

APPROVED

CHARTER TOWNSHIP OF MERIDIAN
MERIDIAN TRANSPORTATION COMMISSION (MTC)
MEETING MINUTES OF SEPTEMBER 28, 2017

PRESENT: Commissioners: Chair Hackbarth, Vice-Chair Potter, Hudson, Vagnozzi, Deschaine,
and Beavers

ABSENT: Commissioner Kolbasa

STAFF: Dave Hall, Chief of Police
Mark Kieselbach, Director of Community Planning and Development

1. Call Meeting to Order

Chair Hackbarth called the meeting to order at 6:05 p.m.

2. Approval of Agenda

Vice-Chair Potter moved to approve the agenda as written.

Seconded by Commissioner Deschaine.

VOICE VOTE: Motion carried unanimously

3. Approval of Minutes

Vice-Chair Potter asked to amend the minutes of August 24, 2017 for the public remark made by Leonard Provencher to include the intersection improvements at Saginaw Highway and Towner Road would not work for cyclists and pedestrian and his concerns with the proposed Michigan left turns.

Vice-Chair Potter moved to approve the amended minutes of August 24, 2017

Seconded by Commissioner Deschaine

VOICE VOTE: Motion carried unanimously

4. Public Remarks

Leonard Provencher indicated the Saginaw Highway and Marsh Road intersection is outside of the Township. He felt the proposed MDOT intersection improvements at Saginaw Highway and Marsh Road would not work for cyclists or pedestrians. He also stated non-motorized improvements included in the proposed changes should be made to Newton Road.

Ody Norkin provided a hand out (on file) that calculated the cost for Redi-Ride per ride and per mile for an average ride. He also gave a cost comparison to the Ann Arbor Area Transportation Authority.

5. Communications

The Commission accepted the communications that had been received and placed on file.

6. Presentation/Discussion

A. Update on Capital Area Transportation Authority (CATA)

Chair Hackbarth welcomed Brad Funkhouser, Deputy CEO and Andrew Brieschke, Director of Operations for CATA.

Mr. Brieschke provided the Commission with an updated packet of information for the Redi-Ride service in the Township. The packet included information on service hours and ridership as well as what the Township has been paying in tax revenue per passenger and per hour for the service. (A copy of the information is on file)

- Fiscal Year 2017
 - Vehicle hours-7,985
 - Ridership-19,155
 - Tax Revenue Received by CATA-\$326,000
 - Tax Revenue Cost Per Hour-\$40.83
 - Tax Revenue Cost Per Passenger-\$17.02
- Booking Analysis (October 2016 – September 15, 2017)
 - Total trips Booked – 22,053
 - Capacity-369
 - Percent of Capacity denials-1.6%
 - Client refusals-30
 - Cancellations-2679
 - Percent of Cancellations-12.1%
 - No Shows-2226
 - Percent of No Shows-10.1%
 - Days of operation-297
- Fiscal Year 2016-Percentage of Rides by Type
 - Persons with Disabilities-45%
 - Youth-28%
 - Regulars-12%
 - Seniors-10%
 - Free-5%
- Fiscal Year October 2016-September 15, 2017 Percentage of Rides by Type
 - Persons with Disabilities-51%
 - Youth-25%
 - Seniors-12%
 - Regular-7%
 - Free-5%
- May 8, 2017 start of same day cancellation with up to 4 hours prior notice
- Busiest time to ride 3-5 p.m.

- Expand hours to 7 p.m.
- Is there a need to expand hours on Saturday
- New call back feature, a person does not need to wait on the phone to schedule a ride
- Email cancellations
- New app to track your bus ride
- Next step is for an app to track your ride on Redi-Ride
- App could help with schedule and no-shows

B. Brad Funkhouser-Update on CATA

- Items being discussed at CATA
 - Cross boundary service
 - Demand response service
 - Tracking the bus at the bus shelter
 - Provide service to the airport
 - Working with Tri-County
- Should be able to purchase a ticket prior to boarding
- Redi-Ride should have a pre-pay system
- Policy at this time is not to allow public service announcements on a bus
- In the future a kiosk could be located by the shelter for announcements

7. Commission Discussion/Review

A. Continue Redi-Ride Discussion

A. 1. Trustee Dan Opsommer - Redi-Ride Service Expansion Grant Opportunities

- Current millage will fund existing Redi-Ride service through 2019
- Two grants used by CATA
 - Job Access and Reverse Commute (JARC)
 - New Freedom Funds
- JARC can be used to fund new services that transport individuals to and from jobs and employment related activities
- NFF can be used to provide new or expanded services that increase transportation options for seniors and individuals with disabilities
- 63% of the rides qualify for NFF
- Percentage of rides that qualify for JARC but not for NFF is approximately 5%
- Four possible options for evening services
 - Option 1: 5-7 p.m. Monday – Friday
 - Option 2: 5-7 p.m. Monday - Saturday
 - Option 3: 5-8 p.m. Monday – Friday
 - Option 4: 5-8 p.m. Monday – Saturday(A copy of presentation is on file)
- The \$2000 net cost to the Township is similar in Option 1 and Option 4
- The feasibility of Saturday service

- Determine if there is a demand for service until 8 p.m.
- Need for a comparison of what other communities provide
- Delta Township has service from 5-9 p.m.
- Option 1 would be least disruptive

A. 2. Commission Members Suggestions/Priorities

- Need approval to operate in Bath Township
- Need to designate specific hubs for service
- Commission members need to put their thoughts in writing prior to the next meeting
- Township Board made the decision not to provide service outside of the Township

8. Commission Comments

- Consensus to move the October 26, 2017 meeting to October 19, 2017
- Concern the Township Board had not scheduled a meeting with staff from MDOT to discuss Grand River Avenue
- Glad to know the gap in the pathway on Okemos Road will be completed

9. Next Meeting Dates

- Commission's next meeting is October 19, 2017, Fire Station 91 Community Room
- Township Board's next meeting is October 3, 2017

10. Adjournment

Chair Hackbarth called for a motion to adjourn the meeting

Commissioner Deschaine moved to adjourn the meeting

Seconded by Vice-Chair Potter

VOICE VOTE: Motion carried unanimously

Meeting adjourned at 8:15 p.m.