

CHARTER TOWNSHIP OF MERIDIAN
PARK COMMISSION WORK SESSION MINUTES
TUESDAY, APRIL 28, 2015

PRESENT: Commissioners: Deschaine, Jaramillo, McDonald, Stephens, Wilson
Staff: Parks and Recreation Director LuAnn Maisner; Parks and
Recreation Administrative Assistant II Robin Faust

ABSENT: None

1. Call Meeting to Order

Chair Wilson called the work session to order at 6:02 pm.

2. Approval of Agenda

Under item #6, add new item a. 2016-2020 Capital Improvements Program (CIP)

Hearing no objections, Chair Wilson accepted the Work Session Agenda as amended.

3. Central Park Master Plan Discussion

Director Maisner reported the proposed scope of the work has been established and the contract was signed today. Staff will be assembling the information with the kickoff meeting being scheduled for late May; the charrette will be scheduled in July and a final proposal presented in August. Site plans can be drafted both with and without the Farmers' Market at its current location.

4. Friend of the Park Volunteer Recognition Event Plan

Commissioners reviewed the proposed 2014 Park Volunteers list and after a brief discussion, Bobbi DuByne was chosen as the 2014 Park Friend of the Year.

It was decided that the ceremony would be held on Tuesday, May 12, 2015, from 6-8 pm in the Central Park Pavilion. Invitations will be mailed out this week and one tree will be planted along the sidewalk in the Historical Village with a plaque and QR code leading to the Township webpage listing all 2014 Park Volunteers. The gift will be a pocket pouch for phone and keys that clips to a belt loop.

5. Ingham County Parks Dog Park Proposal

Chair Wilson reported he, along with Commissioners McDonald and Stephens attended the walk with Ingham County Parks Director Tim Morgan and Park Manager Pat Witte through Lake Lansing North Park. Director Maisner stated she met with Pat Witte for a walk-through earlier in the week. Based on preliminary site maps prepared by Pat, there are options for three varying sizes

of park up to 35-acres. The site contains an area that is not currently open for general use, has natural trails, ample parking and restroom facilities.

- The Commissioners agreed to not move forward with the Legg Park plan until the possibility of a partnership can be explored.
- Chair Wilson will draft a letter to Ingham County Parks Board expressing the Commission's interest in exploring the idea of developing a partnership with regards to creating a dog park in our community and locating it at Lake Lansing North Park

6. Other

a. 2016-2020 CIP

Director Maisner reported the deadline for Capital Improvements Projects program has been moved forward because this tool is used during the Township Board's budget process. She distributed the 2015-2019 CIP costs summary and 2015-2020 CIP project information outlines. Since an approved CIP needs to be turned in by June 12st and the Commission's May meeting is the Friends of the Park Ceremony, she is suggesting holding a special meeting in May to discuss and approve the CIP. After a brief discussion, Staff was asked to send out an email with proposed meeting dates for a special meeting at the end of May.

7. Comment

None

8. Adjournment

Hearing no objections, Chair Wilson adjourned the Work Session at 7:07 pm.