

CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD REGULAR MEETING - **APPROVED** -
5151 Marsh Road, Okemos, MI 48864-1198
853-4000, Town Hall Room
TUESDAY, SEPTEMBER 18, 2007, **6:00 P.M.**

PRESENT: Treasurer Hunting, Trustees Brixie, Such, Veenstra
ABSENT: Supervisor McGillicuddy, Clerk Helmbrecht, Trustee Woiwode
STAFF: Township Manager Gerald Richards, Director of Community Planning & Development
Mark Kieselbach, Director of Engineering & Public Works Ray Severy, EMS/Fire Chief
Fred Cowper, Assistant Manager/Personnel Director Paul Brake, Attorney Andria
Ditschman

1. CALL MEETING TO ORDER

Treasurer Hunting called the meeting to order at 6:01 P.M.

Trustee Veenstra moved that Trustee Such be appointed Supervisor Pro Tem for the meeting of September 18, 2007. Seconded by Trustee Brixie.

VOICE VOTE: Motion carried 4-0.

2. PLEDGE OF ALLEGIANCE

Supervisor Pro Tem Such led the Pledge of Allegiance.

3. ROLL CALL

Supervisor Pro Tem Such called the roll of the Board.

4. PUBLIC REMARKS

Supervisor Pro Tem Such opened Public Remarks.

Joe Sheahan, Chair, Lake Lansing Property Owners Association Special Assessment District Advisory Committee, 6150 Columbia, Haslett, addressed his remarks as a hydrologist and offered the definition of a watershed. He indicated all water in the watershed falls on the watershed and further clarified that all drains which discharge into Lake Lansing originate in the watershed.

Mr. Sheahan stated all the residents of the watershed benefit from the ability to drain its stormwater into Lake Lansing.

Supervisor Pro Tem Such closed Public Remarks.

5. REPORTS/BOARD COMMENT/NEW WORRIES

A. John Zappala, Meridian Senior Center Update

Mr. Zappala Director of Community Education, synopsised the Meridian Senior Center annual report. He reported over 512 members of the center participate in many ongoing programs.

Kit Frey, Community Education Senior Activities Leader, listed various activities at the Senior Center, including the largest lunch program from the Tri County Area on Aging on Tuesdays and Thursdays. She also listed many of the annual programs offered at the center. Ms. Frey announced the Senior Center Breakfast on September 21, 2007 from 9:00 to 11:00 A.M.

Leslie Adams, 1661 Lake Drive, #126, Haslett, spoke to how the Senior Jazzercise Program improved his health when diagnosed with arthritis through the Lifeline Screening Program. He addressed the need for funding of a clerical assistant position for the Center.

Karen Hertel, 3896 Hemmingway, Okemos, spoke to the need for increased funding for the Meridian Senior Center. She expressed appreciation for the Computer Club and the need for increased personnel to teach new technology.

Bern Engel, Chair, Meridian Senior Center Board, 6193 Captains Way, East Lansing, spoke to the center's ability to allow seniors to live their lives with a measure of quality.

- B. Executive Director Sandra Draggoo, Capital Area Transportation Authority (CATA)
Sandy Draggoo, CEO, CATA, thanked the Board and citizens for their part in CATA receiving the American Public Transit Association (APTA) award for being the Number #1 transit system in North America within the 4,000,000 to 30,000,000 ridership category. She indicated the award was especially noteworthy as the area serves approximately 277,000 people.

Ms. Draggoo noted the added service of Meridian Redi-Ride is the only program of its kind serving a governmental entity within CATA. She indicated the extra millage paid for the Meridian Redi-Ride allowed 19,000 rides in fiscal year 2006. Ms. Draggoo reported 500 Meridian Township residents utilized Spec Tran services totaling 319,000 rides during 2006. She discussed the 196 active vehicles in the fleet, including seven new hybrid buses and three (3) new hybrid sixty foot articulated buses.

Ms. Draggoo urged citizens to make use of CATA's services, and gave a phone number of 394-1000. She indicated citizens can also contact CATA at www.cata.org.

6. APPROVAL OF AGENDA — OR CHANGES

Trustee Brixie moved to approve the agenda amended as follows:

- **Remove agenda items #10C, #10D and 11B**

Seconded by Treasurer Hunting.

VOICE VOTE: Motion carried 4-0.

7. CONSENT AGENDA

Supervisor Pro Tem Such reviewed the consent agenda.

Trustee Brixie moved to adopt the Consent Agenda. Seconded by Treasurer Hunting.

ROLL CALL VOTE: YEAS: Trustees Brixie, Veenstra, Supervisor Pro Tem Such, Treasurer Hunting
NAYS: None
Motion carried 4-0.

The adopted Consent Agenda items are as follow:

A. Communications

(1). Board Determination (BD)

BD11B-1 Allen Russell, 1609 Mack Avenue, Haslett; RE: Tier 3 of the Lake Lansing Watershed Management Special Assessment

(2). Board Information (BI)

BI-1 Ken Erdmann, 5982 Everett Lane, East Lansing; RE: Pavement preservation

BI-2 Frank Webster, 3845 Roxbury Avenue, Okemos; RE: Road maintenance

BI-3 Gwendoline A. Maisch, 4775 Nakoma Drive, Okemos; RE: Road repair and millage proposal

BI-4 Lester V. Manderscheid, 2372 Burcham Drive, East Lansing; RE: Double taxation of street maintenance for condominium associations through passage of the proposed road millage

BI-5 Christine Wressel, 6472 Towar Avenue, East Lansing; RE: Pavement preservation and the Towar Gardens construction

(3). Regional Linkage (RL)

RL-1 Patrick Lindemann, Ingham County Drain Commissioner, 707 Buhl Street,

Mason; RE: Approval by the Board of Determination to establish and add branches to the Ember Oaks Drain

(4). Staff Communication/Referral (SC)

- SC-1 Michigan Townships Association Legislative E-Report, August 31, 2007 Edition
- SC-2 Michigan Townships Association Legislative E-Report, September 7, 2007 Edition
- SC-3 Memorandum from Cindy Cummings, Police Records Supervisor; RE: Current list of licensed vendors and non-licensed persons or nonprofit organizations engaged in soliciting or canvassing dated September 12, 2007

Trustee Brixie moved that the communications be received and placed on file, and any communications not already assigned for disposition be referred to the Township Manager or Supervisor for follow-up. Seconded by Treasurer Hunting.

ROLL CALL VOTE: YEAS: Trustees Brixie, Veenstra, Supervisor Pro Tem Such, Treasurer Hunting
NAYS: None
Motion carried 4-0.

B. Minutes

Trustee Brixie moved to approve and ratify the minutes of the September 4, 2007 Regular Meeting as submitted. Seconded by Treasurer Hunting.

ROLL CALL VOTE: YEAS: Trustees Brixie, Veenstra, Supervisor Pro Tem Such, Treasurer Hunting
NAYS: None
Motion carried 4-0.

Trustee Brixie moved to approve and ratify the minutes of the September 11, 2007 Budget Deliberations Meeting as submitted. Seconded by Treasurer Hunting.

ROLL CALL VOTE: YEAS: Trustees Brixie, Veenstra, Supervisor Pro Tem Such, Treasurer Hunting
NAYS: None
Motion carried 4-0.

C. Bills

Trustee Brixie moved that the Township Board approve the Manager's Bills as follows:

Common Cash	\$ 298,925.14
Public Works	\$ 449,134.43
Total Checks	\$ 748,059.57
Credit Card Transactions	\$ 11,760.79
Total Purchases	<u>\$ 759,820.36</u>
ACH Payments	<u>\$ 298,750.54</u>

Seconded by Treasurer Hunting.

ROLL CALL VOTE: YEAS: Trustees Brixie, Veenstra, Supervisor Pro Tem Such, Treasurer Hunting
NAYS: None
Motion carried 4-0.

[Bill list in Official Minute Book]

D. Assessing Stipulation

Trustee Brixie moved that the Township Assessor be authorized to sign a stipulation with Wilhelm W. and Laurie K. Kohl on the following property:

<u>YEAR</u>	<u>DOCKET NO.</u>	<u>ADDRESS OF PROPERTY</u>
2006 2007	0321717	4715 Mohican, Okemos, MI
<u>Assessment</u>	2006 2007	<u>AV/TV</u> \$217,800/205,892 \$201,700/201,700
<u>Proposed Assessment</u>	2005 2006	<u>AV/TV</u> \$185,000/185,000 \$185,000/185,000

Seconded by Treasurer Hunting.

ROLL CALL VOTE: YEAS: Trustees Brixie, Veenstra, Supervisor Pro Tem Such, Treasurer Hunting
 NAYS: None
 Motion carried 4-0.

E. Revised Business Name on Liquor License Resolution

Trustee Brixie moved that the liquor license allocation approved through Board resolution dated December 6, 2006, to Golden Wok (Sing Yui Cheung and Gin Soo Cheung) be rescinded. Further, moved that the request for the Class C license business for Danny and Ginny, Inc., 2755 Grand River, East Lansing, MI, Ingham County, be approved as “above all others” and the Township Clerk be authorized to execute the authorized resolution.

Seconded by Treasurer Hunting.

ROLL CALL VOTE: YEAS: Trustees Brixie, Veenstra, Supervisor Pro Tem Such, Treasurer Hunting
 NAYS: None
 Motion carried 4-0.

F. Fire Department Budget Amendment

Trustee Brixie moved to amend the 2007 General Fund Capital Outlay activity for the purchase of a new emergency warning siren at a cost of \$19,800 using previously budgeted funds for maintenance of an existing unit and reallocated funds from the Fire Department activity. Seconded by Treasurer Hunting.

ROLL CALL VOTE: YEAS: Trustees Brixie, Veenstra, Supervisor Pro Tem Such, Treasurer Hunting
 NAYS: None
 Motion carried 4-0.

8. QUESTIONS FOR THE ATTORNEY

- Q. Do we need a Clerk Pro Tem if we are going to have final action on a zoning amendment? Do we need to appoint a Clerk Pro Tem?
- A. No, what you need to have for action on the zoning amendment is to have four (4) people vote in favor to amend an ordinance.

9. HEARINGS (None)

10. ACTION ITEMS/ENDS

Supervisor Pro Tem Such opened and closed public comment.

- A. Resolution for Michigan Constitution Week
Trustee Veenstra moved [and read into the record], NOW THEREFORE, BE IT RESOLVED THAT THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN, hereby declares the week of September 17-23, 2007 as Constitution Week in the Charter Township of Meridian and urges all citizens to rededicate themselves to our country, to the support and defense of our Constitution and to a greater involvement in responsible citizenship. Seconded by Trustee Brixie.

ROLL CALL VOTE: YEAS: Trustees Brixie, Veenstra, Treasurer Hunting
NAYS: Supervisor Pro Tem Such
Motion carried 3-1.

- B. Zoning Amendment #07030 (Planning Commission), request to amend Sections 86-128(c) and 86-158(b) to extend the expiration dates for Special Use Permits and Site Plan Reviews from 12 to 24 months

Trustee Brixie moved [and read into the record], NOW THEREFORE BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby FINALLY ADOPTS Ordinance No. 2007-08, entitled “Ordinance Amending the Code of the Charter Township of Meridian, Michigan, Chapter 86, Article II, Division 4, Section 86-128 by amending Section 86-128(c) and Article II, Division 5, Section 86-158 by amending Section 86-158(b).”

BE IT FURTHER RESOLVED the Clerk of the Charter Township of Meridian is directed to publish the Ordinance in the form in which it is finally adopted at least once prior to the next regular meeting of the Township Board.

Seconded by Trustee Veenstra.

ROLL CALL VOTE: YEAS: Trustees Brixie, Veenstra, Supervisor Pro Tem Such, Treasurer Hunting
NAYS: None
Motion carried 4-0.

11. DISCUSSION ITEMS/ENDS

Supervisor Pro Tem Such opened public comment.

John Anderson, 215 W. Newman Road, Okemos, alleged the 2008 Recommended Budget is not a balanced budget as presented. He also stated he did not understand Zoning Amendment #07120, a request to amend sections of the Township’s zoning ordinance to comply with P.A. 110 of 2006, the Michigan Zoning Enabling Act.

Supervisor Pro Tem Such closed public comment.

- A. 2008 Recommended Budget
Manager Richards summarized previous Board discussion at the September 11, 2007 Budget Deliberations Meeting where specific issues could have potential financial impact.

Board members discussed the following:

- Adjustment in the budget to include an additional \$5,000 allocation to the Lake Lansing Watershed Management District
- Proposed budget included additional funds of \$10,000 for part-time clerical staffing at the Meridian Senior Center
- Increase in ambulance fees
- Board responsibility to determine the method of setting fees is fair and just
- Questions on the budget should be directed to the Manager’s office
- Local match on the Okemos Road Enhancement Project Grant

The consensus of the Board was to place this item on for a public hearing at the October 2, 2007 Board Meeting.

- C. Rezoning #07080 (Planning Commission), request to rezone two parcels from C-1 (Commercial) to PO (Professional Office) located on the west side of Marsh Road, south of Pike Street
Director Kieselbach summarized the proposed rezoning as outlined in staff memorandum dated September 13, 2007.

Board members and staff discussed the following:

- Support for the “downzonings” to comply with the Township’s Master Plan
- Notification to the current property owners who voiced no objections to the rezoning

The consensus of the Board was to place this item on for action at the October 2, 2007 Board Meeting.

- D. Rezoning #07100 (Planning Commission), request to rezone five parcels from C-1 (Commercial) to RN (Multiple Family-Mixed Residential) on Lake Lansing Road, Edson Street, and Potter Street
Director Kieselbach summarized the proposed rezoning as outlined in staff memorandum dated September 13, 2007.

Board members and staff discussed the following:

- Planning Commission’s recommendation excluded the parcel at 5937 Potter Street
- Preparation of two resolutions, one to rezone one parcel on Lake Lansing Road and three (3) parcels on Edson and one to deny rezoning of the property on Potter Street

The consensus of the Board was to place this item on for action at the October 2, 2007 Board Meeting.

- E. Zoning Amendment #07120 (Planning Commission), request to amend multiple sections of the zoning ordinance to comply with P.A. 110 of 2006, the Michigan Zoning Enabling Act
Director Kieselbach summarized the proposed zoning amendment as outlined in staff memorandum dated September 14, 2007.

Board members and staff discussed the following:

- Necessity of the zoning amendment to comply with the Michigan Zoning Enabling Act
- Request that staff provide a one-page summary of the changes prior to Board action

The consensus of the Board was to place this item on for action at the October 2, 2007 Board Meeting.

12. PUBLIC REMARKS

Supervisor Pro Tem Such opened and closed Public Remarks.

13. ADJOURNMENT

Supervisor Pro Tem Such adjourned the meeting at 7:35 P.M.

SUSAN McGILLICUDDY
TOWNSHIP SUPERVISOR

MARY M. G. HELMBRECHT, CMC
TOWNSHIP CLERK

Sandra K. Otto, Secretary