
Ethnicity	Asian*	4.8	2.7	3.6	3.6	4.5
	White/Caucasian	4.9	2.9	3.6	3.9	5.0
	Black/African American*	4.8	3.3	3.3	4.2	4.8
	Hispanic/Latinx*	5.1	3.1	3.9	4.1	4.0
	Indigenous American*	4.0	2.2	3.2	3.5	4.7
	Prefer not to say*	4.1	2.7	2.8	4.0	4.6
	Other*	4.7	3.8	4.5	4.3	5.8
	Prefer to self describe*	4.3	2.8	3.0	4.0	5.0
ZIP Code	48864	4.8	2.9	3.6	3.9	5.0
	48823	4.9	2.6	3.3	3.8	4.9
	48840	4.8	3.1	3.8	4.1	5.1
	48895*	5.0	4.5	5.0	5.5	6.0
In Random Sample	Yes	4.8	2.9	3.5	3.9	5.0
	No	4.4	3.0	3.3	4.2	4.9
Weightng	Unweighted	4.8	2.9	3.5	3.9	5.0
	Age	4.8	2.5	3.9	3.8	4.7

\*Note: Lower number of responses may result in i

Distribution Questions Count of Sample: 392 (+/- 4.9%)		Contact with Police Department/Township officers					Use of parks and pathways				
		None	Fewer than 3 times	3-5 times	6-10 times	More than 10 times	Never	1-5 times a year	6-10 times a year	11-20 times a year	20+ times a year
2021 Overall		59%	33%	5%	1%	1%	14%	25%	13%	13%	33%
2024 Overall		52%	36%	8%	0%	1%	15%	30%	13%	14%	24%
Residency	One year or less*	82%	18%	-	-	-	9%	45%	-	-	36%
	1-5 years	56%	34%	3%	2%	-	8%	27%	17%	13%	28%
	6-10 years	46%	37%	12%	-	-	12%	24%	10%	22%	29%
	More than 10 years	52%	36%	9%	-	1%	16%	30%	14%	13%	23%
Own/Rent	Own	53%	38%	6%	0%	0%	12%	29%	15%	14%	26%
	Rent/lease	63%	16%	18%	-	-	26%	26%	13%	11%	21%
Employed in Township	Yes	45%	45%	9%	-	-	9%	20%	20%	16%	32%
	No, a different community	55%	34%	8%	1%	-	5%	28%	11%	18%	31%
	I am not currently employed*	60%	13%	7%	-	13%	47%	13%	7%	7%	13%
	I am retired	53%	36%	8%	-	-	21%	36%	14%	10%	18%
Age	18 to 24*	50%	25%	13%	-	13%	13%	38%	13%	25%	13%
	25 to 34*	0.45	45%	5%	-	-	-	27%	14%	18%	32%
	35 to 44	64%	23%	0.1	3%	-	8%	13%	-	28%	38%
	45 to 54	45%	33%	16%	-	2%	10%	24%	12%	16%	35%
	55 to 64	53%	38%	3%	-	-	11%	29%	18%	11%	26%
	65 or over	55%	35%	8%	-	-	20%	35%	14%	10%	19%
Education	Some high school or less*	100%	-	-	-	-	50%	-	-	50%	-
	High school graduate/GED*	73%	9%	0.09	-	9%	45%	36%	-	9%	9%
	Some college	57%	30%	11%	2%	-	26%	37%	13%	9%	11%
	College graduate	49%	39%	7%	-	-	15%	28%	13%	15%	24%
	Graduate degree(s)	54%	36%	8%	-	1%	8%	27%	15%	14%	31%
Household Income	\$25,000 or less*	57%	29%	10%	-	5%	38%	38%	5%	10%	5%
	\$25,001 to \$50,000*	64%	27%	9%	-	-	32%	45%	5%	9%	5%
	\$50,001 to \$72,900	57%	27%	11%	-	-	22%	24%	22%	16%	16%
	\$72,901 to \$92,800	47%	40%	9%	-	-	13%	38%	9%	17%	21%
	More than \$92,801	51%	40%	7%	1%	-	6%	26%	13%	14%	35%
Count of Household	1	66%	20%	7%	-	1%	34%	39%	9%	7%	9%
	2	54%	38%	7%	-	-	13%	32%	15%	11%	23%
	3	48%	42%	6%	-	-	6%	21%	13%	23%	33%
	4	45%	33%	20%	-	2%	4%	20%	12%	18%	47%
	5*	42%	47%	5%	-	-	11%	16%	16%	21%	26%
	6*	0.17	67%	-	0.17	-	-	33%	17%	-	33%
	7 or more*	1	-	-	-	-	-	-	-	100%	-
People in Household	Child(ren) age 12 or under	42%	44%	12%	2%	-	3%	20%	8%	22%	42%
	Child(ren) age 13-17	43%	36%	15%	2%	2%	4%	21%	9%	23%	36%
	Adult child(ren) age 18+	44%	39%	13%	-	-	7%	27%	17%	17%	27%
	Spouse/partner	51%	39%	7%	0%	-	9%	28%	13%	15%	29%
	Roommate*	0.5	50%	-	-	-	-	25%	25%	25%	-
	Parent age 65 or older*	36%	50%	7%	-	7%	29%	21%	21%	14%	14%
	None of these	66%	21%	9%	-	1%	36%	36%	10%	4%	10%
Gender	Male	50%	36%	10%	-	1%	11%	29%	9%	13%	34%
	Female	58%	32%	7%	0%	0%	16%	30%	15%	14%	20%
	Non-binary*	-	1	-	-	-	-	-	-	-	100%
	Prefer not to say*	36%	57%	7%	-	-	14%	21%	21%	14%	29%
Prefer to self describe*	0.75	25%	-	-	-	-	25%	-	50%	-	
Ethnicity	Asian*	57%	36%	4%	-	-	14%	25%	14%	14%	18%
	White/Caucasian	54%	35%	8%	0%	0%	14%	30%	13%	14%	25%
	Black/African American*	50%	33%	17%	-	-	17%	17%	33%	17%	17%
	Hispanic/Latinx*	43%	0.29	14%	-	-	14%	-	29%	-	43%
	Indigenous American*	67%	33%	-	-	-	33%	17%	17%	-	33%
	Prefer not to say*	39%	44%	17%	-	-	17%	28%	17%	6%	33%
	Other*	50%	50%	-	-	-	25%	25%	25%	-	25%
Prefer to self describe*	89%	-	-	-	11%	22%	22%	-	11%	44%	
ZIP Code	48864	51%	37%	9%	-	1%	13%	24%	16%	14%	28%
	48823	55%	37%	5%	-	1%	19%	34%	13%	13%	17%
	48840	56%	30%	9%	1%	-	14%	32%	10%	14%	28%
	48895*	-	100%	-	-	-	-	100%	-	-	-
In Random Sample	Yes	53%	36%	8%	0%	1%	14%	29%	14%	13%	26%
	No	62%	36%	2%	-	-	11%	30%	21%	11%	23%
Weighting	Unweighted	53%	36%	8%	0%	1%	14%	29%	14%	13%	26%
	Age	50%	31%	10%	0%	7%	15%	30%	13%	14%	24%

\*Note: Lower number of responses may result in increased variability

Distribution Questions Count of Sample: 392 (+/- 4.9%)		How do you prefer to receive information from the Township?									What types of information, updates, or specific topics would you like to receive						
		Email	Township website	Meridian Happenings/digital newsletter	Prime Meridian Magazine	Utility bill insert	Township social media (Facebook, Instagram)	Nextdoor	Meridian Township YouTube channel	Text message	HOMTV cable channel	Township news	Township commissioned projects	Township Board meetings	Community events	Budget information	Other
2021 Overall		56%	35%	24%	37%	24%	18%	19%	4%	8%	7%	66%	71%	30%	72%	25%	6%
2024 Overall		60%	37%	25%	31%	25%	16%	16%	4%	17%	5%	69%	52%	34%	71%	29%	1%
Residency	One year or less*	100%	55%	18%	18%	9%	18%	-	-	36%	-	91%	64%	27%	91%	36%	-
	1-5 years	59%	38%	25%	31%	20%	20%	9%	-	13%	-	66%	39%	30%	72%	33%	2%
	6-10 years	56%	32%	17%	37%	20%	17%	5%	5%	15%	10%	63%	41%	20%	56%	22%	-
	More than 10 years	58%	37%	27%	30%	27%	16%	19%	5%	18%	6%	69%	54%	35%	70%	28%	3%
Own/Rent	Own	60%	38%	27%	30%	27%	17%	17%	4%	18%	5%	70%	54%	35%	73%	31%	3%
	Rent/lease	53%	24%	21%	34%	11%	16%	3%	3%	8%	5%	63%	26%	18%	61%	16%	-
Employed in Township	Yes	64%	36%	29%	21%	27%	18%	14%	9%	20%	5%	63%	34%	29%	68%	20%	-
	No, a different community	66%	41%	30%	30%	26%	25%	16%	5%	16%	5%	73%	61%	37%	72%	38%	2%
	I am not currently employed*	40%	20%	20%	33%	13%	7%	-	-	20%	-	60%	27%	27%	67%	13%	-
	I am retired	54%	36%	21%	36%	23%	11%	16%	1%	16%	6%	68%	50%	30%	69%	24%	3%
Age	18 to 24*	13%	13%	-	13%	-	-	25%	13%	25%	-	38%	25%	13%	38%	13%	-
	25 to 34*	64%	50%	32%	32%	9%	32%	14%	-	14%	-	73%	50%	23%	68%	27%	-
	35 to 44	74%	28%	21%	26%	26%	28%	15%	5%	13%	-	59%	44%	28%	74%	31%	-
	45 to 54	71%	29%	25%	20%	20%	16%	6%	4%	24%	-	71%	51%	37%	69%	24%	4%
	55 to 64	59%	44%	33%	33%	38%	22%	18%	5%	15%	8%	74%	52%	33%	73%	32%	1%
65 or over	54%	38%	25%	35%	23%	11%	17%	4%	19%	7%	70%	54%	35%	69%	29%	2%	
Education	Some high school or less*	50%	-	-	-	-	-	50%	-	-	-	-	-	-	-	-	-
	High school graduate/GED*	27%	36%	9%	18%	9%	18%	-	9%	27%	18%	45%	36%	27%	55%	9%	-
	Some college	46%	24%	17%	30%	17%	13%	7%	4%	17%	2%	65%	41%	30%	67%	24%	-
	College graduate	55%	37%	28%	32%	29%	23%	17%	2%	13%	5%	75%	53%	27%	73%	25%	1%
	Graduate degree(s)	68%	41%	27%	31%	24%	14%	16%	5%	20%	5%	67%	53%	38%	69%	34%	3%
Household Income	\$25,000 or less*	33%	19%	10%	29%	19%	10%	14%	10%	10%	10%	48%	24%	14%	43%	19%	-
	\$25,001 to \$50,000*	36%	23%	9%	41%	27%	9%	-	5%	5%	-	64%	32%	9%	73%	18%	-
	\$50,001 to \$72,900	51%	27%	38%	41%	16%	19%	14%	3%	11%	-	65%	46%	38%	68%	30%	-
	\$72,901 to \$92,800	49%	36%	25%	32%	21%	11%	19%	4%	26%	8%	68%	49%	32%	68%	25%	2%
	More than \$92,801	72%	41%	29%	26%	29%	22%	17%	4%	20%	4%	73%	58%	38%	75%	30%	2%
Count of Household	1	50%	21%	19%	33%	20%	13%	11%	3%	19%	3%	54%	37%	24%	59%	21%	1%
	2	62%	44%	30%	37%	25%	15%	17%	4%	19%	8%	76%	56%	37%	73%	30%	2%
	3	60%	42%	25%	19%	35%	25%	13%	8%	10%	4%	67%	50%	33%	71%	33%	4%
	4	67%	31%	22%	22%	22%	20%	10%	2%	18%	-	67%	59%	31%	69%	29%	-
	5*	74%	37%	32%	21%	11%	16%	26%	11%	16%	-	74%	47%	32%	79%	26%	-
	6*	33%	33%	17%	33%	33%	50%	-	-	33%	-	83%	50%	33%	83%	50%	-
	7 or more*	-	-	-	-	-	-	-	-	-	-	-	-	-	-	100%	-
People in Household	Child(ren) age 12 or under	68%	34%	22%	27%	24%	27%	15%	2%	14%	2%	61%	54%	31%	73%	34%	2%
	Child(ren) age 13-17	55%	34%	26%	21%	21%	28%	15%	6%	17%	-	72%	43%	32%	79%	21%	2%
	Adult child(ren) age 18+	57%	34%	21%	20%	30%	19%	10%	6%	11%	7%	73%	53%	34%	74%	27%	3%
	Spouse/partner	64%	43%	28%	29%	25%	20%	18%	5%	18%	6%	74%	54%	34%	73%	30%	2%
	Roommate*	50%	25%	-	-	25%	-	-	-	-	-	25%	-	-	25%	25%	-
	Parent age 65 or older*	50%	29%	7%	29%	21%	7%	7%	-	21%	-	71%	57%	36%	50%	29%	-
None of these	46%	28%	24%	40%	24%	15%	12%	4%	21%	3%	57%	39%	27%	57%	24%	1%	
Gender	Male	65%	36%	23%	21%	26%	17%	16%	4%	15%	4%	74%	56%	31%	68%	26%	2%
	Female	57%	36%	28%	35%	22%	17%	15%	3%	18%	5%	65%	46%	33%	69%	29%	2%
	Non-binary*	-	100%	-	-	-	-	-	-	-	-	100%	-	-	100%	-	-
	Prefer not to say*	64%	64%	21%	43%	43%	21%	7%	7%	-	7%	79%	57%	43%	71%	36%	-
Prefer to self describe*	100%	75%	50%	50%	25%	75%	50%	25%	50%	25%	75%	75%	50%	75%	75%	-	
Ethnicity	Asian*	64%	32%	11%	25%	36%	14%	14%	11%	18%	4%	61%	46%	32%	71%	25%	4%
	White/Caucasian	60%	36%	27%	30%	24%	18%	17%	4%	16%	5%	68%	49%	30%	70%	26%	3%
	Black/African American*	50%	50%	17%	33%	33%	17%	17%	-	-	-	50%	50%	17%	67%	17%	-
	Hispanic/Latinx*	71%	43%	43%	43%	14%	43%	-	14%	-	-	86%	29%	57%	71%	29%	-
	Indigenous American*	33%	50%	33%	33%	50%	-	-	-	33%	-	50%	50%	50%	33%	50%	33%
	Prefer not to say*	61%	44%	11%	28%	22%	17%	-	-	17%	6%	72%	67%	56%	67%	50%	-
Other*	50%	50%	-	-	-	25%	25%	-	25%	-	100%	75%	50%	75%	75%	-	
Prefer to self describe*	22%	33%	11%	22%	22%	11%	-	11%	22%	-	56%	33%	22%	44%	33%	-	
ZIP Code	48864	67%	42%	29%	30%	28%	18%	20%	6%	18%	5%	71%	55%	36%	71%	30%	2%
	48823	52%	31%	19%	31%	22%	20%	9%	1%	15%	6%	60%	43%	23%	60%	29%	3%
	48840	52%	32%	26%	30%	18%	13%	11%	3%	15%	4%	70%	50%	34%	72%	24%	2%
	48895*	-	50%	-	100%	-	50%	-	-	-	-	50%	-	50%	50%	-	-
In Random Sample	Yes	59%	37%	25%	30%	24%	17%	15%	4%	17%	5%	68%	50%	32%	69%	28%	2%
	No	72%	30%	36%	36%	9%	17%	30%	4%	30%	2%	83%	60%	53%	89%	40%	4%
Weighting	Unweighted	59%	37%	25%	30%	24%	17%	15%	4%	17%	5%	68%	50%	32%	69%	28%	2%
	Age	60%	37%	25%	31%	25%	16%	16%	4%	17%	5%	69%	52%	34%	71%	29%	1%

\*Note: Lower number of responses may result in incre

Distribution Questions Count of Sample: 392 (+/- 4.9%)		Most important Township services, programs or amenities																	
		Building inspection	Code enforcement/property maintenance	Economic development	Election and voting process	Fire and ambulance services	Permit services	Police services	Public water and sewer	Recreation	Recycling services	Rental inspection	Road maintenance	Stormwater management/flooding prevention	Township Ice Center	Township parks	Trails and pathways	Trash/recycling containers in parks	
2021 Overall		3%	10%	26%	37%	81%	2%	75%	51%	20%	43%	4%	75%	37%	4%	49%	48%	13%	
2024 Overall		6%	13%	20%	38%	70%	3%	67%	49%	36%	37%	3%	71%	35%	1%	39%	38%	12%	
Residency	One year or less*	-	9%	27%	36%	64%	-	64%	45%	55%	9%	9%	64%	18%	-	64%	64%	9%	
	1-5 years	6%	8%	20%	31%	55%	2%	44%	53%	48%	30%	2%	61%	42%	2%	48%	41%	9%	
	6-10 years	2%	12%	27%	39%	56%	5%	54%	41%	46%	49%	-	63%	24%	-	51%	44%	12%	
	More than 10 years	5%	13%	19%	41%	73%	2%	72%	50%	31%	37%	3%	75%	36%	1%	35%	37%	11%	
Own/Rent	Own	4%	12%	19%	40%	70%	3%	66%	52%	36%	36%	2%	73%	36%	1%	39%	38%	11%	
	Rent/lease	16%	11%	16%	32%	63%	-	55%	34%	29%	26%	13%	55%	24%	-	50%	42%	13%	
Employed in Township	Yes	4%	7%	13%	34%	59%	7%	55%	45%	41%	32%	4%	66%	32%	2%	45%	55%	16%	
	No, a different community	5%	10%	28%	34%	61%	1%	57%	49%	47%	38%	3%	72%	38%	1%	49%	47%	9%	
	I am not currently employed*	13%	13%	13%	27%	53%	-	40%	33%	33%	40%	-	67%	33%	7%	53%	33%	20%	
	I am retired	5%	16%	15%	47%	82%	1%	80%	55%	25%	36%	2%	72%	36%	-	29%	26%	9%	
Age	18 to 24*	13%	13%	13%	38%	25%	-	50%	13%	50%	88%	-	100%	38%	13%	50%	50%	50%	
	25 to 34*	5%	-	27%	27%	45%	5%	27%	36%	68%	32%	9%	64%	27%	-	64%	55%	9%	
	35 to 44	-	5%	26%	23%	54%	3%	54%	54%	54%	33%	-	64%	44%	-	54%	46%	18%	
	45 to 54	10%	10%	24%	35%	49%	2%	57%	37%	49%	41%	-	65%	35%	2%	47%	65%	12%	
	55 to 64	3%	12%	18%	38%	75%	3%	59%	56%	38%	33%	1%	75%	40%	1%	37%	47%	10%	
	65 or over	4%	15%	17%	46%	80%	1%	80%	53%	22%	35%	3%	73%	34%	-	32%	24%	6%	
Education	Some high school or less*	50%	-	-	-	-	-	100%	50%	50%	50%	50%	-	-	-	50%	50%	-	
	High school graduate/GED*	9%	9%	9%	27%	45%	-	55%	45%	18%	64%	9%	45%	18%	9%	36%	36%	18%	
	Some college	7%	11%	20%	30%	67%	-	61%	43%	24%	30%	4%	70%	30%	-	30%	22%	17%	
	College graduate	4%	13%	17%	37%	72%	1%	65%	50%	38%	34%	2%	72%	42%	1%	38%	39%	12%	
	Graduate degree(s)	5%	11%	23%	44%	68%	4%	67%	51%	40%	38%	1%	72%	33%	1%	44%	44%	8%	
Household Income	\$25,000 or less*	19%	10%	19%	38%	67%	-	67%	38%	24%	48%	19%	48%	14%	-	24%	24%	19%	
	\$25,001 to \$50,000*	5%	23%	18%	45%	68%	-	64%	41%	32%	23%	5%	64%	41%	-	45%	18%	18%	
	\$50,001 to \$72,900	5%	5%	11%	46%	84%	-	65%	62%	32%	24%	3%	73%	46%	-	43%	46%	5%	
	\$72,901 to \$92,800	6%	13%	13%	40%	72%	-	74%	55%	28%	40%	-	74%	40%	-	38%	28%	17%	
	More than \$92,801	4%	13%	25%	36%	64%	3%	64%	48%	43%	39%	2%	73%	35%	1%	41%	48%	9%	
Count of Household	1	9%	11%	19%	41%	77%	-	81%	50%	27%	31%	9%	64%	36%	-	36%	23%	7%	
	2	3%	14%	16%	45%	75%	2%	66%	53%	31%	38%	2%	74%	38%	-	33%	36%	9%	
	3	8%	12%	15%	35%	65%	2%	58%	50%	44%	38%	2%	63%	40%	-	52%	46%	10%	
	4	2%	10%	29%	27%	41%	2%	53%	43%	57%	35%	-	73%	27%	4%	55%	61%	16%	
	5*	5%	11%	37%	16%	58%	11%	42%	47%	42%	32%	-	74%	37%	5%	37%	42%	26%	
	6*	17%	-	50%	50%	50%	-	67%	33%	50%	50%	-	83%	17%	-	50%	50%	17%	
	7 or more*	-	-	-	-	100%	-	100%	-	100%	-	-	-	100%	-	-	100%	100%	-
		Child(ren) age 12 or under	3%	5%	31%	31%	46%	3%	49%	44%	58%	31%	-	66%	36%	-	53%	47%	8%
People in Household	Child(ren) age 13-17	4%	9%	32%	30%	43%	4%	36%	36%	55%	40%	-	70%	28%	6%	55%	74%	19%	
	Adult child(ren) age 18+	9%	10%	23%	31%	63%	3%	63%	46%	40%	36%	-	74%	33%	3%	40%	50%	14%	
	Spouse/partner	3%	12%	20%	41%	68%	3%	63%	50%	39%	39%	1%	72%	38%	0%	41%	41%	12%	
	Roommate*	-	25%	25%	75%	75%	-	75%	75%	25%	25%	25%	50%	50%	-	25%	25%	-	
	Parent age 65 or older*	-	14%	21%	29%	71%	7%	57%	64%	21%	57%	-	64%	29%	14%	36%	29%	21%	
	None of these	9%	12%	16%	39%	75%	-	81%	54%	25%	30%	6%	66%	37%	-	34%	18%	6%	
		Male	6%	12%	20%	40%	69%	3%	66%	45%	36%	36%	1%	76%	37%	2%	45%	43%	7%
Gender	Female	4%	12%	19%	39%	68%	2%	66%	52%	37%	37%	4%	67%	35%	-	38%	35%	14%	
	Non-binary*	-	-	-	100%	-	-	-	-	-	-	-	-	-	-	100%	-	-	
	Prefer not to say*	7%	-	14%	43%	71%	-	57%	79%	50%	14%	-	57%	43%	-	36%	57%	7%	
	Prefer to self describe*	-	-	50%	-	50%	-	50%	-	75%	75%	-	100%	25%	-	75%	75%	25%	
Ethnicity	Asian*	4%	7%	18%	29%	64%	4%	57%	54%	39%	50%	7%	61%	46%	-	36%	43%	25%	
	White/Caucasian	5%	12%	19%	39%	68%	2%	64%	48%	37%	35%	3%	69%	35%	1%	41%	40%	10%	
	Black/African American*	17%	-	33%	50%	50%	-	33%	33%	50%	67%	-	67%	17%	-	17%	33%	-	
	Hispanic/Latinx*	-	-	14%	29%	57%	-	57%	29%	57%	29%	14%	71%	-	-	71%	71%	14%	
	Indigenous American*	-	-	33%	33%	33%	-	17%	33%	33%	17%	-	33%	50%	-	50%	17%	-	
	Prefer not to say*	6%	6%	17%	44%	72%	-	67%	61%	44%	39%	-	83%	44%	-	39%	44%	6%	
	Other*	-	25%	50%	50%	75%	25%	50%	25%	25%	25%	-	100%	50%	25%	50%	-	-	
	Prefer to self describe*	11%	22%	-	44%	89%	-	78%	44%	44%	56%	-	78%	56%	-	22%	33%	11%	
ZIP Code	48864	4%	12%	24%	39%	68%	2%	68%	46%	37%	35%	2%	75%	31%	1%	41%	42%	15%	
	48823	6%	9%	12%	44%	69%	3%	62%	57%	42%	38%	3%	70%	47%	1%	41%	35%	6%	
	48840	6%	12%	18%	32%	67%	1%	63%	48%	33%	35%	4%	61%	36%	-	38%	39%	8%	
	48895*	-	50%	-	100%	100%	-	50%	-	-	100%	-	100%	-	-	50%	-	50%	
In Random Sample	Yes	5%	12%	20%	38%	67%	2%	64%	49%	36%	36%	3%	69%	35%	1%	39%	38%	11%	
	No	2%	15%	17%	49%	57%	2%	51%	49%	36%	34%	2%	74%	36%	-	32%	36%	11%	
Weighting	Unweighted	5%	12%	20%	38%	67%	2%	64%	49%	36%	36%	3%	69%	35%	1%	39%	38%	11%	
	Age	6%	13%	20%	38%	70%	3%	67%	49%	36%	37%	3%	71%	35%	1%	39%	38%	12%	

\*Note: Lower number of responses may result in incre

Distribution Questions Count of Sample: 392 (+/- 4.9%)		Which amenities to add or enhance in the future																
		Community engagement opportunities	Dog parks	Green space	Indoor recreational space	Outdoor athletic fields/courts	Outdoor performance space	Outdoor seating spaces (fire pit, fountain, game space)	Pickleball courts	Playgrounds, indoor	Playgrounds, outdoor	Pop-up pedestrian friendly spaces ("streeteries," "parklets," plazas)	Safe pedestrian/nonmotorized railroad crossings	Sidewalks	Skateboard/bike park	Sport shooting areas	Traffic enforcement	Walking/biking trails
2021 Overall		18%	12%	27%	20%	13%	23%	26%	12%	12%	16%	30%	12%	33%	9%	7%	18%	55%
2024 Overall		22%	10%	25%	32%	16%	15%	25%	20%	15%	14%	26%	18%	32%	4%	6%	22%	48%
Residency	One year or less*	45%	18%	9%	27%	-	18%	45%	27%	18%	18%	36%	9%	36%	18%	9%	9%	73%
	1-5 years	27%	14%	27%	34%	14%	17%	28%	11%	25%	30%	27%	20%	39%	3%	5%	14%	50%
	6-10 years	15%	15%	27%	41%	15%	10%	37%	15%	29%	22%	37%	12%	24%	7%	7%	20%	51%
	More than 10 years	19%	10%	28%	27%	17%	17%	25%	22%	9%	10%	24%	16%	29%	4%	7%	24%	47%
Own/Rent	Own	21%	11%	27%	31%	17%	18%	29%	19%	15%	14%	28%	17%	32%	4%	7%	21%	48%
	Rent/lease	26%	16%	26%	16%	5%	5%	26%	18%	8%	16%	18%	16%	32%	5%	3%	29%	50%
Employed in Township	Yes	20%	9%	29%	34%	16%	9%	39%	18%	16%	13%	30%	13%	25%	5%	13%	23%	50%
	No, a different community	23%	13%	31%	39%	20%	18%	29%	24%	20%	14%	34%	20%	36%	4%	5%	17%	53%
	I am not currently employed*	27%	20%	33%	33%	13%	20%	27%	13%	13%	27%	27%	20%	40%	7%	7%	13%	27%
	I am retired	19%	11%	22%	20%	11%	16%	22%	16%	9%	14%	17%	13%	27%	5%	7%	28%	45%
Age	18 to 24*	50%	13%	13%	50%	-	-	38%	50%	-	-	50%	25%	25%	25%	38%	-	38%
	25 to 34*	32%	14%	50%	41%	5%	23%	45%	18%	41%	9%	41%	23%	32%	-	-	9%	59%
	35 to 44	13%	13%	23%	44%	13%	10%	36%	8%	46%	36%	44%	18%	33%	13%	3%	18%	56%
	45 to 54	27%	16%	31%	43%	31%	18%	31%	27%	12%	10%	37%	12%	35%	6%	14%	16%	51%
	55 to 64	23%	11%	29%	36%	16%	19%	29%	21%	10%	10%	26%	19%	32%	-	4%	21%	52%
	65 or over	16%	9%	24%	18%	12%	16%	21%	18%	6%	14%	16%	15%	28%	4%	7%	26%	43%
Education	Some high school or less*	-	-	-	-	50%	-	-	-	-	-	-	-	-	50%	-	-	50%
	High school graduate/GED*	36%	18%	-	18%	18%	-	27%	18%	-	9%	36%	9%	9%	9%	9%	27%	36%
	Some college	20%	7%	13%	28%	7%	13%	24%	15%	9%	11%	13%	7%	30%	4%	11%	24%	22%
	College graduate	17%	11%	27%	28%	15%	15%	34%	19%	19%	16%	31%	20%	26%	5%	9%	23%	51%
	Graduate degree(s)	24%	13%	33%	33%	17%	18%	24%	21%	13%	15%	25%	16%	36%	3%	4%	21%	53%
Household Income	\$25,000 or less*	24%	24%	24%	19%	10%	19%	19%	5%	-	14%	5%	10%	19%	-	5%	19%	29%
	\$25,001 to \$50,000*	18%	23%	23%	14%	-	27%	55%	27%	18%	9%	9%	9%	45%	-	5%	32%	36%
	\$50,001 to \$72,900	16%	5%	24%	27%	11%	11%	30%	22%	16%	8%	22%	5%	27%	-	5%	30%	43%
	\$72,901 to \$92,800	19%	13%	30%	30%	9%	19%	30%	21%	13%	19%	25%	11%	23%	9%	9%	19%	42%
	More than \$92,801	22%	10%	28%	35%	20%	18%	28%	22%	16%	17%	35%	19%	35%	4%	6%	21%	57%
Count of Household	1	17%	14%	27%	23%	7%	17%	31%	13%	9%	10%	20%	14%	30%	3%	3%	27%	30%
	2	21%	9%	30%	22%	12%	19%	21%	20%	7%	14%	22%	18%	33%	4%	5%	24%	58%
	3	23%	12%	21%	42%	17%	8%	29%	25%	25%	19%	27%	13%	35%	4%	12%	21%	44%
	4	20%	14%	27%	47%	25%	16%	39%	24%	25%	12%	41%	14%	31%	8%	8%	18%	49%
	5*	37%	21%	26%	37%	37%	16%	42%	16%	26%	26%	42%	11%	11%	5%	11%	11%	42%
	6*	33%	-	-	67%	17%	17%	33%	17%	50%	33%	17%	33%	33%	-	17%	-	17%
	7 or more*	-	-	-	100%	-	-	-	-	100%	-	-	-	-	-	-	-	-
People in Household	Child(ren) age 12 or under	24%	8%	20%	51%	17%	15%	31%	12%	47%	29%	39%	15%	27%	8%	7%	15%	46%
	Child(ren) age 13-17	34%	15%	23%	43%	30%	15%	38%	21%	15%	11%	40%	19%	26%	6%	13%	13%	49%
	Adult child(ren) age 18+	20%	20%	23%	37%	26%	11%	37%	29%	11%	11%	24%	10%	31%	3%	10%	23%	44%
	Spouse/partner	19%	11%	27%	30%	18%	16%	26%	21%	17%	16%	29%	18%	30%	5%	8%	22%	52%
	Roommate*	-	25%	25%	50%	-	25%	75%	-	25%	25%	25%	25%	50%	-	-	-	25%
	Parent age 65 or older*	29%	7%	21%	50%	7%	-	21%	-	14%	43%	29%	29%	21%	14%	7%	21%	36%
	None of these	16%	15%	30%	19%	7%	15%	27%	10%	4%	9%	19%	12%	28%	1%	-	31%	34%
Gender	Male	13%	9%	23%	28%	19%	12%	28%	21%	12%	12%	23%	12%	31%	6%	9%	26%	52%
	Female	26%	14%	29%	29%	12%	18%	28%	19%	15%	16%	27%	17%	30%	4%	5%	21%	46%
	Non-binary*	-	-	-	100%	-	-	100%	-	-	-	-	-	-	-	-	-	100%
	Prefer not to say*	29%	14%	36%	43%	21%	21%	14%	7%	36%	-	43%	43%	29%	7%	7%	7%	43%
	Prefer to self describe*	50%	25%	50%	50%	-	-	50%	-	25%	50%	-	25%	-	25%	-	25%	
Ethnicity	Asian*	25%	4%	14%	46%	18%	14%	36%	32%	11%	7%	25%	25%	39%	7%	4%	25%	54%
	White/Caucasian	21%	12%	28%	27%	13%	16%	28%	18%	13%	13%	27%	13%	28%	5%	6%	23%	49%
	Black/African American*	17%	-	-	50%	17%	-	33%	17%	-	17%	17%	33%	17%	-	-	17%	50%
	Hispanic/Latinx*	43%	14%	29%	57%	29%	14%	43%	29%	29%	29%	43%	14%	29%	-	14%	29%	57%
	Indigenous American*	33%	17%	17%	33%	17%	33%	50%	-	17%	17%	50%	17%	17%	-	17%	17%	33%
	Prefer not to say*	11%	6%	33%	44%	28%	28%	22%	28%	22%	28%	28%	28%	39%	6%	22%	11%	50%
	Other*	-	25%	-	75%	50%	-	25%	25%	50%	50%	25%	50%	25%	-	25%	-	-
	Prefer to self describe*	33%	33%	11%	22%	11%	33%	22%	22%	33%	11%	-	67%	-	11%	22%	11%	
ZIP Code	48864	22%	9%	29%	33%	17%	14%	29%	21%	14%	11%	32%	16%	29%	4%	8%	24%	52%
	48823	22%	19%	30%	31%	14%	15%	29%	14%	20%	22%	23%	16%	34%	2%	2%	19%	44%
	48840	19%	11%	20%	23%	12%	20%	22%	20%	11%	14%	17%	16%	32%	7%	7%	19%	45%
	48895*	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	50%	-
In Random Sample	Yes	20%	11%	26%	30%	15%	16%	27%	19%	14%	14%	26%	16%	30%	4%	7%	22%	48%
	No	19%	4%	38%	32%	9%	13%	23%	13%	9%	9%	28%	30%	36%	2%	-	36%	53%
Weighting	Unweighted	20%	11%	26%	30%	15%	16%	27%	19%	14%	14%	26%	16%	30%	4%	7%	22%	48%
	Age	22%	10%	25%	32%	16%	15%	25%	20%	15%	14%	26%	18%	32%	4%	6%	22%	48%

\*Note: Lower number of responses may result in incre

Distribution Questions Count of Sample: 392 (+/- 4.9%)		Potential future community improvements					Zoning uses at the Meridian Mall											
		Support installation of 5G cellular services in the Township	Expand solar and other green initiatives	Expand/enhance trails and pathways	Expand/enhance pedestrian/non-motorized safety features at railroad crossings	Invest in upgrading and modernizing our water and sewer facilities	None of these	Brewery	Commercial C-3 zoning	Corporate office complex/commercial office suites	Education/institution	Laboratory	Multi-family housing	Public facilities	Recreational/sporting uses	Research & development facilities	Residential housing (condos, duplexes, triplexes, etc.)	Residential single-family housing
2021 Overall		31%	49%	52%	18%	49%	6%	-	-	-	-	-	-	-	-	-	-	-
2024 Overall		41%	12%	16%	34%	13%	16%	34%	44%	14%	25%	18%	8%	88%	44%	48%	48%	24%
Residency	One year or less*	64%	45%	73%	18%	36%	18%	27%	9%	18%	36%	-	18%	36%	55%	27%	27%	9%
	1-5 years	42%	47%	55%	27%	59%	2%	52%	11%	14%	36%	11%	19%	34%	52%	11%	23%	14%
	6-10 years	44%	41%	41%	12%	46%	15%	56%	24%	17%	37%	15%	12%	37%	44%	17%	17%	12%
	More than 10 years	42%	47%	47%	21%	53%	8%	41%	11%	16%	31%	13%	16%	34%	47%	16%	24%	18%
Own/Rent	Own	46%	47%	48%	21%	56%	7%	47%	14%	16%	33%	12%	16%	36%	50%	16%	24%	16%
	Rent/lease	34%	47%	50%	26%	42%	16%	24%	5%	11%	29%	13%	24%	32%	29%	8%	26%	16%
Employed in Township	Yes	38%	52%	41%	23%	43%	9%	57%	16%	25%	39%	13%	21%	34%	57%	20%	29%	23%
	No, a different community	47%	48%	61%	26%	59%	6%	55%	16%	18%	32%	10%	20%	41%	54%	15%	28%	16%
	I am not currently employed*	33%	67%	67%	27%	33%	-	27%	7%	7%	40%	20%	20%	40%	33%	13%	20%	20%
	I am retired	43%	42%	38%	16%	53%	9%	30%	8%	11%	30%	14%	11%	28%	41%	14%	17%	14%
Age	18 to 24*	38%	50%	50%	25%	38%	13%	63%	25%	13%	13%	13%	-	50%	63%	13%	-	13%
	25 to 34*	55%	59%	77%	32%	59%	-	59%	-	-	18%	5%	41%	41%	32%	5%	55%	18%
	35 to 44	51%	54%	56%	15%	46%	5%	77%	31%	31%	44%	18%	23%	51%	67%	21%	23%	10%
	45 to 54	35%	45%	55%	18%	57%	4%	61%	8%	16%	31%	16%	25%	35%	65%	18%	27%	14%
	55 to 64	40%	51%	47%	27%	62%	5%	40%	14%	21%	36%	7%	18%	32%	48%	19%	23%	19%
	65 or over	46%	41%	42%	19%	51%	11%	31%	9%	12%	32%	13%	10%	31%	41%	12%	20%	18%
Education	Some high school or less*	-	-	-	-	-	50%	-	-	-	50%	50%	-	-	-	-	50%	-
	High school graduate/GED*	27%	18%	36%	27%	45%	36%	18%	18%	9%	9%	9%	18%	18%	9%	18%	9%	27%
	Some college	35%	28%	33%	15%	46%	20%	24%	4%	4%	22%	7%	11%	33%	35%	11%	22%	20%
	College graduate	40%	43%	46%	20%	55%	4%	48%	13%	20%	33%	14%	15%	33%	49%	15%	22%	18%
	Graduate degree(s)	49%	57%	55%	24%	55%	5%	47%	14%	15%	37%	12%	19%	38%	53%	17%	24%	14%
Household Income	\$25,000 or less*	19%	43%	29%	10%	38%	19%	14%	5%	5%	29%	14%	19%	14%	24%	-	24%	29%
	\$25,001 to \$50,000*	45%	36%	50%	27%	41%	23%	27%	9%	14%	36%	18%	14%	32%	36%	14%	23%	23%
	\$50,001 to \$72,900	38%	43%	38%	16%	54%	5%	38%	8%	14%	19%	11%	19%	24%	35%	16%	22%	19%
	\$72,901 to \$92,800	28%	51%	49%	26%	49%	6%	42%	13%	13%	36%	8%	19%	38%	60%	13%	21%	19%
	More than \$92,801	52%	50%	58%	22%	55%	6%	55%	13%	18%	34%	15%	17%	41%	55%	18%	27%	16%
Count of Household	1	36%	46%	33%	16%	50%	13%	33%	7%	11%	24%	16%	10%	20%	36%	7%	16%	19%
	2	49%	45%	51%	24%	57%	5%	37%	10%	14%	33%	8%	14%	36%	42%	14%	25%	17%
	3	46%	54%	48%	25%	54%	10%	56%	19%	19%	38%	21%	19%	40%	58%	19%	25%	17%
	4	35%	53%	59%	14%	55%	8%	63%	14%	20%	33%	12%	35%	45%	63%	24%	29%	12%
	5*	37%	42%	47%	32%	42%	11%	74%	26%	26%	37%	26%	5%	37%	68%	26%	16%	21%
	6*	50%	17%	50%	17%	-	17%	33%	17%	-	33%	-	17%	50%	67%	17%	17%	-
	7 or more*	-	-	100%	-	-	-	-	-	-	100%	-	-	-	100%	-	-	-
	People in Household	Child(ren) age 12 or under	49%	51%	59%	17%	46%	8%	66%	25%	17%	37%	12%	20%	47%	66%	19%	27%
Child(ren) age 13-17		23%	43%	53%	30%	47%	4%	51%	17%	19%	34%	15%	21%	43%	72%	21%	17%	15%
Adult child(ren) age 18+		39%	53%	46%	27%	51%	10%	51%	14%	20%	36%	19%	23%	34%	54%	17%	26%	17%
Spouse/partner		48%	46%	54%	21%	55%	6%	49%	14%	17%	32%	12%	17%	38%	50%	18%	27%	17%
Roommate*		50%	25%	75%	25%	50%	-	25%	-	-	25%	25%	25%	50%	50%	-	25%	25%
Parent age 65 or older*		43%	57%	43%	43%	71%	-	57%	7%	21%	43%	21%	14%	43%	64%	7%	14%	14%
Gender	None of these	34%	43%	30%	16%	46%	18%	24%	9%	13%	31%	16%	10%	24%	31%	6%	13%	19%
	Male	45%	47%	54%	18%	53%	4%	49%	16%	21%	34%	15%	16%	41%	50%	20%	23%	18%
	Female	44%	47%	45%	23%	52%	8%	40%	10%	12%	33%	10%	15%	30%	45%	12%	20%	15%
	Non-binary*	100%	100%	100%	100%	100%	-	-	-	-	-	-	-	100%	-	-	-	-
	Prefer not to say*	36%	36%	57%	36%	64%	14%	57%	29%	29%	43%	14%	36%	50%	64%	14%	36%	14%
	Prefer to self describe*	25%	50%	75%	50%	25%	25%	25%	25%	50%	75%	-	25%	50%	100%	25%	75%	50%
Ethnicity	Asian*	43%	57%	64%	36%	50%	7%	25%	-	14%	36%	21%	21%	36%	43%	11%	32%	25%
	White/Caucasian	43%	48%	51%	19%	52%	8%	44%	13%	15%	32%	13%	16%	36%	48%	17%	23%	16%
	Black/African American*	17%	50%	17%	50%	33%	17%	33%	-	17%	17%	-	-	-	17%	-	17%	17%
	Hispanic/Latinx*	43%	14%	57%	29%	71%	-	43%	-	-	14%	14%	43%	14%	57%	-	14%	29%
	Indigenous American*	50%	50%	17%	17%	50%	17%	50%	-	-	-	-	17%	50%	50%	-	17%	-
	Prefer not to say*	50%	33%	44%	17%	61%	11%	44%	11%	17%	22%	6%	22%	28%	61%	11%	17%	6%
ZIP Code	Other*	25%	-	-	25%	50%	25%	50%	25%	25%	-	50%	-	50%	50%	-	50%	25%
	Prefer to self describe*	22%	44%	22%	22%	56%	22%	78%	22%	22%	44%	-	22%	33%	44%	-	11%	33%
	48864	43%	48%	47%	23%	55%	9%	45%	14%	15%	32%	12%	15%	35%	55%	17%	21%	15%
	48823	45%	49%	51%	22%	53%	6%	45%	14%	19%	37%	15%	17%	33%	40%	20%	28%	20%
	48840	41%	41%	50%	17%	48%	9%	40%	8%	14%	31%	11%	15%	36%	42%	7%	20%	14%
In Random Sample	48895*	50%	100%	-	-	50%	-	50%	-	-	-	-	100%	-	-	-	100%	50%
	Yes	42%	46%	47%	21%	52%	8%	43%	12%	15%	32%	12%	16%	34%	47%	15%	23%	16%
Weighting	No	45%	51%	49%	32%	53%	-	34%	15%	13%	38%	6%	21%	23%	32%	17%	34%	19%
	Unweighted	42%	46%	47%	21%	52%	8%	43%	12%	15%	32%	12%	16%	34%	47%	15%	23%	16%
	Age	44%	48%	48%	24%	51%	8%	41%	12%	16%	34%	13%	16%	34%	44%	14%	25%	18%

\*Note: Lower number of responses may result in incr

Distribution Questions Count of Sample: 392 (+/- 4.9%)		Own or operate a business in the Township?		Township to benefit from community and senior center		Use a community and senior center		What features would you like to see in a community & senior center										Support millage to fill possible financing gap	
		Yes	No	Yes	No	Yes	No	Recreational facilities (regulation size basketball/volleyball/pickleball courts)	Low-impact workout area/low-impact exercise equipment	Large auditorium/meeting/performance space with stage	Community meeting rooms/conference rooms	Dedicated senior citizen area	Dedicated youth area	Warming kitchen	Multi-purpose space	Other	Yes	No	
																			Yes
2021 Overall		5%	94%	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
2024 Overall		51%	8%	71%	25%	70%	26%	46%	56%	35%	29%	44%	31%	20%	33%	7%	50%	43%	
Residency	One year or less*	9%	82%	55%	45%	27%	64%	55%	45%	27%	27%	27%	36%	18%	18%	9%	18%	73%	
	1-5 years	3%	91%	72%	23%	73%	22%	56%	55%	44%	33%	41%	44%	31%	25%	11%	55%	34%	
	6-10 years	10%	88%	59%	37%	68%	29%	46%	44%	37%	20%	39%	41%	17%	24%	5%	41%	49%	
	More than 10 years	9%	87%	75%	21%	72%	24%	43%	56%	35%	33%	49%	29%	21%	39%	7%	54%	39%	
Own/Rent	Own	8%	87%	72%	25%	71%	26%	47%	54%	39%	33%	46%	36%	22%	35%	8%	51%	42%	
	Rent/lease	8%	87%	76%	16%	68%	26%	42%	68%	32%	24%	55%	29%	39%	37%	-	53%	34%	
Employed in Township	Yes	36%	59%	80%	18%	68%	27%	52%	52%	43%	29%	39%	36%	25%	39%	4%	54%	41%	
	No, a different community	4%	93%	68%	28%	66%	30%	55%	49%	42%	34%	41%	40%	22%	34%	9%	50%	44%	
	I am not currently employed*	7%	87%	80%	13%	67%	27%	60%	47%	33%	53%	47%	47%	33%	33%	7%	53%	33%	
	I am retired	2%	93%	75%	20%	78%	20%	36%	63%	31%	29%	55%	26%	20%	33%	7%	53%	37%	
Age	18 to 24*	-	100%	63%	38%	50%	50%	63%	63%	50%	25%	25%	25%	38%	50%	13%	63%	38%	
	25 to 34*	5%	86%	73%	23%	64%	27%	64%	59%	36%	27%	36%	59%	36%	36%	5%	64%	27%	
	35 to 44	8%	92%	64%	33%	64%	31%	62%	41%	31%	23%	21%	46%	13%	31%	8%	49%	46%	
	45 to 54	8%	88%	67%	33%	61%	39%	61%	41%	37%	27%	39%	41%	16%	31%	10%	37%	55%	
	55 to 64	18%	75%	75%	21%	74%	21%	52%	56%	44%	36%	58%	33%	30%	40%	10%	56%	36%	
	65 or over	5%	91%	76%	18%	74%	22%	35%	60%	34%	33%	51%	24%	22%	33%	6%	54%	38%	
Education	Some high school or less*	-	100%	50%	-	100%	-	-	-	-	-	50%	-	-	-	-	50%	50%	
	High school graduate/GED*	-	82%	82%	18%	73%	18%	36%	73%	27%	45%	55%	27%	27%	36%	-	55%	36%	
	Some college	4%	91%	65%	30%	63%	30%	43%	52%	22%	17%	37%	24%	28%	35%	2%	30%	61%	
	College graduate	4%	91%	68%	26%	69%	27%	47%	54%	42%	29%	46%	36%	22%	34%	7%	52%	41%	
	Graduate degree(s)	12%	84%	78%	20%	74%	23%	48%	55%	38%	36%	49%	35%	21%	35%	10%	58%	34%	
Household Income	\$25,000 or less*	-	95%	76%	14%	76%	14%	33%	48%	19%	14%	52%	19%	14%	24%	10%	52%	43%	
	\$25,001 to \$50,000*	5%	91%	64%	32%	73%	27%	32%	59%	27%	36%	45%	27%	32%	27%	5%	41%	55%	
	\$50,001 to \$72,900	5%	95%	68%	22%	73%	22%	49%	51%	38%	30%	51%	30%	24%	32%	5%	46%	41%	
	\$72,901 to \$92,800	6%	87%	81%	19%	74%	23%	49%	62%	42%	28%	47%	32%	28%	42%	2%	60%	32%	
	More than \$92,801	11%	85%	74%	23%	70%	27%	52%	52%	39%	35%	44%	38%	18%	33%	9%	58%	36%	
Count of Household	1	1%	93%	73%	20%	74%	24%	30%	50%	31%	29%	51%	24%	24%	27%	7%	44%	49%	
	2	8%	88%	79%	17%	76%	18%	44%	63%	39%	37%	52%	26%	28%	41%	8%	64%	28%	
	3	13%	83%	75%	25%	65%	33%	52%	48%	37%	33%	46%	44%	21%	23%	10%	44%	50%	
	4	8%	88%	59%	41%	55%	43%	67%	39%	37%	22%	27%	49%	12%	29%	4%	47%	43%	
	5*	11%	84%	68%	32%	68%	26%	58%	47%	47%	21%	42%	53%	5%	37%	11%	32%	63%	
	6*	-	100%	50%	33%	50%	33%	50%	67%	-	-	-	50%	-	17%	-	17%	67%	
	7 or more*	-	100%	-	-	100%	-	100%	-	-	-	100%	-	-	-	-	-	-	
People in Household	Child(ren) age 12 or under	8%	86%	64%	31%	63%	31%	64%	47%	34%	22%	24%	58%	14%	31%	7%	42%	41%	
	Child(ren) age 13-17	6%	89%	68%	28%	64%	34%	64%	45%	47%	21%	34%	47%	11%	28%	9%	40%	51%	
	Adult child(ren) age 18+	16%	80%	67%	31%	61%	34%	47%	46%	33%	23%	46%	34%	10%	29%	4%	49%	49%	
	Spouse/partner	9%	87%	73%	23%	71%	25%	50%	55%	37%	32%	44%	34%	23%	36%	8%	53%	39%	
	Roommate*	-	100%	100%	-	100%	-	75%	75%	25%	50%	75%	75%	50%	-	-	50%	50%	
	Parent age 65 or older*	7%	86%	86%	7%	86%	7%	43%	71%	43%	7%	64%	50%	21%	36%	14%	64%	21%	
	None of these	3%	91%	69%	24%	69%	28%	27%	51%	31%	25%	48%	21%	22%	27%	7%	46%	46%	
Gender	Male	9%	90%	69%	28%	68%	31%	49%	50%	37%	28%	42%	28%	18%	31%	6%	53%	40%	
	Female	7%	87%	76%	20%	75%	21%	47%	56%	38%	35%	49%	38%	24%	35%	8%	52%	39%	
	Non-binary*	-	100%	100%	-	100%	-	-	100%	-	-	-	-	100%	-	-	100%	-	
	Prefer not to say*	21%	79%	71%	21%	71%	21%	57%	64%	36%	14%	43%	29%	43%	50%	14%	57%	36%	
	Prefer to self describe*	-	100%	75%	25%	25%	75%	50%	75%	50%	25%	50%	75%	25%	50%	25%	-	100%	
Ethnicity	Asian*	7%	89%	89%	7%	71%	18%	50%	68%	32%	29%	43%	32%	18%	32%	7%	57%	36%	
	White/Caucasian	7%	89%	72%	24%	71%	26%	46%	52%	37%	32%	46%	34%	22%	32%	6%	54%	39%	
	Black/African American*	-	100%	33%	50%	33%	50%	17%	33%	17%	-	17%	-	-	33%	17%	17%	83%	
	Hispanic/Latinx*	14%	86%	71%	29%	57%	43%	71%	14%	43%	29%	43%	43%	43%	29%	-	43%	29%	
	Indigenous American*	17%	83%	83%	17%	83%	17%	67%	17%	50%	33%	33%	50%	33%	50%	-	50%	33%	
	Prefer not to say*	17%	83%	61%	33%	67%	33%	61%	61%	28%	17%	44%	33%	33%	33%	11%	44%	50%	
	Other*	25%	75%	100%	-	100%	-	50%	50%	50%	25%	50%	25%	25%	75%	-	50%	50%	
	Prefer to self describe*	-	89%	78%	22%	78%	22%	56%	67%	44%	56%	67%	56%	56%	44%	56%	33%	33%	
ZIP Code	48864	9%	88%	71%	24%	69%	28%	48%	53%	37%	34%	44%	34%	21%	35%	6%	50%	42%	
	48823	10%	86%	79%	15%	77%	19%	51%	60%	37%	36%	42%	38%	24%	33%	10%	56%	35%	
	48840	4%	88%	67%	30%	69%	27%	40%	52%	38%	21%	51%	28%	22%	32%	7%	52%	41%	
	48895*	-	100%	50%	50%	50%	50%	-	-	-	50%	50%	50%	50%	50%	50%	-	100%	
In Random Sample	Yes	8%	86%	71%	23%	69%	25%	45%	53%	36%	31%	45%	33%	22%	33%	7%	51%	40%	
	No	-	85%	47%	47%	68%	23%	30%	51%	28%	28%	74%	21%	34%	40%	11%	43%	51%	
Weighting	Unweighted	8%	86%	71%	23%	69%	25%	45%	53%	36%	31%	45%	33%	22%	33%	7%	51%	40%	
	Age	8%	88%	71%	25%	70%	26%	46%	56%	35%	29%	44%	31%	20%	33%	7%	50%	43%	

\*Note: Lower number of responses may result in incre

Who Responded Count of Sample: 392 (+/- 4.9%)		2024 Count	2024 Percentage	2021 Counts	2021 Percentage
2024 Overall Response		392	100%	386	100%
Residency	One year or less*	11	3%	9	2%
	1-5 years	64	16%	58	15%
	6-10 years	41	10%	47	12%
	More than 10 years	258	66%	264	68%
Own/Rent	Own	307	78%	298	77%
	Rent/lease	38	10%	33	9%
Employed in Township	Yes	56	14%	63	16%
	No, a different community	148	38%	142	37%
	I am not currently employed*	15	4%	14	4%
	I am retired	152	39%	154	40%
Age	18 to 24*	8	2%	10	3%
	25 to 34*	22	6%	19	5%
	35 to 44	39	10%	53	14%
	45 to 54	51	13%	55	14%
	55 to 64	73	19%	69	18%
	65 or over	164	42%	164	42%
Education	Some high school or less*	2	1%	-	-
	High school graduate/GED*	11	3%	15	4%
	Some college	46	12%	48	12%
	College graduate	137	35%	146	38%
	Graduate degree(s)	177	45%	165	43%
Household Income	\$25,000 or less*	21	5%	-	-
	\$25,001 to \$50,000*	22	6%	-	-
	\$50,001 to \$72,900	37	9%	-	-
	\$72,901 to \$92,800	53	14%	-	-
	More than \$92,801	192	49%	-	-
Count of Household	1	70	18%	-	-
	2	169	43%	-	-
	3	52	13%	-	-
	4	51	13%	-	-
	5*	19	5%	-	-
	6*	6	2%	-	-
	7 or more*	1	0%	-	-
People in Household	Child(ren) age 12 or under	59	15%	63	16%
	Child(ren) age 13-17	47	12%	37	10%
	Adult child(ren) age 18+	70	18%	64	17%
	Spouse/partner	244	62%	210	54%
	Roommate*	4	1%	7	2%
	Parent age 65 or older*	14	4%	13	3%
	None of these	67	17%	74	19%
Gender	Male	137	35%	142	37%
	Female	210	54%	213	55%
	Non-binary*	1	0%	1	0%
	Prefer not to say*	14	4%	9	2%
	Prefer to self describe*	4	1%	1	0%
Ethnicity	Asian*	28	7%	20	5%
	White/Caucasian	310	79%	310	80%
	Black/African American*	6	2%	10	3%
	Hispanic/Latinx*	7	2%	5	1%
	Indigenous American*	6	2%	3	1%
	Prefer not to say*	18	5%	17	4%
	Other*	4	1%	10	3%
	Prefer to self describe*	9	2%	-	-
ZIP Code	48864	186	47%	208	54%
	48823	86	22%	76	20%
	48840	98	25%	89	23%
	48895*	2	1%	2	1%
	Other*	-	-	-	-
	In Random Sample	70	100%	66	100%

\*Note: Lower number of responses may result in increased variability

Q11 : Which specific barriers keep you from participating more

9 years old
Additional Millages, Child graduating and no evening culture for 35-45 aged group
Advance information access for mature community members and those with physical challenges
affordable housing
Affordable housing, too many corporate stores and businesses.
Age
Age 5, may downsize home and move
Age 86
age -96
Age and health
Age and health
Age and health concerns
Age -Elderly
Age or disability, spouse job transfer
age, disability, not sure where we would go for assisted living care.
Age, interest
age/ physical limitations
as a retiree, need to use my time better
Being an introvert
Being closer to work
Being engaged in other non profits, not enough time
bury with work
Businesses dont seem to do well- I've seen several fail for no apparent reason- we need more shopping and eateries.
busy
Busy full time worker with 2 kids
busy with child
busy with other things
Busy work and travel schedule.
busy work schedule
busy working
Cannot drive. My license was taken away by Origami.
Children have graduated high school. Dissatisfaction with Township Board, feel they do not listen to our concerns by allowing recreational marijuana into MT goes against the family values of most residents.. They are bringing it to area that voted they did not want it (4 dispensaries) vs. Haslett (1) Residents taxes will go toward paying for MT police to respond to dispensary robberies and we cannot support that. MT will no longer be a safe a desirable place to raise a family with Rec weed dispensaries in the community.
Children have moved away to Northern Lower Michigan
children will all be in college- wont need such a big house
communication

Communication of potential opportunities
cost of living
cost of living
cost of living, housing is too expensive in meridian township
Cost of living, volunterring thru work, modern or classic country music
demands of work
difficulty walking and standing. I avoid crowds
Downsizing and moving out of this area.
Embarrassing Okemos A corners
Employment location change
Fitting activities into a busy work schedule.
Fix rail cossing bumps.
free time
Full time job and family
getting older
Getting too crowded! Killing it by being too popular!
go up north in summer
Gov't takes a condescending view of citizens, rather than actively learning what is important to people.
Great place to raise a family but there is almost no nightlife, restaurants shutting down. Its a ghost town on weekends and past 8 pm.
Having someone with whom to attend events
health issues
high property taxes
high property taxes
High taxes
high taxes, so much money on parks and rec but few community programs for adults/seniors
housing cost
I already participate in a lot of volunteer activities
I am 83 years old. I have lived here for more than 50 years. God willing I will be living here in five years, but I think it's unlikely.
I am a caregiver and sometimes it's difficult to get away from home for longer periods of time
I am currently employed in a job which encompasses a great deal of my time
I am elderly. The senior center is inadequate -- too small and not equipped to provide more and better activities. Medical care is not first class. Rehab facilities are understaffed. Will I have the services I'm going to need?
I am noy aware of a y of those options
I cannot participate more because I am already 6- years a full time caregiver for my dear husband mr. George S. Liu, who has a very decreased mobility.
I dont know
I dont like leaving the house much
I dont usually talk to people about businesses.
I have been a "green Team "volunteers- very unsafe for bicycles/runners due to traffic in Township, TS is now over built- urban services boundary shouldn't have moved.
I have heard MT is difficult to work with when opening businesses
I have no business background so can't make an educated suggestion in this area. As an older resident, festivals are sometimes jusst not of interest to me.
I have to work a lot to keep up with my constantly increasing property taxes
I like living here, but tend to stay away from crowds
I like the area
i live at Dabbe RD
i live in an apartment and want to buy a house- dont know where that will take me.
I would love to volunteer with the township but i am unsure of oppportunities that are after business hours.
If i live that long, i am 90
I'm a PhD student, so I'll move soon
im getting too old.

In a wheelchair, can walk by myself
Job Opportunities - BUILD A DOWNTOWN
jobs, events and activities for residents, slow growth of Okemos village project
just a private person
just due to schedule and time constraints
Just retired, not sure which community volunteer are needed
kids schedules
lack of downtown shops, lack of small grocery @ Okemos/ Jolly Road
Lack of handicapped accessibility for visual impaired. Uncertainty about future of senior center.
lack of info about community volunteer opportunities
Lack of quality medical care, unless Uof M can insure Sparrow Hospital
lack of real bike paths like in Netherlands
lack of retail/restaurants/cultural institutions
lack of time
lack of time and physical stamina
Lansing Prop taxes
looking for a better job
lots of volunteering now - time to slow down
Mental health
Meridian Township Board is full of bullies and doesnt work for us.
Meridian Township needs to ramp up their focus on walkability, reducing car dependent development, and building out their pathway system. The MSU to Lake Lansing Path is a great start, but greater urgency and funding is needed to make a good path system into a great one. Additionally, reducing or removing parking minimums will increase walkability and lower the barrier for new development, while preserving greenspace. Other communities have made great strides in these areas - Meridian Township needs to catch up.
Merket place on Green doesnt have available handicap parking on saturday and wednesday when they are open.
mobility, high taxes may change my mind staying for 5 years
More expensive cycling infrastructure
Most of the growth/new builds have been dedicated to seniors/senior living in the Haslett area specifically.
Mostly lack of time; still employed!
Mostly what keeps me from participating more is two things. Young kids going every which way and knowledge of opportunities. My family recently moved here and finding opportunities has been more laborious than expected sometimes. Outside of the parks. Parks are great.
motivation
Move up north after children finish school
MOVING
My age
My age
My age
My age - I am 82 years old in 5 years ill be 8
my age & disabilities
My age and health
my health
my health
My husband passed and I need to sell
NA
no barriers
no barriers
no barriers, just age possibly
no extra time
No movement on 4 corners
no new exciting/unique businesses
No real city center, high taxes, no provisions for fall yard waste collection
no time to volunteer right now, More red tape then needed for businesses.

no transportation
none
none , love mid michigan
none, personal health
none. No time to volunteer.
Not a very social person
not aware of events in the area and not many businesses in my field in the area
not aware of volunteer opportunities
not aware of volunteer opportunities.
not enough time
not enough time in schedule
Not welcoming of minority people
offer more daytime programs, evening programs dont work for young kids
office potole evyr hinget higee
Okemos multicultural community and residents" safety
old age
Old age
older
Opening of marijuana recreational facility in Okemos very close to residential area and schools is a crime.
Other responsibilities and my own physical impairments.
Over emphasis on commercial gain esp. at community events. Removal of vernal wetlands for commercial development.
paths that are easily accessible to walk on
people around me
Personal health issues
Personal physical limitations.
personal preference
Personal preference / i dont know anyone
Physical limitations
Planning to move to a warmer climate
Potential of moving closer to grown children
Pride events- I'm a Catholic Christen
property tax too high and continues to rise too fast
property taxes
Property taxes are higher than surrounding areas and staying to avoid switching schools for my child. A couple of the previous questions referenced street lights and sidewalks, and the neighborhood I live in has neither of those.
Property taxes are way to high. Smaller towns have more events then Okemos does. Downtown Okemos 4 corners looks ghetto
property taxes- outrageously high
rents keep increasing
Restrictions on growth
retired
Ridiculously high taxes
Rising millage rates; lack of easy public transportation, lack of government transparency, lack of any real community
Safety in walking on sidewalks in winter, safety in walking due to busy traffic and dangerous corners
schedule

Small children prevent me from increased participation
special needs child
spouse critically ill
Stage of life, if we had, we would to more events as they are more family/youth , if retired we would volunteer more
stores are leaving the area, along with resturants. Lack of places to go out for adults
Student at MSU Graduating soon
Taxes and road and snow
taxes are high, board is slipped in transparency and trust due to Frank Walsh issue and trying to fast track a new tax for a senior center, and the lack of traffic enforcement - streets are really dangerous to pedestrians and cyclists!
taxes are too high for senior
taxes too high
Taxes- very high and the recent township planning decisions
Taxes!
taxes, taxes, taxes, contribution to Lake Lansing Dam
Taxes, tree maintenace overall not being inclusive of every person
The change in population and lack of new and exciting businesses (shopping, health, restaurants). The four corner area at Okemos/Hamilton is disgusting and needs to be built or something done with it.
The roads are poorly maintained
The taxes are extremely high and you don't see a lot of value for them. Also when someone is hired to perform a function and it is pointed out that they didn't do it, the situation isn't addressed. For example, there was a house where the township hired someone to mow the law. The contractor did not mow the lawn, but charge the township. When I call was made to let the township know that the lawn had not yet been mowed, the only response was well. They submitted an invoice for it so they must have. No one came out to check it.
There is limited sense of community unless you have kids in the schools. If there were more events to go to we would. Also, we have complaints with the traffic and roads, no police enforcement of speeding, no response to illegal fireworks. Okemos Road is way too fast, Mt Hope is dangerous, especially the intersection with Hagadorn, also Bennett and Hagadorn , that intersection is very dangerous. There is a new housing development going in on Bennett which will only add to the traffic, which all needs to be slowed down.
thinking of becoming a snowbird
time
Time
Time
Time and interest-am concentrating on voting awareness
time at work
Time commitments to family
time constraints - work
Time restrictions. I plan to be here in 5 years from now
Time to engage
Time; knowledge of prospective entrepreneurs
timing of events, age and type of event
Tired of looking at 4 corners mess
too busy
Too busy
too busy , a life
Too busy at work
too old
Unaware of events that require volunteers- advertising constraints.
very busy
very quiet, peaceful, feel safe
Volunteering requires a lot of time which I do not have at the moment.
Walkability, lack of community-building businesses like coffee shops, etc.
Wanting to travel

We could embrace snow& winter rather than fight it to the end which would also save \$. E.g.: Lake Lansing North plowed before some roads even forcing skiers ski in the mud before reaching the trailhead. Similarly, pathways like Interurban could be plowed only one way (not double time) leaving 2 feet of snow on the ground for skiers.
We experienced difficulty with E L building inspector
We have a place on Lake Michigan and go there often
We love to travel to sometimes we miss events in Meridian Township.
We may move once our youngest finishes school
we need more local business- use building - stop tearing down buildings - build more local businesses/Small businesses.
Will likely move closer to new business site
Will probably move to Florida, another house, warmer
With all the issues here and how expensive it is to not receive anything. The ability for boys to have a baseball field to play on is really good. To play softball there is one maybe 2 that are regulation size. Okemos HS field is atrocious and is way too big
work
work
Work and family commitments.
work schedule
Work schedules and vacation timing with activities
work, family, lack of free time, schedules
Working 3 jobs
Working and raising kids makes it hard to volunteer often.
Working fulltime, adding more taxes would make us want to leave
Would enjoy more walking trails from Heritage Hills Neighborhood and yard water drainage issues, sidewalks not property done in 2021 we paid for bad work, need to resolve tax issues not sure property done.
Would love to see maybe a awesome splash pad someplace.Snow removal needs improvement. I find it ridiculous to charged a service fee to pay my bills when all that it takes is me entering a card number to pay. Overall everything is great but with young ones no time to volunteer when already doing that with their sports and schools. Would like to see more businesses come in geared toward family-friendly stuff like restaurant's, or a farmers market like Horrocks. Would love to see businesses replaced like the old Outback and Old Chicago
You gave me no where to speak my mind. I pay 425 a month in taxes, i always vote for school, library, 911, buses, etc. Im not prepared to pay higher taxes for a community center. I just would like a senior center its vital to some of us.

Q12: What cultural events would you like the Township to provi...

?
A center considered the "Town Square"-feels like there is no actual center of the town of Okemos
a community holi celebration
a mix of these geared to adults and families
A parade about being/living in mid michigan. NOT a tacked on religion or holiday most of us dont give a shit for... a pure michigan parade! Celebrate waterways, forests, great lakes, monarch butterflies, small towns, mosquitoes and deer!
Activities that would get people out during winter. The ice skating rink was brilliant. Keep them coming!
An ethnic festival to celebrate foods and cultures represented in our rather diverse community
any
any one you like
Art and music events
art events
Art Festival
Art markets/Faires
Art shows, music festivals
arts and crafts
Black History Month
Bring back Hertiage festivals- the history of Haslett/ The History of the fairgrounds/amusement parks
BUILD A DOWNTOWN
Cant think of any - doing great
celebrate diversity, indigenous peoples day, seasonal celebrations.
Celebrate local Native American History here
Celebrate more Pride and Black History events, expecially for youth.
Christen Events
cinco de mayo
Cinco de Mayo, Pride Month, Black History Month
classical music performances, drama/poetry readings, screening films that are NOT action blockbusters -- for all of these, and others,we need a better community center
Community events like art fairs, small music festivals, guided nature walks/talks, bird identification walks/talks, wildflower talks/walks.. In some of the parks I see too much destruction, like where people have carved into tree bark, people picking wildflowers and other plants. People need more education about how to treat the natural areas. Maybe MSU could be a resource. There is so much mowing here also, the township could help home and business owners create more sustainable yards through programs like the Homegrown National Park project which helps people plant a few native plants in their yard to help pollinators and cut down on constant mowing? How about presentations on the importance of marshes, since this area was a large marsh originally? Or about the number and kinds of ducks that seek out the ponds here? There just doesn't seem to be a lot of cohesiveness to the place outside of what the public schools provide. It doesn't help that there is no "downtown" to Okemos or Haslett. I guess Lake Lansing park is the closest thing to that.
Community outdoor movies
Concerts in the park, public swimming pool
Concerts, Festivals, Art expressions, Comedy Acts & more. Education of indigenous more pronounced, tours and recreation regarding Chippewa and Chief Okemos.
Continued musical events
Cultural events for EVERYONE or don't use public funds
Develop and improve Okemos downtown
Dont care, wouldn't attend.
Dont know
Dont know
dont know
Dont know
don't know
Don't know

Dwali
Educate homeowners to remove grass lawns, decrease herbicides/pesticides usage, greener oriented activities. tree planting.
elder care and engagement
Ethic "festivals" Italian/Irish/Polish?Hispanic, etc. with food and music. Stop focusing on how people have sex
ethnic festivals
Exploring Native American History and local heritage
Fireworks on the 4th would be cool
Fireworks, Celebrations of food
Focus on multi-culture events to bring everyone together and learn about each other.
Food festival not at the peak of summer
Food truck days, Activities for teens, fun runs, things with pets, an event that celebrates the areas culture diversities with food, music dance, etc
Food truck Fridays
Food trucks rally
good schools, no complaints
Have a polish festival
Hindu Festival - many Indian families in Okemos
historical presentations
Host a roadshow spoof the pbs show. People bring there house hold treasures ans you have dealers teach them about its value.
hot dog eating contest
I am satisfied with the current offerings.
I attend what i want
I believe the current level of celebrations are adequate
I don't know
I go to as many things as I'm able to. Since I use a walker and my balance is poor, getting from one place to another sometimes challenging. There are not enough handicap spots for the farmers market.
I like the live entertainment at the farmers market and i would like to see more arts or folk music
i like what i see now
I love all that we have - no suggestions.
I love that you have Pride now
I think marketplace, Historic Village, and school/ churches offer a lot of varied events
I think we are doing OK with this. I would like to see more Chinese New Year stuff--- that is fun and a good break during the winter
I think we have nice events
I would love to see more maple sugaring programs!
Im not sure what a cultural event is?
Indian - Grew up here.
International cultures
International food festival
Irish/Scottish/Italian
keep up summer series on the green
lectures, general knowledge
LGBTQ Pride
like the Friday night music @ LL South Park
Likely best to focus on collaboration and transport to E. Lansing and Lansing events
Little theater. Wish Haslett High had their dress rehearsal plays with dinner available for seniors again.
love the musical events
Lower taxes, use money allotted more efficiently. solar array is ugly
Maybe a multi-cultural fair featuring foods and performances from different cultures?
Modern or classic country music concerts
More activities for seniors as before COVID
More awareness of and interaction/programs with Nokomis Heritage Center.

more community events by different people, bandshell and marketplace or the green are great but the entertainment is stale and the same. be creative.
more connections for 55 years and older.
More cultural events for children year round (music, dance, theater)
More diversity including middle eastern cultures
More events for Special Needs communities
More events that reflect different cultures of residents
More for seniors
More free events for kids at Harris Nature Center
more Latino Community activities
more music festivals
More of the same! We love all the ways we celebrate our community.
More opportunities/publicity for new residents to interact and share interests, culture, chances to volunteer.
More parades, festivals for holidays, carnivals, foodtrucks
more pickleball tennis, basketball courts
More recognition of the various cultures make up of the township, Taste of cultures culinary diversity to my like they do in schools and MSU
more restaurants or bars exposed to the lake or parks
More street music
more vegan restaurants/ food truck
multicultural food fest
multi-cultural food festival
music
Music Festival
music festivals
Music festivals akin to Jazz fest in Old Town Lansing
Music/food events, celebrating local businesses/groups.
Musical concerts, drive in movies, local plays
NA
native American history
no additional comments
no additional events
No opinion
No suggestions
None
none. specific cultural groups need to provide any of these events.
None; we have many events available at MSU and elsewhere.
non-lgbt
Not interested in cultural events or pride events
not sure
not sure, like the variety already
Nothing! Stop creating new ways to spend my tax money
offer events for youth to participate in and with intergeneration's.
ok with what have

Outdoor concerts, Outdoor summer theatre plays by famous writers like Shakespeare, some dances and other cultural activities by Native American groups from Michigan.
Outdoor music
Perhaps an art show for local/ resident community artist.
Perhaps live stage performance events, such as plays, musicals, etc?
polish festival :) cooking classes!
Preschool activities
Pride celebration (continue)
Probably good.
Railroad tracks in Haslett is more disgraceful than the roads.
Satisfied of what currently offered.
senior activities
Sporting events, food trucks
Stop/close marijuana stores
Tai chi classes
The current offerings are great.
The MarketPlace on the Green is a wonderful community asset that should be scaled up and expanded. For example, there is space directly west that could act as a food truck court during farmers markets with additional options for seating and a fountain. This is a central gathering place for a community that doesn't have many since we lack a proper downtown and should be seriously looked at in conjunction with conversations around the new community center in the mall.
Things involving school age kids
Varied Art Fair
Very happy with what we have here and in the area.
We enjoy the diversity of cultures represented by meridian township.
we enjoy the food truck event and would do family outdoor events like fishing.
We enjoy the Santa event @ historical village, Always open to more events
We have a lot of wonderful events! I'd welcome even more that celebrate our diverse community.
woke teeth ever night

Q15: What do you like most about living in Meridian Township?

?

Abundance of green spaces. Attractive neighborhoods.

Access to Lake Lansing, Mall and trails

Access to most things i need

Access to MSU and commercial services

Access to outdoor trails/pathways, access to urban region, access to shopping

access to parks and trails

Access to parks, trails, and recreation. Diversity of residents. Safety of community.

access to shopping, convenience to all my needs

accessibility to stop, parks schools

Accessibility to supplies

accessible to everything, church, shops, health care, etc

accessibility to businesses and safety

aesthetically pleasing location and well maintained

All the shops and pretty flowers

All the stores i do business with, including Post office, within 3 miles of my house

Amenities, safety, green spaces

Availability to stores and shops

Balance of rural and urban living

beautiful parks and greenspaces

Been here since 1952, stayed as its good

Been home for 55 years

Being within 5- minutes of anything i need

Bike paths, trails, farmers markets, safety

cleanliness- safety

Close proximity to walking/biking/shopping

close to a lot of things

Close to businesses but not tight/gawdy.... schools are great

Close to everything

close to family

close to family and close to shops

Close to kids, now growing adults who are buying homes in Lansing because they cant afford the taxes.

Close to many stores, grocery, clothes, fitness center

Close to MSU Sidewalks and Bike Trails- except adjacent to our home- see below

Close to MSU, green spaces, trees, etc

Close to places i need to go

Close to shopping

close to shopping, not far to MSU and lansing

Close to stores

close to work

Close to work

Close to work. Great amount of shopping and restauramts

Closeness to MSU and all it offers

Closeness to MSU, Diverse University Town Culture. Lansing

Closeness to my job

Comfortable- near many stores/doctors/services

convenience

Convenience to highway and East Lansing events.

Convenience to MSU, shopping

convenience to other mich area

Convenience to things, safety, schools

Convenience.

convenient location

Convenient location, can get around easily.
Convenient small town feel with restaurants that punch above their weight.
convenience
Culturally diverse population, proximity to MSU, and availability of many different types of green spaces (parks & preserves)
Currently every service i need is easy reach
Dealing with township personell
decent park system, close to just about everything - easy to get to Detroit and GR as well.
Deer management program
diversity and safe nieborhoods
Diversity of people and food and education
Diversity, cleanliness, pride in home ownership
Diversity, green spaces, low density feeling of space
Do not have to drive far. Everything is easy access to
doesn't feel like a college town - politically or socially
easy access to other locations in the state. Quality of schools
Easy access to parks and trails
Every thing close by. Nice neighborhood
Everything i need is close by. Educatied culture. Walking trails. Proximity to MSU and interstate. Safe community
Everything in near shopping, MSU Hospital, Etc
Everything is a reasonable distance. I can walk or drive most places
Excellent School Systems
Excellent schools, green spaces, and diverse community
Family Friendly, lots of parks, farmers market, good schools.
Feel safe
feels like a small town
Feels safe
Friendly and inclusive environments
Friendly community, good schools, safe environment, commitment to greenspace
friendly neighborhood, proximity to shopping, farmer's marker, township staff recognizing and appreciating volunteers
friendly neighbors
Friendly people for my kids to grow up with - Diversity
Friendly, community feel of the township
friendly, safe, easy access
Good schools
Great diversity of shopping and restaurants, from small to large; everything is close by.
Great location, Friendliness, well managed.
Great neighborhoods and township transparency.
Great schools and great green spaces.
Great schools, property up keep is good so it seem people care
green space
Green spaces and schools
Green spaces, parks, liberal politics
Green spaces/parks/outdoor recreations/ farmers markets, safety
Greenspace, quiet, family friendly (right now) bad precedent putting pot shops in residential/office homes... These are cash only operations. Look to Flint/Saginaw and see how many beauty parlors cash only robberies, etc.
Has a rural feel but is close to many amenities
Haslett Schools
High quality school districts.
Honestly, not much anymore. Its overly expensive to live
how peaceful it is
I enjoy the nature and quiet of Meridian Township, but also how close it is to Lansing, MSU, etc.

i feel safe
i feel safe, i enjoy the nature trails and we have access to reasonably priced neccessities.
I just moved here 3-1/2 years ago, but really enjoy my neighborhood, easy access to areas around and meeting people at the Meridian Sr Center
I like all the trees in my neighborhood. I am close to my family.
I like our neighborhood
i like that its safe, convenient, i totally enjoy meridian senior center
I like the area and that we are close to a lot of things.
I like the quiet , some of the neighborhoods are lovely with big trees, there is surprisingly a lot of wildlife here although people need to slow down on the roads so they don't run them over.
I love all of the trails and parks.
It is a safe community with good schools, easy access to medical care, shopping, etc.
It is close proximity to either rural urban areas. It is easy to get to Lansing, Detroit, Grand Rapids, etc.
It is close to the Mall and my church
It is close to work
it is not a rat race
It is quiet, hospitable, and provides parks and recreation
it is quite, but there are a lot of pretentious people here
It is very safe
It just works for me - it's functional
It seems inclusive and safe for most citizens.
Its a great place to raise a family, good schools and infrastructure
its a nice area
Its a quite community with less traffic then big cities. It also has natural wooded areas
its clean
its fairly close to kids
its quiet
Its Safe
Its safe
It's usually quiet, the amount of parks and non-motorized pathways, it is close to my job.
Lake Lansing
lake Lansing and proximity to other towns
Lakes and near highways
Large lots, less traffic, small signage, greenage, feeling safe
Livability
Lived here 56 years, location, people
location
Location
Location
location
location and family centric
Location to msu and downtown Lansing
location to MSU schools I-96
Location, safety, schools
lots of amenities nearby
Lots of green space
Lots of green spaces ( Trees and parks)
Meridian Township is a great place to raise a family.
Most amenities and workplace are within easy bike/bus/car range.
most people seem to be happy most of the time.
my home
My neighborhood, our friends and close proximity to many enjoyable events.
Natural areas,
natural beauty of the area, abundant parks, trees, flowers, lake lansing

nature, lake, proximity to EL, Lansing
Near everything to fell needs
near university, affordable housing
neighborhood
neighborhoods
neighbors, location, businesses
neighbors, safe environment
neighbors/ HOA control of land use
nice neighborhood
Nice neighborhoods, reasonable traffic
no crime
Not much - taxes are too high
not too big, not too small, friendly, easily accessible
nothing, i despise how manipulative and dishonest EMS and the police are.
Okemos Schools, Parks, Trails, Okemos Library
old fashioned
one of my three children live here, the other 2 moved to ADA where there is a nice walkable town
Open spaces and easy to get around
Our home and neighbors
Overall it's a nice and safe place to live with an acceptable cost of living, nice diversity, and while I don't have kids I appreciate the high quality schools for the next generation.
Overall very safe and inclusive, well run township
Overall, quality of schools, local infrastructure, engagement of town government with citizens
park system, access to transportation corridors
Parks and green spaces, Meridian Farmers Market, Increasing diversity
Parks and trails- would like some near in my subdivision
parks, beauty, convenience to all our needs
Parks, community events, neighbors, school dist.
Parks, lake and proximity to the town services
peace and quite
peaceful neighborhood, green spaces close to shopping and amenities.
Peaceful, wildlife nature of township
people
People around me and how they help each other
people diversity
police presence (patrolling), parks and trails
Pretty safe, lake, trails
Probably due to MSU but the diversity and education level of the residents is impressive. The economic diversity may not be great but otherwise diversity is pretty good.
Programs at the Senior Center. My neighbors.
Proximity to all of family daily needs
Proximity to everything
Proximity to expressway, fast food, shopping, univ. town, grocery stores
Proximity to MSU, Capital. and natural areas.
proximity to some very nice neighbors
proximity to msu, schools
Quiet
quiet - safe
quiet and feels safe. a lot of families with young kids
Quiet, convenient to everything
Quiet, great friendly people, wonderful schools, fun things to do, great shopping, beautiful homes
Quiet, inclusivity, nature focused,
Quite and peaceful
Quite and safe

Quite, friendly neighborhood, convenient grocery shopping
quite, good location, good schools, orderly, quite
Quite, pretty, pleasant people
Recreation
Respect and peace in the community
Rural living, 5 minutes from shopping
safe
Safe
safe - great school system for kids
Safe and affordable
safe and good infrastructure
safe and good servies
safe and green
safe and quite
safe area
Safe community, new businesses lie Trader Joes
Safe community, proximity to MSU
Safe environment, a lot of greenery, parks, a lot of wild life, beautiful fauna & flora
safe environment, green spaces
safe living area and parks nearby
Safe neighborhoods, low crime, good schools, but that will change by allowing recreational marijuana.
safe place to live
Safe place to live, lots of restaurants and shopping, being close to MSU
safe place to live, safe place for families, lots of events and amenities, excellent schools
Safe, centrally located to work and play.
safe, friendly, lots of services
Safe, good neighbors
Safe, Great parks, good access to businesses
Safe, near parents/family
Safe, quiet, nice neighbors
Safe, quiet, not much traffic, easy to park everywhere, good supermarkets
Safe, responsive local government
Safe. Easy to go anywhere in Lansing area
safety
safety and good community services, especially Harris Nature Center
Safety and parks
Safety and proximity to grocery, events, lake, nature & trails
Safety and quite
safety and schools
Safety, convenient to access goods and services
Safety, friendly next door neighbor, responsive safety services, quite, great schools, CADL, Biking access to Parks and recycling
Safety, park, walking, biking spaces, inclusive, green
school district
school system
School system. safe environment
schools - community events - safe well kept
Schools and parks

schools, parks, community feeling
Semi rural feel- sadly disappearing!
Semi rural feel to the enviroment
Sense of community
Sense of community
Sense of community/ family
Sidewalks for walking
size of community
small - not tiny- community, natural features, (Treest LK Lansing)
small but close to many things, Schools
Small community feel yet access to everything and family needs
smaller community but close to bigger schools, lake, trails, parks
taxes more affordable than E. Lansing
The amazing peers and teachers I have met as a student in Okemos
the amount of bus stops and easy access to businesses
The availability of excellent restaurants, being close to (but not in the middle of) MSU, the abundant variety of parks/trails/natural areas, not too much traffic, not too many crowds of people
the bucolic setting.with lakes, tall trees that provide shade and beauty, bike trails. dog parks, farmers markets
The closeness to shopping, to libraries, restaurants, parks, entertainment
The community, farmers market and Haslett Public Schools
The curb appeal and community
the diversity and safeness
The existing green/natural areas, promixity to MSU
The great walking and hiking paths, the friendly residents
The green spaces
The green spaces, our schools
The infnrastructure is very good and needs to be maintained. Please do not add more low income housing. This will impact the safety of our township
The lake and the trails
THE LAKE AREA
The Okemos schools, parks, trails, safe, high diversity in our people
the parks
The parks and trails
The parks and trails! Everything being close is also a wonderful perk.
The people, my house, living close to MSU
The place i live at Grange Acres
The preservation of Natural Areas and responsible development
The quality services that are offered such as law enforcement, fire, and parks and recreation.
The school and the safe friendly environment
The small town feel, proximity to services/stores but not overloaded like Detroit suburbs
There is a promise that it is place going to be nice. Like downtown Okemos, the bonds passing to help out the schools and them not being completed. The ideas are good the completion of them is awful. We are actually moving from here as we pay a ton o money for taxes, our house was not cheap, we live in a really nice neighborhood, our neighbors have never mowed and the other one has wood boarding up their windows. We are in a nice established neighborhood.
To raise our children
Trees and wetlands
variety of businesses, restaurants, activities to do
Verisity and proximity to MSU, State of Mich
very balanced society
Very safe and affordable
very safe area. Lots of retail stores
We enjoy lioving near Lake Lansing and parks.
We live in rural meridian and want to keep our area rural

We love our quite neighborhood

Where i am is semi rural yet close to town

Q16: What are the top improvements the Township should prioritize?

4 corners
4-corners, Senior Center separate from Community Center
A real downtown area, better communication on road repairs/race blockages
A space for seniors only, not to be shared with the entire community
A true bike path system- examine Amsterdam
Adult Tennis league
affordability
Affordability of housing and rents
affordable condos for 50+ adults
Affordable housing
Affordable housing
Any activity that embraces winter. E.g. Some states purposefully leave 2 ft snow bands on pathways that skiers utilize all winter. Since so many residents flow through, maybe cultural activities that centers in on winter.
Any chance you could finally pave Tihart road?
Appearance of Haslett/Okemos
Attract more businesses, reimagine and revitalize downtown type area, more walkable community
Attracting community friendly businesses. too many vacant bldgs.
Ban gas powered leaf blowers
Better communication between board and citizens
better fishing and sidewalks
Better flexibility with zoning. Add book recycling.
Better lighting on major streets, better roads
Better police presence on rural roads. slow down speeding
Better roads
Bicycle lanes + easier connection to river trail, rent control
Bike lanes need to be actual bike lanes (w/dividers) so bikes aren't disrupting motor vehicle traffic -- dangerous for everyone involved
board should listen to the concerns of taxpayers instead of putting marijuana dispensaries before residents. New family oriented business/restaurants not recreational marijuana dispensaries. More transparency by township board.
<b>BUILD A DOWNTOWN, PLEASE</b>
Building a downtown with restaurant & shops
Building inspector seems biased vs. contractors from outside Meridian Township/ Lansing
Business/retail/economic development
business/streets and maintain trees/grass etc.
Children and teen activities such as a community pool
Clean reliable water for people, then clean, unmolested by commercial interests, wetlands for bugs, amphibians and birds.
Clearing snow off sidewalks
Community activities
Community Center
community center
community center and senior center (larger than current senior center); road repair
community center, affordable housing.
community pool, city planning no real "downtown"
Complete "downtown Okemos" project with anything at this point
Continue to fix the roads and keep trees and shrubs trimmed. Crackdown on speeding/unsafe drivers
continue to improve roads, new community center, culverts to Jefferies Drain, flooding prevention
continue to improve/resurface roads.
Continue to invest in infrastructure and green spaces to ensure that Meridian Township remains an attractive place for living and recreation.
coordinating road maintains so all common routes are not closed at the same time.
Cost of living, taxes too high

cultural community
Curb appeal, okemos downtown area, roads
cut weeds
Cycling infrastructure!
Cycling/walking infrastructure as well as transit. Make Meridian a place where getting around without using a private car is a reasonable option. More roads should have bike lanes, preferably protected (Okemos Road would be a good candidate since there is no practical north/south bike route in the township). Businesses should also be required to have bike parking/bike racks nearby. There should be more roads with streetlight and the existing ones should be kept in good repair to make walking and cycling at night more practical. Work with CATA to increase transit options in the township. Aside from route 1 the number of routes and the frequency of service is too low. Along the same lines better enforcement of speed limits. Way too many drivers are driving at unsafe speeds on township roads.
Deer, rabbit and coyote control
Develop the downtown, small shops, restaurants, artisans and bakery.
Development of Okemos downtown, Hamilton and Okemos Intersection
Dont encourage Development of natural wooded areas.
dont know
Dont raise taxes, paying property taxes make us feel like we dont own our home we paid off
Downtown area and road conditions
downtown area revitalization
Downtown for Okemos, Increase Occupancy of mall
Downtown Okemos
Downtown Okemos development
Downtown Okemos near Douglas and Salon. Revive Meridian Mall, Senior Center
Downtown- Okemos Residents income 60 to businesses in nearby communities
Downtown Okemos, All the empty retail buildings. better restaurants
Downtown Okemos, Haslett downtown development. Not spending unnecessary on community center @ mall could do more economically.
Downtown Revitalization
downtown
Drainage system, the creek should be dredged asap
drains and sewer capacity - flooding prevention
Driving business and increasing the tax base
education
Elimate "detrimental Drug" access Save the "brains" of our children
Filling empty office/business spaces.
Finish the downtown before even thinking about a community center
Fix old downtown- mixed use, set back from street
Fix roads based on a needs/condition assessment, not politics
Fix the DAMN ROADS!!!!!!
Fix the roads that are all patched up potholes
fix/return to original design Lk lansing / Tower/Birch row intersection
Four corner development (Okemos/Hamilton) into something fun and attractive to young adults and adults. Better shopping and food options. Encourage a new grocery store near the south end of the township.
free classes for retirees
Freeze bee golf course
Get something done with downtown Okemos
Having local authorities reply to their constitutes concerns
High property taxes
higher density housing; favoring walkability over cars for future developments
Housing affordability
housing cost
Housing that isn't outrageous- single families are being priced out- rent shouldn't be able to increase 150 + per year per month.

i don't know
I would like to see the traffic issues addressed, especially people speeding.
I'd love to see better pedestrian safety measures, especially near the schools. I'd love to see more small businesses in the downtown areas.
If you add marijuana dispensaries you will need to add more police. Note: Illinois marijuana dispensaries have armed security guards.
I'll always support more trails/natural areas!
improve East/West travel corridors, create city center, collect yard waste
Improve Okemos Library, Needs to move to an appealing location
Improve the roads. Finish downtown okemos eyesore at Hamilton and okemos. Seriously what is the holdup? Didn't you get a grant of some sort. Hadn't it been going on now for years with little progress. Complete it in 2 years and we will consider staying in okemos.
improved housing availability. safe neighborhood for the kids
Improving downtown Okemos, affordable housing.
Increase in property tax every year 300 increase just this year.
Increase public access to the lake
Increased community events, activities/places for teens, parks
Increased focus on walkability, bike infrastructure, eliminating parking minimums, expanding community gathering places like Marketplace on the Green, reducing car dependent development patterns, renewed urgency on sustainably developing downtown Okemos (incremental, attainable development vs. large proposals that are held up for years)
infrastructure roads
Invest in a downtown Okemos
Keep fixing the damn roads
Keep up the excellent work on parks and trails
Keep working on the roads, and streets, thanks for whats been done so far.
Keeping areas safe and clean, water cleanliness, recycling
Keeping local businesses/restaurants open, Esp locally owned businesses/small businesses.
leaf pickup
Let Horrocks move to Meridian
Lower property taxes, pick up bags of leaves in the fall
lower taxes
Lower taxes
lower taxes
lower taxes
Lower taxes - fix roads
Lowering taxes
Main Roads/ Okemos/ Marsh
Maintaining a balance of open space, utilizing existing structures, no more housing developments.
Maintaining current level of improvements.
Make "downtown Okemos" a destination
Make sidewalks more accessible in the winter for walking. Scaping snow off and leaving ice does NOT make it SAFE!
Making intersection of Dobie and Hamilton Rd so that corner is visable for traffic ALL ways. Corner is VERY DANGEROUS for someone walking due to North West corner usually has Huge Red Truck in and also parking lot which blocks view for drivers to see pedestrians crossing street. Have almost been hit due to poor visibility from Red Truck and the way the parking lot is too high.
Making the township more fun with adventurous places
Marketing, socail media presence
More advantages to seniors. More light at night
More and better bike infrastructure, please!
More bike lanes/ bike paths
more bike trails
More conservative opinion on township board/sponsors

More for state, need better labor force no incentive for some to work. Breslin need to bring in concerts like we used to have
more for teens
More fun activities
More green spaces, do something about Hamlt/Okemos
more shopping
More small business building, youth community sports for small kids
more small business, less regulation or landowners.
More small Businesses
More things for kids, young adults to do esp in the winter
more transparency in local government, especially the Walsh controversy
Need a better board that doenst run in lochstep with each other
Neighborhood roads. Tacoma Hills streets are terrible
new businesses.
New Senior Center
New senior center, New library, Town "center ", fine dining, pickleball courts
no new millages
None that I can think of.
Not sure
not sure
not sure
not sure
Not sure- I feel like i dont know much as a renter.
Notify people of police calls in the area that would affect safety of citizens.
Okemos 4 corners needs execution
Okemos blight, green spaces more of.
Okemos downtown, Haslett downtown
Okemos town center
Okemos village project, dont give into the developers asking for all those handouts
okemos village project/ huge shame area demoed- now nothing
Ones that enhance quality of life/ well being of residents
operational efficiency. taxes have ballooned out of control.
over building, i think too much urban sprawl, i like the peace and quiet
paving all roads, lighting up all corners/marsh road
Pedestrian safety, especially around schools, zoning to encourage small, community-building businesses in strategic locations, community-gathering opportunities/locations for all-ages (like the Hannah Community Center)
places to safely bike, skate
Please fix roads and update downtown area. Okemos road surface is in need of repair and delivers a poor first impression to visitors.
Please quit trying to change the township into an urban space. No more commercial buildings right up to the intersections. And I hate the buildings that have stores on the bottom and apartments on the top mostly because they look like cities.
Police staffing, road improvements.
Prioritize at least a little curb appeal (I am embarrassed every time I drive home and see the overgrown weeds dandelions and all of the baseball fields at Chippewa are dangerous). And have the people that work at the utilities companies be honest, somewhat respectful and know what is on a bill. Also by the Methodist church on Okemos Rd. Hamilton Road sign going to the church is spelled wrong Hamilton not Hamilton. Little things like that all over make for the place it has become. We tried for 6 years and are moving. It is not going to get better
Property tax exemption for seniors 80+
Property taxes lowered. Too high, getting too crowded.
Property taxes relief, dam funding for Lake Lansing.
protect green spaces, road maintenance
Protected bike lane on roads- encourage bike transportation.
public pool or aquatic center, more bike paths.

redevelop Meridian Mall
Redevelopment of the areas in Haslett and Okemos that have essentially been abandoned.
reduce taxes
Reduce the amount of county taxes having to pay
Reduced property taxes
Reduction or elimination of invasive species plants
Repair any potholes in streets for safety
Repair of roads within shorter time intervals because Michigan winter conditions cause a rapid deterioration of roads
repaving roads that are in poor condition
Repaving subdivision/side roads. Limit multi family apartments.
Replacing Senior center
Residential road conditions
Restaurants / businesses
Retrain all of the above as they really are jackasses.
Road crossing safety by Chippewa and Kinawa including the sports fields for walking and bikes
Road Maintenace
Road maintenance
Road maintenance, weed control along roads, attract businesses to Haslett & local medical professionals, clean water in Lake Lansing
road repair
Road repairs, "downtown" development, teen friendly spots to hang out
Road repairs, especially in older subdivisions; Revitalizing Okemos four-corners at Hamilton and Okemos Roads
Road Surface
Roads
Roads (fixing roads that actually need it), Walkability, and affordable housing
Roads and appearance
Roads and attracting non industrial business (eg. Restautants)
Roads and lower property taxes
Roads and more safe bicycle paths
Roads and more street lights. Enforce more kids to take the bus, it will help with traffic flow. Get more school guards.
More cata bus stops more frequent.
Roads and roads that are not bad again a month after they are redone.
roads and sewage/drainage
Roads and small businesses.
Roads and snow removal
Roads fixed
roads for subdivisions are a disgrace
Roads surface
Roads, building businesses, beautification of Haslett
Roads, development (sensible), continue improving parks
Roads, Flood prevention/mitigation, elections, outdoor spaces.
roads, local roads, community roads, neighborhood roads.
Roads, make empty lot on Okemos Rd/4 Corners into something attractive.
Roads, road landscape

Roads, roads, roads
Roads, Tihart road needs
Roads, traffic, signals, sidewalks
roads, you are working on that
Roads/Website information accessibility
Roads, water drainage. street lights, traffic lights
Safety over preferences - areas of town are pitch black of night.
Senior Center
Senior center
Senior Center, more stores
senior center
Senior citizen activities, farmers market, include more produce, less soap
Shopping area at corner of Marsh and Haslett...hopefully stores will move in to the torn down area both for appeal and access to the community
Sidewalks along Bennett and Hagadorn PLEASE!!!
Sidewalks where there are none instead of upgrading existing
Slow the traffic - lower the speed limit and enforce it. Emphasize and nurture the nature- how about a program to help turtles cross the road in spring after getting help from MSU in identifying where most of the turtles are crossing, instead of just running them over with cars ? Other states do this,, they have citizen patrols who help creatures cross the road during critical periods of the year, they close the road temporarily so the animals can cross. Meridian Township is way too car-centric. Protect the water, cut down on fertilizer use.
Snow removal on side streets.
speedy road repair; better coordination and planning on road works
Stabilize property values to reduce property taxes
start revitalizing old properties
Stop CATA busses from wasting our money, lower taxes
Stop dogs from barking before AM
Stop spending more money and stop raising taxes/milages
Stop Wasting money on pedestrian bridges to nowhere
Street /Pothole repairs.
Street lighting. i dont feel safe at night sometimes only because its so dark.
Street lights
Street repair, communication with homeowners while work is done
Street repair, speed limit enforcement
Street repair.... maintain parks/trails... affordable housing if you want diversity.
Streets and Sidewalks
SW Corner of Haslett Rd and Marsh & downtown Okemos, Dont like these sit undeveloped for years.
Swimming pool
The 4 corners Okemos and Haslett. Please no more Bldgs too close to the road without sidewalks.
the corner of Okemos Rd. and Hamilton Rd.
The downtown are is not good
The downtown mess in Okemos
the trees
Tihant Road paved to Cornell! Lower Property taxes, with milling and rolled by the county.
Town with shops, cafes, etc. From the 4 corners to the Red cedar.
Traffic is becoming awful, dangerous, never see police watching for all the red light runners.
Traffic safety and enforcement.
Traffic, road rage, speeding
transparancy from board
Transparency on the board and leadership team
Unsure
Use money wisely, stop digging deeper hole of debit.
Vacant building - too many
Van Atta Road is a disgrace

walkable/bikable roads and sidewalks/ better lighting
Water damage, esp on main roads, stop allowing so many rentals, Stop overdeveloping the area.
Water Drainage
Water quality (too much scale and lime) complete redo of Tihart Road
Water quality, sewer/drainage. street ordinances
We are losing all our eateries, property taxes will force me to leave when i retire.
We need a connector road from I96 to I69 somewhere .The township should consider this when making long term planning.
We need more businesses - mainly restaurants.
We understand the township does not own the downtown Okemos property, but the townshi needs to figure something out with the developer
Welcome more restaurants. We've lost many!
woke thow evr night
Work with the ICRC to fix/pave roads that are only partially paved, such as Van Atta and Tihart. Also, prioritize redevelopment of the Okemos/Hamilton Roads intersection. It should be in keeping with what was historically there and not the "modern" mixed use development that doesn't take into account scale or setback for the location.

**Q18a: Other types of information**

advanced notice of road closures.

Clarify who does what on our roads...township or county

Development that are under consideration by planning commission and board.

MAIL

make meeting schedule transparent.

millageage information -- more details on how millage revenue is used, when millageages expire

New building proposals/approvals

Road blockages

Road closing

Road work

Senior center. Farmers market. Downtown development. Road improvements.

Senior events

update the 4 corners







english



English

English
English and Koren
English & Mandarin
English & Tagolog
English and Chinese
English and Chinese
English and French
english and german
English and sign language
English and Spanish
English and Tagalog
English Spanish
English Spanish French Korean Italian
english, chinese
english, chinese
English, Chinese, and dog :)
english, french
English, french spanish
english, german
English, German
English, German, Chinese
English, German, Hebrew
English, Greek
english, greek, german
English, Hinda, Gujarati and Marathi
English, hindi, teligu
English, Italian, Japanase
English, Japanese, Spanish
english, korean
English, korean, ASL, spanish
English, Mavathi
English, Polish
English, Polish , German
English, Portuguese
English, Russian, Ukranian
English, Spanish, Italian
English, Syrian, French
English, Tagalog
English, teenager
English, Telugu
English, Turkish

english, urdu
english, vietanmese
English.
Gujrati
Indian language plus english
koren
Koren and English
mostly English, but sometimes also Chinese and Slovak
Need to allow phone - public comments during board meetings.
pidgen English, and swahili
Spanish and English
Spanish, English
Telugu, English, Hindi
yes

Q21: Which Township services would you like to see made available online?

A "how" to list, instructions on how to proceed with Township services
a place where I could report clogged sewer drains and fallen limbs Sometimes I don't know if Meridian is in charge or Ingham County
accurate updates/ traffic/ safety
All
all of them
all that are possible to be online
All that can be made online.
All. Every service should have an online option for ease of use!
all?
already have good options
Anything public
As many as possible
Budget information
Building Permits
Cant answer, dont know what the services are
code enforcement/prop maintenance in my neighborhood
Community site for Gardners. Indoor YMCA sort of weight rooms-facilities
Cultural Diversity Programs
Deer management updates
Don't know
dont care
dont know
Don't know
Don't know
Don't know
Don't know
Don't know
Don't know
Don't know
everything
EVERYTHING!!
good for what i use
I don't know
I don't know
more detailed trail and park info
Most
Most that i need are online
n/a
Na
na
NA at this time
New building or business development
New businesses being considered by Board, commercial property for sale
No opinion
none
none
none
not sure
not sure

Paying bills or live without extra fees
Payment at the clerks office for various services
permit and enforcement life cycle all the things
Permit submission
permits and inspections
Permitting services
Place to report maintenance, tree issues
property tax pay without fee
Rental inspection results about pink/red tags
Rental inspections/ plan review/ code enforcement
Rental unrelated occupancy limits per each rental property? How many vehicles per rental property? Rental occupants names made available.
Report need for tree planting- tree surveys
road updates, construction projects
scheduling inspection online, ability to pay for permits online, building codes available online
submit permits
Tax and utility payments without a fee added
The adoption of online bill payment is the most important, and this seems to have gone well.
The property tax reduction task force
The results of building, plumbing and electrical inspections.
transportation
Tree and garden help. Replacement of trees removed/ mutilated by power companies
voting?
Workshops on home purchase suggestions for 1st time homebuyers in our community

<b>Q26: What would make Meridian Township a better place for small businesses?</b>
A central location with ample parking
a downtown
a downtown area
A local Small Business Association office or similar to guide and help starting small businesses
A proper downtown like East Lansing
Advertising
Affordability
Affordable rent for empty buildings (instead of building new buildings)
an improved welcome from township to business
attract startup businesses (not sure the extent this is pursued now); active communication with the current Meridian Township business community and the Lansing Chamber of Commerce.
Better access ( not on Grand River)
Better roads
bigger street signs for small businesses.
<b>BUILD A DOWNTOWN</b>
Clean and fair sign ordinance/ streamline building permits
Completing redevelopment of the "downtown" Okemos project to allow space for small business to operate.
Completing repurpose the mall including demolition. Suggest mixed use with a substantial portion being a natural area
Completion of the numerous construction projects that seem to be stalled.
Create a space can do business at, internet, meeting space, WIFI, Improve internal accessibility for residents, permits and taxes, access to banks. Why is the writer of this survey in Charlotte and not in Meridian township?
Develop Downtown Okemos
Develop Downtown Okemos
Development of Downtown Okemos, It looks kind of sad to drive by dirt lot. If there are no businesses that are interested in developing there, then make it into a park.
development of Okemos Village/ 4 square area for storefront
Don't know
dont know
don't know
Don't know
Don't' know
Downtown area
Ease of access to commercial spaces/centralized commercial space
easier permitting from what i have heard.
easy access
Easy access to highways, few companies around
Easy access/adequate parking and lighting
Eliminate any proposed cannabis dispensaries.
Emphasis on family oriented businesses.
fair wages for working class
find way to keep and attract new businesses.
Finding the right location for establishing/building the small businesses within the Meridian Township
Finish Developing downtown Okemos/Dedicated bike paths along roads- connect to community to campus.
Fix roads, stop repairing new ones
Focus the types of businesses on the type of people you wish to attract.
for potential business owners to be able to afford rent to try to start a business
Forum to list/advertise new business and remind residents of what's available , hours of operation, pricing.
Frequent small business highlights: E.g. Did you know Social Sloth added this and that to their menu? Or cooking classes etc...
give more small business grants/ tax cuts for small business owners
Good reasonable product. Friendly staff good service
happy the way it is/

Having a Horrocks
having people willing to shop in stores instead of online.
I am a self employed- single person llc. i dont know much for small business
I am not sure, but the they arent doing a good job
i dont know
I don't know
I don't know what the current impediments are, but we patronize a variety of small businesses now, and would like to continue to do so.
I don't know.
I'm not the right person to answer this one.
If there were more activities around businesses
If there were multifamily housing in mixed use and make a childcare center in the same building and playground for families and childcare, make life easier for young families.
improved travel corridors
Incentives for independent businesses to use existing empty spaces.
less new buildings, repurpose empty places
less regulation
Less road blocks or traffic redirections
less tax
Less taxes/ less milages
Location near residential. Street access for cars and bikes. Signage
Lower fees
lower property taxes
Lower rent/taxes
lower taxes
Lower taxes and building rent charges for business owners.
Lower taxes and more freedoms to be "creative" with their businesses
lower taxes and rent
lower taxes to give everyone more money to spend at small businesses.
Make business areas " off the beaten path"
make it easy and Pleasant to walk/bike from place to place, where its aesthetic and minimal traffic
Make the downtown a destination
making space for small businesses
maybe a better tax system for them
Meridan Mall - co working space, innovation center
more access to restaurants/ coffee shops/ community seating
More business focused areas.
more cooperations from administrative staff in handling government requirements
more customers-- higher density and more walkable neighborhoods
more favorable zoning
More food trucks
more media support
more oppertunities, tax breaks, developments for downtown Haslett/ Okemos that include small businesses, stop making it hard/expensive think downtown Dewitt or Williamstion
more walkable community / downtown area feel

Most big businesses take up a lot of space, small business are shoved into strip malls on roads 45+ mph and dont feel safe browsing or exploring
Na
na
NA
need to stop prioritizing corporate businesses over small business.
No idea
no ideas sorry
No opinion
No opinion
not sure
Not sure
Not sure, except parking availability.
Offer incentive to move into vacant buildings.
Okemos is not a pretty area, I would drive by and see that Hydroponic place in disarray, the empty fields where developments was supposed to take place. I would go somewhere where it looks like they vare
Parking, Pedestrian Access
Pedestrian and bike up shopping/eating/entertainment plazas. Not cars, parking and more roads for small businesses to maintain.
People doing the best they can since COVID- Nosy neighbors harassing people that park on the street ( When car moved always) Parades for everyday people? Not so much, family community values out the door.
places where people can naturally gather
Prioritizing conservative family values
Probably fair but not egregious taxation. Adequate parking near businesses is getting into and out of parking lots carefully planned traffic control.
Programs to assist small business owners with access to development of their business.
Promotion of business in local communities
real estate/spaces that are alterative
reduce taxes
reducing commercial property expenses/ taxes
Reducing or removing parking minimums which would allow for more flexibility and reduced cost when building/renovating
Remove barriers from the building and permitting process. The challenges to building and remodeling keep people away. The manta is come close to the township but not be in the township
Rent of the building for businesses
repurpose all the empty office spaces. Limit high rise apartment/businesses combos. Looks bad.
Safety, Limit bureaucracy, easy procedures
Select new businesses that will not close established township businesses/ curb appeal for community
Senior citizens living with ample walking/green spaces
small grocers, family environment, chamber of commerce. Business dev. opportunities
Sponsor small business start-up lab and assist with education on processes.
Start up grants
Start-up grants, expedited permits.
State needs to be more restrictive on unemployment benefits and federal hands out too much free money so people dont have to work
Tax break
Tax break
tear down Meridian Mall and make it an area that looks like small street of shops, Meridian Township is just a bunch of big box places. There is no charm. They paved paradise and put up a parking lot.
the cost of renting is high
The Township has been developed as a never-ending strip mall, with the current emphasis on the mythical apartment/condo building with first-floor commercial space. It's hard to imagine a small business standing out anywhere here.
To continue the current plan of positive growth. its working

too many to list

Turn the corner of Marsh and Haslett into a downtown area rather than strip mall city

Vibrant 4-Corners district / Riverfront

Vibrant downtown with small unique shops, interesting restaurants, surrounded by nice public spaces.

walkable, bike friendly, mixed use commercial and housing

Q28:What other community amenities would you like to see considered?
1- bike lanes, 2- greenspace 3- tree planting
4 corners development for commercial/ retail
A community center and senior center that are spacious, well staffed, and offer a variety of educational and recreational activities for all age groups
A community center for younger children and teens
a community shared space that is in addition to the parks, that has some recreational features, bathrooms, picnic tables, games like horseshoes or shuffleboard or maybe even putt putt golf, some food trucks, a place to hang out basically
A downtown in Okemos
A downtown Okemos redesign with pedestrian friendly layout
A skate park/ downtown area "Okemos"
actual off road biking trails off curb surrounded by grass, instead of dangerous inroad "bike lanes"
All amenities are great right now
already mentioned
Anything that can sustain itself
As climate change becomes more sever, i want the township to plan ahead for extreme heat, cold, rain, wind etc.
assisting/motivating fiber internet installation so we don't have to use Comcast or AT&T
Better actual walking paths, cleaner and well landscaped.
Better traffic signals/signage
bicycle trails and parks
<b>BUILD A DOWNTOWN</b>
Build at least 3 pedestrian bridges over G. River Ave
businesses, eating options, coffee shops/ bakeries etc.
Childcare and Headstart services in Meridian Mall
Childrens museum/ Hands on learning center.
community center
community center with a senior center
Community christmas parade. Christmas in the Village
Community/senior center
condos interspersed with single family homes
Continue to focus on safe sidewalks for people walking, biking
Creating the Cultural Center
Dedicated senior center (not shared with rest of community) with indoor/outdoor pickle ball courts.
Dispensary. I'm tired of going to EL.
Don;t know
Don't know
downtown
Downtown development
Educational programs for residents, safety, natural
enhanced pedestrian/non-motorized safety features at road intersections - not just railroad crossings. I walk/run/cycle a lot in the township and interesections are easily the most dangerous parts of my trips. The pedestrian islands are a good first step, but they need to be lighted at night and have on-demand traffic lights - not just the warning lights.
evaluate staffing of twp. employees
Expand availability of natural gas, water and sewer. Add a shelter at the small dog park/.
fall yard waste collection
Fix the 4 corners in Okemos and Haslett.
Fix the roads in neighborhoods
Flowers and green zones in medians and easements. Monoculture grass is a drain on our maintenance costs, local ecology and looks like meridian township doesn't understand how detrimental monoculture plantings are.
For residents that pay water shed tax should get in parks for free.
Free entrance to Lake Lansing North Park Trails
Green spaces and parks

I don't know
I would just love it if the trails were maintained properly
I would like flexible coworking spaces and additional childcare offerings.
if i were queen for a day id make recycling (paper, glass, metal, cardboard, plastic) mandatory.
Improve township appearance
innovation center, co working / small businesses incubator
interesting/ unique businesses and restaurants , adult focus not students
It would be great for our teens to have safe place to hang out.
leaf pick up service like east lansing
leaf pickup- free
Make cable television more affordable- allow competition
meridian senior center
more bike lanes/bike paths
More bike trails, dev. downtown Okemos
More cata bus stops or more frequent bus times
More charging stations for EV/hybrid vehicles
more competition for or public svc broadband/internet
More green spaces- Use wardcliff area
more mental health services, especially for children and teens.
More pickleball courts to match anticipated demand (currently a growing sport nationally).
More small businesses/niche concept- Horrocks, historical and cute downtown, vintage shops.
Mountain bikes trails, small grocery near Jolly/Okemos Rd. Develop the Downtown Area
Multi-generational community center and greater support for the library.
n/a
NA for now
New library/media center, like in Delta Township!
Nice senior center with good activity and friendly enthusiastic staff
No idea
No new millages
none at this time.
not sure
Nothing
Nothing comes to mind.
Nothing that will increase my property taxes and fees
Our current recycle center on Lake Street is a trash pit!
Pay attention to the aesthetics of new buildings. Some of the newest buildings are the ugliest and I repulsive to look at.
Pedestrian signals on roads that are enforced
permanent speed tracking feedback devices in neighborhoods with known issues/problem spots
Please do not bring back the fair. Very unsafe people.
Pool - recreation for seniors
public pool or aquatic center
public swimming pool
Public swimming pool
recycling center and community pool
Redevelop the corner of marshall and Haslett road with grocery, drug and food businesses.
Repurpose empty spaces @ meridian mall
river cleanup
senior center
senior center
senior centers
Side walks in our subdivison
Sidewalk snow removal
Skate park in one of the public parks

Skate parks, indoor ice skating and indoor roller-skating
Special needs inclusive
Splashpad
Sports center/ community swimming pool
spray park
Stop spending money
Street lights
Support for children with special needs
Tennis courts
The downtown area in Okemos looks abandoned. Anything community related there would be better than what is there now.
There has to be nice safe places for these kids to play in. I am honestly embarrassed that when people come to our house we try to navigate them around all the places that are crappy
township needs to help day for redevelopment of "downtown" okemos area - it's been too long and stuck. should be better looking space and a developer won't fit that bill.
trips, adult courses.
True bike roads- not ped sidewalks
Upscale eateries, wine bar, shopping venues to draw people to the township
Upscale shopping, family parks with splash pads, Upscale senior center with community activities for YOUNGER seniors
Want to amplify how important improving pedestrian safety is here. It is dangerous to cross the street to get our kid to school during the school year. Also, would love to see a rec center with indoor rec opportunities for kids in the winter
ways to enforce and help our neighbors to keep their homes yards neat and tidy
We dont live where most of the major amenities are, small grocery store
Whatever needs improvement
Winter focused anything.

Q31a
A climbing gym!
a possibility of showing movies for Seniors; dancing classes for seniors; classical music concerts or opera excerpts to be performed in the future Senior Center
Activities/area for children with special needs such as Autism
Add a climbing gym! I think people would love it!
Alternate location to Younkers
an area for at risk kids, so they can earn their GED
art gallery with studio art class
Arts (crafting/creative writing/painting/community theater/etc)
Attractive spaces to walk/sit
community pool
Community pool(s) for lap swimming and recreation that has/have steady hours (unlike university)
day care
Focus on community not services.
Gaming area,
Group fitness, classes, free store like inLansing mall
i'd like to keep my money
indoor playground for children
lap pool
Larger senior Center
Low-cost senior only center (like current one)
N/A
need more land preserves
No to this project
none
none
none
none - I believe these spaces can be fulfilled with existing facilities throughout the township.
None of above
outdoor kitchen
Playgroups meeting room
Pool
Pool
pool/ water aerobics
Proper Ice Rink. With the EL rink fledgling, this is a revenue opportunity for the space at the mall. Local folks will rent ice time!
public tennis courts
reading library
Rooms that could be used to tutor students in music and academic areas.
senior activities for younger more active seniors
Senior center - yes. Community center - no. These are two different questions. Poorly written questions.
Senior center should not be part of community center. Something the same or similar to current space at Chippewa Middle School is desired.
Space to integrate social/human services when needed.
Stand alone Senior Center at one of the Rite Aid stores being closed
Sufficient dedicated space to replace the existing Senior Center in the Kinawa School building in Okemos
Swimming pool
Tennis Courts
Would prefer to see all the current and future senior living apartments fill before even considering a senior center.



**To:** Board Members  
**From:** Scott Hendrickson, Township Supervisor  
**Date:** September 13, 2024  
**Re:** Senior/Community Center Task Force

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In 2023 and 2024, one of the Board's Top 5 Goals has been replace our current Senior Center and explore the possibility of incorporating a Community Center for all ages. Over the last 20 months, the Board established a task force, met dozens of times, met with the Senior Center Advisory Board, discussed the matter in public, held listening sessions, and conducted public sessions where our residents could provide feedback. A proposal was put forward to potentially place on the ballot a millage question for construction and operations of a joint Community/Senior Center in the former Younkers building that was not passed. The primary stated reason for not passing the millage question onto the ballot was the high cost of such a center.

Understanding that it is still one of the Board's Top 5 Goals, I am proposing to reconstitute the Task Force and to do so with all due haste, as the Okemos School District Building that currently houses the Senior Center is scheduled for demolition in a few short years. The purpose of this reformulated Task Force will be to present other options for a Senior Center and a Community Center/Senior Center so that the Board can find a solution that benefits all our residents.

The Task Force will hold its first meeting on September 24th at 6:00 p.m. in the Town Hall Room at Township Hall and will have a more formal structure, including defined membership, public meetings, packets, and minutes. My recommendation for this Task Force's stated goal is to present its recommendations for a joint Community and Senior Center AND a standalone Senior Center to the Board in time for the Board to hold two meetings prior to the Ballot Language Deadline to appear on the August 2025 ballot. Given the time it will take to build or repurpose a facility after the passage of any ballot initiatives, and the expiration date of state grant money, time is of the essence.

Township staff will aid assist the Task Force to complete their objectives. At this time, my suggested roster for the Task Force is as follows:

- **Scott Hendrickson**, Township Supervisor – Chair
- **Amanda Lick**, Parks Commission Member
- **Barbara O'Kelly**, Senior Center Advisory Commission Member
- **Patrick Malley**, Superintendent, Haslett Public School District Member
- **John Hood**, Superintendent, Okemos Public School District Member
- **Suchir Nagisetty**, Youth Representative
- **Josh Robertson**, Board/Commission Member
- **LuAnn Maisner**, Former Parks and Recreation Director
- **Michelle Steed**, Resident

The welcome news is that this Task Force has the excellent work of Chair Wilson and the other members who spent tireless months and hours of effort on investigating other options. We will be able to use their work and the feedback we received in August to accomplish a more workable solution for the Township and we thank them for their efforts. At this time, no formal action is required to reconstitute the Task Force.



**To:** Board Members

**From:** Timothy R. Schmitt, AICP  
Interim Township Manager &  
Director of Community Planning and Development

**Date:** September 13, 2024

**Re:** Alaiedon Township Building Services

Staff was recently approached by the Alaiedon Township regarding their building inspection services. Their long time inspector is retiring and they are looking into options to replace that service. They are aware of our building services contract with Mason and are seeking a similar arrangement.

Staff met with officials from Alaiedon to discuss a potential arrangement and believe that Meridian Township would be able to provide service similar to the City of Mason in this situation. Currently, we drive through Alaiedon Township on our way to Mason when we do inspections or plan review for the City. Additionally, Alaiedon’s permit volume is extremely small in comparison to our current workload.

Residential	Total permits	Homes	Pole Barns/Sheds	Decks	Pools	Solar – on roof	Misc.
2024	31	3	6	10	3	4	5
2023	41	5	7	8	4	5	12
2022	40	5	5	10	3	4	13
2021	43	8	7	15	0	2	11

Commercial	Total permits	New Construction	Interior Remodel	Additions	Cell Towers
2024	6	1	4	1	
2023	11	2	8	1	
2022	3	0	2	0	1
2021	14	5	8	1	

The only area where the workload would increase would be with commercial plan review, but they average less than one commercial permit a month, so this would not be a major imposition on our work. This is also the only area where we will need to have a more detailed discussion with them about fees, as their current structure inadequate for commercial plan review.

Prior to working on a formal contract with Alaiedon for both Board’s review, Staff would like to discuss this issue with the Meridian Township Board, to confirm whether or not we are interested into entering into this agreement. We look forward to discussing this matter at the Board meeting.

