

CHARTER TOWNSHIP OF MERIDIAN
TOWNSHIP BOARD REGULAR MEETING - **APPROVED** -
5151 Marsh Road, Okemos, MI 48864-1198
349-1200, Town Hall Room
TUESDAY, DECEMBER 4, 2001, **6:00 P.M.**

PRESENT: Supervisor McGillicuddy, Clerk Helmbrecht, Treasurer Hunting, Trustees Brixie, Stier, Such, Woiwode
ABSENT: None
STAFF: Township Manager Gerald Richards, Director of Community Planning & Development Mark Kieselbach, Director of Engineering & Public Works Ray Severy, Police Chief Gary Gibbons, EMS/Fire Chief Fred Cowper, Personnel Director/Assistant Manager Paul Brake, Computer Specialist Stephen Gebes

1. CALL MEETING TO ORDER

Supervisor McGillicuddy called the meeting to order at 6:01 p.m.

2. PLEDGE OF ALLEGIANCE

Judy Linn, 5435 Van Atta Road, Okemos, led the pledge of allegiance.

3. ROLL CALL

Supervisor McGillicuddy called the roll of the Board.

A. Introduction of New Fire Fighter – Ryan Campbell

Chief Cowper introduced new Fire Fighter Ryan Campbell.

4. PUBLIC REMARKS*

Supervisor McGillicuddy opened Public Remarks.

Judy Linn, 5435 Van Atta Road, Okemos, stated her appreciation for the Board and Assessing staff.

Supervisor McGillicuddy closed Public Remarks.

5. REPORTS/BOARD COMMENT

Trustee Brixie reported the Van Atta Task Force has a meeting scheduled on Saturday, December 8, 2001 at 9:30 a.m. at the Harris Nature Center and would have a recommendation before the Board soon.

Trustee Woiwode reported the Briarwood/Van Atta Task Force has a meeting scheduled on December 16, 2001 at a location to be determined.

Treasurer Hunting reported tax bills were mailed November 30, 2001.

Treasurer Hunting reported approximately 600 taxpayers having an escrow account through Old Kent/Fifth Third Bank mortgage were billed as non-escrowed taxpayers as the bank failed to supply such information prior to billing. He reported the Treasurer's office now has such information.

Treasurer Hunting reported some residents in the Wind-N-Wood, Indian Hills Subdivision, and central Okemos would have their tax bills reduced to reflect the elimination of those drain assessments for 2001 winter taxes.

Clerk Helmbrecht reported there are many positions to fill on the Township's boards and commissions, and invited residents to apply.

Trustee Brixie reported she is serving as the Co-Chair of the Okemos School District Elementary Study Steering Committee. She reported the Okemos Public School District is experiencing

problems related to enrollment and short-term funding reductions. She requested the addition of a discussion item on the agenda to discuss affordable housing.

Supervisor McGillicuddy reported support from MSU, East Lansing and other communities, to pursue a redesign and access management study of the Grand River Avenue corridor.

Supervisor McGillicuddy reported submission of HB4176 (See November 20, 2001 Vision Session (Agenda Item #11)) to the Legislative Service Bureau for a rewrite for introduction in January 2002. She reported the statement of support by both Representatives DeWeese and Whitmer for this proposal.

6. APPROVAL OF AGENDA — OR CHANGES

Trustee Brixie moved to adopt the agenda as amended by adding Agenda Item #11D (Affordable Housing). Seconded by Treasurer Hunting.

Board Members discussed the following items:

- Agenda Item #7H. (Technical Review for Cable Refranchising)
- Agenda Item #7C (Adoption of Subscription Rates)

By unanimous consent, the Board further amended the agenda by removing Agenda Item #7H. (Technical Review for Cable Refranchising) and moving Agenda Item #7C (Adoption of Subscription Rates) to #10A.

VOICE VOTE: Motion carried unanimously.

7. CONSENT AGENDA

Supervisor McGillicuddy reviewed the consent agenda.

Clerk Helmbrecht moved to adopt the Consent Agenda. Seconded by Trustee Woiwode.

Board Members discussed the following amendments to the draft Minutes:

- November 8, 2001 Regular Meeting, Item #12A, page 8, para 6; Remove the title of President from Peter Trezise.
- November 8, 2001 Regular Meeting, Item #12A, page 9, following para 4: Add:

Treasurer Hunting asked if “economic expansion” to which Mayor Meadows referred, was within existing East Lansing boundaries.

Mayor Meadows responded that the intent is to “expand the economic base.”

- November 27, 2001 Special Meeting: Correct all occurrences of p.m. to a.m.

By unanimous consent, the Board amended the Consent Agenda by including the above amendments to the minutes.

ROLL CALL VOTE: YEAS: Trustees Brixie, Stier, Such, Woiwode, Supervisor McGillicuddy, Clerk Helmbrecht, Treasurer Hunting

NAYS: None

Motion carried unanimously.

The adopted Consent Agenda items are as follow:

A. Communications

(1). Board Deliberation (BD)

11B-1 Ken & Mary Boyer, 2057 Birch Bluff Drive, Okemos; RE: Support for Rezoning #00160 (SP Investments)

11B-2 Carolyn Eggenberger, 3562 Breezy Point Dr, Okemos; RE: Support for Rezoning #00160 (SP Investments)

11B-3 Julie & Glenn Morrison, 1967 Birch Bluff Drive, Okemos; RE: Support for Rezoning #00160 (SP Investments)

(2). Board Information (BI)

BI-1 Eleanor V. Luecke, President, L.I.N.C.; RE: Opposition to Rezoning #01140 (Rockwood Investment Group)

BI-2 Eleanor V. Luecke, President, L.I.N.C.; RE: Rezoning #01130 (Rysberg)

BI-3 Charles Louis Willems, 1387 Hickory Island, Haslett; RE: Lot Survey at 1381 Hickory Island Dr.

(3) Staff Communication/Referral (SC)

SC-1 Michigan Townships Association Legislative Fax November 16, 2001 Edition

Clerk Helmbrecht moved that the communications be received and placed on file, and any communications not already assigned for disposition be referred to the Township Manager or Supervisor for follow-up. Seconded by Trustee Woiwode.

ROLL CALL VOTE: YEAS: Trustees Brixie, Stier, Such, Woiwode,
Supervisor McGillicuddy, Clerk Helmbrecht, Treasurer Hunting
NAYS: None
Motion carried unanimously.

B. Minutes

- (1) November 8, 2001 Regular Meeting
- (2) November 20, 2001 Regular Meeting
- (3) November 27, 2001 Special Meeting

Clerk Helmbrecht moved to approve and ratify the minutes of the November 20, 2001 Regular Meeting as submitted and approve and ratify the minutes of the November 8, 2001 Regular Meeting and November 27, 2001 Special Meeting amended as follows:

November 8, 2001:

- **Item #12A, page 8, para 6; Remove the title of President from Peter Trezise.**
- **Item #12A, page 9, following para 4: Add:**

Treasurer Hunting asked if “economic expansion” to which Mayor Meadows referred, was within existing East Lansing boundaries.

Mayor Meadows responded that the intent is to “expand the economic base.”

November 27, 2001:

- **Correct all occurrences of p.m. to a.m.**

Seconded by Trustee Woiwode.

ROLL CALL VOTE: YEAS: Trustees Brixie, Stier, Such, Woiwode,
Supervisor McGillicuddy, Clerk Helmbrecht, Treasurer Hunting
NAYS: None
Motion carried unanimously.

D. Bills

Clerk Helmbrecht moved that the Township Board approve the Manager’s Bills as follows:

General Fund/Special Revenue	\$ 167,755.77
Public Works	\$ 182,596.72
<u>Total Checks</u>	<u>\$ 350,352.49</u>
<u>Credit Card Transactions</u>	<u>\$ 11,754.74</u>
Total Purchases	<u>\$ 362,107.23</u>

Seconded by Trustee Woiwode.

ROLL CALL VOTE: YEAS: Trustees Brixie, Stier, Such, Woiwode,
Supervisor McGillicuddy, Clerk Helmbrecht, Treasurer Hunting
NAYS: None
Motion carried unanimously.

[Bill list in Official Minute Book]

E. Recommendation for 2001 Audit

Clerk Helmbrecht moved that the audit proposed by Plante & Moran, LLP, be accepted and that the Township Manager be authorized to sign the 2001-2003 Audit Agreement. Seconded by Trustee Woiwode.

ROLL CALL VOTE: YEAS: Trustees Brixie, Stier, Such, Woiwode,
Supervisor McGillicuddy, Clerk Helmbrecht, Treasurer Hunting
NAYS: None
Motion carried unanimously.

F. Mobile Data Terminal Contract - DM Data

Clerk Helmbrecht moved adoption of a resolution that the Township Manager is authorized to execute a contract for the purchase and installation of twelve (12) Mobile Data Computers from DM Data for the contracted price of \$138,306.00. Seconded by Trustee Woiwode.

ROLL CALL VOTE: YEAS: Trustees Brixie, Stier, Such, Woiwode,
Supervisor McGillicuddy, Clerk Helmbrecht, Treasurer Hunting
NAYS: None
Motion carried unanimously.

[Signed and Sealed Resolution in Official Minute Book]

G. Reorganization Plan for Community Planning & Development

Clerk Helmbrecht moved approval of the reorganization plan for the Community Planning & Development Department as proposed by the Township Manager. Seconded by Trustee Woiwode.

ROLL CALL VOTE: YEAS: Trustees Brixie, Stier, Such, Woiwode,
Supervisor McGillicuddy, Clerk Helmbrecht, Treasurer Hunting
NAYS: None
Motion carried unanimously.

I. Proposed 2002 Non-Union Wage Schedule

Clerk Helmbrecht moved approval of the 2002 Non-Union Wage Schedule as proposed by the Township Manager. Seconded by Trustee Woiwode.

ROLL CALL VOTE: YEAS: Trustees Brixie, Stier, Such, Woiwode,
Supervisor McGillicuddy, Clerk Helmbrecht, Treasurer Hunting
NAYS: None
Motion carried unanimously.

J. Approval of AFSCME DPW Contract

Clerk Helmbrecht moved that the Township Board approve the amendments as specified in the attached tentative agreement to the AFSCME Public Works Collective Bargaining Agreement for 2001-2004 and authorize the Supervisor and Clerk to sign the revised agreement. Seconded by Trustee Woiwode.

ROLL CALL VOTE: YEAS: Trustees Brixie, Stier, Such, Woiwode,
Supervisor McGillicuddy, Clerk Helmbrecht, Treasurer Hunting
NAYS: None
Motion carried unanimously.

K. Bennett Village Streetlighting District - Resolution #1 - **Set Public Hearing January 22, 2002**

Clerk Helmbrecht moved to approve Bennett Village Condominiums Phase I Streetlighting District - Resolution #1 tentatively declaring its intention to install and maintain seven (7) streetlights and defray the cost by special assessment against the benefiting parcels and setting a public hearing for January 22, 2002. Seconded by Trustee Woiwode.

ROLL CALL VOTE: YEAS: Trustees Brixie, Stier, Such, Woiwode,
Supervisor McGillicuddy, Clerk Helmbrecht, Treasurer Hunting
NAYS: None
Motion carried unanimously.

[Signed and Sealed Resolution in Official Minute Book]

L. Water & Sewer Amendments

(1) Water Ordinance Amendment - Chapter 111A - **Final Adoption**

Clerk Helmbrecht moved adoption of a resolution that the Township Board hereby Finally Adopts Ordinance No. 2001-18, entitled “Ordinance Amending the Code of Ordinances of the Charter Township of Meridian, Michigan, by Amending Chapter 111A.” Seconded by Trustee Woiwode.

ROLL CALL VOTE: YEAS: Trustees Brixie, Stier, Such, Woiwode,
Supervisor McGillicuddy, Clerk Helmbrecht,
Treasurer Hunting
NAYS: None
Motion carried unanimously.

[Signed and Sealed Resolution in Official Minute Book]

(2) Sewer Ordinance Amendment - Chapter 111 - **Final Adoption**

Clerk Helmbrecht moved adoption of a resolution that the Township Board hereby Finally Adopts Ordinance No. 2001-19, entitled “Ordinance Amending the Code of Ordinances of the Charter Township of Meridian, Michigan, by Amending Chapter 111.” Seconded by Trustee Woiwode.

ROLL CALL VOTE: YEAS: Trustees Brixie, Stier, Such, Woiwode,
Supervisor McGillicuddy, Clerk Helmbrecht,
Treasurer Hunting
NAYS: None
Motion carried unanimously.

[Signed and Sealed Resolution in Official Minute Book]

8. QUESTIONS FOR THE ATTORNEY (None)

9. HEARINGS (None)

10. ACTION ITEMS

A. Adoption of Subscription Rates

Board Members discussed the following items:

- Elimination of rates for e-mail subscriptions
- Establishment of automated list-serve
- Costs of list maintenance time
- Elimination of paper copies
- Potential transmission of computer viruses
- Township website updates

Trustee Such moved to strike the proposed rates for e-mail subscriptions. Seconded by Trustee Brixie.

ROLL CALL VOTE: YEAS: Trustees Brixie, Stier, Such, Woiwode,
Supervisor McGillicuddy, Treasurer Hunting
NAYS: Clerk Helmbrecht
Motion carried 6-1.

Trustee Woiwode moved to adopt the revised Township subscription rates as amended based on the following formula:

Hard copy subscription (Items #1-14): (postage+copy charge)*Ave No. Mtgs+Labor charge

and move further to authorize the Township Manager or his designee to annually review and update the subscription rates in line with the above formulas to account for changes in the duplication and distribution costs. Seconded by Trustee Brixie.

ROLL CALL VOTE: YEAS: Trustees Brixie, Stier, Such, Woiwode,
Supervisor McGillicuddy, Clerk Helmbrecht, Treasurer Hunting
NAYS: None
Motion carried unanimously.

11. DISCUSSION ITEMS

A. Special Use Permit #01111 (Eyde)

Director Kieselbach introduced the proposed special use permit for three (3) office buildings in the Hannah Research Center.

Mark K. Clouse, Financial & Legal Counsel, Eyde Company, 4660 S. Hagadorn Rd, Ste 660, East Lansing, spoke in support of the special use permit.

Board Members discussed the following:

- Fire Department review of site plan
- Possible conversion of excess parking spaces to green space
- Relation of site to residential neighborhoods
- Eyde Parkway & Hagadorn Road intersection traffic control measures
- Natural features assessment for Eyde Parkway Buildings 6 & 7
- Applicant resolution of resident concerns
- Area lighting restrictions
- Nuisance issues related to parking
- Standards for boulevard construction

B. Rezoning #00160 (SP Investments),

Director Kieselbach introduced the request to rezone property located at Jolly Road and Alaiedon Parkway from PO (Professional Office) & C-1 to C-2.

David E. Pierson, McClelland & Anderson, L.L.P., 1305 South Washington Avenue, Suite 102, Lansing, representing SP Investments, spoke in support of the proposed rezoning.

Jack Schneider, Fifth Third Bank, 2501 Coolidge Road, East Lansing, spoke in support of the proposed rezoning.

Ronald King, 3543 Breezy Point Drive, Okemos, spoke in support of the proposed rezoning.

Board Members discussed the following:

- Existing neighboring development
- Potential reduction in area rezoned
- Banking uses permitted in PO (Professional Office) and Commercial zoning districts
- Consideration of appropriate zoning buffering

C. Request for Payback District - Ember Oaks

Director Severy introduced the request for a payback district.

Board Members discussed the following:

- Area of proposed payback district
- Sewer connection requirements
- Possible Sewer Ordinance Amendment to permit non-connection when service available
- Consider Meridian Township's service requirement before extending to Alaiedon properties

D. Affordable Housing

Trustee Brixie discussed the topics under consideration by the Okemos School District Elementary Study Steering Committee. She discussed the importance of developing affordable housing to support local schools.

Board Members discussed the following:

- Potential residential development of the "Netzloff Farm" and "Smith" properties
- Implementation of "walkable communities" concepts in residential developments
- Potential residential development of Central Park Estates
- Potential rezoning of "Netzloff Farm" property to RA (Single Family-Medium Density)
- Inappropriateness of PO (Professional Office) and I (Industrial) zoning near schools
- Lack of "starter homes" in Okemos areas
- Ordinances creating housing rather than community
- Developer interest in properties
- Affordable Housing fieldtrip to Linden MI
- Population less likely to move under "Proposal A"
- Need for discussions with property owner(s)
- Impact on development of Comprehensive Development Plan

12. VISION SESSION: Goal to Pursue for 2002

Supervisor McGillicuddy opened discussion on goals to pursue in 2002.

Board Members discussed the following priorities in promoting the Board's Global Ends:

- Policy 1.1 Natural Environmental Ends
 - Planned Unit Development (PUD) Ordinance Revision
- Policy 1.1.4 Increased recycling and energy efficiency opportunities
 - Lighting Ordinance
 - Yard waste recycling
 - Increased use of recycling in Township Operations
 - Improved Recycling Services
 - Water and energy conservation initiatives
- Policy 1.3.2. Thriving neighborhoods and walkable communities
 - Rental Ordinances Revisions and Enforcement
 - Home ownership incentives
 - Public Seasonal yard waste and storm clean up services
 - Provide services more efficiently at reduced cost
- Policy 1.3.4 Regional governmental cooperation

- Neighboring community cooperation
- Coordination of recreation programs and facilities
- Policy 1.5 Diversity Ends
 - Protection of rural eastern third of Township

Supervisor McGillicuddy reviewed upcoming vision session topics.

Board Members discussed the following items:

- Alignment of Board Goals and appointed bodies
- Review of budget lines and policy manual associations in discussing priorities
- Possible March 2002 special meeting to review Global Ends and Board Policy compliance

13. FINAL PUBLIC REMARKS

Supervisor McGillicuddy opened public comment.

Charles Louis Willems, 1387 Hickory Island, Haslett, spoke regarding the potential revocation of his occupancy permit and alleged trespass of public sewer.

Joan Guy, 1083 Woodside Drive, Haslett, spoke regarding the importance of building in a mechanism(s) to consider long-term impacts of actions.

Supervisor McGillicuddy closed public comment.

14. ADJOURNMENT

Supervisor McGillicuddy adjourned the meeting at 9:00 p.m.

SUSAN MCGILLICUDDY
TOWNSHIP SUPERVISOR

MARY M. G. HELMBRECHT
TOWNSHIP CLERK

Paul J. Cassidy, Secretary