

REGULAR MEETING

PRESENT: Chair Jackson and Commissioners Thomas, Finley (6:35), Schools, Kielbaso, Scherbarth (6:43), and Bagdasarian.

ABSENT: None

STAFF

PRESENT: Richard F. Brown, Jr., AICP, Associate Planner

OTHERS

PRESENT: None

1. **CALL REGULAR MEETING TO ORDER**

Chair Jackson called the meeting to order at 6:31 p.m.

2. **APPROVAL OF THE REGULAR MEETING AGENDA**

MOTION by Commissioner Thomas to approve the agenda. SUPPORTED by Commissioner Kielbaso. **Approved 5-0.**

3. **REVIEW AND APPROVAL OF THE NOVEMBER 16, 2011, WORK SESSION AND REGULAR MEETING MINUTES:**

MOTION by Commissioner Bagdasarian to approve the minutes. SUPPORTED by Commissioner Schools. **Approved 5-0.**

4. **CHAIR'S REPORT**

Chair Jackson had no official report other than to express gratitude to Commissioner Schools for her years of service.

5. **COMMUNICATIONS/STAFF REPORT**

Associate Planner Brown summarized the following:

- Environmental Stewardship Award nominations submittal period has started.
- The letter from Nyal Nunn in response to standing water concerns along the Interurban Pathway.
- Accomplishments in 2011
- Summarized new projects in the area

6. **PUBLIC REMARKS**

None

7. **OTHER BUSINESS**

Discussion on the updated wetlands brochure. MOTION by Commissioner Thomas to approve the new brochure and thank the development team of Commissioners Schools and Finley for their efforts. SUPPORTED by Commissioner Scherbarth. **Approved 7-0.**

Brief discussion on the timely response from the Department of Public Works & Engineering to the Commission's letter inquiring about the standing water.

8. **STUDY GROUPS/LIAISON REPORTS**

Commissioners Kielbaso and Thomas were attending the Land Preservation Advisory Board meeting after the conclusion of the Environmental Commission meeting.

9. **PUBLIC REMARKS**

None

10. **ADJOURNMENT**

MOTION by Commissioner Schools to adjourn the Regular Meeting. SUPPORTED by Commissioner Kielbaso. **Approved 7-0.** Meeting adjourned at 7:30 p.m.