



AGENDA
CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD – REGULAR MEETING
January 22, 2019 6:00 pm

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS
3. ROLL CALL
4. PRESENTATION
5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS*
6. TOWNSHIP MANAGER REPORT
7. BOARD MEMBER REPORTS AND ANNOUNCEMENTS
8. APPROVAL OF AGENDA
9. CONSENT AGENDA
 - A. Communications
 - B. Minutes
 - (1) January 8, 2019 Special Meeting
 - (2) January 8, 2019 Regular Meeting
 - C. Bills
 - D. Georgetown #3 Streetlighting SAD #425 –Resolution #5
 - E. Georgetown #4 Streetlighting SAD #427 –Resolution #3
 - F. Sierra Ridge #2 & #3 Streetlighting SAD #426 – Resolution #4
10. QUESTIONS FOR THE ATTORNEY
11. HEARINGS (CANARY)
12. ACTION ITEMS (PINK)
 - A. Medical Marihuana Non Zoning Ordinance-**Final Adoption**
 - B. MDEQ Loan Application – Village of Okemos
 - C. Board and Commission Appointments
 - D. Supervisor Pro-Tem
13. BOARD DISCUSSION ITEMS (ORCHID)
 - A. Rezoning #18140 (Hitch)
 - B. Transportation Commission Recommendation on Local Road Millage
14. COMMENTS FROM THE PUBLIC
15. OTHER MATTERS AND BOARD MEMBER COMMENTS
16. CLOSED SESSION- Review Pending Litigation
17. ADJOURNMENT

All comments limited to 3 minutes, unless prior approval for additional time for good cause is obtained from the Supervisor.
Appointment of Supervisor Pro Tem and/ or Temporary Clerk if necessary.

Individuals with disabilities requiring auxiliary aids or services should contact the Meridian Township Board by contacting:
Township Manager Frank L. Walsh, 5151 Marsh Road, Okemos, MI 48864 or 517.853.4258 - Ten Day Notice is Required.
Meeting Location: 5151 Marsh Road, Okemos, MI 48864 Township Hall

**CLERK'S OFFICE
BOARD
COMMUNICATIONS
January 22, 2019**

**BOARD INFORMATION
(BI)**

January 15, 2019

To: The Meridian Township Board

To the Board,

This letter is a request for information re: the disposition of the \$30,000 contract awarded in 2018 for a criminal sexual conduct prevention training program. I am interested in the following re: the deliverables and outcome:

1. Is a copy of the contract available to the public?
2. What materials were used in the training?
3. Who was invited to these sessions? How many sessions were held? What are the specific attendance figures of the sessions?
4. When will the contracted training be completed?
5. How is the training being evaluated?
6. Were there any additional expenses, beyond the contracted \$30,000, that were reimbursed to the contractor? What specific expenses were included in the contract?
7. Are there plans to extend or add to this contract?
8. When this particular program is complete are there any further commitments to this contractor? If no, has paperwork to that effect been executed?

Regarding the additional investigation now taking place in this matter, I am concerned that the Township is setting a bad precedent. Can any crime victim in the Township whose complaint did not result in the arrest of the suspected individual now request another investigation?

I look forward to your response to my inquiry.

Regards,

Sheryl Page
3888 Raleigh Drive
Okemos 48864

Riley Millard

From: Teresa Frith <navywriter@yahoo.com>
Sent: Tuesday, January 15, 2019 10:30 AM
To: Board
Subject: Need INFO ABOUT Meridian Township being awarded Redevelopment Ready Communities

Hello, I am writing an article about your recent certification as a Redevelopment Ready Community and need additional info. It is for the March issue of the Greater Lansing Business Monthly. I need the info this week, as my deadline is the 21st to turn in the article. Could you answer the following questions and get back with me asap? Thanks in advance.

1. How will being certified a RRC community help the township?
2. Why did you put in for the certification?
3. What makes the township qualify?
4. Do you think this certification will bring in new jobs or other benefits?
5. Please add anything else significant about being certified.

Thanks
Teresa Frith
5178522118
navywriter@yahoo.com

Riley Millard

From: Arnold-Garcia, Amy <Grossm11@msu.edu>
Sent: Thursday, January 17, 2019 10:07 AM
To: Board
Cc: Garcia, John; Arnold-Garcia, Amy
Subject: Proposed Copper Creek Development

Dear Meridian Township Board Members,

John and I would like to extend our sincere thanks for your efforts in helping us negotiate a reasonable outcome to the access points for the Copper Creek Development. As we understand it, the stub road will be an emergency access point only with a gate and pedestrian walkways. This really is a win-win as we'll be able to preserve all the qualities that make Creekwood such a desirable place to live and will allow connectivity to the new Mayberry neighborhood. Walkability is something my husband and I desire in our neighborhood.

Thank you for listening, for understanding and for feeling our heartfelt words and know that we are grateful to all of you for your time and efforts in this matter.

With appreciation,

John and Amy Garcia
5603 Creekwood Lane
Haslett, MI

Meridian Township Land Preservation Advisory Board



2018 Annual Report and 2019 Goals

Background of the Land Preservation Program

- The lands and waters found within the preserves provide valuable habitat for native plants and animals, protect air and water quality, add aesthetic value, and enhance public enjoyment of the outdoors. Although the preserves are not part of the park system, they complement the parks and add to the overall quality of green space in Meridian Township.
- Preserves are distributed throughout the township and represent upland and wetland areas, woodlands, former agricultural areas, and increasingly rare, sensitive, and disappearing habitats once common in mid-Michigan.
- The Land Preservation Program is now in its 18th year of existence, and the program has exceeded the original goal of acquiring/protecting 10% of the available, desirable open space in the Township.
- The focus of the LPAB is moving toward an emphasis on land management and stewardship, but will still consider acquiring properties

Millage

Township residents approved a ten year, 0.75 mil Land Preservation Millage in November, 2000. Residents approved a ten year, 0.33 mil Land Preservation Millage in November, 2010.

Overview of Land Preserves as of 01/2019

- Acres of Current Land Preserves: 968 acres
- Total Preserves: 24
- Total Acquisitions: 44
- The goal of the program was to acquire 600 acres, or 10% of available land.
- With the new land preserves added in 2018 for a total of 968 acres the land preservation program will have preserved 16.1% of the “suitable land” as identified in 2000.

Notable 2018 Accomplishments

1. **Acquisitions** – The land preservation program acquired two new properties in 2018.
 - **Ponderosa Preserve** – 92 acres
 - This beautiful land includes a high diversity of vegetation and topographic features. It includes: woodlands (with huge and notable oaks and maples); wetlands; streams; ponds; flora and many different types of wildlife including spawning salmon that utilize the creek.
 - **Nemoke Preserve** – 14 acre
 - Tax reverted property

- 14 acres of upland and wetland with unique ecological characteristics and species such as sensitive fern
- Several mature oak trees on the property
- 2. **Ponderosa Preserve** – four year Knotweed removal contract to eradicate Japanese Knotweed stand found at preserve.
- 3. **Towar Woods** – Continued to restore a seven acre portion of the preserve that was filled with the invasive shrub, buckthorn. Additional acres of buckthorn were treated with basal bark herbicide. 300 hardwood, deciduous tree were planted in the areas previously cleared and all were protected using Blue-X tubes.
- 4. **Davis Foster Preserve** – Removal of invasive Autumn Olive from front field.
- 5. **Red Cedar Glen** – Several workdays to removal the invasive shrub autumn olive from the preserve.
- 6. **Deer Management** – 20 land preserves were part of the 2018 program which strived to control the local deer population for the purpose of reducing ecological damage to Township property and nearby residential areas.
- 7. **Serafine property (northern portion of SW Meridian Uplands)** – Several work days with neighbors to remove invasive shrubs from the property
- 8. **Site Visits** – Board members walked numerous preserves and participated in volunteer activities
- 9. **Signage** – four new Land Preserve signs installed for properties acquired in 2017

Land Preservation Advisory Board (LPAB)

- The LPAB was established by the Township Board in January, 2001, and in November, 2001, the Township Board passed the Land Preservation Ordinance officially providing the mechanism for implementation of the program.

Responsibilities of the Land Preservation Advisory Board (Sec 22-89, Charter Township of Meridian Code) are to:

1. Establish a process to actively encourage, identify, and review potential properties ... for acquisition....
2. Review applications... for acquisition... and make recommendations to the township board.
3. Review activities of the township to identify inconsistencies with the stated purposes of the land preservation program.
4. Develop... an individualized stewardship plan for each property....
5. Submit a written report annually to the township board.
6. Assume such other duties related to the land preservation program as may be assigned by the township board.

2019 Land Preservation Advisory Board Membership

Mr. Jon Mayes, Chair, Resident Member

Dr. James Kielbaso, Vice-Chair of LPAB and Environmental Commission Liaison

Mr. Dan Opsommer, Township Board Liaison

Mr. Roland Harmes Jr., Resident Member
Mr. Mark Stephens, Park Commission Liaison
Ms. Yu Man Lee, Resident Member
Ms. Jamie Hiller, Resident Member

Staff: Jane Greenway, Parks and Land Management Coordinator
Kelsey Dillon, Stewardship Coordinator

Goals for 2019

1. **Community Stewardship Engagement:** Engage the community and energize stewardship activities. Recruit local neighborhood organizations and schools to actively participate in cleanup and maintenance of the preserves, including elimination of invasive, non-native plants for several preserves.
2. **Grants and Other Environmental Organization Support:** Continue developing partnerships with public agencies and non-profit organizations to enhance the environmental value and public enjoyment of the preserves.
3. **General Land Management:** Complete rule signage, bollard placement and stewardship plans for all preserves currently in program.
4. **Deer Management:** Continue deer management program in the preserves.
5. **Site Restoration Projects:** Continue and expand site restoration projects.
6. **Davis/Foster Preserve Overlook:** Work to finish designs for an overlook/outdoor educational area at the Davis Foster Preserve.

PROPOSED BOARD MINUTES

PROPOSED MOTION:

- (1) Move to approve and ratify the minutes of the Regular Meeting of January 8, 2019 as submitted.**
- (2) Move to approve and ratify the minutes of the Special Meeting of January 8, 2019 as submitted.**

ALTERNATE MOTION:

- (1) Move to approve and ratify the minutes of the Regular Meeting of January 8, 2019 with the following amendment(s):
[insert amendments]**
- (2) Move to approve and ratify the minutes of the Special Meeting of January 8, 2019 with the following amendment(s):
[insert amendments]**

CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD REGULAR MEETING **-DRAFT-**
5151 Marsh Road, Okemos MI 48864-1198
853-4000, Township Hall Room
TUESDAY, JANUARY 8, 2019 **6:00 pm.**

PRESENT: Supervisor Styka, Clerk Dreyfus, Treasurer Deschaine, Trustees Jackson, Opsommer, Sundland

ABSENT:

STAFF: Township Manager Walsh, Director of Public Works/Assistant Township Manager Perry, Police Chief Plaga, Information Technology Director Gebes, Community Planning Director Kieselbach, Economic Development Director Buck, Human Resource Director Marx, Fire Chief Hamel, Parks and Recreation Director Maisner,

1. CALL MEETING TO ORDER

Supervisor Styka called the meeting to order at 6:05 pm.

2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS

Supervisor Styka led the Pledge of Allegiance.

3. ROLL CALL

The Recording Secretary called the roll of the Board.

4. PRESENTATIONS

A. Introduction of New Police Officer

Chief of Police Plaga introduced the newest Police Officer at Meridian Township, Kyle Cornell.

5. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS

Supervisor Styka opened public remarks at 6:08 pm.

Supervisor Styka closed public remarks at 6:09 pm.

6. TOWNSHIP MANAGER REPORT

Township Manager Frank Walsh reported: Famer's Market Project update, Meridian Mall tax appeal, upcoming Joint Boards and Commissions Meeting, Copper Creek mediation.

7. BOARD MEMBER REPORTS AND ANNOUNCEMENTS

Trustee Jackson reported:

- Asked Director Maisner to give update on fundraiser efforts.

- Director Maisner provided the Board with an update on the Farmer's Market fundraiser.

Clerk Dreyfus reported:

- Attended Ground Water Management Board meeting: Update on PFAS contamination
- Continuation of voter record updates after the election and post-election logistics.
- Precinct Chair one-on-one meetings for feedback and input.
- Strongly supports recognizing employee excellence, concerned with giving three employees \$1,500 for Archie Virtue employee recognition award, subjective selection process is unfair, belief that it is an unlawful expenditure, government cannot provide money to employees without provisions in collective bargaining agreements.
- Concerns about expenditures for Dec 21st Employee Recognition Event, MTA & MML list funding these events as unlawful expenditures.
- Can recognize employees with framed certificates or plaque.
- Belief that awarding monetary gifts to employees could engender loyalty and unduly influence employee/employer interactions, could produce feeling of indebtedness to person deciding who receives cash awards.

Manager Walsh responded:

- Employee recognition is important; he has different opinion than Clerk on matter of unlawful expenditures.
- Auditor and Legal Counsel support decision to do employee recognition.
- Bring in outside independent opinion to solve concerns with unlawful expenditures.
- Does not believe any personal gain is involved in recognizing employees.
- The importance of seeking finality on this issue, options on moving forward.

Trustee Opsommer reported:

- Draft Downtown Development Authority (DDA) Agreement being sent to Capital Area Transit Authority (CATA) Board Meeting on Jan 16th at 3:00pm for review.
- CATA meeting will also focus on goal-setting and budget development.
- Renew Michigan Fund, replaces the defunct CMI Fund, established by the State for environmental cleanup, including PFAS. Potential funding for downtown Okemos.

Treasurer Deschaine reported:

- Will be attending Public Finance Investment Manager Basic Certification course & exam, and attending Michigan Treasurers Association meetings.
- Praised Deputy Treasurer Mary Ann Groop for winning Archie Virtue Employee Recognition Award
- Belief that a Board member just "attacked" the Manager during Board Reports tonight, due to continuing inappropriate use of "Board Member Reports and Announcements" suggests moving Agenda Item 7 to Agenda Item 15 indefinitely.

Supervisor Styka reported:

- "Board Member Reports and Announcements" is for meeting reports and upcoming announcements, and Item 15 "Board Member Comments" is for other communication, stated Board has drifted away from this format and the need to go back to it.
- Remembrance of the late Dick White, Okemos resident and businessman.
- Governor Whitmer's executive order eliminating discrimination in the LGBTQ community.

8. APPROVAL OF AGENDA

Trustee Opsommer moved to approve the Agenda as presented. Seconded by Treasurer Deschaine.

VOICE VOTE: Motion carried 6-0

9. CONSENT AGENDA

Supervisor Styka reviewed the consent agenda.

Clerk Dreyfus moved to adopt the Consent Agenda as presented. Seconded by Trustee Jackson.

ROLL CALL VOTE: YEAS: Trustees Sundland, Opsommer, Jackson, Treasurer Deschaine, Clerk Dreyfus, Supervisor Styka

NAYS:
Motion carried 6-0

A. Communications

Clerk Dreyfus moved that the communications be received and placed on file and any communications not already assigned for disposition be referred to the Township Manager or Supervisor for follow-up. Seconded by Trustee Jackson.

ROLL CALL VOTE: YEAS: Trustees Sundland, Opsommer, Jackson, Treasurer Deschaine, Clerk Dreyfus, Supervisor Styka

NAYS:
Motion carried 6-0

B. Minutes

- (1) December 4, 2018 Regular Meeting
- (2) December 10, 2018 Special Meeting
- (3) December 11, 2018 Regular Meeting

Clerk Dreyfus moved to approve and ratify (1) the minutes of December 4, 2018 Regular Meeting as submitted. Seconded by Trustee Jackson.

Clerk Dreyfus moved to approve and ratify (2) the minutes of December 10, 2018 Special Meeting as submitted. Seconded by Trustee Jackson.

Clerk Dreyfus moved to approve and ratify (3) the minutes of December 11, 2018 Regular Meeting as submitted. Seconded by Trustee Jackson.

ROLL CALL VOTE: YEAS: Trustees Sundland, Opsommer, Jackson, Treasurer Deschaine, Clerk Dreyfus, Supervisor Styka

NAYS:

Motion carried 6-0

C. Bills

Clerk Dreyfus moved to approve that the Township Board approve the Manager’s Bills as follows, seconded by Trustee Jackson:

Common Cash		\$	1,957,242.07
Public Works		\$	46,237.22
Trust & Agency		\$	2,063,043.36
	Total Checks	\$	4,066,522.65
Credit Card Transactions		\$	35,682.99
Dec. 6 th to Jan. 2 nd			
	Total Purchases	\$	<u>4,102,205.64</u>
ACH Payments		\$	<u>999,664.94</u>

ROLL CALL VOTE: YEAS: Trustees Sundland, Opsommer, Jackson, Treasurer Deschaine, Clerk Dreyfus, Supervisor Styka

NAYS:
Motion carried 6-0

10. QUESTIONS FOR THE ATTORNEY – NONE

11. HEARINGS

A. Georgetown #3 Streetlighting SAD #425 (Resolution #4 Hearing)

Director Perry outlined the proposed special assessment for the construction of public improvements at the locations provided in the memo.

Supervisor Styka opened the public hearing at 6:34 pm.

Supervisor Styka closed the public hearing at 6:35 pm.

B. Georgetown #4 Streetlighting SAD #427 (Resolution #2 Hearing)

Director Perry outlined the proposed special assessment for the construction of public improvements at the locations provided in the memo.

Supervisor Styka opened the public hearing at 6:35 pm.

Supervisor Styka closed the public hearing at 6:36 pm.

12. ACTION ITEMS

A. Medical Marihuana Non Zoning Ordinance - **Introduction**

Trustee Opsommer moved to approve the resolution for the introduction of the amendment to the Code of Ordinances to add Chapter 40 Commercial Medical Marihuana Facilities and amend the Township Fee Schedule to include an Initial Application Fee of \$5,000 and Annual/Renewal Application Fee of \$5,000, amending Section 4030, Subsection 5(b)(3), striking the first sentence: “No more than the available number of Permits under this Chapter may submit a special use application,” and replacing it with: “The number of special use applications submitted may not exceed the number of available permits under this chapter.” Seconded by Trustee Sundland.

Board discussion: Status of Planning Commission decision on Zoning Ordinance, development of lottery system and procedures, wording of ordinance, details behind growth operations, color-coding overlays, misdemeanor and civil infraction,

ROLL CALL VOTE: YEAS: Trustees Jackson, Sundland, Opsommer, Treasurer Deschaine, Clerk Dreyfus, Supervisor Styka

NAYS:

Motion carried 6-0

~~B. Board and Commission Appointments~~

Supervisor Styka moved Item 12B to a future meeting

C. Annual Performance Review Township Manager

Treasurer Deschaine moved to approve the submitted 2018 Annual Performance Evaluation for Frank L. Walsh, Meridian Township Manager. Seconded Trustee Jackson.

Board discussion: Trustee Opsommer read Manager Walsh’s 2018 Evaluation written by Supervisor, consensus was he received excellent scores in all performance areas, consistently “excellent” scores is not productive for the Township citizens or Manager, there is always room for improvement and opportunities available for growth, completion of 2018 Board Goals speaks to Manager performance, Manager’s excellent community outreach, Manager has not received any constructive criticism, evaluation accurately reflects performance.

ROLL CALL VOTE: YEAS: Treasurer Deschaine, Clerk Dreyfus, Supervisor Styka, Trustees Opsommer, Jackson, Sundland

NAYS:

Motion carried 6-0

D. Sierra Ridge #2 & #3 Streetlighting SAD #426 – Resolution #3

Trustee Opsommer moved to approve Sierra Ridge #2 & #3 Public Streetlighting Improvement Special Assessment district #426 – Resolution #3, which approves the construction of the public improvement, the estimate cost, and defraying the cost by special assessment; determines the special assessment district and directs the making of an assessment roll. Seconded by Trustee Jackson.

ROLL CALL VOTE: YEAS: Clerk Dreyfus, Supervisor Styka, Treasurer Deschaine,
Trustees Sundland, Jackson, Opsommer

NAYS:

Motion carried 6-0

E. 2019 Goals – Action Plan

Treasurer Deschaine moved to adopt the attached 2019 Meridian Township Action Plan. Seconded by Clerk Dreyfus.

Board discussion: Treasurer Deschaine read the 2019 Goals – Action Plan

Trustee Jackson moved to add the following amendments, Seconded by Trustee Opsommer:

SECTION E: Replace “CONNECTION” with “CONSTRUCTION”

SECTION C: Add “AND FOCUS REDEVELOPMENT EFFORTS IN DOWNTOWN HASLETT AND CARRIAGE HILLS”

SECTION H: Add “MERIDIAN TOWNSHIP POLICE”

Board discussion: definition of breaking ground, changing the meaning of current goal

VOICE VOTE ON AMENDMENTS: Motion failed for lack of majority.

Trustee Opsommer moved to add the following amendments, Seconded by Treasurer Deschaine:

SECTION E: Replace “CONNECTION” with “CONSTRUCTION”

SECTION H: Add “MERIDIAN TOWNSHIP POLICE”

VOICE VOTE ON AMENDMENTS: Motion passed 6-0

Board discussion: status of developments, viable possible developments

VOICE VOTE ON ORIGINAL MOTION: Motion passed 6-0

F. 2019 Wage Schedule Adjustments

Trustee Jackson moved to Approve the Township Manager’s recommended adjustments to the 2019 Wage Scale for the Director of Parks & Recreation, Communications Director, and Information Technology Director, based on years of service and performance. Seconded by Trustee Opsommer.

Board discussion: Desire for equitable wage scale, wage scale adjustments due to longevity and pay discrepancies, differences between private and public sector wage scales, increases in both wage scale and Manager’s salary will impact union negotiations regarding pay rate increases for their members, importance of pay studies and concern none were conducted, use of random wage increases to garner favor and loyalty, comparison to other departments, current pay scale is too narrow and increases come too quickly, not enough bands within the large yearly step increases, gender inequity as reason for wage increases, Department Directors are like VPs, pay increases are deserved but need for new pay increase system, Manager is at top of pay scale and everything is relative to that, no gender inequity but longevity and step increase inequity, pay scale should depend on length in one position – not based on anniversary date of initial hire.

ROLL CALL VOTE: YEAS: Trustee Jackson, Treasurer Deschaine, Supervisor Styka
Trustees Opsommer, Sundland

NAYS: Clerk Dreyfus

Motion carried 5-1

13. BOARD DISCUSSION ITEMS

A. Georgetown #3 Streetlighting SAD #425

Board consensus to place this item on for action at the next Board meeting.

B. Georgetown #4 Streetlighting SAD #427

Board consensus to place this item on for action at the next Board meeting.

14. COMMENTS FROM THE PUBLIC

Supervisor Styka Opened Public Remarks at 8:03 pm.

Supervisor Styka Closed Public Remarks at 8:04 pm.

15. OTHER MATTERS AND BOARD MEMBER COMMENTS

Clerk Dreyfus stated:

- Inappropriateness of Calling the Question (stopping Board discussion and immediately voting) as a tool to quiet dissenting opinions of Board members, minimum of two rounds of discussion is needed before Calling the Question.
- Board needs to practice civility and respect towards all members.
- Archie Virtue Award concerns were directed towards Township policy, not towards any individual.
- Some Board members view disagreements with public policy as a personal attack on staff or the Manager, they ignore the issues raised and disparage the dissenting Board member.
- Right and duty as Clerk, who signs Township checks, to review and approve expenditures, Board should be grateful Clerk is exercising due diligence as part of his statutory duties.
- Board procedure needs to be unbiased and detached from emotions.

Trustee Opsommer stated:

- Calling the Question limits repetitiveness.
- Attacks should not be made towards individuals.
- Question about minutes not taken during subcommittee meeting on Dec 27, three Board members on Trustee Selection Subcommittee present (not a quorum of the Board).

Clerk Dreyfus responded:

- No official Board meeting on Dec 27th, unaware of any special meeting of the Board.
- Questioned why no one in Town Hall Room walked 30 seconds to Clerk's Office to get assistance, if needed.

Treasurer Deschaine stated:

- Supported use of Calling the Question to avoid repetition.

16. ADJOURNMENT

Trustee Opsommer moved to adjourn. Seconded by Supervisor Styka.

VOICE VOTE: Motion carried 6-0

Supervisor Styka adjourned the meeting at 8:13 pm.

17. POSTSCRIPT – PHIL DESCHAINED

RONALD J. STYKA,
TOWNSHIP SUPERVISOR

BRETT DREYFUS,
TOWNSHIP CLERK

CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD SPECIAL MEETING **-DRAFT-**
5151 Marsh Road, Okemos MI 48864-1198
853-4000, Township Hall Room
TUESDAY, JANUARY 8, 2019 **3:00 pm**

PRESENT: Supervisor Styka, Clerk Dreyfus, Treasurer Deschaine, Trustees Jackson, Opsommer, Sundland

ABSENT: NONE

STAFF: Public Works Director/Assistant Township Manager Perry, Human Resources Director Marx.

1. CALL MEETING TO ORDER

Supervisor Styka called the meeting to order at 3:01 pm

2. PLEDGE OF ALLEGIANCE/INTRODUCTIONS

Supervisor Styka led the Pledge of Allegiance.

3. ROLL CALL

The Recording Secretary called the roll of the Board.

4. CITIZENS ADDRESS AGENDA ITEMS AND NON-AGENDA ITEMS

Supervisor Styka opened public remarks at 3:02 pm.

Annika Schaeztl, 2294 Hamilton Rd., Okemos; spoke in support of Courtney Wisinski to fill the role of Township Trustee.

Emily Stivers, 1010 Cliffdale, Haslett; spoke in support of Courtney Wisinski to fill the role of Township Trustee.

Supervisor Styka closed public remarks at 3:09 pm.

5. APPROVAL OF AGENDA

Trustee Opsommer moved to approve the Agenda. Seconded by Clerk Dreyfus.

VOICE VOTE: Motion carried 6-0

6. COMMITTEE ACTION ITEMS

A. Approval of Interview Questions

Treasurer Deschaine moved to approve the Interview Questions for the open Trustee vacancy. Supported by Trustee Jackson.

VOICE VOTE: Motion carried 6-0

B. Township Trustee Interviews

At the December 4, 2018 meeting, the Board voted to establish a Subcommittee Selection Process to select 3 finalists from all applications received. The Subcommittee (Trustees Jackson, Opsommer, Sundland) received seven (7) applications for Trustee, and on December 27 selected three (3) candidates as finalists. The Board also voted to hold a Special Board Meeting on Tuesday, January 8 to interview the 3 finalists.

The Board asked interview Questions 1-13 to the first applicant: Scott Hendrickson – 3:10 pm.

Supervisor Styka moved for five minute recess at 3:40 pm.

Supervisor Styka reconvened the meeting at 3:45 pm.

The Board asked interview Questions 1-13 to the second applicant: Patricia Nowak – 3:47 pm.

Supervisor Styka moved for five minute recess at 4:25 pm.

Supervisor Styka reconvened the meeting at 4:30 pm.

The Board asked interview Questions 1-13 to the third applicant: Courtney Wisinski – 4:34 pm.

Supervisor Styka moved for a five minute recess at 5:07 pm.

Supervisor Styka reconvened the meeting at 5:18 pm.

C. Township Trustee Selection

The Board voted at their December 4, 2018 Regular Meeting to select a Trustee after conducting interviews.

Board discussion:

Board members discussed the attributes and interview responses of the three (3) finalists: Scott Hendrickson, Patricia Nowak, Courtney Wisinski.

Strength of interviews, interviewee perspective, experience and education, views on development, work with environmental consultants, excellent applicant pool, understanding of current events, importance of land use knowledge, environmental experience, experiences in government.

Clerk Dreyfus moved to appoint Courtney Wisinski to the position of Township Trustee through the November 2020 election cycle. Supported by Trustee Sundland.

Board Discussion:

Criteria based on skills and abilities, current public service involvement, community mindedness. Clerk encouraged Mr. Hendrickson to apply to be on the Meridian Township Planning Commission.

ROLL CALL VOTE: YEAS: Trustees Opsommer, Jackson, Sundland, Clerk Dreyfus, Supervisor Styka, Treasurer Deschaine

NAYS:

Motion carried: 6-0

7. COMMENTS FROM THE PUBLIC

Supervisor Styka Opened Public Remarks at 5:39 pm.

Scott Hendrickson, 4206 Graystone Dr., Okemos; thanked the Board for the opportunity to be interviewed.

Supervisor Styka Closed Public Remarks at 5:40 pm.

8. OTHER MATTERS AND BOARD MEMBER COMMENTS

9. ADJOURNMENT

Trustee Deschaine moved to adjourn. Seconded by Trustee Jackson.

VOICE VOTE: Motion carried: 6-0

Supervisor Styka adjourned the meeting at 5:40 pm.

RONALD J. STYKA,
TOWNSHIP SUPERVISOR

BRETT DREYFUS,
TOWNSHIP CLERK



To: Board Members
From: Miriam Mattison, Finance Director
Date: January 22nd, 2019
Re: Board Bills

MOVED THAT THE TOWNSHIP BOARD APPROVE THE MANAGER'S
BILLS AS FOLLOWS:

COMMON CASH	\$	247,012.40
PUBLIC WORKS	\$	2,227,693.76
TRUST & AGENCY	\$	9,288,901.99
TOTAL CHECKS:	\$	11,763,608.15
CREDIT CARD TRANSACTIONS Jan 3rd to Jan 17th	\$	9,342.82
TOTAL PURCHASES:	\$	<u>11,772,950.97</u>
ACH PAYMENTS	\$	<u>551,157.27</u>

01/18/2019 10:31 AM
 User: hudecek
 DB: Meridian

INVOICE APPROVAL BY INVOICE REPORT FOR CHARTER TOWNSHIP OF MERIDIAN
 EXP CHECK RUN DATES 01/22/2019 - 01/22/2019
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: GF

Vendor Name	Description	Amount	Check #
1. AIRGAS GREAT LAKES	STANDING PO FOR MEDICAL OXYGEN	44.25	
2. APPLIED IMAGING	ADDITIONAL PAGES TO CONTRACT AMOUNT	55.51	
3. ASAP PRINTING	FORMS AND PAMPHLET PRINTING	66.02	
4. AT & T	MONTHLY SERVICE	30.53	
5. AT & T	MONTHLY SERVICE CHARGE	15.00	
	MONTHLY SERVICE	138.29	
	MONTHLY SERVICE CHARGE	15.00	
	MONTHLY SERVICE	160.57	
	MONTHLY SERVICE CHARGE	15.00	
	MONTHLY SERVICE CHARGE	15.00	
	MONTHLY SERVICE CHARGE	8.79	
	MONTHLY SERVICE	381.69	
	MONTHLY SERVICE CHARGE	14.54	
	MONTHLY SERVICE	581.79	
	MONTHLY SERVICE	301.84	
	MONTHLY SERVICE	157.56	
	REPAIR CHARGES - 12.4.18	710.00	
	MONTHLY SERVICE	558.95	
	TOTAL	3,074.02	
6. AUTO VALUE OF EAST LANSING	FLEET REPAIR PARTS 2018	87.27	
	FLEET REPAIR PARTS 2019	20.94	
	FLEET REPAIR PARTS 2019	5.34	
	TOTAL	113.55	
7. AVI SYSTEMS INC	BROADCAST PIX 2018-19 SUPPORT RENEWAL	2,471.00	
	BROADCAST PIX 2018-19 SUPPORT RENEWAL	4,941.00	
	TOTAL	7,412.00	
8. AYLES TREE SERVICE INC	REMOVE 6 HAZARDOUS TREES ALONG CEN PARK DR WEST OF	1,600.00	
9. BARBARA JACKSON	REFUND OVERPM'T AMBULANCE FEE	109.61	
10. BARYAMES CLEANERS	STANDING PO FOR UNIFORM CLEANING	57.50	
11. BOBCAT OF LANSING	MISC PARTS	374.25	
	MISC PARTS	69.03	
	MISC PARTS	33.85	
	TOTAL	477.13	
12. BSN SPORTS	ROOKIE BASKETBALLS - HASLETT	222.85	
13. CAMCA	ANNUAL DUES & LUNCHEON	35.00	
14. CAROL ANN GIACIN	ELECTION INSPECTOR	189.75	
15. CATHERINE ADAMS	REIMBURSEMENT FOR MILEAGE - DEC	40.06	
16. CELEBRATION CINEMA	HOMTV GOLDEN TAPE AWARDS & INTERN APPRECIATION	1,728.00	
17. CHRIS BUCK	REIMBURSEMENT FOR MILEAGE	94.45	
18. CINTAS CORPORATION #725	MECHANICS UNIFORMS 2019	40.13	
19. CITY OF EAST LANSING	MEP 4TH QUARTER 2018	52,504.94	
	SHARED ASSESSOR SERVICES	5,427.58	
	TOTAL	57,932.52	

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Vendor Name	Description	Amount	Check #
20. COMCAST	MONTHLY SERVICE	161.85	
	MONTHLY SERVICE	7.46	
	TOTAL	169.31	
21. CONSUMERS ENERGY	MONTHLY SERVICE	17.08	
22. CURTIS SQUIRES	REIMBURSEMENT FOR MILEAGE - NOV/DEC	42.51	
23. DANIELLE HUGHES	REIMBURSEMENT FOR MILEAGE - DEC	8.72	
24. DBI	MISC SUPPLIES	37.94	
	MISC SUPPLIES	11.46	
	MISC OFFICE SUPPLIES	56.72	
	BINDER	5.37	
	HIGHLIGHTER	5.88	
	TOTAL	117.37	
25. DOG WASTE DEPOT	DEPOT-007 DOG WASTE STATION W/ ROLL BAG	255.98	
26. FAHEY SCHULTZ BURZYCH RHODES PLC	LEGAL FEES	840.00	
	LEGAL FEES	2,656.00	
	LEGAL FEES	6,372.00	
	LEGAL FEES	5,661.50	
	LEGAL FEES	525.00	
	LEGAL FEES	780.00	
	LEGAL FEES	40.00	
	LEGAL FEES	360.00	
	LEGAL FEES	100.00	
	LEGAL FEES	440.00	
	LEGAL FEES	60.00	
	LEGAL FEES	1,860.00	
	LEGAL FEES	47.87	
	LEGAL FEES	1,096.22	
	LEGAL FEES	269.27	
	LEGAL FEES	71.80	
	LEGAL FEES	170.00	
	LEGAL FEES	33.45	
	LEGAL FEES	741.98	
	LEGAL FEES	496.65	
	LEGAL FEES	478.70	
	LEGAL FEES	1,594.06	
	TOTAL	24,694.50	
27. FIRST AMERICAN ADMINISTRATORS	EYEMED VISION INSURANCE - JAN 2019	179.05	
28. FIRST COMMUNICATIONS	MONTHLY SERVICE	13.86	
	MONTHLY SERVICE	904.20	
	TOTAL	918.06	
29. FISHBECK, THOMPSON, CARR & HUBER	PROFESSIONAL SERVICES	282.00	
	PROFESSIONAL SERVICES WDV18-15	1,278.60	
	TOTAL	1,560.60	
30. FORESIGHT GROUP	WATER BILL MAILING 12/5	222.10	
	WATER BILL MAILING & POSTAGE 12/28	658.97	
	TOTAL	881.07	
31. GALLAGHER BENEFIT SERVICES, INC	MONTHLY CONSULTING FEE - JAN 2019	2,765.52	

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Vendor Name	Description	Amount	Check #
32. GRANGER	ACCT #2509750 SERVICE - JAN	76.00	
	ACCT#1106100 SERVICE - JAN	111.00	
	ACCT#1106200 SERVICE - JAN	128.51	
	ACCT #1106300 SERVICE - JAN	70.00	
	ACCT #17349880 SERVICE - JAN	17.50	
	ACCT#17334070 SERVICE - JAN	87.00	
	TOTAL	490.01	
33. H & R	REFUND OVERPM'T FALSE ALARM FEE	75.00	
34. HASLETT ANIMAL HOSPITAL	YUKON	19.76	
35. INGHAM COUNTY	JAN - SEPT OPTIMAN FEE	4,724.07	
36. INGHAM COUNTY HEALTH DEPT	TEMP FOOD LICENSE - PANCAKE BREAKFAST	195.00	
37. IZONE	FOUR INTERPRETATIVE SIGNS WITH PEDESTAL MOUNTS	1,820.46	
38. KCI	PERSONAL PROPERTY STATEMENT MAILING	607.01	
39. KEYSTONE PRINTING GROUP	BUSINESS CARDS	114.85	
	BUSINESS CARDS	271.07	
	TOTAL	385.92	
40. KIT RICH	REIMBURSEMENT FOR MILEAGE - DEC	77.94	
41. LAKEVIEW APARTMENTS	EMERG CRC PAYM'T TO AVOID EVICTION	320.00	99832
42. LANSING UNIFORM COMPANY	STANDING PO FOR UNIFORMS	709.40	
	STANDING PO FOR UNIFORMS	219.80	
	TOTAL	929.20	
43. LEAP INC	LARGE MUNICIPALITY MEMBERSHIP 2019	15,000.00	
44. MADISON NATIONAL LIFE INS CO	EMPLOYEE LIFE INSURANCE FOR JANUARY	3,112.24	99818
45. MAULDON BROTHERS CONSTRUCTION LLC	GRAND RIVER/SIRHAL-JODON WATER MAIN 2018	11,830.80	
46. MEDICAL MANAGEMENT SYSTEMS OF	AMBULANCE BILLING SERVICE	7,537.75	
47. MERIDIAN COMMUNITY BAND	MUSICAL PERFORMANCES FOR THE COMMUNITY AT LARGE - 2	1,700.00	
48. MERIDIAN TOWNSHIP	TRANSFER FOR FLEX CHECKING P/R 1/18/19	870.23	
49. MI ASSOC OF CHIEFS OF POLICE	ACCREDITATION FEE	2,700.00	
50. MICHIGAN ASSOC OF MUNICIPAL CLERKS	2019 MEMBERSHIP D. DREYFUS/B. CWIERTNIEWICZ	30.00	
51. MICHIGAN RECREATION & PARKS ASSOC.	ANNUAL CONFERENCE	2,935.00	
	ANNUAL CONFERENCE	570.00	
	TOTAL	3,505.00	
52. MILLER, JOHNSON, SNELL AND	GENERAL LABOR & EMPLOYMENT	333.12	
53. MOORE MEDICAL LLC	MEDICAL SUPPLIES	89.00	
54. MSU VETERINARY MEDICAL CENTER	YUKON	1,143.12	
55. MUNICIPAL ADVISORY COUNCIL OF MICH	ANNUAL MUNICIPAL ACCESS TO MAC OF MI WEB SITE/DEBT	100.00	
56. NATIONAL RESEARCH CENTER INC	2018 CITIZEN SURVEY	5,085.00	

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57. NETWORKFLEET, INC	SERVICE - JAN	1,591.80	
	SERVICE - DEC 2018	494.91	
	TOTAL	2,086.71	
58. OKEMOS MARATHON	TOW 05 PONTIAC	110.00	
	TOWING 2018	85.00	
	TOWING 2018	100.00	
	TOWING 2018	119.00	
	TOWING 2018	194.00	
	TOTAL	608.00	
59. OKEMOS PUBLIC SCHOOLS	STAFF HOLIDAY RECOGNITION	88.00	
60. OSI RESTAURANT PARTNERS	REFUND OVERPM'T FALSE ALARM FEE	25.00	
61. PAYNE ROSSO	RESTROOM PARTIONS TOWER REC	720.00	
62. PECKHAM	JANITORIAL SERVICES PSB, HARRIS ,MB,SC 2018	6,391.99	
63. POSTMASTER	POSTAGE FOR CYCLE 7 BILLS	304.94	99833
64. PRINT MAKERS SERVICE INC	KIP 860 PRINTER MAINTENANCE	20.84	
65. PRINTING SYSTEMS INC	ENVELOPES FOR 1099M & 1099R	33.02	
	ELECTION FORMS & SUPPLIES NOV 2018	29.20	
	TOTAL	62.22	
66. PROFESSIONAL SERVICES INDUSTRIES	TESTING FOR CONCREDT FOR PATHWAY	6,500.00	
67. PROGRESSIVE AE	2018 LAKE LANSING WATERSHED MANAGEMENT	3,862.50	
68. PRO-TECH MECHANICAL SERVICES	LOW WATER CUT OFF 120 VOLT - PSB	450.93	
69. PRO-TECH SALES	1 BALLISTIC VEST (DUTY)	834.00	
70. RAFT	** 2019`RAFT MEMBERSHIP	1,400.00	
71. RECLAIMED BY DESIGN	2019 MONTHLY OPERATION OF RECYCLING CENTER	2,000.00	
72. RONALD RAU	BOOT REIMBURSEMENT	125.00	
73. S.V.C.I.C.C.	2019 MEMBERSHIP-R. RAU & J. HECKAMAN	30.00	
74. SAFETY KLEEN	DISPOSAL OF SOLVENT, OIL, FILTERS, ETC	248.00	
75. SHOWROOM SHINE	POLICE VEHCAL WASHES	540.00	
76. SOCIAL NEWS DESK INC	ANNUAL LICENSE TO SOCIAL NEWS DESK SOFTWARE	2,665.00	
77. SPARROW CARES	4TH QURATER BILLING -2018	950.00	
78. SPARROW OCCUPATIONAL	PROFESSIONAL SERVICES	72.00	
	PROFESSIONAL SERVICES	43.00	
	TOTAL	115.00	
79. STATE OF MICHIGAN	PRESORT MAIL FOR TAX BILLS	5,171.54	99819
80. SVCICC	2019 MADCAD USER GROUP FEE	265.00	
81. SWAGIT PRODUCTIONS, LLC	CONTRACTUAL SERVICE FOR HOMTV VIDEO HOSTING LIVE S	3,462.00	
82. T MOBILE	PHONE PLAN FOR NETWORK TESTING	28.34	
83. TARGET SOLUTIONS	** 2019 RENWAL TARGET SOLUTIONS SUBSCRIPTION	3,941.00	

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84. THE HUNDRED CLUB OF GREATER LANSING	2019 MEMBERSHIP - MIKE HAMEL	100.00	
85. THE POLACK CORPORATION	CONTRACT 12/10/2018 TO 01/09/2019	894.54	
	CONTRACT 12/10/2018 TO 01/09/2019	383.38	
	TOTAL	1,277.92	
86. U.S. BANK EQUIPMENT FINANCE	CONTRACT	1,543.55	
87. USA TODAY NETWORK	LEGAL NOTICES	956.75	
88. VARIPRO BENEFIT ADMINISTRATORS	FLEX ADMINISTRATION 01/19	175.00	
89. ZOLL DATA SYSTEMS INC	ZOLL DATA SERVICES FROM 1/1-12/31/19	2,490.00	
90. ZOLL MEDICAL CORP	** 2019 MAINTENANCE CONTRACT HEART MONITORS ZOLL	1,275.00	
	2019 3RD PAYMENT FOR ZOLL HEART MONITORS	28,624.94	
	ZOLL EKG SUPPLIES	59.95	
	TOTAL	29,959.89	
TOTAL - ALL VENDORS		247,012.40	

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Vendor Name	Description	Amount	Check #
1. AUTO VALUE OF EAST LANSING	REPLACEMENT - RUBBER SHEET	57.18	
2. CITY OF EAST LANSING	SEWER OPERATIONS BILLING JULY THRU DEC 2018	1,478,155.00	
	OPERATING & INTERCONNECT - JAN	258,171.25	
	SEWER OPERATIONS - JAN 2019	246,359.17	
	TOTAL	1,982,685.42	
3. CUMMINS BRIDGEWAY LLC	MAIN LIFT GENERATOR REPAIRS	3,205.76	
4. FERGUSON WATERWORKS #3386	WATER SYSTEM REPAIR PARTS OPEN FALL 2018	218.50	
	WATER SYSTEM REPAIR PARTS OPEN FALL 2018	1,632.75	
	WATER SYSTEM REPAIR PARTS OPEN FALL 2018	2,778.92	
	5/8X3/4 T- 10 METTERS	1,292.00	
	LF 5/8 X3/4 METER V4 R9001	22,135.00	
	WATER SYSTEM REPAIR PARTS OPEN FALL 2018	198.67	
	WATER SYSTEM REPAIR PARTS 2019	138.01	
	TOTAL	28,393.85	
5. FIRST AMERICAN ADMINISTRATORS	VISION INSURANCE - JAN 2019	22.95	
6. GALLAGHER BENEFIT SERVICES, INC	MONTHLY CONSULTING FEE - JAN 2019	484.48	
7. GLOBAL INDUSTRIAL	SELF DUMPING HOPPER	1,781.18	
8. KIM-PARK, SANG JIN	REFUND OVERPM'T ON ACCOUNT	135.07	
9. LAYNE INLINER, LLC	SANITARY SWR INTERCEPTOR REHAB 2018	207,900.00	
10. LIBERTY TITLE AGENCY	REFUND OVERP'MT OF FINAL #REYE-006425-0000-01	92.98	
11. MADISON NATIONAL LIFE INS CO	EMPLOYEE LIFE INSURANCE - JANUARY	360.46	27571
12. MICHIGAN WATER ENVIRONMENT	EXPO & OPERATORS DAY 2019	1,100.00	
13. PCN NETWORK	REFUND OVERPM'T FINAL #SOPH-002690-0000-02	235.49	
14. SME	PROFESSIONAL SERVICES	610.25	
15. TRI TITLE AGENCY LLC	REFUND OVERPM'T FINAL #COMA-004420-0000-01	200.28	
	REFUND OVERPM'T FINAL #COMA-004482-0000-03	216.47	
	REFUND OVERPM'T FINAL #ALGQ-005023-0000-02	211.94	
	TOTAL	628.69	
TOTAL - ALL VENDORS		2,227,693.76	

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Vendor Name	Description	Amount	Check #
1. ADAM & DARI PLOTNICK	REFUND DEC BOARD OF REVIEW	677.38	12501
2. CAPITAL AREA DISTRICT LIBRARY	2018 WINTER TAX COLLECTION	1,015,932.23	12483
3. CAPITAL REGION AIRPORT AUTHORITY	2018 WINTER TAX COLLECTION	455,198.41	12487
4. CATA	2018 WINTER TAX COLLECTION	1,958,300.84	12484
5. CORELOGIC TAX SERVICES LLC	REFUND #33-02-02-09-276-059/2073 LAC DU MONT	1,048.54	12486
	REFUND OVERPM'T ON 13 PARCELS	19,661.77	12485
	TOTAL	<u>20,710.31</u>	
6. DAVID KAUFMAN	REFUND OVERPM'T WINTER TAX #33-02-02-03-258-030	36.00	12493
7. EAST LANSING PUBLIC SCHOOLS	2018 SUMMER TAX COLLECTION	3,314.91	12488
8. HASLETT PUBLIC SCHOOLS	2018 SUMMER/WINTER TAX COLLECTION	1,047,380.81	12489
9. INGHAM COUNTY LAND BANK	WINTER 2018 CAPTURE #33-02-02-03-403-011/6198 COLU	2,061.53	12491
10. INGHAM COUNTY TREASURER	PRE DENIAL INTEREST REMITTANCE - 2018	6.21	12499
11. INGHAM COUNTY TREASURER-BROWNFIELD	WINTER 2018 CAPTURE #33-02-02-25-276-003/GRAND RIV	19.05	12492
12. INGHAM INTERMEDIATE SCHOOL	2018 WINTER TAX COLLECTION	67,962.08	12490
13. LANSING COMMUNITY COLLEGE	2018 WINTER TAX COLLECTION	2,479,437.01	12494
14. MICHIGAN DEPARTMENT OF TREASURY	PRE DENIAL INTEREST REMITTANCE 2018	16.95	12500
15. OKEMOS PUBLIC SCHOOLS	2018 SUMMER/WINTER TAX COLLECTION	2,178,875.19	12495
16. STATE OF MICHIGAN	TAX REVERTED 2018 WINTER #33-02-02-03-403-011	504.45	12496
	ENDING SOR REGISTRATION 12/31/18	90.00	
	TOTAL	<u>594.45</u>	
17. UNISOURCE NATIONAL LENDER SERVICES	REFUND OVERPM'T WINTER TAX #33-02-02-26-101-006	18.96	12497
18. WILLIAMSTON SCHOOLS	2018 SUMMER/WINTER TAX COLLECTION	58,359.67	12498
TOTAL - ALL VENDORS		9,288,901.99	

Credit Card Charges from Jan 3rd to Jan 17th

Posting Date	Merchant Name	Amount	Name
2019/01/16	4IMPRINT	\$435.88	DARCIE WEIGAND
2019/01/15	AC&E RENTALS INC	\$23.50	DAN PALACIOS
2019/01/08	ALRO STEEL CORP	\$15.39	ROBERT STACY
2019/01/14	AMAZON.COM*MB0EP8EW1	\$10.99	MICHELLE PRINZ
2019/01/15	AMAZON.COM*MB6G421C1	\$5.79	MICHELLE PRINZ
2019/01/15	AMAZON.COM*MB7OV7L62	\$13.66	MICHELLE PRINZ
2019/01/15	AMAZON.COM*MB7Q84PL0	\$44.56	MICHELLE PRINZ
2019/01/07	AMZN MKTP US*M25NB89L2	\$58.35	MICHELLE PRINZ
2019/01/09	AMZN MKTP US*MB0JS3NT1	\$26.94	MICHELLE PRINZ
2019/01/14	AMZN MKTP US*MB10K3A91	\$12.95	KRISTI SCHAEDING
2019/01/17	AMZN MKTP US*MB1X16GJ1	\$28.95	KRISTI SCHAEDING
2019/01/16	AMZN MKTP US*MB4785ZH2	\$107.88	STEPHEN GEBES
2019/01/11	AMZN MKTP US*MB7VT3T80	\$126.00	ROBERT MACKENZIE
2019/01/14	AMZN MKTP US*MB9YL5AW0	\$9.95	MICHELLE PRINZ
2019/01/07	APT US&C	\$349.00	PHIL DESCHAIINE
2019/01/08	ASFPM MADISON WI	\$160.00	YOUNES ISHRAIDI
2019/01/04	AUTOZONE 4377	(\$9.99)	JIM HANSEN
2019/01/04	AUTOZONE 4377	\$9.99	JIM HANSEN
2019/01/04	AUTOZONE 4377	\$8.99	JIM HANSEN
2019/01/14	AWWA.ORG	\$218.00	DENISE GREEN
2019/01/08	BEST BUY 00004168	\$59.98	BENJAMIN MAKULSKI
2019/01/17	BIGGBY COFFEE #121	\$20.13	BRAD BACH
2019/01/14	CITY OF E LANSING COMM	\$50.00	DEBORAH GUTHRIE
2019/01/17	COMCAST	\$149.85	STEPHEN GEBES
2019/01/09	COMPLETE BATTERY SOURCE	\$84.91	TYLER KENNEL
2019/01/03	COMPLETE BATTERY SOURCE	\$339.32	STEPHEN GEBES
2019/01/03	COMPLETE BATTERY SOURCE	\$13.33	JAY GRAHAM
2019/01/15	COMPLETE BATTERY SOURCE	\$25.46	TOM OXENDER
2019/01/07	COMPLETE BATTERY SOURCE	\$39.98	WILLIAM PRIESE
2019/01/11	CORAL GABLES OF EAST LANS	\$43.15	FRANK L WALSH
2019/01/08	COSTCO WHSE#1277	\$128.89	MICHAEL DEVLIN
2019/01/09	CROWN AWARDS INC	\$334.84	DARCIE WEIGAND
2019/01/15	CROWN AWARDS INC	\$169.14	ANDREA SMILEY
2019/01/16	CROWN AWARDS INC	\$37.44	ANDREA SMILEY
2019/01/10	DRI*FLICKR	\$52.99	BENJAMIN MAKULSKI
2019/01/15	EIG*EASTSIDESOCCERLEAGUE.	\$194.44	MICHAEL DEVLIN
2019/01/07	ELECTRICAL TERMINAL SE	\$229.76	TODD FRANK
2019/01/07	ELECTRICAL TERMINAL SE	\$95.08	TODD FRANK
2019/01/09	ELECTRICAL TERMINAL SE	\$47.54	TODD FRANK
2019/01/10	ELECTRICAL TERMINAL SE	\$40.28	TODD FRANK
2019/01/15	EXTREMETACTICALDYNAMICS.C	(\$1,012.39)	DENNIS ANTONE
2019/01/04	FACEBK DUKEFHN862	\$15.35	DARCIE WEIGAND
2019/01/10	FBI NATIONAL ACADEMY ASSO	\$105.00	KEN PLAGA
2019/01/17	FEDEXOFFICE 00004069	\$36.50	MATT FOREMAN
2019/01/17	FORESIGHT GROUP INC	\$171.40	WILLIAM PRIESE
2019/01/04	FULTON ELECTRONIC SUPP	\$99.73	STEPHEN GEBES
2019/01/03	HASLETT TRUE VALUE HARDW	\$95.62	MATTHEW WALTERS
2019/01/03	HASLETT TRUE VALUE HARDW	\$10.98	MATTHEW WALTERS
2019/01/11	HASLETT TRUE VALUE HARDW	\$14.37	LAWRENCE BOBB
2019/01/15	HASLETT TRUE VALUE HARDW	\$22.99	TAVIS MILLEROV
2019/01/11	ID CARDS INSTANTCARD	\$50.00	CAROL HASSE
2019/01/11	KROGER #793	\$6.35	ANDREA SMILEY
2019/01/08	LA POLICE GEAR INC	\$124.99	JOHN HECKAMAN

2019/01/08	LANGUAGE LINE	\$53.83	KRISTI SCHAEING
2019/01/17	LEXISNEXIS RISK SOL EPIC	\$50.00	KRISTI SCHAEING
2019/01/15	MBS DIRECT	(\$7.17)	SCOTT DAWSON
2019/01/15	MBS DIRECT	\$126.62	SCOTT DAWSON
2019/01/14	MCDONALD'S F7650	\$6.87	TAVIS MILLEROV
2019/01/09	MEIJER #253	\$17.96	MICHAEL DEVLIN
2019/01/14	MEIJER INC #025 Q01	\$46.96	MIKE ELLIS
2019/01/14	MEIJER INC #025 Q01	\$14.19	CATHERINE ADAMS
2019/01/09	MENARDS LANSING SOUTH MI	\$79.98	MATT FOREMAN
2019/01/08	MICHIGAN ASSOC OF CHIEFS	\$25.00	SCOTT DAWSON
2019/01/11	MICHIGAN CAT NOVI CORP	\$211.19	TODD FRANK
2019/01/03	MICHIGAN METER #3373	\$202.80	CHAD HOUCK
2019/01/10	MICHIGAN MUNICIPAL LEAGUE	\$250.00	DEREK PERRY
2019/01/03	MICHIGAN TOWNSHIPS ASS	\$349.00	DEREK PERRY
2019/01/07	MICHIGAN TOWNSHIPS ASS	\$178.00	MICHELLE PRINZ
2019/01/07	MICHIGAN TOWNSHIPS ASS	\$1,047.00	MICHELLE PRINZ
2019/01/09	MICHIGAN TOWNSHIPS ASS	\$89.00	MICHELLE PRINZ
2019/01/09	MOORE MEDICAL LLC	\$104.90	KRISTI SCHAEING
2019/01/14	MR QUICK - E APPLE	\$7.19	TAVIS MILLEROV
2019/01/14	MSU PAYMENTS	\$90.00	ANDREA SMILEY
2019/01/17	MSU PAYMENTS	\$80.00	ANDREA SMILEY
2019/01/03	MUNIWEB	\$60.00	SCOTT DAWSON
2019/01/04	NASSCO INC	(\$114.29)	DENISE GREEN
2019/01/16	NATIOAL ASSOCIATION OF	\$175.00	ANDREA SMILEY
2019/01/14	OFFICEMAX/OFFICEDEPT#3379	\$32.97	MICHAEL DEVLIN
2019/01/14	OFFICEMAX/OFFICEDEPT#3379	\$33.96	MICHAEL DEVLIN
2019/01/04	POLICE EXECUTIVE RESEARCH	\$200.00	KEN PLAGA
2019/01/04	PRO CLEAN	\$16.50	ANDREA SMILEY
2019/01/09	QUALITY DAIRY 31280027	\$36.16	DARCIE WEIGAND
2019/01/04	QUALITY TIRE	\$36.00	TODD FRANK
2019/01/04	QUALITY TIRE	\$239.96	TODD FRANK
2019/01/04	ROWERDINK INC.	\$97.50	JIM HANSEN
2019/01/09	ROWERDINK INC.	\$24.26	JIM HANSEN
2019/01/15	ROWERDINK INC.	\$87.78	JIM HANSEN
2019/01/09	SIMSUSHARE.COM	\$74.95	WILLIAM PRIESE
2019/01/17	SMEMSIC	\$50.00	WILLIAM PRIESE
2019/01/16	SMK*SURVEYMONKEY.COM	\$336.00	DENISE GREEN
2019/01/09	SOARING EAGLE HOTEL	\$294.12	DENISE GREEN
2019/01/17	SOLDANS FEEDS & PET S	\$20.98	LAWRENCE BOBB
2019/01/17	SOLDANS FEEDS & PET S	\$11.58	LAWRENCE BOBB
2019/01/07	SOLDANS FEEDS & PET S	\$10.74	CATHERINE ADAMS
2019/01/14	SOLDANS FEEDS & PET S	\$67.97	CATHERINE ADAMS
2019/01/14	SOLDANS FEEDS & PET S	\$10.74	CATHERINE ADAMS
2019/01/15	STUDENT BOOK STORE	\$267.01	SCOTT DAWSON
2019/01/16	STUDENT BOOK STORE	(\$15.11)	SCOTT DAWSON
2019/01/11	SUMMIT SPORTS	\$102.00	CATHERINE ADAMS
2019/01/04	THE HOME DEPOT #2723	\$38.55	MATTHEW WALTERS
2019/01/11	THE HOME DEPOT #2723	\$8.82	LAWRENCE BOBB
2019/01/17	THE HOME DEPOT #2723	\$11.24	LAWRENCE BOBB
2019/01/10	THE HOME DEPOT #2723	\$14.58	DAN PALACIOS
2019/01/16	THE HOME DEPOT #2723	\$65.96	DAN PALACIOS
2019/01/11	THE HOME DEPOT #2723	\$1.18	MATT FOREMAN
2019/01/14	THE HOME DEPOT #2723	\$0.93	MATT FOREMAN
2019/01/17	THE HOME DEPOT #2723	\$22.54	MATT FOREMAN
2019/01/16	THE HOME DEPOT #2723	\$43.95	WILLIAM PRIESE

2019/01/14	TRACTOR SUPPLY #1149	\$15.00	TYLER KENNEL
2019/01/10	VISTAPR*VISTAPRINT.COM	(\$1.78)	DARCIE WEIGAND
2019/01/09	WAL-MART #2866	\$102.39	MATTHEW WALTERS
2019/01/11	WAL-MART #2866	\$14.85	CATHERINE ADAMS
2019/01/07	WEST MARINE #184	\$9.48	KENNITH PHINNEY
2019/01/11	WWW.VISTAPRINT.COM	\$111.85	JANE GREENWAY
2019/01/07	ZORO TOOLS INC	\$149.00	WILLIAM PRIESE
<hr/> TOTAL		\$9,342.82	

ACH Transactions

Date	Payee	Amount	Purpose
01/08/19	Blue Care Network	9,806.65	Employee Health Insurance
01/10/19	Delta Dental	2,379.10	Employee Dental Insurance
01/10/19	Health Equity	51,368.26	Employee Health Savings
01/15/19	Blue Care Network	35,877.83	Employee Health Insurance
01/17/19	Elan	38,409.40	Credit Card Charges - Dec
01/17/19	Meridian Township	609.90	Water & Sewer Bills
01/18/19	ICMA	54,933.65	Payroll Deductions 1/18/19 Payroll
01/18/19	IRS	97,096.56	Payroll Taxes 1/18/19 Payroll
01/18/19	Various Financial Institutions	<u>260,675.92</u>	Direct Deposit 01/18/19
	Total ACH Payments	<u><u>551,157.27</u></u>	



9.D.

To: Township Board Members

**From: Derek N. Perry, Assistant Township Manager
Director of Public Works & Engineering**

**Younes Ishraidi, P.E.
Chief Engineer**

Date: January 22, 2018

**Re: Georgetown #3 Public Streetlighting Improvement
Special Assessment District #425 - Resolution #5**

A request was received from the residents for installation and maintenance of streetlights in Georgetown #3. The plan was for twenty one (21) streetlights, traditional fixture with cut-off, and black standard pole, to be installed and maintained along Giesboro Lane & Kalorama Way (as shown on the attached map).

The attached Georgetown #3 Public Streetlighting Improvements Special Assessment District #425 - Resolution #5 approves the special assessment roll and orders the amount to be paid and collected. Public hearings were held on July 18, 2017, and on January 8, 2019.

The assessments are:

\$6,747.36	(\$122.68/lot)	First Year Cost
\$3,298.68	(\$59.98/lot)	Annually Thereafter (Subject to Adjustment)

Proposed Motion:

“Move to approve the Georgetown #3 Public Streetlighting Improvements Special Assessment District #425 - Resolution #5, which approves the final special assessment roll, adopts the amount of \$6,747.36 as the first year assessment and the amount of \$3,298.68 (subject to adjustment) as the annual assessment thereafter.

Attachment

**GEORGETOWN #3 PUBLIC STREETLIGHTING IMPROVEMENTS
SPECIAL ASSESSMENT DISTRICT #425**

RESOLUTION NO. 5

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held in the Meridian Municipal Building, 5151 Marsh Road, Okemos, Michigan 48864-1198, (517) 853-4000, on Tuesday, January 22, 2019 at 6:00 p.m.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____
and supported by _____.

WHEREAS, The Township Board, on August 1, 2017 adopted a resolution approving the Georgetown #3 Public Streetlighting Improvements Special Assessment District #425 for installation, operation and maintenance of certain public streetlighting improvements along Giesboro Lane & Kalorama Way; and

WHEREAS, pursuant to due notice to all record owners or parties in interest in, this Board did meet on January 8, 2019 at 6:00 p.m. at the Meridian Municipal Building, in the Township of Meridian for the purpose of reviewing the special assessment roll and hearing any objections thereto for the Georgetown #3 Public Streetlighting Improvements Special Assessment District #425, and

WHEREAS, at the time and place designated for said meeting, the meeting was duly called to order and the Supervisor announced the opening of the hearing for objections to the special assessment roll prepared by the Township Supervisor and on file with the Township Clerk, said roll assessing the cost of the Georgetown #3 Public Streetlighting Improvements Special Assessment District #425 against benefiting properties; and

WHEREAS, the Township Board desires to confirm the special assessment roll.

NOW, THEREFORE, BE IT RESOLVED by the Township Board of the Charter Township of Meridian, Ingham County, Michigan, as follows:

1. The Township Board does hereby determine that said special assessments are in proportion to the benefits to be derived from said project.
2. The Township Board does hereby designate the special assessment project as "Georgetown #3 Public Streetlighting Improvements Special Assessment District #425".

**Georgetown #3 Public Streetlighting Improvements
Special Assessment District #425
Resolution #5
Page 2**

3. Said special assessment roll shall be designated as "Georgetown #3 Public Streetlighting Improvements Special Assessment District #425 Special Assessment Roll", and the district against which it is assessed shall be designated "Georgetown #3 Public Streetlighting Improvements Special Assessment District #425". The Georgetown #3 Public Streetlighting Improvements Special Assessment District #425 Special Assessment Roll in the final amount of \$6,747.36 (\$122.68/lot) First Year Cost and \$3,298.68 (\$59.98/lot) Annually Thereafter (subject to increases) as prepared and reported to the Township Board by the Supervisor, a copy of which is attached hereto, is hereby adopted and confirmed and the Township Clerk is hereby directed to endorse thereon this date of confirmation.
4. That the Georgetown #3 Public Streetlighting Improvements Special Assessment District #425 Special Assessment Roll is hereby ordered filed with the Township Treasurer for spreading annually on the winter tax roll.
5. The assessments made in said special assessment roll are hereby ordered and directed to be collected annually. The Township Clerk shall deliver said special assessment roll to the Township Treasurer with the proper warrant attached, commanding the Treasurer to collect the assessments therein in accordance with the direction of the Township Board with respect thereto, and the Treasurer is authorized and directed to collect the amounts assessed as they become due pursuant to the terms of this resolution and the provisions of the applicable statutes of the State of Michigan.

YEAS: _____

NAYS: _____

Resolution declared adopted.

STATE OF MICHIGAN)

)ss.

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Charter Township of Meridian, Ingham County, **DO HEREBY CERTIFY** that the foregoing is a true and complete copy of the proceedings taken by the Township Board at a regular meeting held on Tuesday, January 22, 2019.

Brett Dreyfus, Township Clerk

GEORGETOWN #3 PUBLIC STREETLIGHTING IMPROVEMENT SAD #425

Parcel #	Parcel Address	Property Owner	Owner Address	City	State	Zip	First Year		Annual Cost
							Cost	Thereafter	
3302-02-14-351-016	5055 Giesboro Lane	Kamlesh B & Devi A Bandanadham	5055 Giesboro Lane	Okemos	MI	48864	\$122.68	\$59.98	
3302-02-14-351-017	5051 Giesboro Lane	Jayant & Ramandeep Mudgal	5051 Giesboro Lane	Okemos	MI	48864	\$122.68	\$59.98	
3302-02-14-351-018	5045 Giesboro Lane	Rahul Kohli & Seema Chhabra	5045 Giesboro Lane	Okemos	MI	48864	\$122.68	\$59.98	
3302-02-14-351-019	5037 Giesboro Lane	Vakatvenu Madhavrao Uppluluri & Sita Lavanya Gudipati	5037 Giesboro Lane	Okemos	MI	48864	\$122.68	\$59.98	
3302-02-14-351-020	1410 Kalorama Way	Dirt Werx Excavating, LLC	13937 Webster Rd, Ste A	Bath	MI	48808	\$122.68	\$59.98	
3302-02-14-351-021	1416 Kalorama Way	KBBV, LLC	4665 Dobie Rd, Ste 130	Okemos	MI	48864	\$122.68	\$59.98	
3302-02-14-351-022	1424 Kalorama Way	Jim Giguere Builders, Inc.	6200 Pine Hollow Dr, Ste 100	East Lansing	MI	48823	\$122.68	\$59.98	
3302-02-14-351-023	1430 Kalorama Way	Weijian & Min Wang	1430 Kalorama Way	Okemos	MI	48864	\$122.68	\$59.98	
3302-02-14-351-024	1436 Kalorama Way	Amit Vashisht & Hitika Puri	1436 Kalorama Way	Okemos	MI	48864	\$122.68	\$59.98	
3302-02-14-351-025	1442 Kalorama Way	Ramesh Balyam & Sobharani Sindavalam	1442 Kalorama Way	Okemos	MI	48864	\$122.68	\$59.98	
3302-02-14-351-026	1450 Kalorama Way	Amit & Ruchi Madan	1450 Kalorama Way	Okemos	MI	48864	\$122.68	\$59.98	
3302-02-14-354-001	5058 Giesboro Lane	Krishma Namburi & Prahima Nuli	5058 Giesboro Lane	Okemos	MI	48864	\$122.68	\$59.98	
3302-02-14-354-002	5050 Giesboro Lane	Jun Hyun & Yan Mi Kim	5050 Giesboro Lane	Okemos	MI	48864	\$122.68	\$59.98	
3302-02-14-354-003	5042 Giesboro Lane	Sangram & Rudrakshi Basantia	5042 Giesboro Lane	Okemos	MI	48864	\$122.68	\$59.98	
3302-02-14-354-004	5034 Giesboro Lane	Sanjeev Kondal	5034 Giesboro Lane	Okemos	MI	48864	\$122.68	\$59.98	
3302-02-14-354-005	1390 Kalorama Way	Durga Prasad Reddy Yerradla	5138 Madison Ave, Apt C2	Okemos	MI	48864	\$122.68	\$59.98	
3302-02-14-354-006	1384 Kalorama Way	Matthew M & Veronica H Ellison	1384 Kalorama Way	Okemos	MI	48864	\$122.68	\$59.98	
3302-02-14-376-002	1378 Kalorama Way	Mary S Madanu & Anil K Pasala	1378 Kalorama Way	Okemos	MI	48864	\$122.68	\$59.98	
3302-02-14-376-003	1372 Kalorama Way	Christopher H & Cynthia Mackersie	1372 Kalorama Way	Okemos	MI	48864	\$122.68	\$59.98	
3302-02-14-376-004	1366 Kalorama Way	Meng Lam Hong & Meng Yun Taur	5351 Burcham Drive	East Lansing	MI	48823	\$122.68	\$59.98	
3302-02-14-376-005	1360 Kalorama Way	Vineel Kumar Gogineni & Gayathri Kurmapu	1360 Kalorama Way	Okemos	MI	48864	\$122.68	\$59.98	
3302-02-14-376-006	1356 Kalorama Way	Aneel Kumar Chikkudukayala & Bhanu Bommakanti	1356 Kalorama Way	Okemos	MI	48864	\$122.68	\$59.98	
3302-02-14-376-007	1348 Kalorama Way	Harnoor & Avni P Tokhie	1348 Kalorama Way	Okemos	MI	48864	\$122.68	\$59.98	
3302-02-14-376-008	1342 Kalorama Way	Zankhana & Gaurang Patel	1342 Kalorama Way	Okemos	MI	48864	\$122.68	\$59.98	
3302-02-14-376-009	1336 Kalorama Way	Jim Giguere Builders, Inc.	6200 Pine Hollow Dr, Ste 100	Okemos	MI	48864	\$122.68	\$59.98	
3302-02-14-376-010	1330 Kalorama Way	Sachin Duggal & Rita Sharma	1330 Kalorama Way	Okemos	MI	48864	\$122.68	\$59.98	
3302-02-14-376-011	1328 Kalorama Way	Steven M Smith & Lu Song	1328 Kalorama Way	Okemos	MI	48864	\$122.68	\$59.98	
3302-02-14-376-012	1316 Kalorama Way	Angela F & Bryan R Cantlon	1316 Kalorama Way	Okemos	MI	48864	\$122.68	\$59.98	
3302-02-14-376-013	1312 Kalorama Way	Trailokya N & Ranjana Pandit	1312 Kalorama Way	Okemos	MI	48864	\$122.68	\$59.98	
3302-02-14-376-014	1308 Kalorama Way	Deborah A Galvan	1625 S. Warren Road	Ovid	MI	48866	\$122.68	\$59.98	
3302-02-14-376-015	1304 Kalorama Way	Robert J & Jennifer R Zambiasi	1304 Kalorama Way	Okemos	MI	48864	\$122.68	\$59.98	

Parcel #	Parcel Address	Property Owner	Owner Address	City	State	Zip	First Year		Annual Cost
							Cost	Thereafter	
3302-02-14-376-016	1311 Kalorama Way	Chad M. Dutcher	2048 Arbor Meadows Drive	Dewitt	MI	48820	\$122.68	\$59.98	
3302-02-14-376-017	1317 Kalorama Way	Melchora R & Frelon Bartley	1317 Kalorama Way	Okemos	MI	48864	\$122.68	\$59.98	
3302-02-14-376-018	1323 Kalorama Way	Gopalakrishnan Packrisamy & Sangeetha Iiangovan	1323 Kalorama Way	Okemos	MI	48864	\$122.68	\$59.98	
3302-02-14-376-019	1327 Kalorama Way	Chang Liu & Jia Xu	1327 Kalorama Way	Okemos	MI	48864	\$122.68	\$59.98	
3302-02-14-378-001	1333 Kalorama Way	Mukta Sharma & Shiva Shrotriya	1333 Kalorama Way	Okemos	MI	48864	\$122.68	\$59.98	
3302-02-14-378-002	1341 Kalorama Way	Amit Aurora & Anu Sikka	1341 Kalorama Way	Okemos	MI	48864	\$122.68	\$59.98	
3302-02-14-378-003	1347 Kalorama Way	Caleb P & Shuang Li Troyer	4358 Dell Rd, Apt J	Lansing	MI	48911	\$122.68	\$59.98	
3302-02-14-378-004	1353 Kalorama Way	Nageswar & Surapaneni Haritha Yesu	1353 Kalorama Way	Okemos	MI	48864	\$122.68	\$59.98	
3302-02-14-378-005	1359 Kalorama Way	Mojgan Nejad & Babak Saravi	1359 Kalorama Way	Okemos	MI	48864	\$122.68	\$59.98	
3302-02-14-378-006	1363 Kalorama Way	Ling Wang	1363 Kalorama Way	Okemos	MI	48864	\$122.68	\$59.98	
3302-02-14-378-007	1367 Kalorama Way	Jim Giguere Builders, Inc.	6200 Pine Hollow Dr, Ste 100	Okemos	MI	48864	\$122.68	\$59.98	
3302-02-14-378-008	1373 Kalorama Way	Srinivas Parkala	1373 Kalorama Way	Okemos	MI	48864	\$122.68	\$59.98	
3302-02-14-378-009	1379 Kalorama Way	William Luke & Jean O Seward	1379 Kalorama Way	Okemos	MI	48864	\$122.68	\$59.98	
3302-02-14-378-010	1383 Kalorama Way	Magesh Boodhaguru & Uma Vasudha	1383 Kalorama Way	Okemos	MI	48864	\$122.68	\$59.98	
3302-02-14-378-011	1389 Kalorama Way	Purandiran	1389 Kalorama Way	Okemos	MI	48864	\$122.68	\$59.98	
3302-02-14-378-012	1395 Kalorama Way	Suresh K Subedi & Anisha Timilsina	1389 Kalorama Way	Okemos	MI	48864	\$122.68	\$59.98	
3302-02-14-378-013	1403 Kalorama Way	Siva Koti-Reddy & Sumana Vupputri	1395 Kalorama Way	Okemos	MI	48864	\$122.68	\$59.98	
3302-02-14-378-014	1409 Kalorama Way	Niyati Patel	1403 Kalorama Way	Okemos	MI	48864	\$122.68	\$59.98	
3302-02-14-378-015	1415 Kalorama Way	Amrinder & Bhavna Saini	1409 Kalorama Way	Okemos	MI	48864	\$122.68	\$59.98	
3302-02-14-378-016	1423 Kalorama Way	Andrei Verevko & Samar Benthami	1415 Kalorama Way	Okemos	MI	48864	\$122.68	\$59.98	
3302-02-14-378-017	1429 Kalorama Way	Wane G & Lori A Sieloff	1423 Kalorama Way	Okemos	MI	48864	\$122.68	\$59.98	
3302-02-14-378-018	1435 Kalorama Way	Chikka N Krishnamurt & Subhashini Mahalingappa	1429 Kalorama Way	Okemos	MI	48864	\$122.68	\$59.98	
3302-02-14-378-019	1441 Kalorama Way	Param C & Jaya Aralikatti	1435 Kalorama Way	Okemos	MI	48864	\$122.68	\$59.98	
3302-02-14-378-020	1449 Kalorama Way	Vinoj R Bethelli	1441 Kalorama Way	Okemos	MI	48864	\$122.68	\$59.98	
		Eyde Ltd Fam Ptrshp, L&G	P.O. Box 4218	East Lansing	MI	48826	\$122.68	\$59.98	



9.E.

To: Township Board Members

From: Derek N. Perry, Assistant Township Manager
Director of Public Works & Engineering
Younes Ishraidi, P.E., Chief Engineer

Date: January 22, 2019

Re: Georgetown #4 Public Streetlighting Improvement
Special Assessment District #427 - Resolution #3

A request was received from the property owners of Georgetown #4 for installation and maintenance of streetlights in Georgetown #4. The proposed plan is for eight (8) streetlights, Traditional fixtures with cut-off, and black standard poles, to be installed and maintained along Chaggal Lane (see attached map).

A public hearing was held on January 8, 2019.

Resolution #3 approves the construction of the public improvement and to defray the cost by special assessment, approves the estimate of cost, and determines the special assessment district.

Proposed Motion:

“Move to approve Georgetown #4 Public Streetlighting Improvement Special Assessment District #427- Resolution #3, which approves the construction of the public improvement, the estimate of cost, and defraying the cost by special assessment; determines the special assessment district and directs the making of an assessment roll.”

Attachments

**GEORGETOWN #4 PUBLIC STREETLIGHTING IMPROVEMENT
SPECIAL ASSESSMENT DISTRICT NO. 427**

RESOLUTION NO.3

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held in the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, MI 48864-1198, Phone (517) 853-4000 on Tuesday, January 22, 2019, at 6:00 p.m.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____

and supported by _____.

WHEREAS, The Township Board, pursuant to the provisions of Act 188, Public Acts of Michigan, 1954, as amended, did on December 4, 2018, adopt a resolution tentatively approving the installation, operation and maintenance of certain public streetlighting improvements along Chaggal Way, and the establishment of a special assessment district for the purpose of paying the cost thereof, which special assessment district is more specifically hereinafter described; and

WHEREAS, the Township Board did meet on January 8, 2019, at 6:00 p.m., the time, date and place set by the Board to hold a public hearing to hear any objections to the improvement and to the special assessment district therefore; and

WHEREAS, estimates of cost of said project are on file with the Township Clerk and have been on file since December 4, 2018, and

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY, MICHIGAN, AS FOLLOWS:

1. The Township Board hereby approves the following described improvement: Installation, operation and maintenance of eight (8) traditional streetlights with cut off along Chaggal Way, and to defray the cost by special assessment against the properties specially benefited thereby.
2. The Township Board hereby approves the estimate of cost in the sum of \$2,263.28 (\$121.06/lot) for the first year cost and \$1,256.64 (\$57.12/lot) annually thereafter (subject to adjustment).
3. The Township Board finally determines that the special assessment district shall be described as follows:

Lots 137 through 158 (inclusive), Georgetown #4

Georgetown #4 Public Streetlighting Improvement Special Assessment District No. 427

Parcel #	Property Address	Lot #	Property Owner	Owner Address	City	State	Zip	First Year		Annually Thereafter
								Assessment	Assessment	
1	3302-02-14-379-002	Chaggal 5134	137 Dirt Werx Excavation, LLC	13937 Webster Rd, Ste A	Bath	MI	48808	\$121.06	\$121.06	\$57.12
2	3302-02-14-379-003	Chaggal 5128	138 Dirt Werx Excavation, LLC	13937 Webster Rd, Ste A	Bath	MI	48808	\$121.06	\$121.06	\$57.12
3	3302-02-14-379-004	Chaggal 5122	139 Dirt Werx Excavation, LLC	13937 Webster Rd, Ste A	Bath	MI	48808	\$121.06	\$121.06	\$57.12
4	3302-02-14-379-005	Chaggal 5116	140 Dirt Werx Excavation, LLC	13937 Webster Rd, Ste A	Bath	MI	48808	\$121.06	\$121.06	\$57.12
5	3302-02-14-379-006	Chaggal 5110	141 Dirt Werx Excavation, LLC	13937 Webster Rd, Ste A	Bath	MI	48808	\$121.06	\$121.06	\$57.12
6	3302-02-14-379-007	Chaggal 5094	142 Dirt Werx Excavation, LLC	13937 Webster Rd, Ste A	Bath	MI	48808	\$121.06	\$121.06	\$57.12
7	3302-02-14-379-008	Chaggal 5088	143 Jim Giguere Builders, Inc.	6200 Pine Hollow Dr, Ste 100	East Lansing	MI	48823	\$121.06	\$121.06	\$57.12
8	3302-02-14-379-009	Chaggal 5082	144 Jim Giguere Builders, Inc.	6200 Pine Hollow Dr, Ste 100	East Lansing	MI	48823	\$121.06	\$121.06	\$57.12
9	3302-02-14-379-010	Chaggal 5076	145 Suman Thirumani & Asha Latha Mamidi	2715 Trappers Cove Trail, 3C	Lansing	MI	48910	\$121.06	\$121.06	\$57.12
10	3302-02-14-379-011	Chaggal 5067	146 Jinping Chen & Yun Cao	1445 E. Pond Dr, #33	Okemos	MI	48864	\$121.06	\$121.06	\$57.12
11	3302-02-14-379-012	Chaggal 5073	147 Alpesh & Heema N Patel	15810 S US Highway 27	Lansing	MI	48906	\$121.06	\$121.06	\$57.12
12	3302-02-14-379-013	Chaggal 5079	148 Jim Giguere Builders, Inc.	6200 Pine Hollow Dr, Ste 100	East Lansing	MI	48823	\$121.06	\$121.06	\$57.12
13	3302-02-14-379-014	Chaggal 5085	149 Eyde Ltd Fam Ptrshp, L & G	P.O.Box 4218	East Lansing	MI	48826	\$121.06	\$121.06	\$57.12
14	3302-02-14-379-015	Chaggal 5091	150 Stephen M & Aimee M Houghton	2624 Elderberry Drive	Okemos	MI	48864	\$121.06	\$121.06	\$57.12
15	3302-02-14-379-016	Chaggal 5097	151 Wen Huang & Nanye Long	5097 Chaggal Lane	Okemos	MI	48864	\$121.06	\$121.06	\$57.12
16	3302-02-14-379-017	Chaggal 5115	152 Jim Giguere Builders, Inc.	6200 Pine Hollow Dr, Ste 100	East Lansing	MI	48823	\$121.06	\$121.06	\$57.12
17	3302-02-14-379-018	Chaggal 5121	153 Jim Giguere Builders, Inc.	6200 Pine Hollow Dr, Ste 100	East Lansing	MI	48823	\$121.06	\$121.06	\$57.12
18	3302-02-14-379-019	Chaggal 5127	154 Jim Giguere Builders, Inc.	6200 Pine Hollow Dr, Ste 100	East Lansing	MI	48823	\$121.06	\$121.06	\$57.12
19	3302-02-14-379-020	Chaggal 5133	155 Jim Giguere Builders, Inc.	6200 Pine Hollow Dr, Ste 100	East Lansing	MI	48823	\$121.06	\$121.06	\$57.12
20	3302-02-14-379-021	Chaggal 5139	156 Jim Giguere Builders, Inc.	6200 Pine Hollow Dr, Ste 100	East Lansing	MI	48823	\$121.06	\$121.06	\$57.12
21	3302-02-14-379-022	Chaggal 5145	157 Warren & Tessa Krueger III	6200 Pine Hollow Dr, Ste 100	East Lansing	MI	48823	\$121.06	\$121.06	\$57.12
22	3302-02-14-379-023	Chaggal 5151	158 Dirt Werx Excavation, LLC	1298 Starboard Drive	Okemos	MI	48864	\$121.06	\$121.06	\$57.12
				13937 Webster Rd, Ste A	Bath	MI	48808	\$121.06	\$121.06	\$57.12



9.F.

To: Township Board Members

From: Derek N. Perry, Assistant Township Manager
Director of Public Works & Engineering

Younes Ishraidi, P.E., Chief Engineer

Date: January 22, 2019

Re: Sierra Ridge #2 & #3 Public Streetlighting Improvement
Special Assessment District #426 - Resolution #4

A request was received from the property owners of Sierra Ridge #2 & #3 for installation and maintenance of streetlights in Sierra Ridge #2 & #3. The proposed plan was for eleven (11) streetlights, Traditional fixtures with cut-off, and black standard poles, to be installed and maintained along Sleepy Hollow Lane, Fresno Lane, and Sacramento Way (see attached map). The streetlights have been installed and energized.

Resolution #4 sets a public hearing for February 19, 2019 for reviewing and hearing objections to the special assessment roll.

The cost for the streetlighting is \$3,605.76 (\$103.02/lot) for the First Year and \$1,727.88 (\$49.37/lot) for the Annually Thereafter.

Proposed Motion:

“Move to approve Sierra Ridge #2 & #3 Public Streetlighting Improvement Special Assessment District #426- Resolution #4, which sets a public hearing for February 19, 2019, for the purpose of reviewing and hearing objections to the special assessment roll.”

SIERRA RIDGE #2 & #3 PUBLIC STREETLIGHTING IMPROVEMENTS
SPECIAL ASSESSMENT DISTRICT NO. 426
RESOLUTION NO. 4

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held in the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, MI 48864-1198, (517) 853-4000 on Tuesday, January 22, 2019, at 6:00 p.m.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____
and supported by _____.

WHEREAS, the Township Board pursuant to the provisions of Act 188, Public Acts of Michigan, 1954, as amended, did on January 8, 2019, adopt a resolution approving the installation, operation and maintenance of certain public streetlighting improvements along Sleepy Hollow Lane, Fresno Lane, & Sacramento Way, and approving the establishment of a special assessment district for the purpose of paying the cost thereof, which special assessment district is more specifically described as:

Lots 35-49 (inclusive), Sierra Ridge #2, and Lots 50-69(inclusive), Sierra Ridge #3

WHEREAS, the Supervisor has prepared and reported to the Township Board a special assessment roll assessing the cost of said improvements to the property benefited thereby with the proper certificate attached thereto.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN, INGHAM COUNTY, MICHIGAN, as follows:

1. Said special assessment roll shall be filed with the Office of the Township Clerk and shall be available for public examination during regular working hours on regular working days.
2. The Township Board shall meet at 6:00 p.m. on Tuesday, February 19, 2019, at the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, Michigan, in the Charter Township of Meridian, for the purpose of reviewing and hearing objections to the special assessment roll.
3. The Township Clerk shall cause notice of such hearing and the filing of the assessment roll to be published twice in a newspaper of general circulation in the Township, prior to the date of the hearing with the first publication being not less than ten (10) days before the hearing. The Clerk shall also cause notice of such hearing to be mailed by first class mail to all property owners in the special assessment district shown on the current assessment rolls of the Township, at least ten (10) full days before the date of said hearing. Said notice as published and mailed shall be in substantially the following form: (SEE ATTACHED)

**NOTICE OF PUBLIC HEARING ON THE SPECIAL ASSESSMENT ROLL
for
SIERRA RIDGE #2 & #3 PUBLIC STREETLIGHTING IMPROVEMENTS
SPECIAL ASSESSMENT DISTRICT NO. 426**

Charter Township of Meridian
Ingham County, Michigan

**TO THE RECORD OWNERS OF, OR PARTIES IN INTEREST IN, THE FOLLOWING PROPERTY
CONSTITUTING THE PROPOSED SPECIAL ASSESSMENT DISTRICT:**

Lots 35-49 (inclusive), Sierra Ridge #2, and Lots 50-69 (inclusive), Sierra Ridge #3;

and excluding road right of way and other lands deemed not benefited and excluding all streets and other land deemed not benefited.

PLEASE TAKE NOTICE that a special assessment roll for the Sierra Ridge #2 & #3 Public Streetlighting Improvements Special Assessment District No. 426 (install, operate, and maintain streetlights along Sleepy Hollow Lane, Fresno Lane & Sacramento Way) has been prepared and is on file in the Office of the Township Clerk for public examination. Said special assessment roll has been prepared for the purpose of assessing the cost of the above described public improvements to the property benefited therefrom. All questions and/or concerns should be directed to Meridian Township Department of Public Works & Engineering at (517) 853-4440.

TAKE FURTHER NOTICE that the Township Board will meet on **Tuesday, February 19, 2019, at 6:00 p.m.**, at the Meridian Township Municipal Building, 5151 Marsh Road, Okemos, MI 48864-1198, for the purpose of reviewing said special assessment roll and hearing objections thereto. Said roll may be examined at the office of the Township Clerk during regular business hours and may be examined at the public hearing.

Appearance and protest at the hearing in the special assessment proceedings is required in order to appeal the amount of the special assessment to the state tax tribunal. Your personal appearance at the hearing is not required, but you or your agent may appear in person at the hearing and protest the special assessment. To make an appearance and protest, you must file your written objections by letter or other writing with the Township Clerk before the close of this hearing. The owner or any person having an interest in the real property may file a written appeal of the special assessment with the state tax tribunal with 30 days after the confirmation of the special assessment roll if that person appeared and protested the special assessment at this hearing.

The Township Board may proceed with the improvement and special assessment district unless written objections from more than 20% of the property owners are filed with the Township Board at or before the hearing.

Your special assessment is proposed to be **\$103.02** for the first year and **\$49.37/lot** annually thereafter, subject to annual increases.

Date: _____

Brett Dreyfus, Township Clerk
Charter Township of Meridian

**Sierra Ridge #2 & #3 Public Streetlighting Improvements
Special Assessment District #425 Resolution #4
January 22, 2019
Page 2**

4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

ADOPTED:

YEAS: _____

NAYS: _____

Resolution declared adopted.

STATE OF MICHIGAN)

) ss.

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Charter Township of Meridian, Ingham County, Michigan, **DO HEREBY CERTIFY** that the foregoing is a true and complete copy of proceedings taken by the Township Board at a regular meeting held on Tuesday, January 22, 2019.

Brett Dreyfus, Township Clerk

AFFIDAVIT OF MAILING

STATE OF MICHIGAN)

) s.s.

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting Clerk of the Charter Township of Michigan, Ingham County, Michigan, depose and say that I personally prepared for mailing and mailed by first class mail, on _____, a notice of hearing, a true copy of which is attached hereto and made a part hereof, to each property owner of or party in interest in property located within the special assessment district described in the attached notice, whose name appears upon the last local tax assessment records for ad valorem tax purposes, which has been reviewed by the local board of review as supplemented by any subsequent changes in the names or the addresses of such owners or parties listed thereon; that I personally checked each envelope against the list of such owners or parties in interest shown by said tax assessment roll and that each envelope was properly addressed to each owner or party in interest as shown on said tax assessment roll; that each such envelope had contained therein the appropriate notice of the aforesaid hearing, was securely sealed, with postage fully prepaid thereon for first-class delivery, and was properly addressed; that I personally placed all of said envelopes in a United States Post Office receptacle in Okemos, Michigan, on said date; that said notice referred to a hearing scheduled for February 19, 2019 before the Board of the Charter Township of Meridian.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this _____ day of _____, 2019.

Brett Dreyfus, Township Clerk

Notary Public, Ingham County
Acting in Ingham County, Michigan
My Commission Expires: _____

Sierra Ridge #2 & #3 Public Streetlighting Improvement Special Assessment District No. 426

Property Address	Parcel #	Lot #	Subd #	Property Owner	Owner Address	City	State	Zip Code	First Year Assessment	Annually Thereafter
1 2148 Fresno Lane	3302-02-04-401-006	60	#3	GS Fedewa Builders, Inc.	5570 Okemos Road	East Lansing	MI	48823	\$103.02	\$49.37
2 2152 Fresno Lane	3302-02-04-401-005	59	#3	GS Fedewa Builders, Inc.	5570 Okemos Road	East Lansing	MI	48823	\$103.02	\$49.37
3 2156 Fresno Lane	3302-02-04-401-004	58	#3	GS Fedewa Builders, Inc.	5570 Okemos Road	East Lansing	MI	48823	\$103.02	\$49.37
4 2160 Fresno Lane	3302-02-04-401-003	43	#2	Thomas F & Mary L Kearney	2160 Fresno Lane	East Lansing	MI	48823	\$103.02	\$49.37
5 2166 Fresno Lane	3302-02-04-401-002	42	#2	Sheri L & Mark D Conn	2166 Fresno Lane	East Lansing	MI	48823	\$103.02	\$49.37
6 6060 Sleepy Hollow	3302-02-04-452-018	50	#3	GS Fedewa Builders, Inc.	5570 Okemos Road	East Lansing	MI	48823	\$103.02	\$49.37
7 6061 Sleepy Hollow	3302-02-04-451-013	69	#3	GS Fedewa Builders, Inc.	5570 Okemos Road	East Lansing	MI	48823	\$103.02	\$49.37
8 6065 Sleepy Hollow	3302-02-04-451-012	68	#3	GS Fedewa Builders, Inc.	5570 Okemos Road	East Lansing	MI	48823	\$103.02	\$49.37
9 6066 Sleepy Hollow	3302-02-04-452-017	51	#3	GS Fedewa Builders, Inc.	5570 Okemos Road	East Lansing	MI	48823	\$103.02	\$49.37
10 6069 Sacramento Way	3302-02-04-452-005	49	#2	Dana M & Diane K Spence	6069 Sacramento Way	East Lansing	MI	48823	\$103.02	\$49.37
11 6069 Sleepy Hollow	3302-02-04-451-011	67	#3	Joseph & Ann Garrett	6069 Sleepy Hollow Lane	East Lansing	MI	48823	\$103.02	\$49.37
12 6072 Sleepy Hollow	3302-02-04-452-016	52	#3	Mayank Agrawal & Sumitha Yadav	6072 Sleepy Hollow Lane	East Lansing	MI	48823	\$103.02	\$49.37
13 6073 Sleepy Hollow	3302-02-04-451-010	66	#3	GS Fedewa Builders, Inc.	5570 Okemos Road	East Lansing	MI	48823	\$103.02	\$49.37
14 6074 Sacramento Way	3302-02-04-402-001	35	#2	Scott D & Amy L Basel Trustees	6074 Sacramento Way	East Lansing	MI	48823	\$103.02	\$49.37
15 6075 Sacramento Way	3302-02-04-452-006	48	#2	Paul & Angela Stewart	6075 Sacramento Way	East Lansing	MI	48823	\$103.02	\$49.37
16 6077 Sleepy Hollow	3302-02-04-451-009	65	#3	GS Fedewa Builders, Inc.	5570 Okemos Road	East Lansing	MI	48823	\$103.02	\$49.37
17 6078 Sleepy Hollow	3302-02-04-452-015	53	#3	GS Fedewa Builders, Inc.	5570 Okemos Road	East Lansing	MI	48823	\$103.02	\$49.37
18 6080 Sacramento Way	3302-02-04-402-002	36	#2	Anna Bora Lee & Dino Rocco Precopio	6080 Sacramento Way	East Lansing	MI	48823	\$103.02	\$49.37
19 6081 Sacramento Way	3302-02-04-452-007	47	#2	Kurt E & Amy Ronayne Krause	6081 Sacramento Way	East Lansing	MI	48823	\$103.02	\$49.37
20 6083 Sleepy Hollow	3302-02-04-451-008	64	#3	Alan B & Jennifer A Archambault	6083 Sleepy Hollow Lane	East Lansing	MI	48823	\$103.02	\$49.37
21 6084 Sleepy Hollow	3302-02-04-452-014	54	#3	GS Fedewa Builders, Inc.	5570 Okemos Road	East Lansing	MI	48823	\$103.02	\$49.37
22 6085 Sacramento Way	3302-02-04-452-008	46	#2	Matthew & Ann Mansfield	6085 Sacramento Way	East Lansing	MI	48823	\$103.02	\$49.37
23 6086 Sacramento Way	3302-02-04-402-003	37	#2	Thomas D & Melissa A Allis	6086 Sacramento Way	East Lansing	MI	48823	\$103.02	\$49.37
24 6089 Sleepy Hollow	3302-02-04-451-007	63	#3	Kenneth & Janet Zenner	6089 Sleepy Hollow Lane	East Lansing	MI	48823	\$103.02	\$49.37
25 6090 Sleepy Hollow	3302-02-04-452-013	55	#3	Daria Ann Devoe & Julia A Yingling	6090 Sleepy Hollow Lane	East Lansing	MI	48823	\$103.02	\$49.37
26 6092 Sacramento Way	3302-02-04-402-004	38	#2	Michelle Rhodes Trust	6092 Sacramento Way	East Lansing	MI	48823	\$103.02	\$49.37
27 6093 Sacramento Way	3302-02-04-452-009	45	#2	Gregory J & Lesley CK Comer	6093 Sacramento Way	East Lansing	MI	48823	\$103.02	\$49.37
28 6095 Sleepy Hollow	3302-02-04-451-006	62	#3	GS Fedewa Builders, Inc.	5570 Okemos Road	East Lansing	MI	48823	\$103.02	\$49.37
29 6096 Sleepy Hollow	3302-02-04-452-012	56	#3	GS Fedewa Builders, Inc.	5570 Okemos Road	East Lansing	MI	48823	\$103.02	\$49.37
30 6098 Sacramento Way	3302-02-04-402-005	39	#2	Christopher M & Robyn D'Haem	6098 Sacramento Way	East Lansing	MI	48823	\$103.02	\$49.37
31 6099 Sacramento Way	3302-02-04-452-010	44	#2	Janaki R & Krishna K Karchalla	6099 Sacramento Way	East Lansing	MI	48823	\$103.02	\$49.37
32 6101 Sleepy Hollow	3302-02-04-451-005	61	#3	GS Fedewa Builders, Inc.	5570 Okemos Road	East Lansing	MI	48823	\$103.02	\$49.37
33 6102 Sleepy Hollow	3302-02-04-452-011	57	#3	GS Fedewa Builders, Inc.	5570 Okemos Road	East Lansing	MI	48823	\$103.02	\$49.37
34 6106 Fresno Lane	3302-02-04-402-006	40	#2	Philip & Brenda Rose	6106 Fresno Lane	East Lansing	MI	48823	\$103.02	\$49.37
35 6107 Fresno Lane	3302-02-04-401-001	41	#2	Sean P & Dayna Zielinski	6107 Fresno Lane	East Lansing	MI	48823	\$103.02	\$49.37



12.A

To: Township Board

From: Mark Kieselbach, Director of Community Planning and Development

Date: January 17, 2019

Re: Medical Marihuana Non Zoning Ordinance – Final Adoption

A resolution for the final adoption of the non-zoning Commercial Medical Marihuana Facilities Ordinance is attached for the Board's approval. As required the ordinance has been published in the form it was introduced. The following motion has been provided for the Board:

- **Move to approve the resolution for final adoption of the amendment to the Code of Ordinances to add Chapter 40 Commercial Medical Marihuana Facilities and amend the Township Fee Schedule to include an Initial Application Fee of \$5,000 and Annual/Renewal Application Fee of \$5,000.**

Attachments:

1. Resolution for Final Adoption.
2. Non-zoning Ordinance.

G:\Community Planning & Development\Planning\Medical Marihuana\Medical Marihuana Non- Zoning Ordinance.tb8.docx

RESOLUTION TO APPROVE

**Commercial Medical Marihuana Facilities
(Township Board)
FINAL**

RESOLUTION

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 22nd day of January, 2019, at 6:00 p.m., Local Time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____.

WHEREAS, the Township Board initiated an amendment to the Code of Ordinances to authorize the establishment of Commercial Medical Marihuana Facilities within the Township; and

WHEREAS, it is the Township Board’s desire to regulate Commercial Medical Marihuana Facilities by requiring a permit and compliance with requirements as provided in the proposed ordinance, in order to maintain the public health, safety and welfare of the citizens, business owners and visitors to the Township; and

WHEREAS, the proposed amendment provides standards and procedures for the review, issuance, renewal and revocation of Township issued permits for such facilities; and

WHEREAS, the Township Board deems it to be in the best interest of the residents, business owners and visitors to the Township to regulate the cultivation, distribution and use of Medical Marihuana permitted under the Michigan Medical Marihuana Act, Initiated Law 1 of 2008 in order to maintain public health, safety and welfare; and

WHEREAS, the Township Board amends the Township Fee Schedule to include an initial application fee of \$5,000 and annual or renewal fee of \$5,000 to defray the cost incurred by the Township for administration and enforcement of the Commercial Medical Marihuana Facilities Ordinance.

NOW, THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby **FINALLY ADOPTS** Ordinance No. 2019-01, entitled “Ordinance Amending the Code of the Charter Township of Meridian, Ingham County, Michigan, by adding Chapter 40, Commercial Medical Marihuana Facilities.

BE IT FURTHER RESOLVED that the Clerk of the Charter Township of Meridian is directed to publish the Ordinance in the form in which it is finally adopted at least once prior to the next regular meeting of the Township Board.

Resolution to approve (final)
Township Board (January 22, 2019)
Page 2

ADOPTED: YEAS: _____

NAYS: _____

STATE OF MICHIGAN)

)ss

COUNTY OF INGHAM)

I, the undersigned, the duly qualified and acting clerk of the Charter Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Township Board on the 22nd day of January, 2019.

Brett Dreyfus, Clerk
Charter Township of Meridian

ORDINANCE NO. 2019-01

**ORDINANCE AMENDING THE CODE OF THE CHARTER TOWNSHIP OF MERIDIAN,
INGHAM COUNTY, MICHIGAN BY ADDING CHAPTER 40 COMMERCIAL MEDICAL
MARIHUANA FACILITIES**

THE CHARTER TOWNSHIP OF MERIDIAN ORDAINS:

Section 1. Amendment to the Code of Ordinances by adding Chapter 40. The code of the Charter Township of Meridian, Ingham County, Michigan, is hereby amended to add Chapter 40 entitled Commercial Medical Marihuana Facilities to read as follows:

**Chapter 40
COMMERCIAL MEDICAL MARIHUANA FACILITIES**

**ARTICLE I
In General**

Section 40-1. through 40-25. (Reserved)

**ARTICLE II
Commercial Medical Marihuana Facilities**

Section 40-26. Title.

This Chapter shall be known and cited as the “Commercial Medical Marihuana Facilities Ordinance of the Charter Township of Meridian.”

Section 40-27. Definitions.

The following words, terms, and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where context clearly indicates a different meaning:

APPLICATION means an Application for a Permit under this Chapter and includes all supplemental documentation attached or required to be attached thereto; the Person filing the Application shall be known as the Applicant.

DIRECTOR OF COMMUNITY PLANNING AND DEVELOPMENT means the Charter Township of Meridian Director of Community Planning and Development or his/her designee.

COMMERCIAL MEDICAL MARIHUANA FACILITY or FACILITY means one of the following:

- (1) Provisioning Center, as that term is defined in the Medical Marihuana Facilities Licensing Act, Public Act 281 of 2016 (MMFLA);
- (2) Processor, as that term is defined in the MMFLA;
- (3) Secure Transporter, as that term is defined in the MMFLA;

(4) Grower, including Class A, Class B and Class C, as those terms are defined in the MMFLA;

(5) Safety Compliance Facility, as that term is defined in the MMFLA.

DEPARTMENT means the Michigan State Department of Licensing and Regulatory Affairs or any authorized designated Michigan agency authorized to regulate, issue or administer a Michigan License for a Commercial Medical Marihuana Facility.

LICENSE means a current and valid License for a Commercial Medical Marihuana Facility issued by the Department.

LICENSEE means a Person holding a current and valid Michigan License for a Commercial Medical Marihuana Facility.

MARIHUANA means that term as defined in Section 7106 of the Michigan Public Health Code, 1978 PA 368, MCL 333.7106.

MEDICAL MARIHUANA means that term as defined in MCL 333.26423.

PARAPHERNALIA means drug paraphernalia as defined in section 7451 of the Michigan Public Health Code, 1978 PA 368, MCL 333.7451, that is or may be used in association with Medical Marihuana.

PATIENT means a “registered qualifying patient” or a “visiting qualifying patient” as those terms are defined by MCL 333.26421, et seq.

PERMIT means a current and valid Permit for a Commercial Medical Marihuana Facility issued under this Chapter, which shall be granted to a Permit Holder only for and limited to a specific Permitted Premises and a specific Permitted Property. Said Permit shall be in addition to the special use permit required to be obtained under the Township Zoning Ordinance.

PERMIT HOLDER means the Person that holds a current and valid Permit issued under this Chapter.

PERMITTED PREMISES means the particular building or buildings within which the Permit Holder will be authorized to conduct the Facility’s activities pursuant to the Permit.

PERMITTED PROPERTY means the real property comprised of a lot, parcel or other designated unit of real property upon which the Permitted Premises is situated.

PERSON means a natural person, company, partnership, profit or non-profit corporation, limited liability company, or any joint venture for a common purpose.

PUBLIC PLACE means any area in which the public is invited or generally permitted in the usual course of business.

REGISTRY IDENTIFICATION CARD means the document issued to a Patient or a Primary Caregiver and defined under MCL 333.26423(i).

Section 40-28. Permit Required; Number of Permits Available; Eligibility; General Provisions.

1. The Township hereby authorizes the operation of the following types of Commercial Medical Marihuana Facilities, subject to the number of available Permits issued in this Section:
 - a. Growers, Class A
 - b. Growers, Class B
 - c. Growers, Class C
 - d. Processors
 - e. Provisioning Centers
 - f. Safety Compliance Facilities
 - g. Secure Transporters
2. The number of Commercial Medical Marihuana Facility Permits in effect at any time shall not exceed the following maximums within the Township:
 - a. Grower Permits, Class A, Class B, and Class C: 6, regardless of type
 - b. Processor Permits: 6
 - c. Provisioning Center Permits: 6
 - d. Safety Compliance Facility Permits: 6
 - e. Secure Transporter Permits: 6
 - f. No more than one Provisioning Center shall be located in any single Overlay Area except that if any Overlay Area has zero Provisioning Centers granted or under renewal and zero conditionally approved at the time set for the lottery, then a second Provisioning Center may be added to another Overlay Area. No Overlay Area shall have more than two Provisioning Centers.
3. No Person shall operate a Commercial Medical Marihuana Facility at any time or any location within the Township unless a currently-effective Permit for that Person at that location has been issued under this Chapter.
4. Commercial Medical Marihuana Facilities shall operate only as allowed under this Chapter.
5. The requirements set forth in this Chapter shall be in addition to, and not in lieu of, any other licensing or permitting requirements imposed by applicable federal, state or local laws, regulations, codes or ordinances.

6. An Applicant shall pay Application fees, annual fees, renewal fees and inspection fees for Permits to the Township to defray the costs incurred by the Township for inspection, administration and enforcement of the local regulations regarding Commercial Medical Marihuana Facilities. The Township Board shall by resolution set the fees in an amount not to exceed any limitations imposed by Michigan law.
7. A Permit and a Renewal Permit shall not confer any vested rights or reasonable expectation of subsequent renewal on the Applicant or Permit Holder, and shall remain valid for one year immediately following its approval.
8. Each year, any pending Applications for renewal or amendment of valid, unexpired Permits shall be reviewed and granted or denied before Applications for new Permits are considered.
9. It is the sole and exclusive responsibility of each Permit Holder or Person applying to be a Permit Holder at all times during the Application period and during its operation to immediately provide the Township with all material changes in any information submitted on an Application and any other changes that may materially affect any License or its Permit.
10. No Permit issued under this Chapter may be assigned or transferred to any Person unless the assignee or transferee has submitted an Application and all required fees under this Chapter and has been granted a Permit by the Director of Community Planning and Development. No Permit issued under this Chapter is transferrable to any other location except for the Permitted Premises on the Permitted Property.
11. The original Permit issued under this Chapter shall be prominently displayed at the Permitted Premises in a location where it can be easily viewed by the public, law enforcement and administrative authorities.
12. Acceptance by the Permit Holder of a Permit constitutes consent by the Permit Holder and its owners, officers, managers, agents and employees for any state, federal or local law enforcement to conduct random and unannounced examinations of the Facility and all articles of property in that Facility at any time to ensure compliance with this Chapter, any other local regulations, and with the Permit.
13. A Permit Holder may not engage in any other Commercial Medical Marihuana Facility in the Permitted Premises or on the Permitted Property, or in its name at any other location within the Township, without first obtaining a separate Permit.

Section 40-29. Other Laws and Ordinances.

In addition to the terms of this Chapter, any Commercial Medical Marihuana Facility shall comply with all Township Ordinances, including without limitation the Township Zoning Ordinance, and with all other applicable federal, state and local ordinances, laws, codes and regulations. To the extent that the terms of this Chapter are in conflict with the terms of any other applicable federal, state or local ordinances, laws, codes or regulations, the terms of the most restrictive ordinance, law, code or regulation shall control.

Section 40-30. Application for and Renewal of Permits.

1. Application. An Application for a Permit for a Facility shall be submitted to the Director of Community Planning and Development per permitted premise, and shall contain the following information:
 - a. The name, address, phone number and e-mail address of the proposed Permit Holder and the proposed Commercial Medical Marihuana Facility.
 - b. The names, home addresses and personal phone numbers for all owners, directors, officers and managers of the Permit Holder and the Commercial Medical Marihuana Facility.
 - c. One (1) copy of all the following:
 - 1) To encourage both local industry and also well-qualified applicants, at least two of the following items:
 - i) An official statement issued by the Department indicating that the Applicant has successfully completed prequalification for a License, if any. Copies of Entity/Individual Prequalification Packets and Supplemental Applicant Prequalification Packets or investigations conducted by the Department (if available) shall be provided.
 - ii) Documentation sufficient to prove residency within the Township for at least six months prior to the submission of the Application, if any, satisfactory to the Township. Sufficient documentation includes, but is not limited to, lease documents, deeds, utility bills (such as water, electric, or gas bills), and being a registered elector in the Township. Majority shareholders, managing members, or managing partners must submit the same information.
 - iii) Applicant's Certification on a form provided by the Township restricting transfer of the Permit and subsequent renewed Permits, and restricting the transfer of any interest in the Permit Holder for a period of not less than 30 months after issuance of the Permit. This commitment shall be enforceable severally or jointly by the Township against the Applicant, Permit Holder, and any members or shareholders thereof.

- 2) All documentation showing the proposed Permit Holder's valid tenancy, ownership or other legal interest in the proposed Permitted Property and Permitted Premises. If the Applicant is not the owner of the proposed Permitted Property and Permitted Premises, a notarized statement from the owner of such property authorizing the use of the property for a Commercial Medical Marihuana Facility. All documentation establishing that the Permitted Premises and Permitted Property are within an overlay area with available permits.
- 3) If the proposed Permit Holder is a corporation, non-profit organization, limited liability company or any other entity other than a natural person, it must indicate its legal status, attach a copy of all company formation documents (including amendments), proof of registration with the State of Michigan, and a certificate of good standing with the State of Michigan.
- 4) A valid, unexpired driver's license or state issued ID for all owners, directors, officers and managers of the proposed Facility.
- 5) Evidence of a valid sales tax license for the business if such a license is required by state law or local regulations.
- 6) Application for Sign Permit, if any sign is proposed.
- 7) Non-refundable Application fee.
- 8) Business and Operations Plan, showing in detail the Commercial Medical Marihuana Facility's proposed plan of operation, including without limitation, the following:
 - i. A description of the type of Facility proposed and the anticipated or actual number of employees.
 - ii. A security plan meeting the requirements of Section 40-31(3) of this Chapter, which shall include a general description of the security systems(s), current centrally alarmed and monitored security system service agreement for the proposed Permitted Premises, and confirmation that those systems will meet State requirements and be approved by the State prior to commencing operations.
 - iii. A description by category of all products to be sold.
 - iv. A list of Material Safety Data Sheets for all nutrients, pesticides, and other chemicals proposed for use in the Commercial Medical Marihuana Facility.

- v. A description and plan of all equipment and methods that will be employed to stop any impact to adjacent uses, including enforceable assurances that no odor will be detectable from outside of the Permitted Premises.
 - vi. A plan for the disposal of Marihuana and related byproducts that will be used at the Facility.
- 9) An identification of any business that is directly or indirectly involved in the growing, processing, testing, transporting or sale of Marihuana for the Facility.
 - 10) Whether any Applicant has ever applied for or has been granted any commercial license or certificate issued by a licensing authority in Michigan or any other jurisdiction that has been denied, restricted, suspended, revoked, or not renewed and a statement describing the facts and circumstances concerning the application, denial, restriction, suspension, revocation, or nonrenewal, including the licensing authority, the date each action was taken, and the reason for each action.
 - 11) Signed and sealed (by Michigan registered architect, surveyor or professional engineer) site plan and interior floor plan of the Permitted Premises and the Permitted Property.
 - 12) Information regarding any other Commercial Medical Marihuana Facility that the Licensee is authorized to operate in any other jurisdiction within the State, or another State, and the Applicant's involvement in each Facility.
 - 13) Applicant and all related Persons consent to a background check conducted by the Township or any agency used by the Township to complete such checks.
- d. Any other information reasonably requested by the Township to be relevant to the processing or consideration of the Application.
 - e. If the Director of Community Planning and Development identifies or is informed of a deficiency in an Application, the Applicant shall have five (5) business days to correct the deficiency after notification by the Director of Community Planning and Development.
 - f. Information obtained from the Applicant or proposed Permit Holder is exempt from public disclosure under state law.

2. Receipt of Applications.

- a. The Director of Community Planning and Development shall accept Applications for new permits during normal business hours on the second Tuesday in January at the Township Hall. Notice of the day, time, and place shall be given by publication once in a newspaper of general circulation within the Township, which shall be at least 10 days before the date set to accept the Applications. The notice shall also be posted on the Township's website, if any.
- b. Notwithstanding Section 40-30(2)(a), the Director of Community Planning and Development may accept Applications for new permits on dates, times, and places as he deems appropriate. Before accepting any Applications on a date other than permitted by Section 40-30(2)(a), notice of the day, time, and place shall be given by publication twice in a newspaper of general circulation within the Township, the first of which shall be at least 10 days before the date set to accept the Applications. The notice shall also be posted on the Township's website, if any.

3. Denial of Application.

- a. The Director of Community Planning and Development shall reject any Application that does not meet the requirements of the MMFLA or this Chapter. The Director of Community Planning and Development shall reject any Application that contains any false, misleading, or incomplete information.
- b. An Applicant whose Application is rejected or denied because of missing, incomplete, erroneous, false, or misleading information, or because of a lack of submission of the full amount of the fees due, does not have a right to an administrative appeal of the decision.

4. Issuance of Conditional Approval.

- a. Complete Applications for a Commercial Medical Marijuana Facility Permit determined to be in full compliance with the requirements of this Chapter shall be issued conditional approval in accordance with the procedures specified in this Section.
- b. The Director of Community Planning and Development shall issue a conditional approval if:
 - 1) The background checks are complete and satisfactory;
 - 2) The Applicant has submitted satisfactory proof in two of the three following categories:
 - i. Official statement issued by the Department, pursuant to Section 40-30(1)(c)(1)(i).

ii. Proof of residency within the Township pursuant to Section 40-30(1)(c)((1)(ii).

iii. A certificate pursuant to Section 40-30(1)(c)(1)(iii).

3) All other information available to the Township verifies that the Applicant as a grower, processor, provisioning center, safety compliance facility, secure transporter has submitted a full and complete Application and is in compliance with the Township Code of Ordinances and any other applicable law, rule, or regulation.

c. A conditional approval only means that the Applicant has submitted a valid Application for a Commercial Medical Marihuana Facility Permit and is eligible for the lottery.

d. Within (30) thirty days from the issuance of a conditional approval the Applicant shall submit proof to the Township that the Applicant has applied for prequalification for a state operating license or has submitted a full application for such license, unless such information was provided in the Application. If the Applicant fails to submit such proof, the conditional approval shall be void, the application denied, and any lottery position void.

e. A conditional approval and any lottery selection shall be void if an Applicant is denied prequalification for a state operating license or is denied a state operating license. Such denial shall be provided immediately to the Director of Community Planning and Development.

f. A conditional approval does not prevent the Director of Community Planning and Development from requesting additional documentation, as required or permitted under this Chapter.

5. Lottery; Order of Special Use Permit Applications.

a. After all Applications have been either granted conditional approval or denied, then the Director of Community Planning and Development shall sort the Applications by the type of facility permit requested.

b. Each conditionally approved application will be entered in a lottery by facility type to determine which Applications may submit special use permit applications. Each facility type shall be drawn by random lottery as follows:

- 1) For Provisioning Centers, the applications shall be additionally sorted by their zoning overlay area. For each overlay area, the Director of Community Planning and Development shall randomly draw the name or number of each Provisioning Center Applicant until all conditionally approved applications are drawn in each overlay area. The Applicant of each first Provisioning Center drawn in each overlay area may then apply for a special use permit. If any bonus second provisioning center is available under Section 40-28(2)(f), then each overlay area with more than one conditionally approved provisioning center application shall itself be drawn by random lottery until all bonus second provisioning center overlay areas have been awarded. The Applicant of each second Provisioning Center drawn in each overlay area awarded a bonus may then apply for a special use permit.
 - 2) For each other facility type, the Director of Community Planning and Development shall randomly draw the name or number of the Applicants until all conditionally approved applications are drawn.
 - 3) The number of special use permit applications submitted may not exceed the number of available Permits under this Chapter. In each facility type, the number of Applicants drawn equal to the available Permits under this Chapter at the time of the lottery may apply for a special use permit. Applicants drawn after the number of available Permits will retain that lottery position as provided in this Chapter.
 - 4) The Director of Community Planning and Development shall maintain a record of the lottery results and order of drawing for each facility type until December 31 of the year in which the lottery occurred. Lottery positions do not confer any right to a Permit under this Chapter.
 - 5) All lottery drawings shall be conducted publicly by the Director of Community Planning and Development with the date and time published on the Township's website and all entrants provided notice.
- c. All special use permit applications must be submitted within 60 days of the lottery or notice under this sub-section. If the Applicant does not submit a special use permit application or a special use permit is denied and all appeals are exhausted, then the Director of Community Planning and Development may consult the lottery results and notify the next Applicant that they may apply for a special use permit.

6. **Renewal Application.** The same requirements that apply to all new Applications for a Permit, except for special use permit and lottery requirements, shall apply to all Renewal Applications. Renewal Applications shall be submitted to and received by the Director of Community Planning and Development not less than ninety (90) days prior to the expiration of the annual Permit, except that an Application requesting a change in the location of the Permitted Premises shall be submitted and received not less than one hundred twenty (120) days prior to the expiration of the Permit. A Permit Holder whose Permit expires and for which a complete Renewal Application has not been received by the expiration date shall be deemed to have forfeited the Permit under this Chapter. The Township will not accept Renewal Applications after the expiration date of the Permit.

7. **Issuance of Commercial Medical Marihuana Facilities Permit.**
 - a. An inspection of the proposed Commercial Medical Marihuana Facility by the Township shall be required prior to issuance of the Permit. Such inspection shall occur after the premises are ready for operation, but prior to the stocking of the business with any medical marihuana, and prior to the opening of the business or commencement of operations. The inspection is to verify that the business facilities are constructed and can be operated in accordance with the Application submitted and the applicable requirements of this Chapter, the Special Use Permit, and any other applicable law, rule, or regulation.
 - b. After verification the facilities are constructed and can be operated in accordance with the Application submitted and the applicable requirements of this Chapter, the Special Use Permit, and any other applicable law, rule, or regulation, and the issuance of a permanent certificate of occupancy for the facility, the Director of Community Planning and Development shall issue the Permit for a term of one (1) year.
 - c. Maintaining a valid marihuana facility license issued by the State is a condition for the issuance and maintenance of the Permit issued under this Chapter and the continued operation of any marihuana facility.
 - d. An Applicant or Permit Holder has a duty to notify the Director of Community Planning and Development in writing of any pending criminal charge, and any criminal conviction of a felony or other offense involving a crime of moral turpitude by the Applicant, any owner, principal officer, director, manager, or employee within ten (10) days of the event.

- e. An Applicant or Permit Holder has a duty to notify the Director of Community Planning and Development in writing of any pending criminal charge, and any criminal conviction, whether a felony, misdemeanor, petty offense, or any violation of a local law related to the cultivation, processing, manufacture, storage, sale, distribution, testing or consumption of any form of marihuana, the MMMA, the MMFLA, any building, fire, health or zoning statute, code or ordinance related to the cultivation, processing, manufacture, storage, sale, distribution, testing or consumption of any form of marihuana by the Applicant, any owner, principal officer, director, manager, or employee within (10) ten days of the event.
8. Applications for new Permits where no building is as yet in existence. Any Applicant for a Commercial Medical Marihuana Facility Permit whose building is not yet in existence at the time of the Township's initial approval shall have one year immediately following the date of the Township's initial approval to complete construction of the building, in accordance with applicable zoning ordinances, building codes, and any other applicable state or local laws, rules or regulations, and to commence business operations.
9. Duty to Supplement. If, at any time before or after a Permit is issued pursuant to this Chapter, any information required in the Application, the MMFLA, or any rule or regulation promulgated thereunder, changes in any way from that which is stated in the Application, the Applicant or Licensee shall supplement such information in writing within ten (10) days from the date upon which such change occurs.
10. Permit Forfeiture. In the event that a Commercial Medical Marihuana Facility does not commence operations within one year of issuance of a Township Permit, the Permit shall be deemed forfeited; the facility may not commence operations and the Permit is not eligible for renewal.

Section 40-31. Operational Requirements – Commercial Medical Marihuana Facilities.

A Commercial Medical Marihuana Facility issued a Permit under this Chapter and operating in the Township shall at all times comply with the following operational requirements, which the Township Board may review and amend from time to time as it determines reasonable.

1. *Scope of Operation.* Commercial Medical Marihuana Facilities shall comply with all respective applicable codes of the local zoning, building, fire, and health departments. The Facility must hold a valid unexpired Permit and State Commercial Medical Marihuana Facility License for the type of Commercial Medical Marihuana Facility intended to be carried out within the Permitted Premises on the Permitted Property. The Facility operator, owner, Permit Holder, or Licensee must have documentation available that local and State sales tax requirements, including holding any licenses, if applicable, are satisfied.

2. *Required Documentation.* Each Commercial Medical Marihuana Facility shall be operated from the Permitted Premises on the Permitted Property. No Commercial Medical Marihuana Facility shall be permitted to operate from a moveable, mobile or transitory location, except for a Permitted and Licensed Secure Transporter when engaged in the lawful transport of Marihuana. No Person under the age of eighteen (18) shall be allowed to enter into the Permitted Premises without a parent or legal guardian.
3. *Security.* Permit Holders shall at all times maintain a security system that meets state law requirements, and shall also include the following:
 - a. Security surveillance cameras installed to monitor all entrances, along with the interior and exterior of the Permitted Premises.
 - b. Robbery and burglary alarm systems which are professionally monitored and operated 24 hours a day, 7 days a week.
 - c. A locking safe permanently affixed to the Permitted Premises that shall store all Marihuana and cash remaining in the Facility overnight.
 - d. All Marihuana in whatever form stored at the Permitted Premises shall be kept in a secure manner and shall not be visible from outside the Permitted Premises, nor shall it be grown, processed, exchanged, displayed or dispensed outside the Permitted Premises.
 - e. All security recordings and documentation shall be preserved for at least 48 hours by the Permit Holder and made available to any law enforcement upon request for inspection.
4. *Operating Hours.* No Provisioning Center shall operate between the hours of 8:00 p.m. and 8:00 a.m.
5. *Required Spacing.* No Commercial Medical Marihuana Facility shall be located within one-thousand (1,000) feet from any public or private K-12 school, five hundred (500) feet from any church, place of worship or other religious facility, and five hundred (500) feet from any library, preschool, or nearest child care center, with the minimum distance between uses measured horizontally between the nearest property lines.
6. *Amount of Marihuana.* The amount of Marihuana on the Permitted Property and under the control of the Permit Holder, owner or operator of the Facility shall not exceed that amount permitted by the state License or the Township's Permit.
7. *Sale of Marihuana.* The Marihuana offered for sale and distribution must be packaged and labeled in accordance with state law. The Facility is prohibited from selling, soliciting or receiving orders for Marihuana or Marihuana Products over the internet.

8. *Sign Restrictions.* No pictures, photographs, drawings or other depictions of Marihuana or Marihuana Paraphernalia shall appear on the outside of any Permitted Premises nor be visible outside of the Permitted Premises on the Permitted Property. The words “Marihuana,” “cannabis” and any other words used or intended to convey the presence or availability of Marihuana shall not appear on the outside of the Permitted Premises nor be visible outside of the Permitted Premises on the Permitted Property.
9. *Use of Marihuana.* The sale, consumption or use of alcohol or tobacco products on the Permitted Premises is prohibited. Smoking or consumption of controlled substances, including Marihuana, on the Permitted Premises is prohibited.
10. *Indoor Operation.* All activities of Commercial Medical Marihuana Facilities, including without limitation, distribution, growth, cultivation, or the sale of Marihuana, and all other related activity permitted under the Permit Holder’s License or Permit must occur indoors. The Facility’s operation and design shall minimize any impact to adjacent uses, including the control of any odor by maintaining and operating an air filtration system so that no odor is detectable outside the Permitted Premises. Mobile facilities and drive-through operations are prohibited.
11. *Unpermitted Growing.* A Patient may not grow his or her own Marihuana at a Commercial Medical Marihuana Facility.
12. *Distribution.* No person operating a Facility shall provide or otherwise make available Marihuana to any person who is not legally authorized to receive Marihuana under state law.
13. *Permits.* All necessary building, electrical, plumbing, and mechanical permits must be obtained for any part of the Permitted Premises in which electrical, wiring, lighting or watering devices that support the cultivation, growing, harvesting or testing of Marihuana are located.
14. *Waste Disposal.* The permit holder, owner and operator of the Facility shall use lawful methods in controlling waste or by-products from any activities allowed under the License or Permit.
15. *Transportation.* Marihuana may be transported by a Secure Transporter within the Township under this Chapter, and to effectuate its purpose, only:
 - a. By Persons who are otherwise authorized by state law to possess Marihuana for medical purposes;
 - b. In a manner consistent with all applicable state laws and rules, as amended;
 - c. In a secure manner designed to prevent the loss of the Marihuana;

- d. No vehicle used for the transportation or delivery of Marihuana under this Chapter shall have for markings the words “Marihuana,” “cannabis” or any similar words; pictures or other renderings of the Marihuana plant; advertisements for Marihuana or for its sale, transfer, cultivation, delivery, transportation or manufacture, or any other word, phrase or symbol indicating or tending to indicate that the vehicle is transporting Marihuana.
 - e. No vehicle may be used for the ongoing or continuous storage of Marihuana, but may only be used incidental to, and in furtherance of, the transportation of Marihuana.
16. Additional Conditions. The Director of Community Planning and Development may impose such reasonable terms and conditions on a Commercial Medical Marihuana Facility special use as may be necessary to protect the public health, safety and welfare, and to obtain compliance with the requirements of this Chapter and applicable law.

Section 40-32. Penalties and Consequences for Violation.

In addition to any other penalties or legal consequences provided under applicable federal, state and local law, regulations, codes and ordinances:

- 1. Violations of the provisions of this Chapter or failure to comply with any of the requirements of this Chapter shall constitute a misdemeanor. Any Person who violates this Chapter or fails to comply with any of the requirements of this Chapter shall be deemed guilty of a misdemeanor, and upon conviction thereof, shall be fined not more than \$500.00, or imprisoned for not more than 90 days, or both, and, in addition, shall pay all costs and expenses involved. Each day the violation continues shall be considered a separate offense.
- 2. Violations of the provisions of this Chapter or failure to comply with any of the requirements of this Chapter shall be subject to and found responsible for a municipal civil infraction. The fine for any municipal civil infraction shall be one thousand dollars (\$1,000.00) plus court costs, attorney fees and abatement costs of each violation, together with all other remedies pursuant to MCL 600.8701, et seq. Each day a violation continues shall be deemed a separate municipal civil infraction.
- 3. Increased civil fines shall be imposed for repeated violations of any requirement of this Chapter. As used in this subsection, the term “repeat offense” means a second (or any subsequent) municipal civil infraction violation of the same requirement or provision committed within any six-month period and found to be responsible. The increased fine for a repeat offense shall be as follows:
 - a. The fine for any offense which is a first repeat offense shall be two thousand five hundred dollars (\$2,500).
 - b. The fine for any offense which is a second repeat offense or any subsequent repeat offense shall be five thousand dollars (\$5,000).

4. The owner of record or tenant of any building, structure or premises, or part thereof, and any architect, builder, contractor, agent or Person who commits, participates in, assists in or maintains such violation may each be found guilty or responsible of a separate offense and suffer the penalties and fines provided in subsections (1) and (2) of this section, except as excluded from responsibility by state law.
5. In addition to any other remedies, the Township may institute proceedings for injunction, mandamus, abatement or other appropriate remedies to prevent, enjoin, abate or remove any violations of this Chapter. The rights and remedies provided herein are both civil and criminal in nature. The imposition of any fine, jail sentence or forfeiture shall not exempt the violator from compliance with the provisions of this Chapter.

Section 2. Validity and Severability. The provisions of this Ordinance are severable and the invalidity of any phrase, clause or part of this Ordinance shall not affect the validity or effectiveness of the remainder of the Ordinance.

Section 3. Repealer Clause. All ordinances or parts of ordinances in conflict therewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 4. Savings Clause. This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

Section 5. Effective Date. This Ordinance shall become effective immediately upon its publication.

Ronald J. Styka, Township Supervisor

Brett Dreyfus, Township Clerk



12.B

To: Township Board

From: Peter Menser, Principal Planner

Date: January 16, 2019

Re: MDEQ Loan Application - Village of Okemos

The Meridian Township Brownfield Redevelopment Authority (MTBRA), on behalf of the developer of the projected \$117 million Village of Okemos mixed use redevelopment project in downtown Okemos, is seeking a \$1 million loan and a \$1.3 million grant from the Michigan Department of Environmental Quality (MDEQ) to help offset over \$7 million in total expenses related to environmental cleanup activities. A resolution from the Township Board supporting the loan application is required for submittal to the MDEQ. The loan is one part of a multi-faceted approach taken by the developer to obtain financing to address contamination primarily resulting from a dry cleaner and gasoline stations previously located on the property. The MDEQ loan application will be followed by submittal of a brownfield plan to provide additional funding for eligible cleanup activities for the project in April, 2019. The Board will review a concept plan for the project at its meeting on February 19, 2019.

The resolution is required by the MDEQ to include a statement noting that the Township Board will accept the loan and be responsible for re-payment of the loan should the project not proceed. The Township Board is not taking on any financial liability by adopting the resolution; a financial assurance will be established between the Township and the developer to cover the full loan amount. Loan acceptance is conditional upon the approval of a Brownfield Plan for the project by both the MTBRA and the Township Board.

At its meeting on December 19, 2018 the MTBRA voted to approve a resolution supporting the loan request. Dave Van Haaren from Triterra, the Lansing-based environmental firm serving as the Township's brownfield consultant, has reviewed the loan request and is recommending the Board approve the resolution. Mr. Van Haaren will be in attendance at the meeting to provide guidance on the request and answer any questions. The resolution has also been reviewed by the Township Attorney, who found no issues with the loan or resolution.

- **Motion to adopt the attached resolution of support for the Village of Okemos MDEQ loan application.**

Attachment

1. Resolution of support for MDEQ loan application.

G:\Community Planning & Development\Planning\BROWNFIELDS\Okemos Village\Grant loan request\Village of Okemos MDEQ loan.tb1.docx

RESOLUTION OF SUPPORT

At a regular meeting of the Township Board of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 22nd day of January, 2019, at 6:00 p.m., Local Time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____.

WHEREAS, the Township Board of the Charter Township of Meridian supports the Village of Okemos, LLC (Developer) proposed brownfield redevelopment project (Village of Okemos Phase 1 Project) located at 2153 Hamilton Road, Okemos, MI 48864; and

WHEREAS, Phase 1 of the proposed project is a mixed-use redevelopment on two blocks with multiple buildings and integrated parking that will begin the re-creation of the Village of Okemos with retail, restaurants, commercial, office and residential uses. The proposed project is estimating approximately \$117,000,000 in investment that will create over 100 estimated jobs dependent on tenant base; and

WHEREAS, the Township Board desires to assist the Developer to alleviate the costs of Due Care Activities and other eligible site costs by applying, via the Meridian Township Brownfield Redevelopment Authority (MTBRA), to the Michigan Department of Environmental Quality (MDEQ) for a Loan in the total amount of \$1,000,000; and

WHEREAS, the MTBRA met on December 19, 2018 and unanimously recommended approval of a Brownfield Redevelopment Loan application to the MDEQ for consideration; and

WHEREAS, supporting the MDEQ loan application for the proposed project is in furtherance of Objective B of Goal 3 of the 2017 Master Plan to enhance the viability of Township businesses by developing the Township’s mixed use core into a viable and vibrant district.

NOW THEREFORE, BE IT RESOLVED THE TOWNSHIP BOARD OF THE CHARTER TOWNSHIP OF MERIDIAN hereby declares the following:

1. The Township Board of the Charter Township of Meridian supports the application submitted by the MTBRA for a Brownfield Redevelopment Loan to the Michigan Department of Environmental Quality (MDEQ), to assist with the brownfield redevelopment project (Village of Okemos Phase 1 Project) located at 2153 Hamilton Road, Okemos, MI 48864.



To: Board Members
From: Ronald J. Styka, Township Supervisor
Date: January 18, 2019
Re: Appointments to Boards and Commissions

Below are my recommendations for appointments to the Township Board and Commission vacancies.

The Communications Commission has three vacancies.

The following motion has been prepared for Board consideration:

MOVE TO APPOINT BRIAN SEIPEL TO THE COMMUNICATIONS COMMISSION FOR A TERM ENDING 12/31/20.

MOVE TO APPOINT MIKE NEVELLS TO THE COMMUNICATIONS COMMISSION FOR A TERM ENDING 12/31/21.

MOVE TO APPOINT RITI ADHI TO THE COMMUNICATIONS COMMISSION FOR A TERM ENDING 12/31/19.

The Local Officials Compensation Commission has one vacancy.

The following motion has been prepared for Board consideration:

MOVE TO APPOINT SCOTT HENDRICKSON TO THE LOCAL OFFICIALS COMPENSATION COMMISSION FOR A 5 YEAR TERM ENDING 12/31/23.

The Environmental Commission has one vacancy and one student vacancy.

MOVE TO APPOINT LINDA BURGHARDT TO THE ENVIRONMENTAL COMMISSION FOR A 3 YEAR TERM ENDING 12/31/21.

MOVE TO APPOINT STUDENT APARNA KRISHNAMURTHY TO THE ENVIRONMENTAL COMMISSION FOR A TERM ENDING 12/31/19.

The Planning Commission has two vacancies.

The following motion has been prepared for Board consideration:

MOVE TO APPOINT SCOTT HENDERICKSON TO THE PLANNING COMMISSION FOR A 3 YEAR TERM ENDING 12/31/21.



The Board of Review has one opening.

The following motion has been prepared for Board consideration:

MOVE TO APPOINT LANNY BRUNETTE TO THE BOARD OF REVIEW FOR A 2 YEAR TERM ENDING 12/31/20.

The Land Preservation Board has one vacancy.

The following motion has been prepared for Board consideration:

MOVE TO APPOINT KIRK LAMPHAM TO THE LAND PRESERVATION BOARD FOR A 4 YEAR TERM ENDING 12/31/22.

The Community Resources Commission has one vacancy.

MOVE TO APPOINT KIMBERLY MAINGU TO THE COMMUNITY RESOURCES COMMISSION FOR A 2 YEAR TERM ENDING 12/31/20.

The Transportation Commission has one vacancy.

MOVE TO APPOINT ROBERT G. LOVELL TO THE TRANSPORTATION COMMISSION FOR A 2 YEAR TERM ENDING 12/31/20.



To: Township Board

From: Mark Kieselbach, Director of Community Planning and Development
Justin Quagliata, Assistant Planner

Date: January 16, 2019

Re: Rezoning #18140 (Hitch)

Thomas Hitch has requested the rezoning of two unplatted lots, approximately 2.52 acres in total size, located at 2530 and 2540 Jolly Road from RA (Single Family-Medium Density) to PO (Professional and Office). The site is located on the north side of Jolly Road, west of Indiana Road, and south of the Meadows subdivision (118 total lots).

The Planning Commission held the public hearing on the rezoning request at its December 10, 2018 meeting and voted 7-2 to recommend approval at the December 17, 2018 meeting, citing the following reasons for its decision:

- The subject site meets or exceeds the minimum standards for lot area and lot width of the proposed PO (Professional and Office) zoning district.
- The proposed rezoning would result in a logical and orderly development pattern by providing a transition between Jolly Road commercial activity to the east and adjacent single family residential uses to the north and west.
- Public water and sanitary sewer services are available to serve the subject site.

Staff memorandums outlining the rezoning and minutes from the Planning Commission meetings at which the rezoning was discussed are attached for the Board's review.

Township Board Options

The Township Board may approve or deny the proposed rezoning from RA (Single Family-Medium Density) to PO (Professional and Office). If the Board amends the proposal, the request may be referred back to the Planning Commission for a recommendation. A resolution will be provided at a future meeting.

Attachments

1. Staff memorandums dated December 4, 2018 and December 13, 2018 with attachments.
2. Resolution recommending approval dated December 17, 2018.
3. Planning Commission minutes dated December 10, 2018 (public hearing) and December 17, 2018 (decision).
4. Communications.



To: Planning Commission

From: Peter Menser, Principal Planner

Justin Quagliata, Assistant Planner

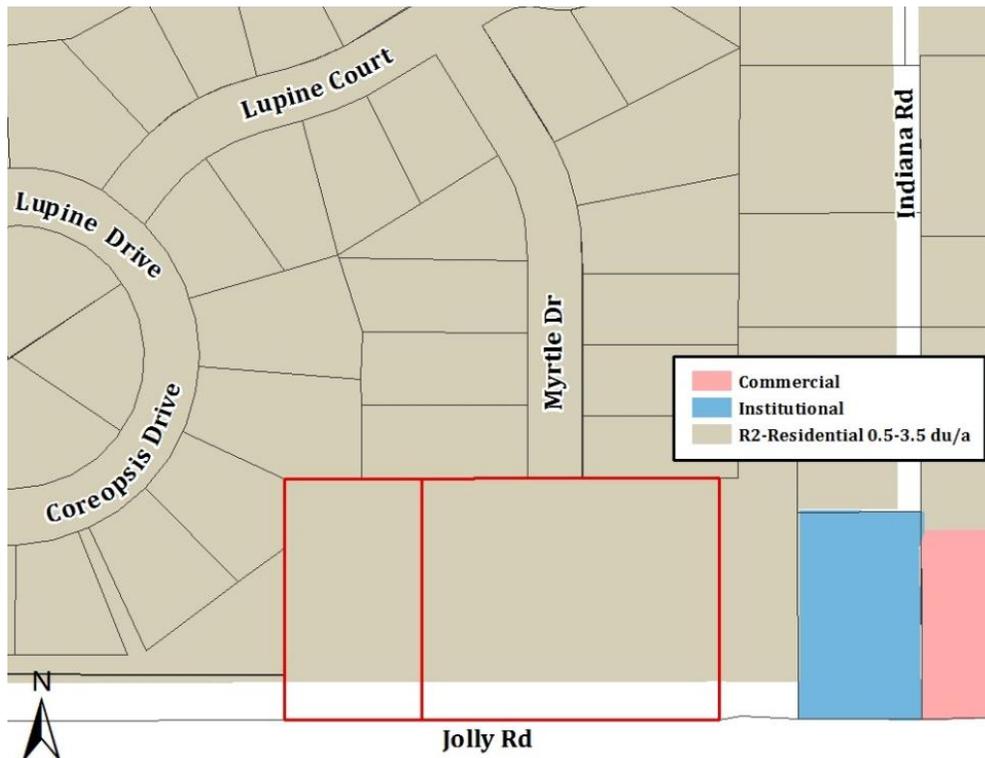
Date: December 4, 2018

Re: Rezoning #18140 (Hitch), rezone approximately 2.52 acres located at 2530 and 2540 Jolly Road from RA (Single Family-Medium Density) to PO (Professional and Office).

Thomas Hitch has requested the rezoning of two unplatted lots, approximately 2.52 acres in total size, located at 2530 and 2540 Jolly Road from RA (Single Family-Medium Density) to PO (Professional and Office). The site is located on the north side of Jolly Road, west of Indiana Road, and south of The Meadows subdivision (118 total lots). The two unplatted lots have a combined 475 feet of frontage on Jolly Road and 264 feet of lot depth.

The Future Land Use Map from the 2017 Master Plan designates the subject property in the R2 Residential 0.5 – 3.5 dwelling units per acre (du/a) category.

2017 FUTURE LAND USE MAP



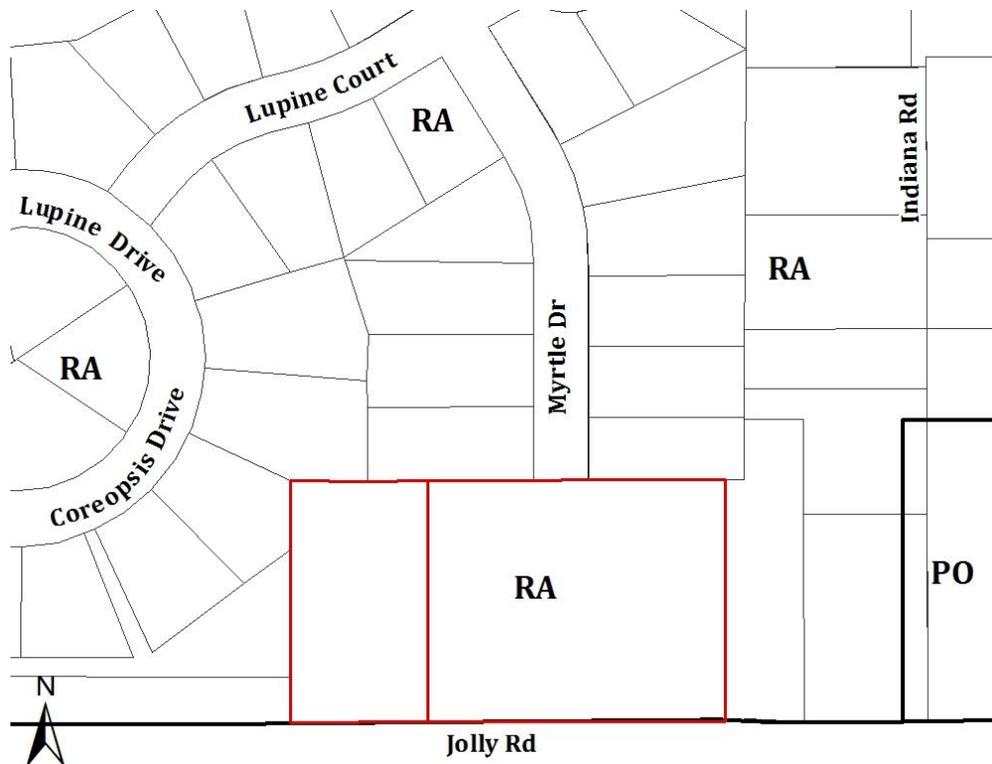
Zoning

The subject site (two unplatted lots) is located in the RA (Single Family-Medium Density) zoning district, which requires a minimum of 80 feet of lot width and 10,000 square feet of lot area. The requested PO zoning district requires a minimum of 50 feet of lot width and 5,000 square feet of lot area. With 325 feet of lot width on Jolly Road and 1.72 acres (74,780 square feet) of lot area the parcel addressed as 2530 Jolly Road meets the minimum standards for both lot area and lot width of the current RA and proposed PO zoning districts.

With 150 feet of lot width on Jolly Road and .80 acre (34,840 square feet) of lot area the parcel addressed as 2540 Jolly Road meets the minimum standards for both lot area and lot width of the current RA and proposed PO zoning districts. The following table illustrates the lot width and lot area standards for the existing RA and proposed PO zoning districts:

ZONING DISTRICT	MINIMUM LOT AREA	MINIMUM LOT WIDTH
RA	10,000 sq. ft.	80 ft.
PO	5,000 sq. ft.	50 ft.

ZONING MAP



Physical Features

2530 Jolly Road is currently occupied by a 600 square foot single-family house built in 1900. 2540 Jolly Road is currently occupied by a 1,626 square foot single-family house built in 1966.

The Township Wetland Map and the Flood Insurance Rate Map (FIRM) for Meridian Township indicate neither wetlands nor floodplain are present on or near the site. The site has no special designation on the Township Greenspace Plan.

Streets & Traffic

The site fronts on Jolly Road, which is a four-lane public road with curb and gutter classified as a Principal Arterial on the Street Setbacks and Service Drives Map in the zoning ordinance. The most recent (2008/2009) traffic count information from the Ingham County Road Department (ICRD) for Jolly Road, between Hulett Road and Kansas Road, showed a total of 7,391 eastbound vehicle trips and 4,329 westbound vehicle trips in a 24 hour period.

The table below compares estimated traffic generation resulting from potential development of the property under the existing RA zoning and proposed rezoning to PO. It estimates future traffic using data from the highest potential traffic generator allowed in each zoning district, which in this case is one single-family house in the RA district and a 36,536 square foot *General Office Building* in the PO district (using a 3:1 ratio or 33.33% of the total area of the two lots combined as a guideline for the maximum building footprint for Office zoning).

	Existing RA zoning	Proposed PO zoning	Change
Peak Hour trips	0.74 (a.m.)	42.38 (a.m.)	+41.64
	0.99 (p.m.)	42.02 (p.m.)	+41.03
Weekday trips	9.44	355.86	+346.42

A traffic study is required for rezonings when the proposed district would permit uses that could generate more than 100 additional directional trips during the peak hour than the principal uses permitted under the current zoning. A peak hour of traffic is the hour of highest volume of traffic entering and exiting the site during the a.m. or p.m. hours. Based on the projected traffic volumes a traffic study is not required.

Utilities

Municipal water and sanitary sewer are available to serve the subject site. The location and capacity of utilities for any proposed development will be reviewed in detail by the Department of Public Works and Engineering at the time of a development submittal.



Staff Analysis

The applicant has requested the rezoning of approximately 2.52 acres (two parcels) from RA to PO. When evaluating a rezoning request, the Planning Commission should consider all uses permitted by right and by special use permit in the current and proposed zoning districts, as well as the reasons for rezoning listed on page two of the rezoning application.

If the site is rezoned to PO any new building on the property would be subject to a 50 foot setback from the residential zoning district lines to the north, east, and west. The following chart outlines the differences in lot area, lot width, and building setbacks between the RA and PO zoning districts:

	RA	PO
Side/Rear Setback:	10 feet/30-40 feet	50 feet (when adjacent to a residential district)
Setback when adjacent to Residential district:	N/A	50 feet
Lot Area:	10,000 square feet	5,000 square feet
Lot Width:	80 feet	50 feet
Maximum Impervious Surface/Lot Coverage:	30 percent	75 percent
Building Height:	35 feet	35 feet

Planning Commission Options

The Planning Commission may recommend approval or denial of the request, or it may recommend a different zoning designation than proposed by the applicant to the Township Board. A resolution will be provided at a future meeting.

Attachments

1. Rezoning application.
2. Property survey prepared by Kebs, Inc., dated May 8, 2017 and received by the Township on November 2, 2018.
3. Rezoning criteria.

G:\Community Planning & Development\Planning\REZONINGS (REZ)\2018\18140 (Hitch)/REZ 18140.pc1.docx



**CHARTER TOWNSHIP OF MERIDIAN
DEPARTMENT OF COMMUNITY PLANNING AND DEVELOPMENT
5151 MARSH ROAD, OKEMOS, MI 48864
PHONE: (517) 853-4560, FAX: (517) 853-4095**

RECEIVED
NOV 02 2018

REZONING APPLICATION

Part I, II and III of this application must be completed. Failure to complete any portion of this form may result in the denial of your request.

Part I

A. Owner/Applicant See Attached
Address of applicant _____
Telephone: Work _____ Home _____
Fax _____ Email _____

If there are multiple owners, list names and addresses of each and indicate ownership interest. Attach additional sheets if necessary. If the applicant is not the current owner of the subject property, the applicant must provide a copy of a purchase agreement or instrument indicating the owner is aware of and in agreement with the requested action.

B. Applicant's Representative, Architect, Engineer or Planner responsible for request:
Name / Contact Person Thomas M. Hitch, McGinty, Hitch, Person, Yeadon & Anderson, P.C.
Address 601 Abbot Road, East Lansing, MI 48823
Telephone: Work (517) 351-0280 Home (517) 881-7815
Fax _____ Email tomhitch@mcgintylaw.com

C. Site address/location 2530/2540 Jolly Road, Okemos, MI
Legal description (Attach additional sheets if necessary) see attached
Parcel number 33-02-02-32-400-010 Site acreage 2.87 acres +/-
33-02-02-32-400-008

D. Current zoning RA Requested zoning PO

E. The following support materials must be submitted with the application:

1. Nonrefundable fee.
2. Evidence of fee or other ownership of the subject property.
3. A rezoning traffic study prepared by a qualified traffic engineer based on the most current edition of the handbook entitled *Evaluating Traffic Impact Studies: A Recommended Practice for Michigan Communities*, published by the State Department of Transportation, is required for the following requests:
 - a. Rezoning when the proposed district would permit uses that could generate more than 100 additional directional trips during the peak hour than the principal uses permitted under the current zoning.
 - b. Rezoning having direct access to a principal or minor arterial street, unless the uses in the proposed zoning district would generate fewer peak hour trips than uses in the existing zoning district.
(Information pertaining to the contents of the rezoning traffic study will be available in the Department of Community Planning and Development.)
4. Other information deemed necessary to evaluate the application as specified by the Director of Community Planning and Development.

Part II

REASONS FOR REZONING REQUEST

Respond only to the items which you intend to support with proof. Explain your position on the lines below, and attach supporting information to this form.

A. Reasons why the present zoning is unreasonable:

- 1) There is an error in the boundaries of the Zoning Map, specifically: n/a
- 2) The conditions of the surrounding area have changed in the following respects: The surrounding properties along Jolly Road in this part are now primarily office and Commercial. RA Zoning is incompatible for this parcel along Jolly Road.
- 3) The current zoning is inconsistent with the Township's Master Plan, explain: _____
- 4) The Township did not follow the procedures that are required by Michigan laws, when adopting the Zoning Ordinance, specifically: n/a
- 5) The Township did not have a reasonable basis to support the current zoning classification at the time it was adopted; and the zoning has exempted the following legitimate uses from the area: n/a
- 6) The current zoning restrictions on the use of the property do not further the health safety or general welfare of the public, explain: The RA Zoning is no longer a viable commercially viable classification. The current zoning prevents development and investment in this highly desirable area along Jolly Road.

B. Reasons why the requested zoning is appropriate:

- 1) Requested rezoning is consistent with the Township's Master Plan, explain: The RA Zone is consistent with the Master Plan. The current Master Plan is incompatible with the actual development of this part of the Township.
- 2) Requested rezoning is compatible with other existing and proposed uses surrounding the site, specifically: PO Zoning would be completely compatible with the current Professional, Office and Commercial development along Jolly Road.
- 3) Requested rezoning would not result in significant adverse impacts on the natural environment, explain: The proposed professional/office zoning would generate minimal adverse impact to the natural environment. It would lead to connection of utilities on site to Meridian Water and Sewer and prevent a potential water well or septic system failure.
- 4) Requested rezoning would not result in significant adverse impacts on traffic circulation, water and sewer systems, education, recreation or other public services, explain: The proposed zoning would provide no adverse impact on traffic or the other identified public utilities and services. Professional or office development are tax enhancements and lessen uses of water, sewer, police and fire services.
- 5) Requested rezoning addresses a proven community need, specifically: New office and commercial development, office activities would provide for services in demand by the general public such as professional services, medical facilities and other office activities that serve this region.
- 6) Requested rezoning results in logical and orderly development in the Township, explain: The requested zoning exactly fits the current development in this location in Meridian Township as this area has developed into a hub for commercial and office development.
- 7) Requested rezoning will result in better use of Township land, resources and properties and therefore more efficient expenditure of Township funds for public improvements and services, explain: Along with the existing development surrounding this parcel, it congregates office and commercial activities that use minimal public services. It will provide enhanced tax revenue with a demand for public services that is less than other land uses.

Part III

I (we) hereby grant permission for members of the Charter Township of Meridian's Boards and/or Commissions, Township staff member(s) and the Township's representatives or experts the right to enter onto the above described property (or as described in the attached information) in my (our) absence for the purpose of gathering information including but not limited to the taking and the use of photographs.

Yes No (Please check one)

By the signature(s) attached hereto, I (we) certify that the information provided within this application and accompanying documentation is, to the best of my (our) knowledge, true and accurate

Thomas M. Hitch
Signature of Applicant

11/2/2018 Date

Thomas M. Hitch
Type/Print Name

Fee: \$ 700.⁰⁰

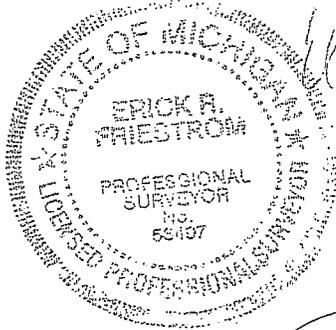
Received by/Date: M. Keselbach 11/2/18

CERTIFIED BOUNDARY SURVEY

FOR: JIM SCHILL & ANNETTE THORN

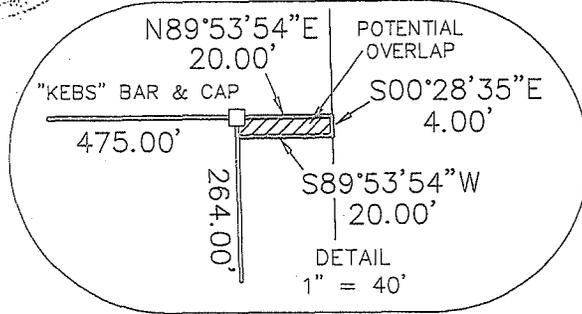
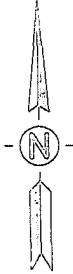
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KRB
05/08/17

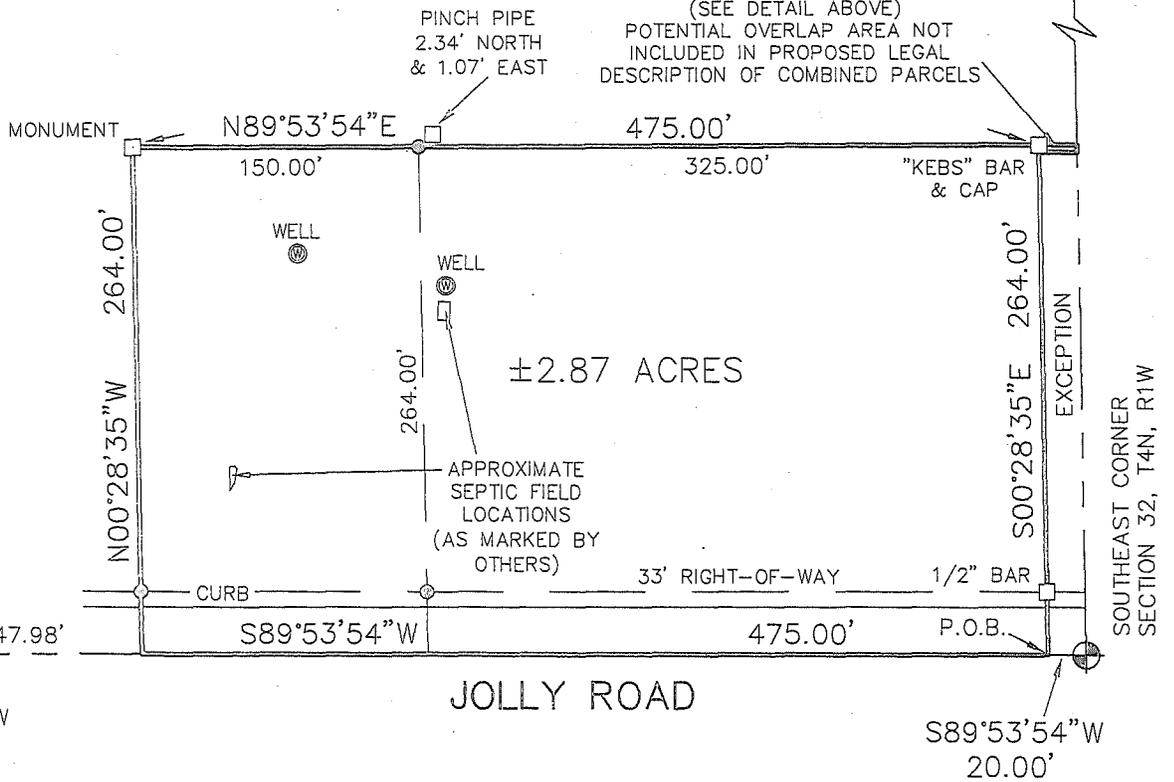
EAST 1/4 CORNER
SECTION 32, T4N, R1W



NOTES:

1. EASEMENTS, IF ANY, NOT SHOWN
2. ALL IMPROVEMENTS NOT SHOWN

4'x20' AREA OF OWNERSHIP PER
WARRANTY DEEDS RECORDED IN BOOK
3368 PAGES 1002 & 1003
CONFLICTING WITH EAST NEIGHBOR
DESCRIPTION
(SEE DETAIL ABOVE)
POTENTIAL OVERLAP AREA NOT
INCLUDED IN PROPOSED LEGAL
DESCRIPTION OF COMBINED PARCELS



SOUTH 1/4 CORNER
SECTION 32, T4N, R1W

JOLLY ROAD

SCALE 1" = 100'



LEGEND

- = Set 1/2" Bar with Cap
- = Found Iron as Noted
- = Survey Boundary Line
- = Distance Not to Scale
- x—x— = Fence
- 0.0'± = Denotes Distance to the Survey Line

All Dimensions are in Feet and
Decimals Thereof.

All Improvements Not Shown.



KEBS, INC. KYES ENGINEERING
BRYAN LAND SURVEYS

2116 HASLETT ROAD, HASLETT, MI 48840
PH. 517-339-1014 FAX. 517-339-8047

13432 PRESTON DRIVE, MARSHALL, MI 49068
PH. 269-781-9800 FAX. 269-781-9805

DRAWN BY KDB	SECTION 32, T4N, R1W
FIELD WORK BY JF/RR	JOB NUMBER:
SHEET 1 OF 3	92021.BND

Part II

REASONS FOR REZONING REQUEST

Respond only to the items which you intend to support with proof. Explain your position on the lines below, and attach supporting information to this form.

A. Reasons why the present zoning is unreasonable:

- 1) There is an error in the boundaries of the Zoning Map, specifically: _____

- 2) The conditions of the surrounding area have changed in the following respects: _____

- 3) The current zoning is inconsistent with the Township's Master Plan, explain: _____

- 4) The Township did not follow the procedures that are required by Michigan laws, when adopting the Zoning Ordinance, specifically: _____

- 5) The Township did not have a reasonable basis to support the current zoning classification at the time it was adopted; and the zoning has exempted the following legitimate uses from the area: _____

- 6) The current zoning restrictions on the use of the property do not further the health safety or general welfare of the public, explain: _____

B. Reasons why the requested zoning is appropriate:

- 1) Requested rezoning is consistent with the Township's Master Plan, explain: _____

- 2) Requested rezoning is compatible with other existing and proposed uses surrounding the site, specifically: _____

- 3) Requested rezoning would not result in significant adverse impacts on the natural environment, explain: _____

- 4) Requested rezoning would not result in significant adverse impacts on traffic circulation, water and sewer systems, education, recreation or other public services, explain: _____

- 5) Requested rezoning addresses a proven community need, specifically: _____

- 6) Requested rezoning results in logical and orderly development in the Township, explain: _____

- 7) Requested rezoning will result in better use of Township land, resources and properties and therefore more efficient expenditure of Township funds for public improvements and services, explain: _____



To: Planning Commission

From: Peter Menser, Principal Planner
Justin Quagliata, Assistant Planner

Date: December 13, 2018

Re: Rezoning #18140 (Hitch), rezone approximately 2.52 acres located at 2530 and 2540 Jolly Road from RA (Single Family-Medium Density) to PO (Professional and Office).

The public hearing for Rezoning #18140 was held at the December 10, 2018 regular meeting. At the meeting the Planning Commission agreed to consider a resolution to recommend approval of the rezoning request at its next meeting. A concern was raised with regard to whether or not the proposed rezoning constituted "spot zoning." An article from Michigan State Extension on spot zoning is attached. Based on the nearby PO zoning and location of the property on Jolly Road staff does not consider this rezoning to be "spot zoning."

Planning Commission Options

The Planning Commission may recommend approval or denial of the rezoning as requested by the applicant or recommend a different zoning category. A resolution to recommend approval to PO (Professional and Office) is attached.

- **Move to adopt the attached resolution to recommend approval of Rezoning #18140.**

Attachments

1. Resolution to recommend approval.
2. MSU Extension spot zoning article.

G:\Community Planning & Development\Planning\REZONINGS (REZ)\2018\18140 (Hitch)\REZ 18140.pc2.doc

RESOLUTION TO APPROVE PO

**Rezoning #18140
Hitch
2530 and 2540 Jolly Road**

RESOLUTION

At a regular meeting of the Planning Commission of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 17th day of December, 2018, at 7:00 p.m., Local Time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by _____.

WHEREAS, Thomas Hitch requested the rezoning of two unplatted lots, approximately 2.52 acres in total size, located at 2530 and 2540 Jolly Road from RA (Single Family-Medium Density) to PO (Professional and Office); and

WHEREAS, the Planning Commission held a public hearing and discussed the rezoning at its meeting on December 10, 2018; and

WHEREAS, the Planning Commission reviewed and discussed the staff material provided under a cover memorandum dated December 4, 2018; and

WHEREAS, the subject site meets or exceeds the minimum standards for lot area and lot width of the proposed PO (Professional and Office) zoning district; and

WHEREAS, the proposed rezoning would result in a logical and orderly development pattern by providing a transition between Jolly Road commercial activity to the east and adjacent single family residential uses to the north and west; and

WHEREAS, public water and sanitary sewer services are available to serve the subject site.

NOW THEREFORE, BE IT RESOLVED THE PLANNING COMMISSION OF THE CHARTER TOWNSHIP OF MERIDIAN hereby recommends approval of Rezoning #18140 to rezone approximately 2.52 acres from RA (Single Family-Medium Density) to PO (Professional and Office).

ADOPTED: YEAS: _____

NAYS: _____

How to spot a spot zoning

When considering a rezoning, remember four key criteria to avoid creating a spot zone.

June 17, 2016 - Author: [Brad Neumann \(/people/brad_neumann\)](/people/brad_neumann), [Michigan State University Extension \(/outreach\)](#)

Planning commissions are occasionally presented with requests to change the current zoning of a parcel or parcels to a different zoning district. Sometimes, it is the planning commission that proposes a rezoning of one or more parcels. A rezoning is an amendment of the zoning map and it requires a specific set of steps to be followed in order to ensure due process (see [For Adoption of a Zoning Ordinance Amendment \(http://www.msue.anr.msu.edu/uploads/resources/pdfs/C17.pdf\)](#)). It is the same process for amending the text of the zoning ordinance.

Rezoning property requires consistency with the community's master plan, according to the [Michigan Planning Enabling Act \(http://www.legislature.mi.gov/documents/mcl/pdf/mcl-Act-33-of-2008.pdf\)](#). The master plan should include criteria, or guidance for considering zoning amendments. The plan should guide the planning commission as to the appropriate zoning district to rezone a property to, moving towards consistency with the plan. The plan should also guide the planning commission as to when the rezoning is appropriate; for instance, once there are public utilities in place that can serve residential use of a certain density. The [zoning plan \(http://www.msue.anr.msu.edu/news/changes_to_michigan_law_result_in_clearer_understanding\)](#) portion of the master plan will be key to this review for consistency (also see [All rezonings are not good rezonings \(http://www.msue.anr.msu.edu/news/all_rezonings_are_not_good_rezonings\)](#)).

One illegal form of rezoning is spot zoning. This practice gets its name from the appearance of small spots of different zoning districts on a zoning map that otherwise has large contiguous areas in the same zoning district around the spots. To be considered a spot zone, the property, in most cases, must meet the following four criteria:

- The area is small compared to districts surrounding the parcel in question.
- The new district allows land uses inconsistent with those allowed in the vicinity.
- The spot zone would confer a special benefit on the individual property owner not commonly enjoyed by the owners of similar property.
- The existence of the spot zone conflicts with the policies in the text of the master plan and the future land use map.

Rezonings that have the four characteristics of spot zoning listed above run a high risk of invalidation if challenged in court and not consistent with the master plan. In some cases, master plans anticipate these relationships and provide for them (for example, a small

commercial area may serve a residential neighborhood). In those cases where the master plan supports a relatively small zoning district that is dissimilar to the zoning that surrounds it, this is probably not a spot zone.

The most important thing is consistency with the master plan. Remember, the master plan should have been prepared with extensive public engagement and that process is intended to create a consensus vision of future land use and infrastructure - including the future configuration of zoning districts.

To learn more about spot zoning, read the [Michigan State University Extension](http://www.msue.anr.msu.edu/) (<http://www.msue.anr.msu.edu/>) Public Policy Brief - [Removing Spot Zoning From the Fabric of Zoning Practice](http://www.msue.anr.msu.edu/uploads/resources/pdfs/S10.pdf) (<http://www.msue.anr.msu.edu/uploads/resources/pdfs/S10.pdf>) or contact [land use educator](http://www.msue.anr.msu.edu/program/info/land_use_education_services) (http://www.msue.anr.msu.edu/program/info/land_use_education_services) for assistance.

This article was published by **Michigan State University Extension** (<http://www.msue.msu.edu>). For more information, visit <http://www.msue.msu.edu> (<http://www.msue.msu.edu>). To have a digest of information delivered straight to your email inbox, visit <http://www.msue.msu.edu/newsletters> (<http://www.msue.msu.edu/newsletters>). To contact an expert in your area, visit <http://expert.msue.msu.edu> (<http://expert.msue.msu.edu>), or call 888-MSUE4MI (888-678-3464).

Part II

REASONS FOR REZONING REQUEST

Respond only to the items which you intend to support with proof. Explain your position on the lines below, and attach supporting information to this form.

A. Reasons why the present zoning is unreasonable:

- 1) There is an error in the boundaries of the Zoning Map, specifically: _____

- 2) The conditions of the surrounding area have changed in the following respects: _____

- 3) The current zoning is inconsistent with the Township's Master Plan, explain: _____

- 4) The Township did not follow the procedures that are required by Michigan laws, when adopting the Zoning Ordinance, specifically: _____

- 5) The Township did not have a reasonable basis to support the current zoning classification at the time it was adopted; and the zoning has exempted the following legitimate uses from the area: _____

- 6) The current zoning restrictions on the use of the property do not further the health safety or general welfare of the public, explain: _____

B. Reasons why the requested zoning is appropriate:

- 1) Requested rezoning is consistent with the Township's Master Plan, explain: _____

- 2) Requested rezoning is compatible with other existing and proposed uses surrounding the site, specifically: _____

- 3) Requested rezoning would not result in significant adverse impacts on the natural environment, explain: _____

- 4) Requested rezoning would not result in significant adverse impacts on traffic circulation, water and sewer systems, education, recreation or other public services, explain: _____

- 5) Requested rezoning addresses a proven community need, specifically: _____

- 6) Requested rezoning results in logical and orderly development in the Township, explain: _____

- 7) Requested rezoning will result in better use of Township land, resources and properties and therefore more efficient expenditure of Township funds for public improvements and services, explain: _____

RESOLUTION TO APPROVE PO

**Rezoning #18140
Hitch
2530 and 2540 Jolly Road**

RESOLUTION

At a regular meeting of the Planning Commission of the Charter Township of Meridian, Ingham County, Michigan, held at the Meridian Municipal Building, in said Township on the 17th day of December, 2018, at 7:00 p.m., Local Time.

PRESENT: Commissioners Ianni, Scott-Craig, Premoe, Shrewsbury, Trezise, Cordill, Lane, Stivers, Richards

ABSENT: None

The following resolution was offered by Commissioner Cordill and supported by Commissioner Trezise.

WHEREAS, Thomas Hitch requested the rezoning of two unplatted lots, approximately 2.52 acres in total size, located at 2530 and 2540 Jolly Road from RA (Single Family-Medium Density) to PO (Professional and Office); and

WHEREAS, the Planning Commission held a public hearing and discussed the rezoning at its meeting on December 10, 2018; and

WHEREAS, the Planning Commission reviewed and discussed the staff material provided under a cover memorandum dated December 4, 2018; and

WHEREAS, the subject site meets or exceeds the minimum standards for lot area and lot width of the proposed PO (Professional and Office) zoning district; and

WHEREAS, the proposed rezoning would result in a logical and orderly development pattern by providing a transition between Jolly Road commercial activity to the east and adjacent single family residential uses to the north and west; and

WHEREAS, public water and sanitary sewer services are available to serve the subject site.

NOW THEREFORE, BE IT RESOLVED THE PLANNING COMMISSION OF THE CHARTER TOWNSHIP OF MERIDIAN hereby recommends approval of Rezoning #18140 to rezone approximately 2.52 acres from RA (Single Family-Medium Density) to PO (Professional and Office).

ADOPTED: YEAS: Chair Ianni, Vice-Chair Scott-Craig, Commissioners Shrewsbury, Trezise, Cordill, Lane, Richards

NAYS: Secretary Premoe and Commissioner Stivers

STATE OF MICHIGAN)

) ss

COUNTY OF INGHAM)

**Resolution to Approve
Rezoning #18140 (Hitch)
Page 2**

I, the undersigned, the duly qualified and acting Chair of the Planning Commission of the Township of Meridian, Ingham County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and a complete copy of a resolution adopted at a regular meeting of the Planning Commission on the 17th day of December, 2018.

John Scott-Craig
Planning Commission Chair

G:\Community Planning & Development\Planning\REZONINGS (REZ)\2018\REZ 18140 (Hitch)\REZ 18140 PC resolution to approve with names.pc2.docx

3. Approval of Agenda

Commissioner Cordill moved to approve the agenda as written.

Supported by Commissioner Trezise.

VOICE VOTE: Motion approved unanimously.

4. Approval of Minutes

A. November 26, 2018 Regular Meeting.

Commissioner Richards moved to approve the minutes with minor revisions.

Seconded by Vice-Chair Scott-Craig.

VOICE VOTE: Motion approved unanimously.

5. Communications

Principal Planner Menser noted additional communications were received after the Planning Commission meeting packets were assembled. He further noted that hard copies of communications were distributed to the Planning Commission at their places on the dais prior to tonight's meeting and would be included on the agenda for the December 17, 2018 Planning Commission meeting.

6. Public Hearings

Chair Ianni opened the public hearing at 7:40 P.M.

 A. Rezoning #18140 (Thomas M. Hitch), rezone approximately 2.87 acres located at 2530 & 2540 Jolly Road from RA (Single Family-Medium Density) to PO (Professional and Office).

Principal Planner Menser provided a brief summary of the staff report.

The representative for the owner, Thomas Hitch, 601 Abbot Road, explained the request.

Public Comments:

- A. Brandon Bautista, 3528 Myrtle Drive, spoke in opposition to Rezoning #18140.
- B. Jessi Adler, 1580 Hillside Drive, spoke in opposition to Rezoning #18140.
- C. Shinivas Shankariah, 2619 Coreopsis Drive, spoke in opposition to Rezoning #18140.
- D. Rajesh Nair, 3527 Myrtle Drive, spoke in opposition to Rezoning #18140.
- E. Jibu John, 3533 Myrtle Drive, spoke in opposition to Rezoning #18140.

Planning Commission Discussion:

Commissioner Richards noted if the property is rezoned PO (Professional and Office) then a buffer would need to be placed between the office and residential properties. If single family residential development takes place on the property a buffer would not be required between the adjacent properties.

The potential benefits of rezoning to PO could be lower noise levels, and that the businesses would be closed during holidays, weekends and evenings. During these times, outdoor lighting of a future development might not be as much of a concern.

Commissioner Premoe asked Principal Planner Menser if residential property values would be lowered in the area if office space is added. Principal Planner Menser did not speak to property values.

Vice-Chair Scott-Craig commented on how busy Jolly Road is and how difficult it can be to exit the property. There are topographical issues on the site making it expensive to grade the property for development. Vice-Chair Scott-Craig claimed the abandoned house on the property could be dangerous. He further noted it could be possible to develop houses on the property and they would sell like the other new houses in the area. He claimed office use would also be appropriate as a transition between uses.

Commissioner Cordill stated a change in zoning to PO would create “spot” zoning and questioned if this is the appropriate direction to take. Principal Planner Menser stated he will address this matter in the next staff report.

A straw poll indicated the Planning Commission would be in favor of recommending approval of Rezoning #18140 and staff was asked to prepare a resolution recommending approval for the next meeting.

Chair Ianni closed the public hearing at 8:35 P.M.

- B. Rezoning #18150 (Meridian Township), rezone the south four acres of Parcel I.D. #21-226-011 from RDD (Multiple Family) to C-3 (Commercial), located on the east side of Okemos Road, south of Central Park Drive.

Chair Ianni opened the public hearing at 8:36 P.M.

Principal Planner Menser provided a brief summary of the staff report and also acted on behalf of the Township to address questions.

Public Comments:

- A. Jean Wallick, 4989 Okemos Road, voiced concerns regarding Rezoning #18150.
- B. Jessi Adler, 1580 Hillside Drive, voiced concerns regarding Rezoning #18150 and asked if the land swap between Meridian Township and the Meridian Mall would be green space.

Commissioner Cordill asked Principal Planner Menser who could address the issues Ms. Jean Wallick had expressed. Principal Planner Menser stated the concerns would be shared with the Ingham Country Drain Commissioner’s Office and Meridian Township’s Engineering Department.

A straw pole indicated the Planning Commission would be in favor of recommending approval of Rezoning #18150 and staff was asked to prepare a resolution recommending approval for the next Meeting.

Chair Ianni closed the public hearing at 8:55 P.M.

- Twenty 8-foot Conifer Evergreen trees are to be planted and staggered along the western boundary to assist in providing screening for neighbors.

The Planning Commission decided to amend the special use permit by removing the condition:

- A six foot tall slatted wood fence along the south side of the property.

VOICE VOTE:

YEAS: Commissioners Trezise, Lane, Richards, Stivers, Premoe, Shrewsbury, Scott-Craig, and Ianni.

NAYS: Commissioner Cordill.

MOTION CARRIED: 8-1

- 
- B. Rezoning #18140 (Thomas M. Hitch), rezone approximately 2.87 acres located at 2530 & 2540 Jolly Road from RA (Single Family-Medium Density) to PO (Professional and Office).

Principal Planner Menser mentioned there were no updates to proposal other than a concern was raised during the last meeting about “spot zoning.” After doing some research this would not be a spot zone as there are other areas nearby zoned Professional and Office.

The representative for the owner, Thomas Hitch, 601 Abbot Road, reviewed the proposal and provided property history. Mr. Hitch was available for questions.

The realtor for the owner, Jim Caster, 16102 Park Lake Road, was available for questions.

Planning Commission Discussion:

Commissioner Cordill stated rezoning to Professional and Office would not be as intrusive as rezoning to commercial or multiple family and the least impactful of the options available. Commissioner Cordill also mentioned the property was on the market for eighteen months and there was no interest by developers to build additional single family houses.

Vice-Chair Scott-Craig encouraged communication between the homeowners and the Township Board to continue as the process moves forward.

Commissioner Stivers asked if the property may be considered as a possible Township park. Principal Planner Menser stated the applicant would need to approach the Township Parks and Recreation Department.

VOICE VOTE:

YEAS: Commissioners Cordill, Trezise, Shrewsbury, Scott-Craig, Richards, Lane and Ianni.

NAYS: Commissioners Premoe and Stivers.

MOTION CARRIED: 7-2

The Planning Commission took a ten minute recess 8:37PM-8:45PM.

Peter Menser

From: Jibu John <write2jibs@icloud.com>
Sent: Sunday, December 09, 2018 1:43 PM
To: Peter Menser
Cc: write2jibs@hotmail.com; ef266dfa42dd3612bdd88c2037707235@reply.craigslist.org
Subject: Rezoning #18140

Dear Peter Menser,

Regarding: Rezoning 2530 & 2540 Jolly Road.

This is in regards to the letter we received from the Meridian Township for public hearing on rezoning request from Thomas M. Hitch. I live as a family on Myrtle Dr. which is right behind this property. I strongly raise my disagreement in rezoning the above mentioned property from residential to commercial, as it will negatively affect our current living conditions. It will cause more disturbances in terms of sound and light pollution, and this is also a concern for security, as being a public commercial property there is an increased risk on our security.

We brought our land and built the house in 2010 after strongly looking into multiple factors and this property in question was never a concern as it was marked residential. Now, the possibility of this becoming a commercial land raises lots of concerns and fear. Moreover, our property value will also come down dramatically due to being close to a commercial property and will make it harder for us to sell ours in the future.

I strongly plead and urge Meridian Township to consider the living souls next to this property and make a decision that's favorable to us.

Respectfully
Jibu and Ranjini John
3533 Myrtle Dr.
Okemos, Michigan 48864.

Peter Menser

From: Dylan Maxwell <dylan.g.maxwell@gmail.com>
Sent: Sunday, December 09, 2018 9:55 PM
To: Peter Menser
Subject: RE: Rezoning #18140 (Thomas M. Hitch)

Dear Mr. Menser,

I would like to express my concern regarding this rezoning request. As a nearby resident and property owner, I think that if approved this rezoning could have a negative impact on the value of my property.

Recently the property at (approx.) 2476 Jolly Road was rezoned, and the public notice posted at the property indicated that the future occupant of the property would be a dentist. However, in the case of this request (#18140), there seems to be no information as to the intended future occupant of the property.

I ask that this request be denied, at least until more information is known about the future occupant of this property.

Sincerely,
Dylan Maxwell
3545 Myrtle Drive
Okemos, MI

Peter Menser

From: Raj Nair <rmnair09@yahoo.com>
Sent: Sunday, December 09, 2018 10:15 PM
To: Peter Menser; Rajesh Nair
Subject: Rezoning #18140 (Thomas M Hitch)

Hello - I live in 3527 Myrtle Dr, which is adjacent to the property that is being rezoned to commercial. I believe this is will negatively impact all household that is near the property in question. We are fearful of our safety and quality of life if any commercial property is built in the said lot.

I am NOT in favor of the said property being rezoned to commercial

Thanks
Rajesh Nair

Dec. 12, 2018
Dear Peter Mense & zoning commission members,

Here are my thoughts & feelings about rezoning
48140.

- 1) If owners were living next door they would probably not want a professional &/or office next door.
- 2) Am sorry property has not sold, perhaps its over priced.
- 3) In less than 10 years this is the growth I have seen:
 - whole new neighborhoods off of Jolly & Hubert.
 - 2 new hotels built (1 still in progress)
 - apartments (off Jolly oak)
 - Dental office (almost done)
- 4) I hear Jolly road traffic every am & pm for several hours, esp. in summer when home is opened up.
- 5) I am opposed to this single family property being zoned commercial.

Thank you for listening
Sincerely

Jill Akerman 775-8521
3521 Indiana Rd
Okemos, MI 48864

December 17, 2018

RECEIVED

DEC 17 2018

To
The Planning Commission
Charter Township of Meridian
5151 Marsh Road, Okemos, MI-48864

RE: OPPOSITION TO REZONING #18140 FROM SINGLE FAMILY MEDIUM DENSITY TO PROFESSIONAL AND OFFICE.

We, the residents of Meadows neighborhood, hereby register our concern and opposition to the proposed rezoning of 2530 & 2540 Jolly Road from RA (Single Family-Medium Density) to PO (Professional and Office). Some of us have attended the Planning Commission meeting last week but most could not make it but felt compelled to let their voices be heard with the help of this letter.

This rezoning of a residential property in a quiet and peaceful neighborhood will destroy the character and privacy of several residents adjacent to and behind this property. Our primary concern and objection is this rezoning will negatively affect the surrounding properties and reduce the Meadows subdivision property values while benefiting only one family. Another major concern is the violation of privacy of surrounding residents as the proposed property stands at an elevation and covers the entire view of its north residents that comprise a dozen residential properties. There are also concerns of light and noise pollution in the serene and quiet backyards with any professional building coming up right next door or few yards away.

The owner of the proposed properties of 2530 and 2540 Jolly Road was aware of its residential nature but listed the property for sale for a value much higher than the actual value only to discourage prospective buyers and with the intention of getting it rezoned to commercial for the very purpose of making more profit without considering the negative impact to the neighbors.

Based on the proceedings of the last meeting, it seems most of the board members are already onboard or leaning towards approving by ignoring the concerns of all residents. Some of the prospective business that could start adjacent to us, can have a huge negative impact to the quality of life of the residents which is very concerning to us. For now, the principal planner downplayed the possibility of a marijuana (since it's now legal in Michigan) dispensary, but we never know as it opens all the possibilities if the rezoning is approved. There are several office buildings on Jolly Road that are vacant and nobody wants their property to be vacant for a long time and few years from now that could very well be a possibility.

We believe the planning commission is setting up bad precedence by approving rezoning of residential properties adjacent to multiple residential homes throughout the township. We also believe that the planning commission is relying on the fact that the impacted hardworking residents don't have the time and means to oppose such activities. Privacy and safety of the residents should be the overriding concerns for the township planning commission. Therefore we urge you to carefully consider the concerns of all the residents who are opposing this proposal.

Sincerely,

The Meadows Residents.

I am a resident of the Meadows Neighborhood and would like to **oppose** the current **Rezoning #18140 proposal**

Name: Sudheer Reddy Naredi

Address: 2623 LUPINE DR, OKEMOS, MI 48864

Signature: N. Sudheer Reddy

I am a resident of the Meadows Neighborhood and would like to **oppose** the current **Rezoning #18140 proposal**

Name: Ramya Somisetty

Address: 2635 LUPINE DR, OKEMOS, MI 48864

Signature: Ramya

I am a resident of the Meadows Neighborhood and would like to **oppose** the current **Rezoning #18140 proposal**

Name: Jun Ao

Address: 2657 Lupine DR.

Signature: Jun Ao

I am a resident of the Meadows Neighborhood and would like to **oppose** the current **Rezoning #18140 proposal**

Name: Kathryn Stojich

Address: 2669 Lupine Drive

Signature: Kathryn Stojich

I am a resident of the Meadows Neighborhood and would like to **oppose** the current **Rezoning #18140 proposal**

Name: Prashanti Keskar

Address: 3552 Mya Dink St

Signature: Prashanti Keskar

I am a resident of the Meadows Neighborhood and would like to **oppose** the current **Rezoning #18140 proposal**

Name: Ikhlaq Qurashi & Sumita Shah-Qurashi

Address: 2502 Lupine Court.

Signature: 

I am a resident of the Meadows Neighborhood and would like to **oppose** the current **Rezoning #18140 proposal**

Name: Craig & Angela Wilson

Address: 2611 Lupine Drive

Signature: 

I am a resident of the Meadows Neighborhood and would like to **oppose** the current **Rezoning #18140 proposal**

Name: JESLIE JACOBS

Address: 2570 LUPINE DR

Signature: 

I am a resident of the Meadows Neighborhood and would like to **oppose** the current **Rezoning #18140 proposal**

Name: Pang-Ning Tan

Address: 2594 Lupine Dr

Signature: 

I am a resident of the Meadows Neighborhood and would like to **oppose** the current **Rezoning #18140 proposal**

Name: SHARATH KURUVALLI

Address: 2583 LUPINE DR

Signature: 

I am a resident of the Meadows Neighborhood and would like to **oppose** the current **Rezoning #18140 proposal**

Name: Debra Cooper
Address: 2673 Coreopsis Dr.
Signature: Debra Cooper

I am a resident of the Meadows Neighborhood and would like to **oppose** the current **Rezoning #18140 proposal**

Name: Qasim Siryani
Address: 2667 Coreopsis Dr.
Signature: 

I am a resident of the Meadows Neighborhood and would like to **oppose** the current **Rezoning #18140 proposal**

Name: Kyle Austin
Address: 2662 Coreopsis Dr.
Signature: Kyle B G

I am a resident of the Meadows Neighborhood and would like to **oppose** the current **Rezoning #18140 proposal**

Name: Braed Wolfe
Address: 2668 Coreopsis Dr.
Signature: 

I am a resident of the Meadows Neighborhood and would like to **oppose** the current **Rezoning #18140 proposal**

Name: Swam Ganeshan
Address: 2690 Coreopsis
Signature: 

I am a resident of the Meadows Neighborhood and would like to **oppose** the current **Rezoning #18140 proposal**

Name: *AT Ives*
Address: *2696 Coreopsis Dr*
Signature: *[Signature]*

I am a resident of the Meadows Neighborhood and would like to **oppose** the current **Rezoning #18140 proposal**

Name: *Ali Cheaito*
Address: *2703 Coreopsis Dr*
Signature: *[Signature]*

I am a resident of the Meadows Neighborhood and would like to **oppose** the current **Rezoning #18140 proposal**

Name: *Guangming He*
Address: *2550 Lupine, Ct.*
Signature: *[Signature]*

I am a resident of the Meadows Neighborhood and would like to **oppose** the current **Rezoning #18140 proposal**

Name: *SUBHASH PATEL*
Address: *2575 Lupine Ct, Okemos*
Signature: *[Signature]*

I am a resident of the Meadows Neighborhood and would like to **oppose** the current **Rezoning #18140 proposal**

Name: *Kelle Donnelly*
Address: *2558 Lupine Ct*
Signature: *Okemos MI 48864*

I am a resident of the Meadows Neighborhood and would like to **oppose** the current
Rezoning #18140 proposal

Name: Venkateshwaran Ramakrishnan

Address: 2535 LUPINE CT, OKEMAS

Signature: R. Venkateshwaran

I am a resident of the Meadows Neighborhood and would like to **oppose** the current
Rezoning #18140 proposal

Name: Neha Patel

Address: 2543 Lupine ct. Okemos MI

Signature: @hegatu

I am a resident of the Meadows Neighborhood and would like to **oppose** the current
Rezoning #18140 proposal

Name: Anju Singh

Address: 3559 Astilbe Dr. 48864

Signature: Anju Singh

I am a resident of the Meadows Neighborhood and would like to **oppose** the current
Rezoning #18140 proposal

Name: Deliyssi Family

Address: 3548 Astilbe Dr. Okemos, MI 48864

Signature: Deliyssi Family

I am a resident of the Meadows Neighborhood and would like to **oppose** the current
Rezoning #18140 proposal

Name: Pranav Shah

Address: 3580 Astilbe Dr. Okemos, MI 48864

Signature: Pranav Shah

I am a resident of the Meadows Neighborhood and would like to **oppose** the current
Rezoning #18140 proposal

Name: ANANTHA L. KOMANDURU

Address: 2717 LUPINE DR

Signature: 

I am a resident of the Meadows Neighborhood and would like to **oppose** the current
Rezoning #18140 proposal

Name: VIDYA PINNAMANENI

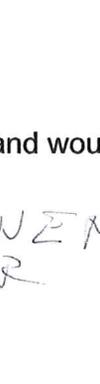
Address: 2723 LUPINE DR

Signature: 

I am a resident of the Meadows Neighborhood and would like to **oppose** the current
Rezoning #18140 proposal

Name: DANIELLE TANDOC

Address: 2704 LUPINE DR

Signature: 

I am a resident of the Meadows Neighborhood and would like to **oppose** the current
Rezoning #18140 proposal

Name: R. Sushma

Address: 2697 LUPINE DR OKEMO

Signature: 

I am a resident of the Meadows Neighborhood and would like to **oppose** the current
Rezoning #18140 proposal

Name: Vinod Jandapur

Address: 2685 LUPINE DR

Signature: 

I am a resident of the Meadows Neighborhood and would like to **oppose** the current Rezoning #18140 proposal

Name: RAVI SHANKAR CHITZBOMMA

Address: 3548 HYACINTH ST, OKEMOS, MI-48864

Signature: Ch. Shankar

I am a resident of the Meadows Neighborhood and would like to **oppose** the current Rezoning #18140 proposal

Name: N. BALI REDDY

Address: 3524 HYACINTH ST, OKEMOS, MI

Signature: N. Bali Reddy

I am a resident of the Meadows Neighborhood and would like to **oppose** the current Rezoning #18140 proposal

Name: Arumugam Palani

Address: 3530 Hyacinth St, Okemos, MI

Signature: Arumugam Palani

I am a resident of the Meadows Neighborhood and would like to **oppose** the current Rezoning #18140 proposal

Name: Venkata Boram

Address: 2525 Lupine Okemos MI

Signature: Venkata Boram

I am a resident of the Meadows Neighborhood and would like to **oppose** the current Rezoning #18140 proposal

Name: Jeong Man

Address: 2526 Lupine Ct Okemos MI

Signature: Jeong Man

I am a resident of the Meadows Neighborhood and would like to **oppose** the current **Rezoning #18140 proposal**

Name: JEFF FREUNA

Address: 2625 COREOPSIS DR.

Signature: 

I am a resident of the Meadows Neighborhood and would like to **oppose** the current **Rezoning #18140 proposal**

Name: TOMY GRUBBS

Address: 2644 COREOPSIS

Signature: 

I am a resident of the Meadows Neighborhood and would like to **oppose** the current **Rezoning #18140 proposal**

Name: Sanju Sasidharan

Address: 2691 Coreopsis Dr.

Signature: 

I am a resident of the Meadows Neighborhood and would like to **oppose** the current **Rezoning #18140 proposal**

Name: BACHU FRANKLIN

Address: 3529 ASTILBE DR

Signature: 

I am a resident of the Meadows Neighborhood and would like to **oppose** the current **Rezoning #18140 proposal**

Name: Smite Mahale

Address: 2721 Coreopsis Ct

Signature: 

I am a resident of the Meadows Neighborhood and would like to **oppose** the current **Rezoning #18140 proposal**

Name: *Nagapriya Subramani*
Address: *2733 Coreopsis Ct, Okemos*
Signature: 

I am a resident of the Meadows Neighborhood and would like to **oppose** the current **Rezoning #18140 proposal**

Name: *S. Gayathri*
Address: *2709 Coreopsis Dr, Okemos*
Signature: *S. Gayathri*

I am a resident of the Meadows Neighborhood and would like to **oppose** the current **Rezoning #18140 proposal**

Name: *Chandana Sumithrarachchi*
Address: *2613 Coreopsis Dr, Okemos*
Signature: 

I am a resident of the Meadows Neighborhood and would like to **oppose** the current **Rezoning #18140 proposal**

Name: *Praneeth Mopala*
Address: *2607 Coreopsis Dr, Okemos*
Signature: 

I am a resident of the Meadows Neighborhood and would like to **oppose** the current **Rezoning #18140 proposal**

Name: *Hidaki Takahashi*
Address: *2632 Coreopsis Dr. Okemos 48864 MI*
Signature: *Hidaki Takahashi*

I am a resident of the Meadows Neighborhood and would like to **oppose** the current **Rezoning #18140 proposal**

Name: RAJESH NAIR

Address: 3527 MYRTLE DR, OKEMOS MI

Signature: Rajesh N.

I am a resident of the Meadows Neighborhood and would like to **oppose** the current **Rezoning #18140 proposal**

Name: Dylan Maxwell

Address: 3545 Myrtle Drive, Okemos, MI

Signature: Dylan Maxwell

I am a resident of the Meadows Neighborhood and would like to **oppose** the current **Rezoning #18140 proposal**

Name: Don Poore

Address: 3534 Myrtle Dr., Okemos, MI

Signature: Don Poore

I am a resident of the Meadows Neighborhood and would like to **oppose** the current **Rezoning #18140 proposal**

Name: Shashikant Patel

Address: 2747 Lupine Dr, Okemos, MI 48864

Signature: SP

I am a resident of the Meadows Neighborhood and would like to **oppose** the current **Rezoning #18140 proposal**

Name: George Thomas

Address: 2518 Lupine Ct, Okemos MI 48864

Signature: George Thomas

I am a resident of the Meadows Neighborhood and would like to **oppose** the current **Rezoning #18140 proposal**

Name: Janak Bhavsar

Address: 3554 Astilbe Dr. Okemos, MI 48864

Signature: J.R. Bhavsar

I am a resident of the Meadows Neighborhood and would like to **oppose** the current **Rezoning #18140 proposal**

Name: Prabhakar Koduri

Address: 2578 Lupine Dr, OKEMOS, MI - 48864

Signature: 

I am a resident of the Meadows Neighborhood and would like to **oppose** the current **Rezoning #18140 proposal**

Name: Deepu Jacob

Address: 2513 Lupine Ct, Okemos, MI - 48864

Signature: 

I am a resident of the Meadows Neighborhood and would like to **oppose** the current **Rezoning #18140 proposal**

Name: JIBU JOHN

Address: 3533 MYRTLE DR, OKEMOS, MI 48864

Signature: 

I am a resident of the Meadows Neighborhood and would like to **oppose** the current **Rezoning #18140 proposal**

Name:

Address:

Signature:

I am a resident of the Meadows Neighborhood and would like to **oppose** the current **Rezoning #18140 proposal**

Name: Sandeep Gatta
Address: 2643 Coreopsis Dr, Okemos - 48864
Signature: 

I am a resident of the Meadows Neighborhood and would like to **oppose** the current **Rezoning #18140 proposal**

Name: Rachel Mangarullo
Address: 2655 Coreopsis Dr.
Signature: 

I am a resident of the Meadows Neighborhood and would like to **oppose** the current **Rezoning #18140 proposal**

Name: SRINIVAS SHANKARIAN
Address: 2619 COREOPSIS DR, OKEMOS - 48864
Signature: 

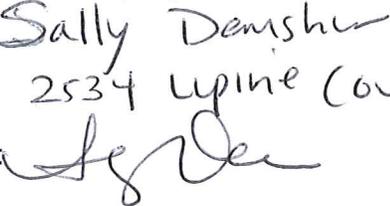
I am a resident of the Meadows Neighborhood and would like to **oppose** the current **Rezoning #18140 proposal**

Name:
Address:
Signature:

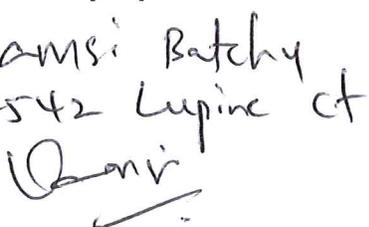
I am a resident of the Meadows Neighborhood and would like to **oppose** the current **Rezoning #18140 proposal**

Name:
Address:
Signature:

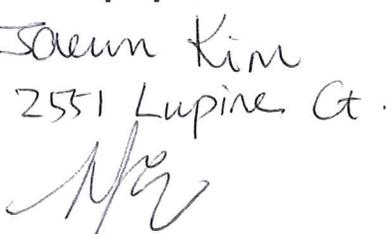
I am a resident of the Meadows Neighborhood and would like to **oppose** the current
Rezoning #18140 proposal

Name: Sally Demshur
Address: 2534 Lupine Court
Signature: 

I am a resident of the Meadows Neighborhood and would like to **oppose** the current
Rezoning #18140 proposal

Name: Vamsi Batchu
Address: 2542 Lupine Ct
Signature: 

I am a resident of the Meadows Neighborhood and would like to **oppose** the current
Rezoning #18140 proposal

Name: Jaemin Kim
Address: 2551 Lupine Ct.
Signature: 

I am a resident of the Meadows Neighborhood and would like to **oppose** the current
Rezoning #18140 proposal

Name:
Address:
Signature:

I am a resident of the Meadows Neighborhood and would like to **oppose** the current
Rezoning #18140 proposal

Name:
Address:
Signature:



To: Board Members
From: Mark Kieselbach, Director of Community Planning and Development
Date: January 17, 2019
Re: Local Road Millage

During September and October of last year the Transportation Commission reviewed and discussed the Township's Local Road Millage. The Township in 2017 had a Pavement Surface Evaluation and Rating (PASER) analysis completed for local roads. The analysis was done to determine the funding requirements needed to maintain or improve the local road network. The PASER system uses visual inspection of a road to evaluate the pavement surface condition to determine the road's remaining life expectancy. For asphalt roads this results in a rating scale of 10 to 1, with 10 being a newly constructed road and 1 being a failed road with total loss of surface integrity. There are three functional rating categories: Very Good 10-8, Good/Fair 7-4 and Poor 3-1. The rating for local roads in the Township was 6 percent very Good, 63 percent Good/Fair and 31 percent Poor. Results of the analysis showed in order to achieve an overall increase in service life over a ten year period additional funding of \$2.15 million per year would result in 75% of the roads being rated Good and \$3.5 million per year would be needed to have all roads at a PASER rating of 8.

The Township has over 147 miles of local roads. The current funding provided by the Ingham County Road Department, supplemented by the Township's .25 road millage and available Township budget support, only allows 3-4 miles of roads to be repaved per year. Without additional funding the continuing decline of local roads cannot be stopped or even slowed. The Transportation Commission at its meeting on October 18, 2018 recommended the Township Board consider seeking the additional taxes necessary to improve local roads to at least a Good rating. This would mean an increase in the current millage rate from 0.25 to 2.00 to raise approximately \$3.5 million per year. The Transportation Commission's recommendation also included:

1. Provide comprehensive communication to Township residents and businesses and solicit resident and business feedback on the critical state of the Township's local road network.
2. Support the level of funding recommended by Township staff and Ingham County Road Department officials that would bring all 147 miles of local roads within the Township up to at least a Good rating, and provide enough ongoing financial support to maintain the entire road network at that rating every year.

Local Road Millage
Township Board (January 22, 2019)
Page 2

3. Any additional taxes necessary to improve the Township's local road network be clearly explained to Township residents and businesses and directly linked to a clear and well-publicized plan and map detailing where and when it is estimated that the various substandard roads in the Township will be improved.
4. As part of the plan to finance these improvements, the Township Board should consider various financing options, possibly including bonding, to provide for the critical road improvements to occur in as quick a timeframe as possible, but not to exceed 10 years.

Attachments:

1. Transportation Commission Resolution
2. PASER Rating Summary
3. PASER Local Road Ratings
4. 2019 Local Road Fund
5. Cost of Tax by Millage Rate

G:\Community Planning & Development\Planning\Transportation Commission\Board Memos\2019 Memos\01.17.2019 TB Memo Local Road Millage.tb1.docx

RESOLUTION

At a regular meeting of the Meridian Transportation Commission of the Charter Township of Meridian, Ingham County, Michigan, held at the Central Fire Station, in said Township on the 18th day of October, 2018 at 6:00pm., Local Time.

PRESENT: Commissioners Hackbarth, Potter, Hudson and Deschaine

ABSENT: Commissioners Vagnozzi, Beavers, Kolbasa

The following resolution was offered by Commissioner Potter and supported by Commissioner Deschaine.

WHEREAS, Meridian Township has over 147 miles of local roads; and

WHEREAS, the current road funding provided by the Ingham County Road Department, supplemented by the Township's .25 dedicated road millage and available Township budget support only allows 3-4 miles of roads to be repaved per year; and

WHEREAS, more than 31 percent of the Township's roads have been rated as being in Poor or Failing condition; and

WHEREAS, nearly three-quarters of the roads in the Township are rated as below average; and

WHEREAS, the County and the Township do not have sufficient funds to stop or even slow the continued decline of the Township's local road network; and

WHEREAS, there are no alternative financial options for investing in our local road network to bring all 147 miles of roads to at least Good condition; and

WHEREAS, it is estimated the Township will need to invest approximately \$3.5 million per year for the next 10 years to achieve at least a Good rating on all 147 miles of existing roads.

NOW, THEREFORE, BE IT RESOLVED THE MERIDIAN TOWNSHIP TRANSPORTATION COMMISSION HEREBY RECOMMENDS THE TOWNSHIP BOARD:

1. Provide comprehensive communication to Township residents and businesses and solicit resident and business feedback on the critical state of the Township's local road network; and
2. Support the level of funding recommended by Township staff and Ingham County Road Department officials that would bring all 147 miles of local roads within the Township up to at least a Good rating and provide enough ongoing financial support to maintain the entire road network at that rating every year; and
3. Any additional taxes necessary to improve the Township's local road network be clearly explained to Township residents and businesses and directly linked to a clear and well-publicized plan and map detailing where and when it is estimated that the various substandard roads in the Township will be improved; and



PASER Rating Summary & Street Asset Management Plan

Meridian Township

August 2017

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- A: Asset Management Legislation
- B: PASER Rating Summary Sheets
- C: 2017 Surface Ratings for Roadways
- D: PASER Condition Maps for Roadways

Executive Summary

This report provides analysis and evaluation of the roadway network in Meridian Township to help define needed asset allocation and improvements required to improve or maintain the network. The method of determining these conditions includes Pavement Surface Evaluation and Rating (PASER) analysis combined with Roadsoft asset management tools. All analysis using these tools can be found summarized within the report and the appendices following the report. Results of our analysis show that in order to achieve an overall increase in RSL over a 10 year period an annual funding level of \$1.5 million would be required. Additional funding of \$2.15 million per year would result in 75% of the roads being rated “good” at the end of 10 year period and \$3.5 million per year would be needed to get all of them at a PASER rating of 8 (good) within a 10 year period.

This report acknowledges that there are some limitations to the analysis performed. Funding levels were set based on existing funding and an assumed level of tolerance for a millage within the township, actual levels may vary. Further, the preventative maintenance methods chosen were based on statewide common strategies, for a true management plan, the township’s experience could be applied to select methods that are acceptable to its unique roadway situation.

Introduction

This document is to serve as Meridian Township’s Asset Management Plan for its streets. The intent is that this document will assist in guiding all street work and improvements within the township. This plan has been developed using Michigan Department of Transportation (MDOT) suggested practices. This report reflects the best known practices currently in use by roadway agencies across the State, but is tailored to the unique street network within the township. As maintenance and construction work is completed on the roadway network, the intent is for this document to be updated to properly reflect current conditions. To provide a clear picture of the current network, this should be done whenever Pavement Surface Evaluation and Rating (PASER) analysis is completed. By updating this document regularly, the experience of applying preventative maintenance techniques by the township can be evaluated. This growing experience will lead to more informed maintenance decisions that best fit the township’s unique situation. The current spending levels by the Township and County road department are not enough to address the township’s long term needs.

Street Asset Management in Michigan

The State of Michigan is a leader in applying asset management principles to its 122,000 mile plus roadway network. The process that MDOT has applied to its mainline roadways has been passed

down to local road agencies through State legislation in recent years. The key piece of legislation, Public Act (PA) 499 of 2002, established the Transportation Asset Management Council (TAMC), which required efforts to assist local agencies in providing a uniform reporting system for asset management of roadways. This was considered the kicking off point for local agencies to participate in the asset management process.

Amendments to the original legislation have been introduced throughout the years to provide clear definition of local agency reporting requirements. The Acts related to TAMC and the local agency asset management processes are included following this report in Appendix A.

Among its other responsibilities, the TAMC is required to work with local agencies to ensure proper implementation of asset management plans on their roadway network. TAMC also provides an annual report tracking the status of Michigan's roadways and bridges. Local agencies are charged with implementing an asset management strategy to receive funding for specific improvements. Not only is this process required under the aforementioned legislation, its clout lies in the fact that funding sources are tied directly to the asset management process. To ensure that the maximum amount of funding is distributed to the township, it is paramount that an asset management plan for roadways is implemented and followed.

Summary of Meridian Township Streets

Meridian Township has a total of 211.4 miles of streets within its limits. Of these 211.4 total miles, 50.1 miles are primary streets and 151.8 miles are considered minor or local. The remaining 9.5 miles are State routes within the township, and the township has not historically spent any of their road improvement budget on state routes or the County primary system. The primary and local definition is set by the National Functional Classification System (NFC) created by the Federal Highway Administration. These classes are defined by ownership, roadway volumes, and intended use. The State and County obligations include routine maintenance (snow plowing, street sweeping, right-of-way work), preventative maintenance and roadway reconstruction. Ingham County Road Department focuses on the primary streets within Meridian Township and is limited to the amount of reconstruction work it can complete on the local road network. Therefore, during the asset management process, only local streets were evaluated for receiving funding from the Township's budget for roadway improvements, as the Township is required to fund the majority of street reconstruction and preventative maintenance work if it is to occur each year.

Meridian Township has a wide variety of street surfaces within its limits. Materials include asphalt, concrete, and gravel. Within these categories exist a plethora of varying cross sections and curb configurations. For the PASER process, roadways are classified on the uppermost roadway surface, thus it is hard to tell what is beneath the surface, which can impact the actual

rehabilitation and replacement costs. A summary of the mileage of each roadway type broken out by primary and local miles is provided on the following page in Table 1 for primary streets and Table 2 for minor streets.

Table 1: Meridian Township Primary Street Material Summary

<i>Primary Roadway Material (Surface)</i>	<i>Miles</i>	<i>Percent (%)</i>
Asphalt (HMA)	45.8	91.4
Concrete	4.3	8.6

Table 2: Meridian Township Minor Street Material Summary

<i>Local Roadway Material (Surface)</i>	<i>Miles</i>	<i>Percent (%)</i>
Asphalt (HMA)	147.5	97.2
Gravel	4.3	2.8

The township has an allocated yearly roadway budget for fiscal year 2018 of \$1,081,000. This includes \$416,000 from a dedicated road millage of 0.2484. There is a \$550,000 contribution from the Township’s General Fund, along with \$115,000 from Ingham County. The contribution from the General Fund towards the roadway budget is variable and changes year to year. The total roadway budget for fiscal year 2017 was \$750,000. Pursuing an asset management plan will ensure that funds are being appropriated to the streets that will receive the greatest benefit from repair and, in turn, will assist in maintaining the road network as best as possible on limited funding.

Asset Management Process

The TAMC published the “Asset Management Guide for Local Agencies in Michigan” as guidance to performing local street management programs. This publication lays out seven steps for completion of an asset management plan and is intended to be a guide that is supplemented with the local agency’s experience. Meridian Township’s plan has been based upon this recommended approach. Following this section is a summary of the seven step process used to arrive at the final asset management program that should be followed by the township.

1. Assess Current Condition of Streets

Rating Systems

The first step in the asset management process is to document the condition of the entire roadway network, within a fixed time frame, to provide a snapshot conditional assessment of the system. This documentation was completed for all roadways within the township limits between

June to August of 2017. Having a comprehensive listing of these ratings allows for proper understanding of where resources should be allocated and allows officials to be able to communicate the current network condition to interested parties such as residents, government, and funding agencies.

There are numerous systems that can be used to gather roadway condition data. Some common examples include the Distress Index, Pavement Condition Index, the Pavement Quality Index, and the PASER rating system. The TAMC recommends the PASER rating system to ensure uniform results from municipality to municipality for the State of Michigan. The system is easily understood and repeatable, and can be completed in a relatively quick and cost effective manner. One of the key benefits of the PASER system for use in Meridian Township is that it is applicable for a variety of roadway surfaces including asphalt, concrete, and gravel, all of which can be found within the township limits.

As a brief background, PASER stands for **Pavement Surface Evaluation and Rating**. It is a methodology adopted by the University of Wisconsin and is widely used throughout the country. The PASER system uses visual inspection for roadways to evaluate the pavement surface condition. The methodology involves identifying different types of pavement distress per surface type (potholes, cracking, rutting, slab failure, etc.) and tying them back to a road’s remaining life expectancy. For asphalt and concrete roadways, this results in a rating scale of 10 to 1, with 10 being a newly constructed roadway and 1 being a failed road with total loss of surface integrity. Brick and Gravel roadways are rated on similar factors, but only receive ratings from 4 to 1 under the PASER system, with 4 being newly constructed and 1 being failed or non-traversable. Figures 1 through 3 on the following pages show asphalt pavements at various conditions based on the three functional rating categories (Very Good 10-8, Good/Fair 7-4, and Poor 3-1).



Figure 1: Asphalt Pavement PASER Rating 8 - Good (Grand River Ave west of Park Lake Rd)



Figure 2: Asphalt Pavement PASER Rating 5 - Fair (Okemos Rd north of Grand River Ave)



Figure 3: Asphalt Pavement PASER Rating 2 - Poor (Sylvan Glen Rd east of Dobie Rd)

Appendix B is provided following this report, and shows a summary of the pavement rating rationale for the four aforementioned roadway surface types under the PASER system. For a detailed rating guide, the full manuals can be found easily online by going to the Transportation

Information Center at the University of Wisconsin-Madison webpage and searching for “PASER Manuals”.

Status of the Meridian Township Street Network

Meridian Township requested a PASER analysis to be completed in 2017 to determine what funding requirements would be needed to maintain or improve its current roadway network. Abonmarche was hired by the township to perform PASER ratings for all roadways within its limits to kickoff development of its asset management program.

The results of this analysis are provided in detail in *Appendix C* for the roadway network. These listings are broken into separate categories for the major roadway surface types mentioned previously to allow the reviewer to better understand the variety of roadway conditions within the township.

Mapping of the roadway network is provided in detail for roadways in *Appendix D*. These maps show the three functional rating categories. Also provided are maps for each individual PASER rating from 10 to 1 for further information. These maps show the network overview and are a useful tool in assessing which areas in the township may require the most attention.

Conclusions from Assessment

The following set of figures has been provided to summarize the PASER rating data collected in 2017 for the township. Figures 4 and 5 show the mileage breakdown by rating for primary and local roadways, respectively. Figures 6 and 7 show a percentage breakdown of the three functional categories (Very Good, Good/Fair, Poor) as stated previously. It is apparent from these graphics that the primary township roads are currently in much better condition than the minor township roads. This implies that roadway improvements need to be focused on the minor/local roads. The sooner the improvements can begin the better, as much of the network is close to, or has passed the window of opportunity for preventative maintenance.

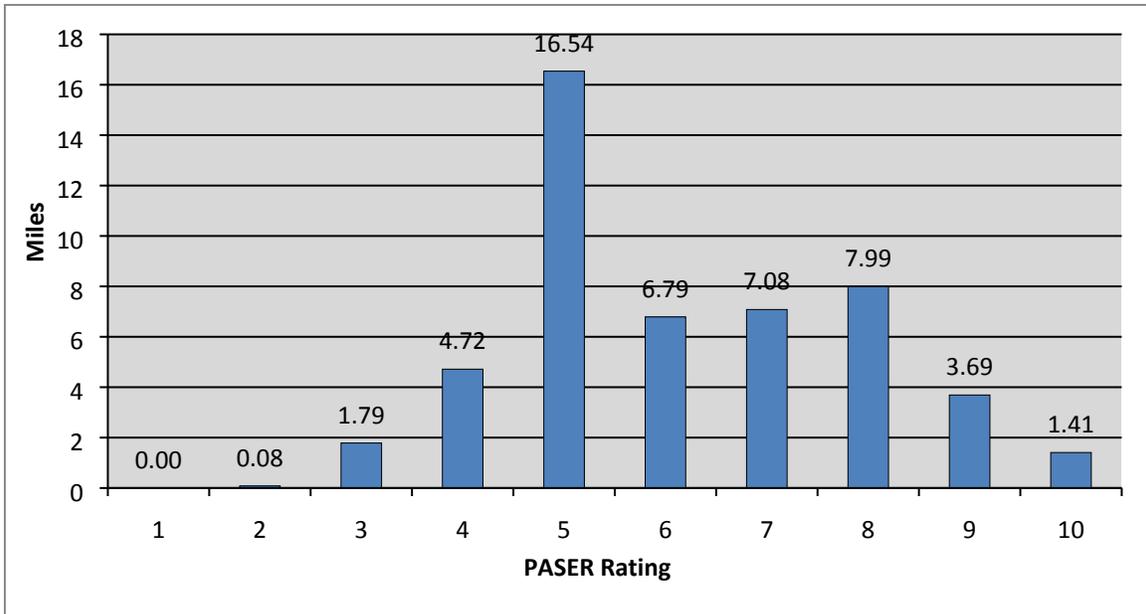


Figure 4: PASER Rating Mileage Summary for Primary Roads (Average Pavement Rating = 6.2)

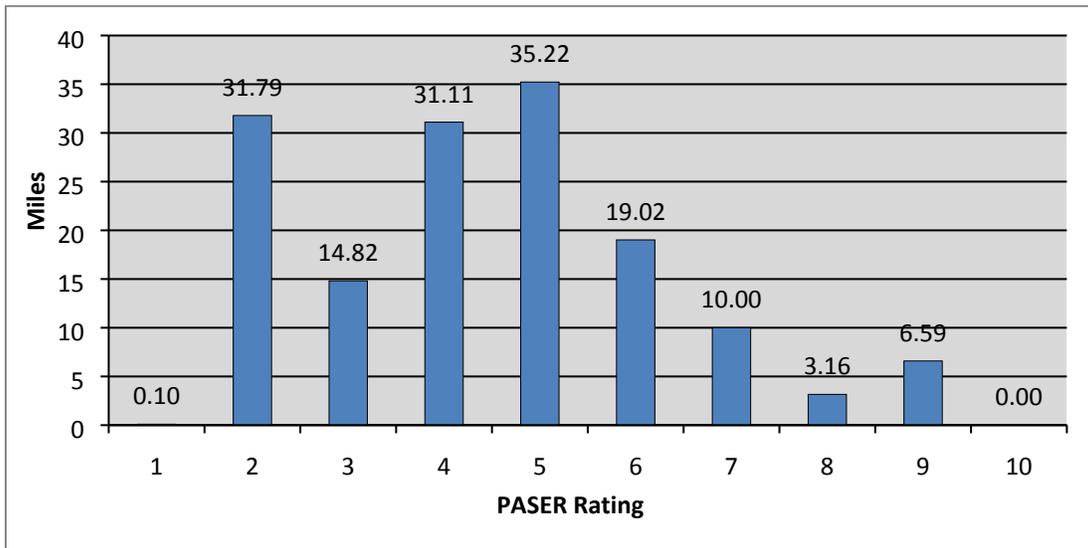


Figure 5: PASER Rating Mileage Summary for Minor Roads (Average Pavement Rating = 4.5)

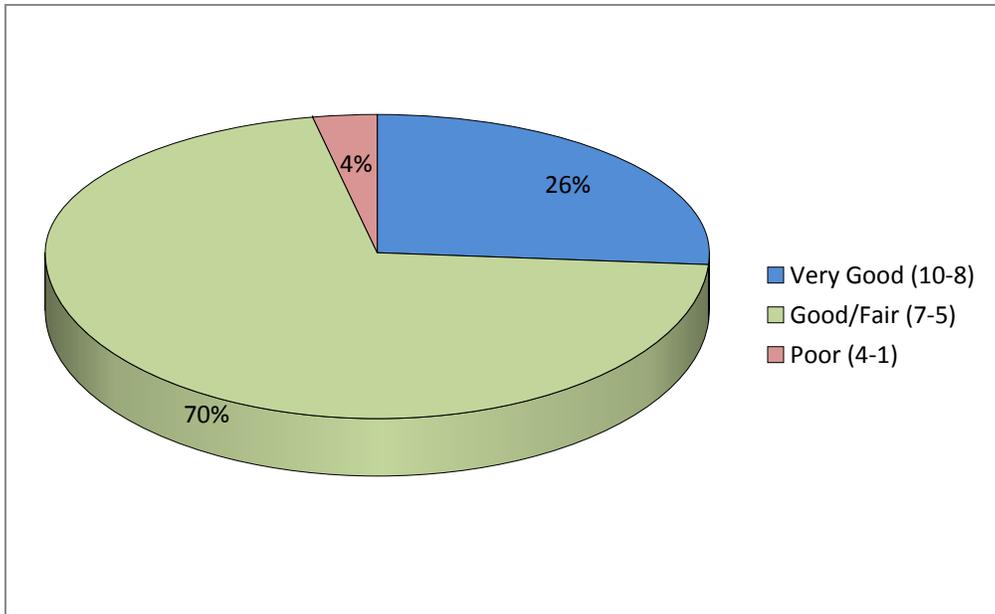


Figure 6: PASER Rating Distribution for Primary Roads

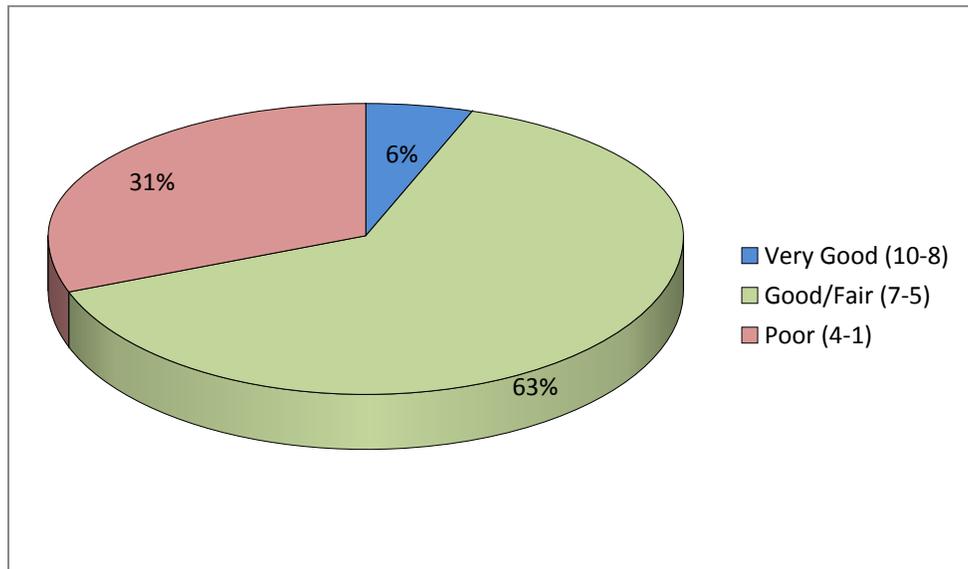


Figure 7: PASER Rating Distribution for Minor Roads

2. Select Appropriate Treatments

Once the network has been rated using an approved methodology, the second step of the asset management process is to select appropriate maintenance treatments. As roadway surfaces age, varying levels of degradation occur. Treatments extend the life of pavements by sealing out water and by adding structural integrity back to the pavement surface.

Many different treatment options can be pursued depending on the pavement condition and type. Each treatment has different characteristics, costs, and suitability for a given location. Not all treatments are appropriate for a given level of pavement distress. Further, not all treatments are suitable within an urban environment. The key to asset management is to ensure that there is a balance between cost and additional pavement life achieved.

Treatments have been broken into three broad categories by TAMC. The most basic of these is routine maintenance which involves day to day operations such as street sweeping, plowing, drainage structure maintenance and other related work. These actions maintain the accessibility of the road and alley network and ensure that water and debris don't degrade the pavement surface. The next category is capital preventative maintenance. This category is the heart of the asset management process. The treatments in this category are designed to address pavement deficiencies before the structural integrity is compromised. A large number of treatments fall under this category including crack sealing, joint repair, pavement surface treatments, and many others. The treatments deemed appropriate for an urban setting are highlighted in the following section. The final TAMC classification is structural improvements. Typical activities within this category include rehabilitation and reconstruction, which are the most expensive and inconvenient repairs.

Figure 8, on the following page, highlights the TAMC categories, showing that as a pavement ages, there comes a tipping point in which the necessary repairs on a system start to manifest at an increasingly rapid pace. It is the goal of a quality asset management program to ensure that the majority of work that is completed happens within the central "Window of Opportunity" range. By completing repairs in this time frame, costs and inconveniences to stakeholders are minimized. Each treatment in this category helps reset the pavement into a preventative maintenance repair regime.

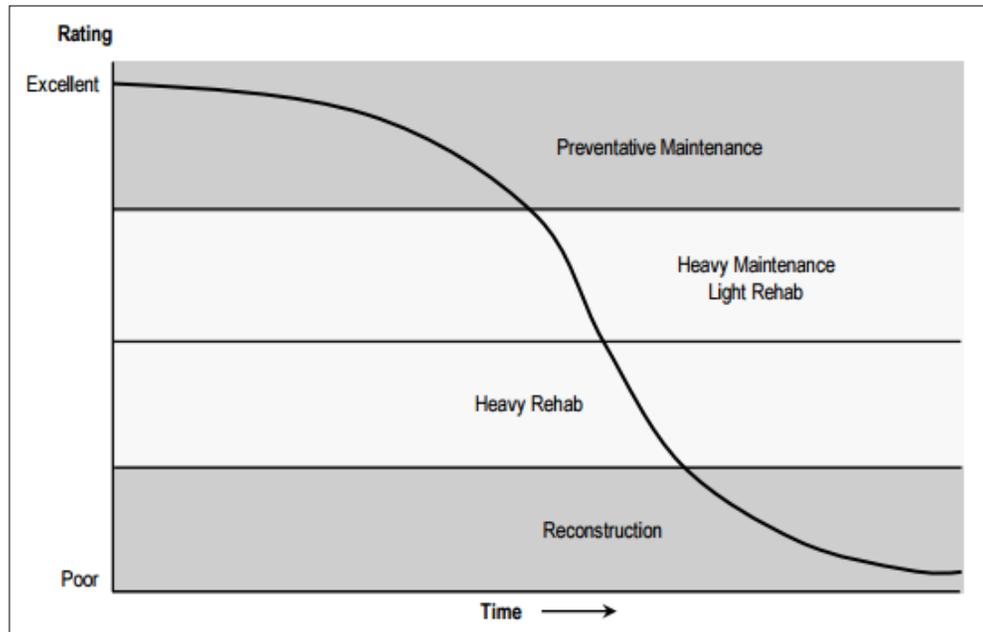


Figure 8: Window of Opportunity for Pavement

3. Estimate Treatment Costs and Budget Constraints

The next step in the asset management process is to estimate various treatment option costs and determine the financial constraints and budgets required to reach the township's goals.

For asphalt roadways, six methods were evaluated and are briefly described as follows:

1. Crack Seal: Overband method where joints are cleaned and then quickly sealed
2. Chip Seal with Fog Seal: Applying a fog seal over a chip seal base layer, which prevents loose aggregate on the pavement surface.
3. Cape Seal: Applying a Microsurface over a chip seal, providing a smoother surface than a chip seal
4. Hot In Place Recycling (HIPR): Grinding the top layer of asphalt and then heating it up and placing the recycled asphalt back in place
5. Crush & Shape: Grinding/crushing the existing asphalt and a thin layer of the base and then compacting and regrading it, 3.5" of new asphalt surface is then placed on top
6. Reconstruction: Includes removing the existing road and replacing it with a completely new base (9"), and asphalt surface (3")

Estimated costs are provided in Tables 3 and 4 below for both asphalt and concrete roadway surfaces. No cost information was provided for unimproved roadways at this time as there is need for financial investment in the first two surface types before the others can be evaluated.

The treatments presented below are those defined by TAMC and pricing was reviewed based on TAMC and previous experience by both Abonmarche and Ingham County Road Department. Pricing and methods should be reviewed and refined as the township gains experience implementing its asset management plan and costs change with time.

Table 3: Asphalt Pavement Treatment Options and Costs

Treatment Option	PASER Rating Trigger	Cost Per Lane Mile of Treatment	Additional Service Life (Years)	Cost Per Lane Mile per Year of Service Life
Crack Seal	7	\$2,000	1	\$2,000
Chip Seal with Fog Seal	5	\$32,850	5	\$6,570
Cape Seal	5	\$37,500	5	\$7,500
Hot In Place Recycling	4	\$83,000	5-10*	\$11,067
Crush and Shape	3	\$150,000	12-15*	\$11,111
Reconstruction – 9” Base, 3” Top	1	\$250,000	15-18*	\$15,152

*Note 1: Cost Per Lane Mile per Year of Service Life is calculated based on average of estimated additional service life

Table 4: Concrete Pavement Treatment Options and Costs

Treatment Option	PASER Rating Trigger	Cost Per Lane Mile of Treatment	Additional Service Life (Years)	Cost Per Lane Mile per Year of Service Life
Routine Joint and Crack Sealing	7	\$3,550	3	\$1,183.33
Routine Joint and Crack Sealing +	6	\$7,070	4	\$1,767.50
Joint Repair Grinding	5	\$22,470	5	\$4,494
Joint Repair & 2” Overlay	4	\$69,080	8	\$8,635
Joint Repair & 2” Overlay & Spot Slab Replacements	3	\$125,840	10	\$12,584
Reconstruction	2	\$309,175	25	\$12,367
Reconstruction & 12” Base	1	\$375,450	30	\$12,515

Sources of potential funding for primary roads are various state and federal grants. Minor road funding comes from General Fund transfers, Capital Improvement fund transfers, special assessments, or a dedicated millage on road work completed within the township. It is the goal of this asset management process to determine what level of funding would be required through a millage or other source of funding to ensure the maintenance or continuing repair of streets could be completed.

4. Predict Future Condition of Street Network

The fourth step in the asset management process is to model and predict the future condition of the street network. The simplest way to complete this task is through the use of a pavement management system (PMS) program. These sophisticated software tools allow the user to

compile all of the gathered data on the street network into a single database and analyze it through the program. There are several different PMS's available for use including PAVER, AgileAssets, Street Master, and Roadsoft GIS. For Meridian Township, Roadsoft was selected for the pavement management system process. The program is funded by MDOT and is provided by LTAP free of charge. It is used by road agencies across Michigan and is based on the PASER rating system which matches the format of data collected within the township.

The Roadsoft program allows the township to maintain an inventory of streets, track street conditions over time, summarize current and future anticipated conditions of the street network, optimize repair and maintenance strategies and promotes good communication to decision makers and residents. However, Roadsoft does not replace the need for engineering judgment or local road agency preference.

Roadsoft works by using PASER data and deterioration curves to model how pavement degrades over time. It uses sophisticated algorithms to project how a street segment will age over time. This process relies on the concepts of Remaining Service Life (RSL) and the Critical Distress Point (CDP) for roadways. RSL is a measure of how long a road will be serviceable until it reaches the CDP if no maintenance or repairs are made. CDP is the point at which preventative maintenance treatments are no longer viable for use because the window of opportunity for repair has closed and now substantial reconstruction is required. Figure 8 in Section 2 highlights this concept.

5. Establish Street Network Goals and Performance Measures

Once data has been collected and a methodology for pavement management has been selected, performance targets and measures must be selected. A primary objective of the asset management program is to ensure that scarce resources allocated to the street network are being utilized in the most cost-effective manner. However, without overall goals for the condition of the street network, it is difficult to measure progress and the success of the management plan chosen.

Goals for management can be set in a variety of ways. For example, a goal may be that all streets within the township are to be improved to and maintained at a PASER rating of 7 or above by a certain date. Another example may be to have a certain percentage of roads in the Very Good, Good/Fair and Poor category by a certain year. It is also possible that the goal may simply to ensure that the remaining service life average for the system is being increased to meet certain targets each year. It is clear that there is no one single answer to what the goals and performance measures for the system should be. The township has a long term goal of improving all roads to a level where they will only need to spend money on preventative maintenance.

The plan laid forth in this analysis is to evaluate the current system of funding which assumes \$1,081,000 is being allocated towards road capital improvement projects on the township's

minor streets. This will establish the baseline from which additional scenarios can be compared to.

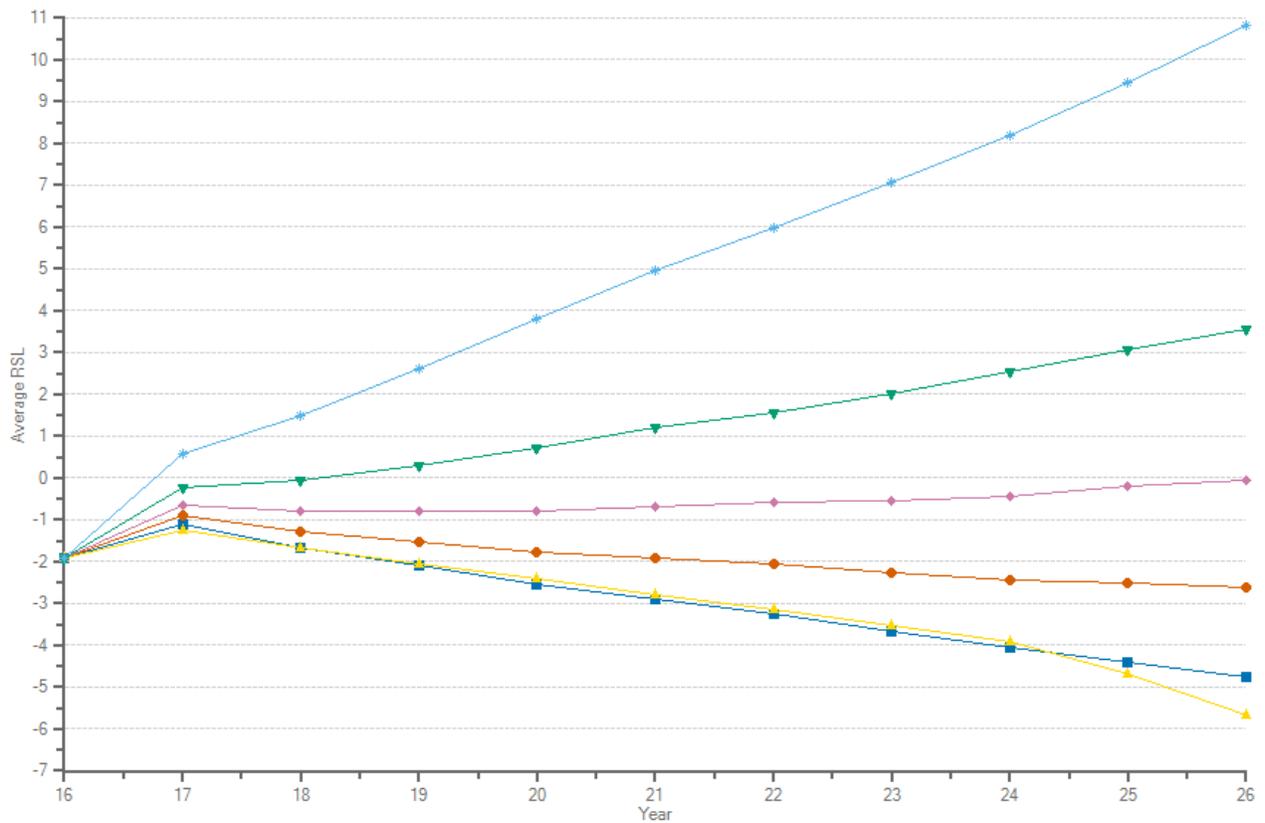
The township would need to increase the yearly funding to \$2,150,000 to grow the percentage of minor roads rated as “very good” to 75% at the end of 10 years. \$3,500,000 per year for 10 years would allow all minor streets to reach a rating of at least 8. The 2017 funding level was also evaluated as a comparison of what would occur if funding levels remained constant at historic levels of \$750,000 per year.

6. Evaluate Impacts of Various Treatment Alternatives

Step six in the asset management process is to evaluate the effectiveness of various treatment regiments and programs towards reaching the township’s street network goals. Using Roadsoft, an optimized treatment plan can be developed based on varying funding levels, treatment types and timelines for construction. The program allows the user to insert selected funding parameters to measure the remaining service life (RSL) of the roadway network and evaluate the anticipated change in PASER ratings within the three maintenance windows noted earlier (Full Reconstruction/Rehab, Preventative Maintenance, No Maintenance Required).

Presented on the following pages are the results of the funding levels that were chosen to be evaluated. Figure 9, on the following page, shows the average remaining service life in years for both asphalt and concrete pavement roadways within the Township for the different funding strategies. In all of the scenarios, there were no holds placed on to what surface type funding was required to be allocated to. Due to this, asphalt pavements in the optimized strategy received the majority of the funding.

The takeaway from this figure is that under the current funding level the RSL remains constant and then has a slight decrease. Strategy 0 is the 2017 funding level available to the township of \$750,000. Strategies 1 and 2 show the difference between using an optimized approach of multiple different treatments and only using Hot In Place Recycling (HIPR) as the treatment. Comparing strategies 0 and 2 show that although the funding level increased by \$331,000 in strategy 2, it will arrive at a lower RSL level at the end of 10 years than strategy 0. This is caused by only using HIPR as the treatment option and not a mix of treatments approach. Emphasizing that increasing the budget available will not automatically make the road network better, the township must also spend the funds appropriately. Strategy 3 shows the funding level required (\$1,500,000) to gain a RSL increase over 10 years. Strategies 4 and 5 show that by increasing funding levels directly correlates to developing a larger lasting average RSL increase.



- Scenario 0 - 2017 Funding Level, \$750,000 per year
- Scenario 1 - 2018 Funding Level (\$1,081,000 per year)
- ▲ Scenario 2 - 2018 Funding Level (\$1,081,000 per year) Only HIPR
- ◆ Scenario 3 - Reach RSL Increase by 10 years (\$1,500,000 per year)
- ▼ Scenario 4 - Reach 75% "Good" Roads by 10 years (\$2,150,000 per year)
- ★ Scenario 5 - Funding needed to reach at least rating of 8 on all Streets (\$3,500,000 per year)

Figure 9: Average RSL Comparison

Figure 10 shows the average road rating over the next 10 years for each scenario ran. This graph correlates similarly with the RSL graph above.

Figure 11 shows average RSL comparison for the same funding level but changes the rehabilitation treatment available from cape seal to chip seal. Chip seal and Cape seal treat pavements of similar conditions, however have different final surface properties. Chip sealing is a cheaper option than cape sealing, therefore the township would be able to treat more roads with the same amount of funding. However, chip sealing isn't as an attractive finished product as cape sealing. This provides an example of how the township has to strategically choose between functionality and economics. Although cape sealing is more expensive it may be more appropriate for neighborhood streets that want a smoother surface for recreation activities such as bicycling.

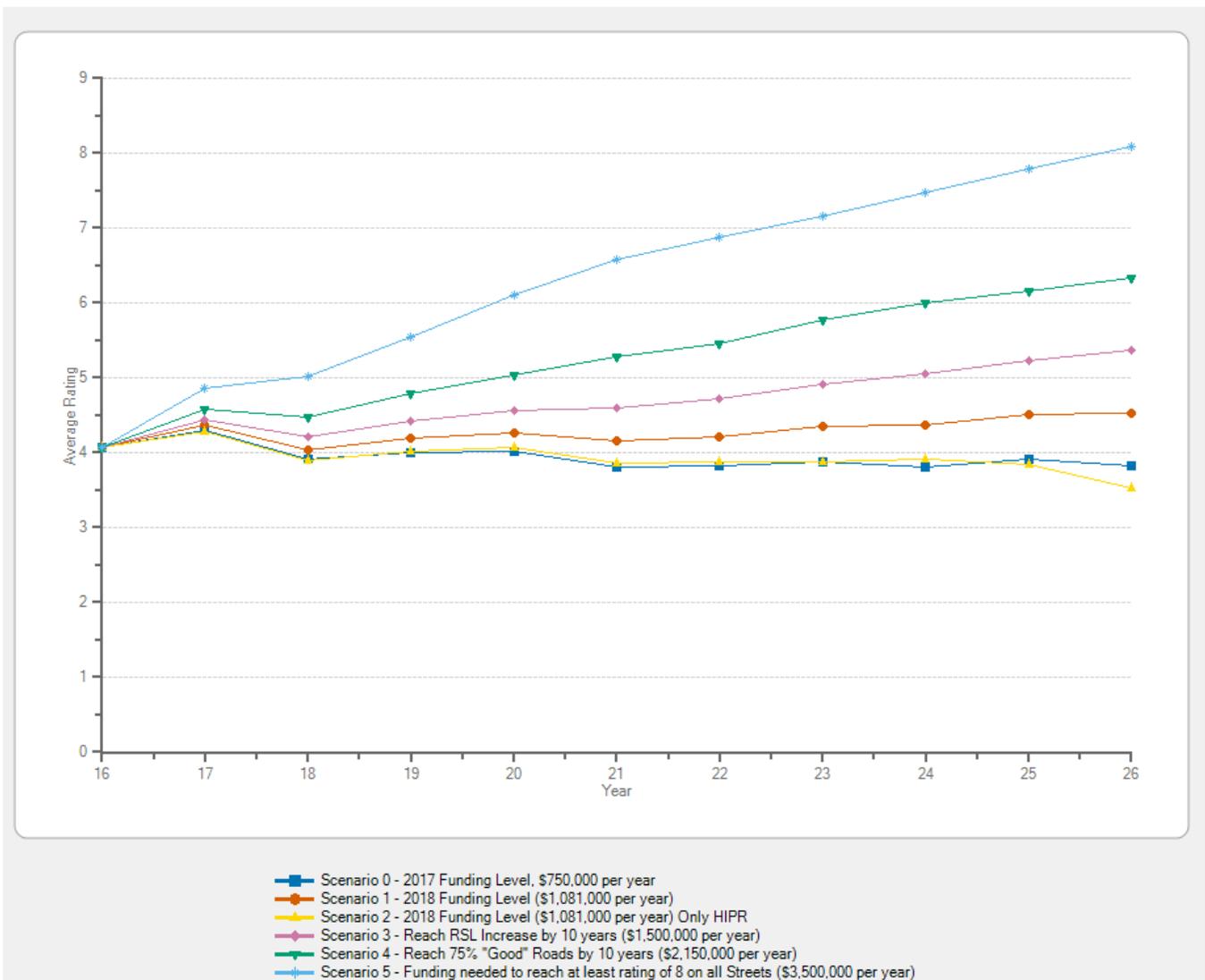


Figure 10: Average Road Rating Comparison

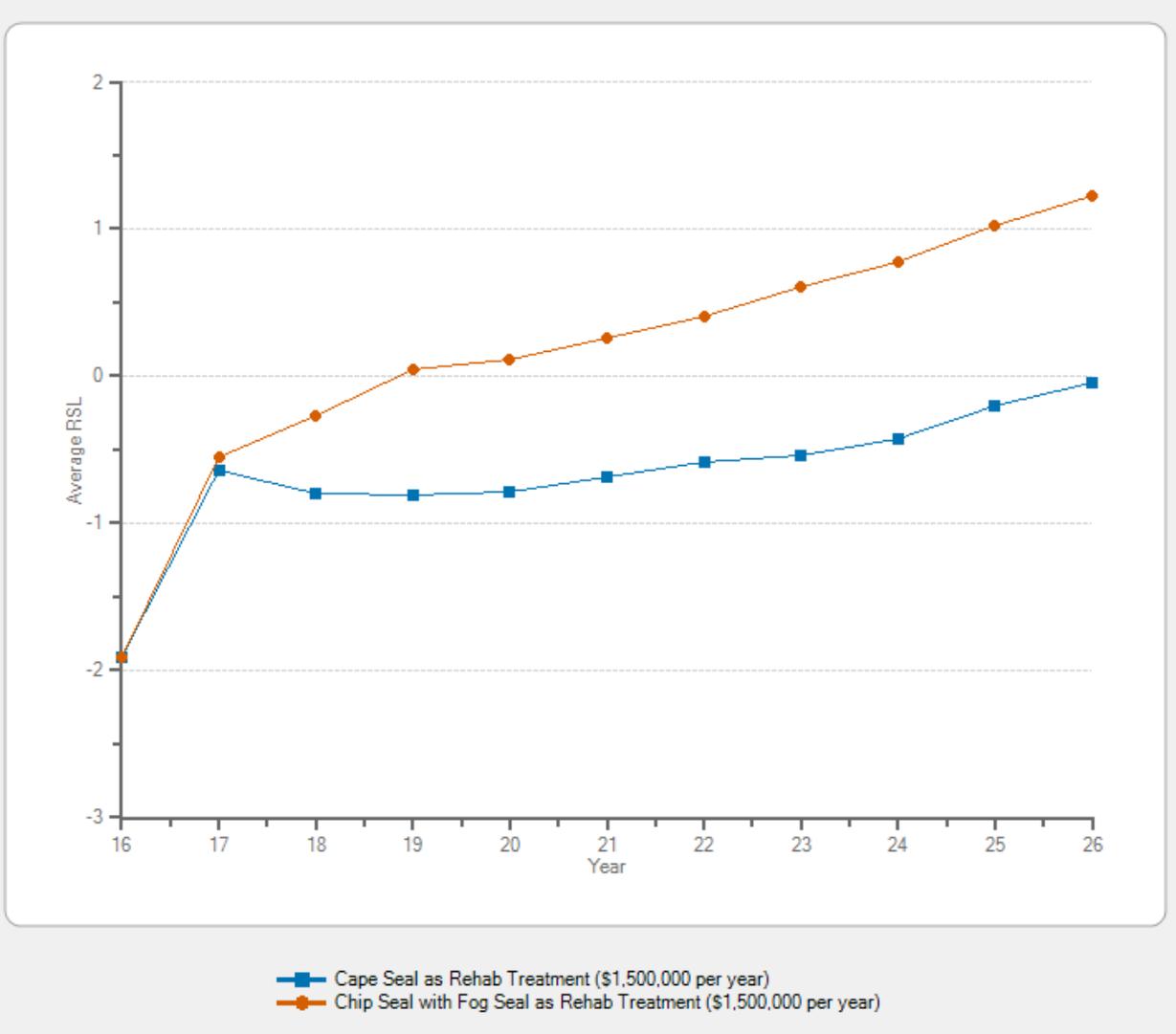
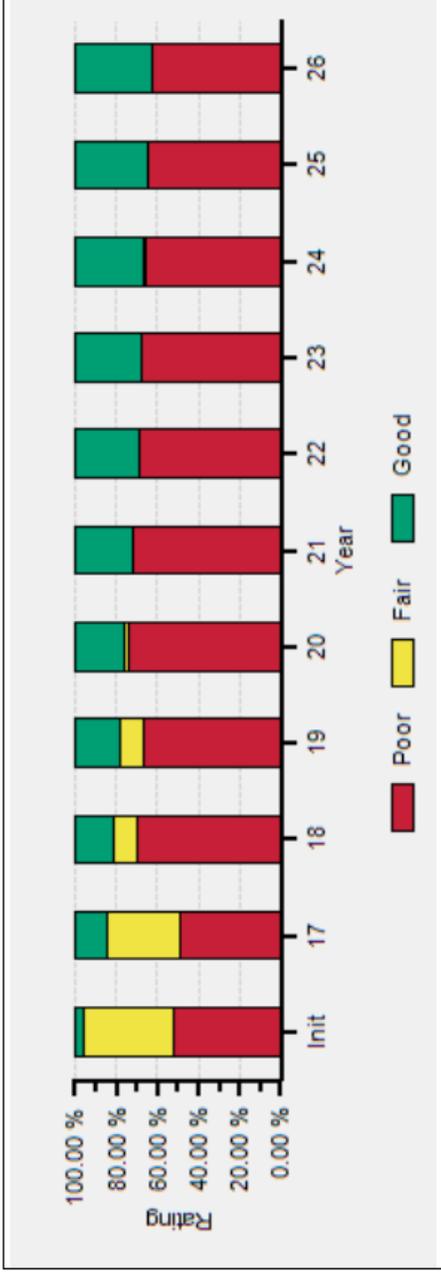


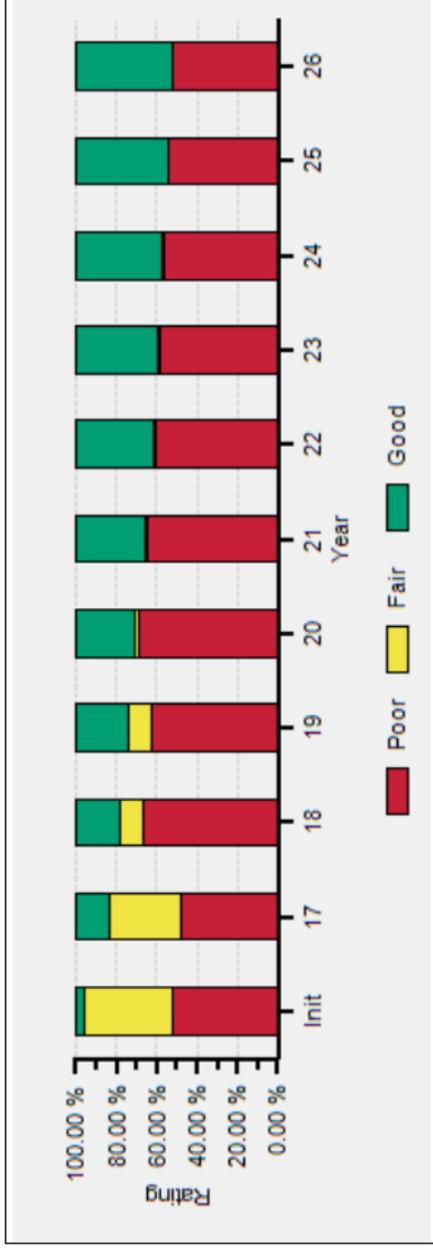
Figure 11: Average RSL Comparison for Cape Seal vs Chip Seal

Figures 12 through 17 show the percent of roadways that are rated Poor (Red), Fair (Yellow) and Good (Green) based on the funding level selected. These graphs are for both asphalt and concrete roadways. These charts show the concept that was discussed in the previous section, the roadways which are currently in the “window of opportunity” range, are repaired to a “Good” PASER condition first. This is shown by the reduction of the yellow areas first. The 2018 funding level will handle the current rehabilitation maintenance issues in the first 5 years, as shown by the Fair (Yellow) segment of the bar charts being reduced. It can be seen that as funding increases, the amount of lane miles turning from poor (red) to good (green) increases faster. Figure 14 shows how spending the funding available only on one treatment can negatively impact the roadway network as a whole due to funds not being used in the most efficient way possible.



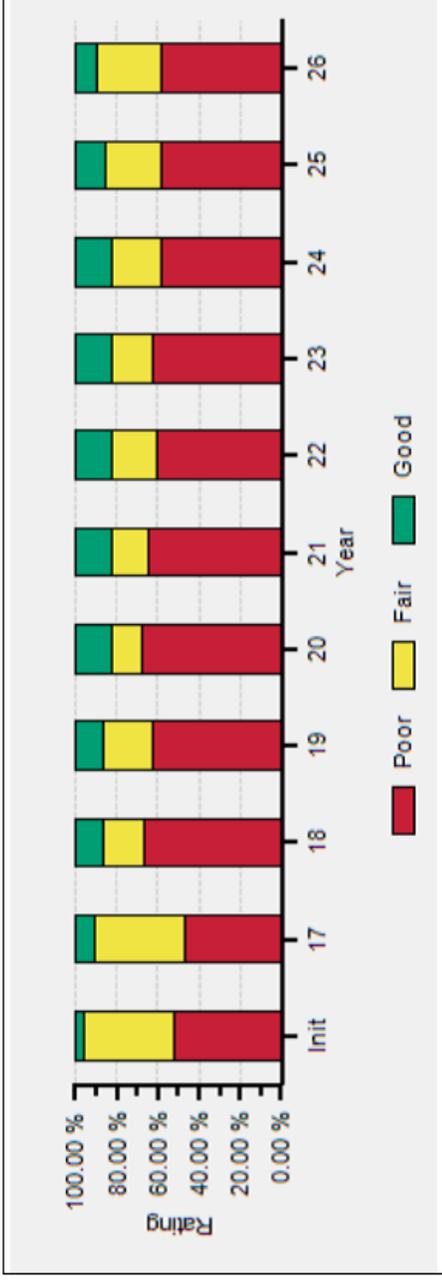
Scenario 0 - 2017 Funding Level, \$750,000 per year

Figure 12: Rating Distribution for Scenario 0 – 2017 Funding Level



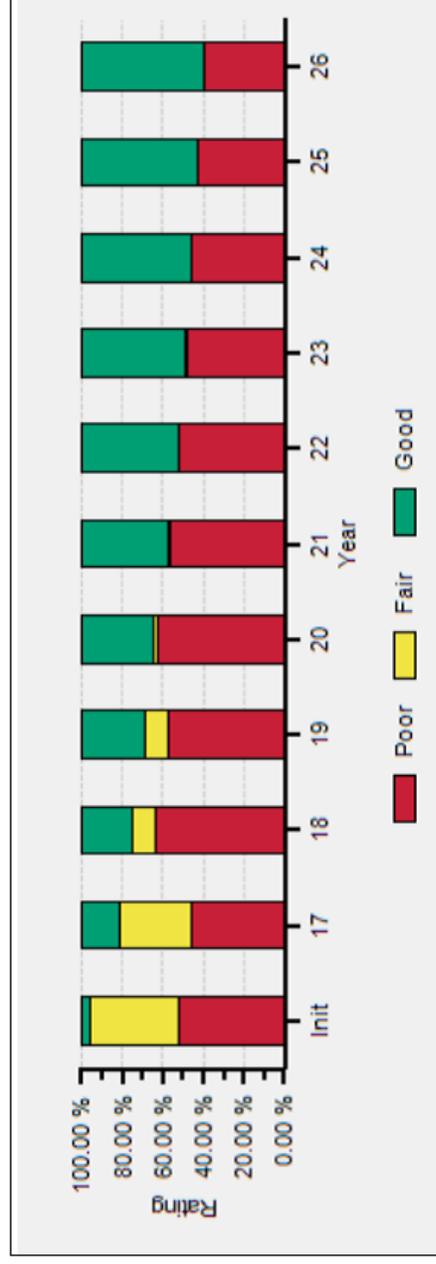
Scenario 1 - 2018 Funding Level (\$1,081,000 per year)

Figure 13: Rating Distribution for Scenario 1 – 2018 Funding Level



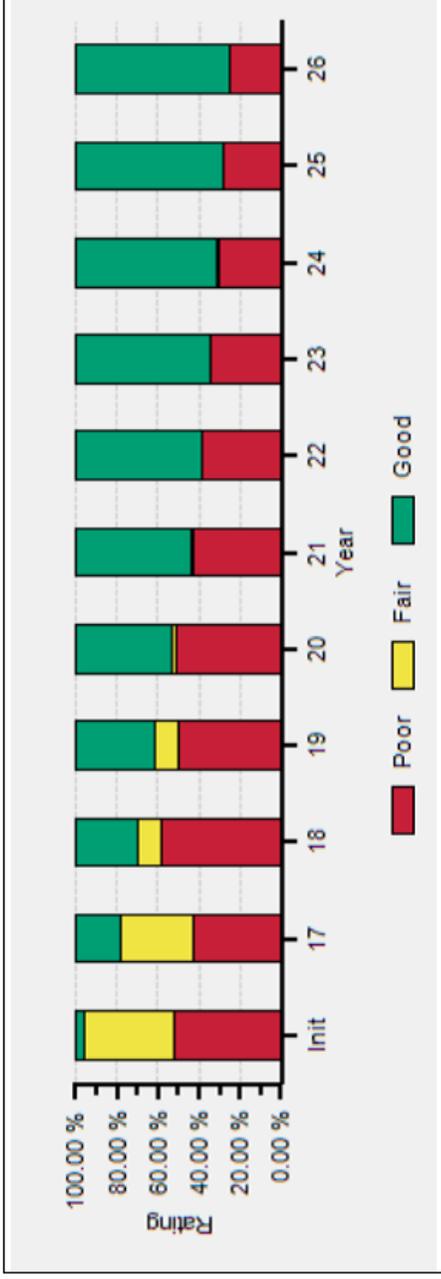
Scenario 2 - 2018 Funding Level (\$1,081,000 per year) Only HIPR

Figure 14: Rating Distribution for Scenario 2 – 2018 Funding Level spent only on HIPR



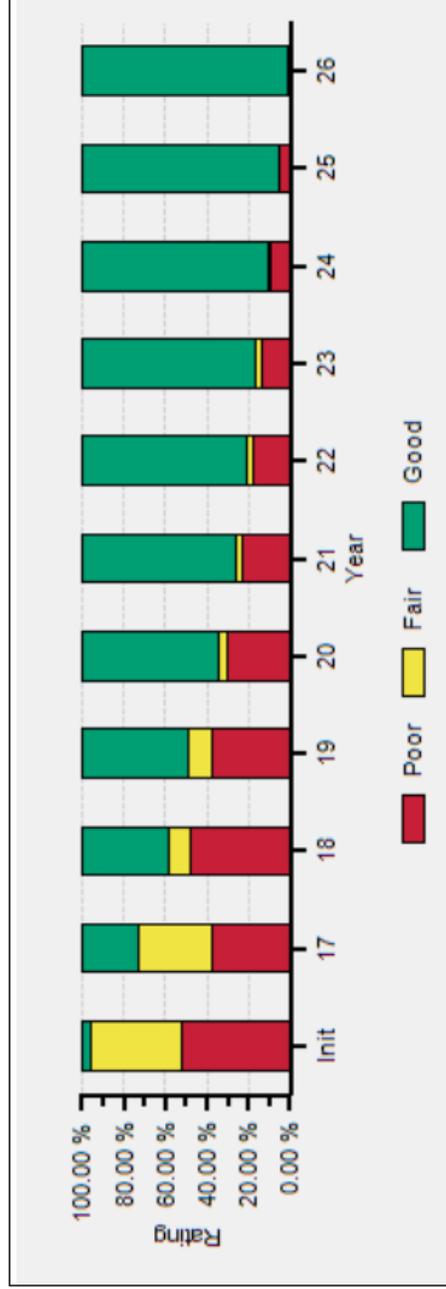
Scenario 3 - Reach RSL Increase by 10 years (\$1,500,000 per year)

Figure 15: Rating Distribution for Scenario 3



Scenario 4 - Reach 75% "Good" Roads by 10 years (\$2,150,000 per year)

Figure 16: Rating Distribution for Scenario 4



Scenario 5 - Funding needed to reach rating of 8 on all Streets (\$3,500,000 per year)

Figure 17: Rating Distribution for Scenario 5

7. Identify, Prioritize, and Select Projects

The final step of the asset management process is to select the streets on which to apply the optimized strategy. The township will identify streets as potential candidates for treatment based first on the segments' PASER ratings, keeping in mind the concept of window of opportunity. Attached in appendix E is the Roadsoft Strategy Comprehensive Reports for each of the scenarios. This report includes the cost distribution chart which shows how much money should go to each maintenance category. However, prioritization beyond this will require a much more detailed analysis than is presented here. The discussion of what roads are priorities to the township will include PASER ratings and may include any number of the following:

- Detailed engineering review of potential segments
- Condition of roadway base (coring's and institutional knowledge)
- Traffic data
- Future utility improvements (water and sewer)
- Grant funding availability
- Future known projects
- Condition of curbs and gutters
- Economic impacts
- Dispersion of projects throughout neighborhoods
- Safety concerns

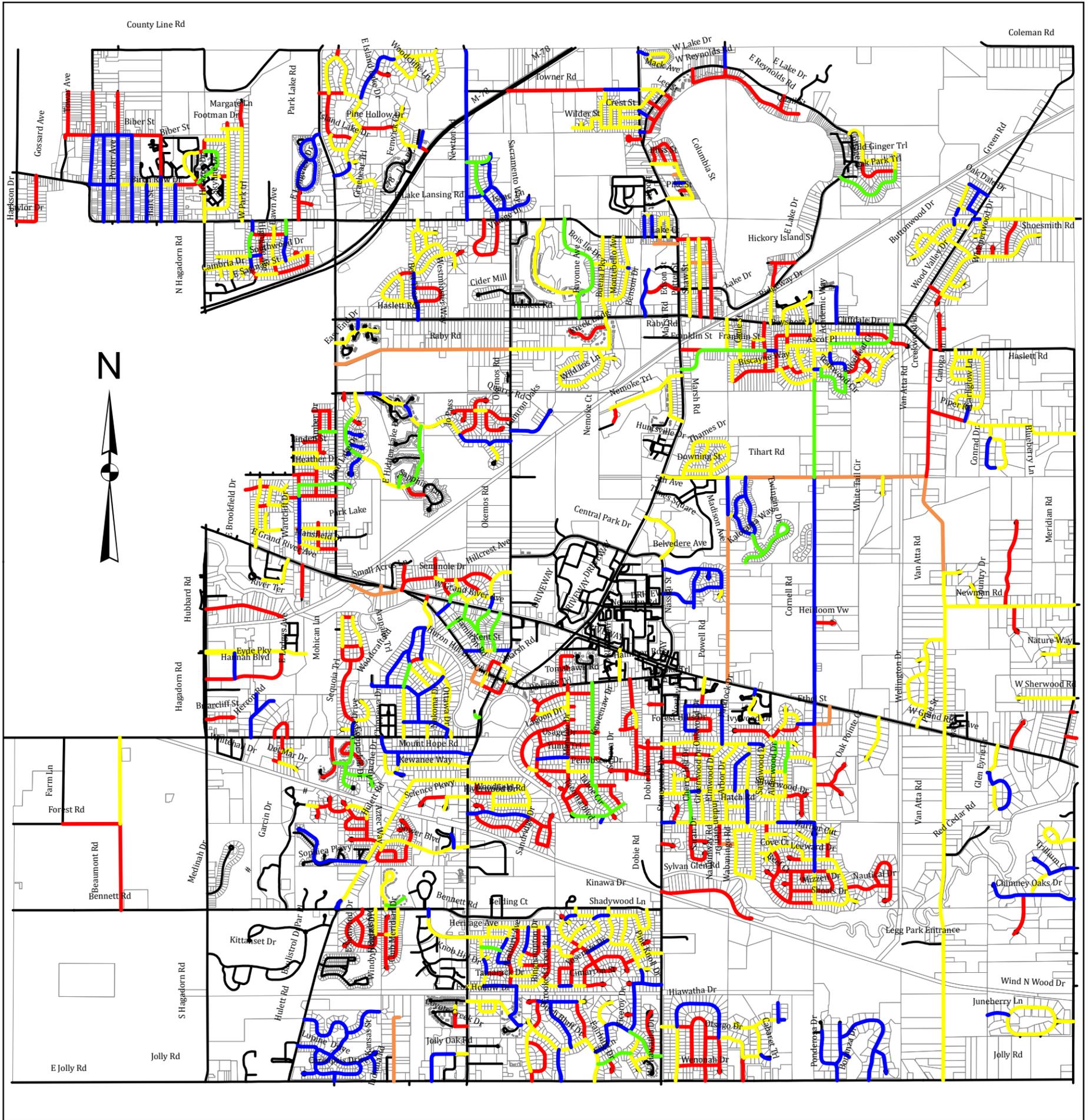
Once a logical basis for rating candidates is determined, the township can choose to come up with a ranking system that can be applied somewhat uniformly over the roadway network, thus allowing final selections to be made.

Conclusion

Applying asset management principals to the township's street network is not only mandated by the State for certain funding sources, it is one of the best business practices. Asset management leads to well informed, cost effective and transparent decisions when allocating scarce resources to the roadway network.

The plan presented here is merely a kicking off point in the asset management process for the township. The information presented can be used to help in future planning decisions and will allow a streamlined approach to future PASER ratings and roadway maintenance work. This plan should be reviewed and updated once there is further clarity on the selected funding level and whenever new PASER rating information is gathered. By updating this document regularly, there will be confidence from both the township and its citizens that roadway funding is being allocated in a logical and cost effective manner.

MERIDIAN TOWNSHIP LOCAL ROAD RATINGS



PASER Rating & Mileage	
—	10-9 (Excellent) - 9.604mi
—	8-6 (Very Good : Good) - 29.445mi
—	5-4 (Fair) - 64.894mi
—	3-1 (Poor : Failed) - 43.369mi
—	Gravel - 5.16mi
—	Non-Local (i.e. Private; State; Primary; etc.)

LOCAL ROADS FUND

Narrative: This fund manages the preservation and maintenance of the Township's local road system and is funded by a special millage passed in November 2008 for 6 years and renewed in 2012 for 10 years through 2023. The Assistant Township Manager/Director of Public Works oversees this fund.

REVENUE SUMMARY				
Account Classification	2017 Actual	2018 Original Budget	2018 Projected Total	2019 Budget
Property Taxes	\$407,310	\$416,200	\$417,540	\$424,400
Interest	3,322	100	4,900	1,000
Other Intergovernmental revenue				172,500
Operating Transfer In	295,000	550,000	550,000	400,000
	<u>\$705,632</u>	<u>\$966,300</u>	<u>\$972,440</u>	<u>\$997,900</u>

STATEMENT OF UNASSIGNED FUND BALANCE	
Fund Balance as of December 31, 2017 (per audit)	\$89,297
Anticipated Operating Surplus (Deficit) for 2018	<u>27,440</u>
Estimated Available Fund Balance as of December 31, 2018	116,737
Anticipated Operating Surplus (Deficit) for 2019	<u>-27,100</u>
Estimated Available Fund Balance as of December 31, 2019	<u>\$89,637</u>

EXPENDITURE SUMMARY				
Account Classification	2017 Actual	2018 Original Budget	2018 Projected Total	2019 Budget
Professional Services	\$39,804	\$25,000	\$5,000	\$25,000
Capital Items	621,909	940,000	940,000	1,000,000
	<u>\$661,713</u>	<u>\$965,000</u>	<u>\$945,000</u>	<u>\$1,025,000</u>

Capital Items: Local road construction/improvements and sidewalk ramps required by American Disabilities Act.

PERSONNEL SUMMARY
(Not Applicable)

2018 Tax Rate Request (This form must be completed and submitted on or before September 30, 2018)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.
County(ies) Where the Local Government Unit Levies Taxes

Carefully read the instructions on page 2.

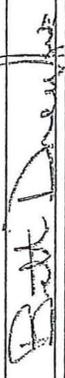
Local Government Unit Requesting Millage Levy		2018 Taxable Value of ALL Properties in the Unit as of 5-29-18	
Ingham		1,760,492,416	
For LOCAL School Districts: 2018 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.			
Meridian Charter Township		Not Applicable	

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2018 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5)** 2017 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2018 Current Year "Headlee" Millage Reduction Fraction	(7) 2018 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Charter	Operating	12/1959	5.0000	4.1741	0.9983	4.1670	1.0000	4.1670	0.0000	4.1670	None
Extra-Voted Millage	CATA										
Extra-Voted Millage	Redi Ride	11/2009	0.2000	0.1987	0.9983	0.1983	1.0000	0.1983	0.0000	0.1983	12/2018
Extra-Voted Millage	Fire Protection	8/2004	0.6445	0.6364	0.9983	0.6353	1.0000	0.6353	0.0000	0.6353	12/2019
Extra-Voted Millage	Police Protection	8/2004	0.6117	0.6041	0.9983	0.6030	1.0000	0.6030	0.0000	0.6030	12/2019
Extra-Voted Millage	Land Preservation	11/2010	0.3300	0.3279	0.9983	0.3273	1.0000	0.3273	0.0000	0.3273	12/2019
Extra-Voted Millage	Community Services	8/2012	0.1500	0.1490	0.9983	0.1487	1.0000	0.1487	0.0000	0.1487	12/2021
Extra-Voted Millage	Local Roads Parks/	8/2012	0.2500	0.2484	0.9983	0.2479	1.0000	0.2479	0.0000	0.2479	12/2023
Extra-Voted Millage	Recreation	8/2014	0.6667	0.6624	0.9983	0.6612	1.0000	0.6612	0.0000	0.6612	12/2025
Extra-Voted Millage	Police and Fire Protection	8/2017	1.4830	1.4830	0.9983	1.4804	1.0000	1.4804	0.0000	1.4804	12/2026
Extra-Voted Millage	Debt	11/2012	0.2000	Not Applicable	1.0000	Not Applicable	1.0000	0.2000	0.0000	0.2000	8/2028
Extra-Voted Millage	Pathways	8/2016	0.3333	0.3322	0.9983	0.3316	1.0000	0.3316	0.0000	0.3316	12/2028

Prepared by	David C. Lee	Telephone Number	517-853-4404	Title of Preparer	Assessor	Date	August 17, 2018
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CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input checked="" type="checkbox"/> Clerk		Print Name	Brett Dreyfus	Date	9-18-18
<input type="checkbox"/> Secretary		Print Name		Date	
<input type="checkbox"/> Chairperson		Print Name	Ronald J. Styka	Date	9-18-18
<input type="checkbox"/> President		Print Name		Date	

*Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** IMPORTANT: See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 3 of 2018 for instructions on completing this section.

Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal
For Commercial Personal
For all Other

True Cash Value of Property	\$ 100,000.00	\$ 125,000.00	\$ 150,000.00	\$ 175,000.00	\$ 200,000.00	\$ 225,000.00	\$ 250,000.00	\$ 275,000.00	\$ 300,000.00
Taxable Value	\$ 50,000.00	\$ 62,500.00	\$ 75,000.00	\$ 87,500.00	\$ 100,000.00	\$ 112,500.00	\$ 125,000.00	\$ 137,500.00	\$ 150,000.00
Cost of Tax by millage rate									
0.25	\$ 12.50	\$ 15.63	\$ 18.75	\$ 21.88	\$ 25.00	\$ 28.13	\$ 31.25	\$ 34.38	\$ 37.50
0.50	\$ 25.00	\$ 31.25	\$ 37.50	\$ 43.75	\$ 50.00	\$ 56.25	\$ 62.50	\$ 68.75	\$ 75.00
0.75	\$ 37.50	\$ 46.88	\$ 56.25	\$ 65.63	\$ 75.00	\$ 84.38	\$ 93.75	\$ 103.13	\$ 112.50
1.00	\$ 50.00	\$ 62.50	\$ 75.00	\$ 87.50	\$ 100.00	\$ 112.50	\$ 125.00	\$ 137.50	\$ 150.00
1.25	\$ 62.50	\$ 78.13	\$ 93.75	\$ 109.38	\$ 125.00	\$ 140.63	\$ 156.25	\$ 171.88	\$ 187.50
1.50	\$ 75.00	\$ 93.75	\$ 112.50	\$ 131.25	\$ 150.00	\$ 168.75	\$ 187.50	\$ 206.25	\$ 225.00
1.75	\$ 87.50	\$ 109.38	\$ 131.25	\$ 153.13	\$ 175.00	\$ 196.88	\$ 218.75	\$ 240.63	\$ 262.50
2.00	\$ 100.00	\$ 125.00	\$ 150.00	\$ 175.00	\$ 200.00	\$ 225.00	\$ 250.00	\$ 275.00	\$ 300.00
2.25	\$ 112.50	\$ 140.63	\$ 168.75	\$ 196.88	\$ 225.00	\$ 253.13	\$ 281.25	\$ 309.38	\$ 337.50
2.50	\$ 125.00	\$ 156.25	\$ 187.50	\$ 218.75	\$ 250.00	\$ 281.25	\$ 312.50	\$ 343.75	\$ 375.00
2.75	\$ 137.50	\$ 171.88	\$ 206.25	\$ 240.63	\$ 275.00	\$ 309.38	\$ 343.75	\$ 378.13	\$ 412.50
3.00	\$ 150.00	\$ 187.50	\$ 225.00	\$ 262.50	\$ 300.00	\$ 337.50	\$ 375.00	\$ 412.50	\$ 450.00

Total Tax collection	
2017 Taxable value	\$ 1,760,492,000.00
\$	
0.25	\$ 440,123.00
0.50	\$ 880,246.00
0.75	\$ 1,320,369.00
1.00	\$ 1,760,492.00
1.25	\$ 2,200,615.00
1.50	\$ 2,640,738.00
1.75	\$ 3,080,861.00
2.00	\$ 3,520,984.00
2.25	\$ 3,961,107.00
2.50	\$ 4,401,230.00
2.75	\$ 4,841,353.00
3.00	\$ 5,281,476.00