



**AGENDA**  
CHARTER TOWNSHIP OF MERIDIAN  
ELECTION COMMISSION  
FEBRUARY 2, 2024 – 4:30 pm  
Meridian Municipal Building  
Administrative Conference Room

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1. Call Meeting to Order
2. Approval of Draft Minutes
  - A. December 27, 2024
3. Communications
  - A. Notice of Election Commission Meeting
4. New Business
  - A. Appoint Precinct Election Inspectors for the February 27, 2024, Presidential Primary Election and Authorize the Clerk to make modifications as needed.
5. Other Business
6. Public Remarks
7. Adjournment

CHARTER TOWNSHIP OF MERIDIAN  
ELECTION COMMISSION MEETING **-DRAFT -**  
5151 Marsh Road, Okemos MI 48864-1198  
517-853-4300, Regular Meeting  
TUESDAY, DECEMBER 27, 2023, **1:00 pm.**

PRESENT: Clerk Guthrie, Trustees Hendrickson, Sundland

ABSENT: None

STAFF: Emily Gordon, Deputy Clerk

1. CALL MEETING TO ORDER

Clerk Guthrie called the meeting to order at 1:02 pm.

2. Approval of Minutes

A. October 10, 2023

**Commissioner Hendrickson moved to approve the minutes of the October 10, 2023, Election Commission Meeting, as submitted. Seconded by Commissioner Sundland.**

VOICE VOTE: Motion carried 3-0.

3. Communications

A. Notice of Election Commission Meeting

4. New Business

A. Establish the Absent Voter Counting Board and Receiving Board for the February 27, 2024, Presidential Primary Election and Authorize the Clerk to make modifications as needed.

**Trustee Hendrickson moved to approve the resolution establishing an Absentee Voting Counting Board and to establish a Receiving Board and all subject to adjustments as necessary by the Clerk, for the February 27, 2024, Presidential Primary Election. Seconded by Commissioner Sundland**

VOICE VOTE: Motion carried 3-0.

**Trustee Hendrickson moved to approve the pre-processing of Absentee Voter ballots on February 26, 2024, for the February 27, 2024, Presidential Primary Election. Seconded by Commissioner Sundland.**

VOICE VOTE: Motion carried 3-0.

B. Designate the Clerk to conduct logic and accuracy tests of the electronic voting systems for the February 27, 2024, Presidential Primary Election

**Trustee Hendrickson Moved to hold the Presidential Primary Election Public Accuracy Test on Wednesday, January 31, 2024, at 10:00 am, subject to change via the Clerk. Seconded by Trustee Sundland**

VOICE VOTE: Motion carried 3-0.

C. Redrawing a Short Boundary Line for 3 Homes

Clerk Guthrie presented information pertaining to 3 homes that needed to have their boundary lines redrawn to properly reflect their school district. Commissioners asked clarifying questions regarding the homes and the process of redrawing the lines.

**Commissioner Hendrickson moved to approve a resolution to redraw a precinct boundary line to eliminate a precinct split. Seconded by Commissioner Sundland.**

VOICE VOTE: Motion carried 3-0.

5. OTHER BUSINESS - NONE

6. PUBLIC REMARKS – NONE

7. ADJOURNMENT

**Commissioner Sundland moved to adjourn. Seconded by Commissioner Hendrickson.**

VOICE VOTE: Motion carried 3-0.

**Clerk Guthrie adjourned the meeting at 1:59 pm.**



**CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY**  
**LEGAL AD NOTICE: ELECTION COMMISSION MEETING**  
**TUESDAY, FEBRUARY 6, 2024 AT 4:30 PM**

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CHARTER TOWNSHIP OF MERIDIAN  
LEGAL NOTICE  
ELECTION COMMISSION MEETING  
FEBRUARY 6, 2024

Notice is hereby given that the Meridian Township Election Commission will conduct a regular meeting on Tuesday, February 6, 2024, at 4:30 pm, in the Administrative Conference Room, Meridian Municipal Building, 5151 Marsh Road, Okemos, MI, to A. Appoint Precinct Election Inspectors for the February 27, 2024, Presidential Primary Election and Authorize the Clerk to make modifications as needed for the February 27th, 2023 Presidential Primary Election.

The meeting agenda, packet and/or virtual meeting credentials will be posted on the Township webpage at [www.meridian.mi.us](http://www.meridian.mi.us)

Publish:

Lansing State Journal  
Sunday February 4, 2024

Deborah Guthrie  
Township Clerk



**CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY**

**LEGAL AD NOTICE: ELECTION COMMISSION**

**TUESDAY, FEBRUARY 6, 2024**

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**CHARTER TOWNSHIP OF MERIDIAN  
LEGAL NOTICE**

**ELECTION COMMISSION MEETING  
February 6, 2024**

**The Charter Township of Meridian Election Commission will meet at 4:30 p.m. on Tuesday, February 6, 2024 for the purpose of appointing precinct inspections for the February 27, 2024 Presidential Primary Election as required under Act 116 section 168.674.**

**Publish:  
1 Affidavit, please**

**Lansing State Journal  
February 4, 2024**

**Deborah Guthrie  
Township Clerk**



**To: Election Commission**  
**From: Emily Gordon, Deputy Clerk**  
**Date: February 6, 2024**  
**Re: Election Commission Action Items**

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The Election Commission is required to appoint Inspectors to serve in precincts and on the Absentee Voter Counting Board, all subject to adjustments as necessary.

The following motions should be considered:

**"Move to approve the appointment of Inspectors to serve on the Absentee Voter Counting Board; and to appoint Precinct Inspectors to serve; subject to adjustments as necessary by the Clerk, for the February 27, 2024 Presidential Primary Election"**