



**AGENDA**  
CHARTER TOWNSHIP OF MERIDIAN  
PARK COMMISSION REGULAR  
MEETING  
Tuesday, June 9, 2026, 4:30pm  
Service Center Conference Room

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**REGULAR MEETING – 4:30PM**

1. CALL MEETING TO ORDER
  2. ROLL CALL
  3. PUBLIC COMMENT
  4. APPROVAL OF AGENDA
  5. APPROVAL OF MINUTES
    - A. May 12, 2026, Park Commission Regular Meeting Minutes
  6. COMMUNICATIONS
    - A. Meridian Conservation Corps Calendar
    - B. Harris Nature Center Events
  7. DISCUSSION ITEMS
    - A. Flood Mitigation Assistance Swift Current Grant Agreement Discussion
    - B. Parks & Recreation 5-Year Plan Priorities
    - C. Parks & Recreation 5-Year Plan Public Meetings
      1. July 9, 2026 – Central Park Pavilion
      2. July 30, 2026 – Harris Nature Center
      3. August 13, 2026 – Towner Road Park
  8. ACTION ITEMS
  9. DIRECTOR'S REPORT
    - A. CIP Quarterly Update
    - B. Hillbrook – Pine Lake Outlet Drain Update
    - C. Upcoming Events
    - D. Farmer's Market
  10. PUBLIC COMMENT
  11. OTHER MATTERS AND COMMISSIONERS' COMMENTS AND LIAISON REPORTS
  12. CLOSED SESSION –Motion for the Township Board enter into closed session Section 8(1)(e) of the Open Meetings Act to consult with the Township Attorney regarding trial or settlement strategy in connection with ordinance enforcement litigation involving 5837 Carlton Street now pending in Ingham County District Court, namely case number 25M93588-ON because an open meeting would have a detrimental financial effect on the litigating or settlement position of the Township.
1. ADJOURNMENT

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All comments limited to 3 minutes, unless prior approval for additional time for good cause is obtained.

Individuals with disabilities requiring auxiliary aids or services should contact Parks & Recreation Director, Courtney Wisinski: 2100 Gaylord C. Smith Court, Haslett, MI 48864 or 517.853.4600 - Ten Day Notice is Required.



**MINUTES**  
CHARTER TOWNSHIP OF MERIDIAN  
PARK COMMISSION REGULAR  
MEETING  
Tuesday, May 12, 2026, 4:30pm  
Town Hall - Televised

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**REGULAR MEETING – 4:30PM**

1. CALL MEETING TO ORDER

- A. Chair Nardo-Farris called the meeting to order at 4:31 PM.

2. ROLL CALL

- A. Present: Chair Nardo-Farris; Commissioners Lick, McDonald, Phelps, and Stephens  
B. Staff: Director Wisinski, Administrative Assistant Pachucki  
C. Guest: Township Attorney Beyea

3. PUBLIC COMMENT

- A. There was no public comment.

4. APPROVAL OF AGENDA

- A. Commissioner Lick motioned to approve the agenda. Commissioner Stephens seconded.

VOICE VOTE: Motion carried unanimously.

5. APPROVAL OF MINUTES

- A. April 14, 2026 Park Commission Regular Meeting Minutes  
1. Commissioner Stephens motioned to approve the April 14, 2026 regular meeting minutes. Commissioner Phelps seconded.

VOICE VOTE: Motion carried unanimously.

6. COMMUNICATIONS

A. Meridian Conservation Corps Calendar

1. Director Wisinski reviewed the May Stewardship Calendar, and shared that the Land Stewardship team is hard at work not only removing invasive species but also seeding native plants at parks and preserves. There is an upcoming Trailside Ecology event that is open to the public at Ted Black Woods on Wednesday, May 13<sup>th</sup>, 2026, where residents can learn more about land management practices and the effect that invasive species has on native ecosystems.

B. Harris Nature Center Events

1. Director Wisinski highlighted the early May upcoming event calendar, and noted that in addition, there are a lot of school groups using Harris Nature Center programming in the month of May. Director Wisinski shared that the Native Plant Sale at the beginning of the month went well, and that the Harris Nature Center will be receiving a new owl from a wildlife rehabilitator once the paperwork is finalized, with the owl going in a new enclosure outside.

- C. Commissioner Lick motioned to approve the communications and place them on file. Commissioner Phelps seconded.

VOICE VOTE: Motion carried unanimously.

7. DISCUSSION ITEMS

A. Parks & Recreation 5-Year Plan Survey

1. Director Wisinski thanked Chair Nardo-Farris for providing feedback on the 5-Year Plan Survey. Mannik-Smith, the Parks department consultant company, compiled all the feedback, and sent the survey to our Communications department for

distribution. The Communications department will post on social media, and in our e-mail communications. Township Manager Dempsey and Director Wisinski will share the survey at the Township Board Listening sessions. Mannik-Smith will provide posterboards at the 5-Year Plan Public meetings, and flyers will be posted in parks and preserves. The survey will be open for feedback until after the last 5-Year Plan Public meeting in the middle of August.

B. Parks & Recreation 5-Year Plan Public Meetings

1. July 9, 2026 – Central Park Pavilion
2. July 30, 2026 – Harris Nature Center
3. August 13, 2026 – Towner Road Park
4. Director Wisinski shared the public meeting dates for the 5-Year plan and asked the Commission to plan on attending these meetings. Mannik-Smith will lead the meetings.

C. Township Board Listening Sessions

1. May 12, 2026 – 2|42 Community Center
2. July 28, 2026 – Central Park Pavilion
3. October 27, 2026 – St. Luke Lutheran Church
4. Director Wisinski discussed the upcoming Township Board Listening Sessions, including one that happened simultaneously with the Park Commission on May 12, 2026. Director Wisinski will be present at the July 28 and October 27 meetings, and at the July 28 meeting will share the 5-Year Plan Survey and Public Meeting information.

8. ACTION ITEMS

- A. There were no action items.

9. DIRECTOR'S REPORT

A. Red Cedar Regatta

1. Director Wisinski reminded the Park Commissioners of the upcoming Red Cedar Regatta on Saturday, May 16<sup>th</sup> starting at 9:00 AM with a ribbon cutting at McCormick Park in Williamston. The ribbon cutting is celebrating the Red Cedar being designated as a water trail by the Michigan Department of Natural Resources, and Director Wisinski thanked Tri-county Regional Planning Commission for their assistance. The floating dock at Harris Nature Center will be installed on Friday, May 15<sup>th</sup> – just in time for the event. Commissioner Lick asked about safety out on the water trail, and Director Wisinski shared that emergency responders are aware of the event, participants sign a waiver, and will be encouraged to use the WhatThreeWords app.

B. Small Dog Park Shelter Update

1. Director Wisinski reported that Parks and Land Superintendent Adams has ordered the shelter and secured a contractor for the concrete installation. It will take a few weeks for the shelter to come in and then be installed. Director Wisinski noted that there will also be a ribbon cutting for this event, and she will invite the Commission.

C. Hillbrook – Pine Lake Outlet Drain

1. Director Wisinski gave a brief overview of the work done by the Ingham County Drain Commission on the Pine Lake Outlet Drain at Hillbrook Park, and the concerns that she had about the wetland and riparian buffer zone. Director Wisinski has had several follow-up meetings with the Drain Commission and the contractors working on the Pine Lake Outlet Drain. A challenge that the Drain Commissioner's office has run into is the amount of heavy rain and lack of sun to dry out the affected area. The contractor will use Michigan Wildflower Farm to plant rye or wheat grass in the riparian buffer zone. There are no other parks on the work schedule from the drain commission's office at this time, and the work only occurs like this every twenty-five to thirty years. The work is necessary for watershed management. Commissioner Stephens appreciated the two signs put out by the drain commission office.

D. Upcoming Events

1. Director Wisinski asked if all of the Park Commissioners received the Meridan Playbook in their inbox. The commissioners were unsure, so Director Wisinski said

that she would send the sign-up link to their e-mails. The Playbook goes out to thousands of residents monthly, and has all of the upcoming events on it. Some events that are coming up are the Summer Concert Series (beginning June 3<sup>rd</sup>), Wednesday Night Farmer's Market (beginning June 3<sup>rd</sup>), Harris Nature Center Foundation's Motivated by Nature run (June 3<sup>rd</sup>), and Meridian Pride at Marketplace on the Green (June 6<sup>th</sup>). The commissioners were invited to attend these events as able. Director Wisinski also highlighted the spring and summer athletic programs, such as soccer, t-ball, baseball, softball for youth, and softball and volleyball for adults. Youth sports registration has been consistent for the last five years, but adult sports registration has been on the decline. Director Wisinski will work with the Parks and Recreation specialists to review why this is happening, and what the department can offer in terms of new programming.

E. Farmer's Market

1. Director Wisinski informed the Park Commission that the Meridian Township Farmer's Market has officially moved outside as of Saturday, May 2<sup>nd</sup>, and will continue to be every Saturday until the end of October. Wednesday Farmer's Market will begin on Wednesday, June 3<sup>rd</sup> and continue until the end of October as well. Commissioner Lick asked if the Farmer's Market Advisory Board could present at a televised Park Commission meeting about the Farmer's Market, and if we could also include other advisory groups.

10. PUBLIC COMMENT

- A. There was no public comment.

11. OTHER MATTERS AND COMMISSIONERS' COMMENTS AND LIAISON REPORTS

- A. Commissioner Phelps met with Director Cordill and Board President Tierney from the Friends of Historical Meridian. The meeting was productive, with the Historical Village representatives asking questions about the 5-Year Plan and sharing about building their own strategic plan. Their strategic plan is focused on strengthening membership. The Historical Village received a grant to digitize documents and is looking for volunteers to assist. They also have hosted several school groups recently and continue to do so.
- B. Commissioner Lick expressed her excitement at the upcoming Red Cedar Regatta, and that the small dog park shelter construction will commence. She also apologized to her fellow commissioners for missing the last two regularly scheduled meetings.
- C. Chair Nardo-Farris noted the Township Listening Boards, and that the Commission was looking forward to any feedback from the public regarding the Park Commission.
- D. Commissioner McDonald wished former Township employee Leroy Harvey well amidst on-going health challenges and expressed support for his family and friends.
- E. Commissioner Stephens shared that he has been out to the Historical Village Pond several times over the last few weeks, including environmental studies training with pre-service teachers.

12. CLOSED SESSION – CLOSED SESSION– Motion for the Park Commission enter into closed session Section 8(1)(e) of the Open Meetings Act to consult with the Township Attorney regarding trial or settlement strategy in connection with ordinance enforcement litigation involving 5837 Carlton Street now pending in Ingham County District Court, namely case number 25M93588-ON because an open meeting would have a detrimental financial effect on the litigating or settlement position of the Township.

- A. Commissioner Stephens motioned for the Park Commission enter into closed session Section 8(1)(e) of the Open Meetings Act to consult with the Township Attorney regarding trial or settlement strategy in connection with ordinance enforcement litigation involving 5837 Carlton Street now pending in Ingham County District Court, namely case number 25M93588-ON because an open meeting would have a detrimental financial effect on the litigating or settlement position of the Township. Commissioner Phelps seconded.

ROLL CALL VOTE:

YEAS: Commissioners Stephens, McDonald, Lick and Phelps, Chair Nardo-Farris

NAYS: None

Motion carried: 5-0

At 5:24 PM, the Park Commission entered closed session.

At 6:40 PM, the Park Commission returned to open session.

13. ADJOURNMENT

- A. Chair Nardo-Farris reminded the Park Commission that the next regularly scheduled meeting would be on Tuesday, June 9<sup>th</sup> at the Meridian Township Service Center at 4:30 PM. The meeting was adjourned at 6:41 PM.

~~All comments limited to 3 minutes, unless prior approval for additional time for good cause is obtained.~~

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# JUNE

CONNECT  
LEARN  
CONSERVE



# STEWARDSHIP

## STEWARDSHIP SATURDAYS

These workdays occur every other Saturday year round.

- June 13th: Heron Creek Preserve, (end of Creekstone Trl), invasive mustard removal
- June 27<sup>th</sup>, Tihart Preserve (1000 Tihart Rd), Hedge Parsley & knapweed pull

## WEEKDAY WARRIORS

- June 4th: Serafine Preserve (end of Del Mar Dr), hand pulling & chopping invasive species
- June 18th: Riverside Cemetery (2400 Small Acres Ln), invasive species removal & native plant ID



## RAIN GARDEN WORKSHOP | JUNE 1

REGISTER NOW

- Discover the beauty and power of native plants to prevent flooding and attract pollinators to your yard in this free "How to Build a Rain Garden" workshop for beginners. Participants will receive instructions in techniques, a handbook, plant selection tips, and a tour of a rain garden! This event is free, but you must register here: <https://www.mywatersheds.org/event-details/how-to-build-a-rain-garden-1>



**\*ALL EVENTS ARE WEATHER DEPENDENT & MAY BE CANCELLED THE DAY OF**

S M T W T F S

	1 RAIN GARDEN WORKSHOP 6-8 PM	2	3	4 WEEKDAY WARRIORS 1-3 PM	5	6
7	8	9	10	11	12	13 STEWARDSHIP SATURDAY 9:30 - 12 PM
14	15	16	17	18 WEEKDAY WARRIORS 1-3 PM	19  TOWNSHIP OFFICES CLOSED	20
21	22	23	24	25	26	27 STEWARDSHIP SATURDAY 9:30 - 12 PM
28	29	30				

**PLEASE RSVP TO EMMA AT ECAMPBELL@MERIDIAN.MI.US, OR 517.897.3610**

All About

# Fireflies

Campfire Program

Saturday, July 18th

7:00 pm

\$5/person

For more details  
or to register





**To: Board Members**

**From: Dan Opsommer, Deputy Township Manager  
Director of Public Works and Engineering**

**Timothy R. Schmitt, AICP  
Community Planning and Development Director**

**Courtney Wisinski, Director of Parks & Recreation**

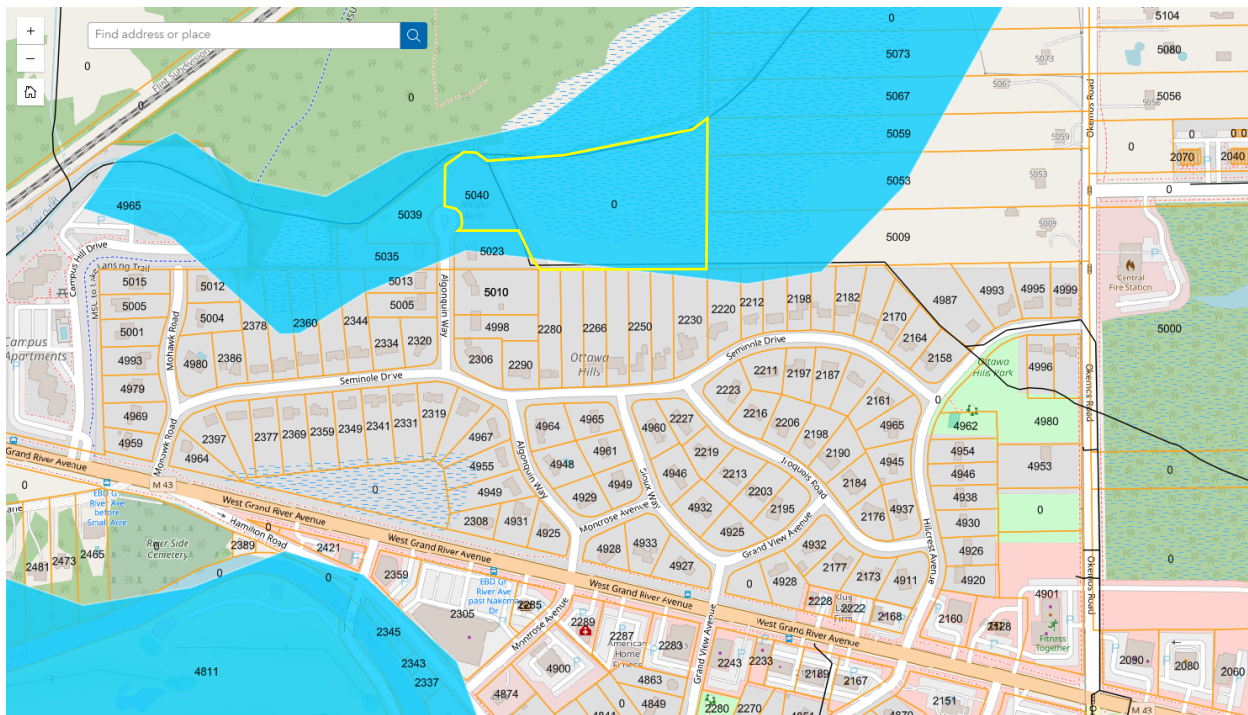
**Date: June 5, 2026**

**Re: Flood Mitigation Assistance Swift Current Grant Agreement**

Back in 2023, the Township applied for this Flood Mitigation Assistance Swift Current Grant to acquire 5040 Algonquin Way, Okemos, MI 48864 (parcel #s 33-02-02-16-377-005 and 33-02-02-16-377-004) as these parcels are in the floodway and floodplain of the Red Cedar River. These parcels comprise 13.592 acres located along the south waters edge of the Red Cedar River:

Parcel # 33-02-02-16-377-005: 0.682 acre  
Parcel # 33-02-02-16-377-004: 12.91 acre

This land acquisition is consistent with best practices and the Township's history of acquiring land within the floodway and floodplain. The teal area below is the floodway of the Red Cedar River:



**Memo to Park Commission**  
**June 5, 2026**  
**Re: Flood Mitigation Assistance Swift Current Grant Agreement**

This land acquisition could become part of the existing Schreiner Park as it is contiguous with the existing parkland. Alternatively, it could be donated to the Ingham County Drain Commissioner's Office. The grant includes funding to demolish the current home and detached garage, both of which flood frequently.

The grant provides funding for 90% of the acquisition and demolition costs:

Total Non-Federal Share Project Amount:	\$ 36,140.18
Total Federal Share Project Amount Committed:	\$ 325,261.62
Total Approved Project Amount:	\$ 361,401.80

Therefore, the Township will need to commit \$36,140.18 in funding to obtain this grant.

We are happy to answer any questions the Board may have.

**Attachment:**

1. Flood Mitigation Assistance Swift Current Grant Agreement





STATE OF MICHIGAN  
DEPARTMENT OF STATE POLICE  
LANSING

GRETCHEN WHITMER  
GOVERNOR

COL. JAMES F. GRADY II  
DIRECTOR

May 22, 2026

Mr. Scott Hendrickson  
Township Supervisor  
5151 Marsh Road,  
Okemos, MI 48139

Dear Mr. Hendrickson:

Enclosed is the Flood Mitigation Assistance (FMA) Swift Current, grant agreement package for project number FMA-PJ-05-MI-2023-002 for the Charter Township of Meridian's residential home acquisition and demolition grant. Please sign and return the required grant documentation listed on the enclosed *Reference Guide* to our office via email:

Attention: Hazard Mitigation Unit  
Emergency Management and Homeland Security Division  
Michigan Department of State Police  
MSP-EMHSD-Hazard-Mitigation-Grants@michigan.gov

If you have any questions regarding this correspondence, please contact Andrea Stone at 517-855-0938 or StoneA13@michigan.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Kevin Sweeney", with a long horizontal flourish extending to the right.

Capt. Kevin Sweeney, Commander  
Emergency Management  
and Homeland Security Division

Enclosures (9)

cc: Lt. Robert Wolf



## Grant Agreement Reference Guide

Hazard Mitigation Grant Program (HMGP),  
Pre-Disaster Mitigation Grant Program (PDM),  
Flood Mitigation Assistance (FMA) and  
Building Resilient Infrastructure and Communities (BRIC) grants.

***Please complete all requested documents referenced below.  
Return completed documents to:  
msp-emhsd-hazard-mitigation-grants@michigan.gov***

- **FEDERAL AWARD ID COVER PAGE** – A summary of your grants Federal award information. It contains the subrecipient name, grant name, vendor number, Federal Award ID of the grant, when the grant was awarded, Period of Performance, and grant amounts. The “Cumulative Amount of Federal Award to MSP/EMHSD” is the total to-date amount awarded to the recipient (MSP/EMHSD). Your award amount is listed directly above this number, the "Federal Funds Obligated by this Action" amount. **(For your records; do not return)**
- **GRANT AGREEMENT COVER LETTER** – The cover letter indicates who to send completed documentation to and contact with any questions. **(For your records; do not return)**
- **GRANT AGREEMENT** – The grant agreement provides the approved scope of work, Federal Award amounts, Local Match requirements, Total Project amounts, and other grant specific information. **(Please complete and return)**
- **RECORD OF ENVIRONMENTAL CONSIDERATION (REC) MEMORANDUM** – This document includes the approved Scope of Work and Special and General Conditions that must be followed when implementing the project. Not adhering to the stated conditions jeopardizes funding for the project. **(For your records; do not return)**
- **CERTIFICATION REGARDING LOBBYING – FEMA GG FORM** **(Please complete and return)**
- **AUDIT CERTIFICATION FORM – EMHSD-053** **(Please complete and return)**
- **IRS REQUEST FOR TAXPAYER ID NUMBER AND CERTIFICATION – W-9** **(Please complete and return)**
- **SUBRECIPIENT RISK ASSESSMENT CERTIFICATION – EMHSD-RA** **(Please complete and return)**

**Please submit all requested grant agreement documentation  
and any questions to:  
Hazard Mitigation Unit  
msp-emhsd-hazard-mitigation-grants@michigan.gov**

**MICHIGAN STATE POLICE**  
Emergency Management  
and Homeland Security Division



**Grant Agreement Federal Award ID**

<b>FEDERAL AWARD IDENTIFICATION</b>			
<b>Subrecipient Name:</b>		<b>Grant Name:</b>	
<b>CFDA Number:</b>	<b>Subrecipient IRS/Vendor Number:</b>	<b>Federal Award Identification Number (FAIN):</b>	<b>Federal Award Date:</b>
<b>Subrecipient UEI Number:</b>		<b>Subaward Performance Period:</b>	
		<b>From:</b>	<b>To:</b>
<b>Research &amp; Development:</b>	<b>Funding:</b>		<b>Total:</b>
	Federal Funds Obligated by this Action:		
<b>Indirect Cost Rate:</b>	Total Federal Funds Obligated to Subrecipient:		
	Federal Award Amount Committed to Subrecipient:		
<b>Federal Award Project Description:</b>			
<b>Details:</b>			
<b>Federal Awarding Agency:</b>		<b>Pass-Through Entity (Recipient) Name:</b>	
Federal Emergency Management Agency Region V 536 South Clark Street, 6th Floor Chicago, Illinois 60605		Michigan State Police, Emergency Management and Homeland Security Division PO Box 30634 Lansing, Michigan 48909	

# State of Michigan Hazard Mitigation Assistance Grant Agreement for Swift Current

Period of Performance: April 29, 2026 – April 29, 2029

<p><b>Assistance Listing Number:</b> 97.144 - Swift Current <b>Project Number: FMA-PJ-05-MI-2023-002</b></p>
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This grant agreement is hereby entered into between the Michigan Department of State Police, Emergency Management and Homeland Security Division (MSP/EMHSD) (hereinafter called the Recipient), and

**CHARTER TOWNSHIP OF MERIDIAN**  
(hereinafter called the Subrecipient)

## I. Purpose

The purpose of this grant agreement is to assist the Subrecipient in the implementation of FMA-PJ-05-MI-2023-002 (hereinafter called the Project) -- a project to provide supplementary financial assistance for the implementation of cost-effective hazard mitigation measures that will permanently reduce or eliminate the long-term risk to human life and property from natural, technological, or human-caused disasters and their effects. The Flood Mitigation Assistance (FMA) program - Swift Current funding is awarded by the Federal Emergency Management Agency (FEMA) and is administered by the Recipient.

## II. Objective

The principal objective of this grant agreement is to provide financial assistance to the Subrecipient. The Subrecipient must complete the approved measures detailed in the Flood Mitigation Assistance (FMA) program - Swift Current formal application submitted by the Subrecipient, and summarized as follows:

The project is for the acquisition and demolition of 5040 Algonquin Way, Okemos, MI, located in the floodplain of the Pine Lake Outlet. The Charter Township of Meridian will hire an appraiser to determine the fair market value of the property, which will then be sent to the state for review. If given purchase authorization from the state, the Township will make an offer to the homeowner and will make the homeowner aware that their participation in the project is strictly voluntary. If the homeowner is not satisfied with the Township's appraisal amount, the homeowner will be given the opportunity for reconsideration. The homeowner will have the option to obtain their own appraisal at their own expense and provide it to the Township. In this situation, both appraisals will be sent to and considered by the State Hazard Mitigation Officer who will have an independent appraiser evaluate both appraisals and offer an opinion of value. If the homeowner accepts the offer, the Township will begin the process of acquiring a title company to obtain title insurance and schedule a closing. Once closing has been completed, the Township will record FEMA's model deed restriction so the property will remain open space in perpetuity. The township will procure a demolition contractor using 2 CFR 200 requirements. The home will be demolished within 90 days of the real estate closing. The demolition of the property will require a permit from the Michigan Department of Energy Great Lakes and Environment (EGLE) and will also require a soil erosion control permit and the use of silt fencing. Following demolition of the structure, clean fill material from existing stockpiles or commercially procured material from pre-existing sources shall be used to backfill the site. Any debris resulting from the demolition of the structure will be deposited in an approved landfill. The property will be purchased at current fair market value, and the project will be implemented in conformance with 44 CFR Part 80.

This project has been determined to be categorically excluded from the need to prepare either an Environmental Impact Statement or an Environmental Assessment in accordance with Categorical Exclusion (CATEX) \*n3 as implemented under FEMA Instruction 108-1-1 and the Department of Homeland Security Instruction 023-01-001-01, Rev. 1. Particular attention should be given to the project conditions as well as any **special conditions** outlined in the record of environmental consideration before and during project implementation. Failure to comply with these conditions may jeopardize federal assistance including funding.

**No changes to the approved scope of work (approved measures) can be implemented without prior FEMA approval. Failure to obtain FEMA approval prior to implementing a modified scope of work may result in the cancellation of the grant and repayment of federal funds.** Requests for changes to the scope of work must be made to FEMA through the Recipient and supported by adequate justification to be processed. All expenses, including local matches, must be appropriately documented and reasonable to be eligible for reimbursement. Expenses that are not related to the approved scope of work and budget are not eligible for reimbursement under the provisions of this grant agreement. Line items in the approved cost estimate (from the FY 23 Flood Mitigation Assistance (FMA) program - Swift Current submitted application) may not fluctuate by more than ten percent without prior approval from FEMA.

### III. Statutory Authority

The Subrecipient agrees to comply with program requirements in accordance with the Hazard Mitigation Assistance Program and Policy Guide (HMAPPG) Version 1.1, located at: <http://www.fema.gov>. The Subrecipient also agrees to comply with regulations, including but not limited to the following, as applicable:

- A. The Robert T. Stafford Disaster Relief and Emergency Assistance Act, as Amended (Stafford Act), Title 42 of the United States Code (U.S.C.) § et seq.
- B. 2 Code of Federal Regulations (C.F.R.), Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards located at <http://www.ecfr.gov>.
- C. Any other applicable federal statutes and regulations, including but not limited to those listed in this grant agreement.
- D. If applicable to the program, the Notice of Funding Opportunity (NOFO).  
\*If available a link to the NOFO will be included within the Grant Agreement Reference Guide.

### IV. Award Amount and Restrictions

Summary of costs from FEMA approved application:

Total Non-Federal Share Project Amount:	\$ 36,140.18
<u>Total Federal Share Project Amount Committed:</u>	<u>\$ 325,261.62</u>
Total Approved Project Amount:	\$ 361,401.80
Total Subrecipient Management Costs:	\$ 0.00

The Subrecipient shall provide at least 10% matching funds from nonfederal sources (management costs are 100% federal). Approval of in-kind match is at the sole discretion of the Recipient; the Recipient reserves the right to deny or adjust in-kind match, if necessary. (Community Development Block Grant funds, though federal in origin, lose their federal identity and are an acceptable matching source.)

Federal assistance is made available within the limits of funds available from Congressional appropriations for such purposes in accordance with the Stafford Act and appropriate regulations found in Title 44 of the C.F.R., as amended and currently applicable handbooks. Federal funds provided under this agreement are limited to a maximum of 90% of the total eligible costs. If there is a cost under-run for the project, final reimbursement for the federal share of the project costs will be adjusted based on actual costs of the project. **Subrecipient shall provide the required nonfederal matching funds.**

The following types of post-award changes to the approved budget (from the formal application submitted by the Subrecipient) will require the prior written approval of FEMA:

Non-construction projects

- Adjustments of more than ten percent in any direct cost categories for grants with a federal share that exceeds \$100,000.
- Any change that would result in the need for additional federal funding.

## Construction projects

- Any changes to access contingency funds and re-budget to another direct cost category.
- Any change that would result in the need for additional federal funding.

**V. Responsibilities of the Subrecipient**

- A. **Federal grant funds must supplement, not replace (supplant), existing state or local funds appropriated for the same purpose.** Potential supplanting will be carefully reviewed in subsequent monitoring reviews and audits. Subrecipients may be required to supply documentation certifying that a reduction in non-federal resources occurred for reasons other than the receipt or expected receipt of federal funds. Federal funds cannot be used to replace a reduction in non-federal funds or solve budget shortfalls in general fund programs.
- B. **Grant Agreement Package.** In addition to this grant agreement, the Subrecipient shall complete, sign, and submit to the Recipient the following documents, which are incorporated by reference into this grant agreement:
1. Subrecipient Risk Assessment Certification (EMHSD-RA);
  2. Standard Federal Assurances: Assurances Non-Construction, Assurances Construction Programs; Disclosure of Lobbying Activities; Certification Regarding Lobbying;
  3. Audit Certification (EMHSD-053);
  4. Request for Taxpayer Identification Number and Certification (W-9);
  5. Other documents that may be required by federal or state officials.
- C. Comply with the requirements of the Stafford Act and all FEMA Hazard Mitigation Assistance (HMA) policies, including, but not limited to, the HMAPPG and any policy or guidance document not superseded by the HMAPPG.
- D. Comply with applicable financial and administrative requirements set forth in the current edition of 2 C.F.R., Part 200, including, but not limited to, the following provisions:
1. Account for receipts and expenditures, maintain adequate financial records, and refund expenditures disallowed by federal or state audit.
  2. Retain all financial records, statistical records, supporting documents, and other pertinent materials for at least three years after the grant is closed by the awarding federal agency for purposes of federal and/or state examination and audit.
  3. Comply with applicable local, state, and federal procurement rules and regulations, whichever is most restrictive. Federal procurement rules are found at 2 C.F.R., Part 200.317-327.
  4. Non-federal entities that expend \$1,000,000 or more in federal funds during their current fiscal year are required to have a single or program-specific audit conducted for that year in accordance with the Single Audit Act of 1984, as amended, and 2 C.F.R., Part 200.501.
- E. **Environmental and Historic Preservation (EHP) Compliance.** The Subrecipient shall comply with all applicable state and local ordinances, laws, regulations, building codes, and standards. Prior to the start of any construction activity, the Subrecipient shall obtain all applicable federal, state, and local permits and clearances, and comply with all regulations including the National Environmental Protection Assistance, the National Historic Preservation Act, the Endangered Species Act, and all other environmental laws and executive orders. The federal government is required to consider the effects on the environment and/or historic properties of any federally funded activities and programs, including grant-funded projects. The EHP Program engages in a review process to ensure that federally funded activities comply with federal EHP regulations, laws, and executive orders as applicable. The goal of these compliance requirements is to protect the nation's environmental, historic, and cultural resources. The Subrecipient shall not undertake any project having the potential to impact EHP resources without prior approval. **Any activities that have been initiated without the necessary EHP review and approval will result in a non-compliance finding and will not be eligible for federal funding.** Subrecipient must implement projects in compliance with any conditions outlined in FEMA's EHP approval. These conditions can be found in one or more of the following FEMA documents:

- Record of Environmental Consideration.
  - Categorical Exclusion (CATEX) Letter/Memo.
  - Environmental Assessment.
  - A Finding of No Significant Impact
- F. Maintenance. The Subrecipient shall provide maintenance, as appropriate and required, for the life of the Project
- G. Quarterly Reports. Submit quarterly progress reports to the Recipient on the status of all approved projects. The due dates for quarterly progress reports are detailed in Section VII of this agreement.
- H. Project Completion. Notify the Recipient immediately upon completion of the project.
- I. Scope Changes. Ensure the use of HMA funding only for eligible work as identified in the approved project. Should the Subrecipient identify the need to amend the scope of the project, a formal request for a scope of work change must be submitted prior to implementation.
- J. Time Extension. Submit a time extension request in writing no less than 90 days prior to the end of the period of performance.
- K. Document Review. Permit FEMA or Recipient access and rights to examine and copy records, accounts, other documents, and other sources of information related to the grant; and permit access to facilities, personnel, and other individuals and information as may be necessary, as required by FEMA regulations, by other applicable state or federal laws or regulations, or by program guidance.
- L. Appeals. The appeals process is the opportunity for Subrecipient to request reconsideration of decisions regarding the provisions of assistance. Subrecipient must submit an appeal in writing to Recipient within 60 days from the date the subrecipient was notified of the decision that is being appealed.

**VI. Responsibilities of Recipient**

The Recipient, in accordance with the general purposes and objectives of this grant agreement, will:

- A. Administer the grant in accordance with all applicable federal and state regulations and guidelines and provide quarterly reports documenting this administration.
- B. Provide direction and technical assistance to the Subrecipient.
- C. Provide to the Subrecipient any special report forms and reporting formats (templates) required for the operation of the program.
- D. Reimburse the Subrecipient, in accordance with this grant agreement and subject to legislative authorization, based on appropriate documentation submitted by the Subrecipient in accordance with this grant agreement, based on appropriate documentation submitted by the Subrecipient.
- E. At its discretion, independently or in conjunction with FEMA, may conduct random on-site reviews with Subrecipient.

**VII. Reporting Procedures**

Submission of Quarterly Progress Reports will be required through the Smartsheet form link, which will be sent via email by EMHSD on a quarterly basis. The Quarterly Progress Reports will provide an update on the status of all funding to the Recipient. Quarterly progress reports are required whether or not expenditures are incurred.

Failure by the Subrecipient to fulfill quarterly reporting requirements as required by the grant may result in the suspension of grant activities until reports are received.

Reporting periods and due dates for each year are as follows:

1 <sup>st</sup> Quarter:	October 1 through December 31	Due January 15
2 <sup>nd</sup> Quarter:	January 1 through March 31	Due April 15
3 <sup>rd</sup> Quarter:	April 1 through June 30	Due July 15
4 <sup>th</sup> Quarter:	July 1 through September 30	Due October 15

Reimbursement requests are not required to be submitted with quarterly progress reports. At the end of each fiscal year (FY), the subrecipient may be required to report an estimate of grant expenses incurred in the ending fiscal year that will be reimbursed in the upcoming FY.

## VIII. Payment Procedures

Allowable costs are only those specifically detailed in the approved formal application submitted by the Subrecipient. For costs incurred during the pre-award period, only those that are specifically identified in the grant application as “pre-award” costs are eligible for reimbursement.

Recipient’s timely receipt and verification of all required documentation is a condition of payment. Recipient’s may pursue all available remedies for the recoupment of any advance payments that have been inadequately documented or determined by the Recipient to have been improperly made or expended for any reason.

Subrecipient may request federal share reimbursement for actual expenditures, up to 90% of the federal share. Approved funding will be processed for payment after Recipient has received the following items from the Subrecipient:

- A. All required Grant Agreement package forms and documentation listed above.
- B. Reimbursement request submitted by email to MSP-EMHSD-Hazard-Mitigation-Grants@Michigan.gov on Request for Reimbursement of Mitigation Project Expenses form (See HMA Forms at <https://www.michigan.gov/msp/divisions/emhsd/grant-programs/forms-accordion>).
- C. Supporting documentation, including but not limited to detailed invoices, contracts, etc.
- D. Proof of payment for project costs.

The Recipient will reimburse up to 90% of the federal share until final review and project closeout approval. Remaining funds will be reimbursed after final approval.

In rare circumstances only, if the Subrecipient provides the Recipient with a letter outlining the immediate need for an advance payment and the amount of the requested advance, the Subrecipient may (at the Recipient’s sole discretion) receive an initial advance payment of up to 50% of the Subrecipient’s federal share of the grant. Pursuant to federal regulations, the Subrecipient shall minimize the time between the receipt of advance funds and the disbursement of those funds for eligible expenditures. Any interest earned over \$500 must promptly, but at least quarterly, be remitted to:

Michigan State Police,  
Emergency Management and Homeland Security Division  
Financial Management and Audit Section  
P.O. Box 30634  
Lansing, Michigan 48909

The Subrecipient may keep interest amounts up to \$500 per year for administrative expenses.

No payment will be made unless all quarterly reports have been submitted and are up to date.

## IX. Employment Matters

Subrecipient shall comply with Title VI of the *Civil Rights Act of 1964*, as amended; Title VIII of the *Civil Rights Act of 1968*; Title IX of the *Education Amendments of 1972 (Equal Opportunity in Education Act)*; the Age Discrimination Act of 1975; Titles I, II and III of the *Americans with Disabilities Act of 1990*; the Elliott-Larsen Civil Rights Act, 1976 PA 453, as amended, MCL 37.2101 *et seq.*; the Persons with Disabilities Civil Rights Act, 1976 PA 220, as amended, MCL 37.1101 *et seq.*, and all other federal, state and local fair employment practices and equal opportunity laws and covenants. The Subrecipient shall not discriminate against any employee or applicant for employment, to be employed in the performance of this grant agreement, with respect to his or her hire, tenure, terms, conditions, or privileges of employment; or any matter directly or indirectly related to employment because of his or her race, religion, color, national origin, age, sex, height, weight, marital status, limited English proficiency, or handicap that is unrelated to the individual’s ability to perform the duties of a particular job or position. The Subrecipient agrees to include in every subcontract entered into for the performance of this grant agreement this covenant not to discriminate in employment. A breach of this covenant is a material breach of the grant agreement.

The Subrecipient shall ensure that no subcontractor, manufacturer, or supplier of the Subrecipient for projects related to this grant agreement appears on the Federal Excluded Parties List System located at <https://www.sam.gov>.

#### **X. Limitation of Liability**

The Recipient and Subrecipient to this grant agreement agree that each must seek its own legal representative and bear its own costs, including judgments, in any litigation that may arise from performance of this contract. It is specifically understood and agreed that neither party will indemnify the other party in such litigation.

*This is not to be construed as a waiver of governmental immunity for either party.*

#### **XI. Third Parties**

This grant agreement is not intended to make any person or entity, not a party to this grant agreement, a third-party beneficiary hereof or to confer on a third party any rights or obligations enforceable in their favor.

#### **XII. Grant Agreement Period**

This grant agreement is in full force and effect from April 29, 2026 to April 29, 2029. No costs eligible under this grant agreement shall be incurred before the starting date of this grant agreement, except for those costs specifically identified in the grant application as eligible "pre-award" costs. This grant agreement consists of two identical sets, simultaneously executed; each is considered an original having identical legal effect. This grant agreement may be terminated by either party by giving 30 days written notice to the other party stating reasons for termination and the effective date, or upon the failure of either party to carry out the terms of the grant agreement. Upon any such termination, the Subrecipient agrees to return to the Recipient any funds not authorized for use, and the Recipient shall have no further obligation to reimburse the Subrecipient.

Effective Dates:

- Period of Performance: April 29, 2026 to April 29, 2029.
- Eligibility period for pre-award costs: No pre-award costs approved.
- Eligibility period for regular grant costs: April 29, 2026 to April 29, 2029.
- End of Period of Performance: April 29, 2029.

#### **XIII. Entire Grant Agreement**

This grant agreement is governed by the laws of the State of Michigan and supersedes all prior agreements, documents, and representations between Recipient and Subrecipient, whether expressed, implied, or oral. This grant agreement constitutes the entire agreement between the parties and may not be amended except by written instrument executed by both parties prior to the termination date set forth in Section XII above. No party to this grant agreement may assign this grant agreement or any of his/her/its rights, interests, or obligations hereunder without the prior consent of the other party. Subrecipient agrees to inform Recipient in writing immediately of any proposed changes of dates, budget, or services indicated in this grant agreement, as well as changes of address or personnel affecting this grant agreement. Changes in dates, budget, or services are subject to prior written approval of Recipient. If any provision of this grant agreement shall be deemed void or unenforceable, the remainder of the grant agreement shall remain valid.

The Recipient may suspend or terminate subrecipient funding, in whole or in part, or other measures may be imposed for any of the following reasons:

- A. Failure to expend funds in a timely manner consistent with the grant milestones, guidance, and assurances.
- B. Failure to comply with the requirements or statutory objectives of federal or state law.
- C. Failure to make satisfactory progress toward the goals or objectives set forth in the Subrecipient application.
- D. Failure to follow grant agreement requirements or special conditions.
- E. Proposal or implementation of substantial plan changes to the extent that, if originally submitted, the project would not have been approved for funding.
- F. Failure to submit required reports.

- G. Filing of a false certification in the application or other report or document.
- H. Failure to adequately manage, monitor or direct the grant funding activities of their Subrecipients.

Before acting, the Recipient will provide the Subrecipient reasonable notice of intent to impose corrective measures and will make every effort to resolve the problem informally.

**XIV. Business Integrity Clause**

The Recipient may immediately cancel the grant without further liability to the Recipient or its employees if the Subrecipient, an officer of the Subrecipient, or an owner of a 25% or greater share of the Subrecipient is convicted of a criminal offense incident to the application for or performance of a state, public, or private grant or subcontract; or convicted of a criminal offense, including but not limited to any of the following: embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, attempting to influence a public employee to breach the ethical conduct standards for State of Michigan employees; convicted under state or federal antitrust statutes; or convicted of any other criminal offense which, in the sole discretion of the Recipient, reflects on the Subrecipient's business integrity.

**XV. Freedom of Information Act**

Much of the information submitted in the course of applying for funding under this program, or provided in the course of grant management activities, may be considered law enforcement-sensitive or otherwise critical to national security interests. This may include threat, risk, and needs assessment information; and discussions of demographics, transportation, public works, and industrial and public health infrastructures. Therefore, each Subrecipient agency Freedom of Information Officer will need to determine what information is to be withheld on a case-by-case basis. The Subrecipient should be familiar with the regulations governing Protected Critical Infrastructure Information (6 C.F.R., Part 29) and Sensitive Security Information (49 C.F.R., Part 1520), as these designations may provide additional protection to certain classes of homeland security information.

**XVI. Official Certification**

**For the Subrecipient**

The individual or officer signing this grant agreement certifies by his or her signature that he or she is authorized to sign this grant agreement on behalf of the organization he or she represents. The Subrecipient agrees to complete all requirements specified in this grant agreement.

Charter Township of Meridian

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\_\_\_\_\_  
**Printed Name**

\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

**For the Recipient**

**Michigan State Police, Emergency Management and Homeland Security Division**

**Capt. Kevin Sweeney**  
 \_\_\_\_\_  
**Printed Name**

**Commander, Emergency Management and Homeland Security Division**  
 \_\_\_\_\_  
**Title**

A handwritten signature in black ink, consisting of a series of loops and a long horizontal stroke.

\_\_\_\_\_  
**Signature**

5/22/2026

\_\_\_\_\_  
**Date**

RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

VERSION 2 [annotated on 04/17/2026]  
 New ESA Species List generated on 4/17/2026. No changes to the species list have been made, and the previous determination (no effect) is still valid. No other changes have been made to the SOW or compliance determinations. Previous EHP review, including comments and conditions, conducted on 09/03/2025 still applies. kolszowk - 04/16/2026

Project ID: FMA-PJ-05-MI-2023-002 (0)

Title: Charter Township of Meridian Mitigation

NEPA DETERMINATION

Non Compliant Flag: No                      EA Draft Date:                      EA Final Date:  
 EA Public Notice Date:                      EA Fonsi Date:                      Level: CATEX  
 EIS Notice of Intent Date:                      EIS ROD Date:

Comments: Charter Township of Meridian is proposing the acquisition and demolition of two residential structures located in the floodplain of the Pine Lake Outlet. The property reviewed for potential inclusion in this grant is identified by street address below.

5040 Algonquin Way, Charter Township of Meridian, Ingham County, Michigan (42.72705, -84.43563)

A public notice was published on the Meridian Township website. No responses were received.

This project has been determined to be categorically excluded from the need to prepare either an Environmental Impact Statement or Environmental Assessment in accordance with CATEX N3 as implemented under FEMA Instruction 108-1-1 and DHS Instruction 023-01-001-01, Rev. 1. Particular attention should be given to the project conditions before and during project implementation. Failure to comply with these conditions may jeopardize federal assistance including funding. See condition(s). - kolszowk - 09/03/2025 15:09:46 GMT

CATEX CATEGORIES

Catex Category Code	Description	Selected
*n3	(*n3) Federal Assistance for Property Acquisition and Demolition. Federal assistance for the acquisition of properties and the associated demolition and removal when the acquisition is from a willing seller, the assistance is solely for the purposes of financial compensation for the acquisition, and the land is deed restricted to open space, recreational, wildlife habitat, or wetland uses in perpetuity. The CATEX does not apply to subsurface uses of acquired properties, or acquired properties with encumbrances or easements authorizing current or future subsurface uses that are not allowable and compatible with open space. This CATEX covers actions associated with the determination of program eligibility. This CATEX does not cover Federal assistance actions that involve acquisition for the purpose of construction or development at a site in the acquired property. The use of eminent domain is explicitly excluded from the CATEX.	Yes

EXTRAORDINARY CIRCUMSTANCES

Extraordinary Circumstance Code	Description	Selected ?
	No Extraordinary Circumstances were selected	

ENVIRONMENTAL LAW / EXECUTIVE ORDER

Environmental Law/ Executive Order	Status	Description	Comments
Clean Air Act (CAA)	Completed	Project will not result in permanent air emissions - Review concluded	
Coastal Barrier Resources Act (CBRA)	Completed	Project is not on or connected to CBRA Unit or otherwise protected area - Review concluded	

## RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

Project ID: FMA-PJ-05-MI-2023-002 (0)

Title: Charter Township of Meridian Mitigation

Environmental Law/ Executive Order	Status	Description	Comments
Clean Water Act (CWA)	Completed	Project would not affect any water of the U.S. - Review concluded	
Coastal Zone Management Act (CZMA)	Completed	Project is not located in a coastal zone area and does not affect a coastal zone area - Review concluded	
Executive Order 11988 - Floodplains	Completed	Located in floodplain or effects on floodplain/flood levels	Per Flood Insurance Rate Map (FIRM) panel 26065C0156D, effective August 16, 2011, the project is located in the Special Flood Hazard Area Zone AE (floodway). Project is the acquisition / demolition of flood-prone structures. The removal of these structures and subsequent conversion to open space will improve the natural and beneficial floodplain function at this project site. - kolszowk - 09/03/2025 15:06:35 GMT
	Completed	Beneficial Effect on Floodplain Occupancy/Values - Review concluded	
Executive Order 11990 - Wetlands	Completed	No effects on wetlands and project outside wetlands - Review concluded	
Endangered Species Act (ESA)	Completed	Listed species and/or designated critical habitat present in areas affected directly or indirectly by the federal action	Project information submitted to IPaC on 09/02/2025 identified the threatened and endangered species noted in the attached species list. The project proposes acquisition and demolition of one house and one shed within the floodplain. No impacts to listed species are anticipated. - kolszowk - 09/03/2025 15:03:20 GMT
	Completed	No effect to species or designated critical habitat (See comments for justification) - Review concluded	
Farmland Protection Policy Act (FPPA)	Completed	Project does not affect designated prime or unique farmland - Review concluded	
Fish and Wildlife Coordination Act (FWCA)	Completed	Project does not affect, control, or modify a waterway/body of water - Review concluded	
Migratory Bird Treaty Act (MBTA)	Completed	Project located within a flyway zone	
	Completed	Project does not have potential to take migratory birds - Review concluded	
Magnuson-Stevens Fishery Conservation and Management Act (MSA)	Completed	Project not located in or near Essential Fish Habitat - Review concluded	
National Historic Preservation Act (NHPA)	Completed	Standard Section 106 review	SHPO concurrence with FEMA's finding of no historic properties affected dated July 9, 2025, attached. See conditions. ***** FEMA invited the following tribes to comment on this undertaking on May 12, 2025, and responses to that letter

RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

Project ID: FMA-PJ-05-MI-2023-002 (0)

Title: Charter Township of Meridian Mitigation

Environmental Law/ Executive Order	Status	Description	Comments
			are attached: Chippewa Cree Tribe of the Rocky Boy's Reservation of Montana, Forest County Potawatomi Community of Wisconsin, Lac Vieux Desert Band of Lake Superior Chippewa Indians, Match-E-Be-Nash-She-Wish Band of Pottawatomi Indians of Michigan, Miami Tribe of Oklahoma, Nottawaseppi Huron Band of the Potawatomi, Pokagon Band of Potawatomi Indians, Prairie Band Potawatomi Nation, and Saginaw Chippewa Indian Tribe of Michigan.*****
	Completed	Building or structure 50 years or older or listed on the National Register in the project area and activity not exempt from review	On July 17, 2025, the Match-E-Be-Nash-She-Wish Band of Pottawatomi Indians of Michigan responded with a request to join the consultation. On August 1, 2025, FEMA responded with additional information. Documentation attached. No response was received. - dnagle2 - 09/03/2025 14:31:47 GMT
	Completed	Determination of No Historic Properties Affected (FEMA finding/SHPO/THPO concurrence attached) - Review concluded	
	Completed	Project affects undisturbed ground	
	Completed	Project area has potential for presence of archeological resources	
	Completed	Determination of no historic properties affected (FEMA finding/SHPO/THPO concurrence attached) - Review concluded	
Wild and Scenic Rivers Act (WSR)	Completed	Project is not along and does not affect Wild and Scenic River - Review concluded	

CONDITIONS

Special Conditions required on implementation of Projects:

NHPA Condition 1: General Approach to Minimize Impact to Soil:

- >> When using heavy equipment, work from hard or firm surfaces to the fullest extent possible, to avoid sinking into soft soils.
- >> The Applicant will ensure, to the fullest extent possible, that its contractors minimize soil disturbance when operating heavy equipment on wet soils (6 inches or less).
- >> Excavation and burial of debris on site is not permitted. Deposit all debris resulting from the demolition in approved landfills.

Source of condition: National Historic Preservation Act (NHPA)

Monitoring Required: No

## RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

**Project ID:** FMA-PJ-05-MI-2023-002 (0)

**Title:** Charter Township of Meridian Mitigation

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**NHPA Condition 2: Foundation Removal:**

>> The Applicant will ensure, to the fullest extent possible, that the contractors will limit excavation to within two feet of the foundation perimeter and will not excavate more than six inches below the depth of the foundation to minimize soil disturbance.

Source of condition: National Historic Preservation Act (NHPA)

Monitoring Required: No

**NHPA Condition 3: Oil Tank Location/Removal:**

>> The Applicant will ensure, to the fullest extent possible, that approved methods will be used in locating an underground oil tank. Approved methods include using a magnetometer, probe, or GPR system. Trenches are not permitted.

>> The Applicant will inform, to the fullest extent possible, landowners of best practice guidelines for oil tank removal and they are made aware of the state's guidelines and regulations for contamination remediation. Best practices for tank removal would be to use smaller machines with approximately two-foot-wide buckets for excavation to reduce potential soil disturbance.

Source of condition: National Historic Preservation Act (NHPA)

Monitoring Required: No

**NHPA Condition 4: Surface Grading and Site Clean-Up:**

>> The Applicant will ensure, to the fullest extent possible, that its contractors will limit site grading to within the first six inches of the existing surface elevation (e.g., sidewalk level, driveway level, slab level, etc.).

>> No on-site granular material will be excavated or stripped to use for capping the foundation and/or for final landscaping. In addition, placement of equipment and stockpiling of structural debris will be confined to the front and back of the structure; heavy equipment will, where possible, be kept on the driveway, the street, or other hard surfaces.

>> All borrow or fill material must come from pre-existing stockpiles or commercially procured material from a pre-existing source. If this is not the case, the subrecipient shall inform FEMA of the fill source so required agency consultations can be completed, and FEMA approval will be required prior to beginning ground disturbing activities.

Source of condition: National Historic Preservation Act (NHPA)

Monitoring Required: No

**NHPA Condition 5: Unanticipated Discovery:**

>> If ground disturbing activities occur during construction, applicant will monitor ground disturbance and if any potential archeological resources are discovered, will immediately cease construction in that area and notify the State and FEMA. FEMA will then notify the Tribal Historic Preservation Office of the Match-E-Be-Nash-She-Wish Band of Pottawatomi Indians.

Source of condition: National Historic Preservation Act (NHPA)

Monitoring Required: No

**Standard Conditions:**

Any change to the approved scope of work will require re-evaluation for compliance with NEPA and other Laws and Executive Orders.

This review does not address all federal, state and local requirements. Acceptance of federal funding requires recipient to comply with all federal, state and local laws. Failure to obtain all appropriate federal, state and local environmental permits and clearances may jeopardize federal funding.

If ground disturbing activities occur during construction, applicant will monitor ground disturbance and if any potential archeological resources are discovered, will immediately cease construction in that area and notify the State and FEMA.



# AUDIT CERTIFICATION

**AUTHORITY:** MCL 30.407a and 2 CFR Part 200, Subpart F;  
**COMPLIANCE:** Voluntary, but necessary to be considered for grant assistance.

## Federal Audit Requirements:

Non-federal organizations, which expend \$750,000 or more in federal funds during their current fiscal year, are required to have an audit performed in accordance with 2 CFR Part 200, Subpart F. Subrecipients **MUST** submit a copy of their audit report for each year they meet the funding threshold to: Michigan State Police, Grants and Community Services Division, P.O. Box 30634, Lansing, Michigan 48909.

## Submit completed document to:

Michigan State Police  
Emergency Management,  
and Homeland Security Division  
PO Box 30634  
Lansing, Michigan 48909

I. Program Information			
Program Name	CFDA Number		
II. Subrecipient Information			
Subrecipient Name			
Street Address	City	State	ZIP Code
III. Certification for Fiscal Year			
Subrecipient Fiscal Year Period: _____ to _____.			
<input type="checkbox"/> I certify that the subrecipient shown above does NOT expect it will be required to have an audit performed under 2 CFR Part 200, Subpart F, for the above listed program.			
<input type="checkbox"/> I certify that the subrecipient shown above expects it will be required to have an audit performed under 2 CFR Part 200, Subpart F, during at least one fiscal year funds are received for the above listed program. <b>A copy of the audit report will be submitted to:</b> Michigan State Police, Grants and Community Services Division, P.O. Box 30634, Lansing, Michigan 48909.			
Signature of Subrecipient's Authorized Representative			Date

## Submit Audit Report to:

Michigan State Police  
Grants and Community Services Division  
PO Box 30634  
Lansing, Michigan 48909

## Submit this completed audit certification form and return with your grant agreement to:

Michigan State Police  
Emergency Management,  
and Homeland Security Division  
PO Box 30634  
Lansing, Michigan 48909



## SUBRECIPIENT RISK ASSESSMENT CERTIFICATION

As required by 2 CFR §200.331(b), the purpose of this assessment is to evaluate subrecipient's risk of noncompliance with federal statutes, regulations, and the terms and conditions of a subaward, and to determine appropriate subrecipient monitoring during the grant performance period. Limited program experience, results of previous audits and site monitoring visits, new personnel or new or substantially changed systems, may increase a subrecipient's degree of risk.

Subrecipient:	County:	UEI #:
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### Questions

1. How many federal grant awards has your organization managed in the past 5 years regardless of awarding agency?
  - No grants
  - 1-3 grants
  - 4-5 grants
  - 6+ grants
  
2. What percentage of your grant management staff has fewer than 2 years of grant experience?
  - 0-25% of staff
  - 26-50% of staff
  - 51-75% of staff
  - 76-100% of staff
  
3. Has your organization had a new or substantially changed financial/accounting system(s) in the past 2 years?
  - Yes
  - No
  
4. What types of findings (audit, site monitoring, etc.) has your organization received within the past 5 years?  
**(Attach a separate sheet explaining any findings resulting in questioned costs or a return of funds.)**
  - Never Audited or No
  - Unsupported costs (lack of documentation)
  - Unreasonable use of funds
  - Questioned costs or required to return funds
  
5. Does your agency have staff primarily dedicated (>50%) to grants management activities?
  - Yes
  - No

### Certification

***I certify the information provided in this assessment is true and accurate, and that all occurrences of prior grant non-compliance have been disclosed.***

Authorized Representative Signature:	Date:
Authorized Representative Printed Name:	Title:
Point of Contact Printed Name:	Title:
	Email:

9.A.

Meridian Township Parks & Recreation 2026 CIP Projects				
Park Millage				
Project Name	2026 Approved	2026 Expended/ Encumbered	2026 Remaining Balance	Updated Project Notes
Natural Resource Trust Fund Grant - Okemos Road Trailhead	\$150,000	\$0	\$150,000	Grant Recommended to Advisory Board by MDNR. Construction will occur in 2026. (Total Project Costs \$499,600)
Nancy Moore Pavilion and Restroom Renovation	\$150,000	\$0	\$150,000	Renovate the restroom facility and partner with the Moore Family to renovate the pavilion.
Farmers' Market Windscreen	\$15,000	\$0	\$4,962	Replaced
Ferguson Water Trail Landing	\$75,000	\$0	\$75,000	Installation of an ADA accessible floating dock system and approach.
Harris Nature Center Water Trail Landing	\$75,000	\$0	\$41,324	Installed (50% payment down plus EGLE permit)
<b>Totals</b>	<b>\$465,000</b>	<b>\$0</b>	<b>\$421,286</b>	